

City of Ramsey
Agenda - Revised
Regular City Council
Tuesday February 24, 2015
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Presentation**
3. **Citizen Input**
4. **Consent Agenda**
 1. Note the Following Boards and Commissions Meeting Minutes:
 - Environmental Policy Board Meeting Minutes Dated January 5, 2015
 - Economic Development Authority Meeting Minutes Dated January 8, 2015
 - Planning Commission Meeting Minutes Dated January 8, 2015
 - Park and Recreation Commission Meeting Minutes Dated January 8, 2015
 2. Consider Acquisition of Tax Forfeit Properties
 3. Approve the Following Meeting Minutes:
 1. City Council Work Session dated 02/10/2015
 2. City Council Regular dated 02/10/2015
 4. Approve Licenses
 5. Authorize Donation of Hurst Extrication Tools to the Anoka County Fire Training Academy
 6. Adopt Resolution #15-02-045 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 5, 2015 through February 18, 2015
 7. Adopt Resolution #15-02-051 Resolution Establishing Procedures Relating to Compliance With Reimbursement Bond Regulations Under the Internal Revenue Code
 8. ~~Adopt Resolution 15-02-050 Accepting Feasibility Report and Ordering Public Hearing for 2015 Street Maintenance Program Division B, Overlay Improvements; Improvement Project #15-00~~ - **Please Note:** this Consent case was removed form the agenda and will be considered at the March 10, 2015 City Council Meeting.
 9. Adopt Resolution #15-02-037 to Enter into a Residential Recycling Program Agreement with Anoka County to Receive SCORE Funds for 2015

10. Adopt Resolution #15-02-047 Awarding Contract to Pearson Bros. Inc for 2015 Street Sweeping
11. Adopt Resolution #15-02-048 Approving an Amended Development Agreement for Brookfield 5th Addition; Case of 21st Century Bank
12. Adopt Resolution #15-02-052 Authorizing Acquisition of a Permanent Easement Necessary for Construction of a Watermain Loop
5. **Approve Agenda**
6. **Public Hearing**
 1. Adopt Resolution 15-02-049 Ordering Cooperative Agreement for Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements; Improvement Project #15-20
7. **Council Business**
 1. Adopt Resolution #15-02-046 Approving the Environmental Policy Board's Statement of Purpose and Scope
 2. Consider Interim Topsoil Specification for 2015 Construction Season
 3. Adopt Ordinance #15-03 Amending City Code Section 117-351 (Home Occupations)
 4. Introduce Ordinance #15-05 Authorizing the City of Ramsey to Sell Thirty-Five (35) Parcels of Real Property
 5. Consider Transfer of Housing and Redevelopment Authority (HRA) Funds to the General Fund for Building Permit Charges for Single-Family Home; Case of Homes for Our Troops
 6. Approve New Model for Ramsey Town Center 8th and 10th Additions; Case of Purmort Homes
8. **Mayor/Council/Staff Input**
9. **Adjournment**

CC Regular Session

4. 1.

Meeting Date: 02/24/2015

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards and Commissions Meeting Minutes:

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Attachments

01.05.15 EPB

01.08.15 EDA

01.08.15 Planning

01.08.15 Park

Form Review

Inbox

Kurt Ulrich

Form Started By: JoAnn Shaw

Final Approval Date: 02/18/2015

Reviewed By

Kurt Ulrich

Date

02/18/2015 02:18 PM

Started On: 02/12/2015 02:01 PM

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, January 5, 2015, the Environmental Policy Board (EPB) met in the COR Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Thomas Stodola
 Board Member Bob Bentz (arrived at 6:36 p.m.)
 Board Member Reid Bernard
 Board Member Michael Hiatt
 Board Member Michael Valentine

Members Absent: Board Member Larry Lewis
 Board Member Tara Prendergast

Also Present: City Planner Chris Anderson
 Council Liaison John LeTourneau

1. CALL TO ORDER

Chairperson Stodola called the meeting to order at 6:34 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Hiatt and seconded by Board Member Valentine to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Stodola, Board Member Hiatt, Valentine, and Bernard.
Voting No: None. Absent: Board Member Bentz, Lewis, and Prendergast.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated December 1, 2014

Motion by Board Member Bernard and seconded by Board Member Hiatt to approve the regular meeting minutes dated December 1, 2014.

Motion carried. Voting Yes: Chairperson Stodola, Board Member Bernard, Hiatt, and Valentine.
Voting No: None. Absent: Board Members Bentz, Lewis, and Prendergast.

5. POLICY BOARD BUSINESS

5.01: Review of Draft Statement of Purpose and Scope of Work

City Planner Anderson presented the staff report.

Board Member Bentz arrived at 6:36 p.m.

City Planner Anderson reviewed the Draft Statement of Purpose and provided example items that would be reviewed by the Board through the process proposed, under the existing framework. He explained that a land use application could be brought forward before the EPB prior to the review by the Planning Commission, with the recommendations from those Boards moving forward to the City Council. He stated that the intent is to move forward with this process for the review of land use applications for a one-year period, noting that a review would then be completed to determine if any amendments are necessary before formalizing this process. He advised that the EPB would also be involved with the Comprehensive Plan, education, emerging issues, and review of the Zoning Code. He stated that this process will make the Board more proactive and able to provide additional input. He explained that this Statement of Purpose and duties had been composed based on the input received at the previous meeting and asked for feedback.

Board Member Hiatt questioned if the Board schedule would interfere with the 60-day review deadline for land use applications.

City Planner Anderson explained that land use applications are required 30 days before the next Planning Commission meeting, which would ensure that the Board would meet prior to the scheduled Planning Commission meeting. He noted that staff thoroughly discussed that aspect to ensure that the actions could occur within the review period.

Board Member Hiatt stated that he appreciates the ability to be involved in the review process and simply wanted to ensure that this review opportunity would not interfere with the review timeline for applicants.

City Planner Anderson noted that the Board would review and provide feedback on natural resource aspects of applications.

Board Member Valentine commended staff for the creation of the document and also appreciated the ability to be more involved.

City Planner Anderson explained that this document is meant to clarify how the Board serves the community and to provide a framework for the intent and responsibility of the Board. He encouraged all the Board Members to attend the future City Council Work Session at which this information will be presented and discussed.

Motion by Board Member Valentine and seconded by Board Member Bernard to forward the Draft Statement of Purpose to a future City Council Work Session for review with the City Council.

Motion carried. Voting Yes: Chairperson Stodola, Board Member Valentine, Bernard, Bentz, and Hiatt. Voting No: None. Absent: Board Members Lewis and Prendergast.

5.02: Review Draft Closed Landfill Land Use Plan; Case of Minnesota Pollution Control Agency (MPCA)

City Planner Anderson presented the staff report. He reviewed the land use case, specifically in regard to the ground water area of concern identified by the MPCA and to the oak savanna. He recommended that the Board support the MPCA's desire to provide permanent protection and restoration efforts to the oak savanna on the western portion of the lot.

City Councilmember LeTourneau stated that the Board should also consider if preservation of the oak savanna would interfere with the concept of a business park and increased tax base for the City.

City Planner Anderson provided additional input, identifying the oak savanna on the concept plan, which is shown as open space. He noted that the opinion of this Board may not match the opinions of the Economic Development Authority and the Planning Commission. He advised that all the comments will then be provided to the MPCA as feedback.

Chairperson Stodola questioned the current zoning of the area. He stated that it seemed to him that if business was going to exist in that area it would be along the roadway and identified an area that is very wet on that site. He stated that the wetland could not be filled, so in essence that makes the area in discussion very small.

City Councilmember LeTourneau explained that he views the area as a larger area that needs to be platted. He noted that hypothetically the wetland could be filled as well, if wetland credits are purchased to offset that.

Board Member Hiatt questioned if there is demand for business park area within Ramsey.

City Planner Anderson confirmed that business park is in high demand within Ramsey as there are businesses that would like to come to the City and those within Ramsey that would like to expand. He stated that this area is currently zoned E-1, which is one of the two employment districts within Ramsey.

Board Member Bentz stated that in his experience previous land use sites are not found desirable by businesses. He stated that even though the site would be monitored there is still the risk of what is not yet known.

Board Member Valentine stated that he believes the MPCA makes the distinction between properties that will be serviced by City sewer and water and those that have their own wells. He stated that the oak savanna is a high quality aspect in an area that may not be attractive for future development and therefore would support the preservation of the oak savanna. He agreed that the remaining area should be made available for development, noting that potential businesses should be alerted to the previous use.

Board Member Bentz stated that he would prioritize the available land for business use. He stated that perhaps industrial manufacturers would not be as concerned with the risk because they also generate waste.

Board Member Hiatt stated that perhaps the oak savanna could be preserved on that portion of the site with a business park developed on the other portion of the site.

City Councilmember LeTourneau confirmed that could be done. He stated that the current business park being developed is 93 acres. He stated that the challenge currently is that the desire is for some of the larger scale tracts of business park development.

City Planner Anderson stated that the responsibility of the Board is to review applications relating to natural resources. He stated that this is a unique ecotype that could accommodate preservation of the oak savanna while still allowing for future development on the larger site. He acknowledged the well thought out statements from the Board regarding potential contamination concerns from prospective business owners.

City Councilmember LeTourneau stated that he would agree with the desire to preserve the oak savanna, noting that in terms of development the site would be low priority.

Motion by Board Member Valentine and seconded by Board Member Hiatt to recommend to the MPCA that the City will commit to preserving the oak savanna in return for the City being allowed to pursue commercial development on the eastern portion of the site, contingent upon the City providing municipal services to avoid the use of ground water.

Motion carried. Voting Yes: Chairperson Stodola, Board Member Valentine, Hiatt, Bentz and Bernard. Voting No: None. Absent: Board Member Lewis and Prendergast.

City Planner Anderson confirmed that the oak savanna is high quality but has not been maintained and described some of the maintenance activities being discussed for the area.

5.03: Consider Potential Recycling Activities/Opportunities

City Planner Anderson presented the staff report and reviewed the potential recycling events currently being considered that would qualify for Select Committee on Recycling and the Environment (SCORE) funding. He asked for feedback from the Board, including any additional recycling ideas. He stated that the funding request must be submit to the County by the end of February, noting that the Board could continue to think about ideas and provide that input at the February Board meeting.

Chairperson Stodola stated that he would be in favor of a zero waste Happy Days event, as that would not only be a recycling event but also an educational opportunity.

City Planner Anderson stated that the public works staff has received many positive comments acknowledging the opportunity to recycle at Happy Days the past few years.

Board Member Hiatt stated that he would support the promotion of apartment complex recycling event as apartment complexes have the lowest rate of recycling currently. He stated would

provide an educational aspect that could increase the recycling participation of that portion of the community.

City Councilmember LeTourneau noted that would also be a service provided by the City to those residents.

Board Member Bentz stated that perhaps businesses could be targeted for recycling as well.

City Planner Anderson confirmed that would be beneficial as well but would not count against the tonnage thresholds of the City.

Board Member Hiatt stated that perhaps recognition could be provided to businesses that increase their recycling efforts, noting that would reward businesses with positive promotion for their efforts.

Board Member Bentz stated that he would like to see recycling bins outside of gas stations.

City Planner Anderson stated that staff can investigate that option for on the go recycling if there is a gas station within the City that would like to pursue that opportunity. He noted that he can also investigate a program that could recognize businesses that increase their recycling efforts.

City Councilmember LeTourneau stated that if the efforts were increased the news story could move beyond a local story to a regional story.

City Planner Anderson stated that the County does recognize businesses for recycling and advised that the Board could make a recommendation should a local business standout.

Board Member Bentz stated that perhaps household chemicals could be collected as well during recycling events.

City Planner Anderson stated that he could investigate that option but stated that it is a very rigorous process because of the transportation of hazardous waste, which is why the regional household hazardous waste facility was created. He noted that the County does have a traveling program. He stated that perhaps the City could coordinate with the County to create a site in Ramsey that could be used for a one-day event.

6. BOARD / STAFF INPUT

Board Member Bentz referenced the painting program that has started and asked for additional information.

City Planner Anderson explained that there is a paint care stewardship program that took effect November 1st in Minnesota, noting that Sherwin Williams and Hirshfield's are participating. He explained that unused paint can be returned to these stores for disposal, noting that there are some limitations on the amount that can be brought in at one time. He stated that he will advertise that item in an upcoming newsletter.

City Councilmember LeTourneau stated that Commission appointments are completed annually at this time of year. He stated that he would like to continue as the Council Liaison to this Board but was unsure which designation would be made.

The Board thanked City Councilmember LeTourneau for his efforts and attendance over the past year.

City Planner Anderson stated that this Friday night is the annual appreciation and holiday party event. He also asked the opinion of the Board in terms of utilizing the third Monday of the month for monthly meetings rather than the first Monday of the month because of staffing conflicts. He stated that this would not interfere with the 60-review period for land use applications. He clarified that moving to the third Monday would actually allow the Board to review the application two weeks earlier into the timeline.

The Board was open to moving the monthly meeting to the third Monday of each month, as long as the change would not interfere with the 60-review period for land use applications.

City Planner Anderson confirmed that there will be an open house at City Hall in the Council Chambers this Thursday at 5:30 p.m., prior to the 7:00 p.m. Planning Commission meeting, to discuss Fire Station #2 and a concept plan for a residential development on the former municipal site.

7. ADJOURNMENT

Motion by Board Member Valentine and seconded by Board Member Hiatt to adjourn the meeting.

The meeting adjourned at 8:26 p.m.

Respectfully submitted,

Chris Anderson
City Planner

ATTEST:

JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, January 8, 2015, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jim Steffen
 Member Philip Brunt
 Member Glen Hardin
 Member John LeTourneau
 Member Chris Riley (arrived at 7:33 a.m.)
 Member Wayne Skaff
 Member Kristine Williams

Members Absent: None

Also Present: Patrick Brama, Econ. Dev. Manager/Assistant City Administrator
 Tim Gladhill, Development Services Manager

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Skaff, seconded by Member Hardin, to approve the agenda as presented.

Motion carried. Voting Yes: Chairperson Steffen, Members Skaff, Hardin, Brunt, LeTourneau, and Williams. Voting No: None. Absent: Member Riley.

3. APPROVE MINUTES

**3.01(1): Approve Meeting Minutes Dated September 11, 2014
 Approve Meeting Minutes Dated October 9, 2014
 Approve Meeting Minutes Dated December 11, 2014**

Motion by Member Skaff, seconded by Member Hardin, to approve the September 11, 2014, October 9, 2014, and December 11, 2014, minutes as presented.

Motion carried. Voting Yes: Chairperson Steffen, Members Skaff, Hardin, Brunt, LeTourneau, and Williams. Voting No: None. Absent: Member Riley.

Member Riley arrived at 7:33 a.m.

4. EDA BUSINESS

4.01: Consider Purchase Agreement with PSD LLC

Economic Development Manager/Assistant City Administrator Brama presented the staff report.

Member Skaff asked if City Staff and the Planning Commission were happy with the site plan and position of the garages.

Development Services Manager Gladhill stated there were some concerns but they have reserved their recommendations until the architectural rendering is seen.

Chairperson Steffen asked what the cost of the road would be.

Economic Development Manager/Assistant City Administrator Brama stated the original negotiation for the property yielded a higher per square foot price and the amount was deducted from that.

Member LeTourneau thought there was a preferred price range per square foot that was inside their guidelines and he wondered if the current price fell within that range.

Economic Development Manager/Assistant City Administrator Brama indicated it was well within the range and would be considered to be in the mid to upper range.

Chairperson Steffen wondered if negotiations are done as far as staff is concerned.

Economic Development Manager/Assistant City Administrator Brama stated the only open item is the earnest money.

Member LeTourneau stated they are done negotiating because they have a purchase agreement but he did not think they were closed to negotiating if the Board sees something else that should be reviewed and negotiated.

Chairperson Steffen indicated he did not see any additional items that needed to be negotiated.

Motion by Member Skaff, seconded by Member Brunt, to recommend to the City Council approval of the purchase agreement with PSD, LLC for \$13.97 acres of City owned land located within The COR.

Further discussion: Member Hardin indicated he liked the fact they had the earnest money.

Motion carried. Voting Yes: Chairperson Steffen, Members Skaff, Brunt, Hardin, LeTourneau, Riley, and Williams. Voting No: None. Absent: None.

4.02: Consider Purchase Agreement between NIK Management Group and the City of Ramsey for the Former Municipal Center Site

Economic Development Manager/Assistant City Administrator Brama presented the staff report.

Member Skaff asked if NIK has given any indication on the size or price of homes they want to build.

Development Services Manager Gladhill stated NIK would be looking at other subdivisions in the area for comparables and he thought the price range would be between \$170,000 and \$200,000.

Chairperson Steffen asked if staff will influence the size of the lots or is that up to NIK to decide.

Development Services Manager Gladhill stated the City Zoning Code will dictate a lot of that but the City can go through a Planned Unit Development process and can negotiate those terms. Staff will go through a concept design phase with the Planning Commission at their next meeting to get some feedback.

Chairperson Steffen asked why NIK was offering a price above the listing price.

Economic Development Manager/Assistant City Administrator Brama stated they had a separate offer from TR Horton that came in significantly lower.

Chairperson Steffen asked if NIK has the capital to start to construct spec homes in May or will they have to wait until the lots are purchased.

Economic Development Manager/Assistant City Administrator Brama stated NIK does have a contingency in place as part of the purchase agreement to get their financing secure before close. Verbally Nik has indicated they have reached agreements with First Minnesota Bank but it is not confirmed at this time.

Chairperson Steffen asked what contingencies they have in place regarding the closing in May 2016.

Economic Development Manager/Assistant City Administrator Brama stated there are a number of generic contingencies in place, which are entitlements to the property, site plan approval, and plat and are also requiring a number of predevelopment documents and information. He stated the financing has been taken care of as part of Phase One. The big item is going to be the City clearing the site in time for June opening.

Member Hardin stated if this was always intended to be a two-phase closing because of the Fire Station.

Economic Development Manager/Assistant City Administrator Brama indicated it was. He stated NIK is very interested in the site and entire project and want to have the second portion of the second phase locked up and ready to go.

Chairperson Steffen did not think that five thousand earnest money seemed like a lot of money for a deal that is going to close in sixteen months. He felt the amount was low and did not want to see the City list the property again in sixteen months because NIK walked away from the deal.

Member Riley agreed and stated the second phase of the closing is at the City's convenience because they can't sell it now. NIK is not asking the City to hold the property for them, the City is asking not to have to sell the property at this time which puts a twist on it. He did feel five thousand was not a lot of money to hold a parcel of land for. He asked staff was the earnest amount would be if the new policy was in place.

Economic Development Manager/Assistant City Administrator Brama asked the Board for a minute while he calculated the amount.

Chairperson Steffen asked if there was going to be an access on Alternative A on the North/South Street on the right side of the plans.

Development Services Manager Gladhill reviewed the site plan with the Board.

Economic Development Manager/Assistant City Administrator Brama stated based off the new policy, they would be at a little over \$17,000 in earnest money. They could increase the money in Phase Two and have some earnest money in Phase Two go hard after a certain date.

Member Williams asked if there is a concern that the City would not want to move forward with Phase Two. She wondered if part of this is to protect the City's interest as well.

Economic Development Manager/Assistant City Administrator Brama stated in working with the City Attorney, they did revise the PA to give the City strength or positioning in case they did not want to be liable or exposed to damages from the buyer before they move forward with the second phase. They also include a provision regarding moving forward with Fire Station Two.

Member Williams asked what is the timeline for determining if the fire station will move forward.

Economic Development Manager/Assistant City Administrator Brama stated Fire Station Two will be reviewed by the City Council on Tuesday, January 13, 2015 and a contract could be awarded to a general contractor in March.

Member Williams asked if that changed the Planning Commissions review of Parcel A on the proposed design of those lots. If there is a possibility of not moving forward with the second phase of the acquisition, would there end up being two cul-de-sacs.

Development Services Manager Gladhill stated it does not change the preliminary plat for both phases and the final plat will come through with only Phase One lots. There will be two terminating streets and they will try to be flexible and creative in utilizing both parking lots as a temporary turn around provision. They have also talked about holding some sort of surety to construct a more permanent cul-de-sac if Phase Two did not occur or was delayed.

Chairperson Steffen asked if it was ever discussed not to sell the second phase at this time.

Economic Development Manager/Assistant City Administrator Brama stated that is an option but NIK does not want to do that. He stated there is a risk on both sides of that because if they delay this it is possible for NIK to come back at a later time with a lower purchase price so it is best to lock them in at the current price.

Member Skaff stated the driving force to build the new fire station is because they would have the dollars or have a PA for that property. He thought the timing of the fire station may be further down the road without the PA.

Chairperson Steffen did not think there would be a substantial amount of the money involved that would build the fire station so he did not think the City was relying on the cash from the sale of this property to build it.

Economic Development Manager/Assistant City Administrator Brama stated that was correct and would be supplemental.

Chairperson Steffen thought the first phase of the project will go well and the homes will sell quickly and if that happens, the price of the second piece of land will probably go up. He thought they either need more earnest money to guarantee that closing or they should consider selling one piece of land at a time.

Member LeTourneau thought that was a good point and wondered if they should go into a closed session and have a discussion for that.

Economic Development Manager/Assistant City Administrator Brama stated as long as they are talking about earnest money there is no need for a closed session. A closed session is to be used only for purchase price discussion and he did not feel the Board was at that point.

Chairperson Steffen asked what the preference of the group was.

Member Riley stated if they do not sell parcel two, they do not need a new fire station. He was not certain that was an EDA issue but a good question. He was not sure if they can approve or disapprove a purchase agreement before them.

Member LeTourneau did not think that Fire Station 2 came about because they were planning on selling this parcel of land. He thought they decided the current fire station was not adequate for the growth of the community and it was decided the City needed a second new fire station, which

would happen regardless and they would use the proceeds from the sale of this to supplement the cost of the fire station.

Member Hardin asked if the fire station is moving forward because it is needed or because of this project.

Member Riley stated there is a need that is being moved up because of the sale of the land.

Member LeTourneau disagreed and stated they need to look at the timeline and the things that have occurred in the last six to twelve months. He felt the Fire Station 2 project has been on a progressive track over the last six to twelve months and escalated in 2014. He indicated there is a cost to this and NIK has given the City an offer and they have structured what it is worth to them. He stated they could trade one for the other and if the City asks for more earnest money, he thought NIK may offer the City less money per acre and they would probably end up with the same deal in the end.

Chairperson Steffen indicated he would make the trade of less money and more earnest money.

Economic Development Manager/Assistant City Administrator Brama stated this could still be open for negotiation and he did not feel it would hurt to ask NIK for more earnest money and see what their response would be.

Member Riley stated if they are concerned about Phase Two, that is a \$326,000 purchase so \$5,000 is getting closer to their proposed policy. He thought a lot of the contingencies about not closing are on the City's end.

Motion by Member LeTourneau, seconded by Member Skaff, to recommend to City Council consider adopting the Purchase Agreement with NIK Management, Inc. with the flexibility of having staff continue to work with NIK to increase the earnest money aspect.

Further discussion: Member Riley stated they should also indicated that Option C with the cul-de-sac should be removed and also indicate the type of housing should be the same as what is on either side of this parcel. Development Services Manager Gladhill stated if they are comfortable with what is there their base zoning code will take care of that. If they start asking for that to be a little bit more, it might impact the price range because lots tend to change hands and if they do not deliver what was promised as part of the discussion residents may come back to the planners with their expectations. Chairperson Steffen asked if there was architectural language in the Purchase Agreement. Economic Development Manager/Assistant City Administrator Brama indicated there was not. Development Services Manager Gladhill stated he would prefer no language be included in the Purchase agreement.

Motion carried. Voting Yes: Chairperson Steffen, Members LeTourneau, Skaff, Brunt, Hardin, Riley, and Williams. Voting No: None. Absent: None.

4.03: Consider Forwarding New Policy for the Sale of City Owned Land to the City Council

Economic Development Manager/Assistant City Administrator Brama presented the staff report.

Chairperson Steffen stated as written earnest money becomes hard only if they request for an extension.

Economic Development Manager/Assistant City Administrator Brama indicated that was correct.

Member Riley indicated when he read the second paragraph, it looked like the earnest money would become hard upon a second extension so there would be one free extension. He wondered if CBRE had input on this.

Economic Development Manager/Assistant City Administrator Brama stated CBRE did review this policy and did provide a lot of recommendations in the policy. He stated the CBRE is motivated to close deals and would support some sort of hard money up front at some level but are very cautious of not going over the top because they are afraid it would scare away some deals.

Chairperson Steffen thought the word “second” could be removed from the paragraph.

The Board agreed.

Member Williams did not know if \$1,000 or \$1,500 is going to incent someone to close on a property and she thought it was on the low end for earnest money. She did not think it would kill a deal and she would support Councilmember Riley’s suggestion to keep a hard earnest money at the first request for due diligence extension because that is pretty standard and happens all of the time. She also suggested removing the second extension wording.

Member Hardin stated he was always concerned about putting too much detail into a policy because they need some flexibility. He stated every deal is different and the amount of earnest money needed per project is different and might depend on many different factors.

Member Riley asked if they wanted to change the earnest money amount in the policy because it was indicated it was low by a few members.

Economic Development Manager/Assistant City Administrator Brama stated CBRE along with his research indicated the earnest money could be anywhere from 1.5% to 3%.

Member Williams stated in her experience earnest money is an art not a science and it has a lot to do with who is holding the most risk and who is the most interested in seeing certain things happen. She stated they need to find a balance.

Member Hardin asked if they should remove the dollar amounts and have a blanket statement indicating the City will require earnest money contingent upon the size and scope of the project. He thought this would allow the City to be more flexible.

Member Riley stated he liked that idea. This would indicate there needed to be earnest money with direction given. He indicated they need to make sure that both sides have something so they need to be flexible but also protect their interests.

Economic Development Manager/Assistant City Administrator Brama summarized the changes that were made in the discussion indicating that the earnest money amount will be turned into a blanket statement with a range of two to three percent. He thought this will allow a greater strength in their negotiations.

4.04: Consider Forwarding the 2015 EDA Workplan to the City Council

Economic Development Manager/Assistant City Administrator Brama presented the staff report.

Motion by Member Steffen, seconded by Member Brunt, to recommend to City Council the EDA Workplan as outlined.

Motion carried. Voting Yes: Chairperson Steffen, Members Brunt, Skaff, Hardin, LeTourneau, Riley, and Williams. Voting No: None. Absent: None.

4.05: Review Draft Closed Landfill Use Plan; Case of Minnesota Pollution Control Agency (MPCA)

Development Services Manager Gladhill presented the staff report.

Member Riley asked for clarification as to why this item is before the EDA. He wondered if they do nothing, this entire area will get changed on the Comprehensive Plan and the City will never be able to do anything on it, if they would want to potentially do something in the area they would need to make a change.

Development Services Manager Gladhill reviewed what the Board needed to do if they wanted to potentially use the land in the future. He stated if they want that to be an industrial user sometime in the future the City needs to ask that the land use plan as presented today be changed to allow for that.

Member Riley thought it seemed this was identified in the past as a good potential use for an industrial user and that they would not want to accept that as not being allowed. He thought they would want to ask for the plan to be changed to allow a future user.

Member LeTourneau thought this would be a low priority business user site in their community.

Development Services Manager Gladhill indicated the window has started to close on this and action needs to be taken if the City wants the ability in the future to develop.

Economic Development Manager/Assistant City Administrator Brama talked about the quality of the site and indicated there is a lot of discussion and concern around the quality and conditions of the area. He noted this is a very desirable location for businesses.

Member LeTourneau stated this is not a high priority quantity wise but he disagreed on the quality. He stated he sat in on the EPB Board meeting and they talked about the quality of the site. He did bring forward to them explaining this site has all of the infrastructure but there is a lot of discussion and concern around the quality of the site as it relates to environmental issues because of the great unknown associated with what is going on with the decomposition of that land fill. There seems to be a real concern from the EPB's perspective in regards to any kind of issues moving forward.

Economic Development Manager/Assistant City Administrator Brama thought from a personal staff perspective, that is a perception issue.

Chairperson Steffen asked what the process was for trying to change this.

Development Services Manager Gladhill reviewed the process with the Board. He believed they needed to adopt a land use plan but thought there was room to negotiate the small parcel of land adjacent to the landfill.

Member Riley recommended the City should carve out the piece of land they want to use and bring that forward to the EPA.

Member Hardin agreed.

5. MEMBER / STAFF INPUT

The EDA reviewed the Staff Update.

5.01: Rum River Hills Joint Venture Request

Economic Development Manager/Assistant City Administrator Brama indicated Rum River Hills submitted a request for a joint venture agreement with the City. Staff reviewed the request which was in regards to a previous proposal Rum River Hills made. They are proposing relocating two of their golf holes across Hwy 47 and purchasing City owned land along with some other land and developing around 165 to 200 new housing units and expanding their golf services.

5.02: Board Changes

The Board discussed the New Year and the possible need to find another resident to be a member on the Board because Member Williams was now a Councilmember.

Economic Development Manager/Assistant City Administrator Brama indicated there can be more than two Councilmembers on the Board if the Board would like to keep all three Councilmembers.

Chairperson Steffen indicated the Board was meant to be an advisory to the Council and he felt that if there were more than two Councilmembers on the Board it would end up to be like the HRA was before them. He would prefer the majority to be residents. He indicated one Councilmember could be an alternate and come to the meetings if all three wanted to be at the meetings.

It was indicated the Mayor would make the decision on which of the three Councilmember will be placed on the EDA Board.

6. ADJOURNMENT

Motion by Member Skaff, seconded by Member Steffen, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Steffen, Members Skaff, Brunt, Hardin, LeTourneau, Riley, and Williams. Voting No: None. Absent: None.

The regular meeting of the Economic Development Authority adjourned at 9:39 a.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Ted LaFrance
Economic Development Manager

Draft by Sue Osbeck
TimeSaver Off Site Secretarial, Inc.

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, January 8, 2015, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Gary Levine
 Commissioner Randy Bauer
 Commissioner Ralph Brauer
 Commissioner Matthew Maul
 Commissioner Cindy Nosan
 Commissioner Gary VanScoy

Members Absent: None

Also Present: Community Development Director Timothy Gladhill
 City Planner Chris Anderson
 Assistant City Administrator/Economic Development Manager Patrick Brama

1. CALL TO ORDER

Chairperson Levine called the regular meeting to order at 7:00 p.m.

2. CITIZEN INPUT

None.

3. APPROVAL OF AGENDA

Motion by Commissioner Nosan, seconded by Commissioner Maul, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Nosan, Maul, Bauer, Brauer, and VanScoy. Voting No: None. Absent: None.

4. APPROVE PLANNING COMMISSION MINUTES

4.01: Approve the Following Planning Commission Minutes:

4.01.1: Planning Commission Meeting Minutes Dated December 4, 2014

Motion by Commissioner VanScoy, seconded by Commissioner Maul, to approve the following minutes as presented: Planning Commission Meeting Minutes dated December 4, 2014.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners VanScoy, Maul, Bauer, Brauer, and Nosan. Voting No: None. Absent: None.

5. PUBLIC HEARINGS/COMMISSION BUSINESS

5.01: Public Hearing: Consider Request for Sketch Plan and Preliminary Plat Review of Brookfield 5th Addition; Case of 21st Century Bank

Public Hearing

Chairperson Levine called the public hearing to order at 7:03 p.m.

Presentation

City Planner Anderson presented the staff report stating the 21st Century Bank has submitted an application for Sketch Plan and Preliminary Plat for a proposed minor plat known as Brookfield 5th Addition. The minor subdivision proposes to re-plat approximately 0.31 acres to create one (1) buildable single-family lot. The proposed plat would not reconfigure existing property lines. The proposed subdivision would convert an existing outlot to a buildable lot. The property is generally located west of Nowthen Boulevard along Feldspar Street. This item was previously considered by the Planning Commission at a public hearing in August of 2014. At that time, the Commission continued the public hearing to the September meeting to provide additional time for the applicant to address concerns identified by staff. Prior to the September meeting, the applicant contacted the City stating that they desired to postpone the public hearing to afford them more time to work with the adjacent residents on a potential sale of the property. Recently, the applicant notified the City that an agreement on the sale of the property could not be reached and subsequently resubmitted an application for Sketch Plan and Preliminary Plat for Brookfield 5th Addition. Staff reviewed the request in detail and recommended approval of the preliminary plat contingent upon obtaining variances to the cul-de-sac standards and the front yard setback and upon compliance with the Staff Review Letter dated January 2, 2015.

City Planner Anderson also reported that this current submittal addresses three primary concerns: density transitioning; drainage and utility easements; and providing the actual home footprint overlaid on the lot. He stated that the applicant has addressed all of these concerns. Anderson also noted that Staff is developing policy for future requests of this nature.

Matt Soens, 16878 Feldspar Street, stated he was speaking on behalf of his family and his neighbors to the North. He stated that the neighborhood feels this proposal deviates from Brookfield 1st Addition; the request for the setback is going to infringe on the neighbors to the North; and that if the easement is granted, the neighborhood wants the city to do something about

the temporary cul-de-sac. He requested that the city improve the cul-de-sac to make it a proper cul-de-sac.

City Planner Anderson stated that the cul-de-sac does meet the temporary cul-de-sac requirements. He also stated that he has discussed the condition of the cul-de-sac with the City Engineer who has stated that the road has been maintained no differently than other public roads.

Mr. Soens talked about a sidewalk that does not meet minimum standards.

City Planner Chris Anderson replied that according to the city engineer, the sidewalk is compliant with current ADA standards.

Bill Dorn, attorney for Century 21st Bank, spoke about posting a security to cover road repairs needed after construction; the previous developer being required by ordinance to put a stub road in; the precedent set by the approval of Alpine Woods 3rd Addition; the proposal meeting the standards of Brookfield 1st Addition; and, their unsuccessful attempt to work out a sale with the neighborhood. He asked the city to let them move forward.

Gary Smith, 16821 Garnett Street, spoke about his desire not to sell his property. He would like the City to listen to residents when they say they do not want to sell to avoid situations like this. He did not want to see a temporary cul-de-sac as this would not meet the full requirements of a permanent/full cul-de-sac and special exceptions would be needed to build a home.

Motion by Commission Bauer, seconded by Commissioner VanScoy, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, VanScoy, Brauer, Maul, and Nosan. Voting No: None. Absent: None.

Discussion took place regarding setback variances; the potential of putting a house pad on this lot without a variance; meeting fire and public safety requirements; basing a decision on where the cul-de-sac might be in the future throwing another lot out of compliance; deviations being reviewed by the City's Public Works department; limited turn-around space; a setback affecting the existing berm; a future policy to require a full cul-de-sac; the lot being a buildable lot without a variance; the dedication of a right of way for the lot in question; the temporary easement size; the impact on the status of the cul-de-sac if the proposal is approved; viewing the cul-de-sac as permanent and the effect on surrounding property owners; the berm issue and upgrading the cul-de-sac being forwarded to the Public Works Committee; and house placement for this lot coming back to the Planning Commission for approval.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Maul, to recommend that City Council adopt Resolution #15-01-012, granting approval of the Preliminary Plat contingent upon obtaining variances to the cul-de-sac standards (design and construction) and the front yard

setback and upon compliance with the Staff Review Letter dated January 2, 2015. VanScoy added a recommendation that this cul-de-sac be brought up to permanent standards.

Community Development Director Gladhill suggested a friendly amendment to remove the variance language from the motion and handle it in a separate resolution if a variance is needed.

Commissioners VanScoy and Maul agreed to the offered friendly amendment.

Further Discussion:

The Board discussed the importance of making the cul-de-sac a permanent cul-de-sac.

Voting Yes: Chairperson Levine, Commissioners VanScoy, Maul, Bauer, Brauer, and Nosan.

Voting No: None. Absent: None.

5.02: Public Hearing: Consider Ordinance #15-01 Approving a Zoning Amendment for R-1 Residential (MUSA) at 15153 Nowthen Boulevard NW; Case of the City of Ramsey

Public Hearing

Chairperson Levine called the public hearing to order at 7:55 p.m.

Presentation

Community Development Director Gladhill presented the staff report stating the purpose of this case was to adopt a Resolution to approve a Zoning Amendment for the former municipal center located at 15153 Nowthen Boulevard NW. The site is currently being used as Fire Station #2. The City Council previous adopted a Comprehensive Plan Amendment to allow for this subsequent Zoning Amendment on October 28, 2014. The City has been exploring future redevelopment options for this site over the past 12 to 18 months. It was noted there was not a development proposed at this time and the rezoning would begin the process to ultimately allow the property to be redeveloped at a later date. Staff reviewed the findings from a Study Group that focused on the potential for a data center on this site and recommended the Commission adopt Ordinance #15-01.

Citizen Input

Kristen Kimsey, 5722 152nd Way NW, asked, on behalf of herself and her neighbors, for a park and pond to be extended running east/west to act as a buffer if a residential area was built.

Community Development Director Gladhill commented that this would be taken into consideration in the City's planning. He cautioned that the City could not promise a water level in a pond.

The Commission reviewed a map of the area and discussed what residents were told the land would be used for when they bought their homes.

Motion by Commissioner Bauer, seconded by Commissioner VanScoy, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, VanScoy, Brauer, Maul, and Nosan. Voting No: None. Absent: None.

Chairperson Levine closed the public hearing closed at 8:04 p.m.

Discussion took place regarding the pond; possible rezoning; the need for consistent zoning; and, avoiding re-zoning in a piecemeal fashion.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Maul, to recommend that City Council adopt Ordinance #15-01.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners VanScoy, Maul, Brauer, and Nosan. Voting No: Commissioner Bauer. Absent: None.

Commission Bauer indicated he voted against based on wanting to re-zone the entire area.

5.03: Public Hearing: Consider Approvals Related to Site Plan Review of Casey's General Store:

- 1. Sketch Plan (Minor Plat)**
- 2. Site Plan Review**
- 3. Conditional Use Permit (Sign Plan)**

Public Hearing

Chairperson Levine called the public hearing to order at 8:12 p.m.

Presentation

Community Development Director Gladhill presented the staff report stating the purpose of this case is to forward a recommendation to the City Council regarding a proposed Casey's General Store development at the southwest intersection of Ramsey Boulevard and Sunwood Drive in the COR. This is a city-owned property and the city has entered into a purchase agreement. Staff is comfortable with the access location, location of the trash receptacles, fencing and signage location and size. Staff reviewed the request in further detail and recommended approval.

Citizen Input

John Schuette, Design Tree Engineers and Land Surveying and representing the applicant, asked for approval of the plan and indicated they were are hoping to get started this spring.

Chairperson Levine asked about construction of a gas/spill containment system being recommended but optional.

Community Development Director Gladhill stated that standards/policies are not currently in place to require a spill containment plan but that the City feels it should be looked at in the negotiations.

Chairperson Levine inquired about what happens to Casey's down the street.

Mr. Schuette replied that the plan is for that station to stay open.

Motion by Commissioner Bauer, seconded by Commissioner Maul, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Maul, Brauer, Nosan, and VanScoy. Voting No: None. Absent: None.

Chairperson Levine closed the public hearing closed at 8:23 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner VanScoy, to adopt Resolution #15-01-013 Approving Findings of Fact #0939 related to Sign Plan; Resolution #15-01-014 approving Conditional Use Permit for Sign Plan; and Resolution #15-01-015 Approving the Plat entitled 'CASEY'S ADDITION'; and the Site Plan for Casey's General Store.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, VanScoy, Brauer, Maul, and Nosan. Voting No: None. Absent: None.

5.04: PUBLIC HEARING: Consider Ordinance #15-03 Amending City Code Section 117-351 (Home Occupations)

Public Hearing

Chairperson Levine called the public hearing to order at 8:25 p.m.

Presentation

City Planner Anderson presented the staff report stating the purpose of this case is to consider amendments to the City Code Section 117-351 (Home Occupations). As the Planning

Commission may recall, this Section of City Code was discussed early in 2014 in response to several recent applications for Home Occupation Permits. At that time, the Planning Commission expressed support for potential amendments that would better ensure the peace, safety, and aesthetics typical of a residential neighborhood. The proposed revisions are intended to provide clarification for when a Home Occupation Permit is required, attempts to provide provisions for or differentiate an independent contractor and other home occupations, and attempts to strengthen the overall ordinance to ensure the tranquility of a neighborhood is maintained. Key revisions included limiting to one the number of commercial vehicles and equipment being stored on a property; how excessive traffic is defined; reiteration of how a low impact home-based business is defined; clarification of the meaning of “employee”; signage regulations; and delivery regulations. Staff further discussed the request and recommended the Planning Commission recommend that the City Council adopt Ordinance #15-03.

City Planner Anderson stated that staff is interested in the Commission’s feedback on the ordinance revision and would like to get a policy statement from the Commission. Staff’s intent is to bring this ordinance to a City Council work session before bringing it to the City Council for their approval.

Citizen Input

There was no public input.

Motion by Commissioner VanScoy, seconded by Commissioner Nosan, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners VanScoy, Nosan, Bauer, Brauer, and Maul. Voting No: None. Absent: None.

Chairperson Levine closed the public hearing closed at 8:36 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner VanScoy, to recommend that the City Council adopt Ordinance #15-03 Amending City Code Section 117-351 (Home Occupations)

Further discussion

Commission Bauer asked for clarification of the Commission’s role with regard to this ordinance.

City Planner Anderson stated that if the Planning Commission feels the language is appropriate and that it addresses all the concerns that have been raised based on past home occupations, Staff is looking for City Council to adopt the ordinance.

Community Development Director Gladhill stated that the ordinance is being brought before the Planning Commission for approval and then will go to a City Council work session and then be approved by the Council.

Chairperson Levine indicated concern that he was not comfortable adopting an ordinance that was not an ordinance yet.

Community Development Director Gladhill stated that the Commission is acting on Ordinance #15-03 that includes existing amendments to the City Code and that is what Staff is asking the Commission to act on tonight.

Commissioner Bauer discussed the permit application process that gives opportunities for citizens to give their input.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, VanScoy, Brauer, Maul, and Nosan. Voting No: None. Absent: None.

5.05: Review Concept Plan for a Telecommunications Tower of at least 200 Feet in Height; Case of Connexus Energy

Public Hearing

Chairperson Levine called the public hearing to order at 8:40 p.m.

Presentation

Community Development Director Gladhill presented the staff report stating the purpose of this case was to review a concept from Connexus Energy to construct a communications tower of at least 199 feet in height on the Connexus Energy Campus located at 14601 Ramsey Boulevard NW. The proposed tower would be of monopole design. The purpose of this tower, according to Connexus Energy staff is to implement 'smart-grid' communications that would allow Connexus Energy to instantly communicate with various equipment such as sub-stations and customer's electric meters. This is not an official request for a land use application but an opportunity for the City to provide policy feedback to assist Connexus Energy in preparing a request to the City. Staff reviewed the item further and is requesting feedback from the Commission with regard to their desire for a 199 foot tower to service Connexus Energy and if they Commission is comfortable with the height. The city will work with Connexus to bring back some sort of proposal.

Citizen Input

There was no public input.

Further Discussion

Matt Wyseth, Tom Tormson and Brian Bryant, Connexus Energy representatives, were available to answer Commission questions.

Tom Tormson, Staff Engineer with Connexus, provided background information for the Commission. He stated that Connexus Energy was looking at building a tower to enhance grid automation and communication for their trucks. There has been a consultant recommendation to have a tower at this height and to locate it on Connexus Energy property. There is an existing tower on the property that is taller but is structurally deficient and by law, they cannot add anything to the tower. The 199 foot tower would allow them to get the best possible coverage they can while at the same time staying under 200 feet to avoid FCC regulations/requirements. He also spoke about co-location possibilities.

Commissioners asked questions regarding safety and minimizing dead spots, line of sight requirements; location and replacing of the existing tower; safety and setback of the tower; and City ordinance requirements and variances.

Community Development Director Gladhill asked if there was any objection before Staff goes forward and works with Connexus Energy on the tower.

General board consensus was to go forward on a variance basis.

The Planning Commission agreed with the request of Chairperson Levine to address Case 5:06 after Case 5:08.

5.07: Review Concept Plan for Old Municipal Center Site as a Single-Family Subdivision; Case of N.I.K. Management, Inc.

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to review concept plans for a single-family development on the former municipal center campus located at 15153 Nowthen Blvd NW. This is not an official subdivision review. The intent of this case is to provide broad policy direction in preliminary design. As the Planning Commission is aware, the City has been in the process of reviewing appropriate redevelopment scenarios of the former municipal center campus. As an outcome of that process, the City began the process of updating the Comprehensive Plan and Official Zoning Map. The site is still being actively used as Fire Station No. 2. The City is in the process of completing final design of a new Fire Station No. 2 on an adjacent parcel, tentatively scheduled to being construction in Spring, 2015. Per City Council direction, the City recently began negotiating a Purchase Agreement with N.I.K. Management, Inc. for a two (2) phase purchase of the site. As part of the negotiation, Staff has been discussing subdivision design with the prospect. At this time, Staff is asking if the

Commission desires to stick to the ordinance as is or would it be comfortable applying a planned unit development to look at slightly smaller lot sizes.

Commission Business

Phil Krzyaniak, representing NIK Management, was available to answer the Commission's questions.

Commissioner VanScoy asked if something is being given back to the community, such as green space as compensation for the smaller lots.

Community Development Director Gladhill stated that public benefits such as a buffer, more green space and enhancements to architectural or energy efficient design will be considered. Staff has not gotten to that level yet.

Chairperson Levine asked about doing a PUD on the pond/wetland area to determine if we could hold some of the lots back a little bit in order to provide more buffer space for residents.

Community Development Director Gladhill stated that this is a possibility and that Staff will work through the design.

Commissioner VanScoy asked at what point we consider putting in a small park.

Community Development Director Gladhill stated that this would come up through the Park and Recreation Commission and noted the City's focus has been on existing parks locations rather than adding parks.

Commission Bauer expressed concerned with funneling traffic through a residential neighborhood to the east and encouraged Staff to look at having access to Nowthen Blvd.

Community Development Director Gladhill will bring this issue to the developer and report back to the Commission. There will also be discussions with the Anoka County Highway Department. Community Development Director Gladhill asked if there was anything within the concepts to which the Commission would be totally opposed.

Commission Bauer stated his strong opposition to any development that did not have a western access.

Several Commissioners agreed with this opinion.

At the request of Community Development Director Gladhill, Assistant City Administrator/Economic Development Manager Brama, who is working with N.I.K. on the purchase agreement, clarified the Commission's concerns with the Nowthen Boulevard access issue and stated this issue will become part of the purchase agreement negotiations.

Commission Brauer spoke about the school crossing and making a case for a traffic signal on Highway 5.

Community Development Director Gladhill stated that Staff will look into the cost implications of these issues and will work with the City Engineer with regard to the safety concerns.

Commissioner VanScoy stated that if the City can get the connection they are talking about, he would be willing to look at additional density.

Commissioner Nosan asked about the number of walkers to the elementary school.

5.08: Discuss Feasibility of Indoor Self Storage Facility at North East Intersection of Bunker Lake Boulevard and Ramsey Boulevard; Case of N.I.K. Management, Inc.

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to provide feedback to a potential Buyer of the vacant parcel(s) located at the North East intersection of Bunker Lake Boulevard and Ramsey Boulevard. In 2004 and 2007, the City did review a similar request on this site. Previously, the site had been used for single-family residential. Architecture and access to county roads was looked at in the 2007 request. Staff would like to know if the Commission is comfortable with using the 2007 case to frame the Staff's review of this concept plan. Staff requested comment and direction from the Commission.

Commission Business

Community Development Director Gladhill indicated that there have not been any changes to the neighborhood since the 2007 review.

Commissioners requested that Staff move forward on this case.

5.06: Review Draft Closed Landfill Land Use Plan; Case of Minnesota Pollution Control Agency (MPCA)

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to review a draft of the Closed Landfill Land Use Plan prepared by the Minnesota Pollution Control Agency and to provide comment and timelines for implementation. The City is not approving this Plan at this point, but providing comment on the draft to be incorporated in the next Comprehensive Plan Update. Staff is seeking policy direction on two (2) smaller areas

of the site that are currently guided for future development in the Comprehensive Plan. MPCA members were not able to attend the meeting tonight.

The Closed Landfill Program is established within Minnesota Statute 115B. This Statute requires that the MPCA develop a land use plan for the closed landfill and for the City to make their land use plans consistent with the Closed Landfill Land Use Plan. The Statute gives the MPCA broad land use authority over this area.

The purpose of the Land Use Plan is to:

1. Protect the integrity of the landfill's remediation and monitoring systems
2. Protect human health and public safety at each landfill
3. Accommodate local government needs and desires for land use at the qualified facility with consideration for health and safety requirements

The City is interested the southeast quadrant of the landfill for the purpose of a business park or public works campus. The MPCA objects to this use and desires to retain soil rights to the area.

Community Development Director Gladhill requested comment from the Commission on this matter.

Commission Business

Discussion took place regarding the landfill soil; if the land would ever be on the market; and, potential uses for the land.

The Commissioners did not object to a draft being incorporated in the next Comprehensive Plan Update regarding the southeast quadrant of land.

5.09: Public Hearing: Consider Ordinance #15-02 Amending City Code Section 117-54 (Site Plan Review) and City Code Section 117-589 (Minor Plats)

Public Hearing

Chairperson Levine called the public hearing to order at 9:53 p.m.

Presentation

Community Development Director Gladhill presented the staff report stating the purpose of this case is to hold a Public Hearing on Ordinance #15-02 regarding a potential amendment to City Code Section 117-54 (Site plan review) to expand the use of administrative site plan review and City Code Section 117-589 (Minor plat) to streamline the approval process for Minor Plats. The effect of the ordinance would be to allow site plan review for smaller expansions of existing buildings that currently require full site plan review to proceed directly to Building Permit Review and reduce the time and number of steps required to approve a Minor Plat.

Community Development Director Gladhill noted that the Planning Commission did review a similar amendment as part of a larger, single ordinance in 2012 that was ultimately not adopted. This amendment was a smaller portion of the previous ordinance that showed support for moving forward. The original amendment was coming forward as the City's Strategic Plan was coming forward, so it was a logical spot to pause and let that process unfold first. The current amendment fits in well with the City's Strategic Goal to streamline many of our processes. The Planning Commission recommended that this administrative process be expanded to Minor Plat to streamline that process as well. He discussed the request further and suggested the Planning Commission recommend that the City Council adopt Ordinance #15-02.

Citizen Input

Commissioner VanScoy asked for clarification on the zoning administrator and the definition of minor versus major plats.

Community Development Director Gladhill discussed the differences between a minor and major plats.

Motion by Commissioner VanScoy, seconded by Commissioner Nosan, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners VanScoy, Nosan, Bauer, Brauer, and Maul. Voting No: None. Absent: None.

Chairperson Levine closed the public hearing closed at 9:57 p.m.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Bauer, to recommend that the City Council adopt Ordinance #15-02.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners VanScoy, Bauer, Brauer, Maul, and Nosan. Voting No: None. Absent: None.

5.10: Discuss Sign Standards for Highway 10 Corridor

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to provide broad policy direction on potential amendments to the City's sign regulations based on business community feedback and previous sign approvals. This is an introductory discussion topic at this point. No suggested amendments to City Code have been prepared at this time. Staff asked for policy direction and focused on sign height.

Sign height was the focus. Staff wants policy direction.

Commission Business

Discussion took place regarding the need to address sign height via a conditional use permit and the Commission's need for more visuals.

Community Development Director Gladhill stated he is hearing that the Commission is somewhat open to a policy change on sign height requirements, but more visuals would be required.

Assistant City Administrator/Economic Development Manager Brama stated that McDonalds has indicated it would be willing to co-locate. He stated that this is an important topic for retailers and the need for more discussions.

6. COMMISSION/STAFF INPUT

6.01: Staff Update

Community Development Director Gladhill reported that Staff is continuing to work with Connexus Energy on lighting at the Lord of Life/Stony River shared entrance; Country Club Hills continues to work on their final plans and are looking at financing; and Common Bond Community is working on their design. He commented on a very successful Armstrong Boulevard interchange thank you event. Community Development Director Gladhill reported that he is trying to schedule a strategic planning session for the Planning Commission via e-mail and that the City holiday party will be held January 9th.

6.02: Receive Update on City Council Work Session Discussion with Representative of the Metropolitan Council

Noted.

6.03: Review Term Schedule for Planning Commissioners

Noted.

6.04: Zoning Bulletins

Zoning Bulletins were noted.

Commissioner Vanscoy asked when the vision and ordinances for The COR will be reviewed.

Community Development Director Gladhill replied that he is planning to review this at the City Council's strategic planning meeting coming up in January.

7. ADJOURNMENT

Motion by Commissioner VanScoy, seconded by Commissioner Nosan, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners VanScoy, Nosan, Bauer, Brauer, and Maul. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 10:15 p.m.

Respectfully submitted,

Tim Gladhill
Community Development Director

ATTEST:

JoAnn Shaw
Community Development Assistant

Drafted by Denise Bosch
TimeSaver Off Site Secretarial, Inc.

**PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on January 8, 2015, at the Council Chambers, Ramsey, Minnesota.

Commission Members Present: Vice Chair Shane Bennett
 Commissioner Bridgett Barr
 Commissioner Andrew Fyten
 Commissioner Thomas Mobry
 Commissioner Jon Trappen

Commission Members Absent: Commissioner Richard Chubb

Also Present: Parks & Assistant Public Works Superintendent Mark Riverblood
 City Administrator Kurt Ulrich

1. CALL TO ORDER

Vice Chair Bennett called the Park and Recreation Commission meeting to order at 6:34 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Barr seconded by Commissioner Fyten, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Vice Chair Bennett, Commissioners Barr, Fyten, Mobry, and Trappen. Voting No: None. Absent: Commissioner Chubb

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes dated November 13, 2014

Motion by Commissioner Mobry, seconded by Commissioner Barr, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- 1) Park and Recreation Commission Regular Meeting Minutes dated November 13, 2014.

Motion carried. Voting Yes: Vice Chair Bennett, Commissioners Mobry, Barr, Fyten, and Trappen. Voting No: None. Absent: Commissioner Chubb.

5. COMMISSION BUSINESS

5.01: Nominate Chair and Vice-Chair of the Park and Recreation Commission

Parks & Assistant Public Works Superintendent Riverblood reviewed each year, City Council makes appointments to their various subcommittees, with commissions and boards also expected to appoint a Chair and Vice-Chair for their respective entity. The purpose of this case is to establish the Commission's Chair and Vice-Chair for 2015. The process Staff proposes is nominations for first the Chair, and then after approval by the majority of voting Commissioners, the Vice-Chair is also administered in the same manner. He pointed out that, in that there is no official protocol for this process, the Commission may perform the nominations and/or voting by paper "ballots" forwarded to the Ex Officio as part of this case, if desired.

While there is a vacancy on the Commission, it is unlikely that a newly appointed Commissioner, (anticipated to occur later this winter or early spring) would be nominated and supported to serve as Vice-Chair without some experience serving on the Park and Recreation Commission – therefore it seems appropriate to move forward at this time with Commission selection of both Chair and Vice-Chair. The Terms of the Boards and Commission are from April 1st through March 31st of the respective year(s). So for the nominations being discussed in this case, the positions should be considered to be valid until the April regular Commission meeting at which time the Commission may address the positions for April 2015 – March 2016 by consensus or vote.

Motion by Commissioner Barr, seconded by Commissioner Fyten, to appoint Shane Bennett Chair, of the Park and Recreation Commission through March 31, 2015.

Motion carried. Voting Yes: Vice Chair Bennett, Commissioners Barr, Fyten, Mobry, and Trappen. Voting No: None. Absent: Commissioner Chubb

Motion by Commissioner Mobry, seconded by Commissioner Fyten to appoint Bridgett Barr as Vice Chair of the Park and Recreation Commission through March 31, 2015.

Motion carried. Voting Yes: Vice Chair Bennett, Commissioners Mobry, Fyten, Barr, and Trappen. Voting No: None. Absent: Commissioner Chubb

5.2 Begin Process of Public Engagement for the Proposed Municipal Plaza

Parks & Assistant Public Works Superintendent Riverblood reviewed the purpose of this agenda item is to invite public engagement for the proposed Municipal Plaza, and also discuss concepts and configurations. The park has been envisioned to be on the north side of Sunwood Drive with its position being in many ways, the center, of the Center of Ramsey or The COR.

As the Commission will recall, a similar invitation for ideas and public comment was issued for the lake feature in The COR, and the Commission held an open house explicitly for this purpose. Much planning and visioning for the park space called Lake Ramsey on the City's development plan remains.

There is a strong beneficial value to commercial and residential properties that abut quality parks. For this reason, expressing what either of these two proposed parks ("Lake Ramsey" and Municipal Plaza) may look like is useful in attracting developers. Additionally there can be cross-easements and shared uses for certain amenities and infrastructure, e.g. a park may accommodate stormwater from an adjacent residential property, or a restaurant site may have public/private paths that lead customers to the business, or an adjoining park may provide seating or programming beneficial to a particular business.

Parks & Assistant Public Works Superintendent Riverblood continued another reason that exploring concepts for the two proposed park together is timely, in that given their close geographic relationship (and eventual connection in some manner), the public spaces should be complimentary in opportunities for residents and visitors, and should have minimum redundancies in what they offer patrons in terms of programming and experience.

Riverblood provided three alternatives for the proposed Municipal Plaza. Staff is seeking any and all feedback from the Commission, residents and the business community. This invitation shall be extended via the city's website, and each commission, board and City Council will be asked to engage as well. In the end, the park space may look and function like one of the concepts presented, a hybrid of the three – or something quite different. There is no timeline per se, however a buyer may be found for the land adjacent to the park(s) and a park development plan may be crafted that is synergistic with the new residential or commercial land use.

Parks & Assistant Public Works Superintendent Riverblood stated Staff will continue to assimilate all comments on parks and public spaces within The COR – and it is Staff's recommendation for Commissioners to have discussions with residents, friends and neighbors on these planning endeavors, and share the feedback with Staff, within or aside from the regular Commission meeting.

Parks & Assistant Public Works Superintendent Riverblood showed the location of the Municipal Park. He provided a drawing of the Current Master Plan of the area.

Concept 1 – To include a water feature with a large open field. This would provide an opportunity to have a tree lighting with the planting of a tree. This concept would be 1.8 acres.

Concept 2 – This would be a different, more rectangular shape and more linear. There would be a green connection with the lake feature. A water feature may be at the entrance of the park. This would include a promenade, forest walk and a prominent entryway.

Concept 3 – This concept would include a woonerf & commercial edge, fountain, iconic tree and open field and entryway. There would also be a shared street that could be closed to motorized traffic at certain times.

The request for public input for Municipal Plaza would be done in conjunction with the lake feature. These concepts will be placed on the City website for resident review and comments.

Chair Bennett thanked Mr. Riverblood for the presentation and stated he likes all three concepts. He stated he likes the idea of a water feature.

Commissioner Trappen stated he likes Concept 3 with the shared street and also likes the open space in Concept 1.

Vice Chair Barr stated she likes the interaction with the nearby restaurants and businesses. This would be a great way of connecting the parks and trails within the City.

Chair Bennett stated he also likes the shared road concept. He has seen that elsewhere and it works well. He especially likes the way Concepts 2 and 3 tie into the other features within the COR.

Parks & Assistant Public Works Superintendent Riverblood stated these concepts will be shared with potential developers and costing will be done. Park Dedication fees will be one funding source for the Municipal Park. Grant funding may also be available.

Commissioner Trappen stated this would be appealing to future businesses and developers in this area.

Nine students from Elk River High School were present at the meeting and welcomed to make remarks on the concepts.

Megan Hetterick stated she likes Concept 2 and 3

Morgan Shryock stated Concept 3 is her favorite as she believes parks should go along with the area. She sees benefits of the other concepts also. More restaurants are needed in the area.

Hanna Ganru stated she would like to see this in Ramsey and she would be willing to put tax monies toward it.

Megan Hetterick stated she liked the elevated picnic area in Concept 2. She seems it would be more family oriented.

Cole Moening stated he likes in Concept 3 the transition from stores to the park is more graduated.

Ethan Nangle stated he likes Concept 3 with the shared street and would be a beneficial to residents and businesses nearby. It would draw people to the park.

5.3 Strategic Plan Update/Review Resident Survey Results

City Administrator Kurt Ulrich provided an update to the Commission of the Strategic Plan process. This is the reason the Resident Survey was done to be included in the strategic planning effort. He reviewed a PowerPoint presentation including the Vision, Mission and Goals/Imperatives. He reviewed financial stability showing Total Property Tax Levy. The Bond rating for the City is AA+. A stable tax rate has been maintained. A certificate of achievement in financial reporting for 2013 was received and noted this is the 20th consecutive year. There has been a continued emphasis on economic development. A connected community will begin with the interchange on Highway 10. There is an effort to reduce access points along Highway 10 to Anoka. This would help the flow of traffic. An effort for Smart, Citizen-focused Government with Collaborative Processes. Some economic development examples were the old municipal center, the 167th/47th business node and Armstrong West Planning/Future Business Park Planning. An Effective Organization where the City adopted and implemented Vision, Mission, Goals and Action Plan. A balanced scorecard for accountability and staff positions aligned with priorities. Four different areas reviewed are Fiduciary Perspective, Customer/Stakeholder Perspective, Internal Perspective and Learning and Growth Perspective.

Chair Bennett thanked the City Administrator for his update. He noted the Park and Recreation Commission feels like a part of the process.

Parks & Assistant Public Works Superintendent Riverblood reviewed during the 2013 City Council Strategic Planning process, discussion ensued related to initiating a resident surveying process. Generally speaking, survey results would benefit the City in a wide range of applications. However, relating to the Strategic Plan specifically, a resident survey allows the City to clearly analyze organizational performance measurements; including, the City's Strategic Plan balanced scorecard.

Parks & Assistant Public Works Superintendent Riverblood stated the City Council selected a "Third Party Mail" survey method for a regular resident survey program; and directed Staff to select a broker to complete said work. The National Research Center from Colorado was selected and authorized a set of survey questions/survey format. On November 12, 2014, the City Council received the preliminary report and authorized the preparation of the Final Report.

Parks & Assistant Public Works Superintendent Riverblood provided the survey results:

Community Livability Report – This is intended to be an easy to read/follow comprehensive overview of survey results. This specific document is based on all comparisons nationally. The National Research Center designs this document to be stand alone and intuitive. Included in the report are answers to a set of standard questions and also custom questions. The survey also includes a conclusions section.

Dashboard Summary of Findings – This is intended to provide a quick and condensed version of National Citizen Survey results outlined in the Community Livability Report.

Technical Appendices – This document includes all technical survey information (scientific data), raw survey results and all materials utilized. This document also includes a local benchmarks/comparisons section to Minnesota and western Wisconsin cities.

In conclusion, Ramsey residents enjoy a high quality of life, Ramsey's Economy is an important focus area for the community and Residents feel safe in Ramsey.

Chair Bennett stated the survey is full of great information and the Commission will continue to utilize it when discussing Parks within the City.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Mark Riverblood reviewed the following:

Mississippi Skyway – Preliminary Engineering – The preliminary engineering was done at the end of December.

Winter Recreation in Ramsey – The rink season started a week early then due to warm weather was closed for an extended period. This has been the slowest rink patronage he can remember. There are groomed cross-country trails at Rum River Central Regional Park.

7. ADJOURNMENT

Motion by Commissioner Barr, seconded by Commissioner Fyten, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett, Vice Chair Barr, Commissioner Fyten, Mobry, and Trappen. Voting No: None. Absent: Commissioner Chubb.

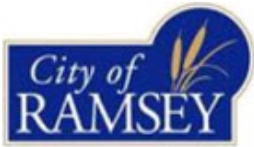
The Park and Recreation Commission meeting adjourned at 7:35 p.m.

Respectfully submitted,



Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

4. 2.

Meeting Date: 02/24/2015

By: Jo Thieling, Administrative Services

Information

Title:

Consider Acquisition of Tax Forfeit Properties

Purpose/Background:

Purpose: The purpose of this case is to ask Council to consider acquiring a tax forfeit parcel for public purpose and to approve tax forfeit classification of three other parcels.

Background: The City has received notification from Anoka County Property Records and Taxation of four (4) parcels in tax forfeit. State Statutes requires that the governing body of a municipality must approve the classification and sale of forfeit parcels that lie within their jurisdiction. The City is also offered the first right to acquire the tax forfeit properties.

Upon staff review, it appears one (1) of the parcels could be acquired for public purpose, and three (3) would serve no public purpose and should therefore be classified as tax forfeit and offered for sale.

For Council's information, the information related to the tax forfeit properties, Policy for the Acquisition of City Owned Land, and the Minnesota State Statute related to conveyance of tax forfeit land to public entities is attached to this case.

Observations/Alternatives:

Attached to this case are profiles for each of the four (4) tax forfeit properties, which include a GIS image and Anoka County property record.

35-32-25-32-0036 - AUDITORS SUBDIVISION NO. 96

Upon review, staff has determined this parcel could be acquired for future roadway/trail purposes.

23-32-25-44-0042 - LOT 3 BLK 3 PONDVALE ESTATES 2ND ADD SUBJ TO EASE OF REC

Upon review, staff has determined that this parcel is not needed for public purpose, and therefore, recommends that it not be acquired

28-32-25-21-0007 - LOT 1 BLOCK 1 RAMSEY TOWN CENTER 8TH ADD

Upon review, staff has determined that this parcel is not needed for public purpose, and therefore, recommends that it not be acquired.

26-32-25-24-0070 LOT 6 BLOCK 3 THE VILLAGE OF SUNFISH LAKE, EX RD SUBJ TO EASE OF REC

Upon review, staff has determined that this parcel is not needed for public purpose, and therefore, recommends that it not be acquired.

Two resolutions, one for the acquisition of the one parcel, and one for the classification of tax forfeit and sale of the

other three (3) parcels are attached to this case for Council action.

Staff will complete the additional responses requested by Anoka County administratively as part of the regular tax-forfeiture parcel review process.

Funding Source:

Any costs to the City of acquiring tax forfeiture parcels are typically minimal, e.g. filing fees, etc. Funding would come out of the Public Improvement Revolving Fund for Parcel 35-32-25-32-0036.

Recommendation:

Staff recommends Council adopt the Resolution to acquire one (1) of the tax forfeiture properties and adopt a second resolution classifying the other three (3) parcels as tax forfeiture and allow sale.

Action:

Motion to adopt Resolution #15-02-053 Requesting Anoka County to Withhold Certain Tax Forfeiture Land from Public Sale and Authorizing Acquisition of Tax Forfeiture Property for Public Purpose

- and -

Motion to Adopt Resolution #15-02-054 Approving the Classification and Sale of Tax-Forfeiture Parcels in the City of Ramsey

Attachments

[Info re Tax Forfeiture Properties](#)

[Policy for Tax Forfeiture Property](#)

[MN SS re Tax Forfeiture Property](#)

[Res to Purchase Tax Forfeiture Property](#)

[Res Declaring No Public Use for Tax Forfeiture Properties](#)

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 02/19/2015

Reviewed By

Kurt Ulrich

Date

02/19/2015 08:39 AM

Started On: 02/18/2015 03:21 PM



Anoka County

PROPERTY RECORDS & TAXATION DIVISION

Respectful, Innovative, Fiscally Responsible

December 4, 2014

Jo Thieling, City Clerk
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

RE: 2014 Classification List for Tax-Forfeited Property

Dear Ms. Thieling:

Enclosed you should find the following:

- M. Resolution #2014-144 dated 11/25/2014, classifying certain forfeit lands in Anoka County.
- B. A classification and sale approval form listing the lands classified in Resolution #2014-144 that lie within your jurisdiction, which is to be signed, sealed and returned to the county along with a copy of the motion or resolution of your governing body approving the classification and sale.
- C. A form for the forfeit parcels shown on the list of forfeit lands in your jurisdiction to help us analyze and appraise the parcel. We ask that you complete and return the form(s) to the county.
- P. A verification of special assessments form(s) that is to be completed, signed, sealed and returned to the county.

Chapter 282.01, Subdivision 1, of the Minnesota Statutes requires that the town board or governing body of a municipality must approve the classification and sale of forfeit parcels that lie within their jurisdiction. If disapproval of any parcel is not made within 60 days from the date of this letter, it is deemed that the town board or governing body has approved the classification and sale.

If the town board or governing body desires to acquire any parcel lying within the boundaries of the municipality, it shall, within 60 days of the request for classification and sale approval, file a written application with the county board to withhold the parcel from sale. The county board will then withhold the parcel from sale for six months.

If the town board or governing body fails to acquire the property within the withholding period, the county may offer it for sale upon expiration of the withholding period.

A municipality or township will have to pay maintenance costs incurred by the county (if any) during the six months the property is withheld from public sale, and if the parcel is not offered for public sale after the six month period.

All parcels on the list are still within the repurchase period. If you desire to acquire any parcels still within the repurchase period, you can file an application which can be acted upon at the appropriate time, assuming the county board does not allow repurchase of the parcel.

If you have any parcels in your packet that are shown as withdrawn under Chapter 282.018, you can apply to acquire them or approve their sale, but a special bill will first have to be passed by the legislature before they could be sold to anyone. That is assuming the Department of Natural Resources (DNR) will support the sale and not require them to remain in public ownership as forfeit land.

Please return the form(s) and paperwork to me by 02/03/2014.

Thank you in advance for your assistance. If you have any questions, please do not hesitate to call me at 763-323-5424.

Sincerely,

Pamela J. LeBlanc
Anoka County Land Commissioner

PL/hd
Enclosures

BOARD OF COUNTY COMMISSIONERS

Anoka County, Minnesota

DATE: November 25, 2014

RESOLUTION #2014-144

OFFERED BY COMMISSIONER: Kordiak

2014 CLASSIFICATION OF NON-CONSERVATION PROPERTY FOR LAND SALE PURPOSES

WHEREAS, the real property described in the attached 2014 Classification List has forfeited to the state of Minnesota for the failure to pay ad valorem real estate taxes pursuant to the provisions of Minnesota Statutes, Chapter 279, Chapter 280, and Chapter 281; and,

WHEREAS, the Anoka County Board of Commissioners, Anoka County, Minnesota ("County Board"), has determined that it is advisable to sell the real property described in the 2014 Classification List (Exhibit A); and,

WHEREAS, pursuant to the provisions of Minnesota Statutes Section 282.01, subdivision 1, the County Board is required to classify all tax-forfeited property as conservation or non-conservation; and,

WHEREAS, the County Board has considered the present use of adjacent lands found in the 2014 Classification List, the productivity of the soil, the character of forest or other growth, the accessibility of the lands listed to establish roads, schools, and other public services, and their peculiar suitability or desirability for particular uses; and,

WHEREAS, pursuant to the provisions of Minnesota Statutes Section 282.01, subdivision 1(h), if the tax-forfeit property is located within the boundaries of an organized town or incorporated municipality, a classification, reclassification, and sale must first be approved by the town board of the town or governing body of the municipality in which the lands are located; and,

WHEREAS, the town board of the town or the governing body of the municipality is considered to have approved the classification or reclassification and sale if the County Board is not notified of the disapproval of the classification or reclassification and sale within 60 days of the date the request for approval was transmitted to the town board of the town or governing body of the municipality; and,

WHEREAS, if the town board or a governing body of a municipality or a park and recreation board in a city of the first-class desires to acquire any parcel lying in the town or municipality, it may file a written request with the county auditor pursuant to the provisions of Minnesota Statutes Section 282.01, subdivision 1a; and,

WHEREAS, upon written request to the county auditor from a state agency or governmental subdivision of the state, a parcel of unsold tax-forfeited land must be withheld from sale or lease to others for a maximum of six months ("withholding period"); and,

WHEREAS, if the request is from a governmental subdivision of the state, the governmental subdivision must pay the maintenance cost incurred by the county during the period the parcel is withheld; and,

WHEREAS, if a town board, governing body of the municipality, or a governmental subdivision wishes to purchase a parcel of tax-forfeit property it shall do so during the withholding period; and,

WHEREAS, if the town board, governing body of the municipality, or a governmental subdivision fails to submit an application and a resolution of the board or governing body to acquire the property within the withholding period, the county may offer the property for sale upon the expiration of the withholding period:

NOW, THEREFORE, BE IT RESOLVED that each parcel shown on the 2014 Classification List is hereby classified as non-conservation and approved for sale, subject to review by the town boards and governing bodies of municipalities in Anoka County under Minnesota Statutes Section 282.01.

BE IT FURTHER RESOLVED that the Anoka County land commissioner shall forward a copy of this resolution to the town board of any organized township and to the governing body of an incorporated municipality in Anoka County for their review.

RESOLUTION #2014-144

Page 2

BE IT FURTHER RESOLVED that if the town board or governing body of a municipality fails to notify the County Board of the disapproval of a classification and sale of any of the lands described herein within 60 days of the date the request herein is transmitted to the town board or governing body of a municipality, it will be deemed to have approved the classification and sale.

BE IT FURTHER RESOLVED that if the town board or governing body desires to acquire any parcel lying in the town or municipality under Section 282.01, it shall, within 60 days of the request for classification and sale, file a written application with the County Board to withhold the parcel from public sale for six months.

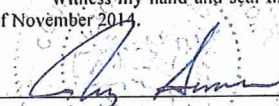
BE IT FURTHER RESOLVED that if a governmental subdivision files a written application with the County Board to withhold a parcel from public sale for six months, the governmental subdivision shall pay maintenance costs incurred by the county during the six-month period while the property is withheld from public sale, provided the property is not offered for public sale after the six-month period.

BE IT FURTHER RESOLVED that if the town board or governing body of the municipality fails to submit an application and a resolution of the board or governing body to acquire the property within the withholding period, the county may offer the property for sale upon the expiration of the withholding period.

STATE OF MINNESOTA)
COUNTY OF ANOKA) ss

I, Jerry Soma, County Administrator, Anoka County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Anoka County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on November 25, 2014, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this 25th day of November 2014.



JERRY SOMA
COUNTY ADMINISTRATOR

	<u>YES</u>	<u>NO</u>
DISTRICT #1 – LOOK	X	_____
DISTRICT #2 – BRAASTAD	X	_____
DISTRICT #3 – WEST	X	_____
DISTRICT #4 – KORDIAK	X	_____
DISTRICT #5 – LEDOUX	Absent	_____
DISTRICT #6 – SIVARAJAH	Absent	_____
DISTRICT #7 – SCHULTE	X	_____

EXHIBIT A

2014 CLASSIFICATION LIST

CITY OF ANOKA

Commissioner District 1

REVISED AUDITORS SUBDIVISION NO 66

01-31-25-23-0009

TH PT OF LOT 6 REV AUD SUB NO 66 DESC AS FOL: COM AT THE SW COR OF SD LOT 6, TH N 89 DEG 40 MIN 11 SEC E ALG S LINE OF SD LOT 6, 584.49 FT TO INTER/W W LINE OF FAIROAK AVE, TH N 0 DEG 20 MIN 20 SEC E ALG SD W LINE OF FAIROAK AVE 89.42 FT, TH N 18 DEG 22 MIN 44 SEC E CONT ALG W LINE OF FAIROAK AVE 72.93 FT, TH SWLY ON A TANGENTIAL CUR CONC TO NW HAVING A RADIUS OF 145.0 FT A DELTA ANG OF 71 DEG 17MIN 27 SEC & BEING TAN TO W LINE OF SD FAIROAK AVE 180.42 FT, TH S 89 DEG 40 MIN 11 SEC W & PRL WITH S LINE OF SD LOT 6, 471.24 FT TO W LINE OF SD LOT 6, TH DUE S ALG W LINE OF SD LOT 6, 60 FT TO PTOF COM, EX RD SUBJ TO EASE OF REC

Commissioner District 7

AUDITORS SUBDIVISION NUMBER 17

06-31-24-43-0071

W 32 FT OF E 44 FT OF S 14.85 FT OF LOT 3 AUD SUB NO 17; SUBJ TO EASE OF REC

CITY OF BETHEL

Commissioner District 2

AUDITORS SUBDIVISION NUMBER 60

25-34-24-41-0005

LOT 7 AUDITORS SUBDIVISION NO 60

CITY OF BLAINE

Commissioner District 3

EGRET LANDING

09-31-23-13-0047

OUTLOT A EGRET LANDING

GLENN MEADOWS

14-31-23-42-0002

OUTLOT A GLENN MEADOWS

CITY OF CENTERVILLE

Commissioner District 6

2014 CLASSIFICATION LIST

PHEASANT MARSH SECOND ADDITION

23-31-22-34-0056

OUTLOT A PHEASANT MARSH 2ND ADD

CITY OF COLUMBIA HEIGHTS

Commissioner District 4

COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS

35-30-24-34-0017

LOT 19 EX WLY 15 FT THEREOF & LOT 18 BLOCK 89 COLUMBIA HEIGHTS ANNEX, EX RD SUBJ TO EASE OF REC

CITY OF COON RAPIDS

Commissioner District 5

AQUA VISTA

35-31-24-11-0016

THAT PRT OF LOT 9 BLOCK 1 AQUA VISTA DESC AS FOL: COM AT SW COR OF SD LOT TH N 24 DEG 46 MIN 32 SEC W ALG W LINE THEREOF 37.2 FT TO POB, TH N 76 DEG 55 MIN 23 SEC E 202.21 FT, TH N ALG E LINE 184FT, TH SWLY 270 FT + OR - TO WLY LINE OF SD LOT 9, TH SLY ALG SD WLY LINE TO POB

PLEASURE CREEK COLEMAN ACRES PLAT 1

35-31-24-43-0034

LOTS 1 & 2 BLK 5 PLEASURE CREEK COLEMAN ACRES PLAT 1; EX N 165 FT THEREOF; SUBJ TO EASE OF REC

PLYMOUTH PARK

24-31-24-13-0088

LOT 1 BLOCK 4 PLYMOUTH PARK , EX RD SUBJ TO EASE OF REC

SUNNYSIDE PARK

25-31-24-13-0055

OUTLOT A SUNNYSIDE PARK, EX PRT PLATTED AS BEHUN 2ND ADD, SUBJ TO EASE OF REC

TWIN CITY TERRACE

25-31-24-41-0008

THE S 353 FT OF LOT 3 BLOCK 5 TWIN CITY TERRACE - ALL HWY

Commissioner District 7

LUNDGREN OAKS

09-31-24-24-0018

LOT 4 BLOCK 2 LUNDGREN OAKS WHICH LIES IN THE NE1/4 OF SW1/4 OF SEC 9 TWP 31 RGE 24 , EX RD SUBJ TO EASE OF REC

STONELIGHT ESTATES

04-31-24-24-0058

LOT 4 BLOCK 1 STONELIGHT ESTATES

04-31-24-24-0059

LOT 5 BLOCK 1 STONELIGHT ESTATES

04-31-24-24-0060

LOT 6 BLOCK 1 STONELIGHT ESTATES

CITY OF EAST BETHEL

Commissioner District 2

UNPLATTED

20-33-23-31-0001

THAT PRT OF NE1/4 OF SW1/4 SEC 20 TWP 33 R 23 DESC AS FOLS, COM AT PT ON N LINE OF SD 1/4 1/4, 785.6 FT W OF NE COR THEREOF, TH S AT RT ANG 600 FT, TH E AT RT ANG TO INTER/W A LINE PRL/W & 350 FT W OF E LINE OF SD 1/4 1/4 TH N ALG SD PRL/W LINE TO N LINE OF SD 1/4, 1/4 TH W ALG SD N LINE TO POC EX THEREFROM, THE N 533 FT OF THE E 435.6 FT THEREFOF AS MEAS PRL/W THE E & N LINE OF SD 1/4, 1/4, EX RD SUBJ TO EASE OF REC

COON LAKE BEACH

36-33-23-24-0259

LOT 1478 BLOCK 25 COON LAKE BEACH , EX RD SUBJ TO EASE OF REC

CITY OF FRIDLEY

Commissioner District 4

HYDE PARK

23-30-24-22-0002

LOT 7 BLK 5 HYDE PARK, EX RD, SUBJ TO EASE OF REC

23-30-24-22-0003

LOT 8 BLK 5 HYDE PARK, EX RD, SUBJ TO EASE OF REC

23-30-24-22-0004

LOT 9 BLK 5 HYDE PARK, EX RD, SUBJ TO EASE OF REC

23-30-24-22-0006

LOT 11 BLK 5 HYDE PARK, EX RD, SUBJ TO EASE OF REC

LARRYS 2ND ADDITION

24-30-24-11-0068

LOT 1 BLOCK 1 LARRYS 2ND ADD , EX RD SUBJ TO EASE OF REC

CITY OF HAM LAKE

Commissioner District 2

UNPLATTED

08-32-23-13-0003

THAT PRT OF SW1/4 OF NE1/4 OF SEC 8 TWP 32 RGE 23 LYG NLY OF FOL DESC LINE: COM AT NW COR OF LOT 6 BLK 1 BIRCH VIEW ACRES, TH S 2 DEG 8 MIN 45 SEC W 588.34 FT TO POB OF SD LINE, TH W PRL/W S LINE OF SD 1/4,1/4, TO ELY R/W LINE OF TH NO 65 & THERE TERM, & LYG ELY OF SD TH NO 65 & LYG WLY OF SD PLAT, EX THAT PRT DESC AS FOL: COM AT PT ON FOL DESC

LINE WHICH IS 1168 FT NLY OF S LINE OF SD 1/4,1/4 AS MEAS ALG SD LINE BEG AT PT ON S LINE OF SD SEC 8, 225.2 FT E OF S1/4 COR OF SD SEC, TH RUN NLY AT AN ANG OF 92 DEG 09 MIN WITH SD S SEC LINE, (MEAS FROM W TO N) 4100 FT & THERE TERM AKA LINE 'A', TH E PRL/W SD S LINE 275 FT, TH N PRL/W E LINE OF SD 1/4 1/4 TO N LINE OF SD 1/4,1/4 TH W ALG SD N LINE TO SD LINE 'A' TH S ALG SD LINE 'A' TO POB, ALSO EX THAT PRT DESC AS FOL: BEG AT PT ON SDLINE 'A' 1056 FT N OF SD S LINE, TH E PRL/W SD S LINE 275 FT, TH N PRL/W SD E LINE 112 FT, TH W PRL/W SD S LINE 275 FT TO SD LINE 'A', TH S ALG SD LINE 'A' TO POB, ALSO EX THAT PRT DESC AS FOL: BEG AT PT ON SD LINE 'A' 720 FT N OF SD S LINE, TH E PRL/W SD S LINE 275 FT, TH N PRL/W SD E LINE 112 FT, TH W PRL/W SD S LINE 275 FT TO SD LINE "A", TH S ALG SD LINE "A" TO POB, ALSO EX THAT PRTDESC AS FOL: BEG AT PT ON SD LINE 'A' 832 FT NLY OF SD S LINE, TH E PRL/W SD S LINE 275 FT, TH N PRL/W SD E LINE 224 FT, TH W PRL/W SD S LINE 275 FT TO SD LINE 'A', TH S ALG SD LINE 'A' TO POB; EXRD; SUBJ TO EASE OF REC

08-32-23-13-0006

THAT PT OF SW1/4 OF NE1/4 SEC 8 TWP 32 RGE 23 DESC AS FOL COM AT PT ON LINE WHICH IS 1056 FT NLY OF S LINE OF SD 1/4 1/4 AS MEAS ALG SD LINE, BEG AT PT ON S LINE OF SD SEC 8, 225.2 FT E OF S 1/4 COR THEREOF, TH RUN NLY AT AN ANG OF 92 DEG 9 MIN WITH SD S SEC LINE MEAS FROM W TO N FOR 4100 FT & THERE TERM, TH E & PRL TO S LINE OF SD SEC 8, 275 FT, TH N & PRL TO E LINE OF SD 1/4 1/4, 112 FT, TH W & PRL TO S LINE OF SD 1/4 1/4, 275 FT & TO LINE FIRST DESC HEREIN, PROC TH S ALG SD LINE 1ST DESC TO PT OF COM, EX RD SUBJ TO EASE OF REC

08-32-23-13-0011

TH PT OF SW1/4 OF NE1/4 SEC 8 TWP 32 RGE 23 DESC AS FOL, COM AT PT ON FOL DESC LINE 832 FT NLY OF S LINE OF SD 1/4 1/4, BEG AT PT ON S LINE OF SD SEC 8, 225.2 FT E OF S 1/4 COR THEREOF, TH NLY AT AN ANG OF 92 DEG 9 MIN WITH SD S SEC LINE MEAS FROM W TO N FOR 4100 FT & THERE TERM, TH E & PRL TO S LINE OF SD SEC 8, 275 FT, TH N & PRL TO E LINE OF SD 1/4 1/4, 224 FT, TH W & PRL TO S LINE OF SD1/4 1/4, 275 FT & TO LINE 1ST DESC HEREIN, TH S ALG SD LINE 1ST DESC HEREIN TO PT OF COM, EX RD SUBJ TO EASE OF REC

CHRISTENSEN COMMERCIAL PARK 2ND ADDITION

17-32-23-13-0019

LOT 4 BLOCK 1 CHRISTENSEN COMM PARK 2ND , EX RD SUBJ TO EASE OF REC

HIAWATHA BEACH

02-32-23-32-0025

HIAWATHA BEACH HAM LAKE TWP LOT 1 BLK 8 HIAWATHA BEACH

CITY OF LINO LAKES

Commissioner District 6

UNPLATTED

17-31-22-21-0026

THAT PRT OF NE1/4 OF NW1/4 OF SEC 17 TWP 31 RGE 22 DESC AS FOL: COM AT NE COR OF SD 1/4 1/4, TH S ALG E LINE THEREOF 495 FT, TH N 70 DEG 22 MIN W 577.5 FT, TH N 17 DEG W 330 FT +OR- TO N LINE OF SD1/4 1/4 & POB, TH E ALG SD N LINE 8.08 FT +OR- TO A PT 630 FT W OF NE COR OF SD 1/4 1/4, TH SELY AT AN ANG OF 72 DEG 28 MIN 30 SEC, AS MEAS FROM E TO S 315 FT, TH WLY PRL/W N LINE OF SD 1/4 1/4 7.55FT +OR- TO INTER/W A LINE BRG S 17 DEG E FROM POB, TH N 17 DEG W ALG SD LINE TO POB, EX RD, SUBJ TO EASE OF REC

29-31-22-34-0008

THE E 60 FT OF N 345.8 FT OF SE1/4 OF SW1/4 OF SEC 29 TWP 31 RGE 22, EX RD,
SUBJ TO EASE OF REC

AUDITORS SUBDIVISION NUMBER 54

17-31-22-33-0046

LOT 1 AUDITORS SUBDIVISION NO 54 DESC AS FOL: LYG NWLY OF WLY R/W
LINE OF CSAH NO 23 & LYG NELY OF FOL DESC LINE: COM AT PT OF INTER OF
SLY LINE OF N 300 FT OF SD LOT WITH WLY R/W LINE OF CSAHNO 23, TH
SWLY ALG SD WLY LINE 127.34 FT, TH NWLY AT RT ANG 272.63 FT, TH NELY AT
RT ANG 159.80 FT TO POB OF SD LINE, TH SELY AT RT ANG 272.63 FT TO SD
WLY R/W LINE OF CSAH NO 23 & SD LINE THERE TERM

17-31-22-33-0052

LOT 2 AUDITORS SUBDIVISION NO 54 DESC AS FOL: COM AT INTER OF S
LINE OF N 300 FT SD LOT & WLY R/W LINE OF CSAH NO LAKE 23, TH S 25 DEG
20 MIN 49 SEC W, ALG SD R/W LINE 127.34 FT, TH N 64 DEG 39MIN 11 SEC W
272.63 FT, TH N 25 DEG 20 MIN 49 SEC E 160 FT TO POB, TH S 64 DEG 39 MIN 11
SEC E TO INTER/W E LINE OF SD LOT 2, TH N ALG SD E LINE TO NE COR
THEREOF, TH W ALG N LINE OF SD LOT 2 TO INTER/W LINE BRG N 08 DEG 23
MIN 05 SEC E FROM POB, TH S 08 DEG 23 MIN 05 SEC W 156.7 FT TO POB

CITY OF NOWTHEN

Commissioner District 1

UNPLATTED

27-33-25-43-0001

THE E 200 FT OF W 1600 FT, AS MEAS AT RT ANG TO W LINE OF FOL DESC
TRACT: THE N1/2 OF N1/2 OF SE1/4 OF SW1/4 & N1/2 OF N1/2 OF SW1/4 OF SE1/4
OF SEC 27 TWP 33 RGE 25, EX RD, SUBJ TO EASE OF REC

CITY OF OAK GROVE

Commissioner District 1

SHADY OAKS

15-33-24-22-0002

THE N1/2 OF LOT 3 BLK 1 SHADY OAKS, SUBJ TO EASE OF REC

15-33-24-22-0003

LOT 4 BLK 1 SHADY OAKS EX RD; SUBJ TO EASE OF REC

SPLUMPY PINES

08-33-24-42-0012

OUTLOT A SPLUMPY PINES

CITY OF RAMSEY

Commissioner District 1

AUDITORS SUBDIVISION NO 96

35-32-25-32-0036

THAT PRT OF LOT 26 AUD SUB NO 96 DESC AS FOL: COM AT SW COR OF LOT 13
AUD SUB NO 96, TH S 29 DEG 22 MIN W ALG WLY LINE OF SD LOT 26 260 FT TO
POB, TH S 65 DEG 32 MIN E TO INTER/W A LINE PRL/W & 100 FT SELY OF SELY
R/W LINE OF TUNGSTEN ST NW (AS MEAS ALG NELY R/W LINE F RIVLYN AVE),

TH SWLY ALG SD PRLN LINE TO A PT 110 FT NELY OF NELY R/W LINE OF RIVLYN AVE (AS MEAS ALG SD PRLN LINE), TH NWLY PRLN/W SD NELY R/W LINE 100 FT TO WLY LINE OF SD LOT 26, TH NELY ALG SD WLY LINE TO POB; SUBJ TO EASE OF REC

PONDVALE ESTATES SECOND ADDITION

23-32-25-44-0042

LOT 3 BLK 3 PONDVALE ESTATES 2ND ADD SUBJ TO EASE OF REC

RAMSEY TOWN CENTER 8TH ADDITION

28-32-25-21-0007

LOT 1 BLOCK 1 RAMSEY TOWN CENTER 8TH ADD

THE VILLAGE OF SUNFISH LAKE

26-32-25-24-0070

LOT 6 BLOCK 3 THE VILLAGE OF SUNFISH LAKE , EX RD SUBJ TO EASE OF REC

CITY OF SPRING LAKE PARK

Commissioner District 3

FAIRVIEW COURT

01-30-24-23-0023

LOT 10 BLK 5 FAIRVIEW COURT, SUBJ TO EASE OF REC

CITY OF ST. FRANCIS

Commissioner District 1

UNPLATTED

31-34-24-31-0002

THAT PRT OF NE1/4 OF SW1/4 OF SEC 31 TWP 34 RGE 24 LYG NELY OF C/L OF CSAH NO 81, EX RD, SUBJ TO EASE OF REC

2015 Classification List
CITY OF RAMSEY

AUDITORS SUBDIVISION NO 96

35-32-25-32-0036

THAT PRT OF LOT 26 AUD SUB NO 96 DESC AS FOL: COM AT SW COR OF LOT 13 AUD SUB NO 96, TH S 29 DEG 22 MIN W ALG WLY LINE OF SD LOT 26 260 FT TO POB, TH S 65 DEG 32 MIN E TO INTER/W A LINE PRL/W & 100 FT SELY OF SELY R/W LINE OF TUNGSTEN ST NW (AS MEAS ALG NELY R/W LINE F RIVLYN AVE), TH SWLY ALG SD PRL LINE TO A PT 110 FT NELY OF NELY R/W LINE OF RIVLYN AVE (AS MEAS ALG SD PRL LINE), TH NWLY PRL/W SD NELY R/W LINE 100 FT TO WLY LINE OF SD LOT 26, TH NELY ALG SD WLY LINE TO POB; SUBJ TO EASE OF REC

State of Minnesota

County of Anoka
State of Minnesota

The Foregoing classification of lands above described lying within the boundaries of the
CITY OF RAMSEY in said County and State is hereby approved.

Dated _____,
Attest: _____

(CLERK)

The CITY COUNCIL of the
CITY OF RAMSEY

BY _____
(MAYOR)

VERIFICATION OF SPECIAL ASSESSMENTS

CITY OF RAMSEY

PIN# 35-32-25-32-0036

DATE OF FORFEITURE: 07/25/2014

Before Forfeiture Amount _____

After Forfeiture Amount _____

Special Assessments Not Previously Certified _____

Watershed District _____

We ask that you enter the amount of special assessments by category on the captioned parcel. If there are none, please enter a zero.

If you need to verify the amounts, please contact Larysa Matzek @ (763) 323 - 5426 in the Property Records and Taxation Division.

If your municipality or township has not previously certified special assessments on a forfeit property, you should now certify them to the PROPERTY RECORDS AND TAXATION DIVISION, and enter them on the line, 'Special Assessments Not Previously Certified'.

Improvements before forfeiture should include principal and interest up to the date of forfeiture and all deferred installments of principal.

Improvements after forfeiture should include ONLY THE TOTAL PRINCIPAL AMOUNT. MS 282.01, Subd. 3 requires improvements made after forfeiture to be considered by the County Board in setting the appraised value for sale purposes. The apportionment of proceeds after sale is done in accordance with MS 282.08.

(Seal)

Clerk of Township, Municipality or
Watershed District

Date

PIN# 35-32-25-32-0036

Please complete the following information by answering all applicable questions.

- 1. Is this parcel buildable?**
 - a) Has your city/township adopted a local ordinance governing minimum area, shape, frontage or access? (If yes, answer 1b; if no, proceed to question 5.)**
 - b) Does this parcel comply with your local ordinances regarding minimum area, shape, frontage or access and, because of this, can be improved? If it does not comply, please list reason(s) for non-compliance**
- 2. Do you recommend combining this parcel with an abutting forfeit parcel, if there is one?**
- 3. If your answer to #2 is yes, indicate which parcel on the list.**
- 4. Do you recommend selling this parcel to the abutting landowner?**
- 5. What is the current zoning of the forfeit parcel?**
- 6. Are there any buildings on the parcel?**
- 7. Does the city/township want an easement over the parcel?**

Any other information you feel would be useful:

Name of person completing this questionnaire: _____

Title of person completing this questionnaire: _____

Thank you for providing this information. Please return to:

**Pamela J. LeBlanc
Land Commissioner
2100 3RD Avenue
Anoka, MN 55303**



35-32-25-32-0036

2015 Classification List
CITY OF RAMSEY

PONDVALE ESTATES SECOND ADDITION

23-32-25-44-0042

LOT 3 BLK 3 PONDVALE ESTATES 2ND ADD SUBJ TO EASE OF REC

State of Minnesota

County of Anoka
State of Minnesota

The Foregoing classification of lands above described lying within the boundaries of the
CITY OF RAMSEY in said County and State is hereby approved.

Dated _____, _____
Attest: _____

(CLERK)

The CITY COUNCIL of the
CITY OF RAMSEY

BY _____
(MAYOR)

VERIFICATION OF SPECIAL ASSESSMENTS

CITY OF RAMSEY

PIN# 23-32-25-44-0042

DATE OF FORFEITURE: 07/25/2014

Before Forfeiture Amount _____

After Forfeiture Amount _____

Special Assessments Not Previously Certified _____

Watershed District _____

We ask that you enter the amount of special assessments by category on the captioned parcel. If there are none, please enter a zero.

If you need to verify the amounts, please contact Larysa Matzek @ (763) 323 - 5426 in the Property Records and Taxation Division.

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(Seal)

**Clerk of Township, Municipality or
Watershed District**

Date

PIN# 23-32-25-44-0042

Please complete the following information by answering all applicable questions.

1. Is this parcel buildable?
 - a) Has your city/township adopted a local ordinance governing minimum area, shape, frontage or access? (If yes, answer 1b; if no, proceed to question 5.)
 - b) Does this parcel comply with your local ordinances regarding minimum area, shape, frontage or access and, because of this, can be improved? If it does not comply, please list reason(s) for non-compliance
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4. Do you recommend selling this parcel to the abutting landowner?
5. What is the current zoning of the forfeit parcel?
6. Are there any buildings on the parcel?
7. Does the city/township want an easement over the parcel?

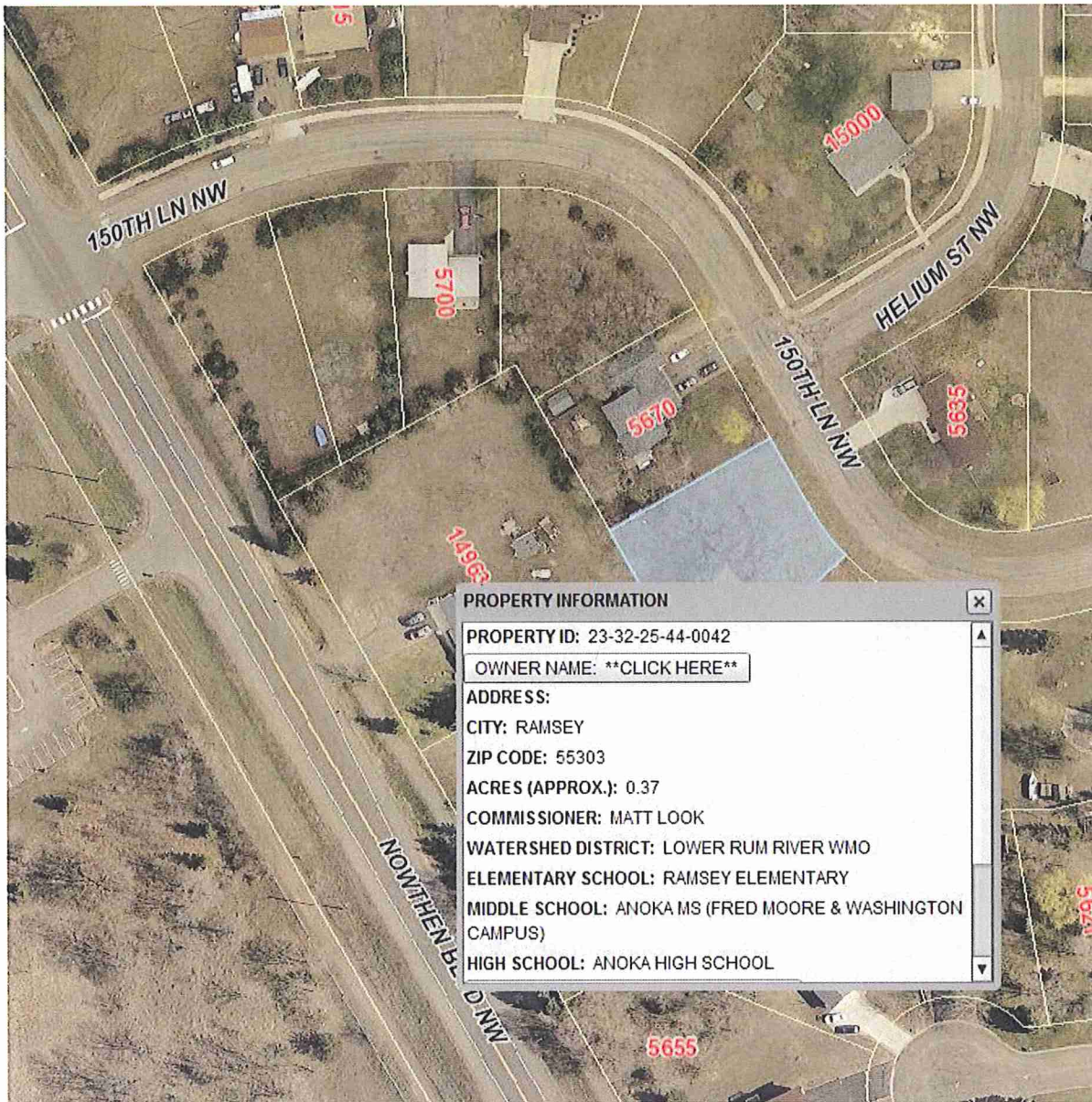
Any other information you feel would be useful:

Name of person completing this questionnaire: _____

Title of person completing this questionnaire: _____

Thank you for providing this information. Please return to:

Pamela J. LeBlanc
Land Commissioner
2100 3RD Avenue
Anoka, MN 55303



PROPERTY INFORMATION

PROPERTY ID: 23-32-25-44-0042

OWNER NAME: ****CLICK HERE****

ADDRESS:

CITY: RAMSEY

ZIP CODE: 55303

ACRES (APPROX.): 0.37

COMMISSIONER: MATT LOOK

WATERSHED DISTRICT: LOWER RUM RIVER WMO

ELEMENTARY SCHOOL: RAMSEY ELEMENTARY

MIDDLE SCHOOL: ANOKA MS (FRED MOORE & WASHINGTON CAMPUS)

HIGH SCHOOL: ANOKA HIGH SCHOOL

2015 Classification List
CITY OF RAMSEY

RAMSEY TOWN CENTER 8TH ADDITION

28-32-25-21-0007

LOT 1 BLOCK 1 RAMSEY TOWN CENTER 8TH ADD

State of Minnesota

County of Anoka
State of Minnesota

The Foregoing classification of lands above described lying within the boundaries of the
CITY OF RAMSEY in said County and State is hereby approved.

