

City of Ramsey
Agenda
Finance Committee
Tuesday February 26, 2013
5:15 pm
Trott Brook Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Committee Business**
 1. Amend 2012 Enterprise Budgets and Adopt 2013 Enterprise Fund Budgets
 2. Adopt Resolution #13-02-045 Amending the 2012 General Fund Budget
 3. Amend 2012 Economic Development Authority Budget and Adopt 2013 Economic Development Authority Budget
- 5. Adjournment**

Finance Committee

4. 1.

Meeting Date: 02/26/2013

By: Diana Lund, Finance

Information

Title:

Amend 2012 Enterprise Budgets and Adopt 2013 Enterprise Fund Budgets

Background:

Enclosed for your review are the Proposed 2013 Enterprise Fund Budgets which cover the Water Utility Fund, Sewer Utility Fund, Street Light Utility Fund, Recycling Utility Fund and Storm Water Utility Fund. While formal budgets are required to be prepared and adopted annually for the General Fund, this is not the case for Enterprise funds.

Also attached to this case is a resolution amending the 2012 activity. This is primarily a “housekeeping” item and is done on an annual basis. The projections through the end of the year are based on actual activity.

In order to establish fair rates for all of the utilities that the City operates, it is necessary to determine the actual cost of providing those utilities to the residents. An important factor in these costs is the recovery of depreciation through the rate structures. We are required to keep the accounting for these funds on the full accrual method which means recognizing total depreciation, whether on City or developer installed systems. This is what we have attempted to do in preparing the attached Proposed 2013 Enterprise Fund Budgets.

Recommendation:

Approve attached Resolution #13-02-048 Amending the 2012 Enterprise Fund Budgets,

and

Approve attached Resolution #13-02-049 Adopting te 2013 Enterprise Fund Budgets,

Funding Source:

Not Applicable

Council Action:

Motion to recommend to City Council adoption of Resolution #13-02-048 Amending the 2012 Enterprise Fund Budgets,

and

Motion to recommend to City Council adoption of Resolution #13-02-049 Adopting the 2013 Enterprise Fund Budgets.

Attachments

2013 Enterprise Budgets

Resolution 13-02-048 Amending 2012 Enterprise Budgets

Resolution 13-02-049 Adopting 2013 Enterprise Budgets

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Reviewed By

Kurt Ulrich

Date

02/21/2013 07:54 AM

Started On: 02/19/2013 09:31 AM

Final Approval Date: 02/21/2013

City of Ramsey 2013 Adopted Water Utility Fund Budget

WATER UTILITY FUND 601 - Budget Summary

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
REVENUES					
Water Sales	\$ 1,544,877	\$ 1,535,767	\$ 1,697,192	\$ 1,961,606	\$ 1,640,103
Water Penalties	62,446	32,873	39,987	46,396	32,802
Credit Card Fee			(356)	(5,018)	(5,000)
Meter Installation	6,020	8,960	4,340	9,100	10,000
Water Meters	16,694	21,987	13,582	21,629	20,000
Water Connections Fees	10,900	7,625	4,365	3,400	4,000
Permit Sales					
Investment Earnings	373,849	258,468	173,674	150,000	120,000
Miscellaneous-Includes int on muni & Bury Carlson Loans	150,451	74,736	156,391	115,055	61,853
TOTAL REVENUES	\$ 2,165,237	\$ 1,940,416	\$ 2,089,174	\$ 2,302,168	\$ 1,883,758

EXPENSES					
Personal Services	\$ 225,304	\$ 247,086	\$ 287,427	\$ 269,985	\$ 260,035
Supplies	344,314	311,169	218,387	127,905	140,750
Other Services and Charges	187,687	197,806	242,301	220,290	246,300
Other Financing Uses:					
Depreciation	534,644	539,661	609,934	623,308	654,473
Transfer to Other Funds - Muni Debt			1,000,000		
Administrative Transfer	30,000	36,810	33,000	34,000	35,000
TOTAL EXPENSES	\$ 1,321,949	\$ 1,332,532	\$ 2,391,049	\$ 1,275,488	\$ 1,336,558

RETAINED EARNINGS					
Beginning Balance (Deficit) - 1/1	\$ 4,619,797	\$ 5,463,085	\$ 6,070,969	\$ 5,769,094	\$ 6,795,774
Operating Revenues	2,165,237	1,940,416	2,089,174	2,302,168	1,883,758
Operating EXPENSES	(1,321,949)	(1,332,532)	(2,391,049)	(1,275,488)	(1,336,558)
Ending Balance (Deficit) - 12/31	\$ 5,463,085	\$ 6,070,969	\$ 5,769,094	\$ 6,795,774	\$ 7,342,974

City of Ramsey 2013 Adopted Water Utility Fund Budget

WATER UTILITY FUND 601 - Revenues By Source

Account Number & Description	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
WATER SALES					
4011 Current Ad Valorem Taxes-Muni Loan & Bury Carlson	\$ 85,989	\$ -	\$ -	\$ -	\$ -
4652 Residential Water Sales	923,350	935,079	1,033,547	1,173,698	963,401
4653 Commercial Water Sales	621,527	600,688	663,645	787,908	676,702
4140 Credit Card Fees	-	-	(356)	(5,018)	(5,000)
4654 Residential Water Penalties	37,846	19,724	23,192	24,759	19,268
4654 Commercial Water Penalties	24,600	13,149	16,795	21,637	13,534
4655 Meter Installation	6,020	8,960	4,340	9,100	10,000
4656 Water meters	16,694	21,987	13,582	21,629	20,000
4657 Water Turn On/Off	10,900	7,625	4,365	3,400	4,000
Total Water Sales	\$ 1,726,926	\$ 1,607,212	\$ 1,759,110	\$ 2,037,113	\$ 1,701,905
NON-OPERATING REVENUE					
4701 Interest On Investments	373,849	258,468	173,674	150,000	120,000
4609 Miscellaneous Revenues	64,462	74,736	156,391	115,055	61,853
Total Non-Operating Revenues	\$ 438,311	\$ 333,204	\$ 330,065	\$ 265,055	\$ 181,853
TOTAL WATER UTILITY FUND	\$ 2,165,237	\$ 1,940,416	\$ 2,089,175	\$ 2,302,168	\$ 1,883,758

WATER UTILITY FUND 601 - Revenue Notes

<u>4011 Current Ad-Valorem Taxes</u>	<u>85,989</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
20-Year Installment Payment on Muni Center Loan					
<u>4609/4702 Miscellaneous Revenues</u>	<u>64,462</u>	<u>74,736</u>	<u>156,391</u>	<u>115,055</u>	<u>61,853</u>
20-Year Installment Payment on Muni Center Loan					
<u>4652 Residential Water Sales</u>	<u>923,350</u>	<u>935,079</u>	<u>1,033,547</u>	<u>1,173,698</u>	<u>963,401</u>
<u>4653 Commercial Water Sales</u>	<u>621,527</u>	<u>600,668</u>	<u>663,645</u>	<u>787,908</u>	<u>676,702</u>
<u>4654 Residential Water Penalties</u>	<u>37,846</u>	<u>19,724</u>	<u>23,192</u>	<u>24,759</u>	<u>19,268</u>
Approximately 2% of projected annual billings 2008/09 billing charged 3rd /4th qtr utility penalties to water only					
<u>4654 Commercial Water Penalties</u>	<u>24,600</u>	<u>13,149</u>	<u>16,795</u>	<u>21,637</u>	<u>13,534</u>

City of Ramsey 2013 Adopted Water Utility Fund Budget

WATER UTILITY FUND 601	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
WATER UTILITY FUND 601 - Expense Summary					
Personal Services	\$ 225,304	\$ 247,086	\$ 287,427	\$ 269,985	\$ 260,035
Supplies	344,314	311,169	218,387	127,905	140,750
Other Services and Charges	187,687	197,806	242,301	220,290	246,300
Other Financing Uses:					
Depreciation	534,644	539,661	609,934	623,308	654,473
Administrative Transfer	30,000	36,810	1,033,000	34,000	35,000
TOTAL EXPENSES	\$ 1,321,949	\$ 1,332,532	\$ 2,391,049	\$ 1,275,488	\$ 1,336,558

City of Ramsey 2013 Adopted Water Utility Fund Budget

WATER UTILITY FUND 601	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
WATER UTILITY FUND 601 - Expense Details					
PERSONNEL SERVICES					
Wages and Salaries -					
6102 Full-Time Regular	\$ 159,160	\$ 178,338	\$ 198,402	\$ 187,641	\$ 173,233
6103 Full-Time Overtime	12,925	14,430	18,687	12,919	12,500
6105 Temporary Regular	11,210	9,334	11,978	10,052	17,000
6106 Temporary Overtime		27	27		
Total Wages and Salaries	\$ 183,295	\$ 202,129	\$ 229,094	\$ 210,612	\$ 202,733
Employer Contributions -					
6121 PERA Contributions	\$ 11,577	\$ 13,379	\$ 15,575	\$ 14,974	\$ 13,069
6122 FICA/Medicare Contributions	13,698	15,069	16,994	16,384	15,677
6131 Group Insurance	9,772	10,651	19,571	21,196	21,120
6133 Workers' Comp - Premiums	6,962	5,858	6,193	6,819	7,436
Total Employer Contributions	\$ 42,009	\$ 44,957	\$ 58,333	\$ 59,373	\$ 57,302
Total Personal Services	\$ 225,304	\$ 247,086	\$ 287,427	\$ 269,985	\$ 260,035
SUPPLIES					
Office Supplies:					
6204 Stationary, Envelopes & Forms	\$ -	\$ -	\$ -	\$ -	\$ -
6208 Miscellaneous Office Supplies	869	635	368	51	1,000
Total Office Supplies	\$ 869	\$ 635	\$ 368	\$ 51	\$ 1,000
Operating Supplies:					
6223 Gasoline	\$ 2,597	\$ 3,554	\$ 4,111	\$ 3,162	\$ 5,000
6225 Diesel Fuel	3,313	4,371	6,086	7,416	7,000
6229 Shop Materials	1,279	521	346	123	750
6231 Uniforms & Turn-Out Gear	1,225	763	1,234	724	1,500
6249 Miscellaneous Operating Supplies	43,131	14,846	9,998	14,814	13,000
Total Operating Supplies	\$ 51,545	\$ 24,055	\$ 21,775	\$ 26,239	\$ 27,250
Repair and Maintenance Supplies:					
6257 Other Vehicle Parts	\$ 1,551	\$ 2,749	\$ 2,317	\$ 1,188	\$ 2,500
6273 Utility Maintenance Supplies	61,788	60,924	67,618	72,401	75,000
Total Repair & Maintenance Supplies	\$ 63,339	\$ 63,673	\$ 69,935	\$ 73,589	\$ 77,500
Small Tools and Minor Equipment:					
6281 Small Tools/Minor Equipment	\$ 213,747	\$ 210,571	\$ 110,325	\$ 14,603	\$ 15,000
Total Small Tools/Minor Equip	\$ 213,747	\$ 210,571	\$ 110,325	\$ 14,603	\$ 15,000
Merchandise For Resale:					
6292 Water Meters for Resale	\$ 14,814	\$ 12,235	\$ 15,984	\$ 13,423	\$ 20,000
Total Merchandise For Resale	\$ 14,814	\$ 12,235	\$ 15,984	\$ 13,423	\$ 20,000
TOTAL SUPPLIES	\$ 344,314	\$ 311,169	\$ 218,387	\$ 127,905	\$ 140,750
OTHER SERVICES AND CHARGES					
Professional Services					
6304 Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -
6315 Miscellaneous Professional Services	14,834	17,945	66,012	26,755	40,000
Total Professional Services	\$ 14,834	\$ 17,945	\$ 66,012	\$ 26,755	\$ 40,000
Communication:					
6322 Postage	\$ 1,456	\$ 1,525	\$ 1,335	\$ 1,024	\$ 2,000
6323 Cellular Phones	1,133	1,255	2,182	2,519	2,400
Total Communication	\$ 2,589	\$ 2,780	\$ 3,517	\$ 3,543	\$ 4,400
Employee Reimbursements:					
6335 Training	\$ -	\$ 1,490	\$ 1,457	\$ 1,056	\$ 1,600
Total Employee Reimbursements	\$ -	\$ 1,490	\$ 1,457	\$ 1,056	\$ 1,600
Advertising and Publishing:					
6352 General Notice and Public Information	\$ 82	\$ 164	\$ 559	\$ 154	\$ 600
Total Advertising and Publishing	\$ 82	\$ 164	\$ 559	\$ 154	\$ 600
Insurance:					
6361 General Liability/Property/Auto Insurance	\$ 14,646	\$ 16,618	\$ 22,693	\$ 19,259	\$ 24,000
Total Insurance	\$ 14,646	\$ 16,618	\$ 22,693	\$ 19,259	\$ 24,000
Utilities:					
6371 Electric Utilities	\$ 121,503	\$ 117,696	\$ 115,281	\$ 110,981	\$ 125,000
6372 Water/Irrigation	-	629	713	804	800

