

City of Ramsey
Agenda
Environmental Policy Board (EPB)
Monday March 4, 2013
6:30 pm
Mississippi River Room, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Approve Minutes**
 1. Approve Meeting Minutes Dated February 4, 2013
5. **Policy Board Business**
 1. Tree Preservation Ordinance Review
 2. Environmental Expo Discussion
6. **Board/Staff Input**
 - QCTV Promo
7. **Adjournment**

Environmental Policy Board (EPB)

4. 1.

Meeting Date: 03/04/2013

By: Chris Anderson, Community
Development

Information

Title:

Approve Meeting Minutes Dated February 4, 2013

Attachments

Meeting Minutes Dated February 4, 2013

Form Review

Inbox	Reviewed By	Date
Chris Anderson (Originator)	Chris Anderson	02/26/2013 08:51 AM
Form Started By: Chris Anderson		Started On: 02/25/2013 03:03 PM
	Final Approval Date: 02/26/2013	

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, February 4, 2013, the Environmental Policy Board (EPB) met in the Mississippi River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Michael Max
 Board Member Bob Bentz
 Board Member John Enstrom
 Board Member Michael Hiatt
 Board Member Larry Lewis
 Board Member Michael Valentine

Members Absent: Board Member Thomas Stodola

Also Present: Associate Planner/Environmental Coordinator Chris Anderson

1. CALL TO ORDER

Chairperson Max called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Valentine and seconded by Board Member Hiatt to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Members Valentine, Hiatt, Bentz, Enstrom, and Lewis. Voting No: None. Absent: Board Member Stodola.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated January 7, 2013

Chairperson Max commented on another great set of minutes from the previous Board meeting.

Motion by Board Member Valentine and seconded by Board Member Lewis to approve the regular meeting minutes dated January 7, 2013.

Motion carried. Voting Yes: Chairperson Max, Board Members Valentine, Lewis, Bentz, Enstrom, Hiatt, and Lewis. Voting No: None. Absent: Board Member Stodola.

Board Member Enstrom stated that he did not receive the cases or the minutes, only the agenda.

Several Board Members stated that they received everything with no issue.

Associate Planner/Environmental Coordinator Anderson stated that he didn't know why Board Member Enstrom wouldn't have received the cases and minutes along with the agenda. The same attachment that includes the agenda, cases and minutes is sent out to the Board via one group email, so if the other members received it, he had no answer as to why Board Member Enstrom didn't receive it.

5. POLICY BOARD BUSINESS

5.01: 2013 Environmental Expo

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Chairperson Max questioned the best time to have the speaker.

Board Member Lewis suggested having the speaker prior to the parade, as many people leave the Happy Days event after the parade. He questioned the accommodations that the Board would have.

Associate Planner/Environmental Coordinator Anderson reported that the Board would have a tent and provided an estimate of the dimensions. He suggested that the Board think about whether they would like sides on the tent or just the covering over the top with open sides. He provided additional information on the setup of the Happy Days event the previous year.

Board Member Lewis suggested having a speaker with a broad appeal to bring in more interest, such as Belinda Jensen and Bobby Jensen.

Board Member Hiatt stated that he liked that idea of using Belinda and Bobby. He also suggested having a project or presentation aimed at children, to replace the coloring contest that has previously been held.

Board Member Bentz referenced a presentation that Fox 9 does at the Science Museum or the State Fair trivia that is done by NPR, and believed something of that nature could be a good idea.

Board Member Hiatt stated that he agreed with Board Member Lewis in regard to a broad appeal for the speaker, in an attempt to bring in additional interest for the first time at Happy Days.

Associate Planner/Environmental Coordinator Anderson confirmed that the Board is more interested in a local name that would bring in additional people for this first year, with a broad subject.

Board Member Bentz noted that many people book up quite far in advance and believed that someone should reach out as soon as possible in attempt to book the speaker.

Further discussion ensued regarding possible speakers, connections to possible speakers, and the length the presentation should be.

Board Member Lewis offered to reach out to Bobby Jensen to check his availability.

Board Member Enstrom advised that he could try contacting Ron Schara as a possible speaker.

Associate Planner/Environmental Coordinator Anderson confirmed that there are some funds available within the total budget for the event for a speaker.

Board Member Hiatt stated that additional funds could possibly be obtained through sponsorship.

Associate Planner/Environmental Coordinator Anderson confirmed that Board Members Enstrom and Lewis will follow up with him in regard to the speakers they are reaching out to. He advised of the times the Happy Days Committee meets and noted that once a speaker is booked, the Committee could be alerted and could include that name with the advertising for the event. He also asked that the Board think about exhibitors, as there will be available space. He noted that while he can reach out to past exhibitors, he would also like the Board Members to think of new opportunities.