Dated _____, _____
Attest: _____

(CLERK)

The CITY COUNCIL of the
CITY OF RAMSEY

BY _____
(MAYOR)

VERIFICATION OF SPECIAL ASSESSMENTS

CITY OF RAMSEY

PIN# 28-32-25-21-0007

DATE OF FORFEITURE: 07/25/2014

Before Forfeiture Amount _____

After Forfeiture Amount _____

Special Assessments Not Previously Certified _____

Watershed District _____

We ask that you enter the amount of special assessments by category on the captioned parcel. If there are none, please enter a zero.

If you need to verify the amounts, please contact Larysa Matzek @ (763) 323 - 5426 in the Property Records and Taxation Division.

If your municipality or township has not previously certified special assessments on a forfeit property, you should now certify them to the **PROPERTY RECORDS AND TAXATION DIVISION, and enter them on the line, 'Special Assessments Not Previously Certified'.**

Improvements before forfeiture should include principal and interest up to the date of forfeiture and all deferred installments of principal.

Improvements after forfeiture should include ONLY THE TOTAL PRINCIPAL AMOUNT. MS 282.01, Subd. 3 requires improvements made after forfeiture to be considered by the County Board in setting the appraised value for sale purposes. The apportionment of proceeds after sale is done in accordance with MS 282.08.

(Seal)

**Clerk of Township, Municipality or
Watershed District**

Date

PIN# 28-32-25-21-0007

Please complete the following information by answering all applicable questions.

- 1. Is this parcel buildable?**
 - a) Has your city/township adopted a local ordinance governing minimum area, shape, frontage or access? (If yes, answer 1b; if no, proceed to question 5.)**
 - b) Does this parcel comply with your local ordinances regarding minimum area, shape, frontage or access and, because of this, can be improved? If it does not comply, please list reason(s) for non-compliance**
- 2. Do you recommend combining this parcel with an abutting forfeit parcel, if there is one?**
- 3. If your answer to #2 is yes, indicate which parcel on the list.**
- 4. Do you recommend selling this parcel to the abutting landowner?**
- 5. What is the current zoning of the forfeit parcel?**
- 6. Are there any buildings on the parcel?**
- 7. Does the city/township want an easement over the parcel?**

Any other information you feel would be useful:

Name of person completing this questionnaire: _____

Title of person completing this questionnaire: _____

Thank you for providing this information. Please return to:

**Pamela J. LeBlanc
Land Commissioner
2100 3RD Avenue
Anoka, MN 55303**



PROPERTY INFORMATION

PROPERTY ID: 28-32-25-21-0007

OWNER NAME: [**CLICK HERE**](#)

ADDRESS: 7720 147TH LN NW

CITY: RAMSEY

ZIP CODE: 55303

ACRES (APPROX.): 0.21

COMMISSIONER: MATT LOOK

WATERSHED DISTRICT: LOWER RUM RIVER WMO

ELEMENTARY SCHOOL: RAMSEY ELEMENTARY

MIDDLE SCHOOL: ANOKA MS (FRED MOORE & WASHINGTON CAMPUS)

HIGH SCHOOL: ANOKA HIGH SCHOOL

2015 Classification List
CITY OF RAMSEY

THE VILLAGE OF SUNFISH LAKE

26-32-25-24-0070

LOT 6 BLOCK 3 THE VILLAGE OF SUNFISH LAKE, EX RD SUBJ TO EASE OF REC

State of Minnesota

County of Anoka
State of Minnesota

The Foregoing classification of lands above described lying within the boundaries of the
CITY OF RAMSEY in said County and State is hereby approved.

Dated _____,
Attest: _____

(CLERK)

The CITY COUNCIL of the
CITY OF RAMSEY

BY _____
(MAYOR)

VERIFICATION OF SPECIAL ASSESSMENTS

CITY OF RAMSEY

PIN# 26-32-25-24-0070

DATE OF FORFEITURE: 07/25/2014

Before Forfeiture Amount _____

After Forfeiture Amount _____

Special Assessments Not Previously Certified _____

Watershed District _____

We ask that you enter the amount of special assessments by category on the captioned parcel. If there are none, please enter a zero.

If you need to verify the amounts, please contact Larysa Matzek @ (763) 323 - 5426 in the Property Records and Taxation Division.

If your municipality or township has not previously certified special assessments on a forfeit property, you should now certify them to the **PROPERTY RECORDS AND TAXATION DIVISION**, and enter them on the line, 'Special Assessments Not Previously Certified'.

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(Seal)

Clerk of Township, Municipality or
Watershed District

Date

PIN# 26-32-25-24-0070

Please complete the following information by answering all applicable questions.

1. Is this parcel buildable?
 - a) Has your city/township adopted a local ordinance governing minimum area, shape, frontage or access? (If yes, answer 1b; if no, proceed to question 5.)
 - b) Does this parcel comply with your local ordinances regarding minimum area, shape, frontage or access and, because of this, can be improved? If it does not comply, please list reason(s) for non-compliance
2. Do you recommend combining this parcel with an abutting forfeit parcel, if there is one?
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4. Do you recommend selling this parcel to the abutting landowner?
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6. Are there any buildings on the parcel?
7. Does the city/township want an easement over the parcel?

Any other information you feel would be useful:

Name of person completing this questionnaire: _____

Title of person completing this questionnaire: _____

Thank you for providing this information. Please return to:

Pamela J. LeBlanc
Land Commissioner
2100 3RD Avenue
Anoka, MN 55303



PROPERTY INFORMATION

PROPERTY ID: 26-32-25-24-0070

OWNER NAME: ****CLICK HERE****

ADDRESS: 14687 QUICKSILVER ST NW

CITY: RAMSEY

ZIP CODE: 55303

ACRES (APPROX.): 0.07

COMMISSIONER: MATT LOOK

WATERSHED DISTRICT: LOWER RUM RIVER WMO

ELEMENTARY SCHOOL: RAMSEY ELEMENTARY

MIDDLE SCHOOL: ANOKA MS (FRED MOORE & WASHINGTON CAMPUS)

HIGH SCHOOL: ANOKA HIGH SCHOOL

POLICY FOR THE ACQUISITION OF CITY OWNED LAND

City of Ramsey, Minnesota

SECTION I: PURPOSE

To establish a set of guidelines and criteria the City shall review when considering the acquisition of real estate. This policy is meant to act as a formal guide for the City and shall not be considered a legal requirement.

SECTION II: POLICY STATEMENT

The objective of this policy is to limit the City from acquiring real estate that is unneeded for either current or foreseeable future demands.

SECTION III: PUBLIC BENEFIT

There are a number of benefits to the public in limiting the City from acquiring unneeded real estate.

- (1) Reduced future City property maintenance costs
- (2) Reduced future City liability
- (3) Preservation of tax base
- (4) Reduced future City resources needed for management of City owned parcels

SECTION III: DECISION CRITERIA

The following three sub sections, including potential use, compliance and policy statements, outline the criteria that shall be considered before the City acquires real estate. Each criterion shall be considered both for current and future demand.

The City shall consider the acquisition of real estate if the subject property meets one of the following potential uses.

POTENTIAL USE CRITERIA

- (1) Economic development purposes; including removal of blighted properties and enhancing the City's tax base
- (2) Public works and maintenance facilities, staging and storage areas
- (3) Public safety facilities, staging and storage areas
- (4) Administrative service facilities
- (5) Public Right of Way; including roads, railroads and airports
- (6) Drainage, wetland and utility easements
- (7) Enhancement of housing stock; including redevelopment purposes
- (8) Public parks, trails and open space

- (9) Dedication of land through the subdivision process; including unrestricted land to be used in lieu of a cash contribution

Consideration for the acquisition of real estate by the City shall be given based on the compliance and consistency with the criteria outlined below.

COMPLIANCE CRITERIA

- (10) City Comprehensive plan
- (11) City Comprehensive water and sewer plans
- (12) City Master parks and trails plan
- (13) City Transportation plan
- (14) Relevant City boards and commissions review
- (15) City Ordinances, Sec. 117-614. - Subdivision Design Standards

The City shall consider the acquisition of City owned land based on the policy statements outlined below

POLICY STATEMENT CRITERIA

- (16) The demand for public parks is shifting away from small neighborhood pocket parks to larger regional community parks. The cost to maintain a large number of small neighborhood pocket parks can be greater than the cost to maintain a small number of regional community parks. As such, the City will consider the consolidation of underutilized pocket parks in favor of larger regional parks.
- (17) The City shall not acquire real estate if there is no foreseeable current or future need for the property.
- (18) Regarding the dedication of parks and open spaces, unless it is desired to acquire new parkland, the City shall favor the dedication of cash over the dedication of real estate. If real estate is dedicated the City shall favor an unrestricted title over restricted title.

2014 Minnesota Statutes

282.01 TAX-FORFEITED LANDS; CLASSIFICATION, SALE

Subd. 1a. **Conveyance to public entities.**

(a) Upon written request from a state agency or a governmental subdivision of the state, a parcel of unsold tax-forfeited land must be withheld from sale or lease to others for a maximum of six months. The request must be submitted to the county auditor. Upon receipt, the county auditor must withhold the parcel from sale or lease to any other party for six months, and must confirm the starting date of the six-month withholding period to the requesting agency or subdivision. If the request is from a governmental subdivision of the state, the governmental subdivision must pay the maintenance costs incurred by the county during the period the parcel is withheld. The county board may approve a sale or conveyance to the requesting party during the withholding period. A conveyance of the property to the requesting party terminates the withholding period.

A governmental subdivision of the state must not make, and a county auditor must not act upon, a second request to withhold a parcel from sale or lease within 18 months of a previous request for that parcel. A county may reject a request made under this paragraph if the request is made more than 30 days after the county has given notice to the requesting state agency or governmental subdivision of the state that the county intends to sell or otherwise dispose of the property.

(b) Nonconservation tax-forfeited lands may be sold by the county board, for their market value as determined by the county board, to an organized or incorporated governmental subdivision of the state for any public purpose for which the subdivision is authorized to acquire property. When the term "market value" is used in this section, it means an estimate of the full and actual market value of the parcel as determined by the county board, but in making this determination, the board and the persons employed by or under contract with the board in order to perform, conduct, or assist in the determination, are exempt from the licensure requirements of chapter 82B.

(c) Nonconservation tax-forfeited lands may be released from the trust in favor of the taxing districts on application to the county board by a state agency for an authorized use at not less than their market value as determined by the county board.

(d) Nonconservation tax-forfeited lands may be sold by the county board to an organized or incorporated governmental subdivision of the state or state agency for less than their market value if:

- (1) the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market, or the reduced price will lead to the development of affordable housing; and

(2) the governmental subdivision or state agency has documented its specific plans for correcting the blighted conditions or developing affordable housing, and the specific law or laws that empower it to acquire real property in furtherance of the plans.

If the sale under this paragraph is to a governmental subdivision of the state, the commissioner of revenue must convey the property on behalf of the state by quitclaim deed. If the sale under this paragraph is to a state agency, the commissioner must issue a conveyance document that releases the property from the trust in favor of the taxing districts.

(e) Nonconservation tax-forfeited land held in trust in favor of the taxing districts may be conveyed by the commissioner of revenue in the name of the state to a governmental subdivision for an authorized public use, if an application is submitted to the commissioner which includes a statement of facts as to the use to be made of the tract and the favorable recommendation of the county board. For the purposes of this paragraph, "authorized public use" means a use that allows an indefinite segment of the public to physically use and enjoy the property in numbers appropriate to its size and use, or is for a public service facility.

Authorized public uses as defined in this paragraph are limited to:

- (1) a road, or right-of-way for a road;
- (2) a park that is both available to, and accessible by, the public that contains improvements such as campgrounds, playgrounds, athletic fields, trails, or shelters;
- (3) trails for walking, bicycling, snowmobiling, or other recreational purposes, along with a reasonable amount of surrounding land maintained in its natural state;
- (4) transit facilities for buses, light rail transit, commuter rail or passenger rail, including transit ways, park-and-ride lots, transit stations, maintenance and garage facilities, and other facilities related to a public transit system;
- (5) public beaches or boat launches;
- (6) public parking;
- (7) civic recreation or conference facilities; and
- (8) public service facilities such as fire halls, police stations, lift stations, water towers, sanitation facilities, water treatment facilities, and administrative offices.

No monetary compensation or consideration is required for the conveyance, except as provided in subdivision 1g, but the conveyance is subject to the conditions provided in law, including, but not limited to, the reversion provisions of subdivisions 1c and 1d.

(f) The commissioner of revenue shall convey a parcel of nonconservation tax-forfeited land to a local governmental subdivision of the state by quitclaim deed on behalf of the state upon the favorable recommendation of the county board if the governmental subdivision has certified to the board that prior to forfeiture the subdivision was entitled to the parcel under a

written development agreement or instrument, but the conveyance failed to occur prior to forfeiture. No compensation or consideration is required for, and no conditions attach to, the conveyance.

(g) The commissioner of revenue shall convey a parcel of nonconservation tax-forfeited land to the association of a common interest community by quitclaim deed upon the favorable recommendation of the county board if the association certifies to the board that prior to forfeiture the association was entitled to the parcel under a written agreement, but the conveyance failed to occur prior to forfeiture. **No compensation or consideration is required for, and no conditions attach to, the conveyance.**

(h) Conservation tax-forfeited land may be sold to a governmental subdivision of the state for less than its market value for either: (1) creation or preservation of wetlands; (2) drainage or storage of storm water under a storm water management plan; or (3) preservation, or restoration and preservation, of the land in its natural state. The deed must contain a restrictive covenant limiting the use of the land to one of these purposes for 30 years or until the property is reconveyed back to the state in trust. At any time, the governmental subdivision may reconvey the property to the state in trust for the taxing districts. The deed of reconveyance is subject to approval by the commissioner of revenue. No part of a purchase price determined under this paragraph shall be refunded upon a reconveyance, but the amount paid for a conveyance under this paragraph may be taken into account by the county board when setting the terms of a future sale of the same property to the same governmental subdivision under paragraph (b) or (d). If the lands are unplatted and located outside of an incorporated municipality and the commissioner of natural resources determines there is a mineral use potential, the sale is subject to the approval of the commissioner of natural resources.

(i) A park and recreation board in a city of the first class is a governmental subdivision for the purposes of this section.

(j) Tax-forfeited land held in trust in favor of the taxing districts may be conveyed by the commissioner of revenue in the name of the state to a governmental subdivision for a school forest under section 89.41. An application that includes a statement of facts as to the use to be made of the tract and the favorable recommendation of the county board and the commissioner of natural resources must be submitted to the commissioner of revenue. No monetary compensation or consideration is required for the conveyance, but the conveyance is subject to the conditional use and reversion provisions of subdivisions 1c and 1d, paragraph (e). At any time, the governmental subdivision may reconvey the property back to the state in trust for the taxing districts. The deed of reconveyance is subject to approval by the commissioner of revenue.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-02-053

RESOLUTION REQUESTING ANOKA COUNTY TO WITHHOLD CERTAIN TAX FORFEIT LAND FROM PUBLIC SALE AND AUTHORIZING ACQUISITION OF TAX FORFEIT PROPERTY FOR PUBLIC PURPOSE

WHEREAS, AUDITORS SUBDIVISION NO 96, City of Ramsey, Anoka County, Minnesota, PIN #35-32-25-32-0036, has forfeited to the State of Minnesota for non-payment of taxes (The “Subject Property A”); and

WHEREAS, it appears to be in the best interest of the City to acquire the Subject Property A for future roadway/trail purposes.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESTOA, as follows:

- 1) That the Mayor and City Administrator are hereby authorized to complete the application for a state use deed and any other necessary paperwork to secure ownership of the Subject Property A for future roadway/trail purpose.
- 2) That the Council hereby authorizes the costs the City would incur by acquiring the tax forfeit properties to be taken from the Public Improvement Revolving Fund for the acquisition of Subject Property A.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council the 24th day of February, 2015.

Mayor Sarah Strommen

ATTEST:

City Clerk Jo Ann M. Thieling

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-02-054

RESOLUTION APPROVING THE CLASSIFICATION AND SALE OF TAX FORFEIT PARCELS IN THE CITY OF RAMSEY – NAMELY LOT 3 BLK 3 PONDVALE ESTATES 2ND ADD – PIN 23-32-25-44-0042, LOT 1 BLOCK 1 RAMSEY TOWN CENTER 8TH ADD – PIN 28-32-25-21-0007 LOT 6 BLOCK 3 THE VILLAGE OF SUNFISH LAKE - PIN 26-32-25-24-0070

WHEREAS, the City of Ramsey has received notification from the Anoka County Board of Commissioners that Lot 3 Blk 3 Pondvale Estates 2nd Add – PIN 23-32-25-44-0042 – Lot 1 Block 1 Ramsey Town Center 8th Add – PIN 28-32-25-21-0007 – and Lot 6 Block 3 the Village of Sunfish Lake – PIN 26-32-25-24-0070 have been classified as tax forfeited land; and

WHEREAS, classification and sale of any tax forfeited land lying within the bounds of any incorporated municipality must be approved by the governing body of such municipality; and

WHEREAS, the City has no need for the above-mentioned parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESTOA, as follows:

- 1) That the City of Ramsey has no need for a parcel known as Lot 3 Blk 3 Pondvale Estates 2nd Add – PIN 23-32-25-44-0042; no need for a parcel known as Lot 1 Block 1 Ramsey Town Center 8th Add – PIN 28-32-25-21-0007 and no need for the parcel known as Lot 6 Block 3 the Village of Sunfish Lake – PIN 26-32-25-24-0070.
- 2) That the City of Ramsey hereby approves the classification and sale of this tax forfeit parcel.
- 3) That the City Clerk is hereby authorized to submit a copy of this resolution to Anoka County for their records.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council the 24th day of February, 2015.

CC Regular Session

4.3.

Meeting Date: 02/24/2015

By: Jo Thieling, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 02/10/2015
2. City Council Regular dated 02/10/2015

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 02/10/2015
 2. City Council Regular dated 02/10/2015
-

Attachments

CCWS Mts

CC Mts

Form Review

Form Started By: Jo Thieling
Final Approval Date: 02/18/2015

Started On: 02/18/2015 09:38 AM

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, February 10, 2015, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
City Clerk Jo Ann Thieling
Community Development Director Timothy Gladhill
Asst. City Administrator/Economic Development Manager Patrick Brama
City Attorney Joe Langel

1. CALL TO ORDER

Mayor Strommen called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Review Charitable Gambling Contributions to Non-Profit Organizations

City Administrator Ulrich stated the current policy is reflected in the staff report and says 70% of the fund balance needs to be contributed to recreation, community, and athletic facilities, leaving 30% for other activities. Last year, the City funded Youth First at \$3,000 and Juvenile Diversion at \$5,000. The cash flow of the fund shows Ramsey annually takes in about \$40,000 from lawful charitable gambling so 70% would be \$28,000 and 30% would be \$12,000 for non-park purposes. Last year, Ramsey gave out \$8,000 and could give additional monies from the fund to requesting agencies, if desired. The projected fund balance in 2019 is \$50,699. City Administrator Ulrich stated the Park Fund balance is not very healthy given needed park improvements and capital improvements.

City Administrator Ulrich noted the City had been approached by Family of Promise and Ramsey Heart Safe to also make a donation to their organizations. Heart Safe is asking for funding to purchase equipment.

Mayor Strommen stated the Family of Promise day care is located at the Lord of Life Church in Ramsey.

Finance Director Lund stated the City is allowed to collect 10% of lawful gambling funds and those funds are provided from the Anoka Area Ice Arena, Climb Theater, and Ramsey Lions. There is a Policy in place that they are to be a Ramsey organization but Climb Theater is not located in Ramsey so it was grandfathered. She reviewed how the funds can be used and stated when the reports are filed, they do check to make sure the City is spending those funds down.

City Administrator Ulrich asked if there is interest in funding Family of Promise or Ramsey Heart Safe.

Councilmember Kuzma stated he is on the Ramsey Foundation and Heart Safe is becoming part of the Ramsey Foundation. He stated he has some troubling thoughts in that the concert series commits \$12,000 but there is only \$4,000 in the bank. He preferred to have a backup plan to meet those expenses prior to funding Heart Safe.

City Administrator Ulrich stated the Council could consider providing funding to the Ramsey Foundation who can then decide if the funds should go to the concert series or if that need is met, to then fund Heart Safe.

Councilmember LeTourneau asked if charitable gambling funds could go to the Foundation's concerts.

Mayor Strommen stated the Policy is more restrictive in that 70% has to go to park expenditures and asked if the 30% can be used for any purpose.

City Administrator Ulrich stated the policy is kind of open on the use of the 30%.

Mayor Strommen suggested amending the Policy to provide more clear guidance on use of funds. She stated she did not want the Council to fall into a grant making entity and having to determine which were and were not worthy requests. Rather, she supported a stronger policy.

Councilmember LeTourneau stated he thought the Policy was restrictive, noting the items listed do not fit the needs of Heart Safe so it appears they could not draw from the charitable gambling funds.

Finance Director Lund explained that the City currently funds Youth First from both the General Fund and the Charitable Gambling Fund. She stated other organizations that say 'General Fund' are currently included in the budget.

City Administrator Ulrich stated the Policy is not well defined in how General Funds are used to support civic organizations but the City tried to gear it towards things like the Alexander House and Juvenile Diversion as it results in saving Police resources in spending less time on those items. He stated the current Policy limits use of funds to youth oriented programs but if the Council agrees, staff can broaden the language to consider other agencies requesting funds.

Councilmember Riley stated there are three restrictions, Statute, focus on under 21, and the 70% towards recreation and athletic facilities. He asked if anyone has a concern with the 70% restriction.

Councilmember LeTourneau felt this Policy was restrictive for a reason, to not open funds to a broad number of users. In addition, it is not a well-funded account because of the high needs on the park side. He felt that opening the restrictions will dwindle the effectiveness of the fund from its original intention so he supported leaving the Policy and to look for other funding sources.

Mayor Strommen agreed, noting that broadening the fund use will make the Council's job harder, not easier. She stated what is funded by other dollars or the General Fund, needs a critical nexus to City function and perhaps those criteria need to be fleshed out. She stated those decisions can be part of the budgeting process. Mayor Strommen stated once a request is received, its merit has to be determined in what is important for the City to fund.

Councilmember John suggested defining how the funds are to be used so that information can be sent to requestors. Then the requestor can decide if their request fits that criteria.

Councilmember Shryock agreed and stated that addresses the 30%. She supported fine tuning how to disseminate the funding.

Finance Director Lund noted the intent is not to build a balance but to spend the money annually. She asked if the Council wanted to consider and set parameters on other programs that can be included in the General Fund.

Councilmember LeTourneau stated he is not implying that Family Services or Heart Safe are not important but that maybe they are not appropriate for these funds and the Council should research other funding sources.

Councilmember Williams noted the Policy indicates the requests are to go through the Park & Recreation Commission and asked if that is for all requests.

Finance Director Lund explained that is for Park CIP projects. She stated Juvenile Diversion and Youth First have been funded for several years.

Mayor Strommen noted the Policy also references the Finance Committee, which should be removed.

City Administrator Ulrich stated staff will refine the Policy for discussion at a future Work Session.

2.02: Discuss City Charter Language Related to Land Sale Process

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and Charter regulations for disposal of City-owned property. He explained that currently, the City is required to pass an ordinance each time a piece of City-owned property is sold, which can take 60 days to over 60 days to complete. Asst. City Administrator/Economic Development Manager Brama stated there is a different interpretation of this Charter provision that would allow passage of a blanket ordinance to address more than one property sale. He stated the recommendation of staff and the City Attorney are included in the staff report. Staff's interpretation of the intent of the language is to pass individual ordinances at the time of sale of individual properties. However, a blanket ordinance would create efficiencies for the City and a cleaner process. He asked for direction whether the Council would be comfortable deviating from past practice of doing one ordinance per sale.

City Attorney Langel stated the Charter requires an ordinance to dispose of property and the question is, at what point is the property 'disposed of.' He asked if that occurs when there is a purchase agreement or when the land is listed for sale. He stated it comes down to what 'dispose of' means in this context and raises the broader issue of the purpose of the Charter provision. City Attorney Langel stated there is no question it is more efficient to do a blanket ordinance, as buyers do not want to wait for the time it takes an ordinance to become effective. But, if the point of the Charter provision is to give the public an opportunity to voice comment on a particular sale, then an individual ordinance makes more sense. City Attorney Langel stated he expects that when this Charter provision was put into place, the thought was not that the City would ever own dozens of pieces of land.

Councilmember Kuzma stated he likes the current policy because he wants the City to be transparent. He stated he understands this is not efficient but as a public entity, he wants the public to have the opportunity to provide comment and he does not want to waiver from it.

Councilmember Riley stated he does not think it is a transparency issue. He stated efficiency is important and he thinks that by saying well in advance the City intends to sell this land, it gives the public more notice and ability to voice an opinion. Councilmember Riley stated the City never intended to own The COR and all agree it is surplus property, it is to be sold, and a broker has been hired to facilitate that sale. Councilmember Riley stated with The COR and the lot on Highway 10, all know they were never intended for public uses.

Councilmember Williams agreed the intent is to declare property surplus and it becomes an administrative step when the property has already been marketed and every action taken that the intent is to sell the property. She felt it would benefit constituents to make the notice in advance.

Councilmember Kuzma stated he agrees that is the case with The COR but should the City purchase a property in the middle of a residential area, he wants residents to have the ability to make comment.

Mayor Strommen stated there may be cases that do not preclude an individual ordinance but the blanket ordinance option gives advanced notice over waiting for the sale of an individual property. This would declare the intent to sell the parcels well in advance of a sale. She agreed with Councilmembers Riley and Williams this will provide better public notice.

Councilmember LeTourneau stated one set of variables is around a blanket ordinance, another is around a single ordinance, and another variable is the point the property is for sale, whether when it is placed on the market or when it sells. He stated he sees the value of passing an ordinance at the point the property is deemed salable. But, he also supports the concern of Councilmember Kuzma based on transparency of individual ordinances and allowing residents to weigh in on the validity of the sale. He stated he supports an ordinance when the property is placed on the market, prior to the sale.

Councilmember Riley stated any parcels of controversy could be listed separately. He also suggested consideration of an expiration date to re-identify what is being sold.

Councilmember Johns stated support for doing something on an annual basis.

Councilmember Shryock stated putting that information out at the time the property is up for sale is good. She stated she has no problem with a blanket ordinance as long as it is fine-tuned and asked if the Council should restrict the boundaries of what properties can be included. She stated if a parcel is outside The COR, she thinks it may be too large of an area to include.

Councilmember Johns stated if a blanket ordinance, it will identify all of the pieces so residents will know if there are any in their area they want to provide comment on or get more information on.

Councilmember LeTourneau asked how many times in the past few years this policy has encumbered the City's ability to sell a piece of property. He asked if anyone has said it has prevented their ability to close on a property. Councilmember LeTourneau stated the EDA has not run into situations where this ordinance process has been a problem.

City Administrator Ulrich stated in another community, they had a similar provision and it became a point of contention because it gave residents a chance to petition against and control a development. He explained how this can become problematic should residents not petition against an actual sale or the terms of the deal but to petition against a specific development/project.

Councilmember Shryock asked how many communities have this type of ordinance requirement.

City Attorney Langel stated he does not have any statistics but many Charters came about at roughly the same time, about three decades ago, and contain similar language so he would not be surprised to see this same language in dozens of Charters across the State.

Mayor Strommen stated what is unique is that Ramsey has a larger than normal portfolio of land for sale and that was not factored in when the Charter language was drafted.

Councilmember Kuzma stated the public did provide input on the data center use and indicated they did not want it. He stated the average person is not always paying attention to what is going on so it is important to have that extra time for them to react and provide comment. He asked if the language allows to pool several parcels but still single out other parcels for a separate ordinance.

Mayor Strommen asked about setting a geographic area within the same ordinance, such as The COR.

Councilmember Kuzma stated he could support allowing the blanket ordinance option when it makes sense, such as in The COR.

Councilmember Johns stated the most controversial property sales are when zoning is being changed, which requires another planning process.

City Attorney Langel asked when the property is considered to be for sale, at the time it is listed for sale or when the purchase agreement is being negotiated.

The Council agreed that it is when the property is listed for sale.

City Administrator Ulrich stated an annual review may cause some problems if a parcel is under negotiation or if there is a shift in Council.

Mayor Strommen suggested trying this as an option to see if it works and then if it becomes cumbersome it can be reviewed.

City Administrator Ulrich stated currently, adjoining property owners are not notified and asked if they should be notified.

The consensus of the Council was to support notifying adjacent property owners.

Asst. City Administrator/Economic Development Manager Brama reviewed the properties under City ownership and available for sale that would be included in the ordinance.

The Council supported the suggestion of Councilmember Riley that the ordinance should specifically identify the property with a name in addition to the PID.

2.03: Consider Tinklenberg Group Proposal for Professional Services Contract Extension

City Administrator Ulrich reviewed the staff report and proposal from The Tinklenberg Group for an extension to an existing professional services contract to advance and promote the construction of improvements within the Trunk Highway 10 corridor at a cost of \$30,000.

Elwyn Tinklenberg, The Tinklenberg Group, stated as part of the first 30 days, he was asked to look at opportunities to demonstrate a real promise for additional Highway 10 improvements and if there was opportunity to work with other communities in terms of pursuing those improvements. He reported there was interest in Andover and Coon Rapids to work jointly but he was not successful in attracting interest in that kind of structure with Anoka. He stated in terms of opportunity for additional improvements on Highway 10 and to support broader activities on Highway 10, he thinks those are certainly there including the momentum created by the Armstrong Boulevard interchange. In addition, due to the anticipated doubling of crude oil traffic on rail, the Legislature and Governor are looking at significant funding increases to improve rail crossings.

Mr. Tinklenberg stated there are activities taking place related to broader improvements along Highway 10 that bring increased attention to the corridor. Anoka County is proposing a bonding initiative to cover improvements within Mn/DOT's Access Management Plan, which will create opportunity. He explained how that initiative would be funded without competing for rail improvement dollars, allowing both to move forward.

Mr. Tinklenberg stated there is renewed momentum for a long-term transportation funding bill in the Congress to bring additional dollars to the table. He stated there will be a hearing tomorrow in the House of Representatives and they are optimistic they will be able to put a bill together that does not rely on an increase in gas tax at the federal level.

Mr. Tinklenberg stated there will be additional grant programs available to Ramsey for rail crossings and rail safety. He stated the Governor's transportation budget and proposals will be presented to the House tomorrow and the Chairs of the committees will be part of a panel discussion of House and Senate proposals.

Mr. Tinklenberg stated he thinks there is justification for the City to move forward and for an independent bill related to Ramsey Boulevard to have that in place as well. He stated it is important to get that bill moving very soon because deadlines are shortly after the end of February.

Mayor Strommen stated the Highway 10 Subcommittee met with Mr. Tinklenberg to discuss the information just shared in the context of the State and Federal levels. A two-pronged strategy continues to make sense and to be an advocate for improvements along the entire corridor. She stated it is important to keep everyone aware of the full need and to take advantage of all opportunities including rail safety and rail crossings as it puts Ramsey Boulevard in a different category than intersections in Anoka. She noted that Item 5 in the proposal may even be considered for the top of the list.

Mr. Tinklenberg commented on his conversation with Senator Hoffman and Representative Uglem and proposal to pull a group together so there is better coordination. It was noted that last year, Representative Abeler presented a larger bill to keep everyone aware of needs in the whole corridor as well as a smaller bill relating to Armstrong Boulevard.

Mayor Strommen supported adding #3, conversations with legislative delegation in strong coordination with Anoka County and other agencies so all are advocating as a group, laying out a whole strategy, and pieces that make up the whole. She stated she wants it clear that Ramsey is not doing that independently at the federal level.

Councilmember Kuzma stated he is bothered that Anoka does not want to be part of this and concern it will result in Ramsey competing against Anoka for funding.

Mr. Tinklenberg stated he had hoped that with Representative Abeler talking with Anoka, it would open the door but they felt confident they could move their own strategy forward with the help of Anoka County so it was not necessary to do more than that.

Mayor Strommen noted Ramsey has employed a different strategy than Anoka but it has not prevented the two cities from working together on the Armstrong Boulevard project.

Mr. Tinklenberg stated the next pieces will involve frontage roads along the corridor and access improvements. In Anoka, a median barrier is going to be put in place, Fairoak Avenue improved, and connection of a frontage road system. He stated he believes Anoka understands and is comfortable with all of the improvements moving forward and does not see it as a competition.

Councilmember LeTourneau stated the Access Planning Study identified the strategy and priority in how things would move. To some degree, it was planned in a vacuum relating to funding but now there is rail funding available so that changes the priority in another direction. He stated the overall strategy is corridor improvement and however it is done is yet to be determined but he does not see it as competition.

Mr. Tinklenberg stated that bringing in additional dollars means more can be done in other places so that is still a benefit.

Mayor Strommen asked if there are concerns with this proposal.

Hearing none, City Administrator Ulrich recommended adding this item to tonight's agenda.

The consensus of the Council was to support a five-month extension to the consulting services proposal with The Tinklenberg Group through the 2015 legislative session and to add this item to tonight's meeting agenda.

Mr. Tinklenberg announced an upcoming meeting with Congressman Emmer to address corridor and rail crossing improvements.

3. TOPICS FOR FUTURE DISCUSSION

City Administrator Ulrich stated the introduction of a Home Occupation Ordinance had been on tonight's Consent Agenda as it was recommended by the Planning Commission. However, there

was a request to move it to the regular Agenda. He stated ordinance introductions will now be placed on the regular Agenda to allow opportunity to provide a staff report.

Councilmember LeTourneau supported staff's judgment on what should be placed on the Consent Agenda.

City Administrator Ulrich asked about the Council's availability to meet with the City of Anoka on a Monday.

Councilmember Shryock stated she is not available the first Monday.

City Administrator Ulrich reported on This Old House legislation and asked if Ramsey should express their support.

Mayor Strommen noted the Council has already weighed in on legislation it supported and asked staff to provide a summary of this legislation in the update.

4. MAYOR / COUNCIL / STAFF INPUT

None

5. ADJOURNMENT

Mayor Strommen declared the Work Session of the City Council was adjourned at 6:56 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, February 10, 2015, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Human Resources Manager Colleen Lasher
City Clerk Jo Ann Thieling
Community Development Director Timothy Gladhill
City Planner Chris Anderson
City Engineer Bruce Westby
Asst. City Administrator/Economic Development Manager Patrick Brama
City Attorney Joe Langel

1. CALL TO ORDER

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

2. PRESENTATION

2.01: Swearing in of New Patrol Officer

Following introduction by Police Chief Katers, City Attorney Langel swore in Patrol Officer Laura Kroll. The audience responded with a round of applause.

2.02: State of the City Address

Mayor Strommen delivered the State of the City Address.

3. CITIZEN INPUT

Eric Zaetsch, 6125 154th Avenue NW, addressed Consent Agenda Item 4:07, Resolution calling for a Public Hearing on the intention to issue General Obligation Street Reconstruction Plan Bonds. He stated his concern related to the cost of utility extensions to large lots. Mr. Zaetsch stated he was assured by staff that the process to reconstruct the roads will be in-kind replacing with no indirect insinuation of sewer and water into neighborhoods that do not have it. He believed older established neighborhoods want to stay as they are. He asked that Council be aware of these concerns and to state the assurances relating to sewer and water when talking to other citizens. He added it seems wise to emphasize that this is not a part of the plan and by doing that, you will disarm any of those worries.

Mayor Strommen thanked Mr. Zaetsch for bringing his concern forward. She stated Council is aware of these concerns and thanked Mr. Zaetsch for the reminder to be clear. She stated it took much longer than she had hoped – or than anyone had hoped - to figure out how to move forward with our street maintenance program and the last thing we want to do is jeopardize that by piling on other unintended consequences. She again expressed appreciation for Mr. Zaetsch for bringing forward his concern and for clarifying.

4. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Johns, to approve the following items on the Consent Agenda:

- 4.01: Receive Cash and Investments for Period Ending January 31, 2015
- 4.02: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated January 27, 2015
 - 2) City Council Regular dated January 27, 2015
- 4.03: Approve Amendment No. 1 to Connectivity Services Agreement with Community Anchor Institution(s) for Broadband Services
- 4.04: Approve a Rental License Application for Stoney River Ramsey an Assisted Living and Memory Care Facility
- 4.05: Approve Lease Agreement Extension with Pro Power Sports and Marine INC
- 4.06: Adopt Resolution #15-02-039 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 22, 2015 through February 4, 2015
- 4.07: Adopt Resolution #15-02-040 Calling for a Public Hearing on the Intention to Issue General Obligation Street Reconstruction Plan Bonds and the Proposal to Adopt a Street Reconstruction Plan
- 4.08: Adopt Resolution #15-02-035 Accepting Feasibility Report and Ordering Public Hearing for IP #15-20, Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements
- 4.09: Adopt Resolution #15-02-038 Calling for Public Hearing on Issuance of Capital Improvement Bonds and Capital Improvement Plan (Fire Station #2)

- 4.10: Adopt Resolution #15-02-036 Ordering Feasibility Report for IP 15-00 Division B; 2015 Street Maintenance Program Overlay Improvements
- 4.11: Adopt Resolution #15-02-041 Approving the 2015 Pay Equity Report
- 4.12: Adopt Resolution #15-02-042 Approving a 2-Year Labor Agreement with LELS-Patrol
- 4.13: Report from the Public Works Committee Meeting:
- 1) Nominate Chair and Vice-Chair for the Public Works Committee – *Ratify the recommendation of the Public Works Committee to nominate Councilmember Riley as Chair of the Public Works Committee and Councilmember Johns as Vice-Chair of the Public Works Committee.*
 - 2) Consider Planning Commission Recommendation to Reconstruct a Temporary Cul-De-Sac on Feldspar Street in the Brookfield Subdivision – *Ratify the recommendation of the Public Works Committee to upgrade the temporary cul-de-sac to current construction standards within its existing footprint. This case was discussed at the January 27, 2015, regular City Council meeting.*
 - 3) Consider City of Anoka Request to Extend Sewer and Water to Serve Two City-owned Parcels – *Ratify the recommendation of the Public Works Committee to approve the draft JPA as it is written. This case was discussed at the January 27, 2015, regular City Council meeting.*
 - 4) Update on 2015 Jarvis Street Reconstruction Plans and Estimated Costs – *Ratify the recommendation of the Public Works Committee to approve the City of Elk River's Revised Cost Share Proposal. This case was discussed at the January 27, 2015, regular City Council meeting.*

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Johns, Kuzma, LeTourneau, Shryock, and Williams. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember LeTourneau, seconded by Councilmember Johns, to approve the agenda as amended to add Case 7.07: Consider The Tinklenberg Group Proposal for Professional Services Contract Extension.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Johns, Kuzma, Riley, Shryock, and Williams. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing – Adopt Resolution #15-02-033 Adopting the City of Ramsey's 2015-2019 Capital Improvement Plan (CIP)

Mayor Strommen closed the regular portion of the City Council meeting at 7:26 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Strommen called the public hearing to order at 7:26 p.m.

Presentation

Finance Director Lund described the purpose of the 2015-2019 Capital Improvement Plan (CIP), a planning document, and recommendation for approval.

Citizen Input

There was none.

Motion by Councilmember Shryock, seconded by Councilmember Kuzma, to close the public hearing.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, Kuzma, Johns, LeTourneau, Riley, and Williams. Voting No: None.

The public hearing was closed at 7:29 p.m.

Council Business

Mayor Strommen called the regular City Council meeting back to order at 7:29 p.m.

The Council acknowledged the CIP is a planning document that allows strategic planning for the future.

Motion by Councilmember Shryock, seconded by Councilmember LeTourneau, to Adopt Resolution #15-02-033 Adopting the City of Ramsey's 2015-2019 Capital Improvement Plan (CIP).

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, LeTourneau, Johns, Kuzma, Riley, and Williams. Voting No: None.

6.02: Public Hearing – Adopt Resolution #15-02-034 Ordering Plans and Specifications for IP 13-10; Garnet Street and 168th Avenue Reconstruction

Mayor Strommen closed the regular portion of the City Council meeting at 7:31 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Strommen called the public hearing to order at 7:31 p.m.

Presentation

City Engineer Westby reviewed the staff report and recommendation to order preparation of final plans and specifications for City Improvement Project #13-10, Garnet Street and 168th Avenue Reconstruction. It was noted that passage requires a four-fifths vote of the City Council.

Citizen Input

There was none.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to close the public hearing.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Kuzma, Johns, LeTourneau, Shryock, and Williams. Voting No: None.

The public hearing was closed at 7:53 p.m.

Council Business

Mayor Strommen called the regular City Council meeting back to order at 7:53 p.m.

Councilmember Kuzma stated support for the proposed improvement, which was within his Ward.

Councilmember LeTourneau indicated support for the project.

Councilmember Riley pointed out that no one will be forced to connect to City sewer and water but the option will be explored to install utilities. In addition, no General Funds will be used to install water service as it is funded from the Water Fund and Sewer Fund. He stated support for the project, noting a study is being conducted to confirm the rate of assessment does not exceed benefit.

City Engineer Westby explained that services will be extended to the property line so the road will not need to be dug up in the future to accommodate a connection. At the time of connection, it will be at the regular rate. With regard to trees and property impacts, he stated staff will be in contact with all impacted property owners.

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to Adopt Resolution #15-02-034 Ordering Plans and Specifications for IP 13-10; Garnet Street and 168th Avenue Reconstruction.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Johns, Riley, Shryock, and Williams. Voting No: None.

7. COUNCIL BUSINESS

7.01: Introduce Ordinance #15-03 Amending City Code Section 117-351 (Home Occupations)

City Planner Anderson reviewed the staff report and recommendation of the Planning Commission to amend the ordinance.

Councilmember Johns thanked the Planning Commission for taking on this matter and assuring it addresses the concerns of neighboring properties.

Motion by Councilmember Johns, seconded by Councilmember LeTourneau, to Introduce Ordinance #15-03 Amending City Code Section 117-351 (Home Occupations).

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, LeTourneau, Kuzma, Riley, Shryock, and Williams. Voting No: None.

7.02: Adopt Resolution #15-02-043 Ratifying Certificate of Completion and Release of Forfeiture Executed by the Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota and the City of Ramsey on or about October 31, 2014

City Administrator Ulrich reviewed the staff report and recommendation to approve a resolution ratifying the HRA action approving a Certificate of Completion for the Flaherty & Collins project and release of forfeiture.

Councilmember Riley stated this action follows through with the Development Agreement for this project and results in a win in having a completed project and the return to the City of about \$7.6 million.

Motion by Councilmember Riley, seconded by Councilmember Williams, to Adopt Resolution #15-02-043 Ratifying Certificate of Completion and Release of Forfeiture Executed by the Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota and the City of Ramsey on or about October 31, 2014.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Williams, Johns, Kuzma, LeTourneau, and Shryock. Voting No: None.

7.03: Adopt Resolution #15-02-044 Authorizing the Execution and Delivery of a First Amendment to Development Agreement (F & C Ramsey, LLC)

City Administrator Ulrich reviewed the staff report and recommendation to approve the First Amendment to the Development Agreement. It was noted that the draft resolution would result in the pay off of two interim financing loans, as required by the new financing. It was noted that when the Borrower repays Note No. 2, the City is obligated to issue the TIF Note described in the Development Agreement to the Developer. This \$3 million pay-as-you-go TIF Note, means it only gets paid to the property owner as the property owner pays property taxes. Consequently,

the risk to the City that a loan will not be repaid is eliminated once these transactions have been completed. City Administrator Ulrich explained the requirement to provide for low- to moderate-income housing would be removed and it will be a true market project. It was noted the City will receive a net interest income with the payout of \$485,275.

Councilmember LeTourneau asked if it is a high probability the two loans will be paid off.

City Administrator Ulrich stated it is a high probability because the project needs to be refinanced and it is a requirement of that refinancing. He stated 230 units are leased, creating good cash flow, so he thinks they will be successful in refinancing the project.

Councilmember LeTourneau stated there was a lot of community concern with the amount of public funds that were put into this project and he is relieved to find these funds are going to be paid back sooner than expected.

Councilmember Riley agreed this was a contentious project but it seems now there will be a happy ending and the consideration is to fulfill the terms of the Development Agreement.

Motion by Councilmember Riley, seconded by Councilmember Johns, to Adopt Resolution #15-02-044 Authorizing the Execution and Delivery of a First Amendment to Development Agreement (F & C Ramsey, LLC).

Further discussion: Councilmember LeTourneau stated he is pleased that The Residence is in Ramsey and knows that those tenants are pleased to live in Ramsey. Mayor Strommen concurred and stated support for action that will lower the City's financial obligation.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Johns, Kuzma, LeTourneau, Shryock, and Williams. Voting No: None.

7.04: Adopt Ordinance #15-01 Approving a Zoning Amendment for R-1 Residential (MUSA) at 15153 Nowthen Boulevard NW; Case of the City of Ramsey

Community Development Director Gladhill reviewed the staff report and Planning Commission recommendation to approve a zoning amendment for R-1 Residential for 15153 Nowthen Boulevard NW, the former municipal center site.

Motion by Councilmember LeTourneau, seconded by Councilmember Williams, to Waive the City Charter Requirement to Read the Ordinance Out Loud and Adopt Ordinance #15-01 Approving a Zoning Amendment for R-1 Residential (MUSA) at 15153 Nowthen Boulevard NW; Case of the City of Ramsey.

A roll call vote was performed by the Recording Secretary:

Councilmember Johns	aye
Councilmember Kuzma	aye
Councilmember Shryock	aye

Councilmember Riley aye
Councilmember LeTourneau aye
Councilmember Williams aye
Mayor Strommen aye

Motion carried.

7.05: Adopt Ordinance #15-02 Amending City Code Section 117-54 (Site Plan Review) and City Code Section 117-589 (Minor Plats)

Community Development Director Gladhill reviewed the staff report and Planning Commission recommendation to amend the City Code to expand the use of administrative site plan review to streamline the approval process for minor plats.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Waive the City Charter Requirement to Read the Ordinance Out Loud and to Adopt Ordinance #15-02 Amending City Code Section 117-54 (Site Plan Review) and City Code Section 117-589 (Minor Plats).

A roll call vote was performed by the Recording Secretary:

Councilmember Riley aye
Councilmember LeTourneau aye
Councilmember Williams aye
Councilmember Kuzma aye
Councilmember Johns aye
Councilmember Shryock aye
Mayor Strommen aye

Motion carried.

7.06: Consider Purchase Agreement with WESTCO Properties LLC

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation to consider a purchase agreement with WESTCO Properties LLC for .95 acres of City-owned land located within the City's original business park. It was noted this site is listed with CBRE for \$105,000 (\$2.50/square foot) and the offer price is \$95,000 (\$2.29/square foot). He indicated the EDA and staff recommend acceptance of the Purchase Agreement.

Councilmember Kuzma stated support for the Purchase Agreement.

Councilmember Williams stated the EDA supported the concept of having a Ramsey business expand in Ramsey and had raised higher level policy questions it would like discussed to fully understand the net proceeds to the City.

Mayor Strommen asked staff to present those higher level policy questions to the Council after considered by the EDA. She stated she also supports the sale as it creates the ability to retain a Ramsey business and allow it to expand in Ramsey.

Councilmember LeTourneau concurred with the importance of business retention and thanked the Economic Development Authority for bringing this forward.

Councilmember Riley thanked staff as well as the EDA for the successful negotiation of this sale transaction.

Motion by Councilmember Shryock, seconded by Councilmember Williams, to Approve Purchase Agreement with WESTCO Properties LLC for .95 acres of City-owned land located within the City's original business park, subject to review and approval by the City Attorney.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, Williams, Johns, Kuzma, LeTourneau, and Riley. Voting No: None.

7.07: Consider The Tinklenberg Group Proposal for Professional Services Contract Extension

City Administrator Ulrich reviewed the staff report and recommendation to approve a five-month extension to The Tinklenberg Group professional services contract.

The Council acknowledged it continues to work with neighboring communities and Anoka County on this vital regional transportation issue to seek funding opportunities for improvements of the entire corridor and to address rail crossing safety.

Motion by Councilmember LeTourneau, seconded by Councilmember Johns, to approve a five-month extension of The Tinklenberg Group Professional Services Contract at a cost of \$30,000.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Johns, Kuzma, Riley, Shryock, and Williams. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events. He stated the upcoming newsletter will include a summary of the City survey conducted this fall.

9. ADJOURNMENT

Motion by Councilmember Kuzma, seconded by Councilmember LeTourneau, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:47 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling, City Clerk

Drafted by Carla Wirth, *TimeSaver Off Site Secretarial, Inc.*

CC Regular Session

4. 4.

Meeting Date: 02/24/2015

By: Jo Thieling, Administrative Services

Information

Title

Approve Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve license requests for 2015.

Background: Certain businesses in the City of Ramsey are required to apply for a license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC may also be included in this approval. Those new license requests and/or renewals are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve license applications.

Attachments

Licenses for approval

Form Review

Form Started By: Jo Thieling
Final Approval Date: 02/19/2015

Started On: 11/04/2014 07:11 AM

**License Applications
For Council Meeting 02/24/2015**

*Peddler	Winta ice Cream	13328 – 89 th Ave N	Maple Grove, MN 55369	952-217-6247
**Special Events	MN State Society Daughters of the American Revolution	27157 Dakota Ave	Elko, MN 55020	`

***Ice cream truck**

****5K Run – Happy Days 5K Route**

Meeting Date: 02/24/2015

Submitted For: Dean Kapler, Fire Department

By:

Dean Kapler, Fire Department

Information

Title

Authorize Donation of Hurst Extrication Tools to the Anoka County Fire Training Academy

Purpose/Background:

In the early 1990's the Ramsey Lions donated monies to the city of Ramsey for the purpose of purchasing a set of Hurst Extrication Tools. Until this point Ramsey Fire Department did not provide extrication services. With this equipment, the Ramsey Fire Department began responding to and providing vehicle extrication for victims in auto accidents. In 2007 this equipment was replaced by a new set of tools, but the department kept the original tools for the purposes of training firefighters. Since then, all three stations have had extrication tools provided by funding from the local Lions group. It is the department's decision to train on the equipment used in the field, rather than older tools.

The department would like to donate the original tools to the Anoka County Fire Training Academy for new Firefighter recruits to utilize in their first year of training (including Ramsey Firefighters).

Observations/Alternatives:

This equipment could be sold for some small revenue, but the Fire Chief is recommending donating the equipment so that both future Ramsey Firefighters and other Firefighters in the county will benefit by their use in the Anoka County Fire Training Academy.

Funding Source:

There is no funding for this case. These original extrication tools have been taken off the Capital Equipment listing some time ago as they were completely depreciated.

Recommendation:

Authorize staff by resolution to donate the original Hurst Extrication Tools to the Anoka County Fire Training Academy.

Action:

Council to authorize/not authorize the donation of Hurst Extrication Tools to the Anoka County Fire Training Academy.

Attachments

Extrication Tools Resolution

Form Review

Inbox

Diana Lund

Kurt Ulrich

Form Started By: Dean Kapler

Final Approval Date: 02/18/2015

Reviewed By

Diana Lund

Jo Thieling

Date

02/18/2015 03:13 PM

02/18/2015 05:21 PM

Started On: 02/18/2015 02:15 PM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-xx-xxx

RESOLUTION AUTHORIZING DONATING EQUIPMENT TO THE ANOKA COUNTY FIRE TRAINING ACADEMY

WHEREAS, the Ramsey Fire Department received a donation from the Ramsey Lions to purchase a set of Hurst Extrication Tools in the early 1990's; and

WHEREAS, the Ramsey Fire Department used such equipment for both emergency services and internal training; and

WHEREAS, this equipment was replaced in 2007, but the original was kept for training of the dept; and

WHEREAS, all new Ramsey Firefighters attend the Anoka County Fire Training Academy; and

WHEREAS, this original equipment will be donated to the Anoka County Fire Training Academy for the betterment of all Firefighters in the county including Ramsey Firefighters.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The original Hurst Extrication Tools are to be donated to the Anoka County Fire Training Academy for the purposes of training new recruits in the proper technique of Auto Extrication.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Strommen
Councilmember Riley
Councilmember LeTourneau
Councilmember Johns
Councilmember Kuzma
Councilmember Shryock
Councilmember Williams

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of February, 2015.

Mayor

ATTEST:

City Clerk

CC Regular Session

4. 6.

Meeting Date: 02/24/2015

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #15-02-045 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 5, 2015 through February 18, 2015

Action:

Motion to Adopt Resolution #15-02-045 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 5, 2015 through February 18, 2015.

Attachments

Bills List 02/24/2015

Resolution 02/24/2015

Form Review

Inbox

Diana Lund

Kurt Ulrich

Form Started By: Jackie Lipski

Final Approval Date: 02/18/2015

Reviewed By

Diana Lund

Kurt Ulrich

Date

02/18/2015 11:41 AM

02/18/2015 02:38 PM

Started On: 02/18/2015 11:18 AM

<p>RAMSEY CITY COUNCIL MEETING</p> <p>2/24/2015</p> <p>BILLS LIST</p>
--

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 2/5/15-2/18/15	158,862.31
Accounts Payable 2/5/15-2/18/15	275,256.11
Payroll 2/13/15	124,531.12
Debt Service	5,628.75

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 564,278.29

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2015 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 167,758.72	\$ 425,355.86
- CORRECTION TO PAYROLL		
PREPAIDS	187,219.85	581,343.59
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		452,987.50
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	243,705.99	558,472.85
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	\$ 598,684.56	\$ 2,018,159.80

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

2/5/2015 -- 12/31/2015

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
96320	2/5/2015		114103 GILLUND ENTERPRISES						
		197.76	MISC SUPPLIES		75380	010215	0311.6227		LUBRICANTS & ADDITIVE
		<u>197.76</u>							
96321	2/5/2015		100678 PETTY CASH						
		20.75	MOTOR VEHICLE REPORT		75381	020515	0211.6249		MISCELLANEOUS OPERA/
		20.00	P. MILLER NOTARY RENEWAL		75381	020515	0130.6249		MISCELLANEOUS OPERA/
		9.62	FTO BINDING MANUALS		75381	020515	0211.6208		MISCELLANEOUS OFFICI
		11.88	MEAL- CASE FOLLOWUP		75381	020515	0211.6331		TRAVEL & LODGING
		21.72	MEAL- TRAINING		75381	020515	0211.6331		TRAVEL & LODGING
		<u>83.97</u>							
96322	2/5/2015		113824 RCA BUILDERS INC						
		1,500.00	REFUND ERO ESC 6905 170TH AVE		75382	020415	9804.6433	00113362	REFUNDS
		<u>1,500.00</u>							
96385	2/11/2015		100404 CENTURYLINK						
		65.35	JAN 2015 BILLING		75383	763 422-1452	0452.6321		TELEPHONE
						795 JAN 15			
		<u>65.35</u>							
96386	2/11/2015		110734 CITY OF RAMSEY						
		20.00	398002818		75384	021115	9601.4651		WATER REVENUE
		20.00	635251734		75384	021115	9601.4651		WATER REVENUE
		20.50	38032820		75384	021115	9601.4651		WATER REVENUE
		125.00	718070404		75384	021115	9601.4651		WATER REVENUE
		21.60	40323049		75384	021115	9601.4651		WATER REVENUE
		175.00	717804277		75385	020515	9601.4651		WATER REVENUE
		20.50	44943511		75385	020515	9601.4651		WATER REVENUE
		21.00	636718846		75385	020515	9601.4651		WATER REVENUE
		180.34	720802		75385	020515	9601.4651		WATER REVENUE
		166.02	722258		75385	020515	9601.4651		WATER REVENUE
		20.50	56054622		75385	020515	9601.4651		WATER REVENUE
		<u>790.46</u>							
96387	2/11/2015		111999 MEADOW CREEK BUILDERS INC						
		1,500.00	REFUND ERO ESC 6967 170TH TRL		75387	021115	9804.6433	00114146	REFUNDS
		<u>1,500.00</u>							
96388	2/11/2015		100291 MET COUNCIL SAC						
		2,485.00	JAN 2015 SAC CHARGES		75388	020615	9602.2083		SAC CHARGES
		24.85	JAN 2015 SAC CHARGES		75388	020615	9602.4356		SEWER AVAILABILITY CH
		<u>2,460.15</u>							
96389	2/11/2015		100326 MN CHIEFS OF POLICE ASSN						
		650.00	REG KATERS/FRANKFURTH		75386	020615	0211.6335		TRAINING
		<u>650.00</u>							
96390	2/11/2015		102215 MN POLICE AND PEACE OFFICER ASSOC						
		96.00	LDF-CAPTAIN BLUML		75389	020415	0211.6451		MEMBERSHIP DUES
		<u>96.00</u>							
96391	2/11/2015		100510 VERIZON WIRELESS						
		35.83	JAN 2015 SERVICE		75390	9739242366	0130.6323		CELLULAR PHONES
		<u>35.83</u>							

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

2/5/2015 -- 12/31/2015

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
96392	2/11/2015		112719 WHEELS OF THUNDER						Continued.
		2,281.00	MAR/APR RAM RESIDENT ADS		75391	020915	9101.4609		OTHER MISCELLANEOUS
		<u>2,281.00</u>							
96393	2/11/2015		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		27.95	6701 HWY 10		75392	150-1687-1105 JAN15	9410.6315	00041012	MISCELLANEOUS PROFE
		24.95	7650 SUNWOOD DR		75393	150-1681-4280 JAN15	9240.6315		MISCELLANEOUS PROFE
		24.95	7550 SUNWOOD DR		75394	150-1681-6340 JAN15	0194.6489		OTHER CONTRACTED SE
		27.95	7550 SUNWOOD DR POLICE		75395	150-1682-6501 JAN15	0211.6489		OTHER CONTRACTED SE
		<u>105.80</u>							
96394	2/18/2015		100012 ACE SOLID WASTE INC						
		111.93	MISC PWACCOUNTS		75513	536407	0311.6374		REFUSE/RECYCLING
		31.27	MISC PWACCOUNTS		75513	536407	0220.6374		REFUSE/RECYCLING
		100.95	MISC PWACCOUNTS		75513	536407	0452.6374		REFUSE/RECYCLING
		169.41	MISC PWACCOUNTS		75513	536407	0194.6374		REFUSE/RECYCLING
		37.31	MISC PWACCOUNTS		75513	536407	9601.6374		REFUSE/RECYCLING
		37.31	MISC PWACCOUNTS		75513	536407	9602.6374		REFUSE/RECYCLING
		37.30	MISC PWACCOUNTS		75513	536407	9605.6374		REFUSE/RECYCLING
		24,555.80	CITY REYCLE CONTRACT FEB 15		75514	536390	9604.6489		OTHER CONTRACTED SE
		<u>25,081.28</u>							
96395	2/18/2015		100647 BOLTON AND MENK, INC						
		1,700.00	2014 LRIP APP		75508	0174499	0301.6315		MISCELLANEOUS PROFE
		1,035.50	MISS RIVER TRAIL		75509	0174503	9805.6315		MISCELLANEOUS PROFE
		<u>2,735.50</u>							
96396	2/18/2015		110734 CITY OF RAMSEY						
		167.34	#118718918		75517	021815	9601.4651		WATER REVENUE
		20.50	#674451896		75517	021815	9601.4651		WATER REVENUE
		140.00	#484615404		75517	021815	9601.4651		WATER REVENUE
		21.25	#712230960		75517	021815	9601.4651		WATER REVENUE
		20.00	#719803		75517	021815	9601.4651		WATER REVENUE
		<u>369.09</u>							
96397	2/18/2015		100112 COMMISSIONER OF TRANSPORTATION						
		75.36	NOV 2014 PLANT INSPECTION		75510	P00004063	9497.6530	00201222	IMPROVEMENTS OTHER
		<u>75.36</u>							
96398	2/18/2015		107712 KLAMM MECHANICAL CONTRACTORS						
		1,250.00	DEC 14 REPAIR PUMP SEAL		75511	1520	0194.6381		BUILDING & STRUCTURE
		<u>1,250.00</u>							
96399	2/18/2015		111618 MN POLLUTION CONTROL AGENCY						
		23.00	RENEWAL- J, DUBE 2015		75515	021015	9602.6335		TRAINING
		<u>23.00</u>							
96400	2/18/2015		107244 NORTHLAND TRUST SERVICES INC						
		5,628.75	DEBT SERVICE 2013A		75518	010915	9348.6611		BOND INTEREST
		<u>5,628.75</u>							
96401	2/18/2015		110330 RESHETAR SYSTEM INC						

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

2/5/2015 -- 12/31/2015

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
96401	2/18/2015		110330 RESHETAR SYSTEM INC						Continued.
		2,100.00	6745-REPAIR GUTTER/FACIA/MISC		75512	14-17582	9410.6315	00041001	MISCELLANEOUS PROFE
		<u>2,100.00</u>							
96402	2/18/2015		105706 TINKLENBERG GROUP INC						
		7,500.00	FEB 14, 15- MAR 14, 15		75516	1938	9400.6315		MISCELLANEOUS PROFE
		<u>7,500.00</u>							
90319831	2/13/2015		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		15,227.87			75407	0212151342567	9101.2174		PERA-EMPLOYEE
		20,273.44			75408	0212151342568	9101.2183		PERA-EMPLOYER
		<u>35,501.31</u>							
94885913	2/13/2015		100113 BANK OF THE WEST						
		20,516.63			75396	0212151342561	9101.2171		FEDERAL WITHHOLDING
		9,801.25			75402	0212151342562	9101.2173		FICA & MEDICARE-EMPL
		<u>9,801.25</u>			75403	0212151342563	9101.2182		FICA & MEDICARE-EMPL
		40,119.13							
96942464	2/13/2015		100601 MN DEPT OF REV WH						
		8,202.97			75409	0212151342569	9101.2172		STATE WITHHOLDING
		<u>8,202.97</u>							
99012815	2/17/2015		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM						
		31.40	JAN 2015 PURCHASES		75414	013115	0194.6249		MISCELLANEOUS OPERA
		49.06	JAN 2015 PURCHASES		75414	013115	0194.6281		SMALL TOOLS & MINOR E
		<u>80.46</u>							
99021315	2/13/2015		108768 COMDATA NETWORK INC						
		295.00	OTHER MISCELLANEOUS TRANS , AN		75410	JAN15 COMDATA PCARD	0191.6451		MEMBERSHIP DUES
		170.00	OTHER MISCELLANEOUS TRANS , AN		75410	JAN15 COMDATA PCARD	0461.6451		MEMBERSHIP DUES
		185.00	OTHER MISCELLANEOUS TRANS , AN		75410	JAN15 COMDATA PCARD	0461.6335		TRAINING
		40.00	OTHER MISCELLANEOUS TRANS , BR		75410	JAN15 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERA
		57.60	OTHER MISCELLANEOUS TRANS , BR		75410	JAN15 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERA
		13.24	OTHER MISCELLANEOUS TRANS , BR		75410	JAN15 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERA
		13.86	D2 LS , BRAY		75410	JAN15 COMDATA PCARD	0194.6225		DIESEL FUEL
		29.97	BALLAST , BRAY		75410	JAN15 COMDATA PCARD	0194.6381		BUILDING & STRUCTURE
		29.97	BALLAST , BRAY		75410	JAN15 COMDATA PCARD	0194.6381		BUILDING & STRUCTURE
		7.48	MRCLNMDWRN , BRAY		75410	JAN15 COMDATA PCARD	0194.6381		BUILDING & STRUCTURE
		76.50	OTHER MISCELLANEOUS TRANS , BR		75410	JAN15 COMDATA PCARD	0194.6281		SMALL TOOLS & MINOR E
		250.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA PCARD	0211.6335		TRAINING
		22.08	FENZER CELL PHONE BATTERY MICR		75410	JAN15 COMDATA PCARD	0211.6275		OTHER EQUIPMENT PAR
		12.17	WORDLOCK CL-598-BK CABLE LOCK		75410	JAN15 COMDATA	0211.6275		OTHER EQUIPMENT PAR

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						PCARD			
		6.85	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6275		OTHER EQUIPMENT PAR
						PCARD			
		30.28	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6335		TRAINING
						PCARD			
		279.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6275		OTHER EQUIPMENT PAR
						PCARD			
		35.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6335		TRAINING
						PCARD			
		35.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6335		TRAINING
						PCARD			
		35.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6335		TRAINING
						PCARD			
		290.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6451		MEMBERSHIP DUES
						PCARD			
		290.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6451		MEMBERSHIP DUES
						PCARD			
		130.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6451		MEMBERSHIP DUES
						PCARD			
		70.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6335		TRAINING
						PCARD			
		72.85	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6335		TRAINING
						PCARD			
		38.74	FARGO DTC1000 YMCKO RIBBON CAR		75410	JAN15 COMDATA	0192.6249		MISCELLANEOUS OPERA
						PCARD			
		3.38	VENTEV PREMIUM HOLSTER FOR KYO		75410	JAN15 COMDATA	0211.6249		MISCELLANEOUS OPERA
						PCARD			
		4.50	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6249		MISCELLANEOUS OPERA
						PCARD			
		17.52	BESTDEALUSA BLUE IDE 2" USB 3.		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		1.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		16.94	BESTDEALUSA BLUE IDE 2" USB 3.		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		1.00	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		7.99	KYOCERA TORQUE XT VERTICAL BER		75410	JAN15 COMDATA	0211.6249		MISCELLANEOUS OPERA
						PCARD			
		4.49	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0211.6249		MISCELLANEOUS OPERA
						PCARD			
		44.99	PT FARGO 45014 R , FREDRICKSON		75410	JAN15 COMDATA	0192.6249		MISCELLANEOUS OPERA
						PCARD			
		.99	FREIGHT CHARGES , FREDRICKSON		75410	JAN15 COMDATA	0192.6249		MISCELLANEOUS OPERA
						PCARD			
		50.55	MOUSE NULL F5M010QBLK R , FRED		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		37.35	MS LOGITECH M525 BLACK RTL ,		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		149.98	LABEL PRT DYMO LABEL WRITER 4		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		337.08	UPS TRIPP LITE OMNI900LCD RT		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		15.00-	OTHER MISCELLANEOUS TRANS , FR		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E

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99021315	2/13/2015		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		129.99	UPS TRIPP LITE SMART1000LCD		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		75.96	CH HOOTO HT-PC002 R , FREDRICK		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		19.99	MS ROSEWILL RM-20 R , FREDRI		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		14.99	MOUSE LOGITECH M525 BK REC ,		75410	JAN15 COMDATA	0192.6281		SMALL TOOLS & MINOR E
						PCARD			
		.99	FREIGHT CHARGES , FREDRICKSON		75410	JAN15 COMDATA	0192.6249		MISCELLANEOUS OPERA
						PCARD			
		52.99	PT FARGO 45113 RFREDRICKSON		75410	JAN15 COMDATA	0192.6249		MISCELLANEOUS OPERA
						PCARD			
		29.00	OTHER MISCELLANEOUS TRANS , GL		75410	JAN15 COMDATA	0191.6452		SUBSCRIPTIONS
						PCARD			
		984.57	OTHER MISCELLANEOUS TRANS , GL		75410	JAN15 COMDATA	0240.6471		BOOKS & PAMPHLETS
						PCARD			
		29.73	OTHER MISCELLANEOUS TRANS , GL		75410	JAN15 COMDATA	0191.6471		BOOKS & PAMPHLETS
						PCARD			
		288.08	OTHER MISCELLANEOUS TRANS , KA		75410	JAN15 COMDATA	0211.6249		MISCELLANEOUS OPERA
						PCARD			
		112.30	OTHER MISCELLANEOUS TRANS , KA		75410	JAN15 COMDATA	0211.6237		CRIME SCENE KIT MATEI
						PCARD			
		85.00	OTHER MISCELLANEOUS TRANS , KA		75410	JAN15 COMDATA	0211.6451		MEMBERSHIP DUES
						PCARD			
		75.00	OTHER MISCELLANEOUS TRANS , KA		75410	JAN15 COMDATA	0211.6451		MEMBERSHIP DUES
						PCARD			
		702.50	OTHER MISCELLANEOUS TRANS , KA		75410	JAN15 COMDATA	0211.6249		MISCELLANEOUS OPERA
						PCARD			
		30.28	UNL REG 86/87 OC , KATERS		75410	JAN15 COMDATA	0211.6223		GASOLINE
						PCARD			
		13.00	OTHER MISCELLANEOUS TRANS , KA		75410	JAN15 COMDATA	0211.6331		TRAVEL & LODGING
						PCARD			
		19.97	TIRE , KATERS		75410	JAN15 COMDATA	0211.6229		SHOP MATERIALS
						PCARD			
		1.42	SALES TAX , KATERS		75410	JAN15 COMDATA	0211.6229		SHOP MATERIALS
						PCARD			
		2.50	D2 LS , RIEMER		75410	JAN15 COMDATA	0312.6225		DIESEL FUEL
						PCARD			
		125.00	D2 LS , RIEMER		75410	JAN15 COMDATA	0312.6225		DIESEL FUEL
						PCARD			
		89.80	D2 LS , RIEMER		75410	JAN15 COMDATA	0312.6225		DIESEL FUEL,
						PCARD			
		149.10	OTHER MISCELLANEOUS TRANS , RI		75410	JAN15 COMDATA	0312.6257		OTHER VEHICLE PARTS
						PCARD			
		36.00	OTHER MISCELLANEOUS TRANSRIEME		75410	JAN15 COMDATA	0194.6489		OTHER CONTRACTED SE
						PCARD			
		120.00	OTHER MISCELLANEOUS TRANSRIEME		75410	JAN15 COMDATA	0311.6335		TRAINING
						PCARD			
		72.00	OTHER MISCELLANEOUS TRANSRIEME		75410	JAN15 COMDATA	0452.6335		TRAINING
						PCARD			
		25.08	ETUNLPRM-90/91OC , RIEMER		75410	JAN15 COMDATA	0312.6225		DIESEL FUEL
						PCARD			
		171.20	OTHER MISCELLANEOUS TRANS , RI		75410	JAN15 COMDATA	0311.6281		SMALL TOOLS & MINOR E

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						PCARD			
		29.97	KEY SAFE PORTABLE , RIEMER		75410	JAN15 COMDATA	0452.6249		MISCELLANEOUS OPERA
						PCARD			
		71.88	2 G SPECTRACIDE SPRA , RIEMER		75410	JAN15 COMDATA	0311.6249		MISCELLANEOUS OPERA
						PCARD			
		8.39	GORILLA TAPE 1.88"X3 , RIEMER		75410	JAN15 COMDATA	0311.6249		MISCELLANEOUS OPERA
						PCARD			
		83.00	PIG OIL-ONLY BRL TP MAT , RIEMER		75410	JAN15 COMDATA	0311.6249		MISCELLANEOUS OPERA
						PCARD			
		10.52	FREIGHT CHARGES , RIEMER		75410	JAN15 COMDATA	0311.6249		MISCELLANEOUS OPERA
						PCARD			
		10.00	OTHER MISCELLANEOUS TRANS , RI		75410	JAN15 COMDATA	0452.6335		TRAINING
						PCARD			
		620.00	OTHER MISCELLANEOUS TRANS , RI		75410	JAN15 COMDATA	0452.6335		TRAINING
						PCARD			
		10.00	OTHER MISCELLANEOUS TRANS , RI		75410	JAN15 COMDATA	0452.6335		TRAINING
						PCARD			
		165.00	OTHER MISCELLANEOUS TRANS , TH		75410	JAN15 COMDATA	0130.6335		TRAINING
						PCARD			
		195.00	OTHER MISCELLANEOUS TRANS , TH		75410	JAN15 COMDATA	0141.6451		MEMBERSHIP DUES
						PCARD			
		4.00	OTHER MISCELLANEOUS TRANS , UL		75410	JAN15 COMDATA	0130.6331		TRAVEL & LODGING
						PCARD			
		1.00	OTHER MISCELLANEOUS TRANS , UL		75410	JAN15 COMDATA	0130.6331		TRAVEL & LODGING
						PCARD			
		85.00	OTHER MISCELLANEOUS TRANS , WA		75410	JAN15 COMDATA	0211.6451		MEMBERSHIP DUES
						PCARD			
		196.70	OTHER MISCELLANEOUS TRANS , WE		75410	JAN15 COMDATA	0301.6335		TRAINING
						PCARD			
		1,395.00	CIVIL 3D 2015: FUNDAMENTALS TR		75410	JAN15 COMDATA	0301.6335		TRAINING
						PCARD			
		7.87-	MISC ADJUSTMENT , WESTBY		75410	JAN15 COMDATA	0301.6335		TRAINING
						PCARD			
		545.46-	MISC ADJUSTMENT , WIEMANN		75410	JAN15 COMDATA	0280.6241		COMMUNITY POLICING S
						PCARD			
		41.65	OTHER MISCELLANEOUS TRANS , WI		75410	JAN15 COMDATA	0211.6208		MISCELLANEOUS OFFICI
						PCARD			
		10.71	OTHER MISCELLANEOUS TRANS , WI		75410	JAN15 COMDATA	0211.6331		TRAVEL & LODGING
						PCARD			
		22.78	V-BELT,COGGED,2L200 , NELSON		75410	JAN15 COMDATA	9601.6249		MISCELLANEOUS OPERA
						PCARD			
		115.20	GP MTR,SPLIT PH,1/4 HP,1725 RP		75410	JAN15 COMDATA	9601.6249		MISCELLANEOUS OPERA
						PCARD			
		48.00	OTHER MISCELLANEOUS TRANS , RI		75410	JAN15 COMDATA	9601.6335		TRAINING
						PCARD			
		36.57	BILLS SUPERETTE , FUEL, FIRE		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		20.22	BILLS SUPERETTE , FUEL, FIRE		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		11.65	BILLS SUPERETTE , FUEL, FIRE		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		40.30	BILLS SUPERETTE , FUEL, BYRO		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		43.20	BILLS SUPERETTE , FUEL, MADS		75411	JAN15 COMDATA	0301.6223		GASOLINE

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						FUEL			
		39.29	BILLS SUPERETTE , FUEL, MADS		75411	JAN15 COMDATA	0301.6223		GASOLINE
						FUEL			
		22.28	BILLS SUPERETTE , FUEL, MADS		75411	JAN15 COMDATA	0301.6223		GASOLINE
						FUEL			
		47.12	BILLS SUPERETTE , FUEL, FIRE		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		21.32	BILLS SUPERETTE , FUEL, FIRE		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		33.25	BILLS SUPERETTE , FUEL, FIRE		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		25.08	BILLS SUPERETTE , FUEL, RIVE		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		37.89	BILLS SUPERETTE , FUEL, BERG		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		37.00	BILLS SUPERETTE , FUEL, FIRE		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		74.91	BILLS SUPERETTE , FUEL, TURN		75411	JAN15 COMDATA	0311.6223		GASOLINE
						FUEL			
		18.71	CASEYS GEN STORE , FUEL, BYRO		75411	JAN15 COMDATA	0311.6223		GASOLINE
						FUEL			
		54.77	HOLIDAY , FUEL, BYRON		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		61.25	HOLIDAY , FUEL, HOLLLOM		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		109.50	HOLIDAY , FUEL, HOLLLOM		75411	JAN15 COMDATA	0311.6223		GASOLINE
						FUEL			
		42.75	HOLIDAY , FUEL, RIVERBLOOD		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		45.40	HOLIDAY , FUEL, HOLLLOM		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		46.00	HOLIDAY , FUEL, HOLLLOM		75411	JAN15 COMDATA	0311.6223		GASOLINE
						FUEL			
		148.48	LITTLE DUKES RAMSEY , FUEL, TA		75411	JAN15 COMDATA	0311.6225		DIESEL FUEL
						FUEL			
		33.58	LITTLE DUKES RAMSEY , FUEL, JA		75411	JAN15 COMDATA	0240.6223		GASOLINE
						FUEL			
		27.66	LITTLE DUKES RAMSEY , FUEL, JA		75411	JAN15 COMDATA	0240.6223		GASOLINE
						FUEL			
		41.36	LITTLE DUKES RAMSEY , FUEL, TU		75411	JAN15 COMDATA	0311.6223		GASOLINE
						FUEL			
		28.92	LITTLE DUKES RAMSEY , FUEL, JA		75411	JAN15 COMDATA	0240.6223		GASOLINE
						FUEL			
		30.67	LITTLE DUKES RAMSEY , FUEL, JA		75411	JAN15 COMDATA	0240.6223		GASOLINE
						FUEL			
		25.37	LITTLE DUKES RAMSEY , FUEL, NE		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		31.97	LITTLE DUKES RAMSEY , FUEL, JA		75411	JAN15 COMDATA	0240.6223		GASOLINE
						FUEL			
		28.36	LITTLE DUKES RAMSEY , FUEL, FI		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		40.86	LITTLE DUKES RAMSEY , FUEL, ST		75411	JAN15 COMDATA	0194.6223		GASOLINE
						FUEL			
		39.39	LITTLE DUKES RAMSEY , FUEL, BR		75411	JAN15 COMDATA	0194.6223		GASOLINE

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						FUEL			
		35.43	LITTLE DUKES RAMSEY , FUEL, ST		75411	JAN15 COMDATA	0194.6223		GASOLINE
						FUEL			
		48.56	LITTLE DUKES RAMSEY , FUEL, FI		75411	JAN15 COMDATA	0220.6225		DIESEL FUEL
						FUEL			
		17.73	LITTLE DUKES RAMSEY , FUEL, FI		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		20.79	LITTLE DUKES RAMSEY , FUEL, FI		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		38.03	LITTLE DUKES RAMSEY , FUEL, KA		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		37.25	LITTLE DUKES RAMSEY , FUEL, KA		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		37.50	LITTLE DUKES RAMSEY , FUEL, KA		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		40.18	LITTLE DUKES RAMSEY , FUEL, KA		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		57.60	LITTLE DUKES RAMSEY , FUEL, FI		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		44.35	LITTLE DUKES RAMSEY , FUEL, FI		75411	JAN15 COMDATA	0220.6223		GASOLINE
						FUEL			
		52.26	LITTLE DUKES RAMSEY , FUEL, BE		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		42.10	LITTLE DUKES RAMSEY , FUEL, BE		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		49.83	LITTLE DUKES RAMSEY , FUEL, BE		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		32.84	LITTLE DUKES RAMSEY , FUEL, TA		75411	JAN15 COMDATA	0311.6223		GASOLINE
						FUEL			
		51.32	LITTLE DUKES RAMSEY , FUEL, TA		75411	JAN15 COMDATA	0311.6223		GASOLINE
						FUEL			
		54.36	LITTLE DUKES RAMSEY , FUEL, BY		75411	JAN15 COMDATA	0452.6223		GASOLINE
						FUEL			
		53.82	LITTLE DUKES RAMSEY , FUEL, TU		75411	JAN15 COMDATA	0311.6223		GASOLINE
						FUEL			
		34.52	SIMONSON STATION , FUEL, MCDOW		75411	JAN15 COMDATA	0301.6223		GASOLINE
						FUEL			
		38.00	SUPERAMERICA , FUEL, MARAS		75411	JAN15 COMDATA	0311.6223		GASOLINE
						FUEL			
		43.87	SUPERAMERICA , FUEL, MCDOWALL		75411	JAN15 COMDATA	0301.6223		GASOLINE
						FUEL			
		25.31	BILLS SUPERETTE , FUEL, UNKN		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		19.85	BILLS SUPERETTE , FUEL, WEBB		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		23.57	BILLS SUPERETTE , FUEL, LUEC		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		15.69	BILLS SUPERETTE , FUEL, LUEC		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		29.20	BILLS SUPERETTE , FUEL, MOLD		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		26.87	BILLS SUPERETTE , FUEL, SCHL		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		29.40	BILLS SUPERETTE , FUEL, BONI		75411	JAN15 COMDATA	0211.6223		GASOLINE

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99021315	2/13/2015		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		20.65	CASEYS GEN STORE , FUEL, GARD		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		26.33	COBORN'S , FUEL, CURTIS		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		24.00	HOLIDAY , FUEL, CURTIS		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		24.00	HOLIDAY , FUEL, CURTIS		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		19.00	HOLIDAY , FUEL, FRANKFURTH		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		23.42	HOLIDAY , FUEL, MOLDENHAUER		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		16.26	HOLIDAY , FUEL, BAGNE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.13	HOLIDAY , FUEL, BAGNE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		30.07	HOLIDAY , FUEL, BAGNE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		25.04	HOLIDAY , FUEL, BAGNE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		29.34	HOLIDAY , FUEL, HINNENKAMP		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		25.21	HOLIDAY , FUEL, HINNENKAMP		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.98	HOLIDAY , FUEL, HESSE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.31	HOLIDAY , FUEL, HESSE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.19	HOLIDAY , FUEL, HESSE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		25.75	HOLIDAY , FUEL, WEBB		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		20.98	HOLIDAY , FUEL, WEBB		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		11.61	HOLIDAY , FUEL, LUECK		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		20.68	HOLIDAY , FUEL, LUECK		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		10.00	HOLIDAY , FUEL, LUECK		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		13.00	HOLIDAY , FUEL, LUECK		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		18.08	HOLIDAY , FUEL, LUECK		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		30.00	HOLIDAY , FUEL, DAHLBERG		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		36.04	HOLIDAY , FUEL, BONINE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		22.87	KWIK TRIP , FUEL, CURTIS		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		25.10	KWIK TRIP , FUEL, CURTIS		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		23.14	LITTLE DUKES RAMSEY , FUEL, CU		75411	JAN15 COMDATA	0211.6223		GASOLINE

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99021315	2/13/2015		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		22.17	LITTLE DUKES RAMSEY , FUEL, CU		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.93	LITTLE DUKES RAMSEY , FUEL, RO		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		25.23	LITTLE DUKES RAMSEY , FUEL, CU		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		22.90	LITTLE DUKES RAMSEY , FUEL, CU		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.64	LITTLE DUKES RAMSEY , FUEL, RO		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		25.30	LITTLE DUKES RAMSEY , FUEL, CU		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		19.94	LITTLE DUKES RAMSEY , FUEL, KR		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		23.62	LITTLE DUKES RAMSEY , FUEL, KR		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		22.26	LITTLE DUKES RAMSEY , FUEL, KR		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		21.17	LITTLE DUKES RAMSEY , FUEL, KR		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		25.27	LITTLE DUKES RAMSEY , FUEL, KR		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		23.63	LITTLE DUKES RAMSEY , FUEL, KR		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		21.04	LITTLE DUKES RAMSEY , FUEL, KR		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		18.71	LITTLE DUKES RAMSEY , FUEL, KR		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		16.62	LITTLE DUKES RAMSEY , FUEL, HA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		18.39	LITTLE DUKES RAMSEY , FUEL, BA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		19.17	LITTLE DUKES RAMSEY , FUEL, BA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		19.11	LITTLE DUKES RAMSEY , FUEL, HA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		17.69	LITTLE DUKES RAMSEY , FUEL, BA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		8.25	LITTLE DUKES RAMSEY , FUEL, BA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		14.86	LITTLE DUKES RAMSEY , FUEL, HA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		17.70	LITTLE DUKES RAMSEY , FUEL, BA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		23.94	LITTLE DUKES RAMSEY , FUEL, HA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		23.06	LITTLE DUKES RAMSEY , FUEL, HA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		19.75	LITTLE DUKES RAMSEY , FUEL, BA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		9.02	LITTLE DUKES RAMSEY , FUEL, BA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		18.07	LITTLE DUKES RAMSEY , FUEL, HA		75411	JAN15 COMDATA	0211.6223		GASOLINE

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99021315	2/13/2015		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		24.60	LITTLE DUKES RAMSEY , FUEL, BA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		25.90	LITTLE DUKES RAMSEY , FUEL, BA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		23.77	LITTLE DUKES RAMSEY , FUEL, HA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		15.38	LITTLE DUKES RAMSEY , FUEL, HA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		31.15	LITTLE DUKES RAMSEY , FUEL, HI		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		21.99	LITTLE DUKES RAMSEY , FUEL, HI		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		17.43	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		22.74	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.97	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		22.88	LITTLE DUKES RAMSEY , FUEL, HI		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		26.55	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		24.08	LITTLE DUKES RAMSEY , FUEL, HI		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		26.82	LITTLE DUKES RAMSEY , FUEL, GA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		24.65	LITTLE DUKES RAMSEY , FUEL, GA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		14.61	LITTLE DUKES RAMSEY , FUEL, GA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.06	LITTLE DUKES RAMSEY , FUEL, WE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		14.49	LITTLE DUKES RAMSEY , FUEL, GA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		11.88	LITTLE DUKES RAMSEY , FUEL, GA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		18.55	LITTLE DUKES RAMSEY , FUEL, GA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		17.09	LITTLE DUKES RAMSEY , FUEL, GA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		13.31	LITTLE DUKES RAMSEY , FUEL, GA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		15.55	LITTLE DUKES RAMSEY , FUEL, WE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		13.17	LITTLE DUKES RAMSEY , FUEL, WE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		18.71	LITTLE DUKES RAMSEY , FUEL, GA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		20.81	LITTLE DUKES RAMSEY , FUEL, LU		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		11.81	LITTLE DUKES RAMSEY , FUEL, LU		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		17.28	LITTLE DUKES RAMSEY , FUEL, LU		75411	JAN15 COMDATA	0211.6223		GASOLINE

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99021315	2/13/2015		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		15.41	LITTLE DUKES RAMSEY , FUEL, VO		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		15.76	LITTLE DUKES RAMSEY , FUEL, LU		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		18.46	LITTLE DUKES RAMSEY , FUEL, VO		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		16.94	LITTLE DUKES RAMSEY , FUEL, LU		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		21.75	LITTLE DUKES RAMSEY , FUEL, VO		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		29.34	LITTLE DUKES RAMSEY , FUEL, VO		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		19.12	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		14.72	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		17.32	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		17.90	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		28.01	LITTLE DUKES RAMSEY , FUEL, WI		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.85	LITTLE DUKES RAMSEY , FUEL, MO		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		12.42	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		18.35	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		17.91	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.82	LITTLE DUKES RAMSEY , FUEL, MO		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		13.88	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		9.64	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		17.47	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		13.60	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		16.92	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		14.18	LITTLE DUKES RAMSEY , FUEL, HE		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		15.77	LITTLE DUKES RAMSEY , FUEL, SC		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		33.05	LITTLE DUKES RAMSEY , FUEL, DI		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		24.99	LITTLE DUKES RAMSEY , FUEL, SC		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		23.20	LITTLE DUKES RAMSEY , FUEL, SC		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		20.38	LITTLE DUKES RAMSEY , FUEL, SC		75411	JAN15 COMDATA	0211.6223		GASOLINE

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99021315	2/13/2015		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		20.88	LITTLE DUKES RAMSEY , FUEL, SC		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		20.96	LITTLE DUKES RAMSEY , FUEL, SC		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		31.35	LITTLE DUKES RAMSEY , FUEL, DI		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		8.84	LITTLE DUKES RAMSEY , FUEL, DI		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		21.14	LITTLE DUKES RAMSEY , FUEL, SC		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		26.84	LITTLE DUKES RAMSEY , FUEL, SC		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		22.25	LITTLE DUKES RAMSEY , FUEL, DI		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		29.97	LITTLE DUKES RAMSEY , FUEL, DA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.12	LITTLE DUKES RAMSEY , FUEL, DA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.01	LITTLE DUKES RAMSEY , FUEL, DA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		18.38	LITTLE DUKES RAMSEY , FUEL, DA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		21.26	LITTLE DUKES RAMSEY , FUEL, BL		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		38.36	LITTLE DUKES RAMSEY , FUEL, BL		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		39.25	LITTLE DUKES RAMSEY , FUEL, BL		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		33.20	LITTLE DUKES RAMSEY , FUEL, ST		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		22.27	LITTLE DUKES RAMSEY , FUEL, BO		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		22.08	LITTLE DUKES RAMSEY , FUEL, ST		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		16.19	LITTLE DUKES RAMSEY , FUEL, ST		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		20.56	LITTLE DUKES RAMSEY , FUEL, ST		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		30.36	LITTLE DUKES RAMSEY , FUEL, ST		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		45.37	LITTLE DUKES RAMSEY , FUEL, ST		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		27.08	LITTLE DUKES RAMSEY , FUEL, ST		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		25.73	LITTLE DUKES RAMSEY , FUEL, BO		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		19.69	LITTLE DUKES RAMSEY , FUEL, WA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		24.27	LITTLE DUKES RAMSEY , FUEL, WA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		23.00	LITTLE DUKES RAMSEY , FUEL, BA		75411	JAN15 COMDATA	0211.6223		GASOLINE
						FUEL			
		18.38	SUPERAMERICA , FUEL, BAGNE		75411	JAN15 COMDATA	0211.6223		GASOLINE

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99021315	2/13/2015		108768 COMDATA NETWORK INC						Continued.
		26.00	SUPERAMERICA , FUEL, HINNENKA		75411	JAN15 COMDATA	0211.6223		GASOLINE
		30.22	SUPERAMERICA , FUEL, HINNENKA		75411	JAN15 COMDATA	0211.6223		GASOLINE
		19.00	SUPERAMERICA , FUEL, GARDNER		75411	JAN15 COMDATA	0211.6223		GASOLINE
		32.02	SUPERAMERICA , FUEL, GARDNER		75411	JAN15 COMDATA	0211.6223		GASOLINE
		39.15	SUPERAMERICA , FUEL, VOIT		75411	JAN15 COMDATA	0211.6223		GASOLINE
		21.24	SUPERAMERICA , FUEL, DIXON		75411	JAN15 COMDATA	0211.6223		GASOLINE
		23.38	SUPERAMERICA , FUEL, DIXON		75411	JAN15 COMDATA	0211.6223		GASOLINE
		16.74	SUPERAMERICA , FUEL, DAHLBERG		75411	JAN15 COMDATA	0211.6223		GASOLINE
		29.03	SUPERAMERICA , FUEL, DAHLBERG		75411	JAN15 COMDATA	0211.6223		GASOLINE
		38.88	SUPERAMERICA , FUEL, BLUML		75411	JAN15 COMDATA	0211.6223		GASOLINE
		38.15	SUPERAMERICA , FUEL, BONINE		75411	JAN15 COMDATA	0211.6223		GASOLINE
		28.75	SUPERAMERICA , FUEL, KATERS		75411	JAN15 COMDATA	0211.6223		GASOLINE
		22.65	LITTLE DUKES RAMSEY , FUEL, ER		75411	JAN15 COMDATA	9601.6223		GASOLINE
		45.15	LITTLE DUKES RAMSEY , FUEL, ER		75411	JAN15 COMDATA	9601.6223		GASOLINE
		33.27	LITTLE DUKES RAMSEY , FUEL, ER		75411	JAN15 COMDATA	9601.6223		GASOLINE
		61.05	HOLIDAY , FUEL, GRAF		75411	JAN15 COMDATA	9602.6223		GASOLINE
		60.56	LITTLE DUKES RAMSEY , FUEL, GR		75411	JAN15 COMDATA	9602.6223		GASOLINE
		46.28	LITTLE DUKES RAMSEY , FUEL, GR		75411	JAN15 COMDATA	9602.6223		GASOLINE
		51.30	BILLS SUPERETTE , FUEL, NELS		75411	JAN15 COMDATA	9605.6223		GASOLINE
		23.60	BILLS SUPERETTE , FUEL, NIEL		75411	JAN15 COMDATA	9605.6223		GASOLINE
		27.40	BILLS SUPERETTE , FUEL, NIEL		75411	JAN15 COMDATA	9605.6223		GASOLINE
		50.44	LITTLE DUKES RAMSEY , FUEL, NI		75411	JAN15 COMDATA	9605.6223		GASOLINE
		15,251.63							
99021357	2/13/2015	370.65	111465 STATE STREET BANK		75400	02121513425613	9101.2176		LIFE/HEALTH-EMPLOYEE
		370.65							
99021359	2/13/2015	3,009.00	111465 STATE STREET BANK		75399	02121513425612	9101.2175		DEFERRED COMPENSAT
		3,009.00							

CITY OF RAMSEY

Council Check Register by GL
Council Check Register and Summary

2/5/2015 -- 12/31/2015

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021715	2/17/2015		100629 MN DEPT OF REV SALES TX						Continued.
		2,265.64	JAN15 SALES TAX		75412	JAN15 SALES TAX	9601.2082		SALES/USE TAX PAYABLE
		90.48	JAN15 SALES TAX		75412	JAN15 SALES TAX	9601.2085		ANOKA COUNTY TRANSI
		15.68	JAN15 SALES TAX(2)		75413	JAN15 SALES TAX(2)	9101.4305		RENTAL FEES
		13.68	JAN15 SALES TAX(2)		75413	JAN15 SALES TAX(2)	9101.4328		ACCIDENT REPORTS
		2.21	JAN15 SALES TAX(2)		75413	JAN15 SALES TAX(2)	9101.4308		SALES OF MAPS & PUBLI
		.28	JAN15 SALES TAX(2)		75413	JAN15 SALES TAX(2)	9101.4609		OTHER MISCELLANEOUS
		19.59	JAN15 SALES TAX(2)		75413	JAN15 SALES TAX(2)	9601.2082		SALES/USE TAX PAYABLE
		<u>2,407.00</u>							
99921315	2/13/2015		107962 TASC						
		<u>2,470.49</u>			75397	02121513425610	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,470.49							
99924695	2/13/2015		100223 ICMA RETIREMENT TRUST 457						
		<u>2,549.12</u>			75404	0212151342564	9101.2175		DEFERRED COMPENSAT
		2,549.12							
		<u>164,491.06</u>	Grand Total						

Payment Instrument Totals

Checks	54,529.30
EFT Payments	<u>109,961.76</u>
Total Payments	164,491.06

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CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100017	AIRGAS USA, LLC	MISC GASES	PV	75505	001	09101	1/31/2015	9924814397	25.95
	AIRGAS USA LLC			Summary Total					25.95
	P O BOX 802576								
	CHICAGO IL 60680-2576								
				Payment Amount					25.95
106641	AMERICAN PRESSURE INC	HOSES	PV	75415	001	09101	2/2/2015	84106	209.00
	AMERICAN PRESSURE INC			Summary Total					209.00
	3810 W BROADWAY								
	ROBBINSDALE MN 55422								
				Payment Amount					209.00
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	JAN 15 BILLING	PV	75416	001	09605	2/2/2015	534 020215	744.00
	ANOKA COUNTY PROPERTY RECORDS TAXATION			Summary Total					744.00
	2100 - 3RD AVENUE								
	ANOKA MN 55303								
				Payment Amount					744.00
107587	ANOKA COUNTY TREASURY DEPARTMENT	MARCH 2013 BROADBAND	PV	75519	001	09101	2/3/2015	B1502060	604.50
	ANOKA COUNTY TREASURY DEPARTMENT			Summary Total					604.50
	2100 THIRD AVENUE								
	ANOKA MN 55303								
				Payment Amount					604.50
111377	ANOKA MUNICIPAL UTILITY	RAMSEY STREET LIGHTS	PV	75417	001	09603	2/9/2015	22-990005-01 JAN 2015	56.80
	ANOKA MUNICIPAL UTILITY			Summary Total					56.80
	CITY HALL		PV	75418	001	09603	2/9/2015	22-613120-01JAN 15	129.41
	2015 FIRST AVENUE NO			Summary Total					129.41
	ANOKA MN 55303		PV	75419	001	09603	2/9/2015	22-612000-01 JAN 15	34.87
				Summary Total					34.87
			PV	75420	001	09603	2/9/2015	22-610280-00 JAN 2015	62.64
				Summary Total					62.64

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Pay Through Date 12/31/2015

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
Payment Amount					283.72
100052	ANOKA POLICE DEPARTMENT	PV 75429 001 09101	2/3/2015	020315	185.00
	ANIMAL CONTAINMENT JAN 2015				
	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303				Summary Total 185.00
Payment Amount					185.00
100063	ASPEN MILLS	PV 75421 001 09101	1/31/2015	160629	195.60
	ASPEN MILLS				Summary Total 195.60
	8201 C CENTRAL AVE NE	PV 75422 001 09101	1/31/2015	160630	347.40
	SPRING LAKE PARK MN 55432				Summary Total 347.40
	C. GARDNER MISC	PV 75423 001 09101	1/30/2015	160631	65.95
					Summary Total 65.95
	K. MCNALLY RES. MISC	PV 75424 001 09101	1/30/2015	160633	383.50
					Summary Total 383.50
	B. HESSE MISC	PV 75425 001 09101	1/30/2015	160632	48.95
					Summary Total 48.95
	R. WEBB MISC	PV 75426 001 09101	1/23/2015	160338	608.34
					Summary Total 608.34
	MISC RESERVES	PV 75427 001 09101	1/23/2015	160337	67.40
					Summary Total 67.40
	D. MOLDENHAUER MISC	PV 75428 001 09101	1/23/2015	160339	113.90
					Summary Total 113.90
	S. WIDSTROM MISC	PV 75463 001 09101	1/16/2015	159978	10.00
					Summary Total 10.00
	MISC PINS	PV 75464 001 09101	1/23/2015	160336	33.40
					Summary Total 33.40
	D. YAMAUCHI MISC	PV 75465 001 09101	1/23/2015	160353	193.35
					Summary Total 193.35
Payment Amount					2,067.79
112314	BCA CJTE	PV 75496 001 09101	1/28/2015	6938	120.00
	S. SCHLENDER CE COURSES JAN 7				Summary Total 120.00
	BCA CJTE	PV 75497 001 09101	1/28/2015	6939	120.00
	1430 MARYLAND AVENUE E				Summary Total 120.00
	ST PAUL MN 55106				Summary Total 120.00

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Payment Instrument Check Payment
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Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount	
					Payment Amount	240.00			
111922	BLUE LINE CUSTOM FABRICATION, LLC	MISC PARTS	PV	75466	001	09101	1/26/2015	150004	101.94
					Summary Total	101.94			
					Payment Amount	101.94			
103641	BOYER TRUCKS ROGERS	RETURN- CORE	PD	75430	001	09101	2/3/2015	CM153372R	60.00-
					Summary Total	60.00-			
103641	BOYER TRUCKS	MISC SUPPLIES 672	PV	75431	001	09101	2/3/2015	153456R	115.90
					Summary Total	115.90			
103641	BOYER TRUCKS	MISC PARTS 668	PV	75467	001	09101	2/4/2015	153511R	158.28
					Summary Total	158.28			
103641	BOYER TRUCKS	LIGHT	PV	75468	001	09101	2/3/2015	153238R	13.91
					Summary Total	13.91			
					Payment Amount	228.09			
114529	BRUCE JACOBSON LANDSCAPE ARCHITECT	LK RAMSEY/MISS PRK ANIMATION	PV	75520	001	09101	2/6/2015	14-0103-2	3,900.00
					Summary Total	3,900.00			
					Payment Amount	3,900.00			
114549	CHET S SHOES INC	MISC BOOTS	PV	75469	001	09101	1/25/2015	30508	300.00
114549	CHET S SHOES INC	MISC BOOTS	PV	75469	002	09101	1/25/2015	30508	131.75
114549	CHET S SHOES INC	MISC BOOTS	PV	75469	003	09101	1/25/2015	30508	150.00
					Summary Total	581.75			
					Payment Amount	581.75			
114451	COMPASS	ROAD SALT	PV	75432	001	09101	1/23/2015	71292890	3,480.97
					Summary Total	3,480.97			
					Payment Amount	3,480.97			
100124	COTTEN'S INC	FUSES	PV	75470	001	09101	2/10/2015	099085	15.08

