

City of Ramsey
Agenda
Environmental Policy Board (EPB)
Monday July 1, 2013
6:30 pm
Rum River Room, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Approve Minutes**
 1. Approved Meeting Minutes Dated June 3, 2013
5. **Policy Board Business**
 1. Consider Draft 2013-2014 Work Plan
 2. Review Draft Emerald Ash Borer Management Plan
 3. Rain Garden Demonstration Project Update
 4. Environmental Expo Update
6. **Board/Staff Input**
 - Monthly Recycling Event
7. **Adjournment**

Environmental Policy Board (EPB)

4. 1.

Meeting Date: 07/01/2013

By: Chris Anderson, Community
Development

Information

Title:

Approved Meeting Minutes Dated June 3, 2013

Attachments

Draft Meeting Minutes Dated June 3, 2013

Form Review

Inbox
Chris Anderson (Originator)

Form Started By: Chris Anderson

Reviewed By
Chris Anderson

Final Approval Date: 06/28/2013

Date
06/28/2013 11:27 AM
Started On: 06/28/2013 09:13 AM

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, June 3, 2013, the Environmental Policy Board (EPB) met in the Rum River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Michael Max
 Board Member Bob Bentz
 Board Member Michael Hiatt
 Board Member Larry Lewis
 Board Member Tara Pendergast
 Board Member Thomas Stodola
 Board Member Michael Valentine

Members Absent: None.

Also Present: Associate Planner/Environmental Coordinator Chris Anderson
 Councilmember Mark Kuzma

1. CALL TO ORDER

Chairperson Max called the meeting to order at 6:36 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Hiatt and seconded by Board Member Stodola to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Member Hiatt, Stodola, Bentz, Lewis, Pendergast, and Valentine. Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated May 6, 2013

Motion by Board Member Valentine and seconded by Board Member Lewis to approve the regular meeting minutes dated May 6, 2013.

Motion carried. Voting Yes: Chairperson Max, Board Member Valentine, Lewis, Bentz, Hiatt, Pendergast, and Stodola. Voting No: None. Absent: None.

5. POLICY BOARD BUSINESS

5.01: Develop Questionnaire/Survey for Attendees of the Environmental Expo

Associate Planner/Environmental Coordinator Anderson presented the staff report. He noted that he was also asked to develop a timeline and steps that the Board could assist with for the expo event, which was included in the packet.

Chairperson Max believed that a paper survey sent home with attendees would simply end up in the recycling bin.

Associate Planner/Environmental Coordinator Anderson advised that the EPB booth could have a computer station setup and Survey Monkey could be used to administer the survey.

Board Member Stodola stated that at the last meeting he volunteered to find examples questions that could be used for the survey and passed out copies of the information he found online.

Chairperson Max thanked Board Member Stodola for the information he gathered.

The Board discussed tweaks that could be made to the language on some questions to make them more specific to the EPB and the environment. Discussion also occurred regarding the potential percentage of residents that would complete the survey.

Board Member Lewis stated that however the questionnaire is composed, it should be meaningful so that the Board is able to get real information out of it. He stated that it really does not matter the percentage of residents that respond as long as meaningful information comes out of the process.

Board Member Bentz noted that if Survey Monkey is used you wouldn't be able to compose a survey where people write in their own responses, as it would be hard to qualify the results. He suggested that the survey be administered on a tablet and be short with large print for easy reading.

Associate Planner/Environmental Coordinator Anderson stated that to be realistic one percent of residents would be about 230 and believed that would be a great turnout for the survey. He believed that perhaps a Subcommittee should be formed to meet a few times before the next regular Board meeting to work out the direction and details of the survey.

Board Member Stodola stated that the Board should first determine why the survey is being done and then craft the type of survey that would be needed to find that information.

Board Member Bentz stated that in the past the Board has had to have a giveaway in order to draw people into the booth and participate in those types of things. He questioned if the City was interested in having a drawing. He stated that insulated bags are very popular and could be given away for completing the survey.

Associate Planner/Environmental Coordinator Anderson agreed that a giveaway could be an idea for the event. He stated that the City had partnered with ACE Solid Waste to purchase reusable

bags as give aways but advised that he would likely have available funds to purchase recycled content items if needed.

Councilmember Kuzma noted that Connexus would be another potential partner.

