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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, December 11, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Dean Kapler
Public Works Superintendent Grant Riemer
Development Services Manager Timothy Gladhill
City Attorney William Goodrich
Development Manager Darren Lazan
Interim Engineer Shane Nelson
Councilmember-Elect Mark Kuzma
Councilmember-Elect John LeTourneau
Councilmember-Elect Chris Riley

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:02 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Mayor Ramsey, seconded by Councilmember Strommen, to approve the following items on the Consent Agenda as revise to remove Item 4:08:

- 4.01: Approve the following Meeting Minutes:
 - 1) City Council Work Session – November 20, 2012
 - 2) City Council Work Session – November 27, 2012
 - 3) City Council Regular – November 27, 2012
- 4.02: Review Proposed Amendments to SAC Credit Policy and Consider Policy for Credit Distribution
- 4.03: Review Requested Action on Tax Forfeit Land Lying Within the City of Ramsey
- 4.04: Adopt Resolution #12-12-179 approving Request for Extension to Site Plan Approval of Legacy Christian Academy
- 4.05: Adopt Resolution #12-12-180 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 21, 2012 through December 5, 2012
- 4.06: Adopt Resolution #12-12-181 Accepting Cash Donation of Earnings from J. Todd Embury, Election Worker, to be Applied to the Park Improvement Trust Fund as Prescribed by Donor
- 4.07: Adopt Resolution #12-12-182 Granting Request for Extension to Site Plan Approval of Stoney River
- ~~4.08: Report from the Public Works Committee Meeting dated November 20, 2012~~ This item was removed from the Consent Agenda and considered as Item 7.07
- 4.09: Report from the Personnel Committee Meeting dated November 27, 2012:
 - 1) Consider a Resolution to Re-authorize a Leave of Absence – *Ratify the recommendation of the Personnel Committee to adopt Resolution #12-12-183, authorizing an additional one-month leave of absence to an employee due to serious medical condition.*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Tossey, seconded by Councilmember McGlone, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, McGlone, Backous, Elvig, Strommen, and Wise. Voting No: None.

6. PUBLIC HEARING

- 6.01: Public Hearing on 2013 Tax Levy and General Fund Budget and Adoption of Final Levies and Budget**

Mayor Ramsey closed the regular portion of the City Council meeting at 7:05 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:05 p.m.

Presentation

Finance Director Lund presented the 2013 Tax Levy (including the \$104,466 EDA Levy) of \$7,998,213, a reduction from the 2012 Tax Levy of \$8,413,798; the Final Tax Capacity Rate of 44.19%, a reduction from the 2012 Tax Capacity Rate of 44.17%; and, the 2013 General Fund Budget of \$10,293,837, an increase from the 2012 General Fund Budget of \$9,648,075.

Citizen Input

There was none.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

The public hearing was closed at 7:22 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:22 p.m.

The Council acknowledged it started in January to work diligently on this budget, noting it starts to address the issue of road reconstruction.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to Adopt Resolution #12-12-184 Adopting the 2012, Payable 2013 EDA Tax Levy in the Amount of \$104,446; Adopt Resolution #12-12-185 Adopting the 2012, Payable 2013 Municipal Tax Levy; and, Adopt Resolution #12-12-186 Adopting the 2013 City of Ramsey General Fund Budget.

Further discussion: Mayor Ramsey noted Fiscal Disparities is currently paid outside the pool but the City could pay within the pool to release some of the tax burden. Finance Director Lund indicated that is true for TIF District #14. Mayor Ramsey urged the new Council to take that under advisement in the coming year.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

7. COUNCIL BUSINESS

At the invitation of Mayor Ramsey, Elk River High School Senior students introduced themselves and indicated they are in attendance as part of their Government class.