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	COTTEN'S INC 733 EAST RIVER ROAD ANOKA MN 55303								Summary Total 15.08
									Payment Amount 15.08
100125	COUNTRYSIDE PRINTING INC	PD BUSINESS CARDS	PV	75471	001	09101	2/9/2015	33033	177.00
	COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW	PD FORMS							Summary Total 177.00
	SUITE 113 RAMSEY MN 55303		PV	75472	001	09101	2/4/2015	33021	234.00
									Summary Total 234.00
									Payment Amount 411.00
100129	CRYSTEEL TRUCK EQUIPMENT	PLOW PARTS	PV	75473	001	09101	2/9/2015	FP158659	61.81
	CRYSTEEL MANUFACTURING 1130 73RD AVENUE NE FRIDLEY MN 55432								Summary Total 61.81
									Payment Amount 61.81
100131	CULLIGAN OF ANOKA	COMM FILTRATION LEASE FEB/MAR	PV	75521	001	09101	1/31/2015	100X04687104	123.80
	CULLIGAN DEPARTMENT 8509 P O BOX 77043 MINNEAPOLIS MN 55480-7743								Summary Total 123.80
									Payment Amount 123.80
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	75433	001	09101	2/5/2015	31715	1,034.00
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303	DIESEL FUEL							Summary Total 1,034.00
			PV	75434	001	09101	2/5/2015	31716	230.00
									Summary Total 230.00
									Payment Amount 1,264.00
106065	DIVERSIFIED TEXTURING AND ENGRAVING	ENGRAVED TAGS	PV	75474	001	09101	1/19/2015	2908	64.00
	DIVERSIFIED TEXTURING AND ENGRAVING 1609 99TH LANE NE								Summary Total 64.00

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Payment Instrument Check Payment
Pay Through Date 12/31/2015

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
BLAINE MN 55449-4430									
Payment Amount								64.00	
113306	DOCUMENT TECHNOLOGY SOLUTIONS	JAN/FEB 2015 BILLING	PV	75475	001	09101	1/22/2015	98305	207.38
DOCUMENT TECHNOLOGY SOLUTIONS 9401 JAMES AVENUE SOUTH SUITE 120 BLOOMINGTON MN 55431									207.38
Summary Total								207.38	
Payment Amount								207.38	
100155	EARL F ANDERSEN INC	MISC BRACKETS/PLATES	PV	75435	001	09101	1/30/2015	107084	1,388.84
EARL F ANDERSEN INC 9701 PENN AVE S #100 BLOOMINGTON MN 55431									1,388.84
Summary Total								1,388.84	
Payment Amount								1,388.84	
100158	ECM PUBLISHERS INC	ORD 15-04	PV	75436	001	09101	1/30/2015	183733	69.88
ECM PUBLISHERS INC 4095 COON RAPIDS BLVD		QUOTES- 2015 STREET SWEEPING							69.88
COON RAPIDS MN 55433									107.50
Summary Total								107.50	
		CIP	PV	75438	001	09101	1/30/2015	183732	69.88
Summary Total								69.88	
		BOARDS/COMMISSIONS	PV	75439	001	09101	1/23/2015	180778	48.38
Summary Total								48.38	
		BROOKFIELD HEARING	PV	75440	001	09804	1/23/2015	180779	69.88
Summary Total								69.88	
		AD PARK MAINT/PERMIT TECH	PV	75522	001	09101	2/1/2015	184192	240.00
Summary Total								240.00	
Payment Amount								605.52	
104267	ELITE SANITATION	PORTABLE TOILET	PV	75441	001	09101	1/30/2015	22300	54.00
ELITE SANITATION PO BOX 526 ELK RIVER MN 55330									54.00
Summary Total								54.00	
Payment Amount								54.00	

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Payment Instrument Check Payment
Pay Through Date 12/31/2015

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC	MISC PARTS FOR SQUADS	PV	75476	001	09101	2/11/2015	AW021115-3	316.98
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC							Summary Total	316.98
	2755 GENEVA AVE N	MISC FOR SQUAD 351	PV	75477	001	09101	2/2/2015	AW010615-7A	706.04
	OAKDALE MN 55128							Summary Total	706.04
		MISC FOR 359	PV	75478	001	09101	2/2/2015	AW020215-6	563.40
								Summary Total	563.40
		MISC PARTS 359	PV	75479	001	09101	2/5/2015	AW020215-6A	82.20
								Summary Total	82.20
								Payment Amount	1,668.62
113991	EMERGENCY RESPONSE SOLUTIONS	FIRE HELMETS	PV	75480	001	09101	1/16/2015	3354	578.14
	EMERGENCY RESPONSE SOLUTIONS							Summary Total	578.14
	21371 HEIDELBERG STREET	FIRE EQUIPMENT	PV	75481	001	09101	1/29/2015	3422	1,359.54
	NE								
	WYOMING MN 55092							Summary Total	1,359.54
		MISC PARTS	PV	75482	001	09101	1/26/2015	3406	599.97
								Summary Total	599.97
								Payment Amount	2,537.65
113321	FACTORY MOTOR PARTS CO	SPLASHWASH	PV	75483	001	09101	2/10/2015	6-1394478	21.12
	FACTORY MOTOR PARTS CO							Summary Total	21.12
	NW 5544	AIR FILTER 640	PV	75484	001	09101	2/4/2015	6-1393798	51.99
	P O BOX 1450							Summary Total	51.99
	MINNEAPOLIS MN	FILTER	PV	75485	001	09101	2/4/2015	6-1393794	21.33
	55485-5544							Summary Total	21.33
								Payment Amount	94.44
107099	FASTENAL	MISC PARTS	PV	75442	001	09101	2/3/2015	MNTC8124431	5.26
	FASTENAL COMPANY							Summary Total	5.26
	P O BOX 978	MISC PARTS	PV	75443	001	09101	1/28/2015	MNTC8124254	6.15
	WINONA MN 55987							Summary Total	6.15
								Payment Amount	11.41
112421	FIRST SCRIBE	ROWAPP FEB 2015	PV	75486	001	09101	2/1/2015	2465087	200.00

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Payment Instrument Check Payment
Pay Through Date 12/31/2015

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
FIRST SCRIBE		Summary Total						200.00	
110 CHESHIRE LANE SUITE 105									
MINNETONKA MN 55305									
		Payment Amount						200.00	
113572	FREDRICKSON, JASON	REIMBURSE FOR PC PARTS	PV	75487	001	09101	2/12/2014	021214	19.25
JASON FREDRICKSON		Summary Total						19.25	
12259 ZEALAND AVENUE N									
CHAMPLIN MN 55316									
		Payment Amount						19.25	
100189	G AND K SERVICES INC	UNIFORM CLEANING	PV	75444	001	09101	2/11/2015	1006748830	90.00
	G AND K SERVICES INC	UNIFORM CLEANING	PV	75444	002	09101	2/11/2015	1006748830	10.00
	P O BOX 842385	UNIFORM CLEANING	PV	75444	003	09101	2/11/2015	1006748830	83.55
	BOSTON MA 02284-2385	UNIFORM CLEANING	PV	75444	004	09101	2/11/2015	1006748830	83.55
		Summary Total						267.10	
		UNIFORM CLEANING	PV	75445	001	09101	2/4/2015	1006737407	90.00
		UNIFORM CLEANING	PV	75445	002	09101	2/4/2015	1006737407	10.00
		UNIFORM CLEANING	PV	75445	003	09101	2/4/2015	1006737407	154.90
		UNIFORM CLEANING	PV	75445	004	09101	2/4/2015	1006737407	154.90
		Summary Total						409.80	
		UNIFORM CLEANING	PV	75446	001	09101	1/28/2015	1006726054	90.00
		UNIFORM CLEANING	PV	75446	002	09101	1/28/2015	1006726054	10.00
		UNIFORM CLEANING	PV	75446	003	09101	1/28/2015	1006726054	83.55
		UNIFORM CLEANING	PV	75446	004	09101	1/28/2015	1006726054	83.55
		Summary Total						267.10	
		FD MATS	PV	75489	001	09101	1/28/2015	1006726058	122.33
		Summary Total						122.33	
		Payment Amount						1,066.33	
100200	GOPHER STATE ONE CALL INC	52 TICKETS	PV	75447	001	09601	1/31/2015	131340	23.71
	GOPHER STATE ONE CALL	52 TICKETS	PV	75447	002	09601	1/31/2015	131340	23.71
	18946 LAKE DRIVE EAST	52 TICKETS	PV	75447	003	09601	1/31/2015	131340	23.73
CHANHASSEN MN 55317		Summary Total						71.15	
		Payment Amount						71.15	
110386	HEALTH PARTNERS	RE: KROLL AND WOLDS	PV	75523	001	09101	2/1/2015	900023286	175.00
HEALTH PARTNERS		Summary Total						175.00	
P O BOX 77026									

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
MINNEAPOLIS MN 55480-7726									
Payment Amount									175.00
113025	INTEGRITY PLUMBING AND MECHANICAL INC	REPAIR ON HEATERS	PV	75488	001	09410	2/5/2015	020515	150.00
INTEGRITY PLUMBING AND MECHANICAL INC 19664 IRONTON CIRCLE NW ELK RIVER MN 55330									
Summary Total									150.00
Payment Amount									150.00
113511	JOHNSON, JENNIFER	BCA TRAINING	PV	75448	001	09101	2/6/2015	020615	69.00
JENNIFER JOHNSON 15378 WINTERGREEN STREET NW ANDOVER MN 55304									
Summary Total									69.00
Payment Amount									69.00
107486	KOLLMER CONSULTANTS INC	TWR 1 INSP SPRINT	PV	75490	001	09804	2/2/2015	1677	787.50
KOLLMER CONSULTANTS INC 7494 253RD AVENUE NE STACY MN 55079									
Summary Total									787.50
Payment Amount									787.50
100256	LANO EQUIPMENT INC	MISC SUPPLIES	PV	75449	001	09101	1/29/2015	02-250871	69.29
LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303									
Summary Total									69.29
Payment Amount									69.29
100258	LEAGUE OF MINNESOTA CITIES	SAFETY LOSS WRKSHP (4)	PV	75524	001	09101	2/11/2015	212883	80.00
LEAGUE OF MN CITIES FINANCE DEPT 145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044									
Summary Total									80.00
Payment Amount									80.00
100259	LEAGUE OF MN CITIES INS TRUST	T. NELSON	PV	75492	001	09702	2/1/2015	020115	197.68

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Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount
	LEAGUE OF MN CITIES INS TRUST			Summary Total				197.68
	C/O BERKLEY RISK	2015 WC PREMIUM	PV	75493	001 09101	1/31/2015	29116	115,018.00
	SERVICES INC							
	P O BOX 581517			Summary Total				115,018.00
	MINNEAPOLIS MN 55458-1517			Payment Amount				115,215.68
114567	LINDAHL, KATE	BCA TRAINING	PV	75450	001 09101	2/6/2015	020615	69.00
	KATE LINDAHL			Summary Total				69.00
	9633 PARKSIDE TERRACE			Payment Amount				69.00
	CHAMPLIN MN 55316							
114282	LOUCKS ASSOCIATES	JAN 15 SERVICES	PV	75494	001 09101	2/6/2015	28685	240.00
	LOUCKS ASSOCIATES			Summary Total				240.00
	7200 HEMLOCK LANE SUITE 300			Payment Amount				240.00
	MINNEAPOLIS MN 55369							
100268	LRRWMO CITY OF ANOKA	ANNUAL DUES 2015	PV	75451	001 09605	2/9/2015	335	40,227.00
	LRRWMO CITY OF ANOKA			Summary Total				40,227.00
	2015 - 1ST AVENUE NORTH			Payment Amount				40,227.00
	ANOKA MN 55303							
106741	LSA DESIGN INC	14-02 RAMSEY PARK RAMP	PV	75491	001 09412	2/8/2015	15008	1,539.91
	LSA DESIGN INC			Summary Total				1,539.91
	219 N 2ND STREET SUITE 302			Payment Amount				1,539.91
	MINNEAPOLIS MN 55401-1454							
100273	MALLOY MONTAGUE	AUDIT SERVICES	PV	75495	001 09101	1/31/2015	36828	4,760.00
	KARNOWSKI RADOSEVIC	THROUGH JAN 15		Summary Total				4,760.00
	MALLOY MONTAGUE KARNOWSKI RADOSEVIC			Payment Amount				4,760.00
	410 PARK NATIONAL BANK BLDG							
	5353 WAYZATA BLVD							
	MINNEAPOLIS MN 55416							

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
106616	MARTIN MCALLISTER, INC	ASSESSMENT L. KROLL	PV	75525	001	09101	1/31/2015	9609	450.00
	MARTIN MCALLISTER, INC 3900 IDS CENTER MINNEAPOLIS MN 55402			Summary Total					450.00
				Payment Amount					450.00
100285	MET COUNCIL ENVIRONMENTAL SRV	WASTE WATER MARCH 2015	PV	75453	001	09602	2/4/2015	0001040504	50,876.17
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513			Summary Total					50,876.17
				Payment Amount					50,876.17
100289	METRO SALES INC METRO SALES INC	COPIER 1ST QTR 2015 COPIER 1ST QTR 2015	PV	75452	001	09101	1/22/2015	171605	1,707.21
	1620 EAST 78TH STEET MINNEAPOLIS MN 55423		PV	75452	002	09101	1/22/2015	171605	509.95
				Summary Total					2,217.16
				Payment Amount					2,217.16
105625	MINNESOTA TRANSPORTATION ALLIANCE	B. WESTBY TRANS DAY	PV	75506	001	09101	2/9/2015	10404	80.00
	MINNESOTA TRANSPORTATION ALLIANCE 525 PARK STREET, SUITE 240 ST PAUL MN 55103-2106			Summary Total					80.00
				Payment Amount					80.00
100313	MN RECREATION AND PARK ASSN	2015 MRPA MEMBERSHIP	PV	75454	001	09101	1/26/2015	8412	299.00
	MN RECREATION AND PARK ASSN 200 CHARLES STREET NE FRIDLEY MN 55432			Summary Total					299.00
				Payment Amount					299.00
100345	NAPA AUTO PARTS ELK RIVER	OIL	PV	75498	001	09101	2/11/2015	782803	17.97
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW	LAMP/GROMMET	PV	75499	001	09101	2/5/2015	781969	5.55
				Summary Total					17.97
				Payment Amount					5.55

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	P O BOX 1041			Summary Total					5.55
	ELK RIVER MN 55330			Payment Amount					23.52
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	75526	001	09101	2/4/2015	173032	316.64
	NORTHERN SANITARY SUPPLY CO			Summary Total					316.64
	341 COON RAPIDS BLVD			Payment Amount					316.64
	MINNEAPOLIS MN 55433								
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC SUPPLIES	PV	75527	001	09240	2/9/2015	87690	120.66
	NORTHWEST LIGHTING SYSTEMS CO.			Summary Total					120.66
	12001 RIVERWOOD DRIVE	MISC SUPPLIES	PV	75528	001	09240	2/9/2015	87687	236.20
	BURNSVILLE MN 55337			Summary Total					236.20
				Payment Amount					356.86
110480	OPUS 21 MANAGEMENT SOLUTIONS	JAN 15 SERVICES	PV	75500	001	09601	2/6/2015	150148	2,856.28
	OPUS 21 MANAGEMENT SOLUTIONS	JAN 15 SERVICES	PV	75500	002	09601	2/6/2015	150148	2,285.02
	680 COMMERCE DRIVE SUITE 160	JAN 15 SERVICES	PV	75500	003	09601	2/6/2015	150148	2,285.02
	WOODBURY MN 55125	JAN 15 SERVICES	PV	75500	004	09601	2/6/2015	150148	1,713.76
		JAN 15 SERVICES	PV	75500	005	09601	2/6/2015	150148	2,285.02
				Summary Total					11,425.10
				Payment Amount					11,425.10
100890	PLEAA	2015 DUES	PV	75501	001	09101	2/9/2015	020915	35.00
	PLEAA			Summary Total					35.00
	JULIE FORBORD, TREASURER			Payment Amount					35.00
	NEW BRIGHTON DEPT OF PUBLIC SAFETY								
	875 OLD HIGHWAY 8 NW								
	NEW BRIGHTON MN 55112								
111488	POPP.COM INC	JAN 2015 BILLING	PV	75529	001	09101	1/31/2015	992241055	119.49
	POPP.COM INC	JAN 2015 BILLING	PV	75529	002	09101	1/31/2015	992241055	27.16
	620 MENDELSSOHN AVENUE	JAN 2015 BILLING	PV	75529	003	09101	1/31/2015	992241055	32.59
	NORTH SUITE 101								

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Payee		Stub	Document			Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Number	Amount
	GOLDEN VALLEY MN 55427	JAN 2015 BILLING	PV	75529	004	09101	1/31/2015 992241055	184.67
		JAN 2015 BILLING	PV	75529	005	09101	1/31/2015 992241055	32.59
		JAN 2015 BILLING	PV	75529	006	09101	1/31/2015 992241055	92.33
		JAN 2015 BILLING	PV	75529	007	09101	1/31/2015 992241055	38.02
		JAN 2015 BILLING	PV	75529	008	09101	1/31/2015 992241055	80.14
		JAN 2015 BILLING	PV	75529	009	09101	1/31/2015 992241055	84.63
		JAN 2015 BILLING	PV	75529	010	09101	1/31/2015 992241055	103.92
		JAN 2015 BILLING	PV	75529	011	09101	1/31/2015 992241055	61.74
				Summary Total				857.28
				Payment Amount				857.28
113444	PRECISE	JAN 2015 BILLING	PV	75455	001	09101	1/26/2015 200-1004326	231.22
	PRECISE			Summary Total				231.22
	501 EAST CLIFF ROAD SUITE 100			Payment Amount				231.22
	BURNSVILLE MN 55337							
114471	PROFESSIONAL	RAMP PLOWING 1-8-15	PV	75502	001	09240	2/2/2015 29	2,657.00
	MAINTENANCE SERVICES			Summary Total				2,657.00
	PROFESSIONAL MAINTENANCE SERVICES			Payment Amount				2,657.00
	17940 BAUGH STREET NW							
	RAMSEY MN 55303							
106617	ROTARY CLUB OF RAMSEY	K. ULRICH 1ST QTR 2015	PV	75503	001	09101	2/4/2015 192	150.00
	ROTARY CLUB OF RAMSEY			Summary Total				150.00
	ATTEN: KEVIN BITTNER			Payment Amount				150.00
	BOLTON AND MENK INC							
	7533 SUNWOOD DRIVE SUITE 206							
	RAMSEY MN 55303							
112475	S AND T OFFICE PRODUCTS	OFFICE SUPPLIES	PV	75456	001	09101	1/30/2015 01QU3891	170.13
	INC			Summary Total				403.25
	S AND T OFFICE PRODUCTS	OFFICE SUPPLIES	PV	75456	002	09101	1/30/2015 01QU3891	116.56
	INC			Payment Amount				75.60
	1000 KRISTEN COURT	OFFICE SUPPLIES	PV	75456	003	09101	1/30/2015 01QU3891	116.56
	ST PAUL MN 55110			Summary Total				403.25
		OFFICE SUPPLIES	PV	75457	001	09101	2/2/2015 01QU4460	75.60
				Summary Total				75.60

R04570

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Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
	OFFICE SUPPLIES	PV 75458 001 09101	2/3/2015	01QU5221	23.38
		Summary Total			23.38
	OFFICE SUPPLIES	PV 75530 001 09101	2/10/2015	01QU8499	31.35
	OFFICE SUPPLIES	PV 75530 002 09101	2/10/2015	01QU8499	47.52
		Summary Total			78.87
	OFFICE SUPPLIES	PV 75531 001 09101	1/5/2015	01QU6532	80.69
	OFFICE SUPPLIES	PV 75531 002 09101	1/5/2015	01QU6532	163.90
		Summary Total			244.59
		Payment Amount			825.69
100431 SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066	RECYCLE OIL	PV 75504 001 09101	1/31/2015	CON0062148	99.23
		Summary Total			99.23
		Payment Amount			99.23
107711 SCHINDLER ELEVATOR SCHINDLER ELEVATOR P O BOX 93050 CHICAGO IL 60673-3050	FEB-APRIL 2015 BILLING	PV 75459 001 09101	2/1/2015	8103928998	571.50
		Summary Total			571.50
		Payment Amount			571.50
100469 STREICHER'S POLICE EQUIPMENT STREICHER'S POLICE EQUIPMENT LB# 7873 P O BOX 9438 MINNEAPOLIS MN 55440-9438	HOLSTER	PV 75460 001 09101	1/27/2015	I1134814	129.99
		Summary Total			129.99
		Payment Amount			129.99
100485 TIMESAVER OFF SITE SECRETARIAL INC TIMESAVER OFF SITE SECRETARIAL INC 5291 RIVER OAK DRIVE SAVAGE MN 55378	JAN 2015 BILLING	PV 75461 001 09101	1/29/2015	M21083	767.63
		Summary Total			767.63
		Payment Amount			767.63
112079 TOKLE INSPECTIONS INC	JAN 2015 ELEC	PV 75462 001 09101	2/3/2015	020315	1,926.75

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CITY OF RAMSEY
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Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
INSPECTIONS									
	TOKLE INSPECTIONS INC							Summary Total	1,926.75
	1748 123RD AVENUE NW								
	COON RAPIDS MN 55448							Payment Amount	1,926.75
106812	TWIN CITY FILTER SERVICE INC	FILTERS	PV	75532	001	09101	2/4/2015	0567438	61.00
	TWIN CITY FILTER SERVICE INC							Summary Total	61.00
	2529 25TH AVE S								
	MINNEAPOLIS MN 55406-1280							Payment Amount	61.00
101257	YOUTH FIRST	2015	PV	75507	001	09101	1/22/2015	012215	7,000.00
	YOUTH FIRST	DONATION/SUPPORT							
		2015	PV	75507	002	09101	1/22/2015	012215	8,000.00
		DONATION/SUPPORT							
	6701 HWY 10 NW							Summary Total	15,000.00
	RAMSEY MN 55303							Payment Amount	15,000.00
Total Amount to be Processed									275,256.11
Total Number of Payments to be Processed									65

NORTHLAND TRUST SERVICES

REGISTERED

JAN 20 2015

45 South 7th Street Ste 2000
Minneapolis, MN 55402
Phone: 612-851-4931
Fax: 612-851-4933

INVOICE

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

01/09/2015
RAMS13A

107244
9348.6611
5628.75
WZ

RE: CITY OF RAMSEY, MINNESOTA
\$635,000 GENERAL OBLIGATION EQUIPMENT
CERTIFICATES OF INDEBTEDNESS,
SERIES 2013A

Debt Service: 03/01/2015

Principal:	\$0.00
Interest:	\$5,628.75
Total Principal & Interest:	\$5,628.75
Less Cash on Hand (Escrow Funds)	(\$0.00)
Paying Agent Annual Fee	\$0.00
=====	
Total Amount Due:	\$5,628.75

CHECK PAYMENTS due: 2-23-15
Make Checks payable to:
NORTHLAND TRUST SERVICES INC.

WIRE PAYMENTS due: 2-25-15
Wells Fargo Bank, San Francisco, CA
ABA: 121-000-248
ACCT: 143-6412710 Northland Trust Services
REF: Issuer name & series number

*MN SCHOOL DISTRICTS should wire funds 3 days prior to debt service date according to State Credit Enhancement requirements.

Thank you for your business!

If you have questions please contact:

Rhonda Magee
PH:612-851-4931
rmagee@northlandtrust.com

Lori Giampaolo
PH:612-851-4932
lgiampaolo@northlandtrust.com

Scott Miles
PH 612-851-5914
smiles@northlandtrust.com

Councilmember Riley introduced the following resolution and moved for its adoption:

RESOLUTION #15-02-045

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF FEBRUARY 5, 2015 THROUGH FEBRUARY 18, 2015.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of February 5, 2015, through February 18, 2015, in the amount of \$564,278.29 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period February 5, 2015, through February 18, 2015, in the amount of \$ 564,278.29.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Tossey, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Strommen
Councilmember Riley
Councilmember Shyrock
Councilmember Williams
Councilmember Johns
Councilmember Kuzma
Councilmember LeTourneau

and the following voted against the same:

None

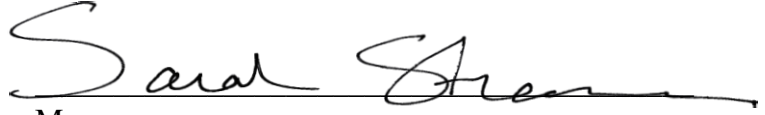
and the following abstained:

None

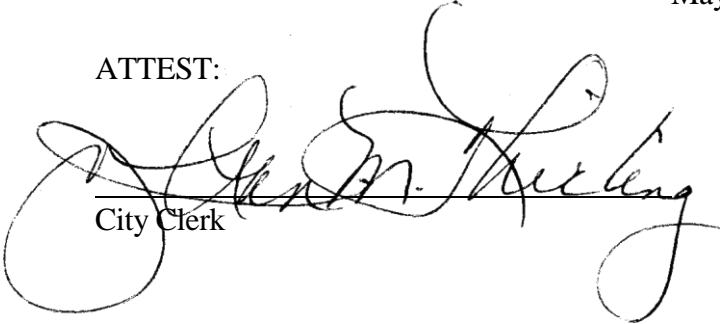
and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of February, 2015.


Mayor

ATTEST:


City Clerk

Meeting Date: 02/24/2015

By: Diana Lund, Finance

Information

Title

Adopt Resolution #15-02-051 Resolution Establishing Procedures Relating to Compliance With Reimbursement Bond Regulations Under the Internal Revenue Code

Purpose/Background:

Purpose: The City will be issuing Road Reconstruction debt in late May to fund the construction of Garnet Street/168th Avenue and bituminous overlays. A reimbursement resolution allows the city to pay itself back for any funds expended prior to receiving bond funds.

Background: The authorization of bids for the construction of Garnet Street and 168th Avenue will not be brought forward to City Council until May 26, 2015 and Bituminous Overlay bids in June. Until these stated times of authorization, the city could experience costs related to such items as legal, engineering, publishing, etc. These soft costs were calculated into the total project costs of the road projects in determining the bonding amount.

As the city will be expending funds prior to receiving the bond funds (proposed funding mechanism), the city is only allowed to "reimburse" itself if it has a bond reimbursement resolution in place.

Notification:

The resolution that is attached was drafted by the city's bond council of Briggs & Morgan. The reimbursement incorporates all of the reimbursement requirements as mandated by the IRS.

Observations/Alternatives:

The adoption of this resolution does NOT obligate the City to pay for the soft costs with the bond funds. This resolution simply ALLOWS the City to reimburse itself if so chooses and as stated, these costs were included in the total project costs to be bonded.

Funding Source:

Funding for the construction of Garnet Street/168th Avenue and bituminous overlays is proposed to be funded from the issuance of Street Reconstruction Plan bonds.

Recommendation:

Recommendation is to approve the attached Reimbursement Resolution #15-02-051.

Action:

Adopt Resolution #15-02-051 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code (Allows the City to pay itself back for expenditures prior to receiving bond funds).

Attachments

Reimbursement Res #15-02-051

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 02/18/2015

Reviewed By

Kurt Ulrich

Date

02/18/2015 02:16 PM

Started On: 02/10/2015 07:18 AM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION # 15-02-051

**RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the bonds) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than sixty days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within eighteen months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than three years after actual payment).

(c) The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The City Council hereby authorizes the Administrator to make the Authority's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than sixty days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect that reimbursement bonds will be issued to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the Authority has made Declarations.

3. Reimbursement Allocations. If the City is acting as the issuer of the reimbursement bonds, the designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of February, 2015.

Mayor

ATTEST:

City Clerk

CERTIFICATION

The undersigned, being the duly qualified and acting Administrator of the City of Ramsey, Minnesota, hereby certifies the following:

The foregoing is true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the Authority for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of City (the "Council") at a regular meeting of the Council held on February 24, 2015. The Council meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held. moved the adoption of the Resolution, which motion was seconded by Councilmember A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the Administrator of the City of Ramsey, Minnesota, on __ __, 2015.

Administrator
City of Ramsey, Minnesota

EXHIBIT A

Declaration of Official Intent

The undersigned, being the duly appointed and acting Administrator of the City of Ramsey, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the City Council of the City to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:

Costs incurred with the costs associated with the road reconstruction of Garnet Avenue and 168th Avenue and other Bituminous Overlay Projects as outlined in the city's 2015-2019 Street Reconstruction Plan

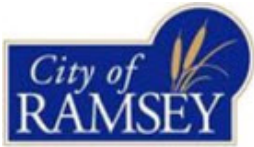
3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$2,200,000 is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: ____ _____, 2015.

Administrator
City of Ramsey, Minnesota



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

4. 8.

Meeting Date: 02/24/2015

By: Bruce Westby, Engineering/Public Works

Information

Title:

~~Adopt Resolution 15-02-050 Accepting Feasibility Report and Ordering Public Hearing for 2015 Street Maintenance Program Division B, Overlay Improvements; Improvement Project #15-00~~ - **Please Note:** this Consent case was removed from the agenda and will be considered at the March 10, 2015 City Council Meeting.

Purpose/Background:

Purpose:

The purpose of this case is to accept the Feasibility Report and order a Public Hearing for March 10, 2015 for 2015 Street Maintenance Program, Division B; City Improvement Project #15-00.

Background:

On February 10th, 2015 the Ramsey City Council ordered a feasibility report for Division B of the 2015 Street Maintenance Program, overlay improvements, which has been completed and is attached to this case. The feasibility report addresses the feasibility of overlaying numerous public street segments in four separate areas of the City as part of the City's long-term Street Maintenance Program.

The street segments proposed to receive overlays were rated in 2014 using the Pavement and Surface Evaluation Rating (PASER) method. All street segments received ratings of 3 or 4, making them excellent candidates for bituminous pavement overlays.

The existing right-of-ways along the street segments proposed to receive overlays as part of this project generally vary in width from 60 to 80 feet. The paved street segments vary in width from 24 to 40 feet. All proposed street segments in this project were constructed with bituminous pavement and curbing, and most of the street segments contain storm sewer systems. The thickness of the bituminous pavement sections vary.

Other than casting adjustments, no public utilities improvements are proposed as part of this project.

Notification:

No notices were required for this case, but notices will be published and mailed for the March 10th Public Hearing if the hearing is ordered.

Observations/Alternatives:

Observations:

The proposed improvements are consistent with the City's long-term Street Maintenance Program.

None of the street sections proposed to receive overlays with this project are designated Municipal State Aid Streets.

Abutting properties with direct access to street segments identified to be improved with this project are proposed to be assessed for 25% of the improvement costs. The "per lot" assessment method is recommended due to the similar benefit that will be realized by the properties. The proposed use of special assessments conforms to the requirements set forth in State Statute Chapter 429, chapter 8 of the City Charter, applicable City code, and the recently adopted Special Assessments Policy.

Per the proposed project schedule in the Feasibility Report, a public information meeting is proposed to be held on March 4th, 2015 for the purpose of soliciting public input on the project prior to the Public Hearing on March 10th.

According to the attached Feasibility Report, this project is necessary, feasible, and cost-effective from an engineering standpoint, and can be constructed as proposed herein.

Alternatives:

Alternative Action #1 – Motion to adopt Resolution #15-02-050 accepting Feasibility Report and ordering a Public Hearing for the 2015 Street Maintenance Program, Division B; City Improvement Project #15-00, as proposed by staff.

Alternative Action #2 – Motion to adopt Resolution #15-02-050 accepting Feasibility Report and ordering a Public Hearing for the 2015 Street Maintenance Program, Division B; City Improvement Project #15-00, with modifications as follows: _____.

Alternative Action #3 – Motion to deny adoption of Resolution #15-02-050 at this time.

Funding Source:

The Feasibility Report was completed in-house as part of staff's regular duties.

The engineer's opinion of probable costs for this project is \$644,000. Estimated costs include 10% contingency costs, plus 25% indirect costs for administrative, engineering, and legal costs.

This improvement project is identified in the City's 5-year Capital Improvement Plan, and is proposed to be funded initially using Street Reconstruction Plan Bonds per the City's 5-year Street Reconstruction Overlay Program. Special assessments and utility funds are proposed to fund a portion of the improvements.

Preliminary special assessments are proposed in the feasibility report in the amount of \$1,400 per lot. A total of 115 assessable properties are identified in the feasibility report, resulting in a total assessment amount of \$161,000 which 25% of the assessable costs for the project in accordance with the City's adopted Special Assessments Policy.

Recommendation:

Staff recommends approving Alternative Action #1, and would support Alternative Action #2 if Council wishes staff to make minor modifications to the project.

Staff does not support Alternative Action #3 since the proposed improvements are feasible, necessary, and cost-effective from an engineering standpoint, therefore staff recommends completing the proposed improvements in 2015 as proposed and not in connection with other proposed improvements or at some later date.

Action:

Approve or deny adoption of Resolution #15-02-050 accepting the Feasibility Report and ordering a Public Hearing for 2015 Street Maintenance Program, Division B; City Improvement Project #15-00.

Attachments

Res 15 02 050

Feas Rpt IP1500

Form Review

Inbox

Patrick Brama

Kurt Ulrich

Form Started By: Bruce Westby

Final Approval Date: 02/19/2015

Reviewed By

Patrick Brama

Kathy Schmitz

Date

02/19/2015 04:49 PM

02/19/2015 04:53 PM

Started On: 02/13/2015 04:59 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-02-050

RESOLUTION ACCEPTING FEASIBILITY REPORT AND ORDERING PUBLIC HEARING FOR 2015 STREET MAINTENANCE PROGRAM DIVISION B CITY IMPROVEMENT PROJECT #15-20

WHEREAS, pursuant to a resolution of the City Council adopted February 10, 2015, a Feasibility Report was prepared by the City Engineer with reference to proposed bituminous pavement overlay improvements to numerous public street segments within the City of Ramsey as Division B of the 2015 Street Maintenance Program, including other appurtenant work as needed; and

WHEREAS, benefiting properties are proposed to be assessed for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429, and in accordance with Chapter 8 of the City Charter, applicable City codes, and the City of Ramsey's adopted Special Assessments Policy; and

WHEREAS, the City Council received the Feasibility Report on February 24, 2015; and

WHEREAS, the Feasibility Report provides information regarding whether the proposed project is necessary, cost-effective and feasible;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. The Council will consider the proposed improvements for Division B of City Improvement Project 15-00 in accordance with the Feasibility Report and the assessment of benefiting properties for all or a portion of the cost of the improvements pursuant to Minnesota Statutes, Chapter 429, and in accordance with Chapter 8 of the City Charter, applicable City codes, and the City of Ramsey's adopted Special Assessments Policy, at an estimated total cost of \$644,000.
2. A Public Hearing will be held on such improvements on the 10th day of March, 2015 in the Council Chambers of City Hall at 7:00 p.m., and the Clerk shall give mailed and published notice of such hearing and improvements as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of February, 2015.

Mayor

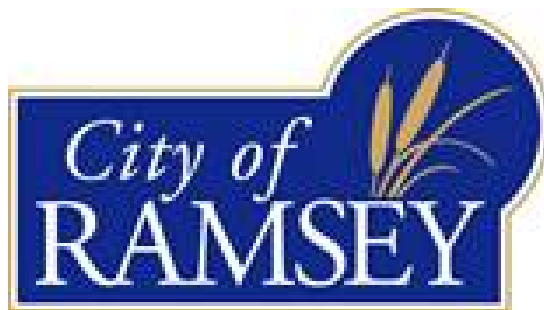
ATTEST:

City Clerk

FEASIBILITY REPORT

**2015 STREET MAINTENANCE PROGRAM
DIVISION B: OVERLAY IMPROVEMENTS**

**CITY OF RAMSEY
PROJECT NO. 15-00**



February 19, 2015

Prepared By:

**City of Ramsey
Engineering Department
7550 Sunwood Drive
Ramsey, MN 55303
763-433-9820
763-433-9848 (Fax)**



February 19, 2015

Honorable Mayor and City Council
City of Ramsey
7550 Sunwood Drive
Ramsey, MN 55303

Re: Feasibility Report for City of Ramsey Improvement Project No. 15-00
2015 Street Maintenance Program - Division B: Overlay Improvements

Dear Mayor and City Council Members:

Transmitted herewith is a Feasibility Report for the proposed 2015 Street Maintenance Program - Division B: Overlay Improvements.

The report examines the feasibility of overlaying approximately 460,000 square feet of public streets in four separate areas within the City of Ramsey, and other necessary appurtenant improvements.

This Feasibility Report examines the scope of the proposed improvements, explores estimated costs and available funding sources, defines a preliminary project schedule, examines whether the improvements should be completed as proposed or in connection with another improvement, and provides a determination for the necessity, feasibility and cost-effectiveness of the proposed improvements.

I would welcome the opportunity to discuss this report with you at your convenience. Please feel free to call me at 763-433-9825 with any questions.

Sincerely,
City of Ramsey

Bruce Westby, PE
City Engineer

Enclosure

C: Kurt Ulrich, City Administrator*
Diana Lund, Finance Director*
Grant Reimer, Public Works Superintendent*
Leonard Linton, Civil Engineer II*

*Electronic copy only

CERTIFICATION

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Bruce Westby, PE

Date: February 19, 2015

License No. 40116

I hereby certify that this plan, specification or report was reviewed for Quality Control and Quality Assurance purposes and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Leonard Linton, PE

Date: February 19, 2015

License No. 21112

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TITLE SHEET

LETTER OF TRANSMITTAL

CERTIFICATION SHEET

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Appendix A

Project Location Figures

- Overall Project Locations Map
- Exhibit A – Northfork Oaks/Point
- Exhibit B – Highway 10
- Exhibit C – Rolling Green
- Exhibit D – Pondvale Estates

Appendix B

Street Segments Summary

Appendix C

Preliminary Assessment Maps

- Exhibit A – Northfork Oaks/Point
- Exhibit B – Highway 10
- Exhibit C – Rolling Green
- Exhibit D – Pondvale Estates

Preliminary Assessment Rolls

- Exhibit A1 – Northfork Oaks
- Exhibit A2 – Northfork Point
- Exhibit B – Highway 10
- Exhibit C – Rolling Green
- Exhibit D – Pondvale Estates

1. EXECUTIVE SUMMARY

Division B of City Improvement Project 15-00 proposes to complete bituminous pavement overlay improvements to numerous public street segments within the City of Ramsey, including other associated appurtenant improvements as outlined in this report. Approximately 460,000 square feet of public streets in four separate areas of the City are proposed to receive overlay improvements.

Appendix A includes an overall project location map, as well as four exhibits showing the individual project areas.

City staff typically rates the pavement sections of all city streets on an annual basis using the Pavement and Surface Evaluation Rating (PASER) system. The latest PASER rating for each street segment proposed to receive an overlay with this project is included in the street segments summary found in *Appendix B*.

On February 10th, 2015 the Ramsey City Council ordered this feasibility report which explores the need, scope, costs, funding sources, and proposed schedule for the project.

The engineer's opinion of probable costs for this project is \$644,000. Estimated costs include 10% contingency costs plus 10% indirect costs for administrative, engineering, and legal costs.

The improvements proposed with this project are identified in the City's current 5-year Capital Improvement Plan, and can be funded using a combination of Street Reconstruction Plan Bond funds, special assessments to benefiting properties, and utility enterprise funds. *Appendix C* includes a preliminary assessment roll and map.

The proposed improvements are necessary, feasible, and cost-effective from an engineering standpoint, and can be constructed as proposed herein.

2. INTRODUCTION

2.1 Authorization

Preparation of this feasibility report was authorized by the Ramsey City Council on February 10th, 2015.

2.2 Program Overview

This project is designated as Division B of the 2015 Street Maintenance Program; Improvement Project No. 15-00.

Division A of the 2015 Street Maintenance Program is proposed to include all crack seal and seal coat projects, and will be bid separately in the spring of 2015. In the future, all proposed street reconstruction projects will be included as Division C of each annual Street Maintenance Program. But due to the recent adoption of the Special Assessments Policy, the proposed street reconstruction project for 2015 will be completed as a separate improvement project since it was already in progress at the time the assessment policy was adopted.

This feasibility report explores proposed overlay improvements to approximately 460,000 square feet of public streets in four separate areas of the City. The street segments are proposed to receive 1½” bituminous overlays. Other associated appurtenant improvements are proposed to be completed as necessary and as outlined in this report.

Maps showing the location of the proposed improvements are included in *Appendix A*.

2.3 Scope

The scope of this report addresses proposed overlay improvements to approximately 460,000 square feet of public streets in four separate areas of the City as shown in *Appendix A*.

3. EXISTING CONDITIONS

3.1 Existing Streets

The existing right-of-ways along the street segments proposed to receive overlays as part of this project generally vary in width from 60 to 80 feet. The paved street segments vary in width from 24 to 40 feet. All streets in this project were constructed with bituminous pavement and curbing, and many of the street segments contain storm sewer. The thickness of the bituminous pavement sections vary.

The existing pavement sections all have PASER ratings of 3 or 4, warranting overlays.

Based on the manner in which the existing pavement is deteriorating, staff does not believe there are any issues with subgrade soils that will negatively impact the design life of the proposed improvements. Staff also does not believe that groundwater is a concern for any of the proposed improvements.

3.2 Watermain

Watermain does not exist under any of the streets in the proposed project areas.

3.3 Sanitary Sewer

Sanitary sewer does not exist under any of the streets in the proposed project areas.

3.4 Storm Sewer/Drainage

Storm sewer exists under several of the streets in the proposed project areas, but it is not proposed to complete any significant repairs or storm sewer construction as part of this project.

4. PROPOSED IMPROVEMENTS

4.1 Bituminous Pavement Overlays

4.1.1 *Pavement Condition Evaluation/Ratings*

City staff typically evaluates and rates the pavement condition of all city streets on an annual basis using the Pavement and Surface Evaluation Rating (PASER) system. This requires someone to visually evaluate each pavement surface throughout the City based on the type, extent and severity of each pavement distresses observed. Numerous types of pavement distresses may exist within a pavement section including, but not limited to, alligator cracking, block cracking, longitudinal cracking, transverse cracking, rutting, raveling, shoving, potholes and patches.

The types and severities of each pavement distress are then used to determine the PASER rating for each street, which is a numerical index between 1 and 10 that indicates the condition of a pavement based on the various pavement distresses recorded during visual observations. A PASER value of 10 represents a brand new pavement section, while a PASER rating of 1 represents a pavement section that has fallen into total disrepair and requires complete reconstruction.

Once staff gathers the updated field data, it is then recorded in a Microsoft Excel pavement management database. This database is then used by staff to determine the most cost-effective pavement rehabilitation method for each street segment, and to schedule annual long-term Street Maintenance Program projects.

4.1.2 *Project Area Selection*

Staff reviewed the existing PASER ratings database to identify all street segments throughout the City having PASER ratings of 3 or 4 since these are the best candidates for pavement overlay projects. These segments were then evaluated as to proximity and overall scope to determine which segments could be grouped together as this typically reduces bid prices related to equipment mobilization, which can account for 10% or more of the bid price.

Four project areas were selected for Division B of City Improvement Project No. 15-00. In total, approximately 460,000 square feet of pavement area are proposed to receive overlay improvements. *Exhibits A, B, C and D in Appendix A* show the location and scope of the proposed 2015 overlay improvements.

4.1.3 *Other Considerations*

Driveways:

Overlaying of existing residential driveway aprons will be needed to varying degrees with this project. The limits of each overlay will vary with each driveway based on the elevation of the street abutting the driveway apron, the driveway pavement condition and type, and the locations of existing driveway pavement joints.

During construction, staff will evaluate the construction limits for each driveway and will work with each of property owner to determine the proper overlay limits in the field. Right-of-entry forms may be needed from residential property owners to complete work outside City right-of-ways and easements.

Pedestrian Facilities:

Pedestrian facilities exist along several of the street segments proposed to receive an overlay. Staff will evaluate potential impacts to each facility in the field to determine whether any adjustments are needed.

4.2 Stormwater Improvements

No widening of streets is proposed with this project so stormwater improvements are proposed to be limited to casting adjustments of storm sewer structures.

4.3 Water Main Improvements

No watermain improvements are proposed with this project.

4.4 Sanitary Sewer Improvements

No sanitary sewer improvements are proposed with this project.

4.5 Construction Methods

First, all metal castings of sanitary sewer, storm sewer, and watermain infrastructure will be raised and the pavement will be swept to remove loose debris. The existing pavement will then receive a coating of bituminous tack material that serves to join the bituminous overlay to the existing bituminous pavement. Each street will then receive a 1½” bituminous overlay lift.

New pavement striping will then be completed as necessary.

4.6 Private Utilities

Staff has not yet met with telephone, gas, and/or cable utilities regarding this project. If the City Council orders this project, staff will meet with the private utility companies as noted in the project schedule included in this report to discuss the proposed improvements, and to determine if modifications are feasible to minimize impacts to private utilities, including potential power pole impacts.

Should a utility company indicate that they wish to upgrade, replace and/or otherwise modify their services during the project, any such upgrades, replacements and/or modifications will be at the sole discretion and cost of the private utility companies. City staff will contact Xcel Energy to determine if they would like to bury any of their overhead lines with this project.

4.7 Permits

Permits that are anticipated to be required as part of the proposed improvements include:

- Anoka County Highway Department Permit..... Work in Right-of-Way
- MPCA General Stormwater Permit (NPDES)..... Grading and Storm Water

4.8 Right-of-Ways/Easements

It is anticipated that the vast majority of improvements will occur within existing City right-of-ways and/or easements. However, a small amount of work will likely occur within Anoka County Highway right-of-ways along County State Aid Highway (CSAH) 5/Nowthen Boulevard and CSAH 83/Armstrong Boulevard, on private driveways, and/or when grading back-slopes and/or ditches. However, it is not anticipated that the City will need to acquire any permanent right-of-way or easements for this project.

Rights of entries from individual property owners may need to be obtained prior to construction commencing for grading, driveway removals and paving, and restoration activities.

5. FINANCING

5.1 Opinion of Cost

The lump sum engineer's opinion of probable costs for this project is \$644,000.

Estimated costs include 10% contingency costs, plus 25% indirect costs for administrative, engineering, and legal costs.

5.2 Funding

5.2.1 Assessments

Assessments are proposed to be levied against the 115 properties having direct access to each of the improved street segments. In accordance with the City's Special Assessments Policy, each property is proposed to be assessed using the "per lot" method as each property will receive approximately the same benefit due to the proposed improvements.

Preliminary assessments are proposed in the amount of \$1,400 per lot over each project area, resulting in a total assessment amount of \$161,000. This represents 25% of the total eligible project costs in accordance with the adopted Special Assessments Policy. Each of the assessable properties is preliminarily proposed to be assessed for the improvements in accordance with the recently adopted Special Assessments Policy, chapter 8 of the City Charter, and applicable City codes.

The preliminary assessment map and roll are included in *Appendix C*.

5.2.2 City Contribution

The City contribution to the project includes all funding in excess of the amount collected through special assessments to benefiting properties which totals \$483,000. No funds were budgeted for this project in 2015. However, the City recently adopted a five-year street reconstruction overlay plan that will allow the City to issue street reconstruction bonds to cover all costs required to pay for the improvements proposed within this report, of which a portion will be repaid through special assessments.

This improvement project is included in the City's current 5-year Capital Improvement Plan.

6. PROJECT SCHEDULE

The proposed project schedule is as follows:

Council Orders Feasibility Report	February 10, 2015
Council Accepts Feasibility Report/Orders Public Hearing	February 24, 2015
Staff Conducts Public Information Meeting	March 4, 2015
Council Conducts Public Hearing/Authorizes Plans and Specifications	March 10, 2015
Council Approves Plans and Specifications/Authorizes Ad for Bids.....	May 12, 2015
Staff Receives Bids	June 11, 2015
Council Awards Contract.....	June 23, 2015
Contractor Begins Construction.....	July 2015
Contractor Completes Construction.....	September 2015
Council Conducts Assessment Hearing	October 13, 2015

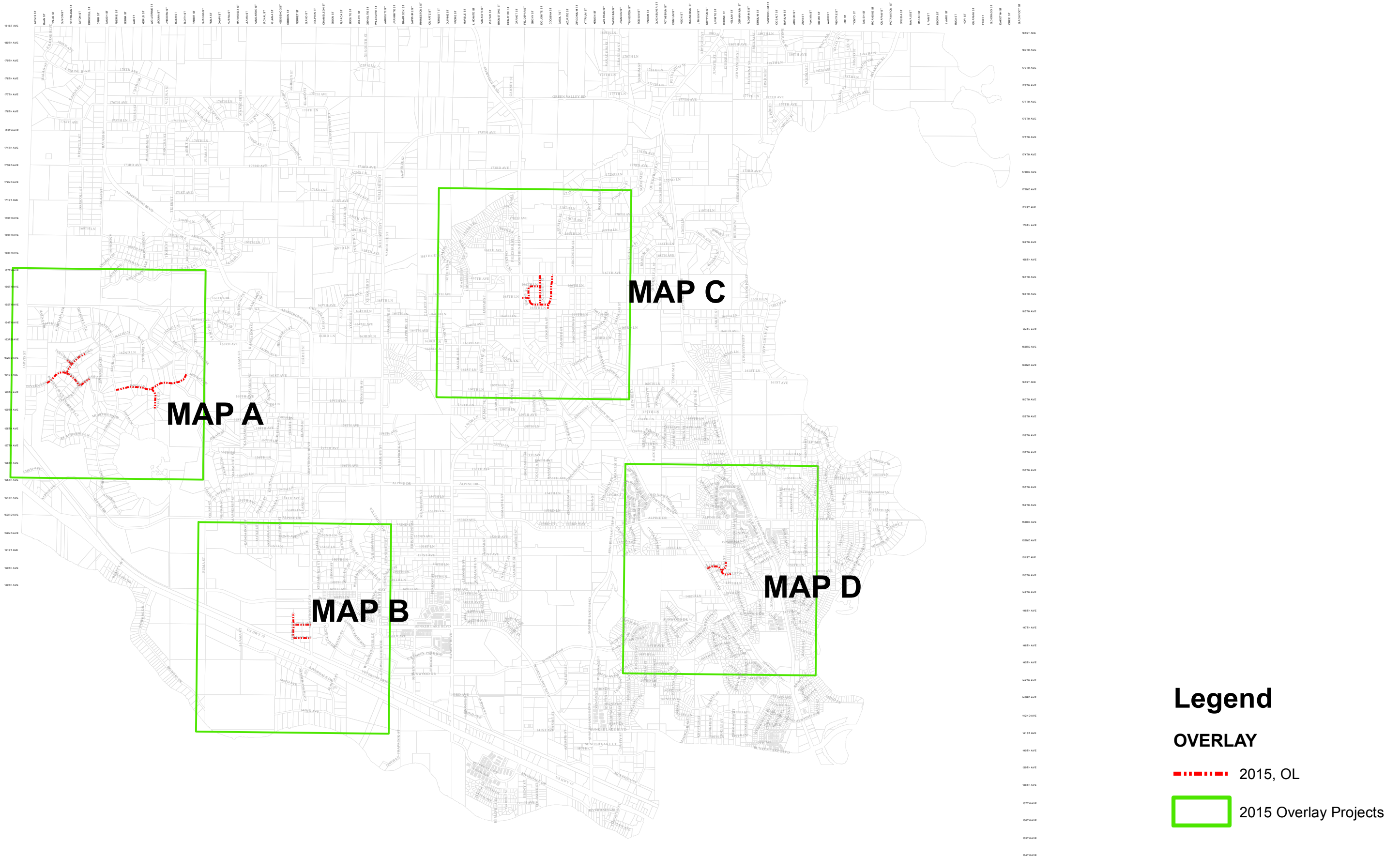
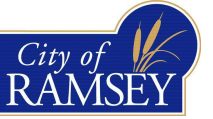
7. CONCLUSIONS AND RECOMMENDATIONS

This feasibility report explores proposed overlay improvements to approximately 460,000 square feet of public streets in four separate areas of the City. The street segments are proposed to receive 1½” bituminous overlays. Other associated appurtenant improvements are proposed to be completed as necessary and as outlined in this report.

It is the recommendation of City staff that the improvements proposed with Division B of City Improvement Project No. 15-00 are feasible, necessary, and cost-effective from an engineering standpoint. Staff also recommends completing the proposed improvements as proposed within this report and not in connection with other proposed improvements.

APPENDIX A
Project Location Figures

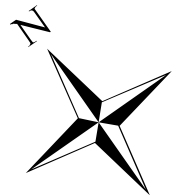
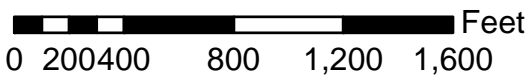
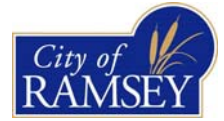
2015 STREET MAINTENANCE OVERLAY PROJECTS OVERALL EXHIBIT



2015 STREET MAINTENANCE OVERLAY PROJECTS

EXHIBIT

A



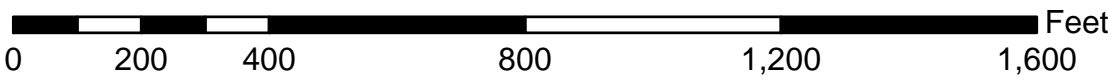
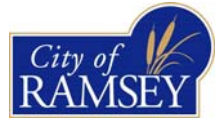
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2015 STREET MAINTENANCE OVERLAY PROJECTS

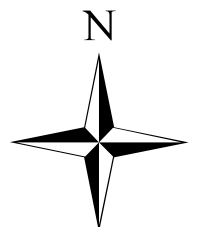
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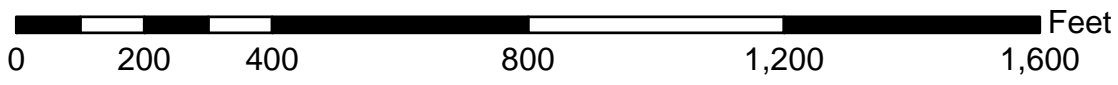
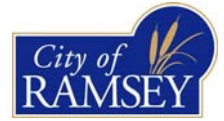
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2015 STREET MAINTENANCE OVERLAY PROJECTS

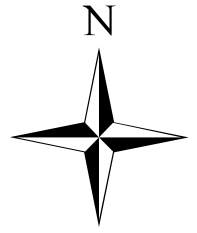
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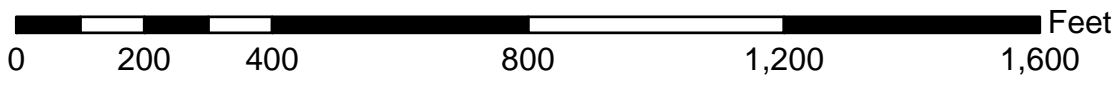
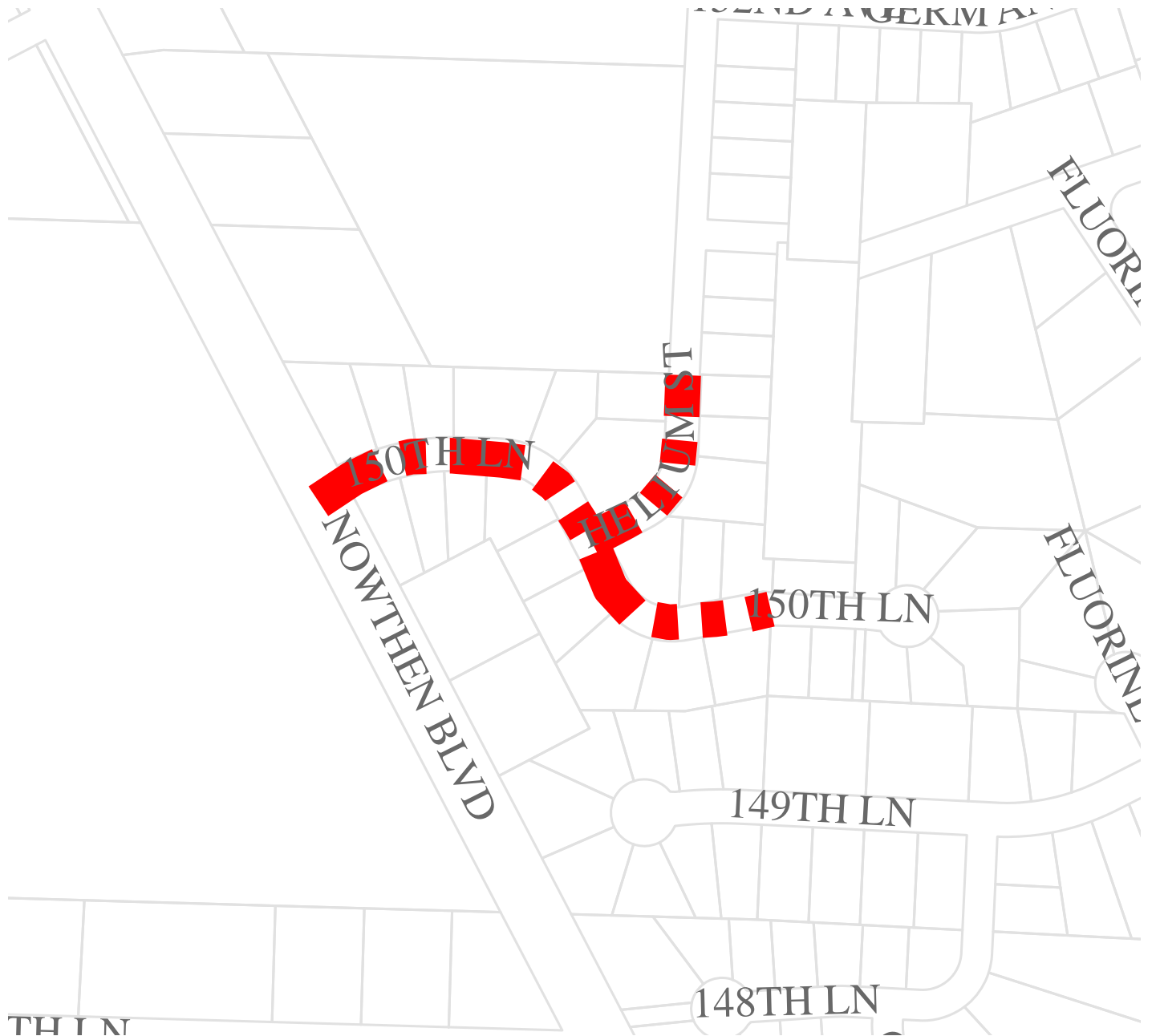
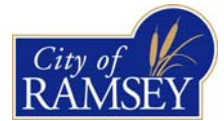


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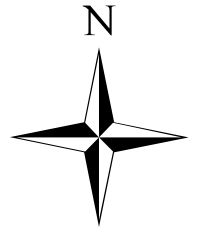


2015 STREET MAINTENANCE OVERLAY PROJECTS EXHIBIT D



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..... OVERLAY



APPENDIX B

Street Segments Summary

2015-2019 OVERLAY DETAIL

Plat	Name	DESCRIPTION	WIDTH	SQ_FT	PRG_YR	PRG_TYI	CDS_SF	Length Feet	RTG_2014
Hy-10 Ramsey									
	147th Ave	Ferret St / CR 83	40	26,257	2015	OL	0	656	3
	Ferret St	147th Ave / NW PC 146th Ave & Ferret St	40	18,792	2015	OL	0	470	3
Hy-10 Ramsey 4th									
	Ferret St	147th Ave / CDS	40	17,866	2015	OL	8,327	447	3
MSA									
	146th Ave	Ferret St / CR 83	40	26,476	2015	OL	0	662	3
Northfork Highlands									
	Inverness Lane	Turnberry Turn / E EOP	31	35,348	2015	OL	0	1,140	3
	Inverness Lane	Turnberry Turn / W EOP	31	27,644	2015	OL	0	892	3
	Turnberry Court	Turnberry Turn / CDS	31	7,191	2015	OL	7,881	232	3
	Turnberry Turn	Inverness Lane / Turnberry Court	31	12,627	2015	OL	0	407	3
	Turnberry Turn	Turnberry Court / CDS	31	20,388	2015	OL	8,096	658	3
Northfork Oaks									
	160th Lane	160th Court / W EOP	31	17,170	2015	OL	0	554	4
Northfork Point									
	160th Lane	York Cir / E EOP	31	29,404	2015	OL	0	949	3
	160th Lane	Andrie St / York Cir	31	43,049	2015	OL	0	1,389	3
	York Cir	160th Lane / CDS	31	24,234	2015	OL	7,247	782	4
Pondvale Estates									
	150th Lane	CSAH 5 / E EOP	32	9,031	2015	OL	0	282	3
Pondvale Estates 2nd									
	150th Lane	W EOP / Helium St	32	10,993	2015	OL	0	344	3
	150th Lane	Helium St / E EOP	32	14,100	2015	OL	0	441	3

Plat	Name	DESCRIPTION	WIDTH	SQ_FT	PRG_YR	PRG_TYI	CDS_SF	Length Feet	RTG_2014
	Helium St	150th Lane / N EOP	32	13,020	2015	OL	0	407	3
Rolling Green									
	165th Lane	NW PC Ebony & 165th / Coquina St	24	16,661	2015	OL	0	694	4
	165th Lane	Nowthen Blvd / Ebony St	24	6,654	2015	OL	0	277	4
	166th Lane	SW PC Ebony & 166th Lane / Dolomite St	24	10,600	2015	OL	0	442	4
	Coquina St	S EOP / 167th Ave	24	32,141	2015	OL	0	1,339	4
	Dolomite St	165th Lane / 167th Ave	24	26,589	2015	OL	0	1,108	4
	Ebony St	NW PC @ 165th / SW PC @ 166th	24	14,097	2015	OL	0	587	4

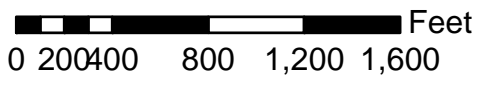
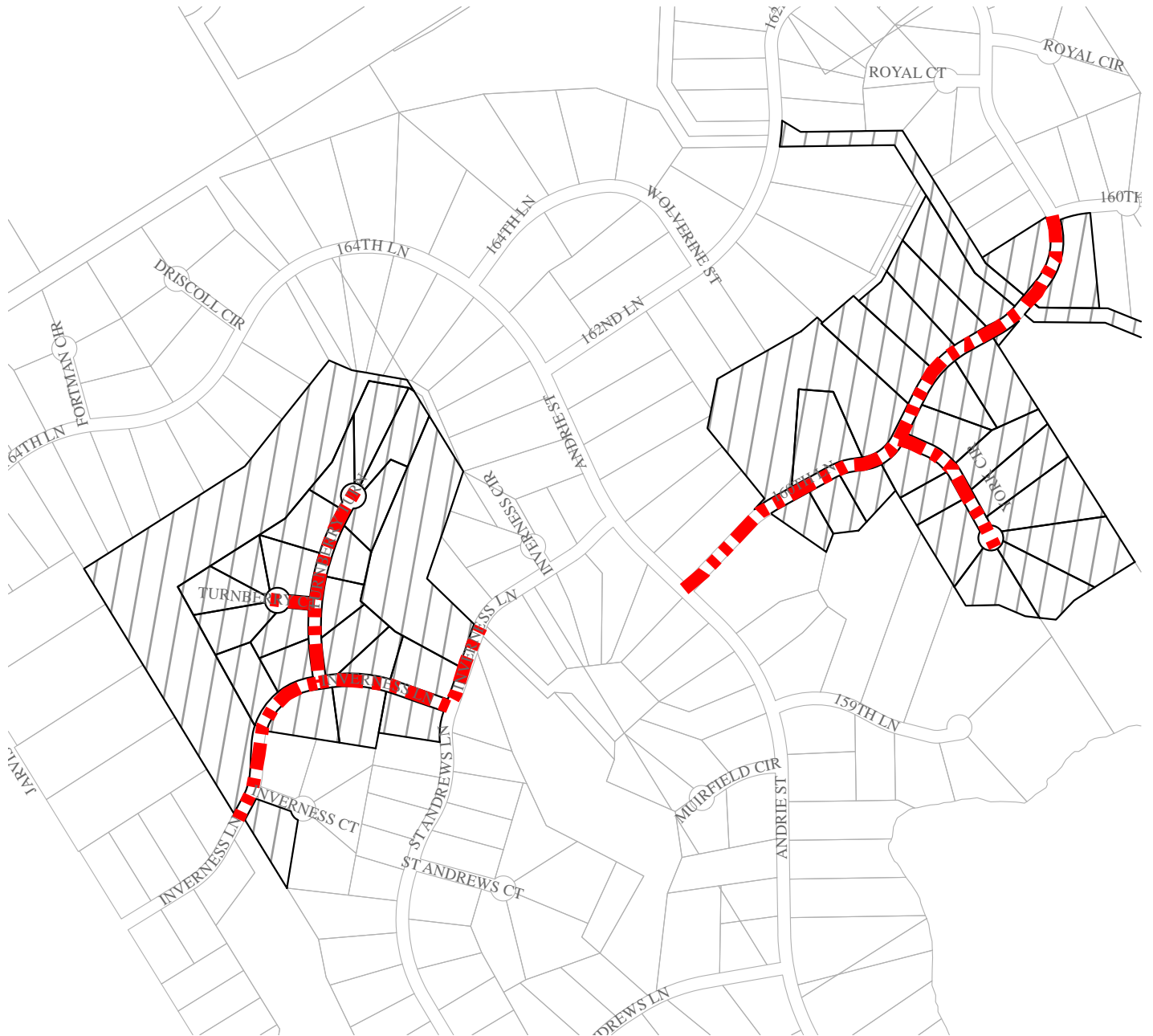
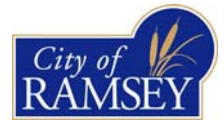
APPENDIX C

Preliminary Assessment Maps Preliminary Assessment Rolls



2015 STREET MAINTENANCE OVERLAY PROJECTS

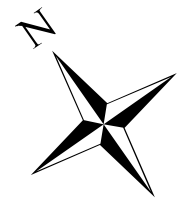
EXHIBIT

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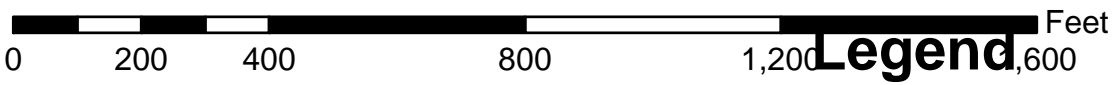
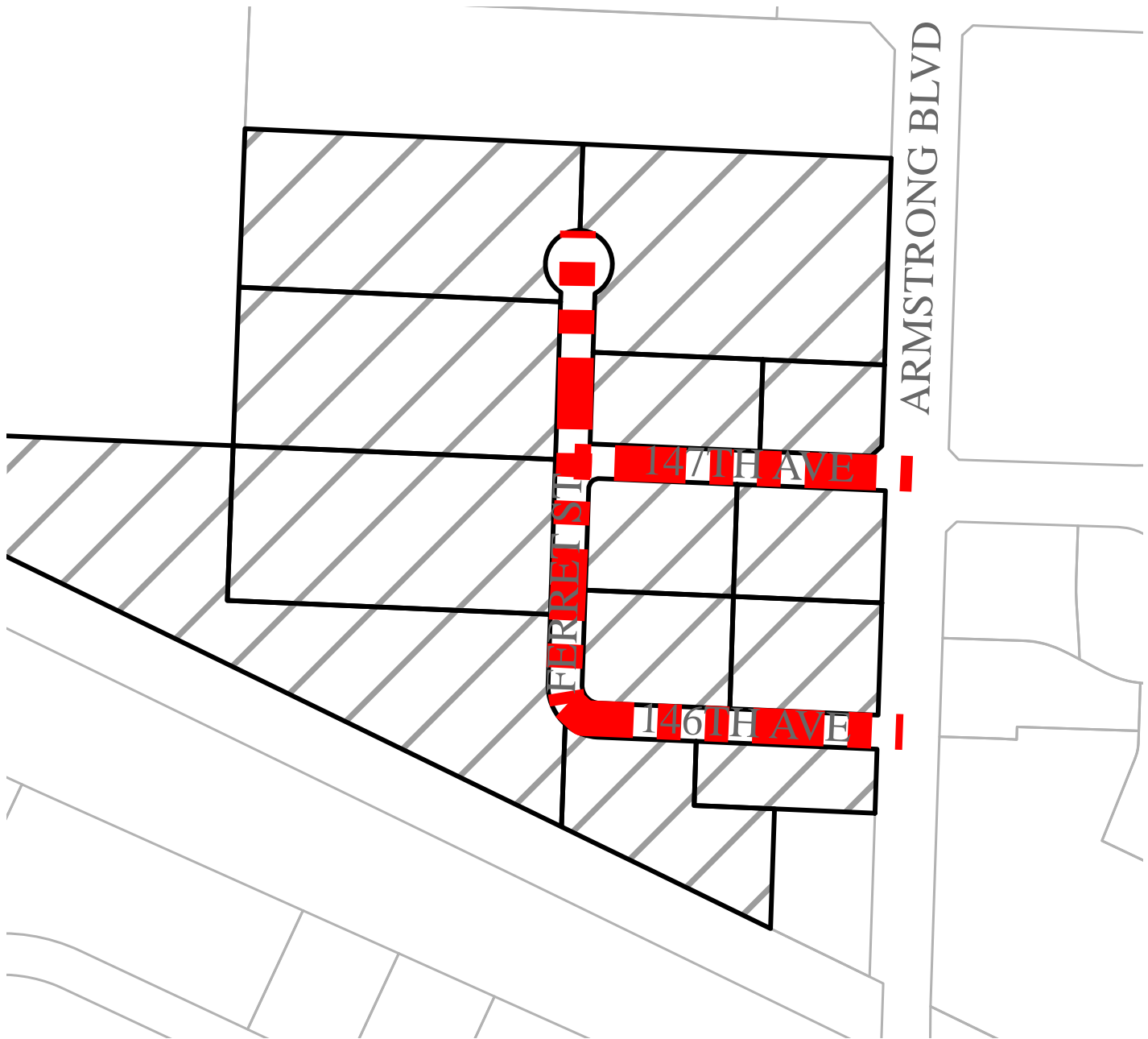
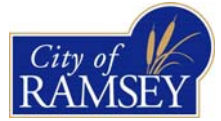


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-  OVERLAY
-  Benefitted Properties



2015 STREET MAINTENANCE OVERLAY PROJECTS EXHIBIT B



Legend

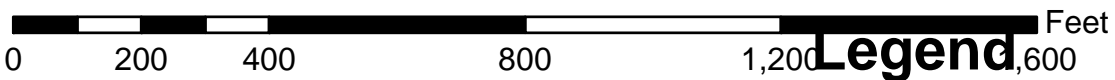
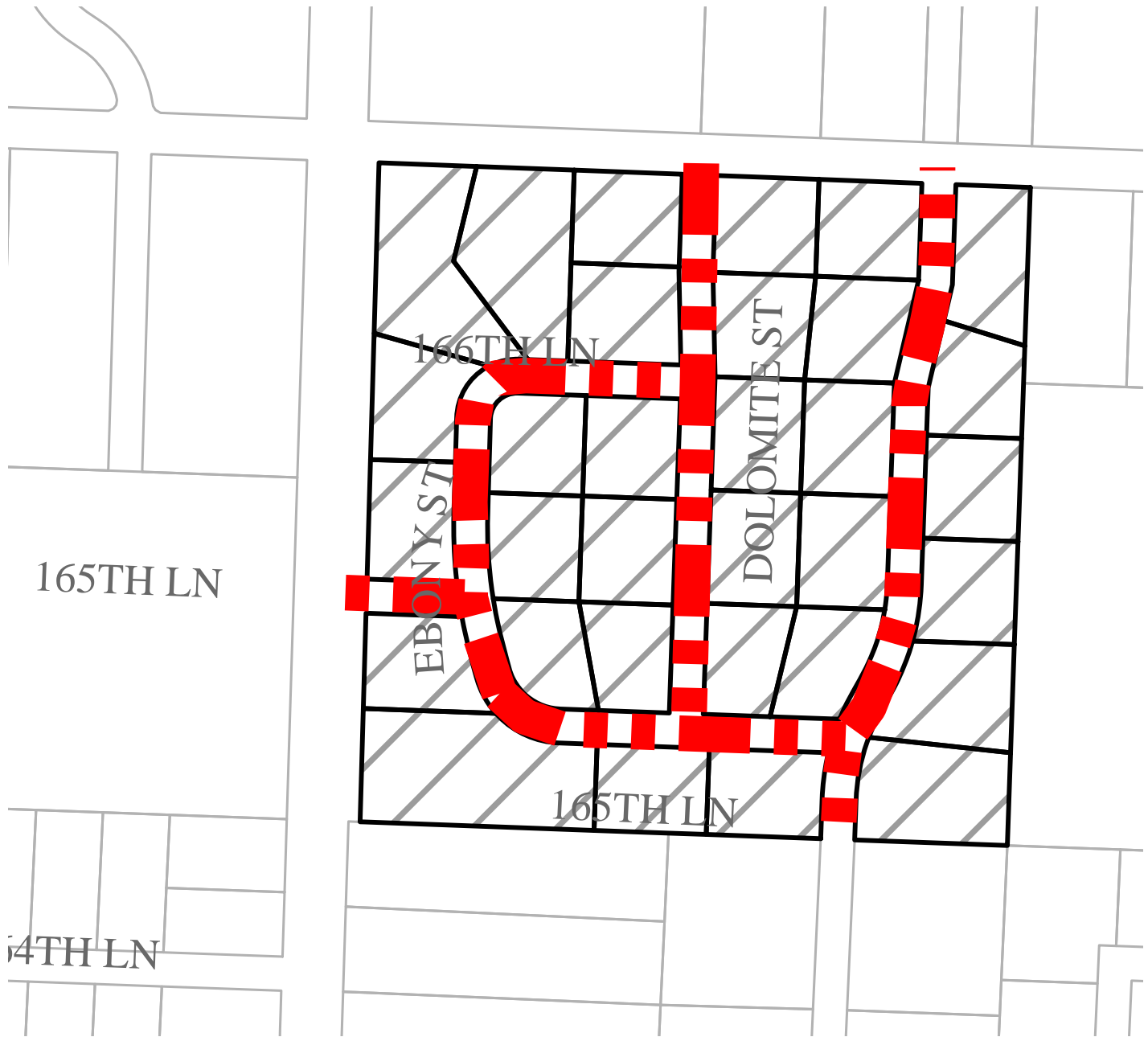
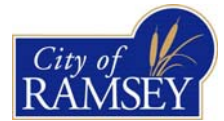
- OVERLAY
- Benefitted Properties





2015 STREET MAINTENANCE OVERLAY PROJECTS

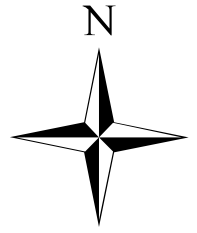
EXHIBIT

C

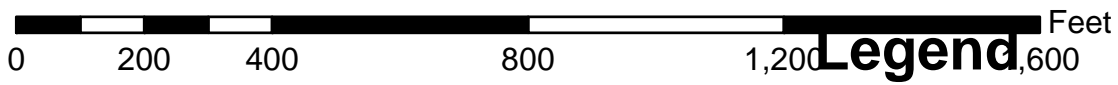
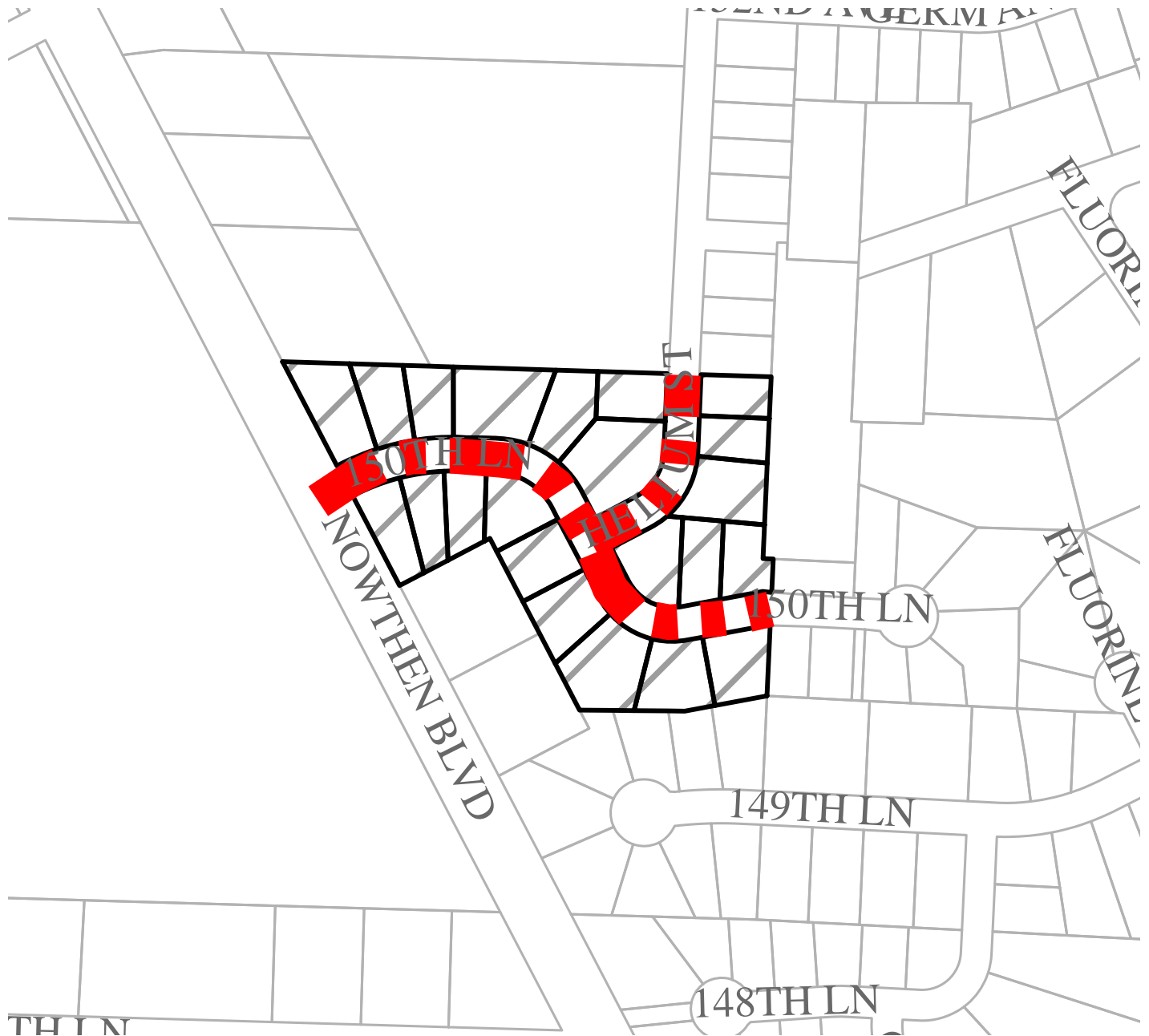
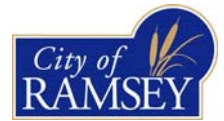


Legend

-  OVERLAY
-  Benefitted Properties

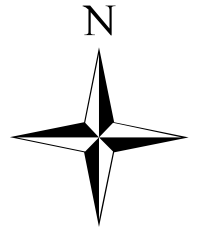


2015 STREET MAINTENANCE OVERLAY PROJECTS EXHIBIT D



Legend

- OVERLAY
- Benefitted Properties



OVERLAYS - 2015

EXHIBIT D

PID	Name/Owner	Address1	City	State	Zip	Assessable Units	Proposed Assessment
233225440019	ALEXANDER TONY E & RITA M	5700 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440020	ALEXANDER TONY E & RITA M	5700 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440021	ALEXANDER TONY E & RITA M	5700 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440024	TEDDY BEAR HOUSES LLP	15113 NOWTHEN BLVD NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440030	LACHNER SHARON	5695 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440031	LIEKHUS STEVEN W & DIANNA L	15000 HELIUM ST NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440034	ASMUSSEN TODD M & JENNIFER A	15029 HELIUM ST NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440035	ASMUSSEN TODD M & JENNIFER A	15029 HELIUM ST NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440036	ASMUSSEN TODD M & JENNIFER A	15029 HELIUM ST NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440037	DALBY DIANE	5635 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440038	DALBY DIANE	5635 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440039	DALBY DIANE	5635 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440040	MN STATE OF IN TRUST	2100 3RD AVE	ANOKA	MN	55303-0000	1	\$1,400
233225440041	LUNDSTROM SUSAN	5670 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440042	MN STATE OF IN TRUST	2100 3RD AVE	ANOKA	MN	55303-0000	1	\$1,400
233225440043	VAUGHAN KATIE	5600 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440044	VAUGHAN KATIE	5600 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440045	VAUGHAN KATIE	5600 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440046	LIEKHUS STEVEN W & DIANNA L	15000 HELIUM ST NW	RAMSEY	MN	55303-0000	1	\$1,400
233225440048	LACHNER SHARON	5695 150TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
	TOTAL					20	\$28,000

OVERLAYS - 2015

EXHIBIT C

PROPOSED ASSESSMENT ROLL - AREA C (ROLLING GREEN)							
PID	Name/Owner	Address1	City	State	Zip	Assessable Units	Proposed Assessment
103225430002	HAGEL CHRISTOPHER	16650 DOLOMITE ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430003	PARRY RONALD E & KADECHKA G J	16620 DOLOMITE ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430004	JAKACKI ANDREW & JAKACKI LOU ANNE	16620 EBONY ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430005	REITER ANGELICA	6741 165TH LN NW	RAMSEY	MN	55303-000	1	\$1,400
103225430006	STUCK MARTIN E & JODY M	6720 166TH LN NW	RAMSEY	MN	55303-000	1	\$1,400
103225430007	BERGQUIST TIMOTHY R	16551 EBONY ST NW	ANOKA	MN	55303-000	1	\$1,400
103225430008	KNIEBEL FRANCES AMELIA	16531 EBONY ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430009	REINHOLZ RICHARD J & K M	16530 DOLOMITE ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430010	THIELEN CORY	16550 DOLOMITE ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430011	HANCOCK GEORGE	6700 166TH LN NW	RAMSEY	MN	55303-000	1	\$1,400
103225430012	JOHNSON TRUSTEE BONNIE	16521 NOWTHEN BLVD NW	RAMSEY	MN	55303-000	1	\$1,400
103225430014	NOON RANDALL J & K	PO BOX 176	ANOKA	MN	55303-000	1	\$1,400
103225430015	GOOR DWIGHT D & V K	6630 165TH LN NW	RAMSEY	MN	55303-000	1	\$1,400
103225430016	THURSTON DOUGLAS W & L K	16661 DOLOMITE ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430017	LETOURNEAU STEPHEN L & KAY	16631 DOLOMITE ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430018	ANDERSON ROBERT R & S M	16611 DOLOMITE ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430019	WELLMAN DONALD	16551 DOLOMITE ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430020	SOBERG SCOTT D	16531 DOLOMITE ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430021	RYBAK WILLIAM & COLLEEN C	16540 COQUINA ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430022	RICHARDSON REBECCA	16550 COQUINA ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430023	LACONIC ANDREW	16600 COQUINA ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430024	PERSONS MICHAEL	16630 COQUINA ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430025	VOGEL STEPHEN J	16660 COQUINA ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430026	RABENBERG GORDON	1102 RUM RIVER DR N	PRINCETON	MN	55371	1	\$1,400
103225430027	KAY CHAD	16621 COQUINA ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430028	KLECKNER BEVERLY ANNE	16611 COQUINA ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430029	DORST MATTHEW E & JENNA B	16541 COQUINA ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430030	HEATON RANDALL A & D L	16531 COQUINA ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430031	BROWN JESSICA	16511 COQUINA ST NW	RAMSEY	MN	55303-000	1	\$1,400
103225430035	MOHR DANIEL C & JANE L	6721 166TH LN NW	RAMSEY	MN	55303-000	1	\$1,400
103225430036	MOHR DANIEL C & JANE L	6721 166TH LN NW	RAMSEY	MN	55303-000	1	\$1,400
103225430037	JOHNSON TRUSTEE BONNIE	16521 NOWTHEN BLVD NW	RAMSEY	MN	55303-000	1	\$1,400
	TOTAL					32	\$44,800

OVERLAYS - 2015

EXHIBIT B

PROPOSED ASSESSMENT ROLL - AREA B (HIGHWAY 10)							
PID	Name/Owner	Address1	City	State	Zip	Assessable Units	Proposed Assessment
293225110007	NATIONAL GROWTH LLC	16323 E RIDGELINE DR	FOUNTAIN HILLS	AZ	85268	1	\$1,400
293225110008	BILLMARK ARNIE R	14700 ARMSTRONG BLVD NW	ANOKA	MN	55303-0000	1	\$1,400
293225110009	FALLS DON & NYHUSMOEN SIDNEY	1935 CTY RD B2 W STE 401	ROSEVILLE	MN	55113-0000	1	\$1,400
293225110010	STANTON TRUSTEE JAMES	3200 MAIN ST NW STE 300	COON RAPIDS	MN	55448-0000	1	\$1,400
293225110011	NATIONAL GROWTH LLC	16323 E RIDGELINE DR	FOUNTAIN HILLS	AZ	85268	1	\$1,400
293225140005	KRH LAND LLC	PO BOX 115	APPLETON	WI	54912	1	\$1,400
293225140008	STANTON TRUSTEE JAMES	3200 MAIN ST NW STE 300	COON RAPIDS	MN	55448-0000	1	\$1,400
293225140009	RAMSEY CITY OF	7550 SUNWOOD DRIVE	RAMSEY	MN	55303	1	\$1,400
293225140010	RAMSEY CITY OF	7550 SUNWOOD DRIVE	RAMSEY	MN	55303	1	\$1,400
293225140011	CHALICH PETER	8049 146TH AVE NW	RAMSEY	MN	55303-0000	1	\$1,400
293225140012	CHALICH PETER	8049 146TH AVE NW	ANOKA	MN	55303-0000	1	\$1,400
293225140013	RAMSEY CITY OF	7550 SUNWOOD DRIVE	RAMSEY	MN	55303	1	\$1,400
293225140015	KRH LAND LLC	PO BOX 115	APPLETON	WI	54912	1	\$1,400
	TOTAL					13	\$18,200

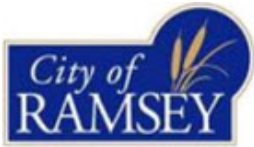
OVERLAYS - 2015

EXHIBIT A - 2

PROPOSED ASSESSMENT ROLL - AREA A2 (NORTHFORK POINT)							
PID	Name/Owner	Address1	City	State	Zip	Assessable Units	Proposed Assessment
173225230003	RAMSEY CITY OF	7550 SUNWOOD DRIVE	RAMSEY	MN	55303	1	\$1,400
173225230004	LUNDBERG JONATHAN E & C A	8961 160TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
173225320003	BELL DAVID	16070 ROYAL RD NW	RAMSEY	MN	55303	1	\$1,400
173225320008	ANDERSON SARAH	16071 ROYAL RD NW	RAMSEY	MN	55303-0000	1	\$1,400
173225330003	NORTHFORK HOMEOWNERS ASSC INC	P O BOX 415	ANOKA	MN	55303-0000	1	\$1,400
173225330004	RAMSEY CITY OF	7550 SUNWOOD DRIVE	RAMSEY	MN	55303	1	\$1,400
183225140010	JACOBS GARY ERNEST & LOUISE M	8981 160TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410005	SWANBY GARY L & SHARON A	9040 160TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410006	VALENTINE J MICHAEL & C L	9030 160TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410007	JUREK PATRICIA	15950 YORK CIR NW	RAMSEY	MN	55303	1	\$1,400
183225410008	BIALON KELLY	15940 YORK CIR NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410009	MILLER THOMAS D & MICHELLE R	15900 YORK CIR NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410017	VAN NORMAN LANCE & J TRUSTEES	8991 160TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410018	ARCHER FRANCIS J & KATHLEEN L	9041 160TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410019	SCHROEDER JAMES C & E A	9000 160TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410020	PERRY TRUSTEE BERNARD	15941 YORK CIR NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410021	HAVEL PAUL E & PAMELA J	15931 YORK CIR NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410022	GABRIEL MARK A & LYNN C	15901 YORK CIR NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410023	ROSIER GEORGE	8980 160TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410024	SWANBERG JERALD R & PAULA J	8990 160TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225410026	NORTHFOLK HOME OWNERS ASSN INC	PO BOX 415	ANOKA	MN	55303-0000	1	\$1,400
183225410027	COLEBROOK-ROBJENT LYNDON	2139 W 105TH ST	MINNEAPOLIS	MN	55431	1	\$1,400
183225420012	CROTTY JAMES P	9050 160TH LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225440003	AXELROD JEFFREY S & SARI L	15890 YORK CIR NW	RAMSEY	MN	55303-0000	1	\$1,400
183225440004	GRISWOLD ROBERT J & LORI L	15881 YORK CIR NW	RAMSEY	MN	55303-0000	1	\$1,400
183225440005	BINGEN JESSICA	15891 YORK CIR NW	RAMSEY	MN	55303-0000	1	\$1,400
	TOTAL					26	\$36,400

OVERLAYS - 2015
EXHIBIT A - 1

PROPOSED ASSESSMENT ROLL - AREA A1 (NORTHFORK OAKS)							
PID	Name/Owner	Address1	City	State	Zip	Assessable Units	Proposed Assessment
183225230009	BLUML ANNE	9411 INVERNESS LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225230011	ANDERSON J D & T A TRUSTEES	16120 TURNBERRY CT NW	RAMSEY	MN	55303-0000	1	\$1,400
183225230012	SCHWIETERS PAUL R & LEAH	16140 TURNBERRY CT	RAMSEY	MN	55303-0000	1	\$1,400
183225240005	THE LINKS AT NORTHFORK GC LLC	10816 CHATHAM CT N	BURNSVILL	MN	55337	1	\$1,400
183225240011	LINDGREN MARK L & JESSICA K	16150 TURNBERRY CT NW	RAMSEY	MN	55303-0000	1	\$1,400
183225240012	HICKMAN JEFFERY A & ANNETTE C	16180 TURNBERRY CT NW	RAMSEY	MN	55303-0000	1	\$1,400
183225240013	MILLER VAN J & TORI J	16200 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225240014	DALBEC CRAIG	16220 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225240015	DAKIS ANTHONY	16230 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225240019	MERRITT TRUSTEE DIANE & MERRITT TRUSTEE WILLIAM	16171 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225240020	EDWARDS DAVID R & ELIZABETH A	16101 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225240021	ST GERMAIN NORMAN O & D I	9321 INVERNESS LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225240022	EILERTSON CHRISTINE	16221 TURNBERRY TURN	RAMSEY	MN	55303-0000	1	\$1,400
183225240023	LUKE GARY L & LUANNA M	16211 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225240024	BURCKHARDT JUSTIN	16191 TURNBERRY TURN	RAMSEY	MN	55303-0000	1	\$1,400
183225310006	THE LINKS AT NORTHFORK GC LLC	10816 CHATHAM CT N	BURNSVILL	MN	55337	1	\$1,400
183225310013	NORTHFORK HOMEOWNERS ASSOC INC	PO BOX 415	ANOKA	MN	55303-0000	1	\$1,400
183225310016	MATHISON JEFFREY D & CORRINE K	9301 INVERNESS LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225310018	SULLIVAN CHRISTOPHER A & HEIDI	9400 INVERNESS LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225310019	PRATT JUDY	9320 INVERNESS LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225310031	GFROERER STEVEN W & KAREN J	16041 ST ANDREWS LN NW	RAMSEY	MN	55303-0000	1	\$1,400
183225320012	NEUFELD JEFFREY	9490 INVERNESS CT NW	RAMSEY	MN	55303-0000	1	\$1,400
183225230010	RIDGLEY MARK A D & VICKIE L	9401 INVERNESS LN	RAMSEY	MN	55303-0000	1	\$1,400
183225240010	GUSTAFSON ERIC J & SHANNON L	16110 TURNBERRY CT NW	RAMSEY	MN	55303-0000	1	\$1,400
	TOTAL					24	\$33,600



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

4.9.

Meeting Date: 02/24/2015

By: Chris Anderson, Community
Development

Information

Title:

Adopt Resolution #15-02-037 to Enter into a Residential Recycling Program Agreement with Anoka County to Receive SCORE Funds for 2015

Purpose/Background:

Each year, Anoka County receives funding from the Solid Waste Management Coordinating Board and the State of Minnesota pursuant to Minnesota Statute § 115A.557. The County distributes these funds, known as SCORE funds (Select Committee On Recycling and the Environment) to municipalities within the county. In 2015, the allocation includes a base of \$10,000 plus \$5.00 per household. Ramsey's base allocation for 2015 is \$51,835.00.

The funding is intended to help municipalities achieve their recycling goals as established by the Anoka County Board of Commissioners. Ramsey's recycling goal as established by Anoka County for 2015 is 2,291 tons. The goal is based on 190 pounds per person (single family households, up to four [4] units) and 175 pounds per person for multi-tenant households (five [5] or more units). The City of Ramsey has traditionally used these funds to promote waste reduction, recycling efforts, and awareness of waste reduction within in the community. The funds have been used to offset costs of the spring and fall recycling day events, other collection events/opportunities, and to fund the recycling coordinator position, which duties are a component of the City Planner position.

To receive the SCORE funding, each municipality must enter into an agreement with Anoka County that outlines required components of a municipality's recycling program. These required components, which Ramsey already complies with, include providing households an opportunity to recycle at least four (4) broad types of materials, a public information program and notifying new residents of the recycling program.

Observations/Alternatives:

This year, there are optional additional funding allocations for targeted programs including monthly drop-off events (at least eight [8] per year), municipal park/community event recycling, multi-unit/curbside recycling, general enhancement grants, and source-separated compostables/organics. Ramsey is eligible for up to an additional \$43,734.00 in targeted program funding (\$15,000 for monthly collection events, \$6,000 for municipal park/community event recycling, \$6,000 for multi-unit/curbside recycling, \$8,367 for general program enhancements, and \$8,367 for organics).

Additional funding for municipal park/community event recycling and for multi-unit/curbside recycling would help to continue diverting recyclable materials from being landfilled. Staff envisions the additional funding for multi-unit/curbside recycling being utilized to offer onsite collection events at individual apartment complexes for materials such as electronics and to better promote general recycling in these complexes.

The parks recycling program that was implemented in 2013 continues to be a success. It has resulted in almost one (1) ton of recyclable materials being captured for recycling rather than being landfilled for each of the past two (2)

years. Staff would like to utilize the optional funding for municipal park/community event recycling to promote the parks recycling program more and to offset the cost of staff time to empty the recycling carts (done concurrently with the parks trash runs). Furthermore, Staff would also like to utilize a portion of this funding to explore ways to make community events, such as Happy Days, more sustainable. The Environmental Policy Board was supportive of both the community events efforts and the focus on multi-family (apartment complexes) recycling opportunities.

Alternative Actions:

Alternative #1. Enter into the residential recycling agreement for the base allocation of \$51,835.00 plus an additional \$12,000.00 to focus on municipal parks/community event recycling (for the full allocation of \$6,000.00) and multi-unit and curbside recycling opportunities (for the full allocation of \$6,000.00). Parks and community events are two areas where the City can continue to improve recycling opportunities. Furthermore, this funding would help target multi-unit/apartment complexes with more recycling information to increase the recovery of recyclable materials. Both of these areas of focus will assist the City in meeting the 2015 tonnage goal established by the Anoka County Board of Commissioners. Staff supports this option.

Alternative #2. Enter into the residential recycling agreement with the County for only the base allocation of \$51,835.00. This would allow the City to continue to promote recycling and waste reduction ideas and coordinating the spring and fall recycling events; however, it would limit the City's ability to pursue new opportunities to increase recycling efforts that would help the City continue to meet its established tonnage goals.

Alternative #3. Enter into the residential recycling agreement with the County for the base allocation of \$51,835.00 plus the full additional funding of \$43,734.00 for target programs. Staff would need to explore how the other components (minimum of eight [8] monthly collection events, organics, and enhancement grant) could be implemented. While there are likely areas that could be enhanced or new ideas that could be implemented with this funding, with current staff resources it is uncertain that these program enhancements could be fully implemented. However, it is worth noting that some of the funding could be used to hire an intern that could help with program development and implementation.

Alternative #4. Do not enter into the residential recycling agreement with the County. By not executing this agreement with the County, the City would not receive any SCORE funding for 2015 (a loss of \$51,835.00). A portion of the City Planner staff position is funded through this allocation (duties related to managing the recycling program) as are all recycling related activities, including the spring/fall recycling events. Staff does not support this option.

Funding Source:

Ramsey's recycling program and related staff time are funded with SCORE funds received from Anoka County annually and recorded under the Recycling Enterprise Fund.

Recommendation:

Staff recommends adopting Resolution #15-02-037 authorizing the Mayor, on behalf of the City, to sign the Agreement for Residential Recycling Program with Anoka County, to receive the base SCORE funds for 2015 as well as the additional allocations for municipal park/community event recycling and multi-unit and curbside recycling

Action:

Adopt Resolution #15-02-037 authorizing the Mayor to sign the Agreement for Residential Recycling Program between the City of Ramsey and Anoka County to receive the base SCORE funds of \$51,835.00 and an additional targeted program funding allocation of \$12,000.00 to continue with and expand municipal park/community event recycling and multi-unit and curbside recycling.

Recycling Agreement

Memo from Anoka County

2015 Funding Summary

Draft Resolution #15-02-037

Form Review

Inbox

Tim Gladhill
Diana Lund
Kurt Ulrich
Form Started By: Chris Anderson
Final Approval Date: 02/19/2015

Reviewed By

Tim Gladhill
Diana Lund
Kurt Ulrich

Date

02/18/2015 03:57 PM
02/19/2015 07:22 AM
02/19/2015 08:36 AM
Started On: 02/10/2015 08:23 PM

AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM

THIS AGREEMENT made and entered into on the 1st day of January, 2015, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY," and the CITY OF RAMSEY, hereinafter referred to as the "MUNICIPALITY."

WITNESSETH:

WHEREAS, the County will receive \$1,051,986.00 in funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557 (hereinafter "SCORE funds") and \$253,916.27 in funding pursuant to Minn. Stat. § 473.8441 (hereinafter "LRDG funds") during 2015; and

WHEREAS, pursuant to new legislation, a portion of the SCORE funds must be used to encourage recycling of source-separated compostable materials, and Anoka County has determined that the minimum amount for this new program is \$116,810.50; and

WHEREAS, the County also has additional budgeted program funding available to supplement SCORE and LRDG funds for solid waste recycling programs; and

WHEREAS, the County wishes to assist the Municipality in meeting recycling goals established by the Anoka County Board of Commissioners by providing said SCORE and LRDG funds to cities and townships in the County for solid waste recycling programs.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions:

1. **PURPOSE.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality.
2. **TERM.** The term of this Agreement is from January 1, 2015 through December 31, 2015, unless earlier terminated as provided herein.
3. **DEFINITIONS.**
 - a. "Problem material" shall have the meaning set forth in Minn. Stat. § 115A.03, subd. 24a.
 - b. "Multi-unit households" means households within apartment complexes, condominiums, townhomes, mobile homes and senior housing complexes.
 - c. "Opportunity to recycle" means providing recycling and curbside pickup or collection centers for recyclable materials as required by Minn. Stat. § 115A.552.
 - d. "Recycling" means the process of collecting and preparing recyclable materials and reusing the materials in their original form or using them in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.
 - e. "Recyclable materials" means materials that are separated from mixed municipal solid waste for the purpose of recycling, including paper, glass, plastics, metals, fluorescent lamps, major appliances and vehicle batteries.