Board Member Lewis suggested placing the survey on other sources in addition to the in person booth at the event in order to obtain additional responses.

Associate Planner/Environmental Coordinator Anderson confirmed that the City website and QCTV could be used to promote the survey to residents.

Chairperson Max noted that the survey would not need to be finished at the end of Happy Days and could be left open for a bit longer to allow more residents to respond.

Councilmember Kuzma noted that the City Council could promote the survey on the Council Updates that they do following their meetings.

The Board further discussed the purpose for the survey. It was the consensus of the Board to include a brief statement at the beginning of the survey that would explain the EPB and the reason for the survey.

Associate Planner/Environmental Coordinator Anderson confirmed that the Board would like to conduct this survey as a method to gain the input of the residents to assist in future direction of the Board. He stated that perhaps the Board would like to form a Subcommittee to further discuss the direction of the survey prior to the July meeting.

It was the consensus of the Board to aim for a survey length of three minutes.

Associate Planner/Environmental Coordinator Anderson stated that if the survey is going to run past the Happy Days event, a statement should be included stating that the survey would be open until a specific date. He stated that if the questions in the survey are closed, Survey Monkey will interpret those results for the Board but advised that if the questions are open ended, he would ask the Board to compile and interpret those results rather than Staff.

Board Member Hiatt stated that perhaps a mix could be done with some closed questions and one open ended question at the end.

Chairperson Max agreed and believed that perhaps the survey should be left open for two weeks following Happy Days.

Board Members Bentz, Hiatt and Stodola volunteered for the Subcommittee and noted that they would discuss times to meet.

5.02: 2013-2014 Work Plan

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Lewis stated that perhaps the Board could work with the 2012-2013 version of Work Plan and amend that to refocus the priorities of the Board.

Board Member Stodola referenced a few items that were listed on the Work Plan and noted that the document could be streamlined by combining similar items under a heading, such as Education and Outreach Efforts.

Councilmember Kuzma asked how much time Associate Planner/Environmental Coordinator Anderson has to spend on items such as this Work Plan for the EPB.

Associate Planner/Environmental Coordinator Anderson stated he does not have as much time as he would like to dedicate to the EPB Work Plan as the majority of his time is spent on planning issues. He stated that it is not to say that the City does not have interest in these matters but that with the various restructurings over the past several years, staff members have had to assume additional job duties, which by default, impacts the amount of time that can be spent on matters.

Chairperson Max noted that there are environmental impacts to things, such as land use, that the Board should review and provide input on. He was unsure how the EPB could get into that loop without extending the approval process, as he personally believed that the EPB should be more involved in those types of activities.

Board Member Bentz stated that the EPB seems to find out about things on the backend and noted that perhaps certain items could trigger a review by the EPB as part of the approval process.

Board Member Lewis provided four categories that he thought of for the Work Plan which are community awareness, demonstration projects, public space improvements, and environmental standards in regard to residential and commercial development. He noted that a goal for the Board would be to complete one demonstration project within the City, whether the Board completes the project or whether they advocate to another organization or business to assist with the project.

The Board further discussed potential demonstration projects that could be done which included collecting data information on trees.

Associate Planner/Environmental Coordinator Anderson confirmed the consensus of the Board to use those four broader headings for the Work Plan and fill in information under those items. He noted that he could leave a few bullet points open as placeholders for additional ideas the Board may think of between now and the next meeting. He noted that once the Work Plan is complete he would get the item on the agenda for an upcoming City Council Work Session for review and encouraged all available Board Members to attend.

6. BOARD / STAFF INPUT

- **Update on Revolving Banner on Website**

Associate Planner/Environmental Coordinator Anderson advised that he is working with the IT staff person to try and create a revolving banner on the EPB page of the City website, noting that

if it's possible, it would mirror the revolving banner on the City homepage but with information relevant to the environment.

- **Monthly Recycling Collection Events**

Associate Planner/Environmental Coordinator Anderson advised that he will be meeting with ACE Solid Waste the following day to solidify a schedule for monthly recycling events that could be held. He noted that the events would be similar to the spring and fall events, but on a smaller scale. He did not think paper shredding would occur as a part of the smaller event. He advised that ACE would be running the event but noted that the event would still be held at the Public Works grounds because that is where people are used to going. He stated that he would attend the first event to ensure it runs smoothly but advised that after that ACE will simply run the event themselves. He advised that he was able to secure funds from the County to run these monthly recycling events, which means that he will have funds to advertise. He noted that he would list the events on the City website and would possibly utilize direct mail postcards to residents as well.

