

City of Ramsey
Agenda
Park and Recreation Commission
Joint Meeting with City Council
Thursday June 14, 2012
6:30 pm
Central Park, 7925 161st Avenue NW
(in the event of inclement weather, meeting will move to City Hall)

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Approve Minutes**
 1. Approve Park and Recreation Commission meeting minutes dated May 10, 2012.
- 5. Commission Business**
 1. Meeting Location Map, Central Park 7925 161st Avenue NW.
 2. Discuss Parks Capital Improvement Plan
 3. Recommend Park Dedication for North Commons
 4. Discuss Partnerships and Fee-Supported Recreational Opportunities
- 6. Commission/Staff Input**
 1. Commission/Staff Input
- 7. Adjournment**

Park and Recreation Commission

4. 1.

Meeting Date: 06/14/2012

Submitted For: MaryJo Warner

By: MaryJo Warner, Engineering/Public Works

Title:

Approve Park and Recreation Commission meeting minutes dated May 10, 2012.

Background:

The Park and Recreation Commission held its regular meeting on May 10, 2012.

Notification:

Observations:

Funding Source:

n/a

Staff Recommendation:

Staff recommends approving Park and Recreation Commission meeting minutes dated May 10, 2012.

Commission Action:

Motion to approve Park and Recreation Commission meeting minutes dated May 10, 2012.

Attachments

Minutes 05.10.12

Form Review

Inbox
Tim Himmer

Reviewed By
MaryJo Warner

Date
06/08/2012 09:57 AM
Started On: 06/08/2012 09:42 AM

Form Started By: MaryJo Warner

Final Approval Date: 06/08/2012

**PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on May 10, 2012 at the River's Bend Park, Ramsey, Minnesota.

Commission Members Present: Chairperson Melody Shryock
 Vice Chair Angela Olsen
 Commissioner Bridgett Barr
 Commissioner Shane Bennett
 Commissioner Richard Chubb
 Commissioner Andrew Fyten
 Commissioner David Minke

Commission Members Absent: none

Also Present: Parks Supervisor Mark Riverblood

CALL TO ORDER

Chairperson Shryock called the Park and Recreation Commission meeting to order at 6:30 p.m.

CITIZEN INPUT

None

APPROVE AGENDA

Motion by Vice Chair Olsen, seconded by Commissioner Bennett to approve the Park and Recreation Commission agenda as presented.

Motion carried. Voting Yes: Chairperson Shryock, Vice Chair Olsen, Commissioners Barr, Bennett, Chubb, Fyten and Minke. Voting No: None. Absent: None.

APPROVE MINUTES

Motion by Commissioner Minke, seconded by Commissioner Barr, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- 1) Park and Recreation Commission Regular Meeting Minutes dated April 12, 2012.

Motion carried. Voting Yes: Chairperson Shryock, Vice Chair Olsen, Commissioners Barr, Bennett, Chubb, Fyten and Minke. Voting No: None. Absent: None

COMMISSION BUSINESS

Case #5.1: Review Completion of Trail Loop Mapping Project

Park Supervisor Riverblood reviewed in the staff report that for some time there has been the desire to place signs at various points on the park and trail system that have distinct trail loops. He asked does the Commission want to see these out in the landscape, one on each of the loops.

Chairperson Shryock asked are we looking at one sign per park or multiple.

Parks Supervisor Riverblood stated we could go either way on that.

Chairperson Shryock stated she would like to see some alternative loops. She also asked what the nine locations were.

Parks Supervisor Riverblood did not have a list in front of him but stated some of the locations are Lake Itasca, Alpine, one big loop around Sunfish Lake, Cottonwood, River's Bend, Emerald Pond and Elmcrest.

Commissioner Bennett asked on average loop distance, what is smallest to largest and what is the cost difference.

Commissioner Barr discussed the mapping system they have at the Lakes of Blaine's.

Chairperson Shryock loves the colored maps and asked is there a less expensive way of doing it. She referenced the mapping system at Springbrook Nature Center and asked if money would be better spent with trying to get some sort of map put together. Even if we do basic trail map and on the other side have a certain parks blown up so we have route if you get to this park here is a one mile loop that you can do. She would like to take more time to explore what our options might be.

Commissioner Bennett stated he thinks simple is better and limit some expense with some uniform format.

