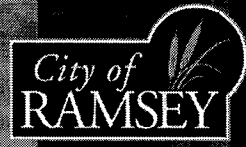


WEEKLY UPDATE

Administrator's Report



May 30, 2013

Monday, June 3, 2013

6:30 p.m. – Environmental Policy Board – Rum River Room

Tuesday, June 4, 2013

6:00 p.m. – City Council Work Session – Lake Itasca Room

Thursday, June 6, 2013

7:30 a.m. – Economic Development Authority – Lake Itasca Room

7:00 p.m. – Planning Commission – Council Chambers

Preview of Next Week

Environmental Policy Board (6:30 p.m. – RRR)

- 2013-2014 Work Plan

Economic Development Authority (7:30 a.m. – LIR)

City Council Work Session (6:00 p.m. – LIR) – *No Dinner will be provided*

- City Attorney Finalist Review
- Conflict of Interest Policy and Disclosure Form
- Council Committee Utilization

Planning Commission (7:00 p.m. – CC)

- Consider Request for a Conditional Use Permit to operate a small business motor vehicle sales located at 7820 Riverdale Drive NW.
- Consider Request for a front yard setback variance for the property located at 6815 McKinley Street NW
- Enclosed are Zoning Periodicals for your review

Council Update

Filings for Councilmember, Ward 1. There have been two filings thus far for Councilmember Ward 1. The candidates are Jill Johns and Tom Heifort. Staff will continue to update Council as filings come in. The filing period closes at 4:30 p.m., Friday, June 7.

Ramsey's Reporter/Tammy Sakry. Staff received notice from Tammy Sakry, Ramsey reporter from *The Anoka County Union* that she will no longer be working for *The Union*.

Due to budgets, they have been forced to downsize. It appears they have had to let a couple of reporters go from the Anoka office and an editor from the North Branch office. We are grateful to Ms. Sakry for her years of reporting for and about our City and we wish her the best in future endeavors. Staff has been advised that Eric Hagen will take over reporting for Ramsey.

Community Development/Development Services

- The Community Development Department has provided an update to current development projects and draft policies as part of the Development Update. *Attached to the Weekly Update is the Development Update.*

Fire

- Notable Responses:
 - 5/25- Mutual Aid to Oak Grove for a structure fire. Crew assisted with extinguishment and overhaul of residential home fire
 - 5/26- Heroin overdose in the 7700 block of 156th Ave. Crew assisted with patient care.
 - 5/27- Grass fire in the 15900 block of St. Francis Blvd. Unit arrived to a fire out situation. Crew checked for extension and watered down surrounding area.
 - 5/28- Vehicle rollover on Hwy 10 east of Ramsey Blvd. Units arrived to find single vehicle on side in median, no injuries. Crew assisted with traffic control.

IT

- Received and configured new ID badge printer in the Police Department. This new system will be compatible with current workstations and software, and will make it much easier to produce staff IDs when needed.
- Attended a phone system demonstration at Matrix Communications on Friday the 24th. The IT department will be making a final review and recommendation regarding which phone system and options would best benefit the City.

Police

- **Volunteers.** The Reserve and Explorer units from the City of Ramsey assisted in searching for the missing two year old in Elk River this past weekend. Seven Reserves and four Explorers spent their Saturday of the holiday weekend trying to locate the missing child. Unfortunately, the story had a sad ending on Sunday when the child's body was recovered from the river. Time and time again the Reserve and Explorer units are called upon to assist when called upon. We thank them for their dedication.
- **Literacy.** Officers received a call of a vehicle driving through neighborhoods on the wrong side of the street, early in the morning. Central Communications asked the caller if it was the paper delivery person. The caller did not believe so because she did not think the paper was delivered in Ramsey. Officers checked the area and did not locate the vehicle.
- **Inspection.** On Wed 5/29/13, The Office of Juvenile Justice Programs (OJJP) compliance monitor conducted an inspection of the Ramsey PD Class IV detention facility. There were no violations and the Ramsey PD facility was in full compliance.

