

WEEKLY UPDATE

Administrator's Report



March 7, 2013

Thursday, March 7, 2013

Reminder: No March Planning Commission meeting

Tuesday, March 12, 2013

5:30 p.m. – Personnel Committee – Lake Itasca Room

Immediately Following Personnel – City Council Work Session – Lake Itasca Room

7:00 p.m. – Regular City Council – Council Chambers

Please Note: No HRA Meeting

Thursday, March 14, 2013

6:30 p.m. – Park and Recreation Commission – Council Chambers

Preview of Next Week

Personnel Committee (5:30 p.m. – LIR)

- Authorization to Hire a City Engineer and Provide for a Transition Period
- Authorization to Approve a 2-year Labor Agreement with LELS-Patrol and LELS-Sergeants

City Council Work Session (Immediately Following Personnel – LIR)

- Discussion Regarding 2013 Union Contract Negotiations with AFSCME,
- 15153 Nowthen Blvd: Review Cost Benefit Analysis of Former Municipal Center Site
- Rebuild of Fire Station #2
- Consider Offer to Purchase City Owned Property Located at 14280 Azurite Street NW (PORTIONS MAY BE CLOSED TO THE PUBLIC)

City Council (7:00 p.m. – CC)

- Introduce an Ordinance to Amend City Code Chapter 34, Sec 34-21 Weapons
- Introduce Ordinance #2013-06 Authorizing the City of Ramsey to Sell/Convey Surplus Land (Windsorwood Property)
- Consider Request to Waive Fees for Easement Vacation on the Property Located at 6100 Bunker Lake Blvd NW; Case of Dennis Sharp
- Consider Offer to Purchase City Owned Property Located at 14280 Azurite Street NW (PORTIONS MAY BE CLOSED TO THE PUBLIC)

Please Note: There will not be an HRA Meeting this week.

Park and Recreation Commission (6:30 p.m. – CC)

- Consider Park Land Dedication in Lieu of Cash Dedication for Future Development Adjacent to Lake Itasca
- Recommend Park Monuments for The Draw - 2013 Parks Capital Improvement
- Commission/Staff Input

Council Update

Recent Snow Event. Thanks and appreciation to the snowplowing crew for the excellent service provided during the recent snowstorm. The long duration of the most recent event resulted in some extremely long and tiresome days. The City was very well served by the snowplowing staff to quickly, safely, and efficiently move a large amount of snow. This effort ensured that people can get to work, businesses can open, and emergencies can be responded to by our first responders, who also deserve recognition for handling the rash of additional accidents caused by these events. The rumor is that a certain Councilmember also tried his hand at plowing snow (no relation to the rash of accidents). Thanks to everyone that helped to provide great service during this big snow event.

Legislative Conference. The League of Minnesota Cities Legislative Conference for cities, counties, schools and townships is scheduled for Thursday, March 21, with registration beginning at 7:00 a.m. Breakfast is at 7:30 with the conference welcome at 8:00 a.m. The cost to attend is \$95 per person. If anyone else is interested in attending, please let Jo know. *Attached to the Weekly update is the Legislative Conference material.*

Department Highlights:

Building Maintenance

- Snow and ice removal
- Strip and wax tile floors
- Complete annual fire extinguisher inspection

Finance

- File Insurance Claim for PD Car backed into in parking lot
- Audit Workpapers
- COR Expense Reconciliation

Fire

- Notable Responses
 - 3/5- Rollover P.I. in the 9400 block of Hwy 10. No injuries, crews cancelled in route.
 - 3/6- 71 yr old with severe stomach pain. Unit cancelled in route by Allina.
 - Multiple calls for carbon monoxide alarms sounding. Arriving unit checks home with gas monitor for elevated readings
- Fire Administration
 - Initial inspection of new child care center
 - Attended rental licensing options meeting
 - Preparation for shared service consultant meetings
- Training this week: Forcible Entry Simulator

HR

- Prepared for and assisted with Board and Commission interviews
- Prepared staff reports
- Reviewed and submitted employee surveys

IT

- Met with TDS, Matrix Communications and Coordinated Business Systems to talk about the services they offer related to a phone system. Should have quotes from all companies within a week or so. Continuing to seek out other vendors to compare their services to what city needs.
- Currently working on an Image build for the PD Front Office staff. This would put the office staff completely over to a Windows 7 environment.
- We've fixed the problems plaguing our camera system within the parking ramp including: re-aiming the existing cameras, configuring the new cameras installed after the parking ramp expansion, and other small maintenance issues caused by weather and vibration. The new parking ramp cameras will soon be available to the appropriate staff so that they may be viewed at their computer.