Commissioner Bennett wanted to discuss more in detail one of his concepts for a public park and trail map. He discussed utilizing the Ramsey Resident with a center page pull out to be used as a pocket map and perhaps on the backside could include advertising. Some ideas could include publishing the concert series on there. It might be a good way to advertise kayaks and bikes and the idea is to use as an annual update. Some of the images we already have would suffice because it's already detailed enough to show the trails, parks and other stuff.

Chairperson Shryock stated she did some checking and 11x17 is the largest we could go without going to a custom print and likes this distribution idea.

Commissioner Chubb wanted to get back to the sign topic and asked what the signs are mounted to.

Park Supervisor Riverblood stated to an existing sign.

Commissioner Bennett asked if the sign would be laminate over a metal sign.

Parks Supervisor Riverblood responded yes that is correct.

Case #5.2: Recommend Irrigation and Drinking Fountain for North Commons

Parks Supervisor Riverblood reviewed the essence of this case is requesting a not to exceed \$40,000 of Park Trust Fund for the first phase development of North Commons consisting primarily of irrigation and drinking fountain.

Chairperson Shryock asked about the irrigation locations.

Commissioner Barr is curious as to when the beginning of all this started, what the dollar amount was then that we originally was hoping to spend to what it has come to now. The plan was to keep it simple and not have a lot of maintenance to do but it seems now we keep adding elements to it.

Parks Supervisor Riverblood summarized where some of the dollars were coming from but has not costed everything out yet.

Vice Chair Olsen stated she is not opposed to North Commons but feels North Commons has climbed to the top of the list. She feels we need to regroup and stick to our priorities.

Parks Supervisor Riverblood summarized all the other active projects with continued work.

Vice Chair Olsen wanted to clarify that maybe we are not pushing other projects down, but what we could do is make a better effort on discussing where we are at on all the projects on a monthly basis.

Chairperson Shryock commented that in general the irrigation there is a good idea along with another community garden.

Commissioner Barr wanted to ensure these dollars are not taking away from other projects.

Motion by Commissioner Minke, seconded by Commissioner Fyten to recommend to City Council that \$40,000 from Park Trust Fund be allocated for first phase development of North Commons, consisting primarily of irrigation and associated improvements.

Motion carried. Voting Yes: Chairperson Shryock, Vice Chair Olsen, Commissioners Barr, Bennett, Chubb, Fyten and Minke. Voting No: None. Absent: None

Commission Staff/Input

Review Environmental Expo

Vice Chair Olsen heard positive comments about the canoes and kayaks.

Chairperson Shryock was asked about green spaces and Autumn Heights improvements. The discussion led into taking a look at the CIP and look at playground upgrades. Parks Supervisor Riverblood encouraged the Commission to go online and look at the CIP when it goes to City Council in June for discussion. Chairperson Shryock wants to open the CIP up for further discussion. Commissioner Barr expressed a concern is to maintain the parks that we do have and wants to make it a priority that these parks are safe. Chairperson Shryock urges the Commission to go out to the parks between now and the CIP discussion and take a careful look at what we have and what our plans and recommendation are.

Parks Supervisor Riverblood discussed the City Owned Land Inventory and the Road Reconstruction Policy as part of the park maintenance discussion.

Parks Supervisor Riverblood informed the Commission of the Bike Friendly Community program – meeting June 15th in Coon Rapids.

The Summer Events kick off is Thursday, June 15th

Parks Supervisor Riverblood wants to highlight volunteer contributions and discussed recognizing a specific group at each of the Park Commission meetings.

Parks Supervisor Riverblood informed the Commission of the closing of the tennis courts at Titterud Park. Vice Chair Olsen asked if there is a list the Commission could use as a reference of what the major maintenance issues are. Parks Supervisor Riverblood responded there is not a list available but the Commission could go out and identify those needs at each park if they wanted to.

The Commission discussed maintenance of right of ways.

ADJOURNMENT

Motion by Vice Chair Olsen, seconded by Commissioner Minke to adjourn the meeting.

Motion carried.

The Park and Recreation Commission meeting adjourned at 7:39 p.m.

Respectfully submitted,

Mark Riverblood
Parks Supervisor

Drafted by Mary Jo Warner
City of Ramsey Public Works Secretary

Park and Recreation Commission

5. 1.

