

**HOUSING AND REDEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Housing and Redevelopment Authority conducted a regular meeting on Tuesday, February 14, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Colin McGlone
 Commissioner Randy Backous
 Commissioner David Elvig
 Commissioner Bob Ramsey
 Commissioner Sarah Strommen
 Commissioner Jason Tossey
 Commissioner Jeffrey Wise

Members Absent: None.

Also Present: City Administrator Kurtis G. Ulrich
 HRA Executive Director Heidi A. Nelson
 Public Works Director Brian Olson
 Planning Intern Patrick Brama
 City Attorney Bill Goodrich
 Development Manager Darren Lazan

CALL TO ORDER

Chairperson McGlone called the regular meeting of the Housing and Redevelopment Authority to order at 9:57 p.m.

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Motion by Commissioner Ramsey, seconded by Commissioner Wise, to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson McGlone, Commissioners Ramsey, Wise, Backous, Elvig, Strommen, and Tossey. Voting No: None. Absent: None.

APPROVAL OF MINUTES

None.

HRA BUSINESS

Case #1: Adopt Resolution #12-02-001 Adopting the 2012 Housing & Redevelopment Authority Budget and Adopt Resolution #12-02-002 Amending the 2011 Housing & Redevelopment Authority Budget

Finance Officer Lund reviewed the staff report.

Motion by Chairperson McGlone, seconded by Commissioner Ramsey, to adopt Resolution #HRA-12-02-001 Adopting the 2012 Housing & Redevelopment Authority Budget and adopt Resolution #HRA-12-02-002 Amending the 2011 Housing & Redevelopment Authority Operating Budget.

Motion carried. Voting Yes: Chairperson McGlone, Commissioners Ramsey, Backous, Elvig, Strommen, Tossey, and Wise. Voting No: None. Absent: None.

Case #2: Consider Resolution #HRA 12-02-003 Regarding Process for Acquisition of Parcel owned by M & W Holdings – Jeff Wise (14590 Armstrong Boulevard NW)

Commissioner Wise recused himself due to a conflict of interest and left the Council Chambers at 10:00 p.m.

HRA Executive Director Nelson reviewed the staff report and read the resolution in full.

Motion by Commissioner Ramsey, seconded by Chairperson McGlone, to adopt Resolution #12-02-003 Defining Process for Acquisition of Parcel Owned by M & W Holdings Company LLC – Jeff Wise (14590 Armstrong Boulevard NW), amended as follows: remove the ninth WHEREAS paragraph; and, add a new tenth WHEREAS paragraph: “WHEREAS, the acquisition of the property at 14590 Armstrong Boulevard will facilitate the relocation of this business as required by State Law for minimum compensation.

Further discussion: Chairperson McGlone indicated the amendment to this resolution was based on thorough discussion by the City Council to assure transparency.

Motion carried. Voting Yes: Chairperson McGlone, Commissioners Ramsey, Backous, Elvig, Strommen, and Tossey. Voting No: None. Absent: Commissioner Wise.

Commissioner Wise returned to the Council Chambers at 10:06 p.m.

Case #3: Consider Memorandum of Intent Regarding Resolution of the Master Declaration/Association

HRA Executive Director Nelson reviewed the staff report.

The HRA commended the Development Team and staff on resolving this extremely complicated and sensitive issue.

Motion by Chairperson McGlone, seconded by Commissioner Elvig, to approve the Memorandum of Intent for the resolution to the Master Declaration.

Further discussion: HRA Executive Director Nelson addressed the HRA's questions relating to remedies for other properties under the Master Declaration. With regard to residential homeowner's associations, Development Manager Lazan indicated they would be invited to the Board meeting and could request to be removed from the Master Declaration, if desired. It was noted the primary focus of the Master Declaration is Mr. Deal's commercial properties along Sunwood Drive. Development Manager Lazan advised that based on staff's best efforts to research title work and documentation, the exhibit presented identified all HRA parcels under the Master Declaration.

Motion carried. Voting Yes: Chairperson McGlone, Commissioners Elvig, Backous, Ramsey, Strommen, Tossey, and Wise. Voting No: None.

EXECUTIVE DIRECTOR'S REPORT

HRA Executive Director Nelson and Development Manager Lazan provided updates on activities of the Development Team, ongoing negotiations, and upcoming agenda considerations.

It was indicated an HRA Work Session will be held on February 21, 2012, and a Regular Meeting on February 28, 2012.

COMMISSIONER INPUT

None.

ADJOURNMENT

Motion by Commissioner Elvig, seconded by Commissioner Backous, to close the regular meeting of the Housing and Redevelopment Authority.

Motion carried.

The regular meeting of the Housing and Redevelopment Authority adjourned at 10:21 p.m.

Respectfully submitted,

Heidi A. Nelson
HRA Executive Director

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.