

City of Ramsey
Agenda
Regular City Council
Tuesday July 10, 2012
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Presentation**
- 3. Citizen Input**
- 4. Consent Agenda**
 1. Note Name Change of Whiskey Jack's to Willy McCoys
 2. Accept Resident Petition to Consider the Installation of a 4-Way Stop Sign at 145th Lane and Tungsten Way
 3. Consider Request for Amendment to Declaration of Easements at 8071 Riverdale Dr NW; Case of Arbor Commercial Group
 4. Approve the Following City Council Meeting Minutes:
 - 1) City Council - Regular Meeting - May 22, 2012
 - 2) City Council - Regular Meeting - June 12, 2012
 5. Approve Licenses
 6. Introduce Ordinance to Amend City Code Chapter 10- Animals, Article III Dogs
 7. Introduce Ordinance Amending the City Code Relating to Noise Nuisance/Sound Levels
 8. Adopt Resolution #12-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 21, 2012 through July 5, 2012
 9. Adopt Resolution #12-06-XXX Establishing an Absentee Ballot Board in the City of Ramsey
 10. Adopt Resolution #12-07-XXX Appointing Election Judges for the Primary Election on August 14, 2012
- 5. Approve Agenda**
- 6. Public Hearing**
- 7. Council Business**
 1. Consider Permanent Sign Permit Application for City Owned Property at 14550 Armstrong Blvd NW; Case of Ramsey Raceway

2. Consider Options Related to an Approved Conditional Use Permit For Motor Vehicle Sales at 8175 Riverdale Dr NW
3. Approve Amending Council Meeting Schedule
4. Consider Preliminary Plat, Final Plat and Zoning Amendment for COR THREE (North Commons) Located North of Bunker Lake Boulevard and East of Armstrong Boulevard; Case of the City of Ramsey Housing and Redevelopment Authority (HRA)
5. Consider Off-Street Parking Options for Game Fair Area
6. Sunwood Drive Construction Services Contract
7. Consider Request for 100 Square Foot Temporary Sign for Game Fair
8. **Mayor/Council/Staff Input**
9. **Adjournment**

CC Regular Session

4. 1.

Meeting Date: 07/10/2012

By: Jo Thieling, Administrative Services

Information

Title:

Note Name Change of Whiskey Jack's to Willy McCoys

Background:

On May 22, 2012, Council conducted a public hearing for an application for an on-sale, Sunday and 2:00 a.m. intoxicating Liquor License for Whiskey Jacks of Ramsey, LLC dba Whiskey Jack's, 6415 Highway #10 NW. The license was approved by Council and all the paperwork was mailed to the State of Minnesota - Department of Public Safety- Alcohol and Gambling Division. Since that time, Mr. DeQuattro, owner of Whiskey Jack's, has requested a name change. The licensee name stays the same: Whiskey Jacks of Ramsey, LLC but his dba will be Willy McCoys. The reason for the name change request is because of another establishment with a very similar name in a neighboring community. Mr. DeQuattro has filled out all the proper paperwork to enable this change and all the updated information has been sent to the State of Minnesota.

Council does not have to take formal action - this item is for formal notification.

Council Action:

No formal action required - this is for informational purposes.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	07/03/2012 05:26 PM
Form Started By: Jo Thieling		Started On: 07/03/2012 03:29 PM
	Final Approval Date: 07/03/2012	

Meeting Date: 07/10/2012

Submitted For: Len Linton

By: Len Linton, Engineering/Public Works

Information

Title:

Accept Resident Petition to Consider the Installation of a 4-Way Stop Sign at 145th Lane and Tungsten Way

Background:

On June 25th, 2012 staff received a petition from residents in the neighborhood near the intersection of 145th Lane and Tungsten Way. They are requesting the installation of a 4-Way stop sign at this intersection (see attached maps).

City Charter requires the Council to receive all petitions submitted at the next available meeting. Traffic related requests such as this are typically forwarded to the Public Works Committee for review and comment prior to coming before the City Council for final direction. The action item for this case is to accept the attached petition and forward to the Public Works Committee for Consideration.

Notification:

The organizer of the petition will be notified that this item is being placed on the City Council consent agenda to accept the petition. He has already been instructed on the process that is required to investigate the matter, and the approximate timing to complete the analysis

Observations:

The petition has 30 signatures from residents near the intersection, including three of the four properties that make up the corner lots. Staff has reviewed the signatures and compared them to the Anoka County property records and there appears be four signatures that do not match the property owner as identified in the Anoka County system. There is often a lag in updating the County system once a property transfers so this may be the case for these particular proprieties, but at this time staff is considering the petition complete with 24 confirmed property owner signatures.

Recommendation:

Staff recommends accepting the attached petition and forwarding to the Public Works Committee for consideration.

Funding Source:

The investigation and analysis of this petition request will be accomplished utilizing staff time.

Council Action:

Motion to accept the attached petition, for the installation of a 4-Way stop signs and forward to the Public Works Committee for consideration

Attachments

Location Map

Petition Map

Petition

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
07/05/2012 11:10 AM

Form Started By: Len Linton

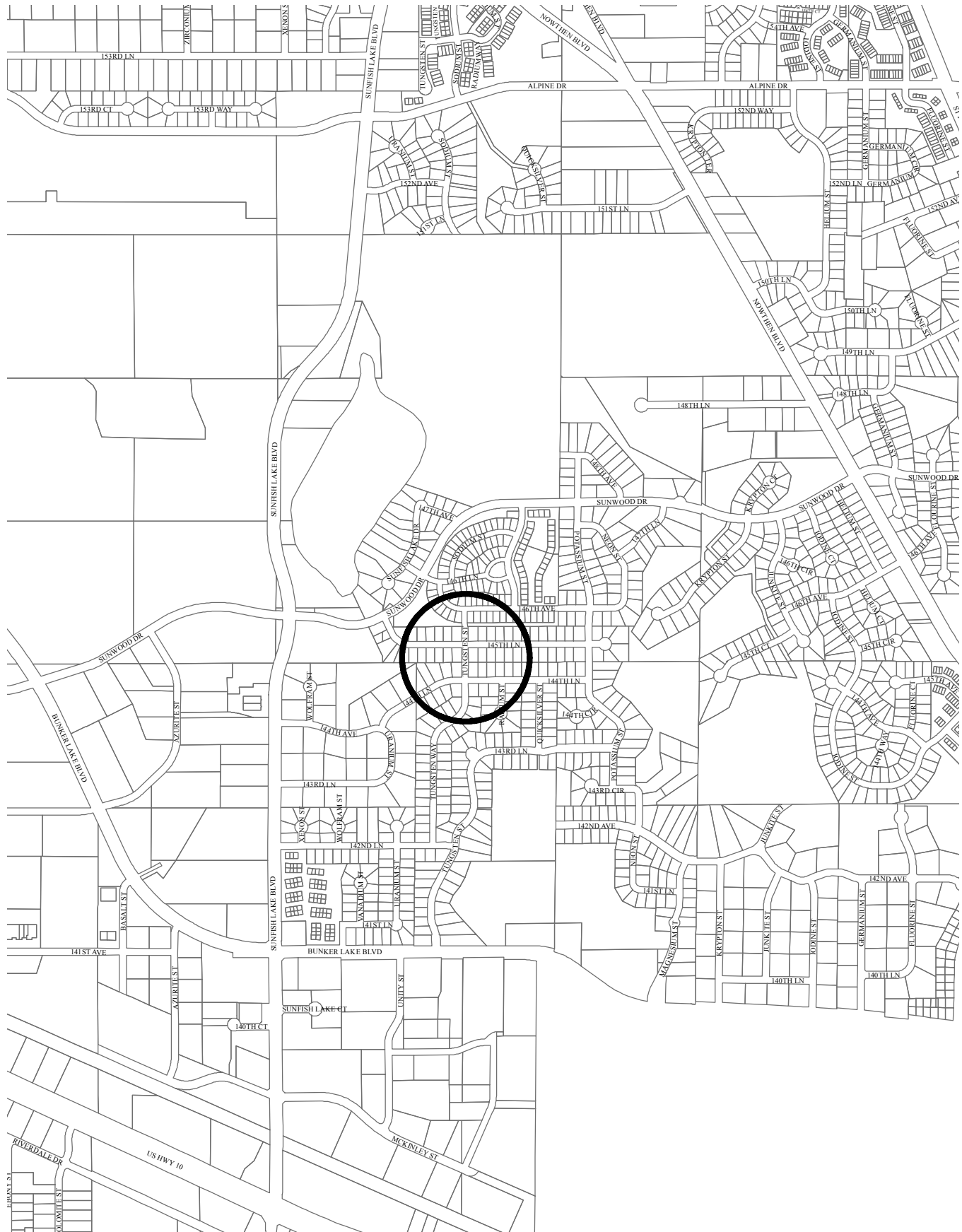
Started On: 07/05/2012 09:17 AM

Final Approval Date: 07/05/2012

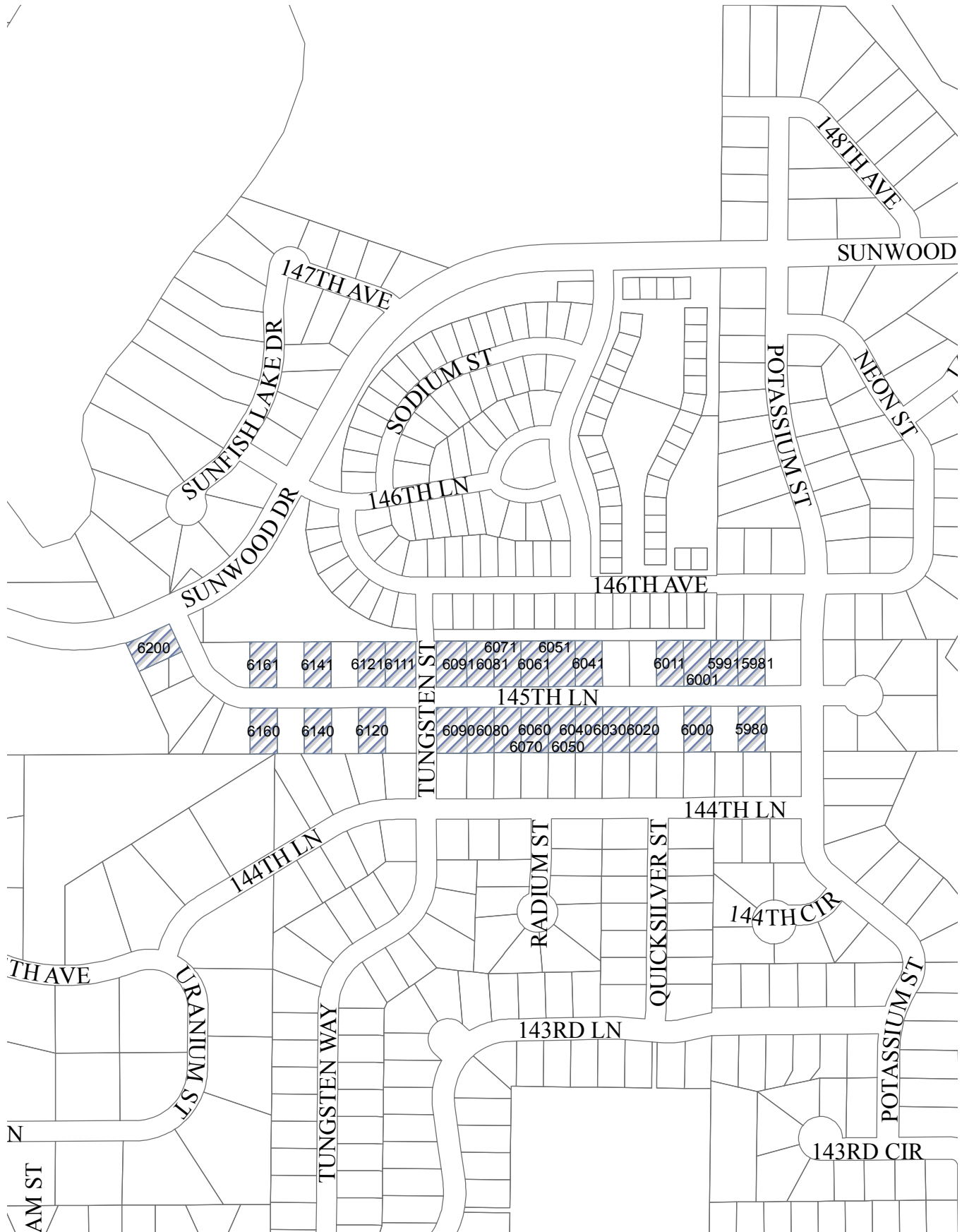
LOCATION MAP

PETITION FOR 4-WAY STOP SIGN

AT 145TH LN AND TUNGSTEN WAY



PETITIONING PROPERTIES FOR 4-WAY STOP SIGN AT 145TH LN AND TUNGSTEN WAY



RECEIVED

JUN 25 2012

1

Petition for Traffic and Speed Study for:

145th Lane and Tungsten Way Ramsey, MN 55303

GOAL:

- 4WAY • Stop sign at intersection of 145th Lane and Tungsten Way

PRINT NAME

ADDRESS

SIGNATURE

REALDEAL1@q.com

- ✓ 1. 763 433 2918
TOM MACIVERSON 6050 145th LANE N.W., [Signature]
2. Gina Filigenzi, 6040 145th Lane NW, [Signature]
3. LISA Wilkinson, 6030 145th Lane NW, [Signature]
4. Doug Thurston, 6020 145th Lane NW, [Signature]
5. Nicki Mrazek, 6000 145th Ln NW, [Signature]
6. Diana Swanson, 5980-145th LN NW, [Signature]
7. KELLY PERHAM 5991 145th LN NW, [Signature]
8. Jody Meier 5981 145th Lane NW, [Signature]
9. Karen Stellwak 6001 145th Lane NW, [Signature]
10. Julie Lundqvist 6011 145th Lane NW, [Signature]

1

RECEIVED
JUN 25 2012

2

Petition for Traffic and Speed Study for:

145th Lane and Tungsten Way Ramsey, MN 55303

GOAL:

- UWAY
- Stop sign at intersection of 145th Lane and Tungsten Way

PRINT NAME	ADDRESS	SIGNATURE
------------	---------	-----------

- | | | |
|-------------------|--|--|
| 1. Kelly Mulleady | 6061 145 th Ln.
N.W. | |
| 2. Brian Casey | 6080 145 th Ln NW
Ramsey | |
| 3. Kris Bishop | 6070-145 th LN NW | |
| 4. Jason Smith | 6060 145 th Ln NW | |
| 5. Ryan Rengo | 6051 145 th Lane NW | |
| 6. Ayla Benson | 6009 145 th Ln NW | |
| 7. Chris Middle | 6041 145 th Ln NW | |
| 8. Stacey Nelson | 6071 145 th LN | |
| 9. Tim Yehle | 6121 145 th LN | |
| 10. Mike Roskopf | 6120 145 th LN | |

2

RECEIVED
JUN 25 2012
BY:

3

Petition for Traffic and Speed Study for:

145th Lane and Tungsten Way Ramsey, MN 55303

GOAL:

4WAY • Stop sign at intersection of 145th Lane and Tungsten Way

PRINT NAME ADDRESS SIGNATURE

1. Stacey Adams, 6090-145th Ln NW, Stacey Adams
2. Thomas Haglund, 6081-145th Ln NW, Thomas Haglund
3. Ray Benson, 6111 145th Ln NW Ramsey, Ray Benson
4. Lori Whaley, 6140 145th Ln NW Ramsey, Lori Whaley
5. BRENT WHALEY, " " " " Brent Whaley
6. LISA Lennander, 6141 145th Ln NW, Lisa Lennander
7. MATT OLSON, 6161 145th Ln NW, Matt Olson
8. Brett Gambler, 6200 145th Lane NW, Brett Gambler
9. TODD LANGNER, 6160 145th LANE N.W., Todd Langner
10. Trinette Langner, 6160-145th Ln NW, Trinette Langner

Meeting Date: 07/10/2012

By: Tim Gladhill, Community Development

Information

Title:

Consider Request for Amendment to Declaration of Easements at 8071 Riverdale Dr NW; Case of Arbor Commercial Group

Background:

The City has received a request to amend an existing Declaration of Easements related to the Ramsey Commons project located at 8071 Riverdale Dr NW. The site plan was approved in 2008, and included an approval to utilize the adjacent, vacant parcel for a temporary storm water pond until such time a permanent storm water solution was provided. Ultimately, the Applicant decided to connect to the regional storm water pond through permanent infrastructure improvements and thus, the temporary pond was never constructed. As such, the original easements for the adjacent lot are no longer necessary.

The storm water easements were recorded on the vacant lot for the benefit of the Ramsey Commons lot. The easements were private easements (not dedicated to the public) for purposes of providing storm water management for Ramsey Commons. Since these were not dedicated to the public, an application for Easement Vacation is not necessary for this request. However, since the City did consent to the Declaration of Easements in order to satisfy site plan approvals at the time, the City does need to consent to the amendment at this time as well.

Recommendation:

After conferring with the City Engineer, Staff recommends approval of the amendment to the Declaration of Easement for 8071 Riverdale Dr NW.

Funding Source:

The request is being handled as part of regular Staff duties.

Council Action:

Motion to approve the amendment to the Declaration of Easements related to storm water improvements at 8071 Riverdale Dr NW, subject to review by the City Attorney as to legal form.

Attachments

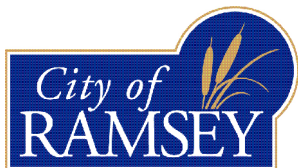
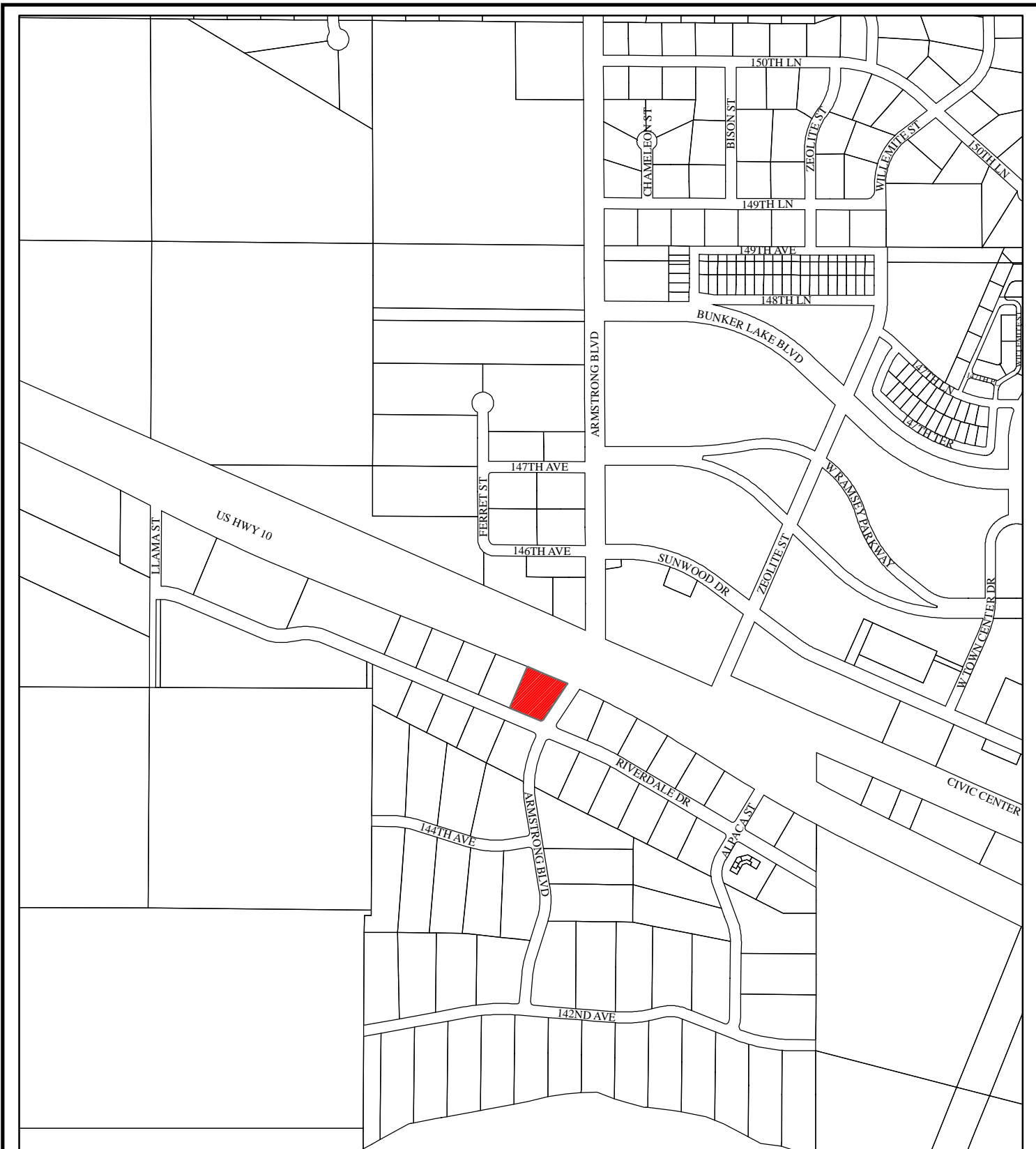
Site Location Map

Request from Applicant

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Tim Gladhill	07/03/2012 10:08 AM
Tim Gladhill	Tim Gladhill	07/03/2012 10:10 AM
Kurt Ulrich	Kurt Ulrich	07/03/2012 05:15 PM
Form Started By: Tim Gladhill		Started On: 06/22/2012 08:49 AM

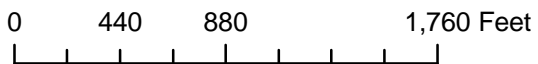
Final Approval Date: 07/03/2012



Ramsey-Arbor Properties, LLC

Legend

-  Site
-  Parcels





June 19, 2012

Mr. Tim Gladhill
Senior Planner
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

PO Box 24386
Minneapolis, MN 55424
612-926-8000
Fax: 612-573-6475

www.ArborGroup.net

Dear Tim –

As you may recall, a Declaration of Easements was recorded for Ramsey Commons in early 2009 (see attached). In addition to other declarations, the Easements provided for storm water easements on the adjacent parcel. These easements are no longer need since Ramsey Commons has connected to the regional storm water pond. I have created an amendment to the Declaration of Easements that removes these two storm water easements from the Easement Agreement (see attached).

If this First Amendment to Declaration of Easements is acceptable to you, please sign, notarize, and return the original to me. Please let me know if you have any questions.

Feel free to call or email me with any questions or if I can provide you with any further information.

Thanks,

A handwritten signature in black ink, appearing to read "Steven Young".

Steven Young
Arbor Commercial Group
Steve@ArborGroup.net



COMMERCIAL PARTNERS
T I T L E, L L C

September 4, 2009

Steve Young
Arbor Commercial Group, L.L.C.
P.O. Box 24386
Minneapolis, MN 55424

RE: CP File No. 26420
Arbor Commercial Group LLC

Dear Mr. Young:

Enclosed please find the following documentation regarding the above referenced file:

1. Declaration of Easements filed as Document No. A498887.001.

If you have any questions regarding this information, please contact me directly at (612)337-2472 or my assistant, Ann Nelson, at (612)643-1049.

Thank you for allowing Commercial Partners Title, LLC to serve you. We look forward to working with you again in the future.

Very truly yours,

COMMERCIAL PARTNERS TITLE, LLC

Sharon Ruane
Senior Commercial Closer

Enclosures

/kj

• Commercial Title Insurance Solutions • Unparalleled Customer Service • Great Relationships

Representing:

*Chicago Title Insurance Company • Fidelity National Title Insurance Company • Lawyers Title Insurance Corporation
First American Title Insurance Company • Stewart Title Guaranty Company • Ticor Title Insurance Company*

200 South Sixth Street • Suite 1300 • Minneapolis, Minnesota 55402 • **612/337-2470** • FAX: 612/337-2471

498887.001

(RESERVED FOR RECORDING INFORMATION)

DECLARATION OF EASEMENTS

THIS DECLARATION OF EASEMENTS ("Declaration") is made this 14th day of January, 2009, by RAMSEY-ARBOR PROPERTIES, LLC, a Minnesota limited liability company ("Declarant").

RECITALS

- A. Declarant is the owner of a certain tract of land situated in Anoka County, Minnesota, legally described on the attached Exhibit A ("Parcel 1").
B. Declarant is also the owner of a certain tract of land situated in Anoka County, Minnesota, immediately adjacent to Parcel 1, and legally described on the attached Exhibit B ("Parcel 2").
C. Declarant desires for Parcel 1 and Parcel 2 to share certain access and parking improvements, all as set forth in this Declaration.
D. Declarant desires for Parcel 2 to be subject to certain storm water drainage easements, for the benefit of Parcel 1, all as set forth in this Declaration.
E. Declarant desires for Parcel 1 to be subject to a temporary private drainage and utility easement for the benefit of Parcel 2.

DECLARATION

1. Creation of Easements.

a. Access and Parking Easements. Declarant hereby establishes a perpetual and nonexclusive easement, for the benefit of Parcel 1, over that portion Parcel 2 that from time to time exist for ingress, egress and parking (collectively, the "Parcel 2 Easement Area"). Similarly, Declarant hereby establishes a perpetual and nonexclusive easement for the benefit of Parcel 2 over that portion Parcel 1 that from time to time exist for ingress, egress and parking (collectively, the "Parcel 1 Easement Area"). The reciprocal easements created pursuant to this Section 1 shall be referred to collectively as the "Access and Parking Easements." It is the intent of the parties that the Access and Parking Easements apply only to exterior areas of the respective parcels that then exist for ingress, egress and parking and that these easements not be deemed to prohibit the owner of either parcel from reasonable reconfiguration of improvements on their respective parcel, provided that the Common Drive (as defined below in Section 3.b) is not materially and adversely affected.

Return to: Commercial Partners Title, LLC 200 South Sixth Street Suite 1300 Minneapolis, MN 55402

26420 1 of 4 OSR

b. Storm Water Drainage Easements. Declarant hereby establishes a temporary easement (the "Temporary Storm Water Easement"), for the benefit of Parcel 1, over that portion Parcel 2 described in the attached *Exhibit D* (the "Temporary Storm Water Easement Area"). The Temporary Storm Water Easement shall exist until such time as the owner of Parcel 2 installs facilities to drain storm water from Parcel 2 to a regional storm water pond. At such time as Parcel 2 becomes connected to such regional storm water pond, the Temporary Storm Water Easement shall terminate and be replaced by a storm water easement (the "Storm Water Easement") for the benefit of Parcel 1 over that portion of Parcel 2 described in the attached *Exhibit E*. The Storm Water Easement shall exist until such time as: (i) municipal storm water sewer service is made available to service Parcel 1, and (ii) the storm water drainage from Parcel 1 is connected to such municipal storm sewer system. In the event that municipal storm water sewer service for Parcel 1 becomes available and the owner of Parcel 1 does not connect its parcel to such system in a reasonably prompt manner, then the owner of Parcel 2 (at its own cost and expense) shall have the right (but no obligation) thereafter to make the connection from Parcel 1 to such municipal storm water system. If the owner of Parcel 2 should elect to make such connection as provided above, the owner of Parcel 2 shall be deemed to have a license to enter onto those portions of Parcel 1 necessary for the making such connection improvements. Declarant also hereby establishes a storm water drainage easement for the benefit of the City of Ramsey over that portion of Parcel 1 denoted as "Area A" on *Exhibit F* (the "City Drainage Easement"), for the purposes of the maintenance of rain water gardens and/or bio-infiltration basins used to treat storm water runoff on Parcel 1.

c. Temporary Utility Easement. Declarant hereby establishes a temporary easement (the "Temporary Utility Easement") for the benefit of Parcel 2 over that portion Parcel 1 denoted as "Area B" on the attached *Exhibit F* (the "Utility Easement Area"). If the owner of Parcel 2 is not utilizing service through the Temporary Utility Easement at such time as full utility service becomes available from Riverdale Drive for Parcel 2 (the "Utility Service Date"), then the Temporary Utility Easement shall terminate at that time. If the owner of Parcel 2 is utilizing service through the Temporary Utility Easement, then the Temporary Utility Easement shall exist until one year after Utility Service Date. On the Utility Service Date, the owner of Parcel 2, at its sole cost and expense, shall: (i) cause the utility service for Parcel 2 to be connected to the applicable utilities from Riverdale Drive, (ii) cause the utility connections for Parcel 2 from Parcel 1 to be terminated in a safe condition, consistent with the requirements of the applicable utility providers, (iii) to the extent required by the applicable utility providers, remove, cap and/or otherwise place the utility infrastructure located in the Utility Easement Area and serving Parcel 2 in a stable condition, and (iv) repair and replace, as applicable, any landscaping or other improvements on Parcel 2 effected by the work described in items (i) through (iii) above. The owner of Parcel 2 shall conduct all such work in a manner that minimizes the interference with the business(es) conducted on Parcel 1 and which does not result in the loss or interruption of any utility service to Parcel 1. For purposes of this Declaration, the phrase "full utility service" shall be deemed to consist of water and sanitary sewer service only.

2. Scope and Purpose.

a. Access and Parking Easements. The Access and Parking Easements shall be non-exclusive easements for ingress and egress (pedestrian and vehicular) to and from Riverdale Drive to the respective parcels and for parking in marked, unreserved spaces that may exist from time to time, and shall be for the respective benefit of the then current users (including their invitees, customers and employees) of each respective parcel. Each parcel shall rely solely on the basis of the parking available on that parcel for satisfying the parking requirements of any governmental entity or agency. Furthermore, nothing in this Declaration shall be deemed to prohibit the reasonable allocation by the owner of either parcel of reserved parking spaces to tenants or users of that owner's parcel. Any use of Access and Parking Easements by a party benefited by such easements shall be for access, egress or parking purposes only and shall be conducted in a manner that does not unreasonably interfere with the use and enjoyment of the parcel on which the easement is located. All parking shall be subject to reasonable rules and

regulations that may be adopted and modified, from time to time, by the then owner of the burdened parcel.

b. Storm Water Drainage. The Temporary Storm Water Easement, Storm Water Easement and the City Drainage Easement shall all be a non-exclusive easements for purposes of handling storm water drainage from Parcel 1 onto Parcel 2, all in accordance with applicable storm water management plan for Parcel 1 that may be approved by the applicable governmental entity.

c. Temporary Utility Easement. The Temporary Utility Easement shall be a non-exclusive easement for full utility service to Parcel 2 from Armstrong Drive and shall be for the benefit of Parcel 2.

3. Maintenance and Repair.

a. Access and Parking Easements. The owners of Parcel 1 and Parcel 2, at their sole cost and expense, shall be responsible for all construction, repairs and maintenance of any improvements located on their parcel, except as otherwise provided in this Declaration. Any improvements constructed that are subject to the Access and Parking Easement shall be maintained in a commercially reasonable condition.

b. Common Drive Maintenance. The area designated as the "Common Drive" in the attached *Exhibit C* shall be initially constructed, repaired and maintained by the owner of Parcel 1. At such point in time that construction commences on improvements on Parcel 2 for the development of Parcel 2, the costs for repairs and maintenance of the Common Drive shall thereafter be split evenly between the parties. All such work, repair and maintenance of the Common Drive shall be controlled by the owner of Parcel 1, in its commercially reasonable discretion, and such owner shall be entitled to a fifteen percent (15%) mark up on the portion of the costs and expenses allocated to the owner of Parcel 2.

c. Storm Water Drainage. The owner of Parcel 2 shall be responsible for the construction and maintenance of any required storm water improvements on Parcel 2, in compliance with the applicable requirements of any storm water management plan for Parcel 1 that is required by applicable law. Any improvements constructed that are subject to the Temporary Storm Water Easement and/or Storm Water Easement created by this Declaration shall be maintained in a commercially reasonable condition. The owner of Parcel 1 shall be responsible for the maintenance of all rain water gardens and/or bio-infiltration basins located in the City Drainage Easement.

d. Temporary Utility Easement. If the owner of Parcel 2 is utilizing service through the Temporary Utility Easement, then the owner of Parcel 2, at its sole cost and expense, shall be responsible for all construction, repairs and maintenance of any utility improvements servicing Parcel 2 that are located in the Utility Easement Area. If the owner of Parcel 2 is not utilizing service through the Temporary Utility Easement, then the owner of Parcel 1, at its sole cost and expense, shall be responsible for all construction, repairs and maintenance of any utility improvements in the Temporary Utility Easement area. Any such improvements shall be maintained in a commercially reasonable.

4. Default. Failure of the owner of either Parcel 1 or Parcel 2 to comply with, or to cause the occupants of their respective parcels to comply with any of the terms and conditions of this Agreement that is not cured within thirty (30) days of the breaching parcel owner's receipt of a written notice of the breach shall be deemed a default. Upon a default, the non-defaulting party shall have all of the rights and remedies available to it at law and in equity, as well as the right to an award of attorneys' fees and costs incurred in enforcing this Declaration by judicial action.

5. Indemnity. Each parcel owner shall indemnify, defend, and hold the other parcel owner free and harmless from and against all liability, loss, cost or expense of every nature (including, without limitation,

reasonable attorneys' fees whether or not suit be brought), resulting from injury to or death of persons or real or potential loss, damage, contamination or destruction to property whatsoever arising out of or in any way connected with or incident to the exercise of its rights on the Easement Area, Temporary Storm Water Easement Area, Storm Water Easement Area or the Utility Easement Area, as applicable, by such party. No owner may waive or escape liability provided for in this Declaration by non-use of the Easement Area, Temporary Storm Water Easement Area, Storm Water Easement Area and/or the Utility Easement Area, as applicable, or by the abandonment of their respective property.

6. No Public Dedication. No provision of this Declaration shall be construed or deemed a dedication of any rights to the general public or for any public use whatsoever, it being the intention of the Declarant that this Declaration shall be strictly for the respective benefit of Parcel 1 and Parcel 2, except as otherwise expressly provided in this *Section 6*. In the event that the owners of Parcel 1 or Parcel 2, fail to fulfill their respective obligations to maintain utility or drainage infrastructure provided for in this Declaration and/or fail to connect to the municipal storm sewer system as provided in *Section 1(b)* above and/or fail to connect to the applicable municipal utilities from Riverdale Drive as provided in *Section 1(c)* above, the City of Ramsey shall have the right to enforce such maintenance and connection obligations upon written notice to the breaching property owner, and if such breach is not promptly remediated by such breaching property owner, the City of Ramsey shall have the right to cause the necessary repair, connection and/or maintenance work to be performed and constructed at the cost of the breaching property owner.

7. Binding Effect. The provisions of this Declaration are intended to run with the land that constitutes Parcel 1 and Parcel 2, for their respective benefit and burden, all as set forth above.

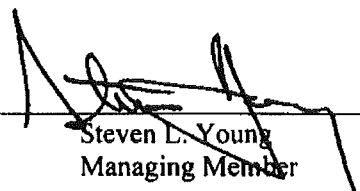
7. Amendment. The provisions of this Declaration may not be amended without the written consent of the City of Ramsey.

[Signature Block on Following Page.]

IN WITNESS WHEREOF, the Declarant has executed this Declaration on the date first above written.

DECLARANT:

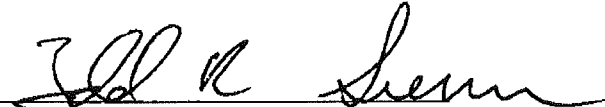
RAMSEY-ARBOR PROPERTIES, LLC

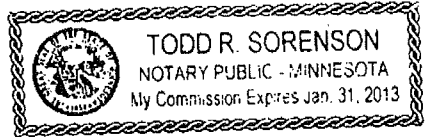
By: 
Name: Steven L. Young
Its: Managing Member

556071

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this 15th day of January, 2009, by Steven L. Young, the managing member of Ramsey-Arbor Properties, LLC, a Minnesota limited liability company, on behalf of the company.


Notary Public



This instrument was drafted by:

MASLON, EDELMAN, BORMAN & BRAND, LLP [anj]
3300 Wells Fargo Center
90 South Seventh Street
Minneapolis, Minnesota 55402
(612) 672-8200

MORTGAGEE CONSENT AND JOINDER

The undersigned mortgagee(s) of the Parcel 1 and Parcel 2 consents to and joins in with the execution of the foregoing Declaration.

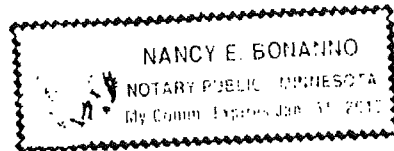
M&I MARSHALL & ILSLEY BANK, a
Wisconsin bank corporation, as successor by merger
to EXCEL BANK MINNESOTA, a Minnesota banking
corporation

By: [Signature]
Name: Daniel D Poppe
Its: Senior Vice President

STATE OF MINNESOTA)
) ss.
COUNTY OF Hennepin)

The foregoing instrument was acknowledged before me this 14th day of January 2009, by Daniel D Poppe, the Senior Vice President of M&I MARSHALL & ILSLEY BANK, a Wisconsin bank corporation, on behalf of the corporation.

Nancy E Bonanno
Notary Public



TENANT CONSENT AND JOINDER

The undersigned tenant of a portion of Parcel 1 consents to and joins in with the execution of the foregoing Declaration.

U. S. BANK NATIONAL ASSOCIATION, a national banking association

By: Rose Noetzel
Name: ROSE NOETZEL
Its: VP Corporate Real Estate

STATE OF ~~MINNESOTA~~ Ohio)
COUNTY OF Hamilton) ss.

The foregoing instrument was acknowledged before me this 23 day of January, 2009, by Rose Noetzel, the VP Corporate Real Estate of U.S. BANK NATIONAL ASSOCIATION, a national banking association, on behalf of the association.