Meeting Date: 06/14/2012

Submitted For: MaryJo Warner

By: MaryJo Warner, Engineering/Public Works

Title:

Meeting Location Map, Central Park 7925 161st Avenue NW.

Background:

In the event of encllement weather, meeting will be moved to City Hall at 7550 Sunwood Drive NW.

Notification:

Observations:

Funding Source:

n/a

Staff Recommendation:

Commission Action:

Attachments

Map

Form Review

Inbox
Tim Himmer

Reviewed By
MaryJo Warner

Date
06/08/2012 10:30 AM
Started On: 06/08/2012 10:24 AM

Form Started By: MaryJo Warner

Final Approval Date: 06/08/2012

JUNE PARK AND RECREATION COMMISSION MEETING LOCATION

CENTRAL PARK

CSAH 83

ARMSTRONG BLVD

ALPINE DR

ALPINE DR

RAMSEY BLVD

US HWY 10

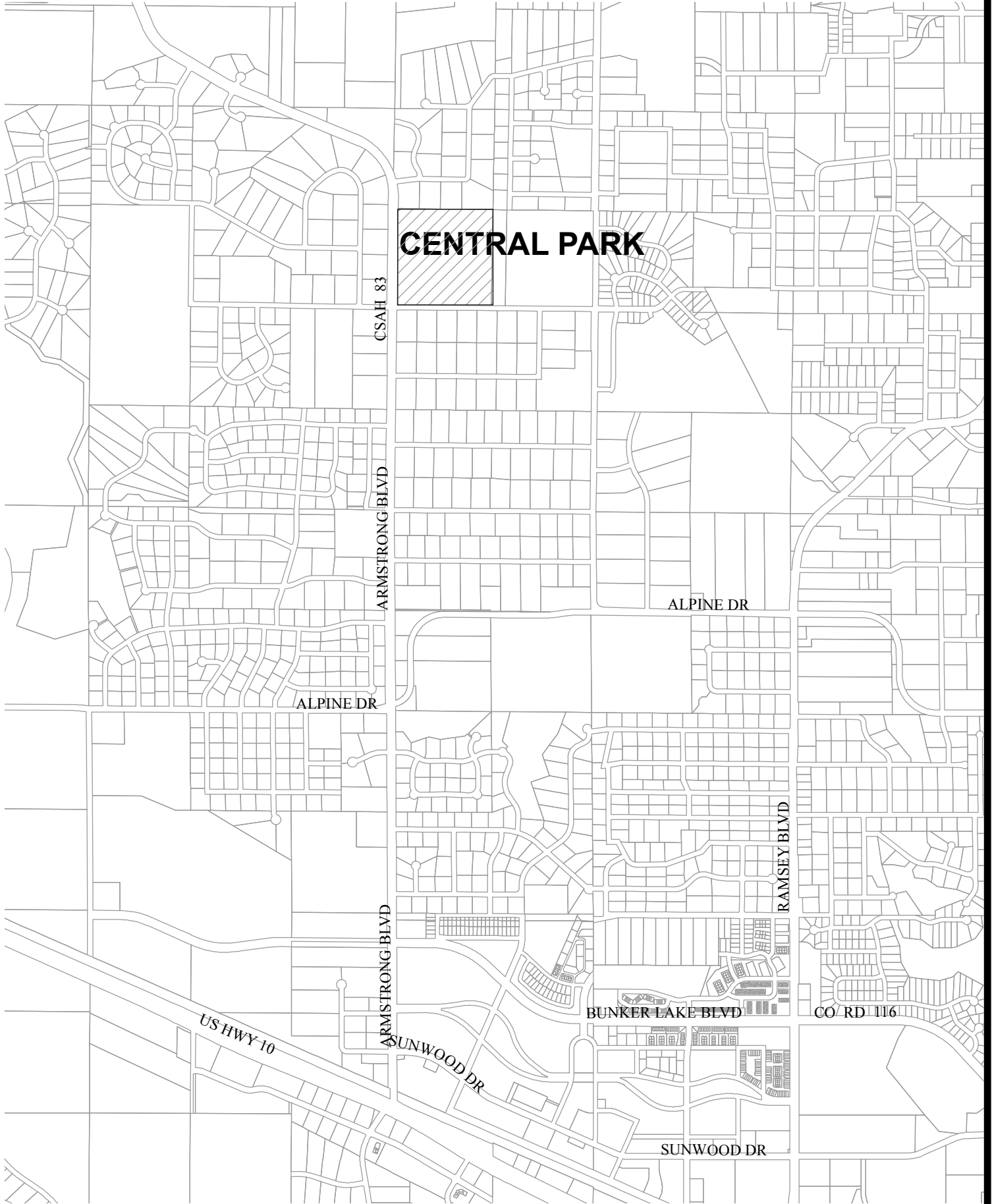
ARMSTRONG BLVD

SUNWOOD DR

BUNKER LAKE BLVD

CO RD 116

SUNWOOD DR



Park and Recreation Commission

5.2.

Meeting Date: 06/14/2012

By: Mark Riverblood, Engineering/Public Works

Title:

Discuss Parks Capital Improvement Plan

Background:

The City Council and Park and Recreation Commission have held a joint meeting in June for well over a decade. The joint meeting has been an opportunity for the Council and Commission to share ideas and discuss topics of mutual interest. There also has been a recent tradition of discussion of the Parks Capital Improvement Program. Attached is the 2012 Park Capital Improvement Plan.

Notification:

Observations:

Funding Source:

None required at this time.

Staff Recommendation:

Commission Action:

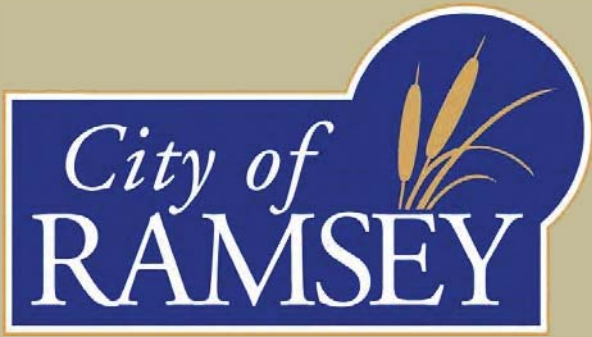
Based upon discussion.

Attachments

2012 CIP

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	06/07/2012 04:11 PM
Kurt Ulrich	Kurt Ulrich	06/07/2012 04:27 PM
Form Started By: Mark Riverblood		Started On: 06/07/2012 10:17 AM
Final Approval Date: 06/07/2012		



CITY OF RAMSEY CAPITAL IMPROVEMENT PROGRAM 2012-2016

Adopted 12/13/2011

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.



City of Ramsey, Minnesota
Capital Improvement Program
 2012 thru 2016

PROJECTS BY CATEGORY

Category	Project#	Priority	2012	2013	2014	Includes Future Projects		Total
						2015	2016	
Park Improvement								
Elmcrest Creek Trail to Central Park	04-PARK-002	5					300,000	300,000