City of Ramsey 2013 Adopted Water Utility Fund Budget

WATER UTILITY FUND 601	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
6373 Gas Utilities	2,029	2,011	3,814	2,148	4,000
6374 Refuse/Recycling	479	2,361	326	329	600
Total Utilities	\$ 124,011	\$ 122,697	\$ 120,134	\$ 114,262	\$ 130,400
Repairs and Maintenance - Labor:					
6381 Building and Structure Repair	\$ 494	\$ -	\$ 284	\$ -	\$ 500
6388 Other Vehicle Repair	-	1,309	-	-	-
Total Repairs and Maintenance - Labor	\$ 494	\$ 1,309	\$ 284	\$ -	\$ 500
Rentals:					
6415 Other Equipment	\$ -	\$ 641	\$ -	\$ -	\$ -
6417 Uniforms	-	-	-	-	-
Total Rentals	\$ -	\$ 641	\$ -	\$ -	\$ -
Miscellaneous:					
6439 Other Miscellaneous	\$ 15,337	\$ 13,117	\$ 809	\$ 22,376	\$ 17,000
Total Miscellaneous	\$ 15,337	\$ 13,117	\$ 809	\$ 22,376	\$ 17,000
Dues, Subscriptions and Registration Fees:					
6451 Dues	\$ 757	\$ 522	\$ 700	\$ 1,089	\$ 800
Total Dues, Subscriptions & Reg Fees	\$ 757	\$ 522	\$ 700	\$ 1,089	\$ 800
Contracted Services:					
6489 Other Contracted Services	\$ 14,937	\$ 20,523	\$ 26,136	\$ 31,796	\$ 27,000
Total Contracted Services	\$ 14,937	\$ 20,523	\$ 26,136	\$ 31,796	\$ 27,000
Total Services and Charges	\$ 187,687	\$ 197,806	\$ 242,301	\$ 220,290	\$ 246,300
TOTAL OPERATING EXPENSES	\$ 757,305	\$ 756,061	\$ 748,115	\$ 618,180	\$ 647,085
6722 Depreciation	534,644	539,661	609,934	623,308	654,473
6820 Administrative Transfers	30,000	36,810	1,033,000	34,000	35,000
TOTAL EXPENSES	\$ 1,321,949	\$ 1,332,532	\$ 2,391,049	\$ 1,275,488	\$ 1,336,558

City of Ramsey 2013 Adopted Water Utility Fund Budget

WATER UTILITY FUND 601	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
WATER UTILITY FUND 601 - Expense Notes					
Personnel Complement:					
Full-time equivalents for positions charging time to the Water Utility are reported in the General Fund.					
6208 Miscellaneous Office Supplies					
Office supplies unique to the Water Department.	869	635	368	51	1,000
6223 Gasoline					
Gasoline costs for vehicles	2,597	3,554	4,111	3,162	5,000
6225 Diesel					
Diesel Fuel costs for vehicles	3,313	4,371	6,086	7,416	7,000
6229 Shop Materials					
Paint, Valves, etc.	1,279	521	346	123	750
6231 Uniforms and Turn Out Gear					
Uniforms	1,225	763	1,234	724	1,500
6249 Miscellaneous Operating Supplies					
Water Line Locator	43,131	14,846	9,998	14,814	13,000
Meter wire, staples, electrical tape, etc.					
6257 Other Vehicle Parts					
Miscellaneous Vehicle Parts	1,551	2,749	2,317	1,188	2,500
6273 Utility Maintenance Supplies					
Chemicals					
Hydrant Flags					
Valve box tops for repairs					
Replacement chemical pump	61,788	60,924	67,618	72,401	75,000
Other Supplies (batteries, meter seals, tubing, couplings)					
	213,747	210,571	110,325	14,603	15,000
6281 Small Tools/Minor Equipment					
Miscellaneous tools					
5-Year Meter Replacement Program based on \$205,000 year + 5% inflationary cost					
6292 Water Meters For Resale					
water meters, horns purchased for resale	14,814	12,235	15,984	13,426	20,000
6315 Miscellaneous Professional Services					
Consulting Services on County Road Projects					20,000
Comprehensive Water System Study				14,000	
Mapping updates, Well Tests, NE Water Ext	14,834	17,945	66,012	12,755	20,000
	14,834	17,945	66,012	26,755	40,000
6322 Postage					
Miscellaneous mailings, certifications, etc.	1,456	1,525	1,335	1,024	2,000
Drinking Water Mailing					
6323 Cell Phones					
Cell phone charges.	1,133	1,255	2,182	2,519	2,400
6335 Training					
	-	1,490	1,457	1,056	1,600
6352 General Notices and Public Information					
Water Rating Report	82	164	559	154	600

City of Ramsey 2013 Adopted Water Utility Fund Budget

WATER UTILITY FUND 601	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
6361 General Liability Property Auto Insurance					
Share of applicable insurance coverage.	14,646	16,618	22,693	19,259	24,000
6371 Electric Utilities					
Pump-house 1 & 2					
Water Tower 1&2					
Wells #1-5					
1/4 cost related to PW building	121,503	117,620	115,281	110,981	125,000
6372 Water/Irrigation					
PW Municipal Sewer/Water Charges	-	629	713	804	800
6373 Gas Utilities					
PW Municipal Natural Gas Charges	2,029	2,011	3,814	2,148	4,000
6374 Refuse/Recycling					
PW Municipal Refuse/Recycling Charges	479	2,361	326	329	600
6381 Building and Structure Repair					
Miscellaneous repairs	494	-	284	-	500
6415 Other Equipment Repairs					
Miscellaneous repairs	-	641	-	-	-
6417 Uniform Rental					
Uniforms	-	-	-	-	-
6439 Other Miscellaneous					
Water Appropriation Fee	15,337	13,117	809	22,376	14,000
Boiler Inspection	-	-	-	-	-
License Tabs, Taxes, Etc.	15,337	13,117	809	22,376	14,000
6451 Dues					
Water Works Operators Dues	757	522	700	1,089	800
6489 Other Contracted Services					
Utility Billing Contract, water testing	14,937	20,523	26,136	31,796	32,000
6722 Depreciation					
Current Year Depreciation	439,445	433,282	479,281	507,613	507,613
Water Tower #2	29,100	29,100	29,100	29,100	29,100
Utility Truck Replace #629 (1/2 cost) 10 year life	1,750	1,750	1,750	1,750	1,750
Water Lines Installed by Developers & Tower #3	54,836	66,016	47,000	75,332	106,497
Line Locator	500	500	500	500	500
1-Ton Truck with Utility Box	4,700	4,700	4,700	4,700	4,700
4x4 3/4 ton truck (10 year life)	3,000	3,000	3,000	3,000	3,000
Bak Hoe	1,313	1,313	1,313	1,313	1,313
	534,644	539,661	566,644	623,308	654,473
6820 Administrative Transfers					
Transfers to General Fund	30,000	36,810	33,000	34,000	35,000
Transfer for Muni Debt	-	-	1,000,000	-	-
Interfund Loan for Bury Carlson Propriety	-	-	-	-	-
	30,000	36,810	1,033,000	34,000	35,000

City of Ramsey 2013 Adopted Sewer Utility Fund Budget

SEWER UTILITY FUND 602 - Budget Summary

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
REVENUES					
Sewer Charges	\$ 1,161,791	\$ 1,213,231	\$ 1,168,449	\$ 1,256,895	\$ 1,236,438
Credit Card Fees	\$ -	\$ -	\$ 132	\$ (3,482)	\$ (4,000)
Sewer Penalties	16,587	27,939	33,937	31,959	24,729
SAC - Permit Revenue	960	2,077	846	7,852	1,000
Investment Earnings	206,288	194,914	118,627	50,000	40,000
Miscellaneous-Int on Muni Loan	35,617	68,362	52,802	49,665	18,546
TOTAL REVENUES	\$ 1,421,243	\$ 1,506,523	\$ 1,374,793	\$ 1,392,889	\$ 1,316,713
EXPENSES					
Personal Services	\$ 63,843	\$ 53,295	\$ 82,479	\$ 78,763	\$ 114,505
Supplies	16,538	12,655	18,292	8,713	13,000
Other Services and Charges	557,204	596,737	608,504	624,074	641,752
Other Financing Uses:					
Depreciation	438,866	438,866	440,045	497,434	512,357
Administrative Transfer	24,000	26,000	27,000	28,000	29,000
TOTAL EXPENSES	\$ 1,100,451	\$ 1,127,553	\$ 1,176,320	\$ 1,236,984	\$ 1,310,614
RETAINED EARNINGS					
Beginning Balance (Deficit)- 1/1	\$ 2,550,731	\$ 2,871,523	\$ 3,250,493	\$ 3,448,966	\$ 3,604,871
Operating Revenues	1,421,243	1,506,523	1,374,793	1,392,889	1,316,713
Operating EXPENSES	(1,100,451)	(1,127,553)	(1,176,320)	(1,236,984)	(1,310,614)
Ending Balance (Deficit) - 12/31	\$ 2,871,523	\$ 3,250,493	\$ 3,448,966	\$ 3,604,871	\$ 3,610,970

City of Ramsey 2013 Adopted Sewer Utility Fund Budget

SEWER UTILITY FUND 602 - Revenues By Source

Account Number & Description	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
SEWER CHARGES					
4011 Current-Ad Valorem Taxes-Int On Muni Center Loan	\$ -	\$ -			
4356 SAC - Permit Revenue	960	2,077	846	7,852	1,000
4661 Residential Sewer Charges	873,731	908,108	850,409	947,895	925,057
4662 Commercial Sewer Charges	288,060	305,123	318,040	309,000	311,381
4140 Credit Card Fees	-	-	132	(3,482)	(4,000)
4663 Residential Sewer Penalties	9,435	17,850	25,391	25,731	18,501
4663 Commercial Sewer Penalties	7,152	10,089	8,546	6,228	6,228
Total Sewer Charges	\$ 1,179,338	\$ 1,243,247	\$ 1,203,364	\$ 1,293,224	\$ 1,258,167
NON-OPERATING REVENUES					
4701 Interest On Investments	\$ 206,288	\$ 194,914	\$ 118,627	\$ 50,000	\$ 40,000
4609 Miscellaneous Revenues	35,617	68,362	52,802	49,665	18,546
Total Non-Operating Revenues	\$ 241,905	\$ 263,276	\$ 171,429	\$ 99,665	\$ 58,546
TOTAL SEWER UTILITY FUND	\$ 1,421,243	\$ 1,506,523	\$ 1,374,793	\$ 1,392,889	\$ 1,316,713

SEWER UTILITY FUND 602 - Revenue Notes

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
4011 Current Ad-Valorem Taxes					
20-Year Install Payment on Muni Center Loan (under 4609)	-	-	-	-	-
4356 SAC-Permit Revenue					
1% of MWCC SAC Charges	960	2,077	846	7,852	1,000
4609/4702 Miscellaneous Revenues					
20-Year Install Payment on Muni Center Loan& SA Adj	-	68,362	52,802	49,665	18,546
4661 Residential Sewer Charges					
	873,731	908,108	850,409	947,895	925,057
4662 Commercial Sewer Charges					
	288,060	305,123	318,040	309,000	311,381
4663 Residential Sewer Penalties					
Approximately 2% of projected annual billings	9,435	17,850	25,391	25,731	18,501
4663 Commercial Sewer Penalties					
Approximately 2% of projected annual billings	7,152	10,089	8,546	6,228	6,228

City of Ramsey 2013 Adopted Sewer Utility Fund Budget

SEWER UTILITY FUND 602	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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SEWER UTILITY FUND 602 - Expense Summary

Personal Services	\$ 63,843	\$ 53,295	\$ 82,479	\$ 78,763	\$ 114,505
Supplies	16,538	12,655	18,292	8,713	13,000
Other Services and Charges	557,204	596,737	608,504	624,074	641,752
Other Financing Uses:					
Depreciation	438,866	438,866	440,045	497,434	512,357
Administrative Transfer	24,000	26,000	27,000	28,000	29,000
TOTAL EXPENSES	\$ 1,100,451	\$ 1,127,553	\$ 1,176,320	\$ 1,236,984	\$ 1,310,614

