

**City of Ramsey**  
**Agenda**  
**City Council Work Session**  
**Tuesday November 27, 2012**  
**Immediately Following Personnel Committee**  
**Lake Itasca Room 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Topics for Discussion**
  1. 2013 Levy & General Fund Budget
  2. Review Proposed Amendments to SAC Credit Policy and Consider Policy for Credit Distribution
  3. Review Participation in North Suburban Home Show
3. **Future Topics for Discussion - *See Attached Calendar***
  1. Review Future Work Session Topics/Calendar
4. **Mayor/Council/Staff Input**
5. **Adjournment**

**CC Work Session**

**2. 1.**

**Meeting Date:** 11/27/2012

**By:** Diana Lund, Finance

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**Title:**

2013 Levy & General Fund Budget

**Background:**

Update of 2013 Levy and budget in preparation of truth in taxation public meeting on December 11, 2012 with final adoption also scheduled on December 11.

During the budget work sessions the possibility of capital equipment certificates being issued for 2013 capital equipment purchases was discussed. A final determination is needed regarding funding these purchases with capital equipment certificates or equipment fund. A copy of a proposed debt schedule is attached.

Capital equipment certificates currently offer borrowing at historically low (<2%) interest rates. The debt would be issued in 2013 with the debt levy becoming effective for 2014 payable.

**Funding Source:**

Not applicable.

**Council Action:**

Discussion of budget and levy with final determination of funding for 2013 capital purchases.

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**Attachments**

2013 Proposed General Fund Budget

2013 Capital Equipment Certificates

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**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

**Reviewed By**

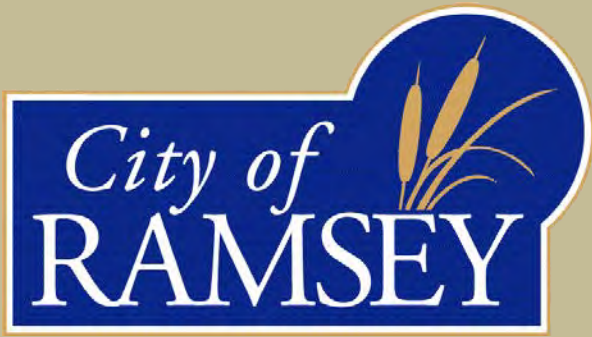
Kurt Ulrich

**Date**

11/21/2012 11:30 AM

Started On: 11/16/2012 11:30 AM

Final Approval Date: 11/21/2012



**CITY OF RAMSEY**  
**-GENERAL FUND-**  
**PROPOSED BUDGET**  
**For Fiscal Year 2013**



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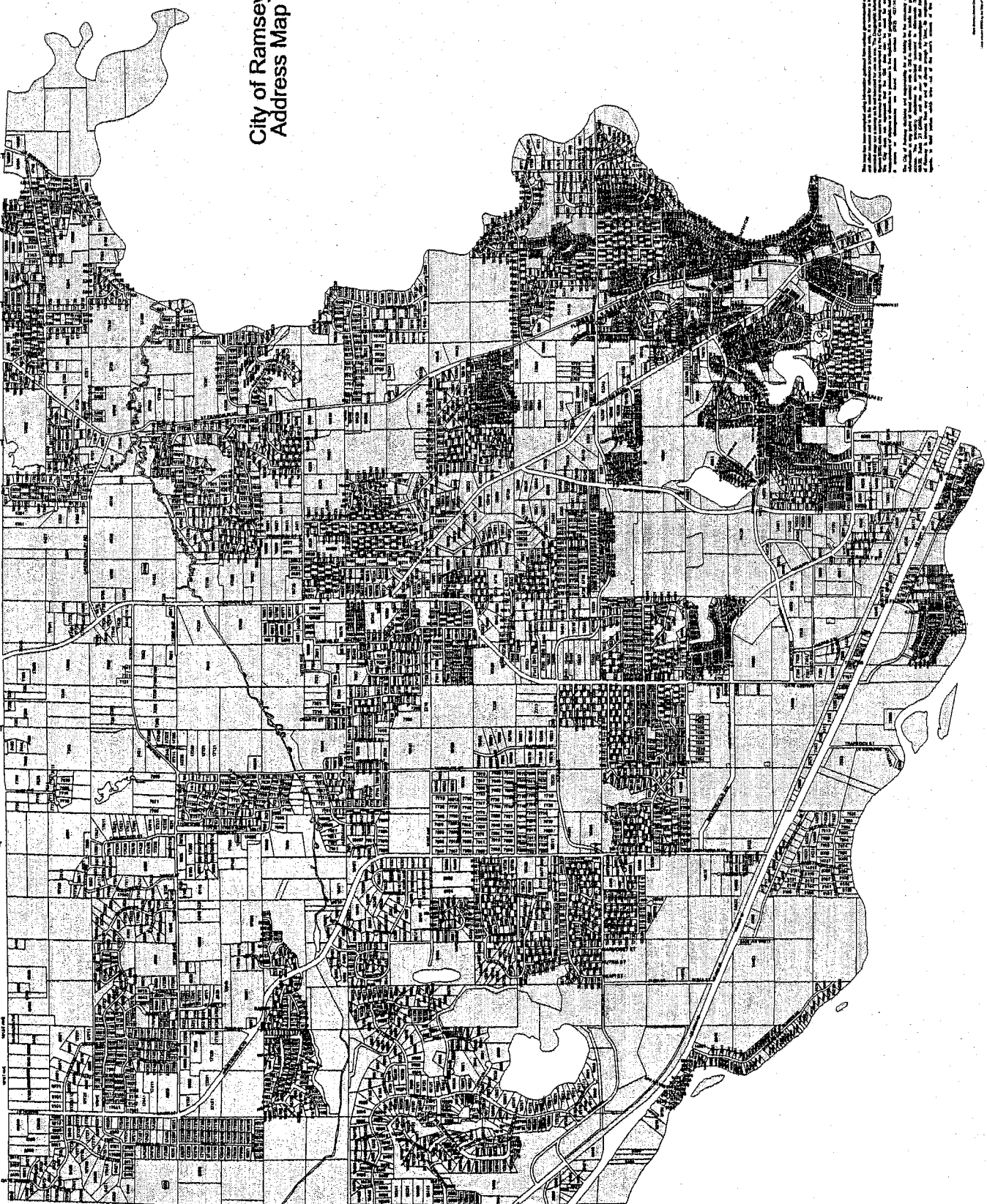


## 2013 CITY OFFICIALS

		<b>TERM OF OFFICE EXPIRES DECEMBER 31</b>
Sarah Strommen	Mayor	2016
Randy Backous	Councilmember	2014
David Elvig	Councilmember	2014
Mark Kuzma	Councilmember	2016
John LeTourneau	Councilmember	2016
Christopher Riley	Councilmember	2016
Jason Tossey	Councilmember	2014
Kurt Ulrich	City Administrator	
Diana Lund	Finance Director	

# City of Ramsey Address Map

BLACKFOOT ST  
 CREE ST  
 DAKOTA ST  
 ELIZABETH ST  
 FOX ST  
 GUARANI ST  
 HOPI ST  
 INCA ST  
 JAVARO ST  
 KIOWA ST  
 UPAN ST  
 MAKAH ST  
 NAVAJO ST  
 ONEIDA ST  
 POTAWATOMI ST  
 QUAPAW ST  
 ROANOKE ST  
 SALISH ST  
 TONTO ST  
 UTE ST  
 VENTRE ST  
 WACO ST  
 XKIMO ST  
 YAKIMA ST  
 ZUNI ST  
 ARGON ST  
 BARIUM ST  
 COBALT ST  
 DYSPROSIUM ST  
 ERKUM ST  
 FLUORINE ST  
 GERMANIUM ST  
 HELIUM ST  
 IODINE ST  
 JUNKITE ST  
 KRYPTON ST  
 LITHIUM ST  
 MAGNESIUM ST  
 NEON ST  
 OSMIUM ST  
 POTASSIUM ST  
 QUICKSILVER ST  
 RADIUM ST  
 SODIUM ST  
 TUNGSTEN ST  
 URANIUM ST  
 VANADIUM ST  
 WOLFRAM ST  
 XENON ST  
 YTTRIUM ST  
 ZIRCONIUM ST  
 AZURITE ST  
 BASALT ST  
 COQUINA ST  
 DOLOMITE ST  
 EBONY ST  
 FELDSPAR ST  
 GARNET ST  
 HEWATITE ST  
 IRONSTONE ST  
 JASPAR ST  
 KAMACITE ST  
 LIMONITE ST  
 MARBLE ST  
 NACRE ST  
 OLIVINE ST  
 PERIDOT ST  
 QUARTZ ST  
 RHINESTONE ST  
 SAPPHIRE ST  
 TRAPROCK ST  
 URANAMITE ST  
 VAROLITE ST  
 WILLEMITE ST  
 XENOLITH ST  
 YOLITE ST  
 ZEOLITE ST  
 ALPACA ST  
 BISON ST  
 CHAMELEON ST  
 DOLPHIN ST  
 ELAND ST  
 FERRET ST  
 GIBBON ST  
 HEDGEHOG ST  
 IGUANA ST  
 JACKAL ST  
 KANGAROO ST  
 LLAMA ST  
 MARMOSET ST  
 NUTRIA ST  
 OKAPI ST  
 PUMA ST  
 QUAGGA ST  
 RABBIT ST  
 SLOTH ST  
 TIGER ST  
 UNICORN ST  
 VICUNA ST  
 WOLVERINE ST  
 XERUS ST  
 YAK ST  
 ZEBRA ST  
 ANDRIE ST  
 BAUGH ST  
 CARR ST  
 DRISCOLL ST  
 EATON ST  
 FORTMANN ST  
 GUYON ST  
 HALAS ST  
 IMAN ST  
 JARVIS ST



This map is a reproduction of the City of Ramsey Address Map, published in 1998. It shows the street layout and addresses of the City of Ramsey, Minnesota. The map is intended for use as a reference for addresses and street names. It is not intended to be used for legal purposes. The City of Ramsey is not responsible for any errors or omissions in this map.

181ST AVE  
 180TH AVE  
 179TH AVE  
 178TH AVE  
 177TH AVE  
 176TH AVE  
 175TH AVE  
 174TH AVE  
 173RD AVE  
 172ND AVE  
 171ST AVE  
 170TH AVE  
 169TH AVE  
 168TH AVE  
 167TH AVE  
 166TH AVE  
 165TH AVE  
 164TH AVE  
 163RD AVE  
 162ND AVE  
 161ST AVE  
 160TH AVE  
 159TH AVE  
 158TH AVE  
 157TH AVE  
 156TH AVE  
 155TH AVE  
 154TH AVE  
 153RD AVE  
 152ND AVE  
 151ST AVE  
 150TH AVE  
 149TH AVE  
 148TH AVE  
 147TH AVE  
 146TH AVE  
 145TH AVE  
 144TH AVE  
 143RD AVE  
 142ND AVE  
 141ST AVE  
 140TH AVE  
 139TH AVE  
 138TH AVE  
 137TH AVE

# *City of Ramsey*

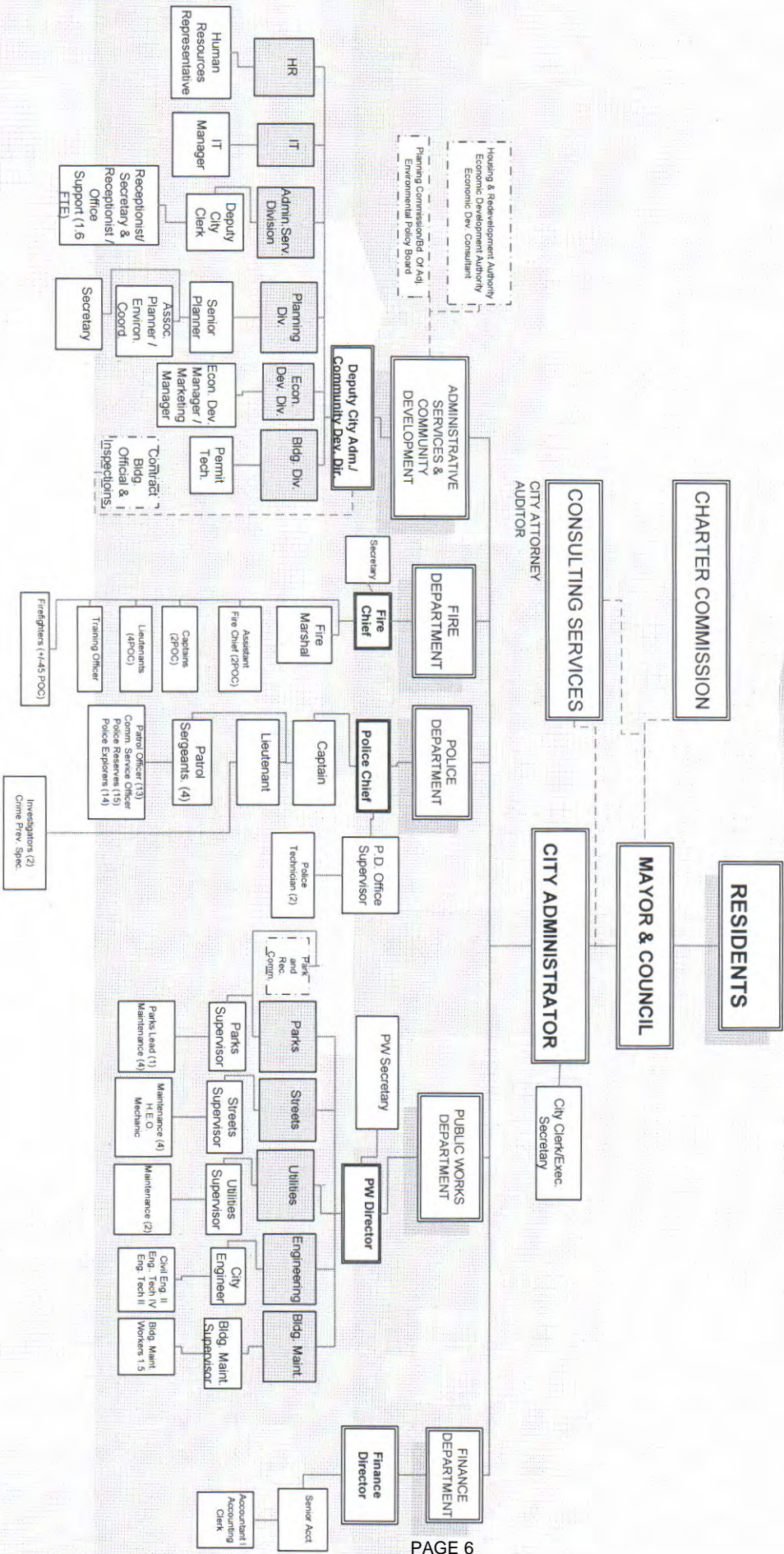
## *Mission Statement*

The City Council, Commissions and Staff strive to provide to the citizens of Ramsey, governance which is fiscally stable and provides services at levels and in a manner desired by the citizens. Further, the City Council intends to provide leadership for a proactive organization provided for the benefit of all local constituencies.

### *Primary Objectives*

- To provide pro-active delivery of municipal services to the citizens for a cost at or below the metropolitan median for delivery of similar services.
- To provide increased aesthetics and amenities in industrial, commercial and residential neighborhoods.
- To provide increased park and natural resource opportunities to the public.
- To provide a consistent level of service to the community in the areas of public works, public safety and general operations.
- To collaborate with other levels of government and service providers to increase the level and quality of service to the community.
- To ensure responsiveness to the public and to foster an atmosphere of communication within and outside of the organization.
- Actively promote economic development in an effort to expand the tax base and quality employment opportunities.

# CITY OF RAMSEY ORGANIZATIONAL CHART



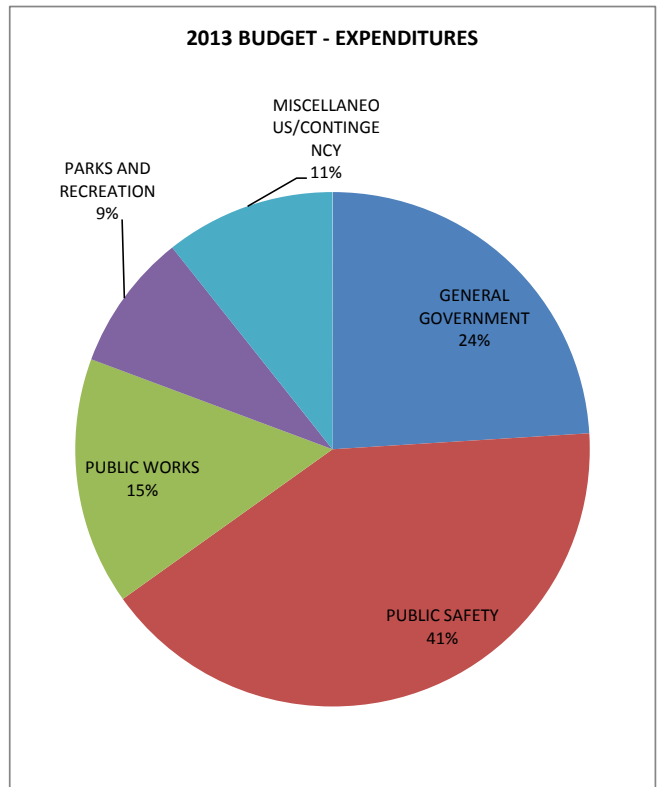
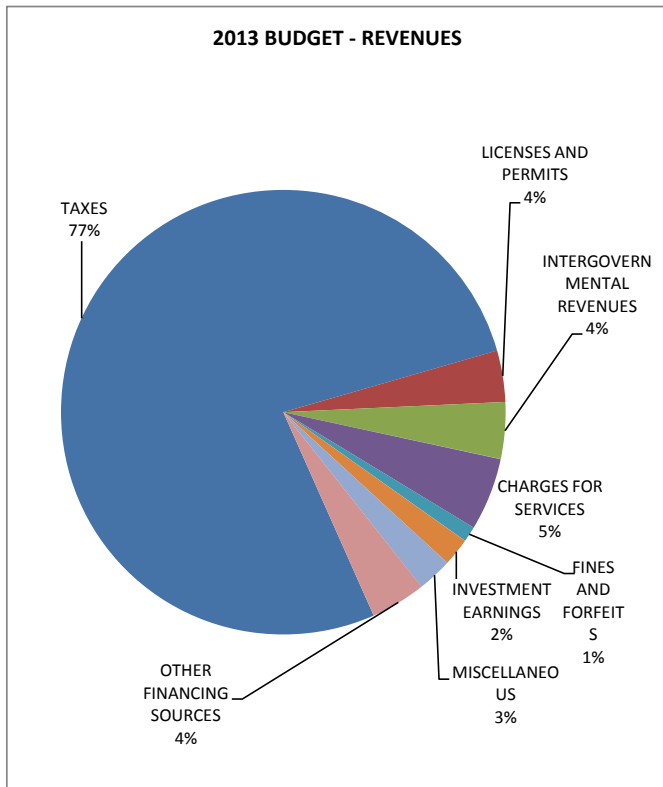
**GENERAL FUND 101 - BUDGET SUMMARY**

**REVENUES**

	-2009 Actual-	-2010 Actual-	-2011 actual-	-2012 Adopted-	-2013 PROPOSED-
TAXES	7,702,676	6,843,652	6,624,887	7,090,150	7,233,829
LICENSES AND PERMITS	373,461	412,072	361,443	436,320	437,700
INTERGOVERNMENTAL REVENUES	411,368	336,188	337,673	305,300	305,300
CHARGES FOR SERVICES	527,058	810,738	1,067,467	543,189	915,750
FINES AND FORFEITS	113,660	100,199	105,833	108,000	89,000
INVESTMENT EARNINGS	200,763	150,000	100,000	80,000	80,000
MISCELLANEOUS	251,086	21,326	33,574	30,500	10,500
OTHER FINANCING SOURCES	398,620	965,046	629,488	1,054,616	1,221,758
<b>TOTAL REVENUES</b>	<b>9,978,693</b>	<b>9,639,221</b>	<b>9,260,365</b>	<b>9,648,075</b>	<b>10,293,837</b>

**EXPENDITURES**

	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
GENERAL GOVERNMENT	2,387,581	2,438,559	2,216,649	2,313,552	2,220,181
PUBLIC SAFETY	4,085,589	3,883,322	4,059,795	4,357,209	4,210,370
PUBLIC WORKS	1,546,739	1,741,995	1,744,542	1,829,721	2,708,681
PARKS AND RECREATION	858,108	854,563	875,906	916,945	930,066
MISCELLANEOUS/CONTINGENCY	1,062,272	1,771,048	232,258	230,648	224,539
<b>TOTAL EXPENDITURES</b>	<b>9,940,289</b>	<b>10,689,487</b>	<b>9,129,150</b>	<b>9,648,075</b>	<b>10,293,837</b>



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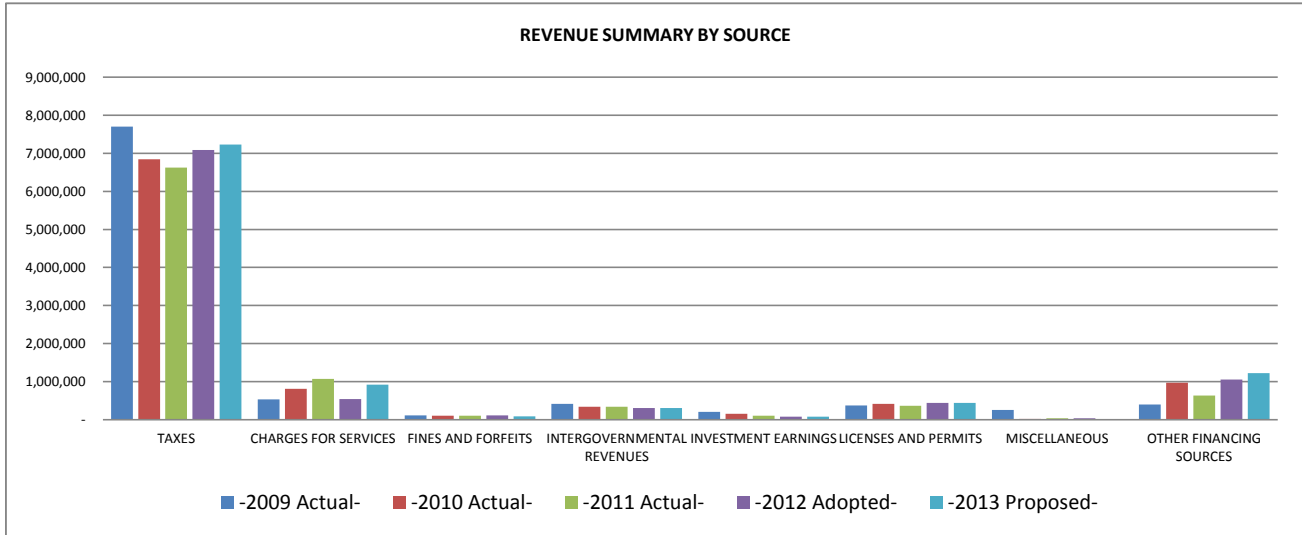
City of Ramsey 2013 Proposed General Fund Budget

2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
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GENERAL FUND 101 - REVENUE SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
TAXES	7,702,676	6,843,652	6,624,887	7,090,150	7,233,829
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**HISTORICAL LEVY AMOUNTS**

2008 LEVY \$	7,610,338.00	10.54%
2009 LEVY \$	8,092,034.00	6.33%
2010 LEVY \$	7,194,194.00	-11.00%
2011 LEVY \$	6,992,127.00	-3.00%
2012 LEVY \$	6,997,150.00	0.07%
2013 LEVY \$	7,248,829.00	3.60%



City of Ramsey 2013 Proposed General Fund Budget

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>GENERAL FUND 101 - REVENUE BY SOURCE</b>	<b>-2009 Actual-</b>	<b>-2010 actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
<b>TAXES</b>					
-					
4011 CURRENT-AD VALOREM TAXES	6,184,600	5,476,195	5,256,810	5,947,150	6,198,829
401A CURRENT-UNCOLLECTED ALLOWANCE					(100,000)
4012 DELINQUENT-AD VALOREM TAXES	385,970	130,444	100,364	60,000	60,000
4014 FISCAL DISPARITIES	1,064,800	1,199,637	1,161,214	1,050,000	1,050,000
4015 EXCESS TAX INCREMENTS	7,594	28,307	98,079	28,000	20,000
4018 PENALTY/INT-AD VALOREM TAXES	59,714	9,069	8,420	5,000	5,000
<b>TAXES Total</b>	<b>7,702,676</b>	<b>6,843,652</b>	<b>6,624,887</b>	<b>7,090,150</b>	<b>7,233,829</b>
<b>LICENSES AND PERMITS</b>					
<b>- BUSINESS LICENSES/PERMITS</b>					
4140 CREDIT CARD PROCESSING FEES			(6,710)	-	(5,000)
4155 LIQUOR-ON SALE	42,075	42,940	42,500	40,000	40,000
4156 LIQUOR-OFF SALE	860	1,300	1,120	1,920	1,100
4157 NON-INTOXICATING LIQUOR	400	200	-	400	200
4159 MECHANICAL LICENSE	7,500	7,700	8,300	7,500	7,500
4163 PAWNSHOP LICENSE	3,048	3,000	7,365	8,000	7,500
4164 CIGARETTE SALES LICENSE	4,850	4,700	1,700	4,500	2,000
4165 REFUSE HAULERS LICENSE	800	1,600	500	400	400
4166 MOTOR VEHICLES LICENSE	4,952	7,846	2,790	5,000	4,000
4168 PEDDLERS LICENSE	2,105	2,855	1,835	1,000	1,000
4169 GASOLINE SALES LICENSE	1,800	3,600	750	1,800	1,800
4170 OTHER BUSINESS LICENSES & PERM	1,260	5,138	1,605	1,500	1,500
4171 INVESTIGATIVE FEES	-		2,613	-	
<b>- NON-BUSINESS LICENSES/PERMITS</b>					
4205 BUILDING PERMIT	212,649	21,151	163,590	254,600	260,000
4206 PLUMBING PERMIT	16,569	227,886	16,391	20,000	20,000
4207 ANIMAL LICENSE	1,098	825	1,000	700	700
4208 HEATING PERMIT	18,749	25,800	20,913	20,000	20,000
4209 CONDITIONAL USE PERMIT	5,800	5,400	3,000	5,000	6,000
4211 SIGN PERMITS	2,200	1,375	3,350	2,000	2,000
4212 RENTAL LICENSE	8,850	2,025	10,875	1,000	1,000
4213 FIRE PERMIT	2,275	2,366	3,899	2,000	2,000
4214 ELECTRICAL INSPECTION PERMIT		15,438	36,005	30,000	30,000
4220 SEPTIC SYSTEM PERMIT	19,462	14,440	15,070	15,000	20,000
4221 URBAN SEWER PERMIT	3,225	4,425	1,650	7,000	7,000
4222 URBAN WATER PERMIT	3,225	4,675	17,250	7,000	7,000
4230 OTHER NON-BUSINESS LIC & PERM	9,710	5,387	4,082	-	
<b>LICENSES AND PERMITS Total</b>	<b>373,461</b>	<b>412,072</b>	<b>361,443</b>	<b>436,320</b>	<b>437,700</b>
<b>INTERGOVERNMENTAL REVENUES</b>					
<b>- FEDERAL INTERGOVERNMENTAL</b>					
4253 FEDERAL EXCISE TAX REFUND	7,987	6,000	7,485	7,000	7,000
<b>- STATE INTERGOVERNMENTAL</b>					
4263 MARKET VALUE HOMESTEAD CREDIT	90,743	24,153	22,853	-	
4268 MSA FOR STREETS	140,000	140,000	140,000	140,000	140,000
4269 POLICE - INSURANCE PREMIUM TAX	153,589	152,222	152,999	150,000	150,000
4271 POST BOARD REIMBURSEMENT	9,118	8,245	8,332	8,000	8,000
4272 STATE EXCISE TAX REFUND	348	-	143	300	300
4273 OTHER STATE GRANTS & AIDS	9,568	5,568	4,068	-	
<b>- LOCAL INTERGOVERNMENTAL</b>					
4287 OTHER LOCAL GOVERNMENT GRANTS	16	-	1,793	-	
<b>INTERGOVERNMENTAL REVENUES Total</b>	<b>411,368</b>	<b>336,188</b>	<b>337,673</b>	<b>305,300</b>	<b>305,300</b>

City of Ramsey 2013 Proposed General Fund Budget

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>CHARGES FOR SERVICES</b>					
-					
4305 RENTAL FEES	77,788	91,022	103,981	105,000	123,750
4306 ZONING & SUBDIVISION FEES	1,740	1,325	1,600	-	
4307 PLAN CHECKING FEES	71,781	92,494	75,533	125,020	125,000
4308 SALES OF MAPS & PUBLICATIONS	495	157	150	200	500
4309 ASSESSMENT SEARCHES	660	3,150	4,370	3,000	3,000
4312 GENERAL GOVERNMENT STAFF TIME	11,408	13,092	6,137	9,661	8,000
4326 SPECIAL POLICE SERVICES	62,716	60,239	89,592	60,000	30,000
4327 SPECIAL FIRE PROTECTION SERVIC	45,962	60,152	28,979	20,000	26,000
4328 ACCIDENT REPORTS	1,338	1,272	938	1,200	1,000
4329 OPEN BURN PERMIT FEES	1,250	1,125	1,150	1,000	1,000
4330 OTHER PUBLIC SAFETY	9,412	16,575	11,360	10,000	10,000
4337 ENGINEERING	212,067	457,460	720,671	196,108	577,500
4338 PLAN & SPECIFICATION FEES	6,475	7,030	3,775	4,000	2,000
4339 OTHER PUBLIC WORKS	6,093	5,094	13,315	8,000	8,000
4346 PARK FEES	4,078				
4347 OTHER CULTURE-RECREATION	13,794	551	5,916	-	
<b>CHARGES FOR SERVICES Total</b>	<b>527,058</b>	<b>810,738</b>	<b>1,067,467</b>	<b>543,189</b>	<b>915,750</b>
<b>FINES AND FORFEITS</b>					
-					
4452 COURT FINES	106,541	93,854	87,008	105,000	85,000
4453 OTHER FINES & FORFEITS	1,025	2,100	9,721	-	
4454 ADMINISTRATIVE FINES	6,095	4,245	9,104	3,000	4,000
<b>FINES AND FORFEITS Total</b>	<b>113,660</b>	<b>100,199</b>	<b>105,833</b>	<b>108,000</b>	<b>89,000</b>
<b>INVESTMENT EARNINGS</b>					
-					
4701 INTEREST ON INVESTMENTS	200,763	150,000	100,000	80,000	80,000
<b>INVESTMENT EARNINGS Total</b>	<b>200,763</b>	<b>150,000</b>	<b>100,000</b>	<b>80,000</b>	<b>80,000</b>
<b>MISCELLANEOUS</b>					
-					
4604 SURCHARGES	286	528	738	500	500
4605 ELECTION FILING FEES	-		20	-	
4609 OTHER MISCELLANEOUS REVENUES	250,800	20,798	32,816	30,000	10,000
<b>MISCELLANEOUS Total</b>	<b>251,086</b>	<b>21,326</b>	<b>33,574</b>	<b>30,500</b>	<b>10,500</b>
<b>OTHER FINANCING SOURCES</b>					
<b>TRANSFERS IN</b>					
4901 TRANSFER IN FROM OTHER FUNDS	398,620	965,046	629,488	1,054,616	1,221,758
<b>OTHER FINANCING SOURCES Total</b>	<b>398,620</b>	<b>965,046</b>	<b>629,488</b>	<b>1,054,616</b>	<b>1,221,758</b>
<b>TOTAL REVENUE</b>	<b>9,978,693</b>	<b>9,639,221</b>	<b>9,260,365</b>	<b>9,648,075</b>	<b>10,293,837</b>

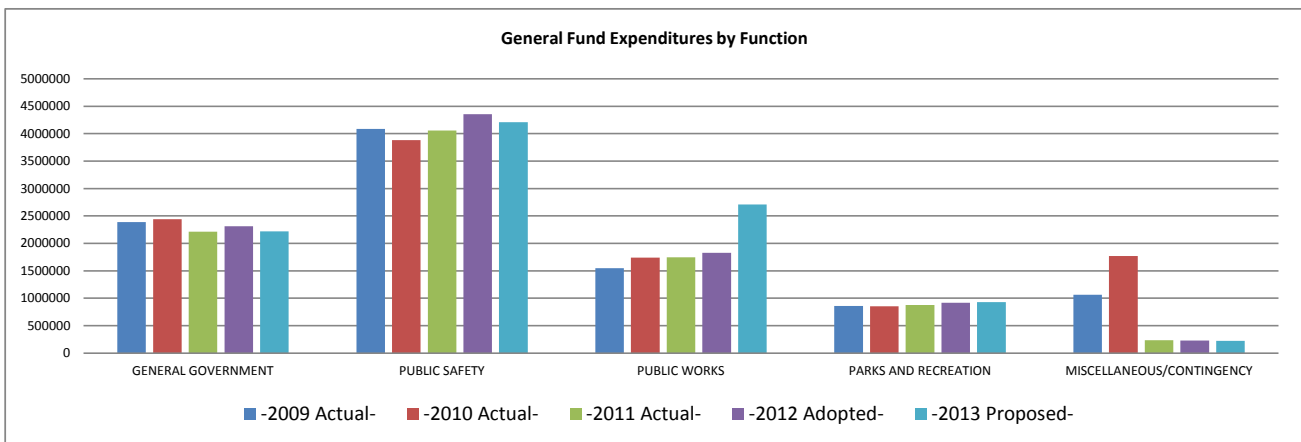
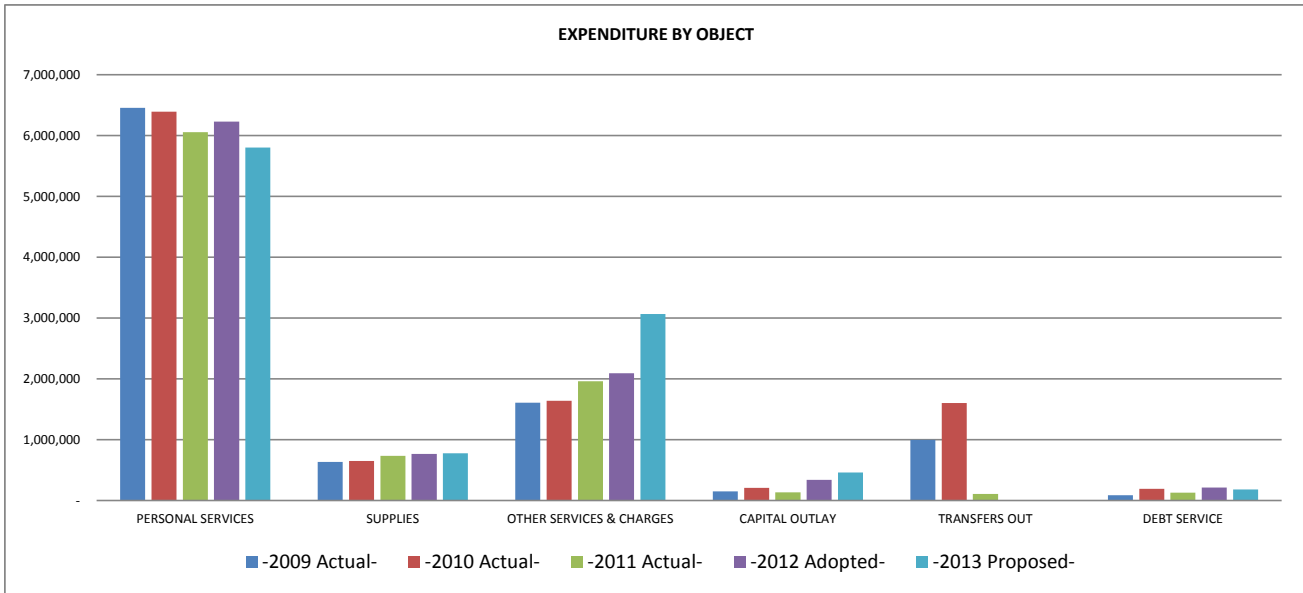
City of Ramsey 2013 Proposed General Fund Budget

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>GENERAL FUND 101 - LINE ITEM DETAIL</b>					
<b>4305 Facility Rental</b>					
Water Tower Antenna Lease	77,788	91,022	56,996	60,424	76,682
Anoka County Municipal Center Lease	-	-	42,780	43,318	44,184
Municipal Center Rental	-	-	4,205	1,258	2,884
	<u>77,788</u>	<u>91,022</u>	<u>103,981</u>	<u>105,000</u>	<u>123,750</u>
<b>4326 Special Police Services</b>					
Anoka County System Administration	-	-	75,000	50,000	20,000
Animal Impound / Vehicle Lockout	-	-	14,592	10,000	10,000
	<u>62,716</u>	<u>60,239</u>	<u>89,592</u>	<u>60,000</u>	<u>30,000</u>
<b>4327 Fire Protection Services</b>					
Nowthen Contract	45,962	60,152	28,979	20,000	26,000
	<u>45,962</u>	<u>60,152</u>	<u>28,979</u>	<u>20,000</u>	<u>26,000</u>
<b>4330 Other Public Safety</b>					
Fire Response (Injury, Illegal Burn, Gas Hits)	-	16,575	11,360	10,000	10,000
	<u>9,412</u>	<u>16,575</u>	<u>11,360</u>	<u>10,000</u>	<u>10,000</u>
<b>4337 Engineering</b>					
Riverdale Extention to Traprock (15% project cost of \$2.5M)					375,000
Road Reconstruction (15% of project cost of \$1.5M)					202,500
	<u>212,067</u>	<u>457,460</u>	<u>720,671</u>	<u>196,108</u>	<u>577,500</u>
<b>4339 Other Public Works</b>					
Culvert Sales / Right of Way	6,093	5,094	13,315	8,000	8,000
	<u>6,093</u>	<u>5,094</u>	<u>13,315</u>	<u>8,000</u>	<u>8,000</u>
<b>4609 Other Revenue</b>					
Sales of Ads for Ramsey Resident	250,800	20,798	28,510	28,500	9,500
Auction Proceeds				1,000	-
Misc Revenue			4,306	500	500
	<u>250,800</u>	<u>20,798</u>	<u>32,816</u>	<u>30,000</u>	<u>10,000</u>
<b>4901 Other Finance Sources</b>					
Water Fund Administrative Transfer	30,000	32,000	33,000	34,000	35,000
Sewer Fund Administrative Transfer	24,000	26,000	27,000	28,000	29,000
St. Lighting Fund Administrative Transfer	12,000	12,500	13,000	14,000	15,000
Recycling Fund Administrative Transfer	6,800	7,000	8,000	8,500	9,000
Storm Water Utility Fund Administrative Transfer	19,000	21,000	22,000	23,000	24,000
Prior Year General Fund Encumbrances	-	230,047	-	-	-
Tax Increment Financing #4	-	304,655	250,000	275,000	275,000
Equipment Certificate Fund	-	-	16,622	-	463,000
PIR Fund-Street Maintenance	25,000	25,000	25,000	244,500	244,493
Equipment Revolving Fund - Accum Depr on Capital Purchases	201,350	224,850	151,600	340,252	-
Park Maintenance Fund	-	-	-	-	36,507
Landfill Tipping Fee Fund - Environment Services Time	80,470	81,994	83,266	87,364	90,758
	<u>398,620</u>	<u>965,046</u>	<u>629,488</u>	<u>1,054,616</u>	<u>1,221,758</u>

City of Ramsey 2013 Proposed General Fund Budget

2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
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EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	6,455,126	6,392,832	6,057,525	6,232,372	5,806,331
SUPPLIES	635,725	650,353	737,128	767,725	778,375
OTHER SERVICES & CHARGES	1,609,184	1,642,568	1,961,039	2,094,613	3,065,308
CAPITAL OUTLAY	152,529	210,086	132,579	340,252	463,000
TRANSFERS OUT	1,000,000	1,603,000	110,016	-	-
DEBT SERVICE	87,724	190,648	130,863	213,113	180,823
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>9,940,289</b>	<b>10,689,487</b>	<b>9,129,150</b>	<b>9,648,075</b>	<b>10,293,837</b>



