

WEEKLY UPDATE

Administrator's Report



May 9, 2013

Tuesday, May 14, 2013

5:30 p.m. – Personnel Committee – Lake Itasca Room

Immediately following Personnel – City Council Work Session – Lake Itasca Room

7:00 p.m. – City Council – Council Chambers

Immediately following City Council – HRA – Council Chambers

Preview of Next Week

Personnel Committee (5:30 p.m. - LIR)

- Resolution to Extend the Recruitment for an Economic Development Manager and to Hire One Additional Administrative Intern.
- Consider Authorization to Hire a Building Inspection Intern
- Consider Authorization to End Contracted Building Official Services and Recruit a Regular, Full-Time Building Official
- Title of the Command Position Created by a Recent Resignation Within the Police Department

City Council Work Session (Immediately following Personnel - LIR)

- Consider Proposal for TIF District 14 Review
- Presentation on new signal system at the intersection of CSAH 5 (Nowthen Boulevard) and Alpine Drive.
- Review of Draft Lower Rum River Watershed Management Organization (LRRWMO) Joint Powers Agreement (JPA)

City Council (7:00 p.m. – CC)

- Adopt Resolution to Accept Metropolitan Council Transit Oriented Development (TOD) Grants
- Introduce Ordinance #13-11 Amending 2013 Rates and Fees Related to Residential Rental Licensing Fee Structure for New Construction and Septic Pumping Permits
- Introduce an Ordinance to Amend City Code Chapter 34, Sec 34-21 Weapons
- Adopt Resolution 13-05-079 accepting Plans and Specifications and authorizing Advertisement for Bids for Riverdale Drive Reconstruction and Extension: City Improvement Project 12-22

HRA (Immediately following Council – CC)

- Adopt Resolution 13-05-080 accepting Plans and Specifications and authorizing Advertisement for Bids for COR TWO (Sunwood Retail) Stage 1 Improvements
- Analysis of All Project Costs in the COR to Determine Cost Basis For Land
- HRA Land Sales/Right of Reverter

Mayor's Prayer Breakfast. The Mayors of Andover, Anoka and Ramsey invite you to join them for the annual Mayors' Prayer Breakfast. This important event is scheduled for **Friday, May 17th**, beginning at 7:30 a.m. at the Fountains of Ramsey, 7533 Sunwood Dr NW, in Ramsey. *Attached to the Weekly Update is a flyer for the Mayor's Prayer Breakfast.*

Council Update

Successful Community Events were held last Saturday, May 4th, with record crowds at both the Recycling Event and the Business Expo. The weather was great for the Business Expo (cold & wet) and an estimated 250-300 people stopped by to visit the 48 exhibitors. Thanks to all the staff that worked Saturday at these two events!!

City of Ramsey Receiving Recycling Award. 2012 marks the 9th consecutive year that the City of Ramsey will be recognized by the Anoka County Board of Commissioners for exceeding its annual recycling goal. Ramsey will be recognized for its continued recycling efforts on Wednesday, May 15 at 3:00pm at the Anoka County Government Center (7th Floor Board Room). Ramsey residents recycled 2,477.52 tons of material in 2012, through both the curbside program and the spring and fall recycling events. This is the equivalent of 209.36 pounds recycled per person in Ramsey! Curbside recycling is provided by contract with Ace Solid Waste, Inc. for all single family and townhome residences. Two apartment complexes are also serviced separately by Allied Waste Services and Walters Recycling. Our 2012 goal for recycling was 2,130 tons and thanks to the efforts of Ramsey residents, was easily surpassed.

Community Development/Development Services

- The Community Development Department has provided an update to current development projects and draft policies as part of the Development Update. *Attached to the Weekly Update is the Development Update.*

Fire Department

- Notable Responses:
 - 5/2- Mutual aid to Dayton to assist with the extinguishment of contents on fire on a 5 acre parcel. Items included vehicles, silos, pallets, motorhomes, semi-trailers, fuel drums and tires. 15 area departments responded to assist.
 - 5/3- Dryer fire in the 14200 block of Xenon St NW. Unit arrived to fire out situation. Crew checked for extension.
 - 5/6- Grass fire in the 8100 block of 161st Ave NW. Unit arrived to find ½ acre actively burning. Crews extinguished and homeowner advised of burning regulations.