Board Member Valentine asked if Associate Planner/Environmental Coordinator Anderson could email the list of past exhibitors.

Chairperson Max stated that in the past the wood carvers group has been an exhibitor and believed the bigger venue would be great for that interactive event.

Board Member Enstrom suggested an exhibitor that could show/sell rocks and gemstones, as that type of vendor brings in a crowd.

Associate Planner/Environmental Coordinator Anderson noted that the Minnesota Geological Society has been invited in the past and does bring in a crowd.

Board Member Bentz suggested including a GPS course that has been setup near that area.

The Board further discussed possible exhibitors.

Board Member Lewis suggested creating a list of categories for exhibitors and then finding someone to match to ensure there is a wide variety of interests and educational aspects covered.

Board Member Enstrom suggested having an exhibit that would focus on rain gardens and identify different landscaping features within the City. He noted that the activity could be continued every year and awards could be given.

Associate Planner/Environmental Coordinator Anderson confirmed that the Board Members who volunteered will reach out to the possible speakers. He noted that he will accept any offers for assistance in regard to the planning for this event. He also confirmed that he would send out a list of those who had been invited as exhibitors in the past, and those that actually attended, within the next few days.

Chairperson Max confirmed that the Subcommittee should meet to discuss the event the following Monday at 7:00 p.m. at Caribou. He noted that the Subcommittee would develop the list of categories for exhibitors and continue planning efforts.

5.02: Tree Preservation Ordinance Review

Associate Planner/Environmental Coordinator Anderson presented the staff report. He provided comparison information from other communities and provided examples that he would like the Board to consider and offer input on.

Chairperson Max believed that one standard should be chosen and it should be made clear, rather than broader statements.

Board Member Enstrom commented that historical value should be considered, noting that some species have become rare or significant. He also discussed whether this would apply to existing homes.

Associate Planner/Environmental Coordinator Anderson clarified that this Ordinance applies specifically to new development and is not and would not be applied retroactively to existing homes.

Board Member Bentz suggested removing desirable tree, unless it is specifically defined.

Board Member Valentine believed that the Ordinance should be applied to both individual and multi-family properties and to remove vagueness, to the extent possible. He did not believe that the Board should attempt to craft the exact language, but should instead provide some guidance and let staff choose the specific language.

Associate Planner/Environmental Coordinator Anderson confirmed that the Board believed the original intent of this Ordinance was to be applied across the board to individual and multi-family properties, the term desirable should be removed and significant should be used in its place, as well as replacement standards and/or restitution.

Chairperson Max questioned where Ramsey would like to fall on the spectrum and believed that the input of the Council would be beneficial, as to whether Ramsey should remain in the middle, above or below the curve.

Associate Planner/Environmental Coordinator Anderson stated that the intent of this process is not to make development harder but to review what is there and possibly build in flexibility.

Board Member Bentz questioned the buildable area left and whether this is a huge issue.

Associate Planner/Environmental Coordinator Anderson noted that there are still sizable areas left to be developed within the City.

Board Member Lewis referenced vacant lots and whether that would need to be specified as well within the Ordinance, specifically towards tree removal and lot clearing.

Associate Planner/Environmental Coordinator Anderson stated that he did not believe that the City has any direct ordinance regarding tree removal from a vacant lot but noted that the Lower Rum River Water Management Organization (LRRWMO) requires a permit to be obtained for any lot disturbance over one acre, which may come into play in that scenario. He suggested that if the Board believes this be addressed that language be added to the intent of the Ordinance to clarify that point without stepping on the rights of property owners.

Board Member Enstrom provided additional information in regard to farming under Green Acres and the disadvantage that trees have on farming property.

Associate Planner/Environmental Coordinator Anderson stated that he believed he had enough input from the Board at this time and would attempt to craft language to take out the vagueness of the Ordinance and intent statements.

5.03: Water Conservation Standards

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Lewis asked for additional information on permitting requirements regarding the installation of an irrigation system.

Board Member Bentz provided additional input on his irrigation system and the cost for certain monitoring equipment.

Associate Planner/Environmental Coordinator Anderson noted that the idea of offering an incentive for use of that monitoring equipment could be discussed with Public Works and the City Council.

Chairperson Max suggested that this item be thought about for the future.

6. BOARD / STAFF INPUT

Chairperson Max referenced a public hearing that occurred regarding water pollution and asked for additional information regarding the scope of the Board, as he would think water pollution would come before this Board and not simply the Planning and Zoning Commission.