Rebecca J. Lane
Notary Public



Rebecca J. Lane
Notary Public, State of Ohio
My Commission Expires
July 19, 2009

EXHIBIT A
Legal Description of Parcel 1

Lot 1, Block 1, in Alpaca Estates, according to the map or plat thereof on file and of record in the office of the County Recorder in and for Anoka County, Minnesota (Torrens Certificate 109210)

EXHIBIT B
Legal Description of Parcel 2

Lot 7, Block 1, in Alpaca Estates 4th Addition, according to the map or plat thereof on file and of record in the office of the County Recorder in and for Anoka County, Minnesota (Torrens Certificate 109210)

EXHIBIT C
Diagram of Common Drive

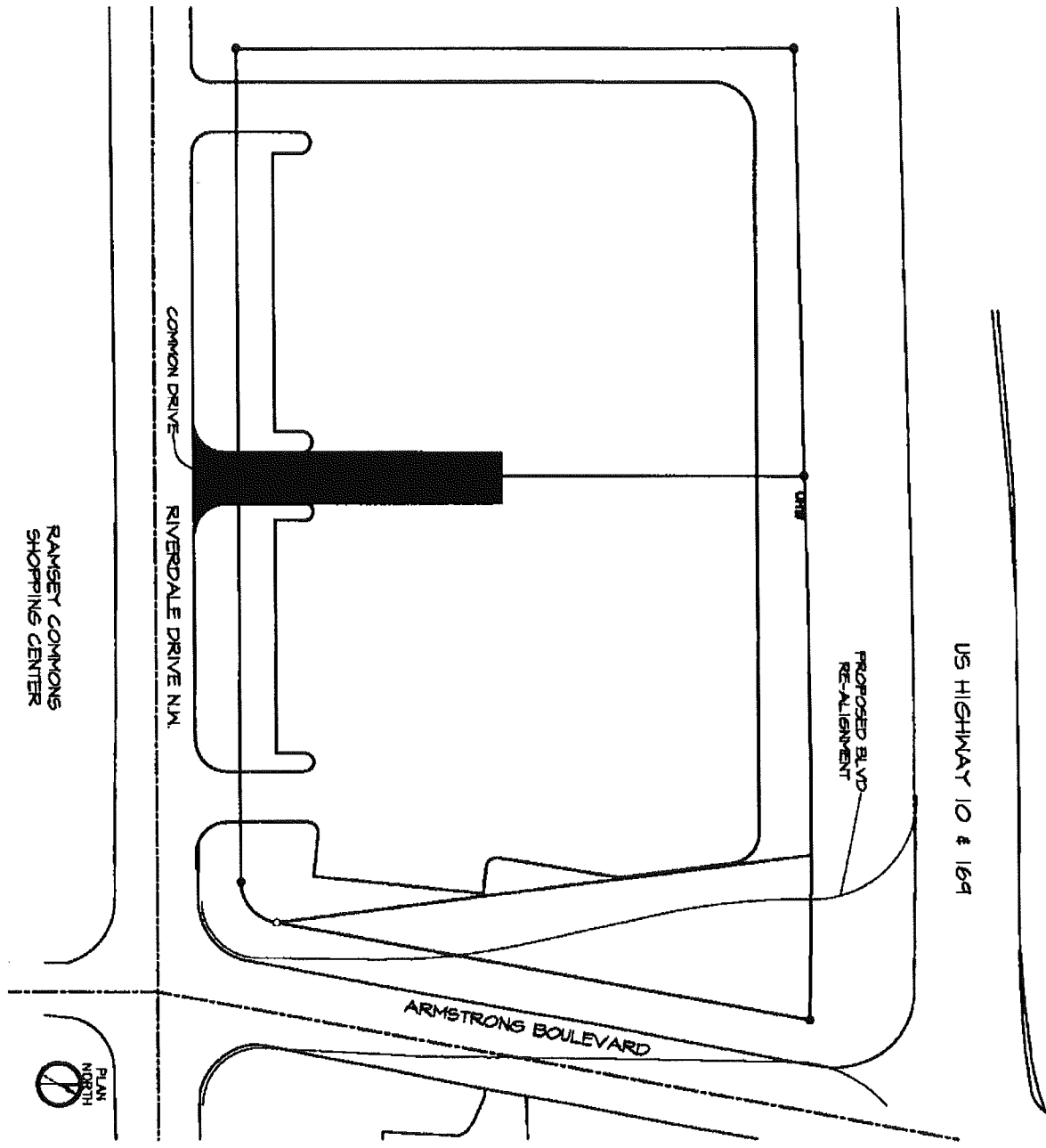


EXHIBIT D
Description of Temporary Storm Water Easement Area

The southwest 100.00 feet of the southeast 163.60 feet of Lot 7, Block 1, Alpaca Estates Fourth Addition, Anoka County, Minnesota

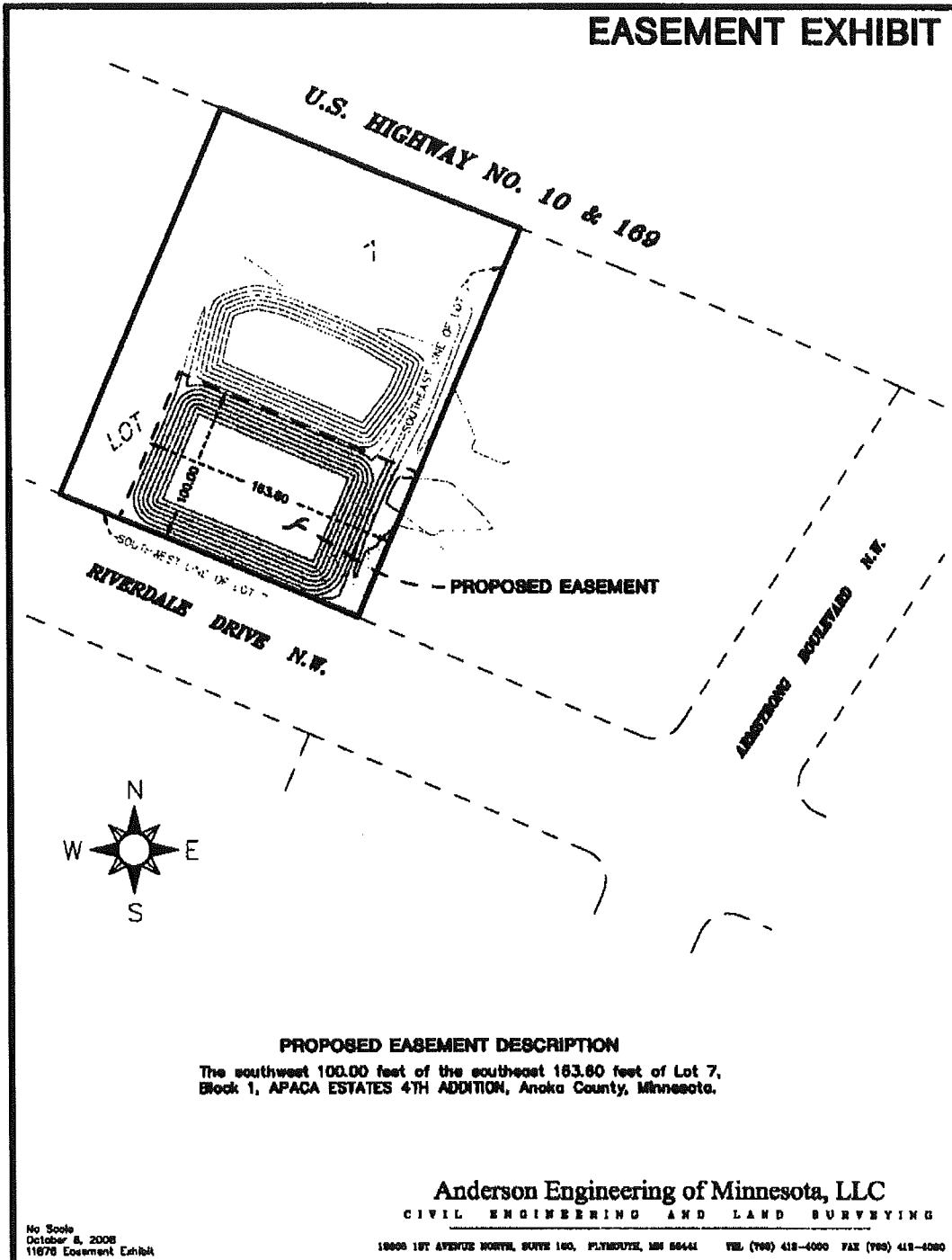


EXHIBIT E
Description of Storm Water Easement Area

The southwest 35.00 feet of the southeast 163.60 feet of Lot 7, Block 1, Alpaca Estates Fourth Addition, Anoka County, Minnesota

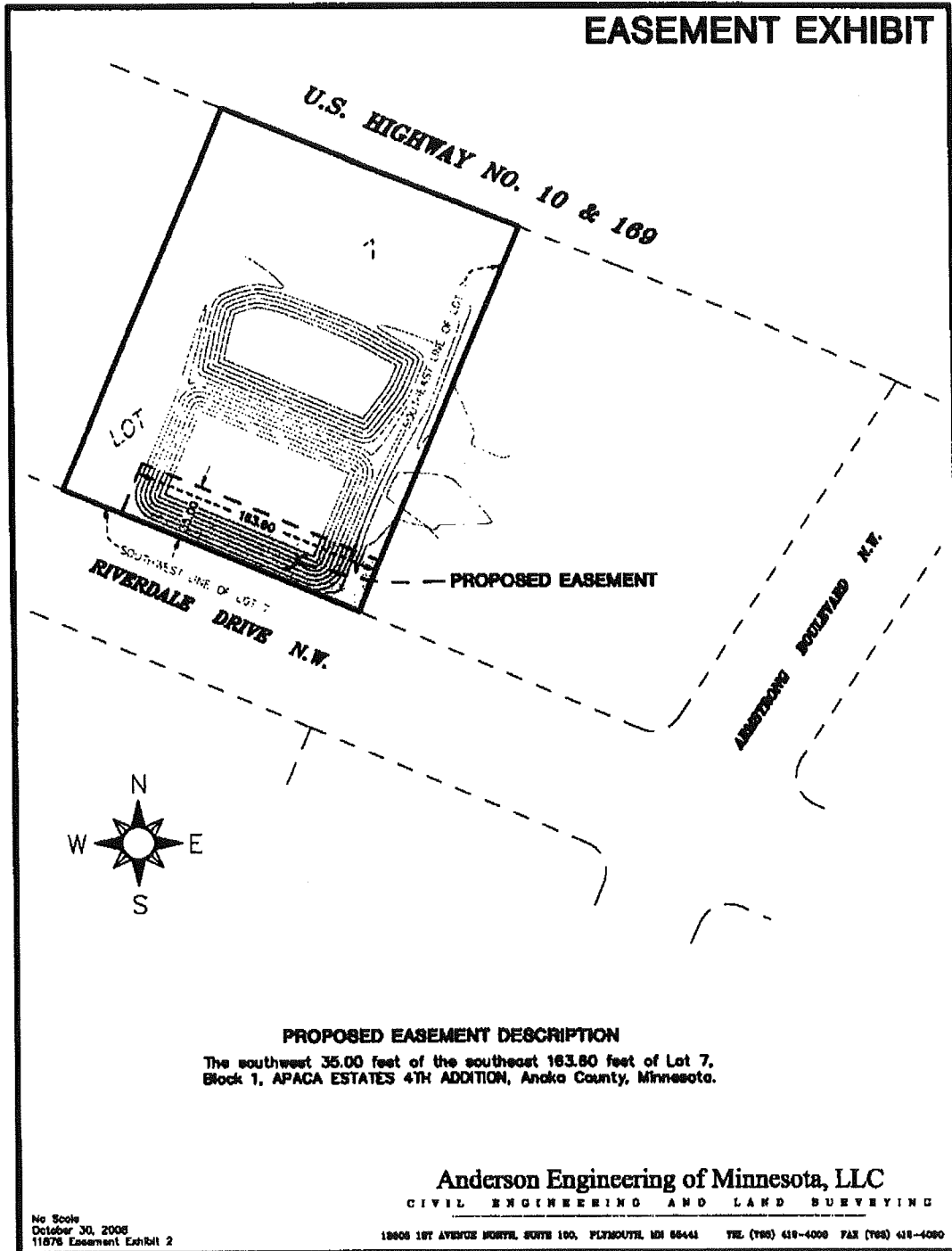
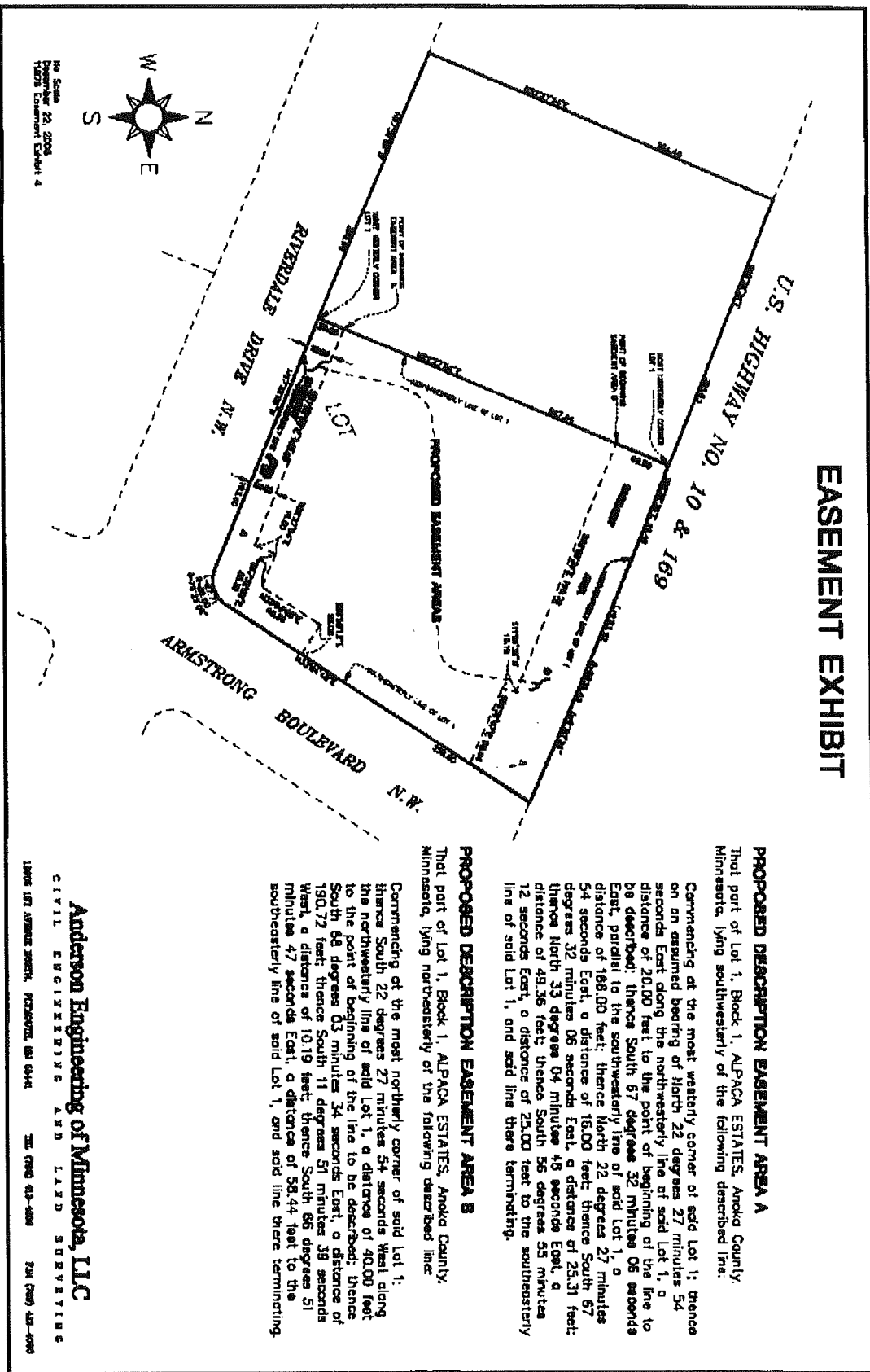


EXHIBIT F
Utility Easement Area

See attached

EASEMENT EXHIBIT



PROPOSED DESCRIPTION EASEMENT AREA A

That part of Lot 1, Block 1, ALPACA ESTATES, Anoka County, Minnesota, lying southwesterly of the following described line:

Commencing at the most westerly corner of said Lot 1; thence on an assumed bearing of North 22 degrees 27 minutes 54 seconds East, along the northwesterly line of said Lot 1, a distance of 20.00 feet to the point of beginning of the line to be described; thence South 57 degrees 32 minutes 05 seconds East, parallel to the southwesterly line of said Lot 1, a distance of 168.00 feet; thence North 22 degrees 27 minutes 54 seconds East, a distance of 15.00 feet; thence South 57 degrees 32 minutes 05 seconds East, a distance of 25.31 feet; thence North 33 degrees 04 minutes 48 seconds East, a distance of 49.36 feet; thence South 56 degrees 55 minutes 12 seconds East, a distance of 25.00 feet to the southeasterly line of said Lot 1, and said line there terminating.

PROPOSED DESCRIPTION EASEMENT AREA B

That part of Lot 1, Block 1, ALPACA ESTATES, Anoka County, Minnesota, lying northeasterly of the following described line:

Commencing at the most northerly corner of said Lot 1; thence South 22 degrees 27 minutes 54 seconds West along the northwesterly line of said Lot 1, a distance of 40.00 feet to the point of beginning of the line to be described; thence South 68 degrees 03 minutes 34 seconds East, a distance of 190.72 feet; thence South 11 degrees 51 minutes 39 seconds West, a distance of 10.19 feet; thence South 86 degrees 51 minutes 47 seconds East, a distance of 58.44 feet to the southeasterly line of said Lot 1, and said line there terminating.

Anderson Engineering of Minnesota, LLC
 CIVIL ENGINEERING AND LAND SURVEYING
 1500 1ST AVENUE NORTH, MINNETONKA, MN 55345 TEL: (763) 413-4000 FAX: (763) 413-4000

(RESERVED FOR RECORDING INFORMATION) _____

FIRST AMENDMENT TO DECLARATION OF EASEMENTS

THIS FIRST AMENDMENT TO DECLARATION OF EASEMENTS (“Amendment”), dated for reference purposes as of June __, 2012, by RAMSEY-ARBOR PROPERTIES, LLC, a Minnesota limited liability company (“Declarant”).

RECITALS

- A. Declarant is the owner of a certain tract of land situated in Anoka County, Minnesota, legally described on the attached *Exhibit A* (“Parcel 1”).
- B. Declarant is also the owner of a certain tract of land situated in Anoka County, Minnesota, immediately adjacent to Parcel 1, and legally described on the attached *Exhibit B* (“Parcel 2”).
- C. Declarant has previously executed a Declaration of Easements dated January 14, 2009 and filed as Document No. A498887.001 with the Office of the Registrar of Titles for Anoka County, Minnesota (the “Original Declaration”).
- D. Certain temporary easements created by the Original Declaration have expired or are otherwise no longer necessary.
- E. Declarant desires to amend the Original Declaration as set forth in this Amendment.

DECLARATION

1. **Termination of Easements.** The Temporary Storm Water Drainage Easements and Storm Water Easement *Section 1(b)* of the Original Declaration, respectively, are hereby terminated.
2. **Binding Effect.** The provisions of this Declaration are intended to run with the land that constitutes Parcel 1 and Parcel 2, for their respective benefit and burden, all as set forth above.
3. **Ratification.** Except as expressly modified by this Amendment, the terms and provisions of the Original Declaration remain in full force and effect.

[Signature Block on Following Page.]

IN WITNESS WHEREOF, the Declarant has executed this Declaration on the date first above written.

DECLARANT:

RAMSEY-ARBOR PROPERTIES, LLC

By: _____

Name: Steven L. Young

Its: Managing Member

886042.2

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this __ day of June, 2012, by Steven L. Young, the Managing Member of RAMSEY-ARBOR PROPERTIES, LLC, a Minnesota limited liability company, on behalf of the company.

Notary Public

This instrument was drafted by:
MASLON, EDELMAN, BORMAN & BRAND, LLP [anj]
3300 Wells Fargo Center
90 South Seventh Street
Minneapolis, Minnesota 55402-4140
(612) 672-8200

CITY CONSENT

The undersigned, on behalf of the City of Ramsey, Minnesota consents to the foregoing Amendment.

CITY OF RAMSEY

By: _____
Name: Bob Ramsey
Its: Mayor

By: _____
Name: Jo Ann Thieling
Its: City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this __ day of _____, 2012, by Bob Ramsey and Jo Ann Thieling the Mayor and City Clerk, respectively, of the City of Ramsey, Minnesota, a statutory city under the laws of the State of Minnesota, on behalf of the city and pursuant to the authority granted by its City Council.

Notary Public

EXHIBIT A
Legal Description of Parcel 1

Lot 1, Block 1, in Alpaca Estates, according to the map or plat thereof on file and of record in the office of the County Recorder in and for Anoka County, Minnesota (Torrens Certificate 109210)

EXHIBIT B
Legal Description of Parcel 2

Lot 7, Block 1, in Alpaca Estates 4th Addition, according to the map or plat thereof on file and of record in the office of the County Recorder in and for Anoka County, Minnesota (Torrens Certificate 109210)

CC Regular Session

4. 4.

Meeting Date: 07/10/2012

By: Jo Thieling, Administrative Services

Information

Title:

Approve the Following City Council Meeting Minutes:

- 1) City Council - Regular Meeting - May 22, 2012
- 2) City Council - Regular Meeting - June 12, 2012

Background:

The meeting minutes for May 22 and June 12 are attached for Council approval.

Council Action:

Motion to approve the following City Council meeting minutes:

- 1) City Council - Regular Meeting - May 22, 2012
 - 2) City Council - Regular Meeting - June 12, 2012
-

Attachments

CC Regular Minutes - 5/22/12

CC Regular Minutes 6/12/12

Form Review

Inbox

Kurt Ulrich

Reviewed By

Kurt Ulrich

Form Started By: Jo Thieling

Date

07/03/2012 05:21 PM

Started On: 07/02/2012 07:21 PM

Final Approval Date: 07/03/2012

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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, May 22, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise (left the meeting at 8:17 p.m.)

Members Absent: Councilmember Colin McGlone

Also Present: Finance Director Diana Lund
City Engineer Tim Himmer
City Clerk Jo Thieling
Fire Chief Dean Kapler
Human Resources Representative Colleen Lasher
Parks Supervisor Mark Riverblood
Senior Planner Timothy Gladhill
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Strommen, seconded by Councilmember Backous, to approve the following items on the Consent Agenda as revised to remove Items 4.02, 4.09, and 4.12:

4.01: Note the following Commission and Board Meeting Minutes:

- 1) Environmental Policy Board Meeting Minutes Dated April 2, 2012
- 2) Planning Commission Meeting Minutes Dated April 5, 2012
- 3) Economic Development Authority Meeting Minutes Dated April 12, 2012
- ~~4.02: Accept Plans and Specifications and Authorize the Bidding of the Sunwood Drive Realignment Project: City Improvement Project 12-20~~ This item was removed from the Consent Agenda and considered as Item 7.07
- 4.03: Approve the following City Council Meeting Minutes:
 - 1) City Council – Regular – March 13, 2012
 - 2) City Council – Regular – March 27, 2012
 - 3) City Council – Regular – April 10, 2012
 - 4) City Council – Regular – April 24, 2012
 - 5) City Council – Regular – May 8, 2012
- 4.04: Approve Licenses:

Special Events
City of Ramsey/Ramsey Foundation
7550 Sunwood Drive NW, Ramsey, MN 55303
- 4.05: Approve Exemption for a Gambling License for Capable Partners
- 4.06: Approve Exemption for a Gambling License for Anoka Area Chamber of Commerce
- 4.07: Approve Contract for New Map of the City of Ramsey with Village Profile
- 4.08: Approve Plans and Specifications for the 2012 Street Maintenance Program, and Authorize for Bid
- ~~4.09: Adopt Resolution Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 3, 2012, through May 16, 2012~~ This item was removed from the Consent Agenda and considered as Item 7.06
- 4.10: Adopt Resolution #12-05-067 Adopting Findings of Fact #0900 relating to a Request from Gaughan Companies for a Waiver from City Code Paving Standards to Utilize a Class V Parking Surface on the Property Located at 6390 McKinley Street NW
- 4.11: Adopt Resolution #12-05-068 Authorizing Partial Payment to Knutson Construction for IP10-22 Municipal Ramp, Phase II
- ~~4.12: Report from the Personnel Committee Meeting dated May 8, 2012~~ This item was removed from the Consent Agenda and considered as Item 7.07

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Backous, Elvig, Tossey, and Wise. Voting No: None. Absent: Councilmember McGlone.

5. APPROVE AGENDA

Motion by Councilmember Backous, seconded by Councilmember Wise, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Wise, Elvig, Strommen, and Tossey. Voting No: None. Absent: Councilmember McGlone.

6. PUBLIC HEARING

6.01: Public Hearing: Application for On-Sale, Sunday, and 2:00 a.m. Intoxicating Liquor License; Case of Whiskey Jacks of Ramsey, LLC d/b/a Whiskey Jacks, 6415 Highway #10 NW, Ramsey

Mayor Ramsey closed the regular portion of the City Council meeting at 7:02 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:02 p.m.

Presentation

City Clerk Thieling reviewed the staff report.

Citizen Input

Tom DeQuattro, Whiskey Jacks of Ramsey, introduced himself and stated he looks forward to being in Ramsey.

Motion by Councilmember Tossey, seconded by Councilmember Backous, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Backous, Elvig, Strommen, and Wise. Voting No: None. Absent: Councilmember McGlone.

The public hearing was closed at 7:05 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:05 p.m.

Motion by Councilmember Wise, seconded by Councilmember Elvig, to approve an on-sale Sunday and 2:00 a.m. intoxicating liquor license application for Whiskey Jacks of Ramsey, LLC, d/b/a/ Whiskey Jacks.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Elvig, Backous, Strommen, and Tossey. Voting No: None. Absent: Councilmember McGlone.

7. COUNCIL BUSINESS

7.01: Consider Request for a Conditional Use Permit to Process Demolition Concrete in the E-2 Employment District at 6651 141st Avenue NW and to Stockpile Sand/Soil on a Vacant Property at 14191 Ebony Street NW; Case of Sauter and Sons, Inc.

Senior Planner Gladhill reviewed the staff report.

Tom Sauter, representing Sauter and Sons, Inc., stated it will take one day to set up and the crushing operation would last three days. He assured the Council that the crushing operation was not that loud unless a piece gets caught, but that seldom happens. Mr. Sauter stated the issue of dust control can be added to keep down dust during the crushing operation.

Senior Planner Gladhill explained a Conditional Use Permit (CUP) runs with the property into perpetuity if conditions are abided, with no sunset clause or end date. An Interim Use Permit (IUP) is interim use with an end date that can be extended or tied to an event.

The Council debated whether this consideration should involve an IUP, which offers future Councils additional flexibility, rather than a CUP that runs with the property. It was noted it may be considered a benefit for the City to have this type of heavy use in the industrial park. A distinction was made that this request involved bringing material to the site, not mining material from the site.

Senior Planner Gladhill clarified that City Code directs this type of request to be a CUP. He explained the discussion of the Planning Commission related to whether an ordinance amendment should be considered to direct future requests for this type of use to be an IUP.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to adopt Resolution #12-05-069 adopting Findings of Fact #0901 in the affirmative relating to the request for a Conditional Use Permit for processing demolition concrete and asphalt in the E-2 Employment District on property at 6651 141st Avenue NW and adopt Resolution #12-05-070 approving the request for a Conditional Use Permit for processing demolition concrete and asphalt on the property at 6651 141st Avenue NW contingent upon review and approval of a drainage and erosion control plan and declaring the terms of the permit, based on findings of fact.

Further discussion: The Council indicated its frustration with after-the-fact applications.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Tossey, Backous, Strommen, and Wise. Voting No: None. Absent: Councilmember McGlone.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to adopt Resolution #12-05-072 adopting Findings of Fact #0902 in the affirmative relating to the request for a Conditional Use Permit for open and outside storage as the principal use in the E-2 Employment District on property at 14191 Ebony Street NW and adopt Resolution #12-05-070 approving the request for a Conditional Use Permit for open and outside storage as a principal use on the

property at 14191 Ebony Street NW contingent upon review and approval of a drainage and erosion control plan and declaring the terms of the permit, based on findings of fact.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Tossey, Backous, Strommen, and Wise. Voting No: None. Absent: Councilmember McGlone.

7.02: Introduce Ordinance to Amend City Code Chapter 10 (Animals) Related to Keeping of Non-Domestic Animals on Parcels Less Than Three (3) Acres in Size

Senior Planner Gladhill reviewed the staff report.

The Council agreed with the suggestion of Mayor Ramsey to increase the number of chickens to six on a parcel up to one-quarter acre in size.

Motion by Mayor Ramsey, seconded by Councilmember Backous, to introduce an ordinance to amend City Code Chapter 10 (Animals) to reduce the minimum lot size threshold for certain non-domestic animals and provide proper standards for allowing for bee keeping in certain circumstances, as amended.

Further discussion: Senior Planner Gladhill indicated the typographical error noted by Councilmember Strommen will be corrected prior to second reading.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Strommen, Tossey, and Wise. Voting No: None. Absent: Councilmember McGlone.

7.03: Consider Award of Contracts for the 2012 Storm Sewer Improvement Projects; City Improvement Project #12-24

City Engineer Himmer reviewed the staff report and presented bids.

Motion by Councilmember Backous, seconded by Mayor Ramsey, to adopt Resolution #12-05-073 awarding a contract for Division A of the 2012 storm sewer improvements; City Improvement Project #12-24 to Driden Excavating in the amount of \$157,262 plus overhead costs; and adopt Resolution #12-05-074 awarding a contract for Division B of the 2012 storm sewer improvements; City Improvement Project #12-24 to Julian Johnson, in the amount of \$77,383 plus overhead costs.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Strommen, Tossey, and Wise. Voting No: None. Absent: Councilmember McGlone.

7.04: Adopt Resolution #12-05-XXX for Continuing Efforts Towards a Shared Fire Service

Fire Chief Kapler presented the staff report and indicated the proposed resolution had been presented to all five communities involved, adopted by three (Nowthen, Oak Grove, St. Francis),

was being considered by Ramsey tonight, and he had not yet heard back from one community (Bethel).

The Council discussed the recommendation of the Study Group that it found merit to continue exploring the issues raised in its report. It was noted the proposed resolution would indicate the City's support to continue discussions but would not result in a commitment. The Council acknowledged that some additional research into issues identified may depend on the number of communities that support continuing to explore.

Motion by Councilmember Strommen, seconded by Councilmember Tossey, to adopt Resolution #12-05-075, to Continue Efforts Towards a Shared Fire Service.

Further discussion: Councilmember Strommen thanked Fire Chief Kapler for his support to the Study Group during this discussion. The Council indicated concern remained about how to dissolve the shared fire service arrangement in the future, if needed.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Tossey, Backous, Elvig, and Wise. Voting No: None. Absent: Councilmember McGlone.

7.05: Report from the Personnel Committee Meeting dated May 8, 2012:

7.05.1: Adopt Resolution #12-05-XXX Ending the Probation Period of a Patrol Officer

7.05.2 Adopt Resolution #12-05-XXX to Accept a Planning Commission Resignation and Appoint a New Planning Commissioner

Motion by Councilmember Strommen, seconded by Councilmember Tossey, to ratify the recommendations of the Personnel Committee to adopt Resolution #12-05-076 to remove Mr. Kyle Hemmerich from probation and retain him as a full-time regular Patrol Officer; and, adopt Resolution #12-05-077 to accept Mr. Andrew Dunnaway's resignation and appoint Jessica Perez to the Planning Commission for a partial term ending on March 31, 2013.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Tossey, Backous, Elvig, and Wise. Voting No: None. Absent: Councilmember McGlone.

7.05.3 Adopt Resolution #12-05-XXX to Accept the Resignation of the Public Works Director, Appoint the Fire Chief and the City Engineer to 3-month Interim Assignments, and to Authorize a Recruitment

Human Resources Representative Lasher presented the staff report and answered questions of Council.

The Council discussed whether the Public Works Department and Engineering Department should be permanently separated, as recommended by City Administrator Ulrich, whether the redesignation of City Engineer Himmer was an on-going or interim assignment, and if it would be considered a Department Head position.

The Council discussed its concern with assigning additional duties to Fire Chief Kapler and City Administrator Ulrich. Due to questions related to the level of compensation for assuming additional responsibilities, impact of permanently splitting the Public Works Department and Engineering Department, and need for a revised organizational plan that addressed staffing changes, support was expressed to delay consideration to the May 29, 2012, Special Session when City Administrator Ulrich is in attendance.

Motion by Councilmember Strommen, seconded by Councilmember Tossey, to ratify the recommendation of the Personnel Committee and adopt Resolution #12-05-078 to do the following:

- 1) Accept Mr. Brian Olson's resignation as Public Works Director;
- 2) Appoint Fire Chief Kapler to an interim assignment for up to a 3-month period to oversee the Public Works Building Maintenance, Parks, Streets, and Utilities Divisions; and
- 3) Appoint City Engineer Himmer to oversee the Engineering Division on an interim basis.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Tossey, Backous, Elvig, and Wise. Voting No: None. Absent: Councilmember McGlone.

The consensus of the Council was to schedule the following for the May 29, 2012, Special Session meeting agenda:

- 1) Conduct an internal and/or external recruitment process to relieve Fire Chief Kapler from the interim duties of overseeing the operations side of the Public Works Building Maintenance, Parks, Streets, and Utilities Divisions; and,
- 2) To restructure the Public Works Department into two separate areas such as Engineering will be led by City Engineer Himmer and the operations side of Public Works, including Building Maintenance, Parks, Streets and the Utilities Divisions will be led by the individual promoted or hired during the recruitment process.

7.06: Adopt Resolution #12-05-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 3, 2012, through May 16, 2012

Finance Officer Lund reviewed the staff report and how the payment to Landform was calculated.

Motion by Councilmember Backous, seconded by Mayor Ramsey, to adopt Resolution #12-05-079 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 3, 2012, through May 16, 2012.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Strommen, Tossey, and Wise. Voting No: None. Absent: Councilmember McGlone.

7.07: Accept Plans and Specifications and Authorize the Bidding of the Sunwood Drive Realignment Project: City Improvement Project 12-20

To avoid appearance of a conflict, Councilmember Wise left the Council Chambers at 8:17 p.m.

Councilmember Elvig stated he was not against this project, but had concerns with the timing since several land sale proceeds and grants had not been received, requiring reliance on internal revolving funds and \$500,000 of TIF dollars.

The Council acknowledged these concerns; however, the majority supported the use of TIF in this circumstance because it involved infrastructure improvements within the TIF district. It was mentioned that this project was a top priority to create catalyst for The COR and making this investment now would establish the City's position that the State needed to address the deficiencies with Highway 10.

Motion by Mayor Ramsey, seconded by Councilmember Tossey, to approve Plans and Specifications and Authorize the Bidding of the Sunwood Drive Realignment Project: City Improvement Project 12-20.

Further discussion: The Council debated the motion and asked questions of City Engineer Himmer who explained the JPA funding formula. The Council asked staff to assure it was tracking all project/cost investment so it could be counted towards the City's share in the overpass project. City Engineer Himmer indicated there is no guarantee that these costs will be counted toward the City's 50% match. The Council agreed with the need to objectively address funding scenarios to assure sources are adequate given the City is considering a number of projects. City Engineer Himmer clarified the action before the Council is to approve plans and advertise for bids, not award the project. Councilmember Elvig stated he would support the motion since the bids would provide additional project costs, hopefully lower than estimated. He supported including a letter of prejudice stipulation in the JPA. City Engineer Himmer acknowledged there will be additional project costs, including an HRA consideration of a \$250,000 project to provide access to the new Sunwood Drive realignment. The Council asked staff to provide an entire funding "picture."

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Backous, Elvig, and Strommen. Voting No: None. Absent: Councilmembers McGlone and Wise.

8. MAYOR, COUNCIL AND STAFF INPUT

Announcements were made related to election filings and the June 14, 2012, Flag Day event at Veteran's Lake. City Engineer Himmer provided project updates and answered questions of the Council.

9. ADJOURNMENT

Motion by Councilmember Elvig, seconded by Councilmember Backous, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:44 p.m.

Respectfully submitted,

Diana Lund
Finance Director

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

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9. ADJOURNMENT 11

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, June 12, 2012 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: Councilmember David Elvig

Also Present: City Administrator Kurtis Ulrich
City Engineer Tim Himmer
Finance Director Diana Lund
Fire Chief Dean Kapler
Police Chief James Way
Parks Supervisor Mark Riverblood
Human Resources Representative Colleen Lasher
Street Supervisor Grant Reimer
Associate Planner/Environmental Coordinator Chris Anderson
City Attorney William Goodrich
Development Manager Darren Lazan

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

2.01: Presentation of the 2011 Audit Report by the City's Audit Firm of Malloy, Montague, Karnowski, Radosevich & Company

Finance Director Lund introduced Aaron Nielson of Malloy, Montague, Karnowski, Radosevich and Company (MMKR) to present the 2011 Audit Report.

Mr. Nielson, MMKR, presented the 2011 Audit Report, noting an unqualified opinion has been issued.

City Administrator Ulrich commended Finance Director Lund and her staff, noting the audit and management of the budget throughout the year is a big work effort.

Finance Director Lund stated her thanks to Senior Accountant Denelle McAlpine, who did the majority of work compiling the CAFR. She indicated if the Certificate of Excellence is awarded, it will be for the 18th consecutive year.

3. CITIZEN INPUT

John Enstrom, 8702 – 181st Avenue NW, announced the June 14, 2012, annual Flag retirement, described what will take place, and provided the City with a press release for this event.

4. CONSENT AGENDA

Councilmember Wise stated he will abstain from voting on the Consent Agenda since Item 4.06 includes the renewal of a liquor license for a business he owns, Wiser Choice Liquor.

Motion by Mayor Ramsey, seconded by Councilmember Strommen, to approve the following items on the Consent Agenda:

- 4.01: Receive Cash and Investments for Period Ending April 30, 2012
- 4.02: Receive 2011 Comprehensive Annual Financial Report (CAFR)
- 4.03: Receive April 2012 Financial Reports – General Fund and Enterprise Funds
- 4.04: Approve License Applications:

Special Events

Cynthia Warneke for event at Central Park, 7925 – 161st Avenue NW, Ramsey, MN 55303
Century Link, 6651 – 141st Avenue NW, Floor 2, Ramsey, MN 55303
Minnesota State Society DAR, 27157 Dakota Avenue, Elko, MN 55020

Peddler

Christopher Bearup, 16315 – 230th Avenue NW, Elk River, MN 55330

- 4.05: Approve the following Council Meeting Minutes:
 - 1) City Council Work Session – March 13, 2012
 - 2) City Council Special Session – March 20, 2012
 - 3) City Council Work Session – March 27, 2012
 - 4) City Council Work Session – April 10, 2012
 - 5) City Council Work Session – April 24, 2012
 - 6) City Council Work Session – May 1, 2012
 - 7) City Council Work Session – May 8, 2012

- 4.06: Approve Off-Sale Intoxicating Liquor, Off-Sale 3.2% Liquor, On-Sale Intoxicating Liquor, Beer, Sunday Sales, and Optional 2:00 a.m. Closing

Off Sale Intoxicating

Rum River Wine & Spirits, Inc. d/b/a/ Run River Wine & Spirits
J.N.T. Enterprise, Inc. d/b/a/ M & L Country Liquors
Coborn's, Inc. d/b/a Coborn's Liquor
Wiser Choice Liquor, Inc. d/b/a Wiser Choice Liquor
On Sale & Sunday Intoxicating and 3.2 and/or Beer & Optional 2:00 a.m.

The Links at Northfork G.C. LLC d/b/a The Links at Northfork*
Fairways on the Rum, Inc. d/b/a McDuff's Eatery & Pub
Templer Group, Inc. d/b/a JR's Outpost
M&M Super Bowl, Inc. d/b/a Super Bowl
Wells Catering, Inc. d/b/a Wells Catering
SPM Properties, Inc. d/b/a Penalty Box Bar & Grill*
Acapulco of Ramsey, Inc. d/b/a Acapulco Mexican Restaurant
Whiskey Jacks of Ramsey LLC d/b/a Whiskey Jack's*
*Contingent upon proper paperwork being received.

3.2% Off Sale

Rademacher Companies, Inc. d/b/a Bill's Superette #8
Northern Tier Retail LLC d/b/a SuperAmerica #4508
Yamoutpour, Frank d/b/a Sunfish Express
Coborn's, Inc. d/b/a Coborn's Superstore

- 4.07: Approve the Policy for the Disposition of Surplus City Owned Land
- 4.08: Adopt Resolution #12-06-080 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 17, 2012, through June 6, 2012
- 4.09: Adopt the City Land Acquisition Policy
- 4.10: Adopt Resolution #12-06-081 to Accept the Resignation of the Deputy City Clerk
- 4.11: Adopt Resolution #12-06-082 to Accept the Resignation of the City Engineer
- 4.12: Adopt Resolution #12-06-083 Authorizing a Fixed Rate Membership in the 4M Fund
- 4.13: Report from the Public Works Committee meeting dated May 15, 2012:
- 1) Consider Stormwater Improvements at 149th Lane – A Continuation of Discussion Related to 2011 Flooding Concerns – *This item is being presented as a separate case at tonight's meeting.*
 - 2) Consider Stormwater Improvements at Rum River Hills Golf Course – A Continuation of Discussion Related to 2011 Flooding Concern – *This item is being presented as a separate case at tonight's meeting.*
 - 3) Consider Stormwater Improvements at 148th Lane – A Continuation of Discussion Related to 2011 Flooding Concerns – *This item is being presented as a separate case at tonight's meeting.*
 - 4) Consider Installation of Stop Signs and an In-Street Pedestrian Crossing Sign Near 150th Lane NW and Ute Street – *Ratify the recommendation of the Public Works Committee to approve the installation of pedestrian signage on either side of the existing trail crossing along 150th Lane to push them out far enough in advance to caution of pedestrian crossing ahead, and review the sight lines in the area at the approaches.*
 - 5) Discuss Trail Easement at 15620 Krypton Street W. – *Ratify the recommendation of the Public Works Committee that upon closing on the property, the City enter into an agreement with new homeowners whereby they would dedicate a 7.5-foot wide pedestrian trail easement along their easterly lot line in exchange for the City removing the existing bituminous trail that falls outside of this easement area and reestablishing the turf.*
 - 6) Winter Maintenance Summary – *No action taken, for discussion purposes.*

- 7) The Use of AVL System in Public Works – *Ratify the recommendation of the Public Works Committee to direct staff to continue to gather information and pricing for consideration in the 2013 budget.*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Backous, McGlone, and Tossey. Voting No: None. Abstain: Councilmember Wise. Absent: Councilmember Elvig.

5. APPROVE AGENDA

Motion by Councilmember Tossey, seconded by Councilmember Wise, to approve the agenda as revised to add Item 7.08: Report from the Personnel Committee meeting dated June 10, 2012.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Wise, Backous, McGlone, and Strommen. Voting No: None. Absent: Councilmember Elvig.

6. PUBLIC HEARING

6.01: Public Hearing to Consider Introducing an Ordinance Amending Chapter 8 (Public Improvements and Special Assessments) of the City Charter as Recommended by the Charter Commission

Mayor Ramsey closed the regular portion of the City Council meeting at 7:08 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:08 p.m.

Presentation

City Attorney Goodrich reviewed the staff report and recommendation of the Charter Commission. He explained how the Charter Commission is appointed by the District Court Chief Judge, its role, and items under its jurisdiction.

Charter Commission Chair Joe Field, 8020 152nd Lane, reported on the consensus of the Charter Commission that a 50% margin for the petition process made sense to indicate the desire of the majority and not needlessly expend City resources.

Citizen Input

There was none.

Motion by Councilmember Wise, seconded by Councilmember Backous, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None. Absent: Councilmember Elvig.

The public hearing was closed at 7:21 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:21 p.m.

The Council discussed its support for the ordinance amendment due to the considerable cost to start a construction project.

Councilmember Backous indicated he was not fan of assessments because that process was too complicated, inefficient, and expensive in some cases. However, he will support the ordinance amendment since he found it was a “step in the right direction.”

Motion by Councilmember Wise, seconded by Councilmember Backous, to introduce an Ordinance Amending Chapter 8 (Public Improvements and Special Assessments) of the City Charter.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None. Absent: Councilmember Elvig.

7. COUNCIL BUSINESS

7.01: Adopt Ordinance No. __ Amending City Code Chapter 10 (Animals) Related to the Keeping of Non-Domestic Animals on Parcels Less Than Three (3) Acres in Size

Associate Planner/Environmental Coordinator Anderson reviewed the staff report and recommended an amendment to Section F to add: “and no crowing hens.”

City Attorney Goodrich recommended inclusion of the nuisance ordinance.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to adopt Ordinance No. 12-06 Amending City Code Chapter 10 (Animals) Related to the Keeping of Non-Domestic Animals on Parcels Less Than Three (3) Acres in Size, as amended to include the nuisance ordinance and language restricting “crowing hens.”

A roll call vote was performed by the Recording Secretary:

Councilmember Elvig	absent
Councilmember McGlone	aye
Councilmember Wise	aye
Councilmember Strommen	aye
Councilmember Backous	aye
Councilmember Tossey	aye
Mayor Ramsey	aye

Motion carried.

7.02: Adopt Ordinance No. __ Amending Chapter 54 of the Ramsey City Code, Known as the Traffic and Vehicle Chapter, Article IV, Sections 96-105 – Recreational Vehicles

Police Chief Way reviewed the staff report and responded to questions of the Council. He indicated a valid driver's license is required as part of the application process. However, Ramsey would not be aware should a permit holder receive a DUI and lose his/her license if that violation occurred out of Ramsey's jurisdiction. Police Chief Way indicated State Statute takes away the right to drive an ATV or snowmobile due to DUI but that is not true with golf carts.

Councilmember Backous stated his intent to not support the ordinance because of the staff resources it would consume for vetting applications, issuing permits, training permittees, enforcing the ordinance, and because it allows someone that has lost his/her license due to DUI or negligent driving to drive this type of vehicle on the City's streets.

Councilmember Strommen stated her intent to not support the ordinance due to concerns she had previously expressed relating to the safety of Ramsey residents, both those driving ATVs/golf carts and those driving other vehicles. She indicated she would feel more comfortable if confined to rural areas or to facilitate trail access. In addition, given the current condition of many City streets, she did not support adding ATV and golf cart traffic.

A majority of the Council spoke in support of the ordinance amendment, thinking it would not result in a safety concern or overwhelming number of requests and would provide additional freedom to the City's residents in terms of transportation options.

Following discussion, Fire Chief Way indicated he will add language relating to an age requirement of 18 years, requiring a slow moving sign on golf carts, and break lights if on the road at night.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to adopt Ordinance No. 12-07 Amending Chapter 54 of the Ramsey City Code, Known as the Traffic and Vehicle Chapter, Article IV, Sections 96-105 – Recreational Vehicles.

Further discussion: Police Chief Way indicated the \$10 permit fee will cover the \$5 to \$8 per permit cost and a Code citation would be a petty misdemeanor requiring a fine of up to \$300 but no jail time.

A roll call vote was performed by the Recording Secretary:

Councilmember McGlone	aye
Councilmember Elvig	absent
Councilmember Backous	nay
Councilmember Tossey	aye
Councilmember Wise	aye

Councilmember Strommen nay
Mayor Ramsey aye

Motion carried.

The Council requested an update at the next meeting relating to timing for issuance of permits.

7.03: Consider Stormwater Improvements on 148th Lane NW and 149th Lane NW, and Approve Change Orders for City Improvement 12-24

City Engineer Himmer reviewed the staff report.

Motion by Councilmember Backous, seconded by Councilmember Tossey, to approve change order for Improvement Project 12-24 – Division B, with Julian M. Johnson Construction in the amount of \$16,460; and, change order for Division A, 2012 Storm Sewer Improvement Project (IP #12-24), in the amount of \$119.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Tossey, McGlone, Strommen, and Wise. Voting No: None. Absent: Councilmember Elvig.

7.04: Consider Scope of Services and Authorize the Preparation of Plans and Specifications for Stormwater Improvements at Rum River Hills Golf Course

City Engineer Himmer reviewed the staff report.

