

**2012 RECYCLING ENHANCEMENT GRANT
Application Form**

Application Due – 4:30 PM, Friday, June 29, 2012

(Grant applications must be submitted using this form – All sections must be completed)

E-mail Signed Copy to: carolyn.smith@co.anoka.mn.us

Or Mail Signed Copy to: **Carolyn Smith**
Integrated Waste Management Department
2100 3rd Ave., STE 340
Anoka, MN 55303-5032
763-323-5735

Applicant Information:

Name of Entity: City of Ramsey

Contact Person: Chris Anderson

Title: Associate Planner/Environmental Coordinator

Address: 7550 Sunwood Dr NW

City, State, Zip: Ramsey, MN 55303

Phone: (763) 433-9905


E-mail: canderson@ci.ramsey.mn.us

Project Title: Plan Development for a Regional Recycling Drop-off Center

Grant Request: \$30,000 Matching Funds: \$600.00 Total Project Cost: \$30,600.00

Authorizing Signature: The signature of the person who has the authority to enter into a contract with Anoka County on behalf of your municipality (e.g., City Manager, Administrator, etc.).

Name (Printed) KURTIS G. ULBRICH Title: CITY Administrator

Signature: 

1. Project Description:

Provide a brief, one page or less, project description. The project description should address:

- project scope and design;
- expected outcomes;
- current relevant practices and what practices will be changed during the project;
- key individuals participating in project activities, including any project collaborators;
- overall project timeline; and
- why project is compelling and worthy of funding.

The City of Ramsey seeks to develop non-site specific plans for a recycling drop-off center that would serve not only the residents of Ramsey but also be open to all Anoka County residents. While Ramsey has a successful curbside recycling program and two (2) recycling events a year, it does not have a recycling drop-off center. This type of facility provides residents an immediate option for proper disposal of a number of items that often may not be feasible to store until the next recycling event.

The City would select a qualified and experienced firm (the "Firm") to assist with developing plans for a 'regional' recycling drop-off center that would be open year-round. Jointly, the City and the Firm would define the overall scope and vision for the facility. This includes defining what materials would be accepted, estimating quantities of materials, identifying equipment needs and looking at co-mingled or separated collection of standard recyclables. Development of this information is necessary to determine space/area needs, maneuverability and traffic flow. The final component would be identifying all costs associated with the actual development of a recycling drop-off center.

It is the City's intent to plan for the ability to collect a wide range of materials, including some items with, at least at present, limited options for recycling (such as carpeting, vinyl siding, mattresses/boxsprings, and possibly construction/demolition debris). The City is currently exploring the potential of a year-round used motor oil collection tank that would ultimately be incorporated into this site as well.

As mentioned, the City does offer a spring and fall recycling day event each year. Typically, items such as appliances, e-waste, scrap metal, tires, fluorescent bulbs and batteries are collected (some at no cost and others for a fee). This project would create a more permanent option for many more materials than we are able to accept during a recycling event (mostly due to space constraints and traffic issues). A recycling drop-off center would presumably 'free up' some of the space at the City's recycling events that would allow the City to expand accepted materials during those events as well.

The City has had discussions with ACE Solid Waste about the possibility of a temporary recycling drop-off center. This pilot program, should the details get worked out, would not only be an indicator of the demand for this type of facility within the community but may also help identify certain materials that residents are struggling to properly recycle.

Plan development would be complete by the end of 2012. There would be an initial scoping meeting to determine/refine the vision for the recycling drop-off center and to determine acceptable materials. Beyond that, the Firm likely will be able to pull data from other projects, which will limit the required number of meetings and expedite the development of plans for Ramsey.

The plans developed as a result of this grant would be non-site specific. Thus, the final product could be a template for other communities that may be considering a recycling drop-off center. Providing a year-round facility for recycling of a wide range of materials will only benefit both Ramsey and the County as we strive for ways to meet the new state standards for recycling.

2. Proposed Project Tasks, Work Plan, and Timeline:

List/describe the **main tasks** that your organization will undertake and the **estimated timeline for each task**.

- Select Firm to Develop Plans—Completed by July 31, 2012
- Scoping Meeting with Firm—Completed by August 17, 2012
 - Includes defining acceptable materials
 - Estimating quantities collect per material
 - Identifying equipment
 - Single sort or co-mingled collection of standard recyclables
- Review of Preliminary Plans—Completed by October 1, 2012
- Present Preliminary Plans to the City’s Environmental Policy Board—Completed by Nov. 15
- Review of Final Plans (if revisions needed from Preliminary Plans)—Completed by December 15

3. Project Budget:

Provide a detailed budget. Provide a detailed budget including expenses for staff, printing, copying, mailing, equipment, materials, etc. If the grant request is more than \$50,000, you must identify the nature and source of matching funds. (See Guidelines for more information on eligible and ineligible expenses).

<u>Tasks/Items</u>	<u>Costs</u>
Not-to-exceed Contract with Firm for plan development	\$30,000
Total Grant Amount Requested	\$30,000
<u>Match Tasks/Items</u>	<u>Costs</u>
Staff time—project administration	\$600
Total Match	\$600.00
Total Project Costs	\$30,600.00

4. Environmental Benefits:

Describe how the project will enhance your current recycling efforts. Provide as many quantitative measures as possible (examples: project will result in the collection of mattresses for recycling, recycling containers will be provided in our parks or an estimated collection of an additional 15 tons of plastic).

The project, if funded, will position the City to increase materials accepted for recycling in the future. Additional materials accepted throughout the year could include, but not necessarily be limited to, carpeting, vinyl siding, construction/demolition debris, mattresses and boxsprings, yard waste automotive batteries, appliances, and e-waste. Should other communities utilize the project's final product as a template, they would likely also see an expanded list of materials collected. The project will also presumably reduce carbon emissions as Ramsey residents would no longer need to drive to recycling drop-off centers in other communities for disposal of certain items nor would there necessarily be as much idling of vehicles as they wait to move through the City's twice per year recycling events.