

CC Work Session

2. 4.

Meeting Date: 11/26/2013

Information

Title:

Discussion Regarding the Recruitment, Application, and Interview Process for Boards and Commissions

Purpose/Background:

The purpose of this discussion is to consider revising the policy for the recruitment, application, and interview process of appointing City board and commission members.

After the last annual recruitment process, it was the the consensus of the City Council to request a review of the process of filling board and commission seats. The Policy for Appointing Board and Commission Members is attached; draft edits have been made for the purpose of discussion and revision.

It is important to note, appointments to the Economic Development Authority are made by the Mayor as allowed by Minnesota Statute and the term length is six years.

Timeframe:

Staff will move ahead based on the City Council's work-session discussion and direction as it relates to the City's Board and Commission process/terms ending March 31, 2014. The revised policy, once complete, will be brought forward after the April 1st terms are filled, allowing time for any fine tuning that may become evident once the process is conducted.

Funding Source:

There is no funding required.

Responsible Party(ies):

Colleen Lasher, Human Resources Manager

Outcome:

A revised process and policy the recruitment, application, and interview process for boards and commissions.

Attachments

[MN Statute 469.95](#)

[Draft Policy](#)

[Draft Policy w_ o Mark-up](#)

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/21/2013 04:32 PM
Kurt Ulrich	Kurt Ulrich	11/21/2013 04:32 PM
Form Started By: Colleen Lasher		Started On: 11/21/2013 01:41 PM
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