Parks

- More plowing: streets, cul de sacs – parking lots and trails and sidewalks (more so than pruning), with snow events comprising 3 + days of activity for each event.
- Mowing maintenance quotes due Thursday afternoon the 7th for The Draw, Municipal Center and Northstar Station. A staff recommendation for addressing this 2013 activity is expected as soon as the March 19th Public Works Committee meeting
- A message from a resident adjacent to Hunters Hill Park was received, the following in an excerpt: *"...This is our 39th winter here...and the first time we have ever had folks clear the ice on the pond of Hunter's Hill and use it for a hockey rink. I think the kids are not from this development, but we are just happy to look out our sun room windows and see the kids and adults using the ice!!!! Thought you would enjoy the picture.... We have also had several kids using the sliding hill and they can slide all the way to the pond on a good day. It is a treat to see. Thanks for the city's help in clearing out that space this summer and for making it safer". Attached to the Weekly Update is a picture sent by a grateful resident.* Earlier this year staff made some time to remove invasive Siberian Elms from the hillside at the park at the neighbor's request.

Planning/Building

- The Community Development Department continues to spend a majority of time on plan review for general permits, Seasons of Ramsey, Stoney River, and Northgate Performing Arts Center in addition to pre-Building Permit review for multiple other projects. CD Staff has processed 228 Building Permits thus far, including four (4) new single-family homes. In addition, Staff is also reviewing an additional five (5) single-family homes and eight (8) townhomes in addition to the major projects noted above. These levels are slightly higher than this timeframe last year.

Public Works

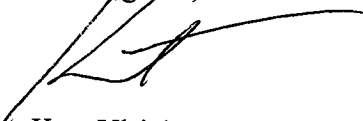
- Another week of snow plowing and removal. Someone please make it stop! Another major snowfall starting on Monday morning and finishing on Tuesday afternoon. The snow on Monday arrived about two hours later than forecast, but also not as heavy either. The plowing crew was in at 0500 on Monday anticipating an early start. Snow finally started falling around 0700 and crews were busy clearing the main roads and salting as well. The plow crew was back in at 0200 the following morning for the main event. With the snow falling throughout the day we had to go over everything twice to keep the roads passable. In the end it amounted to a 15 hour day of plowing for most of the crew. We did have some help from outside our department though. Fire Chief Dean Kapler was in with everyone else at 0200 to plow a route because we were short staffed on Tuesday. Thank you Dean. We also had a guest appearance by Councilmember John LeTourneau who rode with the PW crew and got firsthand experience plowing cul-de-

sacs! John also rode along in one of the large trucks getting a new perspective of what those drivers go through during a plowing event. Thank you Councilmember LeTourneau for taking the time to ride with and see what is involved during a plowing event. Rain, freezing rain and snow forecast for the week-end...yeah!

Save the Date:

- **7th Annual Wine Tasting Fundraising Event** – Sponsored by Rotary Club of Ramsey – Thursday, March 21, 2013 – 5:30 to 9:00 pm – Links at Northfork, 9333 Alpine Drive NW, Ramsey - \$15.00 Advance Sale or \$20.00 at door. *Attached to the Weekly Update is a Ramsey Resident Article regarding the Ramsey Rotary Wine Tasting Fundraising Event.*
- **Northgate Church/Performing Arts Center Groundbreaking** - Saturday, March 23 at the site. Groundbreaking is scheduled for 11:00 a.m. More details will follow as they become available.
- **Ramsey Pet Clinics** – April 21 and May 19, 2013 – 11:30 am to 1:30 pm – Ramsey Fire Station #2, 15153 Nowthen Blvd NW, Ramsey. *Attached to the Weekly Update is a Ramsey Resident Article Regarding the Ramsey Pet Clinics.*
- **Spring Recycling Day Event** – Saturday, May 4, 2013 8:00 am to 12:00 noon – Ramsey Public Works Facility, 14100 Jaspar Street NW, Ramsey. *Attached to the Weekly Update is a Ramsey Resident Article Regarding the Spring Recycling Day Event.*
- **2013 Ramsey Business Expo** – Saturday, May 4, 2013 – 9:00 am to 2:00 pm – Fountains of Ramsey, 7533 Sunwood Drive NW, Ramsey. *Attached to the Weekly Update is the Ramsey Business Expo Flyer.*