HR

- Prepared for and conducted interviews for the following positions:
 - Parks Intern
 - Admin Intern
 - Patrol Officer
 - Police Department Promotional Process

IT

- The IT department replaced eight computers in the Police department, as well as one in Community Development, and another in Administration.
- Reconfigured the Websense log database, which had grown to an unmanageable size. The new setup will make reporting and web traffic tracking easier and more take up considerably less space.

Police

- **Tab Theft.** An officer received a call of a theft of a vehicle registration tab at a residence in Ramsey. The theft of a current tab from a license plate is not unusual. The thieves then put them over their own expired tab on their vehicle. What was unusual in this case was that a tin snips was used to cut the corner of the plate off. The victim now has to purchase new plates.
- **To Protect and Serve.** A person came the police lobby window asking for assistance. An officer met with her and learned that the party had just purchased new plates for her vehicle and did not know how to put them on the vehicle. The officer put the new plates on the vehicle.
- **Be on the Lookout.** A Ramsey resident came to the police department to file a suspicious activity report with an officer. The party was concerned about how many dead cats she has seen along Hwy #10 from Blaine to Ramsey since February. She stated she has seen around 15 dead cats and has never seen that many in the past. She is concerned that someone is killing the cats and dumping them along the highway. She requested that all agencies along Hwy #10 be notified so that extra patrol can be done to catch perpetrators. So we watch.
- **Where There's Smoke.** Officers we called to possible illegal burn in a residential area off of SH #47, Ramsey fire also started. Upon arrival, it was determined that it was not smoke in the air but was pines trees releasing pollen.
- **Congratulations.** Officer Wieler received the "Carolyn Bailey Mentoring Award" at the 2013 Minnesota Association of Women Police banquet in Alexandria, MN this past week. Officer Wieler was nominated for the award by a Metropolitan State University Student that she has been mentoring. Congratulations Gina!

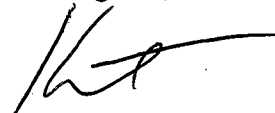
Public Works

- Business as usual and in high-gear with respect to spring activities; with patching, snow plow sod damage repairs, street sweeping (contracted and in-house), athletic field maintenance (21 soccer fields – the most Ramsey's had), irrigation start-ups and activity at the City's two community gardens. Interviewing this week for additional seasonal workers continues, as does the search for a Park and Recreation Intern. Mowing municipal properties will commence next week. Utilities Staff are processing a LOT of Gopher State request for locates for underground infrastructure – indicative of significant construction activity city-wide. Municipal well #4 is reassembled from the rebuild, tested, and ready to meet the summer's residential irrigation demand. The Public Works Committee will be considering funding for a Variable Frequency Drive (VFD) for this same water well later this spring. The VFD will save energy costs while maximizing pumping efficiencies.

Save the Date:

- **LMC Annual Conference and Marketplace.** The League of Minnesota Cities 2013 LMC Annual Conference and Marketplace is scheduled for Wednesday, June 19 through Friday, June 21. Please let Jo know if you would like to attend and if you plan to attend the preconference workshops as well and she will take care of the registration. *Attached to the Weekly Update is a Flyer for the LMC Annual Conference and Marketplace.*

Best regards,

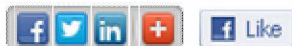


Kurt Ulrich
City Administrator

Attachments: Flyer for the Mayor's Prayer Breakfast.
The Development Update
Flyer for the LMC Annual Conference and Marketplace
Anoka County Press Release: Governor Recognizes Anoka County Group's
Efforts to Protect Water Resources

From: Kathy Schmitz
Sent: Tuesday, April 30, 2013 8:31 AM
To: Kathy Schmitz
Subject: FW: An Invitation from the Mayors of Andover, Anoka & Ramsey

From: Youth First Community of Promise [<mailto:heidi.geiss@co.anoka.mn.us>]
Sent: Monday, April 29, 2013 10:16 AM
To: Kurt Ulrich
Subject: An Invitation from the Mayors of Andover, Anoka & Ramsey



