

City of Ramsey
Agenda
Park and Recreation Commission
Thursday August 9, 2012
6:30 pm

North Commons, 7695 147th Lane NW(at the corner of Zeolite Street and 147th Lane)
In the event of inclement weather, meeting will move to City Hall in the Lake Itasca room.

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Approve Minutes**
 1. Approve July 12, 2012 meeting minutes.
5. **Commission Business**
 1. Discuss Play Equipment Selection Process for North Commons and Elmcrest Parks
 2. Discuss Volunteer Recognition Program
6. **Commission/Staff Input**
 1. Location Map to North Commons
7. **Adjournment**

Park and Recreation Commission

4. 1.

Meeting Date: 08/09/2012

Submitted For: MaryJo Warner

By: MaryJo Warner, Engineering/Public Works

Title:

Approve July 12, 2012 meeting minutes.

Background:

The Park and Recreation Commission held its regular meeting on July 12, 2012

Notification:

Observations:

Funding Source:

n/a

Staff Recommendation:

Commission Action:

Motion to approve Park and Recreation Commission meeting minutes dated July 12, 2012.

Attachments

Minutes 07.12.12

Form Review

Inbox
Grant Riemer

Form Started By: MaryJo Warner

Reviewed By
Grant Riemer

Final Approval Date: 07/31/2012

Date
07/31/2012 06:50 AM
Started On: 07/30/2012 02:32 PM

**PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on July 12, 2012, at Peltzer Park, 7001 149th Lane NW, Ramsey Minnesota.

Commission Members Present: Chairperson Melody Shryock
 Vice Chair Angela Olsen
 Commissioner Shane Bennett
 Commissioner Richard Chubb
 Commissioner Andrew Fyten
 Commissioner David Minke

Commission Members Absent: Commissioner Bridget Barr (Excused)

Also Present: Parks & Assistant Public Works Superintendent Mark Riverblood
 Mr. Dennis Lehman, Field Coordinator, Northern Lights Soccer
 Mr. Jim Stange, Vice President, Northern Lights Soccer

1. CALL TO ORDER

Chairperson Shryock called the Park and Recreation Commission meeting to order at 6:31 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Olsen, seconded by Commissioner Fyten to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chairperson Shryock, Commissioners Olsen, Fyten, Bennett, Chubb and Minke. Voting No: None. Absent: Commissioner Barr.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes dated June 14, 2012

Motion by Commissioner Chubb, seconded by Commissioner Minke, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- 1) Park and Recreation Commission Regular Meeting Minutes dated June 14, 2012.

Motion carried. Voting Yes: Chairperson Shryock, Commissioners Chubb, Minke, Bennett, Fyten and Olsen. Voting No: None. Absent: Commissioner Barr.

5. COMMISSION BUSINESS

5.01: Recommend 2012 Parks' Capital Improvements

Parks & Assistant Public Works Superintendent Riverblood noted the purpose of this agenda item is to recap discussion with City Council as well as to initiate the capital improvement projects within the capital improvement plan. He noted there may be dollars for two recreational park projects – North Commons Park and Elmcrest Park Riverblood provided details on Elmcrest Park regarding the potential cost of the building, including the various values to the community. He also provided values from various potential sources. Parks & Assistant Public Works Superintendent Riverblood introduced Mr. Dennis Lehman, Field Coordinator for Northern Lights Soccer, 5301 143rd Avenue Northwest, Ramsey, and Mr. Jim Stange, Vice President, Northern Lights Soccer, 4175 154th Lane Northwest, Andover.

Mr. Lehman indicated they are willing to contribute \$40,000 toward the Elmcrest Park building project however, the City feels fit to spend it.

Commissioner Bennett thanked them for attending, their support, and suggested the Commission advise City Council of their support.

Parks & Assistant Public Works Superintendent Riverblood stated the next logical step is to bring this item to a City Council Work Session for discussion and get consensus to move forward. He suggested one or more Commissioners work on the project from the outside, to identify playground choices and price points that make sense.

Commissioner Olsen and Chairperson Shryock volunteered.

Chairperson Shryock noted that timing is important and the project needs to keep moving forward.

Consensus was to ensure the project stayed on the forefront.

Commissioner Bennett stated he is against doing smaller projects without the completion of Elmcrest Park and wants to ensure during the Work Session the two park projects stay together because one should not move forward without the other.