City of Ramsey 2013 Adopted Sewer Utility Fund Budget

SEWER UTILITY FUND 602	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
SEWER UTILITY FUND 602 - Expense Details					
PERSONNEL SERVICES					
Wages and Salaries -					
6102 Full-Time Regular	\$ 48,200	\$ 42,882	\$ 64,876	\$ 63,495	\$ 87,996
6103 Full-Time Overtime	1,416	316	1,529	1,015	2,000
6105 Temporary Regular	5,008	2,541	4,152	2,611	5,500
Total Wages and Salaries	\$ 54,624	\$ 45,739	\$ 70,557	\$ 67,121	\$ 95,496
Employer Contributions -					
6121 PERA Contributions	\$ 3,378	\$ 3,025	\$ 4,783	\$ 3,000	\$ 7,830
6122 FICA/Medicare Contributions	4,129	3,344	5,163	6,469	8,640
6133 Workers' Comp - Premiums	1,712	1,187	1,976	2,173	2,539
Total Employer Contributions	\$ 9,219	\$ 7,556	\$ 11,922	\$ 11,642	\$ 19,009
Total Personal Services	\$ 63,843	\$ 53,295	\$ 82,479	\$ 78,763	\$ 114,505
SUPPLIES					
Operating Supplies:					
6225 Diesel Fuel	\$ 2,940	\$ 421	\$ 2,149	\$ 1,043	\$ 2,500
6249 Miscellaneous Operating Supplies	11,667	11,234	8,148	6,634	8,000
Total Operating Supplies	\$ 14,607	\$ 11,655	\$ 10,297	\$ 7,677	\$ 10,500
Repair and Maintenance Supplies:					
6275 Other Equipment Parts	\$ 1,931	\$ 1,000	\$ 7,995	\$ 1,036	\$ 2,500
Total Repair & Maintenance Supplies	\$ 1,931	\$ 1,000	\$ 7,995	\$ 1,036	\$ 2,500
TOTAL SUPPLIES	\$ 16,538	\$ 12,655	\$ 18,292	\$ 8,713	\$ 13,000
OTHER SERVICES AND CHARGES					
Professional Services					
6315 Miscellaneous Professional Services	\$ 14,650	\$ -	\$ 1,278	\$ 31,079	\$ 10,000
Total Professional Services	\$ 14,650	\$ -	\$ 1,278	\$ 31,079	\$ 10,000
Employee Reimbursements:					
6335 Training	\$ 2,056	\$ 1,537	\$ 950	\$ 646	\$ 1,500
Total Employee Reimbursements	\$ 2,056	\$ 1,537	\$ 950	\$ 646	\$ 1,500
Insurance:					
6361 General Liability/Property/Auto Insurance	\$ 7,996	\$ 8,066	\$ 7,772	\$ 6,758	\$ 9,500
Total Insurance	\$ 7,996	\$ 8,066	\$ 7,772	\$ 6,758	\$ 9,500
Utilities:					
6371 Electric Utilities	\$ 6,667	\$ 6,520	\$ 8,942	\$ 9,227	\$ 9,500
6372 Water/Irrigation					
6373 Gas Utilities	2,029	2,011	1,681	1,202	2,400
6374 Refuse/Recycling	479	315	326	329	500
6377 Sewer Service (MCES)	511,377	558,568	565,185	541,073	584,352
Total Utilities	\$ 520,552	\$ 567,414	\$ 576,134	\$ 551,831	\$ 596,752
Contracted Services:					
6489 Other Contracted Services	\$ 11,950	\$ 19,720	\$ 22,370	\$ 33,760	\$ 24,000
Total Contracted Services	11,950	19,720	22,370	33,760	24,000
Total Services and Charges	\$ 557,204	\$ 596,737	\$ 608,504	\$ 624,074	\$ 641,752
TOTAL OPERATING EXPENSES	\$ 637,585	\$ 662,687	\$ 709,275	\$ 711,550	\$ 769,257
Depreciation and Administrative Transfers:					
6722 Depreciation	438,866	438,866	440,045	497,434	512,357
6820 Administrative Transfers	24,000	26,000	27,000	28,000	29,000
TOTAL EXPENSES	\$ 1,100,451	\$ 1,127,553	\$ 1,176,320	\$ 1,236,984	\$ 1,310,614

City of Ramsey 2013 Adopted Sewer Utility Fund Budget

SEWER UTILITY FUND 602	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
SEWER UTILITY FUND 602 - Expense Notes					
Personnel Complement:					
Full-time equivalents for positions charging time to the Sewer Utility are reported in the General Fund.					
6225 Diesel Fuel					
Diesel Fuel for vehicles.	2,940	421	2,149	1,043	2,500
6249 Miscellaneous Operating Supplies					
Miscellaneous operating supplies.	11,667	11,234	8,148	6,634	8,000
6275 Other Equipment Parts.					
Miscellaneous Repair Parts.	1,931	1,000	7,995	1,036	2,500
6315 Miscellaneous Professional Services					
Comprehensive Sewer Plan/Comp Plan	-	-	-	11,000	-
Sewer Study	14,650	-	1,278	20,079	10,000
	<u>14,650</u>	<u>-</u>	<u>1,278</u>	<u>31,079</u>	<u>10,000</u>
6335 Training					
Miscellaneous training	2,056	1,537	950	646	1,500
6361 General Liability/Property/Auto Insurance					
Share of applicable insurance coverage.	7,996	8,066	7,772	6,758	9,500
6371 Electric Utilities					
Lift Station electric service.	6,667	6,520	8,942	9,227	9,500
6373 Gas Utilities					
Gas Service at Public Works Site	2,029	2,011	1,681	1,202	2,400
6374 Refuse/Recycling					
Dumpster Charges at Public Works Site	479	315	326	329	500
6377 Sewer Service					
Metropolitan Council Environmental Services (MCES)	511,377	558,568	565,185	541,073	584,352
6489 Other Contracted Services					
Misc Contracted Services/Gopher State/ub conversion	-	7,751	11,189	22,847	12,000
Contract - Utility Billing	11,950	11,969	11,181	10,913	12,000
	<u>11,950</u>	<u>19,720</u>	<u>22,370</u>	<u>33,760</u>	<u>24,000</u>
6722 Depreciation					
Current Year Depreciation	362,556	415,866	385,227	434,434	434,434
Sewer Lines Installed by Developers	53,310		31,818	40,000	54,923
Utility Truck Replace #629 (1/2 cost) 10 year life	1,750	1,750	1,750	1,750	1,750
Jet Vac Truck 12 year Life	21,250	21,250	21,250	21,250	21,250
	<u>438,866</u>	<u>438,866</u>	<u>440,045</u>	<u>497,434</u>	<u>512,357</u>
6820 Administrative Transfers					
Bury Carlson Land Purchase-PW	-	-	-	-	-
Transfers to General Fund	24,000	26,000	27,000	28,000	29,000
	<u>24,000</u>	<u>26,000</u>	<u>27,000</u>	<u>28,000</u>	<u>29,000</u>

City of Ramsey 2013 Adopted Street Lighting Utility Fund Budget

STREET LIGHT UTILITY FUND 603 - Budget Summary

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
REVENUES					
Street Light Charges	\$ 161,803	\$ 170,786	\$ 173,058	\$ 173,770	\$ 173,000
Credit Card Fee	\$ -	\$ -	\$ 24	\$ (437)	\$ (500)
Operation & Maintenance - Developer	8,550	3,690	360	360	360
Street Light Penalties	2,544	4,796	5,408	5,430	5,400
Investment Earnings	40,288	41,462	27,326	20,000	15,000
Miscellaneous	-	-	-	-	-
TOTAL REVENUES	\$ 213,185	\$ 220,734	\$ 206,176	\$ 199,123	\$ 193,260
EXPENSES					
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services and Charges	118,026	127,531	131,930	133,206	135,328
Other Financing Uses:	-	-	-	-	-
Depreciation	30,114	30,837	31,828	33,997	35,012
Administrative Transfer	12,000	12,500	13,000	14,000	15,000
TOTAL EXPENSES	\$ 160,140	\$ 170,868	\$ 176,758	\$ 181,203	\$ 185,340
RETAINED EARNINGS					
Beginning Balance (Deficit)- 1/1	\$ 688,109	\$ 741,154	\$ 791,020	\$ 820,438	\$ 838,358
Operating Revenues	213,185	220,734	206,176	199,123	193,260
Operating EXPENSES	(160,140)	(170,868)	(176,758)	(181,203)	(185,340)
Ending Balance (Deficit)- 12/31	\$ 741,154	\$ 791,020	\$ 820,438	\$ 838,358	\$ 846,278

City of Ramsey 2013 Adopted Street Lighting Utility Fund Budget

STREET LIGHT UTILITY FUND 603 - Revenues By Source

Account Number & Description	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
STREET LIGHT CHARGES					
4681 Street Light Charges					
Subdivision	\$ 119,250	\$ 126,610	\$ 128,562	\$ 129,215	\$ 129,000
Priority	42,553	44,176	44,496	44,555	44,000
4140 Credit Card Fees			24	(437)	(500)
4682 Street Light O&M Charges	8,550	3,690	360	360	360
4683 Penalties - Street Light Charges	2,544	4,796	5,408	5,430	5,400
Total Street Light Charges	\$ 172,897	\$ 179,272	\$ 178,850	\$ 179,123	\$ 178,260
NON-OPERATING REVENUES					
4701 Interest On Investments	40,288	41,462	27,326	20,000	15,000
4609 Miscellaneous Revenues	-	-	-	-	-
Total Non-Operating Revenues	\$ 40,288	\$ 41,462	\$ 27,326	\$ 20,000	\$ 15,000
TOTAL STREET LIGHT UTILITY FUND	\$ 213,185	\$ 220,734	\$ 206,176	\$ 199,123	\$ 193,260

STREET LIGHT UTILITY FUND 603 - Revenue Notes

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
4681 - Street Light Charges					
SUBDIVISION:					
(new subdivisions)	119,250	126,610	128,562	129,215	129,000
Minimum 14.00/quarter (Pine Cove)(6 Accounts)					
PRIORITY:					
	42,553	44,176	44,496	44,555	44,000
4682 - Street Light O&M Charges					
O&M Developer Contributions (1 of 3 years)	8,550	3,690	360	360	360
4683 - Street Light Penalties					
Approximately 2% of projected annual billings	2,544	4,796	5,408	5,430	5,400

City of Ramsey 2013 Adopted Street Lighting Utility Fund Budget

STREET LIGHT UTILITY FUND 603	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
STREET LIGHT UTILITY FUND 603 - Expense Summary					
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services and Charges	118,026	127,531	131,930	133,206	135,328
Other Financing Uses:					
Depreciation	30,114	30,837	31,828	33,997	35,012
Administrative Transfer	12,000	12,500	13,000	14,000	15,000
TOTAL EXPENSES	\$ 160,140	\$ 170,868	\$ 176,758	\$ 181,203	\$ 185,340

City of Ramsey 2013 Adopted Street Lighting Utility Fund Budget

STREET LIGHT UTILITY FUND 603	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
STREET LIGHT UTILITY FUND 603 - Expense Detail					
PERSONNEL SERVICES					
Wages and Salaries -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Wages and Salaries	-	-	-	-	-
Other Gross Earnings -	-	-	-	-	-
Total Other Gross Earnings	-	-	-	-	-
Employer Contributions -	-	-	-	-	-
Total Employer Contributions	-	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
SUPPLIES					
Office Supplies:					
Total Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Supplies:	-	-	-	-	-
Total Operating Supplies	-	-	-	-	-
Repair and Maintenance Supplies:	-	-	-	-	-
Total Repair and Maintenance Supplies	-	-	-	-	-
Small Tools and Minor Equipment:	-	-	-	-	-
Total Small Tools/Minor Equip	-	-	-	-	-
Merchandise For Resale:	-	-	-	-	-
Total Merchandise For Resale	-	-	-	-	-
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER SERVICES AND CHARGES					
Utilities:					
6371 Electric Utilities	\$ 106,076	\$ 115,562	\$ 120,683	\$ 122,292	\$ 123,000
Total Utilities	106,076	115,562	120,683	122,292	123,000
Contracted Services:					
6489 Other Contracted Services	11,950	11,969	11,247	10,914	12,328
Total Contracted Services	11,950	11,969	11,247	10,914	12,328
Total Services and Charges	118,026	127,531	131,930	133,206	135,328
TOTAL OPERATING EXPENSES	118,026	127,531	131,930	133,206	135,328
6722 Depreciation	30,114	30,837	31,828	33,997	35,012
6820 Administrative Transfers	12,000	12,500	13,000	14,000	15,000
TOTAL EXPENSES	\$ 160,140	\$ 170,868	\$ 176,758	\$ 181,203	\$ 185,340

STREET LIGHT UTILITY FUND 603 - Expense Notes					
6371 Electric Utilities					
SUBDIVISION	106,076	115,562	120,683	122,292	123,000
6489 Other Contracted Services					
Contract - Utility Billing	11,950	11,969	11,247	10,914	12,328
U/B conversion	-	-	-	-	-
	11,950	11,969	11,247	10,914	12,328
6722 Depreciation					
Current Year Depreciation	30,114	30,837	31,828	33,997	35,012
Street Lights	-	-	-	-	-
	30,114	30,837	31,828	33,997	35,012
6820 Administrative Transfers					
Transfers to General Fund	12,000	12,500	13,000	14,000	15,000

City of Ramsey 2013 Adopted Recycling Utility Fund Budget

RECYCLING UTILITY FUND 604 - Budget Summary

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
REVENUES					
Intergovernmental - Grants	\$ 48,145	\$ 49,873	\$ 50,279	\$ 50,165	\$ 71,505
Recycling Charges	281,949	285,522	287,600	288,037	287,000
Credit Card Fees	-	-	18	(608)	(500)
Recycling Penalties	1,783	7,846	8,214	8,231	8,200
Investment Earnings	1,206	2,313	2,389	200	200
Miscellaneous	783	1,249	1,394	697	-
TOTAL REVENUES	\$ 333,866	\$ 346,803	\$ 349,894	\$ 346,722	\$ 366,405
EXPENSES					
Personal Services	\$ 6,799	\$ 6,764	\$ 4,636	\$ 6,070	\$ 6,252
Supplies	5,648	7,690	5,638	5,090	7,000
Other Services and Charges	286,185	293,207	292,672	291,787	318,250
Other Financing Uses:					
Depreciation	-	-	-	-	-
Administrative Transfer	6,800	7,000	8,000	8,500	9,000
TOTAL EXPENSES	\$ 305,432	\$ 314,661	\$ 310,946	\$ 311,447	\$ 340,502
RETAINED EARNINGS					
Beginning Balance (Deficit)- 1/1	\$ 134,579	\$ 163,013	\$ 195,155	\$ 234,103	\$ 269,378
Operating Revenues	333,866	346,803	349,894	346,722	366,405
Operating EXPENSES	(305,432)	(314,661)	(310,946)	(311,447)	(340,502)
Ending Balance (Deficit) - 12/31	\$ 163,013	\$ 195,155	\$ 234,103	\$ 269,378	\$ 295,281

