City of Ramsey
Agenda
Regular City Council
Tuesday September 24, 2013
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

3. Citizen Input

4. Consent Agenda

1. Receive August 2013 Financial Reports - General Fund and Enterprise Funds

2. Note the Following Boards and Commissions Meeting Minutes:

Planning Commission Meeting Minutes Dated August 1, 2013
Environmental Policy Board Meeting Minutes Dated August 5, 2012
Economic Development Authority Meeting Minutes Dated August 8, 2013
Park and Recreation Commission Meeting Minutes Dated August 8, 2013

3. Accept Resident Petition to Consider the Installation of a Stop Sign at the intersection of Potassium Street and 143rd Circle

4. Approve License Applications

5. Approve the Following Meeting Minutes:
1. City Council Work Session - September 3, 2013
2. City Council Regular - September 10, 2013

6. Approve Replacement of Police Chief Vehicle

7. Approve Amendment to Lease Agreement With Pact Charter School for Storage Space at 6701 Highway 10

8. Adopt Resolution #13-09-166 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 5, 2013 to September 18, 2013.

9. Adopt Resolution #13-09-163 Accepting Trail Grant Award of $100,000 for the Trail Along Anoka County Road #83 (Central Park to Alpine Drive Trail); and Authorizing Staff to Complete the Plans and Specs and Advertise for Bids.

10. Adopt Resolution #13-09-164 Approving Partial Payment to Dave Perkins Contracting for IP 13-12 North Commons COR THREE Utilities

11. Adopt Resolution #13-09-165 Approving Partial Payment to North Pine Aggregates, Inc. for IP 12-20; CSAH 83 (Armstrong Blvd) - Sunwood Drive

12. Adopt Resolution #13-09-172 to End Firefighters' Probation

13. Resolution ~~#13-09-138~~ #13-09-168 Calling for a Public Hearing on the Proposed Adoption of a Modification to the Development Program for Development District No.1 and the Proposed Adoption of the Modification to the Tax Increment Financing Plan for Tax Increment Financing District No. 2

14. Report from the Personnel Committee – September 17, 2013
Ratify the recommendations of the Personnel Committee with the following actions:
1. Adopt Resolution #13-09-169 removing Bruce Westby from probation and retaining him as the City's full-time, regular City Engineer; and
2. Adopt Resolution #13-09-170 reclassifying the current IT Specialist to an IT Coordinator effective October 12, 2013; and
3. Adopt Resolution #13-09-171 accepting the resignation of the Fire Marshal.

5. Approve Agenda

6. Public Hearing

1. Public Hearing and Levy of Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

2. Adopt Ordinance #13-17 to Amend 2013 Rates and Fees Related to Water Trunk and Existing Reimbursement Agreement

7. Council Business

1. Authorize Staff to Obtain Bids and Establish the Construction Team for Elmcrest Park's Community Building

8. Mayor/Council/Staff Input
1. Meeting to discuss 167th Avenue Node Future Land uses - Thursday, September 26 - 6:00 - 9:00 p.m. - AR Room

9. Adjournment

CC Regular Session **4. 1.**

Meeting Date: 09/24/2013

By: Diana Lund, Finance

Information

Title

Receive August 2013 Financial Reports - General Fund and Enterprise Funds

Background:

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Action:

No Action Required. Informational Only.

Attachments

August 2013 General Fund Financial Report - Budget to Actual

August 2013 Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:52 PM
Form Started By: Diana Lund		Started On: 09/18/2013 01:35 PM
Final Approval Date: 09/19/2013		

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2013 THROUGH PERIOD ENDING: August 31, 2013

GENERAL FUND EXPENDITURES
- BY DEPARTMENT -

Dept	CURRENT YEAR REQUESTED BUDGE	CURRENT YTD GENERAL LEDGER
Admin	1,363,433.00	872,357.31
Com Dev	455,632.00	317,280.38
Contingency	224,539.00	-
Council	124,573.00	92,219.22
Finance	447,108.00	397,496.50
Fire	848,437.00	374,586.47
Legal	126,000.00	52,883.39
Police	3,068,708.00	1,795,110.58
Public Works	3,635,407.00	1,521,703.17
Grand Total	**10,293,837.00**	**5,423,637.02**

GENERAL FUND EXPENDITURES
- BY CATEGORY -

Category	-CURRENT YEAR REQUESTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Capital Outlay	463,000.00	228,948.69
Debt Service	180,823.00	-
Other Services & Charges	3,065,308.00	989,740.25
Personal Services	5,806,331.00	3,733,573.17
Supplies	778,375.00	471,374.91
Grand Total	**10,293,837.00**	**5,423,637.02**

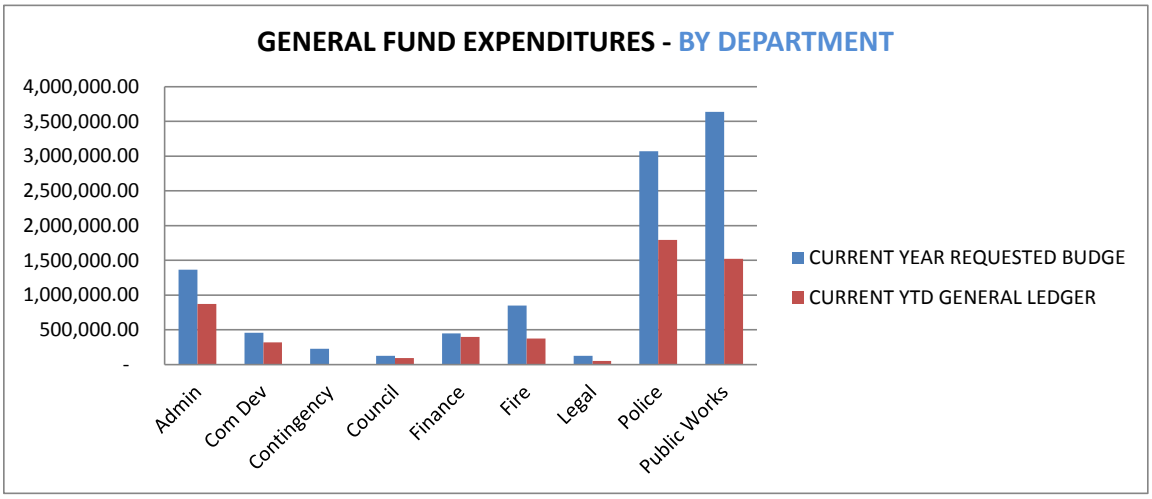
GENERAL FUND REVENUES
- BY CATEGORY -

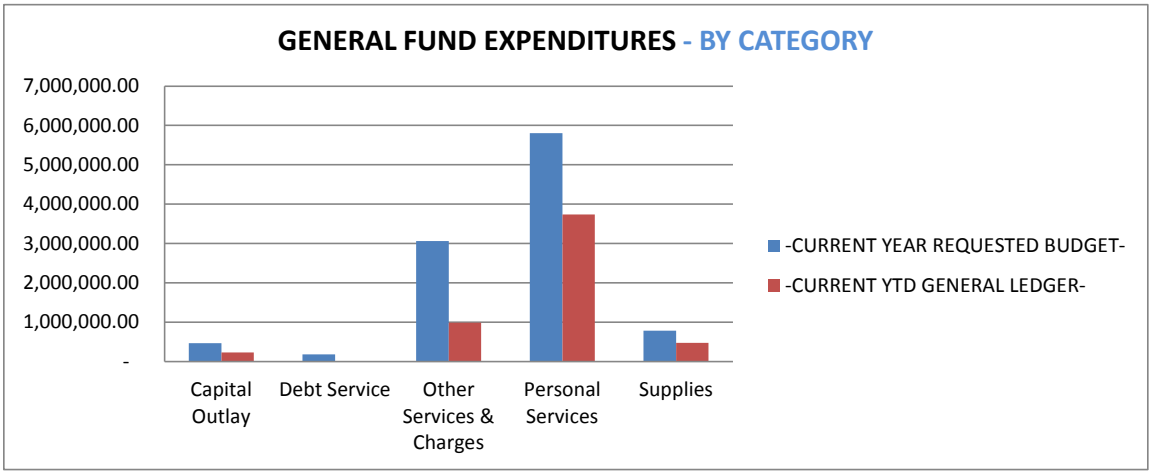
Category	-CURRENT YEAR REQUESTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Taxes	7,233,829.00	3,742,592.86
Charges for Services	915,750.00	424,356.50
Business Licenses/Permits	62,000.00	61,294.53
Fines and Forfeits	89,000.00	44,497.67
Federal Intergovernmental	7,000.00	-
State Intergovernmental	298,300.00	185,081.80
Interest	80,000.00	-
Miscellaneous	10,500.00	13,611.88
Non-Business Licenses/Permits	375,700.00	450,952.68
Transfers in	1,221,758.00	-
Grand Total	**10,293,837.00**	**4,922,387.92**

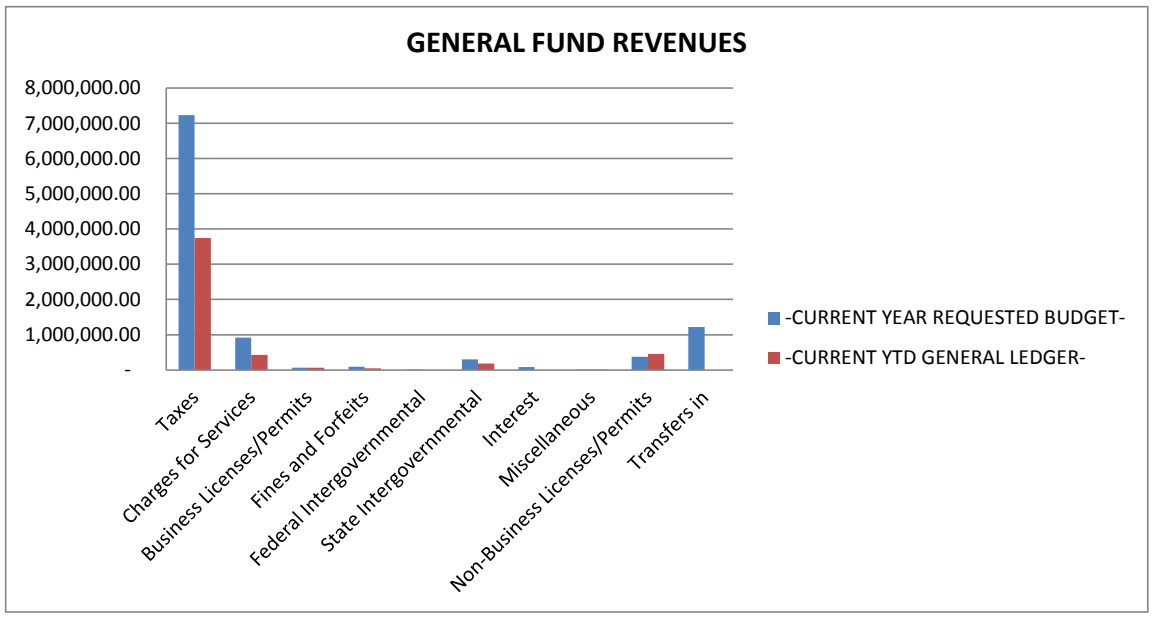
PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2013 THROUGH PERIOD ENDING: August 31, 2013







PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2013 THROUGH PERIOD ENDING: August 31, 2013

REVENUES

BUSINESS UNIT 9601 WATER UTILITY

GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(5,000.00)	(2,373.15)	47.46%
4609	OTHER MISCELLANEOUS REVENUES	61,853.00	2,412.81	3.90%
4651	WATER REVENUE		(3,553.37)	0.00%
4652	WATER SALES - RESIDENTIAL	963,401.00	417,671.91	43.35%
4653	WATER SALES-COMMERCIAL	676,702.00	254,973.61	37.68%
4654	WATER PENALTIES	32,802.00	9,785.55	29.83%
4655	WATER METER INSTALLATION	10,000.00	18,480.00	184.80%
4656	WATER METERS	20,000.00	38,001.00	190.01%
4657	CONNECTION/RECONNECTION FEES	4,000.00	875.00	21.88%
4701	INTEREST ON INVESTMENTS	120,000.00	-	0.00%
4506	PREPAID INTEREST		2,455.65	0.00%
Grand Total		**1,883,758.00**	**738,729.01**	

EXPENSES

BUSINESS UNIT (Multiple Items) WATER UTILITY

GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	173,233.00	86,238.01	49.78%
6103	FULL TIME-REGULAR-OVERTIME	12,500.00	7,767.60	62.14%
6105	TEMPORARY-WAGES & SALARIES	17,000.00	9,054.00	53.26%
6121	PERA CONTRIBUTIONS	13,069.00	7,331.89	56.10%
6122	FICA/MEDICARE CONTRIBUTIONS	15,677.00	8,370.60	53.39%
6131	GROUP INSURANCE	21,120.00	12,092.10	57.25%
6133	WORKERS COMP INSURANCE PREMIUM	7,436.00	-	0.00%
6208	MISCELLANEOUS OFFICE SUPPLIES	1,000.00	393.49	39.35%
6223	GASOLINE	5,000.00	2,641.02	52.82%
6225	DIESEL FUEL	7,000.00	2,339.15	33.42%
6229	SHOP MATERIALS	750.00	74.58	9.94%
6231	UNIFORMS & TURN-OUT GEAR	1,500.00	1,139.45	75.96%
6249	MISCELLANEOUS OPERATING SUPPLY	13,000.00	9,967.90	76.68%
6257	OTHER VEHICLE PARTS	2,500.00	1,488.54	59.54%
6273	UTILITY SYSTEM MAINT SUPPLIES	75,000.00	52,605.10	70.14%
6281	SMALL TOOLS & MINOR EQUIPMENT	15,000.00	67.81	0.45%
6292	WATER METERS FOR RESALE	20,000.00	6,217.18	31.09%
6315	MISCELLANEOUS PROFESSIONAL SER	40,000.00	1,050.00	2.63%
6322	POSTAGE	2,000.00	197.66	9.88%
6323	CELLULAR PHONES	2,400.00	1,500.76	62.53%
6335	TRAINING	1,600.00	1,360.18	85.01%
6352	GENERAL NOTICE & PUBLIC INFOR	600.00	-	0.00%
6361	GENERAL LIABILITY/PROPERTY INS	24,000.00	-	0.00%
6371	ELECTRIC UTILITIES	125,000.00	59,311.07	47.45%
6372	WATER/IRRIGATION	800.00	-	0.00%
6373	GAS	4,000.00	1,947.54	48.69%
6374	REFUSE/RECYCLING	600.00	274.92	45.82%
6381	BUILDING & STRUCTURE REPAIR	500.00	1,324.00	264.80%
6439	OTHER MISCELLANEOUS	17,000.00	774.50	4.56%
6451	MEMBERSHIP DUES	800.00	-	0.00%
6489	OTHER CONTRACTED SERVICES	27,000.00	54,286.43	201.06%
6722	DEPRECIATION	654,473.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	35,000.00	-	0.00%
Grand Total		**1,336,558.00**	**329,815.48**	

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2013 THROUGH PERIOD ENDING: **August 31, 2013**

REVENUES

BUSINESS UNIT **9602** **SEWER UTILITY**

GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(4,000.00)	(2,168.35)	54.21%
4356	SEWER AVAILABILITY CHARGE-ADM	1,000.00	(4,749.50)	-474.95%
4609	OTHER MISCELLANEOUS REVENUES	18,546.00	1,478.31	7.97%
4661	RESIDENTIAL-SEWER CHARGES	925,057.00	480,562.94	51.95%
4662	COMMERCIAL-SEWER CHARGES	311,381.00	152,097.44	48.85%
4663	SEWER PENALTIES	24,729.00	14,200.17	57.42%
4701	INTEREST ON INVESTMENTS	40,000.00	-	0.00%
4506	PREPAID INTEREST		1,297.68	0.00%
Grand Total		**1,316,713.00**	**642,718.69**	

EXPENSES

BUSINESS UNIT **(Multiple Items)** **SEWER UTILITY**

GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	87,996.00	21,261.89	24.16%
6103	FULL TIME-REGULAR-OVERTIME	2,000.00	429.03	21.45%
6105	TEMPORARY-WAGES & SALARIES	5,500.00	2,946.00	53.56%
6121	PERA CONTRIBUTIONS	7,830.00	1,592.85	20.34%
6122	FICA/MEDICARE CONTRIBUTIONS	8,640.00	1,902.90	22.02%
6133	WORKERS COMP INSURANCE PREMIUM	2,539.00	-	0.00%
6225	DIESEL FUEL	2,500.00	2,353.36	94.13%
6249	MISCELLANEOUS OPERATING SUPPLY	8,000.00	7,312.40	91.41%
6275	OTHER EQUIPMENT PARTS	2,500.00	731.26	29.25%
6315	MISCELLANEOUS PROFESSIONAL SER	10,000.00	2,000.00	20.00%
6335	TRAINING	1,500.00	300.00	20.00%
6361	GENERAL LIABILITY/PROPERTY INS	9,500.00	-	0.00%
6371	ELECTRIC UTILITIES	9,500.00	6,749.08	71.04%
6373	GAS	2,400.00	1,017.69	42.40%
6374	REFUSE/RECYCLING	500.00	274.92	54.98%
6377	SEWER SERVICE CHARGE	584,352.00	389,567.92	66.67%
6489	OTHER CONTRACTED SERVICES	24,000.00	8,625.79	35.94%
6722	DEPRECIATION	512,357.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	29,000.00	-	0.00%
Grand Total		**1,310,614.00**	**447,065.09**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2013 THROUGH PERIOD ENDING: August 31, 2013

REVENUES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(500.00)	(394.97)	78.99%
4681 CHARGES FOR STREET LIGHTS	173,000.00	65,573.31	37.90%
4682 ST LIGHT O/M CHARGE	360.00	-	0.00%
4683 STREET LIGHTING PENALTIES	5,400.00	2,420.51	44.82%
4701 INTEREST ON INVESTMENTS	15,000.00	-	0.00%
4684 PRIORITY STREET LIGHT		22,426.29	0.00%
Grand Total	**193,260.00**	**90,025.14**	

EXPENSES

BUSINESS UNIT	(Multiple Items)	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6371 ELECTRIC UTILITIES	123,000.00	62,940.50	51.17%
6489 OTHER CONTRACTED SERVICES	12,328.00	5,022.93	40.74%
6722 DEPRECIATION	35,012.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	15,000.00	-	0.00%
Grand Total	**185,340.00**	**67,963.43**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2013 THROUGH PERIOD ENDING: **August 31, 2013**

REVENUES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(500.00)	(510.84)	102.17%
4287 OTHER LOCAL GOVERNMENT GRANTS	71,505.00	71,505.00	100.00%
4609 OTHER MISCELLANEOUS REVENUES	-	5,167.20	0.00%
4671 RECYCLING CHARGES	287,000.00	144,968.92	50.51%
4672 RECYCLING PENALTIES	8,200.00	3,680.66	44.89%
4701 INTEREST ON INVESTMENTS	200.00	-	0.00%
Grand Total	**366,405.00**	**224,810.94**	

EXPENSES

BUSINESS UNIT	(Multiple Items)	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	5,343.00	3,338.45	62.48%
6103 FULL TIME-REGULAR-OVERTIME	-	780.68	0.00%
6121 PERA CONTRIBUTIONS	393.00	304.39	77.45%
6122 FICA/MEDICARE CONTRIBUTIONS	423.00	282.71	66.83%
6133 WORKERS COMP INSURANCE PREMIUM	93.00	-	0.00%
6249 MISCELLANEOUS OPERATING SUPPLY	7,000.00	5,961.18	85.16%
6322 POSTAGE	250.00	123.36	49.34%
6489 OTHER CONTRACTED SERVICES	318,000.00	192,708.76	60.60%
6820 OPERATING TRANSFERS TO OTHER F	9,000.00	-	0.00%
Grand Total	**340,502.00**	**203,499.53**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2013 THROUGH PERIOD ENDING: **August 31, 2013**

REVENUES

BUSINESS UNIT	9605	STORM WATER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(1,000.00)	(618.42)	61.84%
4693	STORM WATER-RESIDENTIAL	321,920.00	165,314.23	51.35%
4694	STORM WATER-COMMERCIAL	329,716.00	168,187.78	51.01%
4695	STORM WATER-PENALTIES	19,549.00	7,149.31	36.57%
4701	INTEREST ON INVESTMENTS	4,000.00	-	0.00%
Grand Total		**674,185.00**	**340,032.90**	

EXPENSES

BUSINESS UNIT	(Multiple Items)	STORM WATER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	107,882.00	10,542.80	9.77%
6103	FULL TIME-REGULAR-OVERTIME	-	104.67	0.00%
6105	TEMPORARY-WAGES & SALARIES	-	504.00	0.00%
6121	PERA CONTRIBUTIONS	7,830.00	771.89	9.86%
6122	FICA/MEDICARE CONTRIBUTIONS	8,214.00	804.61	9.80%
6133	WORKERS COMP INSURANCE PREMIUM	2,923.00	-	0.00%
6223	GASOLINE	1,500.00	137.00	9.13%
6225	DIESEL FUEL	1,500.00	1,407.86	93.86%
6249	MISCELLANEOUS OPERATING SUPPLY	10,000.00	3,573.53	35.74%
6257	OTHER VEHICLE PARTS	5,000.00	4,234.76	84.70%
6315	MISCELLANEOUS PROFESSIONAL SER	42,000.00	55,223.62	131.48%
6361	GENERAL LIABILITY/PROPERTY INS	6,500.00	-	0.00%
6371	ELECTRIC UTILITIES	2,420.00	1,609.14	66.49%
6373	GAS	2,000.00	1,017.66	50.88%
6374	REFUSE/RECYCLING	500.00	274.89	54.98%
6451	MEMBERSHIP DUES	24,689.00	-	0.00%
6489	OTHER CONTRACTED SERVICES	17,200.00	5,317.68	30.92%
6722	DEPRECIATION	242,582.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	24,000.00	-	0.00%
Grand Total		**506,740.00**	**85,524.11**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CC Regular Session **4. 2.**

Meeting Date: 09/24/2013

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards and Commissions Meeting Minutes:

Planning Commission Meeting Minutes Dated August 1, 2013
Environmental Policy Board Meeting Minutes Dated August 5, 2012
Economic Development Authority Meeting Minutes Dated August 8, 2013
Park and Recreation Commission Meeting Minutes Dated August 8, 2013

Background:

Notification:

Observations:

Recommendation:

Funding Source:

Action:

Attachments

08.01.13 Planning
08.05.13 EPB
08.08.13 EDA
08.08.13 Park

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:41 PM
Form Started By: JoAnn Shaw		Started On: 09/12/2013 02:18 PM
Final Approval Date: 09/19/2013		

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, August 1, 2013, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Gary Levine Commissioner Randy Bauer Commissioner Ralph Brauer (arrived at 7:03 p.m.) Commissioner Joseph Field Commissioner Matthew Maul Commissioner Cindy Nosan Commissioner Gary VanScoy
Members Absent:	None.
Also Present:	Development Services Manager Timothy Gladhill Associate Planner/Environmental Coordinator Chris Anderson Assistant to the City Administrator Patrick Brama

1. CALL TO ORDER

Chairperson Levine called the regular meeting to order at 7:00 p.m.

2. CITIZEN INPUT

None.

3. APPROVAL OF AGENDA

Motion by Commissioner Bauer, seconded by Commissioner Field, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Field, Maul, Nosan, and VanScoy. Voting No: None. Absent: Commissioner Brauer.

4. APPROVE PLANNING COMMISSION MINUTES

4.01: Approve the Following Planning Commission Minutes:

4.01.1: Planning Commission Meeting Minutes Dated July 18, 2013

Motion by Commissioner Bauer, seconded by Commissioner Maul, to approve the following minutes as presented: Planning Commission Meeting Minutes dated July 18, 2013.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Maul, Field, Nosan, and VanScoy. Voting No: None. Absent: Commissioner Brauer.

5. PUBLIC HEARINGS/COMMISSION BUSINESS

5.01: Postponed: Review Sketch Plan of Alpine Woods Third Addition; Case of Oakwood Land Development

Presentation

Development Services Manager Gladhill presented the staff report stating this item would be postponed until September. He explained the proposed plat requests converting an existing outlot to a buildable lot with no adjustment to existing property lines or the creation of additional lots. The parcel is currently encumbered by an easement and constructed cul-de-sac. Staff requested the item be postponed in order to better review an acceptable alternative for the termination point of Uranium Street.

5.02: Public Hearing: Consider Request for an Amended Conditional Use Permit for an Expansion of a Religious Institution at 6341 167th Avenue NW; Case of Pathways Community Church

Public Hearing

Chairperson Levine called the public hearing to order at 7:03 p.m.

Presentation

Associate Planner/Environmental Coordinator Anderson presented the staff report stating Pathways Community Church has applied for a conditional use permit to expand their facility with the addition of a 1,344 square foot accessory building for storage space at the property located at 6341 167th Avenue NW. He indicated the subject property was approximately 11.6 acres in size and was zoned R-1 Residential.

Associate Planner/Environmental Coordinator Anderson reviewed the plans in further detail with the Commission and recommended approval of the Findings of Fact and the amended conditional use permit.

Citizen Input

Sharon Compton, 11356 Flintwood Street NW in Coon Rapids, with Pathways Community Church thanked the Commission for considering their request this evening. She indicated the accessory building would assist in storing tables, chairs, outdoor equipment and mowers.

Motion by Commissioner Bauer, seconded by Commissioner VanScoy, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, VanScoy, Brauer, Field, Maul, and Nosan. Voting No: None. Absent: None.

Chairperson Levine closed the public hearing closed at 7:09 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner Maul, to recommend that City Council adopt Resolution #13-08-127 adopting Findings of Fact #0916 relating to the applicant's request for an amended conditional use permit

Further discussion

Commissioner Field questioned if the existing shed would be removed.

Associate Planner/Environmental Coordinator Anderson stated the 12' x 16' existing shed would be removed to make room for the new accessory building.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Maul, Brauer, Field, Nosan, and VanScoy. Voting No: None. Absent: None.

Motion by Commissioner Bauer, seconded by Commissioner VanScoy, to recommend that City Council adopt Resolution #13-08-128 approving an amended conditional use permit for an expansion of a religious institution based on Findings of Fact #0916 and contingent upon compliance with the Staff Report dated July 26, 2013.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, VanScoy, Brauer, Field, Maul, and Nosan. Voting No: None. Absent: None.

5.03: Public Hearing: Consider Ordinance #13-16 Amending City Code Relating to Surfacing Requirements in the Official Map Overlay District and Other Highway 10 Improvement Impact Areas

Public Hearing

Chairperson Levine called the public hearing to order at 7:13 p.m.

Presentation

Development Services Manager Gladhill presented the staff report stating on July 9, 2013 the Council directed staff to review performance standards along Highway 10, specifically in the Official Map Area (for future freeway expansion). Signage and surfacing requirements were of specific concern. He requested the Commission discuss the matter further and adopt the proposed Ordinance.

Citizen Input

None.

Motion by Commissioner Bauer, seconded by Commissioner VanScoy, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, VanScoy, Brauer, Field, Maul, and Nosan. Voting No: None. Absent: None.

Chairperson Levine closed the public hearing closed at 7:18 p.m.

Commission Business

Chairperson Levine questioned the length of time that would be allowed for an interim use permits.

Development Services Manager Gladhill explained that interim use permits would be approved for five years and if not followed correctly action could be taken by the City.

Commissioner Bauer asked how the City would address right-of-way issues in the future.

Development Services Manager Gladhill indicated the expanded highway areas would be handled through State Statute, but the property owners would have grandfather rights. For the most part, most properties identified would be complete acquisitions. His hope would be that property owners would build or expand outside of the proposed highway right-of-way.

Commissioner Bauer recommended that staff consider landscaping or screening be considered short-term if completed in the interim within the proposed highway right-of-way.

Commissioner VanScoy inquired if there were plans for a City of Ramsey interchange.

Development Services Manager Gladhill commented a corridor study has been completed for both Sunfish Lake Boulevard and Armstrong Boulevard interchanges.

Commissioner Field recommended a language change to the Ordinance regarding the impacted area.

Motion by Commissioner Bauer, seconded by Commissioner Brauer, to recommend that City Council adopt Ordinance #13-16, with the noted language change.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Brauer, Field, Maul, Nosan, and VanScoy. Voting No: None. Absent: None.

5.04: Consider Recommendation from Economic Development Authority (EDA) for Area Near 167th Avenue and Saint Francis Boulevard (TH 47)

Presentation

Development Services Manager Gladhill presented the staff report stating the retail node located at 167th Avenue and Trunk Highway 47 has been a topic of discussion with City Council and the EDA for several years. This node has struggled to become economically viable for some time, is experiencing high vacancy, an increase of blighted building conditions and escalating crime.

Development Services Manager Gladhill explained the City has received a number of inquiries from property and business owners located in the 167/47 Node requesting assistance to help correct a market failure. He indicated that Staff has worked through a policy that would assist in guiding this property through redevelopment while creating a common goal, vision, working parameters and a process to garner public input. He requested the Commission review the policy and direct Staff to coordinate an Open House.

Commission Business

Assistant City Administrator Patrick Brama discussed the potential redevelopment of some land near the node by Rum River Hills Golf Course. He stated conceptual plans were being reviewed by the City at this time and that the number of units was still uncertain.

Commissioner Bauer commented if the number of residents in this area were to increase, it may create additional interest in the node.

Chairperson Levine expressed concern with bringing in a warehouse use to the node as opposed to retail uses.

Development Services Manager Gladhill explained the original vision for this area was a small neighborhood retail center to serve the adjacent residents.

Assistant City Administrator Brama commented the EDA did not want to see the space opened up for warehouse or industrial uses.

Commissioner Nosan questioned if the City had considered open up market rate apartments in the node.

Development Services Manager Gladhill stated in 2003-2004 the City's Master Plan identified additional housing in this area while reducing the size of the retail space. He explained the City would benefit greatly by gathering feedback from the residents near the node, as to what their needs are.

Commissioner Brauer stated commercial/retail uses has not worked in this area for quite some time. However, if additional housing units were added by the golf course, this may alter the retail needs. He recommended an Open House be framed broadly to assist in gathering interesting ideas from the public.

Development Services Manager Gladhill stated it was his hope to keep the Open House a simple process.

Commissioner Brauer stated the area would not become developed until the City brought sewer and water services.

Development Services Manager Gladhill commented the water lines were near this location but sewer lines were approximately 1-2 miles away.

Commissioner Field cautioned the City from putting in these sewer lines due to the vast expense that would be taken on. He stated the sewer and water lines would still not guarantee retail or commercial success in the node.

Chairperson Levine was in favor of the City holding an Open House to gather feedback from the public as to their wants and needs for this area.

Motion by Commissioner Bauer, seconded by Commissioner Nosan, to table action on the policy and direct Staff to coordinate an Open House/Collaboration after the September Planning Commission meeting to gather input on the area and the creation of a project webpage and online public input forum.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Nosan, Brauer, Field, Maul, and VanScoy. Voting No: None. Absent: None.

5.05: Receive Update on Public Input Process for 15153 Nowthen Boulevard NW: Former Municipal Center

Presentation

Development Services Manager Gladhill presented the Staff Report and discussed the development of City owned land located at 15153 Nowthen Boulevard, known as the Former

Municipal Center Site. The property was approximately 21.24 acres in size and was located in a Public/Quasi-Public zoning district. He noted the site was vacated in 2006, when the City moved its municipal center campus to The COR. The City has been exploring various options for selling the property in conjunction with the construction of a new fire station.

Development Services Manager Gladhill explained the City was considering two general development scenarios for the property: data center and single family residential. It was noted the City completed a feasibility study and the next step was to consider the appropriate land use and zoning for the parcel. He requested the Commission discuss this matter in further detail and provide direction to staff.

Commission Business

Assistant City Administrator Brama commented the feasibility study and public process would allow the residents to provide input on the redevelopment of this property. The City wanted to be sure their concerns and feedback was considered throughout the entire process.

Commissioner Brauer was pleased that the neighborhood was being invited to partake in the planning. He encouraged the City to use this model for other future redevelopment projects.

5.06: Staff Update

- **Development Update**
- **Update on Housing Assistance Policy**
- **Update on EDA Discussion: Future Industrial Park**
- **Update on Minnesota Department of Natural Resources (DNR) Rulemaking for Mississippi River Corridor Critical Area**

Staff provided a monthly update for the Commission.

6. COMMISSION / STAFF INPUT

None.

7. ADJOURNMENT

Motion by Commissioner VanScoy, seconded by Commissioner Field, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners VanScoy, Field, Bauer, Brauer, Maul, and Nosan. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 8:22 p.m.

Respectfully submitted,

_____

Tim Gladhill
Development Services Manager

ATTEST:

_____

JoAnn Shaw
Planning Division Secretary

Drafted by Heidi Guenther
TimeSaver Off Site Secretarial, Inc.

DRAFT

ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

On Monday, August 5, 2013, the Environmental Policy Board (EPB) met in the Rum River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:	Chairperson Michael Max Board Member Bob Bentz Board Member Michael Hiatt Board Member Larry Lewis Board Member Thomas Stodola (arrived at 6:37 p.m.)
Members Absent:	Board Member Pendergast Board Member Michael Valentine
Also Present:	Associate Planner/Environmental Coordinator Chris Anderson Development Services Manager Tim Gladhill City Council Liaison John LeTourneau Mayor Sarah Strommen

1. CALL TO ORDER

Chairperson Max called the meeting to order at 6:32 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Hiatt and seconded by Board Member Lewis to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Member Hiatt, Lewis and Bentz. Voting No: None. Absent: Board Members Pendergast, Stodola, and Valentine.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated July 1, 2013

Motion by Board Member Lewis and seconded by Board Member Bentz to approve the regular meeting minutes dated July 1, 2013.

Motion carried. Voting Yes: Chairperson Max, Board Member Lewis, Bentz, and Hiatt. Voting No: None. Absent: Board Members Pendergast, Stodola, and Valentine.

5. POLICY BOARD BUSINESS

5.01: Receive Presentation of City's Strategic Plan

Mayor Strommen thanked the Board for making time to hear the presentation tonight and explained the purpose and planning process involved in development of the City's Strategic Plan. She thanked everyone who participated in providing their input throughout this process as well.

Board Member Stodola arrived.

Development Services Manager Gladhill also discussed the process involved in developing the Strategic Plan, which incorporates the Ramsey3 information as well. He reviewed the Mission and Vision statements that were identified throughout this process. He explained that those items were used to create mission and capacity driven building blocks, which were important in creating the strategic imperatives. He referenced the one page document included in the packet, titled Action Plan, which provides tactics to achieve the plan and also identifies resources which would be required, a responsible party, as well as the key outcome desired. He stated that the Boards and Commissions are an important piece of what is done as the groups reach out to the public and provide that feedback to the City Council. He reviewed the roles and responsibilities expected for the Boards and Commissions. He stated that within the Strategic Action Plan there is a balance scorecard which balances four main aspects meant to keep the City moving forward.

Mayor Strommen reviewed the factors of success that can be used to ensure that the City is making the best decisions and creating a budget which is based on strategic goals. She noted that this is a living document and is meant to be modified along the way. She thanked everyone for the input they provided throughout the process and again for allowing time to hear the presentation tonight. She advised that the Council is beginning the budgeting process and is already using this document in the process.

City Councilmember LeTourneau commented that this had been a great experience. He stated that a key issue for him has been trust, which has been identified as a goal and is a priority. He explained that this was an attempt to make a proactive plan and will also go to great lengths to create trust and transparency in the community as well.

Chairperson Max stated that he believed it was refreshing to see such transparency and to see these things in print. He referenced communications and questioned how the Board can ensure that their taped messages, such as QCTV spots, remain consistent with the Council.

Mayor Strommen stated that there needs to be better internal communications in order to clarify those items for everyone. She believed that the issues identified in the Strategic Plan will act as public communication as well.

City Councilmember LeTourneau stated that the Strategic Plan has a common thread that runs from the Council down to the Boards and Commissions.

Board Member Bentz commented that the newer versions of Strategic Plans include periodic dates and reviews within the success factors.

Mayor Strommen stated that some of the items are identified in the balance scorecard and noted that while specific dates were not identified, there were discussions regarding the dates and timelines that the items would be reviewed.

Board Member Bentz stated that it would be nice to see easily accessible dates for periodic checks.

Development Services Manager Gladhill noted that the intention is to review all items on at least an annual basis. He stated that there is going to be an attempt to create a Strategic Plan review site online and noted that could be an option to include review information on that site as well.

City Councilmember LeTourneau stated that things change and even if the intention is to complete an item by a certain date, things may change by that time and another priority may be identified.

Board Member Lewis questioned the biggest surprises learned through this process.

Mayor Strommen stated that from the Boards and Commissions perspectives there was a lot of confusion on the actual roles of the Board and Commission members. She noted that on the staff side there were some big disconnects and questioned how residents are meant to know the perspective and standing of the City if the City's staff does not know information about the City.

Development Services Manager Gladhill acknowledged that lack of information and communication were huge issues identified.

Chairperson Max stated that the main form of communication to residents is the Ramsey Resident, which is now published less even with this push for communication.

Mayor Strommen stated that it was mainly a budget issue and the information was becoming repetitive and routine. She believed the issue to be a matter of quality over quantity. She noted that there is also focus on other means of communication including social media and the City webpage. She noted that a Task Force has been created to work with residents on the issue.

Chairperson Max thanked Mayor Strommen, Development Services Manager Gladhill and City Councilmember LeTourneau for attending tonight.

Mayor Strommen left the meeting.

A local Girl Scout Troop gave a short presentation on a lemonade stand they will be running in order to raise funds that could be used to purchase a trashcan for the Lake Itasca trail area. The Troop leader thanked Associate Planner/Environmental Coordinator Anderson for his assistance in this process and the approval to place a trash can in that area.

Board Member Lewis questioned if the Scout Troop would be interested in joining Happy Days.

Associate Planner/Environmental Coordinator Anderson stated that he could provide contact information on possibly having a lemonade stand at the event.

Board Member Lewis questioned if the lemonade stand could be held under the umbrella of the Environmental Expo.

Associate Planner/Environmental Coordinator Anderson stated that there would be available space and noted that he would verify the possibility.

The Troop leader thanked the Board for their generosity and noted that she would follow up with Associate Planner/Environmental Coordinator Anderson.

5.02: Receive Update on Minnesota Department of Natural Resources (DNR) Rulemaking for Mississippi River

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Development Services Manager Gladhill provided a brief update on the State/DNR review of the rulemaking for the Mississippi Critical area. He stated that at this time he does not have much information as only one meeting has been held on this issue but noted that he wanted to advise the Board of this action early in the process. He stated that staff is unsure what the implications to the City will be. He noted that staff is optimistic to see what will develop during this process and whether that will be beneficial to the City. He stated that the City will continue to review the draft standards as they come before the City and continue to communicate the information to the Boards and Commissions. He was unsure if the process will begin at square one or whether the process will continue from the 2009 session.

Board Member Lewis questioned if anything has come out that has been a concern to the City.

Development Services Manager Gladhill noted that within the critical area the City had planned for one or two acre parcels in some areas, whereas the DNR had planned for rural residential along the corridor. He advised that the City did work with the DNR at that time in order to develop a compromise. He noted that was a factor in the last rulemaking process but was unsure what will come before the City in this round. He explained that the DNR is attempting to make the application across the corridor more consistent, acknowledging that what works in Minneapolis may not work in Ramsey.

Chairperson Max questioned the difference in elevation along the river within Ramsey.

Development Services Manager Gladhill noted that as a part of the 2009 process a preliminary bluff map was developed which could be shared throughout this process. He acknowledged that there is quite some difference in some areas.

The Board briefly discussed the Mississippi Critical Area and the rulemaking process specific to Ramsey.

5.03: Discuss Environmentally Related Best Management Practices for Inclusion in City's Housing Assistance Policy

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Bentz questioned if this was meant to apply to a specific group of people, whether with higher or lower means. He noted that some of the items are very expensive.

Associate Planner/Environmental Coordinator Anderson noted that the intent is to create a list of specific Best Management Practices that could be used to rank projects that apply for financial assistance. He noted that it was his understanding this would not be applied on a household basis but for larger developments.

Chairperson Max was concerned with using specific terms, as those items could become outdated and would then need consistent updating.

Associate Planner Environmental Coordinator Anderson explained that this policy will be an addendum and can be easily amended but noted that additional language could be added stating "or similar technology that is developed".

Board Member Bentz noted that specific examples should also be mentioned as some people will not be familiar with those technologies.

Board Member Lewis referenced an area and believed that energy consumption as a whole should be specified in addition to the specific items mentioned. He also questioned if an item should include wastewater but was unsure how that could be worded.

Associate Planner/Environmental Coordinator Anderson noted that grey water could be mentioned separate from wastewater.

City Councilmember LeTourneau acknowledged the two topics regarding energy conservation and water management, noting that both issues require a great deal of work.

Associate Planner/Environmental Coordinator Anderson acknowledged that those two items would require a great deal of work.

Board Member Lewis noted that in his perspective these are simply ideas to provide to developers that they can pick and choose from.

Associate Planner/Environmental Coordinator Anderson noted that he does have a very early draft copy of the scorecard that is being developed in order to rank applying projects and reviewed some of those elements.

Board Member Lewis commented that the information included thus far, in addition to energy conservation and water management, would be a good starting point.

It was the consensus of the Board to include the items discussed, but the items can be incorporated into the draft items listed and do not require their own numbered item.

Associate Planner/Environmental Coordinator Anderson noted that he would try to work with this information during the next month to develop a more complete draft that can be reviewed

and modified at the next meeting by the Board and will then be forwarded to the Subcommittee working on this task.

5.04: Environmental Expo

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Chairperson Max questioned if there is a speaker at this point.

City Councilmember LeTourneau stated that the gentleman and his daughter that they had reached out to had not worked out, as well as a contact with the DNR. He noted that there are a few more contacts that they could reach out to but did not have a solid option.

Associate Planner/Environmental Coordinator Anderson stated that while it would be wonderful to have a keynote speaker, he believed that the Happy Days setting would be a much better place for the Expo, with or without a speaker. He reviewed the list of confirmed exhibitors for the Expo and also mentioned exhibitors which were not going to be able to participate this year. He noted that there is an item on the agenda for the Park and Recreation Commission at their next meeting to discuss their participation during the event. He continued to review contacts that he has reached out to and is waiting to hear back from. He noted that he spoke with another City staff member who is working on Happy Days and advised that they are working to make the event a zero waste event.

Chairperson Max asked for any assistance the Board could provide to unburden Associate Planner/Environmental Coordinator Anderson.

Associate Planner/Environmental Coordinator Anderson mentioned some of the items the Board could assist with such as contacting potential exhibitors. He noted that the draft survey was included in the Board packet and asked for consensus on the item.

Board Member Stodola stated that he was not in attendance at the last meeting but believed that this was a great incorporation of the questions developed by the Subcommittee he participated in.

The board confirmed consensus on the survey as drafted with a few small grammatical changes.

Associate Planner/Environmental Coordinator Anderson noted that by the time the Expo occurs the Board should have an adopted Work Plan that can be distributed.

Chairperson Max noted that perhaps something could be displayed regarding the standards, as public input could be obtained.

Board Member Lewis questioned what kind of material will be available and whether someone will create photo boards before the event.

Associate Planner/Environmental Coordinator Anderson noted that the Board will have more luck drawing in people with visual displays. He advised that he could take a few pictures and print those out. He advised that he does have a display board which could be used but noted that he would most likely want assistance in the layout of the pictures.

Board Member Bentz stated that a poster board could be developed under the guide of hot topics for the EPB.

The Board continued discussion on the ideas for the booth and decided upon featuring items related to the Emerald Ash Borer. They also discussed the staffing times the Board would like to sign up for. Chairperson Max and Board Member Bentz volunteered to setup and staff the first portion of the event and Board Members Hiatt and Stodola volunteered to cover the later portion and tear down of the booth.

Associate Planner/Environmental Coordinator Anderson noted that one Board Member would need to remain at the booth at all times because of the laptop that will be there for the survey.

6. BOARD / STAFF INPUT

- **September Meeting Date (needs to be rescheduled due to Labor Day holiday)**

Associate Planner/Environmental Coordinator Anderson noted that the regularly scheduled meeting for the EPB would fall onto Labor Day and therefore would need to be rescheduled. He noted that the meeting could take place August 26th to act as one last chance to meet before the expo or could take place two weeks following, which would be a good opportunity to review the event.

Motion by Board Member Hiatt and seconded by Board Member Stodola to reschedule the regular September meeting of the EPB to August 26, 2013 because of the Labor Day holiday.

Motion carried. Voting Yes: Chairperson Max, Board Member Hiatt, Stodola, Lewis and Bentz. Voting No: None. Absent: Board Members Pendergast and Valentine.

- **City Council Work Session to Review Work Plan and EAB Management Plan**

Associate Planner/Environmental Coordinator Anderson advised of the upcoming date for the City Council Worksession, Tuesday August 13th, at which time the City Council will review and discuss the EPB Work Plan. He asked that any available Board Members attend the Work Session and participate in the discussion. He noted that this item should be second on the agenda.

City Councilmember LeTourneau stated that it would be great to have representation and participation from the EPB.

Associate Planner/Environmental Coordinator Anderson agreed that it is important to have not only representation but active participation from the Board.

- **Zero Waste for Happy Days**

Associate Planner/Environmental Coordinator Anderson referenced the zero waste goal for Happy Days which will focus cans and bottles for beverages and compostable cups or plates

could all be recycled or composted which would leave zero garbage from the event. He stated that a volunteer is working with Linden Hills Power Association in regard to the compostable and recyclable containers. He noted that this concept had come a little late in the game, so the vendors were not required to have only compostable materials. He advised that this will be a start to this and hoped the momentum would continue into the future for the event.

- **Rain Garden Project Update**

Associate Planner/Environmental Coordinator Anderson noted that he did meet with Prairie Restorations on site following the last meeting. He advised that he does have a proposal for the company to do some work on the invasive species and noted that after that takes place the Board could begin with the planting. He stated that he does have quotes for the number of plants alone and another quote for a lesser amount of plants with labor costs for installation. He questioned how involved the Board would like to be on the planting. He noted that the quotes are for 150 with the Board planting and 90 plants with installation included.

Chairperson Max noted that is quite a difference and believed the Board could do the plantings themselves in a small amount of time.

Board Member Bentz questioned if there was a spacing identified.

Associate Planner/Environmental Coordinator Anderson noted that the company does have the knowledge and experience in regard to layout.

City Councilmember LeTourneau questioned if Prairie Restoration would be willing to share a layout for the Board.

Board Member Bentz questioned if perhaps Prairie Restoration would be willing to send one person as a supervisory position to provide guidance and assistance.

Associate Planner/Environmental Coordinator Anderson noted that there is not a cost difference to have the installation included with the 90 plants and the Board planting the 150 plants. He stated that with the number of plants there would not be room in the budget for a consultant.

City Councilmember LeTourneau stated that he would assist with the installation if the Board has the expertise. He stated that if the Board does not have that expertise, they should most likely choose the installation to ensure that the project has a good outcome.

Associate Planner/Environmental Coordinator Anderson stated that he will speak with Prairie Restoration to determine whether they would be willing to assist in the layout without additional consulting fees.

City Councilmember LeTourneau questioned if perhaps another group or agency would be willing to assist in the funding for the project.

Associate Planner/Environmental Coordinator Anderson noted that in order to obtain funding the project would be delayed but confirmed that he will speak with Prairie Restoration and the

Conservation District in attempt to gain assistance with the planting layout. He suggested again that he would prefer to do the planting on an evening rather than a weekend.

- **Other**

Board Member Lewis questioned if there was a way to limit the length of the meeting, such as stipulating 6:30 to 8:30 p.m. for meetings.

Associate Planner/Environmental Coordinator Anderson noted he was unsure if the length of the meeting could be limited but noted that guidance could be given as to how long a case should be discussed.

Board Member Lewis agreed and noted that the Board tends to wander off topic a bit and the meeting tends to run long for the amount of work completed.

7. ADJOURNMENT

Motion by Board Member Stodola and seconded by Board Member Hiatt to adjourn the meeting.

The meeting adjourned at 9:27 p.m.

Respectfully submitted,

_____
Chris Anderson
Associate Planner/Environmental Coordinator

ATTEST:

_____
JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, August 8, 2013, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Jim Steffen Member Phillip Brunt Member Glen Hardin Member Chris Riley Member Wayne Skaff Member Kristine Williams
Members Absent:	Member John LeTourneau
Also Present:	Patrick Brama, Assistant to the City Administrator Tim Gladhill, Development Services Manager Diana Lund, Finance Director

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Skaff, seconded by Member Hardin, to approve the agenda. Motion carried. Voting Yes: Chairperson Steffen, Members Skaff, Hardin, Brunt, Riley, and Williams. Voting No: None. Absent: Member LeTourneau.

3. APPROVE MINUTES

3.01: Approve EDA Meeting Minutes Dated July 18, 2013

Motion by Member Riley, seconded by Member Skaff, to approve the minutes dated July 18, 2013. Motion carried. Voting Yes: Chairperson Steffen, Members Riley, Skaff, Brunt, Hardin, and Williams. Voting No: None. Absent: Member LeTourneau.

4. EDA BUSINESS

4.01: Strategic Planning Presentation: A New Day, A New Beginning

Member Riley explained that the City Council began a strategic planning process after the new City Council was seated earlier this year in order to develop a three to five year plan. He stated the overriding themes of the strategic planning process included a desire to work together, to

hold the City accountable, a desire for more transparency, to provide a high level of support and amenities to residents, and to ensure that all decisions made by the City Council are fully funded.

Finance Director Lund advised the strategic plan includes the SWOT analysis, guiding principles, and core values and recited the working mission statement and vision statement. She discussed the action plan that includes four strategic imperatives including financial stability, a connected community, smart, citizen-focused government, and an effective organization and indicated all items listed in the plan have been incorporated into the budget with the intent to create a balanced scorecard for measuring performance from a fiduciary perspective, internal perspective, customer/stakeholder perspective, and learning/growth perspective. She added that success factors were also developed as part of the overall strategic plan.

Member Riley stated he felt the process was necessary for the City and that the process should be repeated every five to ten years. He stated that the success factors are important for moving forward and the City Council repeatedly stressed that everything the City Council wants to do must have a funding source. He stated the trust issue was one of the basic tenets of the entire process and there was significant discussion about rules of behavior and conduct, being more responsive to residents, and making sure the City Council is working together.

4.02: 2014 Proposed EDA Budget and Levy

Finance Director Lund presented the 2014 preliminary EDA budget and levy and explained the proposed 2014 EDA levy is $136,739, noting that the EDA is included within the overall General Fund levy limits. She indicated the maximum EDA levy allowed is $327,574 and the 2014 preliminary EDA budget reflects a change in the EDA staff funding percentage with 34% EDA, 20% TIF, and HRA 46% to provide a more equal split compared to 2013 percentages of 20% EDA, 20% TIF, and the rest to HRA. She advised the preliminary EDA budget stays constant within line items and the only thing changed was the Economic Development Manager position. She pointed out the EDA has its own fund and any monies not spent are carried over year to year, adding the EDA fund balance at the end of 2012 was approximately $738,000.

Chairperson Steffen questioned whether the EDA should consider not increasing its levy because it did not spend all the money in its fund balance.

Finance Director Lund indicated this decision was entirely up to the EDA.

Chairperson Steffen asked if all levies would be spent assuming the Economic Development Manager is hired in 2014.

Finance Director Lund replied in the affirmative.

Motion by Member Skaff, seconded by Member Williams, to approve the 2014 preliminary EDA budget and levy as presented. Motion carried. Voting Yes: Chairperson Steffen, Members Skaff, Williams, Brunt, Hardin, and Riley. Voting No: None. Absent: Member LeTourneau.

Finance Director Lund reminded the EDA that the 2014 budget is preliminary and the EDA can make changes before final adoption on December 10, 2013.

4.03: Discuss Potential Future Industrial Park Land

Assistant to the City Administrator Brama provided historical information regarding the EDA's previous discussions regarding industrial park land available. He stated that property #1 owned by Al Pearson is 90 acres and is a greenfield site with utilities located 1,000' from the site, noting that this site is directly west of the Hageman Holdings site (property #2). He advised that Mr. Pearson is a willing seller and partner, is willing to change the zoning for a future industrial park, and is asking $65,000 per acre or $1.49 per square foot, which staff believes is a fair price. He explained that a Greenfield designation is a general reference term for a site typically used as a farm and a Green Acres designation is a tax designation that holds down the tax rate to incent use of the property for agriculture, and the Pearson property carries both designations. He advised that the Green Acres designation limits the tax incentive tools available and TIF cannot be used if more than 15% of the site is office; however, it does allow use of TIF if 15% or less is office and the remaining use is manufacturing and staff feels that TIF could be used for this site. He indicated the City is currently in the process of determining how utilities get to the site, noting that Hageman Holdings is ultimately responsible for extension of utilities to the end of their site but is not required to put in utilities until they develop the property adding that the preliminary estimate for extending utilities is $500,000-$800,000. He stated the Development Agreement with Hageman Holdings requires full extension of Bunker Lake Boulevard to four lanes down to Puma, which will increase the square footage price. He advised the City will need to get clarification on the Development Agreement with Hageman Holdings to determine whether the Pearson property would trigger any required improvements to Bunker Lake Boulevard.

Assistant to the City Administrator Brama then presented information regarding the Hageman Holdings 45-acre site (property #2) and explained this site was purchased with the intent of constructing the Legacy Christian Academy. He advised that staff will be meeting with Hageman Holdings to confirm details regarding the site, adding that Hageman Holdings has indicated they are not interested in selling anything north of Bunker Lake Boulevard.

Development Services Manager Gladhill advised the Development Agreement with Hageman Holdings clearly states that if Hageman Holdings builds anything it would trigger the requirement to bring Bunker Lake Boulevard to full capacity.

Assistant to the City Administrator Brama stated that Hageman Holdings has indicated they are going to be selective and is going to want to protect their investment. He stated they are a willing seller and partner, are willing to change the zoning, and utilities are adjacent to the site, but the extension of Bunker Lake Boulevard could increase the price per square foot. He added there is a potential that this site could be used in parallel with the Pearson property.

Assistant to the City Administrator Brama then presented information regarding the 270-acre MPCA site (property #3) which is a closed landfill owned by the MPCA and advised the MPCA has identified some "areas of concern" as well as "methane area of concern," pointing out this designation does not mean there is contamination on the site. He advised that staff contacted the MPCA regarding purchasing the site or allowing the private sector to purchase the property and initially received pushback and staff is working with the MPCA to determine if the public works campus could be located on this site.

Development Services Manager Gladhill presented an email from Jean Hanson from the MPCA dated August 7, 2013, for inclusion in the official record. He distributed a copy of Minnesota Statutes §115B.412 and explained that the MPCA appears to be firm that this statute usurps local government control and requires the City to comply with the MPCA's landfill land use plan, thus precluding use of the site as a public works campus. He advised there are other restrictions on the site related to bonding dollars that the State used to acquire the property from Waste Management; in addition, the MPCA has areas of concern and there are monitoring wells throughout the site to monitor the ground water and the MPCA also wants to save the remaining property for soil remediation purposes. He indicated the westerly parcel has an oak savanna and the City will need to determine whether it wants to protect this area or support development on this site. He explained that if the EDA wanted to move forward with this site to determine if the restrictions could be removed, the City would have to go to the PCA Commissioner or obtain special legislation to remove this site from the MPCA's closed landfill land use plan.

Assistant to the City Administrator Brama then presented property #4, the second Pearson property consisting of 125 acres with mixed zoning. He indicated Mr. Pearson is a willing seller but the major drawback with this site is that utilities are 4,000' from the site and would require a significant investment to get utilities to the site. He then presented property #5 consisting of 160 acres on the south side of Highway 10 with utilities approximately 3,000' from the site. He pointed out this site extends to the Mississippi River and because so much of the property is riverfront, it makes sense that a large portion of the site would be residential. He advised that staff has not contacted the owner of property #5 because of the anticipated cost of this site and the impact to surrounding properties of an industrial park.

Development Services Manager Gladhill noted that this area is part of a statewide critical area designation that would limit how much could be used for an industrial park.

Assistant to the City Administrator Brama presented information regarding property #6, the 44-acre former Diamond's Sports Bar and stated the property is zoned retail and staff has been unable to get clear direction from the property owner regarding their vision for the site.

Member Riley requested that the term "industrial park" be changed to "business park" because of the negative connotations with the term industrial. He also requested that staff provide historical information regarding the City's partnerships with other property owners on business park developments, including the City's role in these developments.

It was the consensus of the EDA to direct staff to pursue the Pearson Properties site (north) (property #1) as the primary industrial park for Ramsey, including engaging surrounding property owners regarding a potential zoning change before submitting an application for a Comprehensive Plan and Zoning Amendment and developing a feasibility study utilizing the City's Engineering Department for full build out of an industrial park (projected revenues and expenditures). It was also the consensus of the EDA to direct staff to continue to discuss the Hageman Holdings property (property #2) to further understand implications of the required completion of Bunker Lake Boulevard, further understand implications of previous assessments, attain asking price, and further understand which type of users would be allowed. It was also the consensus of the EDA to direct staff to continue to discuss acceptable land uses with the MPCA

on the Closed Landfill property (property #3). It was also the consensus of the EDA to direct staff to continue to monitor property #4, #5, and #6 as potential future industrial park sites but to not actively pursue additional information.

4.04: Business Appreciation Golf Tournament Update

Assistant to the City Administrator Brama stated the business appreciation golf tournament will be held on Tuesday, August 20th, with registration at 10:30 a.m., tee time at 12:00 noon, and dinner at 5:30 p.m. He advised that registration stands at 95 and the hole sponsorships have been filled. He requested a volunteer to emcee the event.

Chairperson Steffen agreed to emcee the golf tournament. He also asked that Mayor Strommen be asked to say a few words at the dinner.

Assistant to the City Administrator Brama indicated that Mayor Strommen has agreed to speak at the dinner.

4.05: EDA Updates

Assistant to the City Administrator Brama presented the EDA written updates contained in the agenda. He advised that the XXX bookstore will be demolished tomorrow morning.

Chairperson Steffen requested an update on the McDonalds site.

Assistant to the City Administrator Brama stated the Purchase Agreement has been signed but not closed and the public improvements being installed are the City's responsibility.

Member Riley indicated it was his understanding that McDonalds plans to break ground this fall.

5. Member/Staff Input

None.

6. Adjournment

The regular meeting of the Economic Development Authority adjourned at 9:05 a.m.

Respectfully submitted,

_____

Kurtis G. Ulrich, City Administrator

ATTEST:

_____

Patrick Brama, Assistant to the City Administrator
Draft by Barbara Hughes, *TimeSaver Off Site Secretarial, Inc.*

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on August 8, 2013 at Riverdale Park, 6860 Riverdale Drive NW, Ramsey, Minnesota.

Commission Members Present:	Chairperson Angela Olsen Vice Chair Shane Bennett Commissioner Bridgett Barr Commissioner Richard Chubb Commissioner Andrew Fyten Commissioner Thomas Mobry
Commission Members Absent:	Commissioner David Minke (excused)
Also Present:	Parks & Assistant Public Works Superintendent Mark Riverblood Public Works Superintendent Grant Riemer Mayor Sarah Strommen

1. CALL TO ORDER

Chairperson Olsen called the Park and Recreation Commission meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Bennett, seconded by Commissioner Chubb to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chairperson Olsen, Commissioners Bennett, Chubb, Barr, Fyten, and Mobry. No: None. Absent: Commissioner Minke.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes dated May 9, 2013

Motion by Commissioner Bennett, seconded by Commissioner Barr, to approve the following Park and Recreation Commission Regular Meeting Minutes:

1) Park and Recreation Commission Regular Meeting Minutes dated June 13, 2013.

Motion carried. Voting Yes: Chairperson Olsen, Commissioners Bennett, Barr, Chubb, Fyten, and Mobry. No: None. Absent: Commissioner Minke.

5. COMMISSION BUSINESS

5.01: Receive Presentation of City's Strategic Plan

Parks & Assistant Public Works Superintendent Riverblood reviewed a goal of the new Strategic Plan is timely and effective communications between staff/council/appointed commissioners. As part of that process Mayor Strommen and the Public Works Superintendent Grant Riemer will be present to provide a presentation on the Strategic Plan to the Park Commission. A copy of the letter from Mayor Strommen outlining the process and the Strategic Plan and presentation were provided to the Commissioners.

Mayor Strommen invited the Commission to ask any questions and offer feedback. She provided an explanation of the purpose of the Strategic Plan and the goals.

Public Works Superintendent Riemer provided a review of the Accomplishments/Outcomes and the Strategic Action Plan Visionary Structure, Building Blocks and Strategic Imperatives. Public Works Superintendent Grant Riemer also reviewed the Action Plan Strategic Initiatives. He continued by reviewing the Roles and Responsibilities assigned, Boards and Commissions Roles and Responsibilities, Budget, Measurement and Reporting. He presented the 2013-2015 Balanced Score Card, which will be how the City is judged by the residents.

Mayor Strommen reviewed the Success Factors and thanked the Commission for the opportunity to share the Strategic Plan.

Commissioner Bennett thanked Mayor Strommen for her presentation. He stated he appreciates the business approach and in this case, the clients are the residents of the City of Ramsey.

Parks & Assistant Public Works Superintendent Riverblood thanked Mayor Strommen and Public Works Superintendent Riemer for their presentations. He stated he realizes the amount of work that went into the Strategic Plan.

5.02: Recommend Cash Contribution Rates for Park Dedication and Trail Fees For 2014

Parks & Assistant Public Works Superintendent Riverblood explained that any time new development occurs within the City of Ramsey, the subdivision or parcel is evaluated for parks and trail needs. If parkland is not needed, the City of Ramsey will accept cash in lieu of physical park dedication. The cash payment is then used for current/future park development. The same evaluation of the physical need versus a cash equivalent is true for both Park Dedication (land or cash) and Trail Fees (trail construction or cash). Dedication is calculated based on the size of a development and the density, as well as residential versus commercial/industrial rates; and is listed within the City's annual Rates and Charges.

Parks & Assistant Public Works Superintendent Riverblood noted the City recognizes that parks, trails and open space are essential to the health, safety and welfare of the residents of the City and persons working in the City, and that the character and quality of the environment as well as recreational opportunities are of major importance – and therefore "park dedication" is critical in the planning and development processes of the City. The City must not only provide these necessary amenities for our citizens today, but also be insightful to the needs of future residents.

Parks & Assistant Public Works Superintendent Riverblood reviewed rates for land dedication have remained fairly static for several decades; however, there have been some minor changes now that greater densities are permitted and there were formulaic changes for land uses that have demonstratable lower "demand" for parks and open space (e.g. memory care centers). Additionally the acreage/fee structure is reviewed by Council annually, for "cost of living" adjustments each year as part of the Rates and Charges analysis; however, the last several years there have been no increases to Park Dedication or Trail Fees. Ramsey's rates are compared to similar suburban cities in the metropolitan area, as well as our immediate neighbors on an annual basis; however, while this is useful, development fees must respond to a legitimate need associated with the change in land use (increased densities) and thus the next section is what actually informs Park Dedication and Trail Fee rates. Park land and improvements themselves are identified within the Parks Capital Improvement Plan – which is adopted each year by City Council. This plan is a reflection of community need, with the forecast improvements often out-pacing revenue from Park Dedication and Trail Fees.

Parks & Assistant Public Works Superintendent Riverblood reviewed Park Dedication and Trail Fees have been "static" for several years. This reflected depressed land values and little development activity associated with the Great Recession. As these trends are reversing, and new 'demand' for parks and trails is at the same time being created by increased development, it is appropriate for the Commission to recommend to City Council the rate structure for 2014. Staff recommends amending the cash Park Dedication rate per residential unit approximately 5 percent from $2,475 (existing rate) to $2,600 with no increase for the commercial/industrial subdivision of land. Trail fees are recommended to be increased from $600 to $700 per residential dwelling unit, again with no proposed changes to commercial/industrial land uses. Parks & Assistant Public Works Superintendent Riverblood stated a park dedication increase has not been recommended for many years. A metro-wide survey was provided for Commission review. The Park Dedication fees are needed within the City.

Chair Olsen stated she is fine with the fee increases.

Parks & Assistant Public Works Superintendent Riverblood stated staff is currently looking at all fees.

Commissioner Barr stated the park dedication fees would only apply to residential. She is hoping the community is growing and this increase will benefit it.

Parks & Assistant Public Works Superintendent Riverblood stated a new development of 160 units increases the demand for park dedication.

Commissioner Bennett asked if for multiple family units, would the dedication be multiplied by the number of units.

Parks & Assistant Public Works Superintendent Riverblood stated it would. The same holds true for apartment buildings.

Commissioner Barr asked if a different rate is offered for subsidized funding.

Parks & Assistant Public Works Superintendent Riverblood stated no other rate is offered.

Commissioner Barr stated she is in favor of the increase.

Commissioner Bennett stated he is concerned if this would put Ramsey's development behind other cities.

Parks & Assistant Public Works Superintendent Riverblood indicated the increases of neighboring communities.

Motion by Commissioner Fyten, seconded by Commissioner Barr, to recommend to the City Council a 2014 cash Park Dedication rate per residential unit of $2,600 with no increase for the commercial/industrial subdivision of land and Trail Fees to be increased to $700 per residential dwelling unit, with no proposed changes to commercial/industrial uses above the 2013 rates.

Motion carried. Voting Yes: Chairperson Olsen, Commissioners Fyten, Barr, Bennett, Chubb and Mobry. No: None. Absent: Commissioner Minke.

6. COMMISSION/STAFF INPUT

6.01: Update on Elmcrest Park's Community Building

Parks & Assistant Public Works Superintendent Riverblood reviewed the project continues to move along. He met with Northern Lights Soccer regarding the plans and is hoping to have a recommendation for the Commission at their September meeting to develop their recommendation to the City Council. The profile of the building has been modified. This would be a distinctive building with a "farm" theme to tie into the history of the park.

6.02: Mississippi River Trail

Parks & Assistant Public Works Superintendent Riverblood stated bids were opened on Tuesday this week. Council will review the project at their next meeting.

6:03: Armstrong Boulevard Trail

Parks & Assistant Public Works Superintendent Riverblood stated this is the only missing segment from Central Park to Alpine Park. A consultant will be assisting to get this done.

Commissioner Barr suggested a trail be placed on Variolite. Parks & Assistant Public Works Superintendent Riverblood stated the developer is required to complete the segment.

6:04: North Common's Playground

Parks & Assistant Public Works Superintendent Riverblood stated the playground is in and there was a ribbon cutting earlier this week.

6.05: Volunteer Project at Fox Park

Parks & Assistant Public Works Superintendent Riverblood stated the landscape plan went way over the line on the neighbor's property. Nothing is firm right how.

6.06: Happy Days and Park and Recreation Commission Participation

Parks & Assistant Public Works Superintendent Riverblood stated Happy Days is September 7th. The Commission's booth space will be outside. Parks & Assistant Public Works Superintendent Riverblood stated he needs to know what the Commission wants to do and what is needed from staff. The hours for booth coverage will be 11am - 7pm.

Commissioner Chubb stated he will bring a tent for the booth.

It was noted that Elmcrest renderings will be provided along with photos from the playground ribbon cutting, Central Park is in the capital improvement plan, and the booth coverage schedule will be developed by Chair Olsen and sent as an email.

6.07: The Draw Event Series

Parks & Assistant Public Works Superintendent Riverblood stated last week was the Coburn's customer appreciation picnic. Over 3,100 sandwiches were sold with proceeds going to Ramsey Rotary.

6.08: Park Patron Picnic in September

Parks & Assistant Public Works Superintendent Riverblood suggested a succinct Commission meeting be held right after the picnic. He noted the menu for the picnic needs to be discussed and September 12 is the date.

Commissioner Barr volunteered to be the Chair for the planning committee for the picnic.

6.09: Northfolk Proposal

Parks & Assistant Public Works Superintendent Riverblood stated a previous discussion was held about a park dedication next to Lake Itasca. This will be on the Council's agenda at the second meeting in August. He indicated a grant application will be discussed with information on the time commitment for preparing the application.

7. ADJOURNMENT

Motion by Commissioner Chubb, seconded by Commissioner Bennett, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Olsen, Commissioners Chubb, Bennett, Barr, Fyten, and Mobry. No: None. Absent: Commissioner Minke.

The Park and Recreation Commission meeting adjourned at 7:30 p.m.

Respectfully submitted,

_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **4. 3.**

Meeting Date: 09/24/2013

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Accept Resident Petition to Consider the Installation of a Stop Sign at the intersection of Potassium Street and 143rd Circle

Background:

On September 17, 2013 staff received a petition from residents in the neighborhood near the intersection of Potassium Street and 143rd Circle. They are requesting the installation of a stop sign at this intersection (see attached maps).

City Charter requires the Council to receive all petitions submitted at the next available meeting. Traffic related requests such as this are typically forwarded to the Public Works Committee for review and comment prior to coming before the City Council for final direction. The action item for this case is to accept the attached petition and forward to the Public Works Committee for Consideration.

Notification:

The organizer of the petition will be notified that this item is being placed on the City Council consent agenda to accept the petition. He has already been instructed on the process that is required to investigate the matter, and the approximate timing to complete the analysis.

Observations/Alternatives:

City policy requires 5 signatures from residents within a 500 foot radius of the intersection requesting the traffic control change before the traffic study can move forward. Staff has reviewed the petition and it meets this requirement

Recommendation:

Staff recommends accepting the attached petition and forwarding to the Public Works Committee for consideration.

Funding Source:

The investigation and analysis of this petition request will be accomplished utilizing staff time.

Council Action:

Motion to accept the attached petition, for the installation of a stop sign at the intersection of Potassium Street and 143rd Circle and forward to the Public Works Committee for consideration.

Attachments

Petition

Map

Form Review

Inbox	Reviewed By	Date

Grant Riemer	Grant Riemer	09/18/2013 07:51 AM
Kurt Ulrich	Grant Riemer	09/18/2013 01:56 PM
Mary Jo Warner (Originator)	MaryJo Warner	09/18/2013 03:19 PM
Grant Riemer	Grant Riemer	09/18/2013 03:22 PM
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:46 PM

Form Started By: MaryJo Warner Started On: 09/17/2013 02:14 PM

Final Approval Date: 09/19/2013

RECEIVED
SEP 17 2013
BY: 1145pm

July 19, 2013

Ramsey City Council
7550 Sunwood Dr NW
Ramsey, MN 55303

Request a STOP sign petition for the intersection of Potassium St NW and 143rd Circle NW

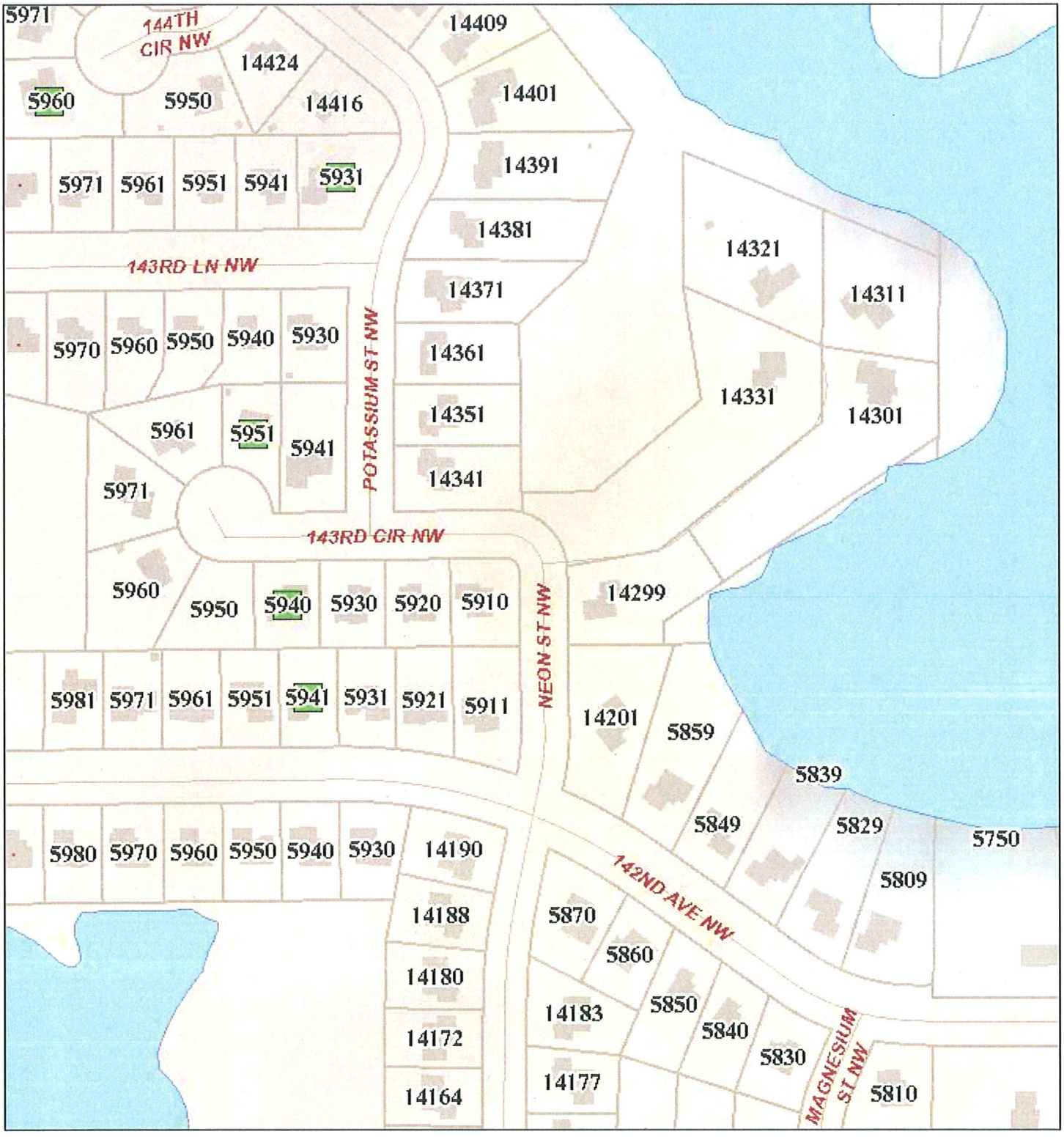
Dear Mayor and Council, everyday the persons who live on 143rd Circle and those near this intersection have close encounters with drivers who fail to yield the right of way to us who are traveling on 143rd Circle. If it were not for us homeowners in this area collisions would occur daily. Drivers cut in front of us, they cut the corner into oncoming traffic and have a total disregard for the right of way laws.