As you may know, the detention facility is heavily regulated by Federal, State, and local agencies. This OJJP inspection is specific to holding of juveniles and the laws created under the Juvenile Justice and Delinquency Prevention Act of 1974. This facility is also periodically inspected by the MN Dept of Corrections, Anoka County Sheriff's Office Jail inspections, Anoka County Health Department, and Ramsey Fire department.

- **Pick Your Friends.** An officer was dispatched to a theft report that occurred in the city. The complainant reported that he and his roommate had a couple former prostitutes over to the house, "hoping for a little action". The complainant further stated that not only did they not get any action, they found that three power tools were stolen from the garage and a wallet was taken. A purchase was attempted on Amazon shortly after they left. The officer will be following up on the thefts.

Public Works

- PW has received several requests this week for barricades, signs and cones for athletic tournaments and 5K runs, so it really must be summer time. The PW department as a whole continues to work on our core maintenance functions. The utility department is starting their sanitary sewer cleaning program. Annually they clean 1/3 of our system and televisive 1/10. This program ensures that our system is working properly and detects any potential problems early. The park department is in full summer mode with mowing, field prep, trash pickup, irrigation, and landscape maintenance. The street department continues to work on potholes, turf establishment, and ROW maintenance.

Save the Date:

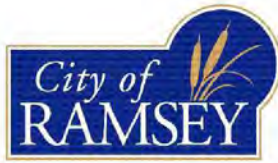
- **LMC Annual Conference and Marketplace.** The League of Minnesota Cities 2013 LMC Annual Conference and Marketplace is scheduled for Wednesday, June 19 through Friday, June 21. Please let Jo know if you would like to attend and if you plan to attend the preconference workshops as well and she will take care of the registration. *Attached to the Weekly Update is a Flyer for the LMC Annual Conference and Marketplace.*
- **Anoka County "Library Express"** is scheduled to have its ribbon-cutting & Open House on Tuesday, July 9, 2013 prior to the Council meeting. The facility is located in the Mississippi River conference room on the first floor of City Hall.
- **2nd Annual Police Explorer Bowling Fundraiser.** Saturday, August 17, 2013, 11:00 a.m. to 1:00 p.m., Super Bowl, 6720 Riverdale Drive NW, Ramsey. All proceeds go to the Ramsey Police Explorer POST 3819. For more information or to purchase tickets, please contact Kristin Camacho, 763-576-4301 or kcamacho@ci.ramsey.mn.us. *Attached to the Weekly Update is a Flyer for the 2nd Annual Police Explorer Bowling Fundraiser.*

Best regards,

A handwritten signature in black ink, appearing to be 'Kurt Ulrich', written over a horizontal line.

Kurt Ulrich
City Administrator

Attachments: Development Update
Flyer for the LMC Annual Conference and Marketplace
Flyer for the 2nd Annual Police Explorer Bowling Fundraiser
Anoka Area Chamber of Commerce Resolution Supporting the Funding for the
Armstrong Boulevard Interchange



City of Ramsey Development Update

May 30, 2013

Report Background

The following report is updated weekly.

Seasons of Ramsey [No Update]

Primary Reviewer: Tim Gladhill (tgldhill@ci.ramsey.mn.us; 763-576-4308)

The Seasons of Ramsey is a 50 unit rental townhome development located in the Town Center Gardens plat at the northeast intersection of Bunker Lake Boulevard and Town Center Drive (also known as Center Street). The Planning Commission reviewed the Sketch Plan of the Plat on December 6, 2012. The Planning Commission held a Public Hearing on the Preliminary Plat and reviewed the Site Plan on January 31, 2013. The City Council approved the Preliminary Plat, Final Plat, Site Plan, and associated requests of February 12, 2013. The Developer has submitted an Application for Building Permit.