Elmcrest Park Entrance & Signage	04-PARK-003	6			50,000			50,000
Ford Brook Park Playground Equipment	04-PARK-006	6					70,000	70,000
Lake Itasca Community Park	04-PARK-007	6			400,000	400,000	400,000	1,200,000
Trott Brook Trail Corridor	04-PARK-014	5					4,015,000	4,015,000
Drinking Fountains/Misting Station	06-PARK-002	6	7,000	7,000	7,000	7,000		28,000
Shelter & Restroom Facilities	06-PARK-003	6	75,000					75,000
Community Building & Playground for Elmcrest Park	06-PARK-005	6	500,000					500,000
Redevelopment of Central Park	06-PARK-008	6	275,000				500,000	775,000
Irrigation for Titterud Park	06-PARK-010	6					76,000	76,000
Observation boardwalk - Lake Itasca	06-PARK-011	6			40,000			40,000
Rabbit Park Phase Two	06-PARK-012	6				125,000		125,000
Observation deck on the Mississippi east Dolomite	06-PARK-015	6					35,000	35,000
Mississippi River Park Development-Bridge location	06-PARK-016	5					750,000	750,000
Redevelopment of Hunters Hill	06-PARK-017	5					500,000	500,000
Trail Connections	06-PARK-019	6		650,000	400,000			1,050,000
Village Square Commons	07-PARK-001	5					3,000,000	3,000,000
Landscape Improvements for Parks	08-PARK-001	6	5,000	5,000	5,000	5,000	5,000	25,000
Mississippi River Regional Trail	08-PARK-002	6		600,000		1,650,000		2,250,000
Lake Ramsey Park	08-PARK-004	6					3,631,000	3,631,000
Rhinestone Commons	08-PARK-005	6					1,200,000	1,200,000
North Commons	08-PARK-006	5	15,000			545,000		560,000
Pedestrian Bridge over TH10 Near rail Station	08-PARK-008	6			2,600,000			2,600,000
Multi-Sports Facility	09-PARK-001	6		475,000				475,000
Park Security Enhancements	11-PARK-001	6	15,000	20,000				35,000
Alpine Park Winter Facilities	11-PARK-003	6					2,500,000	2,500,000
The Draw Lighting Improvements	12-PARK-001	6	25,000					25,000
The Draw Waterfall	12-PARK-002	6	15,000					15,000
The Draw Entrance Monument	12-PARK-003	6	15,000					15,000
The Draw Water Quality Fountains	12-PARK-004	6	15,000					15,000
The Draw Grates	12-PARK-006	6	10,000					10,000
The Draw Building	12-PARK-007	6			75,000			75,000
McKinley Trail Connection to Anoka	12-PARK-008	6	20,000					20,000
Park Improvement Total			992,000	1,757,000	3,577,000	2,732,000	16,982,000	26,040,000
GRAND TOTAL			992,000	1,757,000	3,577,000	2,732,000	16,982,000	26,040,000