19th Annual - Youth First Community of Promise *Mayors' Prayer Breakfast Fundraiser*

*Join our
growing list of
table sponsors!*

Anoka County Sheriff's Office
Anoka High School
Anoka Kiwanis
Anoka Lions
Anoka Police Federation
Bill Erhart
Bolton & Menk
City of Andover
City of Ramsey
Community Pride Bank
Dan Erhart
Diane Henning
Hakanson Anderson
Jason & Kristin Tossey
Kraus Anderson
Lord of Life Church
Matt Look
Oak View Middle School
Safe Kids Anoka County
Scott Schulte
Sean Beggin
The Weaver Brothers Company
Trott Brook Financial
United Methodist Church of Anoka
Vickie Spindler

Dear Kurt,

The **Mayors of Andover, Anoka and Ramsey** invite you to join them at this important breakfast on **Friday, May 17th at 7:30 a.m.** at the Fountains of Ramsey located at 7533 Sunwood Dr NW, in Ramsey.

The purpose of the breakfast is to raise awareness and support Youth First Community of Promise, which provides essential services to kids that are struggling at school, at home, with relationships, and in life.

It is a **life-saving program** that provides kids with five specific promises to improve their chances of success: caring adults, safe places, a healthy start and future, an effective education and opportunities to give back.



This year's guest speaker is Alison Feigh, Program Coordinator for the Jacob Wetterling Resource Center/National Child Protection Training Center. Alison is an expert on the topic of child and teen safety and has appeared on CNN, Fox News, and local news outlets talking about her non-fear based personal safety messages. As a classmate of Jacob Wetterling, Alison learned early on how important it is to protect our children and youth from exploitation.

Tickets

Tickets can be purchased by calling (763) 421-8530 or by [email](#).

\$25 each
\$190 table of 8

Make a Donation

Can't make it to the breakfast, but would like to make a donation?

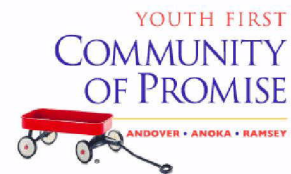
Monetary donations can be made online through **Razoo** or by mailing a check directly to Youth First.

Youth First is a non-profit 501(c)3 organization. All donations are tax deductible.

If you have any questions, please feel free to contact us. Thank you for supporting Youth First, we look forward to seeing you at the breakfast!

Sincerely,

Kelly Thorsten
Youth First Community of Promise
kelly.thorsten@co.anoka.mn.us
763-421-8530

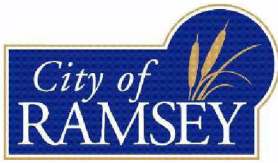


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Try it FREE today.

This email was sent to kulrich@ci.ramsey.mn.us by heidi.geiss@co.anoka.mn.us | [Update Profile/Email Address](#) | Instant removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).
Youth First Community of Promise | 6701 Hwy 10 NW | Ramsey | MN | 55303



City of Ramsey Development Update

May 9, 2013

Report Background

The following report is updated weekly.

Seasons of Ramsey **[Updated]**

Primary Reviewer: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The Seasons of Ramsey is a 50 unit rental townhome development located in the Town Center Gardens plat at the northeast intersection of Bunker Lake Boulevard and Town Center Drive (also known as Center Street). The Planning Commission reviewed the Sketch Plan of the Plat on December 6, 2012. The Planning Commission held a Public Hearing on the Preliminary Plat and reviewed the Site Plan on January 31, 2013. The City Council approved the Preliminary Plat, Final Plat, Site Plan, and associated requests of February 12, 2013. The Developer has submitted an Application for Building Permit.

The Developer was able to successfully close on the Property on Tuesday, March 19, 2013. The Developer anticipates to complete the entire project by December 31, 2013. The City is awaiting a request from the contractor to issue the Building Permit. Leasing information is available at www.essenceproperties.com, 320-255-9910, or info@essenceproperties.com.