City of Ramsey 2013 Proposed General Fund Budget

		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS</b>		<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
<b>GENERAL GOVERNMENT</b>						
0111	MAYOR AND COUNCIL	141,081	121,928	138,704	123,806	114,666
0114	CHARTER/PLAN/HORSE COMMISSIONS	9,459	7,791	6,709	10,145	9,907
0130	ADMINISTRATION	887,449	823,389	698,544	695,392	562,739
0141	ELECTIONS	237	27,330	2,571	37,432	10,269
0153	FINANCE	374,351	369,029	320,717	319,044	311,108
0155	ASSESSING	110,881	135,018	134,439	135,000	136,000
0161	LEGAL	104,524	127,252	116,864	121,000	126,000
0191	PLANNING & ZONING	159,674	222,579	185,583	180,769	159,067
0192	DATA PROCESSING	217,646	232,301	228,837	256,544	380,001
0194	GENERAL GOVERNMENT BUILDINGS	350,240	330,178	340,783	394,744	372,622
0195	NEWSLETTER	32,038	41,764	42,898	39,676	37,802
<b>GENERAL GOVERNMENT Total</b>		<b>2,387,581</b>	<b>2,438,559</b>	<b>2,216,649</b>	<b>2,313,552</b>	<b>2,220,181</b>
<b>PUBLIC SAFETY</b>						
0211	POLICE PROTECTION	2,839,750	2,860,250	2,957,927	3,090,866	3,039,458
0220	FIRE PROTECTION	749,282	683,788	728,374	872,656	848,437
0240	PROTECTIVE INSPECTIONS	404,807	250,860	273,620	257,088	202,138
0250	CIVIL DEFENSE	2,036	5,468	6,067	11,200	12,300
0260	TRAFFIC ENGINEERING	70,205	74,292	76,139	106,204	91,087
0270	ANIMAL CONTROL	9,836	3,712	10,187	10,600	10,600
0280	COMMUNITY ORIENTING POLICING	9,674	4,952	7,481	8,595	6,350
<b>PUBLIC SAFETY Total</b>		<b>4,085,589</b>	<b>3,883,322</b>	<b>4,059,795</b>	<b>4,357,209</b>	<b>4,210,370</b>
<b>PUBLIC WORKS</b>						
0301	ENGINEERING	532,486	493,096	430,035	453,827	412,961
0311	STREET MAINTENANCE	797,625	984,154	1,095,141	1,129,529	2,036,892
0312	SNOW & ICE REMOVAL	216,628	264,745	219,366	246,365	258,828
<b>PUBLIC WORKS Total</b>		<b>1,546,739</b>	<b>1,741,995</b>	<b>1,744,542</b>	<b>1,829,721</b>	<b>2,708,681</b>
<b>PARKS AND RECREATION</b>						
0452	PARK & RECREATION	734,506	767,753	783,429	815,950	825,639
0455	COMMUNITY PROGRAMS	45,154	10,081	11,654	10,000	10,000
0461	ENVIRONMENTAL SERVICES	78,448	76,729	80,823	90,995	94,427
<b>PARKS AND RECREATION Total</b>		<b>858,108</b>	<b>854,563</b>	<b>875,906</b>	<b>916,945</b>	<b>930,066</b>
<b>MISCELLANEOUS/CONTINGENCY</b>						
0892	EXPENDITURE RESERVE	1,062,272	1,771,048	232,258	230,648	224,539
<b>MISCELLANEOUS/CONTINGENCY Total</b>		<b>1,062,272</b>	<b>1,771,048</b>	<b>232,258</b>	<b>230,648</b>	<b>224,539</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>9,940,289</b>	<b>10,689,487</b>	<b>9,129,150</b>	<b>9,648,075</b>	<b>10,293,837</b>

City of Ramsey 2013 Proposed General Fund Budget

		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS</b>		<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
<b>PERSONAL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	4,532,256	4,360,499	4,050,888	4,103,959	3,855,578
6103	FULL TIME-REGULAR-OVERTIME	96,845	126,314	100,046	111,700	113,200
6104	PART TIME-WAGES & SALARIES	386,902	366,164	342,597	343,565	296,875
6105	TEMPORARY-WAGES & SALARIES	76,387	105,137	138,516	200,495	103,335
6107	OVERTIME-PART TIME	-	-	325	-	-
<b>WAGES AND SALARIES</b>		<b>5,092,391</b>	<b>4,958,114</b>	<b>4,632,372</b>	<b>4,759,719</b>	<b>4,368,988</b>
<b>OTHER GROSS EARNINGS</b>						
6108	SEVERANCE PAY	6,477	68,747	16,052	-	-
<b>OTHER GROSS EARNINGS</b>		<b>6,477</b>	<b>68,747</b>	<b>16,052</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	451,895	456,570	443,873	453,154	427,246
6122	FICA/MEDICARE CONTRIBUTIONS	257,671	245,566	222,504	248,805	223,912
6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	2,000	2,000
6131	GROUP INSURANCE	522,254	545,626	587,826	637,024	652,842
6132	DISABILITY INSURANCE	1,179	1,284	-	1,300	1,300
6133	WORKERS COMP INSURANCE PREMIUM	121,258	114,925	152,898	130,370	130,043
<b>EMPLOYER CONTRIBUTIONS</b>		<b>1,356,258</b>	<b>1,365,971</b>	<b>1,409,101</b>	<b>1,472,653</b>	<b>1,437,343</b>
<b>PERSONAL SERVICES Total</b>		<b>6,455,126</b>	<b>6,392,832</b>	<b>6,057,525</b>	<b>6,232,372</b>	<b>5,806,331</b>
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6203	DUPLICATING SUPPLY & COPY PAPER	6,879	8,074	6,352	5,500	6,000
6204	STATIONERY, ENVELOPES & FORMS	6,466	5,309	5,200	6,800	5,350
6205	DRAFTING SUPPLIES	49	514	-	1,000	1,000
6206	FILM, MICROFILM, TAPES, DISKS	1,491	536	835	1,750	1,700
6207	TRAINING SUPPLIES	2,359	2,760	3,214	3,000	3,000
6208	MISCELLANEOUS OFFICE SUPPLIES	14,894	10,909	12,876	18,975	15,975
<b>OFFICE SUPPLIES</b>		<b>32,137</b>	<b>28,102</b>	<b>28,477</b>	<b>37,025</b>	<b>33,025</b>
<b>OPERATING SUPPLIES</b>						
6221	CLEANING SUPPLIES	2,329	1,928	1,798	3,200	2,700
6223	GASOLINE	90,493	102,934	136,356	138,300	132,500
6225	DIESEL FUEL	42,168	50,640	56,079	59,000	60,000
6227	LUBRICANTS & ADDITIVES	1,711	3,852	3,795	5,700	5,500
6229	SHOP MATERIALS	6,034	4,741	8,304	7,700	7,700
6231	UNIFORMS & TURN-OUT GEAR	58,811	44,640	62,890	51,800	48,000
6233	BATTERIES	3,870	1,002	1,713	3,500	2,800
6235	AMMUNITION	5,342	5,909	7,077	7,000	7,000
6237	CRIME SCENE KIT MATERIALS	691	789	1,000	2,000	1,000
6239	FIRST AID SUPPLIES	2,860	4,870	4,679	4,000	4,000
6241	COMMUNITY POLICING SUPPLIES	12,640	4,280	6,219	5,000	5,000
6247	HAPPY DAYS SUPPLIES	7,500	7,000	7,000	7,000	7,000
6249	MISCELLANEOUS OPERATING SUPPLY	110,053	104,783	121,839	108,900	110,650
<b>OPERATING SUPPLIES</b>		<b>344,503</b>	<b>337,368</b>	<b>418,749</b>	<b>403,100</b>	<b>393,850</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>						
6251	BATTERIES	824	1,634	1,195	2,500	3,200
6253	BRAKES	2,432	1,027	2,812	2,500	2,500
6255	TIRES	7,732	7,979	9,449	10,500	11,000
6257	OTHER VEHICLE PARTS	68,982	57,503	79,834	67,800	69,000
6259	BUILDING MAINT/REPAIR SUPPLIES	4,060	6,120	4,896	6,250	9,700
6261	SAND & GRAVEL	4,906	1,980	3,110	4,000	4,000
6263	SALT	79,013	109,785	71,413	78,000	84,000
6265	ASPHALT	18,148	24,922	30,862	30,000	30,000
6266	SCBA-PARTS	-	4,357	3,529	4,500	4,500
6267	OTHER STREET MAINTENANCE SUPPL	2,724	2,608	5,155	4,800	5,000
6269	LANDSCAPE MATERIALS	16,460	17,577	20,147	20,500	20,500
6271	SIGN REPAIR MATERIALS	839	750	-	3,500	3,500
6275	OTHER EQUIPMENT PARTS	3,322	3,181	2,281	7,900	7,900
<b>REPAIR AND MAINTENANCE SUPPLIES</b>		<b>209,442</b>	<b>239,423</b>	<b>234,683</b>	<b>242,750</b>	<b>254,800</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>						
6281	SMALL TOOLS & MINOR EQUIPMENT	49,617	45,460	55,219	84,600	96,600
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>		<b>49,617</b>	<b>45,460</b>	<b>55,219</b>	<b>84,600</b>	<b>96,600</b>

City of Ramsey 2013 Proposed General Fund Budget

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>MERCHANDISE FOR RESALE</b>					
6291 CULVERTS, SIGNS, STREET SUPPLY	26	-	-	250	100
MERCHANDISE FOR RESALE	26	-	-	250	100
<b>SUPPLIES Total</b>	<b>635,725</b>	<b>650,353</b>	<b>737,128</b>	<b>767,725</b>	<b>778,375</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6302 AUDITING & ACCOUNTING SERVICES	30,615	32,535	30,085	33,600	33,600
6304 LEGAL FEES	103,651	126,355	115,864	120,000	125,000
6305 MEDICAL/PSYCHOLOGICAL FEES	3,161	10,204	9,293	10,250	6,000
6306 PERSONNEL TESTING & RECRUITMT	621	544	544	800	2,200
6315 MISCELLANEOUS PROFESSIONAL SER	138,753	119,666	230,198	259,731	337,113
PROFESSIONAL SERVICES	276,801	289,304	385,984	424,381	503,913
<b>COMMUNICATION</b>					
6321 TELEPHONE	28,556	25,965	23,801	25,530	26,150
6322 POSTAGE	15,969	14,471	14,021	21,513	14,775
6323 CELLULAR PHONES	29,717	29,840	30,860	32,350	32,750
6325 LONG DISTANCE CHARGES	78	-	-	180	200
COMMUNICATION	74,320	70,276	68,682	79,573	73,875
<b>EMPLOYEE REIMBURSEMENTS</b>					
6331 TRAVEL & LODGING	7,371	9,495	9,329	9,550	9,400
6334 MILEAGE REIMBURSEMENT	1,572	965	921	1,850	1,750
6335 TRAINING	55,359	52,993	65,447	70,500	70,500
EMPLOYEE REIMBURSEMENTS	64,302	63,453	75,697	81,900	81,650
<b>ADVERTISING AND PUBLISHING</b>					
6352 GENERAL NOTICE & PUBLIC INFOR	21,727	31,922	35,752	27,300	28,300
6353 ORDINANCE PUBLICATION	1,691	1,717	1,138	2,000	1,700
6354 HELP WANTED ADVERTISEMENTS	517	1,598	296	1,000	1,000
ADVERTISING AND PUBLISHING	23,935	35,237	37,186	30,300	31,000
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	110,572	108,747	118,902	122,275	126,875
INSURANCE	110,572	108,747	118,902	122,275	126,875
<b>UTILITIES</b>					
6371 ELECTRIC UTILITIES	135,905	146,874	134,739	150,800	148,400
6372 WATER/IRRIGATION	52,013	37,305	60,680	51,600	45,600
6373 GAS	55,700	47,665	51,264	62,050	67,150
6374 REFUSE/RECYCLING	10,167	10,223	8,355	10,900	10,900
UTILITIES	253,785	242,067	255,038	275,350	272,050
<b>REPAIRS AND MAINTENANCE - LABOR</b>					
6381 BUILDING & STRUCTURE REPAIR	15,138	13,960	17,913	15,000	23,000
6382 MACHINERY & EQUIPMENT REPAIR	10,101	7,891	6,190	16,700	25,500
6383 OFFICE EQUIPMENT REPAIR	65	-	-	700	700
6386 BRAKE REPAIR	-	-	-	1,000	1,000
6387 TIRE MOUNTING & BALANCING	465	399	60	500	500
6388 OTHER VEHICLE REPAIR	35,370	26,151	29,732	39,500	41,500
6389 TOWING SERVICES	-	-	-	5,000	3,500
REPAIRS AND MAINTENANCE - LABOR	61,139	48,401	53,895	78,400	95,700
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>					
6404 MACHINERY & EQUIPMENT	1,210	1,211	1,208	1,500	1,500
6405 OFFICE & DATA PROCESSING EQUIP	181,732	188,034	194,505	208,084	222,420
REPAIRS AND MAINTENANCE - CONTRACTS	182,942	189,245	195,713	209,584	223,920
<b>RENTALS</b>					
6413 OFFICE EQUIPMENT RENTAL	4,049	1,689	4,529	4,700	5,000
6415 OTHER EQUIPMENT RENTAL	37,409	30,126	35,234	37,580	45,000
6416 MACHINERY RENTAL	-	727	-	1,000	1,000
6417 UNIFORM RENTAL	5,476	5,567	4,083	7,750	8,050
RENTALS	46,935	38,109	43,846	51,030	59,050
<b>MISCELLANEOUS</b>					
6435 FINANCE CHARGES	20	-	-	-	-
6439 OTHER MISCELLANEOUS	1,676	-	-	-	-
MISCELLANEOUS	1,696	-	-	-	-
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>					
6451 MEMBERSHIP DUES	53,517	46,284	45,281	45,640	48,125
6452 SUBSCRIPTIONS	1,252	1,644	1,059	1,350	1,650
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES	54,769	47,928	46,340	46,990	49,775

City of Ramsey 2013 Proposed General Fund Budget

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>BOOKS AND PAMPHLETS</b>					
6471 BOOKS & PAMPHLETS	1,493	487	342	3,050	2,600
<b>BOOKS AND PAMPHLETS</b>	<b>1,493</b>	<b>487</b>	<b>342</b>	<b>3,050</b>	<b>2,600</b>
<b>CONTRACTED SERVICES</b>					
6486 CONTRACTED COMMUNITY SCHOOL PR	33,775	-	-	-	
6488 STREET MAINTENANCE CONTRACT	251,923	326,247	475,709	494,500	1,327,500
6489 OTHER CONTRACTED SERVICES	170,797	183,067	203,705	197,280	217,400
<b>CONTRACTED SERVICES</b>	<b>456,495</b>	<b>509,314</b>	<b>679,414</b>	<b>691,780</b>	<b>1,544,900</b>
<b>OTHER SERVICES &amp; CHARGES Total</b>	<b>1,609,184</b>	<b>1,642,568</b>	<b>1,961,039</b>	<b>2,094,613</b>	<b>3,065,308</b>
<b>CAPITAL OUTLAY</b>					
<b>CAPITAL OUTLAY</b>					
6540 HEAVY MACHINERY	-	80,887	-	130,000	285,000
6550 MOTOR VEHICLES	103,422	89,628	126,679	158,405	102,000
6580 OTHER EQUIPMENT	32,427	14,473	-	27,847	51,000
6585 COMPUTER HARDWARE/SOFTWARE	16,681	25,098	5,900	24,000	25,000
<b>CAPITAL OUTLAY</b>	<b>152,529</b>	<b>210,086</b>	<b>132,579</b>	<b>340,252</b>	<b>463,000</b>
<b>CAPITAL OUTLAY Total</b>	<b>152,529</b>	<b>210,086</b>	<b>132,579</b>	<b>340,252</b>	<b>463,000</b>
<b>TRANSFERS OUT</b>					
<b>OPERATING TRANSFERS</b>					
6820 OPERATING TRANSFERS TO OTHER F	1,000,000	1,603,000	110,016	-	
<b>OPERATING TRANSFERS</b>	<b>1,000,000</b>	<b>1,603,000</b>	<b>110,016</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS OUT Total</b>	<b>1,000,000</b>	<b>1,603,000</b>	<b>110,016</b>	<b>-</b>	<b>-</b>
<b>DEBT SERVICE</b>					
<b>DEBT SERVICE</b>					
6603 OTHER L.T. OBLIGATION PRINCIPA	37,724	190,648	130,863	213,113	180,823
6612 OTHER L/T OBLIGATION INTEREST	50,000	-	-	-	
<b>DEBT SERVICE</b>	<b>87,724</b>	<b>190,648</b>	<b>130,863</b>	<b>213,113</b>	<b>180,823</b>
<b>DEBT SERVICE Total</b>	<b>87,724</b>	<b>190,648</b>	<b>130,863</b>	<b>213,113</b>	<b>180,823</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>9,940,289</b>	<b>10,689,487</b>	<b>9,129,150</b>	<b>9,648,075</b>	<b>10,293,837</b>

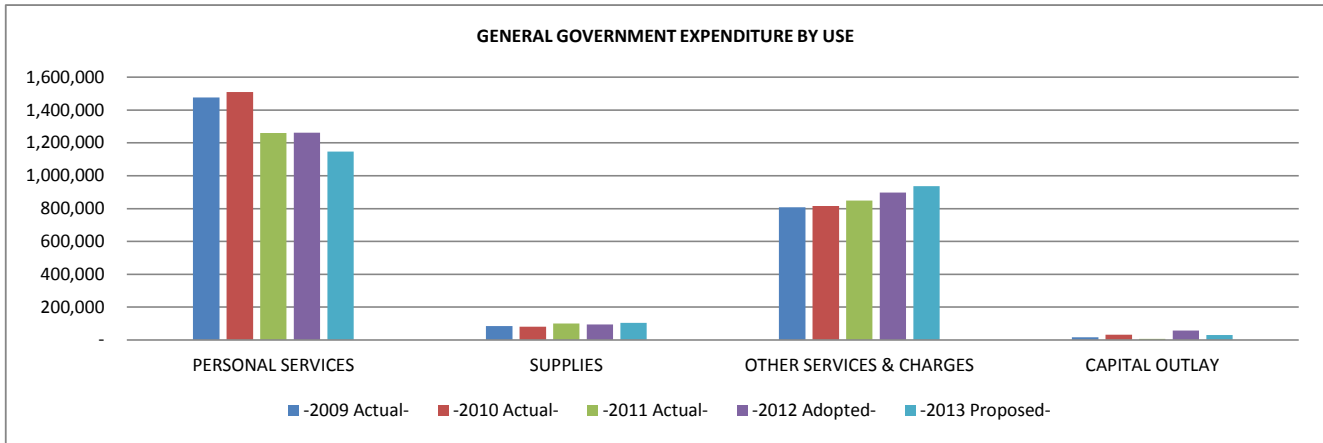
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City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>GENERAL GOVERNMENT</b>				<b>111-195</b>

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	1,477,693	1,510,143	1,260,420	1,263,115	1,146,426
SUPPLIES	85,090	81,211	100,747	95,225	105,025
OTHER SERVICES & CHARGES	808,117	816,124	849,582	897,612	937,730
CAPITAL OUTLAY	16,681	31,081	5,900	57,600	31,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>2,387,581</b>	<b>2,438,559</b>	<b>2,216,649</b>	<b>2,313,552</b>	<b>2,220,181</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>GENERAL GOVERNMENT</b>				<b>111-195</b>

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6102 F.T. REGULAR-WAGES & SALARIES	1,032,279	1,005,334	813,635	786,615	800,854
6103 FULL TIME-REGULAR-OVERTIME	762	2,322	876	1,200	1,200
6104 PART TIME-WAGES & SALARIES	119,393	118,655	107,371	92,187	49,705
6105 TEMPORARY-WAGES & SALARIES	22,585	45,846	36,598	76,360	10,460
6107 OVERTIME-PART TIME	-	-	325	-	-
<b>TOTAL WAGES AND SALARIES</b>	<b>1,175,019</b>	<b>1,172,157</b>	<b>958,805</b>	<b>956,362</b>	<b>862,219</b>
<b>OTHER GROSS EARNINGS</b>					
6108 SEVERANCE PAY	155	20,904	10,027	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>	<b>155</b>	<b>20,904</b>	<b>10,027</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	73,923	76,753	64,188	60,829	59,240
6122 FICA/MEDICARE CONTRIBUTIONS	84,766	83,966	69,125	78,203	72,609
6123 ICMA RETIREMENT TRUST	2,000	2,000	2,000	2,000	2,000
6131 GROUP INSURANCE	131,054	144,555	143,431	152,769	139,998
6133 WORKERS COMP INSURANCE PREMIUM	10,777	9,808	12,844	12,952	10,360
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>	<b>302,519</b>	<b>317,082</b>	<b>291,588</b>	<b>306,753</b>	<b>284,207</b>
<b>Total PERSONAL SERVICES</b>	<b>1,477,693</b>	<b>1,510,143</b>	<b>1,260,420</b>	<b>1,263,115</b>	<b>1,146,426</b>
<b>SUPPLIES</b>					
<b>OFFICE SUPPLIES</b>					
6203 DUPLICATING SUPPLY & COPY PAPE	6,879	8,074	6,352	5,500	6,000
6204 STATIONERY, ENVELOPES & FORMS	3,773	2,913	2,401	3,300	2,800
6206 FILM, MICROFILM, TAPES, DISKS	-	122	142	500	500
6208 MISCELLANEOUS OFFICE SUPPLIES	6,120	4,861	6,098	7,425	6,275
<b>TOTAL OFFICE SUPPLIES</b>	<b>16,771</b>	<b>15,970</b>	<b>14,993</b>	<b>16,725</b>	<b>15,575</b>
<b>OPERATING SUPPLIES</b>					
6221 CLEANING SUPPLIES	2,329	1,928	1,798	3,000	2,500
6223 GASOLINE	1,870	2,384	2,754	3,000	3,000
6225 DIESEL FUEL	614	246	484	1,500	2,000
6247 HAPPY DAYS SUPPLIES	7,500	7,000	7,000	7,000	7,000
6249 MISCELLANEOUS OPERATING SUPPLY	30,850	31,636	38,971	31,100	32,050
<b>TOTAL OPERATING SUPPLIES</b>	<b>43,163</b>	<b>43,194</b>	<b>51,007</b>	<b>45,600</b>	<b>46,550</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>					
6257 OTHER VEHICLE PARTS	1,366	926	1,428	1,000	1,000
6259 BUILDING MAINT/REPAIR SUPPLIES	426	2,750	2,302	2,500	5,500
6275 OTHER EQUIPMENT PARTS	344	85	10	400	400
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>	<b>2,136</b>	<b>3,761</b>	<b>3,740</b>	<b>3,900</b>	<b>6,900</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>					
6281 SMALL TOOLS & MINOR EQUIPMENT	23,020	18,286	31,007	29,000	36,000
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>	<b>23,020</b>	<b>18,286</b>	<b>31,007</b>	<b>29,000</b>	<b>36,000</b>
<b>Total SUPPLIES</b>	<b>85,090</b>	<b>81,211</b>	<b>100,747</b>	<b>95,225</b>	<b>105,025</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6302 AUDITING & ACCOUNTING SERVICES	27,455	29,285	26,835	30,000	30,000
6304 LEGAL FEES	103,651	126,355	115,864	120,000	125,000
6305 MEDICAL/PSYCHOLOGICAL FEES	234	5,404	3,488	10,000	6,000
6306 PERSONNEL TESTING & RECRUITMT	621	544	544	800	2,200
6315 MISCELLANEOUS PROFESSIONAL SER	83,268	38,876	60,573	70,805	70,500
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>215,229</b>	<b>200,464</b>	<b>207,304</b>	<b>231,605</b>	<b>233,700</b>
<b>COMMUNICATION</b>					
6321 TELEPHONE	18,712	17,465	16,549	17,350	17,600
6322 POSTAGE	11,406	11,472	11,273	16,193	10,005
6323 CELLULAR PHONES	4,892	5,351	5,684	4,750	5,750
6325 LONG DISTANCE CHARGES	51	-	-	180	200
<b>TOTAL COMMUNICATION</b>	<b>35,061</b>	<b>34,288</b>	<b>33,506</b>	<b>38,473</b>	<b>33,555</b>
<b>EMPLOYEE REIMBURSEMENTS</b>					
6331 TRAVEL & LODGING	4,955	5,384	4,351	4,400	4,200
6334 MILEAGE REIMBURSEMENT	356	446	213	700	550
6335 TRAINING	14,342	7,855	15,699	20,000	18,500
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>	<b>19,653</b>	<b>13,685</b>	<b>20,263</b>	<b>25,100</b>	<b>23,250</b>

City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>ADVERTISING AND PUBLISHING</b>						
6352	GENERAL NOTICE & PUBLIC INFOR	21,727	31,922	35,752	27,100	28,100
6353	ORDINANCE PUBLICATION	1,691	1,717	1,138	2,000	1,700
6354	HELP WANTED ADVERTISEMENTS	517	1,598	296	1,000	1,000
TOTAL ADVERTISING AND PUBLISHING		23,935	35,237	37,186	30,100	30,800
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	31,807	29,674	35,502	33,975	33,875
TOTAL INSURANCE		31,807	29,674	35,502	33,975	33,875
<b>UTILITIES</b>						
6371	ELECTRIC UTILITIES	82,185	91,868	85,527	91,700	95,000
6372	WATER/IRRIGATION	4,002	3,632	10,080	5,000	5,000
6373	GAS	33,823	29,323	30,505	35,000	40,000
6374	REFUSE/RECYCLING	5,788	5,713	4,049	6,000	6,000
TOTAL UTILITIES		125,799	130,536	130,161	137,700	146,000
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6381	BUILDING & STRUCTURE REPAIR	1,771	347	814	2,000	10,000
6382	MACHINERY & EQUIPMENT REPAIR	1,443	865	2,379	2,000	10,000
6388	OTHER VEHICLE REPAIR	71	-	60	500	500
TOTAL REPAIRS AND MAINTENANCE - LABOR		3,284	1,212	3,253	4,500	20,500
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6405	OFFICE & DATA PROCESSING EQUIP	178,231	185,476	190,341	201,294	212,200
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		178,231	185,476	190,341	201,294	212,200
<b>RENTALS</b>						
6415	OTHER EQUIPMENT RENTAL	512	643	771	1,000	1,000
6417	UNIFORM RENTAL	-	107	28	750	750
TOTAL RENTALS		512	750	799	1,750	1,750
<b>MISCELLANEOUS</b>						
6435	FINANCE CHARGES	20	-	-	-	-
TOTAL MISCELLANEOUS		20	-	-	-	-
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	47,829	39,549	39,610	39,385	40,950
6452	SUBSCRIPTIONS	1,172	834	1,059	1,100	1,400
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		49,001	40,383	40,669	40,485	42,350
<b>BOOKS AND PAMPHLETS</b>						
6471	BOOKS & PAMPHLETS	348	341	-	350	350
TOTAL BOOKS AND PAMPHLETS		348	341	-	350	350
<b>CONTRACTED SERVICES</b>						
6489	OTHER CONTRACTED SERVICES	125,236	144,078	150,598	152,280	159,400
TOTAL CONTRACTED SERVICES		125,236	144,078	150,598	152,280	159,400
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>808,117</b>	<b>816,124</b>	<b>849,582</b>	<b>897,612</b>	<b>937,730</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6550	MOTOR VEHICLES	-	-	-	27,600	-
6580	OTHER EQUIPMENT	-	5,983	-	6,000	6,000
6585	COMPUTER HARDWARE/SOFTWARE	16,681	25,098	5,900	24,000	25,000
TOTAL CAPITAL OUTLAY		16,681	31,081	5,900	57,600	31,000
<b>Total CAPITAL OUTLAY</b>		<b>16,681</b>	<b>31,081</b>	<b>5,900</b>	<b>57,600</b>	<b>31,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>2,387,581</b>	<b>2,438,559</b>	<b>2,216,649</b>	<b>2,313,552</b>	<b>2,220,181</b>

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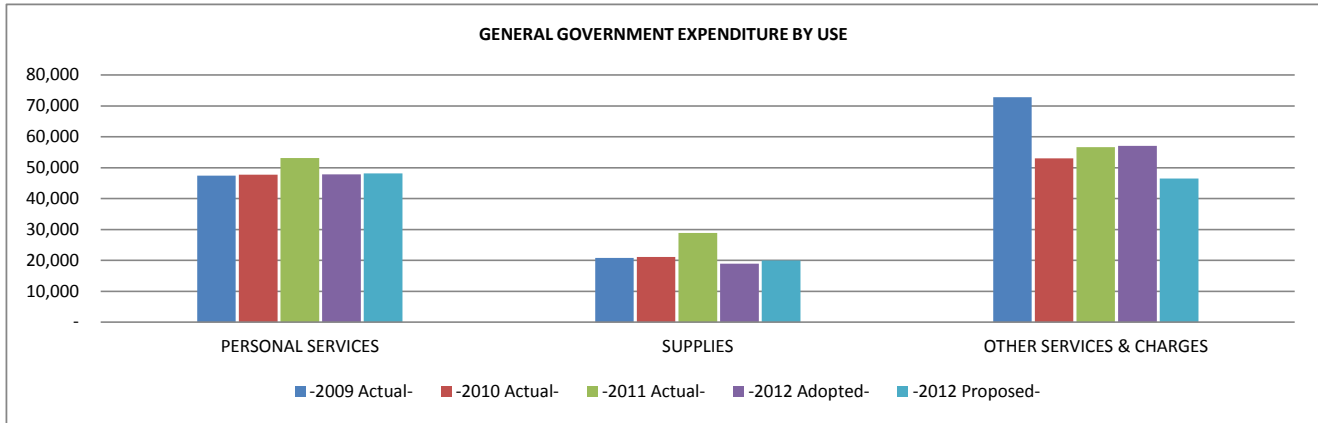
City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**MAYOR AND COUNCIL** **111**

<b>EXPENDITURE BY OBJECT SUMMARY</b>	<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2012 Proposed-</b>
PERSONAL SERVICES	47,472	47,745	53,096	47,866	48,166
SUPPLIES	20,765	21,122	28,921	18,900	20,000
OTHER SERVICES & CHARGES	72,844	53,061	56,687	57,040	46,500
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>141,081</b>	<b>121,928</b>	<b>138,704</b>	<b>123,806</b>	<b>114,666</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

MAYOR AND COUNCIL 111

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6104 PART TIME-WAGES & SALARIES	44,000	44,000	48,550	44,000	44,000
TOTAL WAGES AND SALARIES	44,000	44,000	48,550	44,000	44,000
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	50	300	600	300	600
6122 FICA/MEDICARE CONTRIBUTIONS	3,366	3,366	3,691	3,366	3,366
6133 WORKERS COMP INSURANCE PREMIUM	56	79	255	200	200
TOTAL EMPLOYER CONTRIBUTIONS	3,472	3,745	4,546	3,866	4,166
<b>Total PERSONAL SERVICES</b>	<b>47,472</b>	<b>47,745</b>	<b>53,096</b>	<b>47,866</b>	<b>48,166</b>
<b>SUPPLIES</b>					
<b>OPERATING SUPPLIES</b>					
6247 HAPPY DAYS SUPPLIES	7,500	7,000	7,000	7,000	7,000
6249 MISCELLANEOUS OPERATING SUPPLY	13,265	14,122	21,921	11,900	13,000
TOTAL OPERATING SUPPLIES	20,765	21,122	28,921	18,900	20,000
<b>Total SUPPLIES</b>	<b>20,765</b>	<b>21,122</b>	<b>28,921</b>	<b>18,900</b>	<b>20,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6315 MISCELLANEOUS PROFESSIONAL SER	18,648	11,689	13,231	11,300	-
TOTAL PROFESSIONAL SERVICES	18,648	11,689	13,231	11,300	-
<b>COMMUNICATION</b>					
6322 POSTAGE	38	-	100	100	100
TOTAL COMMUNICATION	38	-	100	100	100
<b>EMPLOYEE REIMBURSEMENTS</b>					
6331 TRAVEL & LODGING	1,087	744	477	1,500	800
6335 TRAINING	3,894	675	1,572	1,500	2,500
TOTAL EMPLOYEE REIMBURSEMENTS	4,981	1,419	2,049	3,000	3,300
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	6,683	6,059	6,800	6,600	7,200
TOTAL INSURANCE	6,683	6,059	6,800	6,600	7,200
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>					
6451 MEMBERSHIP DUES	42,162	33,894	34,042	35,540	35,900
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES	42,162	33,894	34,042	35,540	35,900
<b>CONTRACTED SERVICES</b>					
6489 OTHER CONTRACTED SERVICES	332	-	465	500	-
TOTAL CONTRACTED SERVICES	332	-	465	500	-
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>72,844</b>	<b>53,061</b>	<b>56,687</b>	<b>57,040</b>	<b>46,500</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>141,081</b>	<b>121,928</b>	<b>138,704</b>	<b>123,806</b>	<b>114,666</b>

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**MAYOR AND COUNCIL 111**

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>PERSONNEL COMPLEMENT</b>					
Mayor	1.00	1.00	1.00	1.00	1.00
Council	6.00	6.00	6.00	6.00	6.00
Mayor and Council Total	7.00	7.00	7.00	7.00	7.00
<b>6249 Miscellaneous Operating Supplies</b>					
Commissioner Appreciation Dinner	1,500	1,500	1,500	1,500	1,500
Mayor's Prayer Breakfast	165	300	270	300	300
Employee Appreciation Event	784	1,000	1,000	1,000	1,000
City Celebration	-	-	-	-	-
Meals for Council Work sessions	9,674	9,722	8,010	5,000	6,100
Anoka Area Chamber of Commerce	-	600	600	600	600
Holiday Party	-	-	6,020	1,000	1,000
Golf	-	-	1,770	-	-
Sister City Expenses	-	-	-	-	-
Miscellaneous	1,142	1,000	2,751	2,500	2,500
	13,265	14,122	21,921	11,900	13,000
<b>6451 Dues</b>					
Anoka County Mediation Services	2,426	-	-	-	-
North Metro Mayors Association	13,440	10,712	10,712	10,400	10,800
North Metro Chamber	295	305	305	250	250
North Metro Hwy 10 Corridor	-	-	-	1,000	1,000
Anoka Area Chamber of Commerce	250	400	400	600	600
Transportation Alliance	-	-	-	-	-
Youth First (\$500 Lawful Gambling Funded)	-	7,000	7,000	7,000	7,000
AMM	7,108	-	-	-	-
League of Minnesota Cities	15,070	15,477	15,605	15,500	15,660
Anoka County Hwy Dept	3,553	-	-	-	-
Misc	20	-	20	790	590
	42,162	33,894	34,042	35,540	35,900

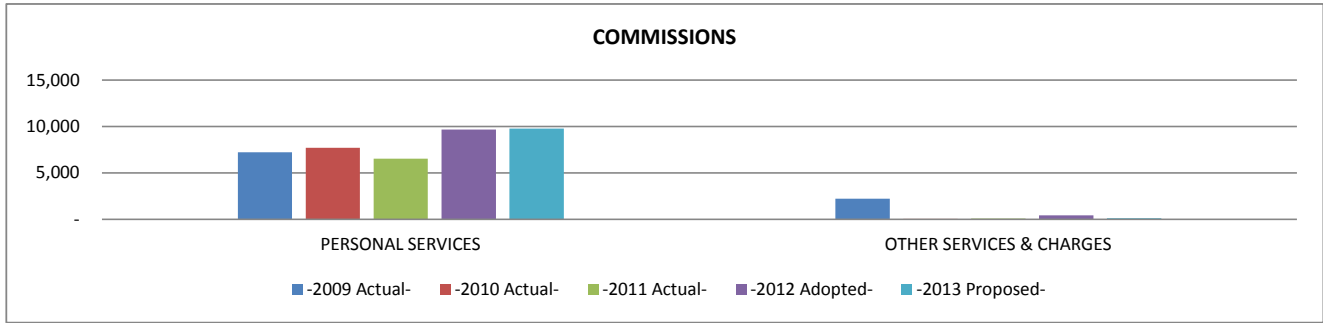
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City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**COMMISSIONS 114**

<b>EXPENDITURE BY OBJECT SUMMARY</b>	<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
PERSONAL SERVICES	7,221	7,731	6,551	9,695	9,782
OTHER SERVICES & CHARGES	2,238	60	102	450	125
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>9,459</b>	<b>7,791</b>	<b>6,653</b>	<b>10,145</b>	<b>9,907</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**COMMISSIONS** **114**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6105 TEMPORARY-WAGES & SALARIES	6,730	7,185	6,068	8,960	8,960
TOTAL WAGES AND SALARIES	6,730	7,185	6,068	8,960	8,960
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	-	-	-	-	87
6122 FICA/MEDICARE CONTRIBUTIONS	456	505	433	685	685
6133 WORKERS COMP INSURANCE PREMIUM	35	41	50	50	50
TOTAL EMPLOYER CONTRIBUTIONS	491	546	483	735	822
<b>Total PERSONAL SERVICES</b>	<b>7,221</b>	<b>7,731</b>	<b>6,551</b>	<b>9,695</b>	<b>9,782</b>
<b>SUPPLIES</b>					
<b>OPERATING SUPPLIES</b>					
6249 MISCELLANEOUS OPERATING SUPPLY	-	-	56	-	-
TOTAL OPERATING SUPPLIES	-	-	56	-	-
<b>Total SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>56</b>	<b>-</b>	<b>-</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6315 MISCELLANEOUS PROFESSIONAL SER	2,103	-	-	-	-
TOTAL PROFESSIONAL SERVICES	2,103	-	-	-	-
<b>COMMUNICATION</b>					
6322 POSTAGE	61	5	2	100	75
TOTAL COMMUNICATION	61	5	2	100	75
<b>EMPLOYEE REIMBURSEMENTS</b>					
6335 TRAINING	-	-	-	250	-
TOTAL EMPLOYEE REIMBURSEMENTS	-	-	-	250	-
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	74	55	100	100	50
TOTAL INSURANCE	74	55	100	100	50
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>2,238</b>	<b>60</b>	<b>102</b>	<b>450</b>	<b>125</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>9,459</b>	<b>7,791</b>	<b>6,709</b>	<b>10,145</b>	<b>9,907</b>

PERSONNEL COMPLEMENT	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
Charter Commission Members	9.00	9.00	9.00	9.00	9.00
Planning Commission Members	7.00	7.00	7.00	7.00	7.00
Commission Total	16.00	16.00	16.00	16.00	16.00

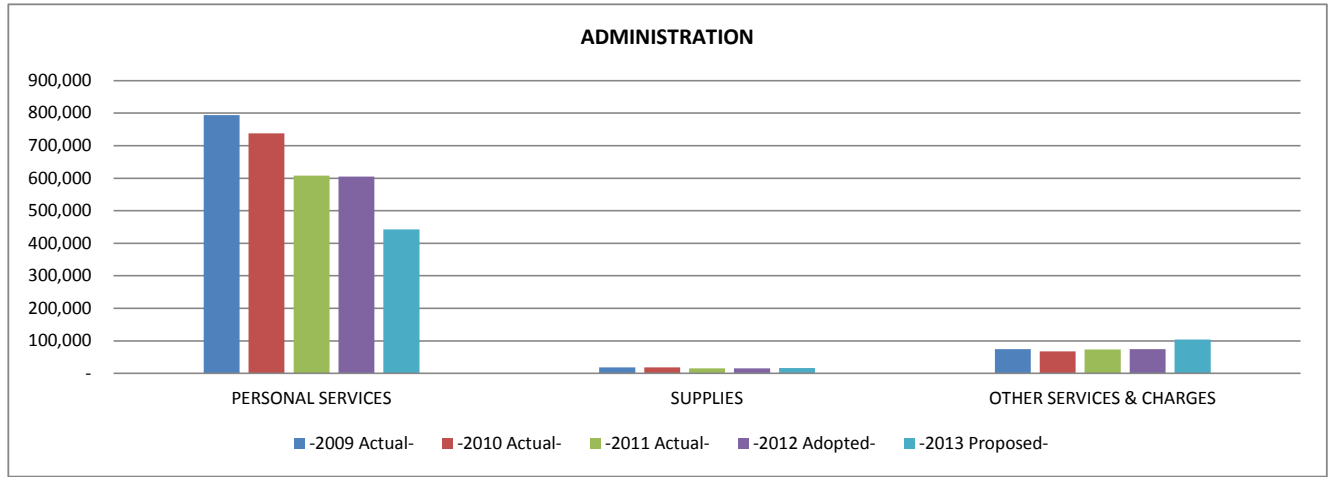
City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**ADMINISTRATION 130**

**2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed**

<b>EXPENDITURE BY OBJECT SUMMARY</b>	<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
PERSONAL SERVICES	793,851	737,690	608,272	605,042	442,539
SUPPLIES	18,966	18,330	16,110	16,000	16,250
OTHER SERVICES & CHARGES	74,632	67,369	74,162	74,350	103,950
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>887,449</b>	<b>823,389</b>	<b>698,544</b>	<b>695,392</b>	<b>562,739</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**ADMINISTRATION** **130**

**2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed**

<b>EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS</b>		<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
<b>PERSONAL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	605,152	531,629	415,465	395,971	336,469
6103	FULL TIME-REGULAR-OVERTIME	-	627	193	-	-
6104	PART TIME-WAGES & SALARIES	23,963	24,564	26,728	21,913	-
6105	TEMPORARY-WAGES & SALARIES	12,309	14,315	29,030	42,400	-
6107	OVERTIME-PART TIME	-	-	90	-	-
<b>TOTAL WAGES AND SALARIES</b>		<b>641,424</b>	<b>571,135</b>	<b>471,506</b>	<b>460,284</b>	<b>336,469</b>
<b>OTHER GROSS EARNINGS</b>						
6108	SEVERANCE PAY	-	11,676	-	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>		<b>-</b>	<b>11,676</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	41,850	39,422	31,946	30,215	24,394
6122	FICA/MEDICARE CONTRIBUTIONS	45,301	40,825	32,774	39,442	29,972
6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	2,000	2,000
6131	GROUP INSURANCE	59,453	69,279	66,044	68,361	47,010
6133	WORKERS COMP INSURANCE PREMIUM	3,822	3,353	4,002	4,740	2,694
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>		<b>152,427</b>	<b>154,879</b>	<b>136,766</b>	<b>144,758</b>	<b>106,070</b>
<b>Total PERSONAL SERVICES</b>		<b>793,851</b>	<b>737,690</b>	<b>608,272</b>	<b>605,042</b>	<b>442,539</b>
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6203	DUPLICATING SUPPLY & COPY PAPER	6,879	8,074	6,352	5,500	6,000
6204	STATIONERY, ENVELOPES & FORMS	3,325	2,103	1,648	2,500	2,000
6208	MISCELLANEOUS OFFICE SUPPLIES	4,674	4,222	4,966	6,000	5,250
<b>TOTAL OFFICE SUPPLIES</b>		<b>14,877</b>	<b>14,399</b>	<b>12,966</b>	<b>14,000</b>	<b>13,250</b>
<b>OPERATING SUPPLIES</b>						
6249	MISCELLANEOUS OPERATING SUPPLY	4,089	3,931	3,144	2,000	3,000
<b>TOTAL OPERATING SUPPLIES</b>		<b>4,089</b>	<b>3,931</b>	<b>3,144</b>	<b>2,000</b>	<b>3,000</b>
<b>Total SUPPLIES</b>		<b>18,966</b>	<b>18,330</b>	<b>16,110</b>	<b>16,000</b>	<b>16,250</b>
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>PROFESSIONAL SERVICES</b>						
6305	MEDICAL/PSYCHOLOGICAL FEES	234	5,404	3,488	10,000	6,000
6306	PERSONNEL TESTING & RECRUITMT	621	544	544	800	2,200
6315	MISCELLANEOUS PROFESSIONAL SER	28,197	19,189	23,984	21,505	50,500
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>29,052</b>	<b>25,137</b>	<b>28,016</b>	<b>32,305</b>	<b>58,700</b>
<b>COMMUNICATION</b>						
6321	TELEPHONE	2,912	2,910	2,576	3,000	3,000
6322	POSTAGE	890	815	618	1,000	1,000
6323	CELLULAR PHONES	2,449	2,988	3,424	2,400	3,400
6325	LONG DISTANCE CHARGES	25	-	-	100	100
<b>TOTAL COMMUNICATION</b>		<b>6,277</b>	<b>6,713</b>	<b>6,618</b>	<b>6,500</b>	<b>7,500</b>
<b>EMPLOYEE REIMBURSEMENTS</b>						
6331	TRAVEL & LODGING	3,839	3,839	3,681	2,000	2,500
6334	MILEAGE REIMBURSEMENT	356	346	206	500	350
6335	TRAINING	5,629	6,076	9,334	9,000	9,000
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>		<b>9,824</b>	<b>10,261</b>	<b>13,221</b>	<b>11,500</b>	<b>11,850</b>
<b>ADVERTISING AND PUBLISHING</b>						
6352	GENERAL NOTICE & PUBLIC INFOR	346	1,398	1,724	800	1,500
6353	ORDINANCE PUBLICATION	1,691	1,717	1,138	2,000	1,700
6354	HELP WANTED ADVERTISEMENTS	517	1,598	296	1,000	1,000
<b>TOTAL ADVERTISING AND PUBLISHING</b>		<b>2,553</b>	<b>4,713</b>	<b>3,158</b>	<b>3,800</b>	<b>4,200</b>
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	6,898	5,551	7,000	6,500	6,000
<b>TOTAL INSURANCE</b>		<b>6,898</b>	<b>5,551</b>	<b>7,000</b>	<b>6,500</b>	<b>6,000</b>