Motion by Councilmember Wise, seconded by Mayor Ramsey, to authorize the proposed storm sewer improvements for the Rum River Hills Golf Club; including a contract with Hakanson Anderson for the preparation of plans and specifications, surveying staking, inspections, and construction administration in an amount not to exceed \$57,000; and, authorize soliciting quotes to complete the improvements.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None. Absent: Councilmember Elvig.

Councilmember Backous left the Chambers at 8:10 p.m.

7.05: Approve Irrigation and Topsoil Test Plots for North Commons

Parks Supervisor Riverblood reviewed the staff report.

Motion by Councilmember McGlone, seconded by Councilmember Strommen, to approve a not-to-exceed amount of \$33,615 from the Park Trust Fund, and \$14,499 from the Municipal Water Utility for irrigation and topsoil test plot development and associated improvements at North Commons.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Strommen, Tossey, and Wise. Voting No: None. Absent: Councilmember Backous and Elvig.

Councilmember Backous returned to the Chambers at 8:13 p.m.

7.06: Adopt Resolution #12-06-XXX to Reclassify Two Public Works Employees

Human Resources Representative Lasher reviewed the staff report.

Motion by Councilmember McGlone, seconded by Councilmember Wise, to adopt Resolution #12-06-084 to Reclassify Two Public Works Employees.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Wise, Backous, Strommen, and Tossey. Voting No: None. Absent: Councilmember Elvig.

The consensus of the Council was to reorder the agenda to next consider Item 7.08.

7.08: Report from the Personnel Committee meeting dated June 12, 2012:

7.08.1: Adopt Resolution #12-06-XXX to Authorize Reallocation of Staff Time and Resources Due to Organizational Changes

Human Resources Representative Lasher reviewed the staff report.

Motion by Councilmember Tossey, seconded by Councilmember Strommen, to Ratify the recommendation of the Personnel Committee to adopt Resolution #12-06-085 Authorize Reallocation of Staff Time and Resources Due to Organizational Changes.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Strommen, Backous, McGlone, and Wise. Voting No: None. Absent: Councilmember Elvig.

7.08.2: Adopt Resolution #12-06-XXX to Authorize a Recruitment for a Replacement Part-time Police Technician

Human Resources Representative Lasher reviewed the staff report.

Motion by Councilmember Tossey, seconded by Councilmember Strommen, to ratify the recommendation of the Personnel Committee to adopt Resolution #12-06-086 Authorize a Recruitment for a Replacement Part-Time Police Technician.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Strommen, Backous, McGlone, and Wise. Voting No: None. Absent: Councilmember Elvig.

7.07: Update on Required Land Acquisitions for the Sunwood Drive Realignment Project – Portions of this discussion may be closed to the public

Councilmember Wise recused himself due to a potential conflict of interest and left the Council Chambers at 8:21 p.m.

City Attorney Goodrich reviewed the staff report and status of acquiring five parcels relating to the Sunwood Drive Realignment Project.

City Engineer Himmer reviewed acquisition costs, noting they are higher than anticipated at \$6.2 million. The funding package equals \$5.9 million for a funding gap of approximately \$289,000. He indicated that bids will be presented, once received, along with costs for street lighting and consulting engineer.

The Council discussed the funding options and asked questions of staff. It was noted the HRA will be discussing possible disbursement of land sale proceeds at tonight's meeting.

Finance Director Lund presented funding options based on acquisition costs of \$6,232,000 including legal costs and answered questions of the Council. She indicated the intention is to give the funds, not loan the funds, for this purpose.

City Administrator Ulrich indicated the Council needs to identify funding prior to ordering the project, the cost of which will not be known until bids are opened. He explained project costs and land sale proceeds will come together at the next meeting but staff wanted to discuss the land proceed policy with the HRA tonight to identify enough funding to allow this project to move forward on the anticipated schedule.

Councilmember Tossey expressed an unwillingness to consider use of the Equipment Revolving Fund in case of equipment failure.

Councilmember Strommen stated she has been on board with this project; however, is growing uncomfortable due to higher than anticipated costs, lower land proceeds, and loss of TOD grant funding. She stated she was reluctant to consider budgeting all funds and future land proceeds to this project when it has not yet been identified how those funds will be paid back.

The Council discussed the priority of the Sunwood Drive Realignment Project and consensus was reached this was an important project and would create synergy for The COR and interchange project. However, funding needed to be identified.

City Administrator Ulrich recommended purchasing the right-of-way if the Council thinks the project will eventually be completed, noting the Oasis property has already been purchased at \$1 million in anticipation of this and the interchange project. He indicated the City Attorney has negotiated offers and delaying purchase of right-of-way parcels may result in issues with the property owner. City Administrator Ulrich stated it would not be a bad investment to purchase rights-of-way even if the City has to wait to identify land proceeds to pay for the rest of the project, and a funding package can be created that does not include Equipment Revolving Funds.

The Council discussed the option raised by City Administrator Ulrich to make rights-of-way acquisitions at this time and phase the rest of the project. Agreement was reached that TIF was intended for this purpose, infrastructure.

City Engineer Himmer estimated there has been \$420,000 in engineering costs to date. He noted the Billmark purchase includes improvements that are part of this project, connection to sanitary sewer. However, there are options to offer all cash with no connection or to provide for the sewer connection under a smaller contract since the pipe is already there.

Development Manager Lazan reviewed project costs, areas of anticipated savings, and possible funding scenarios.

Motion by Mayor Ramsey, seconded by Councilmember Tossey, to direct the City Attorney to continue acquisition of the four listed properties and present purchase agreements at a future meeting, as necessary.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Backous, McGlone, and Strommen. Voting No: None. Absent: Councilmember Elvig and Wise.

Motion by Mayor Ramsey, seconded by Backous, to approve entering to a Purchase Agreement with the Solveig B. Nordvik Trust for the purchase of the entire site at 8020 – 147th Avenue NW for a total of \$855,000.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, McGlone, Strommen, and Tossey. Voting No: None. Absent: Councilmember Elvig and Wise.

Councilmember Wise returned to the meeting at 8:57 p.m.

7.08: Report from the Personnel Committee meeting dated June 12, 2012:

This item was considered prior to Item 7.07.

8. MAYOR / COUNCIL / STAFF INPUT

Mayor Ramsey cautioned residents about several recent bear sightings. He announced the summer schedule for The Draw and event sponsors and reminded residents of the option to vote via absentee ballots.

City Administrator Ulrich advised of the cancellation of the July 3, 2012, Council meeting and announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Backous, seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:04 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

4. 5.

Meeting Date: 07/10/2012

By: Jo Thieling, Administrative Services

Information

Title:

Approve Licenses

Background:

Attached is a list of licenses for Council approval.

Council Action:

Motion to approve license applications.

Attachments

License Requests

Form Review

Inbox

Kurt Ulrich

Reviewed By

Kurt Ulrich

Date

07/05/2012 11:04 AM

Form Started By: Jo Thieling

Started On: 07/03/2012 08:11 PM

Final Approval Date: 07/05/2012

License Applications
07/10/12

*Special Events	City of Ramsey – Happy Days	7550 Sunwood Drive NW	Ramsey, MN 55303
**Peddler/Solicitor	Southwestern Advantage	2451 Atrium Way	Nashville, TN 37214

*The City of Ramsey has applied for a Special Events Permit to allow Happy Days festivities. The event is scheduled for September 8 and 9. Saturday, September 8 events include 5K Run/Walk & Kids Fun Run, Pancake Breakfast, Car Show, Business Expo, Craft Fair, Political Booths, Farmers Market, Kids Inflatables, Rock Wall and Power Bungee, Minnow Races, Parade, Polka Fest, Dance Caravan, Event Tent, Trebuchets, Bon Fires, Jacob Martin Band, and Fireworks. Sunday, September 9 is set aside for the Family Bike Tour.

**Kent Reister, representing Southwestern Advantage, has applied for a Peddler/Solicitors permit to sell educational resources and books for ages infant through 12th grade. He will be conducting sales through August 13.

CC Regular Session

4. 6.

Meeting Date: 07/10/2012

Submitted For: Jim Way

By: Jim Way, Police

Information

Title:

Introduce Ordinance to Amend City Code Chapter 10- Animals, Article III Dogs

Background:

City staff had a case recently where a citizen wanted to appeal her dog being designated as "potentially dangerous". It was found that our current City Code does not allow for an appeal. Staff has added a section that makes the appeal process for "potentially dangerous" dogs the same as that for "dangerous dogs". Some clarifications were made to the "potentially dangerous" and "dangerous dogs" section. Staff also has added to the definitions section of this ordinance.

Notification:

None at this time

Recommendation:

Staff recommends changing the ordinance to allow for appeals of the designation of a dog being deemed "potentially dangerous". Staff also recommends adding to the definitions area of the existing ordinance.

Funding Source:

None required. Staff time only.

Council Action:

Motion to introduce an ordinance amending City Code Chapter 10- Animals, Article III Dogs to allow for appeals of the designation of "dangerous dog" and adding additional definitions to the article.

Attachments

Dog Mark Up

Dog Final

Form Review

Inbox	Reviewed By	Date
Jo Thieling	Jo Thieling	06/28/2012 03:10 PM
Kurt Ulrich	Kurt Ulrich	07/03/2012 04:08 PM
Kurt Ulrich	Kurt Ulrich	07/03/2012 05:12 PM
Form Started By: Jim Way		Started On: 06/20/2012 11:09 AM
Final Approval Date: 07/03/2012		

DIVISION 1. - GENERALLY

- [Sec. 10-52. - Definitions.](#)
- [Sec. 10-53. - Animal control officer.](#)
- [Sec. 10-54. - Duties of animal control officer.](#)
- [Sec. 10-55. - No interference with officer.](#)
- [Sec. 10-56. - Number of dogs permitted.](#)
- [Sec. 10-57. - Licensing.](#)
- [Sec. 10-58. - Tags.](#)
- [Sec. 10-59. - Rabies vaccination.](#)
- [Sec. 10-60. - Animal at large.](#)
- [Sec. 10-61. - Report of dog bites.](#)
- [Sec. 10-62. - Destroying a dog.](#)
- [Sec. 10-63. - Abandonment.](#)
- [Sec. 10-64. - Dangerous dogs.](#)
- [Sec. 10-65. - Failure to restrain an attack by a dog.](#)
- [Sec. 10-66. - Stopping an attack.](#)
- [Sec. 10-67. - Dogs disturbing the peace.](#)
- [Sec. 10-68. - Removal of excrement.](#)
- [Secs. 10-69—10-94. - Reserved.](#)

Sec. 10-52. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Animal control authority means an agency of the state, county, municipality, or other governmental subdivision of the state which is responsible for animal control operations in its jurisdiction.

Boarding means providing for the care, shelter, or feeding of dogs, not owned by the owner or occupant of the premises where said dogs are kept, for any period.

Dangerous dog means ~~and includes~~ any dog that has:

- ~~(1) Any dog with a known propensity, tendency or disposition to attack unprovoked, to cause injury or to otherwise endanger the safety of human beings or domestic animals;—~~
 - ~~(2) Any dog which attacks a human being or domestic animal without provocation; or~~
 - ~~(3) Any dog owned or harbored primarily or in part for the purpose of dogfighting or any dog trained for dogfighting.~~
- (1) Without provocation, inflicts substantial bodily harm on a human being on public or private property.
 - (2) Has killed a domestic animal without provocation while off the owner's property.
 - (3) Has been found to be potentially dangerous, and, after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of

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humans or domestic animals.

Dog means any male or female of the canine species.

Dog owner means the license holder or any other person, firm, association, or corporation owning, keeping or harboring a dog. Any person keeping or harboring a dog for five consecutive days shall, for the purposes of this definition, be deemed an owner.

Great bodily harm means bodily injury which creates a high probability of death, or which causes serious permanent disfigurement, or which causes a permanent or protracted loss or impairment of the function of any bodily member or organ or other serious bodily harm

Kennel, commercial, means a place where boarding and/or training is offered to any number of dogs not owned by the owner or occupant of the premises. Such boarding and/or training may also include but is not limited to related uses such as selling, breeding, showing, treating or grooming. Pet shops, veterinary clinics, and pet grooming facilities are considered commercial uses but shall not be defined as commercial kennels.

Kennel, private, means a place where a dog owner keeps four or more dogs over six months of age on property occupied by the dog owner for residential purposes and where the keeping of such dogs is incidental to the occupancy of the premises, and may include breeding and selling of dogs as a hobby. A conditional use permit is required for four or more dogs.

Owner means the license holder or any other person, firm, association, or corporation owning, keeping or harboring a dog. Any person keeping or harboring a dog for five consecutive days shall, for the purposes of this definition, be deemed an owner.

Potentially dangerous dog means any dog that:

- (a) When unprovoked, inflicts bites on a human or domestic animal on public or private property.
- (b) When unprovoked, chases or approaches a person, including a person on a bicycle, upon the streets, sidewalks, or any public or private property, other than the dog owner's property, in an apparent attitude of attack.
- (c) Has a known propensity, tendency, or disposition to attack unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals.

Proper enclosure means securely confined indoors or in a securely enclosed and locked pen or structure suitable to prevent the animal from escaping and providing protection from the elements for the dog. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the dog to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only obstacles that prevent the dog from exiting.

Provocation means an act that an adult could reasonably expect may cause a dog to attack or bite.

Running at large means any dog which is not either:

- (a) Effectively contained on private property;
- (b) Effectively restrained, by chain or leash, to private property with the consent of the property owner;

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- (c) Effectively restrained by a chain or leash not to exceed six feet in length; or
- (d) Under the voice control of its owner.

Substantial bodily harm means bodily injury that involves a temporary but substantial disfigurement, or that causes a temporary but substantial loss or impairment of the function of any bodily member or organ, or that causes a fracture of any bodily member.

(Code 1978, § 5.09.03, subd. 1; Ord. No. 88-02)

Sec. 10-53. - Animal control officer.

As used in this article the term "animal control officer" means any city officer or employee designated to enforce any portion of this article.

(Code 1978, § 5.09.03, subd. 7; Ord. No. 88-02)

Sec. 10-54. - Duties of animal control officer.

The animal control officer shall perform the following duties:

- (a) Seize, impound, or restrain any dog found running at large within the city.
- (b) Investigate all cases of animal bites reported to him and supervise the quarantine of any such animal to ensure that it is kept under observation for a period of ten days.
- (c) Enforce all other provisions of this article.

(Code 1978, § 5.09.03, subd. 8; Ord. No. 88-02)

Sec. 10-55. - No interference with officer.

It shall be unlawful for any person to molest or in any way interfere with any peace officer, animal control officer, or any of their duly authorized assistants, or with any duly authorized agent while engaged in performing work under the provisions of this article.

(Code 1978, § 5.09.03, subd. 11; Ord. No. 88-02)

Sec. 10-56. - Number of dogs permitted.

On a parcel or series of contiguous parcels under the same ownership or occupancy as the dog owner, no more than three dogs are permitted. A conditional use permit is required for four or more dogs.

(Code 1978, § 5.09.03, subd. 2; Ord. No. 88-02; Ord. No. 99-16, 12-23-1999; Ord. No. 08-09, § 2, 2-12-2008)

Sec. 10-57. - Licensing.

All dogs kept, harbored, or maintained in the city shall be licensed and registered. Applications for license shall be made to the city administrator, *or his designee*, upon forms provided by the city administrator. Said application shall require the owner, among other information required by the city administrator, to supply the name, age, predominant breed, sex, color and markings of each dog sought to be licensed. In addition, when the applicant or owner has been convicted of violation of

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section 10-~~6465~~ relative to the dog sought to be licensed, the application shall require proof of public liability insurance in the minimum amount of \$300,000.00. Upon submission of the application and a certificate evidencing compliance with the terms and provisions of section 10-59, relating to vaccination for rabies, and upon payment of a fee as established by ordinance, the city administrator or his designee shall issue a license. ~~Said license will be concurrent with a valid rabies vaccination for up to three (3) years. shall expire two years from the date of the most recent rabies vaccination.~~

(Code 1978, § 5.09.03, subd. 3; Ord. No. 88-02)

Sec. 10-58. - Tags.

The license shall be in the form of an identification tag and shall be affixed by the owner to a collar to be worn by the dog. In case a tag is lost or destroyed, a duplicate will be issued by the city administrator upon presentation of a receipt showing payment of the license fee for the current period and a payment as established by ordinance. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee because of death of the dog or the owners leaving the city prior to expiration of the license period.

(Code 1978, § 5.09.03, subd. 4; Ord. No. 88-02)

Sec. 10-59. - Rabies vaccination.

- (a) Every owner or keeper of a dog shall cause the same to be vaccinated by a licensed veterinary with anti-rabies vaccine at least once ~~in every 24-month period~~ every three (3) years and prior to the time such dog shall reach the age of six months.
- (b) ~~No dog need be vaccinated when a licensed veterinarian has examined the animal and certified that, at such time, vaccination would endanger its health because of its age, infirmity, debility, illness, or other medical consideration; and such exception certificate is presented to the Animal Control Officer within five days of such examination. The animal shall be vaccinated against rabies as soon as its health and age permit. Unvaccinated animals must be confined to the owner's property or a veterinary facility.~~

(Code 1978, § 5.09.03, subd. 5; Ord. No. 88-02)

Sec. 10-60. - Animal at large.

Every owner or keeper of a dog shall cause the same to be under the control of and in custody of a person of sufficient age to adequately control the dog at all times, while the dog is off the premises of the owner. The terms "control" and "custody" mean on a leash of not more than six feet in length ~~or under the voice control of its owner~~. It shall be lawful to have a dog in an automobile without a leash, but it must be on a leash ~~or under the voice control of its owner~~ if taken out of the vehicle. Violation of this section shall be a petty misdemeanor.

(Code 1978, § 5.09.03, subd. 6; Ord. No. 88-02)

Sec. 10-61. - Report of dog bites.

Any person knowing of a human being bitten by a dog shall immediately notify the animal control officer or the police department and said dog shall then be confined and kept under observation for a period of ~~44~~ ten (10) days before being ~~removed from owner's property or disposed of.~~ ~~if necessary.~~

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(Code 1978, § 5.09.03, subd. 13; Ord. No. 88-02)

Sec. 10-62. - Destroying a dog.

It shall be unlawful for any person other than the animal control officer or a police officer to kill or destroy any dog or animal of the dog kind running at large in the city or that has been known to bite a person within ~~14~~ **ten (10)** days.

(Code 1978, § 5.09.03, subd. 14; Ord. No. 88-02)

Sec. 10-63. - Abandonment.

No person shall abandon or release any dog, cat, or other animal within the boundaries of the city.

(Code 1978, § 5.09.03, subd. 15; Ord. No. 88-02)

Sec. 10-64. – Potentially dangerous dogs.

- (a) The animal control officer will provide the owner of a dog that has been deemed potentially dangerous, per Section 10-52, with a *Potentially Dangerous Dog Incident Report*.
- (b) If the dog has inflicted bites on a human or domestic animal on public or private property, a *Quarantine Notice* will also be provided to the owner advising of a ten (10) day quarantine period.
- (c) If a proper enclosure cannot be provided for the dog, the animal control officer can seize the dog for the quarantine period. All costs of the care, keeping, and disposition of the dog are the responsibility of the person claiming an interest in the dog.
- (d) Any person knowing of a human being bitten by a dog shall immediately notify the animal control officer or the police department and said dog shall then be confined and kept under observation for a period of ~~14~~ **ten (10)** days before being ~~removed from owner's property or~~ disposed of. ~~if necessary.~~

Sec. 10-~~64~~65. - Dangerous dogs.

- ~~(a) No person owning or harboring or having the care or custody of a dangerous dog shall suffer or permit such dog to go unconfined on the premises of such person. A dangerous dog is "unconfined" as the term is used in this section if such dog is not securely confined indoors or confined in a securely enclosed and locked pen or a dog run area upon the premises of said person. Such pen or dog run area must also have either sides six feet high or a secure top. If the pen or structure has no bottom secured to the sides, the sides must be imbedded into the ground no less than one foot.~~
- ~~(b) No person owning or harboring, or having the care of a dangerous dog shall suffer or permit such dog to go beyond the premises of such person unless such dog is securely muzzled and restrained with a chain having a minimum tensile strength of 300 pounds and not exceeding three feet in length.~~
- ~~(c) No person shall own or harbor any dog for the purpose of dogfighting, or train, torment, badger,~~

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~~bait or use any dog for the purposes of causing or encouraging said dog to unprovoked attacks upon human beings or domestic animals.~~

~~(d) No person shall possess with intent to sell, or offer for sale, breed, or buy or attempt to buy within the city any dangerous dog.~~

~~(e) In the event that a police officer or animal control officer has probable cause to believe that a dangerous dog is being harbored or cared for in violation of subsections (a) through (d) of this section, the police officer or animal control officer may petition a court of competent jurisdiction to order the seizure and impoundment of the dangerous dog pending trial. In the event that a police officer or animal control officer has probable cause to believe that a dangerous dog is being harbored or housed in violation of subsection (c) of this section, the police officer or animal control officer may seize and impound the dangerous dog pending trial.~~

~~(Code 1978, § 5.09.03, subd. 16; Ord. No. 88-02)~~

~~State law reference — Dangerous dogs, Minn. Stats. § 347.50 et seq.~~

- (a) The animal control officer will provide the owner of a dog that has been deemed dangerous, per Section 10-52, with a *Dangerous Dog Incident Report*.
- (b) If the dog has inflicted bites on a human or domestic animal on public or private property, a *Quarantine Notice* will also be provided to the owner advising of a ten (10) day quarantine period.
- (c) An owner of a dangerous dog shall keep the dog, while on the owner's property, in a proper enclosure. If the dog is outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash and under the physical restraint of a responsible person. The muzzle must be made in a manner that will prevent the dog from biting any person or animal but that will not cause injury to the dog or interfere with its vision or respiration.
- (d) An owner of a dangerous dog must renew the registration of the dog annually until the dog is deceased. If the dog is removed from the jurisdiction, it must be registered as a dangerous dog in its new jurisdiction.
- (e) An owner of a dangerous dog must notify the animal control authority in writing of the death of the dog or its transfer to a new location where the dog will reside within 30 days of the death or transfer, and must, if requested by the animal control authority, execute an affidavit under oath setting forth either the circumstances of the dog's death and disposition or the complete name, address, and telephone number of the person to whom the dog has been transferred or the address where the dog has been relocated.
- (f) An animal control authority shall require a dangerous dog to be sterilized at the owner's expense. If the owner does not have the animal sterilized within 30 days, the animal control authority shall seize the dog and have it sterilized at the owner's expense.
- (g) A person who owns a dangerous dog and who rents property from another where the dog will reside must disclose to the property owner prior to entering the lease agreement and at the time of any lease renewal that the person owns a dangerous dog that will reside at the property.
- (h) A person who transfers ownership of a dangerous dog must notify the new owner that the animal

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control authority has identified the dog as dangerous. The current owner must also notify the animal control authority in writing of the transfer of ownership and provide the animal control authority with the new owner's name, address, and telephone number.

Sec.10-65. - Dangerous Dog Registration.

(a) *Requirement.*

No person may own a dangerous dog in this state unless the dog is registered as provided in this section.

(b) *Registration.*

An animal control authority shall issue a certificate of registration to the owner of a dangerous dog if the owner presents sufficient evidence that:

- (1) a proper enclosure exists for the dangerous dog and a posting on the premises with a clearly visible warning sign that there is a dangerous dog on the property, including a warning symbol to inform children;
- (2) a surety bond issued by a surety company authorized to conduct business in this state in a form acceptable to the animal control authority in the sum of at least \$300,000, payable to any person injured by the dangerous dog, or a policy of liability insurance issued by an insurance company authorized to conduct business in this state in the amount of at least \$300,000, insuring the owner for any personal injuries inflicted by the dangerous dog;
- (3) the owner has paid an annual fee of not more than \$500, in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under this section; and
- (4) the owner has had microchip identification implanted in the dangerous dog with the name of the microchip manufacturer and identification number of the microchip provided to the animal control authority. If the microchip is not implanted by the owner, it may be implanted by the animal control authority. In either case, all costs related to purchase and implantation of the microchip must be borne by the dog's owner.

(c) *Warning symbol.*

If an animal control authority issues a certificate of registration to the owner of a dangerous dog pursuant to subdivision (b), the animal control authority must provide, for posting on the owner's property, a copy of a warning symbol to inform children that there is a dangerous dog on the property. The warning symbol must be the uniform symbol provided by the commissioner of public safety. The commissioner shall provide the number of copies of the warning symbol requested by the animal control authority and shall charge the animal control authority the actual cost of the warning symbols received. The animal control authority may charge the registrant a reasonable fee to cover its administrative costs and the cost of the warning symbol.

(d) *Fee.*

The animal control authority may charge the owner an annual fee, in addition to any regular dog

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licensing fees, to obtain a certificate of registration for a dangerous dog under this section.

(e) *Dangerous dog designation review.*

Beginning six months after a dog is declared a dangerous dog, an owner may request annually that the animal control authority review the designation. The owner must provide evidence that the dog's behavior has changed due to the dog's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the animal control authority finds sufficient evidence that the dog's behavior has changed, the authority may rescind the dangerous dog designation.

(f) *Law enforcement; exemption.*

The provisions of this section do not apply to dangerous dogs used by law enforcement officials for police work.

(g) *Exemption.*

Dogs may not be declared dangerous if the threat, injury, or damage was sustained by a person:

- (1) who was committing, at the time, a willful trespass or other tort upon the premises occupied by the owner of the dog;
- (2) who was provoking, tormenting, abusing, or assaulting the dog or who can be shown to have repeatedly, in the past, provoked, tormented, abused, or assaulted the dog; or
- (3) who was committing or attempting to commit a crime.

(h) *Tag.*

A dangerous dog registered under this section must have a standardized, easily identifiable tag identifying the dog as dangerous and containing the uniform dangerous dog symbol, affixed to the dog's collar at all times.

Sec. 10-66. - Hearing for dogs deemed dangerous or potentially dangerous.

The owner of a dog that has been deemed dangerous or potentially dangerous may request a hearing to determine the validity of the dangerous or potentially dangerous dog declaration. If such a request is made, the owner must immediately comply with Provisions 1 and 7 of the notice, until the hearing examiner issues an opinion. To appeal the dangerous or potentially dangerous dog declaration:

- (a) A request, identifying with specificity the basis for the dog owner's objection to the declaration shall be filed in writing with the office of the Chief of Police within fourteen (14) days after the date of the service of the notice. Failure to do so within fourteen (14) days will terminate the owner's right to a hearing.
- (b) A \$250 filing fee shall be submitted with the appeal request. In the event that the dangerous dog declaration is not upheld by the hearing examiner, the filing fee will be refunded to the dog's owner. Per Minnesota State Statute 347.541, if the dangerous dog declaration is upheld by the hearing examiner, actual expenses of the hearing up to a maximum of \$1,000 will be the

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responsibility of the dog's owner.

- (c) A hearing shall be conducted within ten (10) days, unless a later date is mutually agreed to by the Hearing Examiner, the dog owner and the City.
- (d) The hearing officer shall issue a decision on the matter within ten (10) days after the hearing. The decision must be delivered to the dog's owner by hand delivery or registered mail as soon as practical and a copy must be provided to the animal control authority.
- (e) If the hearing officer affirms the dangerous dog declaration, the owner will have 14 days from receipt of that decision to comply with all requirements of the notice.
- (f) Any costs incurred for the care, keeping, and disposition of the dog are the responsibility of the person claiming an interest in the dog, except to the extent that a court or hearing officer finds that the seizure or impoundment was not substantially justified by law.

Sec. 10-6566. - Failure to restrain an attack by a dog.

(a) It shall be unlawful for an owner to fail to restrain a dog from inflicting or attempting to inflict bodily injury to any person or other animal. Violation of this section shall be a misdemeanor. The court, upon a finding of the defendant's guilt hereunder, is authorized to order, as part of the disposition of the case, that the animal be destroyed based on a written order containing one or more of the following findings of fact:

- (1) The animal is dangerous as demonstrated by a vicious attack, an unprovoked attack, an attack without warning, or multiple attacks; or
- (2) The owner of the animal has demonstrated an inability or unwillingness to control the animal in order to prevent injury to persons or other animals.

(b) If the court does not order the destruction of the dog, the court, as an alternative, may order the defendant to provide, and show proof to the court of public liability insurance in the minimum amount of \$300,000.00.

(Code 1978, § 5.09.03, subd. 17; Ord. No. 88-02)

Sec. 10-6667. - Stopping an attack.

If any police officer or animal control officer is witness to an attack by a dog upon a person or another animal, the officer may take whatever means they deem appropriate to bring the attack to an end and prevent further injury to the victim.

(Code 1978, § 5.09.03, subd. 18; Ord. No. 88-02)

Sec. 10-6768. - Dogs disturbing the peace.

It shall be unlawful for any person to own, keep, have in possession, or harbor any dog that howls, yelps, or barks to the reasonable annoyance of another person. Any person violating this section, who upon first requested by a police officer or animal control officer to stop or prevent the annoyance, and refuses to comply with the request will be issued a citation or arrested in accordance with Minnesota

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Rules of Criminal Procedure, and, if the officer deems it necessary to stop the annoyance, may have the dog taken to the city animal pound. Any dog placed in the pound may be reclaimed by the owner upon payment of the fee prescribed in section 10-95(b), and if not reclaimed may be disposed of in the manner provided in section 10-95(c).

(Code 1978, § 5.09.03, subd. 19; Ord. No. 88-02)

Sec. 10-6869. - Removal of excrement.

It is unlawful for any person who owns or has custody of a dog to cause or permit such animal to defecate on any private property without the consent of the property owner or on any public property unless such person immediately removes the excrement and places it in a proper receptacle. The provisions of this section shall not apply to seeing-eye dogs under the control of a blind person or dogs while being used in city police activity.

(Code 1978, § 5.09.03, subd. 20; Ord. No. 88-02)

Secs. 10-6970—10-94. - Reserved.

DIVISION 2. - IMPOUNDMENT

[Sec. 10-95. - Procedure; reclaiming.](#)
[Secs. 10-96—10-118. - Reserved.](#)

Sec. 10-95. - Procedure; reclaiming.

(a) *Impoundment.* All dogs picked up by the animal control officer or any of their duly authorized assistants shall be immediately transported to the designated pound. If the owner is known, they shall be immediately notified by telephone or personal contact and by written notice to their last known address. If the owner is unknown, written notice containing a description of the animal shall be posted at the pound and the city hall. The notice shall advise the owner that they have five regular business days to claim the dog. The term "regular business day" means any day during which the pound is open to the public ~~not less than four consecutive hours between the hours of 8:00 a.m. and 7:00 p.m. during regular business hours.~~

(b) *Reclaiming.* An owner may reclaim an impounded dog:

(1) If the dog has a current license: by paying to the ~~pound master~~City of Ramsey an impounding fee plus a boarding fee in an amount determined by agreement between the city and the designated pound, for each day the animal was confined. There shall also be an added impounding fee for any dog impounded twice ~~or more~~ within 12 months. Such fees shall be set by ordinance.

(2) If the dog does not have a current license: ~~by first obtaining a license from the city administrator and paying the costs to the pound master.~~a valid rabies certificate must be provided prior to the animal's release. A license fee will be added to the impound fee, as established by ordinance.

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(c) *Unclaimed animals.* Any animal not claimed within the allotted time shall be disposed of in accordance with the provisions of Minn. Stats. § 35.71, subd. 3.

(Code 1978, § 5.09.03, subds. 9, 10, 12; Ord. No. 88-02; Ord. No. 01-22, 10-29-2001)

Secs. 10-96—10-118. - Reserved.

**ORDINANCE #12-XX
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

**AN AMENDMENT TO CHAPTER 10 OF THE RAMSEY CITY CODE, WHICH CHAPTER IS KNOWN AS THE ANIMALS CHAPTER OF THE RAMSEY, MINNESOTA, CITY CODE.
AN ORDINANCE AMENDING ARTICLE III, SECTIONS 52-70, DOGS.**

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. REPEAL

Article III Dogs of the City Code is hereby repealed and replaced with the following new Article III Dogs.

SECTION 3. AMENDMENTS

ARTICLE III - DOGS

DIVISION 1. - GENERALLY

Sec. 10-52. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Animal control authority means an agency of the state, county, municipality, or other governmental subdivision of the state which is responsible for animal control operations in its jurisdiction.

Boarding means providing for the care, shelter, or feeding of dogs, not owned by the owner or occupant of the premises where said dogs are kept, for any period.

Dangerous dog means any dog that has:

- (1) Without provocation, inflicts substantial bodily harm on a human being on public or private property.
- (2) Has killed a domestic animal without provocation while off the owner's property.
- (3) Has been found to be potentially dangerous, and, after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.

Dog means any male or female of the canine species.

Dog owner means the license holder or any other person, firm, association, or corporation owning, keeping or harboring a dog. Any person keeping or harboring a dog for five consecutive days shall, for the purposes of this definition, be deemed an owner.

Great bodily harm means bodily injury which creates a high probability of death, or which causes serious permanent disfigurement, or which causes a permanent or protracted loss or impairment of the function of any bodily member or organ or other serious bodily harm

Kennel, commercial, means a place where boarding and/or training is offered to any number of dogs not owned by the owner or occupant of the premises. Such boarding and/or training may also include but is not limited to related uses such as selling, breeding, showing, treating or grooming. Pet shops, veterinary clinics, and pet grooming facilities are considered commercial uses but shall not be defined as commercial kennels.

Kennel, private, means a place where a dog owner keeps four or more dogs over six months of age on property occupied by the dog owner for residential purposes and where the keeping of such dogs is incidental to the occupancy of the premises, and may include breeding and selling of dogs as a hobby. A conditional use permit is required for four or more dogs.

Owner means the license holder or any other person, firm, association, or corporation owning, keeping or harboring a dog. Any person keeping or harboring a dog for five consecutive days shall, for the purposes of this definition, be deemed an owner.

Potentially dangerous dog means any dog that:

- (a) When unprovoked, inflicts bites on a human or domestic animal on public or private property.
- (b) When unprovoked, chases or approaches a person, including a person on a bicycle, upon the streets, sidewalks, or any public or private property, other than the dog owner's property, in an apparent attitude of attack.
- (c) Has a known propensity, tendency, or disposition to attack unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals.

Proper enclosure means securely confined indoors or in a securely enclosed and locked pen or structure suitable to prevent the animal from escaping and providing protection from the elements for the dog. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the dog to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only obstacles that prevent the dog from exiting.

Provocation means an act that an adult could reasonably expect may cause a dog to attack or bite.

Running at large means any dog which is not either:

- (a) Effectively contained on private property;
- (b) Effectively restrained, by chain or leash, to private property with the consent of the property owner;
- (c) Effectively restrained by a chain or leash not to exceed six feet in length; or
- (d) Under the voice control of its owner.

Substantial bodily harm means bodily injury that involves a temporary but substantial disfigurement, or that causes a temporary but substantial loss or impairment of the function of any bodily member or organ, or that causes a fracture of any bodily member.

Sec. 10-53. - Animal control officer.

As used in this article the term "animal control officer" means any city officer or employee designated to enforce any portion of this article.

Sec. 10-54. - Duties of animal control officer.

The animal control officer shall perform the following duties:

- (a) Seize, impound, or restrain any dog found running at large within the city.
- (b) Investigate all cases of animal bites reported to him and supervise the quarantine of any such animal to ensure that it is kept under observation for a period of ten (10) days.
- (c) Enforce all other provisions of this article.

Sec. 10-55. - No interference with officer.

It shall be unlawful for any person to molest or in any way interfere with any peace officer, animal control officer, or any of their duly authorized assistants, or with any duly authorized agent while engaged in performing work under the provisions of this article.

Sec. 10-56. - Number of dogs permitted.

On a parcel or series of contiguous parcels under the same ownership or occupancy as the dog owner, no more than three dogs are permitted. A conditional use permit is required for four or more dogs.

Sec. 10-57. - Licensing.

All dogs kept, harbored, or maintained in the city shall be licensed and registered. Applications for license shall be made to the city administrator, or his designee, upon forms provided by the city administrator. Said application shall require the owner, among other information required by the city administrator, to supply the name, age, predominant breed, sex, color and markings of each dog sought to be licensed. In addition, when the applicant or owner has been convicted of violation of section 10-65 relative to the dog sought to be licensed, the application shall require proof of public liability insurance in the minimum amount of \$300,000.00. Upon submission of the application and a certificate evidencing compliance with the terms and provisions of section 10-59, relating to vaccination for rabies, and upon payment of a fee as established by ordinance, the city administrator or his designee shall issue a license. Said license will be concurrent with a valid rabies vaccination for up to three (3) years.

Sec. 10-58. - Tags.

The license shall be in the form of an identification tag and shall be affixed by the owner to a collar to be worn by the dog. In case a tag is lost or destroyed, a duplicate will be issued by the city administrator upon presentation of a receipt showing payment of the license fee for the current period and a payment as established by ordinance. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee because of death of the dog or the owners leaving the city prior to expiration of the license period.

Sec. 10-59. - Rabies vaccination.

- (a) Every owner or keeper of a dog shall cause the same to be vaccinated by a licensed veterinary with anti-rabies vaccine at least once every three (3) years and prior to the time such dog shall reach the age of six months.
- (b) No dog need be vaccinated when a licensed veterinarian has examined the animal and certified that, at such time, vaccination would endanger its health because of its age, infirmity, debility, illness, or other medical consideration; and such exception certificate is presented to the Animal Control Officer within five days of such examination. The animal shall be vaccinated against rabies as soon as its health and age permit. Unvaccinated animals must be confined to the owner's property or a veterinary facility.

Sec. 10-60. - Animal at large.

Every owner or keeper of a dog shall cause the same to be under the control of and in custody of a person of sufficient age to adequately control the dog at all times, while the dog is off the premises of the owner. The terms "control" and "custody" mean on a leash of not more than six feet in length or under the voice control of its owner. It shall be lawful to have a dog in an automobile without a leash, but it must be on a leash or under the voice control of its owner if taken out of the vehicle. Violation of this section shall be a petty misdemeanor.

Sec. 10-61. - Report of dog bites.

Any person knowing of a human being bitten by a dog shall immediately notify the animal control officer or the police department and said dog shall then be confined and kept under observation for a period of ten (10) days before being removed from owner's property or disposed of.

Sec. 10-62. - Destroying a dog.

It shall be unlawful for any person other than the animal control officer or a police officer to kill or destroy any dog or animal of the dog kind running at large in the city or that has been known to bite a person within ten (10) days.

Sec. 10-63. - Abandonment.

No person shall abandon or release any dog, cat, or other animal with the boundaries of the city.

Sec. 10-64. – Potentially dangerous dogs.

- (a) The animal control officer will provide the owner of a dog that has been deemed potentially dangerous, per Section 10-52, with a *Potentially Dangerous Dog Incident Report*.
- (b) If the dog has inflicted bites on a human or domestic animal on public or private property, a *Quarantine Notice* will also be provided to the owner advising of a ten (10) day quarantine period.
- (c) If a proper enclosure cannot be provided for the dog, the animal control officer can seize the dog for the quarantine period. All costs of the care, keeping, and disposition of the dog are the responsibility of the person claiming an interest in the dog.
- (d) Any person knowing of a human being bitten by a dog shall immediately notify the animal control officer or the police department and said dog shall then be confined and kept under observation for a period of ten (10) days before being removed from owner's property or disposed of.

Sec. 10-65. - Dangerous dogs.

- (a) The animal control officer will provide the owner of a dog that has been deemed dangerous, per Section 10-52, with a *Dangerous Dog Incident Report*.
- (b) If the dog has inflicted bites on a human or domestic animal on public or private property, a *Quarantine Notice* will also be provided to the owner advising of a ten (10) day quarantine period.
- (c) An owner of a dangerous dog shall keep the dog, while on the owner's property, in a proper enclosure. If the dog is outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash and under the physical restraint of a responsible person. The muzzle must be made in a manner that will prevent the dog from biting any person or animal but that will not cause injury to the dog or interfere with its vision or respiration.
- (d) An owner of a dangerous dog must renew the registration of the dog annually until the dog is deceased. If the dog is removed from the jurisdiction, it must be registered as a dangerous dog in its new jurisdiction.
- (e) An owner of a dangerous dog must notify the animal control authority in writing of the death of the dog or its transfer to a new location where the dog will reside within 30 days of the death or transfer, and must, if requested by the animal control authority, execute an affidavit under oath setting forth either the circumstances of the dog's death and disposition or the complete name, address, and telephone number of the person to whom the dog has been transferred or the address where the dog has been relocated.
- (f) An animal control authority shall require a dangerous dog to be sterilized at the owner's expense. If the owner does not have the animal sterilized within 30 days, the animal control authority shall seize the dog and have it sterilized at the owner's expense.

- (g) A person who owns a dangerous dog and who rents property from another where the dog will reside must disclose to the property owner prior to entering the lease agreement and at the time of any lease renewal that the person owns a dangerous dog that will reside at the property.
- (h) A person who transfers ownership of a dangerous dog must notify the new owner that the animal control authority has identified the dog as dangerous. The current owner must also notify the animal control authority in writing of the transfer of ownership and provide the animal control authority with the new owner's name, address, and telephone number.

Sec.10-65. - Dangerous dog registration.

(a) *Requirement.*

No person may own a dangerous dog in this state unless the dog is registered as provided in this section.

(b) *Registration.*

An animal control authority shall issue a certificate of registration to the owner of a dangerous dog if the owner presents sufficient evidence that:

- (1) A proper enclosure exists for the dangerous dog and a posting on the premises with a clearly visible warning sign that there is a dangerous dog on the property, including a warning symbol to inform children;
- (2) A surety bond issued by a surety company authorized to conduct business in this state in a form acceptable to the animal control authority in the sum of at least \$300,000, payable to any person injured by the dangerous dog, or a policy of liability insurance issued by an insurance company authorized to conduct business in this state in the amount of at least \$300,000, insuring the owner for any personal injuries inflicted by the dangerous dog;
- (3) The owner has paid an annual fee of not more than \$500, in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under this section; and
- (4) The owner has had microchip identification implanted in the dangerous dog with the name of the microchip manufacturer and identification number of the microchip provided to the animal control authority. If the microchip is not implanted by the owner, it may be implanted by the animal control authority. In either case, all costs related to purchase and implantation of the microchip must be borne by the dog's owner.

(c) *Warning symbol.*

If an animal control authority issues a certificate of registration to the owner of a dangerous dog pursuant to subdivision (b), the animal control authority must provide, for posting on the owner's property, a copy of a warning symbol to inform children that there is a dangerous dog on the property. The warning symbol must be the uniform symbol provided by the commissioner of public safety. The commissioner shall provide the number of copies of the warning symbol requested by the animal control authority and shall charge the animal control authority the actual cost of the warning symbols received. The animal control authority may charge the registrant a reasonable fee to cover its administrative costs and the cost of the warning symbol.

(d) *Fee.*

The animal control authority may charge the owner an annual fee, in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under this section.

(e) *Dangerous dog designation review.*

Beginning six months after a dog is declared a dangerous dog, an owner may request annually that the animal control authority review the designation. The owner must provide evidence that the dog's behavior has changed due to the dog's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the animal control authority finds sufficient evidence that the dog's behavior has changed, the authority may rescind the dangerous dog designation.