Associate Planner/Environmental Coordinator Anderson stated that the storm water illicit discharge regulations will be in the Zoning Chapter of City Code and therefore the Planning Commission is responsible for holding the public hearing. The proposed amendments were the minimum required to remain in compliance with the MS4 permit and the LRRWMO's 3rd Generation Plan, so the decision was made to bring this directly to the Planning Commission rather than first to this Board, then the Planning Commission, then twice to the City Council. Additionally, there was some urgency in getting these amendments adopted, with the Planning Commission meeting being moved up one week, it occurred prior to the EPB meeting, which would have delayed the process by another month.

7. ADJOURNMENT

Motion by Board Member Lewis and seconded by Board Member Hiatt to adjourn the meeting.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Chris Anderson
Associate Planner/Environmental Coordinator

ATTEST:

JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Environmental Policy Board (EPB)

5. 1.

Meeting Date: 03/04/2013

By: Chris Anderson, Community Development

Information

Title:

Tree Preservation Ordinance Review

Background:

At the February meeting, the Board reviewed and discussed the current Tree Preservation Ordinance. As a result of that discussion, there was consensus for Staff to proceed with drafting revisions to remove vagueness where possible (specifically, utilizing the term 'significant tree' rather than 'desirable tree' because the former is already defined in City Code) and to clarify that the existing replacement language is applicable across all zoning districts, not just the multi-family districts. Additionally, there seemed to be consensus that some flexibility should be incorporated into the regulations that would provide an alternative option (rather than just a variance) if additional trees beyond the established removal threshold were to be removed. Staff has incorporated language outlining replacement and restitution requirements in an attempt to address this subject. The proposed revisions are attached for review.

Recommendation:

Review the draft revisions to the Tree Preservation Ordinance, provide any suggested revisions, and direct Staff to prepare an ordinance amendment for consideration by the Planning Commission.

Action:

Motion to direct Staff to prepare an ordinance amendment to incorporate the draft revisions into the Tree Preservation Ordinance and forward the ordinance amendment to the Planning Commission for a public hearing.

Attachments

Draft Revisions to Tree Preservation Ordinance

Form Review

Inbox	Reviewed By	Date
Chris Anderson (Originator)	Chris Anderson	02/28/2013 04:36 PM
Form Started By: Chris Anderson		Started On: 02/26/2013 01:18 PM
	Final Approval Date: 02/28/2013	

Sec. 117-324. - Purpose; intent; design and maintenance principles; administration.

- (a) *Purpose.* The purpose of this division is to enhance the community and its citizenry, and not to be punitive or to cause hardship to any individual, private or public company.
- (b) *Intent.* The intent of this division is to provide regulations relating to the removal of trees to promote the orderly development of such areas and thereby minimizing public and private losses. Furthermore, this division will establish and maintain appropriate levels of diversity among tree species and age classes to provide a stable and sustainable community forest. The city council finds that the following objectives are important in achieving these goals:
 - (1) To continue to seek recognition as a Tree City U.S.A. and to take all reasonable steps to promote planting and conservation of trees throughout the city;
 - (2) To promote good design in new areas and provide sensitive and compatible infill development in existing commercial areas;
 - (3) To control epidemic tree diseases and insect infestations which threaten the health of trees in the community;
 - (4) To provide regulations that ensure the placement of trees along the street right-of-way for the purpose of protecting against excessive noise, heat, and glare, and to enhance the attractiveness and value of property;
 - (5) To ensure that landscaping is an integral part of development, not an afterthought;
 - (6) To foster and support community forest programs and encourage good tree management; and
 - (7) To maintain and preserve the many benefits that trees provide including, but not limited to, the following:
 - a. *Character and aesthetics.*
 - 1. Trees buffer different land uses for the visual screening, noise, glare and heat abatement in transitional zones;
 - 2. Trees conserve and enhance the city's quality of life and ecological and aesthetic environment, especially its valuable and rural atmosphere; and
 - 3. Trees provide important psychological benefits to the persons within the city and neighborhoods.
 - b. *Wildlife habitat.* Trees are essential to maintain wildlife habitat within the city.
 - c. *Energy conservation.* Trees assist in the moderation of climate by providing shade, windbreaks, and the cooling of air; thereby reducing the requirements for air conditioning and heating and the subsequent utilization of energy resources.
 - d. *Air and water quality.*
 - 1. Trees aid in the filtering of stormwater as it passes through the soil to the groundwater;