City of Ramsey 2013 Adopted Recycling Utility Fund Budget

RECYCLING UTILITY FUND 604 - Revenues By Source

Account Number & Description	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
RECYCLING CHARGES					
4287 County Grants	\$ 48,145	\$ 49,873	\$ 50,279	\$ 50,165	\$ 71,505
4671 Recycling Charges	281,949	285,522	287,600	288,037	287,000
4140 Credit Card Fee	-	-	18	(608)	(500)
4672 Penalties - Recycling Charges	1,783	7,846	8,214	8,231	8,200
Total Recycling Charges	\$ 331,877	\$ 343,241	\$ 346,111	\$ 345,825	\$ 366,205
NON-OPERATING REVENUES					
4701 Interest On Investments	\$ 1,206	\$ 2,313	\$ 2,389	\$ 200	\$ 200
4609 Miscellaneous Revenues	783	1,249	1,394	697	-
Total Non-Operating Revenues	\$ 1,989	\$ 3,562	\$ 3,783	\$ 897	\$ 200
TOTAL RECYCLING UTILITY FUND	\$ 333,866	\$ 346,803	\$ 349,894	\$ 346,722	\$ 366,405

RECYCLING UTILITY FUND 604 - Revenues Notes

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
4287 County Grants					
SCORE Reimbursement	48,145	49,873	50,279	50,165	71,505
4671 Recycling Charges					
Minimum \$7.31/quarter	281,949	285,522	287,600	288,037	287,000
4672 Recycling Penalties					
Approximately 2% of projected annual billings	1,783	7,846	8,214	8,237	8,200

City of Ramsey 2013 Adopted Recycling Utility Fund Budget

RECYCLING UTILITY FUND 604	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
RECYCLING UTILITY FUND 604 - Expense Summary					
Personal Services	\$ 6,799	\$ 6,764	\$ 4,636	\$ 6,070	\$ 6,252
Supplies	5,648	7,690	5,638	5,090	7,000
Other Services and Charges	286,185	293,207	292,672	291,787	318,250
Other Financing Uses:					
Depreciation					
Administrative Transfer	6,800	7,000	8,000	8,500	9,000
TOTAL EXPENSES	\$ 305,432	\$ 314,661	\$ 310,946	\$ 311,447	\$ 340,502

City of Ramsey 2013 Adopted Recycling Utility Fund Budget

RECYCLING UTILITY FUND 604		2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
RECYCLING UTILITY FUND 604 - Expense Detail						
PERSONNEL SERVICES						
Wages and Salaries -						
6102	Full-Time Regular	\$ 4,652	\$ 5,183	\$ 3,620	\$ 4,764	\$ 5,343
6103	Full-Time Overtime	1,351	768	452	560	-
Total Wages and Salaries		\$ 6,003	\$ 5,951	\$ 4,072	\$ 5,324	\$ 5,343
Employer Contributions -						
6121	PERA Contributions	\$ 419	\$ 419	\$ 293	\$ 392	\$ 393
6122	FICA/Medicare Contributions	357	369	255	329	423
6133	Workers' Comp - Premiums	20	25	16	25	93
Total Employer Contributions		\$ 796	\$ 813	\$ 564	\$ 746	\$ 909
Total Personal Services		\$ 6,799	\$ 6,764	\$ 4,636	\$ 6,070	\$ 6,252
SUPPLIES						
Operating Supplies-						
6249	Misc. Operating Supplies	\$ 5,648	\$ 7,690	\$ 5,638	\$ 5,090	\$ 7,000
Total Operating Supplies		\$ 5,648	\$ 7,690	\$ 5,638	\$ 5,090	\$ 7,000
TOTAL SUPPLIES		\$ 5,648	\$ 7,690	\$ 5,638	\$ 5,090	\$ 7,000
OTHER SERVICES AND CHARGES						
Communication:						
6322	Postage	\$ 215	\$ 181	\$ 175	\$ 189	\$ 250
Total Communication		\$ 215	\$ 181	\$ 175	\$ 189	\$ 250
Dues, Subscriptions and Registration Fees:						
6451	Dues	\$ 150	\$ -	\$ -	\$ -	\$ -
Total Dues, Subscriptions & Reg Fees		\$ 150	\$ -	\$ -	\$ -	\$ -
Contracted Services:						
6489	Other Contracted Services	\$ 285,820	\$ 293,026	\$ 292,497	\$ 291,598	\$ 318,000
Total Contracted Services		\$ 285,820	\$ 293,026	\$ 292,497	\$ 291,598	\$ 318,000
Total Services and Charges		\$ 286,185	\$ 293,207	\$ 292,672	\$ 291,787	\$ 318,250
TOTAL OPERATING EXPENSES		\$ 298,632	\$ 307,661	\$ 302,946	\$ 302,947	\$ 331,502
6820	Administrative Transfers	6,800	7,000	8,000	8,500	9,000
TOTAL EXPENSES		\$ 305,432	\$ 314,661	\$ 310,946	\$ 311,447	\$ 340,502

RECYCLING UTILITY FUND 604 - Expense Notes

Personnel Complement:

Full-time equivalents for positions charging time to the Recycling Fund Utility are reported in the General Fund.

6249	Misc. Operating Supplies	5,648	7,690	5,638	5,090	7,000
6322	Postage					
	Miscellaneous postage costs	215	181	175	189	250
6451	Membership Dues					
	Recycling Association of MN	150	-	-	-	-
6489	Other Contracted Services					
	Contract - Utility Billing	8,962	9,614	9,085	8,185	9,000
	Add'l Recycling Days paid via Score Grant					21,000
	U/B Conversion	-	-	-	-	-
	ACE curbside recycling pick-up	276,858	283,412	283,412	283,413	288,000
		285,820	293,026	292,497	291,598	318,000
6820	Administrative Transfers					
	Transfers to General Fund	6,800	7,000	8,000	8,500	9,000

City of Ramsey 2013 Adopted Storm Water Utility Fund Budget

STORM WATER UTILITY FUND 605 - Budget Summary

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
REVENUES					
Storm Water Charges	\$ 576,222	\$ 603,089	\$ 602,394	\$ 632,657	\$ 651,636
Credit Card Fees	\$ -	\$ -	\$ (23)	\$ (695)	\$ (1,000)
Storm Water Penalties	1,556	14,278	15,207	15,206	19,549
Investment Earnings	26,732	35,398	24,701	5,000	4,000
Miscellaneous	888	232	-	-	-
TOTAL REVENUES	\$ 605,398	\$ 652,997	\$ 642,279	\$ 652,168	\$ 674,185
EXPENSES					
Personal Services	\$ 100,820	\$ 68,630	\$ 99,691	\$ 126,700	\$ 126,849
Supplies	19,055	33,635	17,970	12,063	18,000
Other Services and Charges	44,098	44,347	77,122	135,687	95,309
Other Financing Uses:					
Depreciation	194,549	203,910	215,883	235,517	242,582
Administrative Transfer	19,000	21,000	118,585	23,000	24,000
TOTAL EXPENSES	\$ 377,522	\$ 371,522	\$ 529,251	\$ 532,967	\$ 506,740
RETAINED EARNINGS					
Beginning Balance (Deficit)- 1/1	\$ 1,237,232	\$ 1,465,108	\$ 1,746,583	\$ 1,859,611	\$ 1,978,812
Operating Revenues	605,398	652,997	642,279	652,168	674,185
Operating EXPENSES	(377,522)	(371,522)	(529,251)	(532,967)	(506,740)
Ending Balance (Deficit) - 12/31	\$ 1,465,108	\$ 1,746,583	\$ 1,859,611	\$ 1,978,812	\$ 2,146,257

City of Ramsey 2013 Adopted Storm Water Utility Fund Budget

STORM WATER UTILITY FUND 605 - Revenues By Source

Account Number & Description	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
STORM WATER CHARGES					
4693 Storm Water Charges-Residential	\$ 285,987	\$ 291,866	\$ 302,762	\$ 312,544	\$ 321,920
4694 Storm Water Charges-Commercial	\$ 290,235	\$ 311,223	\$ 299,632	\$ 320,113	\$ 329,716
4140 Credit Card Fees	\$ -	\$ -	\$ (23)	\$ (695)	\$ (1,000)
4695 Penalties - Storm Water Charges	\$ 1,556	\$ 14,278	\$ 15,207	\$ 15,206	\$ 19,549
Total Storm Water Charges	\$ 577,778	\$ 617,367	\$ 617,578	\$ 647,168	\$ 670,185
NON-OPERATING REVENUES					
4701 Interest On Investments	\$ 26,732	\$ 35,398	\$ 24,701	\$ 5,000	\$ 4,000
4609 Miscellaneous Revenues	\$ 888	\$ 232	\$ -	\$ -	\$ -
Total Non-Operating Revenues	\$ 27,620	\$ 35,630	\$ 24,701	\$ 5,000	\$ 4,000
TOTAL STORM WATER UTILITY FUND	\$ 605,398	\$ 652,997	\$ 642,279	\$ 652,168	\$ 674,185

STORM WATER UTILITY FUND 605 - Revenues Notes

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<u>4693 Storm Water Charges - Residential</u>	<u>285,987</u>	<u>291,866</u>	<u>302,762</u>	<u>312,544</u>	<u>321,920</u>
<u>4694 Storm Water Charges - Commercial</u>	<u>290,235</u>	<u>311,223</u>	<u>299,632</u>	<u>320,113</u>	<u>329,716</u>
<u>4695 Storm Water Penalties</u> Approximately 2% of projected annual billings	<u>1,556</u>	<u>14,278</u>	<u>15,207</u>	<u>15,206</u>	<u>19,549</u>

City of Ramsey 2013 Adopted Storm Water Utility Fund Budget

STORM WATER UTILITY FUND 605	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
STORM WATER UTILITY FUND 605 - Expense Summary					
Personal Services	\$ 100,820	\$ 68,630	\$ 99,691	\$ 126,700	\$ 126,849
Supplies	19,055	33,635	17,970	12,063	18,000
Other Services and Charges	44,098	44,347	77,122	135,687	95,309
Other Financing Uses:					
Depreciation	194,549	203,910	215,883	235,517	242,582
Administrative Transfer	19,000	21,000	118,585	23,000	24,000
TOTAL EXPENSES	\$ 377,522	\$ 371,522	\$ 529,251	\$ 532,967	\$ 506,740

City of Ramsey 2013 Adopted Storm Water Utility Fund Budget

STORM WATER UTILITY FUND 605		2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
STORM WATER UTILITY FUND 605 - Expense Detail						
PERSONNEL SERVICES						
Wages and Salaries -						
6102	Full-Time Regular	\$ 83,703	\$ 58,042	\$ 84,457	\$ 106,814	\$ 107,882
6103	Full-Time Overtime	1,031	133	203	104	-
6105	Temporary Regular	114	232	132	1,003	-
	Total Wages and Salaries	\$ 84,848	\$ 58,407	\$ 84,792	\$ 107,921	\$ 107,882
Employer Contributions -						
6121	PERA Contributions	5,846	4,060	6,145	7,752	7,830
6122	FICA/Medicare Contributions	6,465	4,401	6,380	8,133	8,214
6133	Workers' Comp - Premiums	3,661	1,762	2,374	2,894	2,923
	Total Employer Contributions	\$ 15,972	\$ 10,223	\$ 14,899	\$ 18,779	\$ 18,967
	Total Personal Services	\$ 100,820	\$ 68,630	\$ 99,691	\$ 126,700	\$ 126,849
SUPPLIES						
Operating Supplies:						
6223	Gasoline	\$ 662	\$ 841	\$ 1,869	\$ 1,104	\$ 1,500
6225	Diesel Fuel	295	619	98	1,281	1,500
6229	Shop Materials	-	364	-	-	-
6249	Misc. Operating Supplies	11,846	14,486	10,088	6,562	10,000
	Total Operating Supplies	\$ 12,803	\$ 16,310	\$ 12,055	\$ 8,947	\$ 13,000
Repair and Maintenance Supplies:						
6257	Other Vehicle Parts	\$ 6,252	\$ 17,325	\$ 5,916	\$ 3,116	\$ 5,000
6265	Asphalt	-	-	-	-	-
6269	Landscape Materials	-	-	-	-	-
	Total Repair & Maintenance Supplies	\$ 6,252	\$ 17,325	\$ 5,916	\$ 3,116	\$ 5,000
Merchandise For Resale:						
6291	Culverts, Signs, Street Supplies	-	-	-	-	-
	Total Merchandise For Resale	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL SUPPLIES	\$ 19,055	\$ 33,635	\$ 17,971	\$ 12,063	\$ 18,000
OTHER SERVICES AND CHARGES						
Professional Services						
6315	Misc. Professional Services	24,875	20,729	35,801	65,193	42,000
	Total Professional Services	\$ 24,875	\$ 20,729	\$ 35,801	\$ 65,193	\$ 42,000
Insurance:						
6361	General Liability Insurance	2,842	4,343	4,942	5,934	6,500
	Total Insurance	\$ 2,842	\$ 4,343	\$ 4,942	\$ 5,934	\$ 6,500
Utilities:						
6371	Electric Utilities	1,927	1,875	2,146	1,948	2,420
6373	Gas Utilities	2,025	2,011	1,680	1,202	2,000
6374	Refuse Disposal	479	315	325	329	500
	Total Utilities	\$ 4,431	\$ 4,201	\$ 4,151	\$ 3,479	\$ 4,920
Repairs and Maintenance - Labor:						
6382	Machinery and Equipment Repair	-	3,293	-	-	-
6388	Other Vehicle Repair	-	-	1,370	-	-
	Total Repairs and Maintenance - Labor	\$ -	\$ 3,293	\$ 1,370	\$ -	\$ -
Dues, Subscriptions and Registration Fees:						
6451	Dues	-	-	17,211	39,162	24,689
	Total Dues, Subscriptions and Registration Fees'	-	-	17,211	39,162	24,689
Contracted Services:						
6489	Other Contracted Services	11,950	11,781	13,647	21,919	17,200
	Total Contracted Services	11,950	11,781	13,647	21,919	17,200
	Total Services and Charges	44,098	44,347	77,122	135,687	95,309
	TOTAL OPERATING EXPENSES	163,973	146,612	194,784	274,450	240,158
6722	Depreciation	194,549	203,910	215,883	235,517	242,582
6820	Administrative Transfers	19,000	21,000	118,584	23,000	24,000
	TOTAL EXPENSES	377,522	371,522	529,251	532,967	506,740