We are asking for a sign to be placed at this very busy corner so every day we do not have to question "is today the day that I get hit" we look around at several intersections in the area that have 3 or 4 STOP signs who intersections are the same as ours. We realize that there is a 4 way Stop up the road on 143rd Lane. However this does us no good the intersection of Potassium and 143rd Circle.

Contact person for this petition is James Singewald 763-213-9311

Residents:

James Singewald 5950 143rd Cir NW
Mike Kennedy 5961 143rd Cir NW
Lisa Kennedy 5961 143rd Circle NW
Melynda Anderson 14341 Potassium St NW
Jeff Anderson 14341 Potassium St NW
Steve Collins 5920 143rd Circle NW
Matt Colvin 5870 143rd Circle NW
Ryan Beaver 5910 143rd Circle NW
Michell Botko 14299 Neon Street Ramsey
Francis Botko 14299 Neon Street Ramsey
Wade [illegible] 5971 143rd Cir NW Ramsey
Jake Cabold 5951 143rd Cir NW Ramsey
CASEY RABOLD 5951 143RD CIR NW RAMSEY
Mitch Singewald 5950 143rd Cir NW Ramsey
Robert Wallace 5941 143rd Circle N.W. Ramsey, Mn.
Pete Wallace 5941 143rd Cir. NW Ramsey, MN
Martina Wallace 5941-143rd Circle NW Ramsey, MN
Meggaret Wallace 5941 143rd CIRCLE NW Ramsey, MN
Joe Wallace 5941 143rd circle nw Ramsey MN
Melissa Beaver 5910 143rd Circle NW Ramsey MN
Larry & Bernice Hale 5960 143rd Cir NW. Ramsey MN 55303



September 18, 2013

1:3,284

0 0.0275 0.055 0.11 mi

0 0.0425 0.085 0.17 km

- US Highways
- State Highways
- County Roads
- City Streets
- Ramps, Loops
- Private Roads
- A74
- Municipal Boundary
- Creeks
- Lakes_Ponds
- Rivers
- Code Violations
- Addresses
- Parcels
- Buildings
- Parks
- World Shaded Relief

LOGIS
Copyright © 2013 Esri

CC Regular Session **4. 4.**

Meeting Date: 09/24/2013

By: Jo Thieling, Administrative Services

Information

Title

Approve License Applications

Background:

Attached is a list of licenses for Council approval.

Action:

Motion to approve license applications.

Attachments

License Apps

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Jo Thieling	09/18/2013 12:17 PM
Form Started By: Jo Thieling		Started On: 09/18/2013 12:16 PM
Final Approval Date: 09/18/2013		

License Applications
For Year 2013

Transient Merchant	Jacob Fuller – Edward Jones	320 East Main St.	Anoka, MN 55303	763-427-8613
*Temporary On-Sale Liquor	Church of St. Katharine Drexel	7101 – 143rd Avenue NW – Suite G	Ramsey, MN 55303	763-400-7203

*$50 app fee waived – This is for October 12 Oktoberfest event

CC Regular Session **4. 5.**

Meeting Date: 09/24/2013

By: Jo Thieling, Administrative Services

Information

Title

Approve the Following Meeting Minutes:
1. City Council Work Session - September 3, 2013
2. City Council Regular - September 10, 2013

Background:

The meeting minutes for Council review and approval are attached.

Action:

Motion to approve the following meeting minutes:
1. City Council Work Session - September 3, 2013
2. City Council Regular - September 10, 2013

Attachments

09032013 CCWS Mts

09102013 CC Mts

Form Review

Form Started By: Jo Thieling Started On: 09/18/2013 11:55 AM

Final Approval Date: 09/18/2013

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, September 3, 2013, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Jason Tossey

Member Absent: Councilmember Randy Backous

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Public Works Superintendent Grant Riemer
City Engineer Bruce Westby
Assistant to the City Administrator Patrick Brama

1. CALL TO ORDER

Mayor Strommen called the City Council Work Session to order at 5:34 p.m.

Mr. Ulrich presented an agenda summary detailing the purpose of the meeting, anticipated timeframe, and expected outcomes.

2. TOPICS FOR DISCUSSION

2.01: Discussion of Proposed 2014 Budgets and 2014 Levies

Finance Director Lund explained the State has indicated the City can levy an additional $931,000, She described budget Option A: Maximum General/EDA Levy at $7,482,513, City read as intent of the Law-Netting Out Special Levies; Option B: Maximum General/EDA Levy at $8,413,798 (This was City's total 2012 Certified Levy) for a $931,285 increase per the Department of Revenue as of August 27, 2013, allowing Special Levies in calculation; and, Option C: Maximum General/EDA Levy at $7,816.943, using Option A plus adding back $59,430 (Strategic Planning) and $275,000 for roads due to Tax Increment Financing (TIF) District 4 expiring December 2014. Strategic Planning items include Office Assistant to full-time, Police Department Officer starting January 1, and $5,000 additional for Contract Communications.

Mr. Ulrich stated if the City Council supports a slight increase in levy, it is reasonable to replace one-time money (tax increment) that will not be available in 2015.

Mayor Strommen stated there is a $1.7 million gap in funding the annual amount for road reconstruction but it will be a larger gap in 2015 because there will not be a TIF base since District 4 expires in 2014.

Finance Director Lund stated that is correct because TIF District 4 decertifies at the end of 2014. She explained that with TIF, the City receives about 90 cents on the dollar and without TIF, the City receives about 37 cents on the dollar.

Councilmember Tossey asked if the budget includes an increase for non-union employees.

City Administrator Ulrich stated it includes a 2.5% increase and that matter will be considered by the Personnel Committee for recommendation to the City Council.

Finance Director Lund reviewed the percentage of wage increases that are included in the proposed budget.

NOTE: Additional discussion on this item occurred following Case 2.02.

2.02: Consideration of Long-Term Street Maintenance Program (SMP) Cost and Funding Options

City Engineer Westby presented the Long-Term Street Maintenance Program (SMP), 2013 estimated costs, and funding options as detailed in the staff report. He noted the 2009 costs were higher because it assumed roads have a 40-year life span and would then have to be reconstructed. He explained the costs estimated in 2013 are based on a Pavement Surface Evaluation and Rating (PACER) of 7, assume a 60-year life span, and reflect regular maintenance.

Councilmember LeTourneau stated the City Council should consider a total of the first five years and then another total from 2019 to 2023.

City Engineer Westby stated that can be considered but he had followed suit to show a comparison between the 2009 and 2013 assumptions.

Councilmember Tossey asked why MSA is being included.

City Engineer Westby explained that the 2009 estimate assumed MSA roads would be maintained and reconstructed through the MSA allocation; however, those funds are being used to pay back debt and not available.

Councilmember LeTourneau asked to what is the MSA debt attributable.

Finance Director Lund stated it involved a Joint Powers Agreement (JPA) with Anoka County for Alternative Urbanwide Area Review (AUAR) improvements. That debt service totals $500,000 to $600-000 annually.

City Engineer Westby described traditional funding options for street maintenance and explained the need to consider alternative funding options. He noted that utilizing franchise fees to fund the City's long-term SMP would create a consistent funding source that can also fund maintenance at its prescriptive time/schedule. He acknowledged that franchise fees are essentially taxes and if supported by the City Council, staff would work with the electric and gas companies to properly word the notice to residents. He recommended establishing the same fee for both utility companies, noting the SMP could be funded through franchise fees along with the general levy and possibly some bonding.

City Engineer Westby described the method used by surrounding communities to fund street maintenance along with the pros and cons for identified financing methods, noting there are more pros than cons with franchise fees.

Councilmember Tossey stated the owner of rental properties pay taxes and renters pay taxes as part of their rent so he thinks it is a weak argument that franchise fees are also collected from renters who use the roadways.

City Engineer Westby reviewed the estimated SMP funding shortfall and stated with a franchise fee of $5 per utility per month for residential and $10 per utility per month for commercial, it would collect $1 million annually. If the monthly franchise fee is increased to $7 for residential and $13 for commercial, per utility, it would collect $1.5 million. He stated the City of Elk River has adopted a rebate program for property owners who are currently paying a road assessment.

City Engineer Westby presented staff's recommendation for franchise fees to fund the SMP. He requested City Council direction regarding its preferred funding option to help pay for the City's long-term SMP. If franchise fees are to be pursued, staff requests direction on the monthly amount to be charged each utility as well as a proposed sunset date for the ordinance. He noted most franchise fee ordinances tend to have a 20-year sunset date but in this case, it might make sense to apply a 5- or 10-year sunset date. It was noted that November is the soonest a public hearing can be scheduled unless a special edition of the *Ramsey Resident* is issued.

Councilmember Kuzma asked if a franchise fee would fund road projects and maintenance so residents would no longer be assessed for road improvements. If that is the case, residents would not need to petition against the improvement/assessment.

City Engineer Westby stated that would be the case if the franchise fee is set high enough to cover those costs.

Councilmember Tossey asked whether property taxes are deductable.

Councilmember Riley stated that is correct for a homeowner who pays taxes and itemizes but a franchise fee is not tax deductable.

Councilmember Tossey stated that may be a reason to not consider franchise fees, they cannot be deducted from taxes.

Mayor Strommen stated this is not and easy decision to make, and has been discussed by previous City Councils but a decision had not been reached. She noted that at this time, all one-time money has been used so a decision needs to be reached by this City Council. She stated the funding needs to be fair to the City's residents and of a sustainable nature. Mayor Strommen stated there will be differences of opinions amongst the City Council, and that is all right, but what is important is that all agree with the purpose (maintaining roads).

Councilmember LeTourneau stated the Strategic Plan is to use a PACER rating at 7 and asked if the dollar amount to maintain this rating is $2.5 million each year.

Mayor Strommen stated staff has framed the question to look at the annual shortfall over the next five-year period, which is $1.7 million. For the following five years, it will be a different number. She felt a five-year consideration was a reasonable term as taxes and revenues and street conditions may change during that period of time.

Councilmember Kuzma stated out of the $2.5 million, the City Council is looking to fund a shortfall of $1.7 million.

Mayor Strommen stated that is correct but when TIF District 4 decertifies in 2014, there will be a larger shortfall that will have to be addressed. This is why staff has suggested it could be partially addressed by building funds into the base at this time in anticipation of loosing the tax increment after 2014.

Councilmember Riley asked if reconstruction has been assessed in the past.

Finance Director Lund stated it has not.

Councilmember Riley asked how roads are rated and if the rating drops each year.

Public Works Superintendent Riemer stated once roads are at a PACER 3, the road will stay at that rating for a while unless there is a change in truck traffic or water on the roadway. He stated the rating remains constant for several years before changing.

Councilmember Riley asked if staff's cost estimates have been reviewed by a second party outside of City Hall.

City Engineer Westby stated they have not but a quick estimation matches what you would expect for a City with the miles of roadways within Ramsey.

Councilmember Riley stated if the City Council does not support franchise fees, the levy can be increased to cover part of the cost. He asked if the City would then have to rely on special assessments to fund the remainder of the cost.

Finance Director Lund stated that would be the option.

City Administrator Ulrich stated if more than 50% petition against a special assessment, then the project is defeated. He stated that process has occurred with road projects in the past when the road could be petitioned against at 30% so there is history with that process.

Mayor Strommen stated the special assessment process is also expensive. In addition, residents are presented with a large bill that may not have been anticipated and is difficult to budget for. That is why residents are resistant to the project.

Councilmember Tossey agreed that the roads have been ignored for some time and a topic of discussion for years. He stated he is not a fan of franchise fees and supports Option C, Maximum General/EDA Levy at $7,816,.943, using Option A plus adding back $59,430 (Strategic Planning) and $275,000 for roads due to TIF District 4 expiring December 2014. Councilmember Tossey stated to bond, you have to assess 20% of the costs and he does not think there will be a lot of resistance to that amount of assessment. He stated with Option C, more will be levied. He asked where TIF is going.

Finance Director Lund stated the municipal center debt doubled from $644,000 to $1.2 million and other expenditures (employee benefits and health insurance coverage) have also increased.

Councilmember Tossey stated the City will then have to spend less and cut the budget to make up the shortfall. He objected to creating another revenue stream for the City's residents and supported funding the SMP by raising the tax levy and keeping a 20% assessment. Councilmember Tossey stated another benefit of that method is the tax deduction available to residents.

Finance Director Lund noted that if the funding is raised through an increased tax levy, business and industrial properties will be hit harder because it is based on evaluation.

Councilmember Tossey stated the City can expect its tax base to increase because the market is improving, property valuations are increasing, and there will be more development. He felt the revenue will be there to fund the SMP.

City Administrator Ulrich stated there is an option to bond without assessments by using a Five-Year Capital Bond. However, it would impact the tax capacity rate.

Councilmember Riley stated he appreciates that an assessment is not required but a Five-Year Bond for a 60-year problem does not fix the need for a constant funding stream because the City would then have to bond every five years.

City Administrator Ulrich explained the plan has to be for five years but the bond term is for 20 years.

Councilmember Kuzma stated he prefers to keep the levy down or the same and would strongly consider the franchise fee since most residents who have spoken prefer to pay a small amount. He stated the franchise fee can be identified for road funding and would provide a constant stream of revenue that is dedicated to roads.

Councilmember Johns stated the people she talked with in general prefer to have a steady amount instead of a special assessment. She stated she prefers that herself and since the City is trying to do a maintenance program, consistent funding is needed. With assessments, should there be a stumbling block, the maintenance project would not be completed when scheduled and would impact the rest of the 60-year plan. She felt franchise fees were the best method to fund that program as long as the City is open and honest about what the franchise fee entails.

Councilmember Kuzma stated he thinks franchise fees are fair because all pay the same since it is not based on property valuation.

Councilmember Riley asked how much can be dedicated from different funds for the SMP.

Finance Director Lund explained that if the use of franchise fees is approved, a Capital Project Fund would be created for road reconstruction. When franchise fees come in, they would be deposited straight into that Fund and offsetting expenditures would be taken from it. She stated when property taxes come in, it is a lump sum and not everyone pays taxes so then a percentage is transferred into such a Fund. Finance Director Lund stated with the last franchise fee, she had to prepare quarterly reports on franchise fees collected and expenses from that Fund.

Councilmember LeTourneau agreed that franchise fees are a revenue source and he does not want it to look like the City is "hiding behind" a certain size levy but instead is finding a solution for a significant funding need and that must be transparent to the public.

William Kingston, 15760 Andrie Street NW, stated he is a 20-year resident of Ramsey and thanked staff for all of the information presented in the staff report. With regard to the cost estimates, he asked how many miles of road were ranked at PACER 7 in 2009 and how many miles of road were ranked at PACER 7 in 2013. That will indicate the degradation of the roads since there has not been street maintenance during that time period. Mr. Kingston stated the bulk of the roads were constructed in the 1970s and asked if the City has inspection reports so the underlying soils are known. He stated he does not think the City has that type of information so while the City Council is trying to move from a 40-year road to a 60-year road, the roads may be in worse shape than the City thinks. He questioned how that can occur without first getting the roads up to spec.

City Engineer Westby stated Andrie Street is at a PACER 3, which means it would be reconstructed. When reconstructed, it would be to City standards for 60 years with a good sub-base constructed and a maintenance program followed.

Mayor Strommen explained staff's 2013 estimates are based on the actual PACER ratings.

Mr. Kingston stated he did not think there was an add-on if the road is at PACER 3.

City Engineer Westby stated the life expectancy may not hit 60 years for every road due to the way it was constructed but there may be 70-75 years from some urban roads. He stated Ramsey has good sand soils so it should be able to get 60 years from reconstructed roads.

Mr. Kingston asked if non-taxable entities will pay franchise fees.

City Engineer Westby stated they would if they use those utilities.

Mr. Kingston stated he would like to know how many properties of that type are in Ramsey, noting that schools get their revenue from residents so he will also be paying for that fee.

Public Works Superintendent Riemer explained that a road at a rating of PACER 3, means the road would no longer be sealcoated and would be scheduled for reconstruction.

Pat Surma, 7930 161st Avenue NW, stated the City needs to keep it fair and the process transparent.

Mayor Strommen stated in an ideal world, she would also prefer funding the SMP through property tax but at this time, the City does not have the ability to raise the levy high enough to cover that cost. In addition, taxes are not always paid and some residents would be taxed but their road may not be fixed, which is also not fair. She stated she leans towards franchise fees with a sunset date in five years so it can be reevaluated at that time. Mayor Strommen supported having a conversation to assure the fees are dedicated for this purpose, and to learn more about a rebate program similar to that used by Elk River. She stated it is not a way to hide a tax and the City needs to be transparent in this process. Mayor Strommen stated if $1.7 million had to be cut from the City's budget, it would be a severe impact to police, fire, or parks, which are all important to the City's residents.

Councilmember Tossey stated the $1.7 million will be collected from residents anyway.

Mayor Strommen stated the City does not have enough levy to raise it high enough to cover $1.7 million. In addition, the City is under levy limits this year and cannot increase the levy high enough to fund roads.

Councilmember Tossey stated the budget includes $140,000 for the EDA, which is not an essential government service but police, fire and roads are essential government services. He felt it was nonsense to say the City does not have the money.

Mayor Strommen stated the shortfall is not $140,000, it is $1.7 million.

Councilmember Tossey suggested that the City then not hire an Economic Development Director. He stated in some cases, staff does not need to be increased. Councilmember Tossey stated the Legislature put levy limits in place for a reason and he does not support going around it by creating another revenue stream through franchise fees.

Mayor Strommen stated the City will get there and that would be her goal (fund roads through the levy) but because of levy limits, it will not be this year and possibly not for the next couple of years.

Councilmember Tossey stated it is an insincere argument to say the decision is whether to cut cops or firemen when the City is levying the EDA and HRA. He stated EDA and HRA are not essential services and he finds a franchise fee to be absolutely ridiculous.

Mayor Strommen stated there is not a list of options that add up to what is needed to fund the SMP without devastating consequences. She stated not all on the City Council will be at the same place at the end of this conversation.

City Administrator Ulrich asked if there is interest in maintaining 20% assessment.

Councilmember Kuzma asked if it has been decided what the franchise fee rate should be set at.

Finance Director Lund stated if the SMP costs $2.2 million and $500,000 comes from the budget, it would take a franchise fee of $8 per month per utility for residential and commercial to raise $1.65 million. If the franchise fee is increased to $8 per month per utility for residential and $16 per month per utility for commercial, it would raise an additional $100,000.

Councilmember Kuzma supported a franchise fee with a sunset date. He stated this can be discussed all night but the City Council needs to find a solution to road funding and residents have indicated a preference for smaller payments.

Councilmember Riley stated either the City has to tax and assess or consider a franchise fee. He stated he cannot support both an assessment and franchise fee but does not have a preferred way.

Mayor Strommen stated there is majority consensus for a franchise fee; however, once the levy is set next week it cannot be increased.

Councilmember Tossey asked if the levy will not be the maximum allowed.

Finance Director Lund stated if using the maximum levy by adding $931,000, the tax rate would be 48% (Option B, Maximum General/EDA Levy at $8,413,798 [This was City's total 2012 Certified Levy] for a $931,285 increase per the Department of Revenue as of August 27, 2013, allowing Special Levies in calculation).

Councilmember Tossey asked if the City Council is supporting an increase in the levy, franchise fees, plus assessments.

Mayor Strommen stated the City Council has indicated there is no interest in both franchise fees plus assessments.

Councilmember Tossey asked if there is an option for a $4 per month per utility franchise fee.

Finance Director Lund stated that is an option if maximizing the levy.

Councilmember Tossey asked if the franchise fee is higher for commercial/industrial properties.

Mr. Kingston asked if some properties have both utilities.

Finance Director Lund stated the figures are based off numbers provided by the utility companies and the City of Anoka.

Councilmember LeTourneau stated he would like a lower levy because he likes the feature in the franchise fee to track and dedicate the funds specifically for roads and to be able to identify how the fees are being applied, creating additional transparency. He stated with franchise fees, that need can be called out to the residents along with whether it was over funded, under funded, over spent, or under spent.

Councilmember Tossey asked if anything prevents future City Councils from using franchise fees for anything other than roads.

City Administrator Ulrich stated another City Council would have to consider it was publicly dedicated but could consider another use by ordinance. He stated staff will look into language to create it as irretrievable as possible.

Councilmember Tossey stated he will oppose a franchise fee because he finds it to be a hidden revenue source. But if approved, he wants safeguards so a future City Council cannot use those funds to subsidize their "pet project."

Councilmember LeTourneau agreed there should be firmly established criteria. He asked what happens if the City Council decides to reduce or increase the franchise fee prior to the five year sunset.

City Engineer Westby stated it would require an amendment to the ordinance.

Finance Director Lund stated the fee will be established by ordinance, the same as other City fees.

Mayor Strommen stated it can also be eliminated if the City Council is comfortable that property tax revenue and can cover the costs through the levy.

Finance Director Lund stated in 2003 there was a one-year sunset on a franchise fee and quarterly reports were presented on the amount collected. At that time, the ordinance stated the use of the funds and after the third quarter the amount collected covered the LGA loss so the City Council sunset the fee at that point. In addition, franchise fees are received monthly whereas taxes are received twice a year.

Councilmember Tossey stated he would support forcing a five-year sunset so the City Council can review the property taxes collected, which he anticipates will be increasing. He stated he would not want the City to be flush with money while still collecting franchise fees.

Mayor Strommen supported a five-year sunset but her short-term concern is increasing the levy to the maximum in addition to starting a franchise fee. Rather, she supported one funding stream for the SMP.

Councilmember Riley stated all agree to restricting use of the funds and asked whether it can be done through the audit.

Finance Director Lund stated it would be established as a committed fund.

Councilmember Riley stated he likes the idea of using the original levy and not the maximum levy plus franchise fees.

Mayor Strommen asked for comment on a rebate program for residents who are currently paying a road assessment.

It was the unanimous consensus of the City Council to support a rebate program similar to Elk River's program.

Mr. Kingston pointed out that some residents may have paid their assessment in full.

Councilmember Riley suggested that be considered for the past number of years.

Councilmember Tossey agreed that even if the assessment was paid in full, the property owner should not have to also pay a franchise fee during the term of the assessment.

Councilmember LeTourneau stated he wants the franchise fee language to clearly state it is for a dedicated Ramsey Road Maintenance Fund.

Councilmember Riley asked if there is support for a flat franchise fee of $7 per month per utility.

Councilmember LeTourneau supported a franchise fee rate of $8 per month per utility or higher to assure there is adequate funding to meet the need and eliminate a shortfall.

Finance Director Lund reviewed the annual revenues raised based on franchise fees.

The majority consensus of the City Council supported a franchise fee at $8/month/utility (both residential and commercial) that is dedicated for roads, a five-year sunset with "lockbox" language, no special assessments, and a rebate program for property owners already paying a road assessment.

2.01: Discussion of Proposed 2014 Budgets and 2014 Levies – Continued

Councilmember Riley supported Option A, Maximum General/EDA Levy at $7,482,513.

Finance Director Lund noted Option A has the patrol officer starting in July 1, the Office Assistant at part time, and eliminates Contract Communication.

Councilmembers Kuzma and LeTourneau supported Option A, Maximum General/EDA Levy at $7,482,513.

Councilmember Johns supported Option C, Maximum General/EDA Levy at $7,816.943, using Option A plus adding back $59,430 (Strategic Planning) and $275,000 for roads due to Tax Increment Financing (TIF) District 4 expiring December 2014. Strategic Planning items include Office Assistant to full-time, Police Department Officer starting January 1, and $5,000 additional for Contract Communications.

City Administrator Ulrich stated Option A has the lower levy amount, misses some of the Strategic Plan items, but includes the HRA levy. He noted the City may also receive some HRA funds from Anoka County that could be used to fund line items the City Council supports.

Finance Director Lund stated if you add back the Strategic Plan items that were cut, it would result in a levy of 43.68%.

Mayor Strommen stated $59,000 is not a huge amount and it may be possible to reduce the HRA levy and Contract Communications can also be discussed. She supported Option A, Maximum General/EDA Levy at $7,482,513, considering the City Council supports a franchise fee.

The consensus of the City Council was to support Option A, not adding in $59,000 for Strategic Plan items.

Mayor Strommen stated the Preliminary Budget and Levy will be presented and approved at the September 10, 2013, meeting. The Levy will be finalized in December of 2013.

3. TOPICS FOR FUTURE DISCUSSION

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

Councilmember Tossey stated the Highway 10/Armstrong Boulevard Interchange Subcommittee met earlier to discuss next steps and how to expedite the project. He stated the Governor did not favor the public/private partnership funding but it is felt there are still possibilities for lobbying efforts. Councilmember Tossey stated Representative Abeler will be working with the Governor about authorizing early design/build authority as there is bipartisan support.

Mayor Strommen stated City Administrator Ulrich will be working with Consultant Elwyn Tinklenberg to determine a short-term extension so the City is prepared for the upcoming bonding session. She stated this will be coming back for consideration by the City Council.

Councilmember Riley asked whether some of the Transit Station skyway lights can be turned off during the evening.

City Administrator Ulrich stated the City can make that request of Metropolitan Transit.

Councilmember LeTourneau stated the City needs to assure that lower level lighting does not impact safety.

5. ADJOURNMENT

Motion by Councilmember LeTourneau, seconded by Councilmember Riley, to adjourn the Work Session meeting.

The Work Session of the City Council was adjourned at 7:22 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2
2. PRESENTATION 2
2.01: Proclamation Declaring October as Domestic Violence Awareness Month 2
3. CITIZEN INPUT 2
4. CONSENT AGENDA 3
5. APPROVE AGENDA 3
6. PUBLIC HEARING 4
7. COUNCIL BUSINESS 4
7.01: Adopt Resolutions Approving Proposed 2014 Payable Tax Levies and Schedule Public Meeting for December 10, 2013 4
7.02: Review and Adopt Proposed 2014 General Fund Budget 4
7.03: Consideration of Approving Draft Franchise Agreement and Ordinance Terms and Ordering Public Hearing 5
7.04: Introduce Ordinance #13-17 to Amend 2013 Rates and Fees Related to Water Trunk and Existing Reimbursement Agreement and Call for Public Hearing 6
7.05: Adopt Resolution #13-09-136 Approving the Joint Powers Agreement and Accepting Bids for the Mississippi River Trail 6
7.06: Approve Amendment #2 to The Tinklenberg Group Contract for Additional Services 7
8. MAYOR, COUNCIL AND STAFF INPUT 7
9. ADJOURNMENT 8

CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, September 10, 2013, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Randy Backous
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Jason Tossey

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Dean Kapler
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
City Engineer Bruce Westby
Development Services Manager Timothy Gladhill
Assistant to the City Administrator Patrick Brama
City Attorney Joe Langel

1. CALL TO ORDER

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

2. PRESENTATION

2.01: Proclamation Declaring October as Domestic Violence Awareness Month

Mayor Strommen read in full a Proclamation declaring October as Domestic Violence Awareness Month. She noted this Proclamation is on tonight's Consent Agenda.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda:

4.01: Receive Cash and Investments for Period Ending August 31, 2013
4.02: Receive July 2013 Financial Reports – General Fund and Expenditure Funds
4.03: Receive 2013 Building Division Month End Report: August
4.04: Receive Calendar Upcoming Public Processes Related to Land Use Review
4.05: Approve License Applications

Transient Merchant

Better Business Consultants, 8120 Penn Avenue, Bloomington, MN 55431

4.06: Approve the following Meeting Minutes:
1) City Council Work Session – August 27, 2013
2) City Council Regular – August 27, 2013

4.07: Adopt Resolution #13-09-159 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 22, 2013, through September 4, 2013
4.08: Adopt Resolution #13-09-151 Approving the First Amendment to Amended and Restated Parking Improvement Use and Maintenance Agreement for Parking District A
4.09: Adopt Resolution #13-09-150 Granting Amendment to Planned Unit Development Approval of Town Center Gardens Third Addition
4.10: Adopt Resolution #13-09-157 Declaring Cost to be Assessed and Calling for a Public Hearing on Proposed Assessment for Past Due Charges on Municipal Utility Bills (which may include water, sewer, street lighting, recycling, storm water charges, and penalties incurred) and Current Services Rendered
4.11; Adopt Resolution #13-09-158 Approving the Cooperative Agreement with MnDOT for Signing the Mississippi River Trail
4.12: Adopt Resolution #13-09-160 Granting Final Plat Approval of Oakwood Acres Located along 167th Avenue, West of Nowthen Boulevard; Case of Oakwood Land Development
4.13: Adopt Resolution #13-09-152 Proclaiming October 2013 Domestic Violence Awareness Month

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Backous, Johns, Riley, and Tossey. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Johns, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Johns, Backous, Kuzma, LeTourneau, and Tossey. Voting No: None.

6. PUBLIC HEARING

- None.

7. COUNCIL BUSINESS

7.01: Adopt Resolutions Approving Proposed 2014 Payable Tax Levies and Schedule Public Meeting for December 10, 2013

Finance Director Lund presented the proposed 2014 payable tax levies totaling $8,723,341, reflecting a 9.07% increase over the adopted levy in 2013. The majority of the increase is due to the Municipal Center Debt Service being levied at its full debt service amount of $1,018,063 versus $492,629 in 2013. Staff recommended the public hearing be scheduled for the City Council's December 10, 2013 meeting with adoption of the 2014 General Fund Budget and levy to immediately follow. It was noted the levies can be reduced prior to City Council adoption on December 10, 2013.

Councilmembers Tossey and Backous indicated they will support the 2013 payable tax levy as it lowers the tax capacity rate almost one percentage point; however, both would like the EDA levy lowered or eliminated prior to final adoption.

Councilmember Riley noted this levy is almost $1 million below the limit and the tax rate is going down, resulting in a decrease in City taxes.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to adopt Resolution #13-09-154 Approving the Proposed 2013, Payable 2014, Tax Levy, and schedule the public hearing for the City Council's December 10, 2013, meeting; and, to adopt Resolution #13-09-155 Approving the Proposed 2013, Payable 2014 EDA tax levy based on the recommendation of the EDA Committee.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Kuzma, Backous, Johns, LeTourneau, and Tossey. Voting No: None.

7.02: Review and Adopt Proposed 2014 General Fund Budget

Finance Director Lund presented the 2014 General Fund Budget of $9,894,184, a decrease of $399,653, or 3.88%, over the adopted 2013 General Fund Budget. She answered questions of the City Council relating to the change in the overall personnel line item from $5,806,331 in 2013 to $6,235,216 in 2014, or a difference of just under $400,000. It was noted this cost is partially attributable to additional staff positions (25-hour per week Office Assistant, part time IT Tech, five position reclassifications, seven interns, and a patrol officer to start June 1 to bring police staffing to prior levels) and an increase in salary and cost of benefits (health insurance).

The Council acknowledged the staff increase is not a result of adding many staff positions but only those positions needed to accomplish the Council's Strategic Plan and Goals. The action

under consideration tonight will approve funding for the positions but not grant authority to fill those positions. That will require a later Council action.

Councilmember Tossey stated the budget does not include filling the Economic Development Director position as it was budgeted for last year.

Finance Director Lund clarified that position is not funded from the General Fund but through EDA/HRA, and TIF funding.

Motion by Councilmember LeTourneau, seconded by Councilmember Riley, adopt Resolution #13-09-156 Adopting the Proposed 2014 City of Ramsey General Fund Operating Budget.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Riley, Backous, Johns, and Kuzma. Voting No: Councilmember Tossey.

7.03: Consideration of Approving Draft Franchise Agreement and Ordinance Terms and Ordering Public Hearing

City Engineer Westby reviewed the staff report and recommendation to approve the draft Franchise Agreement and Ordinance terms and order two public hearings, one for the proposed Franchise Agreement and Ordinances and one for the Right-of-Way Ordinances, to be held at the October 8, 2013, City Council meeting. If approved, staff will work with the gas and electric utilities to prepare the documents. In addition, public hearing notices will be published.

The Council acknowledged that creating a sustainable model to repair roads has been discussed for many years and that regular and routine maintenance will result in lower project costs and allow continued development.

City Engineer Westby answered questions of the City Council relating to the costs for sealcoat and overlay, noting this year the City seal coated 13.6 miles at a cost of $360,000. He stated it costs over a million dollars to reconstruct one mile of urban roadway. City Engineer Westby indicated that of resident's surveyed, 66% preferred use of franchise fees and 46% preferred assessments to maintain roadways. With regard to using a PACER of 7 in the analysis, City Engineer Westby explained that serviceability begins to drop and maintenance costs increase substantially once past a PACER of 7.

The City Council discussed its consensus that the franchise fees would be placed in a dedicated fund restricted for roads and have a five-year sunset. In addition, the intent is to eliminate using special assessments for funding. It was noted that an estimated road reconstruction assessment is in the $8,000 range with a 15-year term for repayment, or $533 per year. The franchise fee under consideration results in a cost of $192 per year and would take 41.7 years to pay what the assessment would total.

Councilmember Tossey stated his intent to not support franchise fees as it would create an additional tax/revenue stream that he considered to be a regressive tax as it charged the same rate to a senior citizen or resident on housing assistance as it charged to a resident living in an

expensive house. He felt taxes, which were a dedicated revenue stream, should be used to pay for road reconstruction projects and that budget cuts should be made to eliminate the EDA levy and not hire additional staff.

The City Council acknowledged the need to address road reconstruction funding and noted the consideration tonight is to schedule a public hearing to hear from the City's residents and to provide education on how this funding issue came to be.

City Administrator Ulrich confirmed the City Council is not considering approval of the franchise fee at tonight's meeting but to schedule a public hearing. To approve a franchise fee, first and second reading of an ordinance is required.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to adopt Resolution #13-09-161, Ordering Public Hearing for Adoption of Gas and Electric Utility Franchise Agreements and Ordinances, and Resolution #13-09-162 Ordering Public Hearing for Adoption of Right-of-Way Ordinances with Electric Utilities.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Johns, Backous, LeTourneau, and Riley. Voting No: Councilmember Tossey.

7.04: Introduce Ordinance #13-17 to Amend 2013 Rates and Fees Related to Water Trunk and Existing Reimbursement Agreement and Call for Public Hearing

Development Services Manager Gladhill reviewed the staff report and recommendation to introduce an ordinance to amend 2013 rates and fees to create a two-tier fee. The second tier of water trunk fee is required in order to honor an existing reimbursement agreement with 21st Century Bank related to the extension of sanitary sewer and water trunk lines to the Brookfield and Sweetbay Ridge developments.

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to introduce Ordinance #13-17 Establishing Permit Fees, Service Charges, and Various Other Fees to be Collected by the City of Ramsey, and schedule the public hearing for the City Council's December 10, 2013, meeting.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Backous, Johns, Riley, and Tossey. Voting No: None.

7.05: Adopt Resolution #13-09-136 Approving the Joint Powers Agreement and Accepting Bids for the Mississippi River Trail

Parks and Assistant Public Works Superintendent Riverblood reviewed the staff report and recommendation to approve the Joint Powers Agreement (JPA) and accept bids for that portion of the Mississippi River Trail (MRT) within Ramsey. It was noted that Sunram Construction of Corcoran was the low bidder at $1,219,072.50 for the entire project. The cost to Ramsey is anticipated to be $645,000 with that amount being reduced following reimbursement by Anoka County of $126,800 and the Federal grant of $164,200, bringing an estimated amended total

project cost to Ramsey of $354,000. It was noted the funds to be used were paid by developers and dedicated for park use.

Motion by Councilmember Johns, seconded by Councilmember Backous, to adopt Resolution #13-09-136 Approving the Joint Powers Agreement and Accepting the Bids for the Mississippi River Trail.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, Backous, Kuzma, LeTourneau, Riley, and Tossey. Voting No: None.

7.06: Approve Amendment #2 to The Tinklenberg Group Contract for Additional Services

City Administrator Ulrich reviewed the staff report and need for a short-term extension to the 2013 Consulting Services Agreement with The Tinklenberg Group to prepare for the upcoming bonding session. He stated Mr. Tinklenberg has scheduled meetings with Senator Dibble and Congressman Nolan to discuss the project and potential grant funding.

The City Council noted the Transportation Subgroup met last week with Mr. Tinklenberg and discussed this contract extension. The City Council agreed with the importance of constant contact with Legislators to keep this issue before them.

Motion by Mayor Strommen, seconded by Councilmember Tossey, to approve Amendment #2 to the 2013 Consulting Services Agreement with The Tinklenberg Group to extend the term of the original agreement through January 31, 2014, at a monthly cost not to exceed $2,000.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Tossey, Backous, Johns, Kuzma, LeTourneau, and Riley. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

8.01 Highway 10 Access Planning Study Public Open House – Thursday, September 12 – 6-8 p.m. – Anoka Ramsey Room
8.02 Farmer's Market – Thursday, September 12 – 3-7 p.m. – adjacent to Amphitheater in The Draw
8.03 Park Patron Picnic – Thursday, September 12 – 5:30 – 7 pm – The Draw
8.04 Mississippi River Corridor Critical Area Public Collaborative Process – Monday, September 16 – Anoka Ramsey Room
8.05 Anoka County Sheriff's Office Open House – Wednesday, September 18 – 4-7 p.m. – 13301 Hanson Boulevard, Andover
8.06 Stoney River Assisted Living/Memory Care Groundbreaking – Wednesday, September 18 – 3:30 p.m. – 14501 Nowthen Boulevard NW
8.07 167th Avenue Node Future Land Uses – Thursday, September 26 – Anoka Ramsey Room

City Administrator Ulrich announced upcoming meetings and events. He reported on Happy Days and thanked all who assisted to make it a successful event.

The City Council added its thanks to staff and volunteers who worked with Happy Days, noting it was the best event to date.

The City Council encouraged residents to attend and participate at meetings being held relating to the Highway 10 Access Planning Study Public Open House, Mississippi River Corridor Critical Area Public Collaborative Process, and 167th Avenue Node Future Land Use.

Mayor Strommen asked residents to navigate road construction projects carefully.

9. ADJOURNMENT

Motion by Councilmember Backous, seconded by Councilmember Tossey, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:19 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **4. 6.**

Meeting Date: 09/24/2013

Submitted For: Jim Way, Police **By:** Jim Way, Police

Information

Title

Approve Replacement of Police Chief Vehicle

Background:

The Police Chief is currently driving a Ford Taurus that was purchased new in 2005. When the vehicle was purchased, it was thought that it would last seven years and was listed in the CIP to be replaced in 2012. The vehicle appears to be in great condition and has low mileage at 59,000 miles. The vehicle was in for routine maintenance last week and it was discovered that the frame has rusted through. The City mechanic has indicated that he does not believe that vehicle is safe to continue to use in this condition and should be replaced immediately. Because the vehicle appeared to be in great operating condition, it had been placed in the 2015 CIP for replacement.

Observations:

Options for a vehicle for the Police Chief.
1. Continue driving the current vehicle. Not practical or safe.
2. Use an old squad. High maintenance costs and none available at this time.
3. Seized vehicle. One not currently available.

Recommendation:

Staff is recommending the replacement of the Police Chief's vehicle. Staff looked at the Minnesota State bid prices for a replacement vehicle. Ford, Chevrolet and Dodge were listed and various models and prices were found. Chevrolet Malibu was the best price in class at approximately $23,000 delivered. (see attached price summary). The 4 cylinder Malibu is also listed at 28 mpg city and 34 mpg highway, making it economical to drive. A replacement Ford Taurus was listed at over $25,000 and does not get as good of gas mileage as the Chevrolet. A Dodge Avenger was listed at $21,200 but was somewhat smaller in size. The City does not currently have any Dodge products and the City mechanic is somewhat unfamiliar with them.

The City staff is recommending the purchase of the Chevrolet Malibu on the MN State bid contract.

Funding Source:

The trade in value on the 2005 Ford Taurus is estimated to be $2800 to $3000. The emergency lights package for the new vehicle will be purchased form forfeiture funds and is estimated at $2000. The funding for the vehicle, net of the trade-in value, will be from the Ramsey Fleet fund, which has a balance of approximately $80,000 and was funded via the sale of older police and administrative vehicles.

Action:

Motion to approve the purchase of a replacement vehicle for the Police Chief.

Attachments

Ramsey Malibu

Form Review

Inbox	Reviewed By	Date

Diana Lund	Diana Lund	09/18/2013 11:45 AM
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:48 PM

Form Started By: Jim Way Started On: 09/18/2013 08:27 AM

Final Approval Date: 09/19/2013

Prepared For:
CHRIS CURTIS
RAMSEY POLICE
RAMSEY, MN

Prepared By:
BOB OHARA
RANGER CHEV
1502 E HOWARD
HIBBING, MN 55746
Phone: (218) 263-7578
Fax: (218) 263-8576
Email: rwohara01@aol.com

2013 Fleet/Non-Retail Chevrolet Malibu 4dr Sdn LT w/1LT 1GC69

PRICING SUMMARY

PRICING SUMMARY - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

	VQ1
Base Price	$22,141.68
Total Options:	$209.20
Vehicle Subtotal	$22,350.88
Advert/Adjustments	$0.00
Destination Charge	$810.00
GRAND TOTAL	**$23,160.88**

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 294.0, Data updated 9/10/2013
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.
Customer File:

Prepared For:
CHRIS CURTIS
RAMSEY POLICE
RAMSEY, MN

Prepared By:
BOB OHARA
RANGER CHEV
1502 E HOWARD
HIBBING, MN 55746
Phone: (218) 263-7578
Fax: (218) 263-8576
Email: rwohara01@aol.com

2013 Fleet/Non-Retail Chevrolet Malibu 4dr Sdn LT w/1LT 1GC69

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

Code	Description	VQ1
1GC69	2013 Chevrolet Malibu 4dr Sdn LT w/1LT	$22,141.68

SELECTED VEHICLE COLORS - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

Code	Description
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

CATEGORY / Code	Description	VQ1
EMISSIONS		
FE9	EMISSIONS, FEDERAL REQUIREMENTS	$0.00
ENGINE		
LCV	ENGINE, 2.5L DOHC 4-CYLINDER SIDI WITH VARIABLE VALVE TIMING (VVT) (197 hp [146.9 kW] @ 6300 rpm, 191 lb-ft of torque [257.9 N-m] @ 4400 rpm)	$0.00
TRANSMISSION		
MH8	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY-CONTROLLED with overdrive	$0.00
PREFERRED EQUIPMENT GROUP		
1LT	PREFERRED EQUIPMENT GROUP includes Standard Equipment	$0.00
WHEELS		
R1U	WHEELS, 17" (43.2 CM) 5-SPOKE ALUMINUM (Included and only available with (PCN) Power Convenience Package, (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	INC
TIRES		

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 294.0, Data updated 9/10/2013
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.
Customer File:

Prepared For:
CHRIS CURTIS
RAMSEY POLICE
RAMSEY, MN

Prepared By:
BOB OHARA
RANGER CHEV
1502 E HOWARD
HIBBING, MN 55746
Phone: (218) 263-7578
Fax: (218) 263-8576
Email: rwohara01@aol.com

2013 Fleet/Non-Retail Chevrolet Malibu 4dr Sdn LT w/1LT 1GC69

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

CATEGORY	Code	Description	VQ1
TIRES			
	RA9	TIRES, P225/55R17, ALL-SEASON BLACKWALL, LOW ROLLING RESISTANCE (Included and only available with (PCN) Power Convenience Package, (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	INC
PAINT			
	GAR	BLACK GRANITE METALLIC (Extra cost.)	$198.00
PAINT SCHEME			
	___	STANDARD PAINT	$0.00
SEAT TYPE			
	A51	SEATS, FRONT BUCKET	$0.00
SEAT TRIM			
	AFE	JET BLACK, PREMIUM CLOTH/LEATHERETTE SEAT TRIM	$0.00
RADIO			
	UFU	AUDIO SYSTEM, AM/FM STEREO WITH CD PLAYER AND MP3 PLAYBACK Radio Data System (RDS) and auxiliary input jack (Includes (UDY) 7" diagonal color touch-screen display.) (STD)	$0.00
ADDITIONAL OPTIONS			
	PCN	POWER CONVENIENCE PACKAGE includes (BTV) remote vehicle starter system, (APG) driver power lumbar, (AG1) 8-way power driver seat, (DD8) auto-dimming inside rearview mirror, (UVC) Rear Vision Camera, (UG1) Universal Home Remote, (AP9) cargo convenience net and (B83) body-color bodyside molding (Also includes (RA9) P225/55R17, all-season blackwall tires and (R1U) 17" (43.2 cm) 5-spoke aluminum wheels.) (Not available with (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	$1,113.20
	B83	MOLDINGS, BODY-COLOR BODYSIDE (Included and only available with (PCN) Power Convenience Package, (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	INC

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 294.0, Data updated 9/10/2013
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.
Customer File:

Prepared For:
CHRIS CURTIS
RAMSEY POLICE
RAMSEY, MN

Prepared By:
BOB OHARA
RANGER CHEV
1502 E HOWARD
HIBBING, MN 55746
Phone: (218) 263-7578
Fax: (218) 263-8576
Email: rwohara01@aol.com

2013 Fleet/Non-Retail Chevrolet Malibu 4dr Sdn LT w/1LT 1GC69

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

CATEGORY			
	Code	**Description**	**VQ1**
ADDITIONAL OPTIONS			
	AG1	SEAT ADJUSTER, DRIVER 8-WAY POWER (Included and only available with (PCN) Power Convenience Package, (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	INC
	APG	SEAT ADJUSTER, DRIVER POWER LUMBAR (Included and only available with (PCN) Power Convenience Package, (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	INC
	BTV	REMOTE VEHICLE STARTER SYSTEM (Included and only available with (PCN) Power Convenience Package, (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	INC
	UG1	UNIVERSAL HOME REMOTE includes garage door opener, 3-channel programmable (Included and only available with (PCN) Power Convenience Package, (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	INC
	DD8	MIRROR, INSIDE REARVIEW AUTO-DIMMING (Included and only available with (PCN) Power Convenience Package, (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	INC
	AP9	CARGO CONVENIENCE NET, TRUNK (Included and only available with (PCN) Power Convenience Package, (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	INC
	UVC	REAR VISION CAMERA (Included and only available with (PCN) Power Convenience Package, (PDY) LT Crystal Red Premium Package or (PDZ) LT White Diamond Premium Package.)	INC
	___	BID ASSISTANCE Authorization code: 300990	-$1,750.00
DEALER INSTALLED / PROCESSING OPTIONS			
	.DLR2	RUSTPROOFING	$349.00
	.DLR1	TINT SIDE AND REAR WINDOWS	$299.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 294.0, Data updated 9/10/2013
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.
Customer File:

Prepared For:
CHRIS CURTIS
RAMSEY POLICE
RAMSEY, MN

Prepared By:
BOB OHARA
RANGER CHEV
1502 E HOWARD
HIBBING, MN 55746
Phone: (218) 263-7578
Fax: (218) 263-8576
Email: rwohara01@aol.com

2013 Fleet/Non-Retail Chevrolet Malibu 4dr Sdn LT w/1LT 1GC69

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

CATEGORY		
Code	**Description**	**VQ1**
OPTIONS TOTAL		**$209.20**

An underlined code indicates that the options have been applied by the dealer. All sales prices established solely by dealer.

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 294.0, Data updated 9/10/2013
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.
Customer File:

Prepared For:
CHRIS CURTIS
RAMSEY POLICE
RAMSEY, MN

Prepared By:
BOB OHARA
RANGER CHEV
1502 E HOWARD
HIBBING, MN 55746
Phone: (218) 263-7578
Fax: (218) 263-8576
Email: rwohara01@aol.com

2013 Fleet/Non-Retail Chevrolet Malibu 4dr Sdn LT w/1LT 1GC69

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

ENTERTAINMENT

- Audio system, AM/FM stereo with CD player and MP3 playback Radio Data System (RDS) and auxiliary input jack (Includes (UDY) 7" diagonal color touch-screen display.)
- SiriusXM Satellite Radio is standard on nearly all 2013 GM models. Enjoy a 3-month trial to the XM Premier package, with over 140 channels including commercial-free music, all your favorite sports, exclusive talk and entertainment. And now add premium channels to your trial at no cost. Welcome to the world of satellite radio. (If you subscribe after your trial period, subscriptions are continuous until you call SiriusXM to cancel. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. Other fees and taxes will apply. All fees and programming subject to change.)
- Audio system feature, 6-speaker system
- Audio system feature, USB port located in center console
- Audio system feature, display, 7" diagonal, touch-screen, color located on center stack, rotates upward for storage behind
- Bluetooth streaming audio for music and select phones
- Chevrolet MyLink Touch includes Bluetooth streaming audio for music and select phones; voice recognition for phone, music and radio; Pandora and Stitcher smartphone compatible; Gracenote (Playlist+, Album Art); software updatable for radio software and Gracenote database (Included with (UFU) AM/FM stereo with CD player.)
- Gracenote database (Playlist+, Album Art)
- Voice recognition for phone, music and radio
- Antenna, OnStar and SiriusXM Satellite Radio, fin type, body-color

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 294.0, Data updated 9/10/2013
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Prepared For:
CHRIS CURTIS
RAMSEY POLICE
RAMSEY, MN

Prepared By:
BOB OHARA
RANGER CHEV
1502 E HOWARD
HIBBING, MN 55746
Phone: (218) 263-7578
Fax: (218) 263-8576
Email: rwohara01@aol.com

2013 Fleet/Non-Retail Chevrolet Malibu 4dr Sdn LT w/1LT 1GC69

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

EXTERIOR

- Wheels, 16" (40.6 cm) aluminum
- Tires, P215/60R16, all-season blackwall
- Tire and wheel, spare, not desired
- Tire repair kit
- Headlamps, halogen composite with automatic exterior lamp control
- Headlamps, projector type
- Mirrors, outside heated power-adjustable with integrated turn signals, body-color
- Glass, acoustic, laminated
- Glass, solar absorbing
- Wipers, front intermittent with structureless wiper blades

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 294.0, Data updated 9/10/2013
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Prepared For:
CHRIS CURTIS
RAMSEY POLICE
RAMSEY, MN

Prepared By:
BOB OHARA
RANGER CHEV
1502 E HOWARD
HIBBING, MN 55746
Phone: (218) 263-7578
Fax: (218) 263-8576
Email: rwohara01@aol.com

2013 Fleet/Non-Retail Chevrolet Malibu 4dr Sdn LT w/1LT 1GC69

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

INTERIOR

- Seats, front bucket
- Trim, seat, Premium Cloth
- Seat adjuster, driver, 4-way manual, 2-way power vertical
- Seat adjuster, front passenger, 4-way manual
- Head restraints, 2-way adjustable (up/down), front
- Seat, rear, 60/40 split-folding
- Armrest, center, rear with storage
- Floor mats, carpeted front and rear
- Steering wheel, 3-spoke
- Steering column, tilt and telescopic
- Steering wheel controls, mounted audio and cruise controls
- Instrumentation, analog with speedometer, tachometer, engine temperature and fuel gauge with monochromatic Driver Information Center
- Driver Information Center, monochromatic display
- Windows, power with Express-Down on all
- Door and window locks, rear child security, power
- Remote Keyless Entry includes panic alarm button
- Cruise control, electronic with set and resume speed
- Trunk release, power located in CHMSL decklid, push button open on key fob
- Compass display (Deleted when (UE0) OnStar delete is ordered.)
- Theft-deterrent system, content theft alarm
- Air conditioning, single-zone electronic
- Defogger, rear-window
- Power outlets, 2 auxiliary 1 in integrated center stack, 1 in center console

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Prepared For:
CHRIS CURTIS
RAMSEY POLICE
RAMSEY, MN

Prepared By:
BOB OHARA
RANGER CHEV
1502 E HOWARD
HIBBING, MN 55746
Phone: (218) 263-7578
Fax: (218) 263-8576
Email: rwohara01@aol.com

2013 Fleet/Non-Retail Chevrolet Malibu 4dr Sdn LT w/1LT 1GC69

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

- Mirror, inside rearview manual day/night
- Console, overhead
- Storage, innovative hidden storage behind 7" diagonal touch screen, rear armrest storage, large storage in front and rear door panels, and reconfigurable console storage with removable cup holders
- Visors, driver and front passenger illuminated vanity mirrors
- Assist handles, driver, front passenger and rear outboard
- Lighting, interior with theater dimming, delayed entry/exit, glovebox and trunk
- Lighting, soft Blue ambient lighting, instrument panel, shifter and front door handles and map pockets
- Map pockets, driver and front passenger seatbacks
- Coat hooks, driver- and passenger-side rear
- Dead pedal, driver

MECHANICAL

- Engine, 2.5L DOHC 4-cylinder SIDI with Variable Valve Timing (VVT) (197 hp [146.9 kW] @ 6300 rpm, 191 lb-ft of torque [257.9 N-m] @ 4400 rpm)
- Transmission, 6-speed automatic, electronically-controlled with overdrive
- Gear select, manual mode
- Front wheel drive
- Battery, 60AH
- Suspension, front, MacPherson strut
- Suspension, rear 4-link
- Steering, power, non-variable ratio, electric, rack-mounted
- Brakes, 4-wheel antilock, 4-wheel disc
- Brake, park, electronic push button powered located on center console
- Brake lining, high-performance, noise and dust performance with FNC rotors
- Braking control, ECM grade

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 294.0, Data updated 9/10/2013
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.
Customer File:

Prepared For:
CHRIS CURTIS
RAMSEY POLICE
RAMSEY, MN

Prepared By:
BOB OHARA
RANGER CHEV
1502 E HOWARD
HIBBING, MN 55746
Phone: (218) 263-7578
Fax: (218) 263-8576
Email: rwohara01@aol.com

2013 Fleet/Non-Retail Chevrolet Malibu 4dr Sdn LT w/1LT 1GC69

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2013 Fleet/Non-Retail 1GC69 4dr Sdn LT w/1LT

SAFETY

- Brake Assist, panic
- Brake control, cornering
- StabiliTrak, stability control system
- Daytime Running Lamps
- Air bags, 10 total, frontal and knee for driver and front passenger, side-impact seat-mounted and roof rail for front and rear outboard seating positions includes Passenger Sensing System (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- OnStar, 6 months of Directions and Connections plan includes, Automatic Crash Response, Emergency Services, Crisis Assist, First Assist, Injury Severity Predictor, Stolen Vehicle Assistance, Stolen Vehicle Slowdown, Remote Ignition Block, Remote Door Unlock, Roadside Assistance, Remote Horn and Lights, Turn-by-Turn Navigation with OnStar eNav, Destination Download (requires navigation radio), OnStar Vehicle Diagnostics, Hands Free Calling and available OnStar RemoteLink mobile app. (Visit onstar.com for details and system limitations.)
- Automatic Crash Response (Deleted when (UE0) OnStar delete is ordered.)
- Stolen Vehicle Assistance (Deleted when (UE0) OnStar delete is ordered.)
- OnStar Turn-by-Turn Navigation (Deleted when (UE0) OnStar delete is ordered.)
- Safety belts, 3-point, all positions
- Safety belt pretensioners, driver and front passenger
- LATCH system (Lower Anchors and Top tethers for CHildren), for child safety seats
- Tire Pressure Monitor System

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 294.0, Data updated 9/10/2013
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

CC Regular Session **4. 7.**

Meeting Date: 09/24/2013

By: Diana Lund, Finance

Information

Title

Approve Amendment to Lease Agreement With Pact Charter School for Storage Space at 6701 Highway 10

Background:

On July 23, 2013, the City Council approved the original lease agreement with Pact Charter School for the leasing of 420 square feet of heated storage space and 5,040 square feet of cold storage space at 6701 Highway 10 for the storage of 10 Pact School buses. The lease price was for $1.00 per square foot which calculated to $5,460, per year or $455.00 month. The agreement also called for any improvements that Pact made to the site - garage door openers, would remain the property of the city when the lease has terminated.

Notification:

The city's property manager, Marty Fisher of Premier Properties, notified the city that Pact would like to lease additional cold storage space at 6701 Highway 10. Per Mr. Fisher, Pact wishes to add additional space to the existing lease at the same rate ($1/sf) and for the same existing / remaining term which is July 31, 2014.

The space consists of the balance of door number 1 that goes over to the secured/heated storage. This space is 12’ x 104’ or 1,248 sf or $104 / month additional money. They would also like the portion of Bay 5, which would be 12’ x 50’ or 600sf and an additional $50 / month. They would like to add another bus and store a self standing shelving unit where they would store bus supplies such as filters, extra oil and other vehicle supplies they understand they would not have access through door 5 and they know the supplies will be out in the open. They will not be adding any further electrical operators for the door nor any further electric.

Observations:

Summary of Lease and Amendment #1 to Lease:

Premises: 7,308 square feet (420 heated, 6,888 square feet cold storage)
Term: One year term, beginning August 1, 2013 and ending July 31, 2014
Rent: $609/mo; $7,308 Annual
Property Taxes: Will remain tax exempt. City and Pact Charter are both tax exempt
Permitted Use: the subject Property will be used and occupied by tenant solely for the purpose of storage of 11 school buses and maintenance supplies with Tenant's primary business operation located at 6701 West Highway 10.

Recommendation:

Staff recommends council authorize Amendment #1 for the lease of Pact Charter School at 6701 Highway 10, as they currently occupy some of the cold storage space, and there have been no other offers for the vacant cold storage space. Premier has been marketing this site for a couple of months.

Funding Source:

Right-of-Way Acquisition Loan Fund (RALF) funded. Rent revenues are to be used within the RALF guidelines.

Action:

Motion to approve Amendment #1 to lease with Pact Charter School for Cold Storage Space at 6701 Highway 10.

Attachments

Original Lease-PACT

Amendment #1 Lease with PACT

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:54 PM
Form Started By: Diana Lund		Started On: 09/18/2013 01:49 PM
Final Approval Date: 09/19/2013		

LEASE AGREEMENT

This Lease Agreement, dated this 11th day of July, 2013, (this "Lease") by and between the **CITY OF RAMSEY**, Anoka County, Minnesota, a Minnesota municipal corporation ("Landlord") and **Pact Charter School**, a Minnesota non-profit company (hereinafter referred to as "Tenant").

DEFINITION :

"Leased Property". Approximately 5,460 square feet of unheated storage space (including 420 square feet of heated storage space) located within the building sited on the real property described as Lot 3, Block 1, DEAL INDUSTRIAL PARK, Anoka County, Minnesota, and commonly known as 6701 highway 10 NW, Ramsey, Minnesota, sometimes called the "Premises". The said 18,360 square feet of building leased is depicted on the attached Exhibit A and is a portion of the northerly two thirds of the building shown on attached Exhibit A. The Leased Property also includes the ground area outlined in red on attached Exhibit A. Also depicted on said Exhibit A is the common area which Tenant has the nonexclusive right to use in conjunction with other tenants of the building located on the said Lot 3, Block 1.

WITNESSETH THAT:

1. TERM:

a. **Initial Term.** For and in consideration of the rents, additional rents, terms, provisions and covenants herein contained, landlord hereby lets, leases and demises to Tenant the Leased Property for the term of twelve (12) months commencing on the 1st day of August, 2013 (sometimes called "the Commencement Date") and expiring the 30th day of July, 2014 (sometimes called "Expiration Date"), ("Initial Term") unless sooner terminated as hereinafter provided.

2. BASE RENT:

a. **Rent.** Tenant shall pay Landlord, a total rent payment in advance without offset, deduction or demand, in monthly installments as follows due upon the first day of each and every month of the Term in the amount of $455.00 (sometimes called "Base Rent"). First months rent shall be due upon execution of the Lease.

b. **Late Fee:** Tenant shall pay a late fee to Landlord of $50.00 each time the rent is not paid by the 1st of each month when due plus $10.00 per day after the 1st day of the month the rent is not paid, up to a maximum late fee of $100.00 per month.

Failure to pay operating expenses when due shall constitute a default under this lease.

3. ADDITIONAL RENT:

a. **Operating Expenses.** Tenant shall pay for operating expenses to include a pro-rata share of the electricity of the Building which shall be measured by a Tenant installed electrical sub-meter. The term "Operating Expenses" shall also include maintenance and repair

within the premises, lighting (greasing the garage doors and replacing light bulbs) and snow plowing of the ingress and egress areas shown on Exhibit B.

The payment of the sums set forth in this paragraph 3 shall be in addition to the Base Rent payable pursuant to paragraph 2 of this Lease. If Tenant fails to pay the Operating Expenses when due, Landlord may pay same and the same shall be immediately due to Landlord from Tenant together with 10% interest per annum.

b. Tenant shall not be responsible for the payment of any real estate taxes. Real estate taxes shall be the sole responsibility of Landlord.

4. COVENANTS TO PAY RENT:

The covenants of Tenant to pay the Base Rent and the Additional Rent are each independent of any other covenant, condition, provision or agreement contained in this Lease. All rents are payable to Landlord at Ramsey Municipal Center, 7550 Sunwood Drive, Ramsey, Minnesota, or such other place as Landlord may designate.

5. UTILITIES:

Landlord shall provide mains and conduits to supply electricity to the Leased Property. Tenant shall pay, when due, all charges for, garbage disposal, refuse removal, electricity, telephone and/or other utility services or energy source furnished to the Leased Property during the term of this Lease, or any renewal or extension thereof. If Landlord elects to furnish any of the foregoing utility services of other services furnished or caused to be furnished to Tenant, then the rate charged by Landlord shall not exceed the rate Tenant would be required to pay to a utility company or service company furnishing any of the foregoing utilities or services. The charges thereof shall be deemed additional rent in accordance with paragraph 3. Landlord shall not be liable for, and Tenant shall not be entitled to any abatement or reduction of Base Rent or Minimum Rent by reason of Landlord's failure to furnish any of the foregoing utilities, when such failure is caused by accident, breakage, repairs (including replacements), strikes, lockouts or other labor disturbances or labor disputes of any character, or for any other causes.

6. CARE AND REPAIR OF LEASED PROPERTY:

Tenant shall, at all times throughout the term of this Lease, including renewals and extension, and at its sole expense, keep and maintain the Leased Property in a clean, safe, sanitary and first class condition and in compliance with all applicable laws, codes, ordinances, rules and regulations. Tenant's obligations hereunder shall include but not be limited to the maintenance and repair of all lighting and equipment, fixtures, motors and machinery including the overhead door's opening systems, all interior walls, partitions, doors and windows, including the regular painting thereof, all exterior entrances, windows and doors and the replacement of all broken glass. Tenant shall further be responsible at its expense to replace, if necessary, (1) any overhead doors and/or door opening equipment, and (2) the wood frame cubicles within the Leased Property. The Tenant shall keep and maintain all portions of the Leased Property and the sidewalk and areas adjoining the same in a clean and orderly condition, free of accumulation of dirt, rubbish, snow and ice.

If Tenant fails, refuses or neglects to maintain or repair the Leased Property as required in this Lease after notice shall have been given Tenant, in accordance with paragraph 32 of this Lease, Landlord may make such repairs without liability to Tenant for any loss or damage that may accrue to Tenant's merchandise, fixtures or other personal property or to Tenant's business by reason thereof, and upon completion thereof, Tenant shall pay to Landlord all costs incurred by Landlord in making such repairs upon presentation to Tenant of bill therefore.

Landlord shall repair, at its expense, the structural portions of the Leased Property, provided, however, where structural repairs are required to be made by reason of the acts of Tenant, the costs thereof shall be borne by Tenant and payable by Tenant to Landlord upon demand.

7. SIGNS: This paragraph is intentionally omitted

8. ALTERATIONS, INSTALLATION, FIXTURES:

Except as hereinafter provided, Tenant shall not make any alternation, additions, or improvements in or to the Leased Property or add, disturb or in any way change any plumbing or wiring therein without the prior written consent of Landlord. In the event alterations are required by any governmental agency by reason of the use and occupancy of the Leased Property by Tenant, Tenant shall make such alterations at its own cost and expense after first obtaining Landlord's approval of plans and specifications therefore and furnishing such indemnification as Landlord may reasonably require against liens, costs, damages and expenses arising out of such alterations. Alterations or additions by Tenant must be built in compliance with all laws, ordinances and governmental regulations affecting the Leased Property and Tenant shall warrant to Landlord that all such alterations, additions, or improvements shall be in strict compliance with all relevant laws, ordinances, governmental regulations, and insurance requirements. Construction of such alterations or additions shall commence only upon Tenant obtaining and exhibiting to Landlord the requisite approvals, licenses and permits and indemnification against liens. All alterations, installations, physical additions or improvements to the Leased Property made by Tenant shall at the option of Landlord become the property of Landlord and shall be either removed by Tenant at Tenant's sole cost or surrendered to Landlord upon the termination of this Lease; provided, however, this clause shall not apply to movable equipment or furniture owned by Tenant which may be removed by Tenant at the end of the term if this Lease of Tenant is not then in default.

Tenant shall be allowed to make the following improvements to the space, all of which will remain the Landlords property at the expiration of the Lease term:

- **Electrical operators (door openers) for doors described in Exhibit A.**
- **Electrical sub-meter and wiring for outlets to power engine block heaters.**

9. POSSESSION:

Except as hereinafter provided Landlord shall deliver possession of the Leased Property to Tenant in the condition required by this Lease on or before the Commencement Date, but

delivery of possession prior to or later than such Commencement Date shall not affect the expiration date of this Lease. The rentals herein reserved shall commence on the date when possession of the Leased Property is delivered by Landlord to Tenant. Any occupancy by Tenant prior to the beginning of the term shall in all respects be the same as that of Tenant under this Lease. Landlord shall have no responsibility or liability for loss or damage to fixtures, facilities or equipment installed or left on the Leased Property. If Leased Property is not ready for occupancy by Commencement Date and possession is later than Commencement Date, rent shall begin on date of possession. If for any reason, Landlord cannot deliver possession of the Leased Property to Tenant by the Commencement Date, in no event shall landlord be subject to any liability for a delay in delivery and such failure shall not affect the validity of this Lease or the obligations of tenant under, and Tenant's remedies for such delay shall be limited to termination of this Lease in the event that Landlord fails to deliver the Leased Property to Tenant within 30 days of the Commencement Date.

10. SECURITY AND DAMAGE DEPOSIT:

Tenant contemporaneously with the execution of this Lease, has deposited with Landlord the sum of Four Hundred Twenty and 00/100 Dollars ($420.00), receipt of which is hereby acknowledged by Landlord, which deposit is to be held by Landlord, as a security and damage deposit for the faithful performance by Tenant during the term hereof or any extension hereof. Prior to the time when Tenant shall be entitled to the return of this security deposit, Landlord may commingle such deposit with Landlord's own funds and to sue such security deposit for such purpose as Landlord may determine. In the event of the failure of Tenant to keep and perform any of the terms, covenants and conditions of this Lease to be kept and performed by Tenant during the term hereof or any extension hereof, then Landlord, either with or without terminating this Lease may (but shall not be required to) apply such portion of said deposit as may be necessary to compensate or repay Landlord for all losses or damages sustained or to be sustained by Landlord due to such breach on the part of Tenant, including, but not limited to overdue and unpaid rent, any other sum payable by Tenant to Landlord pursuant to the provisions of this Lease, damages or deficiencies in the reletting of the Leased Property, and reasonable attorney's fees incurred by Landlord. Should the entire deposit or any portion thereof, be appropriated and applied by Landlord, in accordance with the provisions of this paragraph, Tenant upon written demand by landlord, shall remit forthwith to Landlord a sufficient amount of cash to restore said security deposit to the original sum deposited, and tenant's failure to do so within five (5) days after receipt of such demand shall constitute a breach of this Lease. Said security deposit shall be returned to Tenant, less any depletion thereof as the result of the provisions of this paragraph, at the term of this Lease or any renewal thereof, or upon the earlier termination of this Lease. Tenant shall have no right to anticipate return of said deposit by withholding any amount required to be paid pursuant to the provision of this Lease or otherwise.

11. USE:

The Leased Property shall be used and occupied by Tenant solely for the purposes of cold storage for the storage of school buses and theater props and such use by Tenant shall at all times be in full compliance with all applicable laws, ordinances and governmental regulations affecting the and Leased Property. The Leased Property shall not be used in such manner that, in

accordance with any requirement of law or of any public authority, Landlord shall be obligated on account of the purpose or manner of said use to make any addition or alteration to or in the Leased Property. The Leased Property shall not be used in any manner which will increase the rates required to be paid for public liability or for fire and extended coverage insurance covering the Leased Property. Tenant shall occupy the Leased Property, conduct its business and control its agents, employees, invitees and visitors in such a way as is lawful, and reputable and will not permit or create any nuisance, noise, odor, or otherwise interfere with, annoy or disturb any other Tenant in the Leased Property in its normal business operations or Landlord in its management of the Leased Property. Tenant's use of the Leased Property shall conform to all Landlords' rules and regulations relating to the use of the Leased Property as listed on Exhibit A attached hereto.

12. ACCESS TO LEASED PROPERTY:

The Tenant agrees to permit Landlord and the authorized representatives of Landlord to enter the Leased Property at all times during usual business hours for the purpose of inspecting the same and making any necessary repairs to the Leased Property and performing any work therein that may be necessary to comply with any laws, ordinances, rules, regulations or requirements of any public authority or of the Board of Fire Underwriters or any similar body or that Landlord may deem necessary to prevent waste or deterioration in connection with the Leased Property. Nothing herein shall imply any duty upon the part of Landlord to do any such work which, under any provision of this Lease, Tenant may be required to perform and the performance thereof by Landlord shall not constitute a waiver of Tenant's default in failing to perform the same. The Landlord may, during the progress of any work in the Leased Property, keep and store upon the Leased Property all necessary materials, tools and equipment. The Landlord shall not in any event be liable for inconvenience, annoyance, disturbance, loss of business, or other damage of Tenant by reason of making repairs or the performance on any work in the Leased Property, or on account of bringing materials, supplies and equipment into or through the Leased Property during the course thereof and the obligations of Tenant under this Lease shall not thereby be affected in any manner whatsoever.

Landlord reserves the right to enter upon the Leased Property at any time in the event of an emergency and at reasonable hours to exhibit the Leased Property to prospective purchasers or others; and to exhibit the Leased Property to prospective Tenants and to display "For Lease" or similar signs on windows or doors in the Leased Property during the last one hundred eighty (180) days of the term of this Lease, all without hindrance or molestation by Tenant.

13. EMINENT DOMAIN:

In the event of any eminent domain or condemnation proceeding or private sale in lieu thereof in respect to the Leased Property during the term thereof, the following provisions shall apply:

a. **Leased Property Acquired** If the whole of the Leased Property shall be acquired or condemned by eminent domain for any public or quasi-public use or purpose, then the term of this Lease shall cease and terminate as of the date possession shall be taken in such proceeding and all rentals shall be paid up to that date. Notwithstanding the above, Landlord, upon receipt of written notice of a condemnation proceeding regarding the Property being filed

in a Court of competent jurisdiction, shall forth with notify Tenant in writing of said Notice. Upon receipt of same, Tenant shall have the right to terminate the Lease upon 30 days written notice to Landlord. Landlord shall provide Tenant a one year notice of any eminent domain or condemnation proceeding or private sale in lieu thereof before possession may be taken by a condemning authority.

b. **Part of Leased Property Acquired.** If any part constituting less than the whole of the Leased Property shall be acquired or condemned as aforesaid, and in the event that such partial taking or condemnation shall materially affect the Leased Property so as to render the Leased Property unsuitable for the business of Tenant, then the term of this Lease shall cease and terminate as of the date possession shall be taken by the condemning authority and rent shall be paid to the date of such termination.

In the event of a partial taking or condemnation of the Leased Property which shall not materially affect the Leased Property so as to render the Leased Property unsuitable for the business of Tenant, this Lease shall continue in full force and effect but with a proportionate abatement of the Base Rent and Additional Rent based on the portion if any, of the Leased Property taken. Landlord reserves the right, at its option, to restore the Leased Property to substantially the same condition as they were prior to such condemnation. In such event, Landlord shall give written notice to Tenant, within 30 days following the date possession shall be taken by the condemning authority, of Landlord's intention to restore. Upon Landlord's notice of election to restore, Landlord shall commence restoration and shall restore the Leased Property with reasonable promptness, subject to delays beyond Landlord's control and delays in the making of condemnation or sale proceeds adjustment by Landlord; and Tenant shall have no right to terminate this Lease except as herein provided. Upon completion of such restoration, the rent shall be adjusted based upon the portion, if any, of the Leased Property restored.

c. **Tenant Waiver.** Subject to the notice provision in paragraph 13 a. above, in the event of any condemnation or taking as aforesaid, whether whole or partial, Tenant shall not be entitled to any part of the award paid for such condemnation and Landlord is to receive the full amount of such award, Tenant hereby expressly waives any right to claim to any part thereof.

d. **Tenant Damages.** Although all damages in the event of any condemnation shall belong to Landlord whether such damages are awarded as compensation for diminution in value of the leasehold or to the fee of the Leased Property, Tenant shall have the right to claim and recover from the condemning authority, but not from Landlord, such compensation as may be separately awarded or recoverable by Tenant in Tenant's own right on account of any and all damage to Tenant's business by reason of the condemnation and of or on account of any cost or loss to which Tenant might be put in removing Tenant's merchandise, furniture, fixtures, leasehold improvements and equipment. However, Tenant shall have no claim against Landlord or make any claim with the condemning authority of the loss of its leasehold estate, any unexpired term of loss of any possible renewal or extension of said lease or loss of any possible value of said lease, any unexpired term, renewal or extension of said Lease.

