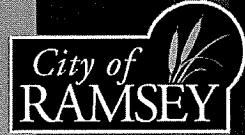


# WEEKLY UPDATE

*Administrator's Report*



January 24, 2013

## **Tuesday, January 29, 2013**

6:00 p.m. – No Meetings – The next Council meeting will be February 5

## **Thursday, January 31, 2013**

7:00 p.m. – Special Planning Commission – Council Chambers

### ***Preview of Next Week***

**Anoka County Local Officials Meeting** – Wednesday, January 30, 2013 – J.P. Murzyn Hall, 590 – 40<sup>th</sup> Avenue NE, Columbia Heights – 6:00 p.m.

**February Planning Commission Rescheduled to January 31<sup>st</sup>**. The Planning Commission will meet at 7:00 p.m. on Thursday, January 31<sup>st</sup> to hold a Special Meeting in lieu of the Regular February Meeting to accommodate various project schedules. Cases tentatively scheduled for review include:

- **PUBLIC HEARING:** Consider Request for Preliminary Plat, Final Plat, and Site Plan Review Approval of SEASONS OF RAMSEY
- **PUBLIC HEARING:** Consider Ordinance to Establish Elicit Discharge Ordinance Related to Stormwater Management Practices (MPCA Mandated)
- **FOR DISCUSSION ONLY:** Consider Future Land Uses at 6001 167<sup>th</sup> Ave NW (167<sup>th</sup> Avenue Retail Node) and Review Proposals for Shooting Range and Recycling Center

### ***Council Update***

**Highway 10 Strategy Meeting.** Council Member Tossey and City Administrator Ulrich attended a Highway 10 strategy meeting arranged by Ramsey businessman Jim Deal to discuss strategies for aligning Federal, State, and local funding for the Highway 10 project, specifically the Armstrong interchange in Ramsey. They shared information about the recently passed Ramsey Council resolution and plans to travel to Washington, D.C. in March along with Anoka County and City of Anoka Officials. Others in attendance included representatives of the Anoka Chamber and the Anoka County United organization, as well as Elwyn Tinklenberg, of the Tinklenberg Group, a transportation consultant.

### **Department Highlights:**

#### **Building Maintenance**

- Miscellaneous bulb and ballast replacements
- Ramsey seniors monthly meeting set up
- Test city hall internal alarm system

#### **City Clerk**

- Coordinating for the Strategic Planning Session – updating binders, agendas, meal, etc.
- Entering 2013 licensing data into PIMS

- Sent Letters to Judge Hoffman for appointments to the City's Charter Commission

### **Finance**

- 2012 Information for State of the City
- Prepare 1099-MISC, 1099-S, 1099-R Returns, W2's
- Prepare 2012 Audit Workpapers -compensated absences schedules, Key/Room Deposits, Tree & Sod

### **Fire**

- Notable Responses
  - 1/22- Mutual Aid request from Andover for a dryer fire in the 3500 block of 144<sup>th</sup> Ave. Unit cancelled in route
  - 1/23- A P.I.rollover at the intersection of Norris Lk Rd and Post Rd. Units arrived to find single vehicle in ditch, no injuries. Crew assisted with traffic control.
  - – Multiple Duty Officer calls for fire alarm and C.O. alarms sounding
- Fire Administration
  - Attended Joint Law Enforcement Committee (JLEC) meeting at Sheriff's office
  - Attended meeting to discuss County plan for peer councilors
  - Discussions with Building Official to determine code requirements for former Super Valu building

### **IT**

- Took a physical and logical inventory of the phones for city staff, and with Kathy's help updated the staff phone listing.
- Met with EPA audio to discuss what services they can offer related to Hallway Monitor Project, which would involve placing 2-3 monitors in the Municipal Center hallways near the license center and police department. These monitors would be used to display current events, schedules and other useful gewgaws.
- Worked in conjunction with Patrick to create a policy regarding audio recordings of closed meetings. With the new policy each department will be responsible for managing their own recordings rather than a single person. This should eliminate most of the confusion surrounding the existing process. IT will still have a hand process, whether it be: training personnel on use of the recorder and/or software, or in converting the audio recordings into smaller (more efficient) formats.

### **Parks**

- Staff continues to maintain the ice each day at Ramsey's two skating facilities (and occasionally at Bear Park). An errant puck broke a window at Central Park's warming house (a first time occurrence there in the 20+ years the facility has been in service). Patronage is down somewhat with the cold temps, with the warming houses closing early several times.
- Spring planning is underway, with staff 'running the numbers' in anticipation of the Parks Capital Improvements discussion later this winter. Additionally, specifications are nearing completion for three sites considered to receive contract mowing service proposals on; The Draw, the Municipal Center and the Northstar Transit facility (Met Transit would reimburse the City).

