

City of Ramsey
Agenda
Park and Recreation Commission
Thursday May 10, 2012

6:30 pm

River's Bend Park
14201 Waco Street NW

**(In the event of inclement weather the meeting will move to the Municipal Center, 7550
Sunwood Drive)**

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Approve Minutes**
 1. Approve Park and Recreation Commission meeting minutes dated April 12, 2012.
- 5. Commission Business**
 1. Review Completion of Trail Loop Mapping Project
 2. Recommend Irrigation and Drinking Fountain for North Commons
- 6. Commission/Staff Input**
 1. Commission/Staff Input
- 7. Adjournment**

Park and Recreation Commission

4. 1.

Meeting Date: 05/10/2012

Submitted For: MaryJo Warner

By: MaryJo Warner, Engineering/Public Works

Title:

Approve Park and Recreation Commission meeting minutes dated April 12, 2012.

Background:

The Pakr and Recreation Commission held its regular meeting on April 12, 2012.

Notification:

Observations:

Funding Source:

n/a

Staff Recommendation:

Approve Park and Recreation Commission meeting minutes dated April 12, 2012.

Commission Action:

Motion to approve Park and Recreation Commission meeting minutes dated April 12, 2012.

Attachments

Minutes 04.12.12

Form Review

Inbox
Brian Olson

Reviewed By
Brian Olson

Date
05/03/2012 02:42 PM
Started On: 05/03/2012 01:48 PM

Form Started By: MaryJo Warner

Final Approval Date: 05/03/2012

**PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on April 12, 2012 at the Ramsey Municipal Center, Ramsey, Minnesota.

Commission Members Present: Chairperson Melody Shryock
 Vice Chair Angela Olsen
 Commissioner Bridgett Barr
 Commissioner Shane Bennett
 Commissioner Andrew Fyten
 Commissioner David Minke

Commission Members Absent: Commissioner Richard Chubb (excused)

Also Present: Parks Supervisor Mark Riverblood

CALL TO ORDER

Chairperson Shryock called the Park and Recreation Commission meeting to order at 6:30 p.m.

CITIZEN INPUT

None

APPROVE AGENDA

Motion by Vice Chair Olsen, seconded by Commissioner Fyten to add under Staff Input, Earthwork and Topsoil Importation for North Commons and approve the Agenda as amended.

Motion carried. Voting Yes: Chairperson Shryock, Vice Chair Olsen, Commissioners Barr, Bennett, Fyten and Minke. Voting No: None. Absent: Chairperson Chubb.

APPROVE MINUTES

Motion by Commissioner Fyten, seconded by Commissioner Bennett, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- 1) Park and Recreation Commission Regular Meeting Minutes dated March 8, 2012.

Motion carried. Voting Yes: Chairperson Shryock, Vice Chair Olsen, Commissioners Barr, Bennett, Fyten and Minke. Voting No: None. Absent: Commissioner Chubb

COMMISSION BUSINESS

Case #5.1: Presentation from 'Bark for Life' – a April 2012 Fund Raiser in The Draw

Kimberly Gust, organizer of the Bark for Life fundraiser was present to give a review of where they were at with the fundraiser event. Ms. Gust stated they have seven teams signed up and 36 dogs registered. They have already raised \$2,215.00 so far. Some of their sponsors are Caribou, Pet Smart, Dog Spot and Bob FM. They will have a photographer on site to do family photos. The Minnesota School of Business Vet Tech students will also be on sight. They have teamed up with the Anoka County Sheriff's office to provide a canine show. There will be a silent auction along with a food vendor at the event.

Ms. Gust provided some logistics of Walter Sanitation providing pink garbage cans, and they will have a vendor both set up providing information on their pink cart programs. They have partnered with Biff's to provide outdoor portables. They have also teamed up the Elk River VFW and the Legion that will do a cover guard. The Commission was provided a draft program.

Chairperson Shryock stated they have a great start for their first event, and asked if people can walk that don't have dogs.

Ms. Gust responded they will have dogs available for adoption and walking.

Case #5.2: Review Draft Park Zoning District Language

Senior Planner Tim Gladhill reviewed the staff report and stated this is a result of their 2030 comprehensive plan. This is the cities general land use plan that looks 20 years into the future and the decision of the comp plan was to separate parks from other public and quasi-public uses.

The second piece in there Mr. Gladhill explained talks about signs and how we want to make a distinction between our normal sign ordinance which would be much more restrictive but allow some common signs you would see in parks.

Mr. Gladhill stated in the case there is a list of permitted accessory uses which is consistent with our park system as we see them today and the purpose is to give the Park Commission a chance to comment on this before it goes to the City Council for more discussion.