(f) *Law enforcement; exemption.*

The provisions of this section do not apply to dangerous dogs used by law enforcement officials for police work.

(g) *Exemption.*

Dogs may not be declared dangerous if the threat, injury, or damage was sustained by a person:

- (1) who was committing, at the time, a willful trespass or other tort upon the premises occupied by the owner of the dog;
- (2) who was provoking, tormenting, abusing, or assaulting the dog or who can be shown to have repeatedly, in the past, provoked, tormented, abused, or assaulted the dog; or
- (3) who was committing or attempting to commit a crime.

(h) *Tag.*

A dangerous dog registered under this section must have a standardized, easily identifiable tag identifying the dog as dangerous and containing the uniform dangerous dog symbol, affixed to the dog's collar at all times.

Sec. 10-66. - Hearing for dogs deemed dangerous or potentially dangerous.

The owner of a dog that has been deemed dangerous or potentially dangerous may request a hearing to determine the validity of the dangerous or potentially dangerous dog declaration. If such a request is made, the owner must immediately comply with Provisions 1 of the notice, until the hearing examiner issues an opinion. To appeal the dangerous or potentially dangerous dog declaration:

- (a) A request, identifying with specificity the basis for the dog owner's objection to the declaration shall be filed in writing with the office of the Chief of Police within fourteen (14) days after the date of the service of the notice. Failure to do so within fourteen (14) days will terminate the owner's right to a hearing.
- (b) A \$250 filing fee shall be submitted with the appeal request. In the event that the dangerous dog declaration is not upheld by the hearing examiner, the filing fee will be refunded to the dog's owner. Per Minnesota State Statute 347.541, if the dangerous dog declaration is upheld by the

hearing examiner, actual expenses of the hearing up to a maximum of \$1,000 will be the responsibility of the dog's owner.

- (c) A hearing shall be conducted within ten (10) days, unless a later date is mutually agreed to by the Hearing Examiner, the dog owner and the City.
- (d) The hearing officer shall issue a decision on the matter within ten (10) days after the hearing. The decision must be delivered to the dog's owner by hand delivery or registered mail as soon as practical and a copy must be provided to the animal control authority.
- (e) If the hearing officer affirms the dangerous dog declaration, the owner will have fourteen (14) days from receipt of that decision to comply with all requirements of the notice.
- (f) Any costs incurred for the care, keeping, and disposition of the dog are the responsibility of the person claiming an interest in the dog, except to the extent that a court or hearing officer finds that the seizure or impoundment was not substantially justified by law.

Sec. 10-66. - Failure to restrain an attack by a dog.

- (a) It shall be unlawful for an owner to fail to restrain a dog from inflicting or attempting to inflict bodily injury to any person or other animal. Violation of this section shall be a misdemeanor. The court, upon a finding of the defendant's guilt hereunder, is authorized to order, as part of the disposition of the case, that the animal be destroyed based on a written order containing one or more of the following findings of fact:
 - (1) The animal is dangerous as demonstrated by a vicious attack, an unprovoked attack, an attack without warning, or multiple attacks; or
 - (2) The owner of the animal has demonstrated an inability or unwillingness to control the animal in order to prevent injury to persons or other animals.
- (b) If the court does not order the destruction of the dog, the court, as an alternative, may order the defendant to provide, and show proof to the court of public liability insurance in the minimum amount of \$300,000.00.

Sec. 10-67. - Stopping an attack.

If any police officer or animal control officer is witness to an attack by a dog upon a person or another animal, the officer may take whatever means they deem appropriate to bring the attack to an end and prevent further injury to the victim.

Sec. 10-68. - Dogs disturbing the peace.

It shall be unlawful for any person to own, keep, have in possession, or harbor any dog that howls, yelps, or barks to the reasonable annoyance of another person. Any person violating this section, who upon first requested by a police officer or animal control officer to stop or prevent the annoyance, and refuses to comply with the request will be issued a citation or arrested in accordance with Minnesota Rules of Criminal Procedure, and, if the officer deems it necessary to stop the annoyance, may have

the dog taken to the city animal pound. Any dog placed in the pound may be reclaimed by the owner upon payment of the fee prescribed in section 10-95(b), and if not reclaimed may be disposed of in the manner provided in section 10-95(c).

Sec. 10-69. - Removal of excrement.

It is unlawful for any person who owns or has custody of a dog to cause or permit such animal to defecate on any private property without the consent of the property owner or on any public property unless such person immediately removes the excrement and places it in a proper receptacle. The provisions of this section shall not apply to seeing-eye dogs under the control of a blind person or dogs while being used in city police activity.

Secs. 10-70—10-94. - Reserved.

Meeting Date: 07/10/2012

Submitted For: Jim Way

By: Jo Thieling, Administrative Services

Information

Title:

Introduce Ordinance Amending the City Code Relating to Noise Nuisance/Sound Levels

Background:

In review and enforcement of the City Code relating to noise creating a nuisance, the police department staff has noted an error in the City Code text which defines the standards for sound levels. The intention is that our City Code adopt the Minnesota Pollution Control Agency (MPCA) noise standards as identified in Minn. Administrative Rule 7030.0040. The following is the corrected provision of City Code which does adopt the correct MPCA Noise Standards.

TABLE 1

Land Use	7:00 a.m. – 10:00 p.m.		10:00 p.m. – 7:00 A.M.	
	L50	L10	L50	L10
Residential	60	65	50	55
Commercial	65	70	65	70
Industrial	75	80	75	80

This case was brought to Council on April 10, 2012. There was some confusion at that meeting in regard to sound levels and enforcement. Chief Way will be present to answer questions that council might have about this error in City Code.

Notification:

NA

Observations:

Staff has drafted the attached Ordinance which provides for the correct noise standard.

Recommendation:

Staff recommends Council introduce the attached ordinance amending Table 1 of City Code § 30-3 (32) a. Sound Levels.

Funding Source:

NA

Council Action:

Motion to introduce an Ordinance amending § 30-3 Property Conditions constituting a public nuisance by amending paragraph (32) a. relating to sound levels.

Attachments

Ordinance Amending City Code § 30-3 -Sound Levels

Form Review

Inbox	Reviewed By	Date
Jim Way	Jo Thieling	06/27/2012 10:38 AM
Jo Thieling (Originator)	Jo Thieling	06/28/2012 03:05 PM
Kurt Ulrich	Kurt Ulrich	07/03/2012 04:07 PM

Form Started By: Jo Thieling
Started On: 06/11/2012
Final Approval Date: 07/03/2012

ORDINANCE #12-XX

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING CITY CODE § 30-3 PROPERTY CONDITIONS
CONSTITUTING A PUBLIC NUISANCE (32) a. SOUND LEVELS**

The City of Ramsey Ordains:

SECTION 1. PURPOSE

The purpose of this Ordinance is to correct drafting errors in the City Code so as to reflect the proper decibel level in identifying sound levels which create a nuisance.

SECTION 2. AMENDMENT

City Code Section 30-3 Property Conditions Constituting a Public Nuisance, paragraph (32) a. Sound Levels, is amended to provide as follows:

- a. *Sound Levels.* No person shall operate or cause or permit to be operated any source of noise in such a manner as to create a noise level exceeding the limit set in Table 1.

TABLE 1

Land Use	7:00 a.m. – 10:00 p.m.		10:00 p.m. – 7:00 A.M.	
	L50	L10	L50	L10
Residential	60	65	50	55
Commercial	65	70	65	70
Industrial	75	80	75	80

SECTION 3. EFFECTIVE DATE

The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

PASSED by the Ramsey City Council the _____ day of April, 2012.

Mayor Bob Ramsey

ATTEST:

City Administrator

Introduction date: April 10, 2012

Posting dates: _____

Adoption date: _____

Publication date: _____

Effective date: _____

CC Regular Session

4. 8.

Meeting Date: 07/10/2012

By: Jackie Lipski, Finance

Information

Title:

Adopt Resolution #12-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 21, 2012 through July 5, 2012

Funding Source:

N/A

Council Action:

Motion to Adopt Resolution # 12-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 21, 2012 through July 5, 2012.

Attachments

Bills List 7/10/2012

Resolution 07/10/2012

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	07/05/2012 10:14 AM
Kurt Ulrich	Kurt Ulrich	07/05/2012 11:11 AM
Form Started By: Jackie Lipski		Started On: 07/05/2012 09:30 AM
	Final Approval Date: 07/05/2012	

RAMSEY CITY COUNCIL MEETING
7/10/2012
BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 6/21/12-7/5/12	157,636.40
Accounts Payable 6/21/12-7/5/12	234,009.80
Payroll 6/7/12 and 7/5/12	247,625.26

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 639,271.46

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2012 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 126,808.51	\$ 1,323,248.44
- CORRECTION TO PAYROLL		
PREPAIDS	196,864.78	2,482,456.86
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		535,420.00
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	296,214.05	3,014,888.98
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)	371,947.30	1,568,293.30
- CHECKS VOIDED	0.00	0.00

TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED **\$ 991,834.64** **\$ 8,924,307.58**

CITY OF RAMSEY
Council Check Register

6/21/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
88661	6/21/2012		110734 CITY OF RAMSEY						
		19.77	CASH PYMT 387873904		63192	062012	9601.4651		WATER REVENUE
		<u>19.77</u>							
88662	6/21/2012		107545 D AND M ENTERPRISES						
		5.00	REFUND PERMIT RA024330		63193	061812	9101.2081		SURCHARGES-PERMITS
		150.00	REFUND PERMIT RA024330		63193	061812	9101.4220		SEPTIC SYSTEM PERMIT
		<u>155.00</u>							
88663	6/21/2012		113159 HOEKE, KRISTIN						
		55.00	REFUND DAM/KEY DEP		63194	062012	9804.1160		KEY & DAMAGE DEPOSIT
		100.00	REFUND DAM/KEY DEP		63194	062012	9804.1160		KEY & DAMAGE DEPOSIT
		<u>155.00</u>							
88664	6/21/2012		113161 LARSON, LYNNE						
		55.00	REFUND DAM/KEY & OVR PYMT		63195	062112	9804.1160		KEY & DAMAGE DEPOSIT
		60.00	REFUND DAM/KEY & OVR PYMT		63195	062112	9101.4305		RENTAL FEES
		100.00	REFUND DAM/KEY & OVR PYMT		63195	062112	9804.1160		KEY & DAMAGE DEPOSIT
		<u>215.00</u>							
88665	6/21/2012		100982 LORD OF LIFE CHURCH						
		653.63	SAFETY CAMP REIMB- FOOD/BEV.		63196	062012	0237.6249		MISCELLANEOUS OPERATING
		<u>653.63</u>							
88666	6/21/2012		100291 MET COUNCIL SAC						
		283.80	MAY 2012 SAC CHARGES		63197	062012	9602.4356		SEWER AVAILABILITY CHARGE
		28,380.00	MAY 2012 SAC CHARGES		63197	062012	9602.2083		SAC CHARGES
		<u>28,096.20</u>							
88667	6/21/2012		100413 RANDALL AND GOODRICH, P L C						
		2,833.00	JUNE 2012 PROSECUTION BILL		63198	061912	0161.6304		LEGAL FEES
		<u>2,833.00</u>							
88668	6/21/2012		100506 US POSTMASTER						
		1,300.36	JULY/AUG 12 RAM RESIDENT		63199	061812	0195.6322		POSTAGE
		<u>1,300.36</u>							
88669	6/21/2012		113160 YOUNGQUIST, JENNIFER						
		55.00	DAM/KEY DEP REFUND 31069		63200	062012	9804.1160		KEY & DAMAGE DEPOSIT
		100.00	DAM/KEY DEP REFUND 31069		63200	062012	9804.1160		KEY & DAMAGE DEPOSIT
		<u>155.00</u>							
88670	6/21/2012		107962 GENESIS EMPLOYEE BENEFITS						
		4,103.20			63180	06201215080512	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>4,103.20</u>							
88671	6/21/2012		100257 LAW ENFORCEMENT LABOR SRV INC						
		399.00			62956	0606121226112	9101.2177		UNION DUES
		399.00			63184	0620121508052	9101.2177		UNION DUES
		<u>798.00</u>							
88672	6/21/2012		100298 MN AFSCME COUNCIL 5						
		467.91			62957	0606121226113	9101.2177		UNION DUES
		472.80			63185	0620121508053	9101.2177		UNION DUES
		<u>940.71</u>							
88673	6/26/2012		111364 ASSURANT EMPLOYEE BENEFITS						

CITY OF RAMSEY
Council Check Register

6/21/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		1,070.34	LTD JULY 2012		63201	5413144 JULY 2012	9101.2170		DENTAL/DISABILITY/LIFE
		<u>1,070.34</u>							
88674	6/26/2012	27.38	100297 CENTERPOINT ENERGY 14515 E TOWN CENTER DR		63202	8782239-1 MAY 2012	9601.6373		GAS
		<u>27.38</u>							
88675	6/26/2012	2,216.30	106583 DELTA DENTAL PLAN OF MINNESOTA JULY 2012 DENTAL COVERAGE		63203	4878852	9101.2170		DENTAL/DISABILITY/LIFE
		<u>2,216.30</u>							
88676	6/26/2012	435.00	111473 GFOA 2011 CAFR REVIEW		63204	062512	0153.6302		AUDITING & ACCOUNTING SEI
		<u>435.00</u>							
88677	6/26/2012	15,000.00	111501 LANDFORM PROFESSIONAL SERVICES APRIL 2012 ADMIN FEE		63205	20713A	0295.6315		MISCELLANEOUS PROFESSIO
		<u>15,000.00</u>							
88678	6/26/2012	35.00	100276 MCFOA MEMBERSHIP- J. THIELING 12-13		63208	062612	0141.6451		MEMBERSHIP DUES
		<u>35.00</u>							
88679	6/26/2012	8.28	111488 POPP.COM INC MAY 2012 BILLING		63206	992030468	0461.6321		TELEPHONE
		32.98	MAY 2012 BILLING		63206	992030468	0220.6321		TELEPHONE
		41.22	MAY 2012 BILLING		63206	992030468	0153.6321		TELEPHONE
		41.22	MAY 2012 BILLING		63206	992030468	0191.6321		TELEPHONE
		41.22	MAY 2012 BILLING		63206	992030468	0240.6321		TELEPHONE
		57.71	MAY 2012 BILLING		63206	992030468	0301.6321		TELEPHONE
		61.88	MAY 2012 BILLING		63206	992030468	9410.6315	00041012	MISCELLANEOUS PROFESSIO
		90.36	MAY 2012 BILLING		63206	992030468	0311.6321		TELEPHONE
		115.42	MAY 2012 BILLING		63206	992030468	0130.6321		TELEPHONE
		120.48	MAY 2012 BILLING		63206	992030468	9240.6321		TELEPHONE
		120.48	MAY 2012 BILLING		63206	992030468	0220.6321		TELEPHONE
		239.08	MAY 2012 BILLING		63206	992030468	0211.6321		TELEPHONE
		<u>970.33</u>							
88680	6/26/2012	26.02	100510 VERIZON WIRELESS MAY/JUNE 2012 BILLING		63207	2755459231	0301.6323		CELLULAR PHONES
		26.02	MAY/JUNE 2012 BILLING		63207	2755459231	0111.6249		MISCELLANEOUS OPERATING
		52.04	MAY/JUNE 2012 BILLING		63207	2755459231	0130.6323		CELLULAR PHONES
		<u>104.08</u>							
88790	6/28/2012	449.27	106945 AMERICAN EXPRESS JUNE BILLING- SAFETY CAMP 2012		63212	062612	0237.6249		MISCELLANEOUS OPERATING
		<u>449.27</u>							
88791	6/28/2012	23.97	111209 ANDERSON, MICHELLE REIMBURSE FOR SAFETY CAMP		63209	062612	0237.6249		MISCELLANEOUS OPERATING
		<u>23.97</u>							
88792	6/28/2012	480.00	111928 PENALTY BOX BAR AND GRILL REF SP EVENT DEP-MINUS BILL		63210	062612	9101.4326		SPECIAL POLICE SERVICES
		<u>480.00</u>							

CITY OF RAMSEY

Council Check Register

6/21/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	
88793	6/28/2012		100413 RANDALL AND GOODRICH, P L .C							
		33.00	MAY 2012 CIVIL BILLING		63211	062712	9410.6304	00041005	LEGAL FEES	
		44.00	MAY 2012 CIVIL BILLING		63211	062712	9410.6304	00041001	LEGAL FEES	
		1,398.25	MAY 2012 CIVIL BILLING		63211	062712	9496.6304		LEGAL FEES	
		4,957.75	MAY 2012 CIVIL BILLING		63211	062712	0161.6304		LEGAL FEES	
		6,433.00								
88794	7/3/2012		100948 ANOKA COUNTY LICENSE CENTER							
		1,549.75	REG AND TABS NEW VEHICLE 678		63278	062912	0452.6550	00000678	MOTOR VEHICLES	
		1,549.75								
88795	7/3/2012		113027 BLUE CROSS BLUE SHIELD- EAP							
		123.00	EAP JUNE 2012		63279	2493734	0130.6315		MISCELLANEOUS PROFESSIO	
		123.00								
88796	7/3/2012		110734 CITY OF RAMSEY							
		40.00	CASH UTILITY PYMT 49233940		63280	070312	9601.4651		WATER REVENUE	
		40.00								
88797	7/3/2012		100116 CONNEXUS ENERGY							
		312.97	16300 ST FRANCIS BLVD- IRRIG		63281	444931-267449JU NE 12	0452.6371		ELECTRIC UTILITIES	
		312.97								
88798	7/3/2012		100871 FBINAA NORTHWEST CHAPTER							
		65.00	PISTOL TRAINING- 3		63282	062812	0211.6335		TRAINING	
		65.00								
88799	7/3/2012		100351 NCPERS MINNESOTA							
		256.00	LIFE INS JULY 2012		63283	7048712	9101.2170		DENTAL/DISABILITY/LIFE	
		256.00								
88800	7/3/2012		101103 NEXTEL COMMUNICATIONS							
		47.50	MAY/JUNE 2012 BILLING		63284	570683319-127	0191.6323		CELLULAR PHONES	
		98.06	MAY/JUNE 2012 BILLING		63284	570683319-127	0194.6323		CELLULAR PHONES	
		100.08	MAY/JUNE 2012 BILLING		63284	570683319-127	0111.6249		MISCELLANEOUS OPERATING	
		105.22	MAY/JUNE 2012 BILLING		63284	570683319-127	0130.6323		CELLULAR PHONES	
		177.36	MAY/JUNE 2012 BILLING		63284	570683319-127	0311.6323		CELLULAR PHONES	
		199.71	MAY/JUNE 2012 BILLING		63284	570683319-127	0220.6323		CELLULAR PHONES	
		204.18	MAY/JUNE 2012 BILLING		63284	570683319-127	0452.6323		CELLULAR PHONES	
		213.77	MAY/JUNE 2012 BILLING		63284	570683319-127	9601.6323		CELLULAR PHONES	
		249.85	MAY/JUNE 2012 BILLING		63284	570683319-127	0301.6323		CELLULAR PHONES	
		542.93	MAY/JUNE 2012 BILLING		63284	570683319-127	0211.6323		CELLULAR PHONES	
				1,938.66						
		88801	7/3/2012		112920 PRESCRIPTION LANDSCAPE					
539.96	DRAW MOWING 6/6/2012				63285	179503A	0452.6315		MISCELLANEOUS PROFESSIO	
800.00	DRAW- MOWING 5/24/12				63286	179120A	0452.6315		MISCELLANEOUS PROFESSIO	
560.00	DRAW- MOWING 5-31-12				63287	179486A	0452.6315		MISCELLANEOUS PROFESSIO	
		1,899.96								
90215016	6/21/2012		100398 PUBLIC EMPLOYEES RETIREMENT AS							
		50.00			63109	0619121043452	9101.2174		PERA-EMPLOYEE	
		50.00			63110	0619121043453	9101.2183		PERA-EMPLOYER	
		13,019.54			63188	0620121508056	9101.2174		PERA-EMPLOYEE	
		17,397.63			63189	0620121508057	9101.2183		PERA-EMPLOYER	

CITY OF RAMSEY
Council Check Register

6/21/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		30,517.17							
90796021	6/21/2012		107784 VILLAGE BANK						
		261.99			63112	0619121043455	9101.2173		FICA & MEDICARE-EMPLOYEE
		354.72			63113	0619121043456	9101.2182		FICA & MEDICARE-EMPLOYER
		7,303.47			63178	06201215080510	9101.2173		FICA & MEDICARE-EMPLOYEE
		9,578.32			63179	06201215080511	9101.2182		FICA & MEDICARE-EMPLOYER
		21,024.37			63191	0620121508059	9101.2171		FEDERAL WITHHOLDING
		<u>38,522.87</u>							
91018240	6/21/2012		100601 MN DEPT OF REV WH						
		2.23			63111	0619121043454	9101.2172		STATE WITHHOLDING
		8,439.29			63190	0620121508058	9101.2172		STATE WITHHOLDING
		<u>8,441.52</u>							
91120157	6/21/2012		100301 MN CHILD SUPPORT PAYMENT CNTR						
		283.05			63108	0619121043451	9101.2185		GARNISHMENTS/SUPPORT
		864.42			63186	0620121508054	9101.2185		GARNISHMENTS/SUPPORT
		144.53			63187	0620121508055	9101.2185		GARNISHMENTS/SUPPORT
		<u>1,292.00</u>							
95881669	6/21/2012		110305 HARTFORD LIFE INSURANCE COMPAN						
		476.68			62953	06061212261113	9101.2176		LIFE/HEALTH-EMPLOYEE
		524.37			63181	06201215080513	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>1,001.05</u>							
99062112	6/21/2012		100223 ICMA RETIREMENT TRUST 457						
		1,844.18			63177	0620121508051	9101.2175		DEFERRED COMPENSATION
		<u>1,844.18</u>							
99062151	6/21/2012		111465 STATE STREET BANK						
		2,779.00			63182	06201215080514	9101.2175		DEFERRED COMPENSATION
		<u>2,779.00</u>							
99062154	6/21/2012		111465 STATE STREET BANK						
		383.73			63183	06201215080515	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>383.73</u>							
		<u>157,636.40</u>	Grand Total						

Payment Instrument Totals	
Check Total	72,854.88
Transfer Total	84,781.52
Total Payments	<u>157,636.40</u>

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
100012	ACE SOLID WASTE INC	CITY RECYCLE CONTRACT JUL 12	PV	63213	001	09604	7/1/2012	0009582204	23,617.70
	ACE SOLID WASTE INC							Summary Total	23,617.70
	6601 MCKINLEY STREET NW RAMSEY MN 55303	TRASH FD	PV	63303	001	09101	7/1/2012	0009582820	26.54
								Summary Total	26.54
		JULY 2012	PV	63362	001	09101	7/1/2012	0009582748	140.01
		TRASH/RECYCLE							
		JULY 2012	PV	63362	002	09101	7/1/2012	0009582748	30.51
		TRASH/RECYCLE							
		JULY 2012	PV	63362	003	09101	7/1/2012	0009582748	419.44
		TRASH/RECYCLE							
		JULY 2012	PV	63362	004	09101	7/1/2012	0009582748	80.94
		TRASH/RECYCLE							
		JULY 2012	PV	63362	005	09101	7/1/2012	0009582748	26.98
		TRASH/RECYCLE							
		JULY 2012	PV	63362	006	09101	7/1/2012	0009582748	26.98
		TRASH/RECYCLE							
		JULY 2012	PV	63362	007	09101	7/1/2012	0009582748	26.97
		TRASH/RECYCLE							
								Summary Total	751.83
								Payment Amount	24,396.07
100013	ADVANCE CONSULTING GROUP INC	APRIL 2012 BILLING	PV	63363	001	09230	7/4/2012	070412	2,013.00
	ADVANCE CONSULTING GROUP INC 13868 CRANE STREET NW SUITE 100 ANDOVER MN 55304							Summary Total	2,013.00
								Payment Amount	2,013.00
100035	ANOKA COUNTY CENTRAL COMMUNICATIONS	2012 SERVICE RADIO CONTRACT	PV	63304	001	09101	6/26/2012	2012-286	346.56
	ANOKA COUNTY CENTRAL COMMUNICATIONS 325 EAST MAIN STREET ANOKA MN 55303							Summary Total	346.56
								Payment Amount	346.56
110857	ANOKA	PERMIT	PV	63214	001	09290	6/15/2012	8639	363.00

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PLUS STORE									
	BATTERIES PLUS STORE		Summary Total						192.34
	18180 ZANE STREET NW		Payment Amount						192.34
	ELK RIVER MN 55330								
112314	BCA CJTE	MN TWINS TRADING CARDS-SHIPPIN	PV	63269	001	09101	6/14/2012	061412	5.06
	BCA CJTE		Summary Total						5.06
	1430 MARYLAND AVENUE E		Payment Amount						5.06
	ST PAUL MN 55106								
107298	BLAKE DRILLING COMPANY INC	6/1/12 TEST BORINGS WOLFRAM ST	PV	63217	001	09605	6/7/2012	16209	292.50
	BLAKE DRILLING COMPANY INC		Summary Total						292.50
	10604 RADISSON ROAD NE		Payment Amount						292.50
	BLAINE MN 55449-5220								
103641	BOYER TRUCKS ROGERS BOYER TRUCKS	REPAIR ON 668	PV	63244	001	09101	6/21/2012	457762	967.24
		REPAIR ON 668	PV	63244	002	09101	6/21/2012	457762	912.00
			Summary Total						1,879.24
	2601 NE BROADWAY MINNEAPOLIS MN 55413	MISC PARTS	PV	63245	001	09602	6/12/2012	113731R	312.53
			Summary Total						312.53
		MISC PARTS 668	PV	63307	001	09101	6/19/2012	114157R	297.41
			Summary Total						297.41
			Payment Amount						2,489.18
104474	CARQUEST AUTO PARTS	BATTERY FOR 392	PV	63246	001	09101	6/13/2012	6975-131147	92.01
	CARQUEST AUTO PARTS		Summary Total						92.01
	P O BOX 503589	BATTERIES	PV	63247	001	09101	6/19/2012	6975-131379	12.15
	ST LOUIS MO 63150-3589		Summary Total						12.15

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Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
	PANEL/MUD SHIELD RETAINERS 564	PV 63308 001 09101	6/20/2012	6975-131427	2.37
		Summary Total			2.37
	AIR FILTER	PV 63309 001 09101	6/25/2012	6975-131611	34.29
		Summary Total			34.29
	BRAKES-POLICE	PV 63310 001 09101	6/25/2012	6975-131618	138.78
		Summary Total			138.78
	BATTERY FOR 406	PV 63311 001 09101	6/25/2012	6975-131627	67.32
		Summary Total			67.32
		Payment Amount			346.92
111496	CENTRAL IRRIGATION SUPPLY INC CENTRAL IRRIGATION SUPPLY INC 8 WILLIAMS STREET ELMSFORD NY 10523	MISC PARTS	PV 63312 001 09101	6/26/2012 6024757-00	29.97
		Summary Total			29.97
		Payment Amount			29.97
106670	CENTRAL POWER DISTRIBUTORS INC CENTRAL POWER DISTRIBUTORS INC 3801 THURSTON AVENUE ANOKA MN 55303	CORE TRIMMER LINE	PV 63248 001 09101	6/13/2012 993767	43.23
		Summary Total			43.23
		PUMP	PV 63313 001 09101	6/15/2012 996776	559.54
		Summary Total			559.54
		4 PLY TRACT TL FOR 635	PV 63314 001 09101	6/21/2012 101573	62.61
		Summary Total			62.61
		BAR GUARDS-CHAINS AW	PV 63315 001 09101	6/21/2012 101572	13.98
		Summary Total			13.98
		RETURN AIR FILTER	PD 63316 001 09101	6/21/2012 102181	4.66-
		Summary Total			4.66-
		RETURN AIR FILTER	PD 63317 001 09101	6/21/2012 102182	5.73-

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
Summary Total									5.73-
Payment Amount									668.97
113163	CENTURY MANUFACTURING CORPORATION CENTURY MANUFACTURING CORPORATION P O BOX 2208 SEAFORD NY 11783	DEGREASER	PV	63249	001	09101	6/15/2012	509922	133.93
Summary Total									133.93
Payment Amount									133.93
100111	COMMERCIAL ASPHALT COMPANY COMMERCIAL ASPHALT COMPANY P O BOX 1480 MAPLE GROVE MN 55311-6480	ASPHALT	PV	63319	001	09101	6/15/2012	061512	726.53
Summary Total									726.53
Payment Amount									726.53
100112	COMMISSIONER OF TRANSPORTATION COMMISSIONER OF TRANSPORTATION	PERMIT 2519	PV	63318	001	09101	5/11/2012	56999	60.00
Summary Total									60.00
Payment Amount									60.00
100118	CONSTRUCTION BULLETIN SGC HORIZON LLC P O BOX 791 ARLINGTON HEIGHTS IL 60006	AD ARMSTRONG/147TH AVE	PV	63218	001	09498	6/11/2012	69118	280.00
Summary Total									280.00
		AD- BIDS 2012 STREET MAINT.	PV	63238	001	09498	6/15/2012	69352	112.00
Summary Total									112.00
		AD BID STREET PROJECTS	PV	63239	001	09498	6/12/2012	69145	112.00
		AD BID STREET PROJECTS	PV	63239	002	09498	6/12/2012	69145	280.00
Summary Total									392.00
Payment Amount									784.00

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100120	CONTINENTAL RESEARCH CORP	SIMPLY EASY	PV	63219	001	09101	6/22/2012	371434-CRC-1	135.11
	CONTINENTAL RESEARCH CORP PO BOX 15204 ST LOUIS MO 63110							Summary Total	135.11
								Payment Amount	135.11
100125	COUNTRYSIDE PRINTING INC	BUSINESS CARDS	PV	63220	001	09101	6/22/2012	31101	41.68
	COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW LAKE BLVD NW	BUSINESS CARDS	PV	63220	002	09101	6/22/2012	31101	41.68
		BUSINESS CARDS	PV	63220	003	09101	6/22/2012	31101	41.68
	SUITE 113 RAMSEY MN 55303							Summary Total	125.04
		POSTERS LAMINATED	PV	63250	001	09101	6/11/2012	31082	61.99
								Summary Total	61.99
								Payment Amount	187.03
100134	CUTTER SALES INC	OIL SEAL	PV	63320	001	09101	6/13/2012	80164	16.63
	CUTTER SALES INC 8844 ZEALAND AVENUE NORTH BROOKLYN PARK MN 55445							Summary Total	16.63
								Payment Amount	16.63
100144	DEHN OIL COMPANY	LITH PLUS	PV	63321	001	09101	6/19/2012	25011689	130.92
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303							Summary Total	130.92
		LITHO PLUS	PV	63322	001	09101	6/20/2012	25011749	26.75
								Summary Total	26.75
								Payment Amount	157.67
101185	DO ALL PRINTING COM INC	POSTER- DRAW EVENTS	PV	63251	001	09101	6/18/2012	17140	102.60
	DO ALL PRINTING COM INC 6360 HIGHWAY 10 NW							Summary Total	102.60
		GAME FAIR TEES	PV	63364	001	09101	6/29/2012	5439	471.15

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Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount	
RAMSEY MN 55303								Summary Total	471.15
								Payment Amount	573.75
100158 ECM	ORD- REC.	PV	63221	001	09101	6/22/2012	01800606	61.50	
PUBLISHERS	VEHICLES								
INC	EXPANDED								
ECM PUBLISHERS INC								Summary Total	61.50
4095 COON	AD STREET	PV	63240	001	09498	6/15/2012	01800222	199.87	
RAPIDS BLVD	MAINT BIDS								
COON RAPIDS MN 55433								Summary Total	199.87
	2011 CAFR	PV	63252	001	09101	6/15/2012	01800128	717.50	
	NOTICE								
								Summary Total	717.50
	HEAR-FAIRWAY	PV	63253	001	09101	6/15/2012	01800129	56.38	
	LIQUOR								
								Summary Total	56.38
								Payment Amount	1,035.25
100167 ELK RIVER	REPAIR AIR	PV	63323	001	09101	6/19/2012	16024145/1	249.02	
FORD INC	COND 564								
ELK RIVER	REPAIR AIR	PV	63323	002	09101	6/19/2012	16024145/1	243.95	
FORD INC	COND 564								
17219 HIGHWAY 10 NW								Summary Total	492.97
PO BOX 304									
ELK RIVER MN 55330								Payment Amount	492.97
100733 ELK RIVER	FUSES	PV	63324	001	09101	6/25/2012	179352 00	76.24	
WINLECTRIC CO									
ELK RIVER WINLECTRIC CO								Summary Total	76.24
12777 MEADOWVALE ROAD									
SUITE A									
ELK RIVER MN 55330								Payment Amount	76.24
100993 EMBEDDED	REPAIR SIREN	PV	63254	001	09101	6/14/2012	33007	100.00	
SYSTEMS, INC	1								
EMBEDDED	REPAIR SIREN	PV	63254	002	09101	6/14/2012	33007	53.44	
SYSTEMS, INC	1								
11931 HWY #65 NE								Summary Total	153.44
BLAINE MN 55434									

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Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
Payment Amount								153.44	
107099	FASTENAL	MISC PARTS	PV	63255	001	09101	6/18/2012	MNTC887727	8.15
Summary Total								8.15	
	FASTENAL COMPANY	MISC PARTS	PV	63256	001	09101	6/14/2012	MNTC887663	8.70
	P O BOX 978								
	WINONA MN 55987								
Summary Total								8.70	
		MISC SUPPLIES	PV	63325	001	09101	6/25/2012	MNTC887948	27.67
Summary Total								27.67	
		MISC PARTS	PV	63326	001	09101	6/26/2012	MNTC887997	19.51
Summary Total								19.51	
Payment Amount								64.03	
100143	FERGUSON	MISC METER	PV	63327	001	09804	6/20/2012	S01362121.001	3,759.73
	WATERWORKS	SUPPLIES							
Summary Total								3,759.73	
	FERGUSON WATERWORKS								
	PO BOX 1070								
	FARGO ND 58102								
Payment Amount								3,759.73	
111709	FIRST TRANSIT	MAY 2012	PV	63222	001	09803	5/2/2012	558090412RA	54,108.95
	INC	RAMSEY STAR							
		EXPRESS							
Summary Total								54,108.95	
	FIRST TRANSIT INC								
	22192 NETWORK PLACE								
	CHICAGO IL 60673-1221								
Payment Amount								54,108.95	
100189	G AND K	MAT FD	PV	63257	001	09101	6/20/2012	1006794467	92.34
	SERVICES INC								
Summary Total								92.34	
	G AND K SERVICES INC	UNIFORMS	PV	63329	001	09101	6/27/2012	1006805551	74.00
	PO BOX								
	1450-NW 7536								
	MINNEAPOLIS	UNIFORMS	PV	63329	002	09101	6/27/2012	1006805551	10.00
	MN 55485-7536								
		UNIFORMS	PV	63329	003	09101	6/27/2012	1006805551	130.35
		UNIFORMS	PV	63329	004	09101	6/27/2012	1006805551	130.36
Summary Total								344.71	
		UNIFORMS	PV	63330	001	09101	6/20/2012	1006794464	74.00
		UNIFORMS	PV	63330	002	09101	6/20/2012	1006794464	10.00
		UNIFORMS	PV	63330	003	09101	6/20/2012	1006794464	63.75

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		UNIFORMS	PV	63330	004	09101	6/20/2012	1006794464	63.76
				Summary Total					211.51
				Payment Amount					648.56
100650	GRAINGER	MISC SUPPLIES	PV	63223	001	09101	6/13/2012	9851603515	50.26
	GRAINGER INC			Summary Total					50.26
	DEPT.	AIR HOSE	PV	63331	001	09101	6/14/2012	9853687656	50.79
	806511127			Summary Total					50.79
	PALATINE IL 60038-0001	BATTERIES/TWI ST NOZZLE	PV	63332	001	09101	6/20/2012	9857588074	26.99
				Summary Total					26.99
				Payment Amount					128.04
109262	GREENBERG IMPLEMENT INC	HYDRO OIL 658	PV	63258	001	09101	6/14/2012	PS77213	42.74
	GREENBERG IMPLEMENT INC			Summary Total					42.74
	19745 NOWTHEN BLVD NW	BELTS/BLADES FOR MOWERS	PV	63259	001	09101	6/18/2012	PS77279	189.52
	RAMSEY MN 55303			Summary Total					189.52
				Payment Amount					232.26
100211	HAWKINS INC	CHEMICALS	PV	63260	001	09601	6/8/2012	3349084	4,442.03
	HAWKINS INC			Summary Total					4,442.03
	P O BOX 9171	CHEMICALS	PV	63333	001	09601	6/22/2012	3354298	152.95
	MINNEAPOLIS MN 55480-9171			Summary Total					152.95
		CHEMICALS	PV	63334	001	09601	6/22/2012	3354596	3,652.39
				Summary Total					3,652.39
				Payment Amount					8,247.37
107478	INTELLIGENT PRODUCTS INCORPORATED	MITT MUTT SUPPLIES	PV	63261	001	09101	6/15/2012	143020A	887.16
	INTELLIGENT PRODUCTS INCORPORATED			Summary Total					887.16
	10,000 LOWER RIVER ROAD P O BOX 626 BURLINGTON KY 41005			Payment Amount					887.16

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100240	K MART 3897	SAFETY CAMP SUPPLIES	PV	63262	001	09290	6/18/2012	0389706181200 403691	124.79
	K MART 3897 1100 WEST HIGHWAY 10 ANOKA MN 55303							Summary Total	124.79
								Payment Amount	124.79
111501	LANDFORM PROFESSIONAL SERVICES	SERVICES THROUGH MAY 31, 2012	PV	63263	001	09295	6/7/2012	20745	6,311.00
	LANDFORM PROFESSIONAL SERVICES 105 5TH AVENUE SOUTH SUITE 513 MINNEAPOLIS MN 55401							Summary Total	6,311.00
								Payment Amount	6,311.00
100259	LEAGUE OF MN CITIES INS TRUST	RE: GOLF COURSE FLOODING	PV	63335	001	09702	6/28/2012	C0010057	10,000.00
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517							Summary Total	10,000.00
								Payment Amount	10,000.00
106656	LEE PEST CONTROL INC	TREATMENT ST CITY HALL	PV	63264	001	09101	6/21/2012	062112	106.88
	LEE PEST CONTROL INC 330 MADISON ST ANOKA MN 55303							Summary Total	106.88
								Payment Amount	106.88
100266	LOGIS	MAY 2012 BILLING	PV	63265	001	09101	5/31/2012	35213	9,982.00
	LOGIS 5750 DULUTH STREET GOLDEN VALLEY MN 55422-4036							Summary Total	9,982.00
			PV	63266	001	09101	5/31/2012	35260	624.00
								Summary Total	624.00
								Payment Amount	10,606.00

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
112512	MADDEN,GALANT ER,HANSEN LLP	SERVICES THROUGH 5-31-12	PV	63336	001	09101	6/1/2012	060112	762.60
	MADDEN,GALANTER,HANSEN LLP 505 NORTH HIGHWAY 169 SUITE 295 PLYMOUTH MN 55441-6444							Summary Total	762.60
								Payment Amount	762.60
109380	MCGLONE, COLIN	REIMB LMC CONF DULUTH	PV	63224	001	09295	6/29/2012	062912	242.13
	COLIN MCGLONE 15890 SAINT ANDREWS LANE NW RAMSEY MN 55303							Summary Total	242.13
								Payment Amount	242.13
111999	MEADOW CREEK BUILDERS INC	REF ERO ESCROW 15211 HELIUM ST	PV	63225	001	09804	6/27/2012	062712	1,500.00
	MEADOW CREEK BUILDERS INC 6382 BALSAM LANE MAPLE GROVE MN 55369							Summary Total	1,500.00
								Payment Amount	1,500.00
100283	MENARDS COON RAPIDS	TARPS/CAULK GUNS	PV	63338	001	09101	6/20/2012	50811	17.11
	MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55433							Summary Total	17.11
								Payment Amount	17.11
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	63337	001	09410	6/15/2012	79908	270.18
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077							Summary Total	270.18
								Payment Amount	270.18
105768	MERCY AND UNITY HOSPITALS	2012 GOLF CLASSIC	PV	63226	001	09230	6/18/2012	2012 GC01	390.00
	MERCY AND	2012 GOLF	PV	63226	002	09230	6/18/2012	2012 GC01	390.00

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Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	UNITY HOSPITALS FOUNDATION	CLASSIC	PV	63226	003	09230	6/18/2012	2012 GC01	225.00
	7590 LYRIC LANE NE FRIDLEY MN 55432-3251	CLASSIC							
								Summary Total	1,005.00
								Payment Amount	1,005.00
100285	MET COUNCIL ENVIRONMENTAL SRV	WASTE WATER AUGUST 2012	PV	63365	001	09602	7/3/2012	0000993091	45,089.42
	MET COUNCIL ENVIRONMENTAL SRV SDS-12-1064 P O BOX 86 MINNEAPOLIS MN 55486-1064								
								Summary Total	45,089.42
								Payment Amount	45,089.42
100287	METRO FIRE INC	SHUT OFF KIT	PV	63267	001	09101	6/12/2012	44479	49.73
	METRO FIRE INC 13915 LINCOLN ST NE SUITE D HAM LAKE MN 55304								
								Summary Total	49.73
								Payment Amount	49.73
112858	MIDWAY FORD	2012 FORD PICKUP 678	PV	63339	001	09101	6/25/2012	90356	23,223.76
	MIDWAY FORD 2777 NORTH SNELLING AVENUE ROSEVILLE MN 55113								
								Summary Total	23,223.76
								Payment Amount	23,223.76
106555	MINNEAPOLIS, CITY OF	MAY 2012 TRANSACTIONS	PV	63268	001	09101	6/7/2012	400413003010	120.60
	MINNEAPOLIS FINANCE DEPT P O BOX 77038 MINNEAPOLIS MN 55480-7738								
								Summary Total	120.60
								Payment Amount	120.60
100303	MINNESOTA CONWAY INC	COLLAR/SEAL/R ECHARGE	PV	63340	001	09101	6/4/2012	41763	26.74

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Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	MINNESOTA CONWAY 575 MINNEHAHA AVE WEST ST PAUL MN 55103-1573								Summary Total 26.74
									Payment Amount 26.74
107333	MN DEPT OF LABOR AND INDUSTRY	RAMSEY CENTER- ELEVATOR	PV	63341	001	09101	6/14/2012	ALR00193771	100.00
	MN DEPT OF LABOR AND INDUSTRY FINANCIAL SERVICES OFFICE 443 LAFAYETTE ROAD ST PAUL MN 55155								Summary Total 100.00
									Payment Amount 100.00
		RAMP- ELEVATORS	PV	63342	001	09240	6/14/2012	ALR00193541	200.00
									Summary Total 200.00
									Payment Amount 200.00
		CITY HALL BOILERS	PV	63343	001	09101	6/14/2012	ABR00479841	40.00
									Summary Total 40.00
									Payment Amount 40.00
		FD ARMSTRONG BLVD	PV	63344	001	09101	6/14/2012	ABR00483621	10.00
									Summary Total 10.00
									Payment Amount 10.00
		FD- 15153 NOWTHEN- BOILER	PV	63345	001	09101	6/14/2012	ABR00477981	30.00
									Summary Total 30.00
									Payment Amount 30.00
		RAMSEY SHOP-PRESSURE	PV	63346	001	09101	6/14/2012	ABR00485661	20.00