7.01: Request by TK Entertainment (dba Ramsey Raceway) to Amend Lease Agreement

City Administrator Ulrich reviewed the staff report and presented the request of TK Entertainment (dba Ramsey Raceway) to amend its lease agreement. If the Council considers approval, staff recommends the lease agreement be revised to have the term coincide with the Interim Use Permit ending date of May 16, 2016. In addition, staff recommends that the early termination provision be retained, but the six-month notice required by the City be extended to allow for a twelve-month notice, which is consistent with other properties purchased along Highway 10. City Administrator Ulrich advised of the new information discovered that the City may have an \$8,000 tax liability for 2012.

City Attorney Goodrich advised the lease has an early termination provision that is not only tied to road reconstruction and can be terminated for any reason.

The Council discussed the termination clause and indicated support that it be the same as used with other businesses.

Motion by Councilmember McGlone, seconded by Mayor Ramsey, to authorize the City Administrator and City Attorney to draft and execute the Lease Agreement revisions with TK Entertainment to have a lease term ending date of May 16, 2016, and a twelve-month notice for early termination.

Further discussion: The Council discussed the lease term, noting it was originally negotiated at six months due to concern of potential noise and other unknowns. However, this has proven to be a great venue with no issues. The Council next addressed the 2012 tax liability on the property, noting the lease terms are not high enough to pay taxes and still have revenue to donate towards Ramsey's Happy Days. City Administrator Ulrich noted the property is tax exempt so staff may be able to negotiate down the tax liability. In addition, this property is within a Tax Increment District (TIF) so taxes paid would come back to the City. Councilmember Strommen stated she likes this project but this is the opportunity to revisit the issue of who pays taxes and the level of rent. She preferred to delay consideration of extending the term until the tax liability is clearly understood. Councilmember Backous concurred and noted when giving up something in negotiations, you usually get something in return. City Administrator Ulrich explained the City would be cooperating with a local business and giving on the early termination so the lease is consistent with other properties. In addition, it would allow adequate time for this business to find another location within the community should the City terminate the lease. Councilmember Backous stated the City is dealing with two properties on that corner and he found the Wiser Choice Liquor property to be the urgency to get the overpass project shovel ready. He felt the City should be consistent in its actions and he could not reconcile that with extending this lease to 2016. Councilmember Wise stated he will not vote on this case because of his close association with the operators. Councilmember Elvig stated he supports the request but is

concerned with the tax liability, which seems high for property without a building. Because of that, he was reluctant to move forward until more information is provided to assure it will not run a deficit. Councilmember Tossey stated he supports the 12-month term or matching the term with the IUP but would want it to terminate at any time if the overpass project moves forward. He was also concerned with tax liability and that it had been presented at the last minute.

Motion by Councilmember Tossey, seconded by Councilmember Backous, to amend the motion to add language that the City can terminate the lease for any reason and at any time for the road project.

Further discussion: The Council discussed the lease terms. Carl Jansen, TK Entertainment (dba Ramsey Raceway), stated the IUP already indicates that if the overpass or road comes in, they have to vacate. He stated they are not asking for anything to be rewritten but want the lease to coincide with the IUP. Mayor Ramsey stated support for the amendment but noted there was a distinction between this case and when moving an existing business (Wiser Choice Liquor). Councilmember Elvig spoke against the amendment motion, preferring a one-year notice to give this business time to relocate and that the City will know well in advance if the road project is moving forward. Councilmember Backous felt the point was one of consistency and setting precedent in negotiating a lease mid-term, giving concessions, and receiving no consideration in return. City Attorney Goodrich advised the Council can amend the lease, but would need the cooperation of TK Entertainment (dba Ramsey Raceway).

Amendment motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Backous, McGlone, and Strommen. Voting No: Councilmember Elvig. Abstain: Councilmember Wise.