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

		<b>ADMINISTRATION</b>				
		<b>130</b>				
		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6405	OFFICE & DATA PROCESSING EQUIP	15,604	10,206	11,683	11,000	12,000
<b>TOTAL REPAIRS AND MAINTENANCE - CONTRACTS</b>		<b>15,604</b>	<b>10,206</b>	<b>11,683</b>	<b>11,000</b>	<b>12,000</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	3,759	4,122	3,870	2,145	2,900
6452	SUBSCRIPTIONS	665	666	596	600	800
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>4,424</b>	<b>4,788</b>	<b>4,466</b>	<b>2,745</b>	<b>3,700</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>74,632</b>	<b>67,369</b>	<b>74,162</b>	<b>74,350</b>	<b>103,950</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>887,449</b>	<b>823,389</b>	<b>698,544</b>	<b>695,392</b>	<b>562,739</b>

**PERSONNEL COMPLEMENT**

City Administrator	1.00	1.00	1.00	1.00	1.00
Deputy City Administrator/Comm Dev Dir	1.00	1.00	1.00	1.00	-
Human Resources Manager	1.00	1.00	-	-	1.00
Personnel Technician	1.00	1.00	1.00	1.00	-
Records Retention Clerk	1.00	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	1.00	1.00
Secretary	0.60	0.60	0.60	0.60	-
Administrative Clerks	-	-	-	-	1.20
Mgmt/IT Intern	0.25	0.25	0.50	1.50	-
Management Analyst	-	-	-	-	1.00
Receptionist	1.00	1.00	1.00	1.00	1.00
Administration Total	<b>7.85</b>	<b>7.85</b>	<b>7.10</b>	<b>8.10</b>	<b>6.20</b>

**6249 Miscellaneous Operating Supplies**

Employee Recognition	-	1,593	1,660	1,000	2,000
Flowers for illnesses, expenses for staff workshops, thank-you cards, and other miscellaneous operating supplies.	-	2,338	1,484	1,000	1,000
	<b>4,089</b>	<b>3,931</b>	<b>3,144</b>	<b>2,000</b>	<b>3,000</b>

**6315 Miscellaneous Professional Services**

Insurance Agent of Record Annual Fee	5,150	5,305	5,800	6,000	6,200
Flex Spending(admin & deposit)	1,738	808	1,013	3,000	1,500
Employee Assistance Program	1,650	1,650	2,490	1,750	2,500
City Code Codification	9,015	5,950	7,217	10,450	10,450
Miscellaneous department charges	10,644	5,476	840	305	6,850
Employment Law Attorney	-	-	4,719	-	-
City Admin Search	-	-	1,905	-	-
Minute Taking	-	-	-	-	23,000
	<b>28,197</b>	<b>19,189</b>	<b>23,984</b>	<b>21,505</b>	<b>50,500</b>

**6335 Training**

League of Minnesota Cities Annual/monthly Conference	629	-	820	900	900
MCMA Conference	-	-	-	750	750
Wellness Fair	-	-	-	1,200	1,200
Don Salverda & Assoc	-	-	780	-	-
Employment Law Seminar	-	-	-	500	500
ICMA Annual Conference	-	-	1,609	1,500	1,500
Metropolitan Area Management Assoc (MAMA)	-	-	165	150	150
National Clerks Conference	-	-	-	2,000	2,000
Miscellaneous Training	5,000	6,076	5,960	2,000	2,000
	<b>5,629</b>	<b>6,076</b>	<b>9,334</b>	<b>9,000</b>	<b>9,000</b>

**6405 Office/Data Processing Equipment-Contract**

Postage Meter	1,416	1,236	1,236	1,300	1,300
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City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

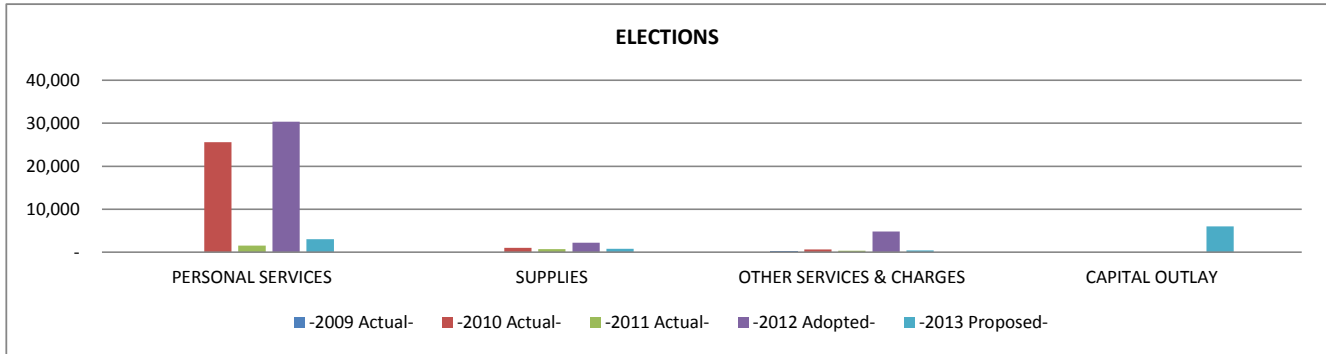
	<b>ADMINISTRATION</b>				
	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Proposed</b>
					<b>130</b>
Copy Machines (3)	13,896	8,563	10,097	9,300	9,300
Shredder	292	407	350	400	400
Misc.	-	-	-	-	1,000
	<u>15,604</u>	<u>10,206</u>	<u>11,683</u>	<u>11,000</u>	<u>12,000</u>
<b>6451 Dues</b>					
IPMA - National	145	-	-	145	145
ICMA	791	-	1,840	1,200	1,000
MCCMA	98	-	381	200	-
MAMA	45	-	225	100	-
Miscellaneous	-	-	-	-	1,155
HR organizations-misc	-	-	330	500	-
Rotary	2,680	4,122	1,094	-	600
	<u>3,759</u>	<u>4,122</u>	<u>3,870</u>	<u>2,145</u>	<u>2,900</u>
<b>6452 Subscriptions</b>					
Star Tribune Newspaper	61	223	446	100	450
Miscellaneous Subscriptions	604	443	150	500	350
	<u>665</u>	<u>666</u>	<u>596</u>	<u>600</u>	<u>800</u>

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**ELECTIONS 141**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	-	25,624	1,530	30,364	3,039
SUPPLIES	-	1,049	719	2,225	825
OTHER SERVICES & CHARGES	237	657	322	4,843	405
CAPITAL OUTLAY	-	-	-	-	6,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>237</b>	<b>27,330</b>	<b>2,571</b>	<b>37,432</b>	<b>10,269</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**ELECTIONS** **141**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	-	127	-	3,280	150
6103	FULL TIME-REGULAR-OVERTIME	-	977	-	1,200	1,200
6105	TEMPORARY-WAGES & SALARIES	-	24,214	1,500	25,000	1,500
<b>TOTAL WAGES AND SALARIES</b>		-	25,318	1,500	29,480	2,850
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	-	77	-	325	87
6122	FICA/MEDICARE CONTRIBUTIONS	-	83	-	343	92
6133	WORKERS COMP INSURANCE PREMIUM	-	146	30	216	10
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>		-	306	30	884	189
<b>Total PERSONAL SERVICES</b>		-	25,624	1,530	30,364	3,039
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6208	MISCELLANEOUS OFFICE SUPPLIES	-	-	-	25	25
<b>TOTAL OFFICE SUPPLIES</b>		-	-	-	25	25
<b>OPERATING SUPPLIES</b>						
6249	MISCELLANEOUS OPERATING SUPPLY	-	1,049	719	2,200	800
<b>TOTAL OPERATING SUPPLIES</b>		-	1,049	719	2,200	800
<b>Total SUPPLIES</b>		-	1,049	719	2,225	825
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>COMMUNICATION</b>						
6322	POSTAGE	0	126	-	4,093	130
<b>TOTAL COMMUNICATION</b>		0	126	-	4,093	130
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	2	186	2	250	25
<b>TOTAL INSURANCE</b>		2	186	2	250	25
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	235	345	320	500	250
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		235	345	320	500	250
<b>Total OTHER SERVICES &amp; CHARGES</b>		237	657	322	4,843	405
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6580	OTHER EQUIPMENT	-	-	-	-	6,000
<b>TOTAL CAPITAL OUTLAY</b>		-	-	-	-	6,000
<b>Total CAPITAL OUTLAY</b>		-	-	-	-	6,000
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		237	27,330	2,571	37,432	10,269

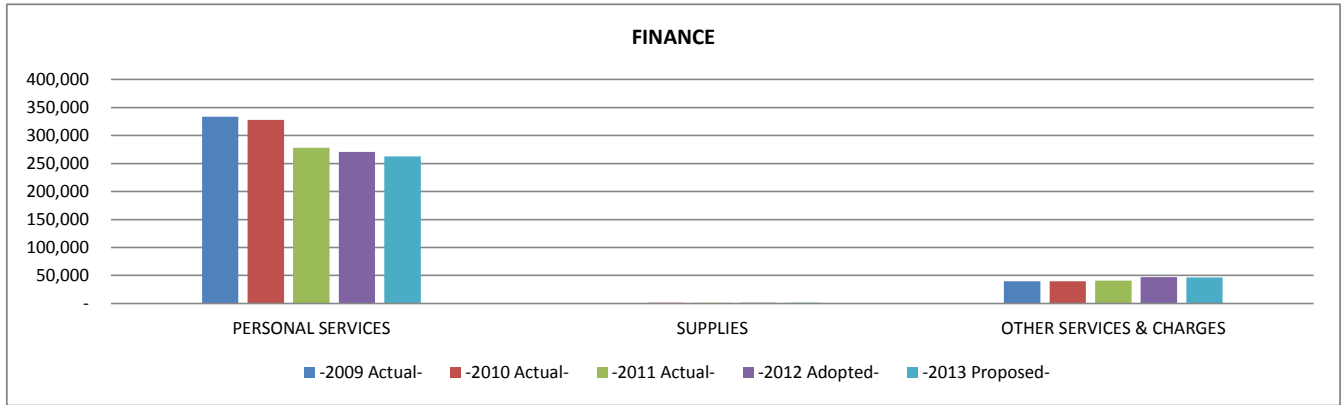
City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**FINANCE** **153**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	333,820	328,157	278,381	270,594	262,808
SUPPLIES	901	1,263	1,604	1,600	1,600
OTHER SERVICES & CHARGES	39,630	39,609	40,732	46,850	46,700
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>374,351</b>	<b>369,029</b>	<b>320,717</b>	<b>319,044</b>	<b>311,108</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

		<b>FINANCE</b>					<b>153</b>
<b>EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS</b>		<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>	
<b>PERSONAL SERVICES</b>							
<b>WAGES AND SALARIES</b>							
6102	F.T. REGULAR-WAGES & SALARIES	239,829	220,880	192,915	198,700	189,181	
6104	PART TIME-WAGES & SALARIES	26,360	26,242	9,903	-	-	
<b>TOTAL WAGES AND SALARIES</b>		<b>266,188</b>	<b>247,122</b>	<b>202,818</b>	<b>198,700</b>	<b>189,181</b>	
<b>OTHER GROSS EARNINGS</b>							
6108	SEVERANCE PAY	-	9,228	6,632	-	-	
<b>TOTAL OTHER GROSS EARNINGS</b>		<b>-</b>	<b>9,228</b>	<b>6,632</b>	<b>-</b>	<b>-</b>	
<b>EMPLOYER CONTRIBUTIONS</b>							
6121	PERA CONTRIBUTIONS	17,718	17,429	14,887	14,406	13,716	
6122	FICA/MEDICARE CONTRIBUTIONS	19,073	18,844	15,526	16,887	16,341	
6131	GROUP INSURANCE	29,236	34,059	36,590	39,038	42,084	
6133	WORKERS COMP INSURANCE PREMIUM	1,604	1,475	1,928	1,563	1,486	
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>		<b>67,631</b>	<b>71,807</b>	<b>68,931</b>	<b>71,894</b>	<b>73,627</b>	
<b>Total PERSONAL SERVICES</b>		<b>333,820</b>	<b>328,157</b>	<b>278,381</b>	<b>270,594</b>	<b>262,808</b>	
<b>SUPPLIES</b>							
<b>OFFICE SUPPLIES</b>							
6204	STATIONERY, ENVELOPES & FORMS	448	810	753	800	800	
6208	MISCELLANEOUS OFFICE SUPPLIES	423	453	851	800	800	
<b>TOTAL OFFICE SUPPLIES</b>		<b>871</b>	<b>1,263</b>	<b>1,604</b>	<b>1,600</b>	<b>1,600</b>	
<b>OPERATING SUPPLIES</b>							
6249	MISCELLANEOUS OPERATING SUPPLY	30	-	-	-	-	
<b>TOTAL OPERATING SUPPLIES</b>		<b>30</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total SUPPLIES</b>		<b>901</b>	<b>1,263</b>	<b>1,604</b>	<b>1,600</b>	<b>1,600</b>	
<b>OTHER SERVICES &amp; CHARGES</b>							
<b>PROFESSIONAL SERVICES</b>							
6302	AUDITING & ACCOUNTING SERVICES	27,455	29,285	26,835	30,000	30,000	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>27,455</b>	<b>29,285</b>	<b>26,835</b>	<b>30,000</b>	<b>30,000</b>	
<b>COMMUNICATION</b>							
6321	TELEPHONE	954	490	452	600	600	
6322	POSTAGE	1,973	2,058	1,974	2,300	2,300	
<b>TOTAL COMMUNICATION</b>		<b>2,927</b>	<b>2,548</b>	<b>2,426</b>	<b>2,900</b>	<b>2,900</b>	
<b>EMPLOYEE REIMBURSEMENTS</b>							
6335	TRAINING	295	72	3,322	5,250	5,000	
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>		<b>295</b>	<b>72</b>	<b>3,322</b>	<b>5,250</b>	<b>5,000</b>	
<b>ADVERTISING AND PUBLISHING</b>							
6352	GENERAL NOTICE & PUBLIC INFOR	1,025	267	876	700	700	
<b>TOTAL ADVERTISING AND PUBLISHING</b>		<b>1,025</b>	<b>267</b>	<b>876</b>	<b>700</b>	<b>700</b>	
<b>INSURANCE</b>							
6361	GENERAL LIABILITY/PROPERTY INS	4,447	4,029	3,800	4,200	4,200	
<b>TOTAL INSURANCE</b>		<b>4,447</b>	<b>4,029</b>	<b>3,800</b>	<b>4,200</b>	<b>4,200</b>	
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>							
6451	MEMBERSHIP DUES	370	370	310	400	500	
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>370</b>	<b>370</b>	<b>310</b>	<b>400</b>	<b>500</b>	
<b>CONTRACTED SERVICES</b>							
6489	OTHER CONTRACTED SERVICES	3,111	3,038	3,163	3,400	3,400	
<b>TOTAL CONTRACTED SERVICES</b>		<b>3,111</b>	<b>3,038</b>	<b>3,163</b>	<b>3,400</b>	<b>3,400</b>	
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>39,630</b>	<b>39,609</b>	<b>40,732</b>	<b>46,850</b>	<b>46,700</b>	
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>374,351</b>	<b>369,029</b>	<b>320,717</b>	<b>319,044</b>	<b>311,108</b>	

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

<b>FINANCE</b>						<b>153</b>
	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Proposed</b>	
<b>PERSONNEL COMPLEMENT</b>						
Finance Director	1.00	1.00	1.00	1.00	1.00	
Asst. Finance Director	1.00	1.00	1.00	1.00	1.00	
Accountant I	1.00	1.00	1.00	1.00	1.00	
Accountant II	-	-	-	-	-	
Accounting Clerk	1.00	1.00	1.00	1.00	0.80	
Data Entry Clerk	0.62	0.62	0.62	-	-	
Finance Total	<u>4.62</u>	<u>4.62</u>	<u>4.62</u>	<u>4.00</u>	<u>3.80</u>	
<b>6489 Other Contracted Services</b>						
CIP Software Support	719	721	722	800	800	
Misc-safe repair and collateral charge for deposits Statutes.	2,392	2,317	2,441	2,600	2,600	
	<u>3,111</u>	<u>3,038</u>	<u>3,163</u>	<u>3,400</u>	<u>3,400</u>	

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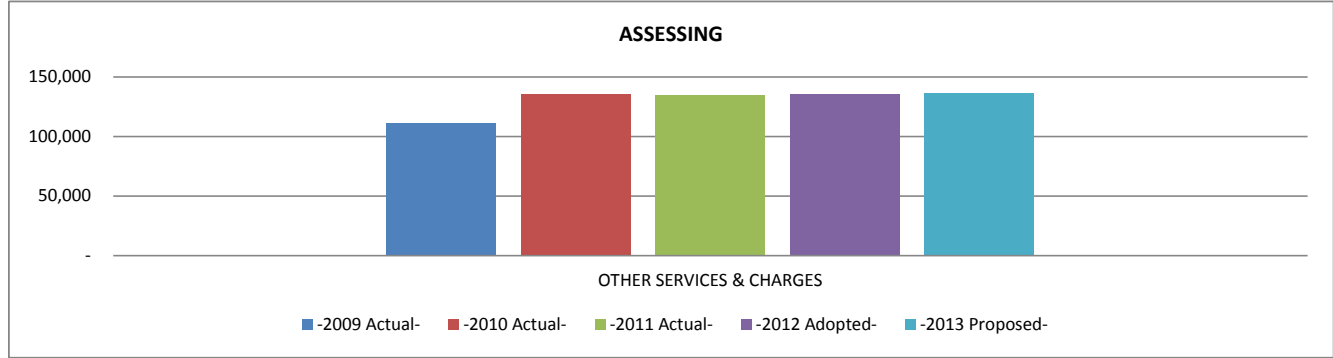
City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**ASSESSING** 155

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
OTHER SERVICES & CHARGES	110,881	135,018	134,439	135,000	136,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>110,881</b>	<b>135,018</b>	<b>134,439</b>	<b>135,000</b>	<b>136,000</b>



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>OTHER SERVICES &amp; CHARGES</b>					
CONTRACTED SERVICES					
6489 OTHER CONTRACTED SERVICES	110,881	135,018	134,439	135,000	136,000
TOTAL CONTRACTED SERVICES	110,881	135,018	134,439	135,000	136,000
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>110,881</b>	<b>135,018</b>	<b>134,439</b>	<b>135,000</b>	<b>136,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>110,881</b>	<b>135,018</b>	<b>134,439</b>	<b>135,000</b>	<b>136,000</b>

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>6489 Other Contracted Services</b>					
Residential Improved Parcels	84,126	98,883	98,322	98,883	98,883
Commercial and Industrial Parcels	23,160	31,600	31,600	31,600	32,600
Unimproved land Parcels	3,595	4,535	4,517	4,517	4,517
	<b>110,881</b>	<b>135,018</b>	<b>134,439</b>	<b>135,000</b>	<b>136,000</b>

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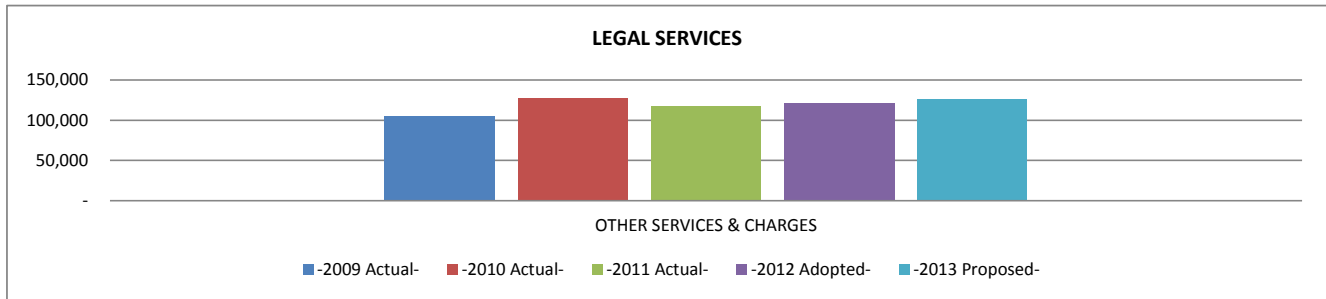
City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**LEGAL SERVICES 161**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
OTHER SERVICES & CHARGES	104,524	127,252	116,864	121,000	126,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>104,524</b>	<b>127,252</b>	<b>116,864</b>	<b>121,000</b>	<b>126,000</b>



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6304 LEGAL FEES	103,651	126,355	115,864	120,000	125,000
TOTAL PROFESSIONAL SERVICES	103,651	126,355	115,864	120,000	125,000
<b>COMMUNICATION</b>					
6322 POSTAGE	1	-	-	-	-
TOTAL COMMUNICATION	1	-	-	-	-
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	872	897	1,000	1,000	1,000
TOTAL INSURANCE	872	897	1,000	1,000	1,000
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>104,524</b>	<b>127,252</b>	<b>116,864</b>	<b>121,000</b>	<b>126,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>104,524</b>	<b>127,252</b>	<b>116,864</b>	<b>121,000</b>	<b>126,000</b>

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>6304 Legal Fees</b>					
General Legal - Randall, Dehn, Goodrich	39,216	52,521	56,741	50,000	53,000
Prosecution - Randall, Dehn, Goodrich	63,259	68,000	56,202	68,000	69,000
Other Legal - Kennedy & Graven, Personnel, etc.	1,176	5,834	2,921	2,000	3,000
	<b>103,651</b>	<b>126,355</b>	<b>115,864</b>	<b>120,000</b>	<b>125,000</b>

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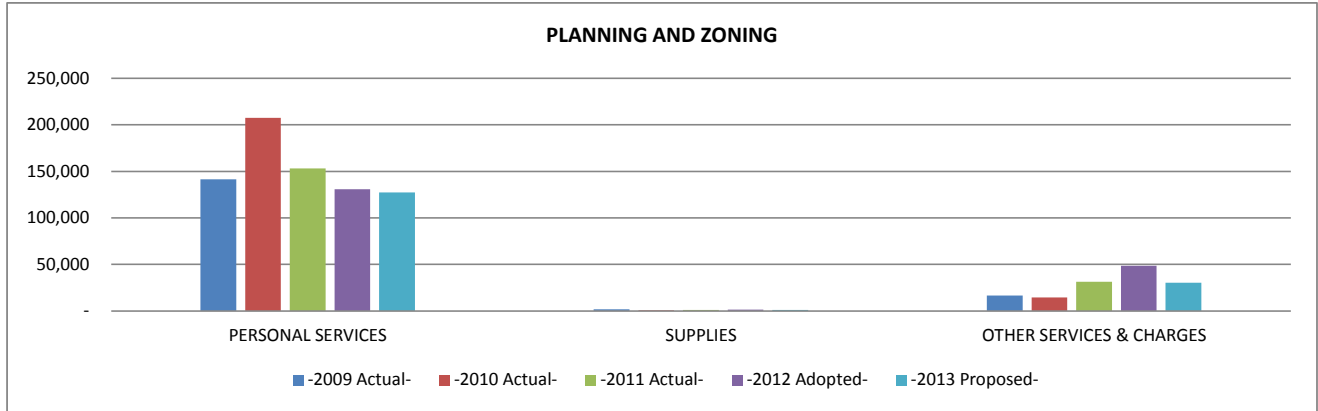
City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**PLANNING AND ZONING 191**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	141,405	207,362	153,152	130,789	127,467
SUPPLIES	1,689	807	1,170	1,350	1,200
OTHER SERVICES & CHARGES	16,580	14,410	31,261	48,630	30,400
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>159,674</b>	<b>222,579</b>	<b>185,583</b>	<b>180,769</b>	<b>159,067</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PLANNING AND ZONING 191

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6102 F.T. REGULAR-WAGES & SALARIES	96,479	160,261	111,528	91,988	94,341
6103 FULL TIME-REGULAR-OVERTIME	-	172	-	-	-
6105 TEMPORARY-WAGES & SALARIES	3,546	-	-	-	-
<b>TOTAL WAGES AND SALARIES</b>	<b>100,025</b>	<b>160,433</b>	<b>111,528</b>	<b>91,988</b>	<b>94,341</b>
<b>OTHER GROSS EARNINGS</b>					
6108 SEVERANCE PAY	-	-	3,395	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>	<b>-</b>	<b>-</b>	<b>3,395</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	6,494	11,329	8,305	6,669	6,840
6122 FICA/MEDICARE CONTRIBUTIONS	8,383	11,906	8,359	8,074	7,891
6131 GROUP INSURANCE	25,824	22,771	20,270	23,322	17,640
6133 WORKERS COMP INSURANCE PREMIUM	679	923	1,295	736	755
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>	<b>41,380</b>	<b>46,929</b>	<b>38,229</b>	<b>38,801</b>	<b>33,126</b>
<b>Total PERSONAL SERVICES</b>	<b>141,405</b>	<b>207,362</b>	<b>153,152</b>	<b>130,789</b>	<b>127,467</b>
<b>SUPPLIES</b>					
<b>OFFICE SUPPLIES</b>					
6208 MISCELLANEOUS OFFICE SUPPLIES	1,023	186	281	600	200
<b>TOTAL OFFICE SUPPLIES</b>	<b>1,023</b>	<b>186</b>	<b>281</b>	<b>600</b>	<b>200</b>
<b>OPERATING SUPPLIES</b>					
6249 MISCELLANEOUS OPERATING SUPPLY	666	621	889	750	1,000
<b>TOTAL OPERATING SUPPLIES</b>	<b>666</b>	<b>621</b>	<b>889</b>	<b>750</b>	<b>1,000</b>
<b>Total SUPPLIES</b>	<b>1,689</b>	<b>807</b>	<b>1,170</b>	<b>1,350</b>	<b>1,200</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6315 MISCELLANEOUS PROFESSIONAL SER	9,061	7,998	23,358	38,000	20,000
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>9,061</b>	<b>7,998</b>	<b>23,358</b>	<b>38,000</b>	<b>20,000</b>
<b>COMMUNICATION</b>					
6321 TELEPHONE	1,136	492	452	750	1,000
6322 POSTAGE	405	318	756	600	600
6323 CELLULAR PHONES	830	900	843	850	850
6325 LONG DISTANCE CHARGES	25	-	-	80	100
<b>TOTAL COMMUNICATION</b>	<b>2,397</b>	<b>1,710</b>	<b>2,051</b>	<b>2,280</b>	<b>2,550</b>
<b>EMPLOYEE REIMBURSEMENTS</b>					
6331 TRAVEL & LODGING	21	801	193	900	900
6334 MILEAGE REIMBURSEMENT	-	100	7	200	200
6335 TRAINING	1,698	682	1,121	3,000	1,500
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>	<b>1,719</b>	<b>1,583</b>	<b>1,321</b>	<b>4,100</b>	<b>2,600</b>
<b>ADVERTISING AND PUBLISHING</b>					
6352 GENERAL NOTICE & PUBLIC INFOR	-	282	-	600	900
<b>TOTAL ADVERTISING AND PUBLISHING</b>	<b>-</b>	<b>282</b>	<b>-</b>	<b>600</b>	<b>900</b>
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	1,246	1,510	3,000	2,000	2,000
<b>TOTAL INSURANCE</b>	<b>1,246</b>	<b>1,510</b>	<b>3,000</b>	<b>2,000</b>	<b>2,000</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>					
6451 MEMBERSHIP DUES	1,303	818	1,068	800	1,400
6452 SUBSCRIPTIONS	507	168	463	500	600
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>	<b>1,810</b>	<b>986</b>	<b>1,531</b>	<b>1,300</b>	<b>2,000</b>
<b>BOOKS AND PAMPHLETS</b>					
6471 BOOKS & PAMPHLETS	348	341	-	350	350
<b>TOTAL BOOKS AND PAMPHLETS</b>	<b>348</b>	<b>341</b>	<b>-</b>	<b>350</b>	<b>350</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>16,580</b>	<b>14,410</b>	<b>31,261</b>	<b>48,630</b>	<b>30,400</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>159,674</b>	<b>222,579</b>	<b>185,583</b>	<b>180,769</b>	<b>159,067</b>

2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**PLANNING AND ZONING 191**

**PERSONNEL COMPLEMENT**

Economic Development Manager	-	-	-	1.00	1.00
TIF/Economic Development Specialist	1.00	1.00	-	-	-
Assistant Community Development Director	-	-	-	-	-
Planning Manager	1.00	1.00	1.00	-	-
Community Development Director	-	-	-	-	-
Senior Planner	-	-	-	1.00	1.00
Associate Planner	1.00	1.00	1.00	-	-
Secretary	1.00	1.00	1.00	1.00	1.00
Mgmt Intern	0.25	0.25	-	-	-
Planning & Zoning/EDA Total	4.25	4.25	3.00	3.00	3.00

**6315 Miscellaneous Professional Services**

Planning Service Consultant	9,061	7,998	23,358	38,000	20,000
	9,061	7,998	23,358	38,000	20,000

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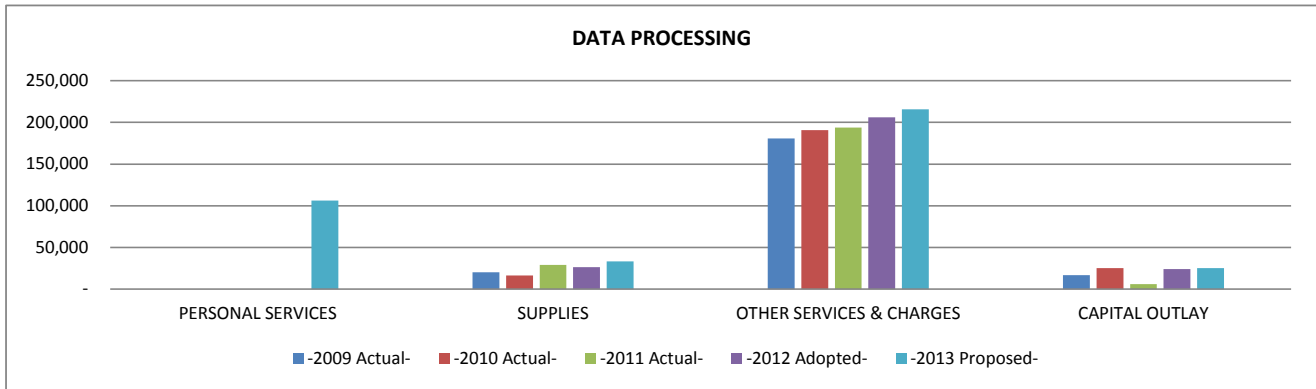
City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**DATA PROCESSING 192**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES					106,051
SUPPLIES	20,089	16,481	29,060	26,250	33,250
OTHER SERVICES & CHARGES	180,876	190,722	193,877	206,294	215,700
CAPITAL OUTLAY	16,681	25,098	5,900	24,000	25,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>217,646</b>	<b>232,301</b>	<b>228,837</b>	<b>256,544</b>	<b>380,001</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**DATA PROCESSING** **192**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	-	-	-	-	84,037
TOTAL WAGES AND SALARIES		-	-	-	-	84,037
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	-	-	-	-	6,093
6122	FICA/MEDICARE CONTRIBUTIONS	-	-	-	-	6,429
6131	GROUP INSURANCE	-	-	-	-	8,820
6133	WORKERS COMP INSURANCE PREMIUM	-	-	-	-	672
TOTAL EMPLOYER CONTRIBUTIONS		-	-	-	-	22,014
<b>Total PERSONAL SERVICES</b>		-	-	-	-	<b>106,051</b>
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6206	FILM, MICROFILM, TAPES, DISKS	-	122	142	500	500
TOTAL OFFICE SUPPLIES		-	122	142	500	500
<b>OPERATING SUPPLIES</b>						
6249	MISCELLANEOUS OPERATING SUPPLY	970	439	1,078	750	750
TOTAL OPERATING SUPPLIES		970	439	1,078	750	750
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>						
6281	SMALL TOOLS & MINOR EQUIPMENT	19,119	15,920	27,840	25,000	32,000
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		19,119	15,920	27,840	25,000	32,000
<b>Total SUPPLIES</b>		<b>20,089</b>	<b>16,481</b>	<b>29,060</b>	<b>26,250</b>	<b>33,250</b>
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>COMMUNICATION</b>						
6321	TELEPHONE	13,710	13,573	13,069	13,000	13,000
TOTAL COMMUNICATION		13,710	13,573	13,069	13,000	13,000
<b>EMPLOYEE REIMBURSEMENTS</b>						
6335	TRAINING	2,826	350	350	1,000	500
TOTAL EMPLOYEE REIMBURSEMENTS		2,826	350	350	1,000	500
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	1,712	1,529	1,800	2,000	2,000
TOTAL INSURANCE		1,712	1,529	1,800	2,000	2,000
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6405	OFFICE & DATA PROCESSING EQUIP	162,627	175,270	178,658	190,294	200,200
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		162,627	175,270	178,658	190,294	200,200
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>180,876</b>	<b>190,722</b>	<b>193,877</b>	<b>206,294</b>	<b>215,700</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6585	COMPUTER HARDWARE/SOFTWARE	16,681	25,098	5,900	24,000	25,000
TOTAL CAPITAL OUTLAY		16,681	25,098	5,900	24,000	25,000
<b>Total CAPITAL OUTLAY</b>		<b>16,681</b>	<b>25,098</b>	<b>5,900</b>	<b>24,000</b>	<b>25,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>217,646</b>	<b>232,301</b>	<b>228,837</b>	<b>256,544</b>	<b>380,001</b>

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**DATA PROCESSING 192**

**2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed**

**PERSONNEL COMPLEMENT**

IT Manager	1.00	1.00	1.00	1.00	1.00
Data Processing	1.00	1.00	1.00	1.00	1.00

**6405 Office Equipment Contracts**

Support	8,909	8,560	12,000	12,000	12,000
Destiny Software	-	-	-	-	-
Web hosting	-	-	-	-	-
GL Inquiry Software	486	900	920	-	-
Financial Support(General Ledger,P/R, S/A, F/A & System Dev)	51,231	57,407	56,586	59,909	64,631
Code Enforcement Software	1,500	-	-	-	-
PIMS System Support	25,494	27,186	23,034	25,736	25,736
LOGIS Backup Site/Security	-	-	-	-	-
GIS	33,506	35,798	36,946	38,066	38,066
Laser Fiche Licensing	7,000	6,590	7,000	7,000	7,000
Licensing/maintenance	27,288	29,000	30,000	35,300	35,300
Anoka County Central Records	-	-	-	-	-
Internet (Included in LOGIS Support)	7,213	9,829	9,972	10,044	10,044
Network work (LOGIS/Structured Network Solutions)	-	-	-	-	-
Employee Self-Service (ESS)	-	-	2,200	2,239	2,239
CRM Support	-	-	-	-	5,184
	<b>162,627</b>	<b>175,270</b>	<b>178,658</b>	<b>190,294</b>	<b>200,200</b>

**6585 Computer Hardware / Software**

Other Capital Outlay	16,681	25,098	5,900	-	-
2012 Fiber Hardware & Sever	-	-	-	24,000	25,000
	<b>16,681</b>	<b>25,098</b>	<b>5,900</b>	<b>24,000</b>	<b>25,000</b>

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City of Ramsey 2013 Proposed General Fund Budget

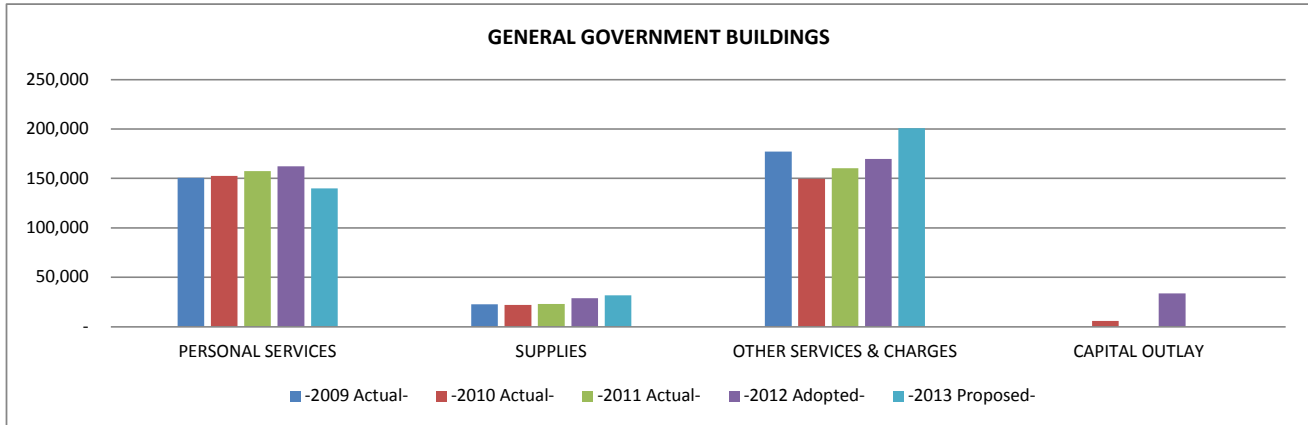
**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**GENERAL GOVERNMENT BUILDINGS 194**

**2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed**

<b>EXPENDITURE BY OBJECT SUMMARY</b>	<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
PERSONAL SERVICES	150,533	152,489	157,515	162,414	139,972
SUPPLIES	22,680	22,159	23,107	28,900	31,900
OTHER SERVICES & CHARGES	177,028	149,547	160,161	169,830	200,750
CAPITAL OUTLAY	-	5,983	-	33,600	-
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>350,240</b>	<b>330,178</b>	<b>340,783</b>	<b>394,744</b>	<b>372,622</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**GENERAL GOVERNMENT BUILDINGS 194**

2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	90,820	92,437	93,727	96,676	96,676
6103	FULL TIME-REGULAR-OVERTIME	762	546	683	-	-
6104	PART TIME-WAGES & SALARIES	22,083	20,975	20,554	20,785	-
6105	TEMPORARY-WAGES & SALARIES	-	132	-	-	-
6107	OVERTIME-PART TIME	-	-	235	-	-
TOTAL WAGES AND SALARIES		113,665	114,090	115,199	117,461	96,676
<b>OTHER GROSS EARNINGS</b>						
6108	SEVERANCE PAY	155	-	-	-	-
TOTAL OTHER GROSS EARNINGS		155	-	-	-	-
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	7,627	7,977	8,331	8,516	7,009
6122	FICA/MEDICARE CONTRIBUTIONS	7,981	8,202	8,217	8,986	7,396
6131	GROUP INSURANCE	16,540	18,446	20,527	22,048	24,444
6133	WORKERS COMP INSURANCE PREMIUM	4,564	3,774	5,241	5,403	4,447
TOTAL EMPLOYER CONTRIBUTIONS		36,713	38,399	42,316	44,953	43,296
<b>Total PERSONAL SERVICES</b>		<b>150,533</b>	<b>152,489</b>	<b>157,515</b>	<b>162,414</b>	<b>139,972</b>
<b>SUPPLIES</b>						
<b>OPERATING SUPPLIES</b>						
6221	CLEANING SUPPLIES	2,329	1,928	1,798	3,000	2,500
6223	GASOLINE	1,870	2,384	2,754	3,000	3,000
6225	DIESEL FUEL	614	246	484	1,500	2,000
6249	MISCELLANEOUS OPERATING SUPPLY	11,830	11,474	11,164	13,500	13,500
TOTAL OPERATING SUPPLIES		16,644	16,032	16,200	21,000	21,000
<b>REPAIR AND MAINTENANCE SUPPLIES</b>						
6257	OTHER VEHICLE PARTS	1,366	926	1,428	1,000	1,000
6259	BUILDING MAINT/REPAIR SUPPLIES	426	2,750	2,302	2,500	5,500
6275	OTHER EQUIPMENT PARTS	344	85	10	400	400
TOTAL REPAIR AND MAINTENANCE SUPPLIES		2,136	3,761	3,740	3,900	6,900
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>						
6281	SMALL TOOLS & MINOR EQUIPMENT	3,901	2,366	3,167	4,000	4,000
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		3,901	2,366	3,167	4,000	4,000
<b>Total SUPPLIES</b>		<b>22,680</b>	<b>22,159</b>	<b>23,107</b>	<b>28,900</b>	<b>31,900</b>
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>PROFESSIONAL SERVICES</b>						
6315	MISCELLANEOUS PROFESSIONAL SER	25,258	-	-	-	-
TOTAL PROFESSIONAL SERVICES		25,258	-	-	-	-
<b>COMMUNICATION</b>						
6323	CELLULAR PHONES	1,613	1,463	1,417	1,500	1,500
TOTAL COMMUNICATION		1,613	1,463	1,417	1,500	1,500
<b>EMPLOYEE REIMBURSEMENTS</b>						
6331	TRAVEL & LODGING	8	-	-	-	-
TOTAL EMPLOYEE REIMBURSEMENTS		8	-	-	-	-
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	9,621	9,564	12,000	11,000	11,000
TOTAL INSURANCE		9,621	9,564	12,000	11,000	11,000
<b>UTILITIES</b>						
6371	ELECTRIC UTILITIES	82,185	91,868	85,527	91,700	95,000
6372	WATER/IRRIGATION	4,002	3,632	10,080	5,000	5,000
6373	GAS	33,823	29,323	30,505	35,000	40,000
6374	REFUSE/RECYCLING	5,788	5,713	4,049	6,000	6,000
TOTAL UTILITIES		125,799	130,536	130,161	137,700	146,000

