

**City of Ramsey**  
**Revised Agenda**  
**Regular City Council**  
**Tuesday July 24, 2012**

**7:00 pm**  
**Council Chambers, 7550 Sunwood Drive NW**

- 1. Call to Order**
- 2. Presentation**
- 3. Citizen Input**
- 4. Consent Agenda**
  1. Receive May 2012 Financial Reports - General Fund and Enterprise Funds
  2. Receive Cash & Investments for Period Ending May 31, 2012
  3. Receive plans and specifications and authorization to bid City Project #12-23; SAP 199-107-009 Alpine Drive Reconstruction
  4. Note the Following Boards and Commissions Meeting Minutes:  
  
Environmental Policy Board Meeting Minutes Dated June 4, 2012  
Planning Commission Meeting Minutes Dated June 7, 2012  
Economic Development Authority Meeting Minutes Dated June 14, 2012
5. Approve Exemption for a Gambling License for True Calling Outdoors, Inc.
6. Approve License Applications
7. Consider Change Order for City Improvement Project #12-24 Division B
8. Consider Street Light Installation Contract with Connexus Energy for Sunwood Drive Realignment
9. Request for an Interim Use Permit for Grading and Mining Activities on Outlots A & B Elmcrest Sanctuary; Case of Oakwood Land Development Inc.
10. Adopt Resolution #12-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 6, 2012 through July 18, 2012
11. Adopt Resolution #12-07-XXX Authorizing Partial Payment to Knutson Construction for IP 10-22 Municipal Parking Ramp, Phase II
12. Adopt Resolution 12-07-XXX Authorizing Partial Payment to Julian M. Johnson Construction Corp. for IP 12-24 Storm Sewer Improvements Division B

13. Adopt Resolution 12-07-XXX Authorizing Partial Payment to Dryden Excavating for IP 12-24 Storm Sewer Improvements Division A
14. Report from the Personnel Committee - Meeting Date: July 10, 2012
5. **Approve Agenda**
6. **Public Hearing**
7. **Council Business**
  1. Request for Amended Development Contract and Release from Previous Development Agreement (THE PONDS); Case of First Phoenix Group
  2. Consider Approval of Five (5) Year Curbside Recycling Contract with ACE Solid Waste, Inc.
  3. Introduce Ordinance to Establish GF Game Fair Off-Street Parking Overlay District
  4. Adopt Ordinance Approving Zoning Amendment for COR THREE
  5. Consider Resolution to Approve a Revised Comprehensive Plan Amendment for The COR
  6. Adopti Ordinance Amending the City Code Relating to Noise Nuisance/Sound Levels
  7. Adopt Ordinance to Amend City Code Chapter 10-Animals, Article III Dogs
  8. Consider Acquisition of Tax Forfeit Properties and Resolution #12-07-XXX Authorizing Acquisition of Tax Forfeit Property for Utility Easement Purposes
  9. Update on Sunwood Drive Realignment Project - **Added at the meeting.**
  10. Update on Landform Billing - Added at the meeting.
8. **Mayor/Council/Staff Input**
  1. **There will be no Council Work Session on Tuesday, August 7 due to National Night to Unite**
  2. **Remember to Vote in the Primary Election - August 14, 2012 - Polls open from 7:00 a.m. to 8:00 p.m.**
  3. **The City Council meeting for August 14 has been rescheduled to Monday, August 13, due to the Primary Election**
9. **Adjournment**

**CC Regular Session**

**4. 1.**

**Meeting Date:** 07/24/2012

**By:** Diana Lund, Finance

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**Information**

**Title:**

Receive May 2012 Financial Reports - General Fund and Enterprise Funds

**Background:**

Brief summary of actual revenues and expenditures to date in comparison to adopted budget for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

**Council Action:**

No action required. Informational Only.

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**Attachments**

May 2012 General Fund Financial Report - Budget to Actual

May 2012 Enterprise Funds Financial Reports - Budget to Actual

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**Form Review**

**Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

07/18/2012 10:57 PM

Form Started By: Diana Lund

Started On: 07/11/2012 12:50 PM

Final Approval Date: 07/18/2012

**CITY OF RAMSEY  
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PI May 31, 2012

| GENERAL FUND EXPENDITURES<br>- BY DEPARTMENT - |                       |                           |
|------------------------------------------------|-----------------------|---------------------------|
| Dept                                           | -2012 ADOPTED BUDGET- | -2012 YTD GENERAL LEDGER- |
| Admin                                          | 1,423,788.00          | 563,168.80                |
| Com Dev                                        | 528,852.00            | 199,533.68                |
| Contingency                                    | 230,648.00            | -                         |
| Council                                        | 133,951.00            | 51,564.17                 |
| Finance                                        | 454,044.00            | 157,143.67                |
| Fire                                           | 872,656.00            | 230,530.33                |
| Legal                                          | 121,000.00            | 45,559.88                 |
| Police                                         | 3,121,261.00          | 1,108,430.73              |
| Public Works                                   | 2,761,875.00          | 824,858.16                |
| <b>Grand Total</b>                             | <b>9,648,075.00</b>   | <b>3,180,789.42</b>       |

| GENERAL FUND EXPENDITURES<br>- BY CATEGORY - |                       |                           |
|----------------------------------------------|-----------------------|---------------------------|
| Category                                     | -2012 ADOPTED BUDGET- | -2012 YTD GENERAL LEDGER- |
| Capital Outlay                               | 340,252.00            | 29,329.60                 |
| Debt Service                                 | 213,113.00            |                           |
| Other Services & Charges                     | 2,094,613.00          | 472,866.80                |
| Personal Services                            | 6,232,372.00          | 2,398,377.60              |
| Supplies                                     | 767,725.00            | 280,215.42                |
| <b>Grand Total</b>                           | <b>9,648,075.00</b>   | <b>3,180,789.42</b>       |

| GENERAL FUND REVENUES<br>- BY CATEGORY - |                       |                           |
|------------------------------------------|-----------------------|---------------------------|
| Category                                 | -2012 ADOPTED BUDGET- | -2012 YTD GENERAL LEDGER- |
| Taxes                                    | 7,090,150.00          |                           |
| Charges for Services                     | 543,189.00            | 132,496.81                |
| Business Licenses/Permits                | 72,020.00             | 34,090.72                 |
| Fines and Forfeits                       | 108,000.00            | 26,505.62                 |
| Federal Intergovernmental                | 7,000.00              | (7,485.38)                |
| State Intergovernmental                  | 298,300.00            | 69,856.67                 |
| Interest                                 | 80,000.00             |                           |
| Miscellaneous                            | 30,500.00             | 2,909.13                  |
| Non-Business Licenses/Permits            | 364,300.00            | 144,865.60                |
| Transfers in                             | 1,054,616.00          |                           |
| <b>Grand Total</b>                       | <b>9,648,075.00</b>   | <b>403,239.17</b>         |

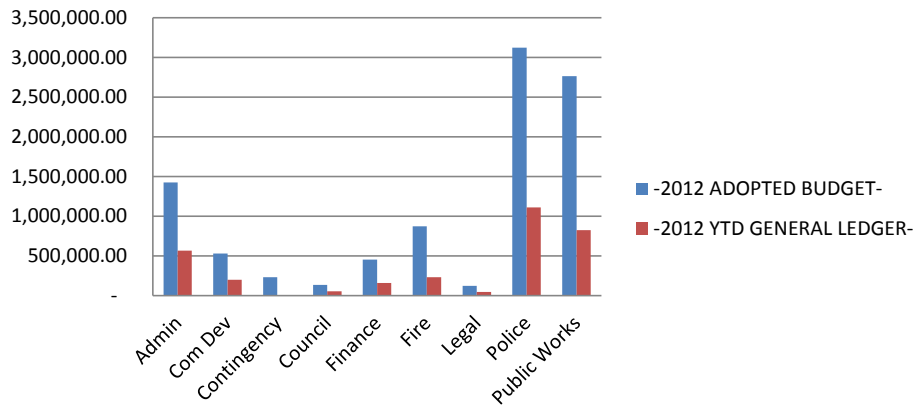


**CITY OF RAMSEY  
FINANCIAL STATEMENT**

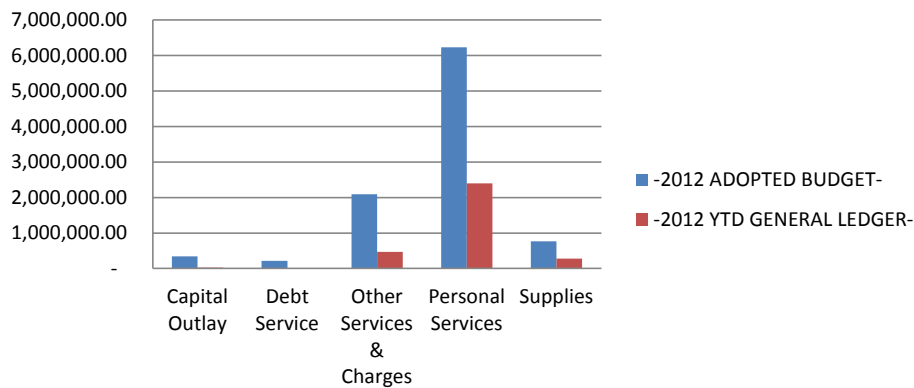


**JANUARY 1, 2012 THROUGH PI** May 31, 2012

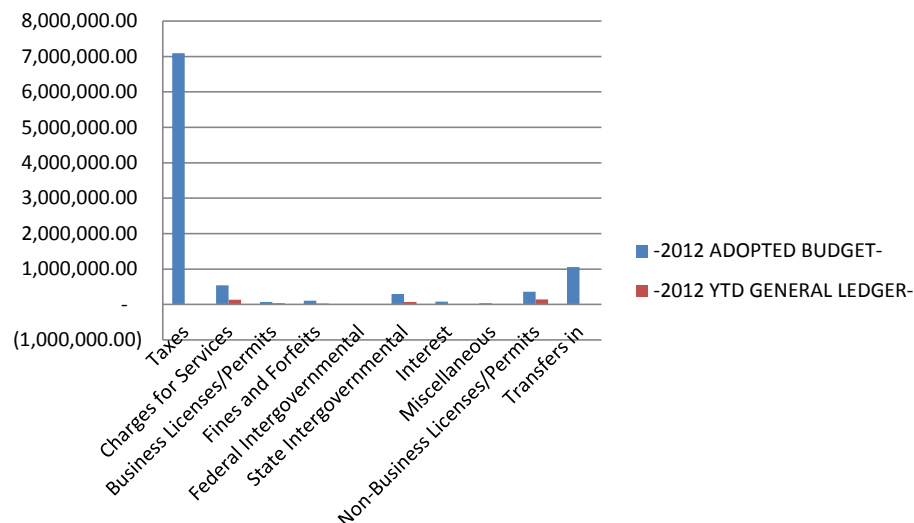
**GENERAL FUND EXPENDITURES - BY DEPARTMENT**



**GENERAL FUND EXPENDITURES - BY CATEGORY**



**GENERAL FUND REVENUES**



**CITY OF RAMSEY  
FINANCIAL STATEMENT**



**JANUARY 1, 2012 THROUGH PERIOD ENDING: May 31, 2012**

| <b>REVENUES</b>                   |                                |                                  |                      |
|-----------------------------------|--------------------------------|----------------------------------|----------------------|
| <b>BUSINESS UNIT</b>              | <b>9601</b>                    | <b>WATER UTILITY</b>             |                      |
| <b>GENERAL LEDGER ACCOUNT</b>     | <b>-2012 REQUESTED BUDGET-</b> | <b>-2012 YTD GENERAL LEDGER-</b> | <b>-% of Budget-</b> |
| 4140 CREDIT CARD PROCESSING FEES  | -                              | (1,023.05)                       | 0.00%                |
| 4273 OTHER STATE GRANTS & AIDS    | -                              | 7,074.00                         | 0.00%                |
| 4609 OTHER MISCELLANEOUS REVENUES | 61,853.00                      | 2,570.05                         | 4.16%                |
| 4652 WATER SALES - RESIDENTIAL    | 963,401.00                     | 145,895.65                       | 15.14%               |
| 4653 WATER SALES-COMMERCIAL       | 676,702.00                     | 83,769.98                        | 12.38%               |
| 4654 WATER PENALTIES              | 32,802.00                      | 5,102.68                         | 15.56%               |
| 4655 WATER METER INSTALLATION     | 5,000.00                       | 3,640.00                         | 72.80%               |
| 4656 WATER METERS                 | 14,000.00                      | 7,584.00                         | 54.17%               |
| 4657 CONNECTION/RECONNECTION FEES | 4,000.00                       | 1,000.00                         | 25.00%               |
| 4701 INTEREST ON INVESTMENTS      | 150,000.00                     | -                                | 0.00%                |
| 4506 PREPAID INTEREST             | -                              | 763.18                           | 0.00%                |
| <b>Grand Total</b>                | <b>1,907,758.00</b>            | <b>256,376.49</b>                |                      |

| <b>EXPENSES</b>                        |                                |                                  |                      |
|----------------------------------------|--------------------------------|----------------------------------|----------------------|
| <b>BUSINESS UNIT</b>                   | <b>9601</b>                    | <b>WATER UTILITY</b>             |                      |
| <b>GENERAL LEDGER ACCOUNT</b>          | <b>-2012 REQUESTED BUDGET-</b> | <b>-2012 YTD GENERAL LEDGER-</b> | <b>-% of Budget-</b> |
| 6102 F.T. REGULAR-WAGES & SALARIES     | 204,354.00                     | 56,567.05                        | 27.68%               |
| 6103 FULL TIME-REGULAR-OVERTIME        | 12,500.00                      | 5,076.73                         | 40.61%               |
| 6105 TEMPORARY-WAGES & SALARIES        | 17,000.00                      | 2,526.00                         | 14.86%               |
| 6121 PERA CONTRIBUTIONS                | 15,722.00                      | 4,962.61                         | 31.56%               |
| 6122 FICA/MEDICARE CONTRIBUTIONS       | 17,890.00                      | 5,352.13                         | 29.92%               |
| 6131 GROUP INSURANCE                   | 20,470.00                      | 8,478.50                         | 41.42%               |
| 6133 WORKERS COMP INSURANCE PREMIUM    | 7,436.00                       | -                                | 0.00%                |
| 6208 MISCELLANEOUS OFFICE SUPPLIES     | 1,000.00                       | -                                | 0.00%                |
| 6223 GASOLINE                          | 5,000.00                       | 1,451.24                         | 29.02%               |
| 6225 DIESEL FUEL                       | 7,000.00                       | 1,446.30                         | 20.66%               |
| <b>6227 LUBRICANTS &amp; ADDITIVES</b> | <b>-</b>                       | <b>103.81</b>                    | <b>0.00%</b>         |
| 6229 SHOP MATERIALS                    | 750.00                         | 56.82                            | 7.58%                |
| 6231 UNIFORMS & TURN-OUT GEAR          | 1,500.00                       | 373.94                           | 24.93%               |
| 6249 MISCELLANEOUS OPERATING SUPPLY    | 13,000.00                      | 5,279.70                         | 40.61%               |
| 6257 OTHER VEHICLE PARTS               | 2,500.00                       | 583.44                           | 23.34%               |
| 6273 UTILITY SYSTEM MAINT SUPPLIES     | 70,000.00                      | 23,059.48                        | 32.94%               |
| 6281 SMALL TOOLS & MINOR EQUIPMENT     | 110,000.00                     | 175.24                           | 0.16%                |
| 6292 WATER METERS FOR RESALE           | 20,000.00                      | -                                | 0.00%                |
| 6315 MISCELLANEOUS PROFESSIONAL SER    | 54,330.00                      | 19,792.32                        | 36.43%               |
| 6322 POSTAGE                           | 2,000.00                       | 157.89                           | 7.89%                |
| 6323 CELLULAR PHONES                   | 2,400.00                       | 953.30                           | 39.72%               |
| 6335 TRAINING                          | 1,600.00                       | 930.72                           | 58.17%               |
| 6352 GENERAL NOTICE & PUBLIC INFOR     | 600.00                         | -                                | 0.00%                |
| 6361 GENERAL LIABILITY/PROPERTY INS    | 24,000.00                      | -                                | 0.00%                |
| 6371 ELECTRIC UTILITIES                | 125,000.00                     | 18,577.00                        | 14.86%               |
| 6372 WATER/IRRIGATION                  | 800.00                         | -                                | 0.00%                |
| 6373 GAS                               | 4,000.00                       | 804.60                           | 20.12%               |
| 6374 REFUSE/RECYCLING                  | 600.00                         | 133.95                           | 22.33%               |
| 6381 BUILDING & STRUCTURE REPAIR       | 500.00                         | -                                | 0.00%                |
| <b>6439 OTHER MISCELLANEOUS</b>        | <b>17,000.00</b>               | <b>10,231.00</b>                 | <b>60.18%</b>        |
| <b>6451 MEMBERSHIP DUES</b>            | <b>800.00</b>                  | <b>1,089.50</b>                  | <b>136.19%</b>       |
| 6489 OTHER CONTRACTED SERVICES         | 27,000.00                      | 5,744.56                         | 21.28%               |
| 6722 DEPRECIATION                      | 623,308.00                     | -                                | 0.00%                |
| 6820 OPERATING TRANSFERS TO OTHER F    | 34,000.00                      | -                                | 0.00%                |
| <b>Grand Total</b>                     | <b>1,444,060.00</b>            | <b>173,907.83</b>                |                      |

**CITY OF RAMSEY  
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: May 31, 2012

| REVENUES               |                         |                           |               |
|------------------------|-------------------------|---------------------------|---------------|
| BUSINESS UNIT          | 9601                    | WATER UTILITY             |               |
| GENERAL LEDGER ACCOUNT | -2012 REQUESTED BUDGET- | -2012 YTD GENERAL LEDGER- | -% of Budget- |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY  
FINANCIAL STATEMENT**



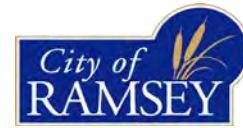
**JANUARY 1, 2012 THROUGH PERIOD ENDING: May 31, 2012**

| <b>REVENUES</b>                    |                                |                                  |                      |
|------------------------------------|--------------------------------|----------------------------------|----------------------|
| <b>BUSINESS UNIT</b>               | <b>9602</b>                    | <b>SEWER UTILITY</b>             |                      |
| <b>GENERAL LEDGER ACCOUNT</b>      | <b>-2012 REQUESTED BUDGET-</b> | <b>-2012 YTD GENERAL LEDGER-</b> | <b>-% of Budget-</b> |
| 4140 CREDIT CARD PROCESSING FEES   | -                              | (951.49)                         | 0.00%                |
| 4356 SEWER AVAILABILITY CHARGE-ADM | 1,000.00                       | 307.45                           | 30.75%               |
| 4609 OTHER MISCELLANEOUS REVENUES  | 18,546.00                      | -                                | 0.00%                |
| 4661 RESIDENTIAL-SEWER CHARGES     | 925,057.00                     | 235,847.40                       | 25.50%               |
| 4662 COMMERCIAL-SEWER CHARGES      | 311,381.00                     | 77,607.78                        | 24.92%               |
| 4663 SEWER PENALTIES               | 24,729.00                      | 7,223.19                         | 29.21%               |
| 4701 INTEREST ON INVESTMENTS       | 50,000.00                      | -                                | 0.00%                |
| <b>Grand Total</b>                 | <b>1,330,713.00</b>            | <b>320,034.33</b>                |                      |

| <b>EXPENSES</b>                            |                                |                                  |                      |
|--------------------------------------------|--------------------------------|----------------------------------|----------------------|
| <b>BUSINESS UNIT</b>                       | <b>9602</b>                    | <b>SEWER UTILITY</b>             |                      |
| <b>GENERAL LEDGER ACCOUNT</b>              | <b>-2012 REQUESTED BUDGET-</b> | <b>-2012 YTD GENERAL LEDGER-</b> | <b>-% of Budget-</b> |
| 6102 F.T. REGULAR-WAGES & SALARIES         | 100,563.00                     | 8,568.34                         | 8.52%                |
| 6103 FULL TIME-REGULAR-OVERTIME            | 2,000.00                       | 228.03                           | 11.40%               |
| 6105 TEMPORARY-WAGES & SALARIES            | 5,500.00                       | 35.00                            | 0.64%                |
| 6121 PERA CONTRIBUTIONS                    | 7,436.00                       | 658.88                           | 8.86%                |
| 6122 FICA/MEDICARE CONTRIBUTIONS           | 8,267.00                       | 683.88                           | 8.27%                |
| 6133 WORKERS COMP INSURANCE PREMIUM        | 2,798.00                       | -                                | 0.00%                |
| 6225 DIESEL FUEL                           | 2,500.00                       | -                                | 0.00%                |
| 6249 MISCELLANEOUS OPERATING SUPPLY        | 10,000.00                      | 370.63                           | 3.71%                |
| 6275 OTHER EQUIPMENT PARTS                 | 2,500.00                       | -                                | 0.00%                |
| <b>6315 MISCELLANEOUS PROFESSIONAL SER</b> | <b>16,000.00</b>               | <b>26,321.00</b>                 | <b>164.51%</b>       |
| 6335 TRAINING                              | 1,500.00                       | 646.00                           | 43.07%               |
| 6361 GENERAL LIABILITY/PROPERTY INS        | 9,500.00                       | -                                | 0.00%                |
| 6371 ELECTRIC UTILITIES                    | 9,500.00                       | 2,518.65                         | 26.51%               |
| 6373 GAS                                   | 2,400.00                       | 557.97                           | 23.25%               |
| 6374 REFUSE/RECYCLING                      | 500.00                         | 133.95                           | 26.79%               |
| 6377 SEWER SERVICE CHARGE                  | 541,073.00                     | 270,536.52                       | 50.00%               |
| 6489 OTHER CONTRACTED SERVICES             | 22,000.00                      | 6,487.01                         | 29.49%               |
| 6722 DEPRECIATION                          | 497,434.00                     | -                                | 0.00%                |
| 6820 OPERATING TRANSFERS TO OTHER F        | 28,000.00                      | -                                | 0.00%                |
| <b>Grand Total</b>                         | <b>1,269,471.00</b>            | <b>317,745.86</b>                |                      |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY  
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: May 31, 2012

| REVENUES                         |                         |                           |               |  |
|----------------------------------|-------------------------|---------------------------|---------------|--|
| BUSINESS UNIT                    | 9603                    | STREET LIGHT UTILITY      |               |  |
| GENERAL LEDGER ACCOUNT           | -2012 REQUESTED BUDGET- | -2012 YTD GENERAL LEDGER- | -% of Budget- |  |
| 4140 CREDIT CARD PROCESSING FEES | -                       | (116.36)                  | 0.00%         |  |
| 4681 CHARGES FOR STREET LIGHTS   | 168,312.00              | 32,212.56                 | 19.14%        |  |
| 4682 ST LIGHT O/M CHARGE         | 360.00                  | -                         | 0.00%         |  |
| 4683 STREET LIGHTING PENALTIES   | 3,366.00                | 1,191.91                  | 35.41%        |  |
| 4701 INTEREST ON INVESTMENTS     | 20,000.00               | -                         | 0.00%         |  |
| 4684 PRIORITY STREET LIGHT       | -                       | 11,130.15                 | 0.00%         |  |
| <b>Grand Total</b>               | <b>192,038.00</b>       | <b>44,418.26</b>          |               |  |

| EXPENSES                            |                         |                           |               |  |
|-------------------------------------|-------------------------|---------------------------|---------------|--|
| BUSINESS UNIT                       | 9603                    | STREET LIGHT UTILITY      |               |  |
| GENERAL LEDGER ACCOUNT              | -2012 REQUESTED BUDGET- | -2012 YTD GENERAL LEDGER- | -% of Budget- |  |
| 6271 SIGN REPAIR MATERIALS          | -                       | -                         | 0.00%         |  |
| 6371 ELECTRIC UTILITIES             | 122,000.00              | 40,929.23                 | 33.55%        |  |
| 6489 OTHER CONTRACTED SERVICES      | 12,328.00               | 2,666.97                  | 21.63%        |  |
| 6722 DEPRECIATION                   | 33,997.00               | -                         | 0.00%         |  |
| 6820 OPERATING TRANSFERS TO OTHER F | 14,000.00               | -                         | 0.00%         |  |
| <b>Grand Total</b>                  | <b>182,325.00</b>       | <b>43,596.20</b>          |               |  |

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**CITY OF RAMSEY  
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: May 31, 2012

| REVENUES                           |                         |                           |               |  |
|------------------------------------|-------------------------|---------------------------|---------------|--|
| BUSINESS UNIT                      | 9604                    | RECYCLING UTILITY         |               |  |
| GENERAL LEDGER ACCOUNT             | -2012 REQUESTED BUDGET- | -2012 YTD GENERAL LEDGER- | -% of Budget- |  |
| 4140 CREDIT CARD PROCESSING FEES   | -                       | (147.44)                  | 0.00%         |  |
| 4287 OTHER LOCAL GOVERNMENT GRANTS | 50,165.00               | -                         | 0.00%         |  |
| 4609 OTHER MISCELLANEOUS REVENUES  | -                       | 573.65                    | 0.00%         |  |
| 4671 RECYCLING CHARGES             | 280,000.00              | 71,944.69                 | 25.69%        |  |
| 4672 RECYCLING PENALTIES           | 5,600.00                | 1,783.53                  | 31.85%        |  |
| 4701 INTEREST ON INVESTMENTS       | 200.00                  | -                         | 0.00%         |  |
| <b>Grand Total</b>                 | <b>335,965.00</b>       | <b>74,154.43</b>          |               |  |

| EXPENSES                            |                         |                           |               |  |
|-------------------------------------|-------------------------|---------------------------|---------------|--|
| BUSINESS UNIT                       | 9604                    | RECYCLING UTILITY         |               |  |
| GENERAL LEDGER ACCOUNT              | -2012 REQUESTED BUDGET- | -2012 YTD GENERAL LEDGER- | -% of Budget- |  |
| 6102 F.T. REGULAR-WAGES & SALARIES  | 5,143.00                | 2,225.84                  | 43.28%        |  |
| 6103 FULL TIME-REGULAR-OVERTIME     | -                       | 248.79                    | 0.00%         |  |
| 6121 PERA CONTRIBUTIONS             | 373.00                  | 185.98                    | 49.86%        |  |
| 6122 FICA/MEDICARE CONTRIBUTIONS    | 393.00                  | 154.82                    | 39.39%        |  |
| 6133 WORKERS COMP INSURANCE PREMIUM | 87.00                   | -                         | 0.00%         |  |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 7,000.00                | 1,944.34                  | 27.78%        |  |
| 6322 POSTAGE                        | 250.00                  | 59.20                     | 23.68%        |  |
| 6489 OTHER CONTRACTED SERVICES      | 299,000.00              | 120,088.71                | 40.16%        |  |
| 6820 OPERATING TRANSFERS TO OTHER F | 8,500.00                | -                         | 0.00%         |  |
| <b>Grand Total</b>                  | <b>320,746.00</b>       | <b>124,907.68</b>         |               |  |

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**CITY OF RAMSEY  
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: May 31, 2012

| REVENUES                          |                         |                           |               |  |
|-----------------------------------|-------------------------|---------------------------|---------------|--|
| BUSINESS UNIT                     | 9605                    | STORM WATER UTILITY       |               |  |
| GENERAL LEDGER ACCOUNT            | -2012 REQUESTED BUDGET- | -2012 YTD GENERAL LEDGER- | -% of Budget- |  |
| 4140 CREDIT CARD PROCESSING FEES  | -                       | (205.63)                  | 0.00%         |  |
| 4609 OTHER MISCELLANEOUS REVENUES | -                       | -                         | 0.00%         |  |
| 4693 STORM WATER-RESIDENTIAL      | 305,790.00              | 78,068.04                 | 25.53%        |  |
| 4694 STORM WATER-COMMERCIAL       | 302,629.00              | 80,286.40                 | 26.53%        |  |
| 4695 STORM WATER-PENALTIES        | 12,168.00               | 3,378.77                  | 27.77%        |  |
| 4701 INTEREST ON INVESTMENTS      | 5,000.00                | -                         | 0.00%         |  |
| <b>Grand Total</b>                | <b>625,587.00</b>       | <b>161,527.58</b>         |               |  |

| EXPENSES                                   |                         |                           |                |  |
|--------------------------------------------|-------------------------|---------------------------|----------------|--|
| BUSINESS UNIT                              | 9605                    | STORM WATER UTILITY       |                |  |
| GENERAL LEDGER ACCOUNT                     | -2012 REQUESTED BUDGET- | -2012 YTD GENERAL LEDGER- | -% of Budget-  |  |
| 6102 F.T. REGULAR-WAGES & SALARIES         | 86,991.00               | 7,852.25                  | 9.03%          |  |
| 6103 FULL TIME-REGULAR-OVERTIME            | -                       | -                         | 0.00%          |  |
| <b>6105 TEMPORARY-WAGES &amp; SALARIES</b> | <b>-</b>                | <b>177.00</b>             | <b>0.00%</b>   |  |
| 6121 PERA CONTRIBUTIONS                    | 6,307.00                | 569.29                    | 9.03%          |  |
| 6122 FICA/MEDICARE CONTRIBUTIONS           | 6,655.00                | 600.11                    | 9.02%          |  |
| 6133 WORKERS COMP INSURANCE PREMIUM        | 2,894.00                | -                         | 0.00%          |  |
| 6223 GASOLINE                              | 2,000.00                | 1,104.18                  | 55.21%         |  |
| <b>6225 DIESEL FUEL</b>                    | <b>300.00</b>           | <b>528.24</b>             | <b>176.08%</b> |  |
| <b>6229 SHOP MATERIALS</b>                 | <b>-</b>                | <b>32.70</b>              | <b>0.00%</b>   |  |
| 6249 MISCELLANEOUS OPERATING SUPPLY        | 13,000.00               | 1,221.70                  | 9.40%          |  |
| 6257 OTHER VEHICLE PARTS                   | 7,000.00                | 1,327.89                  | 18.97%         |  |
| 6315 MISCELLANEOUS PROFESSIONAL SER        | 42,000.00               | 21,702.45                 | 51.67%         |  |
| 6361 GENERAL LIABILITY/PROPERTY INS        | 5,000.00                | -                         | 0.00%          |  |
| 6371 ELECTRIC UTILITIES                    | 2,420.00                | 655.62                    | 27.09%         |  |
| 6373 GAS                                   | 2,500.00                | 557.96                    | 22.32%         |  |
| 6374 REFUSE/RECYCLING                      | 500.00                  | 133.92                    | 26.78%         |  |
| <b>6375 SEWER</b>                          | <b>-</b>                | <b>9,311.38</b>           | <b>0.00%</b>   |  |
| 6451 MEMBERSHIP DUES                       | 39,162.00               | 39,162.00                 | 100.00%        |  |
| <b>6489 OTHER CONTRACTED SERVICES</b>      | <b>15,200.00</b>        | <b>20,072.97</b>          | <b>132.06%</b> |  |
| 6722 DEPRECIATION                          | 235,517.00              | -                         | 0.00%          |  |
| 6820 OPERATING TRANSFERS TO OTHER F        | 23,000.00               | -                         | 0.00%          |  |
| <b>Grand Total</b>                         | <b>490,446.00</b>       | <b>105,009.66</b>         |                |  |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CC Regular Session****4. 2.****Meeting Date:** 07/24/2012**By:** Diana Lund, Finance

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**Information****Title:**

Receive Cash &amp; Investments for Period Ending May 31, 2012

**Background:**

Report on the City's cash and investments for the period ending May 31, 2012. Cash balances graph reflects the changes in cash balances on the city's major funds for the period ending May 31, 2012 in comparison to year ending December 31, 2011. December 31, 2011 numbers reflect final audited numbers.

**Council Action:**

None required. Informational Only.

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**Attachments**Cash & Investments for Period Ending June 30, 2012Cash Balances on Major City Funds - June 30, 2012

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**Form Review****Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

07/18/2012 10:57 PM

Form Started By: Diana Lund

Started On: 07/11/2012 12:50 PM

Final Approval Date: 07/18/2012



**CITY OF RAMSEY**  
**REPORT OF POOLED CASH FLOWS**  
**Period Ended June, 2012**

|                                                         | June-12<br>CURRENT MONTH | 2012<br>YEAR-TO-DATE |
|---------------------------------------------------------|--------------------------|----------------------|
| <b>CASH AND TEMPORARY INVESTMENTS</b>                   |                          |                      |
| <b>BEGINNING BALANCE</b>                                | \$ 41,590,958.22         | \$ 45,949,302.73     |
| <b>CASH INFLOWS:</b>                                    |                          |                      |
| Daily Deposit                                           | 480,754.07               | 3,532,401.15         |
| Tax Settlements                                         | 3,280,000.00             | 3,369,679.38         |
| U/B Receipts                                            | 57,592.40                | 1,494,935.46         |
| Credit Cards                                            | 20,588.64                | 172,942.10           |
| Interest Earnings [Net of Interest Paid on Investments] | 91,171.18                | 483,667.94           |
| Bond Proceeds                                           | 12,137.35                | 12,137.35            |
| <b>TOTAL CASH INFLOW</b>                                | \$ 3,942,243.64          | \$ 9,065,763.38      |
| <b>TOTAL CASH AVAILABLE</b>                             | \$ 45,533,201.86         | \$ 55,015,066.11     |
| <b>CASH OUTFLOWS:</b>                                   |                          |                      |
| Prepaid Checks                                          | 442,954.93               | \$ 2,688,857.90      |
| Bills Lists                                             | 701,071.22               | 3,221,326.57         |
| F&C Draws                                               | 223,523.31               | 659,201.94           |
| Ramsey Rail - Northstar                                 | 2,375,000.00             | 3,562,500.00         |
| Pay Estimates                                           | 371,947.30               | 1,688,333.30         |
| Credit Cards                                            | 1,618.49                 | 5,688.15             |
| Payroll - Net                                           | 254,797.70               | 1,688,310.63         |
| Flex Reimbursement                                      | 7,930.12                 | 47,756.80            |
| Void Checks/Dormant Checks Paid                         | (2,459.96)               | (6,318.96)           |
| Debt Service                                            | 89,406.25                | 391,580.00           |
| Miscellaneous [Bank Charges; etc.]                      | 78.05                    | 495.33               |
| <b>TOTAL CASH OUTFLOW</b>                               | \$ 4,465,867.41          | \$ 13,947,731.66     |
| <b>POOLED CASH AND TEMPORARY INVESTMENTS</b>            |                          |                      |
| <b>ENDING BALANCE</b>                                   | \$ 41,067,334.45         | \$ 41,067,334.45     |
| <b>MEMO - NET 2012 CASH INFLOW ( OUTFLOW)</b>           | (523,623.77)             | (4,881,968.28)       |

**INVESTMENT PORTFOLIO SUMMARY**

|                          |                  |                  |
|--------------------------|------------------|------------------|
| <b>BEGINNING BALANCE</b> | \$ 34,417,809.74 | \$ 42,230,022.32 |
| Purchases                | 525,000.00       | 9,988,000.00     |
| Maturities/Sales         | (1,103,148.30)   | (18,378,360.88)  |
| <b>ENDING BALANCE</b>    | \$ 33,839,661.44 | \$ 33,839,661.44 |

## 2012 CASH AND INVESTMENT ACTIVITY

| CITY     | STATED     |          |                      |                        | PRIN         |              | SOLD/        | BV                       |           |        |
|----------|------------|----------|----------------------|------------------------|--------------|--------------|--------------|--------------------------|-----------|--------|
| INVEST # | MAT        | BROKER   | SECURITY             | CUSIP                  | BAL          | PURCH        | MATURE       | PRIN                     | PAR       | YTM    |
|          | DATE       |          | DESCRIP              |                        | 1/1/2012     | 2012         | 2012         | 12/31/2012               |           |        |
| 031029   | 9/15/2011  | Landmark | CD-Landmark          | old-12456<br>new-13672 | 317,299.14   |              |              | 317,299.14<br>317,299.14 | 256,633   | 1.50%  |
| 120320   | 9/20/2012  | 4M       | Term Series 4M       |                        |              | 2,000,000.00 | 0.00         | 2,000,000.00             | 2,000,000 | 0.13%  |
| 110714A  | 1/12/2012  | 4M       | Term Series 4M       |                        | 2,000,000.00 |              | 2,000,000.00 | 0.00                     | 2,000,000 | 0.20%  |
| 111220A  | 3/20/2012  | BOW      | CD-BOW               |                        | 1,000,000.00 |              | 1,000,000.00 | 0.00                     | 1,000,000 | 0.44%  |
| 111220B  | 6/20/2012  | BOW      | CD-BOW               |                        | 2,000,000.00 |              | 2,000,000.00 | 0.00                     | 2,000,000 | 0.72%  |
| 111230   | 3/30/2012  | BOW      | CD-BOW               |                        | 2,000,000.00 |              | 2,000,000.00 | 0.00                     | 2,000,000 | 0.38%  |
| 110714C  | 1/13/2012  | BOW      | CD-BOW               | 102992                 | 1,000,000.00 |              | 1,000,000.00 | 0.00                     | 1,000,000 | 0.26%  |
| 110714D  | 4/13/2012  | BOW      | CD-BOW               | 102993                 | 1,000,000.00 |              | 1,000,000.00 | 0.00                     | 1,000,000 | 0.32%  |
| 110727   | 1/27/2017  | BOW      | FHLB                 | 313374T34-0V0          | 500,000.00   |              | 500,000.00   | 0.00                     | 500,000   | 2.35%  |
| 091229D  | 12/29/2014 | BOW      | FFCB                 | 31331JAN3              | 1,000,000.00 |              | 0.00         | 1,000,000.00             | 1,000,000 | 2.75%  |
| 100305   | 3/5/2015   | BOW      | FFCB                 | 31331JFY4              | 1,000,000.00 |              | 1,000,000.00 | 0.00                     | 1,000,000 | 2.75%  |
| 100723   | 7/23/2015  | BOW      | FNMA                 | 3134G1MG6062           | 1,000,000.00 |              | 1,000,000.00 | 0.00                     | 1,000,000 | 2.45%  |
|          |            |          |                      |                        |              |              |              | 1,000,000.00             |           |        |
|          |            | FNC      | Clearing from 2010   |                        |              |              |              |                          |           |        |
| 101227   | 12/17/2012 | ICD SEC  | CD-ALLY BANK         | 02005QBU6              | 176,000.00   |              | 0.00         | 176,000.00               | 176,000   | 0.85%  |
| 081028   | 10/28/2013 | ICD SEC  | CD-AMERICAN CHA      | 27006                  | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 5.50%  |
| 110609   | 6/9/2014   | ICD SEC  | CD-AMERICAN EXPI     | 02587DAX6              | 250,000.00   |              | 0.00         | 250,000.00               | 250,000   | 1.25%  |
| 100812A  | 8/13/2012  | ICD SEC  | CD-AMERICAN PLU      | 58469                  | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 1.10%  |
| 101229B  | 6/29/2012  | ICD SEC  | CD-AURORA BANK       | 05155TAL2              | 150,000.00   |              | 0.00         | 150,000.00               | 150,000   | 70.00% |
| 110803A  | 2/4/2013   | ICD SEC  | CD-BANCO POPULA      | 05967EGL7              | 200,000.00   |              | 0.00         | 200,000.00               | 200,000   | 0.65%  |
| 091217C  | 6/17/2012  | ICD SEC  | CD-BANK OF AMERI     | 3510                   | 150,000.00   |              | 150,000.00   | 0.00                     | 150,000   | 2.60%  |
| 091203   | 12/3/2014  | ICD SEC  | CD-BANK OF AMERI     | 3510                   | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 3.50%  |
| 111221B  | 10/23/2013 | ICD SEC  | CD-BANK OF CHINA     | 06425HVS3              | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 1.10%  |
| 110629B  | 12/28/2012 | ICD SEC  | CD-BANK OF CHINA     | 06425P4P0              | 146,000.00   |              | 0.00         | 146,000.00               | 146,000   | 0.75%  |
| 081223   | 12/23/2013 | ICD SEC  | CD-BANK OF HOLLA     | 34862                  | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 4.95%  |
| 081009   | 10/9/2013  | ICD SEC  | CD-CAPITOL CITY B    | 33938                  | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 5.25%  |
| 110831   | 2/28/2014  | ICD SEC  | CD-CIT BANK          | 172854AWZ7             | 200,000.00   |              | 0.00         | 200,000.00               | 200,000   | 1.05%  |
| 110803C  | 2/4/2013   | ICD SEC  | CD-CITIZEN BANK C    | 57282                  | 100,905.75   |              | 0.00         | 100,905.75               | 100,000   | 0.60%  |
| 100114   | 1/17/2012  | ICD SEC  | CD-COMMERCIAL B      | 17225                  | 150,000.00   |              | 150,000.00   | 0.00                     | 150,000   | 1.60%  |
| 090220B  | 2/21/2012  | ICD SEC  | CD-COMMONWEAL        | 57201                  | 100,000.00   |              | 100,000.00   | 0.00                     | 100,000   | 2.80%  |
| 110930   | 9/30/2013  | ICD SEC  | CD-COMPASS BANK      | 20449E3C8              | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 1.00%  |
| 111014   | 10/21/2013 | ICD SEC  | CD-COMPASS BANK      | 20449E3Z7              | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 1.05%  |
| 110629A  | 7/1/2013   | ICD SEC  | CD-DISCOVER BAN      | 254670G48              | 248,000.00   |              | 0.00         | 248,000.00               | 248,000   | 0.85%  |
| 101221   | 12/23/2013 | ICD SEC  | CD-DORAL BANK        | 25811LYN3              | 249,000.00   |              | 0.00         | 249,000.00               | 249,000   | 1.45%  |
| 110318   | 9/18/2012  | ICD SEC  | CD-FIRST BANK OF     | 337624U40              | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 1.00%  |
| 120123   | 1/23/2015  | ICD SEC  | CD-STATE BANK OF     | 33664                  |              | 100,000.00   | 0.00         | 100,000.00               | 100,000   | 1.10%  |
| 120131   | 1/30/2015  | ICD SEC  | CD-SAFRA NATIONA     | 786584YA2              | 150,000.00   |              | 0.00         | 150,000.00               | 150,000   | 1.00%  |
| 120210   | 8/12/2013  | ICD SEC  | CD-BMW BANK          | 05568PV46              | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 0.60%  |
| 120208A  | 5/8/2013   | ICD SEC  | CD-BEAL BANK USA     | 07370SK20              |              | 249,000.00   | 0.00         | 249,000.00               | 249,000   | 0.40%  |
| 120208B  | 2/7/2013   | ICD SEC  | CD-SOVEREIGN BAN     | 84603MV29              |              | 249,000.00   | 0.00         | 249,000.00               | 249,000   | 0.40%  |
| 120307   | 4/8/2013   | ICD SEC  | CD-SAFRA NATIONA     | 786580A59              | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 0.35%  |
| 120411   | 4/10/2013  | ICD SEC  | CD-BANK OF INDIA     | 06782D20               | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 0.45%  |
| 120427   | 7/29/2013  | ICD SEC  | CD-PRIVATEBANK &     | 742676SB4              |              | 100,000.00   | 0.00         | 100,000.00               | 100,000   | 0.35%  |
| 120621   | 6/21/2013  | ICD SEC  | CD-BANK BALBAO       | 059457UY5              | 150,000.00   |              | 0.00         | 150,000.00               | 150,000   | 0.50%  |
| 120629   | 7-113      | ICD SEC  | CD-STATE BANK OF     | 33664                  |              | 100,000.00   | 0.00         | 100,000.00               | 100,000   | 0.80%  |
| 091229A  | 7/2/2012   | ICD SEC  | CD-FIRST BANK OF     | 30387                  | 150,000.00   |              | 0.00         | 150,000.00               | 150,000   | 2.15%  |
| 070129   | 1/30/2012  | ICD SEC  | CD-FIRST NATIONAL    | 9995998P1              | 100,000.00   |              | 100,000.00   | 0.00                     | 100,000   | 5.80%  |
| 100602B  | 7/31/2012  | ICD SEC  | CD-GATEWAY BAN       | 35160                  | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 1.60%  |
| 110225   | 2/25/2013  | ICD SEC  | CD-GE CAPITAL FIN    | 36160TQJ8              | 200,000.00   |              | 0.00         | 200,000.00               | 200,000   | 0.95%  |
| 110513   | 8/13/2012  | ICD SEC  | CD-GE MONEY BAN      | 36159CA63              | 200,000.00   |              | 0.00         | 200,000.00               | 200,000   | 0.65%  |
| 11121A   | 10/23/2013 | ICD SEC  | CD-GOLDMAN SACH      | 38143AEB7              | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 1.10%  |
| 070702   | 7/2/2012   | ICD SEC  | CD-JP Morgan Chase   | 32633                  | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 5.45%  |
| 071009   | 10/9/2012  | ICD SEC  | CD-KEYBANK NATI      | 21366                  | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 5.60%  |
| 110629C  | 4/29/2014  | ICD SEC  | CD-LAKESIDE BANK     | 51210SG47              | 249,000.00   |              | 0.00         | 249,000.00               | 249,000   | 1.00%  |
| 090122A  | 1/23/2012  | ICD SEC  | CD-MACON BANK        | 31445                  | 100,000.00   |              | 100,000.00   | 0.00                     | 100,000   | 3.05%  |
| 110613   | 12/13/2013 | ICD SEC  | CD-MEDALLION BA      | 58403BUW4              | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 1.10%  |
| 090423   | 4/23/2012  | ICD SEC  | CD-NORTHBROOK B      | 57082                  | 100,000.00   |              | 100,000.00   | 0.00                     | 100,000   | 2.60%  |
| 071030D  | 10/22/2012 | ICD SEC  | CD-NOVA SAVINGS      | 27148                  | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 5.55%  |
| 100202   | 2/2/2012   | ICD SEC  | CD-Oriental B&T (EU) | 27150                  | 100,000.00   |              | 100,000.00   | 0.00                     | 100,000   | 1.75%  |
| 080103B  | 1/3/2012   | ICD SEC  | CD-PNC Bank (NAT)    | 6557                   | 100,000.00   |              | 100,000.00   | 0.00                     | 100,000   | 5.05%  |
| 090528F  | 5/29/2012  | ICD SEC  | CD-R-G PREMIER BA    | 23018                  | 250,000.00   |              | 250,000.00   | 0.00                     | 250,000   | 3.00%  |
| 071114   | 11/13/2012 | ICD SEC  | CD-SAIGON NATION     | 57974                  | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 5.35%  |
| 110628   | 6/28/2012  | ICD SEC  | CD-STATE BANK OF     | 33664                  | 100,000.00   |              | 99,202.04    | 797.96                   | 100,000   | 0.85%  |
| 110119   | 1/20/2012  | ICD SEC  | CD-STATE BANK OF     | 33664                  | 150,000.00   |              | 150,000.00   | 0.00                     | 150,000   | 0.85%  |
| 070829   | 8/30/2012  | ICD SEC  | CD-TEXAS STATE BANK  |                        | 100,000.00   |              | 0.00         | 100,000.00               | 100,000   | 5.90%  |
| 100602A  | 6/4/2012   | ICD SEC  | CD-UNION NATIONA     | 03661                  | 100,000.00   |              | 100,000.00   | 0.00                     | 100,000   | 1.50%  |

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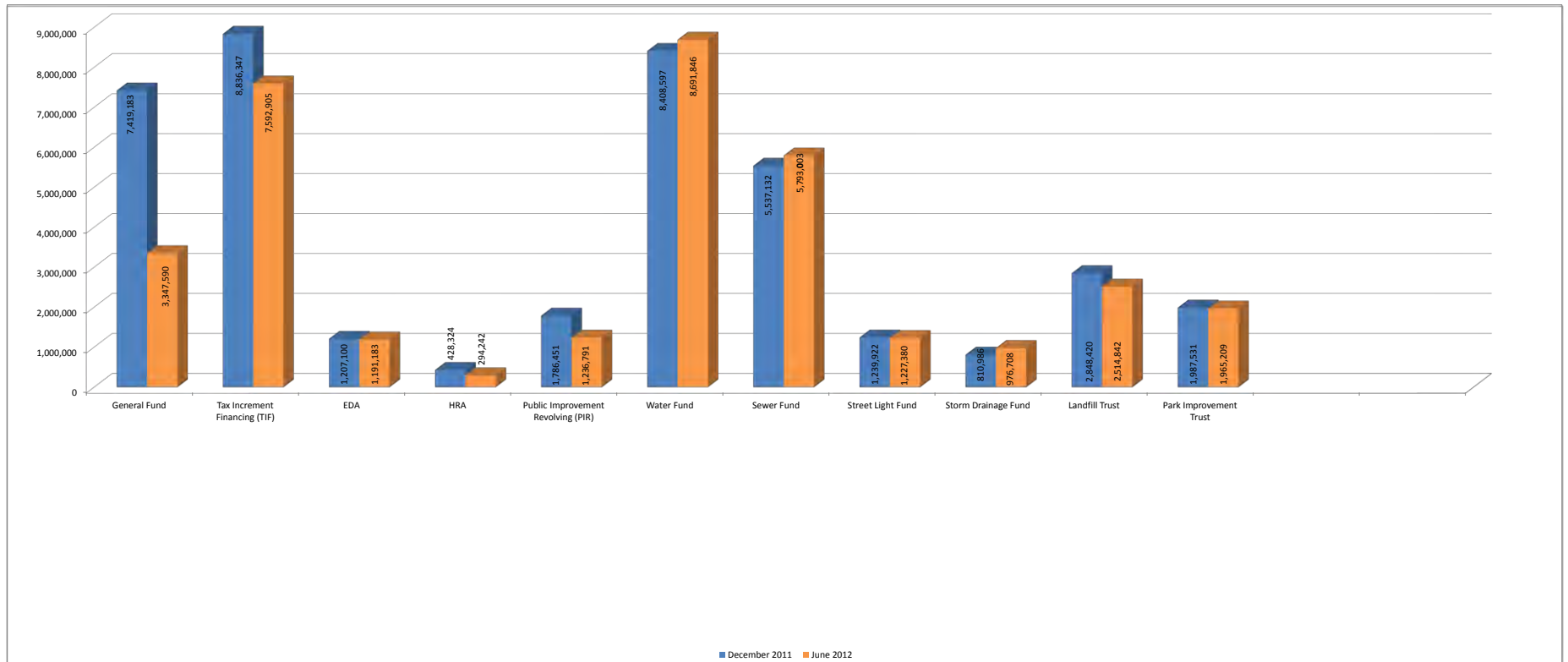
## 2012 CASH AND INVESTMENT ACTIVITY

| CITY     | STATED     |           |                    |             | PRIN       |            | SOLD/      | BV           |           |       |
|----------|------------|-----------|--------------------|-------------|------------|------------|------------|--------------|-----------|-------|
| INVEST # | MAT        |           | SECURITY           |             | BAL        | PURCH      | MATURE     | PRIN         |           |       |
|          | DATE       | BROKER    | DESCRIP            | CUSIP       | 1/1/2012   | 2012       | 2012       | BAL          | PAR       | YTM   |
|          |            |           |                    |             |            |            |            | 12/31/2012   |           |       |
| 110921   | 3/21/2013  | ICD SEC   | CD-GOLDMAN SACHS   | 3814265W1   | 100,000.00 |            | 0.00       | 100,000.00   | 100,000   | 0.65% |
| 111005   | 10/5/2026  | ICD SEC   | CD-WELLS FARGO E   | 949748K97   | 150,000.00 |            | 0.00       | 150,000.00   | 150,000   | 3.00% |
| 081212I  | 12/12/2013 | ICD SEC   | CD-WORLDS FOREM    | 57079       | 100,000.00 |            | 0.00       | 100,000.00   | 100,000   | 4.95% |
| 090331   | 4/2/2012   | ICD SEC   | CD-YADKIN VALLE    | 19861       | 100,000.00 |            | 100,000.00 | 0.00         | 100,000   | 2.60% |
|          |            |           |                    |             |            |            |            | 5,967,703.71 |           |       |
| 090102A  | 1/25/2033  | Com Sec   | FNR 2003-19 ME     | 31392JG5    | 64,545.19  |            | 10,166.25  | 54,378.94    | 165,176   | 3.95% |
| 090102B  | 12/25/2018 | Com Sec   | FNR 2003-120 BY    | 31393UGR8   | 191,156.41 |            | 28,141.21  | 163,015.20   | 200,000   | 3.98% |
| 080128C  | 1/15/2038  | Com Sec   | FHR 3404 JC        | 31397PTH3   | 385,807.83 |            | 62,391.37  | 323,416.46   | 1,000,000 | 4.74% |
| 080128F  | 7/6/2012   | Com Sec   | CD-INDEPENDENT E   | 45383XB77   | 100,000.00 |            | 0.00       | 100,000.00   | 100,000   | 4.10% |
|          |            |           |                    |             |            |            |            | 640,810.60   |           |       |
| 081119B  | 2/1/2012   | Northland | ELK RIVER SCHOOL   | 287425-xm-9 | 95,000.00  |            | 95,000.00  | 0.00         | 95,000    | 5.00% |
| 120214A  | 9/1/2017   | Northland | TAOS NEW MEX SD    | 876014-FV-8 |            | 175,000.00 | 0.00       | 175,000.00   | 175,000   | 4.63% |
| 120214B  | 2/1/2012   | Northland | ST FRANCIS ISD#15  | 789466-PU-7 |            | 250,000.00 | 0.00       | 250,000.00   | 250,000   | 4.40% |
| 120215A  | 2/1/2012   | Northland | MINNETONKA ISD #   | 604195-SB-4 |            | 50,000.00  | 0.00       | 50,000.00    | 50,000    | 5.20% |
| 120215B  | 2/1/2012   | Northland | CEDAR RAPIDS IO T. | 150528-JU-2 |            | 50,000.00  | 0.00       | 50,000.00    | 50,000    | 4.55% |
| 120215C  | 2/1/2012   | Northland | WESTERN LAKE SU    | 958522-WV-4 |            | 100,000.00 | 0.00       | 100,000.00   | 100,000   | 3.15% |
| 120308A  | 12/1/2020  | Northland | SHOREWOOD WIS T.   | 825230-KU-8 |            | 150,000.00 | 0.00       | 150,000.00   | 150,000   | 2.50% |
| 120308B  | 12/1/2022  | Northland | SHOREWOOD WIS T.   | 825230-KW-4 |            | 150,000.00 | 0.00       | 150,000.00   | 150,000   | 2.80% |
| 120308C  | 12/1/2027  | Northland | SHOREWOOD WIS T.   | 825230-LB-9 |            | 225,000.00 | 0.00       | 225,000.00   | 225,000   | 3.25% |
| 120308D  | 12/1/2028  | Northland | SHOREWOOD WIS T.   | 825230-LC-7 |            | 465,000.00 | 0.00       | 465,000.00   | 465,000   | 3.15% |
| 120321   | 3/1/2022   | Northland | MADISION WI SCHO   | 558495-KN-6 |            | 500,000.00 | 0.00       | 500,000.00   | 500,000   | 2.50% |
| 120606A  | 6/1/2023   | Northland | CEDAR RAPIDS IO T. | 150528-PA-9 |            | 140,000.00 | 0.00       | 140,000.00   | 140,000   | 2.70% |
| 1209060B | 6/1/2022   | Northland | CEDAR RAPIDS IO T. | 150528-N2-6 |            | 135,000.00 | 0.00       | 135,000.00   | 135,000   | 2.50% |
| 081218A  | 2/1/2012   | Northland | CHASKA MN ISD #11  | 161681-RG-8 | 250,000.00 |            | 250,000.00 | 0.00         | 250,000   | 4.40% |
| 090827   | 2/1/2012   | Northland | MANKATO MN ISD#    | 563690-MP-8 | 505,000.00 |            | 505,000.00 | 0.00         | 505,000   | 2.20% |
| 090217A  | 3/1/2012   | Northland | STILLWATER ISC #8  | 860758-PW-5 | 315,000.00 |            | 315,000.00 | 0.00         | 315,000   | 2.65% |
| 080415   | 4/1/2012   | Northland | BURLINGTON AREA    | 121493-6T-1 | 115,000.00 |            | 115,000.00 | 0.00         | 320,000   | 4.20% |
| 110324   | 4/1/2012   | Northland | NORTHLAND PINES    | 666509-GU-2 | 150,000.00 |            | 150,000.00 | 0.00         | 150,000   | 5.20% |
| 110816A  | 10/1/2016  | Northland | WESTIN LAKE SUPE   | 958522-WR-1 | 350,000.00 |            | 0.00       | 350,000.00   | 350,000   | 2.10% |
| 111031   | 6/1/2018   | Northland | RACINE WIS TAXAB   | 750021-6D-4 | 755,000.00 |            | 0.00       | 755,000.00   | 755,000   | 2.10% |
| 110816B  | 10/1/2017  | Northland | WESTIN LAKE SUPE   | 958522-WS-9 | 350,000.00 |            | 0.00       | 350,000.00   | 350,000   | 2.50% |
| 110602   | 7/5/2014   | Northland | ELKHART, IN COMM   | 287515-SF-8 | 250,000.00 |            | 0.00       | 250,000.00   | 250,000   | 5.75% |
| 110608   | 2/1/2019   | Northland | WADENA MN BAB      | 930217-JD-7 | 95,000.00  |            | 0.00       | 95,000.00    | 95,000    | 3.94% |
| 110714B  | 10/1/2016  | Northland | WAUWATO WIS REF    | 943504-R2-8 | 300,000.00 |            | 0.00       | 300,000.00   | 300,000   | 1.90% |
| 110913A  | 12/1/2015  | Northland | APPLETON MN TAX.   | 03805A-KR-8 | 140,000.00 |            | 0.00       | 140,000.00   | 140,000   | 1.60% |
| 110913B  | 12/1/2016  | Northland | APPLETON MN TAX.   | 038051-KS-6 | 110,000.00 |            | 0.00       | 110,000.00   | 110,000   | 2.00% |
| 110715   | 10/22/2014 | Northland | CD-BMW BANK        | 05568P-YZ-4 | 147,000.00 |            | 0.00       | 147,000.00   | 147,000   | 1.55% |
| 101230B  | 4/1/2012   | Northland | LACROSSE CTY WIS   | 502606-QS-8 | 100,000.00 |            | 100,000.00 | 0.00         | 100,000   | 1.00% |
| 101223   | 6/1/2012   | Northland | LINN CTY IOWA TA   | 535783-FY-5 | 465,000.00 |            | 465,000.00 | 0.00         | 465,000   | 0.85% |
| 080707   | 12/1/2012  | Northland | LACROSSE WI TAX    | 502768-B8-6 | 135,000.00 |            | 0.00       | 135,000.00   | 135,000   | 5.09% |
| 090630A  | 12/30/2012 | Northland | MCGREGOR ISD #00   | 580705-GK-1 | 100,000.00 |            | 0.00       | 100,000.00   | 100,000   | 2.75% |
| 040518   | 2/1/2013   | Northland | FNMA 254663        | 31371K-Z4-6 | 8,004.83   |            | 4,568.54   | 3,436.29     | 272,453   | 3.77% |
| 090212A  | 2/1/2013   | Northland | ROSEMOUNT ISD#15   | 777594-WW-8 | 150,000.00 |            | 0.00       | 150,000.00   | 150,000   | 3.00% |
| 090820A  | 2/1/2013   | Northland | LACQUI PARLE VAL   | 505468-AH-1 | 115,000.00 |            | 0.00       | 115,000.00   | 115,000   | 2.65% |
| 090213B  | 6/1/2013   | Northland | ILLINOIS ST PENSIO | 452151-LA-9 | 345,000.00 |            | 0.00       | 345,000.00   | 345,000   | 3.85% |
| 080828B  | 8/28/2013  | Northland | CD-NATIONAL REP J  | 63736Q-JT-9 | 97,000.00  |            | 0.00       | 97,000.00    | 97,000    | 4.95% |
| 090420A  | 11/1/2013  | Northland | BURLINGTON VT PU   | 122062-MJ-8 | 125,000.00 |            | 0.00       | 125,000.00   | 125,000   | 3.26% |
| 080731   | 12/15/2013 | Northland | BEAVER CITY PA TA  | 074851-MQ-6 | 125,000.00 |            | 0.00       | 125,000.00   | 125,000   | 5.00% |
| 100106   | 12/15/2013 | Northland | FOX VALLEY PK DIS  | 351592-GC-8 | 400,000.00 |            | 0.00       | 400,000.00   | 400,000   | 2.06% |
| 080324   | 12/30/2013 | Northland | WHEATON IL PK TA   | 96257-PB-0  | 475,000.00 |            | 0.00       | 475,000.00   | 475,000   | 4.15% |
| 090630B  | 12/30/2013 | Northland | MCGREGOR ISD #00   | 580705-GM-7 | 100,000.00 |            | 0.00       | 100,000.00   | 100,000   | 3.00% |
| 090212B  | 2/1/2014   | Northland | ROSEMOUNT ISD#15   | 777594-WX-6 | 300,000.00 |            | 0.00       | 300,000.00   | 300,000   | 3.50% |
| 090715A  | 2/1/2014   | Northland | MOWER CTY MIN JA   | 624662-AH-5 | 515,000.00 |            | 0.00       | 515,000.00   | 515,000   | 3.80% |
| 090820B  | 2/1/2014   | Northland | LACQUI PARLE VAL   | 505468-AJ-7 | 120,000.00 |            | 0.00       | 120,000.00   | 120,000   | 3.15% |
| 080425A  | 3/1/2014   | Northland | DAUPHIN COUNTY J   | 238253-RU-4 | 150,000.00 |            | 0.00       | 150,000.00   | 150,000   | 5.00% |
| 090217B  | 3/1/2014   | Northland | STILLWATER ISC #8  | 860758-PY-1 | 200,000.00 |            | 0.00       | 200,000.00   | 200,000   | 3.40% |
| 100223B  | 4/1/2014   | Northland | WINNEBAGO CITY V   | 974603-MZ-2 | 200,000.00 |            | 0.00       | 200,000.00   | 200,000   | 2.10% |
| 080507   | 5/1/2014   | Northland | FREEMONT NE ELEC   | 356730-T7-6 | 110,000.00 |            | 0.00       | 110,000.00   | 110,000   | 4.50% |
| 090528B  | 5/28/2014  | Northland | CD-SUNTRUST BAN    | 86789V-HM-2 | 100,000.00 |            | 0.00       | 100,000.00   | 100,000   | 4.00% |
| 091103   | 6/1/2014   | Northland | GRIMES IOWA BABS   | 398526-FV-0 | 120,000.00 |            | 0.00       | 120,000.00   | 120,000   | 3.25% |
| 110201A  | 6/1/2014   | Northland | WINDSOR HTS IOWA   | 973602-KR-5 | 255,000.00 |            | 0.00       | 255,000.00   | 255,000   | 1.35% |
| 110301B  | 6/1/2014   | Northland | DES MOINES IA CON  | 250097-YR-7 | 265,000.00 |            | 0.00       | 265,000.00   | 265,000   | 2.00% |
| 110420   | 10/20/2017 | Northland | FNMA               | 3136FR-EV-1 | 250,000.00 |            | 250,000.00 | 0.00         | 250,000   | 3.00% |
| 090630C  | 12/30/2014 | Northland | MCGREGOR ISD #00   | 580705-GL-9 | 105,000.00 |            | 0.00       | 105,000.00   | 105,000   | 3.40% |
| 090206   | 2/1/2015   | Northland | NORTH ST PAUL MA   | 6621406D9   | 355,000.00 |            | 0.00       | 355,000.00   | 355,000   | 3.70% |
| 090528A  | 2/1/2015   | Northland | WAYZATA ISD #284   | 946813-TF-9 | 500,000.00 |            | 0.00       | 500,000.00   | 500,000   | 3.15% |
| 090715B  | 2/1/2015   | Northland | MOWER CTY MIN JA   | 624662-AJ-1 | 250,000.00 |            | 0.00       | 250,000.00   | 250,000   | 4.10% |
| 090914   | 2/1/2015   | Northland | GRAND RAPIDS MN    | 386334-2L-9 | 115,000.00 |            | 0.00       | 115,000.00   | 115,000   | 3.70% |
| 100803A  | 2/1/2015   | Northland | NEW PRAGUE BAB     | 648159-TU-5 | 60,000.00  |            | 0.00       | 60,000.00    | 60,000    | 2.65% |
| 090310   | 4/1/2015   | Northland | WEST ALLIS WIS CO  | 951172-7R-0 | 340,000.00 |            | 0.00       | 340,000.00   | 340,000   | 3.75% |
| 081106   | 6/1/2015   | Northland | KIRKWOOD COMM      | 497595-VC-9 | 245,000.00 |            | 0.00       | 245,000.00   | 245,000   | 5.50% |

## 2012 CASH AND INVESTMENT ACTIVITY

| 2012 CASH AND INVESTMENT ACTIVITY |            |           |                   |             |                |               | BV            |               |            |       |
|-----------------------------------|------------|-----------|-------------------|-------------|----------------|---------------|---------------|---------------|------------|-------|
| CITY                              | STATED     |           | SECURITY          |             | PRIN           |               | SOLD/         | PRIN          |            |       |
| INVEST #                          | MAT        |           | DESCRIP           | CUSIP       | BAL            | PURCH         | MATURE        | BAL           | PAR        | YTM   |
|                                   | DATE       | BROKER    |                   |             | 1/1/2012       | 2012          | 2012          | 12/31/2012    |            |       |
| 110301A                           | 6/1/2015   | Northland | DES MOINES IA COM | 250097-YS-5 | 100,000.00     |               | 0.00          | 100,000.00    | 100,000    | 2.50% |
| 090420B                           | 11/1/2015  | Northland | BURLINGTON VT PU  | 022062-ML-3 | 200,000.00     |               | 0.00          | 200,000.00    | 200,000    | 3.75% |
| 080502                            | 12/15/2015 | Northland | ROCKFORD ILL TAX  | 77316Q-B4-4 | 205,000.00     |               | 0.00          | 205,000.00    | 20,500     | 5.13% |
| 110208                            | 12/30/2015 | Northland | MCGREGOR ISD #00  | 580705-GN-5 | 95,000.00      |               | 0.00          | 95,000.00     | 95,000     | 2.35% |
| 090217C                           | 3/1/2016   | Northland | STILLWATER ISC #8 | 860758-QA-2 | 245,000.00     |               | 0.00          | 245,000.00    | 245,000    | 4.20% |
| 110114B                           | 3/1/2016   | Northland | APPLETON WIS SCH  | 038106-JN-1 | 100,000.00     |               | 0.00          | 100,000.00    | 100,000    | 2.77% |
| 090706                            | 4/1/2016   | Northland | SHEBOYGAN WIS SC  | 821023-GU-6 | 140,000.00     |               | 140,000.00    | 0.00          | 140,000    | 6.25% |
| 100223A                           | 6/1/2016   | Northland | DAVENPORT IOWA    | 238388-FU-1 | 335,000.00     |               | 0.00          | 335,000.00    | 335,000    | 3.25% |
| 110201B                           | 6/1/2016   | Northland | WINDSOR HTS IOWA  | 973602-KT-1 | 130,000.00     |               | 0.00          | 130,000.00    | 130,000    | 2.30% |
| 110114A                           | 2/1/2017   | Northland | HOPKINS ISD #270  | 439881-HB-2 | 100,000.00     |               | 0.00          | 100,000.00    | 100,000    | 2.75% |
| 110203A                           | 4/1/2017   | Northland | MEDFORD WIS SCH   | 58434T-DK-3 | 40,000.00      |               | 0.00          | 40,000.00     | 40,000     | 2.75% |
| 110106                            | 6/1/2017   | Northland | CHARLES CTY MD    | 159807-C3-8 | 105,000.00     |               | 0.00          | 105,000.00    | 105,000    | 4.00% |
| 100803B                           | 2/1/2018   | Northland | NEW PRAGUE BAB    | 648159-TX-9 | 70,000.00      |               | 0.00          | 70,000.00     | 70,000     | 3.75% |
| 090203B                           | 12/15/2018 | Northland | FHLMC REMIC       | 31397B-MQ-1 | 62,430.47      |               | 27,902.87     | 34,527.60     | 339,828    | 5.75% |
| 100803C                           | 2/1/2019   | Northland | NEW PRAGUE BAB    | 648159-TY-7 | 45,000.00      |               | 0.00          | 45,000.00     | 45,000     | 4.00% |
| 110310                            | 2/1/2020   | Northland | BROOKLYN CENTEF   | 113853-KG-9 | 285,000.00     |               | 0.00          | 285,000.00    | 285,000    | 4.65% |
| 100803D                           | 2/1/2020   | Northland | NEW PRAGUE BAB    | 648159-TZ-4 | 70,000.00      |               | 0.00          | 70,000.00     | 70,000     | 4.25% |
|                                   |            |           |                   |             |                |               |               | 13,521,963.89 |            |       |
| 061017                            | 1/23/2012  | VILLAGE   | CD-VILLAGE BANK   | 41117       | 523,905.46     |               | 523,905.46    | 0.00          | 500,000    | 4.70% |
| 091002                            | 6/2/2011   | VILLAGE   | CD-VILLAGE BANK   | 41031       | 1,036,968.35   |               | 0.00          | 1,036,968.35  | 1,000,000  |       |
| 070322                            | 1/30/2012  | VILLAGE   | CD-VILLAGE BANK   | 41123       | 558,356.00     |               | 558,356.00    | 0.00          | 500,000    | 4.70% |
|                                   |            |           |                   |             |                |               |               | 1,036,968.35  |            |       |
| 971212                            | 11/28/2002 | UBS       | CD-FNB KEYSTONE,  | 320950AJ7R  | 96,000.00      |               | 0.00          | 96,000.00     | 96,000     | 6.25% |
| 120228                            | 2/28/2017  | UBS       | FHLMC             | 313463NA4   |                | 400,000.00    | 0.00          | 400,000.00    | 400,000    | 1.31% |
| 120229                            | 2/28/2024  | UBS       | FHLB              | 313378YK4   |                | 1,000,000.00  | 0.00          | 1,000,000.00  | 1,000,000  | 2.04% |
| 120322                            | 3/22/2027  | UBS       | FNMA              | 3136FT6A2   |                | 500,000.00    | 0.00          | 500,000.00    | 500,000    | 1.49% |
| 120323                            | 2/16/2024  | UBS       | FHLB              | 313376XL4   |                | 500,000.00    | 0.00          | 500,000.00    | 500,000    | 1.13% |
| 120328                            | 3/28/2022  | UBS       | FHLMC             | 313378HH7   |                | 500,000.00    | 0.00          | 500,000.00    | 500,000    | 2.13% |
| 120329A                           | 3/29/2027  | UBS       | FHLB              | 3136FT7E3   |                | 800,000.00    | 0.00          | 800,000.00    | 800,000    | 2.25% |
| 120329B                           | 3/29/2027  | UBS       | FNMA              | 313378YK4   |                | 500,000.00    | 0.00          | 500,000.00    | 500,000    | 2.00% |
| 101228                            | 4/1/2013   | UBS       | MPLS SCHOOL DIST  | 603792PR7   | 615,000.00     |               | 0.00          | 615,000.00    | 615,000    | 1.70% |
| 100824                            | 6/1/2015   | UBS       | ILLINOIS STATE TA | 452151LC5   | 500,000.00     |               | 0.00          | 500,000.00    | 500,000    | 3.82% |
| 030430B                           | 4/25/2018  | UBS       | FNR 2003-41-JH    | 31393BD36C  | 25,851.96      |               | 7,076.90      | 18,775.06     | 300,000.00 | 5.00% |
| 030630A                           | 6/15/2018  | UBS       | FHR 2628 AB       | 31393VMQ1C  | 47,358.32      |               | 11,343.99     | 36,014.33     | 200,000    | 3.12% |
| 030730A                           | 8/25/2018  | UBS       | FNR 2003-74-KN    | 31393EAL3C  | 90,507.28      |               | 18,575.42     | 71,931.86     | 300,000.00 | 3.59% |
| 030930A                           | 9/15/2018  | UBS       | FHR 2677 KH       | 31394JTP2   | 83,349.26      |               | 17,150.18     | 66,199.08     | 300,000    | 4.50% |
| 031030A                           | 11/25/2018 | UBS       | FNR 2003-113KA    | 31393T2P0   | 37,872.06      |               | 17,615.13     | 20,256.93     | 197,000    | 4.50% |
| 040430                            | 4/25/2019  | UBS       | FNR-2004-31-DA    | 31393YAJ4   | 91,104.15      |               | 22,559.31     | 68,544.84     | 500,000    | 4.50% |
| 040730A                           | 7/15/2019  | UBS       | FHR 2822 DB       | 31395C3S8   | 152,174.51     |               | 36,535.07     | 115,639.44    | 500,000    | 5.00% |
| 040730B                           | 7/15/2019  | UBS       | FHR 2822 DQ       | 31395C3U3   | 65,233.20      |               | 28,335.83     | 36,897.37     | 500,000    | 5.00% |
| 040830                            | 8/25/2019  | UBS       | FNR 2004 68 BT    | 31394AYU4   | 35,572.77      |               | 17,191.70     | 18,381.07     | 500,000    |       |
| 970625                            | 2/25/2021  | UBS       | FNMA FNR-1991-7 H | 31358FZW2   | 3,000.00       |               | 0.00          | 3,000.00      | 129,000    | 7.84% |
| 000417                            | 8/15/2021  | UBS       | FHLMC REMIC 181e  | 312904AU9C  | 2,886.47       |               | 308.92        | 2,577.55      | 88,604     | 7.00% |
| 970917B                           | 9/15/2021  | UBS       | FHLMC REMIC SERII | 312904GT6C  | 5,014.03       |               | 763.02        | 4,251.01      | 255,714    | 7.21% |
| 001127                            | 7/25/2022  | UBS       | FNR G92-35        | 31358PHV2C  | 3,205.62       |               | 264.09        | 2,941.53      | 75,215     | 7.49% |
| 0210004                           | 8/25/2022  | UBS       | FNR 1992-125L     | 31358PS40C  | 3,577.17       |               | 298.32        | 3,278.85      | 52,000     | 7.00% |
| 110803B                           | 9/28/2020  | UBS       | FNMA              | 3136FPLW5   | 712,000.00     |               | 0.00          | 712,000.00    | 712,000    | 1.00% |
| 110916                            | 9/16/2026  | UBS       | FHLB              | 31337FGD3   | 1,000,000.00   |               | 0.00          | 1,000,000.00  | 1,000,000  | 1.00% |
| 110810                            | 8/10/2026  | UBS       | FNMA              | 3136FRF24   | 1,000,000.00   |               | 1,000,000.00  | 0.00          | 1,000,000  | 1.00% |
| 110719                            | 7/19/2016  | UBS       | FNMA              | 3136FRYJ6   | 750,000.00     |               | 0.00          | 750,000.00    | 750,000    | 1.25% |
| 110311                            | 7/1/2012   | UBS       | ILLINOIS BAB      | 452152GL9   | 1,000,000.00   |               | 0.00          | 1,000,000.00  | 1,000,000  | 3.08% |
| 110329                            | 3/29/2021  | UBS       | FNMA              | 3136FRDU4   | 500,000.00     |               | 500,000.00    | 0.00          | 500,000    | 1.39% |
| 020826                            | 10/15/2022 | UBS       | FHR 1391D         | 312912LUO   | 2,978.74       |               | 297.64        | 2,681.10      | 59,990     | 6.00% |
| 010328                            | 6/25/2023  | UBS       | FHG14A            | 312916PD5R  | 10,000.00      |               | 0.00          | 10,000.00     | 152,000    | 6.00% |
| 020816B                           | 1/25/2024  | UBS       | FNR G94-2D        | 31359GR40   | 957.35         |               | 411.62        | 545.73        | 46,221     | 6.45% |
|                                   |            |           |                   |             |                |               |               | 9,354,915.75  |            |       |
| Money Mkt                         |            |           |                   |             |                |               | 0.00          | 0.00          |            |       |
| TOTAL INVESTMENTS                 |            |           |                   |             | 42,230,022.32  | 9,988,000.00  | 18,378,360.88 | 33,839,661.44 |            |       |
| Unamortized Premiums              |            |           |                   |             | 1,125,462.94   | 91,876.75     |               | 1,217,339.69  |            |       |
| Unamortized Discounts             |            |           |                   |             | (2,844,409.22) | -9,448.06     |               | -2,853,857.28 |            |       |
| Village Bank Checking             |            |           |                   |             | 1,788,349.25   | 28,415,958.19 | 28,993,980.08 | 1,210,327.36  |            |       |
| Money Market Accounts             |            |           |                   |             | 3,649,877.44   | 9,003,985.80  | 5,000,000.00  | 7,653,863.24  |            |       |
| Net Cash and Investments          |            |           |                   |             | 45,949,302.73  | 47,490,372.68 | 52,372,340.96 | 41,067,334.45 |            |       |

PRINTED 7/16/2012



**CC Regular Session****4. 3.****Meeting Date:** 07/24/2012**By:** Len Linton, Engineering/Public Works

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**Information****Title:**

Receive plans and specifications and authorization to bid City Project #12-23; SAP 199-107-009 Alpine Drive Reconstruction

**Background:**

Staff presented the outline for the Alpine Drive overlay project to the City Council in March 2011. Due to funding constraints, pavement condition along the extents of the roadway, and the pending Anoka County signalization project it was decided to break the project into two segments. The first segment from Ramsey Boulevard to the skate park was constructed in 2011.

The second segment from the skate park to Sunfish Lake Boulevard was discussed at the March 2012 Public Works Committee meeting. Alternative paving technologies and trail options were discussed. The Committee recommended to City Council that the alternative paving technologies not be used on this segment and that trail segment one be included as an add alternate to the contract.

Staff has prepared plans and specifications for the reconstruction of Alpine Drive from the skate park to Sunfish Lake Boulevard with the construction of trail segment one from Hematite Street to the skate park as an add alternate.

**Recommendation:**

Staff recommends approval from the City Council to advertise the project for bids. Once bids are secured we will be coming back to the Council for authorization to award a contract.

**Funding Source:**

The Alpine Drive reconstruction will be funded from the MSA account. The trail segment may be funded with MSA dollars, another funding source or construction may be delayed.

**Council Action:**

Motion to receive plans and specifications and authorize advertisement for bids on City Project #12-23; SAP 199-107-009 Alpine Drive Reconstruction.

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**Form Review****Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

07/18/2012 11:32 PM

Form Started By: Len Linton

Started On: 07/18/2012 09:40 AM

Final Approval Date: 07/18/2012

## CC Regular Session

4. 4.

**Meeting Date:** 07/24/2012

**By:** JoAnn Shaw, Community Development

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### Information

**Title:**

Note the Following Boards and Commissions Meeting Minutes:

Environmental Policy Board Meeting Minutes Dated June 4, 2012

Planning Commission Meeting Minutes Dated June 7, 2012

Economic Development Authority Meeting Minutes Dated June 14, 2012

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### Attachments

EPB 6.4.12

Planning 6.7.12

EDA 6.14.12

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### Form Review

**Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

07/18/2012 11:27 PM

Form Started By: JoAnn Shaw

Started On: 07/17/2012 12:08 PM

Final Approval Date: 07/18/2012

**ENVIRONMENTAL POLICY BOARD  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

On Monday, June 4, 2012, the Environmental Policy Board (EPB) met in the Mississippi River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:     Chairperson Michael Max  
                             Board Member Bob Bentz  
                             Board Member John Enstrom  
                             Board Member Thomas Stodola  
                             Board Member Michael Valentine

Members Absent:     Board Member Michael Hiatt  
                             Board Member Larry Lewis

Also Present:           Associate Planner/Environmental Coordinator Chris Anderson

**1.        CALL TO ORDER**

Chairperson Max called the meeting to order at 6:37 p.m.

**2.        CITIZEN INPUT**

There was none.

**3.        APPROVE AGENDA**

Motion by Board Member Valentine and seconded by Board Member Stodola to approve the agenda as submitted.

Motion carried.   Voting Yes: Chairperson Max, Board Members Bentz, Enstrom, Stodola, and Valentine.   Voting No: None.   Absent: Board Members Hiatt and Lewis.

**4.        APPROVE MINUTES**

**4.01:   Approve Meeting Minutes Dated May 7, 2012**

Motion by Board Member Stodola and seconded by Board Member Valentine to approve the regular meeting minutes dated May 7, 2012.

Motion carried.   Voting Yes: Chairperson Max, Board Members Bentz, Enstrom, Stodola, and Valentine.   Voting No: None.   Absent: Board Members Hiatt and Lewis.

**5.        POLICY BOARD BUSINESS**



## **5.01: Consider 2012/2013 Work Plan**

Associate Planner/Environmental Coordinator Anderson presented the staff report. The City Council will review and ultimately approve the work plan after the Board finalizes the draft. He noted that strategic City Council goals for 2012 are included for the Board's information and that typically, the Board tries to address any items within the strategic goals that are applicable to its function. He reviewed strategic goals and commented that there is not a lot of overlap or crossover this year. He attempted to cover items in summary from last month and attached them to headers. He commented that the work plan should be reviewed and approved by the Board, with any necessary revisions, and then forwarded for City Council consideration.

Chairperson Max stated that he likes agenda items 4-9 and would like to add these to the Council's agenda.

Associate Planner/Environmental Coordinator Anderson asked to explain these items further.

Chairperson Max stated that there are rules when a private developer is involved. He stated that a question is whether public space is held to these same standards. He gave an example of landscaping standards. He commented that the last few years have been challenging due to benign neglect as there has been a lack of influence on Council. He commented that he would like the opportunity for this Board to contribute and have a voice.

Board Member Enstrom stated that in the last several years there have been three Council Members overseeing this Board who are not involved now, which impacts having a connection.

Chairperson Max stated that City Council has frequent meetings and are very busy, so he is not faulting them.

Associate Planner/Environmental Coordinator Anderson stated that in terms of standards, a City development project is subject to the same review process as if a private developer brought a project forward. In fact, the City is currently conducting sketch plan reviews for several areas within The COR, for properties owned by the City's HRA. As specific projects are brought forward, they are held to the same standards as any other project.

Board Member Bentz commented that the city should lead by example and not expect things from developers that they are not doing in their own standards. He noted that curbing and rain barrels are examples.

Associate Planner/Environmental Coordinator Anderson stated that plans for this building were well under way prior to this Board's formation.

Board Member Bentz stated that the Board should maybe have a role in the development process to make these types of suggestions.

Associate Planner/Environmental Coordinator stated that City Staff, as part of their normal review, does look for opportunities for stormwater BMPs, for example, and brings them to a developer's attention. These are only recommendations, not requirements. He continued by

saying that adding another layer of review to the development process would conflict with the City Council's goal of streamlining the overall review process.

Board Member Bentz stated that previously they were looking at costs involved with collecting rainwater that is deterred from the sewer.

Associate Planner/Environmental Coordinator Anderson stated that there is a water and sewer study currently underway, which is showing that certain fees may be reduced to a degree. He stated that their goal is to reduce development fees where possible.

Board Member Valentine stated that developers he has spoken with find it appealing to develop in a green method. He asked if the city has a way to promote this with developers to attract them.

Associate Planner/Environmental Coordinator Anderson stated that Allina made selections of what level they wanted to participate in green construction. He stated that the VA Clinic is attempting to get LEED certified.

Chairperson Max stated that a developer used to serve on this Board and he stated that what really helps is to make the rules clear and consistent. Chairperson Max stated that he would not like to see a lot of rules and regulations added. He questioned who would police all of the mandates if several are added.

Board Member Valentine suggested having the tools available for those who are interested.

Chairperson Max suggested having some standards to encourage developers but not have as a mandate.

Associate Planner/Environmental Coordinator Anderson asked if there is a suggestion to add to this topic to the work plan.

Board Member Valentine commented that if the development standards are the same for residential and commercial there should not be a need.

Associate Planner/Environmental Coordinator Anderson stated that development standards are not the same for instance, when a trail is being developed.

Board Member Bentz stated that a graded area should have maintenance requirements. He stated that tall weeds should not be allowed to grow. He referred to an area across the street.

Associate Planner/Environmental Coordinator Anderson stated that PSD and the City periodically mow down the weeds. Also, the city works with the banks who own a lot of lots in some of the stalled residential developments. The banks are taking responsibility of mowing 15-foot back from the curb so the lot maintains a somewhat manicured look. He reported that abatements are scheduled for properties that are not adequately maintained and the cost of the abatement is assessed against the property.

Chairperson Max suggested creating wording for the green idea.

Associate Planner/Environmental Coordinator Anderson stated that the suggestion would be a package of ideas to encourage developers or to attract developers who are interested in green programs.

Board Member Valentine noted that he does not want to see mandates because then the city would have to enforce them. He suggested that it be used for marketing and education.

Associate Planner/Environmental Coordinator Anderson commented that standards can be developed by the Board and incorporated into a brochure or handout that can promote this type of development.

Board Member Bentz commented that three packages could be listed that would show the benefits of using various combinations of window types and shingle types.

Chairperson Max stated that developers can get a green certificate and promote that to home buyers. He suggested they may be able to recoup additional costs as consumers will see this as a benefit.

Board Member Stodola stated that this was discussed in another venue and a suggestion was made that a financial incentive could be to reduce the amount paid for stormwater removal if rainwater is collected.

Associate Planner/Environmental Coordinator Anderson again inquired if the Board would like to see this topic added to the work plan.

Board Member Stodola inquired whether research would be done at this point and specifics ironed out later.

Associate Planner/Environmental Coordinator Anderson stated he thought that some of the standards could be determined and then look at how to distribute the information to developers.

It was the consensus of the Environmental Policy Board to add development of ecological standards and education to the work plan.

Associate Planner/Environmental Coordinator Anderson commented that a rain garden is an idea for a demonstration project. He noted that Alpine Park would be an ideal setting for a rain garden. He added that the park is well used with the ball fields and thus the project would have higher visibility.

Chairperson Max asked about the power line situation. He asked if a prairie restoration could be done as a demonstration project under the power lines.

Associate Planner/Environmental Coordinator Anderson stated that he was contacted by an individual that was trying to organize a comprehensive project to accomplish this. There seemed to be a lot of support from various individuals and organizations, including Great River Energy. He offered to get in touch with him again.

Chairperson Max suggested just using an area by a major road and creating a small prairie area to use for demonstration.

Board Member Valentine stated that he has several connections at Great River Energy and he suggested getting them involved to help spur the project along. He asked for the contact name so he can help out with the communication.

Board Member Enstrom commented that he is quite upset about the number of trees taken down with the power lines. He stated that there was no incentive to plant additional trees. He also added that Canada Thistle is supposed to be controlled according to State Statute. He commented that it is growing wildly and not being addressed. He stated that the Mayor is supposed to act as the Weed Inspector according to the statute.

Associate Planner/Environmental Coordinator Anderson confirmed that the Board is comfortable with the wording and items added to the draft work plan. He commented that once the draft plan is finalized, it will go to City Council for discussion and consideration. Typically, this is done through a Work Session and he encouraged the Board to attend if possible. He stated that after the City Council has reviewed the draft work plan and are comfortable with it, the work plan would be added to a regular City Council meeting agenda for formal approval. He noted that the Environmental Policy Board is an advisory Board to City Council, so any revisions to the plan made by City Council do not need to be approved by the EPB at a subsequent meeting.

Motion by Board Member Stodola and seconded by Board Member Valentine to forward a draft of the 2012/2013 Work Plan to Council Member Backous and direct staff to schedule this topic for a City Council Work Session.

Motion carried. Voting Yes: Chairperson Max, Board Members Stodola, Valentine, Bentz, and Enstrom. Voting No: None. Absent: Board Members Hiatt and Lewis.

Board Member Bentz asked if a timeline can be assigned to this as it took many months to approve previously.

Associate Planner/Environmental Coordinator Anderson stated that last year it was in place in July. He stated that he will communicate that it is a requirement of the EPB to have the work plan approved by City Council and that the current work plan runs through June.

## **6. BOARD / STAFF INPUT**

- Used Motor Oil Collection

Associate Planner/Environmental Coordinator Anderson stated that the City is looking into offering collection of used motor oil through East Side Oil Companies. This program would provide an opportunity for residents to drop off used oil, filters and antifreeze at no cost. He stated that he and the city attorney are working through some of the issues that were raised at the City Council meeting. He stated that East Side Oil Companies has agreed to participate in the city recycling events as well. He stated that he has spoken with Elk River and Sherburne County and they all had positive remarks about East Side Oil Companies and their program.

- July Meeting (July 2, 2012)

Associate Planner/Environmental Coordinator Anderson noted that July 2 is the next scheduled meeting. He asked if the Board wanted to consider rescheduling due to the Independence Day holiday.

Board Member Stodola stated that he will out of town and unable to attend.

Associate Planner/Environmental Coordinator Anderson stated that the meeting could be held on the 2<sup>nd</sup> as regularly scheduled as long as there would be a quorum.

Board Member Enstrom commented that he is unable to speak for that date this far in advance.

Chairperson Max asked when the City will be closed for the holiday.

Associate Planner/Environmental Coordinator Anderson stated that it is just closed on July 4.

Consensus of the Board was to hold the July meeting on the regularly scheduled meeting date of July 2.

Board Member Enstrom stated that he made a delivery in an area and found a blue spruce that had been attacked by worms, which are destroying the tree and he thought it should be sprayed. He suggested publishing something as a reminder for residents to spray their trees. He noted that many neighbors do not know how to prevent it. He added that the season is two weeks ahead of schedule. He noted that a homeowner by the fire station has asked him twice for the city to visit his property and so far nothing has been done.

Associate Planner/Environmental Coordinator Anderson asked why the resident was approaching Board Member Enstrom about this rather than speaking to somebody at City Hall. He also stated that he has not been contacted about this matter regarding the concern of the installed trees and does not have any insight into what's been discussed.

Board Member Enstrom stated that the resident probably believes that he has some authority on this because of his role with the Board. He remarked that a week from Thursday night he will be having a flag retirement ceremony. He invited the Board to the ceremony and suggested that if they have a flag to retire they can bring it along.

## **7. ADJOURNMENT**

Motion by Board Member Bentz and seconded by Board Member Stodola to adjourn the meeting.

The meeting adjourned at 7:44 p.m.

Respectfully submitted,

Chris Anderson  
Associate Planner/Environmental Coordinator

ATTEST:

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JoAnn Shaw  
Community Development Secretary

Drafted by Beth Bostrom  
*TimeSaver Off Site Secretarial, Inc.*

**PLANNING COMMISSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, June 7, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:           Chairperson Gary Levine  
                                  Commissioner Randy Bauer  
                                  Commissioner Ralph Brauer  
                                  Commissioner Joseph Field  
                                  Commissioner Robert Schiller  
                                  Commissioner Gary Van Scoy  
                                  Commissioner Jessica Perez

Members Absent:           None

Also Present:               Senior Planner Tim Gladhill  
                                  Associate Planner/Environmental Coordinator Chris Anderson  
                                  Development Manager Darren Lazan

**1.     CALL TO ORDER**

Chairperson Levine called the regular meeting to order at 7:00 p.m.

**2.     CITIZEN INPUT**

None.

**3.     APPROVAL OF AGENDA**

Motion by Commissioner Brauer seconded by Commissioner Bauer, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Brauer, Bauer, Field, Perez, Schiller, and Van Scoy. Voting No: None. Absent: None.

**4.     APPROVE PLANNING COMMISSION MINUTES**

**4.01: Approve the Following Planning Commission Minutes:**

**4.01.1: Planning Commission Meeting Minutes Dated May 3, 2012**

Motion by Commissioner Van Scoy, seconded by Commissioner Brauer, to approve the following minutes as presented: Planning Commission Meeting Minutes dated May 3, 2012.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Brauer, Bauer, Field, Perez, and Schiller. Voting No: None. Absent: None.

## **5. NOTE CITY COUNCIL MINUTES**

### **5.01: Note the Following City Council Meeting Minutes:**

**5.01.1: City Council Meeting Minutes Dated March 13, 2012**

**5.01.2: City Council Meeting Minutes Dated March 24, 2012**

**5.01.3: City Council Meeting Minutes Dated April 10, 2012**

**5.01.4: City Council Meeting Minutes Dated April 24, 2012**

**5.01.5: City Council Meeting Minutes Dated May 8, 2012**

Informational; no action required.

## **6. PUBLIC HEARINGS/COMMISSION BUSINESS**

### **6.01: Public Hearing: Request for an Interim Use Permit to Allow for the Operation of a Church in the H-1 Highway 10 Business District on the Property Located at 6937 Highway 10 NW Suite 160; Case of Freedom Christian Church**

#### **Public Hearing**

Chairperson Levine called the public hearing to order at 7:03 p.m.

#### **Presentation**

Associate Planner/Environmental Coordinator Anderson presented the staff report. An interim use permit was issued in 2009 and will expire June 2012. Their location is in a district that is not currently permitted for places of assembly. The one issue, which was remedied in 2009, was to stripe additional on-site parking stalls. They have been operating for three years and there have been no complaints or issues brought to the City. Staff recommends approval of this interim use permit for a term of five years.

#### **Citizen Input**

Ms. Annah Reid, 600 Weaver Boulevard, representing the church, stated support for approval and offered to answer questions.

Commissioner Bauer asked about the right of first option.

Ms. Reid replied they would like to occupy Suite 120, if the City permits, for youth and children's ministry.



Associate Planner/Environmental Coordinator Anderson stated should that opportunity come to fruition, it could be addressed administratively through the City Council.

Motion by Commissioner Van Scoy, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Field, Bauer, Brauer, Perez, and Schiller. Voting No: None. Absent: None.

Chairperson Levine closed the public hearing closed at 7:10 p.m.

Commissioner Brauer stated the parking issue was resolved so he sees no reason to not continue the use.

Commissioner Van Scoy asked about amending zoning.

Senior Planner Gladhill replied it is an interim use in the H-1 District but could shift to a conditional use or permitted use if so decided by the Planning Commission and City Council. He stated the City Council held general policy discussions at a recent Work Session and it will be considered again at a future Work Session with a public hearing scheduled in July or August.

Commissioner Schiller asked about the options to streamline and reduce costs for the renewal process in five years.

Senior Planner Gladhill explained that renewal cannot be handled administratively; however, the Council has authority to extend beyond the five year term. He suggested the permit be written so it does not need to follow the entire process with published and posted public hearing, subject to City Attorney review. Senior Planner Gladhill indicated staff will look at that option prior to City Council consideration.

Commissioner Field asked about the process should the terms of the use change.

Senior Planner Gladhill indicated if there is a change to the terms during the five year period, it would be brought back for consideration of revocation. If there is a change to terms when renewed, it would be brought back to the Planning Commission with a public hearing. Senior Planner Gladhill raised the option of tying the permit term to the order of a project or event (such as expansion of Highway 10) rather than a number of years. He indicated staff will look at that option prior to City Council consideration.

Motion by Commissioner Bauer, seconded by Commissioner Schiller, to recommend that City Council adopt Findings of Fact relating to the request for an Interim Use Permit, noting the applicant has indicated interest in leasing adjacent space.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Schiller, Brauer, Field, Perez, and Van Scoy. Voting No: None. Absent: None.

Motion by Commissioner Bauer, seconded by Commissioner Schiller, to recommend that City Council approve the request for an Interim Use Permit and declaring the terms as proposed, noting if the applicant leases additional space that it be administratively added to the interim use permit and upon renewal in five years it be considered by Council action without need for additional public hearing

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Schiller, Brauer, Field, Perez, and Van Scoy. Voting No: None. Absent: None.

Ms. Jessica Perez introduced herself to the Commission.

## **6.02: Review Sketch Plan for The COR, a Phased Major Plat; Case of the City of Ramsey Housing and Redevelopment Authority**

### **Presentation**

Senior Planner Gladhill presented the staff report and the sketch plan for The COR consisting of five plats.

Development Manager Lazan presented the sketch plan for COR II through COR VI, noting the area and functions of each.

Senior Planner Gladhill advised that access has been created for North Star Market and addressed the realignment of Sunwood Drive.

The Planning Commission discussed zoning and asked questions of staff.

Chairperson Levine asked why Commercial is not acceptable in the northeast node and questioned the ability to gain access.

Development Manager Lazan explained the access points to the project are static, noting the locations, and indicated due to restricted access the property was changed from commercial to residential.

Senior Planner Gladhill explained the difficulty in obtaining access on County roadways and access spacing guidelines.

Commissioner Brauer agreed that retail was not a good use on that corner.

Commissioner Van Scoy asked about questions raised by Staff in the sketch plan review letter.

Senior Planner Gladhill explained those questions are to be answered with the preliminary plat.

Commissioner Van Scoy noted the alignment of Center Street will significantly impact other streets.

Senior Planner Gladhill explained staff created a sketch plan for remaining platting to assure all elements work together. He noted Center Street will be realigned to create one north/south major arterial.

Development Manager Lazan addressed safety components and improved sight lines of Center Street.

Commissioner Brauer stated he finds this sketch plan to be easier to conceptualize than the previous plan, so it should also be easier to market. He stated the public also has a better understanding of the locations being referred to with this plan.

Commissioner Bauer asked whether this land will meet the community's retail needs for the next 20 to 30 years.

Development Manager Lazan stated that is a long forward look but based on the marketplace of the past several years, he thinks there is more retail in The COR than can be filled in the next 7 to 10 years.

Commissioner Bauer stated it appears the bulk of the retail, long term, will be between Highway 10 and Bunker Lake Boulevard and Armstrong Boulevard and Ramsey Boulevard, which is The COR. He noted the rest of the community will be recreational and residential.

Senior Planner Gladhill advised that space is guided for retail outside of The COR and based on market studies, he feels there is sufficient retail for the amount of housing forecast.

Chairperson Levine stated he remains concerned with the northeast node and need to provide access to commercial opportunities.

Development Manager Lazan thanked the Planning Commission for its input.

### **6.03: Staff Update**

The Staff Update was noted.

### **6.04: Zoning Bulletins**

Zoning Bulletins were noted.

## **7. COMMISSION/STAFF INPUT**

Senior Planner Gladhill advised of upcoming agenda items.

Commissioner Bauer stated he would support an amendment to the zoning code to allow a church along a highway to be something other than an interim use, possibly a permitted use.

## **8. ADJOURNMENT**

Motion by Commissioner Bauer seconded by Commissioner Schiller, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Schiller, Brauer, Field, Perez, and Van Scoy. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 8:04 p.m.

Respectfully submitted,

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Tim Gladhill  
Senior Planner

ATTEST:

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JoAnn Shaw  
Planning Division Secretary

Drafted by Cheryl Felix  
*TimeSaver Off Site Secretarial, Inc.*

**ECONOMIC DEVELOPMENT AUTHORITY  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, June 14, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:     Chairperson Chris Riley  
                             Member John LeTourneau  
                             Member Colin McGlone  
                             Member Jim Steffen  
                             Member Kristine Williams

Members Absent:     Member Wayne Skaff  
                             Member Jeff Wise

Also Present:         Kurtis Ulrich, City Administrator  
                             Patrick Brama, Administrative Analyst  
                             Tim Gladhill, Senior Planner  
                             Mike Mulrooney, ACG

**1.     CALL TO ORDER**

Chairperson Riley called the Economic Development Authority meeting to order at 7:34 a.m.

**2.     APPROVE AGENDA**

Motion by Member LeTourneau, seconded by Member Steffen, to approve the agenda.

Motion carried. Voting Yes: Chairperson Riley, Members LeTourneau, Steffen, McGlone, and Williams. Voting No: None. Absent: Members Skaff and Wise.

**3.     APPROVE MINUTES**

**3.01:   Approve Meeting Minutes Dated May 10, 2012**

Motion by Member Steffen, seconded by Member LeTourneau, to approve the May 10, 2012, minutes as presented.

Motion carried. Voting Yes: Chairperson Riley, Members Steffen, LeTourneau, McGlone and Williams. Voting No: None. Absent: Members Skaff and Wise.

**4.     EDA BUSINESS**

#### **4.01: Review Contract for Services with ACG**

City Administrator Ulrich presented the staff report and indicated they have relied heavily on Mr. Mike Mulrooney, ACG, to assist with critical components such as business retention and future business opportunities. He recommended to continue services on an hourly basis.

Mr. Mulrooney gave a brief summary of the projects he has worked on for the City of Ramsey and his involvement with the business retention and expansion program in the City. He additionally defined the retainer as a more extensive approach rather than hourly, which is reacting to inquiries coming into the City. Mr. Mulrooney indicated he is the follow up person once a prospect comes into the City and explained currently there are six fairly solid prospects but the difficulty is the City is rapidly running out of sites that can accommodate. He provided a few examples of these prospects.

Member McGlone expressed concern of hiring a consultant without an RFP.

City Administrator Ulrich stated he will have the budget schedule for the next work session and will provide status regarding a permanent hire for 2013. He added in the interim, with things in flux, a consultant is a good stopgap to have on an hourly basis.

Motion by Member LeTourneau, seconded by Member Williams, to recommend to City Council to continue a per hour charge compensation structure for services from ACG until the monthly cost of services approaches the retainer amount (\$3,750 per month); at which time staff shall bring back this item for EDA consideration.

Further discussion: Member Steffen requested City Administrator Ulrich advise when an amount reaches close to the retainer in any given month.

Motion carried. Voting Yes: Chairperson Riley, Members LeTourneau, Williams, McGlone and Steffen. Voting No: None. Absent: Members Skaff and Wise.

#### **4.02: EDA Budget Discussion**

City Administrator Ulrich presented the staff report and requested input on moving some staffing costs over to HRA, which would not affect staff capacity. Input is also requested on reserves. He added he can bring back a more formal budget to the July meeting.

The consensus of the EDA was that the position should be added and filled.

Discussion ensued regarding what is the proper amount or target reserve. The reserve is not just cash flow but operational for projects and for economic development opportunities. It was suggested to have a policy to document a clear function. The recommendation was to review historical reserves, annual activity, and how that compares to history as well as to balance and possible future behavior.

City Administrator Ulrich advised he could bring back numbers and a purpose statement for consideration.

#### **4.03: Discussion of 167<sup>th</sup> Avenue and Highway 47 Commercial Node**

Management Analyst Brama presented the staff report regarding the proposed sale of the property at 6013 167<sup>th</sup> Avenue.

Chair Riley questioned how the City can help facilitate the node. This node is commercial but there has not recently been any commerce.

Discussion ensued regarding the node and possible options to assist this underutilized area. It was noted that this node has always been seen as a retail node and all work so far has been toward that use. It was suggested that perhaps rezoning is in order.

Member LeTourneau stated they have done a number of exercises earlier this year trying to push energy in that direction. He suggested they bring it back to Council to look at possibly returning it to active status.

Member McGlone questioned the best place to put energy, along the highway or in an area like this. He added the market dictates where people make purchases and they have pretty well indicated they are not interested in shopping in this node.

Chair Riley suggested that perhaps the best measure is either outside buyers or outside investors.

City Administrator Ulrich stated the normal market process is that someone looking at it will consider renovations. New owners usually bring new investment.

Informational; no action required.

#### **4.04: Golf Tournament Update**

Management Analyst Brama provided an update of the 2012 Golf Tournament. He noted the date change from August 14<sup>th</sup> to the 21<sup>st</sup>, which has been approved. He requested input on the seven give away options and a review of the budget.

Chair Riley indicated the budget is the same as every year.

The consensus of the EDA was that the budget was appropriate.

Member McGlone stated he advocated for leaving the decision in staff's hands, for them to get the best deals.

Management Analyst Brama stated if there are further suggestions, to contact him otherwise he will bring forward recommendations at the next meeting.

Management Analyst Brama presented a list of previous nominees as well as largest employers for the City of Ramsey for potential Business of the Year. Selection criteria were reviewed. He requested input on the current nominee list and requested suggestions of any not on the list.

Discussion ensued regarding potential nominees and their contributions to the City. Five employers were eventually chosen and background information was requested on each for further review.

The consensus of the EDA was after receiving the information, members will use the matrix to rate each. Management Analyst Brama will tabulate and present at the next meeting.

#### **4.05: Business Appreciation Breakfast Event**

Management Analyst Brama presented an update of the Business Appreciation Breakfast Event. He requested input on date selection and suggestions for a keynote speaker.

Chair Riley stated the event needs to be titled "Business Networking Event." He noted the format has gone well historically.

Discussion ensued regarding a proposed 2012 date. Historical event dates were noted.

The consensus of the EDA was to hold the event the early to mid part of November.

Chair Riley explained that for the last few years, the keynote speaker has been at the State level and thought this year should be different.

Discussion ensued regarding past speakers and their topics. Several areas of consideration were contemplated. Businesses and individuals who have historically come to the event were noted. The question asked was what the speaker can bring collectively to everyone.

The consensus of the EDA was to have a private-type speaker since historically they have been government related.

Management Analyst Brama indicated he would provide a list for review and discussion.

#### **5. MEMBER / STAFF UPDATE**

The EDA reviewed the Staff Update.

#### **6. ADJOURNMENT**

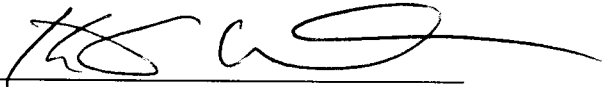
Motion by Member Steffen, seconded by Member LeTourneau, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Riley, Members Steffen, LeTourneau, McGlone, and Williams. Voting No: None. Absent: Members Skaff and Wise

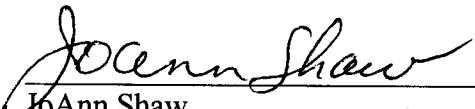


The regular meeting of the Economic Development Authority adjourned at 9:03 a.m.

Respectfully submitted,

  
\_\_\_\_\_  
Kurtis G. Ulrich  
City Administrator

ATTEST:

  
\_\_\_\_\_  
JoAnn Shaw  
Planning Division Secretary

Draft by Cheryl Felix  
*TimeSaver Off Site Secretarial, Inc.*

**CC Regular Session****4. 5.****Meeting Date:** 07/24/2012**By:** Diana Lund, Finance

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**Information****Title:**

Approve Exemption for a Gambling License for True Calling Outdoors, Inc.

**Background:**

The attached application is from True Calling Outdoors, Inc. for exemption from a lawful gambling license to hold a raffle at Game Fair on August 10-12 and August 17-18, 2012. True Calling Outdoors, Inc. meets all of the requirements which allow them to remain exempt from licensing, primarily from the standpoint that the commodities to be raffled are valued at less than \$12,000.

Approval requires nothing more than a motion followed by a letter to the Gambling Control Board, while if the request is denied, a formal resolution for denial would need to be prepared and submitted to the Gambling Control Board.

**Council Action:**

Motion to recommend Council approve the exemption from a lawful gambling license for True Calling Outdoors, Inc. to hold a raffle at Game Fair on August 10-12 and August 17-18, 2012.

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**Attachments**True Calling Outdoors Exempt Permit

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**Form Review****Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

07/18/2012 11:21 PM

Form Started By: Diana Lund

Started On: 07/18/2012 10:13 AM

Final Approval Date: 07/18/2012

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

**Application fee**

If application posted or received:

less than 30 days  
before the event  
**\$100**

more than 30 days  
before the event  
**\$50**

**ORGANIZATION INFORMATION**

Organization name

True Calling Outdoors Inc.

Previous gambling permit number

Minnesota tax ID number, if any

Federal employer ID number (FEIN), if any

27-5105626**Type of nonprofit organization. Check one.**

Fraternal



Religious



Veterans



Other nonprofit organization

Mailing address

PO BOX 390

City

Elk River

State

MN

Zip code

55330

County

Sherburne

Name of chief executive officer [CEO]

Taylor Schroer

Daytime phone number

612-655-8862

E-mail address

Truecallingoutdoors@yahoo.com**NONPROFIT STATUS**

Attach a copy of ONE of the following for proof of nonprofit status.

**Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103

Phone: 651-296-2803

**IRS income tax exemption [501(c)] letter in your organization's name.**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]**If your organization falls under a parent organization, attach copies of **both** of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.

Game Fair

Address [do not use PO box]

8404 161st Ave NW

City or township

Anoka

Zip code

55303

County

Anoka

Date[s] of activity. For raffles, indicate the date of the drawing.

August 10, 11, 12, 17, 18 2012

Check each type of gambling activity that your organization will conduct.

☐ Bingo\*

Raffle

☐ Paddlewheels\*☐ Pull-tabs\*☐ Tipboards\*

**\*Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. **EXCEPTION:** Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-639-4000.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
- ☐ The application is denied.

Print city name City of Ramsey

Signature of city personnel [Signature]

Title Finance Director Date 7/18/12

**Local unit of government must sign**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print county name \_\_\_\_\_

Signature of county personnel \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

**TOWNSHIP -If required by county.** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name \_\_\_\_\_

Signature of township officer \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature [Signature]

Date 7-17-2012

Print name Taylor Schroer

**Print form and have CEO sign**

**REQUIREMENTS**

**Reset form**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days, or
  - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day.

**Send application with:**

- ☐ a copy of your proof of nonprofit status, and
- ☐ application fee. Make check payable to "State of Minnesota."

**To:** Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Financial report and recordkeeping required**

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.gcb.state.mn.us](http://www.gcb.state.mn.us).

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

**Data privacy notice:** The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

State of Minnesota

## SECRETARY OF STATE

### CERTIFICATE OF INCORPORATION

I, Mark Ritchie, Secretary of State of Minnesota, do certify that: Articles of Incorporation, duly signed and acknowledged under oath, have been filed on this date in the Office of the Secretary of State, for the incorporation of the following corporation, under and in accordance with the provisions of the chapter of Minnesota Statutes listed below.

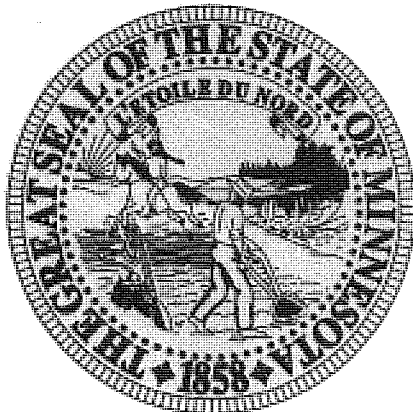
This corporation is now legally organized under the laws of Minnesota.

Corporate Name: True Calling Outdoors Inc

Corporate Charter Number: 3758758-2

Chapter Formed Under: 317A

This certificate has been issued on 03/16/2010.



*Mark Ritchie*  
Secretary of State.

**CC Regular Session**

**4. 6.**

**Meeting Date:** 07/24/2012

**By:** Jo Thieling, Administrative Services

---

**Information**

**Title:**

Approve License Applications

**Background:**

Attached is a list of licenses for Council approval.

**Council Action:**

Motion to approve the attached list of licesnes.

---

**Attachments**

License Requests

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**Form Review**

**Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

07/18/2012 11:19 PM

Form Started By: Jo Thieling

Started On: 07/12/2012 05:20 PM

Final Approval Date: 07/18/2012

**License Applications**  
**07/24/12**

|                    |                          |                     |                  |
|--------------------|--------------------------|---------------------|------------------|
| *Special<br>Events | Freedom Christian Center | 6937 Highway #10 NW | Ramsey, MN 55303 |
|--------------------|--------------------------|---------------------|------------------|

\*The Freedom Christian Center has applied for a Special Events Permit for the weekend of August 24, 25, & 26. There will be nightly meetings from 6:30 to 9:30 p.m. and also a Sunday a.m. service along with children's activities on the 25<sup>th</sup> and 26<sup>th</sup>. The tent will include music from a church music team and teaching and preaching from various speakers.

**CC Regular Session****4. 7.****Meeting Date:** 07/24/2012**Submitted For:** Len Linton**By:** Len Linton, Engineering/Public Works

---

**Information****Title:**

Consider Change Order for City Improvement Project #12-24 Division B

**Background:**

Last summer the City experienced several significant rainfall events that led to many localized flooding concerns and resident complaints. The large volumes of precipitation that occurred over a short period of time appears to have elevated the groundwater within areas of the City and prohibited the generous rate of infiltration that typically takes place in the the Anoka sandplain. The concerns were discussed several times at the Public Works Committee and three categories were established:

1. Those that required no further action.
2. Those that required additional investigation and evaluation before deciding on a long term solution and implementing corrective actions.
3. Those that had an identified recommendation for immediate action.

The ponding area at 5810 164th Lane fell into the third category. This project was included in Division B of the 2012 Storm Sewer projects. The proposed culvert is located at the natural low area along the street. This is the middle of a yard and is not covered by a drainage and utility easement. The homeowner was not interested in granting a drainage and utility easement at this location so the water will need to be routed to the drainage and utility easement along the east side of the lot. This will require the removal of 11 trees and excavation of a trench to allow the water to drain. These quantities were not included in the bid proposal.

**Recommendation:**

Staff recommends approving this change order for tree removal and grading in the amount of \$8,660.

**Funding Source:**

Funding for this project is from the Storm Water Utility account.

**Council Action:**

Motion to authorize the proposed change order for tree removal and grading in the amount of \$8,660.

---

**Attachments**CO Request

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**Form Review****Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

07/18/2012 11:31 PM

Form Started By: Len Linton

Started On: 07/18/2012 09:26 AM

Final Approval Date: 07/18/2012



**Request for Change Order Quote**  
**2012 Culvert Replacement and Catch Basin Repair**  
5810 164th Lane

City of Ramsey  
7/5/12

| BID ITEM                                 | QUANTITY | UNIT | UNIT PRICE     | AMOUNT          |
|------------------------------------------|----------|------|----------------|-----------------|
| 1 MOBILIZATION                           | 1        | LS   | <u>3500.00</u> | <u>3500.00</u>  |
| 2 TREE REMOVAL INCLUDES GRUBBING         | 11       | EA   | <u>280.00</u>  | <u>3080.00</u>  |
| 3 MASS GRADING (REMOVE EXCESS FROM SITE) | 140      | CY   | <u>7.00</u>    | <u>980.00</u>   |
| 4 SOD W/ 4" TOPSOIL                      | 220      | SY   | <u>5.00</u>    | <u>1,100.00</u> |

TOTAL AMOUNT: 8,660.00

**Meeting Date:** 07/24/2012**Submitted For:** Shane Nelson**By:** Shane Nelson, Engineering/Public Works

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**Information****Title:**

Consider Street Light Installation Contract with Connexus Energy for Sunwood Drive Realignment

**Background:**

The realignment of Sunwood Drive will require 10 existing light fixtures to be relocated from their existing position to the new along the new alignment. In addition to the 10 relocated fixtures an additional 14 new fixtures are required.

The cost to relocate the existing 10 fixtures and install 14 identical fixtures along with 33 electrical receptacles for boulevard trees and power to the center of the roundabout would be \$103,932. These lights would be 100 Watt and 70 Watt Metal Halide fixtures identical to the 128 fixtures that would remain along the untouched portions of Sunwood Drive.

The cost to relocate the existing 10 poles with LED components and install 14 LED fixtures along with 33 electrical receptacles for boulevard trees and power to the center of the roundabout would be \$111,732. These lights would be 55 Watt fixtures and have a slightly different look than the 128 fixtures that would remain along the untouched portions of Sunwood Drive. Both metal halide and LED have similar "white" light.

The cost to retrofit the remaining 128 street lights to have the LED fixture and would cost between \$700 each for a total of \$89,600.

An analysis of the electrical cost savings versus the additional construction costs shows a significant payback period. The payback period to change to all LED is nearly 30 years. The payback period to install LED on all relocated and new street lights is nearly 13 years.