14. DAMAGE OR DESTRUCTION:

In the event of any damage or destruction to the Leased Property by fire or other cause during the term hereof, the following provisions shall apply:

a. **Significant Damages.** If the Leased Property is damaged by fire or any other cause to such extent that the cost of restoration, as reasonably estimated by Landlord, will equal or exceed thirty percent (30%) of the replacement value of the Leased Property (exclusive of foundations) just prior to the occurrence of the damage, then Landlord may, no later than the sixtieth (60th) day following the damage, give Tenant written notice of Landlord's election to terminate this Lease.

b. **Date of Termination.** In the event Landlord elects to terminate this Lease, it shall be deemed to terminate on the date of the occurrence of damage or destruction and all rentals shall be paid up to that date. Tenant shall have no claim against Landlord for the value of any unexpired term of this Lease except for prepaid rent.

Notwithstanding anything contained in this paragraph 14 to the contrary, Landlord shall only be obligated to restore the Leased Property to the extent of the insurance proceeds actually received, but if the insurance proceeds actually received do not permit Landlord to restore the Leased Property, Landlord shall so notify Tenant and either Landlord or Tenant may terminate this Lease by written notice given within 60 days after Landlord's notice. If Landlord restores the Leased Property in accordance with the provisions of this Section, then Tenant shall not have any right to terminate this Lease because of such damage pursuant to (i) any common law rights, (ii) Minnesota Statutes §504.131 as now in effect or as it may be hereafter amended or supplemented, or (iii) any comparable right established b a similar statute.

15. CASUALTY INSURANCE:

a. **Landlord and Tenant Obligations.** Landlord shall at all times during the term of this Lease, at its expense, maintain a policy or policies of insurance with premiums paid in advance issued by an insurance company licensed to do business in the State of Minnesota insuring the Leased Property against loss or damage by fire, explosion or other insurable hazards and contingencies for the full insurance value, provided that Landlord shall not be obligated to insure any furniture, equipment, machinery, goods or supplies not covered by this Lease which Tenant may bring upon the Leased Property or any additional improvements which Tenant may construct or install on the Leased Property. Tenant shall at all times during the term of this Lease, at its expense, maintain a policy or policies of insurance with premiums paid in advance issued by an insurance company licensed to do business in the State of Minnesota insuring its property of whatever nature against loss or damage by fire, expulsion or other insurable hazards and contingencies for the full insurable value of said Tenant's property, including Tenants improvements to the Leased Property and Tenant's personal Property.

b. **Tenant Restriction.** Tenant shall not carry any stock of goods or do anything in or about the Leased Property which will in any way impair or invalidate the obligation of the insurer under any policy of insurance required by this Lease.

c. **Waiver of Liability.** Landlord hereby waives and releases all claims, liabilities and causes of action against Tenant and its agents, servants and employees for loss or damage to,

or destruction of, the Leased Property or any portion thereof, including the buildings and other improvements situated thereon, resulting from fire, explosion and other perils included in standard extended coverage insurance, whether caused by the negligence of any of said persons or otherwise. Likewise, Tenant hereby waives and releases all claims, liabilities and causes of action against Landlord and its agents, servants and employees for loss or damage to, or destruction of, any of the improvements, fixtures, equipment, supplies, merchandise and other Leased Property, whether that of Tenant or of others, upon or about the Leased Property resulting from fire, explosion or the other perils included in standard extended coverage insurance, whether caused by the negligence of any of said persons or otherwise. The waiver shall remain in force whether or not Tenant's insurer shall consent thereto.

d. **Tenant Payment.** In the event that the use of the Leased Property by Tenant increases the premium rate for insurance carried by Landlord, Tenant shall pay Landlord, upon demand, the amount of such premium increase. If tenant installs any electrical equipment that overloads the power lines to the building or its wiring, Tenant shall, at its own expense, make whatever changes are necessary to comply with the requirements of the insurance underwriter, insurance rating bureau and governmental authorities having jurisdiction.

16. INSURANCE:

Tenant agrees to purchase, in advance, and to carry in full force and effect general liability insurance, providing coverage on an "occurrence" rather than a "claims made" basis, which policy shall include coverage for Bodily Injury, Property Damage, personal injury, Contractual Liability (applying to this Lease) and Independent Contractors, in current Insurance Services Office form or other form which provides coverage at least as broad. Tenant shall maintain a combined policy limit of at least $1,000,000.00 applying to Bodily Injury, Property Damage and Personal Injury, which limit may be satisfied by Tenant's basic policy, or by the basic policy in combination with umbrella excess policies so long as coverage is at least as broad as that required herein. Such liability, umbrella and/or excess policies may be subject to aggregate limits so long as the aggregate limits have not at any pertinent time been reduced to less than the policy limited stated above, and provided further that any umbrella or excess policy provides coverage from the point that such aggregate limits in the basic policy become reduced or exhausted. The Tenant shall provide an insurance certificate naming the City of Ramsey as an additional insured. Landlord shall receive written notice of insurance termination 30 days prior to cancellation.

If the above insurance policy ceases to be available, or is available on terms so unacceptable that prudent landlords or tenants, as the case may be, generally do not carry such insurance, then in lieu of such insurance the pertinent party may carry the most comparable insurance which is available and generally carried by prudent parties.

17A. DEFAULT:

17.1 Any one of the following events shall constitute an event of Default:

(i) Tenant shall fail to pay monthly installment of Base Rent and such default shall continue for a period of five (5) days after the due date therefor;

(ii) Tenant shall violate of fail to perform any of the other conditions, covenants or agreements herein made by Tenant and such default shall continue for fifteen (15) days after notice from Landlord, provided, however, that if the nature of such default is such that Tenant can cure the default, but not within fifteen (15) days, then the Event of Default shall be suspended for a period not in excess of thirty (30) additional days so long as Tenant commences cure within fifteen (15) days and thereafter and continuously prosecutes the curing of the default, and so long as continuation of the default does not create material risk to the Premises or to persons using the Premises;

(iii) Tenant shall file or have filed against it any bankruptcy or other creditor's action, or make an assignment for the benefit of its creditors.

17.2 If an Event of Default shall have occurred and bee continuing, Landlord may at its sole option by written notice to Tenant terminate this Lease. Neither the passage of time after the occurrence of the Event of Default nor exercise by Landlord of any other remedy with regard to such Event of Default shall limit the Landlord's rights under this Section 17.2.

17.3 If an Event of Default shall have occurred and be continuing, whether or not Landlord elects to terminate this Lease, Landlord may enter upon and repossess the Premises (said repossession being hereinafter referred to as "Repossession") by summary legal proceedings or legal eviction or other lawful means, and may remove Tenant and all other persons and property therefrom pursuant to Court Order.

17.4 From time to time after Repossession of the Premises, whether or not this Lease has been terminated, Landlord may, but shall not be obligated to, attempt to relet the Premises for the account of Tenant in the name of Landlord or otherwise, for such term or terms (which may be greater of less than the period which would otherwise have constituted the balance of the Term) and for such terms (which may include concessions or free rent) and for such uses as Landlord, in its uncontrolled discretion, may determine, and may collect and receive the rent therefor. Any rent received shall be applied against Tenant's obligations hereunder, but Landlord shall not be responsible or liable for any failure to collect any rent due upon any such reletting.

17.5 No termination of this Lease pursuant to Section 17.2 and no Repossession of the Premises pursuant to Section 17.3 or otherwise shall relieve Tenant of its liabilities and obligations under this Lease, all of which shall survive any such termination or Repossession. In the event of any such termination or Repossession, whether or not the Premises shall have been relet, Tenant shall pay to Landlord the Base Rent and other sums and charges to be paid by Tenant up to the lime of such termination or Repossession, and thereafter Tenant, until the end of what would have been the Term in the absence of such termination or Repossession, shall pay to Landlord, as and for liquidated and agreed current damages for Tenant's default, the equivalent of the amount of the Rent payable under this Lease by Tenant if this Lease were still in effect, less the net proceeds, if any, of any reletting effected pursuant to the

provisions of Section 17.4 after deducting all of Landlord's expenses in connection with such reletting, including, without limitation, all repossession costs, brokerage and management commissions, operating expenses, legal expenses, attorney's fees, alteration costs, and expenses of preparation for such reletting, Tenant shall pay such current damages to Landlord monthly on the days on which the Rent would have been payable under this Lease if this Lease were still in effect, and Landlord shall be entitled to recover the same from Tenant on each such day. At any time after such termination or Repossession, whether or not Landlord shall have collected any current damages as aforesaid, Landlord shall be entitled to recover from Tenant, and Tenant shall pay to Landlord on demand, as and for liquidated and agreed final damages for Tenant's default, an amount equal to the then present value of the excess of the Rent and other sums or charges reserved under this Lease from the day of such termination or Repossession for what would be the then unexpired term if the same had remained in effect, over the amount of rent Tenant demonstrates that Landlord could in all likelihood actually collect for the Premises for the same period, said present value to be arrived at on the basis of a discount of four percent (4%) per annum.

17.6 Landlord shall in no event be considered to be in default of Landlord's obligations hereunder until the expiration of a reasonable time after notice of default from Tenant.

a. **Landlord's Rights.** Should Landlord elect to re-enter the Leased Property, as herein provided, or should it take possession of the Leased Property pursuant to legal proceedings or pursuant to any notice provided for by law, it may either terminate this Lease or it may from time to time, without terminating this Lease, make such alterations and repairs as may be necessary in order to relet the Leased Property, and relet the Leased Property or any part thereof upon such term or terms (which may be for a term extending beyond the term of this Lease) and at such rental or rentals and upon such other terms and conditions as Landlord in its sole discretion may deem advisable. Upon each such subletting all rentals received by Landlord from such reletting shall be applied first to the payment of any indebtedness other than rent due hereunder from Tenant to Landlord; second, to the payment of any costs and expenses of such reletting, including brokerage fees and attorney's fees and costs of such alterations and repairs; third, to the payment of the rent due and unpaid payment of future rent as the same may become due and payable hereunder. If such rentals received from such reletting during any month be less than that to be paid during that month by Tenant hereunder, possession of the Leased Property by Landlord shall be construed as an election on its part to terminate this Lease unless a written notice of such intention be given to Tenant or unless the termination thereof be decreed by a court of competent jurisdiction. Notwithstanding any such reletting without termination, Landlord may at any time after such re-entry and reletting elect to terminate this Lease for any such breach, in addition to any other remedies it may have, it may recover from Tenant all damages it may incur by reason of such breach, including the cost of recovering the Leased Property, reasonable attorney's fees, and including the worth at the time of such termination of the excess, if any, of the amount of rent and charges equivalent to rent reserved in this Lease for the remainder of the stated term, minus the amount of rental loss which Tenant proves could have been reasonably avoided, all of which amounts shall be immediately due and payable from

Tenant to Landlord. Landlord shall also be entitled to any other amounts necessary to compensate Landlord for all detriment proximately caused by Tenant's failure to comply with the requirements of this Lease.

b. **Landlord May Cure Default.** Landlord may, at its option, instead of exercising any other rights or remedies available to it in this Lease or otherwise by law, statute or equity spend such money as is reasonably necessary to cure any default of Tenant herein and the amount so spent, and costs incurred, including attorney's fees incurring such default, shall be paid by Tenant, and additional rent, upon demand.

c. **Tenant Payment.** In the event suit shall be brought for recovery of possession of the Leased Property, for the recovery of rent of any other amount due under the provisions of this Lease, or because of the breach of any other covenant herein contained on the part of Tenant to be kept or performed, and a breach shall be established, Tenant shall pay to Landlord all expenses incurred therefore, including a reasonable attorney's fee, together with interest on all such expenses at a reasonable the rate of interest from the date of such breach of the covenants of this Lease.

d. **Waiver of Rights of Redemption.** Tenant hereby expressly waives any and all rights of redemption granted by or under any present or future laws in the event of Tenant being evicted or dispossessed for any cause, or in the event of Landlord obtaining possession of the Leased Property, by reason of the violation by Tenant of any of the covenants or conditions of this Lease, or otherwise. Tenant also waives any demand for possession of the Leased Property, and any demand for payment of rent and any notice of intent to re-enter the Leased Property, or of intent to terminate this Lease, other than the notices above provided in this paragraph, and waives any and every other notice or demand prescribed by any applicable statutes or laws.

e. **No Exclusive Remedy.** No remedy herein or elsewhere in this Lease or otherwise by law, statute or equity, conferred upon or reserved to Landlord or Tenant shall be exclusive of any other remedy, but shall be cumulative, and may be exercised from time to time and as often as the occasion may arise.

17B. DEFAULT OF LANDLORD:

Landlord Payment. In the event suit shall be brought for by the Tenant because of the breach of any covenant herein contained on the part of Landlord to be kept or performed, and a breach shall be established, Landlord shall pay to Tenant all expenses incurred therefore, including a reasonable attorney's fees, together with interest on all such expenses at a reasonable rate of interest from the date of such breach of the covenants of this Lease.

18. INDEMNITY & HOLD HARMLESS:

Except to the extent that liability for damages or loss is caused by the gross negligence of Landlord, its agents or employees, Tenant shall indemnify, protect, defend (at Landlord's request and with counsel approved by Landlord) and hold Landlord and each of its respective officers and employees harmless from and against every demand, claim, cause of action, judgment and expense, including, but not limited to, reasonable attorney's fees and disbursements of counsel, whether suit is initiated or not, and all loss and damage arising from: (a) any injury, loss or

damage to the person or property of Tenant, or to any other person rightfully in the Leased Property, specifically including the owners who are renting space in the Leased Property for the storage of boats, RV vehicles and other similar type recreation equipment and vehicles stored in the Leased Property, (i) occurring in or about the Leased Property, or (ii) caused by the negligence or misconduct of Tenant, or Tenant's affiliates or any of their respective employees, representatives, agents or contractors, or (iii) resulting from the violation of any legal requirements or the provisions of this Lease by Tenant, or Tenant's affiliates or any of their respective employees, representatives, agents or contractors; (b) any loss or damage, however caused, to books, records, computer or other electronic equipment or data or media, files, artwork, money, securities, negotiable instruments or papers in the Leased Property; (or (c) any loss or damage resulting from interference with or obstruction of deliveries to or from the Leased Property caused by Tenant or Tenant's affiliates or any of their respective employees, representatives, agents or contractors. All property kept, maintained or stored on the Leased Property shall be so kept, maintained or stored at the sole risk of Tenant. If any mechanic's lien is filed against any part of the Leased Property for work claimed to have been done for, or materials claimed to have been furnished to Tenant, such mechanic's lien shall be discharged by Tenant within ten (10) days thereafter, at Tenant's sole cost and expense, by the payment thereof or by making any deposit required by law or by posting a bond with such surety, in such amount and in such form as landlord deems proper. Tenant shall immediately notify Landlord of any mechanic's lien or other lien filed against the Leased Property or any part thereof by a contractor or subcontractor of Tenant or otherwise by reason of work claimed to have been done for or materials claimed to have been furnished to Tenant. If Tenant fails to remove such lien or post such bond within the ten (10) day period following the filing thereof, Landlord may, at its sole discretion and without waiving its right and remedies based on such breach by Tenant and without releasing Tenant from any of its obligations, cause such lien to be released by any means it shall deem proper, including payment in satisfaction of the claim giving rise to such lien. Tenant shall, in such event, pay to Landlord at once, upon notice by Landlord, any sum paid by Landlord to remove such lien, together with interest at a reasonable rate from the date of such payment by Landlord. Landlord shall have the right at all times to post and keep posted on the Leased Property any notices permitted or required by applicable law, or that Landlord shall deem proper for the protection of Landlord, the Leased Property, the property of and any other party having an interest therein, from liens. All material suppliers, contractors, artisans, mechanics, laborers and other parties contracting with Tenant for the furnishing of any labor, services, materials, supplies or equipment with respect to any portion of the Leased Property are hereby charged with notice that they must look solely to Tenant for payment of the same and Tenant's purchase orders, contracts and subcontracts in connection therewith must clearly sate this requirement.

19. NON-LIABILITY:

Subject to the terms and conditions of paragraph 14 hereof, Landlord shall not be liable for damage to any property of Tenant or of others located on the Leased Property, specifically including the owners who are renting space in the Leased Property for the storage of boats, RV vehicles and other similar type recreation equipment and vehicles stored in the Leased Property, not for the loss of or damage to any property of Tenant or of others by theft or otherwise. Landlord shall not be liable for any injury or damage to persons or property resulting from fire, explosion, falling plaster, steam, gas, electricity, water, rain or snow or leaks from any part of the

Leased Property or from the pipes, appliances, or plumbing works or from the roof, street or subsurface or from any other place or by dampness or by any other cause of whatsoever nature. Landlord shall not be liable for any such damage caused by Tenants or persons in the Leased Property, occupants of adjacent property, of the buildings, or the public or caused by operations in connection of any private, public or quasi-public work. Landlord shall not be liable for any latent defect in the Leased Property. All property of Tenant kept or stored on the Leased Property shall be so kept or stored at the risk of Tenant only and Tenant shall hold Landlord harmless from any claims arising out of damage to the same, including subrogation claims by Tenant's insurance carrier.

20. ASSIGNMENT OR SUBLETTING:

Tenant agrees to use and occupy the Leased Property throughout the entire term hereof for the purpose or purposes herein specified and for no other purposes, in the manner and to substantially the extent now intended, and not to assign, sublet, license, concession or otherwise transfer this Lease or Tenant's rights in the Leased Property, or any part thereof, whether by voluntary act, operation of law, or otherwise, without obtaining the prior written consent of Landlord in each instance. Tenant shall seek such consent of Landlord by a written request therefore, setting forth such information as Landlord may deem necessary. Landlord agrees not to withhold consent unreasonably. Consent by Landlord to any assignment of this Lease or to any subletting of the Leased Property shall not be a waiver of Landlord's rights under this paragraph as to any subsequent assignment or subletting. Landlord's rights to assign this Lease are and shall remain unqualified. No such assignment or subleasing shall relieve Tenant from any of Tenant's obligations in this Lease contained, nor shall any assignment or sublease or other transfer of this Lease be effective unless the assignees, subtenant or transferee shall at the time of such assignment, sublease or transfer, assume in writing for the benefit of Landlord, its successors or assigns, all of the terms, covenants and conditions of this Lease thereafter to be performed by Tenant and shall agree in writing to be bound thereby. Should Tenant sublease in accordance with the terms of this Lease, fifty percent (50%) of any increase in rental received by Tenant over the per square foot rental rate which is being paid by Tenant shall be forwarded to and retained by Landlord, which increase shall be in addition to the Base Rent and Additional Rent due landlord under this Lease. NOTWITHSTANDING the preceding, this paragraph 20. is NOT applicable to those Boat and RV Storage Contracts which Tenant enters into with individual owners for the storage of boat and or RV equipment at the Leased Property

21. ATTORNMENT:

In the event of any sale, transfer or assignment of Landlord's interest in the Leased Property, or this Lease, or if the Leased Property comes into custody or possession of a mortgagee or any other party whether because of a mortgage foreclosure, or otherwise, Tenant shall attorn to such assignee or other party and recognize such party as Landlord hereunder; provided, however, Tenant's peaceable possession will not be disturbed so long as Tenant faithfully performs it obligations under this Lease. Tenant shall execute, on demand, any attornment agreement required by any such party to be executed, containing such provisions and such other provisions as such party may require.

22. NOVATION IN THE EVENT OF SALE:

In the event of the sale of the Leased Property, Landlord shall be and hereby is relieved of all of the covenants and obligations created hereby accruing from and after the date of sale, and such sale shall result automatically in the purchaser assuming and agreeing to carry out all the covenants and obligations of Landlord herein. Notwithstanding the foregoing provisions of this paragraph, Landlord, in the event of a sale of the Leased Property, shall cause to be included in the agreement of sale and purchase a covenant whereby the purchaser of the Leased Property assumes and agrees to carry out all of the covenants and obligations of Landlord herein.

The Tenant agrees at any time and from time to time upon not less than ten (10) days prior written request by Landlord to execute, acknowledge and deliver to Landlord a statement in writing certifying that this Lease is unmodified and in full force and effect as modified and stating the modifications, and the dates to which the basic rent and other charges have been paid in advance, if any, it being intended that any such statement delivered pursuant to this paragraph may be relied upon by any prospective purchaser of the fee or mortgagee or assignee of any mortgage upon the fee of the Leased Property. In the event that Tenant fails to execute and return the estoppel certificate within such ten (10) day period, the holder of such encumbrance shall be entitled to rely, as against the Tenant, that: (i) this Lease is in full force and effect, without amendment except as specified by the Landlord, (ii) Tenant has no offsets against rent nor any defenses to Tenant's performance under this Lease, (iii) Tenant has no right to any offset or defenses to the payment of rent, and (iv) Tenant has not paid any rental under this Lease more than six months in advance.

23. SUCCESSORS AND ASSIGNS:

The terms, covenants and conditions hereof shall be binding upon and inure to the successors and assigns of the parties hereto.

24. REMOVAL OF FIXTURES:

Notwithstanding anything contained in paragraph 8, paragraph 29 or elsewhere in this Lease, if Landlord requests then Tenant will promptly remove at the sole cost and expense of Tenant all fixtures, equipment and alterations made by Tenant simultaneously with vacating the Leased Property and Tenant will promptly restore the Leased Property to the condition that existed immediately prior to said fixtures, equipment and alterations having been made all at the sole cost and expense of Tenant.

25. QUIET ENJOYMENT:

Landlord warrants that it has full right to execute and to perform this Lease and to grant the estate demised, and that Tenant, upon payment of the rents and other amounts due and the performance of all the terms, conditions, covenants and agreements on Tenant's part to be observed and performed under this Lease, may peaceably and quietly enjoy the Leased Property for the business uses permitted hereunder, subject, nevertheless, to the terms and conditions of this Lease.

26. RECORDING:

Tenant shall not record this Lease without the written consent of Landlord. However, upon the request of either party hereto, the other party shall join in the execution of the Memorandum lease for the purposes of recordation. Said Memorandum lease shall describe the parties, the Leased Property and the term of the Lease and shall incorporate this Lease by reference.

27. SURRENDER:

On the Expiration Date or upon the termination hereof upon a day other than the Expiration Date, Tenant shall peaceably surrender the Leased Property broom-clean in good order, condition and repair, reasonable wear and tear only excepted. On or before the Expiration Date or upon termination of this Lease on a day other than the Expiration Date, Tenant shall, at its expense, remove all trade fixtures, personal property and equipment and signs from the Leased Property and any not removed shall be deemed to have been abandoned. Any damage caused in removal of such items shall be repaired by Tenant and at its expense. All alterations, additions, improvements and fixtures (other than trade fixtures) which shall have been made or installed by Landlord or Tenant upon the Leased Property and all floor covering so installed shall at the option of Landlord remain upon and be surrendered with the Leased Property as a part thereof, without disturbance, molestation or injury, and without charge, at the expiration or termination of this Lease. If the Leased Property is not surrendered on the Expiration Date or the date of termination, Tenant shall indemnify Landlord against loss or liability, claims, without limitation, made by any succeeding Tenant founded on such delay. Tenant shall promptly surrender all keys for the Leased Property to Landlord at the place then fixed for payment of rent and shall inform Landlord of combinations of any locks and safes on the Leased Property.

28. HOLDING OVER:

In the event of a holding over by Tenant after expiration or termination of this Lease without the consent in writing of Landlord, Tenant shall be deemed a Tenant at sufferance and shall pay rent for such occupancy at the rate of twice the lease-current aggregate Base and Additional Rent, prorated for the entire holdover period, plus all attorney's fees and expenses incurred by Landlord in enforcing its rights hereunder, plus any other damages occasioned by such holding over. Except as otherwise agreed, any holding over with the written consent of Landlord shall constitute Tenant as a month-to-month Tenant.

29. ABANDONMENT:

In the event Tenant shall remove its fixtures, equipment or machinery or shall vacate the Leased Property or any part thereof prior to the Expiration Date of this Lease, or shall discontinue or suspend the operation of its business conducted on the Leased Property for a period of more than thirty (30) consecutive days (except during any time when the Leased Property may be rendered untenantable by reason of fire or other casualty), then in any such event Tenant shall be deemed to have abandoned the Leased Property and Tenant shall be in default under the terms of this Lease.

30. CONSENTS BY LANDLORD:

Whenever provision is made under this Lease for Tenant securing the consent or approval by Landlord, such consent or approval shall only be in writing.

31. NOTICES:

Any notice required or permitted under this Lease shall be deemed sufficiently given or secured if sent by registered or certified return receipt mail to Tenant at **Pact Charter School 7250 East Ramsey Parkway Ramsey, Minnesota 55303**, and to Landlord at the address then fixed for the payment of rent as provided in paragraph 4 of this Lease, and either party may by like written notice at any time designate a different address to which notices shall subsequently be sent or rent to be paid.

32. RULES AND REGULATIONS:

Tenant shall observe and comply with the rules and regulations as Landlord may prescribe and as listed on Exhibit A attached hereto, on written notice to Tenant for the safety, care and cleanliness of the Leased Property.

33. INTENT OF PARTIES:

Except as otherwise provided herein, Tenant covenants and agrees that if it shall any time fail to pay any such cost or expenses, or fail to take out, pay for, maintain or deliver any of the insurance policies above required, or fail to make any other payment or perform any other act on its part to be made or performed as in this Lease provided, then Landlord may, but shall not be obligated so to do, and without notice to or demand upon Tenant and without waiving or releasing Tenant from any obligations of Tenant in this Lease contained, pay any such cost or expense, effect any such insurance coverage and pay premiums therefore, and may make any other payment or perform any other act on the part of Tenant to be made and performed as in this Lease provided, in such manner and to such extent as Landlord may deem desirable, and in exercising any such right, to also pay all necessary and incidental costs and expenses, employ counsel and incur and pay reasonable attorney's fees. All sums so paid by Landlord and all necessary and incidental costs and expenses in connection with the performance of any such act by Landlord, together with interest thereon at the a reasonable rate from the date of making of such expenditure, by Landlord, shall be deemed Additional Rent hereunder, and shall be payable to Landlord on demand. Tenant covenants to pay any such sum or sums with interest as aforesaid and landlord shall have the same rights and remedies in the event of the non-payment thereof by Tenant as in the case of default by Tenant in the payment of the Base Rent payable under this Lease.

34. GENERAL:

a. **Landlord Tenant Relationship.** This Lease does not create the relationship of principal and agent or of partnership or of joint venture or of any association between Landlord and Tenant, the sole relationship between the parties hereto being that of Landlord and Tenant.

b. **Effect of Waivers.** No waiver of any default of Tenant hereunder shall be implied from any omission by Landlord to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect any default other than the

default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers by Landlord shall not then be construed as a wavier of a subsequent breach of the same covenant, term or condition. The consent to or approval by Landlord of any act by Tenant requiring Landlord's consent or approval shall not waive or render necessary Landlord's consent to or approval of any subsequent similar act by Tenant. No action required or permitted to be taken by or on behalf of Landlord under the terms or provisions of this Lease shall be deemed to constitute an eviction or disturbance of Tenant's possession of the Leased Property. All preliminary negotiations are merged into and incorporated in this Lease. The laws of the State of Minnesota shall govern the validity, performance and enforcement of this Lease.

c. **Entire Agreement.** This Lease and the exhibits, if any, attached hereto and forming a part hereof, constitute the entire agreement between Landlord and Tenant affecting the Leased Property and there are no other agreements, either oral or written, between them other than are herein set forth. No subsequent alteration, amendment, change or addition to this Lease shall be binding upon Landlord or Tenant unless reduced to writing and executed in the same form and manner in which this Lease is executed.

d. **Enforceability of Provisions.** If any agreement, covenant or condition of this Lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Lease, or the application of such agreement, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each agreement, covenant or condition of this Lease shall be valid and be enforced to the fullest extent permitted by law.

e. **No Personal Obligations.** The obligations of Landlord under this Lease do not constitute the personal obligations of the individual officers or employees of Landlord. If Landlord shall fail to perform any covenant, term or condition of this Lease required of landlord, Tenant shall be required to deliver to Landlord written notice of the same. If, as a consequence of such default, Tenant shall recover a money judgment against Landlord, such judgment shall be satisfied only out of the proceeds of sale received upon execution of such judgment and levied thereon against the right, title and interest of Landlord in the Leased Property and out of rent or other income from the Leased Property receivable by Landlord, or out of consideration received by Landlord from the sale or other disposition of all or any part of Landlord's right, title or interest in the Leased Property, and no action for any deficiency may be sought or obtained by Tenant.

35. NO WASTE OR NUISANCE AND COMPLIANCE WITH LAWS:

a. **Leased Property Use.** The Leased Property shall be used by and/or at the sufferance of Tenant only for the purpose set forth in paragraph 11 above and for no other purposes. Tenant shall not use or permit the use of the Leased Property in any manner that will tend to create waste or a nuisance. Tenant, its employees and all persons visiting or doing business with Tenant in the Leased Property shall be bound by and shall observe the reasonable rules and regulations as listed on Exhibit A attached hereto, made by Landlord relating to the Leased Property, of which notice in writing shall be given to Tenant, and all such rules and regulations shall be deemed to be incorporated into and form a part of this Lease.

b. **Obey Laws.** Tenant covenants throughout the Lease Term, at Tenant's sole cost and expense, promptly to comply with all laws and ordinances and the orders, rules and regulations and requirements of all federal, state and municipal governments and appropriate departments, commissions, boards, and officers thereof, and the orders, rules and regulations of the Board of Fire Underwriters where the Leased Property are situated, or any other body now or hereafter created with jurisdiction over the Leased Property, and whether or not the same require structural repairs or alterations, which may be applicable to the Leased Property, or the use or manner of use of the Leased Property. Tenant will likewise observe and comply with the requirements of all policies of public liability, fire and all other policies of insurance at any time in force with respect to the buildings and improvements on the Leased Property and the equipment thereof.

37. HAZARDOUS MATERIAL:

In the event any Hazardous material (hereinafter defined) is brought or caused to be brought into or onto the Leased Property by Tenant, Tenant shall handle any such material in compliance with all applicable federal, state and/or local regulations. For purposes of this paragraph, "Hazardous Material" means and includes any hazardous, toxic or dangerous waste, substance or material defined as such in (or for purposes of) the Comprehensive Environmental Response, Compensation, and Liability Act, and so-called "Superfund" or "Super lien" law, or any federal, state or local statute, law, ordinance, code, rule, regulation, order decree regulation, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic or dangerous waste, substance or material, as now or at any time hereafter in effect. Tenant shall submit to Landlord on an annual basis copies of its approved hazardous materials communication plan, OSHA monitoring plan, and permits required by the Resource Recovery and Conservation Act of 1976, if Tenant is required to prepare, file or obtain any such plans or permits. Tenant will indemnify and hold harmless Landlord from any losses, liabilities, damages, costs or expenses (including reasonable attorney's fees) which Landlord may suffer or incur as a result of Tenant's introduction into or onto the Leased Property, of any Hazardous Material. This paragraph shall survive the expiration or sooner termination of this Lease.

38. CAPTIONS:

The captions are inserted only as a mater of convenience and for reference, and in no way define, limit or describe the scope of this Lease nor the intent or any provision thereof.

39. ATTACHMENTS:

See the Exhibits attached hereto and made a part hereof.

Exhibit	Description
Exhibit A	Graphic Depiction of Leased Property
Exhibit B	Leased Property Rules and Regulations

40. SUBMISSION:

Submission of this instrument to Tenant or proposed Tenant or its agents or attorneys for examination, review, consideration or signature does not constitute or imply an offer to lease,

reservation of space, or option to lease, and this instrument shall have no binding legal effect until execution hereof by both Landlord/Owner and Tenant or its agents.

41. **LEASE GUARANTEE:** This paragraph intentionally omitted.

IN WITNESS WHEREOF, landlord and Tenant have caused these presents to be executed in form and manner sufficient to bind them at law, as of the day and year first above written.

LANDLORD:

CITY OF RAMSEY, a Minnesota Municipal Corporation

By: _____
Its Mayor
Date: 7/24/14

By: _____
Its CITY ADMINISTRATOR
Date: 7/24/13

TENANT:

Pact Charter School

By: _____
Its Board Chair
Date: 7/11/13

EXHIBIT A
Depiction

Exhibit A


Cold storage space
of approximately 5,040 sq ft
Includes doors 2, 3, 4, 12, 13, 14, 15
Joint or common
access and drive lane
Heated and demised bay
of 420 rsf

EXHIBIT B
TO LEASE AGREEMENT
DATED July 1, 2013

LEASED PROPERTY RULES AND REGULATIONS

1. Any sign, lettering, picture, notice or advertisement installed on or in any part of the Leased Property and visible from the exterior of the Leased Property, shall be installed at Tenant's sole cost and expense, and in such manner, character and style as Landlord may approve in writing. Anything herein to the contrary notwithstanding, approval as to signs shall be subject to Landlord's approval which may be withheld in Landlord's sole discretion. In the event of a violation of the foregoing by Tenant, landlord may remove the same without any liability and may charge the expense incurred by such removal to Tenant.

2. Tenant assumes full responsibility for protecting its space from theft, robbery and pilferage, which includes keeping doors locked and other means of entry to the Leased Property closed and secured after normal business hours.

3. Tenant shall comply with all applicable federal, state and municipal laws, ordinances and regulations, and building rules and shall not directly or indirectly make any use of the Leased Property which may be prohibited by any of the foregoing or which may be dangerous to persons or Leased Property or may increase the cost of insurance or require additional insurance coverage.

4. The Leased Property shall not be used for cooking (as opposed to heating of food), lodging, sleeping or for any immoral or illegal purpose.

5. Unless expressly permitted by Landlord, no additional locks or similar devices shall be attached to any door or window and no keys other than those provided by Landlord shall be made for any door. If more than two keys for one lock are desired by Tenant, Landlord may provide the same upon payment by Tenant. Upon termination of this Lease or of Tenant's possession, Tenant shall surrender all keys of the Leased Property and shall explain to Landlord all combination locks on safes, cabinets and vaults.

6. The restrooms, drinking fountains and other plumbing fixtures shall not be used for any purpose other than for which they are constructed, and no sweepings, rubbish, rags, coffee grounds or other substances shall be thrown therein. All damages resulting from any misuse of the fixtures shall be borne by Tenant who, or whose employees, agents, visitors or licensees have caused same. No person shall waste water by interfering or tampering with the faucets or otherwise.

7. Tenant shall be responsible for any damage to the building or the Leased Property of its employees or others and injuries sustained by any person whomsoever resulting from the use or moving of such articles in or out of the Leased Property, and shall make all repairs and improvements required by Landlord or governmental authorities in connection with the use or moving of such articles.

8. Wherever in these Leased Property Rules and Regulations the word "Tenant" occurs, it is understood and agreed that it shall mean Tenant's associates, employees, agents, clerks, invitees, and visitors. Wherever the word "Landlord" occurs, it is understood and agreed that it shall mean Landlord's assigns, agents, clerks, and visitors.

9. Landlord shall have the right to enter upon the Leased Property at all reasonable hours for the purpose of inspecting the same.

10. Landlord shall have the right to enter the Leased Property at hours convenient to Tenant for the purpose of exhibiting the same to prospective tenants.

11. Tenant shall be responsible for all repair and maintenance of mechanical systems and devices if any associated with Tenant's Leased Property, including, but not limited the electrical system, the garage door opening system and the Leased Property's individual boat and RV storage stalls and facilities. Tenant shall further be responsible at its expense to replace, if necessary, (1) any overhead doors and/or door opening equipment, and (2) the wood frame cubicles used to store boats and RV vehicles within the Leased Property.

12. Alterations of any nature to the Leased Property by Tenant costing in excess of $3000.00 shall require written approval of Landlord. Such approval shall be at the sole discretion of Landlord. In the event of a violation of the foregoing by Tenant, Landlord may remove the same without any liability and may charge the expense incurred by such removal to Tenant.

13. Tenant and Tenant's employees, agents, visitors and licensees shall observe faithfully and comply strictly with the foregoing rules and regulations and such other and further appropriate rules and regulations as Landlord or Landlord's agent may from time to time adopt. Reasonable notice of any additional rules and regulations shall be given in such manner as Landlord may reasonably elect.

14. Landlord reserves the right at any time to rescind, alter or waive, in whole or in part, any of these Rules and Regulations when deemed necessary, desirable, or proper, in Landlord's judgment, for its best interest or for the best interest of the tenants of the Complex. Tenant reserves the right to refuse compliance with any subsequent additional rules and regulations added to those agreed to at the time of signing the Lease.

15. To the extent these rules are in conflict with the terms of the Lease, the terms of the Lease shall rule and govern.

M1307046070

Policy Change Request

07/23/2013

Agency	Insured
Lee F. Murphy Inc. 2361 Highway 36 West St. Paul, MN 55113	PACT Charter School 7250 East Ramsey Parkway Ramsey, MN 55303-6902

Company	Policy Number	Policy Period
Hanover Insurance Company 8300 Norman Center Drive Suite 250 Bloomington, MN 55437	ZHX-A039869-00	07/01/2013 07/01/2014

Regarding	First Request	Add Ramsey location
Effective	08/01/2013	Add Ramsey MN Location

Comments

Applicant Information
Premises Information
001) Add Loc #00002: 6701 Highway 10 NW, Hennepin, Ramsey, MN 55303

002) Add Loc #00002 Bldg #00001: 6701 Highway 10 NW, Hennepin, Ramsey, MN 55303, Description: Storage Garage, City Limits:Inside, Interest: Tenant, Part Occupied: 20% (420 rsf)

Property
Coverage
003) Add Loc #00002 Bldg #00001: Storage Garage 6701 Highway 10 NW, Hennepin, Ramsey, MN 55303

Add BPP (included in blanket): 100,000, Replacement Cost

Add Special form
% CoIns: 90
Deductible: 5,000

Add Equipment Breakdown: Included

004) Amend Blanket

Amend Building & BPP: 20,100,000, Replacement Cost
Change Subject Of Insurance
from Building & BPP: 20,000,000, Replacement Cost
to Building & BPP: 20,100,000, Replacement Cost

Additional Other Interests
005) Add Loc #00002: Bldg #00001, Additional insured - City of Ramsey
Address: 7550 SunwoodDrive NW, Ramsey, MN 55303
Item Description: Landlord-Include 30 day notice of cancel & Waiver of Sub on GL

POLICY MEMO 990 (4/1997)
© AMS Inc 1997

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/23/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lee F. Murphy Inc. 2361 Highway 36 West St. Paul, MN 55113	CONTACT NAME: PHONE (A/C, No, Ext): 651.644.7200 FAX (A/C, No): 651.644.9137 E-MAIL ADDRESS:
INSURED PACT Charter School 7250 East Ramsey Parkway Ramsey, MN 55303-6902	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A: Hanover Insurance Company 22292 INSURER B: Massachusetts Bay Insurance Co 22306 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER: 13-14 MASTER** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC	X		ZHX-A039869-00	07/01/2013	07/01/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ 15,000 $ 1,000,000 $ 3,000,000 $ Included
B	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [X] HIRED AUTOS [X] NON-OWNED AUTOS			ADX-A039906-00	07/01/2013	07/01/2014	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 0			UHX-A039870-00	07/01/2013	07/01/2014	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WDX-A039932-00	07/01/2013	07/01/2014	[X] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: 6701 Highway 10 NW, Ramsey MN. Certificate holder is included as additional insured with respect to the general liability, which includes waiver of subrogation and 30 day notice of cancel (10 day notice for nonpayment per MN State Statute).

CERTIFICATE HOLDER

City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE Brian L. Becker

Brian Becker/CATHY

© 1988-2010 ACORD CORPORATION. All rights reserved.

AMENDMENT ONE TO LEASE
DATE: September 18, 2013

PROPERTY ADDRESS

6701 Highway 10 Hwy 10 NW Ramsey, Minnesota 55303

WHEREAS, **City of Ramsey** (Landlord) and **Pact Charter School** (Tenant) have entered into a Lease Agreement dated **July 11th, 2013** ("Lease"):

WHEREAS, The Tenant wishes to Lease additional square footage within the "Premises" and make some additional Tenant improvements.

NOW THEREFORE: Landlord and Tenant agree to the following:

1) Tenant's square footage will increase by 1,848 square feet from the current 5,460 square feet to a new total of 7,308 square feet.
2) Tenant's new total leased area is shown on the attached Exhibit A to this Amendment One of the Lease, to include door 1 and door 5. Tenant will NOT have use of door 5 for ingress or egress.
3) Tenant will use the space for additional bus storage and the storage of maintenance inventory such as air and oil filters. Tenant understands this area is NOT a secured area and can be open to other Tenants.
4) Tenants monthly payment will increase from $455 per month plus electricity (sub-metered) to $609 per month plus electricity, beginning October 1, 2014.
5) Tenant will be adding exterior lighting to the exterior of the Premises, at Tenant's sole expense. This exterior lighting will be connected to Tenants electrical sub-meter and Tenant will be responsible for the electricity expense. These improvements shall be left in place and become the property of the Landlord at the expiration of the Lease term.
6) The Lease for the original space and the additional space will expire on July 30th, 2014.
7) Except as expressly amended hereby, all of the terms, provisions, covenants and conditions of the Lease are hereby ratified and confirmed and shall continue in full force and effect.

Landlord City of Ramsey	Tenant Pact Charter School
By:_____ Its:_____ Date:_____	By:_____ Its:_____ Date:_____

Exhibit A

Cold storage space
of approximately 5,040 sq ft
Includes doors 1, 2, 3, 4, 5, 12, 13, 14, 15



Joint or common access and drive lane

Heated and demised bay
of 420 rsf

CC Regular Session **4. 8.**

Meeting Date: 09/24/2013

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #13-09-166 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 5, 2013 to September 18, 2013.

Funding Source:

N/A

Action:

Adopt Resolution #13-09-166 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 5, 2013 to September 18, 2013.

Attachments

Bills list 09/24/2013

Resolution 09-24-2013

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	09/19/2013 12:48 PM
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:56 PM
Form Started By: Jackie Lipski		Started On: 09/19/2013 12:30 PM
Final Approval Date: 09/19/2013		

CITY OF RAMSEY - FINANCE OFFICE Printed 9/19/2013

RAMSEY CITY COUNCIL MEETING

9/24/2013

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 9/5/13-9/18/13	280,493.83
Accounts Payable 9/5/13-9/18/13	141,161.30
Payroll 9/12/13	113,075.07
Pay Estimates- Projects	93,836.78
Debt Service	15,902.50
TOTAL SUBMITTED FOR APPROVAL THIS MEETING	**$ 644,469.48**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:	APPROVED PREV. MTG	2012 Y.T.D.
NET PAYROLL TOTAL	$ 125,451.47	$ 2,190,759.28
- CORRECTION TO PAYROLL		
PREPAIDS		
- PREPAID ADJUSTMENTS	153,471.10	11,744,417.91
WIRE TRANSFERS FOR DEBT SERVICE		967,307.51
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	144,130.56	3,285,161.25
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		399,907.12
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 423,053.13**	**$ 18,587,553.07**

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
92369	**9/5/2013**		**113807 AMERICAN ROADHOUSE**						
		950.00	PYMT FOR HAPPY DAYS 2013		68994	083013	0296.6249		MISCELLANEOUS OPERATING
		950.00							
92370	**9/5/2013**		**110734 CITY OF RAMSEY**						
		80.00	638781896		68995	090513	9601.4651		WATER REVENUE
		80.00	487042843		68995	090513	9601.4651		WATER REVENUE
		100.00	704554054		68995	090513	9601.4651		WATER REVENUE
		200.00	718888		68995	090513	9601.4651		WATER REVENUE
		460.00							
92371	**9/5/2013**		**111696 CITY OF RAMSEY**						
		250.00	PETTY CASH-CHANGE FOR HD		68996	090513	0296.6249		MISCELLANEOUS OPERATING
		250.00							
92372	**9/5/2013**		**100116 CONNEXUS ENERGY**						
		13.58	SUNWOOD TREE LIGHTS		68997	444931-303785AU G13	0311.6371		ELECTRIC UTILITIES
		789.77	16300 ST FRANCIS- IRRIG		68998	444931-267449AU G13	0452.6372		WATER/IRRIGATION
		803.35							
92373	**9/5/2013**		**113808 HOMES PLUS DESIGNERS BUILDERS**						
		7,000.00	REFUND LAND ESC 14888 BISON ST		68999	090513	9252.1155.1		MANUAL-ACCOUNTS RECEIVA
		1,500.00	REFUND ERO ESC 14888 BISON ST		69000	113501	9804.6433	00113501	REFUNDS
		8,500.00							
92374	**9/5/2013**		**109840 KILLER HAYSEEDS**						
		2,400.00	HAPPY DAYS- BAND 2013		69001	083013	0296.6249		MISCELLANEOUS OPERATING
		2,400.00							
92375	**9/5/2013**		**100351 NCPERS MINNESOTA**						
		304.00	SEPT 2013 LIFE INS		69002	7048913	9101.2170		DENTAL/DISABILITY/LIFE
		304.00							
92376	**9/5/2013**		**113719 NEOFUNDS BY NEOPOST**						
		2,000.00	ACCT 7900044034448047		69003	090413	9101.1551		POSTAGE METER DEPOSIT
		2,000.00							
92377	**9/5/2013**		**100413 RANDALL, GOODRICH AND HAAG, P**						
		2,833.00	AUG 2013 PROSECUTION BILLING		69004	090413	0161.6304		LEGAL FEES
		2,833.00							
92378	**9/10/2013**		**100404 CENTURYLINK**						
		65.35	AUG/SEPT 13 BILLING		69005	763-422-1452 795 AUG13	0452.6321		TELEPHONE
		65.35							
92379	**9/10/2013**		**113812 CITY OF BROOKLYN CENTER**						
		50.00	IT TRAINING J. FREDRICKSON		69006	090913	0192.6335		TRAINING
		50.00							
92380	**9/10/2013**		**100116 CONNEXUS ENERGY**						
		90.78	SIRENS		69007	759126-303095AU G13	0250.6371		ELECTRIC UTILITIES
		514.25	MISC TRAFFIC LIGHTS		69008	759126-303100 AUG13	0260.6371		ELECTRIC UTILITIES

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		180.66	MISC PW ACCOUNTS		69009	759126-303106 AUG13	9601.6371		ELECTRIC UTILITIES
		180.66	MISC PW ACCOUNTS		69009	759126-303106 AUG13	9602.6371		ELECTRIC UTILITIES
		180.66	MISC PW ACCOUNTS		69009	759126-303106 AUG13	9605.6371		ELECTRIC UTILITIES
		541.99	MISC PW ACCOUNTS		69009	759126-303106 AUG13	0311.6371		ELECTRIC UTILITIES
		2,282.24	MISC PW ACCOUNTS		69009	759126-303106 AUG13	0452.6371		ELECTRIC UTILITIES
		641.75	WELLS/WTR TWR/LIFT STAT		69010	759126-303102AU G13	9602.6371		ELECTRIC UTILITIES
		17,060.57	WELLS/WTR TWR/LIFT STAT		69010	759126-303102AU G13	9601.6371		ELECTRIC UTILITIES
		40.15	MISC CITY ACCOUNTS		69011	759126-303107AU G13	9410.6371	00041018	ELECTRIC UTILITIES
		84.37	MISC CITY ACCOUNTS		69011	759126-303107AU G13	9230.6371		ELECTRIC UTILITIES
		113.87	MISC CITY ACCOUNTS		69011	759126-303107AU G13	0295.6371		ELECTRIC UTILITIES
		170.80	MISC CITY ACCOUNTS		69011	759126-303107AU G13	0194.6371		ELECTRIC UTILITIES
		859.59	MISC CITY ACCOUNTS		69011	759126-303107AU G13	9410.6371	00041012	ELECTRIC UTILITIES
		2,223.67	MISC CITY ACCOUNTS		69011	759126-303107AU G13	0220.6371		ELECTRIC UTILITIES
		3,371.15	MISC CITY ACCOUNTS		69011	759126-303107AU G13	9240.6371		ELECTRIC UTILITIES
		13,659.83	MISC CITY ACCOUNTS		69011	759126-303107AU G13	0194.6371		ELECTRIC UTILITIES
		10,396.63	STREET LIGHTS		69012	759126-303101AU G13	9603.6371		ELECTRIC UTILITIES
		52,593.62							
92381	**9/10/2013**		**107962 GENESIS EMPLOYEE BENEFITS**						
		63.00	AUG 13 VEBA/FLEX FEES		69013	20225	0130.6315		MISCELLANEOUS PROFESSIO
		210.70	AUG 13 VEBA/FLEX FEES		69013	20225	9101.2176		LIFE/HEALTH-EMPLOYEE
		273.70							
92382	**9/10/2013**		**108246 MN DEPARTMENT OF NATURAL RESOU**						
		90.00	NATURAL HERITAGE INFO		69014	217351	0301.6315		MISCELLANEOUS PROFESSIO
		90.00							
92383	**9/10/2013**		**103461 NORTHERN TECHNOLOGIES INC**						
		934.00	COR TWO-STAGE 1		69015	9759	9468.6315		MISCELLANEOUS PROFESSIO
		557.00	SEASONS OF RAMSEY		69016	9762	9804.6315	00113355	MISCELLANEOUS PROFESSIO
		1,491.00							
92384	**9/10/2013**		**100413 RANDALL, GOODRICH AND HAAG, P**						
		1,507.00	AUG 13 PROSECUTION BILLING		69017	090513	0161.6304		LEGAL FEES
		1,507.00							
92385	**9/10/2013**		**112475 S AND T OFFICE PRODUCTS INC**						
		35.01	OFFICE SUPPLIES		69026	01PX8949	0211.6208		MISCELLANEOUS OFFICE SUF
		50.10	OFFICE SUPPLIES		69026	01PX8949	0220.6208		MISCELLANEOUS OFFICE SUF
		85.11							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
92386	**9/10/2013**		**101103 SPRINT**						
		20.18	JULY 15- AUG 14,2013 BILLING		69018	570683319-141	0111.6249		MISCELLANEOUS OPERATING
		55.32	JULY 15- AUG 14,2013 BILLING		69018	570683319-141	0191.6323		CELLULAR PHONES
		73.55	JULY 15- AUG 14,2013 BILLING		69018	570683319-141	0130.6323		CELLULAR PHONES
		100.96	JULY 15- AUG 14,2013 BILLING		69018	570683319-141	0194.6323		CELLULAR PHONES
		148.50	JULY 15- AUG 14,2013 BILLING		69018	570683319-141	0220.6323		CELLULAR PHONES
		160.24	JULY 15- AUG 14,2013 BILLING		69018	570683319-141	9601.6323		CELLULAR PHONES
		192.24	JULY 15- AUG 14,2013 BILLING		69018	570683319-141	0311.6323		CELLULAR PHONES
		209.70	JULY 15- AUG 14,2013 BILLING		69018	570683319-141	0452.6323		CELLULAR PHONES
		252.32	JULY 15- AUG 14,2013 BILLING		69018	570683319-141	0301.6323		CELLULAR PHONES
		640.29	JULY 15- AUG 14,2013 BILLING		69018	570683319-141	0211.6323		CELLULAR PHONES
		1,853.30							
92387	**9/10/2013**		**105706 TINKLENBERG GROUP INC**						
		3,148.31	RE: ARMSTRONG		69019	1896	9400.6315		MISCELLANEOUS PROFESSIO
		3,148.31							
92388	**9/10/2013**		**100510 VERIZON WIRELESS**						
		40.01	JUL/AUG 2013 BILLING		69020	9710230903	0111.6249		MISCELLANEOUS OPERATING
		64.41	JUL/AUG 2013 BILLING		69020	9710230903	0130.6323		CELLULAR PHONES
		104.42							
92389	**9/10/2013**		**113813 WELKER, CHRISTIN**						
		55.00	REFUND DAM/KEY DEP		69021	091013	9804.1160		KEY & DAMAGE DEPOSIT
		100.00	REFUND DAM/KEY DEP		69021	091013	9804.1160		KEY & DAMAGE DEPOSIT
		155.00							
92390	**9/10/2013**		**111137 WRIGHT HENNEPIN COOPERATIVE EL**						
		26.67	7650 SUNWOOD DR		69022	150-1681-4280AU G13	9240.6315		MISCELLANEOUS PROFESSIO
		26.67	7550 SUNWOOD DR		69023	150-1681-6340 AUG13	0194.6489		OTHER CONTRACTED SERVIC
		29.87	7550 SUNWOOD DR PD		69024	150-1682-6501 AUG13	0211.6489		OTHER CONTRACTED SERVIC
		29.87	6701 HWY 10- YOUTH FIRST		69025	150-1687-1105AU G13	9410.6315	00041012	MISCELLANEOUS PROFESSIO
		113.08							
92494	**9/12/2013**		**107962 GENESIS EMPLOYEE BENEFITS**						
		3,807.15			69029	09111311422411	9101.2176		LIFE/HEALTH-EMPLOYEE
		3,807.15							
92495	**9/12/2013**		**106564 BLUE CROSS BLUE SHIELD**						
		50,270.00	OCT 2013 HEALTH COVERAGE		69102	091213	9101.2176		LIFE/HEALTH-EMPLOYEE
		50,270.00							
92496	**9/12/2013**		**110734 CITY OF RAMSEY**						
		200.00	118718918		69044	091213	9601.4651		WATER REVENUE
		200.00	718262		69044	091213	9601.4651		WATER REVENUE
		400.00							
92497	**9/12/2013**		**100391 POSTMASTER**						
		1,316.48	POSTCARDS-FALL RECYCLING 2013		69043	091113	9604.6249		MISCELLANEOUS OPERATING
		1,316.48							
92498	**9/17/2013**		**113270 GPRS**						
		30.00	GPRS Conference 2013		69128	09172013	0153.6335		TRAINING

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		30.00							
92499	9/17/2013		111501 LANDFORM PROFESSIONAL SERVICES						
		1,870.00	Stormwtr Mgmt Serv in COR		69129	21602	9605.6315		MISCELLANEOUS PROFESSIO
		1,870.00							
92500	9/17/2013		100258 LEAGUE OF MINNESOTA CITIES						
		9,482.50	File #PC0012721 Kiefer		69130	09102013	9702.6315		MISCELLANEOUS PROFESSIO
		9,482.50							
92501	9/17/2013		100291 MET COUNCIL SAC						
		267.85-	SAC Remittance		69132	09172013	9602.4356		SEWER AVAILABILITY CHARGE
		26,785.00	SAC Remittance		69132	09172013	9602.2083		SAC CHARGES
		26,517.15							
92502	9/17/2013		100288 METRO NORTH CHAMBER OF COMMERC						
		25.00	Membership Meeting 7/16/2013		69131	14018	0130.6335		TRAINING
		25.00							
92503	9/17/2013		113727 NEOPOST GREAT PLAINS						
		2,429.27	Postage Meter Add ons		69133	GPAR8382	0130.6405		OFFICE & DATA PROCESSING
		2,429.27							
92504	9/17/2013		107244 NORTHLAND TRUST SERVICES INC						
		15,902.50	Debt Service, Series 2009A		69134	08062013	9344.6611		BOND INTEREST
		15,902.50							
92505	9/17/2013		113195 WEBQA INC						
		4,980.00	WebQA/CRM Service		69135	703-130701	0192.6405		OFFICE & DATA PROCESSING
		4,980.00							
90261699	9/12/2013		100398 PUBLIC EMPLOYEES RETIREMENT AS						
		12,851.55			69039	0911131142248	9101.2174		PERA-EMPLOYEE
		17,155.59			69040	0911131142249	9101.2183		PERA-EMPLOYER
		30,007.14							
92130178	9/12/2013		100301 MN CHILD SUPPORT PAYMENT CNTR						
		283.85			69038	0911131142247	9101.2185		GARNISHMENTS/SUPPORT
		283.85							
94470214	9/12/2013		100113 BANK OF THE WEST						
		18,506.88			69027	0911131142241	9101.2171		FEDERAL WITHHOLDING
		8,632.86			69033	0911131142242	9101.2173		FICA & MEDICARE-EMPLOYEE
		8,632.86			69034	0911131142243	9101.2182		FICA & MEDICARE-EMPLOYER
		35,772.60							
95639808	9/12/2013		100601 MN DEPT OF REV WH						
		7,728.25			69028	09111311422410	9101.2172		STATE WITHHOLDING
		7,728.25							
99091251	9/12/2013		111465 STATE STREET BANK						
		2,634.00			69031	09111311422413	9101.2175		DEFERRED COMPENSATION
		2,634.00							
99091254	9/12/2013		111465 STATE STREET BANK						
		414.71			69032	09111311422414	9101.2176		LIFE/HEALTH-EMPLOYEE
		414.71							

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091313	**9/13/2013**		**108768 COMDATA NETWORK INC**						
		6.22	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		10.96	HOLIDAY DEALER		69041	AUG13 COMDATA FUEL	0211.6223	00000352	GASOLINE
		14.15	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		14.16	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		14.40	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		14.59	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000563	GASOLINE
		14.88	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		15.05	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		15.29	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		15.36	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		15.64	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0452.6223	00000654	GASOLINE
		15.66	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		15.87	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		16.03	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		16.28	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000563	GASOLINE
		16.88	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		18.00	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		18.01	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000504	GASOLINE
		18.18	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		18.30	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		18.40	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		19.66	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		19.86	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000303	GASOLINE
		20.50	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		20.50	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		20.83	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		20.85	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		21.00	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		21.51	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		21.71	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000303	GASOLINE
		22.18	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		22.59	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		22.63	CASEYS GEN STORE		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		22.85	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		23.43	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		23.51	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		23.66	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		24.20	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		24.52	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		24.79	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0220.6223	00000559	GASOLINE
		24.93	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		25.27	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		25.46	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		25.57	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		25.69	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		25.80	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		25.95	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		26.07	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		26.54	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		26.55	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		26.85	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		26.89	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		27.15	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0311.6223	00000637	GASOLINE
		27.61	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		27.71	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		28.30	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		28.35	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		28.46	CASEYS GEN STORE		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		28.47	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000303	GASOLINE
		28.71	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		28.80	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		29.27	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		29.36	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		29.47	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000303	GASOLINE
		29.75	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000303	GASOLINE
		30.08	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		30.28	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		30.45	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		30.46	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		30.76	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		30.93	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		30.96	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		31.00	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		31.16	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		31.35	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		31.41	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		31.64	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		31.72	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0220.6223	00000559	GASOLINE
		31.74	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0220.6223	00000559	GASOLINE
		32.28	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		32.61	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		32.65	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		32.85	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		32.89	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		32.96	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		33.06	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		33.50	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		33.85	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		33.96	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		34.15	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		34.16	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0311.6223	00000405	GASOLINE
		34.65	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		34.65	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		35.08	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		35.18	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		35.27	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		35.35	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		35.71	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		35.90	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		35.99	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		36.83	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		37.00	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000557	GASOLINE
		37.08	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		37.31	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		37.39	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		37.66	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		37.67	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		37.73	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000303	GASOLINE
		37.75	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		37.99	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		38.18	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		38.59	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		38.64	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		38.71	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		38.83	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		38.91	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000303	GASOLINE
		39.15	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		39.16	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		39.66	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0240.6223	00000406	GASOLINE
		39.67	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0240.6223	00000406	GASOLINE
		39.74	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		40.25	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000365	GASOLINE
		40.31	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		40.42	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		40.97	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		41.42	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		41.64	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		41.70	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		41.90	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		41.99	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0311.6223	00000405	GASOLINE
		42.13	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		42.20	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000365	GASOLINE
		42.86	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		43.06	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		43.28	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		43.34	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		43.51	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		43.53	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		43.56	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		43.63	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		43.69	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000557	GASOLINE
		43.80	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000557	GASOLINE
		43.83	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0194.6223	00000403	GASOLINE
		43.85	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		44.01	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		44.20	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		45.06	SHELL OIL		69041	AUG13 COMDATA FUEL	0211.6223	00000364	GASOLINE
		45.44	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000303	GASOLINE
		45.59	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		45.62	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000364	GASOLINE
		45.67	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0240.6223	00000406	GASOLINE
		45.82	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0311.6223	00000405	GASOLINE
		46.04	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000303	GASOLINE
		46.30	RAMSEY MARKET		69041	AUG13 COMDATA FUEL	0452.6223	00000675	GASOLINE
		46.48	JM SPEEDSTOP		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		46.73	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		46.75	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0301.6223	00000407	GASOLINE
		46.79	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000321	GASOLINE
		47.08	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		47.30	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		47.52	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		47.58	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000364	GASOLINE
		47.60	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0240.6223	00000406	GASOLINE
		47.63	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000301	GASOLINE
		48.00	SHELL OIL		69041	AUG13 COMDATA FUEL	0211.6223	00000364	GASOLINE
		48.01	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		48.22	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000351	GASOLINE

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		48.76	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		49.00	SHELL OIL		69041	AUG13 COMDATA FUEL	0211.6223	00000364	GASOLINE
		49.16	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	9601.6223	00000392	GASOLINE
		49.28	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	9601.6223	00000392	GASOLINE
		50.00	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0452.6223	00000665	GASOLINE
		50.00	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000566	GASOLINE
		50.01	SHELL OIL		69041	AUG13 COMDATA FUEL	0211.6223	00000364	GASOLINE
		50.40	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000316	GASOLINE
		51.15	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		51.55	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		51.94	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000317	GASOLINE
		52.45	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		52.73	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000351	GASOLINE
		53.23	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		53.27	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		53.52	CASEYS GEN STORE		69041	AUG13 COMDATA FUEL	0211.6223	00000318	GASOLINE
		53.55	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0452.6223	00000654	GASOLINE
		53.69	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0220.6223	00000563	GASOLINE
		53.87	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		54.00	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000376	GASOLINE
		54.00	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000566	GASOLINE
		54.06	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000564	GASOLINE
		54.07	CASEYS GEN STORE		69041	AUG13 COMDATA FUEL	0452.6223	00000653	GASOLINE
		54.33	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		54.53	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0240.6223	00000406	GASOLINE
		55.17	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0311.6223	00000405	GASOLINE
		55.46	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000332	GASOLINE
		55.98	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0240.6223	00000401	GASOLINE

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		56.61	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000322	GASOLINE
		57.20	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		58.01	MARATHON PETRO		69041	AUG13 COMDATA FUEL	0211.6223	00000376	GASOLINE
		58.02	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000375	GASOLINE
		59.00	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0211.6223	00000376	GASOLINE
		59.24	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0452.6223	00000654	GASOLINE
		59.51	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000302	GASOLINE
		59.70	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0311.6223	00000353	GASOLINE
		60.25	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000333	GASOLINE
		61.22	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000557	GASOLINE
		61.34	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0220.6223	00000563	GASOLINE
		61.73	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000563	GASOLINE
		61.88	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0220.6225	00000556	DIESEL FUEL
		63.31	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		63.72	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0220.6223	00000558	GASOLINE
		63.86	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000564	GASOLINE
		64.30	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000563	GASOLINE
		67.92	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		68.12	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0220.6223	00000564	GASOLINE
		69.00	CASEYS GEN STORE		69041	AUG13 COMDATA FUEL	0452.6223	00000641	GASOLINE
		69.89	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		70.64	CASEYS GEN STORE		69041	AUG13 COMDATA FUEL	0452.6223	00000675	GASOLINE
		71.23	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	9601.6223	00000667	GASOLINE
		71.88	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		74.07	CASEYS GEN STORE		69041	AUG13 COMDATA FUEL	0220.6223	00000564	GASOLINE
		74.20	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0211.6223	00000386	GASOLINE
		74.21	RAMSEY MARKET		69041	AUG13 COMDATA FUEL	0452.6223	00000653	GASOLINE
		75.00	RAMSEY MARKET		69041	AUG13 COMDATA FUEL	0452.6223	00000674	GASOLINE

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		75.00	RAMSEY MARKET		69041	AUG13 COMDATA FUEL	0452.6223	00000678	GASOLINE
		75.00	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6225	00000560	DIESEL FUEL
		75.00	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6225	00000565	DIESEL FUEL
		75.00	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000504	GASOLINE
		76.46	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0452.6223	00000678	GASOLINE
		77.00	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000566	GASOLINE
		77.50	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0301.6223	00000402	GASOLINE
		77.65	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0452.6223	00000674	GASOLINE
		78.16	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0301.6223	00000638	GASOLINE
		78.42	KINGS COUNTY MARKET		69041	AUG13 COMDATA FUEL	0220.6223	00000564	GASOLINE
		80.01	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0220.6223	00000566	GASOLINE
		81.16	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0311.6223	00000680	GASOLINE
		81.57	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0301.6223	00000402	GASOLINE
		83.68	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0301.6223	00000402	GASOLINE
		83.82	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	9601.6223	00000667	GASOLINE
		84.73	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0301.6223	00000638	GASOLINE
		85.91	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0452.6223	00000653	GASOLINE
		86.87	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	9601.6223	00000667	GASOLINE
		88.22	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	9601.6223	00000667	GASOLINE
		91.50	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0452.6223	00000664	GASOLINE
		92.18	CASEYS GEN STORE		69041	AUG13 COMDATA FUEL	0311.6223	00000353	GASOLINE
		93.53	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0311.6223	00000680	GASOLINE
		94.69	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0194.6223	00000410	GASOLINE
		95.95	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0220.6223	00000562	GASOLINE
		100.45	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0452.6223	00000664	GASOLINE
		101.17	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0452.6223	00000664	GASOLINE
		101.18	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0452.6223	00000675	GASOLINE
		107.12	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0220.6223	00000566	GASOLINE

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		108.05	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0452.6223	00000654	GASOLINE
		116.90	HOLIDAY STNSTORE		69041	AUG13 COMDATA FUEL	0452.6223	00000678	GASOLINE
		119.65	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0311.6223	00000680	GASOLINE
		122.92	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0311.6223	00000676	GASOLINE
		137.87	SUPERAMERICA		69041	AUG13 COMDATA FUEL	0311.6223	00000676	GASOLINE
		139.42	BILL'S SUPERETTE		69041	AUG13 COMDATA FUEL	0452.6223	00000675	GASOLINE
		142.08	LITTLE DUKES RAMSEY		69041	AUG13 COMDATA FUEL	0311.6223	00000676	GASOLINE
		45.76-	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0311.6415		OTHER EQUIPMENT RENTAL
		45.76-	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0311.6415		OTHER EQUIPMENT RENTAL
		.13	THE HOME DEPOT , KATERS		69042	AUG13 COMDATA PCARD	0211.6229		SHOP MATERIALS
		.21	ADVANCE AUTO PARTS , RIEMER		69042	AUG13 COMDATA PCARD	0311.6229		SHOP MATERIALS
		.35	TARGET , BRAMA		69042	AUG13 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERATING
		.93	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		.93	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		.93	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		.93	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		.96	THE HOME DEPOT , KATERS		69042	AUG13 COMDATA PCARD	0211.6229		SHOP MATERIALS
		.96	THE HOME DEPOT , KATERS		69042	AUG13 COMDATA PCARD	0211.6229		SHOP MATERIALS
		1.23	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		1.23	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		1.23	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		1.23	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		1.58	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		1.58	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		1.58	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		1.99	TARGET , BRAMA		69042	AUG13 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERATING
		3.08	WWW.NEWEGGBUSINESS.COM , FREDR		69042	AUG13 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIF
		2.97	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		2.97	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING
		2.99	TARGET , BRAMA		69042	AUG13 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERATING
		3.10	ADVANCE AUTO PARTS , RIEMER		69042	AUG13 COMDATA PCARD	0311.6229		SHOP MATERIALS
		3.26	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		3.67	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		3.97	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		6.53	AMAZON MKTPLACE PMTS , FREDRIC		69042	AUG13 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIF
		9.34	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING
		12.48	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		13.17	MENARDS COON RAPIDS , RIEMER		69042	AUG13 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERATING
		13.97	THE HOME DEPOT , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		15.32	AMAZON MKTPLACE PMTS , FREDRIC		69042	AUG13 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIF
		14.87	NORTHWOODS BAR AND GRILL , ULR		69042	AUG13 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERATING
		16.03	WWW.NEWEGGBUSINESS.COM , FREDR		69042	AUG13 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIF
		19.98	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING
		19.98	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING
		19.98	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING
		19.98	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING
		24.98	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING
		24.98	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING
		32.05	WWW.NEWEGGBUSINESS.COM , FREDR		69042	AUG13 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIF
		35.84	THE HOME DEPOT , BRAMA		69042	AUG13 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERATING
		43.34	AWDIRECT , KATERS		69042	AUG13 COMDATA PCARD	0211.6249		MISCELLANEOUS OPERATING
		44.92	DIAMOND TRAFFIC PRODUC , RIEME		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING
		48.83	WAL-MART , BRAY		69042	AUG13 COMDATA PCARD	0194.6249		MISCELLANEOUS OPERATING
		49.97	MENARDS COON RAPIDS , RIEMER		69042	AUG13 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERATING
		50.00	CITY PAGES , THIELING		69042	AUG13 COMDATA PCARD	0295.6315		MISCELLANEOUS PROFESSIO
		52.14	LITTLE DUKES RAMSEY , BRAMA		69042	AUG13 COMDATA PCARD	0452.6223		GASOLINE

CITY OF RAMSEY

Council Check Register

9/5/2013 -- 12/31/2013

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		54.97	THE HOME DEPOT , BRAMA		69042	AUG13 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERATING
		59.90	MENARDS COON RAPIDS , RIEMER		69042	AUG13 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERATING
		63.99	COBORN'S SUPERSTORE , BRAMA		69042	AUG13 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERATING
		72.46	AMAZON MKTPLACE PMTS , FREDRIC		69042	AUG13 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIF
		74.91	MENARDS COON RAPIDS , RIEMER		69042	AUG13 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERATING
		77.58	MAMA DE LUCAS PIZZERIA , KAPLE		69042	AUG13 COMDATA PCARD	0220.6335		TRAINING
		81.17	R.M. COTTON COMPANY , BRAY		69042	AUG13 COMDATA PCARD	0194.6382		MACHINERY & EQUIPMENT RE
		90.87	COBORN'S SUPERSTORE , KAPLER		69042	AUG13 COMDATA PCARD	0220.6335		TRAINING
		116.49	JAMMAR MANUFACTURI , KATERS		69042	AUG13 COMDATA PCARD	0237.6249		MISCELLANEOUS OPERATING
		116.49	JAMMAR MANUFACTURI , KATERS		69042	AUG13 COMDATA PCARD	0237.6249		MISCELLANEOUS OPERATING
		123.39	WWW.NEWEGGBUSINESS.COM , FREDR		69042	AUG13 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIF
		160.30	AMAZON MKTPLACE PMTS , FREDRIC		69042	AUG13 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIF
		150.00	RECYCLING ASSO OF MN , ANDERSO		69042	AUG13 COMDATA PCARD	9604.6249		MISCELLANEOUS OPERATING
		150.00	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0311.6415		OTHER EQUIPMENT RENTAL
		150.00	THE HOME DEPOT , RIEMER		69042	AUG13 COMDATA PCARD	0311.6415		OTHER EQUIPMENT RENTAL
		180.00	SHRM*MEMBER , LASHER		69042	AUG13 COMDATA PCARD	0130.6451		MEMBERSHIP DUES
		195.00	ISD 15 COMM EDUCATION , BRAMA		69042	AUG13 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERATING
		199.00	THE HOME DEPOT , BRAMA		69042	AUG13 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERATING
		203.94	AWDIRECT , KATERS		69042	AUG13 COMDATA PCARD	0211.6249		MISCELLANEOUS OPERATING
		227.94	AWDIRECT , KATERS		69042	AUG13 COMDATA PCARD	0211.6249		MISCELLANEOUS OPERATING
		249.00	THE HOME DEPOT , BRAMA		69042	AUG13 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERATING
		255.27	HOLIDAY INN-FARGO , WAY		69042	AUG13 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		256.07	BLUE VELVET , KATERS		69042	AUG13 COMDATA PCARD	0211.6249		MISCELLANEOUS OPERATING
		265.00	PAYPAL *MNAPA , GLADHILL		69042	AUG13 COMDATA PCARD	0191.6335		TRAINING
		265.00	PAYPAL *MNAPA , ANDERSON		69042	AUG13 COMDATA PCARD	0191.6335		TRAINING
		283.86	DASH MEDICAL GLOVES , KATERS		69042	AUG13 COMDATA PCARD	0211.6239		FIRST AID SUPPLIES
		338.15	DIAMOND TRAFFIC PRODUC , RIEME		69042	AUG13 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERATING
		345.91	JEFF STEIN SNAPON , RIEMER		69042	AUG13 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR EQUIF

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		434.82	SPORTS AUTHOR , BRAMA		69042	AUG13 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERATING
		446.00	CENTRAL HYDRAULICS , RIEMER		69042	AUG13 COMDATA PCARD	9605.6249		MISCELLANEOUS OPERATING
		459.65	SCHU/MARKETING ASSOC , BRAY		69042	AUG13 COMDATA PCARD	0194.6259		BUILDING MAINT/REPAIR SUPI
		861.95	LANDS END INTERNET , WIEMANN		69042	AUG13 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT GEAF
		45.87-			69042	AUG13 COMDATA PCARD	9101.2082		SALES/USE TAX PAYABLE
		14.98-			69042	AUG13 COMDATA PCARD	9290.2082		SALES/USE TAX PAYABLE
		19,486.09							
99091713	**9/17/2013**		**100629 MN DEPT OF REV SALES TX**						
		.95-	AUG SALES,USE,TRAN TAX		69127	AUG SALES,USE,TRAN TAX	9101.4609		OTHER MISCELLANEOUS REV
		2.49	AUG SALES,USE,TRAN TAX		69127	AUG SALES,USE,TRAN TAX	9101.4308		SALES OF MAPS & PUBLICATI(
		13.54	AUG SALES,USE,TRAN TAX		69127	AUG SALES,USE,TRAN TAX	9101.4305		RENTAL FEES
		14.98	AUG SALES,USE,TRAN TAX		69127	AUG SALES,USE,TRAN TAX	9290.2082		SALES/USE TAX PAYABLE
		101.17	AUG SALES,USE,TRAN TAX		69127	AUG SALES,USE,TRAN TAX	9602.2082		SALES/USE TAX PAYABLE
		224.75	AUG SALES,USE,TRAN TAX		69127	AUG SALES,USE,TRAN TAX	9601.2082		SALES/USE TAX PAYABLE
		422.02	AUG SALES,USE,TRAN TAX		69127	AUG SALES,USE,TRAN TAX	9101.2082		SALES/USE TAX PAYABLE
		778.00							
99832874	**9/12/2013**		**100223 ICMA RETIREMENT TRUST 457**						
		2,230.40			69035	0911131142244	9101.2175		DEFERRED COMPENSATION
		2,230.40							
		296,395.33	Grand Total						