Capital Improvement Program

2012 *thru* 2016

City of Ramsey, Minnesota

Department Park Improvements

Contact

Project #	06PAR002
Project Name	Drinking Fountain Misting Station

Type Improvement
 Estimated Life 20 Years
 Category Park Improvement
 Priority 6-Planned
 Status Active

Description	Total Project Cost \$4,000
Installation of drinking fountains with pet water availability and misting stations in parks with municipal water availability. Riverdale Park 2012; Woodland Green Park 2013; Central Parking Misting Station 2014; Bear Park 2015.	

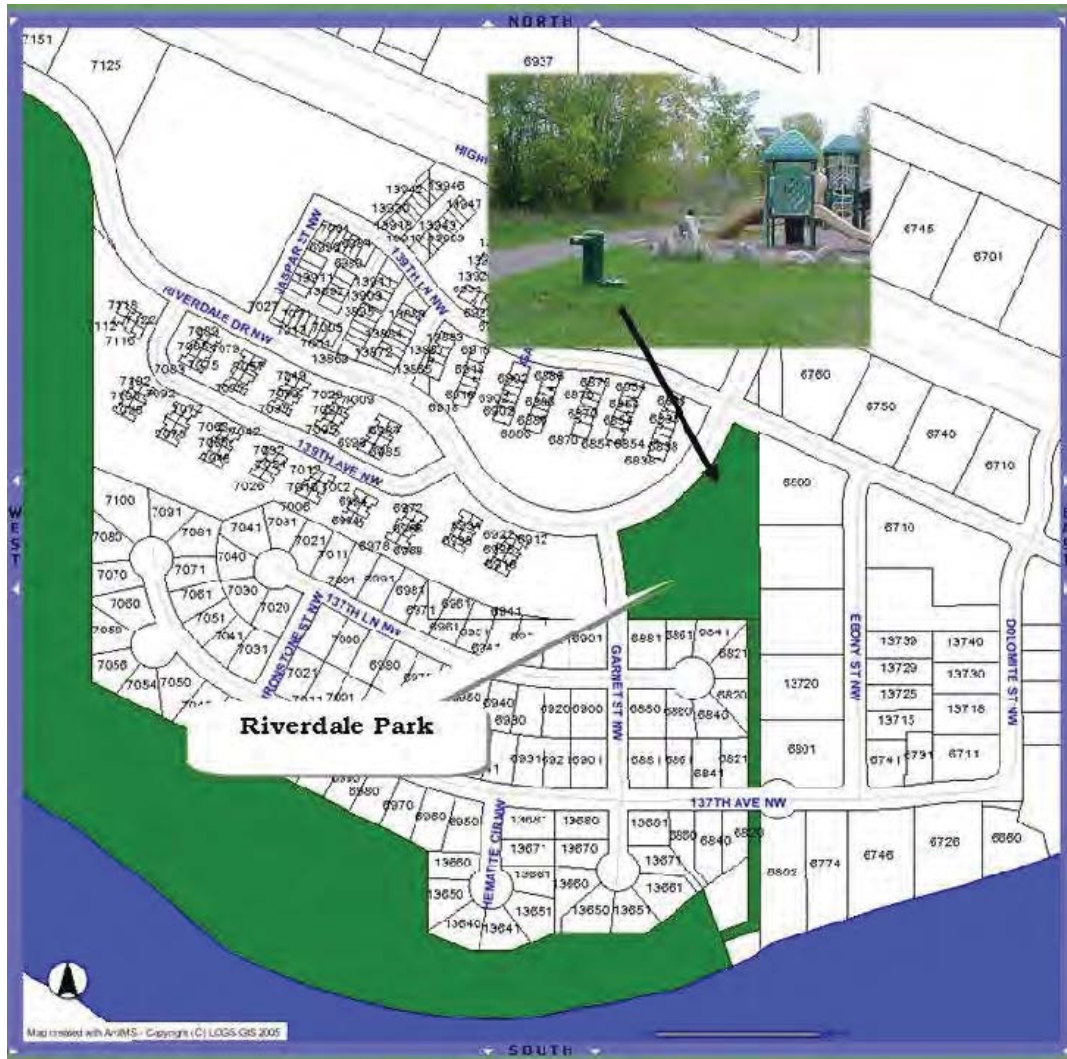
Justification
Drinking water - especially for active use areas and trail connecting points is very popular. In addition, residents and dog walkers have expressed appreciation for the pet stations.