The Developer was able to successfully close on the Property on Tuesday, March 19, 2013. The Developer anticipates to complete the entire project by December 31, 2013. The City is awaiting a request from the contractor to issue the Building Permit. Leasing information is available at www.essenceproperties.com, 320-255-9910, or info@essenceproperties.com.

Work has commenced and continues on the project. Staff will provide updates as needed. [Updated May 16, 2013]

McDonalds (Sunwood Retail in The COR) [Updated]

Primary Reviewer: Chris Anderson (canderson@ci.ramsey.mn.us; 763-433-9905)

The Planning Commission reviewed a Request for Site Plan Review for McDonalds on January 3, 2013. The site is located along the re-aligned Sunwood Drive at Armstrong Boulevard, located just north of Northstar Marketple. The City Council approved the site plan and associated requests on January 22, 2013. The project is now eligible to submit a Building Permit. The City has received an Application for Building Permit.

The HRA approved Plans and Specifications and authorized Staff to advertise for bids for the Stage I Improvements as directed by the HRA for the May 14, 2013 HRA meeting. Initial Building Permit Plan Review has been completed, subject to revisions as requested by the City's Technical Review Staff. Staff also continues work with McDonald's to complete pre-development activities and review the plan sheets submitted for Building Permit review.

The next step in the process is to award bids on the Stage I Improvements, after the posting period is complete. Construction would be anticipated to start this summer on the Stage I Improvements, with construction of the McDonald's building to follow. [Updated May 30, 2013]

Northgate Performing Arts Center [Updated]

Primary Reviewer: Consulting Planner (Contact: Tim Gladhill (tgldhill@ci.ramsey.mn.us; 763-576-4308)

The Planning Commission reviewed a Request for Site Plan Review and Conditional Use Permit for Northgate Performing Arts Center located at 7295 Sunwood Drive NW (northeast intersection of Sunwood Drive and Peridot Street NW on October 4, 2012. The City Council approved the request on October 23, 2012.

The Building Permit was issued for Northgate Performing Arts Center on Friday, May 10, 2013. A pre-construction meeting was held on Monday, May 20, 2013. The project is now eligible to start construction of the building. [Updated May 30, 2013]

Super America (Sunwood Retail in The COR) *[No Update]*

Primary Reviewer: Chris Anderson (canderson@ci.ramsey.mn.us; 763-433-9905)

The Planning Commission reviewed a Request for Site Plan Review for Super America located in the Sunwood Retail Center of The COR, along the realigned Sunwood Drive on October 4, 2012. The City Council approved the request on October 16, 2012.

The City is awaiting said submittal of the Building Permit. [Updated March 14, 2013]

North Commons (COR THREE) *[No Update]*

Primary Reviewer: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The Planning Commission reviewed a Request for Minor Plat Review of COR THREE, a seventeen (17) lot single-family development located north of Bunker Lake Boulevard in The COR on June 19, 2012. The City Council approved the request on July 10, 2012.

Preliminary grading and utility work commenced at the end of 2012. The Plat will need to be recorded prior to any Building Permit issuance.

On May 28, 2013, the HRA amended the scope of the project to focus on four (4) of the seventeen (17) lots that are located abutting North Commons (park). The remaining thirteen (13) lots that were approved along Bunker Lake Boulevard could be re-evaluated in the future as market conditions improve. [Updated March 30, 2013]

Residence at The COR *[No Update]*

Primary Reviewer: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The Planning Commission reviewed the request for Site Plan Review of Residence at The COR, a 230 unit apartment development along Sunwood Drive next to the Ramsey Municipal Center in 2011. The City Council approved the request in November, 2011. The project is currently under construction. The Developer anticipates the opening of a leasing office on a temporary basis in the coming weeks. The Developer desires to open a portion of the project (approximately 50 units) in early May, at which time an existing unit will take the place as the leasing office until the actual leasing/management office is complete. For more information, visit www.corapts.com or call 763-208-5931.