**Recommendation:**

Staff recommends installation of metal halide type fixtures identical to the one in place along existing Sunwood Drive. The cost has been budgeted for in the project and consistency of street lights is maintained for both aesthetics and maintenance issues.

**Funding Source:**

The project has \$112,000 budgeted for street light replacement.

**Council Action:**

Motion to enter into an agreement with Connexus Energy to relocate 10 existing metal halide fixtures and install 14 additional metal halide fixtures along with 33 duplex receptacles and power to the center of the roundabout in an amount of \$103,932.

---

**Attachments**Lighting Proposal

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**Form Review****Inbox****Reviewed By****Date**

Len Linton  
Kurt Ulrich

Len Linton  
Kurt Ulrich

Form Started By: Shane Nelson

07/18/2012 09:25 AM

07/18/2012 11:30 PM

Started On: 07/17/2012 04:00 PM

Final Approval Date: 07/18/2012



14601 Ramsey Boulevard  
Ramsey, Minnesota 55303  
763-323-2600  
Fax: 763-506-9541  
1-800-642-1672  
www.connexusenergy.com  
info@connexusenergy.com

Mr. Tim Himmer  
City of Ramsey  
7550 Sunwood Dr NW  
Ramsey MN 55303

June 11, 2012

Dear Tim,

I have prepared the following proposal for the removal and reinstallation of streetlights in conjunction with the Sunwood Blvd realignment per your request. Connexus Energy will install, retain ownership, and will provide ongoing maintenance of the lights under our monthly Energy and Maintenance rate. The installation costs shown below are a preliminary estimate prior to the final design by Connexus Energy's engineering department.

Please see the attached photometric layout of the design I would recommend for the Sunwood realignment using LED's. This design is based on using 55 Watt LED's instead of the current 100 Watt and 70 Watt Metal halide fixtures.

The following are preliminary estimates prior to final design

- Reinstall the same fixtures on new Sunwood, supplementing as needed.  
\$103,932.00 Includes moving 10 light fixtures, 9 concrete bases, and supplementing 14 additional fixtures. Also includes duplex receptacles at 33 tree locations and power to the center of the roundabout.
- Reinstall the poles with LED components, supplementing as needed.  
\$111,732.00 Includes moving 10 light fixtures, 9 concrete bases, and supplementing 14 additional LED fixtures and upgrading the lights to be moved to LED. Also includes duplex receptacles at 33 tree locations and power to the center of the roundabout.
- Reinstall the poles with LED components, supplementing as needed and installing LED components on all the existing Sunwood poles.  
The cost to upgrade all existing Sunwood Metal halide fixtures would be in the \$700 to \$900 range per fixture.

The monthly Energy and Maintenance rate for the 55 watt LED fixtures is \$7.96 per light per month. The lights will be installed to utility specifications, will be un-metered, and will operate on a dusk-to-dawn schedule. The above installation costs are based upon our best practices. If job site conditions beyond our control prevent normal installation procedures or if winter construction is required, additional charges may be applied.

**Please indicate your choice the options above and return a signed copy via, USPS, Fax 763-506-9541, or e-mail: leoo@connexusenergy.com**

I hope that this information is satisfactory for you. Do not hesitate to contact me if you have any questions.

Sincerely,

**Leo Offerman**

Key Account Representative

Digitally signed by Leo Offerman  
DN: cn=Leo Offerman, o=Connexus Energy,  
ou=CEM,  
email=leoo@connexusenergy.com, c=US  
Date: 2012.06.11 11:20:30 -05'00'

Accepted by: \_\_\_\_\_  
Date: \_\_\_\_\_

## Hakanson Anderson Engineering

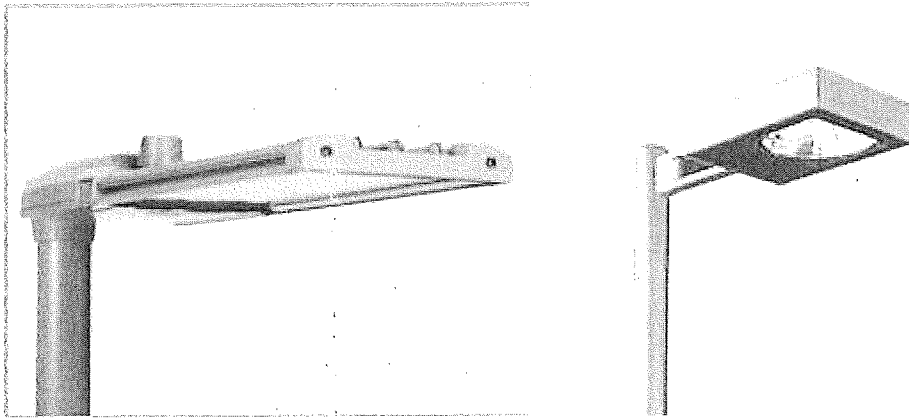
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**From:** Leo Offerman <Leo.Offerman@connexusenergy.com>  
**Sent:** Tuesday, July 17, 2012 1:54 PM  
**To:** Hakanson Anderson Engineering  
**Subject:** RE: Sunwood Lights - Ramsey

Below are photos of each light:

LED Roadview

Current Gaskins Metal Halide



The cost to retrofit existing Gaskin's fixtures to Roadview LED's would be \$700 per light. Although the cost of LED's has come down considerably there will need to be a \$125 arm/attachment in order to convert from the existing horizontal arm to the LED. \$700 includes all material and labor for the conversion.

---

**From:** Hakanson Anderson Engineering [<mailto:haengineering@ci.ramsey.mn.us>]  
**Sent:** Tuesday, July 17, 2012 1:22 PM  
**To:** Leo Offerman  
**Subject:** Sunwood Lights - Ramsey

Mr. Offerman,

Shane and I are sharing the Interim City Engineering position in Ramsey for approx. 3 months. My discussions with Shane has led us to a few questions so I can inform the council of preferred action to take on the purchase of street lights for Sunwood.

- 1) Can you provide me with pictures of each of the fixtures the LED and the current Metal Halide so the council can see the difference?
- 2) What is the estimated cost to retro fit each existing light to LED assuming a 128 lights would need to be changed?

Thanks

Ron Wagner  
Ramsey Interim City Engineer

[illegible]

**Meeting Date:** 07/24/2012

**By:** Kathy Schmitz, Administrative Services

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**Information**

**Title:**

Request for an Interim Use Permit for Grading and Mining Activities on Outlots A & B Elmcrest Sanctuary; Case of Oakwood Land Development Inc.

**Background:**

The City has received an application from Oakwood Land Development, Inc. for an Interim Use Permit (IUP) for grading and mining activities on Outlots A & B Elmcrest Sanctuary. The Applicant is requesting the IUP to export approximately 60,000 cubic yards of soil to create a wetland on these parcels for the purposes of a wetland mitigation bank. Per City Code Section 117-359, all excavations in excess of 400 cubic yards of material require an interim use permit.

**Notification:**

All property owners within 350 feet of the Subject Property were notified of the Public Hearing via Standard US Mail. A Notice of Public Hearing was also published in the Anoka County Union.

**Observations:**

The purpose of creating the wetland is to establish a wetland mitigation bank. A wetland mitigation bank is a wetland, stream, or other aquatic resource area that has been restored, established, enhanced, or (in certain circumstances) preserved for the purpose of providing compensation for unavoidable impacts to aquatic resources permitted under Section 404 or a similar state or local wetland regulation. A mitigation bank may be created when a government agency, corporation, nonprofit organization, or other entity undertakes these activities under a formal agreement with a regulatory agency, in this case the Lower Rum River Watershed Management Organization (LRRWMO), under the requirements of the Wetland Conservation Act (WCA). The Applicant proposes to create the wetland by excavating upland area down to water depths of six (6) feet or less and then re-vegetate the created wetland and adjacent upland with native herbaceous species. The area to be graded is approximately eleven (11) acres. The subject property seems to be an ideal site for a wetland bank due to its challenging development potential. The wetland bank would provide the property owner with some monetary return on the property.

The Applicant is proposing to complete the project in a single phase. The grading is anticipated to be completed within three (3) months, with the restoration (plantings) completed as areas are final graded. Through the wetland bank procedure requirements, maintenance and monitoring is required for a period of five (5) years after project completion. This monitoring will be completed by the LRRWMO. Due to this, Staff does not see any reason to require a landscape surety/guarantee; however, the IUP will be conditioned upon collection of an erosion control escrow of \$1,500 (per the standard rates and charges).

The Applicant provided plans for dust and noise control during excavating activities. Plans call for watering and sweeping of roads as needed to minimize dust. Any associated noise will be from the excavating equipment and trucks hauling soil away. Existing single family residences are located southwest, west and north of the subject property. Due to the proximity to existing residential homes, the IUP stipulates that the grading/excavating activities be limited to 7:00am and 7:00pm Monday through Friday and 8:00am to 7:00pm on Saturdays.

The Applicant has indicated that the project is currently under review by other agencies, as required by the WCA, and that that review process is taking longer than initially anticipated. The Applicant is hopeful that the wetland bank plan will receive approval from the LRRWMO in August or September of 2012. City Engineering Staff reviewed the application and provided comments to the LRRWMO expressing support for the proposed wetland bank, with a request for some revisions to address potential overflow issues north of 167th Avenue. Properties north

of 167th Ave NW and west of Sodium St NW have an unmapped wetland extending across the rear of several properties and they have experienced high water conditions in 2011 and 2012. City Engineering Staff have requested the plans be revised to provide greater separation between the existing homes and the 100 year HWL of the North Wetland. Staff recommends a condition requiring that these existing water issues be addressed in the plans and that no proposed excavation and restoration activity to create the wetland bank shall negatively impact existing drainage patterns. In addition, City Engineering Staff have identified an outlet ditch downstream from the main wetland that will require cleaning to be able to pass the proposed 100 year flow. The City proposes that this could be a joint City and Oakwood Land Development project.

The Planning Commission held a public hearing concerning this request on July 12, 2012 and there were no written or verbal comments received.

**Recommendation:**

The Planning Commission discussion focused mostly on two elements of the request. First, they discussed the days and hours of operation of the permit, with the one concern being the start time on Saturdays (originally proposed to be 7:00am). Secondly, they discussed the expiration date of the permit with the concern of whether it provided sufficient time to complete the project, considering the uncertainty of when the wetland bank plan would receive approval from the LRRWMO.

The initial draft of the interim use permit identified January 24th, 2013 as the expiration date (6 months); however, with the wetland bank approvals process taking longer than initially anticipated, it appears that the work may not commence until possibly September or October of this year (at the earliest). Therefore, after conferring with the engineering firm that prepared the plans, Staff suggested a revised expiration date of August 1, 2013. The Planning Commission still expressed concern that since the excavating work cannot begin until the wetland bank plan is approved and there is no certainty when that may be, the applicant may still need to possibly come back and request an extension to complete the work, which has added costs for the applicant and takes up more Staff time. Ultimately, the Planning Commission recommended approval of the interim use permit contingent upon the start time on Saturdays be 8:00am and that the term of the permit begin upon approval of the wetland bank plan by the LRRWMO and expire on August 1, 2013 or six (6) months following the LRRWMO approval, whichever occurs later.

**Funding Source:**

All costs associated with the application are the responsibility of the Applicant.

**Council Action:**

Motion to adopt Resolution #\_\_\_\_\_ adopting Findings of Fact relating to the request for an Interim Use Permit.

-and-

Motion to adopt Resolution #\_\_\_\_\_ approving the request for an Interim Use Permit and declaring the terms as proposed

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**Attachments**

Site Location Map

Existing Conditions Map

Wetland Construction Plan

End Use Plan

Proposed Haul Route

Proposed Findings of Fact

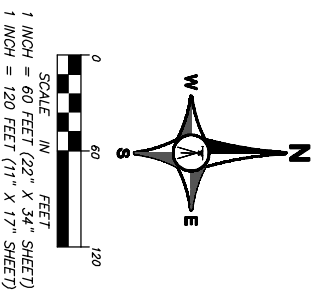
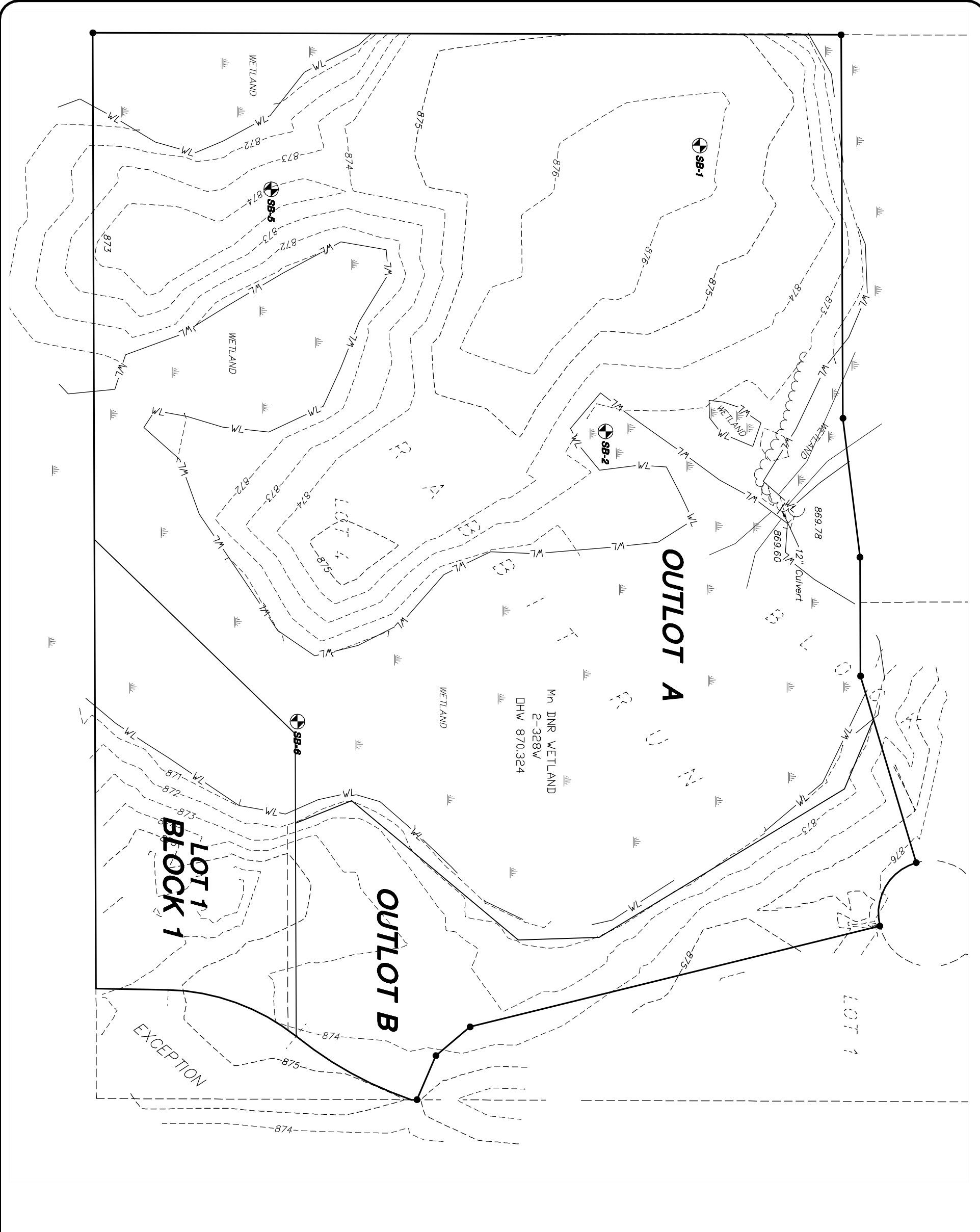
Proposed Interim Use Permit

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| <b>Inbox</b>                    | <b>Reviewed By</b> | <b>Date</b>                     |
|---------------------------------|--------------------|---------------------------------|
| Len Linton                      | Kathy Schmitz      | 07/18/2012 12:27 PM             |
| Tim Gladhill                    | Kathy Schmitz      | 07/18/2012 12:27 PM             |
| Kurt Ulrich                     | Kurt Ulrich        | 07/18/2012 11:35 PM             |
| Form Started By: Kathy Schmitz  |                    | Started On: 07/18/2012 11:59 AM |
| Final Approval Date: 07/18/2012 |                    |                                 |





|                 |                   |                                                                                                                                                                                                                                                                                                                 |                           |  |                                                                                                                              |                |           |    |
|-----------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--|------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|----|
| <b>MAP 1</b>    | DRAWN<br>BTR/PJD  | <p>I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.</p> <p>DATE <u>5/29/12</u> REG. NO. <u>24012</u></p> <p><i>Brent Rosnell</i><br/>BRENT ROSNELL</p> | <b>ELMCREST SANCTUARY</b> |  |  <b>ANDERSON PASSE &amp; ASSOCIATES</b> | DATE           | REVISIONS | BY |
|                 | DATE<br>2/15/12   |                                                                                                                                                                                                                                                                                                                 | EXISTING CONDITIONS PLAN  |  |                                                                                                                              |                |           |    |
|                 | SCALE<br>1"=60'   |                                                                                                                                                                                                                                                                                                                 | RAMSEY, MINNESOTA         |  |                                                                                                                              |                |           |    |
|                 | PROJECT<br>523-09 |                                                                                                                                                                                                                                                                                                                 |                           |  |                                                                                                                              |                |           |    |
|                 | CHECKED<br>BTR    |                                                                                                                                                                                                                                                                                                                 |                           |  |                                                                                                                              |                |           |    |
| APPROVED<br>BTR |                   |                                                                                                                                                                                                                                                                                                                 |                           |  |                                                                                                                              | RECORD DRAWING |           |    |

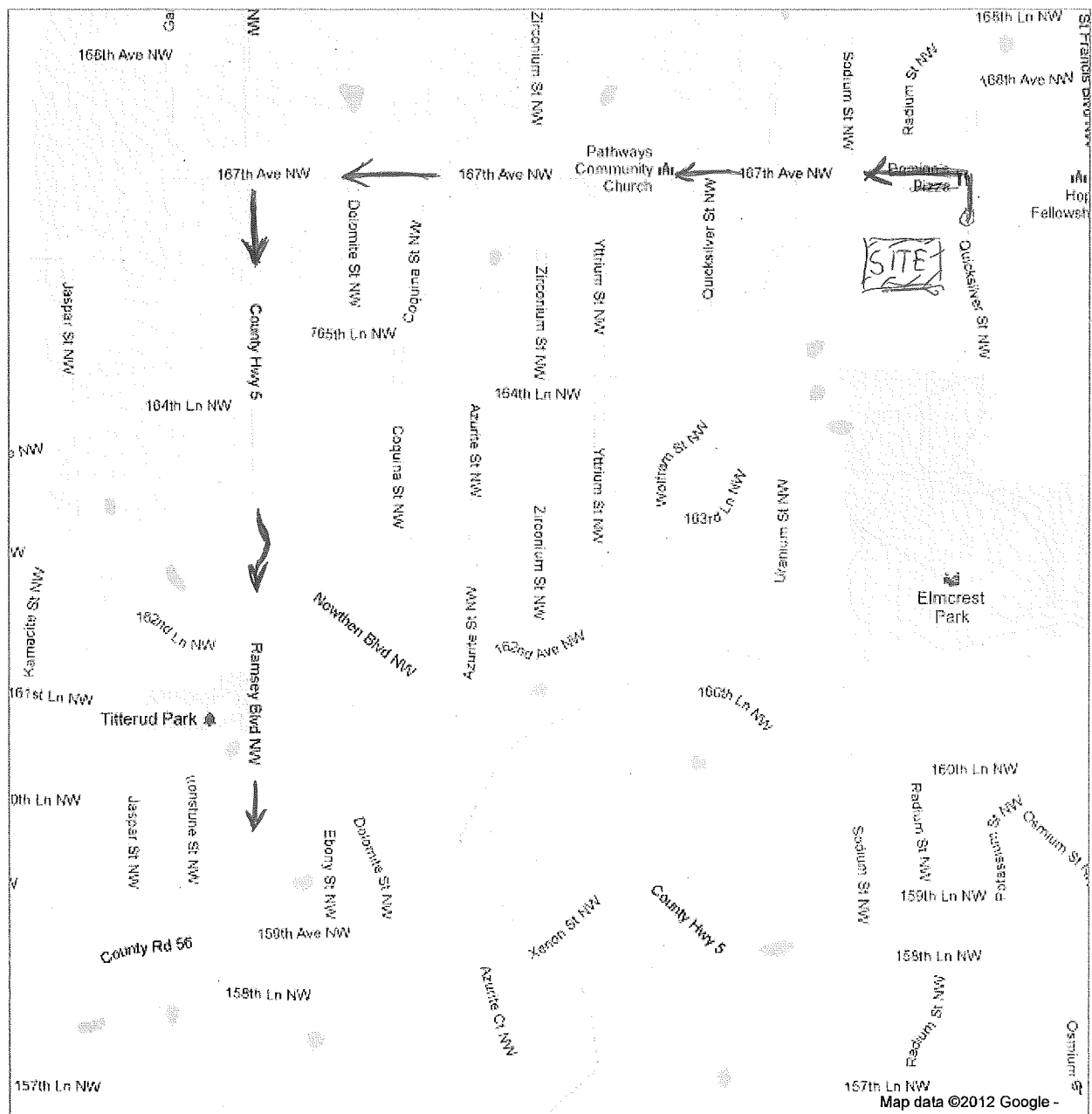






Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



MAP 4

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #12-07-\_\_\_\_**

**A RESOLUTION ADOPTING FINDINGS OF FACT #\_\_\_\_ RELATING TO A REQUEST FROM OAKWOOD LAND DEVELOPMENT FOR AN INTERIM USE PERMIT FOR GRADING AND MINING ACTIVITIES AT THE PROPERTIES GENERALLY KNOWN AS OUTLOTS A & B ELMCREST SANCTUARY**

Oakwood Land Development, Inc. hereinafter referred to as "Applicant", properly applied to the City of Ramsey (the "City") for an Interim Use Permit for grading and mining activities on the property generally known as Outlots A & B Elmcrest Sanctuary and legally described as follows:

Outlot A, Elmcrest Sanctuary, except road subject to easement of record, Anoka County, Minnesota.

and

Outlot B, Elmcrest Sanctuary, except road subject to easement of record, Anoka County, Minnesota

(the "Subject Property")

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Applicant appeared before the Planning Commission for a public hearing pursuant to Section 117-52 (Interim Use Permits) of the Ramsey City Code on July 12<sup>th</sup>, 2012 and that the public hearing was properly advertised and that the minutes of said public hearing are hereby incorporated by reference.
- 2) That the Subject Property is approximately eleven (11) acres in size and is zoned R-1 Residential (Rural Developing); the surrounding properties are zoned R-1, Rural Developing.
- 3) That Section 117-52 (Interim Use Permits) of the Ramsey City Code allows for interim uses to allow a use for a limited period of time that reasonably utilizes the property where it is not reasonable to utilize it in the manner provided by the comprehensive plan and to allow a use that is presently acceptable but that, with anticipated development will not be acceptable in the future.
- 4) That Section 117-359 (Grading, Mining and Filling Permits) states that only excavation projects of less than 400 cubic yards of earth material shall be exempt from obtaining an Interim Use Permit.

- 5) That the Applicant submitted an application requesting an interim use permit to excavate and export approximately 60,000 cubic yards of soil from the Subject Property.
- 6) That the purpose of the excavation is to create a Wetland Mitigation Bank.
- 7) That the Applicant will be responsible for the excavating and restoration (plantings) to be completed in a single phase extending no more than six (6) months.
- 8) That the Subject Property is a good location for development of a wetland mitigation bank due to existing costly development constraints.
- 9) That security fencing or barricades must be in place to secure the areas of excavation and to prevent public access to the project area.
- 10) That the Applicant is required to obtain approvals and permits from the Lower Rum River Watershed Management Organization (LRRWMO) for the excavation and wetland creation. The LRRWMO will require monitoring and maintenance of the site for five (5) years after completion.
- 11) That the excavation work and use of equipment will be limited to the hours of 7:00 AM to 7:00 PM Monday through Friday and 8:00AM to 7:00PM on Saturdays.
- 12) That the Applicant has submitted a proposed haul route indicating the route the trucks shall travel when exiting the Subject Property.
- 13) That the proposed interim use will not result in adverse effects on the public health, safety and welfare of the residents of the City.
- 14) That the proposed use will not adversely impact traffic in the area.
- 15) That the proposed use will not be dangerous or detrimental to persons residing or working in the vicinity of the use or to the public welfare.
- 16) That the proposed use will not substantially or adversely impair the use, enjoyment or market value of surrounding properties.
- 17) That the proposed use will be operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and such use will not change the essential character of the area.
- 18) That the proposed use will not create additional requirements at public cost for public facilities and services.
- 19) That the proposed use will not be detrimental to the economic welfare of the community.



- 20) That the proposed use will not involve uses, activities, processes, materials and equipment and conditions of operation that may be detrimental to any persons, property or the general welfare, by reason of excessive production of traffic, noise, smoke or glare.
- 21) That the proposed use will be in accordance with the objectives of the Comprehensive Plan and the intent of Section 117-52 (Interim Use Permits) of the City Code.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24<sup>th</sup> day of July, 2012.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #12-07-\_\_\_\_\_**

**RESOLUTION APPROVING THE ISSUANCE OF AN INTERIM USE PERMIT FOR GRADING AND MINING PURPOSES ON OUTLOTS A & B ELMCREST SANCTUARY BASED ON FINDINGS OF FACT #\_\_\_\_ AND DECLARING TERMS OF SAME.**

**WHEREAS**, the Ramsey City Council adopted Resolution No. 12-07-\_\_\_\_\_ adopting Findings of Fact #\_\_\_\_ for this use and herein approves the Interim Use Permit subject to the following conditions.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

**WHEREAS**, Oakwood Land Development Inc., hereinafter referred to as "Permittee", has properly applied to the City of Ramsey (the "City") for an interim use permit (the "Permit") for grading and mining activities on the property generally known as Outlots A & B Elmcrest Sanctuary and legally described as follows:

Outlot A, Elmcrest Sanctuary, except road subject to easement of record, Anoka County, Minnesota.

and

Outlot B, Elmcrest Sanctuary, except road subject to easement of record, Anoka County, Minnesota

(the "Subject Property")

**WHEREAS**, the Planning Commission met on July 12, 2012, conducted a public hearing and recommended that the City Council approve the Interim Use Permit request for grading and mining activities;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

This **Permit** is issued pursuant to Section 117-52 (Interim Use Permits) and 117-359 (Grading, Mining and Filling Permits) of the Ramsey City Code. The conditions of this **Permit** are as follows:

1. This **Permit** shall allow the **Permittee** to excavate and export approximately 60,000 cubic yards of earth material from the **Subject Property** for the purposes of creating a wetland.

2. This **Permit** shall commence upon the date of the Lower Rum River Water Management Organization's (LRRWMO) approval of the wetland bank plan and shall expire on August 1, 2013 or six (6) months following approval by the LRRWMO but not to extend beyond December 31, 2013.
3. That in addition to this **Permit**, the **Permittee** shall be responsible for obtaining and complying with any permits deemed necessary from the LRRWMO, Anoka County, and/or any other applicable agency.
4. The **Permittee** shall be responsible for removing any spilled material from the public roads immediately; roads shall be swept daily or as directed by the City Engineer. Must have a sweeper on site or have one available within three (3) hours. Failure to do so shall be cause for the City Engineer to order the necessary work to be done and billed to the **Permittee**. The **City** may require an escrow to ensure the work is completed.
5. All excavation and mitigation operations shall be conducted in accordance with Figure Map 2, dated May 29, 2012 and submitted by the **Permittee**, incorporated herein as Exhibit 1. The proposed area to be graded is approximately eleven (11) acres in size.
6. All equipment used for grading and hauling operations shall be maintained and operated in such a manner to minimize noise, dust, and vibrations adversely affecting surrounding properties. All equipment shall be kept in good repair. No maintenance or repair is allowed on City owned property.
7. The **Permittee** shall deposit an erosion control escrow of \$1,500 with the **City** prior to excavation activities. The escrow may be drawn upon if erosion control measures are not secured throughout the duration of the project. The escrow will be refunded to **Permittee** upon establishment of vegetation in all disturbed areas and removal of silt fence.
8. Existing water/drainage issues north of 167<sup>th</sup> Avenue shall be addressed prior to the development of proposed wetland and that no proposed excavation and restoration activity to create the wetland bank shall negatively impact existing drainage patterns.
9. The **Permittee** and the **City** shall enter into a joint project to clean the existing outlet ditch downstream from the main wetland and ensure it has capacity for the 100 year storm.
10. All grading and excavation activities may occur only between the hours of 7:00 AM and 7:00 PM Monday through Friday and 8:00AM and 7:00PM on Saturdays.
11. That the project area shall be properly safeguarded to prevent the general public from depositing garbage or other refuse on the work site.
12. That safety fencing must be installed and maintained around the project area to prevent the general public from entering the project area.

13. The maximum noise level at the perimeter of the work site shall be within the limits set by the Minnesota Pollution Control Agency and the Environmental Protection Agency of the United States.
14. Upon completion of the grading activities, the restoration planting plan shall be completed in accordance with Map 3, End Use Plan herein incorporated as Exhibit 2.
15. That this **Permit** shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the **City** and the **Permittee**.
16. That the **City** shall have the right to inspect the premises for compliance and safety purposes at any time, upon reasonable request.
17. That the terms of this **Permit** shall be binding upon its successors and assigns.
18. In the event the **Permittee**, or its successors, or assigns, violates the terms of this **Permit**, said violation shall be ground for suspension or revocation pursuant to Section 117-52 (d) of the Ramsey City Code.
19. In the event any part of this **Permit** is declared void or unenforceable by a court or competent jurisdiction, the other provisions shall not be affected but shall remain in full force and effect.
20. That all costs incurred by the **City** in administering and enforcing this **Permit** shall be the responsibility of the **Permittee**.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24<sup>th</sup> day of July, 2012.

Oakwood Land Development Inc. hereby acknowledges receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will comply with the terms of this permit.

By: \_\_\_\_\_

Its: \_\_\_\_\_

[illegible]

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me, a Notary Public, personally appeared \_\_\_\_\_, the \_\_\_\_\_ of Oakwood Land Development, Inc, a Domestic Corporation under the laws of Minnesota, on behalf of the Corporation, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

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Notary Public

CITY OF RAMSEY:

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
City Clerk

[illegible]

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me a Notary Public personally appeared Bob Ramsey and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said Bob Ramsey and Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

Notary Public

This document drafted by:  
The City of Ramsey  
7550 Sunwood Drive NW  
Ramsey, MN 55303

This document reviewed by:  
Randall & Goodrich  
2140 Fourth Avenue  
Anoka, MN 55303

**CC Regular Session****4. 10.****Meeting Date:** 07/24/2012**By:** Jackie Lipski, Finance

---

**Information****Title:**

Adopt Resolution #12-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 6, 2012 through July 18, 2012

**Funding Source:**

N/A

**Council Action:**

Motion to Adopt Resolution #12-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 6, 2012 through July 18, 2012.

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**Attachments**

Bills List 7-24-2012

Resolution 07-24-2012

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**Form Review**

| <b>Inbox</b>                    | <b>Reviewed By</b> | <b>Date</b>                     |
|---------------------------------|--------------------|---------------------------------|
| Diana Lund                      | Diana Lund         | 07/18/2012 02:51 PM             |
| Kurt Ulrich                     | Kurt Ulrich        | 07/18/2012 10:57 PM             |
| Form Started By: Jackie Lipski  |                    | Started On: 07/18/2012 02:31 PM |
| Final Approval Date: 07/18/2012 |                    |                                 |

|                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------|
| <p align="center"><b>RAMSEY CITY COUNCIL MEETING</b></p> <p align="center"><b>7/24/2012</b></p> <p align="center"><b>BILLS LIST</b></p> |
|-----------------------------------------------------------------------------------------------------------------------------------------|

**DISBURSEMENTS TO BE APPROVED THIS MEETING:**

| DISBURSEMENT TYPE:              | <u>SUBMITTED<br/>FOR<br/>APPROVAL</u> |
|---------------------------------|---------------------------------------|
| Purchase Journal:               |                                       |
| Prepays 7/6/12-7-18-12          | 208,244.31                            |
| Accounts Payable 7/6/12-7/18/12 | 189,878.59                            |
| <br>Pay Estimates- Projects     | <br>251,466.52                        |

**TOTAL SUBMITTED FOR APPROVAL THIS MEETING**

|                      |
|----------------------|
| <b>\$ 649,589.42</b> |
|----------------------|

|                                                           | <u>APPROVED<br/>PREV. MTG</u> | <u>2012<br/>Y.T.D.</u> |
|-----------------------------------------------------------|-------------------------------|------------------------|
| <b><u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u></b> |                               |                        |
| NET PAYROLL TOTAL                                         | \$ 247,625.26                 | \$ 1,570,873.70        |
| - CORRECTION TO PAYROLL                                   |                               |                        |
| PREPAIDS                                                  | 157,636.40                    | 2,640,093.26           |
| - PREPAID ADJUSTMENTS                                     |                               |                        |
| WIRE TRANSFERS FOR DEBT SERVICE                           |                               | 535,420.00             |
| - CORRECTION TO D.S.                                      |                               |                        |
| ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:            |                               |                        |
| - BILLS LIST SUBMITTED                                    | 234,009.80                    | 3,248,898.78           |
| ADD (DELETE) BILLS LIST SUBMITTED                         |                               |                        |
| PAY ESTIMATE(S)                                           |                               | 1,568,293.30           |
| <br>- CHECKS VOIDED                                       | <br>0.00                      | <br>0.00               |
| <b>TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED</b>       | <b>\$ 639,271.46</b>          | <b>\$ 9,563,579.04</b> |

## CITY OF RAMSEY

## Council Check Register

7/5/2012 - 12/31/2012

| Check # | Date      | Amount    | Supplier / Explanation           | PO # | Doc No | Inv No          | Account No | Subledger | Account Description     |
|---------|-----------|-----------|----------------------------------|------|--------|-----------------|------------|-----------|-------------------------|
| 88802   | 7/5/2012  |           | 107962 GENESIS EMPLOYEE BENEFITS |      |        |                 |            |           |                         |
|         |           | 4,009.35  |                                  |      | 63291  | 0703129354212   | 9101.2176  |           | LIFE/HEALTH-EMPLOYEE    |
|         |           | 4,009.35  |                                  |      |        |                 |            |           |                         |
| 88803   | 7/9/2012  |           | 100268 LRRWMO CITY OF ANOKA      |      |        |                 |            |           |                         |
|         |           | 800.00    | PERMIT FOR NORTH COMMONS         |      | 63367  | 070912          | 0295.6315  |           | MISCELLANEOUS PROFESSIO |
|         |           | 800.00    |                                  |      |        |                 |            |           |                         |
| 88804   | 7/10/2012 |           | 100297 CENTERPOINT ENERGY        |      |        |                 |            |           |                         |
|         |           | 17.52     | GAS                              |      | 63368  | 8000014064-2    | 9605.6373  |           | GAS                     |
|         |           |           |                                  |      |        | JUNE 2012       |            |           |                         |
|         |           | 17.55     | GAS                              |      | 63368  | 8000014064-2    | 9601.6373  |           | GAS                     |
|         |           |           |                                  |      |        | JUNE 2012       |            |           |                         |
|         |           | 17.55     | GAS                              |      | 63368  | 8000014064-2    | 9602.6373  |           | GAS                     |
|         |           |           |                                  |      |        | JUNE 2012       |            |           |                         |
|         |           | 34.98     | GAS                              |      | 63368  | 8000014064-2    | 0452.6373  |           | GAS                     |
|         |           |           |                                  |      |        | JUNE 2012       |            |           |                         |
|         |           | 52.64     | GAS                              |      | 63368  | 8000014064-2    | 0311.6373  |           | GAS                     |
|         |           |           |                                  |      |        | JUNE 2012       |            |           |                         |
|         |           | 136.54    | GAS                              |      | 63368  | 8000014064-2    | 0220.6373  |           | GAS                     |
|         |           |           |                                  |      |        | JUNE 2012       |            |           |                         |
|         |           | 276.78    |                                  |      |        |                 |            |           |                         |
| 88805   | 7/10/2012 |           | 100116 CONNEXUS ENERGY           |      |        |                 |            |           |                         |
|         |           | 459.73    | TRAFFIC SIGNALS                  |      | 63369  | 759126-303100JU | 0260.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE 12           |            |           |                         |
|         |           | 111.53    | PW MISC                          |      | 63370  | 759126-303106JU | 9605.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 111.56    | PW MISC                          |      | 63370  | 759126-303106JU | 9601.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 111.56    | PW MISC                          |      | 63370  | 759126-303106JU | 9602.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 334.66    | PW MISC                          |      | 63370  | 759126-303106JU | 0311.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 2,117.97  | PW MISC                          |      | 63370  | 759126-303106JU | 0452.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 10,030.61 | LIGHTS                           |      | 63371  | 759126-303101JU | 9603.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 40.01     | MISC CITY ACCOUNTS               |      | 63373  | 759126-303107JU | 9410.6371  | 00041018  | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 94.44     | MISC CITY ACCOUNTS               |      | 63373  | 759126-303107JU | 9230.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 95.84     | MISC CITY ACCOUNTS               |      | 63373  | 759126-303107JU | 0295.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 143.78    | MISC CITY ACCOUNTS               |      | 63373  | 759126-303107JU | 0194.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 812.56    | MISC CITY ACCOUNTS               |      | 63373  | 759126-303107JU | 9410.6371  | 00041012  | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 1,261.65  | MISC CITY ACCOUNTS               |      | 63373  | 759126-303107JU | 0220.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 3,027.45  | MISC CITY ACCOUNTS               |      | 63373  | 759126-303107JU | 9240.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 10,586.41 | MISC CITY ACCOUNTS               |      | 63373  | 759126-303107JU | 0194.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 90.78     | SIRENS                           |      | 63374  | 759126-303095JU | 0250.6371  |           | ELECTRIC UTILITIES      |
|         |           |           |                                  |      |        | NE12            |            |           |                         |
|         |           | 681.88    | MISC UTILITY ACCOUNTS            |      | 63377  | 759126-303102JU | 9602.6371  |           | ELECTRIC UTILITIES      |



## CITY OF RAMSEY

## Council Check Register

7/5/2012 - 12/31/2012

| Check # | Date      | Amount           | Supplier / Explanation                | PO # | Doc No | Inv No                          | Account No | Subledger | Account Description       |
|---------|-----------|------------------|---------------------------------------|------|--------|---------------------------------|------------|-----------|---------------------------|
|         |           | 10,966.97        | MISC UTILITY ACCOUNTS                 |      | 63377  | NE12<br>759126-303102JU<br>NE12 | 9601.6371  |           | ELECTRIC UTILITIES        |
|         |           | <u>41,079.39</u> |                                       |      |        |                                 |            |           |                           |
| 88806   | 7/10/2012 |                  | 113179 MERRY, ROE                     |      |        |                                 |            |           |                           |
|         |           | 47.50            | REF DAM/KEY DEP # 31113               |      | 63375  | 070512                          | 9101.4305  |           | RENTAL FEES               |
|         |           | 55.00            | REF DAM/KEY DEP # 31113               |      | 63375  | 070512                          | 9804.1160  |           | KEY & DAMAGE DEPOSIT      |
|         |           | 100.00           | REF DAM/KEY DEP # 31113               |      | 63375  | 070512                          | 9804.1160  |           | KEY & DAMAGE DEPOSIT      |
|         |           | <u>202.50</u>    |                                       |      |        |                                 |            |           |                           |
| 88807   | 7/10/2012 |                  | 100413 RANDALL AND GOODRICH, P.L.C    |      |        |                                 |            |           |                           |
|         |           | 2,833.00         | JUNE 2012 PROSECUTION BILLING         |      | 63376  | 070612                          | 0161.6304  |           | LEGAL FEES                |
|         |           | <u>2,833.00</u>  |                                       |      |        |                                 |            |           |                           |
| 88890   | 7/12/2012 |                  | 100404 CENTURYLINK                    |      |        |                                 |            |           |                           |
|         |           | 65.35            | JUNE 2012 BILLING                     |      | 63378  | 763 422-1452<br>795JUNE12       | 0452.6321  |           | TELEPHONE                 |
|         |           | 310.52           | JULY 2012 BILLING                     |      | 63379  | 612 E34-0549<br>596JULY12       | 0192.6321  |           | TELEPHONE                 |
|         |           | 310.52           | JULY 2012 BILLING                     |      | 63380  | 612 E34-0544<br>018JULY12       | 0192.6321  |           | TELEPHONE                 |
|         |           | 310.52           | JULY 2012 BILLING                     |      | 63381  | 612 E34-0550<br>637JULY12       | 0192.6321  |           | TELEPHONE                 |
|         |           | <u>996.91</u>    |                                       |      |        |                                 |            |           |                           |
| 88891   | 7/12/2012 |                  | 100422 REGISTERED ABSTRACTERS INC     |      |        |                                 |            |           |                           |
|         |           | 45,292.00        | ARMSTRONG BLVD/BILLMARK EASE.         |      | 63385  | 071112                          | 9496.6315  |           | MISCELLANEOUS PROFESSIO   |
|         |           | <u>45,292.00</u> |                                       |      |        |                                 |            |           |                           |
| 88892   | 7/12/2012 |                  | 100510 VERIZON WIRELESS               |      |        |                                 |            |           |                           |
|         |           | 74.48            | MAY/JUNE 2012 BILLING                 |      | 63382  | 2760954057                      | 0130.6323  |           | CELLULAR PHONES           |
|         |           | <u>74.48</u>     |                                       |      |        |                                 |            |           |                           |
| 88893   | 7/12/2012 |                  | 111137 WRIGHT HENNEPIN COOPERATIVE EL |      |        |                                 |            |           |                           |
|         |           | 26.67            | JUNE 2012 BILLING                     |      | 63383  | 150-1681-6340JU<br>NE 12        | 0211.6489  |           | OTHER CONTRACTED SERVIC   |
|         |           | 29.87            | JUNE 2012 BILLING PD                  |      | 63384  | 150-1682-6501JU<br>N12          | 0211.6489  |           | OTHER CONTRACTED SERVIC   |
|         |           | <u>56.54</u>     |                                       |      |        |                                 |            |           |                           |
| 88894   | 7/17/2012 |                  | 100948 ANOKA COUNTY LICENSE CENTER    |      |        |                                 |            |           |                           |
|         |           | 1,499.07         | TITLE/REG/TABS 410                    |      | 63424  | 071612                          | 0194.6550  | 00000410  | MOTOR VEHICLES            |
|         |           | <u>1,499.07</u>  |                                       |      |        |                                 |            |           |                           |
| 88895   | 7/17/2012 |                  | 100948 ANOKA COUNTY LICENSE CENTER    |      |        |                                 |            |           |                           |
|         |           | 20.75            | FORFEITURE TITLE - 10-265887          |      | 63425  | 071312                          | 0230.6249  |           | MISCELLANEOUS OPERATING   |
|         |           | <u>20.75</u>     |                                       |      |        |                                 |            |           |                           |
| 88896   | 7/17/2012 |                  | 113186 BUCHOLZ, WAYNE                 |      |        |                                 |            |           |                           |
|         |           | 5.00             | REIMB. CITY MAP PURCHASE              |      | 63426  | 071212                          | 9101.4308  |           | SALES OF MAPS & PUBLICATI |
|         |           | <u>5.00</u>      |                                       |      |        |                                 |            |           |                           |
| 88897   | 7/17/2012 |                  | 100291 MET COUNCIL SAC                |      |        |                                 |            |           |                           |
|         |           | 47.30            | JUNE 2012 SAC                         |      | 63435  | 071712                          | 9602.4356  |           | SEWER AVAILABILITY CHARGI |
|         |           | 4,730.00         | JUNE 2012 SAC                         |      | 63435  | 071712                          | 9602.2083  |           | SAC CHARGES               |
|         |           | <u>4,682.70</u>  |                                       |      |        |                                 |            |           |                           |

## CITY OF RAMSEY

## Council Check Register

7/5/2012 -- 12/31/2012

| Check #  | Date      | Amount    | Supplier / Explanation                | PO # | Doc No | Inv No        | Account No | Subledger | Account Description        |
|----------|-----------|-----------|---------------------------------------|------|--------|---------------|------------|-----------|----------------------------|
| 88898    | 7/17/2012 |           | 112465 NORTH AMERICAN TITLE CO        |      |        |               |            |           |                            |
|          |           | 161.48    | REISSUE CK # 84983                    |      | 63427  | 071712        | 9601.4651  |           | WATER REVENUE              |
|          |           | 161.48    |                                       |      |        |               |            |           |                            |
| 88899    | 7/17/2012 |           | 100422 REGISTERED ABSTRACTERS INC     |      |        |               |            |           |                            |
|          |           | 30.00     | ARMSTRONG BLVD/BILLMARK               |      | 63428  | 071212        | 9496.6315  |           | MISCELLANEOUS PROFESSIO    |
|          |           | 30.00     |                                       |      |        |               |            |           |                            |
| 88900    | 7/17/2012 |           | 112552 RONNING, RAYMOND AND CHERYL    |      |        |               |            |           |                            |
|          |           | 75.00     | REISSUE CK # 85458                    |      | 63430  | 071712        | 0312.6267  |           | OTHER STREET MAINTENANC    |
|          |           | 75.00     |                                       |      |        |               |            |           |                            |
| 88901    | 7/17/2012 |           | 100290 USA MOBILITY INC               |      |        |               |            |           |                            |
|          |           | 6.36      | JULY 2012 CHARGES                     |      | 63431  | V0317755G     | 0311.6323  |           | CELLULAR PHONES            |
|          |           | 168.60    | JULY 2012 CHARGES                     |      | 63431  | V0317755G     | 0220.6249  |           | MISCELLANEOUS OPERATING    |
|          |           | 174.96    |                                       |      |        |               |            |           |                            |
| 88902    | 7/17/2012 |           | 106360 WALLACE, MARTINA               |      |        |               |            |           |                            |
|          |           | 100.00    | REFUND KEY DEP-BIKE LOCKER            |      | 63432  | 071712        | 9804.1160  |           | KEY & DAMAGE DEPOSIT       |
|          |           | 100.00    |                                       |      |        |               |            |           |                            |
| 88903    | 7/17/2012 |           | 113187 WILSON, TAMMY                  |      |        |               |            |           |                            |
|          |           | 206.00    | COURT TRANSCRIPT-ISANTI/KIEFER        |      | 63433  | 071712        | 0161.6304  |           | LEGAL FEES                 |
|          |           | 206.00    |                                       |      |        |               |            |           |                            |
| 88904    | 7/17/2012 |           | 111137 WRIGHT HENNEPIN COOPERATIVE EL |      |        |               |            |           |                            |
|          |           | 26.67     | JUNE SERVICE 7650 SUNWOOD             |      | 63434  | 150-1681-4280 | 9240.6315  |           | MISCELLANEOUS PROFESSIO    |
|          |           |           |                                       |      |        | JUNE 2012     |            |           |                            |
|          |           | 26.67     |                                       |      |        |               |            |           |                            |
| 90216348 | 7/5/2012  |           | 100398 PUBLIC EMPLOYEES RETIREMENT AS |      |        |               |            |           |                            |
|          |           | 13,370.39 |                                       |      | 63299  | 070312935426  | 9101.2174  |           | PERA-EMPLOYEE              |
|          |           | 17,915.33 |                                       |      | 63300  | 070312935427  | 9101.2183  |           | PERA-EMPLOYER              |
|          |           | 31,285.72 |                                       |      |        |               |            |           |                            |
| 91007360 | 7/5/2012  |           | 100601 MN DEPT OF REV WH              |      |        |               |            |           |                            |
|          |           | 8,144.54  |                                       |      | 63301  | 070312935428  | 9101.2172  |           | STATE WITHHOLDING          |
|          |           | 8,144.54  |                                       |      |        |               |            |           |                            |
| 91228105 | 7/5/2012  |           | 107784 VILLAGE BANK                   |      |        |               |            |           |                            |
|          |           | 6,806.55  |                                       |      | 63289  | 0703129354210 | 9101.2173  |           | FICA & MEDICARE-EMPLOYEE   |
|          |           | 8,890.33  |                                       |      | 63290  | 0703129354211 | 9101.2182  |           | FICA & MEDICARE-EMPLOYER   |
|          |           | 19,602.38 |                                       |      | 63302  | 070312935429  | 9101.2171  |           | FEDERAL WITHHOLDING        |
|          |           | 35,299.26 |                                       |      |        |               |            |           |                            |
| 95120191 | 7/5/2012  |           | 100301 MN CHILD SUPPORT PAYMENT CNTR  |      |        |               |            |           |                            |
|          |           | 864.42    |                                       |      | 63297  | 070312935424  | 9101.2185  |           | GARNISHMENTS/SUPPORT       |
|          |           | 144.53    |                                       |      | 63298  | 070312935425  | 9101.2185  |           | GARNISHMENTS/SUPPORT       |
|          |           | 1,008.95  |                                       |      |        |               |            |           |                            |
| 99063012 | 7/18/2012 |           | 100219 HOME DEPOT COMMERCIAL ACCT PRO |      |        |               |            |           |                            |
|          |           | 16.19     | JUNE 2012 BILLING                     |      | 63520  | 062912        | 0194.6259  |           | BUILDING MAINT/REPAIR SUPI |
|          |           | 37.92     | JUNE 2012 BILLING                     |      | 63520  | 062912        | 0311.6249  |           | MISCELLANEOUS OPERATING    |
|          |           | 59.00     | JUNE 2012 BILLING                     |      | 63520  | 062912        | 0311.6267  |           | OTHER STREET MAINTENANC    |
|          |           | 61.47     | JUNE 2012 BILLING                     |      | 63520  | 062912        | 0301.6281  |           | SMALL TOOLS & MINOR EQUIF  |
|          |           | 93.43     | JUNE 2012 BILLING                     |      | 63520  | 062912        | 0452.6249  |           | MISCELLANEOUS OPERATING    |

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| Check #  | Date      | Amount   | Supplier / Explanation           | PO # | Doc No | Inv No        | Account No | Subledger | Account Description       |
|----------|-----------|----------|----------------------------------|------|--------|---------------|------------|-----------|---------------------------|
|          |           | 223.84   | JUNE 2012 BILLING                |      | 63520  | 062912        | 9605.6249  |           | MISCELLANEOUS OPERATING   |
|          |           | 244.93   | JUNE 2012 BILLING                |      | 63520  | 062912        | 0194.6381  |           | BUILDING & STRUCTURE REP. |
|          |           | 343.51   | JUNE 2012 BILLING                |      | 63520  | 062912        | 0452.6249  |           | MISCELLANEOUS OPERATING   |
|          |           | 354.09   | JUNE 2012 BILLING                |      | 63520  | 062912        | 0452.6249  |           | MISCELLANEOUS OPERATING   |
|          |           | 1,434.38 |                                  |      |        |               |            |           |                           |
| 99070612 | 7/6/2012  |          | 100223 ICMA RETIREMENT TRUST 467 |      |        |               |            |           |                           |
|          |           | 1,844.18 |                                  |      | 63288  | 070312935421  | 9101.2175  |           | DEFERRED COMPENSATION     |
|          |           | 1,844.18 |                                  |      |        |               |            |           |                           |
| 99070551 | 7/6/2012  |          | 111465 STATE STREET BANK         |      |        |               |            |           |                           |
|          |           | 2,704.00 |                                  |      | 63293  | 0703129354214 | 9101.2175  |           | DEFERRED COMPENSATION     |
|          |           | 2,704.00 |                                  |      |        |               |            |           |                           |
| 99070654 | 7/6/2012  |          | 111465 STATE STREET BANK         |      |        |               |            |           |                           |
|          |           | 407.22   |                                  |      | 63294  | 0703129354215 | 9101.2176  |           | LIFE/HEALTH-EMPLOYEE      |
|          |           | 407.22   |                                  |      |        |               |            |           |                           |
| 99071312 | 7/13/2012 |          | 108768 COMDATA NETWORK INC       |      |        |               |            |           |                           |
|          |           | 69.88-   | HOLIDAY STNSTORE 0323 , UNIT     |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000664  | GASOLINE                  |
|          |           | 22.96-   | HOLIDAY STNSTORE                 |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 7.75     | SUPERAMERICA 4508 , DIXON        |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE                  |
|          |           | 10.63    | LITTLE DUKES RAMSEY , HASSEL     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000301  | GASOLINE                  |
|          |           | 12.89    | LITTLE DUKES RAMSEY , LUECK      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE                  |
|          |           | 12.89    | LITTLE DUKES RAMSEY , LUECK      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE                  |
|          |           | 13.89    | LITTLE DUKES RAMSEY , LUECK      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE                  |
|          |           | 14.10    | LITTLE DUKES RAMSEY , MOLDENHA   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE                  |
|          |           | 15.87    | LITTLE DUKES RAMSEY , LUECK      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE                  |
|          |           | 16.36    | LITTLE DUKES RAMSEYWEBB          |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 16.80    | BILL'S SUPERETTE #8 (F , FIREF   |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000504  | GASOLINE                  |
|          |           | 17.00    | LITTLE DUKES RAMSEY , MOLDENHA   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE                  |
|          |           | 17.01    | LITTLE DUKES RAMSEY , VOIT       |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE                  |
|          |           | 17.59    | LITTLE DUKES RAMSEY , WEBB       |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 17.85    | LITTLE DUKES RAMSEY , LUECK      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE                  |
|          |           | 18.01    | LITTLE DUKES RAMSEYWEBB          |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 18.02    | CASEYS GEN STORE 1988 , RIEMER   |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000405  | GASOLINE                  |
|          |           | 18.36    | LITTLE DUKES RAMSEYWIELER        |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 18.81    | LITTLE DUKES RAMSEY , WEBB       |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 18.84    | LITTLE DUKES RAMSEY , LUECK      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE                  |
|          |           | 18.84    | LITTLE DUKES RAMSEY , LUECK      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000301  | GASOLINE                  |
|          |           | 18.95    | LITTLE DUKES RAMSEY , CURTIS     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000391  | GASOLINE                  |
|          |           | 19.04    | LITTLE DUKES RAMSEY , MOLDENHA   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE                  |
|          |           | 19.41    | LITTLE DUKES RAMSEY , WISTROM    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000301  | GASOLINE                  |
|          |           | 19.56    | HOLIDAY STNSTORE 0395 , WIELER   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 19.66    | LITTLE DUKES RAMSEYWEBB          |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 19.96    | LITTLE DUKES RAMSEY , HASSEL     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE                  |
|          |           | 20.11    | LITTLE DUKES RAMSEY , WEBB       |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 20.54    | LITTLE DUKES RAMSEYWEBB          |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 20.82    | LITTLE DUKES RAMSEY , CURTIS     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000391  | GASOLINE                  |
|          |           | 21.38    | LITTLE DUKES RAMSEY , WEBB       |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 21.68    | LITTLE DUKES RAMSEY , STOLP      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE                  |
|          |           | 21.89    | LITTLE DUKES RAMSEY , HEMMERIC   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE                  |
|          |           | 22.13    | LITTLE DUKES RAMSEY , STOLP      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE                  |
|          |           | 22.14    | HOLIDAY STNSTORE 0395 , WIELER   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 22.43    | SUPERAMERICA 4508 , WIELER       |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |
|          |           | 22.67    | LITTLE DUKES RAMSEY , HEMMERIC   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE                  |
|          |           | 22.79    | LITTLE DUKES RAMSEY , WEBB       |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE                  |

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| Check # | Date | Amount | Supplier / Explanation         | PO # | Doc No | Inv No        | Account No | Subledger | Account Description |
|---------|------|--------|--------------------------------|------|--------|---------------|------------|-----------|---------------------|
|         |      | 22.80  | LITTLE DUKES RAMSEY , LUECK    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 22.80  | LITTLE DUKES RAMSEY , FRANKFUR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 22.94  | LITTLE DUKES RAMSEYWEBB        |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 22.96  | HOLIDAY STNSTORE 0395 , WIELER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 22.96  | HOLIDAY STNSTORE 0395 , WIELER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 22.96  | LITTLE DUKES RAMSEY , MOLDENHA |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 23.00  | BILL'S SUPERETTE #8 (F , LUECK |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 23.12  | LITTLE DUKES RAMSEY , WISTROM  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000302  | GASOLINE            |
|         |      | 23.59  | LITTLE DUKES RAMSEY , STOLP    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 23.64  | LITTLE DUKES RAMSEYWIELER      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 23.79  | LITTLE DUKES RAMSEY , LUECK    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000301  | GASOLINE            |
|         |      | 23.80  | LITTLE DUKES RAMSEY , FRANKFUR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 23.84  | LITTLE DUKES RAMSEY , WISTROM  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000302  | GASOLINE            |
|         |      | 24.14  | SUPERAMERICA 4508 , DIXON      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 24.19  | SHELL OIL 57444793806 , WIELER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 24.20  | LITTLE DUKES RAMSEY , HASSEL   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 24.29  | LITTLE DUKES RAMSEY , CURTIS   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000391  | GASOLINE            |
|         |      | 24.79  | HOLIDAY STNSTORE 0395 , WISTRO |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000302  | GASOLINE            |
|         |      | 25.16  | LITTLE DUKES RAMSEY , STOLP    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 25.28  | LITTLE DUKES RAMSEY , CURTIS   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000391  | GASOLINE            |
|         |      | 25.29  | LITTLE DUKES RAMSEY , FRANKFUR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 25.49  | CASEYS GEN STORE 1988 , WIELER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 25.55  | LITTLE DUKES RAMSEYWEBB        |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 25.71  | LITTLE DUKES RAMSEYWIELER      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 25.72  | LITTLE DUKES RAMSEY , RESERVES |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000392  | GASOLINE            |
|         |      | 25.93  | LITTLE DUKES RAMSEY , MOLDENHA |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 25.98  | LITTLE DUKES RAMSEY , SCHIFERL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000301  | GASOLINE            |
|         |      | 26.23  | HOLIDAY STNSTORE 0395 , WIELER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 26.58  | LITTLE DUKES RAMSEY , HEMMERIC |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 26.82  | HOLIDAY STNSTORE 0323 , WIELER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 27.08  | LITTLE DUKES RAMSEY , CURTIS   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000391  | GASOLINE            |
|         |      | 27.27  | LITTLE DUKES RAMSEY , FRANKFUR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 27.75  | LITTLE DUKES RAMSEY , FRANKFUR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 27.76  | LITTLE DUKES RAMSEY , FRANKFUR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 27.76  | LITTLE DUKES RAMSEY , FRANKFUR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 27.78  | LITTLE DUKES RAMSEY , LUECK    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 28.00  | HOLIDAY STNSTORE 0395 , FRANKF |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 28.01  | LITTLE DUKES RAMSEY , FRANKFUR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 28.10  | LITTLE DUKES RAMSEY , WEBB     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 28.14  | BILL'S SUPERETTE #8 (F , WISTR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000302  | GASOLINE            |
|         |      | 28.27  | BILL'S SUPERETTE #8 (F , WISTR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000302  | GASOLINE            |
|         |      | 28.49  | HOLIDAY STNSTORE 0395 , WIELER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 28.76  | LITTLE DUKES RAMSEY , CURTIS   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000391  | GASOLINE            |
|         |      | 28.76  | LITTLE DUKES RAMSEY , RESERVES |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000392  | GASOLINE            |
|         |      | 28.97  | HOLIDAY STNSTORE 0395 , WIELER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 29.12  | LITTLE DUKES RAMSEY , STOLP    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 29.32  | LITTLE DUKES RAMSEYWEBB        |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 29.38  | BILL'S SUPERETTE #8 (F , UNKNO |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 29.48  | LITTLE DUKES RAMSEY , VOIT     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
|         |      | 29.79  | LITTLE DUKES RAMSEY , SINGEWAL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000303  | GASOLINE            |
|         |      | 29.99  | HOLIDAY STNSTORE 0395 , WIELER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 30.43  | LITTLE DUKES RAMSEY , HEMMERIC |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 30.49  | LITTLE DUKES RAMSEY , VOIT     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
|         |      | 30.54  | LITTLE DUKES RAMSEY , STOLP    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 30.85  | LITTLE DUKES RAMSEY , WEBB     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 30.94  | BILL'S SUPERETTE #8 (F , FIREF |      | 63422  | JUN12 COMDATA | 0220.6225  | 00000565  | DIESEL FUEL         |

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|---------|------|--------|--------------------------------|------|--------|---------------|------------|-----------|---------------------|
|         |      | 31.07  | HOLIDAY STNSTORE 0395 , WIELER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 31.40  | LITTLE DUKES RAMSEY , HEMMERIC |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 31.97  | LITTLE DUKES RAMSEY , HEMMERIC |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 32.11  | LITTLE DUKES RAMSEYWIELER      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 32.30  | SUPERAMERICA 4508 , DIXON      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 32.68  | LITTLE DUKES RAMSEY , HASSEL   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 32.73  | LITTLE DUKES RAMSEY , BONINE   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000386  | GASOLINE            |
|         |      | 32.75  | LITTLE DUKES RAMSEY , CURTIS   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000391  | GASOLINE            |
|         |      | 32.84  | LITTLE DUKES RAMSEY , WEBB     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 32.92  | HOLIDAY STNSTORE 0395 , VOIT   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000391  | GASOLINE            |
|         |      | 32.93  | LITTLE DUKES RAMSEY , HASSEL   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 32.97  | LITTLE DUKES RAMSEYWEBB        |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 33.22  | LITTLE DUKES RAMSEY , HEMMERIC |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 33.33  | LITTLE DUKES RAMSEY , MOLDENHA |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 33.46  | LITTLE DUKES RAMSEY , HEMMERIC |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 33.92  | LITTLE DUKES RAMSEY , WISTROM  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000301  | GASOLINE            |
|         |      | 34.64  | LITTLE DUKES RAMSEY , PAPLHAM  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
|         |      | 34.98  | LITTLE DUKES RAMSEY , HEMMERIC |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 35.01  | SUPERAMERICA 4264 , KATERS     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000352  | GASOLINE            |
|         |      | 35.08  | LITTLE DUKES RAMSEY , HEMMERIC |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 35.49  | EAST RIVER ROAD BP QPS , DWYER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000364  | GASOLINE            |
|         |      | 35.64  | LITTLE DUKES RAMSEY , STOLP    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 35.69  | LITTLE DUKES RAMSEY , FRANKFUR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
|         |      | 36.63  | BILL'S SUPERETTE #8 (F , HASSE |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 36.90  | SUPERAMERICA 4508 , BLUML      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000352  | GASOLINE            |
|         |      | 37.00  | LITTLE DUKES RAMSEY , HASSEL   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 37.18  | LITTLE DUKES RAMSEY , BONINE   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000386  | GASOLINE            |
|         |      | 37.24  | LITTLE DUKES RAMSEY , HASSEL   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 38.00  | RAMSEY MARKET , SEASONAL       |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000385  | GASOLINE            |
|         |      | 38.01  | LITTLE DUKES RAMSEY , MOLDENHA |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 38.14  | BILL'S SUPERETTE #8 (F , FIREF |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000563  | GASOLINE            |
|         |      | 38.29  | LITTLE DUKES RAMSEY , STOLP    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 38.57  | BILL'S SUPERETTE #8 (F , FIREF |      | 63422  | JUN12 COMDATA | 0220.6225  | 00000565  | DIESEL FUEL         |
|         |      | 38.68  | LITTLE DUKES RAMSEY , HASSEL   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 38.76  | LITTLE DUKES RAMSEY , SINGEWAL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000303  | GASOLINE            |
|         |      | 39.39  | SUPERAMERICA 4508 , WISTROM    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000301  | GASOLINE            |
|         |      | 39.55  | LITTLE DUKES RAMSEY , VOIT     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
|         |      | 39.73  | LITTLE DUKES RAMSEY , FIREFIGH |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000562  | GASOLINE            |
|         |      | 40.22  | LITTLE DUKES RAMSEY , VOIT     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
|         |      | 40.40  | SUPERAMERICA 4508 , BLUML      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000365  | GASOLINE            |
|         |      | 40.53  | LITTLE DUKES RAMSEY , STOLP    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 40.55  | LITTLE DUKES RAMSEY , STOLP    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 41.06  | LITTLE DUKES RAMSEY , PAPLHAM  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
|         |      | 41.30  | LITTLE DUKES RAMSEY , ANDERSON |      | 63422  | JUN12 COMDATA | 0194.6223  | 00000403  | GASOLINE            |
|         |      | 41.45  | LITTLE DUKES RAMSEY , HEMMERIC |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000387  | GASOLINE            |
|         |      | 41.51  | SUPERAMERICA 4508 , DIXON      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
|         |      | 41.64  | LITTLE DUKES RAMSEY , CURTIS   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000391  | GASOLINE            |
|         |      | 41.75  | LITTLE DUKES RAMSEY , CURTIS   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000391  | GASOLINE            |
|         |      | 42.05  | SUPERAMERICA 4508 , DWYER      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000364  | GASOLINE            |
|         |      | 42.63  | LITTLE DUKES RAMSEY , DAHLBERG |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000301  | GASOLINE            |
|         |      | 42.65  | LITTLE DUKES RAMSEY , BONINE   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000386  | GASOLINE            |
|         |      | 42.93  | LITTLE DUKES RAMSEY , HASSEL   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
|         |      | 43.18  | LITTLE DUKES RAMSEY , SEASONAL |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000384  | GASOLINE            |
|         |      | 43.62  | LITTLE DUKES RAMSEY , INSPECTR |      | 63422  | JUN12 COMDATA | 0240.6223  | 00000406  | GASOLINE            |
|         |      | 43.75  | HOLIDAY STNSTORE 0395 , WISTRO |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000301  | GASOLINE            |
|         |      | 44.45  | LITTLE DUKES RAMSEY , VOIT     |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |

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## Council Check Register

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| Check # | Date | Amount | Supplier / Explanation         | PO # | Doc No | Inv No        | Account No | Subledger | Account Description |
|---------|------|--------|--------------------------------|------|--------|---------------|------------|-----------|---------------------|
| 44.45   |      |        | LITTLE DUKES RAMSEY , INSPECTR |      | 63422  | JUN12 COMDATA | 0240.6223  | 00000406  | GASOLINE            |
| 44.76   |      |        | LITTLE DUKES RAMSEY , PAPLHAM  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
| 44.83   |      |        | BILL'S SUPERETTE #8 (F , BERGE |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000664  | GASOLINE            |
| 45.11   |      |        | LITTLE DUKES RAMSEY , FRANKFUR |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000318  | GASOLINE            |
| 45.39   |      |        | LITTLE DUKES RAMSEY , PAPLHAM  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
| 45.85   |      |        | HOLIDAY , RIEMER               |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000405  | GASOLINE            |
| 46.10   |      |        | LITTLE DUKES RAMSEY , RESERVES |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000353  | GASOLINE            |
| 46.45   |      |        | LITTLE DUKES RAMSEY , PAPLHAM  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
| 46.48   |      |        | HOLIDAY STNSTORE 0395 , WISTRO |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000302  | GASOLINE            |
| 46.62   |      |        | LITTLE DUKES RAMSEYMOLDENHAUER |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
| 46.75   |      |        | LITTLE DUKES RAMSEY , HASSEL   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000317  | GASOLINE            |
| 47.15   |      |        | BILL'S SUPERETTE #8 (F , FIREF |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000563  | GASOLINE            |
| 47.33   |      |        | LITTLE DUKES RAMSEY , DWYER    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000364  | GASOLINE            |
| 47.51   |      |        | SUPERAMERICA 4508 , DAHLBERG   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000302  | GASOLINE            |
| 48.03   |      |        | HOLIDAY STNSTORE 0395 , SEASON |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000674  | GASOLINE            |
| 48.13   |      |        | LITTLE DUKES RAMSEY , SEASONAL |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000384  | GASOLINE            |
| 48.36   |      |        | RAMSEY MARKET , MARAS          |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000627  | GASOLINE            |
| 48.77   |      |        | LITTLE DUKES RAMSEY , BONINE   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000386  | GASOLINE            |
| 48.92   |      |        | SUPERAMERICA 4508 , DIXON      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
| 49.50   |      |        | HOLIDAY STNSTORE 0395 , BLUML  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000365  | GASOLINE            |
| 50.29   |      |        | BILL'S SUPERETTE #8 (F , NIELS |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000675  | GASOLINE            |
| 51.00   |      |        | HOLIDAY , MARAS                |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000362  | GASOLINE            |
| 51.03   |      |        | LITTLE DUKES RAMSEY , FIREFIGH |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000563  | GASOLINE            |
| 51.12   |      |        | LITTLE DUKES RAMSEY , WAY      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000351  | GASOLINE            |
| 51.44   |      |        | LITTLE DUKES RAMSEY , INSPECTR |      | 63422  | JUN12 COMDATA | 0240.6223  | 00000406  | GASOLINE            |
| 51.93   |      |        | SUPERAMERICA 4508 , DIXON      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000393  | GASOLINE            |
| 52.56   |      |        | LITTLE DUKES RAMSEY , SEASONAL |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000385  | GASOLINE            |
| 52.65   |      |        | BILL'S SUPERETTE #8 (F , FIREF |      | 63422  | JUN12 COMDATA | 0220.6225  | 00000500  | DIESEL FUEL         |
| 52.87   |      |        | LITTLE DUKES RAMSEY , PAPLHAM  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
| 53.21   |      |        | LITTLE DUKES RAMSEY , SCHIFERL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000353  | GASOLINE            |
| 53.25   |      |        | LITTLE DUKES RAMSEY , PAPLHAM  |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000316  | GASOLINE            |
| 53.31   |      |        | HOLIDAY , RIEMER               |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000405  | GASOLINE            |
| 53.56   |      |        | LITTLE DUKES RAMSEY , BLUML    |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000365  | GASOLINE            |
| 54.00   |      |        | SUPERAMERICA 4508 , BLUML      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000365  | GASOLINE            |
| 55.03   |      |        | LITTLE DUKES RAMSEY , SINGEWAL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000303  | GASOLINE            |
| 55.43   |      |        | LITTLE DUKES RAMSEY , SINGEWAL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000303  | GASOLINE            |
| 55.56   |      |        | LITTLE DUKES RAMSEY , INSPECTR |      | 63422  | JUN12 COMDATA | 0240.6223  | 00000406  | GASOLINE            |
| 55.59   |      |        | LITTLE DUKES RAMSEY , NIELSEN  |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000653  | GASOLINE            |
| 56.17   |      |        | SUPERAMERICA 4508 , RESERVES   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000392  | GASOLINE            |
| 56.25   |      |        | LITTLE DUKES RAMSEY , INSPECTR |      | 63422  | JUN12 COMDATA | 0240.6223  | 00000401  | GASOLINE            |
| 56.60   |      |        | LITTLE DUKES RAMSEY , SINGEWAL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000303  | GASOLINE            |
| 57.00   |      |        | SUPERAMERICA 4508 , DAHLBERG   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000302  | GASOLINE            |
| 57.20   |      |        | LITTLE DUKES RAMSEY , ROSSUM   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000375  | GASOLINE            |
| 57.21   |      |        | LITTLE DUKES RAMSEY , SINGEWAL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000303  | GASOLINE            |
| 57.56   |      |        | HOLIDAY , RIEMER               |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000405  | GASOLINE            |
| 58.70   |      |        | HOLIDAY , MARAS                |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000362  | GASOLINE            |
| 59.33   |      |        | CASEYS GEN STORE 1988 , BYRON  |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000654  | GASOLINE            |
| 60.00   |      |        | BILL'S SUPERETTE #8 (F , FIREF |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000563  | GASOLINE            |
| 60.03   |      |        | HOLIDAY , RIEMER               |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000405  | GASOLINE            |
| 60.07   |      |        | LITTLE DUKES RAMSEY , SCHIFERL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000353  | GASOLINE            |
| 60.29   |      |        | RAMSEY MARKET , SEASONAL       |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000627  | GASOLINE            |
| 60.38   |      |        | LITTLE DUKES RAMSEY , INSPECTR |      | 63422  | JUN12 COMDATA | 0240.6223  | 00000401  | GASOLINE            |
| 60.53   |      |        | BILL'S SUPERETTE #8 (F , FLEET |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000674  | GASOLINE            |
| 60.90   |      |        | LITTLE DUKES RAMSEY , BONINE   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000386  | GASOLINE            |
| 62.55   |      |        | LITTLE DUKES RAMSEY , WAY      |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000351  | GASOLINE            |
| 64.01   |      |        | BILL'S SUPERETTE #8 (F , BONIN |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000386  | GASOLINE            |

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| Check # | Date | Amount | Supplier / Explanation         | PO # | Doc No | Inv No        | Account No | Subledger | Account Description     |
|---------|------|--------|--------------------------------|------|--------|---------------|------------|-----------|-------------------------|
| 64.40   |      |        | HOLIDAY STNSTORE 0395 , BONINE |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000386  | GASOLINE                |
| 65.00   |      |        | LITTLE DUKES RAMSEY , NIELSEN  |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000675  | GASOLINE                |
| 65.01   |      |        | BILL'S SUPERETTE #8 (F , FIREF |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000566  | GASOLINE                |
| 66.01   |      |        | BILL'S SUPERETTE #8 (F , FLEET |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000674  | GASOLINE                |
| 66.26   |      |        | LITTLE DUKES RAMSEY , BONINE   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000386  | GASOLINE                |
| 67.44   |      |        | LITTLE DUKES RAMSEY , BONINE   |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000386  | GASOLINE                |
| 68.00   |      |        | BILL'S SUPERETTE #8 (F , FLEET |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000564  | GASOLINE                |
| 69.44   |      |        | LITTLE DUKES RAMSEY , KAPLER   |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000564  | GASOLINE                |
| 69.50   |      |        | LITTLE DUKES RAMSEY , NIELSEN  |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000675  | GASOLINE                |
| 69.88   |      |        | HOLIDAY STNSTORE 0323 , BERGE  |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000664  | GASOLINE                |
| 69.88   |      |        | HOLIDAY STNSTORE 0323 , BERGE  |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000664  | GASOLINE                |
| 69.91   |      |        | LITTLE DUKES RAMSEY , SCHIFERL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000353  | GASOLINE                |
| 70.26   |      |        | LITTLE DUKES RAMSEY , FIREFIGH |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000558  | GASOLINE                |
| 71.10   |      |        | LITTLE DUKES RAMSEY , SCHIFERL |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000353  | GASOLINE                |
| 71.13   |      |        | BILL'S SUPERETTE #8 (F , FLEET |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000674  | GASOLINE                |
| 73.97   |      |        | LITTLE DUKES RAMSEY , SEASONAL |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000641  | GASOLINE                |
| 74.00   |      |        | BILL'S SUPERETTE #11 ( , FLEET |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000564  | GASOLINE                |
| 75.00   |      |        | BILL'S SUPERETTE #8 (F , FIREF |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000566  | GASOLINE                |
| 75.00   |      |        | BILL'S SUPERETTE #8 (F , FIREF |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000504  | GASOLINE                |
| 75.00   |      |        | RAMSEY MARKET , BYRON          |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000654  | GASOLINE                |
| 75.00   |      |        | BILL'S SUPERETTE #8 (F , FLEET |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000675  | GASOLINE                |
| 75.00   |      |        | BILL'S SUPERETTE #8 (F , FLEET |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000675  | GASOLINE                |
| 75.00   |      |        | BILL'S SUPERETTE #8 (F , BERGE |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000664  | GASOLINE                |
| 75.00   |      |        | BILL'S SUPERETTE #8 (F , SCHIF |      | 63422  | JUN12 COMDATA | 0211.6223  | 00000353  | GASOLINE                |
| 75.18   |      |        | LITTLE DUKES RAMSEY , KAPLER   |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000564  | GASOLINE                |
| 76.84   |      |        | LITTLE DUKES RAMSEY , ERICKSON |      | 63422  | JUN12 COMDATA | 9601.6223  | 00000667  | GASOLINE                |
| 77.35   |      |        | LITTLE DUKES RAMSEY , BRAY     |      | 63422  | JUN12 COMDATA | 0194.6223  | 00000312  | GASOLINE                |
| 77.35   |      |        | LITTLE DUKES RAMSEY , BRAY     |      | 63422  | JUN12 COMDATA | 0194.6223  | 00000312  | GASOLINE                |
| 77.89   |      |        | SUPERAMERICA 4508 , MADSEN     |      | 63422  | JUN12 COMDATA | 0301.6223  | 00000402  | GASOLINE                |
| 78.23   |      |        | LITTLE DUKES RAMSEY , FIREFIGH |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000562  | GASOLINE                |
| 79.47   |      |        | LITTLE DUKES RAMSEY , MADSEN   |      | 63422  | JUN12 COMDATA | 0301.6223  | 00000402  | GASOLINE                |
| 79.84   |      |        | HOLIDAY STNSTORE 0323 , BERGE  |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000664  | GASOLINE                |
| 80.44   |      |        | HOLIDAY , RIEMER               |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000405  | GASOLINE                |
| 83.20   |      |        | HOLIDAY STNSTORE 0395 , RIVERB |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000665  | GASOLINE                |
| 83.83   |      |        | LITTLE DUKES RAMSEY , MCDOWALL |      | 63422  | JUN12 COMDATA | 0301.6223  | 00000638  | GASOLINE                |
| 84.91   |      |        | HOLIDAY STNSTORE 0395 , ERICKS |      | 63422  | JUN12 COMDATA | 9601.6223  | 00000667  | GASOLINE                |
| 85.00   |      |        | CASEYS GEN STORE 1988 , RIVERB |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000665  | GASOLINE                |
| 85.15   |      |        | SUPERAMERICA 4508 , MCDOWALL   |      | 63422  | JUN12 COMDATA | 0301.6223  | 00000638  | GASOLINE                |
| 88.26   |      |        | LITTLE DUKES RAMSEY , TALBOT   |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000676  | GASOLINE                |
| 89.23   |      |        | LITTLE DUKES RAMSEY , FIREFIGH |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000566  | GASOLINE                |
| 91.70   |      |        | LITTLE DUKES RAMSEY , ERICKSON |      | 63422  | JUN12 COMDATA | 9601.6223  | 00000667  | GASOLINE                |
| 94.20   |      |        | HOLIDAY STNSTORE 0323 , BERGE  |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000664  | GASOLINE                |
| 102.85  |      |        | LITTLE DUKES RAMSEY , SEASONAL |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000653  | GASOLINE                |
| 104.10  |      |        | LITTLE DUKES RAMSEY , FIREFIGH |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000566  | GASOLINE                |
| 109.08  |      |        | LITTLE DUKES RAMSEY , FIREFIGH |      | 63422  | JUN12 COMDATA | 0220.6223  | 00000566  | GASOLINE                |
| 109.58  |      |        | HOLIDAY , BYRON                |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000654  | GASOLINE                |
| 115.17  |      |        | LITTLE DUKES RAMSEY , BYRON    |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000627  | GASOLINE                |
| 123.59  |      |        | LITTLE DUKES RAMSEY , TALBOT   |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000676  | GASOLINE                |
| 132.03  |      |        | LITTLE DUKES RAMSEY , TALBOT   |      | 63422  | JUN12 COMDATA | 0311.6223  | 00000676  | GASOLINE                |
| 148.72  |      |        | LITTLE DUKES RAMSEY , LOFGREN  |      | 63422  | JUN12 COMDATA | 0452.6223  | 00000675  | GASOLINE                |
| 284.07- |      |        | MENARDS 3125 , DWYER           |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                         |
| 123.58- |      |        | RADISSON HOTEL DULUTH , ULRICH |      | 63423  | JUN12         | 0111.6331  |           | TRAVEL & LODGING        |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                         |
| .25     |      |        | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                         |

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|---------|------|--------|----------------------------|------|--------|---------------|------------|-----------|----------------------------|
|         |      | .57    | SUPERAMERICA 4508 , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | .65    | THE HOME DEPOT 2821 , BRAY |      | 63423  | JUN12         | 0194.6259  |           | BUILDING MAINT/REPAIR SUPI |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | .65    | THE HOME DEPOT 2821 , BRAY |      | 63423  | JUN12         | 0194.6259  |           | BUILDING MAINT/REPAIR SUPI |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | .89    | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | .95    | THE HOME DEPOT 2821 , BRAY |      | 63423  | JUN12         | 0194.6259  |           | BUILDING MAINT/REPAIR SUPI |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | .98    | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | .98    | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.19   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.19   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.19   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.19   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.28   | THE HOME DEPOT 2821 , BRAY |      | 63423  | JUN12         | 0194.6259  |           | BUILDING MAINT/REPAIR SUPI |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.28   | THE HOME DEPOT 2821 , BRAY |      | 63423  | JUN12         | 0194.6259  |           | BUILDING MAINT/REPAIR SUPI |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.48   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.48   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.72   | WWW.NEWEGG.COM , BUSCH     |      | 63423  | JUN12         | 0192.6281  |           | SMALL TOOLS & MINOR EQUIF  |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.61   | OFFICE MAX , WIEMANN       |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.68   | TARGET 00024562 , WIEMA    |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.89   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.99   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 1.99   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 2.00   | OFFICE MAXWIEMANN          |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 2.63   | OFFICE MAXWIEMANN          |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 2.85   | BEST BUY 00005405KOHNER    |      | 63423  | JUN12         | 0220.6281  |           | SMALL TOOLS & MINOR EQUIF  |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 3.28   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 3.30   | OFFICE MAXWIEMANN          |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 4.08   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 4.08   | MENARDS ELK RIVER , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                            |      |        | COMDATA-PCARD |            |           |                            |



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|         |      | 4.08   | MENARDS ELK RIVER , DWYER    |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 4.08   | MENARDS ELK RIVER , DWYER    |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 4.08   | MENARDS ELK RIVER , DWYER    |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 4.08   | MENARDS ELK RIVER , DWYER    |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 4.08   | MENARDS ELK RIVER , DWYER    |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 4.08   | MENARDS ELK RIVER , DWYER    |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 4.99   | MENARDS ELK RIVER , DWYER    |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 5.29   | MENARDS ELK RIVER , DWYER    |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 5.29   | MENARDS ELK RIVER , DWYER    |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 5.49   | OFFICE MAXWEMANN             |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 6.35   | WWW.NEWEGG.COM , BUSCH       |      | 63423  | JUN12         | 0192.6281  |           | SMALL TOOLS & MINOR EQUIF  |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 5.99   | OFFICE MAXWEMANN             |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 5.99   | OFFICE MAXWEMANN             |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 5.99   | OFFICE MAXWEMANN             |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 5.99   | OFFICE MAXWEMANN             |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 5.99   | OFFICE MAXWEMANN             |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 5.99   | OFFICE MAXWEMANN             |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 6.29   | OFFICE MAXWEMANN             |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 6.38   | THE HOME DEPOT 2803 , RIEMER |      | 63423  | JUN12         | 0311.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 8.54   | WWW.NEWEGG.COM , BUSCH       |      | 63423  | JUN12         | 0192.6281  |           | SMALL TOOLS & MINOR EQUIF  |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 8.00   | SUPERAMERICA 4508 , DWYER    |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING    |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 8.49   | OFFICE MAXWEMANN             |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 8.99   | TARGET 00024562 , WIEMA      |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF   |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 9.97   | THE HOME DEPOT 2821 , BRAY   |      | 63423  | JUN12         | 0194.6259  |           | BUILDING MAINT/REPAIR SUPI |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 9.99   | BEST BUY 00005405 , KOHNE    |      | 63423  | JUN12         | 0220.6281  |           | SMALL TOOLS & MINOR EQUIF  |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 9.99   | BEST BUY 00005405 , KOHNE    |      | 63423  | JUN12         | 0220.6281  |           | SMALL TOOLS & MINOR EQUIF  |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 9.99   | BEST BUY 00005405 , KOHNE    |      | 63423  | JUN12         | 0220.6281  |           | SMALL TOOLS & MINOR EQUIF  |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |
|         |      | 9.99   | BEST BUY 00005405 , KOHNE    |      | 63423  | JUN12         | 0220.6281  |           | SMALL TOOLS & MINOR EQUIF  |
|         |      |        |                              |      |        | COMDATA-PCARD |            |           |                            |

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|         |      | 10.97  | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 10.97  | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 12.81  | WWW.NEWEGG.COM , BUSCH         |      | 63423  | JUN12         | 0192.6281  |           | SMALL TOOLS & MINOR EQUIF |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 12.49  | OFFICE MAXWIEMANN              |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF  |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 12.49  | OFFICE MAXWIEMANN              |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF  |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 14.09  | WWW.NEWEGG.COM , BUSCH         |      | 63423  | JUN12         | 0192.6281  |           | SMALL TOOLS & MINOR EQUIF |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 13.35  | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 13.79  | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 15.49  | TARGET 00024562 , WIEMA        |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF  |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 17.31  | WWW.NEWEGG.COM , BUSCH         |      | 63423  | JUN12         | 0192.6281  |           | SMALL TOOLS & MINOR EQUIF |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 17.96  | BILL'S SUPERETTE #8 (G , SCHIF |      | 63423  | JUN12         | 0237.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 18.27  | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 19.95  | SURVEYMONKEY.COMBUSCH          |      | 63423  | JUN12         | 0192.6405  |           | OFFICE & DATA PROCESSING  |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 19.99  | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 20.00  | ANOKA COUNTY TREASURY , LASHER |      | 63423  | JUN12         | 0130.6315  |           | MISCELLANEOUS PROFESSIO   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 23.49  | OFFICE MAX , WIEMANN           |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUF  |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 24.45  | BILL'S SUPERETTE #8 (G , SCHIF |      | 63423  | JUN12         | 0237.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 25.00  | NU CTR PUB SFTY 1 016 , DWYER  |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 27.43  | AMAZON MKTPLACE PMTS , WIEMANN |      | 63423  | JUN12         | 0243.4609  |           | OTHER MISCELLANEOUS REV   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 31.04  | WWW.NEWEGG.COM , BUSCH         |      | 63423  | JUN12         | 0192.6281  |           | SMALL TOOLS & MINOR EQUIF |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 29.96  | BILL'S SUPERETTE #8 (G , SCHIF |      | 63423  | JUN12         | 0237.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 31.19  | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 31.19  | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 31.19  | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 32.65  | COBORN'S SUPERSTOREKAPLER      |      | 63423  | JUN12         | 0220.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 32.93  | SUBWAY 00119529 , SCHIF        |      | 63423  | JUN12         | 0237.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 34.80  | COBORN'S SUPERSTOREBRAY        |      | 63423  | JUN12         | 0194.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 34.98  | MENARDS ELK RIVER , DWYER      |      | 63423  | JUN12         | 0211.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |

CITY OF RAMSEY  
Council Check Register

7/5/2012 -- 12/31/2012

| Check # | Date | Amount | Supplier / Explanation         | PO # | Doc No | Inv No        | Account No | Subledger | Account Description       |
|---------|------|--------|--------------------------------|------|--------|---------------|------------|-----------|---------------------------|
|         |      | 37.47  | BELLISIO'SULRICH               |      | 63423  | JUN12         | 0130.6331  |           | TRAVEL & LODGING          |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 37.66  | WM SUPERCENTER#3209 , BRAY     |      | 63423  | JUN12         | 0111.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 39.53  | FTD*ELAINE'S FLOWERS &ULRICH   |      | 63423  | JUN12         | 0130.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 40.26  | COBORN'S SUPERSTOREKAPLER      |      | 63423  | JUN12         | 0220.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 42.33  | COBORN'S SUPERSTORE , KAPLER   |      | 63423  | JUN12         | 0220.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 42.36  | COBORN'S SUPERSTORERIERMER     |      | 63423  | JUN12         | 0301.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 53.38  | WWW.NEWEGG.COM , BUSCH         |      | 63423  | JUN12         | 0192.6281  |           | SMALL TOOLS & MINOR EQUIF |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 50.00  | MNSCU FIRE CENTER , DWYER      |      | 63423  | JUN12         | 0211.6451  |           | MEMBERSHIP DUES           |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 50.00  | MAMA VALENTIS , KOHNER         |      | 63423  | JUN12         | 0220.6335  |           | TRAINING                  |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 52.84  | CROW RIVER FARM EQUIPM , RIEME |      | 63423  | JUN12         | 0452.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 53.63  | NORTHERN TOOL EQUIPMNT , RIEME |      | 63423  | JUN12         | 0452.6257  |           | OTHER VEHICLE PARTS       |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 58.11  | CENTRAL HYDRAULICS INC , RIEME |      | 63423  | JUN12         | 0311.6257  |           | OTHER VEHICLE PARTS       |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 64.07  | WWW.NEWEGG.COM , BUSCH         |      | 63423  | JUN12         | 0192.6281  |           | SMALL TOOLS & MINOR EQUIF |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 68.71  | MAMA DE LUCAS PIZZERIA , ULRIC |      | 63423  | JUN12         | 0111.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 76.70  | CENTRAL HYDRAULICS INC , RIEME |      | 63423  | JUN12         | 0311.6257  |           | OTHER VEHICLE PARTS       |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 82.68  | STAPLS9228773481000 , WIEMANN  |      | 63423  | JUN12         | 0211.6208  |           | MISCELLANEOUS OFFICE SUP  |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 89.52  | THE HOME DEPOT 2803 , RIEMER   |      | 63423  | JUN12         | 0311.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 99.78  | PENTAIR TECHNICAL PRODRIEMER   |      | 63423  | JUN12         | 9601.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 224.50 | HOLIDAY INNS , ULRICH          |      | 63423  | JUN12         | 0111.6331  |           | TRAVEL & LODGING          |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 249.48 | THOMSON WEST*TCD , GLADHILL    |      | 63423  | JUN12         | 0191.6452  |           | SUBSCRIPTIONS             |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 277.86 | WWW.NEWEGG.COM , KOHNER        |      | 63423  | JUN12         | 0220.6281  |           | SMALL TOOLS & MINOR EQUIF |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 264.00 | AMERICAN PUBLIC WORKS , LASHER |      | 63423  | JUN12         | 0130.6354  |           | HELP WANTED ADVERTISEME   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 267.81 | ANOKA RAMSEY FARM & GA , RIEME |      | 63423  | JUN12         | 0311.6267  |           | OTHER STREET MAINTENANC   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 311.50 | EMERGENCY MEDICAL PROD , KAPLE |      | 63423  | JUN12         | 0220.6239  |           | FIRST AID SUPPLIES        |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 363.74 | CANAL PARK LODGE , ULRICH      |      | 63423  | JUN12         | 0130.6331  |           | TRAVEL & LODGING          |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 385.05 | AMAZON MKTPLACE PMTS , WIEMANN |      | 63423  | JUN12         | 0243.4609  |           | OTHER MISCELLANEOUS REV   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 403.33 | JEFF STEIN SNAPON , RIEMER     |      | 63423  | JUN12         | 0311.6281  |           | SMALL TOOLS & MINOR EQUIF |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |
|         |      | 450.35 | FERGUSON ENT#1657 , RIEMER     |      | 63423  | JUN12         | 0452.6249  |           | MISCELLANEOUS OPERATING   |
|         |      |        |                                |      |        | COMDATA-PCARD |            |           |                           |

## CITY OF RAMSEY

## Council Check Register

7/5/2012 -- 12/31/2012

| Check #  | Date      | Amount            | Supplier / Explanation                | PO # | Doc No | Inv No          | Account No | Subledger | Account Description       |
|----------|-----------|-------------------|---------------------------------------|------|--------|-----------------|------------|-----------|---------------------------|
|          |           | 695.00            | ICMA INTERNET , ULRICH                |      | 63423  | JUN12           | 0130.6335  |           | TRAINING                  |
|          |           |                   |                                       |      |        | COMDATA-PCARD   |            |           |                           |
|          |           | 2,270.58          | DLT SOLUTIONS 703-773- , BUSCH        |      | 63423  | JUN12           | 0192.6405  |           | OFFICE & DATA PROCESSING  |
|          |           |                   |                                       |      |        | COMDATA-PCARD   |            |           |                           |
|          |           | 31.34-            |                                       |      | 63423  | JUN12           | 9101.2082  |           | SALES/USE TAX PAYABLE     |
|          |           |                   |                                       |      |        | COMDATA-PCARD   |            |           |                           |
|          |           | 6.42-             |                                       |      | 63423  | JUN12           | 9601.2082  |           | SALES/USE TAX PAYABLE     |
|          |           |                   |                                       |      |        | COMDATA-PCARD   |            |           |                           |
|          |           | <u>18,840.76</u>  |                                       |      |        |                 |            |           |                           |
| 99071812 | 7/18/2012 |                   | 107886 DEPARTMENT OF LABOR AND INDUST |      |        |                 |            |           |                           |
|          |           | 176.78-           | Q2 QUARTERLY SURCHARGE                |      | 63463  | Q22012          | 9101.4604  |           | SURCHARGES                |
|          |           |                   |                                       |      |        | SURCHARGE       |            |           |                           |
|          |           | 4,414.50          | Q2 QUARTERLY SURCHARGE                |      | 63463  | Q22012          | 9101.2081  |           | SURCHARGES-PERMITS        |
|          |           |                   |                                       |      |        | SURCHARGE       |            |           |                           |
|          |           | <u>4,237.72</u>   |                                       |      |        |                 |            |           |                           |
| 99071912 | 7/18/2012 |                   | 100629 MN DEPT OF REV SALES TX        |      |        |                 |            |           |                           |
|          |           | 1.11              | JUN12 SALES/USE/TRANS TAX             |      | 63521  | JUN12           | 9101.4609  |           | OTHER MISCELLANEOUS REV   |
|          |           |                   |                                       |      |        | SALES/USE/TRANS |            |           |                           |
|          |           |                   |                                       |      |        | TAX             |            |           |                           |
|          |           | 6.42              | JUN12 SALES/USE/TRANS TAX             |      | 63521  | JUN12           | 9601.2082  |           | SALES/USE TAX PAYABLE     |
|          |           |                   |                                       |      |        | SALES/USE/TRANS |            |           |                           |
|          |           |                   |                                       |      |        | TAX             |            |           |                           |
|          |           | 7.21              | JUN12 SALES/USE/TRANS TAX             |      | 63521  | JUN12           | 9101.4308  |           | SALES OF MAPS & PUBLICATI |
|          |           |                   |                                       |      |        | SALES/USE/TRANS |            |           |                           |
|          |           |                   |                                       |      |        | TAX             |            |           |                           |
|          |           | 19.52             | JUN12 SALES/USE/TRANS TAX             |      | 63521  | JUN12           | 9101.4305  |           | RENTAL FEES               |
|          |           |                   |                                       |      |        | SALES/USE/TRANS |            |           |                           |
|          |           |                   |                                       |      |        | TAX             |            |           |                           |
|          |           | 19.59             | JUN12 SALES/USE/TRANS TAX             |      | 63521  | JUN12           | 9601.2082  |           | SALES/USE TAX PAYABLE     |
|          |           |                   |                                       |      |        | SALES/USE/TRANS |            |           |                           |
|          |           |                   |                                       |      |        | TAX             |            |           |                           |
|          |           | 72.19             | JUN12 SALES/USE/TRANS TAX             |      | 63521  | JUN12           | 9805.2082  |           | SALES/USE TAX PAYABLE     |
|          |           |                   |                                       |      |        | SALES/USE/TRANS |            |           |                           |
|          |           |                   |                                       |      |        | TAX             |            |           |                           |
|          |           | 84.85             | JUN12 SALES/USE/TRANS TAX             |      | 63521  | JUN12           | 9290.2082  |           | SALES/USE TAX PAYABLE     |
|          |           |                   |                                       |      |        | SALES/USE/TRANS |            |           |                           |
|          |           |                   |                                       |      |        | TAX             |            |           |                           |
|          |           | 224.11            | JUN12 SALES/USE/TRANS TAX             |      | 63521  | JUN12           | 9101.2082  |           | SALES/USE TAX PAYABLE     |
|          |           |                   |                                       |      |        | SALES/USE/TRANS |            |           |                           |
|          |           |                   |                                       |      |        | TAX             |            |           |                           |
|          |           | <u>435.00</u>     |                                       |      |        |                 |            |           |                           |
|          |           | <u>208,244.31</u> | Grand Total                           |      |        |                 |            |           |                           |

## Payment Instrument Totals

|                |                   |
|----------------|-------------------|
| Check Total    | 102,602.58        |
| Transfer Total | 105,641.73        |
| Total Payments | <u>208,244.31</u> |

R04570

CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Payee  |                                     | Stub          | Document       |        |     | Due   | Invoice   | Payment       |          |
|--------|-------------------------------------|---------------|----------------|--------|-----|-------|-----------|---------------|----------|
| Number | Name / Mailing Address              | Message       | Ty             | Number | Itm | Co    | Date      | Number        | Amount   |
| 100011 | ACE SALES                           | GOLF TEES     | PV             | 63489  | 001 | 09230 | 7/11/2012 | 2298          | 154.75   |
|        | ACE SALES                           | GOLF TEES     | PV             | 63489  | 002 | 09230 | 7/11/2012 | 2298          | 154.75   |
|        | 17555 UNICORN STREET NW             |               | Summary Total  |        |     |       |           |               | 309.50   |
|        | RAMSEY MN 55303                     |               | Payment Amount |        |     |       |           |               | 309.50   |
| 100028 | ANDOVER WHEEL                       | WHEEL         | PV             | 63490  | 001 | 09101 | 7/3/2012  | 6291          | 59.00    |
|        | AND FRAME INC                       | ALIGNMENT 664 |                |        |     |       |           |               |          |
|        | ANDOVER WHEEL AND FRAME INC         |               | Summary Total  |        |     |       |           |               | 59.00    |
|        | 13476 HANSON                        | WHEEL         | PV             | 63491  | 001 | 09101 | 6/26/2012 | 6277          | 49.00    |
|        | BLVD                                | ALIGNMENT 393 |                |        |     |       |           |               |          |
|        | ANDOVER MN 55304                    |               | Summary Total  |        |     |       |           |               | 49.00    |
|        |                                     |               | Payment Amount |        |     |       |           |               | 108.00   |
| 100035 | ANOKA COUNTY                        | 2012 RADIO    | PV             | 63387  | 001 | 09101 | 6/26/2012 | 2012-285      | 2,008.92 |
|        | CENTRAL                             | SERVICE       |                |        |     |       |           |               |          |
|        | COMMUNICATION                       | CONTRACT      |                |        |     |       |           |               |          |
|        | S                                   |               |                |        |     |       |           |               |          |
|        | ANOKA COUNTY CENTRAL COMMUNICATIONS |               | Summary Total  |        |     |       |           |               | 2,008.92 |
|        | 325 EAST MAIN                       | 2012 FIRE     | PV             | 63388  | 001 | 09101 | 6/26/2012 | 2012-284      | 1,650.24 |
|        | STREET                              | RADIO SER.    |                |        |     |       |           |               |          |
|        |                                     | CONTRACT      |                |        |     |       |           |               |          |
|        | ANOKA MN 55303                      |               | Summary Total  |        |     |       |           |               | 1,650.24 |
|        |                                     | APR-JUNE 2012 | PV             | 63492  | 001 | 09101 | 7/11/2012 | 2012-298      | 900.00   |
|        |                                     | STATE FEES    |                |        |     |       |           |               |          |
|        |                                     |               | Summary Total  |        |     |       |           |               | 900.00   |
|        |                                     |               | Payment Amount |        |     |       |           |               | 4,559.16 |
| 100041 | ANOKA COUNTY                        | SPECIAL EVENT | PV             | 63386  | 001 | 09297 | 7/6/2012  | 070612        | 50.00    |
|        | HIGHWAY                             | PERMIT-HAPPY  |                |        |     |       |           |               |          |
|        | DEPARTMENT                          | DAY           |                |        |     |       |           |               |          |
|        | ANOKA COUNTY HIGHWAY DEPARTMENT     |               | Summary Total  |        |     |       |           |               | 50.00    |
|        | 1440 BUNKER LAKE BLVD NW            |               |                |        |     |       |           |               |          |
|        | ANDOVER MN 55304                    |               | Payment Amount |        |     |       |           |               | 50.00    |
| 111377 | ANOKA                               |               | PV             | 63436  | 001 | 09603 | 7/11/2012 | 22-610280-00J | 15.39    |
|        | MUNICIPAL                           |               |                |        |     |       |           | ULY2012       |          |
|        | UTILITY                             |               |                |        |     |       |           |               |          |
|        | ANOKA MUNICIPAL UTILITY             |               | Summary Total  |        |     |       |           |               | 15.39    |

R04570

CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2012

| Payee . . . . .           |                        | Stub                    | Document . . . . . |                |     |       | Due       | Invoice                  | Payment   |
|---------------------------|------------------------|-------------------------|--------------------|----------------|-----|-------|-----------|--------------------------|-----------|
| Number                    | Name / Mailing Address | Message                 | Ty                 | Number         | Itm | Co    | Date      | Number                   | Amount    |
| CITY HALL                 |                        | RAMSEY STREET LIGHTS    | PV                 | 63437          | 001 | 09603 | 7/11/2012 | 22-990005-01J<br>ULY2012 | 58.35     |
| 2015 FIRST AVENUE NO      |                        |                         |                    | Summary Total  |     |       |           |                          | 58.35     |
| ANOKA MN                  |                        | CTY RD                  | PV                 | 63438          | 001 | 09603 | 7/11/2012 | 22-613120-01J            | 128.53    |
| 55303                     |                        | 116/HWY<br>47-SIGNAL    |                    |                |     |       |           | ULY 2012                 |           |
|                           |                        |                         |                    | Summary Total  |     |       |           |                          | 128.53    |
|                           |                        | BUNKER LK               | PV                 | 63439          | 001 | 09603 | 7/11/2012 | 22-612000-01J            | 35.61     |
|                           |                        | BLVD &<br>DYSPOSIUM-SIG |                    |                |     |       |           | ULY 2012                 |           |
|                           |                        |                         |                    | Summary Total  |     |       |           |                          | 35.61     |
|                           |                        |                         |                    | Payment Amount |     |       |           |                          | 237.88    |
| 100063 ASPEN MILLS        |                        | UNIFORM MISC-DWYER      | PV                 | 63390          | 001 | 09101 | 6/27/2012 | 122724                   | 360.73    |
| ASPEN MILLS               |                        |                         |                    | Summary Total  |     |       |           |                          | 360.73    |
| 8201 C CENTRAL AVE NE     |                        |                         |                    |                |     |       |           |                          |           |
| SPRING LAKE PARK MN 55432 |                        |                         |                    | Payment Amount |     |       |           |                          | 360.73    |
| 113180 ATLAS              |                        | CLEAN UP-SAFETY CAMP    | PV                 | 63389          | 001 | 09290 | 6/24/2012 | 500038                   | 113.60    |
| STAFFING INC              |                        |                         |                    | Summary Total  |     |       |           |                          | 113.60    |
| ATLAS STAFFING INC        |                        |                         |                    |                |     |       |           |                          |           |
| 189 7TH PLACE EAST        |                        |                         |                    | Payment Amount |     |       |           |                          | 113.60    |
| ST PAUL MN 55101          |                        |                         |                    |                |     |       |           |                          |           |
| 106564 BLUE CROSS         |                        | AUGUST 2012             | PV                 | 63493          | 001 | 09101 | 7/11/2012 | 071112                   | 50,006.50 |
| BLUE SHIELD               |                        | MEDICAL<br>COVERAGE     |                    |                |     |       |           |                          |           |
| BLUE CROSS BLUE SHIELD    |                        |                         |                    | Summary Total  |     |       |           |                          | 50,006.50 |
| P O BOX 64676             |                        |                         |                    |                |     |       |           |                          |           |
| ST PAUL MN 55164-0179     |                        |                         |                    | Payment Amount |     |       |           |                          | 50,006.50 |
| 113130 BOILER             |                        | BOILER                  | PV                 | 63391          | 001 | 09101 | 5/18/2012 | 33008                    | 3,665.17  |
| SERVICES INC              |                        | REPAIRS                 |                    |                |     |       |           |                          |           |
| BOILER SERVICES INC       |                        |                         |                    | Summary Total  |     |       |           |                          | 3,665.17  |
| 10327                     |                        | BLOWER MOTOR            | PV                 | 63440          | 001 | 09101 | 6/29/2012 | 33156                    | 940.00    |
| FLANDERS                  |                        | REPAIR                  |                    |                |     |       |           |                          |           |
| STREET NE                 |                        |                         |                    |                |     |       |           |                          |           |

R04570

CITY OF RAMSEY  
Create Payment Control Groups

Bank Account                    00002224   CASH IN BANK  
Version                         LOGIS003V  
Originator                      JLIPSKI  
Payment Instrument                    Check Payment  
Pay Through Date                    12/31/2012

| Payee . . . . .                 |                        | Stub          | Document . . . . . |                |     |       | Due       | Invoice     | Payment   |
|---------------------------------|------------------------|---------------|--------------------|----------------|-----|-------|-----------|-------------|-----------|
| Number                          | Name / Mailing Address | Message       | Ty                 | Number         | Itm | Co    | Date      | Number      | Amount    |
| BLAINE MN 55449                 |                        |               |                    | Summary Total  |     |       |           |             | 940.00    |
|                                 |                        |               |                    | Payment Amount |     |       |           |             | 4,605.17  |
| 103641                          | BOYER TRUCKS           | FUEL FILTERS  | PV                 | 63441          | 001 | 09101 | 7/12/2012 | 115179R     | 36.10     |
|                                 | ROGERS                 | AND MISC      |                    |                |     |       |           |             |           |
|                                 | BOYER TRUCKS           | FUEL FILTERS  | PV                 | 63441          | 002 | 09101 | 7/12/2012 | 115179R     | 17.90     |
|                                 |                        | AND MISC      |                    |                |     |       |           |             |           |
| 2601 NE BROADWAY                |                        |               |                    | Summary Total  |     |       |           |             | 54.00     |
|                                 | MINNEAPOLIS            | CLEVIS PIN    | PV                 | 63494          | 001 | 09101 | 6/20/2012 | 114231R     | 6.89      |
|                                 | MN 55413               |               |                    |                |     |       |           |             |           |
|                                 |                        |               |                    | Summary Total  |     |       |           |             | 6.89      |
|                                 |                        |               |                    | Payment Amount |     |       |           |             | 60.89     |
| 100095                          | BRIGGS AND             | SERVICES RTC  | PV                 | 63392          | 001 | 09295 | 6/29/2012 | 503888      | 1,867.00  |
|                                 | MORGAN PA INC          | APR/MAY 2012  |                    |                |     |       |           |             |           |
| BRIGGS AND MORGAN               |                        |               |                    | Summary Total  |     |       |           |             | 1,867.00  |
|                                 | P O BOX 64591          | RE:           | PV                 | 63393          | 001 | 09214 | 6/29/2012 | 503889      | 14,899.51 |
|                                 |                        | FLAHERTY&COLL |                    |                |     |       |           |             |           |
|                                 |                        | INS APR/MAY12 |                    |                |     |       |           |             |           |
| ST PAUL MN 55164-0591           |                        |               |                    | Summary Total  |     |       |           |             | 14,899.51 |
|                                 |                        | MASTER DECL.  | PV                 | 63394          | 001 | 09295 | 6/29/2012 | 503890      | 4,182.50  |
|                                 |                        | JUDGE         |                    |                |     |       |           |             |           |
|                                 |                        | APR/MAY 12    |                    |                |     |       |           |             |           |
|                                 |                        |               |                    | Summary Total  |     |       |           |             | 4,182.50  |
|                                 |                        | HRA TRILOGY-  | PV                 | 63395          | 001 | 09295 | 6/29/2012 | 503930      | 5,000.00  |
|                                 |                        | APR/MAY 2012  |                    |                |     |       |           |             |           |
|                                 |                        |               |                    | Summary Total  |     |       |           |             | 5,000.00  |
|                                 |                        |               |                    | Payment Amount |     |       |           |             | 25,949.01 |
| 100306                          | BUREAU OF              | MISC PD       | PV                 | 63396          | 001 | 09101 | 6/30/2012 | 00000033279 | 390.00    |
|                                 | CRIMINAL               |               |                    |                |     |       |           |             |           |
|                                 | APPREHENSION           |               |                    |                |     |       |           |             |           |
| BUREAU OF CRIMINAL APPREHENSION |                        |               |                    | Summary Total  |     |       |           |             | 390.00    |
| MNJIS SECTION- ATTN: KIM LACEK  |                        |               |                    |                |     |       |           |             |           |
| 1430 MARYLAND AVENUE EAST       |                        |               |                    |                |     |       |           |             |           |
| ST PAUL MN 55106                |                        |               |                    |                |     |       |           |             |           |
|                                 |                        |               |                    | Payment Amount |     |       |           |             | 390.00    |
| 104474                          | CARQUEST AUTO          | MISC PARTS    | PD                 | 63442          | 001 | 09101 | 6/29/2012 | 6975-131896 | 34.21-    |
|                                 | PARTS                  | RETURN        |                    |                |     |       |           |             |           |

CITY OF RAMSEY  
Create Payment Control Groups

| Payee . . . . .        |                        | Stub    | Document . . . . . |               |       |           | Due         | Invoice | Payment |
|------------------------|------------------------|---------|--------------------|---------------|-------|-----------|-------------|---------|---------|
| Number                 | Name / Mailing Address | Message | Ty                 | Number        | Itm   | Co        | Date        | Number  | Amount  |
| CARQUEST AUTO PARTS    |                        |         |                    | Summary Total |       |           |             |         | 34.21-  |
| P O BOX                | BRAKES-                | PV      | 63443              | 001           | 09101 | 6/26/2012 | 6975-131659 |         | 120.10  |
| 503589                 | POLICE                 |         |                    |               |       |           |             |         |         |
| ST LOUIS MO 63150-3589 |                        |         |                    | Summary Total |       |           |             |         | 120.10  |
|                        | CABIN AIR              | PV      | 63444              | 001           | 09101 | 6/29/2012 | 6975-131836 |         | 5.81    |
|                        | FILTER 351             |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 5.81    |
|                        | OIL AND AIR            | PV      | 63445              | 001           | 09101 | 7/3/2012  | 6975-131990 |         | 27.58   |
|                        | FILTERS                |         |                    |               |       |           |             |         |         |
|                        | OIL AND AIR            | PV      | 63445              | 002           | 09101 | 7/3/2012  | 6975-131990 |         | 7.21    |
|                        | FILTERS                |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 34.79   |
|                        | CABIN AIR              | PV      | 63446              | 001           | 09101 | 6/29/2012 | 6975-131837 |         | 5.81    |
|                        | FILTER                 |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 5.81    |
|                        | SWITCH/DUCT            | PV      | 63447              | 001           | 09101 | 6/29/2012 | 6975-131840 |         | 9.83    |
|                        | CLEANER                |         |                    |               |       |           |             |         |         |
|                        | SWITCH/DUCT            | PV      | 63447              | 002           | 09101 | 6/29/2012 | 6975-131840 |         | 8.91    |
|                        | CLEANER                |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 18.74   |
|                        | LAMPS                  | PV      | 63448              | 001           | 09101 | 7/9/2012  | 6975-132227 |         | 7.37    |
|                        |                        |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 7.37    |
|                        | AIR FILTER             | PV      | 63449              | 001           | 09101 | 7/11/2012 | 6975-132354 |         | 25.15   |
|                        | 673                    |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 25.15   |
|                        | FUEL FILTER            | PV      | 63450              | 001           | 09101 | 7/11/2012 | 6975-132376 |         | 7.63    |
|                        | 673                    |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 7.63    |
|                        | MISC PARTS             | PV      | 63451              | 001           | 09101 | 7/10/2012 | 6975-132305 |         | 138.77  |
|                        | MISC PARTS             | PV      | 63451              | 002           | 09101 | 7/10/2012 | 6975-132305 |         | 16.11   |
|                        |                        |         |                    | Summary Total |       |           |             |         | 154.88  |
|                        | SWIVEL                 | PV      | 63452              | 001           | 09101 | 7/12/2012 | 6975-132387 |         | 14.20   |
|                        | GRIPPER                |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 14.20   |
|                        | FILTER WRENCH          | PV      | 63453              | 001           | 09101 | 7/12/2012 | 6975-132416 |         | 15.22   |
|                        |                        |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 15.22   |
|                        | MISC PARTS             | PV      | 63454              | 001           | 09101 | 7/13/2012 | 6975-132449 |         | 9.13    |
|                        |                        |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 9.13    |
|                        | FUSES AND CAR          | PV      | 63495              | 001           | 09101 | 6/26/2012 | 6975-131691 |         | 24.08   |
|                        | WASH SOAP              |         |                    |               |       |           |             |         |         |
|                        |                        |         |                    | Summary Total |       |           |             |         | 24.08   |



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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2012

| Payee  | Stub                             | Document                    | Due                          | Invoice   | Payment               |
|--------|----------------------------------|-----------------------------|------------------------------|-----------|-----------------------|
| Number | Name / Mailing Address           | Ty Number Itm Co            | Date                         | Number    | Amount                |
|        |                                  |                             |                              |           | 408.70                |
|        |                                  |                             |                              |           | Payment Amount        |
| 106670 | CENTRAL POWER DISTRIBUTORS INC   | GASKETS-BLOWER PAK          | PV 63455 001 09101 7/13/2012 | 118538    | 3.17                  |
|        | CENTRAL POWER DISTRIBUTORS INC   |                             |                              |           | Summary Total 3.17    |
|        | 3801 THURSTON AVENUE             | TRANSMISSION FILTER-MOWERS  | PV 63496 001 09101 6/28/2012 | 107633    | 43.78                 |
|        | ANOKA MN 55303                   |                             |                              |           | Summary Total 43.78   |
|        |                                  |                             |                              |           | Payment Amount 46.95  |
| 108228 | COBORNS                          | RE: STENQUIST               | PV 63400 001 09101 6/14/2012 | 102380584 | 46.97                 |
|        | COBORNS                          |                             |                              |           | Summary Total 46.97   |
|        | 1445 EAST HIGHWAY 23             |                             |                              |           |                       |
|        | P O BOX 1502                     |                             |                              |           |                       |
|        | ST CLOUD MN 56302                |                             |                              |           | Payment Amount 46.97  |
| 100111 | COMMERCIAL ASPHALT COMPANY       | ASPHALT                     | PV 63398 001 09101 6/30/2012 | 063012    | 330.57                |
|        | COMMERCIAL ASPHALT COMPANY       |                             |                              |           | Summary Total 330.57  |
|        | P O BOX 1480                     |                             |                              |           |                       |
|        | MAPLE GROVE MN 55311-6480        |                             |                              |           | Payment Amount 330.57 |
| 112665 | COMPLETE GROUNDS MAINTENANCE INC | 14180 URANIUM/4781 154TH LN | PV 63399 001 09101 7/3/2012  | 8882      | 320.63                |
|        | COMPLETE GROUNDS MAINTENANCE INC |                             |                              |           | Summary Total 320.63  |
|        | 7310 OLD VIKING BLVD             |                             |                              |           |                       |
|        | ANOKA MN 55303-9723              |                             |                              |           | Payment Amount 320.63 |
| 100125 | COUNTRYSIDE PRINTING INC         | LETTERHEAD PD               | PV 63497 001 09101 7/9/2012  | 31114     | 175.22                |
|        | COUNTRYSIDE PRINTING             |                             |                              |           | Summary Total 175.22  |
|        | 6250 BUNKER LAKE BLVD NW         |                             |                              |           |                       |
|        | SUITE 113                        |                             |                              |           |                       |