Prior	Expenditure	2012	2013	2014	2015	2016	Total
21,000	Improvements Other than Build	7,000	7,000	7,000	7,000		28,000
Total	Total	7,000	7,000	7,000	7,000		28,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
21,000	Park Improvement Trust Fund	7,000	7,000	7,000	7,000		28,000
Total	Total	7,000	7,000	7,000	7,000		28,000

Project # 06P000002

Project Name Ringing Fountainsisting Station



Department Park Improvements

Contact

Title Buildings

Service Life 50 Years

Category Park Improvement

Priority 6-Planned

Status Active

Project # 06P000003
 Project Name Shelter Restroom Facilities

Description

Total Project Cost \$5,000

Permanent restroom facility in each of the high use parks. This is planned for Riverdale Park. This will require shifting the tennis courts to accommodate the building. The poles and nets will be relocated and the courts will be resurfaced.

Justification

This endeavor would result in a permanent restroom facility in higher use parks and replace the plastic rental units. The rental unit's cost approximately \$50 per month in the neighborhood parks, and about \$200 per month in the community parks. This particular restroom is also a local match for the Mississippi River Trail grant project (Anoka's King Island to Mississippi West Park); an estimated \$650,000 project with administration and engineering funded by \$380,204 in federal dollars.

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction	75,000					75,000
Total	75,000					75,000

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	75,000					75,000
Total	75,000					75,000

Project # 06P000003

Project Name Shelter & Restroom Facilities



Project # 06P000005
 Project Name Multi-use building for Elmcrest Park

Description

Elmcrest Park multi-use building. Proposed joint project with the Ramsey Lions, youth athletic association, and other group(s).

Justification

Elmcrest Park will need a multi-use building, which includes certain site improvements such as water service, septic, landscape and irrigation with storage for the athletic groups using the facility. Sewer service will be extended when sewer lines are available.