2. Trees maintain permeable land areas essential to surface water management and aquifer recharge; and
 3. Trees aid in the purification of the air through the removal of carbon dioxide, the generation of oxygen, and the precipitation of dust and other airborne pollutants.
- e. *Socioeconomic.*
1. Trees enhance property values; and
 2. Trees protect and preserve the unique identity and environment of the city and aid in the development of the economic base attracted to the city by such factors.
- f. *Erosion and flood control.*
1. Trees aid in the stabilization of soil by the prevention of erosion and sedimentation; and
 2. Trees reduce stormwater runoff and the costs associated therewith and aid in the replenishment of groundwater supplies.
- (c) *Creation of the Ramsey Tree Book.* The intent is to provide a set of landscape design and maintenance principles that promote the use of appropriate plant materials, which do not require special attention and which require little supplemental water to grow properly.
- (1) The Ramsey Tree Book will be available for reference and guidelines regarding principles for tree preservation in the city. The book is to be offered, upon request, to the citizens of the city as well as the development community and other interested parties. Copies will be available at city hall.
 - (2) The Ramsey Tree Book will also include lists of desirable and undesirable trees, shrubs, and natural vegetation for the city. The Ramsey Tree Book shall maintain an extensive list of recommended vegetation for planting. The intent is to maintain diversity in the total tree population within the city. The list of recommended species shall be updated periodically to reflect new developments or species that will affect the population of the community forest.
- (d) *Administration.*
- (1) The city shall administer and enforce the provisions of this division. The city is authorized to cause inspections on a scheduled basis when reason exists to believe that a violation of this division has been or is being committed.
 - (2) When the city determines a violation has occurred, the city's written evaluation of the deficiencies shall be considered prima facie evidence in any subsequent litigation

(Code 1978, § 9.24.01; Ord. No. 03-33, 9-15-2003; Ord. No. 06-25, § 2, 8-8-2006)

Sec. 117-325. - Landmark trees.

- (a) A landmark tree shall be any tree, public or private, that has been designated as such by the city council, after public hearing and due notice to the owner of the tree. The criteria of such designation shall include, but not necessarily be limited to, notable historical

interest and value to the city because of its location or historical association with the community.

(Code 1978, § 9.24.02; Ord. No. 03-33, 9-15-2003)

Sec. 117-326. - Public trees.

- (a) *Authority.* The city shall have the right, but does not have the obligation, to plant, prune, maintain and remove trees, plants and shrubs within the public right-of-way of all streets, alleys, avenues, lanes, squares and public grounds, as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds.
- (b) *Removal of public trees.* No trees, brush, vines, shrubs and/or ground cover are to be removed by anyone, including adjacent landowners or agents of any landowner, from any city-owned land, greenways or access corridors from greenways without the permission of the city.
- (c) *Storage upon public land.* No person shall deposit, place, store, or maintain upon any public place of the municipality, any stone, brick, sand, concrete, vehicles, equipment, toxins, animals, tree carving, or other materials which may impede the free passage of water, air, or fertilizer to the roots of any tree growing therein, except by written permit of the ~~environmental specialist~~city.
- (d) *Signage.* It shall be unlawful for any person, firm, or public utility to attach any sign, advertisement, political endorsement or notice to any public tree.
- (e) *Operation of equipment.*
 - (1) All maintenance equipment, implements, machines and tools shall be used or operated in such a manner as not to damage or destroy any tree, shrub or plant in any public right-of-way or park.
 - (2) During the erection, repair, alteration or removal of any building, house or structure, in the city, any person, firm, or corporation in charge of such work shall protect any tree in any public place within the city in the vicinity of such building or structure with sufficient guards or protectors to prevent injury to such tree.
- (f) *Notifying adjacent property owners of maintenance work.* An attempt may be made to inform adjacent property owners of maintenance work on trees and landscaping along boulevards, city property, and easements. This notification will be left with direct and adjacent property owners. Suitable precautions shall be taken to protect and warn the public that spraying is being done to public trees. Spraying will be done only if following an integrated pest management plan as exemplified under such topic within the state department of agriculture.
- (g) *Adjacent landowners' limited responsibility.* Trees planted along city property lines will be watered by those property owners adjacent to said trees. No one other than city employees or their designee may trim, prune, or remove public trees.

(Code 1978, § 9.24.03; Ord. No. 03-33, 9-15-2003)

Sec. 117-327. - Private trees in new development areas.