- **Other**

Chairperson Max asked for an update on the planting event.

Associate Planner/Environmental Coordinator Anderson reported that the planting event took place on May 18th and with the participation of local volunteers, including Anoka football players, the event was a success. He stated that while the wet weather conditions were good for the trees, it was not much fun for the participants. He noted that the Parks Department followed up and planted the remaining stock the following week, so all the plantings are now complete at North Commons Park. He stated that between the planting events the previous year and this year there were a total of about 90 trees planted in the park.

Board Member Bentz noted that his family attended the International Children's Festival in Saint Paul this weekend and provided some comments. He noted that he was unable to find one recycling container at the event.

Associate Planner/Environmental Coordinator Anderson stated that there are now about 45-50 recycling carts throughout the parks in Ramsey.

7. ADJOURNMENT

Motion by Board Member Lewis and seconded by Board Member Valentine to adjourn the meeting.

The meeting adjourned at 8:51 p.m.

Respectfully submitted,

Chris Anderson
Associate Planner/Environmental Coordinator

ATTEST:

JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Environmental Policy Board (EPB)

5. 1.

Meeting Date: 07/01/2013

By: Chris Anderson, Community Development

Information

Title:

Consider Draft 2013-2014 Work Plan

Background:

At the June meeting, the Board discussed ideas for the 2013-2014 Work Plan. Based on that discussion, Staff has prepared a draft Work Plan for review and consideration by the Board.

Observations:

There are two additional items included on the draft Work Plan that were not discussed last month. One is to review the Minnesota GreenStep Cities program, including the Clean Energy Resource Teams (CERTs), and consider whether this may be a program worth pursuing. This program is offered by the Minnesota Pollution Control Agency (MPCA) to help cities achieve sustainability and quality of life goals. The program is free and revolves around various Best Management Practices (BMPs) that focus on cost saving measures, reduced energy consumption, and encourage innovation.

The second item relates to the Chapter 7 (Housing) of the 2030 Comprehensive Plan. The Planning Commission formed an Ad Hoc Subcommittee to develop a Housing Assistance Policy, which will be used to assess and rank requests for financial assistance related to housing projects. It has been requested that the EPB review Goal #4 of the Housing Assistance Policy (see attached) and develop a series of Best Management Practices that would be incorporated as an addendum to the Housing Assistance Policy.

Recommendation:

Staff recommends approving the draft Work Plan and forwarding to City Council for consideration.

Action:

Motion to approve the draft Work Plan and forward to City Council for consideration.

Attachments

GreenStep Program Fact Sheet

Housing Assistance Policy Minimum Thresholds

Draft Work Plan

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Tim Gladhill | Tim Gladhill | 06/28/2013 11:44 AM |
| Chris Anderson (Originator) | Chris Anderson | 06/28/2013 12:03 PM |
| Form Started By: Chris Anderson | | Started On: 06/27/2013 08:24 AM |
| Final Approval Date: 06/28/2013 | | |



Minnesota GreenStep Cities



GreenStep Cities is an assistance program for all Minnesota cities that supports and recognizes implementation of 28 sustainable development best practices.

The best practices focus on cost savings and energy use reductions that lead cities beyond compliance and encourage a culture of innovation.

Cities that implement a minimum number of best practices, organized into five categories below, will be recognized as a GreenStep City. Each best practice can be implemented by completing one or more specific actions from a list of four to eight actions. A city's accomplishments are recognized on the GreenStep website. Implementation of additional best practices will garner additional recognition.

Visit www.MnGreenStep.org to learn more about this program, to see what cities have accomplished, and to understand how your city can become involved.

GreenStep's 28 Best Practices

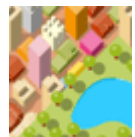
Buildings and Lighting

1. **Efficient Existing Public Buildings:** Assess and finance energy and sustainability improvements of existing structures.
2. **Efficient Existing Private Buildings:** Assess and finance energy and sustainability improvements of existing structures.
3. **New Green Buildings:** Construct new buildings to meet or qualify for a green building standard.
4. **Efficient Building & Street Lighting and Signals:** Improve the efficiency of public and private lighting and signals.
5. **Building Reuse:** Create economic and regulatory incentives for redeveloping and repurposing existing buildings before building new.