- f. Refuse derived fuel or other material that is destroyed by incineration is not a recyclable material.
- g. "Yard waste" shall have the meaning set forth in Minn. Stat. § 115A.03, subd. 38.
- h. "Source-separated compostables" (commonly called "organics") shall have the meaning set forth in Minn. Stat. § 115A.03, subd. 32a.
- i. "Quasi-Municipal Event" means community festivals which appear to the public to be supported and run by the Municipality but in fact are sponsored or co-sponsored by an independent non-profit 501c(3) organization, for example: the Anoka Halloween Parade.

4. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 2,291 tons of recyclable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling.

- a. The Municipal recycling program shall include the following components:
 - i. Each household (including multi-unit households) in the Municipality shall have the opportunity to recycle at least four broad types of materials, such as paper (including cardboard/paperboard cartons), glass, plastic, metal and textiles.
 - ii. The recycling program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules and regulations.
 - iii. The Municipality shall implement a public information program that contains at least the following components:
 - (a) One promotion is to be mailed to each household focused exclusively on the Municipality's recycling program;
 - (b) One promotion advertising recycling opportunities available for residents is to be included in the Municipality's newsletter or local newspaper; and
 - (c) Two community outreach activities at municipal events to inform residents about recycling opportunities.
 - iv. The public information components listed above shall focus on all recyclable materials and the various opportunities to recycle within the Municipality. The Municipality shall incorporate SWMCB Rethink Recycling images and use the toolkits provided when preparing promotional materials. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents.
 - v. The Municipality shall regularly attend the monthly Solid Waste Abatement Advisory Team meetings per year.
 - vi. The Municipality shall offer one or two spring and fall clean-up/recycling drop-off event(s) where items not normally accepted at the curb are collected for recycling. If the Municipality is hosting a Monthly drop off as described in 4.b.i below, the spring/fall clean-up/recycling drop-off events may be included within that program.
- b. The Municipality is encouraged to expand its recycling program to include one or more of the following components in order to receive additional funding.
 - i. Organize monthly (at least 8 during the course of the year) recycling drop offs which can be held in conjunction with a neighboring municipality on a cooperative basis for the citizens of both Municipalities.

- ii. Provide a community event recycling program, which at a minimum would consist of providing recycling opportunities at all Municipality sponsored or Quasi-Municipal events and festivals. The feasibility of adding organics collection at the event may also be explored and added to the event as an enhancement to the waste abatement program.
 - iii. Provide the opportunity for citizens to engage in recycling activities at municipal parks.
 - iv. Organize and manage a Full Service Recycling Drop-off Center.
 - v. Develop enhanced recycling promotion and assistance for multi-units.
 - vi. Develop additional opportunities for Source-Separated Compostables/Organics collection.
- c. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall work with the County to prepare a plan to achieve the recycling goals set forth in this Agreement.
- d. The Municipality's recycling program shall be limited to residential programming for funding reimbursements under this Agreement. The County will not reimburse business recycling programming or household hazardous waste programming by the Municipality. Any inquiries of requests regarding these topics should be sent to the County for response.
5. **REPORTING.** The Municipality shall submit the following reports semi-annually to the County no later than July 20, 2015 and January 10, 2016:
- a. An accounting of the amount of waste which has been recycled as a result of the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers. For recycling programs, the Municipality shall certify the number of tons of each recyclable material which has been collected and the number of tons of each recyclable material which has been marketed. For recycling programs run by other persons or entities, the Municipality shall also provide documentation on forms provided by the County showing the tons of materials that were recycled by the Municipality's residents through these other programs. The Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this agreement. The Municipality shall also report the number of cubic yards or tons of yard waste collected for composting or land spreading, together with a description of the methodology used for calculations. Any other material removed from the waste stream by the Municipality, i.e. tires and used oil, shall also be reported separately.
 - b. Information regarding any revenue received from sources other than the County for the Municipality's recycling programs.
 - c. Copies of all promotional materials that have been prepared by the Municipality during the term of this Agreement to promote its recycling programs.

The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.

6. **BILLING AND PAYMENT PROCEDURE.** The Municipality shall submit itemized invoices semiannually to the County for abatement activities no later than July 20, 2015 and January 10, 2016. Costs not billed by January 10, 2016 will not be eligible for

funding. The invoices shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners.

7. **ELIGIBILITY FOR FUNDS.** The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum as computed below, which shall not exceed \$95,569.00. The project maximum for eligible expenses shall be computed as follows:
 - a. A base amount of \$10,000.00 for recycling activities only;
 - b. \$5.00 per household for recycling activities only; as provided according to the schedule in Attachment A for each of the following services: Full Service Recycling Drop-off Center, Spring/Fall or Monthly Drop-off events; Municipal Park Recycling; Community Event Recycling; Multi-unit Recycling; and Source-Separated Compostables Collection;
 - c. After considering the 2015 Municipal Funding Request (Attachment B), designating the additional Grant Projects that the City will undertake in the upcoming year; and
 - d. Including an additional change order contingency of up to 10% of the total of the first four items in this list.

Notwithstanding any provision to the contrary, the County reserves the right to reduce the funding provided hereunder in the event the Municipality does not undertake and complete the additional Grant Projects referenced in Attachment B. The County also reserves the ability to assess the programs and reallocate unused SCORE and LRDG funds mid-year if any participating Municipality demonstrates the need for the funding and funds are available.

8. **RECORDS.** The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five (5) years from the last receipt of payment from the County pursuant to this Agreement.
9. **AUDIT.** Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.
10. **GENERAL PROVISIONS.**
 - a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state or local laws, ordinances, rules, regulations or

standards established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement.

- b. No person shall illegally, on the grounds of race, creed, color, religion, sex, marital status, public assistance status, sexual preference, handicap, age or national origin, be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to unlawful discrimination under any program, service or activity hereunder. The Municipality agrees to take affirmative action so that applicants and employees are treated equally with respect to the following: employment, upgrading, demotion, transfer, recruitment, layoff, termination, selection for training, rates of pay, and other forms of compensation.
- c. The Municipality shall be responsible for the performance of all subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The Agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.
- d. The Municipality agrees that the Municipality's employees and subcontractor's employees who provide services under this agreement and who fall within any job classification established and published by the Minnesota Department of Labor & Industry shall be paid, at a minimum, the prevailing wages rates as certified by said Department.
- e. It is understood and agreed that the entire Agreement is contained herein and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.
- f. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.
- g. Contracts let and purchases made under this Agreement shall be made by the Municipality in conformance with all laws, rules, and regulations applicable to the Municipality.
- h. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.
- i. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint venturers, or an association between the County and Municipality, nor shall the Municipality, its employees, agents or representatives be considered employees, agents, or representatives of the County for any purpose.

11. **PUBLICATION.** The Municipality shall acknowledge the financial assistance of the County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by the Anoka County Board of Commissioners and State SCORE funds (Select Committee on Recycling and the Environment)." The Municipality shall provide copies of all promotional materials funded by SCORE funds.

The County shall provide all printed public information pieces about County programs. A Municipality shall not modify County publications related to business recycling, household hazardous waste management or the County compost sites.

Information about the County's business recycling program, household hazardous waste management program or County compost sites that a Municipality plans to publish in a Municipal communication, printed or electronic, shall be provided to the County for review and approved by the County prior to publication to ensure accuracy and consistency.

12. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

13. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

the remainder of this page left intentionally blank

IN WITNESS WHEREOF, the parties hereunto set their hands as of the dates first written above:

CITY OF RAMSEY

By: _____

Name: _____

Title: _____

Date: _____

By: _____
Municipality's Clerk

Date: _____

Approved as to form and legality:

Date: _____

COUNTY OF ANOKA

By: _____

Rhonda Sivarajah, Chair
Anoka County Board of Commissioners

Date: _____

By: _____

Jerry Soma
County Administrator

Date: _____

Approved as to form and legality:

Assistant County Attorney

Date: _____



2015 Funding Available for Municipal Waste Abatement Programs Attachment A

Municipality	2015 Base Funding and Goals					2015 Additional Enhancement Funds Available										Total Funds Available for 2015 Base + Enhancement Funds			
	Contract Number	Total Pop	HH	\$10,000 Base	\$5.00/HH	Total	Goals: 175 pp MF + 190 pp SF	Monthly Drop-off Events	Full Service Drop-off Center	Park and Event Recycling	Curbside and Multi-Unit Recycling	General Enhancement Grant \$1/HH	Organics Collection \$1/HH						
Andover	C0003911	31,692	10,200	\$ 10,000	\$ 51,000	\$ 61,000	2,996	Up to 4,999 households	\$ 15,000	\$ 30,000	Up to 2,000 households	\$ 2,000	2,001-4,999 households	\$ 4,000	5,000 and up households	\$ 6,000	\$ 10,200	\$ 10,200	\$ 108,400
Aroha	C0003912	17,283	7,214	\$ 10,000	\$ 36,070	\$ 46,070	1,519	5,000+ households	\$ 15,000		2,001-4,999 households	\$ 4,000	5,000 and up households	\$ 6,000		\$ 6,000	\$ 7,214	\$ 7,214	\$ 87,498
Bethel	C0003913	465	180	\$ 10,000	\$ 900	\$ 10,900	44			\$ 2,000						\$ 6,000	\$ 180	\$ 180	\$ 25,260
Blaine	C0003914	62,018	22,299	\$ 10,000	\$ 111,495	\$ 121,495	5,795			\$ 2,000						\$ 6,000	\$ 22,299	\$ 22,299	\$ 199,093
Centerville	C0003915	3,953	1,337	\$ 10,000	\$ 6,685	\$ 16,685	373			\$ 2,000						\$ 6,000	\$ 1,337	\$ 1,337	\$ 33,359
Circle Pines	C0003916	5,014	2,015	\$ 10,000	\$ 10,075	\$ 20,075	472									\$ 6,000	\$ 2,015	\$ 2,015	\$ 42,105
Columbia Heights	C0003917	19,758	8,055	\$ 10,000	\$ 40,275	\$ 50,275	1,826			\$ 2,000						\$ 6,000	\$ 8,055	\$ 8,055	\$ 93,385
Columbus	C0003919	3,960	1,447	\$ 10,000	\$ 7,235	\$ 17,235	376			\$ 2,000						\$ 6,000	\$ 1,447	\$ 1,447	\$ 34,129
Coon Rapids	C0003918	62,684	23,910	\$ 10,000	\$ 119,550	\$ 129,550	5,835			\$ 2,000						\$ 6,000	\$ 23,910	\$ 23,910	\$ 234,370
East Bethel	C0003920	11,588	4,052	\$ 10,000	\$ 20,260	\$ 30,260	1,094									\$ 6,000	\$ 4,052	\$ 4,052	\$ 56,364
Fridley	C0003921	27,865	11,412	\$ 10,000	\$ 57,060	\$ 67,060	2,569			\$ 4,000						\$ 6,000	\$ 11,412	\$ 11,412	\$ 116,884
Henn Lake	C0003922	15,650	5,323	\$ 10,000	\$ 26,615	\$ 36,615	1,475			\$ 2,000						\$ 6,000	\$ 5,323	\$ 5,323	\$ 74,261
Hilltop	C0003923	865	397	\$ 10,000	\$ 1,985	\$ 11,985	76			\$ 2,000						\$ 6,000	\$ 397	\$ 397	\$ 26,779
Lehtington	C0003924	2,061	790	\$ 10,000	\$ 3,950	\$ 13,950	191			\$ 2,000						\$ 6,000	\$ 790	\$ 790	\$ 29,530
Lino Lakes	C0003925	20,833	6,382	\$ 10,000	\$ 31,910	\$ 41,910	1,836			\$ 2,000						\$ 6,000	\$ 6,382	\$ 6,382	\$ 81,674
Litwood Township	C0003926	5,223	1,912	\$ 10,000	\$ 9,560	\$ 19,560	493			\$ 2,000						\$ 6,000	\$ 1,912	\$ 1,912	\$ 37,384
Nowthen	C0003927	4,537	1,479	\$ 10,000	\$ 7,395	\$ 17,395	425			\$ 2,000						\$ 6,000	\$ 1,479	\$ 1,479	\$ 34,353
Oak Grove	C0003928	8,210	2,781	\$ 10,000	\$ 13,905	\$ 23,905	778			\$ 2,000						\$ 6,000	\$ 2,781	\$ 2,781	\$ 47,467
Ramsey	C0003929	24,306	8,567	\$ 10,000	\$ 41,835	\$ 51,835	2,291			\$ 4,000						\$ 6,000	\$ 8,567	\$ 8,567	\$ 95,689
Spring Lake Park	C0003930	6,260	2,628	\$ 10,000	\$ 13,140	\$ 23,140	582			\$ 4,000						\$ 6,000	\$ 2,628	\$ 2,628	\$ 46,396
St. Francis	C0003931	7,240	2,567	\$ 10,000	\$ 12,835	\$ 22,835	679			\$ 4,000						\$ 6,000	\$ 2,567	\$ 2,567	\$ 45,969
		341,465	124,747	\$ 210,000	\$ 623,735	\$ 833,735	31,727	\$ 120,000	\$ 135,000	\$ 30,000	\$ 14,000	\$ 20,000	\$ 54,000	\$ 14,000	\$ 20,000	\$ 54,000	\$ 124,747	\$ 124,747	\$ 1,544,229

2015 Total SCORE Allocation: \$1,051,986 - \$116,810.50 must be spent on organics
 Population and Household Counts are based on 2013 Met Council Estimates
 Goals are based on 190 pounds/person/year single family home up to 4 units and 175 pounds/person/year multi-units 5 units or more

**2015 Municipal Funding Request
Attachment B**

The City of Ramsey is requesting the following funding for their municipal efforts in 2015.

Grant Projects	Eligible Allocations	Amount Requested
Municipal Grant Funding Allocation	\$51,835.00	\$51,835.00
Full Service Drop-off Center Allocation (Staffed recycling center, open a minimum of 3 days per week, collecting mattresses, traditional recyclables, scrap metal, carpet, etc.)	\$30,000.00	
Monthly Drop-off (at least 8 months)	\$15,000.00	\$
Municipal Park/Community Event Recycling	\$6,000.00	\$
Multi-Unit /Curbside Recycling	\$6,000.00	\$
Recycling Enhancement Grant (Additional promotion efforts, multi-units.) Insert a description of the efforts being proposed below.	\$8,367.00	\$
Source-Separated Compostables/Organics Grant	\$8,367.00	\$
Total Amount Eligible Being Requested for 2015	\$95,569.00	\$*

A description of the efforts being proposed for the additional funding requests.

The City of Ramsey requests *_____ for 2015 Municipal Funding.

Date _____

Name _____

Title _____

*These amounts should match and may not exceed eligible allocation total. This amount will be 90% less than the contract maximum for the grant.



Anoka County

PARKS & COMMUNITY SERVICES DIVISION

Integrated Waste Management

Date: January 7, 2015
To: Municipal Recycling Coordinators
From: *Sue* Sue Doll, Solid Waste Specialist
Regarding: Municipal Contracts for 2015 Funding and Goals

The 2015 Residential Recycling Agreements include a fixed base of \$10,000 for each municipality and \$5.00 per household. In addition, targeted program funds are available for specific program areas and funds may be used for problem materials and yard waste/organics. The household count is based on the latest population and household estimate available from the Metropolitan Council. This funding allocation is not dependent upon the receipt of the second SCORE allocation. The county will use reserve funds if the second grant payment is not received in the spring of 2015.

The 2015 funding includes enhancement funds for the following program areas:

- Full service drop-off recycling centers – \$30,000
- Monthly drop-off recycling centers – \$10,000 to \$15,000 depending on the number of households*
- Park and Event Recycling – \$2,000 to \$6,000 depending on the number of households**
- Curbside and Multi-Unit Recycling – \$2,000 to \$6,000 depending on the number of households**
- General Enhancement Grant \$1/Household
- Organics Collection \$1/Household
- *Up to 4,999 HH – 10,000 and 5,000 HH and up – \$15,000
- **Up to 2,000 HH – \$2,000, 2001 – 4,999 HH – \$4,000, and 5,000 HH and up – \$6,000

The contract again includes a change order of up to 10% of your total allocation.

The 2015 municipal recycling goal will remain the same as last year, 190 pounds per person for single family households (up to 4 units) and 175 pounds per person for multi-unit households (5 units or more). This goal reflects the estimated tonnage needed to assist the county in achieving its recycling goal as established by the State of Minnesota. The goals have been set to reflect the differences between single family and multi-unit housing.

Three copies of the contract have been enclosed for signature by your municipality. Please have **all three** signed and fill in the 2015 Municipal Funding Request – Attachment B. Each contract must have a completed Attachment B. Mail **all three** signed copies back to our department and we will obtain remaining signatures. We would like to receive all contracts back by March so that we know what funds may be available for redistribution.

Thank you for your cooperation and efforts to reduce waste and increase the amount of material recycled in our county. Please do not hesitate to contact me if you have any questions regarding this information.

Respectful, Innovative, Fiscally Responsible
1530 Bunker Lake Blvd NW ▲ Andover, MN 55304 ▲ www.anokacounty.us/recycle
Office: 763-323-5730 ▲ Fax: 763-323-5731 ▲ recycle@co.anoka.mn.us

Printed on 30% post-consumer recycled paper

Affirmative Action / Equal Opportunity Employer

2015 Funding Available for Municipal Waste Abatement Programs

Municipality	2015 Base Funding and Goals							2015 Additional Enhancement Funds Available										Total Funds Available for 2015 Base + Enhancement Funds	
								Monthly Drop-off Events		Full Service Drop-off Center	Park and Event Recycling			Curbside and Multi-Unit Recycling			General Enhancement Grant \$1/HH		Organics Collection \$1/HH
	Base Funding: \$10,000 + \$5.00/HH						Goals: 175 PP MF + 190 PP SF	Up to 4,999 households	5,000 + households			Up to 2,000 households	2,001- 4,999 households	5,000 and up households	Up to 2,000 households	2,001- 4,999 households	5,000 and up households		All municipalities are eligible equally
	Contract Number	Total Pop	HH	\$10,000 Base	\$5.00/HH	Total		\$10,000	\$15,000	\$30,000		\$2,000	\$4,000	\$6,000	\$2,000	\$4,000	\$6,000		
Andover	C0003911	31,692	10,200	\$ 10,000	\$ 51,000	\$ 61,000	2,996		\$ 15,000				\$ 6,000			\$ 6,000	10,200	10,200	\$ 108,400
Anoka	C0003912	17,283	7,214	\$ 10,000	\$ 36,070	\$ 46,070	1,519		\$ 15,000				\$ 6,000			\$ 6,000	7,214	7,214	\$ 87,498
Bethel	C0003913	465	180	\$ 10,000	\$ 900	\$ 10,900	44	\$ 10,000			\$ 2,000			\$ 2,000			180	180	\$ 25,260
Blaine	C0003914	62,018	22,299	\$ 10,000	\$ 111,495	\$ 121,495	5,795		\$ 15,000				\$ 6,000			\$ 6,000	22,299	22,299	\$ 193,093
Centerville	C0003915	3,953	1,337	\$ 10,000	\$ 6,685	\$ 16,685	373	\$ 10,000			\$ 2,000			\$ 2,000			1,337	1,337	\$ 33,359
Circle Pines	C0003916	5,014	2,015	\$ 10,000	\$ 10,075	\$ 20,075	472	\$ 10,000				\$ 4,000		\$ 4,000			2,015	2,015	\$ 42,105
Columbia Heights	C0003917	19,758	8,055	\$ 10,000	\$ 40,275	\$ 50,275	1,826		\$ 15,000				\$ 6,000			\$ 6,000	8,055	8,055	\$ 93,385
Columbus	C0003919	3,960	1,447	\$ 10,000	\$ 7,235	\$ 17,235	376	\$ 10,000			\$ 2,000			\$ 2,000			1,447	1,447	\$ 34,129
Coon Rapids	C0003918	62,684	23,910	\$ 10,000	\$ 119,550	\$ 129,550	5,835		\$ 15,000	\$ 30,000			\$ 6,000			\$ 6,000	23,910	23,910	\$ 234,370
East Bethel	C0003920	11,588	4,052	\$ 10,000	\$ 20,260	\$ 30,260	1,094	\$ 10,000				\$ 4,000		\$ 4,000			4,052	4,052	\$ 56,364
Fridley	C0003921	27,865	11,412	\$ 10,000	\$ 57,060	\$ 67,060	2,569		\$ 15,000				\$ 6,000			\$ 6,000	11,412	11,412	\$ 116,884
Ham Lake	C0003922	15,650	5,323	\$ 10,000	\$ 26,615	\$ 36,615	1,475		\$ 15,000				\$ 6,000			\$ 6,000	5,323	5,323	\$ 74,261
Hilltop	C0003923	865	397	\$ 10,000	\$ 1,985	\$ 11,985	76	\$ 10,000			\$ 2,000			\$ 2,000			397	397	\$ 26,779
Lexington	C0003924	2,061	790	\$ 10,000	\$ 3,950	\$ 13,950	191	\$ 10,000			\$ 2,000			\$ 2,000			790	790	\$ 29,530
Lino Lakes	C0003925	20,833	6,382	\$ 10,000	\$ 31,910	\$ 41,910	1,836		\$ 15,000				\$ 6,000			\$ 6,000	6,382	6,382	\$ 81,674
Linwood Township	C0003926	5,223	1,912	\$ 10,000	\$ 9,560	\$ 19,560	493	\$ 10,000			\$ 2,000			\$ 2,000			1,912	1,912	\$ 37,384
Nowthen	C0003927	4,537	1,479	\$ 10,000	\$ 7,395	\$ 17,395	425	\$ 10,000			\$ 2,000			\$ 2,000			1,479	1,479	\$ 34,353
Oak Grove	C0003928	8,210	2,781	\$ 10,000	\$ 13,905	\$ 23,905	778	\$ 10,000				\$ 4,000		\$ 4,000			2,781	2,781	\$ 47,467
Ramsey	C0003929	24,306	8,367	\$ 10,000	\$ 41,835	\$ 51,835	2,291		\$ 15,000				\$ 6,000			\$ 6,000	8,367	8,367	\$ 95,569
Spring Lake Park	C0003930	6,260	2,628	\$ 10,000	\$ 13,140	\$ 23,140	582	\$ 10,000				\$ 4,000		\$ 4,000			2,628	2,628	\$ 46,396
St. Francis	C0003931	7,240	2,567	\$ 10,000	\$ 12,835	\$ 22,835	679	\$ 10,000				\$ 4,000		\$ 4,000			2,567	2,567	\$ 45,969
		341,465	124,747	\$ 210,000	\$ 623,735	\$ 833,735	31,727	\$ 120,000	\$ 135,000	\$ 30,000	\$ 14,000	\$ 20,000	\$ 54,000	\$ 14,000	\$ 20,000	\$ 54,000	124,747	124,747	\$ 1,544,229

2015 Total SCORE Allocation: \$1,051,986 - \$116,810.50 must be spent on organics
 Population and Household Counts are based on 2013 Met Council Estimates
 Goals are based on 190 pounds/person/year single family home up to 4 units and 175 pounds/person/year multi-units 5 units or more

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-02-037

RESOLUTION TO ENTER INTO A RESIDENTIAL RECYCLING PROGRAM AGREEMENT WITH ANOKA COUNTY TO RECEIVE 2015 SCORE FUNDS

WHEREAS, Anoka County annually receives funding from the Solid Waste Management Coordinating Board and the State of Minnesota pursuant to Minn. Stat. § 115A.557. This funding is provided by the Select Committee On Recycling and the Environment (SCORE).

WHEREAS, in 2015, Anoka County will distribute the SCORE funds amongst municipalities using the following formula: a base allocation of \$10,000 plus \$5.00 per household.

WHEREAS, the City of Ramsey's base allocation of SCORE funds for 2015 is \$51,835.00.

WHEREAS, the City of Ramsey is eligible for additional targeted program funds to focus on activities such as municipal park and event recycling (up to \$6,000.00), and curbside and multi-unit recycling (up to \$6,000.00).

WHEREAS, the Anoka County Board of Commissioners annually sets recycling goals for municipalities to achieve and the 2015 goals are based on 190 pounds per person for single-family households (up to four [4] units) and 175 pounds per person for multi-unit households (five [5] or more units); and

WHEREAS, the City of Ramsey's recycling goal for 2015 is 2,291 tons.

WHEREAS, Anoka County wishes to assist municipalities in meeting the recycling goals established by the Anoka County Board of Commissioners by providing SCORE funds to municipalities for solid waste recycling programs; and

WHEREAS, SCORE funding can be and previously has been used to implement various components of the City's recycling program including: recycling and waste reduction education and awareness activities, notifying new residents of Ramsey's recycling program, spring and fall recycle day events, and to fund the recycling coordinator position; and

WHEREAS, in order to receive SCORE funds, the City of Ramsey must enter into a Residential Recycling Program Agreement with Anoka County.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Mayor is hereby authorized to sign the Agreement for Residential Recycling Program between the City of Ramsey and Anoka County to receive the base allocation of SCORE funds and the additional targeted program funds for municipal parks/community event recycling and multi-unit and curbside recycling.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of February, 2015.

Mayor

ATTEST:

City Clerk

CC Regular Session

4. 10.

Meeting Date: 02/24/2015

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #15-02-047 Awarding Contract to Pearson Bros. Inc for 2015 Street Sweeping

Purpose/Background:

In February of 2015 the public works department asked for RFQ's for our spring street sweeping program. The contractor selected will be responsible for sweeping approximately 100 miles of city streets curb-to-curb, and trucking the material collected to the PW facility for future processing. Public works forces will sweep the remaining 70 plus miles of roads. The roads our PW staff will sweep are mainly located in our urban area, were timing of the sweeping is more critical. An invitation for quotations was mailed to nine contractors; and an advertisement for quotes was also published in the Anoka County Union on January 30, 2015 and February 6, 2015 for the 2015 Street Sweeping Program. One quote was received by the February 10th deadline and are as follows:

Pearson Bros. Inc. \$32,000.00

It should be noted that Pearson Bros was also the low bidder for our 2014 sweeping program and performed the work to the satisfaction of the city.

Observations/Alternatives:

Spring is the busiest time of year for the public works department. Staff is working on athletic fields, repairing damage from snow plowing and flushing our municipal water system. With the addition of the contracted sweepers, public works staff is able to concentrate our resources on these and other maintenance tasks. Spring street sweeping is a critical function that must be completed in a timely manner. The goal is to have the debris swept up before spring rains or water main flushing wash the material into the storm water system. Once the sand and debris enter the storm water system, it is estimated to be four times more costly to retrieve.

Funding Source:

Staff recommends that council accept the quote for sweeping services from Pearson Bros and award the contract for the 2015 spring street sweeping program for an amount not to exceed \$32,000.00

Recommendation:

Funding will come from the Storm Water Utility cost center 9605-6489

Action:

Motion council to Adopt Resolution #15-02-047 Awarding Contract to Pearson Bros. Inc for 2015 Street sweeping program for an amount not to exceed \$32,000.00

Attachments

Resolution

Form Review

Inbox

Grant Riemer

Kurt Ulrich

Form Started By: MaryJo Warner

Final Approval Date: 02/18/2015

Reviewed By

Grant Riemer

Kurt Ulrich

Date

02/18/2015 08:23 AM

02/18/2015 02:22 PM

Started On: 02/17/2015 03:18 PM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-02-047

RESOLUTION AWARDING A CONTRACT FOR 2015 STREET SWEEPING PROGRAM

WHEAREAS, an invitation for quotations were mailed to nine contractors; and

WHEREAS, pursuant to an advertisement for quotes published on January 30, 2015 and February 6, 2015 for the 2015 Street Sweeping Program, quotes were received, opened and tabulated according to law; and

WHEREAS, the following is a summary of the quotes that were received:

<u>Contractor</u>	<u>Total Bid</u>
Pearson Bros. Inc.	\$32,000.00

WHEREAS, Pearson Bros. Inc. is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Mayor and City Administrator are hereby authorized and directed to enter into a contract with Pearson Bros. Inc. for 2015 Street Sweeping, in the amount of \$32,000.00, and

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of February, 2015.

Mayor

ATTEST:

City Clerk

CC Regular Session

4. 11.

Meeting Date: 02/24/2015

By: Chris Anderson, Community
Development

Information

Title

Adopt Resolution #15-02-048 Approving an Amended Development Agreement for Brookfield 5th Addition; Case of 21st Century Bank

Purpose/Background:

On January 27, 2015, the City Council granted approval of the Final Plat for Brookfield 5th Addition and a Development Agreement, subject to review and approval as to legal form by the City Attorney. There were several minor revisions suggested by the City Attorney, which have since been incorporated into the document. Additionally, 21st Century Bank has also requested that the Development Agreement be revised to identify MarQuest Homes LLC as the PERMITTEE as MarQuest Homes LLC will be acquiring the property and constructing the single family home. The Development Agreement has been revised accordingly to address this request.

Funding Source:

All costs associated with the Application are the responsibility of the Applicant.

Recommendation:

City Staff recommends adopting Resolution #15-02-048 approving the amended Development Agreement for Brookfield 5th Addition.

Action:

Motion to adopt Resolution #15-02-048 approving an amended Development Agreement for Brookfield 5th Addition.

Attachments

Amended Development Agreement

Resolution #15-02-048

Form Review

Inbox

Tim Gladhill
Kurt Ulrich
Form Started By: Chris Anderson
Final Approval Date: 02/18/2015

Reviewed By

Tim Gladhill
Jo Thieling

Date

02/18/2015 04:00 PM
02/18/2015 05:21 PM
Started On: 02/17/2015 04:48 PM

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR BROOKFIELD 5TH ADDITION

This Agreement (hereinafter the "Agreement") is dated as of this _____ day of _____, 2015 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and **MARQUEST HOMES LLC**, a Limited Liability Company (Domestic), whose address is 23035 Ulysses St NW, East Bethel, MN 55005 ("**PERMITTEE**").

WHEREAS, the **PERMITTEE** is the fee owner of the following described property situated in the City of Ramsey, County of Anoka, State of Minnesota, and legally described as follows:

Outlot F, BROOKFIELD FIRST ADDITION, Anoka County, Minnesota

-or upon recording-

Lot 1, Block 1 BROOKFIELD FIFTH ADDITION, Anoka County, Minnesota

(the "**Subject Property**"); and

WHEREAS, on January 27, 2015, pursuant to Resolution #15-01-026, the **CITY** approved the final plat of the Subject Property, which plat is known as **BROOKFIELD FIFTH ADDITION** (the "Plat"), which approval is contingent on certain requirements, including the **PERMITTEE** and the **CITY** entering into this Agreement.

THEREFORE, in consideration of the mutual promises set forth below, the **CITY** and the **PERMITTEE** agree as follows:

1. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:
 - a. Development Agreement. That the **PERMITTEE** enter into this Agreement.
 - b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy.
 - c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing boards of the **PERMITTEE** have authorized the **PERMITTEE'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.
2. The Plans. The term "Plans" as used in this Agreement means the Preliminary Plat prepared by E.G. Rud & Sons, Inc. dated January 14, 2015 *revised* January 23, 2015

and the Final Plat prepared by E.G. Rud & Sons, Inc. dated January 19, 2015, as revised on February 11, 2015. The Plans remain subject to: (a) CITY Staff's review and approval of revisions in conformance with comments in the January 23, 2015, Staff Review Letter; and (b) such further revisions as the PERMITTEE may propose and the CITY approves. The Plans shall not be attached to this Agreement, but are in the CITY'S files.

3. Utilities. The PERMITTEE shall be responsible for installation and/or extension of utilities to service a home on the **Subject Property**.
4. Financial Guarantee for Condition of Cul-de-Sac Bulb. The PERMITTEE shall provide a financial guarantee, in the form of an irrevocable Letter of Credit or a Cash Escrow in the amount of \$10,000.00, to the CITY guaranteeing that the post-construction condition of the cul-de-sac is the same or will be restored to the same as the pre-construction condition. The financial guarantee shall be provided prior to the commencement of any work on the **Subject Property**.

The PERMITTEE and the CITY shall have an on-site meeting to review the existing condition of the cul-de-sac prior to commencement of any construction activity. Upon passing of the final inspections for the home construction and required landscaping, the PERMITTEE shall request an on-site meeting with the CITY to review the post-construction condition of the cul-de-sac. Upon acceptance of the post-construction cul-de-sac condition by the CITY, the CITY will release the financial guarantee.

The CITY will release the financial guarantee prior to completion of the home construction and required landscaping should it award and execute a contract for the reconstruction of the cul-de-sac bulb.

5. Stage II CITY Improvements. The future improvements the PERMITTEE must construct or install are as follows:
 - a. Installation of survey monumentation.

(the "Stage II Improvements"). The PERMITTEE must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

6. Payment of Development Fee's. The PERMITTEE must pay to the CITY the fees described on Exhibit A which may include, but are not limited to, Park Land Dedication Fees, Trail Development Fees, and Storm Management Fees.
7. Requirements for Building and Occupancy Permits.
 - a. No building permit for any lot in the Plat shall be issued until the PERMITTEE has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the CITY Building Official with a Certificate

of Survey; and (c) provided the financial guarantee described in Section 4 to the **CITY**.

- b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Agreement requires to serve the lot and such utilities and storm water facilities are in place, and operational and the **CITY** has accepted those utilities and storm water facilities; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements.

8. **PERMITTEE Defaults.** If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Contract, and i) the **CITY** gives the **PERMITTEE** 30 days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said 30 days, then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

- a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE'S** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in

accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments;

- b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;
- c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults; and
- d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 4 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 9 (h) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 8(d).

9. Miscellaneous.

- a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraphs or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.
- b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.
- c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations.

If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the platted area until the **PERMITTEE** does comply. Upon the **CITY'S** demand **PERMITTEE** shall cease work until there is compliance.

- d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.
- e. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within 30 days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.
- f. Construction Hours. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m.
- g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.
- h. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.
- i. Reimbursement to the CITY. The **PERMITTEE** agree to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

- j. Certificate of Occupancy. The term “Certificate of Occupancy” as used in this Agreement shall be defined as a document issued by the CITY’S Building Official, which authorizes the structure to be used for its intended purposes.
- k. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:

MarQuest Homes LLC
Attn: Mark Strandlund
23035 Ulysses St NE
East Bethel, MN 55005

TO THE CITY:

City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

EXHIBIT A

Fees Payable to the City

1. Park Dedication. The **PERMITTEE** is responsible for satisfying applicable Park Dedication requirements. The 2015 Park Dedication Fee applicable to the Plat is \$2,600 per residential unit. **PERMITTEE** must pay a Park Dedication Fee of Two Thousand Six Hundred Dollars and No Cents (\$2,600 x 1 unit = **\$2,600.00**). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.
2. Trail Development Fees. The **PERMITTEE** is responsible for satisfying applicable Trail Development Fee requirements. The 2015 Trail Development Fee applicable to the Plat is \$700 per residential unit. **PERMITTEE** must pay a Trail Development Fee of Seven Hundred Dollars and No Cents (\$700 x 1 unit = **\$700.00**). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.
3. Stormwater Management Fee. The **PERMITTEE** is responsible for satisfying applicable Stormwater Trunk Fee requirements. The 2015 Stormwater Management Fee \$459 per residential unit. **PERMITTEE** must pay a Stormwater Management Fee of Four Hundred Fifty Nine Dollars and No Cents (\$459 x 1 unit = **\$459.00**). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.
4. Sanitary Sewer Connection (Trunk) Fees. The Plat is subject to the Brookfield Addition Amendment to Water Main and Sanitary Sewer Cost Contribution/Reimbursement Agreement (the "Reimbursement Agreement"). Per Section 3.01 of the Reimbursement Agreement, future lots platted from outlots or other lots in Brookfield First, Second, or Third Addition will pay no Trunk Fee for each lot platted. The amount deemed reduced by the trunk fee credit will be One Thousand One Hundred Thirty Seven Dollars and No Cents (\$1,137 x 1 unit = \$1,137.00). This amount will be subtracted from the total amount to be credited to 21st Century Bank. A copy of the Reimbursement Agreement is attached as Exhibit B hereto.
5. Water Connection (Trunk) Fees. Per Section 3.01 of the Reimbursement Agreement, future lots platted from outlots or other lots in Brookfield First, Second, or Third Addition will pay no Trunk Fee for each lot platted. The amount deemed reduced by the trunk fee credit will be One Thousand Nine Hundred Twenty Five Dollars and No Cents (\$1,925 x 1 unit = \$1,925.00). This amount will be subtracted from the total amount to be credited to 21st Century Bank. A copy of the Reimbursement Agreement is attached as Exhibit B hereto.

EXHIBIT B

Existing Brookfield Addition Amendment to Water Main and Sanitary Sewer Cost
Contribution/Reimbursement Agreement

COPY

**BROOKFIELD ADDITION
AMENDMENT TO WATER MAIN AND SANITARY SEWER COST
CONTRIBUTION/REIMBURSEMENT AGREEMENT
CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA**

THIS AGREEMENT, made and entered into by the **CITY OF RAMSEY**, a Municipal Corporation under the laws of the State of Minnesota (the "**CITY**"); **OAKWOOD LAND DEVELOPMENT, INC.**, a Minnesota Corporation ("**Oakwood**"); and **21ST CENTURY BANK**, a Minnesota Corporation ("**21st**");

RECITALS

WITNESSETH:

WHEREAS, Oakwood and City are parties to the following:

**WATER MAIN AND SANITARY SEWER
COST CONTRIBUTION/REIMBURSEMENT AGREEMENT
Dated March 22, 2006
(the "WCSA")
(copy appended hereto),**

and

WHEREAS, pursuant to the WCSA, Oakwood has contributed to City the sum of \$6.0 million in performance of its obligations under Article 2 of the WCSA, and,

WHEREAS, Oakwood is now entitled to reimbursement from City under Article 3 of the WCSA, and

WHEREAS, Oakwood has assigned its rights to reimbursement under the WCSA to 21st, as contemplated by Article 3.06 of the WCSA, and

WHEREAS, 21st and City have reached agreement on numerous issues in connection with certain plats known as Brookfield First Addition, Brookfield Second Addition, and Brookfield Third Addition (collectively, "Brookfield")

NOW THEREFORE, in consideration of the foregoing and in consideration of the mutual promises herein, it is agreed by and amongst the parties hereto as follows:

1. SUBSTITUTION

21st is hereby substituted for Oakwood under Articles 3, 4 and 5 of the WCSA. Oakwood hereby assigns its interest thereunder to 21st and 21st accepts said assignment. It is acknowledged that all duties of all parties under Articles 1 and 2 of the WCSA have been fully performed, and that Oakwood contributed the sum of \$6.0 million under Section 2.01 of the WCSA. From and after the date hereof, Oakwood shall have no interest or rights under the WCSA. Where the word "Oakwood" is used herein, it shall be deemed to mean "21st" unless a different connotation is apparent.

2. DEFINITION OF TERMS – Capitalized terms as used herein shall have the definition attributed to them herein. Capitalized terms used herein that do not have a stated definition herein shall have that definition assigned to them in the WSCA.

3. AMENDMENTS TO WSCA

A. Article 3 of the WSCA is hereby deleted, and replaced by the following Article 3:

**ARTICLE 3
21st REIMBURSEMENT**

3.01 21st Reimbursement The parties acknowledge that as of the date hereof, the City has partially reimbursed Oakwood for the Oakwood Contribution in the total amount of \$ 502,204.00, through credits given in the respective Brookfield development agreements. In addition, Oakwood assigned some credits to Sweetbay Land Company, a Minnesota corporation, and an Oakwood related company. Sweetbay Land Company was given Trunk Fee credit for \$208,216.00 in the Sweetbay Ridge/City of Ramsey development agreement for Sweetbay Ridge Addition. The total amount reimbursed for the Oakwood Contribution to date is therefore \$710,420.00. The amount remaining to be reimbursed to Oakwood is therefore \$5,289,580.00. Oakwood has assigned its rights to the Oakwood Lots Reimbursement to 21st.

Future lots platted from outlots or other lots in Brookfield First, Second and or Third Addition will pay no Trunk Fees for each lot platted, the amount of the Oakwood Contribution deemed reduced by the Trunk Fee credit will be \$3,062 per lot (\$1,925 for the Water Trunk Fee and \$1,137.00 for sewer Trunk Fee). In addition, 21st is entitled to up to 91 additional water Trunk Fee credits from the current unplatted lots in Sweetbay Ridge, and up to 60 additional water Trunk Fee credits from the current unplatted lots in Harmony Farms, pursuant to Section 3.01 of the WSCA. The City shall charge the ultimate developer of the remaining unplatted lands in Sweetbay Ridge (91 lots) and Harmony Farms (60 lots) the full Trunk Fees, and remit the Water Trunk Fees to 21st at the address noted in Article 5 Section 07 in satisfaction of the credits owed to 21st for those two developments. The City will retain the sanitary sewer trunk fees for said lots. Except for the remaining unplatted area of Brookfield (as represented by platted developable outlots), City will also retain the right to all future sanity sewer trunk fees of any kind or nature.

3.02 Additional 21st Reimbursement For each lot (new or existing) connected to city water within the Northwest Service Area, Northeast Service Area (outside of Brookfield or parts thereof,) or within the Additional Oakwood Reimbursement Area, and outside of Sweetbay Ridge and Harmony Farms, 21st will receive from the City the Water Trunk Fee, payable at the time the hookup of a lot occurs, and in the manner provided by Article 5, Section 5.01. If the City increases the Water Trunk Fee, then this per/lot amount will increase by a like amount. The Water Trunk Fee reimbursement will continue until the total amount of the Oakwood Contribution credited by City to date (\$710,420.00) plus the total amount received or credited or paid from new lots created from outlots or other lots in Brookfield or current unplatted lots in Sweetbay Ridge or Harmony Farms plus the total amount received from all other lots platted or hooking up to city water in the Northwest, Northeast Service Area and the Additional Oakwood Reimbursement Area (\$1,925.00 per hookup-or as increased) totals six million dollars (\$6,000,000.00), or until December 31, 2026, whichever comes first.

It is agreed that 21st will not receive any Water Trunk Fee if the City does not receive a Water Trunk Fee as a result of an agreement with any other developer that provides for said developer to pay the cost of the extension of the water main to such developer's property which is considered a payment of the Water Trunk Fees for the lots to be developed by such developer. As further clarification of this sentence, it is anticipated that as new development occurs, the City may have to give incentives to developers to pay for the cost of extending water mains into new neighborhoods. This would normally be accomplished by not requiring the developer to pay for Water Trunk Fees up to the point where the savings from not paying Water Trunk Fees equals the cost to the developer in extending water mains. For example, in a 100/lot development, Water Trunk Fees now in effect would total \$190,250.00 at \$1,925.00 per lot. If the cost of extending the water mains in that project was \$50,000.00, the City would be permitted to give the developer in that project up to \$50,000.00 in Water Trunk Fee relief, meaning that ultimately, 21st would only receive \$140,250.00 in Water Trunk Fees from that development.

B. Article 4 of the WSCA is hereby deleted and replaced by the following Article 4.

**ARTICLE FOUR
TERM**

This Agreement shall expire on December 31, 2026, after which time 21st will receive no further Water Trunk Fees, **NOTWITHSTANDING THAT THE OAKWOOD CONTRIBUTION MAY NOT BE PAID IN FULL AS OF SAID EXPIRATION DATE.** Notwithstanding the foregoing language, if the City adopts any moratoriums on residential development prior to the expiration date, the expiration date will be extended by an amount of time equal to the duration of the moratoriums.

C. Article 5.07: Notice to Oakwood shall be changed to "Notice to 21st", as follows:

If to 21st:

Thomas P. Dolphin, CEO
21st Century Bank
9380 Central Avenue NE
Blaine, MN 55434
Email: tpd@21stcenturybank.com

With a copy to:

Wilbur F. Dorn, Jr.
Dorn Law Firm, Ltd.
9380 Central Avenue NE
Blaine, MN 55434
Email: wfd@dornlegal.com


4. No Other Changes

Except as herein modified, all other terms and conditions of the WCSA shall remain in force and effect, and all Exhibits will remain as originally affixed to the WCSA.

The following page is the signature page.

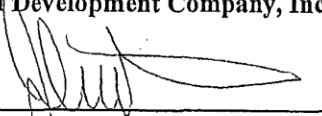
In Witness whereof, the parties have executed this agreement the dates below written:

21st Century Bank

By: 
Thomas P. Dolphin, CEO

Dated: 12-30-09

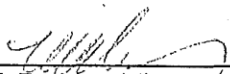
Oakwood Development Company, Inc.

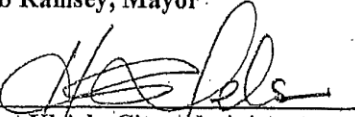
By: 
John Peterson, President

Dated: 12-18-09

City of Ramsey


Dated: 12-30-09

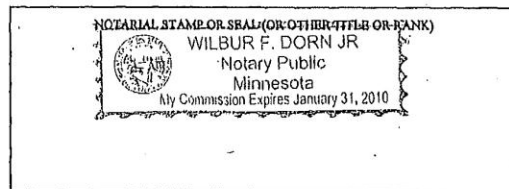
By: 
Bob Ramsey, Mayor

By: 
Kari Blyich, City Administrator
Heidi A. Nelson, Deputy City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF Anoka)p

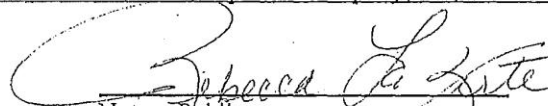
The foregoing instrument was acknowledged before me this 30th day of December, 2009, by Thomas P. Dolphin, the Chief Executive Officer of 21st Century Bank, a Minnesota corporation, on behalf of the corporation.

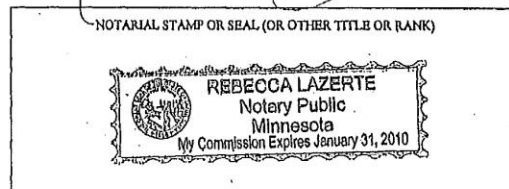

Notary Public



STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

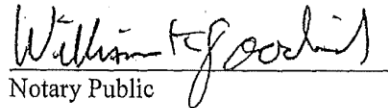
The foregoing instrument was acknowledged before me this 19th day of December, 2009, by John Peterson, President of Oakwood Development Company, Inc, a Minnesota corporation, on behalf of the corporation.

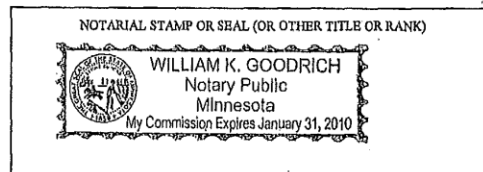

Notary Public



STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 30th day of December, 2009 by Bob Ramsey and Heidi A. Nelson, the Mayor and Deputy City Administrator of the City of Ramsey, a Minnesota municipal corporation, on behalf of the corporation.


Notary Public



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-02-048

**RESOLUTION GRANTING APPROVAL OF REVISED
DEVELOPMENT AGREEMENT FOR BROOKFIELD FIFTH ADDITION**

WHEREAS, 21st Century Bank, hereinafter referred to as "Developer", properly applied to the City of Ramsey (the "City") for a final plat of the following described property located in the City of Ramsey:

Outlot F, Brookfield First Addition, Anoka County, Minnesota

(the "Subject Property")

WHEREAS, on July 7, 2014 the City of Ramsey received applications for Sketch Plan and Preliminary Plat review for BROOKFIELD FIFTH ADDITION from the Developer; and

WHEREAS, on August 7, 2014, the Planning Commission conducted a Public Hearing on the Sketch Plan and Preliminary Plat for BROOKFIELD FIFTH ADDITION and continued the Public Hearing to the September Planning Commission meeting to provide the Developer with additional time to address concerns related to the preliminary plat;

WHEREAS, on August 27, 2014, the Developer requested the Public Hearing be postponed to provide them with additional time to work with adjacent residents and City Staff; and

WHEREAS, on December 8, 2014, the Developer resubmitted applications for Sketch Plan, Preliminary Plat and Final Plat for BROOKFIELD FIFTH ADDITION; and

WHEREAS, on January 8, 2015, the Planning Commission conducted a Public Hearing on the request and recommended City Council approve the Preliminary Plat contingent upon compliance with the Staff Review Letter dated January 2, 2015.

WHEREAS, on January 27, 2015, the City Council approved the Preliminary Plat and Final Plat with contingencies and approved a Development Agreement subject to review and approval by the City Attorney as to legal form.

WHEREAS, on February 17, 2015, the Developer requested that the Development Agreement be assigned to MarQuest Homes LLC, who is purchasing the Subject Property and will be constructing a single family home on the Subject Property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the revised Development Agreement for Brookfield 5th Addition.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of February, 2015.

Mayor

ATTEST:

City Clerk

Meeting Date: 02/24/2015

Submitted For: Len Linton, Engineering/Public Works

By: Len Linton, Engineering/Public Works

Information

Title

Adopt Resolution #15-02-052 Authorizing Acquisition of a Permanent Easement Necessary for Construction of a Watermain Loop

Purpose/Background:

The City identified the need for a watermain extension along Garnett Street between 148th Lane and Alpine Park in 2008. The alignment crossed property owned by the Minnesota Pollution Control Agency (MPCA). The City negotiated for and received assurances that the MPCA would grant the required easements. The City prepared plans and specifications and received bids for the project. The City contacted the MPCA to coordinate construction and was informed that the necessary easements would not be granted. The City rejected the bids and then began more negotiations with the MPCA to secure the necessary easements. The MPCA agreed to granting the easements in 2009. The project was advertised, bid, awarded and the watermain and trail were constructed. Resolutions 08-05-092 and 09-04-079 were approved by City Council in support of acquiring the required easements.

The MPCA conducted a review of their easements in this area in 2014 and determined that the trail easement and utility easement had not been recorded at Anoka County.

City staff review of Resolution 08-05-092 noted that it authorized acquisition of fee title to certain property and permanent easements necessary for the construction of a watermain loop and trail connection. The attachment described easements over platted properties. While preparing the easement for recording it was discovered that the easement crosses un-platted property. This new resolution includes the un-platted property.

Notification:

Notification of adjacent land owners is not required.

Observations/Alternatives:

The watermain was installed in 2009 based on the agreement with the MPCA to obtain the necessary easement.

The alternative to obtaining the easement would be removal of the watermain across the MPCA property.

Funding Source:

The MPCA has not requested reimbursement for acquisition of the utility easement.

Recommendation:

Staff recommends approving Resolution #15-02-052 Authorizing Acquisition of a Permanent Easement Necessary for Construction of a Watermain Loop.

Action:

Motion to adopt Resolution #15-02-052 Authorizing Acquisition of a Permanent Easement Necessary for Construction of a Watermain Loop.

Attachments

Resolution

Form Review

Inbox

Bruce Westby

Kurt Ulrich

Form Started By: Len Linton

Final Approval Date: 02/18/2015

Reviewed By

Bruce Westby

Kurt Ulrich

Date

02/18/2015 02:06 PM

02/18/2015 02:20 PM

Started On: 02/13/2015 08:41 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

#15-02-052

RESOLUTION AUTHORIZING ACQUISITION A PERMANENT EASEMENT NECESSARY FOR THE CONSTRUCTION OF A WATERMAIN LOOP

WHEREAS, the City finds it necessary and in the public interest to construct a watermain loop and trail connection to serve the public utility and transportation needs of the City’s residents and such improvements were authorized as project #08-29 by the City Council on May 13, 2008 (the “Public Improvement Project”); and

WHEREAS, the Public Improvement Project is identified on the City’s master municipal utility and transportation plans; and

WHEREAS, the City has acquired by direct negotiation certain rights of way necessary for the Public Improvement Project; and

WHEREAS, it is necessary to acquire fee title to certain other parcels as well as certain other permanent easements; and

WHEREAS, the legal descriptions of the permanent easements necessary to be acquired are as follows:

see attached **EXHIBIT A**

(the “Permanent Easements”); and

WHEREAS, the City declares that it is in the public interest to acquire the Permanent Easement above described; and

WHEREAS, the property owner of the Permanent Easement and the Anoka County PIN for the said Permanent Easement have been identified by the City as follows:

PIN	FEE OWNER
22-32-25-31-0006, 22-32-25-42-0002, and 22-32-25-43-001	State of Minnesota, a sovereign body, by its Commissioner of the Pollution Control Agency

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, AS FOLLOWS:

1. That in order to carry out the purposes and objectives described above it is necessary to acquire the Permanent Easement.

2. That the City Administrator is hereby directed to acquire the Permanent Easement as described above in accordance with Minnesota Statutes. The City Administrator is authorized to negotiate and represent the City of Ramsey in all proceedings.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th day of February, 2015.

Mayor

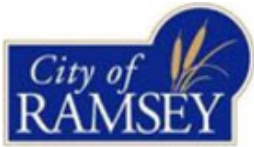
ATTEST:

City Administrator

EXHIBIT A
Permanent Easement

A 20 foot easement for watermain purposes over, under and across properties located in South Half of Section 22 Township 32 North, Range 25 West; OUTLOT C, ALPINE ADDITION; PELTZER ADDITION in the City of Ramsey, Anoka County, Minnesota lying 10 feet on either side of the centerline described as follows:

Commencing at the northeast corner of Lot 1, Block 2 PELTZER ADDITION the east line of PELTZER ADDITION being the east line of the southwest quarter of said Section 22 has an assumed bearing of North 0° 34' 47" West; thence Northerly along said east line a distance of 26.79 feet to the point of beginning of said easement; thence North 73° 27' 48" East a distance of 68.02 feet; thence North 0° 31' 16" West a distance of 26.85 feet; thence North 42° 48' 02" West a distance of 34.85', thence North 0° 15' 45" East a distance of 234.14 feet and there terminating, the side lines of the easement being prolonged or shortened to terminate on the north line of said OUTLOT C and the north and east line of PELTZER ADDITION.



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

6. 1.

Meeting Date: 02/24/2015

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution 15-02-049 Ordering Cooperative Agreement for Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements; Improvement Project #15-20

Purpose/Background:

Purpose:

The purpose of this case is to conduct a Public Hearing and order a Cooperative Agreement for proposed City Improvement Project #15-20, Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements.

Background:

City of Ramsey Improvement Project #15-20 proposes to reconstruct the segment of Jarvis Street between Highway 10 and 165th Avenue that is mutually owned and maintained by the cities of Elk River and Ramsey, and to improve the Burlington Northern Santa Fe railroad crossing to allow future establishment of a quiet zone. A map showing the location and scope of the proposed improvements is attached.

The City of Elk River will be the lead agency for this project since the improvements to Jarvis Street are part of their larger 2015 street maintenance project for which they previously completed a feasibility report and are working on the final design. While the final design is nearly complete, Ramsey's staff is currently working with Elk River's design consultant to ensure that all design elements impacting the City of Ramsey will meet our standards, as well as the Lower Rum River Watershed Management Organizations stormwater management and treatment requirements since this project will require a permit from the WMO.

On January 27th, 2015 the Ramsey City Council directed staff to complete a Feasibility Report, which was received by the City Council on February 10th and is attached for reference.

Existing Conditions

The existing shared segment of Jarvis Street is a 22-foot wide rural bituminous pavement section with maximum 2-foot wide aggregate shoulders, shallow ditches, driveway culverts, and no public utilities (watermain or sanitary sewer). It has a Pavement and Surface Evaluation Rating (PASER) of 2, ranking its pavement condition among the worst in the City.

Proposed Improvements

Jarvis Street is proposed to be reconstructed as a 36-foot wide urban section (two 12-foot through lanes and two 6-foot bike lanes) including concrete B618 curb and gutter on both sides, storm sewer culverts under driveways as needed, and curb cuts with concrete flumes to direct stormwater runoff from the street into ditches.

No public utilities are proposed to be constructed since there are no plans to extend utilities to serve this area of the City in the foreseeable future.

Public Input

On February 18th, a public information meeting was held at City Hall to solicit input from the property owners proposed to be assessed. These property owners all have direct access onto Jarvis Street. In attendance were 2 of the 10 property owners proposed to be assessed for the project.

Street reconstruction - In general, the property owners in attendance supported the project but questioned the need for concrete B618 curb and gutter as proposed along Jarvis Street. They suggested removing the curb and gutter to reduce project costs. Staff informed them that this was discussed with the Public Works Committee and that staff recommended adding curb and gutter to better facilitate drainage, and to help protect the edges of the new pavement. It is staff's position that the concrete curb and gutter will pay for itself over the life of the street due to reduced maintenance costs. According to Elk River's cost estimate, the cost for the B618 curb and gutter along the City of Ramsey's side of Jarvis Street is about \$41,500.

Pedestrian facilities – Two of the property owners in attendance stated they sometimes walk along Jarvis Street and support widening the street as proposed.

Notification:

All required Public Hearing Notices were mailed to the appropriate property owners and were published in the Anoka County Union Herald.

Observations/Alternatives:

Observations:

In 2014, City of Ramsey staff rated this section of Jarvis Street with a PASER rating of 2, warranting a total reconstruction. While this is not the worst street in the City of Ramsey, it ranks quite close and as such is included in the 2015 – 2019 5-year CIP for street reconstruction projects.

Though the adjacent property uses are different on either side of the shared segment of Jarvis Street, with industrial properties in Elk River and residential properties in Ramsey, Jarvis Street is designated as a Municipal State Aid Street by both cities and as such must be reconstructed to State Aid standards as proposed by Elk River.

Reconstructing Jarvis Street in 2015 fits well with the current list of CIP projects including the reconstruction of Andie Street and 164th Lane in 2016. This is because access to 164th Lane will be required from Jarvis Street while reconstructing 164th Lane, so reconstructing Jarvis Street in 2016 would not allow for such access.

The Feasibility Report proposes to use special assessments to benefiting properties to fund a portion of the proposed improvements. The use of special assessments must conform to the requirements set forth in State Statute Chapter 429, chapter 8 of the City Charter, applicable City codes, and the recently adopted Special Assessments Policy. In order for the City of Ramsey to meet the project schedule as proposed by the City of Elk River, a Cooperative Agreement will need to be executed within the next 45 days.

The City of Elk River has been working with their consultant, Bolton & Menk, Inc., to prepare final plans and specifications for this project. Staff received a set of 90% plans on February 3rd and has reviewed the plans. Staff is working with Bolton & Menk to address several design elements, including stormwater management questions. City staff is also discussing stormwater requirements with the Lower Rum River Watershed Management Organization as related to the proposed widening of the road, but does not anticipate any significant cost impacts to the project at this time.

As noted in the attached feasibility report, this project is necessary, cost-effective and feasible from an engineering standpoint, and can be constructed as proposed.

Alternatives:

Alternative Action #1 – Motion to adopt Resolution #15-02-049 Ordering Cooperative Agreement for Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements; IP #15-20, as proposed by staff.

Alternative Action #2 – Motion to adopt Resolution #15-02-049 Ordering Cooperative Agreement for Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements; IP #15-20, with the following modifications to the proposed design: _____.

Alternative Action #3 – Motion to deny adoption of Resolution #15-02-049 at this time.

Funding Source:

The Feasibility Report was completed in-house as part of staff’s regular duties.

Based on Elk River’s estimated cost-share information, the City of Ramsey’s share of the project costs totals \$920,305.50, though this number may change slightly based on staff’s continued discussions of the project with Elk River, their consultant, and the LRRWMO. This estimated cost accounts for 50% of the costs for reconstructing the shared segment of Jarvis Street and the required railroad crossing quiet zone improvements. The City of Elk River is agreeable to paying the City of Ramsey’s share of the costs up-front with an interest-free payback period of 3-years for calendar years 2016, 2017, and 2018.

Elk River’s estimated costs include 10% contingency costs plus 10% indirect costs for administrative, engineering and legal costs. No costs are proposed for temporary easements.

This improvement project, which is listed in the City’s current 5-year Capital Improvement Plan, is proposed to be funded using a mix of Public Improvement Revolving (PIR) funds, special assessments, and stormwater utility funds.

Preliminary special assessments are proposed in the Feasibility Report in the amount of \$4,500 per lot. This totals \$45,000 for the 10 single-family residential properties having direct access to the shared segment of Jarvis Street. This amount is \$2,000 per lot less than the assessments proposed for the Garnet Street and 168th Avenue Reconstruction project given that only half of Jarvis Street is in the City of Ramsey, and since no utilities are proposed with this project.

The table below shows the estimated project costs and funding sources per improvement category.

	Assessments	City Funds	Total
Surface/Street	\$45,000	\$549,335	\$594,335
Storm Sewer	–	\$85,945	\$85,945
Quiet Zone Improvements	–	\$240,025	\$240,025
TOTALS	\$45,000	\$875,305	\$920,305

Staff will present more detailed information on project costs, financing and assessments during the hearing, including 5 and 10 year assessment payoff amounts.

Recommendation:

Staff recommends Alternative Action #1, and would support Alternative Action #2 if Council wishes to make minor modifications to the project.

Staff does not recommend Alternative Action #3 due to the need to reconstruct Jarvis Street and the beneficial timing of the project if completed in 2015.

Action:

Approve or deny adoption of Resolution #15-02-049 Ordering Cooperative Agreement for Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements; IP #15-20.

Attachments

Res 15 02 049

Feas Rpt IP1520

Form Review

Inbox

Kurt Ulrich

Patrick Brama

Form Started By: Bruce Westby

Final Approval Date: 02/19/2015

Reviewed By

Jo Thieling

Patrick Brama

Date

02/19/2015 02:32 PM

02/19/2015 03:18 PM

Started On: 02/13/2015 02:19 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-02-049

**RESOLUTION ORDERING COOPERATIVE AGREEMENT FOR
JARVIS STREET RECONSTRUCTION AND RAILROAD CROSSING
QUIET ZONE IMPROVEMENTS,
CITY IMPROVEMENT PROJECT #15-20**

WHEREAS, pursuant to a resolution of the City Council adopted January 27, 2015, a Feasibility Report was prepared by the City Engineer with reference to proposed improvements to Jarvis Street between Highway 10 and 165th Avenue, including the reconstruction of streets including the construction of concrete curb and gutter and drainage conveyances, the construction of railroad crossing quiet zone improvements, and other necessary appurtenant work; and

WHEREAS, pursuant to a resolution of the City Council adopted February 10, 2015, the Feasibility Report was received and accepted, and a Public Hearing was ordered for February 24, 2015 at 7 p.m., where the City Council will consider the proposed improvements for said streets in accordance with the Feasibility Report; and

WHEREAS, benefiting properties are proposed to be assessed for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429; and

WHEREAS, the City Clerk gave mailed and published notice of such hearing and improvements as required by law;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. Such improvement is necessary, cost-effective and feasible as detailed in the Feasibility Report accepted by Council on February 10, 2015.
2. Pursuant to Minnesota Statutes, Chapter 429, benefiting properties shall be assessed for all or a portion of the cost of the improvements, which have an estimated total cost of \$920,305.
3. The City Engineer is hereby designated as the engineer for this improvement, and the engineer is ordered to prepare a Cooperative Agreement for partnering with the City of Elk River for the making of such improvements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of February, 2015.

Mayor

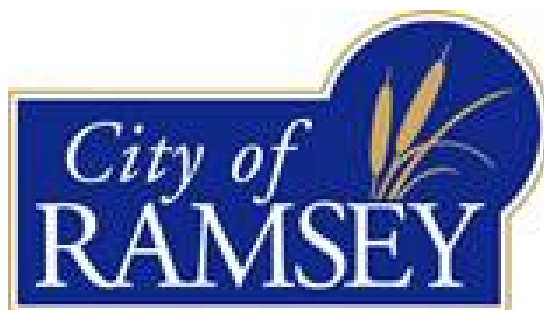
ATTEST:

City Clerk

FEASIBILITY REPORT

JARVIS STREET RECONSTRUCTION AND RAILROAD CROSSING QUIET ZONE IMPROVEMENTS

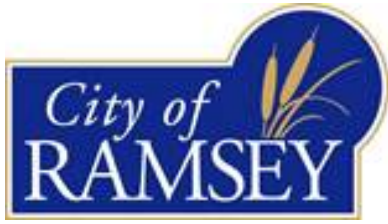
CITY OF RAMSEY
PROJECT NO. 15-20



February 5, 2015

Prepared By:

City of Ramsey
Engineering Department
7550 Sunwood Drive
Ramsey, MN 55303
763-433-9820
763-433-9848 (Fax)



February 5, 2015

Honorable Mayor and City Council
City of Ramsey
7550 Sunwood Drive
Ramsey, MN 55303

Re: Feasibility Report for City of Ramsey Project No. 15-20
Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements

Dear Mayor and City Council Members:

Transmitted herewith is a Feasibility Report for the proposed Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements project. This report examines the feasibility of reconstructing approximately 3,800 linear feet of Jarvis Street between Trunk Highway 10 and 165th Avenue NW that is mutually owned and maintained by the City of Elk River and the City of Ramsey, improving the Jarvis Street crossing of the Burlington Northern Santa Fe railroad tracks for future establishment of a quiet zone, and completing other appurtenant improvements as needed.

This Feasibility Report examines the scope of the proposed improvements, explores estimated costs and available funding sources, defines a preliminary project schedule, and provides a determination for the necessity, feasibility and cost-effectiveness of the proposed improvements.

I would be happy to discuss this report with you at your convenience. Please feel free to call me at 763-433-9825 with any questions.

Sincerely,
City of Ramsey

Bruce Westby, PE
City Engineer

Enclosure

C: Kurt Ulrich, City Administrator
Diana Lund, Finance Director
Grant Reimer, Public Works Superintendent
Leonard Linton, Civil Engineer II

CERTIFICATION

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Bruce Westby, PE

Date: February 5, 2015

License No. 40116

I hereby certify that this plan, specification or report was reviewed for Quality Control and Quality Assurance purposes and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Leonard Linton, PE

Date: February 5, 2015

License No. 21112

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TITLE SHEET

LETTER OF TRANSMITTAL

CERTIFICATION SHEET

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Appendix A

City of Elk River Feasibility Report

Appendix B

City of Elk River Proposal Letter - August 28, 2014

Appendix C

Bolton & Menk Memorandum - October 29, 2014

Engineer's Opinion of Probable Cost – 36' Street Option

Appendix D

Preliminary Assessment Map

Preliminary Assessment Roll

1. EXECUTIVE SUMMARY

City of Ramsey Improvement Project 15-20 proposes to reconstruct the pavement section on approximately 3,800 linear feet of Jarvis Street between Trunk Highway 10 and 165th Avenue NW that is mutually owned and maintained by the City of Elk River and the City of Ramsey, to improve the Jarvis Street crossing of the Burlington Northern Santa Fe (BNSF) railroad tracks to allow future establishment of a quiet zone, and other necessary appurtenant improvements.

The City of Elk River previously prepared a Feasibility Report for their overall 2015 Street and Utility Improvements project to determine the necessity, feasibility and cost-effectiveness of all proposed improvements, including the improvements identified herein to be paid for by the City or Ramsey. The City of Elk River's Feasibility Report is attached this Report as *Appendix A*. A map showing the location of the proposed improvements the City of Ramsey has been requested to share in the costs of is included as Figure 3 in Appendix A of Elk River's Feasibility Report.

Staff from the City of Ramsey typically rate the pavement sections of all city streets annually using the Pavement and Surface Evaluation Rating (PASER) system. The pavement section of the shared segment of Jarvis Street was rated in 2014 at a PASER rating of 2, ranking it among the worst paved street segments within the City and warranting a complete reconstruction.

In June of 2014, staff was informed that the City of Elk River intended to reconstruct Jarvis Street between Trunk Highway 10 and 165th Avenue as part of their 2015 Street and Utility Improvements project. This section of Jarvis Street includes a segment approximately 3,800 feet long that is bisected by the political boundaries of the cities of Elk River and Ramsey and is therefore mutually shared and maintained between the two cities. It also includes a Burlington Northern Santa Fe (BNSF) railroad crossing that is currently not designated as a whistle-free quiet zone. A map showing the location of these improvements is included on the third page of the attached proposal letter from the City of Elk River.

Elk River's staff explained that a joint meeting of the City Councils was held on May 9th, 2011, and that at the time the Ramsey City Council provided verbal support for sharing in the costs of reconstructing the shared section of Jarvis Street, as well as the railroad crossing quiet zone improvements. Based on the results of the joint meeting the City of Elk River developed the Jarvis Street reconstruction and quiet zone improvements project for inclusion with their 2015 Street and Utility Improvements project.

City of Ramsey staff agreed that the condition of Jarvis Street is such that it should be reconstructed in the near future, and that the Jarvis Street railroad crossing quiet zone improvements would benefit City of Ramsey residents and businesses. However, these improvements were not included in Ramsey's 5-year Capital Improvement Plan (CIP) so funds were not available to pay for the improvements in 2015. It was therefore discussed that the reconstruction of the shared segment of Jarvis Street should be delayed until the City of Ramsey was in a better position to fund our share of the improvements.

On August 15th, 2014, staff from both cities met again to further discuss the benefits and viability of the project, including potential financing options. Elk River's staff noted their strong preference to reconstruct Jarvis Street in 2015 and that they may be able to pay the City of

Ramsey's share of the costs up-front, and then allow Ramsey to repay our share of the costs back over a 3-year period.

On August 28th, 2014, the City of Elk River provided a proposal letter to the City of Ramsey formalizing their request for the City of Ramsey to share in 50% of the costs for reconstructing the shared segment of Jarvis Street, plus 50% of the costs for the quiet zone improvements, and that Elk River will pay for Ramsey's share of the costs up-front while allowing repayment over a 3-year period. A copy of the proposal letter is included in **Appendix B**. Staff has since verified that repayment would be allowed to occur interest-free over calendar years 2016 to 2018, which would not impact the City's adopted 2015 budget.

On September 16th, 2014 staff presented Elk River's proposal to the Public Works Committee for consideration of recommending Council approval of the project, pending further direction from Elk River. It was discussed that though the railroad crossing is located entirely within the City of Elk River, City of Ramsey businesses and residents would share the benefit of the quiet zone so the request to share in 50% of the costs seems reasonable. It was also discussed that Elk River proposed to reconstruct Jarvis Street as a 9-ton road with bituminous pavement and concrete curb and gutter at a width of 32-feet, which appears to be reasonable considering that Jarvis Street is a Municipal State Aid route, and that the concrete curb and gutter will help protect the pavement edges and extend the life of the pavement.

The Public Works Committee also discussed that a 10-foot wide off-road bituminous trail was proposed west of Jarvis Street that could ultimately serve to connect the City of Ramsey's Mississippi River Trail, which is to be constructed on the south side of Highway 10, to Elk River's section of the Mississippi River Trail, which is routed through the City of Elk River and not along Highway 10. Based on the proposed improvements, and assuming a 50/50 cost split, the City of Ramsey's total cost-share amount was estimated to be \$970,728. The Public Works Committee recommended Council approval of Elk River's proposal to use a 50/50 cost split and a 3-year payback term for calendar years 2016 to 2018.

On October 20th, 2014, the Elk River City Council reviewed the Feasibility Report for the City of Elk River's 2015 Street and Utility Improvements project, which included the 32-foot wide street design with 10-foot wide off-road bike trail. At that time, the Elk River City Council directed their staff to redesign Jarvis Street to a 36-foot wide street with two 12-foot wide through lanes and two 6-foot wide on-road bike lanes and no off-road trail.

In January of 2015, Elk River provided their Feasibility Report to Ramsey City staff, along with a memo from their consulting engineer Bolton-Menk, Inc, (BMI) dated October 29th, 2014 addressing the revised design and estimated project costs. A copy of this memo is attached in **Appendix C**. Per the BMI memo, as well as a 2-page cost estimate that adjusted the estimated costs for the old 32-foot wide street design to the revised 36-foot wide design, which is also attached in **Appendix C**, the City of Ramsey's total share of the project costs decreased by \$50,422.50 resulting in a total estimated cost-share of \$920,305.50.

On January 27th, 2015 the Ramsey City Council ordered a Feasibility Report to better define the City of Ramsey's portion of the project, which has been completed and is attached to this case. The Feasibility Report addresses the feasibility of reconstructing Jarvis Street as a wider street section to accommodate vehicular and on-road pedestrian uses, as well as reconstructing the

Burlington Northern Santa Fe railroad crossing to allow the establishment of whistle-free quiet zone.

Elk River's estimated costs include 10% contingency costs plus 10% indirect costs for administrative, engineering, and legal costs. See Appendix B of Elk River's Feasibility Report for a detailed cost summary as prepared by Bolton & Menk, Inc., in addition to Bolton & Menk's memo dated October 29th, 2014.

This improvement project, which is included in the City of Ramsey's current 5-year Capital Improvement Plan, can be funded using a combination of Public Improvement Revolving (PIR) funds, special assessments to benefiting properties, and Stormwater Utility funds.

Preliminary assessments in the amount of \$4,500 per lot are proposed for the 10 single-family residential property owners having direct access onto the improved street segment. The proposed rate is in accordance with the recently adopted Special Assessments Policy.

To ensure that all special assessments levied with this project are commensurate with the benefit received, staff requests Council authorization to order a benefit appraisal consultation based on the current property use at the time the improvements are made.

The proposed improvements to be funded by the City of Ramsey are necessary, feasible, and cost-effective from an engineering standpoint, and can be constructed as proposed herein.

2. INTRODUCTION

2.1 Authorization

The preparation of this report was authorized by the Ramsey City Council on February 25, 2014. This project has been designated as City Improvement Project No. 13-10.

2.2 Program Overview

This Feasibility Report explores proposed improvements to Jarvis Street between Trunk Highway 10 and 165th Avenue as part of Elk River's 2015 Street and Utility Improvements project. This section of Jarvis Street includes a segment approximately 3,800 feet long that is mutually shared and maintained between the cities of Elk River and Ramsey and is proposed to be reconstructed. In addition, improvements are proposed to the Burlington Northern Santa Fe (BNSF) railroad crossing to allow it to be designated as a whistle-free quiet zone after the improvements are complete.

A map showing the location of these improvements is included on the third page of the attached proposal letter from the City of Elk River in *Appendix B*.

2.3 Scope

The scope of this Report addresses the proposed improvements including the reconstruction of approximately 3,800 linear feet of Jarvis Street, south of 165th Avenue, and the BNSF railroad crossing quiet zone improvements.

3. EXISTING CONDITIONS

3.1 Existing Pavement and Soil Conditions

The existing shared segment of Jarvis Street is located partially within the City of Ramsey and partially in the City of Elk River. The street is contained within a variable width right-of-way, and is currently a 22-foot wide rural bituminous pavement section with maximum 2-foot wide aggregate shoulders, shallow drainage ditches, numerous driveway culverts, and no public utilities (watermain or sanitary sewer). The pavement section on this segment of Jarvis Street has a Pavement and Surface Evaluation Rating (PASER) of 2, ranking it among the worst pavement sections in the City and warranting a complete reconstruction.

The City of Elk River's Feasibility Report identifies required subgrade corrections of up to 5-feet in various areas. Based on the staff's experience while completing work in this area of the City, staff is confident that the underlying soils are suitable for street construction and as such do not anticipate any issues with the improvements as proposed by the City of Elk River.

Due to the shallow construction techniques required for the proposed improvements, staff does not believe that groundwater will be a concern during construction, although ground water has been noted in the past in this area at depths as shallow as 4-feet. This report therefore assumes that dewatering will not be an issue during construction, and that sump pumps will be sufficient for any necessary construction dewatering.

3.2 Watermain

Watermain does not currently exist under Jarvis Street, and the City has no plans to extend water service to this area of the City in the foreseeable future.

3.3 Sanitary Sewer

Sanitary sewer does not currently exist under Jarvis Street, and the City has no plans to extend sanitary sewer service to this area of the City in the foreseeable future.

3.4 Storm Sewer/Drainage

Stormwater drainage on Jarvis Street is currently conveyed along both sides of Jarvis Street in shallow rural ditches and through a series of driveway culverts.

Stormwater ponding may be required for this project since pavement widths are proposed to be expanded. This will be discussed with the Lower Rum River Watershed Management Organization in more detail on February 19th, 2015.

4. PROPOSED IMPROVEMENTS

4.1 Street and Stormwater Improvements

4.1.1 Jarvis Street

Jarvis Street is part of the City of Ramsey's Municipal State Aid System (MSAS) and is eligible for State Aid funding. Jarvis Street is also part of the City of Elk River's MSAS system of streets.

Pathway/Sidewalk:

Six-foot wide on-road bike lanes are proposed to facilitate pedestrian movements. This corridor is not typically utilized by pedestrians and based on the existing land uses it is not anticipated that the on-road bike lanes will be heavily used.

Street Design:

Jarvis Street is proposed to be reconstructed as a 36-foot wide urban section (two 12-foot through lanes and two 6-foot bike lanes) with bituminous pavement and B618 concrete curb and gutter on both sides to better delineate and facilitate drainage. Curb cuts and concrete flumes will be located along both sides of Jarvis Street to convey stormwater runoff from the street into the shallow ditch sections, where runoff will then be conveyed through culverts under driveways as needed.

Elk River is proposing to reconstruct Jarvis Street using a bituminous pavement section of 8" of class 5 aggregate base and 4½" of bituminous wear course. This pavement design meets State Aid standards for a 9 ton design section.

Elk River is proposing to perform variable-depth subgrade corrections along Jarvis Street by removing and replacing unsuitable soils with imported select granular borrow ranging in depths up to 60-inches. The intent is to provide a uniform subgrade section that will not be prone to differential settling over time and will require less maintenance over time to reduce the City's long-term maintenance costs and to maximize the life of the reconstructed street.

Stormwater Improvements:

Stormwater improvements are proposed to include new concrete curb and gutter, curb cuts along both sides of the streets, and concrete flumes to convey runoff into the shallow ditches, where it will then be conveyed through a system of ditches and culverts to stormwater ponding areas.

The opinion of probable costs includes a contingency cost of \$40,000 for purchasing land for stormwater easements and ponding as needed.

4.1.2 BNSF Railroad Crossing Quiet Zone Improvements

The existing railroad crossing will be reconstructed to include concrete curbing, raised concrete medians, new rails, ties and ballast, along with the installation of two-quadrant gate systems with flashers. These improvements will accommodate a future quiet zone.

Coordination with the BNSF Railway will be necessary during construction, and a public noticing process will be required following construction before the quiet zone can be established.

4.1.3 Other Considerations

Driveways:

Residential driveway aprons will need to be reconstructed to varying degrees with this project. The limits of construction will vary with each driveway based on the elevation of the street abutting the driveway apron, the pavement type, and the locations of existing pavement joints. During construction, staff will evaluate the construction limits for each driveway and will work with each of the property owners to determine the exact limits of construction in the field. Right-of-entry forms may be needed from residential property owner to complete work outside City right-of-ways and easements.

Aggregate Base Class 5 (modified):

The City owns a stockpile of aggregate base class 5 modified which is located on the future Public Works campus property. This material meets the City's aggregate base class 5 modified specifications and would typically be proposed for use with the project, but due to the shared nature of this project staff does not recommend using our aggregate base for this project. There will be ample opportunities on future projects to utilize this valuable resource.

4.2 Stormwater Treatment

Stormwater runoff will be conveyed from Jarvis Street via B618 concrete curb and gutter to curb cuts with concrete flumes, where the runoff will then be conveyed to drainage swales and stormwater ponding areas via shallow rural drainage ditches.

Since the street is proposed to be widened, staff has requested to discuss this issue with the Lower Rum River Watershed Management Organization during their February 19th Board meeting to determine whether additional infiltration or ponding improvements will be required.

4.3 Water Main Improvements

Watermain does not currently exist under Jarvis Street, and the City has no plans to extend water service to this area of the City in the foreseeable future.

4.4 Sanitary Sewer Improvements

Sanitary sewer does not currently exist under Jarvis Street, and the City has no plans to extend sanitary sewer service to this area of the City in the foreseeable future.

4.5 Construction Methods

The existing pavement will be reconstructed by removing the existing bituminous pavement section including class 5 aggregate base and aggregate shouldering.

The existing subgrade will be corrected by excavating variable depths of subgrade soils and replacing it with clean imported select granular borrow, unless it is determined during construction that the subgrade soils are suitable to allow the street to be reconstructed by scarifying the existing subgrade soils and re-compacting the scarified soils in place following concurrence from a geotechnical engineer.

Paving will be completed in two separate lifts upon acceptance of the aggregate base grading. It is anticipated that the final lift of the bituminous wear course will be placed in the same year as the bituminous base course.

4.6 Private Utilities

Staff has not yet met with the telephone, gas, and cable utilities regarding this project. If the City Council orders this project, staff will meet with the private utility companies to discuss the proposed improvements as noted in the project schedule within this Report, and to determine if modifications are feasible to minimize impacts to private utilities, including impacts to power poles.

Should any of the utility companies indicate that they wish to upgrade, replace and/or otherwise modify their services during this project, any such upgrades, replacements and/or modifications will be at the sole discretion and cost of the private utility.

City staff will contact Xcel Energy to see if they would like to bury any of their overhead lines with this project.

4.7 Permits

Permits that are anticipated to be required as part of the proposed improvements include:

- MPCA General Stormwater Permit (NPDES)..... Grading and Storm Water
- LRRWMO Permit..... WMO Stormwater Permit
- BNSF RailwayNotice of Intent – Quiet Zone Improvements

4.8 Right-of-Ways/Easements

It is anticipated that all improvements will occur within existing City right-of-ways and/or easements, with the exception of tying into private driveways or the grading of backslopes and/or ditches. However, it is not anticipated that the City will need to acquire any permanent right-of-way or easements for this project.

Rights of entries from individual property owners may need to be obtained prior to construction commencing for grading, driveway removals and paving, and restoration activities.

5. FINANCING

5.1 Opinion of Cost

Detailed opinions of probable costs for the proposed improvements can be found in *Appendix B* as prepared by the City of Elk River's engineer.

5.2 Funding

5.2.1 Assessments

Residential Assessments

Residential assessments are proposed to be levied against residential properties having direct access to Jarvis Street. To be consistent with the City's Special Assessments Policy, each residential property is proposed to be assessed using the "per lot" method.

Ten single-family residential properties are preliminarily proposed to be assessed at the rate of \$4,500 per lot. However, since special assessments have not been utilized widely for street reconstruction projects in Ramsey, and since State Statute and the City Charter does not allow for assessments to exceed the benefit to the property, staff wants to ensure that the assessment used with this project will not exceed the benefit to the assessed properties. Staff is therefore requesting Council authorization to order a benefit appraisal consultation for this project in accordance with the City's Special Assessments Policy.

The Preliminary Assessment Map and Roll are included in *Appendix D*.

5.2.2 City Contribution

The City contribution to the project includes all funding in excess of the amount collected through special assessments to benefiting properties. No funds were budgeted for this project in 2015. However, the City of Elk River proposes to pay for the cost of all improvements up-front, and is agreeable to letting the City or Ramsey pay them back interest-free over the three-year period including calendar years 2016, 2017 and 2018.

This improvement project, which is listed in the City's current 5-year Capital Improvement Plan, is proposed to be funded using a mix of Public Improvement Revolving (PIR) funds, special assessments, and stormwater utility funds.

6. PROJECT SCHEDULE

The proposed project schedule is as follows:

Council Orders Feasibility Report	January 27, 2015
Council Accepts Feasibility Report/Orders Public Hearing	February 10, 2015
Staff Conducts Neighborhood Information Meeting	February 18, 2015
Council Conducts Public Hearing/Authorizes Plans and Specifications	February 24, 2015
Council Approves Plans and Specifications/Authorizes Ad for Bids.....	April 28, 2015
Staff Receives Bids	May 22, 2015
Council Awards Contract	May 26, 2015
Contractor Begins Construction	June 2015
Contractor Completes Construction	October 2015
Council Conducts Assessment Hearing.....	October 13, 2015

7. CONCLUSIONS AND RECOMMENDATIONS

City of Ramsey Improvement Project 15-20 proposes to reconstruct the pavement section on approximately 3,800 linear feet of Jarvis Street between Trunk Highway 10 and 165th Avenue NW that is mutually owned and maintained by the City of Elk River and the City of Ramsey, to improve the Jarvis Street crossing of the Burlington Northern Santa Fe (BNSF) railroad tracks to allow future establishment of a quiet zone, and other necessary appurtenant improvements.

It is the recommendation of City staff that City Project No. 15-20 is feasible, necessary, and cost-effective from an engineering standpoint.

APPENDIX A

City of Elk River Feasibility Report

Feasibility Report for 2015 Street and Utility Improvements

City of Elk River, MN
BMI Project No. N15.108340

October 8, 2014



Submitted by:

Bolton & Menk, Inc.
7533 Sunwood Drive NW
Ramsey, MN 55303
P: (763) 433-2851
F: (763) 427-0833



BOLTON & MENK, INC.®

Consulting Engineers & Surveyors

7533 Sunwood Drive NW • Ramsey, MN 55303
Phone (763) 433-2851 • Fax (763) 427-0833
www.bolton-menk.com

October 8, 2014

Honorable Mayor and City Council
13065 Orono Parkway NW
Elk River, MN 55330

RE: 2015 Street and Utility Improvements
Project No.: N15.108340

Honorable Mayor and City Council Members,

Enclosed for your review is the 2015 Street and Utility Improvements Feasibility Report. The report includes street and utility improvements on 165th Avenue NW and Jarvis Street NW as well as reclamation and mill and overlays on various streets within the City. This report includes a brief description of the proposed improvements, permits, ponding areas, wetlands impacts and estimated construction costs.

Sincerely,

BOLTON & MENK, INC.

Cody Holmes, P.E.
Project Engineer

Cc: Justin Femrite, P.E., City Engineer
Mark Kasma, P.E., Senior Principal Engineer



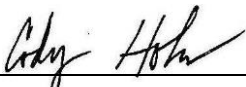
CERTIFICATION

Feasibility Report

for


2015 Street and Utility Improvements

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

By: 
Cody Holmes, P.E.
License No. 49143

Date: October 8, 2014

and

By: 
Mark D. Kasma, P.E.
License No. 21282

Date: October 8, 2014



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165TH AVENUE NW AND JARVIS STREET NW.....	5
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EASEMENTS AND LAND ACQUISITION	5
ESTIMATED COSTS	6
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APPENDIX A

FIGURE 1 – STREET IMPROVEMENTS
FIGURE 2 – STREET IMPROVEMENTS
FIGURE 3 – 165TH AVENUE NW AND JARVIS STREET NW
FIGURE 4 – WETLAND IMPACTS
FIGURE 5 – TYPICAL SECTION WITH TRAIL
FIGURE 6 – TYPICAL SECTION WITHOUT TRAIL
FIGURE 7 – POSSIBLE PONDING ALTERNATIVES

APPENDIX B

PRELIMINARY COST ESTIMATE:

- **EDGE MILL AND OVERLAY**
- **RECLAMATION**

APPENDIX C

PRELIMINARY COST ESTIMATE:

- **165TH AVENUE NW AND JARVIS STREET NW**

APPENDIX D

PRELIMINARY COST ESTIMATE:

- **165TH AVENUE NW AND JARVIS STREET NW – NO TRAIL OPTION**

INTRODUCTION

The 2015 Street Improvements include improvements on multiple streets throughout the City. Different pavement management procedures are proposed to be utilized on each street, depending on the existing condition of the street. Each street was reviewed by Bolton & Menk and City Staff to determine the procedure that would be applied to it. Each procedure is described below, along with the street that is scheduled for that type of procedure.

Edge Mill and Overlay

Edge Mill and Overlay of a roadway consists of milling the existing bituminous along the existing gutter or bituminous edge in order to match the new overlay to the existing elevations. Areas of roadway will also be Milled and Overlaid, this consists of milling the existing bituminous surface along the roadway to a uniform depth and overlaying bituminous on the remaining pavement. The streets proposed to be edge milled and overlaid are in fair condition. The proposed Edge Mill and Overlay improvements are shown on Figure No. 1 and 2 in Appendix A.

The following streets are proposed to be edge milled and overlaid:

- School Street NW (Proctor Avenue NW to TH 169)
- 8th Street NW (Dodge Avenue NW to Cul-de-Sac)
- Tyler Street Area – 197th Avenue NW (Evans Street NW to Dodge Street NW), 198th Avenue NW (Dodge Street NW to Zane Street NW), 197th Avenue NW (Zane Street NW to Tyler Street NW), 200th Avenue NW (Cul-de-Sac to Tyler Street NW), Vance Circle NW, Vance Street NW (Vance Circle to Ulysses Street NW), Ulysses Street NW (South Cul-de-Sac to 202nd Avenue NW), 195th Avenue NW (Ulysses Street NW to Tyler Street NW), Tyler Street NW (197th Avenue NW to 201st Circle NW), 201st Circle NW, 203rd Avenue NW (Smith Street NW to 560-feet east of Quincy Circle NW), Quincy Circle NW

Reclamation

Reclaiming of bituminous pavement is a process whereby the pavement and underlying aggregate base are milled together in-place, regraded and compacted as base material for the new pavement overlay. The new pavement section shall be a 9-Ton design and shall consist of 3.5-inches of bituminous pavement with 8-inches of aggregate base. The streets proposed to be reclaimed are in poor condition. The proposed reclamation improvements are shown on Figure No. 2 in Appendix A.

The following streets are proposed to be reclaimed:

- Elk Hills Area – Elk Hills Drive NW, Fawn Road NW, Line Avenue NW, and 700-feet of Elk Lane NW beginning at Elk Hills Drive
- Tyler Street Area – Tyler Street NW (Twin Lakes Road to 197th Avenue NW), Smith Street NW (201st Circle NW to 205th Avenue NW), 202nd Avenue NW (Smith Street NW to Ulysses Street NW), Ulysses Street NW (202nd Avenue NW to Vance Street NW, Vance Street NW (Vance Circle NW to 205th Avenue NW)

165TH AVENUE NW AND JARVIS STREET NW

The City is proposing to reconstruct 165th Avenue NW from Great River Energy on the west to Jarvis Street. Jarvis Street NW is proposed to be reconstructed from 165th Avenue NW on the north to Trunk Highway 10/169. The total length of the improvements is 2.4 miles. Figure No. 3 in Appendix A identifies the project limits.

165th Avenue NW and Jarvis Street NW is an existing 22' wide bituminous roadway with 0-2' wide aggregate shoulders. The typical section is rural with shallow ditches. Wetlands exist along both roadways. Figure No. 4 in Appendix A identifies the wetlands being affected by the improvements. The filling of these wetlands will be mitigated via the purchase of wetland bank credits overseen by the Soil and Water Conservation District (SWCD).

The proposed improvements consist of reconstructing both roadways to an urban section with a 32' wide face of curb to face of curb. Concrete curb and gutter shall be MnDOT Design B618. A 10' wide bituminous trail along the south side of 165th Avenue NW and along the west side of Jarvis Street NW was reviewed as possible option. Cost estimates were developed for each option. The typical section for the street is identified in Figure No. 5 in Appendix A. Figure No. 6 in Appendix A identifies a typical section for the street without the bituminous trail.

Figure No. 7 in Appendix A identifies locations for possible stormwater features. Final design will confirm which locations are needed to meet stormwater rate control and water quality requirements.

Railroad crossing improvements on 165th Avenue NW and Jarvis Street NW are proposed in this report. Improvements include the installation of concrete curbing, medians concrete panels, new rail, ties and ballast along with the installation of two-quadrant gate systems with flashers. These improvements are included to accommodate future quiet zones at the crossings. Coordination with the BNSF Railway will be necessary.

PERMITS

Permits will be required from the following agencies:

- Minnesota Department of Transportation (Drainage and Work Within the Right-of-Way)
- Minnesota Pollution Control Agency (Phase II General Stormwater Permit for Construction Activities)
- Department of Natural Resources (Work Within Waters Permit)
- Wetland Conservation Act (Wetland Permit)
- BNSF Railway (Notice of Intent - Quiet Zone Permit)

EASEMENTS AND LAND ACQUISITION

Temporary grading easements will be required from residents in both Elk River and the City of Ramsey along the route. Final design will identify which parcels are affected.

Land is proposed to be acquired for stormwater ponding. Figure No. 7 in Appendix A identifies possible ponding alternatives. Final design will identify the exact area required.

ESTIMATED COSTS

Appendix B identifies a preliminary cost estimate that includes estimated quantities and unit prices for the reclamations and edge mill and overlays. The cost estimate includes a contingency factor of 10% to account for any elements of construction that are unknown at this time. They also include indirect projects costs of construction such as engineering, legal fees and administrative costs which together are estimated at 10% of the project construction cost. The total project cost is estimated at \$2,634,324 and is based on current public construction cost information.

Appendix C identifies a preliminary cost estimate that includes estimated quantities and unit prices for 165th Avenue NW and Jarvis Street NW. The cost estimate includes a contingency factor of 10% to account for any elements of construction that are unknown at this time. They also include indirect projects costs of construction such as engineering, legal fees and administrative costs which together are estimated at 10% of the project construction cost. The total project cost is estimated at \$4,752,400 and is based on current public construction cost information.

Appendix D identifies a preliminary cost estimate that includes estimated quantities and unit prices for 165th Avenue NW and Jarvis Street NW without a trail. The cost estimate includes a contingency factor of 10% to account for any elements of construction that are unknown at this time. They also include indirect projects costs of construction such as engineering, legal fees and administrative costs which together are estimated at 10% of the project construction cost. The total project cost is estimated at \$3,795,400 and is based on current public construction cost information.

No costs have been included for purchasing temporary easements.

\$40,000 has been included for land purchases for ponding.

FUNDING

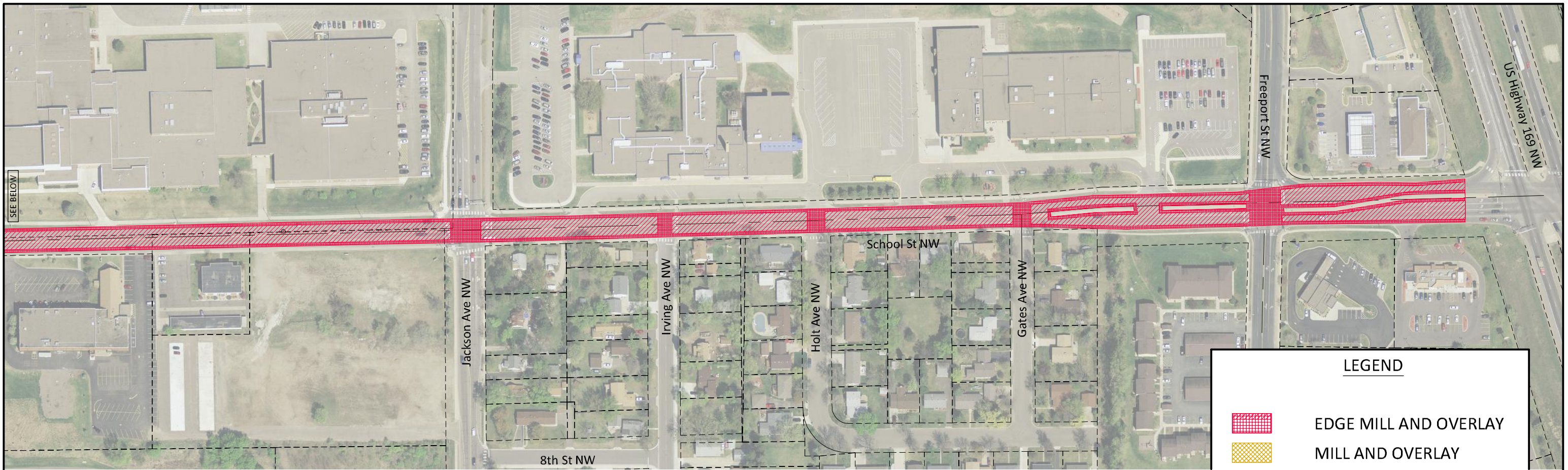
The City proposes to utilize Municipal State Aid (MSA) Funds and Local Funds for the improvements. MSA Funds will be used on all Municipal State Aid Streets. These streets include, Jarvis Street NW, 165th Avenue NW, School Street, Tyler Street, Smith Street, 197th Avenue and 198th Avenue. The remaining costs will be funded with revenue collected from the city franchise fee. The total project cost for the improvements herein are estimated at \$7,386,724 with a trail on Jarvis Street NW and 165th Avenue NW. The total project cost for the improvements herein are estimated at \$6,429,724 without the trail.

RECOMMENDATIONS

From an engineering standpoint, this project is feasible, cost effective and necessary, and can best be accomplished by letting competitive bids for the work.