- (a) *Requirements for a tree preservation plan.* Prior to any development, land clearing, filling, or any other land alteration, as described in subsection (b) of this section, a tree preservation plan shall be submitted to and approved by the city. The developer shall be required to erect suitable protective barriers around all trees to be preserved and these protective structures, where required, shall remain until such time as they are authorized to be removed by the city or issuance of a final certificate of occupancy.
- (b) *Tree preservation plan.* A tree preservation plan shall be submitted with preliminary plats and/or site plans, drawn to the same scale as the other preliminary plat or site plan submittals. The submitted tree preservation plan must include a buffer, if required, and landscape plan for the project.
- (1) Residential and commercial development plans shall be designed to preserve natural vegetation areas as much as possible. Streets, parcels, structures and parking areas shall be laid out to minimize the destruction of wooded areas or outstanding tree specimens. Developers of land are encouraged to designate wooded areas as park reserves.
 - (2) The city may require either the clustering of dwellings or alternate locations of dwellings to preserve significant trees during the plat approval process.
 - (3) There shall be no movement, clearing, or storage of equipment within a designated tree protection zone. The owner, developer, or agent shall not permit the placement of construction materials, debris, soil deposits, or fill; nor cause or permit disposal of waste materials such as paints, oils, solvents, asphalt, concrete, mortar or any other harmful material within the dripline of any protected tree area.
- (c) *Plan specifications content.* The content of all tree preservation plans submitted shall, for purposes of city staff review, include the following:
- (1) Delineation of all areas located within a 100-year floodplain;
 - (2) A tree survey overlay on the grading plan, which locates all significant trees within the developable areas of the site, identifying both diameter and species. Dead or diseased trees shall be included in the survey. All tree surveys for subdivisions involving the construction of roads or drainage conveyances shall be performed by an International Society of Arboriculture Certified Arborist or a Society of American Foresters Certified Forester. For the purposes of this division, significant trees shall include:
 - a. All species of oak that have a DBH of four inches or greater;
 - b. All evergreen species that have a DBH of four inches or greater; and
 - c. All other trees that have a DBH of eight inches or more;
 - (3) Existing soil conditions throughout the parcel; and
 - (4) Existing contour data for the entire property with vertical contour data consistent with city standards for all areas to be disturbed by proposed tree removal operations, extending for a distance of at least 50 feet beyond the limits of such

areas. Indicated elevations may be based on United States Geological Survey data.

(d) *Tree preservation barriers.*

- (1) All tree protection areas are recommended to be designated as such with "Tree Save Area" signs posted in addition to the required protective fencing. Signs requesting sub-contractor cooperation and compliance with tree protection standards are recommended for site entrances.
- (2) Before any construction or grading takes place, snow fencing or erosion control fencing shall be placed around the borders of woodlots at the dripline of large trees to be preserved. Signs shall be placed along this fence line prohibiting grading beyond the fence line.
- (3) These fences will be orange polyethylene laminar safety fencing or of woven polyethylene fabric (silt fencing).
- (4) Passive forms of tree protection may be utilized to delineate tree save areas outside of the MUSA line with approval of the city. These areas must be completely surrounded with continuous rope or flagging (heavy mil - minimum four inches wide). "Keep Out" or "Tree Save" signage must accompany all passive tree protection methods.
- (5) No construction shall begin until this work has been completed, inspected, and accepted by the city.
- (6) Silt barriers or similarly effective erosion control barriers shall be required in any area where erosion or siltation may cause damage to protected trees.
- (7) All protective tree fencing, staking or continuous ribbon and all erosion control barriers must be installed prior to and maintained throughout the land disturbance and construction process, and should not be removed until acceptable vegetation is established.

(e) *Critical root zone.* The root system within the dripline is generally considered to be the critical root zone. To protect these critical root zones, a tree protection area shall be established around each tree or group of trees to be retained.

- (1) The tree protection area shall include no less than the total area beneath the tree canopy as defined by the dripline of the tree or group of trees collectively.
- (2) Wherein authorized excavations it becomes necessary to expose or cut roots more than one inch in diameter, it shall be the duty of the contractor to protect such root under advice from the city.
- (3) All open trenching is prohibited. Utility installation within the dripline of protected trees, during construction or thereafter, can only occur using trenchless methods.
- (4) The mowing, clearing, and grubbing of brush located within or under the dripline of protected trees may be allowed, provided such mowing, clearing, or grubbing is accomplished by hand or by mowers. The use of heavy equipment for this purpose shall not be allowed.

(f) Removal threshold.

(1) Within residential developments, at least forty percent (40%) of the inches of existing significant tree DBH shall be retained on site.

(2) Within business and employment developments, at least thirty percent (30%) of the inches of existing significant tree DBH shall be retained on site.

(g) Reforestation/restitution requirement. If a development exceeds the removal threshold specified in (f) above, the developer shall either reforest areas within the site, pay restitution, or some combination thereof.

(1) For every one (1) significant tree inch that is removed in excess of the removal threshold, the developer shall replant 1.25 inches (diameter) of new trees or provide the City with \$125.00 in restitution.

(2) Significant trees removed for water quality treatment ponds, public trails and sidewalks, and ~~arterial and collector~~ streets are exempt from the removal threshold calculation.

(f) *Protection from disease and pestilence.* All clearing in oak stands shall be performed prior to April 15 or after July 15 of each season. Any development involving oak trees on or adjacent to the development area must submit a plan in conjunction with the preliminary plat that identifies what precautionary steps will be taken to protect the trees from oak wilt.

(g) *Encroachment.* If encroachment into a tree preservation area occurs that causes irreparable damage to ~~the a~~ tree(s), the tree preservation plan shall be revised to compensate for the loss. Under no circumstances shall the developer be relieved of responsibility for compliance with the provisions of this division, nor shall planned revision activities prevent the city from instituting action for violation of this division.