Chairperson Shryock feels this is a very good idea, clarifying this for people will help prevent some of the confusion and make our planning here in the City as we have discussions with residents in the future.

Commissioner Minke asked the definition of a park for the zoning ordinance, is that just going to be just municipal parks or county parks. Would it be any land that is not in public ownership.

Senior Planner Gladhill responded it would include public parks and private parks and would also include some of the county parks too.

Commissioner Shryock stated she feels the language is fine at this point.

Motion by Commissioner Bennett, seconded by Commissioner Barr to recommend City Council approve the draft Park Zoning District.

Motion carried. Voting Yes: Chairperson Shryock, Vice Chair Olsen, Commissioners Barr, Bennett, Fyten and Minke. Voting No: None. Absent: Commissioner Chubb

Case #5.3: Consider Park and Recreation Commission Summer Meeting Schedule

Parks Supervisor Riverblood stated that for many years the Park and Recreation Commission have held its regular meeting outdoors in the months of May through September (weather permitting) This provided the Commission an opportunity to inspect and comment on parks as a group, and afforded residents access to the Commission on a neighborhood level. The following schedule was discussed and agreed upon:

May – River’s Bend Park, 14201 Waco Street, Access at 142nd Avenue NW and Waco Street NW

June, Central Park – 7925 161st Avenue NW – at 161st Avenue and Armstrong Blvd.
(tentatively Joint with City Council)

July – Peltzer Park, 7001 149th Lane NW, East of Kamacite Street NW, East of Ramsey Market

August – North Commons, Zeolite Street NW and 147th Lane NW

September – The Draw, Park Patron Picnic, 7401 E Ramsey Parkway, Sunwood Drive NW to Rhinestone Street NW

Case #5.4: Ramsey’s Environmental Expo

Park Supervisor Riverblood stated he put this on the agenda as an announcement to the Public.

Chairperson Shryock commented that *GoAnokaCounty* is a good resource for the public and asked if we could have a computer and screen available for that and to have parks and trail maps available as we usually do.

Chairperson Shryock also commented about a couple new resources we have available such as The Tributary and asked if we have any drawings and maps of the North Commons area that we could show people.

Chairperson Shryock also stated the CIP booklet is always a good reference to have on hand.

Parks Supervisor Riverblood stated he is going to organize some of those things as a PowerPoint if the Commission is agreeable to that.

Commissioner Bennett asked that the bikes, canoes and kayaks information be available.

Commissioner Barr suggested having a kayak available to draw attention.

Parks Supervisor Riverblood stated he would have to check on the size of the space available to do that.

Commission Staff/Input

Parks Supervisor Riverblood stated the ceremony scheduled for the boat landing is Tuesday, May 8th, 2012. He informed the Commission that the HRA has funded the test plots at North Commons. He also informed the Commission that the consensus of the Council is to do nothing at this time for the sale of Peltzer Park. Mr. Riverblood reviewed the elements of programming and events scheduled for The Draw and discussed he is working on wayfinding signage for The COR area which relates to The Draw's summer events. He noted The Tributary work is being done in house and updated the Commission on the work being done out there. Mr. Riverblood announced the canoes and kayaks are out at Sunfish Lake Park and bicycles are available at City Hall during the day hours. Mr. Riverblood wanted to make a public announcement that vandalism is costing us thousands of dollars, and if the public sees something, say something. Volunteer activity is very active in May. He also summarized the spring activity of hiring seasonal workers, improving ag-lime conditions, ballfield layout and mowing.

Earthwork and Topsoil Import for North Commons

The purpose of this discussion is to recommend to City Council that \$21,695 in Park Trust Fund monies be available to partner with the HRA project to get topsoil into North Commons.

Chairperson Shryock stated we have had a lot of interest in developing North Commons, we got a lot of time invested in this on both our part and City Council part. She stated there is a lot of interest in starting a number of things on a park perspective and it would be worthwhile to move forward.

Commissioner Barr asked if this is above and beyond the dollar amount we have already allocated.

Parks Supervisor Riverblood stated he doesn't recall a specific dollar amount and it was discussed moving forward with platting and developing the park in concert with the CIP that did have dollars allocated for.

Motion by Commissioner Barr, seconded by Vice Chair Olsen to recommend to City Council that \$21,695 in Park Trust Funds for the earthwork and importation and topsoil for North Commons.

Motion carried. Voting Yes: Chairperson Shryock, Vice Chair Olsen, Commissioners Barr, Bennett, Fyten and Minke. Voting No: None. Absent: Commissioner Chubb

ADJOURNMENT

Motion by Commissioner Fyten, seconded by Commissioner Bennett to adjourn the meeting.