Land Use

6. **Comprehensive Plan and Implementation:** Adopt a Comprehensive Plan and tie regulatory ordinances to it.
7. **Efficient City Growth:** Promote financial and environmental sustainability by enabling and encouraging higher density housing and commercial land use.
8. **Mixed Uses:** Develop efficient and healthy land patterns.
9. **Efficient Highway-Oriented Development:** Adopt commercial development and design standards for highway road corridors.
10. **Conservation Design:** Adopt development ordinances or processes that protect natural systems.



Transportation

11. **Complete Green Streets:** Create a network of multimodal green streets.
12. **Mobility Options:** Promote active living and alternatives to single-occupancy car travel.
13. **Efficient City Fleets:** Implement a city fleet investment, operations and maintenance plan.
14. **Demand-Side Travel Planning:** Use Travel Demand Management and Transit-Oriented Design.



Environmental Management

15. **Purchasing:** Adopt an environmentally preferable purchasing policy.
16. **Urban Forests:** Increase city tree and plant cover.
17. **Efficient Stormwater Management:** Minimize the volume of and pollutants in rainwater runoff.
18. **Parks and Trails:** Enhance the city's green infrastructure.
19. **Surface Water Quality:** Improve local water bodies.
20. **Efficient Water and Wastewater Facilities:** Assess and improve drinking water and sewer facilities.
21. **Septic Systems:** Implement an effective management program for decentralized wastewater treatment systems.
22. **Solid Waste Reduction:** Increase waste reduction, reuse and recycling.
23. **Local Air Quality:** Prevent generation of local air contaminants.



Economic and Community Development

24. **Benchmarks & Community Engagement:** Adopt outcome measures for GreenStep and other city sustainability efforts, and engage community members in ongoing education, discussion, and campaigns.
25. **Green Business Development:** Support the expansion of the green business sector in your city.
26. **Renewable Energy:** Remove barriers to and encourage installation of renewable energy generation capacity.
27. **Local Food:** Strengthen local food and fiber production and access.
28. **Business Synergies:** Network/cluster businesses to achieve better energy, economic and environmental outcomes.



Minnesota GreenStep Cities grew out of a report to the 2009 Legislature. The program is governed by a public-private partnership of state agencies and non-governmental organizations and is led by the MPCA.



Part 1: City of Ramsey Housing Assistance Policy- Minimum Thresholds

All applicants must meet one of the following minimum thresholds listed below. These are goals and implementation strategies from the City's Master Housing Plan, adopted as part of the City's 2030 Comprehensive Plan.

Check which threshold best matches your project and describe how your project will meet the implementation strategies:

Goal 1: Provide a variety of housing options for people at all life stages and income levels to encourage existing and future residents to stay in Ramsey throughout their lives and to achieve a balanced housing supply. [Describe how your project will use one of the following implementation strategies to achieve this goal. Word limit = 500 words]

Implementation Strategies

- 1) Work toward developing various senior housing options including independent living, cooperatives, and assisted living facilities, both market rate and affordable.
- 2) Focus on providing choices for empty-nesters, including aging in place and downsizing, to allow the majority of current residents to stay in Ramsey.
- 3) Provide opportunities for young adults to continue to live in Ramsey after leaving their parents' homes by supporting the development of quality rental housing.
- 4) Provide a balanced housing supply, with approximately 90% ownership housing and 10% rental housing, to expand options for workforce housing and housing for young professionals.
- 5) Continue to develop more affordable single family housing such as condominiums and small-lot single family homes.
- 6) Explore opportunities to attract executive level housing to provide a variety of housing choices and opportunities in the City.

Goal 2: Revitalize/rehabilitate areas where the housing is aging and in need of repair and where the land is underutilized. [Describe how your project will use one of the following implementation strategies to achieve this goal. Word limit = 500 words]

Implementation Strategies

- 1) Encourage residents to upgrade the functionality and marketability of their aging housing, and put quality additions on as they need more space.
- 2) Provide options for residents to subdivide and/or hook up to municipal services, if they so choose.

- 3) Encourage redevelopment where land is underutilized.