(h) *Planting requirements.* All trees chosen shall be from the acceptable/preferred list (or have approval of the city) and native and/or adaptable to this region and climate as described in the Ramsey Tree Book. The quantity of the required plantings shall be in accordance with the performance standards established for the respective zoning district.

(1) *Size of trees at planting.* For all required plantings, deciduous trees shall be a minimum of one-inch caliper at ~~the at time of~~ planting and all evergreen trees shall be a minimum of five feet in height at time of planting. Specifications shall be determined by the American Nurseryman's Standards.

(2) *Type of tree stock.* For all required plantings, trees shall be free of insects, diseases, or mechanical injuries and have straight trunk and a form characteristic of the species.

(3) *Spacing at time of planting.* The spacing of new trees must be compatible with spatial site limitations and with the responsible consideration toward species size when mature as outlined in the Ramsey Tree Book.

(4) *Planting standards.* As outlined in the Ramsey Tree Book.

(5) *Planting standard: soil amendment.* As outlined in the Ramsey Tree Book.

(6) *Planting standards: mulch.* As outlined in the Ramsey Tree Book.

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Comment [c1]: This would include major roads such as Hwy 47, Hwy 10, County Roads, Alpine Dr, Sunwood Dr, and the main entrance/road through a subdivision).

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- (7) *Planting distance along rural section streets.* Shall be at the right-of-way unless approved by the city.
- (8) *Planting distance from hydrants.* Trees shall be planted a minimum of 15 feet from hydrants.
- (9) *Vision clearance (sight triangle).* Tree plantings should not be within the vision clearance triangle as defined in [section 117-348](#)
- (10) *Planting distance from utilities.* Trees shall be planted a minimum of two feet from any joint utility trench whenever practicable.

Comment [c2]: Staff is trying to coordinate with the Fire Department on their minimum separation requirement. This seems a bit excessive.

~~(11) *Tree preservation tree density standard calculation.* Reforestation/restitution plan.~~

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~~a. All multifamily residential developments shall retain 40 percent of the inches of tree DBH existing on the site after subdivision.~~

~~b. If the total number of tree inches exceeds the removal threshold, the developer shall provide a reforestation plan (can be included as part of landscaping plan, but must clearly identify those trees that are intended to satisfy the reforestation requirement), or a calculation of restitution, or a combination thereof.~~

~~b. Size at the time of planting shall comply with the planting standards outlined in the respective zoning district.~~

~~c. No more than twenty-five percent (25%) of the trees to be planted shall be from any one species.~~

~~d. Reforestation trees included in the reforestation plan may count toward the trees required for landscaping purposes within the applicable zoning district.~~

Comment [c3]: Does the Board agree with this?

~~e. Restitution, if applicable, shall be paid in cash to the City prior to the release of the final plat mylars for recording, or prior to approval of a minor subdivision, or prior to the issuance of a building permit subject to site plan review. Any restitution paid shall be deposited in the Community Reforestation Fund and be used for reforestation efforts within the City. If in excess of 60 percent of desirable trees are removed from the plat due to construction, they shall be replaced, on a one-to-one basis, in addition to the required plantings specified within the applicable zoning district.~~

Comment [c4]: If approved, monies in this fund could only be spent on reforestation efforts.

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(Code 1978, § 9.24.04; Ord. No. 03-33, 9-15-2003; Ord. No. 06-25, § 2, 8-8-2006)

Sec. 117-328. - Hazardous and/or nuisance trees.

- (a) The city shall have the right to cause the removal of any dead or diseased trees on private property within the city, when such trees constitute a hazard to life or property, or harbor insects or disease which constitute a potential threat to other trees within the city. In the event of failure of owners to comply with such provisions, the city shall have the authority to remove such trees and charge the cost of removal to the property owner.