Further discussion: Mayor Ramsey stated there is a distinction because it is a friendly deal with TK Entertainment (dba Ramsey Raceway) but with Wiser Choice Liquor the City could use condemnation. Mayor Ramsey and Councilmember McGlone advocated for the request, finding it to be a great venue and they were not worried about the potential tax liability because it is a TIF District and the City gets some of the taxes back. Councilmember Strommen stated she supports the use but remained concerned with the potential tax liability so she would support tabling action to the next meeting when all of the information can be presented and the Council can make an informed decision. She indicated she cannot vote in support of the amended motion until it can be evaluated with full information. City Administrator Ulrich stated the total lease revenue from the start of the lease in June of 2011 was \$8,110 and taxes are currently estimated at \$8,000/year. Finance Director Lund reviewed past property values and payable taxes. Councilmember Tossey indicated that in light of this new news related to tax liability, he would oppose the motion because he would not subsidize this use.

Motion by Councilmember Elvig, seconded by Councilmember Strommen, to postpone consideration to the next meeting.

Further discussion: City Attorney Goodrich clarified the City is not in a legal partnership with this business for liability purposes. The relationship is landlord and tenant only.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Strommen, Backous, and Tossey. Voting No: Councilmember McGlone. Abstain: Councilmember Wise.

Councilmember Wise left the Council Chambers at 8:07 p.m.

7.02: Consider Authorization for Staff to Prepare Applications for Community Development Block Grants

Development Services Manager Gladhill reviewed the staff report and staff recommendation of two Community Development Block Grants (CDBG) submittals including Scattered Site Home Revitalization and Private Septic Systems Maintenance Assistance.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to authorize staff to prepare CDBG applications for Scattered Site Home Revitalization and Private Septic System Maintenance Program, subject to final approval of the City Council before distributing the Application.

Further discussion: Development Services Manager Gladhill described the one-time offering to applicants that have need for assistance with private septic maintenance or pumping. He indicated a policy would be developed relating to terms and process. Councilmembers McGlone and Tossey stated their intent to not support the motion as it resulted in another government program. Mayor Ramsey and Councilmembers Elvig and Strommen voiced support for the program, subject to staff developing a policy, because it would protect resident's safety, health, and welfare to be proactive and pump septic systems prior to reaching a point of failure. In addition, CDBG funds involved outside funding to help people at a time of need. Development Services Manager Gladhill explained staff brought forward this request because it will take time for staff to develop policy. It was noted the septic tank pumping requirement was an unfunded State (not City) mandate.

Councilmember Backous left the meeting at 8:14 p.m.

Further discussion: The Council discussed options for determining when a septic tank needs to be pumped, such as number of occupants.

Motion failed as it required four votes. Voting Yes: Mayor Ramsey, Councilmembers Elvig and Strommen. Voting No: Councilmembers McGlone and Tossey. Absent: Councilmembers Backous and Wise.

Councilmember Wise returned to the Council Chambers at 8:18 p.m.

7.03: Consider Approval of Resolution for Agreement to State Transportation Fund Local Road Improvement Program, Account 262, SAP 199-104-010 Grant Terms and Conditions

Interim Engineer Nelson reviewed the staff report and purpose of the resolution to receive the \$500,000 Local Roads Improvement Project (LRIP) grant.

Motion by Mayor Ramsey, seconded by Councilmember Elvig, to Adopt Resolution #12-12-187 for Agreement to State Transportation Fund Local Road Improvement Program, Account 262, SAP 199-104-010 Grant Terms and Conditions and authorize the Mayor and staff to enter into the Grant Agreement upon recording of COR TWO plat.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None. Absent: Councilmember Backous.

7.04: Consider Approval of Resolution Ordering Plans and Specifications for Riverdale Drive Reconstruction and Extension

Interim Engineer Nelson reviewed the staff report and explained the \$702,000 grant received to help fund the reconstruction and extension of Riverdale Drive from Armstrong Boulevard to Traprock Street requires the award of contract by June 30, 2013.

The Council discussed the issue of timing and whether water and sewer should be installed at this time or delayed so the costs can be assessed to the benefitting property. It was noted the PSD property had recently been sold. The Council noted MSA funds had already been spent into arrears. Council support was expressed to move forward with the road project since it would enhance the Armstrong overpass, but to delay the utility project.