Goal 3: Maintain and improve the housing stock to preserve the character and quality of existing neighborhoods. [Describe how your project will use one of the following implementation strategies to achieve this goal. Word limit = 500 words]

Implementation Strategies

- 1) Encourage the development of homeowner's associations or common interest communities for areas of older multifamily housing and new subdivisions of smaller lot neighborhoods.
- 2) Develop and maintain a close relationship with existing homeowner's associations.
- 3) Investigate the creation of a homeowner rehabilitation program, and increase marketing efforts for existing county and state home renovation programs.
- 4) Enhance code enforcement efforts.
- 5) Educate Ramsey residents about the importance and value of maintaining their homes.
- 6) Partner with Anoka County to ensure that foreclosed homes that are vacant are maintained and secure.
- 7) Ensure that new housing developments provide appropriate density transition with existing established neighborhoods.
- 8) Update and enhance design standards for new developments and encourage housing construction that incorporates quality and diverse architecture.
- 9) Continue to administer the rental licensing program.

Goal 4: Provide a development environment that increases residential health and respects the natural environment. [Describe how your project will use one of the following implementation strategies to achieve this goal. Word limit = 500 words]

Implementation Strategies

- 1) Encourage development that incorporates environmentally sensitive site planning, resource efficient building materials and superior indoor environmental quality practices.
- 2) Evaluate additional sustainability standards, such as Minnesota Green Star Certification or LEED, for the Ramsey Town Center.

- 3) Encourage housing development that incorporates connections to existing pathways and creates natural and safe walkable areas.
- 4) Develop partnerships with utilities, banks and green building experts to develop financial incentives for incorporation of green building technologies.
- 5) Evaluate the cost and benefits of incorporating geothermal heating within new and existing housing developments.

End of Part 1

Part 2 (Ranking Threshold Continued on Separate Attachment)

DRAFT

Environmental Policy Board 2013-2014 Proposed Work Plan

As outlined in City Code, the primary objective of the Environmental Policy Board is to review, consider, initiate and recommend to the City Council such policies, plans or projects which will enhance and preserve the natural environment of the City. The Board's scope shall include, but not necessarily be limited to, matters of the preservation of the community forest, water quality, wetland preservation, ground water protection, control of soil erosion and air, noise and light pollution.

The Environmental Policy Board will focus its efforts on the following tasks for the 2013-2014 Work Plan:

- Community Awareness
 - Encourage citizen awareness and education on environmental stewardship through the Environmental Expo & Tree Sale.
 - Develop a Community Stewardship recognition program.
- Demonstration/Implementation Project(s)
 - Work toward completing a tree inventory of street trees and trees in maintained park areas (for budgeting purposes and scheduling efficiencies).
- Public Space Improvements
 - Research Minnesota GreenStep Cities Program and forward recommendation, if any, to City Council.
 - Review Housing Assistance Policy Goal #4 and develop a series of Best Management Practices for incorporation into the policy.
- Environmental Standards (focus on one topic each work plan cycle)
 - Storm water
 - Review irrigation requirement, provide alternatives such as use of drought resistant plant materials.
 - Consider strategies to encourage water conservation practices such as rain barrels and soil moisture sensors
 - Review curb requirements, consider amendments to promote infiltration

Environmental Policy Board (EPB)

5. 2.

Meeting Date: 07/01/2013

By: Chris Anderson, Community Development

Information

Title:

Review Draft Emerald Ash Borer Management Plan

Background:

As the Board knows, the tree planting in North Commons was completed in Many of this year. Those plantings were made possible through a Community Forest Bonding grant program. One of the requirements of that program was to develop an Emerald Ash Borer (EAB) Management Plan to prepare communities for the inevitable arrival of EAB. In 2010, a draft EAB Management Plan was prepared and reviewed by the EPB. However, that document was never forwarded to City Council for consideration.

Staff is now in the process of completing the various required components of the grant program and will be bringing forward the EAB Management Plan to City Council for consideration. Since the time this plan was originally drafted, there are several new Board Members and thus, Staff wanted to review the document again with the Board so that all were familiar with its content.