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

		GENERAL GOVERNMENT BUILDINGS					194
		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed	
<b>REPAIRS AND MAINTENANCE - LABOR</b>							
6381	BUILDING & STRUCTURE REPAIR	1,771	347	814	2,000	10,000	
6382	MACHINERY & EQUIPMENT REPAIR	1,443	865	2,379	2,000	10,000	
6388	OTHER VEHICLE REPAIR	71	-	60	500	500	
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		<b>3,284</b>	<b>1,212</b>	<b>3,253</b>	<b>4,500</b>	<b>20,500</b>	
<b>RENTALS</b>							
6415	OTHER EQUIPMENT RENTAL	512	643	771	1,000	1,000	
6417	UNIFORM RENTAL	-	107	28	750	750	
<b>TOTAL RENTALS</b>		<b>512</b>	<b>750</b>	<b>799</b>	<b>1,750</b>	<b>1,750</b>	
<b>MISCELLANEOUS</b>							
6435	FINANCE CHARGES	20	-	-	-	-	
<b>TOTAL MISCELLANEOUS</b>		<b>20</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>CONTRACTED SERVICES</b>							
6489	OTHER CONTRACTED SERVICES	10,912	6,022	12,531	13,380	20,000	
<b>TOTAL CONTRACTED SERVICES</b>		<b>10,912</b>	<b>6,022</b>	<b>12,531</b>	<b>13,380</b>	<b>20,000</b>	
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>177,028</b>	<b>149,547</b>	<b>160,161</b>	<b>169,830</b>	<b>200,750</b>	
<b>CAPITAL OUTLAY</b>							
<b>CAPITAL OUTLAY</b>							
6550	MOTOR VEHICLES	-	-	-	27,600	-	
6580	OTHER EQUIPMENT	-	5,983	-	6,000	-	
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>5,983</b>	<b>-</b>	<b>33,600</b>	<b>-</b>	
<b>Total CAPITAL OUTLAY</b>		<b>-</b>	<b>5,983</b>	<b>-</b>	<b>33,600</b>	<b>-</b>	
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>350,240</b>	<b>330,178</b>	<b>340,783</b>	<b>394,744</b>	<b>372,622</b>	

		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed	
<b>PERSONNEL COMPLEMENT</b>							
<b>Gen. Gov't. Bldgs.</b>							
Building Maintenance		2.50	2.50	2.50	2.50	2.00	
Gen Govt Bldgs Total		<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.00</b>	
<b>6371 Electric Utilities</b>							
Electric for Municipal Center		82,185	91,868	85,527	90,000	92,500	
Electric for city reader sign		-	-	-	1,700	2,500	
		<b>82,185</b>	<b>91,868</b>	<b>85,527</b>	<b>91,700</b>	<b>95,000</b>	
<b>6550 Motor Vehicles</b>							
2012 plow truck (less \$2500 trade-in)		-	-	-	27,600	-	
		<b>-</b>	<b>-</b>	<b>-</b>	<b>27,600</b>	<b>-</b>	
<b>6580 Other Equipment</b>							
2013 Phone system		-	-	-	-	-	
2012 plow truck emergency lights		-	5,983	-	6,000	-	
		<b>-</b>	<b>5,983</b>	<b>-</b>	<b>6,000</b>	<b>-</b>	

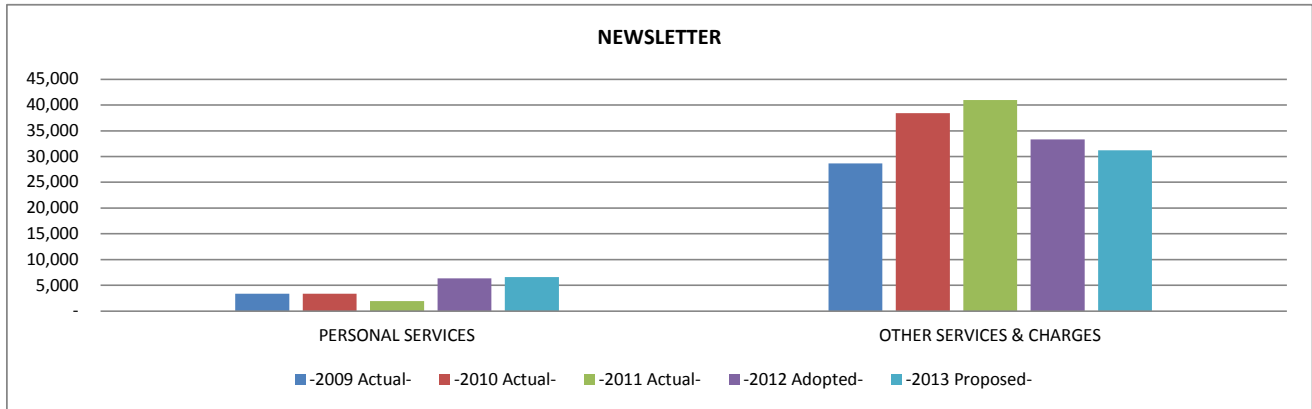
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City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**NEWSLETTER** **195**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	3,392	3,345	1,923	6,351	6,602
OTHER SERVICES & CHARGES	28,646	38,419	40,975	33,325	31,200
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>32,038</b>	<b>41,764</b>	<b>42,898</b>	<b>39,676</b>	<b>37,802</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

NEWSLETTER 195

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6104 PART TIME-WAGES & SALARIES	2,987	2,874	1,636	5,489	5,705
TOTAL WAGES AND SALARIES	2,987	2,874	1,636	5,489	5,705
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	184	219	119	398	414
6122 FICA/MEDICARE CONTRIBUTIONS	205	235	125	420	437
6133 WORKERS COMP INSURANCE PREMIUM	16	17	43	44	46
TOTAL EMPLOYER CONTRIBUTIONS	405	471	287	862	897
<b>Total PERSONAL SERVICES</b>	<b>3,392</b>	<b>3,345</b>	<b>1,923</b>	<b>6,351</b>	<b>6,602</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>COMMUNICATION</b>					
6322 POSTAGE	8,038	8,150	7,823	8,000	5,800
TOTAL COMMUNICATION	8,038	8,150	7,823	8,000	5,800
<b>ADVERTISING AND PUBLISHING</b>					
6352 GENERAL NOTICE & PUBLIC INFOR	20,357	29,975	33,152	25,000	25,000
TOTAL ADVERTISING AND PUBLISHING	20,357	29,975	33,152	25,000	25,000
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	252	294	-	325	400
TOTAL INSURANCE	252	294	-	325	400
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>28,646</b>	<b>38,419</b>	<b>40,975</b>	<b>33,325</b>	<b>31,200</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>32,038</b>	<b>41,764</b>	<b>42,898</b>	<b>39,676</b>	<b>37,802</b>

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>6352 General Notice &amp; Public Information</b>					
4 full newsletters w/two UB inserts	20,357	29,975	33,152	25,000	25,000
	20,357	29,975	33,152	25,000	25,000

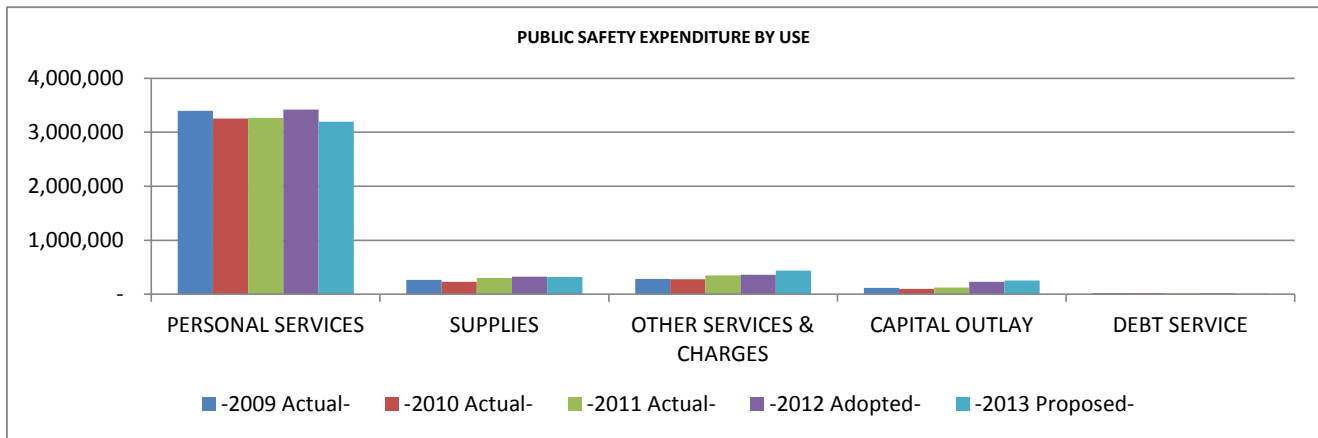
City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

**PUBLIC SAFETY 211-280**

**2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed**

<b>EXPENDITURE BY OBJECT SUMMARY</b>	<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
PERSONAL SERVICES	3,396,181	3,251,746	3,265,779	3,421,373	3,191,253
SUPPLIES	264,832	230,591	298,911	326,400	317,850
OTHER SERVICES & CHARGES	284,140	280,267	348,907	362,645	436,670
CAPITAL OUTLAY	114,983	98,118	126,679	230,600	252,000
DEBT SERVICE	25,452	22,600	19,519	16,191	12,597
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>4,085,589</b>	<b>3,883,322</b>	<b>4,059,795</b>	<b>4,357,209</b>	<b>4,210,370</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

**PUBLIC SAFETY** 211-280

2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6102 F.T. REGULAR-WAGES & SALARIES	2,364,378	2,234,348	2,241,314	2,338,504	2,140,745
6103 FULL TIME-REGULAR-OVERTIME	68,225	81,955	62,549	75,000	75,000
6104 PART TIME-WAGES & SALARIES	267,347	247,509	235,132	251,378	247,170
6105 TEMPORARY-WAGES & SALARIES	-	-	105	-	-
<b>TOTAL WAGES AND SALARIES</b>	<b>2,699,950</b>	<b>2,563,812</b>	<b>2,539,100</b>	<b>2,664,882</b>	<b>2,462,915</b>
<b>OTHER GROSS EARNINGS</b>					
6108 SEVERANCE PAY	5,665	20,738	6,025	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>	<b>5,665</b>	<b>20,738</b>	<b>6,025</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	299,991	297,717	304,479	318,786	299,086
6122 FICA/MEDICARE CONTRIBUTIONS	86,477	74,256	71,471	83,507	67,355
6131 GROUP INSURANCE	229,735	225,362	251,787	277,285	282,564
6132 DISABILITY INSURANCE	1,179	1,284	-	1,300	1,300
6133 WORKERS COMP INSURANCE PREMIUM	73,184	68,577	92,917	75,613	78,033
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>	<b>690,566</b>	<b>667,196</b>	<b>720,654</b>	<b>756,491</b>	<b>728,338</b>
<b>Total PERSONAL SERVICES</b>	<b>3,396,181</b>	<b>3,251,746</b>	<b>3,265,779</b>	<b>3,421,373</b>	<b>3,191,253</b>

<b>SUPPLIES</b>					
<b>OFFICE SUPPLIES</b>					
6204 STATIONERY, ENVELOPES & FORMS	2,693	2,396	2,799	3,500	2,550
6206 FILM, MICROFILM, TAPES, DISKS	952	414	693	1,250	1,200
6207 TRAINING SUPPLIES	2,359	2,760	3,214	3,000	3,000
6208 MISCELLANEOUS OFFICE SUPPLIES	5,681	4,948	4,922	6,950	5,300
<b>TOTAL OFFICE SUPPLIES</b>	<b>11,686</b>	<b>10,518</b>	<b>11,628</b>	<b>14,700</b>	<b>12,050</b>
<b>OPERATING SUPPLIES</b>					
6223 GASOLINE	67,713	75,276	98,574	100,300	95,000
6225 DIESEL FUEL	3,328	3,284	4,587	8,000	7,000
6227 LUBRICANTS & ADDITIVES	904	452	1,135	1,200	1,200
6229 SHOP MATERIALS	616	470	735	700	700
6231 UNIFORMS & TURN-OUT GEAR	55,066	40,460	58,624	47,300	43,000
6233 BATTERIES	3,870	1,002	1,713	3,500	2,800
6235 AMMUNITION	5,342	5,909	7,077	7,000	7,000
6237 CRIME SCENE KIT MATERIALS	691	789	1,000	2,000	1,000
6239 FIRST AID SUPPLIES	2,860	4,870	4,679	4,000	4,000
6241 COMMUNITY POLICING SUPPLIES	12,640	4,280	6,219	5,000	5,000
6249 MISCELLANEOUS OPERATING SUPPLY	46,914	44,654	50,367	49,350	49,350
<b>TOTAL OPERATING SUPPLIES</b>	<b>199,943</b>	<b>181,446</b>	<b>234,710</b>	<b>228,350</b>	<b>216,050</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>					
6251 BATTERIES	824	1,634	1,195	2,500	3,200
6253 BRAKES	2,432	1,027	2,812	2,500	2,500
6255 TIRES	7,732	7,979	9,449	10,500	11,000
6257 OTHER VEHICLE PARTS	19,907	7,903	15,625	13,000	14,000
6259 BUILDING MAINT/REPAIR SUPPLIES	250	48	-	250	200
6266 SCBA-PARTS	-	4,357	3,529	4,500	4,500
6271 SIGN REPAIR MATERIALS	839	750	-	3,500	3,500
6275 OTHER EQUIPMENT PARTS	2,686	3,096	2,271	6,500	6,500
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>	<b>34,670</b>	<b>26,794</b>	<b>34,881</b>	<b>43,250</b>	<b>45,400</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>					
6281 SMALL TOOLS & MINOR EQUIPMENT	18,507	11,833	17,692	39,850	44,250
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>	<b>18,507</b>	<b>11,833</b>	<b>17,692</b>	<b>39,850</b>	<b>44,250</b>
<b>MERCHANDISE FOR RESALE</b>					
6291 CULVERTS, SIGNS, STREET SUPPLY	26	-	-	250	100
<b>TOTAL MERCHANDISE FOR RESALE</b>	<b>26</b>	<b>-</b>	<b>-</b>	<b>250</b>	<b>100</b>
<b>Total SUPPLIES</b>	<b>264,832</b>	<b>230,591</b>	<b>298,911</b>	<b>326,400</b>	<b>317,850</b>

<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6302 AUDITING & ACCOUNTING SERVICES	3,160	3,250	3,250	3,600	3,600

City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

		PUBLIC SAFETY 211-280				
		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
6305	MEDICAL/PSYCHOLOGICAL FEES	2,927	4,800	5,805	250	-
6315	MISCELLANEOUS PROFESSIONAL SER	26,277	53,202	98,003	78,000	141,100
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>32,365</b>	<b>61,252</b>	<b>107,058</b>	<b>81,850</b>	<b>144,700</b>
<b>COMMUNICATION</b>						
6321	TELEPHONE	6,614	5,172	4,755	4,830	4,850
6322	POSTAGE	3,312	1,926	2,155	3,900	3,300
6323	CELLULAR PHONES	14,478	15,186	14,466	16,600	16,000
6325	LONG DISTANCE CHARGES	27	-	-	-	-
<b>TOTAL COMMUNICATION</b>		<b>24,431</b>	<b>22,284</b>	<b>21,376</b>	<b>25,330</b>	<b>24,150</b>
<b>EMPLOYEE REIMBURSEMENTS</b>						
6331	TRAVEL & LODGING	2,404	4,079	4,925	3,900	3,950
6334	MILEAGE REIMBURSEMENT	1,216	519	708	1,100	1,150
6335	TRAINING	38,098	40,136	43,048	39,600	40,000
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>		<b>41,719</b>	<b>44,734</b>	<b>48,681</b>	<b>44,600</b>	<b>45,100</b>
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	46,422	44,732	48,000	53,100	53,300
<b>TOTAL INSURANCE</b>		<b>46,422</b>	<b>44,732</b>	<b>48,000</b>	<b>53,100</b>	<b>53,300</b>
<b>UTILITIES</b>						
6371	ELECTRIC UTILITIES	27,911	25,709	24,208	29,600	26,200
6372	WATER/IRRIGATION	81	74	100	100	100
6373	GAS	12,375	10,578	11,514	14,900	15,000
6374	REFUSE/RECYCLING	640	697	627	700	700
<b>TOTAL UTILITIES</b>		<b>41,007</b>	<b>37,058</b>	<b>36,449</b>	<b>45,300</b>	<b>42,000</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6382	MACHINERY & EQUIPMENT REPAIR	6,293	4,571	2,865	12,700	12,500
6383	OFFICE EQUIPMENT REPAIR	65	-	-	700	700
6386	BRAKE REPAIR	-	-	-	1,000	1,000
6387	TIRE MOUNTING & BALANCING	-	-	-	100	100
6388	OTHER VEHICLE REPAIR	33,167	19,958	22,603	31,000	31,000
6389	TOWING SERVICES	-	-	-	500	3,500
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		<b>39,525</b>	<b>24,529</b>	<b>25,468</b>	<b>46,000</b>	<b>48,800</b>
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6405	OFFICE & DATA PROCESSING EQUIP	3,501	2,558	4,164	6,790	6,720
<b>TOTAL REPAIRS AND MAINTENANCE - CONTRACTS</b>		<b>3,501</b>	<b>2,558</b>	<b>4,164</b>	<b>6,790</b>	<b>6,720</b>
<b>RENTALS</b>						
6413	OFFICE EQUIPMENT RENTAL	4,049	1,689	4,529	4,700	5,000
6415	OTHER EQUIPMENT RENTAL	26,827	19,501	21,141	25,280	32,000
<b>TOTAL RENTALS</b>		<b>30,876</b>	<b>21,190</b>	<b>25,670</b>	<b>29,980</b>	<b>37,000</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	4,172	4,688	4,267	3,245	4,700
6452	SUBSCRIPTIONS	80	810	-	250	250
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>4,251</b>	<b>5,498</b>	<b>4,267</b>	<b>3,495</b>	<b>4,950</b>
<b>BOOKS AND PAMPHLETS</b>						
6471	BOOKS & PAMPHLETS	1,091	146	342	2,200	1,950
<b>TOTAL BOOKS AND PAMPHLETS</b>		<b>1,091</b>	<b>146</b>	<b>342</b>	<b>2,200</b>	<b>1,950</b>
<b>CONTRACTED SERVICES</b>						
6489	OTHER CONTRACTED SERVICES	18,952	16,286	27,432	24,000	28,000
<b>TOTAL CONTRACTED SERVICES</b>		<b>18,952</b>	<b>16,286</b>	<b>27,432</b>	<b>24,000</b>	<b>28,000</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>284,140</b>	<b>280,267</b>	<b>348,907</b>	<b>362,645</b>	<b>436,670</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6540	HEAVY MACHINERY	-	-	-	130,000	150,000
6550	MOTOR VEHICLES	82,556	89,628	126,679	94,600	102,000
6580	OTHER EQUIPMENT	32,427	8,490	-	6,000	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>114,983</b>	<b>98,118</b>	<b>126,679</b>	<b>230,600</b>	<b>252,000</b>
<b>Total CAPITAL OUTLAY</b>		<b>114,983</b>	<b>98,118</b>	<b>126,679</b>	<b>230,600</b>	<b>252,000</b>

City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

**PUBLIC SAFETY** 211-280

2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed

<b>DEBT SERVICE</b>					
<b>DEBT SERVICE</b>					
6603 OTHER L.T. OBLIGATION PRINCIPA	25,452	22,600	19,519	16,191	12,597
<b>TOTAL DEBT SERVICE</b>	<b>25,452</b>	<b>22,600</b>	<b>19,519</b>	<b>16,191</b>	<b>12,597</b>
<b>Total DEBT SERVICE</b>	<b>25,452</b>	<b>22,600</b>	<b>19,519</b>	<b>16,191</b>	<b>12,597</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>4,085,589</b>	<b>3,883,322</b>	<b>4,059,795</b>	<b>4,357,209</b>	<b>4,210,370</b>

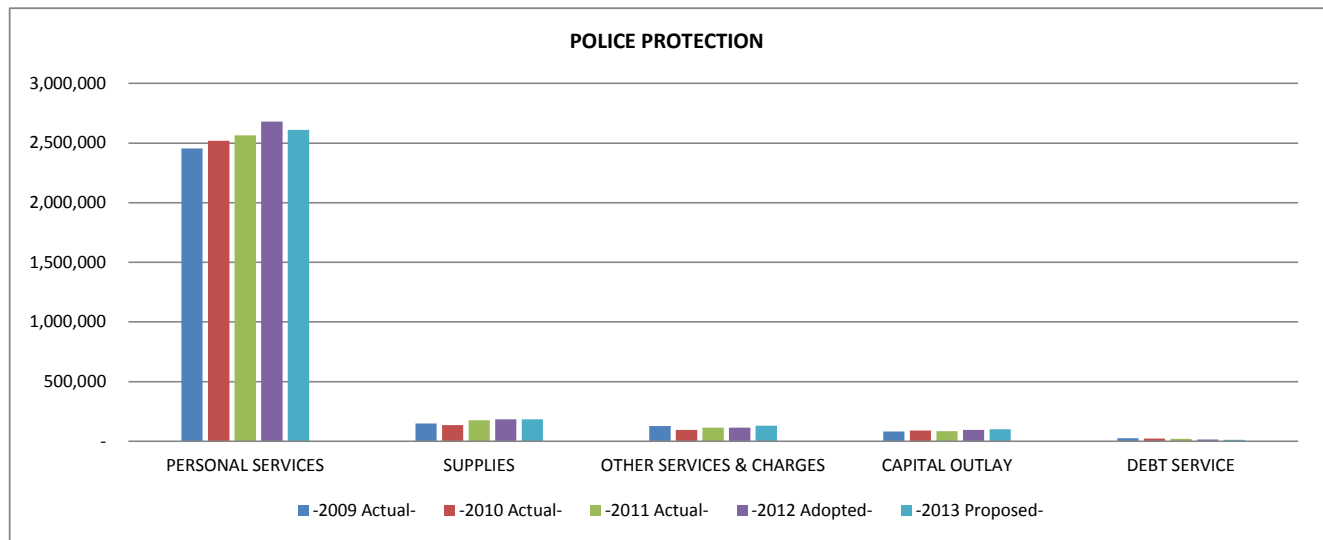
City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**POLICE PROTECTION** 211

2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	2,453,512	2,517,827	2,564,443	2,680,625	2,610,461
SUPPLIES	149,868	135,925	174,931	184,750	183,900
OTHER SERVICES & CHARGES	128,361	94,270	115,365	114,700	130,500
CAPITAL OUTLAY	82,556	89,628	83,669	94,600	102,000
DEBT SERVICE	25,452	22,600	19,519	16,191	12,597
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>2,839,750</b>	<b>2,860,250</b>	<b>2,957,927</b>	<b>3,090,866</b>	<b>3,039,458</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**POLICE PROTECTION** **211**

**2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed**

<b>EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS</b>		<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
<b>PERSONAL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	1,823,181	1,855,548	1,866,461	1,935,501	1,872,528
6103	FULL TIME-REGULAR-OVERTIME	68,195	81,856	62,450	75,000	75,000
6104	PART TIME-WAGES & SALARIES	41,326	41,281	43,387	57,405	45,670
<b>TOTAL WAGES AND SALARIES</b>		<b>1,932,701</b>	<b>1,978,685</b>	<b>1,972,298</b>	<b>2,067,906</b>	<b>1,993,198</b>
<b>OTHER GROSS EARNINGS</b>						
6108	SEVERANCE PAY	-	-	6,025	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>		<b>-</b>	<b>-</b>	<b>6,025</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	251,650	259,757	265,678	277,421	267,365
6122	FICA/MEDICARE CONTRIBUTIONS	39,854	40,308	40,552	44,748	42,016
6131	GROUP INSURANCE	179,292	193,760	216,153	239,825	254,640
6133	WORKERS COMP INSURANCE PREMIUM	50,015	45,317	63,737	50,725	53,242
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>		<b>520,811</b>	<b>539,142</b>	<b>586,120</b>	<b>612,719</b>	<b>617,263</b>
<b>Total PERSONAL SERVICES</b>		<b>2,453,512</b>	<b>2,517,827</b>	<b>2,564,443</b>	<b>2,680,625</b>	<b>2,610,461</b>
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6204	STATIONERY, ENVELOPES & FORMS	1,687	2,096	2,088	1,800	1,800
6206	FILM, MICROFILM, TAPES, DISKS	665	414	693	1,000	1,000
6207	TRAINING SUPPLIES	2,359	2,760	3,214	3,000	3,000
6208	MISCELLANEOUS OFFICE SUPPLIES	3,496	3,684	4,063	4,200	4,000
<b>TOTAL OFFICE SUPPLIES</b>		<b>8,207</b>	<b>8,954</b>	<b>10,058</b>	<b>10,000</b>	<b>9,800</b>
<b>OPERATING SUPPLIES</b>						
6223	GASOLINE	55,962	63,015	82,330	85,000	80,000
6227	LUBRICANTS & ADDITIVES	904	452	1,135	1,200	1,200
6229	SHOP MATERIALS	616	470	735	700	700
6231	UNIFORMS & TURN-OUT GEAR	32,523	28,905	36,147	31,000	30,000
6233	BATTERIES	3,394	788	1,713	2,500	2,300
6235	AMMUNITION	5,342	5,909	7,077	7,000	7,000
6237	CRIME SCENE KIT MATERIALS	691	789	1,000	2,000	1,000
6239	FIRST AID SUPPLIES	1,881	2,909	3,854	2,500	2,500
6249	MISCELLANEOUS OPERATING SUPPLY	13,504	7,875	7,559	8,000	8,000
<b>TOTAL OPERATING SUPPLIES</b>		<b>114,816</b>	<b>111,112</b>	<b>141,550</b>	<b>139,900</b>	<b>132,700</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>						
6251	BATTERIES	824	636	260	1,500	1,200
6253	BRAKES	2,432	1,027	2,812	2,500	2,500
6255	TIRES	7,732	7,979	9,449	9,500	10,000
6257	OTHER VEHICLE PARTS	7,665	5,735	6,857	6,000	6,000
6259	BUILDING MAINT/REPAIR SUPPLIES	250	48	-	250	200
6275	OTHER EQUIPMENT PARTS	1,327	434	383	500	500
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>		<b>20,230</b>	<b>15,859</b>	<b>19,761</b>	<b>20,250</b>	<b>20,400</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>						
6281	SMALL TOOLS & MINOR EQUIPMENT	6,615	-	3,562	14,600	21,000
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>		<b>6,615</b>	<b>-</b>	<b>3,562</b>	<b>14,600</b>	<b>21,000</b>
<b>Total SUPPLIES</b>		<b>149,868</b>	<b>135,925</b>	<b>174,931</b>	<b>184,750</b>	<b>183,900</b>
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>PROFESSIONAL SERVICES</b>						
6305	MEDICAL/PSYCHOLOGICAL FEES	27	-	925	250	-
6315	MISCELLANEOUS PROFESSIONAL SER	26,277	2,453	2,594	3,000	3,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>26,305</b>	<b>2,453</b>	<b>3,519</b>	<b>3,250</b>	<b>3,000</b>

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

<b>POLICE PROTECTION</b>						<b>211</b>
	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Proposed</b>	
<b>COMMUNICATION</b>						
6321 TELEPHONE	3,369	2,852	2,623	2,500	2,500	
6322 POSTAGE	1,454	995	1,145	1,700	1,700	
6323 CELLULAR PHONES	7,062	7,691	7,296	7,800	7,800	
6325 LONG DISTANCE CHARGES	27	-	-	-	-	
<b>TOTAL COMMUNICATION</b>	<b>11,912</b>	<b>11,538</b>	<b>11,064</b>	<b>12,000</b>	<b>12,000</b>	
<b>EMPLOYEE REIMBURSEMENTS</b>						
6331 TRAVEL & LODGING	2,034	3,861	4,392	3,500	3,600	
6334 MILEAGE REIMBURSEMENT	666	519	503	800	800	
6335 TRAINING	13,064	16,170	22,216	15,600	17,000	
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>	<b>15,764</b>	<b>20,550</b>	<b>27,111</b>	<b>19,900</b>	<b>21,400</b>	
<b>INSURANCE</b>						
6361 GENERAL LIABILITY/PROPERTY INS	28,064	25,242	28,000	30,000	30,000	
<b>TOTAL INSURANCE</b>	<b>28,064</b>	<b>25,242</b>	<b>28,000</b>	<b>30,000</b>	<b>30,000</b>	
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6382 MACHINERY & EQUIPMENT REPAIR	145	193	48	700	500	
6383 OFFICE EQUIPMENT REPAIR	65	-	-	700	700	
6386 BRAKE REPAIR	-	-	-	1,000	1,000	
6387 TIRE MOUNTING & BALANCING	-	-	-	100	100	
6388 OTHER VEHICLE REPAIR	7,101	4,548	4,994	7,000	7,000	
6389 TOWING SERVICES	-	-	-	500	500	
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>	<b>7,311</b>	<b>4,741</b>	<b>5,042</b>	<b>10,000</b>	<b>9,800</b>	
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6405 OFFICE & DATA PROCESSING EQUIP	3,252	2,558	3,307	4,870	4,800	
<b>TOTAL REPAIRS AND MAINTENANCE - CONTRACTS</b>	<b>3,252</b>	<b>2,558</b>	<b>3,307</b>	<b>4,870</b>	<b>4,800</b>	
<b>RENTALS</b>						
6413 OFFICE EQUIPMENT RENTAL	4,049	1,689	4,529	4,700	5,000	
6415 OTHER EQUIPMENT RENTAL	26,827	19,501	21,141	25,280	32,000	
<b>TOTAL RENTALS</b>	<b>30,876</b>	<b>21,190</b>	<b>25,670</b>	<b>29,980</b>	<b>37,000</b>	
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451 MEMBERSHIP DUES	2,623	3,153	1,968	1,700	2,500	
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>	<b>2,623</b>	<b>3,153</b>	<b>1,968</b>	<b>1,700</b>	<b>2,500</b>	
<b>CONTRACTED SERVICES</b>						
6489 OTHER CONTRACTED SERVICES	2,256	2,845	9,684	3,000	10,000	
<b>TOTAL CONTRACTED SERVICES</b>	<b>2,256</b>	<b>2,845</b>	<b>9,684</b>	<b>3,000</b>	<b>10,000</b>	
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>128,361</b>	<b>94,270</b>	<b>115,365</b>	<b>114,700</b>	<b>130,500</b>	
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6550 MOTOR VEHICLES	82,556	89,628	83,669	94,600	102,000	
<b>TOTAL CAPITAL OUTLAY</b>	<b>82,556</b>	<b>89,628</b>	<b>83,669</b>	<b>94,600</b>	<b>102,000</b>	
<b>Total CAPITAL OUTLAY</b>	<b>82,556</b>	<b>89,628</b>	<b>83,669</b>	<b>94,600</b>	<b>102,000</b>	
<b>DEBT SERVICE</b>						
<b>DEBT SERVICE</b>						
6603 OTHER L.T. OBLIGATION PRINCIPA	25,452	22,600	19,519	16,191	12,597	
<b>TOTAL DEBT SERVICE</b>	<b>25,452</b>	<b>22,600</b>	<b>19,519</b>	<b>16,191</b>	<b>12,597</b>	
<b>Total DEBT SERVICE</b>	<b>25,452</b>	<b>22,600</b>	<b>19,519</b>	<b>16,191</b>	<b>12,597</b>	
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>2,839,750</b>	<b>2,860,250</b>	<b>2,957,927</b>	<b>3,090,866</b>	<b>3,039,458</b>	

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**POLICE PROTECTION 211**

**2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed**

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>PERSONNEL COMPLEMENT</b>					
Police Chief	1.00	1.00	1.00	1.00	1.00
Captain	1.00	1.00	1.00	1.00	2.00
Lieutenant	-	1.00	1.00	1.00	-
Sergeant	5.00	4.00	4.00	4.00	4.00
Patrol Officer	16.00	16.00	16.00	16.00	15.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Crime Prevention Specialist	1.00	1.00	1.00	1.00	1.00
Clerical/Support Personnel	3.00	3.00	3.00	3.00	3.00
Code Enforcement Intern	-	-	-	0.50	-
Police Total	28.00	28.00	28.00	28.50	27.00

**6281 Small Tools and Minor Equipment**

Equipment for Vehicles (Not Squads)	-	-	-	9,300	12,000
Computer Replacement (3 Laptops)	-	-	-	4,800	6,000
Misc	-	-	3,562	500	3,000
	6,615	-	3,562	14,600	21,000

**6335 Training**

St. Cloud Driving School					
First Responder Course (initial and refresher)					
County Shoots					
County Attorney Updates					
Officer Post requirements					
Other miscellaneous seminars and training.					
	13,064	16,170	22,216	15,600	17,000

**6415 Other Equipment**

MC quarterly charges/Visions Mobile Dispatch CDPD.					
800 MHz Radio					
Intertec CJDN Access					
GPS Wireless modem					
Crabtree/Netmotion/CDPG					
	26,827	19,501	21,141	25,280	32,000

**6451 Dues**

MCPA - MN Chief - Local					
Post Board					
Anoka County Chiefs Association					
P.O.S.T License Renewals					
	2,623	3,153	1,968	1,700	2,500

**6489 Other Contracted Services**

Alarm Monitoring					
Pawn Shop Transactions					
Citywide Hazmat Disposal & OSHA regulation					
Misc.					
	2,256	2,845	9,684	3,000	10,000

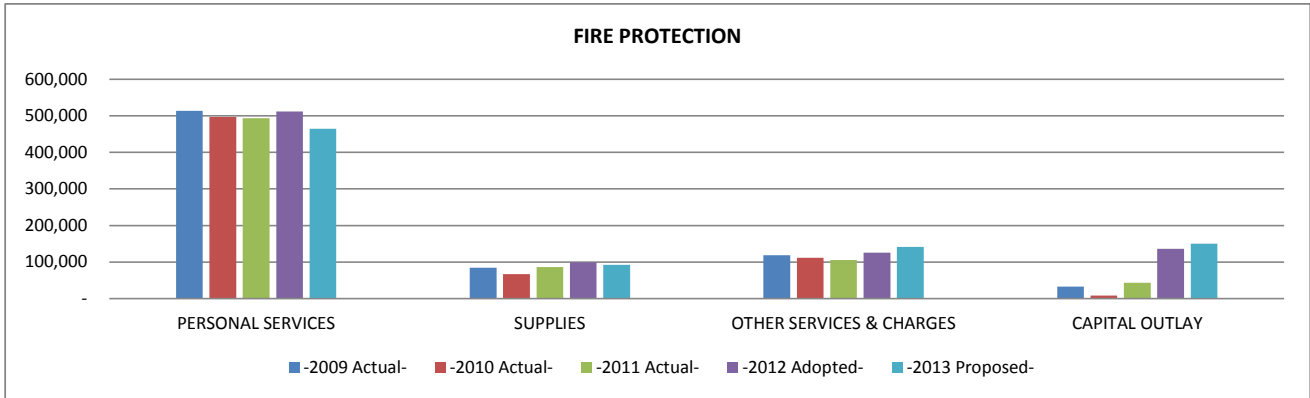
City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**FIRE PROTECTION** **220**

2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	513,933	497,048	493,200	511,556	464,367
SUPPLIES	84,658	66,803	86,383	99,450	92,650
OTHER SERVICES & CHARGES	118,264	111,447	105,781	125,650	141,420
CAPITAL OUTLAY	32,427	8,490	43,010	136,000	150,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>749,282</b>	<b>683,788</b>	<b>728,374</b>	<b>872,656</b>	<b>848,437</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**FIRE PROTECTION** **220**

2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6102 F.T. REGULAR-WAGES & SALARIES	202,071	206,890	210,324	221,864	177,089
6103 FULL TIME-REGULAR-OVERTIME	30	99	99	-	-
6104 PART TIME-WAGES & SALARIES	226,021	206,228	191,745	193,973	201,500
<b>TOTAL WAGES AND SALARIES</b>	<b>428,123</b>	<b>413,217</b>	<b>402,168</b>	<b>415,837</b>	<b>378,589</b>
<b>OTHER GROSS EARNINGS</b>					
6108 SEVERANCE PAY	2,145	-	-	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>	<b>2,145</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	25,076	25,811	27,005	28,232	25,114
6122 FICA/MEDICARE CONTRIBUTIONS	21,128	20,173	18,631	24,252	18,368
6131 GROUP INSURANCE	16,226	17,448	19,571	20,470	19,104
6132 DISABILITY INSURANCE	1,179	1,284	-	1,300	1,300
6133 WORKERS COMP INSURANCE PREMIUM	20,056	19,115	25,825	21,465	21,892
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>	<b>83,665</b>	<b>83,831</b>	<b>91,032</b>	<b>95,719</b>	<b>85,778</b>
<b>Total PERSONAL SERVICES</b>	<b>513,933</b>	<b>497,048</b>	<b>493,200</b>	<b>511,556</b>	<b>464,367</b>
<b>SUPPLIES</b>					
<b>OFFICE SUPPLIES</b>					
6206 FILM, MICROFILM, TAPES, DISKS	79	-	-	150	150
6208 MISCELLANEOUS OFFICE SUPPLIES	1,890	988	675	2,000	1,000
<b>TOTAL OFFICE SUPPLIES</b>	<b>1,969</b>	<b>988</b>	<b>675</b>	<b>2,150</b>	<b>1,150</b>
<b>OPERATING SUPPLIES</b>					
6223 GASOLINE	9,225	10,068	13,691	13,300	13,000
6225 DIESEL FUEL	3,328	3,284	4,587	8,000	7,000
6231 UNIFORMS & TURN-OUT GEAR	22,306	11,555	22,477	16,000	13,000
6233 BATTERIES	475	214	-	1,000	500
6239 FIRST AID SUPPLIES	979	1,961	825	1,500	1,500
6241 COMMUNITY POLICING SUPPLIES	5,000	-	-	-	-
6249 MISCELLANEOUS OPERATING SUPPLY	16,633	18,920	18,220	18,000	18,000
<b>TOTAL OPERATING SUPPLIES</b>	<b>57,947</b>	<b>46,002</b>	<b>59,800</b>	<b>57,800</b>	<b>53,000</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>					
6255 TIRES	-	-	-	1,000	1,000
6257 OTHER VEHICLE PARTS	12,242	2,168	8,309	7,000	8,000
6266 SCBA-PARTS	-	4,357	3,529	4,500	4,500
6275 OTHER EQUIPMENT PARTS	845	1,484	342	2,000	2,000
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>	<b>13,087</b>	<b>8,009</b>	<b>12,180</b>	<b>14,500</b>	<b>15,500</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>					
6281 SMALL TOOLS & MINOR EQUIPMENT	11,654	11,804	13,728	25,000	23,000
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>	<b>11,654</b>	<b>11,804</b>	<b>13,728</b>	<b>25,000</b>	<b>23,000</b>
<b>Total SUPPLIES</b>	<b>84,658</b>	<b>66,803</b>	<b>86,383</b>	<b>99,450</b>	<b>92,650</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6302 AUDITING & ACCOUNTING SERVICES	3,160	3,250	3,250	3,600	3,600
6305 MEDICAL/PSYCHOLOGICAL FEES	2,900	4,800	4,880	-	-
6315 MISCELLANEOUS PROFESSIONAL SER	-	-	-	-	15,000
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>6,060</b>	<b>8,050</b>	<b>8,130</b>	<b>3,600</b>	<b>18,600</b>
<b>COMMUNICATION</b>					
6321 TELEPHONE	2,253	1,828	1,680	1,830	1,850
6322 POSTAGE	313	315	341	400	400
6323 CELLULAR PHONES	5,209	6,314	6,086	7,600	7,000
<b>TOTAL COMMUNICATION</b>	<b>7,776</b>	<b>8,457</b>	<b>8,107</b>	<b>9,830</b>	<b>9,250</b>
<b>EMPLOYEE REIMBURSEMENTS</b>					
6335 TRAINING	22,610	21,353	17,436	22,000	22,000
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>	<b>22,610</b>	<b>21,353</b>	<b>17,436</b>	<b>22,000</b>	<b>22,000</b>