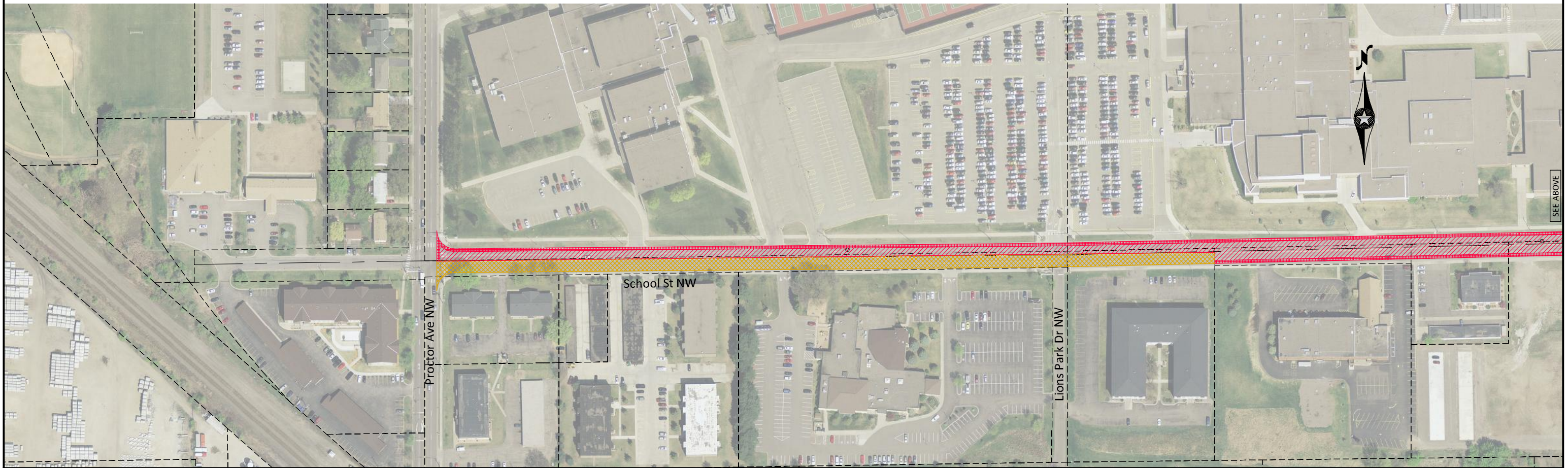


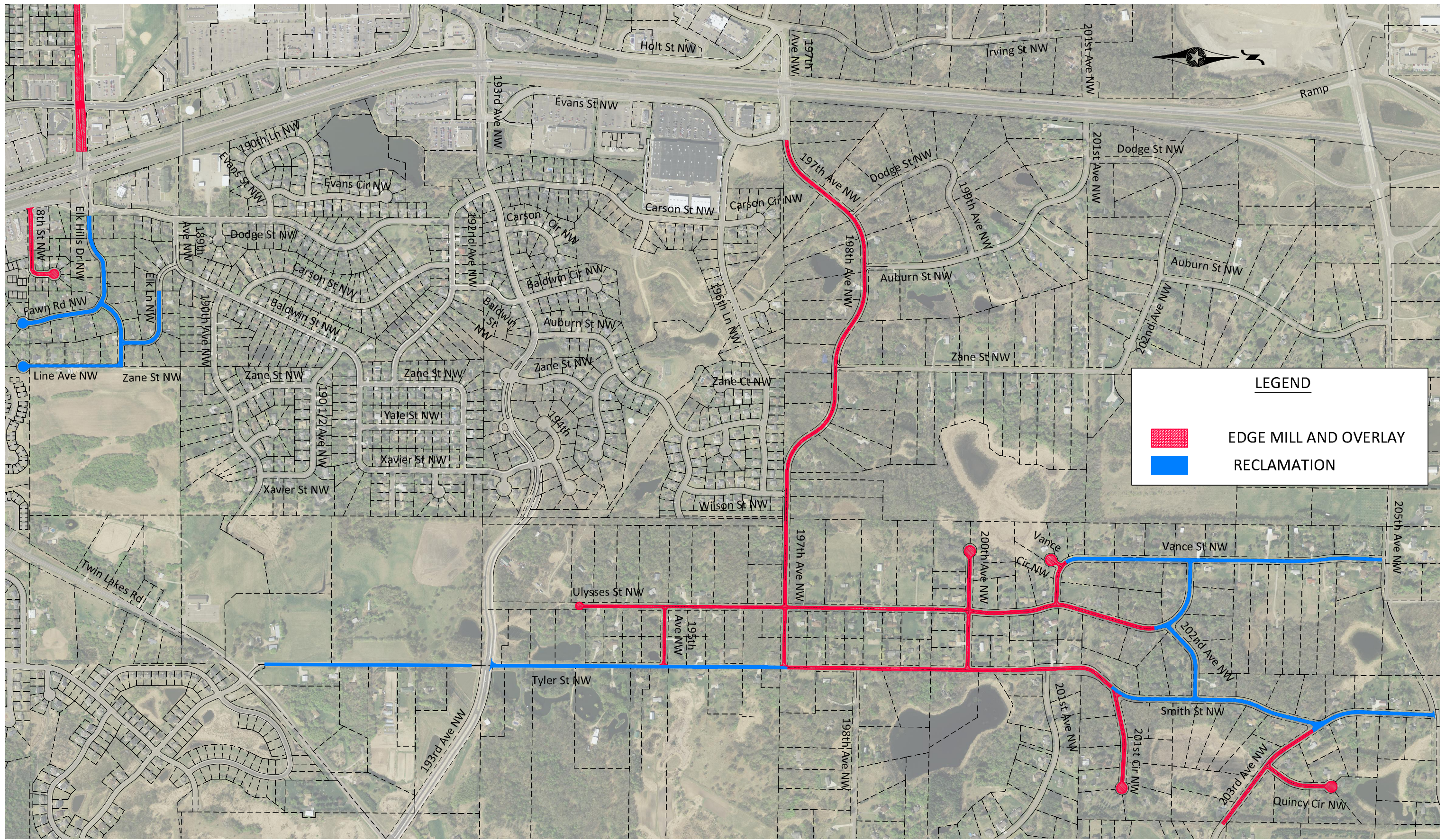
APPENDIX A



LEGEND

	EDGE MILL AND OVERLAY
	MILL AND OVERLAY





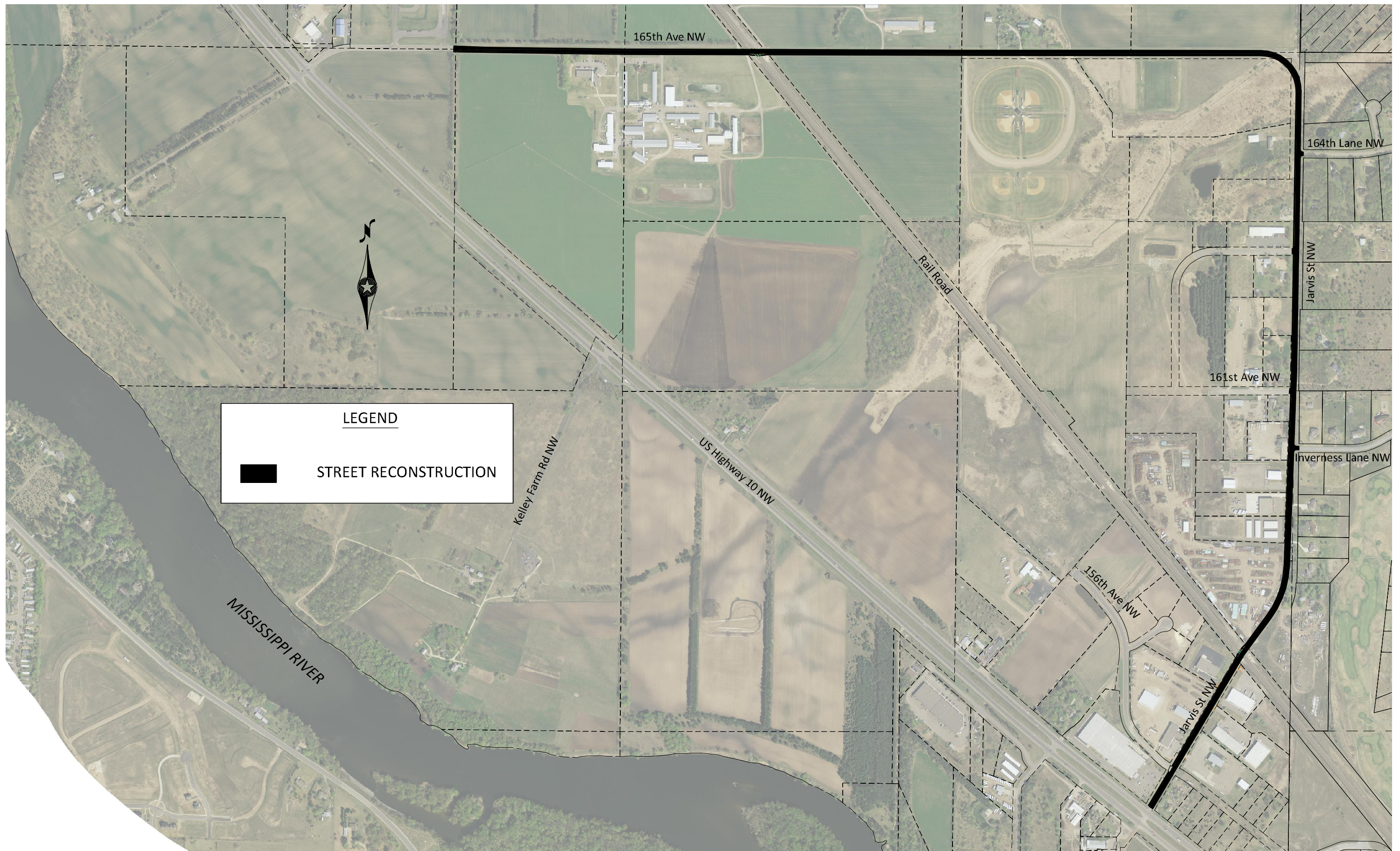
LEGEND

	EDGE MILL AND OVERLAY
	RECLAMATION



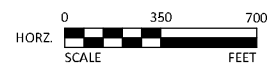
BOLTON & MENK, INC.
 Consulting Engineers & Surveyors
 7533 SUNWOOD DRIVE NW
 RAMSEY, MN 55303
 PHONE (763)-433-2851 FAX (763) 427-0833

ELK RIVER, MINNESOTA
 8TH STREET NW, ELK HILLS AREA, TYLER STREET AREA



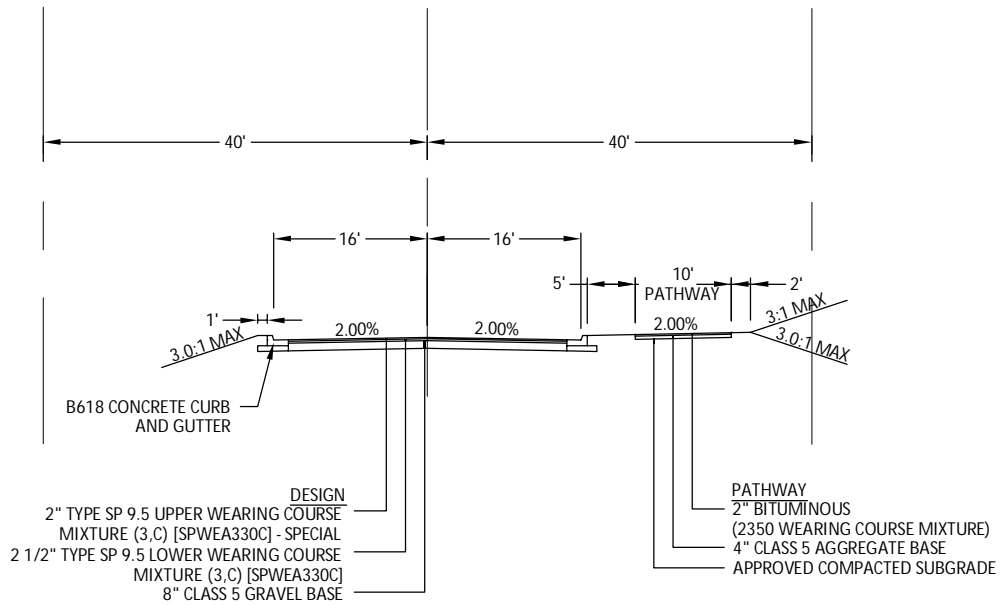
LEGEND


STREET RECONSTRUCTION

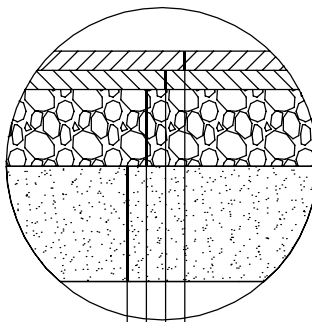




**TOTAL WETLAND IMPACT =
33275.92 Sq. Ft. 0.76 Acres**



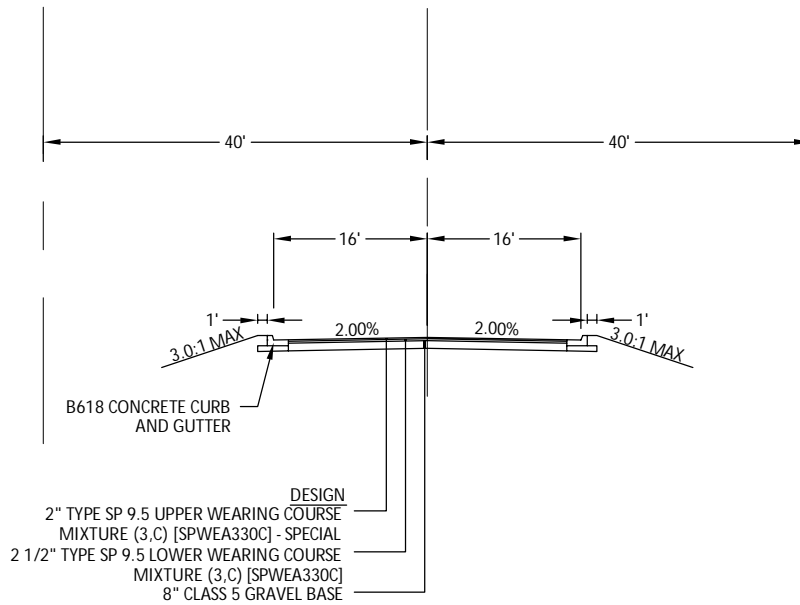
TYPICAL SECTION
32' FACE TO FACE WITH TRAIL



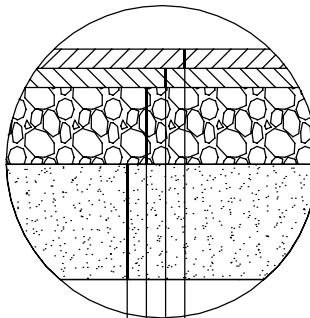
- DESIGN
- 2" TYPE SP 9.5 UPPER WEARING COURSE MIXTURE (3,C) [SPWEA330C] - SPECIAL
 - 2 1/2" TYPE SP 9.5 LOWER WEARING COURSE MIXTURE (3,C) [SPWEA330C]
 - 8" CLASS 5 GRAVEL BASE
 - 24" -60" SELECT GRANULAR BORROW (VARIES)

TYPICAL SECTION
SUBGRADE EXCAVATION





TYPICAL SECTION
32' FACE TO FACE WITHOUT TRAIL



- DESIGN
- 2" TYPE SP 9.5 UPPER WEARING COURSE MIXTURE (3,C) [SPWEA330C] - SPECIAL
 - 2 1/2" TYPE SP 9.5 LOWER WEARING COURSE MIXTURE (3,C) [SPWEA330C]
 - 8" CLASS 5 GRAVEL BASE
 - 24"-60" SELECT GRANULAR BORROW (VARIES)

TYPICAL SECTION
SUBGRADE EXCAVATION





POTENTIAL STORMWATER FEATURE (TYP.)

EXISTING STORMWATER POND (TYP.)



APPENDIX B

MILL AND OVERLAY & RECLAIM

PRELIMINARY COST ESTIMATE

CITY OF ELK RIVER

ITEM NO.	MN/DOT SPEC NO.	ITEM DESCRIPTION	NOTES	UNIT	TOTAL QUANTITY	UNIT COST	TOTAL COST
SCHOOL STREET							
1	2021.501	MOBILIZATION		LUMP SUM	1	\$20,000.00	\$20,000.00
2	2104.501	REMOVE AND REPLACE CURB AND GUTTER		LIN FT	50	\$20.00	\$1,000.00
3	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT		SQ YD	20	\$6.00	\$120.00
4	2105.507	SUBGRADE EXCAVATION (EV)		CU YD	50	\$20.00	\$1,000.00
5	2211.503	AGGREGATE BASE CLASS 5		CU YD	50	\$30.00	\$1,500.00
6	2231.501	BITUMINOUS PATCHING MIXTURE		TON	175	\$100.00	\$17,500.00
7	2232.501	MILL BITUMINOUS SURFACE (2.0")		SQ YD	4450	\$2.50	\$11,125.00
8	2232.604	EDGE MILL BITUMINOUS SURFACE 6" WIDE (0.0" TO 2")		SQ YD	7145	\$1.50	\$10,717.50
9	2360.501	TYPE SP 12.5 WEARING COURSE (2,C) (SPWEB240C) (2360)		TON	3400	\$75.00	\$255,000.00
10	2504.602	ADJUST GATE VALVE		EACH	12	\$350.00	\$4,200.00
11	2504.602	RECONSTRUCT VALVE BOX		EACH	4	\$500.00	\$2,000.00
12	2506.522	ADJUST FRAME & RING CASTING		EACH	13	\$400.00	\$5,200.00
13	2531.507	6" CONCRETE DRIVEWAY PAVEMENT		SQ FT	20	\$52.00	\$1,040.00
14	2563.601	TRAFFIC CONTROL		LUMP SUM	1	\$5,000.00	\$5,000.00
15	2573.530	STORM DRAIN INLET PROTECTION		EACH	18	\$150.00	\$2,700.00
16	2582.501	PAVEMENT MESSAGE (LEFT TURN ARROW) EPOXY		EACH	9	\$180.00	\$1,620.00
17	2582.501	PAVEMENT MESSAGE (RIGHT TURN ARROW) EPOXY		EACH	6	\$180.00	\$1,080.00
18	2582.501	PAVEMENT MESSAGE (LEFT-THRU ARROW) EPOXY		EACH	2	\$180.00	\$360.00
19	2582.501	PAVEMENT MESSAGE (THRU ARROW) EPOXY		EACH	2	\$180.00	\$360.00
20	2582.502	4" SOLID LINE WHITE-EPOXY		LIN FT	1490	\$0.90	\$1,341.00
21	2582.502	4" BROKEN LINE WHITE-EPOXY		LIN FT	1660	\$0.90	\$1,494.00
22	2582.502	24" SOLID LINE WHITE-EPOXY		LIN FT	135	\$8.50	\$1,147.50
23	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY		LIN FT	3780	\$1.50	\$5,670.00
24	2582.503	CROSSWALK MARKING-EPOXY		SQ FT	1314	\$7.50	\$9,855.00
TOTAL COST SCHOOL STREET IMPROVEMENTS:							\$361,030.00
8TH STREET AREA							
1	2021.501	MOBILIZATION		LUMP SUM	1	\$2,000.00	\$2,000.00
2	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT		SQ YD	10	\$8.00	\$80.00
3	2231.501	BITUMINOUS PATCHING MIXTURE		TON	40	\$100.00	\$4,000.00
4	2232.604	EDGE MILL BITUMINOUS SURFACE 6" WIDE (0.0" TO 2")		SQ YD	1110	\$1.50	\$1,665.00
5	2360.501	TYPE SP 12.5 WEARING COURSE (2,C) (SPWEB240C) (2360)		TON	350	\$75.00	\$26,250.00
6	2506.522	ADJUST FRAME & RING CASTING		EACH	13	\$400.00	\$5,200.00
7	2531.507	6" CONCRETE DRIVEWAY PAVEMENT		SQ YD	10	\$52.00	\$520.00
8	2573.530	STORM DRAIN INLET PROTECTION		EACH	1	\$150.00	\$150.00
9	2582.502	24" SOLID LINE WHITE-EPOXY		LIN FT	16	\$8.50	\$136.00
10	2582.503	CROSSWALK MARKING-EPOXY		SQ FT	144	\$6.00	\$864.00
TOTAL COST 8TH STREET IMPROVEMENTS:							\$40,865.00
ELK HILLS AREA							
1	2021.501	MOBILIZATION		LUMP SUM	1	\$5,000.00	\$5,000.00
2	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT		SQ YD	150	\$6.00	\$900.00
3	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT		SQ YD	200	\$4.00	\$800.00
4	2105.501	COMMON EXCAVATION		CU YD	100	\$20.00	\$2,000.00
5	2105.507	SUBGRADE EXCAVATION (EV)		CU YD	300	\$20.00	\$6,000.00
6	2211.503	AGGREGATE BASE CLASS 5		CU YD	500	\$30.00	\$15,000.00
7	2331.604	BITUMINOUS PAVEMENT RECLAMATION (FULL DEPTH)		SQ YD	12910	\$1.50	\$19,365.00
8	2360.501	TYPE SP 9.5 WEARING COURSE (2,C) (SPWEA240C) (2360)		TON	1120	\$75.00	\$84,000.00
9	2360.501	TYPE SP 12.5 NON-WEARING COURSE (2,B) (SPNWB240B) (2360)		TON	1490	\$70.00	\$104,300.00
10	2360.503	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK		SQ YD	200	\$30.00	\$6,000.00
11	2501.601	DRAINAGE IMPROVEMENTS AND REPAIR PIPE CULVERT		LUMP SUM	1	\$3,000.00	\$3,000.00
12	2506.522	ADJUST FRAME & RING CASTING		EACH	4	\$400.00	\$1,600.00
13	2531.507	6" CONCRETE DRIVEWAY PAVEMENT		SQ YD	150	\$52.00	\$7,800.00
14	2535.501	MONOLITHIC BITUMINOUS CURB (6" HEIGHT)		LIN FT	7600	\$8.00	\$60,800.00
15	2563.601	TRAFFIC CONTROL		LUMP SUM	1	\$5,000.00	\$5,000.00
16	2573.530	STORM DRAIN INLET PROTECTION		EACH	5	\$150.00	\$750.00
17	2582.502	24" SOLID LINE WHITE-EPOXY		LIN FT	18	\$10.00	\$180.00
18	2582.503	CROSSWALK MARKING-EPOXY		SQ FT	144	\$6.00	\$864.00
TOTAL COST ELK HILLS IMPROVEMENTS:							\$323,359.00

MILL AND OVERLAY & RECLAIM

PRELIMINARY COST ESTIMATE CITY OF ELK RIVER

ITEM NO.	MN/DOT SPEC NO.	ITEM DESCRIPTION	NOTES	UNIT	TOTAL QUANTITY	UNIT COST	TOTAL COST
TYLER STREET							
1	2021.501	MOBILIZATION		LUMP SUM	1	\$50,000.00	\$50,000.00
2	2104.501	REMOVE CURB AND GUTTER		LIN FT	50	\$5.00	\$250.00
3	2104.501	REMOVE AND REPLACE CURB AND GUTTER		LIN FT	200	\$20.00	\$4,000.00
4	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT		SQ YD	300	\$6.00	\$1,800.00
5	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT		SQ YD	300	\$4.00	\$1,200.00
6	2104.505	REMOVE CONCRETE VALLEY GUTTER		SQ YD	40	\$6.00	\$240.00
7	2104.505	REMOVE BITUMINOUS PAVEMENT		SQ YD	310	\$4.00	\$1,240.00
8	2105.501	COMMON EXCAVATION		CU YD	120	\$14.00	\$1,680.00
9	2105.507	SUBGRADE EXCAVATION (EV)		CU YD	210	\$20.00	\$4,200.00
10	2105.522	SELECT GRANULAR BORROW (CV)		CU YD	210	\$18.00	\$3,780.00
11	2211.503	AGGREGATE BASE CLASS 5		CU YD	120	\$30.00	\$3,600.00
12	2231.501	BITUMINOUS PATCHING MIXTURE		TON	300	\$100.00	\$30,000.00
13	2331.604	BITUMINOUS PAVEMENT RECLAMATION (FULL DEPTH)		SQ YD	36210	\$1.50	\$54,315.00
14	2232.604	EDGE MILL BITUMINOUS SURFACE 6" WIDE (0.0" TO 2")		SQ YD	23942	\$1.50	\$35,913.00
15	2360.501	TYPE SP 12.5 WEARING COURSE (2,C) (SPWEB240C) (2360)		TON	10610	\$75.00	\$795,750.00
16	2360.501	TYPE SP 12.5 NON-WEARING COURSE (2,B) (SPNWB240B) (2360)		TON	4180	\$70.00	\$292,600.00
17	2360.503	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK		SQ YD	300	\$30.00	\$9,000.00
18	2501.601	DRAINAGE IMPROVEMENTS AND REPAIR PIPE CULVERT		LUMP SUM	1	\$5,000.00	\$5,000.00
19	2506.522	ADJUST FRAME & RING CASTING		EACH	5	\$400.00	\$2,000.00
20	2531.501	CONCRETE CURB & GUTTER DESIGN B618		LIN FT	200	\$15.00	\$3,000.00
21	2531.507	6" CONCRETE DRIVEWAY PAVEMENT		SQ YD	300	\$52.00	\$15,600.00
22	2531.604	7" CONCRETE VALLEY GUTTER		SQ YD	40	\$52.00	\$2,080.00
23	2535.501	MONOLITHIC BITUMINOUS CURB (6" HEIGHT)		LIN FT	14290	\$8.00	\$114,320.00
24	2563.601	TRAFFIC CONTROL		LUMP SUM	1	\$5,000.00	\$5,000.00
25	2573.530	STORM DRAIN INLET PROTECTION		EACH	18	\$150.00	\$2,700.00
26	2582.502	24" SOLID LINE WHITE-EPOXY		LIN FT	80	\$10.00	\$800.00
27	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY		LIN FT	15740	\$0.75	\$11,805.00
TOTAL COST TYLER STREET IMPROVEMENTS:							\$1,451,873.00

TOTAL COST STREET IMPROVEMENTS:	\$2,177,127.00
10% CONTINGENCIES	\$217,713.00
TOTAL STREET IMPROVEMENT COST	\$2,394,840.00
INDIRECT COSTS (10%)	\$239,484.00
TOTAL STREET IMPROVEMENT COST	\$2,634,324.00



APPENDIX C

**165TH AVENUE NW & JARVIS STREET NW
PRELIMINARY COST ESTIMATE
STA. 12+48 TO STA. 139+10
CITY OF ELK RIVER**

NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
STREETS					
1	MOBILIZATION	LUMP SUM	1.00	\$50,000.00	\$50,000.00
2	TRAFFIC CONTROL	LUMP SUM	1.00	\$15,000.00	\$15,000.00
3	RECLAIM BITUMINOUS PAVEMENT (8")	SQ YD	30952	\$4.00	\$123,808.00
4	SUBGRADE EXCAVATION	CU YD	10370	\$3.50	\$36,295.00
5	COMMON EXCAVATION	CU YD	21146	\$2.00	\$42,292.00
6	POND EXCAVATION	CU YD	5000	\$8.00	\$40,000.00
7	GRANULAR BORROW (LV)	CU YD	33990	\$5.00	\$169,950.00
8	AGGREGATE BASE CLASS 5	TON	31482	\$11.00	\$346,302.00
9	TYPE SP 12.5 WEARING COURSE MIX (4,E) - 2"	TON	4937	\$75.00	\$370,275.00
10	TYPE SP 12.5 NON WEARING COURSE MIX (4,B) - 2.5"	TON	6171	\$70.00	\$431,970.00
11	TACK COAT	GA	4100	\$5.00	\$20,500.00
12	REMOVE & REPLACE DRIVEWAYS	EA	40	\$800.00	\$32,000.00
13	BITUMINOUS TRAIL (10')	TON	1780	\$100.00	\$178,000.00
14	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	25324	\$11.00	\$278,564.00
15	COMMON TOPSOIL BORROW	CU YD	9910	\$15.00	\$148,650.00
16	SODDING TYPE LAWN	SQ YD	20000	\$3.50	\$70,000.00
17	STRIPING AND SIGNAGE	LUMP SUM	1	\$15,000.00	\$15,000.00
18	SILT FENCE	LIN FT	27800	\$2.00	\$55,600.00
19	TREE REMOVAL	ACRE	3.0	\$10,000.00	\$30,000.00
20	REMOVE & REPLACE LANDSCAPING	LUMP SUM	1	\$12,000.00	\$12,000.00
21	LAND ACQUISITION	SQ FT	10000	\$4.00	\$40,000.00
22	SEED, FERTILIZER & MULCH	ACRE	11	\$2,500.00	\$27,500.00
SUBTOTAL STREETS COST					\$2,533,700.00
10% CONTINGENCIES					\$253,400.00
TOTAL STREETS COST					\$2,787,100.00
INDIRECT COSTS (10%)					\$278,700.00
TOTAL STREETS COST					\$3,065,800.00
STORM SEWER					
1	REMOVE CULVERT	LIN FT	1172	\$10.00	\$11,720.00
2	REMOVE DRAINAGE STRUCTURE	EACH	2	\$400.00	\$800.00
3	CONNECT TO EXISTING	EACH	3	\$300.00	\$900.00
4	CONST DRAINAGE STRUCTURE DESIGN G	LIN FT	122	\$310.00	\$37,820.00
5	CONST DRAINAGE STRUCTURE DES 48-4022	LIN FT	181	\$300.00	\$54,300.00
6	CASTINGS	EACH	75	\$700.00	\$52,500.00
7	12" RC PIPE CULVERT	LIN FT	6320	\$32.00	\$202,240.00
8	15" RC PIPE CULVERT	LIN FT	1692	\$30.00	\$50,760.00
9	18" RC PIPE CULVERT	LIN FT	1661	\$35.00	\$58,135.00
10	12" RC PIPE APRON	EACH	10	\$600.00	\$6,000.00
11	15" RC PIPE APRON	EACH	3	\$500.00	\$1,500.00
12	18" RC PIPE APRON	EACH	4	\$650.00	\$2,600.00
13	RANDOM RIPRAP CLASS IV	CU YD	225	\$90.00	\$20,250.00
14	STORM DRAIN INLET PROTECTION	EACH	75	\$150.00	\$11,250.00
SUBTOTAL STORM SEWER COST					\$510,800.00
10% CONTINGENCIES					\$51,100.00
TOTAL STORM SEWER COST					\$561,900.00
INDIRECT COSTS (10%)					\$56,200.00
TOTAL STORM SEWER COST					\$618,100.00

**165TH AVENUE NW & JARVIS STREET NW
PRELIMINARY COST ESTIMATE
STA. 12+48 TO STA. 139+10
CITY OF ELK RIVER**

NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
RAILROAD CROSSING IMPROVEMENTS AT 165TH AVENUE & JARVIS STREET					
1	PROPOSED CROSSING SURFACE (INCLUDES CONCRETE PANELS, NEW RAIL, TIES, AND BALLAST)	LF	224	\$1,400.00	\$313,600.00
2	PROPOSED SAFETY MEASURE (TWO-QUADRANT GATE SYSTEM WITH FLASHERS & CWT)	LUMP SUM	2	\$250,000.00	\$500,000.00
3	COMMON EXCAVATION	CU YD	300	\$14.00	\$4,200.00
4	AGGREGATE BASE CLASS 5	TON	160	\$28.00	\$4,480.00
5	5" CONCRETE WALK	SQ FT	2000	\$6.00	\$12,000.00
6	CONCRETE CURB & GUTTER DESIGN B818 (NON-TRAVERSABLE MEDIAN)	LIN FT	640	\$18.00	\$11,520.00
7	TRUNCATED DOMES	SQ FT	160	\$42.00	\$6,720.00
8	FLAG PERSON (BNSF CROSSING)	LUMP SUM	2	\$12,500.00	\$25,000.00
9	SIGN PANEL TYPE C	SQ FT	100	\$35.00	\$3,500.00
10	HYDRAULIC SOIL STABILIZER, TYPE 5, WITH SEED & FERT.	SQ YD	1000	\$2.00	\$2,000.00
				SUBTOTAL QUIET ZONE COST	\$883,000.00
				10% CONTINGENCIES	\$88,300.00
				TOTAL QUIET ZONE COST	\$971,300.00
				INDIRECT COSTS (10%)	\$97,200.00
				TOTAL QUIET ZONE COST	\$1,068,500.00
				TOTAL PROJECT COST	\$4,752,400.00



APPENDIX D

**165TH AVENUE NW & JARVIS STREET NW - NO TRAIL OPTION
PRELIMINARY COST ESTIMATE
STA. 12+48 TO STA. 139+10
CITY OF ELK RIVER**

NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
STREETS					
1	MOBILIZATION	LUMP SUM	1.00	\$50,000.00	\$50,000.00
2	TRAFFIC CONTROL	LUMP SUM	1.00	\$15,000.00	\$15,000.00
3	RECLAIM BITUMINOUS PAVEMENT (8")	SQ YD	30952	\$4.00	\$123,808.00
4	SUBGRADE EXCAVATION	CU YD	9074	\$3.50	\$31,759.00
5	COMMON EXCAVATION	CU YD	20250	\$2.00	\$40,500.00
6	POND EXCAVATION	CU YD	5000	\$8.00	\$40,000.00
7	GRANULAR BORROW (LV)	CU YD	4000	\$5.00	\$20,000.00
8	AGGREGATE BASE CLASS 5	TON	26225	\$11.00	\$288,475.00
9	TYPE SP 12.5 WEARING COURSE MIX (4,E) - 2"	TON	4937	\$75.00	\$370,275.00
10	TYPE SP 12.5 NON WEARING COURSE MIX (4,B) - 2.5"	TON	6171	\$70.00	\$431,970.00
11	TACK COAT	GA	4100	\$5.00	\$20,500.00
12	REMOVE & REPLACE DRIVEWAYS	EA	40	\$800.00	\$32,000.00
13	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	25324	\$11.00	\$278,564.00
14	COMMON TOPSOIL BORROW	CU YD	9910	\$15.00	\$148,650.00
15	SODDING TYPE LAWN	SQ YD	20000	\$3.50	\$70,000.00
16	STRIPING AND SIGNAGE	LUMP SUM	1	\$15,000.00	\$15,000.00
17	SILT FENCE	LIN FT	27800	\$2.00	\$55,600.00
18	TREE REMOVAL	ACRE	3.0	\$10,000.00	\$30,000.00
19	REMOVE & REPLACE LANDSCAPING	LUMP SUM	1	\$12,000.00	\$12,000.00
20	LAND ACQUISITION	SQ FT	10000	\$4.00	\$40,000.00
21	SEED, FERTILIZER & MULCH	ACRE	11	\$2,500.00	\$27,500.00
SUBTOTAL STREETS COST					\$2,141,600.00
10% CONTINGENCIES					\$214,200.00
TOTAL STREETS COST					\$2,355,800.00
INDIRECT COSTS (10%)					\$235,600.00
TOTAL STREETS COST					\$2,591,400.00
STORM SEWER					
1	REMOVE CULVERT	LIN FT	1172	\$10.00	\$11,720.00
2	REMOVE DRAINAGE STRUCTURE	EACH	2	\$400.00	\$800.00
3	CONNECT TO EXISTING	EACH	3	\$300.00	\$900.00
4	CONST DRAINAGE STRUCTURE DESIGN G	LIN FT	72	\$310.00	\$22,320.00
5	CONST DRAINAGE STRUCTURE DES 48-4022	LIN FT	118	\$300.00	\$35,400.00
6	CASTINGS	EACH	38	\$700.00	\$26,600.00
7	12" RC PIPE CULVERT	LIN FT	2108	\$32.00	\$67,456.00
8	15" RC PIPE CULVERT	LIN FT	29	\$30.00	\$870.00
9	18" RC PIPE CULVERT	LIN FT	288	\$35.00	\$10,080.00
10	24" RC PIPE CULVERT	LIN FT	64	\$36.00	\$2,304.00
11	12" RC PIPE APRON	EACH	3	\$600.00	\$1,800.00
12	15" RC PIPE APRON	EACH	1	\$500.00	\$500.00
13	18" RC PIPE APRON	EACH	1	\$650.00	\$650.00
14	24" RC PIPE APRON	EACH	2	\$700.00	\$1,400.00
15	RANDOM RIPRAP CLASS IV	CU YD	75	\$90.00	\$6,750.00
16	STORM DRAIN INLET PROTECTION	EACH	38	\$150.00	\$5,700.00
17	SPILLWAYS	EACH	56	\$800.00	\$44,800.00
18	DRIVEWAY CULVERT	LIN FT	1000	\$25.00	\$25,000.00
SUBTOTAL STORM SEWER COST					\$265,100.00
10% CONTINGENCIES					\$26,500.00
TOTAL STORM SEWER COST					\$291,600.00
INDIRECT COSTS (10%)					\$29,200.00
TOTAL STORM SEWER COST					\$320,800.00

**165TH AVENUE NW & JARVIS STREET NW - NO TRAIL OPTION
PRELIMINARY COST ESTIMATE
STA. 12+48 TO STA. 139+10
CITY OF ELK RIVER**

NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
RAILROAD CROSSING IMPROVEMENTS AT 165TH AVENUE & JARVIS STREET					
1	PROPOSED CROSSING SURFACE (INCLUDES CONCRETE PANELS, NEW RAIL, TIES, AND BALLAST)	LF	128	\$1,400.00	\$179,200.00
2	PROPOSED SAFETY MEASURE (TWO-QUADRANT GATE SYSTEM WITH FLASHERS & CWT)	LUMP SUM	2	\$250,000.00	\$500,000.00
3	COMMON EXCAVATION	CU YD	300	\$14.00	\$4,200.00
4	AGGREGATE BASE CLASS 5	TON	160	\$28.00	\$4,480.00
5	5" CONCRETE WALK	SQ FT	0	\$6.00	\$0.00
6	CONCRETE CURB & GUTTER DESIGN B818 (NON-TRAVERSABLE MEDIAN)	LIN FT	640	\$18.00	\$11,520.00
7	TRUNCATED DOMES	SQ FT	0	\$42.00	\$0.00
8	FLAG PERSON (BNSF CROSSING)	LUMP SUM	2	\$12,500.00	\$25,000.00
9	SIGN PANEL TYPE C	SQ FT	100	\$35.00	\$3,500.00
10	HYDRAULIC SOIL STABILIZER, TYPE 5, WITH SEED & FERT.	SQ YD	1000	\$2.00	\$2,000.00
				SUBTOTAL QUIET ZONE COST	\$729,900.00
				10% CONTINGENCIES	\$73,000.00
				TOTAL QUIET ZONE COST	\$802,900.00
				INDIRECT COSTS (10%)	\$80,300.00
				TOTAL QUIET ZONE COST	\$883,200.00
				TOTAL PROJECT COST	\$3,795,400.00

APPENDIX B

City of Elk River Proposal Letter - August 28, 2014



August 28, 2014

Mr. Kurt Ulrich
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Re: Jarvis Street and Quiet Zone Improvements

Dear Kurt:

Thank you for taking the time to meet with me and our City Engineer, Justin Femrite, on August 15 to discuss planned reconstruction of Jarvis Street and possible quiet zone improvements to the Jarvis Street and BNSF rail crossing.

The reconstruction of Jarvis St. was discussed by the Elk River and Ramsey City Councils at their last joint meeting held on May 9, 2011. At the meeting, the Ramsey Council indicated their desire to fund a portion of the improvements necessary to quiet the Jarvis rail crossing.

We have worked with our design team to prepare a preliminary estimate of cost for the common boarder along Jarvis as well as rail crossing quiet zone. The attached figure identifies our full project limits in yellow with the proposed cost split areas highlighted in red. Jarvis St. is proposed to be constructed as a 9-ton, 32-foot wide roadway with concrete curb and gutter and a 10' trail on the west side. Storm sewer piping will be installed to convey the water along this section of road to expanded and newly created ponding areas. Improvements at the rail crossing include non-traversable medians, a new crossing surface and upgraded gate system.

As discussed, we are seeking approval on the splitting of costs (50/50) for both the street reconstruction and the necessary quiet zone improvements. We are working toward final improvement design with expected construction in 2015.

We understand the Jarvis improvements are not currently in the City of Ramsey Capital Improvement plan. The Jarvis project is part of a large 2015 reconstruction plan in Elk River and we are confident we will receive attractive bid pricing. With respect to your capital plans, the City of Elk River is willing to cover the upfront expenditures with repayment of your share of costs from the City of Ramsey over the next three years.

Phone: 763.635.1000

www.ElkRiverMN.gov



Thanks again, Kurt, for taking the time to meet and discuss these mutually beneficial improvements. We look forward to collaborating to improve the quality of life of our communities.

If you have any further questions, please don't hesitate to let me know.

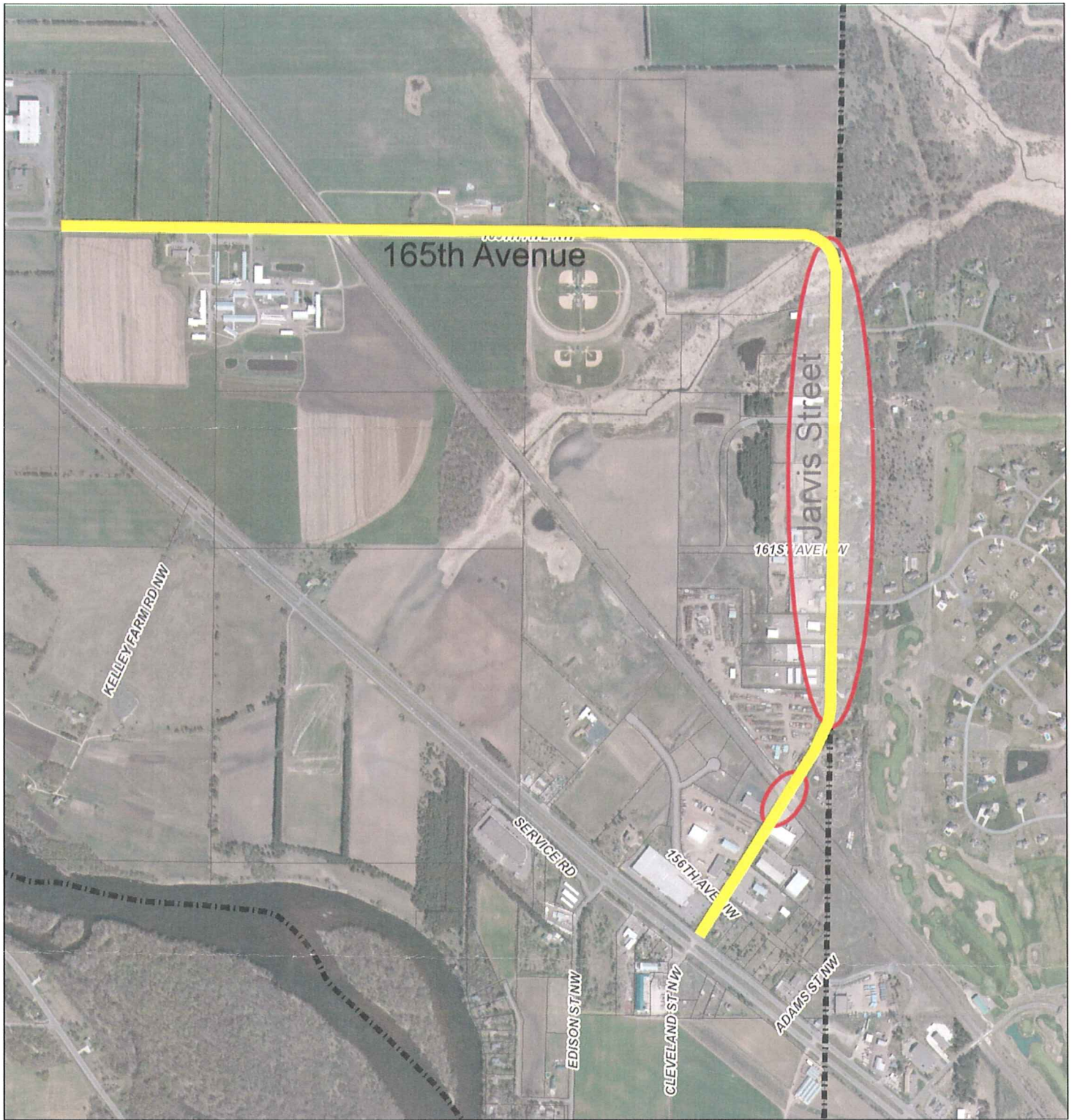
Sincerely,



Calvin P. Portner
City Administrator

Enclosure

cc: Justin Femrite, City Engineer



0 1,134 Feet

Disclaimer:
 This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Elk River is not responsible for any inaccuracies herein contained.



165th and Jarvis Improvements

JARVIS STREET
 COST SHARING
 STA. 79+00 TO STA. 117+00
 CITY OF ELK RIVER

NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
STREETS					
1	MOBILIZATION	LUMP SUM	1.00	\$15,000.00	\$15,000.00
2	TRAFFIC CONTROL	LUMP SUM	1.00	\$6,000.00	\$6,000.00
3	RECLAIM BITUMINOUS PAVEMENT (9")	SQ YD	10133	\$4.00	\$40,532.00
4	SUBGRADE EXCAVATION	CU YD	5600	\$7.00	\$39,200.00
5	COMMON EXCAVATION	CU YD	5500	\$8.00	\$44,000.00
6	POND EXCAVATION	CU YD	2200	\$8.00	\$17,600.00
7	GRANULAR BORROW	CU YD	17600	\$5.00	\$88,000.00
8	AGGREGATE BASE CLASS 5	TON	8000	\$12.00	\$96,000.00
9	TYPE SP 12.5 WEARING COURSE MIX (4,E)	TON	1500	\$75.00	\$112,500.00
10	TYPE SP 12.5 NON WEARING COURSE MIX (4,B)	TON	1900	\$70.00	\$133,000.00
11	BITUMINOUS TRAIL (10')	TON	770	\$100.00	\$77,000.00
12	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	7600	\$12.00	\$91,200.00
13	COMMON TOPSOIL BORROW	CU YD	2500	\$20.00	\$50,000.00
14	SODDING TYPE LAWN	SQ YD	15000	\$3.50	\$52,500.00
15	STRIPING AND SIGNAGE	LUMP SUM	1	\$6,000.00	\$6,000.00
16	SILT FENCE	LIN FT	7600	\$3.00	\$22,800.00
17	TREE REMOVAL	ACRE	1.5	\$10,000.00	\$15,000.00
18	REMOVE & REPLACE LANDSCAPING	LUMP SUM	1	\$5,000.00	\$5,000.00
19	LAND ACQUISITION	SQ FT	10000	\$4.00	\$40,000.00
				SUBTOTAL STREETS COST	\$951,332.00
				10% CONTINGENCIES	\$95,130.00
				TOTAL STREETS COST	\$1,046,462.00
				INDIRECT COSTS (15%)	\$157,000.00
				TOTAL STREETS COST	\$1,203,462.00
				TOTAL CITY OF RAMSEY STREETS COST	\$601,731.00
STORM SEWER					
1	REMOVE CULVERT (RCP)	LIN FT	867	\$10.00	\$8,670.00
2	REMOVE DRAINAGE STRUCTURE	EACH	2	\$400.00	\$800.00
3	CONNECT TO EXISTING	EACH	3	\$300.00	\$900.00
4	CONST DRAINAGE STRUCTURE DESIGN G	LIN FT	34	\$260.00	\$8,840.00
5	CONST DRAINAGE STRUCTURE DES 48-4022	LIN FT	65	\$250.00	\$16,250.00
6	CASTINGS	EACH	24	\$700.00	\$16,800.00
7	12" RC PIPE CULVERT	LIN FT	1257	\$32.00	\$40,224.00
8	15" RC PIPE CULVERT	LIN FT	700	\$34.00	\$23,800.00
9	18" RC PIPE CULVERT	LIN FT	427	\$40.00	\$17,080.00
10	12" RC PIPE APRON	EACH	2	\$600.00	\$1,200.00
11	15" RC PIPE APRON	EACH	1	\$620.00	\$620.00
12	18" RC PIPE APRON	EACH	1	\$650.00	\$650.00
13	RANDOM RIPRAP CLASS IV	CU YD	30	\$80.00	\$2,400.00
14	STORM DRAIN INLET PROTECTION	EACH	24	\$150.00	\$3,600.00
				SUBTOTAL STORM SEWER COST	\$141,834.00
				10% CONTINGENCIES	\$14,180.00
				TOTAL STORM SEWER COST	\$156,014.00
				INDIRECT COSTS (15%)	\$23,440.00
				TOTAL STORM SEWER COST	\$179,454.00
				TOTAL CITY OF RAMSEY STORM SEWER COST	\$89,727.00

JARVIS STREET
 COST SHARING
 STA. 79+00 TO STA. 117+00
 CITY OF ELK RIVER

NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
QUIET ZONE AT JARVIS IMPROVEMENTS					
1	PROPOSED CROSSING SURFACE (INCLUDES CONCRETE PANELS, NEW RAIL, TIES, AND BALLAST)	LF	112	\$1,400.00	\$156,800.00
2	PROPOSED SAFETY MEASURE (TWO-QUADRANT GATE SYSTEM WITH FLASHERS & CWT)	LUMP SUM	1	\$250,000.00	\$250,000.00
3	COMMON EXCAVATION	CU YD	150	\$14.00	\$2,100.00
4	AGGREGATE BASE, CLASS 5	TON	80	\$28.00	\$2,240.00
5	5" CONCRETE WALK	SQ FT	1000	\$6.00	\$6,000.00
6	CONCRETE CURB & GUTTER DESIGN B818 (NON-TRAVERSABLE MEDIAN)	LIN FT	320	\$18.00	\$5,760.00
7	TRUNCATED DOMES	SQ FT	80	\$42.00	\$3,360.00
8	FLAG PERSON (BNSF CROSSING)	LUMP SUM	1	\$12,500.00	\$12,500.00
9	SIGN PANEL TYPE C	SQ FT	50	\$35.00	\$1,750.00
10	HYDRAULIC SOIL STABILIZER, TYPE 5, WITH SEED & FERT.	SQ YD	500	\$2.00	\$1,000.00
				SUBTOTAL QUIET ZONE COST	\$441,510.00
				10% CONTINGENCIES	\$44,150.00
				TOTAL QUIET ZONE COST	\$485,660.00
				INDIRECT COSTS (15%)	\$72,880.00
				TOTAL QUIET ZONE COST	\$558,540.00
				TOTAL CITY OF RAMSEY QUIET ZONE COST	\$279,270.00
				TOTAL CITY OF RAMSEY CONTRIBUTION	\$970,728.00

APPENDIX C

Bolton & Menk Memorandum - October 29, 2014
Engineer's Opinion of Probable Cost – 36' Street Option



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

2035 County Road D East • Suite B • Maplewood, MN 55109-5314
Phone (651) 704-9970 • Fax (651) 704-9971
www.bolton-menk.com

MEMORANDUM

Date: October 29, 2014
To: Justin Femrite, P.E., City Engineer
From: Cody Holmes, P.E., Project Manager
Mark D. Kasma, P.E., Senior Principal Engineer
Subject: 165th Avenue NW & Jarvis Street NW- 36' Roadway Option
City of Elk River
BMI Project No. N15.108340

This memo is a follow up to your direction after the recent City Council meeting regarding 165th and Jarvis. Based on your request, we have generated a revised profile, cross sections and quantities for a 36' roadway that will include the trail. Based on those results, we have generated a revised preliminary cost estimate of \$3,985,100 (see attached). The estimated cost for the 32' roadway with no trail was \$3,795,400 (see attached). A cost difference of \$189,700.

The estimated additional cost for the City of Ramsey's share for the 36' roadway is \$56,910. The revised total estimated cost share for Ramsey is then \$920,352 (\$863,442 +\$56,910).

The proposed roadway design is summarized as follows:

- 36' face-to-face roadway (originally discussed at Kick-off Meeting)
- Catchbasins with outlet pipes at ponding areas only
- Curbcuts every 250' +/- to outlet water from the roadway where ditch elevations are too low to accept a catchbasin with an outlet. This should allow us to stay within the existing ROW and prescribed easement areas. Final design will confirm.
- There are some infiltration and ponding areas located outside of the existing ROW
- A typical section is attached

In regard to our work to date on this portion of the project, the preliminary design work completed by our Team is approximately 2.5-3 times what was originally estimated in our proposal. This is based on the additional options analyzed and completed. We have done this work in an effort to make sure that the City's final product meets and exceeds expectations. However, we believe that additional fees are more than warranted. I'll summarize those fees for you early next week so we can discuss before going any further. Please call either of us if you have any questions about the most recent work.

**165TH AVENUE NW & JARVIS STREET NW - 36' ROADWAY
PRELIMINARY COST ESTIMATE
STA. 12+48 TO STA. 139+10
CITY OF ELK RIVER**

NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
STREETS					
1	MOBILIZATION	LUMP SUM	1.00	\$50,000.00	\$50,000.00
2	TRAFFIC CONTROL	LUMP SUM	1.00	\$15,000.00	\$15,000.00
3	RECLAIM BITUMINOUS PAVEMENT (8")	SQ YD	30952	\$4.00	\$123,808.00
4	SUBGRADE EXCAVATION	CU YD	10208	\$3.50	\$35,728.00
5	COMMON EXCAVATION	CU YD	26565	\$2.00	\$53,130.00
6	POND EXCAVATION	CU YD	5000	\$8.00	\$40,000.00
7	GRANULAR BORROW (LV)	CU YD	4500	\$5.00	\$22,500.00
8	AGGREGATE BASE CLASS 5	TON	29503	\$11.00	\$324,533.00
9	TYPE SP 12.5 WEARING COURSE MIX (4,E) - 2"	TON	5554	\$75.00	\$416,550.00
10	TYPE SP 12.5 NON WEARING COURSE MIX (4,B) - 2.5"	TON	6942	\$70.00	\$485,940.00
11	TACK COAT	GA	4381	\$5.00	\$21,905.00
12	REMOVE & REPLACE DRIVEWAYS	EA	40	\$800.00	\$32,000.00
13	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	25324	\$11.00	\$278,564.00
14	COMMON TOPSOIL BORROW	CU YD	9910	\$15.00	\$148,650.00
15	SODDING TYPE LAWN	SQ YD	20000	\$3.50	\$70,000.00
16	STRIPING AND SIGNAGE	LUMP SUM	1	\$15,000.00	\$15,000.00
17	SILT FENCE	LIN FT	27800	\$2.00	\$55,600.00
18	TREE REMOVAL	ACRE	3.0	\$10,000.00	\$30,000.00
19	REMOVE & REPLACE LANDSCAPING	LUMP SUM	1	\$12,000.00	\$12,000.00
20	LAND ACQUISITION	SQ FT	10000	\$4.00	\$40,000.00
21	SEED, FERTILIZER & MULCH	ACRE	11	\$2,500.00	\$27,500.00
SUBTOTAL STREETS COST					\$2,298,400.00
10% CONTINGENCIES					\$229,800.00
TOTAL STREETS COST					\$2,528,200.00
INDIRECT COSTS (10%)					\$252,900.00
TOTAL STREETS COST					\$2,781,100.00
STORM SEWER					
1	REMOVE CULVERT	LIN FT	1172	\$10.00	\$11,720.00
2	REMOVE DRAINAGE STRUCTURE	EACH	2	\$400.00	\$800.00
3	CONNECT TO EXISTING	EACH	3	\$300.00	\$900.00
4	CONST DRAINAGE STRUCTURE DESIGN G	LIN FT	72	\$310.00	\$22,320.00
5	CONST DRAINAGE STRUCTURE DES 48-4022	LIN FT	118	\$300.00	\$35,400.00
6	CASTINGS	EACH	38	\$700.00	\$26,600.00
7	12" RC PIPE CULVERT	LIN FT	2108	\$32.00	\$67,456.00
8	15" RC PIPE CULVERT	LIN FT	29	\$30.00	\$870.00
9	18" RC PIPE CULVERT	LIN FT	288	\$35.00	\$10,080.00
10	24" RC PIPE CULVERT	LIN FT	64	\$36.00	\$2,304.00
11	12" RC PIPE APRON	EACH	3	\$600.00	\$1,800.00
12	15" RC PIPE APRON	EACH	1	\$500.00	\$500.00
13	18" RC PIPE APRON	EACH	1	\$650.00	\$650.00
14	24" RC PIPE APRON	EACH	2	\$700.00	\$1,400.00
15	RANDOM RIPRAP CLASS IV	CU YD	75	\$90.00	\$6,750.00
16	STORM DRAIN INLET PROTECTION	EACH	38	\$150.00	\$5,700.00
17	SPILLWAYS	EACH	56	\$800.00	\$44,800.00
18	DRIVEWAY CULVERT	LIN FT	1000	\$25.00	\$25,000.00
SUBTOTAL STORM SEWER COST					\$265,100.00
10% CONTINGENCIES					\$26,500.00
TOTAL STORM SEWER COST					\$291,600.00
INDIRECT COSTS (10%)					\$29,200.00
TOTAL STORM SEWER COST					\$320,800.00

**165TH AVENUE NW & JARVIS STREET NW - 36' ROADWAY
 PRELIMINARY COST ESTIMATE
 STA. 12+48 TO STA. 139+10
 CITY OF ELK RIVER**

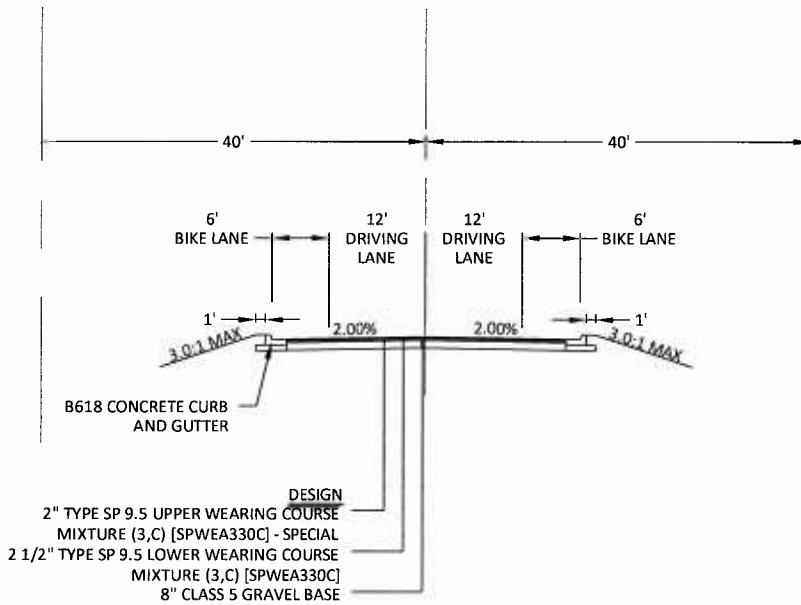
NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
RAILROAD CROSSING IMPROVEMENTS AT 165TH AVENUE & JARVIS STREET					
1	PROPOSED CROSSING SURFACE (INCLUDES CONCRETE PANELS, NEW RAIL, TIES, AND BALLAST)	LF	128	\$1,400.00	\$179,200.00
2	PROPOSED SAFETY MEASURE (TWO-QUADRANT GATE SYSTEM WITH FLASHERS & CWT)	LUMP SUM	2	\$250,000.00	\$500,000.00
3	COMMON EXCAVATION	CU YD	300	\$14.00	\$4,200.00
4	AGGREGATE BASE CLASS 5	TON	160	\$28.00	\$4,480.00
5	5" CONCRETE WALK	SQ FT	0	\$6.00	\$0.00
6	CONCRETE CURB & GUTTER DESIGN B818 (NON-TRAVERSABLE MEDIAN)	LIN FT	640	\$18.00	\$11,520.00
7	TRUNCATED DOMES	SQ FT	0	\$42.00	\$0.00
8	FLAG PERSON (BNSF CROSSING)	LUMP SUM	2	\$12,500.00	\$25,000.00
9	SIGN PANEL TYPE C	SQ FT	100	\$35.00	\$3,500.00
10	HYDRAULIC SOIL STABILIZER, TYPE 5, WITH SEED & FERT.	SQ YD	1000	\$2.00	\$2,000.00
				SUBTOTAL QUIET ZONE COST	\$729,900.00
				10% CONTINGENCIES	\$73,000.00
				TOTAL QUIET ZONE COST	\$802,900.00
				INDIRECT COSTS (10%)	\$80,300.00
				TOTAL QUIET ZONE COST	\$883,200.00
				TOTAL PROJECT COST	\$3,985,100.00

165TH AVENUE NW & JARVIS STREET NW - NO TRAIL OPTION
PRELIMINARY COST ESTIMATE
STA. 12+48 TO STA. 139+10
CITY OF ELK RIVER

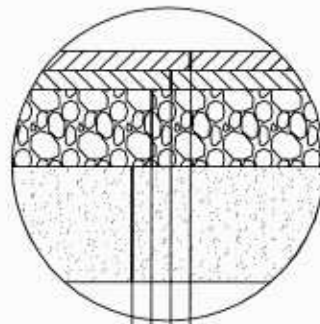
NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
STREETS					
1	MOBILIZATION	LUMP SUM	1.00	\$50,000.00	\$50,000.00
2	TRAFFIC CONTROL	LUMP SUM	1.00	\$15,000.00	\$15,000.00
3	RECLAIM BITUMINOUS PAVEMENT (8")	SQ YD	30952	\$4.00	\$123,808.00
4	SUBGRADE EXCAVATION	CU YD	9074	\$3.50	\$31,759.00
5	COMMON EXCAVATION	CU YD	20250	\$2.00	\$40,500.00
6	POND EXCAVATION	CU YD	5000	\$8.00	\$40,000.00
7	GRANULAR BORROW (LV)	CU YD	4000	\$5.00	\$20,000.00
8	AGGREGATE BASE CLASS 5	TON	26225	\$11.00	\$288,475.00
9	TYPE SP 12.5 WEARING COURSE MIX (4,E) - 2"	TON	4937	\$75.00	\$370,275.00
10	TYPE SP 12.5 NON WEARING COURSE MIX (4,B) - 2.5"	TON	6171	\$70.00	\$431,970.00
11	TACK COAT	GA	4100	\$5.00	\$20,500.00
12	REMOVE & REPLACE DRIVEWAYS	EA	40	\$800.00	\$32,000.00
13	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	25324	\$11.00	\$278,564.00
14	COMMON TOPSOIL BORROW	CU YD	9910	\$15.00	\$148,650.00
15	SODDING TYPE LAWN	SQ YD	20000	\$3.50	\$70,000.00
16	STRIPING AND SIGNAGE	LUMP SUM	1	\$15,000.00	\$15,000.00
17	SILT FENCE	LIN FT	27800	\$2.00	\$55,600.00
18	TREE REMOVAL	ACRE	3.0	\$10,000.00	\$30,000.00
19	REMOVE & REPLACE LANDSCAPING	LUMP SUM	1	\$12,000.00	\$12,000.00
20	LAND ACQUISITION	SQ FT	10000	\$4.00	\$40,000.00
21	SEED, FERTILIZER & MULCH	ACRE	11	\$2,500.00	\$27,500.00
SUBTOTAL STREETS COST					\$2,141,600.00
10% CONTINGENCIES					\$214,200.00
TOTAL STREETS COST					\$2,355,800.00
INDIRECT COSTS (10%)					\$235,600.00
TOTAL STREETS COST					\$2,591,400.00
STORM SEWER					
1	REMOVE CULVERT	LIN FT	1172	\$10.00	\$11,720.00
2	REMOVE DRAINAGE STRUCTURE	EACH	2	\$400.00	\$800.00
3	CONNECT TO EXISTING	EACH	3	\$300.00	\$900.00
4	CONST DRAINAGE STRUCTURE DESIGN G	LIN FT	72	\$310.00	\$22,320.00
5	CONST DRAINAGE STRUCTURE DES 48-4022	LIN FT	118	\$300.00	\$35,400.00
6	CASTINGS	EACH	38	\$700.00	\$26,600.00
7	12" RC PIPE CULVERT	LIN FT	2108	\$32.00	\$67,456.00
8	15" RC PIPE CULVERT	LIN FT	29	\$30.00	\$870.00
9	18" RC PIPE CULVERT	LIN FT	288	\$35.00	\$10,080.00
10	24" RC PIPE CULVERT	LIN FT	64	\$36.00	\$2,304.00
11	12" RC PIPE APRON	EACH	3	\$600.00	\$1,800.00
12	15" RC PIPE APRON	EACH	1	\$500.00	\$500.00
13	18" RC PIPE APRON	EACH	1	\$650.00	\$650.00
14	24" RC PIPE APRON	EACH	2	\$700.00	\$1,400.00
15	RANDOM RIPRAP CLASS IV	CU YD	75	\$90.00	\$6,750.00
16	STORM DRAIN INLET PROTECTION	EACH	38	\$150.00	\$5,700.00
17	SPILLWAYS	EACH	56	\$800.00	\$44,800.00
18	DRIVEWAY CULVERT	LIN FT	1000	\$25.00	\$25,000.00
SUBTOTAL STORM SEWER COST					\$265,100.00
10% CONTINGENCIES					\$26,500.00
TOTAL STORM SEWER COST					\$291,600.00
INDIRECT COSTS (10%)					\$29,200.00
TOTAL STORM SEWER COST					\$320,800.00

**165TH AVENUE NW & JARVIS STREET NW - NO TRAIL OPTION
PRELIMINARY COST ESTIMATE
STA. 12+48 TO STA. 139+10
CITY OF ELK RIVER**

NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
RAILROAD CROSSING IMPROVEMENTS AT 165TH AVENUE & JARVIS STREET					
1	PROPOSED CROSSING SURFACE (INCLUDES CONCRETE PANELS, NEW RAIL, TIES, AND BALLAST)	LF	128	\$1,400.00	\$179,200.00
2	PROPOSED SAFETY MEASURE (TWO-QUADRANT GATE SYSTEM WITH FLASHERS & CWT)	LUMP SUM	2	\$250,000.00	\$500,000.00
3	COMMON EXCAVATION	CU YD	300	\$14.00	\$4,200.00
4	AGGREGATE BASE CLASS 5	TON	160	\$28.00	\$4,480.00
5	5" CONCRETE WALK	SQ FT	0	\$6.00	\$0.00
6	CONCRETE CURB & GUTTER DESIGN B818 (NON-TRAVERSABLE MEDIUM)	LIN FT	640	\$18.00	\$11,520.00
7	TRUNCATED DOMES	SQ FT	0	\$42.00	\$0.00
8	FLAG PERSON (BNSF CROSSING)	LUMP SUM	2	\$12,500.00	\$25,000.00
9	SIGN PANEL TYPE C	SQ FT	100	\$35.00	\$3,500.00
10	HYDRAULIC SOIL STABILIZER, TYPE 5, WITH SEED & FERT.	SQ YD	1000	\$2.00	\$2,000.00
				SUBTOTAL QUIET ZONE COST	\$729,900.00
				10% CONTINGENCIES	\$73,000.00
				TOTAL QUIET ZONE COST	\$802,900.00
				INDIRECT COSTS (10%)	\$80,300.00
				TOTAL QUIET ZONE COST	\$883,200.00
				TOTAL PROJECT COST	\$3,795,400.00



TYPICAL SECTION
36' FACE TO FACE WITH TRAIL ON ROADWAY



- DESIGN
- 2" TYPE SP 9.5 UPPER WEARING COURSE MIXTURE (3,C) [SPWEA330C] - SPECIAL
 - 2 1/2" TYPE SP 9.5 LOWER WEARING COURSE MIXTURE (3,C) [SPWEA330C]
 - 8" CLASS 5 GRAVEL BASE
 - 24"-60" SELECT GRANULAR BORROW (VARIES)

TYPICAL SECTION
SUBGRADE EXCAVATION



CITY OF ELK RIVER, MINNESOTA
 165TH AVENUE NW AND JARVIS STREET NW
 TYPICAL SECTION - 36' FACE TO FACE WITH TRAIL ON ROADWAY

OCTOBER, 2014

FIGURE NO. 1

JARVIS STREET - 32' ROADWAY WITHOUT TRAIL
 COST SHARING
 STA. 79+00 TO STA. 117+00
 CITY OF ELK RIVER

NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
STREETS					
1	MOBILIZATION	LUMP SUM	1.00	\$15,000.00	\$15,000.00
2	TRAFFIC CONTROL	LUMP SUM	1.00	\$6,000.00	\$6,000.00
3	RECLAIM BITUMINOUS PAVEMENT (9")	SQ YD	10133	\$4.00	\$40,532.00
4	SUBGRADE EXCAVATION	CU YD	5600	\$3.50	\$19,600.00
5	COMMON EXCAVATION	CU YD	6000	\$2.00	\$12,000.00
6	POND EXCAVATION	CU YD	2500	\$8.00	\$20,000.00
7	GRANULAR BORROW	CU YD	18500	\$5.00	\$92,500.00
8	AGGREGATE BASE CLASS 5	TON	9800	\$12.00	\$117,600.00
9	TYPE SP 12.5 WEARING COURSE MIX (4,E)	TON	1850	\$75.00	\$138,750.00
10	TYPE SP 12.5 NON WEARING COURSE MIX (4,B)	TON	2200	\$70.00	\$154,000.00
11	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	7600	\$11.00	\$83,600.00
12	COMMON TOPSOIL BORROW	CU YD	2750	\$20.00	\$55,000.00
13	SODDING TYPE LAWN	SQ YD	15000	\$3.50	\$52,500.00
14	STRIPING AND SIGNAGE	LUMP SUM	1	\$6,000.00	\$6,000.00
15	SILT FENCE	LIN FT	7600	\$2.00	\$15,200.00
16	TREE REMOVAL	ACRE	1.5	\$10,000.00	\$15,000.00
17	REMOVE & REPLACE LANDSCAPING	LUMP SUM	1	\$5,000.00	\$5,000.00
18	LAND ACQUISITION	SQ FT	10000	\$4.00	\$40,000.00
				SUBTOTAL STREETS COST	\$888,282.00
				10% CONTINGENCIES	\$88,820.00
				TOTAL STREETS COST	\$977,102.00
				INDIRECT COSTS (10%)	\$97,750.00
				TOTAL STREETS COST	\$1,074,852.00
				TOTAL CITY OF RAMSEY STREETS COST	\$537,426.00
STORM SEWER					
1	REMOVE CULVERT (RCP)	LIN FT	867	\$10.00	\$8,670.00
2	REMOVE DRAINAGE STRUCTURE	EACH	2	\$400.00	\$800.00
3	CONNECT TO EXISTING	EACH	3	\$300.00	\$900.00
4	CONST DRAINAGE STRUCTURE DESIGN G	LIN FT	34	\$310.00	\$10,540.00
5	CONST DRAINAGE STRUCTURE DES 48-4022	LIN FT	65	\$300.00	\$19,500.00
6	CASTINGS	EACH	24	\$700.00	\$16,800.00
7	12" RC PIPE CULVERT	LIN FT	1257	\$32.00	\$40,224.00
8	15" RC PIPE CULVERT	LIN FT	700	\$30.00	\$21,000.00
9	18" RC PIPE CULVERT	LIN FT	427	\$35.00	\$14,945.00
10	12" RC PIPE APRON	EACH	2	\$600.00	\$1,200.00
11	15" RC PIPE APRON	EACH	1	\$500.00	\$500.00
12	18" RC PIPE APRON	EACH	1	\$650.00	\$650.00
13	RANDOM RIPRAP CLASS IV	CU YD	30	\$90.00	\$2,700.00
14	STORM DRAIN INLET PROTECTION	EACH	24	\$150.00	\$3,600.00
				SUBTOTAL STORM SEWER COST	\$142,029.00
				10% CONTINGENCIES	\$14,200.00
				TOTAL STORM SEWER COST	\$156,229.00
				INDIRECT COSTS (10%)	\$15,660.00
				TOTAL STORM SEWER COST	\$171,889.00
				TOTAL CITY OF RAMSEY STORM SEWER COST	\$85,944.50

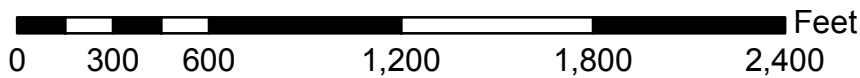
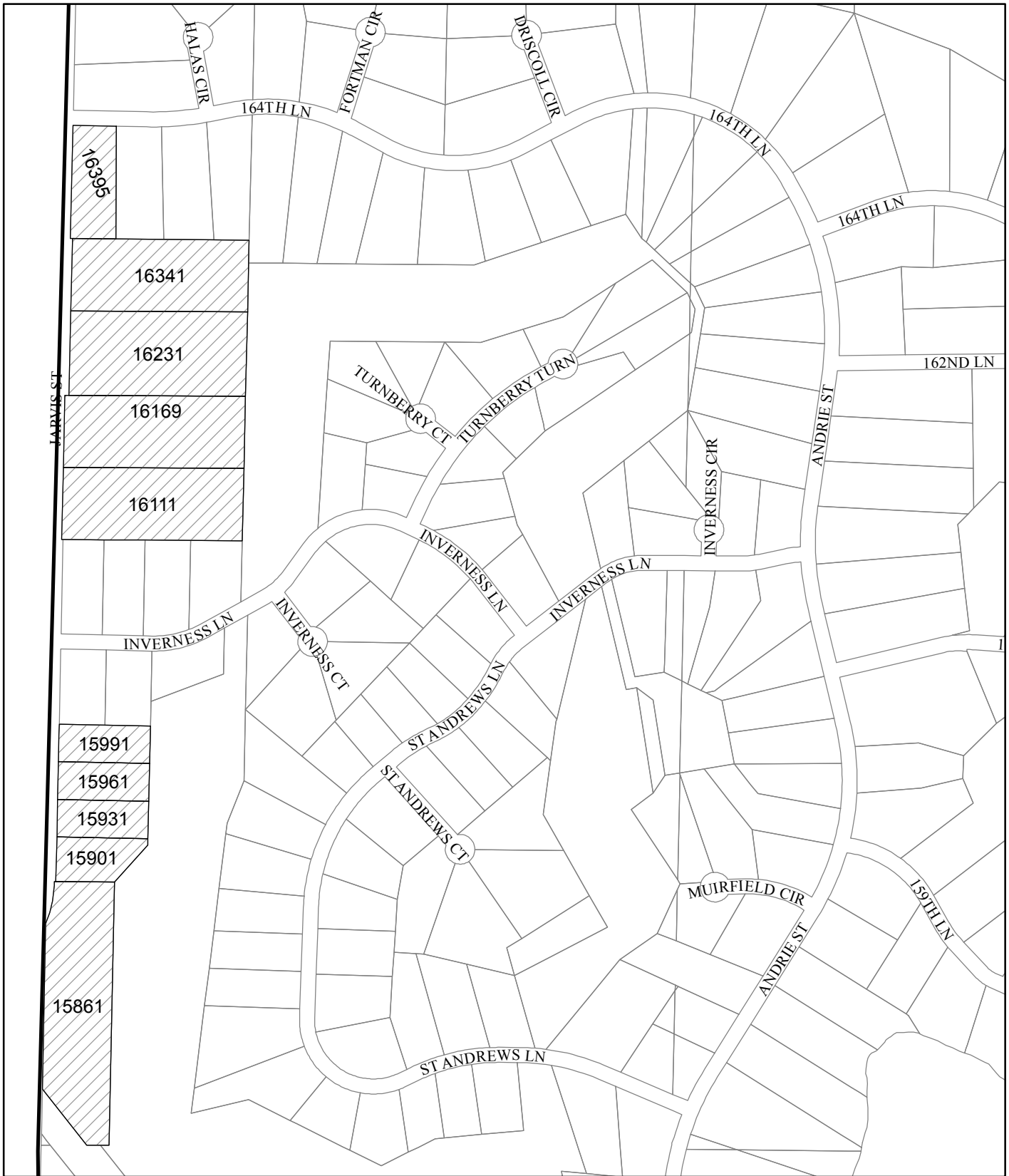
JARVIS STREET - 32' ROADWAY WITHOUT TRAIL
 COST SHARING
 STA. 79+00 TO STA. 117+00
 CITY OF ELK RIVER

NO.	ITEM	UNITS	QTY	UNIT PRICE	TOTAL PRICE
QUIET ZONE AT JARVIS IMPROVEMENTS					
1	PROPOSED CROSSING SURFACE (INCLUDES CONCRETE PANELS, NEW RAIL, TIES, AND BALLAST)	LF	80	\$1,400.00	\$112,000.00
2	PROPOSED SAFETY MEASURE (TWO-QUADRANT GATE SYSTEM WITH FLASHERS & CWT)	LUMP SUM	1	\$250,000.00	\$250,000.00
3	COMMON EXCAVATION	CU YD	150	\$14.00	\$2,100.00
4	AGGREGATE BASE. CLASS 5	TON	80	\$28.00	\$2,240.00
5	5" CONCRETE WALK	SQ FT	1000	\$6.00	\$6,000.00
6	CONCRETE CURB & GUTTER DESIGN B818 (NON-TRAVERSABLE MEDIAN)	LIN FT	320	\$18.00	\$5,760.00
7	TRUNCATED DOMES	SQ FT	80	\$42.00	\$3,360.00
8	FLAG PERSON (BNSF CROSSING)	LUMP SUM	1	\$12,500.00	\$12,500.00
9	SIGN PANEL TYPE C	SQ FT	50	\$35.00	\$1,750.00
10	HYDRAULIC SOIL STABILIZER, TYPE 5, WITH SEED & FERT.	SQ YD	500	\$2.00	\$1,000.00
				SUBTOTAL QUIET ZONE COST	\$396,710.00
				10% CONTINGENCIES	\$39,670.00
				TOTAL QUIET ZONE COST	\$436,380.00
				INDIRECT COSTS (10%)	\$43,670.00
				TOTAL QUIET ZONE COST	\$480,050.00
				TOTAL CITY OF RAMSEY QUIET ZONE COST	\$240,025.00
				TOTAL CITY OF RAMSEY COST FOR 32' ROADWAY WITHOUT TRAIL	\$863,395.50
				TOTAL COST INCREASE TO 36' WIDE ROADWAY	\$56,910.00
				TOTAL CITY OF RAMSEY CONTRIBUTION	\$920,305.50



APPENDIX D

**Preliminary Assessment Map
Preliminary Assessment Roll**

JARVIS STREET ASSESSMENT MAP

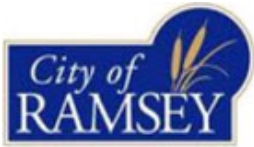


Legend

-  Assessable Parcels
-  City Limits

IP #15-20 Assessment Roll

PID	Name/Owner	Address	City	State	Zip
183225220009	DILLERUD JEFFREY E & KANDRA F	16395 JARVIS ST NW	ELK RIVER	MN	55330
183225230004	BAUM MARK L & TERI L	16111 JARVIS ST NW	ELK RIVER	MN	55330
183225230005	MULVANEY MICHAEL J & SHARON	16169 JARVIS ST NW	ELK RIVER	MN	55330
183225230007	HAUAN DAVID	16341 JARVIS ST NW	ELK RIVER	MN	55330
183225230008	BROWN-HAUAN MARILYN	16231 JARVIS ST NW	ELK RIVER	MN	55330
183225320009	OLSON CHRISTINA	15991 JARVIS ST NW	ELK RIVER	MN	55330
183225320010	MORGENROTH DANA	15961 JARVIS ST NW	ELK RIVER	MN	55330
183225320011	ANDERSON DANA	15931 JARVIS ST NW	ELK RIVER	MN	55330
183225330002	BIG C DEVELOPMENT LLC/ATTN STANLEY D LEBAKKEN	PO BOX 424	ANOKA	MN	55303
183225330004	PITT JEFFREY A	15901 JARVIS ST NW	ELK RIVER	MN	55330



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7. 1.

Meeting Date: 02/24/2015

By: Chris Anderson, Community
Development

Information

Title:

Adopt Resolution #15-02-046 Approving the Environmental Policy Board's Statement of Purpose and Scope

Purpose/Background:

As the City Council will recall, last fall a joint City Council/Environmental Policy Board (EPB) meeting was held to discuss the purpose of the EPB. Through this discussion, various concepts and strategies emerged to begin shaping a new direction for the EPB. Building on the thoughts and comments from the joint City Council/EPB meeting, the EPB conducted a collaborative session at their December meeting to develop and refine their purpose.

A Statement of Purpose and Scope has been developed and approved by the EPB. The document identifies five (5) focus areas for the EPB, including taking an active role in reviewing certain Land Use Applications, involvement in the Comprehensive Plan Update process, education, emerging issues, and periodic review of the Zoning Code as it relates to natural resources and the Comprehensive Plan. One or more members of the EPB will be present to review the document with City Council this evening.

Observations/Alternatives:

The most significant component of the document is the Board's new role in actively reviewing certain Land Use Applications. As outlined in the document, the EPB will now be incorporated into the review process for Major Plats (four [4] or more lots), Site Plans, Variances in Overlay Districts (Wild and Scenic, Critical Area, Shoreland, and Floodplain), and Comprehensive Plan Amendments. The Board certainly expressed interest in this new role but cautioned they wanted to ensure that their involvement could be incorporated into the current review process (i.e. they didn't want to extend the process for an applicant). The EPB's regular meeting day is being moved to the third Monday of the month (beginning in April) which ensures that their involvement in the review process can be accommodated within the existing timeline and will occur prior to any public hearing conducted by the Planning Commission.

Recommendation:

The EPB recommends that City Council approve their new Statement of Purpose and Scope.

Action:

Motion to adopt Resolution #15-02-046 approving the EPB's Statement of Purpose and Scope.

Attachments

Statement of Purpose and Scope
Resolution 15 02 046

Development Review Timeline

Form Review

Inbox

Tim Gladhill

Kurt Ulrich

Form Started By: Chris Anderson

Final Approval Date: 02/18/2015

Reviewed By

Tim Gladhill

Kurt Ulrich

Date

02/18/2015 03:58 PM

02/18/2015 04:32 PM

Started On: 02/13/2015 08:59 AM

Statement of Purpose

The Environmental Policy Board (EPB) will promote environmental awareness and conservation practice by citizens by advising the City Council on policy issues, review of new development proposals, communication and education. Through careful review, the EPB will present multiple perspectives, ideas, and new technologies that promote both discovery and accountability.

Scope

Land Use Application Review

Beginning in 2015, the EPB will have an active role in reviewing various land use applications with respect to natural resources. The EPB's review will occur concurrently with other advisory boards/commissions to ensure compliance with State Statute 15.99 (generally known as the sixty [60] day rule). The EPB will review and provide recommendations regarding landscape plans, tree preservation plans, potential impacts to natural communities/areas as identified in the Natural Resources Inventory and Wetland Functions and Values report, and the potential for implementing Best Management Practices (BMPs).

The EPB will actively review land use applications for Major Plats (four [4] or more lots with public infrastructure improvements), Site Plans (new development only, not for building expansions), Variances in Overlay Districts (Wild and Scenic, Critical Area, Shoreland, and Floodplain), and Comprehensive Plan Amendments. In general, the EPB will not review applications for Conditional or Interim Use Permits, Minor Plats (three [3] or fewer lots), Administrative Subdivisions, Easement Vacations, Home Occupation Permits (unless a request has potential environmental hazards), or Variances (except for the Overlay Districts as noted above). Finally, the EPB will, on occasion, also review Zoning Amendments, dependent on the subject of a proposed/requested amendment.

The EPB's role in land use application review will be conducted for a trial period of one (1) year without amending City Code. At the conclusion of the trial period, the process will be reviewed by the Board (and City Council) for effectiveness and efficiency. If found to add value to the overall land use application review process, an ordinance amendment will be prepared for consideration by City Council.

Comprehensive Plan Review

The City has begun preparations for an update to its Comprehensive Plan and has noted a significant role the EPB will have in this process. This document will lay out the vision for the community through 2040 and sets the foundation for how the community will develop over time. Once adopted, the Comprehensive Plan likely will set in motion certain updates or amendments to the Zoning Ordinance and should any amendment or updates relate to natural resources, the EPB will be directly involved with that process as well.

The EPB will have a role in reviewing various portions of the Comprehensive Plan and will take the lead on the Natural Resources Chapter. While the update is not due until 2018, the EPB will begin a review of the existing Natural Resources Chapter early in 2015 and subsequently establish guiding principles and a framework for updating this Chapter. In 2016 (or early 2017), the EPB will complete a draft update to the Natural Resources Chapter.

Involvement with the Comprehensive Plan update, potential ordinance amendments, and review of land use applications will provide the EPB the opportunity to review existing standards to determine whether they are accomplishing their intended outcome. In essence, the EPB will be involved with establishing the vision and goals for natural resources, drafting standards to accomplish those goals, and applying those standards to proposed projects. This 'full circle' approach should provide the EPB with invaluable insight regarding natural resources standards and identify areas where improvement or amendments are necessary.

It will be the goal of the EPB to regularly (annually) review the relevant chapters of the Comprehensive Plan and the zoning tools in place to determine whether current policies and/or standards are adequate to accomplish the vision of the community.

Education

Ensuring that the residents of Ramsey are well informed on emerging and current issues is critical. Thus, education and community awareness have been identified as a key function of the EPB. The EPB will strive to keep the public informed of new and existing issues as well as what actions the City is taking to address those issues. The intent will not only be to keep the citizenry well informed but also to provide explanation and/or clarification on why certain standards are in place and how they are intended to address a specific issue. This will primarily be accomplished through mediums such as the newsletter and website, but may also include other outlets such as QCTV.

Emerging Issues

Staying informed on emerging issues and 'hot' topics is another critical role for the EPB. As the City's primary advisory board on natural resources, the EPB's role, at least in part, is to stay ahead of emerging issues facing the City by researching and understanding how it may impact the City. Depending on the topic and other factors, this could be accomplished through the use or establishment of a subcommittee comprised of no more than three (3) existing EPB members that would report back to the EPB as a whole during regularly scheduled meetings. Based on the EPB's review and analysis of an issue, the EPB will work to formulate options for consideration by the City Council as to how best to address or mitigate the issue. This could include, but is not necessarily limited to, focused educational pieces, recommendations for Best Management Practices (BMPs), ordinance amendments, and/or comprehensive plan amendments.

Review of Zoning Code

As new technologies and ideas develop, updates to City Code, and more specifically the Zoning & Subdivisions Chapter, may be warranted. The EPB will routinely, or as time permits, review sections of City Code to ensure they are still relevant and will accomplish the stated goals of the Comprehensive Plan relating to natural resources. If, through this review, the EPB identifies opportunities for improvement, outdated or conflicting standards, and/or sections that do not support or will not achieve the goals of the Comprehensive Plan, it will recommend pertinent amendments to the Planning Commission.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-02-046

**RESOLUTION APPROVING A STATEMENT OF PURPOSE AND SCOPE
FOR THE ENVIRONMENTAL POLICY BOARD**

WHEREAS, the primary objective of the Environmental Policy Board is to review, consider, initiate and recommend to City Council such policies, plans or projects that will enhance and preserve the natural environment of the City; and

WHEREAS, the Environmental Policy Board's scope includes, but is not necessarily limited to, matters of the preservation of the community forest, water quality, wetland preservation, ground water protection, ecological preservation, control of soil erosion and air, noise and light pollution; and

WHEREAS, the Environmental Policy Board has developed a Statement of Purpose and Scope and has recommended approval by the City Council.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council of the City of Ramsey hereby approves the Environmental Policy Board's Statement of Purpose and Scope as attached.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of February, 2015.

Mayor

ATTEST:

City Clerk

Statement of Purpose

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guiding principles and a framework for updating this Chapter. In 2016 (or early 2017), the EPB will complete a draft update to the Natural Resources Chapter.

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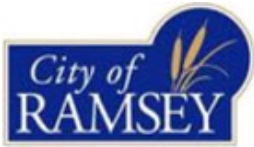
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As new technologies and ideas develop, updates to City Code, and more specifically the Zoning & Subdivisions Chapter, may be warranted. The EPB will routinely, or as time permits, review sections of City Code to ensure they are still relevant and will accomplish the stated goals of the Comprehensive Plan relating to natural resources. If, through this review, the EPB identifies opportunities for improvement, outdated or conflicting standards, and/or sections that do not support or will not achieve the goals of the Comprehensive Plan, it will recommend pertinent amendments to the Planning Commission.

Milestone	Date
Applications Due	First Thursday of Month
Development Review Meeting (City Staff)	Second Tuesday of Month
Environmental Policy Board Agenda	Second Friday of Month
Environmental Policy Board Meeting	Third Monday of Month
Planning Commission Agenda	Last Friday of Month
Planning Commission Meeting	First Thursday of Month



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7.2.

Meeting Date: 02/24/2015

By: Chris Anderson, Community
Development

Information

Title:

Consider Interim Topsoil Specification for 2015 Construction Season

Purpose/Background:

The City has a topsoil requirement that is triggered whenever a Building Permit is issued for the construction of a new principal building (residential or commercial). City Code requires four (4) inches of topsoil applied to all disturbed areas not otherwise improved with impervious surfacing (rooftop, driveway, walkway, etc.). The current definition of topsoil references a MnDOT specification, Premium Topsoil Borrow. However, in 2014, MnDOT issued a new Specifications Book (Standard Specifications for Construction), which no longer includes the specification for Premium Topsoil Borrow. Thus, the definition of topsoil in City Code is referencing a specification that no longer exists. The purpose of this case is to consider an interim solution for the topsoil requirement.

Observations/Alternatives:

This matter was presented to the Environmental Policy Board (EPB) and they reviewed three (3) topsoil specifications from MnDOT's 2014 Spec Book, which were most similar to the City's current requirement (see attached). Ultimately, the EPB recommended that the City accept topsoil material that meets the Common Topsoil Borrow specification. The allowable ranges of sand and organic matter within this specification most closely resemble that of the City's current requirement. These two components were the primary focus of the City Council when the topsoil requirement was considered in 2009.

The EPB also recommended that the City review and consider additional water conservation strategies that could be implemented rather than relying solely on topsoil. If alternative options are found to be viable, this would create some flexibility within City Code and allow property owners to choose between multiple options. Staff will be working with the EPB on this matter and anticipate bringing forth an Ordinance Amendment in some fashion in the near future. However, in the meantime, City Staff is looking for consensus of the City Council to accept topsoil material meeting the standards of Table 3877-1 (Common Topsoil Borrow) for the 2015 construction season.

Funding Source:

This case is being handled as part of Staff's regular duties.

Recommendation:

The EPB recommends utilizing the Common Topsoil Borrow specification found in MnDOT's 2014 edition of Standard Specifications for Construction.

Action:

Motion to approve Standard Operating Policy #001-15 allowing the use of the Common Topsoil Borrow specification from MnDOT's 2014 Standard Specifications for Construction.

Attachments

Comparison of Current and Proposed Topsoil Specifications

2014 MnDOT Topsoil Specifications

DRAFT Standard Operating Policy #001-15

Form Review

Inbox

Tim Gladhill

Kurt Ulrich

Form Started By: Chris Anderson

Final Approval Date: 02/18/2015

Reviewed By

Tim Gladhill

Jo Thieling

Date

02/18/2015 03:59 PM

02/18/2015 05:21 PM

Started On: 02/13/2015 02:58 PM

Current Topsoil Specification 3877-3 (in MnDOT 2005 Spec Book)

C Premium Topsoil Borrow

Premium topsoil borrow for use as a plant growing medium in critical areas and top dressing erosion stabilization mats shall be screened and pulverized and meet the requirements of Table 3877-3:

Table 3877-3 Premium Topsoil Borrow Requirement		
	Minimum	Maximum
Material Passing 2.0 mm (#10) Sieve	95%	--
Clay	10%	25%
Silt	25%	60%
Sand & Gravel	25%	60%
Organic Matter	5%	15%
pH	6.0	7.1
Soluble Salts	--	0.15 siemens/m 1.5 mmho/cm

New Topsoil Specification 3877-3 (MnDOT 2014 Spec Book)

A Common Topsoil Borrow

Provide Common topsoil borrow ranging from a silt loam, loam, clay loam, sandy clay loam, or sandy loam soils for general use as a turf growing medium and in accordance with Table 3877-1. Common Topsoil Borrow is a blend of Type A and/or Type B horizon soils defined in the soil profile section of the Grading and Base Manual, and is similar to topsoil found adjacent to the project.

Table 3877-1 Common Topsoil Borrow		
Requirement	Range	Test Method
Material Passing the ¾ in [19 mm]	100 %	ASTM D 422
Material passing No. 4 [4.75 mm]	≥ 85%	—
Clay	5% – 40%	ASTM D 422
Silt	10% – 60%	ASTM D 422
Sand	20% – 65%	ASTM D 422
Organic matter	3% – 20%	ASTM D 2974
pH	6.1 – 7.8	ASTM G 51

MnDOT 2014 Standard Specifications for Construction
(3877 Topsoil Material)

A Common Topsoil Borrow

Provide Common topsoil borrow ranging from a silt loam, loam, clay loam, sandy clay loam, or sandy loam soils for general use as a turf growing medium and in accordance with Table 3877-1. Common Topsoil Borrow is a blend of Type A and/or Type B horizon soils defined in the soil profile section of the Grading and Base Manual, and is similar to topsoil found adjacent to the project.

Table 3877-1 Common Topsoil Borrow Requirements		
Requirement	Range	Test Method
Material Passing the ¾ in [19 mm]	100 %	ASTM D 422
Material passing No. 4 [4.75 mm]	≥ 85%	—
Clay	5% – 40%	ASTM D 422
Silt	10% – 60%	ASTM D 422
Sand	20% – 65%	ASTM D 422
Organic matter	3% – 20%	ASTM D 2974
pH	6.1 – 7.8	ASTM G 51

B Loam Topsoil Borrow

Provide topsoil borrow consisting mostly of loam ranging into sandy clay loam, sandy loam, silt loam, and clay loam soils as a plant growing medium for landscape and planting beds and in accordance with Table 3877-2:

Table 3877-2 Loam Topsoil Borrow Requirements		
Requirement	Range	Test Method
Material Passing the ¾ in [19.0 mm]	100%	ASTM D 422
Material passing No. 4 [4.75 mm]	≥ 90%	—
Clay	5% – 30%	ASTM D 422
Silt	10% – 50%	ASTM D 422
Sand	20% – 70%	ASTM D 422
Organic matter	3% – 20%	ASTM D 2974
pH	6.1 – 7.5	ASTM G 51
Soluble salts	≤ 0.15 siemens/m [1.5 mmho/cm]	—

C Sandy Clay Loam Topsoil Borrow

Provide topsoil borrow consisting mostly of a sandy clay loam and ranging into clay loam, sandy loam, and loam soils for use as a plant growing medium in critical areas, such as steep slopes and as a top dressing for Turf Reinforcement Mats and in accordance with Table 3877-3:

Table 3877-3 Sandy Clay Loam Topsoil Borrow Requirements		
Requirement	Range	Test Method
Screened and pulverized	—	—
Material passing the ¾ screen [19.0 mm]	100%	ASTM D 422
Material passing No. 4 [4.75 mm]	≥ 95%	ASTM D 422
Clay	15% – 35%	ASTM D 422
Silt	0% – 40%	ASTM D 422
Sand	30% – 80%	ASTM D 422
Organic matter	5% – 15%	ASTM D 2974
pH	6.0 – 7.1	ASTM G 51
Soluble salts	≤ 0.15 siemens/m [1.5 mmho/cm]	—

Community Development Department

Standard Operating Policy #001-15

Topsoil Specification

Background

In an effort to improve water conservation measures within the city, a topsoil requirement was implemented in June of 2009. The topsoil requirement has been amended several times over the years but the current standard is triggered whenever a building permit is issued for the construction of a new principal building and requires four (4) inches of topsoil applied to all disturbed areas not otherwise improved with impervious surfacing (roofs, driveways, walkways, etc.). Topsoil is defined as black dirt composed of unconsolidated material, largely undecomposed organic matter that is a suitable foundation for vegetative growth. The composition of the topsoil shall include a well-balanced medium consistent with the requirements of Table 3877-3 in MnDOT Specification 3877C (Premium Topsoil Borrow) as seen below:

Table 3877-3 Premium Topsoil Borrow Requirement		
	Minimum	Maximum
Material Passing 2.0 mm (#10) Sieve	95%	--
Clay	10%	25%
Silt	25%	60%
Sand & Gravel	25%	60%
Organic Matter	5%	15%
pH	6.0	7.1
Soluble Salts	--	0.15 siemens/m 1.5 mmho/cm

Issue

In 2014, MnDOT published a new Specifications Book: Standard Specifications for Construction. This current edition does not include the Premium Topsoil Specification identified in Ramsey City Code. Thus, the definition of topsoil in City Code references a MnDOT Specification that no longer exists.

Interim Solution

The Environmental Policy Board (EPB) has reviewed the new topsoil specifications and has recommended that the City accept, at least for the interim time, material meeting MnDOT's Common Topsoil Borrow standard outlined in Table 3877-1 below. This was based on the fact that the allowable ranges for sand and organic matter within this specification most closely resemble the city's current requirement for these components. When a topsoil requirement was originally discussed by the City Council, it was these two components (sand because of the sandy soils present throughout much of the community, and organic matter because of its water holding capabilities) that were primary factors in selecting the current specification.

Table 3877-1 Common Topsoil Borrow Requirements		
Requirement	Range	Test Method
Material Passing the ¾ in [19 mm]	100 %	ASTM D 422
Material passing No. 4 [4.75 mm]	≥ 85%	—
Clay	5% – 40%	ASTM D 422
Silt	10% – 60%	ASTM D 422
Sand	20% – 65%	ASTM D 422
Organic matter	3% – 20%	ASTM D 2974
pH	6.1 – 7.8	ASTM G 51

Next Step(s)

The EPB has recommended that the City review and consider other possible water conserving strategies rather than strictly relying on topsoil. If feasible options exist, it would incorporate more flexibility into City Code, something seemingly beneficial for all. It is expected that an ordinance amendment will be brought forward in the near future addressing to formally address this matter.

Meeting Date: 02/24/2015

By: Chris Anderson, Community
Development

Information

Title:

Adopt Ordinance #15-03 Amending City Code Section 117-351 (Home Occupations)

Purpose/Background:

The purpose of this case is to adopt Ordinance #15-03 amending City Code Section 117-351 (Home Occupations). This Section of City Code was discussed early in 2014 in response to several recent applications for Home Occupation Permits. At that time, the Planning Commission expressed support for potential amendments that would better ensure the peace, safety, and aesthetics typical of a residential neighborhood. The proposed revisions are intended to provide clarification for when a Home Occupation Permit is required, attempts to provide provisions for or differentiate an independent contractor and other home occupations, and attempts to strengthen the overall ordinance to ensure the tranquility of a neighborhood is maintained.

Ordinance 15-03 was introduced at the February 10, 2015 City Council meeting and is now eligible for adoption.

Notification:

The Public Hearing was published in the Anoka County UnionHerald.

Observations/Alternatives:

The intent of Ordinance #15-03 is to attempt to balance the opportunity for low-impact, home-based businesses with the peace and tranquility expected in a residential neighborhood. While acting in the legislative policy making capacity, the City has a wide range of policy alternatives depending on the desired balance between flexible, home-based businesses and protections for residential neighborhoods, the primary focus of our residential zoning districts.

A wide range of ordinances from within the metro, state and nation were reviewed in an attempt to frame the Home Occupation policy discussion. Based on Staff's review of similar ordinances, the City's current standards appear to provide more flexibility and allowances for home-based businesses when compared to most other communities. Many peer ordinances had limitations on the size of a commercial vehicle allowed on a residential parcel (some outright prohibited this) and many also prohibited the outside storage of commercial vehicles/equipment.

Key Provisions of Proposed Amendment

Limit of Motor Vehicles Associated with Home Occupation. The first key provision is a potential limit of not more than one (1) motor vehicle affiliated with a home occupation and one (1) piece of commercial equipment stored outside on the property (in accordance with City Code Section 117-355) without requiring a Home Occupation Permit (HOP). This provision was included to account for those independent contractors that may utilize their home for office space and park a commercial vehicle on their residential lot but otherwise conduct no portion of their business on the property. Property Owners could still request that the City Council grant a Home Occupation Permit to exceed this limit, but it would trigger the need for a Public Hearing should a home occupation exceed this threshold, which will afford a neighborhood the opportunity to provide input. This language is intended to clarify the original intent of the amendment to the City's Home Occupation Ordinance and provide better framework and detail for Staff to review proposals by establishing a more clearly defined policy statement.

Number of Customers and Employees. The second main revision involves defining excessive traffic levels by number of customer round trips rather than number of vehicle trips. The current definition has provided a degree of confusion and inconsistent application submittals over time. The actual number of permitted round-trip visits for customers/clients would remain the same; there is a separate provision for one (1) round-trip visit per eligible non-resident employees. This distinction is included because there is proposed language to prevent a residential property from being used as a dispatch center or headquarters in which employees come to the site and then are dispatched to other locations. The intent of allowing non-resident employees is for them to actually work at the residential property rather than to come for materials, paperwork, and/or vehicles/equipment and leave again.

The Planning Commission conducted a Public Hearing on January 8, 2015 and there were no verbal or written comments received. The Ordinance was introduced at the February 10, 2015 City Council meeting and is now eligible for adoption.

Funding Source:

This ordinance is being prepared as part of normal Staff duties.

Recommendation:

The Planning Commission recommends that City Council adopt Ordinance #15-03.

Action:

Motion to waive the City Charter requirement to read the Ordinance out loud;

-AND-

Motion to adopt Ordinance #15-03.

Roll Call Vote:

Councilmember Johns
Councilmember Riley
Councilmember Williams
Councilmember Shryock
Councilmember Letourneau
Councilmember Kuzma
Mayor Strommen

Attachments

City Code Section 117-351: Redlined Text

Ordinance #15-03

Planning Commission Meeting Minutes Dated January 8, 2015

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	02/18/2015 03:56 PM
Kurt Ulrich	Kurt Ulrich	02/18/2015 04:27 PM
Tim Gladhill	Tim Gladhill	02/18/2015 05:26 PM
Form Started By: Chris Anderson		Started On: 02/10/2015 08:12 PM
Final Approval Date: 02/18/2015		

Sec. 117-351. - Home occupations.

Home occupations shall be allowed to exist in the residential zoning districts in accordance with certain criteria established to protect the peace, quiet, and domestic tranquility in all residential neighborhoods within the city, and in order to guarantee all residents freedom from excessive noise, excessive traffic, nuisance, fire hazard and other possible effects of said home occupation uses. It is the intent of this section that the property owner shall have a vested interest in the business, as the city does not desire to create business incubators for lease within the residential districts. Applications for a home occupation permit shall be processed administratively by the zoning administrator; or when circumstances necessitate, in accordance with the processing procedure established for conditional use permits in section 117-51. Home occupation permits may be suspended or revoked pursuant to the procedure established in section 117-51.