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Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
		VESSEL							
									Summary Total 20.00
									Payment Amount 20.00
100341	MTI DISTRIBUTING INC	MISC SUPPLIES	PV	63270	001	09101	6/15/2012	851422-00	74.35
	MTI DISTRIBUTING INC SDS 12-1900 P O BOX 86 MINNEAPOLIS MN 55486-1900								Summary Total 74.35
									Payment Amount 74.35
100988	NORTHERN SAFETY TECHNOLOGY	REPLACE CORNER FLASH TUBE	PV	63347	001	09101	6/21/2012	30846	150.01
	NORTHERN SAFETY TECHNOLOGY P.O. BOX 328 5121 W 212TH STREET FARMINGTON MN 55024								Summary Total 150.01
									Payment Amount 150.01
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	63227	001	09101	6/19/2012	155661	280.62
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433								Summary Total 280.62
		SOAPS-CENTRAL PARK	PV	63348	001	09101	6/22/2012	155756	55.90
									Summary Total 55.90
									Payment Amount 336.52
108137	NORTHERN STAR JUVENILE DIVERSION	JAN-JUNE 2012 BILLING	PV	63228	001	09270	6/22/2012	062212	2,500.00
	NORTHERN STAR JUVENILE DIVERSION ATTENTION: COLLEEN BRAZIER 393 MARSHALL AVENUE ST PAUL MN 55102								Summary Total 2,500.00
									Payment Amount 2,500.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item Co	Due Date	Invoice Number	Payment Amount
Summary Total								179.56
Payment Amount								627.38
100829	PCS SAFETY SYSTEMS INC	NEW RADAR 386	PV	63272	001 09101	6/15/2012	8744	75.00
	PCS SAFETY SYSTEMS INC	NEW RADAR 386	PV	63272	002 09101	6/15/2012	8744	25.00
	P O BOX 405 ELK RIVER MN 55330		Summary Total					100.00
Payment Amount								100.00
107414	PLANTS AND THINGS	8X10 SHED	PV	63328	001 09805	6/14/2012	061412	2,583.17
	PLANTS AND THINGS 13745 SUNFISH BLVD NW RAMSEY MN 55303		Summary Total					2,583.17
Payment Amount								2,583.17
112920	PRESCRIPTION LANDSCAPE	MOWING 6/14/2012	PV	63273	001 09101	6/14/2012	179928	539.96
	PRESCRIPTION LANDSCAPE 481 FRONT AVENUE ST PAUL MN 55117	DRAW- MOWING	PV	63358	001 09101	6/21/2012	180084	539.96
Summary Total								539.96
Payment Amount								1,079.92
111366	RAMSEY, ROBERT	REIMB DATA PLAN	PV	63231	001 09101	6/28/2012	062812	25.00
	ROBERT RAMSEY 9495 164TH LANE NW RAMSEY MN 55303		Summary Total					25.00
Payment Amount								25.00
111806	RAPID ELECTRIC	RE: PARKING RAMP	PV	63275	001 09468	6/11/2012	1221	4,164.29
	RAPID ELECTRIC 4810 75TH AVENUE NE SAUK RAPIDS MN 56379		Summary Total					4,164.29
Payment Amount								4,164.29

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100421	REGAL AWARDS AND TROPHIES	PLATES AND LETTERS	PV	63232	001	09101	6/19/2012	12251	52.37
	REGAL AWARDS AND TROPHIES							Summary Total	52.37
	530 WEST MAIN STREET							Payment Amount	52.37
	ANOKA MN 55303								
110330	RESHETAR SYSTEM INC	5240 155TH-ABATEMENT	PV	63233	001	09101	6/22/2012	12-1341	2,450.00
	RESHETAR SYSTEM INC							Summary Total	2,450.00
	730 BUNKER LAKE BLVD	RE: 15801 ANDRIE ST	PV	63234	001	09605	6/22/2012	12-1338	3,390.25
	ANOKA MN 55303							Summary Total	3,390.25
								Payment Amount	5,840.25
106617	ROTARY CLUB OF RAMSEY	K. ULRICH 2ND QTR 2012 DUES	PV	63274	001	09101	6/21/2012	1 2ND QTR 2012	150.00
	ROTARY CLUB OF RAMSEY							Summary Total	150.00
	ATTEN: CHRIS RANDALL							Payment Amount	150.00
	THE BANK OF THE WEST								
	14125 ST FRANCIS BLVD								
	RAMSEY MN 55303								
112475	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	63235	001	09101	6/18/2012	01PG0469	242.06
	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	63235	002	09101	6/18/2012	01PG0469	36.97
	1000 KRISTEN COURT	OFFICE SUPPLIES	PV	63235	003	09101	6/18/2012	01PG0469	9.02
	ST PAUL MN 55110	OFFICE SUPPLIES	PV	63235	004	09101	6/18/2012	01PG0469	90.36
								Summary Total	378.41
								Payment Amount	378.41
112928	SANDSTROM LAND MANAGEMENT	FINAL- PLUG PLANTING	PV	63366	001	09605	6/29/2012	062912	1,534.05

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	SANDSTROM LAND MANAGEMENT 888 BURKE AVENUE ROSEVILLE MN 55113			Summary Total					1,534.05
				Payment Amount					1,534.05
113075	SOLDO CONSULTING, PA	SERVICE MARCH-MAY 2012	PV	63236	001	09101	6/20/2012	062012	5,648.37
	SOLDO CONSULTING, PA 8163 GALWAY CIRCLE WOODBURY MN 55125			Summary Total					5,648.37
				Payment Amount					5,648.37
100485	TIMESAVER OFF SITE SECRETARIAL INC	JUNE 2012 MEETINGS	PV	63276	001	09101	6/14/2012	M19130	517.48
	TIMESAVER OFF SITE SECRETARIAL INC 28601 HUB DRIVE MADISON LAKE MN 56063-4179			Summary Total					517.48
				Payment Amount					517.48
112688	TITAN MACHINERY	FLEX PIN/ FREEZE RELEASE	PV	63359	001	09101	6/19/2012	VC03966	22.12
	TITAN MACHINERY	FLEX PIN/ FREEZE RELEASE	PV	63359	002	09101	6/19/2012	VC03966	8.54
	6340 COUNTY ROAD 101 EAST SHAKOPEE MN 55379			Summary Total					30.66
				Payment Amount					30.66
100493	TRI STATE PUMP AND CONTROL INC	WORK ON PUMP 2	PV	63360	001	09602	6/6/2012	32824	1,051.76
	TRI STATE PUMP AND CONTROL INC P O BOX 7 CLEARWATER MN 55320			Summary Total					1,051.76
				Payment Amount					1,051.76
106990	USA BLUE BOOK	ALUM.	PV	63277	001	09602	6/11/2012	689843	231.45

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
		HYDRANT-VALVE & HANDLE							
	USA BLUE BOOK PO BOX 9004 GURNEE IL 60031-9004							Summary Total	231.45
								Payment Amount	231.45
100508	VANCE BROTHERS INC	TACK OIL	PV	63361	001	09101	6/19/2012	22567	32.06
	VANCE BROTHERS INC P O BOX 877366 KANSAS CITY MO 64187-7366							Summary Total	32.06
								Payment Amount	32.06
107877	WILSON DEVELOPMENT SERVICES	RE:WISER CHOICE/ DIV PAVING	PV	63237	001	09496	6/7/2012	22836	454.05
	WILSON DEVELOPMENT SERVICES 510 N CHESTNUT STREET SUITE 200 CHASKA MN 55318							Summary Total	454.05
								Payment Amount	454.05
								Total Amount to be Processed	234,009.80
								Total Number of Payments to be Processed	81

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-07-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JUNE 21, 2012 THROUGH JULY 5, 2012.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of June 21, 2012, through July 5, 2012, in the amount of \$639,271.46; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period June 21, 2012, through July 5, 2012, in the amount of \$639,271.46.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of July 2012.

Mayor

ATTEST:

City Clerk

CC Regular Session

4. 9.

Meeting Date: 07/10/2012

By: Jo Thieling, Administrative Services

Information

Title:

Adopt Resolution #12-06-XXX Establishing an Absentee Ballot Board in the City of Ramsey

Background:

Pursuant to M.S. 203B.081, the Office of the City Clerk of the City of Ramsey is designated as a location for in-person absentee voting by its residents for the 2012 Primary and State General Election.

Pursuant to M.S. 203B.121, the Anoka County Board of Commissioners has established an Absentee Ballot Board. Resolution Number 2010-72 establishes that board and designates persons authorized to issue absentee ballots as members of the Anoka County Absentee Ballot Board for the purposes of accepting and rejecting those ballots. The Absentee Ballot Board is comprised of staff and election judges of the Anoka County Elections Department and of the cities designated as in-person absentee ballot locations.

Attached is a resolution for Council consideration establishing the Absentee Ballot Board for the City of Ramsey

Council Action:

Motion to adopt Resolution #12-07-XXX Establishing an Absentee Ballot Board in the City of Ramsey

Attachments

Resolution Establishing Ballot Board

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	07/03/2012 05:26 PM
Form Started By: Jo Thieling		Started On: 07/03/2012 03:44 PM
		Final Approval Date: 07/03/2012

ATTEST:

City Clerk

CC Regular Session

4. 10.

Meeting Date: 07/10/2012

By: Jo Thieling, Administrative Services

Information

Title:

Adopt Resolution #12-07-XXX Appointing Election Judges for the Primary Election on August 14, 2012

Background:

Each Election year, Council is asked to formally appoint Election Judges to work the election. A resolution is attached appointing Election Judges to serve for the Primary Election.

Council Action:

Motion to adopt Resolution #12-07-XXX Appointing Election Judges for the Primary Election on August 14, 2012.

Attachments

Resolution Appointing Election Judges for Primary

Form Review

Inbox

Kurt Ulrich

Reviewed By

Kurt Ulrich

Date

07/05/2012 09:33 AM

Form Started By: Jo Thieling

Started On: 07/03/2012 05:41 PM

Final Approval Date: 07/05/2012

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-07-XXX

RESOLUTION APPOINTING ELECTION JUDGES FOR THE PRIMARY ELECTION ON AUGUST 14, 2012

WHEREAS, the City of Ramsey will be conducting a Primary Election on August 14, 2012; and

WHEREAS, pursuant to Minnesota Statutes Section 204B.21, election judges for precincts in a municipality must be appointed by the governing body of that municipality; and

WHEREAS, the hourly rate of pay will be \$8.50 for election judge trainees, \$9.00 for regular election judges and \$9.50 for chairs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the following individuals be appointed to serve as election judges for the Primary Election to be held on August 14, 2012:

Pat McGrath, Joyce Cich, Karin Anderson, Carol Fedora-Myrick, Judy Felton, Deb Koepsell, Roger McCulley, Gerri Wicht, Nancy Giddings, Mickey Adams, Bridget Arnold, Vivian Jeffrey, Jeanne Engelsmeier, Sharon Mendenhall, Jan Cameron, Del Howe, Bruce Johnson, Donald Luebeck, Mary Meyer, Donella Petro, Karen Henke, Kate Woodfill, Trish Bates, Marilyn (Jean) Brown-Hauan, Julie Horn, Peggy Howe, Ramona Smith, LaVonne Suckow, Christine Helget, Jerilyn Bates, Sherry Dowd, Madeline (Kay) McCulley, Roland Ring-Jarvi, J. Todd Embury, Matthew Arnold, Chuck Dowd, Kevin Efram, James Lahr, Beverly Manns, Derek Scheuermann, Marlene Kroll, Barbara Tokar, Paula Chicoine, Marie (Lena) Johnson, Michele Larkin, Martha Schwartz, Sandy Conlon, Brandee Miller, Darlene Croteau, Lynn Larson, and Al Restler.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of July, 2012.

Mayor

ATTEST:

City Clerk

Meeting Date: 07/10/2012

By: Tim Gladhill, Community Development

Information

Title:

Consider Permanent Sign Permit Application for City Owned Property at 14550 Armstrong Blvd NW; Case of Ramsey Raceway

Background:

The City has received an Application for a Permanent Sign Permit for the property located at 14550 Armstrong Blvd NW. This is a parcel owned by the City, which was acquired for future right of way purposes for the future Armstrong Boulevard interchange. In May, 2011, the City approved an Interim Use Permit (IUP) to allow for a go-cart raceway on the Subject Property. The tenant of the Subject Property, Ramsey Raceway, would like to erect a sign on the Subject Property consisting of a mock go-cart with 'Ramsey Raceway' lettering, situated on a six (6) foot by six (6) foot post.

The dimensional standards as required by the Sign Code appear to be within compliance. However, the Applicant shall be required to submit footing and foundation information for review by the Building Official, as is required for all similar requests.

In addition, the proposed sign appears to be located within an existing drainage and utility easement. Entities with rights to the easement will need to grant consent to the proposed sign.

The details as submitted by the Applicant are attached to this case for review. Given the unique construction of the proposed sign and the existing lease with the City, Staff is forwarding the request for City Council authorization.

Recommendation:

Based on discussion.

Funding Source:

All costs associated with processing the Application are handled as part of the Permanent Sign Permit application process, paid for by the Applicant.

Council Action:

Motion to approve the request for a permanent sign at 14550 Armstrong Blvd NW as requested, contingent upon review by the Building Official;

-OR-

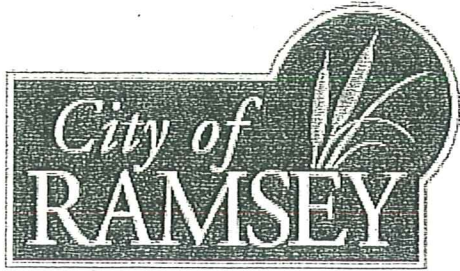
Motion to deny the request for a permanent sign at 14550 Armstrong Blvd NW.

Attachments

Application

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	07/03/2012 05:13 PM
Form Started By: Tim Gladhill		Started On: 06/22/2012 08:46 AM
Final Approval Date: 07/03/2012		



7550 Sunwood Dr NW, Ramsey, Minnesota 55303
Phone: 763-433-9850 • Fax: 763-433-9848
www.ci.ramsey.mn.us



Permanent Sign Permit Application

Permit # _____

Name of Business: T.K. Entertainment LLC

Business Phone #: 763-441-6740

Contact Person: KARL JOZSEF

Phone #: 763-441-6740

Business Address: 44550 ARMSTRONG BLVD. NW

P.I.N. #: _____

Sign Company's Name: SAME

Phone #: _____

Address: _____

Contact Person: _____

Please provide the following information regarding existing and new permanent signs:

Existing Sign(s): Number 2 Type: Free Standing Pylon or Ground _____ /Wall _____ /Other Fence

Total square footage of existing signage: _____ Sign Height(s): _____

New Sign(s): Number 1 Type: Free Standing Pylon or Ground _____ /Wall _____ /Other Pylon

Square footage of each sign: 24 Sign Height(s): 12 FT.

Dimensions of building front: _____ 15% of building front dimension: _____

If replacing previous business' signage, please indicate the name of former business: _____

The undersigned acknowledges that he/she has read this application and the above information is correct and accurate. Applicant also understands by signing this application that he/she could be held responsible as representative of this project for any violation of compliance with all applicable laws and ordinances of the City of Ramsey.

Property Owner Signature: _____ Date: _____

Responsible Contractor's Signature: [Signature] Date: _____

FOR OFFICE USE ONLY

Application Fee: _____ Zoning District: _____

Permit Fee: _____ Square Footage Allowed: _____

Receipt #: _____ Proposed Square Footage: _____

Special Conditions: _____ Remaining Available Square Footage: _____

Building Approval: _____ Planning Approval: _____

Date

Date

Ramsey Raceway
14550 Armstrong Blvd. NW
Ramsey, MN. 55303

www.ramseyraceway.com

763-441-6740

This is our proposal for a sign at Ramsey Raceway, 14550 Armstrong Blvd.

We would like to put it on the southwest corner of the property, viewable from hwy 10. (Please see exhibit C)

The sign will be a mocked up go-kart or a look-a-like that is raced at Ramsey Raceway. (Please see exhibit A.) It is 60" long x 40" wide x 15" high. It weighs 32#. We will be mounting it on top of a 6"x 6" green treated post 16' long. The post will be 4' in the ground in an 18" hole with cement filled around it. We will secure go-kart to the post with 6" lag bolts and 2" washers under the heads of the bolts.

The go-kart is attached to a ½" plywood with a ¾" green board under it for support. The sign will be 12' in the air. The support board is 3' by 2'. The ½" plywood is 5' by 3.3'

The lettering on the go-kart is less than 12" in height. Just says "RAMSEY RACEWAY". (Please see exhibit B)

Thank you!
Karl Janzen
TK Entertainment LLC
Db. Ramsey Raceway

A.



B.



Meeting Date: 07/10/2012

By: Chris Anderson, Community
Development

Information

Title:

Consider Options Related to an Approved Conditional Use Permit For Motor Vehicle Sales at 8175 Riverdale Dr NW

Background:

On December 13, 2011, the City Council approved a conditional use permit (the "Permit") for motor vehicle sales in the B-2 Business District for Quality RV (the "Permittee"). The Permit addressed several issues including the temporary use of an unimproved surface for display of inventory and allowing class V gravel rather than pavement and curb and gutter. The Permit stated that both the temporary use of the unimproved surface and the installation of class V gravel shall be completed no later than June 30, 2012 and that grading and drainage plans must be submitted and approved by June 30, 2012 to initiate the Permit.

Observations:

The temporary use of an unimproved surface was requested and approved to allow the Permittee to start moving their inventory over from their Elk River site over the winter. Due to the season, it wasn't feasible to install a proper surface. Class V gravel, rather than pavement and curb and gutter, was requested and approved due to the preferred alignment of the future Armstrong Blvd/Highway 10 interchange, which will directly impact the property in question.

The owner of the property did submit a drainage plan on June 26, 2012, which was considered incomplete because it lacked details needed to verify adequate on-site stormwater management. Staff has relayed to the property owner the deficiencies with the plans, stated what information is still necessary and identified why that information is needed.

The June 30, 2012 deadline passed without approved plans, without the installation of the class V surface, and with inventory still being displayed on an unimproved surface. At this point, there are several options that the City could consider: (1) a one-time brief (30-60 days) extension to allow the Permittee and the property owner to complete the necessary tasks to comply with the terms of the Permit; (2) reduce the inventory such that it is only on the existing, paved areas; (3) consider scheduling a public hearing to discuss revoking the Permit for failing to comply with the Permit terms.

Recommendation:

Staff continues to work with both the Permittee and the property owner to resolve the outstanding issues. The preferred alignment of the Armstrong Blvd/Highway 10 interchange has created some difficulty for both the Permittee and the property owner because of the uncertainty of if and when that project may commence. They have expressed concern about an inability to recoup their expenses for both plan preparation and the actual on-site improvements if the interchange project moves forward within a few years. However, Staff still believes that a one-time extension of no more than sixty (60) days should be considered to provide the Permittee and the property owner a chance to submit the necessary information for plan review, approval by the City, and ultimately, the installation of the class V material.

Funding Source:

The Permittee is responsible for all costs incurred in administering and enforcing this Permit.

Council Action:

Motion to approve a sixty (60) day extension so the Permittee and property owner can provide updated, complete grading/drainage plans for review and approval by the City and complete the installation of surfacing to comply with the approved conditional use permit.

-or-

Motion to require the Permittee to reduce their inventory such that it is only displayed on the existing improved surface on the property.

-or-

Motion to direct Staff to schedule a public hearing to consider revoking the conditional use permit.

Attachments

Site Location Map

Approved Conditional Use Permit

June 29, 2012 Letter to Permittee

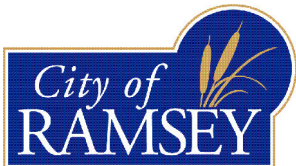
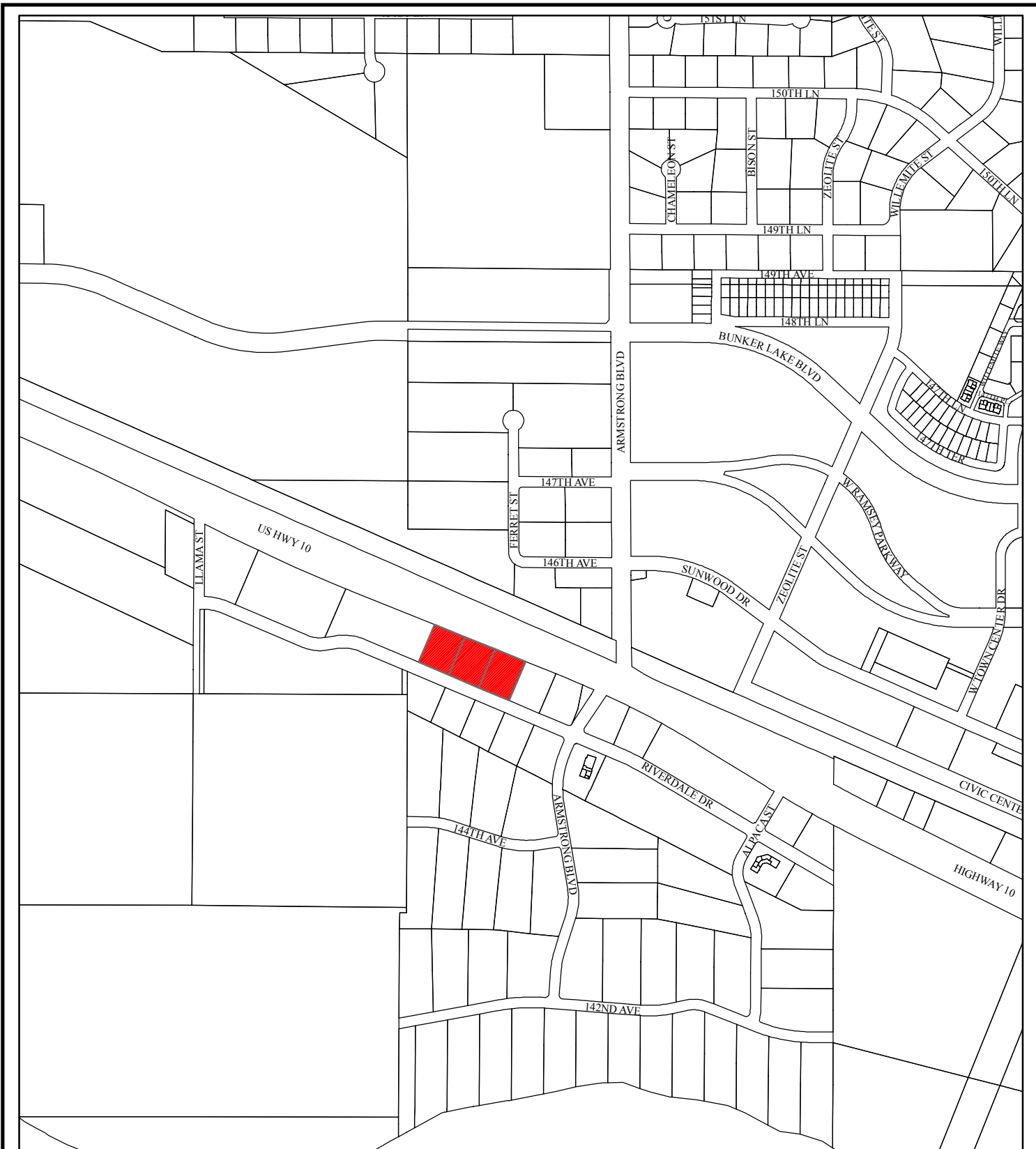
Engineering Memo

Form Review



Inbox	Reviewed By	Date
Len Linton	Len Linton	07/03/2012 08:45 AM
Tim Gladhill	Tim Gladhill	07/03/2012 10:13 AM
Bill Goodrich	Bill Goodrich	07/03/2012 04:38 PM
Kurt Ulrich	Kurt Ulrich	07/03/2012 05:17 PM

Form Started By: Chris Anderson Started On: 06/29/2012 04:20 PM

Final Approval Date: 07/03/2012



Quality RV
8175 Riverdale Drive

Legend
 Site
 Parcels



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-___

A RESOLUTION APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT TO PERMIT MOTOR VEHICLE SALES IN THE B-2 HIGHWAY BUSINESS DISTRICT AND DECLARING TERMS OF SAME:

WHEREAS, Quality RV, hereinafter referred to as the “Permittee” has properly applied for a Conditional Use Permit to permit motor vehicle sales, which is considered an expansion of a lawful, nonconforming use (motor vehicle sales) in the B-2 Highway Business District on the properties generally known as 8101, 8151, and 8175 Riverdale DR NW and legally described as follows:

LOT 4 BLOCK 1 ALPACA ESTATES 4TH ADD, Anoka County, Minnesota, subject to easement of record.

LOT 5 BLOCK 1 ALPACA ESTATES 4TH ADD, Anoka County, Minnesota, subject to easement of record.

LOT 6 BLOCK 1 ALPACA ESTATES 4TH ADD, Anoka County, Minnesota, subject to easement of record.

(“Subject Property”)

WHEREAS, ABERLE HOLDINGS INC of Minnesota is the fee title owner of the Subject Property.

WHEREAS, the Planning Commission met on December 1, 2011, conducted the public hearing and recommended City Council approval of the request.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That based on Findings of Fact # _____, a Conditional Use Permit (“Permit”) to permit motor vehicle sales is hereby granted to the **Permittee**.
2. That this **Permit** specifically allows for the expansion of display/parking area for the purposes of motor vehicle sales to occur on the **Subject Property** as well as for motor vehicle repairs to occur within the existing enclosed bays.
3. That the **Permittee** shall be allowed to temporarily utilize unimproved surface for the display of motor vehicles in the central and eastern portion of the **Subject Property** until June 30, 2012.

4. That due to the potential transportation improvement impact to the **Subject Property**, the **Permittee** may deviate from the surfacing standards outlined in City Code Section 117-115 and utilize Class V gravel for their display/parking area.
5. That the **Permittee** shall upgrade the surface of parking/display area on the **Subject Property** to comply with City Code Section 117-115 by June 30, 2016 if the transportation improvement has not been initiated or upon written notification by the City that the transportation project will not be initiated, whichever occurs first.
6. That the **Permittee** must comply with the commercial off-street parking requirements as outlined in City Code Section 117-356. The required spaces are calculated by a combination of: one (1) stall for each fulltime employee, three (3) stalls for each enclosed bay, and one (1) stall for each ten (10) motor vehicles displayed on the **Subject Property**.
7. That the **Permittee** acknowledges that they must submit grading, drainage and surfacing plans to the City for review and approval prior to commencement of site improvements.
8. That the **Permittee** is responsible for obtaining all applicable permits prior to commencement of site improvements, including but not necessarily limited to Lower Rum River Watershed Management Organization (LRRWMO) and National Pollutant Discharge Elimination System (NPDES) permits.
9. That storage of parts or inoperable vehicles is not permitted outside on the **Subject Property**.
10. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.
11. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this **Permit**.
12. That the City Administrator, or his/her designee, shall have the right to inspect the **Subject Property** for compliance and safety purposes annually or at any time, upon reasonable request.
13. That this **Permit** shall automatically expire if the use is not initiated by June 30, 2012 and approval of grading, drainage and surfacing plans constitute initiation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council
this the 13th day of December, 2011

Quality RV hereby acknowledges receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will comply with the terms of this Permit.

By: _____

Its: _____

STATE OF MINNESOTA)

) SS.

COUNTY OF _____)

On this _____ day of _____, _____, before me, a Notary Public, personally appeared _____, the _____ of Quality RV, an Assumed Name under the laws of Minnesota, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Notary Public

Aberle Holdings INC Lakeview Development Inc. of Minnesota hereby acknowledges receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will comply with the terms of this Permit.

By: _____

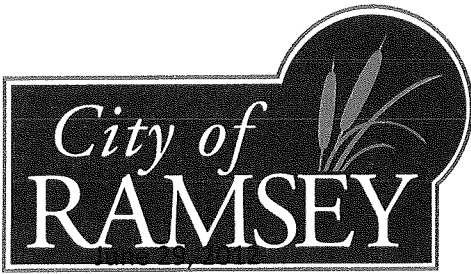
Its: _____

STATE OF MINNESOTA)

) SS.

COUNTY OF _____)

On this _____ day of _____, _____, before me, a Notary Public, personally appeared _____, the _____ of Aberle Holdings INC of Minnesota, a Domestic Corporation under the laws of Minnesota, on behalf of the Corporation, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.



7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.cityoframsey.com

Quality RV
Attn: Corey Moyer
8175 Riverdale Dr NW
Ramsey, MN 55303

Re: Conditional Use Permit

Dear Mr. Moyer,

The purpose of this letter is to review some of the requirements of the Conditional Use Permit (the "Permit") that was approved by the Ramsey City Council on December 13, 2011. As you know, one of the requirements of the approved Permit was for Quality RV to submit grading and drainage plans related to the installation of class V gravel at the property located at 8175, 8151, and 8101 Riverdale Dr (the "Subject Property"). On June 26, 2012, the City did receive plans, prepared by Brenteson Companies, from the owner of the Subject Property. Our Engineering Staff have reviewed the information submitted and have provided the following comments:

- The plan does show piping connecting the existing pond to the storm sewer in the street but does not show an outlet for the proposed pond.
- The letter from Brenteson Companies accompanying the plans states the lot size is 0.99 acres; however, our records indicate that the vacant site alone is over one (1) acre. In addition, the portion of the middle lot that would also be improved appears to put the area of improvement above one (1) acre. A Lower Rum River Watershed Management Organization (LRRWMO) requires a permit for projects that disturb an area one (1) acre or greater.
- Ramsey City Code requires calculations for the ten (10) and 100 year storm events. The new ponding area must provide rate control for the ten (10) and 100 year storm events. The developed rate of runoff must be limited to 75% of the pre-developed rate. Please supply the City with calculations to support these design standards.
- Additional information must be provided demonstrating that the proposed ponding area will provide the necessary rate control and a plan showing connection to the existing storm sewer.

At this point, the plans submitted are considered incomplete until additional information is received for review. City Staff met this morning to discuss the conditions of the Permit as it relates to both the use of unimproved surfacing (present condition of the eastern portion of the site) as well as the requirement to have drainage/grading plans approved by June 30, 2012 to initiate the Permit. It is obvious at this point that neither condition will be met by that date.

City Staff desires to work collaboratively to identify a timely solution to complete the terms of the agreement contained within the Permit. City Staff will be preparing a case for the July 10, 2012 City Council meeting to discuss various options with the City Council and seek their direction on how the City Council would prefer City Staff to proceed. City Staff would prefer to suggest a brief extension (something like 30 to 60 days) to allow you an opportunity to get updated and complete drainage/grading plans submitted and approved, obtain your WMO permit, and complete the class V installation. Staff's recommendation would be based on the agreement that the deadline would not be extended a second time and assurances would be in place to ensure that the required steps will be completed within the extension time frame.

Another option that could be considered would be to reduce the amount of inventory on the Subject Property to the existing limits of pavement (keeping in mind the requirement to accommodate customer and employee parking on site rather than on the public road).

Assuming the temporary extension is granted by the City Council, and you agree to the terms of the extension, the Subject Property must be brought into conformance with the terms of the Permit. If the terms of the Permit are not completed, the City will be forced to explore the option of scheduling a public hearing to consider revoking the Permit.

While not desirable to initiate a revocation hearing, Staff does not have the authority to continue to allow you to operate beyond the parameters and conditions of the Permit. The Permit was approved in December of 2011, which was intended to provide ample time to develop plans and complete the installation of class V surfacing. Our intent is to work with you to accomplish the required improvements, but since the deadline with the Permit is upon us, we need to receive direction from our City Council on how they would prefer to address this matter.

If you have any questions, please don't hesitate to contact me by phone at (763) 433-9905 or by email at canderson@ci.ramsey.mn.us.

Sincerely,



Chris Anderson

Associate Planner/Environmental Coordinator

Cc: Greg Aberle, 16843 Huntington Path, Lakeville, MN 55044
Brian Ahtelik, 8175 Riverdale Dr NW, Ramsey, MN 55303
Kurt Ulrich, Ramsey City Administrator
Tim Gladhill, Ramsey Senior Planner

Memorandum

To: Greg Aberle

CC: Chris Anderson, Tim Gladhill

From: Leonard Linton

Date: 7/3/12

Re: Quality RV Conditional Use Permit – 8101, 8151 Riverdale Drive

We have reviewed the email correspondence regarding the submittals necessary to approve the Conditional Use Permit for these parcels. We offer the following comments:

The submitted plan shows a parking lot with bituminous pavement and concrete curb extending to the north property line. The total unpaved area on these two lots is approximately 1.65 acres. The emails indicate you are proposing to place class 5 surfacing on 0.99 acres. The exhibit must delineate the area to be covered with class 5, the area must have dimensions and be plotted to scale so that the area to be disturbed can be determined. If the disturbed area is one (1) acre or greater, a Water Management Organization (WMO) permit will be required. Furthermore, the exhibit should also identify the required twenty (20) foot wide green space setback from the property boundary along Riverdale Dr., within which, no merchandise can be displayed.

The stormwater requirements were established to provide a standard for all developing properties. A 10-year storm can be thought of as having a 1 in 10 chance of occurring in a year, a 100-year storm has a 1 in 100 chance of occurring in a year; however, it is possible to have multiple 10-year events or 100-year events in 1 calendar year.

We recognize the short term nature of this project and are not requiring installation of elaborate stormwater control structures. The plan submitted does not show the contours in the existing ponding areas, and does not show connection of the new ponding area to the existing ponding areas. The existing ponding area is connected to the storm sewer in the street. Please provide information on the size, location and condition of the existing connection to the storm sewer system. Converting grass areas to pavement (gravel or asphalt) increases the volume of water generated during a rain storm. We need the calculations requested to understand the potential impact to Riverdale Drive during the specified rain events.

CC Regular Session

7.3.

Meeting Date: 07/10/2012

By: Jo Thieling, Administrative Services

Information

Title:

Approve Amending Council Meeting Schedule

Background:

Beginning in August, there are few Tuesday meeting dates that Council will have to either cancel or reschedule. Those meeting dates are listed below, followed by reason for cancellation or rescheduling, followed by the suggested amendments, based upon past practice.

1) Tuesday, August 6, 2012 (Work Session) - National Night to Unite! - **Cancel/Council will be asked to participate in the "festivities" of the evening**

2) Tuesday, August 14, 2012 (Work Session/Regular/HRA) - Primary Election - No City meetings are allowed to be held during the times the polling locations are open - **Reschedule to Monday, August 13, 2012**

3) Tuesday, August 21, 2012 (Public Works) - Ramsey Business Appreciation Golf Event - **Cancel**

Tuesday, November 6, 2012 (Work Session) - General Election - again no City meetings allowed during the time the polling locations are open - **Cancel**

Tuesday, December 25, 2012 (Work Session/Regular/HRA) - Christmas - **Cancel**

Tuesday, January 1, 2013 (Work Session) - New Year's Day - **Cancel**

Canvassing Board meetings will have to be scheduled following each Election. Those dates have not yet been finalized. Staff will try to schedule them on a regular meeting night, if possible.

The schedule is of course open for discussion.

Notification:

Any meeting changes will be noticed with the Official Posting of the Meeting Schedule on the Posting Board in the lobby of the Municipal Center, as well as on the City's website.

Funding Source:

N/A

Council Action:

Motion to cancel the August 6 City Council Work Session, reschedule the August 14 meetings to Monday, August 13, cancel the August 21 Public Works Committee meeting, cancel the November 6 Council Work Session, cancel the December 25 regular Council meeting and the January 1 City Council Work Session, with the knowledge that if something comes up that is timely, make-up meetings can be scheduled with proper notice.

OR

Motion to approve "something different".

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Reviewed By

Kurt Ulrich

Date

07/05/2012 09:43 AM

Started On: 07/03/2012 06:35 PM

Final Approval Date: 07/05/2012

Meeting Date: 07/10/2012

By: Tim Gladhill, Community Development

Information

Title:

Consider Preliminary Plat, Final Plat and Zoning Amendment for COR THREE (North Commons) Located North of Bunker Lake Boulevard and East of Armstrong Boulevard; Case of the City of Ramsey Housing and Redevelopment Authority (HRA)

Background:

The City of Ramsey Housing and Redevelopment Authority (HRA) has submitted a preliminary plat, site plan, and zoning amendment to develop 17 single-family homes and a public park on approximately 12.93 acres in Ramsey Town Center 8th Addition. The proposed development is located north of Bunker Lake Blvd and west of the extension of Town Center Drive.

Notification:

In accordance with City Code, residents within 700 feet were notified of the subject property were notified of the preliminary plat public hearing. The Public Hearing was published in the Anoka County Union.

Observations:

The Subject Property is currently zoned COR-4a Neighborhood District and COR-5 Park and Open Space. The COR-4a sub-district allows for a mix of residential uses at a net density up to 10 units per acre. As submitted, the preliminary plat for the COR THREE subdivision has a gross density of 3.26 units per acre. The Applicant will need to supply the City with net density calculations. When factoring the existing 8th, 9th, and 10th additions, it appears that the overall net density of the area will be in compliance with density requirements of the Design Framework.

The development is proposing single family homes. The Applicant has submitted architectural elevations representative of what will be built. As the single family units will have a wide variety of styles, it is not possible to provide architectural elevations of every unit. Each single family unit will receive Staff review and approval before release of building permit. It should be noted that the Design Framework establishes minimum architectural elements including, but not limited to, minimal vinyl siding of the front facade, minimum brick, required front porch, and minimum roof pitch. The maximum front yard setback from the sidewalk is 25 feet, and the minimum driveway length is 25 feet.

The proposed development will be serviced by existing public streets. Special care will need to be coordinated with the City's Engineering Division to construct new utility services requiring disruption in existing pavement. A staging and detour plan will need to be submitted to the City Engineer for review to ensure adequate access to existing development at all times. The COR-4a District requires two (2) off-street parking spaces for each unit; the double garages and driveways provide four (4) off-street parking spaces for each unit.

The Park Commission reviewed the Park Dedication requirements at their June 14th meeting. Staff will provide a summary of that discussion at the meeting.

The Grading and Drainage and Utility Plans have been reviewed. A preliminary list of revisions are listed in the City Staff Review Letter. Staff is still receiving and reviewing updates to the drainage, grading, street, and utility plans. Additional information and revisions may be required once the Staff review is complete. It appears that at least one easement will need to be vacated, potentially requiring an application for Easement Vacation.

A Landscaping Plan has been deferred to Building Permit review. The Design Framework specifies in detail

landscaping requirements that will be necessary for each unit.

As the City Council may recall, the City recently ammended portions of its development review process. One of those items approved was to allow developers to request Preliminary Plat and Final Plat approval concurrently on the same evening. Preliminary Plat approval is the stage in the process that gives the proposed development a majority of entitlements to move forward. The Final Plat approval is the stage to move the approved Plat to the recording stage. The City Council has the option this evening to approve the Preliminary Plat, but not the Final Plat, if it so chose. However, it appears that the Final Plat is consistent with the Preliminary Plat as recommended for approval by the Planning Commission. As such, Staff would recommend that the Preliminary and Final Plat could be approved this evening.

Recommendation:

The Planning Commission held a Public Hearing at a Special Meeting on June 12th, 2012 and recommended approval of the Preliminary Plat, contingent upon the following:

1. Required amendments as outlined in the attached Staff Review File dated June 15, 2012
2. Approval of the Zoning Amendment for the four (4) single-family units within North Commons
3. Response from the Anoka County Highway Department

Funding Source:

All costs associated with reviewing the Application are being handled as part of regular Staff duties, as this is a project being proposed by the HRA.

Council Action:

Motion to approve the Preliminary Plat;

-AND-

Motion to approve the Final Plat;

-AND-

Motion to waive the Charter requirement to read the Ordinance aloud and adopt Ordinance #12-XXX approving the Zoning Amendment for the four (4) single-family lots adjacent to North Commons from COR-5 to COR-4a.