Observations:

The plan outlines various steps that the City will take to prepare itself and its residents for the eventual arrival of EAB. Following is a summary of the steps outlined in the plan:

- Completing a tree inventory or street trees and trees in maintained park areas
- Ongoing education (already doing)
- Prohibit the planting of ash trees on public property (already doing)
- Discourage the use of ash trees in new development projects (already doing)
- Planting of new trees with a focus on species diversity and 'right tree right location' (already doing)
- Encourage property owners to monitor their ash trees for early signs of EAB (woodpecker damage, thinning canopy, epicormic branching etc.) and to notify either the City or the Arrest the Pest hotline with any potential concerns (already doing)

Recommendation:

Staff would recommend that the Board once again review the draft EAB Management Plan and forward the EAB Management Plan to City Council for adoption.

Action:

Motion to recommend that the City Council adopt the Emerald Ash Borer Management Plan.

Attachments

[Draft EAB Management Plan](#)

Form Review

Inbox
Chris Anderson (Originator)

Reviewed By
Chris Anderson

Date
06/28/2013 11:27 AM

Form Started By: Chris Anderson

Started On: 06/27/2013 04:56 PM

Final Approval Date: 06/28/2013

Environmental Policy Board 2013-2014 Proposed Work Plan

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 - Consider strategies to encourage water conservation practices such as rain barrels and soil moisture sensors
 - Review curb requirements, consider amendments to promote infiltration

Environmental Policy Board (EPB)

5.3.

Meeting Date: 07/01/2013

By: Chris Anderson, Community
Development

Information

Title:

Rain Garden Demonstration Project Update

Background:

Staff, in conjunction with Chairperson Max, has put together a conceptual planting plan for the Alpine Park rain garden demonstration project. The attached concept plan however, is based on wetter conditions than may actually exist on site. Thus, the planting list may need to be amended somewhat to include plants more suitable for mesic environments. Staff will be meeting with Prairie Restorations this week regarding a different project and will be seeking their input on what suitable species for the growing conditions at this site (along with what species they have available).

Action:

No action is necessary, this case is intended as an update only.