Motion carried.

The Park and Recreation Commission meeting adjourned at 7:10 p.m.

Respectfully submitted,

Mark Riverblood
Parks Supervisor

Drafted by Mary Jo Warner
City of Ramsey Public Works Secretary

Park and Recreation Commission

5. 1.

Meeting Date: 05/10/2012

By: Mark Riverblood, Engineering/Public Works

Title:

Review Completion of Trail Loop Mapping Project

Background:

For some time there has been the desire to place signs at various points on the park and trail system that have distinct trail 'loops', such that trail users may know as part of their fitness regime (or for fun) what distance they are walking, running or cycling.

However, the GoAnokaCounty interactive web site developed between Anoka County and the City in 2011 allows visitors to 'map' or measure any individual route with great accuracy in either kilometers, feet or miles. Nonetheless, some folks do not use the web, or park patrons may find distance information placed on the trail useful or interesting. For this reason staff proceeded with the development of 9 trail loop maps using the resources of a Community Engagement Scholar appointed to Ramsey by the Anoka Ramsey Community college.

Notification:

Observations:

Attached are two of the 9 maps developed (very large file size) for your information. Each of this maps may need minor corrections or adjustments, as the person creating them was not intimately familiar with Ramsey, and developed them using aerial photography.

The Commission is invited to comment on any aspects of the maps, but in particular, their format and functionality. Each sign installed on the trail system would be approximately \$100 (\$50 each for sign production, and about another \$50 for hardware and installation).

Funding Source:

If the Commission feels that the addition of these trail loop signs are a public benefit, the signs may be placed out in the system as time and dollar resources allow. The funds would be from the the parks operations budget.

Staff Recommendation:

Commission Action:

Based upon discussion.

Attachments

- Rivers' Bend Loop
- Cottonwood Loop

Form Review

Inbox
Brian Olson

Reviewed By
Brian Olson

Date
05/04/2012 10:44 AM
Started On: 05/03/2012 02:08 PM

Form Started By: Mark Riverblood

Final Approval Date: 05/04/2012

142nd Lane

Waco St

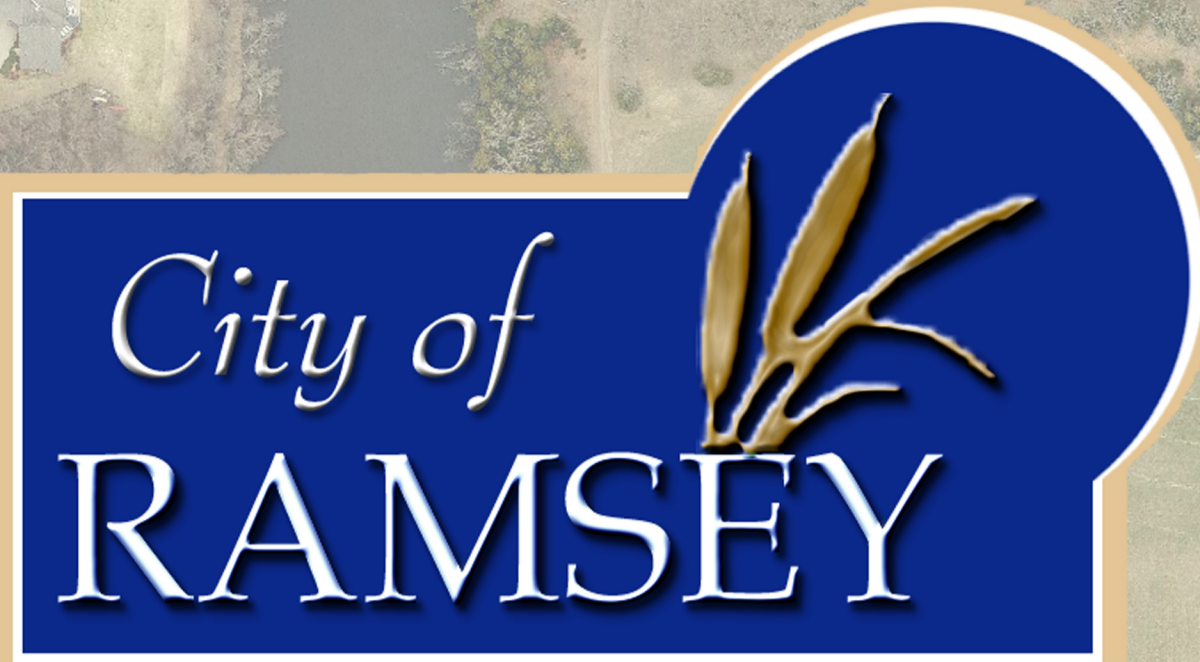
142nd Ave

Xkimo Crt.