City Attorney Goodrich advised of the process to construct a project that will be assessed, noting the assessment process has to be completed prior to the start of the project. A 4/5ths vote of the Council was also required if the project is to be assessed.

Interim Engineer Nelson explained the first step in a project with special assessments is to prepare a feasibility report for Council approval. He indicated staff could shift its efforts to prepare that report for Council consideration whether to move forward as a special assessment project. Interim Engineer Nelson stated scoping of the original project did look at the tasks and number of hours, finding a significant amount of effort is required to design a project of this magnitude.

City Attorney Goodrich advised that the Charter requires 60 days after the feasibility public hearing before the Council can order the project so time is short.

Councilmember McGlone stated he would like to see the feasibility study before deciding whether the developers should pay for the improvements.

Councilmember Elvig felt trying to assess this project at this point was a “bait and switch” based on a comment that someone sold their property. He noted the City would probably not assess for a road needed for the overpass interchange and the water and sewer has to go in anyway. In addition, having infrastructure in the property would boost the property value and the City can charge a fee to connect to recoup the dollars. He supported considering two separate projects so the City can receive the grant and expressed concern about sabotaging the Armstrong overpass project.

Mayor Ramsey pointed out the City cannot force property owners to connect to utilities so the City may not ever be compensated. He preferred to have the water and sewer costs paid up front by the property owner.

Councilmember McGlone stated the grant is for a road, not sewer, but it makes no sense to install a road and then tear it out to install utilities. He felt this project was not needed at this time, noting Legislators had just said the City would not get money any time soon so there is time to do some studies.

City Administrator Ulrich reviewed that the City entered into the project and the property owners dedicated right-of-way in exchange for deferring hookups from Hope Fellowship as well as Diamonds. He noted the City has limited staff and in what can be charged back for reimbursement if a feasibility report is prepared and the project not moved forward.

Interim Engineer Nelson confirmed there had been some preliminary negotiations to exchange the rights-of-way for the sewer and water service and/or roads. However, the City currently does not have easement rights but has gained permission to enter the property.

Councilmember Strommen pointed out the project has not changed and the same parameters exist. The only difference is that the property may have changed hands. She asked if this consideration can be put on hold so staff can have conversations with the property owners.

City Administrator Ulrich confirmed the resolution, as written, contains the roadway project in addition to the sewer and water project.

Motion by Councilmember Elvig, seconded by Councilmember Ramsey, to postpone consideration of the Resolution Ordering Preparation of Plans and Specifications for Improvement Project #12-22 Riverdale Drive Reconstruction and Extension from Armstrong Boulevard (CSAH 83) to Traprock Street to allow time for staff to have conversations with the property owner.

Further discussion: With regard to the right-of-way, Interim Engineer Nelson explained the preliminary design, plans, and specifications were needed before determining rights-of-way needed. The Council discussed the impact of postponing the project or just leaving out the water and sewer project and moving forward with the road project. Interim Engineer Nelson stated if the project was postponed for one month, there would still be adequate time to complete the design and secure the grant funds; however, staff may have to rely on additional consultant time to get the plan completed quickly. It was noted that if the project is not assessed, there was no need for a public hearing or 60-day notice period.

Motion failed on tied vote. Voting Yes: Mayor Ramsey, Councilmembers Elvig, and Strommen. Voting No: Councilmembers McGlone, Wise, and Tossey. Absent: Councilmember Backous.

Motion by Councilmember Elvig, seconded by Councilmember Strommen, to Adopt the Resolution Ordering Preparation of Plans and Specifications for Improvement Project #12-22 Riverdale Drive Reconstruction and Extension from Armstrong Boulevard (CSAH 83) to Traprock Street.