City of Ramsey 2013 Adopted Storm Water Utility Fund Budget

STORM WATER UTILITY FUND 605		2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
STORM WATER UTILITY FUND 605 - Expense Notes						
Personnel Complement:						
Full-time equivalents for positions charging time to the Storm Water Fund Utility are reported in the General Fund.						
6223 Gasoline						
Gasoline for street sweeping equipment		662	841	1,869	1,104	1,500
6225 Diesel Fuel						
Diesel fuel for street sweeping equipment		295	619	98	1,281	1,500
6249 Misc. Operating Supplies						
Street Sweeping Supplies		11,846	14,486	10,088	6,562	10,000
6257 Other Vehicle Parts						
Sweeper parts		6,252	17,325	5,916	3,116	5,000
6315 Misc. Professional Services						
Street Sweeping Contract		-	-	-	-	-
Aerial Topography of entire City		-	-	-	-	-
Comprehensive Stormwater Plan		-	-	-	-	-
Misc Services(Storm Drainage Easements, LRRWMO dues, etc)		24,875	20,729	35,801	65,193	42,000
		24,875	20,729	35,801	65,193	42,000
6361 General Liability/Property/Auto Insurance						
Share of applicable insurance coverage.		2,842	4,343	4,942	5,934	6,500
6371 Electric Utilities						
Electric service for PW Shops 16.7% of PW Cost		1,927	1,875	2,146	1,948	2,420
6373 Gas Utilities						
Gas Service for PW Shops - 16.7% of PW Cost		2,025	2,011	1,680	1,202	2,000
6374 Refuse Disposal						
Refuse removal from PW Shops - 16.7% of PW Cost		479	315	325	329	500
6451 Membership Dues						
LRRWMO		-	-	17,211	39,162	24,689
6489 Other Contracted Services						
Gopher State/misc		-	-	-	11,005	5,200
Contract - Utility Billing		11,950	11,781	13,647	10,914	12,000
U/B Conversion		-	-	-	-	-
		11,950	11,781	13,647	21,919	17,200
6722 Depreciation						
Current Year Depreciation		181,310	194,549	203,910	214,106	214,106
Storm Drainage Lines		8,174	4,296	6,908	16,346	23,411
Backhoe (with Water, Sewer, & St. Light)		1,315	1,315	1,315	1,315	1,315
Sewer Cleaning Jet Vac Truck 12 Year Life		3,750	3,750	3,750	3,750	3,750
		194,549	203,910	215,883	235,517	242,582
6820 Administrative Transfers						
Transfers to General Fund		19,000	21,000	22,000	23,000	24,000
Engineering Project Overhead Transfer on St Maint Program		-	-	96,584	-	-
Bury Carlson Land Purchase		19,000	21,000	118,584	23,000	24,000

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-02-049

RESOLUTION AMENDING THE 2012 CITY OF RAMSEY ENTERPRISE FUNDS BUDGETS

WHEREAS, during the year 2012, the Ramsey City Council acted on matters impacting revenue and expenditures budgets of the City's enterprise funds for items that were not included in the original budget for the year ended December 31, 2012; and

WHEREAS, for financial reporting purposes, amendments to the City's enterprise funds budgets are to be made in the form of a Budget Amendment Resolution; and

WHEREAS, the following budget amendments are required to confirm Council's actions taken by motion and/or discussion and to reflect actual activity for the year ended December 31, 2012:

WATER UTILITY FUND #601

To amend revenue activities based on budget amendments made by Council action during 2012 and actual moneys received over (under) budget from \$1,907,758 to \$2,302,168 for a total net increase of \$394,410:

Water Sales	\$341,208
Miscellaneous-Internal Loan Repayment-Muni Center	<u>53,202</u>
Net Increase in Water Utility Fund Budgeted Revenues	<u>\$394,410</u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2012 and actual moneys spent over (under) budget from \$1,444,060 to \$1,275,488 for a total net decrease of \$168,572:

Personal Services	\$(25,387)
Supplies (meter reading system)	(102,845)
Other Services and Charges	(40,340)
Transfers	0
Depreciation	<u>0</u>
Net Decrease in Water Utility Fund Budgeted Expenses	<u>\$(168,572)</u>

SEWER UTILITY FUND #602

To amend revenue activities based on budget amendments made by Council action during 2012 and actual moneys received over (under) budget from \$1,330,713 to \$1,392,889 for a total net increase of \$62,176:

Sewer Charges	\$31,057
Miscellaneous Revenue	<u>31,119</u>

Net Increase in Sewer Utility Fund Budgeted Revenues \$62,176

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2012 and actual moneys spent over (under) budget from \$1,269,471 to \$1,236,984 for a total net decrease of \$32,487:

Personal Services	\$(47,801)
Supplies	(6,287)
Other Services and Charges	21,601
Depreciation	<u>0</u>
Net increase in Sewer Utility Fund Budgeted Expenses	<u>\$(32,487)</u>

STREET LIGHT UTILITY FUND #603

To amend revenue activities based on budget amendments made by Council action during 2012 and actual moneys received over (under) budget from \$192,038 to \$199,123 for a total net increase of \$7,085:

Street Light Charges	\$7,085
Interest Earned on Investments	<u>0</u>
Net Increase in St Light Utility Fund Budgeted Revenues	<u>\$7,085</u>

To amend expenditure activities budget amendments made by Council action during 2012 and actual moneys spent over (under) budget from \$182,325 to \$181,203 for a total net decrease of \$1,122:

Other Services and Charges	(1,122)
Depreciation	<u>0</u>
Net Increase in St Light Utility Fund Budgeted Expenses	<u>\$(1,122)</u>

RECYCLING FUND #604

To amend revenue activities based on budget amendments made by Council action during 2012 and actual moneys received over (under) budget from \$335,965 to \$346,722 for a total net increase of \$10,757:

Recycling Revenue	\$10,060
Miscellaneous Revenue	697
Investment Earnings	<u>0</u>
Net Increase in Recycling Fund Budgeted Revenues	<u>\$10,757</u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2012 and actual moneys spent over (under) budget from \$320,746 to \$311,447 for a total net decrease of \$9,299:

Personal Services	\$74
Supplies	(1,910)
Other Services and Charges	<u>(7,463)</u>
Net Decrease in Recycling Fund Budgeted Expenses	<u><u>\$(9,299)</u></u>

STORM WATER UTILITY FUND #605

To amend revenue activities based on budget amendments made by Council action during 2012 and actual moneys received over (under) budget from \$625,587 to \$652,168 for a total net increase of \$26,581.

Storm Water Charges	\$26,581
Miscellaneous Revenue	<u>0</u>
Net increase in Storm Water Fund Budgeted Revenues	<u><u>\$26,581</u></u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2012 and actual moneys spent over (under) budget from \$490,446 to \$532,967 for a total net increase of \$42,521:

Personal Services	\$ 23,853
Supplies	(10,237)
Other Services and Charges	28,905
Transfers	0
Depreciation	<u>0</u>
Net increase in Storm Water Fund Budgeted Expenses	<u><u>\$42,521</u></u>

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby directs the Finance Director to enter these budget amendments into the City's financial records.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 26th of February, 2013.

Mayor

ATTEST:

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-02-049

RESOLUTION ADOPTING THE 2013 CITY OF RAMSEY ENTERPRISE FUNDS OPERATING BUDGETS

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

- 1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2013 is hereby adopted for the Water Utility Fund as follows:

WATER UTILITY FUND

Revenues:

Operating Revenues	\$1,701,905
Other Revenues-	
Transfers In	61,853
Interest Earnings	<u>120,000</u>
Total Revenues	<u>\$1,883,758</u>

Expenses:

Operating Expenses	\$647,085
Other Expenses	
Depreciation	654,473
Administrative Transfer	<u>35,000</u>
Total Expenses	<u>\$1,336,558</u>

- 2) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2013 is hereby adopted for the Sewer Utility Fund as follows:

SEWER UTILITY FUND

Revenues:

Operating Revenues	\$1,258,167
Other Revenues-	
Transfers In	18,546
Interest Earnings	<u>40,000</u>
Total Revenues	<u>\$1,316,713</u>

Expenses:

Operating Expenses	\$769,257
Other Expenses	
Depreciation	512,357
Administrative Transfer	<u>29,000</u>
Total Expenses	<u>\$1,310,614</u>

- 3) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2013 is hereby adopted for the Street Light Utility Fund as follows:

STREET LIGHT UTILITY FUND

Revenues:	
Operating Revenues	\$178,260
Other Revenues-	
Interest Earnings	<u>15,000</u>
Total Revenues	<u>\$193,260</u>
Expenses:	
Operating Expenses	\$135,328
Other Expenses	
Depreciation	35,012
Administrative Transfer	<u>15,000</u>
Total Expenses	<u>\$185,340</u>

- 4) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2013 is hereby adopted for the Recycling Utility Fund as follows:

RECYCLING UTILITY FUND

Revenues:	
Operating Revenues	\$366,205
Other Revenues-	
Miscellaneous Revenue	0
Interest Earnings	<u>200</u>
Total Revenues	<u>\$366,405</u>
Expenses:	
Operating Expenses	\$331,502
Other Expenses	
Administrative Transfer	<u>9,000</u>
Total Expenses	<u>\$340,502</u>

- 5) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2013 is hereby adopted for the Storm Water Utility Fund as follows:

STORM WATER UTILITY FUND

Revenues:

Operating Revenues	\$670,185
Other Revenues-	
Interest Earnings	<u>4,000</u>

Total Revenues \$674,185

Expenses:

Operating Expenses	\$240,158
Other Expenses	
Depreciation	242,582
Administrative Transfer	<u>24,000</u>
Total Expenses	<u>\$506,740</u>

That the motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor:

the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 26th of February, 2013.

Mayor

ATTEST:

City Clerk

Finance Committee

4. 2.

Meeting Date: 02/26/2013

By: Diana Lund, Finance

Information

Title:

Adopt Resolution #13-02-045 Amending the 2012 General Fund Budget

Background:

The city is required to amend their adopted budgets annually to reflect more accurately the actual expenditures and revenues of the city for that proposed year. Please note that these are not final numbers. Numbers will not be finalized until after the city's annual audit in April.

Based on year-end estimates, the city will exceed its fund balance requirements for 2013 of approximately \$108,000. Per the city's fund balance policy any excess revenue funds will be transferred out of the General Fund to the respective funds of Equipment Replacement Fund (10%), Park Maintenance Fund (10%), Public Facilities Fund (40%) and Public Improvement Revolving Fund (40%). As stated, this is an estimate and a final transfer amount will be brought forward for adoption after all audit numbers have been completed.

Notification:

The line items of each department are summarized in the attached document. The amended budget numbers are shown in comparison to the 2012 Adopted Budget. Those line items and departments that were over-budget at year-end are high-lighted in green.

Recommendation:

Approve attached Resolution #13-02-045 amending the 2012 General Fund Budget.

Funding Source:

Not applicable.

Council Action:

Motion to recommend to city council adoption of Resolution #13-02-045 Amending the 2012 General Fund Budget.