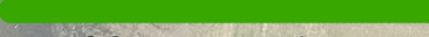
St Francis Blvd TH 47

Bunker Lake Blvd CR 116

TH 47



River's Bend Park Loop

 Off Road Loop .55 Mile

 Sidewalk Connection





www.cityoframsey.com

Cottonwood Loop

 0.9 Mile
 1.4 KM
Connecting Trail



Park and Recreation Commission

5. 2.

Meeting Date: 05/10/2012

By: Mark Riverblood, Engineering/Public Works

Title:

Recommend Irrigation and Drinking Fountain for North Commons

Background:

On April 24th, 2012, City Council approved the Park and Recreation Commission's recommendation to invest \$21,695 in Park Trust Funds for grading and the application of topsoil for North Commons. This activity is presently underway, concurrent with the similar work on the location of the 4 future home sites along Zeolite Street on this same 7 acre parcel.

Staff is in the process of developing an irrigation plan for both the park and the topsoil test beds. Additionally, as some of the platting of the city owned land in this vicinity occurs, revenue in the way of Park Dedication and Trail Fees will occur, and these funds may be programed into a phasing plan for the park.

While this phasing plan is being considered, the city does need to move forward for the irrigation (both for the topsoil test plots, and for the community garden, as well as for the fall tree planting via the DNR grant of \$15,000). Therefore, the purpose of this case is to establish a not-to-exceed cost for the first phase improvements, consisting primarily of irrigation and drinking fountain. (The drinking fountain would also have a pet attachment and connection for a garden hose for the garden spaces.)

Notification:

Observations:

The attached draft irrigation plan is being revised significantly - but is shown to demonstrate some of the complexity of these systems and associated costs. In addition to pipe, sprinkler heads, soil moisture sensors, decoders, valves, valve boxes and the sophisticated controller, the system will also include; 5, 1 1/2" meters, 2" copper pipe, many steel fittings, a reduced pressure back-flow preventer, control cabinet and the power supply and electric meter.

The cost of the drinking fountain alone as a point of reference is estimated at \$3,563 without installation or supply line.

Upon City Council approval, a portion of the irrigation costs may be attributable to the City's Water Utility (as the municipal well site will now be irrigated, with grounds maintenance performed by park's). The development cost study experiment (for the topsoil test beds) may also be assigned to a different funding source as well. Staff is estimating that a not-to-exceed amount from the Park Trust Fund be allocated in the amount of \$40,000 for the first elements of park development - the preponderance being irrigation. This is also an opportunity to note that the recent closing of the Flarety and Collin's project resulted in \$xx,xxx being contributed into the Park Trust Fund (precise dollar amount to be communicated at the meeting on May 10th, together with additional information).

Funding Source:

Funding for irrigation and drinking fountain for North Commons is from the Park Trust Fund, a fund comprised of Park Dedication proceeds from developers.

Staff Recommendation:

Commission Action:

Motion to recommend to City Council that \$40,000 from the Park Trust Fund be allocated for first phase development of North Commons, consisting primarily of irrigation and associated improvements.

Attachments

first draft irrigation

Form Review

| Inbox | Reviewed By | Date |
|----------------------------------|---------------------------------|---------------------------------|
| Brian Olson | MaryJo Warner | 05/04/2012 04:09 PM |
| Form Started By: Mark Riverblood | | Started On: 05/04/2012 10:44 AM |
| | Final Approval Date: 05/04/2012 | |

Park and Recreation Commission

6. 1.

Meeting Date: 05/10/2012

By: Mark Riverblood, Engineering/Public Works

Title:

Commission/Staff Input

Background:

- Review Environmental Expo
- Discuss Public Park and Trail Maps
- Discuss Bike Friendly Community program – Commissioner availability for June 15th meeting in Coon Rapids(?)
- Review Summer Events at The Draw (and concessions)
- Highlight Volunteer Contributions to parks, and discuss recognition program
- Adjourn for inspection of Rivers' Bend park

Notification:

Observations:

Funding Source:

N/A

Staff Recommendation:

Commission Action:

Form Review

Inbox
Brian Olson

Reviewed By
MaryJo Warner

Date
05/04/2012 03:28 PM
Started On: 05/03/2012 02:07 PM

Form Started By: Mark Riverblood

Final Approval Date: 05/04/2012