Amendment motion by Councilmember Tossey, seconded by Mayor Ramsey, to amend the Resolution Ordering Preparation of Plans and Specifications for Improvement Project #12-22 Riverdale Drive Reconstruction and Extension from Armstrong Boulevard (CSAH 83) to Traprock Street, to exclude sewer and water.

Further discussion: The Council discussed the amendment motion to exclude the sewer and water project and need to have a plan designed so the area of right-of-way is known and staff can negotiate with the landowners. City Attorney Goodrich cautioned that excluding the water and sewer project and then adding it later will extend project timelines. Interim Engineer Nelson pointed out that if the resolution is adopted as written, the Council will have several more times to act: after plans and specifications are prepared, when project costs are approved, when advertisement of bids is authorized, and when the improvement is ordered. At that time, the City is committed to the project. He indicated that the issue of assessment is the critical path item because it requires preparation of a feasibility report, public hearing, and a 60-day time period. Interim Engineer Nelson noted the Council could order a feasibility study tonight and not be bound to assess the costs but it would allow that option. He clarified that the grant, as written, is not tied to the sewer and water project but is tied to the closing of the Alpaca Street access. If that access is kept open, the City will not receive the grant.

Councilmember Tossey withdrew his amendment motion to exclude sewer and water and Mayor Ramsey withdrew his second to that amendment motion.

The Council again discussed the resolution and support to recoup dollars spent for the water and sewer project. It was pointed out that during the recent election, Ramsey's residents made it clear they did not support giving away infrastructure. Interim Engineer Nelson stated if the Council supports ordering the feasibility report tonight, he would recommend tabling the Resolution since it would be premature for an assessment-type of project.

Councilmember Elvig withdrew his motion and Councilmember Strommen withdrew her second to the motion to adopt the Resolution.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to direct the Engineering Department to prepare a feasibility report for the extension of sewer and water, for consideration in January of 2013.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, McGlone, Strommen, and Tossey. Voting No: None. Absent: Councilmember Backous.

The Council agreed to next consider Case 7.07 and 7.06 prior to Case 7.05.

7.07: Report from the Public Works Committee Meeting dated November 20, 2012:

- 1) **Well #4 Motor and Pump Repair**
- 2) ~~**Consider Proposal – Highway 47 and CSAH 116 Intersection Study**~~
- 3) **Discuss 2013 Capital Improvement Street Projects**

Motion by Mayor Ramsey, seconded by Councilmember Elvig, to ratify the recommendation of the Public Works Committee in Case 7.07:1), to award the written quote of E.H. Renner in the amount of \$18,843.00 for all parts and labor necessary to repair the pump bowls, replace all drop pipe, check valve including installation and start up assistance, and the written quote of Submersible Motor Engineering USA in the amount of \$10,983.00 for all parts and labor to make all necessary repairs to the 150 HP Hitachi 12-inch pump motor including testing and a 12-month warranty; and in Case 7.07:3), accept review of the 2013 Capital Improvement Program.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None. Absent: Councilmember Backous.

7.07: Report from the Public Works Committee Meeting dated November 20, 2012:

- 2) **Consider Proposal – Highway 47 and CSAH 116 Intersection Study**

Mayor Ramsey indicated he removed this item from the Consent Agenda because he opposed ordering a study of the Highway 47 and CSAH 116 intersection due to the potential that the State could eliminate an access that would negatively impact retail businesses. He recommended postponement of this study until the City can hold discussion with the State and others.

Motion by Mayor Ramsey, seconded by Councilmember McGlone, to postpone indefinitely the proposal of WSB in the amount of \$24,082 for the Highway 47 and CSAH 116 intersection study plus an additional \$3,840 for traffic counts and direct staff to have additional discussions with Mn/DOT and the City of Anoka about long-term impacts.

Further discussion: Councilmember McGlone voiced his support of the motion, indicating the City should not expend dollars to study a State roadway.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Elvig, Strommen, Tossey, and Wise. Voting No: None. Councilmember Backous.

