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**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, September 25, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey  
Councilmember Randy Backous  
Councilmember David Elvig  
Councilmember Colin McGlone  
Councilmember Sarah Strommen  
Councilmember Jason Tossey  
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich  
Finance Director Diana Lund  
Parks and Assistant Public Works Superintendent Mark Riverblood  
Human Resources Manager Colleen Lasher  
Development Services Manager Timothy Gladhill  
Management Analyst Patrick Brama  
City Attorney William Goodrich  
Development Manager Darren Lazan  
Interim Engineer Ron Wagner  
Interim Engineer Shane Nelson

**1. CALL TO ORDER**

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

**2. PRESENTATION**

**2.01: Proclamation Declaring October 2012 Domestic Violence Awareness Month**

Mayor Ramsey read in full a proclamation declaring October 2012 as Domestic Violence Awareness Month.

**3. CITIZEN INPUT**

Kay McCulley, 14431 Wolfram Street NW, speaking as a member of the League of Women Voters, announced that the candidate forum for October 10, 2012, has been cancelled.

#### 4. CONSENT AGENDA

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to approve the following items on the Consent Agenda as revise to remove Item 4:05:

- 4.01: Receive Cash & Investments for Period Ending August 31, 2012
- 4.02: Receive plans and specifications and authorization for bid City Project #12-28 Rum River Hills Storm Sewer Improvements.
- 4.03: Report from Personnel Committee – Meeting Date: September 11, 2012
  - 1) Consider a Resolution to extend the current City Engineer contract and authorize a postponed subsequent retirement – *Ratify the recommendation of the Personnel Committee to adopt Resolution #12-09-138 to Extend the Current City Engineer Contract for up to an Additional Six Months and Authorize a Postponed Subsequent Recruitment in January or February, 2013.*
  - 2) Consider a Resolution to accept the IT Manager’s resignation, to authorize staff to rehire the previous IT Intern, followed by an IT Recruitment. *No action necessary; this case was acted upon and approved at the regular Council meeting on September 11, 2012.*
- 4.04: Approve License:
  - Motor Vehicle
  - Joe Davis Auto Repair, 7060 – 143<sup>rd</sup> Avenue NW, Ramsey, MN 55303
- ~~4.05: 2012 City of Ramsey Happy Days Re-Cap~~ This item was removed from the Consent Agenda and considered as Item 7.02.
- 4.06: Approve the Demolition of Buildings Located on 8020 147<sup>th</sup> Avenue NW; plus site cleanup and to award contract for services to Sauter and Sons Excavating
- 4.07: Authorize Request for Proposals for Analysis of a Full Service, Year Round Recycling Drop-Off Center and Non-Site Specific Plan Development
- 4.08: Introduce Ordinance to Vacate a Portion of Drainage and Utility Easement on 8250 163<sup>rd</sup> Avenue NW; Case of William Nemecek and Shari Monchamp
- 4.09: Adopt Resolution #12-09-139 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 7 2012, through September 19, 2012
- 4.10: Adopt Resolution #12-09-140 Proclaiming October 2012 Domestic Violence Awareness Month
- 4.11: Adopt Resolution #12-09-141 Authorizing Partial Payment to North Pine Aggregate for IP 12-20 CSAH 83 (Armstrong Boulevard) – Sunwood Drive
- 4.12: Adopt Resolution #12-09-142 Authorizing Partial Payment to Knutson Construction for IP 10-22 Parking Ramp, Phase II
- 4.13: Adopt Resolution #12-09-143 Authorizing Partial Payment to Allied Blacktop Company for IP 12-00; 2012 Street Maintenance Program
- 4.14: Adopt Resolution #12-09-144 Approving the Terms of the Interfund Loan in Connection with TIF District #14 (Funding for Armstrong/Sunwood Drive Realignment)
- 4.15: Adopt Resolution #12-09-145 Accepting Cash Donation of Earnings from J. Todd Embury, Election Worker to be Applied to the Park Improvement Trust Fund as Prescribed by Donor