City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

		FIRE PROTECTION				
		220				
		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	13,894	17,015	14,500	20,000	20,000
<b>TOTAL INSURANCE</b>		13,894	17,015	14,500	20,000	20,000
<b>UTILITIES</b>						
6371	ELECTRIC UTILITIES	18,531	18,107	18,600	18,600	19,000
6372	WATER/IRRIGATION	81	74	100	100	100
6373	GAS	12,375	10,578	11,514	14,900	15,000
6374	REFUSE/RECYCLING	640	697	627	700	700
<b>TOTAL UTILITIES</b>		31,628	29,456	30,841	34,300	34,800
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6388	OTHER VEHICLE REPAIR	26,066	15,410	17,609	24,000	24,000
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		26,066	15,410	17,609	24,000	24,000
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6405	OFFICE & DATA PROCESSING EQUIP	249	-	857	1,920	1,920
<b>TOTAL REPAIRS AND MAINTENANCE - CONTRACTS</b>		249	-	857	1,920	1,920
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	1,079	1,340	1,660	1,000	1,600
6452	SUBSCRIPTIONS	80	810	-	250	250
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		1,159	2,150	1,660	1,250	1,850
<b>BOOKS AND PAMPHLETS</b>						
6471	BOOKS & PAMPHLETS	1,091	-	342	750	1,000
<b>TOTAL BOOKS AND PAMPHLETS</b>		1,091	-	342	750	1,000
<b>CONTRACTED SERVICES</b>						
6489	OTHER CONTRACTED SERVICES	7,731	9,556	6,299	8,000	8,000
<b>TOTAL CONTRACTED SERVICES</b>		7,731	9,556	6,299	8,000	8,000
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>118,264</b>	<b>111,447</b>	<b>105,781</b>	<b>125,650</b>	<b>141,420</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6540	HEAVY MACHINERY	-	-	-	130,000	150,000
6550	MOTOR VEHICLES	-	-	43,010	-	-
6580	OTHER EQUIPMENT	32,427	8,490	-	6,000	-
<b>TOTAL CAPITAL OUTLAY</b>		32,427	8,490	43,010	136,000	150,000
<b>Total CAPITAL OUTLAY</b>		<b>32,427</b>	<b>8,490</b>	<b>43,010</b>	<b>136,000</b>	<b>150,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>749,282</b>	<b>683,788</b>	<b>728,374</b>	<b>872,656</b>	<b>848,437</b>

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**FIRE PROTECTION** **220**

**2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed**

**2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed**

**PERSONNEL COMPLEMENT**

Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Secretary	1.00	1.00	1.00	1.00	-
Fire Inspector	1.00	1.00	1.00	-	-
Fire Marshall	-	-	-	1.00	1.00
Firefighters	7.58	7.58	7.58	7.58	7.58
Fire Total	10.58	10.58	10.58	10.58	9.58

**6315 Miscellaneous Professional Service**

Consultant for joint fire service venture	-	-	-	-	15,000
	-	-	-	-	15,000

**6540 Heavy Machinery**

Tanker truck (less \$20,000 trade-in)	-	-	-	130,000	150,000
Two-year payment schedule	-	-	-	130,000	150,000

**6580 Other Equipment**

2012 Zodiac Rescue Boat				6,000	-
	32,427	8,490	-	6,000	-

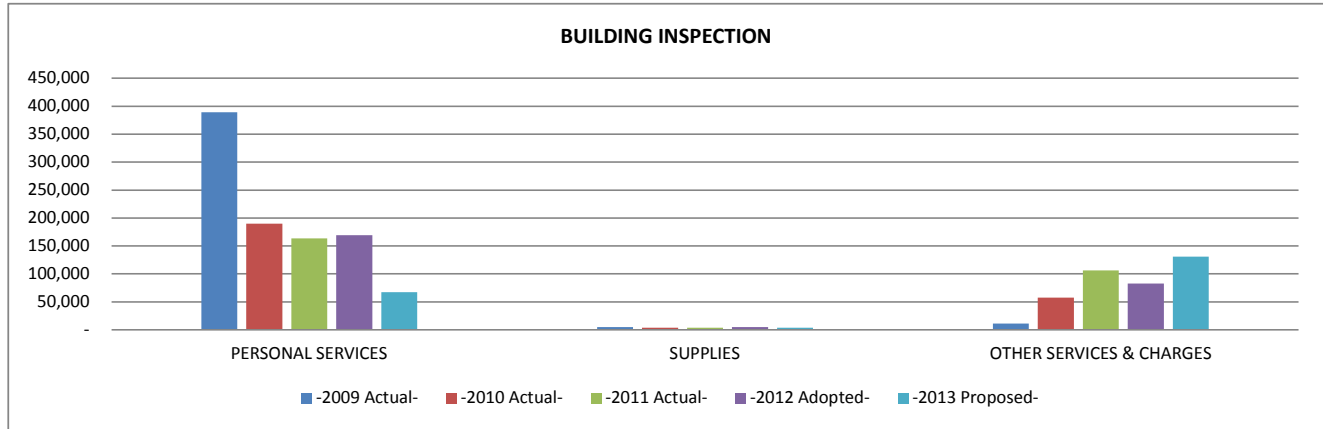
City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**BUILDING INSPECTION** **240**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	388,995	189,979	163,666	169,088	67,438
SUPPLIES	4,754	3,436	3,928	5,050	3,800
OTHER SERVICES & CHARGES	11,058	57,445	106,026	82,950	130,900
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>404,807</b>	<b>250,860</b>	<b>273,620</b>	<b>257,088</b>	<b>202,138</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**BUILDING INSPECTION** **240**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6102 F.T. REGULAR-WAGES & SALARIES	306,073	132,922	127,806	131,050	50,666
TOTAL WAGES AND SALARIES	306,073	132,922	127,806	131,050	50,666
<b>OTHER GROSS EARNINGS</b>					
6108 SEVERANCE PAY	3,520	20,738	-	-	-
TOTAL OTHER GROSS EARNINGS	3,520	20,738	-	-	-
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	21,013	9,425	9,266	9,501	3,673
6122 FICA/MEDICARE CONTRIBUTIONS	23,013	10,810	9,677	10,675	3,876
6131 GROUP INSURANCE	34,217	14,154	16,063	16,990	8,820
6133 WORKERS COMP INSURANCE PREMIUM	1,160	1,930	854	872	403
TOTAL EMPLOYER CONTRIBUTIONS	79,403	36,319	35,860	38,038	16,772
<b>Total PERSONAL SERVICES</b>	<b>388,995</b>	<b>189,979</b>	<b>163,666</b>	<b>169,088</b>	<b>67,438</b>
<b>SUPPLIES</b>					
<b>OFFICE SUPPLIES</b>					
6204 STATIONERY, ENVELOPES & FORMS	624	300	460	1,000	500
6208 MISCELLANEOUS OFFICE SUPPLIES	295	276	184	750	300
TOTAL OFFICE SUPPLIES	919	576	644	1,750	800
<b>OPERATING SUPPLIES</b>					
6223 GASOLINE	2,526	2,193	2,553	2,000	2,000
6231 UNIFORMS & TURN-OUT GEAR	237	-	-	300	-
6249 MISCELLANEOUS OPERATING SUPPLY	938	667	272	1,000	1,000
TOTAL OPERATING SUPPLIES	3,700	2,860	2,825	3,300	3,000
<b>REPAIR AND MAINTENANCE SUPPLIES</b>					
6257 OTHER VEHICLE PARTS	-	-	459	-	-
TOTAL REPAIR AND MAINTENANCE SUPPLIES	-	-	459	-	-
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>					
6281 SMALL TOOLS & MINOR EQUIPMENT	135	-	-	-	-
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	135	-	-	-	-
<b>Total SUPPLIES</b>	<b>4,754</b>	<b>3,436</b>	<b>3,928</b>	<b>5,050</b>	<b>3,800</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6315 MISCELLANEOUS PROFESSIONAL SER	-	50,749	95,409	75,000	123,100
TOTAL PROFESSIONAL SERVICES	-	50,749	95,409	75,000	123,100
<b>COMMUNICATION</b>					
6321 TELEPHONE	992	492	452	500	500
6322 POSTAGE	1,216	501	586	1,000	1,000
6323 CELLULAR PHONES	2,123	1,181	1,084	1,200	1,200
TOTAL COMMUNICATION	4,331	2,174	2,122	2,700	2,700
<b>EMPLOYEE REIMBURSEMENTS</b>					
6331 TRAVEL & LODGING	15	-	-	-	-
6334 MILEAGE REIMBURSEMENT	445	-	205	300	350
6335 TRAINING	2,000	2,353	3,246	1,500	1,000
TOTAL EMPLOYEE REIMBURSEMENTS	2,460	2,353	3,451	1,800	1,350
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	3,842	1,873	4,500	2,200	2,500
TOTAL INSURANCE	3,842	1,873	4,500	2,200	2,500
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>					
6451 MEMBERSHIP DUES	425	150	544	500	500
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES	425	150	544	500	500
<b>BOOKS AND PAMPHLETS</b>					
6471 BOOKS & PAMPHLETS	-	146	-	750	750
TOTAL BOOKS AND PAMPHLETS	-	146	-	750	750
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>11,058</b>	<b>57,445</b>	<b>106,026</b>	<b>82,950</b>	<b>130,900</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>404,807</b>	<b>250,860</b>	<b>273,620</b>	<b>257,088</b>	<b>202,138</b>

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**BUILDING INSPECTION 240**

**PERSONNEL COMPLEMENT**

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
Building Official	1.00	1.00	1.00	1.00	-
Clerical	-	-	-	-	-
Permit Technician	1.00	1.00	1.00	1.00	1.00
Inspectors	1.00	1.00	-	-	-
Building Inspection Total	3.00	3.00	2.00	2.00	1.00

**6315 Miscellaneous Professional Services**

Electrical Inspection Contract	-	-	-	25,000	30,000
Building Inspection Contract	-	50,749	95,409	50,000	93,100
	-	50,749	95,409	75,000	123,100

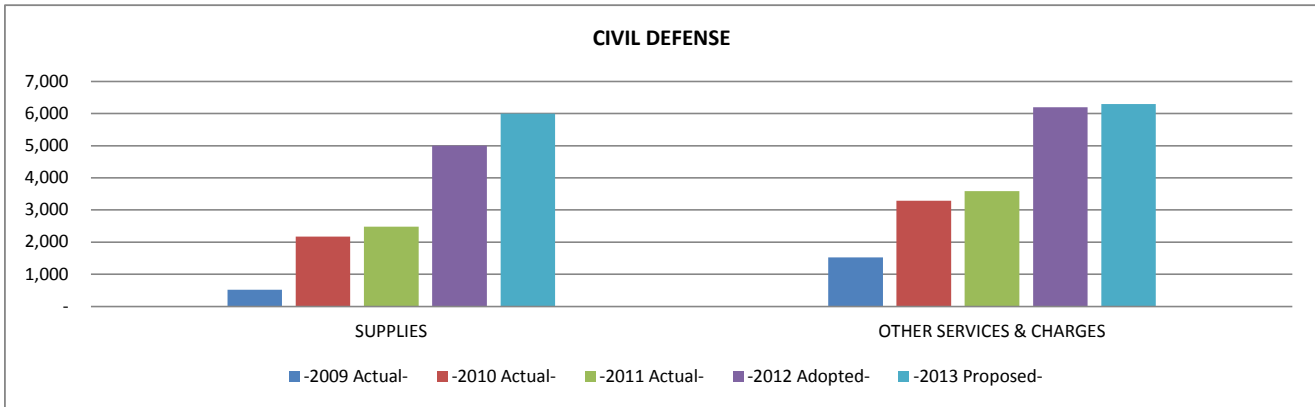
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City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**CIVIL DEFENSE** **250**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
SUPPLIES	514	2,176	2,481	5,000	6,000
OTHER SERVICES & CHARGES	1,521	3,292	3,586	6,200	6,300
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>2,036</b>	<b>5,468</b>	<b>6,067</b>	<b>11,200</b>	<b>12,300</b>



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>SUPPLIES</b>					
<b>REPAIR AND MAINTENANCE SUPPLIES</b>					
6251 BATTERIES	-	998	935	1,000	2,000
6275 OTHER EQUIPMENT PARTS	514	1,178	1,546	4,000	4,000
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>	<b>514</b>	<b>2,176</b>	<b>2,481</b>	<b>5,000</b>	<b>6,000</b>
<b>Total SUPPLIES</b>	<b>514</b>	<b>2,176</b>	<b>2,481</b>	<b>5,000</b>	<b>6,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	16	63	300	200	100
<b>TOTAL INSURANCE</b>	<b>16</b>	<b>63</b>	<b>300</b>	<b>200</b>	<b>100</b>
<b>UTILITIES</b>					
6371 ELECTRIC UTILITIES	867	1,091	1,176	1,000	1,200
<b>TOTAL UTILITIES</b>	<b>867</b>	<b>1,091</b>	<b>1,176</b>	<b>1,000</b>	<b>1,200</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>					
6382 MACHINERY & EQUIPMENT REPAIR	638	2,138	2,110	5,000	5,000
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>	<b>638</b>	<b>2,138</b>	<b>2,110</b>	<b>5,000</b>	<b>5,000</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>1,521</b>	<b>3,292</b>	<b>3,586</b>	<b>6,200</b>	<b>6,300</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>2,036</b>	<b>5,468</b>	<b>6,067</b>	<b>11,200</b>	<b>12,300</b>

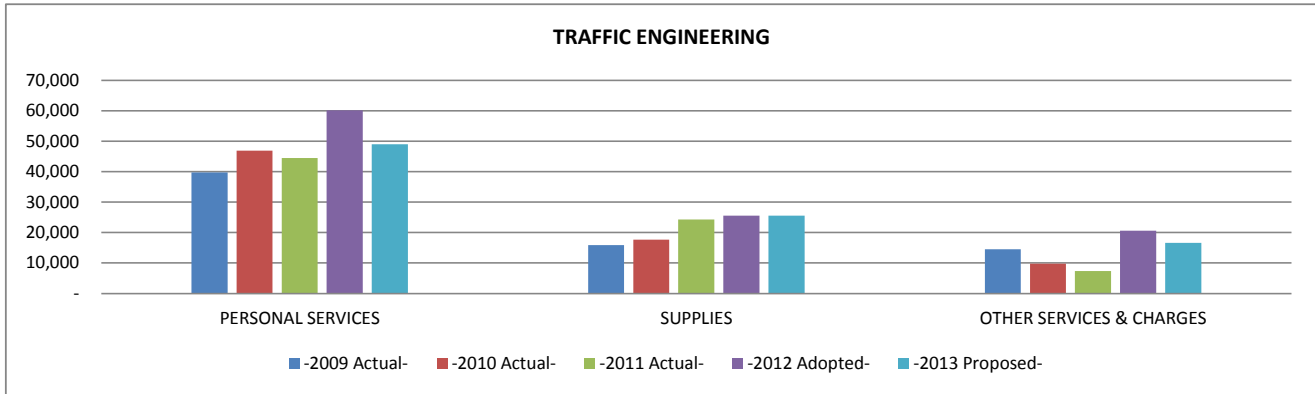
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City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**TRAFFIC ENGINEERING 260**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	39,741	46,892	44,470	60,104	48,987
SUPPLIES	15,912	17,644	24,316	25,500	25,500
OTHER SERVICES & CHARGES	14,552	9,756	7,353	20,600	16,600
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>70,205</b>	<b>74,292</b>	<b>76,139</b>	<b>106,204</b>	<b>91,087</b>



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6102 F.T. REGULAR-WAGES & SALARIES	33,053	38,988	36,723	50,089	40,462
6105 TEMPORARY-WAGES & SALARIES	-	-	105	-	-
<b>TOTAL WAGES AND SALARIES</b>	<b>33,053</b>	<b>38,988</b>	<b>36,828</b>	<b>50,089</b>	<b>40,462</b>
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	2,252	2,724	2,530	3,632	2,934
6122 FICA/MEDICARE CONTRIBUTIONS	2,483	2,965	2,611	3,832	3,095
6133 WORKERS COMP INSURANCE PREMIUM	1,953	2,215	2,501	2,551	2,496
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>	<b>6,688</b>	<b>7,904</b>	<b>7,642</b>	<b>10,015</b>	<b>8,525</b>
<b>Total PERSONAL SERVICES</b>	<b>39,741</b>	<b>46,892</b>	<b>44,470</b>	<b>60,104</b>	<b>48,987</b>
<b>SUPPLIES</b>					
<b>OPERATING SUPPLIES</b>					
6249 MISCELLANEOUS OPERATING SUPPLY	15,073	16,894	24,316	22,000	22,000
<b>TOTAL OPERATING SUPPLIES</b>	<b>15,073</b>	<b>16,894</b>	<b>24,316</b>	<b>22,000</b>	<b>22,000</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>					
6271 SIGN REPAIR MATERIALS	839	750	-	3,500	3,500
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>	<b>839</b>	<b>750</b>	<b>-</b>	<b>3,500</b>	<b>3,500</b>
<b>Total SUPPLIES</b>	<b>15,912</b>	<b>17,644</b>	<b>24,316</b>	<b>25,500</b>	<b>25,500</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	530	505	550	600	600
<b>TOTAL INSURANCE</b>	<b>530</b>	<b>505</b>	<b>550</b>	<b>600</b>	<b>600</b>
<b>UTILITIES</b>					
6371 ELECTRIC UTILITIES	8,512	6,511	4,432	10,000	6,000
<b>TOTAL UTILITIES</b>	<b>8,512</b>	<b>6,511</b>	<b>4,432</b>	<b>10,000</b>	<b>6,000</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>					
6382 MACHINERY & EQUIPMENT REPAIR	5,510	2,240	707	7,000	7,000
6389 TOWING SERVICES	-	-	-	-	3,000
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>	<b>5,510</b>	<b>2,240</b>	<b>707</b>	<b>7,000</b>	<b>10,000</b>
<b>CONTRACTED SERVICES</b>					
6489 OTHER CONTRACTED SERVICES	-	500	1,664	3,000	-
<b>TOTAL CONTRACTED SERVICES</b>	<b>-</b>	<b>500</b>	<b>1,664</b>	<b>3,000</b>	<b>-</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>14,552</b>	<b>9,756</b>	<b>7,353</b>	<b>20,600</b>	<b>16,600</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>70,205</b>	<b>74,292</b>	<b>76,139</b>	<b>106,204</b>	<b>91,087</b>

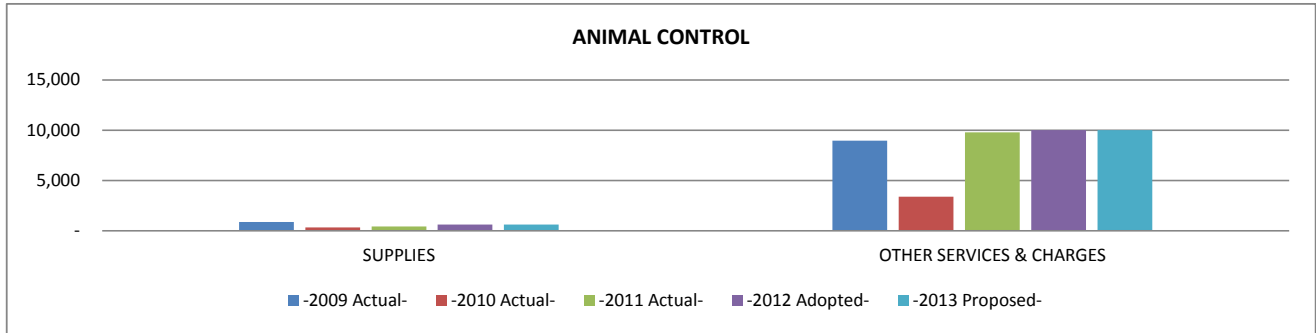
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City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**ANIMAL CONTROL** **270**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
SUPPLIES	870	327	402	600	600
OTHER SERVICES & CHARGES	8,966	3,385	9,785	10,000	10,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>9,836</b>	<b>3,712</b>	<b>10,187</b>	<b>10,600</b>	<b>10,600</b>



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>SUPPLIES</b>					
<b>OPERATING SUPPLIES</b>					
6249 MISCELLANEOUS OPERATING SUPPLY	766	298	-	350	350
TOTAL OPERATING SUPPLIES	766	298	-	350	350
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>					
6281 SMALL TOOLS & MINOR EQUIPMENT	103	29	402	250	250
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	103	29	402	250	250
<b>Total SUPPLIES</b>	<b>870</b>	<b>327</b>	<b>402</b>	<b>600</b>	<b>600</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>CONTRACTED SERVICES</b>					
6489 OTHER CONTRACTED SERVICES	8,966	3,385	9,785	10,000	10,000
TOTAL CONTRACTED SERVICES	8,966	3,385	9,785	10,000	10,000
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>8,966</b>	<b>3,385</b>	<b>9,785</b>	<b>10,000</b>	<b>10,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>9,836</b>	<b>3,712</b>	<b>10,187</b>	<b>10,600</b>	<b>10,600</b>

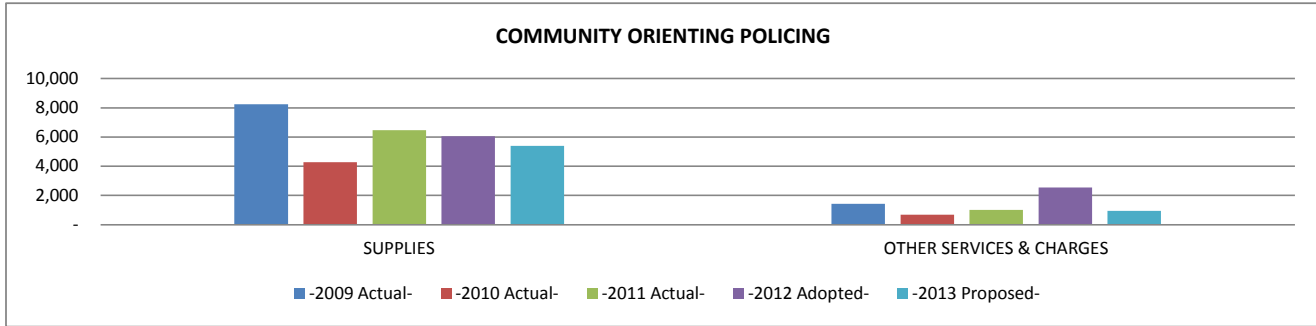
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City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**COMMUNITY ORIENTING POLICING 280**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
SUPPLIES	8,256	4,280	6,470	6,050	5,400
OTHER SERVICES & CHARGES	1,418	672	1,011	2,545	950
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>9,674</b>	<b>4,952</b>	<b>7,481</b>	<b>8,595</b>	<b>6,350</b>



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>SUPPLIES</b>					
<b>OFFICE SUPPLIES</b>					
6204 STATIONERY, ENVELOPES & FORMS	382	-	251	700	250
6206 FILM, MICROFILM, TAPES, DISKS	208	-	-	100	50
<b>TOTAL OFFICE SUPPLIES</b>	<b>590</b>	<b>-</b>	<b>251</b>	<b>800</b>	<b>300</b>
<b>OPERATING SUPPLIES</b>					
6241 COMMUNITY POLICING SUPPLIES	7,640	4,280	6,219	5,000	5,000
<b>TOTAL OPERATING SUPPLIES</b>	<b>7,640</b>	<b>4,280</b>	<b>6,219</b>	<b>5,000</b>	<b>5,000</b>
<b>MERCHANDISE FOR RESALE</b>					
6291 CULVERTS, SIGNS, STREET SUPPLY	26	-	-	250	100
<b>TOTAL MERCHANDISE FOR RESALE</b>	<b>26</b>	<b>-</b>	<b>-</b>	<b>250</b>	<b>100</b>
<b>Total SUPPLIES</b>	<b>8,256</b>	<b>4,280</b>	<b>6,470</b>	<b>6,050</b>	<b>5,400</b>

<b>OTHER SERVICES &amp; CHARGES</b>					
<b>COMMUNICATION</b>					
6322 POSTAGE	328	115	83	800	200
6323 CELLULAR PHONES	84	-	-	-	-
<b>TOTAL COMMUNICATION</b>	<b>412</b>	<b>115</b>	<b>83</b>	<b>800</b>	<b>200</b>
<b>EMPLOYEE REIMBURSEMENTS</b>					
6331 TRAVEL & LODGING	355	218	533	400	350
6334 MILEAGE REIMBURSEMENT	106	-	-	-	-
6335 TRAINING	425	260	150	500	-
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>	<b>885</b>	<b>478</b>	<b>683</b>	<b>900</b>	<b>350</b>
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	76	34	150	100	100
<b>TOTAL INSURANCE</b>	<b>76</b>	<b>34</b>	<b>150</b>	<b>100</b>	<b>100</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>					
6451 MEMBERSHIP DUES	45	45	95	45	100
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>	<b>45</b>	<b>45</b>	<b>95</b>	<b>45</b>	<b>100</b>
<b>BOOKS AND PAMPHLETS</b>					
6471 BOOKS & PAMPHLETS	-	-	-	700	200
<b>TOTAL BOOKS AND PAMPHLETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>700</b>	<b>200</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>1,418</b>	<b>672</b>	<b>1,011</b>	<b>2,545</b>	<b>950</b>

<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>9,674</b>	<b>4,952</b>	<b>7,481</b>	<b>8,595</b>	<b>6,350</b>
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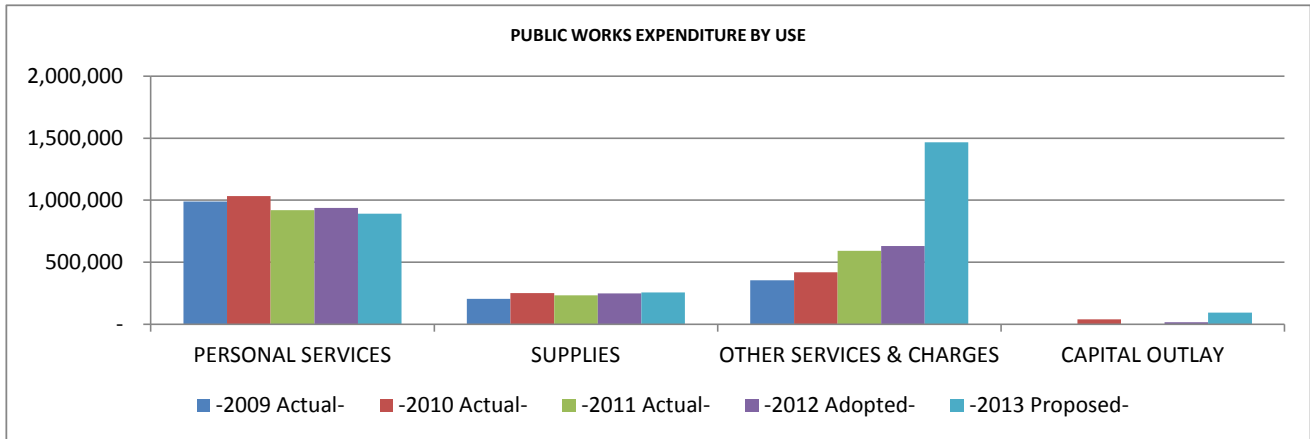
City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

**PUBLIC WORKS 301-312**

2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	990,476	1,032,622	920,655	936,924	890,531
SUPPLIES	203,398	250,866	232,556	247,500	256,900
OTHER SERVICES & CHARGES	352,865	418,491	591,331	629,450	1,467,250
CAPITAL OUTLAY	-	40,016	-	15,847	94,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>1,546,739</b>	<b>1,741,995</b>	<b>1,744,542</b>	<b>1,829,721</b>	<b>2,708,681</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

**PUBLIC WORKS 301-312**

2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed

**LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6102 F.T. REGULAR-WAGES & SALARIES	719,305	709,170	595,404	585,818	544,218
6103 FULL TIME-REGULAR-OVERTIME	25,903	41,014	36,300	33,000	36,000
6104 PART TIME-WAGES & SALARIES	162	-	94	-	-
6105 TEMPORARY-WAGES & SALARIES	7,674	1,947	30,833	42,250	21,875
<b>TOTAL WAGES AND SALARIES</b>	<b>753,044</b>	<b>752,131</b>	<b>662,631</b>	<b>661,068</b>	<b>602,093</b>
<b>OTHER GROSS EARNINGS</b>					
6108 SEVERANCE PAY	-	27,105	-	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>	<b>-</b>	<b>27,105</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	49,869	53,238	46,237	44,864	42,040
6122 FICA/MEDICARE CONTRIBUTIONS	52,335	52,630	46,842	50,573	50,155
6131 GROUP INSURANCE	109,222	122,057	134,602	150,942	170,556
6133 WORKERS COMP INSURANCE PREMIUM	26,005	25,461	30,343	29,477	25,687
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>	<b>237,432</b>	<b>253,386</b>	<b>258,024</b>	<b>275,856</b>	<b>288,438</b>
<b>Total PERSONAL SERVICES</b>	<b>990,476</b>	<b>1,032,622</b>	<b>920,655</b>	<b>936,924</b>	<b>890,531</b>
<b>SUPPLIES</b>					
<b>OFFICE SUPPLIES</b>					
6205 DRAFTING SUPPLIES	49	514	-	1,000	1,000
6206 FILM, MICROFILM, TAPES, DISKS	539	-	-	-	-
6208 MISCELLANEOUS OFFICE SUPPLIES	2,706	654	1,474	4,000	3,800
<b>TOTAL OFFICE SUPPLIES</b>	<b>3,294</b>	<b>1,168</b>	<b>1,474</b>	<b>5,000</b>	<b>4,800</b>
<b>OPERATING SUPPLIES</b>					
6221 CLEANING SUPPLIES	-	-	-	200	200
6223 GASOLINE	8,189	9,262	16,328	15,000	14,500
6225 DIESEL FUEL	35,071	44,200	46,220	42,000	43,000
6227 LUBRICANTS & ADDITIVES	807	3,400	2,660	4,500	4,300
6229 SHOP MATERIALS	3,320	3,230	3,746	4,500	4,500
6231 UNIFORMS & TURN-OUT GEAR	1,885	2,354	2,261	2,500	3,000
6249 MISCELLANEOUS OPERATING SUPPLY	10,775	7,397	8,428	8,200	9,000
<b>TOTAL OPERATING SUPPLIES</b>	<b>60,048</b>	<b>69,843</b>	<b>79,643</b>	<b>76,900</b>	<b>78,500</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>					
6257 OTHER VEHICLE PARTS	33,817	37,605	46,429	39,800	40,000
6259 BUILDING MAINT/REPAIR SUPPLIES	3,384	3,322	2,594	3,500	4,000
6261 SAND & GRAVEL	4,906	1,980	3,110	4,000	4,000
6263 SALT	79,013	109,785	71,413	78,000	84,000
6265 ASPHALT	6,302	7,136	15,862	15,000	15,000
6267 OTHER STREET MAINTENANCE SUPPL	2,724	2,608	5,155	4,800	5,000
6269 LANDSCAPE MATERIALS	3,012	6,019	3,554	8,000	8,000
6275 OTHER EQUIPMENT PARTS	292	-	-	1,000	1,000
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>	<b>133,451</b>	<b>168,455</b>	<b>148,117</b>	<b>154,100</b>	<b>161,000</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>					
6281 SMALL TOOLS & MINOR EQUIPMENT	6,606	11,400	3,322	11,500	12,600
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>	<b>6,606</b>	<b>11,400</b>	<b>3,322</b>	<b>11,500</b>	<b>12,600</b>
<b>Total SUPPLIES</b>	<b>203,398</b>	<b>250,866</b>	<b>232,556</b>	<b>247,500</b>	<b>256,900</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6315 MISCELLANEOUS PROFESSIONAL SER	25,719	14,158	32,078	37,500	29,500
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>25,719</b>	<b>14,158</b>	<b>32,078</b>	<b>37,500</b>	<b>29,500</b>
<b>COMMUNICATION</b>					
6321 TELEPHONE	2,320	2,438	1,623	2,300	2,400
6322 POSTAGE	906	960	490	1,100	1,100
6323 CELLULAR PHONES	6,920	6,063	7,543	7,500	7,500
<b>TOTAL COMMUNICATION</b>	<b>10,146</b>	<b>9,461</b>	<b>9,656</b>	<b>10,900</b>	<b>11,000</b>

City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

		PUBLIC WORKS 301-312				
		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>EMPLOYEE REIMBURSEMENTS</b>						
6331	TRAVEL & LODGING	-	-	37	1,000	1,000
6335	TRAINING	1,399	2,980	5,176	8,000	9,000
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>		<b>1,399</b>	<b>2,980</b>	<b>5,213</b>	<b>9,000</b>	<b>10,000</b>
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	24,718	27,111	25,700	27,000	31,500
<b>TOTAL INSURANCE</b>		<b>24,718</b>	<b>27,111</b>	<b>25,700</b>	<b>27,000</b>	<b>31,500</b>
<b>UTILITIES</b>						
6371	ELECTRIC UTILITIES	9,193	8,892	8,348	9,500	9,200
6372	WATER/IRRIGATION	456	531	500	500	500
6373	GAS	6,083	5,012	5,745	8,650	8,650
6374	REFUSE/RECYCLING	1,980	1,826	1,624	2,200	2,200
<b>TOTAL UTILITIES</b>		<b>17,713</b>	<b>16,261</b>	<b>16,217</b>	<b>20,850</b>	<b>20,550</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6381	BUILDING & STRUCTURE REPAIR	4,833	6,737	12,006	7,000	7,000
6382	MACHINERY & EQUIPMENT REPAIR	510	(1,105)	316	1,000	2,000
6387	TIRE MOUNTING & BALANCING	465	399	60	400	400
6388	OTHER VEHICLE REPAIR	1,754	3,168	3,822	6,000	8,000
6389	TOWING SERVICES	-	-	-	4,500	-
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		<b>7,561</b>	<b>9,199</b>	<b>16,204</b>	<b>18,900</b>	<b>17,400</b>
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6404	MACHINERY & EQUIPMENT	1,210	1,211	1,208	1,500	1,500
6405	OFFICE & DATA PROCESSING EQUIP	-	-	-	-	3,500
<b>TOTAL REPAIRS AND MAINTENANCE - CONTRACTS</b>		<b>1,210</b>	<b>1,211</b>	<b>1,208</b>	<b>1,500</b>	<b>5,000</b>
<b>RENTALS</b>						
6415	OTHER EQUIPMENT RENTAL	3,028	3,279	4,700	2,300	3,000
6416	MACHINERY RENTAL	-	283	-	-	-
6417	UNIFORM RENTAL	4,011	3,981	3,464	4,000	4,500
<b>TOTAL RENTALS</b>		<b>7,040</b>	<b>7,543</b>	<b>8,164</b>	<b>6,300</b>	<b>7,500</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	1,037	1,645	995	2,500	2,000
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>1,037</b>	<b>1,645</b>	<b>995</b>	<b>2,500</b>	<b>2,000</b>
<b>BOOKS AND PAMPHLETS</b>						
6471	BOOKS & PAMPHLETS	54	-	-	500	300
<b>TOTAL BOOKS AND PAMPHLETS</b>		<b>54</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>300</b>
<b>CONTRACTED SERVICES</b>						
6488	STREET MAINTENANCE CONTRACT	251,923	326,247	475,709	494,500	1,327,500
6489	OTHER CONTRACTED SERVICES	4,345	2,675	187	-	5,000
<b>TOTAL CONTRACTED SERVICES</b>		<b>256,268</b>	<b>328,922</b>	<b>475,896</b>	<b>494,500</b>	<b>1,332,500</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>352,865</b>	<b>418,491</b>	<b>591,331</b>	<b>629,450</b>	<b>1,467,250</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6540	HEAVY MACHINERY	-	40,016	-	-	49,000
6580	OTHER EQUIPMENT	-	-	-	15,847	45,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>40,016</b>	<b>-</b>	<b>15,847</b>	<b>94,000</b>
<b>Total CAPITAL OUTLAY</b>		<b>-</b>	<b>40,016</b>	<b>-</b>	<b>15,847</b>	<b>94,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>1,546,739</b>	<b>1,741,995</b>	<b>1,744,542</b>	<b>1,829,721</b>	<b>2,708,681</b>

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City of Ramsey 2013 Proposed General Fund Budget

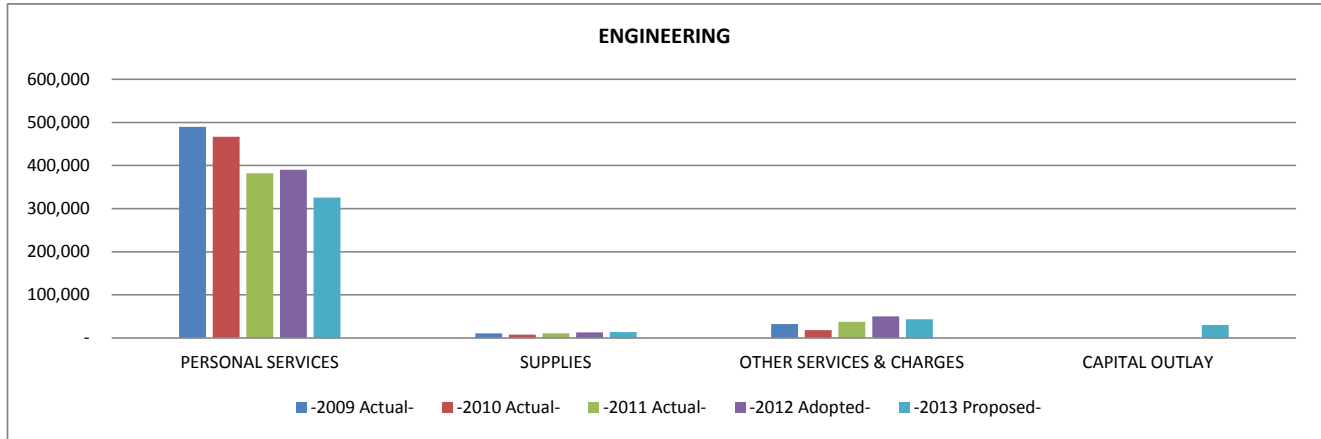
**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**ENGINEERING 301**

**2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed**

<b>EXPENDITURE BY OBJECT SUMMARY</b>	<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
PERSONAL SERVICES	489,751	466,516	381,762	390,227	325,261
SUPPLIES	10,734	8,008	11,025	13,300	14,100
OTHER SERVICES & CHARGES	32,001	18,572	37,248	50,300	43,600
CAPITAL OUTLAY	-	-	-	-	30,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>532,486</b>	<b>493,096</b>	<b>430,035</b>	<b>453,827</b>	<b>412,961</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

		ENGINEERING					301
		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed	
EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-	
<b>PERSONAL SERVICES</b>							
<b>WAGES AND SALARIES</b>							
6102	F.T. REGULAR-WAGES & SALARIES	360,979	311,745	234,760	240,899	181,842	
6103	FULL TIME-REGULAR-OVERTIME	14,166	18,435	19,777	18,000	18,000	
6105	TEMPORARY-WAGES & SALARIES	6,258	-	20,751	13,750	6,875	
<b>TOTAL WAGES AND SALARIES</b>		<b>381,403</b>	<b>330,180</b>	<b>275,288</b>	<b>272,649</b>	<b>206,717</b>	
<b>OTHER GROSS EARNINGS</b>							
6108	SEVERANCE PAY	-	27,105	-	-	-	
<b>TOTAL OTHER GROSS EARNINGS</b>		<b>-</b>	<b>27,105</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EMPLOYER CONTRIBUTIONS</b>							
6121	PERA CONTRIBUTIONS	24,786	23,192	18,455	18,770	14,465	
6122	FICA/MEDICARE CONTRIBUTIONS	25,620	21,339	18,097	20,858	15,876	
6131	GROUP INSURANCE	56,552	63,210	68,023	76,260	86,940	
6133	WORKERS COMP INSURANCE PREMIUM	1,391	1,490	1,899	1,690	1,263	
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>		<b>108,348</b>	<b>109,231</b>	<b>106,474</b>	<b>117,578</b>	<b>118,544</b>	
<b>Total PERSONAL SERVICES</b>		<b>489,751</b>	<b>466,516</b>	<b>381,762</b>	<b>390,227</b>	<b>325,261</b>	
<b>SUPPLIES</b>							
<b>OFFICE SUPPLIES</b>							
6205	DRAFTING SUPPLIES	49	514	-	1,000	1,000	
6206	FILM, MICROFILM, TAPES, DISKS	539	-	-	-	-	
6208	MISCELLANEOUS OFFICE SUPPLIES	2,063	211	1,403	3,500	3,500	
<b>TOTAL OFFICE SUPPLIES</b>		<b>2,651</b>	<b>725</b>	<b>1,403</b>	<b>4,500</b>	<b>4,500</b>	
<b>OPERATING SUPPLIES</b>							
6223	GASOLINE	2,873	3,204	5,440	4,500	5,000	
6231	UNIFORMS & TURN-OUT GEAR	758	700	700	1,000	1,000	
6249	MISCELLANEOUS OPERATING SUPPLY	3,519	986	1,813	2,000	2,000	
<b>TOTAL OPERATING SUPPLIES</b>		<b>7,150</b>	<b>4,890</b>	<b>7,953</b>	<b>7,500</b>	<b>8,000</b>	
<b>REPAIR AND MAINTENANCE SUPPLIES</b>							
6257	OTHER VEHICLE PARTS	932	944	1,669	800	1,000	
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>		<b>932</b>	<b>944</b>	<b>1,669</b>	<b>800</b>	<b>1,000</b>	
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>							
6281	SMALL TOOLS & MINOR EQUIPMENT	-	1,449	-	500	600	
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>		<b>-</b>	<b>1,449</b>	<b>-</b>	<b>500</b>	<b>600</b>	
<b>Total SUPPLIES</b>		<b>10,734</b>	<b>8,008</b>	<b>11,025</b>	<b>13,300</b>	<b>14,100</b>	
<b>OTHER SERVICES &amp; CHARGES</b>							
<b>PROFESSIONAL SERVICES</b>							
6315	MISCELLANEOUS PROFESSIONAL SER	19,718	5,551	22,800	29,500	20,000	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>19,718</b>	<b>5,551</b>	<b>22,800</b>	<b>29,500</b>	<b>20,000</b>	
<b>COMMUNICATION</b>							
6321	TELEPHONE	1,047	1,363	633	1,300	1,300	
6322	POSTAGE	869	929	384	1,000	1,000	
6323	CELLULAR PHONES	3,876	3,104	4,046	4,000	4,000	
<b>TOTAL COMMUNICATION</b>		<b>5,792</b>	<b>5,396</b>	<b>5,063</b>	<b>6,300</b>	<b>6,300</b>	
<b>EMPLOYEE REIMBURSEMENTS</b>							
6331	TRAVEL & LODGING	-	-	37	1,000	1,000	
6335	TRAINING	819	2,379	3,669	6,500	6,500	
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>		<b>819</b>	<b>2,379</b>	<b>3,706</b>	<b>7,500</b>	<b>7,500</b>	
<b>INSURANCE</b>							
6361	GENERAL LIABILITY/PROPERTY INS	4,788	3,812	5,000	4,500	4,500	
<b>TOTAL INSURANCE</b>		<b>4,788</b>	<b>3,812</b>	<b>5,000</b>	<b>4,500</b>	<b>4,500</b>	
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>							
6405	OFFICE & DATA PROCESSING EQUIP	-	-	-	-	3,500	
<b>TOTAL REPAIRS AND MAINTENANCE - CONTRACTS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,500</b>	