7.06: Consider Entering into a Purchase Agreement for the Property Located at 8901 – 146th Avenue NW, Minnesota, owned by USCO Corp.

Councilmember Wise recused himself due to a potential conflict of interest and left the Council Chambers at 9:05 p.m.

City Attorney Goodrich reviewed that during a previous closed session, the Council directed staff to make an offer to the land owner. He reported an agreement has been reached with the property owner at the Council-authorized price and lease terms. However, relocation fees remain to be determined. City Attorney Goodrich advised if the Council was supportive of that offer, there was no need to move this matter to closed session.

Motion by Mayor Ramsey, seconded by Councilmember McGlone, to approve the Purchase Agreement for the purchase of the property located at 8019 – 146th Avenue NW for a total purchase price of \$625,000, which is the appraised amount and payment of Statutory required relocation fees to be negotiated by the City Attorney pursuant to the guidelines discussed in previous City Council Closed Session. In addition, rent or lease back of the subject property for the year 2013 with an option to renew the lease for an additional two-year term subject to the City's right to terminate the lease upon 90-days written notice and subject to City Attorney's final approval of the legal terms of the Purchase Agreement.

Further discussion: City Attorney Goodrich advised that based on discussion with Realtors and limited ability to attract tenants with a short-term lease, the market value rent would be \$1,600/month. Taxes are \$9,000/year so that expense would be covered. This property would be leased "as is" with no repairs to be made. It was noted this property was being considered for purchase as it had been severely impacted by road easements.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Elvig, Strommen, and Tossey. Voting No: None. Absent: Councilmember Backous and Wise.

Councilmember Wise returned to the meeting at 9:09 p.m.

7.05: Attorney – Client Privileged Discussion Regarding the Pending Isanti County District Court Lawsuit Titled "County of Isanti, Plaintiff, vs. Keith Kiefer, Defendant, vs. City of Ramsey and City Administrator, Kurtis Ulrich, in his official capacity and individually, Third Party Defendants"

City Attorney Goodrich advised that under Minnesota Statutes, Section 13D.015, Subd.3(b), the meeting can move into closed session to discuss litigation strategy regarding this pending lawsuit entitled "County of Isanti, Plaintiff, vs. Keith Kiefer, Defendant, vs. City of Ramsey and City Administrator, Kurtis Ulrich, in his official capacity and individually, Third Party Defendants." He indicated that Kennedy & Graven Attorney Mary Tietjen, Minnesota Legal Trust, is representing the City in this litigation and in attendance. There is a need for confidentiality to protect the public's interests in this litigation. The closed session will be tape recorded and that tape will be maintained for a period of eight years.

Motion by Mayor Ramsey, seconded by Councilmember Elvig, to move to closed session to discuss acquisition negotiations.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None. Absent: Councilmember Backous.

The City Council meeting moved into a closed session at 9:10 p.m.

The City Council reconvened in open session at 9:26 p.m.

City Attorney Goodrich stated the Council held discussion on the described litigation and directed staff to continue negotiation and if agreement cannot be reached to move towards litigation.

7.06: Consider Entering into a Purchase Agreement for the Property Located at 8901 – 146th Avenue NW, Minnesota, owned by USCO Corp.

7.07: Report from the Public Works Committee Meeting dated November 20, 2012

These cases were considered prior to Case 7.05.

8. MAYOR, COUNCIL AND STAFF INPUT

The Council provided an update on road conditions after the 14-15 inch snowfall. City Administrator Ulrich reported on rail ridership, announced upcoming meetings and events, and that a reformatted newsletter will be issued in the coming year.

The Council discussed its concern with inconsistencies in staff reports and receiving information at the last minute, often during the meeting itself. City Administrator Ulrich apologized for late information and agreed it should have been included in the meeting packet so Council had the opportunity for advance review. He explained staff found it to be relevant and wanted the Council aware of the situation.

9. ADJOURNMENT

Motion by Mayor Ramsey, seconded by Councilmember Elvig, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:36 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.