- 4.16: Adopt Resolution #12-09-146 Adopting Findings of Fact #0905 and Adopt Resolution #12-09-147 Approving Request for an Interim Use Permit to Allow for the Operation of a Church in the B-1 Business District on the Property Located at 5900 167<sup>th</sup> Avenue NW; Case of Rum River Retail Ventures, LLC
- 4.17: Adopt Resolution #12-09-148 Adopting Comprehensive Plan Amendment; and Introduce an Ordinance to Amend City Zoning in the Windsorwood Subdivision Related to the City-Owned Lands Project
- 4.18: Report from the Finance Committee – Meeting Date: September 11, 2012:  
1) Authorize Request for Proposals for Banking Services – *Ratify the recommendation of the Finance Committee to submit an RFP for banking services to Bank of the West, Landmark Bank, US Bank, and Village Bank with the understanding that banking services would begin January 1, 2013, if there is a change from the current bank vendor (Village Bank).*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

## **5. APPROVE AGENDA**

Motion by Councilmember Backous, seconded by Councilmember McGlone, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, McGlone, Elvig, Strommen, Tossey, and Wise. Voting No: None.

## **6. PUBLIC HEARING**

### **6.01: Public Hearing and Levy of Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered**

Mayor Ramsey closed the regular portion of the City Council meeting at 7:07 p.m. in order to conduct a public hearing.

#### **Public Hearing**

Mayor Ramsey called the public hearing to order at 7:07 p.m.

#### **Presentation**

Finance Director Lund reviewed the staff report.

#### **Citizen Input**

There was none.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

The public hearing was closed at 7:10 p.m.

### **Council Business**

Mayor Ramsey called the regular City Council meeting back to order at 7:10 p.m.

Motion by Councilmember Elvig, seconded by Mayor Ramsey to adopt Resolution #12-09-148A adopting assessments for past-due charges on Municipal Utility Bills (which may include water, sewer, street lighting, recycling, storm water charges and penalties incurred) and current services rendered.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey and Wise. Voting No: None.

Finance Director Lund advised of the dates for payment and timing for certification to Anoka County.

## **7. COUNCIL BUSINESS**

### **7.01: Acknowledge Award of Two Trail Grants**

Parks and Assistant Public Works Superintendent Riverblood reviewed the staff report and briefed the community on the City's success in trail development during the last twelve months. He presented a \$100,000 check from the Mn/DNR to the City of Ramsey for the Central Park to Alpine Drive trail. It was noted the funding for this program is from the Environmental and Natural Resource Trust Fund and lawful gambling (lottery) dollars. Parks and Assistant Public Works Superintendent Riverblood completed presentation of trail development.

Metropolitan Council Representative Reynoso commented on the City's successful partnerships and vision. He presented a \$1,120,000 check from the Metropolitan Council Transportation Advisory Board to the City of Ramsey to construct three miles of the Mississippi River Trail.

Parks and Assistant Public Works Superintendent Riverblood stated it speaks to the collaboration within the region and announced that Anoka County Parks, as part of this application, would take down the local match for this grant, resulting in \$300,000 of additional improvements to Mississippi West Park. Parks and Assistant Public Works Superintendent Riverblood then addressed future projects including the Mississippi Skyway and other a regional improvements.

Motion by Councilmember McGlone, seconded by Councilmember Backous, to acknowledge and accept the award of two trail grants and authorize staff to begin project development.

Further discussion: The Council acknowledged and thanked Parks and Assistant Public Works Superintendent Riverblood for his impressive work and success in securing grant funds for the City's recreational facilities.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, Tossey, and Wise. Voting No: None.

#### **7.02: 2012 City of Ramsey Happy Days Re-Cap**

City Administrator Ulrich thanked Management Analyst Brama for his leadership that contributed to the success of the Happy Days event.

Management Analyst Brama provided an update of the Happy Days event. He thanked sponsors, partners, the Happy Days Committee, Council, City staff, and all who contributed.

The Council and audience offered a round of applause to express their appreciation.

#### **8. MAYOR, COUNCIL AND STAFF INPUT**

City Administrator Ulrich and the Council announced upcoming meetings and events.

Interim Engineer Nelson reported on the Sunwood Drive project.

City Administrator Ulrich indicated the Fire Department responded to a fire incident in Nowthen, during which a person's life was saved.

#### **9. ADJOURNMENT**

Motion by Councilmember Tossey, seconded by Councilmember Backous, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:44 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Carla Wirth  
*TimeSaver Off Site Secretarial, Inc.*