Best regards,



Kurt Ulrich
City Administrator

Attachments: Legislative Conference material
A picture sent by a grateful resident
Ramsey Resident Article: Ramsey Rotary Wine Tasting Fundraising Event
Ramsey Resident Article: Ramsey Pet Clinics
Ramsey Resident Article: Spring Recycling Day Event
Ramsey Business Expo Flyer



LEGISLATIVE CONFERENCE

for CITIES, COUNTIES, SCHOOLS, AND TOWNSHIPS

Come and help educate state leaders
about the importance of partnering with
local governments!

MARCH 21, 2013 • ST. PAUL



145 University Ave. West
St. Paul, MN 55103-2044
www.lmc.org

PRSR STD
US POSTAGE PAID
TWIN CITIES MN
PERMIT NO. 3223

REC'D FEB 19 2013

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KURT ULRICH ADMIN
CITY OF RAMSEY
7550 SUNWOOD DR NW
RAMSEY, MN 55303-5137



LEGISLATIVE CONFERENCE

for
CITIES, COUNTIES, SCHOOLS, AND TOWNSHIPS

MARCH 21, 2013

ST. PAUL -
CROWNE PLAZA SAINT PAUL RIVERFRONT

With new House and Senate leadership, committee membership, and many new legislators, the 2013 session poses challenges and opportunities for local government. Help influence legislative outcomes by sharing your city story!

This joint legislative event is an opportunity for you to network with other local elected and appointed officials, and a chance to express our common legislative agenda to state decision-makers.

Help educate state leaders about the importance of partnering with local governments to meet the current and future needs of our communities.

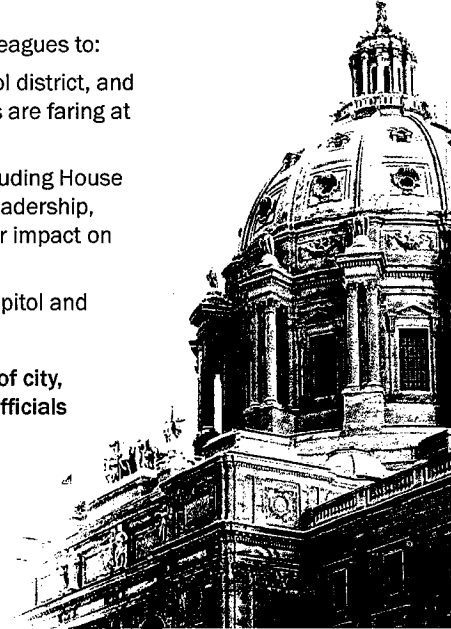
Join your local government colleagues to:

- Learn how city, county, school district, and township legislative priorities are faring at the Capitol this session.
- Hear from state leaders, including House and Senate tax committee leadership, about tax proposals and their impact on local governments.
- Take your message to the Capitol and visit with your legislators.

Come together with hundreds of city, county, school, and township officials in St. Paul to bring attention to the legislative priorities of our Minnesota local governments!



This joint legislative conference is sponsored by the League of Minnesota Cities, the Association of Minnesota Counties, the Minnesota School Boards Association, and the Minnesota Association of Townships.



