

**PARK AND RECREATION COMMISSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on September 12, 2013 at The Draw, 7401 E. Ramsey Parkway NW, Ramsey, Minnesota.

Commission Members Present:      Chairperson Angela Olsen  
   Vice Chair Shane Bennett  
   Commissioner Bridgett Barr  
   Commissioner Richard Chubb  
   Commissioner Andrew Fyten  
   Commissioner Thomas Mobry

Commission Members Absent:      Commissioner David Minke (excused)

Also Present:                              Parks & Assistant Public Works Superintendent Mark Riverblood

**1.      CALL TO ORDER**

Chairperson Olsen called the Park and Recreation Commission meeting to order at 7:30 p.m.

**2.      CITIZEN INPUT**

None.

**3.      APPROVE AGENDA**

Motion by Commissioner Fyten, seconded by Commissioner Bennett, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chairperson Olsen, Commissioners Fyten, Bennett, Barr, Chubb, and Mobry. No: None. Absent: Commissioner Minke

**4.      APPROVE MINUTES**

**4.01:    Approve Park and Recreation Commission Meeting Minutes dated August 8, 2013**

Motion by Commissioner Mobry, seconded by Commissioner Barr, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- 1) Park and Recreation Commission Regular Meeting Minutes dated August 8, 2013.

Motion carried. Voting Yes: Chairperson Olsen, Commissioners Mobry, Barr, Bennett, Chubb, Fyten, and Mobry. No: None. Absent: Commissioner Minke.

## **5. COMMISSION BUSINESS**

### **5.01: Recommend Approval for Elmcrest Park’s Community Building**

Parks & Assistant Public Works Superintendent Riverblood reviewed for the past five months, the City Council, the Commission, Anoka Ramsey Athletic Association, NorthernLights Traveling Soccer, Staff and the Community have been planning for the park building at Elmcrest Park. The purpose of this case is to recommend to City Council a not-to-exceed amount from the Park Trust Fund to authorize construction of the park building.

Parks & Assistant Public Works Superintendent Riverblood provided an elevation rendering, August cost estimate and update from Studio 55 Architects and Preliminary Plan Sheets (five). He distributed additional information at the meeting.

Parks & Assistant Public Works Superintendent Riverblood noted if this project is approved at the City Council’s September 24<sup>th</sup> meeting, the intention would be to have the footings and concrete done yet this fall, such that walls and roofing could immediately follow – with construction continuing throughout the winter. Ideally, the building would be functionally complete for the 2014 spring athletic season.

The funding would be from the Park Trust Fund, which had a 2013 beginning-year balance of approximately \$2.6 Million dollars. The project costs at this time appears to be:

Construction cost + construction manager + architectural fees	\$636,650
Septic	20,000
Watermain, repaving and curb and gutter	20,000
Engineering and surveying (if not performed in-house)	8,000

Staff recommends proceeding with the building construction by recommending Commission and City Council approvals at a not-to-exceed cost of \$685,000.

Mr. Bruce Bissonnette, Studio 55 Architects, was present at the meeting.

Commissioner Barr thanked Mr. Bissonnette for listening to the Commission’s suggestions when completing the plan.

Motion by Commissioner Bennett, seconded by Commissioner Barr, to recommend to the City Council approval of a not-to-exceed amount of \$685,000 from the Park Trust Fund for Elmcrest Park’s Community Building.

Motion carried. Voting Yes: Chairperson Olsen, Commissioners Bennett, Barr, Chub, Fyten, and Mobry. No: None. Absent: Commissioner Minke.

**6. COMMISSION/STAFF INPUT**

Councilmember Chris Riley complimented the Commission on their work at this evening's Park Patron Picnic.


**7. ADJOURNMENT**

Motion by Commissioner Chubb, seconded by Commissioner Bennett, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Olsen, Commissioners Chubb, Bennett, Barr, Fyten, and Mobry. No: None. Absent: Commissioner Minke.

The Park and Recreation Commission meeting adjourned at 7:45 p.m.

Respectfully submitted,



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Mark Riverblood  
Parks & Assistant Public Works Superintendent

Drafted by Debbie Wolfe  
*TimeSaver Off Site Secretarial, Inc.*