Payment Instrument Totals

Check Total	197,060.29
Transfer Total	99,335.04
Total Payments	296,395.33

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100012	ACE SOLID WASTE INC	TRASH CART-15050 ARMSTRONG	PV	69047	001	09101	9/1/2013	0010700349	26.89
	ACE SOLID WASTE INC 6601 MCKINLEY STREET NW RAMSEY MN 55303				Summary Total				26.89
					Payment Amount				26.89
100013	ADVANCE CONSULTING GROUP INC	AUGUST 2013 BILLING	PV	69103	001	09230	9/4/2013	090413	888.32
	ADVANCE CONSULTING GROUP INC 3970 114TH LANE NW SUITE 100 COON RAPIDS MN 55433				Summary Total				888.32
					Payment Amount				888.32
106615	AMERICAN TEST CENTER INC	Fire and Ground Ladder Tested	PV	69137	001	09101	9/3/2013	2132487	1,240.00
	AMERICAN TEST CENTER INC P O BOX 408 RIVER FALLS WI 54022-0408				Summary Total				1,240.00
					Payment Amount				1,240.00
107587	ANOKA COUNTY TREASURY DEPARTMENT	BROADBAND OCT 2013	PV	69048	001	09101	9/3/2013	230406	604.50
	ANOKA COUNTY TREASURY DEPARTMENT 2100 THIRD AVENUE ANOKA MN 55303				Summary Total				604.50
					Payment Amount				604.50
111377	ANOKA MUNICIPAL UTILITY	14034 DYSPROSIUM ST	PV	69104	001	09603	9/11/2013	22-610280-00AUG13	42.47
	ANOKA MUNICIPAL UTILITY				Summary Total				42.47
	CITY HALL	BUNKER LK BLVD/DYSPOSIUM	PV	69105	001	09603	9/11/2013	22-612000-01AUG13	35.67
	2015 FIRST AVENUE NO ANOKA MN 55303				Summary Total				35.67
		RAMSEY STREET LIGHTS	PV	69106	001	09603	9/11/2013	22-990005-01AUG13	58.35
					Summary Total				58.35
		CTY RD 116 AND HWY 47	PV	69107	001	09603	9/11/2013	22-613120-01AUG13	117.36
					Summary Total				117.36
					Payment Amount				253.85

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100052	ANOKA POLICE DEPARTMENT	Animal Containment Serv Aug 13	PV	69139	001	09101	9/3/2013	09032013	940.00
	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303					Summary Total			940.00
						Payment Amount			940.00
100058	ANOKA RAMSEY FARM AND GARDEN	Deer and Mole Elim	PV	69138	001	09101	9/12/2013	9388-9	95.10
	ANOKA RAMSEY FARM AND GARDEN 7435 HIGHWAY 10 RAMSEY MN 55303					Summary Total			95.10
						Payment Amount			95.10
113508	APPRIZE TECHNOLOGY SOLUTIONS	SEPT 2013 ADMIN FEE	PV	69049	001	09101	9/1/2013	8745	295.00
	APPRIZE TECHNOLOGY SOLUTIONS 1660 S. HWY 100 SUITE 290 ST LOUIS PARK MN 55416					Summary Total			295.00
						Payment Amount			295.00
100063	ASPEN MILLS	6534-Weigmar	PV	69136	001	09101	8/31/2013	139099	12.55
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432					Summary Total			12.55
						Payment Amount			12.55
113027	BLUE CROSS BLUE SHIELD-EAP	EAP FEES AUG 2013	PV	69050	001	09101	8/29/2013	2765545	61.25
	BLUE CROSS BLUE SHIELD- EAP ATTEN: DEBRA MORSE M 104 P O BOX 64560 ST PAUL MN 55164					Summary Total			61.25
						Payment Amount			61.25
100647	BOLTON AND MENK, INC	ENVIRO REVIEW-ARMSTRONG	PV	69051	001	09101	8/19/2013	059200	600.00
	BOLTON AND MENK, INC 1960 PREMIER DRIVE					Summary Total			600.00

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	MANKATO MN 56001-5900								
				Payment Amount					600.00
103641	BOYER TRUCKS ROGERS	HME VT100 '99 Red	PV	69140	001	09101	9/6/2013	462425	507.39
	BOYER TRUCKS			Summary Total					507.39
	2601 NE BROADWAY								
	MINNEAPOLIS MN 55413								
				Payment Amount					507.39
112663	CAPSTONE HOMES INC	REFUND ERO ESC 7588 163rd AVE	PV	69141	001	09804	9/13/2013	09/13/2013	1,500.00
	CAPSTONE HOMES INC			Summary Total					1,500.00
	14015 SUNFISH LAKE BLVD	REFUND ERO ESC 7506	PV	69142	001	09804	9/13/2013	RA026172	1,500.00
	SUITE 400	163RD AVE							
	RAMSEY MN 55303			Summary Total					1,500.00
				Payment Amount					3,000.00
106670	CENTRAL POWER DISTRIBUTORS INC	MISC PARTS FOR 635	PV	69052	001	09101	9/6/2013	406360	72.72
	CENTRAL POWER DISTRIBUTORS INC			Summary Total					72.72
	3801 THURSTON AVENUE								
	ANOKA MN 55303								
				Payment Amount					72.72
111496	CENTRAL TURF AND IRRIGATION SUPPLY	Irrigation parts	PV	69143	001	09101	9/5/2013	6034134-00	694.99
	CENTRAL TURF AND IRRIGATION SUPPLY			Summary Total					694.99
	8 WILLIAMS STREET								
	ELMSFORD NY 10523								
				Payment Amount					694.99
108228	COBORNS	JAMES MOEN FUNERAL	PV	69108	001	09101	8/26/2013	102578672	50.32
	COBORNS			Summary Total					50.32
	1445 EAST HIGHWAY 23								
	P O BOX 1502								
	ST CLOUD MN 56302								
				Payment Amount					50.32
100111	COMMERCIAL ASPHALT	ASPHALT	PV	69109	001	09101	8/31/2013	130831	371.40

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	COMPANY								
	COMMERCIAL ASPHALT COMPANY P O BOX 1480 MAPLE GROVE MN 55311-6480			Summary Total					371.40
				Payment Amount					371.40
100120	CONTINENTAL RESEARCH CORP	MISC SUPPLIES	PV	69053	001	09101	8/28/2013	392317-CRC-1	398.27
	CONTINENTAL RESEARCH CORP PO BOX 15204 ST LOUIS MO 63110			Summary Total					398.27
				Payment Amount					398.27
100125	COUNTRYSIDE PRINTING INC	SEPT/OCT RAM RESIDENT	PV	69054	001	09101	8/21/2013	31886	3,776.50
	COUNTRYSIDE PRINTING			Summary Total					3,776.50
	6250 BUNKER LAKE BLVD NW	WINDOW ENVELOPES	PV	69110	001	09101	9/6/2013	31914	79.10
	SUITE 113	WINDOW ENVELOPES	PV	69110	002	09101	9/6/2013	31914	39.54
	RAMSEY MN 55303	WINDOW ENVELOPES	PV	69110	003	09101	9/6/2013	31914	39.54
		WINDOW ENVELOPES	PV	69110	004	09101	9/6/2013	31914	39.54
				Summary Total					197.72
				Payment Amount					3,974.22
100127	CROW RIVER FARM EQUIPMENT COMPANY	Tubes, HR Bars & CK Shaft	PV	69144	001	09101	9/10/2013	162986	170.64
	CROW RIVER FARM EQUIPMENT COMPANY 17685 - 53RD STREET NE ROGERS MN 55374			Summary Total					170.64
				Payment Amount					170.64
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	69055	001	09101	8/29/2013	24080	1,843.59
	DEHN OIL COMPANY			Summary Total					1,843.59
	6735 141ST AVENUE NW	CREDIT ON ACCOUNT	PD	69056	001	09101	8/29/2013	CM25032707	142.14-
	RAMSEY MN 55303			Summary Total					142.14-
		DIESEL FUEL	PV	69057	001	09101	8/29/2013	24081	1,251.23
				Summary Total					1,251.23
				Payment Amount					2,952.68

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	CNELSON2
Payment Instrument	Check Payment
Pay Through Date	12/31/2013

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
108454	DIXON, JERAD	REIMBURSE-LUNCHES AT TRAINING	PV	69058	001	09101	9/11/2013	091113	36.65
	JERAD DIXON 5931 145TH LANE RAMSEY MN 55303				Summary Total				36.65
					Payment Amount				36.65
101185	DO ALL PRINTING COM INC	FARMER'S MARKET CARDS	PV	69059	001	09101	8/28/2013	21351	21.64
	DO ALL PRINTING COM INC				Summary Total				21.64
	6360 HIGHWAY 10 NW	HAPPY DAYS SHIRTS	PV	69081	001	09297	9/5/2013	21430	1,336.45
	RAMSEY MN 55303				Summary Total				1,336.45
		HAPPY DAYS 5K T-SHIRTS 2013	PV	69111	001	09297	8/28/2013	21375	711.00
					Summary Total				711.00
					Payment Amount				2,069.09
113306	DOCUMENT TECHNOLOGY SOLUTIONS	CONTRACT AUG-SEPT 2013	PV	69061	001	09101	8/22/2013	77328	232.62
	DOCUMENT TECHNOLOGY SOLUTIONS 9401 JAMES AVENUE SOUTH SUITE 120 BLOOMINGTON MN 55431				Summary Total				232.62
					Payment Amount				232.62
113540	DUSTY'S DRAIN CLEANING	INSTALL TOILET	PV	69062	001	09101	9/3/2013	20503	465.00
	DUSTY'S DRAIN CLEANING P O BOX 262 ST FRANCIS MN 55070				Summary Total				465.00
					Payment Amount				465.00
100158	ECM PUBLISHERS INC	HAPPY DAYS AD	PV	69063	001	09297	8/28/2013	00846663	100.00
	ECM PUBLISHERS INC				Summary Total				100.00
	4095 COON RAPIDS BLVD	LEGAL ORD 13-15	PV	69112	001	09101	8/30/2013	01818714	143.50
	COON RAPIDS MN 55433				Summary Total				143.50
		LEGAL ORD 13-16	PV	69113	001	09101	8/30/2013	01818715	143.50
					Summary Total				143.50
					Payment Amount				387.00

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
113651	ELECTRO WATCHMAN INC	WORK AT SUNFISH LK PRK	PV	69064	001	09101	8/28/2013	205622	229.67
	ELECTRO WATCHMAN INC				Summary Total				229.67
	ONE W WATER STREET SUITE 110	WORK AT CITY HALL	PV	69065	001	09101	8/28/2013	205623	74.17
	ST PAUL MN 55107				Summary Total				74.17
		WORK AT CITY HALL	PV	69066	001	09101	8/28/2013	205632	420.87
					Summary Total				420.87
		PROXIMITY CARDS 100	PV	69067	001	09101	8/26/2013	205488	325.11
					Summary Total				325.11
					Payment Amount				1,049.82
104267	ELITE SANITATION	PORTABLE RENTAL- AUG 2013	PV	69068	001	09604	8/26/2013	21353	80.16
	ELITE SANITATION PO BOX 526 ELK RIVER MN 55330				Summary Total				80.16
					Payment Amount				80.16
113118	FABYANSKE,WESTRA,HART AND THOMSON, PA	HRA- MCDONALDS	PV	69114	001	09468	8/30/2013	118371	203.50
	FABYANSKE,WESTRA,HART AND THOMSON, PA 800 LASALLE AVENUE SUITE 1900 MINNEAPOLIS MN 55402				Summary Total				203.50
					Payment Amount				203.50
113321	FACTORY MOTOR PARTS	ROTORS PD INVENTORY	PV	69069	001	09101	9/5/2013	1-4262912	173.14
	FACTORY MOTOR PARTS				Summary Total				173.14
	3731 THURSTON AVENUE	MISC INVENTORY SUPPLIES	PV	69070	001	09101	9/5/2013	6-1337742	63.92
	ANOKA MN 55303				Summary Total				63.92
		50 YF DISC, 36 YF DISC, COARSE	PV	69145	001	09101	9/16/2013	6-1338772	86.54
					Summary Total				86.54
		Oil Filter	PV	69146	001	09101	9/10/2013	6-1338183	6.38
					Summary Total				6.38
		12 5W20 Qts Oil	PV	69147	001	09101	9/4/2013	6-1337625	31.93
					Summary Total				31.93
		12 SYN BLEND OIL	PV	69148	001	09101	9/3/2013	6-1337470	58.61

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					58.61
				Payment Amount					420.52
100143	FERGUSON WATERWORKS # 2516	Water Truck Repair	PV	69149	001	09601	9/4/2013	0047013	731.52
	FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817			Summary Total					731.52
				Payment Amount					731.52
112421	FIRST SCRIBE	ROW PERMIT WEB SEPT 13	PV	69115	001	09101	9/1/2013	2460702	200.00
	FIRST SCRIBE 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00
				Payment Amount					200.00
112913	FLEISCHMAN, NICOLE	FD PICTURES	PV	69071	001	09101	8/20/2013	100	150.00
	NICOLE FLEISCHMAN 14624 JUNKITE STREET NW RAMSEY MN 55303			Summary Total					150.00
				Payment Amount					150.00
100189	G AND K SERVICES INC	UNIFORM CLEANING	PV	69072	001	09101	8/28/2013	1006686471	84.00
	G AND K SERVICES INC	UNIFORM CLEANING	PV	69072	002	09101	8/28/2013	1006686471	10.00
	PO BOX 1450-NW 7536	UNIFORM CLEANING	PV	69072	003	09101	8/28/2013	1006686471	81.77
	MINNEAPOLIS MN	UNIFORM CLEANING	PV	69072	004	09101	8/28/2013	1006686471	81.77
	55485-7536								
				Summary Total					257.54
		MATS FD	PV	69073	001	09101	9/4/2013	1006697661	138.47
				Summary Total					138.47
		UNIFORM CLEANING	PV	69116	001	09101	9/4/2013	1006697663	84.00
		UNIFORM CLEANING	PV	69116	002	09101	9/4/2013	1006697663	10.00
		UNIFORM CLEANING	PV	69116	003	09101	9/4/2013	1006697663	136.02
		UNIFORM CLEANING	PV	69116	004	09101	9/4/2013	1006697663	136.02
				Summary Total					366.04
		UNIFORM CLEANING	PV	69117	001	09101	9/11/2013	1006708990	84.00
		UNIFORM CLEANING	PV	69117	002	09101	9/11/2013	1006708990	10.00
		UNIFORM CLEANING	PV	69117	003	09101	9/11/2013	1006708990	81.77
		UNIFORM CLEANING	PV	69117	004	09101	9/11/2013	1006708990	81.77
				Summary Total					257.54

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		Mats at Fire Station	PV	69150	001	09101	9/11/2013	1006708993	113.24
				Summary Total					113.24
				Payment Amount					1,132.83
100200	GOPHER STATE ONE CALL INC	206 TICKETS	PV	69074	001	09601	8/31/2013	77491	92.86
	GOPHER STATE ONE CALL	206 TICKETS	PV	69074	002	09601	8/31/2013	77491	92.86
	18946 LAKE DRIVE EAST	206 TICKETS	PV	69074	003	09601	8/31/2013	77491	92.88
	CHANHASSEN MN 55317			Summary Total					278.60
				Payment Amount					278.60
100204	GRAFIX SHOPPE	New Style Custom License Plate	PV	69151	001	09101	8/28/2013	88949	144.61
	GRAFIX SHOPPE 3240 MIKE COLLINS DRIVE EAGAN MN 55121			Summary Total					144.61
				Payment Amount					144.61
110462	GRAND RENTAL STATION	Rent 40 Brown Folding Chairs	PV	69152	001	09101	9/9/2013	195244-1	57.94
	GRAND RENTAL STATION 728 RAILROAD STATION ELK RIVER MN 55330			Summary Total					57.94
				Payment Amount					57.94
100211	HAWKINS INC	CHEMICALS	PV	69075	001	09601	8/26/2013	3507840	4,749.01
	HAWKINS INC P O BOX 860263 MINNEAPOLIS MN 55486-0263			Summary Total					4,749.01
				Payment Amount					4,749.01
106324	INSPECTRON INC	JULY 2013 SERVICES	PV	69076	001	09101	8/29/2013	082913	9,550.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 104 ROSEMOUNT MN 55068			Summary Total					9,550.00
				Payment Amount					9,550.00
100234	JOHN'S AUTO ELECTRIC	WORK ON 657	PV	69077	001	09101	9/3/2013	090313	69.46

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	INC								
	JOHN'S AUTO ELECTRIC INC	WORK ON 657	PV	69077	002	09101	9/3/2013	090313	34.51
	12812 MAIN STREET PO BOX 458 ROGERS MN 55374				Summary Total				103.97
					Payment Amount				103.97
113791	LAAKKONEN, PEGGY	REFUND HD EXPO APPLICANT	PV	69118	001	09297	8/30/2013	083013	45.00
	PEGGY LAAKKONEN 740 SOUTHVIEW DRIVE UNIT #5 ANOKA MN 55303				Summary Total				45.00
					Payment Amount				45.00
100256	LANO EQUIPMENT INC	FILTER FOR 645	PV	69078	001	09101	9/6/2013	02-48188	22.98
	LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303				Summary Total				22.98
					Payment Amount				22.98
100258	LEAGUE OF MINNESOTA CITIES	MEMBERSHIP SEPT 13-AUG 14	PV	69079	001	09101	9/1/2013	186882	16,746.00
	LEAGUE OF MN CITIES				Summary Total				16,746.00
	FINANCE DEPT	MEMBERSHIP, S. STROMMEN	PV	69083	001	09101	9/12/2013	091213	30.00
	145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044				Summary Total				30.00
					Payment Amount				16,776.00
100262	LEHMANN'S OUTDOOR POWER EQUIP	IGNITION SWITCH	PV	69080	001	09101	9/3/2013	178055	8.12
	LEHMANN'S OUTDOOR POWER EQUIP 620 EAST RIVER ROAD ANOKA MN 55303				Summary Total				8.12
					Payment Amount				8.12
113819	LEWIS, PEGGY	REFUND ERO ESC 14650 SODIUM ST	PV	69170	001	09804	9/18/2013	RA025889	1,500.00
	PEGGY LEWIS				Summary Total				1,500.00

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	14650 SODIUM STREET NW RAMSEY MN 55303								
				Payment Amount					1,500.00
100266	LOGIS	Application Support	PV	69153	001	09101	8/31/2013	37260	10,391.00
	LOGIS 5750 DULUTH STREET GOLDEN VALLEY MN 55422-4036			Summary Total					10,391.00
				Payment Amount					10,391.00
111999	MEADOW CREEK BUILDERS INC	REFUND ERO ESC 7034 170th TRL	PV	69154	001	09804	9/13/2013	RA026207	1,500.00
	MEADOW CREEK BUILDERS INC 6382 BALSAM LANE MAPLE GROVE MN 55369			Summary Total					1,500.00
				Payment Amount					1,500.00
100283	MENARDS COON RAPIDS	20 - 24PK WATER	PV	69155	001	09101	9/7/2013	33956	55.80
	MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55433			Summary Total					55.80
				Payment Amount					55.80
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	69120	001	09601	9/4/2013	29666	79.27
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077			Summary Total					79.27
				Payment Amount					79.27
100285	MET COUNCIL ENVIRONMENTAL SRV	WASTE WATER OCT 2013	PV	69082	001	09602	9/5/2013	0001024800	48,695.99
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513			Summary Total					48,695.99
				Payment Amount					48,695.99
100288	METRO NORTH CHAMBER OF COMMERCE	MEMBERSHIP OCT 13-SEPT 14	PV	69084	001	09101	9/1/2013	14200	329.00
	METRO NORTH CHAMBER OF COMMERCE			Summary Total					329.00

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	9380 CENTRAL AVE NE SUITE 320 BLAINE MN 55434								
				Payment Amount					329.00
108201	METRO TENT RENTAL	HAPPY DAYS EXPO	PV	69122	001	09101	8/27/2013	3839	267.19
	METRO TENT RENTAL			Summary Total					267.19
	9273 188TH AVE NW	40 x 40 Yellow & White Tent	PV	69156	001	09297	9/5/2013	3825	614.53
	ELK RIVER MN 55330			Summary Total					614.53
				Payment Amount					881.72
112881	MIDWAY PARTY RENTAL	Final Pymnt Tent/Stage	PV	69157	001	09297	9/9/2013	28605A	1,980.45
	MIDWAY PARTY RENTAL 600 KASOTA AVE SE MINNEAPOLIS MN 55414			Summary Total					1,980.45
				Payment Amount					1,980.45
100345	NAPA AUTO PARTS ELK RIVER	MISC SUPPLIES	PV	69085	001	09101	9/6/2013	699145	27.94
	NAPA AUTO PARTS ELK RIVER			Summary Total					27.94
	17137 YALE STREET NW	MISC SUPPLIES	PV	69086	001	09101	9/5/2013	698947	16.85
	P O BOX 1041			Summary Total					16.85
	ELK RIVER MN 55330	GEAR 80W-90 QT/Ultra Black	PV	69158	001	09101	9/9/2013	699424	11.30
		GEAR 80W-90 QT/Ultra Black	PV	69158	002	09101	9/9/2013	699424	8.01
				Summary Total					19.31
				Payment Amount					64.10
113815	NEOPOST USA	SEPT 13- DEC 13 BILLING	PV	69087	001	09101	8/21/2013	50705343	105.81
	NEOPOST USA 25880 NETWORK PLACE CHICAGO IL 60673-1258			Summary Total					105.81
				Payment Amount					105.81
100368	OFFICE DEPOT	WOOD PLAQUES	PV	69088	001	09297	8/21/2013	666201340002	261.63
	OFFICE DEPOT			Summary Total					261.63

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	P O BOX 70049	WOOD FRAME	PV	69123	001	09101	8/29/2013	672897308001	13.99
	LOS ANGELES CA 90074-0049				Summary Total				13.99
					Payment Amount				275.62
107461	PHILIPS HEALTHCARE	Defibrillators and accessories	PV	69159	001	09101	9/3/2013	926510085	6,813.50
	PHILIPS HEALTHCARE P O BOX 100355 ATLANTA GA 30384-0355				Summary Total				6,813.50
					Payment Amount				6,813.50
112959	PREMIUM WATERS INC	Bottled Water at Fire Station	PV	69160	001	09101	8/31/2013	621332-08-13	38.97
	PREMIUM WATERS INC				Summary Total				38.97
	P O BOX 9128	Bottled Water at Fire Station	PV	69161	001	09101	8/31/2013	621331-08-13	12.54
	MINNEAPOLIS MN 55480-9128				Summary Total				12.54
					Payment Amount				51.51
100421	REGAL AWARDS AND TROPHIES	Name Plate and letters	PV	69162	001	09101	9/17/2013	13-593	14.96
	REGAL AWARDS AND TROPHIES 530 WEST MAIN STREET ANOKA MN 55303				Summary Total				14.96
					Payment Amount				14.96
100431	SAFETY KLEEN CORPORATION	Self Recycling Parts Washer	PV	69163	001	09101	8/31/2013	929931198	101.00
	SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066				Summary Total				101.00
					Payment Amount				101.00
112928	SANDSTROM LAND MANAGEMENT	Maint COR Wetland Sites	PV	69164	001	09605	9/11/2013	09112013	1,500.00
	SANDSTROM LAND MANAGEMENT 888 BURKE AVENUE ROSEVILLE MN 55113				Summary Total				1,500.00
					Payment Amount				1,500.00

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100435	SCHARBER AND SONS INC	Air & Fuel Filter, Switch	PV	69165	001	09101	9/10/2013	P26601	68.95
	SCHARBER AND SONS INC			Summary Total					68.95
	13725 MAIN STREET	Extension L523	PV	69166	001	09101	9/16/2013	P26981	18.19
	ROGERS MN 55374			Summary Total					18.19
				Payment Amount					87.14
107711	SCHINDLER ELEVATOR	RAMP SEPT-NOV 2013	PV	69094	001	09240	9/1/2013	8103544977	1,133.82
	SCHINDLER ELEVATOR P O BOX 93050 CHICAGO IL 60673-3050			Summary Total					1,133.82
				Payment Amount					1,133.82
111128	SHERBURNE COUNTY SHERIFFS OFFICE	RANGE USE AUG 13,27 & 29, 2013	PV	69089	001	09101	9/3/2013	02013008	540.00
	SHERBURNE COUNTY SHERIFFS OFFICE 13880 HIGHWAY 10 ELK RIVER MN 55330			Summary Total					540.00
				Payment Amount					540.00
113817	SOLID GROUND HOMES AND REMODELING	REFUND HD EVENT	PV	69124	001	09297	9/12/2013	091213	45.00
	SOLID GROUND HOMES AND REMODELING 14220 BASALT STREET SUITE 200 RAMSEY MN 55303			Summary Total					45.00
				Payment Amount					45.00
100469	STREICHER'S POLICE EQUIPMENT	PD MISC SUPPLIES	PV	69090	001	09101	8/28/2013	I1042922	32.03
	STREICHER'S POLICE EQUIPMENT LB# 7873 P O BOX 9438 MINNEAPOLIS MN 55440-9438			Summary Total					32.03
				Payment Amount					32.03
113665	STUDIO 55 ARCHITECTS LLP	Professional Serv to Aug 2013	PV	69167	001	09805	9/2/2013	3	4,703.83
	STUDIO 55 ARCHITECTS LLP			Summary Total					4,703.83

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	10700 HIGHWAY 55 SUITE 317 PLYMOUTH MN 55441								
				Payment Amount					4,703.83
113818	SUNDEEN, JASON ANS JAMIE	REFUND ERO ESC 7543 163rd AVE	PV	69168	001	09804	9/13/2013	RA025986	1,500.00
	JASON AND JAMIE SUNDEEN 7543 163RD AVE NW RAMSEY MN 55303			Summary Total					1,500.00
				Payment Amount					1,500.00
100485	TIMESAVER OFF SITE SECRETARIAL INC	AUGUST 2013 MTGS	PV	69095	001	09101	8/31/2013	M20012	800.45
	TIMESAVER OFF SITE SECRETARIAL INC 1056 JACKSON STREET S SHAKOPEE MN 55379-2077			Summary Total					800.45
				Payment Amount					800.45
113539	TWIN CITIES WINNELSON CO	SLIP CAP	PV	69091	001	09602	8/16/2013	070676-00	6.02
	TWIN CITIES WINNELSON CO			Summary Total					6.02
	13930 RADIUM STREET NW	MISC PARTS	PV	69092	001	09601	8/21/2013	070764-00	5.94
	RAMSEY MN 55303			Summary Total					5.94
				Payment Amount					11.96
106812	TWIN CITY FILTER SERVICE INC	25 x 49 DL10 Air Filter	PV	69169	001	09101	9/4/2013	0538267-IN	61.45
	TWIN CITY FILTER SERVICE INC 2529 25TH AVE S MINNEAPOLIS MN 55406-1280			Summary Total					61.45
				Payment Amount					61.45
111742	TWIN CITY WATER CLINIC INC	10 WATER TEST AUGUST 2013	PV	69125	001	09601	9/1/2013	3928	150.00
	TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH HOPKINS MN 55343			Summary Total					150.00
				Payment Amount					150.00

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
111480	U OF MN PLANT DISEASE CLINIC	INV 13-295-OAK WILT TEST	PV	69093	001	09101	8/27/2013	13-295	59.00
	U OF MN PLANT DISEASE CLINIC 495 BORLAUG HALL 1991 UPPER BUFORD CIRCLE ST PAUL MN 55108				Summary Total				59.00
					Payment Amount				59.00
100508	VANCE BROTHERS INC	TACK OIL	PV	69096	001	09101	8/23/2013	25435	64.13
	VANCE BROTHERS INC P O BOX 877366 KANSAS CITY MO 64187-7366				Summary Total				64.13
		TACK OIL	PV	69097	001	09101	8/26/2013	25443	64.13
					Summary Total				64.13
		TACK OIL	PV	69098	001	09101	8/22/2013	25362	32.06
					Summary Total				32.06
					Payment Amount				160.32
110473	VERNON COMPANY	FREEZER TOTES	PV	69126	001	09101	9/4/2013	1892471	1,153.84
	VERNON COMPANY DEPT C ONE PROMOTION PLACE P O BOX 600 NEWTON IA 50208-2065				Summary Total				1,153.84
					Payment Amount				1,153.84
100909	WAY, JIM	REIMBURSE- MILEAGE FOR CONF	PV	69099	001	09101	9/11/2013	091113	127.13
	JIM WAY 16851 HELIUM STREET NW RAMSEY MN 55303				Summary Total				127.13
					Payment Amount				127.13
113816	WISSOTA SUPPLY COMPANY INC	MASTER KEY LOCKS- PD	PV	69100	001	09101	8/30/2013	6118	16.83
	WISSOTA SUPPLY COMPANY INC P O BOX 335 905 DEXTER STREET NORTH PRESCOTT WI 54021				Summary Total				16.83
					Payment Amount				16.83
106402	ZEP MANUFACTURING	PULL TOWELS	PV	69101	001	09101	8/22/2013	9000479954	133.74

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	CNELSON2	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount
COMPANY									
	ZEP SALES & SERVICE 13237 COLLECTIONS CENTER DRIVE CHICAGO IL 60693							Summary Total	133.74
								Payment Amount	133.74
								Total Amount to be Processed	141,161.30
								Total Number of Payments to be Processed	78

R04570

CITY OF RAMSEY

Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2013	

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100141	DAVE PERKINS CONTRACTING INC	PAY EST 1 NO COMMONS UTILITIES	PV	69046	001	09499	9/11/2013	091113	65,399.90
	DAVE PERKINS CONTRACTING INC 7060 143RD AVE NW SUITE 100 RAMSEY MN 55303						Summary Total		65,399.90
							Payment Amount		65,399.90
113206	NORTH PINE AGGREGATE INC	PAY EST 11 ARMSTRONG/SUNWOOD	PV	69045	001	09496	9/5/2013	090513	28,436.88
	NORTH PINE AGGREGATE INC 14551 LAKE DRIVE FOREST LAKE MN 55025						Summary Total		28,436.88
							Payment Amount		28,436.88
							Total Amount to be Processed		93,836.78
							Total Number of Payments to be Processed		2

NORTHLAND TRUST SERVICES

RECD AUG 13 2013

pay 9/17/13

45 South 7th Street Ste 2000
Minneapolis, MN 55402
Phone: 612-851-4931
Fax: 612-851-4933

INVOICE

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

#107244

08/06/2013
RAMSEY09A

9344,6611
15,902.50

RE: CITY OF RAMSEY, MINNESOTA
$1,340,000 GENERAL OBLIGATION TAXABLE
STATE-AID ROAD BONDS, SERIES 2009A

Debt Service: 10/01/2013

Principal:	$	0.00
Interest:	$	15,902.50
Total Principal & Interest:	$	15,902.50
Paying Agent Annual Fee		0.00
Total Amount Due:	**$**	**15,902.50**

CHECK PAYMENTS due: 09-24-2013

Make Checks payable to:
NORTHLAND TRUST SERVICES INC.

WIRE PAYMENTS due: 09-26-2013

Wells Fargo Bank, San Francisco, CA
ABA: 121-000-248
ACCT: 143-6412710 Northland Trust Services
REF: Issuer name & series number

***MN SCHOOL DISTRICTS should wire funds 3 days prior to debt service date according to State Credit Enhancement requirements.**

Thank you for your business!

If you have questions please contact:

Rhonda Magee
PH:612-851-4931
rmagee@northlandtrust.com

Jon Laubach
PH:612-851-5985
jlaubach@northlandtrust.com

Lori Giampaolo
PH:612-851-4932
lgiampaolo@northlandtrust.com

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-09-166

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF SEPTEMBER 5, 2013 THROUGH SEPTEMBER 18, 2013.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of September 5, 2013, through September 18, 2013, in the amount of $644,469.48; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period September 5, 2013, through September 18, 2013, in the amount of $ 644,469.48.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September 2013.

_____

Mayor

ATTEST:

_____

City Clerk

CC Regular Session **4. 9.**

Meeting Date: 09/24/2013

By: Jo Thieling, Administrative Services

Information

Title

Adopt Resolution #13-09-163 Accepting Trail Grant Award of $100,000 for the Trail Along Anoka County Road #83 (Central Park to Alpine Drive Trail); and Authorizing Staff to Complete the Plans and Specs and Advertise for Bids.

Background:

In July of 2012, the city was informed of a successful trail grant application to the MnDNR for the Central Park to Alpine Drive trail. This $100,000 award will assist in the construction of a 1.2 mile trail that fills an important 'gap' in an area with an otherwise well connected trail system.

Resolution #13-09-16 is a requirement of the grant acceptance, warranting that both the monies have been appropriated for the project, and that the 50% match requirement is met. On this last point, the anticipated construction cost is between $250-$290,000 thousand dollars which exceeds the minimum match amount.

Additionally, is important to point out, that the Class-V aggregate base for the trail (loaded and hauled by the contractor) is required to be used for the project from that material acquired as part of the Bury and Carlson early lease termination agreement. This will save the city up to $10,000 on the first project for which this material is specified.

Observations:

This project will be advertised for bid following Council approval, with bids due on or about October 31st - with Council award anticipated for November 12th, 2013.

Tree removals may occur yet this fall into winter, with grubbing, grading, culvert and trail work occurring in the spring, with project completion before June 30th, 2014. Upon completion of the project, the city may submit for reimbursement of the $100,000 dollars.

Attached as additional background, is the May 2012 DNR grant proposal (note that the trail will be constructed on the west side of Armstrong Boulevard, and not as shown illustratively within the application).

Recommendation:

Staff recommends adopting the resolution, finalizing the plans and specs and advertising for bids.

Funding Source:

Funding for that part of this trail construction project that is not to be reimbursed, is from Trail Fees collected from developers, which is accounted for within the Park Trust Fund (with a beginning year balance in excess of $2 million dollars).

Action:

Motion to adopt Resolution #13-09-16 Accepting Trail Grant Award for the Trail Along Anoka County Road #83 (Central Park to Alpine Drive Trail); and Authorizing Staff to Complete the Plans and Specs and Advertise for Bids.

Attachments

2012 grant application

Res Trail Grant Central Park Alpine Drive

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	09/18/2013 08:06 AM
Diana Lund	Diana Lund	09/18/2013 11:06 AM
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:41 PM
Form Started By: Jo Thieling		Started On: 09/09/2013 03:36 PM
Final Approval Date: 09/19/2013		

Project #	

LOCAL TRAIL CONNECTIONS PROGRAM

2011 APPLICATION REVISED SOLICITATION

Before completing this application read the program manual that contains instructions on completing this form.

Type all responses within the boxes associated with each question.
Handwritten applications will <u>not</u> be accepted.
DO NOT change the format of this document.

GENERAL CONTACT INFORMATION:

1.	Grant Applicant (Unit of Government required):	**City of Ramsey**
2.	Contact Person:	Mark Riverblood
3.	Contact Title:	Parks Supervisor
4.	Mailing Address:	
	Building Name (if applicable):	
	Street:	7550 Sunwood Drive NW
	City, State Zip:	Ramsey, MN 55303
5.	Daytime Phone:	763-238-1733
6.	Fax Number:	763-427-5543
7.	E-mail Address:	mriverblood@ci.ramsey.mn.us
8.	Website (if available):	www.ci.ramsey.mn.us

TRAIL CLUB OR ORGANIZATION/PROJECT PARTNER (If applicable):

9.	Contact Person and Title:	
10.	Organization/Club Name:	
11.	Mailing Address	
	Building Name (if applicable):	
	Street:	
	City, State Zip:	
12.	Daytime Phone:	
13.	Fax Number:	
14.	E-mail Address:	
15.	Website (if available):	

LOCATION OF PROJECT:

16.	County Project is located in:	Anoka
17.	State Legislative (House) District:	48B
18.	Legislative House Representative:	Jim Abeler
19.	State Senate Representative:	Mike Jungbauer
20.	Congressional District:	6
21.	Congressional Representative:	Michele Bachmann

GENERAL PROJECT INFORMATION:

22.	Project Title:	Central Park to Alpine Drive Trail				
23.	Total Project Cost:	$279,150				
24.	Amount Requested:	**$100,000**				
25.	Local Match:	$179,150				
26.	Source of Local Match:	Trail Fund				
27.	Has the local match been secured? (mark one)	X	YES		NO	
28.	Will other non-local funds be used for this project? (mark one)		YES	X	NO	
	If yes, give amount:					
29.	What is the source of the non-local funds?					
30.	Have the non-local funds been secured? (mark one)		YES		NO	
31.	If this project has received federal funding through the Enhancements Program, please indicate which year your organization is programmed for construction? *(please include a copy of the award notification as attachment "G")*			FFY:		
32.	If this project is for a new trail development, please indicate estimated length:	Feet (if less than ½ mile):		Miles:	1.2	
33.	Below, indicate which primary and secondary recreation uses will directly benefit from the proposed project:					

	Primary Use	Secondary Use		
	X		Walking/Hiking	
	X		Bicycling	
			Mountain Bicycling	
			Horseback Riding	
			Cross-Country Skiing	
	X		In-Line Skating	
			Snowmobiling	
			ATV Riding	
			Off-Highway Motorcycling	
			4 X 4 Trucking	
	X		Other (specify):	Jogging/Running

QUALIFYING REQUIREMENTS

All applications must address each of the following five qualifying requirements. *Failure to provide information on each of the requirements will result in the disqualification of the application.*

Please complete each section as outlined in the instructions.

34.	**Project Description:**

The City of Ramsey is seeking funding to construct a new 1.2 mile multi-use trail along the eastern side of County Road 83/Armstrong Boulevard from Central Park/161st Avenue to Alpine Drive. This proposed trail project is the second phase of a plan to complete a multi-use trail along County Road 83/Armstrong Boulevard from County Road 116/Bunker Lake Boulevard to the Trott Brook Greenway/167th Lane.

The City has recently (2011) constructed the 'phase one' trail from County Road 116/Bunker Lake Boulevard to Alpine Drive, and westerly along Alpine Drive to the Lake Itasca Trail at the lake in the southwest portion of the city. Securing grant funding for phase two will allow the City to better serve the community by providing access to Central Park and the city's pedestrian-oriented, walkable 'downtown' (known as the COR, or Center of Ramsey), as well as expanding the number of residents who are served by the trail by connecting the adjoining neighborhoods. The third phase of the project will continue the trail north from Central Park/161st Avenue to the Trott Brook Greenway/167th Lane, which is the northern terminus and connection to the Lake Itasca Trail.

The City's Parks, Recreation & Open Space Plan is based upon the National Recreation and Park Association Standards, which calls for trails to be located so that they connect important community features. This trail segment is needed to help create a loop trail in the western portion of the community that connects several important community features, including the COR, Trott Brook Greenway, and two community parks: Central Park and Lake Itasca Park. When this trail project is completed and opened to public use in Spring 2013, it will connect to the County Road 83/Armstrong Boulevard trail south of Alpine Drive (mentioned above), which connects to the existing trail along County Road 116/Bunker Lake Boulevard and the COR, as well as the Northstar Commuter rail station that is fully funded for 2012 construction.

Ramsey has made wise investments in trails over the past 15+ years and public demand for trails continues to grow. The City recently completed community surveys that found an ever-increasing interest in trail usage. This desire was also expressed strongly at the community meetings that occurred in 2007 and 2008 as part of the City's 2030 Comprehensive Plan update process.

35.	**Costs Associated with the Project:**

The trail construction project identified for this grant will cost $279,150. The City's match will be provided through the City's Trail Fund, which are monies previously collected from developers. These funds will be budgeted for in 2011 and available in 2012. The projected breakdown of costs include:

Mobilization and Surveying	$ 36,700
Clearing and Grubbing	$ 2,250
Earthwork	$ 45,000
Utilities	$ 4,500
Trail Construction	$ 132,400
Signage and Striping	$ 18,900
Restoration and Landscaping	$ 3,000
Contingency	$ 36,400
Total	**$ 279,150**

It is estimated that the five-year operations and maintenance costs for this project will be $5,200 a year. Day-to-day operational needs include litter and graffiti removal and trail surface cleaning (snow or debris). Long-term maintenance costs will include seal coating, crack filling and resurfacing. The funds for operations and maintenance costs will be from the City's Park Maintenance Budget.

36.	**Project Timeline:**

The City will be able to complete construction by Spring 2013 based on the following timeline:

- Detail design and engineering – Winter 2012
- Clearing and site preparation — Summer 2012
- Trail construction — Fall 2012/Spring 2013
- Landscaping and restoration — Spring 2013
- Open for public use — Spring 2013

37.	**Project Readiness:**

This trail project can be undertaken as soon as funding is secured. The trail was identified on the City's Master Park & Trail Plan, which was adopted as part of the updated 2030 Comprehensive Plan. Preliminary engineering has been completed to determine the preferred trail alignment along the eastern side of County Road 83/Armstrong Boulevard. No land acquisition is necessary since the trail will be constructed within the public road right-of-way. The City constructed a trail from County Road 116/Bunker Lake Boulevard north to Alpine Drive in 2011, as well as trails west on Alpine Drive, and further west on Puma Street. Securing this grant will allow the City to advance their plans for the trail's second phase and begin construction of the Central Park connection.

As demonstrated by the attached letter of support, the Anoka County Highway Department has preliminarily approved the proposed alignment and use of the public right-of-way with a request that the trail be located as far from the constructed road surface as possible. No additional approvals are needed for the construction of this trail project. Detailed design and engineering will begin this winter in order that clearing and site preparation can occur in Summer 2012. Trail construction would occur over two construction seasons – Fall 2012 and Spring 2013 – with landscaping and restoration work completed in Spring 2013. It is anticipated that the trail will be open for public use in Spring 2013.

38. **Year Round Trail Usage:**

The City of Ramsey maintains its loop trail system, as well as other popular trails, for year-round usage by walkers, runners/joggers, bicyclists, and inline skaters. During the spring, summer and fall, routine maintenance and cleaning is performed to ensure safety. In the winter, trails are plowed to allow users a safe surface for their chosen mode of transportation. Depending on weather conditions, plowing of trails usually begins as soon as practicable after plowing of streets is completed. Since this trail would be part of the City's loop trail system, the City would maintain it for year-round usage.

EVALUATION CRITERIA

All applicants must address each of the following seven evaluation criteria that are listed, and in the order that they are presented below. *Failure to provide information on each of the criterion will result in the disqualification of the application.*

39. **Site and Project Quality:**

The proposed Central Park to Alpine Drive Trail along County Road 83/Armstrong Boulevard will provide a separated multi-use trail on the eastern side of this busy County roadway. The average annual daily traffic (AADT) on County Road 83/Armstrong Boulevard, north of Alpine Drive, is 4,800 vehicles and forecasted to increase to approximately 18,000 AADT by 2030.

The City has placed a priority on constructing trails on this corridor as it will ensure a safe and convenient trail that is a critical connection between several important community destinations, including the community's COR (formerly known as Ramsey Town Center), the Northstar Commuter Rail line (2012 construction), Mississippi West Regional Park, the Mississippi River Regional Trail, the Central Anoka County Regional Trail (County Road 116/Bunker Lake Boulevard), Central Park, the Trott Brook Greenway, and Lake Itasca Park. This proposed trail segment will also provide a critical connection needed to create a loop trail system in the western portion of the community that connects these important community features.

This proposed trail will travel through an entirely residential area, although the actual trail will be constructed entirely within the public road right-of-way. Since most of the adjoining residential properties do not front onto County Road 83/Armstrong Boulevard, the proposed trail will not cross many private driveways, which will also make it a safer trail and result in less impact on adjoining landowners.

40.	**Accessibility:**

The City is committed to providing for accessibility for users of all ages and abilities consistent with the Americans with Disabilities Act (ADA). This trail will be designed in accordance with ADA guidelines and the MN/DOT Bicycle Facility Design Manual.

41.	**Public Need for and Benefit of Project:**

The City of Ramsey has a goal of developing a system of safe trails throughout the community as part of its Parks, Recreation & Open Space Plan. This plan is a chapter of the City's 2030 Comprehensive Plan, which was recently updated and adopted by the City Council. The City has placed a priority on providing a loop trail system that knits all of its parks and natural resource areas together, while providing a desirable recreational resource unto itself for walkers, joggers/runners, bicyclists, and inline skaters. As traffic levels increase within urbanizing areas, trail development is a significant element of park planning as a means of providing safe and convenient connections between residential areas and places to work, shop, and recreate.

Since County Road 83/Armstrong Boulevard is the only north-south arterial roadway in the western portion of the community and, likewise, the primary planned north-south trail route, this trail segment is a critical need for enabling walkers, joggers/runners, bicyclists, and inline skaters safe access to the community's loop trail system and nearby community destinations. The City was able to construct the trail segment from Bunker Lake Boulevard/County Road 116 to Alpine Drive in 2011. Phase one was a priority due to recent land development in the vicinity, which also provided the funding as a part of that development (south of Alpine Drive). The City desires to parlay that investment to extend the trail up to Central Park, a 45-acre community park with athletic fields, restrooms and a drinking fountain. This also maintains the momentum of trail developent and avoids users' frustration with an incomplete system.

This trail is an important link in connecting residents to the 400-acre, mixed use COR (formerly known as Ramsey Town Center). The COR is a pedestrian-oriented development that will have a mix of residential, commercial, park and public uses. Currently the site contains the Ramsey Municipal Center (with Anoka County's motor vehicle licensing center) and a commercial/retail center, as well as significant numbers of townhomes – all of which have sidewalks connecting to the existing trails within the COR. The site is also the location of a VA Medical Clinic and 2012 Northstar Commuter Rail station mentioned above. Once the trail is in place, residents will be able to patronize businesses and services in the COR on foot or bicycle. Furthermore, connecting residents to retail destinations generates economic activity, which in turn builds support for additional trails, which provides increased connectivity – which thereby provides more utility and users.

The proposed Central Park to Alpine Drive Trail along County Road 83/Armstrong Boulevard fills in a critical gap in the community's loop trail system and provides a much safer option for non-motorized travel along this increasingly busy County roadway. Currently trail users must

travel along the shoulder of County Road 83/Armstrong Boulevard. With annual average daily traffic (AADT) volumes forecasted to increase significantly from 4,800 to approximately 18,000 vehicles, non-motorized travel along this roadway will continue to be intimidating and dangerous. The proposed trail will eliminate these safety concerns, as well as provide the north-south connectivity the community is currently lacking in its loop trail system. This proposed trail will connect directly to Central Park, which is a 45-acre community park with athletic fields, restrooms, and a drinking fountain. This proposed trail segment is the second phase of a plan to complete a trail along County Road 83/Armstrong Boulevard from County Road 116/Bunker Lake Boulevard to the Trott Brook Greenway/167th Lane. Phase three of the project will continue north from Central Park/161st Avenue to the Trott Brook Greenway/167th Lane.

In addition, this proposed trail segment will contribute to creating better trail connections to the site of the annual Game Fair at Armstrong Kennels Ranch, which is located just west of County Road 83/Armstrong Boulevard on 161st Avenue. Game Fair is the nation's largest outdoor, pre-hunting, family participation event. It is held annually over two weekends each August and attracts approximately 50,000 attendees. As much of the parking for this event is accommodated off-site nearby, and at Central Park, this trail segment will significantly improve safety and mobility in the area during the event as motorized and non-motorized transportation would now be separated. Additionally, Anoka County has authorized a crosswalk at the intersection of 161st and Co. Rd. #83 where this proposed trail would connect to, which will be completed in the fall of 2011.

42.	**Community Commitment to Trail Use:**

The City's Master Park & Trail Plan identifies the importance of providing facilities and amenities to support trail users. Users of the proposed County Road 83/Armstrong Boulevard will be able to access restrooms, parking and a drinking fountain at Central Park, which is located at the northern end of the proposed trail.

Every June, the City of Ramsey sponsors a two-day, daytime Kids Safety Camp for 180 second and third graders (2010-11 school year). The goal of safety camp is to teach children how to prevent themselves from becoming victims of unintentional injuries such as when they are on bicycles. The Ramsey Police Department and Safe Kids Anoka County also facilitate bike helmet sales and fittings (for both kids and adults, including helmets that residents already own, at no charge).

Every September, the City of Ramsey facilitates the 15K Family Bike Tour for residents to explore the many parks and trails that Ramsey has to offer in a safe and fun environment. Participants are led by tour leaders and Ramsey Police Officers as they make their way from stop to stop on a clearly marked path through Ramsey.

Ramsey has made wise investments in trails over the past 15+ years and public demand for trails continues to grow. The City recently completed community surveys that found an ever-increasing interest in trail usage. This desire was also expressed strongly at the community meetings that occurred in 2007 and 2008 as part of the City's 2030 Comprehensive Plan update process.

43.	**Impact on Adjoining Landowners in the Vicinity of the Project:**

The planned trail will be constructed entirely within the public road right-of-way owned by the County. All of the existing and planned land uses in this area of County Road 83/Armstrong Boulevard are residential. Landowners who seek to use the City's loop trail system, including non-motorized access to the nearby COR (with retail destinations) to the south and Central Park to the north, will now have a means of safely and easily accessing it. Landowners will also see a reduction in the number of conflicts between motorized and non-motorized transportation with the construction of a separated trail which moves users off of the road shoulder and prevents the need for crossing the busy County roadway.

For adjoining landowners who do not value improved trail access, the planned trail will not likely have much impact. The trail will be constructed entirely within the public road right-of-way owned by the County. Since most of the adjoining residential properties do not actually front onto County Road 83/Armstrong Boulevard, the planned trail will not cross many private driveways and will be located primarily along the side property lines of existing residences.

44.	**Attention to the Potential Environmental Impact of the Project and Efforts to Avoid or Mitigate Adverse Effects:**

The City of Ramsey's 2030 Comprehensive Plan, which was recently updated, includes an Environmental Protection/Resource Management Chapter. In 2007, the City completed a Natural Resources Inventory (NRI) that collected and evaluated information on the community's natural resources, as well as identifying potential strategies for protecting these natural resources. This planned trail is not located in an identified natural resource protection area. Trail design will be carefully considered in conjunction with the Anoka County Transportation Department and the Lower Rum River Watershed Management Organization.

The City's Environmental Protection/Resource Management Chapter specifically identifies as one of its policies that the use and protection of native species for private and public development should be promoted by the City. Trail construction will include landscaping that incorporates plants native to Minnesota. Erosion control best practices will be used to minimize any impacts on nearby wetlands.

45.	**Connectivity:**

The construction of this proposed Central Park to Alpine Drive Trail along County Road 83/Armstrong Boulevard will complete a trail connection between trails to the south and Central Park to the north. It will build off the Bunker Lake Boulevard/County Road 116 trail that was extended north to Alpine Drive in 2011. This trail will provide a critical non-motorized connection to important community destinations to the south, including the community's pedestrian-oriented COR development, the 2012 rail station for the Northstar Commuter Rail line, Mississippi West Regional Park, the Mississippi River Regional Trail, and the Central

Anoka County Regional Trail (County Road 116/Bunker Lake Boulevard). To the north, this trail will provide a critical non-motorized connection to Central Park, a 45-acre community park.

When the final phase is constructed, the trail will extend to the Trott Brook Greenway, a natural greenway corridor that spans east-west across the entire community. Segments of this greenway have already been completed. In addition to its natural significance, Trott Brook Greenway also has historic significance with a historic cemetery above the brook's floodplain near Trunk Highway 47.

To the west, this trail will connect to the trail along Alpine Drive and the Puma Street trail, to the south, County Road 116/Bunker Lake Boulevard. Consistent with the community's goal to create a loop trail system throughout the community, this proposed trail is a critical connection for creating a loop trail in the western portion of the community (with 'sub-loop's at the neighborhood level) that connects several important community features, including the pedestrian-oriented COR, the Trott Brook Greenway, and two community parks: Central Park and Lake Itasca Park.

ATTACHMENT CHECKLIST

Required Attachments (All attachments MUST be 8 ½ by 11 ONLY)	
X	Attachment A – Required Certifications
X	Attachment B – Resolution Supporting Application
X	Attachment C – Letters of Support
X	Attachment D – Project Location Map **(8 ½ X 11 ONLY)**
X	Attachment E – Site Level Map **(8 ½ X 11 ONLY)**
Additional Attachments (if applicable)	
NA	Attachment F – Transportation Enhancement Award Letter
X	Attachment G – Neighborhood Context

APPLICATION DUE DATE: Received or postmarked by <u>Monday, October</u>, 2011.

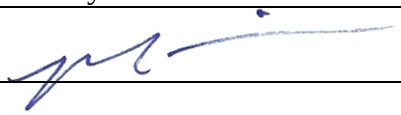
Send <u>6</u> copies of the application with attachments to the following address:

Traci Vibo, Grant Coordinator
Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road, Box 52
St. Paul, MN 55155-4052
Phone: (651) 259-5619

Attachment A

REQUIRED CERTIFICATIONS

For Grant Applicants:
"I hereby certify that all of the information provided in this application is true and accurate to the best of my knowledge. I recognize that in the event of the proposed project being funded, this document will be used as an addendum to the agreement between the sponsoring unit of government and the state to guide project scope and reimbursement. I also acknowledge that all work must be completed by **June 30, 2013**, and no reimbursement will be sought for an in-house labor services and/or to meet existing payroll."

Name:	Mark Riverblood	Title:	Parks Supervisor
Unit of Government:	City of Ramsey		
Signature:		Date:	9 -27-2011

For Trail and Park Administrators:
"I substantially agree that the proposed trail related project will be mutually beneficial to the local community, as well as to the goals and purposes for which this recreation unit was established. I will cooperate in its provision if the project proposal should be funded."

Name:	Mark Riverblood	Title:	Parks Supervisor
Unit of Government:	City of Ramsey		
Signature:		Date:	9-27-2011

For All Administrators of Public Lands Crossed/Utilized in the Proposed Linkage:
"I preliminarily agree with plans to develop the proposed trail related project on land administered by my agency, and I will cooperate in seeking more formal authorization in the event the project proposal is authorized for reimbursement."

Name:		Title:	
Unit of Government:			
Signature:		Date:	

Councilmember Elvig introduced the following resolution and moved for its adoption:

RESOLUTION #11-03-076

RESOLUTION SUPPORTING TRAIL GRANT APPLICATIONS FOR TRAILS ALONG ANOKA COUNTY ROAD #83 AND TRUNK HIGHWAY #47

WHEREAS, the City of Ramsey supports the grant application made to the Minnesota Department of Natural Resources for the Local Trail Connections Program. The application is to construct 1.2 miles of paved trail along Anoka County Hwy #83 and 1.5 miles adjacent to T.H. #47 to connect the City of Ramsey Trail System with Anoka County and the Metropolitan Council's Regional Trail System.

WHEREAS, the City of Ramsey recognizes the fifty (50) percent match requirement for the Local Trail Connections Program, and has secured the matching funds.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) If the City of Ramsey is awarded a grant by the Minnesota Department of Natural resources, the City of Ramsey agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Ramsey will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Tossey and upon vote being taken thereon, the following voted in favor thereof:

Mayor Ramsey
Councilmember Elvig
Councilmember Tossey
Councilmember Backous
Councilmember Jeffrey
Councilmember McGlone
Councilmember Wise

and the following voted against the same:

none

and the following abstained:

none

and the following were absent:

none

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of March 2011.

Mayor

ATTEST:

City Clerk

COUNTY OF ANOKA

COMMUNITY HEALTH &
ENVIRONMENTAL SERVICES DEPARTMENT

(763) 422-7030

Government Center
2100 3rd Ave STE 600
Anoka, MN 55303-5041

Fax (763) 422-6988

March 21, 2011

Ms. Traci Vibo, Grant Coordinator
Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road, Box 52
St. Paul, MN 55155

Dear Ms. Vibo,
I am writing on behalf of the City of Ramsey, in support of their Minnesota Department of Natural Resources Grant application for the Central Park to Alpine Drive Trail.

The City of Ramsey has partnered with the Anoka County Statewide Health Improvement Program (SHIP) to create active communities that provide safe and convenient opportunities for physical activity. We hope to promote active living and integrate physical activity into daily routines. The City has adopted a Master Trail Plan to create a regional, interconnected trail system. The City of Ramey's goal is to ensure that when the city is fully developed, at least 50% of residents live within 2000 feet of an active park space and a trail. This project benefits the safety, walkability and bikeability of this trail location.

With the City of Ramsey, we are committed to making the healthy choice, the easy choice through the incorporation of active living principles into multimodal transportation planning.

As a SHIP partner, the City of Ramsey is working to implement policy, system and environmental changes that create active communities and ultimately, improve health. The city's efforts to increase access and reduce barriers to opportunities for physical activity are to be commended.

Sincerely,

Marina McManus

Marina McManus, Director
Community Health & Environmental Services

MM:pr

COUNTY OF ANOKA

Public Services Division

HIGHWAY DEPARTMENT
1440 BUNKER LAKE BLVD. NW, ANDOVER, MINNESOTA 55304
(763) 862-4200 FAX (763) 862-4201

March 17, 2011

Mr. Mark Riverblood
City of Ramsey
7550 Sunwood Drive
Ramsey, MN 55303

RE: Support for Grant Application to the Minnesota Department of Natural Resources for Central Park to Alpine Drive Trail

Dear Mark,

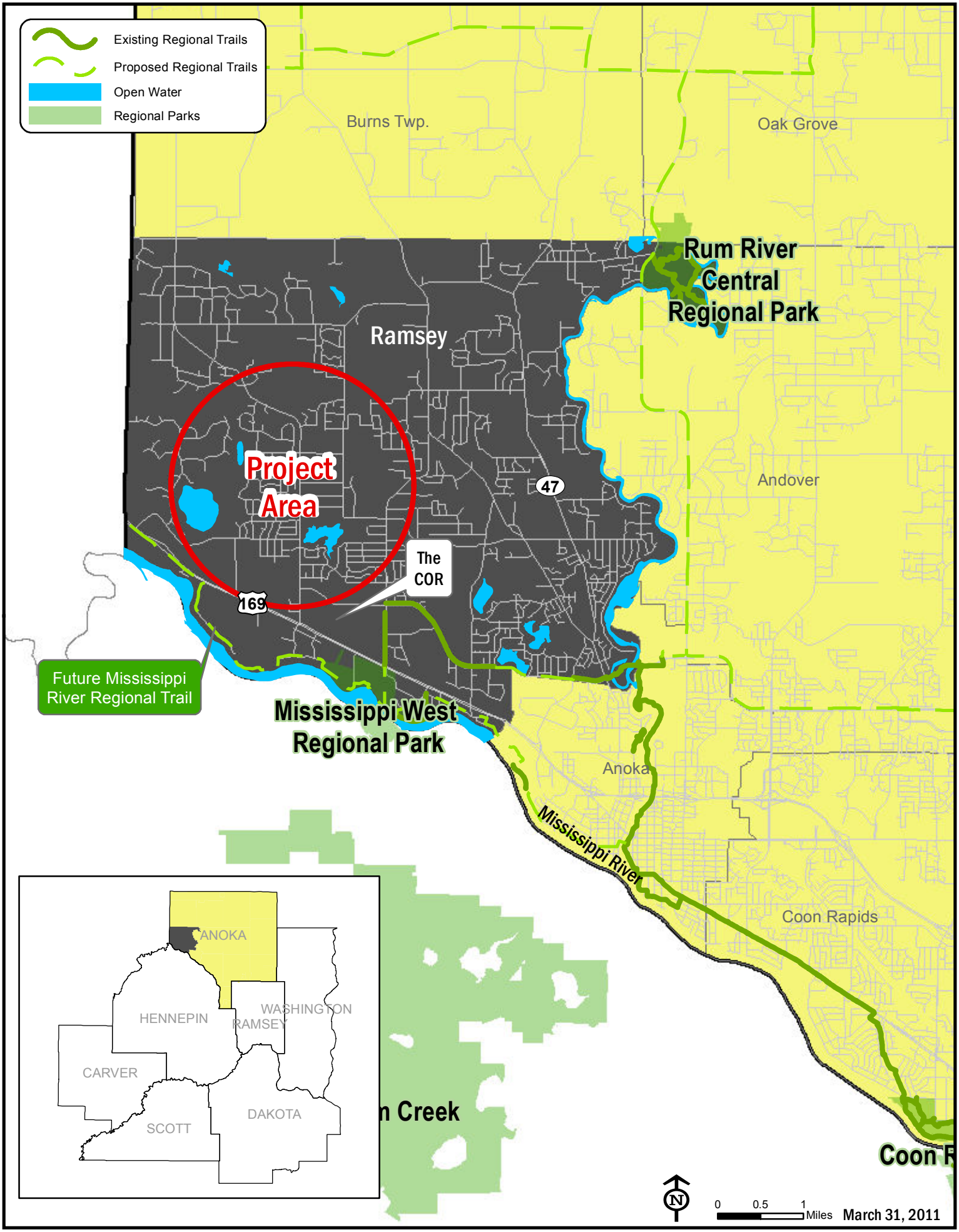
We understand that Ramsey will be submitting an application for the expansion of trails along County Road 83 (aka Armstrong Boulevard).

Please accept this letter in support of the City's request for funding for the Central Park to Alpine Drive Trail project. Over the years, Anoka County and Ramsey have consistently coordinated our efforts in improving the area's transportation issues. We feel this project will help address safety, connectivity and mobility issues for trail users in our community and we will support a trail project that meets County standards.

If you have any further questions in regard to the project on the County's end, please feel free to contact us.

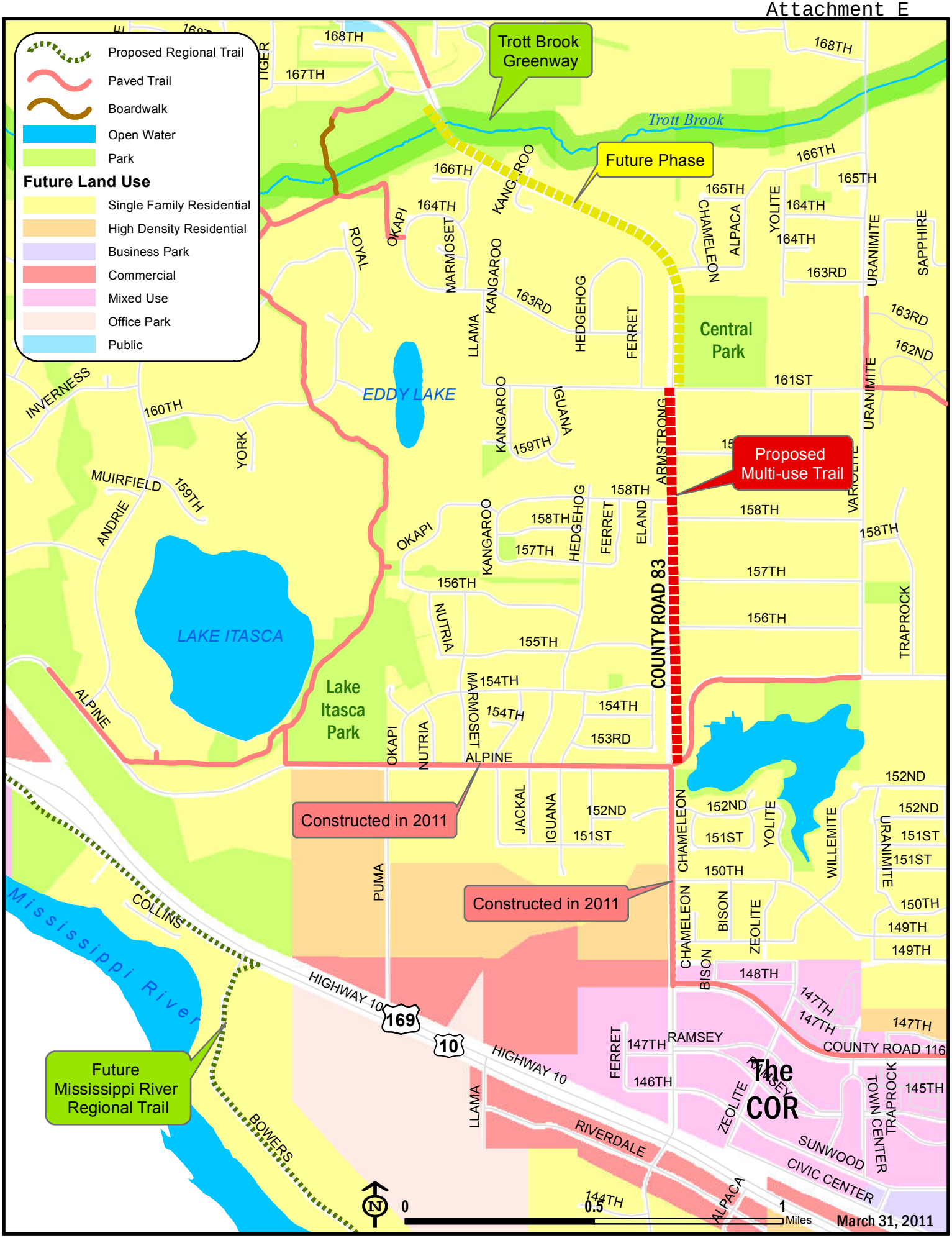
Sincerely,

Douglas W. Fischer, P.E.
Anoka County Engineer



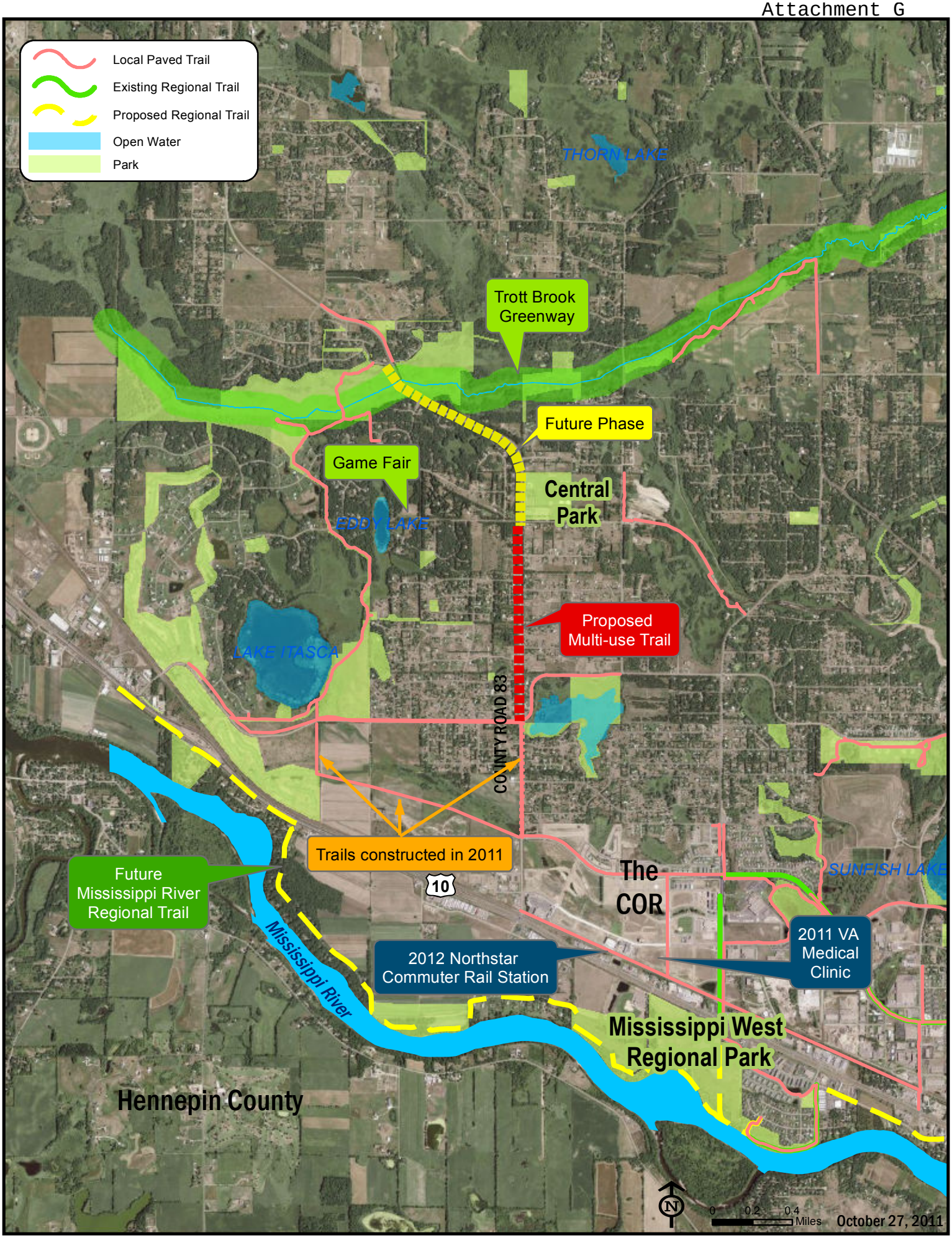
Central Park to Alpine Drive Trail

Project Location



Central Park to Alpine Drive Trail

Site Map



Central Park to Alpine Drive Trail

Neighborhood Context

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION # 13-09-163

RESOLUTION ACCEPTING TRAIL GRANT APPLICATIONS FOR THE TRAIL ALONG ANOKA COUNTY ROAD #83 (CENTRAL PARK TO ALPINE DRIVE TRAIL)

WHEREAS, The City of Ramsey supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Grant Program. The application is to construct 1.2 miles of paved trail along Anoka County Highway #83.

WHEREAS, the City of Ramsey recognizes the fifty (50) percent match requirements for the Federal Recreational Trail grant program, and has secured the matching funds.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey is awarded a grant by the Minnesota Department of Natural Resources, the City of Ramsey agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Ramsey will comply with the applicable laws, environmental requirements and regulations as stated in the grant agreement.

2) That the City of Ramsey hereby names the fiscal agent for the City for this project as:

Diana Lund, Finance Director
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

3) That the City of Ramsey herby assures the Anoka County Highway #83 Trail will be maintained for a period of no less than 20 years.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2013.

_____
Mayor

ATTEST:

_____

City Clerk

CC Regular Session **4. 10.**

Meeting Date: 09/24/2013

Submitted For: Bruce Westby, **By:** MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #13-09-164 Approving Partial Payment to Dave Perkins Contracting for IP 13-12 North Commons COR THREE Utilities

Background:

Adopt Resolution #13-09-164 Approving Partial Payment to Dave Perkins Contracting Inc. for IP 13-12 North Commons (COR THREE) Utilities

Recommendation:

The Engineering Technician IV has inspected the completed work and recommends partial payment to Dave Perkins Contracting Inc. for IP 13-11 North Commons (COR THREE) Utilities in the amount of $65,399.90.

Action:

Motion to adopt Resolution #13-09-164 authorizing partial payment to Dave Perkins Contracting Inc., for IP 13-12 North Commons (COR THREE) Utilities in the amount of $65,399.90.

Attachments

Resolution

Request

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	MaryJo Warner	09/17/2013 10:12 AM
Bruce Westby	Jo Thieling	09/19/2013 04:46 PM
Kurt Ulrich	Kurt Ulrich	09/19/2013 04:48 PM
Form Started By: MaryJo Warner		Started On: 09/13/2013 08:39 AM
Final Approval Date: 09/19/2013		

Commissioner _____ introduced the following resolution and moved for its adoption:

HRA RESOLUTION #13-09-164

RESOLUTION APPROVING PARTIAL PAYMENT TO DAVE PERKINS CONTRACTING INC. FOR PROJECT 13-12 COR THREE NORTH COMMONS UTILITIES (4 LOTS)

WHEREAS, the Housing and Redevelopment Authority considered the COR THREE plat at their May 28, 2013 meeting. They directed staff to develop 4 lots on the west side of the park. The lots are on the east side of Zeolite Street NW. The approved work included installation of sewer and water services, repair of the street where the services were installed and installation of sidewalk and driveway aprons.

WHEREAS, the City solicited quotes from contractors on July 23, 2013. The quotes were opened on July 29, 2013. Dave Perkins Contracting, Inc. submitted the low Quote of $91,712.

WHEREAS, as of September 24, 2013 $0 has been paid to date; and

WHEREAS, the Engineering Technician IV has inspected the completed work and recommends partial payment to Dave Perkins Contracting Inc. in the amount of $65,399.90.

NOW THEREFORE, BE IT RESOLVED BY THE HOUSING AND REDEVELOPMENT AUTHORITY OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council hereby authorizes partial payment to Dave Perkins Contracting Inc. for Improvement Project #13-12; in the amount of $65,399.90.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of September 24, 2013.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey Housing and Redevelopment Authority this the 24th day of September, 2013.

_____
Chair

ATTEST:

_____
City Clerk

#13-09-164

Pay Estimate Summary Sheet
IP 13-12 North Commons Utilities (4 Lots)

City of Ramsey

Estimate no 1

TOTAL CONTRACT	$	91,712.00
TOTAL CONTRACT	$	91,712.00
STORED MATERIALS		
TOTAL, COMPLETED WORK TO DATE	$	68,842.00
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	68,842.00
RETAINED PERCENTAGE 5%	$	3,442.10
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	65,399.90
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	-
PAY CONTRACTOR PER ESTIMATE NO. 1	$	65,399.90

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Contractor: Dave Perkins Contracting, Inc

By _____ _____
Name Title

Date 11 Sept 13

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ Civil Engineer II
Leonard Linton, PE

Date 9/11/13

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By Bruce West City Engineer 9/11/13
Name Title Date

CC Regular Session **4. 11.**

Meeting Date: 09/24/2013

Submitted For: Bruce Westby, **By:** MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #13-09-165 Approving Partial Payment to North Pine Aggregates, Inc. for IP 12-20; CSAH 83 (Armstrong Blvd) - Sunwood Drive

Background:

Resolution and Pay Request Attached.