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Payee                                    |                        | Stub          | Document |        |     | Due   | Invoice   | Payment      |          |
|------------------------------------------|------------------------|---------------|----------|--------|-----|-------|-----------|--------------|----------|
| Number                                   | Name / Mailing Address | Message       | Ty       | Number | Itm | Co    | Date      | Number       | Amount   |
| RAMSEY MN 55303                          |                        |               |          |        |     |       |           |              |          |
| Payment Amount                           |                        |               |          |        |     |       |           |              | 175.22   |
| 107691                                   | DEPT                   | BENEFITS QTR  | PV       | 63512  | 001 | 09702 | 7/10/2012 | 071012       | 62.46    |
| EMPLOYMENT                               |                        | 2 2012        |          |        |     |       |           |              |          |
| AND ECONOMIC                             |                        |               |          |        |     |       |           |              |          |
| DEVELOPMENT                              |                        |               |          |        |     |       |           |              |          |
| DEPT EMPLOYMENT AND ECONOMIC DEVELOPMENT |                        |               |          |        |     |       |           |              | 62.46    |
| 332 MINNESOTA STREET                     |                        |               |          |        |     |       |           |              |          |
| SAINT PAUL MN 55101-1351                 |                        |               |          |        |     |       |           |              |          |
| Payment Amount                           |                        |               |          |        |     |       |           |              | 62.46    |
| 100158                                   | ECM                    | ORD:PRECINCT  | PV       | 63401  | 001 | 09101 | 6/29/2012 | 01800857     | 148.63   |
| PUBLISHERS                               |                        | CHANGE        |          |        |     |       |           |              |          |
| INC                                      |                        |               |          |        |     |       |           |              |          |
| ECM PUBLISHERS INC                       |                        |               |          |        |     |       |           |              | 148.63   |
| 4095 COON                                |                        | ORD. ANIMAL   | PV       | 63402  | 001 | 09101 | 6/29/2012 | 01800853     | 51.25    |
| RAPIDS BLVD                              |                        |               |          |        |     |       |           |              |          |
| COON RAPIDS MN 55433                     |                        |               |          |        |     |       |           |              | 51.25    |
|                                          |                        | HEAR-OAKWOOD  | PV       | 63403  | 001 | 09804 | 6/29/2012 | 01800854     | 66.63    |
|                                          |                        | IUP           |          |        |     |       |           |              |          |
|                                          |                        |               |          |        |     |       |           |              | 66.63    |
|                                          |                        | HEAR- OVERLAY | PV       | 63404  | 001 | 09101 | 6/29/2012 | 01800856     | 66.63    |
|                                          |                        | DISTRICT      |          |        |     |       |           |              |          |
|                                          |                        |               |          |        |     |       |           |              | 66.63    |
|                                          |                        | HEAR-COR COMP | PV       | 63405  | 001 | 09295 | 6/29/2012 | 01800855     | 56.38    |
|                                          |                        |               |          |        |     |       |           |              | 56.38    |
| Payment Amount                           |                        |               |          |        |     |       |           |              | 389.52   |
| 100160                                   | EH RENNER AND          | WELL AT DRAW  | PV       | 63406  | 001 | 09101 | 6/29/2012 | 000124660000 | 2,076.00 |
| SONS INC                                 |                        | PARK          |          |        |     |       |           |              |          |
| EH RENNER AND SONS INC                   |                        |               |          |        |     |       |           |              | 2,076.00 |
| 15688 JARVIS STREET                      |                        |               |          |        |     |       |           |              |          |
| ELK RIVER MN 55330                       |                        |               |          |        |     |       |           |              |          |
| Payment Amount                           |                        |               |          |        |     |       |           |              | 2,076.00 |
| 106624                                   | EHLERS AND             | TIF- FEB-JUNE | PV       | 63456  | 001 | 09201 | 7/10/2012 | 344875       | 591.96   |
| ASSOCIATES,                              |                        | 2012          |          |        |     |       |           |              |          |
| INC                                      |                        |               |          |        |     |       |           |              |          |
| EHLERS &                                 |                        | TIF- FEB-JUNE | PV       | 63456  | 002 | 09201 | 7/10/2012 | 344875       | 591.96   |

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Number | Payee<br>Name / Mailing Address                                                                                      | Stub<br>Message                                                                                          | Document<br>Ty | Number | Itm | Co    | Due<br>Date | Invoice<br>Number | Payment<br>Amount |
|--------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------|--------|-----|-------|-------------|-------------------|-------------------|
|        | ASSOCIATES,<br>INC<br>3060 CENTRE<br>POINTE DRIVE<br>ROSEVILLE MN<br>55113-1105                                      | 2012<br>TIF- FEB-JUNE<br>2012<br>TIF- FEB-JUNE<br>2012<br>TIF- FEB-JUNE<br>2012<br>TIF- FEB-JUNE<br>2012 | PV             | 63456  | 003 | 09201 | 7/10/2012   | 344875            | 591.96            |
|        |                                                                                                                      |                                                                                                          | PV             | 63456  | 004 | 09201 | 7/10/2012   | 344875            | 591.96            |
|        |                                                                                                                      |                                                                                                          | PV             | 63456  | 005 | 09201 | 7/10/2012   | 344875            | 591.96            |
|        |                                                                                                                      |                                                                                                          | PV             | 63456  | 006 | 09201 | 7/10/2012   | 344875            | 591.96            |
|        |                                                                                                                      |                                                                                                          | PV             | 63456  | 007 | 09201 | 7/10/2012   | 344875            | 591.99            |
|        |                                                                                                                      |                                                                                                          | Summary Total  |        |     |       |             |                   | 4,143.75          |
|        |                                                                                                                      |                                                                                                          | Payment Amount |        |     |       |             |                   | 4,143.75          |
| 100164 | ELECTRIC<br>SYSTEM OF<br>ANOKA INC<br>ELECTRIC<br>SYSTEM OF<br>ANOKA INC<br><br>6314 HIGHWAY 10 NW<br>ANOKA MN 55303 | REPAIR SIREN<br>1 AND 16<br><br>REPAIR SIREN<br>1 AND 16                                                 | PV             | 63498  | 001 | 09101 | 7/9/2012    | 5161              | 596.82            |
|        |                                                                                                                      |                                                                                                          | PV             | 63498  | 002 | 09101 | 7/9/2012    | 5161              | 495.00            |
|        |                                                                                                                      |                                                                                                          | Summary Total  |        |     |       |             |                   | 1,091.82          |
|        |                                                                                                                      |                                                                                                          | Payment Amount |        |     |       |             |                   | 1,091.82          |
| 100167 | ELK RIVER<br>FORD INC<br><br>ELK RIVER FORD INC<br>17219 HIGHWAY 10 NW<br>PO BOX 304<br>ELK RIVER MN 55330           | REPAIR 351                                                                                               | PV             | 63499  | 001 | 09101 | 6/29/2012   | 15030857          | 36.27             |
|        |                                                                                                                      |                                                                                                          | Summary Total  |        |     |       |             |                   | 36.27             |
|        |                                                                                                                      |                                                                                                          | Payment Amount |        |     |       |             |                   | 36.27             |
| 100733 | ELK RIVER<br>WINLECTRIC CO<br><br>ELK RIVER WINLECTRIC CO<br>12777 MEADOWVALE ROAD<br>SUITE A<br>ELK RIVER MN 55330  | FUSES                                                                                                    | PV             | 63500  | 001 | 09101 | 6/29/2012   | 17935202          | 117.57            |
|        |                                                                                                                      |                                                                                                          | Summary Total  |        |     |       |             |                   | 117.57            |
|        |                                                                                                                      |                                                                                                          | Payment Amount |        |     |       |             |                   | 117.57            |
| 107099 | FASTENAL                                                                                                             | MISC PARTS                                                                                               | PV             | 63457  | 001 | 09101 | 7/10/2012   | MNTC888371        | 20.16             |

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CITY OF RAMSEY  
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Bank Account 00002224 CASH IN BANK  
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Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Payee                       | Stub                   | Document           | Due       | Invoice       | Payment  |
|-----------------------------|------------------------|--------------------|-----------|---------------|----------|
| Number                      | Name / Mailing Address | Message            | Ty        | Number        | Amount   |
| FASTENAL COMPANY            |                        |                    |           |               | 20.16    |
| P O BOX 978                 |                        |                    |           |               |          |
| WINONA MN 55987             |                        |                    |           |               |          |
|                             |                        | Summary Total      |           |               | 20.16    |
|                             |                        | Payment Amount     |           |               | 20.16    |
| 100143 FERGUSON             | CC DI SADDLE           | PV 63407 001 09101 | 6/22/2012 | S01372808.001 | 78.85    |
| WATERWORKS                  |                        |                    |           |               |          |
|                             |                        | Summary Total      |           |               | 78.85    |
| FERGUSON WATERWORKS         |                        | PV 63501 001 09601 | 7/5/2012  | S01375402.001 | 3,161.56 |
| PO BOX 1070                 | WATER METER            |                    |           |               |          |
|                             | SUPPLIES               |                    |           |               |          |
|                             |                        | Summary Total      |           |               | 3,161.56 |
| FARGO ND 58102              |                        | Payment Amount     |           |               | 3,240.41 |
| 112421 FIRST SCRIBE         | WEB FEES               | PV 63458 001 09101 | 7/1/2012  | 24572         | 200.00   |
|                             |                        | Summary Total      |           |               | 200.00   |
| FIRST SCRIBE                |                        |                    |           |               |          |
| 110 CHESHIRE LANE SUITE 105 |                        |                    |           |               |          |
| MINNETONKA MN 55305         |                        |                    |           |               |          |
|                             |                        | Payment Amount     |           |               | 200.00   |
| 100186 FRANKENSIGNS         | SIGNS- BRAMA           | PV 63502 001 09101 | 6/30/2012 | 258925        | 42.75    |
| INC                         | AND SCHMITZ            |                    |           |               |          |
|                             |                        | Summary Total      |           |               | 42.75    |
| FRANKENSIGNS                |                        |                    |           |               |          |
| P O BOX 49301               |                        |                    |           |               |          |
| BLAINE MN 55449             |                        |                    |           |               |          |
|                             |                        | Payment Amount     |           |               | 42.75    |
| 100189 G AND K              | UNIFORMS-              | PV 63459 001 09101 | 7/4/2012  | 1006816537    | 74.00    |
| SERVICES INC                | CLEANING               |                    |           |               |          |
| G AND K                     | UNIFORMS-              | PV 63459 002 09101 | 7/4/2012  | 1006816537    | 10.00    |
| SERVICES INC                | CLEANING               |                    |           |               |          |
| PO BOX                      | UNIFORMS-              | PV 63459 003 09101 | 7/4/2012  | 1006816537    | 63.75    |
| 1450-NW 7536                | CLEANING               |                    |           |               |          |
| MINNEAPOLIS                 | UNIFORMS-              | PV 63459 004 09101 | 7/4/2012  | 1006816537    | 63.76    |
| MN 55485-7536               | CLEANING               |                    |           |               |          |
|                             |                        | Summary Total      |           |               | 211.51   |
|                             | UNIFORMS-              | PV 63460 001 09101 | 7/11/2012 | 1006827581    | 74.00    |
|                             | CLEANING               |                    |           |               |          |
|                             | UNIFORMS-              | PV 63460 002 09101 | 7/11/2012 | 1006827581    | 10.00    |
|                             | CLEANING               |                    |           |               |          |
|                             | UNIFORMS-              | PV 63460 003 09101 | 7/11/2012 | 1006827581    | 115.03   |
|                             | CLEANING               |                    |           |               |          |
|                             | UNIFORMS-              | PV 63460 004 09101 | 7/11/2012 | 1006827581    | 115.03   |

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Payee  |                                 | Stub        | Document |        |     | Due   | Invoice   | Payment    |          |
|--------|---------------------------------|-------------|----------|--------|-----|-------|-----------|------------|----------|
| Number | Name / Mailing Address          | Message     | Ty       | Number | Itm | Co    | Date      | Number     | Amount   |
|        |                                 | CLEANING    |          |        |     |       |           |            |          |
|        |                                 |             |          |        |     |       |           |            | 314.06   |
|        |                                 |             |          |        |     |       |           |            | 111.77   |
|        |                                 | FD MATS     | PV       | 63503  | 001 | 09101 | 7/11/2012 | 1006827579 |          |
|        |                                 |             |          |        |     |       |           |            | 111.77   |
|        |                                 |             |          |        |     |       |           |            | 637.34   |
|        |                                 |             |          |        |     |       |           |            |          |
| 100198 | GOPHER                          | REPLACE     | PV       | 63461  | 001 | 09101 | 6/27/2012 | 1711       | 150.00   |
|        | ELECTRIC                        | LIGHT-      |          |        |     |       |           |            |          |
|        | CONTRACTORS                     | ARMSTRONG   |          |        |     |       |           |            |          |
|        | INC                             | BLVD        |          |        |     |       |           |            |          |
|        |                                 |             |          |        |     |       |           |            | 150.00   |
|        | GOPHER ELECTRIC CONTRACTORS INC |             |          |        |     |       |           |            | 150.00   |
|        | 9346 FOLEY                      | REPLACE     | PV       | 63462  | 001 | 09101 | 7/9/2012  | 1716       |          |
|        | BLVD                            | LIGHT- HWY  |          |        |     |       |           |            | 150.00   |
|        |                                 | 47/SUNWOOD  |          |        |     |       |           |            |          |
|        |                                 |             |          |        |     |       |           |            | 150.00   |
|        |                                 |             |          |        |     |       |           |            | 300.00   |
|        |                                 |             |          |        |     |       |           |            |          |
|        | COON RAPIDS MN 55433            |             |          |        |     |       |           |            |          |
|        |                                 |             |          |        |     |       |           |            | 81.71    |
| 100200 | GOPHER STATE                    | 174 TICKETS | PV       | 63504  | 001 | 09601 | 7/3/2012  | 42146      |          |
|        | ONE CALL INC                    |             |          |        |     |       |           |            | 81.72    |
|        | GOPHER STATE                    | 174 TICKETS | PV       | 63504  | 002 | 09601 | 7/3/2012  | 42146      |          |
|        | ONE CALL                        |             |          |        |     |       |           |            | 81.72    |
|        | 18946 LAKE                      | 174 TICKETS | PV       | 63504  | 003 | 09601 | 7/3/2012  | 42146      |          |
|        | DRIVE EAST                      |             |          |        |     |       |           |            | 245.15   |
|        |                                 |             |          |        |     |       |           |            | 245.15   |
|        | CHANHASSEN MN 55317             |             |          |        |     |       |           |            |          |
|        |                                 |             |          |        |     |       |           |            | 221.88   |
| 100650 | GRAINGER                        | EXTENSION   | PV       | 63465  | 001 | 09601 | 6/29/2012 | 9865999982 |          |
|        |                                 | LADDER      |          |        |     |       |           |            | 221.88   |
|        |                                 |             |          |        |     |       |           |            | 204.31   |
|        | GRAINGER INC                    |             |          |        |     |       |           |            | 204.31   |
|        | DEPT.                           | MISC GLASS  | PV       | 63466  | 001 | 09101 | 6/26/2012 | 9862046472 |          |
|        | 806511127                       |             |          |        |     |       |           |            | 426.19   |
|        |                                 |             |          |        |     |       |           |            |          |
|        | PALATINE IL 60038-0001          |             |          |        |     |       |           |            |          |
|        |                                 |             |          |        |     |       |           |            | 5,948.00 |
| 111609 | GREAT RIVER                     | JULY/AUG 12 | PV       | 63505  | 001 | 09101 | 6/29/2012 | 7527       |          |
|        | PRINTING                        | NEWSLETTER  |          |        |     |       |           |            | 5,948.00 |
|        |                                 |             |          |        |     |       |           |            |          |
|        | GREAT RIVER PRINTING            |             |          |        |     |       |           |            | 5,948.00 |
|        | 6999 OXFORD STREET              |             |          |        |     |       |           |            |          |
|        | ST LOUIS PARK MN 55426          |             |          |        |     |       |           |            | 5,948.00 |
|        |                                 |             |          |        |     |       |           |            |          |
|        |                                 |             |          |        |     |       |           |            |          |

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Payee                                                                           | Stub                               | Document           | Due       | Invoice | Payment   |
|---------------------------------------------------------------------------------|------------------------------------|--------------------|-----------|---------|-----------|
| Number                                                                          | Name / Mailing Address             | Message            | Ty        | Number  | Amount    |
| 109262 GREENBERG<br>IMPLEMENT INC                                               | CHOKE KNOB                         | PV 63506 001 09101 | 6/28/2012 | PS77520 | 3.05      |
| GREENBERG IMPLEMENT INC<br>19745 NOWTHEN BLVD NW<br>RAMSEY MN 55303             |                                    | Summary Total      |           |         | 3.05      |
|                                                                                 |                                    | Payment Amount     |           |         | 3.05      |
| 100211 HAWKINS INC                                                              | CHEMICALS                          | PV 63507 001 09601 | 7/6/2012  | 3360180 | 4,399.90  |
| HAWKINS INC<br>P O BOX 9171<br>MINNEAPOLIS MN 55480-9171                        |                                    | Summary Total      |           |         | 4,399.90  |
|                                                                                 |                                    | Payment Amount     |           |         | 4,399.90  |
| 112662 JULIAN M.<br>JOHNSON<br>CONSTRUCTION<br>CORP.                            | RE: DRIVEWAY<br>16810 SODIUM<br>ST | PV 63508 001 09605 | 6/30/2012 | 6872    | 5,678.00  |
| JULIAN M. JOHNSON CONSTRUCTION CORP.<br>6191 140TH AVENUE NW<br>RAMSEY MN 55303 |                                    | Summary Total      |           |         | 5,678.00  |
|                                                                                 |                                    | Payment Amount     |           |         | 5,678.00  |
| 107639 KOTTKES' BUS<br>SERVICE INC                                              | SAFETY CAMP                        | PV 63408 001 09290 | 6/20/2012 | 18332   | 555.00    |
| KOTTKES' BUS SERVICE INC<br>13625 JAY STREET NW<br>ANDOVER MN 55304             |                                    | Summary Total      |           |         | 555.00    |
|                                                                                 |                                    | Payment Amount     |           |         | 555.00    |
| 111501 LANDFORM<br>PROFESSIONAL<br>SERVICES                                     | ADMIN COMP<br>THROUGH MAY<br>31-12 | PV 63464 001 09295 | 6/28/2012 | 20777   | 15,000.00 |
| LANDFORM<br>PROFESSIONAL<br>SERVICES                                            | ADMIN COMP<br>THROUGH MAY<br>31-12 | PV 63464 002 09295 | 6/28/2012 | 20777   | 2,833.97  |
| 105 5TH<br>AVENUE SOUTH<br>SUITE 513                                            | ADMIN COMP<br>THROUGH MAY<br>31-12 | PV 63464 003 09295 | 6/28/2012 | 20777   | 874.76    |
| MINNEAPOLIS MN 55401                                                            |                                    | Summary Total      |           |         | 18,708.73 |
|                                                                                 | ADMIN COMP                         | PV 63509 001 09295 | 7/10/2012 | 20781   | 15,000.00 |

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2012

| Payee                                                                                                                                                       | Stub                                                             | Document                                 | Due                    | Invoice          | Payment            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------|------------------------|------------------|--------------------|
| Number                                                                                                                                                      | Name / Mailing Address                                           | Ty Number Itm Co                         | Date                   | Number           | Amount             |
|                                                                                                                                                             | THROUGH<br>6-30-12<br>ADMIN COMP<br>THROUGH<br>6-30-12           | PV 63509 002 09295                       | 7/10/2012              | 20781            | 1,034.62           |
|                                                                                                                                                             |                                                                  | Summary Total                            |                        |                  | 16,034.62          |
|                                                                                                                                                             |                                                                  | Payment Amount                           |                        |                  | 34,743.35          |
| 100256 LANO<br>EQUIPMENT INC<br>LANO<br>EQUIPMENT INC<br>6140 HIGHWAY 10 NW<br>ANOKA MN 55303                                                               | BLADE/ARM<br>WIPERS<br>BLADE/ARM<br>WIPERS                       | PV 63467 001 09101<br>PV 63467 002 09101 | 7/7/2012<br>7/7/2012   | 213403<br>213403 | 25.27<br>25.26     |
|                                                                                                                                                             |                                                                  | Summary Total                            |                        |                  | 50.53              |
|                                                                                                                                                             |                                                                  | Payment Amount                           |                        |                  | 50.53              |
| 100259 LEAGUE OF MN<br>CITIES INS<br>TRUST<br>LEAGUE OF MN CITIES INS TRUST<br>C/O BERKLEY RISK SERVICES INC<br>P O BOX 581517<br>MINNEAPOLIS MN 55458-1517 | RE: HOLLON,<br>LEE                                               | PV 63409 001 09101                       | 6/30/2012              | C0012921         | 284.70             |
|                                                                                                                                                             |                                                                  | Summary Total                            |                        |                  | 284.70             |
|                                                                                                                                                             |                                                                  | Payment Amount                           |                        |                  | 284.70             |
| 106741 LSA DESIGN<br>INC<br>LSA DESIGN<br>INC<br>219 N 2ND STREET SUITE 302<br>MINNEAPOLIS MN 55401-1454                                                    | RAMSEY DECK<br>BIDDING<br>RAMSEY DECK<br>BIDDING                 | PV 63468 001 09468<br>PV 63468 002 09468 | 7/2/2012<br>7/2/2012   | 12090<br>12090   | 3,520.00<br>446.81 |
|                                                                                                                                                             |                                                                  | Summary Total                            |                        |                  | 3,966.81           |
|                                                                                                                                                             |                                                                  | Payment Amount                           |                        |                  | 3,966.81           |
| 100273 MALLOY<br>MONTAGUE<br>KARNOWSKI<br>RADOSEVIC<br>MALLOY<br>MONTAGUE<br>KARNOWSKI<br>RADOSEVIC<br>410 PARK NATIONAL BANK BLDG                          | SERVICES-<br>YEAR END-<br>2011<br>SERVICES-<br>YEAR END-<br>2011 | PV 63469 001 09468<br>PV 63469 002 09468 | 6/30/2012<br>6/30/2012 | 31564<br>31564   | 3,300.00<br>200.00 |
|                                                                                                                                                             |                                                                  | Summary Total                            |                        |                  | 3,500.00           |

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Payee                                                                                                    | Stub                                                 | Document           | Due       | Invoice      | Payment  |
|----------------------------------------------------------------------------------------------------------|------------------------------------------------------|--------------------|-----------|--------------|----------|
| Number                                                                                                   | Name / Mailing Address                               | Message            | Ty        | Number       | Amount   |
| 5353 WAYZATA<br>BLVD<br>MINNEAPOLIS MN 55416                                                             | AUDIT THROUGH<br>DEC 2011                            | PV 63470 001 09101 | 6/30/2012 | 31547        | 3,300.00 |
|                                                                                                          |                                                      | Summary Total      |           |              | 3,300.00 |
|                                                                                                          |                                                      | Payment Amount     |           |              | 6,800.00 |
| 106616 MARTIN<br>MCALLISTER,<br>INC<br>MARTIN MCALLISTER, INC<br>3900 IDS CENTER<br>MINNEAPOLIS MN 55402 | CONF.<br>6/28/2012                                   | PV 63410 001 09101 | 6/29/2012 | 7964         | 250.00   |
|                                                                                                          |                                                      | Summary Total      |           |              | 250.00   |
|                                                                                                          |                                                      | Payment Amount     |           |              | 250.00   |
| 108208 METRO<br>PRODUCTS INC<br>METRO PRODUCTS INC<br>7401 CENTRAL AVENUE NE<br>FRIDLEY MN 55432         | MISC PARTS                                           | PV 63510 001 09101 | 6/28/2012 | 85985        | 60.74    |
|                                                                                                          |                                                      | Summary Total      |           |              | 60.74    |
|                                                                                                          |                                                      | Payment Amount     |           |              | 60.74    |
| 100293 MIDC<br>ENTERPRISES<br>MIDC ENTERPRISES<br>1450 WEST<br>COUNTY ROAD C<br>ROSEVILLE MN 55113       | MISC PARTS<br><br>MOISTURE<br>SENSOR/ZONE<br>DECODER | PV 63471 001 09101 | 6/27/2012 | I0030117     | 2,377.06 |
|                                                                                                          |                                                      | Summary Total      |           |              | 2,377.06 |
|                                                                                                          |                                                      | PV 63472 001 09101 | 7/9/2012  | I0030276     | 1,467.05 |
|                                                                                                          |                                                      | Summary Total      |           |              | 1,467.05 |
|                                                                                                          |                                                      | Payment Amount     |           |              | 3,844.11 |
| 106555 MINNEAPOLIS,<br>CITY OF<br>MINNEAPOLIS FINANCE DEPT<br>P O BOX 77038<br>MINNEAPOLIS MN 55480-7738 | JUNE 2012<br>TRANSACTION<br>FEES                     | PV 63511 001 09101 | 7/9/2012  | 400413003077 | 155.40   |
|                                                                                                          |                                                      | Summary Total      |           |              | 155.40   |
|                                                                                                          |                                                      | Payment Amount     |           |              | 155.40   |
| 108246 MN DEPARTMENT<br>OF NATURAL<br>RESOURCES                                                          | WATER<br>PERMIT/APP<br>FEE 2012-1340                 | PV 63473 001 09605 | 6/29/2012 | 213412       | 150.00   |



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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Payee  | Stub                               | Document       | Due | Invoice                                | Payment |
|--------|------------------------------------|----------------|-----|----------------------------------------|---------|
| Number | Name / Mailing Address             | Message        | Ty  | Number                                 | Amount  |
|        |                                    |                |     |                                        | 150.00  |
|        | MN DEPARTMENT OF NATURAL RESOURCES |                |     |                                        |         |
|        | 500 LAFAYETTE ROAD                 |                |     |                                        |         |
|        | ST PAUL MN 55155-4045              |                |     |                                        |         |
|        |                                    | Summary Total  |     |                                        | 150.00  |
|        |                                    | Payment Amount |     |                                        | 150.00  |
| 100988 | NORTHERN                           | REPLACEMENT    | PV  | 63474 001 09601 7/5/2012 30933         | 69.13   |
|        | SAFETY                             | ENDCAP-AMBER   |     |                                        |         |
|        | TECHNOLOGY                         |                |     |                                        |         |
|        | NORTHERN SAFETY TECHNOLOGY         |                |     |                                        |         |
|        | P.O. BOX 328                       |                |     |                                        |         |
|        | 5121 W 212TH STREET                |                |     |                                        |         |
|        | FARMINGTON MN 55024                |                |     |                                        |         |
|        |                                    | Summary Total  |     |                                        | 69.13   |
|        |                                    | Payment Amount |     |                                        | 69.13   |
| 100829 | PCS SAFETY                         | REPLACE        | PV  | 63513 001 09101 6/28/2012 8768         | 387.42  |
|        | SYSTEMS INC                        | LIGHTS ON 563  |     |                                        |         |
|        | PCS SAFETY SYSTEMS INC             |                |     |                                        |         |
|        | P O BOX 405                        |                |     |                                        |         |
|        | ELK RIVER MN 55330                 |                |     |                                        |         |
|        |                                    | Summary Total  |     |                                        | 387.42  |
|        |                                    | Payment Amount |     |                                        | 387.42  |
| 113181 | PLYMOUTH,                          | DOCKS/DICTATI  | PV  | 63397 001 09101 7/5/2012 2012-00000027 | 380.00  |
|        | CITY OF                            | ON DEVICES     |     |                                        |         |
|        | CITY OF PLYMOUTH                   |                |     |                                        |         |
|        | 3400 PLYMOUTH BLVD                 |                |     |                                        |         |
|        | PLYMOUTH MN 55447                  |                |     |                                        |         |
|        |                                    | Summary Total  |     |                                        | 380.00  |
|        |                                    | Payment Amount |     |                                        | 380.00  |
| 111488 | POPP.COM INC                       | JUNE 2012      | PV  | 63475 001 09101 6/30/2012 992037225    | 113.70  |
|        |                                    | BILLING        |     |                                        |         |
|        | POPP.COM INC                       | JUNE 2012      | PV  | 63475 002 09101 6/30/2012 992037225    | 40.61   |
|        |                                    | BILLING        |     |                                        |         |
|        | P O BOX 27110                      | JUNE 2012      | PV  | 63475 003 09101 6/30/2012 992037225    | 40.61   |
|        |                                    | BILLING        |     |                                        |         |
|        | GOLDEN VALLEY                      | JUNE 2012      | PV  | 63475 004 09101 6/30/2012 992037225    | 235.51  |
|        | MN 55427-0110                      | BILLING        |     |                                        |         |
|        |                                    | JUNE 2012      | PV  | 63475 005 09101 6/30/2012 992037225    | 40.61   |
|        |                                    | BILLING        |     |                                        |         |
|        |                                    | JUNE 2012      | PV  | 63475 006 09101 6/30/2012 992037225    | 56.85   |
|        |                                    | BILLING        |     |                                        |         |
|        |                                    | JUNE 2012      | PV  | 63475 007 09101 6/30/2012 992037225    | 32.48   |
|        |                                    | BILLING        |     |                                        |         |
|        |                                    | JUNE 2012      | PV  | 63475 008 09101 6/30/2012 992037225    | 8.11    |

CITY OF RAMSEY  
Create Payment Control Groups

|                    |            |               |
|--------------------|------------|---------------|
| Bank Account       | 00002224   | CASH IN BANK  |
| Version            | LOGIS003V  |               |
| Originator         | JLIPSKI    |               |
| Payment Instrument |            | Check Payment |
| Pay Through Date   | 12/31/2012 |               |

| Payee                                                                                                                                  |                                                                    | Stub    | Document |        |       |    | Due       | Invoice     | Payment  |
|----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|---------|----------|--------|-------|----|-----------|-------------|----------|
| Number                                                                                                                                 | Name / Mailing Address                                             | Message | Ty       | Number | Itm   | Co | Date      | Number      | Amount   |
|                                                                                                                                        | BILLING                                                            |         |          |        |       |    |           |             |          |
|                                                                                                                                        | JUNE 2012                                                          | PV      | 63475    | 009    | 09101 |    | 6/30/2012 | 992037225   | 120.48   |
|                                                                                                                                        | BILLING                                                            |         |          |        |       |    |           |             |          |
|                                                                                                                                        | JUNE 2012                                                          | PV      | 63475    | 010    | 09101 |    | 6/30/2012 | 992037225   | 90.41    |
|                                                                                                                                        | BILLING                                                            |         |          |        |       |    |           |             |          |
|                                                                                                                                        | JUNE 2012                                                          | PV      | 63475    | 011    | 09101 |    | 6/30/2012 | 992037225   | 120.48   |
|                                                                                                                                        | BILLING                                                            |         |          |        |       |    |           |             |          |
|                                                                                                                                        | JUNE 2012                                                          | PV      | 63475    | 012    | 09101 |    | 6/30/2012 | 992037225   | 61.92    |
|                                                                                                                                        | BILLING                                                            |         |          |        |       |    |           |             |          |
|                                                                                                                                        |                                                                    |         |          |        |       |    |           |             |          |
| Summary Total                                                                                                                          |                                                                    |         |          |        |       |    |           |             | 961.77   |
| Payment Amount                                                                                                                         |                                                                    |         |          |        |       |    |           |             | 961.77   |
| <hr/>                                                                                                                                  |                                                                    |         |          |        |       |    |           |             |          |
| 100393 PRAIRIE RESTORATIONS INC<br>PRAIRIE RESTORATIONS INC<br>31922 - 128TH STREET<br>PO BOX 327<br>PRINCETON MN 55371                | SERVICE<br>6-21/2012                                               | PV      | 63411    | 001    | 09605 |    | 6/19/2012 | 0020987     | 649.58   |
|                                                                                                                                        |                                                                    |         |          |        |       |    |           |             |          |
| Summary Total                                                                                                                          |                                                                    |         |          |        |       |    |           |             | 649.58   |
| Payment Amount                                                                                                                         |                                                                    |         |          |        |       |    |           |             | 649.58   |
| <hr/>                                                                                                                                  |                                                                    |         |          |        |       |    |           |             |          |
| 112920 PRESCRIPTION LANDSCAPE<br><br>PRESCRIPTION LANDSCAPE<br>481 FRONT AVENUE<br><br>ST PAUL MN 55117                                | MOWING DRAW PARK-TRIM FIELDS<br><br>DRAW- MOWING & TRIM BALL FIELD | PV      | 63476    | 001    | 09101 |    | 7/6/2012  | 180388      | 539.96   |
|                                                                                                                                        |                                                                    |         |          |        |       |    |           |             |          |
| Summary Total                                                                                                                          |                                                                    |         |          |        |       |    |           |             | 539.96   |
| PV 63514 001 09101 6/27/2012 180160                                                                                                    |                                                                    |         |          |        |       |    |           |             | 539.96   |
|                                                                                                                                        |                                                                    |         |          |        |       |    |           |             |          |
| Summary Total                                                                                                                          |                                                                    |         |          |        |       |    |           |             | 539.96   |
| Payment Amount                                                                                                                         |                                                                    |         |          |        |       |    |           |             | 1,079.92 |
| <hr/>                                                                                                                                  |                                                                    |         |          |        |       |    |           |             |          |
| 107880 RICK JOHNSON DEER AND BEAVER INC<br><br>RICK JOHNSON DEER AND BEAVER INC<br>18595 XENOLITH STREET NW<br>BURNS TOWNSHIP MN 55303 | 3 DEER CALLS JUNE 2012                                             | PV      | 63412    | 001    | 09101 |    | 7/1/2012  | 2011JUNE 12 | 270.00   |
|                                                                                                                                        |                                                                    |         |          |        |       |    |           |             |          |
| Summary Total                                                                                                                          |                                                                    |         |          |        |       |    |           |             | 270.00   |
| Payment Amount                                                                                                                         |                                                                    |         |          |        |       |    |           |             | 270.00   |
| <hr/>                                                                                                                                  |                                                                    |         |          |        |       |    |           |             |          |
| 113182 RUNNING VENTURES INC                                                                                                            | HAPPY DAYS 5K TIMER                                                | PV      | 63515    | 001    | 09297 |    | 7/11/2012 | 071112      | 50.00    |

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Payee  | Stub                         | Document                       | Due | Invoice                             | Payment  |
|--------|------------------------------|--------------------------------|-----|-------------------------------------|----------|
| Number | Name / Mailing Address       | Message                        | Ty  | Number                              | Amount   |
|        | RUNNING VENTURES INC         |                                |     | Summary Total                       | 50.00    |
|        | 901 NORTH 3RD STREET #414    |                                |     |                                     |          |
|        | MINNEAPOLIS MN 55401         |                                |     |                                     |          |
|        |                              |                                |     | Payment Amount                      | 50.00    |
| 100852 | S AND S ELECTRIC INC         | PARK CENTER BUILD-POWER SUPPLY | PV  | 63477 001 09101 6/27/2012 1367      | 412.50   |
|        | S AND S ELECTRIC             |                                |     | Summary Total                       | 412.50   |
|        | 8945 176TH AVENUE NW         |                                |     |                                     |          |
|        | RAMSEY MN 55303              |                                |     | Payment Amount                      | 412.50   |
| 100431 | SAFETY KLEEN CORPORATION     | RECYCLE OIL                    | PV  | 63478 001 09101 6/29/2012 927007113 | 101.00   |
|        | SAFETY KLEEN CORPORATION     |                                |     | Summary Total                       | 101.00   |
|        | PO BOX 382066                |                                |     |                                     |          |
|        | PITTSBURGH PA 15250-8066     |                                |     | Payment Amount                      | 101.00   |
| 100433 | SALVERDA AND ASSOC, DONALD   | 4 BOOKS-ULRICH                 | PV  | 63413 001 09101 6/29/2012 P-1202-8B | 87.57    |
|        | DONALD SALVERDA AND ASSOC    |                                |     | Summary Total                       | 87.57    |
|        | 2233 HAMLINE AVE N SUITE 620 |                                |     |                                     |          |
|        | ROSEVILLE MN 55113           |                                |     | Payment Amount                      | 87.57    |
| 100443 | SHARP AND ASSOCIATES         | PANEL FOR V SIGN               | PV  | 63414 001 09295 6/18/2012 113       | 523.50   |
|        | SHARP AND ASSOCIATES         |                                |     | Summary Total                       | 523.50   |
|        | 10907 - 93RD AVENUE NORTH    | ICSC GRAPHIC SUPPORT           | PV  | 63415 001 09295 6/18/2012 111       | 6,144.00 |
|        | MAPLE GROVE MN 55369         |                                |     | Summary Total                       | 6,144.00 |
|        |                              |                                |     | Payment Amount                      | 6,667.50 |
| 113184 | SPARTAN                      | MISC PD                        | PV  | 63418 001 09101 7/5/2012 493494     | 596.63   |
|        | SPARTAN                      |                                |     | Summary Total                       | 596.63   |
|        | 711 HALE AVENUE NORTH        |                                |     |                                     |          |
|        | OAKDALE MN 55128             |                                |     | Payment Amount                      | 596.63   |

R04570

CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Payee  | Stub                                      | Document                       | Due                                 | Invoice | Payment  |
|--------|-------------------------------------------|--------------------------------|-------------------------------------|---------|----------|
| Number | Name / Mailing Address                    | Message                        | Ty Number Itm Co Date               | Number  | Amount   |
| 100485 | TIMESAVER OFF SITE SECRETARIAL INC        | JUNE 19-MEETINGS               | PV 63416 001 09101 6/29/2012 M19171 |         | 391.80   |
|        | TIMESAVER OFF SITE SECRETARIAL INC        |                                | Summary Total                       |         | 391.80   |
|        | 28601 HUB DRIVE                           | MEETINGS JUNE 7, 12 AND 14, 20 | PV 63417 001 09101 6/28/2012 M19161 |         | 759.78   |
|        | MADISON LAKE MN 56063-4179                | MEETINGS JUNE 7, 12 AND 14, 20 | PV 63417 002 09101 6/28/2012 M19161 |         | 157.50   |
|        |                                           |                                | Summary Total                       |         | 917.28   |
|        |                                           |                                | Payment Amount                      |         | 1,309.08 |
| 112079 | TOKLE INSPECTIONS INC                     | JUNE 2012 BILLING              | PV 63516 001 09101 7/6/2012 070612  |         | 2,052.00 |
|        | TOKLE INSPECTIONS INC                     |                                | Summary Total                       |         | 2,052.00 |
|        | 1748 123RD AVENUE NW COON RAPIDS MN 55448 |                                | Payment Amount                      |         | 2,052.00 |
| 100493 | TRI STATE PUMP AND CONTROL INC            | WORK AT STATION 6              | PV 63517 001 09602 6/30/2012 32888  |         | 390.00   |
|        | TRI STATE PUMP AND CONTROL INC            |                                | Summary Total                       |         | 390.00   |
|        | P O BOX 7 CLEARWATER MN 55320             |                                | Payment Amount                      |         | 390.00   |
| 109912 | ULRICH, KURTIS G.                         | REIMB-LMC/ICM A CONF.          | PV 63518 001 09101 7/17/2012 071712 |         | 282.60   |
|        | KURTIS G. ULRICH                          |                                | Summary Total                       |         | 282.60   |
|        | 11639 OAKVIEW COURT CHAMPLIN MN 55316     |                                | Payment Amount                      |         | 282.60   |
| 106990 | USA BLUE BOOK                             | METER CONNECTOR SEALS          | PV 63519 001 09601 7/5/2012 709017  |         | 100.26   |

R04570

CITY OF RAMSEY  
Create Payment Control Groups

Bank Account                    00002224   CASH IN BANK  
Version                         LOGIS003V  
Originator                      JLIPSKI  
Payment Instrument             Check Payment  
Pay Through Date               12/31/2012

| Payee                              | Stub        | Document                                 | Due       | Invoice | Payment    |
|------------------------------------|-------------|------------------------------------------|-----------|---------|------------|
| Number      Name / Mailing Address | Message     | Ty   Number   Itm   Co                   | Date      | Number  | Amount     |
| USA BLUE BOOK                      |             |                                          |           |         | 100.26     |
| PO BOX 9004                        |             |                                          |           |         |            |
| GURNEE IL 60031-9004               |             |                                          |           |         |            |
|                                    |             | Summary Total                            |           |         | 100.26     |
|                                    |             |                                          |           |         |            |
|                                    |             | Payment Amount                           |           |         | 100.26     |
| 101011 UTILITY TRUCK               | WORK ON 668 | PV   63479 001 09101                     | 6/28/2012 | 0035593 | 2,502.09   |
| SERVICES                           |             |                                          |           |         |            |
| UTILITY TRUCK                      | WORK ON 668 | PV   63479 002 09101                     | 6/28/2012 | 0035593 | 2,502.08   |
| SERVICES                           |             |                                          |           |         |            |
| 14601 RAMSEY                       | WORK ON 668 | PV   63479 003 09101                     | 6/28/2012 | 0035593 | 514.50     |
| BLVD                               |             |                                          |           |         |            |
| RAMSEY MN                          | WORK ON 668 | PV   63479 004 09101                     | 6/28/2012 | 0035593 | 514.50     |
| 55303                              |             |                                          |           |         |            |
|                                    |             | Summary Total                            |           |         | 6,033.17   |
|                                    |             | Payment Amount                           |           |         | 6,033.17   |
|                                    |             |                                          |           |         |            |
|                                    |             | Total Amount to be Processed             |           |         | 189,878.59 |
|                                    |             | Total Number of Payments to be Processed |           |         | 67         |

R04570

CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

| Payee  |                                                                                 | Stub                                 | Document |        |     | Due   | Invoice   | Payment |                                               |
|--------|---------------------------------------------------------------------------------|--------------------------------------|----------|--------|-----|-------|-----------|---------|-----------------------------------------------|
| Number | Name / Mailing Address                                                          | Message                              | Ty       | Number | Itm | Co    | Date      | Number  | Amount                                        |
| 106565 | DRYDEN<br>EXCAVATING                                                            | PAY EST 1<br>2012 STORM<br>SEWER IMP | PV       | 63419  | 001 | 09605 | 6/28/2012 | 062812  | 150,834.89                                    |
|        | DRYDEN EXCAVATING<br>6700 VIKING BLVD NW<br>ANOKA MN 55303                      |                                      |          |        |     |       |           |         | Summary Total<br>150,834.89                   |
|        |                                                                                 |                                      |          |        |     |       |           |         | Payment Amount<br>150,834.89                  |
| 112662 | JULIAN M.<br>JOHNSON<br>CONSTRUCTION<br>CORP.                                   | PAY EST 1-<br>2012 STORM<br>SEWER IM | PV       | 63420  | 001 | 09605 | 6/29/2012 | 062912  | 63,049.88                                     |
|        | JULIAN M. JOHNSON CONSTRUCTION CORP.<br>6191 140TH AVENUE NW<br>RAMSEY MN 55303 |                                      |          |        |     |       |           |         | Summary Total<br>63,049.88                    |
|        |                                                                                 |                                      |          |        |     |       |           |         | Payment Amount<br>63,049.88                   |
| 112956 | KNUTSON<br>CONSTRUCTION                                                         | PAY EST 10-<br>RAMP PHASE II         | PV       | 63421  | 001 | 09468 | 7/6/2012  | 070612  | 37,581.75                                     |
|        | KNUTSON CONSTRUCTION<br>5500 WAYZATA BLVD SUITE #300<br>MINNEAPOLIS MN 55416    |                                      |          |        |     |       |           |         | Summary Total<br>37,581.75                    |
|        |                                                                                 |                                      |          |        |     |       |           |         | Payment Amount<br>37,581.75                   |
|        |                                                                                 |                                      |          |        |     |       |           |         | Total Amount to be Processed<br>251,466.52    |
|        |                                                                                 |                                      |          |        |     |       |           |         | Total Number of Payments to be Processed<br>3 |

Councilmember                      introduced the following resolution and moved for its adoption:

**RESOLUTION #12-07-XXX**

**RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JULY 6, 2012 THROUGH JULY 18, 2012.**

**WHEREAS**, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of July 6, 2012, through July 18, 2012, in the amount of \$649,589.42; and

**WHEREAS**, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period July 6, 2012, through July 18, 2012, in the amount of \$649,589.42.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of July 2012.

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Mayor

**ATTEST:**

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City Clerk

**CC Regular Session**

**4. 11.**

**Meeting Date:** 07/24/2012

**Submitted For:** MaryJo Warner

**By:** MaryJo Warner, Engineering/Public Works

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**Information**

**Title:**

Adopt Resolution #12-07-XXX Authorizing Partial Payment to Knutson Construction for IP 10-22 Municipal Parking Ramp, Phase II

**Background:**

Resolution and Pay Request Attached.

**Recommendation:**

Engineering Technician IV, Mike McDowall inspected the completed work and recommends partial payment to Knutson Construction in the amount of \$37,581.75.

**Council Action:**

Motion to adopt Resolution 12-07-XXX authorizing partial payment to Knutson Construction for IP 10-22 Ramsey Municipal Parking Facility Phase II in the amount of \$37,581.75.

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**Attachments**

Resolution 07.24.12

Pay Request 07.24.12

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**Form Review**

**Inbox**  
Kurt Ulrich

**Reviewed By**  
Kurt Ulrich

**Date**  
07/18/2012 11:20 PM  
Started On: 07/13/2012 01:07 PM

Form Started By: MaryJo Warner

Final Approval Date: 07/18/2012



Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #12-07-XXX**

**RESOLUTION APPROVING 10<sup>TH</sup> PARTIAL PAYMENT TO KNUTSON CONSTRUCTION FOR IP #10-22 RAMSEY MUNICIPAL PARKING RAMP, PHASE II**

**WHEREAS**, the authorization to advertisement for bids for this project was approved on April 12, 2011, and

**WHEREAS**, on August 9, 2011, the Ramsey City Council awarded the contract for IP #10-22 to Knutson Construction; and

**WHEREAS**, as of July 24, 2012 \$2,852,665.00 has been paid to date; and

**WHEREAS**, Engineering Technician IV, Mike McDowall has inspected the completed work and recommends partial payment to Knutson Construction in the amount of \$37,581.75.00.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to Knutson Construction for Improvement Project #10-22 in the amount of \$37,581.75.00.
- 2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of July 24, 2012.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24<sup>th</sup> day of July 2012.

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Mayor

**ATTEST:**

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City Clerk

# 112956 # 37,581.75  
0474.6530 201022W

# Application and Certificate for Payment

Page One of One

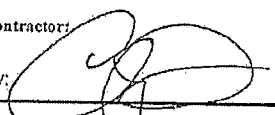
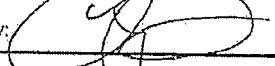
Pages

|                                                                                                  |                                                                                                |                               |                                                                                                                                 |
|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| To (Owner): City of Ramsey<br>7550 Sunwood Drive NW<br>Ramsey, MN 55303                          | Project: Ramsey Municipal Parking Facility - Phase II                                          | Application No: 10            | Distribution to:<br><input type="checkbox"/> Owner<br><input type="checkbox"/> Architect<br><input type="checkbox"/> Contractor |
| From (Contractor): Knutson Construction<br>5500 Wayzata Blvd, Suite 300<br>Minneapolis, MN 55416 | Via (Architect): LSA Design Inc<br>219 North Second Street, Suite 302<br>Minneapolis, MN 55401 | Period To: 6/30/2012          |                                                                                                                                 |
| Contract For:                                                                                    | Contract Date: 8/25/2011                                                                       | Architect's Project No: 10-12 |                                                                                                                                 |

## CONTRACTOR'S APPLICATION FOR PAYMENT

| Change Order Summary                               |               |            |            |
|----------------------------------------------------|---------------|------------|------------|
| Change Orders approved in previous months by Owner |               | Additions  | Deductions |
| TOTAL                                              |               | 300716     | 0          |
| Approved this Month                                |               |            |            |
| Number                                             | Date Approved |            |            |
| 8                                                  | 6/29/2012     | (4,353.00) |            |
| 9                                                  | 6/29/2012     | 15,149.00  |            |
| TOTALS                                             |               | 311,512.00 | -0.00      |
| Net change by Change Orders                        |               |            | 311,512.00 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor:   
By:  Date: 7.2.12

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

## OWNER'S CERTIFICATION

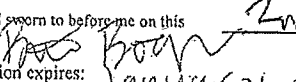
Application is made for Payment, as shown below, in connection with the Contract, Continuation Sheet, attached.

1. Original Contract Sum \$ 2,734,000.00
2. Net change by Change Order \$ 311,512.00
3. Contract Sum To Date (Line 1 + 2) \$ 3,045,512.00
4. Total Completed & Stored To Date (Column G on G703) \$ 3,042,365.00
5. Retainage:
  - a. % of Completed Work \$ 152,118.25 (Column D + E on G703)
  - b. % of Stored Material \$ 0.00 (Column F on G703)
- Total Retainage (Line 5a + 5b or Total in Column I of G703) \$ 152,118.25
6. Total Earned Less Retainage \$ 2,890,246.75 (Line 4 less Line 5 Total)
7. Less Previous Certificates For Payment (Line 6 from prior Certificate) \$ 2,852,665.00
8. Current Payment Due \$ 37,581.75
9. Balance to Finish, Plus Retainage \$ 155,265.25 (Line 3 less Line 6)

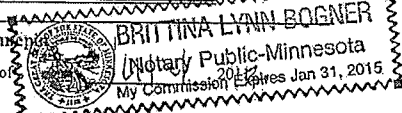
State of: Minnesota

County of: Hennepin

Subscribed and sworn to before me on this 2nd day of

Notary Public: 

My Commission expires: January 31, 2015

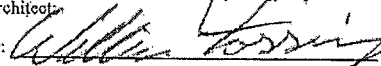


Amount Certified

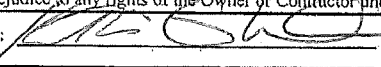
\$ 37,581.75

(Attach explanation if amount certified differs from the amount applied for.)

Architect:

By:  Date: 7-6-12

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

By:  Date: 7/10/12

APPLICATION AND CERTIFICATE FOR PAYMENT

Revised July, 2005

Tab 141

**CC Regular Session**

**4. 12.**

**Meeting Date:** 07/24/2012

**Submitted For:** MaryJo Warner

**By:** MaryJo Warner, Engineering/Public Works

---

**Information**

**Title:**

Adopt Resolution 12-07-XXX Authorizing Partial Payment to Julian M. Johnson Construction Corp. for IP 12-24 Storm Sewer Improvements Division B

**Background:**

Resolution and Pay Request Attached.

**Recommendation:**

Civil Engineer II, Leonard Linton inspected the completed work and recommends partial payment to Julian M. Johnson Construction Corp. in the amount of \$63,049.88.

**Council Action:**

Motion to adopt Resolution 12-07-XXX authorizing partial payment to Julian M. Johnson Construction Corp. for IP 12-24 2012 Storm Sewer Improvements Division B.

---

**Attachments**

Pay Resolution 07.24.12

Pay Request 07.24.12

---

**Form Review**

**Inbox**  
Kurt Ulrich

**Reviewed By**  
Kurt Ulrich

**Date**  
07/18/2012 11:20 PM  
Started On: 07/17/2012 10:12 AM

Form Started By: MaryJo Warner

Final Approval Date: 07/18/2012

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #12-07-XXX**

**RESOLUTION APPROVING 1<sup>ST</sup> PARTIAL PAYMENT TO JULIAN M JOHNSON  
CONSTRUCTION CORP FOR CITY PROJECT 12-24,  
2012 STORM SEWER IMPROVEMENT PROJECTS – DIVISION B**

**WHEREAS**, on September 11, 2011 the Ramsey City Council authorized City staff to prepare plans and specifications to improve drainage within various areas of the City associated with heavy rains in the summer of 2011; and

**WHEREAS**, City staff has investigated and included other various storm sewer improvements necessary to complete the pending 2012 Street Maintenance Program, as presented to the Ramsey City Council on March 13, 2012; and

**WHEREAS**, additional storm sewer improvements were added to the project plans by the Ramsey City Council on April 10, 2012, also as a result of the heavy rains in the summer of 2011; and

**WHEREAS**, as of July 24, 2012 \$0.00 has been paid to date; and

**WHEREAS**, Civil Engineer II, Leonard Linton has inspected the completed work and recommends partial payment to Julian M. Johnson Construction Corp. in the amount of \$63,049.88.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to Julian M Johnson Construction Corp. for Improvement Project 12-24; 2012 Storm Sewer Project – Division B. in the amount of \$63,049.88.
- 2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of July 24, 2012.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24<sup>th</sup> day of July 2012.

---

Mayor

**ATTEST:**

---

City Clerk

Pay Estimate Summary Sheet

IP 12-24; 2012 STORM SEWER IMPROVEMENTS DIVISION B

City of Ramsey

Estimate no **1**

|                                            |    |           |
|--------------------------------------------|----|-----------|
| TOTAL CONTRACT                             | \$ | 77,383.50 |
| CHANGE ORDER NO 1                          | \$ | 16,460.00 |
| TOTAL WITH CHANGE ORDERS                   | \$ | 93,843.50 |
| STORED MATERIALS                           | \$ | -         |
| TOTAL, COMPLETED WORK TO DATE              | \$ | 66,368.29 |
| TOTAL WORK COMPLETED PLUS STORED MATERIALS | \$ | 66,368.29 |
| RETAINED PERCENTAGE 5%                     | \$ | 3,318.41  |
| NET AMOUNT DUE TO CONTRACTOR TO DATE       | \$ | 63,049.88 |
| TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES    | \$ | -         |
| PAY CONTRACTOR PER ESTIMATE NO.1           | \$ | 63,049.88 |

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Contractor: Julian M. Johnson Construction Corp.

By \_\_\_\_\_  
Name Title

Date \_\_\_\_\_

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: CITY OF RAMSEY

By \_\_\_\_\_ Civil Engineer II  
Leonard Lintonr, PE

Date \_\_\_\_\_

APPROVED FOR PAYMENT:

OWNER: City of Ramsey

By \_\_\_\_\_  
Name Title Date

## 2012 Storm Sewer Improvements

City of Ramsey

June 27, 2012

Pay Estimate No.

1

**77,383.50** Total \$66,368.29 \$66,368.29

| 2012 Storm Sewer Improvements                    |      |      |          | This Pay Application |          | Completed to Date |          |             |
|--------------------------------------------------|------|------|----------|----------------------|----------|-------------------|----------|-------------|
| BID ITEM                                         | QTY  | UNIT | PRICE    | CONTRACT AMOUNT      | Units    | EXTENSION         | Units    | EXTENSION   |
| REMOVALS:                                        |      |      |          | \$13,581.00          |          | \$13,476.44       |          | \$13,476.44 |
| REMOVE BITUMINOUS PAVEMENT                       | 603  | SY   | 4.00     | 2,412.00             | 536.11   | 2,144.44          | 536.11   | 2,144.44    |
| REMOVE CONCRETE PAVEMENT                         | 50   | SY   | 6.00     | 300.00               | 65.00    | 390.00            | 65.00    | 390.00      |
| SAWCUT BITUMINOUS PAVEMENT (FULL DEPTH)          | 274  | LF   | 5.00     | 1,370.00             | 337.00   | 1,685.00          | 337.00   | 1,685.00    |
| SAWCUT CONCRETE PAVEMENT (FULL DEPTH)            | 48   | LF   | 5.00     | 240.00               | 77.00    | 385.00            | 77.00    | 385.00      |
| REMOVE CONCRETE CURB & GUTTER                    | 120  | LF   | 2.50     | 300.00               | 104.00   | 260.00            | 104.00   | 260.00      |
| REMOVE BITUMINOUS CURB                           | 40   | LF   | 1.00     | 40.00                | 40.00    | 40.00             | 40.00    | 40.00       |
| REMOVE 15" - 18" RCP                             | 56   | LF   | 7.00     | 392.00               | 136.00   | 952.00            | 136.00   | 952.00      |
| SALVAGE AND REINSTALL 15" CMP INCL. 2 FES        | 33   | LF   | 19.00    | 627.00               | 0.00     | 0.00              | 0.00     | 0.00        |
| REMOVE EXISTING STORM STRUCTURE                  | 1    | EA   | 600.00   | 600.00               | 1.00     | 600.00            | 1.00     | 600.00      |
| TREE REMOVAL INCLUDES GRUBBING                   | 10   | EA   | 280.00   | 2,800.00             | 9.00     | 2,520.00          | 9.00     | 2,520.00    |
| TRAFFIC CONTROL                                  | 1    | LS   | 1,000.00 | 1,000.00             | 1.00     | 1,000.00          | 1.00     | 1,000.00    |
| MOBILIZATION                                     | 1    | LS   | 3,500.00 | 3,500.00             | 1.00     | 3,500.00          | 1.00     | 3,500.00    |
| EROSION CONTROL AND TURF RESTORATION:            |      |      |          | \$15,325.50          |          | \$12,810.75       |          | \$12,810.75 |
| SILT FENCE - TYPE MACHINE SLICED                 | 490  | LF   | 1.75     | 857.50               | 325.00   | 568.75            | 325.00   | 568.75      |
| EROSION BLANKET WITH SEED (TYPE 1)               | 380  | SF   | 3.50     | 1,330.00             | 608.00   | 2,128.00          | 608.00   | 2,128.00    |
| MASS GRADING (REMOVE EXCESS FROM SITE)           | 235  | CY   | 7.00     | 1,645.00             | 164.00   | 1,148.00          | 164.00   | 1,148.00    |
| SUBGRADE SOILS CORRECTION (REMOVE AND REPLACE)   | 168  | CY   | 16.00    | 2,688.00             | 26.00    | 416.00            | 26.00    | 416.00      |
| SOD W/ 4" TOPSOIL                                | 1694 | SY   | 5.00     | 8,470.00             | 1,677.00 | 8,385.00          | 1,677.00 | 8,385.00    |
| SEED, MULCH, FERTILIZER (W/ 4" TOPSOIL)          | 67   | SY   | 5.00     | 335.00               | 33.00    | 165.00            | 33.00    | 165.00      |
| PAVEMENT:                                        |      |      |          | \$29,723.00          |          | \$22,897.10       |          | \$22,897.10 |
| AGGREGATE BASE - CLASS 5 (4")                    | 307  | TON  | \$12.00  | 3,684.00             | 188.00   | 2,256.00          | 188.00   | 2,256.00    |
| BITUMINOUS TACK COAT                             | 37   | GAL  | \$29.00  | 1,073.00             | 25.00    | 725.00            | 25.00    | 725.00      |
| BITUMINOUS BASE COURSE (LVNW35030B) (2.5")       | 93   | TON  | \$98.00  | 9,114.00             | 58.70    | 5,752.60          | 58.70    | 5,752.60    |
| BITUMINOUS WEAR COURSE(MVWE35035C) (2.5")        | 70   | TON  | \$115.00 | 8,050.00             | 41.30    | 4,749.50          | 41.30    | 4,749.50    |
| CONCRETE CURB AND GUTTER DESIGN - TYPE B618      | 80   | LF   | \$40.00  | 3,200.00             | 114.00   | 4,560.00          | 114.00   | 4,560.00    |
| CONCRETE VALLEY GUTTER 4' WIDE X 8" THICK W/ BAR | 33   | LF   | \$44.00  | 1,452.00             | 33.00    | 1,452.00          | 33.00    | 1,452.00    |
| CONCRETE DRIVEWAY PAVEMENT 6"                    | 450  | SF   | \$7.00   | 3,150.00             | 486.00   | 3,402.00          | 486.00   | 3,402.00    |
| STORM SEWER:                                     |      |      |          | \$18,754.00          |          | \$17,184.00       |          | \$17,184.00 |
| 12" RCP                                          | 24   | LF   | 33.00    | 792.00               | 24.00    | 792.00            | 24.00    | 792.00      |
| 15" CMP                                          | 73   | LF   | 22.00    | 1,606.00             | 78.00    | 1,716.00          | 78.00    | 1,716.00    |
| 15" RCP                                          | 64   | LF   | 35.00    | 2,240.00             | 16.00    | 560.00            | 16.00    | 560.00      |
| 18" RCP                                          | 32   | LF   | 38.00    | 1,216.00             | 32.00    | 1,216.00          | 32.00    | 1,216.00    |
| CB 2 X 3                                         | 1    | EACH | 2,500.00 | 2,500.00             | 1.00     | 2,500.00          | 1.00     | 2,500.00    |
| CONSTRUCT 3 X 3 STRUCTURE                        | 1    | EACH | 2,400.00 | 2,400.00             | 1.00     | 2,400.00          | 1.00     | 2,400.00    |
| FES 12" RCP                                      | 2    | EACH | 450.00   | 900.00               | 2.00     | 900.00            | 2.00     | 900.00      |
| FES 15" CMP                                      | 4    | EACH | 150.00   | 600.00               | 4.00     | 600.00            | 4.00     | 600.00      |
| FES 18" RCP                                      | 2    | EACH | 800.00   | 1,600.00             | 2.00     | 1,600.00          | 2.00     | 1,600.00    |
| RESET CASTING                                    | 14   | EACH | 350.00   | 4,900.00             | 14.00    | 4,900.00          | 14.00    | 4,900.00    |



**CC Regular Session**

**4. 13.**

**Meeting Date:** 07/24/2012

**Submitted For:** MaryJo Warner

**By:** MaryJo Warner, Engineering/Public Works

---

**Information**

**Title:**

Adopt Resolution 12-07-XXX Authorizing Partial Payment to Dryden Excavating for IP 12-24 Storm Sewer Improvements Division A

**Background:**

Resolution and pay request attached.

**Recommendation:**

Civil Engineer II, Leonard Linton inspected the completed work and recommends partial payment to Dryden Excavating for IP 12-24 2012 Storm Sewer Improvements Division A in the amount of \$150,834.89.

**Council Action:**

Motion to adopt Resolution 12-07-XXX authorizing partial payment to Dryden Excavating, Inc. for IP 12-24 2012 Storm Sewer Improvements Division A in the amount of \$150,834.89.

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**Attachments**

Pay Resolution 07.24.12

Pay Request 07.24.12

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**Form Review**

**Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

07/18/2012 11:21 PM

Form Started By: MaryJo Warner

Started On: 07/17/2012 01:30 PM

Final Approval Date: 07/18/2012

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #12-07-XXX**

**RESOLUTION APPROVING 1<sup>ST</sup> PARTIAL PAYMENT TO DRYDEN EXCAVATING INC FOR IP 12-24; 2012 STORM SEWER IMPROVEMENTS-DIVISION A**

**WHEREAS**, on September 11, 2011 the Ramsey City Council authorized City staff to prepare plans and specifications to improve drainage within various areas of the City associated with heavy rains in the summer of 2011; and

**WHEREAS**, additional storm sewer improvements were added to the project plans by the Ramsey City Council on April 10, 2012, also as a result of the heavy rains in the summer of 2011; and

**WHEREAS**, an emergency culvert repair was discovered on Wolfram Street NW, that provides a drainage way for County Ditch #66, on May 11, 2012 and incorporated into the plan set via addendum; and

**WHEREAS**, as of July 24, 2012 \$0 has been paid to date; and

**WHEREAS**, Civil Engineer II, Leonard Linton has inspected the completed work and recommends partial payment to Dryden Excavating in the amount of \$150,834.89.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to Dryden Excavating Inc. for Improvement Project #12-24; 2012 Storm Sewer Improvements in the amount of \$150,834.89.
- 2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of July 24, 2012.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24<sup>th</sup> day of July 2012.

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Mayor

**ATTEST:**

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City Clerk

Pay Estimate Summary Sheet  
IP 12-24; 2012 STORM SEWER IMPROVEMENTS DIVISION A

City of Ramsey

Estimate no **1**

|                                            |    |            |
|--------------------------------------------|----|------------|
| TOTAL CONTRACT                             | \$ | 157,262.00 |
| CHANGE ORDER NO 1                          | \$ | (119.00)   |
| TOTAL WITH CHANGE ORDERS                   | \$ | 157,143.00 |
| STORED MATERIALS                           | \$ | -          |
| TOTAL, COMPLETED WORK TO DATE              | \$ | 158,773.57 |
| TOTAL WORK COMPLETED PLUS STORED MATERIALS | \$ | 158,773.57 |
| RETAINED PERCENTAGE 5%                     | \$ | 7,938.68   |
| NET AMOUNT DUE TO CONTRACTOR TO DATE       | \$ | 150,834.89 |
| TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES    | \$ | -          |
| PAY CONTRACTOR PER ESTIMATE NO.1           | \$ | 150,834.89 |

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Contractor: Dryden Excavating, Inc.

By \_\_\_\_\_  
Name Title

Date \_\_\_\_\_

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:  
ENGINEER: CITY OF RAMSEY

By \_\_\_\_\_ Civil Engineer II  
Leonard Lintin, PE

Date \_\_\_\_\_

APPROVED FOR PAYMENT:  
OWNER: City of Ramsey

By \_\_\_\_\_  
Name Title Date

## 2012 Storm Sewer Improvements

City of Ramsey

June 27, 2012

Pay Estimate No.

1

157,262.00 Total \$158,773.57 \$158,773.57

| 2012 Storm Sewer Improvements                 |      |      |           | This Pay Application |        | Completed to Date |        |              |
|-----------------------------------------------|------|------|-----------|----------------------|--------|-------------------|--------|--------------|
| BID ITEM                                      | QTY  | UNIT | PRICE     | CONTRACT<br>AMOUNT   | Units  | EXTENSION         | Units  | EXTENSION    |
| REMOVALS:                                     |      |      |           | \$20,382.00          |        | \$19,926.50       |        | \$19,926.50  |
| UTILITY DEWATERING                            | 1    | LS   | 9,000.00  | 9,000.00             | 1.00   | 9,000.00          | 1.00   | 9,000.00     |
| REMOVE BITUMINOUS PAVEMENT                    | 452  | SY   | 2.50      | 1,130.00             | 313.00 | 782.50            | 313.00 | 782.50       |
| SAWCUT PAVEMENT (FULL DEPTH)                  | 144  | LF   | 3.00      | 432.00               | 108.00 | 324.00            | 108.00 | 324.00       |
| REMOVE 15" CMP                                | 24   | LF   | 10.00     | 240.00               | 24.00  | 240.00            | 24.00  | 240.00       |
| REMOVE 15" RCP                                | 33   | LF   | 10.00     | 330.00               | 33.00  | 330.00            | 33.00  | 330.00       |
| TRAFFIC CONTROL                               | 1    | LS   | 3,000.00  | 3,000.00             | 1.00   | 3,000.00          | 1.00   | 3,000.00     |
| TREE REMOVAL                                  | 5    | EA   | 250.00    | 1,250.00             | 5.00   | 1,250.00          | 5.00   | 1,250.00     |
| MOBILIZATION                                  | 1    | LS   | 5,000.00  | 5,000.00             | 1.00   | 5,000.00          | 1.00   | 5,000.00     |
| EROSION CONTROL AND TURF RESTORATION:         |      |      |           | \$9,848.00           |        | \$15,644.50       |        | \$15,644.50  |
| SILT FENCE - TYPE MACHINE SLICED              | 200  | LF   | 2.50      | 500.00               | 105.00 | 262.50            | 105.00 | 262.50       |
| FLOTATION SILT CURTAIN                        | 84   | LF   | 12.00     | 1,008.00             | 0.00   | 0.00              | 0.00   | 0.00         |
| EROSION BLANKET WITH SEED (TYPE               | 440  | SY   | 1.00      | 440.00               | 0.00   | 0.00              | 0.00   | 0.00         |
| MASS GRADING (REMOVE EXCESS FROM SITE)        | 70   | CY   | 6.00      | 420.00               | 89.00  | 534.00            | 89.00  | 534.00       |
| SELECT GRANULAR IMPORT (WOLFRAM STREET)       | 200  | CY   | 9.00      | 1,800.00             | 150.00 | 1,350.00          | 150.00 | 1,350.00     |
| SOD w/ 4" TOPSOIL                             | 355  | SY   | 16.00     | 5,680.00             | 453.00 | 7,248.00          | 453.00 | 7,248.00     |
| SEED, MULCH AND FERTILIZER                    | 0.04 | AC   | 25,000.00 | 1,000.00             | 0.25   | 6,250.00          | 0.25   | 6,250.00     |
| PAVEMENT:                                     |      |      |           | \$13,642.00          |        | \$9,565.57        |        | \$9,565.57   |
| AGGREGATE BASE - CLASS 5 (SEE PLAN FOR DEPTH) | 135  | TON  | 13.00     | 1,755.00             | 111.33 | 1,447.29          | 111.33 | 1,447.29     |
| BITUMINOUS BASE COURSE (LVNW330B) (SEE PLAN)  | 55   | TON  | 118.00    | 6,490.00             | 39.91  | 4,709.38          | 39.91  | 4,709.38     |
| BITUMINOUS WEAR COURSE(LVWE440B) (SEE PLAN    | 45   | TON  | 105.00    | 4,725.00             | 31.78  | 3,336.90          | 31.78  | 3,336.90     |
| BITUMINOUS TACK COAT                          | 24   | GAL  | 3.00      | 72.00                | 24.00  | 72.00             | 24.00  | 72.00        |
| RESTORE PAVEMENT MARKINGS                     | 120  | LF   | 5.00      | 600.00               | 0.00   | 0.00              | 0.00   | 0.00         |
| STORM SEWER:                                  |      |      |           | \$119,140.00         |        | \$113,637.00      |        | \$113,637.00 |
| 15" CMP                                       | 40   | LF   | 24.00     | 960.00               | 22.00  | 528.00            | 22.00  | 528.00       |
| 15" RCP                                       | 32   | LF   | 28.00     | 896.00               | 32.00  | 896.00            | 32.00  | 896.00       |
| 18" RCP                                       | 46   | LF   | 53.50     | 2,461.00             | 0.00   | 0.00              | 0.00   | 0.00         |
| 18" HDPE DIRECTIONAL BORED                    | 715  | LF   | 127.00    | 90,805.00            | 725.00 | 92,075.00         | 725.00 | 92,075.00    |
| 18" BYPASS LINE (INSTALL AND REPLACE)         | 85   | LF   | 30.00     | 2,550.00             | 0.00   | 0.00              | 0.00   | 0.00         |
| 48" RCP                                       | 65   | LF   | 120.00    | 7,800.00             | 56.00  | 6,720.00          | 56.00  | 6,720.00     |
| FES 15" CMP                                   | 2    | EACH | 149.00    | 298.00               | 2.00   | 298.00            | 2.00   | 298.00       |
| FES 15" RCP                                   | 2    | EACH | 375.00    | 750.00               | 2.00   | 750.00            | 2.00   | 750.00       |
| FES 18" HDPE W/ TRASH GUARD                   | 2    | EACH | 600.00    | 1,200.00             | 2.00   | 1,200.00          | 2.00   | 1,200.00     |
| FES 18" RCP                                   | 2    | EACH | 425.00    | 850.00               | 0.00   | 0.00              | 0.00   | 0.00         |
| FES 48" RCP                                   | 2    | EACH | 1,710.00  | 3,420.00             | 2.00   | 3,420.00          | 2.00   | 3,420.00     |
| RIPRAP CLASS III                              | 4    | CY   | 100.00    | 400.00               | 10.00  | 1,000.00          | 10.00  | 1,000.00     |
| 42" BYPASS LINE (INSTALL AND REPLACE)         | 1    | LS   | 6,750.00  | 6,750.00             | 1.00   | 6,750.00          | 1.00   | 6,750.00     |

2012 Storm Sewer Improvements

| BID ITEM | QTY | UNIT |       | CONTRACT |  | Units | EXTENSION | Units | EXTENSION |
|----------|-----|------|-------|----------|--|-------|-----------|-------|-----------|
|          |     | UNIT | PRICE | AMOUNT   |  |       |           |       |           |

**CC Regular Session****4. 14.****Meeting Date:** 07/24/2012**By:** Colleen Lasher, Administrative Services

---

**Information****Title:**

Report from the Personnel Committee - Meeting Date: July 10, 2012

**Background:**

The Personnel Committee met on July 10, 2012 and discussed the following:

Case 1: Consider a Resolution to Authorize Staff Position/Wage Modifications Due to Organizational Changes

Case 2: Review of Recent Employee Exit Interviews

**Notification:**

Regarding the fourth recommendation listed below: The Personnel Committee agreed with staff's recommendation and motioned that the Lieutenant position, currently occupied by Mr. Jeff Kate's, be re-titled to that of Captain, effective July 1, 2012 at step 5 of the wage scale. Specifically, staff recommends the title of "Support Services Captain", which, upon City Council approval, shall be Mr. Kate's' new title. The existing Captain will be referred to as the "Patrol Captain".

**Recommendation:**

Case 1: The Personnel Committee recommended approval of resolution #12-07-XXX, to do the following:

Change the Senior Planner position, occupied by Tim Gladhill, to that of the Development Services Manager, effective July 1, 2012 at step 2 of the wage scale.

Change the Human Resources Representative position, occupied by Colleen Lasher, to that of the Human Resources Manager, effective July 1, 2012 at step 1 of the wage scale.

Change the Senior Accountant position, occupied by Denelle McAlpine, to that of the Assistant Finance Director, effective July 1, 2012 at step 1 of the wage scale.

Change the Lieutenant position, occupied by Jeff Katers, to that of Captain, effective July 1, 2012 at step 5 of the wage scale. Specifically, the recommended title is Support Services Captain.

Change the Associate Planner/Environmental Coordinator's pay scale to that of the Associate Planner at step 6 of the wage scale.

Case 2: The recommendation was based on discussion related to the recent employee exit interviews and a focus on departed employees' comments regarding internal communications. A work session will be scheduled to discuss areas for improved internal communications.

**Funding Source:**

Case 1: The funding for the position and wage modifications has been accounted for in the 2013 budget. The 2013 annual cost for the above listed changes is approximately \$22,341. The cost for the above listed changes in 2012 (July 1 through December 31) is approximately \$11,171.

#### Detail Funding Breakout

General Fund: \$17,586  
Enterprise: \$1,964  
EDA: \$735  
HRA: \$735  
Landfill Tipping \$1,321  
Total = \$22,341 annually

Case 2: There is no funding required.

#### Council Action:

Case 1: Motion to approve resolution # 12-07-XXX, which upon City Council approval, will direct staff to make the following modifications based on already established pay scales.

- Change the Senior Planner position, occupied by Tim Gladhill, to that of the Development Services Manager, effective July 1, 2012 at step 2 of the wage scale.
- Change the Human Resources Representative position, occupied by Colleen Lasher, to that of the Human Resources Manager, effective July 1, 2012 at step 1 of the wage scale.
- Change the Senior Accountant position, occupied by Denelle McAlpine, to that of the Assistant Finance Director, effective July 1, 2012 at step 1 of the wage scale.
- Change the Lieutenant position, occupied by Jeff Katers, to that of the Support Services Captain, effective July 1, 2012 at step 5 of the wage scale.
- Change the Associate Planner/Environmental Coordinator's pay scale to that of the Associate Planner at step 6 of the wage scale.

Case 2: None at this time.

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#### Attachments

Personnel Committee Packet

Police Org. Chart

City Wide Org Chart

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#### Form Review

**Inbox**  
Kurt Ulrich

**Reviewed By**  
Kurt Ulrich

**Date**  
07/18/2012 11:29 PM  
Started On: 07/17/2012 03:05 PM

Form Started By: Colleen Lasher

Final Approval Date: 07/18/2012



**City of Ramsey**  
**Agenda**  
**Personnel Committee**  
**Tuesday July 10, 2012**  
**5:30 p.m.**  
**Lake Itasca Room, 7550 Sunwood Drive NW**

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Committee Business**
  1. Resolution to Authorize Staff Position/Wage Modifications Due to Organizational Changes
  2. Review of Recent Employee Exit Interviews
- 5. Adjournment**

## **Personnel Committee**

**4. 1.**

**Meeting Date:** 07/10/2012

**By:** Colleen Lasher, Administrative Services

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### **Title:**

Resolution to Authorize Staff Position/Wage Modifications Due to Organizational Changes

### **Background:**

The city maintains a position, classification, and wage plan for all positions in accordance with federal and state laws. The plan is reviewed periodically to ensure that responsibility levels and wages are commensurate with the work performed. Hourly wages are considered “base pay” calculated as “steps” that are four percent apart with step 6 representing 100%.

From time to time it becomes necessary to update the city’s positions and wages based on organizational changes and the City Council’s staffing strategy. When this occurs, the City Administrator makes recommendations based on to the following factors:

- Maintenance of equitable relationship between classes, based on relative duties, responsibilities, and educational requirements.
- Indicators, from the appropriate labor market, for comparable work under similar conditions.
- Current recruitment and retention experience.
- Comparable worth for all positions within the organization.
- Ability of the City of Ramsey to fund the position.

### **Anoka County Employee “Thank You Checks”**

Aside from the above plan, staff was asked to provide data related to the Anoka County “Thank You Checks” that were issued in April to County employees. In summary, checks in the amount of \$300 or \$150 were given to employees as a “thank you” for the hard work that was demonstrated through their 2011 budget cutting process. The money was not added to the employee’s base pay, nor was it processed through payroll. The memo is attached for review.

Note: The following report focuses largely on significant changes to certain employee’s position descriptions; changes that required additional responsibility, an overall increased workload, and, in some cases, additional education.

### **Recent Staffing History in Ramsey**

In the last two years there have been seven professional level employees, in addition to others, that have left the City, as follows: Assistant Finance Director, Building Official, Deputy City Administrator/Community Development Director, Deputy City Clerk, Economic Development/Marketing Manager, Human Resources Manager, and the Planning Manager.

As a result of these reductions and in an effort to realize savings through attrition, other employees have taken on many of the responsibilities previously handled by those that left.

Most recently, when the Deputy City Administrator/Community Development Director resigned there were reverberations that effected Administrative Services, Community Development, and the Finance Department. Specifically, the responsibilities of the Senior Planner, the HR Representative, the Senior Accountant; as well as the Associate Planner/Environmental Coordinator were impacted.

It should be noted; as a result of less significant staffing changes in 2010 and 2011, the following staff’s positions were updated as follows: The Associate Planner became the Senior Planner, the HR Technician became the HR Representative, the Accountant I became the Senior Accountant, the Environmental Coordinator became the Associate Planner/Environmental Coordinator, and the Administrative Sergeant became the Lieutenant.

### **Recommended Position & Wage Changes**

In recognition of added responsibilities, to promote retention, and to maintain equitable wages based job functions, staff recommends the following positions/wages be updated to reflect actual job duties: Senior Planner, Human Resources Representative, and Senior Accountant.

#### **Senior Planner**

Tim Gladhill has full responsibility of managing the Planning Division, the Building Division, and serves as the division head for Community Development. Tim works under the general direction of City Administrator Ulrich. In February of 2011, the Community Development department reorganized, eliminating the Planning Manager position, along with other changes. In August of 2011, Tim was asked to complete his master's degree in Geographic Information Science (with a minor in Public Policy) and to complete a leadership certificate program. His degree is complete and the certification is on track, pending the scheduling of the final session. It was anticipated (subject to City Council approval) that Tim's wage would increase (effective February of 2012) contingent upon his successful completion of schooling and effectiveness in his new role; this was put on hold due to budget concerns.

In light of Tim's new responsibilities, division head status, and academic accomplishments, a title change to Development Services Manager is recommended and a wage adjustment as budgeted for in the 2012 budget.

#### **Human Resources Representative**

Colleen Lasher has full responsibility for managing the city's HR function while working under the general direction of City Administrator Ulrich. Colleen oversees the work of three administrative employees (2 FT & 1 PT) and serves as division head in Administrative Services. It is important to note, in September of 2010, following the resignation of the previous HR Manager, the decision was made not to rehire an HR Manager. Instead, in preparation for anticipated professional growth, Colleen was asked to complete her degree in Human Resources Management and is on track to graduate in August after completing 45 credits (15 classes) and earning a Bachelor of Arts in Human Resources Management.

To more accurately reflect Colleen's actual role within the City, the City Administrator recommends a title change to Human Resources Manager, along with a wage change. (It should be noted that since the city last employed an HR Manager, the wage scale was lowered to mirror that of the IT Manager and Assistant Finance Director.)

#### **Senior Accountant**

Denelle McAlpine has full responsibility for managing many Finance Department functions while working under the general direction of Finance Director Lund. It is important to note, in August of 2010, upon the resignation of the Assistant Finance Director, the Finance Director recommended that the position of Assistant Finance Director not be filled due to budget constraints and recommended that a lower level position of Senior Accountant be utilized. At that time, Ms. Lund stated that it was her recommendation that the Assistant Finance Director position would be brought back at a later date giving time for the current Senior Accountant, Denelle McAlpine, to demonstrate the required job & supervisory skills. Then, the Senior Accountant position would be eliminated.

After nearly two years, Denelle has successfully performed the duties that were previously performed by the Assistant Finance Director. Moreover, the additional demands placed on the Finance Director (due to the departure of Heidi Nelson and Aaron Backman, etc.) have made Denelle's role in the Finance Department even more critical.

### **Recommended Possible Title Change and Wage Change**

The recommendation listed below regarding the Lieutenant is not tied to the recent organizational changes; rather, it is being brought forward for consideration due inequitable compensation, as is described in the first bullet point near the top of this report "Maintenance of equitable relationship between classes, based on relative duties, responsibilities, and educational requirements".

#### **Lieutenant**

In February of 2010, the City Council updated Jeff Katers' title to reflect his actual role in the Police Department. Jeff's previous title was Administrative Sergeant, which did not accurately reflect his rank or level of work performed. At that time, Jeff did not receive an increase in pay and he remains at step 6 of the sergeant's pay scale;

however, his FLSA status changed to exempt (not eligible for overtime). Even with the \$200 monthly stipend provided to the Lieutenant, Mr. Katers' compensation is less than that of the Patrol Sergeants whom he is ranked above. For example, in 2011, the record shows that Lieutenant earned \$199.68 less than the lowest earning sergeant and \$3,056.66 less than the highest earning sergeant. Staff recommends an adjustment to Mr. Katers' hourly wage to that of the Captain's wage scale at step 5. Lastly, ~~in the interest of succession planning within the Police Department~~, staff recommends a title change to Captain. (Support Services Captain) ~~Recommended Wage Change Only~~

### Recommended Wage Change Only (No Title Change)

#### Associate Planner/Environmental Coordinator

In February of 2011, upon City Council direction, Community Development was reorganized. Chris Anderson's position was changed from Environmental Coordinator to Associate Planner/Environmental Coordinator. At that time, staff proposed the Associate Planner wage scale. It was decided that in order to give Chris the time he needed to acclimate to the position, the wage would be adjusted to the midpoint of the two scales. Since then, Chris has taken on more Associate Planner work (at least 80%) and less time is spent on environmental tasks. In addition, the position's FLSA classification changed to exempt (not eligible for overtime). Moreover, with the added responsibilities that Tim Gladhill has assumed, it is anticipated that it will be necessary for Chris to continue focusing on Planner tasks.

#### **Notification:**

#### **Recommendation:**

Change the Senior Planner position, occupied by Tim Gladhill, to that of the Development Services Manager, effective July 1, 2012 at step 2 of the wage scale.

Change the Human Resources Representative position, occupied by Colleen Lasher, to that of the Human Resources Manager, effective July 1, 2012 at step 1 of the wage scale.

Change the Senior Accountant position, occupied by Denelle McAlpine, to that of the Assistant Finance Director, effective July 1, 2012 at step 1 of the wage scale.

Change the Lieutenant position, occupied by Jeff Katers, to that of the Captain, effective July 1, 2012 at step 5 of the wage scale.

Change the Associate Planner/Environmental Coordinator's pay scale to that of the Associate Planner at step 6 of the wage scale.

#### **Funding Source:**

The funding for the above listed changes has been accounted for in the 2013 budget. The 2013 annual cost for the above listed changes is approximately \$22,341. The cost for the above listed changes in 2012 (July 1 through December 31) is approximately \$11,171.

#### Detail Funding Breakout

General Fund: \$17,586

Enterprise: \$1,964

EDA: \$735

HRA: \$735

Landfill Tipping \$1,321

Total = \$22,341 annually

**Council Action:**

Motion to approve resolution # 12-07-XXX, which upon City Council approval, will direct staff to make the following modifications based on already established pay scales.

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- Change the Senior Accountant position, occupied by Denelle McAlpine, to that of the Assistant Finance Director, effective July 1, 2012 at step 1 of the wage scale.
- Change the Lieutenant position, occupied by Jeff Katers, to that of the Captain, effective July 1, 2012 at step 5 of the wage scale.
- Change the Associate Planner/Environmental Coordinator's pay scale to that of the Associate Planner at step 6 of the wage scale.

---

**Attachments**

Resolution

Anoka Co. Thank You Memo

Salary Schedule

Key Responsibilities

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**Form Review**

**Inbox**  
Kurt Ulrich

**Reviewed By**  
Kurt Ulrich

**Date**  
07/05/2012 11:26 AM  
Started On: 07/02/2012 08:32 AM

Form Started By: Colleen Lasher

Final Approval Date: 07/05/2012

Councilmember        introduced the following resolution and moved for its adoption:

**RESOLUTION #**

**Consider a Resolution to Authorize Staff Position/Wage  
Modifications Due to Organizational Changes**

**WHEREAS**, the city maintains a position, classification, and wage plan for all positions in accordance with federal and state laws; and

**WHEREAS**, the plan is reviewed periodically to ensure that responsibility levels and wages are commensurate with the work performed; and

**WHEREAS**, from time to time it becomes necessary to update the city's positions and wages based on organizational changes and the City Council's staffing strategy; and

**WHEREAS**, in an effort to realize savings through staffing reductions/attrition, five employees listed below have taken on greater responsibilities which were previously handled by higher level employees; and

**WHEREAS**, in the interest maintaining equity and promoting retention, the City Administrator recommends the five positions listed below for modifications based on the established pay scales.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- Change the Senior Planner position, occupied by Tim Gladhill, to that of the Development Services Manager, effective July 1, 2012.
- Change the Human Resources Representative position, occupied by Colleen Lasher, to that of the Human Resources Manager, effective July 1, 2012.
- Change the Senior Accountant position, occupied by Denelle McAlpine, to that of the Assistant Finance Director, effective July 1, 2012.
- Change the Lieutenant position, occupied by Jeff Katers, to that of the Captain, effective July 1, 2012.
- Change the Associate Planner/Environmental Coordinator's pay scale to that of the Associate Planner.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember       , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24<sup>th</sup> day of July, 2012.





# COUNTY OF ANOKA

## OFFICE OF COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER  
2100 3RD AVENUE STE 700 • ANOKA, MN 55303-5024  
(763) 323-5700

March 27, 2012

**MEMO TO:** All County Employees  
**FROM:** Anoka County Board of Commissioners  
**SUBJECT:** "Thank You Check" for Employees

Anoka County went through a historic year in 2011, successfully implementing major budget reductions through employee driven innovations and their extra effort during staffing reductions. The County Board would like to take this opportunity to say "thank you" by providing a special compensation check to those of you responsible for this achievement.

By Friday, April 6, current employees (regular and temporary) in good standing, who were hired before February 14, 2011 and earned more than \$10,000 during 2011, will receive a one-time "thank you check". Benefit eligible employees and full-time temporaries will receive \$300 and those who worked fewer hours will receive \$150. As you would expect, we are required to take out state and federal taxes.

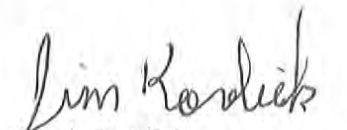
The Board of Commissioners cannot overstate how important you are to our success and our ability to serve the taxpayers and our customers, who are often one and the same. Thank you for your hard work and commitment to put us on the path to success.

Sincerely,

  
Matt Cook  
Anoka County Commissioner  
District #1

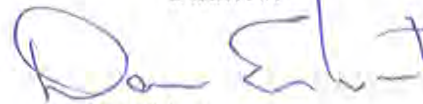
  
Andy Westerberg  
Anoka County Commissioner  
District #2

  
Robyn West, Vice Chair  
Anoka County Commissioner  
District #3

  
Jim A. Kordiak  
Anoka County Commissioner  
District #4

  
Carol LeDoux  
Anoka County Commissioner  
District #5

  
Rhonda Sivarajah, Chair  
Anoka County Commissioner  
District #6

  
Dan Erhart  
Anoka County Commissioner  
District #7

|                                                 | <b>Step 1<br/>Hourly</b> | <b>Step 2<br/>Hourly</b> | <b>Step 3<br/>Hourly</b> | <b>Step 4<br/>Hourly</b> | <b>Step 5<br/>Hourly</b> | <b>Step 6<br/>Hourly</b> |
|-------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|                                                 |                          |                          |                          |                          |                          |                          |
| Lowest Level Dept Head Pay                      | 39.10                    | 41.05                    | 43.01                    | 44.96                    | 47.85                    | 48.87                    |
|                                                 |                          |                          |                          |                          |                          |                          |
|                                                 |                          |                          |                          |                          |                          |                          |
| Development Services Manager                    | 31.25                    | 32.81                    | 34.37                    | 35.93                    | 37.50                    | 39.06                    |
| Senior Planner                                  | 29.36                    | 30.82                    | 32.29                    | 33.76                    | 35.23                    | 36.70                    |
|                                                 |                          |                          |                          |                          |                          |                          |
|                                                 |                          |                          |                          |                          |                          |                          |
| Asst Finance Director                           | 32.32                    | 33.94                    | 35.55                    | 37.17                    | 38.79                    | 40.40                    |
| Senior Accountant                               | 27.64                    | 29.02                    | 30.40                    | 31.78                    | 33.17                    | 34.55                    |
|                                                 |                          |                          |                          |                          |                          |                          |
|                                                 |                          |                          |                          |                          |                          |                          |
| HR Manager (Reduced Scale)                      | 32.32                    | 33.94                    | 35.55                    | 37.17                    | 38.79                    | 40.40                    |
| HR Representative                               | 27.64                    | 29.02                    | 30.40                    | 31.78                    | 33.17                    | 34.55                    |
|                                                 |                          |                          |                          |                          |                          |                          |
|                                                 |                          |                          |                          |                          |                          |                          |
| Police Captain                                  | 34.92                    | 35.97                    | 37.68                    | 39.39                    | 41.11                    | 42.82                    |
| Lieutenant (with stipend)                       | 31.72                    | 33.25                    | 34.78                    | 36.31                    | 37.84                    | 39.37                    |
|                                                 |                          |                          |                          |                          |                          |                          |
|                                                 |                          |                          |                          |                          |                          |                          |
| Associate Planner                               | 25.03                    | 26.28                    | 27.53                    | 28.78                    | 30.03                    | 31.28                    |
| Associate Planner/Env. Coord                    | 24.58                    | 25.81                    | 27.04                    | 28.27                    | 29.50                    | 30.73                    |
|                                                 |                          |                          |                          |                          |                          |                          |
|                                                 |                          |                          |                          |                          |                          |                          |
| IT Manager (DB) (For Ref. Only)                 | 32.32                    | 33.94                    | 35.55                    | 37.17                    | 38.79                    | 40.40                    |
| Planning Manager - (For Ref Only)               | 34.06                    | 35.76                    | 37.46                    | 39.17                    | 40.87                    | 41.74                    |
| Human Resource Manager (Vacant) (For Ref. Only) | 33.63                    | 35.32                    | 37.00                    | 38.68                    | 40.36                    | 42.04                    |
| Sergeants (For Ref. Only)                       | 30.57                    | 32.1                     | 33.63                    | 35.16                    | 36.68                    | 38.22                    |



## **Key Responsibilities**

### **Senior Planner**

- Leads the building, planning, and environmental, functions and staff, including coordination of contracted services
- Performs professional tasks encompassing a variety of the aspects of municipal planning related to commercial and residential development
- Coordinates the long range planning, revision, and implementation of the Comprehensive Plan
- Coordinates administering local land use controls.
- Answers questions and provides general planning related information to the public
- Serves as liaison to the Planning Commission by preparing a variety of reports and documents related to specific land use applications or other standard community development activities, as assigned
- Oversees current and future community development programs (excluding Economic Development) and services pursuant to policy direction from the City Administrator and the City Council.
- Prepares, implements and monitors annual department budget and work plans
- Represents the City at meetings and in working with various governmental and community agencies, boards and task forces, and other organizations.
- Meets with applicants to review land use proposals for timelines, consistency with zoning regulations, comprehensive plan, and if applicable, economic development initiatives.

### **Human Resources Representative**

- Supervises and oversees the staff and functions of the Receptionist, Administrative Clerk, and part-time Accounting Clerk (within Admin)
- Manages all personnel recruitment and selection functions
- Administers all employee benefit programs and evaluates them as necessary for cost effectiveness and value to employees and the City
- Serves as a resource person for personnel-related issues and actively works to resolve conflict
- Collaborates with attorneys while ensuring that the City Administrator, department heads, and division heads are kept informed and defensible records are maintained
- Assists and coordinates interdepartmental activities and relations
- Prepares agenda and makes presentations to the Personnel Committee/City Council
- Maintains compliance with city, state, and federal laws, rules, regulations, and policies
- Manages the City's labor relations responsibilities with the bargaining units
- Coordinates all staff events, meetings, and celebrations
- Prepares and maintains internal and external personnel reports, files and records
- Manages Boards and Commissions recruitments/attendance/records
- Serves as Secretary for the Labor Management Committee
- Arranges training for city employees

## Senior Accountant

(Senior Accountant tasks which have increased / list does not show all duties )

- Lead annual audit process
- Lead annual certification process
- Prepare Comprehensive Annual Financial Report (CAFR)
- Prepare annual Capital Improvement Program (CIP)
- Management of finance staff (accountant I and accounting clerk positions) including performance evaluations
- Management of JDE accounting software in terms of maintenance and controls oversight
- Management of utility billing communications and interface with Opus21
- Management of city-wide credit card system
- Assist Finance Director in annual budget document preparation
- Prepare monthly financial reports for department heads and council
- Stay up-to-date on federal, state, GASB financial policy changes and implement accordingly
- Serve as a back-up to the Finance Director in her absence

## Associate Planner/Environmental Coordinator

(Associate Planner tasks which have increased / list does not show all duties )

- Increased daily permit review
- Primary contact for zoning code enforcement duties, zoning verification requests, daily zoning code interpretation requests/daily customer service interactions (signs, site plans, permits, etc.)
- Increased land use application review (CUP, IUP, site plan, etc.).
- Increased participation in Planning Commission meetings in addition to EPB meetings

## Background /Additions to the Finance Director's role – causing a shift of duties to the Senior Accountant.

- The Residence of the COR project draws & handling of TIF
- TIF
- Property Management – RALF properties
- Insurance-Work with Mark Lenz for annual coverage & file all liability claims/work with League
- Newsletter advertising billings
- Supervision of IT
- More over-all involvement in the COR
- The change in reporting such as the CAFR (for example GASB 54) causing a significant increase in time for research and implementation

**Personnel Committee****4. 2.****Meeting Date:** 07/10/2012**By:** Colleen Lasher, Administrative Services

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**Title:**

Review of Recent Employee Exit Interviews

**Background:**

At the June 12, 2012 Personnel Committee meeting staff was asked to prepare a case to review and discuss recent employee exit interviews. At the June 26, 2012 meeting, the Personell Committee opted to postpone the discussion until July 10, 2012, in order to allow ample time to review the material.

Although exit interview forms are public data, they have been offered to departing employees contingent upon the confidential use by Human Resources. Therefore, staff will redact employee names and will provide printed materials at the Personnel Committee meeting on July 10, 2012.

**Recommendation:**

Based on discussion.

**Funding Source:**

There is no funding necessary.

**Council Action:**

Based on discussion.

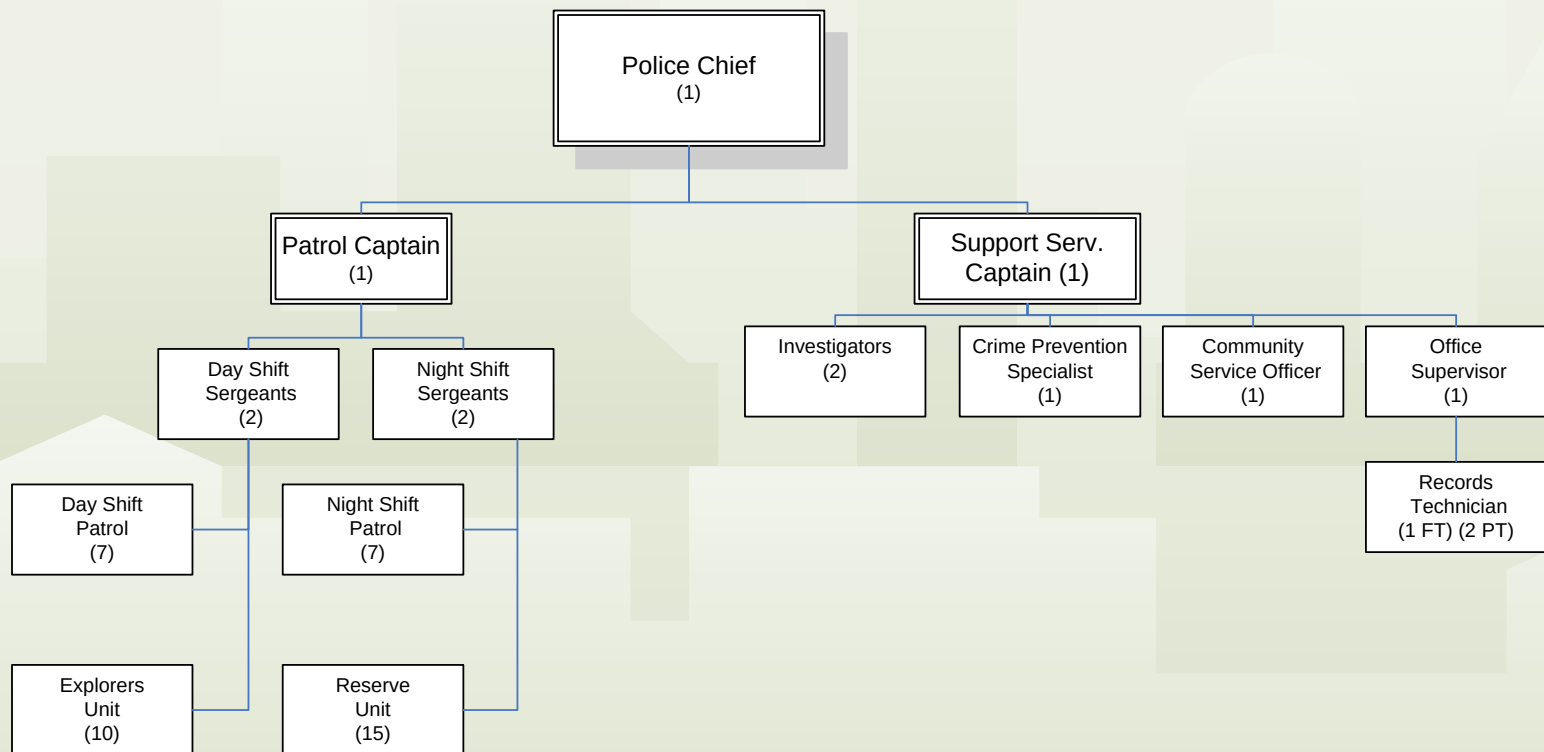
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**Form Review****Inbox**  
Kurt Ulrich**Reviewed By**  
Kurt Ulrich**Date**  
07/03/2012 05:18 PM  
Started On: 07/02/2012 08:53 AM

Form Started By: Colleen Lasher

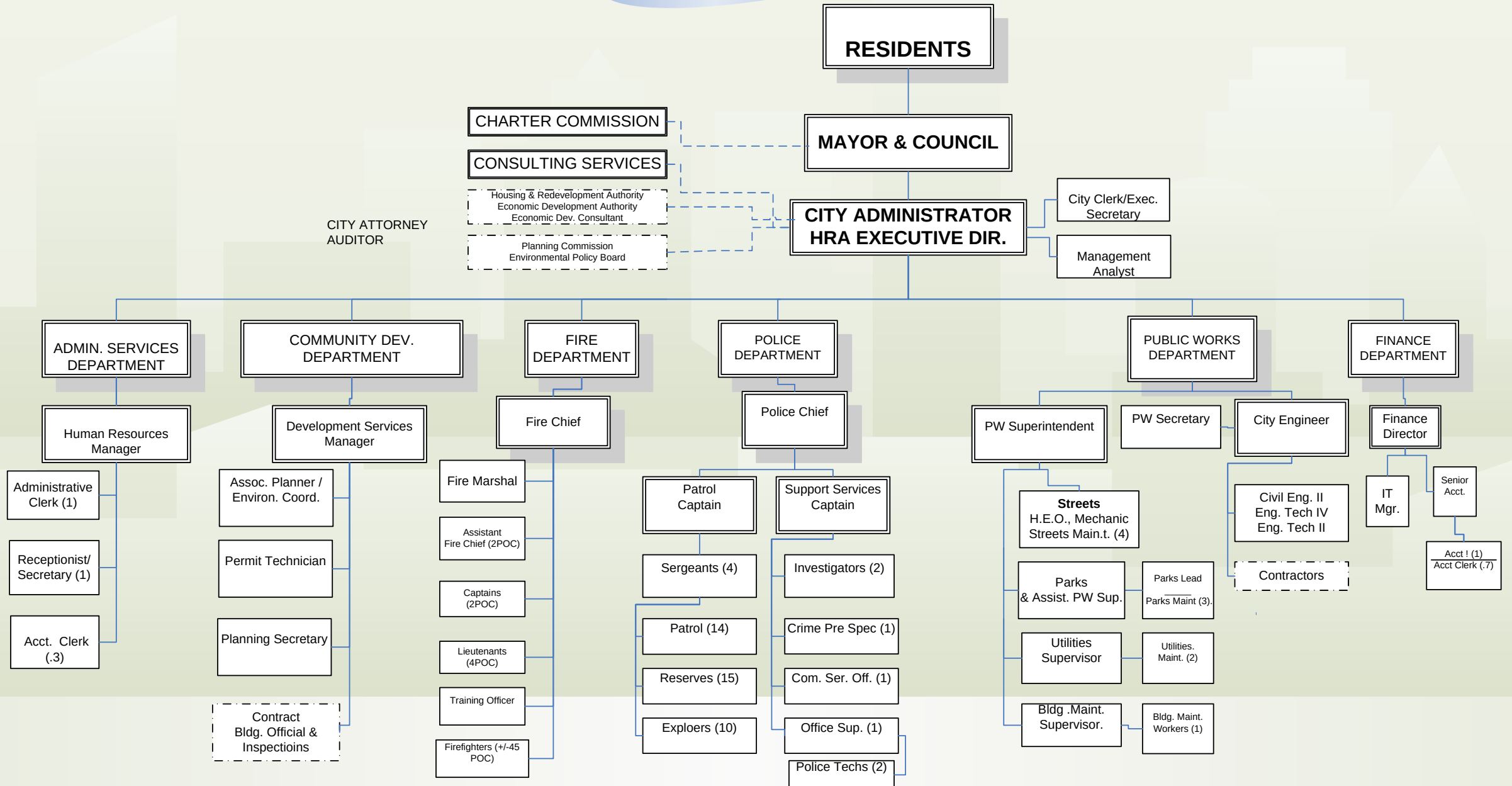
Final Approval Date: 07/03/2012

# CITY OF RAMSEY POLICE DEPARTMENT ORGANIZATIONAL CHART



This organizational chart is in draft form awaiting City Council approval. The Support Services Captain listed above is intended to replace the current Lieutenant position. 07-24-12

# CITY OF RAMSEY ORGANIZATIONAL CHART



**Meeting Date:** 07/24/2012

**By:** Tim Gladhill, Community Development

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**Information**

**Title:**

Request for Amended Development Contract and Release from Previous Development Agreement (THE PONDS); Case of First Phoenix Group

**Background:**

City Staff has received information from the First Phoenix Group that they intend to complete the purchase of the land at the northwest intersection of Saint Francis Boulevard (TH 47) and Nowthen Boulevard (CSAH 5) in mid-August. As part of closing on the land and financing package, the First Phoenix Group has requested the following:

1. Review timing of payment of development fees
2. Approve release of Development Agreement on Outlot A, THE PONDS

**Observations:**

Pament of Development Fees

The Applicant has requested that Development Fees (Sanitary Sewer Trunk, Water Trunk, Park Dedication, Trail Development, and Stormwater Management) be paid at time of execution of the Development Permit for Site Plan approval and not at time of recording of the Plat. The City has allowed this arrangement in the past, most notably when the exact number of high-density residential units on a single parcel is not yet known at the time of Plat, and then determined at time of Site Plan Approval. For example, the Terrace Hill Apartment Complex is part of THE PONDS subdivision, approved in 2002. Development Fees were not collected on the parcel until the Site Plan was approved in 2007. The approved Development Contract would need to be amended to reflect the timing of payment.

Approve release of Development Agreement for THE PONDS from Oulot A, THE PONDS

The Applicant has also requested a Release from Development Agreement for THE PONDS. Outlot A, THE PONDS is a small parcel on the Subject Property. The Subject Property is currently vacant and was a remnant parcel from THE PONDS subdivision, and separated by Nowthen Boulevard from the rest of THE PONDS. To ensure proper recording of the required easements for the project, it appears warranted to grant the release of Development Agreement for this parcel, as it will not have a negative impact to the City. All required improvements for the project will still be completed.

**Recommendation:**

Staff recommends approval of the request.

**Funding Source:**

All costs associated with reviewing the Application are the responsibility of the Applicant.

**Council Action:**

Motion to approve the amendment to the Development Contract and Development Permit related to timing of payment of development fees -AND- to grant release from the Development Agreement for THE PONDS on Outlot A, THE PONDS.

Site Location Map

Development Contract

Development Permit

Site Plan and Plat

Request for Development Fees

Request for Development Fee Request

Outlot A, THE PONDS

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### **Form Review**

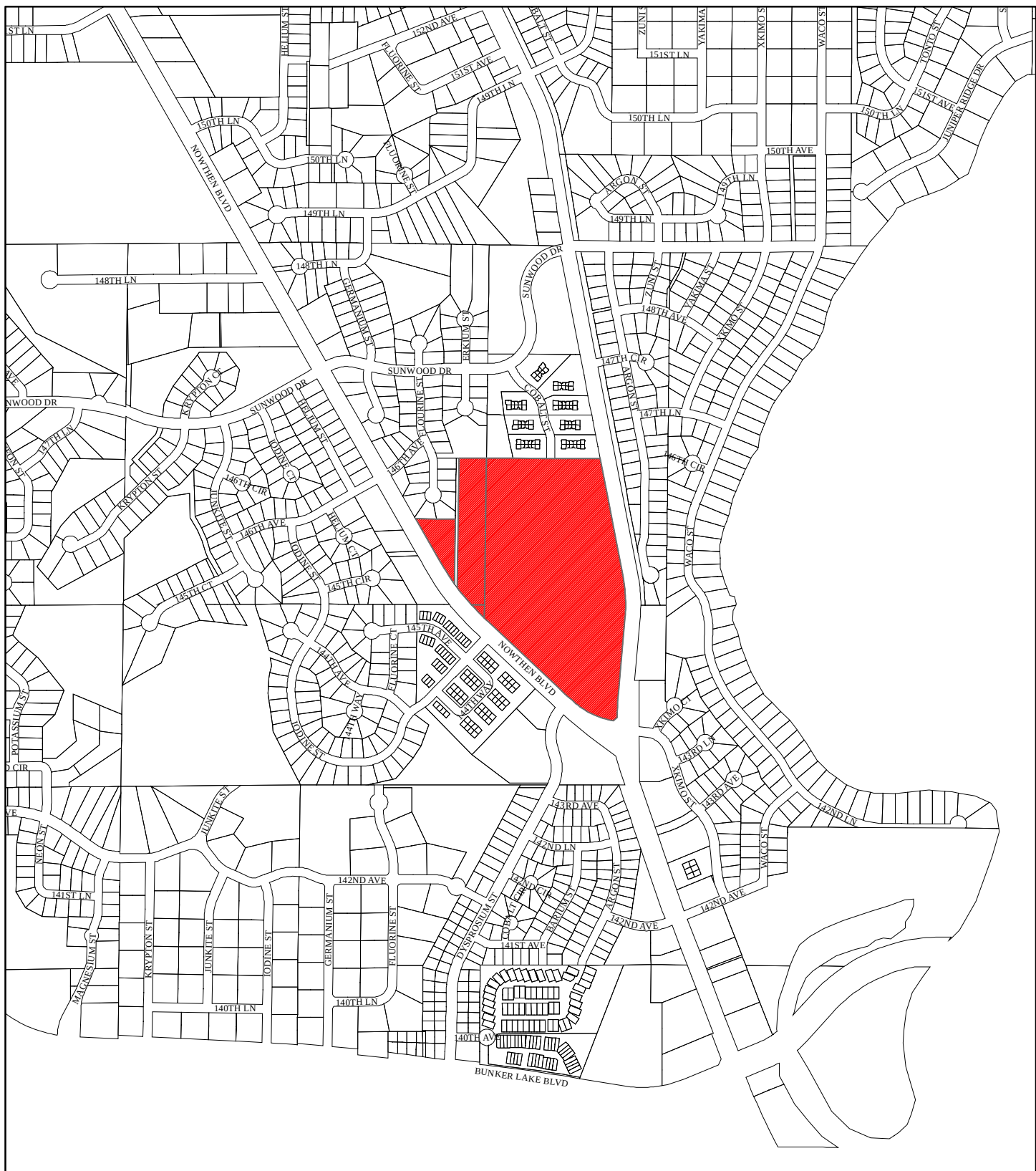
**Inbox**  
Chris Anderson  
Kurt Ulrich

**Reviewed By**  
Chris Anderson  
Kurt Ulrich

**Date**  
07/18/2012 10:08 AM  
07/18/2012 11:03 PM  
Started On: 07/11/2012 04:24 PM

Form Started By: Tim Gladhill

Final Approval Date: 07/18/2012



## Stoney River

### Legend

-  Site
-  Parcels



0 1,250 2,500 Feet



**CITY OF RAMSEY  
DEVELOPMENT CONTRACT  
FOR STONEY RIVER**

This CONTRACT dated this \_\_\_\_ day of \_\_\_\_\_, 2011, and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the “**CITY**”), and First Pheonix Ramsey, LLC, a Minnesota limited liability company (“**PERMITTEE**”).

**WHEREAS**, **PERMITTEE** is platting land owned by Lord of Life Church and situated within the city limits of the City, Anoka County, Minnesota, legally described as follows (the “Property”):

That part of the Southeast Quarter of the Northwest Quarter of Section 25, Township 32, Range 25, lying westerly of the center line of Trunk Highway No. 47, except part platted as Birch Hill Lodges, also except part platted as CIC No. 129 Birch Hill Lodges, together with that part of the Northeast Quarter of Southwest Quarter of said section lying westerly of center line of Trunk Highway No. 47 and lying north and northeast, Anoka County, Minnesota.

-or upon recording of the Plat contemplated herein-

Lots 1 & 2, Block 1, Stoney River, Anoka County, Minnesota (the “Plat”).

(the “Property”). Subsequent to platting **PERMITTEE** shall have fee title ownership of Lot 2, Block 1, Stoney River, Anoka County, Minnesota (“Lot 2”); and

**WHEREAS**, **PERMITTEE** desires to construct an assisted living and memory care facility on Lot 2 (the “Lot 2 Improvements”). **PERMITTEE** and **CITY** shall enter into a separate contract regarding the construction of the Lot 2 Improvements; and

**WHEREAS**, on July 26, 2011, pursuant to Resolution No. 11-08-\_\_\_\_, the **CITY** approved the final plat of the Property, which plat is known as **STONEY RIVER** (the “Plat”), which approval is contingent on certain requirements, including **PERMITTEE** and the **CITY** entering into this Contract; and

**WHEREAS**, the **CITY** requires that certain improvements be constructed on the Property, which improvements (collectively, the “Improvements”) are defined in this Contract and

**WHEREAS**, **PERMITTEE** desires to construct certain Stage I and Stage II Improvements in accordance with the Plat and plans approved by **PERMITTEE** and the **CITY**; and

**WHEREAS**, **PERMITTEE** and the **CITY** have entered into a development permit for obligations related to the site plan approval (the “Development Permit”).

**WHEREAS, PERMITTEE** understands that the **CITY** will expend no **CITY** funds until **PERMITTEE** has complied with the relevant escrow requirements in the Code of Ordinances of the **CITY**.

**NOW, THEREFORE,** the **CITY, PERMITTEE** agree as follows:

1. Conditions of Approval. The **CITY** hereby approves the Plat on condition that **PERMITTEE** provide the necessary security in accordance with the terms of this Contract.
2. Permittee Plans. **PERMITTEE** shall develop the Property in accordance with the Permittee Plans, with changes as required by the City Staff Review Letter dated June 28, 2011, *revised August 3, 2011*. The Permittee Plans shall not be attached to this Contract, but are in **CITY** files. The Permittee Plans as they are:
  - Final Plat Sheets 1 and 2 prepared by Harry S. Johnson Co., Inc. dated August 3, 2011
3. Stage I Improvements. The “Stage I Improvements” are described in the Permittee Plans and consist of the following:
  - a. Lateral sanitary sewer system
  - b. Lateral watermains and appurtenances
  - c. Trunk and lateral storm drainage facilities
  - d. Lot grading
  - e. Trail construction along Nowthen Boulevard
  - f. Twenty (20) foot perpetual trail easement along Saint Francis Boulevard
  - g. Natural gas
  - h. Telephone service
  - i. Electric service
  - j. Temporary and permanent erosion control
  - k. Boulevard restoration
  - l. Water shut-off boxes
  - m. Easement acquisition
  - n. As-built plans

**PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Contract and in accordance with the Permittee Plans, which are subject to revisions per City Staff Review Letter dated June 29., 2011, *revised August 17, 2011* and which shall be submitted to the City Engineer review and approval prior to execution by **PERMITTEE** of any such contract and prior to commencement of construction of the Stage I Improvements.

**PERMITTEE** shall not be assessed for any construction of a trail along Saint Francis Boulevard, unless as part of a requirement for future development. **PERMITTEE** acknowledges that any future development will be subject to certain development obligations including, but not limited to, trail construction at the time of the future development. The **CITY** agrees to consider vacating the perpetual trail easement along

Saint Francis Boulevard in the future in the event **PERMITTEE** proposes an acceptable alternative, subject to the approval of the **CITY**, that will provide a permanent trail connection between Nowthen Boulevard and Cobalt Street (ultimately to Sunwood Drive) on the Property for future development, except that the City does not waive its right to do a Special Assessment Chapter 429/Public Improvement project if in the future it determines a trail along St Francis Boulevard is needed.