All contingent upon the following:

1. Required amendments as outlined in the attached Staff Review File dated June 15, 2012
2. Approval of the Zoning Amendment for the four (4) single-family units within North Commons
3. Response from the Anoka County Highway Department

Roll Call Vote for Ordinance:

Councilmember McGlone
Councilmember Tossey
Councilmember Backous
Councilmember Elvig
Councilmember Wise
Councilmember Strommen
Mayor Ramsey

Attachments

[Site Location Map](#)

[Preliminary Plat](#)

[Site Plan](#)

[Final Plat](#)

[Preliminary Plat Resolution](#)

[Final Plat Resolution](#)

[Zoning Amendment Ordinance](#)

[Staff Review File](#)

[Final Review Notification](#)

[Architectural Rendering](#)

Form Review

Inbox

Kurt Ulrich

Reviewed By

Kurt Ulrich

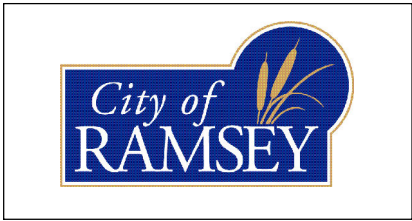
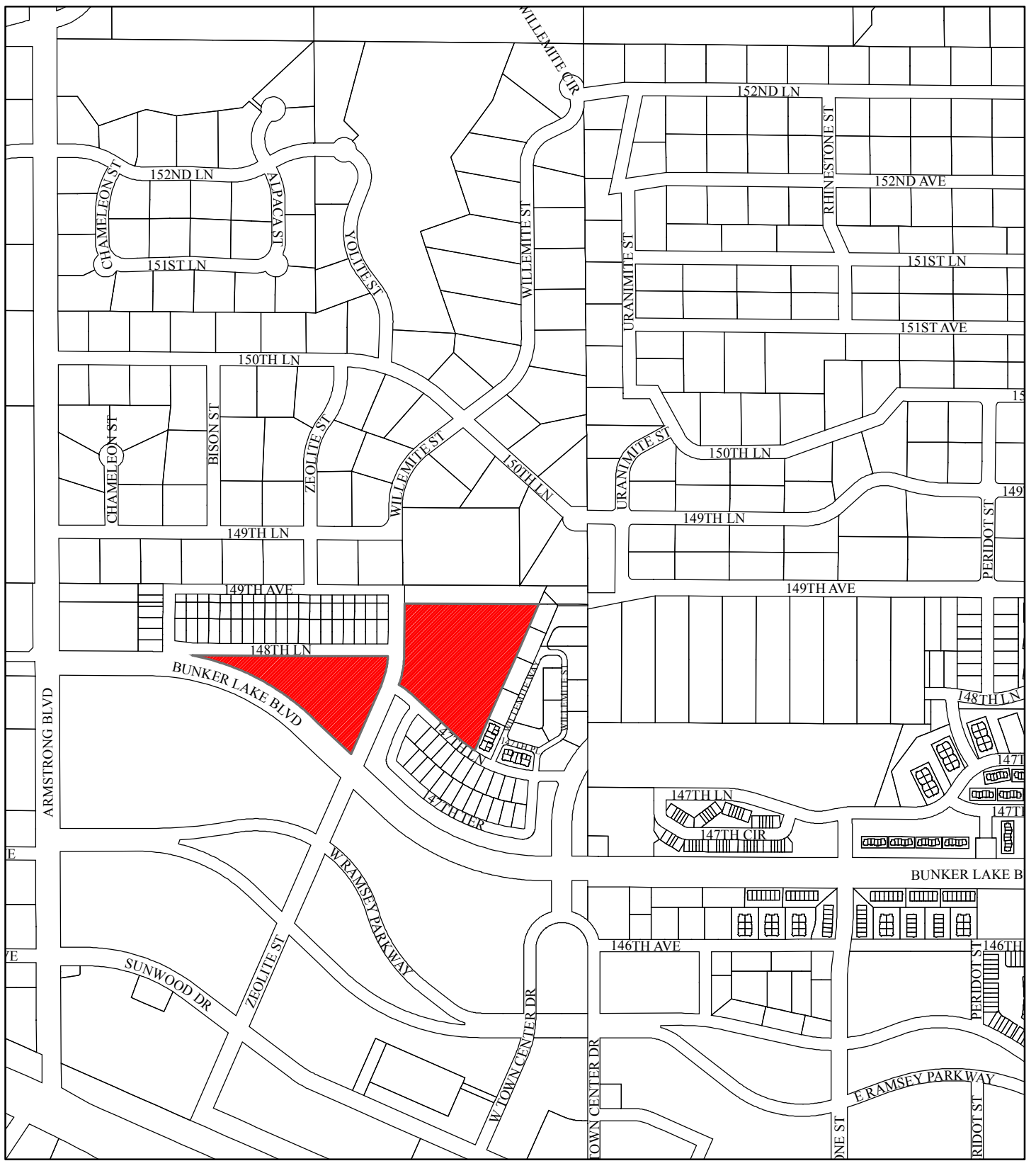
Date

07/03/2012 05:23 PM

Form Started By: Tim Gladhill

Started On: 07/03/2012 07:50 AM

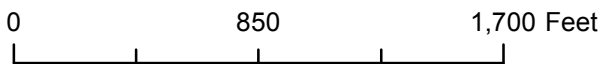
Final Approval Date: 07/03/2012



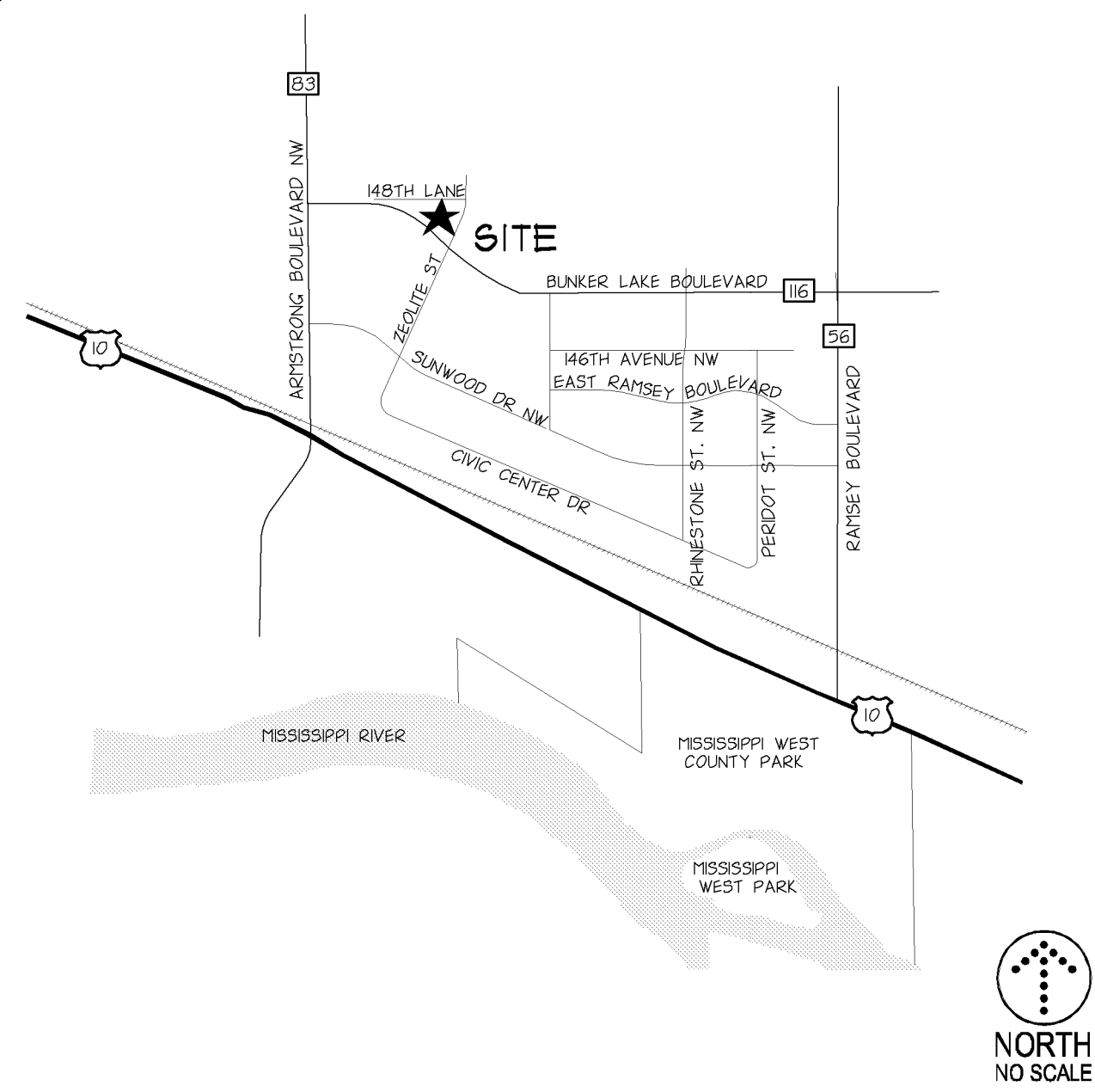
COR THREE

Legend

- Site
- Parcels



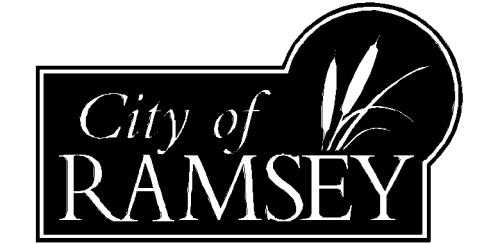
RAMSEY, MN



NORTH COMMONS RAMSEY, MN

DEVELOPER
RAMSEY HRA
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
TEL (763) 427-1410 - FAX (763) 427-5543

MUNICIPALITY



PROJECT

**NORTH COMMONS
RAMSEY, MINNESOTA**

SHEET INDEX

BREF	TITLE
C0.1	CIVIL TITLE SHEET
C1.1	EXISTING CONDITIONS
C1.3	PRELIMINARY PLAT
C3.1	GRADING, DRAINAGE, PAVING & EROSION CONTROL UTILITIES
C4.1	

ABBREVIATIONS

D	Angle	JT.	Joint
&	And	L.F.	Lineal Feet
100 YR.	100 Year Flood Elevation	L.P.	Low Post / Liquid Petroleum
A.B.	Anchor Bolt	L.B.	Pound
A.D.	Area Drain	L.G.U.	Local Government Unit
A/C	Ar Conditionng Unit	LONG.	Longitudinal
ADD.	Addendum	LT.	Light / Lighting
ADJ.	Adjacent / Adjust	MAINT.	Maintenance
AHU	Air Handling Unit	MATL.	Material
ALT.	Alternate	MAX.	Maximum
ALUM.	Aluminum	MECH.	Mechanical
ANOD.	Anodized	MED.	Medium
APPROX.	Approximate	MFR.	Manufacturer
ARCH.	Architect / Architectural	M-I	Manhole
AUTO.	Automatic	MN.	Minnesota
AVC.	Average	MNDOT	Minnesota Department of Transportation
B.C.	Back of Curb	MOD.	Module / Modular
B.M.	Benchmark	M.L.	Million
B/W	Bottom of Wall	N.	North
BPE	Basement Floor Elevation	N.C.	Not in Contract
BIT	Bituminous (Asphaltic)	N.	Number
BLDC	Building	NTS	Not to Scale
BSPIT.	Basement	NWE	Normal Water Elevation
C.F.	Cubic Feet	O.C.	On Center
C.F.S.	Cubic Feet Per Second	O.D.	Outside Dimension
C.G.	Center of Gravity	O.E.	Overhead Electric
C.I.	Centerline	OH	Ordinary
C.I.U.	Concrete Masonry Unit	OH.W.	Ordinary High Water Level
C.O.	Cleanout	OPNG.	Opening
C.O.E.	U.S. Army Corps Of Engineers	ORIG.	Original
C.V.	Catch Basin	P.C.	Point of Curvature
CBM	Catch Basin Manhole	P.I.	Point of Intersection
CEM	Cement	P.I.V.	Post Indicator Valve
CP	Cast Iron Pipe	P.L. OR P/L	Property Line
CNP	Corrugated Metal Pipe	P.O.B.	Pounds of Benqmg
CONC.	Concrete (Portland)	P.S.F.	Pounds Per Square Foot
CONN.	Connection	P.S.I.	Pounds Per Square Inch
CONSTR.	Construction	P.T.	Point of Tangency
CONT.	Continuous	P.V.C.	Point of Vertical Curvature
CONTR.	Contractor	P.V.T.	Point of Vertical Tangency
COP.	Copper	P.E.	Polyethylene
CU.	Curb	PERF.	Perforation of Pedestrian
D.S.	Down Spout	PREP.	Preparation
DEG.	Denotation / Demolish	PROJ.	Proposed
DEPT.	Department	PROP.	Proposed
DET.	Detail	P.V.C.	Poly-Vinyl-Chloride (Pipng)
DIA.	Diameter	P.V.M.	Pavement
DIAG.	Diagram	QTR.	Quarter
DIM.	Dimension	QTY.	Quantity
DIP	Ductile Iron Pipe	R	Radius
DN	Down	RAD.	Radius
DWG.	Drawing	R.D.	Roof Drain
E.	East	R.E.	Remove Existing
E.I.	Expansion Joint	R.O.	Rough Opening
E.O.S.	Emergency Overflow Swale	R.P.	Rough Point
E.W.	Each Way	R.C.P.	Reinforced Concrete Pipe
EA.	Each	R.S.	Rough Slab
EL.	Elevation	RE.	Reinforcing
ELEC.	Electrical	REINF.	Reinforced
ELEV.	Elevation	REQD.	Required
EMER.	Emergency	REV.	Revision / Revised
ENCR.	Entrance	RGU	Regulatory Government Unit
ENR.	Entrance	R.O.W. OR R/W	Right of Way
EQUIP.	Equipment	S	Square
EQUIV.	Equivalent	S.F.	Square Feet
EXIST.	Existing	SE	Sanitary Sewer
EXP.	Expansion	SECT.	Section
F. & I	Furnish and Install	SEWO	Side Walk
F.B.O.	Furnished by Others	SHT.	Side Exit Walk Out
F.C.	Face of Curb	SHT.	Smr
F.D.	Floor Drain	SHT.	Solar
F.D.C.	Fire Department Connection	SHT.	Solar
F.V.	Field Ventry	SHT.	Specification
FB	Full Basement	SG	Square
FBWO	Full Basement Walk Out	STH	Storm Sewer Manhole
FBLO	Full Basement Look Out	STD.	Standard
FDN.	Foundation	STRUC.	Structural
FES	Flared End Section	STRUC.	Structural
FFE	Finished Floor Elevation	T	Thickness
FLR.	Floor	T/R	Top of Rim
FT. OR ()	Foot	T/W	Top of Wall
FUT.	Future	TEMP.	Temporary
G.B.	Grade Break	THK.	Thick / Thickness
G.C.	General Contractor	TNH	Top Nut Hydrant
GALL.	Gallon	TYP.	Typical
GALV.	Galvanized	UNO.	Unless Noted Otherwise
GFE	Gross Floor Elevation	V.B.	Vapor Barrier
CL.	Class	V.C.	Vertical Curve
CR.	Class	V.I.F.	Verify in Field
H.	Height	VER.	Verify
H.P.	High Point	VERT.	Vertical
HDPPEP	High Density Polyethylene Pipe	VEST.	Vestibule
HGT.	Height	W	Width
HORIZ.	Horizontal	W.P.T.	Welding Plant
HVAC	Heating Ventilation, Air Conditioning	W.W.F.	Welded Wire Fabric
HYD	Hydrant	W/O	Without
I.	Inside Dimension	WO	Walk Out
I.N. OR ()	Inches	WETL.	Waterproof
INFO.	Information	WT.	Weight
INSUL.	Insulation	YD.	Yard
INV.	Invert Elevation	YR.	Year

SYMBOLS

EXISTING	DESCRIPTION	NEW	DESCRIPTION
	CONTOUR		CONTOUR
	SPOT ELEVATION		SPOT ELEVATION
	BUILDING		BUILDING
	CANOPY / OVERHANG		UNDERGROUND STRUCTURE
	CONCRETE		CONCRETE
	CONCRETE CURB		CONCRETE CURB
	EDGE OF PAVEMENT		EDGE OF PAVEMENT
	FENCING		FENCING
	GUARD RAIL		GUARD RAIL
	CONCRETE RETAINING WALL		CONCRETE RETAINING WALL
	FELDSTONE RETAINING WALL		FELDSTONE RETAINING WALL
	MODULAR RETAINING WALL		MODULAR RETAINING WALL
	SOIL BORING		DOORWAY
	LIGHT POLE		LIGHT STANDARD
	TREES		TREES
	DENOTES TREE LIMITS		SLOPE, DIRECTION OF FLOW
	MANHOLE		BOLLARD
	CATCH BASIN		STORM SEWER
	FIRE HYDRANT		SANITARY SEWER-WASTE
	WATER VALVE		FORCE MAN
	FLARED END SECTION		ROOF DRAIN COLLECTOR
	IRON MONUMENT FOUND		WATER MAN
	IRON PIPE MONUMENT SET		FIRE LINE (IF SEPARATE)
	P.K. NAL		FIRE DEPARTMENT CONNECTION
	POWERPOLE		DOMESTIC WATER SERVICE
	GUARD POST		CULVERT & END SECTION
	UTILITY BOX (TV, TEL, ELEC)		GAS LINE
	TRAFFIC BOX		SOL SUBDRAN
	GAS METER		ELECTRIC-OVERHEAD
	TRAFFIC SIGN		ELECTRIC-UNDERGROUND
	GUY WIRE		TELEPHONE-OVERHEAD
	REGISTRAR OF TITLES		TELEPHONE-UNDERGROUND
	COUNTY RECORDER		UNDERGROUND CABLE/TV
	STORM SEWER LINE		UNDERGROUND CABLE T.V.
	SANITARY SEWER LINE		WELL
	WATER MAN		RESTRICTED ACCESS
	UNDERGROUND GAS		NOTE NUMBER
	OVERHEAD TELEPHONE		DENOTES BITUMINOUS SURFACE
	UNDERGROUND TELEPHONE		
	UNDERGROUND ELECTRIC		
	OVERHEAD ELECTRIC		
	UNDERGROUND CABLE T.V.		
	OVERHEAD CABLE T.V.		
	WELL		
	RESTRICTED ACCESS		
	NOTE NUMBER		
	DENOTES BITUMINOUS SURFACE		

EROSION CONTROL SYMBOLS

SYMBOL	DESCRIPTION
	SILT FENCE
	CONSTRUCTION LIMITS
	INLET PROTECTION

DRAWING SYMBOLS

SYMBOL	DESCRIPTION
	NOTE REFERENCE
	PARKING STALL COUNT
	LARGE SHEET DETAIL
	COORDINATE POINT
	REVISION - ADDENDUM, BULLETIN, ETC.
	REVISED AREA (THIS ISSUE)

BENCHMARKS

TNH - FIRST HYDRANT EAST OF TOWN CENTER DRIVE WEST ON NORTH SIDE OF SUNWOOD DRIVE NORTHWEST ELEVATION = 872.07
 TNH - 3RD HYDRANT WEST OF PARKING RAMP ON NORTH SIDE OF CIVIC CENTER DRIVE ELEVATION = 870.24

CITY NOTES

- SITE GRADING, LANDSCAPING AND UTILITY INSTALLATIONS MUST BE COMPLETED AS SHOWN WITHOUT ALTERATION. DEVIATIONS FROM PLANS MUST BE CHECKED AND APPROVED BY THE ENGINEERING DEPARTMENT AND/OR THE PLANNING COMMISSION PRIOR TO S&D CHANGE.
- REQUIRED EROSION CONTROL DEVICES MUST BE INSTALLED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PROCESS AS SHOWN.
- MAN JOB-SITE ENTRANCE MUST BE POSTED WITH THE PROJECT ADDRESS SO THAT IT IS CLEARLY VISIBLE FROM THE STREET. JOB-SITE ADDRESS SIGN MUST BE INSTALLED IN PLACE UNTIL FINAL OCCUPANCY.
- IT IS THE CONTRACTOR'S RESPONSIBILITY TO ASCERTAIN THE LOCATION OF ALL EXISTING UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION, ELEVATION AND MARK ALL EXISTING UTILITIES 48 HOURS BEFORE CONSTRUCTION STARTS. THE ENGINEER, ARCHITECT, OR OWNER DOES NOT GUARANTEE THAT ALL UTILITIES ARE WRAPPED OR IF HAPPED, ARE SHOWN CORRECTLY. CONTACT Gopher State ONE CALL AT 1.800.252.1866 FOR FIELD LOCATING EXISTING UTILITIES. CONTACT UTILITY OWNER IF DAMAGE OCCURS DUE TO CONSTRUCTION.

SHEET INDEX

C0.1	CIVIL TITLE SHEET
C1.1	EXISTING CONDITIONS
C1.3	PRELIMINARY PLAT
C3.1	GRADING, DRAINAGE, PAVING, & EROSION CONTROL UTILITIES
C4.1	

REVISION HISTORY

DATE	REVISION	REVIEW

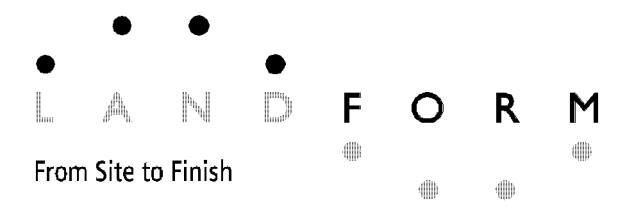
PROJECT MANAGER REVIEW

DATE	REVISION	REVIEW

CERTIFICATION

DATE	REVISION	REVIEW

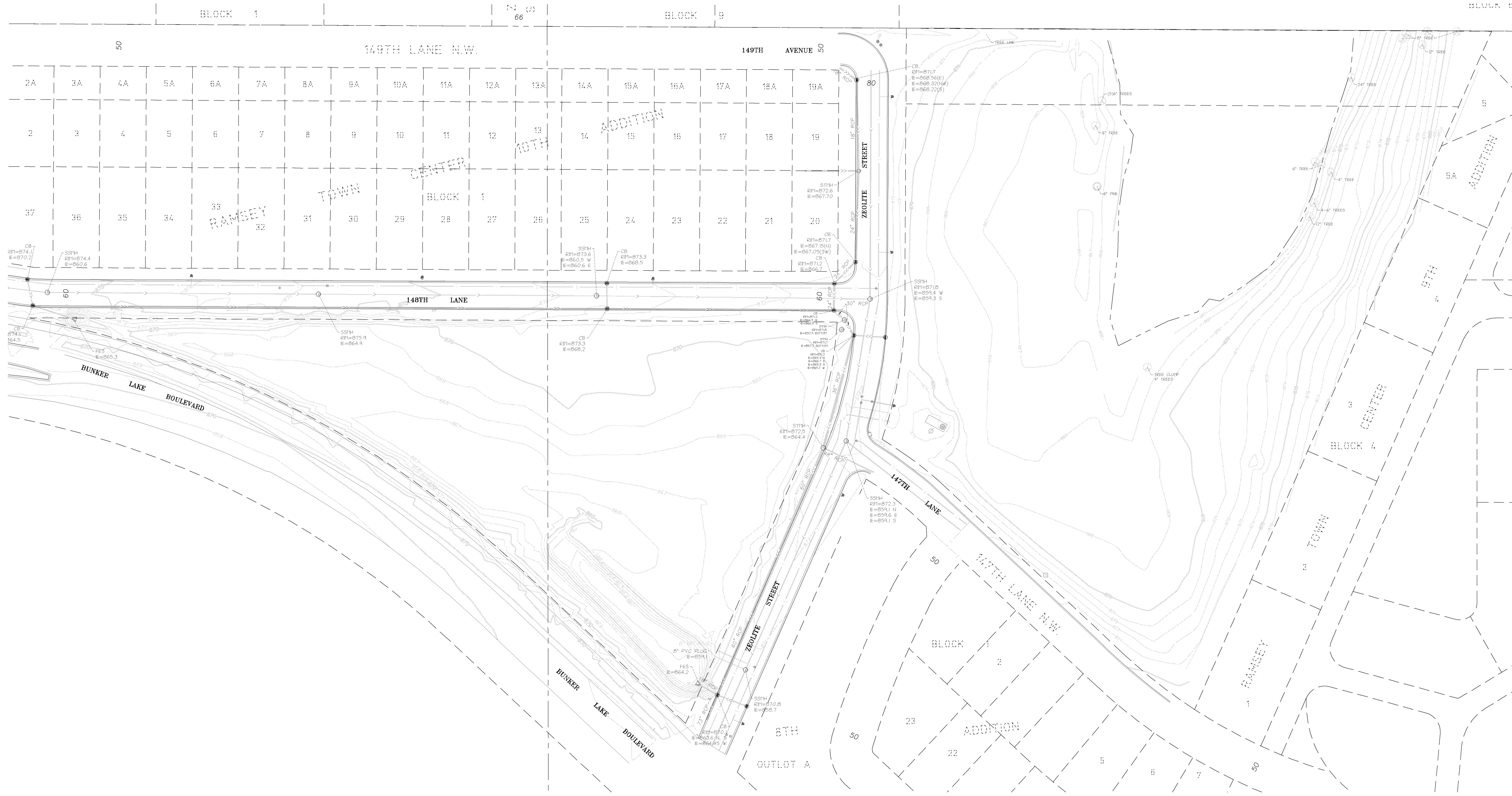
PRELIMINARY PLAT FOR COR THREE
6 JUNE 2012



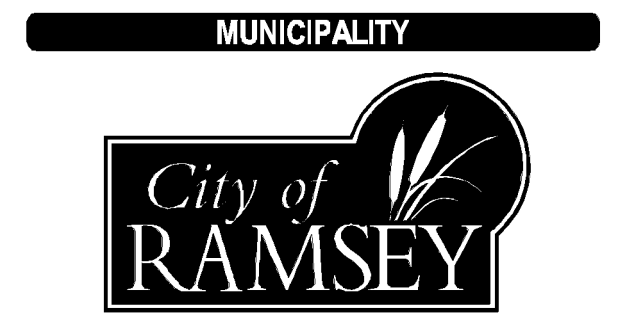
105 South Fifth Avenue Tel: 612-252-9070
Suite 513 Fax: 612-252-9077
Minneapolis, MN 55401 Web: landform.net

FILE NAME C001RAM021.DWG
PROJECT NO. RAM12021

CIVIL TITLE SHEET
C0.1
SHEET NO. /



DEVELOPER
RAMSEY HRA
 7560 SUNWOOD DRIVE
 RAMSEY, MN 55303
 TEL (763) 427-1410 - FAX (763) 427-5543



PROJECT
NORTH COMMONS
 RAMSEY, MINNESOTA

SHEET INDEX

SHEET	TITLE
C01	CIVIL TITLE SHEET
C11	EXISTING CONDITIONS
C13	PRELIMINARY PLAT
C31	GRADING, DRAINAGE, PAVING & EROSION CONTROL UTILITIES
C41	

REVISION HISTORY
 CONTACT ENGINEER FOR ANY PRIOR HISTORY

DATE	REVISION	REVIEW

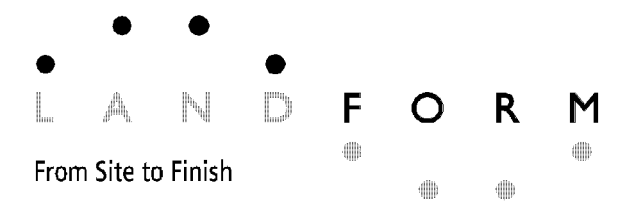
PROJECT MANAGER REVIEW

CERTIFICATION

EXISTING CONDITIONS

1. BACKGROUND INFORMATION SHOWN IS FROM SURVEY BY LANDFORM, MINNEAPOLIS, MN, ON APRIL 14, 2012, EXPRESSLY FOR THIS PROJECT; CITY OF RAMSEY, MN RECORD DRAWINGS, AND UTILITY SERVICE PROVIDERS. LANDFORM OFFERS NO WARRANTY, EXPRESSED OR WRITTEN, FOR INFORMATION PROVIDED BY OTHERS. EXISTING PROJECT CONDITIONS SHALL BE VERIFIED PRIOR TO BEGINNING CONSTRUCTION. ERRORS, INCONSISTENCIES, OR OMISSIONS DISCOVERED SHALL BE REPORTED TO THE ENGINEER.

PRELIMINARY PLAT FOR COR THREE
 6 JUNE 2012

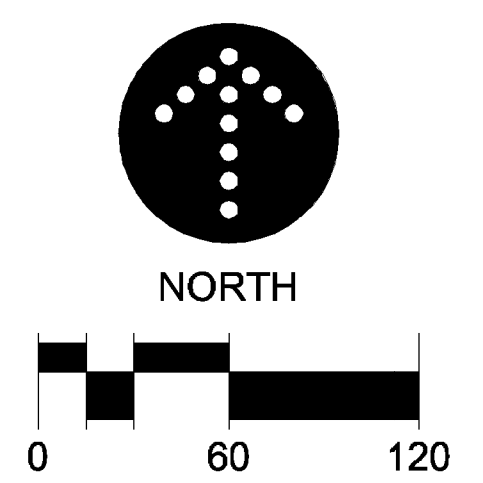


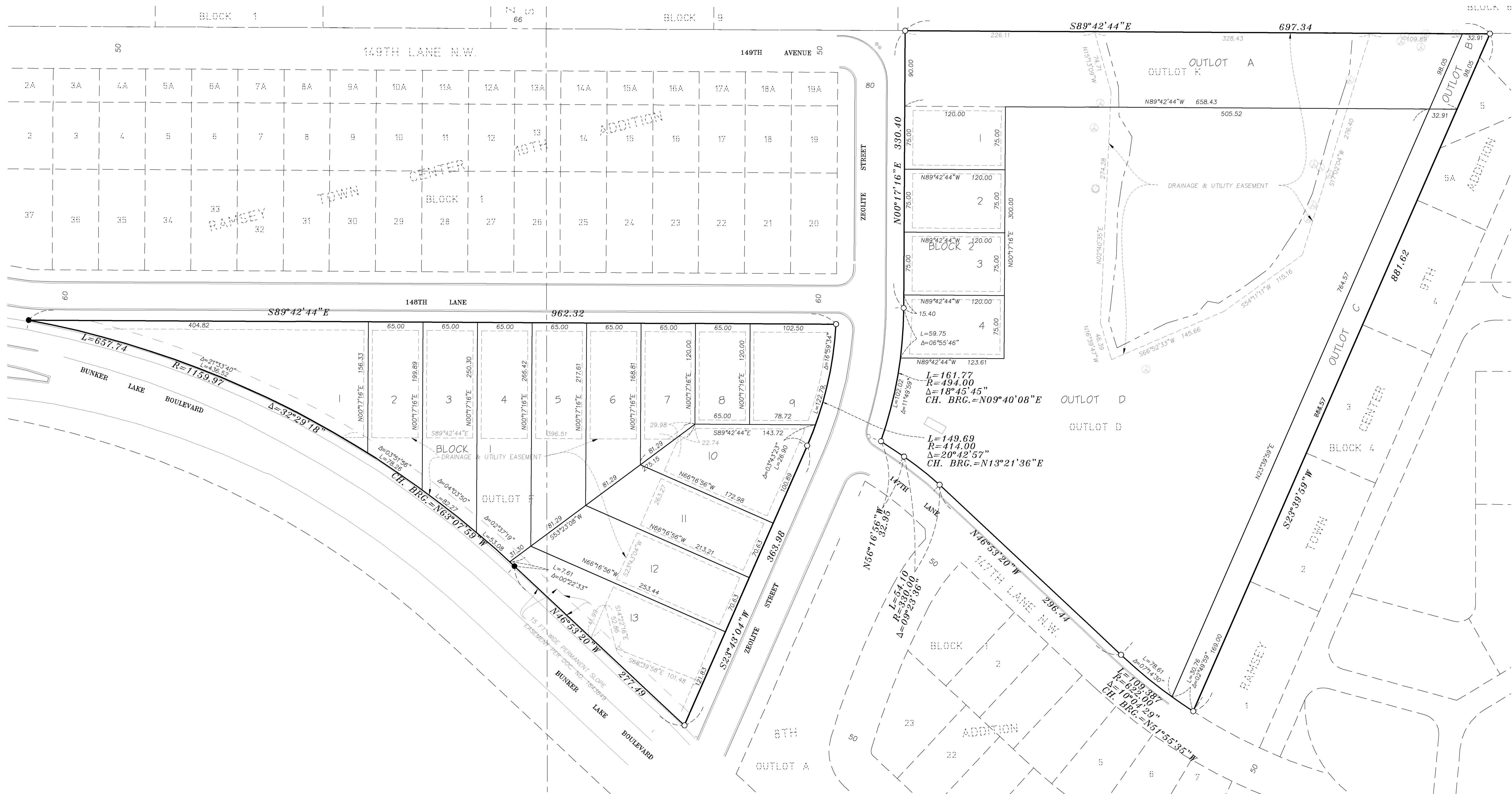
105 South Fifth Avenue Tel: 612-252-9070
 Suite 513 Fax: 612-252-9077
 Minneapolis, MN 55401 Web: landform.net

FILE NAME C101RAM021.DWG
 PROJECT NO. RAM12021

EXISTING CONDITIONS

C1.1
 SHEET NO.



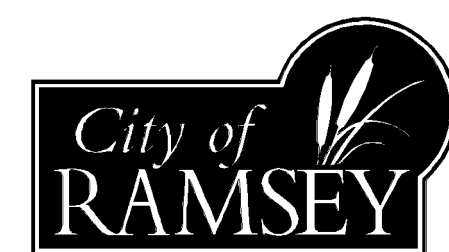


DEVELOPER

RAMSEY HRA

7550 SUNWOOD DRIVE
RAMSEY, MN 55303
TEL (763) 427-1410 · FAX (763) 427-5543

MUNICIPALITY



PROJECT

**NORTH COMMONS
RAMSEY, MINNESOTA**

SHEET INDEX

SHEET	TITLE
C0.1	CIVIL TITLE SHEET
C1.1	EXISTING CONDITIONS
C1.3	PRELIMINARY PLAT
C3.1	GRADING, DRAINAGE, PAVING & EROSION CONTROL UTILITIES

REVISION HISTORY

DATE	REVISION	REVIEW

PROJECT MANAGER REVIEW

BY/CHK	DATE

CERTIFICATION

EXISTING CONDITIONS

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EXISTING LOT AREAS

OUTLOT D, RAMSEY TOWN CENTER, EIGHTH ADDITION— 31,651 SQ. FT. OR 7.15 ACRES
OUTLOT F, RAMSEY TOWN CENTER, EIGHTH ADDITION— 19,707 SQ. FT. OR 4.38 ACRES
OUTLOT K, RAMSEY TOWN CENTER, EIGHTH ADDITION— 61,010 SQ. FT. OR 1.40 ACRES
TOTAL — 563,368 SQ. FT. OR 12.93 ACRES

PROPOSED LOT AREAS

LOT 1, BLOCK 1, COR THREE	— 25,709 SQ. FT.
LOT 2, BLOCK 1, COR THREE	— 11,943 SQ. FT.
LOT 3, BLOCK 1, COR THREE	— 14,541 SQ. FT.
LOT 4, BLOCK 1, COR THREE	— 17,249 SQ. FT.
LOT 5, BLOCK 1, COR THREE	— 15,731 SQ. FT.
LOT 6, BLOCK 1, COR THREE	— 12,554 SQ. FT.
LOT 7, BLOCK 1, COR THREE	— 9,386 SQ. FT.
LOT 8, BLOCK 1, COR THREE	— 7,500 SQ. FT.
LOT 9, BLOCK 1, COR THREE	— 11,244 SQ. FT.
LOT 10, BLOCK 1, COR THREE	— 14,606 SQ. FT.
LOT 11, BLOCK 1, COR THREE	— 13,639 SQ. FT.
LOT 12, BLOCK 1, COR THREE	— 16,480 SQ. FT.
LOT 13, BLOCK 1, COR THREE	— 19,826 SQ. FT.
LOT 1, BLOCK 2, COR THREE	— 9,000 SQ. FT.
LOT 2, BLOCK 2, COR THREE	— 9,000 SQ. FT.
LOT 3, BLOCK 2, COR THREE	— 9,000 SQ. FT.
LOT 4, BLOCK 2, COR THREE	— 9,072 SQ. FT.
OUTLOT A, COR THREE	— 58,048 SQ. FT.
OUTLOT B, COR THREE	— 2,962 SQ. FT.
OUTLOT C, COR THREE	— 19,369 SQ. FT.
OUTLOT D, COR THREE	— 257,210 SQ. FT.
TOTAL	— 563,368 SQ. FT.

PRELIMINARY PLAT INFORMATION

- PROPOSED PLAT NAME: COR THREE
- EXISTING LEGAL DESCRIPTION:
OUTLOT D RAMSEY TOWN CENTER EIGHTH ADDITION
OUTLOT F RAMSEY TOWN CENTER EIGHTH ADDITION
OUTLOT K RAMSEY TOWN CENTER EIGHTH ADDITION
- OWNER/SUBDIVIDER: RAMSEY HRA
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
- DESIGNER/SURVEYER: LANDFORM
105 SOUTH FIFTH AVENUE
SUITE 513
MINNEAPOLIS, MN 55401
- AREA SUMMARY: SEE AREA TABLES
- EXISTING ZONING: COR-4 AND COR-5
- PROPOSED ZONING: COR-4
- RESIDENTIAL INFORMATION
AS TO BLOCK 1: PROPOSED SINGLE FAMILY RESIDENTIAL WITH 13 LOTS.
APPROXIMATE GROSS DENSITY 14.670 D.U./A.
APPROXIMATE NET DENSITY 9.953 D.U./A.
AS TO BLOCK 2: PROPOSED SINGLE FAMILY RESIDENTIAL WITH 4 LOTS.
APPROXIMATE GROSS DENSITY 4.018 D.U./A.
APPROXIMATE NET DENSITY 4.018 D.U./A.

PRELIMINARY PLAT FOR COR THREE

6 JUNE 2012

LANDFORM
From Site to Finish

105 South Fifth Avenue Tel: 612-252-9070
Suite 513 Fax: 612-252-9077
Minneapolis, MN 55401 Web: landform.net

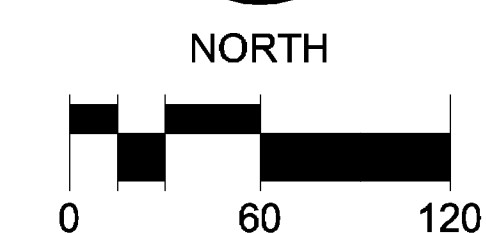
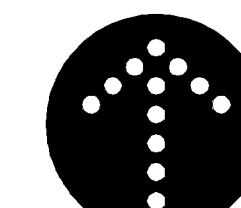
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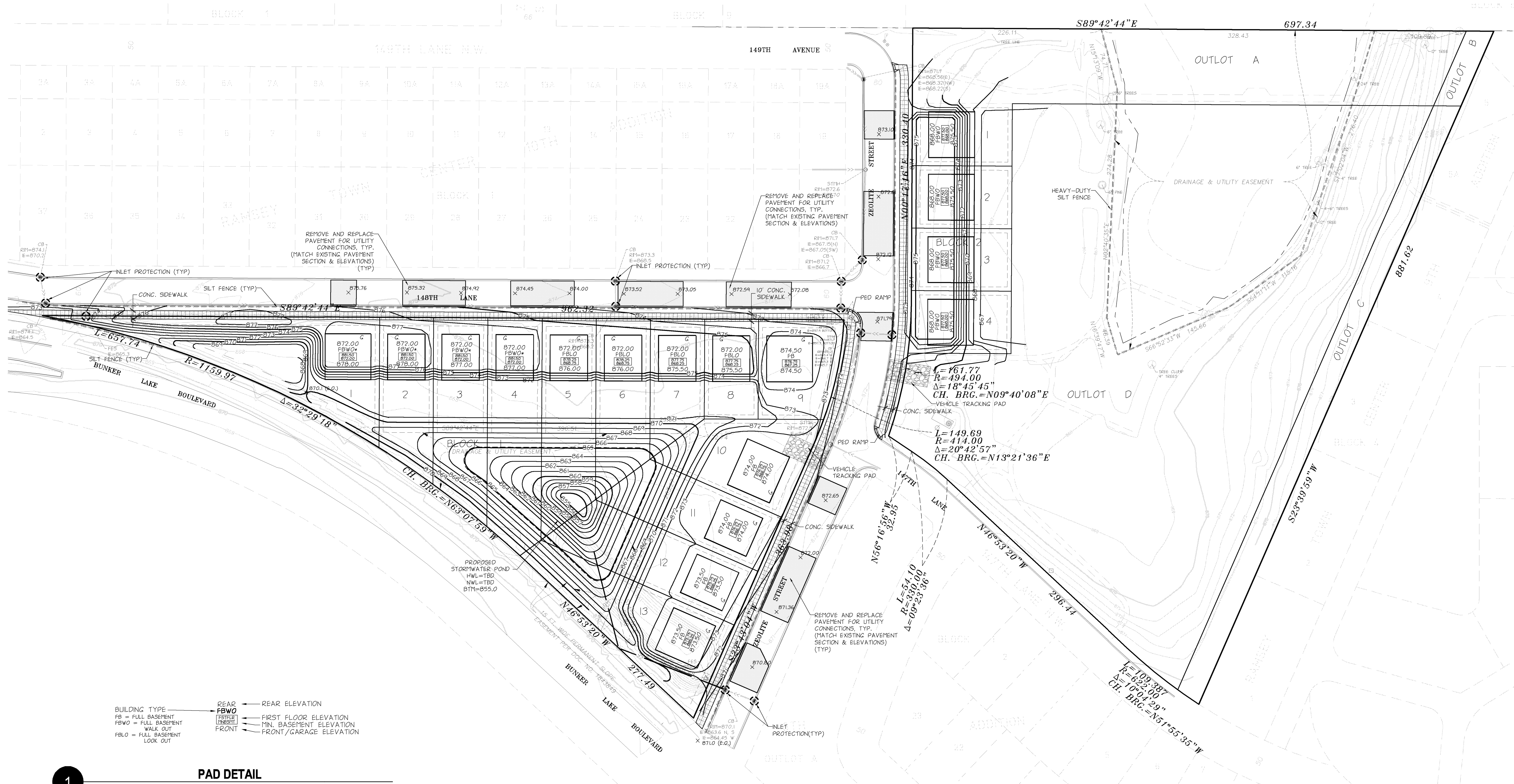
PROJECT NO. RAM12021

PRELIMINARY PLAT

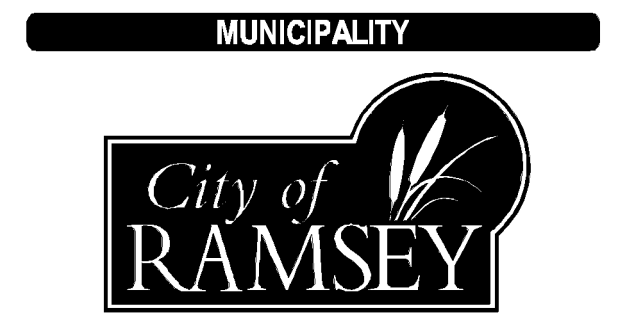
C1.3

SHEET NO.





DEVELOPER
RAMSEY HRA
 7560 SUNWOOD DRIVE
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 TEL (763) 427-1410 - FAX (763) 427-5543



PROJECT
NORTH COMMONS
 RAMSEY, MINNESOTA

SHEET INDEX

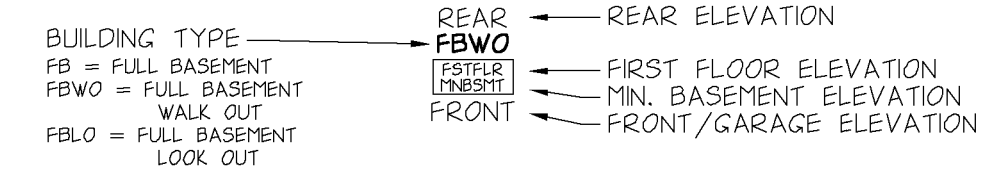
SHEET	TITLE
C01	CIVIL TITLE SHEET
C11	EXISTING CONDITIONS
C13	PRELIMINARY PLAN
C31	GRADING, DRAINAGE, PAVING & EROSION CONTROL
C41	UTILITIES

REVISION HISTORY

DATE	REVISION	REVIEW

PROJECT MANAGER REVIEW

CERTIFICATION



1 **PAD DETAIL** NO SCALE

GRADING NOTES

- CONTACT UTILITY SERVICE PROVIDERS FOR FIELD LOCATION OF SERVICES 72 HOURS PRIOR TO BEGINNING GRADING.
- REMOVE TOPSOIL FROM GRADING AREAS AND STOCKPILE SUFFICIENT QUANTITY FOR REUSE. MATERIALS MAY BE FINED FROM LANDSCAPE AREAS FOR USE ON SITE AND REPLACED WITH EXCESS ORGANIC MATERIAL WITH PRIOR CITY APPROVAL.
- REMOVE SURFACE AND GROUND WATER FROM EXCAVATIONS. PROVIDE INITIAL LIFTS OF STABLE FOUNDATION MATERIAL IF EXPOSED SOILS ARE WET AND UNSTABLE.
- ROUGH GRADE BUILDING PAD TO ELEVATIONS LISTED ON PLANS.
- AN INDEPENDENT TESTING FIRM SHALL VERIFY THE REMOVAL OF ORGANIC AND UNSUITABLE SOILS, SOIL CORRECTION, AND COMPACTION AND PROVIDE PERIODIC REPORTS TO THE OWNER.
- PLACE AND COMPACT FILL USING LIFT THICKNESSES MATCHED TO SOIL TYPE AND COMPACTION EQUIPMENT TO OBTAIN SPECIFIED COMPACTION THROUGHOUT THE LIFT.
- COMPACT MATERIAL IN PAVED AREAS TO 95% OF MAXIMUM DRY DENSITY, STANDARD PROCTOR (ASTM D698) EXCEPT THE TOP 3 FEET WHICH SHALL BE COMPACTED TO 100%. COMPACT TO 98% DENSITY WHERE FILL DEPTH EXCEEDS 10 FEET.