Recommendation:

The Engineering Technician IV has inspected the completed work and recommends partial payment to North Pine Aggregates, Inc. for IP 12-20; CSAH 83 (Armstrong Blvd)-Sunwood Drive in the amount of $28,436.88.

Action:

Motion to adopt Resolution #13-09-165 authorizing partial payment to North Pine Aggregates, Inc. for IP 12-20; CSAH 83 (Armstrong Blvd)-Sunwood Drive in the amount of $28,436.88.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Jo Thieling	09/19/2013 04:46 PM
Kurt Ulrich	Kurt Ulrich	09/19/2013 04:48 PM
Form Started By: MaryJo Warner		Started On: 09/13/2013 08:41 AM
Final Approval Date: 09/19/2013		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-09-165

RESOLUTION AUTHORIZING PARTIAL PAYMENT TO NORTH PINE AGGREGATE FOR CITY IMPROVEMENT PROJECT #12-20; SUNWOOD DRIVE REALIGNMENT

WHEREAS, on June 28, 2011 the Ramsey Housing and Redevelopment Authority awarded an engineering services contract to Landform Professional Services to complete the necessary Ramsey Town Center AUAR updates, and prepare of a feasibility study for the realignment of Sunwood Drive NW; and

WHEREAS, on July 26, 2011 the Ramsey City Council awarded an engineering services contract to WSB & Associates to prepare a feasibility study for the portion of the Sunwood Drive realignment contained within Anoka County right-of-way, and assist in completing updates to the existing Ramsey Town Center AUAR; and

WHEREAS, on January 24, 2012 the Ramsey City Council accepted the feasibility studies and called for the preparation of plans and specifications for City Improvement Project #12-20; Sunwood Drive Realignment; and

WHEREAS, on May 22, 2012 the Ramsey City Council accepted the plans and specifications and authorized the solicitation of bids; and

WHEREAS, North Pine Aggregates, Inc is the lowest responsible bidder; and

WHEREAS, as of September 24, 2013 $2,276,980.50 has been paid to date; and

WHEREAS, Engineering Technician IV has inspected the completed work and recommends partial payment to North Pine Aggregate, Inc. in the amount of $28,436.88.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment to North Pine Aggregates, Inc. for Improvement Project #12-20; CSAH 83(Armstrong Boulevard) – Sunwood Drive in the amount of $28,436.88.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of September 24, 2013.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September 2013.

_____
Mayor

ATTEST:

_____
City Clerk

#12-09-165

Pay Estimate Summary Sheet
IP 12-20; CSAH 83 (ARMSTRONG BOULEVARD)- SUNWOOD DRIVE
SAP 199-020-010 199-104-010
City of Ramsey

Estimate no **11**

TOTAL CONTRACT	$	2,342,825.81
CHANGE ORDERS (#1,#2,#3,#4)	$	79,450.21
BITUMINOUS DENSITY INCENTIVE	$	4,773.69
TOTAL WITH CHANGE ORDERS	$	2,427,049.72
STORED MATERIALS		
TOTAL, COMPLETED WORK TO DATE	$	2,317,002.39
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	2,317,002.39
RETAINED PERCENTAGE 0.5%	$	11,585.01
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	2,305,417.38
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	2,276,980.50
PAY CONTRACTOR PER ESTIMATE NO. 11	$	28,436.88

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorialy secured.

Contractor: North Pine Aggregates, Inc.

By _____ Project Manager
Name Title

Date 9/4/13

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ Civil Engineer II
Leonard Linton, PE

Date 9-5-13

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By _____ City Engineer 9/10/13
Name Title Date

CC Regular Session **4. 12.**

Meeting Date: 09/24/2013

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #13-09-172 to End Firefighters' Probation

Background:

On September 25, 2012 the City Council authorized hiring the following new firefighters: Alex Merritt, Mike Nelson, Adam Schrag, and Scott Widstrom. As per the City's policy, every new firefighter is subject to a 1-year probationary period. All five firefighters have successfully completed their probationary period.

Recommendation:

Staff recommends removing Alex Merritt, Mike Nelson, Adam Schrag, and Scott Widstrom from probation and retaining them as paid-on-call firefighters.

Funding Source:

There is no funding required for this action.

Action:

Motion to adopt resolution #13-09-172 to remove Alex Merritt, Mike Nelson, Adam Schrag, and Scott Widstrom from probation and retain them as paid-on-call firefighters.

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2013 04:34 PM
Form Started By: Colleen Lasher		Started On: 09/19/2013 03:44 PM
Final Approval Date: 09/19/2013		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION # 13-09-172

RESOLUTION END FIREFIGHTERS' PROBATION

WHEREAS, Alex Merritt, Mike Nelson, Adam Schrag, and Scott Widstrom began working for the City on September 26, 2012 as paid-on-call firefighters and were subject to a 1-year probationary period; and

WHEREAS, Alex Merritt, Mike Nelson, Adam Schrag, and Scott Widstrom have successfully completed the required 1-year probationary period and the necessary training, and

WHEREAS, staff recommends removing Alex Merritt, Mike Nelson, Adam Schrag, and Scott Widstrom from probation and retaining them as paid-on-call firefighters.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The City Council of the City of Ramsey adopts this resolution to end the probationary period and grant status as paid on-call Fire Fighter to Alex Merritt, Mike Nelson, Adam Schrag, and Scott Widstrom.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September 2013.

CC Regular Session **4. 13.**

Meeting Date: 09/24/2013

By: Diana Lund, Finance

Information

Title

Resolution ~~#13-09-138~~ #13-09-168 Calling for a Public Hearing on the Proposed Adoption of a Modification to the Development Program for Development District No.1 and the Proposed Adoption of the Modification to the Tax Increment Financing Plan for Tax Increment Financing District No. 2

Background:

Tax Increment Financing (TIF) District No. 2 (also known as the Gateway District) is a redevelopment district within Development District No. 1 that was created in 1986. The district is scheduled to decertify December 31, 2013. TIF District No. 2 was last modified in December of 2011 to increase the budgetary authority for the use of the TIF to be collected by the City. Since that time, it is estimated that the district will generate additional increment above what was authorized in the modification of 2011. In order for the City to capture these TIF funds for use on various infrastructure (Rail stop) and other improvements (Sunwood Drive Realignment), the City to needs to modify the budgets accordingly.

Observations:

The purpose of these modifications are to increase the budget to reflect actual increment collected to date and expected through the term of the district, restate the use of funds and to bring it into conformance with Office of State Auditor (OSA) requirements.

The Anoka County Board of Commissioners and School District No. 11 will be notified of the hearing as required by the State of Minnesota, and will have time to comment prior to the hearing. It is required by the State of Minnesota to hold a public hearing for comment whenever modifications are proposed to a Tax Increment Financing District.

Recommendation:

Adopt Resolution #13-09-168 Calling for a Public Hearing related to Plan Modification for TIF District No. 2.

Funding Source:

TIF District #2

Action:

Motion to adopt Resolution #13-09-168 Calling for a Public Hearing in Regards to the Modification of Tax Increment District No. 2.

Attachments

Resolution Calling For Public Hearing For Modification of TIF #2

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:55 PM
Form Started By: Diana Lund		Started On: 09/19/2013 10:55 AM
Final Approval Date: 09/19/2013		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-09-168

RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL ON THE PROPOSED ADOPTION OF A MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1 AND THE PROPOSED ADOPTION OF THE MODIFICATION TO THE TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 2.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

Section 1. Public Hearing. This Council shall meet on November 12, 2013, at approximately 7:00 P.M., to hold a public hearing on the proposed adoption of a Modification to the Development Program for Development District No. 1 and the proposed adoption of the Modification to the Tax Increment Financing Plans for Tax Increment Financing District No. 2 , which are referred to collectively herein as the "Modifications", all pursuant to and in accordance with Minnesota Statutes, Sections 469.090 to 469.1082, Sections 469.124 to 469.133, and Sections 469.174 to 469.1794, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City; and

Section 2. Notice of Public Hearing, Filing of Modifications. City staff is authorized and directed to work with Ehlers & Associates, Inc., to prepare the Modifications and to forward documents to the appropriate taxing jurisdictions including Anoka County and Independent School District No. 11. The City Administrator is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to November 12, 2013, and to place a copy of the Modifications on file in the City Administrator's office at City Hall and to make such copy available for inspection by the public.

The motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th day of September, 2013.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **4. 14.**

Meeting Date: 09/24/2013

By: Colleen Lasher, Administrative Services

Information

Title

Report from the Personnel Committee – September 17, 2013
Ratify the recommendations of the Personnel Committee with the following actions:
1. Adopt Resolution #13-09-169 removing Bruce Westby from probation and retaining him as the City's full-time, regular City Engineer; and
2. Adopt Resolution #13-09-170 reclassifying the current IT Specialist to an IT Coordinator effective October 12, 2013; and
3. Adopt Resolution #13-09-171 accepting the resignation of the Fire Marshal.

Background:

The Personnel Committee met on September 17, 2013 to consider the following three cases:

Case 1 of 3 : Resolution to End the City Engineer's Probation

Case 2 of 3: Resolution to Reclassify the IT Specialist to an IT Coordinator

Case 3 of 3: Resolution to Accept the Fire Marshal's Resignation

Notification:

The Personnel Committee agenda, minutes and resolutions are attached.

Recommendation:

Case 1 of 3: The Personnel Committee motioned to remove Mr. Bruce Westby from probation and retain him as the City's full-time regular City Engineer.

Case 2 of 3: The Personnel Committee motioned to reclassify the current IT Specialist to an IT Coordinator at $27.03 per hour, effective October 12, 2013, and to waive the 6-month probationary period.

Case 3 of 3: The Personnel committee motioned to accept the Fire Marshal's resignation.

Funding Source:

Case 1 of 3: There are no additional funds required to remove Mr. Westby from probation.

Case 2 of 3: The additional funding required to reclassify this position is already within the 2013 budget and would not exceed an additional $2906; the 2014 funding has been accounted for in the preliminary 2014 budget which has been estimated at an additional $12,591 (wages, taxes, benefits) over amount of funding required if the position were not reclassified.

Case 3 of 3: There is no funding required to accept the Fire Marshal's resignation.

Action:

Case 1 of 3: Motion to adopt resolution #13-09-169, which confirms the recommendation of the Personnel Committee to remove Mr. Bruce Westby from probation and retain him as the City's full-time regular City Engineer.

Case 2 of 3: Motion to adopt resolution #13-09-170, which confirms the recommendation of the Personnel Committee to Reclassify the current IT Specialist to an IT Coordinator at $27.03 per hour, effective October 12, 2013 and to waive the 6-month probationary period.

Case 3 of 3: Motion to adopt resolution #13-09-171, which confirms the recommendation of the Personnel Committee to accept the Fire Marshal's resignation.

Attachments

PC Agenda 09-17-13
Resolution 13-09-169
Resolution 13-09-170
Resolution 13-09-171
PC Minutes 09-17-13

Form Review

Inbox	Reviewed By	Date
Jo Thieling	Jo Thieling	09/19/2013 01:18 PM
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:56 PM
Colleen Lasher (Originator)	Colleen Lasher	09/19/2013 04:27 PM
Jo Thieling	Jo Thieling	09/19/2013 04:29 PM
Kurt Ulrich	Kurt Ulrich	09/19/2013 04:34 PM
Form Started By: Colleen Lasher		Started On: 09/19/2013 11:33 AM
Final Approval Date: 09/19/2013		

City of Ramsey
Agenda
Personnel Committee
Tuesday September 17, 2013
5:30 p.m.
Lake Itasca Room, 7550 Sunwood Drive NW

1. Call to Order

2. Citizen Input

3. Approve Agenda

4. Committee Business

1. Resolution to End the City Engineer's Probation
2. Resolution to Reclassify the IT Specialist to an IT Coordinator
3. Resolution to Accept the Fire Marshal's Resignation

5. Adjournment

Personnel Committee **4. 1.**

Meeting Date: 09/17/2013

By: Colleen Lasher, Administrative Services

Information

Title:

Resolution to End the City Engineer's Probation

Background:

Mr. Bruce Westby was hired for the position of City Engineer on April 8, 2013, and was subject to a six-month probationary period. Mr. Westby has successfully completed the required six-month probationary period and the City Administrator recommends retaining Mr. Westby as a full-time regular employee.

Notification:

Observations/Alternatives:

Recommendation:

Make a motion, which upon City Council approval, will remove Mr. Bruce Westby from probation and retain him as the City's full-time regular City Engineer.

Funding Source:

There are no additional funds required to remove Mr. Westby from probation.

Council Action:

Motion to approve a resolution, which confirms the recommendation of the Personnel Committee to remove Mr. Bruce Westby from probation and retain him as the City's full-time regular City Engineer.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/12/2013 02:07 PM

Form Started By: Colleen Lasher Started On: 08/20/2013 05:36 PM

Final Approval Date: 09/12/2013

Personnel Committee **4. 2.**

Meeting Date: 09/17/2013

By: Colleen Lasher, Administrative Services

Information

Title:

Resolution to Reclassify the IT Specialist to an IT Coordinator

Background:

The purpose of this case is to consider reclassifying the IT Specialist based on the City's public service needs, the IT Specialists' performance and future retention, staff's strategic schedule of progression for this position, and the Strategic Plan.

When the previous IT Manager resigned his position in September 2012, staff proposed scaling back the position from an IT Manager to an IT Specialist and supplementing the work processes with assistance from Police Captain Katers and LOGIS, as needed. The attached minutes reflect the Personnel Committee's willingness to scale back this position as long as the change was temporary.

Mr. Jason Fredrickson was hired on October 12, 2012, as the IT Specialist and would be reclassified to the position of IT Coordinator effective October 12, 2013. The progression of this position was part of the Strategic Planning process as identified under Strategic Imperative IV: An Effective Organization.

Notification:

Observations/Alternatives:

Option #1: Reclassify the current IT Specialist to an IT Coordinator effective October 12, 2013, at $27.03 per hour and waive the 6-month probationary period. The pros to this option include a) follow through with the previously identified staffing plan, b) employee retention and public service, c) positive staffing management practices, and d) follow through with the Strategic Planning process as identified under Strategic Imperative IV: An Effective Organization. The cons to this option include a slight increase to personnel costs, but the funding is within the current budget.

Option #2) Do not reclassify the IT Specialist, but instead promote him to IT Manager as is planned for October, 2014. This option is not recommended. The pros to this option include a) reduced staff time processing the administrative paperwork, and b) somewhat closer alignment with the current job duties. The cons include a) non-budgeted personnel costs, b) a disconnect based on the staffing strategy previously identified, and c) the position does not currently have any direct reports; the IT Manager position is slated to have one part-time direct report.

Option #3: Do not reclassify the IT Specialist. This option is not recommended. The pros to this option include a minimal short term savings. The cons include 1) lack of follow through with the previously identified staffing plan, b) possible employee turnover and disruption to public service, c) negative staffing management practices, and d) it is contrary to the Strategic Plan as identified under Strategic Imperative IV: An Effective Organization.

Recommendation:

To make a motion, which upon City Council approval, will authorize staff to move ahead with option #1 above to: Reclassify the current IT Specialist to an IT Coordinator at $27.03 per hour, effective October 12, 2013, and to waive the 6-month probationary period.

Funding Source:

The additional funding required to reclassify this position is already within the 2013 budget and would not exceed an additional $2906.00; the 2014 funding has been accounted for in the preliminary 2014 budget.

Council Action:

Motion to approve a resolution, which confirms the recommendation of the Personnel Committee to Reclassify the current IT Specialist to an IT Coordinator at $27.03 per hour, effective October 12, 2013 and to waive the 6-month probationary period.

Attachments

PC Minutes from 09-11-12

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	09/11/2013 12:38 PM
Kurt Ulrich	Kurt Ulrich	09/12/2013 02:19 PM

Form Started By: Colleen Lasher Started On: 09/11/2013 08:35 AM

Final Approval Date: 09/12/2013

PERSONNEL COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Personnel Committee conducted a regular meeting on Tuesday, September 11, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jason Tossey
Councilmember Colin McGlone
Councilmember Sarah Strommen

Also Present: City Administrator Kurtis Ulrich
Human Resources Manager Colleen Lasher
Police Chief James Way
Finance Director Diana Lund (arrived approximately 5:50 p.m.)
Councilmember Randy Backous (arrived approximately 5:55 p.m.)

1. CALL TO ORDER

Chairperson Tossey called the regular meeting of the Personnel Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember McGlone, seconded by Councilmember Strommen, to approve the agenda as presented.

Motion carried. Voting Yes: Chairperson Tossey, Councilmembers McGlone and Strommen. Voting No: None. Absent: None.

4. COMMITTEE BUSINESS

4.01: Consider a Resolution to Extend the Current City Engineer Contract and Authorize a Postponed Subsequent Recruitment

Human Resources Manager Lasher stated that in June, the City received the authority to recruit for a City engineer position as well as use a consulting engineer during the recruitment period. Hakanson Anderson Engineering was brought on board in July and the Engineer recruitment process produced five applications. All five candidates were interviewed and the finalist was interviewed a second time. Staff is, however, unable to make a recommendation at this time. Hakanson Anderson has indicated they would be willing to stay on board for an additional six months. It is anticipated that this period of time would likely generate a new applicant pool

which could be pursued in January or February. Ms. Lasher continued that staff's recommendation is to retain Hakanson Anderson for an additional six months and conduct a subsequent recruitment for a City Engineer in January or February 2013. The funding for the contracted engineer services is included in the 2012/2013 budget.

Councilmember Strommen stated she had concerns about only five applications and she felt that number was incredibly low. Therefore, she did some checking and found that it is low. She expressed concern about the City's reputation, assuming it is not the pay rate.

Human Resources Manager Lasher suggested it is a possibility we may need to raise our pay rate a little. She explained that at the time the posting went up, she did not have the current pay rates to compare.

Councilmember Strommen stated she has concerns about all the people leaving the City's employment and she expressed disappointment in these results. She inquired how the relationship with Hakanson Anderson is working to which Ms. Lasher replied excellent.

City Administrator Ulrich stated he would concur that the relationship with Hakanson Anderson is excellent. He added that one issue is we do have to have a different person at the Tuesday night meetings instead of the engineer that's here regularly and that we would like to have that continuity. We lose some continuity having a consultant anyway but this would help if it could be the same person.

Motion by Councilmember McGlone, seconded by Councilmember Strommen, to recommend the City Council adopt the resolution retaining Hakanson Anderson Engineering for an additional six months and to conduct a subsequent recruitment for a City Engineer in January or February of 2013.

Discussion ensued relating to the contract with Hakanson Anderson and what if we do not need them for the full six months.

Amendment by Councilmember McGlone, seconded by Councilmember Strommen to retain Hakanson Anderson for up to six months.

Amendment carried. Voting Yes: Chairperson Tossey, Councilmembers McGlone and Strommen. Voting No: None.

Motion carried. Voting Yes: Chairperson Tossey, Councilmembers McGlone and Strommen. Voting No: None.

4.2 Consider a Resolution to Accept the IT Manager's Resignation and to Authorize Staff to Rehire the Previous IT Intern, Followed by an IT Recruitment

Human Resources Manager Lasher disseminated an amended case cover sheet – with amended title and requested action. She reported that on Thursday, September 6, staff received IT Manager Dean Busch's letter of resignation. She noted the case was revised to accept Mr.

Busch's resignation and authorize staff to rehire the previous IT Intern Jason Frederickson, followed by an IT recruitment. She pointed out that Mr. Busch's last day is September 28. She stated that in June, the IT Manager assumed some of the duties previously covered by the Deputy City Clerk and in July, because of the budget, the IT Intern left the City, resulting in less IT support. Ms. Lasher described current IT projects and duties. She stated that Finance Director Lund would have a full needs analysis available for the next meeting. Ms. Lasher stated that since the original writing of the case, staff has come up with some possible cost-saving alternatives to the re-hiring of an IT Manager. The alternative would be to conduct a recruitment for an IT Specialist versus an IT Manager. We could back fill the immediate higher level tasks with LOGIS at 24 hours per month or on an as-needed basis and we could maybe rely on Captain Jeff Katers in the Police Department for any unexpected IT needs. To reclassify this position to non-management may represent a cost savings of $15,000 annually. She noted that is just an estimate as she does not know for sure what the savings may be.

City Administrator Ulrich talked about Captain Katers' contract with Anoka County and that $50,000 was paid to the City for that. He noted Katers' level of IT management experience and how highly he is regarded throughout the County. The City will lose that $50,000 but we will get Captain Katers' time back and he (Ulrich) felt there was a real benefit to that.

Chairperson Tossey stated that all the things Captain Katers is working on have not been implemented yet and that Anoka County will rely on him for a while yet. He expressed reservations about Katers having this duty for the entire City.

Chief Way suggested it would be more of a stop gap – as temporary. Captain Katers may have some knowledge that Jason does not. He added that Katers has been doing this currently and he has a good relationship with LOGIS.

Councilmember Strommen stated that if it is things he's been doing and it's mostly police needs, that makes sense, but she had a concern about pulling him away from Police. She stated she would be willing to do this as a short term fix and added that it is an advantage that Jason has some experience working with the City. Ms. Strommen continued that we "dumped a bunch of stuff" on Dean and that was for temporary, but you cannot keep doing that to people - it does not work. She expressed concern that we will go through more people. As long as this is temporary for Captain Katers, she could go along with it but needs have to be assessed and we need to get people on a workload that is manageable – people are getting burned out. She added that she is worried about the rate at which we are losing people.

Human Resources Manager Lasher assured the Committee that the use of Captain Katers would be just on an as needed basis. The request tonight is to get Jason on board immediately as a temporary employee at a wage of $16.25 per hour and to have that ratified at the next Council meeting.

Chairperson Tossey expressed concern that at $16.25, we would not be able to keep him.

Finance Director Lund arrived – approximately 5:50 p.m.

Ms. Lasher stated that the $16.25 amount is what Jason would earn as a temporary employee. She reported that the starting salary for an IT Specialist would be $20.50. She added that Jason is available and he would be looking forward to an opportunity such as this and that he is very interested in career progression. She suggested we could look at him with future potential.

Councilmember McGlone stated he heard nothing but good things about Jason from other staff – he feels he is a very promising young man. What concerns him is that we do this and we get him back on a temporary basis – how does this damage him for the applicant pool.

Human Resources Manager Lasher replied that Jason would be eligible to apply for the internal recruitment.

Councilmember McGlone stated with regard to Captain Katers, it sounds to him like a police officer is working predominantly in the technical field.

Chief Way responded that about 50 percent of Katers' time is spent on the County program. The majority of the rest of his time is spent on taking care of the PD updates, laptops, etc.

Councilmember McGlone asked if we are duplicating duties.

Chief Way stated that all police agencies are required to have an IT person in-house and most of them are police officers. There are certain things Captain Katers has to do to maintain his State connection.

Chairperson Tossey stated he is a government worker and an off-site IT person is not feasible – it is not productive – we want efficiency.

Councilmember McGlone wanted it noted he is not advocating for sub-contracting.

Councilmember Backous arrived – approximately 5:55 p.m.

Councilmember McGlone asked how an IT Specialist and LOGIS backfill would work.

Ms. Lasher explained how it works with LOGIS – being project based or on a consistent schedule for phone assistance, etc.

City Administrator Ulrich added that LOGIS really functions as our contractor. They are independent of us but are there when we need them.

Finance Director Lund added that the City did have a contract for technical support with LOGIS a few years ago.

Motion by Councilmember McGlone, seconded by Councilmember Strommen to recommend the City Council adopt the resolution to accept the resignation of IT Manager Dean Busch, hire Jason Fredrickson back as a temporary employee at $16.25 per hour, authorize a recruitment for an IT Specialist at Step 1 of the wage scale which is $20.50 per hour, backfill the immediate

higher level tasks with LOGIS on an as needed basis, and to utilize support services from Captain Jeff Katers for unexpected high priority needs.

Motion carried. Voting Yes: Chairperson Tossey, Councilmembers McGlone and Strommen. Voting No: None.

5. ADJOURNMENT

Motion by Councilmember McGlone, seconded by Councilmember Strommen, to adjourn the regular meeting of the Personnel Committee.

Motion carried.

The regular meeting of the Personnel Committee adjourned at 5:56 p.m.

Respectfully submitted,

Colleen Lasher
Human Resources Manager

ATTEST:

Jo Ann M. Thieling
City Clerk

Minutes taken and transcribed by Jo Thieling, City Clerk

Personnel Committee **4. 3.**

Meeting Date: 09/17/2013

By: Colleen Lasher, Administrative Services

Information

Title:

Resolution to Accept the Fire Marshal's Resignation

Background:

Staff received a letter of resignation from Mr. Matt Kohner, the current Fire Marshal. Mr. Kohner has been with the city of Ramsey for five years, but has accepted a position with the city of Fridley; his last day with the city of Ramsey as the Fire Marshal will be September 20, 2013. Even so, Matt will stay on the Department as a Paid-on-call firefighter and serve as the on-call Assistant Fire Chief.

As a result of the vacancy, staff would like to take the time to thoroughly study the appropriate course of action related to filling the duties of the former Fire Marshal and to evaluate the departments' future needs. Therefore, a follow-up case will be brought forward in the near future.

Recommendation:

To make a motion, which upon City Council approval, will authorize staff to accept the Fire Marshal's resignation.

Funding Source:

There is no funding required to accept the Fire Marshal's resignation.

Council Action:

Motion to approve a resolution confirming the recommendation of the Personnel Committee to accept the Fire Marshal's resignation.

Form Review

Inbox	Reviewed By	Date
Dean Kapler	Jo Thieling	09/12/2013 04:32 PM
Colleen Lasher (Originator)	Colleen Lasher	09/12/2013 04:38 PM
Kurt Ulrich	Jo Thieling	09/12/2013 04:40 PM
Form Started By: Colleen Lasher		Started On: 09/11/2013 03:27 PM

Final Approval Date: 09/12/2013

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-09-169

RESOLUTION TO END THE CITY ENGINEER'S PROBATION

WHEREAS, Mr. Bruce Westby began working as the City Engineer on April 8, 2013, and was subject to a six-month probationary period; and

WHEREAS, Mr. Westby has successfully completed the required six-month probationary period; and

WHEREAS, staff recommends removing Mr. Westby from probation and retaining him as the full-time regular City Engineer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to adopt resolution 13-09-169 confirming the recommendation of the Personnel Committee to end the probationary period for Bruce Westby and retain him as the full-time regular City Engineer.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2013.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #09-13-170

RESOLUTION TO RECLASSIFY THE I.T. SPECIALIST TO AN I.T. COORDINATOR

WHEREAS, in September 2012, staff was directed to fill the I.T. role with an I.T. Specialist rather than an I.T. Manager on a temporary basis, and

WHEREAS, in October 2012, Mr. Jason Fredrickson was hired as an I.T. Specialist, and

WHEREAS, staff's strategic schedule of progression for this position, as well as the direction set by the strategic plan, account for the reclassification of this position in order to meet the City's public service needs; and

WHEREAS, staff recommends reclassifying Mr. Jason Fredrickson, the current I.T. Specialist to an I.T. Coordinator, effective October 12, 2013, at $27.03 per hour and to waive the 6-month probationary period.

NOW, THEREFORE, BE I.T. RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to approve a resolution, which confirms the recommendation of the Personnel Committee to reclassify the current I.T. Specialist to an I.T. Coordinator at $27.03 per hour, effective October 12, 2013 and to waive the 6-month probationary period.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September 2013.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-09-171

Resolution to Accept the Fire Marshal's Resignation

WHEREAS, Mr. Matt Kohner, the Fire Marshal, submitted a letter of resignation; and

WHEREAS, Mr. Kohner accepted another position and will terminate employment with the City of Ramsey on September 20, 2013; and

`

WHEREAS, staff recommends accepting Mr. Kohner's resignation and seeks direction to from the City Council to carefully research the best option to address the job duties left vacant by the resignation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Accept Mr. Kohner's resignation as the Fire Marshal and research the best option to address the job duties left vacant by the resignation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September 2013

PERSONNEL COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Personnel Committee conducted a regular meeting on Tuesday, September 17, 2013, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jason Tossey
Councilmember Randy Backous
Councilmember Mark Kuzma

Also Present: City Administrator Kurtis Ulrich
Human Resources Manager Colleen Lasher
Fire Chief Dean Kapler
Public Works Superintendent Grant Riemer
Councilmember Chris Riley

1. CALL TO ORDER

Chairperson Tossey called the regular meeting of the Personnel Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Backous, to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Tossey, Councilmembers Kuzma and Backous. Voting No: None.

4. COMMITTEE BUSINESS

4.01: Resolution to End the City Engineer's Probation

Human Resources Manager Lasher reviewed the staff report and recommendation of City Administrator Ulrich that Bruce Westby has successfully completed the required six-month probation period and to retain Mr. Westby as a full-time regular employee.

Chairperson Tossey asked whether unionized employees have a one-year or six-month probation.

Human Resources Manager Lasher stated probation is six months unless a Department Head, patrol officer, or fire fighter and then it is one year. She stated with patrol officers and fire

fighters, it has been one year because they need to complete full training. At this time, under the current organizational structure, the City Engineer is not a Department Head.

Councilmember Backous asked about the market rate for compensation and probationary period.

Human Resources Manager Lasher stated she is not familiar with probation periods used by other cities but with compensation, the City's rate is competitive and comparable.

Motion by Councilmember Backous, seconded by Councilmember Kuzma, to recommend that the City Council adopt a Resolution finding that Bruce Westby has successfully completed the required six-month probation period and to retain Mr. Westby as a full-time regular employee.

Motion carried. Voting Yes: Chairperson Tossey, Councilmembers Backous and Kuzma. Voting No: None.

4.02: Resolution to Reclassify the IT Specialist to an IT Coordinator

Human Resources Manager Lasher reviewed the staff report and options for consideration as follows: Option 1: Reclassify the current IT Specialist to an IT Coordinator effective October 12, 2013, at $27.03 per hour and waive the six-month probation period; Option 2: Do not reclassify the IT Specialist, but instead promote him to IT Manager as is planned for October, 2013; or, Option 3: Do no reclassify the IT Specialist. Human Resources Manager Lasher stated staff recommends Option 1: Reclassify the current IT Specialist to an IT Coordinator effective October 12, 2013, at $27.03 per hour and waive the six-month probation period.

Chairperson Tossey asked what is the current salary.

Councilmember Backous noted the case report indicates the additional funding is within the 2013 budget and 2014 funding has been accounted for in the preliminary budget.

Chairperson Tossey stated it appears this would result in an increase of about $6 per hour.

Human Resources Manager Lasher explained if approved it will reclassifying this position at Step 1 of the IT Coordinator scale so it is a significant hourly increase.

Chairperson Tossey stated it is not correct to imply it is a difference of $2,906 when it totals $10,920 per year because of the reclassification.

Human Resources Manager Lasher stated she looked at it from the 2013 budget perspective and the effective date.

Councilmember Kuzma asked what is the competitive compensation with other cities.

Human Resources Manager Lasher explained that hiring at Step 1 at $20.50 per hour was about $4 per hour low for the market but explained that it was doable on a temporary basis since he would be assisted with higher level work by Police Captain Katers if needed, and there was the

support from LOGIS. Mr. Fredrickson had been an I.T. Intern here and very much enjoyed working for the City of Ramsey.

Councilmember Kuzma stated this employee is now trained and to lose him to another position, it would cost the City more to replace.

Human Resources Manager Lasher agreed and stated an IT Manager starts at approximately $33 per hour.

Councilmember Backous asked about the current salary range.

Human Resources Manager Lasher stated it was $4 per hour low on the low side of the salary range.

Councilmember Backous asked where the salary ranges come from.

Human Resources Manager Lasher stated the ranges are from the League of Minnesota Cities.

Councilmember Backous asked if this increase will bring the position above the low range.

Human Resources Manager Lasher stated if approved, it will take this position from Step 2 of IT Specialist to Step 1 of the IT Coordinator. She indicated Mr. Fredrickson meets and exceeds qualifications for the position of IT Coordinator and Step 1 is 80% of the full scale.

Chairperson Tossey asked about the parting salary of former IT Manager, Mr. Busch.

Human Resources Manager Lasher stated it was approximately $39 to $41 per hour at Step 6.

Chairperson Tossey asked that future staff reports of this type include an annualized dollar amount so the budget impact is clearly understood.

Human Resources Manager Lasher stated this position will also go from non-exempt to exempt and therefore not be eligible for overtime pay.

Motion by Councilmember Kuzma, seconded by Councilmember Backous, to recommend that the City Council adopt a Resolution to reclassify the current IT Specialist to an IT Coordinator effective October 12, 2013, at $27.03 per hour and waive the six-month probation period.

Motion carried. Voting Yes: Chairperson Tossey, Councilmembers Kuzma and Backous. Voting No: None.

4.03: Resolution to Accept the Fire Marshal's Resignation

Human Resources Manager Lasher reviewed the staff report and recommendation to accept the resignation of Fire Marshal Matt Kohner.

Fire Chief Kapler stated the Ramsey Fire Department is currently at a pivotal position in looking at consolidation because Ramsey has resources to offer that group of communities so it would be poor on his part to not look at a broad scope. He asked for additional time to evaluate and return with a recommendation for a position he thinks will bring the Fire Department into the future with some form of consolidation. Fire Chief Kapler stated he can have a recommendation available by the next meeting of the Personnel Committee.

Chairperson Tossey asked who will be doing inspections.

Fire Chief Kapler stated he will be doing inspections.

Human Resources Manager Lasher noted there will be a $26,000 savings in the 2013 budget due to Mr. Kohner's departure that can be used, if needed.

Councilmember Backous asked if the entire organizational chart will be considered in the evaluation.

Fire Chief Kapler answered in the affirmative.

The Personnel Committee supported the request of Fire Chief Kapler for additional time to evaluate the organizational chart going forward based on possible changes with shared services.

Motion by Councilmember Backous, seconded by Councilmember Kuzma, to recommend that the City Council adopt a Resolution accepting the resignation of Fire Marshal Matt Kohner.

Motion carried. Voting Yes: Chairperson Tossey, Councilmembers Backous and Kuzma. Voting No: None.

COMMITTEE INPUT

None.

ADJOURNMENT

Motion by Councilmember Backous, seconded by Councilmember Kuzma, to adjourn the regular meeting of the Personnel Committee.

Motion carried.

The regular meeting of the Personnel Committee adjourned at 5:49 p.m.

Respectfully submitted,

Colleen Lasher

Colleen Lasher

Human Resources Manager

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **6. 1.**

Meeting Date: 09/24/2013

By: Diana Lund, Finance

Information

Title:

Public Hearing and Levy of Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

Background:

The City of Ramsey provides varying services that are billed directly to residents through the municipal utility bill and through city invoices. The proposed assessment is made pursuant to the authority granted to the Council by City Ordinance #94-13 and/or Minnesota Statute 429.101 and Chapter 30, Sec 30-3 of the City Code.

This is the fifteenth year that the City of Ramsey will be certifying delinquent payments as assessments to be collected with property taxes payable in 2014. The total of delinquent payments as of the writing of this case was $ 452,620.01[which includes penalties and interest]. This amount is anticipated to change after collections through September 24, 2013 are posted. The new amount will be the amount to be included in the attached resolution for certification. Any payments received after September 24, 2013, and through November 8, 2013, will be indicated as "prepaid" when the list is transmitted to Anoka County for certification.

Notification:

The Public Hearing was noted in the Ramsey Resident, City website and posted in the Anoka Union for two consecutive weeks prior to the meeting.

Observations/Alternatives:

Attached is the resolution certifying the delinquencies and the most current list of delinquent accounts. The residents that are listed on the delinquency list have all been notified via letter from the City. For those accounts where the former homeowner has moved out and left a balance owing on their account, the City follows the policy that all delinquent bills follow the property and not the person.

Recommendation:

Recommendation to adopt Resolution adopting assessments for past due charges on municipal utility bills and current services rendered (city issued invoices).

Funding Source:

Utility collections fund the respective utility accounts of water, sewer, street lighting, recycling and storm drainage.

Council Action:

Hold public hearing and then motion to adopt Resolution #13-09-167 Adopting Assessments for Past-Due Charges on Municipal Utility Bills (Which May Include Water, Sewer, Street Lighting, Recycling, Storm Water Charges and Penalties Incurred) and Current Services Rendered.

Attachments

Resolution Adopting Levy of Assessments for Past-Due Charges

List of Delinquent Accounts

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:46 PM
Form Started By: Diana Lund		Started On: 09/16/2013 08:56 AM
Final Approval Date: 09/19/2013		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-09-167

RESOLUTION ADOPTING ASSESSMENTS FOR PAST-DUE CHARGES ON MUNICIPAL UTILITY BILLS (WHICH MAY INCLUDE WATER, SEWER, STREET LIGHTING, RECYCLING, STORM WATER CHARGES AND PENALTIES INCURRED) AND CURRENT SERVICES RENDERED

WHEREAS, pursuant to proper notice duly given as required by law, the Ramsey City Council has met and heard and passed upon all objections to the proposed assessment for past-due charges on municipal utility bills and through invoices.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the services in the amount of the assessment levied against it.

2) That such assessment shall be payable in annual installments extending over a period of one year, to be payable with the first tax rolls of 2014, and shall bear interest at the rate of 4.86 percent from the date of adoption of this assessment resolution to December 31, 2014.

3) That the owner of any property so assessed may, at any time prior to certification of the assessment to the Anoka County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Finance Department, except that no interest will be charged if the entire assessment is paid within 30 days from the adoption of this resolution.

4) That a certified duplicate of this assessment be transmitted to the Anoka County Auditor's Office to be extended on the property tax lists of the County and such assessments shall be collected and paid in the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2013.

Mayor

ATTEST:

City Clerk

2013 CERTIFICATION

Original Letters Sent 9/6/13

Number of UB Accts: 1310
Number of Accounts Increased from 2012: -219
Percentage of Accounts Increased from 2012: -16.72%

	Amount Delinquent	Admin Fee ($76/acct)	Interest (4.86%)	Total Subject to Certification
Utility Accounts	374,001.32	99,560.00	23,056.89	496,618.21
Accounts Receivable	700.49	456.00	43.19	1,199.68
Total	**374,701.81**	**100,016.00**	**23,100.08**	**497,817.89**

Public Hearing Update 9/24/13

Number of UB Accts: 1119
Number of UB Accounts Brought Current Since Letters: 191
Percentage of UB Accounts Brought Current Since Letters: 14.58%

	Amount Delinquent	Admin Fee ($76/acct)	Interest (4.86%)	Total Subject to Certification
Utility Accounts	345,247.66	85,044.00	21,284.29	451,575.95
Accounts Receivable	625.49	380.00	38.57	1,044.06
Total	**345,873.15**	**85,424.00**	**21,322.86**	**452,620.01**

Final Certification - Post 11/8/13

Number of UB Accts: 0
Number of UB Accounts Brought Current Since Letters: 0
Percentage of UB Accounts Brought Current Since Letters: 0.00%

	Amount Delinquent	Admin Fee ($76/acct)	Interest (4.86%)	Total Subject to Certification
Utility Accounts	-	-	-	-
Accounts Receivable	-	-	-	-
Total	**-**	**-**	**-**	**-**

2012 CERTIFICATION

Original Letters Sent 9/5/12

Number of UB Accts: 1529
Number of Accounts Increased from 2011: 278
Percentage of Accounts Increased from 2011: 18.18%

	Amount Delinquent	Admin Fee ($75/acct)	Interest (3.65%)	Total Subject to Certification
Utility Accounts	345,459.07	114,675.00	15,925.32	476,059.39
Accounts Receivable	8,753.89	1,050.00	403.56	10,207.45
Total	**354,212.96**	**115,725.00**	**16,328.88**	**486,266.84**

Public Hearing Update 9/25/12

Number of UB Accts: 1241
Number of UB Accounts Brought Current Since Letters: 288
Percentage of UB Accounts Brought Current Since Letters: 18.84%

	Amount Delinquent	Admin Fee ($75/acct)	Interest (3.65%)	Total Subject to Certification
Utility Accounts	320,179.27	93,075.00	14,760.13	428,014.40
Accounts Receivable	8,628.89	1,275.00	397.81	10,301.70
Total	**328,808.16**	**94,350.00**	**15,157.94**	**438,316.10**

Final Certification - Post 11/9/12

Number of UB Accts: 727
Number of UB Accounts Brought Current Since Letters: 802
Percentage of UB Accounts Brought Current Since Letters: 52.45%

	Amount Delinquent	Admin Fee ($75/acct)	Interest (3.65%)	Total Subject to Certification
Utility Accounts	231,443.00	54,525.00	10,669.75	296,637.75
Accounts Receivable	7,603.89	1,050.00	350.55	9,004.44
Total	**239,046.89**	**55,575.00**	**11,020.30**	**305,642.19**

2011 CERTIFICATION

Original Letters Sent 9/5/11

Number of UB Accts: 1251
Number of Accounts Increased from 2011: -160
Percentage of Accounts Increased from 2011: -12.79%

	Amount Delinquent	Admin Fee ($75/acct)	Interest (4.28%)	Total Subject to Certification
Utility Accounts	254,655.30	93,825.00	13,736.41	362,216.71
Accounts Receivable	15,252.14	900.00	822.72	16,974.86
Total	**269,907.44**	**94,725.00**	**14,559.13**	**379,191.57**

Public Hearing Update 9/27/11

Number of UB Accts: 984
Number of UB Accounts Brought Current Since Letters 267
Percentage of UB Accounts Brought Current Since Letters 21.34%

	Amount Delinquent	Admin Fee ($75/acct)	Interest (4.28%)	Total Subject to Certification
Utility Accounts	229,611.47	73,800.00	12,385.53	315,797.00
Accounts Receivable	13,184.69	750.00	711.20	14,645.89
Total	**242,796.16**	**74,550.00**	**13,096.73**	**330,442.89**

Final Certification - Post 11/9/11

Number of UB Accts: 616
Number of UB Accounts Brought Current Since Letters: 635
Percentage of UB Accounts Brought Current Since Letters: 50.76%

	Amount Delinquent	Admin Fee ($75/acct)	Interest (4.28%)	Total Subject to Certification
Utility Accounts	185,375.39	46,050.00	9,999.21	241,424.60
Accounts Receivable	12,360.25	450.00	666.72	13,476.97
Total	**197,735.64**	**46,500.00**	**10,665.93**	**254,901.57**

2010 CERTIFICATION

Original Letters Sent 9/3/10

Number of UB Accts: 1411

	Amount Delinquent	Admin Fee ($60/acct)	Interest (4.75%)	Total Subject to Certification
Utility Accounts	295,509.16	84,540.00	17,650.16	397,699.32
Accounts Receivable	3,506.90	420.00	209.48	4,136.38
Total	**299,016.06**	**84,960.00**	**17,859.64**	**401,835.70**

Public Hearing Update 9/21/10

Number of UB Accts: 1356
Number of UB Accounts Brought Current Since Letters 55
Percentage of UB Accounts Brought Current Since Letters 3.90%

	Amount Delinquent	Admin Fee ($60/acct)	Interest (4.75%)	Total Subject to Certification
Utility Accounts	286,345.45	79,680.00	17,102.81	383,128.26
Accounts Receivable	3,506.90	420.00	209.48	4,136.38
Total	**289,852.35**	**80,100.00**	**17,312.29**	**387,264.64**

Final Certification - Post 11/9/10

Number of UB Accts: 0
Number of UB Accounts Brought Current Since Letters: 1411
Percentage of UB Accounts Brought Current Since Letters: 100.00%

	Amount Delinquent	Admin Fee ($60/acct)	Interest (4.75%)	Total Subject to Certification
Utility Accounts	200,522.07	40,260.00	11,976.80	252,758.87
Accounts Receivable	1,426.74	300.00	85.22	1,811.96
Total	**201,948.81**	**40,560.00**	**12,062.02**	**254,570.83**

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
1	PROPERTY OWNER	City Services	13911 Garnet Ter Nw	$ 0.70	$ 76.00	$ 0.04	$ 76.74
2	PROPERTY OWNER	City Services	8301 151st Ln Nw	2.03	76.00	0.13	78.16
3	PROPERTY OWNER	City Services	14650 Rhinestone Way	2.05	76.00	0.13	78.18
4	PROPERTY OWNER	City Services	14190 Xenon St Nw	2.93	76.00	0.18	79.11
5	PROPERTY OWNER	City Services	15509 SODIUM ST NW	3.23	76.00	0.20	79.43
6	PROPERTY OWNER	City Services	13888 Ironstone Trl Nw	3.35	76.00	0.21	79.56
7	PROPERTY OWNER	City Services	7367 147th Ln Nw	3.77	76.00	0.23	80.00
8	PROPERTY OWNER	City Services	6250 Riverdale Dr Nw	7.12	76.00	0.44	83.56
9	PROPERTY OWNER	City Services	14651 Quartz Way	7.75	76.00	0.48	84.23
10	PROPERTY OWNER	City Services	7378 Bunker Lake Blvd	8.46	76.00	0.52	84.98
11	PROPERTY OWNER	City Services	14101 Fluorine St Nw	9.33	76.00	0.58	85.91
12	PROPERTY OWNER	City Services	15861 Jarvis St Nw	10.01	76.00	0.62	86.63
13	PROPERTY OWNER	City Services	7070 147th Ave Nw	10.23	76.00	0.63	86.86
14	PROPERTY OWNER	City Services	13931 Garnet Ter Nw	10.55	76.00	0.65	87.20
15	PROPERTY OWNER	City Services	5400 144TH WAY	12.14	76.00	0.75	88.89
16	PROPERTY OWNER	City Services	6225 Rivlyn Ave Nw	12.44	76.00	0.77	89.21
17	PROPERTY OWNER	City Services	14118 ARGON ST NW	12.44	76.00	0.77	89.21
18	PROPERTY OWNER	City Services	14220 XENON ST NW	12.44	76.00	0.77	89.21
19	PROPERTY OWNER	City Services	5334 140th Ave Nw	12.44	76.00	0.77	89.21
20	PROPERTY OWNER	City Services	5178 147TH LN NW	12.44	76.00	0.77	89.21
21	PROPERTY OWNER	City Services	14701 NEON ST NW	12.72	76.00	0.78	89.50
22	PROPERTY OWNER	City Services	15426 SODIUM ST	12.88	76.00	0.79	89.67
23	PROPERTY OWNER	City Services	15344 RADIUM WAY	12.96	76.00	0.80	89.76
24	PROPERTY OWNER	City Services	7787 148TH LN NW	13.32	76.00	0.82	90.14
25	PROPERTY OWNER	City Services	15301 IODINE ST NW	13.33	76.00	0.82	90.15
26	PROPERTY OWNER	City Services	6920 147TH AVE NW	13.34	76.00	0.82	90.16
27	PROPERTY OWNER	City Services	14800 ARGON ST NW	13.34	76.00	0.82	90.16
28	PROPERTY OWNER	City Services	15421 RADIUM ST NW	13.34	76.00	0.82	90.16
29	PROPERTY OWNER	City Services	14689 SODIUM ST NW	13.34	76.00	0.82	90.16
30	PROPERTY OWNER	City Services	6066 146th Ave Nw	13.34	76.00	0.82	90.16
31	PROPERTY OWNER	City Services	7627 147TH LN NW	13.34	76.00	0.82	90.16
32	PROPERTY OWNER	City Services	16212 LITHIUM CT NW	13.34	76.00	0.82	90.16
33	PROPERTY OWNER	City Services	15401 TUNGSTEN WAY	13.34	76.00	0.82	90.16
34	PROPERTY OWNER	City Services	5534 154th Ct Nw	13.34	76.00	0.82	90.16
35	PROPERTY OWNER	City Services	13884 HEMATITE LN NW	13.34	76.00	0.82	90.16
36	PROPERTY OWNER	City Services	14863 GERMANIUM ST NW	13.34	76.00	0.82	90.16
37	PROPERTY OWNER	City Services	15411 Germanium St Nw	13.34	76.00	0.82	90.16
38	PROPERTY OWNER	City Services	14767 Kamacite St Nw	13.34	76.00	0.82	90.16
39	PROPERTY OWNER	City Services	5790 157TH LN NW	13.34	76.00	0.82	90.16
40	PROPERTY OWNER	City Services	16721 LIMONITE ST NW	13.34	76.00	0.82	90.16
41	PROPERTY OWNER	City Services	6931 137TH LN NW	13.34	76.00	0.82	90.16
42	PROPERTY OWNER	City Services	15141 BARIUM ST NW	13.34	76.00	0.82	90.16
43	PROPERTY OWNER	City Services	15342 KRYPTON ST NW	13.34	76.00	0.82	90.16
44	PROPERTY OWNER	City Services	4950 155TH LN NW	13.34	76.00	0.82	90.16
45	PROPERTY OWNER	City Services	5673 154th Ave Nw	13.34	76.00	0.82	90.16

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
46	PROPERTY OWNER	City Services	6860 147TH AVE NW	13.34	76.00	0.82	90.16
47	PROPERTY OWNER	City Services	6190 145TH LN NW	13.34	76.00	0.82	90.16
48	PROPERTY OWNER	City Services	5598 154TH LN NW	13.34	76.00	0.82	90.16
49	PROPERTY OWNER	City Services	15340 RADIUM WAY	13.34	76.00	0.82	90.16
50	PROPERTY OWNER	City Services	15770 LITHIUM ST NW	13.36	76.00	0.82	90.18
51	PROPERTY OWNER	City Services	5061 143RD LN NW	13.59	76.00	0.84	90.43
52	PROPERTY OWNER	City Services	5552 154th Ln Nw	13.59	76.00	0.84	90.43
53	PROPERTY OWNER	City Services	7061 137th Ave Nw	13.59	76.00	0.84	90.43
54	PROPERTY OWNER	City Services	5365 140th Ave Nw	13.67	76.00	0.84	90.51
55	PROPERTY OWNER	City Services	6250 141ST LN NW	13.73	76.00	0.85	90.58
56	PROPERTY OWNER	City Services	14741 Neon St Nw	13.81	76.00	0.85	90.66
57	PROPERTY OWNER	City Services	14290 TUNGSTEN ST NW	13.82	76.00	0.85	90.67
58	PROPERTY OWNER	City Services	14864 OLIVINE ST NW	14.08	76.00	0.87	90.95
59	PROPERTY OWNER	City Services	14790 FLUORINE ST NW	14.08	76.00	0.87	90.95
60	PROPERTY OWNER	City Services	15171 UTE ST NW	14.17	76.00	0.87	91.04
61	PROPERTY OWNER	City Services	14714 JUNKITE ST NW	14.57	76.00	0.90	91.47
62	PROPERTY OWNER	City Services	14191 VANADIUM ST NW	14.57	76.00	0.90	91.47
63	PROPERTY OWNER	City Services	15600 Iodine St Nw	15.07	76.00	0.93	92.00
64	PROPERTY OWNER	City Services	5970 144TH LN NW	15.07	76.00	0.93	92.00
65	PROPERTY OWNER	City Services	15420 SODIUM ST	15.32	76.00	0.94	92.26
66	PROPERTY OWNER	City Services	6900 170th Ave Nw	15.32	76.00	0.94	92.26
67	PROPERTY OWNER	City Services	15501 XKIMO ST	15.71	76.00	0.97	92.68
68	PROPERTY OWNER	City Services	14781 GERMANIUM ST NW	16.07	76.00	0.99	93.06
69	PROPERTY OWNER	City Services	7239 153rd Ln Nw	17.19	76.00	1.06	94.25
70	PROPERTY OWNER	City Services	14221 WACO ST NW	17.40	76.00	1.07	94.47
71	PROPERTY OWNER	City Services	7630 168th Ave Nw	17.69	76.00	1.09	94.78
72	PROPERTY OWNER	City Services	17714 Eaton St Nw	17.79	76.00	1.10	94.89
73	PROPERTY OWNER	City Services	15871 Potasium St Nw	17.85	76.00	1.10	94.95
74	PROPERTY OWNER	City Services	16551 Ebony St Nw	17.89	76.00	1.10	94.99
75	PROPERTY OWNER	City Services	15230 Hedgehog St Nw	18.55	76.00	1.14	95.69
76	PROPERTY OWNER	City Services	14161 BASALT ST NW	18.86	76.00	1.16	96.02
77	PROPERTY OWNER	City Services	7710 156th Ave Nw	19.00	76.00	1.17	96.17
78	PROPERTY OWNER	City Services	5441 145TH AVE NW	19.51	76.00	1.20	96.71
79	PROPERTY OWNER	City Services	6280 142ND LN NW	20.05	76.00	1.24	97.29
80	PROPERTY OWNER	City Services	15300 Marmoset St Nw	20.12	76.00	1.24	97.36
81	PROPERTY OWNER	City Services	15630 Cobalt St Nw	20.25	76.00	1.25	97.50
82	PROPERTY OWNER	City Services	17410 Wolverine St Nw	20.39	76.00	1.26	97.65
83	PROPERTY OWNER	City Services	15791 LITHIUM ST NW	20.58	76.00	1.27	97.85
84	PROPERTY OWNER	City Services	17581 Iguana St	21.11	76.00	1.30	98.41
85	PROPERTY OWNER	City Services	17211 Willemite St Nw	21.63	76.00	1.33	98.96
86	PROPERTY OWNER	City Services	14101 Fluorine St Nw	21.78	76.00	1.34	99.12
87	PROPERTY OWNER	City Services	7840 152nd Ln Nw	22.28	76.00	1.37	99.65
88	PROPERTY OWNER	City Services	16310 Uranimite St Nw	22.28	76.00	1.37	99.65
89	PROPERTY OWNER	City Services	7404 149TH AVE NW	22.28	76.00	1.37	99.65
90	PROPERTY OWNER	City Services	15151 Kangaroo St Nw	22.28	76.00	1.37	99.65

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
91	PROPERTY OWNER	City Services	8230 154th Ln Nw	22.28	76.00	1.37	99.65
92	PROPERTY OWNER	City Services	9135 175th Ln Nw	22.28	76.00	1.37	99.65
93	PROPERTY OWNER	City Services	7738 158th Ave Nw	22.28	76.00	1.37	99.65
94	PROPERTY OWNER	City Services	8331 151st Ln Nw	22.28	76.00	1.37	99.65
95	PROPERTY OWNER	City Services	7930 157th Ave Nw	22.28	76.00	1.37	99.65
96	PROPERTY OWNER	City Services	7381 152nd Ave Nw	22.28	76.00	1.37	99.65
97	PROPERTY OWNER	City Services	7410 152nd Ave Nw	22.28	76.00	1.37	99.65
98	PROPERTY OWNER	City Services	15001 Bison St Nw	22.28	76.00	1.37	99.65
99	PROPERTY OWNER	City Services	7100 149th Ln Nw	22.28	76.00	1.37	99.65
100	PROPERTY OWNER	City Services	15540 Salish St Nw	22.28	76.00	1.37	99.65
101	PROPERTY OWNER	City Services	8846 Hwy 10 Nw	22.28	76.00	1.37	99.65
102	PROPERTY OWNER	City Services	8030 152nd Ln Nw	22.28	76.00	1.37	99.65
103	PROPERTY OWNER	City Services	9150 Hwy 10 Nw	22.28	76.00	1.37	99.65
104	PROPERTY OWNER	City Services	6241 170th Ave Nw	22.28	76.00	1.37	99.65
105	PROPERTY OWNER	City Services	7450 151st Ave Nw	22.28	76.00	1.37	99.65
106	PROPERTY OWNER	City Services	6384 143rd Ln Nw	22.28	76.00	1.37	99.65
107	PROPERTY OWNER	City Services	16201 Llama St Nw	22.28	76.00	1.37	99.65
108	PROPERTY OWNER	City Services	15600 Dolomite St Nw	22.28	76.00	1.37	99.65
109	PROPERTY OWNER	City Services	15110 Yolite St Nw	22.28	76.00	1.37	99.65
110	PROPERTY OWNER	City Services	5106 150th Ln Nw	22.28	76.00	1.37	99.65
111	PROPERTY OWNER	City Services	17725 Baugh St Nw	22.28	76.00	1.37	99.65
112	PROPERTY OWNER	City Services	17918 Erkium St Nw	22.28	76.00	1.37	99.65
113	PROPERTY OWNER	City Services	7646 158th Ave Nw	22.28	76.00	1.37	99.65
114	PROPERTY OWNER	City Services	16300 Wolfram St Nw	22.28	76.00	1.37	99.65
115	PROPERTY OWNER	City Services	17660 Gibbon St Nw	22.28	76.00	1.37	99.65
116	PROPERTY OWNER	City Services	7230 150th Ln Nw	22.28	76.00	1.37	99.65
117	PROPERTY OWNER	City Services	16736 Radium St Nw	22.28	76.00	1.37	99.65
118	PROPERTY OWNER	City Services	7201 152nd Ave Nw	22.28	76.00	1.37	99.65
119	PROPERTY OWNER	City Services	15520 Zirconium St Nw	22.28	76.00	1.37	99.65
120	PROPERTY OWNER	City Services	6854 139th Ln	22.57	76.00	1.39	99.96
121	PROPERTY OWNER	City Services	7402 147th Ln Nw	23.52	76.00	1.45	100.97
122	PROPERTY OWNER	City Services	15841 Azurite Ct Nw	23.56	76.00	1.45	101.01
123	PROPERTY OWNER	City Services	15211 Jackel St Nw	23.65	76.00	1.46	101.11
124	PROPERTY OWNER	City Services	7158 161st Ln Nw	23.79	76.00	1.47	101.26
125	PROPERTY OWNER	City Services	6860 137TH LN NW	24.15	76.00	1.49	101.64
126	PROPERTY OWNER	City Services	5650 170th Ln Nw	24.27	76.00	1.50	101.77
127	PROPERTY OWNER	City Services	17811 Gibbon St Nw	24.27	76.00	1.50	101.77
128	PROPERTY OWNER	City Services	7330 166th Ave Nw	24.27	76.00	1.50	101.77
129	PROPERTY OWNER	City Services	16651 Quicksilver St Nw	24.27	76.00	1.50	101.77
130	PROPERTY OWNER	City Services	4844 178th Ln Nw	24.27	76.00	1.50	101.77
131	PROPERTY OWNER	City Services	8932 175th Ln Nw	24.27	76.00	1.50	101.77
132	PROPERTY OWNER	City Services	9081 167th Ln Nw	24.27	76.00	1.50	101.77
133	PROPERTY OWNER	City Services	6461 166th Ln Nw	24.27	76.00	1.50	101.77
134	PROPERTY OWNER	City Services	16321 Yttrium St Nw	24.27	76.00	1.50	101.77
135	PROPERTY OWNER	City Services	7310 154th Ln Nw	24.27	76.00	1.50	101.77

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
136	PROPERTY OWNER	City Services	15020 Waco St Nw	24.27	76.00	1.50	101.77
137	PROPERTY OWNER	City Services	15130 Kangaroo St Nw	24.27	76.00	1.50	101.77
138	PROPERTY OWNER	City Services	7750 149th Ln Nw	24.27	76.00	1.50	101.77
139	PROPERTY OWNER	City Services	8735 168th Ave Nw	24.27	76.00	1.50	101.77
140	PROPERTY OWNER	City Services	15861 Dolomite St Nw	24.27	76.00	1.50	101.77
141	PROPERTY OWNER	City Services	7250 ALPINE DR NW	24.27	76.00	1.50	101.77
142	PROPERTY OWNER	City Services	16254 Kamacite St Nw	24.27	76.00	1.50	101.77
143	PROPERTY OWNER	City Services	15122 Zuni St Nw	24.27	76.00	1.50	101.77
144	PROPERTY OWNER	City Services	15231 Waco St Nw	24.27	76.00	1.50	101.77
145	PROPERTY OWNER	City Services	5670 150th Ln Nw	24.27	76.00	1.50	101.77
146	PROPERTY OWNER	City Services	17040 Baugh St Nw	24.27	76.00	1.50	101.77
147	PROPERTY OWNER	City Services	7620 171st Ave Nw	24.27	76.00	1.50	101.77
148	PROPERTY OWNER	City Services	15427 Argon St Nw	24.27	76.00	1.50	101.77
149	PROPERTY OWNER	City Services	8030 155th Ln Nw	24.27	76.00	1.50	101.77
150	PROPERTY OWNER	City Services	7231 151st Ave Nw	24.27	76.00	1.50	101.77
151	PROPERTY OWNER	City Services	15171 Salish St Nw	24.27	76.00	1.50	101.77
152	PROPERTY OWNER	City Services	6221 177th Ln Nw	24.27	76.00	1.50	101.77
153	PROPERTY OWNER	City Services	14504 St Francis Blvd Nw	24.27	76.00	1.50	101.77
154	PROPERTY OWNER	City Services	7021 153rd Ave Nw	24.27	76.00	1.50	101.77
155	PROPERTY OWNER	City Services	6918 139th Ln Nw	24.54	76.00	1.51	102.05
156	PROPERTY OWNER	City Services	16161 Kamacite St Nw	25.79	76.00	1.59	103.38
157	PROPERTY OWNER	City Services	6746 159th Ave Nw	26.57	76.00	1.64	104.21
158	PROPERTY OWNER	City Services	15330 Iguana St Nw	26.79	76.00	1.65	104.44
159	PROPERTY OWNER	City Services	8375 155th Ln Nw	27.03	76.00	1.67	104.70
160	PROPERTY OWNER	City Services	14561 Olivine Way Nw	27.20	76.00	1.68	104.88
161	PROPERTY OWNER	City Services	8230 156th Ln Nw	27.40	76.00	1.69	105.09
162	PROPERTY OWNER	City Services	8405 167th Ln Nw	28.11	76.00	1.73	105.84
163	PROPERTY OWNER	City Services	14051 Fluorine St Nw	28.93	76.00	1.78	106.71
164	PROPERTY OWNER	City Services	15488 TUNGSTEN ST NW	30.72	76.00	1.89	108.61
165	PROPERTY OWNER	City Services	7410 152nd Ln Nw	31.40	76.00	1.94	109.34
166	PROPERTY OWNER	City Services	6902 139TH LN NW	31.67	76.00	1.95	109.62
167	PROPERTY OWNER	City Services	6854 139th Ln	31.90	76.00	1.97	109.87
168	PROPERTY OWNER	City Services	5548 153RD CT NW	31.95	76.00	1.97	109.92
169	PROPERTY OWNER	City Services	7450 BUNKER LAKE BLVD	32.19	76.00	1.98	110.17
170	PROPERTY OWNER	City Services	14659 RHINESTONE ST NW	32.19	76.00	1.98	110.17
171	PROPERTY OWNER	City Services	7084 139th Ave	32.19	76.00	1.98	110.17
172	PROPERTY OWNER	City Services	14660 Cobalt St Nw	32.19	76.00	1.98	110.17
173	PROPERTY OWNER	City Services	14655 RHINESTONE ST NW	32.19	76.00	1.98	110.17
174	PROPERTY OWNER	City Services	6838 139TH LN NW	32.19	76.00	1.98	110.17
175	PROPERTY OWNER	City Services	7067 139th Ave	32.19	76.00	1.98	110.17
176	PROPERTY OWNER	City Services	7204 147th Ter Nw	32.19	76.00	1.98	110.17
177	PROPERTY OWNER	City Services	7261 147th Ter Nw	32.19	76.00	1.98	110.17
178	PROPERTY OWNER	City Services	15599 Hedgehog St Nw	32.40	76.00	2.00	110.40
179	PROPERTY OWNER	City Services	6931 137th Ave Nw	32.65	76.00	2.01	110.66
180	PROPERTY OWNER	City Services	15040 Willemite St Nw	33.22	76.00	2.05	111.27

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
181	PROPERTY OWNER	City Services	14649 RHINESTONE ST NW	35.02	76.00	2.16	113.18
182	PROPERTY OWNER	City Services	14653 Rhinestone Way	35.08	76.00	2.16	113.24
183	PROPERTY OWNER	City Services	7072 139th Ave	35.08	76.00	2.16	113.24
184	PROPERTY OWNER	City Services	14747 Olivine St Nw	35.08	76.00	2.16	113.24
185	PROPERTY OWNER	City Services	6902 139TH LN NW	35.08	76.00	2.16	113.24
186	PROPERTY OWNER	City Services	14731 Cobalt St Nw	35.08	76.00	2.16	113.24
187	PROPERTY OWNER	City Services	7264 147th Ter Nw	35.08	76.00	2.16	113.24
188	PROPERTY OWNER	City Services	6811 146th Cir Nw	37.98	76.00	2.34	116.32
189	PROPERTY OWNER	City Services	9221 176th Ave Nw	38.04	76.00	2.35	116.39
190	PROPERTY OWNER	City Services	15431 RADIUM ST NW	39.00	76.00	2.40	117.40
191	PROPERTY OWNER	City Services	8952 175th Ln Nw	39.48	76.00	2.43	117.91
192	PROPERTY OWNER	City Services	7650 169th Ln Nw	39.83	76.00	2.46	118.29
193	PROPERTY OWNER	City Services	7250 181st Ave Nw	41.88	76.00	2.58	120.46
194	PROPERTY OWNER	City Services	13883 HEMATITE ST NW	42.22	76.00	2.60	120.82
195	PROPERTY OWNER	City Services	15141 Iguana St Nw	42.48	76.00	2.62	121.10
196	PROPERTY OWNER	City Services	15141 Alpaca St Nw	42.56	76.00	2.62	121.18
197	PROPERTY OWNER	City Services	5687 154TH CT NW	42.84	76.00	2.64	121.48
198	PROPERTY OWNER	City Services	8151 154th Ln Nw	42.95	76.00	2.65	121.60
199	PROPERTY OWNER	City Services	16840 Radium St Nw	43.63	76.00	2.69	122.32
200	PROPERTY OWNER	City Services	8781 162nd Ln Nw	44.04	76.00	2.72	122.76
201	PROPERTY OWNER	City Services	15407 Argon St Nw	44.04	76.00	2.72	122.76
202	PROPERTY OWNER	City Services	16326 Dysprosium St Nw	44.04	76.00	2.72	122.76
203	PROPERTY OWNER	City Services	15716 St Andrews Ln Nw	44.04	76.00	2.72	122.76
204	PROPERTY OWNER	City Services	5515 BUNKER LAKE BLVD NW	44.04	76.00	2.72	122.76
205	PROPERTY OWNER	City Services	15241 Iguana St Nw	44.04	76.00	2.72	122.76
206	PROPERTY OWNER	City Services	14911 Juniper Ridge Dr Nw	44.04	76.00	2.72	122.76
207	PROPERTY OWNER	City Services	5434 180th Ln Nw	44.04	76.00	2.72	122.76
208	PROPERTY OWNER	City Services	7280 181st Ave Nw	44.04	76.00	2.72	122.76
209	PROPERTY OWNER	City Services	17211 Wolfram St Nw	44.04	76.00	2.72	122.76
210	PROPERTY OWNER	City Services	6855 162nd Ln Nw	44.04	76.00	2.72	122.76
211	PROPERTY OWNER	City Services	15440 Eland St Nw	44.04	76.00	2.72	122.76
212	PROPERTY OWNER	City Services	9138 Collins Dr Nw	44.04	76.00	2.72	122.76
213	PROPERTY OWNER	City Services	15130 Waco St Nw	44.04	76.00	2.72	122.76
214	PROPERTY OWNER	City Services	14151 Germanium St Nw	44.04	76.00	2.72	122.76
215	PROPERTY OWNER	City Services	17211 Zeolite St Nw	44.04	76.00	2.72	122.76
216	PROPERTY OWNER	City Services	9221 Inverness Ln Nw	44.04	76.00	2.72	122.76
217	PROPERTY OWNER	City Services	8141 153rd Ln Nw	44.04	76.00	2.72	122.76
218	PROPERTY OWNER	City Services	16391 Yttrium St Nw	44.04	76.00	2.72	122.76
219	PROPERTY OWNER	City Services	5801 160th Ln Nw	44.04	76.00	2.72	122.76
220	PROPERTY OWNER	City Services	7030 149th Ln Nw	44.04	76.00	2.72	122.76
221	PROPERTY OWNER	City Services	6220 167TH AVE NW	44.04	76.00	2.72	122.76
222	PROPERTY OWNER	City Services	9401 Ermine Blvd Nw	44.04	76.00	2.72	122.76
223	PROPERTY OWNER	City Services	8610 171st Ave Nw	44.04	76.00	2.72	122.76
224	PROPERTY OWNER	City Services	7630 169th Ln Nw	44.04	76.00	2.72	122.76
225	PROPERTY OWNER	City Services	5031 179th Ave Nw	44.04	76.00	2.72	122.76

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
226	PROPERTY OWNER	City Services	7700 169th Ln Nw	44.04	76.00	2.72	122.76
227	PROPERTY OWNER	City Services	16020 St. Andrews Ln	44.04	76.00	2.72	122.76
228	PROPERTY OWNER	City Services	8277 155th Ln Nw	44.04	76.00	2.72	122.76
229	PROPERTY OWNER	City Services	15341 Zirconium St Nw	44.04	76.00	2.72	122.76
230	PROPERTY OWNER	City Services	16310 Olivine St Nw	44.35	76.00	2.73	123.08
231	PROPERTY OWNER	City Services	14882 OLIVINE ST NW	44.52	76.00	2.74	123.26
232	PROPERTY OWNER	City Services	15320 XKIMO ST	44.99	76.00	2.77	123.76
233	PROPERTY OWNER	City Services	14648 Peridot Ter	45.66	76.00	2.81	124.47
234	PROPERTY OWNER	City Services	16330 Yolite St Nw	46.03	76.00	2.84	124.87
235	PROPERTY OWNER	City Services	16341 Jarvis St Nw	46.03	76.00	2.84	124.87
236	PROPERTY OWNER	City Services	7240 150th Ln Nw	46.03	76.00	2.84	124.87
237	PROPERTY OWNER	City Services	7131 166th Ave Nw	46.03	76.00	2.84	124.87
238	PROPERTY OWNER	City Services	16395 Jarvis St Nw	46.03	76.00	2.84	124.87
239	PROPERTY OWNER	City Services	7400 149th Ln Nw	46.03	76.00	2.84	124.87
240	PROPERTY OWNER	City Services	14160 JUNKITE ST NW	46.06	76.00	2.84	124.90
241	PROPERTY OWNER	City Services	15621 Erkium St Nw	46.54	76.00	2.87	125.41
242	PROPERTY OWNER	City Services	16010 Nowthen Blvd Nw	46.89	76.00	2.89	125.78
243	PROPERTY OWNER	City Services	17289 Variolite St Nw	48.78	76.00	3.01	127.79
244	PROPERTY OWNER	City Services	17310 St Francis Blvd Nw	49.82	76.00	3.07	128.89
245	PROPERTY OWNER	City Services	15214 FLUORINE ST NW	50.91	76.00	3.14	130.05
246	PROPERTY OWNER	City Services	14700 Cobalt St Nw	52.95	76.00	3.26	132.21
247	PROPERTY OWNER	City Services	13918 Ironstone Ter Nw	54.66	76.00	3.37	134.03
248	PROPERTY OWNER	City Services	6819 164th Ln Nw	56.72	76.00	3.50	136.22
249	PROPERTY OWNER	City Services	15359 Iodine St Nw	57.52	76.00	3.55	137.07
250	PROPERTY OWNER	City Services	7367 147th Ln Nw	57.80	76.00	3.56	137.36
251	PROPERTY OWNER	City Services	15621 Barium St Nw	58.54	76.00	3.61	138.15
252	PROPERTY OWNER	City Services	5327 142ND LN NW	58.79	76.00	3.62	138.41
253	PROPERTY OWNER	City Services	17020 Azurite St Nw	59.08	76.00	3.64	138.72
254	PROPERTY OWNER	City Services	6964 139th Ave	59.36	76.00	3.66	139.02
255	PROPERTY OWNER	City Services	7601 171st Ave Nw	60.63	76.00	3.74	140.37
256	PROPERTY OWNER	City Services	8365 176th Ave Nw	62.82	76.00	3.87	142.69
257	PROPERTY OWNER	City Services	7448 BUNKER LAKE BLVD	63.86	76.00	3.94	143.80
258	PROPERTY OWNER	City Services	14761 Cobalt St Nw	63.86	76.00	3.94	143.80
259	PROPERTY OWNER	City Services	7370 147th Ln Nw	63.86	76.00	3.94	143.80
260	PROPERTY OWNER	City Services	6918 139th Ln Nw	63.86	76.00	3.94	143.80
261	PROPERTY OWNER	City Services	5759 BUNKER LAKE BLVD NW	64.71	76.00	3.99	144.70
262	PROPERTY OWNER	City Services	7120 148TH AVE NW	64.77	76.00	3.99	144.76
263	PROPERTY OWNER	City Services	7446 181st Ave Nw	65.17	76.00	4.02	145.19
264	PROPERTY OWNER	City Services	5628 164th Ave Nw	65.18	76.00	4.02	145.20
265	PROPERTY OWNER	City Services	16823 Iodine St Nw	65.28	76.00	4.02	145.30
266	PROPERTY OWNER	City Services	6250 160th Ln Nw	65.54	76.00	4.04	145.58
267	PROPERTY OWNER	City Services	16839 Sodium St Nw	65.80	76.00	4.06	145.86
268	PROPERTY OWNER	City Services	14255 Bowers Dr Nw	65.80	76.00	4.06	145.86
269	PROPERTY OWNER	City Services	15511 Coquina St Nw	65.80	76.00	4.06	145.86
270	PROPERTY OWNER	City Services	16540 Yttrium St Nw	65.80	76.00	4.06	145.86