REGISTER ONLINE AT WWW.LMC.ORG/ILC13

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LEGISLATIVE CONFERENCE

for CITIES, COUNTIES, SCHOOLS, AND TOWNSHIPS

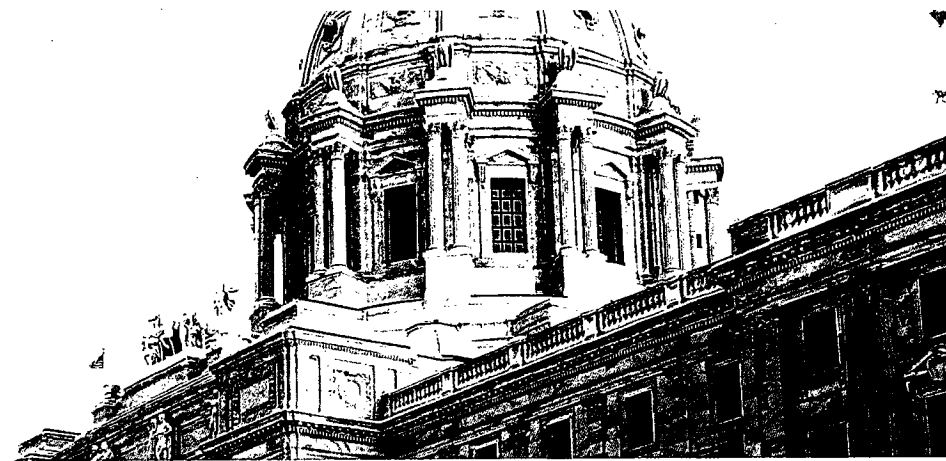
PRELIMINARY AGENDA

WEDNESDAY, MARCH 20

- 4 - 7 p.m. Registration Open
- 5 - 7 p.m. Legislative Reception
Mingle with legislators and network with your colleagues in local government at this cash bar reception on the eve of the joint conference.

THURSDAY, MARCH 21

- 7 a.m. Registration Open
- 7:30 a.m. Joint Breakfast
- 8 a.m. Conference Welcome
- 8:05 a.m. Remarks from Governor Mark Dayton *(invited)*
- 8:30 a.m. Legislative Panel on Tax Issues
Hear insights from legislative leaders on tax-related issues facing cities, counties, school districts, and townships.
Panelists:
- Sen. Rod Skoe, Senate Taxes Chair *(invited)*
 - Rep. Ann Lenczewski, House Taxes Chair
 - Sen. Julianne Ortman, Senate Taxes Minority Lead *(invited)*
 - Rep. Greg Davids, House Taxes Minority Lead *(invited)*
- 9:45 a.m. Individual Association Breakout Sessions
- League of Minnesota Cities
 - Association of Minnesota Counties
 - Minnesota School Boards Association
 - Minnesota Association of Townships
- 12 p.m. Lunch with Mary Lahammer and Don Davis
Twin Cities Public Television reporter Mary Lahammer and Forum News Service Minnesota Capitol bureau chief Don Davis share insights and observations about the 2012 election outcomes, how local government issues are perceived at the capitol, and what this all means as the 2013 legislature grapples with the budget, tax reform, and a host of policy issues.
- 1:30 p.m. Shuttles to the Capitol
Shuttle busing provided from the Crowne Plaza to the Capitol.
- 4 - 6 p.m. Social Hour at the Kelly Inn *(optional)*



Legislative Conference Registration Fee: \$95 per person. Conference fee includes breakfast, lunch, and transportation to and from the Capitol. *Lodging is not included.*

Cancellation Policy: All cancellation requests must be in writing, emailed or faxed seven days prior to the conference and are subject to a \$35 handling fee. All unpaid registrations not cancelled seven days in advance will be billed at the full conference rate; no refunds will be made.

Parking: Free parking is available in the League parking lot. Parking in the Crowne Plaza hotel ramp is available for a fee of \$17 per day for all overnight guests and \$18 for the general public. Clearance of the parking ramp is 5' 9". Parking in the Doubletree hotel ramp is available for a fee of \$15 per day for all overnight guests. Clearance of the parking ramp is 7'.

Transportation: Buses will be available to transport conference attendees from the League of Minnesota Cities building to the Crowne Plaza hotel, and from the hotel to the Capitol after lunch. Please visit our website for details.

Lodging Information: Rooms are available at a special conference rate. Please contact the hotel directly to make your lodging reservations. Ask for the "2013 Legislative Conference" group block. The deadline for reservations is February 17 for the Doubletree and February 26 for the Crowne Plaza.