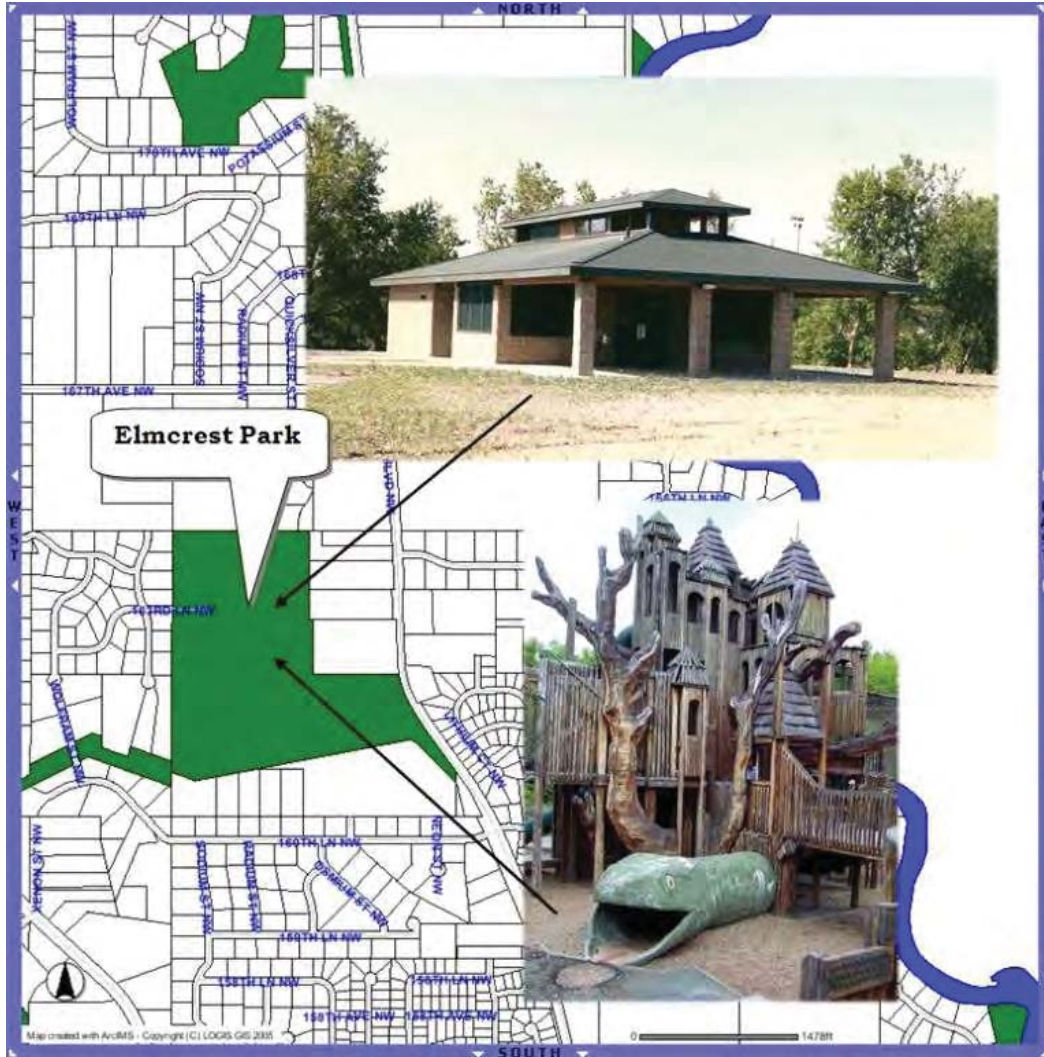
The project is estimated at \$500,000. \$210,00 is intended to represent the city's share of a proposed joint building project with a non-municipal contribution (ARAA, etc). Careful design consideration will be required to ensure that the building will meet all of the community needs. Some design monies may be required in this process, prior to bidding.

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction	500,000					500,000
Total	500,000					500,000

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	290,000					290,000
Youth Association	210,000					210,000
Total	500,000					500,000

Project # 06P000005

Project Name: Community Building Playground for Elmcrest Park



Department Park Improvements

Contact

Title Improvement

Service Life 20 Years

Category Park Improvement

Priority 6-Planned

Status Active

Project # 06P00000
 Project Name Redevelopment of Central Park

Description

Total Project Cost \$5,000

The drive to the Park Center building would be extended to connect to Yolite Street and the proposed land use of the 35 acres east of the park. This project is being divided into two projects. For 2012 this consists of the extension of the parkway and outlet to the east. Projected for 2014 will be the installation of curbing and removal of the post and cable vehicle barriers around the parking lots. The cost of the 2012 program is \$275,000.

Justification

Additional parking would occur along this new one way drive parkway, and some parking may be considered where the underutilized sedimentation basin currently exists, or this basin may be used for the adjoining land use, with the new parking occurring to the east.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	275,000				500,000	775,000
Total	275,000				500,000	775,000

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	275,000				250,000	525,000
Youth Association					250,000	250,000
Total	275,000				500,000	775,000

Park and Recreation Commission

5. 3.