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

<b>ENGINEERING</b>						<b>301</b>
	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Proposed</b>	
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451 MEMBERSHIP DUES	831	1,434	679	2,000	1,500	
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>	<b>831</b>	<b>1,434</b>	<b>679</b>	<b>2,000</b>	<b>1,500</b>	
<b>BOOKS AND PAMPHLETS</b>						
6471 BOOKS & PAMPHLETS	54	-	-	500	300	
<b>TOTAL BOOKS AND PAMPHLETS</b>	<b>54</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>300</b>	
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>32,001</b>	<b>18,572</b>	<b>37,248</b>	<b>50,300</b>	<b>43,600</b>	
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6580 OTHER EQUIPMENT	-	-	-	-	30,000	
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	
<b>Total CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>532,486</b>	<b>493,096</b>	<b>430,035</b>	<b>453,827</b>	<b>412,961</b>	

	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Proposed</b>	
<b>PERSONNEL COMPLEMENT</b>						
City Engineer	1.00	1.00	1.00	1.00	1.00	
City Engineer/PW Director	1.00	1.00	1.00	1.00	-	
PW Director	-	-	-	-	-	
Assistant City Engineer	1.00	1.00	-	-	-	
Engineering Tech IV	1.00	1.00	1.00	1.00	1.00	
Engineering Tech II	1.00	1.00	1.00	1.00	1.00	
Engineering Tech III	-	-	-	-	1.00	
Civil Engineer II	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	
Intern	0.48	0.48	-	0.60	0.30	
Public Works Total	7.48	7.48	6.00	6.60	6.30	
<b>6580 - Other Equipment</b>						
Scanner	-	-	-	-	20,000	
Colored plotter/scanner	-	-	-	-	10,000	
	-	-	-	-	30,000	

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City of Ramsey 2013 Proposed General Fund Budget

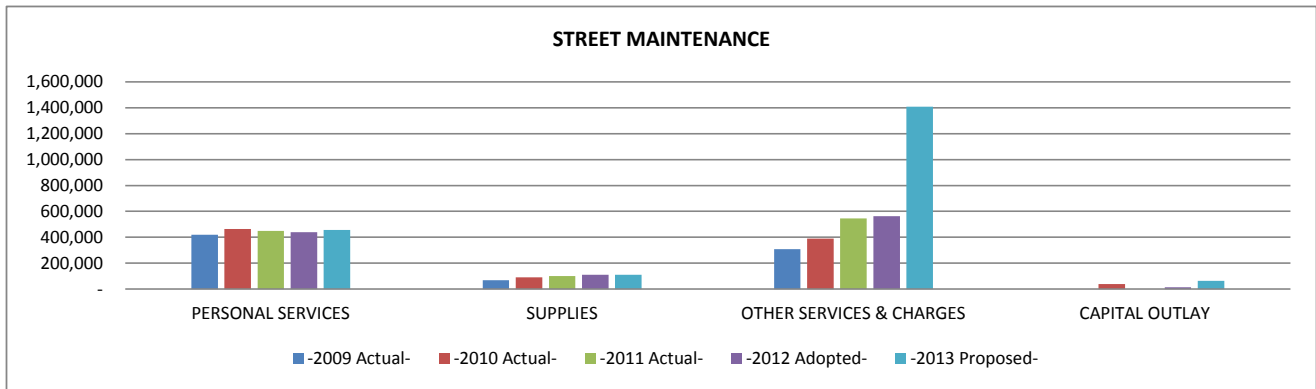
**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**STREET MAINTENANCE** 311

**2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed**

<b>EXPENDITURE BY OBJECT SUMMARY</b>	<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
PERSONAL SERVICES	419,270	463,781	449,309	439,332	456,442
SUPPLIES	68,607	91,266	100,357	110,200	109,800
OTHER SERVICES & CHARGES	309,748	389,091	545,475	564,150	1,406,650
CAPITAL OUTLAY	-	40,016	-	15,847	64,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>797,625</b>	<b>984,154</b>	<b>1,095,141</b>	<b>1,129,529</b>	<b>2,036,892</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**STREET MAINTENANCE 311**

2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed

**EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS**

	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6102 F.T. REGULAR-WAGES & SALARIES	302,372	336,699	307,068	277,665	293,920
6103 FULL TIME-REGULAR-OVERTIME	903	233	1,196	2,000	2,000
6105 TEMPORARY-WAGES & SALARIES	-	66	7,739	20,500	10,000
<b>TOTAL WAGES AND SALARIES</b>	<b>303,275</b>	<b>336,998</b>	<b>316,003</b>	<b>300,165</b>	<b>305,920</b>
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	20,832	24,030	22,005	20,276	21,454
6122 FICA/MEDICARE CONTRIBUTIONS	21,883	24,761	22,666	22,963	26,003
6131 GROUP INSURANCE	52,671	58,847	66,579	74,682	83,616
6133 WORKERS COMP INSURANCE PREMIUM	20,610	19,145	22,056	21,246	19,449
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>	<b>115,995</b>	<b>126,783</b>	<b>133,306</b>	<b>139,167</b>	<b>150,522</b>
<b>Total PERSONAL SERVICES</b>	<b>419,270</b>	<b>463,781</b>	<b>449,309</b>	<b>439,332</b>	<b>456,442</b>

**SUPPLIES**

<b>OFFICE SUPPLIES</b>					
6208 MISCELLANEOUS OFFICE SUPPLIES	642	443	71	500	300
<b>TOTAL OFFICE SUPPLIES</b>	<b>642</b>	<b>443</b>	<b>71</b>	<b>500</b>	<b>300</b>
<b>OPERATING SUPPLIES</b>					
6221 CLEANING SUPPLIES	-	-	-	200	200
6223 GASOLINE	5,316	5,070	7,670	7,000	7,000
6225 DIESEL FUEL	15,212	27,158	29,480	24,000	24,000
6227 LUBRICANTS & ADDITIVES	807	3,400	2,660	4,500	4,300
6229 SHOP MATERIALS	3,131	3,225	3,355	4,000	4,000
6231 UNIFORMS & TURN-OUT GEAR	1,127	1,654	1,561	1,500	2,000
6249 MISCELLANEOUS OPERATING SUPPLY	7,256	6,411	6,615	6,200	7,000
<b>TOTAL OPERATING SUPPLIES</b>	<b>32,849</b>	<b>46,918</b>	<b>51,341</b>	<b>47,400</b>	<b>48,500</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>					
6257 OTHER VEHICLE PARTS	14,573	16,441	20,394	20,000	17,000
6259 BUILDING MAINT/REPAIR SUPPLIES	3,384	3,322	2,594	3,500	4,000
6261 SAND & GRAVEL	370	20	1,110	2,000	2,000
6265 ASPHALT	6,302	7,136	15,862	15,000	15,000
6267 OTHER STREET MAINTENANCE SUPPL	576	1,016	2,109	1,800	2,000
6269 LANDSCAPE MATERIALS	3,012	6,019	3,554	8,000	8,000
6275 OTHER EQUIPMENT PARTS	292	-	-	1,000	1,000
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>	<b>28,510</b>	<b>33,954</b>	<b>45,623</b>	<b>51,300</b>	<b>49,000</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>					
6281 SMALL TOOLS & MINOR EQUIPMENT	6,606	9,951	3,322	11,000	12,000
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>	<b>6,606</b>	<b>9,951</b>	<b>3,322</b>	<b>11,000</b>	<b>12,000</b>
<b>Total SUPPLIES</b>	<b>68,607</b>	<b>91,266</b>	<b>100,357</b>	<b>110,200</b>	<b>109,800</b>

**OTHER SERVICES & CHARGES**

<b>PROFESSIONAL SERVICES</b>					
6315 MISCELLANEOUS PROFESSIONAL SER	6,001	8,607	9,278	8,000	9,500
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>6,001</b>	<b>8,607</b>	<b>9,278</b>	<b>8,000</b>	<b>9,500</b>
<b>COMMUNICATION</b>					
6321 TELEPHONE	1,273	1,075	990	1,000	1,100
6322 POSTAGE	37	31	106	100	100
6323 CELLULAR PHONES	3,045	2,959	3,497	3,500	3,500
<b>TOTAL COMMUNICATION</b>	<b>4,354</b>	<b>4,065</b>	<b>4,593</b>	<b>4,600</b>	<b>4,700</b>
<b>EMPLOYEE REIMBURSEMENTS</b>					
6335 TRAINING	581	601	1,507	1,500	2,500
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>	<b>581</b>	<b>601</b>	<b>1,507</b>	<b>1,500</b>	<b>2,500</b>
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	14,098	16,901	14,500	16,000	20,000
<b>TOTAL INSURANCE</b>	<b>14,098</b>	<b>16,901</b>	<b>14,500</b>	<b>16,000</b>	<b>20,000</b>

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

<b>STREET MAINTENANCE</b>						<b>311</b>
		<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Proposed</b>
<b>UTILITIES</b>						
6371	ELECTRIC UTILITIES	9,193	8,892	8,348	9,500	9,200
6372	WATER/IRRIGATION	456	531	500	500	500
6373	GAS	6,083	5,012	5,745	8,650	8,650
6374	REFUSE/RECYCLING	1,980	1,826	1,624	2,200	2,200
<b>TOTAL UTILITIES</b>		<b>17,713</b>	<b>16,261</b>	<b>16,217</b>	<b>20,850</b>	<b>20,550</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6381	BUILDING & STRUCTURE REPAIR	4,833	6,737	12,006	7,000	7,000
6382	MACHINERY & EQUIPMENT REPAIR	510	(1,105)	316	1,000	2,000
6387	TIRE MOUNTING & BALANCING	465	399	60	400	400
6388	OTHER VEHICLE REPAIR	815	1,413	1,601	2,000	3,000
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		<b>6,622</b>	<b>7,444</b>	<b>13,983</b>	<b>10,400</b>	<b>12,400</b>
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6404	MACHINERY & EQUIPMENT	1,210	1,211	1,208	1,500	1,500
<b>TOTAL REPAIRS AND MAINTENANCE - CONTRACTS</b>		<b>1,210</b>	<b>1,211</b>	<b>1,208</b>	<b>1,500</b>	<b>1,500</b>
<b>RENTALS</b>						
6415	OTHER EQUIPMENT RENTAL	3,028	3,279	4,700	2,300	3,000
6416	MACHINERY RENTAL	-	283	-	-	-
6417	UNIFORM RENTAL	4,011	3,981	3,464	4,000	4,500
<b>TOTAL RENTALS</b>		<b>7,040</b>	<b>7,543</b>	<b>8,164</b>	<b>6,300</b>	<b>7,500</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	206	211	316	500	500
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>206</b>	<b>211</b>	<b>316</b>	<b>500</b>	<b>500</b>
<b>CONTRACTED SERVICES</b>						
6488	STREET MAINTENANCE CONTRACT	251,923	326,247	475,709	494,500	1,327,500
<b>TOTAL CONTRACTED SERVICES</b>		<b>251,923</b>	<b>326,247</b>	<b>475,709</b>	<b>494,500</b>	<b>1,327,500</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>309,748</b>	<b>389,091</b>	<b>545,475</b>	<b>564,150</b>	<b>1,406,650</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6540	HEAVY MACHINERY	-	40,016	-	-	49,000
6580	OTHER EQUIPMENT	-	-	-	15,847	15,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>40,016</b>	<b>-</b>	<b>15,847</b>	<b>64,000</b>
<b>Total CAPITAL OUTLAY</b>		<b>-</b>	<b>40,016</b>	<b>-</b>	<b>15,847</b>	<b>64,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>797,625</b>	<b>984,154</b>	<b>1,095,141</b>	<b>1,129,529</b>	<b>2,036,892</b>

City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

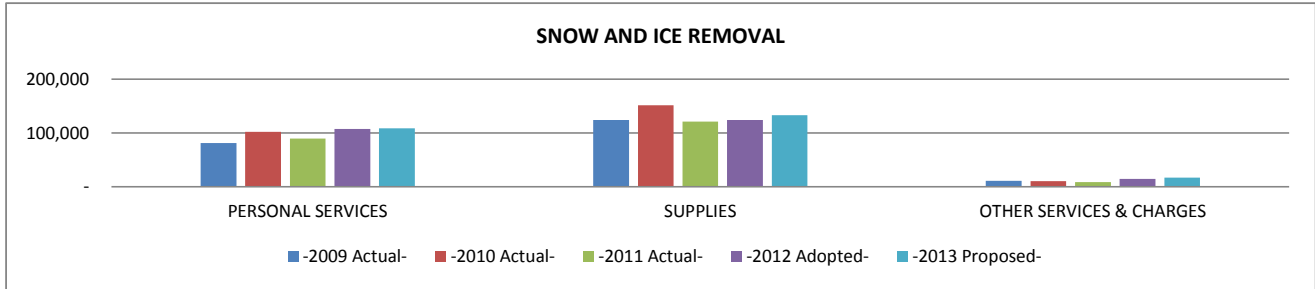
<b>STREET MAINTENANCE</b>						<b>311</b>
	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Proposed</b>	
	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Proposed</b>	
<b>PERSONNEL COMPLEMENT</b>						
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00	
Heavy Equipment Operator	1.00	1.00	1.00	1.00	1.00	
Mechanic	1.00	1.00	1.00	1.00	1.00	
PW Maintenance Worker	4.00	4.00	4.00	4.00	4.00	
Temporary - Streets	-	-	-	-	-	
Streets Total	7.00	7.00	7.00	7.00	7.00	
<b>6315 Miscellaneous Professional Services</b>						
Work Program - County jail workers	973	5,044	4,000	4,000	4,000	
Engineering services, janitorial services.	5,028	3,563	5,278	4,000	5,500	
	6,001	8,607	9,278	8,000	9,500	
<b>6488/6489 Other Contracted Services</b>						
Street Maintenance Program	-	-	400,000	400,000	-	
Long term road reconstruction	-	-	-	-	1,327,500	
Increase Asphalt Costs	-	-	30,000	30,000	-	
Sealcoating Costs previously assessed (86/14 - 2012)	-	-	45,709	64,500	-	
	251,923	326,247	475,709	494,500	1,327,500	
<b>6540 - Heavy Machinery</b>						
F350 truck with plow	-	-	-	-	49,000	
	-	40,016	-	-	49,000	
<b>6580 - Other Equipment</b>						
Felling Trailer (less \$4,000 trade-in)	-	-	-	15,847	-	
AUL system for tracking	-	-	-	-	15,000	
	-	-	-	15,847	15,000	

City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**SNOW AND ICE REMOVAL 312**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	81,455	102,325	89,584	107,365	108,828
SUPPLIES	124,057	151,592	121,174	124,000	133,000
OTHER SERVICES & CHARGES	11,115	10,828	8,608	15,000	17,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>216,628</b>	<b>264,745</b>	<b>219,366</b>	<b>246,365</b>	<b>258,828</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**SNOW AND ICE REMOVAL** **312**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	55,954	60,726	53,576	67,254	68,456
6103	FULL TIME-REGULAR-OVERTIME	10,834	22,346	15,327	13,000	16,000
6104	PART TIME-WAGES & SALARIES	162	-	94	-	-
6105	TEMPORARY-WAGES & SALARIES	1,416	1,881	2,343	8,000	5,000
<b>TOTAL WAGES AND SALARIES</b>		<b>68,367</b>	<b>84,953</b>	<b>71,340</b>	<b>88,254</b>	<b>89,456</b>
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	4,252	6,016	5,777	5,818	6,121
6122	FICA/MEDICARE CONTRIBUTIONS	4,833	6,530	6,079	6,752	8,276
6133	WORKERS COMP INSURANCE PREMIUM	4,004	4,826	6,388	6,541	4,975
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>		<b>13,089</b>	<b>17,372</b>	<b>18,244</b>	<b>19,111</b>	<b>19,372</b>
<b>Total PERSONAL SERVICES</b>		<b>81,455</b>	<b>102,325</b>	<b>89,584</b>	<b>107,365</b>	<b>108,828</b>
<b>SUPPLIES</b>						
<b>OPERATING SUPPLIES</b>						
6223	GASOLINE	-	988	3,218	3,500	2,500
6225	DIESEL FUEL	19,859	17,042	16,740	18,000	19,000
6229	SHOP MATERIALS	189	5	391	500	500
<b>TOTAL OPERATING SUPPLIES</b>		<b>20,048</b>	<b>18,035</b>	<b>20,349</b>	<b>22,000</b>	<b>22,000</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>						
6257	OTHER VEHICLE PARTS	18,312	20,220	24,366	19,000	22,000
6261	SAND & GRAVEL	4,536	1,960	2,000	2,000	2,000
6263	SALT	79,013	109,785	71,413	78,000	84,000
6267	OTHER STREET MAINTENANCE SUPPL	2,148	1,592	3,046	3,000	3,000
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>		<b>104,009</b>	<b>133,557</b>	<b>100,825</b>	<b>102,000</b>	<b>111,000</b>
<b>Total SUPPLIES</b>		<b>124,057</b>	<b>151,592</b>	<b>121,174</b>	<b>124,000</b>	<b>133,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	5,832	6,398	6,200	6,500	7,000
<b>TOTAL INSURANCE</b>		<b>5,832</b>	<b>6,398</b>	<b>6,200</b>	<b>6,500</b>	<b>7,000</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6388	OTHER VEHICLE REPAIR	939	1,755	2,221	4,000	5,000
6389	TOWING SERVICES	-	-	-	4,500	-
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		<b>939</b>	<b>1,755</b>	<b>2,221</b>	<b>8,500</b>	<b>5,000</b>
<b>CONTRACTED SERVICES</b>						
6489	OTHER CONTRACTED SERVICES	4,345	2,675	187	-	5,000
<b>TOTAL CONTRACTED SERVICES</b>		<b>4,345</b>	<b>2,675</b>	<b>187</b>	<b>-</b>	<b>5,000</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>11,115</b>	<b>10,828</b>	<b>8,608</b>	<b>15,000</b>	<b>17,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>216,628</b>	<b>264,745</b>	<b>219,366</b>	<b>246,365</b>	<b>258,828</b>

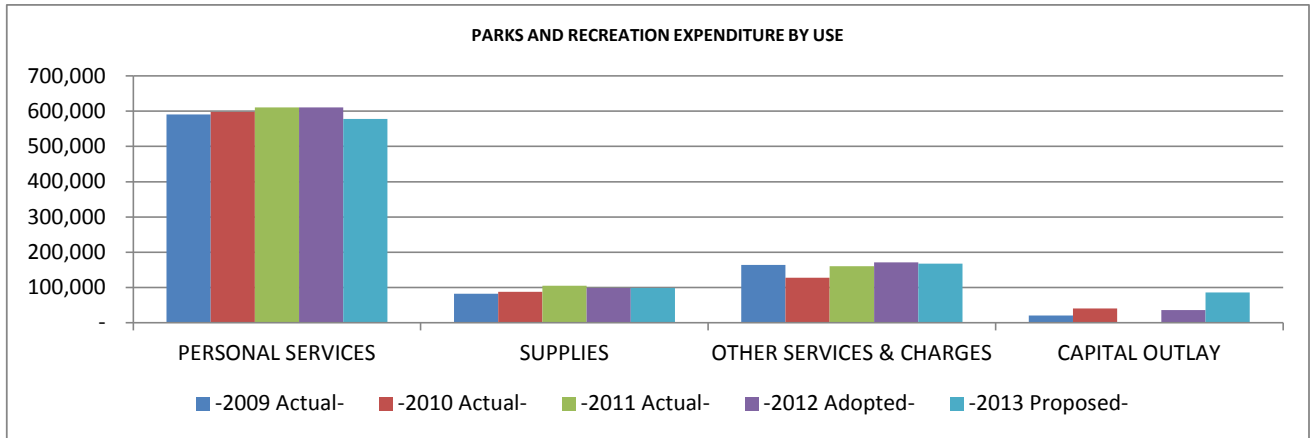
City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

**PARKS AND RECREATION** 452-461

2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES	590,775	598,321	610,671	610,960	578,121
SUPPLIES	82,405	87,685	104,914	98,600	98,600
OTHER SERVICES & CHARGES	164,062	127,686	160,321	171,180	167,345
CAPITAL OUTLAY	20,865	40,871	-	36,205	86,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>858,108</b>	<b>854,563</b>	<b>875,906</b>	<b>916,945</b>	<b>930,066</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

**PARKS AND RECREATION 452-461**

2009 Actual      2010 Actual      2011 Actual      2012 Adopted      2013 Proposed

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6102 F.T. REGULAR-WAGES & SALARIES	416,294	411,647	400,535	393,022	369,761
6103 FULL TIME-REGULAR-OVERTIME	1,955	1,023	321	2,500	1,000
6105 TEMPORARY-WAGES & SALARIES	46,129	57,344	70,980	81,885	71,000
<b>TOTAL WAGES AND SALARIES</b>	<b>464,378</b>	<b>470,014</b>	<b>471,836</b>	<b>477,407</b>	<b>441,761</b>
<b>OTHER GROSS EARNINGS</b>					
6108 SEVERANCE PAY	657	-	-	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>	<b>657</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	28,112	28,862	28,969	28,675	26,880
6122 FICA/MEDICARE CONTRIBUTIONS	34,093	34,714	35,066	36,522	33,793
6131 GROUP INSURANCE	52,244	53,652	58,006	56,028	59,724
6133 WORKERS COMP INSURANCE PREMIUM	11,292	11,079	16,794	12,328	15,963
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>	<b>125,740</b>	<b>128,307</b>	<b>138,835</b>	<b>133,553</b>	<b>136,360</b>
<b>Total PERSONAL SERVICES</b>	<b>590,775</b>	<b>598,321</b>	<b>610,671</b>	<b>610,960</b>	<b>578,121</b>
<b>SUPPLIES</b>					
<b>OFFICE SUPPLIES</b>					
6208 MISCELLANEOUS OFFICE SUPPLIES	387	446	382	600	600
<b>TOTAL OFFICE SUPPLIES</b>	<b>387</b>	<b>446</b>	<b>382</b>	<b>600</b>	<b>600</b>
<b>OPERATING SUPPLIES</b>					
6223 GASOLINE	12,721	16,012	18,700	20,000	20,000
6225 DIESEL FUEL	3,155	2,910	4,788	7,500	8,000
6229 SHOP MATERIALS	2,098	1,041	3,823	2,500	2,500
6231 UNIFORMS & TURN-OUT GEAR	1,861	1,826	2,005	2,000	2,000
6249 MISCELLANEOUS OPERATING SUPPLY	21,515	21,096	24,073	20,250	20,250
<b>TOTAL OPERATING SUPPLIES</b>	<b>41,349</b>	<b>42,885</b>	<b>53,389</b>	<b>52,250</b>	<b>52,750</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>					
6257 OTHER VEHICLE PARTS	13,892	11,069	16,352	14,000	14,000
6265 ASPHALT	11,846	17,786	15,000	15,000	15,000
6269 LANDSCAPE MATERIALS	13,448	11,558	16,593	12,500	12,500
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>	<b>39,185</b>	<b>40,413</b>	<b>47,945</b>	<b>41,500</b>	<b>41,500</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>					
6281 SMALL TOOLS & MINOR EQUIPMENT	1,484	3,941	3,198	4,250	3,750
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>	<b>1,484</b>	<b>3,941</b>	<b>3,198</b>	<b>4,250</b>	<b>3,750</b>
<b>Total SUPPLIES</b>	<b>82,405</b>	<b>87,685</b>	<b>104,914</b>	<b>98,600</b>	<b>98,600</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6315 MISCELLANEOUS PROFESSIONAL SER	3,488	13,430	28,646	39,700	39,700
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>3,488</b>	<b>13,430</b>	<b>28,646</b>	<b>39,700</b>	<b>39,700</b>
<b>COMMUNICATION</b>					
6321 TELEPHONE	910	890	874	1,050	1,300
6322 POSTAGE	346	113	103	320	370
6323 CELLULAR PHONES	3,427	3,240	3,167	3,500	3,500
<b>TOTAL COMMUNICATION</b>	<b>4,682</b>	<b>4,243</b>	<b>4,144</b>	<b>4,870</b>	<b>5,170</b>
<b>EMPLOYEE REIMBURSEMENTS</b>					
6331 TRAVEL & LODGING	12	32	16	250	250
6334 MILEAGE REIMBURSEMENT	-	-	-	50	50
6335 TRAINING	1,519	2,022	1,524	2,900	3,000
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>	<b>1,531</b>	<b>2,054</b>	<b>1,540</b>	<b>3,200</b>	<b>3,300</b>
<b>ADVERTISING AND PUBLISHING</b>					
6352 GENERAL NOTICE & PUBLIC INFOR	-	-	-	200	200
<b>TOTAL ADVERTISING AND PUBLISHING</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>200</b>

City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

**PARKS AND RECREATION 452-461**

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	7,624	7,230	9,700	8,200	8,200
<b>TOTAL INSURANCE</b>	<b>7,624</b>	<b>7,230</b>	<b>9,700</b>	<b>8,200</b>	<b>8,200</b>
<b>UTILITIES</b>					
6371 ELECTRIC UTILITIES	16,616	20,405	16,656	20,000	18,000
6372 WATER/IRRIGATION	47,473	33,068	50,000	46,000	40,000
6373 GAS	3,419	2,752	3,500	3,500	3,500
6374 REFUSE/RECYCLING	1,758	1,987	2,055	2,000	2,000
<b>TOTAL UTILITIES</b>	<b>69,266</b>	<b>58,212</b>	<b>72,211</b>	<b>71,500</b>	<b>63,500</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>					
6381 BUILDING & STRUCTURE REPAIR	8,535	6,876	5,093	6,000	6,000
6382 MACHINERY & EQUIPMENT REPAIR	1,856	3,560	630	1,000	1,000
6388 OTHER VEHICLE REPAIR	379	3,025	3,247	2,000	2,000
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>	<b>10,770</b>	<b>13,461</b>	<b>8,970</b>	<b>9,000</b>	<b>9,000</b>
<b>RENTALS</b>					
6415 OTHER EQUIPMENT RENTAL	7,041	6,703	8,622	9,000	9,000
6416 MACHINERY RENTAL	-	444	-	1,000	1,000
6417 UNIFORM RENTAL	1,465	1,479	591	3,000	2,800
<b>TOTAL RENTALS</b>	<b>8,506</b>	<b>8,626</b>	<b>9,213</b>	<b>13,000</b>	<b>12,800</b>
<b>MISCELLANEOUS</b>					
6439 OTHER MISCELLANEOUS	1,676	-	-	-	-
<b>TOTAL MISCELLANEOUS</b>	<b>1,676</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>					
6451 MEMBERSHIP DUES	480	402	409	510	475
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>	<b>480</b>	<b>402</b>	<b>409</b>	<b>510</b>	<b>475</b>
<b>CONTRACTED SERVICES</b>					
6486 CONTRACTED COMMUNITY SCHOOL PR	33,775	-	-	-	-
6489 OTHER CONTRACTED SERVICES	22,265	20,028	25,488	21,000	25,000
<b>TOTAL CONTRACTED SERVICES</b>	<b>56,040</b>	<b>20,028</b>	<b>25,488</b>	<b>21,000</b>	<b>25,000</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>164,062</b>	<b>127,686</b>	<b>160,321</b>	<b>171,180</b>	<b>167,345</b>
<b>CAPITAL OUTLAY</b>					
<b>CAPITAL OUTLAY</b>					
6540 HEAVY MACHINERY	-	40,871	-	-	86,000
6550 MOTOR VEHICLES	20,865	-	-	36,205	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>20,865</b>	<b>40,871</b>	<b>-</b>	<b>36,205</b>	<b>86,000</b>
<b>Total CAPITAL OUTLAY</b>	<b>20,865</b>	<b>40,871</b>	<b>-</b>	<b>36,205</b>	<b>86,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>858,108</b>	<b>854,563</b>	<b>875,906</b>	<b>916,945</b>	<b>930,066</b>

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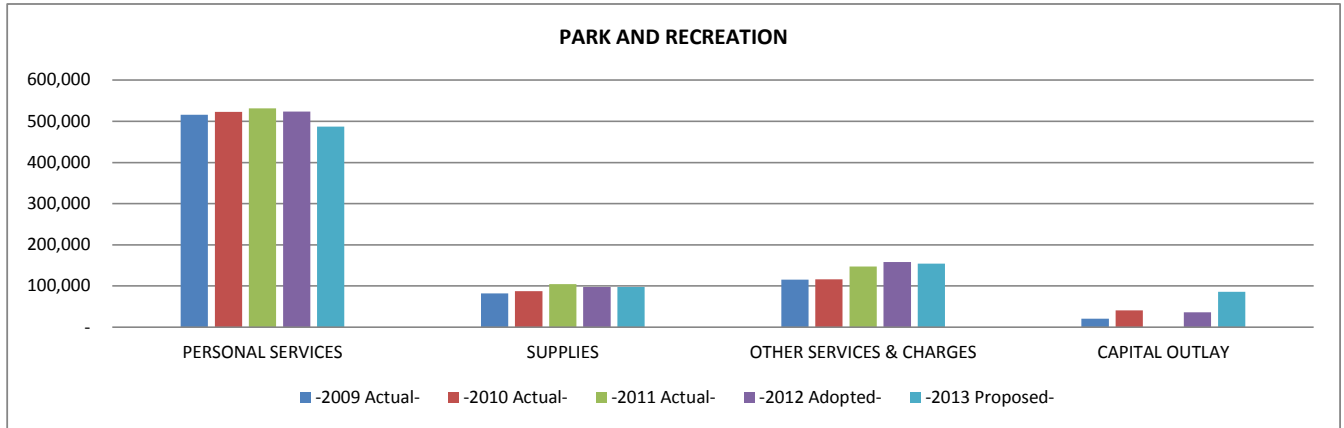
City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**PARK AND RECREATION 452**

**2009 Actual 2010 Actual 2011 Actual 2012 Adopted 2013 Proposed**

<b>EXPENDITURE BY OBJECT SUMMARY</b>	<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
PERSONAL SERVICES	516,085	522,732	531,154	523,595	487,364
SUPPLIES	82,318	87,685	104,903	97,900	97,900
OTHER SERVICES & CHARGES	115,238	116,465	147,372	158,250	154,375
CAPITAL OUTLAY	20,865	40,871	-	36,205	86,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>734,506</b>	<b>767,753</b>	<b>783,429</b>	<b>815,950</b>	<b>825,639</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARK AND RECREATION						452
	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed	
EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-	
<b>PERSONAL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102 F.T. REGULAR-WAGES & SALARIES	359,277	355,171	341,648	329,105	304,699	
6103 FULL TIME-REGULAR-OVERTIME	1,734	514	321	2,500	1,000	
6105 TEMPORARY-WAGES & SALARIES	46,129	57,344	70,980	81,885	71,000	
<b>TOTAL WAGES AND SALARIES</b>	<b>407,140</b>	<b>413,029</b>	<b>412,949</b>	<b>413,490</b>	<b>376,699</b>	
<b>OTHER GROSS EARNINGS</b>						
6108 SEVERANCE PAY	657	-	-	-	-	
<b>TOTAL OTHER GROSS EARNINGS</b>	<b>657</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EMPLOYER CONTRIBUTIONS</b>						
6121 PERA CONTRIBUTIONS	24,271	24,891	24,701	24,041	22,163	
6122 FICA/MEDICARE CONTRIBUTIONS	30,712	31,292	31,556	31,632	28,816	
6131 GROUP INSURANCE	42,236	42,679	45,510	42,475	44,100	
6133 WORKERS COMP INSURANCE PREMIUM	11,069	10,841	16,438	11,957	15,586	
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>	<b>108,288</b>	<b>109,703</b>	<b>118,205</b>	<b>110,105</b>	<b>110,665</b>	
<b>Total PERSONAL SERVICES</b>	<b>516,085</b>	<b>522,732</b>	<b>531,154</b>	<b>523,595</b>	<b>487,364</b>	
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6208 MISCELLANEOUS OFFICE SUPPLIES	387	446	382	500	500	
<b>TOTAL OFFICE SUPPLIES</b>	<b>387</b>	<b>446</b>	<b>382</b>	<b>500</b>	<b>500</b>	
<b>OPERATING SUPPLIES</b>						
6223 GASOLINE	12,721	16,012	18,700	20,000	20,000	
6225 DIESEL FUEL	3,155	2,910	4,788	7,500	8,000	
6229 SHOP MATERIALS	2,098	1,041	3,823	2,500	2,500	
6231 UNIFORMS & TURN-OUT GEAR	1,861	1,826	2,005	1,900	1,900	
6249 MISCELLANEOUS OPERATING SUPPLY	21,515	21,096	24,062	20,000	20,000	
<b>TOTAL OPERATING SUPPLIES</b>	<b>41,349</b>	<b>42,885</b>	<b>53,378</b>	<b>51,900</b>	<b>52,400</b>	
<b>REPAIR AND MAINTENANCE SUPPLIES</b>						
6257 OTHER VEHICLE PARTS	13,892	11,069	16,352	14,000	14,000	
6265 ASPHALT	11,846	17,786	15,000	15,000	15,000	
6269 LANDSCAPE MATERIALS	13,448	11,558	16,593	12,500	12,500	
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>	<b>39,185</b>	<b>40,413</b>	<b>47,945</b>	<b>41,500</b>	<b>41,500</b>	
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>						
6281 SMALL TOOLS & MINOR EQUIPMENT	1,397	3,941	3,198	4,000	3,500	
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>	<b>1,397</b>	<b>3,941</b>	<b>3,198</b>	<b>4,000</b>	<b>3,500</b>	
<b>Total SUPPLIES</b>	<b>82,318</b>	<b>87,685</b>	<b>104,903</b>	<b>97,900</b>	<b>97,900</b>	
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>PROFESSIONAL SERVICES</b>						
6315 MISCELLANEOUS PROFESSIONAL SER	3,023	13,430	28,491	39,000	39,000	
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>3,023</b>	<b>13,430</b>	<b>28,491</b>	<b>39,000</b>	<b>39,000</b>	
<b>COMMUNICATION</b>						
6321 TELEPHONE	719	792	784	800	1,050	
6322 POSTAGE	205	76	94	200	250	
6323 CELLULAR PHONES	3,427	3,240	3,167	3,500	3,500	
<b>TOTAL COMMUNICATION</b>	<b>4,351</b>	<b>4,108</b>	<b>4,045</b>	<b>4,500</b>	<b>4,800</b>	
<b>EMPLOYEE REIMBURSEMENTS</b>						
6335 TRAINING	1,194	1,732	1,359	2,500	2,500	
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>	<b>1,194</b>	<b>1,732</b>	<b>1,359</b>	<b>2,500</b>	<b>2,500</b>	
<b>INSURANCE</b>						
6361 GENERAL LIABILITY/PROPERTY INS	7,009	6,707	9,000	7,500	7,500	
<b>TOTAL INSURANCE</b>	<b>7,009</b>	<b>6,707</b>	<b>9,000</b>	<b>7,500</b>	<b>7,500</b>	
<b>UTILITIES</b>						
6371 ELECTRIC UTILITIES	16,616	20,405	16,656	20,000	18,000	
6372 WATER/IRRIGATION	47,473	33,068	50,000	46,000	40,000	
6373 GAS	3,419	2,752	3,500	3,500	3,500	
6374 REFUSE/RECYCLING	1,758	1,987	2,055	2,000	2,000	
<b>TOTAL UTILITIES</b>	<b>69,266</b>	<b>58,212</b>	<b>72,211</b>	<b>71,500</b>	<b>63,500</b>	

City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

		<b>PARK AND RECREATION</b>				
		<b>452</b>				
		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6381	BUILDING & STRUCTURE REPAIR	8,535	6,876	5,093	6,000	6,000
6382	MACHINERY & EQUIPMENT REPAIR	1,856	3,560	630	1,000	1,000
6388	OTHER VEHICLE REPAIR	379	3,025	3,247	2,000	2,000
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		<b>10,770</b>	<b>13,461</b>	<b>8,970</b>	<b>9,000</b>	<b>9,000</b>
<b>RENTALS</b>						
6415	OTHER EQUIPMENT RENTAL	7,041	6,703	8,622	9,000	9,000
6416	MACHINERY RENTAL	-	444	-	1,000	1,000
6417	UNIFORM RENTAL	1,465	1,479	591	3,000	2,800
<b>TOTAL RENTALS</b>		<b>8,506</b>	<b>8,626</b>	<b>9,213</b>	<b>13,000</b>	<b>12,800</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	235	242	249	250	275
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>235</b>	<b>242</b>	<b>249</b>	<b>250</b>	<b>275</b>
<b>CONTRACTED SERVICES</b>						
6489	OTHER CONTRACTED SERVICES	10,885	9,947	13,834	11,000	15,000
<b>TOTAL CONTRACTED SERVICES</b>		<b>10,885</b>	<b>9,947</b>	<b>13,834</b>	<b>11,000</b>	<b>15,000</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>115,238</b>	<b>116,465</b>	<b>147,372</b>	<b>158,250</b>	<b>154,375</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6540	HEAVY MACHINERY	-	40,871	-	-	86,000
6550	MOTOR VEHICLES	20,865	-	-	36,205	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>20,865</b>	<b>40,871</b>	<b>-</b>	<b>36,205</b>	<b>86,000</b>
<b>Total CAPITAL OUTLAY</b>		<b>20,865</b>	<b>40,871</b>	<b>-</b>	<b>36,205</b>	<b>86,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>734,506</b>	<b>767,753</b>	<b>783,429</b>	<b>815,950</b>	<b>825,639</b>

		2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>PERSONNEL COMPLEMENT</b>						
	Park Maintenance Worker	5.00	5.00	5.00	4.00	4.00
	Utilities Maintenance Worker	2.00	2.00	2.00	2.00	2.00
	Utilities Supervisor	2.00	2.00	2.00	2.00	1.00
	Park Supervisor/Assistant PW Superintendent	-	-	-	-	1.00
	Temporary - Parks	1.47	1.47	2.47	2.47	2.47
	Parks/Utilities Total	<b>10.47</b>	<b>10.47</b>	<b>11.47</b>	<b>10.47</b>	<b>10.47</b>
<b>6315 Miscellaneous Professional Services</b>						
	The Draw Park maintenance contract	-	-	-	20,000	20,000
	Work Program - County jail workers	973	10,081	10,088	11,000	11,000
	Alarm monitoring (2 buildings); GIS mapping from County; other misc.	2,050	3,349	18,403	8,000	8,000
	Master Trail Plan, Janitorial Services; Timesavers	3,023	13,430	28,491	39,000	39,000
<b>6540 Heavy Machinery</b>						
	Toro Mower	-	-	-	-	86,000
		-	40,871	-	-	86,000
<b>6550 Motor Vehicles</b>						
	2012 1-Ton Truck w/dump (less \$3000 trade-in)	-	-	-	36,205	-
		20,865	-	-	36,205	-

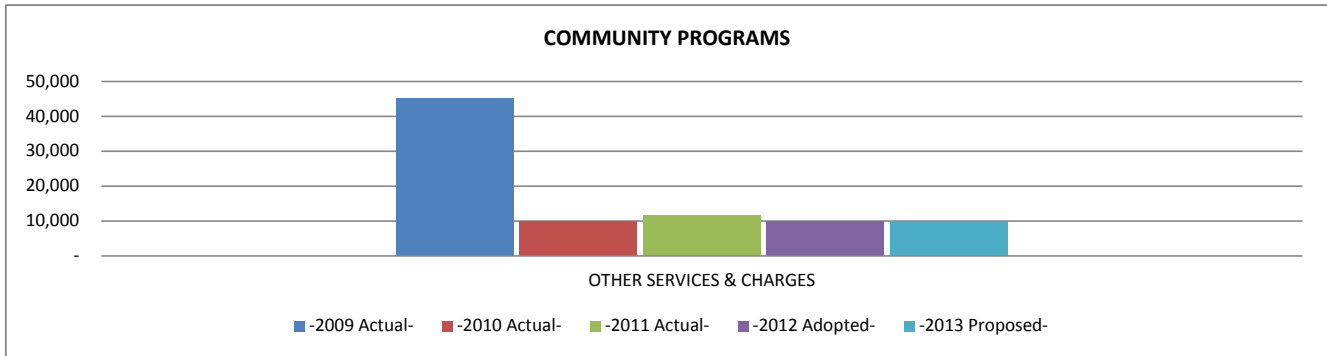
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City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**COMMUNITY PROGRAMS** 455

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
OTHER SERVICES & CHARGES	45,154	10,081	11,654	10,000	10,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>45,154</b>	<b>10,081</b>	<b>11,654</b>	<b>10,000</b>	<b>10,000</b>



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>CONTRACTED SERVICES</b>					
6486 CONTRACTED COMMUNITY SCHOOL PR	33,775	-	-	-	-
6489 OTHER CONTRACTED SERVICES	11,379	10,081	11,654	10,000	10,000
TOTAL CONTRACTED SERVICES	45,154	10,081	11,654	10,000	10,000
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>45,154</b>	<b>10,081</b>	<b>11,654</b>	<b>10,000</b>	<b>10,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>45,154</b>	<b>10,081</b>	<b>11,654</b>	<b>10,000</b>	<b>10,000</b>