Crowne Plaza Saint Paul Riverfront
11 East Kellogg Boulevard
St. Paul, MN 55101
Phone: (651) 292-1900 or (866) 422-3185
Website: www.crowneplaza.com/stpaul

Standard room—\$135 plus tax
Executive room—\$145 plus tax

Doubletree by Hilton
411 Minnesota Street
St. Paul, MN 55101
Phone: (651) 291-8800
Website: www.doubletree.hilton.com

Standard room—\$137 plus tax

Questions?

Contact Kari Topka at (651) 215-4064 or (800) 925-1122, or ktopka@lmc.org

REGISTER NOW!





You are invited to the
**7th Annual
Wine Tasting
Fundraising Event**

Sponsored by
Rotary Club of Ramsey

To be held at the beautiful
LINKS AT NORTHFORK
9333 Alpine Drive NW
Ramsey, MN 55303



Thursday, March 21, 2013
5:30 – 9:00 pm
\$15.00 Advance Sale
\$20.00 at door



Over 50 wines to taste and appetizers to match.

Advance sale tickets available at Coborn's
Liquor – Ramsey, or an Ramsey Rotarian

- *SILENT AUCTION
- *WALL OF WINE RAFFLE
- *CRACK THE SAFE GAME
(Purchase tickets for a chance to
win \$500 cash, only 75 tickets sold)

Proceeds from this Wine Tasting go
back to our Ramsey Community.

The Ramsey Rotary Club is still accepting
donations for the silent auction. Please
contact Deb Thatcher at 763-241-0590
for more information.

Pet Clinics

The city of Ramsey's Annual Pet Clinics will be held in April and May. At each clinic, a licensed Minnesota veterinarian will be on-site to provide free examinations and discounted vaccinations for your dog or cat. City of Ramsey staff will also be on hand to provide FREE dog licenses.



Sunday, April 21 or Sunday, May 19

11:30 am to 1:30 pm

Ramsey Fire Station #2

15153 Nowthen Blvd NW



Dogs

Rabies	\$21.00
(with any other vaccine)	\$19.00
Distemper (5 way; DHLPP)	\$26.00
Corona	\$ 5.00
Lyme	\$26.00
Bordetella	\$17.00
Heartworm Test	\$22.00
Fecal Test	\$18.00

Cats

Rabies	\$21.00
(with any other vaccine)	\$19.00
Distemper (3 way; Dist, Resp)	\$26.00
Leukemia	\$22.00
Leukemia FIV Test	\$29.00
Fecal Test	\$18.00

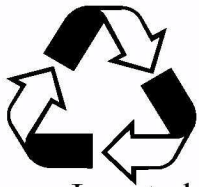
(Prices and vaccinations subject to
change-based on availability.)

Ramsey City Code requires that all dogs be licensed with the city, as well as vaccinated against rabies. If your dog has been vaccinated recently, but you do not have a current license, you may obtain a license at the clinic by bringing in your pet's current rabies vaccination certificate. The license fee is normally \$10.00 for spayed or neutered dogs and \$20.00 for dogs that are not spayed or neutered, but will be FREE at the clinics.

You must attend one of the clinics to be eligible for the free dog license. If you are not visiting the veterinarian at the clinic, you are not required to bring your pet with you to obtain a license, but you do need to provide a copy of your pet's rabies certificate (not their rabies tag).

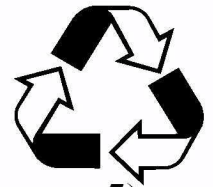
All animals must be leashed or in a pet carrier when brought to the clinic.

This is a great opportunity to protect you, your pet, and your community through low-cost pet vaccinations. For more information, contact the Ramsey Police Department at 763-427-6812 or e-mail Joleen Wiemann at jwiemann@ci.ramsey.mn.us.