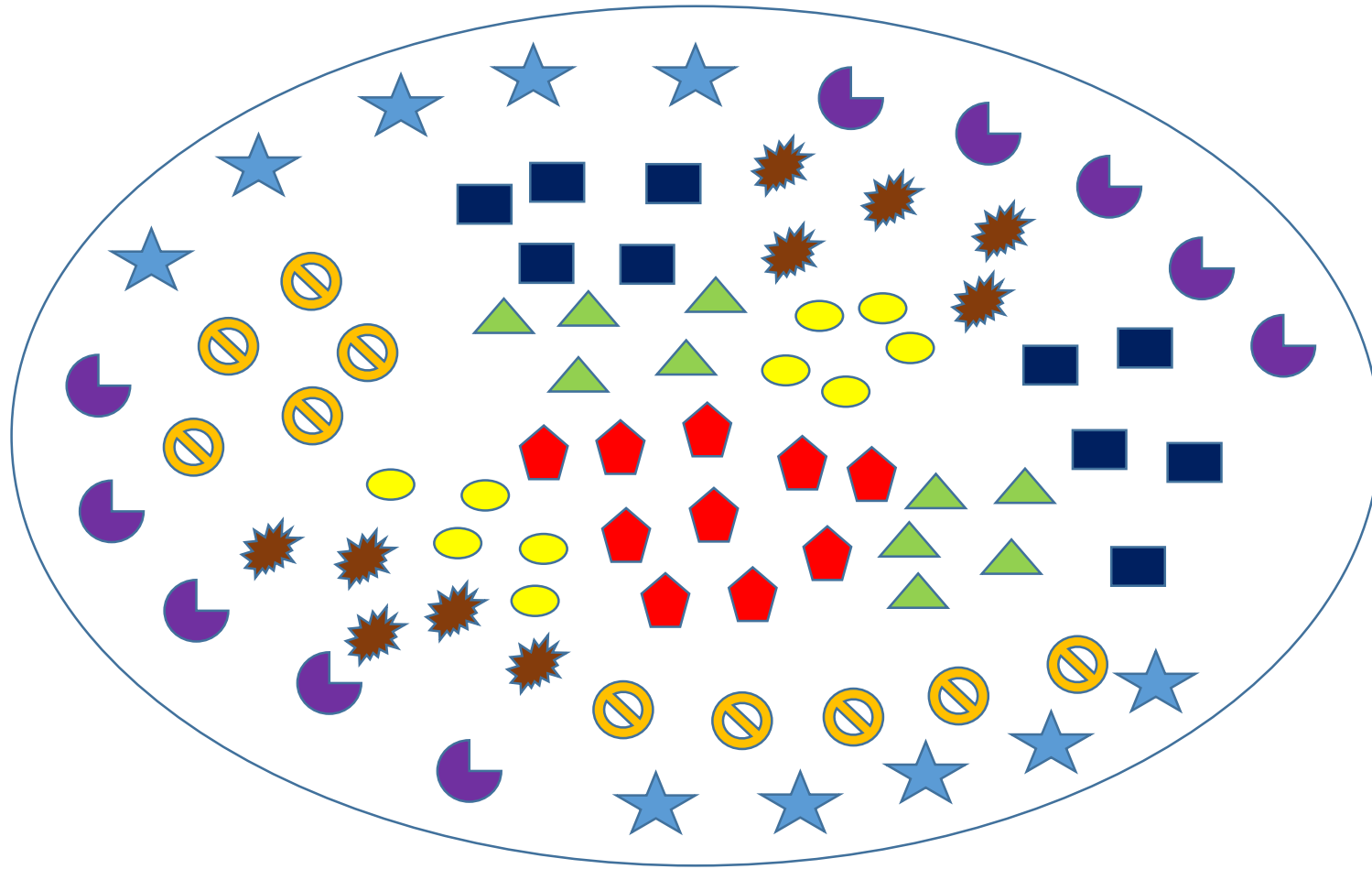
Attachments

Conceptual Layout

Form Review

| Inbox | Reviewed By | Date |
|--|---------------------------------|--|
| Chris Anderson (Originator) Form Started By: Chris Anderson | Chris Anderson | 06/28/2013 11:27 AM Started On: 06/28/2013 11:07 AM |
| | Final Approval Date: 06/28/2013 | |

Sample Layout of Plantings



-  = Prairie Blazingstar
-  = Bottle Gentain
-  = Blue Flag Iris
-  = Blue Lobelia
-  = Joe Pye Weed
-  = Monkeyflower
-  = Canada Mayflower
-  = Ironweed

Environmental Policy Board (EPB)

5. 4.

Meeting Date: 07/01/2013

By: Chris Anderson, Community Development

Information

Title:

Environmental Expo Update

Background:

As of the writing of this case, there are three (3) confirmed exhibitors thus far for the expo event (Ace Solid Waste, Great River Energy Processing Plant, and Master Gardeners). Additionally, Staff has had a verbal commitment from Home Depot to once again participate. Also, it is Staff's understanding that the potential keynote speaker has yet to be confirmed.

Observations:

Promotion of the expo event has already begun. An announcement for Happy Days, including the Environmental Expo, was included in a recent Star Tribune North Metro edition (under community events). Additionally, an article announcing that the expo was joining Happy Days will be appearing in the next issue of the Ramsey Resident newsletter. Finally, information specific to the Environmental Expo was included in an invitation to businesses to participate in Happy Days. As details are finalized, Staff will also begin to populate the website with more information.

The Happy Days committee has also inquired about possibly having a petting zoo as a part of the event. Staff is working with the Happy Days committee liaison on this particular matter to see if something could be worked out.

Finally, a draft of five (5) survey questions, developed by the Subcommittee, have been attached for review by the Board. The Subcommittee has requested that everyone review the draft questions and be prepared to provide feedback on the questions or provide alternate questions for consideration.

Action:

Based on discussion.

Attachments

[Draft Survey Questions](#)

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|---------------------------------|---------------------------------|
| Chris Anderson (Originator) | Chris Anderson | 06/28/2013 11:27 AM |
| Form Started By: Chris Anderson | | Started On: 06/27/2013 04:57 PM |
| | Final Approval Date: 06/28/2013 | |

1. Have you ever used the Water Conservation Toolbox at the Ramsey website? Yes/No/Didn't know existed
2. Do you consider Ramsey to be, "green"? Yes/No
3. a) What is Ramsey doing right environmentally? _____
b) What is Ramsey doing wrong environmentally? _____
4. What changes have you made to help the environment in Ramsey? _____
5. Would you like to see the survey results published on the City website? Yes/No