A temporary Certificate of Occupancy has been issued on approximately 50 units. The Developer anticipates opening the remainder in two (2) phases, with Phase II desired opening in late June. [Updated May 30, 2013]

Stoney River *[No Update]*

Primary Reviewer: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The Planning Commission reviewed the request for Site Plan Review of Stoney River, a 72 unit assisted living and memory care development at the northwest intersection of Nowthen Boulevard and Saint Francis Boulevard in August, 2011. The site is adjacent to the Lord of Life Lutheran Church Campus. The City Council approved the request in August, 2011.

The City has reviewed the Building Permit, and is awaiting final revisions as requested. According to Anoka County Property Records, the site is now owned by First Phoenix Ramsey, LLC. The Developer has stated they anticipate to close on the financing package sometime in mid-April and has now agreed to submit the required financial surety in the form of the City's standard Letter of Credit.

Staff did receive the required Plumbing Plan Review from the State of Minnesota. Staff is still awaiting revised plan sheets, which are assumed to be under development to complete the Building Permit Review. Staff is also awaiting the required Letter of Credit. [Updated April 25, 2013]

Mary T, Inc. Housing [No Update]

Primary Reviewer: Consulting Planner (Contact: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The City has requested Planning Commission review of a concept plan for housing for disabled veterans on a parcel located within The COR.

The Planning Commission held a work shop to receive a presentation from Mary T., Inc. on Thursday, March 14, 2013. The Developer must now submit the required land use applications. Staff anticipates said applications in the spring of 2013. The Developer has stated they desire to start construction in 2013.

Staff has received notification that the Developer is now exploring multiple options for sites within Ramsey, other than the site originally identified. Staff will be meeting with the Developer in mid-May to discuss potential options. [Updated April 25, 2013]

Housing Assistance Policy [Updated]

Primary Contact: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The City Council has directed Staff to complete a Housing Assistance Policy. The intent of the policy is to provide a framework for which to review requests for housing assistance and provide a mechanism to review proposals for compatibility with the City's housing goals. The Policy was forwarded to the Planning Commission for development. The Planning Commission has established an ad-hoc sub-committee to assist in the development of the policy.

The Housing Sub-Committee has met on two (2) occasions to date. Current accomplishments include completion of an Interim Policy Statement (until the final policy is adopted), agreement on the framework of the policy, and establishment of housing-type priorities. All drafts must still be approved by the City Council. Staff would like to provide a status update with the City Council *in June*. [Updated May 30, 2013]

167th Avenue Retail Node [Updated]

Primary Contact: Tim Gladhill (tgladhill@ci.ramsey.mn.us; 763-576-4308)

The Planning Commission and EDA have both discussed the status of the retail node located at the intersection of 167th Avenue and Saint Francis Boulevard (TH 47). The City had previously been asked to review two (2) potential users at 6001 167th Ave NW (indoor shooting range and clothing recycling warehouse distribution. Per EDA discussion, Staff will be setting up stakeholder meetings to discuss a comprehensive approach with all property owners of the node in regards to future land uses as well as mechanisms to achieve desired future land uses. A more detailed summary will be provided following the outcomes of these stakeholder meetings.

Staff has scheduled a Stakeholder/Property Owner Meeting with owners of commercial/retail property in the area for Wednesday, June 5, 2013. The intent of the meeting is to outline options (land use and economic development related) for Property Owners and discuss a unified vision for the future of the current retail node. Staff will provide an update to the Planning Commission, EDA, and City Council following the Stakeholder Meeting. [Updated April 11, 2013]

Former Municipal Center Future Land Uses [Updated]

Primary Contact: Patrick Brama (pbrama@ci.ramsey.mn.us; 763-433-9903)

In 2006, the City relocated the Ramsey Municipal Center from 15153 Nowthen Blvd NW to 7550 Sunwood Dr NW. The former location still operates as Fire Station #2. The City has been exploring options for future use of this campus and relocation of Fire Station #2. To assist in the analysis of acceptable land uses for this campus for future development, an Open House has been scheduled for Thursday, April 18th from 6:00 to 9:00 p.m. in the Council Chambers (7550 Sunwood Dr NW). The Open House will explore options for single-family and data center users. Multiple smaller group stations, with full size maps and ability for written comments, will be available from 6:00 to 7:00 p.m. A brief presentation will be presented, with ability for large group comment, from 7:00 to 7:30 (or until comments are complete). Small group stations will re-convene following the presentation and comment period.