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
271	PROPERTY OWNER	City Services	16230 Jaspar St Nw	65.80	76.00	4.06	145.86
272	PROPERTY OWNER	City Services	17958 Germanium St Nw	65.80	76.00	4.06	145.86
273	PROPERTY OWNER	City Services	8350 154th Ave Nw	65.80	76.00	4.06	145.86
274	PROPERTY OWNER	City Services	8645 176th Ave Nw	65.80	76.00	4.06	145.86
275	PROPERTY OWNER	City Services	15505 Ramsey Blvd Nw	65.80	76.00	4.06	145.86
276	PROPERTY OWNER	City Services	8723 167th Ln Nw	65.80	76.00	4.06	145.86
277	PROPERTY OWNER	City Services	5519 161st Ln Nw	65.80	76.00	4.06	145.86
278	PROPERTY OWNER	City Services	15835 Radium St Nw	65.80	76.00	4.06	145.86
279	PROPERTY OWNER	City Services	8204 159th Ln Nw	65.80	76.00	4.06	145.86
280	PROPERTY OWNER	City Services	7213 153rd Ln Nw	65.80	76.00	4.06	145.86
281	PROPERTY OWNER	City Services	15421 Kangaroo St Nw	65.80	76.00	4.06	145.86
282	PROPERTY OWNER	City Services	7020 160th Ln Nw	65.80	76.00	4.06	145.86
283	PROPERTY OWNER	City Services	16841 Tiger St Nw	65.80	76.00	4.06	145.86
284	PROPERTY OWNER	City Services	8251 158th Ln Nw	65.80	76.00	4.06	145.86
285	PROPERTY OWNER	City Services	7630 166th Ave Nw	65.80	76.00	4.06	145.86
286	PROPERTY OWNER	City Services	7820 151st Ln Nw	65.80	76.00	4.06	145.86
287	PROPERTY OWNER	City Services	16591 Variolite St Nw	65.80	76.00	4.06	145.86
288	PROPERTY OWNER	City Services	15541 Zirconium St Nw	65.80	76.00	4.06	145.86
289	PROPERTY OWNER	City Services	15811 Sodium St Nw	65.80	76.00	4.06	145.86
290	PROPERTY OWNER	City Services	7561 152nd Ln Nw	65.80	76.00	4.06	145.86
291	PROPERTY OWNER	City Services	15942 Ironstone St Nw	65.80	76.00	4.06	145.86
292	PROPERTY OWNER	City Services	9140 167th Ave Nw	65.80	76.00	4.06	145.86
293	PROPERTY OWNER	City Services	17150 Potassium St Nw	66.28	76.00	4.09	146.37
294	PROPERTY OWNER	City Services	6918 Riverdale Dr Nw	66.75	76.00	4.12	146.87
295	PROPERTY OWNER	City Services	7022 139th Ave Nw	66.75	76.00	4.12	146.87
296	PROPERTY OWNER	City Services	7302 147th Ln Nw	66.75	76.00	4.12	146.87
297	PROPERTY OWNER	City Services	16340 Ferret St Nw	67.07	76.00	4.13	147.20
298	PROPERTY OWNER	City Services	18055 Waco St Nw	67.28	76.00	4.15	147.43
299	PROPERTY OWNER	City Services	5651 170th Ln Nw	67.33	76.00	4.15	147.48
300	PROPERTY OWNER	City Services	15810 Nowthen Blvd Nw	67.79	76.00	4.18	147.97
301	PROPERTY OWNER	City Services	15410 Kangaroo St Nw	67.79	76.00	4.18	147.97
302	PROPERTY OWNER	City Services	15355 Eland St Nw	67.79	76.00	4.18	147.97
303	PROPERTY OWNER	City Services	7930 156th Ave Nw	67.79	76.00	4.18	147.97
304	PROPERTY OWNER	City Services	15523 Ramsey Blvd Nw	67.79	76.00	4.18	147.97
305	PROPERTY OWNER	City Services	6441 153rd Ln Nw	67.79	76.00	4.18	147.97
306	PROPERTY OWNER	City Services	15312 Argon St Nw	67.79	76.00	4.18	147.97
307	PROPERTY OWNER	City Services	7901 171st Ln Nw	67.79	76.00	4.18	147.97
308	PROPERTY OWNER	City Services	15781 Azurite Ct Nw	67.79	76.00	4.18	147.97
309	PROPERTY OWNER	City Services	7711 178th Ln Nw	67.79	76.00	4.18	147.97
310	PROPERTY OWNER	City Services	8121 153rd Ln Nw	67.79	76.00	4.18	147.97
311	PROPERTY OWNER	City Services	16740 Iodine St Nw	68.37	76.00	4.21	148.58
312	PROPERTY OWNER	City Services	14440 RADIUM ST NW	68.42	76.00	4.22	148.64
313	PROPERTY OWNER	City Services	15010 Kamacite St Nw	68.61	76.00	4.23	148.84
314	PROPERTY OWNER	City Services	16258 LITHIUM CT NW	68.62	76.00	4.23	148.85
315	PROPERTY OWNER	City Services	7631 172nd Ln Nw	68.82	76.00	4.24	149.06

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
316	PROPERTY OWNER	City Services	6820 152nd Ave Nw	69.53	76.00	4.29	149.82
317	PROPERTY OWNER	City Services	14940 Juniper Ridge Dr Nw	71.50	76.00	4.41	151.91
318	PROPERTY OWNER	City Services	4990 150TH LN NW	72.30	76.00	4.46	152.76
319	PROPERTY OWNER	City Services	5301 156th Ln Nw	72.39	76.00	4.46	152.85
320	PROPERTY OWNER	City Services	14761 Cobalt St Nw	74.23	76.00	4.58	154.81
321	PROPERTY OWNER	City Services	14642 Quartz Ter	75.76	76.00	4.67	156.43
322	PROPERTY OWNER	City Services	15438 Fluorine St Nw	76.68	76.00	4.73	157.41
323	PROPERTY OWNER	City Services	8351 163rd Ave Nw	77.34	76.00	4.77	158.11
324	PROPERTY OWNER	City Services	7910 173rd Ave Nw	77.57	76.00	4.78	158.35
325	PROPERTY OWNER	City Services	15217 KRYPTON TER NW	78.78	76.00	4.86	159.64
326	PROPERTY OWNER	City Services	13946 Ironstone Ter Nw	80.57	76.00	4.97	161.54
327	PROPERTY OWNER	City Services	16941 Yttrium St Nw	81.01	76.00	4.99	162.00
328	PROPERTY OWNER	City Services	16650 Dolomite St Nw	82.54	76.00	5.09	163.63
329	PROPERTY OWNER	City Services	6641 153RD CT NW	82.59	76.00	5.09	163.68
330	PROPERTY OWNER	City Services	8980 162nd Ln Nw	82.73	76.00	5.10	163.83
331	PROPERTY OWNER	City Services	7014 139th Ave Nw	83.13	76.00	5.12	164.25
332	PROPERTY OWNER	City Services	7291 152nd Ave Nw	83.67	76.00	5.16	164.83
333	PROPERTY OWNER	City Services	8400 181st Ave Nw	84.82	76.00	5.23	166.05
334	PROPERTY OWNER	City Services	15366 IODINE ST	85.16	76.00	5.25	166.41
335	PROPERTY OWNER	City Services	5443 145TH AVE NW	85.16	76.00	5.25	166.41
336	PROPERTY OWNER	City Services	16300 Coquina St Nw	85.53	76.00	5.27	166.80
337	PROPERTY OWNER	City Services	15131 Xkimo St Nw	86.03	76.00	5.30	167.33
338	PROPERTY OWNER	City Services	7141 148th Ln Nw	86.14	76.00	5.31	167.45
339	PROPERTY OWNER	City Services	5685 162ND CROSSING NW	86.68	76.00	5.34	168.02
340	PROPERTY OWNER	City Services	14210 Fluorine St Nw	87.56	76.00	5.40	168.96
341	PROPERTY OWNER	City Services	6355 154th Ln Nw	87.56	76.00	5.40	168.96
342	PROPERTY OWNER	City Services	16345 Zirconium St Nw	87.56	76.00	5.40	168.96
343	PROPERTY OWNER	City Services	16361 Ferret St Nw	87.56	76.00	5.40	168.96
344	PROPERTY OWNER	City Services	16736 St Francis Blvd Nw	87.56	76.00	5.40	168.96
345	PROPERTY OWNER	City Services	5108 151st Ave Nw	87.56	76.00	5.40	168.96
346	PROPERTY OWNER	City Services	7841 151st Ln Nw	87.56	76.00	5.40	168.96
347	PROPERTY OWNER	City Services	15135 Garnet St Nw	87.56	76.00	5.40	168.96
348	PROPERTY OWNER	City Services	8760 176th Ave Nw	87.56	76.00	5.40	168.96
349	PROPERTY OWNER	City Services	17149 Potassium St Nw	87.56	76.00	5.40	168.96
350	PROPERTY OWNER	City Services	15431 Iguana St Nw	87.56	76.00	5.40	168.96
351	PROPERTY OWNER	City Services	15310 Zirconium St Nw	87.56	76.00	5.40	168.96
352	PROPERTY OWNER	City Services	14021 MAGNESIUM ST NW	87.56	76.00	5.40	168.96
353	PROPERTY OWNER	City Services	7290 152nd Ln Nw	87.56	76.00	5.40	168.96
354	PROPERTY OWNER	City Services	9001 160th Ln Nw	87.56	76.00	5.40	168.96
355	PROPERTY OWNER	City Services	6200 177th Ln Nw	87.56	76.00	5.40	168.96
356	PROPERTY OWNER	City Services	8021 176th Ln Nw	87.56	76.00	5.40	168.96
357	PROPERTY OWNER	City Services	7959 177th Ave Nw	87.56	76.00	5.40	168.96
358	PROPERTY OWNER	City Services	14470 Bowers Dr Nw	87.56	76.00	5.40	168.96
359	PROPERTY OWNER	City Services	6209 167th Ave Nw	87.56	76.00	5.40	168.96
360	PROPERTY OWNER	City Services	8421 154th Ln Nw	87.56	76.00	5.40	168.96

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
361	PROPERTY OWNER	City Services	7631 164th Ln Nw	87.56	76.00	5.40	168.96
362	PROPERTY OWNER	City Services	16101 RAMSEY BLVD NW	87.56	76.00	5.40	168.96
363	PROPERTY OWNER	City Services	15181 Salish St Nw	87.56	76.00	5.40	168.96
364	PROPERTY OWNER	City Services	15420 Eland St Nw	87.56	76.00	5.40	168.96
365	PROPERTY OWNER	City Services	15211 Waco St Nw	87.56	76.00	5.40	168.96
366	PROPERTY OWNER	City Services	9495 164th Ln Nw	87.56	76.00	5.40	168.96
367	PROPERTY OWNER	City Services	16900 Yolite St Nw	87.56	76.00	5.40	168.96
368	PROPERTY OWNER	City Services	15327 Eland St Nw	87.56	76.00	5.40	168.96
369	PROPERTY OWNER	City Services	4781 154th Ln Nw	87.56	76.00	5.40	168.96
370	PROPERTY OWNER	City Services	14055 JUNKITE ST NW	87.56	76.00	5.40	168.96
371	PROPERTY OWNER	City Services	15971 Dolomite St Nw	87.56	76.00	5.40	168.96
372	PROPERTY OWNER	City Services	8100 152nd Ave Nw	87.56	76.00	5.40	168.96
373	PROPERTY OWNER	City Services	16121 Ramsey Blvd Nw	87.56	76.00	5.40	168.96
374	PROPERTY OWNER	City Services	6917 157th Ln Nw	87.56	76.00	5.40	168.96
375	PROPERTY OWNER	City Services	16551 Alpaca St Nw	87.56	76.00	5.40	168.96
376	PROPERTY OWNER	City Services	7111 175th Ave Nw	87.56	76.00	5.40	168.96
377	PROPERTY OWNER	City Services	7528 149th Ave Nw	87.56	76.00	5.40	168.96
378	PROPERTY OWNER	City Services	18040 Waco Dr Nw	87.56	76.00	5.40	168.96
379	PROPERTY OWNER	City Services	17635 Iguana St Nw	87.56	76.00	5.40	168.96
380	PROPERTY OWNER	City Services	16600 Coquina St Nw	87.56	76.00	5.40	168.96
381	PROPERTY OWNER	City Services	6230 167th Ave Nw	87.56	76.00	5.40	168.96
382	PROPERTY OWNER	City Services	6319 143RD LN NW	87.56	76.00	5.40	168.96
383	PROPERTY OWNER	City Services	17841 Nowthen Blvd Nw	87.56	76.00	5.40	168.96
384	PROPERTY OWNER	City Services	17700 Cobalt St Nw	87.56	76.00	5.40	168.96
385	PROPERTY OWNER	City Services	17800 Yakima St Nw	87.56	76.00	5.40	168.96
386	PROPERTY OWNER	City Services	8031 176th Ln Nw	87.56	76.00	5.40	168.96
387	PROPERTY OWNER	City Services	9351 Ermine Blvd Nw	87.56	76.00	5.40	168.96
388	PROPERTY OWNER	City Services	9221 173rd Ave Nw	87.56	76.00	5.40	168.96
389	PROPERTY OWNER	City Services	17441 Unicorn St Nw	87.56	76.00	5.40	168.96
390	PROPERTY OWNER	City Services	9511 180th Ave Nw	87.56	76.00	5.40	168.96
391	PROPERTY OWNER	City Services	17611 Eaton St Nw	87.56	76.00	5.40	168.96
392	PROPERTY OWNER	City Services	17403 Wolverine St Nw	87.56	76.00	5.40	168.96
393	PROPERTY OWNER	City Services	8506 173rd Ave Nw	87.56	76.00	5.40	168.96
394	PROPERTY OWNER	City Services	7300 166th Ave Nw	87.56	76.00	5.40	168.96
395	PROPERTY OWNER	City Services	7711 172nd Ln Nw	87.56	76.00	5.40	168.96
396	PROPERTY OWNER	City Services	16830 Yolite St Nw	87.56	76.00	5.40	168.96
397	PROPERTY OWNER	City Services	16850 Garnet St Nw	87.56	76.00	5.40	168.96
398	PROPERTY OWNER	City Services	6420 169th Ln Nw	87.56	76.00	5.40	168.96
399	PROPERTY OWNER	City Services	6700 165th Ln Nw	87.56	76.00	5.40	168.96
400	PROPERTY OWNER	City Services	16530 Dolomite St Nw	87.56	76.00	5.40	168.96
401	PROPERTY OWNER	City Services	16865 Sodium St Nw	87.56	76.00	5.40	168.96
402	PROPERTY OWNER	City Services	16836 Sodium St Nw	87.56	76.00	5.40	168.96
403	PROPERTY OWNER	City Services	16918 Sodium St Nw	87.56	76.00	5.40	168.96
404	PROPERTY OWNER	City Services	6221 169th Ln Nw	87.56	76.00	5.40	168.96
405	PROPERTY OWNER	City Services	5550 170th Ln Nw	87.56	76.00	5.40	168.96

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
406	PROPERTY OWNER	City Services	6351 160th Ln Nw	87.56	76.00	5.40	168.96
407	PROPERTY OWNER	City Services	15910 St Francis Blvd Nw	87.56	76.00	5.40	168.96
408	PROPERTY OWNER	City Services	17850 Erkium St Nw	87.56	76.00	5.40	168.96
409	PROPERTY OWNER	City Services	6767 158th Ln Nw	87.56	76.00	5.40	168.96
410	PROPERTY OWNER	City Services	6841 158th Ln Nw	87.56	76.00	5.40	168.96
411	PROPERTY OWNER	City Services	16220 Nowthen Blvd Nw	87.56	76.00	5.40	168.96
412	PROPERTY OWNER	City Services	7619 157th Ave Nw	87.56	76.00	5.40	168.96
413	PROPERTY OWNER	City Services	16156 Olivine St Nw	87.56	76.00	5.40	168.96
414	PROPERTY OWNER	City Services	16350 Yolite St Nw	87.56	76.00	5.40	168.96
415	PROPERTY OWNER	City Services	16410 Olivine St Nw	87.56	76.00	5.40	168.96
416	PROPERTY OWNER	City Services	16400 Uranimite St Nw	87.56	76.00	5.40	168.96
417	PROPERTY OWNER	City Services	7701 164th Ln Nw	87.56	76.00	5.40	168.96
418	PROPERTY OWNER	City Services	8502 164th Cir Nw	87.56	76.00	5.40	168.96
419	PROPERTY OWNER	City Services	8200 163rd Ave Nw	87.56	76.00	5.40	168.96
420	PROPERTY OWNER	City Services	8250 157th Ln Nw	87.56	76.00	5.40	168.96
421	PROPERTY OWNER	City Services	8501 163rd Ave Nw	87.56	76.00	5.40	168.96
422	PROPERTY OWNER	City Services	15311 Jackal St Nw	87.56	76.00	5.40	168.96
423	PROPERTY OWNER	City Services	8520 156th Ln Nw	87.56	76.00	5.40	168.96
424	PROPERTY OWNER	City Services	8059 154th Ave Nw	87.56	76.00	5.40	168.96
425	PROPERTY OWNER	City Services	8121 154th Ave Nw	87.56	76.00	5.40	168.96
426	PROPERTY OWNER	City Services	7440 152nd Ave Nw	87.56	76.00	5.40	168.96
427	PROPERTY OWNER	City Services	15200 Willemite St Nw	87.56	76.00	5.40	168.96
428	PROPERTY OWNER	City Services	7921 152nd Ln Nw	87.56	76.00	5.40	168.96
429	PROPERTY OWNER	City Services	15061 Willemite St Nw	87.56	76.00	5.40	168.96
430	PROPERTY OWNER	City Services	7720 156th Ave Nw	87.56	76.00	5.40	168.96
431	PROPERTY OWNER	City Services	7431 151st Ave Nw	87.56	76.00	5.40	168.96
432	PROPERTY OWNER	City Services	7220 151st Ave Nw	87.56	76.00	5.40	168.96
433	PROPERTY OWNER	City Services	7140 152nd Ave Nw	87.56	76.00	5.40	168.96
434	PROPERTY OWNER	City Services	15030 Garnet St Nw	87.56	76.00	5.40	168.96
435	PROPERTY OWNER	City Services	7141 156th Ave Nw	87.56	76.00	5.40	168.96
436	PROPERTY OWNER	City Services	15611 Dolomite St Nw	87.56	76.00	5.40	168.96
437	PROPERTY OWNER	City Services	5207 150th Ln Nw	87.56	76.00	5.40	168.96
438	PROPERTY OWNER	City Services	14760 Bowers Dr Nw	87.56	76.00	5.40	168.96
439	PROPERTY OWNER	City Services	16920 Zeolite St Nw	87.56	76.00	5.40	168.96
440	PROPERTY OWNER	City Services	17958 Fluorine St Nw	87.56	76.00	5.40	168.96
441	PROPERTY OWNER	City Services	6220 169th Ln Nw	87.56	76.00	5.40	168.96
442	PROPERTY OWNER	City Services	6761 159th Ave Nw	87.56	76.00	5.40	168.96
443	PROPERTY OWNER	City Services	8221 159th Ln Nw	87.56	76.00	5.40	168.96
444	PROPERTY OWNER	City Services	17520 Chameleon St Nw	87.56	76.00	5.40	168.96
445	PROPERTY OWNER	City Services	17229 Tungsten St Nw	87.56	76.00	5.40	168.96
446	PROPERTY OWNER	City Services	15210 Yakima St Nw	87.56	76.00	5.40	168.96
447	PROPERTY OWNER	City Services	14905 Willemite St Nw	87.56	76.00	5.40	168.96
448	PROPERTY OWNER	City Services	15120 Kangaroo St Nw	87.56	76.00	5.40	168.96
449	PROPERTY OWNER	City Services	7590 149th Ln Nw	87.56	76.00	5.40	168.96
450	PROPERTY OWNER	City Services	7003 164th Ave Nw	87.56	76.00	5.40	168.96

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
451	PROPERTY OWNER	City Services	15631 Ramsey Blvd Nw	87.56	76.00	5.40	168.96
452	PROPERTY OWNER	City Services	17601 Iguana St Nw	87.56	76.00	5.40	168.96
453	PROPERTY OWNER	City Services	17820 Fluorine St Nw	87.56	76.00	5.40	168.96
454	PROPERTY OWNER	City Services	6310 153rd Ln Nw	87.56	76.00	5.40	168.96
455	PROPERTY OWNER	City Services	8881 168th Ave Nw	87.56	76.00	5.40	168.96
456	PROPERTY OWNER	City Services	6550 153rd Ln Nw	87.56	76.00	5.40	168.96
457	PROPERTY OWNER	City Services	16361 Nowthen Blvd Nw	87.56	76.00	5.40	168.96
458	PROPERTY OWNER	City Services	5941 160th Ln Nw	87.56	76.00	5.40	168.96
459	PROPERTY OWNER	City Services	8220 157th Ln Nw	87.56	76.00	5.40	168.96
460	PROPERTY OWNER	City Services	6410 154th Ln Nw	87.56	76.00	5.40	168.96
461	PROPERTY OWNER	City Services	6208 170th Ave Nw	87.56	76.00	5.40	168.96
462	PROPERTY OWNER	City Services	7650 163rd Ln Nw	87.56	76.00	5.40	168.96
463	PROPERTY OWNER	City Services	6341 167th Ave Nw	87.56	76.00	5.40	168.96
464	PROPERTY OWNER	City Services	9111 ANDRIE CT NW	87.56	76.00	5.40	168.96
465	PROPERTY OWNER	City Services	7731 149th Ln Nw	87.56	76.00	5.40	168.96
466	PROPERTY OWNER	City Services	5435 152nd Ave Nw	87.56	76.00	5.40	168.96
467	PROPERTY OWNER	City Services	6284 144TH AVE NW	87.56	76.00	5.40	168.96
468	PROPERTY OWNER	City Services	15730 Radium St Nw	87.56	76.00	5.40	168.96
469	PROPERTY OWNER	City Services	14100 GERMANIUM ST	87.56	76.00	5.40	168.96
470	PROPERTY OWNER	City Services	17511 Unicorn St Nw	87.56	76.00	5.40	168.96
471	PROPERTY OWNER	City Services	14950 PERIDOT ST NW	87.56	76.00	5.40	168.96
472	PROPERTY OWNER	City Services	7920 159th Ln Nw	87.56	76.00	5.40	168.96
473	PROPERTY OWNER	City Services	6747 158th Ln Nw	87.56	76.00	5.40	168.96
474	PROPERTY OWNER	City Services	17325 Nowthen Blvd Nw	87.56	76.00	5.40	168.96
475	PROPERTY OWNER	City Services	8376 156th Ln Nw	87.56	76.00	5.40	168.96
476	PROPERTY OWNER	City Services	7501 151st Ave Nw	87.56	76.00	5.40	168.96
477	PROPERTY OWNER	City Services	17936 Junkite St Nw	87.56	76.00	5.40	168.96
478	PROPERTY OWNER	City Services	15831 Eland St Nw	87.56	76.00	5.40	168.96
479	PROPERTY OWNER	City Services	5821 160th Ln Nw	87.56	76.00	5.40	168.96
480	PROPERTY OWNER	City Services	16911 Tiger St Nw	87.56	76.00	5.40	168.96
481	PROPERTY OWNER	City Services	8441 156th Ln Nw	87.56	76.00	5.40	168.96
482	PROPERTY OWNER	City Services	17800 Sodium St Nw	87.56	76.00	5.40	168.96
483	PROPERTY OWNER	City Services	17200 Germanium St Nw	87.56	76.00	5.40	168.96
484	PROPERTY OWNER	City Services	7346 149th Ave Nw	87.56	76.00	5.40	168.96
485	PROPERTY OWNER	City Services	8350 163rd Ave Nw	87.56	76.00	5.40	168.96
486	PROPERTY OWNER	City Services	16620 Zirconium St Nw	87.56	76.00	5.40	168.96
487	PROPERTY OWNER	City Services	7600 163rd Ln Nw	87.56	76.00	5.40	168.96
488	PROPERTY OWNER	City Services	16207 Azurite St Nw	87.56	76.00	5.40	168.96
489	PROPERTY OWNER	City Services	17917 Junkite St Nw	87.56	76.00	5.40	168.96
490	PROPERTY OWNER	City Services	5706 140TH LN NW	87.56	76.00	5.40	168.96
491	PROPERTY OWNER	City Services	17938 Iodine St Nw	87.56	76.00	5.40	168.96
492	PROPERTY OWNER	City Services	16400 Zirconium St Nw	87.56	76.00	5.40	168.96
493	PROPERTY OWNER	City Services	14573 Bowers Dr Nw	87.56	76.00	5.40	168.96
494	PROPERTY OWNER	City Services	8100 153rd Ln Nw	87.56	76.00	5.40	168.96
495	PROPERTY OWNER	City Services	7920 157th Ave Nw	87.56	76.00	5.40	168.96

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
496	PROPERTY OWNER	City Services	5455 152nd Ave Nw	87.56	76.00	5.40	168.96
497	PROPERTY OWNER	City Services	7600 166th Ave Nw	87.56	76.00	5.40	168.96
498	PROPERTY OWNER	City Services	6405 Green Valley Rd Nw	87.56	76.00	5.40	168.96
499	PROPERTY OWNER	City Services	7720 150th Ln Nw	87.56	76.00	5.40	168.96
500	PROPERTY OWNER	City Services	15231 Xkimo St Nw	87.56	76.00	5.40	168.96
501	PROPERTY OWNER	City Services	16795 Garnet St Nw	87.56	76.00	5.40	168.96
502	PROPERTY OWNER	City Services	7320 151st Ln Nw	87.56	76.00	5.40	168.96
503	PROPERTY OWNER	City Services	7100 160th Ln Nw	87.56	76.00	5.40	168.96
504	PROPERTY OWNER	City Services	16551 Dolomite St Nw	87.56	76.00	5.40	168.96
505	PROPERTY OWNER	City Services	7351 152nd Ln Nw	87.56	76.00	5.40	168.96
506	PROPERTY OWNER	City Services	15230 Uranimite St Nw	87.56	76.00	5.40	168.96
507	PROPERTY OWNER	City Services	6940 152nd Ave Nw	87.56	76.00	5.40	168.96
508	PROPERTY OWNER	City Services	6920 150th Ave Nw	87.56	76.00	5.40	168.96
509	PROPERTY OWNER	City Services	15119 Zuni St Nw	87.56	76.00	5.40	168.96
510	PROPERTY OWNER	City Services	14920 Chameleon St Nw	87.56	76.00	5.40	168.96
511	PROPERTY OWNER	City Services	6460 153rd Ln Nw	87.56	76.00	5.40	168.96
512	PROPERTY OWNER	City Services	17917 Germanium St Nw	87.56	76.00	5.40	168.96
513	PROPERTY OWNER	City Services	7231 150th Ln Nw	87.56	76.00	5.40	168.96
514	PROPERTY OWNER	City Services	16410 Quartz St Nw	87.56	76.00	5.40	168.96
515	PROPERTY OWNER	City Services	16257 Kamacite St Nw	87.56	76.00	5.40	168.96
516	PROPERTY OWNER	City Services	17071 Zeolite St Nw	87.56	76.00	5.40	168.96
517	PROPERTY OWNER	City Services	8330 151st Ln Nw	87.56	76.00	5.40	168.96
518	PROPERTY OWNER	City Services	7751 171st Ave Nw	87.56	76.00	5.40	168.96
519	PROPERTY OWNER	City Services	6044 174th Ave Nw	87.56	76.00	5.40	168.96
520	PROPERTY OWNER	City Services	5915 177th Ave Nw	87.56	76.00	5.40	168.96
521	PROPERTY OWNER	City Services	8733 175th Ln Nw	87.56	76.00	5.40	168.96
522	PROPERTY OWNER	City Services	16411 Olivine St Nw	87.56	76.00	5.40	168.96
523	PROPERTY OWNER	City Services	17352 Unicorn St Nw	87.56	76.00	5.40	168.96
524	PROPERTY OWNER	City Services	8309 156th Ln Nw	87.56	76.00	5.40	168.96
525	PROPERTY OWNER	City Services	6830 150th Ave Nw	87.56	76.00	5.40	168.96
526	PROPERTY OWNER	City Services	17320 Driscoll St Nw	87.56	76.00	5.40	168.96
527	PROPERTY OWNER	City Services	16220 Azurite St Nw	87.56	76.00	5.40	168.96
528	PROPERTY OWNER	City Services	5803 Alpine Dr Nw	87.56	76.00	5.40	168.96
529	PROPERTY OWNER	City Services	14713 Bowers Dr Nw	87.56	76.00	5.40	168.96
530	PROPERTY OWNER	City Services	7341 154th Ln Nw	87.56	76.00	5.40	168.96
531	PROPERTY OWNER	City Services	7210 161st Ln Nw	87.56	76.00	5.40	168.96
532	PROPERTY OWNER	City Services	7210 163rd Ave Nw	87.56	76.00	5.40	168.96
533	PROPERTY OWNER	City Services	15210 Salish St Nw	87.56	76.00	5.40	168.96
534	PROPERTY OWNER	City Services	8845 176th Ave Nw	87.56	76.00	5.40	168.96
535	PROPERTY OWNER	City Services	14220 Fluorine St Nw	87.56	76.00	5.40	168.96
536	PROPERTY OWNER	City Services	16351 Olivine St Nw	87.56	76.00	5.40	168.96
537	PROPERTY OWNER	City Services	17646 St Francis Blvd Nw	87.56	76.00	5.40	168.96
538	PROPERTY OWNER	City Services	6640 153rd Ln Nw	87.56	76.00	5.40	168.96
539	PROPERTY OWNER	City Services	7850 149th Ln Nw	87.56	76.00	5.40	168.96
540	PROPERTY OWNER	City Services	7232 152nd Ave Nw	87.56	76.00	5.40	168.96

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
541	PROPERTY OWNER	City Services	16150 Royal Rd Nw	87.56	76.00	5.40	168.96
542	PROPERTY OWNER	City Services	6324 RIVERDALE DR NW	87.56	76.00	5.40	168.96
543	PROPERTY OWNER	City Services	15313 Argon St Nw	87.56	76.00	5.40	168.96
544	PROPERTY OWNER	City Services	7261 151st Ave Nw	87.56	76.00	5.40	168.96
545	PROPERTY OWNER	City Services	15740 Ramsey Blvd Nw	87.56	76.00	5.40	168.96
546	PROPERTY OWNER	City Services	8500 173rd Ave Nw	87.56	76.00	5.40	168.96
547	PROPERTY OWNER	City Services	7251 166th Ave Nw	87.56	76.00	5.40	168.96
548	PROPERTY OWNER	City Services	7440 152nd Ln Nw	87.56	76.00	5.40	168.96
549	PROPERTY OWNER	City Services	6326 Riverdale Dr Nw	87.56	76.00	5.40	168.96
550	PROPERTY OWNER	City Services	7130 156th Ave Nw	87.56	76.00	5.40	168.96
551	PROPERTY OWNER	City Services	8252 155th Ln Nw	87.56	76.00	5.40	168.96
552	PROPERTY OWNER	City Services	7815 156th Ave Nw	87.56	76.00	5.40	168.96
553	PROPERTY OWNER	City Services	14765 Nowthen Blvd Nw	87.56	76.00	5.40	168.96
554	PROPERTY OWNER	City Services	15751 Andrie Rd Nw	87.56	76.00	5.40	168.96
555	PROPERTY OWNER	City Services	7920 151st Ln Nw	87.56	76.00	5.40	168.96
556	PROPERTY OWNER	City Services	15243 Yakima St Nw	87.56	76.00	5.40	168.96
557	PROPERTY OWNER	City Services	15750 Kangaroo St Nw	87.56	76.00	5.40	168.96
558	PROPERTY OWNER	City Services	9100 181st Ave Nw	87.56	76.00	5.40	168.96
559	PROPERTY OWNER	City Services	7351 151st Ave Nw	87.56	76.00	5.40	168.96
560	PROPERTY OWNER	City Services	17940 St Francis Blvd Nw	87.56	76.00	5.40	168.96
561	PROPERTY OWNER	City Services	16337 Coquina St Nw	87.56	76.00	5.40	168.96
562	PROPERTY OWNER	City Services	16400 Wolfram St Nw	88.61	76.00	5.46	170.07
563	PROPERTY OWNER	City Services	15469 Iodine St Nw	88.89	76.00	5.48	170.37
564	PROPERTY OWNER	City Services	15001 Hematite St Nw	89.32	76.00	5.51	170.83
565	PROPERTY OWNER	City Services	8901 178th Ave Nw	89.55	76.00	5.52	171.07
566	PROPERTY OWNER	City Services	5561 156th Ln Nw	89.55	76.00	5.52	171.07
567	PROPERTY OWNER	City Services	17960 St Francis Blvd Nw	89.55	76.00	5.52	171.07
568	PROPERTY OWNER	City Services	14553 Bowers Dr Nw	89.55	76.00	5.52	171.07
569	PROPERTY OWNER	City Services	7090 159th Ln Nw	89.55	76.00	5.52	171.07
570	PROPERTY OWNER	City Services	7199 167TH TER NW	91.02	76.00	5.61	172.63
571	PROPERTY OWNER	City Services	7080 147th Ln Nw	91.69	76.00	5.65	173.34
572	PROPERTY OWNER	City Services	5658 154TH CT NW	92.00	76.00	5.67	173.67
573	PROPERTY OWNER	City Services	14587 Olivine Ter Nw	92.25	76.00	5.69	173.94
574	PROPERTY OWNER	City Services	16811 Rabbit St Nw	92.80	76.00	5.72	174.52
575	PROPERTY OWNER	City Services	6040 151ST LN NW	92.84	76.00	5.72	174.56
576	PROPERTY OWNER	City Services	8240 158th Ave Nw	94.69	76.00	5.84	176.53
577	PROPERTY OWNER	City Services	4971 143RD AVE NW	95.24	76.00	5.87	177.11
578	PROPERTY OWNER	City Services	6928 Riverdale Dr Nw	95.53	76.00	5.89	177.42
579	PROPERTY OWNER	City Services	7266 147th Ln Nw	95.53	76.00	5.89	177.42
580	PROPERTY OWNER	City Services	14661 Cobalt St Nw	95.53	76.00	5.89	177.42
581	PROPERTY OWNER	City Services	14731 Cobalt St Nw	95.53	76.00	5.89	177.42
582	PROPERTY OWNER	City Services	14733 Olivine St	95.53	76.00	5.89	177.42
583	PROPERTY OWNER	City Services	14700 Cobalt St Nw	95.53	76.00	5.89	177.42
584	PROPERTY OWNER	City Services	14730 Cobalt St Nw	98.42	76.00	6.07	180.49
585	PROPERTY OWNER	City Services	6886 139th Ln Nw	98.42	76.00	6.07	180.49

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
586	PROPERTY OWNER	City Services	14701 Cobalt St Nw	98.42	76.00	6.07	180.49
587	PROPERTY OWNER	City Services	7252 147th Ter Nw	98.42	76.00	6.07	180.49
588	PROPERTY OWNER	City Services	6838 139TH LN NW	98.42	76.00	6.07	180.49
589	PROPERTY OWNER	City Services	8020 147th Ave Nw	103.37	76.00	6.37	185.74
590	PROPERTY OWNER	City Services	8020 147th Ave Nw	103.37	76.00	6.37	185.74
591	PROPERTY OWNER	City Services	14325 WACO ST NW	109.40	76.00	6.74	192.14
592	PROPERTY OWNER	City Services	14670 HELIUM ST NW	113.63	76.00	7.01	196.64
593	PROPERTY OWNER	City Services	15443 Ramsey Blvd Nw	124.43	76.00	7.67	208.10
594	PROPERTY OWNER	City Services	14600 Olivine Ter Nw	125.30	76.00	7.72	209.02
595	PROPERTY OWNER	City Services	13899 Ironstone Trl Nw	125.38	76.00	7.73	209.11
596	PROPERTY OWNER	City Services	16330 Yttrium St Nw	126.06	76.00	7.77	209.83
597	PROPERTY OWNER	City Services	5526 154TH CT NW	126.19	76.00	7.78	209.97
598	PROPERTY OWNER	City Services	7282 147th Ln Nw	127.20	76.00	7.84	211.04
599	PROPERTY OWNER	City Services	7024 139th Ave Nw	127.20	76.00	7.84	211.04
600	PROPERTY OWNER	City Services	7368 147th Ln Nw	127.20	76.00	7.84	211.04
601	PROPERTY OWNER	City Services	14570 Olivine Ter Nw	127.20	76.00	7.84	211.04
602	PROPERTY OWNER	City Services	14749 Olivine St Nw	127.20	76.00	7.84	211.04
603	PROPERTY OWNER	City Services	7358 147th Ln Nw	127.20	76.00	7.84	211.04
604	PROPERTY OWNER	City Services	7269 147th Ter Nw	127.20	76.00	7.84	211.04
605	PROPERTY OWNER	City Services	7351 147TH LN NW	127.20	76.00	7.84	211.04
606	PROPERTY OWNER	City Services	14660 Cobalt St Nw	127.20	76.00	7.84	211.04
607	PROPERTY OWNER	City Services	7418 Bunker Lake Blvd	127.20	76.00	7.84	211.04
608	PROPERTY OWNER	City Services	14584 Olivine Ter Nw	127.20	76.00	7.84	211.04
609	PROPERTY OWNER	City Services	7122 139th Ave	127.20	76.00	7.84	211.04
610	PROPERTY OWNER	City Services	6854 139th Ln	127.20	76.00	7.84	211.04
611	PROPERTY OWNER	City Services	7106 139th Ave Nw	127.20	76.00	7.84	211.04
612	PROPERTY OWNER	City Services	14980 Peridot St Nw	127.20	76.00	7.84	211.04
613	PROPERTY OWNER	City Services	14701 Cobalt St Nw	127.20	76.00	7.84	211.04
614	PROPERTY OWNER	City Services	14590 Junkite St Nw	127.20	76.00	7.84	211.04
615	PROPERTY OWNER	City Services	14791 Cobalt St Nw	127.20	76.00	7.84	211.04
616	PROPERTY OWNER	City Services	7274 147th Ln Nw	127.20	76.00	7.84	211.04
617	PROPERTY OWNER	City Services	14731 Cobalt St Nw	127.20	76.00	7.84	211.04
618	PROPERTY OWNER	City Services	7037 139th Ave Nw	127.20	76.00	7.84	211.04
619	PROPERTY OWNER	City Services	7404 147th Ln Nw	127.20	76.00	7.84	211.04
620	PROPERTY OWNER	City Services	7086 139th Ave	127.20	76.00	7.84	211.04
621	PROPERTY OWNER	City Services	6917 139th Ln	127.20	76.00	7.84	211.04
622	PROPERTY OWNER	City Services	7292 147th Ter Nw	127.20	76.00	7.84	211.04
623	PROPERTY OWNER	City Services	13923 Garnet Ter Nw	127.20	76.00	7.84	211.04
624	PROPERTY OWNER	City Services	7270 147th Ln Nw	127.20	76.00	7.84	211.04
625	PROPERTY OWNER	City Services	7309 147th Ter Nw	127.20	76.00	7.84	211.04
626	PROPERTY OWNER	City Services	7301 147th Ter Nw	127.20	76.00	7.84	211.04
627	PROPERTY OWNER	City Services	14700 Cobalt St Nw	127.20	76.00	7.84	211.04
628	PROPERTY OWNER	City Services	14611 Olivine Way Nw	127.20	76.00	7.84	211.04
629	PROPERTY OWNER	City Services	7098 139th Ave Nw	127.20	76.00	7.84	211.04
630	PROPERTY OWNER	City Services	14731 Cobalt St Nw	127.20	76.00	7.84	211.04

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
631	PROPERTY OWNER	City Services	7352 147th Ln Nw	127.20	76.00	7.84	211.04
632	PROPERTY OWNER	City Services	14640 Peridot Ter	127.20	76.00	7.84	211.04
633	PROPERTY OWNER	City Services	7296 147th Ter Nw	127.20	76.00	7.84	211.04
634	PROPERTY OWNER	City Services	14591 Olivine Way Nw	127.20	76.00	7.84	211.04
635	PROPERTY OWNER	City Services	14660 Cobalt St Nw	127.20	76.00	7.84	211.04
636	PROPERTY OWNER	City Services	6886 139th Ln Nw	127.20	76.00	7.84	211.04
637	PROPERTY OWNER	City Services	5730 162ND LN NW	132.80	76.00	8.19	216.99
638	PROPERTY OWNER	City Services	15327 SODIUM ST NW	133.44	76.00	8.23	217.67
639	PROPERTY OWNER	City Services	14781 GERMANIUM ST NW	134.53	76.00	8.29	218.82
640	PROPERTY OWNER	City Services	5185 146TH CIR NW	135.50	76.00	8.35	219.85
641	PROPERTY OWNER	City Services	15563 SODIUM WAY NW	136.44	76.00	8.41	220.85
642	PROPERTY OWNER	City Services	14201 ARGON ST NW	136.77	76.00	8.43	221.20
643	PROPERTY OWNER	City Services	14075 ARGON ST NW	136.77	76.00	8.43	221.20
644	PROPERTY OWNER	City Services	14636 Junkite St Nw	139.28	76.00	8.59	223.87
645	PROPERTY OWNER	City Services	14331 NEON ST NW	140.52	76.00	8.66	225.18
646	PROPERTY OWNER	City Services	14210 XENON ST NW	140.84	76.00	8.68	225.52
647	PROPERTY OWNER	City Services	5981 145TH LN NW	145.66	76.00	8.98	230.64
648	PROPERTY OWNER	City Services	7004 139TH LN NW	146.03	76.00	9.00	231.03
649	PROPERTY OWNER	City Services	15477 SODIUM ST NW	146.16	76.00	9.01	231.17
650	PROPERTY OWNER	City Services	5041 143RD LN NW	146.20	76.00	9.01	231.21
651	PROPERTY OWNER	City Services	15417 RADIUM ST NW	146.68	76.00	9.04	231.72
652	PROPERTY OWNER	City Services	15270 SODIUM ST NW	146.68	76.00	9.04	231.72
653	PROPERTY OWNER	City Services	13881 IRONSTONE TRL NW	146.68	76.00	9.04	231.72
654	PROPERTY OWNER	City Services	5420 144TH WAY	146.68	76.00	9.04	231.72
655	PROPERTY OWNER	City Services	5716 162ND CROSSING NW	146.68	76.00	9.04	231.72
656	PROPERTY OWNER	City Services	7731 147th Ter Nw	146.68	76.00	9.04	231.72
657	PROPERTY OWNER	City Services	16111 IODINE ST NW	146.68	76.00	9.04	231.72
658	PROPERTY OWNER	City Services	15265 Fluorine St Nw	146.68	76.00	9.04	231.72
659	PROPERTY OWNER	City Services	15453 RADIUM ST NW	146.68	76.00	9.04	231.72
660	PROPERTY OWNER	City Services	7825 148TH LN NW	146.68	76.00	9.04	231.72
661	PROPERTY OWNER	City Services	15290 SODIUM ST NW	146.68	76.00	9.04	231.72
662	PROPERTY OWNER	City Services	16851 Garnet St Nw	146.68	76.00	9.04	231.72
663	PROPERTY OWNER	City Services	13896 Ironstone Trl Nw	146.68	76.00	9.04	231.72
664	PROPERTY OWNER	City Services	14210 XENON ST NW	146.68	76.00	9.04	231.72
665	PROPERTY OWNER	City Services	15329 RADIUM WAY	146.68	76.00	9.04	231.72
666	PROPERTY OWNER	City Services	14607 PERIDOT ST NW	146.68	76.00	9.04	231.72
667	PROPERTY OWNER	City Services	14200 WACO ST NW	149.17	76.00	9.20	234.37
668	PROPERTY OWNER	City Services	5295 142ND LN NW	149.17	76.00	9.20	234.37
669	PROPERTY OWNER	City Services	5293 143RD AVE NW	149.17	76.00	9.20	234.37
670	PROPERTY OWNER	City Services	6670 153RD CT NW	149.40	76.00	9.21	234.61
671	PROPERTY OWNER	City Services	5570 150th Ln Nw	154.15	76.00	9.50	239.65
672	PROPERTY OWNER	City Services	14720 GERMANIUM ST NW	154.31	76.00	9.51	239.82
673	PROPERTY OWNER	City Services	6831 146TH CIR NW	154.83	76.00	9.55	240.38
674	PROPERTY OWNER	City Services	5410 144th Way	154.83	76.00	9.55	240.38
675	PROPERTY OWNER	City Services	14184 BARIUM ST NW	155.34	76.00	9.58	240.92

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
676	PROPERTY OWNER	City Services	15211 URANIUM ST NW	157.55	76.00	9.71	243.26
677	PROPERTY OWNER	City Services	7256 147th Ter Nw	159.16	76.00	9.81	244.97
678	PROPERTY OWNER	City Services	5768 155TH LN NW	159.41	76.00	9.83	245.24
679	PROPERTY OWNER	City Services	15394 Germanium St Nw	159.98	76.00	9.86	245.84
680	PROPERTY OWNER	City Services	6900 147TH AVE NW	159.98	76.00	9.86	245.84
681	PROPERTY OWNER	City Services	14282 TUNGSTEN WAY NW	159.98	76.00	9.86	245.84
682	PROPERTY OWNER	City Services	7100 148th Ave Nw	159.98	76.00	9.86	245.84
683	PROPERTY OWNER	City Services	15437 SODIUM ST	159.98	76.00	9.86	245.84
684	PROPERTY OWNER	City Services	6093 146TH LN NW	159.98	76.00	9.86	245.84
685	PROPERTY OWNER	City Services	14180 NEON ST NW	160.02	76.00	9.87	245.89
686	PROPERTY OWNER	City Services	6985 139th Ave Nw	160.80	76.00	9.91	246.71
687	PROPERTY OWNER	City Services	16189 LITHIUM CT NW	165.70	76.00	10.22	251.92
688	PROPERTY OWNER	City Services	5690 154th Cv	169.49	76.00	10.45	255.94
689	PROPERTY OWNER	City Services	15421 XKIMO ST	170.00	76.00	10.48	256.48
690	PROPERTY OWNER	City Services	6971 137TH AVE NW	171.13	76.00	10.55	257.68
691	PROPERTY OWNER	City Services	14183 ARGON ST NW	171.67	76.00	10.58	258.25
692	PROPERTY OWNER	City Services	14931 GERMANIUM ST NW	172.10	76.00	10.61	258.71
693	PROPERTY OWNER	City Services	5655 154TH CT NW	173.18	76.00	10.68	259.86
694	PROPERTY OWNER	City Services	14290 Sunfish Lake Blvd Nw	175.74	76.00	10.83	262.57
695	PROPERTY OWNER	City Services	14221 XENON ST NW	177.27	76.00	10.93	264.20
696	PROPERTY OWNER	City Services	14180 XENON ST NW	179.27	76.00	11.05	266.32
697	PROPERTY OWNER	City Services	7150 148th Ln Nw	179.46	76.00	11.06	266.52
698	PROPERTY OWNER	City Services	14401 TUNGSTEN WAY NW	180.61	76.00	11.13	267.74
699	PROPERTY OWNER	City Services	5518 153rd Ct Nw	181.31	76.00	11.18	268.49
700	PROPERTY OWNER	City Services	13923 Ironstone Ter Nw	182.32	76.00	11.24	269.56
701	PROPERTY OWNER	City Services	5721 158TH CT	182.56	76.00	11.25	269.81
702	PROPERTY OWNER	City Services	14888 PERIDOT ST NW	185.07	76.00	11.41	272.48
703	PROPERTY OWNER	City Services	7763 148TH LN NW	186.28	76.00	11.48	273.76
704	PROPERTY OWNER	City Services	7833 148TH LN NW	187.26	76.00	11.54	274.80
705	PROPERTY OWNER	City Services	7101 148th Ave Nw	187.53	76.00	11.56	275.09
706	PROPERTY OWNER	City Services	5802 158th Ave Nw	189.24	76.00	11.67	276.91
707	PROPERTY OWNER	City Services	15555 SODIUM WAY NW	190.53	76.00	11.75	278.28
708	PROPERTY OWNER	City Services	6011 144TH LN NW	192.42	76.00	11.86	280.28
709	PROPERTY OWNER	City Services	5541 153RD CT NW	192.84	76.00	11.89	280.73
710	PROPERTY OWNER	City Services	5350 140th Ln Nw	195.28	76.00	12.04	283.32
711	PROPERTY OWNER	City Services	14661 Cobalt St Nw	197.81	76.00	12.19	286.00
712	PROPERTY OWNER	City Services	14631 Olivine St Nw	204.51	76.00	12.61	293.12
713	PROPERTY OWNER	City Services	16908 GARNET ST NW	209.17	76.00	12.90	298.07
714	PROPERTY OWNER	City Services	5591 154th Ln Nw	210.16	76.00	12.96	299.12
715	PROPERTY OWNER	City Services	6541 153RD WAY NW	210.53	76.00	12.98	299.51
716	PROPERTY OWNER	City Services	14900 Kamacite St Nw	212.05	76.00	13.07	301.12
717	PROPERTY OWNER	City Services	16139 URANIUM ST NW	213.34	76.00	13.15	302.49
718	PROPERTY OWNER	City Services	15303 IODINE ST NW	213.36	76.00	13.15	302.51
719	PROPERTY OWNER	City Services	14221 Xenon St Nw	214.08	76.00	13.20	303.28
720	PROPERTY OWNER	City Services	14168 ARGON ST NW	217.26	76.00	13.39	306.65

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
721	PROPERTY OWNER	City Services	5950 143RD CIR NW	217.54	76.00	13.41	306.95
722	PROPERTY OWNER	City Services	5659 154TH AVE NW	221.86	76.00	13.68	311.54
723	PROPERTY OWNER	City Services	15371 KRYPTON ST NW	227.06	76.00	14.00	317.06
724	PROPERTY OWNER	City Services	14880 ZUNI ST NW	231.63	76.00	14.28	321.91
725	PROPERTY OWNER	City Services	14597 PERIDOT ST NW	232.30	76.00	14.32	322.62
726	PROPERTY OWNER	City Services	7293 E RAMSEY PKWY	235.16	76.00	14.50	325.66
727	PROPERTY OWNER	City Services	5588 154TH LN NW	237.37	76.00	14.63	328.00
728	PROPERTY OWNER	City Services	14866 OLIVINE ST NW	239.00	76.00	14.73	329.73
729	PROPERTY OWNER	City Services	14119 BARIUM ST NW	242.00	76.00	14.92	332.92
730	PROPERTY OWNER	City Services	14201 XENON ST NW	242.70	76.00	14.96	333.66
731	PROPERTY OWNER	City Services	15392 Krypton St Nw	244.24	76.00	15.06	335.30
732	PROPERTY OWNER	City Services	14191 BARIUM ST NW	244.96	76.00	15.10	336.06
733	PROPERTY OWNER	City Services	14322 TUNGSTEN WAY NW	244.98	76.00	15.10	336.08
734	PROPERTY OWNER	City Services	15310 XKIMO ST NW	245.47	76.00	15.13	336.60
735	PROPERTY OWNER	City Services	14036 DYSPROSIUM ST NW	248.24	76.00	15.30	339.54
736	PROPERTY OWNER	City Services	15440 Fluorine St	252.30	76.00	15.55	343.85
737	PROPERTY OWNER	City Services	6980 139th Ln Nw	255.85	76.00	15.77	347.62
738	PROPERTY OWNER	City Services	5344 142ND CIR NW	259.40	76.00	15.99	351.39
739	PROPERTY OWNER	City Services	13947 Ironstone Ter Nw	259.98	76.00	16.03	352.01
740	PROPERTY OWNER	City Services	5751 145th Ct Nw	263.63	76.00	16.25	355.88
741	PROPERTY OWNER	City Services	16036 IODINE ST	263.72	76.00	16.26	355.98
742	PROPERTY OWNER	City Services	14230 Xenon St Nw	265.52	76.00	16.37	357.89
743	PROPERTY OWNER	City Services	5910 143RD CIR NW	265.74	76.00	16.38	358.12
744	PROPERTY OWNER	City Services	7031 147TH LN NW	266.82	76.00	16.45	359.27
745	PROPERTY OWNER	City Services	14801 XKIMO ST NW	266.90	76.00	16.45	359.35
746	PROPERTY OWNER	City Services	5081 143RD LN NW	268.78	76.00	16.57	361.35
747	PROPERTY OWNER	City Services	14787 XKIMO ST NW	273.02	76.00	16.83	365.85
748	PROPERTY OWNER	City Services	15360 Krypton St Nw	274.79	76.00	16.94	367.73
749	PROPERTY OWNER	City Services	6081 144th Ln Nw	278.21	76.00	17.15	371.36
750	PROPERTY OWNER	City Services	6870 169th Ln Nw	278.65	76.00	17.18	371.83
751	PROPERTY OWNER	City Services	14280 XENON ST NW	279.90	76.00	17.26	373.16
752	PROPERTY OWNER	City Services	5653 154TH LN NW	284.53	76.00	17.54	378.07
753	PROPERTY OWNER	City Services	5180 149TH LN NW	285.16	76.00	17.58	378.74
754	PROPERTY OWNER	City Services	15434 RADIUM ST NW	285.16	76.00	17.58	378.74
755	PROPERTY OWNER	City Services	14210 TUNGSTEN ST NW	285.16	76.00	17.58	378.74
756	PROPERTY OWNER	City Services	14220 BASALT ST NW	290.91	76.00	17.93	384.84
757	PROPERTY OWNER	City Services	15225 Fluorine St Nw	292.30	76.00	18.02	386.32
758	PROPERTY OWNER	City Services	7081 147TH LN NW	292.84	76.00	18.05	386.89
759	PROPERTY OWNER	City Services	15120 COBALT ST NW	292.84	76.00	18.05	386.89
760	PROPERTY OWNER	City Services	13907 Ironstone Ter Nw	292.84	76.00	18.05	386.89
761	PROPERTY OWNER	City Services	7030 137TH LN NW	292.84	76.00	18.05	386.89
762	PROPERTY OWNER	City Services	14950 XKIMO ST NW	294.87	76.00	18.18	389.05
763	PROPERTY OWNER	City Services	14190 Xenon St Nw	295.52	76.00	18.22	389.74
764	PROPERTY OWNER	City Services	5748 162ND XING NW	295.56	76.00	18.22	389.78
765	PROPERTY OWNER	City Services	14450 QUICKSILVER ST NW	295.56	76.00	18.22	389.78

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
766	PROPERTY OWNER	City Services	5283 143RD AVE NW	295.58	76.00	18.22	389.80
767	PROPERTY OWNER	City Services	14225 TUNGSTEN ST NW	295.82	76.00	18.24	390.06
768	PROPERTY OWNER	City Services	15412 FLUORINE ST NW	296.30	76.00	18.27	390.57
769	PROPERTY OWNER	City Services	15150 SODIUM ST NW	299.49	76.00	18.46	393.95
770	PROPERTY OWNER	City Services	15331 WACO CT NW	300.00	76.00	18.49	394.49
771	PROPERTY OWNER	City Services	15272 Fluorine St Nw	301.46	76.00	18.58	396.04
772	PROPERTY OWNER	City Services	14220 Xenon St Nw	303.71	76.00	18.72	398.43
773	PROPERTY OWNER	City Services	14101 DYSPROSIUM ST NW	304.06	76.00	18.74	398.80
774	PROPERTY OWNER	City Services	7675 147TH TER NW	305.66	76.00	18.84	400.50
775	PROPERTY OWNER	City Services	5645 154TH LN NW	306.14	76.00	18.87	401.01
776	PROPERTY OWNER	City Services	14629 Krypton St Nw	307.20	76.00	18.94	402.14
777	PROPERTY OWNER	City Services	16194 LITHIUM CT NW	307.85	76.00	18.98	402.83
778	PROPERTY OWNER	City Services	15840 Osmium St Nw	307.97	76.00	18.99	402.96
779	PROPERTY OWNER	City Services	15326 Radium Way Nw	309.61	76.00	19.09	404.70
780	PROPERTY OWNER	City Services	6981 137TH LN NW	310.50	76.00	19.14	405.64
781	PROPERTY OWNER	City Services	5685 154th Ave Nw	314.57	76.00	19.39	409.96
782	PROPERTY OWNER	City Services	5304 143RD AVE NW	316.61	76.00	19.52	412.13
783	PROPERTY OWNER	City Services	14721 ARGON ST NW	318.65	76.00	19.64	414.29
784	PROPERTY OWNER	City Services	15470 YAKIMA ST NW	326.72	76.00	20.14	422.86
785	PROPERTY OWNER	City Services	6760 HWY 10 NW	330.14	76.00	20.35	426.49
786	PROPERTY OWNER	City Services	14551 Iodine St Nw	330.53	76.00	20.38	426.91
787	PROPERTY OWNER	City Services	7031 137th Ln Nw	331.86	76.00	20.46	428.32
788	PROPERTY OWNER	City Services	5420 144TH WAY NW	335.16	76.00	20.66	431.82
789	PROPERTY OWNER	City Services	15496 TUNGSTEN ST NW	335.16	76.00	20.66	431.82
790	PROPERTY OWNER	City Services	15349 SODIUM ST	335.16	76.00	20.66	431.82
791	PROPERTY OWNER	City Services	14036 Cobalt St Nw	339.37	76.00	20.92	436.29
792	PROPERTY OWNER	City Services	6244 155TH AVE NW	340.43	76.00	20.99	437.42
793	PROPERTY OWNER	City Services	16714 LIMONITE ST NW	344.91	76.00	21.26	442.17
794	PROPERTY OWNER	City Services	5681 154th Ct Nw	346.68	76.00	21.37	444.05
795	PROPERTY OWNER	City Services	6240 152ND ST NW	347.16	76.00	21.40	444.56
796	PROPERTY OWNER	City Services	14290 Sunfish Lake Blvd Nw	347.18	76.00	21.40	444.58
797	PROPERTY OWNER	City Services	14408 TUNGSTEN WAY NW	347.91	76.00	21.45	445.36
798	PROPERTY OWNER	City Services	5643 154TH LN NW	348.21	76.00	21.47	445.68
799	PROPERTY OWNER	City Services	6110 145TH LN NW	350.31	76.00	21.60	447.91
800	PROPERTY OWNER	City Services	14970 ARGON ST NW	353.40	76.00	21.79	451.19
801	PROPERTY OWNER	City Services	6132 146th Ave Nw	354.64	76.00	21.86	452.50
802	PROPERTY OWNER	City Services	14705 QUICKSILVER ST	355.14	76.00	21.89	453.03
803	PROPERTY OWNER	City Services	6971 147TH AVE NW	357.03	76.00	22.01	455.04
804	PROPERTY OWNER	City Services	15200 Germanium St Nw	361.12	76.00	22.26	459.38
805	PROPERTY OWNER	City Services	14261 WOLFRAM ST NW	362.10	76.00	22.32	460.42
806	PROPERTY OWNER	City Services	6001 144TH LN NW	362.56	76.00	22.35	460.91
807	PROPERTY OWNER	City Services	15816 Neon St Nw	365.29	76.00	22.52	463.81
808	PROPERTY OWNER	City Services	15426 FLUORINE ST NW	369.12	76.00	22.76	467.88
809	PROPERTY OWNER	City Services	5425 144TH WAY	375.90	76.00	23.17	475.07
810	PROPERTY OWNER	City Services	14741 Kamacite St Nw	378.03	76.00	23.31	477.34

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
811	PROPERTY OWNER	City Services	15203 FLUORINE ST NW	385.16	76.00	23.74	484.90
812	PROPERTY OWNER	City Services	15090 COBALT ST NW	388.59	76.00	23.96	488.55
813	PROPERTY OWNER	City Services	14201 XKIMO ST NW	391.50	76.00	24.14	491.64
814	PROPERTY OWNER	City Services	15368 ZUNI CT	392.05	76.00	24.17	492.22
815	PROPERTY OWNER	City Services	15121 HELIUM ST NW	396.08	76.00	24.42	496.50
816	PROPERTY OWNER	City Services	6211 RIVLYN AVE NW	402.93	76.00	24.84	503.77
817	PROPERTY OWNER	City Services	6890 147TH AVE NW	414.29	76.00	25.54	515.83
818	PROPERTY OWNER	City Services	14631 Fluorine St Nw	418.24	76.00	25.78	520.02
819	PROPERTY OWNER	City Services	14579 Olivine St	419.69	76.00	25.87	521.56
820	PROPERTY OWNER	City Services	13939 Ironstone Ter Nw	420.15	76.00	25.90	522.05
821	PROPERTY OWNER	City Services	14701 GERMANIUM ST NW	421.29	76.00	25.97	523.26
822	PROPERTY OWNER	City Services	5555 153RD CT NW	422.22	76.00	26.03	524.25
823	PROPERTY OWNER	City Services	5404 142ND AVE NW	422.23	76.00	26.03	524.26
824	PROPERTY OWNER	City Services	14714 HELIUM ST NW	424.90	76.00	26.19	527.09
825	PROPERTY OWNER	City Services	15291 URANIUM ST NW	425.16	76.00	26.21	527.37
826	PROPERTY OWNER	City Services	13927 Ironstone Ter Nw	426.39	76.00	26.29	528.68
827	PROPERTY OWNER	City Services	7435 HWY 10 NW	426.70	76.00	26.31	529.01
828	PROPERTY OWNER	City Services	14836 Olivine St Nw	430.95	76.00	26.57	533.52
829	PROPERTY OWNER	City Services	6220 152ND AVE NW	433.02	76.00	26.70	535.72
830	PROPERTY OWNER	City Services	15429 SUNFISH LAKE BLVD NW	436.78	76.00	26.93	539.71
831	PROPERTY OWNER	City Services	5840 142ND AVE NW	439.00	76.00	27.06	542.06
832	PROPERTY OWNER	City Services	16718 LIMONITE ST NW	439.00	76.00	27.06	542.06
833	PROPERTY OWNER	City Services	6067 146TH LN NW	439.36	76.00	27.09	542.45
834	PROPERTY OWNER	City Services	5598 154TH LN NW	439.50	76.00	27.09	542.59
835	PROPERTY OWNER	City Services	4890 155TH LN NW	441.72	76.00	27.23	544.95
836	PROPERTY OWNER	City Services	6118 146th Ave Nw	444.43	76.00	27.40	547.83
837	PROPERTY OWNER	City Services	15557 WACO ST NW	444.88	76.00	27.43	548.31
838	PROPERTY OWNER	City Services	15750 LITHIUM ST NW	446.68	76.00	27.54	550.22
839	PROPERTY OWNER	City Services	6992 139TH LN NW	447.15	76.00	27.57	550.72
840	PROPERTY OWNER	City Services	14574 Krypton St Nw	447.15	76.00	27.57	550.72
841	PROPERTY OWNER	City Services	15200 UTE ST NW	447.66	76.00	27.60	551.26
842	PROPERTY OWNER	City Services	15354 Iodine St Nw	452.30	76.00	27.88	556.18
843	PROPERTY OWNER	City Services	15515 SODIUM ST	452.30	76.00	27.88	556.18
844	PROPERTY OWNER	City Services	14183 BARIUM ST NW	455.46	76.00	28.08	559.54
845	PROPERTY OWNER	City Services	14341 TUNGSTEN WAY NW	456.30	76.00	28.13	560.43
846	PROPERTY OWNER	City Services	6960 147TH AVE NW	459.98	76.00	28.36	564.34
847	PROPERTY OWNER	City Services	13943 Ironstone Ter Nw	460.66	76.00	28.40	565.06
848	PROPERTY OWNER	City Services	15305 IODINE ST NW	461.36	76.00	28.44	565.80
849	PROPERTY OWNER	City Services	14842 OLIVINE ST NW	463.96	76.00	28.60	568.56
850	PROPERTY OWNER	City Services	14685 Junkite St Nw	466.32	76.00	28.75	571.07
851	PROPERTY OWNER	City Services	7880 149TH AVE NW	468.97	76.00	28.91	573.88
852	PROPERTY OWNER	City Services	7266 149TH AVE NW	470.49	76.00	29.01	575.50
853	PROPERTY OWNER	City Services	14663 Quicksilver St	470.67	76.00	29.02	575.69
854	PROPERTY OWNER	City Services	14625 Olivine Ter	470.67	76.00	29.02	575.69
855	PROPERTY OWNER	City Services	6251 152ND AVE NW	474.58	76.00	29.26	579.84

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
856	PROPERTY OWNER	City Services	5450 144th Way	476.50	76.00	29.38	581.88
857	PROPERTY OWNER	City Services	14794 Krypton Ct Nw	478.35	76.00	29.49	583.84
858	PROPERTY OWNER	City Services	14656 ARGON ST NW	479.24	76.00	29.54	584.78
859	PROPERTY OWNER	City Services	5710 158TH CT	480.95	76.00	29.65	586.60
860	PROPERTY OWNER	City Services	14292 TUNGSTEN WAY NW	482.68	76.00	29.76	588.44
861	PROPERTY OWNER	City Services	5450 144TH WAY	485.16	76.00	29.91	591.07
862	PROPERTY OWNER	City Services	6030 143RD LN NW	485.16	76.00	29.91	591.07
863	PROPERTY OWNER	City Services	14143 ARGON ST NW	493.28	76.00	30.41	599.69
864	PROPERTY OWNER	City Services	5020 XKIMO CT NW	496.80	76.00	30.63	603.43
865	PROPERTY OWNER	City Services	7009 Riverdale Dr	497.52	76.00	30.67	604.19
866	PROPERTY OWNER	City Services	15351 WACO CT NW	505.05	76.00	31.14	612.19
867	PROPERTY OWNER	City Services	13919 Ironstone Ter Nw	507.69	76.00	31.30	614.99
868	PROPERTY OWNER	City Services	7668 147TH LN NW	509.62	76.00	31.42	617.04
869	PROPERTY OWNER	City Services	15210 Germanium St Nw	510.46	76.00	31.47	617.93
870	PROPERTY OWNER	City Services	14882 XKIMO ST NW	511.52	76.00	31.53	619.05
871	PROPERTY OWNER	City Services	6200 152ND AVE NW	512.35	76.00	31.59	619.94
872	PROPERTY OWNER	City Services	14191 BARIUM ST NW	520.79	76.00	32.11	628.90
873	PROPERTY OWNER	City Services	5401 142ND AVE NW	535.44	76.00	33.01	644.45
874	PROPERTY OWNER	City Services	14672 Iodine Ct Nw	545.45	76.00	33.63	655.08
875	PROPERTY OWNER	City Services	14193 ARGON ST NW	545.52	76.00	33.63	655.15
876	PROPERTY OWNER	City Services	6263 RIVLYN AVE NW	545.52	76.00	33.63	655.15
877	PROPERTY OWNER	City Services	14230 Xenon St Nw	545.52	76.00	33.63	655.15
878	PROPERTY OWNER	City Services	5581 148TH LN NW	546.87	76.00	33.71	656.58
879	PROPERTY OWNER	City Services	14521 WACO ST NW	553.67	76.00	34.13	663.80
880	PROPERTY OWNER	City Services	13741 DOLOMITE ST NW	553.67	76.00	34.13	663.80
881	PROPERTY OWNER	City Services	14171 MAGNESIUM ST NW	553.80	76.00	34.14	663.94
882	PROPERTY OWNER	City Services	14200 XENON ST NW	556.39	76.00	34.30	666.69
883	PROPERTY OWNER	City Services	14150 DYSPROSIUM ST NW	559.10	76.00	34.47	669.57
884	PROPERTY OWNER	City Services	15471 RADIUM ST NW	559.93	76.00	34.52	670.45
885	PROPERTY OWNER	City Services	15180 COBALT ST NW	560.39	76.00	34.55	670.94
886	PROPERTY OWNER	City Services	5360 141ST AVE NW	567.26	76.00	34.97	678.23
887	PROPERTY OWNER	City Services	14201 Xenon St Nw	567.26	76.00	34.97	678.23
888	PROPERTY OWNER	City Services	6322 Riverdale Dr Nw	567.26	76.00	34.97	678.23
889	PROPERTY OWNER	City Services	14220 DYSPROSIUM ST NW	569.97	76.00	35.14	681.11
890	PROPERTY OWNER	City Services	15255 Fluorine St Nw	571.56	76.00	35.24	682.80
891	PROPERTY OWNER	City Services	5178 148TH AVE NW	572.69	76.00	35.31	684.00
892	PROPERTY OWNER	City Services	7091 148th Ave Nw	575.35	76.00	35.47	686.82
893	PROPERTY OWNER	City Services	14067 DYSPROSIUM ST NW	575.41	76.00	35.47	686.88
894	PROPERTY OWNER	City Services	14271 ARGON ST NW	575.41	76.00	35.47	686.88
895	PROPERTY OWNER	City Services	5420 144TH WAY NW	579.12	76.00	35.70	690.82
896	PROPERTY OWNER	City Services	6260 HWY 10 NW	580.50	76.00	35.79	692.29
897	PROPERTY OWNER	City Services	14700 Neon St Nw	582.46	76.00	35.91	694.37
898	PROPERTY OWNER	City Services	5300 153RD(PHARMACY) AVE NW	583.76	76.00	35.99	695.75
899	PROPERTY OWNER	City Services	14784 WILLEMITE WAY	585.16	76.00	36.07	697.23
900	PROPERTY OWNER	City Services	14591 PERIDOT ST NW	585.16	76.00	36.07	697.23

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
901	PROPERTY OWNER	City Services	6880 147TH AVE NW	585.16	76.00	36.07	697.23
902	PROPERTY OWNER	City Services	14680 HEMATITE ST NW	585.16	76.00	36.07	697.23
903	PROPERTY OWNER	City Services	7017 RIVERDALE DR	585.16	76.00	36.07	697.23
904	PROPERTY OWNER	City Services	14200 Xenon St Nw	585.16	76.00	36.07	697.23
905	PROPERTY OWNER	City Services	14711 QUICKSILVER ST	585.16	76.00	36.07	697.23
906	PROPERTY OWNER	City Services	15533 SODIUM WAY NW	585.16	76.00	36.07	697.23
907	PROPERTY OWNER	City Services	14233 XKIMO ST NW	585.16	76.00	36.07	697.23
908	PROPERTY OWNER	City Services	5554 153RD CT NW	585.16	76.00	36.07	697.23
909	PROPERTY OWNER	City Services	5617 154th Ln Nw	585.16	76.00	36.07	697.23
910	PROPERTY OWNER	City Services	14609 Olivine Ter Nw	585.16	76.00	36.07	697.23
911	PROPERTY OWNER	City Services	5556 154th Ln Nw	585.16	76.00	36.07	697.23
912	PROPERTY OWNER	City Services	14340 TUNGSTEN ST NW	585.16	76.00	36.07	697.23
913	PROPERTY OWNER	City Services	5691 154th Ave Nw	585.16	76.00	36.07	697.23
914	PROPERTY OWNER	City Services	5530 145th Cir Nw	585.16	76.00	36.07	697.23
915	PROPERTY OWNER	City Services	5410 144th Way	585.16	76.00	36.07	697.23
916	PROPERTY OWNER	City Services	5425 152ND AVE NW	585.16	76.00	36.07	697.23
917	PROPERTY OWNER	City Services	15457 RADIUM ST NW	585.16	76.00	36.07	697.23
918	PROPERTY OWNER	City Services	15430 RADIUM ST NW	585.16	76.00	36.07	697.23
919	PROPERTY OWNER	City Services	15445 SODIUM ST	585.16	76.00	36.07	697.23
920	PROPERTY OWNER	City Services	15292 Tungsten St	585.16	76.00	36.07	697.23
921	PROPERTY OWNER	City Services	14605 Olivine Ter Nw	585.16	76.00	36.07	697.23
922	PROPERTY OWNER	City Services	14617 Olivine St Nw	585.16	76.00	36.07	697.23
923	PROPERTY OWNER	City Services	5672 154TH AVE NW	585.16	76.00	36.07	697.23
924	PROPERTY OWNER	City Services	13911 IRONSTONE TRL NW	585.16	76.00	36.07	697.23
925	PROPERTY OWNER	City Services	5629 154th Ln Nw	585.16	76.00	36.07	697.23
926	PROPERTY OWNER	City Services	5613 154TH LN NW	585.16	76.00	36.07	697.23
927	PROPERTY OWNER	City Services	7030 147th Ln Nw	585.16	76.00	36.07	697.23
928	PROPERTY OWNER	City Services	5641 154th Ct	587.88	76.00	36.24	700.12
929	PROPERTY OWNER	City Services	14217 XKIMO ST NW	587.88	76.00	36.24	700.12
930	PROPERTY OWNER	City Services	5260 149TH LN NW	588.84	76.00	36.30	701.14
931	PROPERTY OWNER	City Services	5410 144th Way	590.60	76.00	36.41	703.01
932	PROPERTY OWNER	City Services	5599 154th Ln Nw	591.20	76.00	36.45	703.65
933	PROPERTY OWNER	City Services	14771 ERKIUM ST NW	593.31	76.00	36.58	705.89
934	PROPERTY OWNER	City Services	15421 Germanium St Nw	596.03	76.00	36.74	708.77
935	PROPERTY OWNER	City Services	6051 143RD LN NW	598.75	76.00	36.91	711.66
936	PROPERTY OWNER	City Services	14330 TUNGSTEN ST NW	598.75	76.00	36.91	711.66
937	PROPERTY OWNER	City Services	6671 153RD CT NW	601.46	76.00	37.08	714.54
938	PROPERTY OWNER	City Services	5511 144th Ct	601.73	76.00	37.10	714.83
939	PROPERTY OWNER	City Services	5559 153RD CT NW	601.73	76.00	37.10	714.83
940	PROPERTY OWNER	City Services	14107 BARIUM ST NW	602.57	76.00	37.15	715.72
941	PROPERTY OWNER	City Services	5621 146th Ave Nw	604.18	76.00	37.25	717.43
942	PROPERTY OWNER	City Services	7263 148TH LN NW	606.89	76.00	37.41	720.30
943	PROPERTY OWNER	City Services	15419 RADIUM ST NW	606.89	76.00	37.41	720.30
944	PROPERTY OWNER	City Services	15603 Iodone St Nw	606.90	76.00	37.41	720.31
945	PROPERTY OWNER	City Services	15111 TONTO ST NW	609.61	76.00	37.58	723.19