The first Building Permit for one (1) building was issue this week. It is anticipated that two (2) more buildings will receive a Building Permit by the end of the week. [Updated May 9, 2013]

McDonalds (Sunwood Retail in The COR) **[Updated]**

Primary Reviewer: Chris Anderson (canderson@ci.ramsey.mn.us; 763-433-9905)

The Planning Commission reviewed a Request for Site Plan Review for McDonalds on January 3, 2013. The City Council approved the site plan and associated requests on January 22, 2013. The project is now eligible to submit a Building Permit. The City has received an Application for Building Permit.

Staff has drafted a case to advertise for bids for the Stage I Improvements as directed by the HRA for the May 14, 2013 HRA meeting, pending receipt and review of the specification manual for these improvements. Staff also continues work with McDonald's to complete pre-development activities and review the plan sheets submitted for Building Permit review. Building Permit Plan Review is anticipated to be complete by the end of the day on Monday, May 13, 2013. [Updated May 9, 2013]

Northgate Performing Arts Center **[Updated]**

Primary Reviewer: Consulting Planner (Contact: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The Planning Commission reviewed a Request for Site Plan Review and Conditional Use Permit for Northgate Performing Arts Center located at 7295 Sunwood Drive NW (northeast intersection of Sunwood Drive and Peridot Street NW on October 4, 2012. The City Council approved the request on October 23, 2012.

Staff has received revised plan sheets as requested and is in the process of completing Building Permit review. Staff is hopeful to issue a Building Permit by the end of the week. [Updated May 9, 2013]

Super America (Sunwood Retail in The COR) *[No Update]*

Primary Reviewer: Chris Anderson (canderson@ci.ramsey.mn.us; 763-433-9905)

The Planning Commission reviewed a Request for Site Plan Review for Super America located in the Sunwood Retail Center of The COR, along the realigned Sunwood Drive on October 4, 2012. The City Council approved the request on October 16, 2012.

The City is awaiting said submittal of the Building Permit. [Updated March 14, 2013]

North Commons (COR THREE) **[Updated]**

Primary Reviewer: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The Planning Commission reviewed a Request for Minor Plat Review of COR THREE, a seventeen (17) lot single-family development located north of Bunker Lake Boulevard in The COR on June 19, 2012. The City Council approved the request on July 10, 2012.

Preliminary grading and utility work commenced at the end of 2012. The Plat will need to be recorded prior to any Building Permit issuance. [Updated March 14, 2013]

Residence at The COR **[Updated]**

Primary Reviewer: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The Planning Commission reviewed the request for Site Plan Review of Residence at The COR, a 230 unit apartment development along Sunwood Drive next to the Ramsey Municipal Center in 2011. The City Council approved the request in November, 2011. The project is currently under construction. The Developer anticipates the opening of a leasing office on a temporary basis in the coming weeks. The Developer desires to open a portion of the project (approximately 50 units) in early May, at which time an existing unit will take the place as the leasing office until the actual leasing/management office is complete. For more information, visit www.corapts.com or call 763-208-5931.

The Developer was allowed to open two (2) units for the purposes of a leasing office and model unit. A certificate of occupancy has not yet been issued pending completion of final improvements necessary to open Phase I. Prospective tenants must be accompanied by leasing staff at all times when visiting the leasing office or model unit. [Updated May 9, 2013]

Stoney River *[No Update]*

Primary Reviewer: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The Planning Commission reviewed the request for Site Plan Review of Stoney River, a 72 unit assisted living and memory care development at the northwest intersection of Nowthen Boulevard and Saint Francis Boulevard in August, 2011. The site is adjacent to the Lord of Life Lutheran Church Campus. The City Council approved the request in August, 2011.

The City has reviewed the Building Permit, and is awaiting final revisions as requested. According to Anoka County Property Records, the site is now owned by First Phoenix Ramsey, LLC. The Developer has stated they anticipate to close on the financing package sometime on in mid-April and has now agreed to submit the required financial surety in the form of the City's standard Letter of Credit.

Staff did receive the required Plumbing Plan Review from the State of Minnesota. Staff is still awaiting revised plan sheets, which are assumed to be under development to complete the Building Permit Review. Staff is also awaiting the required Letter of Credit. [Updated April 25, 2013]

Mary T, Inc. Housing *[No Update]*

Primary Reviewer: Consulting Planner (Contact: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308))

The City has requested Planning Commission review of a concept plan for housing for disabled veterans on a parcel located within The COR.