PAVING NOTES

- SPOT ELEVATIONS AT CURBLINES INDICATE FLOWLINES UNLESS NOTED OTHERWISE. SEE SHEET C41 FOR RIM ELEVATIONS OF CATCH BASINS.
- MEET AND MATCH EXISTING CURB. PROVIDE 2 FOOT TRANSITION.
- PAVING SECTIONS
 - BITUMINOUS PAVING (LIGHT DUTY)
 - 1.5-INCH WEAR TACK COAT
 - 1.5-INCH BASE
 - 6-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
 - 12-INCH GRANULAR SUB-BASE (MNDOT 314J.2B2)
 - GEOPABRIC
 - COMPACTED SUBSOL
 - CONCRETE WALKWAYS
 - 4-INCH CONCRETE WALK W/6X6 INCH #10 W/M
 - 4-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
 - GEOPABRIC
 - COMPACTED SUBSOL

EROSION PREVENTION AND SEDIMENT CONTROL NOTES

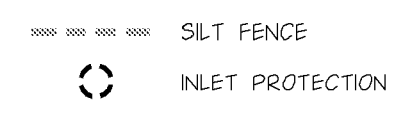
- INSTALL PERIMETER SEDIMENT CONTROLS PRIOR TO BEGINNING WORK AND MAINTAIN FOR DURATION OF CONSTRUCTION. REMOVE CONTROLS AFTER AREAS CONTRIBUTING RUN OFF ARE PERMANENTLY STABILIZED AND DISPOSE OF OFF SITE.
- LIMIT SOIL DISTURBANCE TO THE GRADING LIMITS SHOWN. SCHEDULE OPERATIONS TO MINIMIZE LENGTH OF EXPOSURE OF DISTURBED AREAS.
- MANAGEMENT PRACTICES SHOWN ARE THE MINIMUM REQUIREMENT. INSTALL AND MAINTAIN ADDITIONAL CONTROLS AS WORK PROCEEDS TO PREVENT EROSION AND CONTROL SEDIMENT CARRIED BY WIND OR WATER.
- EXCAVATE PONDS EARLY IN THE CONSTRUCTION SEQUENCE. REMOVE SEDIMENT FROM PONDS PERIODICALLY AND AFTER AREAS CONTRIBUTING RUN OFF ARE PERMANENTLY STABILIZED.
- RESTORE DISTURBED OPEN AREAS WITH TEMPORARY SEED OR SOD WITHIN 72 HOURS OF COMPLETING GRADING IN EACH AREA.
- SEED, SOD, MULCH AND FERTILIZER SHALL MEET THE FOLLOWING SPECIFICATIONS, AS MODIFIED.

ITEM	SPECIFICATION NUMBER
SOD	MNDOT 3879
SEED	MNDOT 3876
TYPE 50 @ 40 LB/AC	
TYPE 10A @ 60 LB/AC	
MULCH (TYPE I DISC ANCHORED)	MNDOT 3882
FERTILIZER	MNDOT 3881
GENERAL PLACEMENT	MNDOT 2575
- SEE LANDSCAPING SHEETS FOR PERMANENT TURF ESTABLISHMENT. (NOT INCLUDED IN PRELIMINARY SET)
- SCRAPE ADJACENT STREETS CLEAN DAILY AND SWEEP CLEAN WEEKLY.

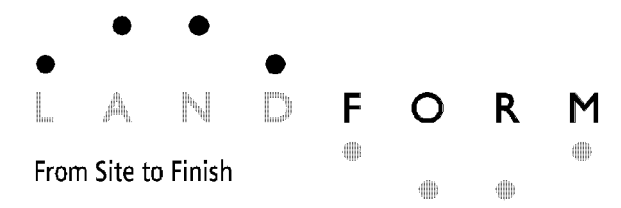
NPDES AREA SUMMARY

	EXISTING	PROPOSED	ULTIMATE
PERVIOUS	12.93 ACRES	12.86 ACRES	12.86 ACRES
IMPERVIOUS	0.00 ACRES	0.07 ACRES	0.07 ACRES
TOTAL	12.93 ACRES	12.93 ACRES	12.93 ACRES

LEGEND



PRELIMINARY PLAT FOR COR THREE
 6 JUNE 2012

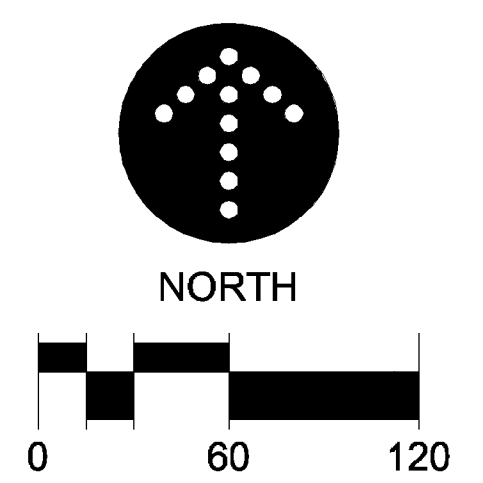


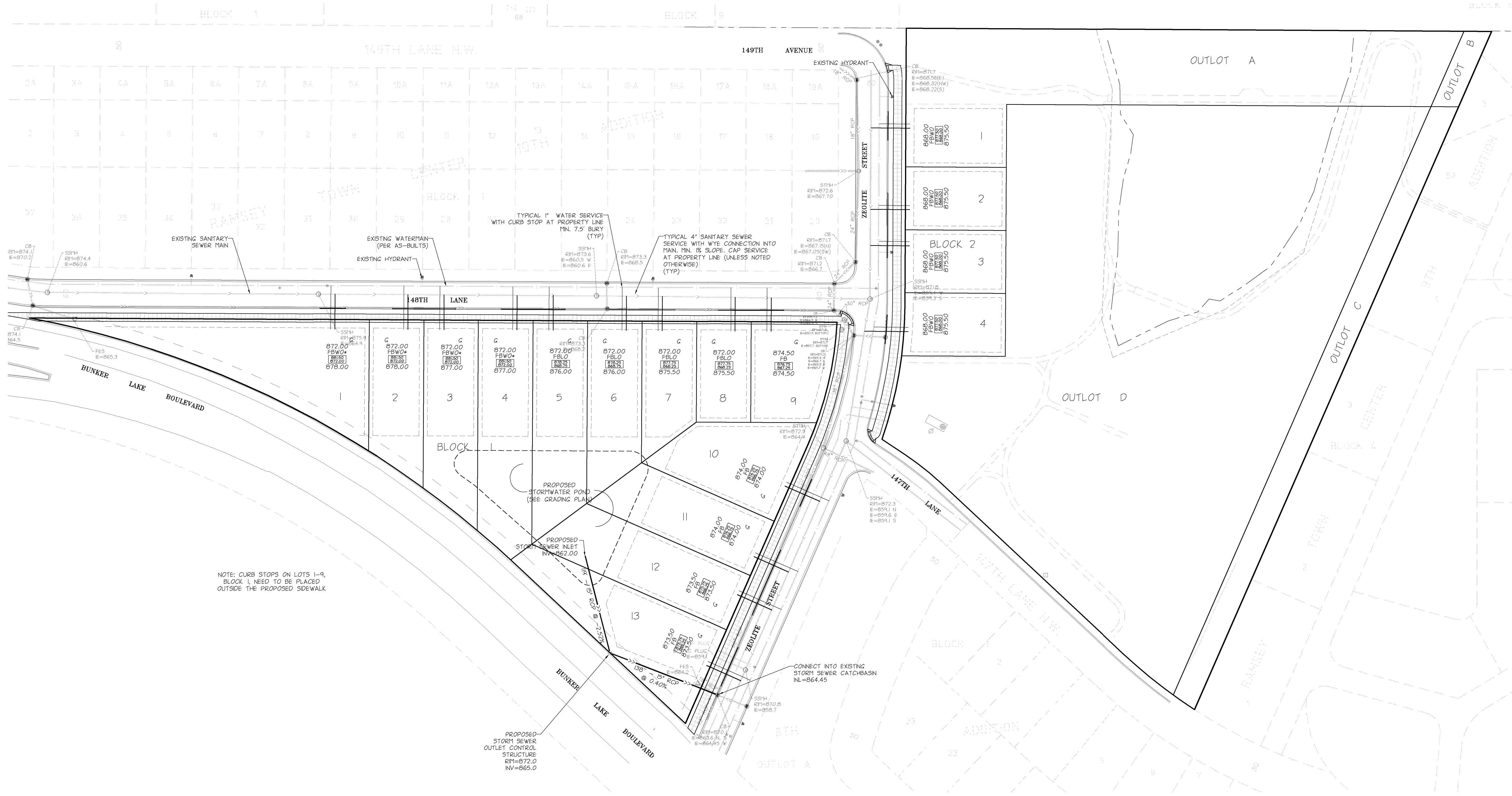
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 Minneapolis, MN 55401 Web: landform.net

FILE NAME CXXXRAM021.DWG
 PROJECT NO. RAM12021

GRADING, DRAINAGE, PAVING & EROSION CONTROL

C3.1



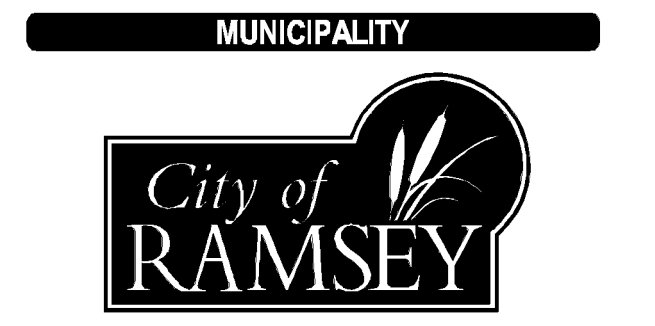


NOTE: CURB STOPS ON LOTS 1-9, BLOCK 1, NEED TO BE PLACED OUTSIDE THE PROPOSED SIDEWALK

UTILITY NOTES

- PIPE MATERIALS:
 WATER SERVICE: TYPE K COPPER
 SANITARY SERVICE: PVC SDR 26
 STORM SEWER: RCP CLASS 5
- CONTACT UTILITY SERVICE PROVIDERS FOR FIELD LOCATION OF SERVICES 72 HOURS PRIOR TO BEGINNING.
- COORDINATE WITH PRIVATE UTILITIES TO PROVIDE ELECTRIC, NATURAL GAS, AND COMMUNICATIONS SERVICES.
- PROVIDE MEANS AND MEASURES TO PROTECT ADJACENT PROPERTY FROM DAMAGE DURING UTILITY INSTALLATION.
- PIPE LENGTHS SHOWN ARE FROM CENTER OF STRUCTURE TO CENTER OF STRUCTURE OR END OF END SECTION.
- ADJUST STRUCTURES TO FINAL GRADE WHERE DISTURBED. COMPLY WITH REQUIREMENTS OF UTILITY. FEET REQUIREMENTS FOR TRAFFIC LOADING IN PAVED AREAS.
- INSTALL TRACER WIRE WITH UTILITIES WITHIN THE PUBLIC RIGHT-OF-WAY OR EASEMENTS.
- CONNECT TO CITY UTILITIES IN ACCORDANCE WITH CITY OF RAMSEY STANDARDS.
- CONTACT CITY OF RAMSEY FOR WET TAP INSPECTION.
- MAINTAIN 7.5 FEET OF COVER ON WATER.
- DEFLECT WATER TO MAINTAIN 18-INCH MINIMUM OUTSIDE SEPARATION AT SEWER CROSSINGS. CENTER PIPE LENGTHS TO PROVIDE GREATEST SEPARATION BETWEEN JOINTS.
- CONTACT CITY OF RAMSEY BUILDING DEPARTMENT FOR FLUSHING AND PRESSURE TEST INSPECTIONS.
- THE CONTRACTOR IS REQUIRED TO OBTAIN THE APPROPRIATE PERMIT FOR THE MN DNR IF DEWATERING IS REQUIRED TO COMPLETE ANY WORK. THE CITY NEEDS TO REVIEW EACH PERMIT PRIOR TO IMPLEMENTATION.
- SANITARY AND WATER SERVICES NEED TO EXTEND INTO THE LOT A MIN. OF 10' BEYOND THE PROPOSED SIDEWALK LOCATION.

DEVELOPER
RAMSEY HRA
 7560 SUNWOOD DRIVE
 RAMSEY, MN 55303
 TEL (763) 427-1410 - FAX (763) 427-5543



PROJECT
NORTH COMMONS
RAMSEY, MINNESOTA

SHEET INDEX

SHEET	TITLE
C01	CIVIL TITLE SHEET
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C41	

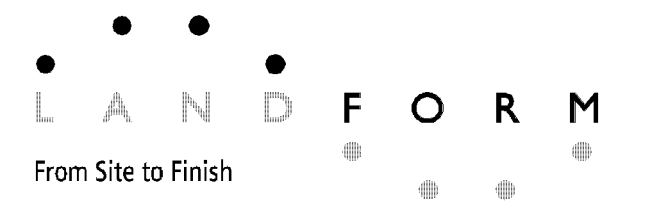
REVISION HISTORY
 CONTACT ENGINEER FOR ANY PRIOR HISTORY

DATE	REVISION	REVIEW

PROJECT MANAGER REVIEW

CERTIFICATION

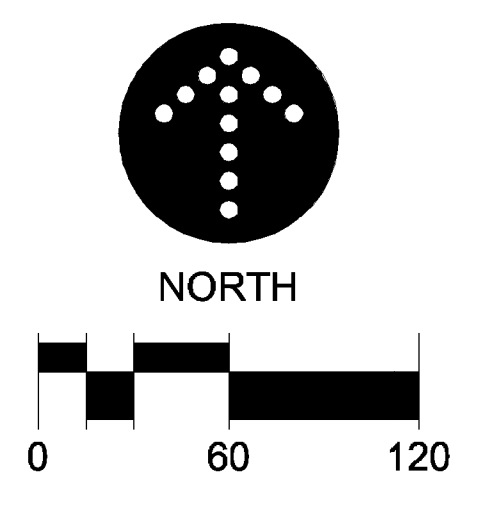
PRELIMINARY PLAT FOR COR THREE
 6 JUNE 2012



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FILE NAME: C401RAM021.DWG
 PROJECT NO.: RAM12021

UTILITIES
C4.1
 SHEET NO.





North Commons Improvements

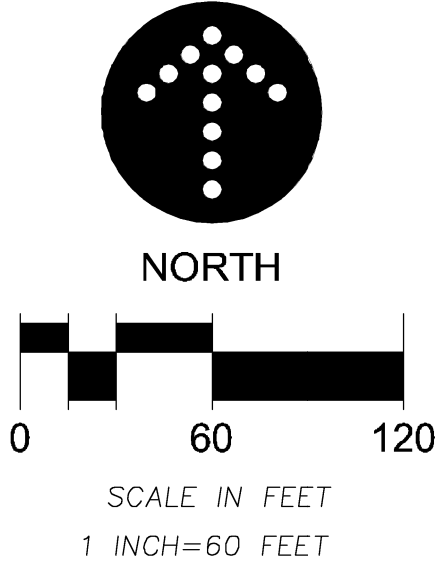
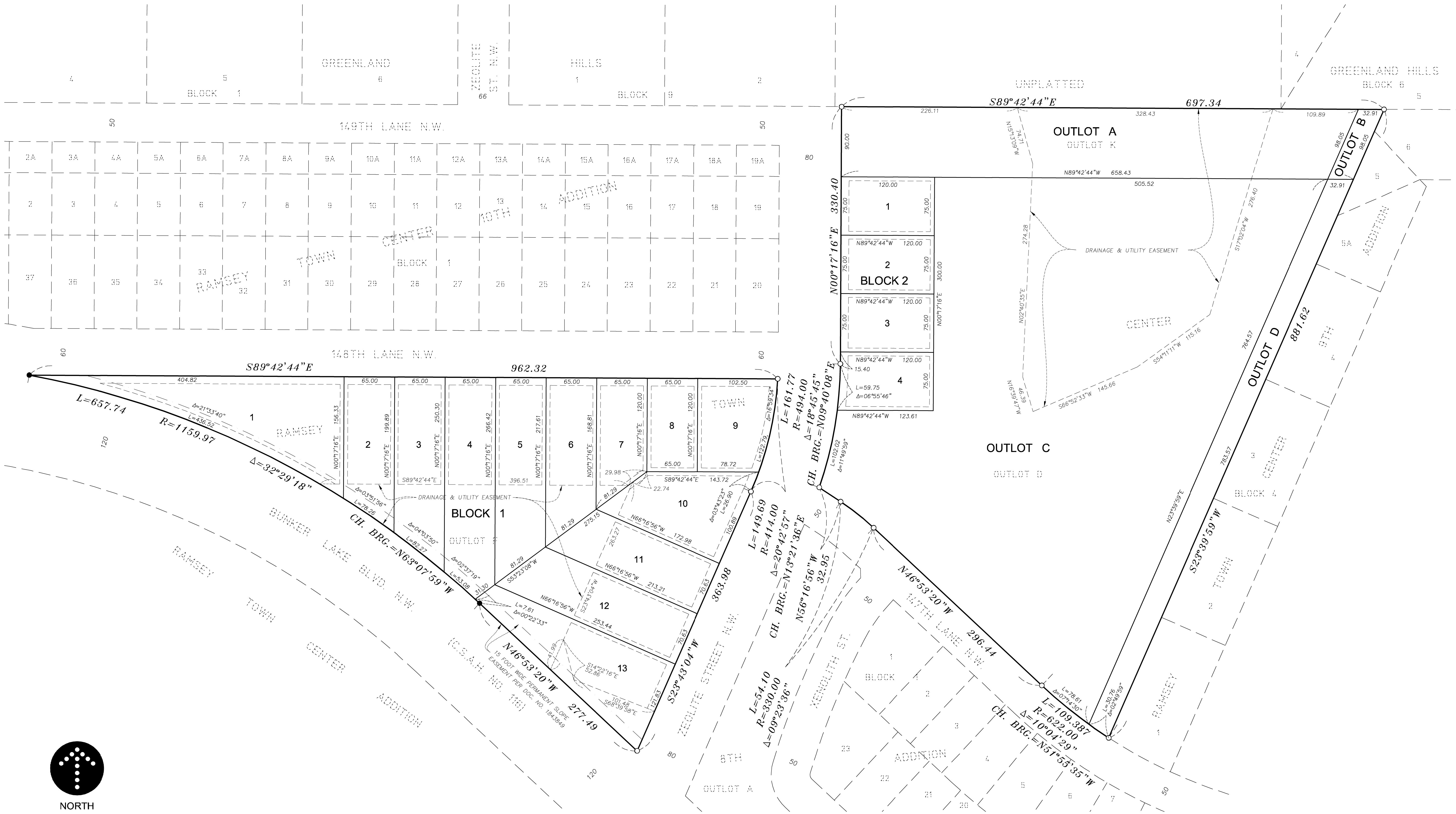
2012 Initial Phase Improvements:

- Grading
- Turf, Plantings, & Irrigation
- Top Soil Test Plots
- Community Garden

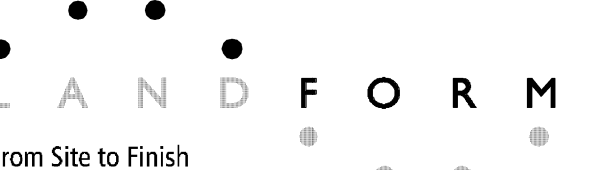
Phase II Improvements:

- Trails / Boardwalks
- Playground
- Dog Park
- Parking

COR THREE



- DENOTES IRON MONUMENT FOUND
- DENOTES 1/2 INCH BY 14 INCH IRON MONUMENT, SET AND MARKED WITH MINNESOTA LICENSE NO. 47465



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-06-____

A RESOLUTION GRANTING PRELIMINARY PLAT APPROVAL OF COR THREE

WHEREAS, the Ramsey Housing and Redevelopment Authority (HRA), hereinafter referred to as “Applicant”, has properly applied for preliminary plat approval of COR THREE on the following described property located in the City of Ramsey:

Outlots D, F, and K, Ramsey Town Center 8th Addition, according to the recorded plat thereof, Anoka County, Minnesota

(the “Subject Property”)

WHEREAS, on May 7th, 2012, the City of Ramsey received an application and sketch plan from Housing and Redevelopment Authority for a plat to be named Ramsey Town Center 8th Addition; and

WHEREAS, on June 7th, 2012 the Planning Commission reviewed the sketch plan and recommended that the Developer proceed to the preliminary plat stage; and

WHEREAS, on June 8th, 2012, the Developer submitted a preliminary plat for COR THREE to the City; and

WHEREAS, on June 15th, 2012, the Planning Commission conducted a public hearing and recommended the City Council approve the preliminary plat COR THREE; and

WHEREAS, on July 10th, 2012, the City Council reviewed the preliminary plat for COR THREE; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants preliminary plat approval to COR THREE, contingent upon compliance with City Staff File Letter dated June 15, 2012.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of July, 2012.

Mayor

ATTEST:

City Clerk

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-06-____

A RESOLUTION GRANTING FINAL PLAT APPROVAL OF COR ONE

WHEREAS, the Ramsey Housing and Redevelopment Authority (HRA), hereinafter referred to as “Applicant”, has properly applied for preliminary plat approval of COR THREE on the following described property located in the City of Ramsey:

Outlots D, F, and K, Ramsey Town Center 8th Addition, according to the recorded plat thereof, Anoka County, Minnesota

(the “Subject Property”)

WHEREAS, on May 7th, 2012, the City of Ramsey received an application and sketch plan from Housing and Redevelopment Authority for a plat to be named COR THREE; and

WHEREAS, Section 117-588 of City Codes requires the platting of four or more lots to be processed as a major subdivision; and

WHEREAS, on June 7th, 2012 the Planning Commission reviewed the sketch plan and recommended that the Developer proceed to the preliminary plat stage; and

WHEREAS, on June 8th, 2012, the Developer submitted a preliminary plat for COR THREE to the City; and

WHEREAS, on June 15th, 2012, the Planning Commission conducted a public hearing and recommended the City Council approve the preliminary plat COR THREE; and

WHEREAS, the Applicant submitted an application for a final plat application on June 28th, 2012; and

WHEREAS, on July 10th, 2012, the City Council reviewed and approved the preliminary plat for COR THREE

WHEREAS, the City Council approved the final plat on July 10th, 2012 as required under City Code Section 117-588.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants final plat approval of COR THREE in accordance with relevant City Codes, contingent upon compliance with City Staff Review Letter dated June 15, 2012, and the Applicant entering into a Development Agreement with the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Councilmember Dehen

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 10th day of June, 2012.

Mayor

ATTEST:

City Clerk

ORDINANCE #12-__

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISIONS CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTION 117-90 "MAP" OF CHAPTER 117 OF THE CITY CODE OF RAMSEY, MINNESOTA.

SECTION 1. AMENDMENT

The following legally described properties or portions thereof, are hereby rezoned from COR-5 Parks and Open Space to COR-4a Neighborhood Residential:

Outlot D, Ramsey Town Center 8th Addition

(the "Subject Property")

SECTION 2. MAP

The City is hereby instructed to cause this amendment to be shown on the "City of Ramsey Zoning Map", which map was adopted pursuant to Section 117-90 of the Ramsey City Code.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ day of _____, 2012.

Mayor

ATTEST:

City Administrator

Introduction date:

Posting dates:

Adoption date:

Publication date:

Effective date:

June 15, 2012

City of Ramsey Housing and Redevelopment Authority
Attn: Kurt Ulrich
7550 Sunwood Dr NW
Ramsey, MN 55303

**Re: Preliminary Plat (Major Plat) and Site Plan Review
COR THREE**

Dear Mr. Ulrich:

The City of Ramsey has received your application for a Major Plat as well as a Site Plan to seventeen (17) single-family lots and the park known as North Commons on approximately 12.93 acres north of Bunker Lake Blvd. within The COR. Staff recommends approval of the request contingent upon the following:

- Required amendments as outlined in the attached Staff Review File dated June 15, 2012
- Approval of the Zoning Amendment for the four (4) single-family units within North Commons.
- Response from the Anoka County Highway Department

Please note: this is only a recommendation that is subject to approval by the City Council.

Copies of the review file and staff report are attached for your review. The Planning Commission will review the request on Tuesday, June 19th at 7:00 p.m. in the Council Chambers. You, or a representative of the development, are highly encouraged to attend this meeting. Please contact me at your earliest convenience prior to the meeting to verify if you will be attending. Please let me know if you have any questions or concerns. I can be reached at 763-576-4308 or by email at tgladhill@ci.ramsey.mn.us.

Sincerely,

CITY OF RAMSEY

Tim Gladhill
Senior Planner

CC: Darren Lazan, Development Manager (via email)

Enclosures

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**CITY OF RAMSEY PLANNING DIVISION
REVIEW FILE**

DATE	6/15/2012	PROJECT ADDRESS	TBD
PROJECT. TITLE	COR THREE (NORTH COMMONS)		
REVIEW FILE #			
APPLICANT:	City of Ramsey Housing and Redevelopment Authority		
PRIMARY REVIEWER:	Tim Gladhill– Senior Planner Phone: 763-576-4308 Fax: 763-433-9848 e-mail: tgladhill@ci.ramsey.mn.us		

We are in receipt of your preliminary plat and site plan to develop a plat within The COR for seventeen (17) single-family homes and an outlot for future park development (North Commons). The submittal consists of five (5) sheets prepared by Landform Professional Services, dated June 6, 2012. We offer the following comments:

Planning and Zoning

Reviewer: Tim Gladhill, Senior Planner

tgladhill@ci.ramsey.mn.us

763-576-4308

- General:** The Subject Property is located north of Bunker Lake Blvd and west of Town Center Drive. A total of 12.93 acres are contained within the proposed plat. This phase consists of seventeen (17) single family homes. This residential portion represents approximately 5.20 acres. The proposed plat also includes an outlot which will eventually contain North Commons (park).
- Zoning/Density:** The project area is generally located in the COR-4a Neighborhood District, which is intended to allow for a full range of housing types. The District allows for residential uses at a net density of up to 10 units per acre. *Please revise the calculations on the submittal to indicated net units per acre, subtracting the size of the Stormwater pond on Block 1 from the calculation.* The gross density in this area is 3.26 units per acres. As additional development comes forward on this site the overall density must remain below 10 units per acre.

Four (4) lots within the proposed development are within an area of the North Commons (park). This parcel is currently an outlot, and not dedicated. A majority of North Commons would remain as park. The HRA should provide a final determination as to dedicating the remainder of the park instead of continuing to show as an outlot.

- Lots:** The preliminary plat is proposing to resubdivide Outlots D, F, and K of Ramsey Town Center 8th Addition into seventeen single-family lots. The lots are proposed to be served by an existing local roadway system.

The COR4-a Zoning District requires the following lot standards:

Minimum lot size None

Minimum lot width	20 feet
Minimum lot depth	80 feet

All proposed lots appear to meet these requirements. The City is awaiting a response in regards to Lot 13, Block 1 from Anoka County to ensure adequate spacing of the structure.

Staff would like to further explore Lot 1, Block 1 in terms of Stormwater management, required easements, and boulevard tree requirements as noted below. Perhaps the westerly extension of this parcel should be encumbered by a drainage and utility easement.

4. **Setbacks:** The COR4-a Zoning District requires the following setbacks:

Front yard	0 to 25 feet as measured from building front to edge of sidewalk;
Side yard	None, unless required by building code;
Rear yard	None, unless required by building code.

5. **Off-Street Parking Requirements:** The COR-4 District requires two (2) off-street parking spaces for each unit; this requirement is exceeded with the proposed 2-car garages and driveways. Some parking is allowed on public streets, however, this may not be adequate for overflow parking.
6. **Driveway Length/Width:** Under the COR-4a Zoning Code, driveways for units with attached garages must be at least 25 feet in length, as measured from the building front to the edge of the sidewalk. *The revised Design Framework references a minimum of 20 feet. The City will need to resolve this discrepancy in required driveway length.*
7. **Architectural Standards:** The development is proposing single family homes. The Applicant has submitted architectural elevations representative of what will be built. As the single family units will have a wide variety of styles, it is not possible to architectural elevations of every unit. Each single family unit will receive Staff review and approval before release of building permit. Each single family unit will need to adhere to The COR Design Framework. Although the submitted architectural rendering meets many of the standards of the Design Framework, additional amendments shall be required in terms of the exterior materials being used, specifically a reduction in the amount of vinyl siding and increase in the amount of brick. Furthermore, due to the massing of the roof over the garage, Staff recommends considering dormers instead of gable ends on the front façade.
8. **Ground Cover/Irrigation:** The development is required to establish sod in all areas not improved with structures or pavement. An irrigation system will need to be provided throughout the development where sodded and landscaped areas will be established. Any irrigation systems will need to be reviewed and approved by the City Engineer.
9. **Mailbox Location:** Location of mailboxes along public streets will need to be clustered and is subject to the review and approval of the Public Works Superintendent.

Civil Engineering

Reviewer: Leonard Linton, Civil Engineer

llinton@ci.ramsey.mn.us

763-433-9834

10. **Public Streets:** The development project will be served by existing public streets constructed as part of the Ramsey Town Center 8th, 9th, and 10th Additions. The streets will need to be open cut to install the utility services. The pavement section shall be restored with 4" Class 5 modified aggregate, 2" bituminous base course and 1 ½" bituminous wear course. This is different than the pavement section listed on the plans.

Notification must be provided 48 hours prior to closing the streets for utility installation. Installation of the utility services for Lot 4, Block 2 will require a bypass lane for residents and emergency vehicles while the street is closed.

The location of underground utilities, electric, gas, telephone and cable must be shown on the plans. The location of existing sewer and water services must be shown on the plans.

11. **Grading and Drainage:** Staff has received a grading and drainage plan for the development and has the following comments:

- Benchmarks are shown on the cover sheet. They are located south of Sunwood Drive. Benchmarks north of Bunker Lake Boulevard must be provided.
- Grading limits must be shown on the plans. The topsoil test plots and community garden locations must also be shown.
- The plans call for scraping the streets at the end of each day. This shall be replaced with sweeping the streets, scraping the soil off the street is not an acceptable Best Management Practice in the City.
- The walkout elevations and garage floor elevations should be adjusted so that the garage elevation is adjacent to the garage.
- The NPDES summary on the grading page does not reflect the proposed impervious cover on the site.
- We estimate the proposed impervious cover is close to 1 acre, not 0.07 acres.
- The normal and high water elevations of the pond must be shown on the plans.
- The lowest opening elevations for Lots 1 – 4, Block 2 must be re-evaluated as noted in the Stormwater Analysis section.
- Please provide the proposed function of the low area on the west part of Lot 1, Block 1. It appears to be a small ponding area; however, it is not protected with drainage and utility easements.
- Dewatering will most likely be needed to construct the pond since the bottom is below the wetlands on adjoining properties.

12. **Stormwater Analysis:** The following comments must be addressed:

Stormwater rate control is provided by regional ponding in the COR. The stormwater management plan for the COR requires water quality treatment for the first 1" of runoff from each site. The stormwater narrative submitted with the plans indicated a P8 model was prepared for the site and results from this model demonstrate the water quality goals are met. The P8 model results must be submitted to substantiate this statement.

The dead storage volume of the pond must be included in the Hydrocad model.

There is an existing storm sewer stub extending into outlot D. This pipe should be used when determining the high water elevation of the wetland and lowest opening elevation for Lots 1 – 4, Block 2.

The stormsewer in Zeolite Street extends under Bunker Lake Boulevard. A temporary pond must be constructed south of Bunker Lake Boulevard to provide an outlet for the storm sewer. We understand the pipe will ultimately connect to the permanent storm sewer system contemplated as a future stage of the COR.

13. **Utilities:** This subdivision will be served by sanitary sewer and city water services that will be extended into the development. The following sheet specific comments must be addressed:

A 4" x 8" wye shall be cut into the existing sanitary line for each service. Saddle wye's are not acceptable. Bulkheads and bypass pumping shall be provided by the contractor while working on the sanitary sewer line.

Curb stops shall not be placed in the sidewalk.

The proposed storm outlet structure must be moved so that construction of the structure will not encroach on the county right-of-way.

14. **Sidewalks/Trails:** City policy requires installation of sidewalks on both sides of the street for State, County and MSA roads, and along one side of the street for local through streets. A sidewalk is shown surrounding the entire block that is proposed for development. The sidewalk shall be connected to the Bunker Lake Boulevard trail. The revised Design Framework requires a sidewalk width of ten (10) feet. The existing development has a sidewalk width of six (6) feet. In order to finish the development north of Bunker Lake Boulevard in a consistent fashion, Staff is recommending that the six (6) foot sidewalk width as appropriate. The connection from the sidewalk on 148th Lane to the trail along Bunker Lake Boulevard must meet ADA requirements.

15. **Traffic Generation:** As part of the Town Center AUAR, a detailed traffic analysis was completed that anticipated the type and size of development shown on the plat. The proposed development is consistent with the traffic modeling system used as part of the AUAR analysis. Regional road improvements to facilitate The COR development have been agreed upon and have already begun construction. This proposed development does not generate more traffic than was anticipated.

16. **Easement Vacation:** Per the document entitled Temporary Drainage Easement recorded as Anoka County Document No. 494295.005, a request for Easement Vacation may be necessary following review by the City Attorney. This request does not need to be reviewed by the Planning Commission. If a full Easement Vacation request is necessary, that will need to be accomplished by ordinance, requiring an introduction and adoption by the City Council. ***Please check for any other underlying easements that may be recorded on the Subject Property that will need to be vacated.***

Landscaping

Reviewer: Chris Anderson, Associate Planner/Environmental Coordinator

canderson@ci.ramsey.mn.us

763-433-9905

17. **Landscaping:** Prior to the issuance of any building permits within this Plat, a Landscaping Plan shall be submitted by the developer for review and approval by the City. The landscaping plan shall, at a minimum, identify the common and scientific name of proposed species, root stock, plant size, quantity of each species and should also address/include the following:

- Per the new Design Framework, one (1) shade tree per every thirty-five (35) feet of street frontage shall be installed within the boulevard area. This is in essence the equivalent of one (1) tree per lot except for the following lots (which are wider and therefore must account for additional trees):
 - Lot 1 (404 feet of frontage)—eleven (11) trees
 - Lot 9 (corner lot with frontages of 102 feet and 122 feet)—two (2) trees on 148th Lane and three (3) trees along Zeolite St NW
 - Lot 10 (100 feet of frontage)—two (2) trees
 - Lot 13 (121 feet of frontage)—three (3) trees
 - Outlot D (102 feet of frontage along Zeolite St)—two (2) trees

Both Outlot D and Lot 1 present unique situations. Outlot D is actually part of North Commons (park); however, it would be desirable to keep a consistent appearance of street trees along Zeolite St. This raises the question of who should be responsible for installation of the street trees along that property. Lot 1 has a very long expanse of street frontage. As noted above, it requires eleven (11) street trees based on spacing of one per thirty-five (35) feet. Some discussion should be had about who will or should be responsible for the installation of a majority of the street trees for this lot. Again, it would be desirable to maintain a consistent look along 148th Lane, but much of that frontage will be adjacent to a steep-sloped area some distance away from the house pad. These trees maybe should be installed as part of the required improvements by the developer.

- Due to location of driveways, hydrants, street lights, etc, planting numbers may be adjusted downward if necessary to avoid future conflicts or sightline obstructions.
- A minimum of four (4) inches of topsoil meeting Mn/DOT's Premium Topsoil Borrow specification must be installed over all disturbed areas not devoted to buildings, off-street parking, driveways, sidewalks, patios or other such improvements. If amending onsite topsoil, documentation must be supplied to the City certifying that the amended material meets this specification prior to installation.
- Planting details/specifications must be included on the landscape plan and shall address among other things:
 - Planting depth (1st set of primary roots shall be at finished grade).
 - Only prune out dead/broken/deformed branches at time of installation.
 - Removal of upper portion of wire basket and burlap after being placed in planting hole.
 - Install hardwood mulch dish over around each tree to a depth of two (2) to four (4) inches. Mulch shall not be piled against stem of tree and shall at least extend out to the dripline of a tree.
 - Street/boulevard trees shall have a minimum clear trunk (no branches) height of seven (7) feet to avoid conflicts with pedestrians.

Please submit a landscaping plan for review.

Development Fees and Other Permits

18. **Park Dedication Fee:** The proposed development is responsible for satisfying Park Dedication requirements. The 2012 Park Dedication Fee is \$2,475 per residential unit for densities less than twelve (12) units per acre. You will be responsible for a payment of Forty Two Thousand Seventy

Five Dollars and No Cents ($\$2,475 \times 17$ units = **$\$42,075.00$**). You have requested that these payments be made individually at the time of closing on the land for each parcel. The City's standard policy is to collect development fees in total when the Plat is released for recording. Staff will continue to discuss your request in more detail.

19. **Trail Development Fee:** The proposed development is responsible for satisfying Trail Development Fee requirements. The 2012 Trail Development Fee is \$600 per residential unit. You will be responsible for a payment of Ten Thousand Two Hundred Dollars and No Cents ($\$600 \times 17$ units = **$\$10,200.00$**). You have requested that these payments be made individually at the time of closing on the land for each parcel. The City's standard policy is to collect development fees in total when the Plat is released for recording. Staff will continue to discuss your request in more detail.
20. **Stormwater Trunk Fees:** The proposed development is responsible for satisfying Stormwater Trunk Fee requirements. The 2012 Stormwater Trunk Fee is \$448 per residential unit. You will be responsible for a payment of Seven Thousand Six Hundred Sixteen Dollars and No Cents ($\$448 \times 17$ units = **$\$7,616.00$**). You have requested that these payments be made individually at the time of closing on the land for each parcel. The City's standard policy is to collect development fees in total when the Plat is released for recording. Staff will continue to discuss your request in more detail.
21. **Sanitary Sewer Trunk Fees:** The proposed development is responsible for satisfying Sanitary Sewer Trunk Fee requirements. The 2012 Sanitary Sewer Trunk Fee is \$1,217 per residential unit. You will be responsible for a payment of Twenty One Thousand Six Hundred Seven Dollars and No Cents ($\$1,271 \times 17$ units = **$\$21,607.00$**). You have requested that these payments be made individually at the time of closing on the land for each parcel. The City's standard policy is to collect development fees in total when the Plat is released for recording. Staff will continue to discuss your request in more detail.
22. **Water Trunk Fees:** The proposed development is responsible for satisfying Water Trunk Fee requirements. The 2012 Water Trunk Fee is \$2,226 per residential unit. You will be responsible for a payment of Thirty Seven Thousand Eight Hundred Forty Two Dollars and No Cents ($\$2,226 \times 17$ units = **$\$37,842.00$**). You have requested that these payments be made individually at the time of closing on the land for each parcel. The City's standard policy is to collect development fees in total when the Plat is released for recording. Staff will continue to discuss your request in more detail.
23. **Sanitary Sewer Lateral Fees:** The proposed development is responsible for satisfying Sanitary Sewer Lateral Fee requirements as the newly constructed units will be connecting to existing infrastructure. The 2012 Sanitary Sewer Lateral Fee is \$3,847 per connection. You will be responsible for a payment of Sixty Five Thousand Three Hundred Ninety Nine Dollars and No Cents ($\$3,847 \times 17$ connections = **$\$65,399.00$**). You have requested that these payments be made individually at the time of closing on the land for each parcel. The City's standard policy is to collect development fees in total when the Plat is released for recording. Staff will continue to discuss your request in more detail. *The costs of extending services to the site are eligible for credit on this fee.*
24. **Water Lateral Fees:** The proposed development is responsible for satisfying Water Lateral Fee requirements as the newly constructed units will be connecting to existing infrastructure. The 2012 Water Lateral Fee is \$8,777 per connection. You will be responsible for a payment of One Hundred Forty Nine Thousand Two Hundred Nine Dollars and No Cents ($\$8,777 \times 17$ connections = **$\$149,209.00$**). You have requested that these payments be made individually at the time of closing on

the land for each parcel. The City's standard policy is to collect development fees in total when the Plat is released for recording. Staff will continue to discuss your request in more detail. *The costs of extending services to the site are eligible for credit on this fee.*

25. **SAC/WAC Fees:** Sewer Availability Charges and Water Availability Charges will be collected with the Building Permit for individual units. The total SAC Fee will be \$40,205 (\$2,365 x 17 units) plus a total of \$425 in SAC Handling Fees (\$25 x 17 units). The total SAC Fee will be \$27,880 (\$1,640 x 17 units). ***Please note that the fee in effect at the time a Building Permit is issued will be collected. Rates are updated annually.***
26. **REU Number:** The City has enacted a quarterly drainage utility charge. The charge is currently \$9.55/ quarter.
27. **Other Permits.** The Developer is responsible for obtaining any and all permits required from other regulatory agencies including, but not limited to, MPCA NPDES and Lower Rum River Watershed Management Organization.

June 15, 2012

City of Ramsey Housing and Redevelopment Authority
Attn: Kurt Ulrich
7550 Sunwood Dr NW
Ramsey, MN 55303

**Re: Preliminary Plat, Final Plat (Major Plat) and Site Plan Review
COR THREE**

Dear Mr. Ulrich:

The City of Ramsey has received your application for a Major Plat as well as a Site Plan to seventeen (17) single-family lots and the park known as North Commons on approximately 12.93 acres north of Bunker Lake Blvd. within The COR. Staff recommends approval of the request contingent upon the following:

- Required amendments as outlined in the attached Staff Review File dated June 15, 2012
- Approval of the Zoning Amendment for the four (4) single-family units within North Commons.
- Response from the Anoka County Highway Department

Please note: this is only a recommendation that is subject to approval by the City Council.

Copies of the review file and staff report have previously been sent to your attention and are available upon request. The City Council will review the request on Tuesday, July 10th at 7:00 p.m. in the Council Chambers. You, or a representative of the development, are highly encouraged to attend this meeting. Please contact me at your earliest convenience prior to the meeting to verify if you will be attending. Please let me know if you have any questions or concerns. I can be reached at 763-576-4308 or by email at tgladhill@ci.ramsey.mn.us.