- (1) *Requirements.* ~~All h~~Home occupations ~~that are required to~~ operate under the following parameters ~~shall be exempt from a permit. If a home occupation operates beyond the conditions below or if the home occupation creates conditions described in subsection (2), a permit shall be required.~~
 - a. ~~The home occupation shall be clearly incidental and secondary to the residential use of the premises, and shall result in no incompatibility with or disturbance to the surrounding area.~~
 - b. The owner of the home occupation shall occupy the dwelling unit on the site of the home occupation.
 - ~~bc.~~ Home occupation operations are restricted to the dwelling unit, attached or detached garages or accessory buildings. If the owner of a home occupation is conducting operations in a detached accessory building, said accessory building must be located on the same parcel as the owners dwelling unit, or a parcel immediately adjacent to the owner's dwelling, to which the owner also has fee title.
 - ~~ed.~~ The area set aside for the home occupation in the dwelling unit shall not exceed 20 percent of the gross living area of the dwelling unit.
 - ~~de.~~ The area set aside for the home occupation in attached or detached accessory buildings or garages shall not exceed total accessory building space or height allowed on the site of the home occupation, as established in section 117-349
 - ~~ef.~~ A minimum of 400 square feet of garage or accessory building space shall be maintained as a primary residential garage for indoor parking of vehicles and equipment.
 - ~~fg.~~ There shall not be any exterior evidence of the existence of said home occupation such as displays, exterior storage of home occupation equipment ~~and vehicles~~, materials, supplies, inventory or merchandise, ~~unless it is in accordance with section 117-355, with the following exceptions:~~
 1. ~~One (1) motor vehicle affiliated with the home occupation, either meeting the definition of a commercial vehicle or any vehicle having lettering or advertising for said home occupation, shall be allowed to be stored or parked outside on the site of the home occupation in accordance with section 117-355.~~
 2. ~~One (1) piece of commercial equipment affiliated with the home occupation shall be allowed to be stored or parked on the site of the home occupation in accordance with section 117-355.~~
 - ~~gh.~~ ~~There shall be N~~~~no interior signs or display which are visible from outside the dwelling unit or accessory building where the home occupation is operated n~~ ~~or any~~ exterior business signs or displays ~~shall be permitted~~ unless otherwise permitted in article II, division 8 of this chapter ~~or article II, division 3 of this chapter., with the following exception:~~

1. A sign not exceeding two (2) square feet in size may be displayed if affixed flat against the wall of either the home or accessory building where the home occupation is being conducted. The sign shall be non-illuminated and shall not have dynamic display capabilities.
 - hi. The home occupation shall not generate excessive vehicular traffic (customers, employees, deliveries, etc.) in the residential neighborhood. Excessive vehicular traffic for purposes of this section is defined as ~~two vehicle trips per hour per standard eight hour business day or 16 vehicle trips within a 24-hour period in excess of any combination of eight (8) round-trip customer/client visits and/or deliveries per standard eight (8) hour day and no more than one (1) on the premises at any given time. For the purposes of this section, one (1) customer/client visit shall be considered to include any number of persons arriving in a single vehicle. One (1) round-trip visit per eligible employee shall also be allowed and is not counted toward the customer/client visits.~~ An increase at a rate of 25 percent is permitted if the subject property has access from a county, state, or MSA street. ~~The total traffic trips permitted includes employees, customers, and deliveries.~~
 - ij. The home occupation does not serve as headquarters or as a dispatch center where employees come to the site and are then dispatched to other locations.
 - k. The receipt or shipment of deliveries shall be limited to those made by the USPS and/or an express shipping service that is characteristic of service to a residential neighborhood.
 - l. The home occupation shall not constitute a fire hazard to neighboring residences, or a nuisance to neighbors because of excessive traffic, light glare, noise, odors, vibration or other circumstances, as determined by the fire marshal or zoning administrator.
 - jm. The home occupation shall not include operations relating to internal combustion engines, body shops, ammunition manufacturing, motor vehicle repairs or sale, or any other objectionable uses as determined by the zoning administrator.
 - n. The home occupation shall not change the fire rating of a structure nor require exterior alterations or modifications that change the residential character or appearance of the dwelling unit or accessory building to a commercial nature.
- (2) *Administrative home occupation permit required.* Home occupations that include one or more of the following practices or operational methods shall require a home occupation permit that is subject to the review and approval of the zoning administrator.
- a. The home occupation employs persons, which includes but is not limited to co-owners, partners, and employees), that do not live in the dwelling unit on the property but conduct work on the property.
 1. The owner of a home occupation on a parcel less than three (3) acres in size may employ a maximum of one person that does not reside in the dwelling unit on the property but does conduct work on the property. The owner of a home occupation on a parcel three (3) acres or greater in size may employ a maximum of three (3) persons that do not reside in the dwelling unit on the property but do conduct work on the property.
 2. Off-street parking for the dwelling unit occupants and any nonresident employees is provided in accordance with section 117-355
 - b. The home occupation involves operating methods that include transactions with the public (customers, clients, consultants, subcontractors, etc.) on the site of the home occupation. The number of persons permitted on the site at any given time shall be limited so as not to create a parking demand in excess of that which can be accommodated on a driveway on the site of the home occupation.
 - c. Retail sales are conducted on the site. Retail sales at the site shall be limited to products that are ancillary to the home occupation and shall be displayed or stored indoors.

- (3) *Conditional use.* Home occupations that propose to operate beyond the scope of the parameters in subsection (1) and/or (2) of this section shall be processed in accordance with the procedures established for conditional use permits in section 117-51, with the exception of recording the home occupation permit should it be approved by City Council.
- (4) *Nuisance prevention.* In order to guarantee that a home occupation, once authorized, will not become a nuisance to the neighbors or otherwise violate these guidelines, the city staff or city council may impose reasonable conditions necessary to protect the public health, safety, and welfare of residents of the city.
- (5) *Inspections.* There may be one or more inspections each year by the zoning administrator or his designee of any property covered by a home occupation permit. In addition, the zoning administrator and/or his designee, shall have the right at any time, upon reasonable request, 48 hours' notice shall be considered reasonable, to enter and inspect the premises covered by said permit for safety and compliance purposes.
- (6) *Term of home occupation permits.* Home occupation permits granted by this section shall be temporary in nature and shall be granted to a designated person who resides in the dwelling unit on the subject property. Permits are not transferable from person to person or from address to address, unless the transfer is in accordance with the provisions of subsection (7) of this section.
- (7) *Death or move of permit holder; suspension or revocation; businesses existing before adoption of article provisions.*
 - a. Should a home occupation permit holder die or move to a new location, the existing permit shall be automatically terminated. Except that in the case of death, should a surviving spouse or child, residing at the same address or receiving title to the property desire to continue the home occupation, written notice to that effect shall be given to the zoning administrator and the council may authorize continuation of that permit without further hearing.
 - b. A home occupation permit, once granted, may be suspended or revoked prior to its original revocation date by the council for cause after hearing before the council. Citizen complaints seeking the revocation of such permit shall be filed with the zoning administrator. All such revocation hearings, publication, and notice requirements shall be the same as for conditional use permits in accordance with section 117-51
 - c. Persons conducting a business from property zoned for residential use on the effective date of the ordinance from which this section is derived shall be required to obtain a home occupation permit as required herein. The business may continue pending final determination of the application. Should the zoning administrator or council deny the application for a home occupation permit the use shall immediately cease at such residential premises.

(Code 1978, § 9.11.04; Ord. No. 73-05, 5-21-1973; Ord. No. 03-30, 9-15-2003; Ord. No. 03-54, 1-19-2004; Ord. No. 08-14, § 2, 5-13-2008)

**ORDINANCE #15-03
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

**AN AMENDMENT TO CHAPTER 117 OF THE CITY CODE, WHICH CHAPTER IS KNOWN AS
ZONING AND SUBDIVISIONS OF THE CITY CODE OF RAMSEY, MINNESOTA**

**AN ORDINANCE AMENDING SECTIONS 117-351 (HOME OCCUPATIONS) OF THE RAMSEY
CITY CODE.**

The City of Ramsey Ordains:

SECTION 1 AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2 AMENDMENTS

Section 117-351 Subd. (1) is amended to read as follows:

- (1) *Requirements.* Home occupations that operate under the following parameters shall be exempt from a permit. If a home occupation operates beyond the conditions below or if the home occupation creates conditions described in subsection (2), a permit shall be required.
 - a. The home occupation shall be clearly incidental and secondary to the residential use of the premises, and shall result in no incompatibility with or disturbance to the surrounding area.
 - b. The owner of the home occupation shall occupy the dwelling unit on the site of the home occupation.
 - c. Home occupation operations are restricted to the dwelling unit, attached or detached garages or accessory buildings. If the owner of a home occupation is conducting operations in a detached accessory building, said accessory building must be located on the same parcel as the owners dwelling unit, or a parcel immediately adjacent to the owner's dwelling, to which the owner also has fee title.
 - d. The area set aside for the home occupation in the dwelling unit shall not exceed 20 percent of the gross living area of the dwelling unit.
 - e. The area set aside for the home occupation in attached or detached accessory buildings or garages shall not exceed total accessory building space or height allowed on the site of the home occupation, as established in section 117-349
 - f. A minimum of 400 square feet of garage or accessory building space shall be maintained as a primary residential garage for indoor parking of vehicles and equipment.
 - g. There shall not be any exterior evidence of the existence of said home occupation such as displays, exterior storage of home occupation equipment and vehicles, materials, supplies, inventory or merchandise, with the following exceptions:
 1. One (1) motor vehicle affiliated with the home occupation, either meeting the definition of a commercial vehicle or any vehicle having lettering or advertising for said home

occupation, shall be allowed to be stored or parked outside on the site of the home occupation in accordance with section 117-355.

2. One (1) piece of commercial equipment affiliated with the home occupation shall be allowed to be stored or parked on the site of the home occupation in accordance with section 117-355.
- h. There shall be no interior signs or display which are visible from outside the dwelling unit or accessory building where the home occupation is operated nor any exterior business signs or displays unless otherwise permitted in article II, division 8 of this chapter, with the following exception:
 1. A sign not exceeding two (2) square feet in size may be displayed if affixed flat against the wall of either the home or accessory building where the home occupation is being conducted. The sign shall be non-illuminated and shall not have dynamic display capabilities.
- i. The home occupation shall not generate excessive vehicular traffic (customers, employees, deliveries, etc.) in the residential neighborhood. Excessive vehicular traffic for purposes of this section is defined as in excess of any combination of eight (8) round-trip customer/client visits and/or deliveries per standard eight (8) hour day and no more than one (1) on the premises at any given time. For the purposes of this section, one (1) customer/client visit shall be considered to include any number of persons arriving in a single vehicle. One (1) round-trip visit per eligible employee shall also be allowed and is not counted toward the customer/client visits. An increase at a rate of 25 percent is permitted if the subject property has access from a county, state, or MSA street.
- j. The home occupation does not serve as headquarters or as a dispatch center where employees come to the site and are then dispatched to other locations.
- k. The receipt or shipment of deliveries shall be limited to those made by the USPS and/or an express shipping service that is characteristic of service to a residential neighborhood.
- l. The home occupation shall not constitute a fire hazard to neighboring residences, or a nuisance to neighbors because of excessive traffic, light glare, noise, odors, vibration or other circumstances, as determined by the fire marshal or zoning administrator.
- m. The home occupation shall not include operations relating to internal combustion engines, body shops, ammunition manufacturing, motor vehicle repairs or sale, or any other objectionable uses as determined by the zoning administrator.
- n. The home occupation shall not change the fire rating of a structure nor require exterior alterations or modifications that change the residential character or appearance of the dwelling unit or accessory building to a commercial nature.

Section 117-351 Subd. (2) a. is amended to read as follows:

- (2) *Administrative home occupation permit required.* Home occupations that include one or more of the following practices or operational methods shall require a home occupation permit that is subject to the review and approval of the zoning administrator.
 - a. The home occupation employs persons, which includes but is not limited to co-owners, partners, and employees), that do not live in the dwelling unit on the property but conduct work on the property.
 1. The owner of a home occupation on a parcel less than three (3) acres in size may employ a maximum of one person that does not reside in the dwelling unit on the property but

does conduct work on the property. The owner of a home occupation on a parcel three (3) acres or greater in size may employ a maximum of three (3) persons that do not reside in the dwelling unit on the property but do conduct work on the property.

2. Off-street parking for the dwelling unit occupants and any nonresident employees is provided in accordance with section 117-355

Section 117-351 Subd. (3) is amended to read as follows:

- (3) *Conditional use.* Home occupations that propose to operate beyond the scope of the parameters in subsection (1) and/or (2) of this section shall be processed in accordance with the procedures established for conditional use permits in section 117-51, with the exception of recording the home occupation permit should it be approved by City Council.

SECTION 3. SUMMARY

The following is the official summary of Ordinance #15-03, which has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #15-03 to amend Ramsey, Minnesota City Code Section 117-351 to limit the number of vehicles/equipment stored outside in conjunction with a home occupation, to clarify the meaning of employee, to clarify provisions for signage related to home occupations, and to use round-trips rather than vehicle trips when considering traffic generation.

SECTION 4. EFFECTIVE DATE

The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Adopted by the Ramsey City Council the 24th day of February, 2015.

Mayor

ATTEST:

City Clerk

Introduction Date:

Posting Dates:

Adoption Date:

Publication Date:

Effective Date:

5.04: PUBLIC HEARING: Consider Ordinance #15-03 Amending City Code Section 117-351 (Home Occupations)

Public Hearing

Chairperson Levine called the public hearing to order at 8:25 p.m.

Presentation

City Planner Anderson presented the staff report stating the purpose of this case is to consider amendments to the City Code Section 117-351 (Home Occupations). As the Planning Commission may recall, this Section of City Code was discussed early in 2014 in response to several recent applications for Home Occupation Permits. At that time, the Planning Commission expressed support for potential amendments that would better ensure the peace, safety, and aesthetics typical of a residential neighborhood. The proposed revisions are intended to provide clarification for when a Home Occupation Permit is required, attempts to provide provisions for or differentiate an independent contractor and other home occupations, and attempts to strengthen the overall ordinance to ensure the tranquility of a neighborhood is maintained. Key revisions included limiting to one the number of commercial vehicles and equipment being stored on a property; how excessive traffic is defined; reiteration of how a low impact home-based business is defined; clarification of the meaning of “employee”; signage regulations; and delivery regulations. Staff further discussed the request and recommended the Planning Commission recommend that the City Council adopt Ordinance #15-03.

City Planner Anderson stated that staff is interested in the Commission’s feedback on the ordinance revision and would like to get a policy statement from the Commission. Staff’s intent is to bring this ordinance to a City Council work session before bringing it to the City Council for their approval.

Citizen Input

There was no public input.

Motion by Commissioner VanScoy, seconded by Commissioner Nosan, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners VanScoy, Nosan, Bauer, Brauer, and Maul. Voting No: None. Absent: None.

Chairperson Levine closed the public hearing closed at 8:36 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner VanScoy, to recommend that the City Council adopt Ordinance #15-03 Amending City Code Section 117-351 (Home Occupations)

Further discussion

Commissioner Bauer asked for clarification of the Commission's role with regard to this ordinance.

City Planner Anderson stated that if the Planning Commission feels the language is appropriate and that it addresses all the concerns that have been raised based on past home occupations, Staff is looking for City Council to adopt the ordinance.

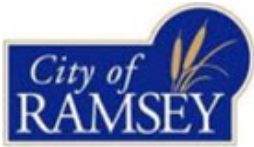
Community Development Director Gladhill stated that the ordinance is being brought before the Planning Commission for approval and then will go to a City Council work session and then be approved by the Council.

Chairperson Levine indicated concern that he was not comfortable adopting an ordinance that was not an ordinance yet.

Community Development Director Gladhill stated that the Commission is acting on Ordinance #15-03 that includes existing amendments to the City Code and that is what Staff is asking the Commission to act on tonight.

Commissioner Bauer discussed the permit application process that gives opportunities for citizens to give their input.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, VanScoy, Brauer, Maul, and Nosan. Voting No: None. Absent: None.



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7. 4.

Meeting Date: 02/24/2015

Submitted For: Patrick Brama, Administrative Services

By: Patrick Brama, Administrative Services

Information

Title:

Introduce Ordinance #15-05 Authorizing the City of Ramsey to Sell Thirty-Five (35) Parcels of Real Property

Purpose/Background:

As required by the City Charter, the City must pass an ordinance to declare and sell surplus City owned land. The purpose of this case is to introduce an ordinance to sell all surplus City owned land no longer needed for current or future City functions. The total number of parcels available sale is thirty-five (35). These parcels are currently being marketed by the City's real estate broker CBRE. These parcels are broken down into 18 different listings; which are attached to this case for reference. This case will be brought back to the City Council on March 10 for final adoption.

Notification:

After introduction, a notification of this ordinance will be posted in the Union Herald.

Observations/Alternatives:

NA

Funding Source:

NA

Recommendation:

Introduce the attached ordinance.

Action:

Motion to waive the City Charter requirement to read the ordinance aloud;

-AND-

Motion to adopt the attached Ordinance #15-05 authorizing the City of Ramsey to sell/convey thirty-five (35) parcels of real property.

Roll Call Vote:

Councilmember Shryock

Councilmember Kuzma

Councilmember Johns

Councilmember Riley

Councilmember LeTourneau
Councilmember Williams
Mayor Strommen

Attachments

Ordinance 15 05
LISTING 13 Legacy Plat Dedication
LISTING 45 Armstrong ROW
LISTING 06 Former Muni Center
LISTING 08 Former Amoco Station
LISTING 11 167 Hwy 47 Water Tower Site
LISTING 28 Business Park Redevelopment
LISTING 37 Former B and A Site
LISTING 40 Former Bookstore Site
LISTING 42 COR West End
LISTING 46 COR West End (2)
LISTING 47 COR Transit Station West
LISTING 48 COR Transit Station Northwest
LISTING 49 COR Transit Station Northeast
LISTING 50 COR East End
LISTING 51 COR Northeast
LISTING 52 COR Center
LISTING 53 COR Northwest

Form Review

Inbox	Reviewed By	Date
Joe Langel	Joe Langel	02/19/2015 02:22 PM
Kurt Ulrich	Jo Thieling	02/19/2015 02:32 PM
Patrick Brama	Patrick Brama	02/19/2015 03:04 PM
Form Started By: Patrick Brama		Started On: 02/19/2015 10:13 AM
Final Approval Date: 02/19/2015		

ORDINANCE #15-05

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

AN ORDINANCE AUTHORIZING THE CITY OF RAMSEY TO SELL/CONVEY THIRTY-FIVE (35) PARCELS OF REAL PROPERTY.

The City of Ramsey Ordains:

SECTION 1. PURPOSE

It is the purpose of this Ordinance to authorize the City of Ramsey to convey certain real property which the City Council has determined is no longer necessary for the City’s purposes. This Ordinance is adopted pursuant to and under the authority of Section 12.5 of the City Charter.

SECTION 2. SALE/CONVEYANCE AUTHORIZATION

The City Council hereby declares the following described real property owned by the City, as surplus City owned land, no longer needed for current or future City functions, and authorizes said property to be marketed for sale and conveyed/sold:

Property ID	Address or Nearby Roadway	General Description
28-32-25-21-0035	Bunker Lake Boulevard/Zeolite Street	COR Northwest
28-32-25-21-0030	Bunker Lake Boulevard/Zeolite Street	COR Northwest
28-32-25-24-0005	Center Street/Ramsey Parkway West	COR Center
28-32-25-13-0034	Center Street/Ramsey Parkway West	COR Center
28-32-25-13-0033	Center Street/Ramsey Parkway West	COR Center
28-32-25-14-0094	Bunker/Ramsey Boulevard NW	COR Northeast
28-32-25-41-0009	Sunwood Drive NW	COR East End
28-32-25-42-0019	Ramsey Parkway East	COR Transit Station Northeast
28-32-25-42-0017	Ramsey Parkway East	COR Transit Station Northeast
28-32-25-42-0018	Sunwood Drive/Center Street NW	COR Transit Station Northeast
28-32-25-24-0008	Sunwood Drive/Center Street NW	COR Transit Station Northwest
28-32-25-24-0012	Sunwood Drive NW	COR Transit Station Northwest
28-32-25-24-0010	Sunwood Drive NW	COR Transit Station Northwest
28-32-25-24-0013	Sunwood Drive NW	COR Transit Station Northwest
28-32-25-24-0011	Sunwood Drive NW	COR Transit Station Northwest
28-32-25-24-0009	Sunwood Drive NW	COR Transit Station Northwest
28-32-25-31-0019	Sunwood Drive NW	COR Transit Station West
28-32-25-23-0010	Sunwood Drive NW	COR Transit Station West
28-32-25-22-0058	Sunwood Drive NW	COR West End
28-32-25-23-0011	Sunwood Drive NW	COR West End
28-32-25-23-0013	Sunwood Drive NW	COR West End

34-32-25-13-0005	6710 Highway 10	Former Bookstore Site
25-32-25-43-0043	5195 142 nd Ave NW	Former Amoco Station
25-32-25-41-0035	15240 Helium Street NW	Former Municipal Center
23-32-25-41-0019	15153 Nowthen Boulevard	Former Municipal Center
23-32-25-41-0018	15153 Nowthen Boulevard	Former Municipal Center
27-32-25-44-0003	6590 141 st Ave NW	Business Park Redevelopment
27-32-25-33-0006	14165 Ramsey Boulevard	Former B&A Cylinder
20-32-25-31-0003	Puma Street/Alpine Drive	Legacy Plat Dedication
29-32-25-14-0009	8020 147 th Ave NW	Armstrong Interchange ROW
29-32-25-14-0010	8019 146 th Ave NW	Armstrong Interchange ROW
29-32-25-14-0013	14590 Armstrong BLVD NW	Armstrong Interchange ROW
11-32-25-34-0008	Quick Silver Street Extension	167/Hwy 47 Water Tower Site
11-32-25-34-0006	Quick Silver Street Extension	167/Hwy 47 Water Tower Site
11-32-25-43-0004	Quick Silver Street Extension	167/Hwy 47 Water Tower Site

SECTION 3. TERMS OF SALE/CONVEYANCE

The City Council shall establish sale/conveyance terms and conditions in the future, at the time of purchase agreement negotiation, for each individual parcel identified in Section 2 of this Ordinance.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective upon its passage and thirty (30) days after its publication according to law, subject to City Charter Provision, Section 5.7.

PASSED by the City Council of the City of Ramsey, Minnesota, the 10th day of March, 2015

Mayor Sarah Strommen

ATTEST:

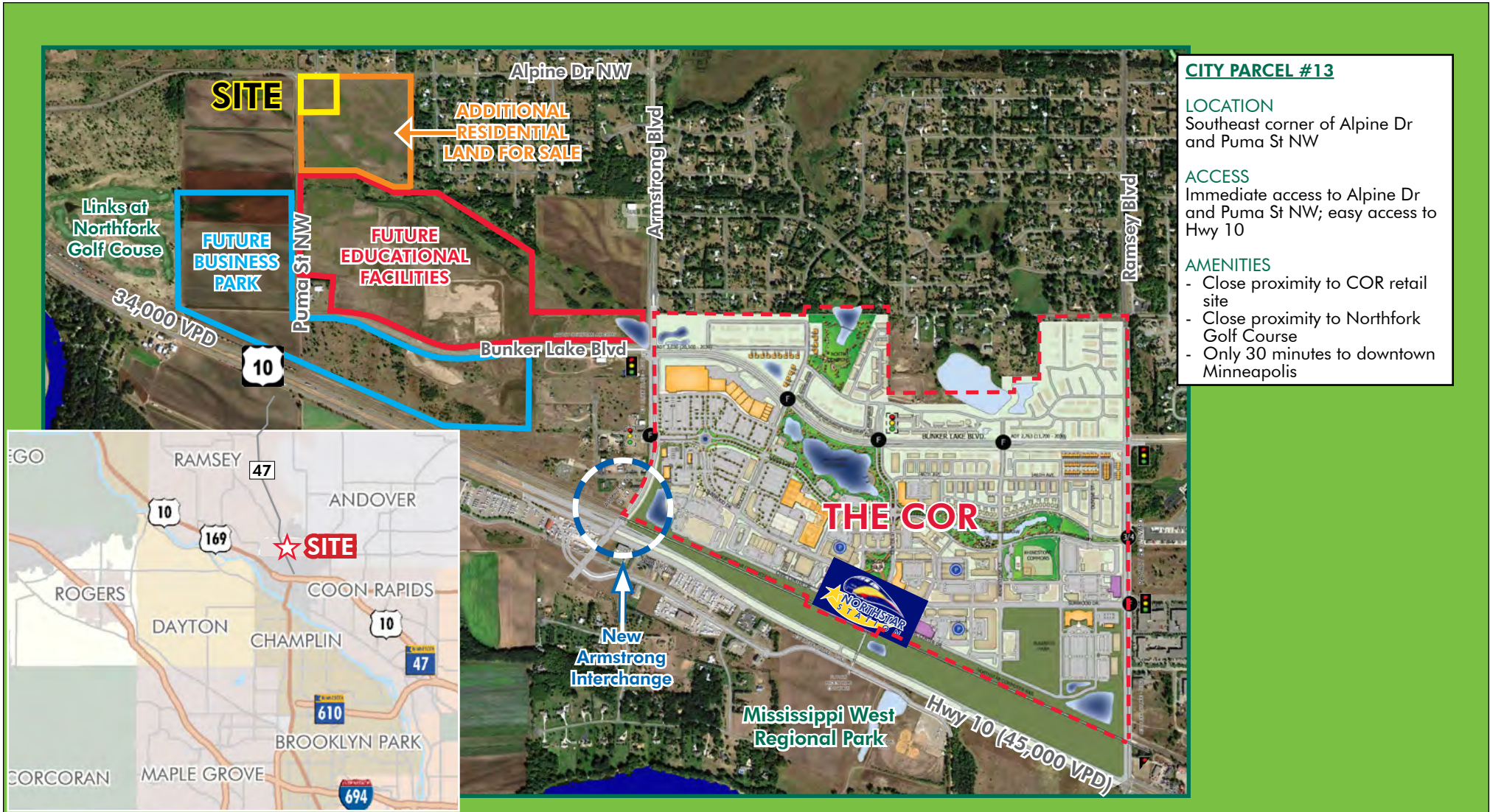
City Clerk Jo Ann M. Thieling

Introduction date: February 24, 2015
Posting dates: XXXXX
Adoption date: March 10, 2015
Publication date: XXXXX
Effective date: XXXXX

CITY-OWNED FOR SALE: ±4.11 ACRES OF RESIDENTIAL LAND NEAR HWY 10

RAMSEY, MN 55303

\$40,000/ACRE -or- \$!64,400



CITY PARCEL #13

LOCATION
Southeast corner of Alpine Dr and Puma St NW

ACCESS
Immediate access to Alpine Dr and Puma St NW; easy access to Hwy 10

AMENITIES

- Close proximity to COR retail site
- Close proximity to Northfork Golf Course
- Only 30 minutes to downtown Minneapolis



FOR MORE INFORMATION, PLEASE CONTACT:

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brian.pankratz@cbre.com

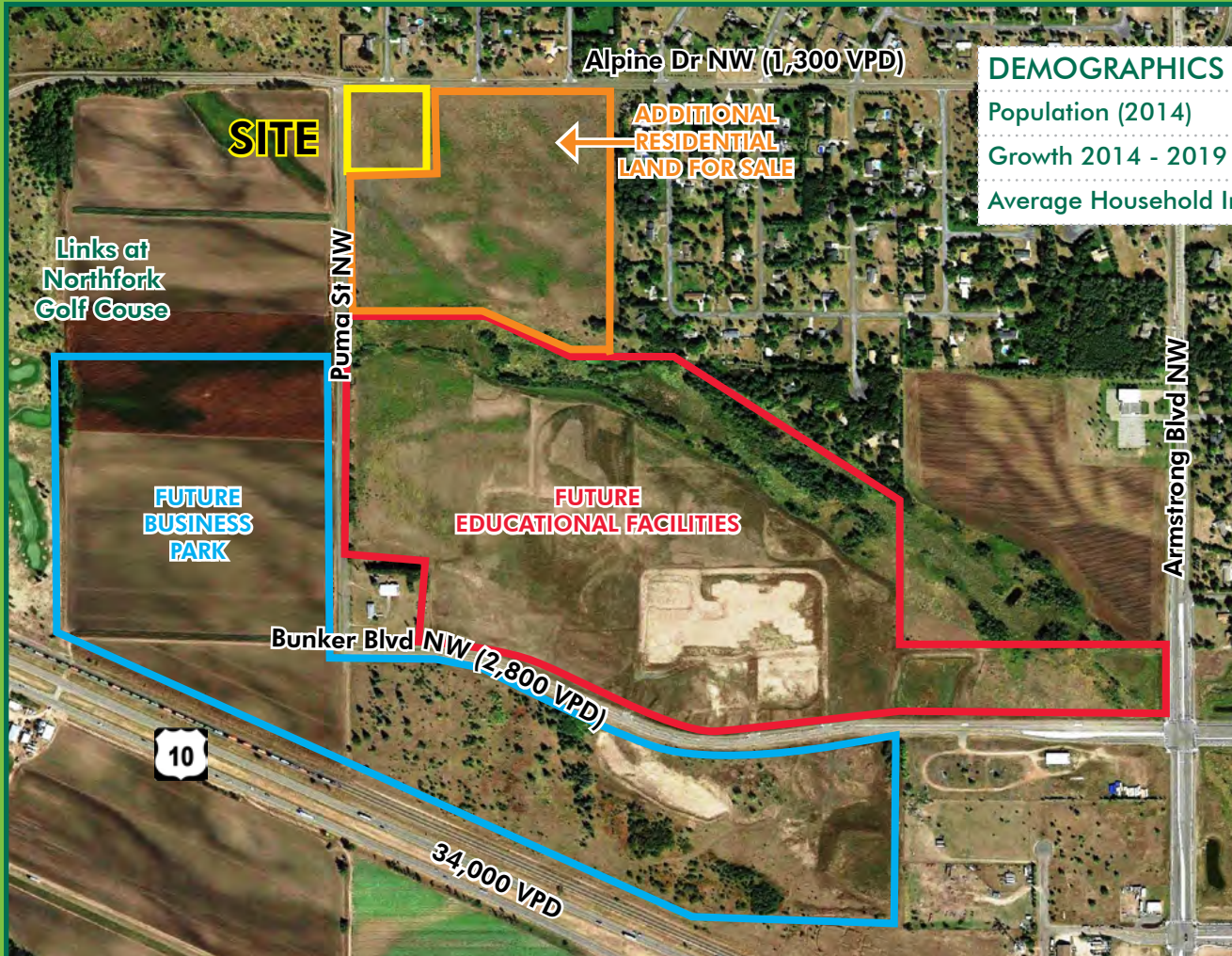
4400 West 78th Street, Suite 200
Minneapolis, MN 55435



CITY-OWNED FOR SALE: ±4.11 ACRES OF RESIDENTIAL LAND NEAR HWY 10

RAMSEY, MN 55303

\$40,000/ACRE -or- \$!64,400



DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2014)	4,191	33,611	75,189	322,679
Growth 2014 - 2019	5.67%	5.36%	3.82%	4.83%
Average Household Income	\$77,494	\$77,769	\$79,533	\$86,478

ADDRESS

N/A

PID

20-32-25-31-0003

LEGAL

Outlot C, Alpha Development, Anoka County, MN

ACRES

4.11

VALUATION

\$69,400 (County, 2014)

ZONING: R1 (Residential)

SCHOOL DISTRICT: Anoka-Hennepin #11



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RAMSEY, MN 55303

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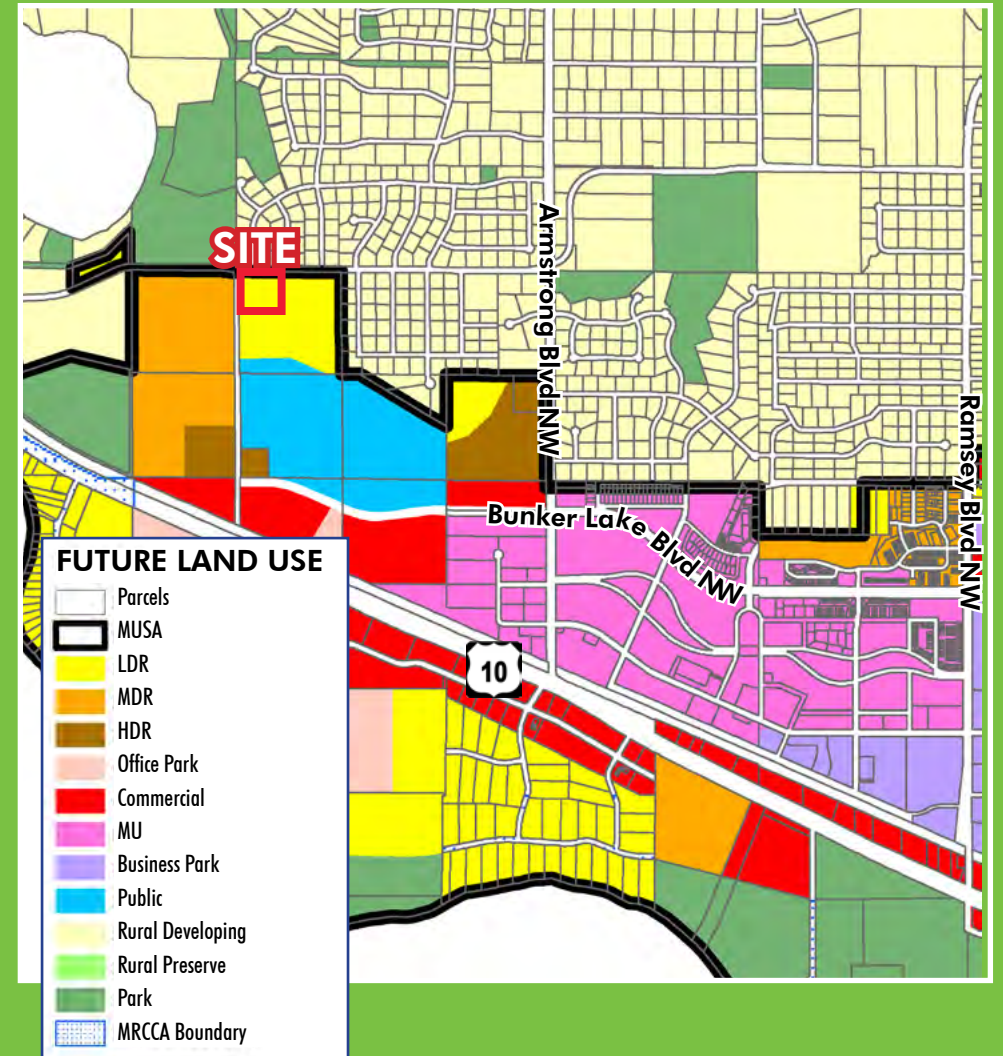
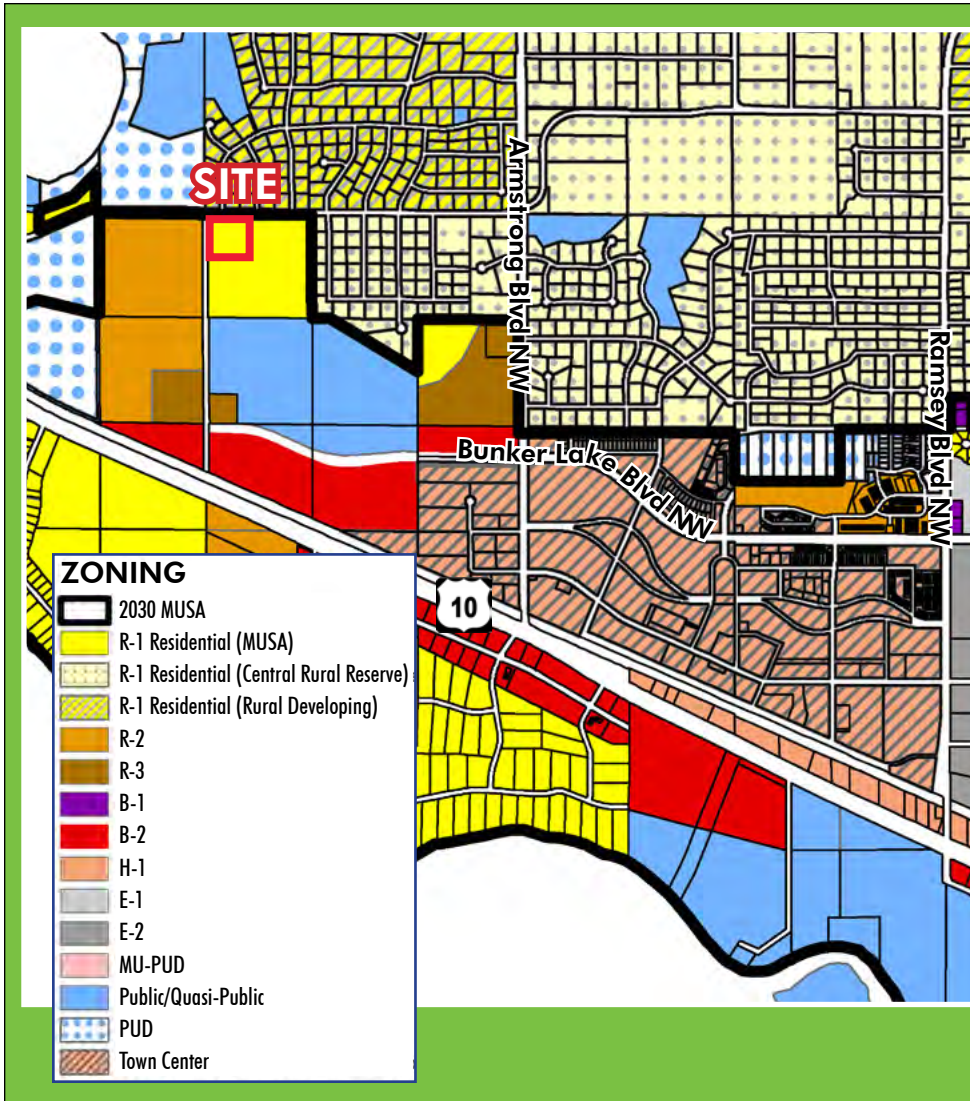
4400 West 78th Street, Suite 200
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CITY-OWNED FOR SALE: ±4.11 ACRES OF RESIDENTIAL LAND NEAR HWY 10

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CBRE

CITY-OWNED FOR SALE: ±4.11 ACRES OF RESIDENTIAL LAND NEAR HWY 10

RAMSEY, MN 55303

\$40,000/ACRE -or- \$!64,400

Sec. 117-111. - R-1 Residential District.

- (a) Intent. The intent of the R-1 Residential District is to accommodate single-family dwelling units on suitable land in the 2020 Metropolitan Urban Service Area (MUSA), rural developing, central rural reserve area, and rural preserve areas of the city. All newly created lots, except the remnant of a lot of record not less than five acres in size and located within the 2020 MUSA, shall be serviced by sanitary sewer and municipal water. All developing lots located within the rural preserve, rural developing and central rural preserve areas shall be served with individual septic systems and wells.
- (b) Permitted uses.
- (1) Single-family detached dwellings.
 - (2) Agriculture, excluding the raising of livestock, poultry, and fowl within the MUSA boundary.
 - (3) Public parks, municipal fire station.
 - (4) Single-family/townhome units as part of a PUD located within the 2020 MUSA. PUDs shall be designed in accordance with R-2 residential performance standards established in section 117-112
 - (5) State-licensed group homes in accordance with state statutes.
 - (6) Licensed home daycares in accordance with state statute.
 - (7) Noncommercial horse boarding.
 - (8) Home occupations as permitted by section 117-351
 - (9) Accessory uses as permitted by section 117-349
- (c) Uses permitted by conditional use permit.
- (1) Religious institutions.
 - (2) Commercial horse boarding.
 - (3) Private dog kennels.
 - (4) Commercial dog kennels.
 - (5) Oversizing of accessory structure size.
 - (6) Two-story accessory buildings.
 - (7) Cemeteries.
 - (8) Essential services.
 - (9) Cell towers in Tower Overlay District.
 - (10) Commercial garden nurseries or greenhouses with buildings.
 - (11) Micro-scale WECS.

Click link for complete Zoning Code:



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CBRE


CITY-OWNED FOR SALE: ±4.11 ACRES OF RESIDENTIAL LAND NEAR HWY 10

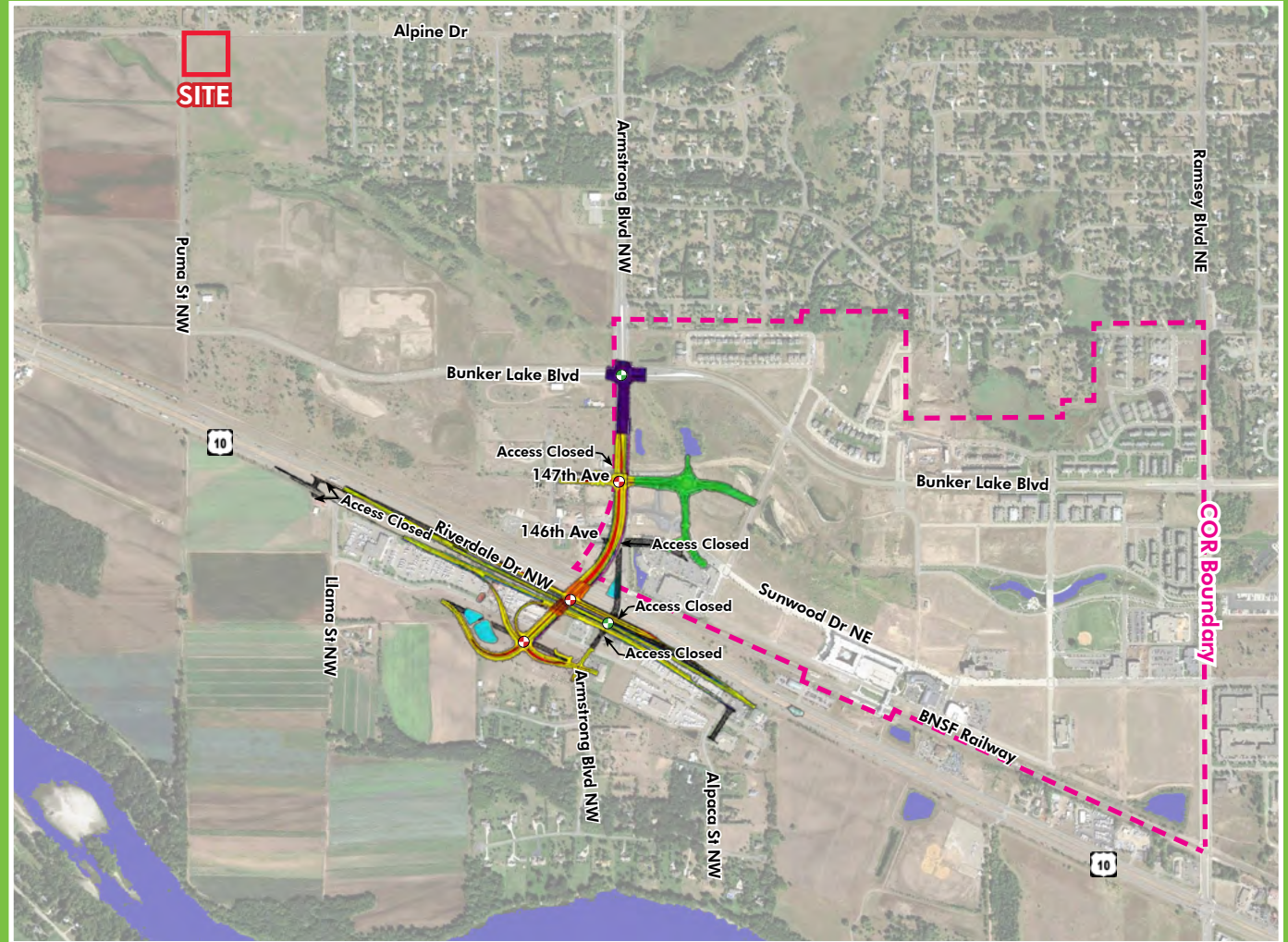
RAMSEY, MN 55303

\$40,000/ACRE -or- \$164,400

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period

	Roadway
	Bridge, Walls
	Shoulders (Paved)
	Median
	Sidewalk
	Inplace Roadway
	Constructed Under Separate Project
	Future Roadway
	Road Removal/Closure
	Proposed Pond
	Existing Pond
	Inplace Signal
	Proposed Signal





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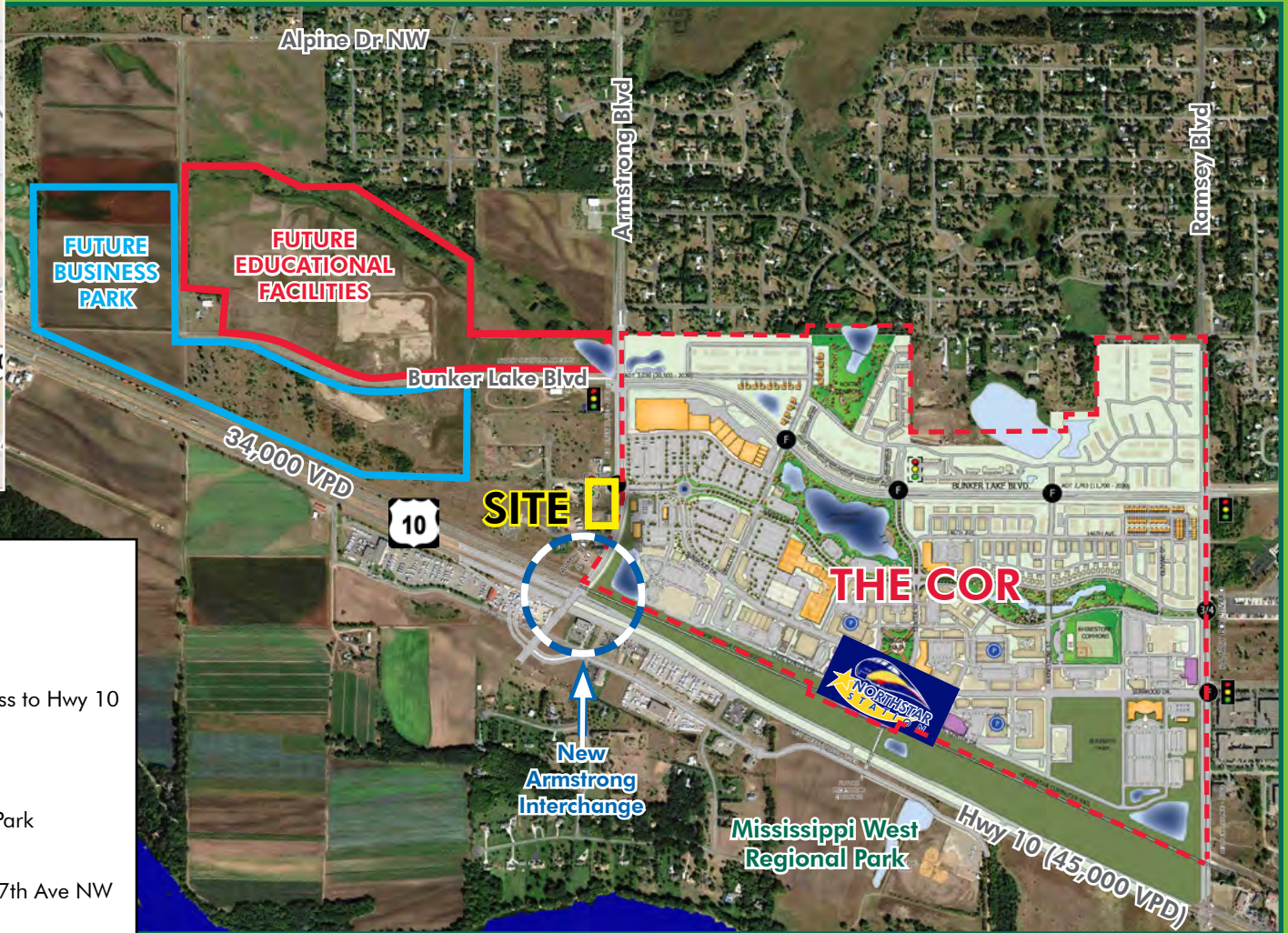
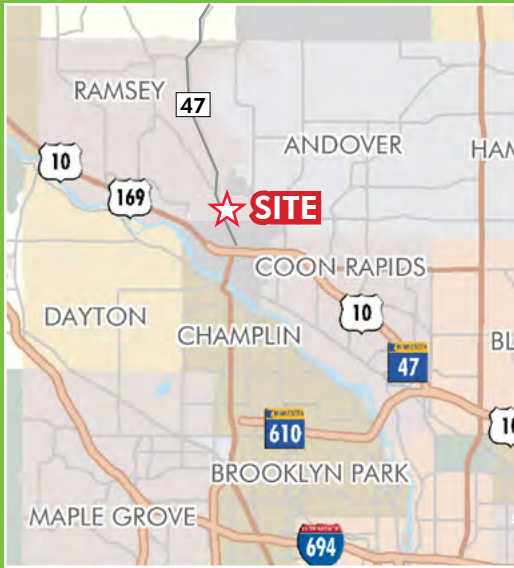
4400 West 78th Street, Suite 200
Minneapolis, MN 55435



CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

\$10/SF



CITY PARCEL #45

LOCATION

8019 and 8020 147th Ave NW

ACCESS

Immediate access to Armstrong Blvd; easy access to Hwy 10

AMENITIES

- Adjacent to COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Mississippi West Regional Park

VISIBILITY

Frontage and visibility from Armstrong Blvd, 147th Ave NW and 146th Ave NW



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CBRE

CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

\$10/SF

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2014)	4,191	33,611	75,189	322,679
Growth 2014 - 2019	5.67%	5.36%	3.82%	4.83%
Average Household Income	\$77,494	\$77,769	\$79,533	\$86,478

ADDRESS: 8019 and 8020 147th Ave NW
PID: 29-32-25-14-0009; 29-32-25-14-0010
LEGAL: LOT 3 BLK 2 HY-10 RAMSEY SUBJ TO EASE OF REC, Anoka County, MN
ACRES: 2.88
VALUATION: \$381,800 (County, 2014)
ZONING: COR-1 (Mixed Use)
SCHOOL DISTRICT: Anoka-Hennepin #11



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CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

\$10/SF



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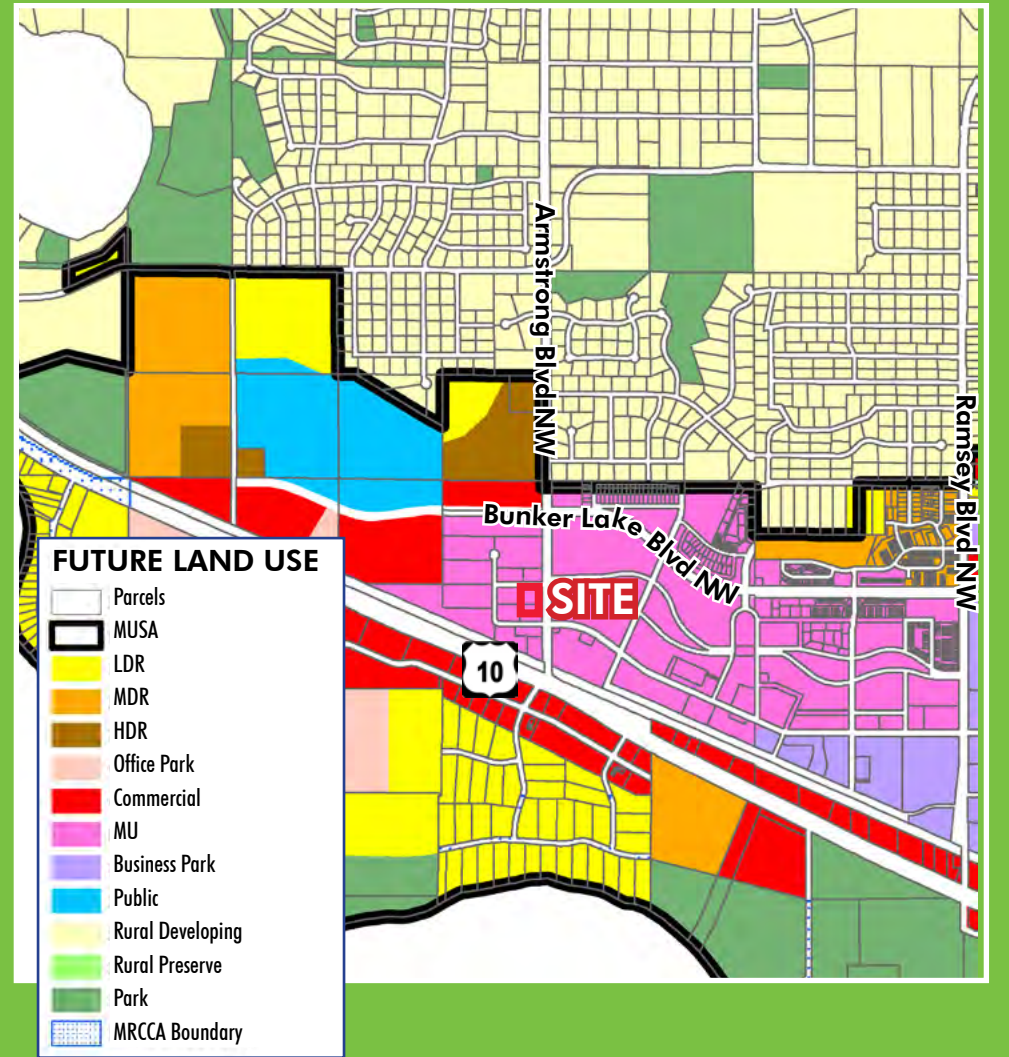
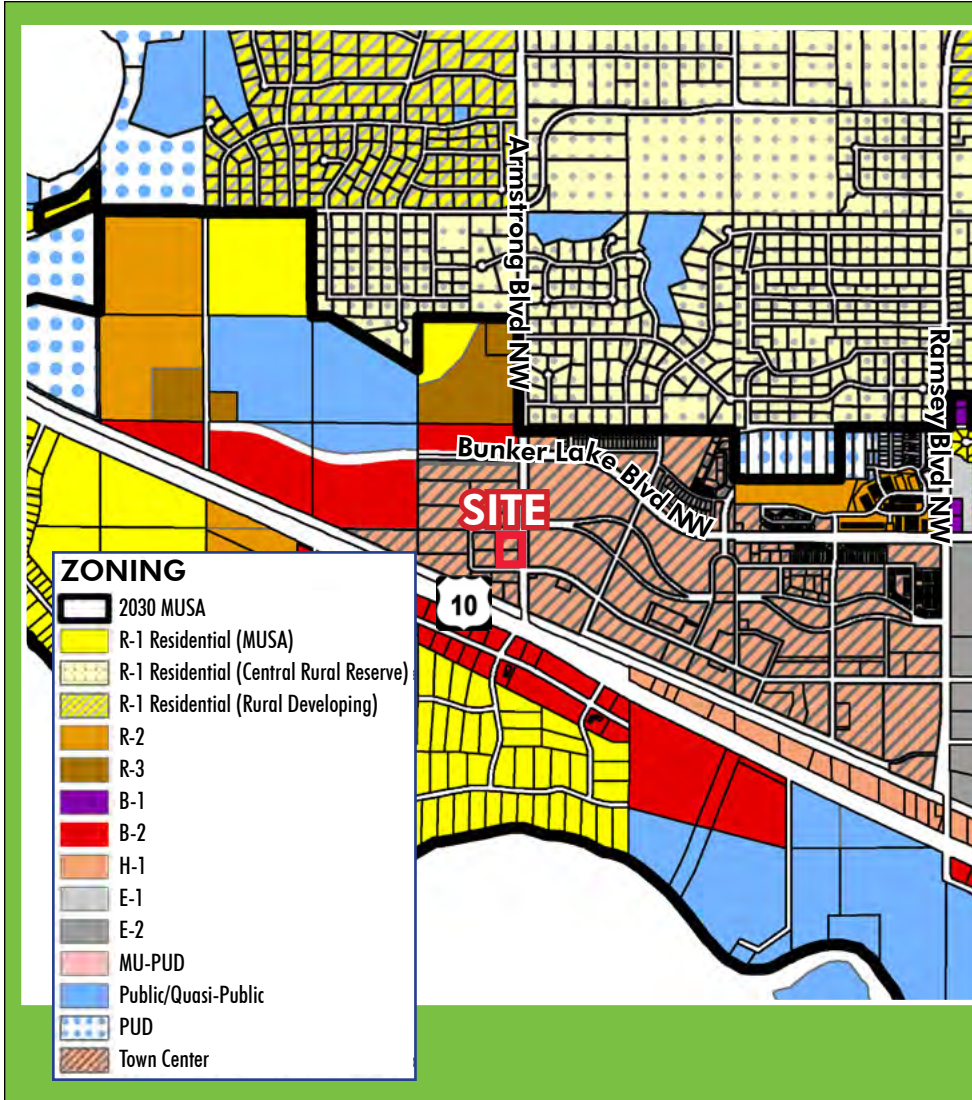
4400 West 78th Street, Suite 200
 Minneapolis, MN 55435

CBRE

CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

\$10/SF



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CBRE

CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

\$10/SF

Sec. 117-118. - The COR district.

- (a) Intent. The primary intent of the COR district is to create a focal point in the community that embodies the principles of transit-oriented and mixed-use development. The COR district envisions a distinctly different development pattern, with a more urban structure of streets and blocks, than the suburban and rural patterns that have shaped the community to date. The COR area is comprised of a number of distinct subdistricts intended to define the type and intensity of uses, location of amenities and overall character of development. The COR district incorporates the COR development plan and development framework by reference to provide necessary building and site design features that are essential to a pedestrian environment.
- (b) The COR subdistrict definition. The COR district consists of five subdistricts that define the type and intensity of land use.
- (1) COR-1 mixed-use core subdistrict. The mixed-use core is intended to provide a mix of residential, retail, service, professional, community service, recreational and similar uses on every block near, and within easy walking distance of the transit station.
 - (2) COR-2 (COR-2 and 2b) commercial subdistrict. The COR-2 commercial subdistrict is designated to provide a location for retail commercial that has building and/or site designs inconsistent with the COR-1 subdistrict, including larger scale retail and other auto-oriented commercial uses.
 - (3) COR-3 and COR-3a workplace subdistrict. The workplace area is intended to accommodate medical and technology-related office and research uses, as well as other office uses and ancillary retail and service uses designed to support serve employees and office visitors.
 - (4) COR-4 (COR-4a, COR-4b and COR-4c) neighborhood subdistrict. The neighborhood subdistrict is intended to include a full range of housing types, from small-lot single-family detached to high-density senior and general apartments, as well as a limited number of small-scale retail and office uses at appropriate locations (i.e., at corners).
 - (5) COR-5 park and open space subdistrict. The park and open space subdistrict is intended to preserve environmental features, provide amenities and create focal points and community gathering places within easy access of all areas of the COR.

Click link for complete Zoning Code:



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CBRE

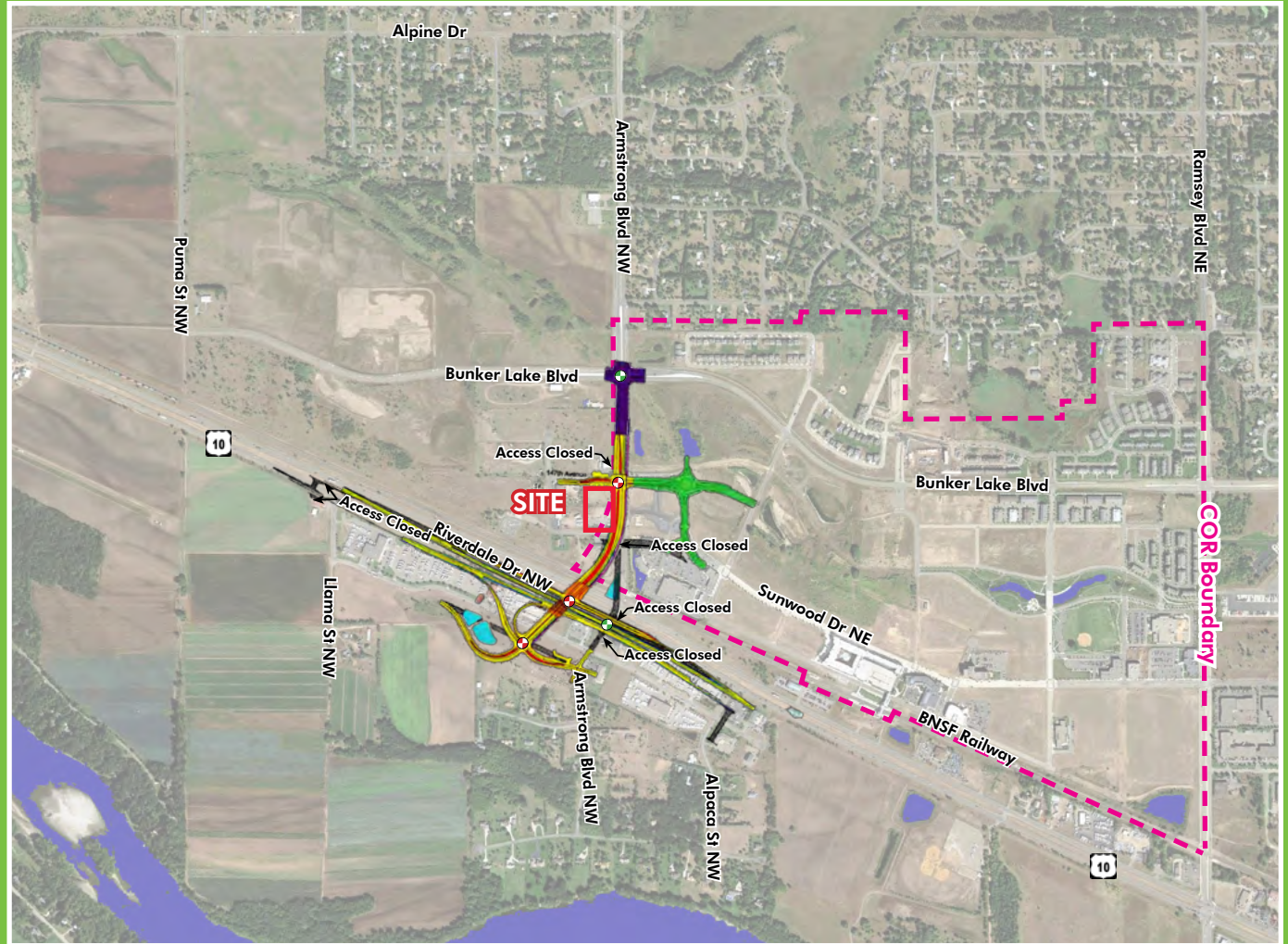
CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

\$10/SF

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period

	Roadway
	Bridge, Walls
	Shoulders (Paved)
	Median
	Sidewalk
	Inplace Roadway
	Constructed Under Separate Project
	Future Roadway
	Road Removal/Closure
	Proposed Pond
	Existing Pond
	Inplace Signal
	Proposed Signal



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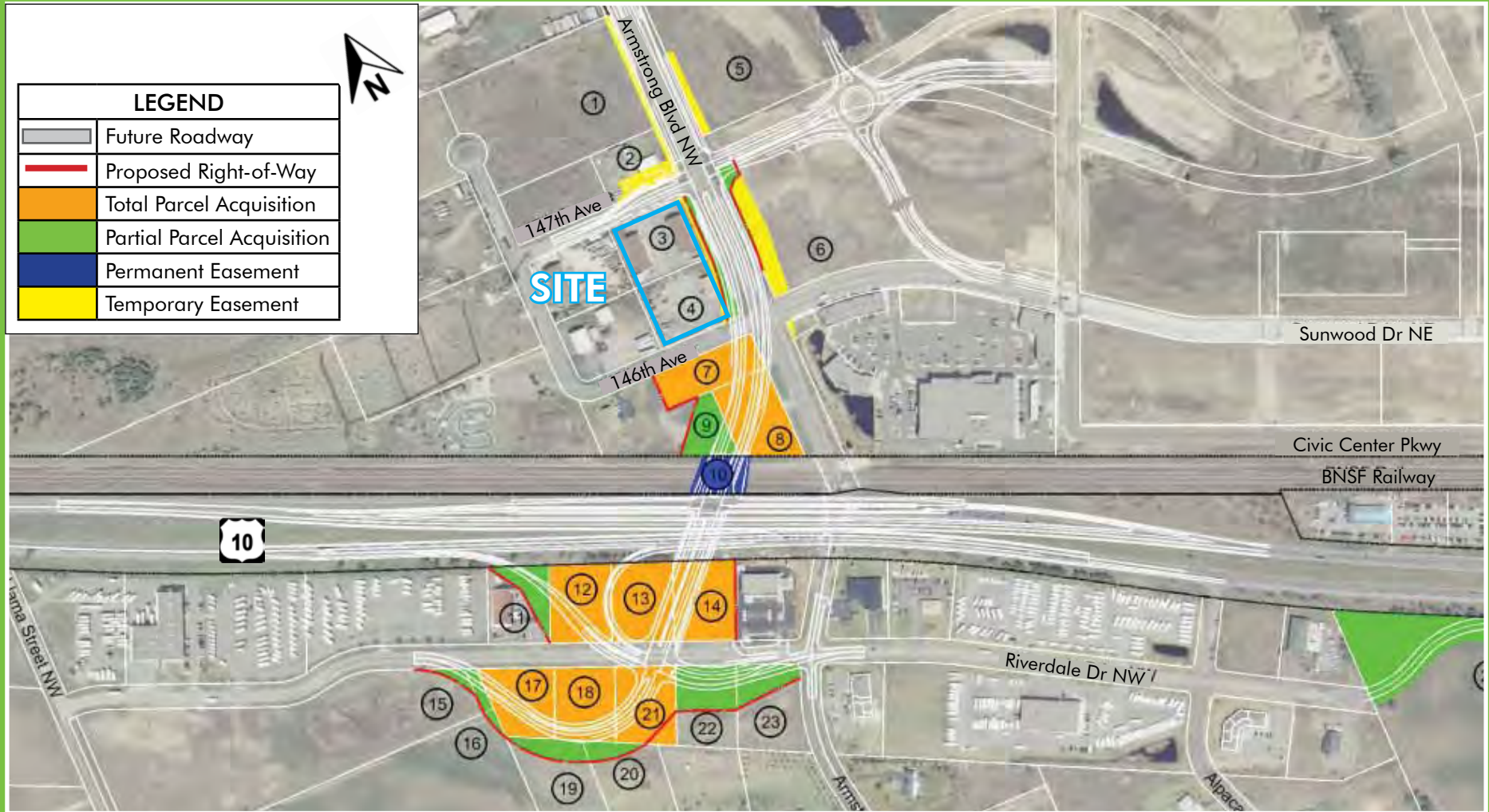
4400 West 78th Street, Suite 200
 Minneapolis, MN 55435



CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

\$10/SF



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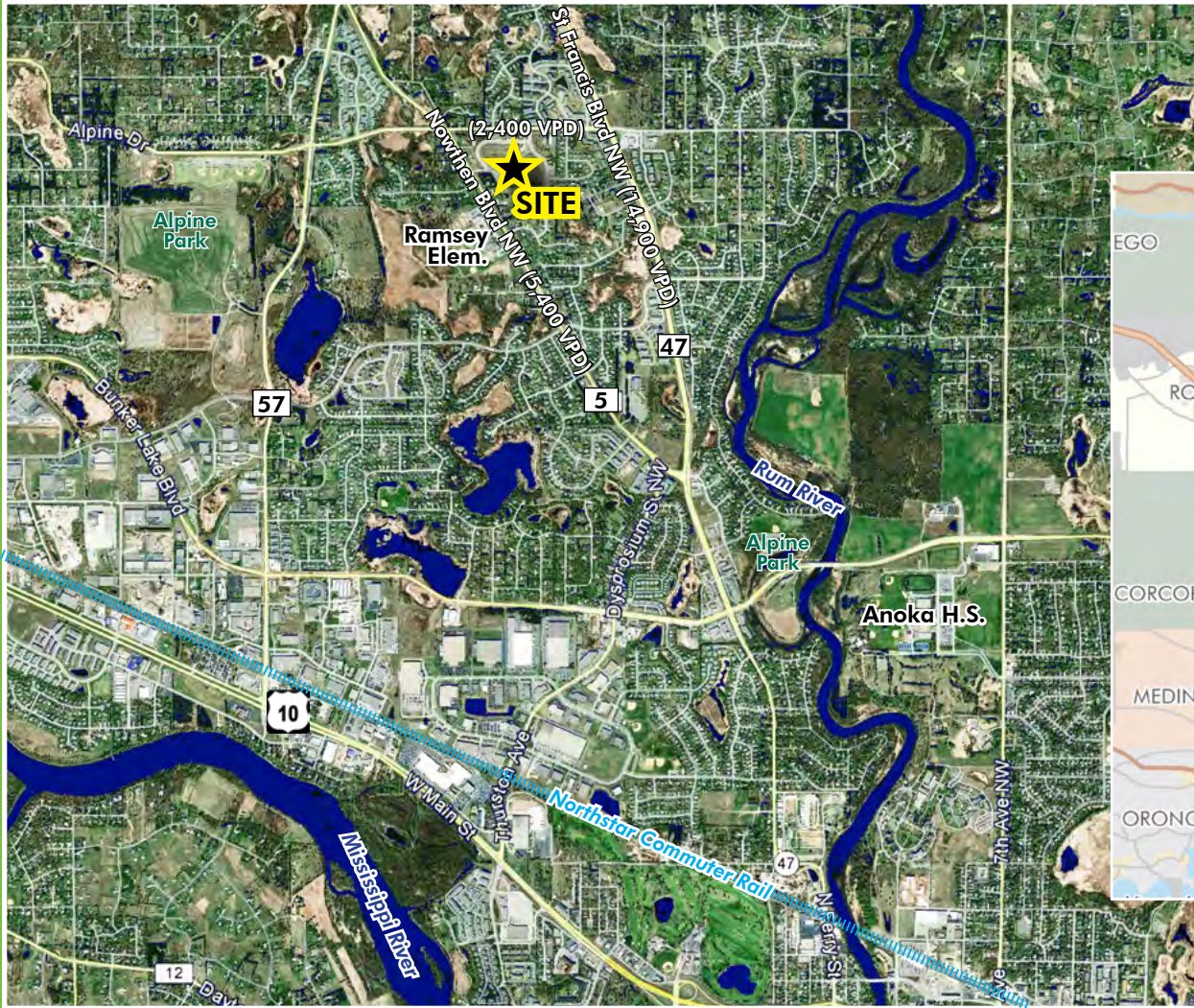
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Minneapolis, MN 55435

CBRE

RESIDENTIAL REDEVELOPMENT OPPORTUNITY

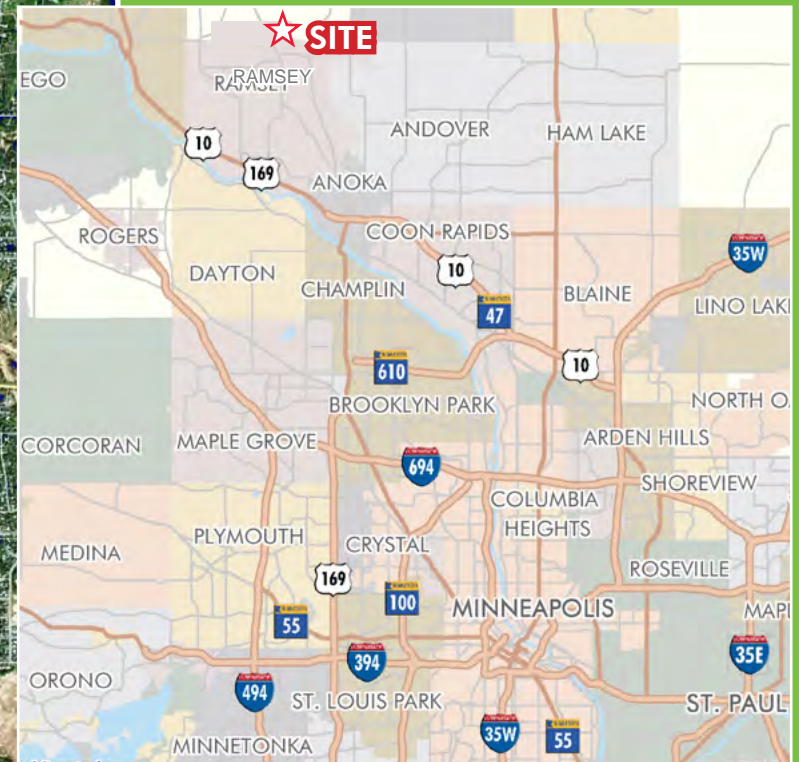
±20.86 ACRES OF LAND - RAMSEY, MN 55303

\$40,000/ACRE



ADDRESS:

15240 Helium St NW & 15153 Nowthen Blvd NW



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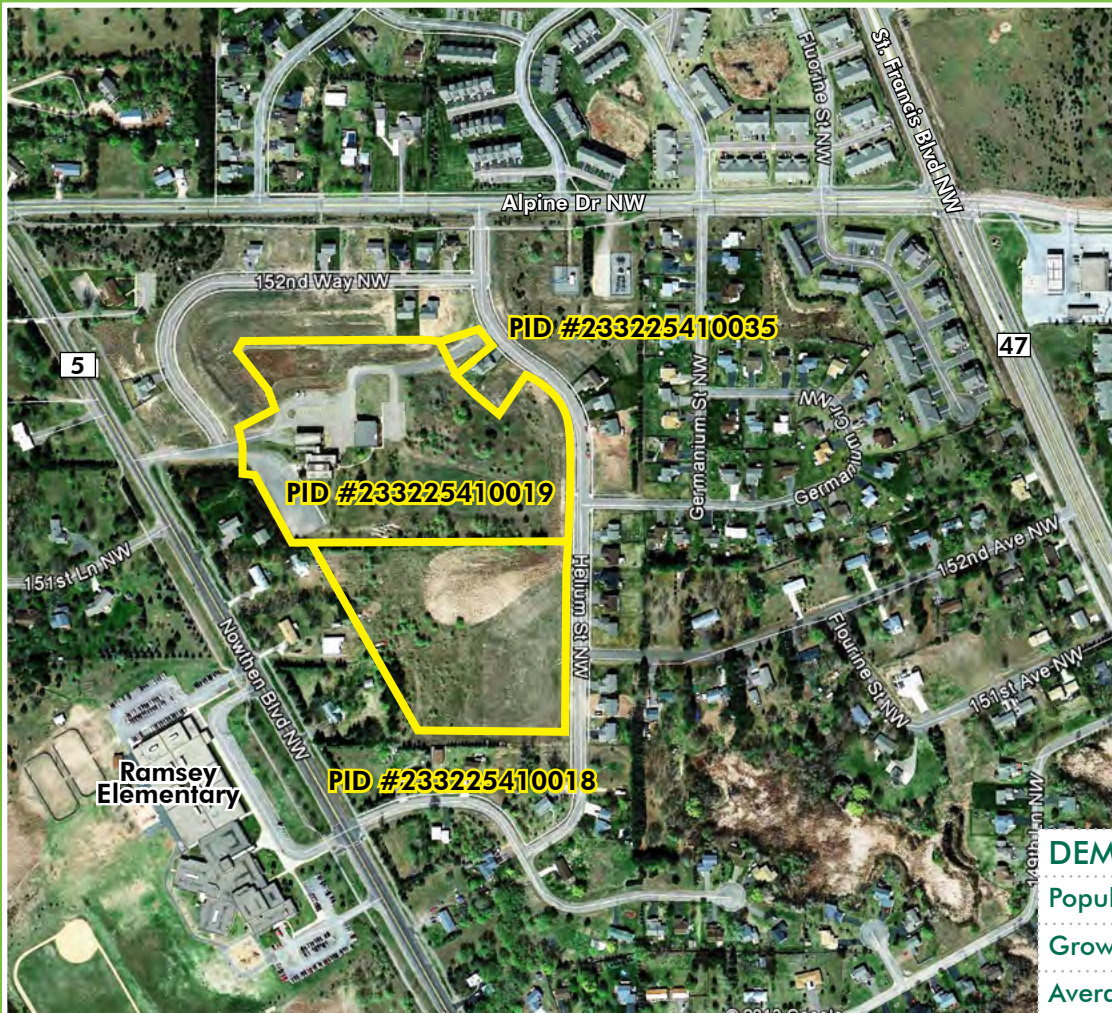
CBRE

#30846 - 07/31/14

RESIDENTIAL REDEVELOPMENT OPPORTUNITY

±20.86 ACRES OF LAND - RAMSEY, MN 55303

\$40,000/ACRE



CITY PARCEL #6

ADDRESS

15240 Helium St NW; 15153 Nowthen Blvd NW

PID

233225410035, 233225410019, 233225410018

ACRES

±20.86

SCHOOL DISTRICT

Anoka-Hennepin #11; adjacent to Ramsey Elementary School

LOCATION

Northeast quadrant of Alpine Dr and Hwy 5 (Nowthen Blvd NW)

ACCESS

- Immediate access to Helium St NW; easy access to Hwy 5 (Nowthen Blvd) and Hwy 47 (St Francis Blvd)
- 1.5 miles to Hwy 116 (Bunker Lake Blvd)
- 2.9 miles to Hwy 10

AMENITIES

- Only minutes to COR retail site
- Only 30 minutes to downtown Minneapolis
- Easy access to Northstar Commuter Rail Station

VISIBILITY

Frontage and visibility from Helium St NW

Demolition of existing structures is needed

DEMOGRAPHICS

	1 MILE	3 MILES	5 MILES	10 MILES
Population (2014)	4,191	33,611	75,189	322,679
Growth 2014 - 2019	5.67%	5.36%	3.82%	4.83%
Average Household Income	\$77,494	\$77,769	\$79,533	\$86,478



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CBRE

#30846 - 07/31/14

RESIDENTIAL REDEVELOPMENT OPPORTUNITY

±20.86 ACRES OF LAND - RAMSEY, MN 55303

\$40,000/ACRE

RESIDENTIAL CONCEPT Potential for 47 single-family lots



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\$40,000/ACRE



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RESIDENTIAL REDEVELOPMENT OPPORTUNITY

±20.86 ACRES OF LAND - RAMSEY, MN 55303

\$40,000/ACRE

Future Land Use - Single Family Residential – Zoning Change in Progress; Future Land Use is R-1

Sec. 117-111. - R-1 Residential District.

- (a) Intent. The intent of the R-1 Residential District is to accommodate single-family dwelling units on suitable land in the 2020 Metropolitan Urban Service Area (MUSA), rural developing, central rural reserve area, and rural preserve areas of the city. All newly created lots, except the remnant of a lot of record not less than five acres in size and located within the 2020 MUSA, shall be serviced by sanitary sewer and municipal water. All developing lots located within the rural preserve, rural developing and central rural preserve areas shall be served with individual septic systems and wells.
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 - (7) Cemeteries.
 - (8) Essential services.
 - (9) Cell towers in Tower Overlay District.
 - (10) Commercial garden nurseries or greenhouses with buildings.
 - (11) Micro-scale WECS.

Click link for complete Zoning Code:



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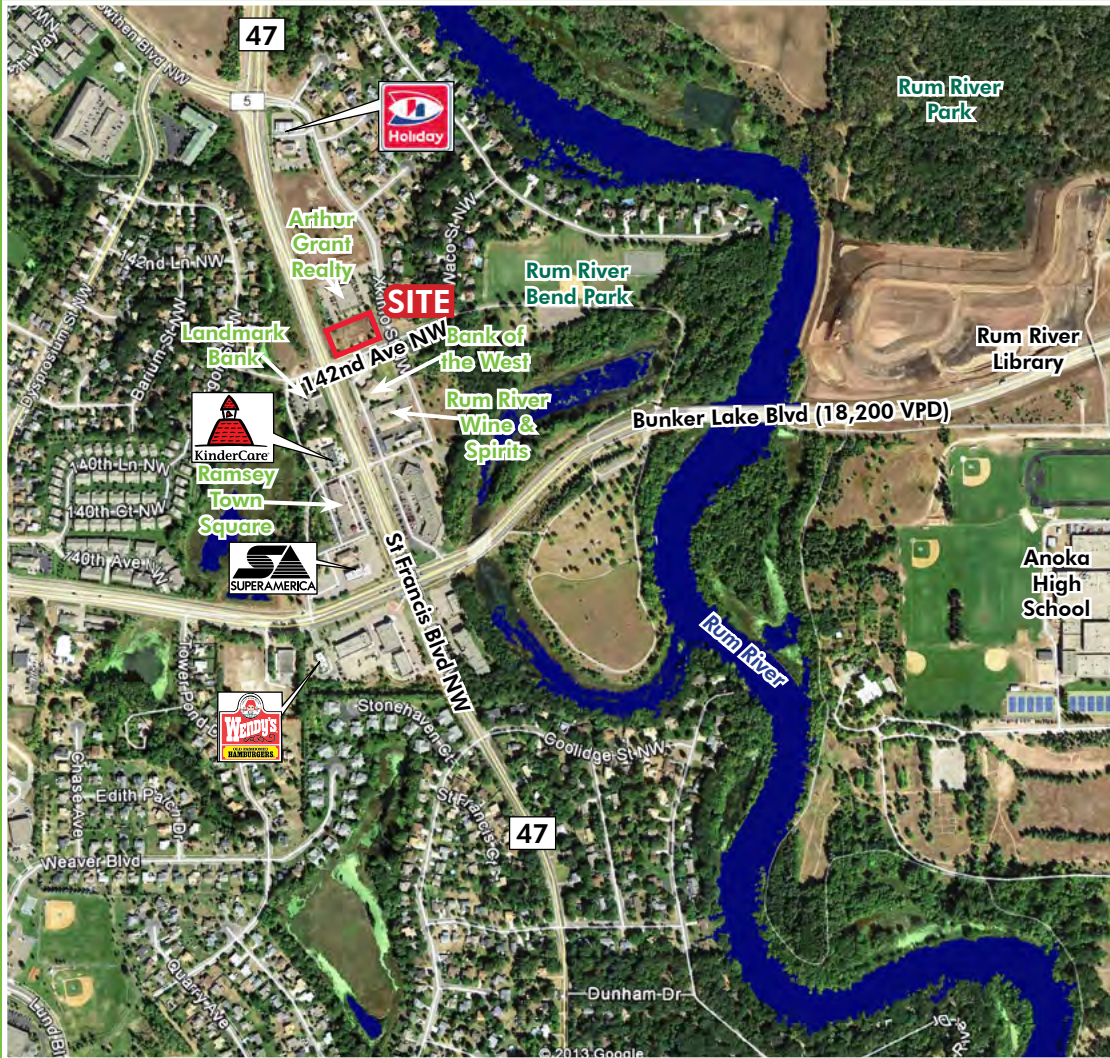
CBRE

#30846 - 07/31/14

CITY-OWNED FOR SALE: ±1.01 ACRES OF COMMERCIAL LAND ON HWY 47

RAMSEY, MN 55303

\$4.00/SF - or - \$176,000



CITY PARCEL #8

LOCATION

Northeast corner of 142nd Ave NW and Hwy 47

ACCESS

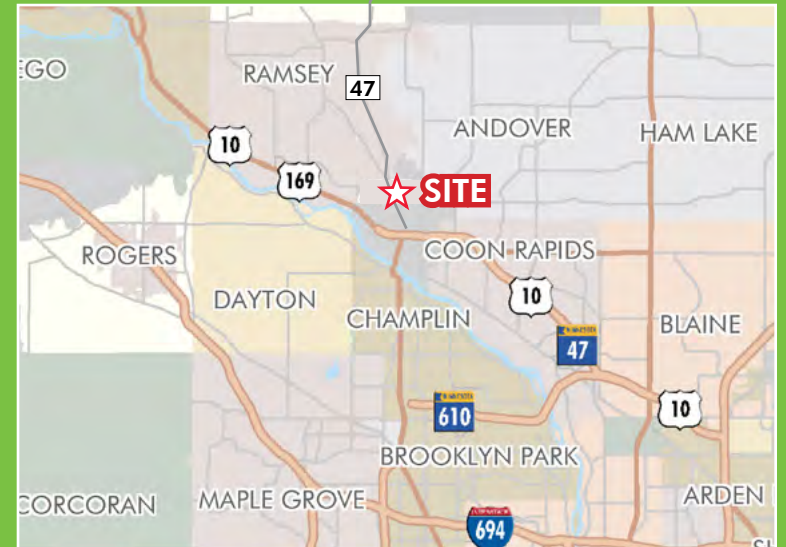
Immediate access to 142nd Ave NW and Hwy 47

AMENITIES

- Near Rum River Bend Park and neighborhood commercial
- Only minutes to COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Anoka High School

VISIBILITY

Frontage and visibility from State Hwy 47 (22,600 VPD) and 142nd Ave NW (1,200 VPD)



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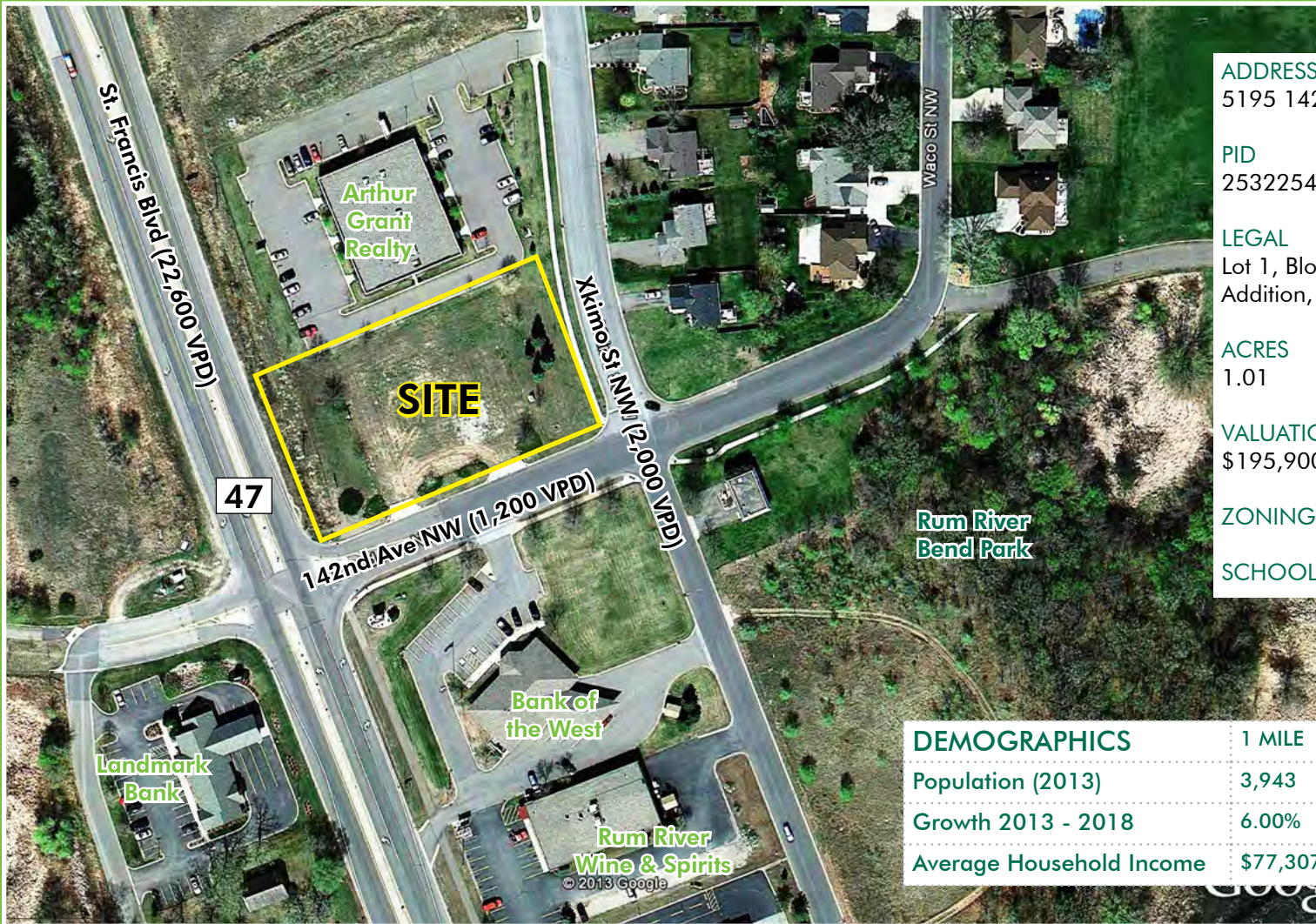
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CITY-OWNED FOR SALE: ±1.01 ACRES OF COMMERCIAL LAND ON HWY 47

RAMSEY, MN 55303

\$4.00/SF - or - \$176,000



ADDRESS
5195 142ND AVE NW

PID
253225430043

LEGAL
Lot 1, Block 1, River's Bend Plaza 2nd Addition, Anoka County, MN

ACRES
1.01

VALUATION
\$195,900 (County, 2013)

ZONING: B1 Business District

SCHOOL DISTRICT: Anoka-Hennepin #11

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	\$77,307	\$82,528	\$78,107	\$84,316



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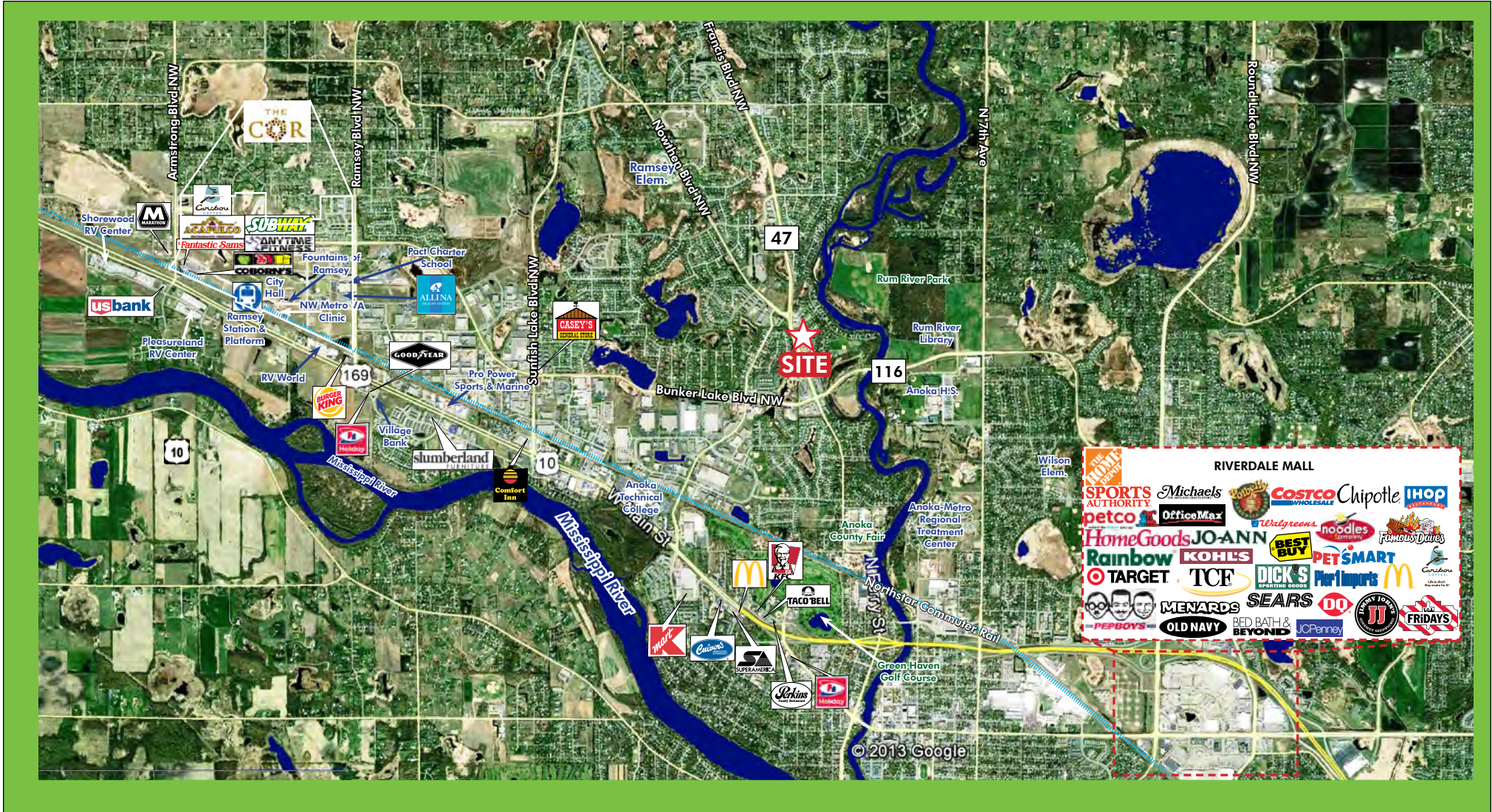
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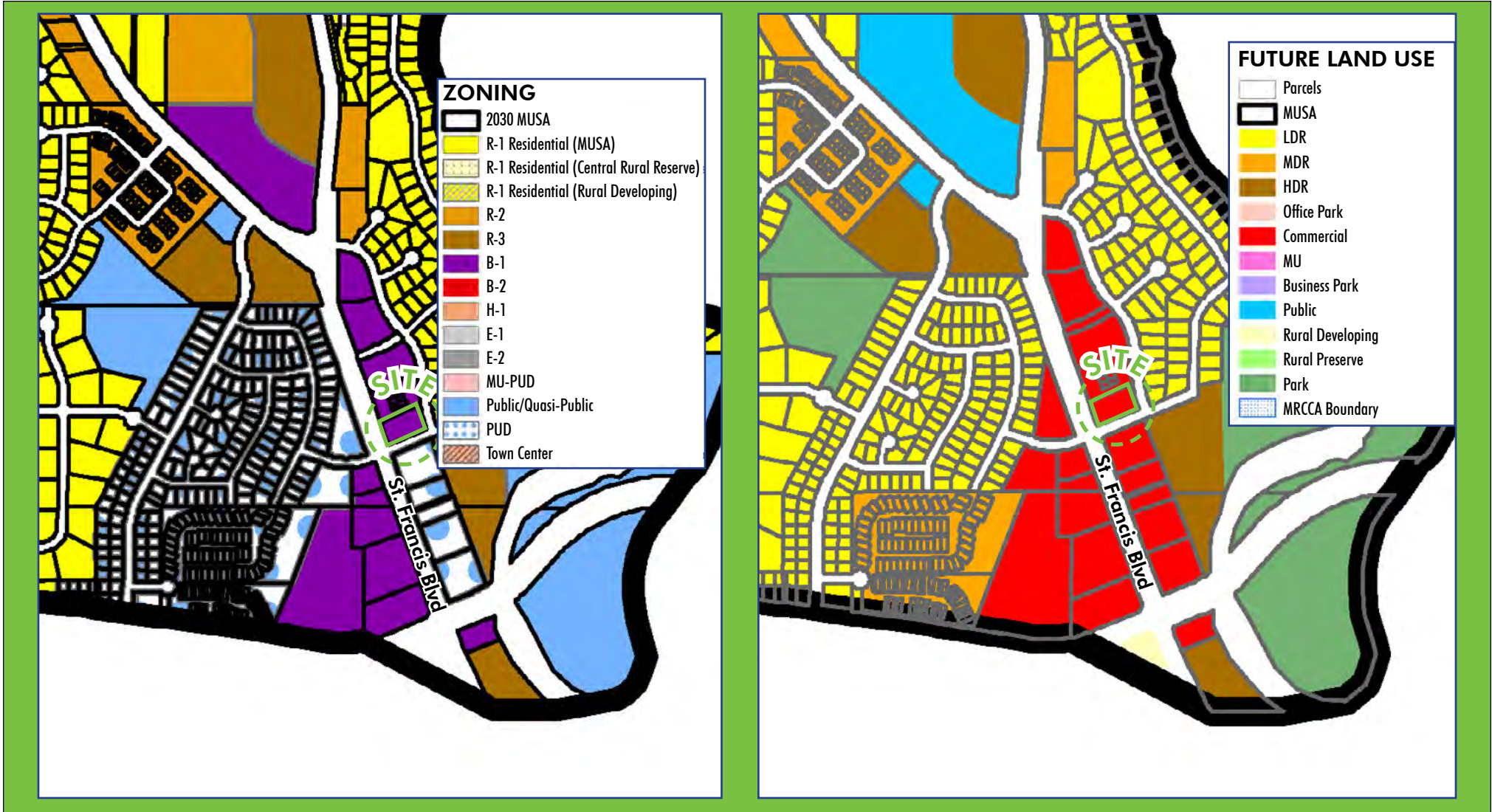
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CITY-OWNED FOR SALE: ±1.01 ACRES OF COMMERCIAL LAND ON HWY 47

RAMSEY, MN 55303

\$4.00/SF - or -\$176,000

Sec. 117-114. - B-1 General Business District.

- (a) Intent. The intent of the B-1 General Business District is to provide a commercial area for goods and services for the surrounding neighborhoods and community on a smaller scale than the B-2 Highway Commercial District.
- (b) Permitted uses. The following are permitted uses, subject to general requirements and performance standards as specified by this chapter:
 - (1) Enclosed retail activities without outdoor activities.
 - (2) Restaurants and cafes.
 - (3) Offices and banks.
 - (4) Personal and professional services.
 - (5) Funeral homes.
 - (6) Medical clinics.
 - (7) Laundromat, self-service washing and drying.
 - (8) Dry cleaning.
 - (9) Animal clinics and indoor small animal boarding facilities.
 - (10) Adult uses - accessory.
 - (11) Convenience grocery and/or food operations.
 - (12) Off-sale liquor.
- (c) Conditional uses.
 - (1) Animal clinics and outside small animal boarding facilities.
 - (2) Commercial carwashes (drive through, mechanical, self service).
 - (3) Convenience gas (no vehicle service or repair).
 - (4) Day care centers.
 - (5) On-sale liquor.
 - (6) Uses with drive through service.
 - (7) Oversizing of signs.
 - (8) Expansion or enlargement of lawful nonconforming uses.
 - (9) Cell towers.
 - (10) Micro-scale WECS.
 - (11) Medium-scale WECS.
- (d) Accessory uses.
 - (1) Off-street parking as regulated and required by this chapter.
 - (2) Off-street loading as regulated and required by this chapter.
 - (3) Signing as regulated by article II, division 8 of this chapter.