Spring Recycling Day Event

Saturday, May 4 - 8:00am to 12:00 noon



For More Information Please Call 763-433-9905

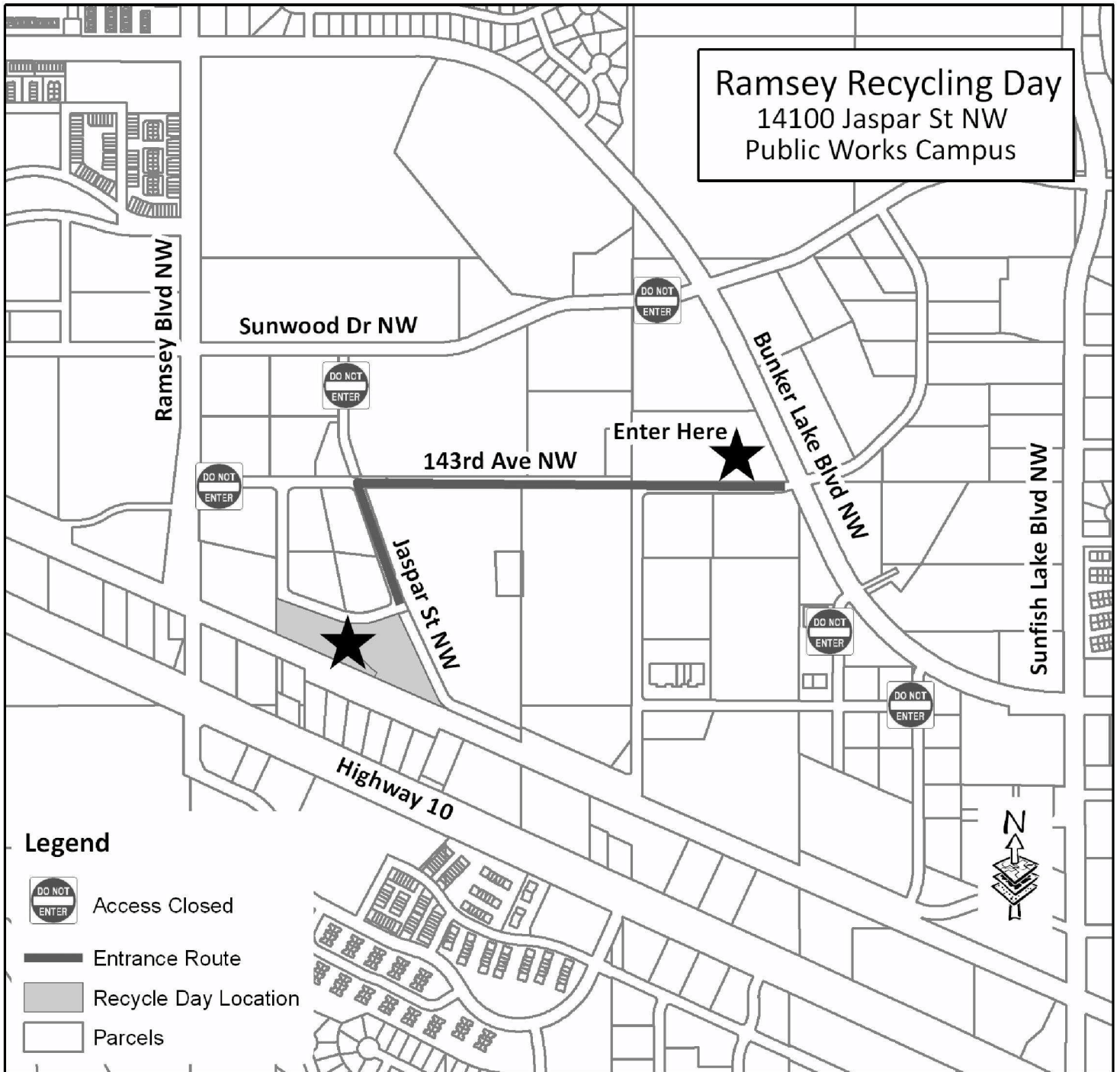
Located at the Ramsey Public Works Facility, 14100 Jasper St NW (see map on page 7)

