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City of Ramsey
Agenda
Finance Committee
Tuesday October 8, 2013
5:00 pm
Lake Itasca Room, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Committee Business**
 1. Proposed 2014 Schedule of Rates, Fees and Charges
 2. Discussion and Review of 2014 Proposed General Fund Budget and 5-Year Budget: 2014 -2018
5. **Adjournment**

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4. 1.

Finance Committee**Meeting Date:** 10/08/2013**By:** Diana Lund, Finance**Information****Title:**

Proposed 2014 Schedule of Rates, Fees and Charges

Background:

The attached schedule shows most fees proposed for 2014 remaining constant with 2013 charges.

The proposed changes are as such:

- *Sewer Availability Charge (SAC) from \$2,435 to \$2,485 - Met Council sets rate
- *Water Availability Charge (WAC) from \$1,148 to \$1,177 - 2.5% Increase per 2012 Water Comprehensive Study
- *Park Dedication-Cash Contribution Residential from \$2,475 to \$2,600 Per August Park & Rec Committee
- *Trail Development Fee-Residential from \$600 to \$700/unit Per August Park & Rec Committee
- *Personal Injury Accident-Non Resident from \$500 to \$0 (Difficult to collect, Minimal Activity)
- *E Cigarette Sales- \$250 New Fee (follows regular cigarette fee)
- *E Cigarette Sales with verification technology - \$150.00 New Fee (follows regular cigarette fee)
- *Sewer Connection Charges - Residential from \$1099 to \$1,126 - 2.5% Increase per 2012 Sewer Comp Study
- *Sewer Connection Charges - Commercial from \$3,308 to \$3,391 - 2.5% Increase per 2012 Sewer Comp Study
- *Sewer Lateral Charge - from \$3,328 to \$3,411 - 2.5% Increase per 2012 Sewer Comp Study
- *Storm Drainage - Residential from \$10.03/qtr to \$10.28/qtr - 2.5% Increase due to CIP Project Mandates
- *Storm Drainage - Commercial from \$40.12REU/qtr to \$41.12REU/qtr - 2.5% Increase due to CIP Project Mandates
- *Storm Drainage Trunk - Residential from \$448 to \$459 - 2.5% Increase due to CIP Project Mandates
- *Storm Drainage Trunk - Commercial from \$4,465 to \$4,577 - 2.5% Increase due to CIP Project Mandates
- *Water Usage Minimum Usage - From \$35.70/qtr to \$36.45/qtr - 2% Increase due to 2012 Water Comp Study
- *Water Connection Charges - Residential from \$1,558 to \$1,597 - 2.5% Increase per 2012 Water Comp Study
- *Water Connection Charges - Commercial from \$5,835 to \$5,981 - 2.5% Increase per 2012 Water Comp Study
- *Water Lateral Charge - from \$6,143 to \$6,297 - 2.5% Increase per 2012 Water Comp Study

Notification:

The Schedule of Rates, Fees and Charges are adopted annually by ordinance. A public hearing on the ordinance is normally held in November to allow the thirty day waiting period and have the rates become effective January 1, 2014.

Observations/Alternatives:

- Hold all rates constant with 2013 rates with the exception of the SAC charge which is mandated by Met Council
- Accept the rates as proposed above
- Accept rates as recommended by Finance Committee

Funding Source:

Not Applicable

Council Action:

Motion to recommend to the City Council to accept the rates as proposed, adjust rates, or hold rates constant with 2013 with exception of the SAC charge.

Attachments

2014 Proposed Schedule of Rates, Fees & Charges

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Diana Lund	10/01/2013 02:59 PM
Diana Lund (Originator)	Diana Lund	10/01/2013 03:02 PM
Kurt Ulrich	Kurt Ulrich	10/03/2013 09:42 AM
Form Started By: Diana Lund		Started On: 09/25/2013 10:24 AM
Final Approval Date: 10/03/2013		

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4. 2.

Finance Committee**Meeting Date:** 10/08/2013**By:** Diana Lund, Finance**Information****Title:**

Discussion and Review of 2014 Proposed General Fund Budget and 5-Year Budget: 2014-2018

Background:

The Council adopted the proposed 2014 General Fund Budget at its regular meeting of September 10, 2013. The Finance Committee has asked to review the individual line items of the 2014 budget prior to a full council budget work session in late October/November after tax rates are received from the County.

A five-year budget, 2014-2018 has also been requested and prepared based on past history, proposed 2014 budget, strategic planning action items, inflationary factors and capital equipment requests. The off-setting tax capacity rates were calculated based on conservative growth estimates from the county, Tax Increment Financing (TIF) decertifications (TIF #4 & #7) and proposed debt service.

Notification:

- 2014 General Fund Budget
- 5-Year Budget Assumptions
- 5- Year Tax Capacity Rate Calculations
- 2014-2018 Line Item Budget

Recommendation:

Discussion Only.

Funding Source:

Not Applicable.

Council Action:

Discussion only. Review of individual line items contained within 2014 Proposed General Fund Budget and review of assumptions within the 5-Year 2014-2018 budget document.

Attachments[2014 Proposed General Fund Budget](#)[5 Year Budget Assumptions](#)[5 Year Tax Capacity Rates](#)[5 Year Budget 2014-2018](#)**Form Review****Inbox**
Kurt Ulrich**Reviewed By**
Kurt Ulrich**Date**
10/03/2013 09:38 AM**Form Started By:** Diana Lund**Started On:** 09/25/2013 10:24 AM