

**PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on November 8, 2012, at the Ramsey Municipal Center, Ramsey, Minnesota.

Commission Members Present: Chairperson Melody Shryock
 Vice Chair Angela Olsen
 Commissioner Shane Bennett
 Commissioner Andrew Fyten

Commission Members Absent: Commissioner Bridgett Barr (excused)
 Commissioner Richard Chubb (excused)
 Commissioner David Minke (excused)

Also Present: Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Chairperson Shryock called the Park and Recreation Commission meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Olsen, seconded by Commissioner Fyten to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chairperson Shryock, Commissioners Olsen, Fyten, and Bennett.
Voting No: None. Absent: Commissioners Barr, Chubb and Minke.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes dated August 9, 2012

Motion by Commissioner Bennett, seconded by Commissioner Olsen, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- 1) Park and Recreation Commission Regular Meeting Minutes dated August 9, 2012.

Motion carried. Voting Yes: Chairperson Shryock, Commissioners Bennett, Olsen, and Fyten. Voting No: None. Absent: Commissioners Barr, Chubb and Minke.

Approve Park and Recreation Commission Meeting Minutes dated October 11, 2012

Motion by Commissioner Bennett, seconded by Commissioner Olsen, to approve the following Park and Recreation Commission Regular Meeting Minutes:

2) Park and Recreation Commission Regular Meeting Minutes dated October 11, 2012.

Motion carried. Voting Yes: Chairperson Shryock, Commissioners Bennett, Olsen, and Fyten. Voting No: None. Absent: Commissioners Barr, Chubb and Minke.

5. COMMISSION BUSINESS

5.01: Presentation by Girl Scout Troop #11375

Chairperson Shryock invited the Girl Scouts to come forward and introduce themselves.

Michelle Schmid of 17150 Potassium Street NW of Ramsey introduced her daughter, Hannah Schmidt and Rachel Emmons of Anoka who are Girl Scouts. She explained that she is the Centennial Day of Service Coordinator for the Girl Scout Northern Stars service unit for Anoka and Ramsey. She explained that Girl Scouting is celebrating their 100-year anniversary this year. She reviewed that in honor of this, they had a number of special events such as selling cookies at the State Fair, a day of Scouting at the Mall of America and their Centennial Day of Service Project on October 13. She explained that for their Centennial Day of Service Project they did activities in Anoka and Ramsey as their members are from both. She explained that they had three projects, which were a cleanup project to improve water quality, storm drain marking and flyer handouts to educate about the impact of dumping in sewers and door flyers, which provided education about water quality. She commented on October 13 they had 186 volunteers at Aitkin Park, which is by the Rum River. They cleaned up leaves and sticks. They had a goal of cleaning 900 bags of leaves and debris. Ms. Schmid explained that 186 volunteers accomplished 801 bags in three hours. She explained that this included girls from kindergarten age to 16 years of age along with family and friends.

Hannah Schmid explained that she is in Troop 11375 and has been a Scout for eight years. She reported that she likes Scouting because it promotes leadership. She explained that she learns a variety of things including about storm drains. She stated that for the 100-year anniversary she was in charge of the drain markings project. She reviewed that they provided information about the danger of dumping fertilizers and chemicals into drains. She added that they marked 45 storm drains and hung up 475 door hangers around The Draw.

Ms. Schmid thanked staff for assisting in their planning. She stated that their goal was to hand out 306 flyers, which they exceeded. She thanked the City of Ramsey for their support.

Chairperson Shryock thanked the leader, Michelle, for coming to do a presentation and remembering to include both cities.

5.02: 2013 – 2017 FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Parks & Assistant Public Works Superintendent Riverblood presented that the purpose is to present to City Council a Five Year Public Improvement Plan. He reviewed that they focused on 2013, the first year, although the plan is for five years of Capital Improvement Plan (CIP) to correlate what the improvements are. It will go to Council in December or to the Finance Committee. He explained that it is a planning document but does not authorize funding. He explained that each project comes back and the funding source, timing and maintenance are reviewed individually. He explained that many of the 2013 CIP items were in the 2012 plan. He reviewed the funding sources. He gave a presentation of the projects.

Chairperson Shryock commented that the 2013 CIP items appear to be on track with what they have been discussing as a Commission and with Council. She commented on key projects that will be welcome changes, which are the Elmcrest Park Building, The Draw enhancements, redevelopment of Central Park, and the trail connection from Alpine to Central Park.

Parks & Assistant Public Works Superintendent Riverblood commented that this is a draft for them to review. He noted that the North Commons Park playground equipment was omitted from the plan. He explained that the bid openings have occurred for the lots which is how the playground will be paid for. He explained that the project has not been approved by Council at this point. He explained that approval is anticipated on Tuesday. He commented that they may work on two playground projects together for the cost savings.

Chairperson Shryock confirmed that the North Commons Park playground equipment would be added to the 2013 CIP for \$40,000.

Motion by Commissioner Olsen, seconded by Commissioner Fyten to recommend the 2013 CIP with the addition of the North Commons Playground for the amount of \$40,000.

Motion carried. Voting Yes: Chairperson Shryock, Commissioners Olsen, Fyten, and Bennett. Voting No: None. Absent: Commissioners Barr, Chubb and Minke.

Chairperson Shryock commented that it will be an exciting year with a lot of helpful projects.

6. COMMISSION/STAFF INPUT

6.01: Discuss need for December regular Commission meeting.

Parks & Assistant Public Works Superintendent Riverblood presented that four out of five times the December meetings have been cancelled as their business can wait until January. He explained that he checked with staff and there is a townhome project that can be reviewed in January.

Chairperson Shryock commented that they can meet in December if an important topic comes up that cannot wait until January for a decision.

Motion by Commissioner Bennett, seconded by Commissioner Fyten, to forgo the December Park and Recreation Commission meeting unless there is some business that comes up making it necessary to meet.

Motion carried. Voting Yes: Chairperson Shryock, Commissioners Bennett, Fyten, and Olsen. Voting No: None. Absent: Commissioners Barr, Chubb, and Minke.

Parks & Assistant Public Works Superintendent Riverblood stated that the Northstar Line had its ribbon cutting today. He explained that it is open for business next week. He added that there will be a few free days to try it out. He explained that bike riders are using the Northstar Line to begin their journeys.

7. ADJOURNMENT

Motion by Commissioner Fyten, seconded by Commissioner Bennett, to adjourn the meeting.

Motion carried.

The Park and Recreation Commission meeting adjourned at 6:58 p.m.

Respectfully submitted,

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Beth Bostrom
TimeSaver Off Site Secretarial, Inc.