Meeting Date: 06/14/2012

By: Mark Riverblood, Engineering/Public Works

Title:

Recommend Park Dedication for North Commons

Background:

The City of Ramsey's Housing and Redevelopment Authority is in the process of submitting a subdivision plan for the creation of 17 lots in the northwest portion of the COR, east of Armstrong Boulevard, and north of Bunker Lake Boulevard. The attached exhibit shows these lots, together with the park area that the Commission has most recently acted on in terms of grading and irrigation for the park.

The Planning Commission is anticipated to conduct a Public Hearing, and also consider a Preliminary Plat for North Commons on June 19th, 2012.

Notification:

Observations:

In that North Commons (the park area) is in place, Park Dedication is being proposed as a cash contribution. The cash dedication for the 17 lots will be \$42,075 and the Trail Fees equate to \$10,200. The HRA is developing these lots with the express purpose of getting the vacant land onto the tax rolls (as opposed to a private developer who would be netting a profit); therefore, Park Dedication and Trail Fees shall be satisfied as the lots are sold to a private developer - instead of 'upfront' with Final Plat approval.

The purpose of this case is to recommend to City Council the satisfaction of Park Dedication and Trail Fees. However, this topic may also include the discussion of a play structure for North Commons. The play structure is an amenity that has been requested by the existing residents in that area of the COR and also further east within Town Center Gardens.

Earlier, a concept was discussed relative to moving an existing, city-owned playground to North Commons from another park space. Staff continues to monitor that playground's use, and finds that it appears to remain popular (more information will be available at the meeting). If a new play structure for North Commons is the consensus of the Commission and City Council, the desired timing should be discussed.

Funding Source:

This case discusses the receipt of Park Dedication and Trail Fees to the city from the subdivision of lots.

Staff Recommendation:

Commission Action:

Motion to recommend to City Council that Park Dedication be satisfied by cash in lieu of land dedication for North Commons.

Attachments

North Commons informational sign

Form Review

Inbox
Tim Gladhill
Tim Himmer
Kurt Ulrich

Reviewed By
Tim Gladhill
Tim Himmer
Kurt Ulrich

Date
06/07/2012 11:25 AM
06/07/2012 11:42 AM
06/07/2012 04:28 PM
Started On: 06/07/2012 10:35 AM

Form Started By: Mark Riverblood

Final Approval Date: 06/07/2012



NORTH *Commons*

— acorns —

PARK AND COMMUNITY GARDEN

Park Improvements



For more information on this and other park improvements, please visit www.cityoframsey.com

Park and Recreation Commission

5. 4.

Meeting Date: 06/14/2012

By: Mark Riverblood, Engineering/Public Works

Title:

Discuss Partnerships and Fee-Supported Recreational Opportunities

Background:

In addition to the strong functional relationship the city has with the youth athletic associations, there continues to be discussions on both private/public partnerships (most notably community center concepts) and also with recreation providers like the YMCA, schools and area city's.

This case is an opportunity to have wide-ranging dialog on ideas for serving the needs of residents (all ages) that may not be presently available.

Notification:

Observations:

Funding Source:

N/A

Staff Recommendation:

Commission Action:

Based upon discussion.

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	06/07/2012 04:13 PM
Kurt Ulrich	Kurt Ulrich	06/07/2012 04:29 PM
Form Started By: Mark Riverblood		Started On: 06/07/2012 11:41 AM
Final Approval Date: 06/07/2012		

Park and Recreation Commission

6. 1.

Meeting Date: 06/14/2012

By: Mark Riverblood, Engineering/Public Works

Title:

Commission/Staff Input

Background:

- Status of Trail Grant Applications (State and Federal)
- Status of Funded Trail Connecting Anoka and Ramsey (the Mississippi River Trail, or MRT)
- 2012 Programming at The Draw
- End of the Season Park Patron Picnic

Notification:

Observations:

Funding Source:

N/A

Staff Recommendation:

Commission Action:

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	06/07/2012 03:29 PM
Kurt Ulrich	Kurt Ulrich	06/07/2012 04:29 PM
Form Started By: Mark Riverblood		Started On: 06/07/2012 11:24 AM
Final Approval Date: 06/07/2012		