- (1) *Notice to take action.* An order for a "Notice to Take Action" will be issued upon determination by the city, or its designee, that maintenance work requiring the pruning, preservation, or removal of trees or plants upon private property when such action is necessary to ensure public safety and/or to prevent the spread of disease or insects to public trees and places.
 - a. Such notice shall describe the kind of tree, shrub, or other plant or plant part which has been declared to be a public nuisance; its location on the property; and the reason for declaring it a nuisance.
 - b. Proper disposal procedures of wood, bark and debris from said nuisance shall be detailed in said notice. These disposal procedures shall be followed within the time provided in the notice.
 - c. The notice of violation shall state the specific violation and indicate whether immediate enforcement will be sought or if 30 days will be allowed to correct and remove the violation.
 - d. If the owner of the property to whom an order has been issued fails or refuses to take remedial action in accordance with and within the time specified in an order, the city or its designate shall cause the remedial action so ordered to be performed at the expense of the owner. Appeals shall be in accordance with [section 117-55](#)
- (2) *Disease- or pest-infested trees.* Any tree located within the city, which is determined by a certified arborist to be afflicted with any dangerous or infectious insect infestation or plant disease, may be declared a public nuisance. This shall include trees and shrubs harboring injurious insects or pathogens that may cause significant potential danger to the community forest.
 - a. The city or its designate may remove or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, or other public improvements, or is infected with Oak Wilt or Dutch Elm Disease.
 - b. An evaluation of "imminent danger" means that the hazard to the public is immediate. If the property owner cannot be contacted or refuses to remove the hazard, the city will initiate action immediately.
 - c. An evaluation of "potentially dangerous" means that a hazard to the public will exist in the near future. The property owner will be notified and should remove the future hazard as soon as possible.

(Code 1978, § 9.24.05; Ord. No. 03-33, 9-15-2003; Ord. No. 06-25, § 2, 8-8-2006)

Sec. 117-329. - Exemptions.

- (a) Requirements of this division may be waived by the city for a project in which at least 75 percent of the land has already received a permit initiating clearing or grading activities prior to the effective date of the ordinance from which this division is derived.

- (1) The provisions of this division are not intended to prohibit agriculture, silviculture, horticulture, or nursery operations within the city.
- (2) The provisions of this division are intended to prevent the spread of disease or infestation of trees within the city. Authorization may be obtained to remove certain trees to prevent the transmission of disease or infestation and to alleviate potentially hazardous trees that may cause injury to persons or property.

(Code 1978, § 9.24.06; Ord. No. 03-33, 9-15-2003)

Secs. 117-330—117-346. - Reserved.

Environmental Policy Board (EPB)

5. 2.

Meeting Date: 03/04/2013

By: Chris Anderson, Community Development

Information

Title:

Environmental Expo Discussion

Background:

Since the last meeting, it is Staff's understanding that the Expo Subcommittee met to begin discussing concepts/details for this year's event. This case is intended to provide the Subcommittee an opportunity to update the Board and to possibly spark continued discussions/ideas for the event.

Observations:

Staff does have a couple miscellaneous updates:

- Board Member Enstrom has informed Staff that Central Landscapes has expressed an interest in participating this year.
- Attached to this case is the layout for Happy Days event as well as the schedule of events.
- Tent dimensions will be 100' by 40'.
- Electricity will be available for one row of exhibitors.
- Use of the bingo tent prior to the parade for a speaker would be possible (including a PA system).
- Board Member Bentz has suggested that Makin' Monarchs, out of Princeton, MN, be considered for the event.

Action:

Based on discussion.

Attachments

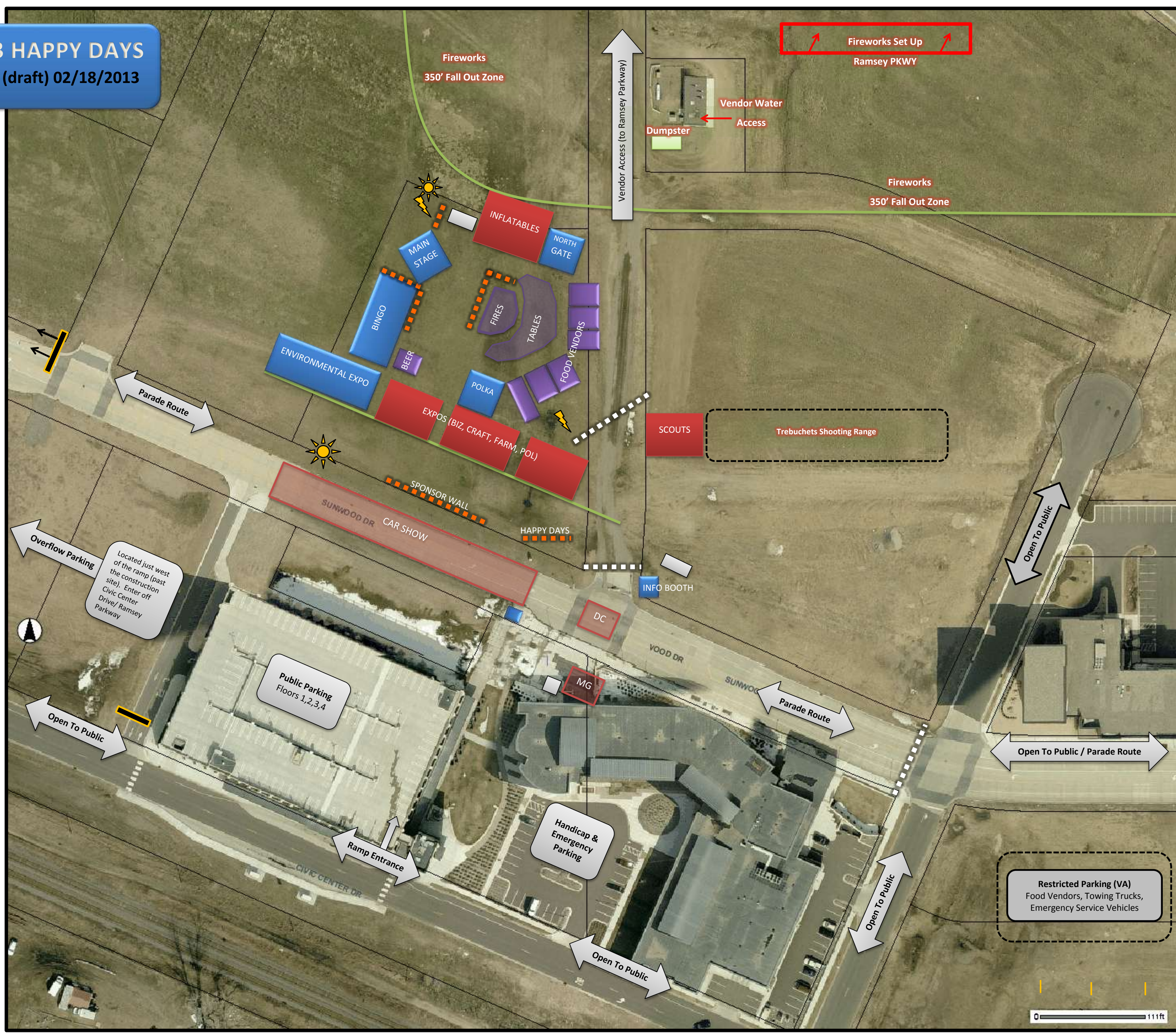
[Happy Days Layout](#)