Chairperson Shryock questioned if the Commission presents as a package and it is taken apart at the Work Session, how do they react.

Motion by Commissioner Olsen second by Commissioner Bennett, to recommend combined and only combined playgrounds of the North Commons Park and Elmcrest Park building and playground for City Council approval.

Motion carried. Voting Yes: Chairperson Shryock, Commissioners Olsen, Bennett, Chubb, Fyten and Minke. Voting No: None. Absent: Commissioner Barr.

6. COMMISSION/STAFF INPUT

Noted.

6.01: Minutes Online

Commissioner Minke questioned the minutes on the website noting they state the meetings were held at City Hall instead of the particular park where actually held.

6.02: Happy Days

Chairperson Shryock discussed the Commission volunteering for bingo and noted she has not seen any promotional flyers or QCTV spots. She asked which Commissioners can volunteer.

The Board discussed the date and number of people needed.

Commissioner Chubb stated he will check into promotion materials for bingo.

6.03: Game Fair

Parks & Assistant Public Works Superintendent Riverblood noted that during Game Fair, they will have a table set up for anyone who would like to learn more about the City, and reminded the Commission that they are invited to staff the booth. Dates were discussed.

7. ADJOURNMENT

Motion by Commissioner Bennett, seconded by Commissioner Fyten, to adjourn the meeting.

Motion carried.

The Park and Recreation Commission meeting adjourned at 6:58 p.m.

Respectfully submitted,

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Cheryl Felix
TimeSaver Off Site Secretarial, Inc.

Park and Recreation Commission

5. 1.

Meeting Date: 08/09/2012

By: Mark Riverblood, Engineering/Public Works

Title:

Discuss Play Equipment Selection Process for North Commons and Elmcrest Parks

Background:

At the Wednesday July 31st City Council work session, Council authorized by consensus the Park and Recreation Commission to move forward with the planning for Elmcrest's community park building and a playstructure for both Elmcrest and North Commons.

The purpose of this case is to discuss the process for play equipment selection for the two parks. One opportunity may be for the Commission to designate two or more Commissioners to investigate choices and options outside of the formal meeting environment - and bring a recommendation to the full Commission as soon as the September 2012 regular meeting.

Staff will have available at the meeting, a palette of different types of playstructures to get a sense of the many choices available that may fit the approximate and respective price points of \$40,000 and \$75,000 for North Commons and Elmcrest Park.

Notification:

Observations:

Funding Source:

None required at this time.

Staff Recommendation:

Commission Action:

Based upon discussion.

Form Review

Inbox
Grant Riemer

Reviewed By
Grant Riemer

Date
08/02/2012 07:33 AM
Started On: 08/01/2012 01:50 PM

Form Started By: Mark Riverblood

Final Approval Date: 08/02/2012

Park and Recreation Commission

5. 2.

Meeting Date: 08/09/2012

By: Mark Riverblood, Engineering/Public Works

Title:

Discuss Volunteer Recognition Program

Background:

The purpose of this case is to discuss the development of a more formalized volunteer recognition program. While the city does work with and utilizes *many* individual volunteers and groups each year; a program that duly recognizes these volunteers is also believed to attract more people with even greater capacity.

The essence of this program would be to have a 'volunteer of the month' for those meetings that are televised. More information will be available at the meeting.

Notification:

Observations:

Funding Source:

N/A

Staff Recommendation:

Commission Action:

Based upon discussion.

Form Review

Inbox
Grant Riemer

Reviewed By
Grant Riemer

Date
08/02/2012 07:34 AM
Started On: 08/01/2012 03:39 PM

Form Started By: Mark Riverblood

Final Approval Date: 08/02/2012

Park and Recreation Commission

6. 1.

Meeting Date: 08/09/2012

Submitted For: MaryJo Warner

By: MaryJo Warner, Engineering/Public Works

Title:

Location Map to North Commons

Background:

See attached map for location

Notification:

Observations:

Funding Source:

n/a

Staff Recommendation:

Commission Action:

Attachments

Location Map

Form Review

Inbox
Grant Riemer

Reviewed By
MaryJo Warner

Date
08/02/2012 11:05 AM
Started On: 08/02/2012 10:59 AM

Form Started By: MaryJo Warner

Final Approval Date: 08/02/2012



7695 147th Lane NW