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29 October 2013

Subj: Business Opportunity

Dear Ramsey Business Owner:

As a business owner in the City of Ramsey you are a critical component of our city, and Staff and City Council want to ensure you that you are aware of a opportunity here in your community that may be of interest to you.

On November 26th, 2013, City Council is anticipated to vote on awarding Bids for a new, 4,300 square foot community park building at Elmcrest Park. The project has been 'in the works' for many years within the city's Capital Improvement Program; and now appears as though it will be approved and under construction over the winter - for spring 2014 programming by the youth athletic associations and community at large. While the city lets bids on many projects each year (and you are not directly notified like this), for the Elmcrest Park building project, Council has authorized a process that affords you a special opportunity to be active and visible in your community - and benefit your business monetarily at the same time.

As indicated, rather than simply preparing plans and specs and then issuing an Advertisement for Bids for a General Contractor to bid upon the park structure (with their usual sub-contractors providing quotes to them for the larger contract), the City has embarked on a slightly different process. In this case, a call for Bids is being made for each category of sub-contractors, wherein upon award, each trade's work will be coordinated by the City's construction manager, American Liberty Construction. The following describes the *general* categories of anticipated sub-contracts:

'Construction of a new 4,300 +/- s.f. wood frame park structure, consisting of; exterior finishes including, vertical cement fiber siding with battens, cultured stone, metal roofing, wood windows and aluminum storefront system. Structure consists of concrete block foundations, concrete slab on grade, wood framing including floor trusses and roof trusses, wood beams/headers, steel beams and wood and steel columns. Interior finishes include, fiber reinforced gypsum wall board, polished concrete floors, quarry tile, ceramic tile, wood ceilings and painted walls'.

Below is an elevated rendering of the proposed Community Park Building at Elmcrest Park.



A pre-bid conference is scheduled for 10 AM November 6th at City Hall, and you are invited to meet with Staff and other local business representatives at 9:30 this same morning for coffee, cookies and fruit - also in the Alexander Ramsey Room.

I personally wish you success should you choose to bid on this project, and on behalf Staff and City Council we also invite you to contact us if we can assist you in any way. You may reach me at any time at 763 238 1733 or mrivərblood@ci.ramsey.mn.us. However as the attached Invitation to Bid describes, questions on specifications and the bidding process for this project should be routed to Studio 55 Architects' using the applicable contact info. Thank you for your attention and consideration of this exciting project.

Yours in Public Service,

Mark Riverblood
Parks & Asst. Public Works Superintendent

Cc: Mr. Kurt Ulrich, City Administrator
Mr. Grant Riemer, Public Works Superintendent
Mr. Patrick Brama, Assistant to the City Administrator