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>6486 Contracted Community School Programs</b>					
Community Education - Anoka Hennepin	27,175	-	-	-	-
Community Education Summer Program - Anoka Hennepin	5,600	-	-	-	-
Youth First	1,000	-	-	-	-
	<b>33,775</b>	-	-	-	-
<b>6489 Other Contracted Services</b>					
Alexandra House	8,000	7,000	7,000	5,000	5,000
Arbor Events/Environmental Expo	4,379	4,379	4,654	5,000	5,000
	<b>12,379</b>	<b>11,379</b>	<b>11,654</b>	<b>10,000</b>	<b>10,000</b>

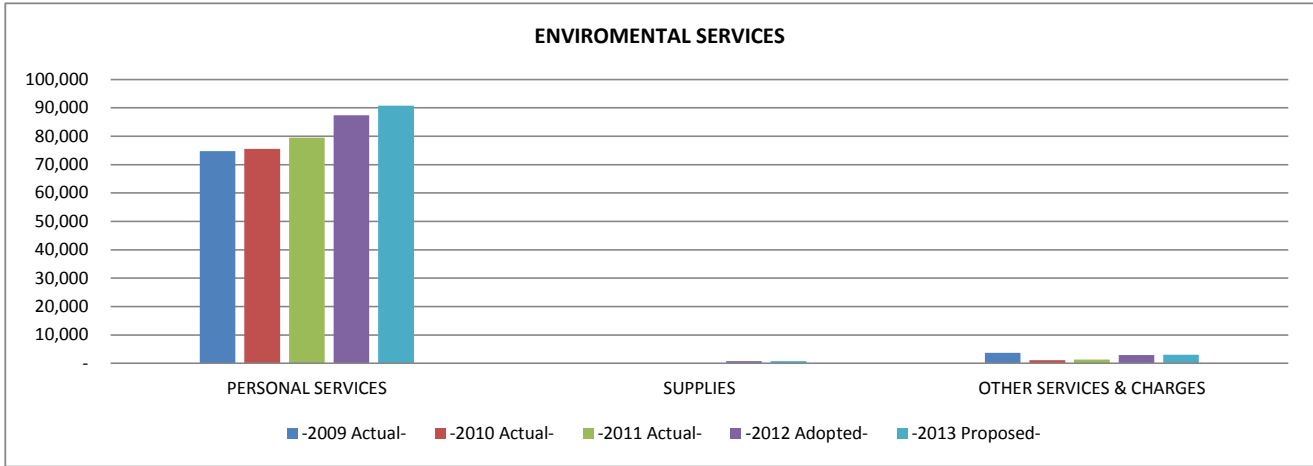
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City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**  
 LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**ENVIROMENTAL SERVICES 461**

<b>EXPENDITURE BY OBJECT SUMMARY</b>	<b>-2009 Actual-</b>	<b>-2010 Actual-</b>	<b>-2011 Actual-</b>	<b>-2012 Adopted-</b>	<b>-2013 Proposed-</b>
PERSONAL SERVICES	74,691	75,589	79,517	87,365	90,757
SUPPLIES	87	-	11	700	700
OTHER SERVICES & CHARGES	3,670	1,140	1,295	2,930	2,970
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>78,448</b>	<b>76,729</b>	<b>80,823</b>	<b>90,995</b>	<b>94,427</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT  
LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**ENVIRONMENTAL SERVICES** 461

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>PERSONAL SERVICES</b>					
<b>WAGES AND SALARIES</b>					
6102 F.T. REGULAR-WAGES & SALARIES	57,017	56,476	58,887	63,917	65,062
6103 FULL TIME-REGULAR-OVERTIME	222	509	-	-	-
<b>TOTAL WAGES AND SALARIES</b>	<b>57,239</b>	<b>56,985</b>	<b>58,887</b>	<b>63,917</b>	<b>65,062</b>
<b>EMPLOYER CONTRIBUTIONS</b>					
6121 PERA CONTRIBUTIONS	3,841	3,971	4,268	4,634	4,717
6122 FICA/MEDICARE CONTRIBUTIONS	3,380	3,422	3,510	4,890	4,977
6131 GROUP INSURANCE	10,008	10,973	12,496	13,553	15,624
6133 WORKERS COMP INSURANCE PREMIUM	224	238	356	371	377
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>	<b>17,452</b>	<b>18,604</b>	<b>20,630</b>	<b>23,448</b>	<b>25,695</b>
<b>Total PERSONAL SERVICES</b>	<b>74,691</b>	<b>75,589</b>	<b>79,517</b>	<b>87,365</b>	<b>90,757</b>
<b>SUPPLIES</b>					
<b>OFFICE SUPPLIES</b>					
6208 MISCELLANEOUS OFFICE SUPPLIES	-	-	-	100	100
<b>TOTAL OFFICE SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>100</b>
<b>OPERATING SUPPLIES</b>					
6231 UNIFORMS & TURN-OUT GEAR	-	-	-	100	100
6249 MISCELLANEOUS OPERATING SUPPLY	-	-	11	250	250
<b>TOTAL OPERATING SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>11</b>	<b>350</b>	<b>350</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>					
6281 SMALL TOOLS & MINOR EQUIPMENT	87	-	-	250	250
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>	<b>87</b>	<b>-</b>	<b>-</b>	<b>250</b>	<b>250</b>
<b>Total SUPPLIES</b>	<b>87</b>	<b>-</b>	<b>11</b>	<b>700</b>	<b>700</b>
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6315 MISCELLANEOUS PROFESSIONAL SER	465	-	155	700	700
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>465</b>	<b>-</b>	<b>155</b>	<b>700</b>	<b>700</b>
<b>COMMUNICATION</b>					
6321 TELEPHONE	191	98	90	250	250
6322 POSTAGE	141	37	9	120	120
<b>TOTAL COMMUNICATION</b>	<b>331</b>	<b>135</b>	<b>99</b>	<b>370</b>	<b>370</b>
<b>EMPLOYEE REIMBURSEMENTS</b>					
6331 TRAVEL & LODGING	12	32	16	250	250
6334 MILEAGE REIMBURSEMENT	-	-	-	50	50
6335 TRAINING	325	290	165	400	500
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>	<b>337</b>	<b>322</b>	<b>181</b>	<b>700</b>	<b>800</b>
<b>ADVERTISING AND PUBLISHING</b>					
6352 GENERAL NOTICE & PUBLIC INFOR	-	-	-	200	200
<b>TOTAL ADVERTISING AND PUBLISHING</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>200</b>
<b>INSURANCE</b>					
6361 GENERAL LIABILITY/PROPERTY INS	616	523	700	700	700
<b>TOTAL INSURANCE</b>	<b>616</b>	<b>523</b>	<b>700</b>	<b>700</b>	<b>700</b>
<b>MISCELLANEOUS</b>					
6439 OTHER MISCELLANEOUS	1,676	-	-	-	-
<b>TOTAL MISCELLANEOUS</b>	<b>1,676</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>					
6451 MEMBERSHIP DUES	245	160	160	260	200
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>	<b>245</b>	<b>160</b>	<b>160</b>	<b>260</b>	<b>200</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>	<b>3,670</b>	<b>1,140</b>	<b>1,295</b>	<b>2,930</b>	<b>2,970</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>78,448</b>	<b>76,729</b>	<b>80,823</b>	<b>90,995</b>	<b>94,427</b>

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>PERSONNEL COMPLEMENT</b>					
Environmental Specialist/Zoning	1.00	1.00	1.00	1.00	1.00
Environmental Total	1.00	1.00	1.00	1.00	1.00

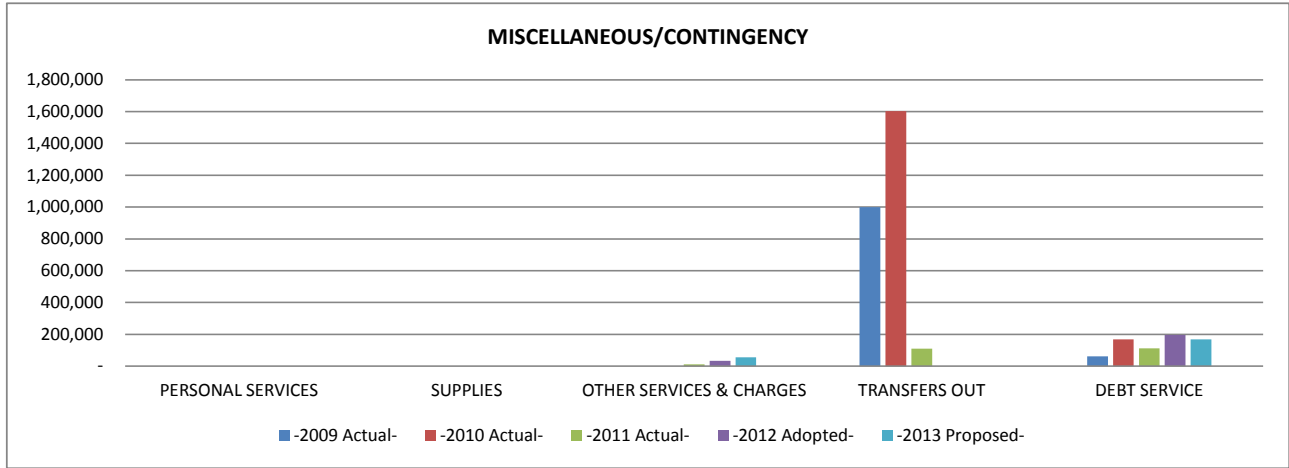
City of Ramsey 2013 Proposed General Fund Budget

**GENERAL FUND 101 - GENERAL GOVERNMENT**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**MISCELLANEOUS/CONTINGENCY 892**

EXPENDITURE BY OBJECT SUMMARY	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
PERSONAL SERVICES			-	-	-
SUPPLIES			-	-	-
OTHER SERVICES & CHARGES	-	-	10,898	33,726	56,313
TRANSFERS OUT	1,000,000	1,603,000	110,016	-	-
DEBT SERVICE	62,272	168,048	111,344	196,922	168,226
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>1,062,272</b>	<b>1,771,048</b>	<b>232,258</b>	<b>230,648</b>	<b>224,539</b>



City of Ramsey 2013 Proposed General Fund Budget

GENERAL FUND 101 - GENERAL GOVERNMENT

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

**MISCELLANEOUS/CONTINGENCY 892**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2009 Actual-	-2010 Actual-	-2011 Actual-	-2012 Adopted-	-2013 Proposed-
<b>OTHER SERVICES &amp; CHARGES</b>					
<b>PROFESSIONAL SERVICES</b>					
6315 MISCELLANEOUS PROFESSIONAL SER	-	-	10,898	33,726	56,313
TOTAL PROFESSIONAL SERVICES	-	-	10,898	33,726	56,313
<b>Total OTHER SERVICES &amp; CHARGES</b>	-	-	<b>10,898</b>	<b>33,726</b>	<b>56,313</b>
<b>TRANSFERS OUT</b>					
<b>OPERATING TRANSFERS</b>					
6820 OPERATING TRANSFERS TO OTHER F	1,000,000	1,603,000	110,016	-	-
TOTAL OPERATING TRANSFERS	1,000,000	1,603,000	110,016	-	-
<b>Total TRANSFERS OUT</b>	<b>1,000,000</b>	<b>1,603,000</b>	<b>110,016</b>	-	-
<b>DEBT SERVICE</b>					
<b>DEBT SERVICE</b>					
6603 OTHER L.T. OBLIGATION PRINCIPA	12,272	168,048	111,344	196,922	168,226
6612 OTHER L/T OBLIGATION INTEREST	50,000	-	-	-	-
TOTAL DEBT SERVICE	62,272	168,048	111,344	196,922	168,226
<b>Total DEBT SERVICE</b>	<b>62,272</b>	<b>168,048</b>	<b>111,344</b>	<b>196,922</b>	<b>168,226</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>	<b>1,062,272</b>	<b>1,771,048</b>	<b>232,258</b>	<b>230,648</b>	<b>224,539</b>

	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Proposed
<b>6603 Debt Service Payment</b>					
Principal - Park & Ride (PIR Fund)	10,400	10,400	10,400	10,400	-
Interest - Park & Ride (PIR Fund)	1,872	1,404	936	468	-
Muni Center Internal Loan (Water Fund)	-	48,488	18,760	79,681	-
Muni Center Internal Loan (Sewer Fund)	-	50,000	19,395	61,853	61,853
Bury Carlson Internal Loan (PIR Fund)	-	57,757	-	44,520	44,520
Municipal Center debt transfer interfund	-	-	61,853	-	61,853
	12,272	168,049	111,344	196,922	168,226

**\$500,000.00 City of Ramsey, Minnesota**

General Obligation Equipment Certificates of Indebtedness, Series 2013A  
BQ Rates as of August 28, 2012

**Sources & Uses**

Dated 06/01/2013 | Delivered 06/01/2013

**Sources Of Funds**

Par Amount of Bonds \$500,000.00

**Total Sources** **\$500,000.00**

**Uses Of Funds**

Total Costs of Issuance 33,040.00

Deposit to Project Construction Fund 463,000.00

Rounding Amount 3,960.00

**Total Uses** **\$500,000.00**

*2013 CAPITAL REQUESTS*

## \$500,000.00 City of Ramsey, Minnesota

General Obligation Equipment Certificates of Indebtedness, Series 2013A

BQ Rates as of August 28, 2012

### Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/01/2013	-	-	-	-	-
06/01/2014	50,000.00	0.400%	5,725.00	55,725.00	55,725.00
12/01/2014	-	-	2,762.50	2,762.50	-
06/01/2015	50,000.00	0.550%	2,762.50	52,762.50	55,525.00
12/01/2015	-	-	2,625.00	2,625.00	-
06/01/2016	50,000.00	0.700%	2,625.00	52,625.00	55,250.00
12/01/2016	-	-	2,450.00	2,450.00	-
06/01/2017	50,000.00	0.850%	2,450.00	52,450.00	54,900.00
12/01/2017	-	-	2,237.50	2,237.50	-
06/01/2018	50,000.00	1.050%	2,237.50	52,237.50	54,475.00
12/01/2018	-	-	1,975.00	1,975.00	-
06/01/2019	50,000.00	1.250%	1,975.00	51,975.00	53,950.00
12/01/2019	-	-	1,662.50	1,662.50	-
06/01/2020	50,000.00	1.450%	1,662.50	51,662.50	53,325.00
12/01/2020	-	-	1,300.00	1,300.00	-
06/01/2021	50,000.00	1.600%	1,300.00	51,300.00	52,600.00
12/01/2021	-	-	900.00	900.00	-
06/01/2022	50,000.00	1.750%	900.00	50,900.00	51,800.00
12/01/2022	-	-	462.50	462.50	-
06/01/2023	50,000.00	1.850%	462.50	50,462.50	50,925.00
<b>Total</b>	<b>\$500,000.00</b>	<b>-</b>	<b>\$38,475.00</b>	<b>\$538,475.00</b>	<b>-</b>

#### Date And Term Structure

Dated	6/01/2013
Delivery Date	6/01/2013
First Coupon Date	6/01/2014
First available call date	
Call Price	-

#### Yield Statistics

Bond Year Dollars	\$2,750.00
Average Life	5.500 Years
Average Coupon	1.3990909%

Net Interest Cost (NIC)	1.7554545%
True Interest Cost (TIC)	1.7697211%
All Inclusive Cost (AIC)	2.7104947%

#### IRS Form 8038

Net Interest Cost	1.3990909%
Weighted Average Maturity	5.500 Years
Bond Yield for Arbitrage Purposes	1.3914324%

## CC Work Session

2. 2.

**Meeting Date:** 11/27/2012

**By:** Tim Gladhill, Community Development

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### **Title:**

Review Proposed Amendments to SAC Credit Policy and Consider Policy for Credit Distribution

### **Background:**

In the summer of 2012, the Metropolitan Council Environmental Services (MCES) Division began reviewing potential amendments to the Sewer Availability Charge (SAC). SAC is a fee collected by MCES from the City that ensures future capacity in the Metropolitan Disposal System. SAC is collected by the City, typically at time of Building Permit, and paid to MCES.

In October 2012, a working group formed to review the SAC credit and transfer policies completed several recommendations. Broadly speaking, there are three (3) categories that the City could consider in administering the SAC program (if adopted by the Metropolitan Council):

1. Net Credits
2. Minor Transfer
3. Short-Term 'Loan' Program

### **Observations:**

As a result of changes to the SAC Program in 2010 by the Metropolitan Council, SAC Credits created by permanent reduction in demand can only be used on the same site in which the permanent reduction occurred. Currently, SAC Credits cannot be taken city-wide.

### Net Credits

A proposed amendment to the SAC policy is to allow for the provision of Net Credits. Net Credits are created when a permanent reduction in demand is created by removal of a structure or permanent change in use to a lower demand. Actual payment will serve as proof of SAC paid. Net Credits are proposed to be allowed to be applied city-wide. The City can choose to develop a policy that either leaves Net Credits site-specific or allows Net Credits to be applied city-wide. Net Credits are proposed to be created for future, permanent demand. Net Credits are not proposed to be retroactive (for structures already removed or use reduced), and the Metropolitan Council's financial analysis did not include a study of looking retroactively.

The result of Net Credits would be a bank of credits that could be applied. There would be a small amount of increased administrative time to track the status of the Net Credit Account and coordinate with the Metropolitan Council. Attached is a draft policy for consideration on the City's goals in distributing Net Credits.

### Minor Transfer

A Minor Transfer is similar to Net Credit, except that a permanent reduction in demand *is not* experienced. A Minor Transfer would allow a user move SAC units from one site to another upon relocation, and would be limited to ten (10) SAC Units or less. A potential downside of a Minor Transfer is the fact that a finished space of one site is now removed of its previous SAC payment.

Staff does have concern with allowing the Minor Transfer as part of the City's SAC Transfer Policy due to the liability exposed to the City. Since no actual reduction in demand is experienced, it would be the City's responsibility to ensure that SAC for the existing space was re-paid and made whole. Typically, a Building Permit is the trigger for SAC review. In the case of a Minor Transfer, there may not be a need for any City review if no structural alterations are necessary to occupy the existing space. In addition, Staff does not want to put the City in

the position of making a determination of what party actually paid the SAC fee (landlord or tenant). There would be an increase in the amount of administrative time required to track Minor Transfers. Staff would recommend that if it is the City's desire to permit Minor Transfers that this only be used upon approval of the Property Owner (not the tenant) and a lien or recordable document be placed on the Property to ensure proper tracking and survival of sale of property.

### Small Business Loan Program

The Metropolitan Council is also recommending implementation of a Short Term Loan Program that allows the City and Developer to pay SAC obligations over time, with interest. The program would be limited to smaller users of ten (10) SAC Units or less. The entire SAC amount *would not* be required to be paid up front. The City would be responsible to ensure annual payments and be required to enter into a Loan Agreement with the Metropolitan Council. Again, some additional administrative time would be required to administer the program.

It is the Metropolitan Council's intent to have the new policies effective 1/1/13. Staff is placing this item for consideration at this time to attempt to match this date and have any revised policies effective coinciding with the effective date of the 2013 Rates and Fees.

### **Recommendation:**

The EDA met on Thursday, November 8th and recommended approval of the policy to allow Net SAC Credits to be applied Citywide and to create a SAC Small Business Loan/Deferred Payment Program and to recommend that the City Council monitor the success and administrative overhead required to implement these two programs before considering a Minor Transfer Program.

### **Funding Source:**

Implementation of the program is being handled as part of regular Staff duties.

### **Council Action:**

Motion to adopt the policy to allow Net SAC Credits to be applied Citywide and to create a SAC Small Business Loan/Deferred Payment Program and to recommend that the City Council monitor the success and administrative overhead required to implement these two programs before considering a Minor Transfer Program.

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### **Attachments**

Background

Presentation

Proposed Policy

DRAFT EDA Minutes dated November 8, 2012

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### **Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Patrick Brama	Patrick Brama	11/19/2012 05:42 PM
Diana Lund	Diana Lund	11/21/2012 08:37 AM
Kurt Ulrich	Kurt Ulrich	11/21/2012 11:05 AM

Form Started By: Tim Gladhill      Started On: 10/23/2012 10:54 AM

Final Approval Date: 11/21/2012

## **Introduction**

Metropolitan Sewer Availability Charge (SAC) is required by state statute MS 473.517 subd. 3. This charge to communities (cities and other building authorities) is determined on a site by site basis and the revenue is used to pay for the "reserve capacity" built into the metropolitan wastewater system for future users (typically about 1/3 of the capital project costs of the system). This helps keep regular, volume-based, sewer fees among the lowest for metropolitan areas in the country. It also provides for the costs of wastewater demand to be borne by those communities where the service is growing and only as needed (pay-as-you-build). The SAC fee system was implemented metro-wide in 1973 and largely eliminated the market risk for communities in the building of reserve capacity into the metropolitan wastewater system. The collected metropolitan SAC fees, by law, are used only to fund the construction or betterment of the metropolitan wastewater system, an award winning system worth over a billion dollars.

SAC "credits" are a tally of regional wastewater capacity that has been 'freed up' within a community and which are used to offset metropolitan SAC for wastewater demand that otherwise would be charged to the community. Policies around SAC credits have changed over time. Current policy restricts metropolitan SAC credits to the site on which they are generated, and the primary request of the 2012 SAC Work Group was to determine whether to allow the re-implementation of SAC credits, where the freed up capacity is not needed on a site, for use elsewhere in a community.

## **2012 SAC Work Group**

In early 2012 Metro Cities requested that Metropolitan Council Environmental Services (MCES), as well as various stakeholders, to revisit SAC rules regarding "net credits" for the Sewer Availability Charge (SAC) program. Metro Cities and MCES staff solicited volunteers from diverse communities to review the rules and determine if a consensus could be achieved for improvements to the rules. Additionally, the Council and Mayor of the City of St. Paul independently asked that the Council consider loans for small businesses needing to pay SAC and the City of Minneapolis asked for a review of those issues and all other MCES services and outreach related to SAC. The work group addressed all these areas.

The 2012 SAC work group met 5 times from July through October 2012 (minutes are attached). Work Group Members include:

- Gary Van Eyll, Metropolitan Council Member & Co-chair
- Patricia Nauman, Metro Cities & Co-chair
- Wendy Wulff, Metropolitan Council Member
- James Dickinson, Andover
- Robert Cockriel, Bloomington
- Amy Baldwin, Brooklyn Park
- Jon Watson, Brooklyn Park
- Brent Mareck, Carver (resigned)
- Gene Abbott, Lakeville
- Lisa Cerney, Minneapolis
- Pierre Willette, Minneapolis
- Patrick Trudgeon, Roseville
- Brian Hoffman, St. Louis Park
- Ellen Muller, St. Paul
- Jim Bloom, St. Paul

- Lorrie Louder, St. Paul Port Authority
- Jay Scherer, Savage
- Bruce Loney, Shakopee

Various meetings were also attended by:

- Mary Ubl, Minneapolis

### **Brief History on Current SAC Policy**

After a stakeholder group discussion in 2005 and 2006, changes to the then current SAC credit policy were adopted and the SAC program went to a 'no net credit' system effective at the beginning of 2010. Prior to that time, a community could use SAC credits on a community-wide (net credit) basis. The calculation of SAC credits were based either on: i) the payment history of SAC for a property and ii) properties built before 1973 were "grand-parented" into the system, and both types were allowed to generate credits on site or net credits for use off site. Property use/demand was not taken into account in the determination of credits. In 2010, community-wide credits were disallowed and credits became limited to the amount needed on a specific site for a new use. The calculation of SAC credits are determined based on prior use over the last seven or eight years (the 'Look-Back Period').

The impetus for the 2010 changes centered on difficulties in accessing 1973 data, perceived inequity in long vacant or underused properties not paying regular sewer fees to help maintain sewer capacity, and fewer net credits taken community-wide mean more SAC paid to reduce SAC rate pressure. The changes were also proposed with the intent of making the program simpler to administer. The Council did not want to incent a de-intensification of development where infrastructure was already in place. Metro Cities convened a work group of city officials in 2006 to make recommendations and the final product had wide agreement.

Nevertheless, the SAC changes that were implemented effective January 1, 2010 have since generated numerous concerns, some stemming from impacts of the recession on businesses and restrictions on SAC credits, particularly the challenges associated with redeveloping properties and the inability to use net (community-wide) SAC credits in those efforts.

### **Recommendation: SAC Credits**

The current work group finalized a set of recommendations which, *when SAC has been paid for a site*, in large measure represents a reversal of current policy on SAC credits to again allow for the use of credits community-wide. These changes are intended to both make the program more flexible for communities and to simplify the administrative aspects of the program for all parties (as SAC payment records are in good order and usually not controversial).

The changes proposed, which received unanimous support by the group, are as follows:

SAC paid at any time (1973-present) is sufficient evidence in generating potential SAC credits. In such cases, net credits can occur that can be used community-wide or left site-specific at the community's option (a one-time election with monthly reporting). The Look-Back Period and vacancy rules would no longer apply.

Also, non-conforming use credits (where SAC was not paid) would be available but limited. If a community shows either *grand-parented* (between 1968-1978) or *continuous demand* (property built post-1973 but did not pay SAC and has been in existence 10 years prior to the current determination)

on a site, those credits will be available to offset SAC charges, but only on that site. No community-wide (net) credits would be available.

Allowance for a *minor* SAC credit transfer (where determination is 10 SAC or less and upon request by the community) for use on a new site within a community. This would allow communities to move up to 10 credits from the former site of a business to its new site, before a new use occurs on the former site (credits generally are not available until a new use is determined on a site, and the availability of any credits is known).

The new rules would go into effect January 1, 2013 (existing rules would be enforced through December 31, 2012).

### **Additional Recommendation: MCES Services and Outreach**

1. The group recommendations include a proposal that the MCES develop a SAC loan program, specifically to assist communities in helping small businesses where a SAC determination is 10 SAC or less. Such loans are authorized now under M.S. 473.517 subd. 6. After two years of availability, MCES will review the effectiveness and demand for the loan program and make the data and review findings available to Metro Cities and others upon request.

Under the recommendation, a community could make a request to MCES to participate in the SAC deferral loan program and execute an agreement with the Council. MCES would provide loans to the community on a case by case basis (community option) contingent on the community agreeing to pass through the loan terms to the property owner or responsible SAC party.

Under the tentative loan agreement, 20% of SAC would be due upfront and 80% deferred. Interest for the loans would be based on the Council's average rate on its wastewater bonds and new loans would be fixed at that rate. The terms of loans would be 5-10 years (at the community's option) with payments required annually. If there is a default on the loan, the site would not be credited for any SAC unpaid, but would be credited for the portion paid. No payments would be refunded. The community would have the option to complete the payments regardless of default by a property owner (and thus the full SAC credit would then be available for that property).

2. Community reviews are recommended to be limited to review of SAC activity no more than three years prior to the date of the review initiation. This would not relieve communities from paying SAC for demand where it becomes known to the community that SAC should have been paid but was not.
3. MCES is requested to provide regular training opportunities for community staff, and in the near term particularly around these new rules.
4. MCES is also requested to provide alternate language versions of the SAC brochure to help outreach to non-English speaking business owners and developers.





# MCES AWARDS FACT SHEET

Metropolitan Council Environmental Services (MCES) manages the regional wastewater collection and treatment system for 106 communities in the seven-county Twin Cities area. A division of the Metropolitan Council, MCES also develops plans to preserve and manage the region's water resources to support regional growth, and protect public health and the environment.

MCES is renowned for excellence in many disciplines, as reflected in the national and state awards it receives. All of the awards listed here have been presented in the past 10 years.

## YEAR AFTER YEAR, 99.9% COMPLIANCE OR BETTER

### National Association of Clean Water Agencies (NACWA)

Among MCES's many awards, perhaps none are more respected than those given for operational excellence by NACWA. In 2012, MCES received platinum awards for several plants that have achieved 100% compliance with their clean water discharge permits for five years or more.

- The Hastings Plant has achieved 100% compliance for 21 consecutive years.
- The St. Croix Valley Plant (in Oak Park Heights) has achieved 100% compliance for 20 consecutive years.
- The Seneca Plant (Eagan) has achieved 100% compliance for 11 consecutive years.
- The Blue Lake (Shakopee) and Eagles Point (Cottage Grove) Plants have achieved 100% compliance for 6 consecutive years.

All 7 treatment plants regularly receive NACWA's peak performance award.

### Minnesota Pollution Control Agency (MPCA)

At the state level, MCES treatment plants routinely collect the MPCA's top award – the Certificate of Commendation – for perfect compliance over a 12-month reporting period. In fact, MCES treatment plants regularly achieve 99.9% compliance with their operating permits (against more than 20,000 reporting points per year, including daily, weekly and annual limits).

- In March 2012, all seven MCES treatment plants (Blue Lake, Empire, Eagles Point, Hastings, Metro, St. Croix Valley and Seneca) received MPCA's Certificate of Commendation for perfect compliance with their operating permits.
- In 2011, six MCES treatment plants received the Certificate of Commendation for performance: Blue Lake, Eagles Point, Hastings, Metro, St. Croix Valley and Seneca.
- In every year from 2003-2010, at least six of MCES's seven treatment plants earned the award for perfect compliance.

## COMMITTED TO ENERGY CONSERVATION

To ward off increasing energy costs, MCES launched a systemwide energy-savings campaign in 2006. By 2011, purchased-energy consumption was down 15% or more than in 2006. The reduction saved rate-payers \$2.5 million per year in energy-related costs.

In 2011, MCES set new energy conservation goals. By 2015, the division hopes to achieve an annual purchased energy reduction of 25%, and by 2020 a reduction of 50% (compared to base year 2006).

- **2011 Gold Award:** Awarded by Xcel Energy for the most electrical conservation in an 18-month period.
- **2009 & 2010 Efficiency Partner Award:** Xcel presented MCES with consecutive awards for ongoing energy savings.



The Council's wastewater collection and treatment system has an outstanding record of compliance with its federal clean water discharge permits.

At the same time, the Council charges its customers among the lowest rates in the nation for similar-sized systems.



The Council provides water quality monitoring and analysis of the region's lakes and rivers. It also partners with public, private and non-profit groups to improve water quality, and assists with watershed planning and management.

The Council is a key player in water supply planning and research in the seven-county region.

## ADDITIONAL AWARDS REVEAL DIVERSITY OF MCES EXPERTISE

MCES receives national and state awards for aspects of its work beyond wastewater collection and treatment.

- **2010 National Environmental Achievement Award from NACWA.** For MCES's public education video, "Protecting Water Resources for the Region."
- **2009 National Environmental Achievement Award from NACWA.** For operations and environmental performance for MCES's Inflow & Infiltration Program.
- **2006 National Environmental Achievement Award from NACWA.** Presented to MCES for design, construction and operation of the Metro Plant's Solids Management Building.
- **2006 Project of the Year from the Minnesota Chapter of the American Public Works Association.** For the Solids Management Building Project.
- **2006 MnGREAT Governor's Award from the Minnesota Office of Environmental Assistance.** For the Solids Management Building Project.
- **2006 Public Education Award from the Water Environment Federation (WEF).** For the Children's Water Festival, an environmental fair for area students.
- **2005 Best Large Advanced Facility, from the U.S. EPA Region 5.** Awarded to the Blue Lake Plant for excellence in operation and maintenance.
- **2004 MnGREAT Award, from the Minnesota Office of Environmental Assistance.** Presented for MCES's partnership with the Minnesota Dental Association to develop and implement a Voluntary Dental Office Amalgam Separator Program, which has reduced effluent mercury by 50%.
- **2004 MnGREAT Award, from the Minnesota Office of Environmental Assistance.** For energy efficient, sustainable design in expanding the MCES Eagles Point Plant in Cottage Grove.
- **2004 Excellence in Management Recognition from the Association of Metropolitan Sewerage Agencies.** For successfully implementing progressive management initiatives that address the wide range of management challenges facing the clean water community.
- **2003 Technical Innovation Award from the American Public Works Association.** To MCES and the Minnesota Dental Association for its Voluntary Dental Office Amalgam Separator Program.
- **2003 Clean Water Partners for the 21st Century Award from the U.S. EPA.** For effectively collecting and treating approximately 300 million gallons of wastewater every day. EPA noted MCES's work in on-site water quality enhancement demonstration.

For more on MCES, visit MCES online.

<http://www.metrocouncil.org/water/index.htm>



October 18, 2012

Ms. Kelly Barnebey  
Metropolitan Council  
390 North Robert Street  
Saint Paul, MN 55101

Dear Ms. Barnebey:

Thank you for the opportunity to comment on the recommendations of the SAC work group regarding the use of SAC credits.

Metro Cities approached MCES this summer to request a discussion of SAC policy to determine whether there might be some allowance to use SAC credits city wide. MCES agreed, and a work group was established to review the policy and make recommendations. I participated as a co-chair of this group, and several city officials from across the metro region served on the group. Metro Cities would like to thank MCES staff and Met Council members Wendy Wulff and Gary Van Eyll for their work with us and for promoting an informative and thorough process around the various policy considerations associated with recommending changes for SAC credits.

Metro Cities' policies support flexibility to allow SAC credits to be used on a city wide basis. Although we worked with MCES on the no-net-credit policy adopted in 2010, this policy has since raised numerous concerns by city officials with respect to redevelopment challenges and lack of credit flexibility, and the impacts of SAC credit restrictions on business growth and expansion, particularly in a recessive economy.

While our policies support additional flexibility around credits, Metro Cities does want to ensure that any policy changes will not compromise equity for users, will not make the program more complex and will not significantly increase SAC rates.

Metro Cities support s the recommendations outlined in the Final Report of the work group, which had unanimous consent by group participants. These changes would allow for SAC credits to be used city wide, at the city's option, with SAC paid as sufficient evidence to generate credits (with exceptions for non-conforming uses and grand-parented properties). Metro Cities further supports the recommendation that allows for minor SAC credit transfers and limiting community reviews to three years.

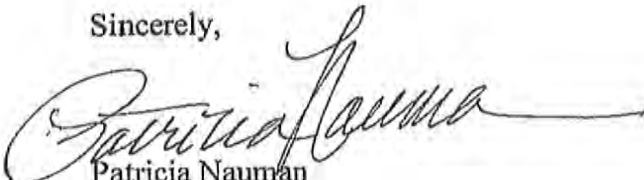
(OVER)

We also support the recommendation for an MCES SAC loan program to assist small businesses, with a review of this program after a two year period to assure the program is workable from an administrative standpoint and will not create financial challenges or risks for the SAC program. Finally, we support a review of MCES' customer service policies and additional outreach efforts around the SAC program.

Under the recommendation, it is possible that SAC rates could increase, depending on growth in SAC receipts, capital expenditures, and other factors. Metro Cities will continue to closely monitor the SAC program and the impacts of any policy changes on SAC rates going forward.

Thank you again for the opportunity to comment on the recommendations put forth by the work group for the SAC program. Please contact me if you have any questions or would like additional information.

Sincerely,



Patricia Nauman  
Executive Director

## Barnebey, Kelly

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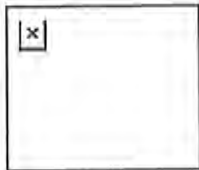
**From:** O'Connell, Pat on behalf of PublicInfo  
**Sent:** Wednesday, October 17, 2012 7:36 AM  
**To:** Barnebey, Kelly  
**Subject:** FW: Public Comment re: 2012 SAC Work Group

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**From:** Dusty Finke [<mailto:Dusty.Finke@ci.medina.mn.us>]  
**Sent:** Tuesday, October 16, 2012 4:30 PM  
**To:** PublicInfo  
**Subject:** Public Comment re: 2012 SAC Work Group

Please accept the following comments related to the recommendations made by the 2012 SAC Work Group (hearing to be held Tuesday, October 23 at 2:00 p.m.):

I strongly support the Met Council increasing the flexibility in administering credits. I also support flexibility in paying fees for business expansions as has been suggested by the Work Group. The City of Medina has a three-year no-interest payment plan for City infrastructure fees for business expansions and would support the Met Council offering a similar program.



**Dusty Finke**  
**City Planner**  
**Ph: (763) 473-4643**  
**Fax: (763) 473-9359**





**CSM**  
PROPERTIES

October 22, 2012

Jason Willett  
Director, MCES Finance & Energy Management  
Metropolitan Council  
390 N. Robert Street  
St. Paul, MN 55101

Dear Jason,

The purpose of this letter is to support the proposed changes to the Met Council's SAC credit rules. Specifically, the SAC paid at any time on a property should be sufficient evidence for continuing credit.

The current requirement of having to prove existing use, especially if the original SAC payment was before the seven year look-back period, is an unfair and an undue burden on business and redevelopment. When a property is purchased, the information needed to "prove" past use for SAC determination, like a room-by room use map, was likely never completed, nor would it be available for future users because the past user would never have had a reason to prove something they already have. That culminates in a "guilty until proven innocent" scenario while ignoring the logic of working from past known SAC credits.


The importance of being able to carry these credits forward is a key economic factor because redevelopments always struggle with cost, and SAC costs frequently make their presence known at the end of deals, and when each side is usually towards their negotiating breaking point.

In conclusion, as representing a private real estate owner and developer, the proposed SAC credit changes have support from our company, and I would conclude by and large from the greater commercial real estate industry.

Sincerely,

Drew Johnson  
CSM Corporation

Cc: Russ Mathis –City of Eagan Director of Public Works



# **Business Item 2012-314: Direction to Hold Public Meeting on Changes to Sewer Availability Charge (SAC) Credit Rules**

Jason Willett, Director, MCES Finance & Energy Management

Environment Committee, October 9, 2012



# Background

- MCES applies credits against SAC for permanent reduction in wastewater capacity needs of individual properties
- In 2006, Council approved changes to SAC credit system that became effective 1/1/10; most significant changes:
  - SAC credits to cities are limited to amount needed on site for new use; “Net Credits” usable by cities off that site were eliminated
  - Credits for site are based on prior demand, in SAC units, over previous 7-8 years (Look-Back Period), not based on SAC payments or grandparenting
- Metro Cities requested MCES revisit rules

# 2012 SAC Work Group

- Meetings

- July 16, Aug. 13, Aug. 27, Sept. 17, Oct. 1

- Members

- Gary Van Eyll, Met Council Member & Co-chair
- Patricia Nauman, Metro Cities & Co-chair
- Wendy Wulff, Met Council Member
- James Dickinson, Andover
- Robert Cockriel, Bloomington
- Amy Baldwin, Brooklyn Park
- Jon Watson, Brooklyn Park
- *Brent Mareck, Carver (resigned)*
- Gene Abbott, Lakeville
- Lisa Cerney, Minneapolis
- Pierre Willette, Minneapolis
- Patrick Trudgeon, Roseville
- Brian Hoffman, St. Louis Park
- Ellen Muller, St. Paul
- Jim Bloom, St. Paul
- Lorrie Louder, St. Paul Port Authority
- Jay Scherer, Savage
- Bruce Loney, Shakopee

# Net Credit Recommendation

- SAC paid at any time is sufficient evidence by itself for potential credit
  - In redevelopment, where determination requires less SAC than prior demand, Net Credits occur
  - Net Credits from actual SAC payment may be taken city-wide or left site-specific at city's option
- Also, if city records show either grandparented or continuous demand from site, there is potential non-conforming use credit
  - In redevelopment, there are no Net Credits
- Look-Back Period and vacancy rules would no longer apply

# Net Credit Example: Where SAC Was Paid

- Property built in 1980 paid 10 SAC
- In 2013, 15-SAC demand replaces existing
  - $15 - 10 = 5$  SAC due
- Property built in 1980 paid 20 SAC
- In 2013, 15-SAC demand replaces existing
  - $15 - 20 = 5$  Net Credits to take city-wide or leave site-specific

# Net Credit Example: Non-conforming Use—Continuous Demand

- Property built in 1980 did not pay SAC
  - Prior demand was 10-SAC of continuous demand through 2012
- In 2013, 15-SAC demand replaces existing
  - $15 - 10 = 5$  SAC due
- If prior continuous demand was 20-SAC
  - $15 - 20 = 0$  SAC due, but no Net Credits

# Net Credit Example: Non-conforming Use Grandparented

- Property built in 1960; shown that it was 15-SAC demand around 1973
- In 2013, 10-SAC demand replaces existing
  - $10 - 15 = 0$  SAC due, but no Net Credits
  - Non-conforming demand reduced to 10 units
- If in above, in 2015, 2-SAC demand was added
  - $12 - 10 = 2$  SAC due

# Net Credit Example: Combo of Paid and Non-conforming

- Property built in 1960; shown that it was 2-SAC demand around 1973
- Paid 10 SAC for addition in 1985
- In 2013, 15-SAC demand replaces existing
  - $15 - 12 = 3$  SAC due
- If in above, 2013 demand was only 8 SAC
  - $8 - 10$  paid SAC = 2 Net Credits (0 from unpaid demand)

# Minor Transfer Recommendation

- Limited to small businesses (10 SAC or less)
- Minor transfers upon request by city:
  - Amount of credit to be transferred
  - Address where credit taken from and applied to
  - Signature of city official
- City may need to deal with different interests of business owners vs. property owners

# Small Business Loans

- SAC charges often not well-known nor included in business loan package for small businesses
- Loan recommendation:
  - Met Council would enter standing loan agreement with cities that wanted to participate (*per M.S. 473.517 subd. 6*)
  - Case by case, but limited to small businesses of 10 SAC or less
  - Cities would make loan or assessment arrangements with businesses or property owners
  - If business defaults, cities not required to make remaining payments to MCES (but also would not receive full SAC credit)
- Finance to bill all loan payments to city in lump
  - Some cities concerned about administrative effort

# Small Business Loans

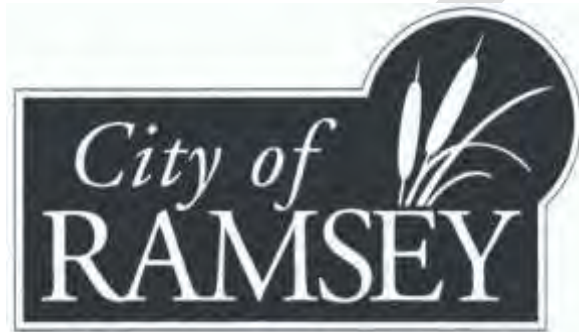
- Offer SAC brochure in 4 languages
- Future training sessions with city staff regarding new rules and determinations
- Limit community reviews to 3 years (currently entire 7-8 year Look-Back Period)

# Schedule

- Public Meeting October 23
- Public input period ends November 2
- Environment Committee reviews public input & recommendation November 13
- Potential Council approval November 28
- Implementation of new rules Jan. 1, 2013

# Questions?





City of Ramsey  
Sewer Availability Charge (SAC) and  
Water Availability Charge (WAC)  
Transfer and Loan Policy

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*Net Credit Policy  
Small Business Loan Program  
Approved November 13, 2012*

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DRAFT

## Program Background

The Sewer Availability Charge (SAC) is a one-time fee imposed by the Metropolitan Council Environmental Services (MCES) Division to local governments for each new connection or increase in capacity demanded of the Metropolitan Disposal System. Ramsey passes this fee to the user that creates the increased demand at time of Building Permit or at change of use (increase in demand). The SAC Transfer and Loan Policy has been developed in order to outline the circumstances in which the City will allow Net Credits and previous payments to be transferred from one site to another (transferred city-wide). The program also provides a deferred payment mechanism for small business (10 SAC or less).