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
946	PROPERTY OWNER	City Services	5678 154TH CROSSING NW	609.62	76.00	37.58	723.20
947	PROPERTY OWNER	City Services	5040 143RD LN NW	609.62	76.00	37.58	723.20
948	PROPERTY OWNER	City Services	6741 137TH AVE NW	613.44	76.00	37.82	727.26
949	PROPERTY OWNER	City Services	5586 153RD CT NW	613.48	76.00	37.82	727.30
950	PROPERTY OWNER	City Services	5571 148TH LN NW	615.13	76.00	37.92	729.05
951	PROPERTY OWNER	City Services	7080 137TH AVE NW	615.13	76.00	37.92	729.05
952	PROPERTY OWNER	City Services	5811 157TH LN NW	615.18	76.00	37.93	729.11
953	PROPERTY OWNER	City Services	14700 GERMANIUM ST NW	617.76	76.00	38.08	731.84
954	PROPERTY OWNER	City Services	15291 SODIUM ST NW	617.76	76.00	38.08	731.84
955	PROPERTY OWNER	City Services	5379 140TH AVE NW	618.10	76.00	38.11	732.21
956	PROPERTY OWNER	City Services	14795 KRYPTON CT NW	619.06	76.00	38.16	733.22
957	PROPERTY OWNER	City Services	13873 IRONSTONE TRL NW	620.48	76.00	38.25	734.73
958	PROPERTY OWNER	City Services	15759 Neon St Nw	620.66	76.00	38.26	734.92
959	PROPERTY OWNER	City Services	5020 155TH LN NW	623.57	76.00	38.44	738.01
960	PROPERTY OWNER	City Services	5698 152ND WAY NW	624.10	76.00	38.47	738.57
961	PROPERTY OWNER	City Services	14721 Potassium St Nw	625.91	76.00	38.59	740.50
962	PROPERTY OWNER	City Services	15281 URANIUM ST NW	625.91	76.00	38.59	740.50
963	PROPERTY OWNER	City Services	6092 146TH LN NW	625.91	76.00	38.59	740.50
964	PROPERTY OWNER	City Services	6160 144TH LN NW	628.65	76.00	38.76	743.41
965	PROPERTY OWNER	City Services	14615 HELIUM ST NW	628.81	76.00	38.77	743.58
966	PROPERTY OWNER	City Services	15492 TUNGSTEN ST NW	631.34	76.00	38.92	746.26
967	PROPERTY OWNER	City Services	5841 158TH LN NW	631.43	76.00	38.93	746.36
968	PROPERTY OWNER	City Services	14637 IODINE CT NW	633.14	76.00	39.03	748.17
969	PROPERTY OWNER	City Services	15435 Iodine St Nw	639.50	76.00	39.42	754.92
970	PROPERTY OWNER	City Services	5425 144TH WAY	639.50	76.00	39.42	754.92
971	PROPERTY OWNER	City Services	15250 UTE ST NW	642.68	76.00	39.62	758.30
972	PROPERTY OWNER	City Services	5981 144TH LN NW	647.52	76.00	39.92	763.44
973	PROPERTY OWNER	City Services	14320 TUNGSTEN ST NW	647.91	76.00	39.94	763.85
974	PROPERTY OWNER	City Services	16710 LIMONITE ST NW	653.43	76.00	40.28	769.71
975	PROPERTY OWNER	City Services	15225 Germanium Cir Nw	653.52	76.00	40.29	769.81
976	PROPERTY OWNER	City Services	5641 146th Ave Nw	653.85	76.00	40.31	770.16
977	PROPERTY OWNER	City Services	14671 ARGON ST NW	654.40	76.00	40.34	770.74
978	PROPERTY OWNER	City Services	14412 IODINE ST NW	659.13	76.00	40.63	775.76
979	PROPERTY OWNER	City Services	6830 148TH LN NW	660.98	76.00	40.75	777.73
980	PROPERTY OWNER	City Services	14201 Xenon St Nw	664.12	76.00	40.94	781.06
981	PROPERTY OWNER	City Services	14441 TUNGSTEN WAY NW	666.41	76.00	41.08	783.49
982	PROPERTY OWNER	City Services	14991 WACO ST NW	670.99	76.00	41.37	788.36
983	PROPERTY OWNER	City Services	15180 UTE ST NW	673.77	76.00	41.54	791.31
984	PROPERTY OWNER	City Services	5540 144TH AVE NW	678.48	76.00	41.83	796.31
985	PROPERTY OWNER	City Services	15539 Iodine Ct Nw	683.14	76.00	42.11	801.25
986	PROPERTY OWNER	City Services	14200 XENON ST	683.14	76.00	42.11	801.25
987	PROPERTY OWNER	City Services	7050 147th Ave Nw	684.10	76.00	42.17	802.27
988	PROPERTY OWNER	City Services	5600 148TH LN NW	686.48	76.00	42.32	804.80
989	PROPERTY OWNER	City Services	14281 XKIMO ST NW	687.18	76.00	42.36	805.54
990	PROPERTY OWNER	City Services	6060 143RD LN NW	691.30	76.00	42.62	809.92

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
991	PROPERTY OWNER	City Services	6861 146TH CIR NW	695.19	76.00	42.86	814.05
992	PROPERTY OWNER	City Services	14411 RADIUM ST NW	698.32	76.00	43.05	817.37
993	PROPERTY OWNER	City Services	5544 154th Ln Nw	698.94	76.00	43.09	818.03
994	PROPERTY OWNER	City Services	7112 148TH LN NW	704.28	76.00	43.42	823.70
995	PROPERTY OWNER	City Services	5711 145th Ct Nw	704.83	76.00	43.45	824.28
996	PROPERTY OWNER	City Services	5324 142ND LN NW	710.29	76.00	43.79	830.08
997	PROPERTY OWNER	City Services	15160 QUICKSILVER ST NW	712.29	76.00	43.91	832.20
998	PROPERTY OWNER	City Services	15290 URANIUM ST NW	720.84	76.00	44.44	841.28
999	PROPERTY OWNER	City Services	7103 Hwy 10 Nw	721.63	76.00	44.49	842.12
1000	PROPERTY OWNER	City Services	14300 Sunfish Lake Blvd Nw	725.00	76.00	44.70	845.70
1001	PROPERTY OWNER	City Services	6915 169TH LN NW	727.88	76.00	44.87	848.75
1002	PROPERTY OWNER	City Services	5388 141ST AVE NW	729.93	76.00	45.00	850.93
1003	PROPERTY OWNER	City Services	7121 148TH LN NW	730.57	76.00	45.04	851.61
1004	PROPERTY OWNER	City Services	13869 IRONSTONE TRL NW	731.52	76.00	45.10	852.62
1005	PROPERTY OWNER	City Services	15220 TONTO ST NW	738.23	76.00	45.51	859.74
1006	PROPERTY OWNER	City Services	13885 IRONSTONE TRL NW	738.71	76.00	45.54	860.25
1007	PROPERTY OWNER	City Services	6460 153RD WAY NW	739.81	76.00	45.61	861.42
1008	PROPERTY OWNER	City Services	14830 Limonite St Nw	741.52	76.00	45.71	863.23
1009	PROPERTY OWNER	City Services	5991 146TH AVE NW	749.69	76.00	46.22	871.91
1010	PROPERTY OWNER	City Services	15210 SODIUM ST NW	752.31	76.00	46.38	874.69
1011	PROPERTY OWNER	City Services	5415 149TH LN NW	762.25	76.00	46.99	885.24
1012	PROPERTY OWNER	City Services	6031 144TH LN NW	775.60	76.00	47.81	899.41
1013	PROPERTY OWNER	City Services	13939 ST FRANCIS BLVD NW	775.67	76.00	47.82	899.49
1014	PROPERTY OWNER	City Services	14635 SODIUM ST NW	777.98	76.00	47.96	901.94
1015	PROPERTY OWNER	City Services	15545 SODIUM WAY NW	778.98	76.00	48.02	903.00
1016	PROPERTY OWNER	City Services	6206 RIVLYN AVE NW	780.78	76.00	48.13	904.91
1017	PROPERTY OWNER	City Services	15367 Vanadium St Nw	782.27	76.00	48.23	906.50
1018	PROPERTY OWNER	City Services	5521 146th Ave Nw	783.78	76.00	48.32	908.10
1019	PROPERTY OWNER	City Services	14400 QUICKSILVER ST NW	789.20	76.00	48.65	913.85
1020	PROPERTY OWNER	City Services	14621 POTASSIUM ST NW	791.95	76.00	48.82	916.77
1021	PROPERTY OWNER	City Services	14844 WACO ST NW	795.03	76.00	49.01	920.04
1022	PROPERTY OWNER	City Services	14780 Fluorine St Nw	796.62	76.00	49.11	921.73
1023	PROPERTY OWNER	City Services	6168 146th Ave Nw	808.38	76.00	49.84	934.22
1024	PROPERTY OWNER	City Services	6140 145th Ln Nw	808.72	76.00	49.86	934.58
1025	PROPERTY OWNER	City Services	14690 Sodium St Nw	808.88	76.00	49.87	934.75
1026	PROPERTY OWNER	City Services	15143 HELIUM ST NW	810.46	76.00	49.96	936.42
1027	PROPERTY OWNER	City Services	14720 ERKIUM ST NW	814.34	76.00	50.20	940.54
1028	PROPERTY OWNER	City Services	5400 149TH LN NW	818.25	76.00	50.44	944.69
1029	PROPERTY OWNER	City Services	5930 145TH LN NW	825.05	76.00	50.86	951.91
1030	PROPERTY OWNER	City Services	14751 XKIMO ST NW	833.19	76.00	51.37	960.56
1031	PROPERTY OWNER	City Services	14150 MAGNESIUM ST NW	833.42	76.00	51.38	960.80
1032	PROPERTY OWNER	City Services	14841 ARGON ST NW	839.07	76.00	51.73	966.80
1033	PROPERTY OWNER	City Services	6781 HWY 10 NW	841.78	76.00	51.89	969.67
1034	PROPERTY OWNER	City Services	5640 149TH LN NW	842.25	76.00	51.92	970.17
1035	PROPERTY OWNER	City Services	14940 WACO ST NW	850.57	76.00	52.44	979.01

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
1036	PROPERTY OWNER	City Services	14520 SUNFISH LAKE DR	855.03	76.00	52.71	983.74
1037	PROPERTY OWNER	City Services	15781 Potassium St Nw	862.17	76.00	53.15	991.32
1038	PROPERTY OWNER	City Services	14211 VANADIUM ST NW	864.45	76.00	53.29	993.74
1039	PROPERTY OWNER	City Services	7051 137th Ave Nw	866.55	76.00	53.42	995.97
1040	PROPERTY OWNER	City Services	14701 NEON ST NW	876.30	76.00	54.02	1,006.32
1041	PROPERTY OWNER	City Services	6845 HWY 10 NW	888.90	76.00	54.80	1,019.70
1042	PROPERTY OWNER	City Services	7070 148th Ave Nw	899.90	76.00	55.48	1,031.38
1043	PROPERTY OWNER	City Services	5550 149TH LN NW	900.84	76.00	55.54	1,032.38
1044	PROPERTY OWNER	City Services	5241 149TH LN NW	906.35	76.00	55.88	1,038.23
1045	PROPERTY OWNER	City Services	14252 WACO ST NW	908.92	76.00	56.03	1,040.95
1046	PROPERTY OWNER	City Services	16150 LITHIUM CT NW	916.07	76.00	56.47	1,048.54
1047	PROPERTY OWNER	City Services	6941 147TH AVE NW	918.95	76.00	56.65	1,051.60
1048	PROPERTY OWNER	City Services	15247 Germanium Cir Nw	928.63	76.00	57.25	1,061.88
1049	PROPERTY OWNER	City Services	6855 148TH LN NW	929.86	76.00	57.32	1,063.18
1050	PROPERTY OWNER	City Services	5960 144TH CIR NW	935.28	76.00	57.66	1,068.94
1051	PROPERTY OWNER	City Services	15540 IODINE ST NW	949.83	76.00	58.56	1,084.39
1052	PROPERTY OWNER	City Services	9539 Hwy 10 Nw	952.34	76.00	58.71	1,087.05
1053	PROPERTY OWNER	City Services	14221 VANADIUM ST NW	954.00	76.00	58.81	1,088.81
1054	PROPERTY OWNER	City Services	14801 ERKIUM ST NW	959.51	76.00	59.15	1,094.66
1055	PROPERTY OWNER	City Services	14729 HELIUM ST NW	962.86	76.00	59.36	1,098.22
1056	PROPERTY OWNER	City Services	5406 145th Ave Nw	963.10	76.00	59.37	1,098.47
1057	PROPERTY OWNER	City Services	16722 LIMONITE ST NW	963.75	76.00	59.41	1,099.16
1058	PROPERTY OWNER	City Services	5131 155TH LN	964.98	76.00	59.49	1,100.47
1059	PROPERTY OWNER	City Services	5850 157th Ln Nw	966.80	76.00	59.60	1,102.40
1060	PROPERTY OWNER	City Services	5222 148TH AVE NW	967.59	76.00	59.65	1,103.24
1061	PROPERTY OWNER	City Services	14871 XKIMO ST NW	984.78	76.00	60.71	1,121.49
1062	PROPERTY OWNER	City Services	5601 146TH AVE NW	986.49	76.00	60.82	1,123.31
1063	PROPERTY OWNER	City Services	6200 145TH LN NW	1,004.06	76.00	61.90	1,141.96
1064	PROPERTY OWNER	City Services	15820 Osmium St Nw	1,012.31	76.00	62.41	1,150.72
1065	PROPERTY OWNER	City Services	15241 Tonto St Nw	1,029.04	76.00	63.44	1,168.48
1066	PROPERTY OWNER	City Services	14417 IODINE ST NW	1,034.14	76.00	63.75	1,173.89
1067	PROPERTY OWNER	City Services	14760 Potassium St Nw	1,035.00	76.00	63.81	1,174.81
1068	PROPERTY OWNER	City Services	17201 St Francis Blvd Nw	1,035.50	76.00	63.84	1,175.34
1069	PROPERTY OWNER	City Services	9619 Hwy 10 Nw	1,053.50	76.00	64.95	1,194.45
1070	PROPERTY OWNER	City Services	14420 FLUORINE CT NW	1,063.45	76.00	65.56	1,205.01
1071	PROPERTY OWNER	City Services	14264 WACO ST NW	1,078.30	76.00	66.48	1,220.78
1072	PROPERTY OWNER	City Services	15490 XKIMO ST	1,078.76	76.00	66.50	1,221.26
1073	PROPERTY OWNER	City Services	7405 HWY 10 NW	1,085.07	76.00	66.89	1,227.96
1074	PROPERTY OWNER	City Services	15541 XKIMO ST	1,087.34	76.00	67.03	1,230.37
1075	PROPERTY OWNER	City Services	14725 XKIMO ST NW	1,095.60	76.00	67.54	1,239.14
1076	PROPERTY OWNER	City Services	5560 153rd Ct Nw	1,097.58	76.00	67.66	1,241.24
1077	PROPERTY OWNER	City Services	4881 142ND LN NW	1,107.61	76.00	68.28	1,251.89
1078	PROPERTY OWNER	City Services	5521 144th Ave	1,119.68	76.00	69.03	1,264.71
1079	PROPERTY OWNER	City Services	14622 Ferret St Nw	1,120.38	76.00	69.07	1,265.45
1080	PROPERTY OWNER	City Services	15441 YAKIMA ST NW	1,128.88	76.00	69.59	1,274.47

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
1081	PROPERTY OWNER	City Services	6071 151ST LN NW	1,142.45	76.00	70.43	1,288.88
1082	PROPERTY OWNER	City Services	14001 ST FRANCIS BLVD NW	1,146.05	76.00	70.65	1,292.70
1083	PROPERTY OWNER	City Services	14950 ZUNI ST NW	1,149.56	76.00	70.87	1,296.43
1084	PROPERTY OWNER	City Services	6930 137TH LN NW	1,151.35	76.00	70.98	1,298.33
1085	PROPERTY OWNER	City Services	14778 XKIMO ST NW	1,174.28	76.00	72.39	1,322.67
1086	PROPERTY OWNER	City Services	15145 TONTO ST NW	1,176.02	76.00	72.50	1,324.52
1087	PROPERTY OWNER	City Services	6001 167th Ave Nw	1,177.70	76.00	72.60	1,326.30
1088	PROPERTY OWNER	City Services	14520 Junkite St Nw	1,178.74	76.00	72.67	1,327.41
1089	PROPERTY OWNER	City Services	14420 RADIUM ST NW	1,184.61	76.00	73.03	1,333.64
1090	PROPERTY OWNER	City Services	14491 FLUORINE CT	1,189.56	76.00	73.33	1,338.89
1091	PROPERTY OWNER	City Services	6850 148TH LN NW	1,201.90	76.00	74.10	1,352.00
1092	PROPERTY OWNER	City Services	14771 FLUORINE ST NW	1,204.30	76.00	74.24	1,354.54
1093	PROPERTY OWNER	City Services	4965 155TH LN NW	1,216.59	76.00	75.00	1,367.59
1094	PROPERTY OWNER	City Services	16219 IODINE ST	1,222.16	76.00	75.34	1,373.50
1095	PROPERTY OWNER	City Services	15386 KRYPTON ST NW	1,251.90	76.00	77.18	1,405.08
1096	PROPERTY OWNER	City Services	6080 HWY 10 NW	1,284.46	76.00	79.19	1,439.65
1097	PROPERTY OWNER	City Services	15774 Neon St Nw	1,290.48	76.00	79.56	1,446.04
1098	PROPERTY OWNER	City Services	7050 137th Ave Nw	1,324.68	76.00	81.66	1,482.34
1099	PROPERTY OWNER	City Services	5770 162ND LN NW	1,332.99	76.00	82.18	1,491.17
1100	PROPERTY OWNER	City Services	15801 Osmium St Nw	1,337.90	76.00	82.48	1,496.38
1101	PROPERTY OWNER	City Services	14220 BASALT ST NW	1,369.92	76.00	84.45	1,530.37
1102	PROPERTY OWNER	City Services	4895 155TH LN NW	1,383.20	76.00	85.27	1,544.47
1103	PROPERTY OWNER	City Services	5021 143RD LN NW	1,389.80	76.00	85.68	1,551.48
1104	PROPERTY OWNER	City Services	6912 170TH AVE NW	1,425.08	76.00	87.85	1,588.93
1105	PROPERTY OWNER	City Services	15491 YAKIMA CT S	1,430.72	76.00	88.20	1,594.92
1106	PROPERTY OWNER	City Services	7061 147th Ln Nw	1,508.77	76.00	93.01	1,677.78
1107	PROPERTY OWNER	City Services	6901 137TH LN NW	1,526.44	76.00	94.10	1,696.54
1108	PROPERTY OWNER	City Services	6845 169TH LN NW	1,676.32	76.00	103.34	1,855.66
1109	PROPERTY OWNER	City Services	15791 Neon St Nw	1,694.76	76.00	104.48	1,875.24
1110	PROPERTY OWNER	City Services	147 FERRET ST NW	1,824.61	76.00	112.48	2,013.09
1111	PROPERTY OWNER	City Services	5754 162ND LN NW	1,912.10	76.00	117.88	2,105.98
1112	PROPERTY OWNER	City Services	14648 IODINE CT NW	2,355.84	76.00	145.23	2,577.07
1113	PROPERTY OWNER	City Services	6300 Bunker Lake Blvd Nw	3,205.22	76.00	197.60	3,478.82
1114	PROPERTY OWNER	City Services	14149 EBONY ST NW	3,816.54	76.00	235.28	4,127.82
1115	PROPERTY OWNER	City Services	6250 MCKINLEY ST NW	3,814.37	76.00	235.15	4,125.52
1116	PROPERTY OWNER	City Services	14077 ST FRANCIS BLVD NW	5,213.46	76.00	321.40	5,610.86
1117	PROPERTY OWNER	City Services	6401 W HWY 10 NW	5,629.15	76.00	347.03	6,052.18
1118	PROPERTY OWNER	City Services	8390 Hwy 10 Nw	8,658.26	76.00	533.77	9,268.03
1119	PROPERTY OWNER	City Services	6651 141ST AVE NW	11,317.56	76.00	697.71	12,091.27
			Utility Billing Total	**$ 345,247.66**	**$ 85,044.00**	**$ 21,284.29**	**$ 451,575.95**
1120	PROPERTY OWNER	12-085443 14180 URANIUM MOWING	14180 URANIUM ST NW	$ 66.80	$ 76.00	$ 4.12	$ 146.92
1121	PROPERTY OWNER	ABATEMENT FEE	14180 URANIUM ST NW	16.70	0.00	1.03	17.73
1122	PROPERTY OWNER	ABATEMENT FEE	14920 CHAMELEON ST NW	33.40	0.00	2.06	35.46
1123	PROPERTY OWNER	GROUNDS MAINTENANCE 12-150378	14920 CHAMELEON ST NW	133.59	76.00	8.24	217.83

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

Delinquent City Services
- As of September 18, 2013 -

Line Item	Account Name	Description	Property Street Address	Delinquent Amount	Admin Fee	Interest (4.86%)	Total Subject to Certification
1124	PROPERTY OWNER	3RD FALSE ALARM	8240 158TH AVENUE NW	75.00	76.00	4.62	155.62
1125	PROPERTY OWNER	4TH FALSE ALARM	8240 158TH AVENUE NW	150.00	76.00	9.25	235.25
1126	PROPERTY OWNER	4TH FALSE ALARM 12-275436	7533 SUNWOOD DR NW, STE 220	150.00	76.00	9.25	235.25
			Accounts Receivable Total	**$ 625.49**	**$ 380.00**	**$ 38.57**	**$ 1,044.06**

Total Accounts Subject to 2014 Property Tax Certification	**$ 345,873.15**	**$ 85,424.00**	**$ 21,322.86**	**$ 452,620.01**

Note: Deadline to pay “Delinquent Amount” is 11/8/2013. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2014 property taxes.

CC Regular Session **6. 2.**

Meeting Date: 09/24/2013

By: Tim Gladhill, Community Development

Information

Title:

Adopt Ordinance #13-17 to Amend 2013 Rates and Fees Related to Water Trunk and Existing Reimbursement Agreement

Background:

The proposed ordinance is to amend the 2013 Water Trunk Fee to create a two (2) tier fee. A second tier of water trunk fee is required in order to honor an existing reimbursement agreement with 21st Century Bank related to the extension of sanitary sewer and water trunk lines to the BROOKFIELD and SWEETBAY RIDGE developments. The original developer of BROOKFIELD paid the capital costs to extend the northwest water loop. The City entered into a reimbursement agreement with the Developer that future trunk fees in the reimbursement area would be credited to the Developer. In this case, there is an essential nexus between the fee and the actual capital costs of construction to be reimbursed. With any City fee, there needs to be a reasonable nexus between the two in order to establish the fee.

On September 23, 2005, the City Council approved a Preliminary Plat for the BROOKFIELD ADDITION, a 241 lot Major Subdivision located along Nowthen Boulevard (CSAH 5), north of 167th Avenue. The Preliminary Plat has been phased over three (3) phases, with additional phases remaining to be completed.

On June 13, 2006, the City Council Approved the Preliminary Plat for SWEETBAY RIDGE, a 165 lot Major Subdivision located along Variolite Street and 161st Avenue. The Plat has completed one (1) of three (3) planned phases.

In order to service both of these developments, the Developer entered into a Reimbursement Agreement on March 22, 2006 with the City and the Developer subsequently agreeing to construct municipal Sanitary Sewer and Water Trunk lines. The Reimbursement Agreement allows the Developer to be reimbursed through future trunk fee payments. The capital cost was approximately $6,000,000 paid by the Developer. In December, 2009, the Reimbursement Agreement was re-assigned to 21st Century Bank. The Reimbursement Agreement states that the City will not collect Sanitary Sewer or Water Trunk Fees for the area defined as BROOKFIELD, and that those fees will exist as a credit towards the Reimbursement Agreement. The Reimbursement Agreement also defines an additional Reimbursement Area that benefits from the construction of these trunk facilities.The Reimbursement Agreement states that the City would collect $1,925 per Water Trunk connection. The Reimbursement Agreement further states that in the event the trunk fee is increased, the reimbursement will increase as well, until the termination date or the entire reimbursement amount is achieved, whichever comes first.

On June 26, 2012, the City Council Approved the Comprehensive Sanitary Sewer and Comprehensive Water Studies by Bolton and Menk. These studies recommended adjustments to the City's Rates and Fees for trunk and user fees. The City's general Sanitary Sewer Trunk and Water Trunk Fees were reduced while user fees were adjusted as offset. One of the major adjustments was proposed financing structures for the future water treatment plant. As all users on the water systems would benefit from this facility, the City balanced the cost between trunk fees (new development) and user fees (current users). Some cost reductions were also recommended in the studies. The studies did acknowledge the Reimbursement Agreement. Both the Reimbursement Agreement and the Comprehensive Utility Studies acknowledged that the entire reimbursement amount would not be realized. Through the sources and uses table, the study acknowledges that the Reimbursement Amount would not be fully realized and acknowledges that a lower rate would be collected. Again, in further review of the Reimbursement Agreement, it is recommended that the tiered Water Trunk Fee be established over the remaining life of the Reimbursement

Agreement (through 2026).

On November 27, 2012, the City Council approved the 2013 Schedule of Rates, Fees, and Charges, including the recommended adjustment to sanitary sewer and water trunk fees. In reviewing further with the City Attorney and discussions with legal counsel for 21st Century Bank, the tiered rate is recommended in order to honor the existing Reimbursement Agreement with 21st Century Bank. This applies only to the water trunk fee. The water trunk fee within the reimbursement area is proposed to be $1,925, consistent with the Reimbursement Agreement. The water trunk fee outside the reimbursement area is proposed to remain at $1,550, consistent with current rates and fees as well as the 2012 Comprehensive Water Study.

The City has received applications for two (2) plats within the Reimbursement Area. The City has been reviewing OAKWOOD ACRES, a three (3) lot subdivision along the re-aligned 167th Avenue, west of Nowthen Boulevard. This plat would be subject to the Water Trunk Reimbursement. The City has also received an application for BROOKFIELD 4TH ADDITION. This is a proposed 77 lot Major Subdivision. This plat is subject to a simple Water Trunk and Sanitary Sewer Trunk credit, meaning there is no money collected by the City to reimburse to 21st Century Bank (21st Century Bank is owner of this site). The City has also been working with a potential developer of the remainder of SWEETBAY RIDGE. The potential developer is under current agreement with the Property Owner. This 85 lot major subdivision is subject to the Water Trunk Reimbursement. The total financial liability or gap if the underlying Water Trunk Fee is collected is approximately $33,000 for SWEETBAY RIDGE.

Notification:

A Public Hearing Notification was posted in the Anoka County Union.

Observations/Alternatives:

Alternatives

Alternative #1. Adopt the Ordinance as drafted. This would appear to be the preferred option to honor the existing contractual arrangement and plain language of the agreement with 21st Century Bank. This alternative distributes the true costs to those parcels that would benefit from this original capital investment by the original developer.

Alternative #2. Adjust all Water Trunk Fees to account for the deficiency in trunk fee rates. This alternative would distribute costs to users not directly benefiting from this trunk line construction and may be more difficult to establishing the essential nexus between the fee collected and the service provided. There is less certainty in this scenario as well, as the City would need to average the gap over an estimated number of connections.

Alternative #3. Do not adjust the Water Trunk Fee. Staff, in working with the City Attorney, believes this alternative opens the City up to legal challenges regarding the interpretation of the plain language in the Reimbursement Agreement. The Agreement does not state that the City can collect less in Trunk Fees, and thereby reduce the reimbursement to 21st Century Bank. This alternative seems to expose the City to the highest financial liability if a challenge is submitted and the City is not successful in defending said challenge.

Recommendation:

Staff recommends that the City Council introduce Ordinance #13-17.

Funding Source:

Preparation of the Ordinance is being handled as part of normal Staff duties.

Council Action:

Motion to waive the City Charter requirement to read the ordinance aloud -AND- adopt Ordinance #13-17 amending the 2013 Water Trunk Fee.

Roll Call Vote:

Councilmember Tossey
Councilmember Kuzma
Councilmember Riley
Councilmember Johns
Councilmember LeTourneau
Councilmember Backous
Mayor Strommen

Attachments

Proposed Ordinance

Reimbursement Agreement

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	09/19/2013 10:49 AM
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:44 PM
Form Started By: Tim Gladhill		Started On: 09/13/2013
Final Approval Date: 09/19/2013		

ORDINANCE #13-17
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE ESTABLISHING PERMIT FEES, SERVICE CHARGES, AND VARIOUS OTHER FEES TO BE COLLECTED BY THE CITY OF RAMSEY.

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey.

SECTION 2. PURPOSE

Per S701.10 (Fees) the purpose of this Ordinance is to establish the Permit Fees, service Charges, and Other Fees that will be collected by the City in year 2013. This is known as the Schedule of Rates, Fees and Charges.

SECTION 3. SCHEDULE

The Water Connection (Trunk) Fee within the Reimbursement Area, defined on Exhibit A, attached hereto, is amended to $1,925.00.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota, the 28th day of May, 2013.

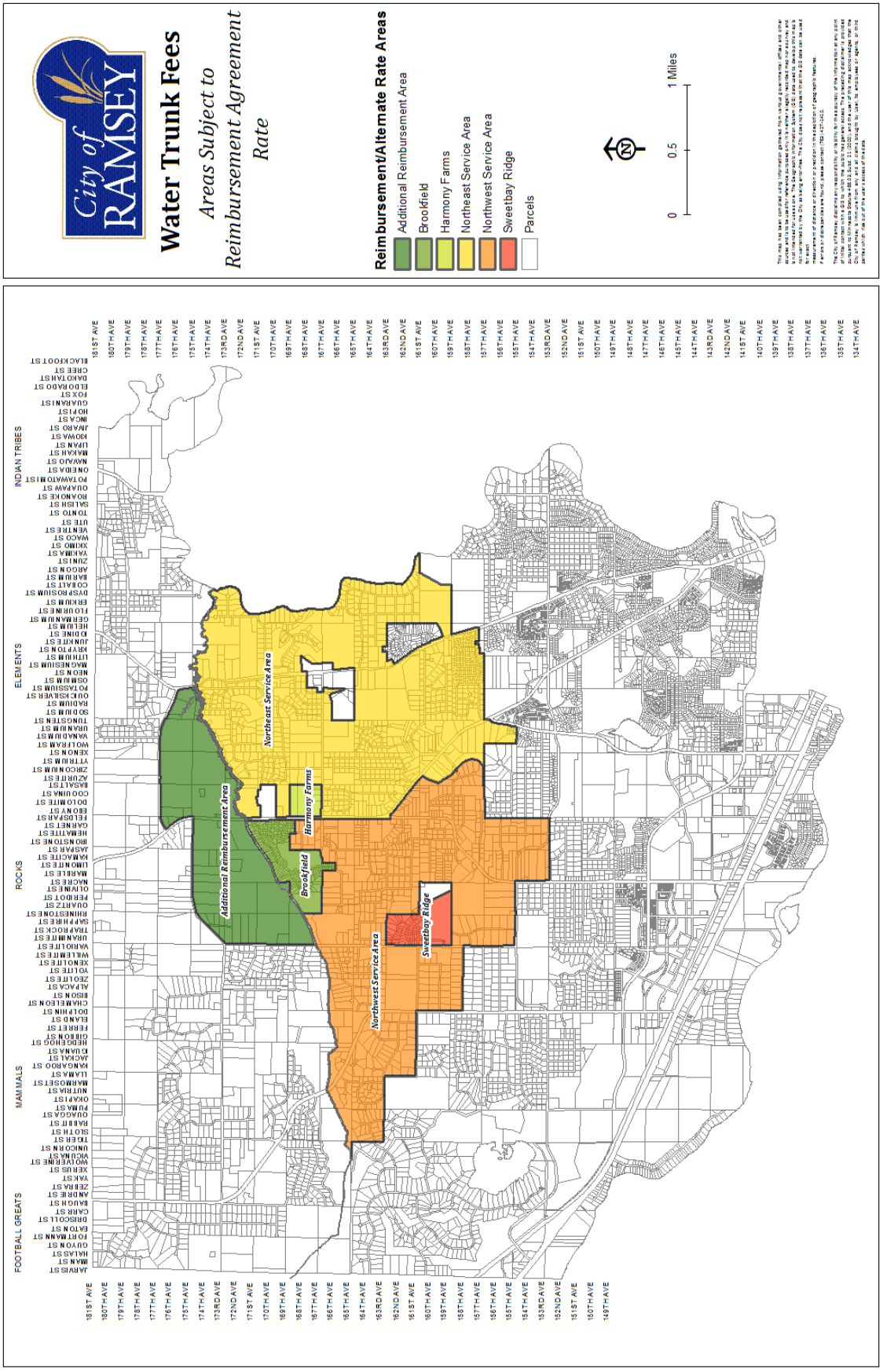
_____
Mayor

ATTEST:

_____
City Clerk

Introduction date:
Posting dates:
Adoption date:
Publication date:
Effective date:

Exhibit A
Reimbursement Area



COPY

BROOKFIELD ADDITION
AMENDMENT TO WATER MAIN AND SANITARY SEWER COST CONTRIBUTION/REIMBURSEMENT AGREEMENT
CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA

THIS AGREEMENT, made and entered into by the **CITY OF RAMSEY**, a Municipal Corporation under the laws of the State of Minnesota (the **"CITY"**); **OAKWOOD LAND DEVELOPMENT, INC.**, a Minnesota Corporation (**"Oakwood"**); and **21ST CENTURY BANK**, a Minnesota Corporation ("21st");

RECITALS

WITNESSETH:

WHEREAS, Oakwood and City are parties to the following:

WATER MAIN AND SANITARY SEWER
COST CONTRIBUTION/REIMBURSEMENT AGREEMENT
Dated March 22, 2006
(the "WSCA")
(copy appended hereto),

and

WHEREAS, pursuant to the WSCA, Oakwood has contributed to City the sum of $6.0 million in performance of its obligations under Article 2 of the WSCA, and,

WHEREAS, Oakwood is now entitled to reimbursement from City under Article 3 of the WSCA, and

WHEREAS, Oakwood has assigned its rights to reimbursement under the WCSA to 21st, as contemplated by Article 3.06 of the WCSA, and

WHEREAS, 21st and City have reached agreement on numerous issues in connection with certain plats known as Brookfield First Addition, Brookfield Second Addition, and Brookfield Third Addition (collectively, "Brookfield")

NOW THEREFORE, in consideration of the foregoing and in consideration of the mutual promises herein, it is agreed by and amongst the parties hereto as follows:

1. SUBSTITUTION

21st is hereby substituted for Oakwood under Articles 3, 4 and 5 of the WCSA. Oakwood hereby assigns its interest thereunder to 21st and 21st accepts said assignment. It is acknowledged that all duties of all parties under Articles 1 and 2 of the WCSA have been fully performed, and that Oakwood contributed the sum of $6.0 million under Section 2.01 of the WCSA. From and after the date hereof, Oakwood shall have no interest or rights under the WCSA. Where the word "Oakwood" is used herein, it shall be deemed to mean "21st" unless a different connotation is apparent.

2. **DEFINITION OF TERMS** – Capitalized terms as used herein shall have the definition attributed to them herein. Capitalized terms used herein that do not have a stated definition herein shall have that definition assigned to them in the WSCA.

3. **AMENDMENTS TO WSCA**

A. Article 3 of the WSCA is hereby deleted, and replaced by the following Article 3:

ARTICLE 3
21st REIMBURSEMENT

3.01 21st Reimbursement The parties acknowledge that as of the date hereof, the City has partially reimbursed Oakwood for the Oakwood Contribution in the total amount of $ 502,204.00, through credits given in the respective Brookfield development agreements. In addition, Oakwood assigned some credits to Sweetbay Land Company, a Minnesota corporation, and an Oakwood related company. Sweetbay Land Company was given Trunk Fee credit for $208,216.00 in the Sweetbay Ridge/City of Ramsey development agreement for Sweetbay Ridge Addition. The total amount reimbursed for the Oakwood Contribution to date is therefore $710,420.00. The amount remaining to be reimbursed to Oakwood is therefore $5,289,580.00. Oakwood has assigned its rights to the Oakwood Lots Reimbursement to 21st.

Future lots platted from outlots or other lots in Brookfield First, Second and or Third Addition will pay no Trunk Fees for each lot platted, the amount of the Oakwood Contribution deemed reduced by the Trunk Fee credit will be $3,062 per lot ($1,925 for the Water Trunk Fee and $1,137.00 for sewer Trunk Fee). In addition, 21st is entitled to up to 91 additional water Trunk Fee credits from the current unplatted lots in Sweetbay Ridge, and up to 60 additional water Trunk Fee credits from the current unplatted lots in Harmony Farms, pursuant to Section 3.01 of the WSCA. The City shall charge the ultimate developer of the remaining unplatted lands in Sweetbay Ridge (91 lots) and Harmony Farms (60 lots) the full Trunk Fees, and remit the Water Trunk Fees to 21st at the address noted in Article 5 Section 07 in satisfaction of the credits owed to 21st for those two developments. The City will retain the sanitary sewer trunk fees for said lots. Except for the remaining unplatted area of Brookfield (as represented by platted developable outlots), City will also retain the right to all future sanity sewer trunk fees of any kind or nature.

3.02 Additional 21st Reimbursement For each lot (new or existing) connected to city water within the Northwest Service Area, Northeast Service Area (outside of Brookfield or parts thereof,) or within the Additional Oakwood Reimbursement Area, and outside of Sweetbay Ridge and Harmony Farms, 21st will receive from the City the Water Trunk Fee, payable at the time the hookup of a lot occurs, and in the manner provided by Article 5, Section 5.01. If the City increases the Water Trunk Fee, then this per/lot amount will increase by a like amount. The Water Trunk Fee reimbursement will continue until the total amount of the Oakwood Contribution credited by City to date ($710,420.00) plus the total amount received or credited or paid from new lots created from outlots or other lots in Brookfield or current unplatted lots in Sweetbay Ridge or Harmony Farms plus the total amount received from all other lots platted or hooking up to city water in the Northwest, Northeast Service Area and the Additional Oakwood Reimbursement Area ($1,925.00 per hookup-or as increased) totals six million dollars ($6,000,000.00), or until December 31, 2026, whichever comes first.

It is agreed that 21st will not receive any Water Trunk Fee if the City does not receive a Water Trunk Fee as a result of an agreement with any other developer that provides for said developer to pay the cost of the extension of the water main to such developer's property which is considered a payment of the Water Trunk Fees for the lots to be developed by such developer. As further clarification of this sentence, it is anticipated that as new development occurs, the City may have to give incentives to developers to pay for the cost of extending water mains into new neighborhoods. This would normally be accomplished by not requiring the developer to pay for Water Trunk Fees up to the point where the savings from not paying Water Trunk Fees equals the cost to the developer in extending water mains. For example, in a 100/lot development, Water Trunk Fees now in effect would total $190,250.00 at $1,925.00 per lot. If the cost of extending the water mains in that project was $50,000.00, the City would be permitted to give the developer in that project up to $50,000.00 in Water Trunk Fee relief, meaning that ultimately, 21st would only receive $140,250.00 in Water Trunk Fees from that development.

B. Article 4 of the WSCA is hereby deleted and replaced by the following Article 4.

ARTICLE FOUR
TERM

This Agreement shall expire on December 31, 2026, after which time 21st will receive no further Water Trunk Fees, **NOTWITHSTANDING THAT THE OAKWOOD CONTRIBUTION MAY NOT BE PAID IN FULL AS OF SAID EXPIRATION DATE.** Notwithstanding the foregoing language, if the City adopts any moratoriums on residential development prior to the expiration date, the expiration date will be extended by an amount of time equal to the duration of the moratoriums.

C. Article 5.07: Notice to Oakwood shall be changed to "Notice to 21st", as follows:

If to 21st:

Thomas P. Dolphin, CEO
21st Century Bank
9380 Central Avenue NE
Blaine, MN 55434
Email: tpd@21stcenturybank.com

With a copy to:

Wilbur F. Dorn, Jr.
Dorn Law Firm, Ltd.
9380 Central Avenue NE
Blaine, MN 55434
Email: wfd@dornlegal.com

4. No Other Changes

Except as herein modified, all other terms and conditions of the WCSA shall remain in force and effect, and all Exhibits will remains as originally affixed to the WCSA.

The following page is the signature page.

In Witness whereof, the parties have executed this agreement the dates below written:

21st Century Bank

By: _____ Dated: 12-30-09
Thomas P. Dolphin, CEO

Oakwood Development Company, Inc.

By: _____ Dated: 12-18-09
John Peterson, President

City of Ramsey Dated: 12-30-09

By: _____
Bob Ramsey, Mayor

By: _____
~~Kurt Ulrich, City Administrator~~
Heidi A. Nelson, Deputy City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF Anoka)

The foregoing instrument was acknowledged before me this 30th day of December, 2009, by Thomas P. Dolphin, the Chief Executive Officer of 21st Century Bank, a Minnesota corporation, on behalf of the corporation.

Notary Public

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)
WILBUR F. DORN JR
Notary Public
Minnesota
My Commission Expires January 31, 2010

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 18 day of December, 2009, by John Peterson, President of Oakwood Development Company, Inc, a Minnesota corporation, on behalf of the corporation.

Notary Public

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)
REBECCA LAZERTE
Notary Public
Minnesota
My Commission Expires January 31, 2010

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 30th day of December, 2009 by Bob Ramsey and Heidi A. Nelson, the Mayor and Deputy City Administrator of the City of Ramsey,, a Minnesota municipal corporation, on behalf of the corporation.

William K Goodrich
Notary Public

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

WILLIAM K. GOODRICH
Notary Public
Minnesota
My Commission Expires January 31, 2010

CC Regular Session **7. 1.**

Meeting Date: 09/24/2013

By: Mark Riverblood, Engineering/Public Works

Information

Title:

Authorize Staff to Obtain Bids and Establish the Construction Team for Elmcrest Park's Community Building

Background:

For the last one half year, City Council, the Park and Recreation Commission, Anoka Ramsey Athletic Association, Northern Lights Traveling Soccer, Staff and the community have been planning in earnest for the park building at Elmcrest Park. Careful and thoughtful analysis to date has yielded a building design and scope that is predicted to serve the community and association effectively, with good utility as well as appropriate esthetics for decades into the future.

In March of 2013 the Anoka Ramsey Athletic Association pledged $40,000 to the project's construction, and Council approved the architect for the project. This case will authorize Studio 55 Architects to engage in the final phase of the project, that of Bidding and Construction Administration. Additionally, and by mutual agreement, the architectural fees will be reduced from 8 to 8 1/2 percent, to 7 percent of the final construction cost.

This case also introduces the contractual agreement that is anticipated to be formally approved at a later date between the City, and American Liberty Construction as the Construction Manager for Elmcrest Park's community building. This agreement is included and mentioned at this time, because it spells out the interrelated rolls and responsibilities of the construction team (the City, Architect and Construction Manager) as this approximate 3,800 square foot building enters the actual construction process.

Notification:

Observations/Alternatives:

The planning and process for the Elmcrest Park community building has been methodical and deliberate. Throughout the design development and preliminary construction document phases conducted by Studio 55 Architects, American Liberty Inc. has served Pro Bono as advisor to the City. Most recently, American Liberty has identified detailed costs of the ‘General Conditions’ necessary for the construction of the structure. Additionally, President Howard Jacobson has prepared detailed estimates of each aspect of the park building – both documents of which are attached.

Following approval of the establishment the construction team with American Liberty as Construction Manager (CM), the very next step would be for the City to receive competitive bids on the prime components of the project – leading up to the CM issuing a ‘Guaranteed Maximum Price’ for the total project (which would come back to City Council, and be the final project approval). Those major trades and materials to be bid on are as follows:

Earthwork	Concrete & Masonry
Lumber and Carpentry	Building Insulation
Siding	Metal Roofing
Doors and Windows	Coiling Doors

Drywall	Ceramic Tile and Carpet
Painting	Toilets and Fixtures
Plumbing and HVAC	Electrical

As mentioned in earlier City Council cases, there will be an invitation for Ramsey businesses to competitively bid on the above work, as well as a pre-bid conference. After bids are received, (and following City acceptance of the Guaranteed Maximum Price), these subcontracts are assigned to the Construction Manager to maximize coordination and efficiency. Another advantage to the CM approach for this project (in addition to anticipated cost savings), is that through these efficiencies, (and due to beginning this construction process as soon as a Guaranteed Maximum Price is accepted) - it is anticipated that Elmcrest Park's community building *may* be functionally complete for the 2014 spring athletic season at the park.

Estimated Costs Moving Forward

Remaining architectural fees 7% of constructed cost $26,557 +/-
Actual building construction costs (includes CM) $611,000 +/-
Septic $20,000 +/-
Watermain, hydrant and replace curb and bituminous $25,000 +/-
Geo-technical $3,000 +/-
Contingency $30,000 +/-
Landscape (to be addressed separately with playground)

As indicated, following City Council approval to proceed to obtain bids, the construction team will immediately complete plans and specifications, solicit bids, solidify all of the project costs and return to Council with a Guaranteed Maximum Price. A probable City Council meeting date for final approval is projected to be November 12th 2013.

Funding Source:

The funding would be from the Park Trust Fund which had a 2013 beginning-year balance of more than 2 million dollars.

City Council previously approved $22,500 for Studio 55 Architects; $16,213 of which has been paid to date. This case would authorize a new not-to-exceed amount of $42,770 (including the services paid out above).

Staff Recommendation:

Staff recommends proceeding with bidding and the building construction as outlined within this case and its attachments.

Additionally, staff recommends that the masonry fireplace that has been envisioned for this project (Alternate #1 on the building estimate, and shown on the rendering) be considered at the time the Guaranteed Maximum Price may be approved by Council.

Action:

Motion to Authorize Staff to obtain Bids for Elmcrest Park's Community Building, and Approve a Not-to-exceed amount of $42,770 for Bidding and Construction Administration by Studio 55 Architects.

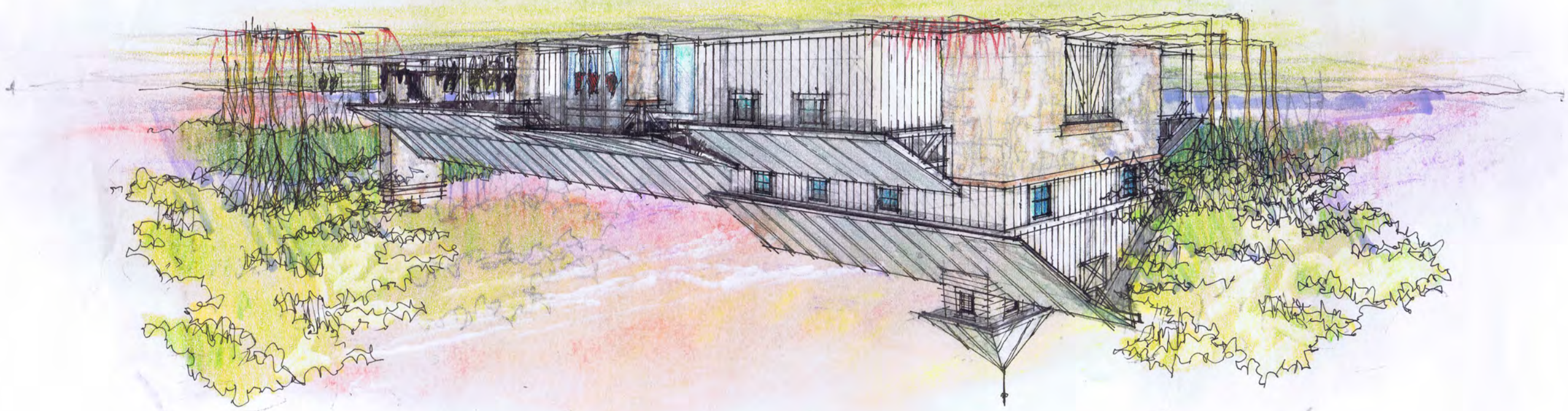
Attachments

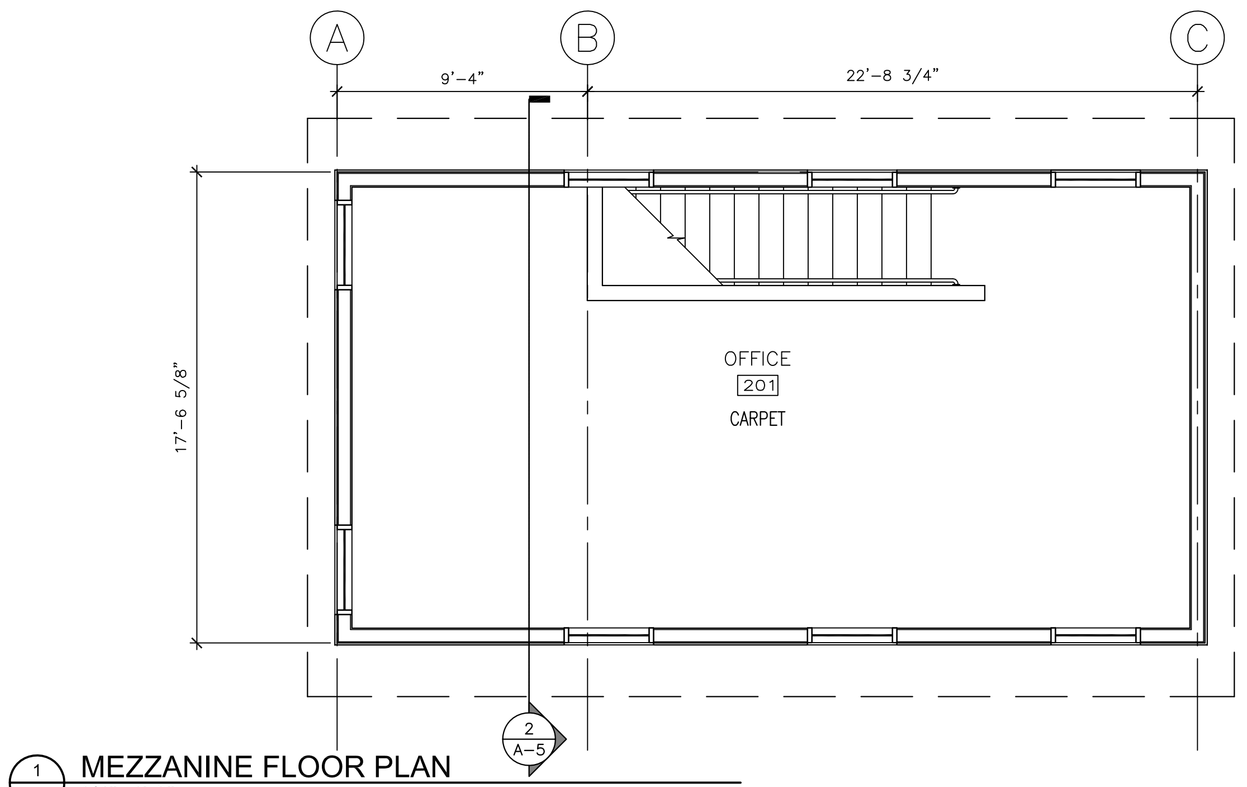
Elevated Rendering

Plan Sheet 1
Plan 2
Plan 3
Plan 4
Plan 5
General Conditions detail
Building estimate detailed
AIA form A133

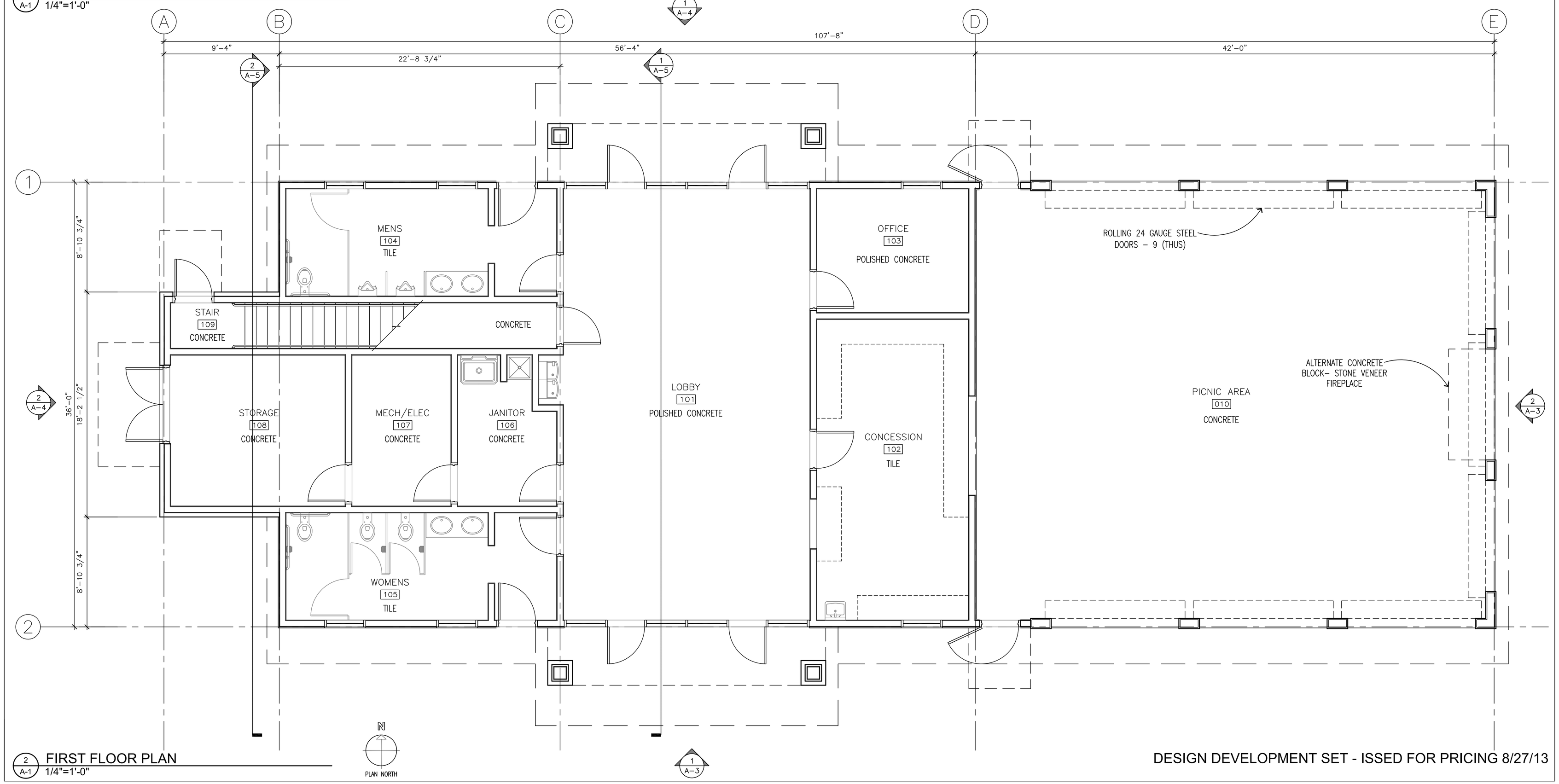
Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	09/18/2013 05:46 PM
Kurt Ulrich	Kurt Ulrich	09/19/2013 03:51 PM
Form Started By: Mark Riverblood		Started On: 09/18/2013 09:02 AM
Final Approval Date: 09/19/2013		





1 A-1 MEZZANINE FLOOR PLAN
1/4"=1'-0"



2 A-1 FIRST FLOOR PLAN
1/4"=1'-0"

N
PLAN NORTH

1 A-3

DESIGN DEVELOPMENT SET - ISSED FOR PRICING 8/27/13

STUDIO 55 ARCHITECTS

Studio 55 Architects, LLP
10700 Highway 55, suite 317
Plymouth, MN 55441
763.544.8370
studio55architects.com

ELMCREST PARK COMMUNITY BUILDING

RAMSEY, MINNESOTA

No.	Date	Revision

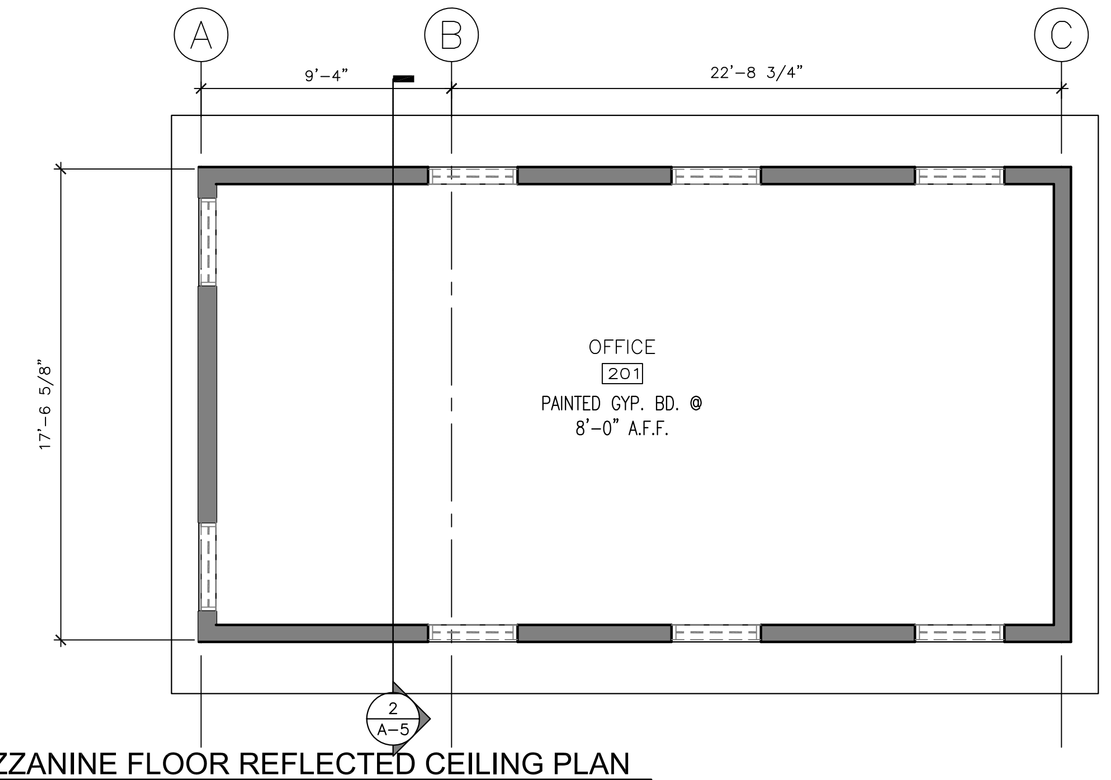
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Printed Name:

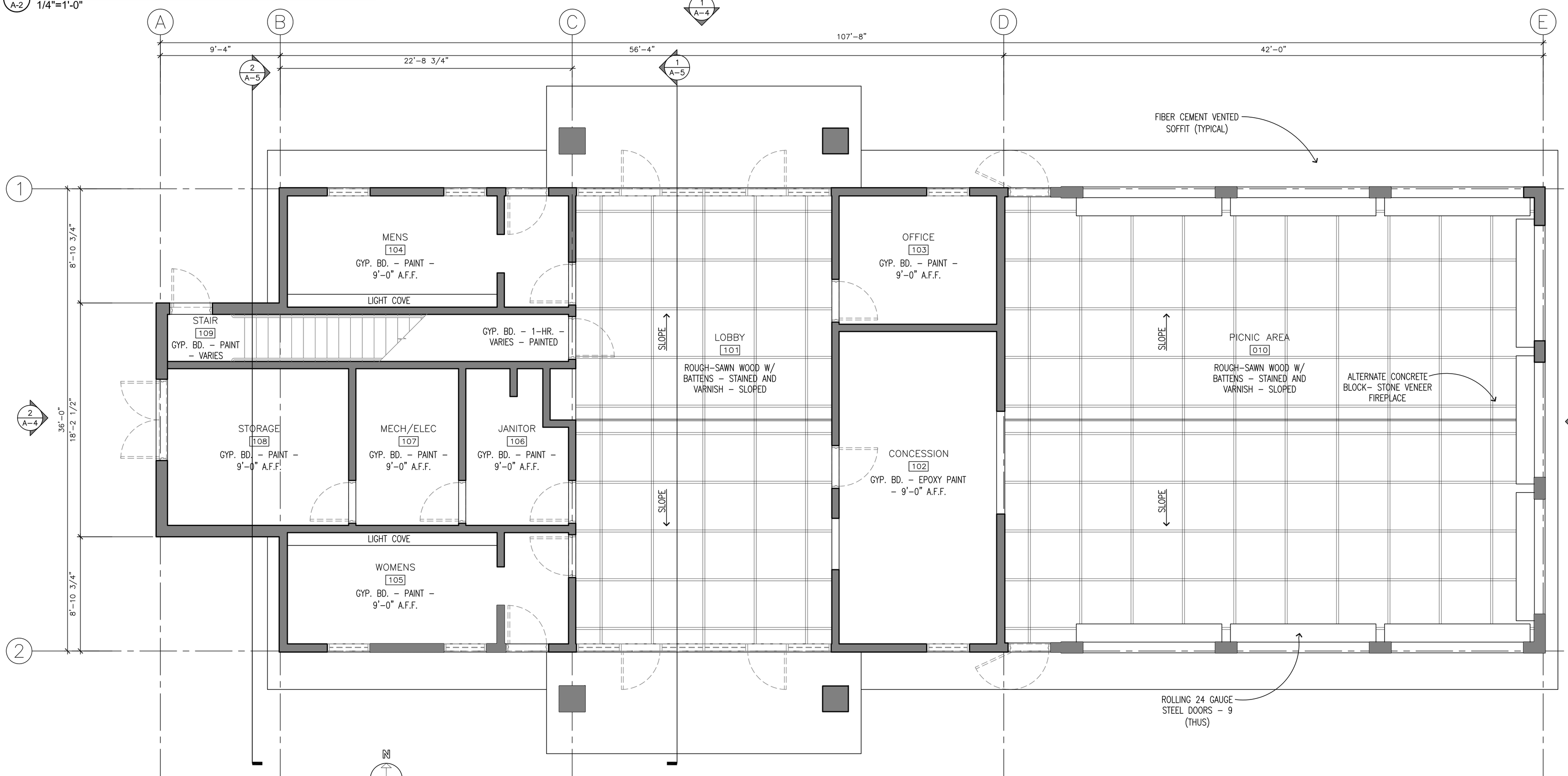
Signature:

Date: License #:

Project	13-0110-01
Date	8/27/13
Drawn by	
Checked by	
Drawing Number	A-1



1 A-2 MEZZANINE FLOOR REFLECTED CEILING PLAN
1/4"=1'-0"



2 A-2 FIRST FLOOR REFLECTED CEILING PLAN
1/4"=1'-0"

PLAN NORTH

1 A-3

DESIGN DEVELOPMENT SET - ISSED FOR PRICING 8/27/13

Studio 55 Architects, LLP
10700 Highway 55, suite 317
Plymouth, MN 55441
763.544.8370
studio55architects.com

ELMCREST PARK COMMUNITY BUILDING

RAMSEY, MINNESOTA

No.	Date	Revision

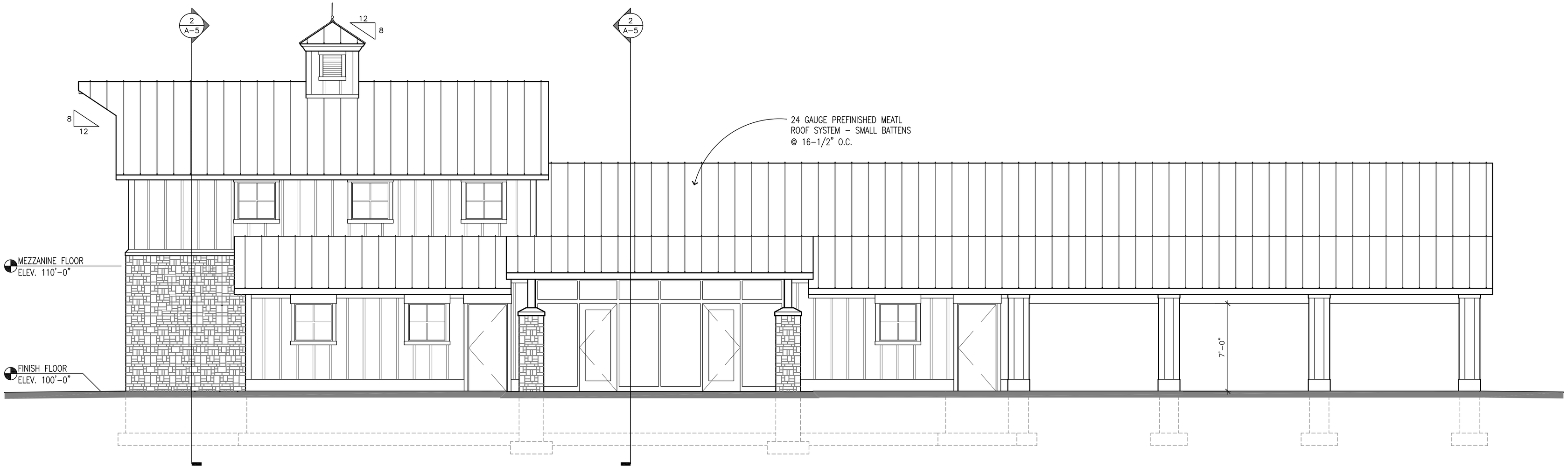
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Printed Name:

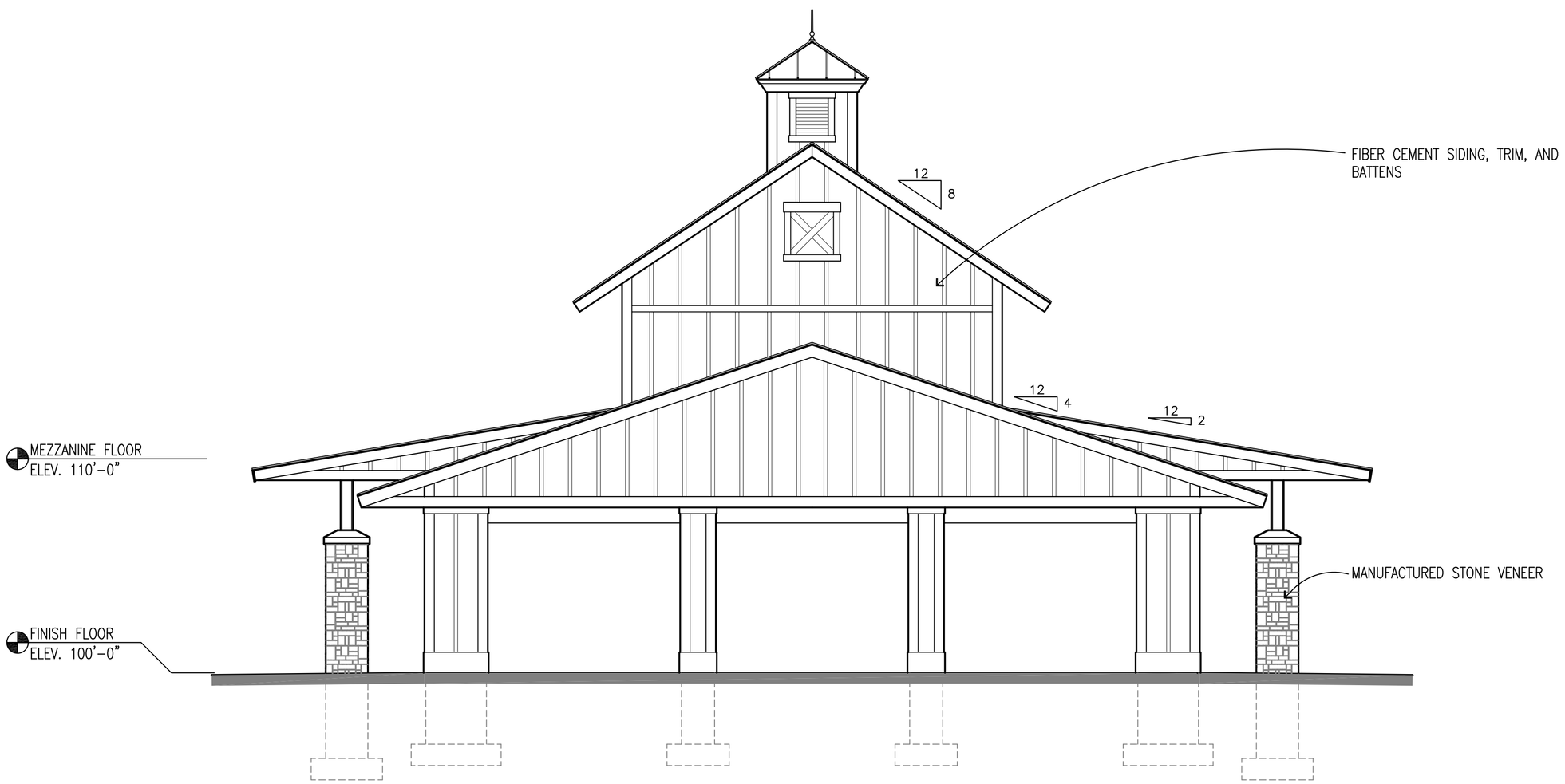
Signature:

Date: License #:

Project	13-0110-01
Date	8/27/13
Drawn by	
Checked by	
Drawing Number	A-2



1 A-3 SOUTH ELEVATION
1/4"=1'-0"



2 A-3 EAST SIDE ELEVATION
1/4"=1'-0"

N
PLAN NORTH

DESIGN DEVELOPMENT SET - ISSED FOR PRICING 8/27/13

STUDIO 55 ARCHITECTS

Studio 55 Architects, LLP
10700 Highway 55, suite 317
Plymouth, MN 55441
763.544.8370
studio55architects.com

ELMCREST PARK COMMUNITY BUILDING

RAMSEY, MINNESOTA

No.	Date	Revision

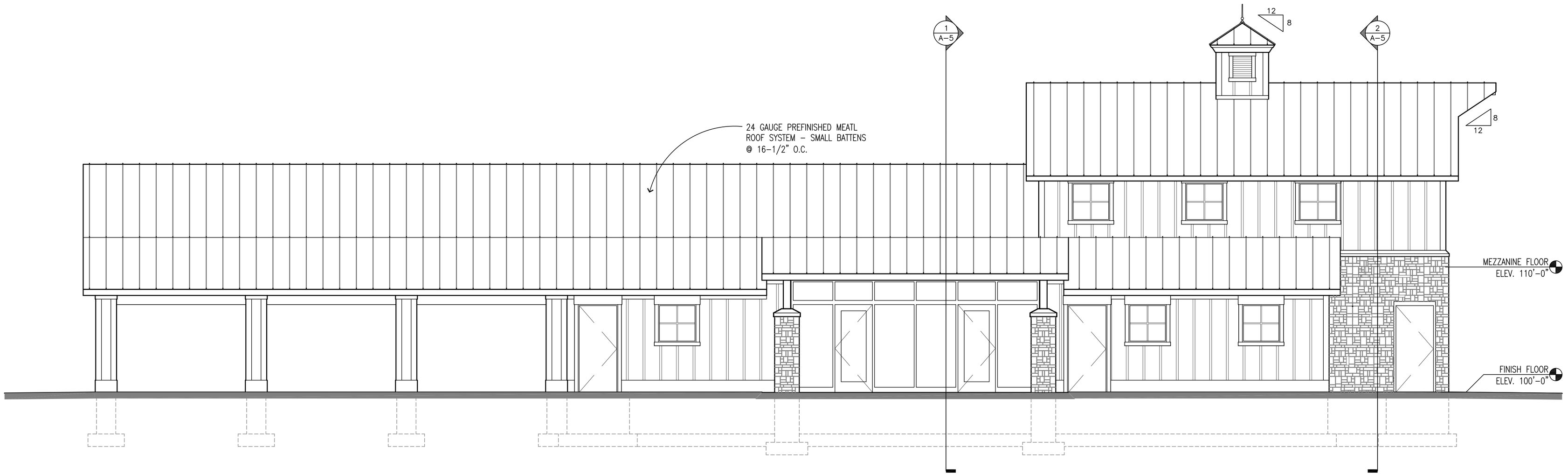
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Printed Name:

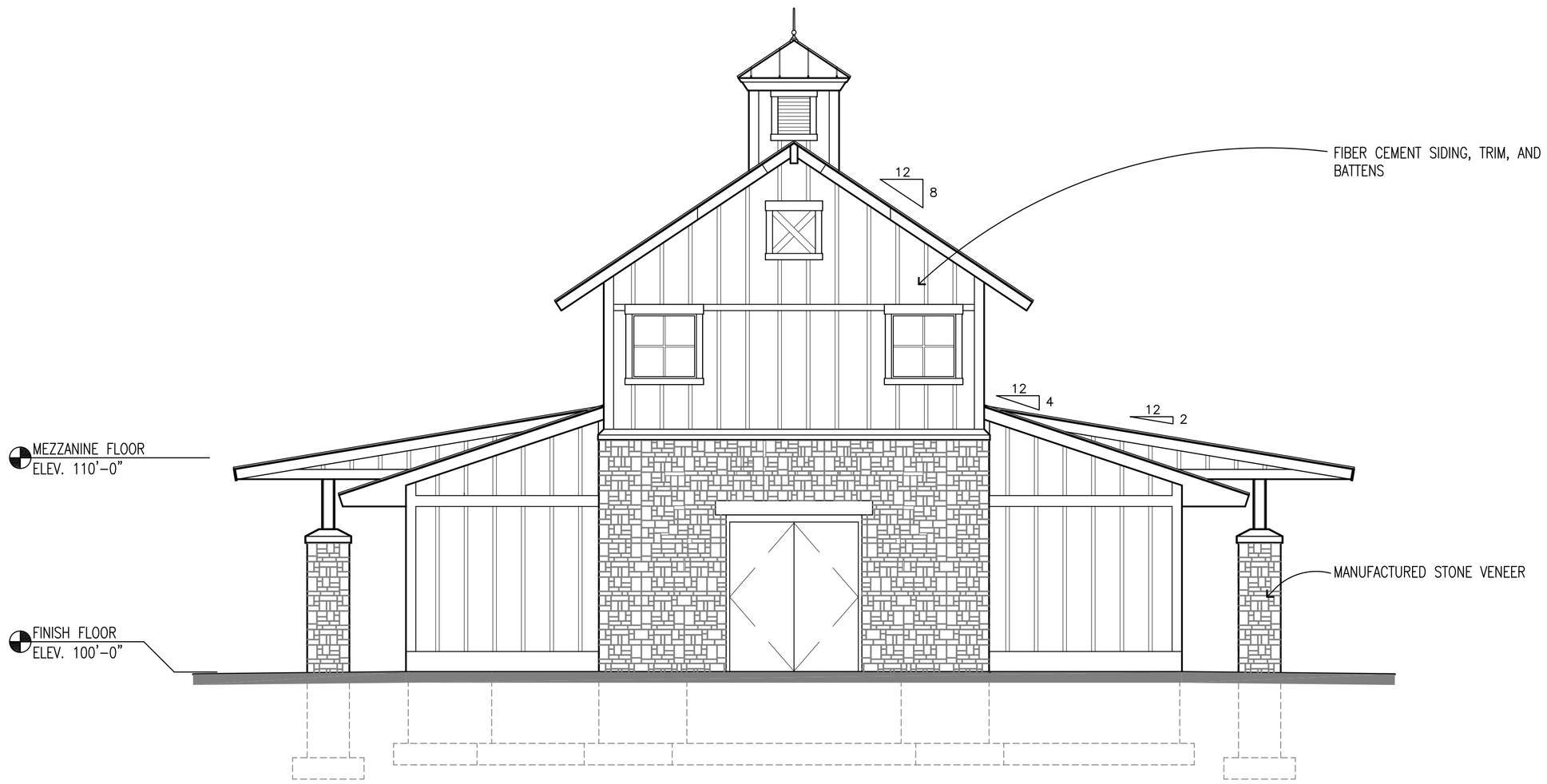
Signature:

Date: License #:

Project	13-0110-01
Date	8/27/13
Drawn by	
Checked by	
Drawing Number	A-3



1 A-4 NORTH ELEVATION
1/4"=1'-0"



2 A-4 WEST ELEVATION
1/4"=1'-0"

DESIGN DEVELOPMENT SET - ISSED FOR PRICING 8/27/13

STUDIO 55 ARCHITECTS

Studio 55 Architects, LLP
10700 Highway 55, suite 317
Plymouth, MN 55441
763.544.8370
studio55architects.com

ELMCREST PARK COMMUNITY BUILDING

RAMSEY, MINNESOTA

No.	Date	Revision

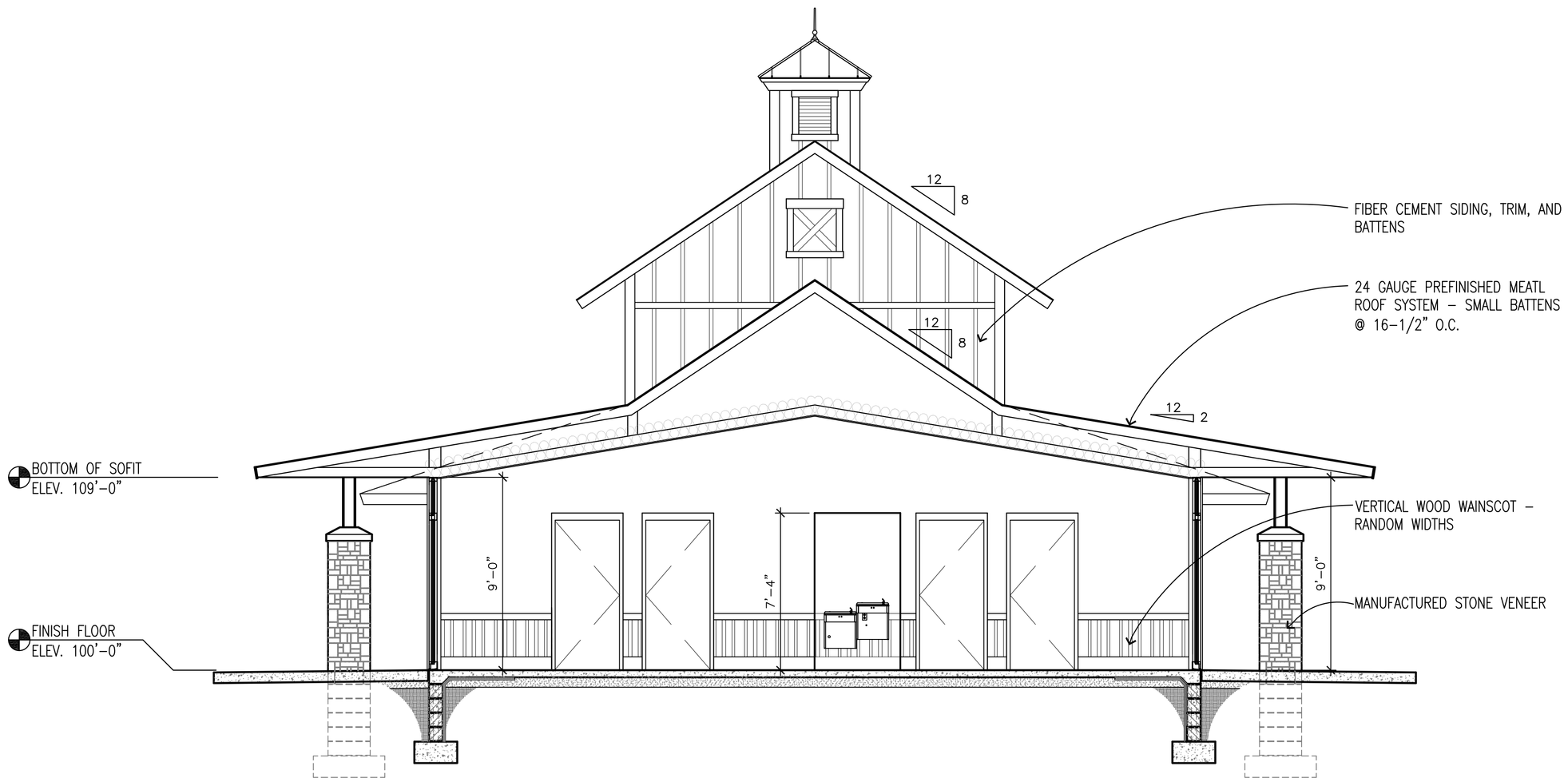
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Printed Name: _____

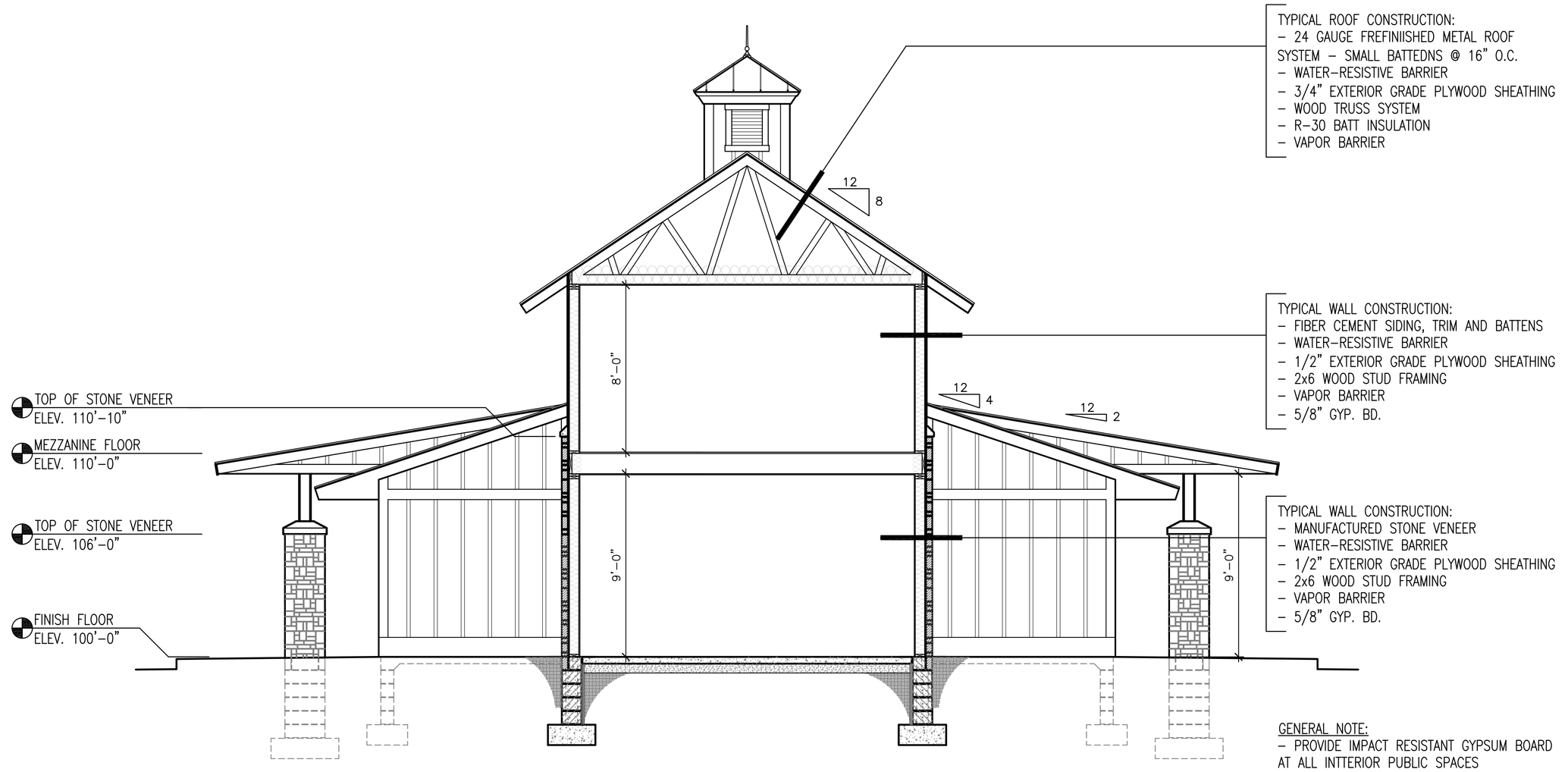
Signature: _____

Date: License #:

Project	13-0110-01
Date	8/27/13
Drawn by	
Checked by	
Drawing Number	A-4



1 A-5 BUILDING SECTION
1/4"=1'-0"



GENERAL NOTE:
– PROVIDE IMPACT RESISTANT GYPSUM BOARD AT ALL INTTERIOR PUBLIC SPACES
– PROVIDE MOISTURE RESISTANT SHEATHING AT ALL PLUMBING WALLS AND RESTROOMS

2 A-5 BUILDING SECTION
1/4"=1'-0"

DESIGN DEVELOPMENT SET - ISSED FOR PRICING 8/27/13

Studio 55 Architects, LLP
10700 Highway 55, suite 317
Plymouth, MN 55441
763.544.8370
studio55architects.com

ELMCREST PARK COMMUNITY BUILDING

RAMSEY, MINNESOTA

No.	Date	Revision

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Printed Name:

Signature:

Date: License #:

Project	13-0110-01
Date	8/27/13
Drawn by	
Checked by	
Drawing Number	A-5

GENERAL CONDITIONS

Section	Description	Base	Unit	Cost	Fixed $	Extension
01000	**General Requirements**					
00500(g)	Depreciation / Bus Insurance (First $2,000,000)	500	Job Cost K's	1.00%	0	$5,000.00
00600(g)	Perf / Pay Bond (1st 500K)	0	1,000's	$15.40	0	$0.00
	Perf / Pay Bond (After 500K)	0	1,000's	$8.70	0	$0.00
00620(g)	Insurance (GL 1M + Umb 1M)	500	1,000's	$0.20	0	$100.00
	Add (GL 2M + Umb 2M)	500	1,000's	$0.43	0	$215.00
	Add $1,000,000 Umbrella to 5M	0	LS	$850	0	$0.00
	Add $1,000,000 Umb 5M to 10M	0	LS	$2,650	0	$0.00
00622(g)	Insurance (Bldg Risk) Masonry	0	1,000's	$1.23	$375 Min	$0.00
00622(g)	Insurance (Bldg Risk) Wood	500	1,000's	$2.35	$375 Min	$1,175.00
00890(g)	Permits ($100,000)	400000	LS	1.16%	0	$4,640.00
00892(g)	SAC & WAC	2	Unit	$2,435	0	$4,870.00
	City SAC & WAC	2	Unit	$0.00	0	$0.00
	Health Dept-Sewer water only		LS	$150.00	0	$0.00
	Health Dept-Plumbing 25 DFU	3	LS	$150.00	0	$450.00
	Health Dept-Roof drain/CB/separator		Unit	$50.00	0	$0.00
	Healt Dept-Flamable / grease trap	1	Unit	$70.00	0	$70.00
	NPDES		Unit	$400.00	0	$0.00
01000(g)	Architectural Services	1	LS		0	$0.00
01006(g)	Engineering Services	1	LS		0	$0.00
01310(L)	Project Manager 10hrs/contract		HRS	$50.00	0	$0.00
01312(L)	Supt Salary (78k Annual)	12	WKS	$1,500	0	$18,000.00
	Supt Burden (78k Annual)	12	WKS	$350	0	$4,200.00
01322(g)	Mileage	1500	Miles	$0.565	0	$847.50
01326(g)	Plan Copies	10	LS	$40	0	$400.00
01350(g)	Equipment Rental	1	LS	$0	0	$0.00
	Fuel for Equipment		Gal	$4.00	0	$0.00
	Trucking Equipment		Move	$75	0	$0.00
	Generator		Day	$35	0	$0.00
01352(g)	Equipment Repair/Maintenance	1	LS	$0	0	$0.00
	Mobilize to Jobsite		LS	$200	0	$0.00
01450(g)	Testing		LS		0	$0.00
	Gradations - Sand	1	Ea.	$75	100	$175.00
	Gradations - Class V		Ea.	$90	0	$0.00
	Soil Compaction / Observation	4	Ea.	$60	100	$340.00
	Asphalt Cores		Ton	$0.25	0	$0.00
	Concrete Cylinders (per set)	2	Ea.	$100	100	$300.00
	Concrete Mix, Slump	2	Ea.	$100	0	$200.00
	Steel Bolting	1	LS	$200	50	$250.00
01510(g)	Telephone		Month	$75	0	$0.00
	Mobil Internet		Month	$75	0	$0.00
01511(g)	Cell Phone / Pager	3	Month	$75	0	$225.00
01514(g)	Temporary Heat	1	LS		0	$0.00
	Heater Rental	2	Month		0	$0.00
	Hose Rental	2	Month		0	$0.00
	Natural gas (Winter)		MCF/Mo	$3.00	0	$0.00
	Propane Gas	1000	Gal	$3.50	0	$3,500.00
01515(g)	Temporary Electrical		MSF/Mo	$40	$0	$0.00
	Temporary Lighting	1	LS	$0	$0	$0.00
	Temporary Service		Ea.	$0	$0	$0.00

GENERAL CONDITIONS

Section	Description	Base	Unit	Cost	Fixed $	Extension
	Trailer Hook-up		Ea.	$0	$0	$0.00
01516(g)	Drinking Water		Month	$30	0	$0.00
	Construction Water		Tanker		0	$0.00
01520(g)	Office Trailer 8' x 32'	5	Month	$200	0	$1,000.00
	Stairs	5	Month	$35	0	$175.00
	Pick Up & Delivery	1	Ea.	$150	0	$150.00
	Block & Level	1	Ea.	$35	0	$35.00
	Anchor and Strap	1	Ea.	$35	0	$35.00
01522(g)	Storage Shed (22'x8')	0	Month	$123	120	$120.00
	Storage Shed (25'x10')	0	Month	$160	120	$120.00
01524(g)	Sanitation (Temporary)	5	Month	$125	0	$625.00
	Add for winter Service	5	Month	$10	0	$50.00
01525(g)	Office Supplies	1	LS		0	$0.00
01562(g)	Winter Enclosures	1	LS	$0	0	$0.00
01564(g)	Fences, Barricades & Signs	1	LS	$0	0	$0.00
	Temporary Fencing	500	LF	$1.50	0	$750.00
	Fence at Trees	0	LF	$1.50	0	$0.00
	Fence Posts @ 8' O.C.	75	Ea.	$2.00	0	$150.00
	Fence Posts @ 8' O.C. Hvy Duty	0	Ea.	$4.00	0	$0.00
	6'-0 Chain Link Rental	0	LF	$3.19	0	$0.00
	Core Drill or Hard Ground	0	LF	$0.65	0	$0.00
	6' x 12' Gate	0	Ea.	$250.00	0	$0.00
01566(g)	Watchman		Day	$200	0	$0.00
	Drive By Patrol		Patrol	$20	0	$0.00
01580(g)	Signs	1	LS	$400	0	$400.00
01720(g)	Surveyor	1	LS	$1,000	0	$1,000.00
01740(g)	Clean-up		Hr.	$15	0	$0.00
	Office (300 SF/Hr)	3688	SF	$0.05	0	$184.40
	Restroom (60 SF/Hr)	414	SF	$0.25	0	$103.50
	Exterior Windows 1 story	36	Ea.	$15	0	$540.00
	Interior Windows	36	Ea.	$5	0	$180.00
	Sheetrock Sweep & Mop (200 SF/H	1852	SF	$15	0	$138.90
	Spray Painting Sweep & Mop (350	1852	SF	$15	0	$79.37
01742(g)	Dumpsters (30 Yd Mixed)	3	Ea.	$329	0	$987.00
01744(g)	Snow Removal	8	Snowfall	$150	0	$1,200.00
01745(g)	Street Sweeping				0	$0.00
	GRAND TOTAL					$52,980.67

Owner: City of Ramsey
Estimator: H. Jacobson

Elmcrest Park Building

Date: 9/17/13

CSI	Description	Qty	Unit	Matl	Matl Ext	Hrs	L Ext	Matl	Sub	Extension
1560(L/m)	Temporary Partitions	1	LS	$0	$0		$1,573			$1,573
02300(s)	Earthwork	1	LS	$0	$0		$0		$15,250	$15,250
	Excavate Foundation	1	LS	$0	$0		$0			$0
	Backfill & Compact	1	LS	$0	$0		$0			$0
	Sand Cushion	1	LS	$0	$0		$0			$0
	Vapor Barrier	3688	SF	$0.30	$1,106		$0			$1,106
02500(s)	Utility Piping	1	LS	$0	$0		$0		Not Included	$0
03300(s)	CIP Concrete	1	LS	$0	$0		$0		$42,000	$42,000
	Reinforcing Steel	1	LS	$0	$0		$0	Included		$0
	Footings	288	LF	$0	$0		$0			$0
	Spread Footings	10	Ea.	$0	$0		$0			$0
	Floor Slab	1	LS	$0	$0		$0			$0
	Foundation Insul NU 128 SF/hr	1	SF	$0	$778		$210			$987
	Floor Sealer	1	LS	$0	$0		$0			$0
03340(s)	Polished Concrete	881	SF	$0	$0		$0		$5,496	$5,496
03400(m)	Precast Concrete	1	LS	$0	$0		$0			$0
	Post Caps 2'6" x 2'-6"	4	Ea.	$0	$0		$0	$1,500		$1,500
	Stone Veneer Cap	40	LF	$0	$0		$0	$1,000		$1,000
	Door Lintel	8	LF	$0	$0		$0	$300		$300
04200(s)	Unit Masonry	1	LS	$0	$0		$0		$17,000	$17,000
	Foundation Wall	1	LS	$0	$0		$0		w/Concrete	$0
	Stoop Foundation Wall	1	LS	$0	$0		$0		w/Concrete	$0
	Exterior Stone	1	LS	$0	$0		$0		Included	$0
	Exterior Stone Piers	1	LS	$0	$0		$0		Included	$0
05500(m)	Metal Fabrications	1	LS	$0	$0		$0			$0
	Tube Steel Columns	1	LS	$0	$0	4	$199	$800		$999
	Lavatory Brackets	1	LS	$0	$0	8	$398	$600		$998
06000(**L**)	Rough Carpentry	1	LS	$0	$0		$0		By Category	$0
06100(m)	Lumber Rough Framing	1	LS	$0	$0	1000	$49,741	$28,926		$78,667
	Laminated Beams	1	LS	$0	$0		$0	Included		$0
06105(m)	Misc. Hardware	1	LS	$0	$5,000	80	$3,979			$8,979
06190(m)	Wood Trusses	1	LS	$0	$0	120	$5,969	$24,668		$30,637
06400(m)	Architectural Woodwork	1	LS	$0	$0		$0			$0
	Restroom Vanities	1	LS	$0	$0		$564	$480		$1,044
07200(s)	Building Insulation	1	LS	$0	$0		$0		$4,485	$4,485
	Wall Insulation	1	LS	$0	$0		$0			$0
	Roof Insulation	1	LS	$0	$0		$0			$0
07350(s)	Hardiboard Siding	1	LS	$0	$0	300	$14,922	$10,443		$25,365
07410(s)	Preformed Metal Panels	1	LS	$0	$0		$0		$64,750	$64,750
	Snow Guard At Doors	1	LS	$0	$0		$0		$2,000	$2,000
	Cupula Finial	1	LS	$0	$0		$0	$200		$200
07900(s)	Caulking	1	LS	$0	$0		$1,099			$1,099
08100(m)	Steel Doors Frames/ Hdwr	1	LS	$0	$0		$8,317	$12,610		$20,927
08330(s)	Coiling Doors	1	LS	$0	$0		$0		$22,260	$22,260
	Exterior Shutters	1	Ea.	$0	$0		$0		Incl	$0
	Interior Counter Shutter	1	Ea.	$0	$0		$0		Incl	$0
08400(s)	Aluminum Entrances	1	LS	$0	$0		$0		$12,769	$12,769
08550(s)	Wood Windows	1	LS	$0	$0	28	$1,393	$6,536		$7,929
08800(s)	Glass & Glazing	1	LS	$0	$0		$0			$0
	1/4" Tempered for doors	8	SF	$19	$152	2	$99			$251
09250(s)	Gyp. Bd / Steel Framing	1	LS	$0	$0		$0		$21,050	$21,050
	Fiber Reinforced Gyp Board	1	LS	$0	$0		$0		Included	$0
09300(s)	Ceramic Tile	1	LS	$0	$0		$0		$12,900	$12,900
09650(s)	Resilient Base	270	LF	$1.70	$459		$0			$459
09680(s)	Carpet	1	LS	$0	$0		$0		W/Tile	$0
09770(s)	FRP Panels	1	LS	$0	$1,566		$1,368			$2,934
09900(s)	Painting	1	LS	$0	$0		$0		Unit Prices	$0
	Epoxy Paint Restrooms	840	SF	$1.50	$1,260		$0			$1,260

Owner: City of Ramsey
Estimator: H. Jacobson

Elmcrest Park Building

Date: 9/17/13

CSI	Description	Qty	Unit	Matl	Matl Ext	Hrs	L Ext	Matl	Sub	Extension
	Ceiling Paint - Drywall	2068	SF	$0.80	$1,654		$0			$1,654
	Ceiling Stain - Wood	2232	SF	$1.25	$2,790		$0			$2,790
	Wall Paint - Drywall	3633	SF	$0.80	$2,906		$0			$2,906
	Wall Stain - Wood	336	SF	$1.25	$420		$0			$420
	Exterior Paint - Hardiboard	3350	SF	$1.00	$3,350		$0			$3,350
	Paint - HM Doors & Frames	14	Ea.	$150	$2,100		$0			$2,100
10155(m)	Toilet Compartments	1	LS	$0	$0		$2,720	$3,200		$5,920
10200(m)	Louvers	1	LS	$0	$0		$680	$1,000		$1,680
10440(m)	Interior Signs	1	LS	$0	$0		$187	$600		$787
10520(m)	Fire Extinguishers	2	Ea.	$0	$0		$170	$260		$430
10800(m)	Toilet Accessories	1	LS	$0	$0		$1,063	$2,015		$3,078
11400(s)	Food Service Equipt.	1	LS	$0	$0		$0			$0
	SS Door Counter	12	LF	$0	$0	4	$199	$1,500		$1,699
	SS Counters	1	LS	$0	$0		$0	NIC		$0
	SS Sink	1	LS	$0	$0		$0		W/Plumbing	$0
13700(s)	Security Systems	1	LS	$0	$0		$0		NIC	$0
15400(s)	Plumbing	1	LS	$0	$0		$0		$24,200	$24,200
	Budget for upgrades	1	LS	$0	$0		$0		$3,800	$3,800
15850(s)	HVAC	1	LS	$0	$0		$0		$17,750	$17,750
	Budget for upgrades	1	LS	$0	$0		$0		$2,250	$2,250
15900(s)	Temperature Control	1	LS	$0	$0		$0		NIC	$0
15950(s)	Test and Balance	1	LS	$0	$0		$0		Included	$0
16000(s)	Electrical	1	LS	$0	$0		$0		$17,550	$17,550
	Budget for upgrades	1	LS	$0	$0		$0		$5,000	$5,000
	Voice & Data	1	LS	$0	$0		$0		$1,500	$1,500
	Temp Power & Lights	1	LS	$0	$0		$0		$890	$890
	Xcel Energy Charges	1	LS	$0	$0		$0		$2,500	$2,500
	SUBTOTAL									$510,429
01000	General Conditions									$52,981
	SUBTOTAL									$563,410
01104	Builder's Risk Insur.	See General Conditions								$0
	SUBTOTAL									$563,410
17000	Overhead/Profit	7%		**(Annual $180,000)**						$39,439
	SUBTOTAL									$602,849
	Perf/Pay Bond	1.54%	First $500,000					**Max $7200**	$7,200	$7,200
	Perf/Pay Bond	0.97%	To $2,500,000					**Zero if negative**	$998	$998
	TOTAL									$611,046
	ALTERNATE 1: Masonry Fireplace									
02300(s)	Earthwork									$800.00
03300(s)	CIP Concrete									$0.00
	Footing									$1,000.00
	Floor Slab									($500.00)
04200(s)	Masonry									$16,000.00
	Fireplace w/Chimney & Damper									Incl
	Flue Cover									$300.00
06000(s)	Lumber - Credit									NC
08340(s)	Coiling Door - Credit									($1,500.00)
										$16,100.00
	P & O	7%								$1,150.00
										$17,250.00

AIA® Document A133™ – 2009

Standard Form of Agreement Between Owner and Construction Manager as ***Constructor*** *where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price*

AGREEMENT made as of the day of
in the year
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status and address)

and the Construction Manager:
(Name, legal status and address)

for the following Project:
(Name and address or location)

The Architect:
(Name, legal status and address)

The Owner's Designated Representative:
(Name, address and other information)

The Construction Manager's Designated Representative:
(Name, address and other information)

The Architect's Designated Representative:
(Name, address and other information)

The Owner and Construction Manager agree as follows.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.
/

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved.** WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

TABLE OF ARTICLES

1 GENERAL PROVISIONS

2 CONSTRUCTION MANAGER'S RESPONSIBILITIES

3 OWNER'S RESPONSIBILITIES

4 COMPENSATION AND PAYMENTS FOR PRECONSTRUCTION PHASE SERVICES

5 COMPENSATION FOR CONSTRUCTION PHASE SERVICES

6 COST OF THE WORK FOR CONSTRUCTION PHASE

7 PAYMENTS FOR CONSTRUCTION PHASE SERVICES

8 INSURANCE AND BONDS

9 DISPUTE RESOLUTION

10 TERMINATION OR SUSPENSION

11 MISCELLANEOUS PROVISIONS

12 SCOPE OF THE AGREEMENT

ARTICLE 1 GENERAL PROVISIONS

§ 1.1 The Contract Documents

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to the execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract and are as fully a part of the Contract as if attached to this Agreement or repeated herein. Upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, the Contract Documents will also include the documents described in Section 2.2.3 and identified in the Guaranteed Maximum Price Amendment and revisions prepared by the Architect and furnished by the Owner as described in Section 2.2.8. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. If anything in the other Contract Documents, other than a Modification, is inconsistent with this Agreement, this Agreement shall govern.

§ 1.2 Relationship of the Parties

The Construction Manager accepts the relationship of trust and confidence established by this Agreement and covenants with the Owner to cooperate with the Architect and exercise the Construction Manager's skill and judgment in furthering the interests of the Owner; to furnish efficient construction administration, management services and supervision; to furnish at all times an adequate supply of workers and materials; and to perform the Work in an expeditious and economical manner consistent with the Owner's interests. The Owner agrees to furnish or approve, in a timely manner, information required by the Construction Manager and to make payments to the Construction Manager in accordance with the requirements of the Contract Documents.

§ 1.3 General Conditions

For the Preconstruction Phase, AIA Document A201™–2007, General Conditions of the Contract for Construction, shall apply only as specifically provided in this Agreement. For the Construction Phase, the general conditions of the contract shall be as set forth in A201–2007, which document is incorporated herein by reference. The term "Contractor" as used in A201–2007 shall mean the Construction Manager.

ARTICLE 2 CONSTRUCTION MANAGER'S RESPONSIBILITIES

The Construction Manager's Preconstruction Phase responsibilities are set forth in Sections 2.1 and 2.2. The Construction Manager's Construction Phase responsibilities are set forth in Section 2.3. The Owner and Construction Manager may agree, in consultation with the Architect, for the Construction Phase to commence prior to completion of

Init.

/

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

the Preconstruction Phase, in which case, both phases will proceed concurrently. The Construction Manager shall identify a representative authorized to act on behalf of the Construction Manager with respect to the Project.

§ 2.1 Preconstruction Phase

§ 2.1.1 The Construction Manager shall provide a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other.

§ 2.1.2 Consultation

The Construction Manager shall schedule and conduct meetings with the Architect and Owner to discuss such matters as procedures, progress, coordination, and scheduling of the Work. The Construction Manager shall advise the Owner and the Architect on proposed site use and improvements, selection of materials, and building systems and equipment. The Construction Manager shall also provide recommendations consistent with the Project requirements to the Owner and Architect on constructability; availability of materials and labor; time requirements for procurement, installation and construction; and factors related to construction cost including, but not limited to, costs of alternative designs or materials, preliminary budgets, life-cycle data, and possible cost reductions.

§ 2.1.3 When Project requirements in Section 3.1.1 have been sufficiently identified, the Construction Manager shall prepare and periodically update a Project schedule for the Architect's review and the Owner's acceptance. The Construction Manager shall obtain the Architect's approval for the portion of the Project schedule relating to the performance of the Architect's services. The Project schedule shall coordinate and integrate the Construction Manager's services, the Architect's services, other Owner consultants' services, and the Owner's responsibilities and identify items that could affect the Project's timely completion. The updated Project schedule shall include the following: submission of the Guaranteed Maximum Price proposal; components of the Work; times of commencement and completion required of each Subcontractor; ordering and delivery of products, including those that must be ordered well in advance of construction; and the occupancy requirements of the Owner.

§ 2.1.4 Phased Construction

The Construction Manager shall provide recommendations with regard to accelerated or fast-track scheduling, procurement, or phased construction. The Construction Manager shall take into consideration cost reductions, cost information, constructability, provisions for temporary facilities and procurement and construction scheduling issues.

§ 2.1.5 Preliminary Cost Estimates

§ 2.1.5.1 Based on the preliminary design and other design criteria prepared by the Architect, the Construction Manager shall prepare preliminary estimates of the Cost of the Work or the cost of program requirements using area, volume or similar conceptual estimating techniques for the Architect's review and Owner's approval. If the Architect or Construction Manager suggests alternative materials and systems, the Construction Manager shall provide cost evaluations of those alternative materials and systems.

§ 2.1.5.2 As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall prepare and update, at appropriate intervals agreed to by the Owner, Construction Manager and Architect, estimates of the Cost of the Work of increasing detail and refinement and allowing for the further development of the design until such time as the Owner and Construction Manager agree on a Guaranteed Maximum Price for the Work. Such estimates shall be provided for the Architect's review and the Owner's approval. The Construction Manager shall inform the Owner and Architect when estimates of the Cost of the Work exceed the latest approved Project budget and make recommendations for corrective action.

§ 2.1.6 Subcontractors and Suppliers

The Construction Manager shall develop bidders' interest in the Project.

§ 2.1.7 The Construction Manager shall prepare, for the Architect's review and the Owner's acceptance, a procurement schedule for items that must be ordered well in advance of construction. The Construction Manager shall expedite and coordinate the ordering and delivery of materials that must be ordered well in advance of construction. If the Owner agrees to procure any items prior to the establishment of the Guaranteed Maximum Price, the Owner shall procure the items on terms and conditions acceptable to the Construction Manager. Upon the establishment of the Guaranteed Maximum Price, the Owner shall assign all contracts for these items to the Construction Manager and the Construction Manager shall thereafter accept responsibility for them.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved.** WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 2.1.8 Extent of Responsibility

The Construction Manager shall exercise reasonable care in preparing schedules and estimates. The Construction Manager, however, does not warrant or guarantee estimates and schedules except as may be included as part of the Guaranteed Maximum Price. The Construction Manager is not required to ascertain that the Drawings and Specifications are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Construction Manager shall promptly report to the Architect and Owner any nonconformity discovered by or made known to the Construction Manager as a request for information in such form as the Architect may require.

§ 2.1.9 Notices and Compliance with Laws

The Construction Manager shall comply with applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to its performance under this Contract, and with equal employment opportunity programs, and other programs as may be required by governmental and quasi governmental authorities for inclusion in the Contract Documents.

§ 2.2 Guaranteed Maximum Price Proposal and Contract Time

§ 2.2.1 At a time to be mutually agreed upon by the Owner and the Construction Manager and in consultation with the Architect, the Construction Manager shall prepare a Guaranteed Maximum Price proposal for the Owner's review and acceptance. The Guaranteed Maximum Price in the proposal shall be the sum of the Construction Manager's estimate of the Cost of the Work, including contingencies described in Section 2.2.4, and the Construction Manager's Fee.

§ 2.2.2 To the extent that the Drawings and Specifications are anticipated to require further development by the Architect, the Construction Manager shall provide in the Guaranteed Maximum Price for such further development consistent with the Contract Documents and reasonably inferable therefrom. Such further development does not include such things as changes in scope, systems, kinds and quality of materials, finishes or equipment, all of which, if required, shall be incorporated by Change Order.

§ 2.2.3 The Construction Manager shall include with the Guaranteed Maximum Price proposal a written statement of its basis, which shall include the following:

.1 A list of the Drawings and Specifications, including all Addenda thereto, and the Conditions of the Contract;

.2 A list of the clarifications and assumptions made by the Construction Manager in the preparation of the Guaranteed Maximum Price proposal, including assumptions under Section 2.2.2, to supplement the information provided by the Owner and contained in the Drawings and Specifications;

.3 A statement of the proposed Guaranteed Maximum Price, including a statement of the estimated Cost of the Work organized by trade categories or systems, allowances, contingency, and the Construction Manager's Fee;

.4 The anticipated date of Substantial Completion upon which the proposed Guaranteed Maximum Price is based; and

.5 A date by which the Owner must accept the Guaranteed Maximum Price.

§ 2.2.4 In preparing the Construction Manager's Guaranteed Maximum Price proposal, the Construction Manager shall include its contingency for the Construction Manager's exclusive use to cover those costs considered reimbursable as the Cost of the Work but not included in a Change Order.

§ 2.2.5 The Construction Manager shall meet with the Owner and Architect to review the Guaranteed Maximum Price proposal. In the event that the Owner and Architect discover any inconsistencies or inaccuracies in the information presented, they shall promptly notify the Construction Manager, who shall make appropriate adjustments to the Guaranteed Maximum Price proposal, its basis, or both.

§ 2.2.6 If the Owner notifies the Construction Manager that the Owner has accepted the Guaranteed Maximum Price proposal in writing before the date specified in the Guaranteed Maximum Price proposal, the Guaranteed Maximum Price proposal shall be deemed effective without further acceptance from the Construction Manager. Following acceptance of a Guaranteed Maximum Price, the Owner and Construction Manager shall execute the Guaranteed Maximum Price Amendment amending this Agreement, a copy of which the Owner shall provide to the Architect. The Guaranteed Maximum Price Amendment shall set forth the agreed upon Guaranteed Maximum Price with the information and assumptions upon which it is based.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 2.2.7 The Construction Manager shall not incur any cost to be reimbursed as part of the Cost of the Work prior to the commencement of the Construction Phase, unless the Owner provides prior written authorization for such costs.

§ 2.2.8 The Owner shall authorize the Architect to provide the revisions to the Drawings and Specifications to incorporate the agreed-upon assumptions and clarifications contained in the Guaranteed Maximum Price Amendment. The Owner shall promptly furnish those revised Drawings and Specifications to the Construction Manager as they are revised. The Construction Manager shall notify the Owner and Architect of any inconsistencies between the Guaranteed Maximum Price Amendment and the revised Drawings and Specifications.

§ 2.2.9 The Construction Manager shall include in the Guaranteed Maximum Price all sales, consumer, use and similar taxes for the Work provided by the Construction Manager that are legally enacted, whether or not yet effective, at the time the Guaranteed Maximum Price Amendment is executed.

§ 2.3 Construction Phase

§ 2.3.1 General

§ 2.3.1.1 For purposes of Section 8.1.2 of A201–2007, the date of commencement of the Work shall mean the date of commencement of the Construction Phase.

§ 2.3.1.2 The Construction Phase shall commence upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal or the Owner's issuance of a Notice to Proceed, whichever occurs earlier.

§ 2.3.2 Administration

§ 2.3.2.1 Those portions of the Work that the Construction Manager does not customarily perform with the Construction Manager's own personnel shall be performed under subcontracts or by other appropriate agreements with the Construction Manager. The Owner may designate specific persons from whom, or entities from which, the Construction Manager shall obtain bids. The Construction Manager shall obtain bids from Subcontractors and from suppliers of materials or equipment fabricated especially for the Work and shall deliver such bids to the Architect. The Owner shall then determine, with the advice of the Construction Manager and the Architect, which bids will be accepted. The Construction Manager shall not be required to contract with anyone to whom the Construction Manager has reasonable objection.

§ 2.3.2.2 If the Guaranteed Maximum Price has been established and when a specific bidder (1) is recommended to the Owner by the Construction Manager, (2) is qualified to perform that portion of the Work, and (3) has submitted a bid that conforms to the requirements of the Contract Documents without reservations or exceptions, but the Owner requires that another bid be accepted, then the Construction Manager may require that a Change Order be issued to adjust the Contract Time and the Guaranteed Maximum Price by the difference between the bid of the person or entity recommended to the Owner by the Construction Manager and the amount and time requirement of the subcontract or other agreement actually signed with the person or entity designated by the Owner.

§ 2.3.2.3 Subcontracts or other agreements shall conform to the applicable payment provisions of this Agreement, and shall not be awarded on the basis of cost plus a fee without the prior consent of the Owner. If the Subcontract is awarded on a cost-plus a fee basis, the Construction Manager shall provide in the Subcontract for the Owner to receive the same audit rights with regard to the Subcontractor as the Owner receives with regard to the Construction Manager in Section 6.11 below.

§ 2.3.2.4 If the Construction Manager recommends a specific bidder that may be considered a "related party" according to Section 6.10, then the Construction Manager shall promptly notify the Owner in writing of such relationship and notify the Owner of the specific nature of the contemplated transaction, according to Section 6.10.2.

§ 2.3.2.5 The Construction Manager shall schedule and conduct meetings to discuss such matters as procedures, progress, coordination, scheduling, and status of the Work. The Construction Manager shall prepare and promptly distribute minutes to the Owner and Architect.

§ 2.3.2.6 Upon the execution of the Guaranteed Maximum Price Amendment, the Construction Manager shall prepare and submit to the Owner and Architect a construction schedule for the Work and submittal schedule in accordance with Section 3.10 of A201–2007.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 2.3.2.7 The Construction Manager shall record the progress of the Project. On a monthly basis, or otherwise as agreed to by the Owner, the Construction Manager shall submit written progress reports to the Owner and Architect, showing percentages of completion and other information required by the Owner. The Construction Manager shall also keep, and make available to the Owner and Architect, a daily log containing a record for each day of weather, portions of the Work in progress, number of workers on site, identification of equipment on site, problems that might affect progress of the work, accidents, injuries, and other information required by the Owner.

§ 2.3.2.8 The Construction Manager shall develop a system of cost control for the Work, including regular monitoring of actual costs for activities in progress and estimates for uncompleted tasks and proposed changes. The Construction Manager shall identify variances between actual and estimated costs and report the variances to the Owner and Architect and shall provide this information in its monthly reports to the Owner and Architect, in accordance with Section 2.3.2.7 above.

§ 2.4 Professional Services

Section 3.12.10 of A201–2007 shall apply to both the Preconstruction and Construction Phases.

§ 2.5 Hazardous Materials

Section 10.3 of A201–2007 shall apply to both the Preconstruction and Construction Phases.

ARTICLE 3 OWNER'S RESPONSIBILITIES

§ 3.1 Information and Services Required of the Owner

§ 3.1.1 The Owner shall provide information with reasonable promptness, regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, constraints, and criteria, including schedule, space requirements and relationships, flexibility and expandability, special equipment, systems sustainability and site requirements.

§ 3.1.2 Prior to the execution of the Guaranteed Maximum Price Amendment, the Construction Manager may request in writing that the Owner provide reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. Thereafter, the Construction Manager may only request such evidence if (1) the Owner fails to make payments to the Construction Manager as the Contract Documents require, (2) a change in the Work materially changes the Contract Sum, or (3) the Construction Manager identifies in writing a reasonable concern regarding the Owner's ability to make payment when due. The Owner shall furnish such evidence as a condition precedent to commencement or continuation of the Work or the portion of the Work affected by a material change. After the Owner furnishes the evidence, the Owner shall not materially vary such financial arrangements without prior notice to the Construction Manager and Architect.

§ 3.1.3 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1.1, (2) the Owner's other costs, and (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Construction Manager and Architect. The Owner and the Architect, in consultation with the Construction Manager, shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 3.1.4 Structural and Environmental Tests, Surveys and Reports. During the Preconstruction Phase, the Owner shall furnish the following information or services with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Construction Manager's performance of the Work with reasonable promptness after receiving the Construction Manager's written request for such information or services. The Construction Manager shall be entitled to rely on the accuracy of information and services furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 3.1.4.1 The Owner shall furnish tests, inspections and reports required by law and as otherwise agreed to by the parties, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 3.1.4.2 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 3.1.4.3 The Owner, when such services are requested, shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 3.1.4.4 During the Construction Phase, the Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Construction Manager's performance of the Work with reasonable promptness after receiving the Construction Manager's written request for such information or services.

§ 3.2 Owner's Designated Representative

The Owner shall identify a representative authorized to act on behalf of the Owner with respect to the Project. The Owner's representative shall render decisions promptly and furnish information expeditiously, so as to avoid unreasonable delay in the services or Work of the Construction Manager. Except as otherwise provided in Section 4.2.1 of A201–2007, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 3.2.1 Legal Requirements. The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 3.3 Architect

The Owner shall retain an Architect to provide services, duties and responsibilities as described in AIA Document B103™–2007, Standard Form of Agreement Between Owner and Architect, including any additional services requested by the Construction Manager that are necessary for the Preconstruction and Construction Phase services under this Agreement. The Owner shall provide the Construction Manager a copy of the executed agreement between the Owner and the Architect, and any further modifications to the agreement.

ARTICLE 4 COMPENSATION AND PAYMENTS FOR PRECONSTRUCTION PHASE SERVICES

§ 4.1 Compensation

§ 4.1.1 For the Construction Manager's Preconstruction Phase services, the Owner shall compensate the Construction Manager as follows:

§ 4.1.2 For the Construction Manager's Preconstruction Phase services described in Sections 2.1 and 2.2:
(Insert amount of, or basis for, compensation and include a list of reimbursable cost items, as applicable.)

§ 4.1.3 If the Preconstruction Phase services covered by this Agreement have not been completed within ( ) months of the date of this Agreement, through no fault of the Construction Manager, the Construction Manager's compensation for Preconstruction Phase services shall be equitably adjusted.

§ 4.1.4 Compensation based on Direct Personnel Expense includes the direct salaries of the Construction Manager's personnel providing Preconstruction Phase services on the Project and the Construction Manager's costs for the mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, employee retirement plans and similar contributions.

§ 4.2 Payments

§ 4.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved.** WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 4.2.2 Payments are due and payable upon presentation of the Construction Manager's invoice. Amounts unpaid ( ) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Construction Manager.
(Insert rate of monthly or annual interest agreed upon.)

ARTICLE 5 COMPENSATION FOR CONSTRUCTION PHASE SERVICES

§ 5.1 For the Construction Manager's performance of the Work as described in Section 2.3, the Owner shall pay the Construction Manager the Contract Sum in current funds. The Contract Sum is the Cost of the Work as defined in Section 6.1.1 plus the Construction Manager's Fee.

§ 5.1.1 The Construction Manager's Fee:
(State a lump sum, percentage of Cost of the Work or other provision for determining the Construction Manager's Fee.)

§ 5.1.2 The method of adjustment of the Construction Manager's Fee for changes in the Work:

§ 5.1.3 Limitations, if any, on a Subcontractor's overhead and profit for increases in the cost of its portion of the Work:

§ 5.1.4 Rental rates for Construction Manager-owned equipment shall not exceed percent (%) of the standard rate paid at the place of the Project.

§ 5.1.5 Unit prices, if any:
(Identify and state the unit price; state the quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved.** WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 5.2 Guaranteed Maximum Price

§ 5.2.1 The Construction Manager guarantees that the Contract Sum shall not exceed the Guaranteed Maximum Price set forth in the Guaranteed Maximum Price Amendment, as it is amended from time to time. To the extent the Cost of the Work exceeds the Guaranteed Maximum Price, the Construction Manager shall bear such costs in excess of the Guaranteed Maximum Price without reimbursement or additional compensation from the Owner.

(Insert specific provisions if the Construction Manager is to participate in any savings.)

§ 5.2.2 The Guaranteed Maximum Price is subject to additions and deductions by Change Order as provided in the Contract Documents and the Date of Substantial Completion shall be subject to adjustment as provided in the Contract Documents.

§ 5.3 Changes in the Work

§ 5.3.1 The Owner may, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions. The Owner shall issue such changes in writing. The Architect may make minor changes in the Work as provided in Section 7.4 of AIA Document A201–2007, General Conditions of the Contract for Construction. The Construction Manager shall be entitled to an equitable adjustment in the Contract Time as a result of changes in the Work.

§ 5.3.2 Adjustments to the Guaranteed Maximum Price on account of changes in the Work subsequent to the execution of the Guaranteed Maximum Price Amendment may be determined by any of the methods listed in Section 7.3.3 of AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 5.3.3 In calculating adjustments to subcontracts (except those awarded with the Owner's prior consent on the basis of cost plus a fee), the terms "cost" and "fee" as used in Section 7.3.3.3 of AIA Document A201–2007 and the term "costs" as used in Section 7.3.7 of AIA Document A201–2007 shall have the meanings assigned to them in AIA Document A201–2007 and shall not be modified by Sections 5.1 and 5.2, Sections 6.1 through 6.7, and Section 6.8 of this Agreement. Adjustments to subcontracts awarded with the Owner's prior consent on the basis of cost plus a fee shall be calculated in accordance with the terms of those subcontracts.

§ 5.3.4 In calculating adjustments to the Guaranteed Maximum Price, the terms "cost" and "costs" as used in the above-referenced provisions of AIA Document A201–2007 shall mean the Cost of the Work as defined in Sections 6.1 to 6.7 of this Agreement and the term "fee" shall mean the Construction Manager's Fee as defined in Section 5.1 of this Agreement.

§ 5.3.5 If no specific provision is made in Section 5.1.2 for adjustment of the Construction Manager's Fee in the case of changes in the Work, or if the extent of such changes is such, in the aggregate, that application of the adjustment provisions of Section 5.1.2 will cause substantial inequity to the Owner or Construction Manager, the Construction Manager's Fee shall be equitably adjusted on the same basis that was used to establish the Fee for the original Work, and the Guaranteed Maximum Price shall be adjusted accordingly.

ARTICLE 6 COST OF THE WORK FOR CONSTRUCTION PHASE

§ 6.1 Costs to Be Reimbursed

§ 6.1.1 The term Cost of the Work shall mean costs necessarily incurred by the Construction Manager in the proper performance of the Work. Such costs shall be at rates not higher than the standard paid at the place of the Project except with prior consent of the Owner. The Cost of the Work shall include only the items set forth in Sections 6.1 through 6.7.

§ 6.1.2 Where any cost is subject to the Owner's prior approval, the Construction Manager shall obtain this approval prior to incurring the cost. The parties shall endeavor to identify any such costs prior to executing Guaranteed Maximum Price Amendment.

§ 6.2 Labor Costs

§ 6.2.1 Wages of construction workers directly employed by the Construction Manager to perform the construction of the Work at the site or, with the Owner's prior approval, at off-site workshops.

Init.
/

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 6.2.2 Wages or salaries of the Construction Manager's supervisory and administrative personnel when stationed at the site with the Owner's prior approval.
(If it is intended that the wages or salaries of certain personnel stationed at the Construction Manager's principal or other offices shall be included in the Cost of the Work, identify in Section 11.5, the personnel to be included, whether for all or only part of their time, and the rates at which their time will be charged to the Work.)

§ 6.2.3 Wages and salaries of the Construction Manager's supervisory or administrative personnel engaged at factories, workshops or on the road, in expediting the production or transportation of materials or equipment required for the Work, but only for that portion of their time required for the Work.

§ 6.2.4 Costs paid or incurred by the Construction Manager for taxes, insurance, contributions, assessments and benefits required by law or collective bargaining agreements and, for personnel not covered by such agreements, customary benefits such as sick leave, medical and health benefits, holidays, vacations and pensions, provided such costs are based on wages and salaries included in the Cost of the Work under Sections 6.2.1 through 6.2.3.

§ 6.2.5 Bonuses, profit sharing, incentive compensation and any other discretionary payments paid to anyone hired by the Construction Manager or paid to any Subcontractor or vendor, with the Owner's prior approval.

§ 6.3 Subcontract Costs
Payments made by the Construction Manager to Subcontractors in accordance with the requirements of the subcontracts.

§ 6.4 Costs of Materials and Equipment Incorporated in the Completed Construction
§ 6.4.1 Costs, including transportation and storage, of materials and equipment incorporated or to be incorporated in the completed construction.

§ 6.4.2 Costs of materials described in the preceding Section 6.4.1 in excess of those actually installed to allow for reasonable waste and spoilage. Unused excess materials, if any, shall become the Owner's property at the completion of the Work or, at the Owner's option, shall be sold by the Construction Manager. Any amounts realized from such sales shall be credited to the Owner as a deduction from the Cost of the Work.

§ 6.5 Costs of Other Materials and Equipment, Temporary Facilities and Related Items
§ 6.5.1 Costs of transportation, storage, installation, maintenance, dismantling and removal of materials, supplies, temporary facilities, machinery, equipment and hand tools not customarily owned by construction workers that are provided by the Construction Manager at the site and fully consumed in the performance of the Work. Costs of materials, supplies, temporary facilities, machinery, equipment and tools that are not fully consumed shall be based on the cost or value of the item at the time it is first used on the Project site less the value of the item when it is no longer used at the Project site. Costs for items not fully consumed by the Construction Manager shall mean fair market value.

§ 6.5.2 Rental charges for temporary facilities, machinery, equipment and hand tools not customarily owned by construction workers that are provided by the Construction Manager at the site and costs of transportation, installation, minor repairs, dismantling and removal. The total rental cost of any Construction Manager-owned item may not exceed the purchase price of any comparable item. Rates of Construction Manager-owned equipment and quantities of equipment shall be subject to the Owner's prior approval.

§ 6.5.3 Costs of removal of debris from the site of the Work and its proper and legal disposal.

§ 6.5.4 Costs of document reproductions, facsimile transmissions and long-distance telephone calls, postage and parcel delivery charges, telephone service at the site and reasonable petty cash expenses of the site office.

§ 6.5.5 That portion of the reasonable expenses of the Construction Manager's supervisory or administrative personnel incurred while traveling in discharge of duties connected with the Work.

§ 6.5.6 Costs of materials and equipment suitably stored off the site at a mutually acceptable location, subject to the Owner's prior approval.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 6.6 Miscellaneous Costs

§ 6.6.1 Premiums for that portion of insurance and bonds required by the Contract Documents that can be directly attributed to this Contract. Self-insurance for either full or partial amounts of the coverages required by the Contract Documents, with the Owner's prior approval.

§ 6.6.2 Sales, use or similar taxes imposed by a governmental authority that are related to the Work and for which the Construction Manager is liable.

§ 6.6.3 Fees and assessments for the building permit and for other permits, licenses and inspections for which the Construction Manager is required by the Contract Documents to pay.

§ 6.6.4 Fees of laboratories for tests required by the Contract Documents, except those related to defective or nonconforming Work for which reimbursement is excluded by Section 13.5.3 of AIA Document A201–2007 or by other provisions of the Contract Documents, and which do not fall within the scope of Section 6.7.3.

§ 6.6.5 Royalties and license fees paid for the use of a particular design, process or product required by the Contract Documents; the cost of defending suits or claims for infringement of patent rights arising from such requirement of the Contract Documents; and payments made in accordance with legal judgments against the Construction Manager resulting from such suits or claims and payments of settlements made with the Owner's consent. However, such costs of legal defenses, judgments and settlements shall not be included in the calculation of the Construction Manager's Fee or subject to the Guaranteed Maximum Price. If such royalties, fees and costs are excluded by the last sentence of Section 3.17 of AIA Document A201–2007 or other provisions of the Contract Documents, then they shall not be included in the Cost of the Work.

§ 6.6.6 Costs for electronic equipment and software, directly related to the Work with the Owner's prior approval.

§ 6.6.7 Deposits lost for causes other than the Construction Manager's negligence or failure to fulfill a specific responsibility in the Contract Documents.

§ 6.6.8 Legal, mediation and arbitration costs, including attorneys' fees, other than those arising from disputes between the Owner and Construction Manager, reasonably incurred by the Construction Manager after the execution of this Agreement in the performance of the Work and with the Owner's prior approval, which shall not be unreasonably withheld.

§ 6.6.9 Subject to the Owner's prior approval, expenses incurred in accordance with the Construction Manager's standard written personnel policy for relocation and temporary living allowances of the Construction Manager's personnel required for the Work.

§ 6.7 Other Costs and Emergencies

§ 6.7.1 Other costs incurred in the performance of the Work if, and to the extent, approved in advance in writing by the Owner.

§ 6.7.2 Costs incurred in taking action to prevent threatened damage, injury or loss in case of an emergency affecting the safety of persons and property, as provided in Section 10.4 of AIA Document A201–2007.

§ 6.7.3 Costs of repairing or correcting damaged or nonconforming Work executed by the Construction Manager, Subcontractors or suppliers, provided that such damaged or nonconforming Work was not caused by negligence or failure to fulfill a specific responsibility of the Construction Manager and only to the extent that the cost of repair or correction is not recovered by the Construction Manager from insurance, sureties, Subcontractors, suppliers, or others.

§ 6.7.4 The costs described in Sections 6.1 through 6.7 shall be included in the Cost of the Work, notwithstanding any provision of AIA Document A201–2007 or other Conditions of the Contract which may require the Construction Manager to pay such costs, unless such costs are excluded by the provisions of Section 6.8.

§ 6.8 Costs Not To Be Reimbursed

§ 6.8.1 The Cost of the Work shall not include the items listed below:

.1 Salaries and other compensation of the Construction Manager's personnel stationed at the Construction Manager's principal office or offices other than the site office, except as specifically provided in Section 6.2, or as may be provided in Article 11;

.2 Expenses of the Construction Manager's principal office and offices other than the site office;

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

.3 Overhead and general expenses, except as may be expressly included in Sections 6.1 to 6.7;

.4 The Construction Manager's capital expenses, including interest on the Construction Manager's capital employed for the Work;

.5 Except as provided in Section 6.7.3 of this Agreement, costs due to the negligence or failure of the Construction Manager, Subcontractors and suppliers or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable to fulfill a specific responsibility of the Contract;

.6 Any cost not specifically and expressly described in Sections 6.1 to 6.7;

.7 Costs, other than costs included in Change Orders approved by the Owner, that would cause the Guaranteed Maximum Price to be exceeded; and

.8 Costs for services incurred during the Preconstruction Phase.

§ 6.9 Discounts, Rebates and Refunds

§ 6.9.1 Cash discounts obtained on payments made by the Construction Manager shall accrue to the Owner if (1) before making the payment, the Construction Manager included them in an Application for Payment and received payment from the Owner, or (2) the Owner has deposited funds with the Construction Manager with which to make payments; otherwise, cash discounts shall accrue to the Construction Manager. Trade discounts, rebates, refunds and amounts received from sales of surplus materials and equipment shall accrue to the Owner, and the Construction Manager shall make provisions so that they can be obtained.

§ 6.9.2 Amounts that accrue to the Owner in accordance with the provisions of Section 6.9.1 shall be credited to the Owner as a deduction from the Cost of the Work.

§ 6.10 Related Party Transactions

§ 6.10.1 For purposes of Section 6.10, the term "related party" shall mean a parent, subsidiary, affiliate or other entity having common ownership or management with the Construction Manager; any entity in which any stockholder in, or management employee of, the Construction Manager owns any interest in excess of ten percent in the aggregate; or any person or entity which has the right to control the business or affairs of the Construction Manager. The term "related party" includes any member of the immediate family of any person identified above.

§ 6.10.2 If any of the costs to be reimbursed arise from a transaction between the Construction Manager and a related party, the Construction Manager shall notify the Owner of the specific nature of the contemplated transaction, including the identity of the related party and the anticipated cost to be incurred, before any such transaction is consummated or cost incurred. If the Owner, after such notification, authorizes the proposed transaction, then the cost incurred shall be included as a cost to be reimbursed, and the Construction Manager shall procure the Work, equipment, goods or service from the related party, as a Subcontractor, according to the terms of Sections 2.3.2.1, 2.3.2.2 and 2.3.2.3. If the Owner fails to authorize the transaction, the Construction Manager shall procure the Work, equipment, goods or service from some person or entity other than a related party according to the terms of Sections 2.3.2.1, 2.3.2.2 and 2.3.2.3.

§ 6.11 Accounting Records

The Construction Manager shall keep full and detailed records and accounts related to the cost of the Work and exercise such controls as may be necessary for proper financial management under this Contract and to substantiate all costs incurred. The accounting and control systems shall be satisfactory to the Owner. The Owner and the Owner's auditors shall, during regular business hours and upon reasonable notice, be afforded access to, and shall be permitted to audit and copy, the Construction Manager's records and accounts, including complete documentation supporting accounting entries, books, correspondence, instructions, drawings, receipts, subcontracts, Subcontractor's proposals, purchase orders, vouchers, memoranda and other data relating to this Contract. The Construction Manager shall preserve these records for a period of three years after final payment, or for such longer period as may be required by law.

ARTICLE 7 PAYMENTS FOR CONSTRUCTION PHASE SERVICES

§ 7.1 Progress Payments

§ 7.1.1 Based upon Applications for Payment submitted to the Architect by the Construction Manager and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Construction Manager as provided below and elsewhere in the Contract Documents.

§ 7.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Init.
/
AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 7.1.3 Provided that an Application for Payment is received by the Architect not later than the day of a month, the Owner shall make payment of the certified amount to the Construction Manager not later than the day of the month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than ( ) days after the Architect receives the Application for Payment.
(Federal, state or local laws may require payment within a certain period of time.)

§ 7.1.4 With each Application for Payment, the Construction Manager shall submit payrolls, petty cash accounts, receipted invoices or invoices with check vouchers attached, and any other evidence required by the Owner or Architect to demonstrate that cash disbursements already made by the Construction Manager on account of the Cost of the Work equal or exceed progress payments already received by the Construction Manager, less that portion of those payments attributable to the Construction Manager's Fee, plus payrolls for the period covered by the present Application for Payment.

§ 7.1.5 Each Application for Payment shall be based on the most recent schedule of values submitted by the Construction Manager in accordance with the Contract Documents. The schedule of values shall allocate the entire Guaranteed Maximum Price among the various portions of the Work, except that the Construction Manager's Fee shall be shown as a single separate item. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Construction Manager's Applications for Payment.

§ 7.1.6 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment. The percentage of completion shall be the lesser of (1) the percentage of that portion of the Work which has actually been completed, or (2) the percentage obtained by dividing (a) the expense that has actually been incurred by the Construction Manager on account of that portion of the Work for which the Construction Manager has made or intends to make actual payment prior to the next Application for Payment by (b) the share of the Guaranteed Maximum Price allocated to that portion of the Work in the schedule of values.

§ 7.1.7 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

.1 Take that portion of the Guaranteed Maximum Price properly allocable to completed Work as determined by multiplying the percentage of completion of each portion of the Work by the share of the Guaranteed Maximum Price allocated to that portion of the Work in the schedule of values. Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201–2007;

.2 Add that portion of the Guaranteed Maximum Price properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work, or if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing;

.3 Add the Construction Manager's Fee, less retainage of percent (%). The Construction Manager's Fee shall be computed upon the Cost of the Work at the rate stated in Section 5.1 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, shall be an amount that bears the same ratio to that fixed-sum fee as the Cost of the Work bears to a reasonable estimate of the probable Cost of the Work upon its completion;

.4 Subtract retainage of percent (%) from that portion of the Work that the Construction Manager self-performs;

.5 Subtract the aggregate of previous payments made by the Owner;

.6 Subtract the shortfall, if any, indicated by the Construction Manager in the documentation required by Section 7.1.4 to substantiate prior Applications for Payment, or resulting from errors subsequently discovered by the Owner's auditors in such documentation; and

.7 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201–2007.

§ 7.1.8 The Owner and Construction Manager shall agree upon (1) a mutually acceptable procedure for review and approval of payments to Subcontractors and (2) the percentage of retainage held on Subcontracts, and the Construction Manager shall execute subcontracts in accordance with those agreements.

§ 7.1.9 Except with the Owner's prior approval, the Construction Manager shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 7.1.10 In taking action on the Construction Manager's Applications for Payment, the Architect shall be entitled to rely on the accuracy and completeness of the information furnished by the Construction Manager and shall not be deemed to represent that the Architect has made a detailed examination, audit or arithmetic verification of the documentation submitted in accordance with Section 7.1.4 or other supporting data; that the Architect has made exhaustive or continuous on-site inspections; or that the Architect has made examinations to ascertain how or for what purposes the Construction Manager has used amounts previously paid on account of the Contract. Such examinations, audits and verifications, if required by the Owner, will be performed by the Owner's auditors acting in the sole interest of the Owner.

§ 7.2 Final Payment

§ 7.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Construction Manager when

.1 the Construction Manager has fully performed the Contract except for the Construction Manager's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201–2007, and to satisfy other requirements, if any, which extend beyond final payment;

.2 the Construction Manager has submitted a final accounting for the Cost of the Work and a final Application for Payment; and

.3 a final Certificate for Payment has been issued by the Architect.

The Owner's final payment to the Construction Manager shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

§ 7.2.2 The Owner's auditors will review and report in writing on the Construction Manager's final accounting within 30 days after delivery of the final accounting to the Architect by the Construction Manager. Based upon such Cost of the Work as the Owner's auditors report to be substantiated by the Construction Manager's final accounting, and provided the other conditions of Section 7.2.1 have been met, the Architect will, within seven days after receipt of the written report of the Owner's auditors, either issue to the Owner a final Certificate for Payment with a copy to the Construction Manager, or notify the Construction Manager and Owner in writing of the Architect's reasons for withholding a certificate as provided in Section 9.5.1 of the AIA Document A201–2007. The time periods stated in this Section supersede those stated in Section 9.4.1 of the AIA Document A201–2007. The Architect is not responsible for verifying the accuracy of the Construction Manager's final accounting.

§ 7.2.3 If the Owner's auditors report the Cost of the Work as substantiated by the Construction Manager's final accounting to be less than claimed by the Construction Manager, the Construction Manager shall be entitled to request mediation of the disputed amount without seeking an initial decision pursuant to Section 15.2 of A201–2007. A request for mediation shall be made by the Construction Manager within 30 days after the Construction Manager's receipt of a copy of the Architect's final Certificate for Payment. Failure to request mediation within this 30-day period shall result in the substantiated amount reported by the Owner's auditors becoming binding on the Construction Manager. Pending a final resolution of the disputed amount, the Owner shall pay the Construction Manager the amount certified in the Architect's final Certificate for Payment.

§ 7.2.4 If, subsequent to final payment and at the Owner's request, the Construction Manager incurs costs described in Section 6.1.1 and not excluded by Section 6.8 to correct defective or nonconforming Work, the Owner shall reimburse the Construction Manager such costs and the Construction Manager's Fee applicable thereto on the same basis as if such costs had been incurred prior to final payment, but not in excess of the Guaranteed Maximum Price. If the Construction Manager has participated in savings as provided in Section 5.2.1, the amount of such savings shall be recalculated and appropriate credit given to the Owner in determining the net amount to be paid by the Owner to the Construction Manager.

Init.
/

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

ARTICLE 8 INSURANCE AND BONDS

For all phases of the Project, the Construction Manager and the Owner shall purchase and maintain insurance, and the Construction Manager shall provide bonds as set forth in Article 11 of AIA Document A201–2007.
(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201–2007.)

Type of Insurance or Bond	Limit of Liability or Bond Amount ($0.00)

ARTICLE 9 DISPUTE RESOLUTION

§ 9.1 Any Claim between the Owner and Construction Manager shall be resolved in accordance with the provisions set forth in this Article 9 and Article 15 of A201–2007. However, for Claims arising from or relating to the Construction Manager's Preconstruction Phase services, no decision by the Initial Decision Maker shall be required as a condition precedent to mediation or binding dispute resolution, and Section 9.3 of this Agreement shall not apply.

§ 9.2 For any Claim subject to, but not resolved by mediation pursuant to Section 15.3 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows:
(Check the appropriate box. If the Owner and Construction Manager do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

☐ Arbitration pursuant to Section 15.4 of AIA Document A201–2007

☐ Litigation in a court of competent jurisdiction

☐ Other: *(Specify)*

§ 9.3 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Section 15.2 of AIA Document A201–2007 for Claims arising from or relating to the Construction Manager's Construction Phase services, unless the parties appoint below another individual, not a party to the Agreement, to serve as the Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

ARTICLE 10 TERMINATION OR SUSPENSION

§ 10.1 Termination Prior to Establishment of the Guaranteed Maximum Price

§ 10.1.1 Prior to the execution of the Guaranteed Maximum Price Amendment, the Owner may terminate this Agreement upon not less than seven days' written notice to the Construction Manager for the Owner's convenience and without cause, and the Construction Manager may terminate this Agreement, upon not less than seven days' written notice to the Owner, for the reasons set forth in Section 14.1.1 of A201–2007.

§ 10.1.2 In the event of termination of this Agreement pursuant to Section 10.1.1, the Construction Manager shall be equitably compensated for Preconstruction Phase services performed prior to receipt of a notice of termination. In no event shall the Construction Manager's compensation under this Section exceed the compensation set forth in Section 4.1.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 10.1.3 If the Owner terminates the Contract pursuant to Section 10.1.1 after the commencement of the Construction Phase but prior to the execution of the Guaranteed Maximum Price Amendment, the Owner shall pay to the Construction Manager an amount calculated as follows, which amount shall be in addition to any compensation paid to the Construction Manager under Section 10.1.2:

.1 Take the Cost of the Work incurred by the Construction Manager to the date of termination;

.2 Add the Construction Manager's Fee computed upon the Cost of the Work to the date of termination at the rate stated in Section 5.1 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, an amount that bears the same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion; and

.3 Subtract the aggregate of previous payments made by the Owner for Construction Phase services.

The Owner shall also pay the Construction Manager fair compensation, either by purchase or rental at the election of the Owner, for any equipment owned by the Construction Manager which the Owner elects to retain and which is not otherwise included in the Cost of the Work under Section 10.1.3.1. To the extent that the Owner elects to take legal assignment of subcontracts and purchase orders (including rental agreements), the Construction Manager shall, as a condition of receiving the payments referred to in this Article 10, execute and deliver all such papers and take all such steps, including the legal assignment of such subcontracts and other contractual rights of the Construction Manager, as the Owner may require for the purpose of fully vesting in the Owner the rights and benefits of the Construction Manager under such subcontracts or purchase orders. All Subcontracts, purchase orders and rental agreements entered into by the Construction Manager will contain provisions allowing for assignment to the Owner as described above.

If the Owner accepts assignment of subcontracts, purchase orders or rental agreements as described above, the Owner will reimburse or indemnify the Construction Manager for all costs arising under the subcontract, purchase order or rental agreement, if those costs would have been reimbursable as Cost of the Work if the contract had not been terminated. If the Owner chooses not to accept assignment of any subcontract, purchase order or rental agreement that would have constituted a Cost of the Work had this agreement not been terminated, the Construction Manager will terminate the subcontract, purchase order or rental agreement and the Owner will pay the Construction Manager the costs necessarily incurred by the Construction Manager because of such termination.

§ 10.2 Termination Subsequent to Establishing Guaranteed Maximum Price

Following execution of the Guaranteed Maximum Price Amendment and subject to the provisions of Section 10.2.1 and 10.2.2 below, the Contract may be terminated as provided in Article 14 of AIA Document A201–2007.

§ 10.2.1 If the Owner terminates the Contract after execution of the Guaranteed Maximum Price Amendment, the amount payable to the Construction Manager pursuant to Sections 14.2 and 14.4 of A201–2007 shall not exceed the amount the Construction Manager would otherwise have received pursuant to Sections 10.1.2 and 10.1.3 of this Agreement.

§ 10.2.2 If the Construction Manager terminates the Contract after execution of the Guaranteed Maximum Price Amendment, the amount payable to the Construction Manager under Section 14.1.3 of A201–2007 shall not exceed the amount the Construction Manager would otherwise have received under Sections 10.1.2 and 10.1.3 above, except that the Construction Manager's Fee shall be calculated as if the Work had been fully completed by the Construction Manager, utilizing as necessary a reasonable estimate of the Cost of the Work for Work not actually completed.

§ 10.3 Suspension

The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007. In such case, the Guaranteed Maximum Price and Contract Time shall be increased as provided in Section 14.3.2 of AIA Document A201–2007, except that the term "profit" shall be understood to mean the Construction Manager's Fee as described in Sections 5.1 and 5.3.5 of this Agreement.

ARTICLE 11 MISCELLANEOUS PROVISIONS

§ 11.1 Terms in this Agreement shall have the same meaning as those in A201–2007.

§ 11.2 Ownership and Use of Documents

Section 1.5 of A201–2007 shall apply to both the Preconstruction and Construction Phases.

§ 11.3 Governing Law

Section 13.1 of A201–2007 shall apply to both the Preconstruction and Construction Phases.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved.** WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ 11.4 Assignment

The Owner and Construction Manager, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Construction Manager shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement. Except as provided in Section 13.2.2 of A201–2007, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 11.5 Other provisions:

ARTICLE 12 SCOPE OF THE AGREEMENT

§ 12.1 This Agreement represents the entire and integrated agreement between the Owner and the Construction Manager and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Construction Manager.

§ 12.2 The following documents comprise the Agreement:

.1 AIA Document A133™–2009, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price

.2 AIA Document A201™–2007, General Conditions of the Contract for Construction

.3 AIA Document E201™–2007, Digital Data Protocol Exhibit, if completed, or the following:

.4 AIA Document E202™–2008, Building Information Modeling Protocol Exhibit, if completed, or the following:

.5 Other documents:
(List other documents, if any, forming part of the Agreement.)

This Agreement is entered into as of the day and year first written above.

OWNER *(Signature)*	**CONSTRUCTION MANAGER** *(Signature)*
(Printed name and title)	*(Printed name and title)*

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved.** WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

AIA® Document A133™ – 2009 Exhibit A

Guaranteed Maximum Price Amendment

for the following PROJECT:
(Name and address or location)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

THE OWNER:
(Name, legal status and address)

THE CONSTRUCTION MANAGER:
(Name, legal status and address)

ARTICLE A.1

§ A.1.1 Guaranteed Maximum Price

Pursuant to Section 2.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of this Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed
($),
subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, allowances, contingencies, alternates, the Construction Manager's Fee, and other items that comprise the Guaranteed Maximum Price.
(Provide below or reference an attachment.)

Init.
/

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.
031011ACD

§ A.1.1.3 The Guaranteed Maximum Price is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:
(State the numbers or other identification of accepted alternates. If the Contract Documents permit the Owner to accept other alternates subsequent to the execution of this Amendment, attach a schedule of such other alternates showing the amount for each and the date when the amount expires.)

§ A.1.1.4 Allowances included in the Guaranteed Maximum Price, if any:
(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Price

§ A.1.1.5 Assumptions, if any, on which the Guaranteed Maximum Price is based:

§ A.1.1.6 The Guaranteed Maximum Price is based upon the following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages

§ A.1.1.7 The Guaranteed Maximum Price is based upon the following Specifications:
(Either list the Specifications here, or refer to an exhibit attached to this Agreement.)

Section	Title	Date	Pages

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved.** WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

§ A.1.1.8 The Guaranteed Maximum Price is based upon the following Drawings:
(Either list the Drawings here, or refer to an exhibit attached to this Agreement.)

Number	Title	Date

§ A.1.1.9 The Guaranteed Maximum Price is based upon the following other documents and information:
(List any other documents or information here, or refer to an exhibit attached to this Agreement.)

ARTICLE A.2
§ A.2.1 The anticipated date of Substantial Completion established by this Amendment:

OWNER *(Signature)*	**CONSTRUCTION MANAGER** *(Signature)*
(Printed name and title)	*(Printed name and title)*

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document A133™ – 2009 (formerly A121™CMc – 2003). Copyright © 1991, 2003 and 2009 by The American Institute of Architects. **All rights reserved.** WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.