4. Stage I Improvement Financial Guarantee. The **PERMITTEE** shall provide a financial guarantee to the **CITY** guaranteeing the construction of the Stage I Improvements and their timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of \_\_\_\_\_ Dollars and No Cents (\$\_\_\_\_.00), which amount is 125% of the **CITY** Engineer's estimated cost of the Stage I Improvements. The financial guarantee shall be deposited with the **CITY** at the time of execution of this Contract. Upon completion of Stage I Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, The **PERMITTEE** may request a reduction in the amount of the financial guarantee, but only if the maintenance guarantees required by Paragraph 8 & 9 below has been deposited.
5. Inspection Fees. **PERMITTEE** shall be responsible for all City inspection costs incurred by the **CITY** related to the installation of the Stage I Improvements in the amount of \_\_\_\_\_ Dollars and No Cents (\$\_\_\_\_.00), which equals 5% of the City Engineer's estimated cost of the Stage I Improvements. **PERMITTEE** shall deposit said amount as a cash escrow held by the **CITY** at the time of execution of this Contract. **PERMITTEE** agrees that said fees may be used to complete the Improvements in the event of default by the **PERMITTEE**. Upon completion of the Stage I Improvements and final inspection and acceptance by the **CITY**, the remaining balance in the escrow account shall be returned to **PERMITTEE**.
6. Stage I Improvement Installation. The Stage I Improvements shall be installed in accordance with the Plans and in accordance with **CITY** standards and the City Code. The **PERMITTEE** shall obtain all necessary permits from all agencies before proceeding with construction of the Stage I Improvements. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall have prepared a complete set of reproducible "As Built" plans for the Stage I Improvements, developed by a certified engineer and subject to the approval of the City Engineer.
7. Time of Performance. **PERMITTEE** shall install all Stage I Improvements by August 9, 2012. The **DEVELOPER** may, however, request an extension of time from the **CITY**, which extension request shall not be unreasonably withheld. If an extension is granted, it may be conditioned upon updating the security posted by the **DEVELOPER** to reflect cost increases.
8. Stage I Improvement Warranty Financial Guarantee. A Stage I Improvement Warranty Financial Guarantee shall be required for Stage I Improvements. The **PERMITTEE** shall deposit as cash escrow or letter of credit the amount of \_\_\_\_\_ Dollars and No Cents (\$\_\_\_\_.00), which is equivalent to \_\_\_\_\_. The Stage

**Comment [SL1]:** Need to know the purpose of this surety – what does it guarantee, how long stays in effect and when can it be returned.

I Improvement Warranty Financial Guarantee shall be collected at the time the Stage I Improvements are accepted as complete by the CITY. The Letter of Credit shall be to form and substance as approved by the City.

9. Maintenance Guarantee for Landscaping. The Maintenance Guarantee for Landscaping is covered as part of the Development Permit.

**Comment [SL2]:** Is the surety returned after the 2 years.

10. Ownership of Improvements. Upon completion and acceptance by the CITY, the Stage I Improvements lying within public easements shall become CITY property without further notice or action.

11. License. PERMITTEE hereby grants to the CITY, its agents, employees, officers and contractors, a license to enter the Property from time to time in order to perform all work and/or inspections deemed appropriate by the CITY during installation of the Improvements. This license shall expire after the Improvements installed pursuant to this Contract have been installed and accepted by the CITY.

12. Stage II Improvements. The Stage II Improvements which the CITY requires PERMITTEE to construct, which are not otherwise included in the Stage I Improvements, are as follows:

- a. Monument stakes for the Plat

PERMITTEE agrees to construct the Stage II Improvements according to the terms and conditions of this Contract and in accordance with the Permittee Plans, which are subject to revisions per City Staff Review Letter dated June 29, 2011, revised August 9, 2011 and which shall be submitted to the City Engineer for review and approval prior to execution by PERMITTEE of any such contract and prior to commencement of construction of the Stage I Improvements. **LORD OF LIFE LUTHERAN CHURCH**, a non-profit corporation under the laws of the State of Minnesota, agrees to complete the Stage II Improvements in the event of PERMITTEE default.

13. Payment for Stage II Improvements. PERMITTEE shall be responsible for a financial guarantee for the Stage II Improvements to ensure timely completion of the Stage II Improvements. PERMITTEE shall be responsible for a financial guarantee for Stage II Improvements in the amount of 125% of the City Engineer's estimated cost of the Stage II Improvements. PERMITTEE shall deposit said amount as a letter of credit or cash escrow at the time of execution of this Contract.

14. This paragraph intentionally deleted

15. Street and Public Property Cleaning. PERMITTEE shall clear any soil, earth or debris from the streets, public property and Stormwater facilities resulting from any construction within the Property. From time to time and upon not less than thirty six (36) hours prior notice to PERMITTEE, the CITY may remove, at the expense of PERMITTEE, accumulations of soil, earth and debris from the streets and Stormwater facilities within the Property resulting from construction of the Stage I Improvements, and PERMITTEE

shall pay each invoice from the **CITY** to **PERMITTEE** for such costs within fifteen (15) days of receipt of the invoice.

16. Default. In the event of default by **PERMITTEE** as to any of the work to be performed by it hereunder, the **CITY** may, at its option, perform the work and **PERMITTEE** shall promptly reimburse the **CITY** for any reasonable expense incurred by the **CITY**, provided **PERMITTEE** is first given written notice of the work in default, not less than 48 hours in advance. This Contract is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the Property. When the **CITY** does any such work, the **CITY** may, in addition to its other remedies, assess the cost in whole or in part to the benefitted portion(s) of the Property. **PERMITTEE** authorizes reimbursement from any of **PERMITTEE**'s escrows held by the **CITY**.
17. Miscellaneous.
  - a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Contract is for any reason invalid, such decision shall not affect the validity of the remaining portions of this Contract.
  - b. Written Amendments Only. The action or inaction of the **CITY** shall not constitute a waiver of or amendment to the provisions of this Contract. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The **CITY**'s failure to promptly take legal action to enforce this Contract shall not be a waiver or release.
  - c. Compliance with Laws and Regulations. **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until **PERMITTEE** cause the Plat to so comply. Upon the **CITY**'s demand, **PERMITTEE** shall cease work until there is compliance.
  - d. Recording, Termination and Release. This Contract shall run with the land and shall be recorded in the office of the Anoka County Recorder at the expense of **PERMITTEE**. After **PERMITTEE** has completed the work required of it under this Contract, as to all or any portion of the Property, at the request of **PERMITTEE** the **CITY** will execute in recordable form and deliver either a termination of this Contract or a release of such portion of the Property from the effect of this Contract.
  - e. Mailbox Locations. **PERMITTEE** agree that the placement of mailboxes along public streets is subject to the approval by the **CITY**, and location of utilities will be necessary through Gopher State One-Call.

- f. Boulevard and Area Restoration. **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards, except as otherwise noted, within thirty (30) days after completion of the street improvements included in the Stage I Improvements, and restoring all other areas disturbed by the Stage I Improvements, in accordance with approved Permittee Plans. **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth or debris from wetlands within and adjacent to the Property resulting from grading in connection with the Stage I Improvements.
- g. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday, 7:00 a.m. to 10:00 p.m. **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.
- h. Construction Site Maintenance. **PERMITTEE** shall adhere to all **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc.
- i. Estimated Cost. It is understood and agreed that cost amounts set forth in this Contract as to the Stage I and Stage II Improvements, unless qualified as fixed amounts, are estimated. **PERMITTEE** and **LORD OF LIFE** agree to pay the entire cost of the Improvements, including interest, engineering and legal fees related thereto.
- j. Plat Approval Expenses. **PERMITTEE** shall pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, and engineering and legal fees. Any such expenses incurred after recording of the Plat shall be paid within fifteen (15) days after receipt of an invoice therefor. Failure to pay the **CITY'S** expenses within that fifteen (15) day period will permit the **CITY** to draw for payment upon any of the escrows required by this Contract. The **CITY** agrees to provide to **PERMITTEE**, promptly upon request, an estimate of all such expenses.
- k. Reimbursement to the CITY. **PERMITTEE** shall reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Contract if the City prevails in such action, or any portion thereof, including court costs and reasonable engineering and attorney's fees.
- l. Marketable Title. Prior to recording of the Plat, **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Property, either through a currently certified abstract, registered property abstract or title insurance.
- m. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Contract shall be defined as a document issued by the **CITY'S** Building Official, which authorizes a structure to be used for its intended purposes.

- n. Proof of Authority. The **CITY** requires **PERMITTEE** to provide proof of authority by its governing board to execute this Contract. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of **PERMITTEE**.
  - o. Recording of This Contract. See Section 17(d) above.
  - p. Violation of This Contract. If **PERMITTEE** fail to perform any of the terms of this Contract, the **CITY** shall be entitled to recover, from **PERMITTEE** or the issuer of its financial guarantee, the full amount of any and all financial guarantees or withhold the Certificate of Occupancy as defined in Section 16(m) above. Breach of any of the terms of this Contract by **PERMITTEE** shall be grounds for denial of a building permit for any portion of the Property still owned by **PERMITTEE**.
  - q. Contract Binding On Successors and Assigns. This Contract shall be binding upon the parties, and their respective successors and assigns.
  - r. Letters of Credit. All letters of credit presented as a financial guarantee, if required prior to issuance of a Certificate of Occupancy, shall be first approved as to form and content prior to acceptance by the **CITY**.
18. Requirements for Building Permit and Certificate of Occupancy.
- a. No building permit for any lot in the Plat shall be issued until: (a) a Class 5 driving surface is installed to within 300 feet of the proposed structure; (b) a Certificate of Survey, including the survey information required by the **CITY**, has been supplied to the **CITY** Building Official; (c) all the financial guarantees required by the **CITY** have been satisfied; (d) a permit from the Lower Rum River Watershed Management Organization has been obtained; (e) a permit from Anoka County Soil Conservation District has been obtained (if necessary); and (f) this Contract has been signed and received by the **CITY**.
  - b. No Certificate of Occupancy for any lot in the Plat shall be issued until: (a) vehicular access to the lot is provided, including installation of at least one layer of bituminous surfacing; (b) all utilities are in place, operational and accepted by the **CITY** in accordance with this Agreement; (c) for lots that have a slope of less than 2%, a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, is provided to the **CITY** documenting that the flattest grade on the lot is 1% or greater; and (d) boulevard sod and landscape tree, or escrow for same, have been provided.
  - c. All improvements included in the Permittee Plans, including amendment required of the City Staff Review Letter dated June 29, 2011, *revised August 3, 2011* are completed, or financial guarantee in the amount of 125% the City Engineer's estimate of the cost of said improvements is secured in the form of cash escrow or letter of credit for the parking lot and related items.

19. Park Dedication. The Plat is located in the CITY's Prairie District. The current park dedication requirement for assisted living complexes is \$4,738 per acre. The amount due for the Plat is Thirty One Thousand Forty Three Dollars and No Cents ( $\$4,735 \times 6.55$  acres = **\$30,778.00**). The rate in effect the time this Contract is executed shall be collected. The park dedication fee shall be paid to CITY before ~~release of the Plat~~ execution of the Development Permit by and between the City of Ramsey and First Phoenix Group, LLC and before the City will issue the Building Permit for Stoney River.
20. Trail Development Fees. The current trail development fee is \$600 per dwelling unit. The amount due for the Plat is Forty Three Thousand Two Hundred Dollars and No Cents ( $\$600 \times 33$  units = **\$19,800.00**). PERMITTEE is constructing trail improvements to connect the existing trail along Nowthen Boulevard through Lot 1. These improvements located on the remaining parcels to be consolidated into the existing parcel shall be considered off-site improvements and actual construction costs shall be eligible for credit against Trail Development Fees, as indicated on Exhibit A attached hereto. The rate in effect the time this Contract is executed shall be collected and paid to the City before execution of the Development Permit by and between the City of Ramsey and First Phoenix Group, LLC and before the City will issue the Building Permit for Stoney River~~release of the Plat.~~
21. Water and Sanitary Sewer Connection (Trunk) Fees. The current water connection fee is \$2,308 per unit. The current sanitary sewer connection fee is \$1,318 per unit. The total amount due on the Plat is Seventy Six Thousand Three Hundred and Eight Dollars and No Cents ( $\$2,308 \times 33$  units = **\$76,164.00**) for water trunk fees. The total amount due on the Plat is Forty Three Thousand Four Hundred Ninety Four Dollars and No Cents [ $\$1,318 \times 33$  units = **\$43,494.00**]. The rate in effect the time this Contract is executed shall be collected and paid to the CITY before execution of the Development Permit by and between the City of Ramsey and First Phoenix Group, LLC and before the City will issue the Building Permit for Stoney River~~release of the Plat.~~
22. Water and Sanitary Sewer Lateral Fees. The current water lateral fee is \$2,308 per connection. The current sanitary sewer lateral fee is \$1,318 per connection. The total amount due on the Plat is Twelve Thousand Nine Hundred Twenty Six Dollars and No Cents ( $[\$9,102 \times 1 \text{ connection} = \$9,102] + [\$3,824 \times 1 \text{ connection} = \$3,824] =$  **\$12,926.00**). The rate of said fee in effect at the time this Contract is executed shall be collected. The cost to extend these services to the proposed building shall be credited to these fees.
23. Stormwater Management Fee. The current stormwater management fee is \$4,465 per commercial acre. The amount due for the Plat is Fifteen Thousand Three Hundred Forty Five Dollars and No Cents ( $\$465 \times 33$  units = **\$15,345.00**). The rate in effect the time this Contract is executed shall be collected and paid to the CITY before execution of the Development Permit by and between the City of Ramsey and First Phoenix Group, LLC and before the City will issue the Building Permit for Stoney River~~release of the Plat.~~

Comment [s3]: Not sure what this means?



24. Future Development Fees. **PERMITTEE** agrees that none of the above fees are being collected for any of the outlots in the Plat, and therefore said outlots are subject to similar fees at a future date when such outlots are subdivided for development.
25. Trail Construction. Trails shall be constructed in accordance with Paragraph #3 above. Any trail constructed on private property within the Plat (not in right of way) shall be encumbered by a perpetual trail easement in accordance with Paragraph 26 below.
26. Easements. **PERMITTEE** shall be responsible for drafting and recording easement documents for all easements required by this Contract on private property. Said easements shall be executed prior to the **CITY** releasing the Plat for recording and shall be recorded at the same time as the Plat.
27. Maintenance Agreement. **PERMITTEE** shall be responsible for drafting and recording a maintenance agreement for on-site stormwater improvements, subject to review and approval of the City Engineer.
28. Notices. All notices required or permitted by this Contract to be given to a party shall be in writing, and shall be either personally delivered or mailed by certified or registered mail to such party at the following address or such other address as such party shall specify in a notice to the other party:

First Phoenix Ramsey, LLC  
601 Carlson Pkwy #1050  
Minnetonka, MN 55305

Lord of Life Lutheran Church  
14501 Nowthen Blvd NW  
Ramsey, MN 55303

City Administrator  
City of Ramsey  
7550 Sunwood Dr NW  
Ramsey, MN 55303

IN WITNESS THEREOF, the parties have hereunto set their hands and seals, the day and year first written above.

**City of Ramsey**

By: \_\_\_\_\_  
Its Mayor

By: \_\_\_\_\_  
Its City Administrator

**First Phoenix Ramsey, LLC**

By: \_\_\_\_\_

Its: Chief Manager \_\_\_\_\_

STATE OF MINNESOTA    )  
                                          )ss.  
COUNTY OF ANOKA        )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2012, before me a Notary Public within and for said County, personally appeared Bob Ramsey and Kurtis G. Ulrich, to me personally known, who each by me duly sworn, each did say that they are respectively the Mayor and the City Clerk of Ramsey, the municipal corporation named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said municipality by authority of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said municipal corporation.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA    )  
                                          )ss.  
COUNTY OF \_\_\_\_\_)

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by \_\_\_\_\_, the \_\_\_\_\_ of First Phoenix Ramsey, LLC, a Minnesota limited liability company, on behalf of the limited liability company.

\_\_\_\_\_  
Notary Public

This Document Drafted By:  
City of Ramsey  
7550 Sunwood Dr NW  
Ramsey, MN 55303

This Document Reviewed By:  
Randall and Goodrich  
2140 4th Avenue  
Anoka, MN 55303

CONSENT TO CONTRACT

Lord of Life Church, a Minnesota non-profit corporation, hereby consent to the recording of this Contract against the Property and to be bound to the terms of the Contract that specifically apply to Lord of Life Church.

**Lord of Life Church**

By: \_\_\_\_\_

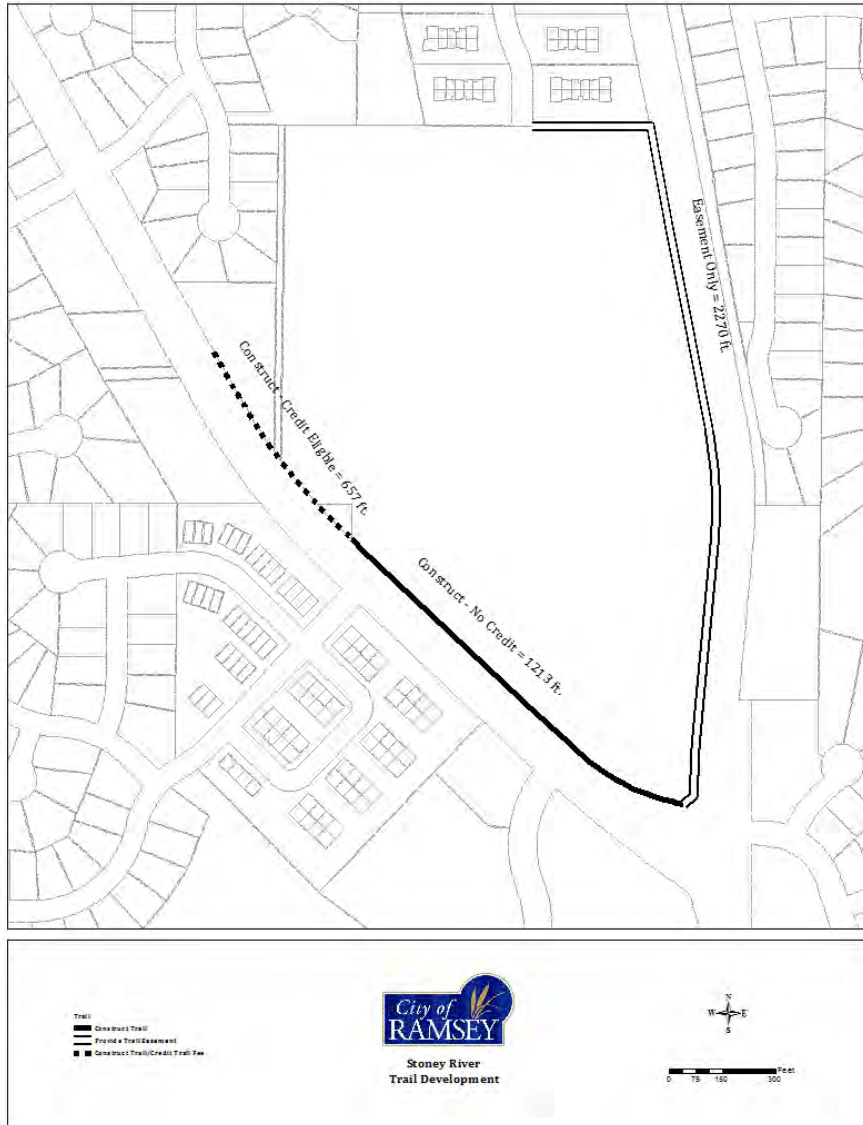
Its: \_\_\_\_\_

STATE OF MINNESOTA    )  
                                          )ss.  
COUNTY OF \_\_\_\_\_)

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by \_\_\_\_\_, the \_\_\_\_\_ of Lord of Life Lutheran Church, a Minnesota Non-Profit Corporation, on behalf of the non-profit corporation.

\_\_\_\_\_  
Notary Public

Exhibit A  
Trail Construction



**STONEY RIVER  
DEVELOPMENT PERMIT  
CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA**

**THIS DEVELOPMENT PERMIT**, is made and entered into by and between the **CITY OF RAMSEY**, a municipal corporation under the laws of the State of Minnesota (the "**City**"), and **FIRST PHOENIX RAMSEY, LLC**, a limited liability corporation under the laws of the State of Minnesota, whose address is \_\_\_\_\_ (the "**Permittee**").

**WITNESSETH:**

**WHEREAS**, the **Permittee** is the fee owner of the following described property situated in the **CITY OF RAMSEY**, County of Anoka, State of Minnesota, and legally described as follows:

Lot 2, Block 1, STONEY RIVER, Anoka County, Minnesota

(the "**Subject Property**"); and

**WHEREAS**, on August 9, 2011, the **City** approved the final plat of the **Subject Property** for STONEY RIVER (the "**Plat**"),

**WHEREAS**, on August 9, 2011, the **City** approved the final site plan for the Stoney River on the **Subject Property**, which final site plan consist of the following, subject to the changes required by the City Staff Review Letter dated June 28, 2011, *revised August 3, 2011*, and are on file with the CITY:

- Sketch Plan Sheets 1 and 2 prepared by Harry S. Johnson Co., Inc. dated 6/1/11
- Sheets C0.1, C1.0, C1.1, C2.0, C2.1, C2.2, C3.1, C3.2, C4.1, C4.2, C7.1, C7.2, C7.3, L2.1, and L2.2 prepared by Landform Professional Services dated 6/7/11
- South Elevation prepared by Mudrovich Architects undated
- Proposed Main and Second Floor Plans prepared by Mudrovich Architects dated 6/7/11

(the "**Site Plan**"); and

**WHEREAS**, the **Permittee** intends to cause the Required Improvements to the **Subject Property** to be constructed without financial participation by the **City**; and

**WHEREAS**, the **PERMITEE** and the **CITY** have entered into a development contract related to required improvements for the Plat known as STONEY RIVER (the "**Development Contract**").

**NOW, THEREFORE**, the **City** and **Permittee** agree as follows:

**SECTION I  
REQUIRED IMPROVEMENTS AND FINANCIAL RESPONSIBILITIES**

1. **City Code Compliance.** The **City** approves the **Site Plan** conditioned on the **Permittee** developing the **Subject Property** in accordance with the applicable provisions of City Code.

2. **Conformance with Site Plan.** Permittee shall develop the Subject Property in accordance with the Site Plans.
3. **Incorporation of All City Code Requirements.** That the recitals above and the applicable provisions of the City Charter, Subdivision Code, Zoning Code and Public Improvement Code of the City, as amended to date hereof, are incorporated herein by reference.
4. **State Building Code Compliance.** The structures on the Subject Property shall be constructed in accordance with the requirements of the Building Code.
5. **Fire Lanes.** Fire lanes shall be maintained on the Subject Property. The exact locations of these items on the Subject Property shall be as directed by the Fire Chief or his/her designee. The Permittee herein agrees to post "No Parking" signs along private streets in accordance with City Code requirements and in conjunction with the instructions of the Fire Chief or his/her designee.
6. **Required Building Façade.** The Permittee agrees to construct the building on the Subject Property in accordance with the Site Plan.
7. **Improvements.** The Permittee shall construct and install the following site improvements on the Subject Property in accordance with the specifications and location as shown on the **Site Plan**. The Required Improvements are as follows:
  - a. Site grading in accordance with the Grading Plan prepared by Landform Professional Services dated 6/7/11.
  - b. Private storm sewer and appurtenances.
  - c. Private sanitary sewer system
  - d. Private watermains and appurtenances
  - e. Private trunk and lateral storm drainage facilities
  - f. Bituminous driveways, parking lots, and maneuvering areas.
  - g. Continuous, B6/12 concrete curbing and gutter around the perimeter of all bituminous surfaces.
  - h. Installation of Landscaping in accordance with the Landscape Plan prepared by Landform Professional Services dated 6/7/11.
  - i. Irrigation metering and backflow devices shall be approved as part of the Utility Plan, and installed accordingly.
  - j. Irrigation rain sensors shall be installed and appropriately placed throughout the development.
  - k. Establishment of turf in areas disturbed during construction and in accordance with the Plat.
  - l. Temporary and permanent erosion control

("Required Improvements").

The Permittee agrees to construct the Required Improvements according to the terms and conditions of this agreement and in accordance with Site Plan.

7. **Required Improvements Completion Date.** The Required Improvements shall be completed on or before August 9, 2012.

8. **Required Improvements Financial Guarantee.** The PERMITTEE agrees that no Certificate of Occupancy shall be issued until such time the Required Improvements are completed. If the PERMITTEE requests a Certificate of Occupancy prior to completion of the Required Improvements, the PERMITTEE shall be required to deposit with the City a cash escrow or letter of credit, approved as to form by the City, in the amount 125% of the City's estimated cost of the uncompleted Required Improvements. Prior to the issuance of the building permit, all financial guarantees must be provided as required herein. [NOTE: If the Developer has bids for the required improvements that are proven to be lower than our Engineer's Estimate, the City Engineer will take those bids in consideration for the financial guarantee. Bids may need to be accepted and signed to be used for this purpose.]

Upon completion of the construction of the Required Improvements, the financial guarantee shall be returned to the **Permittee** and the **Permittee** shall be required to provide the landscaping maintenance guarantee described in Paragraph 12 of this Development Permit. The determination of completion of the construction of the Required Improvements shall be made by the City Council after consultation with the City Engineer. In the event the **Permittee** fails to construct and install the Required Improvements as required herein, the City Council may order the completion of the Required Improvements with City day labor and/or by letting contracts for said completion and draw upon the escrow for payment. Only the City Council shall have the authority to direct completion of the Required Improvements and withdraw from the escrow account. The **Permittee** hereby grants permission and a license to the City and/or its contractors and assigns to enter upon the Site for the purpose of completing the construction and installation of the Required Improvements in the event of the **Permittee's** default.

9. **Inspection Fees.** The **Permittee** shall be responsible for all inspection costs incurred by the City related to the installation of Required Improvements. The **Permittee** shall make a cash deposit into the appropriate escrow account at the City, prior to the issuance of any permit for the development of the Subject Property, and the City shall have the authority to draw upon these funds for the purpose of compensating for inspection services. The amount of the deposit shall be equal to five percent (5%) of the estimated cost of the Required Improvements, which equates to \_\_\_\_\_ Dollars and No Cents (\$\_\_\_\_\_.00) (5% x \$\_\_\_\_\_). Upon completion of the Required Improvements to the satisfaction of the City, any surplus balance remaining in the City's escrow account shall be refunded to the **Permittee**.

## SECTION II PERMITS AND OCCUPANCY

10. No building permit for any lot in the Plat shall be issued until: (a) a Class 5 driving surface is installed to within 300 feet of the proposed structure; (b) a Certificate of Survey, including the survey information required by the **CITY**, has been supplied to the **CITY** Building Official; (c) all the financial guarantees required by the **CITY** have been satisfied; (d) a permit from the Lower Rum River Watershed Management Organization has been obtained; (e) a permit from Anoka County Soil Conservation District has been obtained (if necessary); and (f) this Contract has been signed and received by the **CITY**.
11. No Certificate of Occupancy for any lot in the Plat shall be issued until: (a) vehicular access to the lot is provided, including installation of at least one layer of bituminous surfacing; (b) all utilities are in place, operational and accepted by the **CITY** in accordance with this Agreement; (c) for lots that have a slope of less than 2%, a



certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, is provided to the **CITY** documenting that the flattest grade on the lot is 1% or greater; and (d) boulevard sod and landscape tree, or escrow for same, have been provided (e) all improvements included in the Permittee Plans, including amendment required of the City Staff Review Letter dated June 29, 2011, *revised August 3, 2011* are completed, or financial guarantee in the amount of 125% the City Engineer's estimate of the cost of said improvements is secured in the form of cash escrow or letter of credit.

#### SECTION IV LANDSCAPING

12. **Maintenance Guarantee for Landscaping.** It is herein agreed that the **Permittee** shall provide a maintenance guarantee to ensure the survival of the plantings for the Subject Property, in accordance with the Landscape Plan prepared by \_\_\_\_\_ dated \_\_\_\_\_. Said maintenance guarantee shall consist of cash or a letter of credit, approved as to form by the City, in the amount of \_\_\_\_\_ Dollars and No Cents (\$\_\_\_\_\_.00) [# plantings (\_\_\_ trees, \_\_\_ shrubs) x cost/planting (\$150/tree, \$75/shrub) x 30% average non-survival rate], which shall be in effect for a two-year period commencing on the date of the City's acceptance of said plantings as part of the Required Improvements.

At the end of the two-year period, the maintenance guarantee shall be returned to the **Permittee**. The determination that all plantings that have been planted in accordance with the **Site Plan** have either survived or have been replaced shall be made by the Community Development Department. In the event the **Permittee** fails to maintain the required plantings for a two-year period, the City Council may order the replacement of plantings with City day labor and/or by letting contracts and draw upon the escrow for payment. Only the City Council shall have the authority to direct replacement of the plantings and withdraw from the escrow account. The **Permittee** hereby grants permission and a license to the City and/or its contractors and assigns to enter upon the Site for the purpose of replacing plantings in the event of the **Permittee** default.

#### SECTION V GENERAL

13. **Boulevard and Area Restoration.** The **Permittee** shall be responsible for restoring all areas disturbed by the development grading operation in accordance with the approved erosion and sediment control plan. The **Permittee** shall also be responsible for the cost of cleaning any soil, earth or debris from the wetlands within and adjacent to this **Site Plan** resulting from grading or other construction performed in the development of the land.
14. **Construction Site Maintenance.** The **Permittee** shall adhere to all City ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc.

15. **Estimated Cost.** It is understood and agreed that cost amounts set forth in this Agreement as Required Improvements, unless specified as fixed amounts, are estimated. The **Permittee** agrees to pay the entire cost of said improvements including interest, engineering and legal charges.
16. **Site Plan Approval Expenses.** The **Permittee** agrees that it will pay to the **City** all **CITY** expenses incurred in the approval of the **Site Plan**, including, but not limited to administration expenses, engineering and legal fees. Said expenses shall be paid within fifteen (15) days of billing by the **City** and outstanding billings shall be paid prior to issuance of the building permit. Any expenses incurred after the release of the building permit shall also be paid within said fifteen (15) day billing period. Failure to pay the **City's** expenses within the fifteen (15) day billing period will permit the **City** to draw upon any of the escrows required by this contract for payment.
17. **Reimbursement to the City.** The **Permittee** agrees to reimburse the **City** for all costs incurred by the **City** in defense or enforcement of this Agreement if the **City** prevails in such action, or any portion thereof, including court costs and reasonable engineering and attorney's fees.
18. **Invalidity of Any Section.** If any portion, section, subsection, sentence, clause, paragraph or phase of this Development Permit is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not effect or void any of the other provisions of this Development Permit.
19. **Proof of Authority.** When the **Permittee** is a corporation, the **City** requires proof of authority by the corporation to execute this Development Permit.
20. **Violation of This Permit.** If the **Permittee** fails to perform any of the terms of this Permit in the manner required by the **City**, the **City** shall be entitled to recover, from the **Permittee** or the issuer of **Permittee** financial guarantee, the full amount of any and all financial guarantees. Breach of any of the terms of this Development Permit by the **Permittee** shall also be grounds for denial of Building Permit or issuance of Certificate of Occupancy.
21. **Agreement Binding On Successors and Assigns.** The **Permittee** agrees that this Development Permit shall be binding upon its successors and assigns.

22. Payment of Development Fees. In accordance with Items #19 through #23 of the Development Contract by and between the City of Ramsey and First Phoenix Ramsey, LLC, all development fees must be paid at time of execution of this Permit. No Building Permit will be approved for the Property until all payments and obligations of the Development Contract are satisfied.

IN WITNESS THEREOF, the parties have hereunto set their hands and seals, this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

**FIRST PHOENIX RAMSEY, LLC**

**CITY OF RAMSEY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_ Mayor

ATTEST

By: \_\_\_\_\_

Its: City Administrator

STATE OF MINNESOTA     )  
                                      )  
COUNTY OF ANOKA )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2011, before me a Notary Public personally appeared Bob Ramsey and Kurt G. Ulrich, to me personally known, being each by me duly sworn did say that they are respectively the Mayor and City Administrator of the City of Ramsey, the municipal corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said municipal corporation, and the said instrument was signed and sealed on behalf of said municipal corporation by authority of its City Council and said Bob Ramsey and Kurt G. Ulrich acknowledge said instrument to be the free act and deed of said municipal corporation.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA     )  
                                      )  
COUNTY OF                 )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2010, by \_\_\_\_\_, \_\_\_\_\_ of First Phoenix Ramsey, LLC, a non-profit corporation under the laws of the State of Minnesota, on behalf of the company.

\_\_\_\_\_  
Notary Public

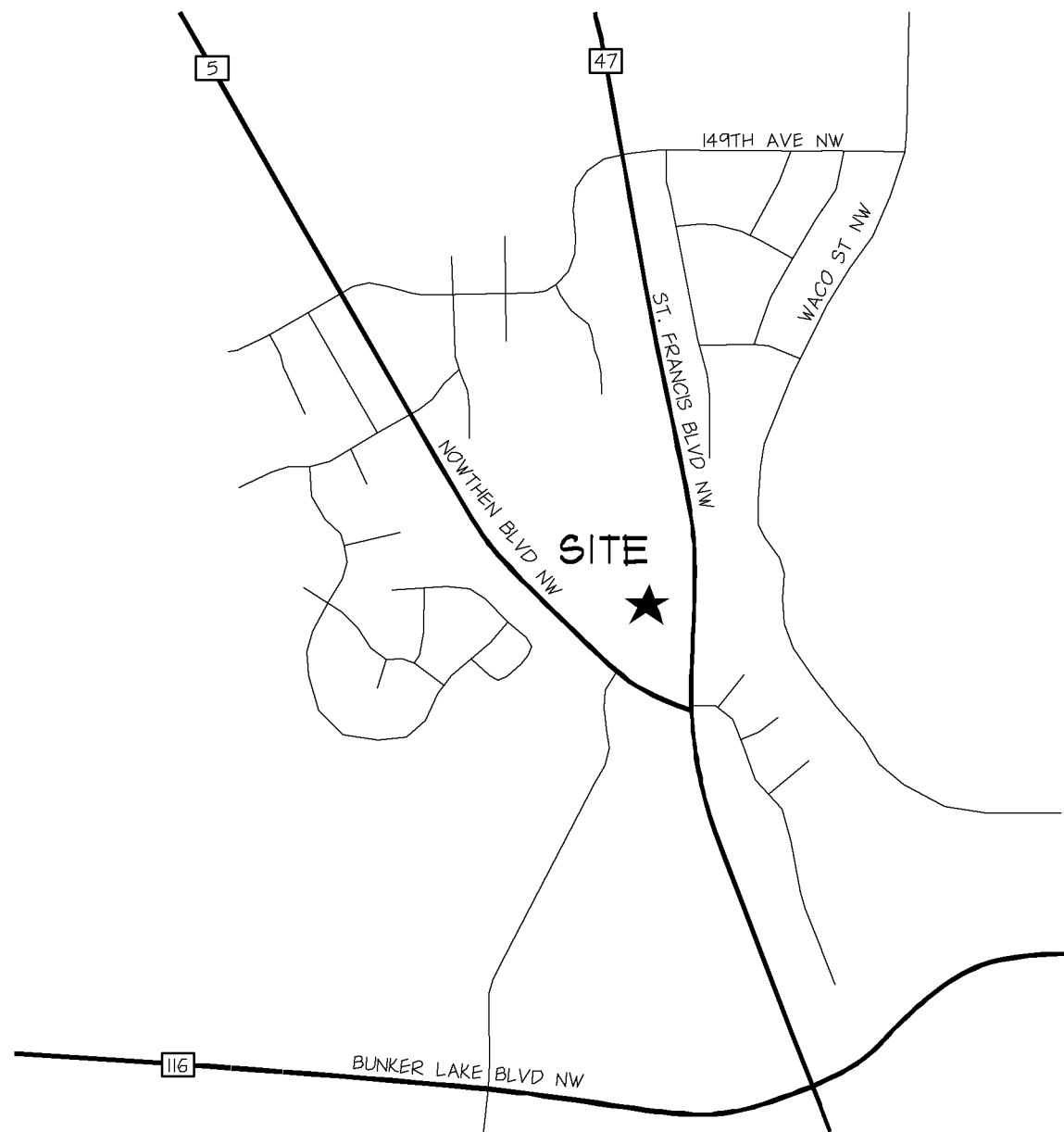
**THIS INSTRUMENT WAS DRAFTED BY:**

City of Ramsey  
7550 Sunwood Drive NW  
Ramsey, MN 55303

**REVIEWED BY:**

Randall and Goodrich  
2140 Fourth Avenue  
Anoka, MN

RAMSEY, MN



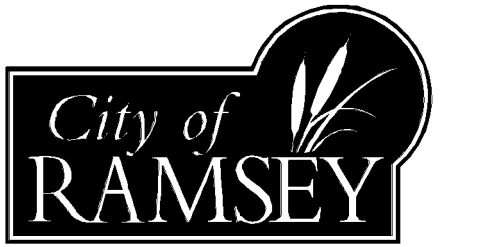
# Stoney River Addition

## Ramsey, Minnesota

DEVELOPER

FIRST PHOENIX GROUP, LLC  
601 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL: (612) 799-0877

MUNICIPALITY



PROJECT

STONEY RIVER  
ADDITION  
RAMSEY, MN

SHEET INDEX

| BSHT | TITLE                                             |
|------|---------------------------------------------------|
| C0.1 | CIVIL TITLE SHEET                                 |
| C0.0 | OVERALL EXISTING CONDITIONS                       |
| C1.0 | DEMOLITION                                        |
| C1.1 | OVERALL SITE PLAN                                 |
| C2.0 | DEMOLITION                                        |
| C2.1 | SITE PLAN - SE                                    |
| C2.2 | SITE PLAN - NW                                    |
| C3.0 | GRADING, DRAINAGE, PAVING, & EROSION CONTROL - SE |
| C3.1 | GRADING, DRAINAGE, PAVING, & EROSION CONTROL - NW |
| C4.0 | UTILITIES                                         |
| C4.1 | UTILITIES                                         |
| C4.2 | UTILITIES                                         |
| C7.0 | CIVIL CONSTRUCTION DETAILS                        |
| C7.1 | CIVIL CONSTRUCTION DETAILS                        |
| C7.2 | CIVIL CONSTRUCTION DETAILS                        |
| C7.3 | CIVIL CONSTRUCTION DETAILS                        |
| L2.0 | LANDSCAPE                                         |
| L2.1 | LANDSCAPE                                         |
| L2.2 | LANDSCAPE                                         |

### ABBREVIATIONS

|            |                                        |            |                                        |
|------------|----------------------------------------|------------|----------------------------------------|
| D          | Angle                                  | JT         | Joint                                  |
| @          | And                                    | L.F.       | Lead Feet                              |
| At         | 100 Year Flood Elevation               | L.P.       | Low Point / Liquid Petroleum           |
| A.B.       | Anchor Bolt                            | LB         | Local Government Unit                  |
| AD         | Area Drain                             | LCU        | Local Government Unit                  |
| A.D.       | Area Drain                             | LONG.      | Longitudinal                           |
| ADD.       | Additional                             | LT         | Light / Lighting                       |
| ADOL.      | Additional                             | MAINT.     | Maintenance                            |
| ADJ.       | Adjacent / Adjacent                    | MAS.       | Masonry                                |
| AHU        | Air Handling Unit                      | MATL.      | Material                               |
| ALT.       | Alternate                              | MAX.       | Maximum                                |
| ALUM.      | Aluminum                               | MECH.      | Mechanical                             |
| ANOD.      | Anodized                               | MED.       | Medical                                |
| APPROX.    | Approximate                            | MEF.       | Manufacturer                           |
| ARCH.      | Architect / Architectural              | MH         | Manhole                                |
| AUTO.      | Automatic                              | MN.        | Municipality / Mnuse                   |
| AVG.       | Average                                | MSC.       | Miscellaneous                          |
| B.C.       | Back of Curb                           | MSDOT      | Minnesota Department of Transportation |
| B.M.       | Benchmark                              | MOD.       | Module / Modular                       |
| B/W        | Back of Wall                           | MUL.       | Mullen                                 |
| BFE        | Bottom of Wall                         | N.         | North                                  |
| BIT        | Bituminous (Asphaltic)                 | N.I.C.     | Not In Contract                        |
| BUDG.      | Building                               | NO.        | Number                                 |
| BSHT.      | Basement                               | NTS        | Not to Scale                           |
| C.F.       | Cubic Feet                             | NVE        | Normal Water Elevation                 |
| C.F.S.     | Cubic Feet Per Second                  | NWL        | Normal Water Level                     |
| C.G.       | Center Guard                           | O.C.       | On Center                              |
| C.J.       | Control Joint                          | O.E.       | Overhead Electric                      |
| C.L.       | Centerline                             | OHWL       | Ordinary High Water Level              |
| C.M.U.     | Concrete Masonry Unit                  | OPNG.      | Opening                                |
| C.O.       | Cleanout                               | ORIG.      | Original                               |
| C.O.E.     | U.S. Army Corps Of Engineers           | P.C.       | Point of Curvature                     |
| C.Y.       | Cubic Yards                            | P.I.       | Point of Intersection                  |
| CB         | Catch Basin                            | PV         | Post Indicator Valve                   |
| CBH        | Catch Basin Manhole                    | P.O.B.     | Point of Beginning                     |
| CEH        | Cement                                 | P.S.F.     | Pounds Per Square Foot                 |
| CH         | Cast Iron Pipe                         | P.S.I.     | Pounds Per Square Inch                 |
| CHP        | Corrugated Metal Pipe                  | P.T.       | Point of Tangency                      |
| CONC.      | Concrete (Portland)                    | P.V.C.     | Point of Vertical Curvature            |
| CONN.      | Connection                             | P.V.I.     | Point of Vertical Intersection         |
| CONST.     | Construction                           | P.V.T.     | Point of Vertical Tangency             |
| CONT.      | Continuous                             | PE         | Polyethylene                           |
| CONTR.     | Contractor                             | PEP        | Pedestal / Pedestrian                  |
| CO.        | Copper                                 | PERF.      | Perforated                             |
| CUP.       | Cup                                    | PREP.      | Preparation                            |
| D.S.       | Down Spout                             | PROJ.      | Project                                |
| DEG.       | Degree                                 | PROP.      | Proposed                               |
| DEMO.      | Demolition / Demolish                  | PVC        | Poly-Vinyl-Chloride (Pipes)            |
| DEPT.      | Department                             | PVMT.      | Pavement                               |
| DET.       | Detail                                 | QTY.       | Quantity                               |
| DIAM.      | Diameter                               | R.         | Radius                                 |
| DIAG.      | Diagonal                               | RAD.       | Radius                                 |
| DM.        | Dimension                              | R.E.       | Remove Existing                        |
| DP         | Double Iron Pipe                       | R.O.       | Rough Opening                          |
| DN         | Down                                   | R.P.       | Radius Point                           |
| DWG.       | Drawing                                | RCP        | Reinforced Concrete Pipe               |
| E.         | East                                   | Rough Slab |                                        |
| E.J.       | Expansion Joint                        | RE.        | Regrading                              |
| E.O.S.     | Emergency Overflow Spile               | REIN.      | Reinforced                             |
| E.W.       | Each Way                               | REQD.      | Required                               |
| EA.        | Each                                   | REV.       | Revised                                |
| ELEV.      | Elevation                              | RGL.       | Regulatory Government Unit             |
| ENG.       | Engineering                            | R/W        | Right of Way                           |
| ENG.       | Engineer                               | S.         | South                                  |
| ENTR.      | Entrance                               | S.F.       | Square Feet                            |
| EQU.       | Equipment                              | SAN.       | Sanitary Sewer                         |
| EQUIV.     | Equivalent                             | SECT.      | Section                                |
| EXIST.     | Existing                               | SE         | Side Exit                              |
| EXP.       | Expansion                              | SEWO       | Side Exit Walk Out                     |
| F. & I.    | Furnish and Install                    | SH.        | Sheet                                  |
| F.B.O.     | Furnished by Others                    | SHL.       | Shield                                 |
| F.C.       | Face of Curb                           | SLNT.      | Sealant                                |
| F.D.       | Floor Drain                            | SPEC.      | Specification                          |
| F.D.C.     | Fire Department Connection             | SQ.        | Square                                 |
| F.V.       | Field Verify                           | STH        | Storm Sewer Manhole                    |
| FB         | Full Basement                          | STD.       | Standard                               |
| FBWO       | Full Basement Walk Out                 | STRUCT.    | Structural                             |
| FBLO       | Full Basement Look Out                 | SYM.       | Symmetrical                            |
| FN         | Foundation                             | T          | Thickness                              |
| FES        | Flared End Section                     | T/R        | Top of Rim                             |
| FF         | Finished Floor Elevation               | T/W        | Top of Wall                            |
| FLR.       | Floor                                  | TEMP.      | Temporary                              |
| FT. OR (') | Foot                                   | THK.       | Thick / Thickness                      |
| FT.        | Foot                                   | TN         | Top Nuts Hydrant                       |
| G.B.       | Grade Break                            | TYP.       | Typical                                |
| G.C.       | General Contractor                     | UNO.       | Unless Noted Otherwise                 |
| GAL.       | Gallon                                 | V.B.       | Vapor Barrier                          |
| GALV.      | Galvanized                             | V.C.       | Vertical Curve                         |
| GFE        | Garage Floor Elevation                 | V.F.       | Verify in Field                        |
| G.         | Glass                                  | VER.       | Vertical                               |
| GR.        | Grade                                  | VERT.      | Vertical                               |
| H.         | Height                                 | VEST.      | Vestibule                              |
| H.P.       | High Point                             | W          | Width                                  |
| HDPE       | High Density Polyethylene Ppe          | W.P.T.     | Working Point                          |
| HGT        | Height                                 | W.W.F.     | Welded Wire Fabric                     |
| HORIZ.     | Horizontal                             | W/O        | Without                                |
| HVAC       | Heating, Ventilation, Air Conditioning | WO         | Walk Out                               |
| HYD.       | Hydant                                 | WST.       | Westward                               |
| ID.        | Inside Dimension                       | WTF        | Waterproof                             |
| IN. OR (') | Inches                                 | W.         | Weight                                 |
| INFO.      | Information                            | YD.        | Yard                                   |
| INL.       | Inlet Elevation                        | YR.        | Year                                   |
| INSUL.     | Insulation                             |            |                                        |
| INV.       | Invert Elevation                       |            |                                        |

### SYMBOLS

| EXISTING | DESCRIPTION                 | NEW | DESCRIPTION                |
|----------|-----------------------------|-----|----------------------------|
|          | CONTOUR                     |     | CONTOUR                    |
|          | SPOT ELEVATION              |     | SPOT ELEVATION             |
|          | BUILDING                    |     | BUILDING                   |
|          | CANOPY / OVERHANG           |     | UNDERGROUND STRUCTURE      |
|          | CONCRETE                    |     | RAILROAD                   |
|          | CONCRETE CURB               |     | CONCRETE                   |
|          | EDGE OF PAVEMENT            |     | CONCRETE CURB              |
|          | FENCING                     |     | EDGE OF PAVEMENT           |
|          | GUARD RAIL                  |     | FENCING                    |
|          | CONCRETE RETAINING WALL     |     | GUARD RAIL                 |
|          | FIELDSTONE RETAINING WALL   |     | CONCRETE RETAINING WALL    |
|          | MODULAR RETAINING WALL      |     | FIELDSTONE RETAINING WALL  |
|          | SOL BORING                  |     | MODULAR RETAINING WALL     |
|          | LIGHT POLE                  |     | DOORWAY                    |
|          | TREES                       |     | LIGHT STANDARD             |
|          | DENOTES TREE LIMITS         |     | POWER POLE                 |
|          | MANHOLE                     |     | SLOPE, DIRECTION OF FLOW   |
|          | CATCH BASIN                 |     | BOLLARD                    |
|          | FIRE HYDRANT                |     | STORM SEWER                |
|          | WATER VALVE                 |     | SANITARY SEWER-WASTE       |
|          | FLARED END SECTION          |     | FORCE MAIN                 |
|          | IRON MONUMENT FOUND         |     | ROOF DRAIN COLLECTOR       |
|          | IRON PIPE MONUMENT SET      |     | WATER MAIN                 |
|          | P.K. NAIL                   |     | FIRE LINE (IF SEPARATE)    |
|          | POWERPOLE                   |     | FIRE DEPARTMENT CONNECTION |
|          | GUARD POST                  |     | DOMESTIC WATER SERVICE     |
|          | UTILITY BOX (TV, TEL, ELEC) |     | CULVERT & END SECTION      |
|          | TRAFFIC BOX                 |     | GAS LINE                   |
|          | GAS METER                   |     | SOL SUBDRAIN               |
|          | TRAFFIC SIGN                |     | ELECTRIC-OVERHEAD          |
|          | CUR WIRE                    |     | ELECTRIC-UNDERGROUND       |
|          | REGISTRAR OF TITLES         |     | TELEPHONE-OVERHEAD         |
|          | COUNTY RECORDER             |     | TELEPHONE-UNDERGROUND      |
|          | STORM SEWER LINE            |     | UNDERGROUND CABLE/TV       |
|          | SANITARY SEWER LINE         |     | UNDERGROUND CABLE/TV       |
|          | WATER MAIN                  |     | LAWN SPRINKLER SLEEVE      |
|          | UNDERGROUND GAS             |     |                            |
|          | OVERHEAD TELEPHONE          |     |                            |
|          | UNDERGROUND TELEPHONE       |     |                            |
|          | UNDERGROUND ELECTRIC        |     |                            |
|          | OVERHEAD ELECTRIC           |     |                            |
|          | UNDERGROUND CABLE T.V.      |     |                            |
|          | OVERHEAD CABLE T.V.         |     |                            |
|          | WELL                        |     |                            |
|          | RESTRICTED ACCESS           |     |                            |
|          | NOTE NUMBER                 |     |                            |
|          | DENOTES BITUMINOUS SURFACE  |     |                            |

### EROSION CONTROL SYMBOLS

| SYMBOL | DESCRIPTION         |
|--------|---------------------|
|        | SILT FENCE          |
|        | CONSTRUCTION LIMITS |
|        | INLET PROTECTION    |

### DRAWING SYMBOLS

| SYMBOL | DESCRIPTION                         |
|--------|-------------------------------------|
|        | NOTE REFERENCE                      |
|        | PARKING STALL COUNT                 |
|        | LARGE SHEET DETAIL                  |
|        | COORDINATE POINT                    |
|        | REVISION - APPENDIX, BULLETIN, ETC. |
|        | REVISED AREA (THIS ISSUE)           |

### LEGAL DESCRIPTION

LOT 2, BLOCK 1, STONEY RIVER ADDITION

### BENCHMARK

ELEVATION DATUM IS BASED ON CITY OF RAMSEY DATA.  
HSUBBENCHMARK IS LOCATED TOP OF NAIL (AS SHOWN ON SURVEY)  
ELEVATION = 883.82  
BENCHMARK IS LOCATED SANITARY SEWER MH, "THE PONDS OF RAMSEY", SWLY OF SITE  
RIM ELEVATION = 883.10

### ARCHITECT

MUDROVICH ARCHITECTS  
300 NORTH THIRD STREET  
SUITE 304  
WAUSAU, WI 54402  
(TELE) 715.848.4880

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### REVISION HISTORY

| DATE        | REVISION       | REVIEW |
|-------------|----------------|--------|
| 07 JUN 2011 | CITY SUBMITTAL | SES    |

### PROJECT MANAGER REVIEW

### CERTIFICATION

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### CITY SUBMITTAL

JUNE 7, 2011

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From Site to Finish

105 South Fifth Avenue Tel: 612-252-9070  
Suite 513 Fax: 612-252-9077  
Minneapolis, MN 55401 Web: landform.net

FILE NAME C001FPG.DWG

PROJECT NO. FPG1001

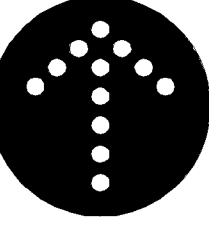
### CIVIL TITLE SHEET

**C0.1**

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601 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL. (612)759-0877



City of  
**RAMSEY**

# STONE RIVER ADDITION RAMSEY, MN

| SHEET | TITLE                                            |
|-------|--------------------------------------------------|
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| C2.0  | OVERALL SITE PLAN                                |
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| REVISION HISTORY                       |                |        |
|----------------------------------------|----------------|--------|
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| DATE                                   | REVISION       | REVIEW |
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## REVISION HISTORY

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|----------------------------------------|----------------|--------|
| DATE                                   | REVISION       | REVIEW |
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### PROJECT MANAGER REVIEW

BY EVK DATE 08.07.2011

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JUNE 7, 2011

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From Site to Finish

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Suite 513  
Minneapolis, MN 55401

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Fax: 612-252-9077  
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|           |               |
|-----------|---------------|
| FILE NAME | C100FPG01.DWG |
|-----------|---------------|

PROJECT NO. FPG11001

## OVERALL EXISTING CONDITIONS

# C1.0

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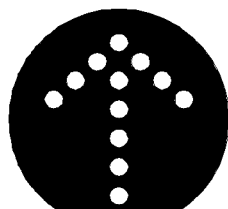


## EXISTING CONDITIONS

1. BACKGROUND INFORMATION SHOWN IS FROM SURVEY BY HARRY S. JOHNSON COMPANY, BLOOMINGTON, MINNESOTA, ON APRIL 22, 2011, EXPRESSLY FOR THIS PROJECT; CITY OF RAINSEY, MINNESOTA RECORD DRAWINGS; AND UTILITY SERVICE PROVIDERS. LANDFORM OFFERS NO WARRANTY, EXPRESSED OR WRITTEN, FOR INFORMATION PROVIDED BY OTHERS. EXISTING PROJECT CONDITIONS SHALL BE VERIFIED PRIOR TO BEGINNING CONSTRUCTION. ERRORS, INCONSISTENCIES, OR OMISSIONS DISCOVERED SHALL BE REPORTED TO THE ENGINEER.



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NORTH



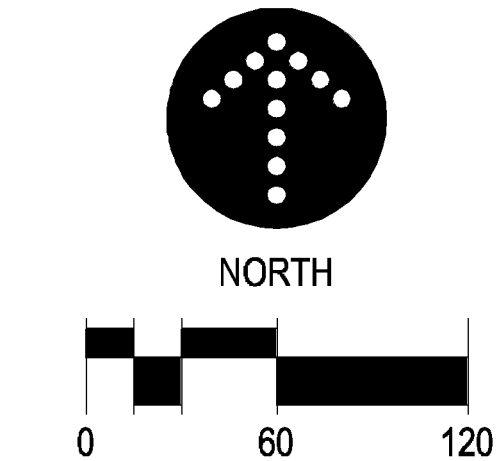
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| TREE # | TYPE       | SIZE | NOTE   |
|--------|------------|------|--------|
| 781    | deciduous  | 6    |        |
| 782    | deciduous  | 8    |        |
| 783    | deciduous  | 10   |        |
| 784    | deciduous  | 10   |        |
| 785    | deciduous  | 8    |        |
| 786    | deciduous  | 4    |        |
| 787    | deciduous  | 4    |        |
| 792    | coniferous | 22   | REMOVE |
| 796    | coniferous | 6    | REMOVE |
| 824    | coniferous | 6    | REMOVE |
| 826    | coniferous | 4    | REMOVE |
| 827    | coniferous | 10   | REMOVE |
| 828    | coniferous | 8    | REMOVE |
| 829    | deciduous  | 22   | REMOVE |
| 830    | deciduous  | 12   |        |
| 831    | deciduous  | 8    |        |
| 832    | deciduous  | 8    |        |
| 833    | deciduous  | 10   |        |
| 834    | deciduous  | 8    |        |
| 835    | deciduous  | 8    |        |
| 836    | deciduous  | 8    |        |
| 837    | deciduous  | 8    |        |
| 838    | deciduous  | 10   |        |
| 839    | deciduous  | 8    |        |
| 840    | deciduous  | 18   |        |
| 841    | deciduous  | 10   |        |
| 842    | deciduous  | 8    |        |
| 843    | deciduous  | 10   |        |
| 844    | deciduous  | 8    |        |
| 845    | deciduous  | 6    |        |
| 846    | deciduous  | 6    |        |
| 847    | deciduous  | 6    |        |
| 848    | deciduous  | 8    |        |
| 849    | deciduous  | 6    |        |
| 850    | deciduous  | 6    |        |
| 851    | deciduous  | 8    |        |
| 852    | deciduous  | 10   |        |
| 853    | deciduous  | 8    |        |
| 854    | deciduous  | 8    |        |
| 855    | deciduous  | 10   |        |
| 856    | deciduous  | 4    | REMOVE |
| 857    | deciduous  | 10   |        |
| 858    | deciduous  | 24   |        |
| 859    | deciduous  | 14   |        |
| 860    | deciduous  | 8    |        |
| 861    | deciduous  | 8    |        |
| 862    | deciduous  | 8    |        |
| 863    | deciduous  | 8    |        |
| 864    | deciduous  | 8    |        |
| 865    | deciduous  | 8    |        |
| 866    | deciduous  | 8    |        |
| 867    | deciduous  | 8    |        |
| 868    | deciduous  | 8    |        |
| 869    | deciduous  | 8    |        |
| 870    | deciduous  | 8    |        |
| 871    | deciduous  | 8    |        |
| 872    | deciduous  | 12   |        |
| 873    | deciduous  | 6    |        |
| 874    | deciduous  | 6    |        |
| 875    | deciduous  | 4    |        |
| 876    | deciduous  | 12   |        |
| 877    | deciduous  | 4    |        |

| TREE # | TYPE       | SIZE | NOTE   |
|--------|------------|------|--------|
| 878    | deciduous  | 6    |        |
| 879    | deciduous  | 6    |        |
| 880    | deciduous  | 6    |        |
| 881    | deciduous  | 4    |        |
| 882    | deciduous  | 6    |        |
| 883    | deciduous  | 8    |        |
| 884    | deciduous  | 8    |        |
| 885    | deciduous  | 4    |        |
| 886    | deciduous  | 4    |        |
| 887    | deciduous  | 10   |        |
| 888    | deciduous  | 6    |        |
| 889    | deciduous  | 10   |        |
| 890    | deciduous  | 12   |        |
| 891    | deciduous  | 6    |        |
| 892    | deciduous  | 12   |        |
| 893    | deciduous  | 10   |        |
| 894    | deciduous  | 6    |        |
| 895    | deciduous  | 10   |        |
| 896    | deciduous  | 16   |        |
| 897    | deciduous  | 10   |        |
| 898    | deciduous  | 4    |        |
| 899    | deciduous  | 10   |        |
| 900    | deciduous  | 6    |        |
| 1209   | coniferous | 4    |        |
| 1210   | coniferous | 4    |        |
| 1217   | coniferous | 4    | REMOVE |
| 1218   | coniferous | 4    | REMOVE |
| 1219   | deciduous  | 12   | REMOVE |
| 2242   | deciduous  | 12   | REMOVE |
| 2243   | deciduous  | 12   | REMOVE |



## DEMOLITION AND CLEARING NOTES

9. REMOVE TREES NOTED, INCLUDING ROOT STRUCTURES, FROM THE SITE. COORDINATE WITH OWNER TO MARK TREES TO BE SAVED OR TRANSPLANTED PRIOR TO CLEARING.
10. REMOVE EXISTING SITE FEATURES INCLUDING, BUT NOT LIMITED TO, UNDERGROUND UTILITIES, PAVING, CURBING, WALKWAYS, FENCING, RETAINING WALLS, SCREEN WALLS, APRONS, LIGHTING, RELATED FOUNDATIONS, SIGNAGE, BOLLARDS, LANDSCAPING, AND STARWAYS WITHIN THE CONSTRUCTION LIMITS UNLESS NOTED OTHERWISE.
11. COORDINATE REMOVAL, RELOCATION, TERMINATION, AND RE-USE OF EXISTING PRIVATE UTILITY SERVICES AND APPURTENANCES WITH THE UTILITY COMPANIES. RESTORE EXISTING LANDSCAPING, LIGHTING, POWERPOLES, GUYWires, AND STRUCTURES DISTURBED BY CONSTRUCTION IN ACCORDANCE WITH UTILITY OWNER REQUIREMENTS.
12. EXISTING PIPING AND CONDUITS MAY BE ABANDONED IN-PLACE IF FILLED WITH SAND AND IF NOT IN LOCATION OF PROPOSED BUILDING OR IN CONFLICT WITH PROPOSED UTILITIES OR STRUCTURES. TERMINATE EXISTING SERVICES AT THE SUPPLY SIDE IN CONFORMANCE WITH PROVIDER'S STANDARDS.
13. HAUL DEMOLITION DEBRIS OFF-SITE TO A FACILITY APPROVED BY REGULATORY AUTHORITIES FOR THE HANDLING OF DEMOLITION DEBRIS, UNLESS NOTED OTHERWISE.

### LEGEND

1. TREE REMOVAL

**DEVELOPER**

**FIRST PHOENIX GROUP, LLC**  
 601 CARLSON PARKWAY  
 SUITE 1050  
 MINNEAPOLIS, MN 55305  
 TEL (612) 599-0877

---

**MUNICIPALITY**

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**PROJECT**

**STONEY RIVER ADDITION**  
**RAMSEY, MN**

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**SHEET INDEX**

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**REVISION HISTORY**

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|-------------|----------------|--------|
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**PROJECT MANAGER REVIEW**

BY EWK DATE 06-07-2011

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**CERTIFICATION**

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**CITY SUBMITTAL**

**JUNE 7, 2011**

**LANDFORM**

From Site to Finish

105 South Fifth Avenue  
Suite 513  
Minneapolis, MN 55401

Tel: 612-252-9070  
Fax: 612-252-9077  
Web: landform.com

FILE NAME

PROJECT NO

C:\01\FPG01.DWG

FPG11001

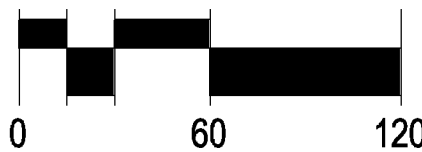
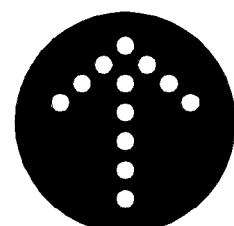
**DEMOLITION**

**C1.1**





Know what's Below.  
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SITE PLAN NOTES

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- DIMENSIONS SHOWN ARE TO FACE OF CURB AND EXTERIOR FACE OF BUILDING UNLESS NOTED OTHERWISE.
- DELINEATE PARKING STALLS WITH A 4-INCH WIDE WHITE/YELLOW PAINTED STRIPE. DELINEATE ACCESS AISLES WITH 4-INCH WIDE WHITE/YELLOW PAINTED STRIPES 18 INCHES ON CENTER AND AT 45 DEGREE ANGLE TO DIRECTION OF TRAVEL.
- TRASH/RECYCLING AREAS: SEE ARCHITECTURAL DRAWINGS.

GREEN SPACE (LANDSCAPE AREA)

PARKING SUMMARY

|                               |          |        |  |
|-------------------------------|----------|--------|--|
| PROVIDED PARKING:             |          |        |  |
| STANDARD STALLS               | (9'x18') | 62 EA. |  |
| ACCESSIBLE STALLS             | (8'x18') | 4 EA.  |  |
| TOTAL PARKING STALLS PROVIDED |          | 66 EA. |  |
| POTENTIAL PARKING:            |          |        |  |
| STANDARD STALLS               | (9'x18') | 28 EA. |  |
| TOTAL PARKING STALLS POSSIBLE |          | 94 EA. |  |

AREA SUMMARY

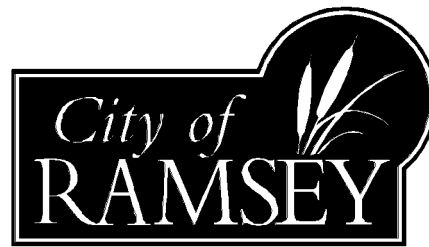
|                 |              |              |        |
|-----------------|--------------|--------------|--------|
| EXISTING:       |              |              |        |
| PERVIOUS        | 285,134 S.F. | 100.0%       |        |
| IMPERVIOUS      | 0 S.F.       | 0.0%         |        |
| TOTAL (6.55 Ac) |              | 285,134 S.F. | 100.0% |
| PROPOSED:       |              |              |        |
| PERVIOUS        | 146,161 S.F. | 51.3%        |        |
| IMPERVIOUS      | 138,973 S.F. | 48.7%        |        |
| TOTAL (6.55 Ac) |              | 285,134 S.F. | 100.0% |

DEVELOPER

FIRST PHOENIX GROUP, LLC

601 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL (612) 759-0877

MUNICIPALITY



PROJECT

STONEY RIVER  
ADDITION  
RAMSEY, MN

SHEET INDEX

| SHEET | TITLE                                           |
|-------|-------------------------------------------------|
| C2.1  | CIVIL TITLE SHEET                               |
| C1.0  | OVERALL EXISTING CONDITIONS                     |
| C1.1  | DEVELOPMENT                                     |
| C2.0  | OVERALL SITE PLAN                               |
| C2.1  | SITE PLAN-SE                                    |
| C2.2  | SITE PLAN-NW                                    |
| C3.1  | GRAVING, DRAINAGE, PAVING, & EROSION CONTROL-SE |
| C3.2  | GRAVING, DRAINAGE, PAVING, & EROSION CONTROL-NW |
| C4.1  | UTILITIES                                       |
| C4.2  | UTILITIES                                       |
| C7.1  | CIVIL CONSTRUCTION DETAILS                      |
| C7.2  | CIVIL CONSTRUCTION DETAILS                      |
| C7.3  | CIVIL CONSTRUCTION DETAILS                      |
| L2.1  | LANDSCAPE                                       |
| L2.2  | LANDSCAPE                                       |

REVISION HISTORY

CONTACT ENGINEER FOR ANY PROHISTORY

| DATE        | REVISION       | REVIEW |
|-------------|----------------|--------|
| 07 JUN 2011 | CITY SUBMITTAL | SES    |

PROJECT MANAGER REVIEW

BY EWK DATE 06.07.2011

CERTIFICATION

PRELIMINARY  
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FILE NAME C201FPG01.DWG

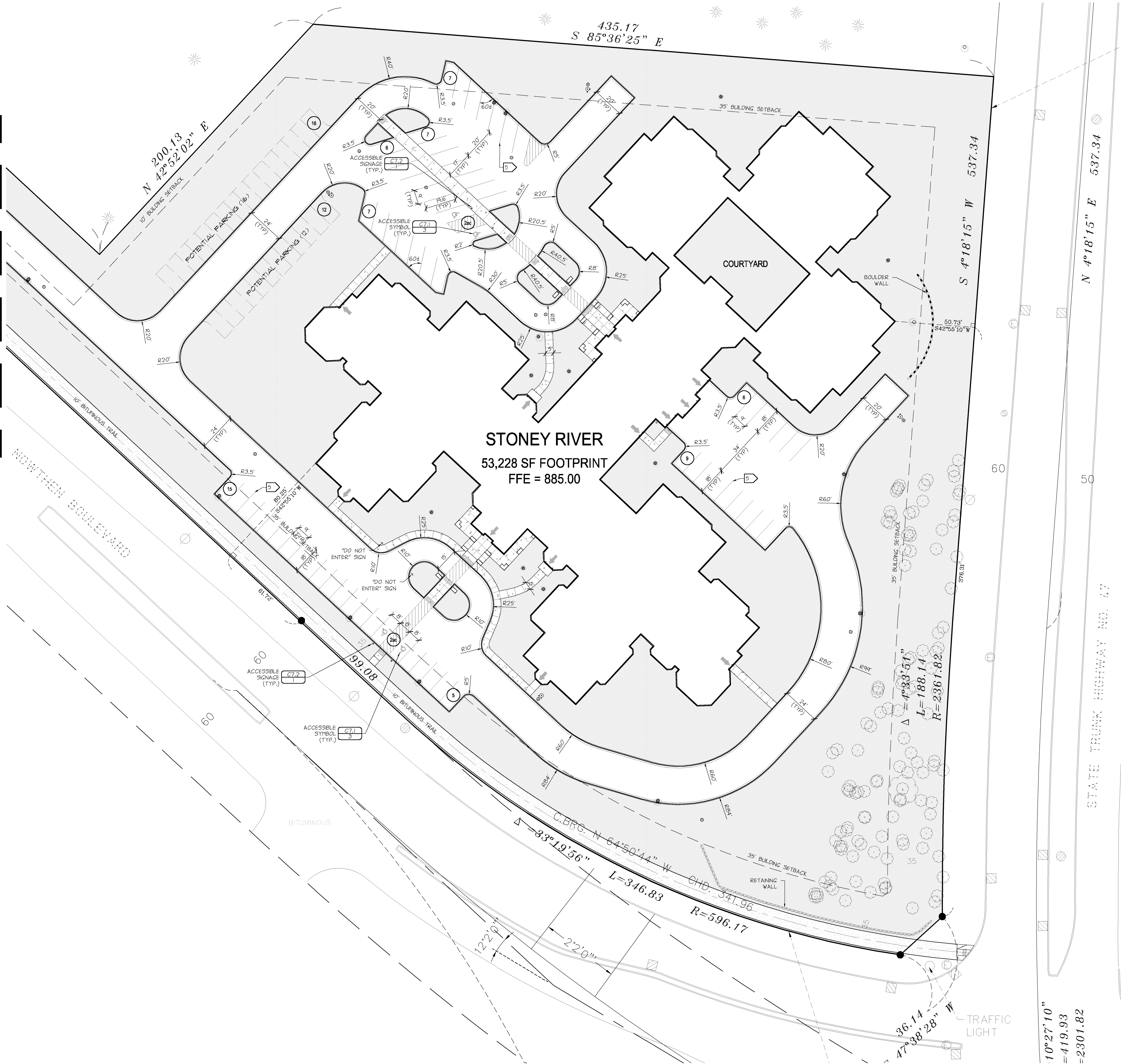
PROJECT NO. FPG11001

OVERALL  
SITE PLAN

C2.0



REFER TO SHEET C2.2



SITE PLAN NOTES

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GREEN SPACE (LANDSCAPE AREA)

PARKING SUMMARY

PROVIDED PARKING:

|                               |          |        |
|-------------------------------|----------|--------|
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| ACCESSIBLE STALLS             | (8'x18') | 4 EA.  |
| TOTAL PARKING STALLS PROVIDED |          | 66 EA. |

POTENTIAL PARKING:

|                               |          |        |
|-------------------------------|----------|--------|
| STANDARD STALLS               | (9'x18') | 28 EA. |
| TOTAL PARKING STALLS POSSIBLE |          | 94 EA. |

AREA SUMMARY

EXISTING:

|                 |              |        |
|-----------------|--------------|--------|
| PERVIOUS        | 285,134 S.F. | 100.0% |
| IMPERVIOUS      | 0 S.F.       | 0.0%   |
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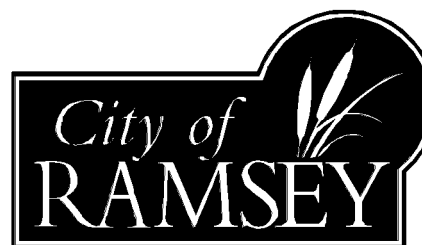
PROPOSED:

|                 |              |        |
|-----------------|--------------|--------|
| PERVIOUS        | 146,161 S.F. | 51.3%  |
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TEL: (612) 799-9877

MUNICIPALITY



PROJECT

STONEY RIVER  
ADDITION  
RAMSEY, MN

SHEET INDEX

| SHEET | TITLE                                           |
|-------|-------------------------------------------------|
| C2.1  | CIVIL TITLE SHEET                               |
| C2.2  | OVERALL EXISTING CONDITIONS                     |
| C2.3  | OVERALL SITE PLAN                               |
| C2.4  | SITE PLAN-SE                                    |
| C2.5  | SITE PLAN-NW                                    |
| C2.6  | GRADING, DRAINAGE, PAVING, & EROSION CONTROL-SE |
| C2.7  | GRADING, DRAINAGE, PAVING, & EROSION CONTROL-NW |
| C2.8  | UTILITIES                                       |
| C2.9  | UTILITIES                                       |
| C2.10 | CIVIL CONSTRUCTION DETAILS                      |
| C2.11 | CIVIL CONSTRUCTION DETAILS                      |
| C2.12 | CIVIL CONSTRUCTION DETAILS                      |
| C2.13 | LANDSCAPE                                       |
| C2.14 | LANDSCAPE                                       |

REVISION HISTORY

| DATE        | REVISION       | REVIEW |
|-------------|----------------|--------|
| 07 JUN 2011 | CITY SUBMITTAL | SES    |

PROJECT MANAGER REVIEW

| DATE        | REVISION       | REVIEW |
|-------------|----------------|--------|
| 07 JUN 2011 | CITY SUBMITTAL | SES    |

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CITY SUBMITTAL  
JUNE 7, 2011

LANDFORM  
From Site to Finish

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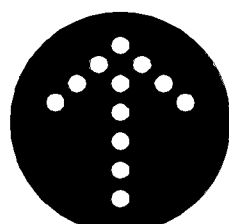
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PROJECT NO. FPG11001

SITE PLAN - SE

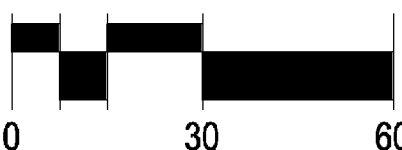
C2.1



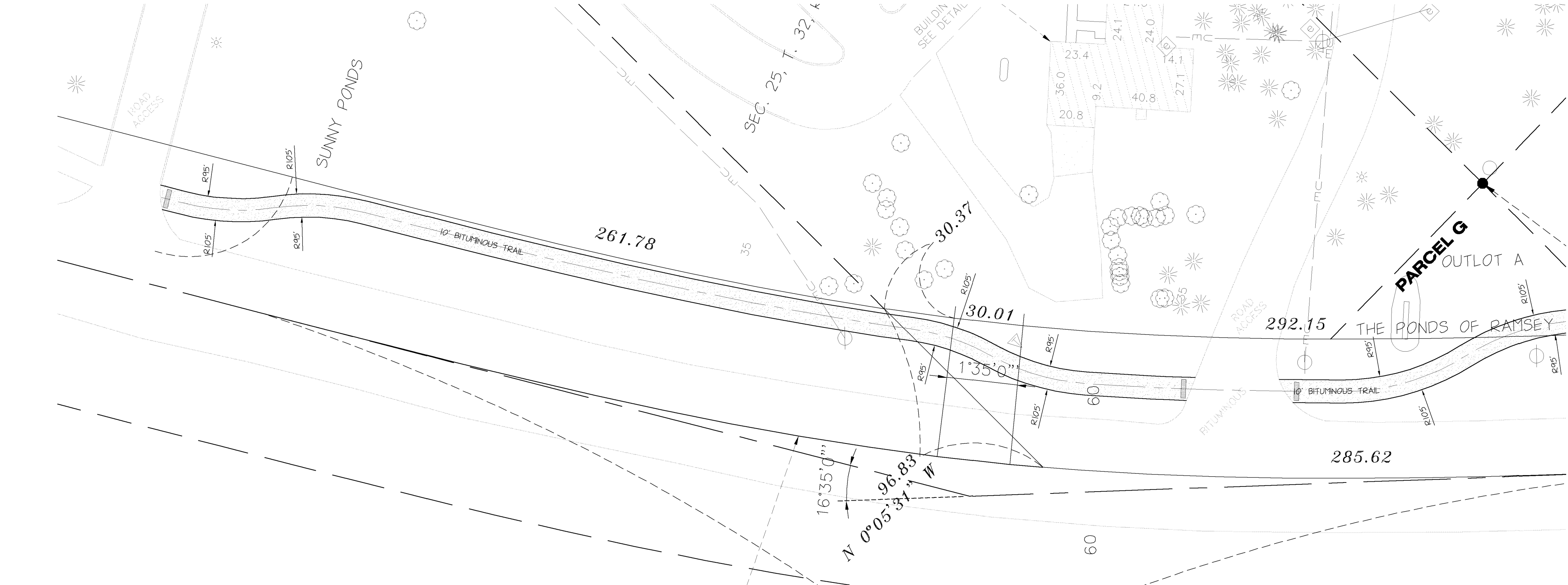
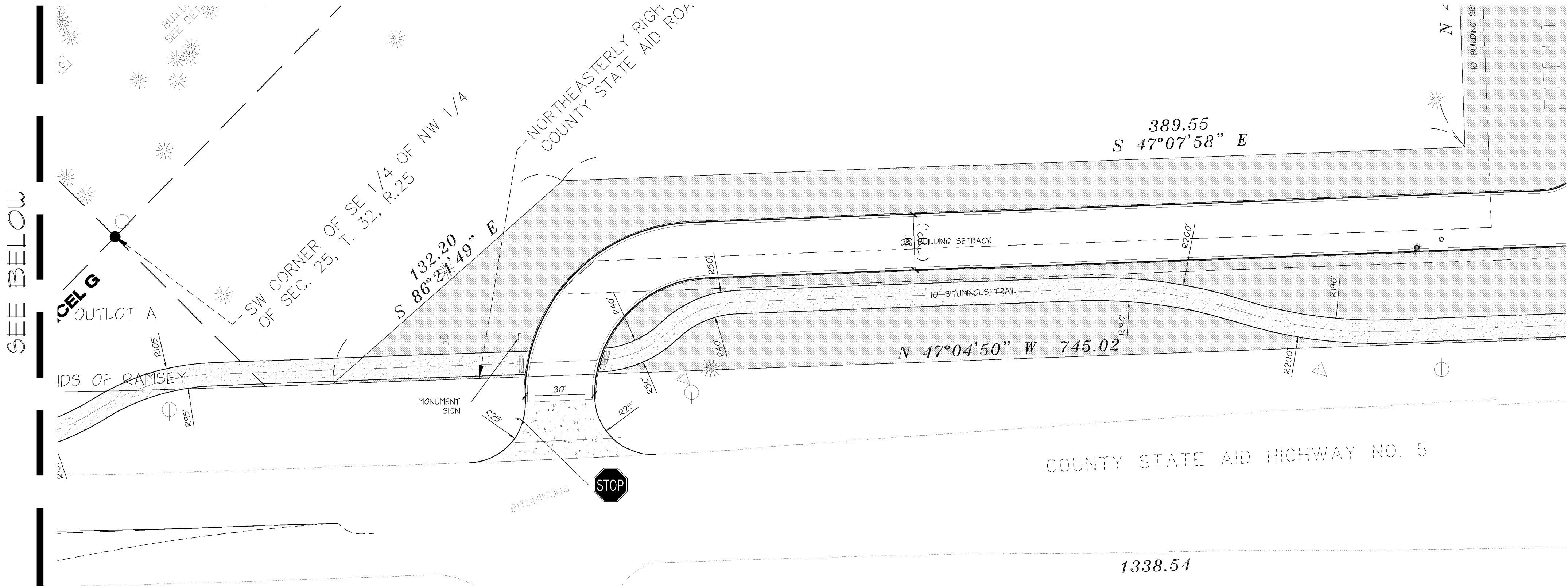
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NORTH







- SITE PLAN NOTES
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  - TRASH/RECYCLING AREAS: SEE ARCHITECTURAL DRAWINGS.
- GREEN SPACE (LANDSCAPE AREA)

AREA SUMMARY

|                 |         |      |        |
|-----------------|---------|------|--------|
| EXISTING:       |         |      |        |
| PERVIOUS        | 285,134 | S.F. | 100.0% |
| IMPERVIOUS      | 0       | S.F. | 0.0%   |
| TOTAL (6.55 Ac) | 285,134 | S.F. | 100.0% |
| PROPOSED:       |         |      |        |
| PERVIOUS        | 146,161 | S.F. | 51.3%  |
| IMPERVIOUS      | 138,973 | S.F. | 48.7%  |
| TOTAL (6.55 Ac) | 285,134 | S.F. | 100.0% |

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601 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL: (612) 799-9877

MUNICIPALITY

City of  
RAMSEY

PROJECT

STONEY RIVER  
ADDITION  
RAMSEY, MN

SHEET INDEX

| SHEET | TITLE                                           |
|-------|-------------------------------------------------|
| C01   | CIVIL TITLE SHEET                               |
| C10   | OVERALL EXISTING CONDITIONS                     |
| C11   | DEMOLITION                                      |
| C20   | OVERALL SITE PLAN                               |
| C21   | SITE PLAN-SE                                    |
| C22   | SITE PLAN-NW                                    |
| C31   | GRADING, DRAINAGE, PAYING, & EROSION CONTROL-SE |
| C32   | GRADING, DRAINAGE, PAYING, & EROSION CONTROL-NW |
| C41   | UTILITIES                                       |
| C42   | UTILITIES                                       |
| C71   | CIVIL CONSTRUCTION DETAILS                      |
| C72   | CIVIL CONSTRUCTION DETAILS                      |
| C73   | CIVIL CONSTRUCTION DETAILS                      |
| L21   | LANDSCAPE                                       |
| L22   | LANDSCAPE                                       |

REVISION HISTORY

CONTACT ENGINEER FOR ANY PRIOR HISTORY

| DATE        | REVISION       | REVIEW |
|-------------|----------------|--------|
| 07 JUN 2011 | CITY SUBMITTAL | SES    |

PROJECT MANAGER REVIEW

|         |                  |
|---------|------------------|
| BY/CHK: | DATE: 06/07/2011 |
|---------|------------------|

CERTIFICATION

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CITY SUBMITTAL  
JUNE 7, 2011

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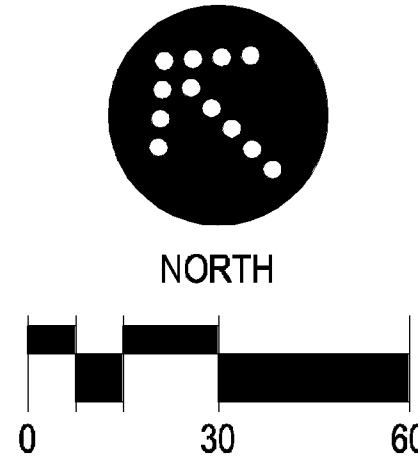
FILE NAME: C202FPG01.DWG  
PROJECT NO.: FPG11001

SITE PLAN - NW

C2.2



Know what's Below.  
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REFER TO SHEET C3.2



- ### GRADING NOTES
- CONTACT UTILITY SERVICE PROVIDERS FOR FIELD LOCATION OF SERVICES 72 HOURS PRIOR TO BEGINNING GRADING.
  - REFER TO THE GEOTECHNICAL REPORT PREPARED BY BRAUN INTERTEC, DATED 03/04/10, FOR ADDITIONAL INFORMATION ON BACKFILL MATERIAL AND GROUNDWATER CONDITIONS.
  - REMOVE TOPSOIL FROM GRADING AREAS AND STOCKPILE SUFFICIENT QUANTITY FOR REUSE. MATERIALS MAY BE FINED FROM LANDSCAPE AREAS FOR USE ON SITE AND REMOVED WITH EXCESS ORGANIC MATERIAL WITH PRIOR OWNER APPROVAL.
  - REPLACE SURFACE AND GROUND WATER FROM EXCAVATIONS. PROVIDE INITIAL LIFTS OF STABLE FOUNDATION MATERIAL IF EXPOSED SOILS ARE WET AND UNSTABLE.
  - COORDINATE WITH ARCHITECTURAL DRAWINGS FOR HOLD DOWN INFORMATION FOR ROUGH GRADE BUILDING OF PAD.
  - REFER TO STRUCTURAL SPECIFICATIONS FOR EARTHWORK REQUIREMENTS FOR BUILDING PADS.
  - AN INDEPENDENT TESTING FIRM SHALL VERIFY THE REMOVAL OF ORGANIC AND UNSUITABLE SOILS, SOIL CORRECTION, AND COMPACTION AND PROVIDE PERIODIC REPORTS TO THE OWNER.
  - PLACE AND COMPACT FILL USING LIFT THICKNESSES MATCHED TO SOIL TYPE AND COMPACTION EQUIPMENT TO OBTAIN SPECIFIED COMPACTION THROUGHOUT THE LIFT.
  - COMPACT MATERIAL IN PAVED AREAS TO 95% OF MAXIMUM DRY DENSITY, STANDARD PROCTOR (ASTM D698) EXCEPT THE TOP 3 FEET WHICH SHALL BE COMPACTED TO 100%. COMPACT TO 90% DENSITY WHERE FILL DEPTH EXCEEDS 10 FEET.
  - SPOT ELEVATIONS AT CURBLINES INDICATE FLOWLINES UNLESS NOTED OTHERWISE. SEE SHEET C4.1 FOR RFI ELEVATIONS OF CATCH BASINS.
  - MEET AND MATCH EXISTING CURB. PROVIDE 10 FOOT TRANSITION IF NECESSARY.

- ### PAVING NOTES
- 12 PAVING SECTIONS (REFER TO GEOTECHNICAL REPORT)
- BITUMINOUS PAVING (LIGHT DUTY)**
    - 1.5-INCH WEAR
    - TACK COAT
    - 1.5-INCH BASE
    - 6-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
    - COMPACTED SUBSOIL
  - BITUMINOUS PAVING (HEAVY DUTY)**
    - 2-INCH WEAR
    - TACK COAT
    - 2-INCH BASE
    - 8-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
    - COMPACTED SUBSOIL
  - CONCRETE WALKWAYS**
    - 4-INCH CONCRETE WALK W/6X6 INCH #10 WWM
    - 4-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
    - COMPACTED SUBSOIL
  - CONCRETE DRIVES, APRONS, AND EXTERIOR SLABS**
    - 6-INCH CONCRETE W/4 REBAR AT 16 INCHES OC
    - 5-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
    - COMPACTED SUBSOIL

- ### EROSION PREVENTION AND SEDIMENT CONTROL NOTES
- INSTALL PERIMETER SEDIMENT CONTROLS PRIOR TO BEGINNING WORK AND MAINTAIN FOR DURATION OF CONSTRUCTION. REMOVE CONTROLS AFTER AREAS CONTRIBUTING RUN OFF ARE PERMANENTLY STABILIZED AND DISPOSE OF OFF SITE.
  - LIMIT SOIL DISTURBANCE TO THE GRADING LIMITS SHOWN. SCHEDULE OPERATIONS TO MINIMIZE LENGTH OF EXPOSURE OF DISTURBED AREAS.
  - MANAGEMENT PRACTICES SHOWN ARE THE MINIMUM REQUIREMENT. INSTALL AND MAINTAIN ADDITIONAL CONTROLS AS WORK PROCEEDS TO PREVENT EROSION AND CONTROL SEDIMENT CARRIED BY WIND OR WATER.
  - EXCAVATE PONDS EARLY IN THE CONSTRUCTION SEQUENCE. REMOVE SEDIMENT FROM PONDS PERIODICALLY AND AFTER AREAS CONTRIBUTING RUN OFF ARE PERMANENTLY STABILIZED.
  - RESTORE DISTURBED OPEN AREAS WITH TEMPORARY SEED OR SOD WITHIN 72 HOURS OF COMPLETING GRADING IN EACH AREA.
  - SEED, SOD, MULCH AND FERTILIZER SHALL MEET THE FOLLOWING SPECIFICATIONS, AS MODIFIED:

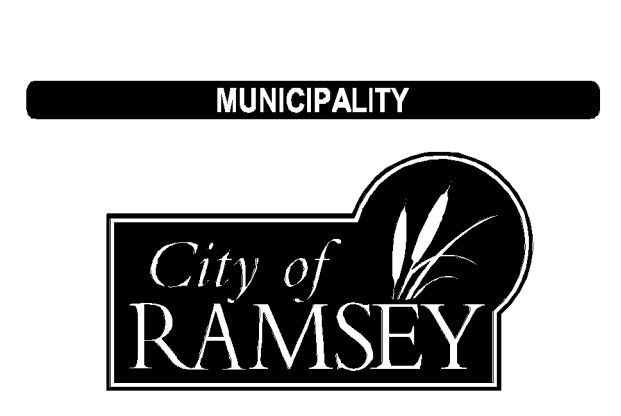
| ITEM                         | SPECIFICATION NUMBER |
|------------------------------|----------------------|
| SOD                          | MNDOT 3878           |
| SEED                         | MNDOT 3876           |
| TYPE 50 @ 40 LB/AC           |                      |
| TYPE 10A @ 60 LB/AC          |                      |
| MULCH (TYPE I DISC ANCHORED) | MNDOT 3882           |
| FERTILIZER                   | MNDOT 3881           |
| GENERAL PLACEMENT            | MNDOT 2575           |
  - SEE LANDSCAPING SHEETS FOR PERMANENT TURF ESTABLISHMENT.
  - SCRAPE ADJACENT STREETS CLEAN DAILY AND SWEEP CLEAN WEEKLY.

### NPDES AREA SUMMARY

|            | EXISTING   | PROPOSED   | ULTIMATE   |
|------------|------------|------------|------------|
| PERVIOUS   | 6.55 ACRES | 3.36 ACRES | 3.36 ACRES |
| IMPERVIOUS | 0 ACRES    | 3.19 ACRES | 3.19 ACRES |
| TOTAL      | 6.55 ACRES | 6.55 ACRES | 6.55 ACRES |

- ### LEGEND
- CONSTRUCTION LIMITS WITHIN PROPERTY LINE UNLESS NOTED OTHERWISE
  - TW XXX.XX TOP OF WALL
  - BW XXX.XX BOTTOM OF WALL
  - SILT FENCE
  - PAVEMENT SAWCUT
  - (C) INLET PROTECTION (REFER TO SHEET C7.1, DETAIL #8)

**DEVELOPER**  
**FIRST PHOENIX GROUP, LLC**  
801 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL: (612) 799-9877



**PROJECT**  
**STONEY RIVER ADDITION**  
**RAMSEY, MN**

**SHEET INDEX**

| SHEET | TITLE                                           |
|-------|-------------------------------------------------|
| C0.1  | CIVIL TITLE SHEET                               |
| C1.0  | OVERALL EXISTING CONDITIONS                     |
| C1.1  | OVERALL SITE PLAN                               |
| C2.1  | SITE PLAN-SE                                    |
| C2.2  | SITE PLAN-NW                                    |
| C3.1  | GRADING, DRAINAGE, PAVING, & EROSION CONTROL-SE |
| C3.2  | GRADING, DRAINAGE, PAVING, & EROSION CONTROL-NW |
| C4.1  | UTILITIES                                       |
| C4.2  | CIVIL CONSTRUCTION DETAILS                      |
| C7.1  | CIVIL CONSTRUCTION DETAILS                      |
| C7.2  | CIVIL CONSTRUCTION DETAILS                      |
| C7.3  | CIVIL CONSTRUCTION DETAILS                      |
| L2.1  | LANDSCAPE                                       |
| L2.2  | LANDSCAPE                                       |

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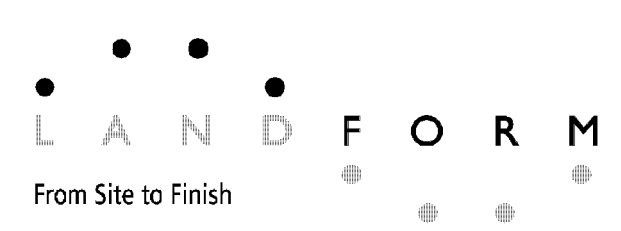
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JUNE 7, 2011



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Web: landform.net

FILE NAME: C301FFG01.DWG  
PROJECT NO.: FPG11001

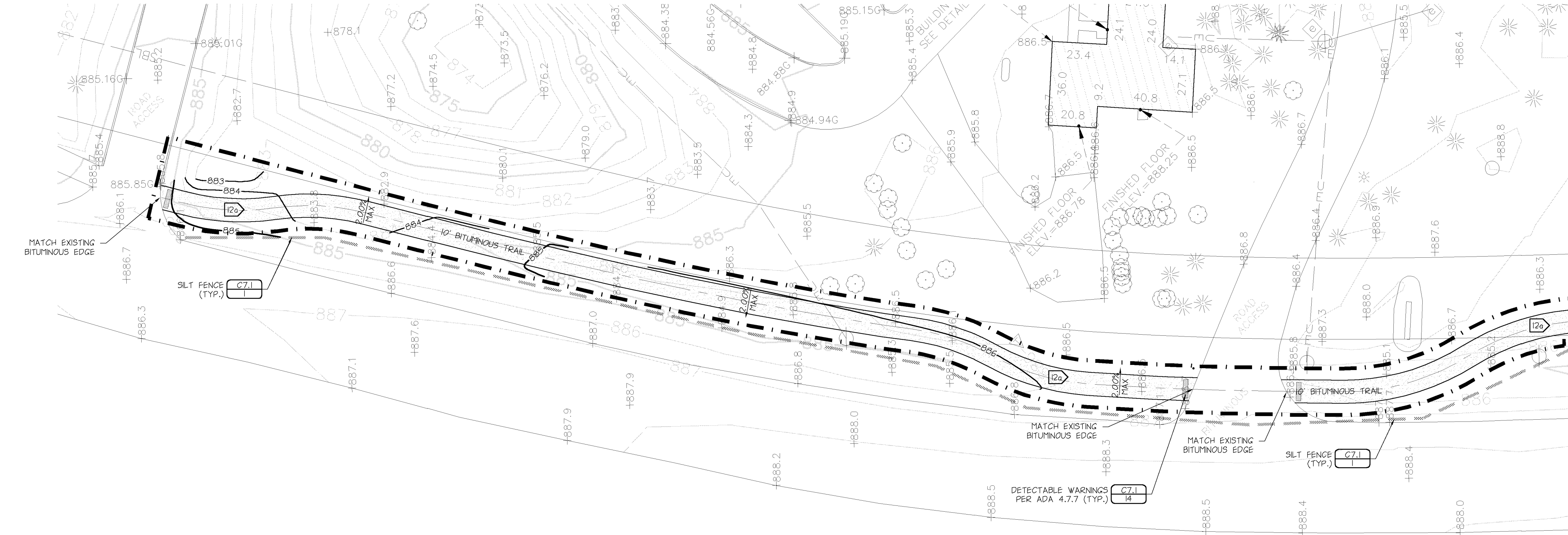
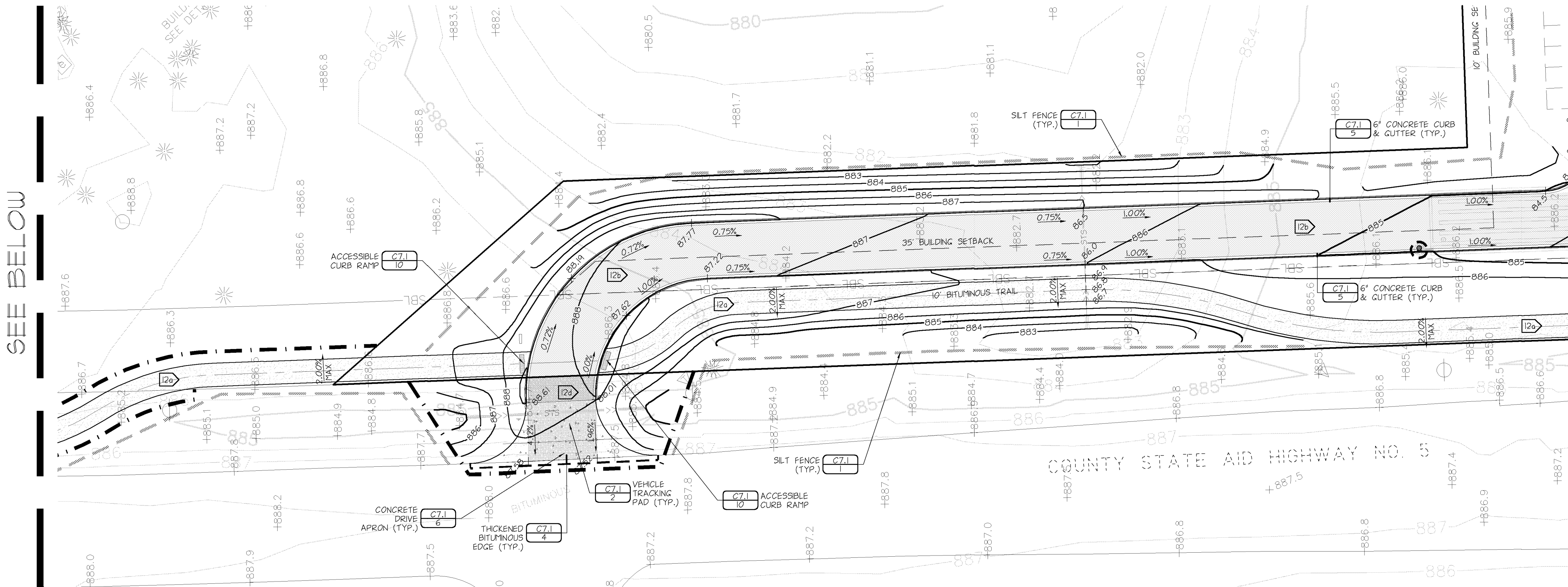
**GRADING, DRAINAGE, PAVING,  
& EROSION CONTROL - SE**  
**C3.1**

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GRADING NOTES

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- COORDINATE WITH ARCHITECTURAL DRAWINGS FOR HOLD DOWN INFORMATION FOR ROUGH GRADE BUILDING OF PAD.
- REFER TO STRUCTURAL SPECIFICATIONS FOR EARTHWORK REQUIREMENTS FOR BUILDING PADS.
- AN INDEPENDENT TESTING FIRM SHALL VERIFY THE REMOVAL OF ORGANIC AND UNSTABLE SOILS, SOIL CORRECTION, AND COMPACTION AND PROVIDE PERIODIC REPORTS TO THE OWNER.
- PLACE AND COMPACT FILL USING LIFT THICKNESSES MATCHED TO SOIL TYPE AND COMPACTION EQUIPMENT TO OBTAIN SPECIFIED COMPACTION THROUGHOUT THE LIFT.
- COMPACT MATERIAL IN PAVED AREAS TO 95% OF MAXIMUM DRY DENSITY, STANDARD PROCTOR (ASTM D698) EXCEPT THE TOP 3 FEET WHICH SHALL BE COMPACTED TO 100%. COMPACT TO 98% DENSITY WHERE FILL DEPTH EXCEEDS 10 FEET.

PAVING NOTES

- SPOT ELEVATIONS AT CURB LINES INDICATE FLOWLINES UNLESS NOTED OTHERWISE. SEE SHEET C4.1 FOR RIM ELEVATIONS OF CATCH BASINS.
- MEET AND MATCH EXISTING CURB. PROVIDE 10 FOOT TRANSITION IF NECESSARY.
- PAVING SECTIONS (REFER TO GEOTECHNICAL REPORT)

- BITUMINOUS PAVING (LIGHT DUTY)**
  - 1.5-INCH WEAR
  - TACK COAT
  - 1.5-INCH BASE
  - 6-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
  - COMPACTED SUBSOIL
- BITUMINOUS PAVING (HEAVY DUTY)**
  - 2-INCH WEAR
  - TACK COAT
  - 2-INCH BASE
  - 8-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
  - COMPACTED SUBSOIL
- CONCRETE WALKWAYS**
  - 4-INCH CONCRETE WALK W/6X6 INCH #10 WWM
  - 4-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
  - COMPACTED SUBSOIL
- CONCRETE DRIVES, APRONS, AND EXTERIOR SLABS**
  - 8-INCH CONCRETE W/44 REBAR AT 16 INCHES OC
  - 5-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
  - COMPACTED SUBSOIL

EROSION PREVENTION AND SEDIMENT CONTROL NOTES

- INSTALL PERIMETER SEDIMENT CONTROLS PRIOR TO BEGINNING WORK AND MAINTAIN FOR DURATION OF CONSTRUCTION. REMOVE CONTROLS AFTER AREAS CONTRIBUTING RUN OFF ARE PERMANENTLY STABILIZED AND DISPOSE OF OFF SITE.
- LIMIT SOIL DISTURBANCE TO THE GRADING LIMITS SHOWN. SCHEDULE OPERATIONS TO MINIMIZE LENGTH OF EXPOSURE OF DISTURBED AREAS.
- MANAGEMENT PRACTICES SHOWN ARE THE MINIMUM REQUIREMENT. INSTALL AND MAINTAIN ADDITIONAL CONTROLS AS WORK PROCEEDS TO PREVENT EROSION AND CONTROL SEDIMENT CARRIED BY WIND OR WATER.
- EXCAVATE PONDS EARLY IN THE CONSTRUCTION SEQUENCE. REMOVE SEDIMENT FROM PONDS PERIODICALLY AND AFTER AREAS CONTRIBUTING RUN OFF ARE PERMANENTLY STABILIZED.
- RESTORE DISTURBED OPEN AREAS WITH TEMPORARY SEED OR SOD WITHIN 72 HOURS OF COMPLETING GRADING IN EACH AREA.
- SEED, SOD, MULCH AND FERTILIZER SHALL MEET THE FOLLOWING SPECIFICATIONS, AS MODIFIED.

| ITEM                         | SPECIFICATION NUMBER |
|------------------------------|----------------------|
| SOD                          | MNDOT 3878           |
| SEED                         | MNDOT 3876           |
| TYPE 50 @ 40 LB/AC           |                      |
| TYPE 10A @ 60 LB/AC          |                      |
| MULCH (TYPE 1 DISC ANCHORED) | MNDOT 3882           |
| FERTILIZER                   | MNDOT 3881           |
| GENERAL PLACEMENT            | MNDOT 2575           |
- SEE LANDSCAPING SHEETS FOR PERMANENT TURF ESTABLISHMENT.
- SCRAPE ADJACENT STREETS CLEAN DAILY AND SWEEP CLEAN WEEKLY.

NPDES AREA SUMMARY

|            | EXISTING   | PROPOSED   | ULTIMATE   |
|------------|------------|------------|------------|
| PERVIOUS   | 6.55 ACRES | 3.36 ACRES | 3.36 ACRES |
| IMPERVIOUS | 0 ACRES    | 3.19 ACRES | 3.19 ACRES |
| TOTAL      | 6.55 ACRES | 6.55 ACRES | 6.55 ACRES |

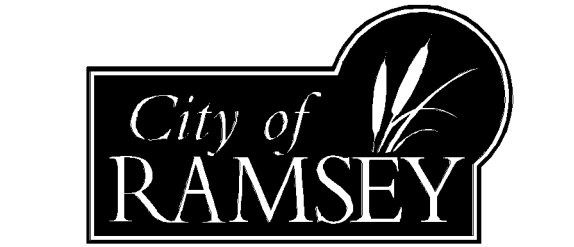
LEGEND

- CONSTRUCTION LIMITS WITHIN PROPERTY LINE UNLESS NOTED OTHERWISE.
- TW XXX.XX TOP OF WALL
- BW XXX.XX BOTTOM OF WALL
- SILT FENCE
- PAVEMENT SAWCUT
- INLET PROTECTION (REFER TO SHEET C7.1, DETAIL #8)

DEVELOPER

FIRST PHOENIX GROUP, LLC  
801 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL: (612) 799-9877

MUNICIPALITY



PROJECT

STONEY RIVER  
ADDITION  
RAMSEY, MN

SHEET INDEX

| SHEET | TITLE                                           |
|-------|-------------------------------------------------|
| C0.1  | CIVIL TITLE SHEET                               |
| C1.0  | OVERALL EXISTING CONDITIONS                     |
| C1.1  | DEMOLITION                                      |
| C2.0  | OVERALL SITE PLAN                               |
| C2.1  | SITE PLAN-SE                                    |
| C2.2  | SITE PLAN-NW                                    |
| C3.1  | GRADING, DRAINAGE, PAVING, & EROSION CONTROL-SE |
| C3.2  | GRADING, DRAINAGE, PAVING, & EROSION CONTROL-NW |
| C4.1  | UTILITIES                                       |
| C4.2  | CIVIL CONSTRUCTION DETAILS                      |
| C7.1  | CIVIL CONSTRUCTION DETAILS                      |
| C7.2  | CIVIL CONSTRUCTION DETAILS                      |
| C7.3  | CIVIL CONSTRUCTION DETAILS                      |
| L2.1  | LANDSCAPE                                       |
| L2.2  | LANDSCAPE                                       |

REVISION HISTORY

| DATE        | REVISION       | REVIEW |
|-------------|----------------|--------|
| 07 JUN 2011 | CITY SUBMITTAL | SES    |

PROJECT MANAGER REVIEW

|               |                  |
|---------------|------------------|
| BY/CHK        | DATE: 06/07/2011 |
| CERTIFICATION |                  |

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CONSTRUCTION

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CITY SUBMITTAL  
JUNE 7, 2011

LANDFORM  
From Site to Finish

105 South Fifth Avenue  
Suite 513  
Minneapolis, MN 55401

TEL: 612-252-9070  
FAX: 612-252-9077  
Web: landform.net

FILE NAME: C302FPG01.DWG

PROJECT NO. FPG11001

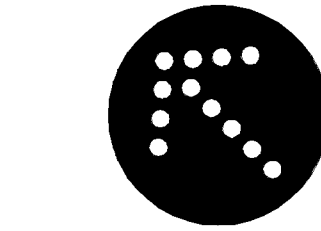
GRADING, DRAINAGE, PAVING,  
& EROSION CONTROL - NW

C3.2

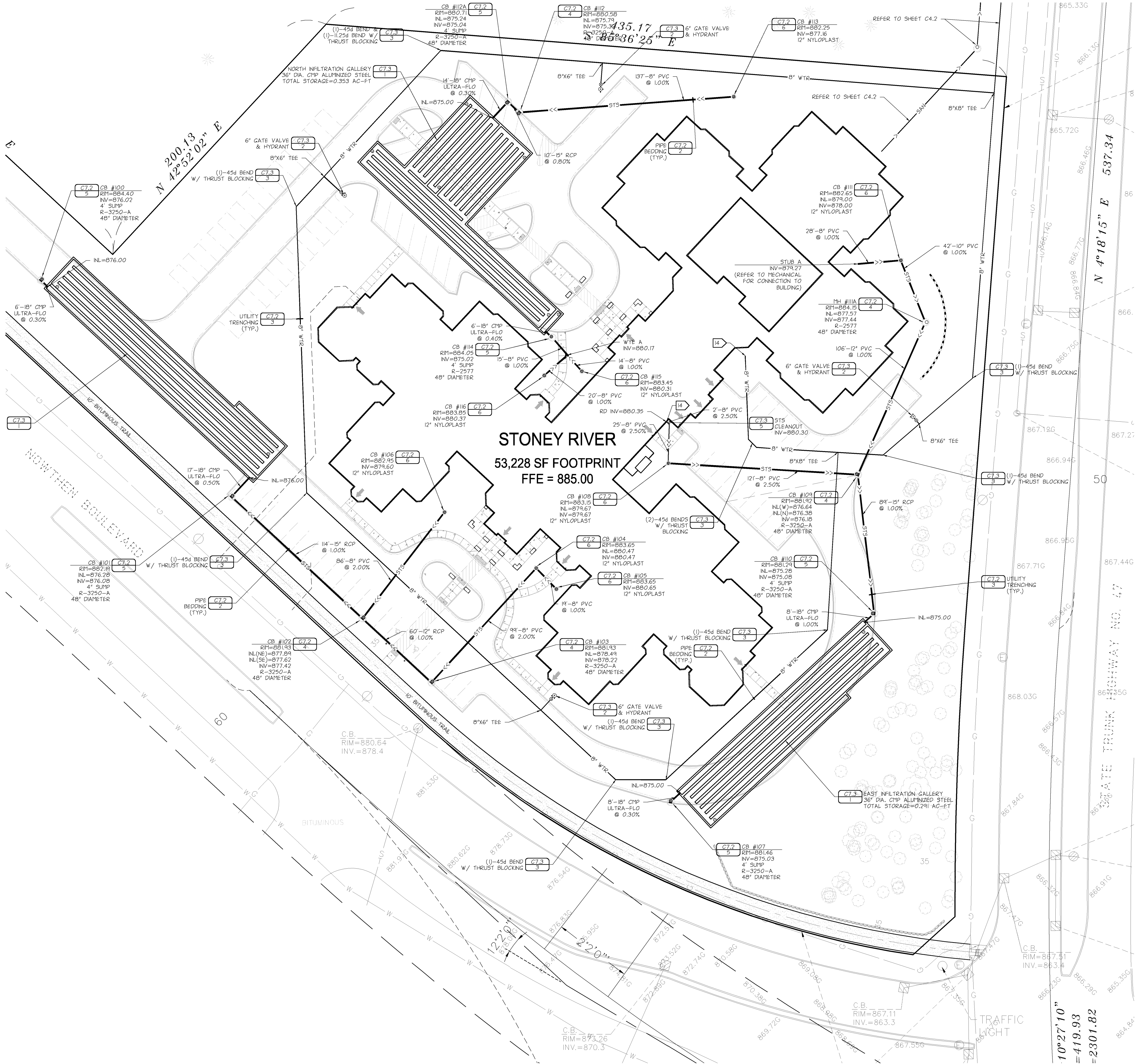
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Know what's Below.  
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- ### UTILITY NOTES
- PIPE MATERIALS  
WATERMAIN  
SANITARY SEWER  
STORM SEWER  
DIP CLASS 52  
PVC SDR 35  
PVC SCHEDULE 40  
RCP CLASS 5  
CMP ALUMINIZED STEEL TYPE 2  
CMP ULTRA-FLO
  - CONTACT UTILITY SERVICE PROVIDERS FOR FIELD LOCATION OF SERVICES 72 HOURS PRIOR TO BEGINNING.
  - COORDINATE WITH PRIVATE UTILITIES TO PROVIDE ELECTRIC, NATURAL GAS, AND COMMUNICATIONS SERVICES TO BUILDING.
  - PROVIDE MEANS AND MEASURES TO PROTECT ADJACENT PROPERTY FROM DAMAGE DURING UTILITY INSTALLATION.
  - PIPE LENGTHS SHOWN ARE FROM CENTER OF STRUCTURE TO CENTER OF STRUCTURE OR END OF END SECTION.
  - ADJUST STRUCTURES TO FINAL GRADE WHERE DISTURBED. COMPLY WITH REQUIREMENTS OF UTILITY. MEET REQUIREMENTS FOR TRAFFIC LOADING IN PAVED AREAS.
  - INSTALL TRACER WIRE WITH UTILITIES WITHIN THE PUBLIC RIGHT-OF-WAY OR EASEMENTS.
  - CONNECT TO CITY UTILITIES IN ACCORDANCE WITH CITY OF RAMSEY STANDARDS.
  - CONTACT CITY OF RAMSEY FOR CONNECTION INSPECTIONS.
  - MAINTAIN 7.5 FEET OF COVER ON WATER.
  - DEFLECT WATER TO MAINTAIN 18-INCH MINIMUM OUTSIDE SEPARATION AT SEWER CROSSINGS. CENTER PIPE LENGTHS TO PROVIDE GREATEST SEPARATION BETWEEN JOINTS.
  - CONTACT CITY OF RAMSEY BUILDING DEPARTMENT FOR FLUSHING AND PRESSURE TEST INSPECTIONS.
  - PROVIDE 4-INCH RIGID FOAM INSULATION ON SANITARY SEWER LESS THAN 6 FEET DEEP.
  - BRING WATER AND SEWER SERVICES INTO BUILDING PER MECHANICAL DRAWINGS. JOIN AND ROUTE BUILDING STORM DRAINS AND CONNECT TO STORM SEWER MANHOLE.
  - CONNECT TO DOWNSPOUT WITH TRANSITION TO 6-INCH PVC AND ROUTE TO STORM SEWER.
  - INSTALL IRRIGATION SLEEVES FURNISHED BY IRRIGATION CONTRACTOR.
  - THE PRIMARY ELECTRIC FEED, TRANSFORMER, AND METER ARE PROVIDED AND INSTALLED BY XCEL ENERGY. THE TRANSFORMER PAD DESIGN IS PROVIDED BY THE UTILITY AND CONSTRUCTION IS BY THE CONTRACTOR. CONTACT UTILITY FOR PAD DETAIL. THE SECONDARY ELECTRIC AND CONDUITS SHALL BE INSTALLED BY THE ELECTRICAL CONTRACTOR.
  - SEE ELECTRICAL SITE PLAN FOR ADDITIONAL INFORMATION.
  - XCEL ENERGY WILL FURNISH AND INSTALL GAS SERVICE PIPING FROM THE MAINLINE TO THE METER. GAS SERVICE FROM THE METER SHALL BE INSTALLED BY THE MECHANICAL CONTRACTOR.
  - COORDINATE WITH MECHANICAL AND ELECTRICAL DRAWINGS FOR LOCATIONS OF SERVICE CONNECTIONS AND CONTINUATION OF SERVICES WITHIN BUILDING.
  - PROVIDE ONE 4-INCH PVC CONDUIT WITH PULL-STRING FROM EXISTING TELEPHONE SERVICE TO BUILDING.
  - PROVIDE CONDUITS FOR CABLE TELEVISION AND OTHER ELECTRONIC COMMUNICATION.