[Happy Days Schedule](#)

Form Review

Inbox	Reviewed By	Date
Chris Anderson (Originator)	Chris Anderson	02/28/2013 04:36 PM
Form Started By: Chris Anderson		Started On: 02/25/2013 03:00 PM
	Final Approval Date: 02/28/2013	

2013 HAPPY DAYS
MAP (draft) 02/18/2013



Overflow Parking
Located just west of the ramp (past site). Enter off Civic Center Drive/ Ramsey Parkway

Public Parking
Floors 1,2,3,4

Handicap & Emergency Parking

Restricted Parking (VA)
Food Vendors, Towing Trucks, Emergency Service Vehicles

15th ANNUAL CITY OF RAMSEY

HAPPY DAYS

SATURDAY SEPTEMBER 7, SUNDAY SEPTEMBER 8, 2013

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SATURDAY, SEPTEMBER 7, 2013

Pancake Breakfast	7:30 am	11:00 am
5K Run/Walk	8:00 am	11:00 am
Youth Run & Kids Fun Run	TBD	---
Car Show	11:00 am	2:30 pm
Happy Days Expos <small>BUSINESS, CRAFT/MERCHANT, FARMERS</small>	11:00 am	7:00 pm
Environmental Expo (new) <small>ANIMALS, PLANTS, RAPTORS, EXHIBITORS</small>	11:00am	7:00pm
Kids Fun <small>INFLATABLES, ROCK WALL, POWER BUNGEE, KIDS GAMES & ACTIVITIES</small>	11:30 am	7:30 pm
Parade	3:00 pm	4:30 pm
Dance Caravan <small>RENAISSANCE DANCE</small>	4:30 pm	5:30 pm
Dew Dah Magician, Ken Shank	4:30 pm &	5:30pm
Bingo <small>AT EVENT TENT</small>	4:30 pm	---
Trebuchets <small>MIDDLE-AGES CATAPULTS</small>	4:30 pm	---
Happy Days Logo Contest Award	5:00 pm	5:30pm
Go Kart/Lawn Tractor Races <small>RAMSEY RACEWAY, NORTH SIDE OF HIGHWAY 10 AT ARMSTRONG BLVD</small>	5:00pm	9:00pm
Bon Fires	6:00 pm	11:00pm
American Roadhouse	5:30 pm	8:00 pm
Fireworks	9:00 pm	9:20 pm
Killer Hayseeds	8:30 pm	11:00 pm

SUNDAY, SEPTEMBER 8, 2013

Family Bike Tour	Noon	4:30 pm
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American Roadhouse

Killer Hayseeds



LOCATION: 7550 Sunwood Drive NW – Ramsey, MN 55303 – Within The COR

WEBSITE ci.ramsey.mn.us **EMAIL** happydays@ci.ramsey.mn.us **PHONE** 763-427-1410