Attachments

2012 Amended General Fund Budget

Resolution 13-02-045 Amending 2012 General Fund Budget

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	02/21/2013 08:33 AM
Form Started By: Diana Lund		Started On: 02/20/2013 11:05 AM
Final Approval Date: 02/21/2013		

	ACCT	2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
Revenues					
Taxes	Current Ad Valorem	4011	5,592,571	5,947,150	(354,579)
	Delinquent	4012	98,872	60,000	38,872
	Fiscal Disparities	4014	1,234,840	1,050,000	184,840
	Excess Tax Increm	4015	73,989	28,000	45,989
	Penalty-Ad Valorem	4018	23,567	5,000	18,567
			7,023,839	7,090,150	(66,311)
Licenses & Permits					
	Liquor-On Sale	4155	42,660	40,000	2,660
	Credit Cards	4140	(3,199)	-	(3,199)
	Liquor-Off Sale	4156	1,120	1,920	(800)
	Non-Intoxicating Liq	4157	-	400	(400)
	Mechanical License	4159	5,650	7,500	(1,850)
	Pawnshop License	4163	8,318	8,000	318
	Cigarette License	4164	3,650	4,500	(850)
	Refuse Haulers Lice	4165	600	400	200
	Motor Vehicle Lic	4166	5,340	5,000	340
	Peddler License	4168	1,155	1,000	155
	Gas Sales Lic	4169	2,500	1,800	700
	Other Non-Business	4170	635	1,500	(865)
	Investigative Fees	4171	1,369	-	1,369
	Building Permit	4205	295,465	254,600	40,865
	Plumbing Permit	4206	36,591	20,000	16,591
	Animal License	4207	1,315	700	615
	Heating Permit	4208	35,974	20,000	15,974
	Conditional Use Peri	4209	4,100	5,000	(900)
	Sign Permits	4211	2,425	2,000	425
	Rental License	4212	-	1,000	(1,000)
	Fire Permit	4213	5,409	2,000	3,409
	Electrical Inspection	4214	41,561	30,000	11,561
	Septic System Perm	4220	27,067	15,000	12,067
	Urban Sewer Permit	4221	4,725	7,000	(2,275)
	Urban Water Permit	4222	4,725	7,000	(2,275)
	Other Non-Business	4230	2,555	-	2,555
			531,710	436,320	95,390
Intergovernment Revenue					
	Federal Excise Tax	4253	7,000	7,000	-
	MVHC	4263	9,066	-	9,066
	MSA for Streets	4268	140,000	140,000	-
	Police Insurance Ta	4269	149,407	150,000	(593)
	Post Board Reim	4271	7,638	8,000	(362)
	State Excess Tax	4272	300	300	-
	Other State Grants	4273	5,568	-	5,568
	Other Local Grants	4287	1,793	-	1,793
			320,772	305,300	15,472
Charges for Services					
	Rental Fees	4305	104,456	105,000	(544)
	Zoning & Subdivisi	4306	1,375	-	1,375
	Plan Check Fees	4307	158,967	125,020	33,947
	Sale of Maps & Copi	4308	1,211	200	1,011
	Assessment Search	4309	5,020	3,000	2,020
	Gen Govt Staff Time	4312	6,605	9,661	(3,056)
	Special Police Serv	4326	66,626	60,000	6,626
	Special Fire Service	4327	46,372	20,000	26,372
	Accident Reports	4328	1,539	1,200	339
	Open Burn Permit	4329	1,290	1,000	290

	ACCT	2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
	Other Public Safety	4330	8,685	10,000	(1,315)
	Signs	4336	-	-	-
	Engineering	4337	73,954	196,108	(122,154)
	Plan & Spec Fees	4338	1,650	4,000	(2,350)
	Other Public Works	4339	5,555	8,000	(2,445)
	Other Culture Recre:	4347	8,648	-	8,648
			491,953	543,189	(51,236)
Fines & Forfeits	Aministrative Fines	4454	5,577	3,000	2,577
	Other Fines	4453	-	-	-
	Court Fines	4452	69,143	105,000	(35,857)
			74,720	108,000	(33,280)
Miscellaneous Revenue	Surcharges	4604	842	500	342
	Elections	4605	70		70
	Other Misc Revenue	4609	16,002	30,000	(13,998)
			16,914	30,500	(13,586)
Interest	Interest Earnings	4701	80,000	80,000	-
Interest	Sale of fixed assets	4722	-	-	-
Other Financing Sources	Transfer in Other Fu	4901	1,054,616	1,054,616	-
TOTAL REVENUES			9,594,524	9,648,075	(53,551)

	ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
EXPENDITURES					
Mayor & Council					
	6104	111	44,000	44,000	-
	6121	111	600	300	300
	6122	111	3,366	3,366	0
	6133	111	91	200	(109)
	6247	111	7,000	7,000	-
	6249	111	9,756	11,900	(2,144)
	6315	111	7,518	11,300	(3,782)
	6322	111	19	100	(81)
	6331	111	276	1,500	(1,224)
	6335	111	848	1,500	(652)
	6361	111	7,111	6,600	511
	6451	111	35,017	35,540	(523)
	6471	111	-	500	(500)
	6489	111	-	-	-
			115,603	123,806	(8,203)
Commissions					
	6105	114	4,662	8,960	(4,298)
	6122	114	359	685	(326)
	6249	114	-	-	-
	6133	114	31	50	(19)
	6315	114	-	-	-
	6322	114	-	100	(100)
	6335	114	-	250	(250)
	6361	114	42	100	(58)
			5,093	10,145	(5,052)
Administration					
	6102	130	388,311	395,971	(7,660)
	6103	130	1,849	-	1,849
	6104	130	12,446	21,913	(9,467)
	6105	130	19,179	42,400	(23,221)
Severance Pay	6108	130	29,497	-	29,497
	6121	130	31,702	30,215	1,487
	6122	130	33,451	39,442	(5,991)
	6123	130	2,080	2,000	80
	6131	130	63,880	68,361	(4,481)
	6133	130	2,974	4,740	(1,766)
	6203	130	5,305	5,500	(195)
	6204	130	846	2,500	(1,654)
	6208	130	3,031	6,000	(2,969)
	6249	130	4,528	2,000	2,528
Medical Fees	6305	130	17,880	10,000	7,880
	6306	130	1,177	800	377
Prof Services	6315	130	59,391	21,505	37,886
	6321	130	2,288	3,000	(712)
	6322	130	484	1,000	(516)
	6323	130	3,282	2,400	882
	6325	130	-	100	(100)
	6331	130	3,397	2,000	1,397
	6334	130	40	500	(460)
Training	6335	130	17,518	9,000	8,518
	6352	130	1,231	800	431
	6353	130	2,501	2,000	501
	6354	130	614	1,000	(386)
	6361	130	6,026	6,500	(474)
	6405	130	11,161	11,000	161

ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
6451	130	2,145	2,145	0
6452	130	767	600	167
DEPARTMENT OVER BUDGET		728,983	695,392	33,591

	ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
Elections					
FT Wages	6102	141	12,325	3,280	9,045
	6103	141	3,724	1,200	2,524
	6105	141	23,598	25,000	(1,402)
	6121	141	1,163	325	838
	6122	141	1,186	343	843
	6133	141	261	216	45
	6208	141	-	25	(25)
	6249	141	986	2,200	(1,214)
	6322	141	154	4,093	(3,939)
	6361	141	364	250	114
	6451	141	285	500	(215)
			<u>44,048</u>	<u>37,432</u>	<u>6,616</u>
					DEPARTMENT OVER BUDGET

Finance					
	6102	153	197,056	198,700	(1,644)
	6104	153	-	-	-
	6105		2,820		2,820
	6108	153	-	-	-
	6121	153	15,032	14,406	626
	6122	153	15,202	16,887	(1,685)
	6131	153	44,302	39,038	5,264
	6133	153	1,317	1,563	(246)
	6204	153	1,114	800	314
	6208	153	476	800	(324)
	6249	153	-	-	-
	6302	153	27,035	30,000	(2,965)
	6321	153	527	600	(73)
	6322	153	1,929	2,300	(371)
	6334	153	-	-	-
	6335	153	1,707	5,250	(3,543)
	6352	153	887	700	187
	6361	153	3,652	4,200	(548)
	6451	153	310	400	(90)
	6489	153	4,182	3,400	782
			<u>317,547</u>	<u>319,044</u>	<u>(1,497)</u>

Assessing					
	6489	155	<u>134,156</u>	<u>135,000</u>	<u>(844)</u>

Legal					
Legal Fees	6304	161	123,432	120,000	3,432
	6361	161	1,029	1,000	29
			<u>124,461</u>	<u>121,000</u>	<u>3,461</u>
					DEPARTMENT OVER BUDGET

	ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
Plan & Zoning					
	6102	191	78,241	91,988	(13,747)
	6103	191		-	-
	6108	191	5,724	-	5,724
	6121	191	5,935	6,669	(734)
	6122	191	6,483	8,074	(1,591)
	6131	191	17,497	23,322	(5,825)
	6133	191	135	736	(601)
	6208	191	239	600	(361)
	6249	191	135	750	(615)
	6315	191	18,425	38,000	(19,575)
	6321	191	527	750	(223)
	6322	191	251	600	(349)
	6323	191	595	850	(255)
	6325	191	-	80	(80)
	6331	191	437	900	(463)
	6334	191	49	200	(151)
	6335	191	1,853	3,000	(1,147)
	6352	191	610	600	10
	6361	191	1,151	2,000	(849)
	6451	191	457	800	(343)
	6452	191	424	500	(76)
	6471	191	-	350	(350)
			139,167	180,769	(41,602)

Data Processing					
	6206	192	-	500	(500)
	6208	192	307	-	307
	6249	192	567	750	(183)
	6281	192	12,807	25,000	(12,193)
	6321	192	13,267	13,000	267
	6335	192	-	1,000	(1,000)
	6361	192	1,793	2,000	(207)
	6405	192	188,169	190,294	(2,125)
	6585	192	-	24,000	(24,000)
			216,910	256,544	(39,634)

	ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
Government Buildings	6102	194	97,045	96,676	369
	6103	194	1,805	-	1,805
	6104	194	10,443	20,785	(10,342)
Temp Wages	6105	194	12,647		12,647
	6107	194	196	-	196
Severance Pay	6108	194	9,620	-	9,620
	6121	194	8,795	8,516	279
	6122	194	8,972	8,986	(14)
	6131	194	24,298	22,048	2,250
	6133	194	3,800	5,403	(1,603)
	6221	194	2,844	3,000	(156)
	6223	194	2,966	3,000	(34)
	6225	194	1,735	1,500	235
	6249	194	12,947	13,500	(553)
	6257	194	701	1,000	(299)
	6259	194	1,274	2,500	(1,226)
	6275	194	89	400	(311)
	6281	194	3,115	4,000	(885)
City Hall	6315	194	-	-	-
	6323	194	1,149	1,500	(351)
	6361	194	10,902	11,000	(98)
	6371	Electric	105,946	91,700	14,246
	6372	194	3,710	5,000	(1,290)
	6373	194	25,985	35,000	(9,015)
	6374	194	2,983	6,000	(3,018)
	6381	194	1,577	2,000	(423)
	6382	194	1,756	2,000	(244)
	6388	194	257	500	(243)
	6415	194	782	1,000	(218)
	6417	194	-	750	(750)
	6489	194	14,247	13,380	867
	6550	194	25,865	27,600	(1,735)
	6580	194	5,844	6,000	(156)
			404,294	394,744	9,550

Newsletter	6102	195	1,141	-	1,141
	6104	195	1,462	5,489	(4,027)
	6121	195	187	398	(211)
	6122	195	197	420	(223)
	6133	195	17	44	(27)
	6322	195	8,099	8,000	99
Publishing/Printing	6352	195	34,087	25,000	9,087
	6361	195	377	325	52
			45,567	39,676	5,891

	ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
Police	6102	211	1,834,088	1,935,501	(101,413)
	6103	211	70,342	75,000	(4,658)
	6104	211	51,569	57,405	(5,836)
Severance Pay	6108	211	22,634	-	22,634
	6121	211	271,773	277,421	(5,648)
	6122	211	42,093	44,748	(2,655)
	6131	211	238,147	239,825	(1,678)
	6133	211	49,884	50,725	(841)
	6204	211	2,205	1,800	405
	6206	211	505	1,000	(495)
	6207	211	853	3,000	(2,147)
	6208	211	3,890	4,200	(311)
	6223	211	71,814	85,000	(13,186)
	6227	211	917	1,200	(283)
	6229	211	769	700	69
	6231	211	26,037	31,000	(4,963)
	6233	211	768	2,500	(1,732)
	6235	211	6,792	7,000	(208)
	6237	211	2,030	2,000	30
	6239	211	2,390	2,500	(110)
	6249	211	4,485	8,000	(3,515)
	6251	211	532	1,500	(968)
	6253	211	2,175	2,500	(325)
	6255	211	8,617	9,500	(883)
	6257	211	6,211	6,000	211
	6259	211	-	250	(250)
	6275	211	1,123	500	623
	6281	211	-	14,600	(14,600)
	6305	211	14	250	(236)
	6315	211	6,342	3,000	3,342
	6321	211	3,055	2,500	555
	6322	211	1,264	1,700	(436)
	6323	211	7,109	7,800	(691)
	6325	211	-	-	-
	6331	211	4,947	3,500	1,447
	6334	211	435	800	(365)
	6335	211	20,060	15,600	4,460
	6361	211	32,913	30,000	2,913
	6382	211	57	700	(643)
	6383	211	-	700	(700)
	6386	211	-	1,000	(1,000)
	6387	211	-	100	(100)
	6388	211	4,541	7,000	(2,459)
	6389	211	228	500	(272)
	6405	211	3,336	4,870	(1,534)
	6413	211	4,562	4,700	(138)
	6415	211	24,069	25,280	(1,211)
	6451	211	2,616	1,700	916
	6471	211	-	-	-
	6489	211	3,539	3,000	539
Offset with 6281 Line Item	6550	211	110,387	94,600	15,787
	6603	211	16,191	16,191	0
			2,968,307	3,090,866	(122,559)

	ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
Fire					
	6102	220	198,008	221,864	(23,856)
	6103	220	134	-	134
	6104	220	186,347	193,973	(7,626)
	6105	220	64	-	64
	6108	220	24,337	-	24,337
	6121	220	27,730	28,232	(502)
	6122	220	17,608	24,252	(6,644)
	6131	220	21,711	20,470	1,241
	6132	220	-	1,300	(1,300)
	6133	220	21,725	21,465	260
	6206	220	-	150	(150)
	6208	220	1,139	2,000	(861)
	6223	220	14,536	13,300	1,236
	6225	220	4,198	8,000	(3,802)
	6231	220	22,818	16,000	6,818
	6233	220	-	1,000	(1,000)
	6239	220	1,311	1,500	(189)
	6241	220	-	-	-
	6249	220	12,454	18,000	(5,546)
	6255	220	-	1,000	(1,000)
	6257	220	5,550	7,000	(1,450)
	6266	220	7,435	4,500	2,935
	6275	220	133	2,000	(1,867)
	6281	220	11,743	25,000	(13,257)
	6302	220	3,300	3,600	(300)
	6305	220	-	-	-
	6321	220	1,790	1,830	(40)
	6322	220	430	400	30
	6323	220	2,202	7,600	(5,398)
	6335	220	14,968	22,000	(7,032)
	6361	220	19,008	20,000	(992)
	6371	220	20,514	18,600	1,914
	6372	220	89	100	(11)
	6373	220	8,807	14,900	(6,093)
	6374	220	662	700	(38)
	6388	220	20,293	24,000	(3,707)
	6405	220	857	1,920	(1,063)
	6451	220	1,150	1,000	150
	6452	220	950	250	700
	6471	220	-	750	(750)
	6489	220	6,934	8,000	(1,066)
	6540	220	130,000	130,000	-
	6580	220	7,356	6,000	1,356
			<u>818,291</u>	<u>872,656</u>	<u>(54,365)</u>

	ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
Protective Inspection	6102	240	60,702	131,050	(70,348)
	6103	240	219	-	219
	6108	240	-	-	-
	6121	240	4,047	9,501	(5,454)
	6122	240	4,947	10,675	(5,728)
	6131	240	8,774	16,990	(8,216)
	6133	240	284	872	(588)
	6204	240	1,039	1,000	39
	6208	240	203	750	(547)
	6223	240	2,692	2,000	692
	6231	240	-	300	(300)
	6249	240	1,220	1,000	220
	6257	240	-	-	-
	6281	240	-	-	-
Professional Services	6315	240	162,413	75,000	87,413
	6321	240	527	500	27
	6322	240	1,651	1,000	651
	6323	240	172	1,200	(1,028)
	6331	240	-	-	-
	6334	240	-	300	(300)
	6335	240	801	1,500	(699)
	6361	240	2,262	2,200	62
	6451	240	540	500	40
	6471	240	205	750	(545)
			252,696	257,088	(4,392)

Civil Defense	6251	250	139	1,000	(861)
	6275	250	650	4,000	(3,350)
	6361	250	29	200	(171)
	6371	250	1,089	1,000	89
	6382	250	1,545	5,000	(3,455)
			3,452	11,200	(7,748)

Traffic Engineering	6102	260	39,859	50,089	(10,230)
	6105	260	-	-	-
	6121	260	3,056	3,632	(576)
	6122	260	2,985	3,832	(847)
	6133	260	2,526	2,551	(25)
	6249	260	22,187	22,000	187
	6271	260	2,580	3,500	(920)
	6291	260	-	-	-
	6361	260	721	600	121
	6371	260	5,268	10,000	(4,732)
	6382	260	6,486	7,000	(514)
	6489	260	4,532	3,000	1,532
			90,200	106,204	(16,004)

Animal Control	6249	270	103	350	(247)
	6281	270	-	250	(250)
	6489	270	7,770	10,000	(2,230)
			7,873	10,600	(2,727)

	ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
Community Orienting					
	6204	280	-	700	(700)
	6206	280	29	100	(71)
	6241	280	6,315	5,000	1,315
	6291	280	-	250	(250)
	6322	280	72	800	(728)
	6323	280	-	-	-
	6331	280	76	400	(324)
	6334	280	-	-	-
	6335	280	412	500	(88)
	6361	280	58	100	(42)
	6451	280	45	45	-
	6471	280	-	700	(700)
			<u>7,007</u>	<u>8,595</u>	<u>(1,588)</u>

Engineering					
	6102	301	202,679	240,899	(38,220)
	6103	301	15,809	18,000	(2,191)
	6105	301	3,430	13,750	(10,320)
	6108	301	22,591	-	22,591
	6121	301	16,950	18,770	(1,820)
	6122	301	16,680	20,858	(4,178)
	6131	301	68,736	76,260	(7,524)
	6133	301	1,139	1,690	(551)
	6205	301	-	1,000	(1,000)
	6206	301	-	-	-
	6208	301	303	3,500	(3,197)
	6223	301	4,220	4,500	(280)
	6231	301	1,001	1,000	1
	6249	301	577	2,000	(1,423)
	6257	301	1,603	800	803
	6281	301	61	500	(439)
	6293	301	-	-	-
Professional Services					
	6315	301	58,193	29,500	28,693
	6321	301	737	1,300	(563)
	6322	301	358	1,000	(642)
	6323	301	3,075	4,000	(925)
	6331	301	-	1,000	(1,000)
	6335	301	3,677	6,500	(2,823)
	6361	301	4,279	4,500	(221)
	6451	301	264	2,000	(1,736)
	6471	301	-	500	(500)
			<u>426,364</u>	<u>453,827</u>	<u>(27,463)</u>

	ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
St Maintenance	6102	311	281,111	277,665	3,446
	6103	311	495	2,000	(1,505)
	6105	311	6,243	20,500	(14,257)
	6121	311	21,241	20,276	965
	6122	311	21,642	22,963	(1,321)
	6131	311	72,569	74,682	(2,113)
	6133	311	18,245	21,246	(3,001)
	6208	311	195	500	(305)
	6221	311	-	200	(200)
	6223	311	7,777	7,000	777
	6225	311	20,648	24,000	(3,352)
	6227	311	1,745	4,500	(2,755)
	6229	311	3,319	4,000	(681)
	6231	311	1,328	1,500	(172)
	6249	311	6,216	6,200	16
	6257	311	18,077	20,000	(1,923)
	6259	311	2,661	3,500	(839)
	6261	311	1,388	2,000	(612)
	6265	311	13,073	15,000	(1,927)
St Maint Supplies	6267	311	5,951	1,800	4,151
	6269	311	7,118	8,000	(882)
	6275	311	-	1,000	(1,000)
	6281	311	4,432	11,000	(6,568)
	6315	311	9,858	8,000	1,858
	6321	311	1,172	1,000	172
	6322	311	69	100	(31)
	6323	311	2,497	3,500	(1,003)
	6335	311	1,705	1,500	205
General Liability	6361	311	20,193	16,000	4,193
	6371	311	5,870	9,500	(3,630)
	6372	311	544	500	44
	6373	311	3,607	8,650	(5,043)
	6374	311	988	2,200	(1,212)
	6381	311	3,328	7,000	(3,672)
	6382	311	-	1,000	(1,000)
	6387	311	-	400	(400)
	6388	311	2,989	2,000	989
	6404	311	1,226	1,500	(274)
	6415	311	4,849	2,300	2,549
	6416	311	-	-	-
	6417	311	4,021	4,000	21
	6451	311	236	500	(264)
	6488	311	494,500	494,500	-
Capital Equipment	6580	311	22,371	15,847	6,524
			<u>1,095,499</u>	<u>1,129,529</u>	<u>(34,030)</u>

	ACCT		2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
Snow & Ice					
	6102	312	49,990	67,254	(17,264)
	6103	312	9,980	13,000	(3,020)
	6104	312	-	-	-
	6105	312	1,905	8,000	(6,095)
	6121	312	4,304	5,818	(1,514)
	6122	312	4,558	6,752	(2,194)
	6133	312	3,922	6,541	(2,619)
	6223	312	-	3,500	(3,500)
	6225	312	17,175	18,000	(825)
	6229	312	105	500	(395)
	6257	312	19,537	19,000	537
	6261	312	1,989	2,000	(11)
	6263	312	77,693	78,000	(307)
	6267	312	367	3,000	(2,633)
	6315	312	3,370	-	3,370
	6361	312	7,176	6,500	676
	6388	312	7,646	4,000	3,646
	6489	312	-	4,500	(4,500)
			209,715	246,365	(36,650)

Park & Rec					
	6102	452	295,283	329,105	(33,822)
	6103	452	1,310	2,500	(1,190)
	6105	452	69,924	81,885	(11,961)
	6106	452	354	-	354
	6121	452	22,310	24,041	(1,731)
	6122	452	28,779	31,632	(2,853)
	6131	452	43,869	42,475	1,394
	6133	452	10,757	11,957	(1,200)
	6208	452	306	500	(194)
	6223	452	18,190	20,000	(1,810)
	6225	452	6,107	7,500	(1,393)
	6229	452	1,671	2,500	(829)
	6231	452	1,333	1,900	(567)
	6249	452	30,117	20,000	10,117
	6257	452	15,656	14,000	1,656
	6265	452	20,402	15,000	5,402
	6269	452	13,037	12,500	537
	6281	452	6,366	4,000	2,366
Professional Services	6315	452	58,013	39,000	19,013
	6321	452	784	800	(16)
	6322	452	620	200	420
	6323	452	2,731	3,500	(769)
	6335	452	1,505	2,500	(995)
	6361	452	7,915	7,500	415
Electricity	6371	452	25,419	20,000	5,419
	6372	452	22,097	46,000	(23,903)
	6373	452	2,113	3,500	(1,387)
	6374	452	2,350	2,000	350
	6381	452	2,750	6,000	(3,250)
	6382	452	2,053	1,000	1,053
	6388	452	872	2,000	(1,128)
	6415	452	8,643	9,000	(357)
	6416	452	-	1,000	(1,000)

		ACCT	2012 Amended Budget	2012 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
	6417	452	1,006	3,000	(1,994)
	6451	452	249	250	(1)
	6489	452	14,746	11,000	3,746
Capital - Vehicles	6550	452	<u>40,421</u>	<u>36,205</u>	<u>4,216</u>
			<u>780,060</u>	<u>815,950</u>	<u>(35,890)</u>

Community Programs			-	-	-
	6486	455	-	-	-
	6489	455	<u>9,209.00</u>	<u>10,000</u>	<u>(791)</u>
			<u>9,209.00</u>	<u>10,000</u>	<u>(791)</u>

Environmental Services					
	6102	461	59,951	63,917	(3,966)
	6103	461	-	-	-
	6121	461	4,496	4,634	(138)
	6122	461	3,749	4,890	(1,141)
	6133	461	279	371	(92)
	6131	461	14,861	13,553	1,308
	6208	461	-	100	(100)
	6231	461	-	100	(100)
	6249	461	-	250	(250)
	6281	461	-	250	(250)
	6315	461	45	700	(655)
	6321	461	106	250	(144)
	6322	461	11	120	(109)
	6331	461	-	250	(250)
	6334	461	-	50	(50)
	6335	461	175	400	(225)
	6352	461	-	200	(200)
	6361	461	700	700	(0)
	6439	461	-	-	-
	6451	461	265	260	5
	6452	461	-	-	-
	6471	461	-	-	-
			<u>84,638</u>	<u>90,995</u>	<u>(6,357)</u>

Council Contingency					
	6223	892	-	-	-
	6131	892	-	-	-
	6315	892	18,955.00	33,726	(14,771)
	6373	892	-	-	-
	6603	892	91,267.00	196,922	(105,655)
	6612	892	-	-	-
	6820	892	#####	-	108,000
			#####	<u>230,648</u>	<u>(12,426)</u>

TOTAL EXPENDITURES			9,247,361	9,648,075	(400,714)
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ACCT

**2012
Amended
Budget**

**2012
Adopted
Budget**

**DIFFERENCE
AMEND/BUDG
Over/(Under)**

-

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-02-045

RESOLUTION AUTHORIZING 2012 FINAL BUDGET AMENDMENT FOR THE PURPOSE OF AMENDING THE CITY'S GENERAL FUND BUDGET

WHEREAS, during the year 2012, the Ramsey City Council acted on matters impacting revenue and expenditures budgets of the City's General fund for items that were not included in the original budget for December 31, 2012; and

WHEREAS, for financial reporting purposes, amendments to the City's General Fund Budget are to be made in the form of a Budget Amendment Resolution; and

WHEREAS, the following budget amendments are in addition to those previously adopted and are required to reflect actual activity for the year ended December 31, 2012;

GENERAL FUND #101

To amend revenue activities based on budget amendments made by Council action during 2012 and actual moneys received over (under) budget from \$9,648,075 to \$9,594,524 for a total net decrease of \$53,551:

Taxes	\$	(66,311)
Licenses and Permits		95,390
Intergovernmental Revenues		15,472
Changes for Services		(51,236)
Fines and Penalties		(33,280)
Miscellaneous Revenues		(13,586)
Interest Earnings		(0)
Transfers in From Other Funds		<u>0</u>
Net Decrease in General Fund Budgeted Revenues	\$	<u>(53,551)</u>

To amend expenditure activities based on actual moneys spent over (under) budget for the 2012 calendar year. This amendment incorporates budget amendments made by Council action during 2012. This amendment will amend expenditure activities from \$9,648,075 to \$9,247,361 for a net decrease of \$400,714.

General Government	\$	(37,723)
Public Safety		(209,384)
Public Works		(98,143)
Parks and Recreation		(43,038)
Transfers to Other Funds		<u>(12,426)</u>
Net Decrease in General Fund Budgeted Expenditures	\$	<u>(400,714)</u>

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of February, 2013.

Mayor

ATTEST:

City Clerk

Finance Committee

4.3.

Meeting Date: 02/26/2013

By: Diana Lund, Finance

Information

Title:

Amend 2012 Economic Development Authority Budget and Adopt 2013 Economic Development Authority Budget

Background:

Attached for your review and consideration is the 2013 Economic Development Authority Budget. This budget will be funded by the EDA levy that was adopted on December 11, 2012 and is the budget that was proposed in September 2012.

Also attached to this case is a resolution amending the 2012 activity. This is primarily a "housekeeping" item and is done on an annual basis. The projections through the end of the year are based on actual activity and will be finalized after the annual city audit is completed in April.

Recommendation:

Approve attached Resolution #13-02-046 Amending the 2012 Economic Development Authority Budget

And

Approve attached Resolution #13-02-046 Adopting the 2013 Economic Development Authority Budget.

Funding Source:

Not applicable.