The Planning Commission held a work shop to receive a presentation from Mary T., Inc. on Thursday, March 14, 2013. The Developer must now submit the required land use applications. Staff anticipates said applications in the spring of 2013. The Developer has stated they desire to start construction in 2013.

Staff has received notification that the Developer is now exploring multiple options for sites within Ramsey, other than the site originally identified. Staff will be meeting with the Developer in mid-May to discuss potential options. [Updated April 25, 2013]

Housing Assistance Policy [Updated]

Primary Contact: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The City Council has directed Staff to complete a Housing Assistance Policy. The intent of the policy is to provide a framework for which to review requests for housing assistance and provide a mechanism to review proposals for compatibility with the City's housing goals. The Policy was forwarded to the Planning Commission for development. The Planning Commission has established an ad-hoc sub-committee to assist in the development of the policy.

The Housing Sub-Committee has met on two (2) occasions to date. Current accomplishments include completion of an Interim Policy Statement (until the final policy is adopted), agreement on the framework of the policy, and establishment of housing-type priorities. All drafts must still be approved by the City Council. Staff would like to provide a status update with the City Council at the May 28, 2013 City Council Meeting. [Updated May 9, 2013]

167th Avenue Retail Node [No Update]

Primary Contact: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The Planning Commission and EDA have both discussed the status of the retail node located at the intersection of 167th Avenue and Saint Francis Boulevard (TH 47). The City had previously been asked to review two (2) potential users at 6001 167th Ave NW (indoor shooting range and clothing recycling warehouse distribution. Per EDA discussion, Staff will be setting up stakeholder meetings to discuss a comprehensive approach with all property owners of the node in regards to future land uses as well as mechanisms to achieve desired future land uses. A more detailed summary will be provided following the outcomes of these stakeholder meetings. [Updated April 11, 2013]

Former Municipal Center Future Land Uses [Updated]

Primary Contact: Patrick Brama (pbrama@ci.ramsey.mn.us; 763-433-9903)

In 2006, the City relocated the Ramsey Municipal Center from 15153 Nowthen Blvd NW to 7550 Sunwood Dr NW. The former location still operates as Fire Station #2. The City has been exploring options for future use of this campus and relocation of Fire Station #2. To assist in the analysis of acceptable land uses for this campus for future development, an Open House has been scheduled for Thursday, April 18th from 6:00 to 9:00 p.m. in the Council Chambers (7550 Sunwood Dr NW). The Open House will explore options for single-family and data center users. Multiple smaller group stations, with full size maps and ability for written comments, will be available from 6:00 to 7:00 p.m. A brief presentation will be presented, with ability for large group comment, from 7:00 to 7:30 (or until comments are complete). Small group stations will re-convene following the presentation and comment period.

The Open House was held as scheduled despite weather concerns. Staff continues to compile results and comments from that Open House and presented preliminary findings to the City Council on Tuesday, April 23, 2013. Based on the results of that open house, Staff will presenting the detailed results to the Planning Commission, EDA, and City Council in May prior to taking any further steps. It is at this stage that Staff will discuss future direction, if any direction is desired at this time.

Staff has updated the Planning Commission on the status of the project (May 2, 2013) and is scheduled to update the EDA on May 16, 2013. Staff will also provide an update and seek future direction at the May 28, 2013 City Council Meeting. [Updated May 9, 2013]

Detailed Report Information

For more information regarding the project listed above, please contact the Tim Gladhill at 763-576-4308 or visit www.cityoframsey.com/planning-division.



Tim Gladhill, Development Services Manager

Kathy Schmitz

From: Kathy Schmitz
Sent: Wednesday, May 01, 2013 8:24 AM
To: Kathy Schmitz
Subject: FW: Sneak Peek: 2013 LMC Annual Conference and Marketplace Agenda

Begin forwarded message:

From: League of Minnesota Cities <members@lmc.org>
Date: February 6, 2013, 8:57:21 AM CST
To: Sarah <sstrommen@ci.ramsey.mn.us>
Subject: Sneak Peek: 2013 LMC Annual Conference and Marketplace Agenda
Reply-To: League of Minnesota Cities <members@lmc.org>

A first look at what's in store for you in St. Paul this June!

