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**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, July 10, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey  
Councilmember Randy Backous  
Councilmember David Elvig  
Councilmember Colin McGlone (arrived at 7:02 p.m.)  
Councilmember Sarah Strommen  
Councilmember Jason Tossey  
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich  
Police Chief James Way  
City Clerk Jo Ann Thieling  
Street Superintendent Grant Reimer  
Senior Planner Timothy Gladhill  
City Attorney William Goodrich  
Development Manager Darren Lazan  
Interim Engineer Ron Wagner

**1. CALL TO ORDER**

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

**2. PRESENTATION**

None.

**3. CITIZEN INPUT**

None.

**4. CONSENT AGENDA**

Motion by Councilmember Backous, seconded by Councilmember Elvig, to approve the following items on the Consent Agenda:

- 4.01: Note Name Change of Whiskey Jack's to Willy McCoys
- 4.02: Accept Resident Petition to Consider the Installation of a 4-Way Stop Sign at 145<sup>th</sup> Lane and Tungsten Way
- 4.03: Consider Request for Amendment to Declaration of Easements at 8071 Riverdale Drive NW; Case of Arbor Commercial Group
- 4.04: Approve the Following City Council Meeting Minutes:
  - 1) City Council – Regular Meeting – May 22, 2012
  - 2) City Council – Regular Meeting – June 12, 2012
- 4.05: Approve Licenses:

Special Events

City of Ramsey – Happy Days, 7550 Sunwood Drive NW, Ramsey, MN 55303

Peddler/Solicitor

Southwestern Advantage, 2451 Atrium Way, Nashville, TN 37214

- 4.06: Introduce Ordinance to Amend City Code Chapter 10 – Animals, Article III Dogs
- 4.07: Introduce Ordinance Amending the City Code Relating to Noise Nuisance/Sound Levels
- 4.08: Adopt Resolution #12-07-102 Approving Cash Disbursements made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 21, 2012 through July 5, 2012
- 4.09: Adopt Resolution #12-07-103 Establishing an Absentee Ballot Board in the City of Ramsey
- 4.10: Adopt Resolution #12-07-104 Appointing Election Judges for the Primary Election on August 14, 2012

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Strommen, Tossey, and Wise. Voting No: None. Absent: Councilmember McGlone.

## **5. APPROVE AGENDA**

Motion by Councilmember Elvig, seconded by Councilmember Wise, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, Strommen, and Tossey. Voting No: None. Absent: Councilmember McGlone.

Councilmember McGlone arrived at 7:02 p.m.

Due to an error in the “Ramsey City Council Candidates” article in the *Ramsey Resident* relating to At Large Ward 4 candidates, City Clerk Thieling read the corrected article.

## **6. PUBLIC HEARING**

None.

## **7. COUNCIL BUSINESS**

### **7.01: Consider Permanent Sign Permit Application for City Owned Property at 14550 Armstrong Boulevard NW; Case of Ramsey Raceway**

Senior Planner Gladhill reviewed the staff report and answered questions of the Council relating to the request. He indicated the proposed sign will not impact drainage and Connexus will be asked to confirm the location does not conflict with its overhead lines. It was noted an escrow is not required; however, removal of the sign is tied into the Ramsey Raceway lease.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to approve the request for a permanent sign at 14550 Armstrong Boulevard NW as requested, contingent upon review by the Building Official.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

### **7.02: Consider Options Related to an Approved Conditional Use Permit for Motor Vehicle Sales at 8175 Riverdale Drive NW**

Senior Planner Gladhill reviewed the staff report and indicated staff thinks the 60-day extension is adequate to complete City review and the LRRWMO approval process and still complete the project prior to frost. Staff will inform the Council if the terms of the CUP are not met.

Motion by Councilmember McGlone, seconded by Councilmember Wise, to approve a sixty (60) day extension so the Permittee and property owner can provide updated, complete grading/drainage plans for review and approval by the City and complete the installation of surfacing to comply with the approved conditional use permit.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Wise, Backous, Elvig, Strommen, and Tossey. Voting No: None.

### **7.03: Approve Amending Council Meeting Schedule**

City Clerk Thieling reviewed the staff report.

Motion by Councilmember Backous, seconded by Mayor Ramsey, to cancel the August 7 City Council Work Session, reschedule the August 14 meetings to Monday, August 13, cancel the August 21 Public Works Committee meeting, cancel the November 6 Council Work Session, cancel the December 25 Regular City Council Meeting and the January 1 City Council Work Session, with the understanding that if something comes up that is timely, make-up meetings can be scheduled with proper notice.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None.