[Click link for Full Zoning Code:](#)



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CBRE

CITY-OWNED FOR SALE: ±6.75 ACRES OF RESIDENTIAL LAND ON HWY 47

RAMSEY, MN 55303

\$450,000



CITY PARCEL #11

LOCATION

Northwest corner of Hwy 47 (St Francis Blvd) and 167th Ave NW

ACCESS

- Immediate access to 167th Ave NW and Hwy 47
- Easy access to Hwy 10

AMENITIES

- Only minutes to COR retail site
- Located adjacent to Rum River Hills Golf Course and Elmcrest Regional Park
- Only 30 minutes to downtown Minneapolis

VISIBILITY

Frontage and visibility from Hwy 47



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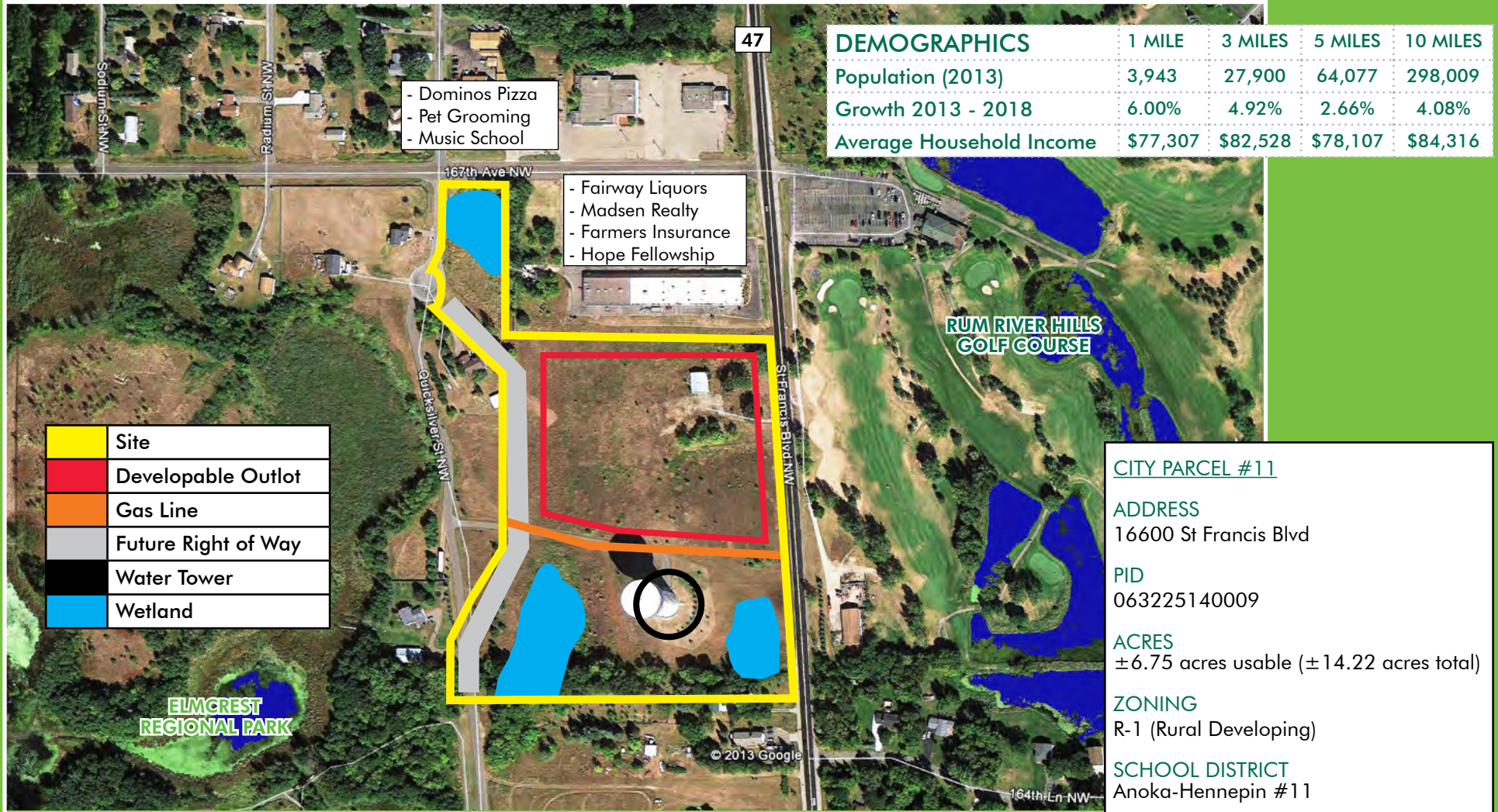
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CBRE

CITY-OWNED FOR SALE: ±6.75 ACRES OF RESIDENTIAL LAND ON HWY 47

RAMSEY, MN 55303

\$450,000



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CITY-OWNED FOR SALE: ±6.75 ACRES OF RESIDENTIAL LAND ON HWY 47

RAMSEY, MN 55303

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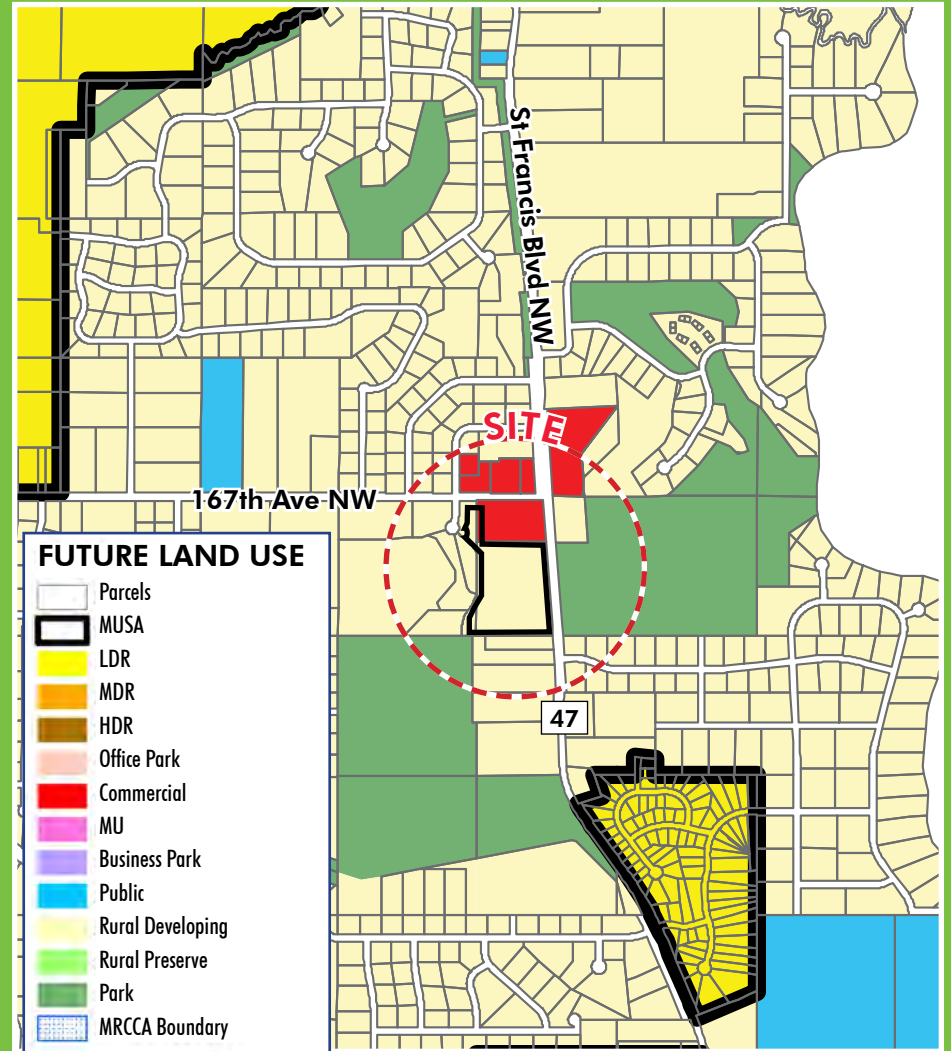
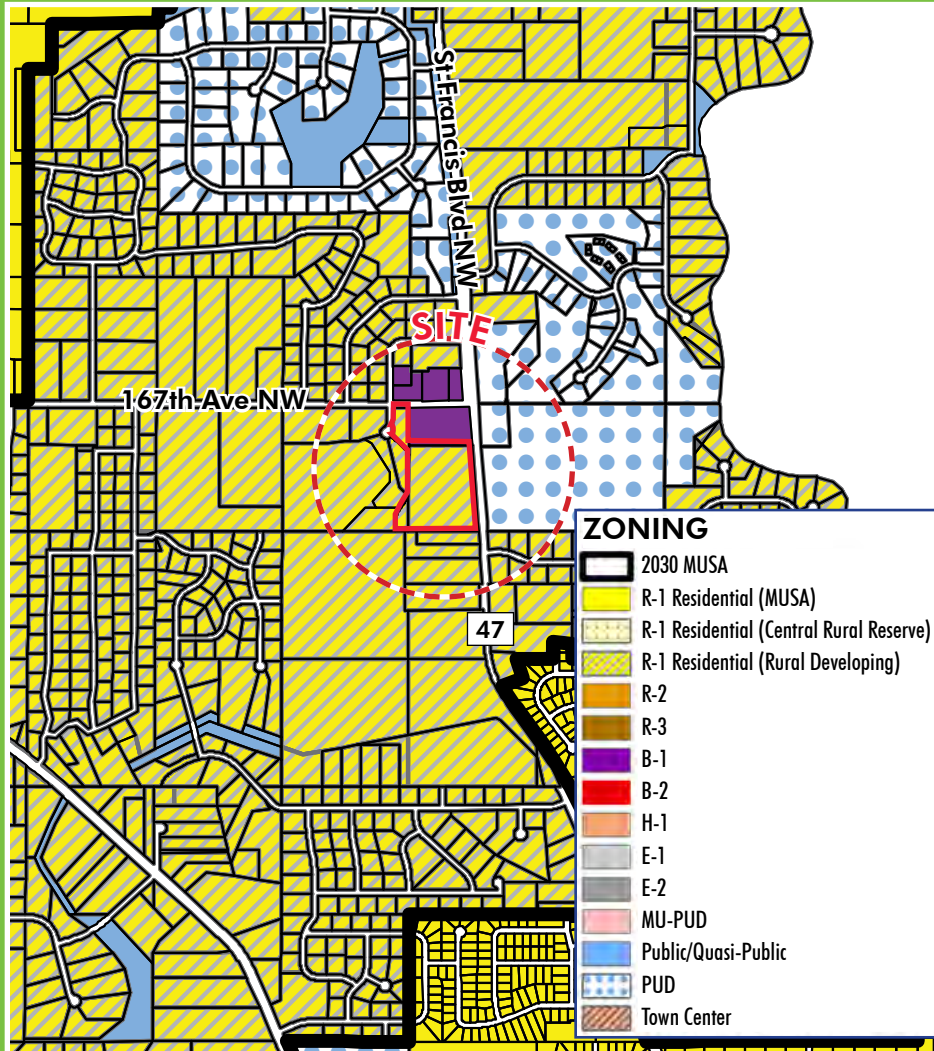
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CITY-OWNED FOR SALE: ±6.75 ACRES OF RESIDENTIAL LAND ON HWY 47

RAMSEY, MN 55303

\$450,000

Sec. 117-111. - R-1 Residential District.

(a) Intent. The intent of the R-1 Residential District is to accommodate single-family dwelling units on suitable land in the 2020 Metropolitan Urban Service Area (MUSA), rural developing, central rural reserve area, and rural preserve areas of the city. All newly created lots, except the remnant of a lot of record not less than five acres in size and located within the 2020 MUSA, shall be serviced by sanitary sewer and municipal water. All developing lots located within the rural preserve, rural developing and central rural preserve areas shall be served with individual septic systems and wells.

(b) Permitted uses.

- (1) Single-family detached dwellings.
- (2) Agriculture, excluding the raising of livestock, poultry, and fowl within the MUSA boundary.
- (3) Public parks, municipal fire station.
- (4) Single-family/townhome units as part of a PUD located within the 2020 MUSA. PUDs shall be designed in accordance with R-2 residential performance standards established in section 117-112
- (5) State-licensed group homes in accordance with state statutes.
- (6) Licensed home daycares in accordance with state statute.
- (7) Noncommercial horse boarding.
- (8) Home occupations as permitted by section 117-351
- (9) Accessory uses as permitted by section 117-349

(c) Uses permitted by conditional use permit.

- (1) Religious institutions.
- (2) Commercial horse boarding.
- (3) Private dog kennels.
- (4) Commercial dog kennels.
- (5) Oversizing of accessory structure size.
- (6) Two-story accessory buildings.
- (7) Cemeteries.
- (8) Essential services.
- (9) Cell towers in Tower Overlay District.
- (10) Commercial garden nurseries or greenhouses with buildings.
- (11) Micro-scale WECS.

[Click link for complete Zoning Code:](#)



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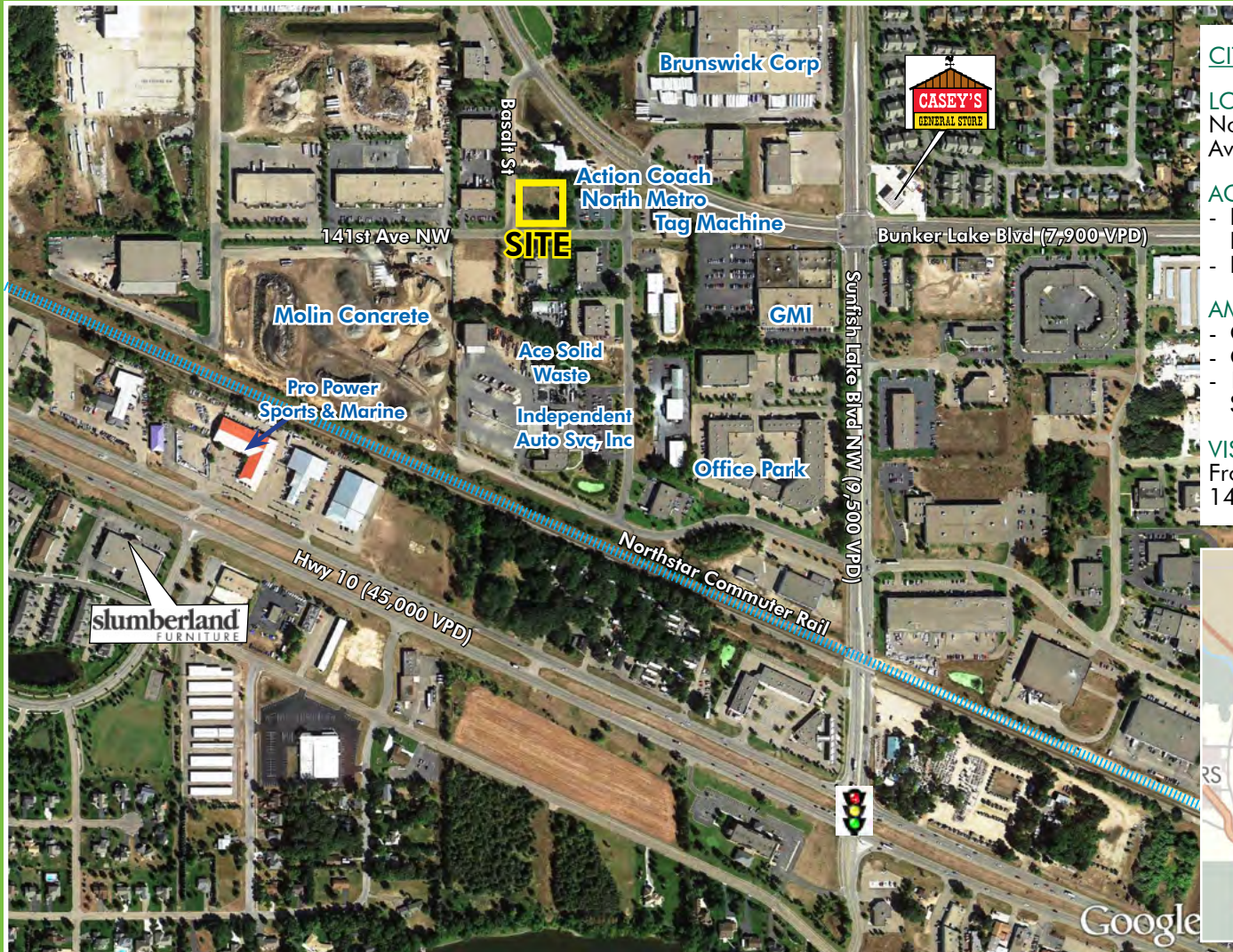
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CBRE

CITY-OWNED LAND FOR SALE: ±.95 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

\$105,000



CITY PARCEL #28

LOCATION

Northeast corner of Basalt St NW and 141st Ave NW

ACCESS

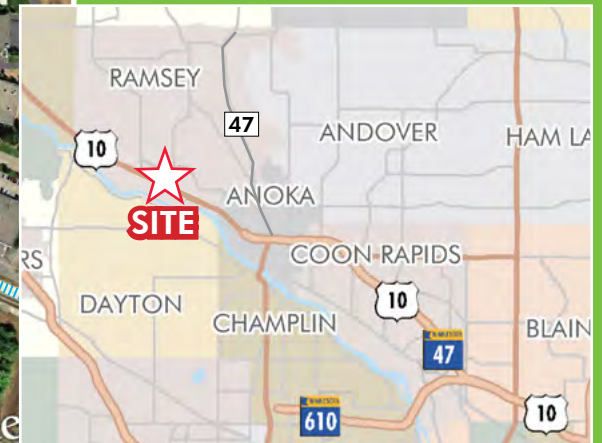
- Immediate access to 141st Ave NW and Basalt St NW
- Easy access to Hwy 10 and Bunker Lake Blvd

AMENITIES

- Only minutes to COR retail site
- Only 30 minutes to downtown Minneapolis
- Easy access to Northstar Commuter Rail Station

VISIBILITY

Frontage and visibility from Basalt St NW and 141st Ave NW



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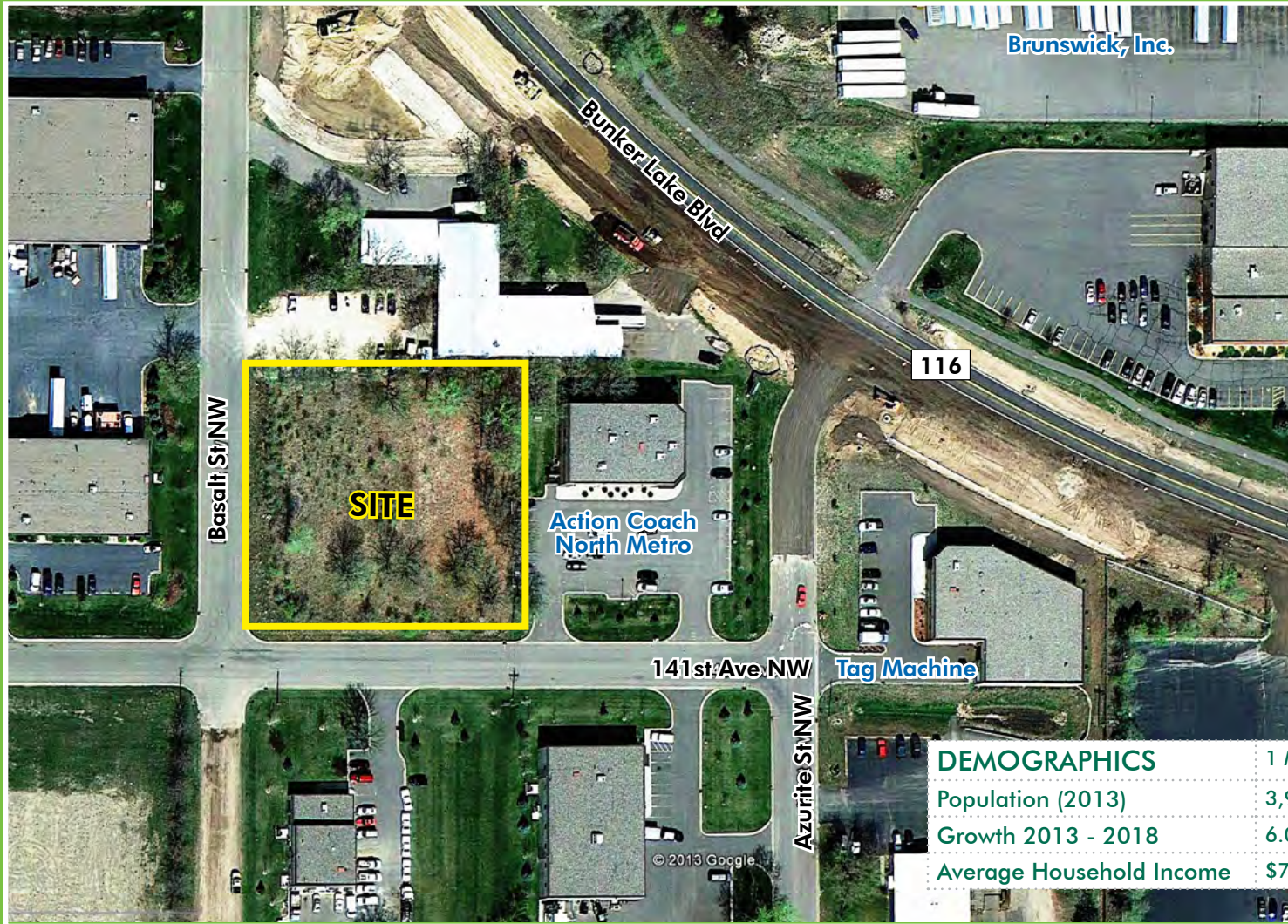
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Minneapolis, MN 55435



CITY-OWNED LAND FOR SALE: ±.95 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

\$105,000



CITY PARCEL #28
ADDRESS
 6590 141st Ave NW
PID
 273225440003
ACRES
 0.95
ZONING
 E-1 (Employment District)
SCHOOL DISTRICT
 Anoka-Hennepin #11

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	\$77,307	\$82,528	\$78,107	\$84,316



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CITY-OWNED LAND FOR SALE: ±.95 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

\$105,000



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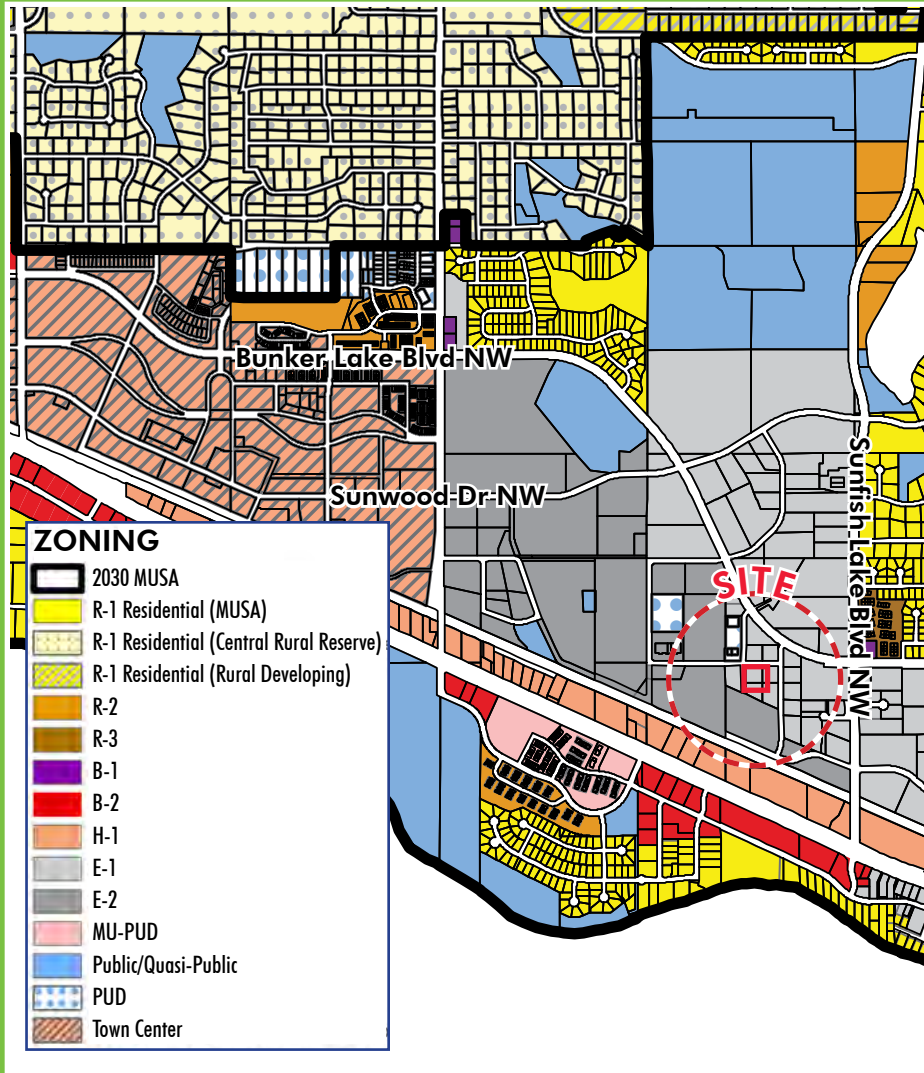
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CITY-OWNED LAND FOR SALE: ±.95 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

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CITY-OWNED LAND FOR SALE: ±.95 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

\$105,000

Sec. 117-117. - E-1 Employment District.

- (b) Permitted uses. The following are permitted uses, subject to general requirements and performance standards as specified by this chapter:
- (1) Manufacturing.
 - (2) Research labs.
 - (3) Testing labs.
 - (4) Offices.
 - (5) Supply yards with building.
 - (6) Warehousing and storage.
 - (7) Self storage facilities, indoor.
 - (8) Truck terminals with building.
 - (9) Athletic facilities/fitness centers/dance studios.
 - (10) Business incubators/multitenant facilities housing manufacturing, research labs, testing labs, offices, athletic facilities/fitness centers dance studios, motor vehicle implement and recreation equipment sales or repair, governmental or public uses, indoor commercial recreation, light manufacturing, radio and television offices and stations, and wholesale businesses.
- (c) Accessory uses.
- (1) Commercial or business buildings and structures for a use accessory to the principal use but such use shall not exceed 50 percent of the gross floor space.
 - (2) Off-street parking including semi-trailer trucks, as regulated and required by this chapter.
 - (3) Off-street loading as regulated and required by this chapter.
 - (4) Signing as regulated by this Code.
 - (5) Open and outdoor storage as an accessory use of the property.
 - (6) Indoor retail and rental activity as an accessory to a permitted use in a business incubator or multitenant facility.
- (d) Conditional uses. The following are conditional uses and require a conditional use permit
- (1) Open and outdoor storage as a principal use.
 - (2) Open or outdoor service, sale, display and rental as a principal use.
 - (3) Indoor retail, rental or service activity, or industrial uses other than that allowed as a permitted use or conditional use within this section.
 - (4) Heavy manufacturing.
 - (6) Expansion or enlargement of lawful nonconforming uses.
 - (7) Cell towers.
 - (8) Micro-scale WECS.
 - (9) Medium-scale WECS.
 - (10) Retail sales facility for CNG (compressed natural gas) or other alternative automotive fuels.
Retail sales must be an accessory to an onsite Fleet fueling operation.

Click link for complete Zoning Code:



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CBRE

CITY-OWNED LAND FOR SALE: ±4.14 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

\$450,000



CITY PARCEL #37

LOCATION

East of Ramsey Blvd and North of Hwy 10

ACCESS

- Immediate access to Ramsey Blvd NW
- Easy access to Hwy 10 and Ramsey Blvd

AMENITIES

- Adjacent to COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station

VISIBILITY

Frontage and visibility from Ramsey Blvd NW



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CBRE

CITY-OWNED LAND FOR SALE: ±4.14 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

\$450,000



	Existing public works facility; potentially available in 3-5 years
	Poitionally available in 1-2 years

CITY PARCEL #37
ADDRESS
 14165 RAMSEY BLVD NW
PID
 273225330006
ACRES
 4.14; potential add up to ±10.44 acres if desired
ZONING
 E-2 (Employment District)
SCHOOL DISTRICT
 Anoka-Hennepin #11

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	\$77,307	\$82,528	\$78,107	\$84,316



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CITY-OWNED LAND FOR SALE: ±4.14 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

\$450,000



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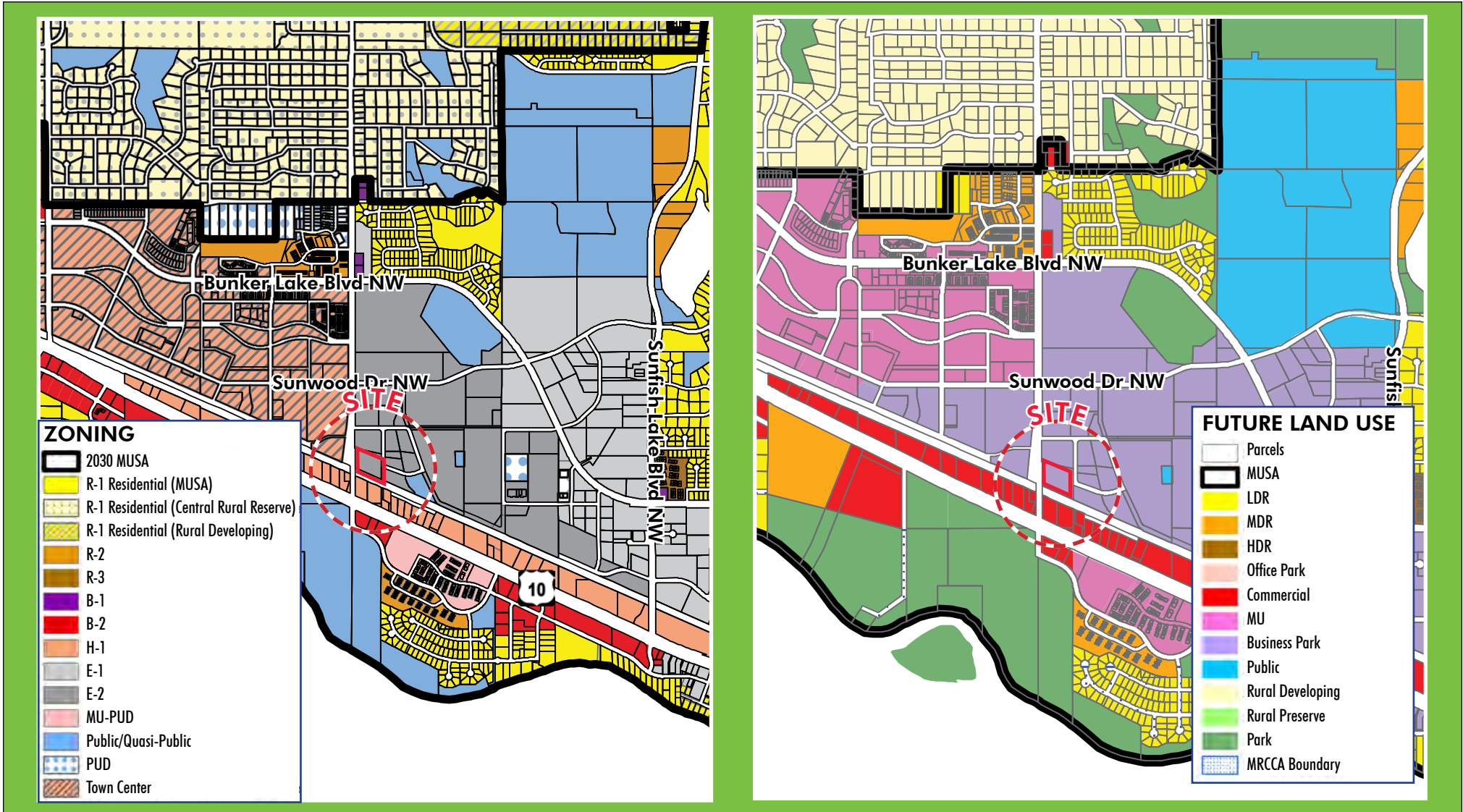
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CITY-OWNED LAND FOR SALE: ±4.14 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

\$450,000



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CITY-OWNED LAND FOR SALE: ±4.14 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

\$450,000

Sec. 117-116. - E-2 Employment District.

- (a) Intent. The purpose of the E-2 Employment District is to provide for the mix of typically large volumes or bulk commercial goods and services, wholesale/warehouse activities and limited retail activities.
- (b) Permitted uses. The following are permitted uses, subject to general requirements and performance standards as specified by this chapter:
 - (1) Adult uses principal and accessory.
 - (2) Building materials sales stores.
 - (3) Governmental and public utility buildings and structures.
 - (4) Indoor commercial recreation.
 - (5) Manufacturing.
 - (6) Office buildings and uses.
 - (7) Radio and television offices and stations.
 - (8) Transportation terminals.
 - (9) Warehousing of non-explosive material or equipment.
 - (10) Wholesale business.
 - (11) Storage.
 - (12) Business incubators/multitenant facilities housing manufacturing, research labs, testing labs, offices, motor vehicle, implement and recreation equipment sales or repair, governmental or public uses, indoor commercial recreation, manufacturing, radio and television offices and stations, and wholesale businesses.
 - (13) Self-storage facilities.
- (c) Accessory uses.
 - (1) Commercial or business buildings and structures for a use accessory to the principal use but such use shall not exceed 50 percent of the gross floor space of the principal use.
 - (2) Off-street parking including semi-trailer trucks, as regulated and required by this chapter.
 - (3) Off-street loading as regulated and required by this chapter.
 - (4) Signing as regulated by this Code.
 - (5) Open and outdoor storage as an accessory use not to exceed 30 percent of the property.
 - (6) Enclosed retail and rental activity as an accessory to a permitted use in a business incubator or multitenant facility.
- (d) Conditional uses.
 - (1) Open and outdoor storage as a principal use.
 - (2) Open or outdoor service, sale, display and rental as a principal use.
 - (3) Oversizing of signs.
 - (4) Expansion or enlargement of lawful nonconforming uses.
 - (5) Cell towers.
 - (6) Micro-scale WECS.
 - (7) Medium-scale WECS.
 - (8) Retail sales facility for CNG (compressed natural gas) or other alternative automotive fuels.

[Click link for complete Zoning Code:](#)



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CBRE

CITY-OWNED LAND FOR SALE: ±1.23 ACRES COMMERCIAL LAND USE

RAMSEY, MN 55303

\$215,000



CITY PARCEL #40

LOCATION

Northwest corner of Riverdale Dr NW and Dolomite St NW, just south of Hwy 10

ACCESS

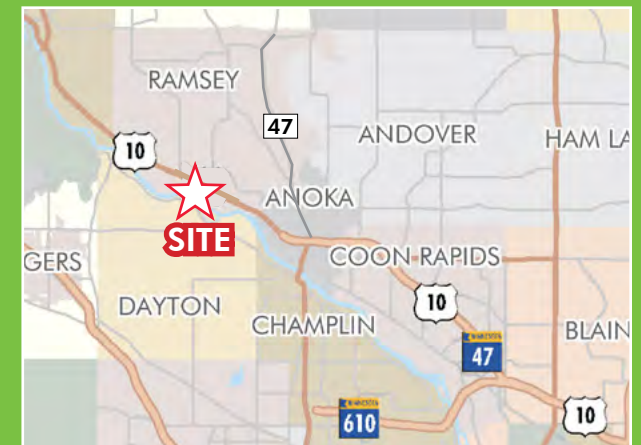
- Immediate access to Hwy 10
- Future road reconstruction require Hwy 10 access from

AMENITIES

- Near COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station

VISIBILITY

Frontage and visibility along Hwy 10



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CITY-OWNED LAND FOR SALE: ±1.23 ACRES COMMERCIAL LAND USE

RAMSEY, MN 55303

\$215,000

CITY PARCEL #40

ADDRESS:
RIVERDALE DR & DOLOMITE ST

PID:
343225130005

ACRES
1.23

ZONING
B-2 (Business District)

SCHOOL DISTRICT
Anoka Hennepin #11



DEMOGRAPHICS

	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	\$77,307	\$82,528	\$78,107	\$84,316



Future highway improvements will warrant a permanent closure of right in-right out access to Hwy 10. Access will be from Ramsey Blvd or Sunfish Lake Blvd



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CITY-OWNED LAND FOR SALE: ±1.23 ACRES COMMERCIAL LAND USE

RAMSEY, MN 55303

\$215,000



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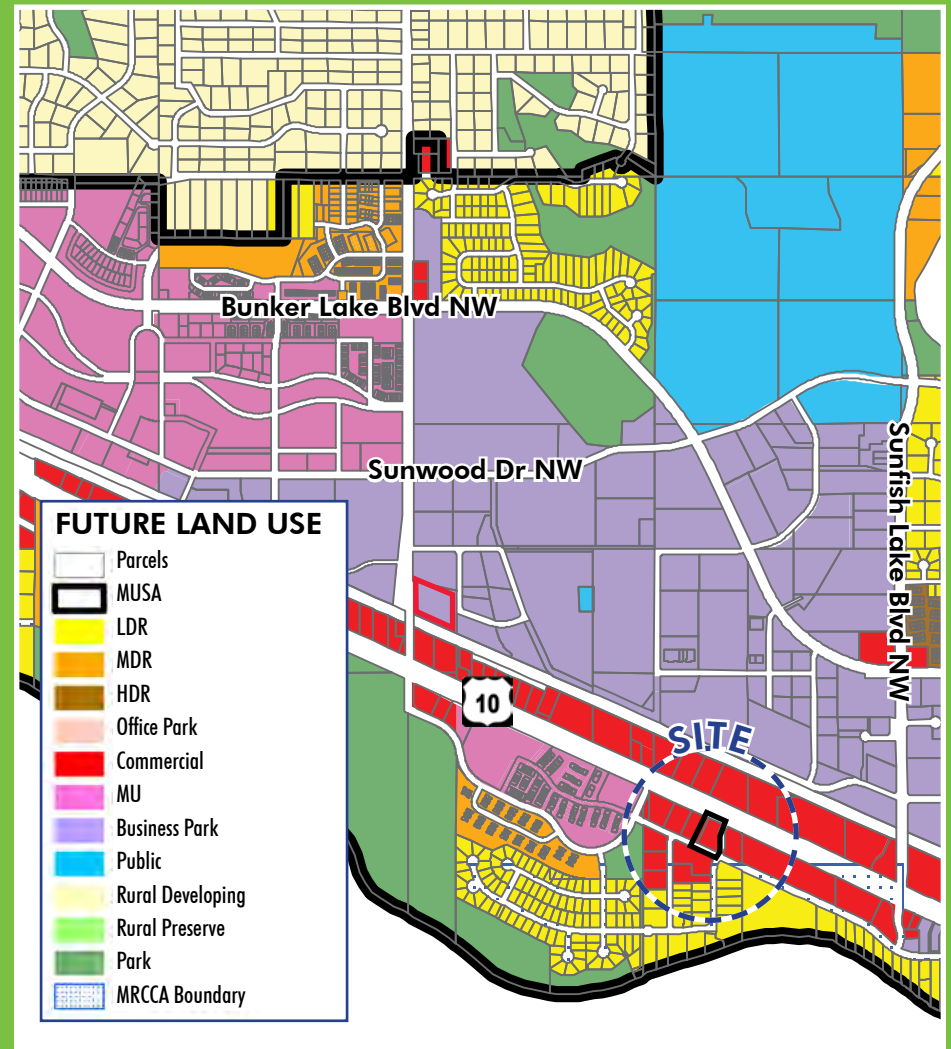
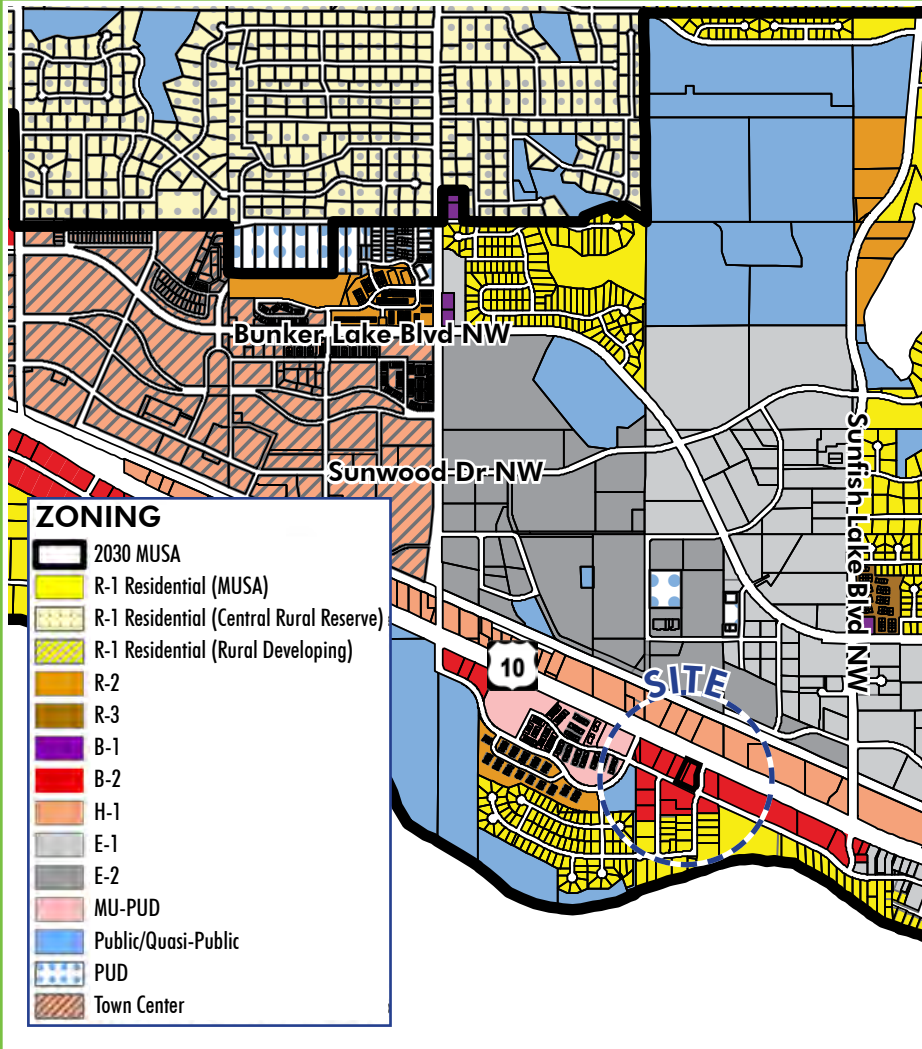
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CITY-OWNED LAND FOR SALE: ±1.23 ACRES COMMERCIAL LAND USE

RAMSEY, MN 55303

\$215,000



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CITY-OWNED LAND FOR SALE: ±1.23 ACRES COMMERCIAL LAND USE

RAMSEY, MN 55303

\$215,000

Sec. 117-115. - B-2 Highway Business District.

- (a) Intent. The purpose of the B-2 Highway Business District is to provide for and limit the establishment of motor vehicle oriented or dependent and convenience type, high intensity commercial and service activities characteristically located along major traffic carriers.
- (b) Permitted uses.
- (1) Restaurants, cafes, on and off-sale liquor.
 - (2) Private clubs or lodges serving food and beverages.
 - (3) Commercial recreational uses.
 - (4) Governmental and public utility buildings and structures.
 - (5) Motels, motor hotels and hotels provided that the lot area contains not less than 500 square feet of lot area per unit.
 - (6) Animal clinics.
 - (7) Adult uses - principal and adult uses - accessory.
 - (8) Enclosed retail sales and rental activity.
 - (9) Offices, banks, personal and professional services.
 - (10) Drive-in and convenience, fast food establishments.
 - (11) Commercial carwashes (drive through and mechanical).
 - (12) Gas station, truck stop, and motor vehicle repair.
 - (13) Convenience grocery and/or food operations with convenience gas (no vehicle service or repair).
 - (14) Day care services.
- (c) Conditional uses. Requires a conditional use permit based upon procedures set forth in and regulated by section 117-51 (conditional use permits) of this chapter.
- (1) Outdoor commercial recreation.
 - (2) Motor vehicle, implement, and recreation equipment sales and service.
 - (3) Oversizing of signs.
 - (4) Expansion or enlargement of lawful nonconforming uses.
 - (5) Cell towers.
 - (6) Micro-scale WECS.
 - (7) Medium-scale WECS.
- (d) Accessory uses. The following are accessory uses, subject to standards established in subsection (e) of this section and performance standards established in article II, division 6 of this chapter:
- (1) Commercial or business buildings and structures for a use accessory to the principal use but such use shall not exceed 30 percent of the gross floor space.
 - (2) Open and outdoor areas for display of goods for sale and rental.
 - (3) Off-street parking including semi-trailer trucks, as regulated and required by this chapter.
 - (4) Off-street loading as regulated and required by this chapter.
 - (5) Signing as regulated by this Code.
 - (6) Temporary seasonal sales.
 - (7) Motor vehicle implement and recreational indoor storage when accessory to sales and service.

[Click link for complete Zoning Code:](#)



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CBRE

CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$1,365,000

CITY PARCEL #42

LOCATION

Southeast corner of Ramsey Pkwy, within the COR

ACCESS

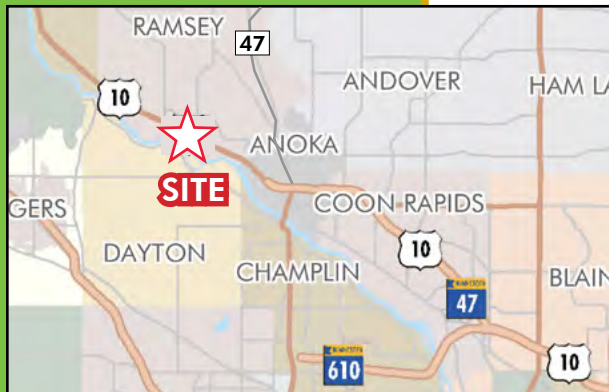
- Immediate access to Sunwood Dr and Ramsey Pkwy
- Easy access to Armstrong Blvd and Hwy 10

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station

VISIBILITY

Frontage and visibility to Armstrong Blvd and Sunwood Dr



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CBRE

CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$1,365,000

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	\$77,307	\$82,528	\$78,107	\$84,316



CITY PARCEL #42
ADDRESS
 Armstrong Blvd & Ramsey Pkwy
PID
 283225220011;
 28255220013
ACRES
 2.61
ZONING
 COR 2 (Commercial/Retail)
SCHOOL DISTRICT
 Anoka-Hennepin #11



FOR MORE INFORMATION, PLEASE CONTACT:

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 Vice President
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 richard.palmiter@cbre.com

Brian Pankratz
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 brian.pankratz@cbre.com

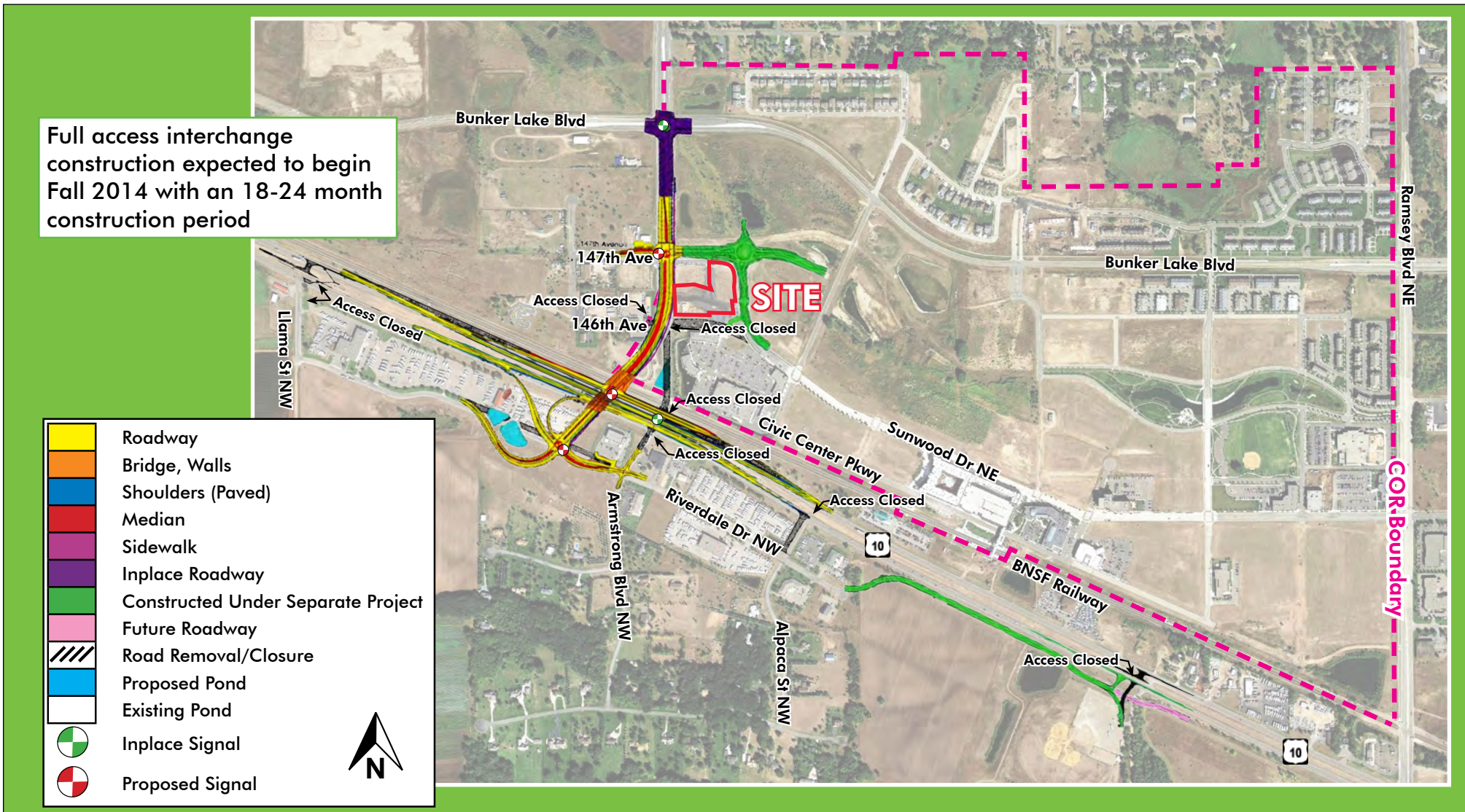
4400 West 78th Street, Suite 200
 Minneapolis, MN 55435



CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$1,365,000



FOR MORE INFORMATION, PLEASE CONTACT:

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 richard.palmiter@cbre.com

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CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$1,365,000



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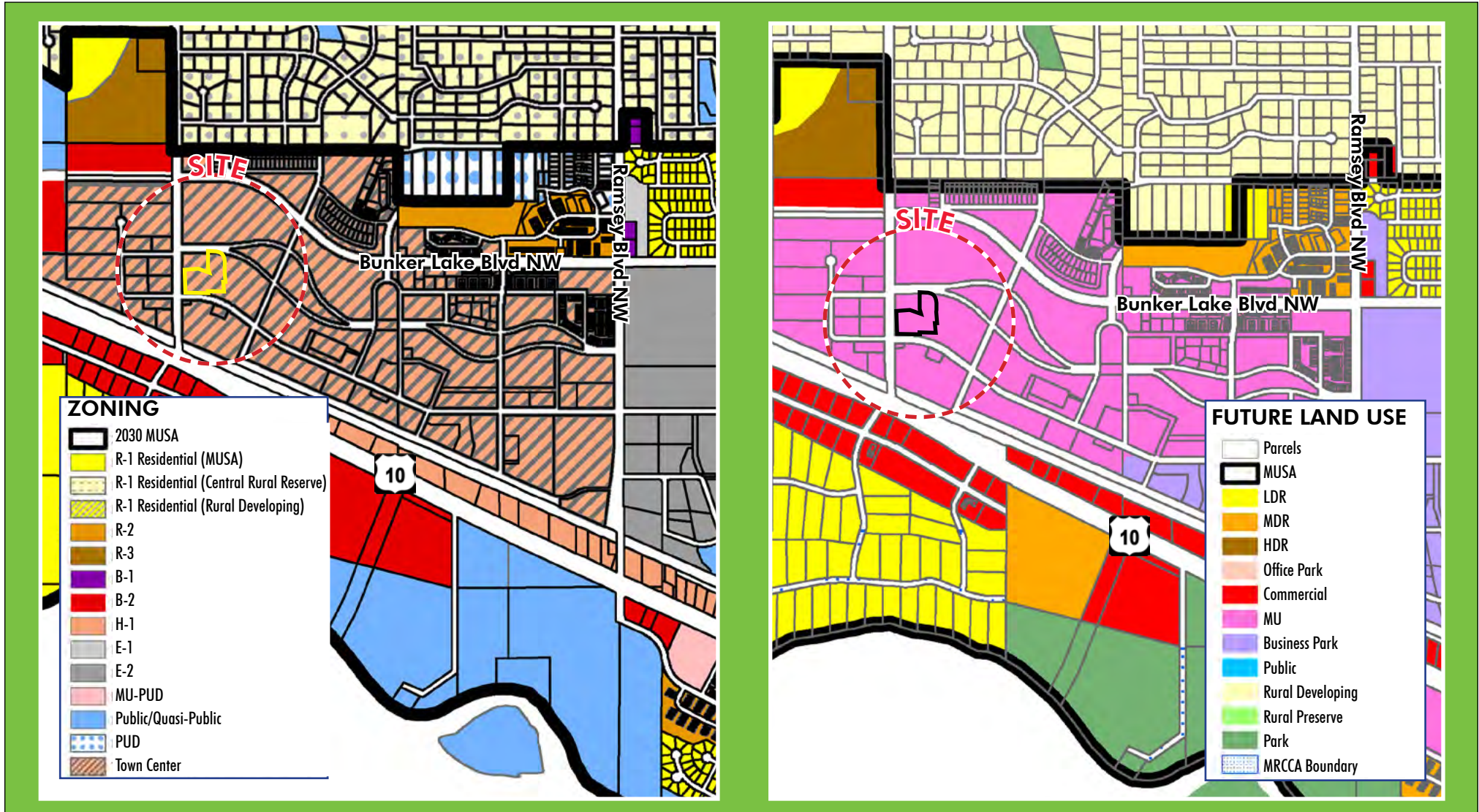
4400 West 78th Street, Suite 200
Minneapolis, MN 55435

CBRE

CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$1,365,000



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CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$1,365,000

Sec. 117-118. - The COR district.

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 - (5) COR-5 park and open space subdistrict. The park and open space subdistrict is intended to preserve environmental features, provide amenities and create focal points and community gathering places within easy access of all areas of the COR.

[Click link for complete Zoning Code:](#)



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CBRE

CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER
RAMSEY, MN 55303

\$5.00/SF -or- \$6,730,000

CITY PARCEL #46

LOCATION

Between Armstrong Blvd NW and Zeolite St NW,
and between Bunker Lake Blvd and Sunwood Dr,
within the COR

ACCESS

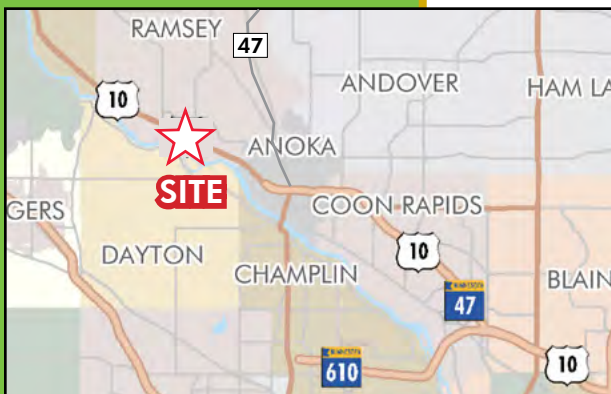
- Immediate access to Sunwood Dr,
- Armstrong Blvd, Bunker Lake Blvd and Zeolite St
- Easy access to Hwy 10

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station

VISIBILITY

Frontage and visibility from Armstrong Blvd NW,
Bunker Lake Blvd and Ramsey Pkwy



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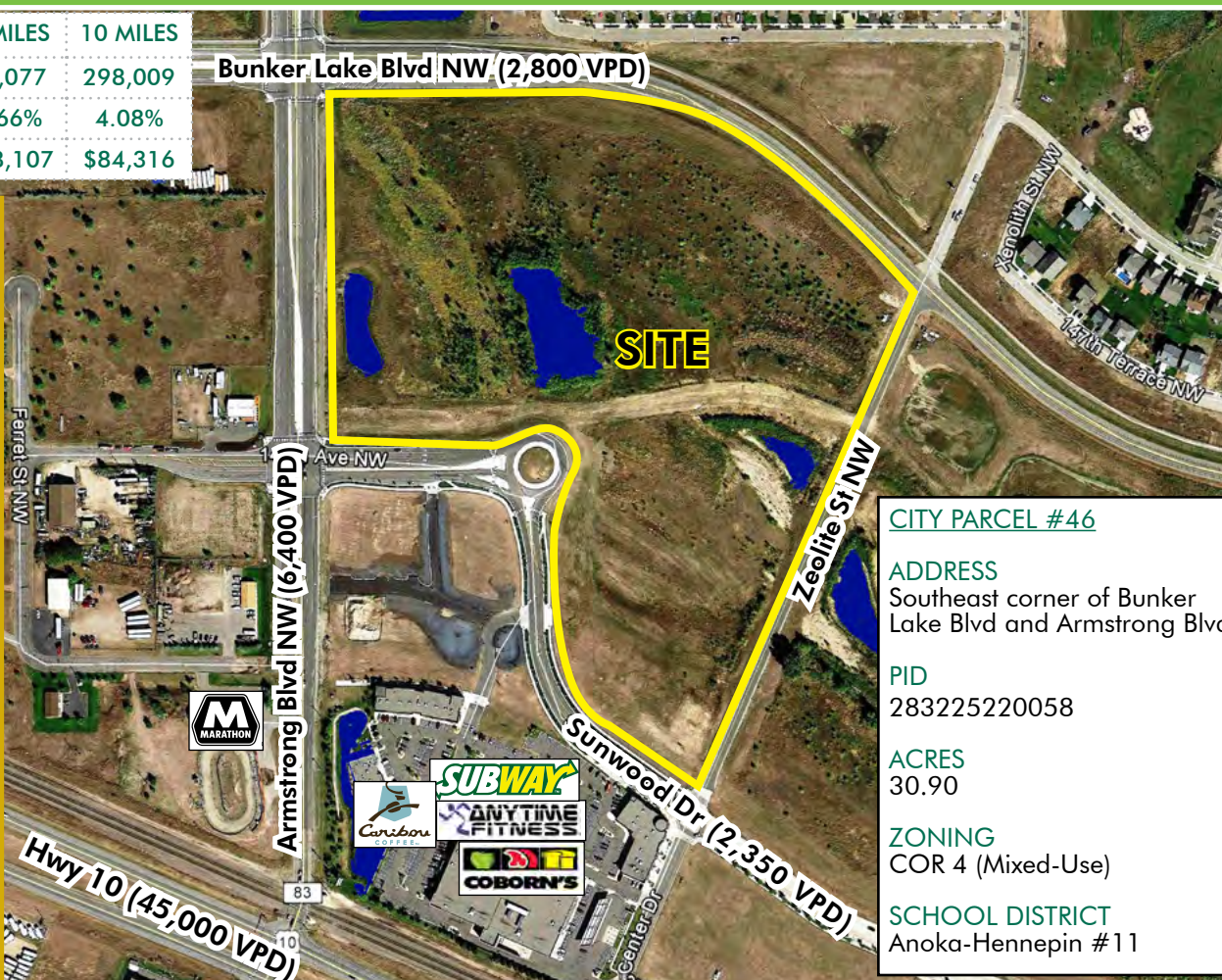
CBRE

CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER
RAMSEY, MN 55303

\$5.00/SF -or- \$6,730,000

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	\$77,307	\$82,528	\$78,107	\$84,316



CITY PARCEL #46
ADDRESS
 Southeast corner of Bunker Lake Blvd and Armstrong Blvd
PID
 283225220058
ACRES
 30.90
ZONING
 COR 4 (Mixed-Use)
SCHOOL DISTRICT
 Anoka-Hennepin #11



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CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER
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\$5.00/SF -or- \$6,730,000



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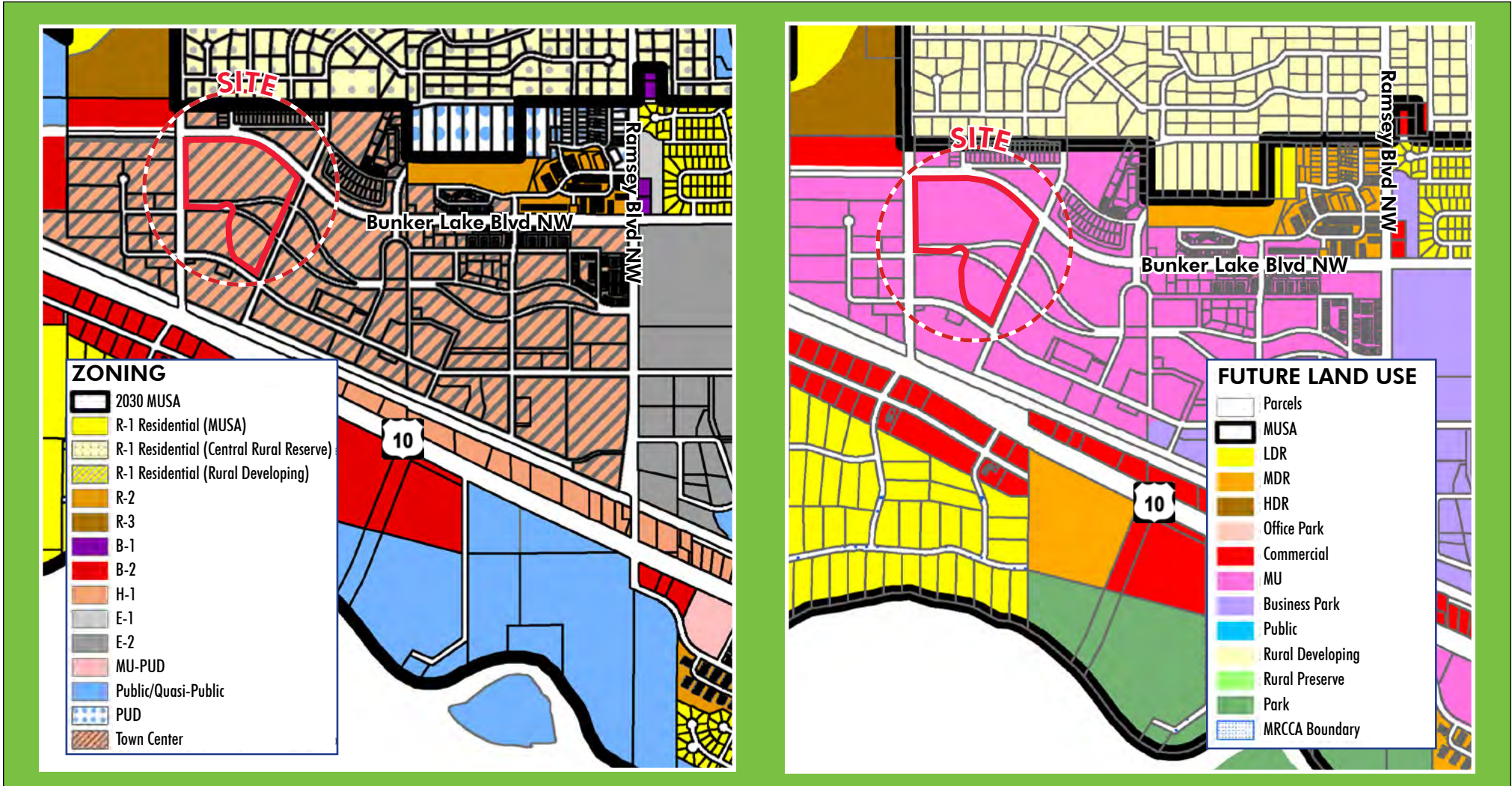
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\$5.00/SF -or- \$6,730,000



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CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER
RAMSEY, MN 55303

\$5.00/SF -or- \$6,730,000

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Click link for complete Zoning Code:



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CBRE


CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

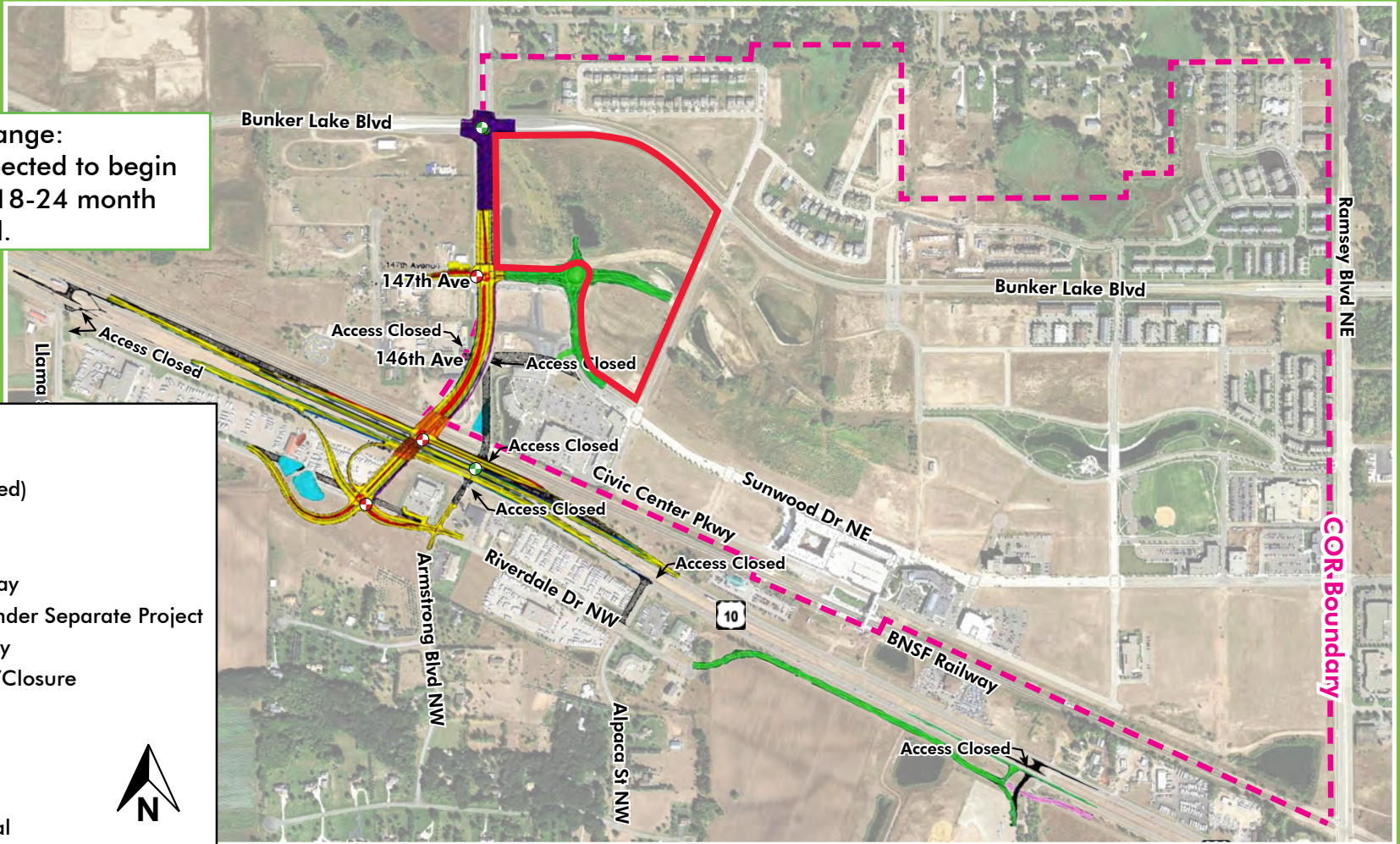
LOCATED WITHIN THE COR RETAIL CENTER
RAMSEY, MN 55303

\$5.00/SF -or- \$6,730,000

Full Access Interchange:
Construction is expected to begin
Fall 2014 with an 18-24 month
construction period.

	Roadway
	Bridge, Walls
	Shoulders (Paved)
	Median
	Sidewalk
	Inplace Roadway
	Constructed Under Separate Project
	Future Roadway
	Road Removal/Closure
	Proposed Pond
	Existing Pond
	Inplace Signal
	Proposed Signal





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CITY-OWNED LAND FOR SALE: ±6.79 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$5.00/SF -or- \$1,480,000

CITY PARCEL #47

LOCATION

Northeast corner of Zeolite St W and Civic Center Dr, and within the COR

ACCESS

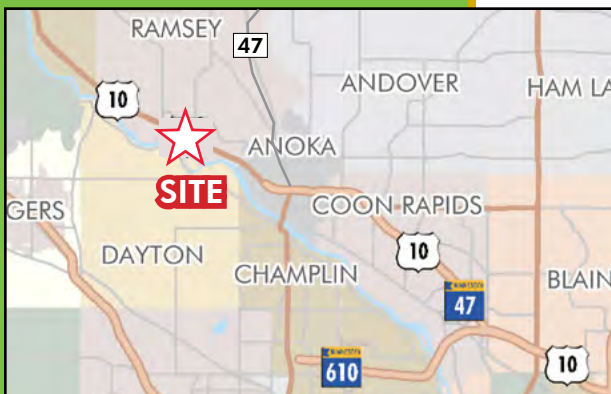
- Immediate access to Sunwood Dr, Civic Center Dr, and Zeolite St NW
- Easy access to Hwy 10

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station

VISIBILITY

Frontage and visibility from Zeolite St NW, Civic Center Dr and Sunwood Dr



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CITY-OWNED LAND FOR SALE: ±6.79 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$5.00/SF -or- \$1,480,000

CITY PARCEL #47
ADDRESS
 Zeolite St NW & Civic Center Dr
PID
 28-32-25-23-0010 and
 28-32-25-22-0058
ACRES
 6.79
ZONING
 COR 1 (Mixed-Use)
SCHOOL DISTRICT
 Anoka-Hennepin #11

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Avg Household Income	\$77,307	\$82,528	\$78,107	\$84,316



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CITY-OWNED LAND FOR SALE: ±6.79 ACRES OF MIXED-USE LAND

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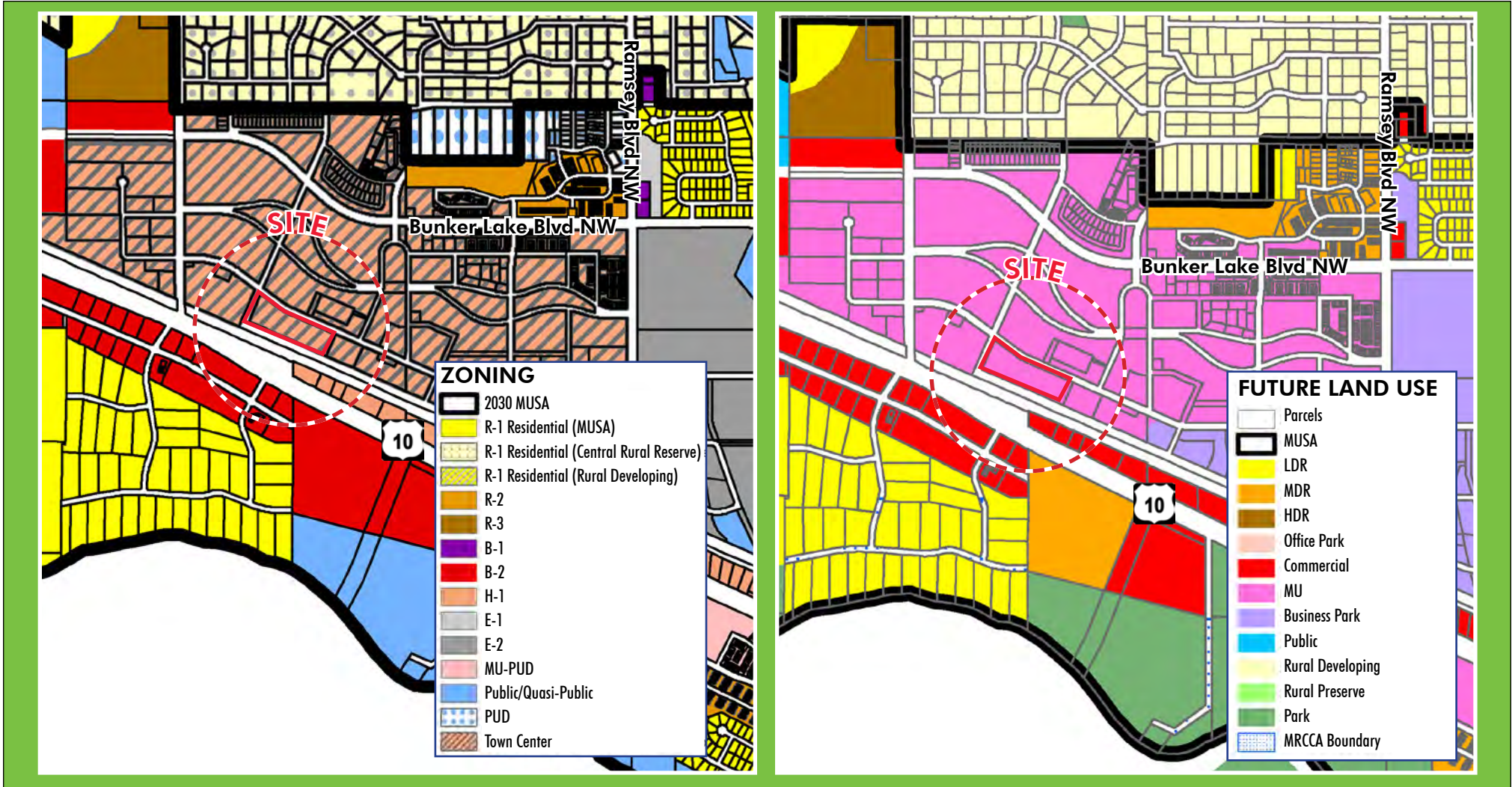


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LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$5.00/SF -or- \$1,480,000



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\$5.00/SF -or- \$1,480,000

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CBRE

CITY-OWNED LAND FOR SALE: ±6.79 ACRES OF MIXED-USE LAND

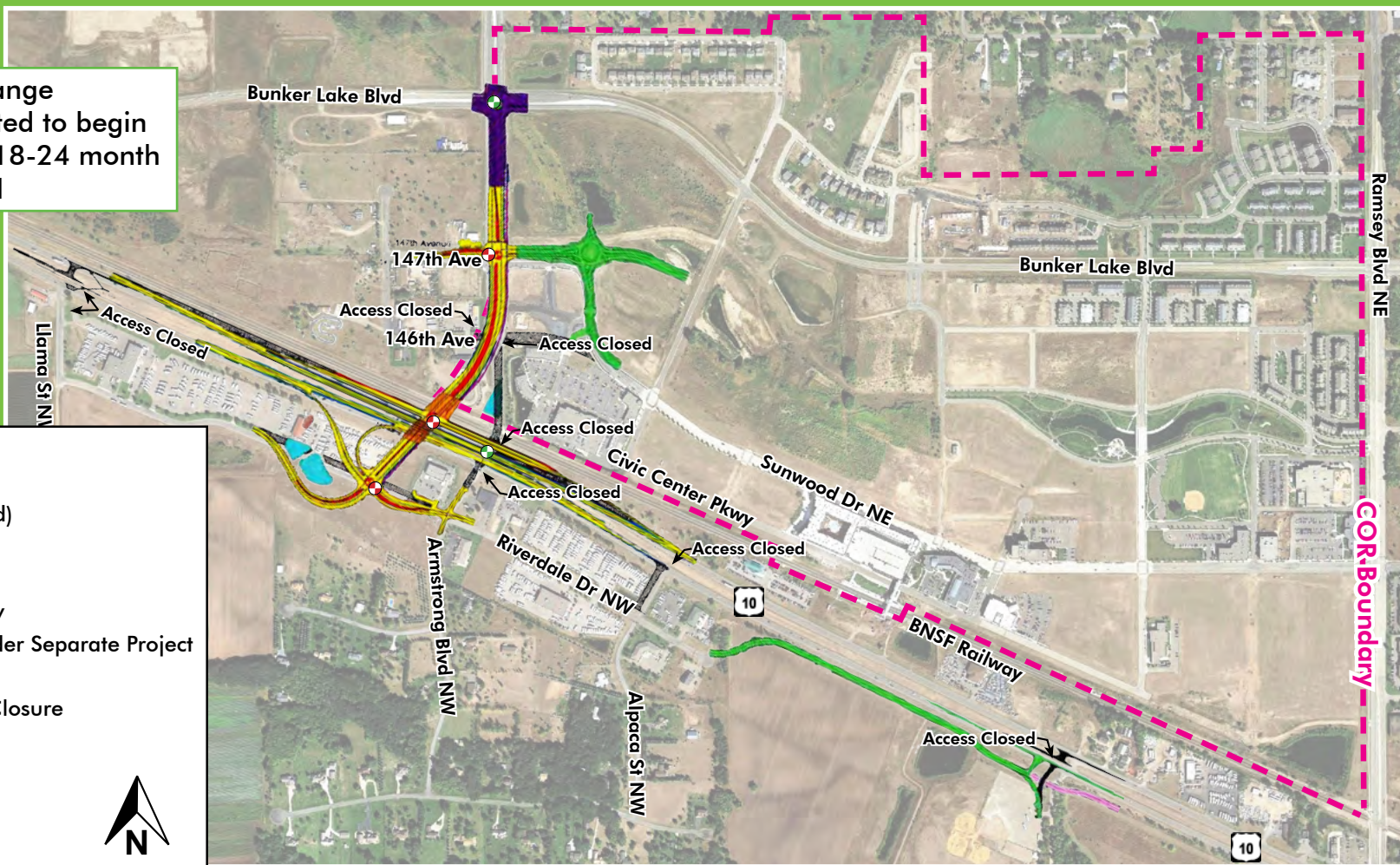
LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$5.00/SF -or- \$1,480,000

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period

- Roadway
- Bridge, Walls
- Shoulders (Paved)
- Median
- Sidewalk
- Inplace Roadway
- Constructed Under Separate Project
- Future Roadway
- Road Removal/Closure
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- Existing Pond
- Inplace Signal
- Proposed Signal



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CITY-OWNED LAND FOR SALE: ±20 ACRES MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$4.00/SF -or- \$3,485,000

CITY PARCEL #48

LOCATION

Northeast corner of Sunwood Dr and Zeolite St, within the COR

ACCESS

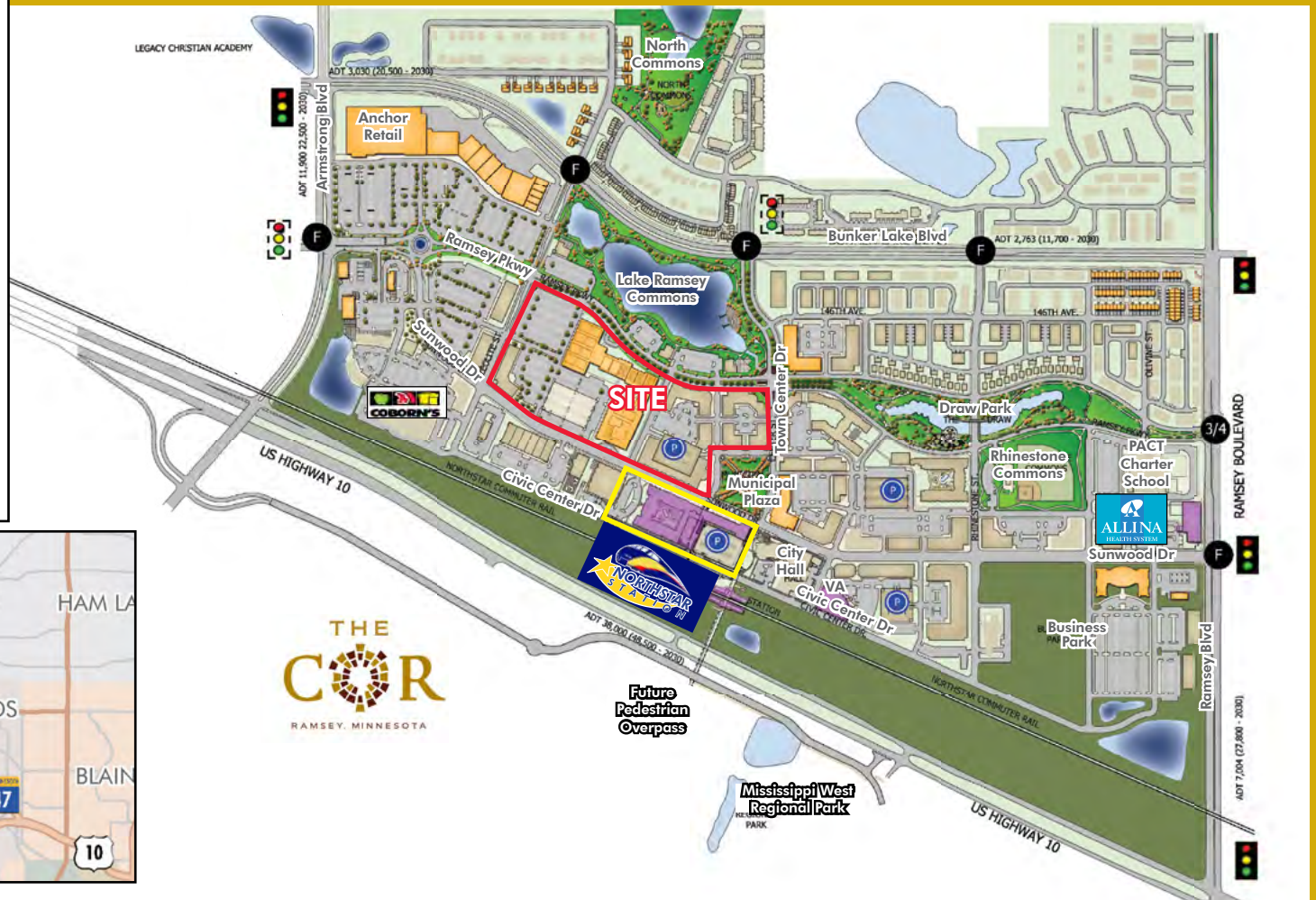
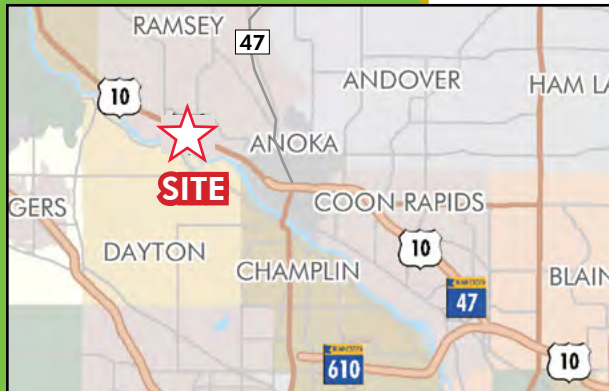
- Immediate access to Zeolite St and Sunwood Dr - Easy access to Hwy 10 and Civic Center Dr

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station and area retailers

VISIBILITY

Frontage and visibility from Zeolite St and Sunwood Dr



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CBRE

CITY-OWNED LAND FOR SALE: ±20 ACRES MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER
RAMSEY, MN 55303

\$4.00/SF -or- \$3,485,000



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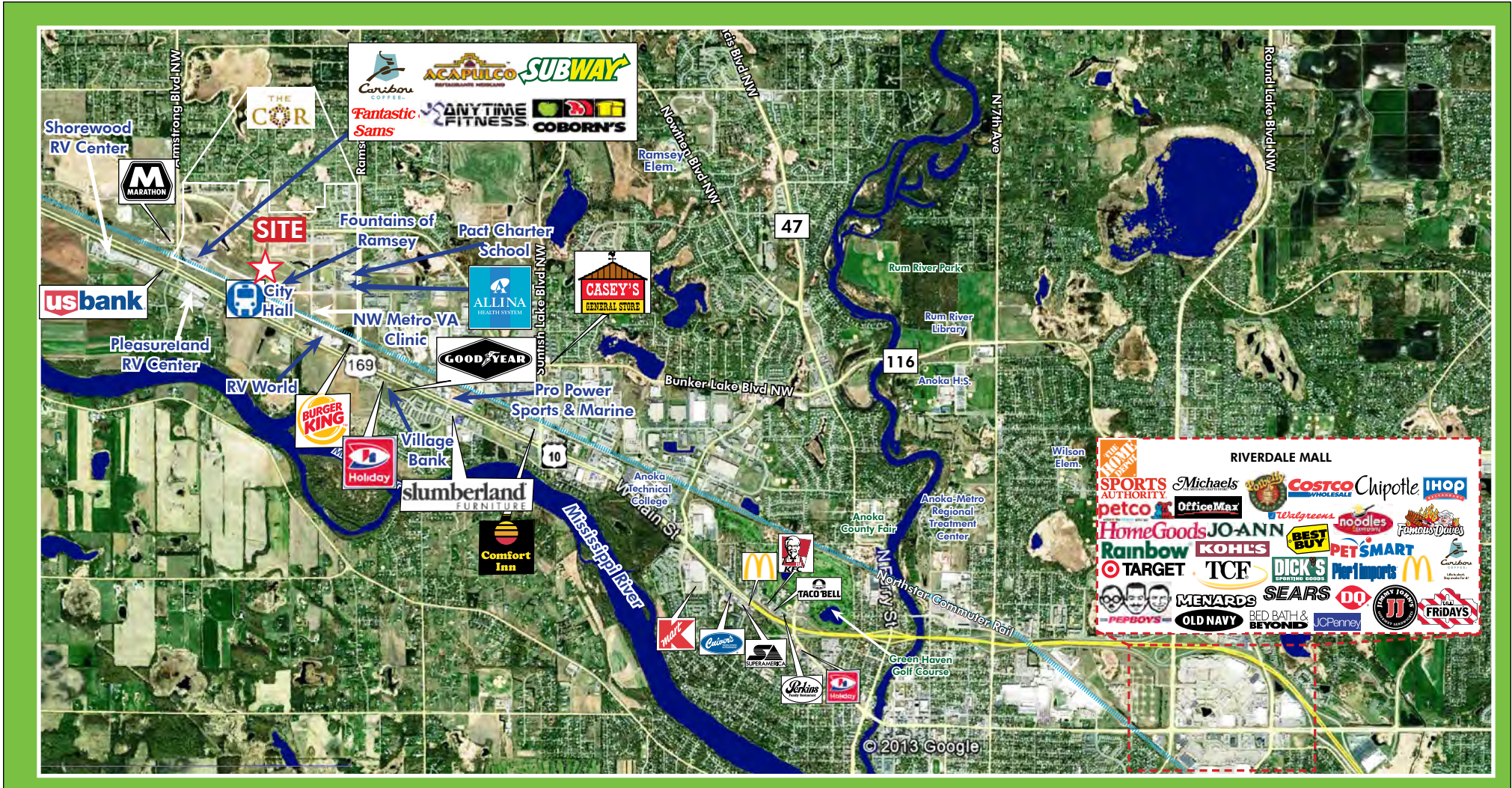
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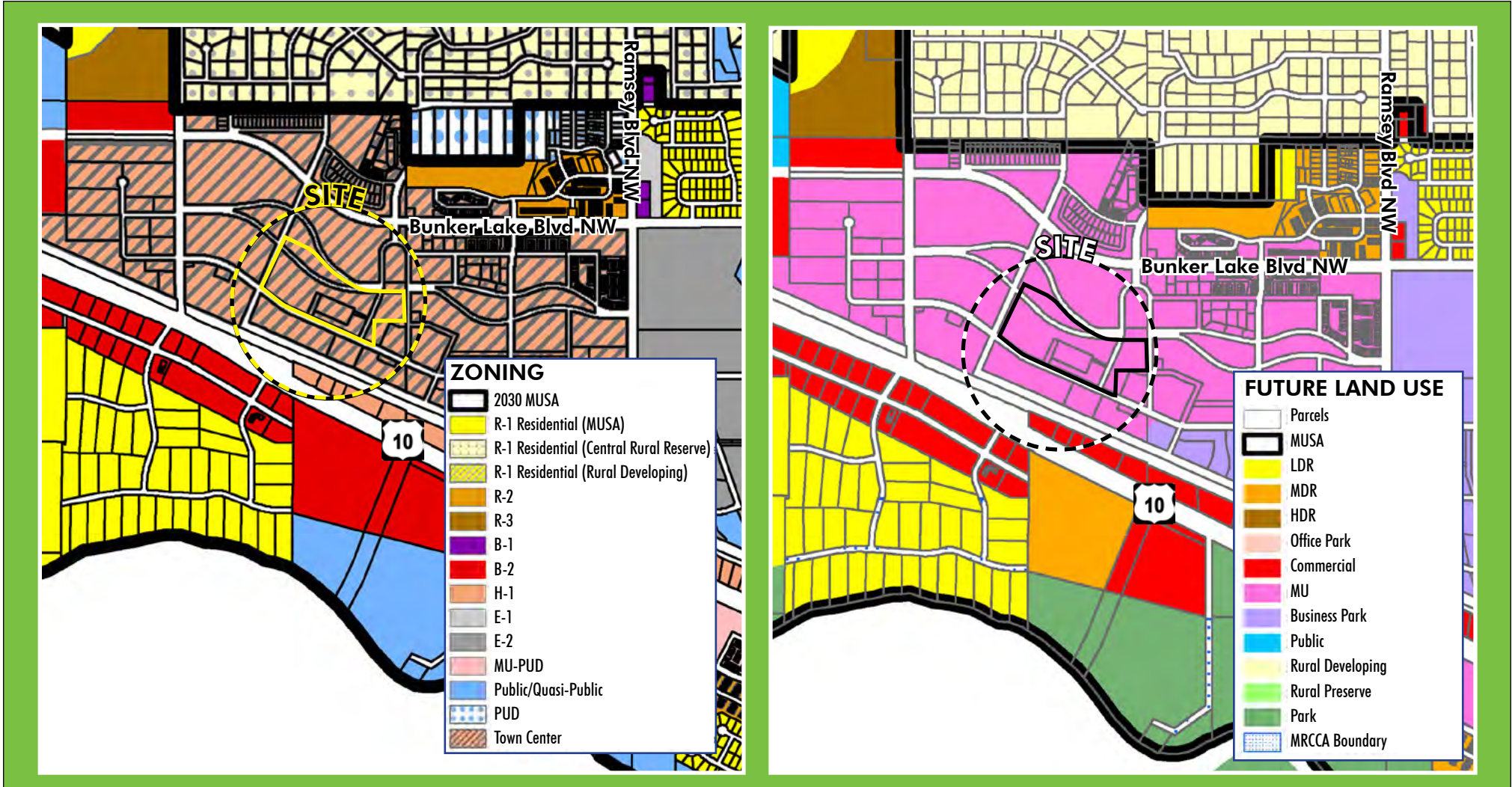


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CBRE


CITY-OWNED LAND FOR SALE: ±20 ACRES MIXED-USE LAND

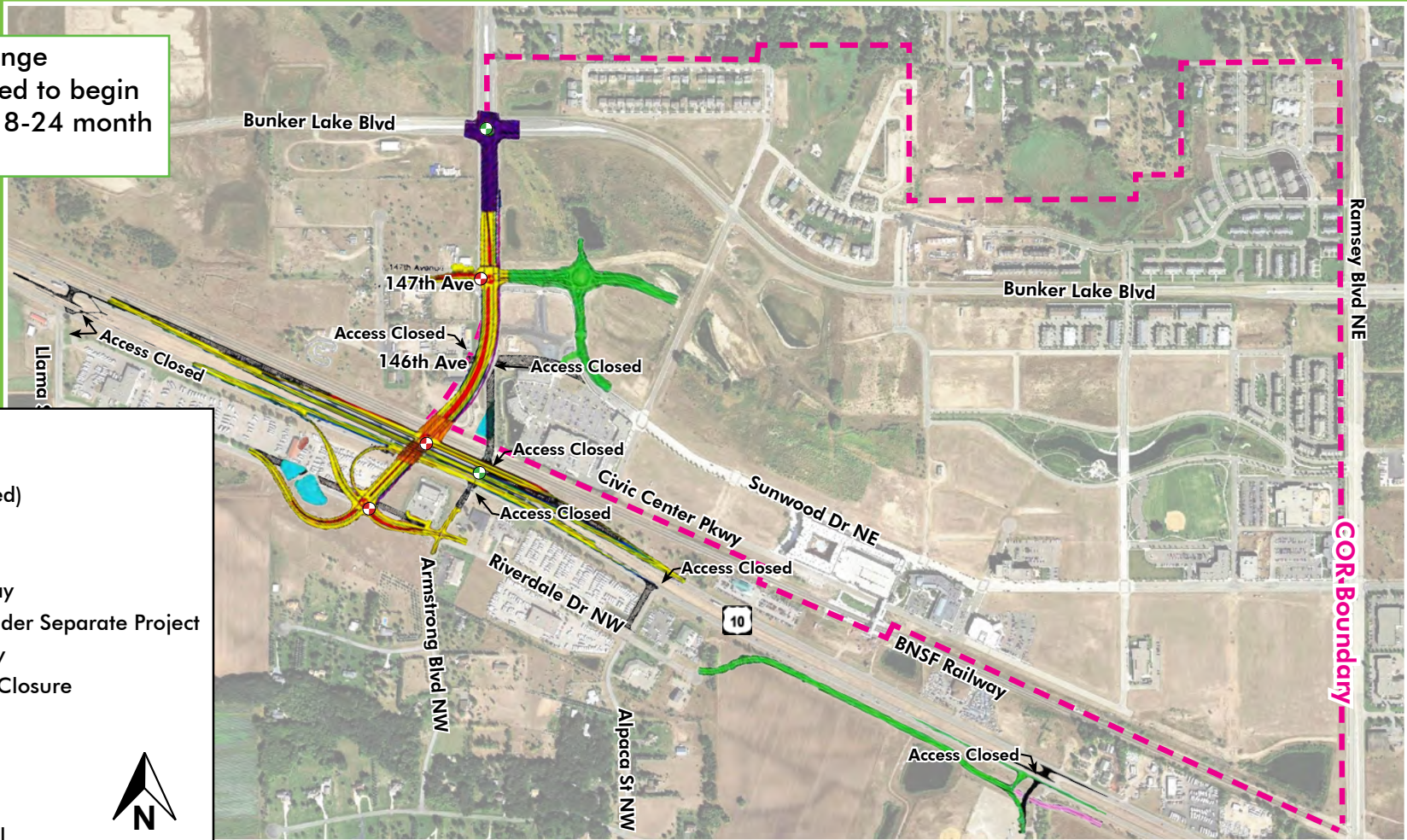
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\$4.00/SF -or- \$3,485,000

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period

	Roadway
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	Shoulders (Paved)
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	Sidewalk
	Inplace Roadway
	Constructed Under Separate Project
	Future Roadway
	Road Removal/Closure
	Proposed Pond
	Existing Pond
	Inplace Signal
	Proposed Signal





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4400 West 78th Street, Suite 200
 Minneapolis, MN 55435



CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$4.00/SF -or- \$2,353,000

CITY PARCEL #49

LOCATION

Northeast corner of Town Center Dr and Sunwood Dr, within the COR

ACCESS

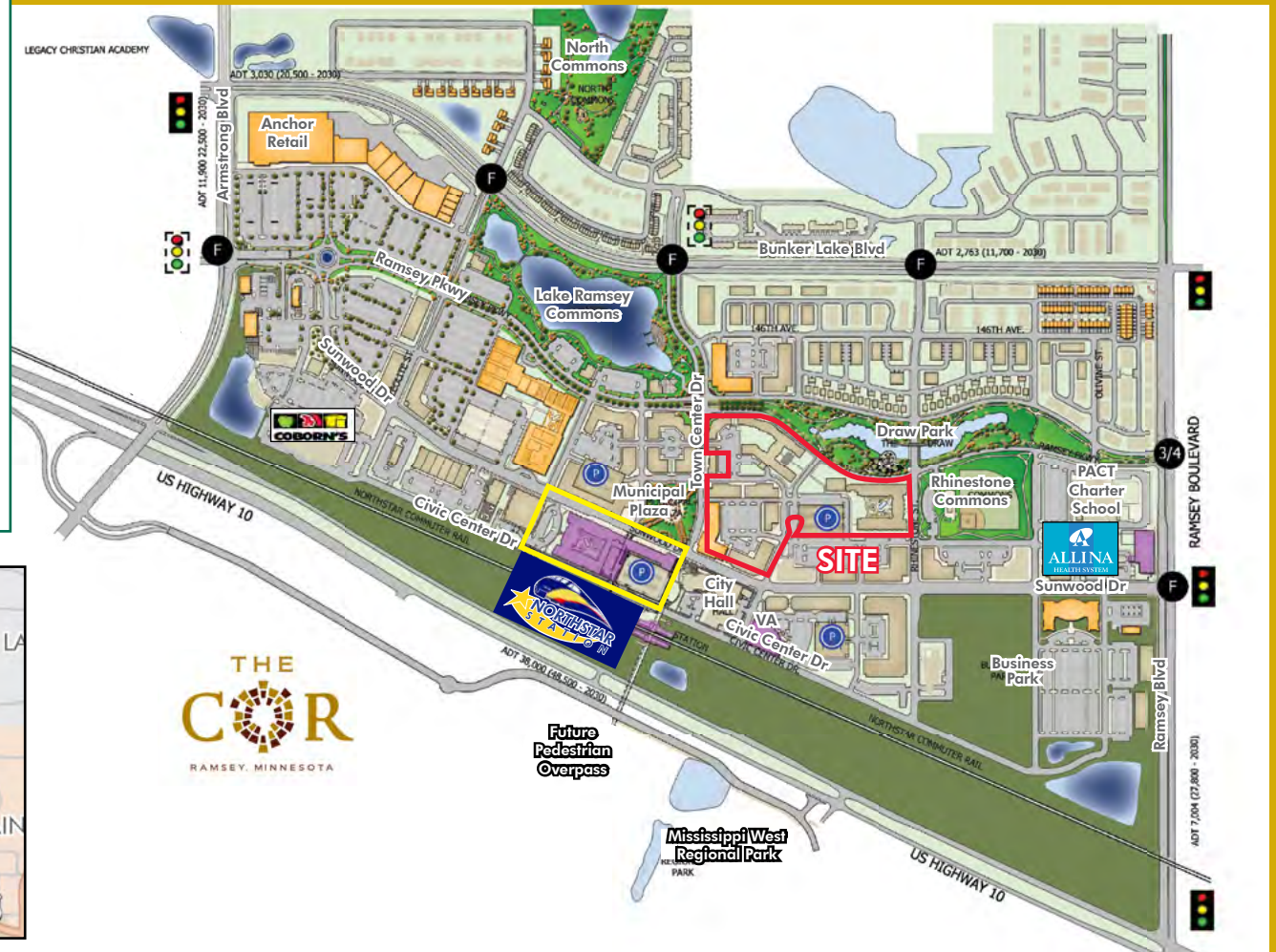
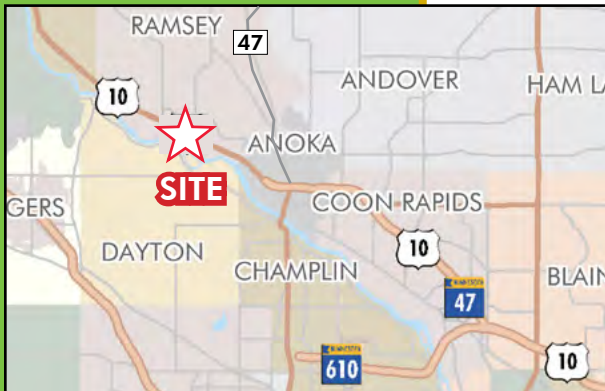
- Immediate access to Sunwood Dr, Town Center Dr and Ramsey Pkwy
- Easy access to Hwy 10, Amstrong Blvd, Bunker Lake Blvd and Ramsey Blvd

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station and area retailers

VISIBILITY

Frontage and visibility from Town Center Dr, Sunwood Dr and Ramsey Pkwy



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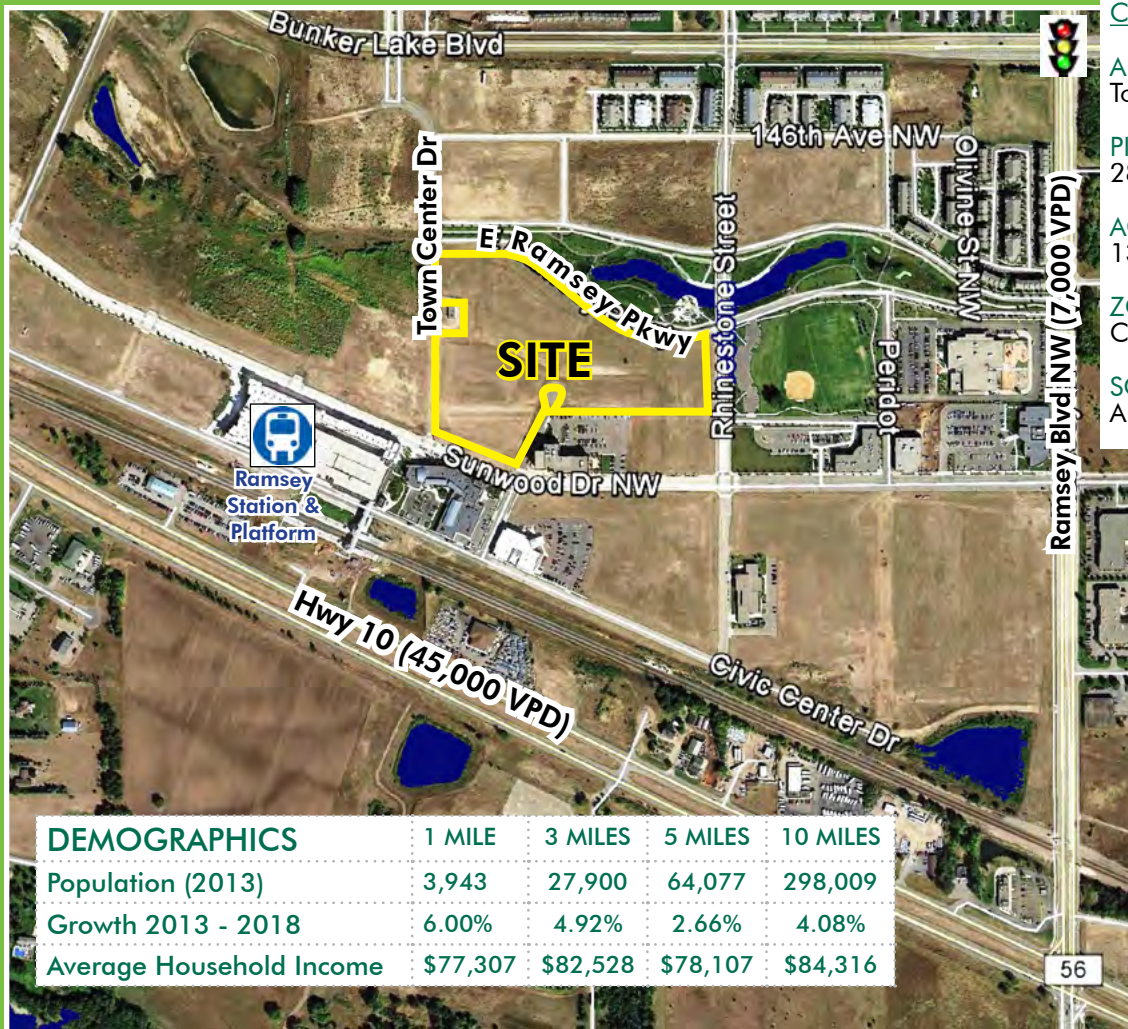
CBRE

CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$4.00/SF -or- \$2,353,000



CITY PARCEL #49

ADDRESS

Town Center Dr, E Ramsey Pkwy, Ramsey Blvd NW and Sunwood Dr

PID

28-32-25-42-0017; 28-32-25-42-0018; SOME ROW

ACRES

13.5

ZONING

COR 1 (Mixed-Use)

SCHOOL DISTRICT

Anoka-Hennepin #11

DEMOGRAPHICS

	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	\$77,307	\$82,528	\$78,107	\$84,316



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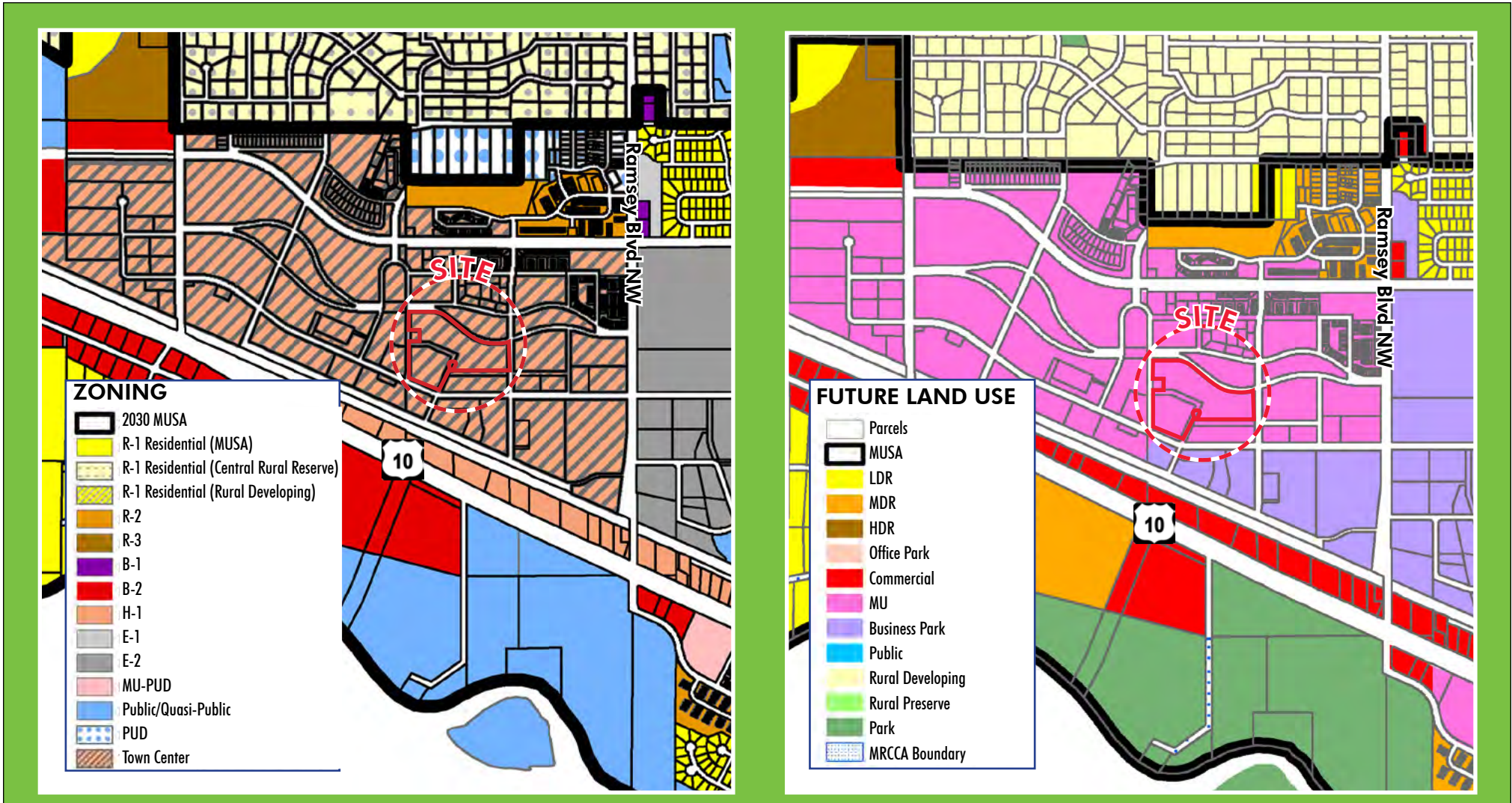
CBRE

CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$4.00/SF -or- \$2,353,000



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CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$4.00/SF -or- \$2,353,000

Sec. 117-118. - The COR district.