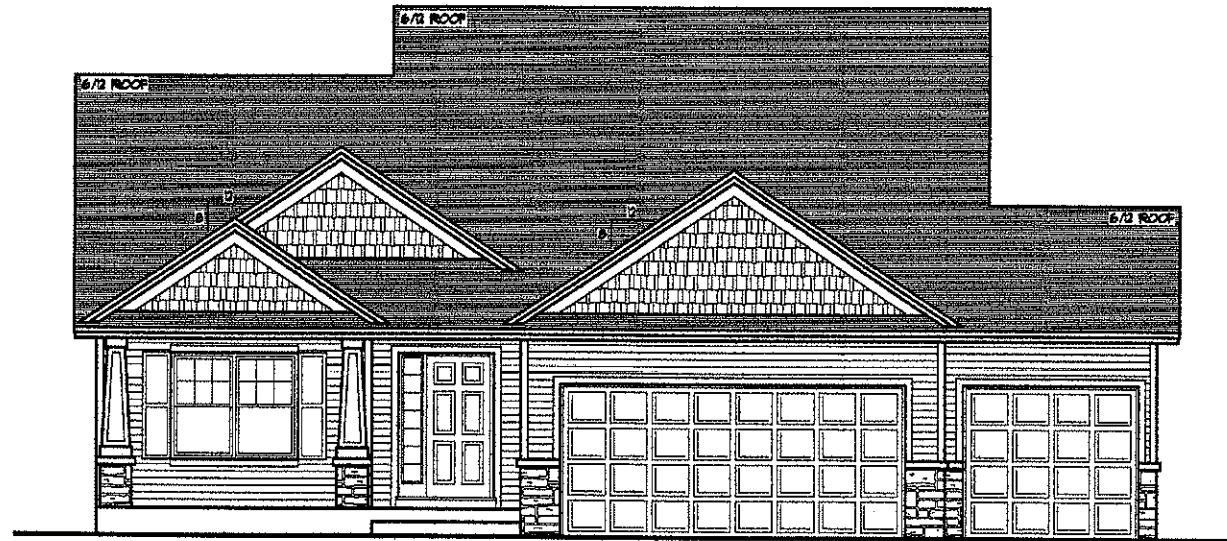
Sincerely,

CITY OF RAMSEY

Tim Gladhill
Senior Planner

CC: Darren Lazan, Development Manager (via email)

Enclosures



FRONT ELEVATION 1/4" = 1'-0"
250 SQFT. MAIN LEVELS

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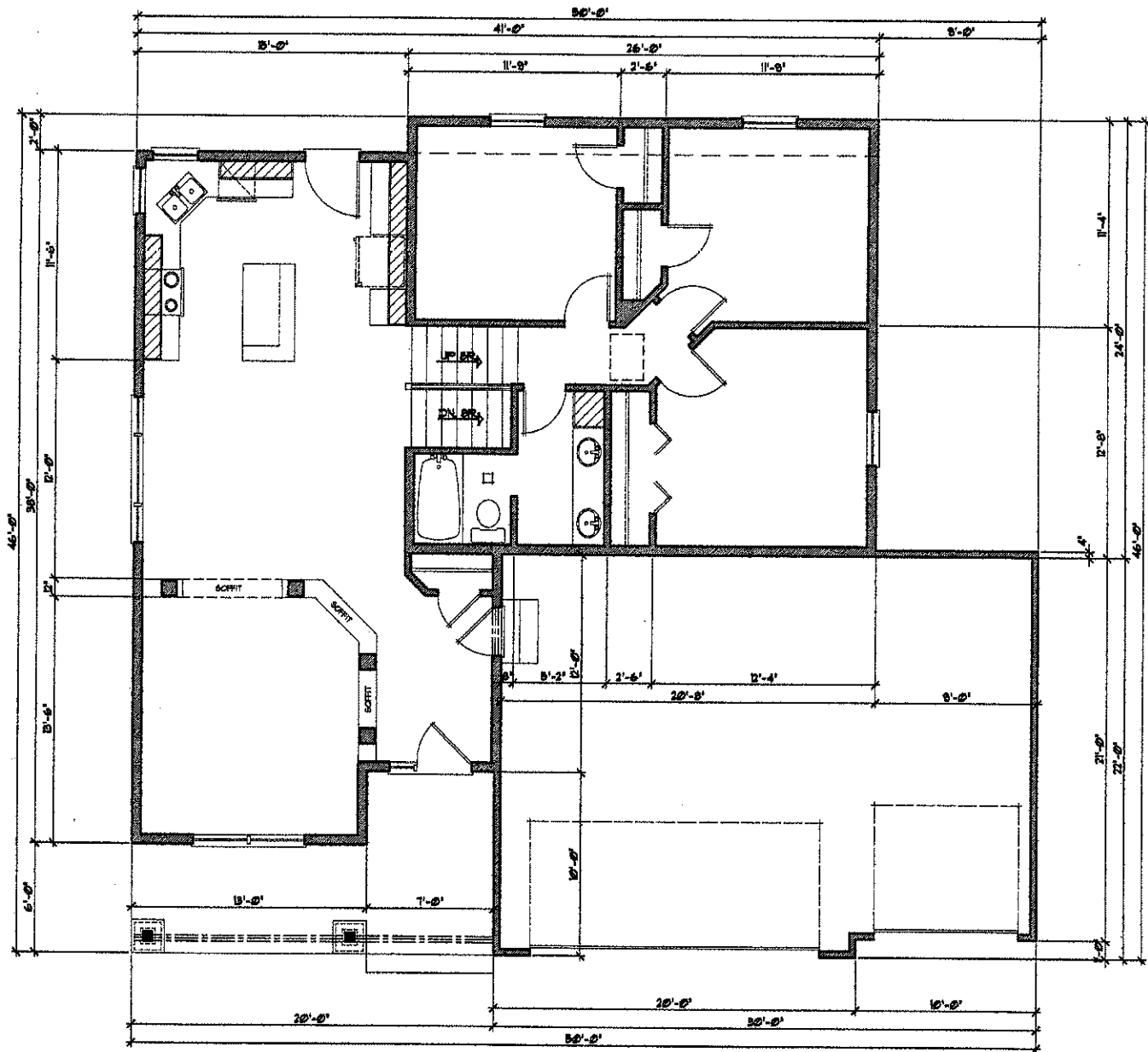


MULTI-LEVEL MODEL
RAYSET, TN

BUILT BY:
TRILOGY CUSTOM HOMES, LLC
163.163.015

DATE:
6/12/12
FILE:
0-020
SHEET

1
OF 2



MAIN LEVEL PLAN 1/4"=1'-0"
 230 SQFT. MAIN LEVEL

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REVISIONS:
 XXX/XX/XX

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MULTI-LEVEL MODEL
 RAMSEY, TN

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TRILOGY CUSTOM HOMES, LLC
 1637533713

DATE:
 6/4/2012
 FILE:
 12-070
 SHEET:
 2

Meeting Date: 07/10/2012**By:** Tim Gladhill, Community Development

Information**Title:**

Consider Off-Street Parking Options for Game Fair Area

Background:

Each year in August, Armstrong Kennels hosts a large event over two (2) weekends. The event is approved through a Conditional Use Permit approved by the City. The Subject Property that hosts the Game Fair only provides off-street parking for vendors of the event. Spectator parking has historically been provided through a combination of parking available at Central Park (with shuttle service provided by the Ramsey Lions) and adjacent residential units.

Since the event is only held over two (2) weekends throughout the year, Staff is in support of a temporary waiver of the City's off-street parking ordinance in regard to surfacing requirements. In this area, surfacing would normally need to be a minimum of Class V, asphalt, or concrete. In addition, the City's off-street parking ordinance limits the number of items allowed to be stored outside. Staff has explored options to officially grant a temporary waiver to the geographic area surrounding the Game Fair during the event.

Observations:

Although Staff does not receive a large number of complaints about the parking situation during the event, Staff does receive concern from time to time during enforcement of other off-street parking violations that the City does not fairly and equitably enforce the off-street parking ordinance during the Game Fair. In order to ensure that the Property Owners providing off-street parking for spectators are not in violation of the technical terms of the ordinance, Staff has begun to research options to provide for this exemption to remain with past practice, if the City Council chooses continue said arrangement.

Staff researched the City of Saint Paul, and how that city handles a similar situation surrounding the State Fair. Staff would recommend establishing an Overlay District that would allow for a temporary exemption from the City's standard off-street parking ordinance. The ordinance proposes to delineate an area that the ordinance would apply to. The ordinance proposes to reiterate Building Code requirements that parking cannot occur on time of a private septic system. For clarification, Staff would only recommend establishing the district to clarify the exemption, but would not recommend any additional permits or licenses at this time. A map depicting the proposed overlay district is attached for review.

Many other special events are reviewed as part of the Special Events Permit, and parking is handled on site, either through existing prepared surfaces or grassy area. The Special Events Permit can be expanded to adjacent properties as well. As the Game Fair is a larger event and does not have sufficient space of on-site, off-street parking due to the large success of the event, parking is being provided by a number of adjacent property owners. Rather than having each individual Property Owner apply for a Special Events Permit, or require that the Game Fair apply on behalf of all Property Owners, the overlay district concept simply providing for an exemption may be the most efficient means without creating additional requirements.

Recommendation:

Since the proposed ordinance establishes an overlay district, the request will need to be reviewed by the Planning Commission. Staff has forwarded this case for initial review by the City Council. The overlay district would not be effective in time for this year's Game Fair; however, it would be Staff's intent to have the ordinance introduced prior to the event. Staff would look for consensus from the City Council to continue past procedures for this year's event until such time the ordinance became effective.

Funding Source:

All costs associated with the case are being handled as part of regular Staff duties.

Council Action:

Based on discussion.

Attachments

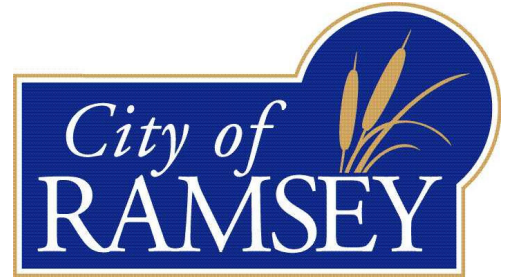
Overlay District Map

Proposed Ordinance

Form Review

Inbox	Reviewed By	Date
Jim Way	Jim Way	07/03/2012 09:57 AM
Kurt Ulrich	Kurt Ulrich	07/03/2012 05:25 PM
Form Started By: Tim Gladhill		Started On: 07/03/2012 08:59 AM

Final Approval Date: 07/03/2012



Off Street Parking Overlay District

Game Fair

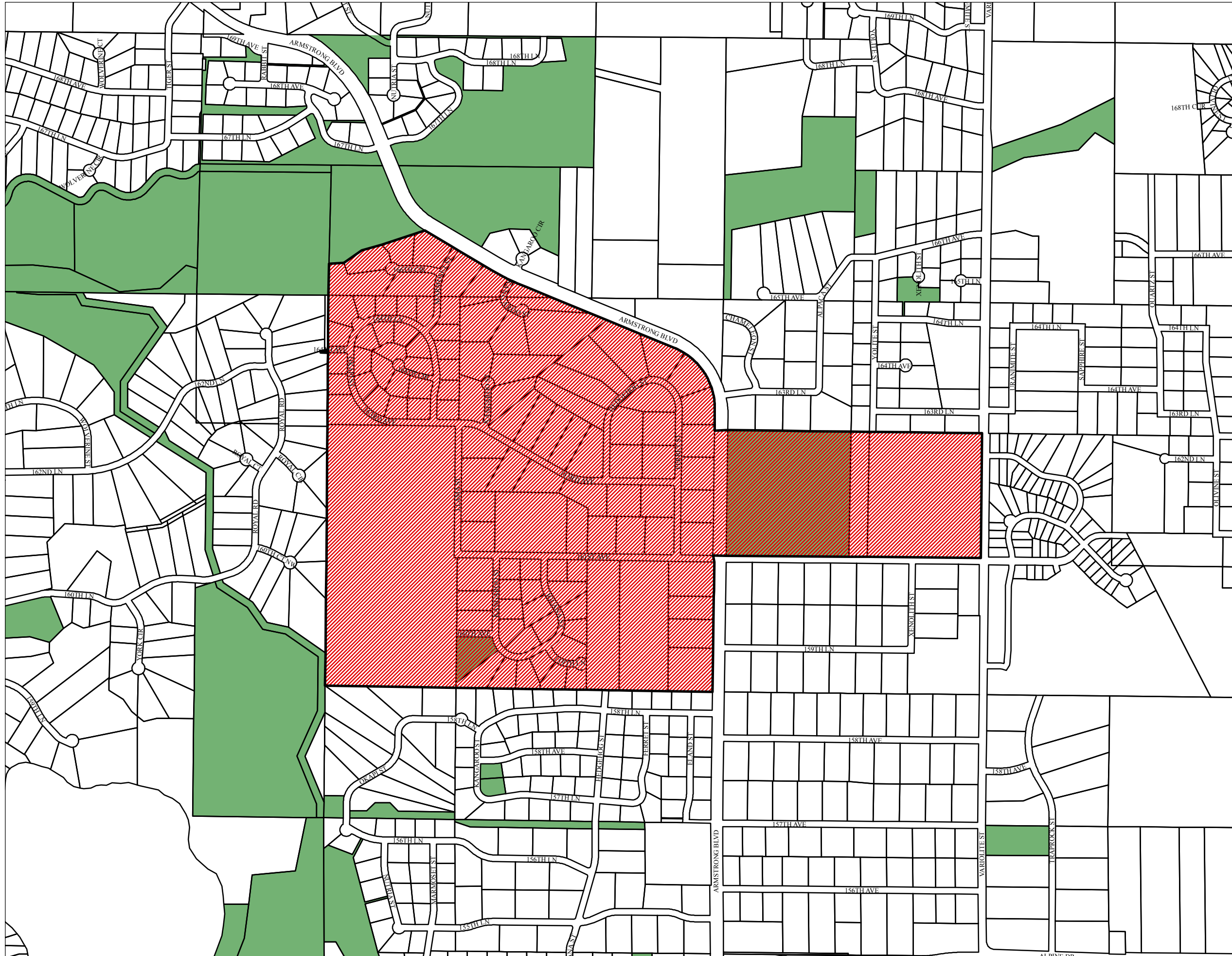
-  Overlay
-  Parks



0 300 600 1,200 Feet

This map has been compiled using information gathered from various governmental offices and other sources and is to be used for reference purposes only. It is neither a legally recorded map nor a survey and is not intended for use as one. The Geographic Information System (GIS) data used to develop this map is not warranted by the City as being error-free. The City does not represent that the GIS data can be used for exact measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found, please contact (763) 427-1410.

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ORDINANCE #12-__

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISION OF LAND CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTION 117-355 (RESIDENTIAL DEVELOPMENT OFF-STREET PARKING) OF THE RAMSEY CITY CODE.

The City of Ramsey ordains:

SECTION 1 AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2 AMEND

Section 117-355 of the Ramsey City Code is hereby amended to include the following text:

- (f) The "GF game fair parking overlay district," is established as shown on the official zoning map accompanying this code. Notwithstanding the provisions of section 117-355 to the contrary, game fair parking on residentially zoned property may be permitted in required side and front yards only during the period of the annual "Game Fair" conducted by Armstrong Kennels.

SECTION 3 SUMMARY

The following official summary of Ordinance #12-__ has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #12-__ to amend Ramsey City Code Chapter 117 (Zoning and Subdivision of Land) Section 117-355 (Residential development off-street parking) to provide for off-street parking in the front and side yard of residentially zoned properties within the overlay district. The Game Fair is an important community event drawing a number of spectators, resulting in a unique requirement for off-street parking in order to ensure public streets are kept clear to allow for traffic flow and pedestrian safety. Due to the infrequent nature and need for this temporary parking situation, it is appropriate to allow parking within the front and side yard without typical concern of aesthetics and erosion.

S SECTION 4. EFFECTIVE DATE.

This Ordinance shall become effective 90 days after its passage and publication subject to the provisions of Minnesota Statutes §410.12, Subd. 7.

PASSED by the City Council of the City of Ramsey, Minnesota, the ___ day of ____, 2012.

Mayor

ATTEST:

City Clerk

Date recommend by Planning Commission:

City Council Introduction date:

Posting dates:

Public hearing publication dates:

Public hearing date: _

Adoption date:

Publication date:

Effective date:

CC Regular Session

7. 6.

Meeting Date: 07/10/2012

By: Shane Nelson, Engineering/Public Works

Information

Title:

Sunwood Drive Construction Services Contract

Background:

This item was discussed at the June 26, 2012 regular City Council meeting. The City has received proposals from the two engineering firms to provide construction services for the Sunwood Drive / Armstrong Boulevard project. Both proposals break the work into four major components, summarized as follows by firm:

Landform	Task Total
Project Engineering	\$14,300
Construction Staking	\$48,600
Contract Admin and Inspection	\$165,800
Record Plans	\$6,400 *
Total	\$235,100

* Does not include Record Plans for the Armstrong Boulevard portion

WSB & Associates	Task Total
Project Engineering	\$12,200
Construction Staking	\$48,608
Construction Admin and Inspection	\$96,996
Record Plans / Project Close Out	\$16,924
Total	\$176,228

It is important to note that both proposals are estimates based upon hourly rates and anticipated work effort.

Former City Engineer, Tim Himmer, recommended that the City Council award the Project Engineering, Construction Staking, and Record Plans components to WSB & Associates with the City performing the Construction Administration and Inspection. In addition, he recommended that the City Council approve a Project Engineering budget to Landform in the amount of \$15,000 to assist in the interpretation of their portion of the design. Mr. Himmer also advised setting aside a legal services budget of \$15,000. There was some discussion of whether or not the HRA's contract with Landform would preclude the City from awarding the construction services to WSB & Associates. The City Attorney has been asked to review the contract between the HRA and Landform and provide an opinion.

There is some urgency to award the construction services contract during the July 10th Council meeting as the construction contract has been awarded and the 2012 construction season is well under way.

Recommendation:

Option 1

If the City Attorney's opinion matches the former City Engineer's interpretation of the HRA contract with Landform, staff's recommendation remains unchanged. Staff recommends that the City Council award the Project Engineering, Construction Staking and Record Plans components to WSB & Associates in the estimated amount of \$75,000 with the City performing the Construction Administration and Inspection. Staff recommends awarding Landform a Project Engineering budget of \$15,000 to assist in the interpretation of the Sunwood Drive plans and specifications.

Option 2

If the City Attorney's opinion supports Landform's interpretation of the HRA contract with Landform, then Landform must be awarded all work including construction staking within the COR. In that case, staff would recommend awarding Landform the Project Engineering, Construction Staking and Record Plans components in the estimated amount of \$70,000 with additional costs associated with Record Plans for Armstrong Blvd to be completed at the 2012 Landform contract hourly rates. Staff recommends awarding WSB & Associates a Project Engineering budget of \$16,000 to assist in the interpretation of the Armstrong Blvd plans and specifications and assist in signal construction observation.

Funding Source:

The construction services contract(s) are included in the total project costs and the overall funding package for the total project was approved at the June 26, 2012 City Council meeting.

Annual engineering department revenue was programmed under the 2012 budget to come from the City Engineering department completing the inspection and contract administration portion of the project.

Council Action:

Motion to approve Option 1 for the construction services contract(s) as recommended by staff;

OR

Motion to approve Option 2 for the construction services contract(s) as recommended by staff;

OR

Alternate Council Action per Council Discussion

Attachments

Landform

WSB

Memo re Sunwood Dr Realignment/Landform Contract

Form Review

Inbox

Kurt Ulrich

Form Started By: Shane Nelson

Reviewed By

Kurt Ulrich

Date

07/05/2012 11:14 AM

Started On: 07/02/2012 02:34 PM

Final Approval Date: 07/05/2012



June 11, 2012

Mr. Tim Himmer, P.E.
City Engineer
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Sunwood/Armstrong Construction Services

Dear Tim,

We are pleased to present our proposal for consulting services during the construction of the Sunwood Drive and Armstrong Boulevard projects. We based our proposal on the projects being constructed simultaneously by one contractor over a seventeen (17) week period. The work would be done under our existing Engineering Pool Contract with the City of Ramsey.

The following table presents a summary of the work tasks and the estimated budget for both construction staking and contract administration/inspection. More details are presented in the attached proposal. The budget amounts are based on typical expenditures for similar projects. The actual expenditures will vary based on weather conditions and the performance of the contractor. The work will be billed on an hourly basis and we will keep the City informed regarding the budget status as the projects proceed.

Each of the four budget amounts were established separately so we are able to do any of the tasks for the amount indicated. The budget amounts for the Project Engineering and Record Plans are for only the Sunwood portion of the overall project since we anticipate that the design engineer would undertake those tasks for their respective portions of the project.

Sunwood/Armstrong Construction Services—Tasks and Budgets

Tasks	Budget
Project Engineering—plan interpretation, weekly construction meetings, shop drawing review	\$14,300
Construction Staking—control, staking and record plan data acquisition	\$48,600
Contract Administration/Inspection—contract administration, inspection, pay requests and change orders	\$165,800
Record Plans—preparation of record plans	\$6,400
Total	\$235,100



We look forward to working with you on this project.

Respectfully submitted

Robert G. Schunicht

Robert G. Schunicht
Vice President



105 South Fifth Avenue
Suite 513
Minneapolis, MN 55401

Tel: 612-252-9070
Fax: 612-252-9077
www.landform.net

WORK ORDER

DATE	1/11/2012	CONTRACT NO.	RAM11024
<u>CLIENT INFORMATION</u>		<u>BILLING INFORMATION</u> (IF DIFFERENT FROM CLIENT)	
COMPANY NAME	City of Ramsey	COMPANY NAME	
CLIENT CONTACT	Tim Himmer	CONTACT	
ADDRESS	7550 Sunwood Dr.	ADDRESS	
CITY, STATE, ZIP	Ramsey MN 55303	CITY, STATE, ZIP	
PHONE/FAX	763.433.9817	PHONE/FAX	
<u>PROJECT INFORMATION</u>			
PROJECT NAME	Armstrong/Sunwood Construction Services	PRINCIPAL	Darren Lazan
PROJECT DESCRIPTION	Professional services during the construction of Armstrong Boulevard and Sun wood Drive including the grading of the Sunwood Retail Area and the new Coborn's entrance. The work includes project engineering, Construction staking, contract administration/inspection and record plans.		RCD
PROPERTY LOCATION	The COR	EST. START DATE	Immediately
CITY, STATE, ZIP	Ramsey MN 55303	EST. COMPLETE DATE	November 2012
PIN:		PROJECT MANAGER	Bob Schunicht
		PHASE MANAGER	Bob Schunicht

SCOPE OF SERVICES LANDFORM AGREES TO PERFORM PROFESSIONAL SERVICES FOR THE CLIENT AS FOLLOWS:

PHASE	DESCRIPTION	TASK	ESTIMATED AMOUNT
	Project Engineering	1. Project Engineering -Provide interpretation of plans and specifications for the Sunwood Drive and Sunwood Retail portion of the project, attend weekly construction meetings and onsite construction meetings as necessary, and provide shop drawing reviews for the Sunwood Drive and Sunwood Retail plans.	\$14,300
	Construction Staking	2. Construction Staking -Provide control for the combined projects, provide construction staking and obtain information necessary for the preparation of record plans	\$48,600
	Contract Administration and Inspection	3. Contract Administration and Inspection -Administer the overall contract, prepare pay requests and change orders, and provide construction inspection services as required by the construction activities.	\$165,800
	Record Plans	4. Record Plans -Prepare record plans for the Suwood Drive and Sunwood Retail portions of the overall project	\$6,400

Reimbursable Expenses, including but not limited to Mileage, Plotting, Printing, Scanning, and Subconsultants are not included in the fees below and will be billed as a reimbursable expense at 1.15 times cost.

FEES (RATE SCHEDULE IS AVAILABLE UPON REQUEST FOR HOURLY CONTRACTS)

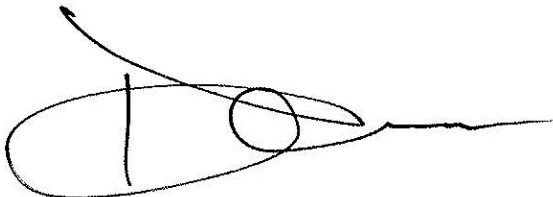
<input type="checkbox"/>	FIXED FEE	FIXED FEE AMOUNT:		Plus Typical Reimbursable RATES 2012 LANDFORM RATES
X	HOURLY WITH AN ESTIMATE	ESTIMATE FEE:	\$235,100	RATES
	HOURLY TO A MAXIMUM	MAXIMUM FEE:		RATES

IN WITNESS WHEREOF, the parties have accepted, made and executed this agreement upon the terms, conditions and provisions stated above and on the attached General Conditions including, but not limited to, provisions relating to limitations on liability of Consultant.

Accepted By:

Landform

City of Ramsey



Date:

Darren Lazan
President

Date: 6/11/2012

Landform Federal Tax ID: 27-1199905

General Conditions

1. All required services outside SCOPE OF WORK outline will be provided upon the CLIENT'S request and will be billed at the rates quoted on the CURRENT FEE SCHEDULE. A copy of the CURRENT FEE SCHEDULE has been made available to CLIENT or is attached hereto. Rates and multiples for Additional Services and other services as set forth in the fee schedule shall be adjusted annually in accordance with normal salary review practices of Consultant.
2. Fees outlined in this contract will be adhered to subject to site conditions and criteria set forth by the CLIENT and requirements of all applicable governmental agencies, utility companies, etc., in effect on the date of the CONSULTANT'S signing of this contract. No work by the CONSULTANT will commence until fully dimensioned and client-approved plans have been received from CLIENT. Subsequent changes to the plans, which require additional work by the CONSULTANT, will result in extra charges at the rates quoted on the CURRENT FEE SCHEDULE.
3. Field staking will be performed one time only for the fees quoted. Any restaking due to the loss of stakes beyond the CONSULTANT'S control will be billed at the rate on the CURRENT FEE SCHEDULE. In addition, fees outlined for field survey and construction staking are subject to the CONSULTANT being able to perform each item without delays beyond its control. The CLIENT shall request construction-staking items a minimum of two (2) working days in advance of when desired.
4. In the event that a question or claim may arise as to an error or omission in the CONSULTANT'S work or plans, the CONSULTANT will assume no liability for errors or omissions unless notified within 48 hours of the client's discovery of such. If notified within 48 hours, the CONSULTANT will have the right to remedy any such errors or omissions within a reasonable and agreed upon time thereafter, at no additional cost to the CLIENT. The CONSULTANT will assume no liability for construction staking unless all stakes are maintained intact and verified as to their origin.
5. The CLIENT shall give separate authorization to the CONSULTANT to commence each item of work as outlined in the SCOPE OF WORK.
6. CLIENT will be billed monthly, based upon percentage of work completed and/or hourly charges and reimbursable costs. Invoices are due and payable upon presentation. Objections to invoices not made in writing within thirty (30) days of the billing date are waived. A FINANCE CHARGE of one and one half percent (1.5) per month (18% ANNUAL PERCENTAGE RATE) will be added to portions of accounts over 30 days past due. FINANCE CHARGES may be compounded. CLIENT'S failure to make timely payments is justification for suspension of all services and withholding of all deliverables until payment is received or other written agreements made. CONSULTANT shall be entitled to recover all costs, expenses and fees incurred by CONSULTANT (including litigation and arbitration fees and costs, reasonable attorneys' fees, and CONSULTANT'S internal labor at the rates quoted on the CURRENT FEE SCHEDULE) due to CLIENT'S failure to make timely payments.
7. This Agreement may be terminated by either party upon seven (7) days' written notice. In the event of any termination, the CONSULTANT will be paid for all services rendered to the date of termination plus unpaid reimbursable expenses. Such termination shall not affect the parties' accrued rights and liabilities as of the date of termination. Without limiting the generality of the foregoing, paragraphs 4, 6, 9, 10, 11, 12, 14, 15, and 16 of these General Conditions shall survive any cancellation, expiration, or termination of this Agreement.
8. The CONSULTANT will not be responsible for the cost of permits, title company charges, governmental review fees, soil reports, printing, photographic charges, etc. as applicable, except those printing charges necessary for the CONSULTANT to do its work. The CONSULTANT will be reimbursed for such charges paid by it for the CLIENT at the rates quoted on the CURRENT FEE SCHEDULE.
9. The CONSULTANT will not be responsible or liable for the following: (a) Any use of plans, surveys, specifications, etc. not signed and sealed by the CONSULTANT and approved by the appropriate governmental agencies; (b) Inaccuracy of data, plans, legal descriptions or any other information supplied by the CLIENT or others; (c) Site soil, hydrologic, or geologic conditions; (d) Changes to the plans and specifications made by the CLIENT or others; (e) Job site conditions; or (f) The performance of work on this project by any construction contractor or third party.
10. All original work will be property of the CONSULTANT. The CLIENT at its request will be furnished with reproducible copies as a reimbursable expense. All documents furnished by the CONSULTANT are instruments of its service. They are not suitable for reuse or extensions of this project or any other project. CONSULTANT is the author of these documents and retains all common law, statutory and/or reserved rights, including copyright. Any reuse without specific written approval by the CONSULTANT in each case will be at the sole risk of the user and without liability or legal exposure to the CONSULTANT.
11. Neither the CLIENT nor the CONSULTANT shall assign, sublet or transfer any rights under or interest in the contract without the written consent of the other. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than the CLIENT or CONSULTANT.
12. The CONSULTANT makes no representation concerning any cost estimate figures made in connection with maps, plans, specifications or drawings other than that all cost figures are estimates only and the CONSULTANT shall not be responsible for fluctuations in costs or quality figures.
13. The CLIENT agrees to cooperate in every way requested by the CONSULTANT to expedite the completion of the work set forth in the contract. The CLIENT agrees to provide the CONSULTANT access to the property involved and to make available any records, documents, deeds, legal descriptions or other items requested by the CONSULTANT for the reasonable pursuit of the completion of the work.
14. The CONSULTANT makes no warranty, either expressed or implied, as to its services. Services will be performed in accordance with generally accepted engineering and/or surveying practices.
15. Any claim, dispute or other matter in question arising out of or relating to this Agreement or breach thereof ("Claim") in which the aggregate amount in controversy exclusive of interest, attorneys' fees and costs, is less than or equal to \$100,000 shall be decided by binding arbitration in Minneapolis in accordance with the Construction Industry Rules of the American Arbitration Association. Judgment on any award by the arbitrator(s) shall be enforceable in any court having jurisdiction. Any Claim in which the aggregate amount in controversy, exclusive of interest, attorneys' fees and costs, is greater than \$100,000 shall be resolved by litigation in the State or Federal Court located within Hennepin County, Minnesota. Consultant and Client expressly consent to the exclusive personal jurisdiction and venue of the Minnesota courts for all purposes relating to this Proposal. The parties waive trial by jury. This Agreement shall be governed by Minnesota law, without regard to conflicts of law principles.
16. CONSULTANT'S TOTAL LIABILITY TO CLIENT FOR ANY LOSS, CLAIM OR DAMAGE ARISING OUT OF THE NEGLIGENCE OR OTHER LEGAL FAULT OF CONSULTANT IN PERFORMING ITS SERVICES SHALL BE LIMITED TO THE GREATER OF (I) THE AMOUNT STATED IN THIS PROPOSAL AS COMPENSATION FOR CONSULTANT'S BASIC SERVICES, OR (II) THE LIMITS OF ANY INSURANCE ACTUALLY AVAILABLE TO THE CONSULTANT. AT ANY TIME PRIOR TO COMMENCEMENT OF SERVICES. CLIENT MAY, BY PAYING A 20% PREMIUM IN ADDITION TO CONSULTANT'S FEE, ELIMINATE THIS LIMITATION ON LIABILITY. In no event shall CONSULTANT be liable for loss of profits, loss of use, loss of revenue, or any or special, indirect or consequential damages of any kind.
17. **NOTICE OF LIEN RIGHTS (MINNESOTA): (a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. (B) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.**
18. There are no understandings or agreements except as herein expressly stated.



June 14, 2012

Mr. Tim Himmer, PE
City Engineer
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Sunwood/Armstrong Construction Services

Dear Tim,

This letter is WSB's revised proposal to provide surveying, construction administration, and inspection services for the relocated Sunwood Drive and Armstrong Boulevard improvements. This proposal assumes that the two projects are bid as a single project and is based on a construction start date of July 9th and completion of the construction in 2012. The proposed scope of services includes the project engineering, construction staking, construction administration, inspection, and record plans for both the Sunwood Drive and Armstrong Boulevard improvements. The revised proposal has been broken into four work tasks as requested by the City. Although the cost breakdown by task is different than the previous submittals because of the revised task descriptions, the total cost is consistent with the previous submittals. A description of the four work tasks is presented below:

1. **Project Engineering** – Provide interpretation of plans and specifications, shop drawing reviews, attend weekly construction meetings and onsite construction meetings as necessary, for the Sunwood Drive and Armstrong Boulevard projects. WSB will coordinate with Landform, if necessary, on the construction plans they prepared.
2. **Construction Staking** – Provide survey control and construction staking for the Sunwood Drive and Armstrong Boulevard projects. Obtain information necessary for the preparation of record plans.
3. **Contract Administration and Inspection** – Administer the overall contract for both the Sunwood Drive and Armstrong Boulevard projects. This includes preparing pay requests and change orders, and providing construction inspection services in coordination with the City. This also includes coordination of utility relocations in the corridor.
4. **Record Plans** – Prepare record plans for the Sunwood Drive and Armstrong Boulevard projects. Project closeout items are also included in this task.

The following table presents a summary of the estimated costs for the identified work tasks. WSB would complete this work under our existing Engineering Services Contract with the City of Ramsey. The work will be billed on an hourly basis based on standard hourly rates as identified in our existing contract with

Mr. Tim Himmer, PE

June 14, 2012

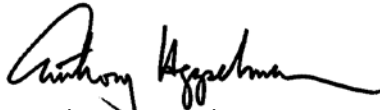
Page 2

the City. Our cost estimate is for the construction of both the Sunwood Drive and Armstrong Boulevard Improvements. We are happy to provide all or part of these services as desired by the City.

I have attached a letter of engagement based on the Master Services Agreement.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink, appearing to read "Anthony Heppelmann", with a stylized flourish at the end.

Anthony Heppelmann, PE

Vice President

Enclosures

Table 1
Sunwood Drive and Armstrong Boulevard Intersection Improvements
Revised Construction Services Estimate



	TASKS	Tony H	Nick H	Mary Schwartz Signal	Inspector	Pete Helder	Survey Crew 2-Person	Admin/ Tech	Task Total
1	Project Engineering	8	104						\$ 12,200
2	Construction Staking					8	340		\$ 48,608
3	Construction Admin and Inspection	16	136	30	980				\$ 96,996
4	Record Plans/Project Close Out	8	60	8	40	24		40	\$ 16,924
	Total Hours	32	300	38	1020	32	340	40	1,802
	Hourly Billing Rate	\$ 134.00	\$ 107.00	\$ 96.00	\$ 79.00	\$ 126.00	\$ 140.00	\$ 62.00	
	Estimated Labor	\$ 4,288.00	\$ 32,100.00	\$ 3,648.00	\$ 80,580.00	\$ 4,032.00	\$ 47,600.00	\$ 2,480.00	\$ 174,728
	Direct Expenses (Mileage)								\$ 1,500
	Total Cost								\$ 176,228

CITY OF RAMSEY

LETTER OF ENGAGEMENT

Project Name: Sunwood Drive and Armstrong Boulevard

Project No.: _____

This Letter of Engagement is entered into this ____ day of _____, 20__ by and between the CITY OF RAMSEY, 7550 Sunwood Drive NW, Ramsey, Minnesota 55303 (the “City”) and

WSB & Associates, 701 Xenia Avenue South, Minneapolis, Minnesota 55418
(Name, Address)

(the “Consultant”).

RECITALS

WHEREAS, the City and the Consultant entered into an Engineering Master Consulting Agreement (the “Agreement”) on the ____ day of _____, 20__; and

WHEREAS, this Agreement provides that the City will engage the Consultant from time to time to assist in providing engineering services for projects and studies designated by the City and as described through separate Letters of Engagement; and

WHEREAS, the City wishes to retain Consultant to perform Service(s) to assist with the following described project:

Constructions Services for the realigned Sunwood Drive and Armstrong Intersection Improvements (the “Project”); and

WHEREAS, this Letter of Engagement outlines the Service(s) to be performed by the Consultant; the approved cost of the Project; and the Project schedule.

NOW, THEREFORE, in consideration of the mutual agreements herein contained and intending to be legally bound hereby, the City and the Consultant hereby agree as follows:

ARTICLE ONE
SERVICES TO BE PERFORMED BY THE CONSULTANT

The City hereby retains Consultant for the purposes of advising and consulting the City for the services described on Exhibit A attached hereto and made a part hereof.

ARTICLE TWO
SCHEDULE OF PERFORMANCE

The Consultant shall perform the services for the Project on the basis of the schedule attached hereto as Exhibit B and made a part hereof by reference. The schedule may be adjusted by mutual consent as the Service(s) proceed. The term limits established by the schedule and approved by the City shall not be exceeded by the Consultant or the City, except for a reasonable cause agreed to by the City.

ARTICLE THREE
CONSULTANT'S COMPENSATION

The City shall pay the Consultant for services furnished and the Consultant shall accept as full payment the sums described on Exhibit C attached hereto and made a part hereof.

ARTICLE FOUR
CAPITALIZED TERMS

Capitalized terms not otherwise defined herein have the meaning given them in this Agreement.

Subject to the terms and conditions of this Engagement Letter, all of the terms and conditions of the Engineering Master Consulting Agreement dated the ____ day of _____, 20__ will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Engagement Letter as of the date first above written.

CONSULTANT

CITY OF RAMSEY

By: _____

Its: Mayor

By: _____

By: _____

Its: City Administrator

Its: _____

Recommended:

By: _____
Its: Public Works Director

Approved as to Form:

By: _____
Its: City Attorney

EXHIBIT A

SERVICES TO BE PERFORMED BY CONSULTANT

1. Project Engineering – Provide interpretation of plans and specifications, shop drawing reviews, attend weekly construction meetings and onsite construction meetings as necessary, for the Sunwood Drive and Armstrong Boulevard projects. WSB will coordinate with Landform, if necessary, on the construction plans they prepared.
2. Construction Staking – Provide survey control and construction staking for the Sunwood Drive and Armstrong Boulevard projects. Obtain information necessary for the preparation of record plans.
3. Contract Administration and Inspection – Administer the overall contract for both the Sunwood Drive and Armstrong Boulevard projects. This includes preparing pay requests and change orders, and providing construction inspection services in coordination with the City. This also includes coordination of utility relocations in the corridor.
4. Record Plans – Prepare record plans for the Sunwood Drive and Armstrong Boulevard projects. Project closeout items are also included in this task.

EXHIBIT B

PROJECT SCHEDULE

Construction Start Date of July 7 and completion in 2012

EXHIBIT C

CONSULTANT'S COMPENSATION FOR PROJECT

Table 1
Sunwood Drive and Armstrong Boulevard Intersection Improvements
Revised Construction Services Estimate



	TASKS	Tony H	Nick H	Mary Schwartz Signal	Inspector	Pete Helder	Survey Crew 2-Person	Admin/ Tech	Task Total
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	Direct Expenses (Mileage)								\$ 1,500
	Total Cost								\$ 176,228

The above sums for services shall be Hourly Not to Exceed, subject only to adjustments for a change in scope of services performed, agreed upon in writing by the City and the Consultant.

Memo

To: Ramsey City Council and Ramsey HRA
From: William K. Goodrich, City Attorney
Re: Sunwood Drive Realignment Project/Landform Contract
Date: July 10, 2012

At its June 26, 2012 meeting, the City Council asked for my legal opinion on an issue relating to the City's Sunwood Drive Realignment Improvement Project (the "Project") and a contract between the Housing and Redevelopment Authority of the City of Ramsey (the "HRA") and Landform Professional Services, LLC ("Landform"). The specific issue is whether or not the CITY is contractually obligated to use Landform's services for construction staking of the Project.

BACKGROUND

The City has authorized the acquisition of easements for the Project, has provided for the funding of the Project, has competitively bid the construction of the Project and has awarded a contract for the Project's construction. Thus, there is no question the Project is a **CITY** project as opposed to an HRA project.

The Project's easement acquisition process included acquiring right of way and temporary construction easements from certain Project adjacent land owners, one of which is the HRA. The City acquired necessary easements from the HRA pursuant to an agreement titled: Agreement Related to the Relocation of Sunwood Drive, which agreement was approved by the HRA on April 24, 2012 (the "HRA/City Agreement"). The HRA/City Agreement further grants the CITY the right to remove soil from HRA property for use in connection with construction of the Project.

The HRA and Landform entered into a Purchase of Services Agreement, dated April 1, 2011 whereby these two parties contractually agreed that the HRA would retain Landform for development management services of the property owned by the HRA now known as the COR (the "Landform Contract") The HRA property which is the subject of the Landform Contract is specifically legally described in the Landform Contract.

ISSUE

As stated above the issue is, is the CITY legally obligated pursuant to the Landform Contract to use the services of Landform for construction staking of the Project?

Memorandum to [Click **here** and type addressee name]

July 5, 2012

Page 2

RESPONSE

The short response to the issue is no. The fact that the Project is a CITY project as opposed to an HRA project compels this response.

The Landform Contract creates no contractual relationship between the CITY and Landform. The CITY is therefore free to contract with whomever it chooses for its various construction services required for the Project including construction staking.

Notwithstanding the above, please note this response only interprets the legal obligation of the parties to the Landform Contract, who are the HRA and Landform and NOT the CITY. However, as stated above, this does not preclude the CITY from separately contracting with any vendor it chooses including Landform for services required for the Project.

I trust the above adequately responds to this issue raised at the Council's June 26 meeting.

Meeting Date: 07/10/2012

By: Chris Anderson, Community Development

Information

Title:

Consider Request for 100 Square Foot Temporary Sign for Game Fair

Background:

Mr. Charles Delaney with Game Fair has approached the City with a request to display several temporary signs throughout the community to promote the Game Fair event. One of the proposed temporary signs is 100 square feet in size.

Observations:

City Code Section 117-465 (Temporary Signs) outlines the conditions in which temporary signs can be displayed, including the duration, location and size permitted. Each parcel (or business if on a multi-tenant site) is permitted six (6) weeks per calendar year to display temporary signs (plus an additional four [4] weeks if there have been no sign code violations over the past twelve months) and temporary signs must be located entirely on private property (cannot be placed within the public road right-of-way). Temporary sign size is limited to fifty (50) square feet.

The duration and location of the proposed sign would meet the requirements of City Code, however, the sign size exceeds what is permitted. Mr. Delaney has stated that he has a 100 square foot temporary sign that he would like to display along Highway 10 to promote the Game Fair, which will be held the second and third weekends of August. The Game Fair is a large community event that typically brings a large volume of attendees into the City. With the potential road construction project closing Armstrong Blvd, Mr. Delaney believes that greater visibility and promotion is important to ensure a successful event.

Recommendation:

City Code does not provide flexibility for Staff to authorize a deviation from temporary sign size. On occasion in the past, a special event permit has been a mechanism to authorize a slightly larger than permitted temporary sign. However, the Game Fair operates through an approved conditional use permit and therefore, no special event permit is needed. In lieu of a special event permit, City Council, should they wish to authorize this request for a 100 square foot temporary sign, could by way of a motion, approve this request.

Funding Source:

This request is being handled as part of Staff's regular duties.

Council Action:

Motion to authorize the display of a 100 square foot temporary sign to promote the Game Fair contingent upon compliance with all other temporary sign regulations, such as duration, location and obtaining the necessary permit, and providing written authorization from the property owner of the parcel the sign will be located.

-or-

Motion to deny the request to utilize a 100 square foot temporary sign.

Form Review

Inbox

Reviewed By

Date

Kurt Ulrich

Kurt Ulrich

07/10/2012 01:02 PM

Form Started By: Chris Anderson

Started On: 07/10/2012 11:14 AM

Final Approval Date: 07/10/2012