

# WEEKLY UPDATE

*Administrator's Report*



April 18, 2013

## **Tuesday, April 23, 2013**

5:30 p.m. – Personnel Committee – Lake Itasca Room  
Immediately following Personnel - City Council Work Session – Lake Itasca Room  
7:00 p.m. – City Council – Council Chambers  
Immediately following CC – HRA – Council Chambers

## **Thursday, April 25, 2013**

5:30 p.m. – Lower Rum River Water Management Organization Dinner Meeting – for all LRRWMO City Officials – Greenhaven Country Club, 2800 Greenhaven Road, Anoka

## ***Preview of Next Week***

**Ramsey Pet Clinics** – Sunday, April 21 and Sunday, May 19, 2013 – 11:30 am to 1:30 pm – Ramsey Fire Station #2, 15153 Nowthen Blvd NW, Ramsey.

### **Personnel Committee (5:30 p.m. – LIR)**

- Resolution to Hire an Economic Development Manager
- Resolution to Consider a Telecommuting Policy
- Resolution to Accept the Resignation of the Patrol Captain, Direct Staff Begin a Promotional Process, and to Authorize Staff to Recruit for a Replacement Patrol Officer

### **City Council Work Session (Immediately following Personnel – LIR)**

- Legal RFP Review Process
- Consider Outsourcing of Property Management Services
- Memorandum of Understanding for Armstrong

### **City Council (7:00 p.m. - CC)**

- PUBLIC HEARING: Adopt Ordinance #13-09 to Vacate an Easement for Street and Utility Purposes on Lots 1 & 2 Block 1 Park 67 Industrial Park; Case of Sharp & Associates and Transwest, LLC
- Report from the Personnel Committee - April 23, 2013 / Resolution to Hire an Economic Development Manager
- Adopt Resolution #13-04-074 Ordering Preparation of Feasibility Report for Improvement Project #13-10, Garnet Street and 168th Avenue
- Consider Authorization to Order (Begin Official Process and Comment Period) on Completed Draft of Alternative Urbanwide Area Review (AUAR) Update for The COR (formerly Ramsey Town Center)

### **HRA (Immediately following City Council – CC)**

- Approve Agreement with Sophia Ramsey
- Discuss COR Strategy
- Consider Offer to Purchase HRA Owned Property within Block One, COR 3 – **Portions may be closed to the public**
- Develop Offer to Purchase Property at 6710 Highway 10 NW in Ramsey – **Portions may be closed to the public**

**Annual Spring Employee Appreciation Breakfast** – Wednesday, April 24, 2013 – 7:30 am – Alexander Ramsey Room, Years of Service Award Presentation & All Staff Meeting. *Attached to the Weekly Update is an email regarding the Annual Spring Employee Appreciation Breakfast.*

**Open House for the construction start of The Seasons of Ramsey** – Wednesday, April 24, 2013 – 3:30 – 5:00 p.m. – The Falls Café, 7533 Sunwood Drive, Ramsey (320-255-1719)

**Lower Rum River Water Management Organization Dinner Meeting – for all LRRWMO City Officials** - Thursday, April 25, 2013 – Greenhaven Country Club, 2800 Greenhaven Road, Anoka. Social Hour/cash bar begins at 5:30 p.m., dinner and introductions at 6:00 p.m. Presentations by Bob Obermeyer, Barr Engineering and Jamie Schurbon, Anoka County Conservation District will begin at 7:00 p.m., followed by a discussion of the Anoka Dam. Adjournment is expected at approximately 8:00 p.m. Dinner choices include chicken breast or top sirloin steak. If you are interested in attending, please let Jo know as soon as possible. RSVP's are due Friday, April 12.

## ***Council Update***

**Joint Meeting with Anoka.** Some time ago, Ramsey City Council agreed to and scheduled a date for a joint meeting with the City Council of Anoka. As a reminder, that meeting is Tuesday, April 30, beginning at 5:30 p.m. The meeting will be held here in the Lake Itasca Room.

**Armstrong Interchange Senate Hearing.** Councilmember Tossey testified on behalf of the City at the Senate Transportation and Public Safety Finance Committee hearing on Monday. The bill was passed along for “possible inclusion” – a good thing.

### **Fire Department**

- Notable Responses
  - 4/12- Possible fire in the wall in the 7800 block of 156<sup>th</sup> Ave NW. Unit arrived to find light haze in home. Further investigation found an electrical outlet in bedroom had arcing on outside due to possible loose neutral wire. Resident's phone charger had been plugged into outlet. Phone and charger sustained damage. Crews checked for extension and advised homeowner to shut circuit off and get system checked.