Email not displaying correctly?
[View it in your browser.](#)



Just Announced! Centennial Year Annual Conference Agenda

It's official! The League of Minnesota Cities is turning 100 years old, and we couldn't have done it without you.

So join us in St. Paul in June! This year's annual conference program both builds on the rich history of the last 100 years and focuses on new ideas that will help cities succeed well into the future.

Participate in this two-day event to:

- Enhance your interpersonal and leadership skills
- Hear about legislative outcomes and impacts
- Be inspired during keynote sessions
- Learn about new ways to do the day-to-day work of cities

You'll also have the opportunity to network with your colleagues from around the state—as well as city vendors and League staff.

Don't miss this once-in-a-century celebration!

www.lmc.org/13AC1

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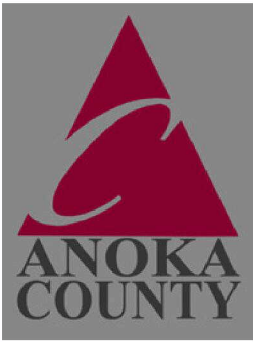
Thanks to our **Business Leadership Council**, who help make this event possible!

League of Minnesota Cities
145 University Ave W
Saint Paul, MN 55103-2044

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COUNTY OF ANOKA

OFFICE OF PUBLIC INFORMATION

GOVERNMENT CENTER
2100 3RD AVENUE STE 700 • ANOKA, MINNESOTA 55303-5024
(763) 323-5700

May 8, 2013

MARTHA WEAVER

Public Information Manager

Direct #763-323-5744

E-mail: martha.weaver@co.anoka.mn.us

Contact: Martha Weaver, Public Information Manager, 763-323-5744, or e-mail: martha.weaver@co.anoka.mn.us

FOR IMMEDIATE RELEASE

Governor Recognizes Anoka County Group's Efforts to Protect Water Resources

May 5-11, 2013, is [Safe Drinking Water Week](#) in Minnesota. As part of Safe Drinking Water Week, Governor Mark Dayton recognized the efforts of the Anoka County Municipal Wellhead Protection Group (comprised of the cities of Anoka, Blaine, Centerville, Circle Pines, Fridley, Lexington, Lino Lakes, and Spring Lake Park) to protect the wells and groundwater source of the drinking water supply.

“Our residents depend on safe drinking water for every aspect of their lives: their health, economic vitality, and the quality of life that Anoka County residents hold dear,” said Anoka County Board of Commissioners Chair Rhonda Sivarajah. “I congratulate the members of the Anoka County Municipal Wellhead Protection Group on their recognition and thank them for their efforts!”

These cities serve as an example to other communities of how local involvement by landowners, community residents, and government can lead to innovative and effective implementation of source-water protection efforts. Their activities improve the likelihood that drinking water sources will not be adversely affected either by potential sources of contamination or by the unwise use of water resources. The cities received certificates from Governor Dayton (see MN Dept. of Health [press release](#)).

-more-

Governor Recognizes Anoka County Group's Efforts to Protect Water Resources – Add 1

The Anoka County Community Health and Environmental Services Department joined the eight communities of the Wellhead Protection Group to implement this unique, innovative, and cost-effective process to protect the source of drinking water to municipal wells as they protect the health of Anoka County residents.

For more information about community efforts to protect the groundwater source of your drinking water supply, contact your municipal wellhead protection manager:

- Anoka - Russ Zastrow (763) 576-2782
- Blaine - Jim Hafner (763) 785-6188
- Centerville - Paul Palzer (651) 429-4750
- Circle Pines - Jim Keinath (763) 784-5898
- Fridley - Jim Kosluchar (763) 572-3550
- Lexington - Dot Heifort (763) 784-2792
- Lino Lakes - Marty Asleson (651) 982-2435
- Spring Lake Park - Terry Randall (763) 784-6491

-30-

MW:de