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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, March 27, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise (arrived at 7:10 p.m.)

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Public Works Director Brian Olson
City Engineer Tim Himmer
City Clerk Jo Ann M. Thieling
Senior Planner Timothy Gladhill
Administrative Intern Patrick Brama
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:03 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to approve the following items on the Consent Agenda:

- 4.01: Approve the following Meeting Minutes:
- 1) City Council Work Session – January 24, 2012
 - 2) City Council Regular Session – January 24, 2012
 - 3) City Council Special Session – February 6, 2012
 - 4) City Council Work Session – February 14, 2012
 - 5) City Council Regular Session – February 14, 2012
- 4.02: Approve License Applications:
- Special Events
- Northgate Church, 7250 E. Ramsey Parkway, Ramsey, MN 55303
American Cancer – Bark for Life, The Draw Park, Ramsey, MN 55303
- 4.03: Appoint City Administrator to Quad Cities Cable Communications Commission
- 4.04: Award Bid for 2012 Street Sweeping Contract
- 4.05: Adopt Resolution #12-03-XXX Authorizing Partial Payment to Knutson Construction for IP 10-22 Municipal Park Ramp, Phase II
- 4.06: Adopt Resolution 12-03-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 9, 2012 through March 22, 2012
- 4.07: Report from Finance Committee Meeting of March 13, 2012:
- 1) Appointment of a Chair and Vice Chair for the Finance Committee – *Informational; no action required.*
 - 2) Credit Card Analysis – *Ratify the recommendation of the Finance Committee to begin charging a \$2.00 per transaction fee for on-line usage to help offset the 3.05% rate.*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

5. APPROVE AGENDA

Motion by Councilmember Strommen, seconded by Councilmember Backous, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Backous, Elvig, McGlone, and Tossey. Voting No: None. Absent: Councilmember Wise.

6. PUBLIC HEARING

6.01: Public Hearing to Adopt Ordinance Establishing Boundary Lines for the City of Ramsey Ward System

Mayor Ramsey closed the regular portion of the City Council meeting at 7:04 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:04 p.m.

Presentation

City Clerk Thieling reviewed the staff report and answered questions of the Council relating to the shift in population from Ward 1 to Ward 2.

Citizen Input

There was none.

Motion by Councilmember McGlone, seconded by Councilmember Tossey, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Tossey, Backous, Elvig, and Strommen. Voting No: None. Absent: Councilmember Wise.

The public hearing was closed at 7:07 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:07 p.m.

Motion by Mayor Ramsey, seconded by Councilmember McGlone, to waive the City Charter requirement to read the Ordinance aloud and adopt Ordinance #12-XX Establishing Boundary Lines for the City of Ramsey Ward System.

A roll call vote was performed by the Recording Secretary:

Councilmember Backous	aye
Councilmember Wise	absent
Councilmember Elvig	aye
Councilmember Tossey	aye
Councilmember McGlone	aye
Councilmember Strommen	aye
Mayor Ramsey	aye

Motion carried.

7. COUNCIL BUSINESS

7.01: Consider Resolution Establishing Precinct Boundary Lines and Polling Places for the City of Ramey

City Clerk Thieling reviewed the staff report and answered questions of the Council relating to the location of polling places.

Councilmember Wise arrived at 7:10 p.m.

The Council discussed the recommended precinct locations and asked questions of City Clerk Thieling who advised that more than one precinct can be accommodated within one polling location. The Council acknowledged the benefit of assuring longevity of polling locations to assure voters are not confused about the proper location or discouraged from voting.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to adopt Resolution #12-03-XXX Establishing Precinct Boundary Lines and Polling Places for the City of Ramsey.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, Strommen, and Tossey. Voting No: None.

Mayor Ramsey recognized students in the audience and invited both to introduce themselves. Anoka High School students Abby Backous and Amy Jeffrey introduced themselves and indicated they are in attendance as part of a government class.

7.02: Consider Policy for the Sale of City Owned Lands

Administrative Intern Brama reviewed the staff report and requested feedback on sufficiency of notification and general direction on marketing properties for sale.

City Attorney Goodrich advised of three potential properties the City could be successful in negotiating for release of park dedication requirement and obtain title. The intent is to obtain agreement to voluntarily remove the park dedication restriction, market the properties as defined by Administrative Intern Brama, and the City retain sale proceeds. If a sale is approved, it would require adoption of an ordinance.