- 4/14- Vehicle fire in the 8600 block of 171<sup>st</sup> Ave NW. Unit arrived to find vehicle fully involved. Crew extinguished
- 4/17- An 87yr old female with difficulty breathing in the 6300 block of Rivlyn Ave. Unit arrived with squad and Allina to find patient in cardiac arrest. Crew assisted with CPR until patient was loaded into ambulance. FF rode in ambulance to Mercy to assist medic

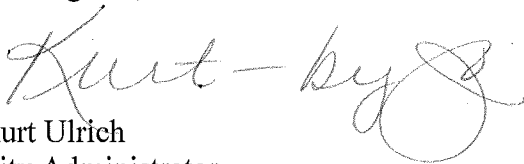
### **Public Works Activities**

- April continues to be a trying month for PW. The cold and snowy weather is delaying or preventing most of our normal spring time maintenance activities. The utility department continues to flush water main in between snow storms and plowing events. The park department is unable to prepare athletic fields for softball, baseball, and soccer seasons that are scheduled to begin in approximately two weeks. The street department is behind schedule on street sweeping, pothole patching and sod repair. The weather forecast looks much better for next week, so we should get back on track and move ahead quickly with spring.

### **Save the Date:**

- **Joint Council Meeting with the City of Anoka** – Tuesday, April 30, 2013 – 5:30 p.m. – Lake Itasca Room
- **Spring Recycling Day Event** – Saturday, May 4, 2013 8:00 am to 12:00 noon – Ramsey Public Works Facility, 14100 Jasper Street NW, Ramsey.
- **2013 Ramsey Business Expo** – Saturday, May 4, 2013 – 9:00 am to 2:00 pm – Fountains of Ramsey, 7533 Sunwood Drive NW, Ramsey.
- **Mayors' Prayer Breakfast** – Friday, May 17, 2013 – The Fountains of Ramsey. More information will be relayed as it becomes available.
- **LMC Annual Conference and Marketplace.** The League of Minnesota Cities 2013 LMC Annual Conference and Marketplace is scheduled for Wednesday, June 19 through Friday, June 21. Please let Jo know if you would like to attend and if you plan to attend the preconference workshops as well and she will take care of the registration. There is a cost savings for 'early bird' registration.

Best regards,



Kurt Ulrich  
City Administrator

Attachments: Email regarding the Annual Spring Employee Appreciation Breakfast.  
May 2013 Government Calendar

**From:** Kathy Schmitz  
**Sent:** Thursday, April 18, 2013 2:04 PM  
**To:** Kathy Schmitz  
**Subject:** FW: Breakfast / Awards / All-staff Meeting

Mark your calendars .....

Wednesday, April 24th at 7:30 a.m.  
--Alexander Ramsey Room --

## Annual Spring Employee Appreciation Breakfast

Menu: Pancakes, Scrambled Eggs,  
Sausage, Hash Browns, Fruit, Coffee & Juice

Immediately followed by...

Years of Service Award Presentation  
& All-staff Meeting

Meeting Agenda: Administrative Updates and Overview of the Recent  
Employee Survey



# May 2013 Government

Monday	Tuesday	Wednesday	Thursday
		1	2 7:00 pm Andover P & R Lynette 7:00 pm Ramsey Board of Adj/Planning Comm Kevin
6 7:00 Anoka City Council Chris 6:30pm Champlin ERC Cory	7 7:00 pm Andover City Council Taylor 7:00 pm Anoka Planning Commission Lynette <i>cancelled</i> Champlin Park & Rec	8	9 6:30 Ramsey P & R Kevin 7:00am Anoka Update Rice 4:30pm Andover Update Howard
13 6:30pm District 11 School Board Mtg. Will 6:00pm Andover LWV County Road Work Taylor 6:00pm Champlin EDA mtg. 7:00pm Champlin City Council Cory 5:00pm Anoka HRA Chris	14 7:00pm Andover Planning Commission Lynette 7:00pm Ramsey City Council & HRA Matt 4:00pm Ramsey, Your council, your community Backous & Kuzma	15 4:30pm Champlin Update Nelson	16 7:00pm Andover P & R Lynette 10am Cable Commission Will
20 7:00pm Anoka City Council Chris 7:00pm Champlin Planning Commission Cory	21 7:00 pm Andover City Council Taylor	22	23 11:00am Andover Update Trude 10:00am Anoka Update Schmidt
27 <b>Memorial Day</b>	28 7:00pm Champlin City Council Cory 6:30pm District 11 School Board Mtg. Will 7:00pm Ramsey City Council & HRA Matt 4:00pm Ramsey, Your council, your community Tossey & Riley	29 11:00am Champlin Update Karasek	30 4/16/2013 11:34 AM