

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JUNE 21, 2012

CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Doug Vierzba, Coon Rapids; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting member absent was: Sarah Strommen, Ramsey.

Also present were: Deputy Treasurer Lori Yager, Ramsey City Engineer Tim Himmer, Anoka City Engineer Greg Lee, Bob Obermeyer of Barr Engineering, and Andover Alternate Bruce Perry.

APPROVE AGENDA

Motion was made by Anderson, seconded by Vierzba, to approve the June 21, 2012 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

None.

APPROVE MINUTES

May 17, 2012 Regular Meeting

Motion was made by Anderson, seconded by Vierzba, to approve the May 17, 2012 Regular Meeting minutes, as presented. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending May 31, 2012. Account balances for the period were: Checking, \$71,269.35; less permit account balance of (\$27,071.74), for a total balance of \$44,197.61. She also provided an estimate of the 2013 contributions from the

City and noted that the Finance Director for each City can review the information, which will be assessed in 2013.

Motion was made by Anderson, seconded by Vierzba, to accept the Treasurer's Report for the period ending May 31, 2012. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$757.55 (services rendered in May of 2012), Barr Engineering in the amount of \$2,705.00 (services rendered in Feb-April of 2012), and Barr Engineering in the amount of \$3,576.98 (services rendered in April-May of 2012).

Motion was made by Anderson, seconded by Vierzba, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

NEW BUSINESS

LRRWMO Permit #2012-01 ~ Oakwood Wetland Bank ~ Ramsey

Himmer stated that it appears that some information is still necessary. He stated that Oakwood is proposing to create a wetland bank on Highway 47, west of Rum River Hills Golf Course. He stated that because the 60-day comment period from the initial application submittal has expired, the review period has been extended an additional 60 days, via an email sent to the TEP on June 11, 2012. He noted that the comments are requested to be submitted by July 12th with the objective for the TEP to provide a recommendation to the LRRWMO in time for the July 19th Board meeting.

Motion was made by Anderson, seconded by Vierzba, to continue consideration of Permit #2012-01 and approve an additional 60-day extension. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2012-04 ~ RiverWay Clinic Anoka ~ Anoka

Lee provided information on the proposed Riverway Clinic, which will be located near Green Haven Golf Course on the existing Castle Field site. He explained the permit and proposed project plans.

Motion was made by Vierzba, seconded by Anderson, to approve Permit #2012-04, Riverway Clinic Anoka, Anoka, subject to four (4) conditions as detailed in the Barr Engineering memorandum dated May 31, 2012. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2012-08 ~ The COR Sequencing Analysis ~ City of Ramsey

Himmer noted that this item had been continued from the previous meeting and explained the permit and proposed project plans. He noted that the required delineation has been submitted and expected the TEP to meet to approve the delineation.

Motion was made by Anderson, seconded by Vierzba, to approve Permit #2012-08, The COR Sequencing Analysis, City of Ramsey, contingent upon receipt of an approved delineation. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS

Coon Rapids Dam Project – Licensing Process
Coon Rapids Dam Project – Overdue Progress Report

Haas reviewed the above correspondence and the notices included in the Chair's Folder, noting they do not require action.

Informational ~ no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None.

OLD BUSINESS

Discuss Implementation of Third Generation Plan

- A. Permit Review Checklist ~ Barr Engineering
- B. Surety Amount ~ Barr Engineering
- C. Stormwater Impact Fund ~ Barr Engineering
- D. Volume Banking ~ Barr Engineering
- E. Stormwater Maintenance Template ~ City of Ramsey
- F. Reconstruction/Development of a Control Plan for the Rum River Dam ~ City of Anoka

Obermeyer noted he developed a permit review checklist, which had been previously sent to the Board for review. He also reviewed the calculations he used to develop the surety amount information. He noted that additional information was also provided that had been reviewed by LeFevere in regard to maintenance. He confirmed that this information would be used to evaluate the permits and determine the surety amount required for permits. The LRRWMO would need to determine whether the WMO would collect the surety or whether the municipality would collect the surety.

Yager believed that most companies would buy a letter of credit or performance bond, rather than providing that amount of cash for that period of time.

Obermeyer explained that surety is necessary to ensure that if a project is not completed correctly, those funds could be used to complete the project rather than having to use public dollars to complete a private project.

Haas confirmed that the cities could require a line item in the development contract that would function as surety.

Obermeyer agrees that the municipalities could collect that amount in the development contract, rather than having the LRRWMO collect and hold those funds.

Himmer agreed that surety should remain at the city level. He preferred that letters of credit be used rather than performance bonds, as it would be easier to collect on a letter of credit.

Obermeyer agreed that the cities could adjust the idea to fit with their process but believed that the WMO funds should remain separate in the case that the funds need to be drawn upon.

The Board discussed whether all the cities should have the same calculations, or whether each City could continue with their existing amounts.

Obermeyer noted that the information was simply given to review at this point and for each member city to determine the best method for moving forward. He suggested that each city review the information and continue the discussion at the next meeting. He referenced the stormwater impact fund item and briefly reviewed some ideas, noting he would provide the Board with additional information on that item and the volume banking item in the next few days.

Haas moved on to the stormwater maintenance template that had been drafted.

Himmer explained the process that is followed in the City of Ramsey.

Obermeyer noted a statement could be included that would specify the maintenance responsibility.

Haas confirmed that the maintenance statement could be added as a condition from Barr Engineering when the review of a permit is done. He stated he would ask LeFevere to draft the document into a template that could be reviewed at the next meeting.

Lee reviewed the item regarding the Reconstruction/Development of a Control Plan for the Rum River Dam. He stated that there is a plan developed for the Coon Rapids Dam to act as an invasive species barrier but believed that the Anoka Dam should also be modified to act in the same manner in the case that the Asian Carp do move past the Coon Rapids Dam. He stated that staff is working with Stanley Group, which completed the study on the Coon Rapids Dam, to review the Anoka Dam in the same manner. He noted that the Stanley Group is in the study process at this time, and staff has also spoken with the State representatives to the possibility of

including the costs in a bonding bill in 2013. He estimated a rough cost of about \$4,000,000 for the improvement to the Anoka Dam.

Haas confirmed that the Dam is still structurally sound at this point.

Lee noted that if the Dam is identified as an invasive species barrier, the funding level would be elevated to the State, rather than local.

Haas questioned how this information would be included in the plan.

Obermeyer explained that a minor plan amendment would be needed but advised that the WMO should determine if there is anything else that needs to be included in the amendment.

Himmer commented that the WMO could simply contact BWSR to advise that the required information has been completed and question whether an amendment would be needed.

OTHER BUSINESS

Himmer questioned if there was an update on the monitoring sensors that were discussed at the previous meeting.

Haas noted changes are being made to the MS4 process and advised of a meeting taking place the following week in Elk River addressing the Upper Mississippi Shakedown.

ADJOURNMENT

A motion was made by Anderson, seconded by Vierzba, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:45 a.m.

Respectfully submitted,

Amanda Staple
Administrative Secretary