The Open House was held as scheduled despite weather concerns. Staff continues to compile results and comments from that Open House and presented preliminary findings to the City Council on Tuesday, April 23, 2013. Based on the results of that open house, Staff will presenting the detailed results to the Planning Commission, EDA, and City Council in May prior to taking any further steps. It is at this stage that Staff will discuss future direction, if any direction is desired at this time.

Staff has updated the Planning Commission (5/2/13) and the EDA (5/16/13) on the status of the project. Staff will be presenting a case to discuss possible next steps, tentatively scheduled for the June 11, 2013 City Council Meeting. [Updated May 30, 2013]

June Planning Commission Cases

The following cases will be forwarded to the June Planning Commission (details will be included following completion of the technical reports to the Planning Commission):

1. Consider Request for Site Plan Review and Variance to Front (Side-Corner) Yard Setback for an Expansion Located at 6815 McKinley St NW; Case of Cullinan Rigging
2. Consider Request for Conditional Use Permit to Allow Two (2) Horses on 2.5 Acres Located at 8010 167th Ln NW; Case of Linda Eidem
3. Consider Request for Conditional Use Permit for Motor Vehicle Sales 7820 Riverdale Dr NW; Case of Bethel Properties
4. Consider Request for Conditional use Permit for Oversizing of Accessory Structure Size; Case of Mike and Diane Dahlberg

Detailed Report Information

For more information regarding the project listed above, please contact the Tim Gladhill at 763-576-4308 or visit www.cityoframsey.com/planning-division.



Tim Gladhill, Development Services Manager

Kathy Schmitz

From: Kathy Schmitz
Sent: Wednesday, May 01, 2013 8:24 AM
To: Kathy Schmitz
Subject: FW: Sneak Peek: 2013 LMC Annual Conference and Marketplace Agenda

Begin forwarded message:

From: League of Minnesota Cities <members@lmc.org>
Date: February 6, 2013, 8:57:21 AM CST
To: Sarah <sstrommen@ci.ramsey.mn.us>
Subject: Sneak Peek: 2013 LMC Annual Conference and Marketplace Agenda
Reply-To: League of Minnesota Cities <members@lmc.org>

A first look at what's in store for you in St. Paul this June!

Email not displaying correctly?
[View it in your browser.](#)



Just Announced! Centennial Year Annual Conference Agenda

It's official! The League of Minnesota Cities is turning 100 years old, and we couldn't have done it without you.

So join us in St. Paul in June! This year's annual conference program both builds on the rich history of the last 100 years and focuses on new ideas that will help cities succeed well into the future.

Participate in this two-day event to:

- Enhance your interpersonal and leadership skills
- Hear about legislative outcomes and impacts
- Be inspired during keynote sessions
- Learn about new ways to do the day-to-day work of cities

You'll also have the opportunity to network with your colleagues from around the state—as well as city vendors and League staff.

Don't miss this once-in-a-century celebration!

www.lmc.org/13AC1

[Follow on Twitter](#)

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[Forward to Friend](#)

Thanks to our **Business Leadership Council**, who help make this event possible!

League of Minnesota Cities
145 University Ave W
Saint Paul, MN 55103-2044

[Add us to your address book](#)

As part of your membership in the League of Minnesota Cities, you will receive occasional e-mails from us about our events, products, and services; you can opt out of these e-mails by clicking the unsubscribe link below.