### **Planning/Building**

- Meeting with City of Anoka regarding alignment of Great River Energy (GRE) Transmission Line
- Met with two (2) business owners considering expansion in 2013
- Attended Metropolitan Council Grantee Orientation – TOD Grant Agreements to be forwarded to City Council 2/26

- Metropolitan Council Environmental Services (MCES) Staff audited the City's compliance with Sewer Availability Charge (SAC) regulations. Findings will be forwarded to City Council when available.
- Congratulation to Tim Gladhill for recently being elected Vice-President of the Minnesota Chapter of the American Planning Association.

### Police

- **Brrrrr.** Officers were dispatched to numerous "dog" complaints during the recent cold snap. As officers responded to the complaints, it was realized that the calls were not actually dog complaints, but *people* complaints. The complaints involved dogs reportedly being left outside by their owners during the extreme cold. No neglect situations were found.
- **Coupon Schmoopon.** On 1/23, a female reported to officers that she believed she was a victim of identity theft. She had been expecting a package for the past month and received a phone call from an unknown individual saying that in order to receive her delivery, she needed to answer a security question. The security question, "what company did she work for", was answered by the female. A short time later, her employer was contacted by an individual who asked for the female's social security number and date of birth so that a package could be delivered to her. Her employer refused to provide the information. The package (a free gift that the female is trying to redeem from a coupon that she received in the mail) has still not arrived. She was advised not to answer anymore of the phone calls from this party.

### Public Works

- With the cold this week most of our activities have been indoor related. Mostly routine building maintenance and equipment repair. Our brush chipper needed a new clutch and fly wheel, so that work was completed this week. We will also be sending out 31 letters to residents concerning tree trimming work. We send the letters out to advise people we will be working near their homes and give them a chance to voice concerns, if they have any. The cold weather looks like it's going to break and that usually means snow. Forecast right now is for snow Thursday night into Friday morning and again on Sunday afternoon. Both events have a chance of producing plowable snow with freezing rain a possibility on Sunday.

### Utilities

- One utility employee is attending a collection system operators conference this week, this conference gives the employee the needed training hours needed to keep current on his collection system license that is required by the Pollution control agency.
- We continue to check on vacant homes that have the gas service shut off and we have been shutting off the water services to them. This process is slow going this time of the year since the shut off is located in the front yards and is often buried in frozen ground covered in snow and ice, excavation of the curb stop often takes several hours to uncover, often, we place a frost hog over the top of the curb stop to assist in the thawing process. The frost hog is a propane heater that is left overnight that takes all the frost out of the ground and makes the digging much easier.

### **Save the Date:**

- **NorthMetro Chamber of Commerce 2012 Excellence in Business Awards Luncheon** – Tuesday, February 5, 2013 – Majestic Oaks, 701 Bunker Lake Blvd, Ham Lake. Registration begins at 11:30 followed by the luncheon and award ceremony at noon. Featured speaker is Kieran Folliard, founder of 2 Gingers whiskey. The 2012 Business

Award winners are **Acapulco restaurant** (Products), **Running Aces Harness Park** (Services), and **The Power Within, Marisa Reyes** (Micro Business). RSVP's are necessary; therefore a meeting request was sent to Mayor and each Councilmember to either accept or decline.

- **Anoka Area Chamber of Commerce State of the City Luncheon** – Tuesday, February 12, 2013 – Harvest Grill at Bunker Hills. Registration begins at 11:00 a.m. followed by lunch and program from 11:30 to 1:00 p.m. RSVP's are necessary; therefore, a meeting request was sent to Mayor and each Councilmember to either accept or decline.
- **Anoka Area Chamber of Commerce Casino Royale Gala Dinner Fundraiser** – February 22, 2013 – New Location This Year – Greenhaven Golf & Banquet Center, Anoka. Dinner starts at 7:00 p.m. Ticket information available on the attached flyer. *Attached to the Weekly Update is a Flyer for the Anoka Area Chamber of Commerce Casino Royal Gala.*
- **The Mayor's Trail Ride** has been rescheduled for February 23, 2013, due to lack of snow.