### DEVELOPER

**FIRST PHOENIX GROUP, LLC**  
801 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL: (612) 598-9877

### MUNICIPALITY

**City of RAMSEY**

### PROJECT

**STONEY RIVER  
ADDITION  
RAMSEY, MN**

### SHEET INDEX

| SHEET | TITLE                                           |
|-------|-------------------------------------------------|
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| C11   | DEMOLITION                                      |
| C20   | OVERALL SITE PLAN                               |
| C21   | SITE PLAN-SE                                    |
| C22   | SITE PLAN-NW                                    |
| C31   | GRADING, DRAINAGE, PAVING, & EROSION CONTROL-SE |
| C32   | GRADING, DRAINAGE, PAVING, & EROSION CONTROL-NW |
| C41   | UTILITIES                                       |
| C42   | CIVIL CONSTRUCTION DETAILS                      |
| C72   | CIVIL CONSTRUCTION DETAILS                      |
| C73   | CIVIL CONSTRUCTION DETAILS                      |
| L21   | LANDSCAPE                                       |
| L22   | LANDSCAPE                                       |

### REVISION HISTORY

| DATE        | REVISION       | REVIEW |
|-------------|----------------|--------|
| 27 JUN 2011 | CITY SUBMITTAL | SES    |

### PROJECT MANAGER REVIEW

| DATE       | REVIEW |
|------------|--------|
| 06/27/2011 |        |

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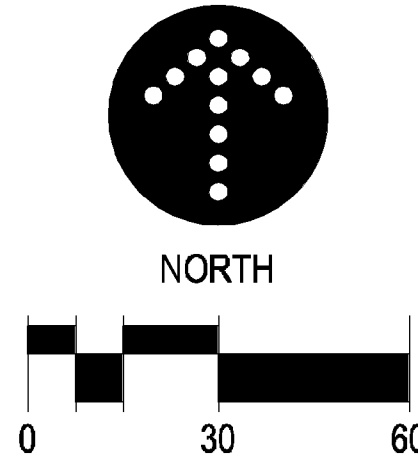
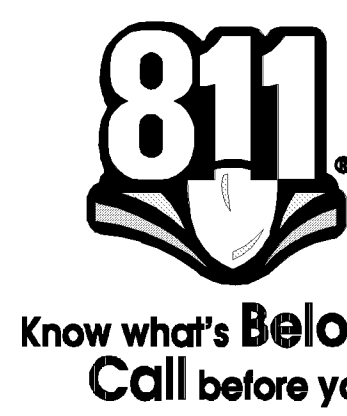
**CITY SUBMITTAL**  
JUNE 7, 2011

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From Site to Finish

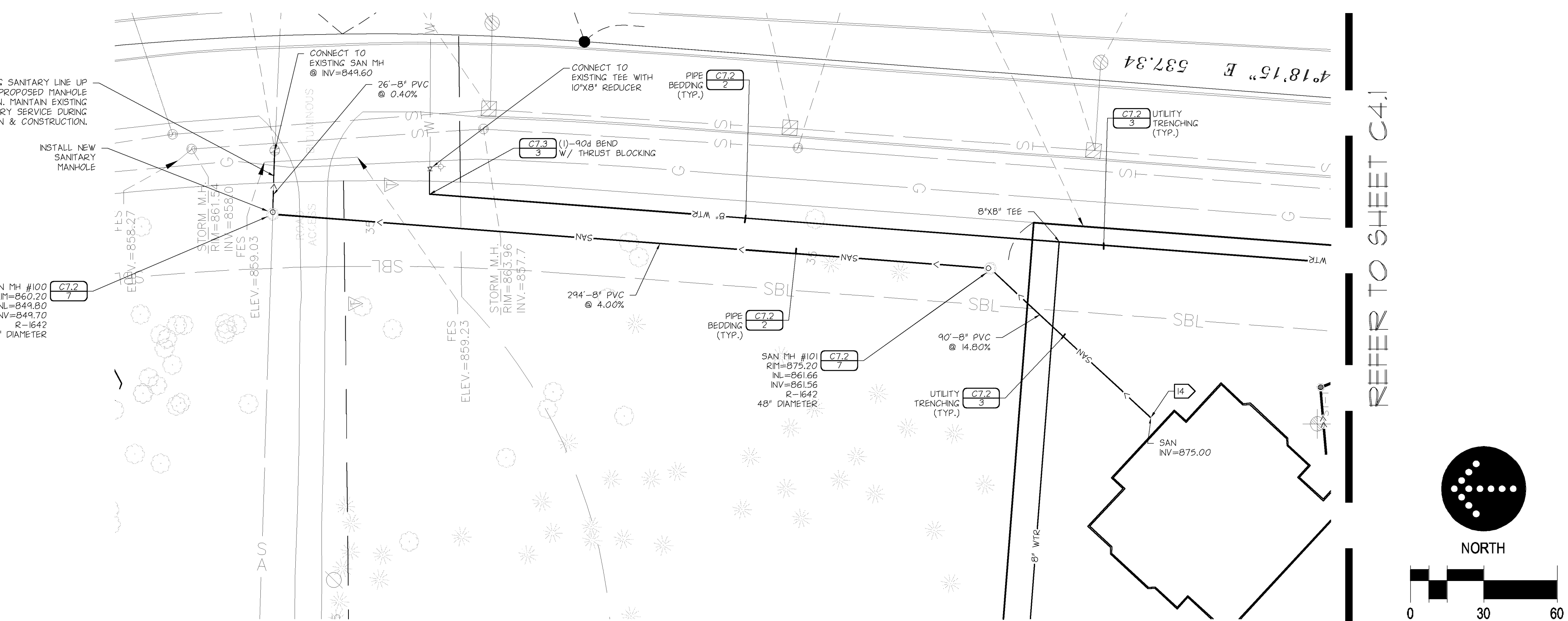
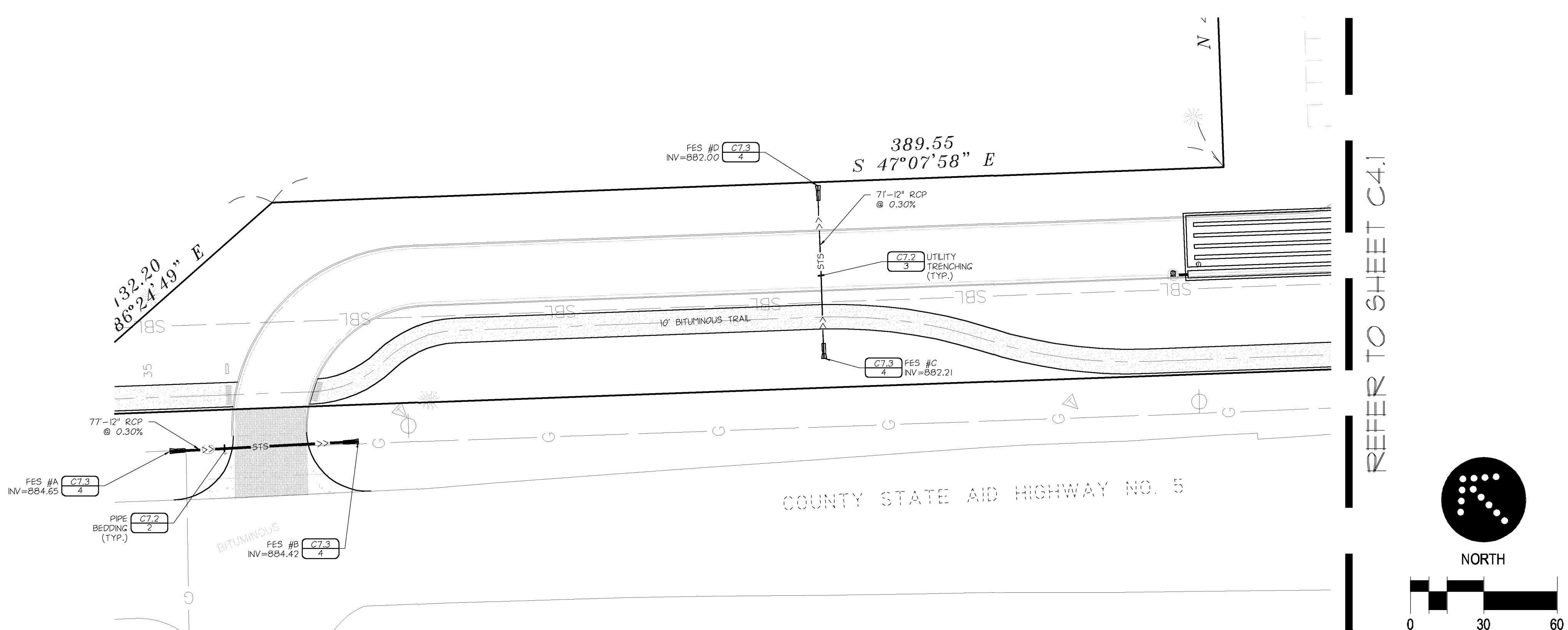
105 South Fifth Avenue  
Suite 513  
Minneapolis, MN 55401  
Tel: 612-252-9070  
Fax: 612-252-9077  
Web: landform.net

FILE NAME: C401FFG01.DWG  
PROJECT NO.: FPG11001

**UTILITIES**  
**C4.1**







- PIPE MATERIALS  
WATERMAN  
SANITARY SEWER  
STORM SEWER
- DP CLASS 53  
PVC SDR 35  
RCP CLASS 5
2. CONTACT UTILITY SERVICE PROVIDERS FOR FIELD LOCATION OF SERVICES 72 HOURS PRIOR TO BEGINNING.
  3. COORDINATE WITH PRIVATE UTILITIES TO PROVIDE ELECTRIC, NATURAL GAS, AND COMMUNICATIONS SERVICES TO BUILDING.
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  6. ADJUST STRUCTURES TO FINAL GRADE WHERE DISTURBED, COMPLY WITH REQUIREMENTS OF UTILITY. MEET REQUIREMENTS FOR TRAFFIC LOADING IN PAVED AREAS.
  7. INSTALL TRACER WIRE WITH UTILITIES WITHIN THE PUBLIC RIGHT-OF-WAY OR EASEMENTS.
  8. CONNECT TO CITY UTILITIES IN ACCORDANCE WITH CITY OF RAMSEY STANDARDS.
  9. CONTACT CITY OF RAMSEY FOR WET TAP INSPECTION.
  10. MAINTAIN 7.5 FEET OF COVER ON WATER.
  11. DEFLECT WATER TO MAINTAIN 10-INCH MINIMUM OUTSIDE SEPARATION AT SEWER CROSSINGS. CENTER PIPE LENGTHS TO PROVIDE GREATEST SEPARATION BETWEEN JOINTS.
  12. CONTACT CITY OF RAMSEY BUILDING DEPARTMENT FOR FLUSHING AND PRESSURE TEST INSPECTIONS.
  13. PROVIDE 4-INCH RIGID FOAM INSULATION ON SANITARY SEWER LESS THAN 6 FEET DEEP.
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  22. PROVIDE CONDUITS FOR CABLE TELEVISION AND OTHER ELECTRONIC COMMUNICATION.

FIRST PHOENIX GROUP, LLC

601 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL (612)759-0877



# STONEY RIVER ADDITION RAMSEY, MN

| SHEET | TITLE                                            |
|-------|--------------------------------------------------|
| C0.1  | CIVIL TITLE SHEET                                |
| C1.0  | OVERALL EXISTING CONDITIONS                      |
| C1.1  | DEMOLITION                                       |
| C2.0  | OVERALL SITE PLAN                                |
| C2.1  | SITE PLAN--SE                                    |
| C2.2  | SITE PLAN--NW                                    |
| C3.1  | GRADING, DRAINAGE, PAVING, & EROSION CONTROL--SE |
| C3.2  | GRADING, DRAINAGE, PAVING, & EROSION CONTROL--NW |
| C4.1  | UTILITIES                                        |
| C4.2  | UTILITIES                                        |
| C7.1  | CIVIL CONSTRUCTION DETAILS                       |
| C7.2  | CIVIL CONSTRUCTION DETAILS                       |
| C7.3  | CIVIL CONSTRUCTION DETAILS                       |
| L2.1  | LANDSCAPE                                        |
| L2.2  | LANDSCAPE                                        |

| CONTACT ENGINEER FOR ANY PRIOR HISTORY |                |        |
|----------------------------------------|----------------|--------|
| DATE                                   | REVISION       | REVIEW |
| 07 JUN 2011                            | CITY SUBMITTAL | SES    |

BY EVK DATE 08.07.2011

**CERTIFICATION**

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JUNE 7, 2011

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Suite 513  
Minneapolis, MN 55401

Tel: 612-252-9070  
Fax: 612-252-9077  
Web: [landform.net](http://landform.net)

FILE NAME C402FPG01.DWG

PROJECT NO. FPG11001

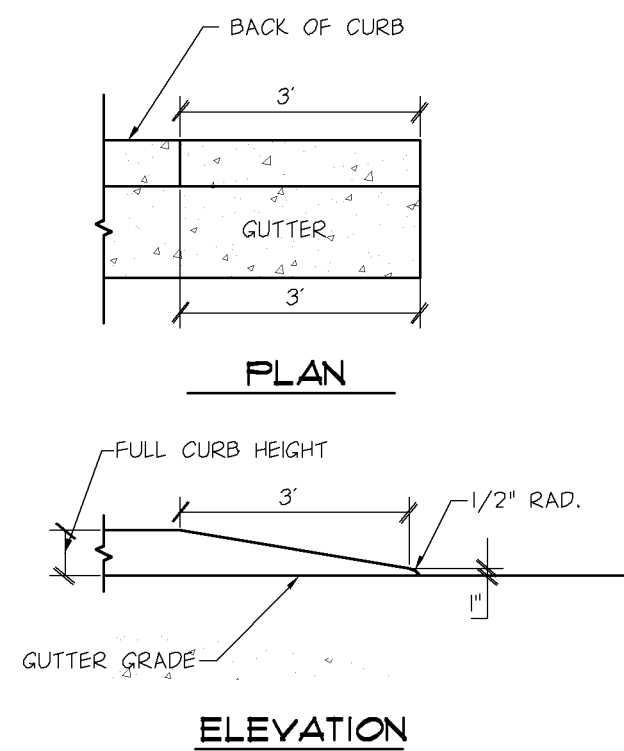
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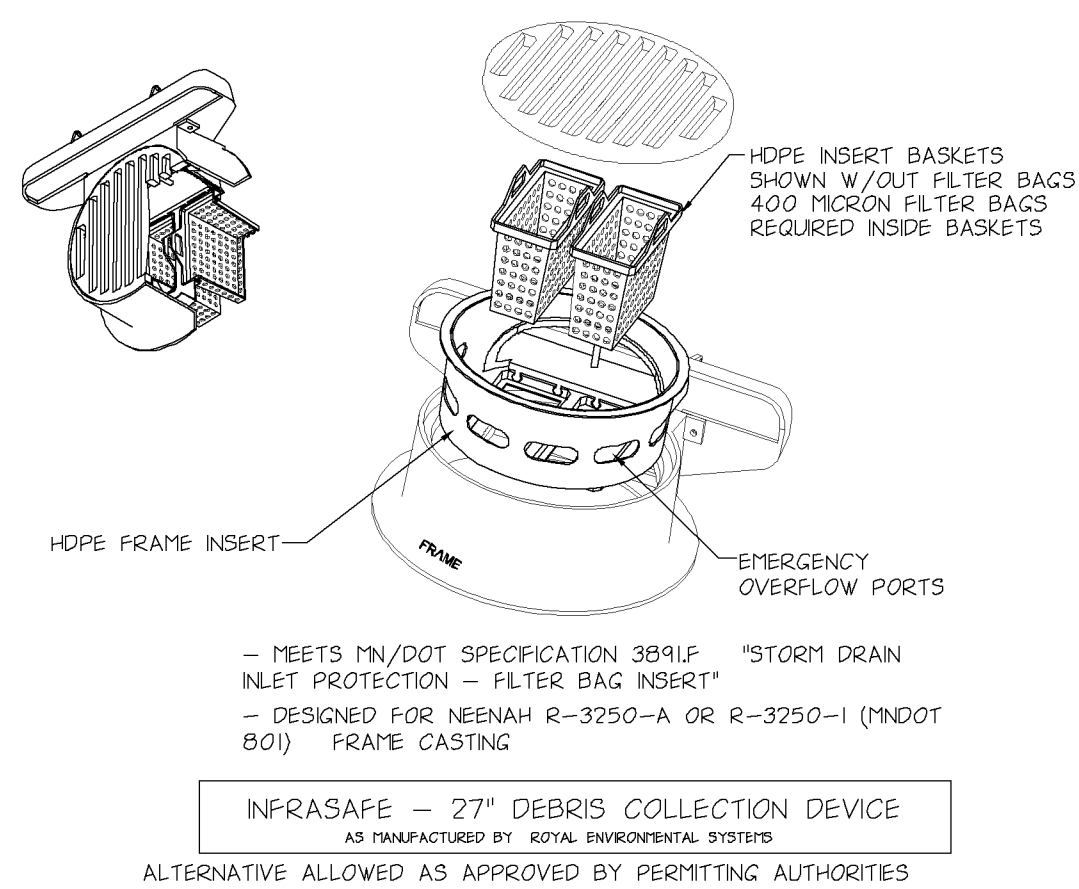


**Know what's Below.  
Call before you dig**

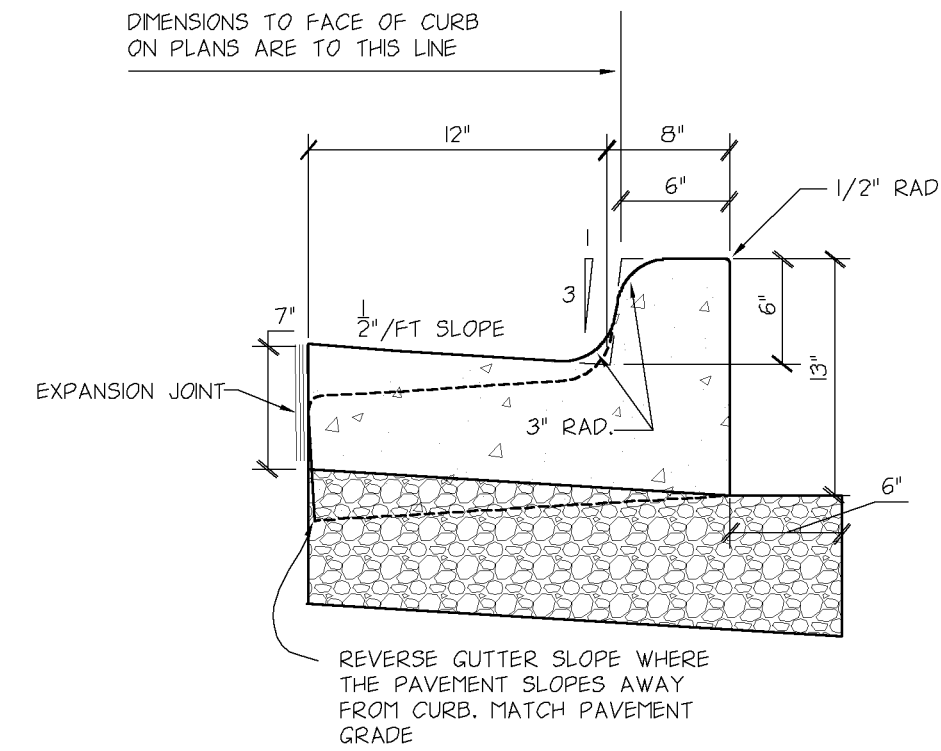


**NOSE DOWN CURB**

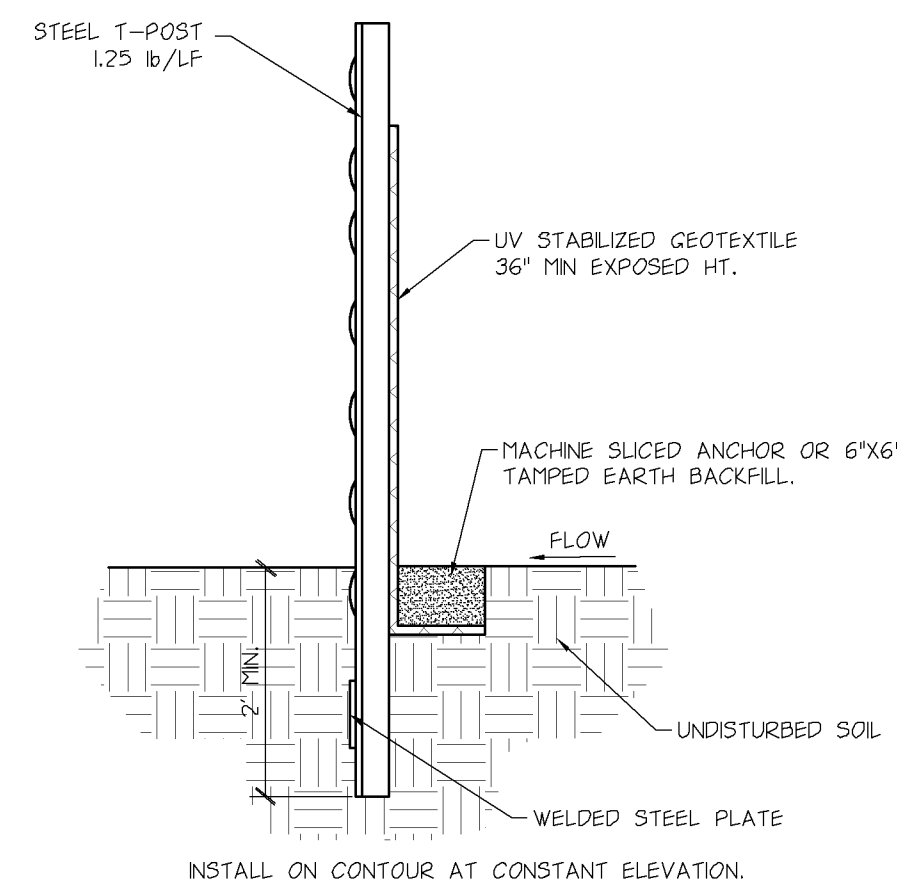
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**INLET PROTECTION**

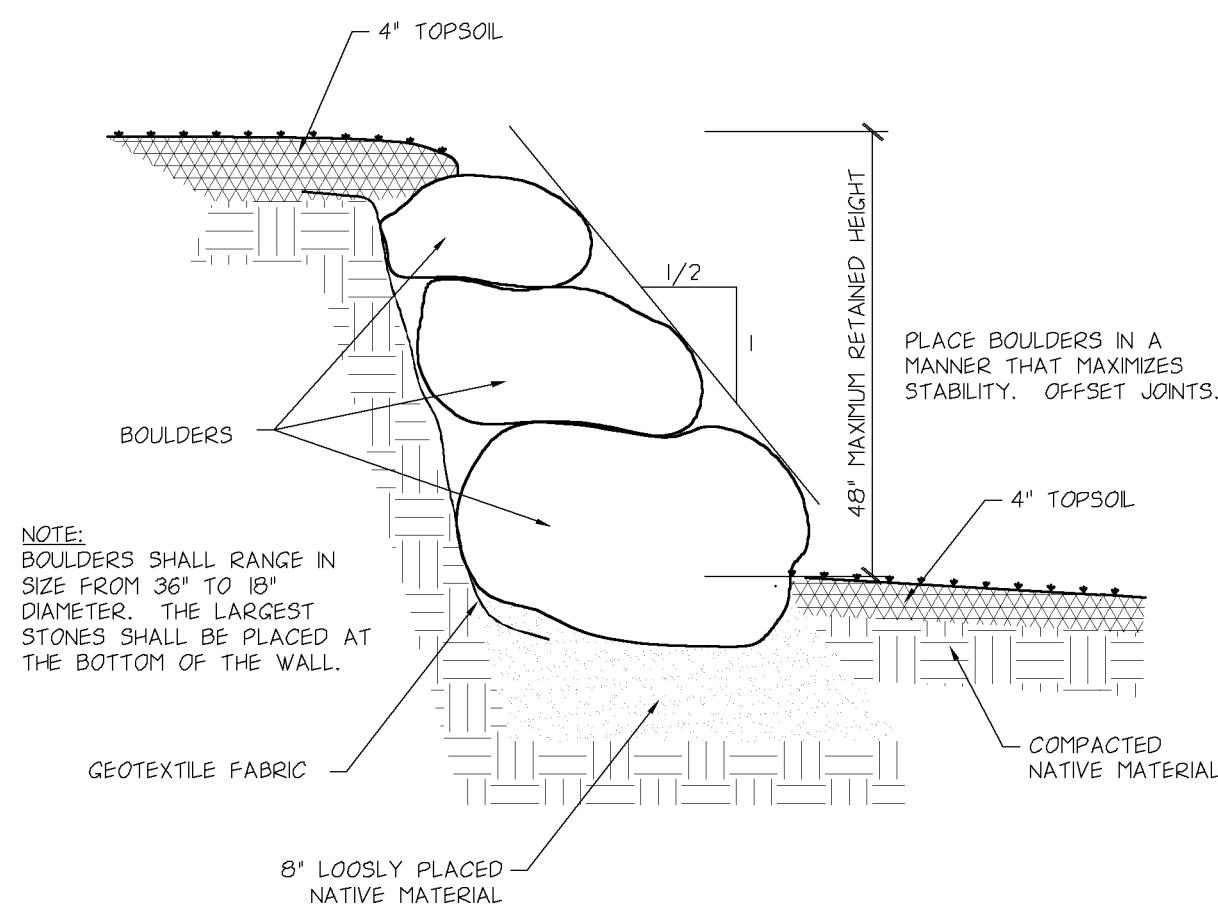
NO SCALE

**B612 CONCRETE CURB  
AND GUTTER**

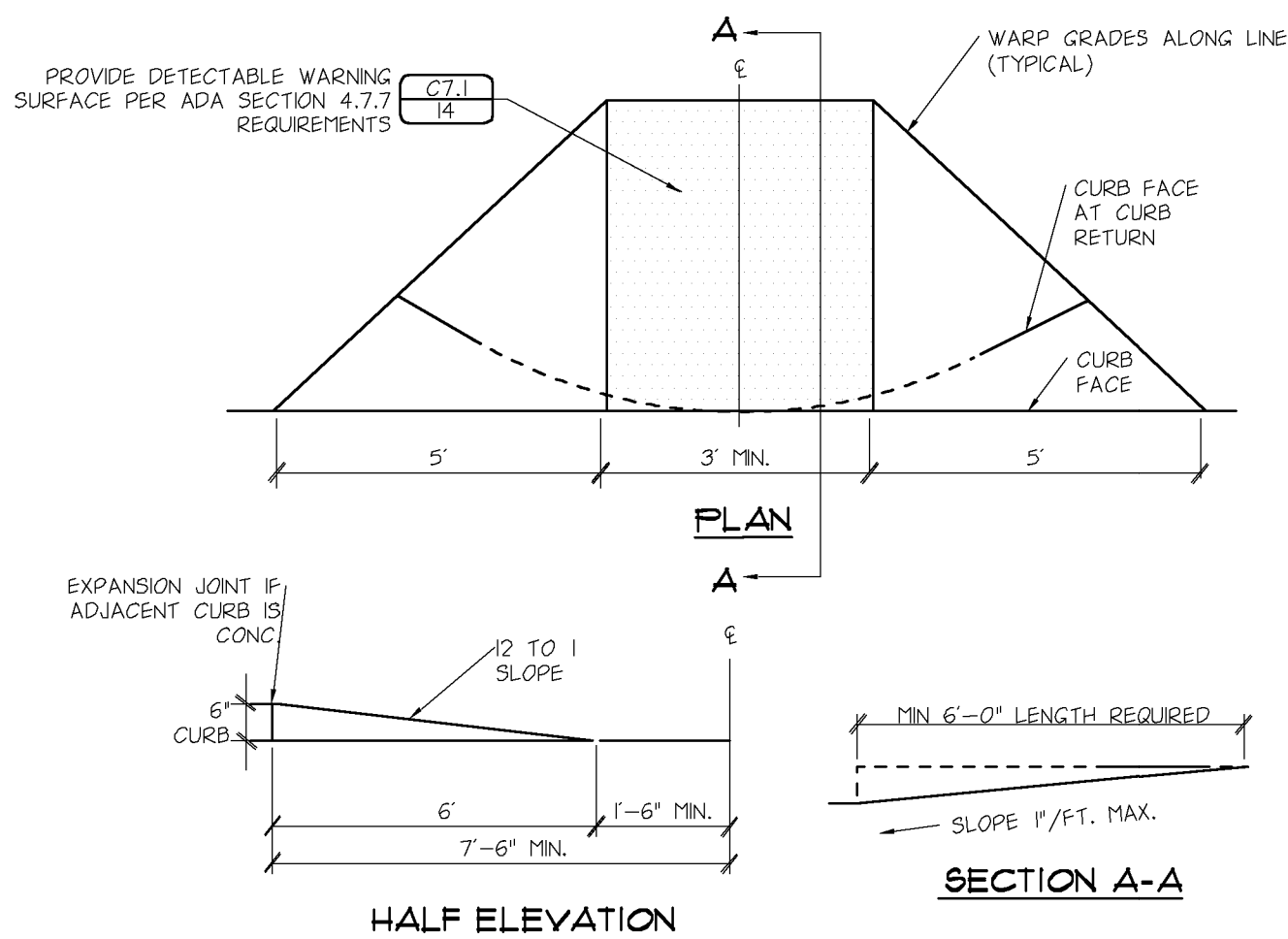
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**SILT FENCE**

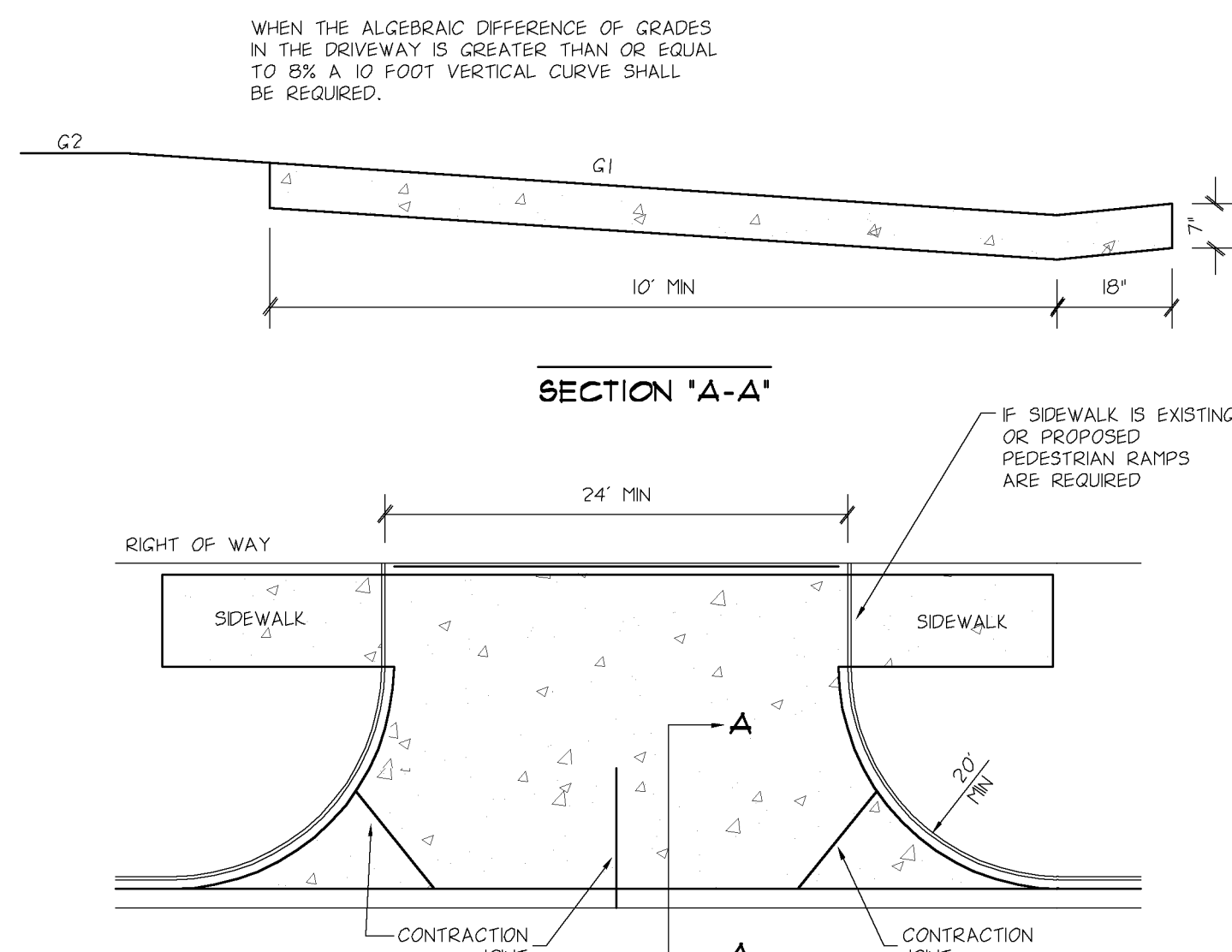
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**BOULDER RETAINING WALL**

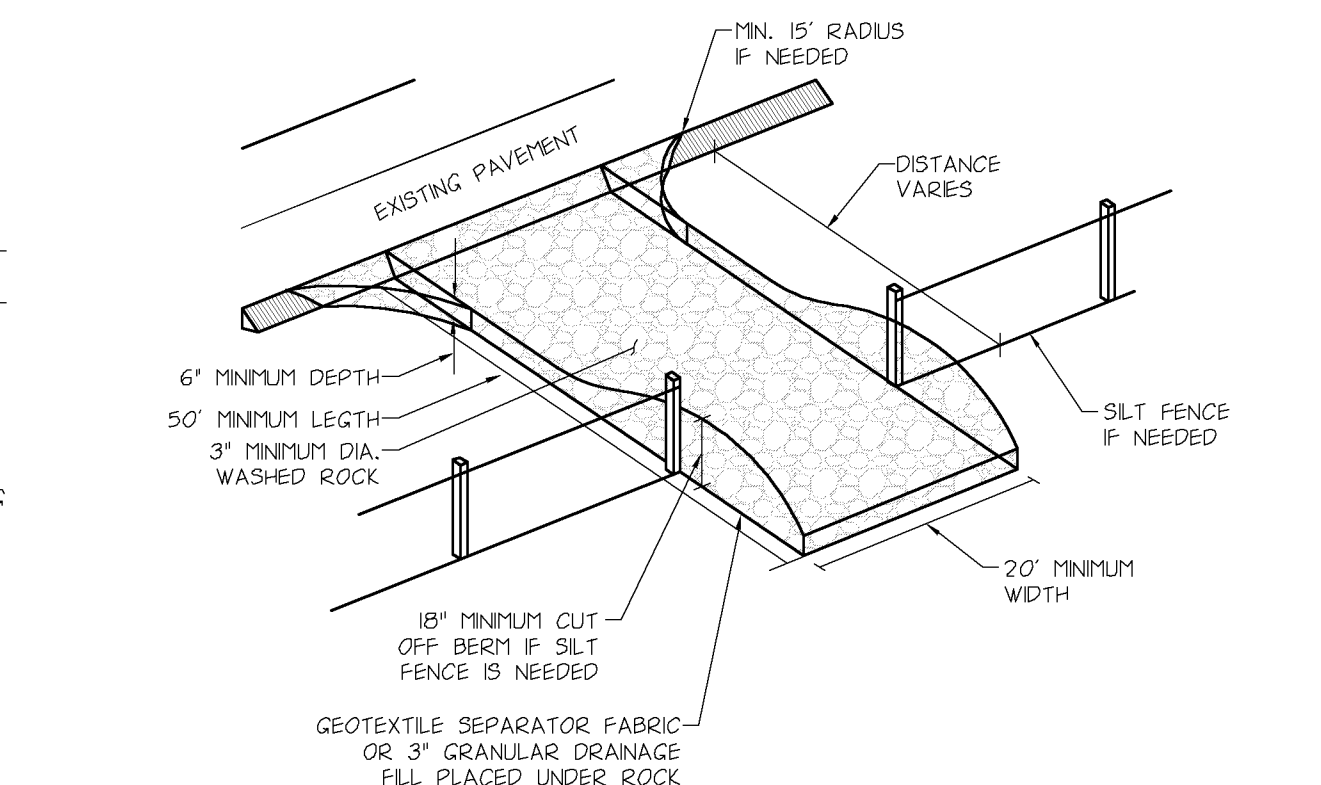
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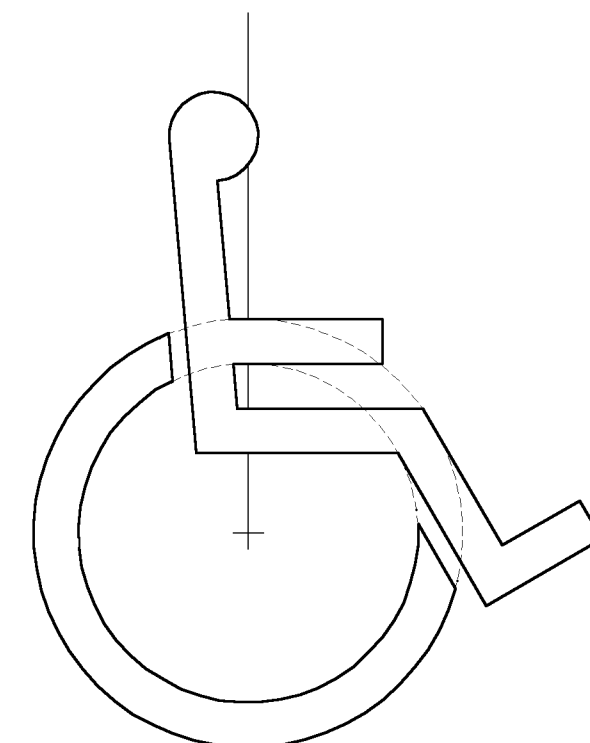
NO SCALE

**CONCRETE DRIVE APRON**

NO SCALE

**VEHICLE TRACKING PAD**

NO SCALE



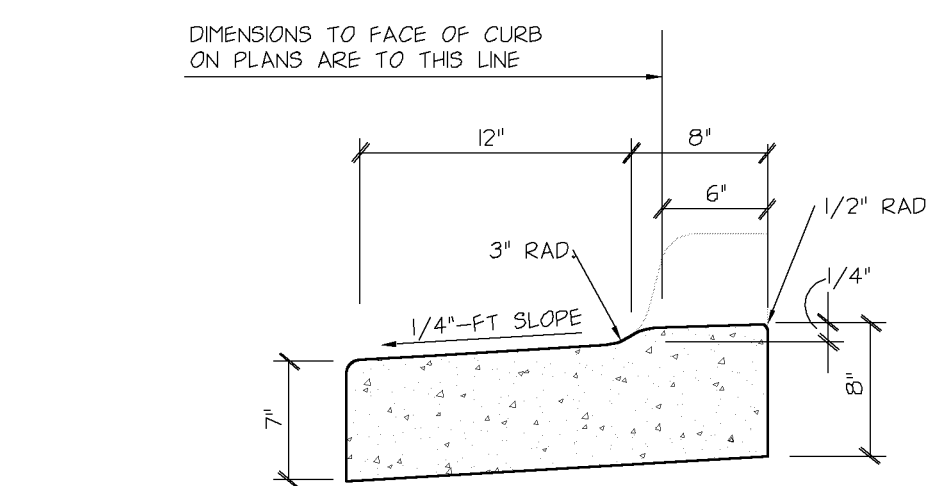
PROVIDE WHITE PAINTED SYMBOL AT EACH ACCESSIBLE STALL, CENTER IN  
STALL EACH WAY.

PROPORTIONAL LAYOUT SHALL CONFORM TO 28 CFR PART 36, APPENDIX A,  
4.30.7 FIG. 43(a).

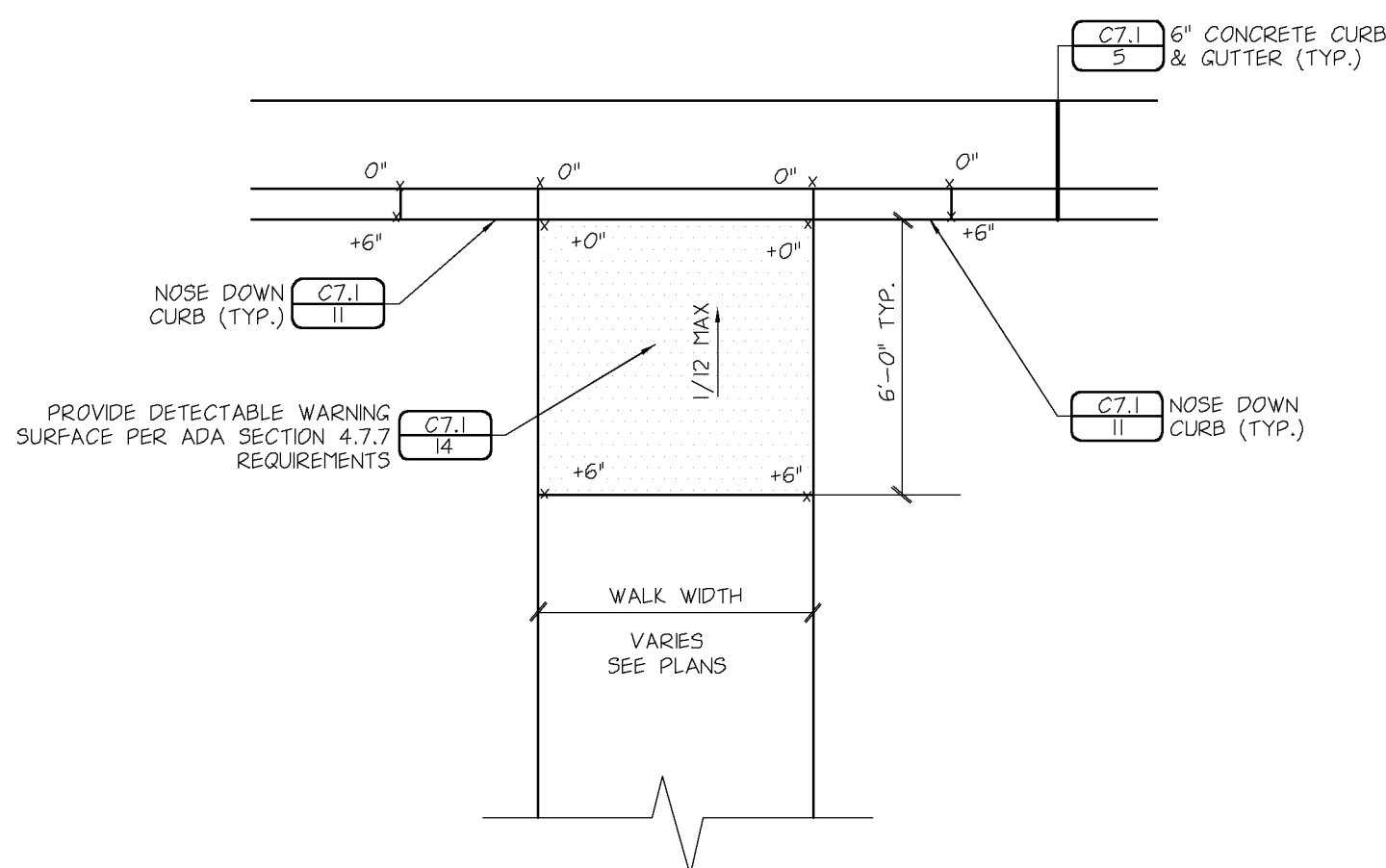
LINE WIDTH SHALL BE NOMINALLY 1/15 OF OVERALL HEIGHT

**INTERNATIONAL SYMBOL  
OF ACCESSIBILITY**

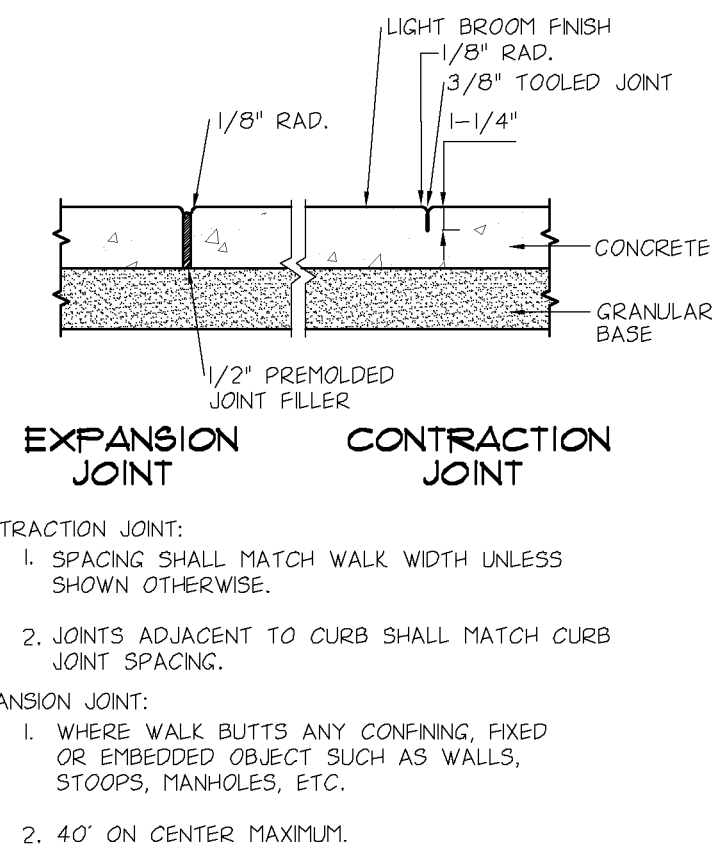
NO SCALE

**CONCRETE RIBBON CURB**

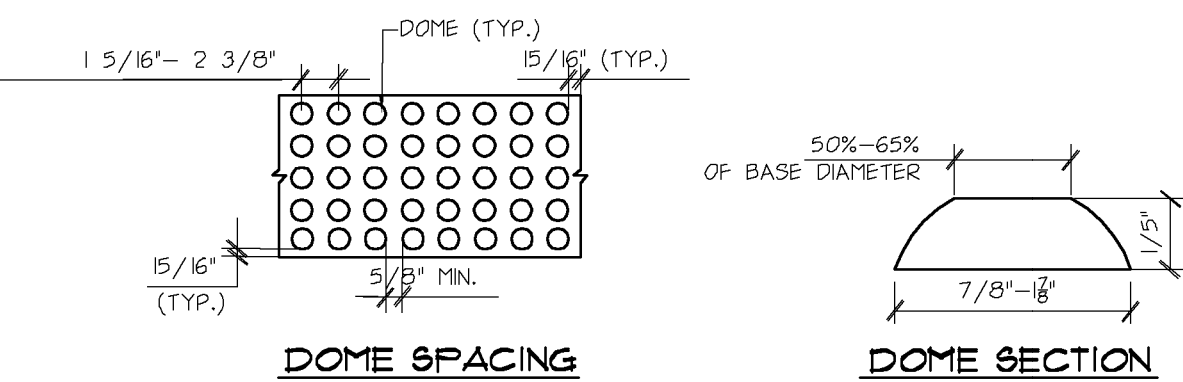
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**ACCESSIBLE CURB RAMP**

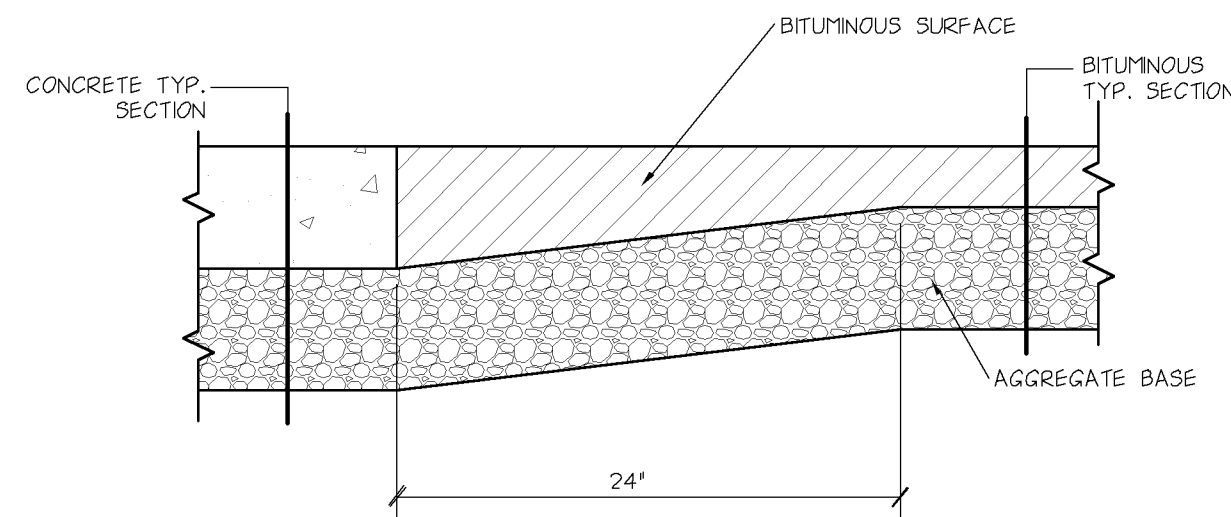
NO SCALE

**CONCRETE SIDEWALK AND SIDEWALK JOINTING**

NO SCALE

**DETECTABLE WARNINGS ADA 4.7.7**

NO SCALE

**THICKENED BITUMINOUS EDGE  
AND CONCRETE SURFACE**

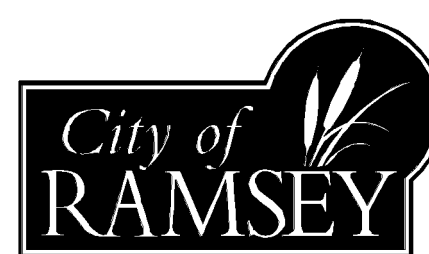
NO SCALE

DEVELOPER

FIRST PHOENIX GROUP, LLC

801 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL (612) 799-0877

MUNICIPALITY



PROJECT

**STONEY RIVER  
ADDITION  
RAMSEY, MN**

SHEET INDEX

| BSHT | TITLE                                           |
|------|-------------------------------------------------|
| C0.1 | CIVIL TITLE SHEET                               |
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| C4.1 | UTILITIES                                       |
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| C7.2 | CIVIL CONSTRUCTION DETAILS                      |
| C7.3 | CIVIL CONSTRUCTION DETAILS                      |
| L2.1 | LANDSCAPE                                       |
| L2.2 | LANDSCAPE                                       |

REVISION HISTORY

CONTACT ENGINEER FOR ANY PRIOR HISTORY

| DATE        | REVISION       | REVIEW |
|-------------|----------------|--------|
| 07 JUN 2011 | CITY SUBMITTAL | SES    |

PROJECT MANAGER REVIEW

DATE: 06/07/2011

CERTIFICATION

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CITY SUBMITTAL

JUNE 7, 2011

**LANDFORM**

From Site to Finish

105 South Fifth Avenue Tel: 612-252-9070  
Suite 513 Fax: 612-252-9077  
Minneapolis, MN 55401 Web: landform.net

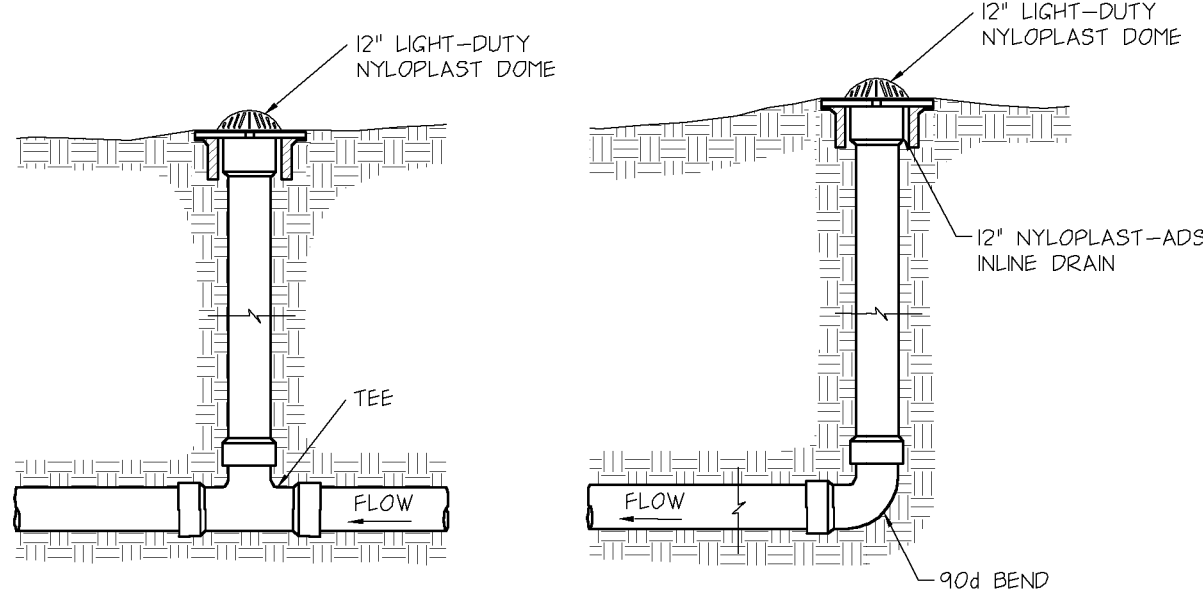
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PROJECT NO. FPG1001

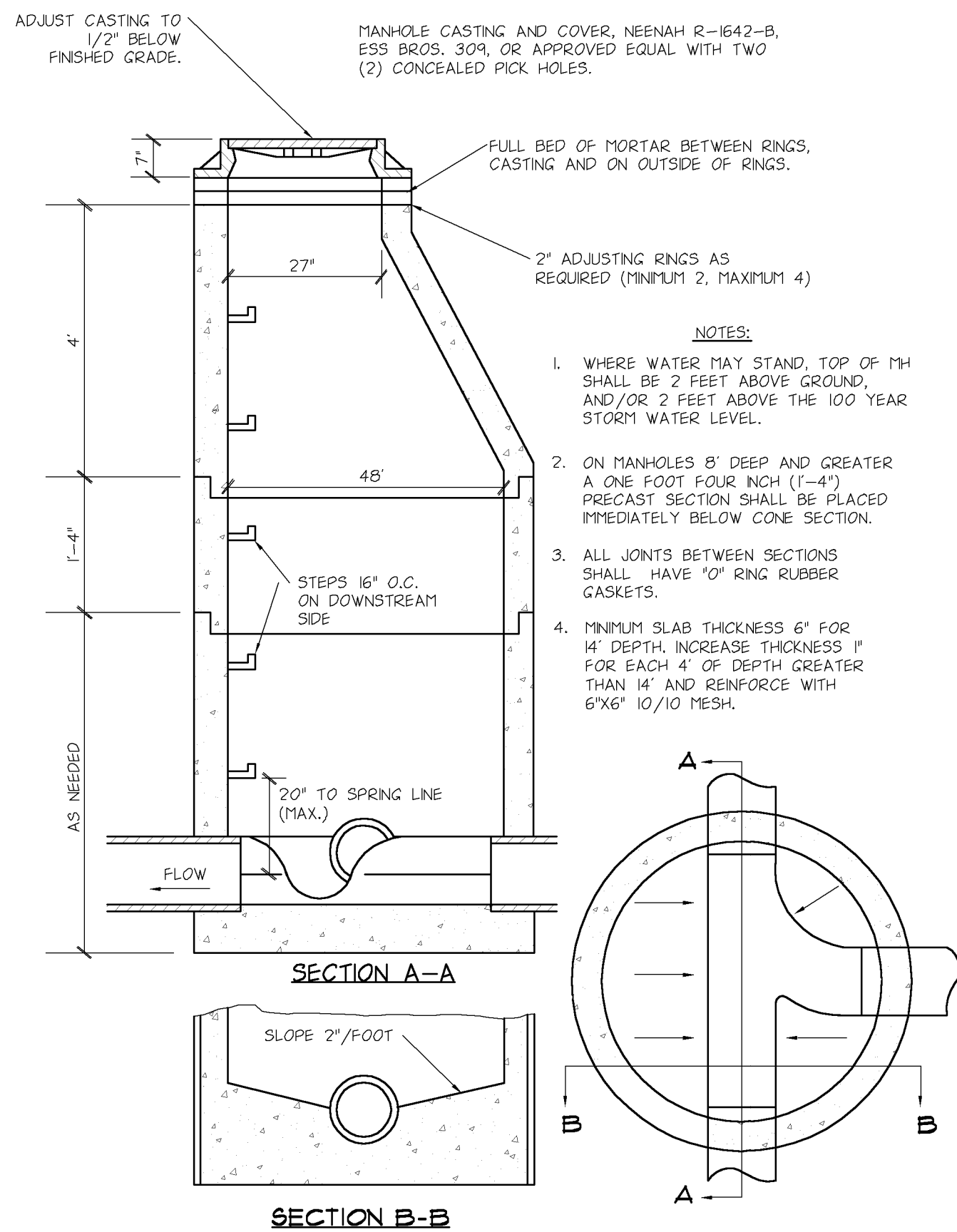
CIVIL CONSTRUCTION  
DETAILS**C7.1**

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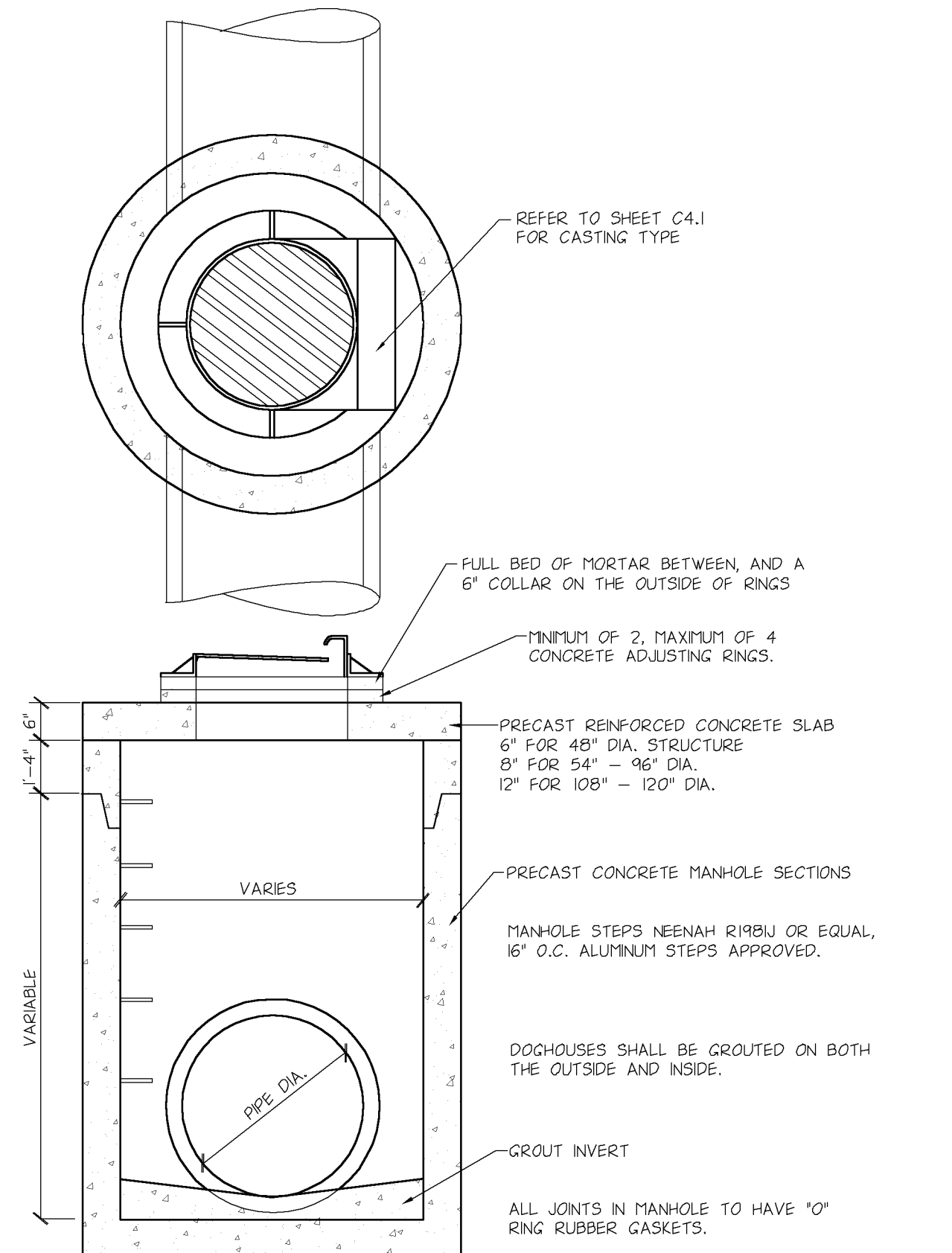




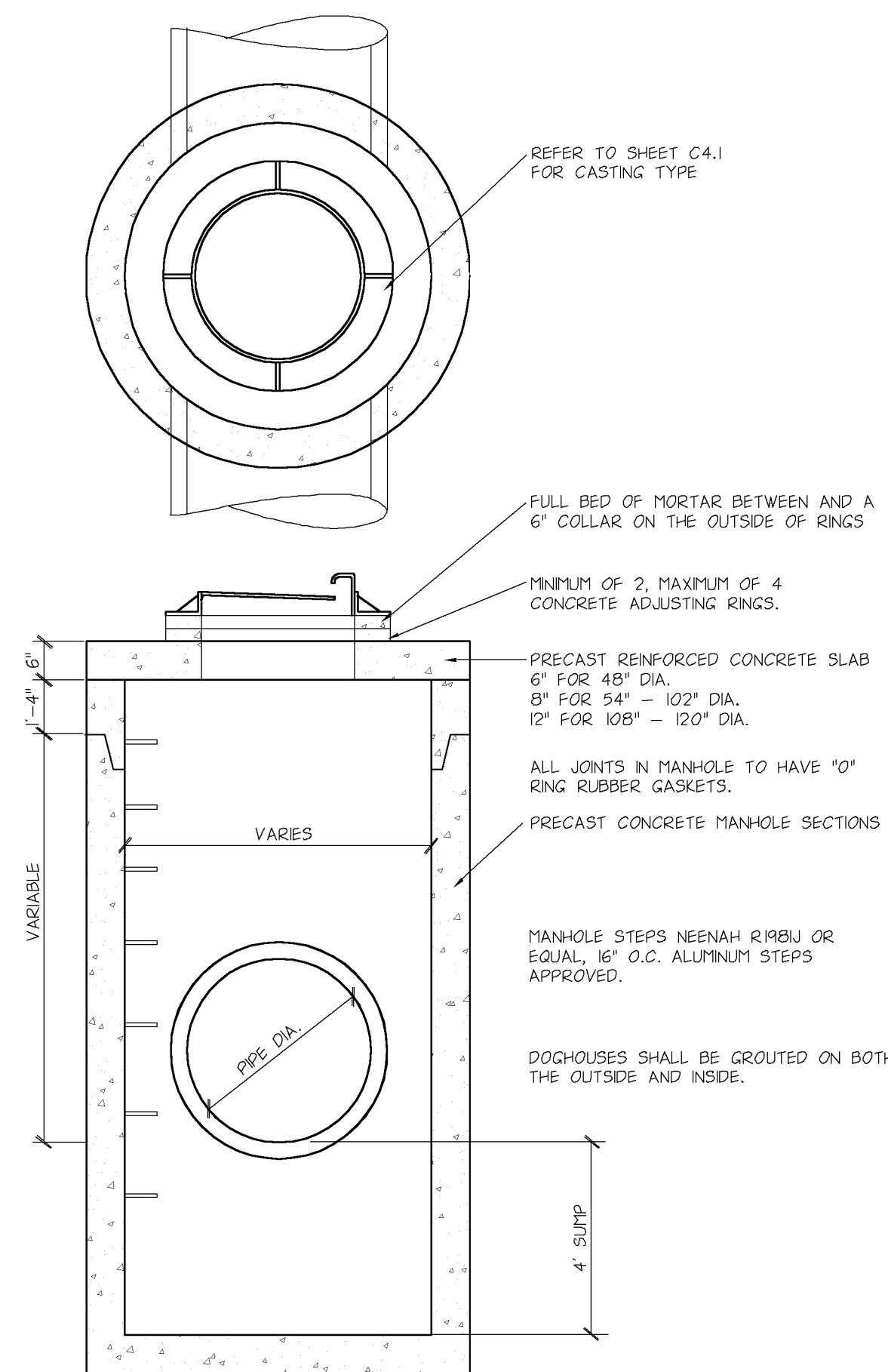
6 NYLOPLAST CATCH BASIN NO SCALE



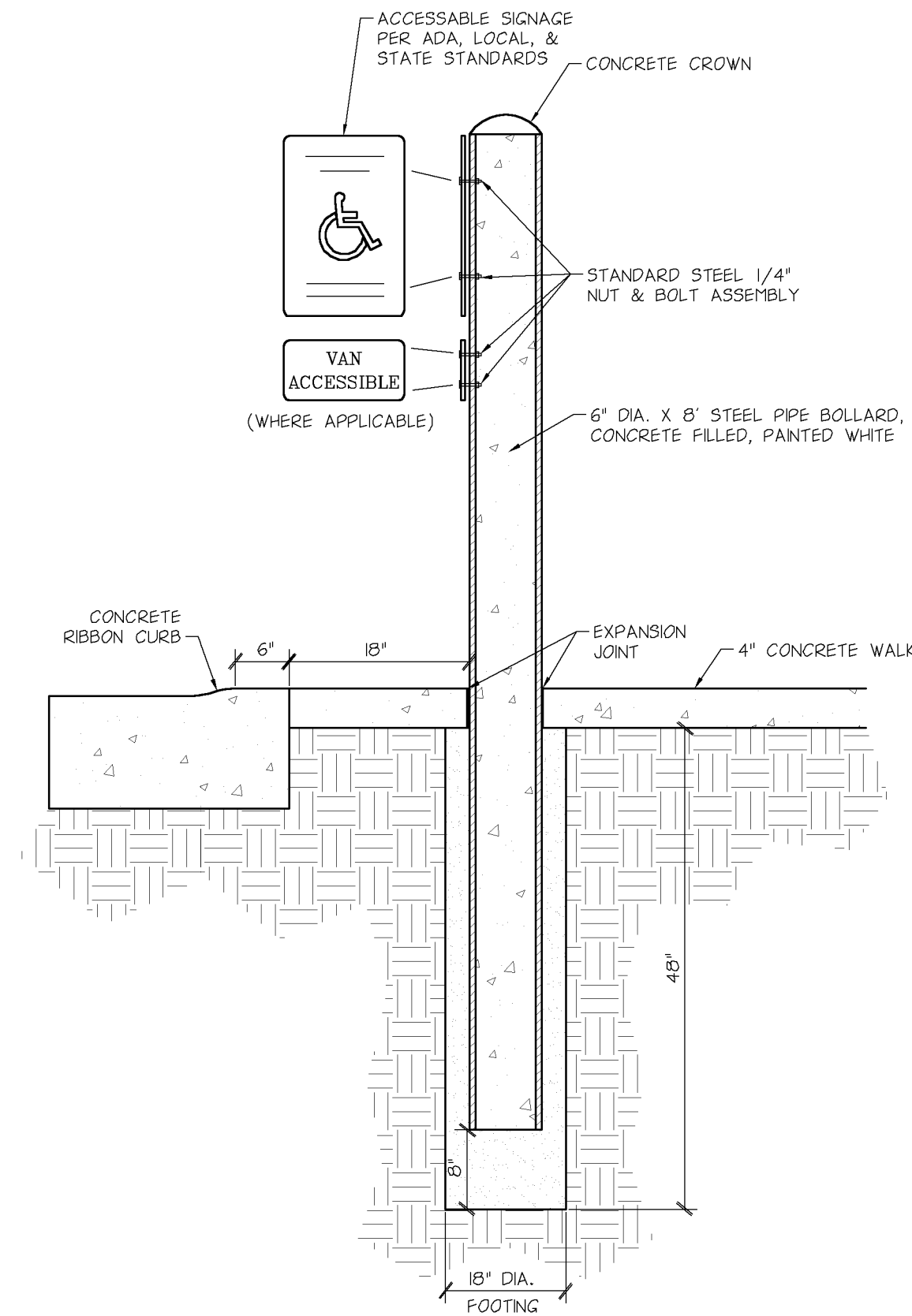
7 SANITARY SEWER MANHOLE NO SCALE



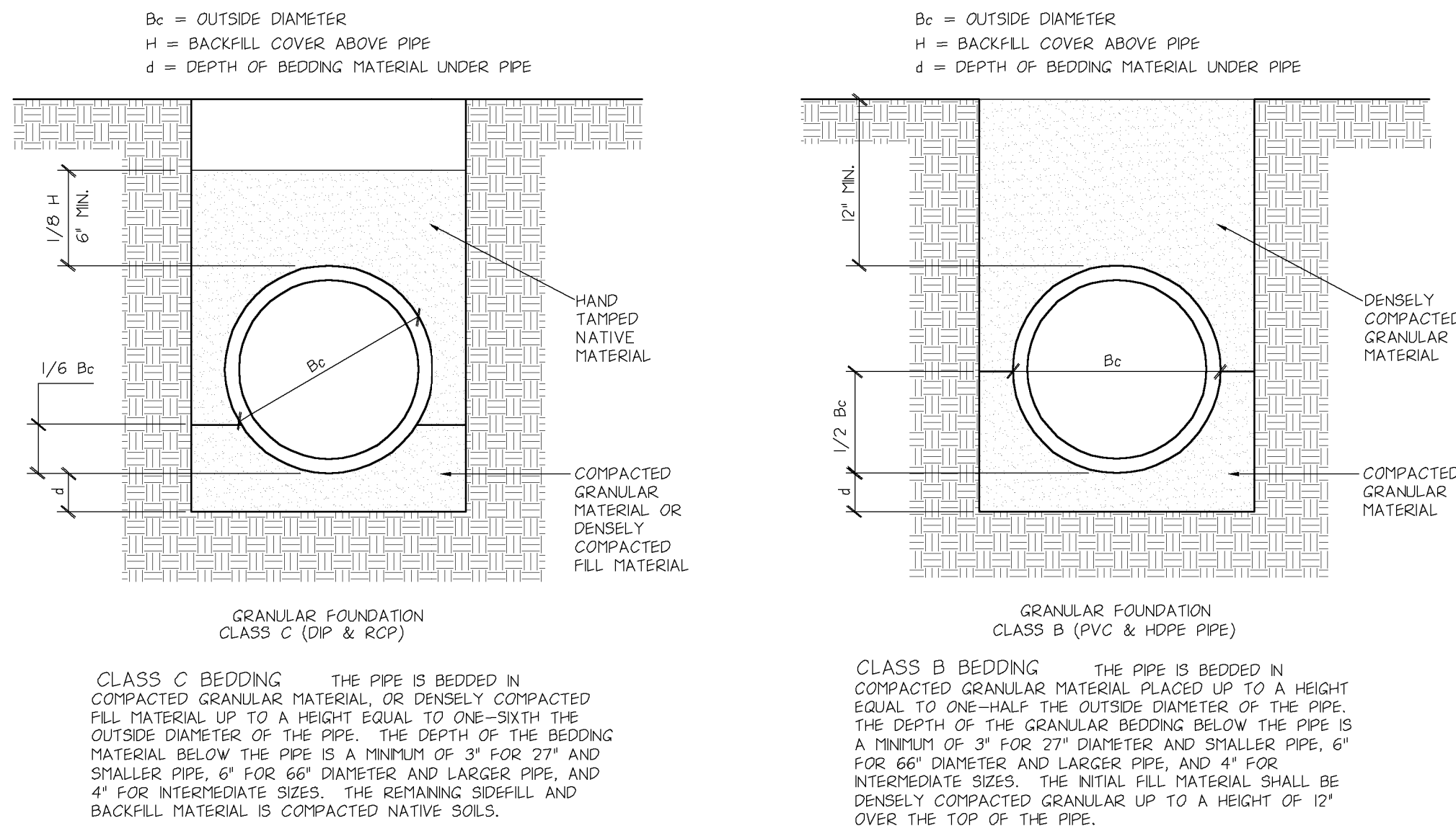
4 STORM SEWER CATCH BASIN MANHOLE NO SCALE



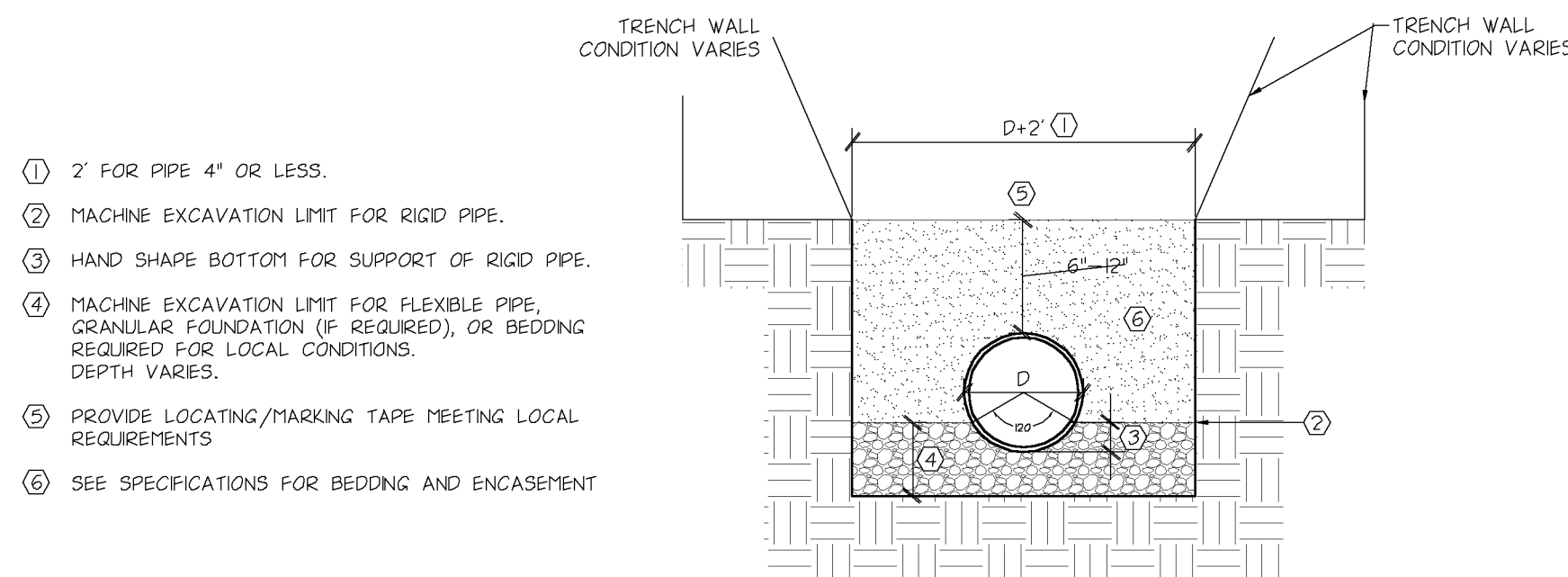
5 SUMP STORM SEWER MANHOLE NO SCALE



1 PIPE BOLLARD/ACCESSIBLE SIGN NO SCALE



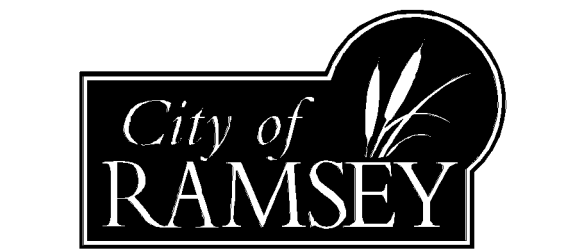
2 PIPE BEDDING NO SCALE



3 SITE UTILITY TRENCHING NO SCALE

DEVELOPER  
FIRST PHOENIX GROUP, LLC  
601 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL: (612) 799-9877

MUNICIPALITY



PROJECT  
STONEY RIVER  
ADDITION  
RAMSEY, MN

| SHEET INDEX |                                                 |
|-------------|-------------------------------------------------|
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| C1.1        | DEMOLITION                                      |
| C2.0        | OVERALL SITE PLAN                               |
| C2.1        | SITE PLAN-SE                                    |
| C2.2        | SITE PLAN-NW                                    |
| C3.1        | GRADING, DRAINAGE, PAYING, & EROSION CONTROL-SE |
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| C7.1        | CIVIL CONSTRUCTION DETAILS                      |
| C7.2        | CIVIL CONSTRUCTION DETAILS                      |
| C7.3        | CIVIL CONSTRUCTION DETAILS                      |
| L2.1        | LANDSCAPE                                       |
| L2.2        | LANDSCAPE                                       |

| REVISION HISTORY                       |                |        |
|----------------------------------------|----------------|--------|
| CONTACT ENGINEER FOR ANY PRIOR HISTORY |                |        |
| DATE                                   | REVISION       | REVIEW |
| 07 JUN 2011                            | CITY SUBMITTAL | SES    |

PROJECT MANAGER REVIEW

CERTIFICATION

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CITY SUBMITTAL  
JUNE 7, 2011

LANDFORM  
From Site to Finish

105 South Fifth Avenue Tel: 612-252-9070  
Suite 513 Fax: 612-252-9077  
Minneapolis, MN 55401 Web: landform.net

FILE NAME C702FPG01.DWG

PROJECT NO. FPG11001

CIVIL CONSTRUCTION  
DETAILS  
**C7.2**

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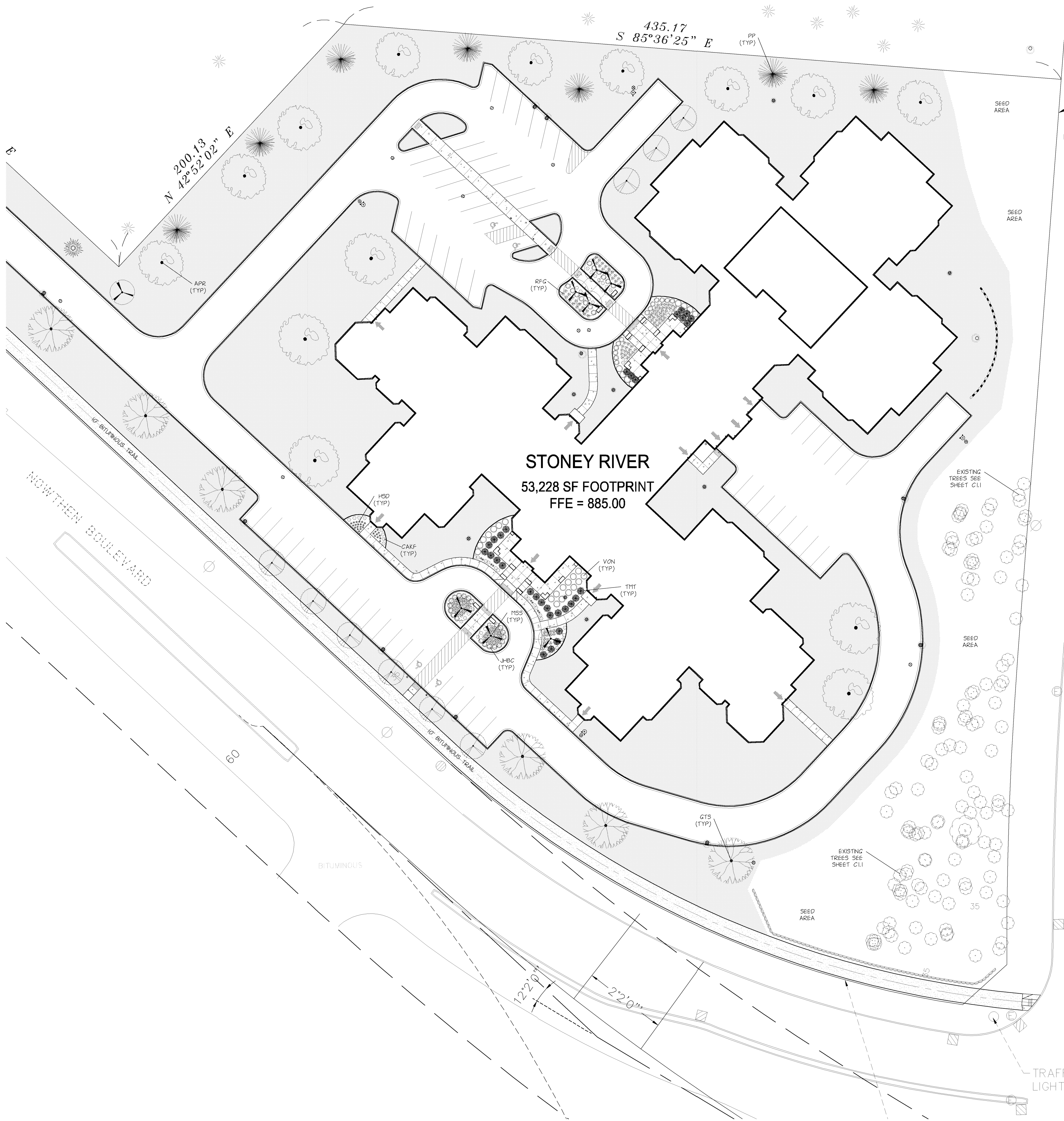




**CITY SUBMITTAL**  
JUNE 7, 2011



REFER TO SHEET L2.2



LANDSCAPE NOTES

| NAME              | KEY  | COUNT | COMMON NAME                  | SCIENTIFIC NAME                         | NATURE SIZE   | PLANTING SIZE | ROOT COND. |
|-------------------|------|-------|------------------------------|-----------------------------------------|---------------|---------------|------------|
| CONIFEROUS SHRUBS | JHBC | 46    | BLUE CHAMP JUNIPER           | JUNIPERUS HORIZONTALIS 'BLUE CHAMP'     | 20" x 4" W    | 24" SP.       | POT        |
| CONIFEROUS SHRUBS | TMT  | 31    | TAUNTON SPREADING YEW        | TAXUS MEDIA 'TAUNTON'                   | 4" H x 6" W   | 6" HT.        | POT        |
| CONIFEROUS TREES  | PP   | 7     | PONDEROSA PINE               | PNUS PONDEROSA                          | 60" H x 40" W | 6" HT.        | B&B        |
| CONIFEROUS TREES  | PM   | 5     | BLACK SPRUCE                 | PICEA MARIANA                           | 70" H x 30" W | 6" HT.        | B&B        |
| DECIDUOUS SHRUBS  | VON  | 27    | DWARF EUROPEAN CRANBERRYBUSH | VEURNUM OPIULUS 'NANUM'                 | 5" H x 5" W   | 2.0" CAL.     | B&B        |
| DECIDUOUS TREES   | MP   | 9     | PRAIRIEFIRE CRABAPPLE        | MALUS 'PRAIRIEFIRE'                     | 20" H x 20" W | 2.0" CAL.     | B&B        |
| DECIDUOUS TREES   | MSS  | 10    | SPRING SNOW CRABAPPLE        | MALUS 'SPRING SNOW'                     | 20" H x 15" W | 2.5" CAL.     | B&B        |
| DECIDUOUS TREES   | AFJ  | 5     | AUTUMN BLAZE MAPLE           | ACER x FREEMANI 'JEFFERSRED'            | 50" H x 40" W | 2.5" CAL.     | B&B        |
| DECIDUOUS TREES   | APR  | 9     | ROYAL RED MAPLE              | ACER PLATANOIDES 'ROYAL RED'            | 30" H x 35" W | 2.5" CAL.     | B&B        |
| DECIDUOUS TREES   | GTS  | 9     | SHADEMASTER HONEYLOCUST      | GLADISTIA TRIACANTHOS 'SHADEMASTER'     | 50" H x 35" W | 2.5" CAL.     | B&B        |
| GRASSES           | CAKF | 51    | FEATHER REED GRASS           | CALAMAGROSTIS ACUTIFOLIA 'CARL FORSTER' | 5" H x 2" W   | 1 CAL.        | POT        |
| PERENNIALS        | RHC  | 60    | BLACK EYED SUSAN             | RUBRICOLA FULGIDA 'GOLDSTROM'           | 30" H x 22" W | 1 CAL.        | POT        |
| PERENNIALS        | HSD  | 36    | STELLA D'ORO DAYLILY         | HEPEROCALLIS 'STELLA D'ORO'             | 18" x 15" W   | 1 CAL.        | POT        |

SOD

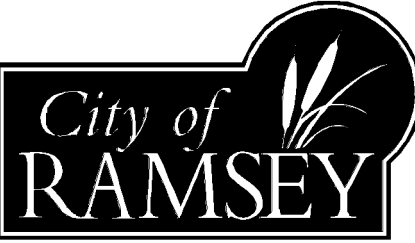
LANDSCAPE NOTES

- CONTACT UTILITY SERVICE PROVIDERS FOR FIELD LOCATION OF SERVICES 72 HOURS PRIOR TO BEGINNING.
- COORDINATE INSTALLATION WITH CONTRACTORS PERFORMING RELATED WORK.
- PLANT MATERIAL SHALL CONFORM TO THE AMERICAN ASSOCIATION OF NURSERYMEN STANDARDS AND BE OF HARDY STOCK, FREE FROM DISEASE, INFESTATION, DAMAGE, AND DISFIGURATION. FOR DISCREPANCY BETWEEN THE NUMBER OF PLANTS ON THE SCHEDULE AND THE NUMBER SHOWN ON THE DRAWING, THE DRAWING SHALL GOVERN.
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DEVELOPER

FIRST PHOENIX GROUP, LLC  
601 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL (612) 799-0877

MUNICIPALITY



PROJECT

STONEY RIVER  
ADDITION  
RAMSEY, MN

SHEET INDEX

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| C7.3  | CIVIL CONSTRUCTION DETAILS                      |
| L2.1  | LANDSCAPE                                       |
| L2.2  | LANDSCAPE                                       |

REVISION HISTORY

| DATE        | REVISION       | REVIEW |
|-------------|----------------|--------|
| 07 JUN 2011 | CITY SUBMITTAL | SES    |

PROJECT MANAGER REVIEW

|        |                 |
|--------|-----------------|
| BY ELM | DATE 08.07.2011 |
|--------|-----------------|

CERTIFICATION

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CITY SUBMITTAL  
JUNE 7, 2011

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105 South Fifth Avenue Tel: 612-252-9070  
Suite 513 Fax: 612-252-9077  
Minneapolis, MN 55401 Web: landform.net

FILE NAME L201FPG01.DWG  
PROJECT NO. FPG11001

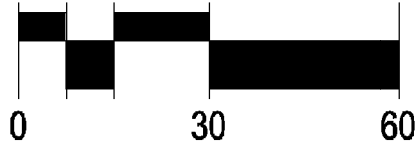
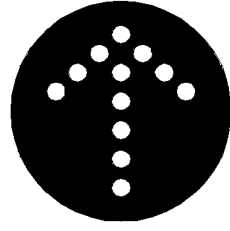
LANDSCAPE - SE

L2.1

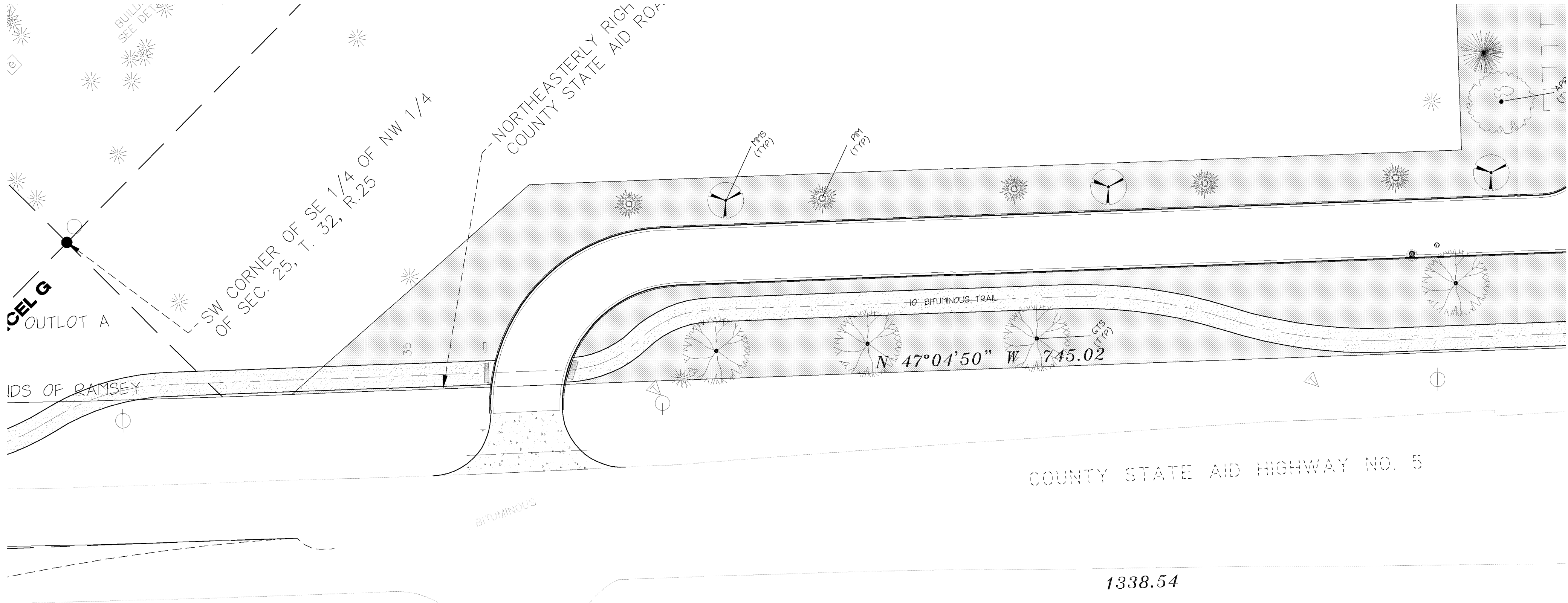
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REFER TO SHEET L2.1

#### LANDSCAPE NOTES

| NAME              | KEY | COUNT | COMMON NAME                  | SCIENTIFIC NAME                         | MATURE SIZE | PLANTING SIZE | ROOT COND. |
|-------------------|-----|-------|------------------------------|-----------------------------------------|-------------|---------------|------------|
| CONIFEROUS SHRUBS | JHC | 46    | BLUE CHIP JUNIPER            | JUNIPERUS HORIZONTALIS 'BLUE CHIP'      | 12'H x 4'W  | 24" SP.       | POT        |
| CONIFEROUS SHRUBS | THT | 31    | TAUNTON SPREADING YEW        | TAXUS X MEDIA 'TAUNTON'                 | 4'H x 6'W   | 6" HT.        | POT        |
| CONIFEROUS TREES  | PP  | 7     | PONDEROSA PINE               | PINUS PONDEROSA                         | 60'H x 40'W | 6" HT.        | B&B        |
| CONIFEROUS TREES  | PM  | 5     | BLACK SPRUCE                 | PICEA MARIANA                           | 70'H x 30'W | 6" HT.        | B&B        |
| DECIDUOUS SHRUBS  | VON | 27    | DWARF EUROPEAN CRANBERRYBUSH | VEURNAUM OPULIS 'NAHUM'                 | 5'H x 5'W   | 2.0" CAL.     | B&B        |
| DECIDUOUS TREES   | MP  | 4     | PEARREFIRE CRABAPPLE         | MALUS 'PEARREFIRE'                      | 20'H x 20'W | 2.0" CAL.     | B&B        |
| DECIDUOUS TREES   | MSS | 10    | SPRING SNOW CRABAPPLE        | MALUS 'SPRING SNOW'                     | 20'H x 15'W | 2.5" CAL.     | B&B        |
| DECIDUOUS TREES   | AUJ | 5     | AUTUMN BLAZE MAPLE           | ACER X FREEMANI 'JEFFERSON'             | 50'H x 40'W | 2.5" CAL.     | B&B        |
| DECIDUOUS TREES   | APR | 4     | ROYAL RED MAPLE              | ACER PLATANOIDES 'ROYAL RED'            | 30'H x 35'W | 2.5" CAL.     | B&B        |
| DECIDUOUS TREES   | QTS | 4     | SHADENASTY HONEYLOCUST       | GLADSTON TRACANTHOS 'SHADENASTY'        | 50'H x 35'W | 2.5" CAL.     | B&B        |
| GRASSES           | CNE | 51    | FEATHER REED GRASS           | CALAMAGROSTIS ACUTIFOLIA 'CARL FORSTER' | 3'H x 2'W   | 1 CAL.        | POT        |
| PERENNIALS        | RFG | 160   | BLACK EYED SUSAN             | RUDBECKIA FULGIDA 'GOLDSTREET'          | 30'H x 22"W | 1 CAL.        | POT        |
| PERENNIALS        | HSD | 36    | STELLA D'ORO DAYLILY         | HEPEROCALLIS 'STELLA D'ORO'             | 15" x 15"W  | 1 CAL.        | POT        |

SOD

#### LANDSCAPE NOTES

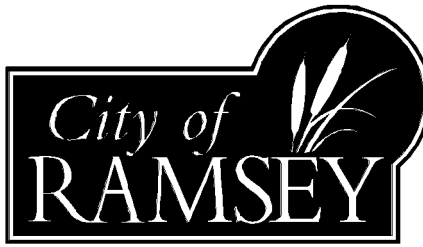
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#### DEVELOPER

### FIRST PHOENIX GROUP, LLC

601 CARSLON PARKWAY  
SUITE 1050  
MINNEAPOLIS, MN 55305  
TEL: (612) 799-9877

#### MUNICIPALITY



#### PROJECT

## STONEY RIVER ADDITION RAMSEY, MN

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| C7.3  | CIVIL CONSTRUCTION DETAILS                      |
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| L2.2  | LANDSCAPE                                       |

#### REVISION HISTORY

CONTACT ENGINEER FOR ANY PRIOR HISTORY

| DATE        | REVISION       | REVIEW |
|-------------|----------------|--------|
| 07 JUN 2011 | CITY SUBMITTAL | SES    |

#### PROJECT MANAGER REVIEW

BY: E.M. DATE: 06/07/2011

#### CERTIFICATION

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JUNE 7, 2011

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From Site to Finish

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Suite 513 Fax: 612-252-9077  
Minneapolis, MN 55401 Web: landform.net

FILE NAME L202FPG01.DWG

PROJECT NO. FPG11001

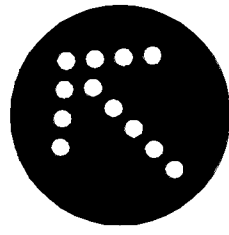
#### LANDSCAPE - NW

**L2.2**

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0 30 60

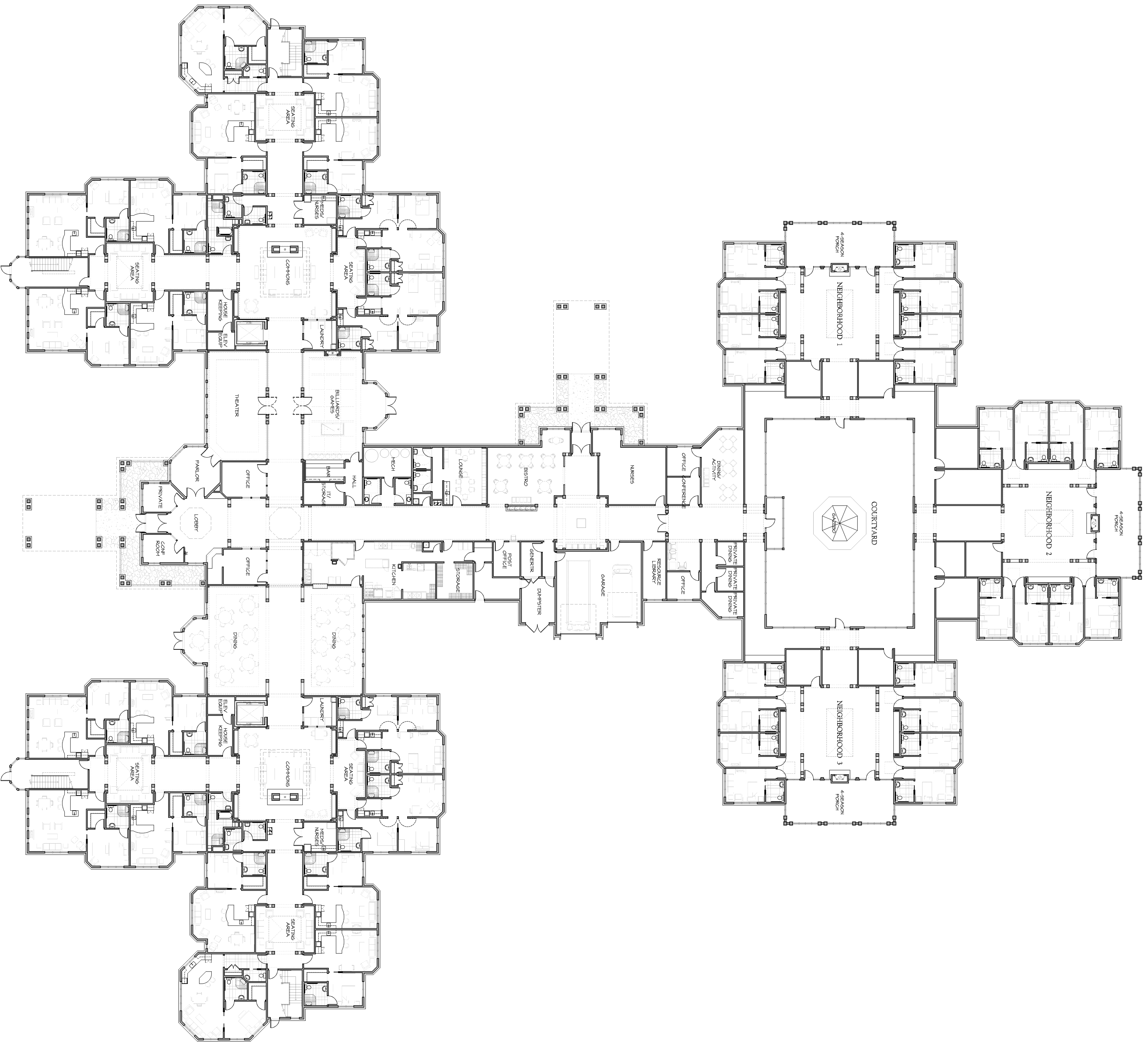


SOUTH ELEVATION

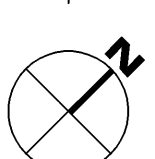
FIRST PHOENIX - MN, LLC



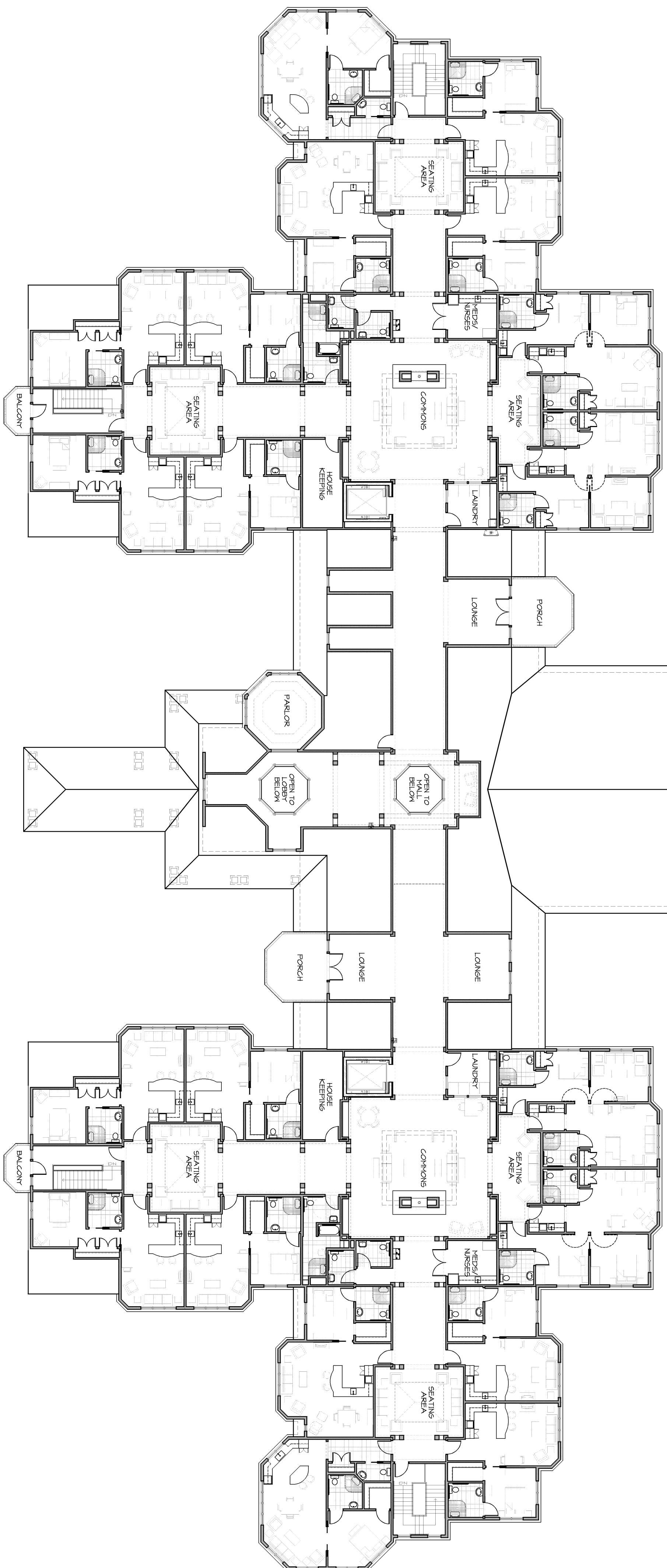
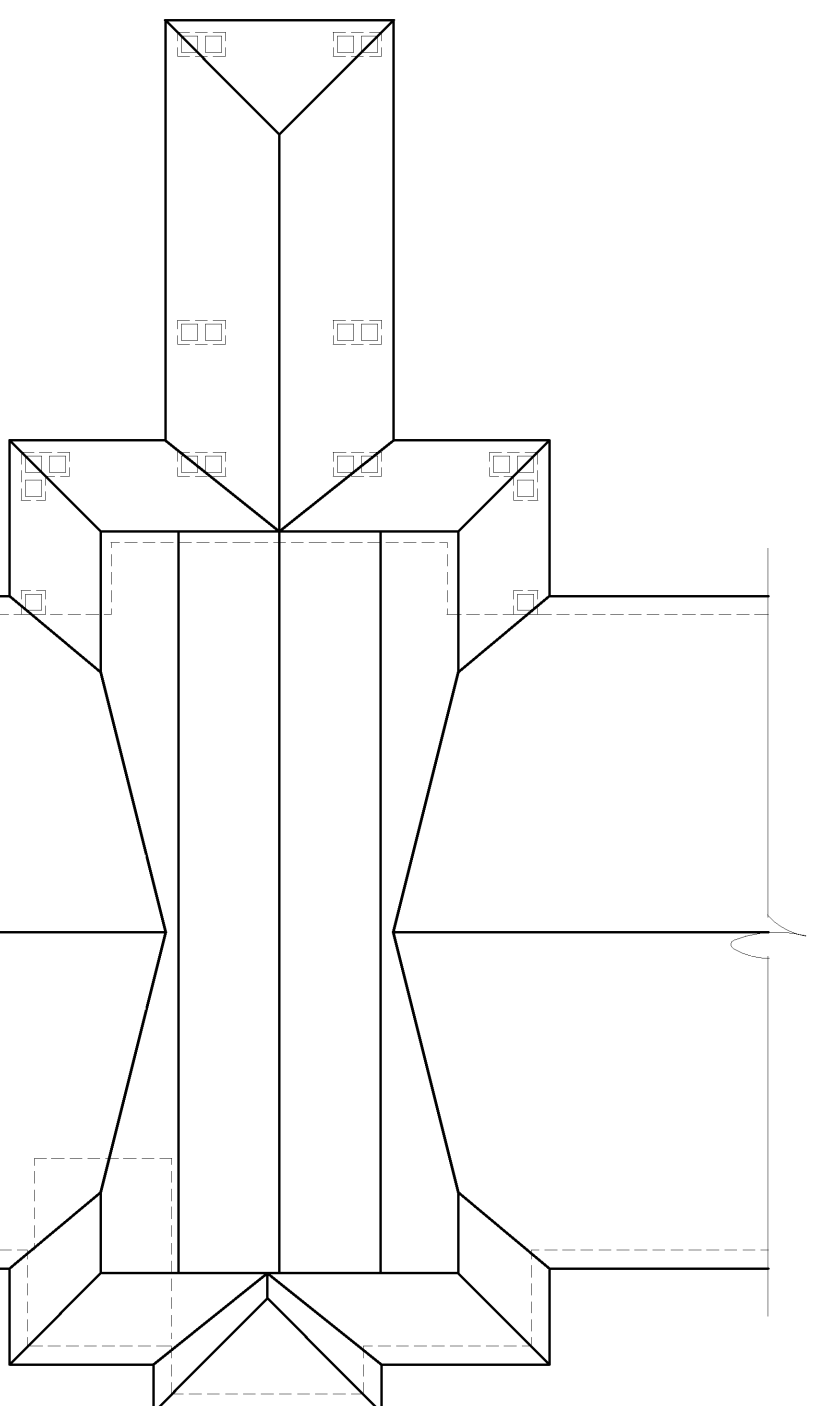




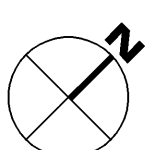
# PROPOSED MAIN FLOOR PLAN







PROPOSED SECOND FLOOR PLAN  
1/16" = 1'-0"



## Tim Gladhill

---

**From:** David Kieffer <dkieffer@stoneyriverweb.com>  
**Sent:** Wednesday, July 11, 2012 4:12 PM  
**To:** Tim Gladhill  
**Cc:** 'Scott Landsman'  
**Subject:** Development Fees

Good afternoon Tim:

Thank you for your time today. The call was very productive.

As we mentioned, First Phoenix is looking to close on financing for the Lord of Life land purchase on or before August 8th and construction financing shortly thereafter.

We are placing a formal request to pay city development fees upon issuance of the Permit versus the Plat. Please let me know your thoughts and if additional information is needed on your end.

Regards,

*David*

David L. Kieffer  
Managing Director-MN  
First Phoenix Group, LLC  
601 Carlson Parkway, Suite 1050  
Minneapolis, MN 55305

952.449.5208 Direct  
612.759.0877 Cell

[www.stoneyriverweb.com](http://www.stoneyriverweb.com)

## Tim Gladhill

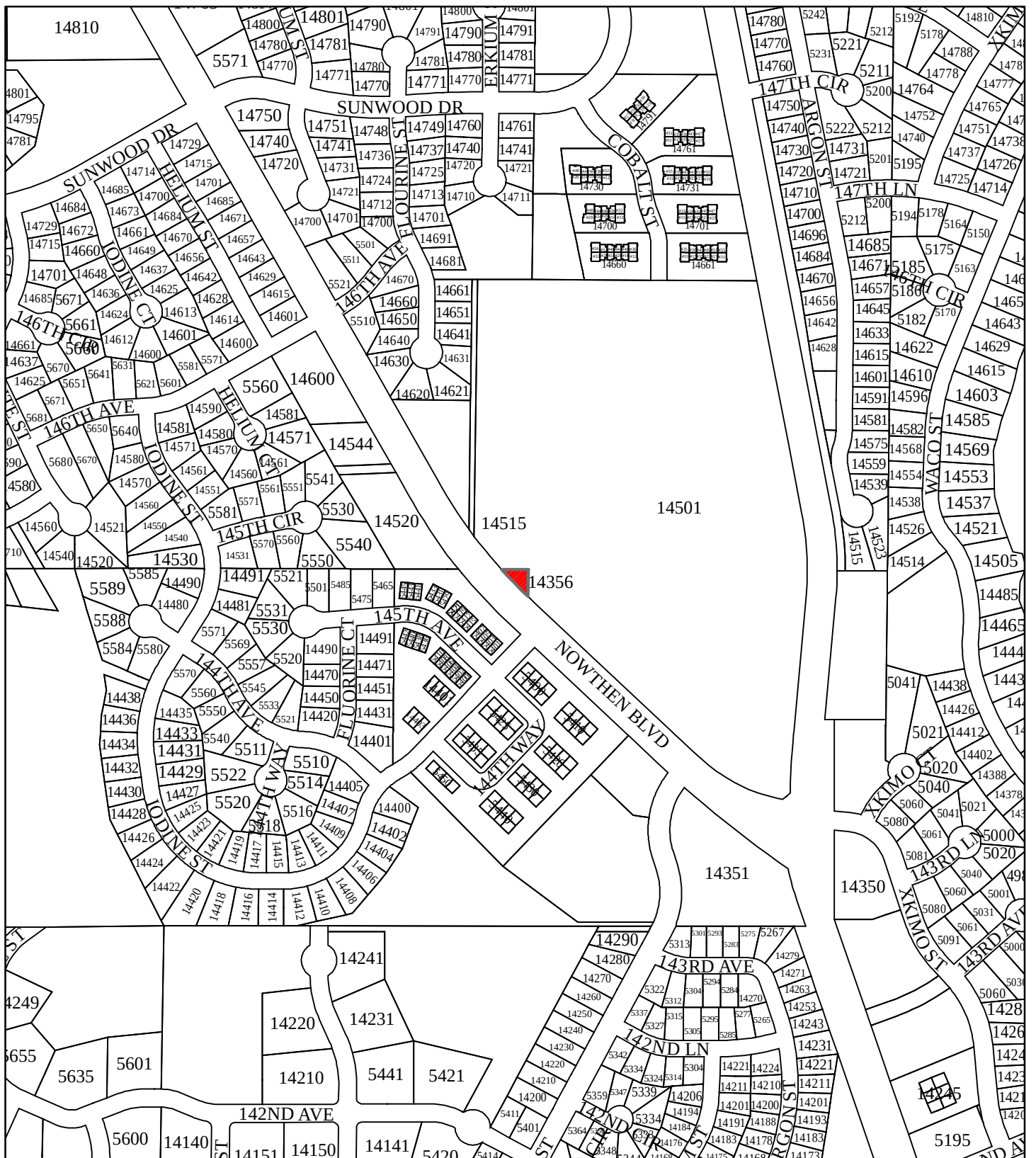
---

**From:** Scott Landsman <slandsman@hbklaw.com>  
**Sent:** Monday, July 16, 2012 1:51 PM  
**To:** Tim Gladhill  
**Cc:** dkieffer@stoneyriverweb.com  
**Subject:** request to remove/release property from DA

Tim – the DA does not impact the lot that my client will be purchasing. However, we will be obtaining easements over the other lot that is impacted by the DA. As such, it would be best if it is removed/released from the property records. This is a formal request to have that DA removed/released. Please let me know if you need anything else. Thanks.

**Scott B. Landsman** | Attorney | Hoff, Barry & Kozar, P.A.  
775 Prairie Center Drive, Suite 160 | Eden Prairie, Minnesota 55344  
direct: 952.746.2709 | main: 952.941.9220 | toll-free: 800.989.9220  
fax: 952.941.7968 | web: [www.hbklaw.com](http://www.hbklaw.com)  
twitter: [www.twitter.com/HBKLaw](http://www.twitter.com/HBKLaw)  
facebook: [www.facebook.com/HBKLaw](http://www.facebook.com/HBKLaw)

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If you have received this message in error, please contact the sender and delete the original message immediately. Thank you.



## Outlot A, THE PONDS

### Legend

-  Site
-  Parcels



0 625 1,250 Feet



**Meeting Date:** 07/24/2012**By:** Chris Anderson, Community Development

---

**Information****Title:**

Consider Approval of Five (5) Year Curbside Recycling Contract with ACE Solid Waste, Inc.

**Background:**

State Statute (Chapter 115A Waste Management) requires that residents, including both single family and multifamily residences, have the opportunity to recycle, which means having access to either a recycling drop-off center or curbside collection of recyclables. Additionally, the Anoka County Board of Commissioners annually establishes recycling goals for each municipality, which is typically the equivalent of recycling 175 pounds per person. The County allocates SCORE (Select Committee on Recycling and the Environment) funding to the municipalities to assist them in meeting their tonnage goal. Each municipality must enter into a recycling agreement with the County, which specifies certain program requirements, to be eligible to receive this funding. The main components of that agreement include:

- Ensuring that each household (including multi-tenant units) has the opportunity to recycle at least four broad types of materials, such as paper, glass, plastic, and metal.
- The recycling program must be operated in compliance with all applicable federal, state and local laws, ordinances and regulations.
- The City must implement a public information program that contains at least the following components:
  - o One promotion to be mailed to each household focused exclusively on the City's recycling program;
  - o One promotion advertising recycling opportunities available for residents in the City's newsletter or local paper;
  - o Two community presentations are to be given on recycling.
- The City, on an ongoing basis, must identify new residents and provide detailed information on the recycling opportunities available to these residents.
  - The City must submit semiannual reports to the County detailing the quantity of materials recycled through curbside collection, recycling events etc.
  - The City must submit semiannual reports to the County detailing all expenditures and revenues associated with recycling activities.

Ramsey has historically satisfied the State requirement with a contract for curbside collection of residentially generated recyclables. The City's current contract for residential curbside recycling services with ACE Solid Waste, Inc., is set to expire on December 31, 2012.

At the May 8, 2012 City Council Work Session, the City Council discussed various options with regard to residential recycling services, including negotiating a new contract with ACE Solid Waste, Inc., drafting a Request for Proposals for residential recycling services for City Council consideration, or shifting to an open hauling system. Ultimately, Staff was directed to negotiate a new residential curbside recycling services contract with ACE Solid Waste and bring it back for consideration by the City Council.

**Observations:**

Ramsey has worked hard over the last decade to improve its recycling program and under the current recycling contract (dating back to 2006), Ramsey has met its annual tonnage goal each year, has been recognized by the Anoka County Board of Commissioners as a Rethink Recycling Champion twice (2007 & 2008, which recognizes the efforts of a community that recycled the highest total pounds per person per year) and in 2006 was recognized as the most improved recycling program in Anoka County. These accomplishments certainly reflect the recycling efforts of the residents but also the quality service that ACE Solid Waste has provided.

The proposed contract is for five (5) years, beginning January 1, 2013 and running through December 31, 2017. The monthly rate per household will remain at \$2.95 throughout the duration of the contract, which is billed quarterly through the City's utility billing process (line item total of \$8.85 every three [3] months). The proposed contract also includes language for renewing the contract at the City's option (subject to any mutually agreed contract amendments between ACE Solid Waste and the City).

**Recommendation:**

City Staff recommends approving the proposed five (5) year residential curbside recycling services with ACE Solid Waste, Inc.

**Funding Source:**

Funding for Ramsey's recycling program is provided by the state through the Select Committee on Recycling and the Environment (SCORE). The state distributes the SCORE funding to each county and each county then allocates those monies in a way they believe will best address waste reduction, reuse and recycling. In Anoka County, each municipality receives a base of \$10,000 plus \$5.00 per household. In 2012, Ramsey's allocation of SCORE monies is \$50,165.00.

Ramsey uses the SCORE dollars to cover expenses associated with the spring and fall recycling events, to promote waste reduction and recycling in the community, for educational outreach purposes and to reimburse salary expenses specifically related to recycling activities.

**Council Action:**

Motion to approve a five (5) year residential curbside recycling services contract with ACE Solid Waste, Inc., subject to review and approval as to legal form by the City Attorney.

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**Attachments**

May 8, 2012 City Council Work Session Meeting Minutes

2012 Recycling Agreement with Anoka County

Proposed Five (5) Year Contract (with Revisions Shown)

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**Form Review**

| <b>Inbox</b>  | <b>Reviewed By</b> | <b>Date</b>         |
|---------------|--------------------|---------------------|
| Tim Gladhill  | Tim Gladhill       | 07/16/2012 10:53 AM |
| Bill Goodrich | Bill Goodrich      | 07/19/2012 10:13 AM |
| Diana Lund    | Diana Lund         | 07/19/2012 10:16 AM |
| Kurt Ulrich   | Kurt Ulrich        | 07/19/2012 02:29 PM |

Form Started By: Chris Anderson      Started On: 07/12/2012 05:00 PM

Final Approval Date: 07/19/2012

**CITY COUNCIL WORK SESSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, May 8, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey  
Councilmember Randy Backous  
Councilmember David Elvig  
Councilmember Colin McGlone  
Councilmember Sarah Strommen  
Councilmember Jason Tossey  
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis Ulrich  
Public Works Director Brian Olson  
City Engineer Tim Himmer  
Fire Chief Dean Kapler  
Environmental Coordinator Chris Anderson  
Senior Planner Tim Gladhill  
Administrative Intern Patrick Brama  
Development Manager Darren Lazan

**1. CALL TO ORDER**

Mayor Ramsey called the City Council Work Session to order at 6:03 p.m.

**2. TOPICS FOR DISCUSSION**

**2.01: Residential Curbside Recycling Contract**

Environmental Coordinator Anderson reviewed the staff report.

Mike Berkopec, Ace Solid Waste Manager, offered to be a resource, noting they have been in business in Ramsey for a long time and have a lot of experience with different communities. He stated a curbside recycling contract can work in a number of ways and thinks there is a slight preference to let the hauling company do it. He assured the Council that Ace Solid Waste wants it to work and is the dominant hauler in Ramsey.

Councilmember McGlone noted the Council discussed this matter about a year and a half ago and he had advocated for an open hauling system but the Council decided not to do that. He advocated again for the open hauler system because when the cities were mandated to recycle, someone had to get it started so haulers came to the City and asked for help to get it off the ground. Councilmember McGlone noted the City receives SCORE funds to pay for part of a

staff position and asked if those SCORE funds would be received even with an open haul system.

Environmental Coordinator Anderson answered in the affirmative, noting SCORE funds are intended to reimburse the City's cost for the recycling program.

Councilmember McGlone stated his support for an open system, which would result in no loss in revenue and allow Environmental Coordinator Anderson to migrate to community development activities. He indicated the Council will consider a recommendation to recycle oil at its regular meeting tonight. Councilmember McGlone stated other communities offer a drop-off site where their residents can drop off things like oil and metal, and maybe Ace Solid Waste would offer help in that endeavor. He noted the City may be looking at a site for an oil tank and he would support adding several dumpsters.