<u>Acceptable Materials</u>	<u>Charge</u>	<u>Standard Recyclable Materials:</u>	<u>Charge</u>
Appliances **New Pricing** All household appliances.....	FREE	Food & Beverage Glass Containers.....	Free
Tires Off-rim passenger/light truck.....	Free	Aluminum, Steel, & Tin Cans.....	Free
On-rim passenger/light truck.....	\$2.00 each	Newspaper, Magazines, Cardboard.....	Free
Off-rim semi.....	\$5.00 each	Plastic Containers, tubs and lids.....	Free
On-rim semi.....	\$6.00 each		
Fluorescent bulbs 4 feet and smaller tubes.....	\$0.25 each	Electronics Computer towers (CPUs/hard drives).....	\$2.00 ea.
Over 4 feet, compact, circular and u-tubes	\$0.55 each	Laptop computers (complete).....	\$2.00 ea.
HID lamps.....	\$1 each	Computer Monitors.....	\$5.00 ea.
Batteries Automotive (sealed lead acid), Ni-Cad, rechargeable, silver, mercury & alkaline...	Free	TV (0-20 inch).....	\$5.00 ea.
Scrap Metal All non-metal parts and fluids <u>must be removed</u>	Free	TV (21-30 inch).....	\$7.00 ea.
Cell Phones No cords, bag phones or accessories.....	Free	TV (31 inch or greater & counsel TVs).....	\$15.00 ea.
Mattresses and Box Springs PPL Industries Mattresses & box springs (any condition)	\$15 each	All other electronic waste.....	FREE
NO OTHER FURNITURE WILL BE ACCEPTED **DURING THE EVENT. PLEASE CALL FOR** ***ALTERNATIVE DISPOSAL OPTIONS.***		FREE Document Destruction/Paper Shredding All types of paper accepted, no need to remove staples, paper clips or rubber bands! No 3-ring binders. ****LIMIT OF 5 BOXES PER VEHICLE****	
NEW OPTION FROM EAST SIDE OIL COMPANIES Used oil, oil filters and antifreeze accepted for FREE! Please take empty containers back home and properly dispose of them.		Please Note: <ul style="list-style-type: none"> ■ Certain road accesses may be temporarily closed during the event for traffic control purposes. Please see map on page 7 for directions to site. ■ At certain times during the recycling event, you may experience a short waiting time due to heavy traffic. Please be patient and we will serve you as quickly as possible. ■ Participating vendors are listed below in the order they will be in during the event. Please load your items accordingly for better traffic flow: <ul style="list-style-type: none"> • City of Ramsey (auto batteries and cell phones) • East Side Oil Companies (used oil, oil filters and antifreeze) • PPL Industries (mattresses & box springs) • 1st Choice Document Destruction (shredding) • Ace Solid Waste (scrap metal & curbside recyclables) • Retrofit Recycling (electronics & fluorescent bulbs) • Optimum Appliance (appliances) • City of Ramsey (tires) 	
<u>Materials NOT Accepted:</u> <ul style="list-style-type: none"> ■ Garbage or refuse of any kind ■ Yard and tree waste ■ Window/door glass panes and construction debris ■ Construction debris, paint, or other household hazardous waste materials identified by Staff. 			

*******Payment of Fees*******

Vendors collect fees individually; if you have items for multiple vendors, please be prepared to make multiple payments. **Cash and/or check only.**

Ramsey Recycling Day
14100 Jasper St NW
Public Works Campus



Legend



Access Closed

Entrance Route

Recycle Day Location

Parcels

City of Ramsey Economic Development Authority (EDA) proudly presents

2013  RAMSEY

BUSINESS EXPO

Saturday, May 4, 2013 • 9:00 am to 2:00 pm
Fountains of Ramsey • 7533 Sunwood Drive NW, Ramsey

Family friendly fun! Get out of the house and join us for the annual Ramsey Business Expo. This free event is sure to have something for everyone to walk away with. This is your chance to meet with 50 local businesses and learn about the services and products they offer. Businesses include restaurants, professional services industry, retail, medical and much more!

HIGHLIGHTS

- FREE Give-Aways & Exciting Contests
- FREE Product Samples (featuring many popular restaurants!)
- INFORMATION, COUPONS & DEALS offered by local businesses

INFORMATION

City of Ramsey website: www.cityoframsey.com, click 'community events'
Patrick Brama, 763-433-9903, pbrama@ci.ramsey.mn.us