Best regards,



Kurt Ulrich  
City Administrator

Attachments: Governor Mark Dayton - North Metro Mayors Association four wishes for 2013  
Governor Mark Dayton's LGA Proposal  
Anoka County Press Release – Keeping Roads Safe for Winter Travel  
Anoka County Press Release – WINGS Conference to Offer Tips for Transitioning Youth to Independent Living  
Anoka County Press Release – Anoka County Board Meeting February 12, 2013



**GOVERNOR MARK DAYTON**  
**NORTH METRO MAYORS ASSOCIATION'S**  
**FOUR WISHES FOR 2013**

- 1.** Fund construction of the last segment of TH 610 in Maple Grove. Corridor construction began in 1991- it's time to complete this last critical piece of the Metro Area freeway system.
- 2.** Overhaul Minnesota's outdated taxing structure, including:
  - a.** Income taxes and tax expenditures
  - b.** Sales Tax rates and base
  - c.** Property Taxes, including interaction of Local Government Aid amounts and formula, Metro Area Fiscal Disparities Program and Limited Market Value Impacts
- 3.** Foster a public conversation that will lead to increased transportation funding to meet the needs of a growing population and economy, serving both highway and transit users.
- 4.** Continue efforts to reform or eliminate mandates, especially in the area of official publications and wetland and aquifer protection.

**Subject:** FW: Governor Dayton's LGA Proposal

**From:** [bobbenke@comcast.net](mailto:bobbenke@comcast.net) [<mailto:bobbenke@comcast.net>]

**Sent:** Tuesday, January 22, 2013 7:57 PM

**To:** [cboganey@ci.brooklyn-center.mn.us](mailto:cboganey@ci.brooklyn-center.mn.us); [jcox@ci.champlin.mn.us](mailto:jcox@ci.champlin.mn.us); [tcruikshank@ci.anoka.mn.us](mailto:tcruikshank@ci.anoka.mn.us); [jdahl@ci.osseo.mn.us](mailto:jdahl@ci.osseo.mn.us); [jim.ericson@ci.mounds-view.mn.us](mailto:jim.ericson@ci.mounds-view.mn.us); [joe.flaherty@ci.mounds-view.mn.us](mailto:joe.flaherty@ci.mounds-view.mn.us); [cmgamache@ci.andover.mn.us](mailto:cmgamache@ci.andover.mn.us); [lpalexington@comcast.net](mailto:lpalexington@comcast.net); [bheitkamp@ci.champlin.mn.us](mailto:bheitkamp@ci.champlin.mn.us); [khemken@ci.new-hope.mn.us](mailto:khemken@ci.new-hope.mn.us); [betsy.hodges@ci.minneapolis.mn.us](mailto:betsy.hodges@ci.minneapolis.mn.us); [diane.hofstede@ci.minneapolis.mn.us](mailto:diane.hofstede@ci.minneapolis.mn.us); [howe@coonrapidsmn.gov](mailto:howe@coonrapidsmn.gov); [jkeinath@ci.circle-pines.mn.us](mailto:jkeinath@ci.circle-pines.mn.us); [amadsen@ci.maple-grove.mn.us](mailto:amadsen@ci.maple-grove.mn.us); [bnelson@slpmn.org](mailto:bnelson@slpmn.org); [gene.ranieri@ci.minneapolis.mn.us](mailto:gene.ranieri@ci.minneapolis.mn.us); [philrice@ci.anoka.mn.us](mailto:philrice@ci.anoka.mn.us); [r.t.rybak@ci.minneapolis.mn.us](mailto:r.t.rybak@ci.minneapolis.mn.us); [michael.sable@brooklynpark.org](mailto:michael.sable@brooklynpark.org); [msteffenson@ci.maple-grove.mn.us](mailto:msteffenson@ci.maple-grove.mn.us); Jo Thieling; [kathy.tingelstad@co.anoka.mn.us](mailto:kathy.tingelstad@co.anoka.mn.us); Kurt Ulrich; [twillson@ci.brooklyn-center.mn.us](mailto:twillson@ci.brooklyn-center.mn.us); [john.doan@metc.state.mn.us](mailto:john.doan@metc.state.mn.us); [sunni925@comcast.net](mailto:sunni925@comcast.net); [edward.reynoso@metc.state.mn.us](mailto:edward.reynoso@metc.state.mn.us); [roxanne.smith@metc.state.mn.us](mailto:roxanne.smith@metc.state.mn.us); [jeffrey.lunde@brooklynpark.org](mailto:jeffrey.lunde@brooklynpark.org); [sgatlin@coonrapidsmn.gov](mailto:sgatlin@coonrapidsmn.gov); [lona.schreiber@metc.state.mn.us](mailto:lona.schreiber@metc.state.mn.us); Sarah Strommen; [email@ci.champlin.mn.us](mailto:email@ci.champlin.mn.us); [chansen@slpmn.org](mailto:chansen@slpmn.org); [email@ci.champlin.mn.us](mailto:email@ci.champlin.mn.us); [joe.flaherty@ci.mounds-view.mn.us](mailto:joe.flaherty@ci.mounds-view.mn.us); [kmcdonald@ci.new-hope.mn.us](mailto:kmcdonald@ci.new-hope.mn.us); [jamie.verbrugge@brooklynpark.org](mailto:jamie.verbrugge@brooklynpark.org); [dbartholomay@ci.circle-pines.mn.us](mailto:dbartholomay@ci.circle-pines.mn.us); [jdickinson@andovermn.gov](mailto:jdickinson@andovermn.gov); [tryan@ci.blaine.mn.us](mailto:tryan@ci.blaine.mn.us); [carneson@ci.blaine.mn.us](mailto:carneson@ci.blaine.mn.us); [armand.nelson@gandermountain.com](mailto:armand.nelson@gandermountain.com); [dpoppe@ci.osseo.mn.us](mailto:dpoppe@ci.osseo.mn.us); [anne.norris@ci.crystal.mn.us](mailto:anne.norris@ci.crystal.mn.us); [aceadams@gmail.com](mailto:aceadams@gmail.com)