Mr. Berkopec stated Andover and Coon Rapids are open market and if Ramsey is serious about that option, he would point to the City of Big Lake as an example to consider.

Councilmember Backous stated he supports free market and competition but in this case there are many reasons why contracted/single source makes sense, as detailed in the case report. He stated he usually also advocates for an RFP process to assure the City is taking a fresh look at it but believed that in this situation it is not practical so he would support staff's recommendation in this case.

Councilmember Strommen stated she would favor staying with a contracted mode due to concern with traffic volumes; an open system would require more staff resources to work with multiple entities; and staff information shows this is a good way to maximize what is being recycled. She stated support for continuing with Ace Solid Waste because they have done a good job and been a good partner.

Councilmember McGlone noted Mr. Berkopec has stated his preference is towards the open market, the business community/hauler is leaning toward an open market if it had a choice. In addition, a drop center was mentioned, which could boost tonnage greater than keeping the same hauler. Councilmember McGlone indicated during the Expo many people asked where to take things they have laying around their property.

Councilmember Strommen noted an open system would require staff to shuffle more papers from more entities yet the City would be paid the same amount from the SCORE grant.

Environmental Coordinator Anderson stated households are charged \$2.95/month for recycling and it is paid on a quarterly basis.

Mr. Berkopec indicated Ace Solid Waste has not increased prices since 2007 yet deals with fuel price increases and changes in commodity prices.

Councilmember Tossey stated if it is not opened there should at least be an RFP to allow the market to speak.

Councilmember Wise noted Councilmember Backous had not advocated for an RFP in this situation.

Councilmember Backous confirmed that is his position in this situation because it would take too many resources, noting the current system is working.

Councilmember McGlone pointed out if recycling is opened to the market, the recycling fee would come off the resident's bill.

Mr. Berkopec explained that will depend on the fee charged by the hauler. In their case, they would add a fee to the garbage bill and the resident would then pay that one fee. Mr. Berkopec stated for Ace Solid Waste customers, the fee would remain the same.

Mayor Ramsey noted residents may realize a savings with open recycling if they find a hauler that charges less for recycling.

Councilmember Backous pointed out it would also result in more trucks on the City's roads and increase maintenance costs.

Mayor Ramsey stated he sees problems with both but would support opening competition.

Environmental Coordinator Anderson stated while Anoka County has never actually pursued this, by signing of the recycling agreement, whether by contract or open hauling, the County can pull SCORE funding if the City does not achieve its recycling goal.

Councilmember Tossey asked if the recycling goal is based on tonnage information submitted by Ace Solid Waste.

Environmental Coordinator Anderson explained the Anoka County Board of Commissioners sets the recycling tonnage goal based on population, generally 175 pounds per person. The City also offers recycling events and that tonnage is included in the City's total. He indicated the City had been close to not meeting the recycling goal set by the County prior to going to single source but from 2006 to this year the City has hit the tonnage goal each year.

Councilmember Tossey stated he would principally lean towards open market but meeting the recycling tonnage is a concern.

Mayor Ramsey noted the City did not have a recycling program at that time but it now has such a program and residents are participating.

Councilmember Elvig stated when the City got involved with Ace Solid Waste, he liked having its large wheeled container with a cover. He commented on its ease of use compared to open bins and indicated he recycles more because of it. Councilmember Elvig asked whether the City should look at providing additional containers to encourage recycling. He stated if this service is

put out for RFP, he would not support a vendor that does not provide wheeled containers with lids.

Councilmember McGlone agreed trash lids are needed so it is not blowing around. With regard to the recycling goal, he noted Anoka County sets that tonnage and if it was not met by the City, he doubted the County would keep the City's \$50,100 of SCORE funds.

Environmental Coordinator Anderson advised there are Anoka County communities that do not meet its goal and the County has not withheld those funds but, theoretically, it could do so.

Mayor Ramsey noted if Ace Solid Waste is not interested in signing a recycling contract, then the City would have to go out for RFPs.

Mr. Berkopiec clarified that Ace Solid Waste wants to continue to do the work but has a slight preference for an open system. He noted Ace Solid Waste is in a unique situation because "we live here," it needs to do what everyone wants, and has done so since before 2000.

Councilmember Wise asked if they would do it for the same money if the City extended the contract.

Mr. Berkopiec stated that is likely and he would be willing to discuss that with staff.

Councilmember Wise stated Ace Solid Waste charges a reasonable fee for quality service and while there are good things for an open market, others need to be regulated. He felt there were some upsides to keeping the same system if at a fair rate.

Councilmember Backous agreed and stated he preferred to address "things that are broken," noting this is not one of them.

Councilmember Strommen asked if this consideration can be placed on the Council agenda, if there is no rate change, rather than being reconsidered at a Work Session.

Councilmember Tossey agreed that the recycling containers provided by Ace Solid Waste do make it easier for residents to recycle, resulting in the City reaching its tonnage goal. He stated concern that a different vendor may not provide that type of container.

Councilmember McGlone again stated his rationale for supporting an open market system.

The majority consensus of the Council was to direct staff to negotiate with Ace Solid Waste, the current service provider, to provide recycling service and place it on the Council agenda.

## **2.02: Update on Comprehensive Plan Amendment Discussions**

Senior Planner Gladhill reviewed the staff report.

**AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM**

**THIS AGREEMENT** made and entered into on the 1st day of January, 2012, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF RAMSEY, hereinafter referred to as the "MUNICIPALITY".

**WITNESSETH:**

**WHEREAS**, Anoka County will receive \$407,827.00 in funding from the Solid Waste Management Coordinating Board and the State of Minnesota pursuant to Minn. Stat. § 115A.557 (hereinafter "SCORE funds") prior to the effective date of this Agreement; and

**WHEREAS**, Anoka County anticipates receiving an additional \$407,827.00 in SCORE funds in the spring of 2012; and

**WHEREAS**, the County wishes to assist the Municipality in meeting recycling goals established by the Anoka County Board of Commissioners by providing said SCORE funds to cities and townships in the County for solid waste recycling programs.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions:

1. **PURPOSE.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality.
2. **TERM.** The term of this Agreement is from January 1, 2012 through December 31, 2012, unless earlier terminated as provided herein.
3. **DEFINITIONS.**
  - a. "Problem material" shall have the meaning set forth in Minn. Stat. § 115A.03, subdivision 24a.
  - b. "Multi-unit households" means households within apartment complexes, condominiums, townhomes, mobile homes and senior housing complexes.
  - c. "Opportunity to recycle" means providing recycling and curbside pickup or collection centers for recyclable materials as required by Minn. Stat. § 115A.552.
  - d. "Recycling" means the process of collecting and preparing recyclable materials and reusing the materials in their original form or using them in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.
  - e. "Recyclable materials" means materials that are separated from mixed municipal solid waste for the purpose of recycling, including paper, glass, plastics, metals, fluorescent lamps, major appliances and vehicle batteries.
  - f. Refuse derived fuel or other material that is destroyed by incineration is not a recyclable material.
  - g. "Yard waste" shall have the meaning set forth in Minn. Stat. § 115A.03, subdivision 38.

4. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 2130 tons of recyclable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling.
- a. The Municipal recycling program shall include the following components:
    - i. Each household (including multi-unit households) in the Municipality shall have the opportunity to recycle at least four broad types of materials, such as paper, glass, plastic, metal and textiles.
    - ii. The recycling program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules and regulations.
    - iii. The Municipality shall implement a public information program that contains at least the following components:
      - (1) One promotion is to be mailed to each household focused exclusively on the Municipality's recycling program;
      - (2) One promotion advertising recycling opportunities available for residents is to be included in the Municipality's newsletter or local newspaper; and
      - (3) Two community presentations are to be given on recycling.The public information components listed above must promote the focused recyclable material of the year as specified by the County. The County will provide the Municipality with background material on the focused recyclable material of the year.
    - iv. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents.
  - b. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall prepare and submit to the County by March 31, 2012, a plan acceptable to County that is designed to achieve the recycling goals set forth in this Agreement.
5. **REPORTING.** The Municipality shall submit the following reports semiannually to the County no later than July 20, 2012 and January 20, 2013:
- a. An accounting of the amount of waste which has been recycled as a result of the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers. For recycling programs, the Municipality shall certify the number of tons of each recyclable material which has been collected and the number of tons of each recyclable material which has been marketed. For recycling programs run by other persons or entities, the Municipality shall also provide documentation on forms provided by the County showing the tons of materials that were recycled by the Municipality's residents through these other programs. The Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this agreement. The Municipality shall also report the number of cubic yards or tons of yard waste collected for composting or landspreading, together with a description of the methodology used for calculations. Any other material removed from the waste stream by the Municipality, i.e. tires and used oil, shall also be reported separately.
  - b. Information regarding any revenue received from sources other than the County for the Municipality's recycling programs.



- c. Copies of all promotional materials that have been prepared by the Municipality during the term of this Agreement to promote its recycling programs.

The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.

6. **BILLING AND PAYMENT PROCEDURE.** The Municipality shall submit itemized invoices semiannually to the County for abatement activities no later than July 20, 2012 and January 20, 2013. Costs not billed by January 20, 2013 will not be eligible for funding. The invoices shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners.
7. **ELIGIBILITY FOR FUNDS.** The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum as computed below, which shall not exceed \$50,165.00. The project maximum for eligible expenses shall be computed as follows:
  - a. A base amount of \$10,000.00 for recycling activities only; and
  - b. \$5.00 per household for recycling activities only.

Notwithstanding any provision to the contrary, the County reserves the right to reduce the funding provided hereunder in the event insufficient SCORE funds are available. If the spring SCORE payment of \$407,827.00 is not received or is reduced, the County may reduce the project maximum amount payable to the Municipality. The County will promptly notify the Municipality in the event that the project maximum will be reduced.

8. **RECORDS.** The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.
9. **AUDIT.** Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.
10. **GENERAL PROVISIONS.**
  - a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state or local laws, ordinances, rules, regulations or standards

established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement.

- b. No person shall illegally, on the grounds of race, creed, color, religion, sex, marital status, public assistance status, sexual preference, handicap, age or national origin, be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to unlawful discrimination under any program, service or activity hereunder. The Municipality agrees to take affirmative action so that applicants and employees are treated equally with respect to the following: employment, upgrading, demotion, transfer, recruitment, layoff, termination, selection for training, rates of pay, and other forms of compensation.
  - c. The Municipality shall be responsible for the performance of all subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The Agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.
  - d. The Municipality agrees that the Municipality's employees and subcontractor's employees who provide services under this agreement and who fall within any job classification established and published by the Minnesota Department of Labor & Industry shall be paid, at a minimum, the prevailing wages rates as certified by said Department.
  - e. It is understood and agreed that the entire Agreement is contained herein and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.
  - f. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.
  - g. Contracts let and purchases made under this Agreement shall be made by the Municipality in conformance with all laws, rules, and regulations applicable to the Municipality.
  - h. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.
  - i. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint venturers, or an association between the County and Municipality, nor shall the Municipality, its employees, agents or representatives be considered employees, agents, or representatives of the County for any purpose.
11. **PUBLICATION.** The Municipality shall acknowledge the financial assistance of the County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by

the Anoka County Board of Commissioners and State SCORE funds (Select Committee on Recycling and the Environment).

12. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

13. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

**IN WITNESS WHEREOF**, the parties hereunto set their hands as of the dates first written above:

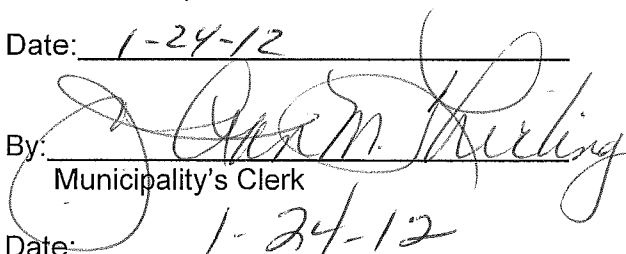
**CITY OF RAMSEY**

By: 

Name: Bob Ramsey

Title: Mayor

Date: 1-24-12

By:   
Municipality's Clerk

Date: 1-24-12

Approved as to form and legality:

\_\_\_\_\_

**COUNTY OF ANOKA**

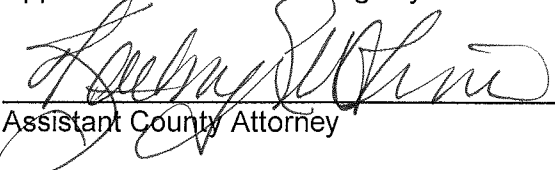
By:   
Rhonda Sivarajah, Chair  
Anoka County Board of Commissioners

Date: 1-31-12

By:   
Jerry Soma  
County Administrator

Date: 1-31-12

Approved as to form and legality:

  
Assistant County Attorney



**CITY OF RAMSEY  
CONTRACT FOR CURBSIDE RECYCLING SERVICES**

| This agreement is made as of the 1<sup>st</sup> day of January, ~~2011~~2013, between the City of Ramsey, a Minnesota Municipal Corporation (“City”), and Ace Solid Waste, Inc a Minnesota corporation 6601 McKinley St. NW, Ramsey, MN (“Contractor”).

The City and the Contractor agree as follows:

**SECTION 1.                      PURPOSE**

| The purpose of this agreement is to establish a curbside ~~reeycling~~Recycling project Program for the collection of Recyclable Materials from residents of the City of Ramsey.

**SECTION 2.                      DEFINITIONS**

For purposes of this Contract, the following words and terms shall have the definitions given them by this section.

- A. “CITY ADMINISTRATOR” means the then duly appointed and qualified City Administrator of the City of Ramsey.
- B. “CONTAINER” means plastic wheeled carts with lids provided by and maintained by the Contractor in which Recyclable Materials can be stored and later placed at curbside for collection as specified by the City.
- C. “RECYCLING PROGRAM” means the collecting of all Recyclable Materials accumulated in Containers at Residential Properties located within the City and the transporting of the Recyclable Materials to a site where they can be processed for the marketplace as determined by the Contractor.
- | D. “RECYCLABLE MATERIALS” means glass containers having no plastic, metal or other lids, ~~PET, HDPE containers with a neck~~plastic containers, tubs and lids, metal beverage and food cans, newspapers, corrugated cardboard, boxboard defined as cereal, cake, and chip boxes, paper cartons defined as juice, milk, soup and broth cartons, mixed mail, paperback books, magazines and phone books and other materials as mutually agreed by the City and Contractor.
- E. “RESIDENTIAL PROPERTY” means all single family and other residential dwelling units where a separate driveway and/or garage exists for each unit or group of units within City limits. Multi-unit apartment buildings and residential dwelling units above commercial businesses, which, for the purposes of this contract, are not defined as Residential Property, are specifically excluded from this contract.

- F. "SINGLE SORT RECYCLING" means residents may place all Recyclable Materials in the Container provided without sorting by type of material.

**SECTION 3. SERVICES TO BE PERFORMED**

- A. The Contractor shall collect at curbside all Recyclable Materials from every Residential Property in the City on an every other week schedule. The Contractor will inform the City of the current collection schedule and update the schedule if it changes. If the Contractor desires to change the collection day for any Residential Property, or group of properties, the request must be submitted in writing to the City. Changes in collection days cannot be made without advance approval of the City. The Contractor is responsible for educating residents of any day change with at least two education notices.
- B. The Contractor shall not be required to make regular collections on State of Minnesota legal holidays; provided, however, that collection shall occur on the routes reasonably in advance thereof or thereafter in the opinion of the City and Contractor so that the every other week schedule can be completed regardless of a holiday.
- C. The Contractor shall provide the following equipment and labor biannually for recycling days:
1. Roll-off boxes or equivalent as mutually agreed upon by the City and Contractor for the drop off of scrap metal and Recyclable Materials by City residents.
  2. All required labor for loading and removal of materials collected
  3. Trucking services for the delivery and removal of the roll-off boxes
- D. The Contractor, ~~upon implementation of Single Sort Recycling,~~ will provide every Residential Property with a Container. Single family homes will receive a sixty-five (65) gallon size Container and each townhome will receive a thirty-five (35) gallon size Container. After ninety (90) days, residents may exchange their delivered Container with a smaller or larger Container based on their needs. Container exchanges for size are limited to once per year per resident.
- E. The Contractor will support Recycling Program promotion as follows:
1. When Containers are delivered for the Single Sort Recycling Program, the Contractor will include a printed flyer detailing and promoting the program.
  2. The Contractor, in conjunction with City, will develop a promotional program that includes a quarterly recycling participation contest and an "opt-in" e-mail address database for those residents who want to be kept informed on the latest recycling developments.

3. In order to help the City identify new recyclers, the Contractor will send a monthly "Cart Delivered" report to the City.
  4. All Containers delivered for recycling will have a printed education flyer attached to the lid outlining the details of the Recycling Program.
  5. The Contractor will meet with the City at least once every quarter to discuss and consider outreach and educational information and materials to promote recycling, target specific Recyclable Materials, and identify problem materials that are not acceptable.
- F. The Contractor will provide Containers or equivalent at the City's public works facility for delivery of Recyclable Materials collected by City employees in the City parks and at City events. Size of Containers and frequency of collection will match the need. Public "drop-off" will not be allowed.

#### SECTION 4. TERM OF CONTRACT

- A. A. The term of this Contract shall be January 1, ~~2011-2013~~ through December 31, ~~2012-2017~~ (the "Contract Term").
- B. This Contract may be renewed at the City's option. Any renewal shall be subject to mutual Contract amendments proposed by the City and/or the Contractor. The unit cost of the Recycling Program shall be negotiated by the City and the Contractor prior to the granting of the renewal. The City may, however, in its sole discretion, seek competitive bids for renewal, and in its discretion, select another Contractor.
- C. The City shall notify the Contractor a minimum of three (3) months prior to the Contract's termination if the City intends to request a renewal. If the Contractor intends to cease a provision of recycling services it shall notify the City at least six (6) months prior to the Contract's termination. If the Contractor notifies the City of its intent to cease a provision of recycling services, it shall not bid on the new Contract.

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#### SECTION 5. PREPARATION FOR COLLECTION

- A. All occupants of Residential Properties in the City will be directed to prepare and store Recyclable Materials in a manner consistent with the Contractor's collection program.
- B. City residents will be advised that ~~containers~~ Containers in which Recyclable Materials have been stored must be placed on the boulevard area of the street in front of their residence for collection. Containers must be placed for collection by **6:30am** on the scheduled day of collection.
- C. All Recyclable Materials placed for collection shall be owned by, and be the responsibility of, the occupants of each Residential Property until said materials are handled by the Contractor. Upon handling of the Containers and Recyclable

Materials by the Contractor, the Recyclable Materials become the property and responsibility of the Contractor.

**SECTION 6. CONTRACTOR'S EQUIPMENT**

- A. All vehicles used by the Contractor in picking up the Recyclable Materials from the Residential Properties shall be painted and marked uniformly and shall be identified on both sides of the vehicle. Broom and shovel in good usable condition shall be placed and maintained on each vehicle.
- B. The Contractor shall make all collections of Recyclable Materials in vehicles with closed tops on the load portion so that contents will not spill or leak. All of the Contractor's receptacles and vehicles shall be kept clean and as free from offensive odors as possible and shall not be allowed to stand in any street or other place longer than is reasonably necessary to collect Recyclable Materials.
- C. The Contractor shall keep all equipment used in the performance of the work required by this Contract in good operating condition and in a clean, sanitary condition and shall thoroughly wash each vehicle at least twice each month or before each semi-monthly collection unless the same has not been used since the last washing. All of the Contractor's equipment is subject to periodic inspection by the City to assure that said vehicles and/or equipment are being maintained in a clean and sanitary condition.

**SECTION 7. CONTRACTOR'S OPERATIONS**

- A. The Contractor shall establish and maintain, in a location approved by the City Administrator, an office staffed and capable of accepting complaints and customer calls. The office shall be in service during the hours of 8:00 a.m. and 5:00 p.m. on all days of collection as specified herein. The address and telephone number of the office shall be given to the City in writing. Any changes in address and telephone number of the office shall be given to the City in writing at least ten (10) working days prior to such change.
- B. The Contractor shall collect curbside Recyclable Materials between the hours of 7:00am – 6:00pm or as mutually agreed upon by the Contractor and the City.
- C. Complaints on service will be taken and collected by the City in addition to those received at the Contractor's office. The City will notify the Contractor of all complaints it receives. The Contractor is responsible for all corrective actions. A record of all such complaints and the action taken thereon shall be kept by the Contractor and reported to the City's Community Development Department whenever requested. All complaints shall be answered by the Contractor courteously and promptly.



- D. The City shall notify the Contractor by 12:00 noon on the work day following the scheduled pick-up of all missed stops. The Contractor is required to service such locations before 5:00 p.m. on the date of notification.
- E. The Contractor's employees shall handle all Containers with reasonable care to avoid damage, shall replace all Containers in an upright position and shall immediately clean up and dispose of any Recyclable Materials which may have fallen out of a Container.
- F. The performance of the Contract shall be done by the Contractor with forces which are adequate to insure the satisfactory collection and disposal of the Recyclable Materials at all times. Contractor's failure to perform shall not be excused by adverse conditions of weather, breakdown and similar hindrances which on other work might be regarded as "acts of providence".
- G. The Contractor shall certify that the materials collected in the ~~recycling~~ Recycling project-Program are delivered to a recycling processing center. Materials found to be landfilled will be in violation of City ordinance and will cause the Contractor to incur the penalties listed in the City's recycling ordinance.

#### SECTION 8. COMPENSATION

- A. The City will compensate the Contractor for the collection of Recyclable Materials from City residents at a rate of \$2.95 per month per Residential Property for ~~calendar years 2011 and 2012~~ the duration of the Contract.
- A.
- B. The number of Residential Properties will be updated not less than every calendar quarter and will be equal to the number of Residential Properties billed for participation in the Recycling Program through the City's utility billing system.
- B.
- C. The rate per Residential Property is fixed and cannot be changed without mutual agreement of both parties.

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#### SECTION 9. FILING OF REPORTS

The Contractor shall submit a monthly summary describing the residents' participation rate, the quantity (tonnage) and kinds of all Recyclable Materials collected and the primary purchaser(s) of the Recyclable Materials. Monthly summaries shall be submitted no later than the 15<sup>th</sup> day of the month following the month for which the report is submitted.

#### SECTION 10. ACCESS TO RECORDS

The Contractor shall permit the City to review its books, documents, papers and records which are directly related to the performance of this Contract for the purpose of making an audit, and other examinations deemed necessary by the City.

## **SECTION 11. INSURANCE**

Prior to the commencement of this Contract, the Contractor shall furnish the City with certificates or copies of the following policies of insurance, approved by the City Administrator, showing that such insurance is in force. All endorsements shall apply to both bodily injury or death and property damage coverage.

- A. Comprehensive general public liability insurance insuring against liability for bodily injury or death, in the sum of \$500,000 for any one person and in the sum of \$1,000,000 for two or more persons in the same occurrence, and for damages to property in the sum of \$500,000.
- B. Workers' compensation insurance and employers' liability insurance as required by law.
- C. Automobile liability and property damage insurance, including coverage for non-owned and hired vehicles, in limits as for comprehensive general public liability coverage stated above.

The City shall be named as an additional insured on the above policies, for coverage needed only for work, as specified in this Contract, which endorsement shall provide that coverage may not be terminated or changed by the insurer except upon 30 days' written notice to the City Administrator.

No policy shall contain any provisions for exclusions from liability other than provisions for exclusion from liability forming part of the standard basic unamended and unendorsed form of policy, except that no exclusion will be permitted in any event if it conflicts with a coverage expressly required in this Contract, and in addition, no policy shall contain any exclusion from bodily injury to, or sickness, disease or death of any coverage under the contractual liability endorsement of the liability of the Contractor under this Contract. Compliance by the Contractor with the foregoing requirements to carry insurance and furnish certificates shall not relieve the Contractor from liability assumed under any provisions of this Contract.

**SECTION 12. INDEMNIFICATION**

The Contractor shall indemnify and hold harmless the City and its officers, agents and employees from and against all claims, damages, losses or expenses, including attorney fees, for which it may be held liable, arising out of or resulting from the assertion against them of any claims, debts or obligations in consequence of the performance of this Contract by the Contractor, its employees, agents or subcontractors.

Nothing in this Contract shall be construed to create an employer/employee, partnership, joint venture, license or agency relationship between the parties hereto and neither party shall have the right or authority to bind the other in any manner. For purposes of this Contract, Contractor shall be deemed an "independent contractor" as defined by law. Contractor's employees shall not be entitled to any employment benefits given to City employees.

**SECTION 13. TERMINATION**

The City shall have the right to terminate this Contract prior to the expiration of its term if in the City's opinion, there has been a breach of its terms by the Contractor or if the City decides to change the way in which it provides for the refuse and recycling services.

**SECTION 14. PENALTIES AND DAMAGES**

- A. Failure by the Contractor to perform under this Contract, may result in its termination and/or claims by the City for damages.
- B. In the event of breach of this Contract by the Contractor, or proven negligence by the Contractor, the Contractor agrees to pay, in addition to the actual damages sustained by the City as a result thereof, the reasonable attorney's fees incurred by the City in pursuing any of its rights under this Contract.

**SECTION 15. SUCCESSORS AND ASSIGNS**

The Contractor binds itself, its successors, executors, administrators and assigns to the City in respect to all covenants of this Contract, except that the Contractor shall not assign or transfer any part of its interest in this Contract nor shall the Contractor assign any moneys due, or to become due, without the City's written consent.

**SECTION 16. AMENDMENT, MODIFICATION OR WAIVER**

No amendment, modification, or waiver of any condition, provision, or term of this Contract shall be valid or of any effect unless made in writing, signed by the party or parties to be bound or by its duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by any party or any default of another party shall not affect or impair any right arising from any subsequent default.

**SECTION 17. SEVERABLE PROVISIONS**

Each provision, section, sentence, clause, phrase, and word of this Contract is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Contract.

**SECTION 18. ENTIRE CONTRACT**

This Contract contains the entire understanding of the parties hereto with respect to the transactions contemplated hereby and supersedes all prior agreements and understanding between the parties with respect to such subject matter. No representations, warranties, undertakings, or promises, whether oral, implied, written, or otherwise, have been made by either party hereto to the other unless expressly stated in this Contract or unless mutually agreed to in writing between the parties hereto after the date hereof, and neither party has relied on any verbal representations, agreements, or understandings not expressly set forth herein.

**SECTION 19. CAPTIONS, HEADINGS OR TITLES**

All captions, headings or titles in the paragraphs or sections of this Contract are inserted for convenience of reference only and shall not constitute a part of this Contract as a limitation of the scope of the particular paragraphs or sections to which they apply.

The representative of Ace Solid Waste, Inc., hereby acknowledges receipt of this Contract and has reviewed the conditions of this Contract and has agreed that they comply with the terms of this Contract.

**CITY OF RAMSEY, MINNESOTA**

**ACE SOLID WASTE, INC.**

By: \_\_\_\_\_  
Bob Ramsey  
Its Mayor

By: \_\_\_\_\_  
\_\_\_\_\_  
Its President

Attest:

By: \_\_\_\_\_  
Kurtis G. Ulrich  
Its City Administrator

[illegible]

On this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_, before me, a Notary Public, personally appeared Bob Ramsey and Kurtis G. Ulrich, to me personally known, who, being each by me duly sworn did say that they are respectively the Mayor and City Administrator of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and the seal affixed to said instrument is the corporate seal of said Municipal Corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council and said Bob Ramsey and Kurtis G. Ulrich acknowledge said instrument to be the free act and deed of said Municipal Corporation.

SIGNATURE OF NOTARY PUBLIC OR OTHER OFFICIAL

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

[illegible]

On this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_, before me, a Notary Public, personally appeared \_\_\_\_\_, the \_\_\_\_\_ of Ace Solid Waste, Inc., a Domestic Corporation under the laws of the State of Minnesota, on behalf of the corporation.

SIGNATURE OF NOTARY PUBLIC OR OTHER OFFICIAL

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

**Meeting Date:** 07/24/2012

**By:** Tim Gladhill, Community Development

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**Information**

**Title:**

Introduce Ordinance to Establish GF Game Fair Off-Street Parking Overlay District

**Background:**

Each year in August, Armstrong Kennels hosts a large event over two (2) weekends. The event is approved through a Conditional Use Permit approved by the City. The Subject Property that hosts the Game Fair only provides off-street parking for vendors of the event. Spectator parking has historically been provided through a combination of parking available at Central Park (with shuttle service provided by the Ramsey Lions) and adjacent residential units.

Since the event is only held over two (2) weekends throughout the year, Staff is in support of a temporary waiver of the City's off-street parking ordinance in regard to surfacing requirements. In this area, surfacing would normally need to be a minimum of Class V, asphalt, or concrete. In addition, the City's off-street parking ordinance limits the number of items allowed to be stored outside. Staff has explored options to officially grant a temporary waiver to the geographic area surrounding the Game Fair during the event.

The Planning Commission reviewed the case at their July 12th Regular (re-scheduled) Meeting and recommended approval of the Ordinance.

**Notification:**

The Notice of Public Hearing was published in the Anoka County Union.

**Observations:**

Although Staff does not receive a large number of complaints about the parking situation during the event, Staff does receive concern from time to time during enforcement of other off-street parking violations that the City does not fairly and equitably enforce the off-street parking ordinance during the Game Fair. In order to ensure that the Property Owners providing off-street parking for spectators are not in violation of the technical terms of the ordinance, Staff has begun to research options to provide for this exemption to remain with past practice.

The proposed ordinance establishes a Zoning Overlay District that will provide an exemption to off-street parking regulations relating to surfacing and number of items during the operating hours of the Game Fair. The area of the overlay is delineated on the attached map. Staff noted the previous City Council discussion on expanding the area of the overlay district. The Planning Commission did not recommend any changes to the map. However, the Planning Commission did note that allowing for this temporary exemption to the off-street parking requirements helps reduce potential safety concerns by limiting the distance attendees have to walk (especially along and/or across Armstrong Blvd) to the Game Fair.

**Recommendation:**

The Planning Commission recommended approval of the Ordinance establishing the GF Game Fair Off-Street Parking Overlay District.

**Funding Source:**

The Ordinance is being prepared as part of regular Staff duties.

**Council Action:**

Motion to introduce the ordinance establishing the GF Game Fair Off-Street Parking Overlay District.

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**Attachments**

Overlay District Map

Planning Commission Memo

Proposed Ordinance

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**Form Review**

| <b>Inbox</b>                  | <b>Reviewed By</b>              | <b>Date</b>                     |
|-------------------------------|---------------------------------|---------------------------------|
| Chris Anderson                | Chris Anderson                  | 07/18/2012 09:27 AM             |
| Kurt Ulrich                   | Kurt Ulrich                     | 07/18/2012 11:24 PM             |
| Form Started By: Tim Gladhill |                                 | Started On: 07/16/2012 11:44 AM |
|                               | Final Approval Date: 07/18/2012 |                                 |



This map has been compiled using information gathered from various governmental offices and other sources and is to be used for reference purposes only. It is neither a legally recorded map nor a survey and is not intended for use as one. The Geographic Information System (GIS) data used to develop this map is not warranted by the City as being error-free. The City does not represent that the GIS data can be used for exact measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found, please contact (763) 427-1410.

The City of Ramsey disclaims any responsibility or liability for the accuracy of the information at any point of initial contact with a GIS to which the public has general access. The preceding disclaimer is provided pursuant to Minnesota Statute 466.03, Subd. 21 (2000), and the user of this map acknowledges that the City of Ramsey is immune from any and all claims brought by User, its employees or agents, or third parties which rise out of the user's access of the data.



**Meeting Date:** 07/12/2012

**By:** Tim Gladhill, Community Development

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Information

Title:

PUBLIC HEARING: Consider GF Game Fair Off-Street Parking Overlay District

Background:

Each year in August, Armstrong Kennels hosts a large event over two (2) weekends. The event is approved through a Conditional Use Permit approved by the City. The Subject Property that hosts the Game Fair only provides off-street parking for vendors of the event. Spectator parking has historically been provided through a combination of parking available at Central Park (with shuttle service provided by the Ramsey Lions) and adjacent residential units.

Since the event is only held over two (2) weekends throughout the year, Staff is in support of a temporary waiver of the City's off-street parking ordinance in regard to surfacing requirements. In this area, surfacing would normally need to be a minimum of Class V, asphalt, or concrete. In addition, the City's off-street parking ordinance limits the number of items allowed to be stored outside. Staff has explored options to officially grant a temporary waiver to the geographic area surrounding the Game Fair during the event.

Notification:

The Notice of Public Hearing was published in the Anoka County Union.

Observations:

Although Staff does not receive a large number of complaints about the parking situation during the event, Staff does receive concern from time to time during enforcement of other off-street parking violations that the City does not fairly and equitably enforce the off-street parking ordinance during the Game Fair. In order to ensure that the Property Owners providing off-street parking for spectators are not in violation of the technical terms of the ordinance, Staff has begun to research options to provide for this exemption to remain with past practice, if the City Council chooses continue said arrangement.

Staff researched the City of Saint Paul, and how that city handles a similar situation surrounding the State Fair. Staff would recommend establishing an Overlay District that would allow for a temporary exemption from the City's standard off-street parking ordinance. The ordinance proposes to delineate an area that the ordinance would apply to. The ordinance proposes to reiterate Building Code requirements that parking cannot occur on top of a private septic system. For clarification, Staff would only recommend establishing the district to clarify the exemption, but would not recommend any additional permits or licenses at this time. A map depicting the proposed overlay district is attached for review.

Many other special events are reviewed as part of the Special Events Permit, and parking is handled on site, either through existing prepared surfaces or grassy area. The Special Events Permit can be expanded to adjacent properties as well. As the Game Fair is a larger event and does not have sufficient space of on-site, off-street parking due to the large success of the event, parking is being provided by a number of adjacent property owners. Rather than having each individual Property Owner apply for a Special Events Permit, or require that the Game Fair apply on behalf of all Property Owners, the overlay district concept simply providing for an exemption may be the most efficient means without creating additional requirements.

City Council reviewed the proposed ordinance. Since the City Council discussion will occur after this agenda is published, Staff will provide a verbal update at the meeting.

**Funding Source:**

Preparation of the proposed ordinance is being handled as part of regular Staff duties.

**Staff Recommendation:**

Staff recommends approval of the proposed ordinance.

**Committee Action:**

Motion to recommend that the City Council adopt the resolution establishing the GF Game Fair Off-Street Parking Overlay District.

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**Attachments**

Overlay District Map

Proposed Ordinance

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**Form Review**

| <b>Inbox</b>                  | <b>Reviewed By</b>              | <b>Date</b>                     |
|-------------------------------|---------------------------------|---------------------------------|
| Tim Gladhill (Originator)     | Tim Gladhill                    | 07/05/2012 12:52 PM             |
| Form Started By: Tim Gladhill |                                 | Started On: 07/03/2012 04:19 PM |
|                               | Final Approval Date: 07/05/2012 |                                 |

**ORDINANCE #12-\_\_**

**CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND  
SUBDIVISION OF LAND CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

**AN ORDINANCE AMENDING SECTION 117-355 (RESIDENTIAL DEVELOPMENT  
OFF-STREET PARKING) OF THE RAMSEY CITY CODE.**

The City of Ramsey ordains:

**SECTION 1 AUTHORITY**

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

**SECTION 2 AMEND**

Section 117-355 of the Ramsey City Code is hereby amended to include the following text:

- (f) The "GF game fair parking overlay district," is established as shown on the official zoning map accompanying this code. Notwithstanding the provisions of section 117-355 to the contrary, game fair parking on residentially zoned property may be permitted in required side and front yards only during the period of the annual "Game Fair" conducted by Armstrong Kennels.

**SECTION 3 SUMMARY**

The following official summary of Ordinance #12-\_\_ has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #12-\_\_ to amend Ramsey City Code Chapter 117 (Zoning and Subdivision of Land) Section 117-355 (Residential development off-street parking) to provide for off-street parking in the front and side yard of residentially zoned properties within the overlay district. The Game Fair is an important community event drawing a number of spectators, resulting in a unique requirement for off-street parking in order to ensure public streets are kept clear to allow for traffic flow and pedestrian safety. Due to the infrequent nature and need for this temporary parking situation, it is appropriate to allow parking within the front and side yard without typical concern of aesthetics and erosion.

**S SECTION 4. EFFECTIVE DATE.**

This Ordinance shall become effective 90 days after its passage and publication subject to the provisions of Minnesota Statutes §410.12, Subd. 7.

**PASSED** by the City Council of the City of Ramsey, Minnesota, the \_\_\_\_ day of \_\_\_\_, 2012.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Date recommend by Planning Commission:

City Council Introduction date:

Posting dates:

Public hearing publication dates:

Public hearing date: \_

Adoption date:

Publication date:

Effective date:

**CC Regular Session****7. 4.****Meeting Date:** 07/24/2012**By:** Tim Gladhill, Community Development

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**Information****Title:**

Adopt Ordinance Approving Zoning Amendment for COR THREE

**Background:**

At the July 10th City Council Meeting, approval was given to the Plat entitled 'COR THREE'. The request also included a Zoning Amendment from COR-5 (Parks and Open Space) to COR-4a (Residential) for four (4) single-family lots. The ordinance was introduced to approve the requested Zoning Amendment at that meeting and is now eligible for adoption. A copy of the Staff Report from the July 10th Meeting is included for review and background.

**Recommendation:**

The Planning Commission recommended approval of the Ordinance approving the Zoning Amendment.

**Funding Source:**

As the approved Plat was submitted by the City's Housing and Redevelopment Authority (HRA), review of the request is being handled as part of regular Staff duties.

**Council Action:**

Motion to waive the City Charter requirement to read the ordinance aloud -AND- adopt the ordinance granting approval of the Zoning Amendment for COR THREE.

**Roll Call Vote:**

Councilmember Elvig  
Councilmember McGlone  
Councilmember Wise  
Councilmember Backous  
Councilmember Tossey  
Councilmember Strommen  
Mayor Ramsey

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**Attachments**Site Location MapCOR THREE Plat DocumentsProposed OrdinanceCity Council Staff Memo dated July 10, 2012

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**Form Review****Inbox**

Chris Anderson  
Kurt Ulrich

**Reviewed By**

Chris Anderson  
Kurt Ulrich

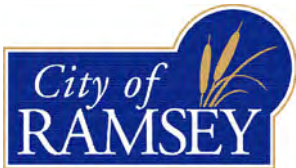
**Date**

07/18/2012 09:30 AM  
07/18/2012 11:22 PM

Form Started By: Tim Gladhill

Started On: 07/16/2012 08:29 AM

Final Approval Date: 07/18/2012



COR THREE

Legend

-  Site
-  Parcels



0 850 1,700 Feet





|            |               |                                        |
|------------|---------------|----------------------------------------|
| Angle      | JT.           | Joint                                  |
| And        | LF.           | Line Feet                              |
| Ant        | LP            | Low Point / Liquid Petroleum           |
| A.O.       | LB.           | Local                                  |
| 100 YR.    | LCJ           | Local Government Unit                  |
| A.B.       | LONG.         | Longitudinal                           |
| A.D.       | LT.           | Light / Lighting                       |
| A/C        | MANT.         | Maintenance                            |
| ADD.       | MANT.         | Masonry                                |
| ADJ.       | MATL.         | Material                               |
| AHU        | MAX.          | Maximum                                |
| Alt.       | MECH.         | Mechanical                             |
| Alum.      | MED.          | Median                                 |
| AND        | MFR.          | Manufacturer                           |
| APPROX.    | MH            | Manhole                                |
| ARCH       | MN.           | Minute                                 |
| AUTO.      | MISC.         | Miscellaneous                          |
| AV.        | MNDOT         | Minnesota Department of Transportation |
| B.C.       | MOD.          | Module / Modulator                     |
| B.M.       | MUL.          | Mullen                                 |
| B/W        | N.            | North                                  |
| BFE        | N.C.          | Not in Contract                        |
| BIT        | NG.           | Not                                    |
| BLDG       | OR #          | Number                                 |
| BMT.       | NOM           | Normal                                 |
| B.M.       | NTS           | Not to Scale                           |
| C.F.S.     | NWE           | Normal Water Level                     |
| C.G.       | NWL           | Normal Water Level                     |
| C.G.       | O.C.          | On Center                              |
| C.I.       | O.D.          | Outside Dimension                      |
| C.L.       | O.E.          | Overhead Electric                      |
| C.M.       | OH            | Overhead                               |
| C.O.E.     | ORHWL         | Ordinary High Water Level              |
| C.Y.       | OPNG.         | Opening                                |
| CB         | ORND          | Ornd                                   |
| CBM        | P.C.          | Point of Curvature                     |
| CH         | PIV           | Point of Intersection                  |
| Cement     | P.L. OR P/L   | Post Indicator Valve                   |
| CIP        | P.B.          | Property Line                          |
| CONC.      | P.S.F.        | Pounds Per Square Foot                 |
| CONN.      | P.S.I.        | Pounds Per Square Inch                 |
| CONST.     | P.T.          | Point of Tangency                      |
| CONT.      | P.V.C.        | Point of Vertical Curvature            |
| CONTR.     | P.V.I.        | Point of Vertical Intersection         |
| COP.       | P.V.T.        | Point of Vertical Tangency             |
| Cube       | PE            | Polyethylene                           |
| D.S.       | PEO.          | Pedestal / Pedestrian                  |
| DEG.       | PERF.         | Performed                              |
| DEMO.      | PREP.         | Preparation                            |
| DEPT.      | PROJ.         | Project                                |
| DET.       | PROP.         | Proposed                               |
| DIA.       | PVC           | Poly-Vinyl-Chloride (Pvpc)             |
| DIAG.      | PVHT.         | Pavement                               |
| DIM.       | QTR.          | Quarter                                |
| DIP        | QTY.          | Quantity                               |
| DIN.       | R             | Radius                                 |
| Down       | RAD.          | Radius                                 |
| Drawing    | R.D.          | Road Drain                             |
| E.         | R.E.          | Remove Existing                        |
| E.J.       | R.O.          | Rough Opening                          |
| E.O.S.     | R.P.          | Rough Point                            |
| E.W.       | R.C.P.        | Reinforced Concrete Pipe               |
| EACH       | R.S.          | Rough Slab                             |
| EL.        | RE.           | Regrading                              |
| ELEV.      | REINF.        | Reinforced                             |
| EMER.      | REQD          | Required                               |
| ENGR.      | REV.          | Revision / Revised                     |
| ENR.       | RGU           | Regulatory Government Unit             |
| EQ.        | R.O.W. OR R/W | Right of Way                           |
| EQIP.      | S             | Square Feet                            |
| EQUIV.     | S.F.          | Square Feet                            |
| EXIST.     | SEAN.         | Sanitary Sewer                         |
| EXP.       | SECT.         | Section                                |
| F & I      | SE            | Side Exit                              |
| F.D.       | SEWFO         | Side Exit Walk Out                     |
| F.C.       | SH.           | Sheet                                  |
| F.D.       | SIM.          | Similar                                |
| F.D.C.     | SLANT         | Slant                                  |
| F.V.       | SPEC          | Specification                          |
| FB         | SQ.           | Square                                 |
| FBWQ       | STH           | Storm Sewer Manhole                    |
| FBLQ       | STD.          | Standard                               |
| FDN.       | STRUCT.       | Structural                             |
| FES        | SYM.          | Symmetrical                            |
| FFS        | T             | Thickness                              |
| FT. OR ( ) | T/R           | Top of Rein                            |
| FUT.       | T/W           | Top of Wall                            |
| G.B.       | TEMP.         | Temporary                              |
| G.C.       | THK.          | Thick Thickness                        |
| GAL.       | TMI           | Top Not Hydrant                        |
| GALV.      | TYP.          | Typical                                |
| GFE        | UNQD.         | Unless Noted Otherwise                 |
| GL.        | V.B.          | Vertical Curve                         |
| GR.        | V.C.          | Verify in Field                        |
| H.         | V.I.F.        | Verify                                 |
| H.P.       | VER.          | Verify                                 |
| HDP        | VERT.         | Vertical                               |
| HGT.       | VEST.         | Vestibule                              |
| HORIZ.     | W             | Width                                  |
| HVAC       | W.F.          | Working Point                          |
| Hydant     | W/O           | Welded Wire Fabric                     |
| ID.        | WO            | Without                                |
| IN. OR (") | WETL.         | Wetland                                |
| N.F.O.     | WP            | Waterproof                             |
| IN.        | WT.           | Weight                                 |
| INSUL.     | YD.           | Yard                                   |
| INV.       | YD.           | Yard                                   |

| EXISTING | NEW | DESCRIPTION                   |
|----------|-----|-------------------------------|
|          |     | CONTOUR<br>SPOT ELEVATION     |
|          |     | BUILDING<br>CANOPY / OVERHANG |
|          |     | CONCRETE                      |
|          |     | CONCRETE CURB                 |
|          |     | EDGE OF PAVEMENT              |
|          |     | FENCING                       |
|          |     | GUARD RAIL                    |
|          |     | CONCRETE RETAINING WALL       |
|          |     | FIELDSTONE RETAINING WALL     |
|          |     | MODULAR RETAINING WALL        |
|          |     | SOIL BORING                   |
|          |     | LIGHT POLE                    |
|          |     | TREES<br>DENOTES TREE LIMITS  |
|          |     | MANHOLE                       |
|          |     | CATCH BASIN                   |
|          |     | FIRE HYDRANT                  |
|          |     | WATER VALVE                   |
|          |     | FLARED END SECTION            |
|          |     | IRON PIPE MONUMENT FOUND      |
|          |     | IRON PIPE MONUMENT SET        |
|          |     | P.K. NAIL                     |
|          |     | POWERPOLE                     |
|          |     | GUARD POST                    |
|          |     | UTILITY BOX (TV, TEL, ELEC)   |
|          |     | TRAFFIC BOX                   |
|          |     | GAS METER                     |
|          |     | TRAFFIC SIGN                  |
|          |     | GUY WIRE                      |
|          |     | REGISTRAR OF TITLES           |
|          |     | COUNTY RECORDER               |
|          |     | STORM SEWER LINE              |
|          |     | SANITARY SEWER LINE           |
|          |     | WATER MAIN                    |
|          |     | UNDERGROUND GAS               |
|          |     | OVERHEAD TELEPHONE            |
|          |     | UNDERGROUND TELEPHONE         |
|          |     | UNDERGROUND ELECTRIC          |
|          |     | OVERHEAD ELECTRIC             |
|          |     | UNDERGROUND CABLE T.V.        |
|          |     | OVERHEAD CABLE T.V.           |
|          |     | WELL                          |
|          |     | RESTRICTED ACCESS             |
|          |     | NOTE NUMBER                   |
|          |     | DENOTES BITUMINOUS SURFACE    |

| SYMBOL                                                                              | DESCRIPTION         |
|-------------------------------------------------------------------------------------|---------------------|
|  | SILT FENCE          |
|  | CONSTRUCTION LIMITS |
|  | INLET PROTECTION    |

| SYMBOL                                                                                | DESCRIPTION                         |
|---------------------------------------------------------------------------------------|-------------------------------------|
|  | NOTE REFERENCE                      |
|  | PARKING STALL COUNT                 |
|  | LARGE SHEET DETAIL                  |
|  | COORDINATE POINT                    |
|  | REVISION - ADDENDUM, BULLETIN, ETC. |
|  | REVISED AREA (THIS ISSUE)           |

TNH - 3RD HYDRANT WEST OF PARKING RAMP ON NORTH SIDE OF CIVIC CENTER DRIVE  
ELEVATION = 870.24

1. SITE GRADING, LANDSCAPING AND UTILITY INSTALLATIONS MUST BE COMPLETED AS SHOWN WITHOUT ALTERATION. DEVIATIONS FROM PLANS MUST BE CHECKED AND APPROVED BY THE ENGINEERING DEPARTMENT AND/OR THE PLANNING COMMISSION PRIOR TO S/D CHANGE.
2. REQUIRED EROSION CONTROL DEVICES MUST BE INSTALLED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PROCESS AS SHOWN.
3. MAIN JOB-SITE ENTRANCE MUST BE POSTED WITH THE PROJECT ADDRESS SO THAT IT IS CLEARLY VISIBLE FROM THE STREET. JOB-SITE ADDRESS SIGN MUST BE INSTALLED IN PLACE UNTIL FINAL OCCUPANCY.
4. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ASCERTAIN THE LOCATION OF ALL EXISTING UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION, DEPTH AND MARK ALL EXISTING UTILITIES 48 HOURS BEFORE CONSTRUCTION STARTS. THE ENGINEER, ARCHITECT, OR OWNER DOES NOT GUARANTEE THAT ALL UTILITIES ARE WRAPPED OR IF THEY ARE, ARE SHOWN CORRECTLY. CONTRACTOR STATE ONE CALL (800.292.2689) IS NOT A GUARANTEE OF EXISTING UTILITIES. CONTRACT OWNER F DAMAGE OCCURS DUE TO CONSTRUCTION.

|      |                                              |
|------|----------------------------------------------|
| C0.1 | CIVIL TITLE SHEET                            |
| C1.1 | EXISTING CONDITIONS                          |
| C1.3 | PRELIMINARY PLAT                             |
| C3.1 | GRADING, DRAINAGE, PAVING, & EROSION CONTROL |
| C4.1 | UTILITIES                                    |

# RAMSEY HRA

7550 SUNWOOD DRIVE  
RAMSEY, MN 55303  
TEL (763) 427-1410 - FAX (763) 427-5543

# NORTH COMMONS

## RAMSEY, MINNESOTA

| SHEET | TITLE                                       |
|-------|---------------------------------------------|
| C0.1  | CIVIL TITLE SHEET                           |
| C1.1  | EXISTING CONDITIONS                         |
| C1.3  | PRELIMINARY PLAT                            |
| C3.1  | GRADING, DRAINAGE, PAVING & EROSION CONTROL |
| C4.1  | UTILITIES                                   |

| SHEET | TITLE                                       |
|-------|---------------------------------------------|
| C0.1  | CIVIL TITLE SHEET                           |
| C1.1  | EXISTING CONDITIONS                         |
| C1.3  | PRELIMINARY PLAT                            |
| C3.1  | GRADING, DRAINAGE, PAVING & EROSION CONTROL |
| C4.1  | UTILITIES                                   |

**CONTACT ENGINEER FOR ANY PRIOR HISTORY**

| DATE | REVISION | REVIEW |
|------|----------|--------|
|------|----------|--------|

## BY EMK DATE 08.05.2012

IF THE SIGNATURE, SEAL OR FOUR LINES DIRECTLY ABOVE ARE NOT  
VISIBLE, THIS SHEET HAS BEEN REPRODUCED BEYOND INTENDED  
READABILITY AND IS NO LONGER A VALID DOCUMENT. PLEASE CONTACT  
THE ENGINEER TO REQUEST ADDITIONAL DOCUMENTS.

## 6 JUNE 2012

LAND FORM  
From Site to Finish

105 South Fifth Avenue  
Suite 513  
Minneapolis, MN 55401

Tel: 612-252-9070  
Fax: 612-252-9077  
Web: [landform.net](http://landform.net)

FILE NAME C:\001RAM021.DWG

PROJECT NO. RAM12021

# C0.1

**SHEET NO**

Landform<sup>TM</sup> and Site to Finish<sup>SM</sup> are service marks of Landform Professional Services, LLC.

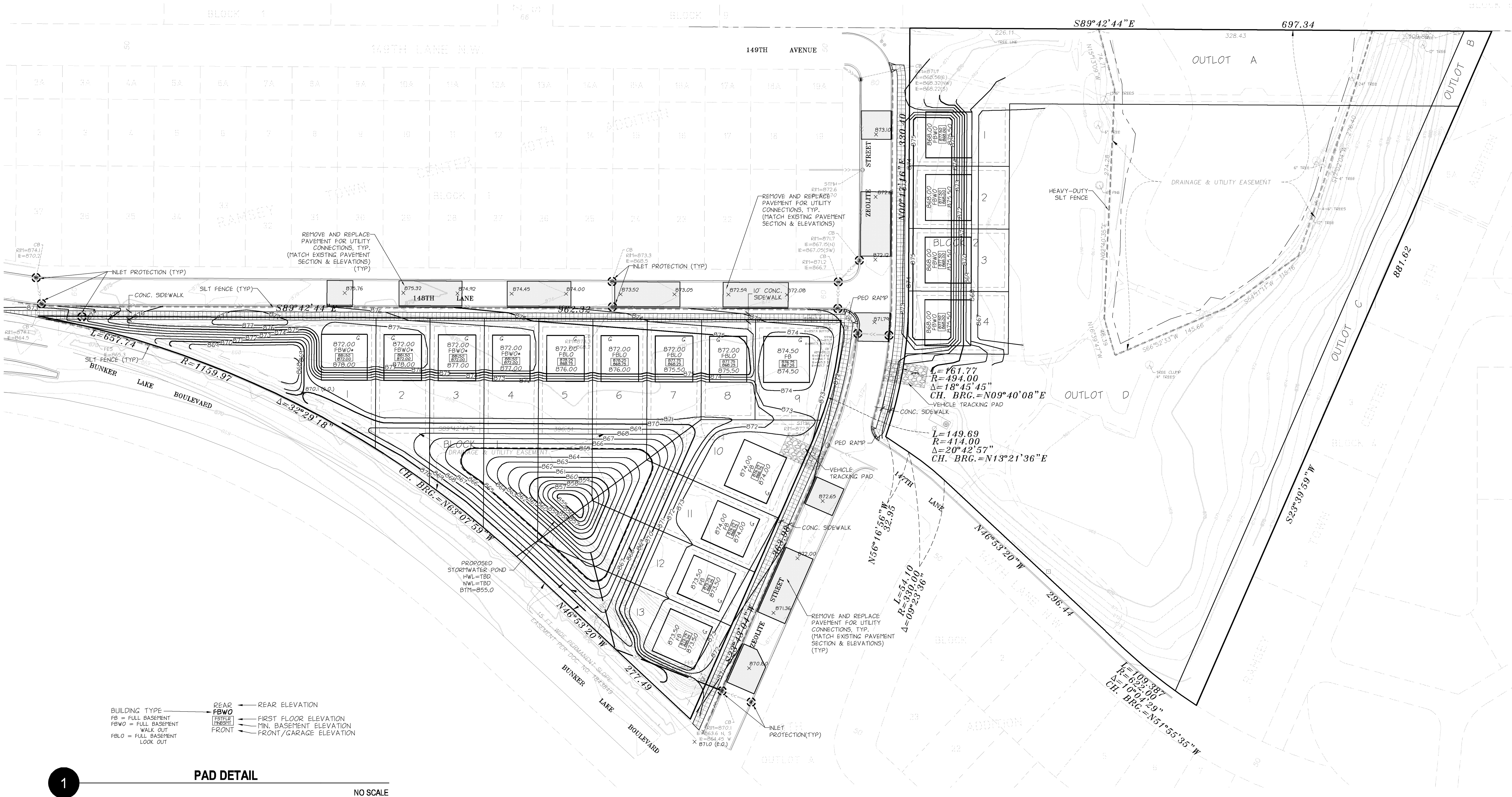












BUILDING TYPE  
FB = FULL BASEMENT  
FBWO = FULL BASEMENT WALK OUT  
FBL = FULL BASEMENT LOOK OUT

REAR ELEVATION  
FBWO  
FIRST FLOOR ELEVATION  
MIN. BASEMENT ELEVATION  
FRONT/GARAGE ELEVATION

PAD DETAIL

NO SCALE

GRADING NOTES

- CONTACT UTILITY SERVICE PROVIDERS FOR FIELD LOCATION OF SERVICES 72 HOURS PRIOR TO BEGINNING GRADING.
- REMOVE TOPSOIL FROM GRADING AREAS AND STOCKPILE SUFFICIENT QUANTITY FOR REUSE. MATERIALS MAY BE MINED FROM LANDSCAPE AREAS FOR USE ON SITE AND REPLACED WITH EXCESS ORGANIC MATERIAL WITH PRIOR CITY APPROVAL.
- REMOVE SURFACE AND GROUND WATER FROM EXCAVATIONS. PROVIDE INITIAL LIFTS OF STABLE FOUNDATION MATERIAL IF EXPOSED SOILS ARE WET AND UNSTABLE.
- ROUGH GRADE BUILDING PAD TO ELEVATIONS LISTED ON PLANS.
- AN INDEPENDENT TESTING FIRM SHALL VERIFY THE REMOVAL OF ORGANIC AND UNSUITABLE SOILS, SOIL CORRECTION, AND COMPACTION AND PROVIDE PERIODIC REPORTS TO THE OWNER.
- PLACE AND COMPACT FILL USING LIFT THICKNESSES MATCHED TO SOIL TYPE AND COMPACTION EQUIPMENT TO OBTAIN SPECIFIED COMPACTION THROUGHOUT THE LIFT.
- COMPACT MATERIAL IN PAVED AREAS TO 95% OF MAXIMUM DRY DENSITY, STANDARD PROCTOR (ASTM D698) EXCEPT THE TOP 3 FEET WHICH SHALL BE COMPACTED TO 100%. COMPACT TO 98% DENSITY WHERE FILL DEPTH EXCEEDS 10 FEET.

PAVING NOTES

- SPOT ELEVATIONS AT CURB LINES INDICATE FLOW LINES UNLESS NOTED OTHERWISE. SEE SHEET C4.1 FOR RM ELEVATIONS OF CATCH BASINS.
- MEET AND MATCH EXISTING CURB. PROVIDE 2 FOOT TRANSITION.
- PAVING SECTIONS
  - BITUMINOUS PAVING (LIGHT DUTY)
    - 1.5-INCH WEAR
    - TACK COAT
    - 1.5-INCH BASE
    - 6-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
    - 12-INCH GRANULAR SUB-BASE (MNDOT 314.2B2)
    - GEOTEXTILE
    - COMPACTED SUBSOIL
  - CONCRETE WALKWAYS
    - 4-INCH CONCRETE WALK W/6X6 INCH #10 WWM
    - 4-INCH AGGREGATE BASE (MNDOT 313B, CLASS 5)
    - GEOTEXTILE
    - COMPACTED SUBSOIL

EROSION PREVENTION AND SEDIMENT CONTROL NOTES

- INSTALL PERIMETER SEDIMENT CONTROLS PRIOR TO BEGINNING WORK AND MAINTAIN FOR DURATION OF CONSTRUCTION. REMOVE CONTROLS AFTER AREAS CONTRIBUTING RUN OFF ARE PERMANENTLY STABILIZED AND DISPOSE OF OFF SITE.
- LIMIT SOIL DISTURBANCE TO THE GRADING LIMITS SHOWN. SCHEDULE OPERATIONS TO MINIMIZE LENGTH OF EXPOSURE OF DISTURBED AREAS.
- MANAGEMENT PRACTICES SHOWN ARE THE MINIMUM REQUIREMENT. INSTALL AND MAINTAIN ADDITIONAL CONTROLS AS WORK PROCEEDS TO PREVENT EROSION AND CONTROL SEDIMENT CARRIED BY WIND OR WATER.
- EXCAVATE PONDS EARLY IN THE CONSTRUCTION SEQUENCE. REMOVE SEDIMENT FROM PONDS PERIODICALLY AND AFTER AREAS CONTRIBUTING RUN OFF ARE PERMANENTLY STABILIZED.
- RESTORE DISTURBED OPEN AREAS WITH TEMPORARY SEED OR SOD WITHIN 72 HOURS OF COMPLETING GRADING IN EACH AREA.
- SEED, SOD, MULCH AND FERTILIZER SHALL MEET THE FOLLOWING SPECIFICATIONS, AS MODIFIED.

| ITEM                         | SPECIFICATION NUMBER |
|------------------------------|----------------------|
| SEED                         | MNDOT 3879           |
| SOD                          | MNDOT 3876           |
| TYPE 50 @ 40 LB/AC           |                      |
| TYPE 110A @ 60 LB/AC         |                      |
| MULCH (TYPE I DISC ANCHORED) | MNDOT 3882           |
| FERTILIZER                   | MNDOT 3881           |
| GENERAL PLACEMENT            | MNDOT 2575           |
- SEE LANDSCAPING SHEETS FOR PERMANENT TURF ESTABLISHMENT. (NOT INCLUDED IN PRELIMINARY SET)
- SCAPE ADJACENT STREETS CLEAN DAILY AND SWEEP CLEAN WEEKLY.

NPDES AREA SUMMARY

|            | EXISTING    | PROPOSED    | ULTIMATE    |
|------------|-------------|-------------|-------------|
| PERVIOUS   | 12.93 ACRES | 12.86 ACRES | 12.86 ACRES |
| IMPERVIOUS | 0.00 ACRES  | 0.07 ACRES  | 0.07 ACRES  |
| TOTAL      | 12.93 ACRES | 12.93 ACRES | 12.93 ACRES |

LEGEND

- SLT FENCE
- INLET PROTECTION

DEVELOPER

**RAMSEY HRA**

7550 SUNWOOD DRIVE  
RAMSEY, MN 55303  
TEL (763) 427-1410 - FAX (763) 427-5543

MUNICIPALITY

**City of RAMSEY**

PROJECT

**NORTH COMMONS**  
RAMSEY, MINNESOTA

SHEET INDEX

| SHEET | TITLE                                                 |
|-------|-------------------------------------------------------|
| C01   | CIVIL TITLE SHEET                                     |
| C11   | EXISTING CONDITIONS                                   |
| C13   | PRELIMINARY PLAT                                      |
| C31   | GRADING, DRAINAGE, PAVING & EROSION CONTROL UTILITIES |
| C41   |                                                       |

REVISION HISTORY

CONTACT ENGINEER FOR ANY PRIOR HISTORY

| DATE | REVISION | REVIEW |
|------|----------|--------|
|------|----------|--------|

PROJECT MANAGER REVIEW

CERTIFICATION

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PRELIMINARY PLAT FOR COR THREE  
6 JUNE 2012

**LANDFORM**

From Site to Finish

105 South Fifth Avenue  
Suite 513  
Minneapolis, MN 55401

Tel: 612-252-9070  
Fax: 612-252-9077  
Web: landform.net

FILE NAME: CXXXRAM021.DWG

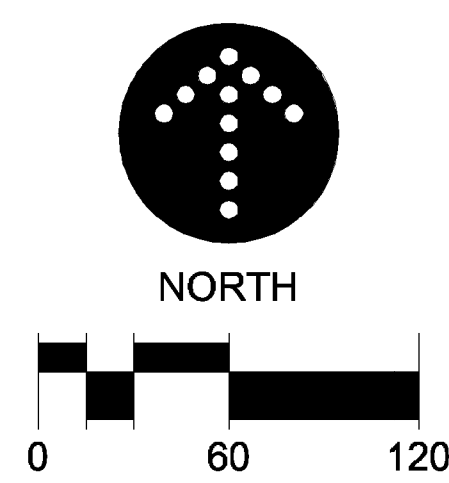
PROJECT NO.: RAM12021

**GRADING, DRAINAGE, PAVING & EROSION CONTROL**

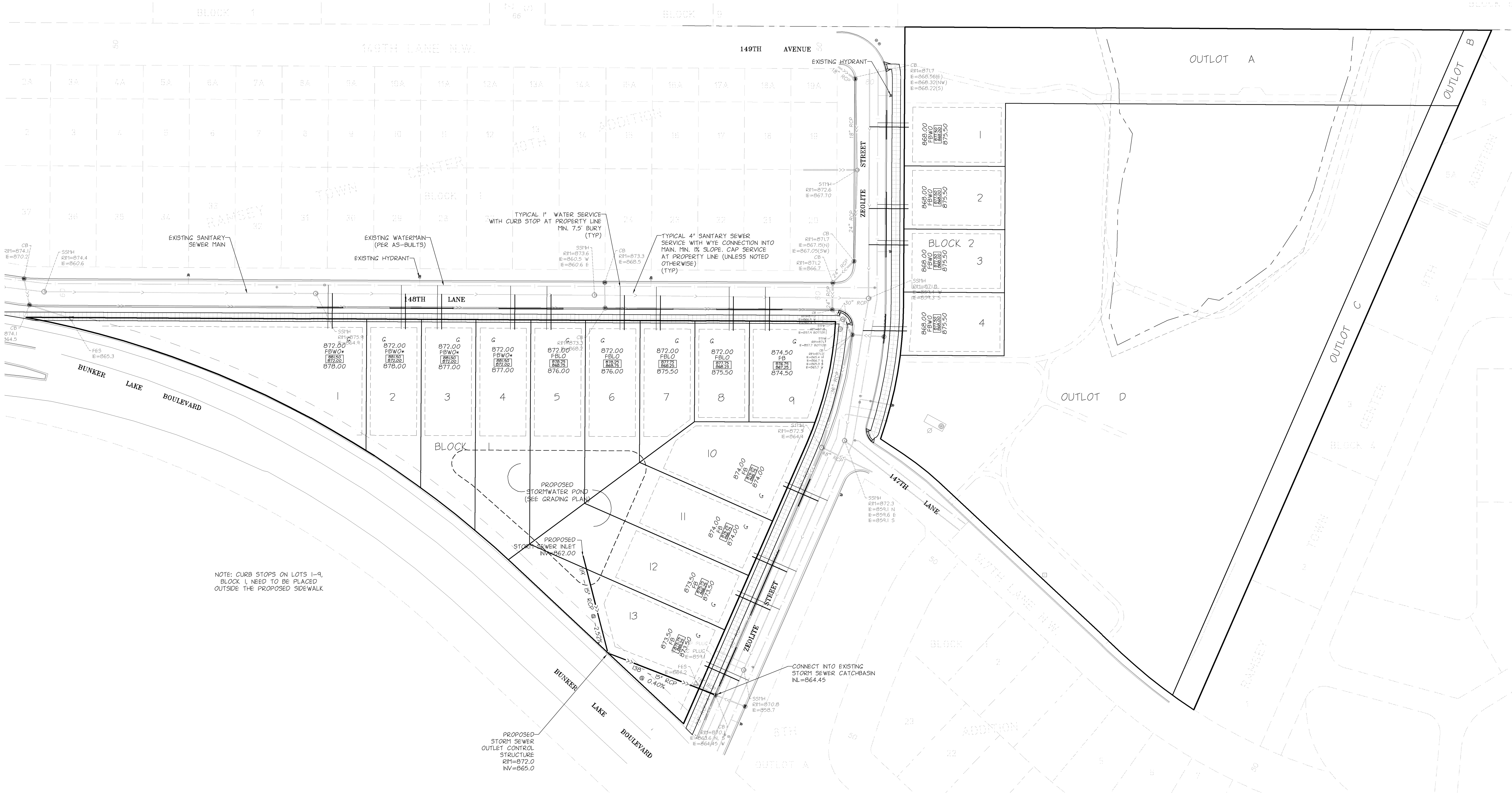
**C3.1**

SHEET NO. /

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NOTE: CURB STOPS ON LOTS 1-9, BLOCK 1, NEED TO BE PLACED OUTSIDE THE PROPOSED SIDEWALK

#### UTILITY NOTES

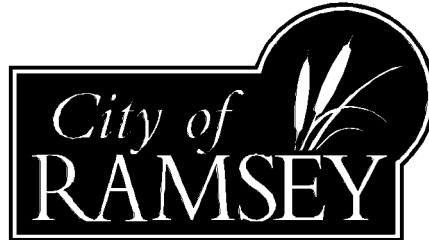
- PIPE MATERIALS:  
WATER SERVICE: TYPE K COPPER  
SANITARY SERVICE: PVC SDR 26  
STORM SEWER: RCP CLASS 5
- CONTACT UTILITY SERVICE PROVIDERS FOR FIELD LOCATION OF SERVICES 72 HOURS PRIOR TO BEGINNING.
- COORDINATE WITH PRIVATE UTILITIES TO PROVIDE ELECTRIC, NATURAL GAS, AND COMMUNICATIONS SERVICES.
- PROVIDE MEANS AND MEASURES TO PROTECT ADJACENT PROPERTY FROM DAMAGE DURING UTILITY INSTALLATION.
- PIPE LENGTHS SHOWN ARE FROM CENTER OF STRUCTURE TO CENTER OF STRUCTURE OR END OF END SECTION.
- ADJUST STRUCTURES TO FINAL GRADE WHERE DISTURBED. COMPLY WITH REQUIREMENTS OF UTILITY. MEET REQUIREMENTS FOR TRAFFIC LOADING IN PAVED AREAS.
- INSTALL TRACER WIRE WITH UTILITIES WITHIN THE PUBLIC RIGHT-OF-WAY OR EASEMENTS.
- CONNECT TO CITY UTILITIES IN ACCORDANCE WITH CITY OF RAMSEY STANDARDS.
- CONTACT CITY OF RAMSEY FOR WET TAP INSPECTION.
- MAINTAIN 7.5 FEET OF COVER ON WATER.
- DEFLECT WATER TO MAINTAIN 18-INCH MINIMUM OUTSIDE SEPARATION AT SEWER CROSSINGS. CENTER PIPE LENGTHS TO PROVIDE GREATEST SEPARATION BETWEEN JOINTS.
- CONTACT CITY OF RAMSEY BUILDING DEPARTMENT FOR FLUSHING AND PRESSURE TEST INSPECTIONS.
- THE CONTRACTOR IS REQUIRED TO OBTAIN THE APPROPRIATE PERMIT FOR THE MN DNR IF DEWATERING IS REQUIRED TO COMPLETE ANY WORK. THE CITY NEEDS TO REVIEW EACH PERMIT PRIOR TO IMPLEMENTATION.
- SANITARY AND WATER SERVICES NEED TO EXTEND INTO THE LOT A MIN. OF 10' BEYOND THE PROPOSED SIDEWALK LOCATION.

DEVELOPER

**RAMSEY HRA**

7550 SUNWOOD DRIVE  
RAMSEY, MN 55303  
TEL (763) 427-1410 - FAX (763) 427-5543

MUNICIPALITY



PROJECT

**NORTH COMMONS**

**RAMSEY, MINNESOTA**

SHEET INDEX

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#### REVISION HISTORY

CONTACT ENGINEER FOR ANY PRIOR HISTORY

| DATE | REVISION | REVIEW |
|------|----------|--------|
|------|----------|--------|

#### PROJECT MANAGER REVIEW

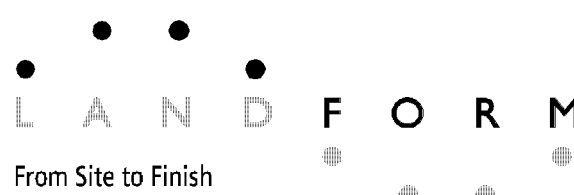
| BY/CHK | DATE |
|--------|------|
|--------|------|

#### CERTIFICATION

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**PRELIMINARY PLAT FOR COR THREE**

6 JUNE 2012



105 South Fifth Avenue Tel: 612-252-9070  
Suite 513 Fax: 612-252-9077  
Minneapolis, MN 55401 Web: landform.net

FILE NAME C401RAM021.DWG

PROJECT NO. RAM12021

UTILITIES

**C4.1**

SHEET NO

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**ORDINANCE #12-\_\_**

**CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

**AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISIONS CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.**

**AN ORDINANCE AMENDING SECTION 117-90 "MAP" OF CHAPTER 117 OF THE CITY CODE OF RAMSEY, MINNESOTA.**

**SECTION 1. AMENDMENT**

The following legally described properties or portions thereof, are hereby rezoned from COR-5 Parks and Open Space to COR-4a Neighborhood Residential:

Outlot D, Ramsey Town Center 8<sup>th</sup> Addition

(the "Subject Property")

**SECTION 2. MAP**

The City is hereby instructed to cause this amendment to be shown on the "City of Ramsey Zoning Map", which map was adopted pursuant to Section 117-90 of the Ramsey City Code.

**SECTION 3. EFFECTIVE DATE**

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

Introduction date:

Posting dates:

Adoption date:

Publication date:

Effective date:

**Meeting Date:** 07/10/2012

**By:** Tim Gladhill, Community Development

---

**Information**

**Title:**

Consider Preliminary Plat, Final Plat and Zoning Amendment for COR THREE (North Commons) Located North of Bunker Lake Boulevard and East of Armstrong Boulevard; Case of the City of Ramsey Housing and Redevelopment Authority (HRA)

**Background:**

The City of Ramsey Housing and Redevelopment Authority (HRA) has submitted a preliminary plat, site plan, and zoning amendment to develop 17 single-family homes and a public park on approximately 12.93 acres in Ramsey Town Center 8th Addition. The proposed development is located north of Bunker Lake Blvd and west of the extension of Town Center Drive.

**Notification:**

In accordance with City Code, residents within 700 feet were notified of the subject property were notified of the preliminary plat public hearing. The Public Hearing was published in the Anoka County Union.

**Observations:**

The Subject Property is currently zoned COR-4a Neighborhood District and COR-5 Park and Open Space. The COR-4a sub-district allows for a mix of residential uses at a net density up to 10 units per acre. As submitted, the preliminary plat for the COR THREE subdivision has a gross density of 3.26 units per acre. The Applicant will need to supply the City with net density calculations. When factoring the existing 8th, 9th, and 10th additions, it appears that the overall net density of the area will be in compliance with density requirements of the Design Framework.

The development is proposing single family homes. The Applicant has submitted architectural elevations representative of what will be built. As the single family units will have a wide variety of styles, it is not possible to provide architectural elevations of every unit. Each single family unit will receive Staff review and approval before release of building permit. It should be noted that the Design Framework establishes minimum architectural elements including, but not limited to, minimal vinyl siding of the front facade, minimum brick, required front porch, and minimum roof pitch. The maximum front yard setback from the sidewalk is 25 feet, and the minimum driveway length is 25 feet.

The proposed development will be serviced by existing public streets. Special care will need to be coordinated with the City's Engineering Division to construct new utility services requiring disruption in existing pavement. A staging and detour plan will need to be submitted to the City Engineer for review to ensure adequate access to existing development at all times. The COR-4a District requires two (2) off-street parking spaces for each unit; the double garages and driveways provide four (4) off-street parking spaces for each unit.

The Park Commission reviewed the Park Dedication requirements at their June 14th meeting. Staff will provide a summary of that discussion at the meeting.

The Grading and Drainage and Utility Plans have been reviewed. A preliminary list of revisions are listed in the City Staff Review Letter. Staff is still receiving and reviewing updates to the drainage, grading, street, and utility plans. Additional information and revisions may be required once the Staff review is complete. It appears that at least one easement will need to be vacated, potentially requiring an application for Easement Vacation.

A Landscaping Plan has been deferred to Building Permit review. The Design Framework specifies in detail

landscaping requirements that will be necessary for each unit.

As the City Council may recall, the City recently ammended portions of its development review process. One of those items approved was to allow developers to request Preliminary Plat and Final Plat approval concurrently on the same evening. Preliminary Plat approval is the stage in the process that gives the proposed development a majority of entitlements to move forward. The Final Plat approval is the stage to move the approved Plat to the recording stage. The City Council has the option this evening to approve the Preliminary Plat, but not the Final Plat, if it so chose. However, it appears that the Final Plat is consistent with the Preliminary Plat as recommended for approval by the Planning Commission. As such, Staff would recommend that the Preliminary and Final Plat could be approved this evening.

**Recommendation:**

The Planning Commission held a Public Hearing at a Special Meeting on June 12th, 2012 and recommended approval of the Preliminary Plat, contingent upon the following:

1. Required amendments as outlined in the attached Staff Review File dated June 15, 2012
2. Approval of the Zoning Amendment for the four (4) single-family units within North Commons
3. Response from the Anoka County Highway Department

**Funding Source:**

All costs associated with reviewing the Application are being handled as part of regular Staff duties, as this is a project being proposed by the HRA.

**Council Action:**

Motion to approve the Preliminary Plat;

-AND-

Motion to approve the Final Plat;

-AND-

Motion to waive the Charter requirement to read the Ordinance aloud and adopt Ordinance #12-XXX approving the Zoning Amendment for the four (4) single-family lots adjacent to North Commons from COR-5 to COR-4a.

All contingent upon the following:

1. Required amendments as outlined in the attached Staff Review File dated June 15, 2012
2. Approval of the Zoning Amendment for the four (4) single-family units within North Commons
3. Response from the Anoka County Highway Department

Roll Call Vote for Ordinance:

Councilmember McGlone  
Councilmember Tossey  
Councilmember Backous  
Councilmember Elvig  
Councilmember Wise  
Councilmember Strommen  
Mayor Ramsey



---

## Attachments

[Site Location Map](#)

[Preliminary Plat](#)

[Site Plan](#)

[Final Plat](#)

[Preliminary Plat Resolution](#)

[Final Plat Resolution](#)

[Zoning Amendment Ordinance](#)

[Staff Review File](#)

[Final Review Notification](#)

[Architectural Rendering](#)

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## Form Review

### Inbox

Kurt Ulrich

### Reviewed By

Kurt Ulrich

### Date

07/03/2012 05:23 PM

Form Started By: Tim Gladhill

Started On: 07/03/2012 07:50 AM

Final Approval Date: 07/03/2012

**Meeting Date:** 07/24/2012**By:** Tim Gladhill, Community Development

---

**Information****Title:**

Consider Resolution to Approve a Revised Comprehensive Plan Amendment for The COR

**Background:**

In August, 2011, the City approved a Comprehensive Plan amendment that included, among multiple other amendments, a change to the Master Plan for the former Ramsey Town Center, now known as The COR. As it relates to The COR, that amendment was based on Development Plan 5.03. After further analysis and comments, attached for review is the approved Development Plan 6.0 by the City's Housing and Redevelopment Authority (HRA). The HRA acquired approximately 150 acres of the former Ramsey Town Center development. Through a series of public open houses and HRA workshops, the City, through the development management services of Landform Professional Services, has developed a proposed new master plan for the development.

After initial review with Metropolitan Council Staff, the City Council directed Staff to provide a new analysis of the Development Plan and potential revisions that would reduce or eliminate reductions in forecasted households. Metropolitan Council Staff recommends that the City address in the revised amendment, statements that illustrate that the changes to the Master Plan are consistent with investments previously made within The COR. Development Plan 6.0 and associated forecast analysis appears to indicate a plan that will remain consistent with current forecasts, based on study boundary analysis. It is important to note that the Development Plan is a conceptual site plan that assists in illustrating how the City intends to meet forecasts in this mixed-use land use designation. The City is not asking for an amendment to the future land use designation, and the current density thresholds appear to prove that the original forecasts are not impacted at this time.

**Notification:**

The Public Hearing was properly notified in the Anoka County Union.

**Observations:**

The intent of the original amendment was to focus density closer to the center of the development, near the rail station, now under construction. The area of the greatest change is focused on the western portion of the development consisting of approximately 30 acres. A majority of this area is currently guided as COR-4b, which is best characterized as medium density residential. This area is now proposed to include larger scale retail to anchor the development to support the smaller scale retail still currently envisioned in the center of the development. The plan also impacts what was previously envisioned as West Meandering Commons, which is now configured as Lake Ramsey Park. The grading activities for Lake Ramsey Park will accommodate at least a portion, if not all, of the fill required to complete the development.

No actual change to the Future Land Use Map is required, as the area is listed as Mixed Use. However, according to the Metropolitan Council, due to the level in change in the conceptual site plan for the Master Plan as well as changes to the design guidelines, a Comprehensive Plan Amendment is required.

A detailed analysis is included in the attached Revised Comprehensive Plan Amendment Memo. To be included as exhibits to the Memo will include the Design Framework (which now also serves as the Master Plan), the original and revised Traffic Generation Memo (to support the analysis of future land use and forecasts). The Memo is still in working draft form. Staff will continue to work with the Metropolitan Council Staff on format of the Memo prior to official submittal.

**Recommendation:**



The Planning Commission recommended approval of the revised Comprehensive Plan Amendment for The COR.

**Funding Source:**

The Comprehensive Plan Amendment is being handled as part of regular Staff duties.

**Council Action:**

Motion to approve the Resolution approving a revised Comprehensive Plan Amendment for The COR.

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**Attachments**

Planning Commission Staff Report

Memo to Metropolitan Council

Ramsey Town Center Traffic and Forecast Analysis

The COR Traffic and Forecast Analysis

Density Analysis

Design Framework

Proposed Resolution

---

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**Form Review**

| <b>Inbox</b>                    | <b>Reviewed By</b> | <b>Date</b>                     |
|---------------------------------|--------------------|---------------------------------|
| Darren Lazan                    | Kathy Schmitz      | 07/19/2012 03:04 PM             |
| Kurt Ulrich                     | Kurt Ulrich        | 07/19/2012 03:18 PM             |
| Form Started By: Tim Gladhill   |                    | Started On: 07/16/2012 11:43 AM |
| Final Approval Date: 07/19/2012 |                    |                                 |

**Meeting Date:** 07/12/2012

**By:** Tim Gladhill, Community Development

---

Information

Title:

PUBLIC HEARING: Consider Revised Comprehensive Plan Amendment for The COR

Background:

In August, 2011, the City approved a Comprehensive Plan amendment that included, among multiple other amendments, a change to the Master Plan for the former Ramsey Town Center, now known as The COR. As it relates to The COR, that amendment was based on Development Plan 5.03. After further analysis and comments, attached for review is the approved Development Plan 6.0 by the City's Housing and Redevelopment Authority (HRA). The HRA acquired approximately 150 acres of the former Ramsey Town Center development. Through a series of public open houses and HRA workshops, the City, through the development management services of Landform Professional Services, has developed a proposed new master plan for the development.

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Observations:

The intent of the original amendment was to focus density closer to the center of the development, near the rail station, now under construction. The area of the greatest change is focused on the western portion of the development consisting of approximately 30 acres. A majority of this area is currently guided as COR-4b, which is best characterized as medium density residential. This area is now proposed to include larger scale retail to anchor the development to support the smaller scale retail still currently envisioned in the center of the development. The plan also impacts what was previously envisioned as West Meandering Commons, which is now configured as Lake Ramsey Park. The grading activities for Lake Ramsey Park will accommodate at least a portion, if not all, of the fill required to complete the development.

The largest area of focus within the revised amendment and difference between Development Plan 5.03 and Development Plan 6.0 is the undeveloped area on the western half of the development, yet within a half-mile radius of the Ramsey Station (the TOD Area). This area also provides additional density, and reduces the amount of future surface parking. There are also other changes to the Development Plan that include additional area of residential as well as higher densities than included in the original traffic analysis.

No actual change to the Future Land Use Map is required, as the area is listed as Mixed Use. However, according to the Metropolitan Council, due to the level in change in the conceptual site plan for the Master Plan as well as changes to the design guidelines, a Comprehensive Plan Amendment is required.

A detailed analysis is included in the attached Revised Comprehensive Plan Amendment Memo. To be included as

exhibits to the Memo will include the Design Framework (which now also serves as the Master Plan), the original and revised Traffic Generation Memo (to support the analysis of no change to future land use or forecasts). The Memo is still in working draft form. Staff is forwarding Development Plan 6.0 and associated forecasts and traffic analysis for recommendation by the Planning Commission. Staff will continue to work with the Metropolitan Council Staff on format of the Memo.

**Funding Source:**

All costs associated with the amendment are being handled as part of regular Staff duties.

**Staff Recommendation:**

Staff recommends approval of the Revised Comprehensive Plan Amendment for The COR.

**Committee Action:**

Motion to recommend that the City Council adopt a resolution granting approval of the Revised Comprehensive Plan Amendment for The COR.

---

**Attachments**

Amendment Memo

Design Framework

Traffic Analysis

Development Plan 6.0

Resolution

Original Presentation to Metropolitan Council Staff

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**Form Review**

**Inbox**

Tim Gladhill (Originator)

Form Started By: Tim Gladhill

**Reviewed By**

Tim Gladhill

Final Approval Date: 07/06/2012

**Date**

07/06/2012 01:23 PM

Started On: 07/03/2012 04:18 PM

The COR (Formerly Ramsey Town Center)  
City of Ramsey



The COR Master Plan (Amended)

Original Master Plan: 2003

Revised 2012

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## Introduction and Background

Encompassing over 400 acres of commercial, residential, and recreational venues, The COR is becoming the most active development in the north metro with over \$80m in active projects. In addition to being the largest TOD development assemblage on the Northstar Commuter Rail Line, The COR is located on one of the fastest growing corridors in the Midwest. Existing structured parking and infrastructure positions The COR to attract development that makes sense, grows jobs, and expands the regional economy. Whether you are enjoying The COR's many parks and trails, shopping at the farmers market, commuting to downtown Minneapolis, or just relaxing in your home, The COR offers residents and visitors an authentic lifestyle that comes with living in a city that reflects those who call this area home.

### Project Highlights:

- Immediate exposure to approximately 40,000 ADT on Highway 10
- Over \$80m in new projects under construction or contract: Over 60,000 S.F.
- Medical, Over 300 residential units, 200 additional structured parking stalls
- Existing transit station with 800 structured parking stalls
- Construction commenced on Ramsey Station  
Scheduled to begin Fall 2011
- Armstrong Overpass currently in design phase
- \$65m TIF in place for funding infrastructure and development

In 2003, groundbreaking occurred under the original Master Plan. In 2011, the City approved The COR Development Plan to replace the original Ramsey Town Center Master Plan. In addition, in 2012 the City approved a new document entitled The COR Design Framework. This document incorporates specific design elements and site plan information from both the original Master Plan document as well as the former Ramsey Town Center Design Guidelines. Rather than having two (2) separate documents specifying private and public design components, the City chose to merge these two (2) documents into one (1) concise document for ease of administration.

## Transit Oriented Development

The COR is a Transit Oriented Development (TOD) along the Northstar Commuter Rail. The Ramsey Station is the key node of the development. With the revised Development Plan, the energy of the development was refocused towards this center, as well as within a half-mile radius of this node. A portion of the development fall outside the official TOD Area (half-mile radius from the Ramsey Station). A portion of the land use designation and zoning district extend further beyond these limits, located west of Armstrong Boulevard.



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## **Built Environment within the TOD Area**

The COR is located along the Highway 10 and Burlington Northern Santa Fe Railroad corridors. This built environment creates lack of opportunity for connectivity to the area south of Highway 10 that would ultimately allow the City to achieve a full half-mile radius representing a TOD area. Multiple pedestrian connections are difficult and cost prohibitive at this time.

In addition, much of the area south of Highway 10 within the half-mile radius is a regional park known as Mississippi West Regional Park. This regional park has a Metropolitan Council approved Master Plan. The site itself was gifted by the original property owners and is deed-restricted for park uses. The site does not have the potential for future development other than park.

Due to the factors above, the area south of Highway 10 has been excluded from calculations related to the TOD Area.

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## Built Environment Map



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## **Development Plan 6.0**

The City has also completed a revised site plan for that encompasses the entire original Master Plan boundary. The City had previously applied for a Comprehensive Plan Amendment for Development Plan 5.03. After discussion, the City approved an amendment to Development Plan 5.03 that focused on that portion of the development that is located within the TOD area. As previous sections indicate, the net result is an increase of the number of households forecasted for the TOD Area, while maintaining the overall original forecasts of the development

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## Current Development Plan





## Development Plan 6.0 Exhibit





## Transportation Analysis Zones



## Quarter Mile Radius

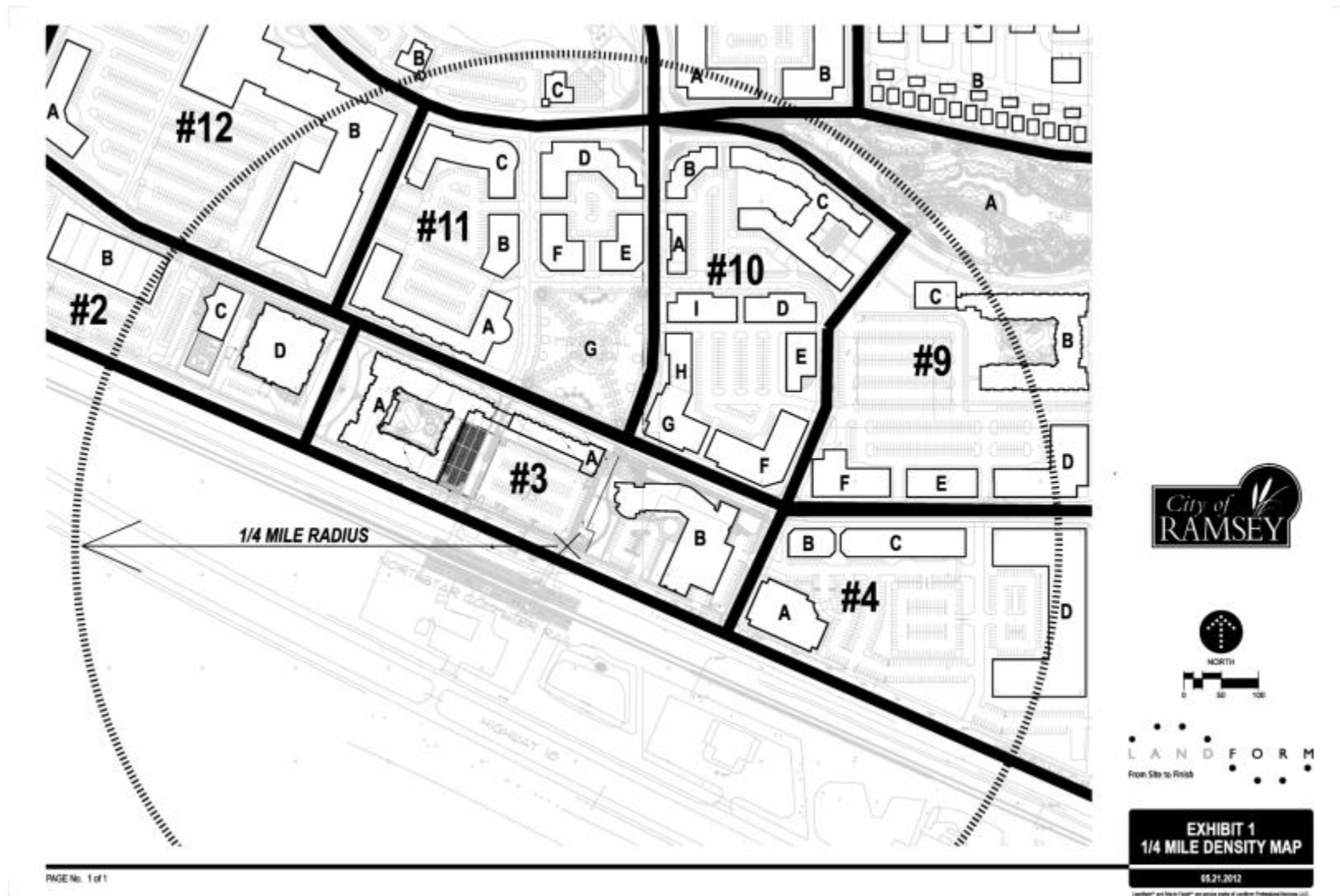
The quarter mile radius surrounding the station, north of Highway 10 and the railroad tracks, is commonly referred to as Transit Village. This area will have the highest density, most pedestrian connections, and connectivity of multiple land use types within walking distance of the Ramsey Station. For purposes of this analysis, if the quarter-mile boundary intersected a sub-TAZ, the entire sub-TAZ was calculated for the analysis. The forecasts within the quarter-mile radius are as follows:

| Households | Population | Employment          |
|------------|------------|---------------------|
| 1,128      |            | 696,447 square feet |

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## Quarter Mile Radius Map



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## Half Mile Radius

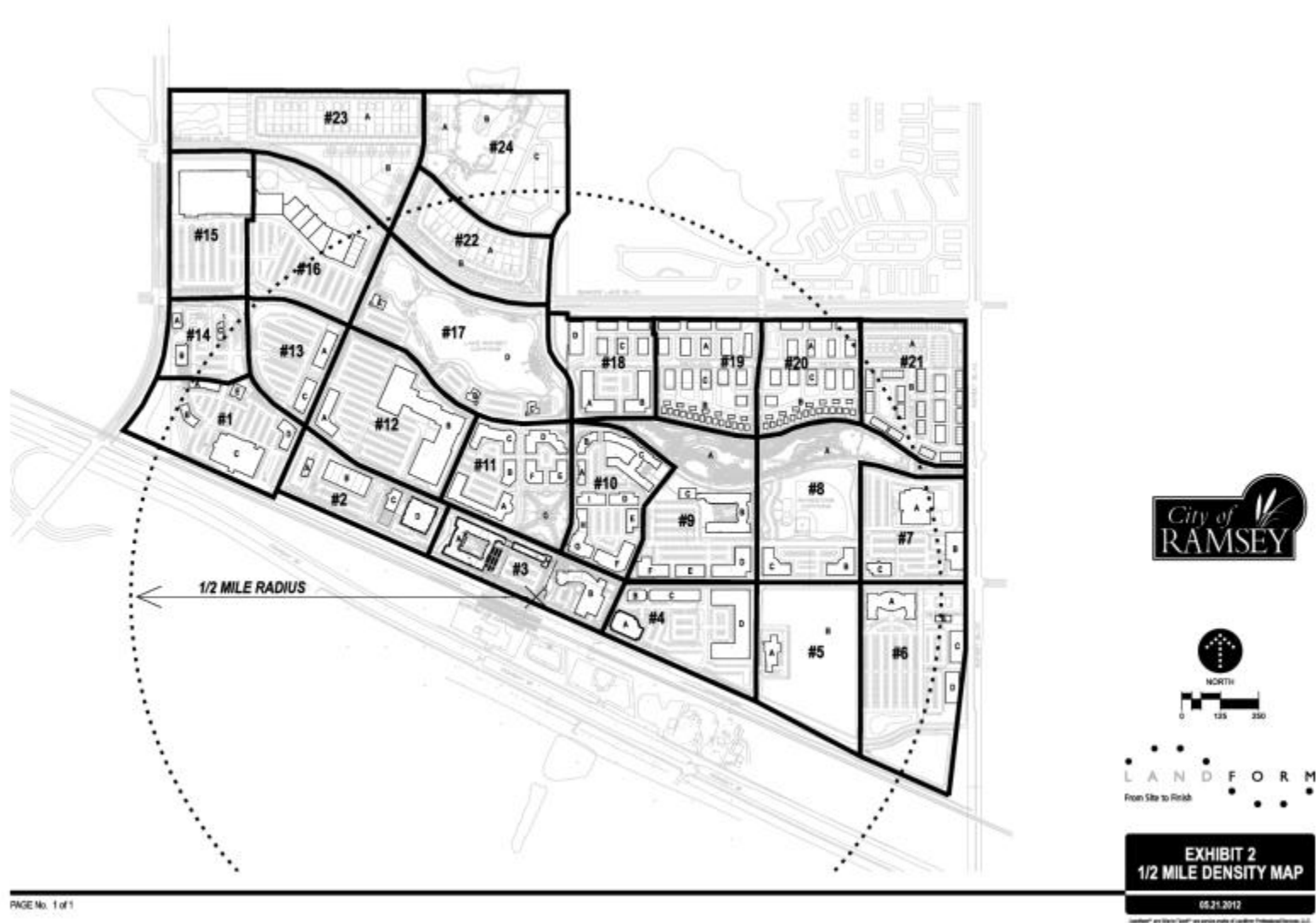
The half-mile radius is commonly known as the TOD Area or Transit Improvement Area (TIA). The City has submitted an application to the Minnesota Department of Employment and Economic Development (DEED) for a TIA designation. For purposes of this analysis, if the half-mile boundary intersected a sub-TAZ, the entire sub-TAZ was calculated for the analysis. The forecasts within the half-mile radius are as follows (includes quarter-mile forecasts from above:

| Households | Population | Employment            |
|------------|------------|-----------------------|
| 1,742      |            | 1,474,592 square feet |

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## Half Mile Radius Map





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## Land Use Designation and Boundary Clarification

The original Master Plan draft established a boundary of approximately 322 acres. The forecasts were derived on a unit-count instead of a density range, and included a population of 2,500 households. However, upon implementation of the Master Plan through the establishment of the Zoning District, the boundary was revised to include an area west of Armstrong Boulevard and an area north of Bunker Lake Boulevard. This area was established as a 'Mixed-Use' District within the Comprehensive Plan. Upon completion of the Zoning District and Alternative Urbanwide Area Review (AUAR), the expanded boundary area forecasted a total of 2,400 households. The intent of this document is to clarify the official project boundaries and zoning boundaries to clear confusion on previous forecasts.

Today, in order to work within the forecast methodology of the Metropolitan Council, a density of ten (10) units per acre was established to assist in forecasting purposes. This assumption would support the City's analysis that the revised Development Plan is consistent with previous forecasts. Residential densities range from 76 units per acre near the Ramsey Station, to approximately 15 units per acre in the middle portion of the development, to approximately four (4) units per acre on single-family areas adjacent to existing development. These progressively lower densities, or transects, are consistent with the original Master Plan contemplating much higher densities within the development, balanced by appropriate transitions to remain compatible with existing, surrounding development.

The Development Plan, as well as the original Master Plan, was not intended to serve as an approved site plan, but to guide potential future development. The Mixed Use designation allows the City the flexibility to shift land uses without the need for a Comprehensive Plan Amendment or Zoning Amendment, provided that the requirements of Minnesota Statute 473 are maintained and consistent with Metropolitan approval and jurisdiction. The analysis shows that based on revisions found in Development Plan 6.0, that the amendment is consistent with the City's System Statement and approved Comprehensive Plan.

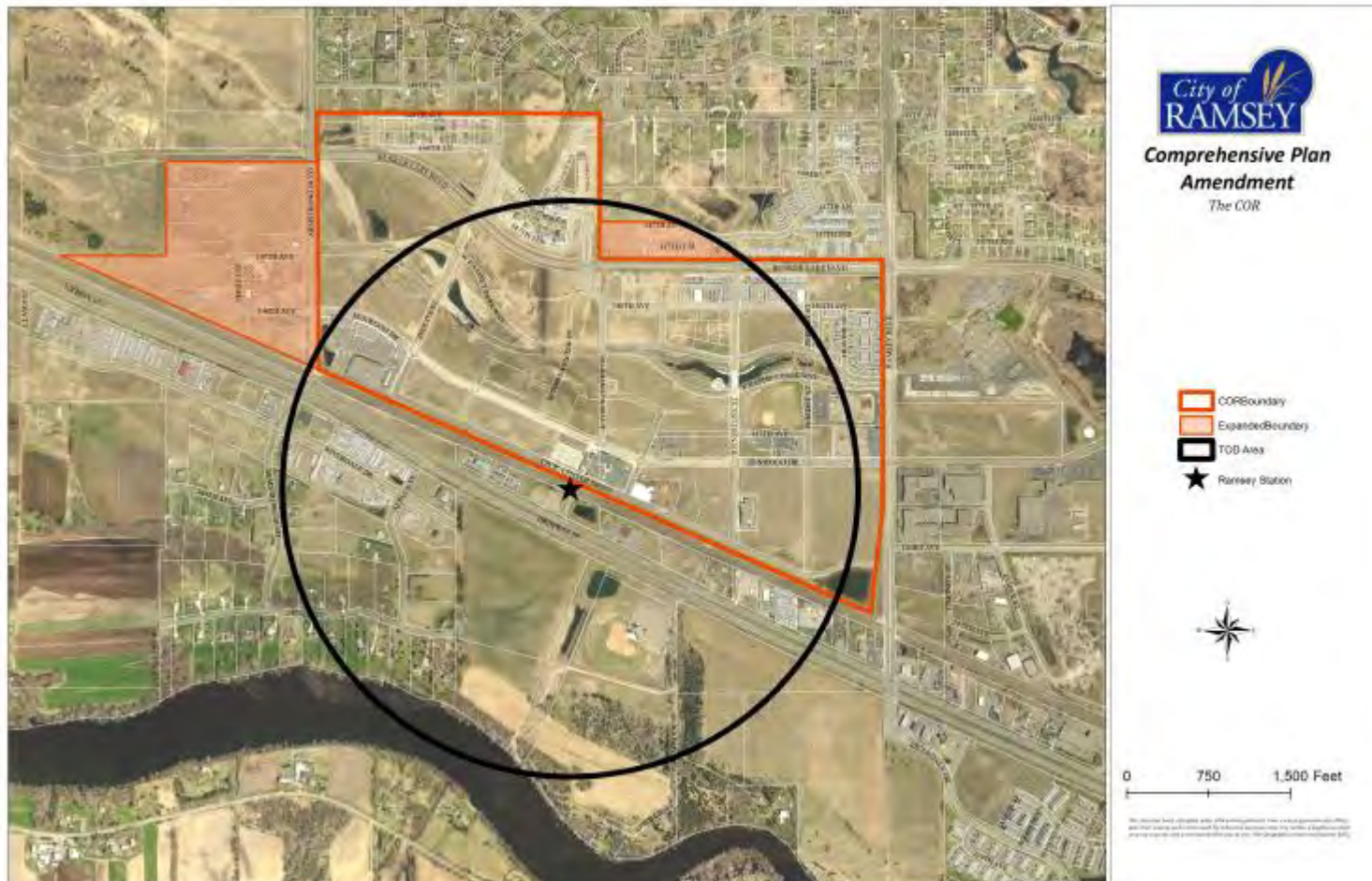
## Forecast Analysis

The City acknowledges there are some discrepancies with the boundaries used to establish the original vision of the 2,400 housing units between the original planning documents (prepared by the original Master Developer), the Comprehensive Plan and Zoning Code, and the Alternative Urbanwide Area Review (AUAR).

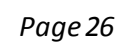
|                                         | Master Plan Boundary | Zoning Boundary | Expanded Boundary | Total         |
|-----------------------------------------|----------------------|-----------------|-------------------|---------------|
| Developer's Master Plan                 | 2,500                | n/a             | n/a               | 2,500         |
| Comprehensive Plan and AUAR             | 1,800                | 600             | n/a               | 2,400         |
| The COR (including Town Center Gardens) | 1,982                | 150             | 200               | 2,132 (2,332) |

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## Boundary Comparison Map



*City of Ramsey Comprehensive Plan Amendment-The COR*



## Re-Visioning Process

The Development Plan is a revision of the original Ramsey Town Center Master Plan . As it relates to the Comprehensive Planning requirements of Minnesota Statute Chapter 473, the City is not requesting amendments at this time.

However, the Development Plan does represent an amendment to the conceptual site plan of the original master plan. The original Design Guidelines have been amended and now known as the Design Framework. The Design Framework included as Exhibit A to this document.

The re-visioning process began in 2009, and included an extensive public process. The City hosted a Visual Preference Survey as well as an Open House to review the original master plan and chart a course to set the development in a position for success. The following exhibits illustrate the various steps that were a part of the re-visioning process.

The re-visioning process began following the decision by the City's Housing and Redevelopment Authority to purchase the remaining 150 acres of the development that had been stalled due to foreclosure actions and the death of the Master Developer. The decision was made to purchase the development in order to protect the investment previously made by the City in infrastructure, recoup unpaid taxes, and position the development to become a successful development.

The outcomes of the re-visioning and re-branding process can already be seen in recent developments. The new plan has helped attract developments such as the Allina Medical Clinic, the VA Outpatient Clinic, the Falls Restaurant, the Residence at The COR, and the Northstar Commuter Rail.

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## Re-Visioning Exhibits





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## **Transportation System and Sunwood Drive Realignment**

As part of the AUAR review, it was determined that only one (1) access on Armstrong Boulevard between Highway 10 and Ramsey Boulevard would be permitted, which was included in a Joint Powers Agreement for regional roadway improvements. This had a dramatic effect on the future built-environment on the western edge of the development.

The transportation system capacity is a key element of the success of The COR. The City has reviewed several iterations of land use scenarios that maximizing the existing and planned transportation system improvements. Improvements to Armstrong Boulevard and Highway 10 are key to the success of The COR.

With the construction of the Northstar Commuter Rail – Ramsey Station underway, the internal capture rate should assist in providing for acceptable levels of service on the transportation network. However, future roadway improvements will still be necessary in order to support the capacity of the development.

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## Sunwood Drive Scenarios



RAMSEY TOWN CENTER  
RAMSEY, MINNESOTA

-  TRANSIT
-  INTERSECTION (FULL ACCESS)
-  INTERSECTION (LOW-MODERATE ACCESS)
-  TRAILS

NOT TO SCALE

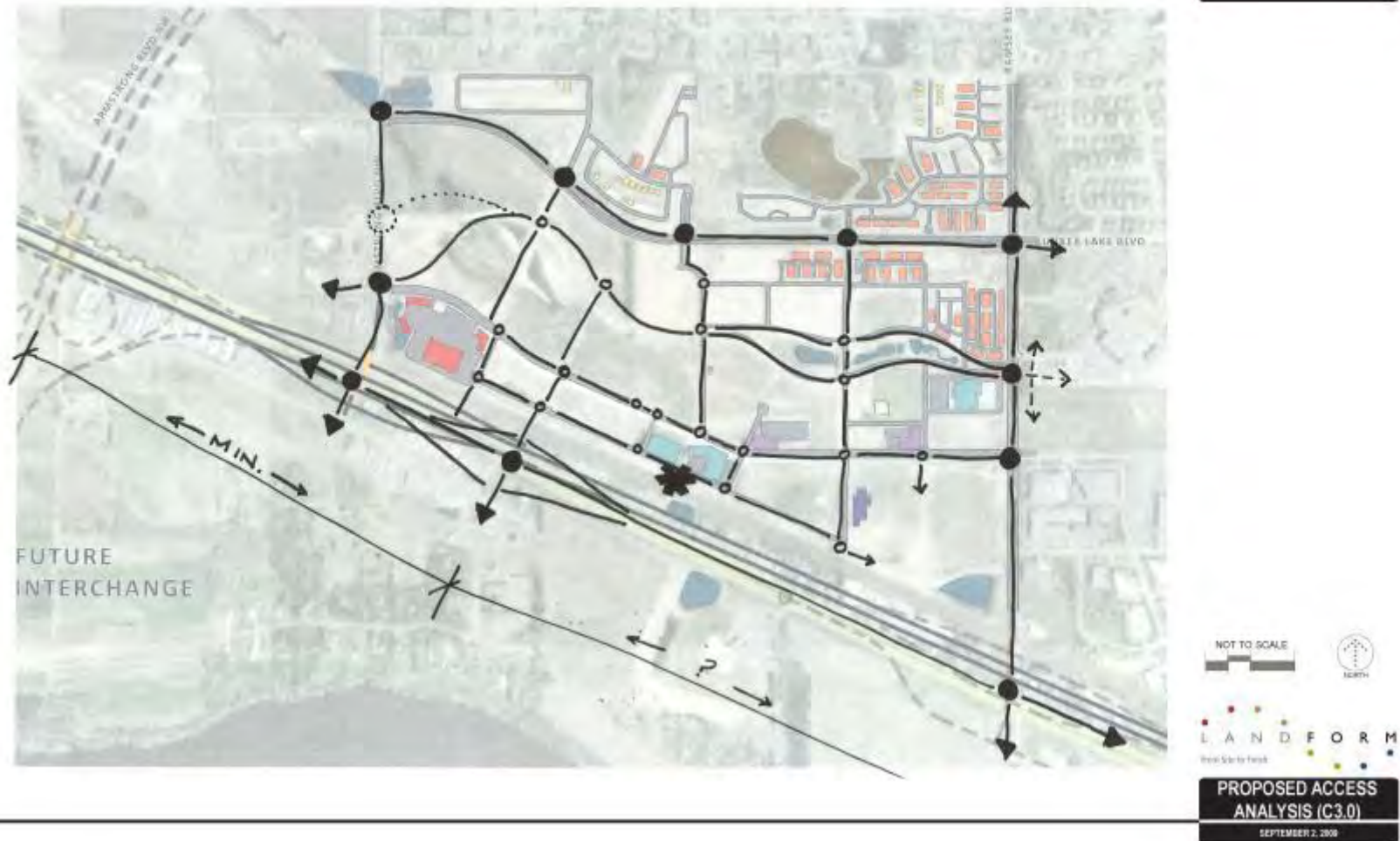


LANDFORM  
from Scale to Finish

EXISTING ACCESS  
ANALYSIS (C2.3)

SEPTEMBER 15, 2009

## Alternate Sunwood Drive Scenario



## **Comparison to former Ramsey Town Center Master Plan**

The City is not requesting a change to the Future Land Use Map at this time (currently mixed-use).

The revised Development Plan is a marketing tool to illustrate what development may look like through 2030. The site plan illustrates how forecasts can be achieved with the revised site plan through high floor area ratios, densities, and shared parking within the TOD Area.

## **The Vision**

The revised Development Plan maintains much of the original vision for a transit-oriented, pedestrian-scale development, now refocused in the center.

## **Transit Village**

The area immediately surrounding the Ramsey Station is commonly referred to as Transit Village. It currently includes the Ramsey Municipal Center, Municipal Parking Ramp, the VA Outpatient Clinic, and the Ramsey Office Plaza. Currently under construction is the Residence at The COR, a 230-unit apartment complex.

## **Office Park**

The office park remains unchanged from the original plan. Currently completed are the PACT Charter School, NAU Country Insurance, Allina Medical Clinic, and the Midwest Medical Examiner.

## **Residential Development**

There are several projects completed and under construction, totaling nearly 300 existing units. Within the original 322 acre boundary, nearly 1,900 housing units are forecasted. Floor Area Ratios and structured parking requirements will allow the City to exceed this forecast beyond the current planning period. With the clarified boundary, the original 2,500 household forecast is met or exceeded within the current planning period.

## **West Retail Area**

The previous Master Plan did include medium-to-large scale retail on the western edge of the development. As part of the re-visioning process, the City determined that a solid anchor was necessary to support the desired land use within the TOD Area. The expanded large-scale retail anchor lies largely outside the TOD Area, and additional residential units within the TOD area have been added to off-set the shift in land uses.

## **Adjacent Development**

There are several areas of adjacent development that have been a direct result of the energy surrounding The COR, maximizing value-capture potential of the Northstar Commuter Rail.

### **Legacy Christian Academy**

In 2010, the City approved a site plan and subdivision request for 90 acre private school campus. Upon ultimate build out, the Legacy Christian Academy proposes to serve approximately 1,400 students and is expected to break ground in Spring of 2013. The site is located approximately  $\frac{3}{4}$  mile from the Ramsey Station. Not originally part of the City's Comprehensive Plan, this high-quality development not only changed the landscape of future land use on the site itself, it changed the dynamics of the surrounding area as well. It is anticipated that some adjacent residential, not currently shown within the Comprehensive Plan, may be desirable as support for the success of Legacy Christian Academy. As Legacy Christian Academy and the rest of the area west of Armstrong Boulevard are truly connected and an extension of The COR, the future land use planning of this area, explained in more detail below, may continue to add additional energy and capacity to The COR and potentially include additional households. This area will be re-evaluated as part of the 2040 Comprehensive Plan Update.

### **Town Center Gardens**

Another private development has been spurred as a result of The COR. This development, known as Town Center Gardens, began developing in 2004, and consists of approximately 300 housing units. Much of this area is located with the TOD Area, with the remainder being within  $\frac{3}{4}$  of a mile from the Ramsey Station. A portion of this development is part of the expanded boundary of The COR previously mentioned.

### **West of Armstrong**

The area west of Armstrong, also part of the expanded boundary of The COR, was traditionally thought to be exclusively retail. This was the City's first attempt to create a retail anchor for The COR, but complications in redevelopment causes the previous development, known as Ramsey Crossings, to not become a reality. The Future Land Use of this area is COR Mixed Use, consistent with the same designation of The COR itself. Given this fact, the Comprehensive Plan would not only allow retail, but residential uses as well. As stated above, as part of the Legacy Christian Academy, this area will be re-evaluated as part of the 2040 Comprehensive Plan Update.

## **Maximizing Investments Previously Made**

Numerous entities have invested in the success of The COR. Without these private and public partnerships, the success of the development would not be possible. Of important note, none of the previous projects funded by the Metropolitan Council are impacted or removed as part of the Amendment. In addition, the future projects of Center Street and Mississippi Skyway are consistent with TOD principles and design, contained within the new Development Plan, and are critical connections for the circulation within and outside of the development.



### **Northstar Commuter Rail**

With approximately 2,500 households within walking distance of the Northstar Commuter Rail – Ramsey Station, the investment made by the various partners continues to be consistent with the new Development Plan. The area around the Ramsey Station, referred to as Transit Village, provides a mix of uses including residential, public, and commercial.

The investment made to attract a 230 unit apartment complex is planned to attract a high return on ridership use on the Northstar Commuter Rail, with direct connections to the rail station. This development also includes a retail component, intended to serve as an amenity to the residents of the building, the broader community, as well as ridership for the Northstar Commuter Rail.

The Ramsey Municipal Center is located adjacent to the rail station, and provides a wide variety of services to residents and riders, including the Anoka County License Center.

The Municipal Parking Ramp was recently expanded to ensure capacity of surrounding uses (to maximize density and development potential) and ensure capacity for ridership on the Northstar Commuter Rail.

### **The Draw Park and Amphitheater (formerly East Meandering Commons)**

The City received a grant from the Livable Communities Demonstration Account (LCDA) of the Metropolitan Council. The investment was made in amphitheater and bridges for The Draw – Park and Amphitheater. This project was recently completed, and already has been shown to be a large success. This site is the location of the weekly Farmer’s Market and Draw Event Series during the summer and has even been the location of multiple weddings. This area is unchanged in the new Development Plan, and is consistent with the investment made.

*Insert Photo Here.*

### **Sunwood Drive**

The City received a grant from the Livable Communities Demonstration Account (LCDA) of the Metropolitan Council for construction of Sunwood Drive to create a connection to the Ramsey Station. The impacts of the new Development Plan and realignment of Sunwood Drive are not of impact to the scope of this grant.

### **Municipal Parking Ramp**

The City received funding to construct portions of the Municipal Parking Ramp from both the LCDA program as well as a Congestion Mitigation and Air Quality (CMAQ) grant. The Phase I of the ramp was completed a number of years ago and Phase II (CMAQ grant-funded) is in the final construction phases. This project was intended to serve the surrounding development, including the Northstar Commuter Rail.

### **Ramsey Star Express**

The City of Ramsey has shown its commitment to continued funding of a pilot program for Northstar Commuter Rail-Ramsey Station. Investment built ridership base to support Ramsey Station.