**7.04: Consider Preliminary Plat, Final Plat and Zoning Amendment for COR THREE (North Commons) Located North of Bunker Lake Boulevard and East of Armstrong Boulevard; Case of City of Ramsey Housing and Redevelopment Authority (HRA)**

Senior Planner Gladhill and Development Manager Lazan reviewed the staff report and answered questions of the Council relating to property use and drainage.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to adopt Resolution #12-07-105 approving the Preliminary Plat for COR THREE (North Commons) Located North of Bunker Lake Boulevard and East of Armstrong Boulevard; Case of City of Ramsey Housing and Redevelopment Authority (HRA); adopt Resolution #12-07-106 approving the Final Plat for COR THREE (North Commons) Located North of Bunker Lake Boulevard and East of Armstrong Boulevard; Case of City of Ramsey Housing and Redevelopment Authority (HRA); and, to introduce an Ordinance Approving the Zoning Amendment for the Four (4) Single-Family Lots adjacent to North Commons from COR-5 to COR-4a, contingent upon:

1. Required amendments as outlined in the staff report file dated June 15, 2012
2. Approval of the Zoning Amendment for the four (4) single-family units within North Commons
3. Response from the Anoka County Highway Department

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, Strommen, and Tossey. Voting No: None.

**7.05: Consider Off-Street Parking Options for Game Fair Area**

Senior Planner Gladhill reviewed the staff report and answered questions of the Council.

The Council discussed whether the location of parking should be extended. It was noted staff's intent was to locate parking near a crosswalk on Armstrong Boulevard to address pedestrian safety.

The consensus of the Council was to support a temporary two-week waiver of the City's off-street parking ordinance in regard to surfacing requirements for the Game Fair and allow past practice to provide off-street spectator parking through a combination of parking available at Central Park (with shuttle service provided by the Ramsey Lions) and adjacent residential units.

**7.06: Sunwood Drive Construction Services Contract**

City Administrator Ulrich reviewed the Council's previous discussion and clarified that Anoka County has indicated it did not have an issue working with Landform; however, had past issues with inspectors with which they were not familiar.

Interim Engineer Wagner indicated he looked at both contracts and found they were similar in cost. The Landform contract is \$70,000 but does not include the Armstrong Boulevard plans,

which is estimated at \$4,700. The WSB contract is \$75,000. He indicated if Anoka County has no issue with Landform, it is at the discretion of the Council.

City Attorney Goodrich stated he reviewed the Landform contract and advised it is between the HRA and Landform, not the City. The project under consideration is a City project so the Council has the ability to contract with either firm.

Development Manager Lazan, representing Landform, advocated for approval of the Landform contract.

Tony Heppelmann, WSB & Associates Vice President, advocated for approval of the WSB contract.

Motion by Councilmember Elvig, seconded by Councilmember Backous, to approve Option 1: If the City Attorney's opinion matches the former City Engineer's interpretation of the HRA contract with Landform, staff's recommendation remains unchanged. Staff recommends that the City Council award the Project Engineering, Construction Staking and Record Plans components to WSB & Associates in the estimated amount of \$75,000 with the City performing the Construction Administration and Inspection. Staff recommends awarding Landform a Project Engineering budget of \$15,000 to assist in the interpretation of the Sunwood Drive plans and specifications.

Further discussion: The Council debated the cost of each contract component and asked questions of staff. Mayor Ramsey and Councilmembers McGlone and Wise voiced support to award the contract to Landform, believing it was the low bid. Councilmembers Backous, Elvig, Strommen and Tossey voiced support to award the contract to WSB, per staff's recommendation. City Administrator Ulrich indicated staff's recommendation has not changed, the prices are near level, and staff had clarified previous comments about the ability of Landform to do the job with Anoka County.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to call the question.

Motion to call the question carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Tossey, Backous, McGlone, Strommen, and Wise. Voting No: None.

Motion carried. Voting Yes: Councilmembers Elvig, Backous, Strommen, and Tossey. Voting No: Mayor Ramsey, Councilmembers McGlone and Wise.

#### **7.07: Consider Request for 100 Square Foot Temporary Sign for Game Fair**

Senior Planner Gladhill reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember Backous, to authorize the display of a 100 square foot temporary sign to promote the Game Fair contingent upon compliance with all other temporary sign regulations, such as duration, location and obtaining the necessary permit,

and providing written authorization from the property owner of the parcel the sign will be located.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None.

## **8. MAYOR, COUNCIL AND STAFF INPUT**

Mayor Ramsey announced upcoming events and asked those interested in volunteering for the Beyond the Yellow Ribbon effort to contact City Hall.

City Administrator Ulrich announced the upcoming recreational vehicle training session and events.

## **9. ADJOURNMENT**

Motion by Councilmember Elvig, seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:05 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Carla Wirth  
*TimeSaver Off Site Secretarial, Inc.*