The purpose of the program is to allow flexibility in SAC transfers, promote economic development, and assist small business owners with the costs of initial construction by allowing SAC to be paid over a period of time as opposed to a one-time, up-front cost. The program applies to all commercial and industrial development within the City limits.

### 1. Net Credits

Net Credits are created when a permanent reduction to the Metropolitan Disposal System is created. A permanent reduction in demand is created when a structure is physically removed or a space physically altered to create a permanent reduction in demand as indicated by a revised SAC Determination. Approved Net Credits will be placed in an account and available for use city-wide as available. Eligible Applicants will be able to apply for use of Net Credits if available.

Eligible applicants must demonstrate creation of jobs not already located within the City limits. Net Credits are available on a first-come, first-serve basis and only available if Net Credits exist in the City's account. In the event of a tie in initial scoring, the corresponding applications will be scored using the supplemental scoring sheet.

#### Net Credit Mandatory Criteria

All projects must comply with the following criteria:

1. But For Test. There is a substantial likelihood that the project would not go forward without the use of Net Credits.
2. Wage Policy. If the project results in the creation of any jobs, the wage for each part-time and full-time job created must be, within two years of the date assistance is received, at least equal to 70% of the most recent median wage figure for the Twin City 7 County Metro Area as published by the Minnesota Department of Employment and Economic Development or such greater amount as the City may require for a specific project.

3. Economic Feasibility. The recipient must demonstrate to the satisfaction of the City that it has adequate financing for the project and that the project will be completed in a timely fashion.

## Net Credit Policy

1. The City recognizes that the creation of good paying jobs is a desirable goal which benefits the community. Nonetheless, not all projects assisted with subsidies drive their public purpose and importance solely by virtue of job creation. In addition, the imposition of high job creation and high wage level requirements may be unrealistic and counter-productive in the face of larger economic forces and influence and the financial and competitive circumstances of an individual business. In determining the requirements for a project under consideration for a business subsidy, the determination of the number of jobs to be created and the wage levels therefore will be guided by the following principles and criteria:
  - a. The evaluation of projects will take into consideration the project's importance in and benefit to the community from all perspectives, including created or retained jobs.
  - b. If a particular project does not involve the creation of jobs, but is nonetheless found to be worth of support and subsidy, assistance may be approved without any specific job or wage goals if permitted by applicable law.
  - c. In cases where the objective is the retention of existing jobs, the recipient of the subsidy will be required to provide evidence which demonstrates that the loss of jobs is specific and demonstrable.
  - d. The setting of wage and job goals will be informed by (i) prevailing wage rates; (ii) local economic conditions, (iii) external economic forces over which neither the City nor the recipient of the subsidy has control, (iv) the financial resources of the recipient and (v) the competitive environment in which the recipient's business exists.
2. Because it is not possible to anticipate all the needs and requirements of every type of project and the ever-changing needs of the community and in order to retain the flexibility necessary to respond to all proposed projects, the City retains the right to approve projects and subsidies which may vary from the principles and criteria set forth herein.

## Net Credit Evaluation Criteria

The project review and evaluation criteria are the following:

1. Jobs and Wages
  - a. New Jobs. The minimum net number of direct full time equivalent jobs to be created or retained by the proposed project for a period of at least two years from the estimated benefit date.



may provide health services, retail convenience services such as a nearby grocery store, or social services needed in the community.

7. Other
- a. Other Factors. Depending on the nature of the project, such other factors as the City may deem relevant in evaluating the project and the business subsidy proposed for it.

## **Additional Considerations**

The City will give consideration to one or more of the issues listed below in determining whether to provide financial or other assistance to a project as a business subsidy:

1. The City may consider the requirements of any other business subsidy received, or to be received, from a grantor other than the City.
2. If the business subsidy is received over time, the City may value the subsidy at its present value using a discount rate equal to an interest rate which the City determines is fair and reasonable under the circumstances.

As used herein “benefit date” means the date the business subsidy is received.

Adopted by: Ramsey EDA/City Council  
Date of Adoption:

## **Net Credit Eligibility**

Eligible applicants are all commercial and industrial users within the City limits. All applicants must be a permitted use in compliance with all laws, zoning ordinances, rules and regulations applicable to the business. All Applicants must be current on all City taxes, assessments, and utility bill payments. The Ramsey EDA will review each applications for Net Credits on a case-by-case basis and reserves the right to exclude activities not consistent with the City’s Comprehensive Plan, or if the concept does not benefit the health, safety and welfare of the community. The Ramsey City Council will make the final approval/denial of any Net Credit Application.

## **2. Small Business Loans**

Small Businesses of ten (10) SAC Units or less may request SAC to be paid over a period of time with annual payments rather than up front (at time of building permit issuance). Eligible Applicants will be required to enter into a Standing Loan Agreement with the City and the Metropolitan Council. In the event of default, the remaining balance will be assessed to the benefitted Property.

### **Small Business Loan Mandatory Criteria**

1. But For Test. There is a substantial likelihood that the project would not go forward without the use of Net Credits.
2. Economic Feasibility. The recipient must demonstrate to the satisfaction of the City that it has adequate financing for the project and that the project will be completed in a timely fashion.

## Small Business Loan Eligibility

Eligible applicants are all commercial and industrial users with a SAC Determination of ten (10) SAC Units or less and within the City limits. All applicants must be a permitted use in compliance with all laws, zoning ordinances, rules and regulations applicable to the business. All Applicants must be current on all City taxes, assessments, and utility bill payments. The Ramsey City Council will review each applications for Small Business Loans on a case-by-case basis and reserves the right to exclude activities not consistent with the City's Comprehensive Plan, or if the concept does not benefit the health, safety and welfare of the community. Applicants do not need to fill out the following application, but do need to request the deferred payment plan in writing.

## Application Process

*Applicants for Net Credits* must submit a completed SAC Transfer and Loan Application and all required attachments to the City's Community Development Department. City staff will make every effort to review completed applications within a three-week period of time. The Ramsey Economic Development Authority will make a recommendation on the SAC Transfer Application to the Ramsey City Council. Applicants will be notified of EDA and City Council meetings and may be asked to attend to present their request for assistance. Any financial assistance to economic development programs as part of this program is subject to City Council approval. Moreover, such financial assistance is limited by the availability of Net SAC Credits.

*Applicants for the Small Business Loan* must submit their request in writing and specify the amount being requested as well as the proposed length of repayment. Payments must be made on entire SAC Units; payments for partial SAC Units will not be accepted. As the program is administered by the Metropolitan Council with the City, the process defers to Metropolitan Council policies and procedures.

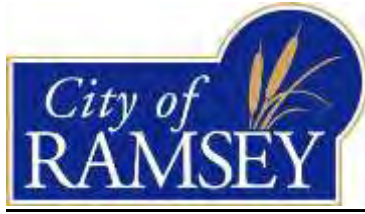
## Implementation Procedures

The program does require the applicant pay upfront permit fees. To be in good standing with the City, applicant and/or landlords must be current on all municipal taxes, special assessments, City utility bills, or EDA loans. Outstanding balances will be assessed against the Property if the applicant and/or landlords fail to be current on these obligations. Outstanding balances will be assessed against the Property if the applicant discontinues the business, moves the business, or fails to comply with any and all building, fire, health, or zoning codes or regulations. As SAC is paid at time of Building Permit, assistance will be provided to the Project in the form of a reduction on the SAC Fee collected with the Building Permit.

## Sunset Date

There is no sunset date on the SAC Credit, Transfer, and Loan Policy. The Policy will be updated as Metropolitan Council Program Guidelines are updated.

EXHIBIT A



**SEWER AVAILABILITY**  
**CHARGE NET CREDIT**  
**APPLICATION**

**A: Type of SAC Assistance Requested (select one)**

<input type="checkbox"/> Net Credit	<input type="checkbox"/> Small Business Loan
-------------------------------------	--

**B: Applicant Contact Information**

*Please note: All official communication will be routed through this contact.*

Name of Corporation/Business:			
Street Address:			
City, State, ZIP:			
Phone:		Fax:	
Name of Primary Contact:			
Address:			
City, State, ZIP			
Phone:		Fax:	
Email			

**C: Property Owner Information**

*(If different than Applicant)*

Name:			
Street Address:			
City, State, ZIP:			
Home Phone:		Work Phone:	
Email:		Fax Number:	

## D. Mandatory Criteria

Have you ever been, or are you currently, involved in any bankruptcy proceedings or lawsuits related to other development projects with which you have been involved? If yes, please provide an explanation on a separate sheet.

<input type="checkbox"/> Yes	<input type="checkbox"/> No
------------------------------	-----------------------------

On a separate sheet, please provide the following:

1. Brief description of the corporation/partnership’s business, including history, principal product or service, etc. **Attach as Part 1.**
2. List names of officers and shareholders/partners with more than five percent (5%) interest in the corporation/partnership. **Attach as Part 2.**
3. Brief description of the proposed project. **Attach as Part 3.**
4. A ‘but for’ analysis and narrative. **Attach as Part 4.**

## E. Project Information

### Project Type

<input type="checkbox"/> Industrial (new)	<input type="checkbox"/> Industrial (redevelopment)	<input type="checkbox"/> Industrial (expansion)
<input type="checkbox"/> Office/Research (new)	<input type="checkbox"/> Office/Research (redevelopment))	<input type="checkbox"/> Office/Research (expansion)
<input type="checkbox"/> Commercial (new)	<input type="checkbox"/> Commercial (redevelopment)	<input type="checkbox"/> Commercial (expansion)
<input type="checkbox"/> Housing (new)	<input type="checkbox"/> Housing (redevelopment)	<input type="checkbox"/> Housing (redevelopment)
<input type="checkbox"/> Other (explain):		

### Ownership Status

<input type="checkbox"/> Owner Occupied	<input type="checkbox"/> Leased Space
If leased space, please attach a list of names and addresses of future tenants and indicate the status of commitments or lease agreements. <b>Attach as Part 5.</b>	

### Real Estate Information

Current Real Estate Taxes on Project Site	
Estimated Real Estate Taxes Upon Completion (Phase I)	
Estimated Real Estate Taxes Upon Completion (Phase II)	
Estimated Real Estate Taxes Upon Completion (Total)	

### Construction Phasing

% complete	In      years
% complete	In      years
% complete	In      years

## F: Public Purpose Objectives

It is the purpose of the City and EDA of Ramsey that the business assistance should result in a public benefit as identified in items 1-10 below. Please indicate how the proposed project will accomplish this by checking the appropriate boxes. **Attach additional narrative as Part 7.**

<input type="checkbox"/>	1. To encourage redevelopment.
<input type="checkbox"/>	2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
<input type="checkbox"/>	3. To enhance and/or diversify the City's economic base.
<input type="checkbox"/>	4. To encourage additional unsubsidized private (re)development.
<input type="checkbox"/>	5. To remove blight and/or encourage (re)development of commercial and industrial areas.
<input type="checkbox"/>	6. To create housing opportunities.
<input type="checkbox"/>	7. To provide a diversity of housing.
<input type="checkbox"/>	8. To provide a variety of family housing ownership alternatives and housing choices.
<input type="checkbox"/>	9. To promote neighborhood stabilization and revitalization by the removal of blight and the upgrading of existing housing stock in residential areas.
<input type="checkbox"/>	10. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government such as (i) utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment and (ii) mitigation of project impact on the natural environment.

## G: Sources and Uses

**Please attach a Sources and Uses Spreadsheet as Part 8.**

## H: Additional Documentation and Checklist

Applicants will also be required to provide the following documentation. All personal financial information will be kept private and confidential.

<input type="checkbox"/>	1. Written business plan or description of the business, ownership/management, date established, products and services, and future plans.
<input type="checkbox"/>	2. Financial statements for past two years, including profit and loss statements and balance sheets.
<input type="checkbox"/>	3. Two year financial projections.
<input type="checkbox"/>	4. Personal financial statements of all major shareholders (principals) including the most recent two years of tax returns (if requested).
<input type="checkbox"/>	5. Letter of commitment from other sources of financing, stating terms and conditions of their participation in the project.
<input type="checkbox"/>	6. Administration fee.

### **Required Attachments**

<input type="checkbox"/>	1. Part 1 – Corporation/Partnership Description.
<input type="checkbox"/>	2. Part 2 – List of Shareholders/Partners
<input type="checkbox"/>	3. Part 3 – Description of Project
<input type="checkbox"/>	4. Part 4 – 'But For' Analysis
<input type="checkbox"/>	5. Part 5 – List of Prospective Lessees (if requested)
<input type="checkbox"/>	6. Part 6 – <i>not required</i>
<input type="checkbox"/>	7. Part 7 – Public Purpose Narrative
<input type="checkbox"/>	8. Part 8 – Sources and Uses Table

## I: Authorization

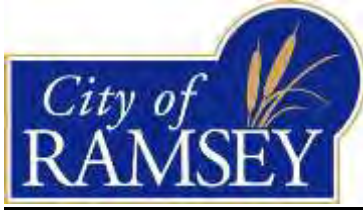
The undersigned certifies that all information provided in this application is true and correct to the best of the undersigned's knowledge. The undersigned authorizes the City and EDA of Ramsey to check credit references, verify financial and other information, and to share this information with other political subdivisions as needed. The undersigned also agrees to provide any additional information as may be requested by the City after filing of this application.

Applicant Signature		Co-Applicant Signature	
Printed Name		Printed Name	
Title		Title	
Date		Date	

The undersigned certifies that all information provided in this application is true and correct to the best of the undersigned's knowledge. The undersigned authorizes the City and EDA of Ramsey to check credit references, verify financial and other information, and to share this information with other political subdivisions as needed. The undersigned also agrees to provide any additional information as may be requested by the City after filing of this application.

Property Owner Signature		Property Owner Signature	
Printed Name		Printed Name	
Title		Title	
Date		Date	

**EXHIBIT B  
TO BE COMPLETED BY APPLICANT AND CITY STAFF**



**SEWER AVAILABILITY  
CHARGE NET CREDIT REVIEW  
WORKSHEET**

**A: The project meets which of the following as set forth in Section F of the Sewer Availability Transfer and Loan Policy:**

<input type="checkbox"/>	1. To encourage redevelopment.
<input type="checkbox"/>	2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
<input type="checkbox"/>	3. To enhance and/or diversify the City's economic base.
<input type="checkbox"/>	4. To encourage additional unsubsidized private (re)development.
<input type="checkbox"/>	5. To remove blight and/or encourage (re)development of commercial and industrial areas.
<input type="checkbox"/>	6. To create housing opportunities.
<input type="checkbox"/>	7. To provide a diversity of housing.
<input type="checkbox"/>	8. To provide a variety of family housing ownership alternatives and housing choices.
<input type="checkbox"/>	9. To promote neighborhood stabilization and revitalization by the removal of blight and the upgrading of existing housing stock in residential areas.
<input type="checkbox"/>	10. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government such as (i) utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment and (ii) mitigation of project impact on the natural environment.

**B: Ratio of Private to Public Investment in Project**

Private Investment	Public Investment	Ratio Private:Public Financing

Points

5:1	4:1	3:1	2:1	< 2:1
5	4	3	2	1

**C: Job Creation**

\_\_\_\_ = Net new jobs (minimum 40 hours per week) or full time equivalents

50+	20-49	10-19	5-9	< 2
5	4	3	2	1

## D: Wage Level of Jobs Created

\_\_\_\_\_ = Average hourly wage of new jobs

Over \$21/hour	\$18-\$21/hour	\$14-\$17/hour	\$10-\$13/hour	< \$10/hour
5	4	3	2	1

## E: Ratio of Business Assistance to New Jobs Created

Assistance Requested	# of net new jobs created	\$ of assistance per net new job

Points

< \$5,000	\$5,00-\$14,999	\$15,000-\$24,999	\$25,000-\$49,000	> \$50,000
5	4	3	2	1

## F: Project Size

\_\_\_\_\_ = Square feet of construction created by the Project.

> \$75,000	\$50,000-\$74,999	\$25,000-\$49,999	\$10,000-\$24,999	> \$10,000
5	4	3	2	1

## G: Type of Project

100% Owner Occupied	Mixed Owner Occupied & Investment	Investment Property

Points

100% Owner Occupied	Mixed Owner Occupied & Investment	Investment Property
5	3	1

Bonus Points?

100% pay as you go financing?

The project is a redevelopment project.

Total Points \_\_\_\_\_

35 = High

25 = Moderate

15 = Low

5 = Not Eligible

## Excerpt

### ECONOMIC DEVELOPMENT AUTHORITY CITY OF RAMSEY ANOKA COUNTY STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, November 8, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Chris Riley  
Member Wayne Skaff  
Member Jim Steffen  
Member Kristine Williams

Members Absent: Member John LeTourneau  
Member Colin McGlone  
Member Jeffrey Wise

Also Present: Patrick Brama, Management Analyst  
Tim Gladhill, Development Services Manager  
Kurt Ulrich, City Administrator

Guest: Councilmember David Elvig

#### **4.08: Review Proposed Sewer Availability Charge (SAC) Credit Policy and Recommend Policy for Credit Distribution**

Development Services Manager Gladhill explained that the City has an opportunity to create a SAC credit bank that can be applied to other parcels under three categories, including net credits, minor transfers, or small business loans. He noted that staff recommends deferring implementation of a minor transfer program and moving forward with the net credits and small business loans at this time. He explained how net credits would be applied to a new land use based on reduced demand and how net credits can be converted to a new use. He stated this program allows the City to apply net credits anywhere the City chooses adding that a prime example is Highway 10 where the City could take those credits and use them elsewhere as an economic development tool. He indicated that credits can only be used if the City has credits available and might only represent a portion of a particular parcel's SAC payment. He stated that the minor transfer program will continue to be reviewed by staff and further information provided at a later date. He stated that the short-term loan is a deferred payment and the City would work out a loan arrangement with the Met Council adding that the short-term loan program does not cost the City anything and a short-term loan has to be ten SAC units or less.

Chairperson Riley stated this seems like a great tool and would be fairer to all users.

Development Services Manager Gladhill stated that the Finance Department would take care of the program and staff feels the program fits within the City's goals.

Member Williams asked if use of the bank of credits would require the consent of an existing land owner or building owner.

Development Services Manager Gladhill advised the City would ask for that consent to make the process more transparent and the City would want consent from the property owner and the tenant of that space.

Motion by Member Skaff, seconded by Member Steffen, to recommend that the City Council adopt a policy to allow Net SAC Credits to be applied Citywide and to create a SAC Small Business Loan/Deferred Payment Program and to recommend that the City Council monitor the success and administrative overhead required to implement these two programs before considering a Minor Transfer Program.

Motion carried. Voting Yes: Chairperson Riley, Members Skaff, Steffen, and Williams. Voting No: None. Absent: Members LeTourneau, McGlone, and Wise.

## CC Work Session

2. 3.

**Meeting Date:** 11/27/2012

**By:** Tim Gladhill, Community Development

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### **Title:**

Review Participation in North Suburban Home Show

### **Background:**

For a number of years, the City has participated in the North Suburban Home Show, an event geared towards north metro residents related to home improvement. The event is hosted at the Andover YMCA (formerly hosted at the Anoka Armory). The event is coordinated by area community development staff specializing in building inspections, housing, planning, environment, etc. The event creates a presence for local contractors and local government disciplines including planning, building, public safety, forestry, and recycling. As event planning is underway for the 2013 event, Staff would like to recap the City's participation and return on participation for this event. Staff is forwarding this topic report at this time to discuss any potential changes prior to marketing materials being produced.

### **Notification:**

No notification required.

### **Observations:**

Staff has historically participated in planning the event by providing one (1) staff member to participate in the conference committee. Time commitment has included 3-4 planning meetings, set up the day of the event, and participation during the day of the event. Meetings are approximately 1-2 hours on average. This participation was originally part of the Planning Division duties, but has historically been part of the Building Official's role due to the core function of the event. Planning and Environmental Staff have still participated in recent years staffing various aspects of the event.

With shifting duties within the department and contracting of building official and building inspection activities for the City, Staff would like to discuss on-going participation with the event. If continued participation is desired, Staff would recommend a member of the Building Division or Planning Division absorb this function. The Development Services Manager has participated in two (2) planning meetings to better gauge the City's time commitment in continuing to participate in this event.

As the event has grown over the years, attendance and vendor participation has trended positively. According to the event staff, the event draws approximately 1,300 attendees. It is estimated that Ramsey's attendance is representative of the geographic location, participation in planning, and local marketing of the event. Staff believes Ramsey resident attendance could increase with improving our local marketing campaign.

Although the event is largely focused on home improvement, the intent of the event is betterment of the housing stock in general. With participation in the planning activities in the event, the City receives booth space free of charge. The City is able to use this space to promote any of its activities. The City could choose to use this as an opportunity to promote development projects, building information, public safety information, etc.

Staff sees an opportunity to make better use of the City's booth at this event to communicate many of the functions that the City provides. In addition to the core function of the event for planning and building, the booth can also be used to promote other housing related functions, such as The COR, the Northstar Commuter Rail, larger development projects (Stoney River, Podawiltz, Residence at The COR), etc. Participation in the 2013 event would allow Staff to better study the return on investment by expanding our use of the booth and make a better recommendation moving forward.

**Recommendation:**

Staff recommends continued participation related to the 2013 North Suburban Home Show and re-evaluate after the 2013 event. This will provide Staff the opportunity to study to full impact to staffing resources from planning to participation in the event. The event certainly does provide an opportunity to Ramsey residents related to home improvement and improvement of the City's housing stock.

Furthermore, participation in 2013 will allow Staff to better utilize this as a communication tool to our residents by expanding the use of the City's booth. The set-up could be a down-scaled version of what is used for the Game Fair booth in August.

**Funding Source:**

Participation in the North Suburban Home Show is being coordinated by the Community Development Department.

**Council Action:**

Based on discussion.

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**Attachments**

Registration Packet

Feedback from Committee

Committee Responsibilities

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Chris Anderson	Chris Anderson	11/21/2012 09:29 AM
Kurt Ulrich	Kurt Ulrich	11/21/2012 10:52 AM
Form Started By: Tim Gladhill		Started On: 10/16/2012 09:12 AM
Final Approval Date: 11/21/2012		



# HOME IMPROVEMENT EXHIBITORS WANTED...

## For the 15th Annual North Suburban Home Improvement Show

*The 2012 event drew over 1,300 visitors.  
We are striving for even more this year.*

**EVENT DATE:**  
*Saturday,  
March 23, 2013  
9:00 am - 3:00 pm*

**LOCATION:**  
**Andover  
YMCA  
Community  
Center**

15200 Hanson Boulevard NW  
Andover, MN 55304

(intersection of Hanson  
& Crosstown Boulevards)

### QUESTIONS?

Contact Cindy at:  
accinfo@andovermn.gov  
or  
763-767-5100

Accepting donations for the  
ACBC Food Shelf during the event.  
Non-perishable food items and  
monetary donations are greatly  
appreciated.

### *We offer you:*

- ◆ Ideal show location in the heart of the northern suburbs where new construction and remodeling opportunities abound
- ◆ A proven event facility—the Andover YMCA Community Center is highly visible from Hanson & Crosstown Blvds.
- ◆ Ample parking for exhibitors and customers
- ◆ Complimentary shuttle to exhibitor parking lot/overflow customer parking
- ◆ 100 booths—10 ft. wide by 8 ft. deep (limited double booths available)
- ◆ Convenient set up hours (Friday 1:00 pm - 7:00 pm)
- ◆ Event: Saturday, March 23, 2013 Hours: 9:00 am - 3:00 pm
- ◆ Full concession stand with seating area for exhibitors and customers
- ◆ Easy building access for unloading and loading your materials
- ◆ Complimentary beverages and morning pastries for exhibitors
- ◆ Advertising—billboards, press releases, increased signage at facility
- ◆ Electrical hookups available to all booths
- ◆ Exhibitor name tags



*Attract new customers to your business in these  
fast-growing northern suburbs.*

*Let's continue to work together to make this the best  
home improvement event in the northern Twin Cities!*

*The North Suburban Home Improvement Show is sponsored  
by the cities of Andover, Anoka, Coon Rapids, and Ramsey,  
and by the Anoka Area Chamber of Commerce.*



www.NorthSuburbanHomeShow.org

# NORTH SUBURBAN HOME IMPROVEMENT SHOW INFORMATION

**DON'T DELAY!** Registrations are accepted on a first-come, first-served basis. However, the event committee reserves the right to limit the number of exhibitors with the same specialty.

Once booths are filled, a waiting list will be kept and available booths will be offered to exhibitors specializing in areas that have not exceeded the limited amount.

In the event we have to limit exhibitors, we will notify affected businesses as soon as possible and the registration fee will be returned accordingly.

Confirmation letters and final event details will be emailed to registered exhibitors. Floor plan layout will be available on the website [www.NorthSuburbanHomeShow.org](http://www.NorthSuburbanHomeShow.org) at least 2 weeks prior to show.

**Fees:**

\$300.00 for a single booth (10' wide by 8' deep), one 6 ft. table, two chairs, booth sign and draping.

\$600.00 for a double booth (20' wide by 8' deep), two 6 ft tables, four chairs, booth sign and draping. A limited quantity of double booths are available.

**Availability:**

The event committee retains the right to limit the number of exhibitors specializing in the same product or service. This allows variety for our customers.

**Booth Setup:**

Booth placements will be chosen by the planning committee. No special requests will be accepted. Set up will take place for exhibitors on Friday, March 22, 2013, from 1:00 pm - 7:00 pm and again on Saturday morning from 7:00 am - 8:30 am. All exhibitors must be ready by 9:00 am. Doors will open to the public at 9:00 am promptly. Show clean up begins at 3:00 pm.

**Booth**

**Restrictions:**

All display items and staff personnel must be contained within booth dimensions. Staff working outside of their assigned booth area will not be permitted. Pipe and drape must not be removed.

Your display may exceed the back wall of the booth up to 16", but must have a finished, matching surface and no advertising visible. As a courtesy to all exhibitors, staff reserves the right to have displays modified and/or removed.

**Flooring:**

**IMPORTANT**—To protect the special flooring within the facility, you must bring a carpet remnant to lay under your display if your display has any sharp or rough edges that may poke, cut, tear or damage the floor in any way. The facility will not supply remnants.

**Electricity:**

Electricity will be available to all booths, you must bring your own extension cord and a power strip.

**Selling Products:**

If you choose to sell products directly from the show floor, please complete the ST19 Operator Certificate of Compliance form and return along with your show registration form.

**Door Prizes:**

You are encouraged to provide door prizes, however, you will be in charge of all details regarding your own door prizes (registration, winner notification, delivery, etc.).

**Name Tags:**

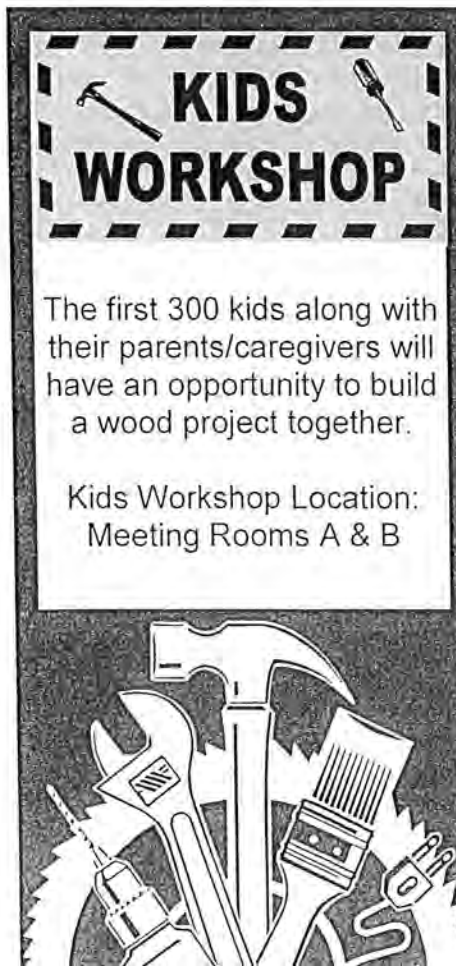
Each exhibitor will receive two (2) lanyards and nametags with their business name printed on each.

**Sponsorship**

**Opportunities:**

If your business is interested in helping sponsor the 2013 North Suburban Home Show, please indicate so on the attached registration form and a representative from the home show committee will contact you with sponsorship opportunities.

If you and/or your business has a face book page, please take a moment and "like" the North Suburban Home Improvement Show face book page.

**KIDS WORKSHOP**

The first 300 kids along with their parents/caregivers will have an opportunity to build a wood project together.

Kids Workshop Location:  
Meeting Rooms A & B



www.NorthSuburbanHomeShow.org

## REGISTRATION FORM

EXHIBITORS MUST REGISTER NO LATER THAN MARCH 1ST TO BE INCLUDED IN THE 2013 SHOW DIRECTORY.

**ALL SECTIONS MUST BE COMPLETED!**

Please print clearly.

Business Name		
Business Street Address		
Business City, State & Zip		
Business Phone		
Business Website Address		
Contact Person Name		
Contact Person Phone Number		
Business Specialty <i>(this assists with booth location placement)</i>	<input type="checkbox"/> Interior Remodeling <input type="checkbox"/> Kitchen/Bath <input type="checkbox"/> HVAC <input type="checkbox"/> Exterior Remodeling <input type="checkbox"/> Windows/Doors <input type="checkbox"/> Garages <input type="checkbox"/> General Contractor <input type="checkbox"/> Design & Build Services <input type="checkbox"/> Fences <input type="checkbox"/> Landscape Design/Yard Maintenance/Sprinklers <input type="checkbox"/> Other - Describe: _____	
Will you be offering a Door Prize?	<b>YES    NO</b> <i>If yes, exhibitors are responsible for handling all details for your door prize - (registration, winner notification, delivery, etc.)</i>	
Contractor's License (if applicable)		<b>Electrical Hook-up Needed?</b> <b>YES        NO</b>
What email address would you like the show confirmation/info sent?	<i>(Please Print - Show Details and Confirmation Will Be Sent To This Email Address)</i>	

Yes, please contact us and let us know how we can help sponsor this year's show.

Single Booth (10' wide x 8' deep)      \$ 300.00

Double Booth (20' wide x 8' deep) limited # available      \$ 600.00

### Credit Card Payment Authorization

Card Holders Name \_\_\_\_\_ Type of Credit Card: \_\_\_\_\_  
(Visa or MasterCard Only)

Credit Card # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Credit Card Billing Address \_\_\_\_\_  
(street address) (City, State, Zip)

Credit card payment information may also be telephoned to Cindy at 763-767-5100

If payment by check, make checks payable to: **Anoka Area Chamber of Commerce**

Mail Payment & Registration Form to:  
 Andover Community Center, Attn: Cindy  
 15200 Hanson Boulevard, N.W., Andover, MN 55304

# Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or type

Name of business selling or exhibiting at event	Minnesota tax ID number		
Seller's complete address	City	State	Zip code
Name of person or group organizing event			
Name and location of event			
Date(s) of event			

Merchandise sold

Describe the type of merchandise you plan to sell.

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Sales tax exemption information

Complete this section if you are not required to have a Minnesota tax ID number.

I am selling only nontaxable items.

I am not making any sales at the event.

I participate in a direct selling plan, selling for \_\_\_\_\_ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.

This is a nonprofit organization that meets the exemption requirements described below:

\_\_\_\_\_ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]).

\_\_\_\_\_ Youth or senior citizen group with fundraising receipts of \$10,000 or less per year (MS 297A.70, subd. 13[b][1]).

\_\_\_\_\_ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.

Sign here

*I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.*

Signature of seller	Print name here
Date	Daytime phone (     )

**PENALTY** — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

## Information for sellers and event operators

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Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax. All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

### Sales tax registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at [www.taxes.state.mn.us](http://www.taxes.state.mn.us).

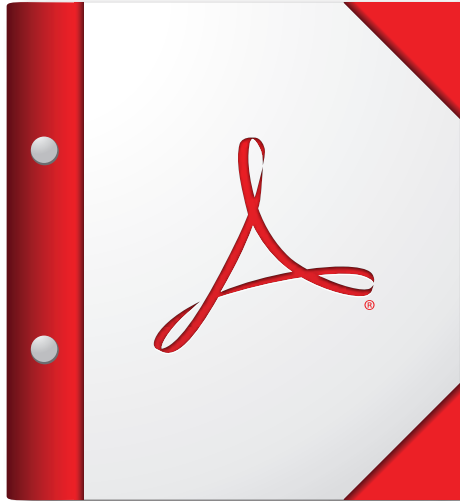
### Information and assistance

If you have questions or want fact sheets on specific sales-tax topics, call 651-296-6181. TTY: Call 711 for Minnesota Relay.

Most sales tax forms and fact sheets are also available on our website at [www.taxes.state.mn.us](http://www.taxes.state.mn.us).

For information related to sellers and event operators, see Fact Sheet #148, *Special Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.



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# North Suburban Home Improvement Show Committee Responsibilities

## **Budget/Finance/Anoka Area Chamber Liaison – Anoka Darin**

Honorariums, if applicable

- Receivables & Payables

## **Marketing/Advertising – Anoka Laura**

- Billboards
- Newspapers
- Andover Cinema – Cindy/Laura
- Radio
  - BOB FM –

## **Promotional Items – Andover Brenda**

- Pre-Show Giveaway – With Show Flyer/Postcard/Ad
- Show Giveaway
- Bags – 500 left from 2012 Show
- Tool Pens

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## **ACBC Food Shelf Donation Boxes – Andover – Andrew Boxes/ACC Facility/Cub Scout Pack 609**

- Andover Cub Scout Pack 609 to assist in collecting and delivering food to food shelf.

## **Balloons/Decorations & Landscaping Day of Show – Coon Rapids**

## **Cenaiko Contact/Contract – Coon Rapids**

## **Consumer Mailing Piece – ACC Facility/Anoka Laura**

**Demonstrations/Classes/Seminars** – None for 2013– Each booth do their own Coon Rapids, Cheryl to contact Master Gardner. Cindy Contacted Andover Forestry.

## **Door Prizes -**

- Exhibitor Prizes – Anoka, Laura
- Consumer Prizes – TBD
- Announcing Winners/Choosing – TBD

**Facebook – Andover Andrew**

**Mints – Coon Rapids**

**Name Badges**

- Lanyards – Andover, Brenda – done for 2013 we have enough
- Badges – Coon Rapids
  - Exhibitor
  - Volunteer
  - Staff

**Outdoor Signage Day of Show – ACC Facility/Anoka, Laura**

**Pastries Morning of Show – Anoka Laura**

**Schedule City Booth Employees - All**

**Schedule Electrical Inspector Booth Employee(s) - All**

**Shirts for Committee Members – Andover Andrew**

**Show Floor Plan Layout – Coon Rapids**

- Assignments
- Directory/Map to Handout to Customers TBD

**Surveys – Anoka Laura/ACC Facility (to Tally)**

- Exhibitor
- Customer

**Tablecloths –Coon Rapids has them from 2013 show**

- Press and clean fabric cloths
- Tan and Black tablecloths

**Walkie Talkies – At ACC Facility**

**Website – Coon Rapids**

**[www.NorthSuburbanHomeShow.org](http://www.NorthSuburbanHomeShow.org)**

# **Andover Community Center Facility**

**ACBC Food Shelf Donation - Cub Scouts to Do**

**Anoka County Sheriff Department – Coordinate Parking Enforcement**

**Concessions Tab for Committee Members – TBD Subway moving into facility  
November 2012**

**Consumer Mailing List (Need Postcard or Flyer)**

**Contact**

- **Sr Center – Angie/Brenda**
- **City Hall – Angie/Brenda**
- **Andover Elementary (shuttle parking) – Cindy**
- **YMCA - Cindy**

**Exhibitor Mailing List – Maintain, Send out Registrations & Confirmations**

**Kids Workshop – Lowes would like to help sponsor for 2013 show**

- **Boy Scout Assistance**
- **Construction Hats**
- **Internal Signage – Facility to Hang/Display**
- **Order/Facilitate with Home Depot**

**Registration/Confirmation – Exhibitors – Cindy**

- **Financials – Deposit Checks - Anoka**

**Shirts – Community Center Staff - Erick**

**Shuttle Bus**

- **Coordinate with Kottke's**
- **Signage for Overflow Parking & Bus**

**Sign Permit for Fence - Cindy/Andrew**

Revised 10/15/12

**CC Work Session**

**3. 1.**

**Meeting Date:** 11/27/2012

**By:** Jo Thieling, Administrative Services

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**Title:**

Review Future Work Session Topics/Calendar

**Background:**

Attached to this report is a list of future work session topics.

**Funding Source:**

N/A

**Council Action:**

For information - no formal action necessary.

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**Attachments**

Future Topics Calendar

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich	Kurt Ulrich	11/21/2012 11:36 AM
Jo Thieling (Originator)	Jo Thieling	11/21/2012 02:52 PM
Kurt Ulrich	Kurt Ulrich	11/21/2012 02:58 PM
Form Started By: Jo Thieling		Started On: 11/19/2012 04:20 PM
	Final Approval Date: 11/21/2012	

**Please Note: This document is a Draft Working Document. Any and/or all items are subject to change. The Schedule listed is Tentative**

**Future Topics – Tentative Calendar  
2012 - 2013**

<b>Month</b>	<b>Date</b>	<b><u>CC Work Session</u> Topics for Discussion</b>
December	11	<ul style="list-style-type: none"> <li>• Discussion w/Local Legislators</li> </ul>
December/January		<ul style="list-style-type: none"> <li>• Review Policy and/or Statutory Requirements w/re to Met Council Policy re RALF Lease Revenue (KU)</li> <li>• Review Options for Obtaining Feedback from Key Stakeholders (Image and Success of Ramsey) (KU)</li> <li>• Update on Prioritization and Exploration of Partnerships for Trail Grants and Funding (MR)</li> <li>• Lot Combination Policy (TG)</li> <li>• Volunteer Recognition Program (MR)</li> <li>• Review Business Retention Program (PB)</li> </ul>
February/March		<ul style="list-style-type: none"> <li>• Emergency Preparedness Exercise (JW/DK)</li> </ul>
<b>Month</b>	<b>Date</b>	<b><u>HRA</u> Cases for Discussion</b>
November		<ul style="list-style-type: none"> <li>• Review COR Dashboard</li> </ul>
December		<ul style="list-style-type: none"> <li>• Review Center Street Project Schedule</li> </ul>
<b>Month</b>	<b>Date</b>	<b><u>FINANCE</u> Cases for Discussion – None Scheduled</b>
<b>Month</b>	<b>Date</b>	<b><u>PERSONNEL</u> Cases for Discussion – None Scheduled</b>
<b>Month</b>	<b>Date</b>	<b><u>PUBLIC WORKS</u> Cases for Discussion</b>
November		<ul style="list-style-type: none"> <li>• Review Project Management issues (e.g. 151<sup>st</sup> &amp; 167<sup>th</sup> Projects)</li> <li>• Review Different Forms of Correspondence to Residents from Project Development through Project Completion (Public Improvements) (Eng)</li> <li>• Discuss/Update Highway #47 Alignment through Anoka Study – discuss participation</li> <li>• Stop Light Timing at Hwy 47 &amp; Bunker/Sunfish and Hwy 10/Sunfish and Alpine (<i>may discuss triggers on right turn lane when shared with straight ahead – delay?</i>) Others? <i>Also left turn signals vs yellow flashing left turn signals or yield on green to turn left – Bunker &amp; Ramsey – Sunfish and Ramsey – others . . .</i>(KU)</li> <li>• Reconfiguration of and Additional Lanes at 47 and Bunker (KU)</li> <li>• Review History of Private Street West of Highway #47/Bunker (behind SA) (Eng)</li> </ul>
December		<ul style="list-style-type: none"> <li>• Review Post Construction Customer Satisfaction Survey (Public Improvements (Engineering))</li> <li>• Review History of Private Street West of Highway #47/Bunker (behind SA) (Engineering)</li> <li>• Review Project Management Issues (e.g. 151<sup>st</sup> &amp; 167<sup>th</sup> Projects)</li> </ul>
<b>Month</b>	<b>Date</b>	<b><u>PARK &amp; REC</u> Cases for Discussion</b>
<b>Month</b>	<b>Date</b>	<b><u>PLANNING</u> Cases for Discussion</b>

November		<ul style="list-style-type: none"> <li>Consider Additional Commercial Nodes (167/48 and Armstrong/181<sup>st</sup>)</li> <li>Review of Scope Process (Following Comp S/W Plan Update) (TG)</li> </ul>
<b>Month</b>	<b>Date</b>	<b><u>EDA</u> Cases for Discussion</b>
November		<ul style="list-style-type: none"> <li>Review List of Key Stakeholders in the Image and Success of Ramsey (KU)</li> </ul>