*Insert Grant Improvement Map Here.*

## Document Comparison

With an amended master plan, many of the documents have been revised. The table below shows the location of the previous documentation.

| <b><u>Previous Document</u></b>   | <b><u>Current Location</u></b> |
|-----------------------------------|--------------------------------|
| Master Plan                       | Design Framework               |
| Site Plan                         | Development Plan               |
| Design Guidelines                 | Design Framework               |
| Zoning Code-Permitted Uses        | Zoning Code-Permitted Uses     |
| Zoning Code-Dimensional Standards | Design Framework               |

Exhibit A: RTC Traffic Analysis  
Exhibit B: COR Traffic Analysis  
Exhibit C: Density Analysis  
Exhibit D: Design Framework

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## **APPENDIX A – TRIP GENERATION**



SCALE: 1" = 200'



**Ramsey Town Center Trip Generation Tables**  
(Data: Feb 25)

| Zone/ Block        | Land Use                       | DU    | SF        | ITE Code | AM Peak |       |       | PM Peak                   |       |       | Daily  |
|--------------------|--------------------------------|-------|-----------|----------|---------|-------|-------|---------------------------|-------|-------|--------|
|                    |                                |       |           |          | TOTAL   | IN    | OUT   | TOTAL                     | IN    | OUT   |        |
| 1A                 | Speciality Retail              |       | 100,000   | 820      | 103     | 63    | 40    | 374                       | 180   | 194   | 4292   |
| 2A                 | Speciality Retail              |       | 54,000    | 820      | 56      | 34    | 22    | 202                       | 97    | 105   | 2318   |
| 3A                 | Speciality Retail              |       | 40,000    | 820      | 41      | 25    | 16    | 150                       | 72    | 78    | 1717   |
| 3B                 | Cinema                         |       | 50,000    | 444      | 0       | 0     | 0     | 190                       | 122   | 68    | 1462   |
| 3C                 | City Hall/ Police/ Transit     |       | 50,000    | 710      | 78      | 69    | 9     | 75                        | 13    | 62    | 551    |
| 3D                 | Retail/ Bowling Alley          |       | 28,000    | 494      | 88      | 53    | 35    | 99                        | 35    | 64    | 933    |
| 4A                 | Hotel                          | 50    | 38,000    | 310      | 17      | 10    | 7     | 20                        | 11    | 9     | 79     |
| 4B                 | Office                         |       | 60,000    | 710      | 94      | 83    | 11    | 89                        | 15    | 74    | 661    |
| 5A                 | Office                         |       | 99,000    | 710      | 154     | 136   | 18    | 148                       | 25    | 123   | 1090   |
| 6A                 | Office                         |       | 280,000   | 710      | 437     | 385   | 52    | 417                       | 71    | 346   | 3083   |
| 7A                 | School (Elementary)            |       | 55,000    | 520      | 185     | 113   | 72    | 172                       | 45    | 127   | 662    |
| 7B                 | Retail/Office/Clinic           |       | 48,000    | 710      | 75      | 66    | 9     | 72                        | 12    | 60    | 528    |
| 8A                 | Retail/Office/Clinic           |       | 54,000    | 710      | 84      | 74    | 10    | 80                        | 14    | 66    | 595    |
| Building 9A        | Fitness                        |       | 40,000    | 493      | 12      | 6     | 6     | 172                       | 105   | 67    | 1147   |
| Building 9B        | Community Center               |       | 25,000    | 495      | 33      | 22    | 11    | 44                        | 15    | 29    | 572    |
| Building 9C        | Ice Rink                       |       | 38,000    | 465      | 0       | 0     | 0     | 90                        | 41    | 50    | 600    |
| Building 10A       | Speciality Retail              |       | 40,000    | 820      | 41      | 25    | 16    | 150                       | 72    | 78    | 1717   |
| Building 10B       | Speciality Retail              |       | 7,000     | 820      | 7       | 4     | 3     | 26                        | 12    | 14    | 300    |
| Building 10C       | Speciality Retail              |       | 3,000     | 820      | 3       | 2     | 1     | 11                        | 5     | 6     | 129    |
| Building 11A       | Speciality Retail              |       | 10,000    | 820      | 10      | 6     | 4     | 37                        | 18    | 19    | 429    |
| Building 11B       | Restaurant                     |       | 8,000     | 831      | 6       | 3     | 3     | 60                        | 40    | 20    | 720    |
| Building 12A       | Speciality Retail              |       | 21,000    | 820      | 22      | 13    | 9     | 79                        | 38    | 41    | 901    |
| Building 12B       | Residential                    | 60    | 8,000     | 221      | 28      | 6     | 22    | 35                        | 23    | 12    | 395    |
| Building 13A       | Speciality Retail              |       | 33,000    | 820      | 34      | 21    | 13    | 123                       | 59    | 64    | 1416   |
| Building 13B       | Speciality Retail              |       | 22,000    | 820      | 23      | 14    | 9     | 82                        | 39    | 43    | 944    |
| Building 14A       | Speciality Retail              |       | 45,000    | 820      | 46      | 28    | 18    | 168                       | 81    | 87    | 1931   |
| Building 14A       | Restaurant                     |       | 10,000    | 831      | 8       | 4     | 4     | 75                        | 50    | 25    | 900    |
| Building 15A       | Residential                    | 90    | 25,000    | 221      | 42      | 8     | 34    | 52                        | 34    | 18    | 593    |
| Building 15B       | Speciality Retail              |       | 26,000    | 820      | 27      | 16    | 11    | 97                        | 47    | 50    | 1116   |
| Building 15C       | Speciality Retail              |       | 21,000    | 820      | 22      | 13    | 9     | 79                        | 38    | 41    | 901    |
| Building 16A       | Speciality Retail              |       | 30,000    | 820      | 31      | 19    | 12    | 112                       | 54    | 58    | 1288   |
| Building 16B       | Restaurant                     |       | 10,000    | 831      | 8       | 4     | 4     | 75                        | 50    | 25    | 900    |
| Building 17A       | Speciality Retail              |       | 68,000    | 820      | 70      | 43    | 27    | 254                       | 122   | 132   | 2919   |
| Building 17A       | Restaurant                     |       | 20,000    | 831      | 16      | 7     | 9     | 150                       | 101   | 50    | 1799   |
| Building 18A       | Live / Work                    | 40    | 32,000    | 221      | 19      | 4     | 15    | 23                        | 15    | 8     | 264    |
| Building 18B       | Retail / office                |       | 24,000    | 710      | 37      | 33    | 4     | 36                        | 6     | 30    | 264    |
| Building 18C       | Speciality Retail              |       | 20,000    | 820      | 21      | 13    | 8     | 75                        | 36    | 39    | 858    |
| Building 19A       | Residential                    | 120   | 34,000    | 221      | 56      | 11    | 45    | 70                        | 46    | 24    | 791    |
| Building 19B       | Speciality Retail              |       | 5,000     | 820      | 5       | 3     | 2     | 19                        | 9     | 10    | 215    |
| Building 20A       | Grocery                        |       | 60,000    | 850      | 250     | 153   | 98    | 642                       | 327   | 315   | 6691   |
| Building 20B       | Residential                    | 50    | 25,000    | 221      | 24      | 5     | 19    | 29                        | 19    | 10    | 330    |
| Building 21A-D     | Townhouse (2 story)            | 94    | 66,000    | 230      | 41      | 7     | 34    | 51                        | 34    | 17    | 551    |
| Building 22A-C     | Apartment                      | 172   | 76,000    | 221      | 81      | 16    | 65    | 100                       | 66    | 34    | 1133   |
| Building 23A-B     | Townhouse (2 Story)            | 18    | 18,000    | 230      | 8       | 1     | 7     | 10                        | 7     | 3     | 105    |
| Building 23C       | Convenience Retail             |       | 20,000    | 820      | 21      | 13    | 8     | 75                        | 36    | 39    | 858    |
| Building 24A-E     | Townhouse (2 Story)            | 48    | 54,000    | 230      | 21      | 4     | 17    | 26                        | 17    | 9     | 281    |
| Building 25A-G     | Townhouse (2 Story)            | 43    |           | 230      | 19      | 3     | 16    | 23                        | 15    | 8     | 252    |
| Building 26A-G     | Townhouse (2 Story)            | 50    |           | 230      | 22      | 4     | 18    | 27                        | 18    | 9     | 293    |
| Building 27A-B     | Townhouse with Flats (3 story) | 60    |           | 232      | 20      | 4     | 16    | 23                        | 14    | 9     | 251    |
| Building 27C       | Townhouse (2 story)            | 60    |           | 230      | 26      | 4     | 22    | 32                        | 21    | 11    | 352    |
| Building 28A-C     | Townhouse (2 story)            | 23    |           | 230      | 10      | 2     | 8     | 12                        | 8     | 4     | 135    |
| Building 28D       | Townhouse with Flats (4 story) | 50    |           | 232      | 17      | 3     | 14    | 19                        | 12    | 7     | 209    |
| Building 29A       | Townhouse with Flats (4 story) | 70    |           | 232      | 24      | 5     | 19    | 27                        | 17    | 10    | 293    |
| Building 30A-B     | Townhouse with Flats (3 story) | 50    |           | 232      | 17      | 3     | 14    | 19                        | 12    | 7     | 209    |
| Building 30C       | Townhouse with Flats (4 story) | 64    |           | 232      | 22      | 4     | 18    | 24                        | 15    | 9     | 268    |
| Building 31A-I     | Townhouse (2 story)            | 51    |           | 230      | 22      | 4     | 18    | 28                        | 19    | 9     | 299    |
| Building 32A-I     | Townhouse (2 Story)            | 58    |           | 230      | 26      | 4     | 22    | 31                        | 21    | 10    | 340    |
| Building 33A-F     | Townhouse (2 story)            | 47    |           | 230      | 21      | 4     | 17    | 25                        | 17    | 8     | 275    |
| Building 34A-B     | Residential                    | 120   |           | 221      | 56      | 11    | 45    | 70                        | 46    | 24    | 791    |
| Building 35A-B     | Gas station, convenience       |       | 3,000     | 845      | 233     | 119   | 114   | 289                       | 145   | 145   | 1015   |
| Building 36A-H     | Single family detached         | 49    |           | 210      | 37      | 9     | 28    | 49                        | 31    | 18    | 469    |
| Building 37A-I     | Townhouse (2 story)            | 45    |           | 230      | 20      | 3     | 17    | 24                        | 16    | 8     | 264    |
| Building 38A-C     | Townhouse (2 story)            | 23    |           | 230      | 10      | 2     | 8     | 12                        | 8     | 4     | 135    |
| Building 38D       | Townhouse with Flats (4 story) | 50    |           | 232      | 17      | 3     | 14    | 19                        | 12    | 7     | 209    |
| Building 39A-E     | Townhouse (2 story)            | 51    |           | 230      | 22      | 4     | 18    | 28                        | 19    | 9     | 299    |
| Building 40A       | Duplex (2 story)               | 28    |           | 230      | 12      | 2     | 10    | 15                        | 10    | 5     | 164    |
| Building 41A-      | Duplex (2 story)               | 16    |           | 230      | 7       | 1     | 6     | 9                         | 6     | 3     | 94     |
| Building 42A       | Speciality Retail              |       | 30,000    | 820      | 31      | 19    | 12    | 112                       | 54    | 58    | 1288   |
| Building 43A-      | Duplex                         | 18    |           | 230      | 8       | 1     | 7     | 10                        | 7     | 3     | 105    |
| Building 44A-F     | Townhouse (2 story)            | 26    |           | 230      | 11      | 2     | 9     | 14                        | 9     | 5     | 152    |
| Building 45A-G     | Townhouse (2 story)            | 22    |           | 230      | 10      | 2     | 8     | 12                        | 8     | 4     | 129    |
| Total              |                                | 1,816 | 1,933,000 |          | 3,205   | 1,860 | 1,346 | 6,168                     | 2,934 | 3,237 | 60,219 |
|                    |                                |       |           |          |         |       |       | with 15% internal capture |       |       | 51,186 |
| Residential Totals |                                | 1766  | 338000    |          | 776     | 146   | 630   | 948                       | 622   | 326   | 10430  |
| Office Totals      |                                |       | 695000    |          | 1177    | 981   | 196   | 1133                      | 216   | 917   | 8006   |
| Retail Totals      |                                |       | 900000    |          | 1252    | 733   | 520   | 4087                      | 2096  | 1994  | 41783  |
|                    |                                |       | 1,933,000 |          | 3205    | 1860  | 1346  | 6168                      | 2934  | 3237  | 60219  |

Table 1 - Land Uses and Traffic Generation

| Zone/Block | Code | Land Use                                     | Dwelling Units | Sq. ft. | Park Area <sup>1</sup><br>(sq. ft.) | ITE Code <sup>2</sup> | AM Peak |     |     | PM Peak |     |     | Daily<br>Total |
|------------|------|----------------------------------------------|----------------|---------|-------------------------------------|-----------------------|---------|-----|-----|---------|-----|-----|----------------|
|            |      |                                              |                |         |                                     |                       | Total   | In  | Out | Total   | In  | Out |                |
| 1a         | 3    | Retail                                       |                | 11,882  |                                     | 820                   | 10      | 6   | 4   | 35      | 17  | 18  | 408            |
| 1b         | 3    | Retail                                       |                | 9,022   |                                     | 820                   | 7       | 4   | 3   | 27      | 13  | 14  | 310            |
| 1c         | 3    | Supermarket                                  |                | 62,396  |                                     | 850                   | 179     | 109 | 70  | 524     | 267 | 257 | 5103           |
| 1d         | 3    | Retail                                       |                | 13,283  |                                     | 820                   | 11      | 6   | 4   | 40      | 19  | 20  | 456            |
| 1e         | 3    | Retail                                       |                | 7,300   |                                     | 820                   | 6       | 4   | 2   | 22      | 11  | 11  | 251            |
| 2a         | 3    | Retail                                       |                | 5,248   |                                     | 820                   | 4       | 3   | 2   | 16      | 8   | 8   | 180            |
| 2b         | 3    | Retail                                       |                | 39,000  |                                     | 820                   | 31      | 19  | 12  | 116     | 57  | 59  | 1340           |
| 2c         | 2    | Daycare Center                               |                | 10,320  |                                     | 565                   | 101     | 54  | 48  | 103     | 48  | 55  | 654            |
| 2d         | 1    | Senior Housing - Assisted Living             | 84             |         |                                     | 254                   | 9       | 6   | 3   | 15      | 7   | 8   | 179            |
| 3a         | 1    | Luxury Apartments / Townhomes                | 230            |         |                                     | 220                   | 94      | 19  | 75  | 114     | 74  | 40  | 1224           |
| 3a         | 3    | Retail                                       |                | 67,085  |                                     | 820                   | 54      | 33  | 21  | 200     | 98  | 102 | 2305           |
| 3b         | 2    | Government Office Building                   |                | 49,107  |                                     | 730                   | 231     | 194 | 37  | 48      | 15  | 33  | 2708           |
| 3c         | 0    | Park & Ride (Northstar) <sup>3</sup>         |                |         |                                     |                       |         |     |     |         |     |     |                |
| 4a         | 2    | Clinic                                       |                | 50,092  |                                     | 720                   | 92      | 73  | 19  | 139     | 37  | 101 | 1448           |
| 4b         | 3    | Sit Down Restaurant                          |                | 9,037   |                                     | 931                   | 6       | 3   | 3   | 54      | 36  | 18  | 650            |
| 4c         | 3    | Hotel <sup>4</sup>                           |                | 24,900  |                                     | 310                   | 14      | 9   | 6   | 15      | 8   | 7   | 209            |
| 4d         | 2    | Office Park                                  |                | 110,000 |                                     | 770                   | 136     | 120 | 16  | 131     | 22  | 109 | 969            |
| 5a         | 2    | Mortuary <sup>5</sup>                        |                | 17,598  |                                     | 710                   | 3       | 2   | 1   | 17      | 6   | 11  | 139            |
| 5b         | 2    | Business Park                                |                | 93,871  |                                     | 770                   | 107     | 90  | 17  | 97      | 22  | 75  | 958            |
| 6a         | 2    | Office Park                                  |                | 44,827  |                                     | 770                   | 56      | 49  | 7   | 53      | 9   | 44  | 395            |
| 6b         | 3    | Retail                                       |                | 13,070  |                                     | 820                   | 10      | 6   | 4   | 39      | 19  | 20  | 449            |
| 6c         | 2    | General Office                               |                | 17,987  |                                     | 710                   | 22      | 20  | 3   | 21      | 4   | 18  | 158            |
| 6d         | 2    | General Office                               |                | 17,987  |                                     | 710                   | 22      | 20  | 3   | 21      | 4   | 18  | 158            |
| 7a         | 2    | Charter School <sup>6</sup>                  |                | 50,511  |                                     | 534                   | 468     | 258 | 211 | 264     | 129 | 135 | 1405           |
| 7b         | 2    | Medical Office                               |                | 33,374  |                                     | 720                   | 61      | 49  | 13  | 92      | 25  | 67  | 965            |
| 7c         | 3    | Retail                                       |                | 24,780  |                                     | 820                   | 20      | 12  | 8   | 74      | 36  | 38  | 851            |
| 8a         | 0    | City Park w/ Lake                            |                |         | 430,000                             |                       |         |     |     |         |     |     |                |
| 8b         | 2    | General Office                               |                | 43,584  |                                     | 710                   | 54      | 48  | 6   | 52      | 9   | 43  | 384            |
| 8c         | 2    | General Office                               |                | 43,584  |                                     | 710                   | 54      | 48  | 6   | 52      | 9   | 43  | 384            |
| 9a         | 0    | City Park w/ Lake                            |                |         | 171,445                             |                       |         |     |     |         |     |     |                |
| 9b         | 1    | Apartments                                   | 95             |         |                                     | 220                   | 39      | 8   | 31  | 47      | 31  | 16  | 505            |
| 9c         | 1    | Apartments                                   | 200            |         |                                     | 220                   | 82      | 16  | 65  | 99      | 64  | 35  | 1064           |
| 9d         | 2    | General Office                               |                | 59,696  |                                     | 710                   | 74      | 65  | 9   | 71      | 12  | 59  | 526            |
| 9e         | 2    | General Office                               |                | 42,765  |                                     | 710                   | 53      | 47  | 6   | 51      | 9   | 42  | 377            |
| 9f         | 2    | General Office                               |                | 59,208  |                                     | 710                   | 73      | 65  | 9   | 71      | 12  | 59  | 522            |
| 10a        | 2    | General Office                               |                | 8,400   |                                     | 710                   | 10      | 9   | 1   | 10      | 2   | 8   | 74             |
| 10a        | 1    | Apartments                                   | 20             |         |                                     | 220                   | 8       | 2   | 7   | 10      | 6   | 3   | 106            |
| 10b        | 2    | General Office                               |                | 8,400   |                                     | 710                   | 10      | 9   | 1   | 10      | 2   | 8   | 74             |
| 10b        | 3    | Specialty Retail                             |                | 4,200   |                                     | 820                   | 3       | 2   | 1   | 13      | 6   | 6   | 144            |
| 10b        | 1    | Apartments                                   | 30             |         |                                     | 220                   | 12      | 2   | 10  | 15      | 10  | 5   | 160            |
| 10c        | 1    | Apartments - Senior                          | 90             |         |                                     | 220                   | 9       | 3   | 6   | 12      | 7   | 5   | 251            |
| 10c        | 1    | Apartments                                   | 90             |         |                                     | 220                   | 37      | 7   | 29  | 45      | 29  | 16  | 479            |
| 10d        | 2    | General Office                               |                | 11,500  |                                     | 710                   | 14      | 13  | 2   | 14      | 2   | 11  | 101            |
| 10d        | 3    | Specialty Retail                             |                | 11,500  |                                     | 820                   | 9       | 6   | 4   | 34      | 17  | 18  | 395            |
| 10e        | 2    | General Office                               |                | 8,500   |                                     | 710                   | 11      | 9   | 1   | 10      | 2   | 8   | 75             |
| 10e        | 3    | Specialty Retail                             |                | 4,250   |                                     | 820                   | 3       | 2   | 1   | 13      | 6   | 6   | 146            |
| 10f        | 2    | General Office                               |                | 11,900  |                                     | 710                   | 15      | 13  | 2   | 14      | 2   | 12  | 105            |
| 10f        | 3    | Specialty Retail                             |                | 8,500   |                                     | 820                   | 7       | 4   | 3   | 25      | 12  | 13  | 292            |
| 10f        | 1    | Apartments                                   | 14             |         |                                     | 220                   | 6       | 1   | 5   | 7       | 5   | 2   | 74             |
| 10g        | 3    | Specialty Retail                             |                | 7,600   |                                     | 820                   | 6       | 4   | 2   | 23      | 11  | 12  | 261            |
| 10g        | 2    | General Office                               |                | 7,600   |                                     | 710                   | 9       | 8   | 1   | 9       | 2   | 8   | 67             |
| 10g        | 1    | Apartments                                   | 36             |         |                                     | 220                   | 15      | 3   | 12  | 18      | 12  | 6   | 192            |
| 10h        | 3    | Specialty Retail                             |                | 6,300   |                                     | 820                   | 5       | 3   | 2   | 19      | 9   | 10  | 216            |
| 10i        | 3    | Specialty Retail                             |                | 6,100   |                                     | 820                   | 5       | 3   | 2   | 18      | 9   | 9   | 210            |
| 10i        | 2    | General Office                               |                | 6,100   |                                     | 710                   | 8       | 7   | 1   | 7       | 1   | 6   | 54             |
| 10i        | 1    | Apartments                                   | 26             |         |                                     | 220                   | 11      | 2   | 8   | 13      | 8   | 5   | 138            |
| 11a        | 3    | Specialty Retail                             |                | 17,000  |                                     | 820                   | 14      | 8   | 5   | 51      | 25  | 26  | 584            |
| 11a        | 1    | Apartments                                   | 118            |         |                                     | 220                   | 48      | 10  | 39  | 59      | 38  | 20  | 628            |
| 11b        | 2    | General Office                               |                | 11,000  |                                     | 710                   | 14      | 12  | 2   | 13      | 2   | 11  | 97             |
| 11b        | 1    | Apartments                                   | 26             |         |                                     | 220                   | 11      | 2   | 8   | 13      | 8   | 5   | 138            |
| 11c        | 2    | General Office                               |                | 20,700  |                                     | 710                   | 26      | 23  | 3   | 25      | 4   | 20  | 182            |
| 11c        | 1    | Apartments                                   | 50             |         |                                     | 220                   | 20      | 4   | 16  | 25      | 16  | 9   | 266            |
| 11d        | 2    | General Office                               |                | 10,700  |                                     | 710                   | 13      | 12  | 2   | 13      | 2   | 11  | 94             |
| 11d        | 3    | Specialty Retail                             |                | 10,700  |                                     | 820                   | 9       | 5   | 3   | 32      | 16  | 16  | 368            |
| 11d        | 1    | Apartments                                   | 26             |         |                                     | 220                   | 11      | 2   | 8   | 13      | 8   | 5   | 138            |
| 11e        | 2    | General Office                               |                | 5,900   |                                     | 710                   | 7       | 6   | 1   | 7       | 1   | 6   | 52             |
| 11e        | 3    | Specialty Retail                             |                | 11,800  |                                     | 820                   | 9       | 6   | 4   | 35      | 17  | 18  | 405            |
| 11e        | 1    | Apartments                                   | 44             |         |                                     | 220                   | 18      | 4   | 14  | 22      | 14  | 8   | 234            |
| 11f        | 3    | Specialty Retail                             |                | 11,800  |                                     | 820                   | 9       | 6   | 4   | 35      | 17  | 18  | 405            |
| 11f        | 2    | General Office                               |                | 5,900   |                                     | 710                   | 7       | 6   | 1   | 7       | 1   | 6   | 52             |
| 11f        | 1    | Apartments                                   | 44             |         |                                     | 220                   | 18      | 4   | 14  | 22      | 14  | 8   | 234            |
| 11g        | 0    | City Park                                    |                |         | 82,804                              |                       |         |     |     |         |     |     |                |
| 12a        | 3    | Sit Down Restaurant                          |                | 12,000  |                                     | 931                   | 8       | 4   | 4   | 72      | 48  | 24  | 864            |
| 12b        | 3    | Community Center                             |                | 160,000 |                                     | 310                   | 207     | 126 | 81  | 186     | 69  | 117 | 2929           |
| 13a        | 3    | Retail                                       |                | 19,200  |                                     | 820                   | 15      | 9   | 6   | 57      | 28  | 29  | 660            |
| 13b        | 3    | Retail                                       |                | 16,664  |                                     | 820                   | 13      | 8   | 5   | 50      | 24  | 25  | 572            |
| 14a        | 3    | Gas Station w/Convenience Store <sup>7</sup> |                | 5,000   |                                     | 945                   | 317     | 162 | 155 | 388     | 194 | 194 | 1563           |
| 14b        | 3    | Retail                                       |                | 10,628  |                                     | 820                   | 9       | 5   | 3   | 32      | 16  | 16  | 365            |

**Table 1 - Land Uses and Traffic Generation**

| Zone/Block   | Code | Land Use                             | Dwelling Units | Sq. ft.   | Park Area <sup>1</sup><br>(sq. ft.) | ITE Code <sup>2</sup> | AM Peak |       |       | PM Peak |       |       | Daily<br>Total |
|--------------|------|--------------------------------------|----------------|-----------|-------------------------------------|-----------------------|---------|-------|-------|---------|-------|-------|----------------|
|              |      |                                      |                |           |                                     |                       | Total   | In    | Out   | Total   | In    | Out   |                |
| 14c          | 3    | Fast Food Restaurant w/Drive-Through |                | 4,800     |                                     | 934                   | 190     | 97    | 93    | 129     | 67    | 62    | 1905           |
| 15           | 3    | Shopping Center                      |                | 135,986   |                                     | 820                   | 109     | 66    | 42    | 406     | 199   | 207   | 4671           |
| 16           | 3    | Retail                               |                | 94,960    |                                     | 820                   | 76      | 46    | 30    | 283     | 139   | 145   | 3262           |
| 17a          | 3    | Sit Down Restaurant                  |                | 6,000     |                                     | 931                   | 4       | 2     | 2     | 36      | 24    | 12    | 432            |
| 17b          | 3    | Sit Down Restaurant                  |                | 5,470     |                                     | 931                   | 4       | 2     | 2     | 33      | 22    | 11    | 394            |
| 17c          | 3    | Sit Down Restaurant                  |                | 5,470     |                                     | 931                   | 4       | 2     | 2     | 33      | 22    | 11    | 394            |
| 17d          | 0    | City Park w/ Lake                    |                |           | 480,000                             |                       |         |       |       |         |       |       |                |
| 18a          | 1    | Condos                               | 80             |           |                                     | 230                   | 28      | 5     | 23    | 33      | 22    | 11    | 372            |
| 18b          | 1    | Condos                               | 69             |           |                                     | 230                   | 24      | 4     | 20    | 29      | 19    | 9     | 321            |
| 18c          | 1    | Condos                               | 48             |           |                                     | 230                   | 17      | 3     | 14    | 20      | 13    | 7     | 223            |
| 18d          | 1    | Townhomes                            | 32             |           |                                     | 230                   | 11      | 2     | 9     | 13      | 9     | 4     | 149            |
| 19a          | 1    | Townhomes                            | 52             |           |                                     | 230                   | 18      | 3     | 15    | 22      | 14    | 7     | 242            |
| 19b          | 1    | Single Family - Detached             | 14             |           |                                     | 210                   | 8       | 2     | 6     | 11      | 7     | 4     | 107            |
| 19c          | 1    | Townhomes                            | 31             |           |                                     | 230                   | 11      | 2     | 9     | 13      | 9     | 4     | 144            |
| 20a          | 1    | Townhomes                            | 42             |           |                                     | 230                   | 15      | 3     | 12    | 17      | 12    | 6     | 195            |
| 20b          | 1    | Single Family - Detached             | 14             |           |                                     | 210                   | 8       | 2     | 6     | 11      | 7     | 4     | 107            |
| 20c          | 1    | Townhomes                            | 28             |           |                                     | 230                   | 10      | 2     | 8     | 12      | 8     | 4     | 130            |
| 21a          | 1    | Townhomes                            | 77             |           |                                     | 230                   | 27      | 5     | 22    | 32      | 21    | 11    | 358            |
| 21b          | 1    | Townhomes                            | 90             |           |                                     | 230                   | 32      | 5     | 26    | 37      | 25    | 12    | 418            |
| 22a          | 1    | Single Family - Detached             | 23             |           |                                     | 210                   | 14      | 3     | 10    | 19      | 12    | 7     | 176            |
| 22b          | 1    | Townhomes                            | 72             |           |                                     | 230                   | 25      | 4     | 21    | 30      | 20    | 10    | 335            |
| 23a          | 1    | Single Family - Detached             | 44             |           |                                     | 210                   | 26      | 7     | 20    | 36      | 22    | 13    | 337            |
| 23b          | 1    | Single Family - Detached             | 19             |           |                                     | 210                   | 11      | 3     | 9     | 15      | 10    | 6     | 145            |
| 24a          | 1    | Single Family - Detached             | 7              |           |                                     | 210                   | 4       | 1     | 3     | 6       | 4     | 2     | 54             |
| 24b          | 0    | City Park w/ Lake & Amphitheater     |                |           | 320,000                             |                       |         |       |       |         |       |       |                |
| 24c          | 1    | Single Family - Detached             | 17             |           |                                     | 210                   | 10      | 3     | 8     | 14      | 9     | 5     | 130            |
| <b>Total</b> |      |                                      | 1,982          | 1,724,042 | 1,484,249                           |                       | 3,889   | 2,272 | 1,618 | 5,502   | 2,578 | 2,924 | 57,079         |

|                                   |       |           |  |  |  |       |       |       |       |       |       |        |
|-----------------------------------|-------|-----------|--|--|--|-------|-------|-------|-------|-------|-------|--------|
| <b>Residential Total (Code 1)</b> | 1,982 | 0         |  |  |  | 748   | 153   | 595   | 916   | 595   | 322   | 9,953  |
| <b>Office Total (Code 2)</b>      | 0     | 861,111   |  |  |  | 1,755 | 1,326 | 429   | 1,422 | 395   | 1,027 | 13,177 |
| <b>Retail Total (Code 3)</b>      | 0     | 862,931   |  |  |  | 1,386 | 792   | 594   | 3,164 | 1,588 | 1,576 | 33,949 |
|                                   | 1,982 | 1,724,042 |  |  |  | 3,889 | 2,272 | 1,618 | 5,502 | 2,578 | 2,924 | 57,079 |

**Notes:**

<sup>1</sup> Due to the minimal amount of traffic generated by parks, they were not considered traffic generators in the original study. Likewise, parks are not considered traffic generators in this forecast.

<sup>2</sup> The trip generation was based on the methods and average rates published in the *Institute of Transportation Engineers (ITE) Trip Generation Manual, 8th Edition*.

<sup>3</sup> The traffic generated by the park and ride was included in the analysis of the original study, however the unspecified volumes were added directly to the intersection traffic assignment instead of being listed with the other trip generation numbers. Accordingly, the traffic volumes generated by the park and ride facility are not considered with the rest of the generated traffic in this forecast.

<sup>4</sup> The number of dwelling units (DU) for the hotel was obtained by proportioning the proposed hotel to the hotel in the original study via their respective footprints. The hotel was modeled as having 32 rooms.

<sup>5</sup> Mortuary is assumed to operate similarly to a cemetery with 3 employees (ITE Land Use Code 566).

<sup>6</sup> Currently, there is no data for daily traffic volumes generated by 534 - Private School (K-8). For public elementary, junior high, and high schools, the ratio of the total daily traffic to the A.M. peak hour traffic is approximately 3.0. The total daily traffic generated by the charter school was calculated by multiplying the A.M. peak hour traffic by a factor of 3.0.

<sup>7</sup> Due to the lack of data for total weekday trips generated by 945 - Gas Station w/Convenience Store using square footage, the total weekday trips were calculated using the number of fueling positions. Based on the typical size of gas stations currently being constructed, it was assumed that new gas station will have 12 fueling positions.

The forecasts reflect a 20% internal capture rate consistent with the original AUAR's traffic impact study.

Comprehensive Plan Amendment  
updated July 9, 2012

Table 1 - Land Uses and Traffic Generation

| Table 1 - Land Uses and Traffic Generation |      |                                  |                |         |                     |          |         |     |     |         |     |     |             | 1/4 Mile Density |         | 1/2 Mile Density |         |
|--------------------------------------------|------|----------------------------------|----------------|---------|---------------------|----------|---------|-----|-----|---------|-----|-----|-------------|------------------|---------|------------------|---------|
| Zone/Block                                 | Code | Land Use                         | Dwelling Units | Sq. ft. | Park Area (sq. ft.) | ITE Code | AM Peak |     |     | PM Peak |     |     | Daily Total | Dwelling Units   | Sq. ft. | Dwelling Units   | Sq. ft. |
|                                            |      |                                  |                |         |                     |          | Total   | In  | Out | Total   | In  | Out |             |                  |         |                  |         |
| 1a                                         | 3    | Retail                           |                | 11,882  |                     | 820      | 10      | 6   | 4   | 35      | 17  | 18  | 408         |                  |         | 0                | 11,882  |
| 1b                                         | 3    | Retail                           |                | 9,022   |                     | 820      | 7       | 4   | 3   | 27      | 13  | 14  | 310         |                  |         | 0                | 9,022   |
| 1c                                         | 3    | Supermarket                      |                | 62,396  |                     | 850      | 179     | 109 | 70  | 524     | 267 | 257 | 5,103       |                  |         | 0                | 62,396  |
| 1d                                         | 3    | Retail                           |                | 13,283  |                     | 820      | 11      | 6   | 4   | 40      | 19  | 20  | 456         |                  |         | 0                | 13,283  |
| 1e                                         | 3    | Retail                           |                | 7,300   |                     | 820      | 6       | 4   | 2   | 22      | 11  | 11  | 251         |                  |         | 0                | 7,300   |
| 2a                                         | 3    | Retail                           |                | 5,248   |                     | 820      | 4       | 3   | 2   | 16      | 8   | 8   | 180         |                  |         | 0                | 5,248   |
| 2b                                         | 3    | Retail                           |                | 39,000  |                     | 820      | 31      | 19  | 12  | 116     | 57  | 59  | 1,340       |                  |         | 0                | 39,000  |
| 2c                                         | 2    | Daycare Center                   |                | 10,320  |                     | 565      | 101     | 54  | 48  | 103     | 48  | 55  | 654         | 0                | 10,320  | 0                | 10,320  |
| 2d                                         | 1    | Senior Housing - Assisted Living | 84             |         |                     | 254      | 9       | 6   | 3   | 15      | 7   | 8   | 179         | 84               | 0       | 84               | 0       |
| 3a                                         | 1    | Luxury Apartments / Townhomes    | 230            |         |                     | 220      | 94      | 19  | 75  | 114     | 74  | 40  | 1,224       | 230              | 0       | 230              | 0       |
| 3a                                         | 3    | Retail                           |                | 67,085  |                     | 820      | 54      | 33  | 21  | 200     | 98  | 102 | 2,305       | 0                | 67,085  | 0                | 67,085  |
| 3b                                         | 2    | Government Office Building       |                | 49,107  |                     | 730      | 231     | 194 | 37  | 48      | 15  | 33  | 2,708       | 0                | 49,107  | 0                | 49,107  |
| 3c                                         | 0    | Park & Ride (Northstar)3         |                |         |                     |          |         |     |     |         |     |     |             |                  |         |                  |         |
| 4a                                         | 2    | Clinic                           |                | 50,092  |                     | 720      | 92      | 73  | 19  | 139     | 37  | 101 | 1,448       | 0                | 50,092  | 0                | 50,092  |
| 4b                                         | 3    | Sit Down Restaurant              |                | 9,037   |                     | 931      | 6       | 3   | 3   | 54      | 36  | 18  | 650         | 0                | 9,037   | 0                | 9,037   |
| 4c                                         | 3    | Hotel4                           |                | 24,900  |                     | 310      | 14      | 9   | 6   | 15      | 8   | 7   | 209         | 0                | 24,900  | 0                | 24,900  |
| 4d                                         | 2    | Office Park                      |                | 110,000 |                     | 770      | 136     | 120 | 16  | 131     | 22  | 109 | 969         | 0                | 55,000  | 0                | 110,000 |
| 5a                                         | 2    | Mortuary5                        |                | 17,598  |                     | 710      | 3       | 2   | 1   | 17      | 6   | 11  | 139         |                  |         | 0                | 17,598  |
| 5b                                         | 2    | Business Park                    |                | 93,871  |                     | 770      | 107     | 90  | 17  | 97      | 22  | 75  | 958         |                  |         | 0                | 93,871  |
| 6a                                         | 2    | Office Park                      |                | 44,827  |                     | 770      | 56      | 49  | 7   | 53      | 9   | 44  | 395         |                  |         | 0                | 44,827  |
| 6b                                         | 3    | Retail                           |                | 13,070  |                     | 820      | 10      | 6   | 4   | 39      | 19  | 20  | 449         |                  |         | 0                | 65,350  |
| 6c                                         | 2    | General Office                   |                | 17,987  |                     | 710      | 22      | 20  | 3   | 21      | 4   | 18  | 158         |                  |         |                  |         |
| 6d                                         | 2    | General Office                   |                | 17,987  |                     | 710      | 22      | 20  | 3   | 21      | 4   | 18  | 158         |                  |         |                  |         |
| 7a                                         | 2    | Charter School6                  |                | 50,511  |                     | 534      | 468     | 258 | 211 | 264     | 129 | 135 | 1,405       |                  |         | 0                | 50,511  |
| 7b                                         | 2    | Medical Office                   |                | 33,374  |                     | 720      | 61      | 49  | 13  | 92      | 25  | 67  | 965         |                  |         |                  |         |
| 7c                                         | 3    | Retail                           |                | 24,780  |                     | 820      | 20      | 12  | 8   | 74      | 36  | 38  | 851         |                  |         | 0                | 24,780  |
| 8a                                         | 0    | City Park w/ Lake                |                |         | 430,000             |          |         |     |     |         |     |     |             |                  |         |                  |         |
| 8b                                         | 2    | General Office                   |                | 43,584  |                     | 710      | 54      | 48  | 6   | 52      | 9   | 43  | 384         |                  |         | 0                | 43,584  |
| 8c                                         | 2    | General Office                   |                | 43,584  |                     | 710      | 54      | 48  | 6   | 52      | 9   | 43  | 384         |                  |         | 0                | 43,584  |
| 9a                                         | 0    | City Park w/ Lake                |                |         | 171,445             |          |         |     |     |         |     |     |             |                  |         |                  |         |
| 9b                                         | 1    | Apartments                       | 95             |         |                     | 220      | 39      | 8   | 31  | 47      | 31  | 16  | 505         |                  |         | 95               | 0       |
| 9c                                         | 1    | Apartments                       | 200            |         |                     | 220      | 82      | 16  | 65  | 99      | 64  | 35  | 1,064       | 200              | 0       | 200              | 0       |
| 9d                                         | 2    | General Office                   |                | 59,696  |                     | 710      | 74      | 65  | 9   | 71      | 12  | 59  | 526         | 0                | 29,848  | 0                | 59,696  |
| 9e                                         | 2    | General Office                   |                | 42,765  |                     | 710      | 53      | 47  | 6   | 51      | 9   | 42  | 377         | 0                | 42,765  | 0                | 42,765  |
| 9f                                         | 2    | General Office                   |                | 59,208  |                     | 710      | 73      | 65  | 9   | 71      | 12  | 59  | 522         | 0                | 59,208  | 0                | 59,208  |
| 10a                                        | 2    | General Office                   |                | 8,400   |                     | 710      | 10      | 9   | 1   | 10      | 2   | 8   | 74          | 0                | 8,400   | 0                | 8,400   |
| 10a                                        | 1    | Apartments                       | 20             |         |                     | 220      | 8       | 2   | 7   | 10      | 6   | 3   | 106         | 20               | 0       | 20               | 0       |
| 10b                                        | 2    | General Office                   |                | 8,400   |                     | 710      | 10      | 9   | 1   | 10      | 2   | 8   | 74          | 0                | 8,400   | 0                | 8,400   |
| 10b                                        | 3    | Specialty Retail                 |                | 4,200   |                     | 820      | 3       | 2   | 1   | 13      | 6   | 6   | 144         | 0                | 4,200   | 0                | 4,200   |
| 10b                                        | 1    | Apartments                       | 30             |         |                     | 220      | 12      | 2   | 10  | 15      | 10  | 5   | 160         | 30               | 0       | 30               | 0       |
| 10c                                        | 1    | Apartments - Senior              | 90             |         |                     | 220      | 9       | 3   | 6   | 12      | 7   | 5   | 251         | 90               | 0       | 90               | 0       |
| 10c                                        | 1    | Apartments                       | 90             |         |                     | 220      | 37      | 7   | 29  | 45      | 29  | 16  | 479         | 90               | 0       | 90               | 0       |
| 10d                                        | 2    | General Office                   |                | 11,500  |                     | 710      | 14      | 13  | 2   | 14      | 2   | 11  | 101         | 0                | 11,500  | 0                | 11,500  |
| 10d                                        | 3    | Specialty Retail                 |                | 11,500  |                     | 820      | 9       | 6   | 4   | 34      | 17  | 18  | 395         | 0                | 11,500  | 0                | 11,500  |
| 10e                                        | 2    | General Office                   |                | 8,500   |                     | 710      | 11      | 9   | 1   | 10      | 2   | 8   | 75          | 0                | 8,500   | 0                | 8,500   |
| 10e                                        | 3    | Specialty Retail                 |                | 4,250   |                     | 820      | 3       | 2   | 1   | 13      | 6   | 6   | 146         | 0                | 4,250   | 0                | 4,250   |
| 10f                                        | 2    | General Office                   |                | 11,900  |                     | 710      | 15      | 13  | 2   | 14      | 2   | 12  | 105         | 0                | 11,900  | 0                | 11,900  |
| 10f                                        | 3    | Specialty Retail                 |                | 8,500   |                     | 820      | 7       | 4   | 3   | 25      | 12  | 13  | 292         | 0                | 8,500   | 0                | 8,500   |
| 10f                                        | 1    | Apartments                       | 14             |         |                     | 220      | 6       | 1   | 5   | 7       | 5   | 2   | 74          | 14               | 0       | 14               | 0       |
| 10g                                        | 3    | Specialty Retail                 |                | 7,600   |                     | 820      | 6       | 4   | 2   | 23      | 11  | 12  | 261         | 0                | 7,600   | 0                | 7,600   |
| 10g                                        | 2    | General Office                   |                | 7,600   |                     | 710      | 9       | 8   | 1   | 9       | 2   | 8   | 67          | 0                | 7,600   | 0                | 7,600   |
| 10g                                        | 1    | Apartments                       | 36             |         |                     | 220      | 15      | 3   | 12  | 18      | 12  | 6   | 192         | 36               | 0       | 36               | 0       |
| 10h                                        | 3    | Specialty Retail                 |                | 6,300   |                     | 820      | 5       | 3   | 2   | 19      | 9   | 10  | 216         | 0                | 6,300   | 0                | 6,300   |
| 10i                                        | 3    | Specialty Retail                 |                | 6,100   |                     | 820      | 5       | 3   | 2   | 18      | 9   | 9   | 210         | 0                | 6,100   | 0                | 6,100   |
| 10i                                        | 2    | General Office                   |                | 6,100   |                     | 710      | 8       | 7   | 1   | 7       | 1   | 6   | 54          | 0                | 6,100   | 0                | 6,100   |
| 10i                                        | 1    | Apartments                       | 26             |         |                     | 220      | 11      | 2   | 8   | 13      | 8   | 5   | 138         | 26               | 0       | 26               | 0       |
| 11a                                        | 3    | Specialty Retail                 |                | 17,000  |                     | 820      | 14      | 8   | 5   | 51      | 25  | 26  | 584         | 0                | 17,000  | 0                | 17,000  |
| 11a                                        | 1    | Apartments                       | 118            |         |                     | 220      | 48      | 10  | 39  | 59      | 38  | 20  | 628         | 118              | 0       | 118              | 0       |
| 11b                                        | 2    | General Office                   |                | 11,000  |                     | 710      | 14      | 12  | 2   | 13      | 2   | 11  | 97          | 0                | 11,000  | 0                | 11,000  |
| 11b                                        | 1    | Apartments                       | 26             |         |                     | 220      | 11      | 2   | 8   | 13      | 8   | 5   | 138         | 26               | 0       | 26               | 0       |
| 11c                                        | 2    | General Office                   |                | 20,700  |                     | 710      | 26      | 23  | 3   | 25      | 4   | 20  | 182         | 0                | 20,700  | 0                | 20,700  |
| 11c                                        | 1    | Apartments                       | 50             |         |                     | 220      | 20      | 4   | 16  | 25      | 16  | 9   | 266         | 50               | 0       | 50               | 0       |



Comprehensive Plan Amendment  
updated July 9, 2012

|                            |    |                                         |           |           |           |     |       |       |       |       |       |       |        |       |                  |       |                             |
|----------------------------|----|-----------------------------------------|-----------|-----------|-----------|-----|-------|-------|-------|-------|-------|-------|--------|-------|------------------|-------|-----------------------------|
| 11d                        | 2  | General Office                          | 10,700    | 710       | 13        | 12  | 2     | 13    | 2     | 11    | 94    | 0     | 10,700 | 0     | 10,700           |       |                             |
| 11d                        | 3  | Specialty Retail                        | 10,700    | 820       | 9         | 5   | 3     | 32    | 16    | 16    | 368   | 0     | 10,700 | 0     | 10,700           |       |                             |
| 11d                        | 1  | Apartments                              | 26        | 220       | 11        | 2   | 8     | 13    | 8     | 5     | 138   | 26    | 0      | 26    | 0                |       |                             |
| 11e                        | 2  | General Office                          | 5,900     | 710       | 7         | 6   | 1     | 7     | 1     | 6     | 52    | 0     | 5,900  | 0     | 5,900            |       |                             |
| 11e                        | 3  | Specialty Retail                        | 11,800    | 820       | 9         | 6   | 4     | 35    | 17    | 18    | 405   | 0     | 11,800 | 0     | 11,800           |       |                             |
| 11e                        | 1  | Apartments                              | 44        | 220       | 18        | 4   | 14    | 22    | 14    | 8     | 234   | 44    | 0      | 44    | 0                |       |                             |
| 11f                        | 3  | Specialty Retail                        | 11,800    | 820       | 9         | 6   | 4     | 35    | 17    | 18    | 405   | 0     | 11,800 | 0     | 11,800           |       |                             |
| 11f                        | 2  | General Office                          | 5,900     | 710       | 7         | 6   | 1     | 7     | 1     | 6     | 52    | 0     | 5,900  | 0     | 5,900            |       |                             |
| 11f                        | 1  | Apartments                              | 44        | 220       | 18        | 4   | 14    | 22    | 14    | 8     | 234   | 44    | 0      | 44    | 0                |       |                             |
| 11g                        | 0  | City Park                               |           | 82,804    |           |     |       |       |       |       |       |       |        |       |                  |       |                             |
| 12a                        | 3  | Sit Down Restaurant                     | 12,000    | 931       | 8         | 4   | 4     | 72    | 48    | 24    | 864   |       |        | 0     | 12,000           |       |                             |
| 12b                        | 3  | Community Center                        | 160,000   | 310       | 207       | 126 | 81    | 186   | 69    | 117   | 2,929 | 0     | 80,000 | 0     | 160,000          |       |                             |
| 13a                        | 3  | Retail                                  | 19,200    | 820       | 15        | 9   | 6     | 57    | 28    | 29    | 660   |       |        | 0     | 19,200           |       |                             |
| 13b                        | 3  | Retail                                  | 16,664    | 820       | 13        | 8   | 5     | 50    | 24    | 25    | 572   |       |        | 0     | 16,664           |       |                             |
| 14a                        | 3  | Gas Station w/Convenience Store7        | 5,000     | 945       | 317       | 162 | 155   | 388   | 194   | 194   | 1,563 |       |        |       |                  |       |                             |
| 14b                        | 3  | Retail                                  | 10,628    | 820       | 9         | 5   | 3     | 32    | 16    | 16    | 365   |       |        |       |                  |       |                             |
| 14c                        | 3  | Fast food Restaurant with Drive-Through | 4,800     | 934       | 190       | 97  | 93    | 129   | 67    | 62    | 1,905 |       |        |       |                  |       |                             |
| 15                         | 3  | Shopping Center                         | 135,986   | 820       | 109       | 66  | 42    | 406   | 199   | 207   | 4,671 |       |        |       |                  |       |                             |
| 16                         | 3  | Retail                                  | 94,960    | 820       | 76        | 46  | 30    | 283   | 139   | 145   | 3,262 |       |        | 0     | 18,992           |       |                             |
| 17a                        | 3  | Sit Down Restaurant                     | 6,000     | 931       | 4         | 2   | 2     | 36    | 24    | 12    | 432   |       |        | 0     | 6,000            |       |                             |
| 17b                        | 3  | Sit Down Restaurant                     | 5,470     | 931       | 4         | 2   | 2     | 33    | 22    | 11    | 394   |       |        | 0     | 5,470            |       |                             |
| 17c                        | 3  | Sit Down Restaurant                     | 5,470     | 931       | 4         | 2   | 2     | 33    | 22    | 11    | 394   | 0     | 2,735  | 0     | 5,470            |       |                             |
| 17d                        | 0  | City Park with Lake                     |           | 480,000   |           |     |       |       |       |       |       |       |        |       |                  |       |                             |
| 18a                        | 1  | Condos                                  | 80        | 230       | 28        | 5   | 23    | 33    | 22    | 11    | 372   |       |        | 80    | 0                |       |                             |
| 18b                        | 1  | Condos                                  | 69        | 230       | 24        | 4   | 20    | 29    | 19    | 9     | 321   |       |        | 69    | 0                |       |                             |
| 18c                        | 1  | Condos                                  | 48        | 230       | 17        | 3   | 14    | 20    | 13    | 7     | 223   |       |        | 48    | 0                |       |                             |
| 18d                        | 1  | Townhomes                               | 32        | 230       | 11        | 2   | 9     | 13    | 9     | 4     | 149   |       |        | 32    | 0                |       |                             |
| 19a                        | 1  | Townhomes                               | 52        | 230       | 18        | 3   | 15    | 22    | 14    | 7     | 242   |       |        | 52    | 0                |       |                             |
| 19b                        | 1  | Single Family Detached                  | 14        | 210       | 8         | 2   | 6     | 11    | 7     | 4     | 107   |       |        | 14    | 0                |       |                             |
| 19c                        | 1  | Townhomes                               | 31        | 230       | 11        | 2   | 9     | 13    | 9     | 4     | 144   |       |        | 31    | 0                |       |                             |
| 20a                        | 1  | Townhomes                               | 42        | 230       | 15        | 3   | 12    | 17    | 12    | 6     | 195   |       |        | 36    | 0                |       |                             |
| 20b                        | 1  | Single Family Detached                  | 14        | 210       | 8         | 2   | 6     | 11    | 7     | 4     | 107   |       |        | 14    | 0                |       |                             |
| 20c                        | 1  | Townhomes                               | 28        | 230       | 10        | 2   | 8     | 12    | 8     | 4     | 130   |       |        | 28    | 0                |       |                             |
| 21a                        | 1  | Townhomes                               | 77        | 230       | 27        | 5   | 22    | 32    | 21    | 11    | 358   |       |        |       |                  |       |                             |
| 21b                        | 1  | Townhomes                               | 90        | 230       | 32        | 5   | 26    | 37    | 25    | 12    | 418   |       |        | 20    | 0                |       |                             |
| 22a                        | 1  | Single Family Detached                  | 23        | 210       | 14        | 3   | 10    | 19    | 12    | 7     | 176   |       |        | 23    | 0                |       |                             |
| 22b                        | 11 | Townhomes                               | 72        | 230       | 25        | 4   | 21    | 30    | 20    | 10    | 335   |       |        | 65    | 0                |       |                             |
| 23a                        | 1  | Single Family Detached                  | 44        | 210       | 26        | 7   | 20    | 36    | 22    | 13    | 337   |       |        |       |                  |       |                             |
| 23b                        | 1  | Single Family Detached                  | 19        | 210       | 11        | 3   | 9     | 15    | 10    | 6     | 145   |       |        |       |                  |       |                             |
| 24a                        | 1  | Single Family Detached                  | 7         | 210       | 4         | 1   | 3     | 6     | 4     | 2     | 54    |       |        |       |                  |       |                             |
| 24b                        | 0  | City Park with Lake & Amphitheater      |           | 320,000   |           |     |       |       |       |       |       |       |        |       |                  |       |                             |
| 24c                        | 1  | Single Family Detached                  | 17        | 210       | 10        | 3   | 8     | 14    | 9     | 5     | 130   |       |        | 7     | 0                |       |                             |
| Total                      |    |                                         | 1,982     | 1,724,042 | 1,484,249 |     | 3,889 | 2,272 | 1,618 | 5,502 | 2,578 | 2,924 | 57,079 | 1,128 | 696,447          | 1,742 | 1,474,592                   |
| Residential Total (Code 1) |    | #                                       | 0         |           |           |     | 748   | 153   | 595   | 916   | 595   | 322   | 9,953  | 17    | units per acre   | 27    | units per acre*             |
| Office Total (Code 2)      |    | 0                                       | 861,111   |           |           |     | 1,755 | 1,326 | 429   | 1,422 | 395   | 1,027 | 13,177 | 57%   | % of total units | 88%   | % of total units            |
| Retail Total (Code 3)      |    | 0                                       | 862,931   |           |           |     | 1,386 | 792   | 594   | 3,164 | 1,588 | 1,576 | 33,949 |       |                  |       |                             |
|                            |    | #                                       | 1,724,042 |           |           |     | 3,889 | 2,272 | 1,618 | 5,502 | 2,578 | 2,924 | 57,079 |       |                  |       | *within the COR zoning ONLY |

\*within the COR zoning ONLY



# Design Framework



February 28, 2012

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## Appendix A: Specifications and Details

## Design Framework – The COR

### Purpose

The primary purpose of Design Framework is to set basic parameters, describe preferences and illustrate design intent. These framework standards serve as a framework within which creative design can and should occur – there is no one solution, but many options that meet the basic requirements of this document.

### Application

The format and content of this framework are specifically tailored for use as a supplement to the Zoning Ordinance. This document is organized into two sections. The first section outlines issues and recommendations that apply to the entire COR. The second section highlights specific framework that apply to each sub-district within The COR. The City of Ramsey has adopted Development Plan 5.03 as the Master Plan for The COR. This master plan provides illustrative guidance for building locations and orientation. Any changes to this approved master plan must be reviewed and approved by the City Council as part of the development application. This Development Plan will be updated by the City as changes are approved.

### Implied Responsibility

All participants in the development of The COR recognize the local and regional impacts of this project and the various systems that play an important role. Each parcel and each building must fit within the context of the entire plan. Individual projects must complement, not compete with, adjacent development in terms of public green space, walk and trail connections, stormwater management solutions, street layout, parking strategies, land use mix and building design.

## Part One: Overall Framework

There are a number of framework standards that apply to the entire COR, including recommendations for stormwater management, parks, streets, land use, parking, transit and other development components. Many of these overall COR framework standards overlap, or are integrated with one another. For ease of discussion they are categorized according to the same list of 'layers' that formed the basic structure for the Master Framework:

- Context – local, city, regional
- Street Hierarchy--access, circulation, arrangement
- Streetscape—preferred design, location
- Parking -- quantity, location, type
- Building Design-- preferred uses, horizontal/vertical mixed use, built form, character of development
- Signage—design, location, quantity, type
- Stormwater Management-- surface water features, stormwater management
- Parks/Public Spaces – parks, trails and open space

It is essential that proposed design solutions for development projects and other improvements within The COR demonstrate an understanding of the interplay between these layers.

## Overall Framework - Context

### Overview

The COR is a unique area within the City; but it is a part of, and connected with, a variety of local, city-wide and regional systems (See Figure 1: Development Master Plan 5.03). Each development project, whether a single building, one lot, or a series of blocks, must provide reasonable links to these systems as a primary design objective.

### Guideline Recommendations

To ensure that The COR takes full advantage of local and regional systems, development should:

- Provide safe, easily recognized connections to city, county and state trail corridors
- Make provisions for city and regional transit service and amenities (including the Northstar Line) and encourage their use
- Tie into, and improve, the Ramsey utility network
- Integrate with and complement the existing (and future) street framework
- Become an integral part of the city and county drainage/stormwater management plan

### Objectives

- Overall COR design (and all new private development within The COR) will accommodate stormwater from new projects and from off-site, and highlight stormwater features as an amenity
- Bikeways and pedestrian routes into The COR from adjacent neighborhoods must be designed for safety and ease of access, suggesting that a person on a bicycle has an equally accessible route to downtown.
- Parks and open space will be easily accessible to all COR residents, visitors, people who work here and also for the citizens of Ramsey and the surrounding area. This connected green system is reminiscent of the world renowned 'Grand Rounds' of Minneapolis.



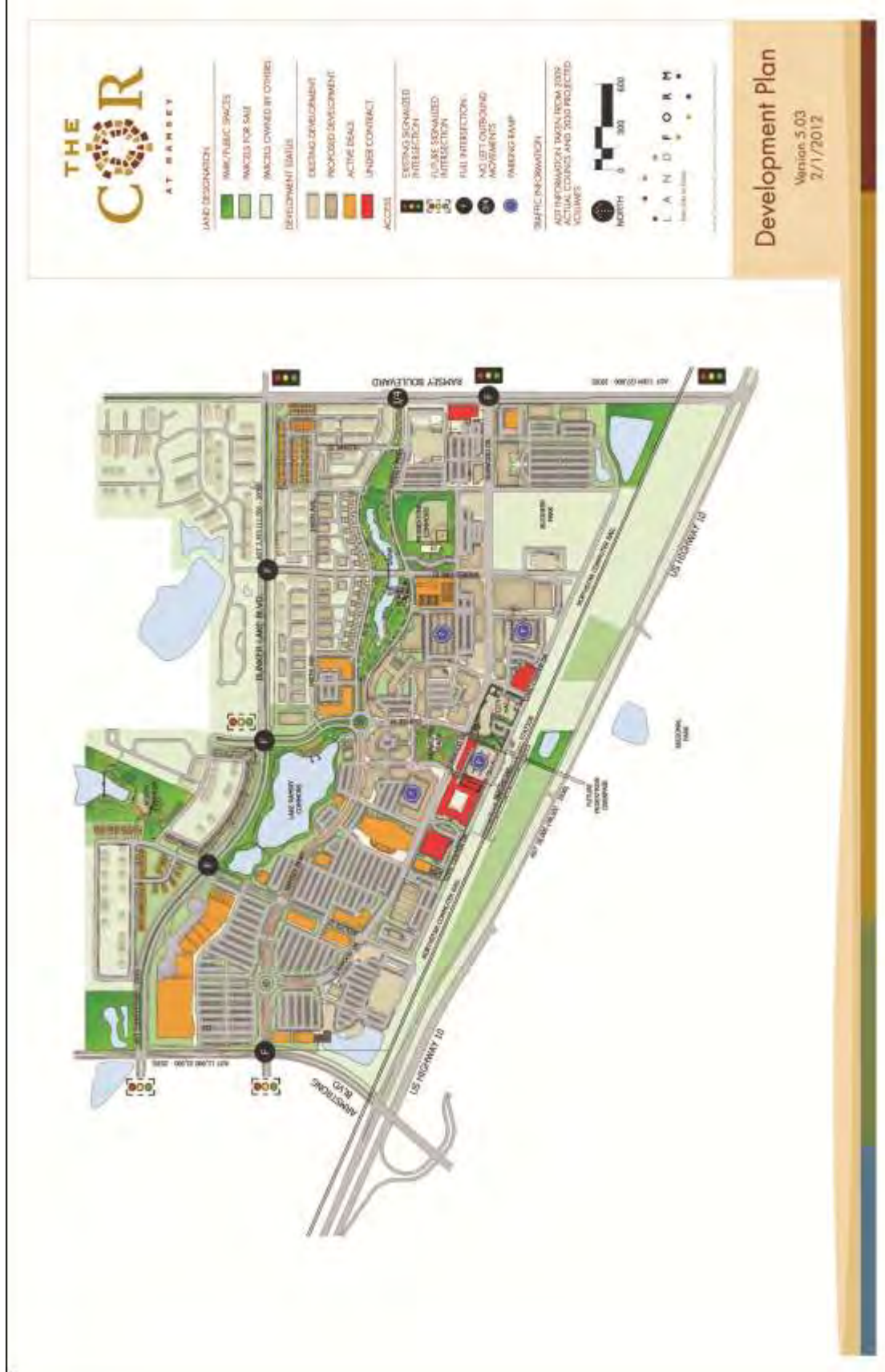


Figure 1: Development Master Plan 5.03

## Overall Framework – Street Hierarchy

### Overview

The Development Master Plan defines a specific strategy for the layout of streets and blocks within, and around The COR. The size, type and configuration of this street hierarchy (See Figure 2: Street Hierarchy) is based on a combination of projected traffic volume, level of service at intersections, proposed adjacent land use (destination commercial, residential, civic, recreation, etc.) and desired aesthetic character.

Great streets are essential components of an attractive and inviting public realm. These guidelines promote a street system that balances pedestrian and vehicular use. Providing streets that support traffic flow is important, but also creating ample space for street-side activities, strolling promenades, pockets of green and other amenities is critical to the success of The COR. Streets will promote convenient access by car – to storefronts, to parking lots and ramps, to entertainment attractions – but will also encourage foot traffic as a primary way to move about and conduct business in the core area.

### Guideline Recommendations

The proposed street and block pattern reflects a compact urban character, not allowing dead end streets or cul-de-sacs, in favor of a traditional grid pattern and connected streets including the following:

- Provide a street network that distributes pedestrian and vehicular traffic throughout the various districts in The COR and encourages a more dispersed and less congested traffic flow (many choices or travel paths).
- Provide a clear hierarchy of streets resulting in a simple and understandable system for movement – easy access and convenient circulation throughout The COR.
- Work with Anoka County to convert primary perimeter streets (arterials such as Ramsey, Armstrong and Bunker Lake Boulevards) to urban street sections, providing sidewalks and street trees to replace roadside ditches.
- Promote improvements that invite pedestrian and bicycle use including wide sidewalks, streetscape amenities and designated bicycle trails (both on and off-street).



### Objectives

Creative design solutions for public realm improvements should reflect these basic street classifications (street hierarchy) including:

- Arterial street – these streets provide the boundary of The COR and all access into The COR will be from one of these three streets:
  - Bunker Lake Boulevard
  - Armstrong Boulevard
  - Ramsey Boulevard
- Destination street – signature addresses for shopping, entertainment, services, work place and other primary amenities
  - Sunwood Drive



- Parkway – premier ‘green streets’ adjacent to primary public park / green space, with more landscaping than other streets in The COR
  - Ramsey Parkway
  - Center Street (north of the roundabout)
- Connector street – primary routes that link various districts within The COR, usually providing the most direct means of getting from point A to point B
  - Rhinestone Street
  - Zeolite Street
  - Veterans Drive
- Downtown street – the most urban of street sections where high pedestrian traffic is intended and traffic calming measures such as on street parking, bump outs and other methods will be employed
  - Center Street (south of the roundabout)
  - Sapphire Street (north of Sunwood)
  - Other streets as shown on the Street Hierarchy Map
- Local street – neither destination nor primary connector routes, these streets provide much of the rest of the street grid throughout The COR.



These street hierarchy classifications are intended to provide guidance regarding the streetscape, but it should be noted that within a street classification, there may be construction or design distinctions, based on the sub-district classification. For example, Sunwood Drive is defined as a destination street throughout The COR, but the design may be different between the COR1 and COR2 sub-districts. The Master Streetscape Map will provide design direction.





### *Transit Overview*

The COR is designed to be a Transit Oriented Development (TOD) in a variety of ways that go beyond providing a walkable public realm and connected street grid. The Master Plan also includes a multimodal transit station, with dedicated commuter parking, integrated with other uses at the heart of the retail, restaurant and entertainment district. This station functions as a hub where local circulator transit comes together with regional transit service and the Northstar Corridor. The COR is the Twin Cities' first and only transit-oriented development along the new Northstar Commuter Rail Line. Ramsey Station at The COR will open for riders boarding the train in November 2012. As Northstar's most visible station, The COR will immediately bolster the ridership on the line and continue to build recognition for this regional service.



Transit components include the following:

- Ramsey Star Express service provides peak period, peak direction bus service between downtown Minneapolis and Ramsey until the Northstar Commuter Rail station stop is complete
- Northstar Commuter Rail provides train service between Big Lake and downtown Minneapolis
- 350 park and ride parking spaces are provided for commuters adjacent to the transit station
- Pedestrian and bicycle connections are emphasized in the Master Plan as major links between the transit station, various districts within The COR and into the surrounding neighborhoods
- The COR can accommodate Metro Mobility, citywide circulator bus or town trolley connections as part of local and regional service to the transit station



The COR also encourages developers to participate in a Travel Demand Management (TDM) program to both assist and encourage residents and visitors to take advantage of the various modes available for their commuting and travel needs. The TDM program draws from incentives and services available through Anoka County and Metro Commuter Services that match riders with carpools and vanpools, provide discounted transit passes and manage work hours among other functions.

- Developers shall submit a TDM plan with their site plan application for new development and work with the City to implement their plans.

### *Transit Guideline Recommendations*

Transit is an important component of the overall plan, with expectations for more ridership, using a greater range of transit options as they become available. More people, together with the mix of activities and amenities in The COR, encourages better designed, better connected transit service. It is a shared responsibility between city, county and developer to promote transit use, with both policy and bricks-and-mortar attention to the following framework:

- Understand and take advantage of opportunities to use existing and proposed transit components

- Provide transit related facilities specifically linked to uses and character within each COR district, including signage and lighting for way-finding and bicycle amenities
- Building future Northstar Commuter Rail riders through the Ramsey Star Express bus service

### *Transit Objectives*

The primary objective is to provide a balance of transit service, bicycle and pedestrian connections and lanes to move traffic. The framework for The COR promotes public transportation as part of the solution and suggests a variety of street improvements and other amenities to invite increased use. Photographs throughout the framework suggest some of the many possibilities.

## Overall Framework - Streetscape

### Overview

The Master Plan defines a specific strategy for the layout of streets and blocks within and around The COR. The amenities within the public right-of-way -and immediately adjacent -play an important role in the aesthetics of The COR. Great streets are essential components of an attractive and inviting public realm. Developing a streetscape that is comfortable and inviting to pedestrians is important to realizing the vision for The COR. The framework will encourage interesting and inviting places for the public.

The Streetscape framework defines the visual character and physical improvements for all public spaces within The COR. The document also provides the general framework and examples for design of proposed quasi-public and private space located within each development parcel.

Public realm/streetscape framework focus on the following elements:

- Parks, plazas and other public gathering spaces
- Street/sidewalk character and streetscape elements
- Bicycle/pedestrian connections (on-street and off-street)
- Residential courts, pocket parks and other private green space



The goal is to foster a safe and interesting public realm that will invite pedestrian activity, promote traffic calming, increase transit use and encourage community gathering. Street trees, lighting and decorative fencing provide the backbone for streetscape improvements. Added detail, such as special pavements, street furniture, public art and layered plantings will highlight specific nodes or uses. The City has developed a series of street cross-sections to illustrate these design expectations. Typical street sections are provided in Appendix A as a reference.

Destination and Connector streets must balance a high level of service for the automobile with attractive and inviting amenities for the pedestrian including:

- Provide gracious sidewalk width to support intensity of pedestrian traffic in the core
- Install street trees to frame the street and provide shade
- Provide street lighting that meets all safety standards and design criteria, while creating a signature character for this district
- Explore a range of options for streetscape improvements including special pavements, interesting concrete tinting or scoring patterns, additional plantings, ornamental fencing and other features (note, however, that simpler is better and too much clutter is a negative)



The COR includes a network of bicycle/pedestrian trails and walkways (both on and off-street) that connect adjacent sub-districts to the Mixed Use Core. As you approach the core, these connections tend to become part of the shared right of way along the major streets, or become part of the urban park spaces. Bicycle riders may choose to share the street with vehicular traffic, or dismount and walk their bicycles along with the other pedestrians using the sidewalks. Providing and maintaining these bicycle and pedestrian connections should be a key component for all development projects in the core.



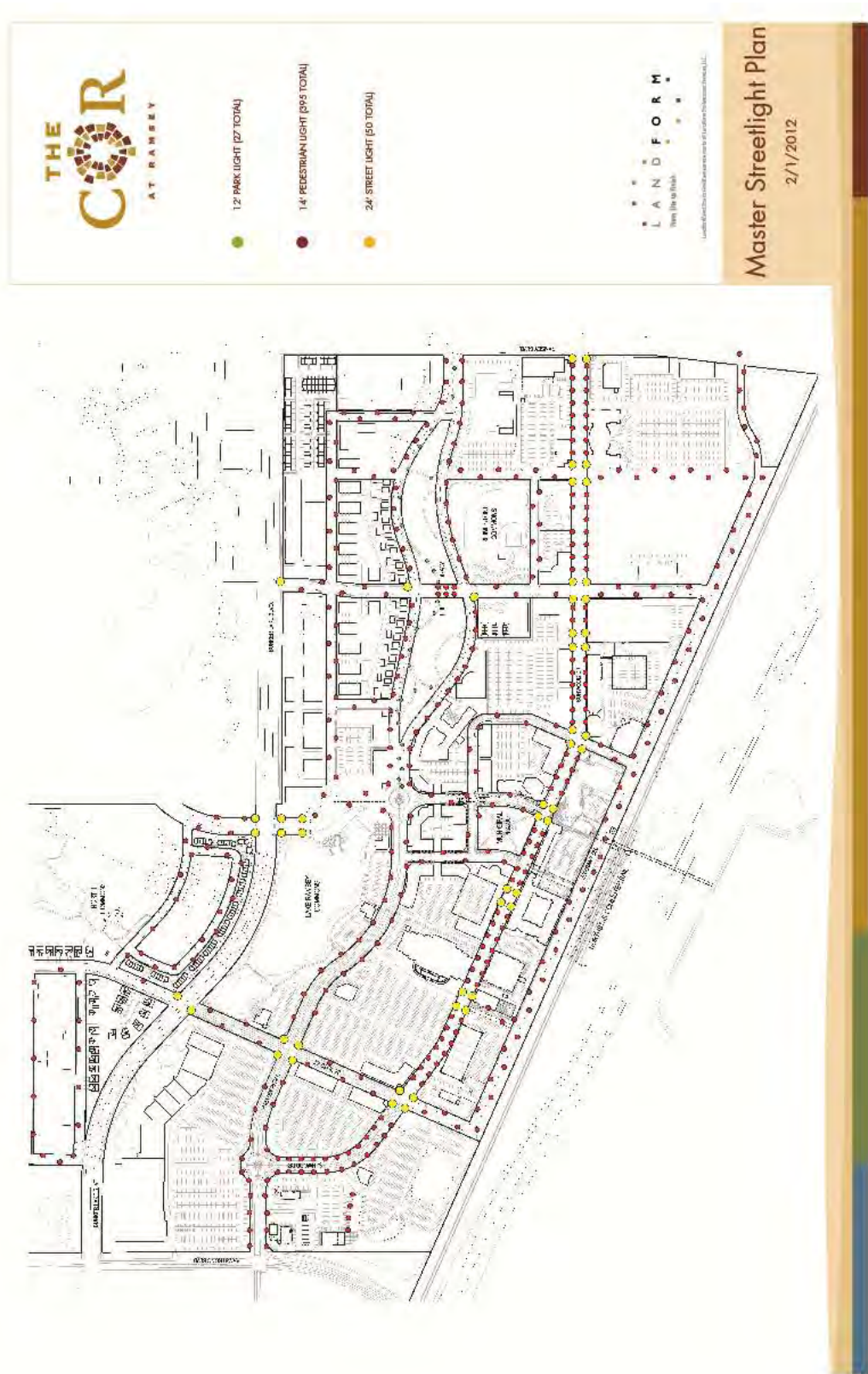


Figure 3: Master Lighting Plan



## Guideline Recommendations

The proposed street and block pattern reflects a compact urban character, including the following:

- Bike racks interspersed throughout The COR to encourage cycling as an alternative mode of transportation.
- Benches on the public sidewalks to encourage people to linger in The COR
- Trees and planters along the streets to create an inviting space
- Wide sidewalks and both on- and off-street bicycle trails
- Kiosks and other way finding tools for visitors and residents in The COR
- Outdoor dining is encouraged on the street side of buildings within all districts.
- Public plaza space is strongly encouraged to be located adjacent to the streets



## Objectives

Creative design solutions for streetscape improvements should include:

- Streetscape improvements that provide traffic calming, particularly along Destination and Downtown streets
- Inviting streets that draw you into and through The COR
- A marriage of building design and streetscape design that encourages active spaces near the streets



## Street Trees and Plantings

Street trees and planter boxes are a critical element in the unique character of The COR and will be used to help distinguish between different street types and sub-districts within The COR. However, there may be variety within the same street when the street crosses into sub-districts.

- Street trees will be chosen to ensure that the species allow for clear pedestrian access along the streets and require minimal maintenance.
- Along Destination, Downtown, Parkway and Local streets, where regularly spaced blocks exists, one (1) tree species shall be provided per block. In order to provide variety and protect against disease, adjacent blocks shall not be allowed the same street tree. Initial development along a block shall establish the tree species for that block, subject to City review and approval.
- Along streets without regular block space or longer blocks, such as Connector and Arterial streets, the City may approve groupings of 3-6 trees of one (1) species in lieu of the regular block spacing.
- Alternatives to the above mentioned planting plan shall be subject to review and approval by the City Council.

## Destination Street Trees:

- Autumn Blaze Maple (*Acer x freemanii* 'Jeffersed')
- Bicolor Oak (*Quercus bicolor*)
- Sienna Glenn Maple (*Acer x freemanii* 'Sienna')
- Skyline Honeylocust (*Gleditsia triacanthos* var. *inermis* 'Skyline')
- Ginko (*Ginkgo biloba*)
- Accolade Elm (*Ulmus x 'Accolade'*)

### Parkway Street Trees:

- Valley Forge Elm (*Ulmus americana* 'Valley Forge')
- Bitternut Hickory (*Carya cordiformis*)
- Siouxsland Poplar (*Populus deltoides* 'Siouxsland')
- Sienna Glen Maple (*Acer x freemanii* 'Sienna')
- Boulevard Linden (*Tilia americana* 'Boulevard')
- Northern Catalpa (*Catalpa speciosa*)
- Spring Snow Crabapple (*Malus* 'Spring Snow')
- Kelsey Crabapple (*Malus* 'Kelsey')
- Korean Mountain Ash (*Sorbus alnifolia*)
- Ohio Buckeye (*Aesculus glabra*)
- Ginkgo (*Ginkgo biloba*)

### Connector Street Trees:

- Bicolor Oak (*Quercus bicolor*)
- Northern Red Oak (*Quercus rubra*)
- Princeton Elm (*Ulmus americana* 'Princeton')
- Accolade Elm (*Ulmus x 'Accolade'*)
- Autumn Blaze Maple (*Acer x freemanii* 'Jeffersed')
- Skyline Honeylocust (*Gleditsia triacanthos* var. *inermis* 'Skyline')
- Kentucky Coffeytree (male) (*Gymnocladus dioicus*)
- River Birch (single stem) (*Betula nigra*)
- Black Alder (*Alnus glutinosa*)
- Black Cherry (*Prunus serotina*)
- Spring Snow Crabapple (*Malus* 'Spring Snow')
- Kelsey Crabapple (*Malus* 'Kelsey')
- Japanese Tree Lilac (*Syringa reticulate*)
- Thornless Cockspur Hawthorne (*Crataegus crus-galli* var. *inermis*)

### Downtown Street Trees:

- Princeton Elm (*Ulmus americana* 'Princeton')
- Accolade Elm (*Ulmus x 'Accolade'*)
- Autumn Blaze Maple (*Acer x freemanii* 'Jeffersed')
- Skyline Honeylocust (*Gleditsia triacanthos* var. *inermis* 'Skyline')
- Kentucky Coffeytree (male) (*Gymnocladus dioicus*)
- River Birch (single stem) (*Betula nigra*)
- Black Alder (*Alnus glutinosa*)
- Black Cherry (*Prunus serotina*)
- Spring Snow Crabapple (*Malus* 'Spring Snow')
- Kelsey Crabapple (*Malus* 'Kelsey')
- Japanese Tree Lilac (*Syringa reticulate*)
- Thornless Cockspur Hawthorne (*Crataegus crus-galli* var. *inermis*)

### Local and Arterial Street Trees:

Local and Arterial Street trees may be chosen from any species on the above lists.

### Planter Beds/Boxes/Tree Grates

- Planter beds, tree grates and planters shall be as shown on the Streetscape Master Plan. Details and specification shall be added to Appendix A as developed and approved by the City. Appendix A shall be amended as needed.
- Irrigation shall be provided to ensure survival of plant materials. The City shall provide irrigation systems along the Parkway and Destination streets. Unless otherwise approved, all other irrigation shall be the responsibility of the landowner.

### Street Furniture

Bike racks, trash enclosures and benches are encouraged on all streets, but will be required on Destination, Connector and Parkways and other streets as shown conceptually on the Streetscape Master Plan.

Bike racks shall be the standard bike rack (see Appendix A for specifications).

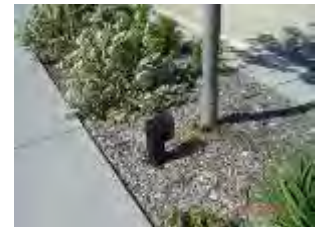
Trash enclosures shall be the standard trash enclosures (see Appendix A for specifications).

Benches shall be the standard bench (See Appendix A for specifications).

Benches shall be grouped in twos that face each other and provide an opportunity for an outdoor conversation space.

Alternative bike rack, trash enclosures and bench designs will be considered on a case-by-case basis. The City will review alternative designs as part of the site plan review and will evaluate these alternatives based on the following:

- Does the design maintain the character of the district?
- Does the alternative design maintain the quality of the standard feature?
- Does the design provide a relationship between the public elements of the streetscape and the building that would not otherwise be possible?



### Sidewalks and Boulevard

In the design framework, the term “boulevard” is defined as “the space between the sidewalk and the curb.” The boulevard area provides the required space for public features such as street lights, benches, fire hydrants, street signs, etc. The boulevard will have different characteristics based on the street hierarchy.

The street width and layout within different zones may affect the ability of a particular development to provide the minimum boulevard width and the minimum sidewalk width within the existing public right-of-way. In those cases, the landowner shall provide a permanent public easement over the portion of the sidewalk that is located on private property.

### *Street Lights*

Street lights are owned and installed by Connexus Energy. The streetlight design was developed in conjunction with the City of Ramsey and Connexus (See Figure 3: Master Lighting Plan). The standard street lights are designed to accommodate banner arms should banner signage be desired. The banner arms should be the manufacturer's standard break-away banner arms to ensure safety and minimize maintenance costs. Connexus provides street light maintenance for the City. Connexus bills the City of Ramsey for the cost of installation and maintenance.

The choice of street light was intended to emphasize the pedestrian scale of The COR. Light poles within the public right-of-way should be planned to accommodate banners, flowers, hanging artwork and electrical outlets.

There are three (3) different streetlight types within The COR:

- 24-foot high poles at intersections
- 14-foot high poles at mid-block
- 12-foot high poles at The Draw

The City will ensure that the appropriate streetlights are installed on all public streets as described by the Design Framework. Private developers shall provide parking lot or other project lighting that retains these design

objectives. All lighting shall comply with City Code performance standards for lighting. All lighting shall be reviewed by City staff to ensure compliance with the Design Framework and City Code standards described above.



### *Standards for Outdoor Dining.*

Outdoor dining is encouraged as an attractive addition to a pedestrian- and retail-friendly, vital COR. Such dining is encouraged subject to the standards in Section 117-118 of the Zoning Ordinance.

## Overall Framework - Parking

### Overview

Balancing the realities of car-related necessities (streets, parking and so on) with future transit service and the desired character of The COR is a significant challenge. The goal is to provide adequate parking; both quantity and location, while promoting new strategies that support the overall needs of The COR. Parking will be provided through a combination of on street spaces, off-street surface lots, underground lots and structured ramps to support the mix of uses at the core.

Parking structures should contribute to the overall character and image of The COR. Ramp design should include elements, colors and materials that reflect, or complement surrounding buildings. Liner stores or other street level uses should be integrated into ramp design along important street frontages. The City also encourages developers to wrap the ramp with multi-story uses that will provide commercial and residential opportunities and help to define the street edge.

### Guideline Recommendations

Parking guidelines encourage the following:

- Locate surface parking lots away from the major streets, either behind or to the side of primary buildings; surface parking lots along major street frontage are not allowed in the core area
- Minimize surface parking lots in favor of other solutions including underground parking to serve residential buildings, on-street parking to serve retail shops and parking ramps
- Provide a combination of fencing, landscaping and landform to screen parking areas from major streets and important views, soften parking area edges, provide shade, integrate native plantings, offset islands and reduce to 'sea of parking' image
- Create strategies for shared parking between adjacent uses, taking advantage of peak and off-peak cycles, business hours, nighttime activities, special events and other needs
- Provide alternative surfaces for secondary (less frequently used) parking areas including porous pavements, green pavements and so on
- Provide facilities or services that respond to and connect with future transit to reduce required parking, including shuttle/circulator bus, bicycle lockers
- Provide flexibility including hours for on-street parking, security and enforcement practices, permit or metering
- Provide parallel parking on both public and private streets throughout The COR, to add parking and create a traffic calming, pedestrian buffer; Bumpouts are encouraged as a traffic calming measure on all streets within the COR.
- Explore options to integrate stormwater management requirements into parking area design
- Provide parking spaces for typical daily use, satisfying both quantity and location needs through a mix of on street, small surface lot, underground and ramped parking solutions
- Provide options for additional/overflow parking to support holiday traffic and special events including porous pavements, turf parking areas (Netlon and other soil amendments) or shuttle service from nearby parking areas
- Encourage shared parking solutions that target around the clock shifts in destination, audience or take advantage of peak/off-peak hours of operation for various uses within the core area

- Promote municipal parking ramps as the primary facility to meet public parking needs within the core area
- Discourage driveway access to parking facilities along Arterial, Destination and Parkway streets, in favor of side streets.

### Objectives

The primary objective is to provide a balance of surface lots, on-street and structured parking, with ample quantities and close proximity to serve the mix of uses in The COR. The Design Framework anticipates the construction of a total of 3 parking structures in COR1 to serve the needs of the area by providing structured parking that can be shared among users, allow developers to maximize the development on each individual lot.

As discussed later in this section, sizing and timing of the structured parking will be finalized as the area develops and parking demand grows. In addition to providing adequate space, excellent design is a major factor as well. The framework for The COR encourages creativity, innovation, quality and attention to detail in every aspect of project development, including parking solutions. Photographs throughout the Design Framework suggest some of the many possibilities.









## Parking Districts

VERSION 5.03  
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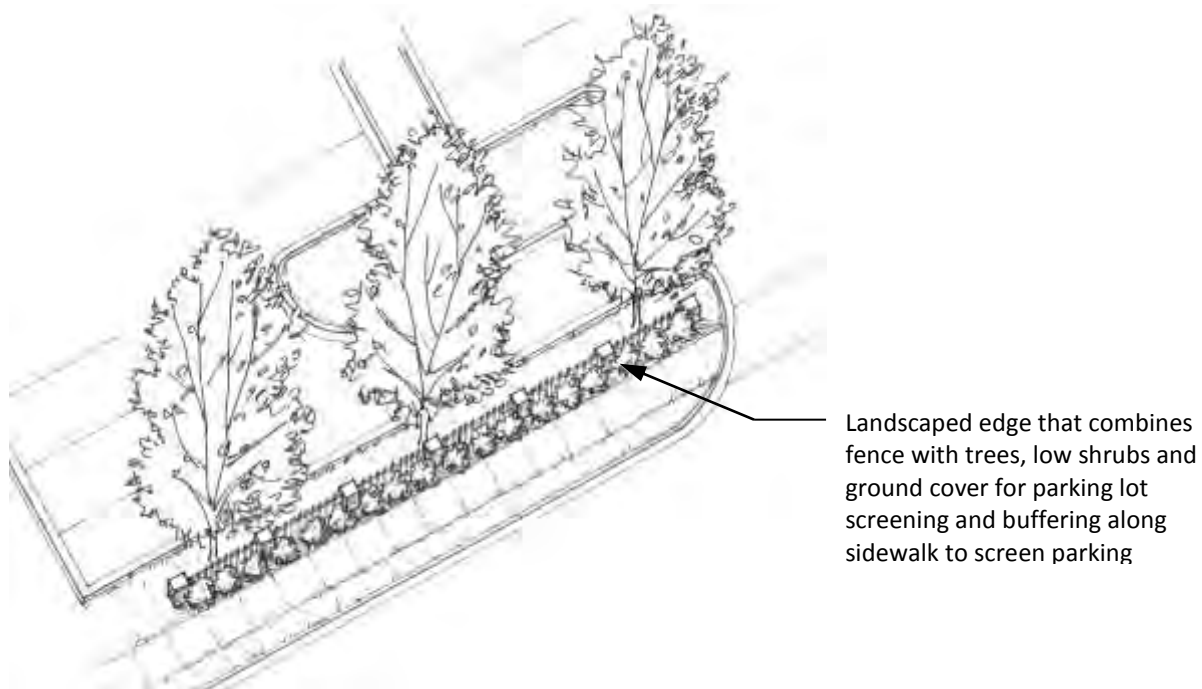
Figure 5: Parking District Map



### *Minimum Standards*

Parking in The COR is intended to be shared to the greatest extent practicable in all mixed-use areas. The parking standards are intended to provide a practical basis for providing adequate parking within the COR District through a careful analysis of uses, shared parking arrangements, use of public street parking and reduction allowances for the proximity to the transit station. A parking plan has been prepared to identify the planned number, location, sharing arrangements and public use (see Figure 4: Streetscape Master Plan and Figure 5: Parking District Map). The parking plan provides information that can be used to help address longer term parking arrangements where the possibility of use conversion or building expansion exists. Parking shall be provided under any of the following arrangements:

- A. No parking shall be located between the front of the principal structure and the street on parcels abutting Destination and Downtown streets in COR1.
- B. Not more than fifty (50%) percent of the parking shall be located in front of the principal structure and the street on parcels abutting Arterial, Parkway, Connector and Local streets.
  - 1. In the COR2 district, developments may be allowed more than fifty (50%) percent parking in the front yard, provided all other design standards have been met, including the use of a wall, railing, hedge or combination to create a street edge and screen parking.
- C. Wherever a surface parking area faces a street frontage, such frontage shall be screened with a decorative wall, railing, hedge, or a combination of these elements, to a minimum height of three feet (3') and a maximum height of four and one-half feet ( $4\frac{1}{2}$ ') above the level of the parking lot, at the build-to line required for the property. The amount of required screening may vary by sub-district and street frontage and is described in Part Two of this document.



- D. No parking spaces shall be located on corner lots at the point of street intersections.
- E. Shared parking in COR1 will be accomplished through a Parking Use and Maintenance Agreement (PUMA).
- F. Off-street parking in the COR2 and COR3 sub-districts shall be secured for public use through parking easements and other appropriate conveyances. Shared parking arrangements between nearby uses are encouraged in both sub-districts.
  - 1. The City may approve joint parking for one or more businesses where the total number of parking stalls provided for joint use is less than the sum of the total required for each business should they provide them separately. The applicant must demonstrate the feasibility of the arrangement in a written report. Such a permit shall not be granted except when the following conditions are found to exist:
    - i. Proximity. The building or use for which application is being made to utilize the off-street parking facilities provided by another building or use shall be located within three hundred (300') feet of such parking facilities, excluding public rights-of-way.
    - ii. Conflict in Hours. The applicant shall demonstrate in documented fashion that there is no substantial conflict in the principal operating hours of the two (2) buildings or uses for which joint use of off-street parking facilities is proposed.
    - iii. Written Consent and Agreement. A legally binding instrument, executed by the parties concerned, for joint use of off-street parking facilities, duly approved as

to title of grantors or lessors, and in a form and manner of execution approved by the City Attorney, shall be filed with the City Clerk and recorded with the Anoka County Recorder or Registrar of Titles, and a certified copy of the recorded document shall be filed with the City within sixty (60) days after approval of the joint parking use by the City or the interim use permit shall be considered null and void.

- G. On-street parking adjacent to buildings shall not be used for the purposes of calculating parking requirements.
- H. Within the COR-4 sub-district, parking on individual parcels serving individual uses may be provided if designated and approved as part of the master plan.
- I. Within all sub-districts, a minimum driveway length of twenty-five (25') feet is required to limit conflicts between vehicles parked in the driveway and street or sidewalk users.
- J. In order to ensure the pedestrian orientation of the COR Districts, minimum/maximum on-site parking standards are set based on the following table:

**Table 1**

| Use                          |                      | Minimum number of parking stalls | Maximum number of parking stalls* |
|------------------------------|----------------------|----------------------------------|-----------------------------------|
| Retail                       |                      | 2 per 1,000 sq. ft.              | 4 per 1,000 sq. ft.               |
| Restaurants                  |                      | 3 per 1,000 sq. ft.              | 5 per 1,000 sq. ft.               |
| Offices                      |                      | 2 per 1,000 sq. ft.              | 3 per 1,000 sq. ft.               |
| Medical offices, clinics     |                      | 2 per 1,000 sq. ft.              | 4 per 1,000 sq. ft.               |
| Health clubs                 |                      | 3 per 1,000 sq. ft.              | 5 per 1,000 sq. ft.               |
| Theaters, places of assembly |                      | 1 per 5 seats                    | 1 per 3 seats                     |
| Residential                  |                      |                                  |                                   |
|                              | Attached or detached | 1 per unit                       | 2 per unit                        |
|                              | Multifamily units    | 1 per unit                       | 2 per unit                        |

\*If a parking structure is provided on site, maximum parking stalls do not apply.

- K. Non-Specified Uses. For uses not specifically listed above, off-street parking requirements shall be computed by the Zoning Administrator on the same basis as required for the most similar listed uses. In such cases, the Zoning Administrator shall also consult off-street parking reference materials including, but not limited to, manuals prepared by the American Planning Association and Institute of Transportation Engineers.
- L. Handicap Parking. The size, number, and location of stalls reserved for handicapped parking shall be provided and identified as required by applicable regulations. These spaces are included in the computation for the minimum parking space requirement.
- M. Change in Land Use. When the site intensity or use of a building and/or property is increased with consequential effect upon the parking requirements as prescribed in this Section, the

parking requirements as prescribed herein shall be used to provide for such increase in the site intensity and/or use.

- N. Use of required parking spaces. Required parking spaces must be available for the use of residents, customers or employees of the use. Fees may be charged for the use of required parking spaces. Required parking spaces may not be assigned in any way to a use on another site, except for joint parking situations. Also, required parking spaces may not be used for the parking of equipment or storage of goods or inoperable vehicles.
- O. Transit Service Reduction. The minimum number of parking stalls required on site may be reduced by 10% for any parcel located within ¼ mile of a transit stop. To qualify for this reduction, the transit stop must provide regular service on all days of the week and direct pedestrian access must be provided between the building and the transit stop.
- P. Bike Racks. In addition to the bike racks provided as part of the streetscape, individual businesses are encouraged to provide bike racks for customers. Bike rack locations will be reviewed and approved by the City as part of the site plan review.
- Q. Increase to Maximum Required Parking. If additional parking is sought to exceed these maximum requirements, a conditional use permit can be sought to increase maximums up to twenty-five (25%) percent.
  - 1. In the COR-2 sub-district, an increase of twenty-five (25%) percent in the maximum number of parking stalls is permitted without the issuance of a conditional use permit if approved as part of the site plan.
- R. In the COR1 sub-district, a PUMA (Parking Use and Maintenance Agreement) shall be applied to all development as follows:
  - 1. It is the City's intent to maximize development on individual lots. In order to help landowners accomplish this goal, the City will develop public parking ramps, which will be available for public parking within The COR. In order to minimize the amount of the site required for parking, the landowner may choose to enter into the PUMA for utilization of the public parking ramps to meet all or a portion of their minimum parking requirements.
  - 2. Each development shall be subject to a PUMA that specifies that each property in the COR1 shall be financially responsible for its proportionate share of a shared parking facility. The proportionate share shall be determined on the basis of the property's off-street parking needs, as determined by the parking requirements of Item J above.

3. The City shall establish fees by ordinance. The developer shall be responsible for payment in an amount equal to the value of the required parking on a per-stall price basis for ramp parking through the PUMA. The City will determine the appropriate contribution.
4. Funds collected by the City shall be deposited in a special fund used only to acquire and/or develop off-street parking facilities for the COR. Financial responsibility shall cover the construction and continuing maintenance of the parking facility.
5. The parking facility may be constructed and maintained by the City or by a private management entity acceptable to the City.

### *Private Streets*

Private streets may be allowed within residential subdivisions, subject to the standards in Section 117-112 (e)3.b. of the Zoning Ordinance.

### *Loading Areas*

- A. Loading areas and docks shall be located in the rear of the building.
- B. Loading areas shall not be located in the front yard and shall be fully screened from public streets, public parks and residential areas through landscaping and building design measures.



## Overall Framework – Building Design

### Overview

The COR Development Plan 5.03 identifies the preferred mix and approximate location of a variety of land use types. Together with the Zoning Code, this Design Framework focuses on the following overall objectives:

- Promote vertical and horizontal mixed use (within a building, within a block, within a district)
- Provide a variety of housing types, styles, pricing
- Encourage increased density in and around the central core area
- Promote an interesting mix of building styles, scales and massing for each sub-district
- Support creative, innovative, high quality design solutions as the benchmark for success
- Integrate mix of uses with public green space within each district
- Provide a variety of commercial types
- Mix residential and commercial uses to promote street-level activity throughout the day

### Guideline Recommendations

The mix of land uses in The COR will encourage activity during the day and into the evening and nighttime hours. As a focus of commerce, employment, recreation and housing, The COR resembles a small to medium size Midwestern downtown in scale and character. Land uses are intentionally mixed, to bring shoppers and workers into the area during the day and attract new residents and visitors to entertainment venues in the evening.

The civic component of The COR, anchored by City Hall, Police Station and variety of public spaces and squares, adds an important element to the land use mix and brings a level of authenticity to the district.

### Objectives

- Encourage vertical mixed-use in the core with housing and office space over retail uses along the street, particularly in the center of the district.
- In residential districts, particularly closer to the core, a limited amount of retail uses will be encouraged to service residents and provide nearby places to gather.
- Promote innovative models for housing that include a mix of townhomes, flats and lofts within single buildings or on the same block.
- Accommodate larger, ‘big box’ retailing and auto-oriented uses within the COR2 sub-district only if innovative design approaches are used including two story buildings, use of liner stores facing the street, minimal blank walls, creative parking strategies, etc.
- Where similar uses create a ‘family’ or campus of buildings (e.g. medical campus), buildings should reinforce the street edge and parking should be set within the core of the block.
- Uses shall promote pedestrian friendly streets, contributing to street level activities and overall visual character of each district.
- All uses should reinforce the street edge.



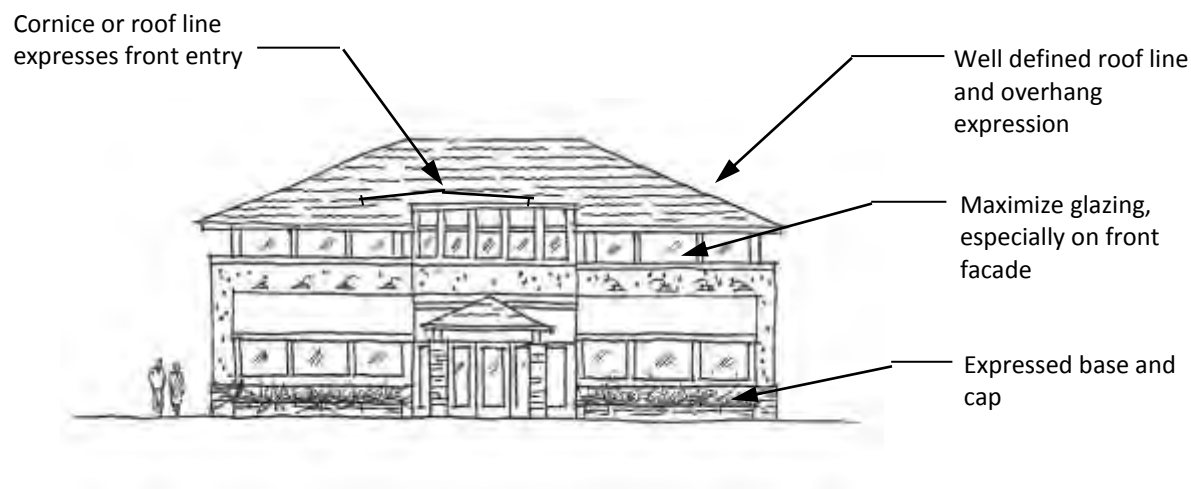
## *Architectural Overview*

High quality architecture is an essential component in fulfilling the objectives of the Design Framework. Rather than prescribing a particular style, these architectural guidelines are intended to encourage an integration of both traditional and contemporary design. Architectural designs should provide a consistent quality, measured, to a great degree, by the pedestrian experience along the street and by an architectural expression that provides character without being thematic, obtrusive, or artificial. Architectural character should strive to be authentic and varied, but not 'thematic'.

## *Architecture Recommendations*

Of all the layers that combine to form The COR Development Plan, architecture will typically be the most prominent development component. Both visually and physically, architecture will play a major role in defining the overall design character and mix of uses for The COR. It is crucial that the design and location of buildings address these architectural guidelines, with specific emphasis on the following:

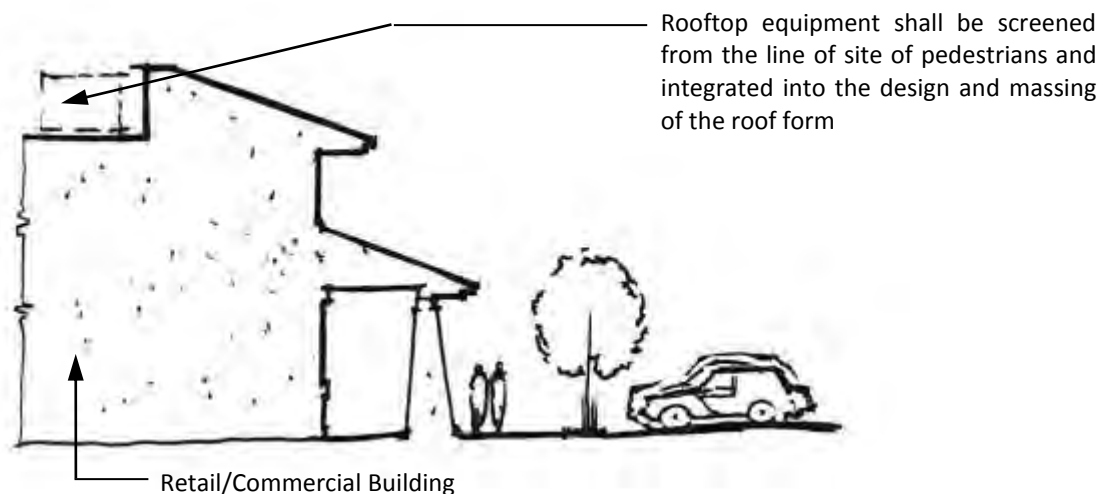
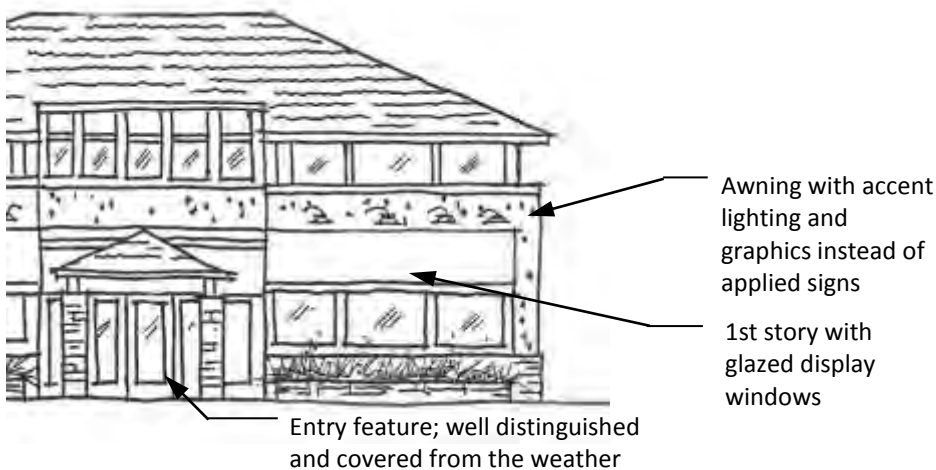
- An animated street presence with a mix of street-level uses, interesting building façades, many doors and windows on the street, careful design of lighting, awnings, signage and other elements that animate the pedestrian experience



- Variety in building design, character and expression; not one theme or building style, but a thoughtful integration of many design solutions
- Variety of building types including a range of height, scale and proportion, that support an integrated mix of housing options, shopping destinations, entertainment venues, civic structures and other COR uses
- Use of high quality materials, suggesting a preference toward native materials and masonry elements, with respect for local building techniques
- Building location is as important as building style; special architectural elements, character, transparency and a higher level of materials and detailing should be used to highlight key streets and important crossroads throughout The COR
- Buildings should always be located at all four corners of intersections.
  - In the COR2 sub-district, if the City finds that there are unique circumstances where buildings cannot be located on the corner, the City may approve the use of fences, walls or other design elements to create that "street edge"

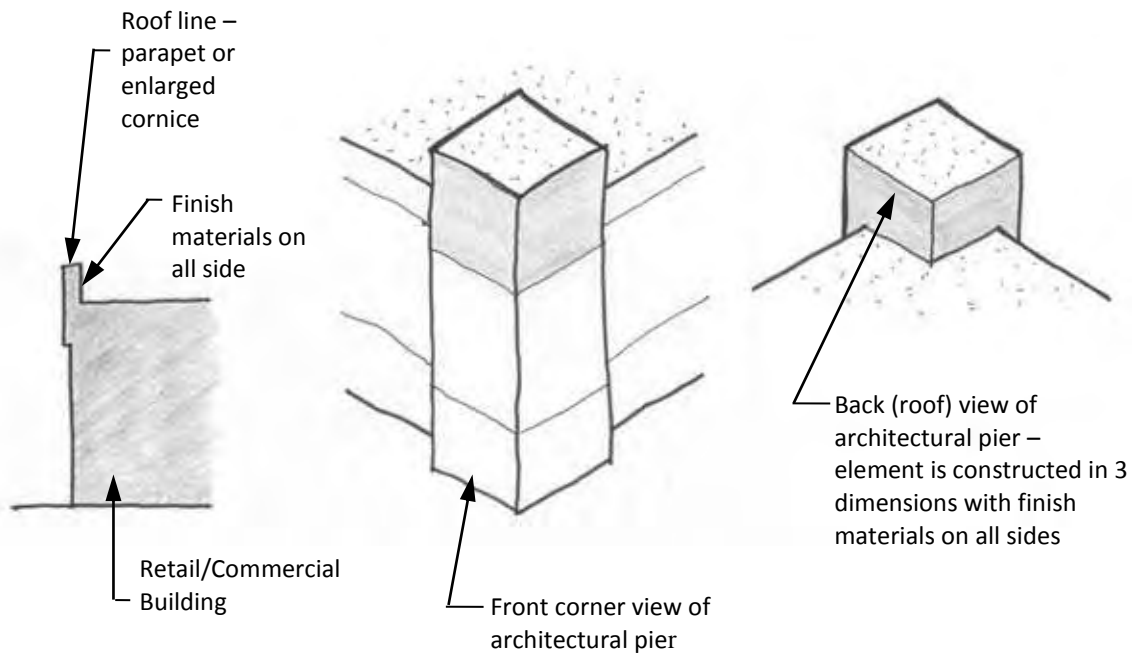


- Buildings will be located at the street right-of-way line (zero setback), but also allow recessed space for outdoor dining and other street level activities providing some minor deviation for variety
- Greater emphasis should be given to architectural elements, materials and other design features for buildings located at primary intersections, or where streets intersect with parks, such as the streets that front on or end near the Municipal Plaza. These locations can often be seen from several directions, perhaps terminate a view from a distance down the street or sit at a prominent node; They will likely become future landmarks or helpful orientation/wayfinding icons as The COR develops
- Encourage both vertical mixed use (within each building) and horizontal mixed use (within each block) throughout this district
- Include a mix of housing, civic, retail, restaurant, entertainment, performance and other uses that encourage a variety of activities throughout the day.
- Minimize openings between buildings, although limited driveway access and some provision for pedestrian connections through blocks are encouraged – gaps between buildings to accommodate surface parking lots, greater building setbacks or other purposes are discouraged
- Use recessed entries and windows to create street-level interest, variety and enhance pedestrian scale along street frontage





- Equipment, mechanical systems, transformers, etc. must be screened from view in a way that is integral to the architecture of the building. Screening should be accomplished with materials similar to or compatible with materials used on the main structure; metal fencing or mechanical vent screens alone are not sufficient.
- Roof lines and cornice details shall be completed in a 3-dimensional manner so that the back of roof features or similar unfinished areas are not visible.



## Overall Framework - Signage

### Overview

Signage within The COR should provide a system for clear wayfinding for all modes of transportation and should ensure successful business operation while maintaining the design aesthetic of this unique project. These sign standards are intended to allow flexibility and creativity while maintaining the design concepts of The COR. Due to the distinctive nature of The COR, the sign standards from the City Code are not applicable and signage shall be allowed as prescribed by the Design Framework. A Master Sign Plan identifies the location of key sign locations (see Figure 6: Signage Plan).

### Guideline Recommendations

The COR development manager shall prepare a Master Sign Plan for the public elements of the project, which are in compliance with the design framework and will be adopted by reference. The Master Sign Plan will specifically address public signs including:

- The three (3) off-site community signs
- Banner signs on light poles
- Signage for public parks
- Signage for public parking ramps
- Signage for public buildings
- Community kiosks



### Objectives

Signage should be used as a tool to help identify businesses and neighborhoods with The COR and should have elements that are focused on the pedestrian nature of The COR as well as the signage needs for businesses.

- Signage and lighting which is integrated into the design of the building is encouraged.

### Definitions

*Awning Sign* means a sign incorporated into or attached to an awning.

*Community sign* means an off-site sign identifying the development name and key tenants. Community signs may also include public information. Reader boards are allowed to be incorporated into community signs within The COR.

*Temporary Sign* means a sign which is erected or displayed for a limited period of time and not affixed to a Minnesota State Building Code approved structure.

*Project sign* means a freestanding area identification sign which identifies a single-family or multifamily residential subdivision, a commercial development or an industrial park or office park and which is located on the same parcel as the development it identifies.

*Projecting sign* means any sign, all or any part of which extends beyond the surface of the building or wall by more than 16 inches.

*Public Realm/Streetscape sign* means any sign erected and maintained by public officials or public agencies, or approved and authorized for use by state or local governmental authorities.

*Sandwich Board Signs* means a self-supporting, freestanding temporary sign with only two (2) sides that are situated adjacent to a business with the intent to attract pedestrian traffic to businesses. Sandwich board signs are not meant to be read by vehicular traffic.

*Wall sign* means any sign which is affixed to a wall of any building. This definition includes individual letter signs and signs on mansards.

*Window sign* means a sign installed inside a window, or any sign placed within a building for the purpose of being visible from the public right-of-way. This does not include merchandise on display.





## Standards

### Public Realm/Streetscape Signs

The pedestrian oriented nature of The COR requires unique signage that will build on the design concepts for The COR. These types of signs include banner signs on the streetlights, kiosks, street signs, wayfinding signs, signage for public parking ramps, etc. As the design concept for The COR has been refined, so has the signage plan. The COR development manager shall develop standards for these public realm signs as part of the Master Sign Plan. The Master Sign Plan shall be incorporated by reference and may be updated from time to time. Such signage shall be allowed on public spaces as needed to provide information and wayfinding. No advertising shall be allowed on Public Realm/Streetscape Signs except for community events.

### Community signs

Community signs include are planned to include three (3) signs on Highway 10, as shown on the Signage Plan (see Figure 6: Signage Plan). The signs include the existing Community Sign near the future transit plaza, the sign at the northwest corner of Highway 10 and Ramsey Boulevard and the planned sign at the northwest corner of Highway 10 and Armstrong Boulevard.

These off-site signs are allowed as shown on the signage plan and shall have consistent materials and colors. The Master Sign Plan shall detail the materials, colors and standards for these three (3) community signs. The Master Sign Plan shall include standards for which tenants shall be allowed on the community signs.



*Desirable signs are designed to be architecturally compatible with buildings within the development and other signage within the development*

### Project Signs

Project signs are permitted within all COR sub-districts.

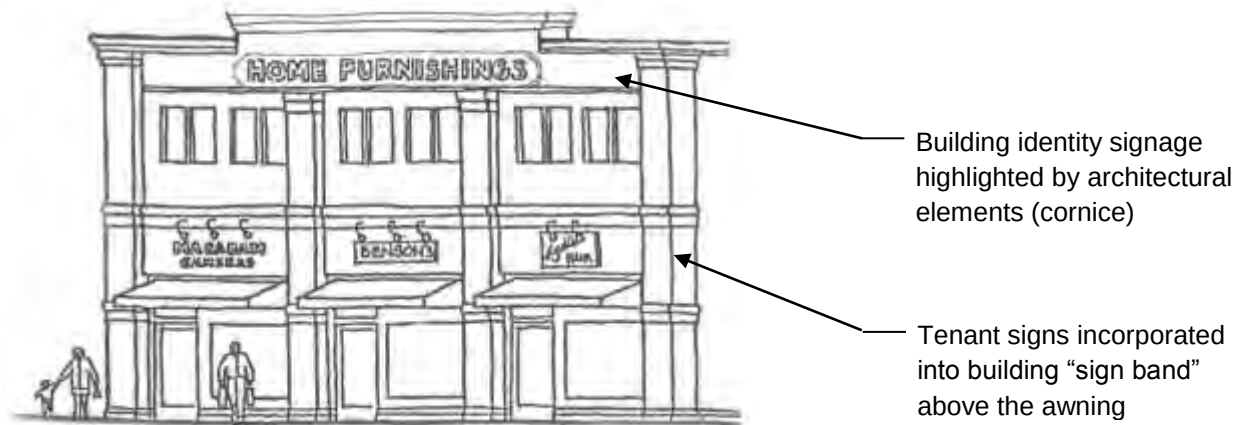
One (1) freestanding sign is allowed per building, provided that the following standards are met:

- A. The building in which the advertising business is located, shall be set back a minimum of six (6) feet from a public street right-of-way.
- B. The area of each face of the signboard shall not exceed six (6) square feet and the signboard shall not have more than two (2) readable faces
- C. The height of the top of the signboard, or of any posts, brackets, or other supporting elements shall not exceed six (6') feet from the ground.

- D. The signboard shall be constructed of wood, acrylic, aluminum or metal and shall be architecturally compatible with the style, composition, materials, colors and details of the building.
- E. No part of the sign shall encroach on the right-of-way and its location shall not interfere with pedestrian or vehicular circulation.
- F. Limited to one (1) sign per building and shall not be in addition to wall-mounted, applied letter or projecting signs.
- G. The readable faces of the sign shall be perpendicular to the adjacent street.

In the COR2 District, the following signage shall be allowed:

- A. Ground sign. There shall not be more than one (1) ground sign for each parcel. The gross surface area of a ground sign shall not exceed one hundred (100) square feet for each exposed face nor exceed an aggregate gross surface area of two hundred (200) square feet.
- B. Menu board. One (1) on-site menu board per drive-up or walk-up lane of a drive-in restaurant up to a maximum of thirty-two (32) square feet each and a maximum height of three (3) feet. Menu boards are allowed a message on one (1) side only and cannot contain an advertising message.
- C. Directional signs.
  - 1. Directional or instructional signs are permitted in accordance with Section 117-463(I).
  - 2. Parking lot directional signs designating parking area entrances and exits are limited to one (1) sign for each entrance and/or exit and shall not exceed four (4) square feet for each exposed face. Parking lot directional signs shall not project higher than five feet (5') in height, as measured from the established grade of the parking area to which such signs are accessory.
  - 3. Parking lot instructional signs designating the conditions of use or identification parking areas shall not exceed eight (8) square feet and shall not project higher than ten (10) feet in height for wall signs and seven (7) feet in height for ground signs, as measured from the established grade of the parking area to which such signs are accessory.



### Wall Signs

Wall signs are permitted within all COR sub-districts.

Wall signs shall be permitted on one (1) wall, except that lots with frontage on more than one (1) street may have signage on one (1) wall per street frontage.

Within the COR1, COR3, COR4 and COR5 districts, the following standards apply:

- A. Wall-mounted or painted signs, provided the following standards are met:
  1. The sign shall be affixed to the front facade of the building, and shall project outward from the wall to which it is attached no more than six inches (6").
  2. Single Tenant Buildings. Each building shall be allowed one (1) wall sign per street frontage. Signage must be located on the street elevation. The area of the sign shall not exceed five (5%) percent of the ground floor building facade area or fifty (50) square feet, whichever is less.
  3. Multi-Tenant Buildings.
    - a. Each building shall be allowed wall signage on the street frontage elevation. For buildings with multiple street frontages, the allowable signage is per street frontage. Signage must be located on the street elevation.
    - b. Each building is allowed wall signage that shall not exceed 5% of the wall area of the building façade adjacent to the street or 50 square feet, whichever is less.
    - c. Tenant signage must be located on the tenant lease space.
    - d. At least fifty (50%) percent of the allowed signage must be allocated to ground floor tenants and located on the ground floor.
    - e. Signage is limited to a maximum of one (1) sign per business/tenant, except that tenants with frontage on multiple streets may be permitted to have signage on each street frontage.
    - f. Multi-tenant buildings must have wall signs of similar design. Sign permits for tenants in multi-tenant buildings shall only be permitted by the City after the



building owner has submitted a comprehensive sign plan approved by the Zoning Administrator. The comprehensive sign plan for the building shall include similar design standards including sign material, color, style, spacing and size.

4. Signs for buildings facing Highway 10. Single or multi-tenant buildings that have frontage on Highway 10 or are separated from Highway 10 only by other public right-of-way, shall be allowed to have signage on that street elevation that is up to five (5%) percent of the wall area of that building façade with no maximum square footage.
- B. Wall-mounted building directory signs identifying the occupants of a commercial building, including upper story business uses, provided the following standards are met:
1. The sign is located next to the entrance.
  2. The sign shall project outward from the wall to which it is attached no more than six inches (6").
  3. The sign shall not extend above the parapet, eave, or building facade.
  4. The area of the signboard shall not exceed three (3) square feet, with each tenant limited to one (1) square foot.
  5. The height of the lettering, numbers, or graphics shall not exceed four inches (4").
  6. One (1) such sign is allowed per public building entrance and is allowed in addition to other permitted wall signage.
- C. Applied letters may substitute for wall-mounted signs, if constructed of painted wood, painted cast metal, bronze, brass, acrylic or black anodized aluminum. The height of applied letters shall not exceed 12 inches.
- D. Logos are considered signs and shall be included in the maximum allowable sign area.
- E. Window or door signs, provided that the following standards are met:
1. The sign shall not exceed ten percent of the window or door area or four (4) square feet, whichever is less.
  2. The sign shall be silk screened, hand painted, applied letters/graphics, neon tubing or other sign technologies that meet these standards.
  3. Limited to one (1) sign per business, applied on either the window or the door, but not on both.
  4. The sign shall not have an opaque backing of any type although smoked glass is allowed.



5. Window signage (includes graphics) shall be permitted on the same building walls that have, or are allowed to have, wall signage pursuant to Item A above. Window signage shall be deducted from the allowable wall signage area.