The Council discussed the need for a written policy defining the rationale under which the Council may decide to sell publicly-owned property and the process that would be implemented to carry out that decision. It was noted the documentation created during the Council's study over the past year has laid the groundwork for a policy; however, it was not drafted as a formal policy.

City Administrator Ulrich agreed those items have been laid out and can be compiled into a written policy to clearly indicate under what cases the Council will consider sale of publicly-owned land.

Motion by Councilmember McGlone, seconded by Councilmember Strommen, to postpone consideration to the next meeting to allow time for staff to draft a formal policy and procedure for sale of City-owned lands.

Further discussion: Bryan Lerdall, 7030 171st Avenue NW, stated his opinion that additional study was needed before determining Peltzer Park was underutilized and intent to make additional comment at the next meeting. The Council discussed which process would best delineate the rationale for selling publicly-owned land. Staff was asked to provide a

recommendation on the best process, whether an ordinance, resolution, or finding of fact document. The Council also asked staff to include a finding requiring to the need to show an overall improvement to the park system.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Strommen, Backous, Elvig, Tossey, and Wise. Voting No: None.

7.03: Adopt Ordinance for Imposing Lodging Tax and Allowing for Membership in Convention & Visitors Bureau (CVB)

Deputy Administrator Nelson reviewed the staff report and recommended action to postpone indefinitely because Twin Cities Gateway is currently holding discussion about its geographic boundaries.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to postpone indefinitely consideration of an Ordinance Imposing a Lodging Tax and Permitted Membership in the Convention and visitors Bureau (CVB).

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

7.04: Consider the Adoption of an Ordinance Authorizing the City of Ramsey to Convey its Interest in a Property (Lot 1, Block 1, Ramsey Town Center Fifth Addition)

Deputy Administrator Nelson reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember McGlone, to waive the City Charter requirement to read the Ordinance aloud and adopt Ordinance #12-XX Authorizing the City of Ramsey to Convey a Part of Lot 1, Block 1, Ramsey Town Center Fifth Addition, Anoka County, Minnesota to the Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota, the exact legal description as shown in the proposed ordinance

Further discussion: Mayor Ramsey indicated the City will convey the property to the HRA and in turn, the property will be sold to Flaherty and Collins for \$750,000. It was noted a special meeting had been held on Friday, March 23, 2012, for ordinance introduction.

A roll call vote was performed by the Recording Secretary:

Councilmember McGlone	aye
Councilmember Elvig	aye
Councilmember Tossey	aye
Councilmember Backous	aye
Councilmember Strommen	aye
Councilmember Wise	aye
Mayor Ramsey	aye

Motion carried.

7.05: Update on Property Acquisition Related to the Sunwood Drive Realignment Project (IP #12-20) – Portions of this Case may be Closed to the Public

Councilmember Wise declared a conflict of interest and left the meeting at 7:48 p.m.

City Engineer Himmer reviewed the staff report.

City Attorney Goodrich advised that under Minnesota Statutes, Section 13D.05, Subd.3(c), the meeting can move into closed session to discuss confidential or non-public appraisal data and acquisition negotiations. He indicated closed session discussion will relate to property acquisitions for PIDs #29-32-25-11-008 Billmark Electric and PID #29-32-25-0011 vacant parcel owned by National Growth. The closed session will be tape recorded and that tape will be maintained for a period of eight years.

Motion by Councilmember McGlone, seconded by Councilmember Backous, to move to closed session to discuss acquisition negotiations.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

The City Council meeting moved into a closed session at 7:52 p.m.

The City Council reconvened in open session at 8:26 p.m.

City Attorney Goodrich stated the Council held discussion and no final decision was reached except to direct staff to negotiate a purchase agreement for the purchase of property.

City Attorney Goodrich read the resolution in full.

Motion by Mayor Ramsey, seconded by McGlone, to adopt Resolution #2012-03-XXX Authorizing Acquisition of Permanent Street and Utility Easements Necessary for the Sunwood Drive Realignment Project.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

8. MAYOR, COUNCIL AND STAFF INPUT

Councilmember Wise returned to the meeting at 8:34 p.m.

Mayor Ramsey announced upcoming events.

City Administrator Ulrich provided an update on pending legislation and announced upcoming meetings.

Public Works Director Olson provided an update on road construction projects.

The Council considered the most efficient use of QCTV coverage to present event highlights rather than only a recap of the previous Council meeting.

9. ADJOURNMENT

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:46 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.