

City of Ramsey
Agenda
City Council/Staff Strategic Planning Work Session
Thursday February 28, 2013
5:30 pm
Lake Itasca Room 7550 Sunwood Drive NW

1. **Call to Order**
2. **Topics for Discussion**
 1. Strategic Planning Work Session
3. **Future Topics for Discussion - *See Attached Calendar***
4. **Mayor/Council/Staff Input**
5. **Adjournment**

CC Work Session

2. 1.

Meeting Date: 02/28/2013

By: Jo Thieling, Administrative Services

Title:

Strategic Planning Work Session

Background:

Attached is the strategic planning agenda for this session prepared by facilitator Anita Duckor of Duckor & Associates. The breakdown of the agenda is as follows:

- Review Strategic Planning Process and Calendar
- Review and Approve Three-to-Five Year Mission Elements
- Review and Approve Three-to-Five Year Vision Elements
- Approve Three to Five Strategic Imperatives
- Small Work Group Presentations
- Next Steps

Funding Source:

N/A

Council Action:

This is a planning session - no formal action necessary.

Attachments

Agenda for 022813

Form Review

Form Started By: Jo Thieling

Started On: 02/21/2013

Final Approval Date: 02/14/2013

City of Ramsey
“A New Day...A New Beginning”

Thursday, February 28, 2013
Strategic Planning Workshop
5:30 – 8:30 PM
The Lake Itasca Room at City Hall

Pre Assignment

1. **Be prepared to approve** three to five year mission/vision elements of mission/vision statements.
2. **Be prepare to approve** three to five strategic imperatives e.g., what should the City Council/staff focus on for the next three to five years?
3. Review latest draft of the Values and Code of Conduct document.

Agenda

Timeframe	Topic/Subject	Responsible Party
5:30 – 5:45 PM	<ul style="list-style-type: none"> • Review Strategic Planning process and calendar 	Anita
5:45 – 6:15 PM	<ul style="list-style-type: none"> • Review and approve Three-to-Five Year Mission Elements 	All
5:45 – 7:00 PM	<ul style="list-style-type: none"> • Review and approve Three-to-Five Year Vision Elements 	All
7:00 – 7:10 PM	<ul style="list-style-type: none"> • Break 	
7:10 – 8:00 PM	<ul style="list-style-type: none"> • Approve three to five strategic imperatives 	Small Work Group
8:00 – 8:20 PM	<ul style="list-style-type: none"> • Small Work Group Presentations 	Small Work Group
8:20 – 8:30 PM	<ul style="list-style-type: none"> • Next Steps 	Anita

Strategic Planning Workshop Outcomes

- Approved Three to Five Year Mission/Vision Elements
- Approved three to five Strategic Imperatives

Parking Lot Issues

- City Council to develop and approve a policy regarding the roles and duties between the City Administrator and City Manager positions.
- Evaluate how to improve the City Council’s agenda setting and priority, and the effectiveness on the Council meetings.
- Develop and adopt ‘Conflict of Interest’ procedures.
- Redraft the City’s Vision when the Comp Plan is redone.