- (a) Intent. The primary intent of the COR district is to create a focal point in the community that embodies the principles of transit-oriented and mixed-use development. The COR district envisions a distinctly different development pattern, with a more urban structure of streets and blocks, than the suburban and rural patterns that have shaped the community to date. The COR area is comprised of a number of distinct subdistricts intended to define the type and intensity of uses, location of amenities and overall character of development. The COR district incorporates the COR development plan and development framework by reference to provide necessary building and site design features that are essential to a pedestrian environment.
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Click link for complete Zoning Code:



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CBRE

CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

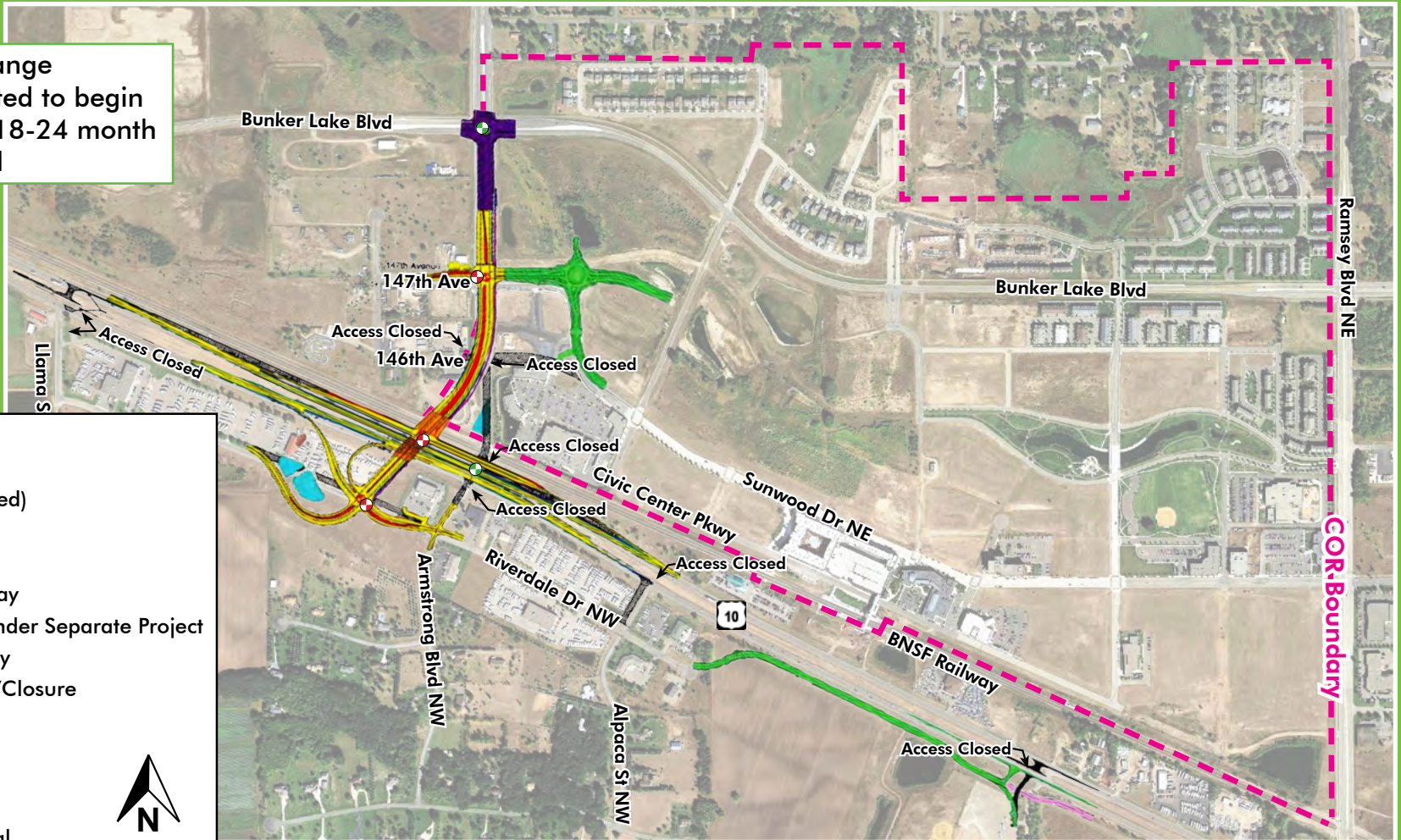
LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$4.00/SF -or- \$2,353,000

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period

- Roadway
- Bridge, Walls
- Shoulders (Paved)
- Median
- Sidewalk
- Inplace Roadway
- Constructed Under Separate Project
- Future Roadway
- Road Removal/Closure
- Proposed Pond
- Existing Pond
- Inplace Signal
- Proposed Signal



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CBRE

CITY-OWNED LAND FOR SALE: ±14.7 ACRES OF OFFICE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$6.00 to \$12.00 Per Square Foot

CITY PARCEL #50

LOCATION

Southwest corner of Sunwood Dr and Ramsey Blvd NW, within the COR

ACCESS

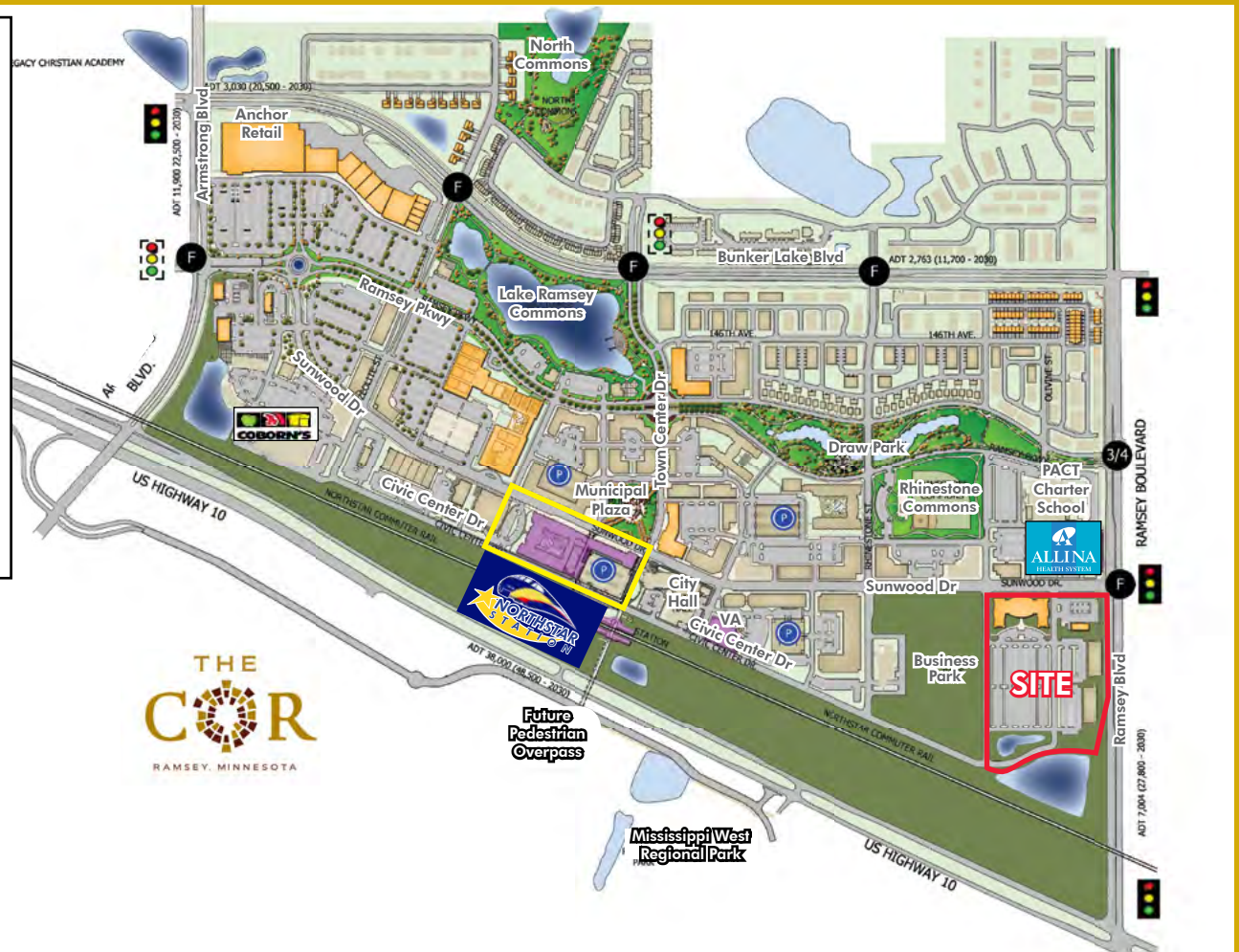
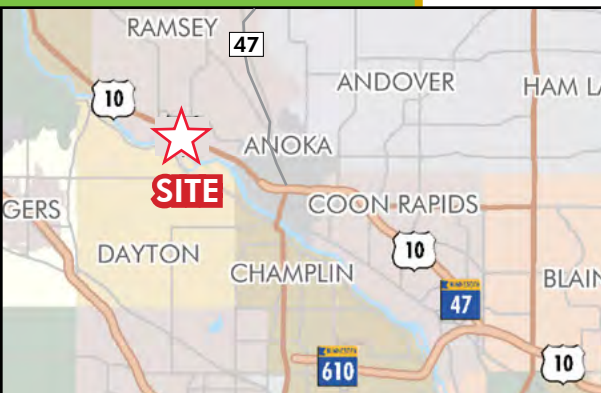
- Immediate access to Sunwood Dr and Civic Center Dr
- Easy access to Hwy 10, Ramsey Blvd, Amstrong Blvd and Bunker Lake Blvd

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station and area retailers

VISIBILITY

Frontage and visibility from Civic Center Dr, Sunwood Dr and Ramsey Blvd



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CBRE

CITY-OWNED LAND FOR SALE: ±14.7 ACRES OF OFFICE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

\$6.00 to \$12.00 Per Square Foot

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	\$77,307	\$82,528	\$78,107	\$84,316

CITY PARCEL #50

ADDRESS
Sunwood Dr and Ramsey Blvd NW

PID
28-32-25-41-0009

ACRES
14.7

ZONING
COR 2 (Commercial)

SCHOOL DISTRICT
Anoka-Hennepin #11



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CITY-OWNED LAND FOR SALE: ±14.7 ACRES OF OFFICE LAND

LOCATED WITHIN THE COR RETAIL CENTER

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\$6.00 to \$12.00 Per Square Foot



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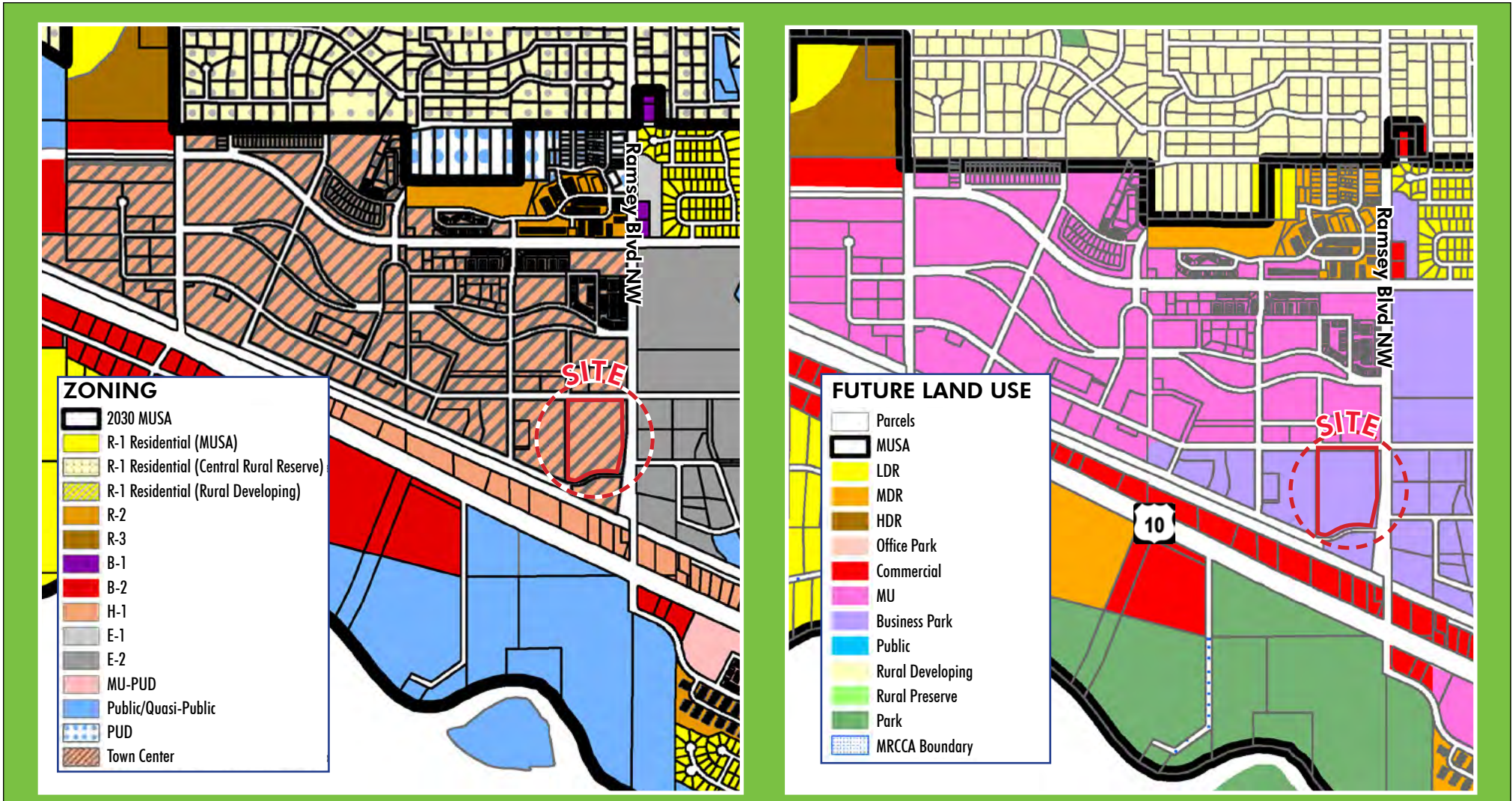
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CITY-OWNED LAND FOR SALE: ±14.7 ACRES OF OFFICE LAND

LOCATED WITHIN THE COR RETAIL CENTER

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\$6.00 to \$12.00 Per Square Foot



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LOCATED WITHIN THE COR RETAIL CENTER

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\$6.00 to \$12.00 Per Square Foot

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CITY-OWNED LAND FOR SALE: ±14.7 ACRES OF OFFICE LAND


LOCATED WITHIN THE COR RETAIL CENTER

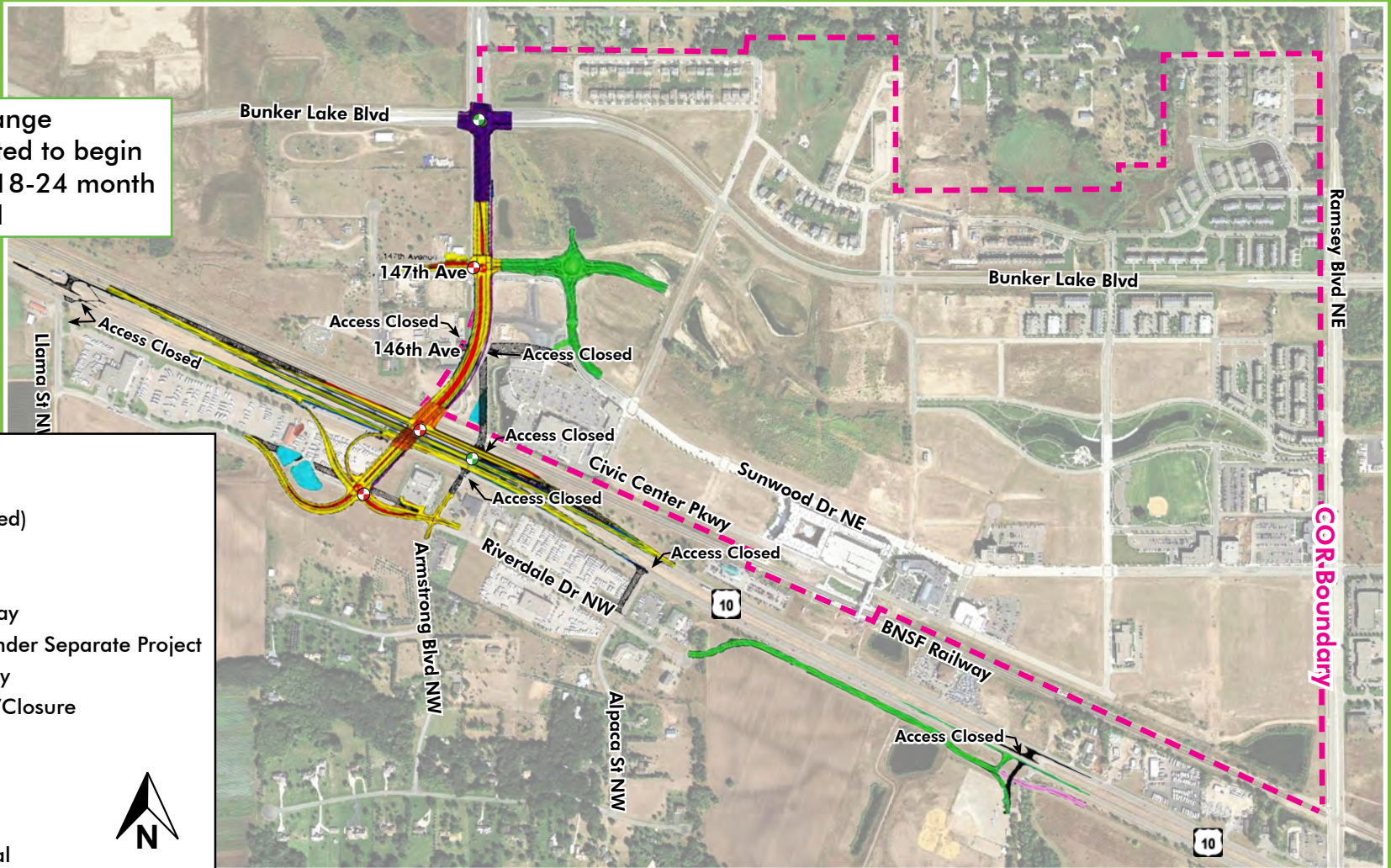
RAMSEY, MN 55303

\$6.00 to \$12.00 Per Square Foot

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period

	Roadway
	Bridge, Walls
	Shoulders (Paved)
	Median
	Sidewalk
	Inplace Roadway
	Constructed Under Separate Project
	Future Roadway
	Road Removal/Closure
	Proposed Pond
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	Inplace Signal
	Proposed Signal





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CITY-OWNED LAND FOR SALE: ±4.3 ACRES RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$350,000

CITY PARCEL #51

LOCATION

Southeast corner of Bunker Lake Blvd and Ramsey Blvd, within the COR

ACCESS

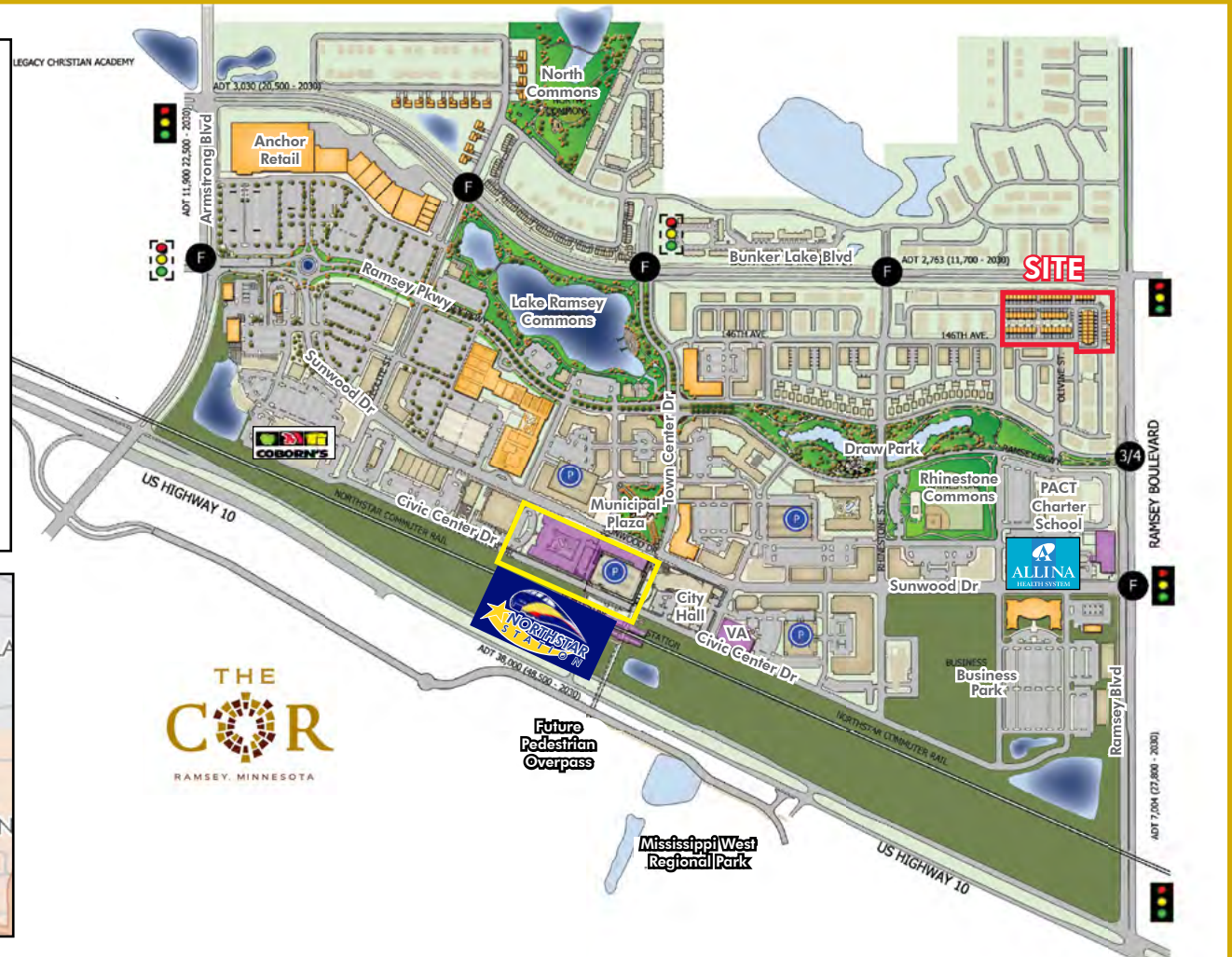
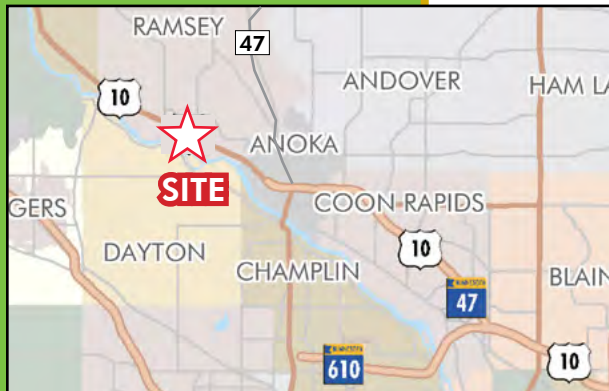
- Easy access to Ramsey Blvd NW, Bunker Lake Blvd and 146th Ave NW
- Easy access to Hwy 10

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station and area retailers

VISIBILITY

Frontage and visibility from Ramsey Blvd NW and Bunker Lake Blvd



**FOR MORE
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Minneapolis, MN 55435

CBRE

CITY-OWNED LAND FOR SALE: ±4.3 ACRES RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$350,000

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Avg Household Income	\$77,307	\$82,528	\$78,107	\$84,316

CITY PARCEL #51
ADDRESS
 Bunker Lake Blvd NW & Ramsey Blvd NW
PID
 28-32-25-24-0005, 28-32-25-13-0034,
 28-32-25-13-0033, SOME ROW
ACRES
 4.3
ZONING
 COR 4 (Neighborhood District)
SCHOOL DISTRICT
 Anoka-Hennepin #11



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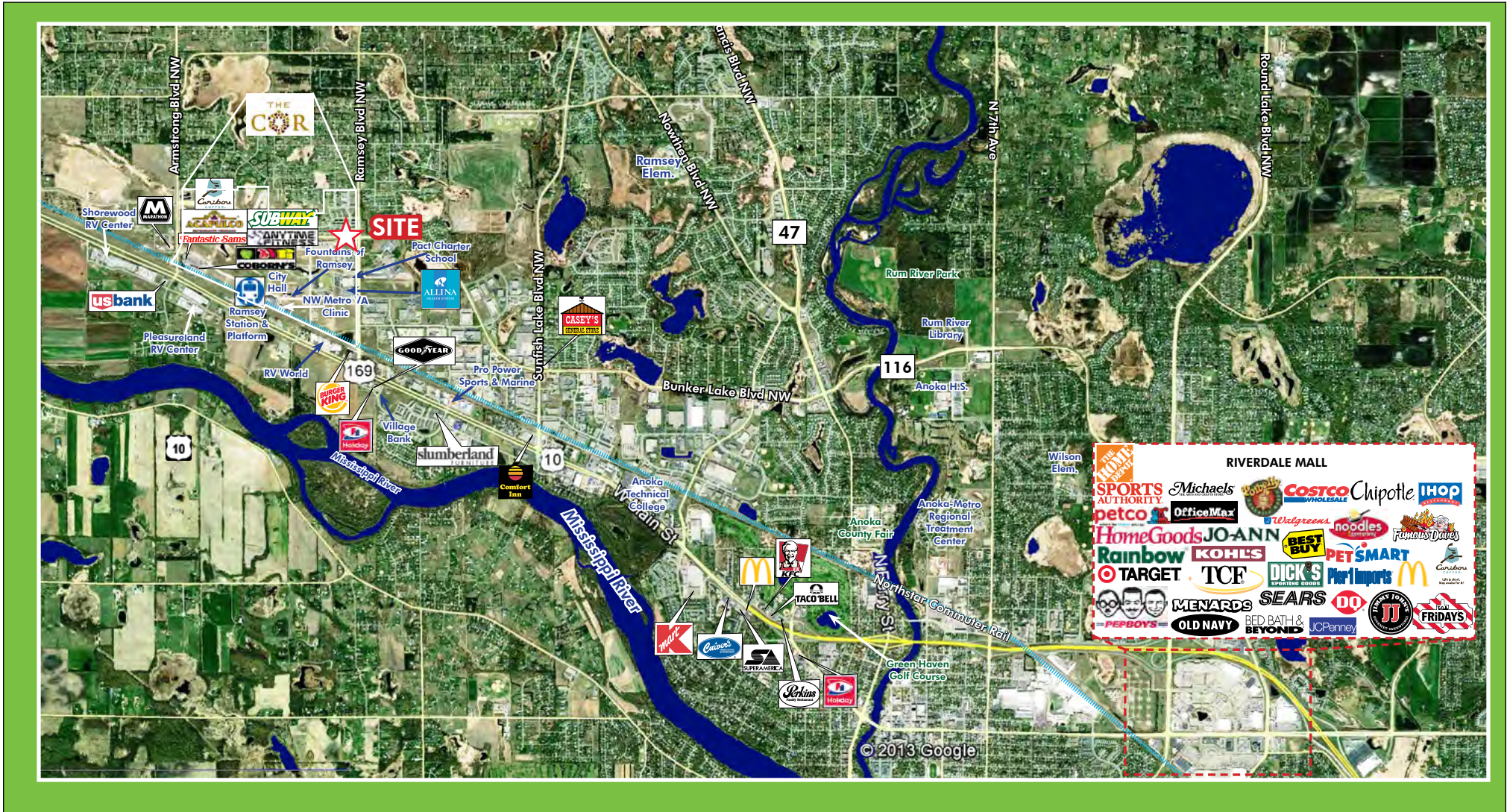
4400 West 78th Street, Suite 200
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CITY-OWNED LAND FOR SALE: ±4.3 ACRES RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$350,000



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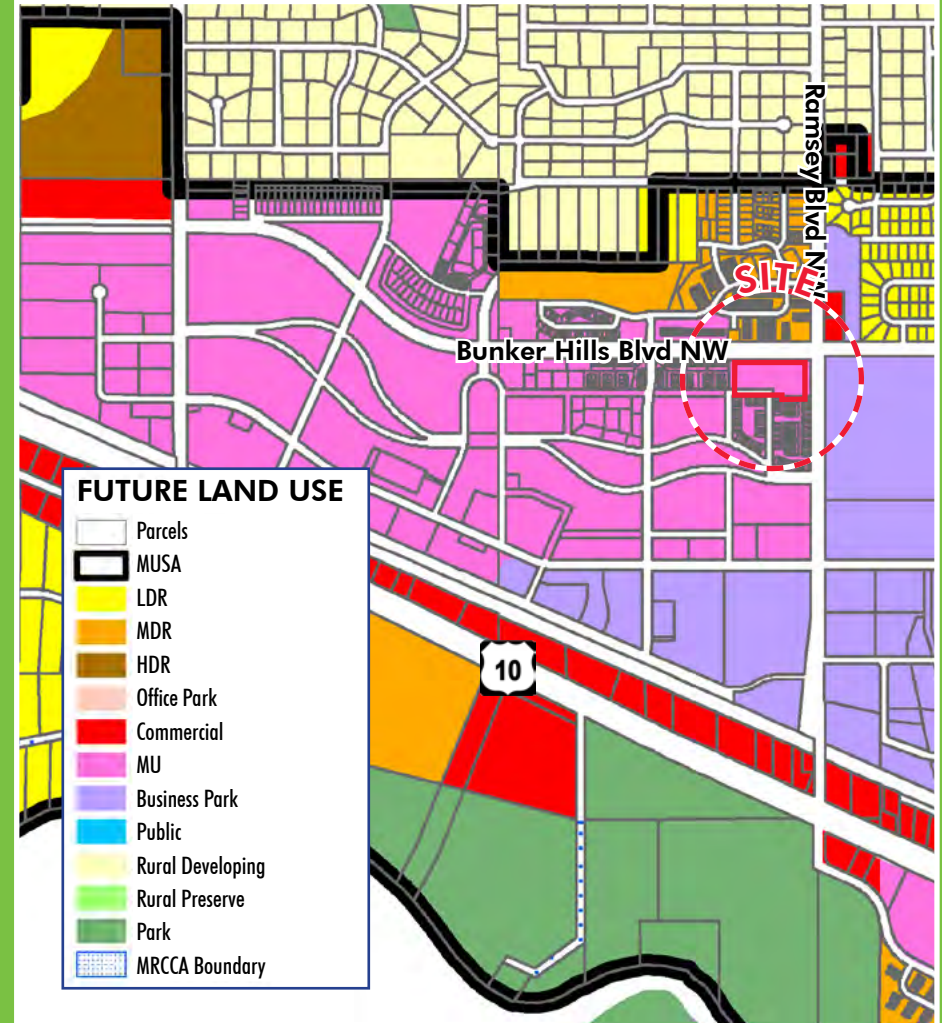
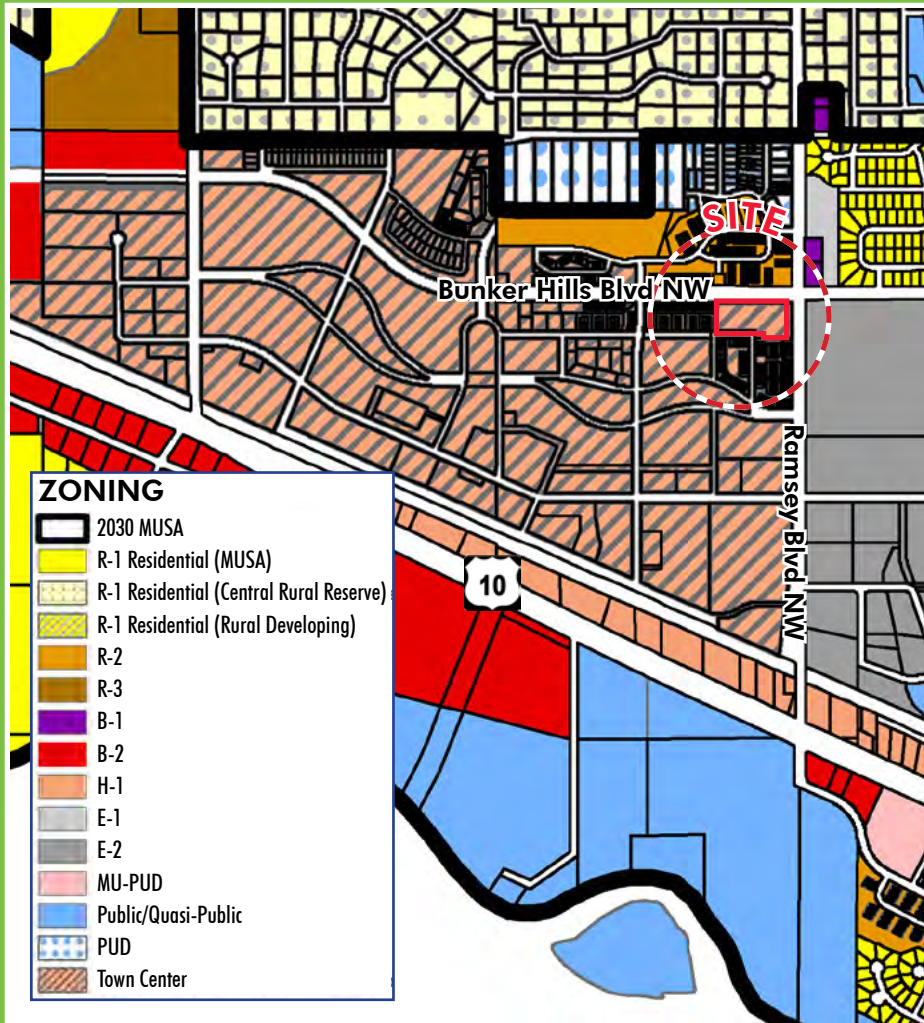
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\$350,000

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CBRE


CITY-OWNED LAND FOR SALE: ±4.3 ACRES RESIDENTIAL LAND

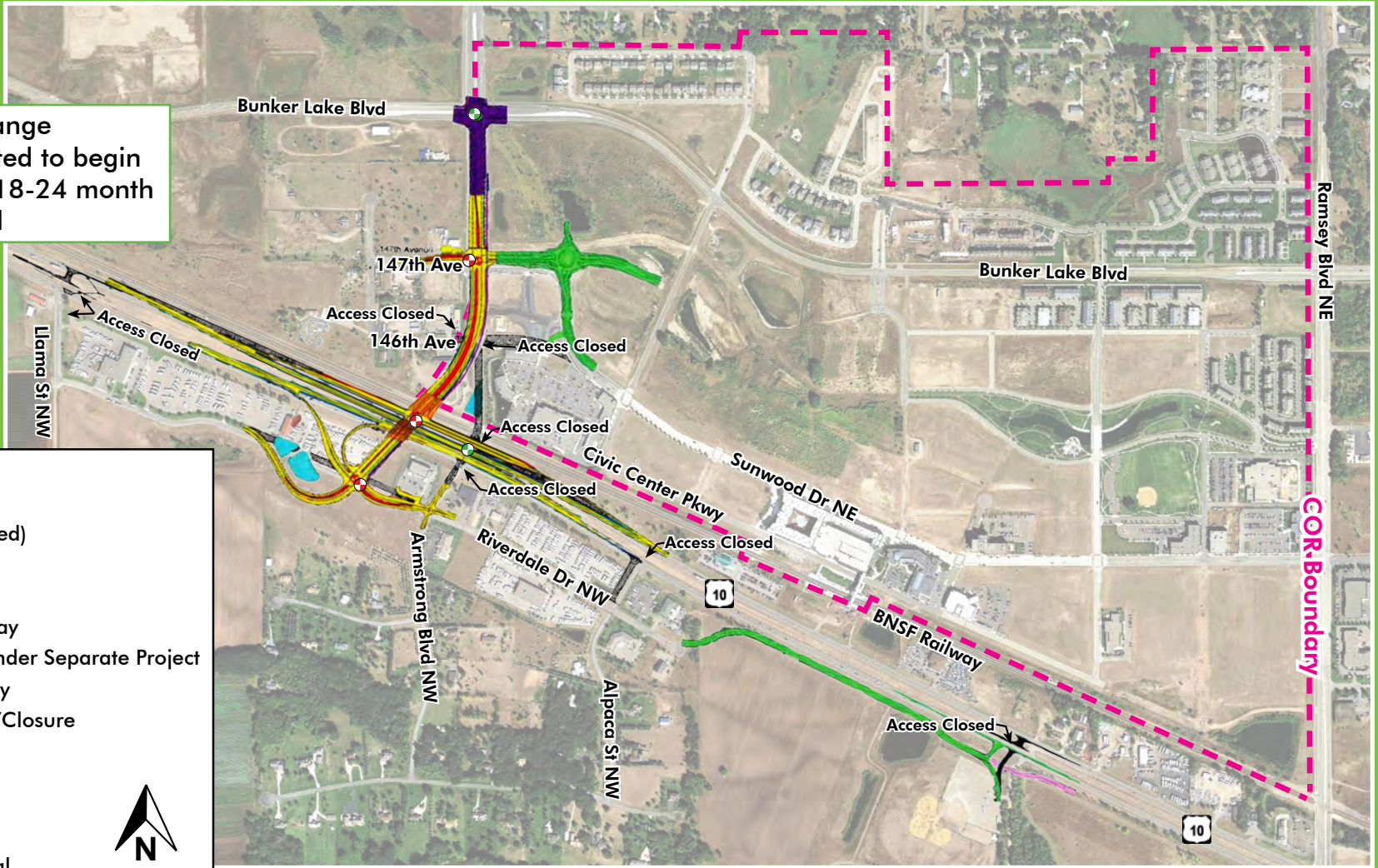
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\$350,000

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	Roadway
	Bridge, Walls
	Shoulders (Paved)
	Median
	Sidewalk
	Inplace Roadway
	Constructed Under Separate Project
	Future Roadway
	Road Removal/Closure
	Proposed Pond
	Existing Pond
	Inplace Signal
	Proposed Signal





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CITY-OWNED LAND FOR SALE: ±4.96 ACRES OF RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$450,000

CITY PARCEL #52

LOCATION

North central portion of the COR.

ACCESS

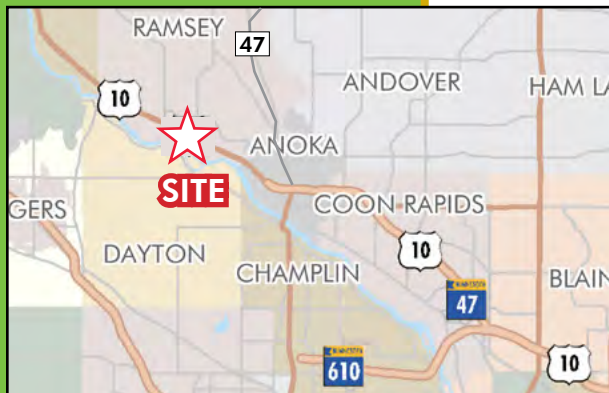
- Immediate access to Ramsey Pkwy, Town Center Dr, 145th Ave NW and Bunker Lake Blvd NW
- Easy access to Hwy 10, Amstrong Blvd and Bunker Lake Blvd

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station and area retailers

VISIBILITY

Frontage and visibility from Town Center Dr, Ramsey Pkwy, 145th Ave NW and Bunker Lake Blvd NW



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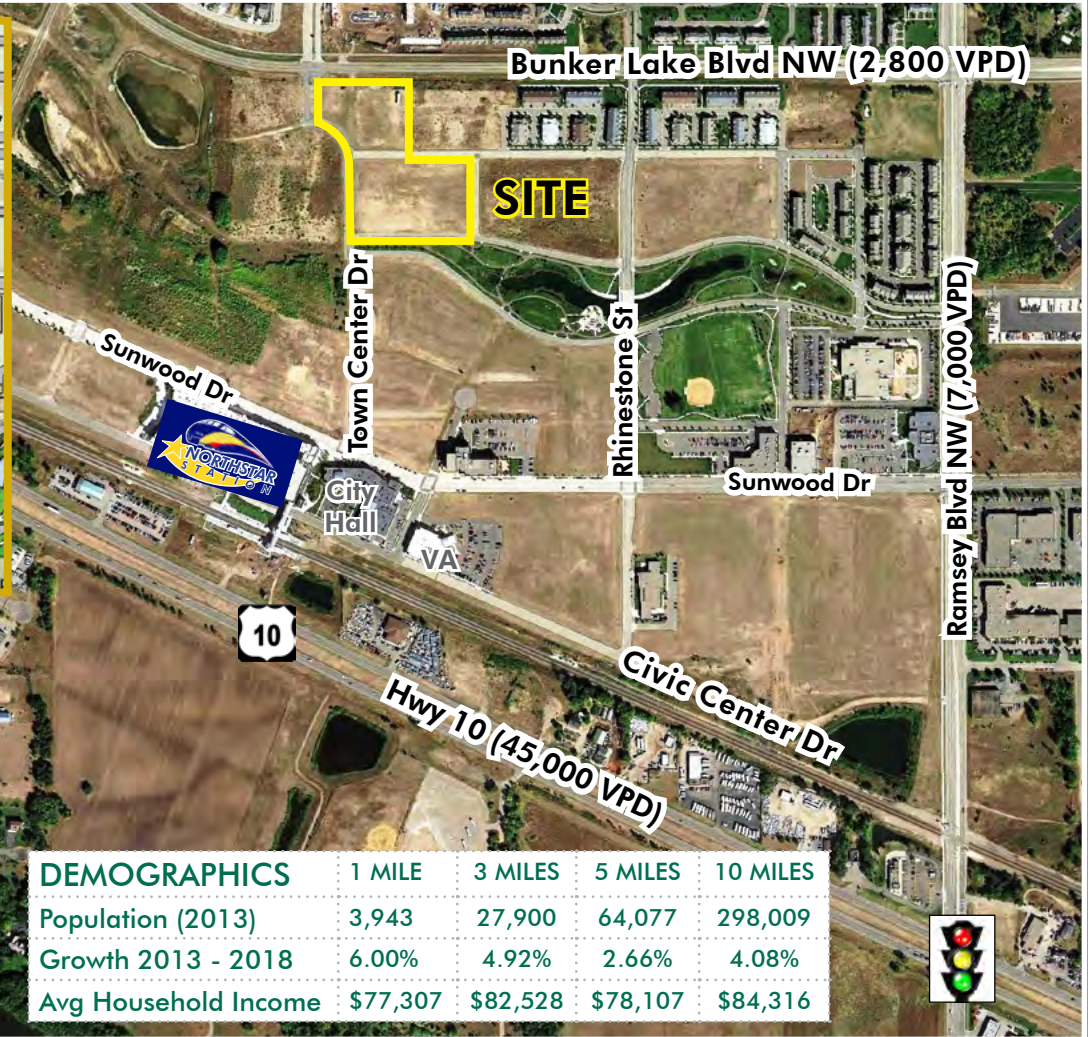
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CITY-OWNED LAND FOR SALE: ±4.96 ACRES OF RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$450,000



CITY PARCEL #52

ADDRESS
Town Center Dr and 146th Ave NW

PID
28-32-25-24-0005, 28-32-25-13-0034, 28-32-25-13-0033,
SOME ROW

ACRES
4.96

ZONING
COR 4 (Neighborhood District)

SCHOOL DISTRICT
Anoka-Hennepin #11

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
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LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$450,000



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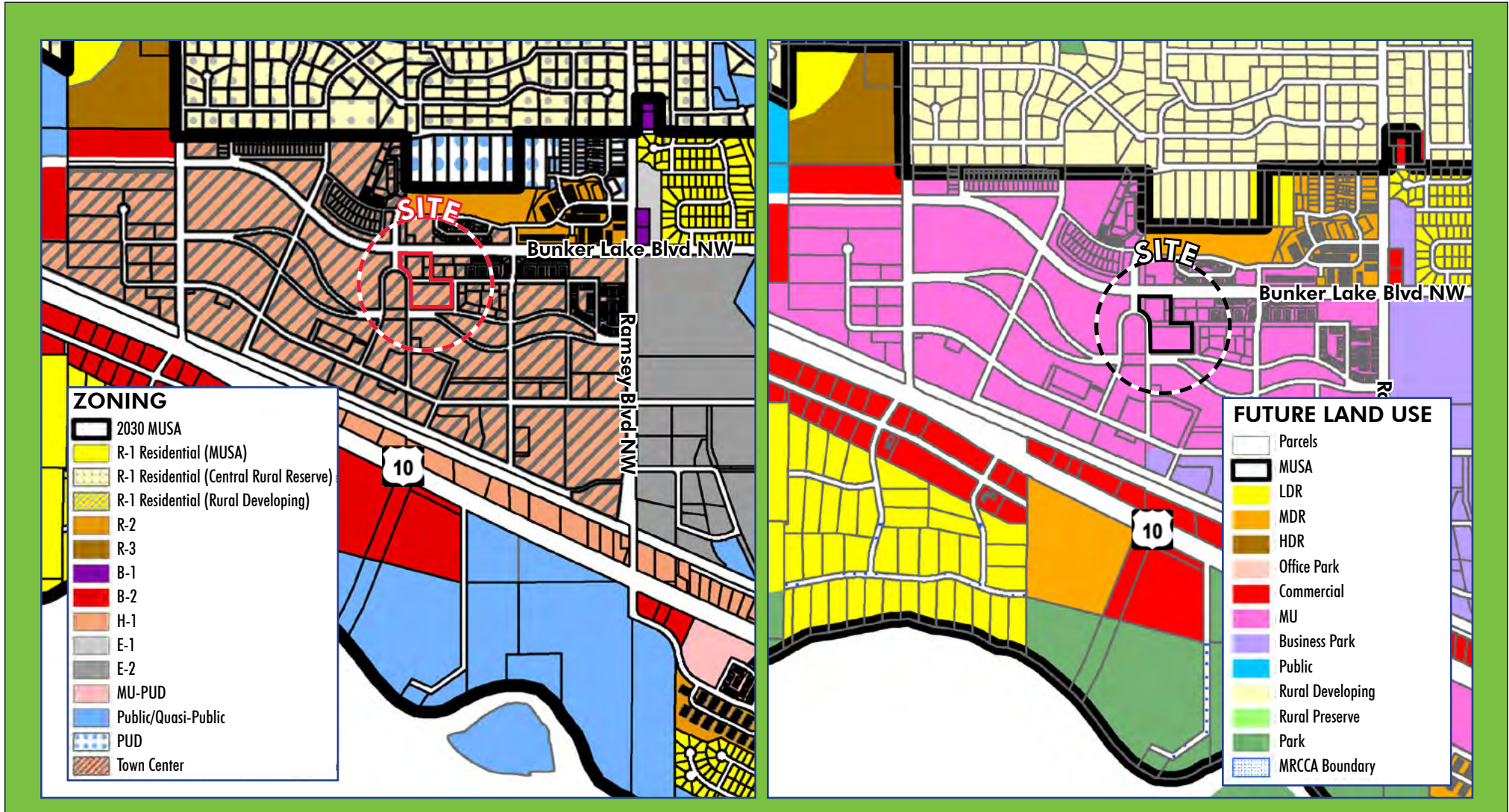
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Brian Pankratz
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+1 952 924 4665
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4400 West 78th Street, Suite 200
Minneapolis, MN 55435

CBRE

CITY-OWNED LAND FOR SALE: ±4.96 ACRES OF RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$450,000

Sec. 117-118. - The COR district.

- (a) Intent. The primary intent of the COR district is to create a focal point in the community that embodies the principles of transit-oriented and mixed-use development. The COR district envisions a distinctly different development pattern, with a more urban structure of streets and blocks, than the suburban and rural patterns that have shaped the community to date. The COR area is comprised of a number of distinct subdistricts intended to define the type and intensity of uses, location of amenities and overall character of development. The COR district incorporates the COR development plan and development framework by reference to provide necessary building and site design features that are essential to a pedestrian environment.
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Click link for complete Zoning Code:



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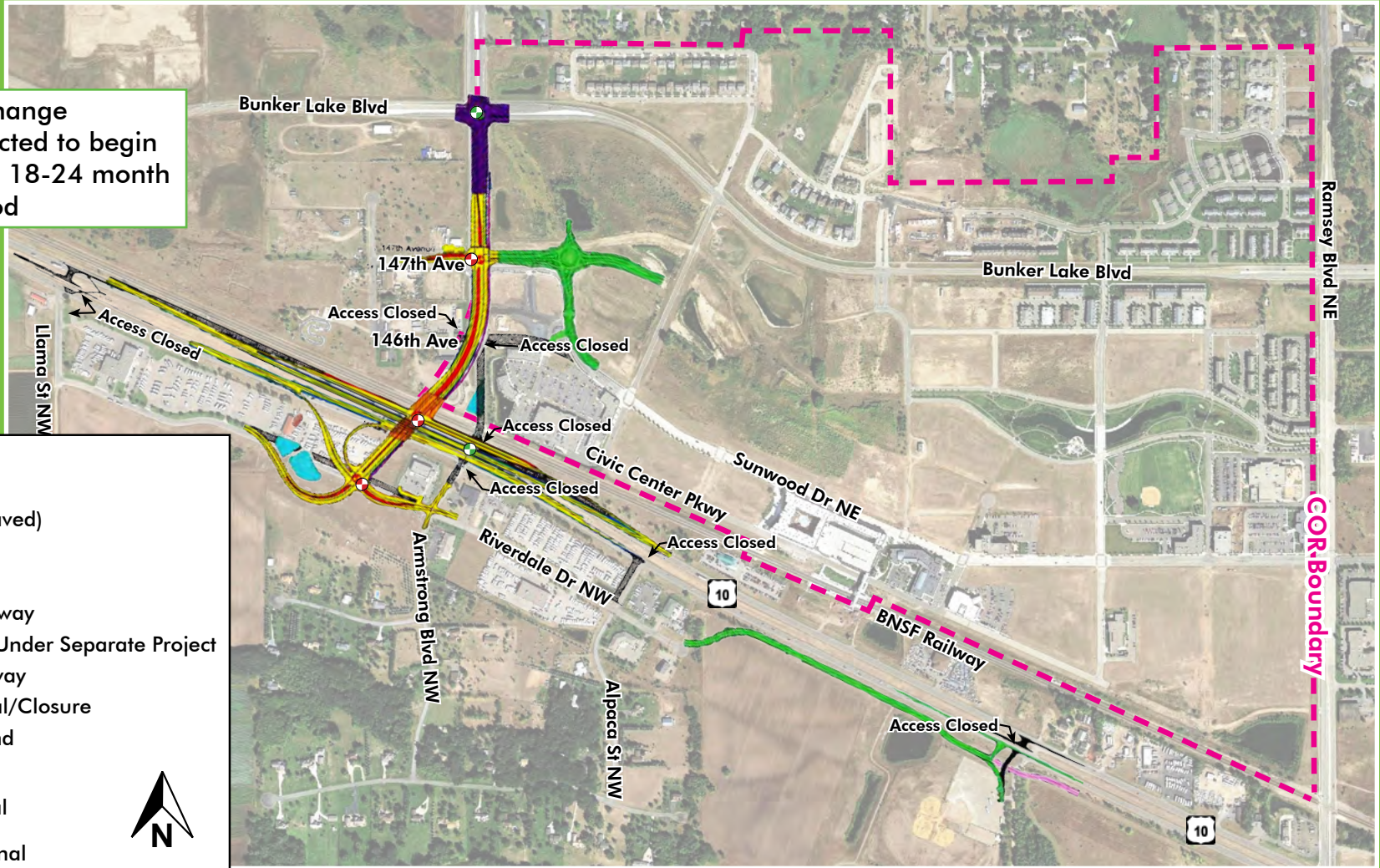
LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$450,000

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period

	Roadway
	Bridge, Walls
	Shoulders (Paved)
	Median
	Sidewalk
	Inplace Roadway
	Constructed Under Separate Project
	Future Roadway
	Road Removal/Closure
	Proposed Pond
	Existing Pond
	Inplace Signal
	Proposed Signal





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CITY-OWNED LAND FOR SALE: ±7.38 ACRES OF RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

\$770,000

CITY PARCEL #53

LOCATION

Northwest portion of the COR.

ACCESS

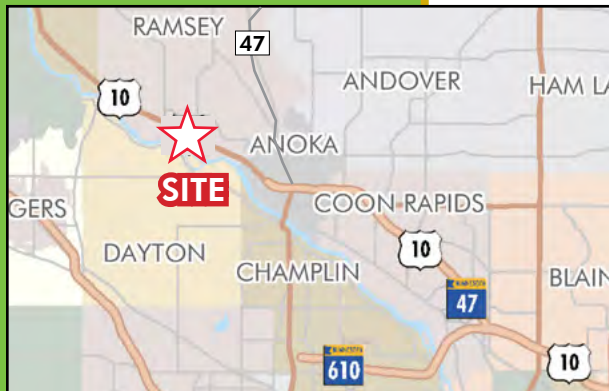
- Immediate access to Bunker Lake Blvd NW and Zeolite St.
- Easy access to Hwy 10 and Bunker Lake Blvd

AMENITIES

- Across from Lake Ramsey Commons
- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station
- Near North Commons Park

VISIBILITY

Frontage and visibility from Bunker Lake Blvd and Zeolite St.



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\$770,000

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Avg Household Income	\$77,307	\$82,528	\$78,107	\$84,316



CITY PARCEL #53
ADDRESS
 Bunker Lake Blvd and Zeolite St
PID
 28-32-25-21-0035
 28-32-25-21-0030
ACRES
 7.38 total; 4.38 ac. west, 3.0 acres east
ZONING
 COR 4 (Residential)
SCHOOL DISTRICT
 Anoka-Hennepin #11



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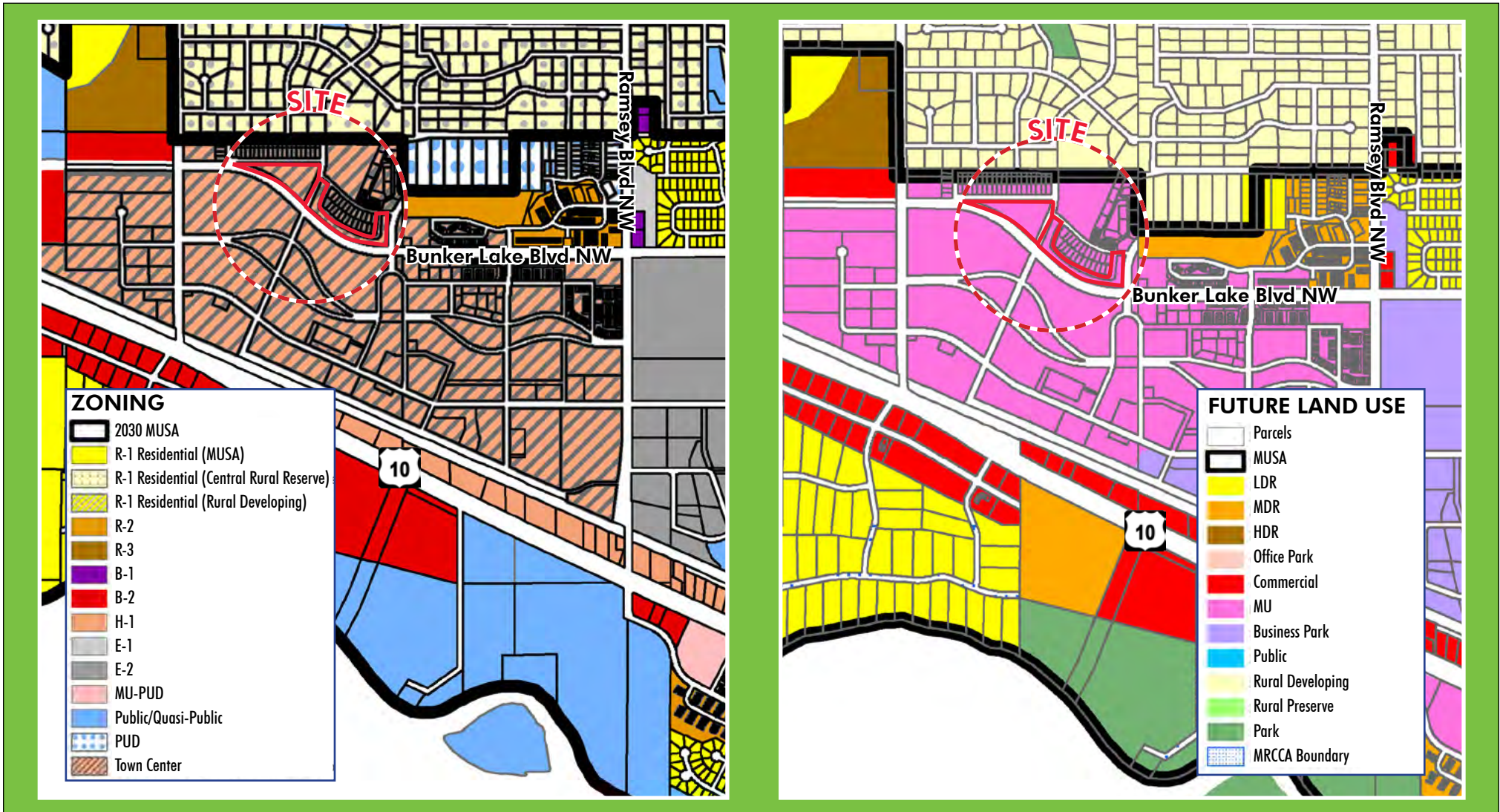
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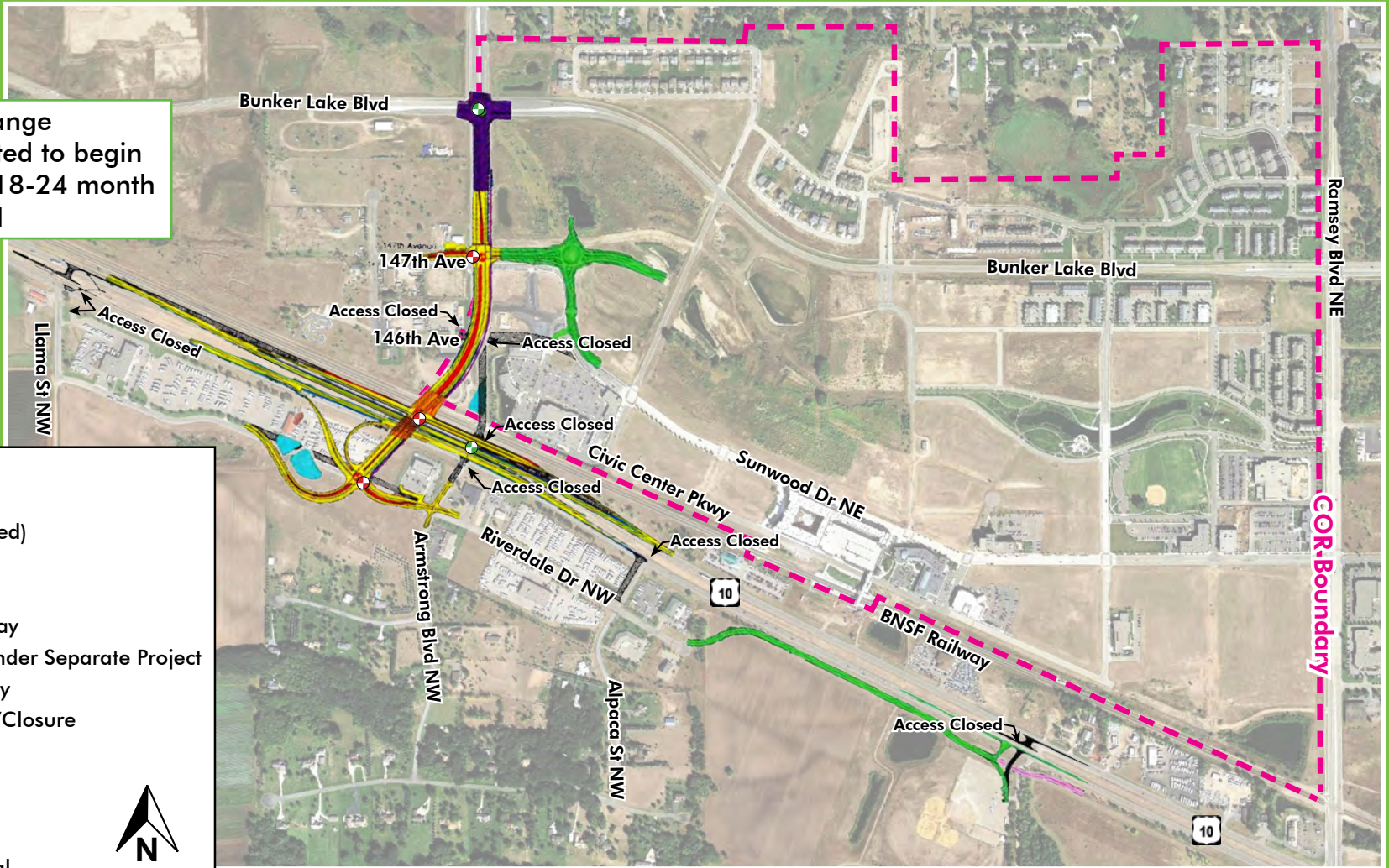
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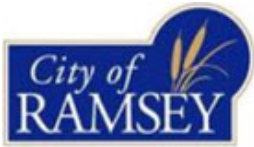
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Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7.5.

Meeting Date: 02/24/2015

By: Tim Gladhill, Community Development

Information

Title:

Consider Transfer of Housing and Redevelopment Authority (HRA) Funds to the General Fund for Building Permit Charges for Single-Family Home; Case of Homes for Our Troops

Purpose/Background:

The purpose of this case is to consider utilization of City funds to finance a Building Permit in an amount not to exceed \$4,000. Under the Housing Assistance Policy, assistance for disabled or veterans is not specifically listed as a high priority funding request. However, it is anticipated that this home will have an affordability component to it, as outlined below. Affordable housing is a high priority of the Housing Assistance Policy. Finally, it would seem reasonable that the need to construct a dwelling that is accessible to an individual with a disability would set this request apart from a traditional, market-rate single-family home.

From the Homes for Our Troops website:

Homes for Our Troops (HFOT) is a privately funded 501(c) (3) nonprofit organization building specially adapted, mortgage-free homes nationwide for the most severely injured Veterans from Iraq and Afghanistan. Most of these Veterans are multiple amputees, paraplegic, quadriplegic or suffered severe traumatic brain injury (TBI). These homes restore some of the freedom and independence our Veterans sacrificed defending ours, and enable them to focus on their family, recovery, and rebuilding their lives. Since its inception in 2004, over 90 percent of donations to Homes for Our Troops has gone to directly support Veterans.

HFOT builds homes as a departure point for these Veterans to rebuild their lives, and once again become highly productive members of society. Despite their life-altering injuries, many of our Veterans have embarked on new careers, completed their college degrees, or started families. Empowered by the freedom a mortgage-free and specially adapted home brings, these Veterans can now focus on their recovery and returning to their life's work of serving others. Many have embraced their roles as motivational speakers, sharing their messages of persevering through tragedy with groups and classrooms around the country; others take to a national platform to promote awareness of veteran suicide, homelessness and PTSD. Their incredible stories – far too numerous to include on one page – are the driving force for the work we do here at HFOT. We encourage you to read more about their [amazing stories](#) in this website.

As of November 10, 2014, HFOT has built 169 specially adapted homes nationwide. There are currently 50 Veterans on our [active project](#) list. Our goal is to build a home for every Veteran who qualifies for one of our specially adapted homes.

Observations/Alternatives:

Accent Homes, Inc. has been chosen as the build partner for a new home to be built in the City of Ramsey for a severely injured veteran, Army SPC Marco Solt. Marco lost both legs from an enemy improvised explosive device (IED) blast. This home will be provided to the Solt family at no cost through donations of labor and materials and volunteers, as well as funding through the HFOT organization. Accent Homes will donate all contractor fees and supervision costs as well.

Our last project of this type was a home we built for the DARE Program in Brooklyn Park that resulted in a donation of \$50,000 to DARE. Brooklyn Park recognized the importance of this program and donated the building permit. Accent homes has requested that the City of Ramsey donate the building permit for this project.

Staff did research the organization for any potential issues, and did not seem to find anything suspicious about the Homes for Our Troops (HFOT) organization, or the two charity rating organizations that gave HFOT a top rated review. CharityWatch, Charity Navigator, and the BBB Wise Giving Alliance seem to be the three most commonly referenced charity-rating services. HFOT looks to have received positive reviews across all of these rating organizations below. A summary of the reviews are below:

Charity Navigator looks mainly at financial performance metrics and accountability & transparency performance metrics and gave HFOT a 100% rating on Transparency & Accountability and a 96.68% financial rating.

CharityWatch is also known as the American Institute of Philanthropy and gave HFOT an 'A' rating (on a scale of F to A+) which is considered a top-rating. Groups included on the Top-Rated list generally spend 75% or more of their budgets on programs, spend \$25 or less to raise \$100 in public support, do not hold excessive assets in reserve, and receive "open-book" status for disclosure of basic financial information and documents to CharityWatch.

The BBB's Wise Giving Alliance also passed HFOT in all 20 of its standards for charity accountability.

GuideStar gave HFOT an average rating of 5 out of 5 stars.

Funding Source:

Fund Balance remaining from the City's Housing and Redevelopment Authority (HRA) Fund

Recommendation:

Staff recommends that a not to exceed \$4,000 from the HRA Fund be transferred to the General Fund-Building Permits line item for a request to donate the costs of a Building Permit for Homes for Our Troops.

The request was also reviewed by the Economic Development Authority, which recommended the utilization of the HRA Fund Balance for this request, and also directed Staff to work with the Anoka County Veterans Services Department. Staff continues to communicate with said department, but does not have a commitment at this time.

Action:

Motion to approve a not to exceed \$4,000 from the HRA Fund be transferred to the General Fund-Building Permits for a request to donate the costs of a Building Permit for Homes for Our Troops.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Tim Gladhill (Originator)	Tim Gladhill	12/08/2014 08:48 AM
Patrick Brama	Tim Gladhill	12/29/2014 11:07 AM
Tim Gladhill (Originator)	Tim Gladhill	02/18/2015 04:07 PM
Diana Lund	Diana Lund	02/19/2015 07:20 AM

Patrick Brama
Kurt Ulrich
Form Started By: Tim Gladhill
Final Approval Date: 02/19/2015

Patrick Brama
Kathy Schmitz

02/19/2015 10:51 AM
02/19/2015 11:03 AM
Started On: 12/03/2014 03:01 PM

Meeting Date: 02/24/2015

By: Tim Gladhill, Community Development

Information

Title

Approve New Model for Ramsey Town Center 8th and 10th Additions; Case of Purmort Homes

Purpose/Background:

The purpose of this case is to grant approval of a new floor plan for a single-family home in Ramsey Town Center 10th Addition not currently utilized within the subdivision. Development within The COR (formerly Ramsey Town Center) is subject to a Design Framework that contains additional architectural requirements not found in other subdivisions within the community.

Notification:

Notification is not required.

Observations/Alternatives:

As it relates to single-family developments, the Design Framework contains several key design components:

1. Requirement for front porch
2. Minimum roof pitch
3. De-emphasis of garage, especially full 'garage forward' design

Unique Factors of Lot 1, Block 2, Ramsey Town Center 10th Addition

Ordinarily, Staff would require that this plan be redesigned to create a front porch instead of a simple covered entryway, de-emphasize the garage, and add additional window openings to the front facade. All of these are elements that are mentioned in the Design Framework. Again, a point to emphasize is that this design review is unique to The COR, and not a requirement of our traditional design requirement or process. The Design Framework provides the City Council with the discretionary authority to approve something that deviates from these standards in favor of an approach that still meets the design intent but takes into account unique physical factors and newer building technologies.

The Property is the only parcel in Ramsey Town Center 8th & 10th Additions that directly abuts Bunker Lake Boulevard. The Property is also encumbered by a fifteen (15) foot Slope Easement that was required by the City to protect the pedestrian trail along Bunker Lake Boulevard. The Easement was in place when the Property was subdivided, and was not a situation in which the easement was added after the Builder purchased the Property. This is a loss of ten (10) feet of buildable area when compared to similar parcels within the development. It is this factor alone that Staff is bringing this request to the City Council for authorization. By accepting this approval, the Builder must agree that the Floor Plan is not authorized to be built on other parcels within the development.

Alternatives

Alternative #1: Approve the plan as presented. While the plan is deficient in several of the quantifiable standards of the Design Framework, the Property is encumbered by a fifteen (15) foot easement not ordinarily seen on other parcels in the development.

Alternative #2: Modify the plan as presented. The Builder could amend to a two (2) stall garage, thus increasing the size of the covered entryway to a full front porch with sufficient usable area not obstructed by the entry itself. In this alternative, Staff would approve the floor plan without the need for specific City Council approval. This would

not only create a better viewshed of the front facade from the street, it would also enhance the interior entryway of the home itself. The Builder objects to this alternative, stating that a three-stall garage is necessary for the marketing of this home. This home is being built on speculation at this point, without a buyer identified for the home.

Staff did pose this question to the Builder, whom then requested that this case be brought forward to the City Council in order to approve Alternative #1.

Alternative #3: Deny the plan. This plan is very similar to plans rejected by the City Council in the past, whereby the area the Builder considers a Front Porch is truly just a covered entry with a major emphasis on the garage. However, many of those previous models were split-entries with sufficient width in the lot to modify the plan to create a full front porch.

Alternative #4: Direct Staff to review the requirements of the Design Framework to ensure that the document still meets the policies of the City. Of note, this policy question was addressed by the City in 2011. At that time, the policy of higher-quality architectural standards was upheld by the Planning Commission and City Council. Staff would not recommend significantly revising this document again at this time. Staff will, however, be discussing with the Planning Commission at their March meeting a better defined approach to the design review within The COR for these situations, as well as architectural review for new developments within The COR.

Funding Source:

Processing this request is being handled as part of normal Staff duties.

Recommendation:

While Staff would prefer Alternative #2, knowing that there is a design alternative that would allow for administrative approval that better meets the intent of the Design Framework, Staff would accept Alternative #1 with City Council approval given the unique nature of this specific Property.

Action:

Motion to approve floor plan for Ramsey Town Center 10th Addition as presented for Lot 1, Block 2, Ramsey Town Center 10th Addition only.

Attachments

[Site Location Map](#)

[Floor Plan](#)

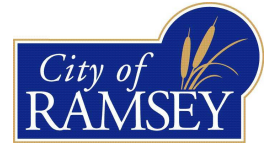
Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	02/19/2015 08:33 AM
Form Started By: Tim Gladhill		Started On: 02/03/2015 11:46 AM
Final Approval Date: 02/19/2015		

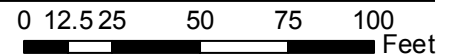
28-32-25-22-0049
14876 BISON ST NW

14876 Bison St NW

Architectural Approval



Print Date: February 19, 2015



RECEIVED
JAN 23 2015
BY:

REVISIONS	BY
03060	SE

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NOTE III
ADJUST HEEL HEIGHT @
6/12 ROOF w/18" OVERHANG
TO MATCH 8/12 ROOF
w/12" OVERHANG (TYP.)

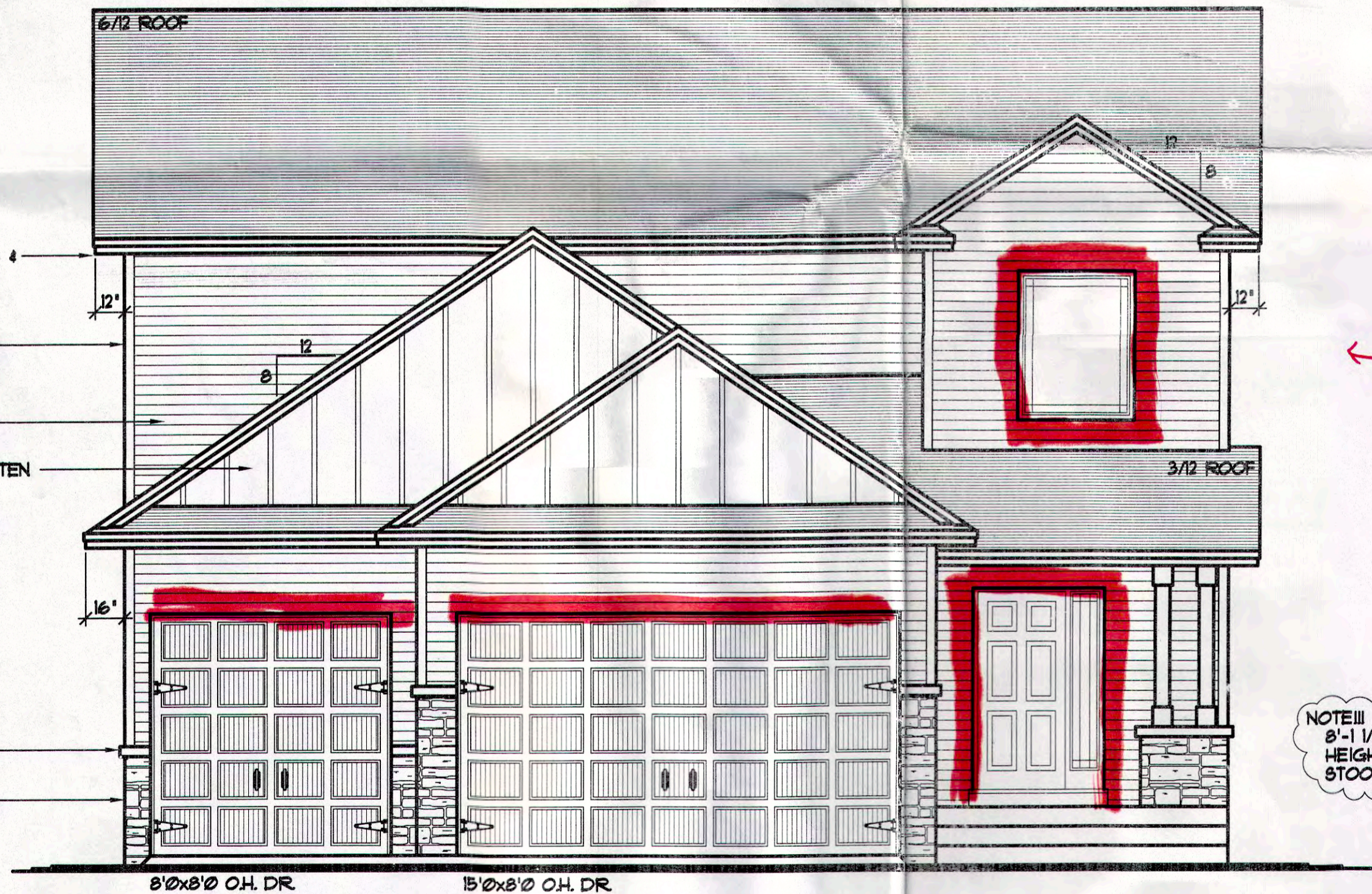
NOTE III
PROVIDE STANDARD
ENERGY HEEL @ ALL
ROOF TRUSSES (TYP.)

NOTE III
9'-1 1/8" PLATE
HEIGHT @ ENTIRE
MAIN LEVEL (UNO.)

- SILVERLINE WINDOWS SPEC'D
- STONE VENEER @ FRONT AS SHOWN
- VINYL SIDING / CORNER TRIM
- ALUMINUM SOFFITS & FASCIA
- BOARD AND BATTEN WHERE SHOWN
- WINDOWS WITH GRIDS AS SHOWN

- ALUMINUM SOFFITS & FASCIA
- VINYL TRIM
- VINYL SIDING
- BOARD AND BATTEN SIDING

- STONE CAP
- STONE VENEER



NOTE III
8'-1 1/8" PLATE
HEIGHT @ FRONT
STOOP AREA (TYP.)

← 1x8-TRIM BRDG

FRONT ELEVATION 1/4" = 1'-0"
 965 SQFT. MAIN LEVEL
 943 SQFT. UPPER LEVEL
 1908 SQFT. TOTAL
 200 SQFT. OPEN STAIR AREA NOT INCLUDED

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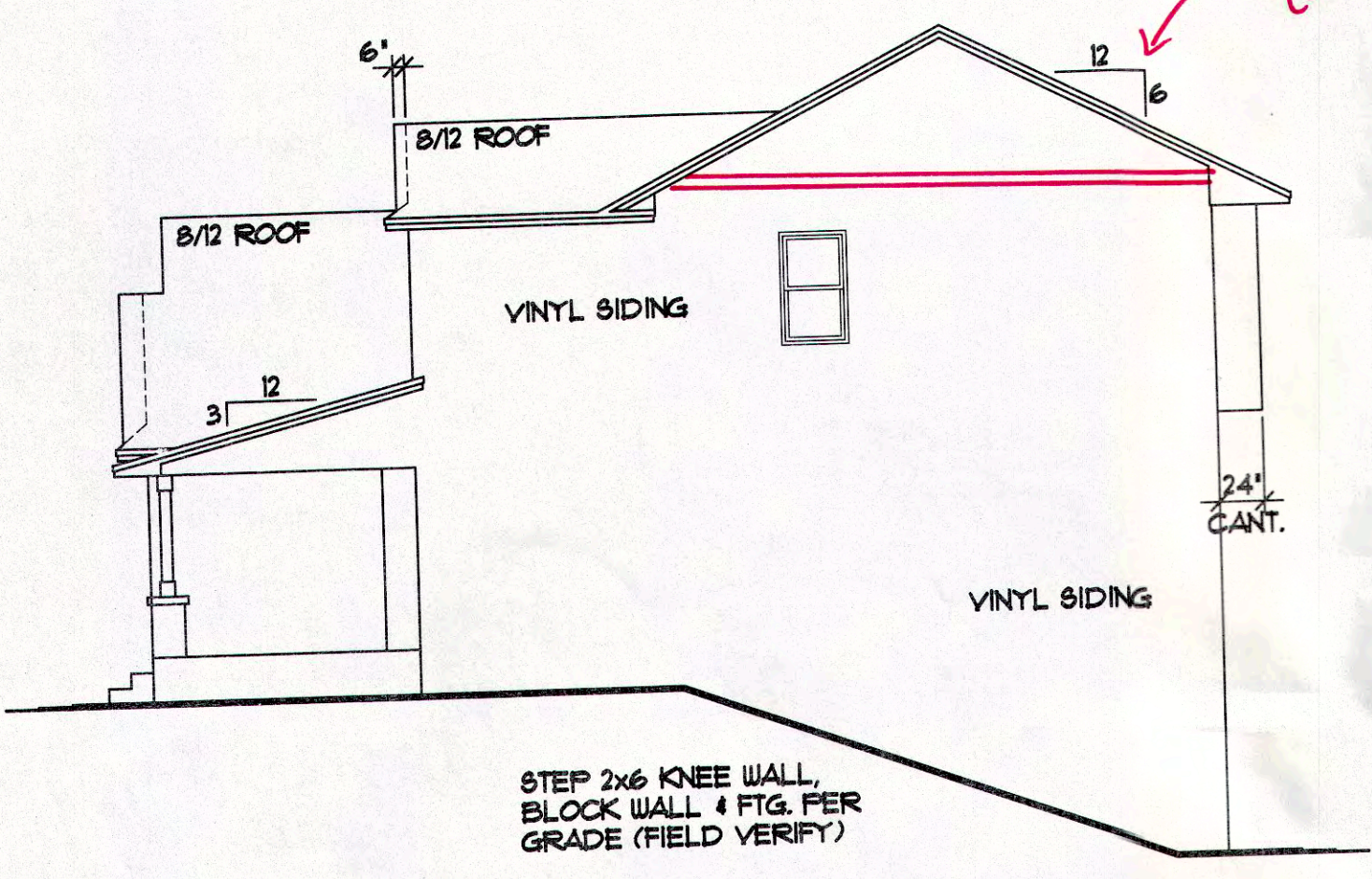


BUILT BY:
PURMORT HOMES

SHEET
2
 OF 7
 CADD FILE #
 18021

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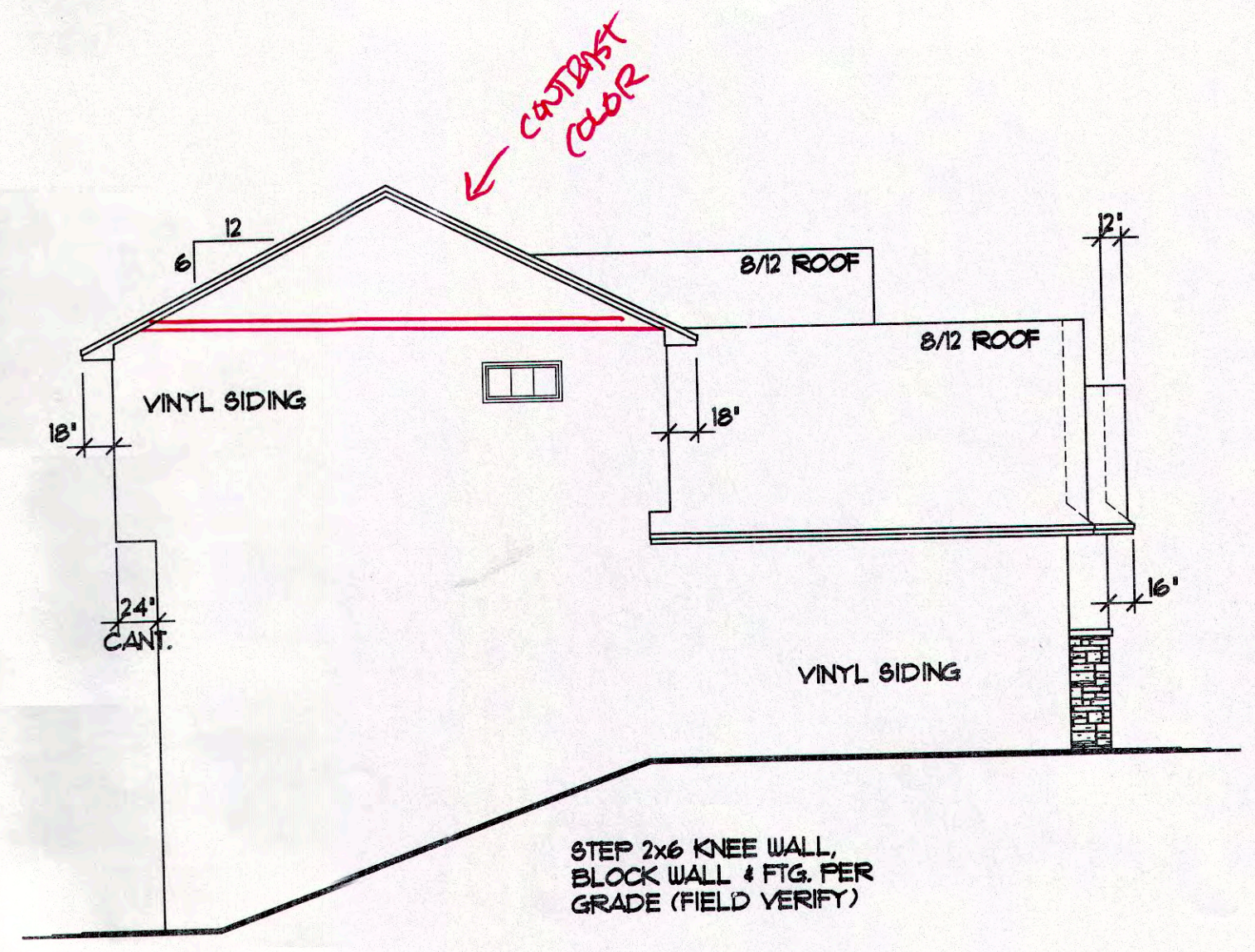
CONTRAST
 COLOR



RIGHT ELEVATION 1/8"=1'-0"

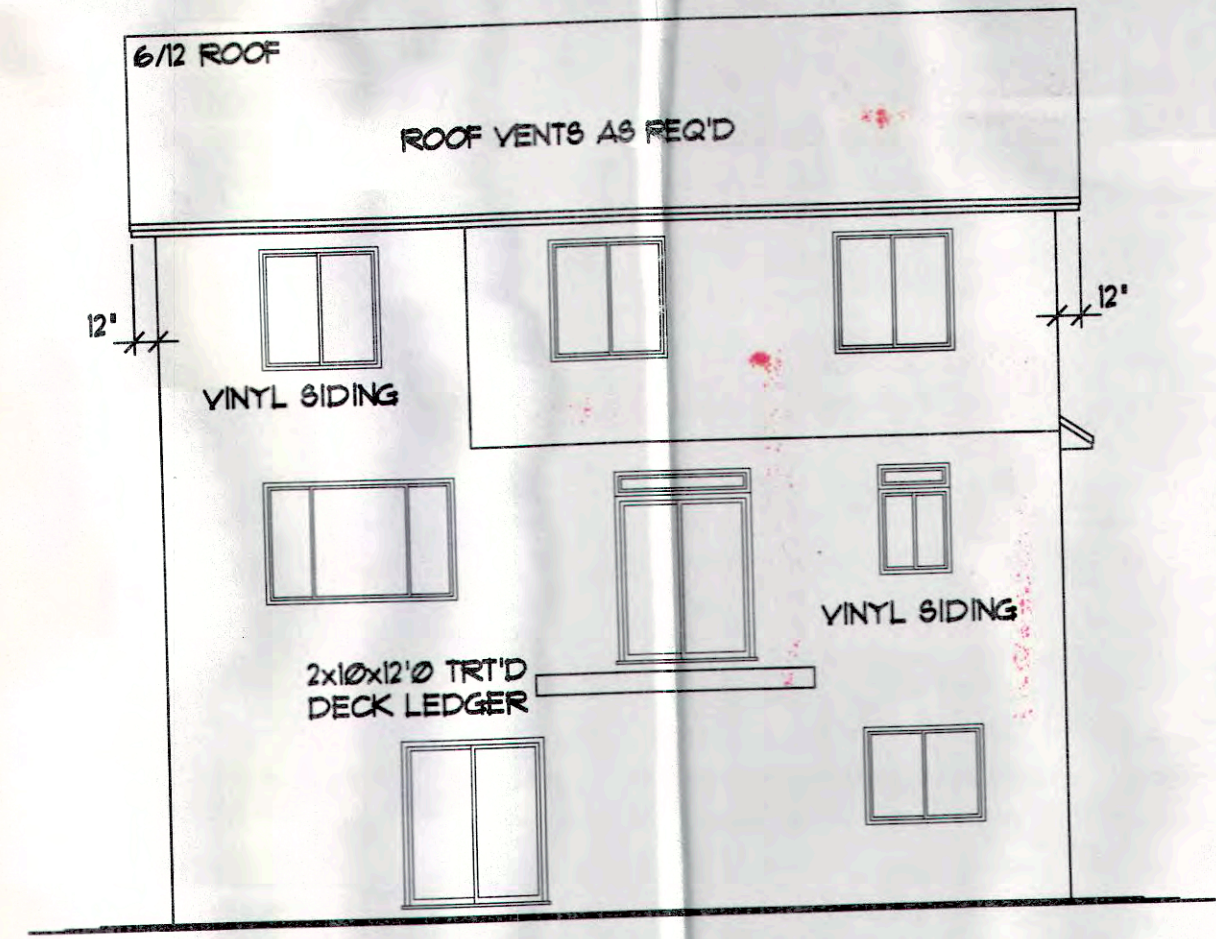
NOTE III
 PROVIDE STANDARD
 ENERGY HEEL * ALL
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NOTE III
 9'-1 1/8" PLATE
 HEIGHT * ENTIRE
 MAIN LEVEL (UNO.)

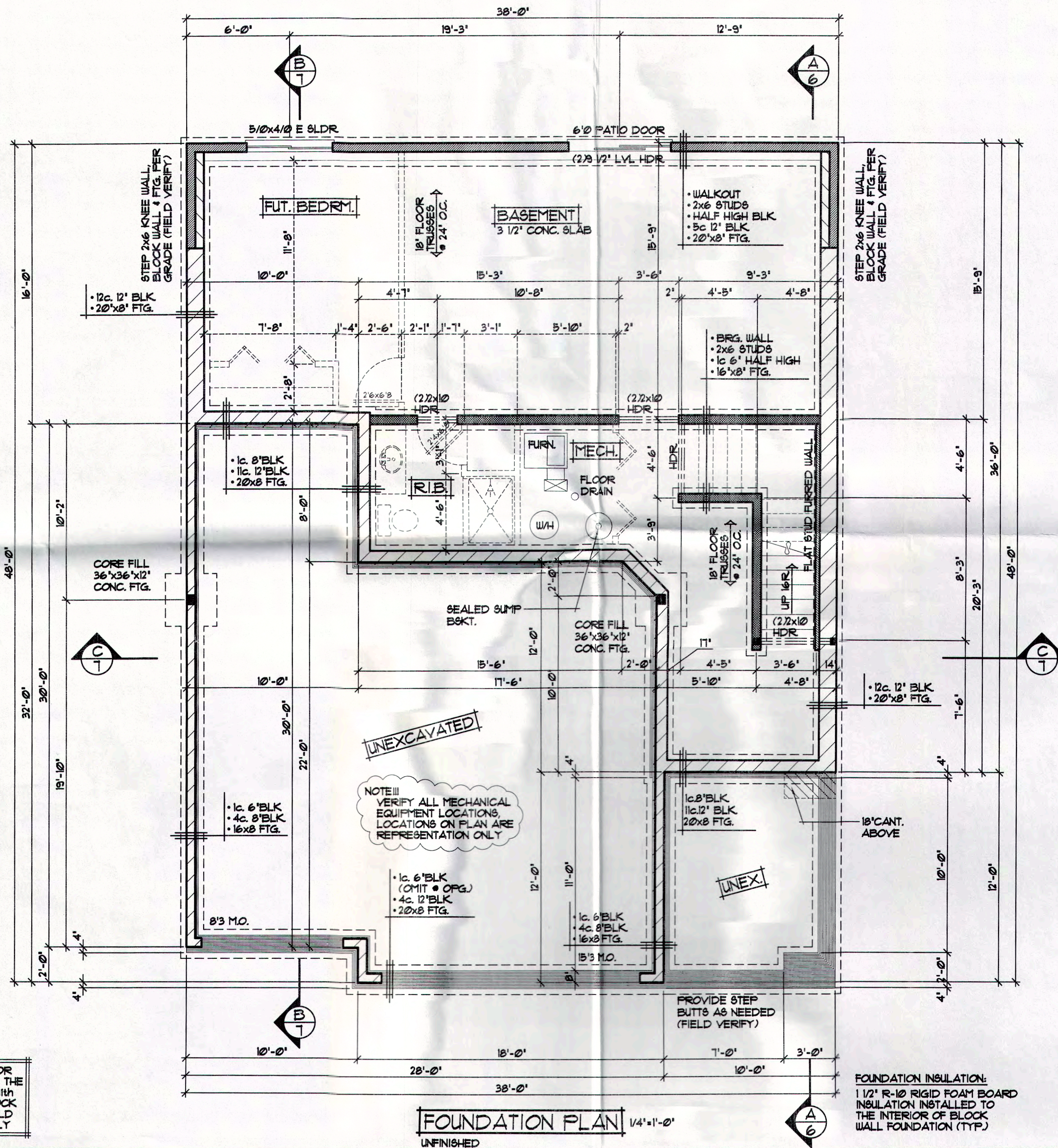


LEFT ELEVATION 1/8"=1'-0"

NOTE III
 ADJUST HEEL HEIGHT *
 6/12 ROOF w/18' OVERHANG
 TO MATCH 8/12 ROOF
 w/12' OVERHANG (TYP.)



REAR ELEVATION 1/8"=1'-0"



ALL HEIGHT CALCULATIONS FOR FOUNDATIONS ARE BASED ON THE USE OF FULL 8" HIGH BLOCK WITH 3/8" JOINTS. IF MODULAR BLOCK IS USED, CONTRACTORS SHOULD ADJUST HEIGHTS ACCORDINGLY

FOUNDATION PLAN 1/4"=1'-0"
UNFINISHED

FOUNDATION INSULATION:
1 1/2" R-10 RIGID FOAM BOARD INSULATION INSTALLED TO THE INTERIOR OF BLOCK WALL FOUNDATION (TYP)

NOTE III
DO NOT HOLD RIM JOIST IN RIM AREA TO BE INSULATED WITH CLOSED CELL SPRAYED FOAM INSULATION (TYP)

NOTE III
SOLID CAP BLOCK • TOP COURSE & GROUT SOLID WERE ANCHOR BOLTS ARE USED & BRICK LEDGES

NOTE III
INSULATION & AIR BARRIER TO BE CONTINUOUS OVER TOP OF FOUNDATION WALLS (TYP)

NOTE III
ALL WDW/DOOR OPENINGS TO HAVE (2x2x10 #2 GRADE HDR OR BETTER (UNO.)

NOTE III
SILVERLINE WINDOW SIZES SPEC'D. VERIFY ALL R.O.'S FOR DOORS AND WINDOWS SUPPLIER (TYP)

SPECIAL NOTICE:
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