**Cc:** Bill Barnhart; Joseph Strauss; Michael Wilhamini

**Subject:** Governor Dayton's LGA Proposal

This afternoon, Department of Revenue staff shared the Governor's proposed new Local Government Aid program with a host of local government staff and lobbyists at the LMC conference room. While today was just "DAY 1" of the conversation, following is a brief overview of the proposal. We will have more details to present at the NMMA Board meeting tomorrow evening so if you have not already signed up to attend, please contact Jacquie asap tomorrow morning.

The Governor is proposing that \$80 million be added to the LGA budget. The LGA funds would be distributed via a three part formula that would replace the current formula. The three parts of the new formula would include:

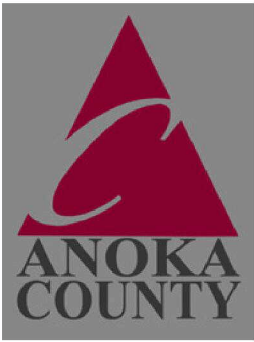
- 1) Needs for public safety and streets= 75% of total aids
- 2) % Tax Exempt Parcels=12.5% of total aids
- 3) % Pre 1970 Housing=12.5% of total aids

The LGA Program will include two components, one for cities less than 1000 population and the other greater than 1000. The public safety and streets "needs" will be based on the 2008-2010 statewide average. Exempt tax parcels exclude city owned and bare land parcels. "Parcels" are defined as those listed in current County records as exempt. Each qualified parcel generates a \$65 allocation per percentage point. The change to pre-70 from pre-40 housing recognizes the need to deal with updating post war housing and infrastructure. There are many other 'details' so stay tuned.

The Program features are designed to phase in the changes with caps on annual adjustments so that full implementation would occur in 2018. Our initial analysis suggests that there are many features of the Proposal that look good for many NMMA

cities, including Minneapolis. The pre-40 housing change that we successfully argued for in the 2008 Session but were never implemented due to the budget crises is now back in play. We'll have more details at the Board meeting tomorrow evening but there is also a long way to go before the Legislature passes a bill that the Governor will sign. Join us if you can.

Bob Benke, P.E.(Retired)  
Director, Research & Advocacy Services  
North Metro Mayors Association  
612-669-0274



# COUNTY OF ANOKA

## OFFICE OF PUBLIC INFORMATION

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January 22, 2013

**MARTHA WEAVER**

Public Information Manager

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[martha.weaver@co.anoka.mn.us](mailto:martha.weaver@co.anoka.mn.us)

**FOR IMMEDIATE RELEASE**

**Keeping Roads Safe for Winter Travel**

The Anoka County Highway Department uses a liquid anti-icing product to help prevent frost from forming and snow and ice from sticking to pavement. The product is comprised mostly of calcium chloride with sugarcane molasses added as a corrosion inhibitor and to help the product bond to the road surface. Calcium products work better than salt brine because salt brine will dry up and blow away. Calcium products are also more effective than salt brine when temperatures dip below 15° F.

The calcium anti-icing product is used primarily on bridges and bridge ramps, at railroad crossings and major intersections, and on hilly and curved sections of roadway. It is most effective when applied 48 hours before a weather event so highway staff must closely monitor the weather forecast.