Council Action:

Motion to recommend City Council approval of Resolution #13-02-046 Amending the 2012 Economic Development Authority Budget

And

Motion to recommend City Council approval of Resolution #13-02-047 Adopting the 2013 Economic Development Authority Budget.

Attachments

2013 EDA Budget

Resolution #13-02-046 Amend 2012 EDA Budget

Resolution #13-02-047 Adopt 2013 EDA Budget

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Form Started By: Diana Lund

Date

02/21/2013 08:35 AM

Started On: 02/20/2013 01:39 PM

Final Approval Date: 02/21/2013

City of Ramsey
2013 Adopted Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - SUMMARY

REVENUES

	-Actual 2009-	-Actual 2010-	-Actual 2011-	-Amended 2012	Adopted 2013
TAXES	292,888	273,506	273,440	170,916	104,466
INTERGOVERNMENTAL REVENUES	3,266	-	-	-	-
INVESTMENT EARNINGS	38,470	3,000	30,039	3,000	2,000
MISCELLANEOUS	2,146	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-
TOTAL REVENUES	336,770	276,506	303,478	173,916	106,466

EXPENDITURES

	-Actual 2009-	-Actual 2010-	-Actual 2011-	-Amended 2012	Adopted 2013
Personnel SERVICES	9,988	48,229	87,798	53,872	35,086
SUPPLIES	7,141	10,325	10,604	8,608	11,000
OTHER SERVICES & CHARGES	70,451	186,772	169,746	59,559	60,380
CAPITAL OUTLAY	-	-	-	600,000	-
TRANSFERS OUT	26,625	-	19,733	-	-
TOTAL EXPENDITURES	114,205	245,326	287,880	722,039	106,466

FUND BALANCE

	-Actual 2009-	-Actual 2010-	-Actual 2011-	-Amended 2012	Adopted 2013
FUND BALANCE, Begining on Yr	984,527	1,207,092	1,238,272	1,227,197	679,074
Revenues & Other Sources	336,770	276,506	276,440	173,916	106,466
Expenditures & Other Uses	(114,205)	(245,326)	(287,515)	(722,039)	(106,466)
FUND BALANCE, End of Yr	1,207,092	1,238,272	1,227,197	679,074	679,074

City of Ramsey
2013 Adopted Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - REVENUE DETAIL

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
EDA FUND 230 - REVENUE SUMMARY	-Actual 2009-	-Actual 2010-	-Actual 2011-	-Amended 2012-	Adopted 2013
TAXES	292,888	273,506	273,440	169,853	104,466
INTERGOVERNMENTAL REVENUES	3,266	-	-	-	-
INVESTMENT EARNINGS	38,470	3,000	30,039	3,000	2,000
MISCELLANEOUS	2,146	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-
TOTAL REVENUES	336,770	276,506	303,478	172,853	106,466

EDA FUND 230 - REVENUE BY SOURCE		-Actual 2009-	-Actual 2010-	-Actual 2011-	-Adopted 2012-	Adopted 2013
TAXES						
4011	CURRENT-AD VALOREM TAXES	218,172	273,506	220,609	115,278	104,466
4012	DELINQUENT-AD VALOREM TAXES	20,373	-	4,198	4,129	-
4014	FISCAL DISPARITIES	54,343	-	48,632	51,510	-
TAXES Total		292,888	273,506	273,440	170,916	104,466
INTERGOVERNMENTAL REVENUES						
- STATE INTERGOVERNMENTAL						
4263	MARKET VALUE HOMESTEAD CREDIT	3,266	-	-	-	-
INTERGOVERNMENTAL REVENUES Total		3,266	-	-	-	-
INVESTMENT EARNINGS						
4701	INTEREST ON INVESTMENTS	38,470	3,000	30,039	3,000	2,000
INVESTMENT EARNINGS Total		38,470	3,000	30,039	3,000	2,000
MISCELLANEOUS						
4609	OTHER MISCELLANEOUS REVENUES	2,146	-	-	-	-
MISCELLANEOUS Total		2,146	-	-	-	-
TOTAL REVENUE		336,770	276,506	303,478	173,916	106,466

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - REVENUE DETAIL

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
Personnel Complement					
Economic Development Commission Members	7	7	7	7	7
	7	7	7	7	7
4011-4263 Taxes	296,154	273,506	273,440	170,916	104,466
	296,154	273,506	273,440	170,916	104,466
*Maximum Allowable Levy -\$321,996					
4701 Interest Earnings	38,470	3,000	3,000	3,000	2,000
4609 Miscellaneous Revenues	2,146	-	-	-	-
Business Expo					

City of Ramsey
2013 Adopted Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - EXPENDITURE DETAIL

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
EXPENDITURE BY OBJECT SUMMARY	-Actual 2009-	-Actual 2010-	-Actual 2011-	Amended 2012	Adopted 2013
Personnel SERVICES	9,988	48,229	87,798	53,872	35,086
SUPPLIES	7,141	10,325	10,604	8,608	11,000
OTHER SERVICES & CHARGES	70,451	186,772	169,746	59,559	60,380
CAPITAL OUTLAY	-	-	-	600,000	-
TRANSFERS OUT	26,625	-	19,733	-	-
TOTAL EXPENDITURE BY OBJECT	114,205	245,326	287,880	722,039	106,466

City of Ramsey
2013 Adopted Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - EXPENDITURE DETAIL

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
EXPENDITURE BY OBJECT RECAP	-Actual 2009-	-Actual 2010-	-Actual 2011-	-Amended 2012-	-Adopted 2013-
Personnel SERVICES					
WAGES AND SALARIES					
6102 F.T. REGULAR-WAGES & SALARIES	8,579	39,920	67,261	44,248	30,325
6105 TEMPORARY-WAGES & SALARIES			1,230	1,360	
WAGES AND SALARIES	8,579	39,920	68,491	45,608	30,325
EMPLOYER CONTRIBUTIONS					
6121 PERA CONTRIBUTIONS	601	2,794	4,876	3,208	2,199
6122 FICA/MEDICARE CONTRIBUTIONS	656	2,999	5,422	3,489	2,320
6131 GROUP INSURANCE		2,060	8,625	1,274	-
6133 WORKERS COMP INSURANCE PREMIUM	152	456	384	293	242
EMPLOYER CONTRIBUTIONS	1,409	8,309	19,307	8,264	4,761
Personnel SERVICES Total	9,988	48,229	87,798	53,872	35,086
SUPPLIES					
OPERATING SUPPLIES					
6249 MISCELLANEOUS OPERATING SUPPLY	7,141	10,325	10,604	8,608	11,000
OPERATING SUPPLIES	7,141	10,325	10,604	8,608	11,000
SUPPLIES Total	7,141	10,325	10,604	8,608	11,000
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
6304 LEGAL FEES	103	-	110	-	1,500
6315 MISCELLANEOUS PROFESSIONAL SER	41,467	100,161	162,651	51,581	45,000
PROFESSIONAL SERVICES	41,570	100,161	162,761	51,581	46,500
COMMUNICATION					
6322 POSTAGE	342	240	252	46	250
6323 CELLULAR PHONES	839	308	793	269	700
COMMUNICATION	1,180	548	1,046	315	950
EMPLOYEE REIMBURSEMENTS					
6331 TRAVEL & LODGING	6,494	4,563	1,001	110	1,000
6335 TRAINING	4,592	3,364	1,659	290	2,000
EMPLOYEE REIMBURSEMENTS	11,086	7,927	2,661	400	3,000
INSURANCE					
6361 GENERAL LIABILITY/PROPERTY INS	591	1,707	1,869	5,970	2,000
INSURANCE	591	1,707	1,869	5,970	2,000
UTILITIES					
6371 ELECTRIC UTILITIES	1,037	1,063	1,073	1,132	1,250
UTILITIES	1,037	1,063	1,073	1,131	1,250
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES					
6451 MEMBERSHIP DUES	-	370	336	163	500
6452 SUBSCRIPTIONS	3,080	-	-	-	300
6453 REGISTRATION FEES	-	40	-	-	-
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES	3,080	410	336	163	800
MISCELLANEOUS					
6439 OTHER MISCELLANEOUS		74,956	-	-	5,880
MISCELLANEOUS		74,956	-	-	5,880
DONATIONS					
6491 DONATIONS	11,906		-	-	-
DONATIONS	11,906		-	-	-
OTHER SERVICES & CHARGES Total	70,451	186,772	169,746	59,559	60,380
TRANSFERS OUT					
OPERATING TRANSFERS					
6820 OPERATING TRANSFERS TO OTHER F	26,625		19,733	-	-
OPERATING TRANSFERS	26,625		19,733	-	-
TRANSFERS OUT Total	26,625		19,733	-	-
TOTAL EXPENDITURES & OTHER FINANCING	114,205	245,326	287,880	122,039	106,466
Capital-Nordvik Land Purchase	-	-	-	600,000	-
TOTAL EXPENDITURES WITH CAPITAL & OTHER FINANCING	114,205	245,326	287,880	722,039	722,039

City of Ramsey
2013 Adopted Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - EXPENDITURE DETAIL

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
6102-6133 Wages & Salaries					
Personnel	9,988	48,229	87,798	53,872	35,086
Economic Development/HRA Mgr 20% EDA, 20%-TIF, 60% HRA City Admin-5% Sr. Planner-15%					
6249 Miscellaneous Operating Supplies					
Golf Tournament	-	8,345	3,789	3,500	4,000
Business Expo	-	556	1,011	3,500	4,000
Business Network Meeting	-	1,083	1,180	1,608	2,000
Miscellaneous	7,141	341	4,624	-	1,000
	7,141	10,325	10,604	8,608	11,000
6304 Legal Fees					
Legal Fees	103	-	110	-	1,500
6315 Miscellaneous Professional Services					
Misc Consulting Services	41,467	100,161	67,520	51,581	45,000
Fire Suppression @ 6701 Hwy 10	-	-	95,131	-	-
Buxton Study	-	-	-	-	-
	41,467	100,161	162,651	51,581	45,000
6322 Postage					
Postage for agendas, general information and various flyers.	342	240	252	46	250
6323 Cellular Phones					
Cell Phone Usage by Economic Development Director	839	308	793	269	700
6331 Travel/Meals/Lodging	6,494	4,563	1,002	110	1,000
6335 Training					
ICSC	-	825	-	-	-
NDC Training	4,392	2,220	-	-	-
EDAM Conference-Summer/Winter	200	319	1,659	290	2,000
	4,592	3,364	1,659	290	2,000
6361 General Liability/Property/Auto Insurance					
Share of applicable insurance coverage.	591	1,707	1,869	5,970	2,000
6371 Electric Utilities					
Electric service-EDA St Lights, Old Town Hall	1,037	1,063	1,073	1,132	1,250
6439 Other Miscellaneous					
Sophia-Ramsey Trunk payments	-	74,956	-	-	5,880
6451 Dues					
Membership Dues	-	370	336	163	500

City of Ramsey
2013 Adopted Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - EXPENDITURE DETAIL

	2009 Actual	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
6452 Subscriptions					
MN Real Estage Journal & Business Journal	3,080	40	-	300	300
6510 Land					
Purchase of Nordvik Property	-	40	-	600,000	-
6820 Transfers to Other Funds					
TIF expenditures in non-used Districts (TIF 11-TIF13)	26,625	-	19,733	-	-

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-02-046

RESOLUTION AMENDING THE 2012 ECONOMIC DEVELOPMENT AUTHORITY OPERATING BUDGET

WHEREAS, during the year 2012, the Ramsey City Council acted on matters impacting revenue and expenditures budget of the Economic Development Authority for items that were not included in the original budget for the year ending December 31, 2012; and

WHEREAS, for financial reporting purposes, amendment to the Economic Development Authority budget is to be made in the form of a Budget Amendment Resolution; and

WHEREAS, the following budget amendments are required to confirm Council's actions taken by motion and/or discussion and to reflect actual activity for the year ending December 31, 2012:

To amend revenue activities based on budget amendments made by Council action during 2012 and actual moneys received over (under) budget from \$172,853 to \$173,916 or a total net increase of \$1,063.

Taxes	\$1,063
Interest Earnings	0
Miscellaneous Revenues	<u>0</u>
Net increase Budgeted Revenues	<u>\$1,063</u>

To amend expenditure activities based on budget amendments made by Council action during 2012 and actual moneys spent over (under) budget from 172,722 to \$722,039 or a net increase of \$549,317:

Personal Service	\$(49,870)
Supplies	108
Other Services and Charges	(921)
Capital Outlay	600,000
Transfers to Other Funds	<u>0</u>
Net Increase Budgeted Expenditures	<u>\$549,317</u>

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby directs the Finance Director to enter these budget amendments into the City's financial records.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of February, 2013.

Mayor

ATTEST:

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #13-02-047

RESOLUTION ADOPTING THE 2013 CITY OF RAMSEY ECONOMIC DEVELOPMENT AUTHORITY FUND BUDGET

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2013 is hereby adopted for the Economic Development Authority Fund as follows:

ECONOMIC DEVELOPMENT FUND

Revenues:	
Taxes (EDA Levy)	\$104,466
Interest Earnings	<u>\$ 2,000</u>
Total Revenues	<u>\$106,466</u>
Operating and Capital Expenditures:	
Personal Services	35,086
Supplies	11,000
Services and Charges	60,380
Capital Outlay	0
Other Financing Uses –	
Operating Transfers	<u>0</u>
Total Operating and Capital Expenditures	<u>\$106,466</u>

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of February, 2013.

Mayor

ATTEST:

City Clerk