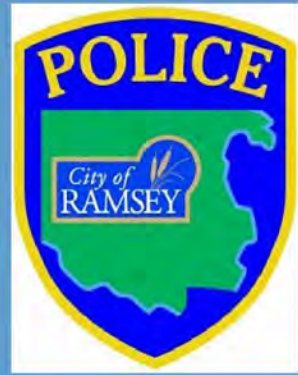
[unsubscribe from this list](#)

2nd Annual Police Explorer Bowling Fundraiser!

**Saturday 8/17/2013
11:00 AM – 1:00 PM**

Super Bowl
6720 Riverdale Dr. NW
Ramsey, MN 55303

All proceeds go to the
Ramsey Police Explorer POST 3819



Come join us for 2 hours of unlimited bowling + shoes for only \$15.00 per ticket!

Each ticket will also get you 1 entry into our raffle for fun prizes! We will be selling \$1.00 raffle tickets the day of the event!

For more information or to purchase your bowling ticket please contact:

Kristin Camacho
763-576-4304

Kcamacho@ci.ramsey.mn.us



**ANOKA AREA CHAMBER OF COMMERCE
RESOLUTION**

**RESOLUTION IN SUPPORT OF FUNDING FOR AN ARMSTRONG
BOULEVARD INTERCHANGE IMPROVEMENT**

WHEREAS, the mission of Anoka Area Chamber of Commerce is to promote economic development in trade area, through an effective understanding of the economic development opportunities with the region, by being the catalyst for business attraction creation retention and expansion, and

WHEREAS, our trade area has a proven record for providing a robust business environment; one which offers desirable opportunities for economic development and sustained business growth, and

WHEREAS, an established highway infrastructure provides one of the critical avenues of transportation so necessary for a company's success, and

WHEREAS, the Anoka Area Chamber of Commerce is committed to being a primary resource for economic development in our area, and

WHEREAS, the Minnesota Department of Transportation (MnDOT) has developed an Interregional Corridor (IRC) System which identifies 2,930 miles of key transportation corridors that account for 1/3 of the vehicle miles traveled in the State; and

WHEREAS, traffic volumes on this IRC are expected to double by the year 2030 and without careful planning and protection of the function of these roadways, the ability to continue to provide efficient movement of goods and people is threatened; and

WHEREAS, this Corridor Management Plan indicates that the six-lane freeway that is needed for this roadway will be required to be realigned so that it is adjacent to the BNSF rail and includes an interchange at the intersection of Armstrong Boulevard; and,

WHEREAS, in February of 2007 the City of Ramsey along with MnDOT, Anoka County and the Metropolitan Council completed and approved a TH10 Access Management Plan which indicated an interchange at Armstrong Boulevard; and

WHEREAS, in 2009, Anoka County and the City of Ramsey entered into a Joint Powers Agreement to proceed with Preliminary Design and Environmental Documentation for the TH 10 and Armstrong Boulevard Interchange; and

WHEREAS, the construction of an interchange at the intersection of TH10 and Armstrong provides for public safety benefits that include a separated grade crossing over the BNSF Rail Line and safe access to TH10 for police and fire services whose facilities are located north of TH 10 and the BNSF Rail Line; and

WHEREAS, the City of Ramsey and Anoka County have established the Armstrong Interchange as the top priority for interchange improvements on TH10 in Ramsey due to the ability to construct an interchange in advance of the reconstruction and realignment of TH10 and to improve public safety and traffic flow on TH10; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE ANOKA AREA CHAMBER OF COMMERCE as follows:

- 1) That the Anoka Area Chamber of Commerce hereby acknowledges their support of efforts by Anoka County and the City of Ramsey to secure funding for the timely construction of the TH10/Armstrong Boulevard interchange project.

A motion was made by Board member Tom Weaver seconded by Board Member Bob Crose, and upon vote being taken thereon, the vote was 13 for and 0 against.

Where upon said resolution was declared duly passed and adopted by the Anoka Area Chamber of Commerce this 21 day of May, 2013.

Peter Turok, President,
Anoka Area Chamber of Commerce