An anti-icing truck applies the product by rates of gallons per lane mile. For frost, it is 8-10 gallons per lane mile; for snow, 10-25 gallons per lane mile; and for freezing rain, 35-60 gallons per lane mile.

**-more-**

## **Keeping Roads Safe for Winter Travel – Add 1**

In the future, the Highway Department will install a 5,000-gallon calcium storage tank and a 3,000-gallon tank for mixing salt brine and calcium products. The salt brine/calcium mixture will be used in temperatures below 15° F in the side-mounted tanks on snowplow trucks. In 2013, a salt mixing conveyor will be purchased to combine calcium liquid with regular road de-icing salt, as the salt is stacked. This mixture is more effective in temperatures below 15° F.

**-30-**

MW:de



# COUNTY OF ANOKA

HUMAN SERVICES DIVISION  
ADMINISTRATION & FINANCE  
GOVERNMENT CENTER • 2100 3RD AVENUE • ANOKA, MN 55303-2264

ADMINISTRATION	763-422-7000	FAX: 763-422-6987
FINANCE	763-422-7002	FAX: 763-422-7287

**Don Ilse**

Human Services Division Manager  
Phone: 763-422-7008

**January 22, 2013**

**Contact: Don Ilse, Anoka County Human Services Division Manager, 763-422-7008**

**FOR IMMEDIATE RELEASE**

**WINGS conference to offer tips for transitioning youth to independent living**

Family, or mentors, of youth with mental health challenges are invited to a free conference Saturday, March 2, on how to help youth, ages 14-21, transition to independent living.

The conference, called Welcoming Independence and New Growth with Support (WINGS), is hosted by the Anoka County Children and Family Council and Anoka County. WINGS will be held at Anoka Ramsey Community College, in the Legacy Room (SC270), from 8:30 a.m. to 3 p.m. Youth, ages 14-21, are welcome to attend with their family.

The keynote speaker is Brenda Benning, MSW. She is a licensed therapist and adoptive parent of eight children from the child welfare system. Benning is a certified trainer for “Beyond Consequences, Logic and Control.” Benning’s practice, H.E.A.L. Family Services, stands for Hope, Empathy And Love.

Conference participants also will pick from a menu of nine breakout sessions covering finances, housing, employment, and healthy living topics. A resource fair will feature services in the area. Lunch will be provided. Youth with The Open Up Theater will present Fidgety Tales, featuring familiar fairy tales with mental health twists. The theater is supported by the Minnesota Association for Children’s Mental Health.

If you live or work with youth who have mental health challenges, you’re encouraged to attend this informative event, according to Dave Thacker, co-chair of the Anoka County Children and Family Council.

—more—

## **WINGS conference to offer tips for transitioning youth to independent living – ADD 1**

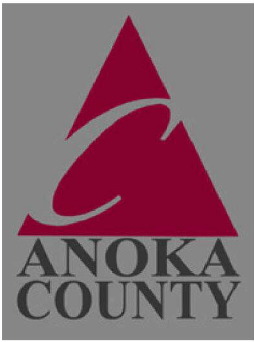
“The transition to increased independence can be exciting, and, yet, nerve wracking for everyone involved, especially when youth have mental health challenges” said Thacker, special education director at Centennial School District. “The tools and resources at the WINGS conference will help create a successful transition.”

There is no cost to attend, but registration is required. Registration can be done by phone, email or online. Watch for registration materials at [www.AnokaCounty.us/WINGS](http://www.AnokaCounty.us/WINGS). For more information, contact Gena Rademacher, phone 763-712-2703, or email [gena.rademacher@co.anoka.mn.us](mailto:gena.rademacher@co.anoka.mn.us).

The Anoka County Children and Family Council is made up of representatives from Anoka County, Anoka County Community Action Program, community agencies, and the school districts of St. Francis, Anoka-Hennepin, Forest Lake, Centennial, Spring Lake Park, Fridley, and Columbia Heights. The Council’s mission is to nurture collaborative efforts by building bridges and networks between people and agencies who share a vision of a healthier community for children and families.

—30—

**Editor’s Note: WINGS Conference graphic is attached.**



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January 23, 2013

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**FOR IMMEDIATE RELEASE**

**Anoka County Board Meeting February 12, 2013**

The Anoka County Board of Commissioners meeting on February 12, 2013, will be held at the East Bethel City Hall, 2241 221<sup>st</sup> Avenue NE, East Bethel, Minnesota. The agenda for the meeting will be posted at [http://ww2.anokacounty.us/v4\\_board/meetings.aspx](http://ww2.anokacounty.us/v4_board/meetings.aspx).

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MW:de