Within the COR2 district, where more conventional suburban development is expected, rather than the neo-traditional development planned for the other COR sub-districts, the following standards apply:

- A. Wall, canopy or marquee sign. Total sign area may not exceed 15 percent of the front building facade. At least 50 percent of the signage area must be placed on the measured wall with remaining signage area, if desired, distributed on any other wall. Sign height shall not exceed the top of the parapet wall or, if no parapet wall, sign height shall not exceed the height of the eaves. The gross surface area of a wall, canopy or marquee sign may be increased by ten percent if such wall sign:
  1. Consists only of individual, outlined alphabetic, numeric and/or symbolic characters without background except that provided by the building surface to which the sign is to be affixed;
  2. Illumination, if any, is achieved through shielded illumination, shielded silhouette lighting, or shielded spot lighting but not any lighting where the light source is visible or exposed on the face or sides of the characters; and
  3. A wall, canopy or marquee sign may be located on the outermost wall of any principle building but shall not project more than 16 inches from the wall to which the sign is to be affixed. A wall sign shall not project higher than the parapet line of the wall to which the sign is to be affixed.
- B. Window signs are restricted to 30 percent of the area of the window in which the sign is to be displayed.

In all COR sub-districts, restaurants and cafes shall be permitted one (1) wall-mounted display featuring the actual menu as used at the dining table, to be contained within a shallow wood or metal case and clearly visible through a glass front. The display case shall be attached to the building wall, next to the main entrance, at a height of approximately five feet (5'), shall not exceed a total area of two square feet, and may be lighted. This signage is allowed in addition to other permitted wall signage.

### Projecting Signs

Projecting signs are permitted within all COR sub-districts.

Projecting signs, including graphics or icon signs, mounted perpendicular to the building wall, are encouraged in all sub-districts, provided the following standards are met:

- A. The sign area shall not exceed six (6) square feet.
- B. The distance from the ground to the lower edge of the signboard shall be ten feet or greater.



- C. The height of the top edge of the signboard shall not exceed the height of the wall from which the sign projects, if attached to a single story building, or the height of the sill or bottom of any second story window, if attached to a multistory building.
- D. The distance from the building wall to the signboard shall not exceed six inches (6").
- E. The width of the signboard shall not exceed three (3) feet.
- F. Limited to one (1) sign per business. Projecting sign area shall be deducted from the allowable wall signage area.
- G. Granted to ground floor commercial uses only.

### Awning Signs

Awning signs are allowed in all COR sub-districts. Awning signs are allowed for ground floor uses only, provided that the following standards are met:

- A. If acting as the main business sign, it shall not exceed 24 square feet in area, and the height of the lettering, numbers, or graphics shall not exceed 12 inches.
- B. If acting as an auxiliary business sign, it shall be located on the valance only, shall not exceed four (4) square feet in area, and the height of the lettering, numbers, or graphics shall not exceed four inches (4").
- C. Limited to two such signs per business.
- D. If acting as the main business sign, it shall not be in addition to a wall-mounted or applied letter sign.

### Sandwich Board Signs

Sandwich board signs are permitted within all COR sub-districts.

- A. One (1) sandwich board sign per business is permitted in any business, commercial and mixed use district and shall be located within five feet (5') of the main building entrance to the business it advertises.
- B. Sandwich board signs shall be displayed only during open business hours and must be removed daily.
- C. Sandwich board signs shall be no more than a total of two feet (2') in width and three feet (3') in height



- D. Sandwich board signs must leave a minimum of five feet (5') of clearance for pedestrian access if placed on a public or private sidewalk. Sandwich board signs may not hinder the ability of persons to access vehicles parked at the curb and/or access to a building.
- E. Acceptable materials for sandwich board signs shall include the following: metal, wood synthetic materials such as a chalk board and whiteboard. Sandwich board signs shall not be illuminated, nor shall they contain moving parts, or have balloons, streamers, stringers, pennants or similar adornments attached to them. Sandwich board signs shall be maintained in a good appearance at all times.
- F. No sandwich board sign shall be secured, tethered or installed on traffic devices, utility equipment, street furniture, street lights, or any other public fixture.
- G. Sandwich board signs are temporary signs and shall not be counted towards the total sign area of the site for permanent signage.

### Temporary Signs

Temporary signs are allowed per Section 117-465 (Temporary signs) of the Zoning Ordinance, except as noted below:

- A. Freestanding temporary signs shall only be allowed in the COR1 District.
- B. In all other COR districts, temporary signs shall be limited to temporary sandwich board signs or temporary wall signage.

### Off-Site Signs

Off-site signs are prohibited except for wayfinding and community signage specifically allowed by the Design Framework.

**Table 2**

| <b>Sign Standards</b>       |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Development Standard</b> | <b>COR1</b>                                                                                                                                                          | <b>COR2</b>                                                                                                                                                          | <b>COR3</b>                                                                                                                                                          | <b>COR4</b>                                                                                                                                                          | <b>COR5</b>                                                                                                                                                          |
| <b>Project Signs</b>        |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |
| Number of signs allowed     | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   |
| Size of Sign (maximum)      | 6 sq. ft./6 feet high                                                                                                                                                | 100 sq. ft./6 feet high                                                                                                                                              | 6 sq. ft./6 feet high                                                                                                                                                | 6 sq. ft./6 feet high                                                                                                                                                | 6 sq. ft./6 feet high                                                                                                                                                |
| Menu Board**                | N/A                                                                                                                                                                  | 1 per drive-through/36 sq. ft. max.                                                                                                                                  | N/A                                                                                                                                                                  | N/A                                                                                                                                                                  | N/A                                                                                                                                                                  |
| Directional Sign            | N/A                                                                                                                                                                  | Per 117-463(l)                                                                                                                                                       | N/A                                                                                                                                                                  | N/A                                                                                                                                                                  | N/A                                                                                                                                                                  |
| <b>Wall Sign</b>            |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |
| Number of signs allowed     | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   |
| Size of Sign                |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |
| Single Tenant Building      | 50 sq. ft. or 5% of the ground floor façade area, whichever is less                                                                                                  | 15% of façade area                                                                                                                                                   | 50 sq. ft. or 5% of the ground floor façade area, whichever is less                                                                                                  | 50 sq. ft. or 5% of the ground floor façade area, whichever is less                                                                                                  | 50 sq. ft. or 5% of the ground floor façade area, whichever is less                                                                                                  |
| Multi-Tenant Buildings      | 50 sq. ft. or 5% of the façade area, whichever is less                                                                                                               | 15% of façade area                                                                                                                                                   | 50 sq. ft. or 5% of the façade area, whichever is less                                                                                                               | 50 sq. ft. or 5% of the façade area, whichever is less                                                                                                               | 50 sq. ft. or 5% of the façade area, whichever is less                                                                                                               |
| Building Facing Highway 10  | 5% of the façade area                                                                                                                                                | 15% of façade area                                                                                                                                                   | 5% of the façade area                                                                                                                                                | 5% of the façade area                                                                                                                                                | 5% of the façade area                                                                                                                                                |
| <b>Window Sign</b>          |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |
| Number of signs allowed     | 1                                                                                                                                                                    | 1                                                                                                                                                                    | 1                                                                                                                                                                    | 1                                                                                                                                                                    | 1                                                                                                                                                                    |
| Size of Sign                | 10% of area of window or 4 sq. ft., whichever is less. Deducted from allowable wall sign area.                                                                       | 30% of area of window. Deducted from allowable wall sign area.                                                                                                       | 10% of area of window or 4 sq. ft., whichever is less. Deducted from allowable wall sign area.                                                                       | 10% of area of window or 4 sq. ft., whichever is less. Deducted from allowable wall sign area.                                                                       | 10% of area of window or 4 sq. ft., whichever is less. Deducted from allowable wall sign area.                                                                       |
| <b>Directory Sign</b>       |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |
| Number of signs allowed     | 1 per building entrance                                                                                                                                              | 1 per building entrance                                                                                                                                              | 1 per building entrance                                                                                                                                              | 1 per building entrance                                                                                                                                              | 1 per building entrance                                                                                                                                              |
| Size of Sign                | 3 sq. ft. maximum                                                                                                                                                    | 3 sq. ft. maximum                                                                                                                                                    | 3 sq. ft. maximum                                                                                                                                                    | 3 sq. ft. maximum                                                                                                                                                    | 3 sq. ft. maximum                                                                                                                                                    |
| <b>Projecting Sign</b>      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |
| Number of signs allowed     | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   | 1*                                                                                                                                                                   |
| Size of Sign                | 6 sq. ft./3 feet wide                                                                                                                                                | 6 sq. ft./3 feet wide                                                                                                                                                | 6 sq. ft./3 feet wide                                                                                                                                                | 6 sq. ft./3 feet wide                                                                                                                                                | 6 sq. ft./3 feet wide                                                                                                                                                |
| <b>Awning Sign</b>          |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |                                                                                                                                                                      |
| Number of signs allowed     | 2 per business                                                                                                                                                       | 2 per business                                                                                                                                                       | 2 per business                                                                                                                                                       | 2 per business                                                                                                                                                       | 2 per business                                                                                                                                                       |
| Size of Sign                | 24 sq. ft./max. letter height 12-inches for main business sign or 4 sq. ft./max letter height 4-inches if auxiliary. Area is deducted from allowable wall sign area. | 24 sq. ft./max. letter height 12-inches for main business sign or 4 sq. ft./max letter height 4-inches if auxiliary. Area is deducted from allowable wall sign area. | 24 sq. ft./max. letter height 12-inches for main business sign or 4 sq. ft./max letter height 4-inches if auxiliary. Area is deducted from allowable wall sign area. | 24 sq. ft./max. letter height 12-inches for main business sign or 4 sq. ft./max letter height 4-inches if auxiliary. Area is deducted from allowable wall sign area. | 24 sq. ft./max. letter height 12-inches for main business sign or 4 sq. ft./max letter height 4-inches if auxiliary. Area is deducted from allowable wall sign area. |

\*One (1) sign is allowed per street frontage (either wall or project)

\*\*Restaurants and cafes in all districts are allowed one (1) wall mounted menu board not to exceed 2 sq. ft. in addition to other permitted wall signage.

### Additional standards

- A. Businesses with service entrances may identify these with one (1) wall-mounted or applied letter sign not exceeding two square feet.

- B. One (1) directional sign, facing a rear parking lot. This sign may be any type of permitted sign other than a freestanding sign, but shall be limited to four (4) square feet in area.

### Creative Sign Standards

- A. *Purpose.* This section establishes standards and procedures for the design, review, and approval of creative signs. The purposes of this creative sign program are to:
  - 1. Encourage signs of unique design, and that exhibit a high degree of thoughtfulness, imagination, inventiveness, and spirit; and
  - 2. Provide a process for the application of sign regulations in ways that will allow creatively designed signs that make a positive visual contribution to the overall image of the city, while mitigating the impacts of large or unusually designed signs.
- B. *Applicability.* An applicant may request approval of a sign permit for a creative sign to authorize onsite signs that employ standards that differ from the other provisions of this chapter but comply with the provisions of this section.
- C. *Application Requirements.* A sign permit application for a creative sign shall include all information and materials required by the City.
- D. *Procedure.* A sign permit application for a creative sign shall be subject to review and approval by the City as part of the Site Plan review process. When the creative sign is proposed after site plan review is complete, a creative sign may be approved by the Zoning Administrator when the proposed sign is fifty square feet or less, and shall be approved by the City Council when the sign is larger than fifty square feet.
- E. *Design Criteria.* In approving an application for a creative sign, the review authority shall ensure that a proposed sign meets the following design criteria:
  - 1. Design Quality. The sign shall:
    - a. Constitute a substantial aesthetic improvement to the site and shall have a positive visual impact on the surrounding area;
    - b. Be of unique design, and exhibit a high degree of thoughtfulness, imagination, inventiveness, and spirit; and
    - c. Provide strong graphic character through the imaginative use of graphics, color, texture, quality materials, scale, and proportion.
  - 2. Contextual Criteria. The sign shall contain at least one (1) of the following elements:
    - a. Classic historic design style;
    - b. Creative image reflecting current or historic character of the City;
    - c. Inventive representation of the use, name, or logo of the structure or business.

3. Architectural Criteria. The sign shall:
  - a. Utilize or enhance the architectural elements of the building; and
  - b. Be placed in a logical location in relation to the overall composition of the building's façade and not cover any key architectural features and details of the façade.
4. Neighborhood Impacts. The sign shall be located and designed not to cause light and glare impacts on neighboring residential uses.

#### Prohibited signs

The following signs are prohibited:

- A. Box signs or cabinet signs, whether on a wall, projecting or on canopies are prohibited except for logo signs permitted as part of an overall sign plan.
- B. Signs employing mercury vapor, low pressure and high pressure sodium and metal halide lighting; plastic panel rear-lighted signs.
- C. Signs on roofs, dormers, and balconies.
- D. Billboards.
- E. Signs painted or mounted upon the exterior side or rear walls on any principle or accessory building or structure, except as otherwise permitted hereunder.
- F. Free standing pylon signs over six (6) feet in height, except community signs.
- G. Back-lit awnings.
- H. Interchangeable letter boards or panels.
- I. Flashing signs.
- J. Off-premises signs, except community signs.

## Overall Framework – Stormwater Management

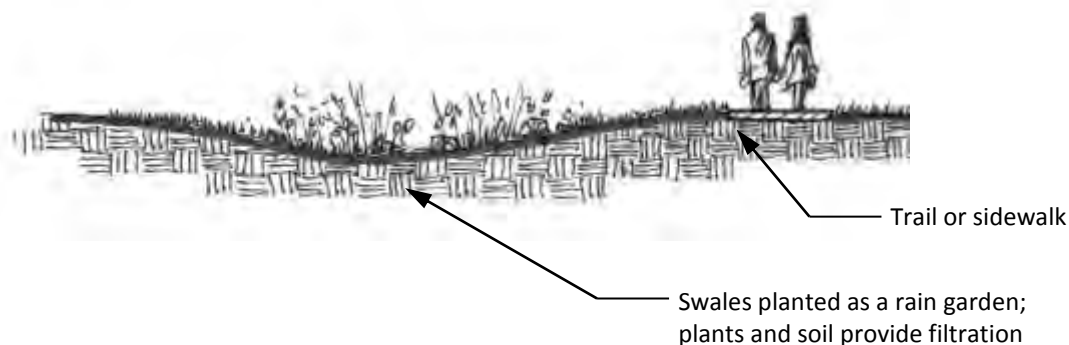
### Overview

Water features and drainage systems are essential components of The COR Master Plan. The mix of ponds, streams, fountains and other water elements will provide focal amenities and year round activities within the framework of an environmentally responsible, visually pleasing strategy to manage stormwater. Because the Mississippi River is a restricted discharge water of the state, and because we are creating a new discharge from this development, each sub-district and each site has a responsibility to utilize 'best management practices' (BMP) to pretreat run-off, reduce erosion and encourage infiltration, with the understanding that regional treatment will be provided. Water elements are not intended to be separate stand-alone features, but instead should be integrated with the variety of parks, trails and public open space proposed for The COR. Water and landscape should be designed and utilized within multipurpose areas that accommodate both active and passive recreational use.

### Objectives

Integration of water and landscape, design creativity, use of high quality materials and safety concerns are the critical objectives to be met – the following examples illustrate only a few of many possibilities:

- Innovative new products, such as special soil systems (Netlon, structural soils), pervious pavements for parking areas, storm ceptors, underground storage and other creative techniques should be used to BMP standards
- 'Green architecture', expressed through green roofs, gray water recycling and other techniques should be included to reduce the impact of new development on stormwater systems
- Water feature design should include both formal elements (such as reflecting pools or fountains) and natural/informal forms (such as ponds, streams, waterfalls) and should explore creative ways to integrate wetland/rain garden landscapes with active, urban spaces.



### Guideline Recommendations

This framework not only defines the overall role and character of The COR, but also encourages each development parcel to address the following:

- **Create** signature water features (ponds, pools, fountains, waterfalls, etc.) as major visual amenities throughout The COR
- **Promote** high quality, creative and appealing aesthetics for all system elements
- **Integrate** stormwater management components (meeting both water quality and quantity requirements)

A great deal of time and effort has gone into the calculation and design of a 'watershed-based' stormwater management plan to support COR development. While this overall strategy addresses the water quantity issue for the entire COR by providing storage and conveyance facilities for storm events, individual development projects (block-by-block) have an equal responsibility to meet water quality standards as a primary goal. Each project should integrate a variety of techniques, materials and methods to promote multiple use, maximum flexibility, improved aesthetics for parking areas, park spaces, drainage swales and other site features.



## Overall Framework – Parks/Public Spaces

### Overview

The overall design framework of The COR is based on a system of linked parks, trails and open space. The City of Ramsey, Anoka County, and to some extent, the State of Minnesota all play a role in local and regional parks programming, design review, construction sequencing, implementation and ultimately maintenance and operation of key public spaces within this framework. The goal is to link existing and proposed parks and trails defined in regional park plans with proposed new parks and trails within The COR. Of equal importance is the contribution from each block and each development project to this network of green, adding a variety of private, semi-private, and perhaps some additional public space throughout The COR. Private development will share the responsibility to provide inviting, innovative and useable green space as integral parts of individual parcel site design.

### Guideline Recommendations

The Design Framework encourages the following:

- Work with the City to create an integrated, comprehensive open space system that links with existing city and county trails and open space networks
- Encourage private development (block-by-block) to share in the responsibility to provide inviting, innovative and useable green space as integral parts of each development project
- Integrate stormwater management components (meeting water quality and quantity requirements) within both public / private park and open space improvements



Together, the system of public and semi-public green space will result in a welcoming public realm throughout the new community.

### Objectives

Based on the Development Master Plan for The COR, a variety of public and private green space is proposed including:

- Each block and each project will provide intentional, creative, innovative, useable green areas as integral components of site development and building design.
- At the individual block scale, small squares and greens will provide places for gathering and relaxation, especially targeted to meet the demands of adjacent, or nearby buildings. Elements such as gardens, gazebos and fountains should characterize these more intimate public spaces.
- At the neighborhood scale, parks will provide space for more active recreation, and should be flexible enough to accommodate a variety of recreational activities.
- Playgrounds, game fields and park buildings are park amenities that will target a wider user demand from the surrounding community.
- The Municipal Plaza will connect with all other parks and open space elements, providing a focal point for activity and a sense of place. Gardens, public pavilions and shelters, play lots and open play fields are amenities that will provide built-in flexibility to meet the demands of both the local population and regional visitors to The COR.



## Part Two: Sub-district Framework

### Overview

The Master Plan and Zoning Ordinance identify five (5) distinct sub-districts within The COR. Each of these sub-districts is defined by a unique mix of uses, specific site development patterns and perhaps a distinctive character or image. The sub-districts complement one another as part of the overall plan. The sub-districts are shown the attached Sub-district Map (Figure 7: Sub-district Map). They include:

- **COR1 Mixed Use Core** – provides the broadest variety, highest density and greatest intensity of development, encouraging both vertical and horizontal mixed use
- **COR2 Commercial** – provides a location for larger scale retail and other auto-orientated commercial uses
- **COR3 Workplace** – provides a location for uses with high concentrations of employees, such as medical/technology related office, and other corporate or institutional uses
- **COR4 Neighborhood** – provides opportunities for a range of housing types from small lot single family to townhouse, to high density senior or rental apartment
- **COR5 Park and Open Space** – preserves environmental features and provides neighborhood/community amenities throughout The COR

Development plans must respond to the overall COR Design Framework described in Part One of this document, but also must address the following detailed framework standards for each sub-district. To further clarify and illustrate proposed features in the Master Plan, these sub-district guidelines are organized under the following categories:

- Public Realm / Streetscape Framework
- Site Design Framework
- Architectural Framework

In all cases, the sub-district framework must be applied in harmony with the overall COR framework and with other existing city, county, state codes, design criteria, plans and studies that support broader goals for regional growth and development. However, within each district, development standards shall be based, in part, on the street hierarchy established in The COR.

### Public Realm/Streetscape

- A. The developer shall be responsible for construction of all streetscape improvements along adjacent streets. These improvements include all hardscape improvements, such as trails, sidewalks, benches, bike racks, etc., as well as street trees and other greenscape.
- B. The landowner shall be responsible for maintenance of the streetscape improvements along adjacent streets. Such maintenance may be managed as part of a Special Service District (SSD) or similar.

### Plazas

- A. All properties with principal buildings in excess of 30,000 square feet shall be required to have a public plaza space.
- B. The public plaza space shall include benches, bike racks trash receptacles, lighting fixtures and other amenities to create a welcoming space for tenants of the building and members of the public.

- C. These plaza spaces should be visible from the public street.

## Architecture

These architectural framework standards provide an important balance between design continuity, desirable variety and the notion that buildings should complement, and perhaps contrast, but not compete with one another. The lasting appeal of the final outcome must be grounded in the authenticity of the design and the acceptable level of 'messiness' that comes with creating a real downtown over time; 'faux' second floors, stage set or themed solutions, and large faceless buildings are not acceptable.



**Auto Versus Human Design:** Providing rear alleys or side loaded garages enables the home to present itself to the street, which promotes sociability and walkability.

## Minimum Standards

### Definitions

**Build to line:** The line at which construction of a building facade is to occur on a lot. The build to line provides a maximum setback for all building facades from the right-of-way or inside edge of the sidewalk, whichever is greater. The build to line applies to all facades abutting a street right of way. Build to line standards are based on the sub-district the parcel is located and the street in which the building is located upon.

**Setback:** The minimum required distance between a parking lot or the vertical wall of a building and a lot line. Setbacks are typically more flexible than build to lines and allow a building to be set further back from the lot line and street right-of-way.

### Requirements:

- A. Additional development standards shall be defined within each sub-district.
- B. Provide a diverse mix of materials, applied in a variety of proportions, exposures and detailing within a block, or along a street.

- C. Buildings should be articulated to break up the mass of the building façade on all elevations. Large blank exterior walls shall be prohibited. Windows are encouraged to be used to break up the mass of the building. Rooflines and building elevations should be articulated to break up the mass of buildings. Buildings must be broken at a minimum of every fifty (50) feet. This variation can be accomplished through one (1) or more of the following:

1. Wall face variations (minimum depth of two (2) feet)
2. Pilasters or columns (minimum depth of two (2) feet)
3. Upper wall break in color and/or materials (minimum of 2/3 up the height of the wall)
4. Wainscot (minimum of four (4) feet high)
5. Canopies (minimum four (4) foot width)
6. Corner and demising wall or building separations



More Desirable

- D. Each development application must list building materials, roofing materials and building colors on the plans. Building articulation, mechanical screening by architectural elements and design elements on all building elevations must be identified on the plans. The plans shall be subject to City review and approval to ensure that the design intent of the Framework has been met.



Less Desirable

- E. Building materials shall be high-quality durable materials, such as glass, stone, brick, windows, canvas awnings, etc.
1. Use local sources if available
  2. Siding is not allowed (vinyl, metal, wood) except as a complimentary use
  3. Use clear or lightly tinted glass for all windows and doors – mirrored, reflective or highly tinted glazing is not acceptable
  4. Metal and wood components are acceptable as a complimentary, not primary, building material
  5. COR1 sub-district buildings shall be primarily brick or a comparable alternative and shall comprise a minimum of fifty (50%) percent of the non-glazed wall area
- F. Residential development should provide variety within the subdivision to avoid monotony. Developers will include front porches and windows that face all streets. Corner units shall have more than one (1) window per side of building to help create a sense of place in the community and promote safety on the street.
- G. Garage forward or “snout houses” are highly discouraged on all residential development as they dominate the view from the street and sidewalk.
- H. All sides of buildings shall have an equal finish in terms of materials and general design.
- I. The main entrance of each principal building must face the street. On corner lots, the main entrance may face either of the streets or be oriented to the corner. With buildings that have more than one (1) main entrance, only one (1) entrance must meet this requirement.

- J. Building massing shall be oriented parallel to the street frontage of the lot.
- K. Trash and recycling areas shall be designed internal to the building.
- L. Provide recessed entries wherever possible.
- M. Buildings shall have a base and top to the architecture.
- N. Multi-story buildings are preferred in the COR1 sub-district, but occasional single story buildings are acceptable; single story buildings should not dominate any street frontage and should be a minimum of twenty (20) feet to the roofline.
- O. Maximize glass openings for all ground level, street front façades – especially for retail, restaurant and other commercial uses – fifty (50%) minimum of total ground level façade, or demonstrate great design through other means.
- P. Provide real window openings for all street facing façades above ground level in all districts—a minimum of forty (40%) percent of total façade.



Residential uses in COR4 and COR5 must also comply with the following:

- A. *Location of main entrance*
  - 1. A building must include a front porch or covered balcony/patio at all main entrances that face a street. The porch or stoop shall adjoin the main entrance and the main entrance shall be accessible from the porch.
  - 2. The main entrance of each principal building must face the street. On corner lots, the main entrance may face either of the streets or be oriented to the corner. With buildings that have more than one (1) main entrance, only one (1) entrance must meet this requirement.
- B. *Porches:* Porches used to satisfy the design criteria shall comply with the following:
  - 1. Porches shall be covered by a solid roof. The roof shall not be located more than 12 feet above the floor of the porch. If the roof of a required porch is developed as a deck or balcony, it may be flat.
  - 2. The porch shall have minimum dimensions of 6 feet by 6 feet. (6' x 6'). For single-family detached dwelling units, the covered area provided by the porch must be at least





forty-eight (48) square feet and a minimum of eight (8) feet wide. If the main entrance is for more than one (1) dwelling unit, the covered area provided by the porch must be at least sixty-three (63) square feet and a minimum of nine (9) feet wide.



- C. *Covered balconies/patio*: The covered area must be at least forty-eight (48) square feet, a minimum of eight (8) feet wide, and no more than fifteen (15) feet above grade. The covered area must be accessible from the interior living space of the house.
- D. *Openings between porch floor and ground*: Openings of more than one (1) foot between the porch floor and the ground must be covered with a solid material or lattice.

E. *Roofs*

1. *Slope*: Principal structures must have a roof that is sloped, with a pitch that is no flatter than six (6) units of horizontal run to twelve (12) units of horizontal rise.
2. *Architectural features*: The roof of a principal structure shall include the following architectural details:
  - a. At least one (1) dormer facing the street. If only one (1) dormer is included, it shall be at least five (5) feet wide and shall be centered horizontally between each end of the front elevation. If more than one (1) dormer is provided, a dormer at least four (4) feet wide must be provided on each side of the front elevation;  
or
  - b. A gabled end, or a gabled end of a roof projection, facing the street.
3. *Roof eaves*: Roof eaves must project from the building wall at least twelve (12) inches, measured horizontally, on at least the front and side elevations.





Figure 7: Sub-district Map

## **Sub-District Framework - COR1 Mixed Use Core**

### **Public Realm / Streetscape**

Public realm and streetscape improvements define the character of The COR and create a memorable signature for the Mixed Use Core sub-district. This is the most urban of all sub-districts in The COR and will be developed with a very urban pattern. Great parks and great streets, encourage intensified levels of activity, support the proposed mix of uses, invite community gathering and accommodate special events throughout the year.

### **Site Development**

Framework standards that address building location, organization of space and parking options tend to focus on what can be measured – dimensions, setbacks, number of spaces and so on. But in addition to these issues, the Design Framework also describes the aesthetic qualities and design character of a preferred ‘urban form’ for the Mixed Use Core. The compact and higher density blocks that define this sub-district encourage a mix of uses, with a continuous built edge along street frontage. Innovative parking strategies support this mix, providing easy access to destination shopping, restaurant and entertainment venues. Together these elements will promote the core area as the center of activity – the place to see and be seen within The COR.

### **Architecture**

Buildings in the Mixed Use Core will play a major role in defining the overall character of The COR. The proposed mix of uses for this signature destination suggests the potential for a variety of building types, demanding creativity and innovation to highlight unique architecture, while knitting the entire sub-district together as a coherent whole. Overall building design is an important consideration, but emphasis on first floor façade treatments is essential to encourage street-level activity and enhance the pedestrian experience. Architecture to be ‘4-sided’ at all locations visible to public areas. Emphasis will be on great design along public street frontage.



Table 3

| COR1 Development Standards                                                              |                                                                                                           |                                                                                                       |                                                                                                       |                                                                                                       |                                                                                                       |                                                                                                       |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
|                                                                                         | Arterial Street                                                                                           | Destination Street                                                                                    | Parkway                                                                                               | Connector Street                                                                                      | Downtown Street                                                                                       | Local Street                                                                                          |
| Minimum lot size                                                                        | None                                                                                                      | None                                                                                                  | None                                                                                                  | None                                                                                                  | None                                                                                                  | None                                                                                                  |
| Minimum lot width                                                                       | 20 feet                                                                                                   | 20 feet                                                                                               | 20 feet                                                                                               | 20 feet                                                                                               | 20 feet                                                                                               | 20 feet                                                                                               |
| Minimum lot depth                                                                       | 80 feet                                                                                                   | 80 feet                                                                                               | 80 feet                                                                                               | 80 feet                                                                                               | 80 feet                                                                                               | 80 feet                                                                                               |
| Allowable residential density in dwelling units per acre <sup>(1)</sup>                 | >15 DU/AC                                                                                                 | >15 DU/AC                                                                                             | >15 DU/AC                                                                                             | >15 DU/AC                                                                                             | >15 DU/AC                                                                                             | >15 DU/AC                                                                                             |
| Minimum floor area ratio (FAR) for nonresidential uses/vertically mixed buildings/sites | .75                                                                                                       | .75                                                                                                   | .75                                                                                                   | .75                                                                                                   | .75                                                                                                   | .75                                                                                                   |
| Build to Line                                                                           |                                                                                                           |                                                                                                       |                                                                                                       |                                                                                                       |                                                                                                       |                                                                                                       |
| Front yard <sup>(4)</sup>                                                               | 30 feet as measured from building front to right-of-way <sup>(2)(3)</sup> (60% of front facade w/in max.) | 5 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 5 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 5 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 5 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 5 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) |
| Side yard                                                                               | no req.                                                                                                   | no req.                                                                                               | no req.                                                                                               | no req.                                                                                               | no req.                                                                                               | no req.                                                                                               |
| Rear yard                                                                               | no req.                                                                                                   | no req.                                                                                               | no req.                                                                                               | no req.                                                                                               | no req.                                                                                               | no req.                                                                                               |
| Driveway length (minimum)                                                               | 25 feet for residential units                                                                             | 25 feet for residential units                                                                         | 25 feet for residential units                                                                         | 25 feet for residential units                                                                         | 25 feet for residential units                                                                         | 25 feet for residential units                                                                         |
| Building height (min. - max.)                                                           | 2 - 5 stories.                                                                                            | 2 - 5 stories.                                                                                        | 2 - 5 stories.                                                                                        | 2 - 5 stories.                                                                                        | 2 - 5 stories.                                                                                        | 2 - 5 stories.                                                                                        |
| Planter Style                                                                           | N/A                                                                                                       | Planter Bed                                                                                           | Boulevard Sod                                                                                         | Boulevard Sod                                                                                         | N/A                                                                                                   | Boulevard Sod                                                                                         |
| Tree Spacing (on center)                                                                | N/A                                                                                                       | 35 feet                                                                                               | 35 feet                                                                                               | 35 feet                                                                                               | 35 feet                                                                                               | 35 feet                                                                                               |
| Boulevard Width                                                                         | N/A                                                                                                       | 6 feet                                                                                                | 6 feet                                                                                                | 6 feet                                                                                                | N/A                                                                                                   | 6 feet                                                                                                |
| Sidewalk Width                                                                          | 10 feet                                                                                                   | 10 feet                                                                                               | 6 feet                                                                                                | 10 feet                                                                                               | 10 feet                                                                                               | 10 feet                                                                                               |

1. Residential density is based on the net area of the parcel in question for parcels. In the event that public open space that is not dedicated to the City is developed independently of any particular residential project, the land area of the open space shall be divided equally among those abutting projects for purposes of density calculations.
2. Build to line shall be measured from building front to edge of right-of-way, or edge of sidewalk easement as defined by the City and said sidewalk must be encumbered by a sidewalk easement recorded with the office of the Anoka County Recorder.
3. The City may approve up to a 60-foot setback if it finds that topography or other factors require that a building be set back further to achieve acceptable grades or buffer between the street, the site entrance and the building.
4. In order to address vision clearance standards on higher speed roadways, parcels that are located at an intersection with an arterial roadway are allowed a build-to line of 35 feet from both streets.

- A. At least sixty (60%) percent of street frontage of any lot shall be occupied by building facades meeting this build-to-line. On lots with more than one (1) street frontage, the build to line shall apply on each side fronting a street. An enclosed open area plaza space or outdoor seating with a decorative wall with a minimum height of three feet (3') and a maximum of four and one-half feet (4 ½') can be used to meet the sixty (60%) percent street frontage requirement.
- B. Screening Of Parking Areas: Wherever a surface parking area faces a street frontage, such frontage shall be screened with a decorative wall, railing, hedge, or a combination of these elements, to a minimum height of three feet (3') and a maximum height of four and one-half feet (4 ½') above the level of the parking lot, at the build-to line. This screening may be broken into sections along the street edge provided it meets the sixty (60%) percent required.

## **Sub-District Framework - COR2 Commercial**

### **Public Realm / Streetscape**

While the Commercial Sub-district encourages a mix of large and small floor plates accommodating auto-oriented uses, this suggests even greater attention be paid to public realm and streetscape improvements that not only accommodate vehicles, but also invite bicycle and pedestrian traffic. Surface parking lots provide convenient access to storefronts, but present an additional challenge to the overall visual character and aesthetic appeal of this area. While no large public parks are identified for this sub-district, small pocket parks, squares or other gathering spaces are encouraged. A consistent, attractive streetscape is also essential.

### **Site Development**

Site Design Framework for this sub-district focus on a unique opportunity to recast typical commercial development patterns into a contemporary and innovative strategy that responds to overall objectives for The COR. Specifically, this suggests that the majority of buildings front on the primary through streets, with parking and service areas on the side or in the back, away from view. However, the market realities suggest that the types of auto-oriented users in this district will have the potential for larger parking fields and drive-throughs that will make a true urban model challenging. The City will hold all users to this design vision while modifying the COR2 standards slightly to accommodate these types of more typical suburban land uses. A mix of uses within individual blocks, including retail, restaurant and residential, further enhances this model, addresses design character/aesthetics and promotes activity throughout much of the day and evening hours.

### **Architecture**

Buildings in the Commercial Sub-district make a significant contribution to first impressions of The COR. Buildings form gateways at the major entries into the site, architectural elements and choice of materials convey a certain character and the scale or massing of structures begins to define the feel or experience of this place. These are not just 'commodity' buildings, but instead should raise the bar in terms of overall design and specific details that make The COR unique, inviting and memorable. Architecture to be '4-sided' at all locations visible to public areas. Emphasis will be on great design along public street frontage.

Table 4

| COR2 Development Standards                                              |                                                                                                           |                                                                                                        |                                                                                                           |                                                                                                        |                                                                                                        |                                                                                                        |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
|                                                                         | Arterial Street                                                                                           | Destination Street                                                                                     | Parkway                                                                                                   | Connector Street                                                                                       | Downtown Street                                                                                        | Local Street                                                                                           |
| Minimum lot size                                                        | None                                                                                                      | None                                                                                                   | None                                                                                                      | None                                                                                                   | None                                                                                                   | None                                                                                                   |
| Minimum lot width                                                       | 80 feet                                                                                                   | 80 feet                                                                                                | 80 feet                                                                                                   | 80 feet                                                                                                | 80 feet                                                                                                | 80 feet                                                                                                |
| Minimum lot depth                                                       | 100 feet                                                                                                  | 100 feet                                                                                               | 100 feet                                                                                                  | 100 feet                                                                                               | 100 feet                                                                                               | 100 feet                                                                                               |
| Allowable residential density in dwelling units per acre <sup>(1)</sup> | >15 DU/AC                                                                                                 | >15 DU/AC                                                                                              | >15 DU/AC                                                                                                 | >15 DU/AC                                                                                              | >15 DU/AC                                                                                              | >15 DU/AC                                                                                              |
| Build to Line                                                           |                                                                                                           |                                                                                                        |                                                                                                           |                                                                                                        |                                                                                                        |                                                                                                        |
| Front yard <sup>(4)</sup>                                               | 30 feet as measured from building front to right-of-way <sup>(2)(3)</sup> (40% of front facade w/in max.) | 15 feet as measured from building front to right-of-way <sup>(2)</sup> (40% of front facade w/in max.) | 30 feet as measured from building front to right-of-way <sup>(2)(3)</sup> (40% of front facade w/in max.) | 15 feet as measured from building front to right-of-way <sup>(2)</sup> (40% of front facade w/in max.) | 15 feet as measured from building front to right-of-way <sup>(2)</sup> (40% of front facade w/in max.) | 15 feet as measured from building front to right-of-way <sup>(2)</sup> (40% of front facade w/in max.) |
| Side yard                                                               | no req.                                                                                                   | no req.                                                                                                | no req.                                                                                                   | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                |
| Rear yard                                                               | no req.                                                                                                   | no req.                                                                                                | no req.                                                                                                   | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                |
| Driveway length (minimum)                                               | 25 feet for residential units                                                                             | 25 feet for residential units                                                                          | 25 feet for residential units                                                                             | 25 feet for residential units                                                                          | 25 feet for residential units                                                                          | 25 feet for residential units                                                                          |
| Building height (min. - max.)                                           | 1-4 stories.                                                                                              | 1-4 stories.                                                                                           | 1-4 stories.                                                                                              | 1-4 stories.                                                                                           | 1-4 stories.                                                                                           | 1-4 stories.                                                                                           |
| Planter Style                                                           | N/A                                                                                                       | Boulevard Sod                                                                                          | Boulevard Sod                                                                                             | Boulevard Sod                                                                                          | N/A                                                                                                    | Boulevard Sod                                                                                          |
| Tree Spacing (on center)                                                | N/A                                                                                                       | 35 feet                                                                                                | 35 feet                                                                                                   | 35 feet                                                                                                | 35 feet                                                                                                | 35 feet                                                                                                |
| Boulevard Width                                                         | N/A                                                                                                       | 6 feet                                                                                                 | 6 feet                                                                                                    | 6 feet                                                                                                 | N/A                                                                                                    | 6 feet                                                                                                 |
| Sidewalk Width                                                          | 10 feet                                                                                                   | 6 feet                                                                                                 | 6 feet                                                                                                    | 10 feet                                                                                                | 10 feet                                                                                                | 10 feet                                                                                                |

1. Residential density is based on the net area of the parcel in question for parcels. In the event that public open space that is not dedicated to the City is developed independently of any particular residential project, the land area of the open space shall be divided equally among those abutting projects for purposes of density calculations.
2. Build to line shall be measured from building front to edge of right-of-way, or edge of sidewalk easement as defined by the City and said sidewalk must be encumbered by a sidewalk easement recorded with the office of the Anoka County Recorder.
3. The City may approve up to a 60-foot setback if it finds that topography or other factors require that a building be set back further to achieve acceptable grades or buffer between the street, the site entrance and the building.
4. In order to address vision clearance standards on higher speed roadways, parcels that are located at an intersection with an arterial roadway are allowed a build-to line of 35 feet from both streets.

- A. At least forty (40%) percent of street frontage of any lot shall be occupied by building facades meeting this build-to-line. On lots with more than one (1) street frontage, the build to line shall apply only to one (1) street frontage.
  1. An enclosed open area plaza space or outdoor seating with a decorative wall with a minimum height of three feet (3') and a maximum of four and one-half feet (4 ½') can be used to meet the forty (40%) percent street frontage requirement.
  2. The City may approve a variation from the required build to line if the applicant provides a street edge consisting of fencing, decorative wall and/or landscaping with a minimum height of three feet (3') and a maximum of four and one-half feet (4 ½') can be used to meet the forty (40%) percent street frontage requirement.
- B. Screening Of Parking Areas: Wherever a surface parking area faces a street frontage, such frontage shall be screened with a decorative wall, railing, hedge, or a combination of these elements, to a minimum height of three feet (3') and a maximum height of four and one-half feet (4 ½') above the

level of the parking lot, at the build-to line. This screening may be broken into sections along the street edge provided it meets the forty (40%) percent required on all street frontages.

## **Sub-District Framework - COR3 Workplace**

### **Public Realm/Streetscape**

The Workplace Sub-district also encourages a mix of large and small floor plate buildings, but instead of commercial or entertainment, this area of The COR is dominated by office and institutional uses. With opportunities for corporate or medical campus development comes the attendant auto-related infrastructure – easy access, bigger streets and large surface parking lots. Once again, this suggests that equal attention be paid to public realm and streetscape improvements that not only accommodate vehicles, but also invite bicycle and pedestrian traffic. The Draw, an active, neighborhood scale, recreational play space has been included in this sub-district, but small pocket parks, squares or other gathering places are also encouraged. In addition, streetscape improvements provide an important public amenity and inviting pedestrian connection to adjacent sub-districts.

### **Site Development**

The mix of medical, office, institutional and other uses in this sub-district suggest the potential for a campus-like arrangement of buildings on some blocks. These blocks would tend to be more internally oriented than in other districts, with driveways, parking lots, courtyards and walkway connections in the center, ringed by buildings around the outside. Buildings would still face adjacent streets, with both primary and secondary entries provided to animate these important façades, particularly along Ramsey Boulevard, Sunwood Drive and Rhinestone Street. While the Workplace sub-district also encourages mixed use, this desired development objective will likely occur mostly within blocks, not within individual buildings as seen in other districts.

### **Architecture**

Buildings in the Workplace Sub-district also make a significant contribution to first impressions as people enter The COR via Highway 10, Ramsey Boulevard and Sunwood Drive. Buildings form gateways at the major entries into the site, architectural elements and choice of materials convey quality and permanence, and the scale or massing of structures begins to define the feel and character of this place. The proposed mix of uses within this sub-district suggest a variety of potential building types – blending medical campus with small office, storefront and some housing -- demands design creativity and innovation to highlight unique architecture, and knit the entire sub-district together as a coherent whole. Architecture to be '4-sided' at all locations visible to public areas. Emphasis will be on great design along public street frontage.

Table 5

| COR3 Development Standards                                                              |                                                                                                           |                                                                                                        |                                                                                                        |                                                                                                        |                                                                                                        |                                                                                                        |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
|                                                                                         | Arterial Street                                                                                           | Destination Street                                                                                     | Parkway                                                                                                | Connector Street                                                                                       | Downtown Street                                                                                        | Local Street                                                                                           |
| Minimum lot size                                                                        | None                                                                                                      | None                                                                                                   | None                                                                                                   | None                                                                                                   | None                                                                                                   | None                                                                                                   |
| Minimum lot width                                                                       | 40 feet                                                                                                   | 40 feet                                                                                                | 40 feet                                                                                                | 40 feet                                                                                                | 40 feet                                                                                                | 40 feet                                                                                                |
| Minimum lot depth                                                                       | 80 feet                                                                                                   | 80 feet                                                                                                | 80 feet                                                                                                | 80 feet                                                                                                | 80 feet                                                                                                | 80 feet                                                                                                |
| Allowable residential density in dwelling units per acre <sup>(1)</sup>                 | none                                                                                                      | none                                                                                                   | none                                                                                                   | none                                                                                                   | none                                                                                                   | none                                                                                                   |
| Minimum floor area ratio (FAR) for nonresidential uses/vertically mixed buildings/sites | .25                                                                                                       | .25                                                                                                    | .25                                                                                                    | .25                                                                                                    | .25                                                                                                    | .25                                                                                                    |
| Build to Line                                                                           |                                                                                                           |                                                                                                        |                                                                                                        |                                                                                                        |                                                                                                        |                                                                                                        |
| Front yard <sup>(4)</sup>                                                               | 30 feet as measured from building front to right-of-way <sup>(2)(3)</sup> (60% of front facade w/in max.) | 15 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 15 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 15 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 15 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 15 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) |
| Side yard                                                                               | no req.                                                                                                   | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                |
| Rear yard                                                                               | no req.                                                                                                   | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                |
| Driveway length (minimum)                                                               | 25 feet for residential units                                                                             | 25 feet for residential units                                                                          | 25 feet for residential units                                                                          | 25 feet for residential units                                                                          | 25 feet for residential units                                                                          | 25 feet for residential units                                                                          |
| Building height (min. - max.)                                                           | 2 - 4 stories.                                                                                            | 2 - 4 stories.                                                                                         | 2 - 4 stories.                                                                                         | 2 - 4 stories.                                                                                         | 2 - 4 stories.                                                                                         | 2 - 4 stories.                                                                                         |
| Planter Style                                                                           | N/A                                                                                                       | Planter Bed                                                                                            | Boulevard Sod                                                                                          | Boulevard Sod                                                                                          | N/A                                                                                                    | Boulevard Sod                                                                                          |
| Tree Spacing (on center)                                                                | N/A                                                                                                       | 35 feet                                                                                                | 35 feet                                                                                                | 35 feet                                                                                                | 35 feet                                                                                                | 35 feet                                                                                                |
| Boulevard Width                                                                         | N/A                                                                                                       | 6 feet                                                                                                 | 6 feet                                                                                                 | 6 feet                                                                                                 | N/A                                                                                                    | 6 feet                                                                                                 |
| Sidewalk Width                                                                          | 10 feet                                                                                                   | 10 feet                                                                                                | 6 feet                                                                                                 | 10 feet                                                                                                | 10 feet                                                                                                | 10 feet                                                                                                |

1. Residential density is based on the net area of the parcel in question for parcels. In the event that public open space that is not dedicated to the City is developed independently of any particular residential project, the land area of the open space shall be divided equally among those abutting projects for purposes of density calculations.
2. Build to line shall be measured from building front to edge of right-of-way, or edge of sidewalk easement as defined by the City and said sidewalk must be encumbered by a sidewalk easement recorded with the office of the Anoka County Recorder.
3. The City may approve up to a 60-foot setback if it finds that topography or other factors require that a building be set back further to achieve acceptable grades or buffer between the street, the site entrance and the building.
4. In order to address vision clearance standards on higher speed roadways, parcels that are located at an intersection with an arterial roadway are allowed a build-to line of 35 feet from both streets.

- A. At least sixty (60%) percent of street frontage of any lot shall be occupied by building facades meeting this build-to-line. On lots with more than one (1) street frontage, the build to line shall apply on each side fronting a street. An enclosed open area plaza space or outdoor seating with a decorative wall with a minimum height of three feet (3') and a maximum of four and one-half feet (4 ½') can be used to meet the sixty (60%) percent street frontage requirement.
- B. Screening Of Parking Areas: Wherever a surface parking area faces a street frontage, such frontage shall be screened with a decorative wall, railing, hedge, or a combination of these elements, to a minimum height of three feet (3') and a maximum height of four and one-half feet (4 ½') above the level of the parking lot, at the build-to line. This screening may be broken into sections along the street edge provided it meets the sixty (60%) percent required.

## **Sub-District Framework - COR4 Neighborhood**

### **Public Realm/Streetscape**

Two prominent public parks supply much of the informal green space for The COR, and more specifically, provide the valuable park frontage and mix of amenities needed to support housing development within the Neighborhood Sub-district. North Commons surrounds an existing wetland and provides open space for year-round activities including a proposed sledding hill. The sub-district is adjacent to The Draw, which is characterized by wetlands, ponds and a meandering stream channel surrounded by gently sloping hills. Other park features include active and passive recreation areas, natural and manicured landscapes, education and interpretation opportunities, pedestrian and bicycle trails and many other amenities. Tree-lined streets connect these parks to surrounding residential neighborhoods and to nearby parks and amenities throughout The COR.

### **Site Development**

The Neighborhood Sub-district emphasizes residential development. To support the proposed mix of housing, a framework of streets and blocks, based on the traditional grid system, encourages compact development patterns with increasing densities closer to the heart of The COR. Typical blocks either front onto signature parks or include some private green space within the site; many blocks have both. The arterial streets that frame this property, including Ramsey, Armstrong and Bunker Lake Boulevards, provide an important 'face' for this sub-district. Residential front doors will connect with public walks along each of these streets promoting the urban character of The COR.

### **Architecture**

The largest in terms of overall acreage, the Neighborhood Sub-district will define the character and quality of the entire northern half of The COR property. With prominent street frontage along most of the major thoroughfares that serve this site, the variety of choices for building type, architectural style and design detailing are crucial decisions that together will promote a safe and attractive residential neighborhood. Integrating contemporary and traditional styles is also an important consideration, central to the notion that a unique and creative model for housing development will be a signature for The COR. Architecture to be '4-sided' at all locations visible to public areas. Emphasis will be on great design along public street frontage.

Table 6

| COR4 Development Standards                                                              |                                                                                                           |                                                                                                        |                                                                                                        |                                                                                                        |                                                                                                        |                                                                                                        |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
|                                                                                         | Arterial Street                                                                                           | Destination Street                                                                                     | Parkway                                                                                                | Connector Street                                                                                       | Downtown Street                                                                                        | Local Street                                                                                           |
| Minimum lot size                                                                        | None                                                                                                      | None                                                                                                   | None                                                                                                   | None                                                                                                   | None                                                                                                   | None                                                                                                   |
| Minimum lot width                                                                       | 20 feet                                                                                                   | 20 feet                                                                                                | 20 feet                                                                                                | 20 feet                                                                                                | 20 feet                                                                                                | 20 feet                                                                                                |
| Minimum lot depth                                                                       | 80 feet                                                                                                   | 80 feet                                                                                                | 80 feet                                                                                                | 80 feet                                                                                                | 80 feet                                                                                                | 80 feet                                                                                                |
| Allowable residential density in dwelling units per acre <sup>(1)</sup>                 | 4-15 DU/AC                                                                                                | 4-15 DU/AC                                                                                             | 4-15 DU/AC                                                                                             | 4-15 DU/AC                                                                                             | 4-15 DU/AC                                                                                             | 4-15 DU/AC                                                                                             |
| Minimum floor area ratio (FAR) for nonresidential uses/vertically mixed buildings/sites | .25                                                                                                       | .25                                                                                                    | .25                                                                                                    | .25                                                                                                    | .25                                                                                                    | .25                                                                                                    |
| Build to Line                                                                           |                                                                                                           |                                                                                                        |                                                                                                        |                                                                                                        |                                                                                                        |                                                                                                        |
| Front yard <sup>(4)</sup>                                                               | 30 feet as measured from building front to right-of-way <sup>(2)(3)</sup> (60% of front facade w/in max.) | 20 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 20 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 20 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 20 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 20 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) |
| Side yard                                                                               | no req.                                                                                                   | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                |
| Rear yard                                                                               | no req.                                                                                                   | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                |
| Driveway length (minimum)                                                               | 25 feet for residential units                                                                             | 25 feet for residential units                                                                          | 25 feet for residential units                                                                          | 25 feet for residential units                                                                          | 25 feet for residential units                                                                          | 25 feet for residential units                                                                          |
| Building height (min. - max.)                                                           | 1-4 stories.                                                                                              | 1-4 stories.                                                                                           | 1-4 stories.                                                                                           | 1-4 stories.                                                                                           | 1-4 stories.                                                                                           | 1-4 stories.                                                                                           |
| Planter Style                                                                           | N/A                                                                                                       | Planter Bed                                                                                            | Boulevard Sod                                                                                          | Boulevard Sod                                                                                          | N/A                                                                                                    | Boulevard Sod                                                                                          |
| Tree Spacing (on center)                                                                | N/A                                                                                                       | 35 feet                                                                                                | 35 feet                                                                                                | 35 feet                                                                                                | 35 feet                                                                                                | 35 feet                                                                                                |
| Boulevard Width                                                                         | N/A                                                                                                       | 6 feet                                                                                                 | 6 feet                                                                                                 | 6 feet                                                                                                 | N/A                                                                                                    | 6 feet                                                                                                 |
| Sidewalk Width                                                                          | 10 feet                                                                                                   | 10 feet                                                                                                | 6 feet                                                                                                 | 10 feet                                                                                                | 10 feet                                                                                                | 10 feet                                                                                                |

1. Residential density is based on the net area of the parcel in question for parcels. In the event that public open space that is not dedicated to the City is developed independently of any particular residential project, the land area of the open space shall be divided equally among those abutting projects for purposes of density calculations.
2. Build to line shall be measured from building front to edge of right-of-way, or edge of sidewalk easement as defined by the City and said sidewalk must be encumbered by a sidewalk easement recorded with the office of the Anoka County Recorder.
3. The City may approve up to a 60-foot setback if it finds that topography or other factors require that a building be set back further to achieve acceptable grades or buffer between the street, the site entrance and the building.
4. In order to address vision clearance standards on higher speed roadways, parcels that are located at an intersection with an arterial roadway are allowed a build-to line of 35 feet from both streets.

- A. Screening Of Parking Areas: Wherever a surface parking area faces a street frontage, such frontage shall be screened with a decorative wall, railing, hedge, or a combination of these elements, to a minimum height of three feet (3') and a maximum height of four and one-half feet (4½') above the level of the parking lot, at the build-to line. This screening may be broken into sections along the street edge provided it meets the sixty (60%) percent required.



## **Sub-District Framework - COR5 Parks & Open Space**

### **Public Realm/Streetscape**

The overall structure of The COR is based on a system of linked parks, trails and open space. This includes existing and proposed parks and trails defined in city and regional parks plans, joined with new parks and trails within The COR. Of equal importance is the contribution from each block and each development project to this green structure, adding a variety of private, semi-private and perhaps some additional public space throughout each sub-district. Great strolling streets provide connections between commercial, workplace, entertainment and residential neighborhoods and encourage shared use for cars, pedestrians and bicycles.

### **Site Development**

The COR Master Plan illustrates a strong framework of green space, including a mix of public parks, destination amenities, courtyards, commons and other features. As a key component of the overall plan, this integrated system of parks, trails and open space provides the framework around which all other land uses are organized. Placemaking and connectivity are important site development considerations, linking each block and each sub-district with major public spaces nearby and with many other amenities and attractions in The COR.

### **Architecture**

There are numerous opportunities to include buildings and other structures as significant design features within the proposed parks, trails and open space system for The COR. These could range from simple picnic shelters and landscaped arbors to more complex park buildings that might contain meeting rooms, rest rooms, storage areas and other facilities. Design of these important buildings should respond to the specific setting and landscape features in each park, and complement the overall character and quality of buildings located within surrounding blocks. Additionally, limited retail is planned along the perimeter of the park.

Table 7

| COR5 Development Standards                                                              |                                                                                                           |                    |                                                                                                        |                                                                                                        |                                                                                                        |                                                                                                        |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
|                                                                                         | Arterial Street                                                                                           | Destination Street | Parkway                                                                                                | Connector Street                                                                                       | Downtown Street                                                                                        | Local Street                                                                                           |
| Minimum lot size                                                                        | 0.5                                                                                                       | N/A                | 0.5                                                                                                    | 0.5                                                                                                    | 0.5                                                                                                    | 0.5                                                                                                    |
| Minimum lot width                                                                       | N/A                                                                                                       | N/A                | N/A                                                                                                    | N/A                                                                                                    | N/A                                                                                                    | N/A                                                                                                    |
| Minimum lot depth                                                                       | N/A                                                                                                       | N/A                | N/A                                                                                                    | N/A                                                                                                    | N/A                                                                                                    | N/A                                                                                                    |
| Allowable residential density in dwelling units per acre <sup>(1)</sup>                 | N/A                                                                                                       | N/A                | N/A                                                                                                    | N/A                                                                                                    | N/A                                                                                                    | N/A                                                                                                    |
| Minimum floor area ratio (FAR) for nonresidential uses/vertically mixed buildings/sites | N/A                                                                                                       | N/A                | N/A                                                                                                    | N/A                                                                                                    | N/A                                                                                                    | N/A                                                                                                    |
| Build to Line                                                                           |                                                                                                           |                    |                                                                                                        |                                                                                                        |                                                                                                        |                                                                                                        |
| Front yard <sup>(4)</sup>                                                               | 30 feet as measured from building front to right-of-way <sup>(2)(3)</sup> (60% of front facade w/in max.) | N/A                | 10 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 10 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 10 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) | 10 feet as measured from building front to right-of-way <sup>(2)</sup> (60% of front facade w/in max.) |
| Side yard                                                                               | no req.                                                                                                   | N/A                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                |
| Rear yard                                                                               | no req.                                                                                                   | N/A                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                | no req.                                                                                                |
| Driveway length (minimum)                                                               | 25 feet                                                                                                   | N/A                | 25 feet                                                                                                | 25 feet                                                                                                | 25 feet                                                                                                | 25 feet                                                                                                |
| Building height (min. - max.)                                                           | 1-2 stories.                                                                                              | N/A                | 1-2 stories.                                                                                           | 1-2 stories.                                                                                           | 1-2 stories.                                                                                           | 1-2 stories.                                                                                           |
| Planter Style                                                                           | N/A                                                                                                       | N/A                | Boulevard Sod                                                                                          | Boulevard Sod                                                                                          | N/A                                                                                                    | Boulevard Sod                                                                                          |
| Tree Spacing (on center)                                                                | N/A                                                                                                       | N/A                | 35 feet                                                                                                | 35 feet                                                                                                | 35 feet                                                                                                | 35 feet                                                                                                |
| Boulevard Width                                                                         | N/A                                                                                                       | N/A                | 6 feet                                                                                                 | 6 feet                                                                                                 | N/A                                                                                                    | 6 feet                                                                                                 |
| Sidewalk Width                                                                          | 10 feet                                                                                                   | N/A                | 6 feet                                                                                                 | 10 feet                                                                                                | 10 feet                                                                                                | 10 feet                                                                                                |

1. Residential density is based on the net area of the parcel in question for parcels. In the event that public open space that is not dedicated to the City is developed independently of any particular residential project, the land area of the open space shall be divided equally among those abutting projects for purposes of density calculations.
2. Build to line shall be measured from building front to edge of right-of-way, or edge of sidewalk easement as defined by the City and said sidewalk must be encumbered by a sidewalk easement recorded with the office of the Anoka County Recorder.
3. The City may approve up to a 60-foot setback if it finds that topography or other factors require that a building be set back further to achieve acceptable grades or buffer between the street, the site entrance and the building.
4. In order to address vision clearance standards on higher speed roadways, parcels that are located at an intersection with an arterial roadway are allowed a build-to line of 35 feet from both streets.

- A. Where commercial buildings are planned, at least sixty (60%) percent of street frontage of any lot shall be occupied by building facades meeting this build-to-line. On lots with more than one (1) street frontage, the build to line shall apply on each side fronting a street. An enclosed open area plaza space or outdoor seating with a decorative wall with a minimum height of three feet (3') and a maximum of four and one-half feet (4 ½') can be used to meet the sixty (60%) percent street frontage requirement.
- B. Screening Of Parking Areas: Wherever a surface parking area faces a street frontage, such frontage shall be screened with a decorative wall, railing, hedge, or a combination of these elements, to a minimum height of three feet (3') and a maximum height of four and one-half feet (4 ½') above the level of the parking lot, at the build-to line. This screening may be broken into sections along the street edge provided it meets the sixty (60%) percent required.

## Implementation

### Introduction

This framework provides distinct strategies for guiding The COR's form and appearance. This framework's vision for the COR will take several years to implement. Successful implementation will require consistent application of the Design Framework by City staff. Zoning enforcement and design framework standards will not succeed without the cooperation and commitment of landowners, development interests, and the rest of the community.

### Design Review

The Design Framework will be administered by staff as part of the development review process. Staff will incorporate design review to ensure compliance with the Design Framework as a standard step in the development review process.

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# APPENDIX A: SPECIFICATIONS AND DETAILS

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Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #12-07-\_\_\_\_**

**RESOLUTION APPROVING AN AMENDMENT TO THE 2030 COMPREHENSIVE PLAN**

**WHEREAS**, the Metropolitan Land Planning Act (MPLA) requires local units of government to submit comprehensive plans and plan amendments to the Metropolitan Council for review and comment to ensure consistency with metropolitan system plans, consistency with other adopted comprehensive plans of the Metropolitan Council, and compatibility with plans of other local jurisdictions in the Metropolitan Area; and

**WHEREAS**, on January 27, 2010, the Metropolitan Council authorized the City to put the 2030 Comprehensive Plan into effect; and

**WHEREAS**, the Master Plan for the Ramsey Town Center was created in 2003; and

**WHEREAS**, in order to better position the development for success due to a series of development related issues and complications, the City of Ramsey Housing and Redevelopment Authority purchased approximately 150 acres of the former Ramsey Town Center; and

**WHEREAS**, the City of Ramsey has invested time and effort to rebrand the development to The COR; and

**WHEREAS**, the City of Ramsey remains committed to the principles of creating a transit-oriented development surrounding the Northstar Commuter Rail – Ramsey Station, thereby maximizing the investment made by various public and private partners; and

**WHEREAS**, as part of the re-branding and re-visioning of The COR, a new development plan was created in an attempt to better match the City of Ramsey sub-market of the region and address infrastructure capacity concerns of the area (the “Development Plan”); and

**WHEREAS**, the Development Plan better addresses quality TOD principles, by putting a higher number of housing units and densities closer surrounding the Ramsey Station, thereby providing a higher capture rate of transit users; and

**WHEREAS**, the Development Plan balances land use assembly and sub-region market factors by providing an expanded retail anchor base to support the land uses in the high-density center of the project; and

**WHEREAS**, the retail anchor base lies outside the half-mile radius considered the TOD Area or Transit Improvement Area (TIA); and

**WHEREAS**, the Development Framework, Zoning, and Development Plan allow for and

encourage a higher density and forecast than what the surrounding infrastructure may currently support; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1) That the City of Ramsey hereby adopts an amendment to the 2030 Comprehensive Plan.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the \_\_\_\_ day of July, 2012.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

**CC Regular Session****7. 6.****Meeting Date:** 07/24/2012**By:** Jim Way, Police

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**Information****Title:**

Adopti Ordinance Amending the City Code Relating to Noise Nuisance/Sound Levels

**Background:**

In review and enforcement of the City Code relating to noise creating a nuisance, the police department staff has noted an error in the City Code text which defines the standards for sound levels. The intention is that our City Code adopt the Minnesota Pollution Control Agency (MPCA) noise standards as identified in Minn. Administrative Rule 7030.0040. The following is the corrected provision of City Code which does adopt the correct MPCA Noise Standards.

| Land Use    | TABLE 1                |     |                        |     |
|-------------|------------------------|-----|------------------------|-----|
|             | 7:00 a.m. – 10:00 p.m. |     | 10:00 p.m. – 7:00 A.M. |     |
|             | L50                    | L10 | L50                    | L10 |
| Residential | 60                     | 65  | 50                     | 55  |
| Commercial  | 65                     | 70  | 65                     | 70  |
| Industrial  | 75                     | 80  | 75                     | 80  |

This case was originally brought to Council on April 10, 2012. There was some confusion at that meeting in regard to sound levels and enforcement. The case was reintroduced at the regular City Council Meeting on July 10, 2012. The Ordinance was then formally introduced.

**Recommendation:**

Staff recommends Council introduce the attached ordinance amending Table 1 of City Code § 30-3 (32) a. Sound Levels.

**Funding Source:**

NA

**Council Action:**

Motion to waive the Charter requirement to read the ordinance aloud -AND- adopt Ordinance #12-XXX amending City Code § 30-3 Property Conditions constituting a public nuisance by amending paragraph (32) a. relating to sound levels.

**Roll Call Vote:**

Councilmember McGlone  
Councilmember Elvig  
Councilmember Backous  
Councilmember Wise  
Councilmember Tossey  
Councilmember Strommen  
Mayor Ramsey

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## Attachments

### Noise Ordinance

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#### Form Review

| Inbox                           | Reviewed By | Date                            |
|---------------------------------|-------------|---------------------------------|
| Jo Thieling                     | Jo Thieling | 07/11/2012 06:14 PM             |
| Kurt Ulrich                     | Kurt Ulrich | 07/18/2012 11:01 PM             |
| Form Started By: Jim Way        |             | Started On: 07/11/2012 01:52 PM |
| Final Approval Date: 07/18/2012 |             |                                 |

**ORDINANCE #12-xx**

**CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING CITY CODE § 30-3 PROPERTY CONDITIONS  
CONSTITUTING A PUBLIC NUISANCE (32) a. SOUND LEVELS**

The City of Ramsey Ordains:

**SECTION 1. PURPOSE**

The purpose of this Ordinance is to correct drafting errors in the City Code so as to reflect the proper decibel level in identifying sound levels which create a nuisance.

**SECTION 2. AMENDMENT**

City Code Section 30-3 Property Conditions Constituting a Public Nuisance, paragraph 932) a. Sound levels, is amended to provide as follows:

- a. *Sound Levels.* No person shall operate or cause or permit to be operated any source of noise in such a manner as to create a noise level exceeding the limit set in Table 1.

TABLE 1

| Land Use    | 7:00 a.m. – 10:00 p.m. |     | 10:00 p.m. – 7:00 a.m. |     |
|-------------|------------------------|-----|------------------------|-----|
|             | L50                    | L10 | L50                    | L10 |
| Residential | 60                     | 65  | 50                     | 55  |
| Commercial  | 65                     | 70  | 65                     | 70  |
| Industrial  | 75                     | 80  | 75                     | 80  |

**SECTION 3. EFFECTIVE DATE**

The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

**PASSED** by the Ramsey City Council this the \_\_\_\_ day of July, 2012.

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Mayor Bob Ramsey

**ATTEST:**

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City Clerk Jo Ann M. Thieling

Introduction date: July 10, 2012

Posting dates:

Adoption date:

Publication date:

Effective date:

**CC Regular Session****7. 7.****Meeting Date:** 07/24/2012**By:** Jim Way, Police

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**Information****Title:**

Adopt Ordinance to Amend City Code Chapter 10-Animals, Article III Dogs

**Background:**

City staff had a case recently where a citizen wanted to appeal her dog being designated as "potentially dangerous". It was found that our current City Code does not allow for an appeal. Staff has added a section that makes the appeal process for "potentially dangerous" dogs the same as that for "dangerous dogs". Some clarifications were made to the "potentially dangerous" and "dangerous dogs" sections. Staff also has added to the definitions section of this ordinance and made minor revisions that reflect MN State Statutes.

The attached ordinance was introduced at the July 10, 2012 City Council.

**Recommendation:**

Staff recommends changing the ordinance to allow for appeals of the designation of a dog being deemed "potentially dangerous". Staff also recommends adding to the definitions area of the existing ordinance and making the minor revisions that reflect MN State Statute.

**Funding Source:**

None required. Staff time only.

**Council Action:**

Motion to waive the Charter requirement to read the ordinance aloud -AND- adopt Ordinance #12-XXX amending City Code Chapter 10- Animals, Article III Dogs to allow for appeals of the designation of "dangerous dog" and adding additional definitions and wording to the article.

**Roll Call Vote:**

Councilmember Elvig  
Councilmember McGlone  
Councilmember Wise  
Councilmember Strommen  
Councilmember Backous  
Councilmember Tossey  
Mayor Ramsey.

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**Attachments**Dog Final

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**Form Review**

**Inbox**  
Jo Thieling  
Kurt Ulrich

**Reviewed By**  
Jo Thieling  
Kurt Ulrich

**Date**  
07/11/2012 02:09 PM  
07/18/2012 11:00 PM

Form Started By: Jim Way

Started On: 07/11/2012 09:05 AM

Final Approval Date: 07/18/2012

**ORDINANCE #12-XX  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

**AN AMENDMENT TO CHAPTER 10 OF THE RAMSEY CITY CODE, WHICH CHAPTER IS KNOWN AS THE ANIMALS CHAPTER OF THE RAMSEY, MINNESOTA, CITY CODE.  
AN ORDINANCE AMENDING ARTICLE III, SECTIONS 52-70, DOGS.**

The City of Ramsey ordains:

**SECTION 1. AUTHORITY**

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

**SECTION 2. REPEAL**

Article III Dogs of the City Code is hereby repealed and replaced with the following new Article III Dogs.

**SECTION 3. AMENDMENTS**

**ARTICLE III - DOGS**

**DIVISION 1. - GENERALLY**

**Sec. 10-52. - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Animal control authority* means an agency of the state, county, municipality, or other governmental subdivision of the state which is responsible for animal control operations in its jurisdiction.

*Boarding* means providing for the care, shelter, or feeding of dogs, not owned by the owner or occupant of the premises where said dogs are kept, for any period.

*Dangerous dog* means any dog that has:

- (1) Without provocation, inflicts substantial bodily harm on a human being on public or private property.
- (2) Has killed a domestic animal without provocation while off the owner's property.
- (3) Has been found to be potentially dangerous, and, after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.

*Dog* means any male or female of the canine species.

*Dog owner* means the license holder or any other person, firm, association, or corporation owning, keeping or harboring a dog. Any person keeping or harboring a dog for five consecutive days shall, for the purposes of this definition, be deemed an owner.

*Great bodily harm* means bodily injury which creates a high probability of death, or which causes serious permanent disfigurement, or which causes a permanent or protracted loss or impairment of the function of any bodily member or organ or other serious bodily harm

*Kennel, commercial*, means a place where boarding and/or training is offered to any number of dogs not owned by the owner or occupant of the premises. Such boarding and/or training may also include but is not limited to related uses such as selling, breeding, showing, treating or grooming. Pet shops, veterinary clinics, and pet grooming facilities are considered commercial uses but shall not be defined as commercial kennels.

*Kennel, private*, means a place where a dog owner keeps four or more dogs over six months of age on property occupied by the dog owner for residential purposes and where the keeping of such dogs is incidental to the occupancy of the premises, and may include breeding and selling of dogs as a hobby. A conditional use permit is required for four or more dogs.

*Owner* means the license holder or any other person, firm, association, or corporation owning, keeping or harboring a dog. Any person keeping or harboring a dog for five consecutive days shall, for the purposes of this definition, be deemed an owner.

*Potentially dangerous dog* means any dog that:

- (a) When unprovoked, inflicts bites on a human or domestic animal on public or private property.
- (b) When unprovoked, chases or approaches a person, including a person on a bicycle, upon the streets, sidewalks, or any public or private property, other than the dog owner's property, in an apparent attitude of attack.
- (c) Has a known propensity, tendency, or disposition to attack unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals.

*Proper enclosure* means securely confined indoors or in a securely enclosed and locked pen or structure suitable to prevent the animal from escaping and providing protection from the elements for the dog. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the dog to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only obstacles that prevent the dog from exiting.

*Provocation* means an act that an adult could reasonably expect may cause a dog to attack or bite.

*Running at large* means any dog which is not either:

- (a) Effectively contained on private property;
- (b) Effectively restrained, by chain or leash, to private property with the consent of the property owner;
- (c) Effectively restrained by a chain or leash not to exceed six feet in length; or
- (d) Under the voice control of its owner.

*Substantial bodily harm* means bodily injury that involves a temporary but substantial disfigurement, or that causes a temporary but substantial loss or impairment of the function of any bodily member or organ, or that causes a fracture of any bodily member.

**Sec. 10-53. - Animal control officer.**

As used in this article the term "animal control officer" means any city officer or employee designated to enforce any portion of this article.

**Sec. 10-54. - Duties of animal control officer.**

The animal control officer shall perform the following duties:

- (a) Seize, impound, or restrain any dog found running at large within the city.
- (b) Investigate all cases of animal bites reported to him and supervise the quarantine of any such animal to ensure that it is kept under observation for a period of ten (10) days.
- (c) Enforce all other provisions of this article.

**Sec. 10-55. - No interference with officer.**

It shall be unlawful for any person to molest or in any way interfere with any peace officer, animal control officer, or any of their duly authorized assistants, or with any duly authorized agent while engaged in performing work under the provisions of this article.

**Sec. 10-56. - Number of dogs permitted.**

On a parcel or series of contiguous parcels under the same ownership or occupancy as the dog owner, no more than three dogs are permitted. A conditional use permit is required for four or more dogs.

**Sec. 10-57. - Licensing.**

All dogs kept, harbored, or maintained in the city shall be licensed and registered. Applications for license shall be made to the city administrator, or his designee, upon forms provided by the city administrator. Said application shall require the owner, among other information required by the city administrator, to supply the name, age, predominant breed, sex, color and markings of each dog sought to be licensed. In addition, when the applicant or owner has been convicted of violation of section 10-65 relative to the dog sought to be licensed, the application shall require proof of public liability insurance in the minimum amount of \$300,000.00. Upon submission of the application and a certificate evidencing compliance with the terms and provisions of section 10-59, relating to vaccination for rabies, and upon payment of a fee as established by ordinance, the city administrator or his designee shall issue a license. Said license will be concurrent with a valid rabies vaccination for up to three (3) years.



**Sec. 10-58. - Tags.**

The license shall be in the form of an identification tag and shall be affixed by the owner to a collar to be worn by the dog. In case a tag is lost or destroyed, a duplicate will be issued by the city administrator upon presentation of a receipt showing payment of the license fee for the current period and a payment as established by ordinance. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee because of death of the dog or the owners leaving the city prior to expiration of the license period.

**Sec. 10-59. - Rabies vaccination.**

- (a) Every owner or keeper of a dog shall cause the same to be vaccinated by a licensed veterinary with anti-rabies vaccine at least once every three (3) years and prior to the time such dog shall reach the age of six months.
- (b) No dog need be vaccinated when a licensed veterinarian has examined the animal and certified that, at such time, vaccination would endanger its health because of its age, infirmity, debility, illness, or other medical consideration; and such exception certificate is presented to the Animal Control Officer within five days of such examination. The animal shall be vaccinated against rabies as soon as its health and age permit. Unvaccinated animals must be confined to the owner's property or a veterinary facility.

**Sec. 10-60. - Animal at large.**

Every owner or keeper of a dog shall cause the same to be under the control of and in custody of a person of sufficient age to adequately control the dog at all times, while the dog is off the premises of the owner. The terms "control" and "custody" mean on a leash of not more than six feet in length or under the voice control of its owner. It shall be lawful to have a dog in an automobile without a leash, but it must be on a leash or under the voice control of its owner if taken out of the vehicle. Violation of this section shall be a petty misdemeanor.

**Sec. 10-61. - Report of dog bites.**

Any person knowing of a human being bitten by a dog shall immediately notify the animal control officer or the police department and said dog shall then be confined and kept under observation for a period of ten (10) days before being removed from owner's property or disposed of.

**Sec. 10-62. - Destroying a dog.**

It shall be unlawful for any person other than the animal control officer or a police officer to kill or destroy any dog or animal of the dog kind running at large in the city or that has been known to bite a person within ten (10) days.

**Sec. 10-63. - Abandonment.**

No person shall abandon or release any dog, cat, or other animal with the boundaries of the city.

**Sec. 10-64. – Potentially dangerous dogs.**

- (a) The animal control officer will provide the owner of a dog that has been deemed potentially dangerous, per Section 10-52, with a *Potentially Dangerous Dog Incident Report*.
- (b) If the dog has inflicted bites on a human or domestic animal on public or private property, a *Quarantine Notice* will also be provided to the owner advising of a ten (10) day quarantine period.
- (c) If a proper enclosure cannot be provided for the dog, the animal control officer can seize the dog for the quarantine period. All costs of the care, keeping, and disposition of the dog are the responsibility of the person claiming an interest in the dog.
- (d) Any person knowing of a human being bitten by a dog shall immediately notify the animal control officer or the police department and said dog shall then be confined and kept under observation for a period of ten (10) days before being removed from owner's property or disposed of.

**Sec. 10-65. - Dangerous dogs.**

- (a) The animal control officer will provide the owner of a dog that has been deemed dangerous, per Section 10-52, with a *Dangerous Dog Incident Report*.
- (b) If the dog has inflicted bites on a human or domestic animal on public or private property, a *Quarantine Notice* will also be provided to the owner advising of a ten (10) day quarantine period.
- (c) An owner of a dangerous dog shall keep the dog, while on the owner's property, in a proper enclosure. If the dog is outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash and under the physical restraint of a responsible person. The muzzle must be made in a manner that will prevent the dog from biting any person or animal but that will not cause injury to the dog or interfere with its vision or respiration.
- (d) An owner of a dangerous dog must renew the registration of the dog annually until the dog is deceased. If the dog is removed from the jurisdiction, it must be registered as a dangerous dog in its new jurisdiction.
- (e) An owner of a dangerous dog must notify the animal control authority in writing of the death of the dog or its transfer to a new location where the dog will reside within 30 days of the death or transfer, and must, if requested by the animal control authority, execute an affidavit under oath setting forth either the circumstances of the dog's death and disposition or the complete name, address, and telephone number of the person to whom the dog has been transferred or the address where the dog has been relocated.
- (f) An animal control authority shall require a dangerous dog to be sterilized at the owner's expense. If the owner does not have the animal sterilized within 30 days, the animal control authority shall seize the dog and have it sterilized at the owner's expense.

- (g) A person who owns a dangerous dog and who rents property from another where the dog will reside must disclose to the property owner prior to entering the lease agreement and at the time of any lease renewal that the person owns a dangerous dog that will reside at the property.
- (h) A person who transfers ownership of a dangerous dog must notify the new owner that the animal control authority has identified the dog as dangerous. The current owner must also notify the animal control authority in writing of the transfer of ownership and provide the animal control authority with the new owner's name, address, and telephone number.

**Sec.10-65. - Dangerous dog registration.**

(a) *Requirement.*

No person may own a dangerous dog in this state unless the dog is registered as provided in this section.

(b) *Registration.*

An animal control authority shall issue a certificate of registration to the owner of a dangerous dog if the owner presents sufficient evidence that:

- (1) A proper enclosure exists for the dangerous dog and a posting on the premises with a clearly visible warning sign that there is a dangerous dog on the property, including a warning symbol to inform children;
- (2) A surety bond issued by a surety company authorized to conduct business in this state in a form acceptable to the animal control authority in the sum of at least \$300,000, payable to any person injured by the dangerous dog, or a policy of liability insurance issued by an insurance company authorized to conduct business in this state in the amount of at least \$300,000, insuring the owner for any personal injuries inflicted by the dangerous dog;
- (3) The owner has paid an annual fee of not more than \$500, in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under this section; and
- (4) The owner has had microchip identification implanted in the dangerous dog with the name of the microchip manufacturer and identification number of the microchip provided to the animal control authority. If the microchip is not implanted by the owner, it may be implanted by the animal control authority. In either case, all costs related to purchase and implantation of the microchip must be borne by the dog's owner.

(c) *Warning symbol.*

If an animal control authority issues a certificate of registration to the owner of a dangerous dog pursuant to subdivision (b), the animal control authority must provide, for posting on the owner's property, a copy of a warning symbol to inform children that there is a dangerous dog on the property. The warning symbol must be the uniform symbol provided by the commissioner of public safety. The commissioner shall provide the number of copies of the warning symbol requested by the animal control authority and shall charge the animal control authority the actual cost of the warning symbols received. The animal control authority may charge the registrant a reasonable fee to cover its administrative costs and the cost of the warning symbol.

(d) *Fee.*

The animal control authority may charge the owner an annual fee, in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under this section.

(e) *Dangerous dog designation review.*

Beginning six months after a dog is declared a dangerous dog, an owner may request annually that the animal control authority review the designation. The owner must provide evidence that the dog's behavior has changed due to the dog's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the animal control authority finds sufficient evidence that the dog's behavior has changed, the authority may rescind the dangerous dog designation.

(f) *Law enforcement; exemption.*

The provisions of this section do not apply to dangerous dogs used by law enforcement officials for police work.

(g) *Exemption.*

Dogs may not be declared dangerous if the threat, injury, or damage was sustained by a person:

- (1) who was committing, at the time, a willful trespass or other tort upon the premises occupied by the owner of the dog;
- (2) who was provoking, tormenting, abusing, or assaulting the dog or who can be shown to have repeatedly, in the past, provoked, tormented, abused, or assaulted the dog; or
- (3) who was committing or attempting to commit a crime.

(h) *Tag.*

A dangerous dog registered under this section must have a standardized, easily identifiable tag identifying the dog as dangerous and containing the uniform dangerous dog symbol, affixed to the dog's collar at all times.

**Sec. 10-66. - Hearing for dogs deemed dangerous or potentially dangerous.**

The owner of a dog that has been deemed dangerous or potentially dangerous may request a hearing to determine the validity of the dangerous or potentially dangerous dog declaration. If such a request is made, the owner must immediately comply with Provisions 1 of the notice, until the hearing examiner issues an opinion. To appeal the dangerous or potentially dangerous dog declaration:

- (a) A request, identifying with specificity the basis for the dog owner's objection to the declaration shall be filed in writing with the office of the Chief of Police within fourteen (14) days after the date of the service of the notice. Failure to do so within fourteen (14) days will terminate the owner's right to a hearing.
- (b) A \$250 filing fee shall be submitted with the appeal request. In the event that the dangerous dog declaration is not upheld by the hearing examiner, the filing fee will be refunded to the dog's owner. Per Minnesota State Statute 347.541, if the dangerous dog declaration is upheld by the

hearing examiner, actual expenses of the hearing up to a maximum of \$1,000 will be the responsibility of the dog's owner.

- (c) A hearing shall be conducted within ten (10) days, unless a later date is mutually agreed to by the Hearing Examiner, the dog owner and the City.
- (d) The hearing officer shall issue a decision on the matter within ten (10) days after the hearing. The decision must be delivered to the dog's owner by hand delivery or registered mail as soon as practical and a copy must be provided to the animal control authority.
- (e) If the hearing officer affirms the dangerous dog declaration, the owner will have fourteen (14) days from receipt of that decision to comply with all requirements of the notice.
- (f) Any costs incurred for the care, keeping, and disposition of the dog are the responsibility of the person claiming an interest in the dog, except to the extent that a court or hearing officer finds that the seizure or impoundment was not substantially justified by law.

#### **Sec. 10-66. - Failure to restrain an attack by a dog.**

- (a) It shall be unlawful for an owner to fail to restrain a dog from inflicting or attempting to inflict bodily injury to any person or other animal. Violation of this section shall be a misdemeanor. The court, upon a finding of the defendant's guilt hereunder, is authorized to order, as part of the disposition of the case, that the animal be destroyed based on a written order containing one or more of the following findings of fact:
  - (1) The animal is dangerous as demonstrated by a vicious attack, an unprovoked attack, an attack without warning, or multiple attacks; or
  - (2) The owner of the animal has demonstrated an inability or unwillingness to control the animal in order to prevent injury to persons or other animals.
- (b) If the court does not order the destruction of the dog, the court, as an alternative, may order the defendant to provide, and show proof to the court of public liability insurance in the minimum amount of \$300,000.00.

#### **Sec. 10-67. - Stopping an attack.**

If any police officer or animal control officer is witness to an attack by a dog upon a person or another animal, the officer may take whatever means they deem appropriate to bring the attack to an end and prevent further injury to the victim.

#### **Sec. 10-68. - Dogs disturbing the peace.**

It shall be unlawful for any person to own, keep, have in possession, or harbor any dog that howls, yelps, or barks to the reasonable annoyance of another person. Any person violating this section, who upon first requested by a police officer or animal control officer to stop or prevent the annoyance, and refuses to comply with the request will be issued a citation or arrested in accordance with Minnesota Rules of Criminal Procedure, and, if the officer deems it necessary to stop the annoyance, may have

the dog taken to the city animal pound. Any dog placed in the pound may be reclaimed by the owner upon payment of the fee prescribed in section 10-95(b), and if not reclaimed may be disposed of in the manner provided in section 10-95(c).

**Sec. 10-69. - Removal of excrement.**

It is unlawful for any person who owns or has custody of a dog to cause or permit such animal to defecate on any private property without the consent of the property owner or on any public property unless such person immediately removes the excrement and places it in a proper receptacle. The provisions of this section shall not apply to seeing-eye dogs under the control of a blind person or dogs while being used in city police activity.

**Secs. 10-70—10-94. - Reserved.**

**Meeting Date:** 07/24/2012

**By:** Jo Thieling, Administrative Services

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**Information**

**Title:**

Consider Acquisition of Tax Forfeit Properties and Resolution #12-07-XXX Authorizing Acquisition of Tax Forfeit Property for Utility Easement Purposes

**Background:**

The City was notified by Anoka County that the State of Minnesota has ownership of four tax forfeit properties located in Ramsey. The State of Minnesota, through Anoka County, is offering Ramsey the first right to acquire the referenced tax forfeit properties.

**Observations:**

Attached to this case are profiles for each of the four tax forfeit properties; which include a GIS image and Anoka County property record. After review by City Planning, Engineering, Police, Fire and Parks Staff the summaries below were developed for each of the four tax forfeit properties:

1.) 23-32-25-11-0070 –

This property is located west of Saint Francis Boulevard off of 156th Lane NW and is 9.03 acres in size. This property is a long meandering piece of land that is dotted with wetlands. There is an opportunity to develop this property. Staff has been notified in the past of interest by property owners to the west to incorporate this property into a larger development. Furthermore, infrastructure is located near this property to be used for future development; and, to connect an existing gravity sewer line to an existing lift sewer line. Besides securing a trail easement, there is little foreseeable value in the City acquiring this property. Staff recommends that City does not pursue purchasing this property.

2.) 23-32-25-11-0006 –

This property is located on the east side of Saint Francis Boulevard on the north side of 156th Lane NW and is .13 acres. This is a very small triangular shaped piece of land. There is little economic value to this piece of property. Originally, this piece of land was suppose to be an easement to cover significant existing City infrastructure. However, the developer at the time could not convey the agreed upon easement to the City and the property is now an outlot. Therefore, the City was granted an escrow to purchase this piece of land in the future. Because there is little or no value for this property in the private sector and the need for the City to place a utility easement over this property Staff recommends that the City purchase this parcel.

3 & 4.) 26-32-25-41-0024 & 26-32-25-41-0023–

These two parcels share a common property line and they are located on the south side of 146th Court NW in the Ponds of Ramsey Development. Both of these properties are landlocked wetlands. The City does have a drainage and utility easement that covers the majority of each lot. There is little or no economic value in either lot. The property owners to the north may be interested in purchasing these properties. The only value in purchasing these two properties is to have control over City drainage and utility easements, to protect wetlands or for future trail use. Staff does not recommend the City pursue purchasing these two properties.

Attached to this case is also the City Land Acquisition Policy. Staff did use the City Land Acquisition Policy to guide and support the recommendations presented.

**Recommendation:**

1.) 23-32-25-11-0070 –

Staff recommends that City does not pursue purchasing this property.

2.) 23-32-25-11-0006 –

Staff recommends that the City purchase this property.

3 & 4.) 26-32-25-41-0024 & 26-32-25-41-0023–

Staff recommends that City does not pursue purchasing these properties.

**Funding Source:**

The purchase of property #2 (23-32-25-11-0006) will be funded by the escrow acquired by Oakwood Insurance.

**Council Action:**

**Motion to approve Resolution No. 12-07-\_\_\_\_\_ which is a resolution authorizing the Mayor and City Administrator to complete the application to Anoka County and the Department of Revenue for a State use deed to secure ownership of Outlot A, Wildlife Sanctuary Addition, Anoka County, Minnesota, PIN# 23-32-25-11-0006 for utility easement purposes.**

---

**Attachments**

01

02

03

04

Policy for Acquisition of City Owned Land

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**Form Review**

| <b>Inbox</b>                 | <b>Reviewed By</b>              | <b>Date</b>            |
|------------------------------|---------------------------------|------------------------|
| Jo Thieling (Originator)     | Jo Thieling                     | 07/11/2012 01:55 PM    |
| Patrick Brama                | Patrick Brama                   | 07/19/2012 09:59 AM    |
| Kurt Ulrich                  | Kurt Ulrich                     | 07/19/2012 02:27 PM    |
| Patrick Brama                | Patrick Brama                   | 07/19/2012 02:36 PM    |
| Form Started By: Jo Thieling |                                 | Started On: 07/05/2012 |
|                              | Final Approval Date: 07/19/2012 |                        |







# Printable View

To print this document please press [Print](#)



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**Anoka County**  
Minnesota

## Property Account Summary

### Current General Information

|                                |                                          |
|--------------------------------|------------------------------------------|
| Property ID                    | 23-32-25-11-0070                         |
| Situs Address                  | UNASSIGNED SITUS , RAMSEY, MN 00000-0000 |
| Property Description           | OUTLOT C WILDLIFE SANCTUARY 3RD ADD      |
| Last Sale Price                |                                          |
| Last Sale Date                 |                                          |
| Last Sale Document Type        |                                          |
| Linked Property Group Position |                                          |
| Status                         | Active                                   |
| Abstract/Torrens               | Abstract                                 |

### Parties

|       |                      |
|-------|----------------------|
| Role  | Name                 |
| Owner | MN STATE OF IN TRUST |

### Document Recording Process Dates

|                                               |            |
|-----------------------------------------------|------------|
| Abstract Documents Have Been Recorded Through | 05/09/2012 |
| Abstract Documents Have Been Mailed Through   | 05/09/2012 |
| Torrens Documents Have Been Recorded Through  | 05/10/2012 |
| Torrens Documents Have Been Mailed Through    | 05/10/2012 |

### Active Certificates Of Title

|                       |                    |                  |
|-----------------------|--------------------|------------------|
| Type                  | Certificate Number | Certificate Date |
| No Certificates Found |                    |                  |

### Documents Recorded Within 30 Days Of "Recorded Through" Dates Above

|                    |                  |                 |               |
|--------------------|------------------|-----------------|---------------|
| Type               | Abstract/Torrens | Recorded Number | Recorded Date |
| No Documents Found |                  |                 |               |

### Property Characteristics

|                    |            |
|--------------------|------------|
| Forfeited Property | 05/19/2008 |
| Lot Size           | IRREGULAR  |

\* Lot Size: A pproximate lot size in feet, clockwise beginning with the direction the lot faces

### Tax District Information

|                                 |                                    |
|---------------------------------|------------------------------------|
| City Name                       | RAMSEY                             |
| School District Number and Name | ANOKA-HENNEPIN SCHOOL DISTRICT #11 |

### Property Classification

|          |                                          |
|----------|------------------------------------------|
| Tax Year | Classification                           |
| 2012     | 4B4-Residential nonhomestead - Land only |
| 2011     | 4B4-Residential nonhomestead - Land only |

### Property Values

|          |                         |        |
|----------|-------------------------|--------|
| Tax Year | Description             | Amount |
| 2013     | Est Market Land (MKLND) | 4,300  |
| 2013     | Est Market (MKTTL)      | 4,300  |
| 2012     | Est Market (MKTTL)      | 4,800  |

|      |                       |       |
|------|-----------------------|-------|
| 2012 | Taxable Market (TMTV) | 4,800 |
| 2011 | Est Market (MKTTL)    | 4,800 |
| 2011 | Taxable Market (TMTV) | 4,800 |

**Tax Amounts for M1PR**

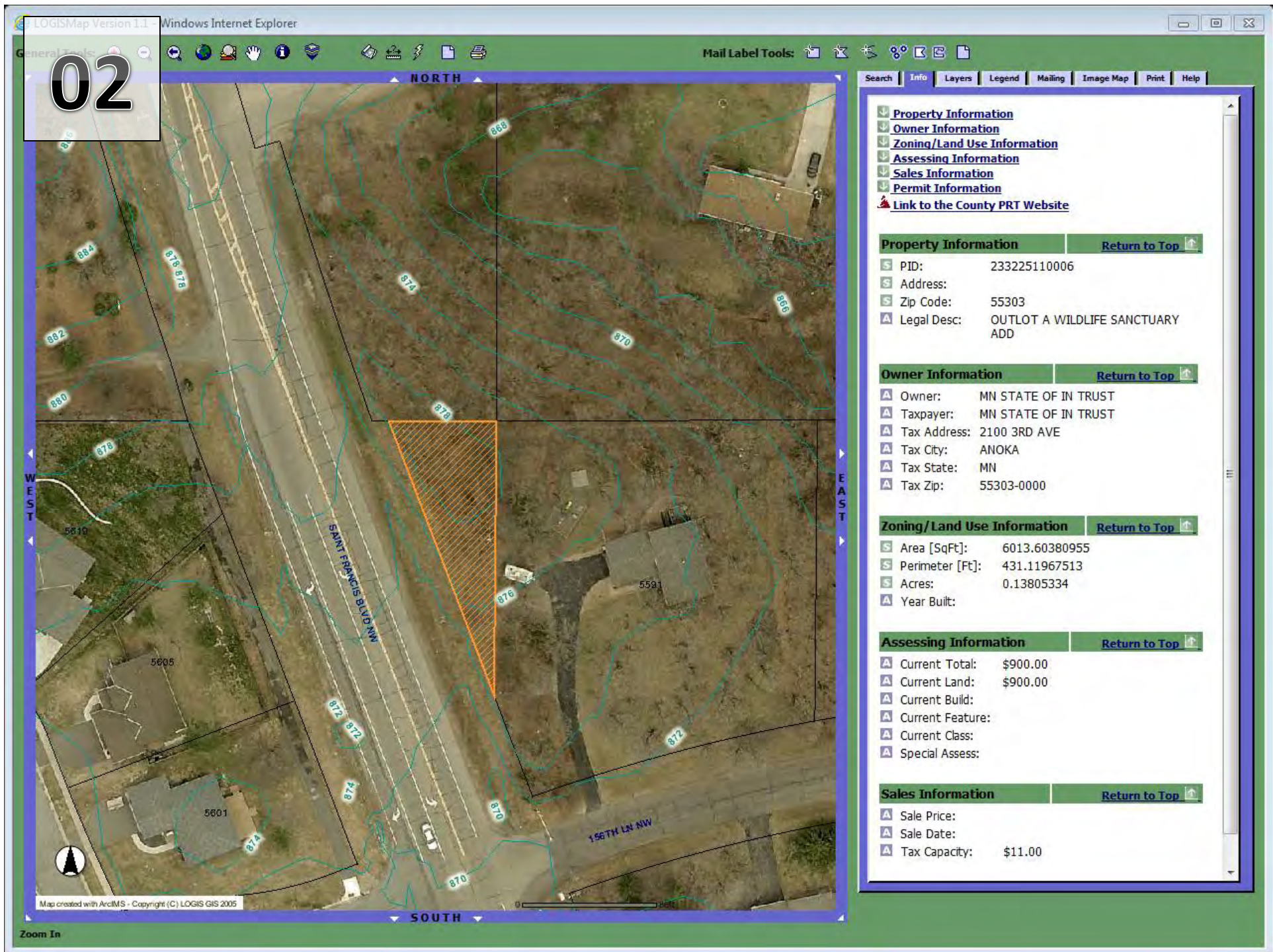
| Tax Year | Description                             | Amount |
|----------|-----------------------------------------|--------|
| 2012     | Total Tax Amounts - Before Payments     | 0.00   |
| 2012     | Special Assessments (Included in Total) | 0.00   |

**Payment History for Past Three Years**

| Date Paid                | Tax Year | Principal | Interests, Penalties and Costs | Amount Paid |
|--------------------------|----------|-----------|--------------------------------|-------------|
| No Payment Records Found |          |           |                                |             |

No Charges are currently due.

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**Anoka County**  
Minnesota

## Property Account Summary

### Current General Information

|                                |                                          |
|--------------------------------|------------------------------------------|
| Property ID                    | 23-32-25-11-0006                         |
| Situs Address                  | UNASSIGNED SITUS , RAMSEY, MN 00000-0000 |
| Property Description           | OUTLOT A WILDLIFE SANCTUARY ADD          |
| Last Sale Price                |                                          |
| Last Sale Date                 |                                          |
| Last Sale Document Type        |                                          |
| Linked Property Group Position |                                          |
| Status                         | Active                                   |
| Abstract/Torrens               | Abstract                                 |

### Parties

|       |                      |
|-------|----------------------|
| Role  | Name                 |
| Owner | MN STATE OF IN TRUST |

### Document Recording Process Dates

|                                               |            |
|-----------------------------------------------|------------|
| Abstract Documents Have Been Recorded Through | 05/09/2012 |
| Abstract Documents Have Been Mailed Through   | 05/09/2012 |
| Torrens Documents Have Been Recorded Through  | 05/10/2012 |
| Torrens Documents Have Been Mailed Through    | 05/10/2012 |

### Active Certificates Of Title

|                       |                    |                  |
|-----------------------|--------------------|------------------|
| Type                  | Certificate Number | Certificate Date |
| No Certificates Found |                    |                  |

### Documents Recorded Within 30 Days Of "Recorded Through" Dates Above

|                    |                  |                 |               |
|--------------------|------------------|-----------------|---------------|
| Type               | Abstract/Torrens | Recorded Number | Recorded Date |
| No Documents Found |                  |                 |               |

### Property Characteristics

|                    |             |
|--------------------|-------------|
| Forfeited Property | 05/15/2007  |
| Lot Size           | W188*69*175 |

\* Lot Size: A pproximate lot size in feet, clockwise beginning with the direction the lot faces

### Tax District Information

|                                 |                                    |
|---------------------------------|------------------------------------|
| City Name                       | RAMSEY                             |
| School District Number and Name | ANOKA-HENNEPIN SCHOOL DISTRICT #11 |

### Property Classification

|          |                                          |
|----------|------------------------------------------|
| Tax Year | Classification                           |
| 2012     | 4B4-Residential nonhomestead - Land only |
| 2011     | 4B4-Residential nonhomestead - Land only |

### Property Values

|          |                         |        |
|----------|-------------------------|--------|
| Tax Year | Description             | Amount |
| 2013     | Est Market Land (MKLND) | 900    |
| 2013     | Est Market (MKTTL)      | 900    |
| 2012     | Est Market (MKTTL)      | 1,000  |

|      |                       |       |
|------|-----------------------|-------|
| 2012 | Taxable Market (TMTV) | 1,000 |
| 2011 | Est Market (MKTTL)    | 1,000 |
| 2011 | Taxable Market (TMTV) | 1,000 |

**Tax Amounts for M1PR**

| Tax Year | Description                             | Amount |
|----------|-----------------------------------------|--------|
| 2012     | Total Tax Amounts - Before Payments     | 0.00   |
| 2012     | Special Assessments (Included in Total) | 0.00   |

**Payment History for Past Three Years**

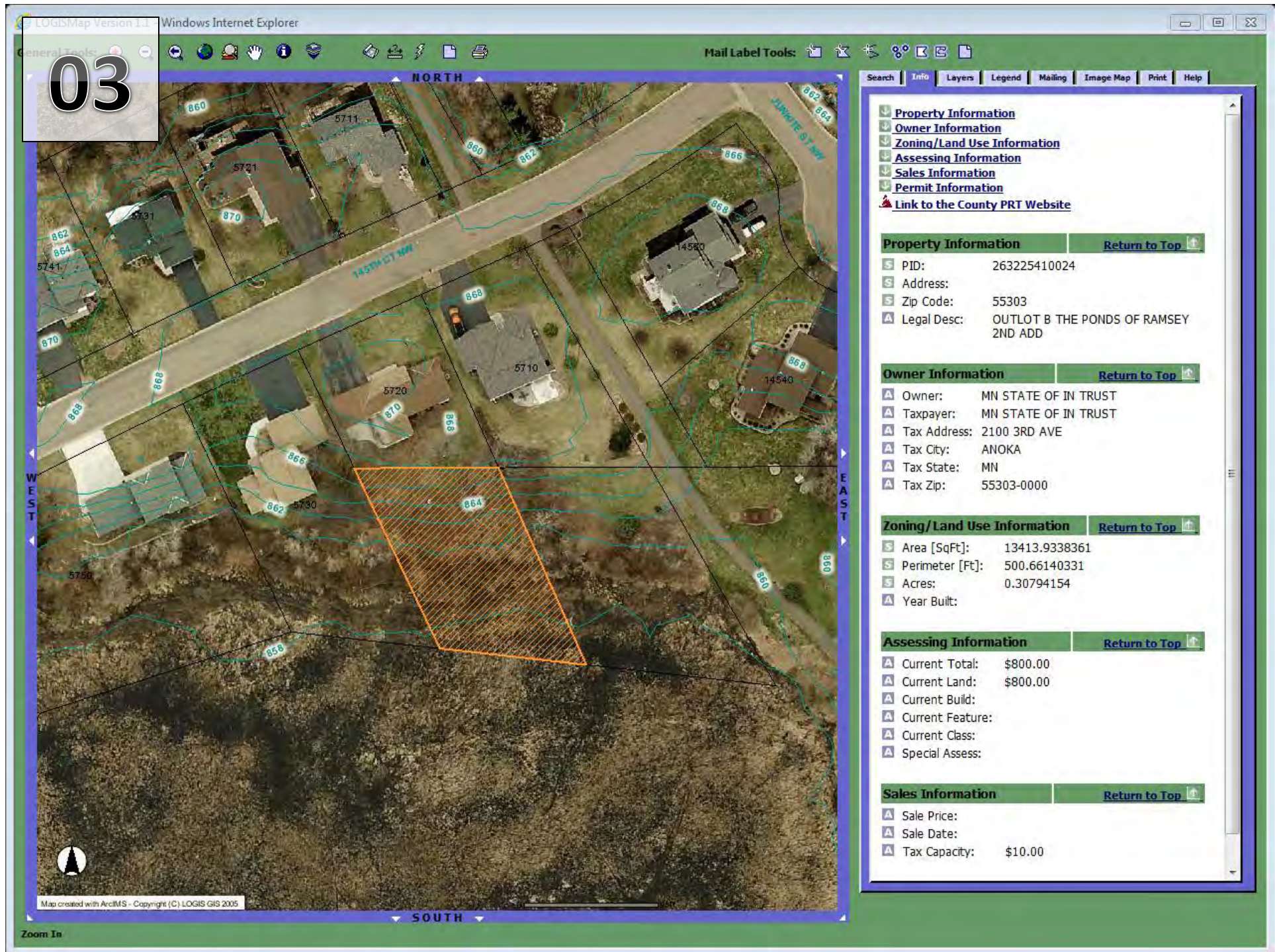
| Date Paid                | Tax Year | Principal | Interests, Penalties and Costs | Amount Paid |
|--------------------------|----------|-----------|--------------------------------|-------------|
| No Payment Records Found |          |           |                                |             |

No Charges are currently due.

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03



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Welcome to the Web site of

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Minnesota

## Property Account Summary

### Current General Information

|                                |                                          |
|--------------------------------|------------------------------------------|
| Property ID                    | 26-32-25-41-0024                         |
| Situs Address                  | UNASSIGNED SITUS , RAMSEY, MN 00000-0000 |
| Property Description           | OUTLOT B THE PONDS OF RAMSEY 2ND ADD     |
| Last Sale Price                |                                          |
| Last Sale Date                 |                                          |
| Last Sale Document Type        |                                          |
| Linked Property Group Position |                                          |
| Status                         | Active                                   |
| Abstract/Torrens               | Abstract                                 |

### Parties

|       |                      |
|-------|----------------------|
| Role  | Name                 |
| Owner | MN STATE OF IN TRUST |

### Document Recording Process Dates

|                                               |            |
|-----------------------------------------------|------------|
| Abstract Documents Have Been Recorded Through | 05/09/2012 |
| Abstract Documents Have Been Mailed Through   | 05/09/2012 |
| Torrens Documents Have Been Recorded Through  | 05/10/2012 |
| Torrens Documents Have Been Mailed Through    | 05/10/2012 |

### Active Certificates Of Title

|                       |                    |                  |
|-----------------------|--------------------|------------------|
| Type                  | Certificate Number | Certificate Date |
| No Certificates Found |                    |                  |

### Documents Recorded Within 30 Days Of "Recorded Through" Dates Above

|                    |                  |                 |               |
|--------------------|------------------|-----------------|---------------|
| Type               | Abstract/Torrens | Recorded Number | Recorded Date |
| No Documents Found |                  |                 |               |

### Property Characteristics

|                    |                  |
|--------------------|------------------|
| Forfeited Property | 05/19/2008       |
| Lot Size           | N102*153*104*141 |

\* Lot Size: Approximate lot size in feet, clockwise beginning with the direction the lot faces

### Tax District Information

|                                 |                                    |
|---------------------------------|------------------------------------|
| City Name                       | RAMSEY                             |
| School District Number and Name | ANOKA-HENNEPIN SCHOOL DISTRICT #11 |

### Property Classification

|          |                                          |
|----------|------------------------------------------|
| Tax Year | Classification                           |
| 2012     | 4B4-Residential nonhomestead - Land only |
| 2011     | 4B4-Residential nonhomestead - Land only |

### Property Values

|          |                         |        |
|----------|-------------------------|--------|
| Tax Year | Description             | Amount |
| 2013     | Est Market Land (MKLND) | 800    |
| 2013     | Est Market (MKTTL)      | 800    |
| 2012     | Est Market (MKTTL)      | 900    |



|      |                       |       |
|------|-----------------------|-------|
| 2012 | Taxable Market (TMTV) | 900   |
| 2011 | Est Market (MKTTL)    | 1,000 |
| 2011 | Taxable Market (TMTV) | 1,000 |

**Tax Amounts for M1PR**

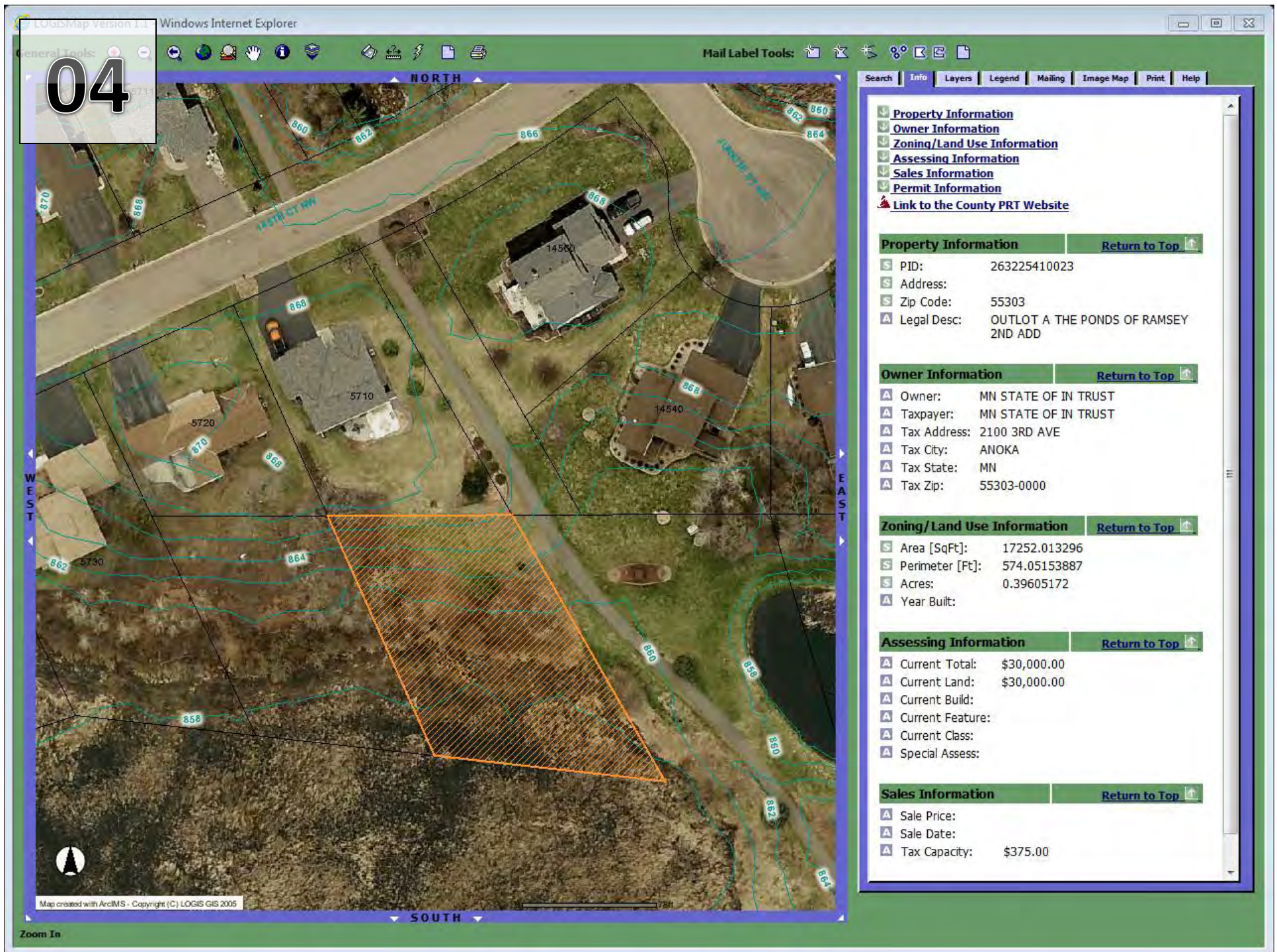
| Tax Year | Description                             | Amount |
|----------|-----------------------------------------|--------|
| 2012     | Total Tax Amounts - Before Payments     | 0.00   |
| 2012     | Special Assessments (Included in Total) | 0.00   |

**Payment History for Past Three Years**

| Date Paid                | Tax Year | Principal | Interests, Penalties and Costs | Amount Paid |
|--------------------------|----------|-----------|--------------------------------|-------------|
| No Payment Records Found |          |           |                                |             |

No Charges are currently due.

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*Forfeiture  
parcel  
Do we  
need?*

*Not if  
County  
↓*

*July  
15*

## Property Account Summary

### Current General Information

|                                |                                          |
|--------------------------------|------------------------------------------|
| Property ID                    | 26-32-25-41-0023                         |
| Situs Address                  | UNASSIGNED SITUS , RAMSEY, MN 00000-0000 |
| Property Description           | OUTLOT A THE PONDS OF RAMSEY 2ND ADD     |
| Last Sale Price                |                                          |
| Last Sale Date                 |                                          |
| Last Sale Document Type        |                                          |
| Linked Property Group Position |                                          |
| Status                         | Active                                   |
| Abstract/Torrens               | Abstract                                 |

### Parties

|       |                      |
|-------|----------------------|
| Role  | Name                 |
| Owner | MN STATE OF IN TRUST |

### Document Recording Process Dates

|                                               |            |
|-----------------------------------------------|------------|
| Abstract Documents Have Been Recorded Through | 05/09/2012 |
| Abstract Documents Have Been Mailed Through   | 05/09/2012 |
| Torrens Documents Have Been Recorded Through  | 05/10/2012 |
| Torrens Documents Have Been Mailed Through    | 05/10/2012 |

### Active Certificates Of Title

|                       |                    |                  |
|-----------------------|--------------------|------------------|
| Type                  | Certificate Number | Certificate Date |
| No Certificates Found |                    |                  |

### Documents Recorded Within 30 Days Of "Recorded Through" Dates Above

|                    |                  |                 |               |
|--------------------|------------------|-----------------|---------------|
| Type               | Abstract/Torrens | Recorded Number | Recorded Date |
| No Documents Found |                  |                 |               |

### Property Characteristics

|                    |                  |
|--------------------|------------------|
| Forfeited Property | 05/19/2008       |
| Lot Size           | N107*179*135*153 |

\* Lot Size: Approximate lot size in feet, clockwise beginning with the direction the lot faces

### Tax District Information

|                                 |                                    |
|---------------------------------|------------------------------------|
| City Name                       | RAMSEY                             |
| School District Number and Name | ANOKA-HENNEPIN SCHOOL DISTRICT #11 |

### Property Classification

|          |                                          |
|----------|------------------------------------------|
| Tax Year | Classification                           |
| 2012     | 4B4-Residential nonhomestead - Land only |
| 2011     | 4B4-Residential nonhomestead - Land only |

### Property Values

|          |                         |        |
|----------|-------------------------|--------|
| Tax Year | Description             | Amount |
| 2013     | Est Market Land (MKLND) | 30,000 |
| 2013     | Est Market (MKTTL)      | 30,000 |
| 2012     | Est Market (MKTTL)      | 44,600 |

|      |                       |        |
|------|-----------------------|--------|
| 2012 | Taxable Market (TMTV) | 44,600 |
| 2011 | Est Market (MKTTL)    | 44,600 |
| 2011 | Taxable Market (TMTV) | 44,600 |

**Tax Amounts for M1PR**

| Tax Year | Description                             | Amount |
|----------|-----------------------------------------|--------|
| 2012     | Total Tax Amounts - Before Payments     | 0.00   |
| 2012     | Special Assessments (Included in Total) | 0.00   |

**Payment History for Past Three Years**

| Date Paid                | Tax Year | Principal | Interests, Penalties and Costs | Amount Paid |
|--------------------------|----------|-----------|--------------------------------|-------------|
| No Payment Records Found |          |           |                                |             |

No Charges are currently due.

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# **POLICY FOR THE ACQUISITION OF CITY OWNED LAND**

City of Ramsey, Minnesota

## **SECTION I: PURPOSE**

To establish a set of guidelines and criteria the City shall review when considering the acquisition of real estate. This policy is meant to act as a formal guide for the City and shall not be considered a legal requirement.

## **SECTION II: POLICY STATEMENT**

The objective of this policy is to limit the City from acquiring real estate that is unneeded for either current or foreseeable future demands.

## **SECTION III: PUBLIC BENEFIT**

There are a number of benefits to the public in limiting the City from acquiring unneeded real estate.

- (1) Reduced future City property maintenance costs
- (2) Reduced future City liability
- (3) Preservation of tax base
- (4) Reduced future City resources needed for management of City owned parcels

## **SECTION III: DECISION CRITERIA**

The following three sub sections, including potential use, compliance and policy statements, outline the criteria that shall be considered before the City acquires real estate. Each criterion shall be considered both for current and future demand.

The City shall consider the acquisition of real estate if the subject property meets one of the following potential uses.

### **POTENTIAL USE CRITERIA**

- (1) Economic development purposes; including removal of blighted properties and enhancing the City's tax base
- (2) Public works and maintenance facilities, staging and storage areas
- (3) Public safety facilities, staging and storage areas
- (4) Administrative service facilities
- (5) Public Right of Way; including roads, railroads and airports
- (6) Drainage, wetland and utility easements
- (7) Enhancement of housing stock; including redevelopment purposes
- (8) Public parks, trails and open space

- (9) Dedication of land through the subdivision process; including unrestricted land to be used in lieu of a cash contribution

Consideration for the acquisition of real estate by the City shall be given based on the compliance and consistency with the criteria outlined below.

COMPLIANCE CRITERIA

- (10) City Comprehensive plan
- (11) City Comprehensive water and sewer plans
- (12) City Master parks and trails plan
- (13) City Transportation plan
- (14) Relevant City boards and commissions review
- (15) City Ordinances, Sec. 117-614. - Subdivision Design Standards

The City shall consider the acquisition of City owned land based on the policy statements outlined below

POLICY STATEMENT CRITERIA

- (16) The demand for public parks is shifting away from small neighborhood pocket parks to larger regional community parks. The cost to maintain a large number of small neighborhood pocket parks can be greater than the cost to maintain a small number of regional community parks. As such, the City will consider the consolidation of underutilized pocket parks in favor of larger regional parks.
- (17) The City shall not acquire real estate if there is no foreseeable current or future need for the property.
- (18) Regarding the dedication of parks and open spaces, unless it is desired to acquire new parkland, the City shall favor the dedication of cash over the dedication of real estate. If real estate is dedicated the City shall favor an unrestricted title over restricted title.

**CC Regular Session**

**7. 9.**

**Meeting Date:** 07/24/2012

**By:** Kathy Schmitz, Administrative Services

---

**Information**

**Title:**

Update on Sunwood Drive Realignment Project - **Added at the meeting.**

**Background:**

**Funding Source:**

**Council Action:**

---

**Form Review**

Form Started By: Kathy Schmitz

Started On: 08/28/2012 02:18 PM

Final Approval Date: 08/28/2012

**CC Regular Session**

**7. 10.**

**Meeting Date:** 07/24/2012

**By:** Kathy Schmitz, Administrative Services

---

**Information**

**Title:**

Update on Landform Billing - Added at the meeting.

**Background:**

**Funding Source:**

**Council Action:**

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**Form Review**

Form Started By: Kathy Schmitz

Started On: 08/28/2012 02:21 PM

Final Approval Date: 08/28/2012