City of Ramsey
Agenda
Regular City Council
Tuesday, March 10, 2015
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

3. Citizen Input

4. Consent Agenda

1. Receive Cash and Investments for the Period Ending February 28, 2015

2. Approve the Following Meeting Minutes:
1. City Council Work Session dated 02/24/2015
2. City Council Regular dated 02/24/2015

3. Approve Exemption for a Gambling License for Ramsey Fire Relief Association

4. Approve Community and Business Event Participation

5. Approve Request to Declare Surplus Property

6. Adopt Resolution # 15-03-069 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period February 19, 2015 through March 4, 2015

7. Adopt Resolution #15-03-055 Amending 2014 General Fund Budget

8. Adopt Resolution #15-03-056 Amending 2014 Economic Development Authority (EDA) Budget

9. Adopt Resolution #15-03-057 Amending 2014 Housing & Redevelopment Authority (HRA) Budget

10. Adopt Resolution #15-03-058 Amending 2014 Enterprise Fund Budgets and Adopt Resolution #15-03-059 Adopting 2015 Enterprise Fund Budgets

11. Adopt Resolution 15-03-070 Accepting Feasibility Report and Ordering Public Hearing for 2015 Street Maintenance Program Division B, Overlay Improvements; Improvement Project #15-00

12. Adopt Resolution #15-03-072 to Approve a 2-Year Labor Agreement with LELS-Sergeants

5. Approve Agenda

6. Public Hearing

1. Public Hearing on Issuance of General Obligation (GO) Street Reconstruction Plan Bonds & on Street Reconstruction Plan & Adopt Resolution #15-03-061 Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds

2. Public Hearing on Issuance of General Obligation (GO) Capital Improvement Plan (CIP) Bonds & on Capital Improvement Plan & Adopt Resolution #15-03-062 Giving Preliminary Approval to the Issuance of GO Capital Improvement Plan Bonds in an Amount not to Exceed $4.2M and Adopting the City of Ramsey's Capital Improvement Plan (for GO CIP Bonding Projects only) for the Years 2015 through 2019.

7. Council Business

1. Adopt Resolution #15-03-060 Conditionally Granting the Consent to the Transfer of Control of the Cable Television Grantee and Cable Television System from Comcast Corporation to GreatLand Connections, Inc.

2. Authorize Professional Services, Cost-Share Agreement, and Review Updates Related to the Future Ramsey Business Park

3. Adopt Ordinance #15-05 Authorizing the City of Ramsey to Sell Thirty-Five (35) Parcels of Real Property

4. Adoption Resolution #15-03-071 Accepting Bids and Awarding Contract for Improvement Project #14-28, Ramsey Municipal Parking Ramp

5. Consider City of Ramsey Response to Metropolitan Council Draft Water Resources Policy Plan

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **4. 1.**

Meeting Date: 03/10/2015

By: Diana Lund, Finance

Information

Title

Receive Cash and Investments for the Period Ending February 28, 2015

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending February 28, 2015.

Cash and investment report shows the monthly cash flow - receipts and expenditures through February 28, 2015 with the current listing of the city's investment portfolio.

Action:

None required. Informational only.

Attachments

Cash & Investments for Period Ending February 28, 2015

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 09:20 AM
Form Started By: Diana Lund		Started On: 02/23/2015 10:05 AM
Final Approval Date: 03/04/2015		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended February 28, 2015

	February-15 CURRENT MONTH	2015 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 46,847,187.71	$ 48,282,687.30
CASH INFLOWS:		
Daily Deposit	1,423,342.27	1,551,849.27
Tax Settlements	-	80,548.50
U/B Receipts	675,645.26	698,113.89
Credit Cards	134,909.92	157,131.53
Interest Earnings [Net of Interest Paid on Investments]	84,842.59	110,254.38
Bond Proceeds	-	-
TOTAL CASH INFLOW	$ 2,318,740.04	$ 2,597,897.57
TOTAL CASH AVAILABLE	$ 49,165,927.75	$ 50,880,584.87
CASH OUTFLOWS:		
Prepaid Checks	472,009.17	$ 985,847.10
Bills Lists	518,962.10	833,728.96
Pay Estimates	-	-
Credit Cards	859.04	2,082.35
Payroll - Net	265,180.76	690,536.62
Flex Reimbursement	4,753.46	11,339.12
Void Checks/Dormant Checks Paid	(931.46)	(1,031.46)
Debt Service	-	452,987.50
Miscellaneous [Bank Charges; etc.]	-	-
TOTAL CASH OUTFLOW	$ 1,260,833.07	$ 2,975,490.19
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 47,905,094.68**	**$ 47,905,094.68**
MEMO - NET 2015 CASH INFLOW (OUTFLOW)	**1,057,906.97**	**(377,592.62)**
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 44,047,986.47**	**43,917,588.88**
Purchases	1,068,000.00	1,553,000.00
Maturities/Sales	(3,388,667.37)	(3,743,269.78)
ENDING BALANCE	**$ 41,727,319.10**	**$ 41,727,319.10**

Prepared by the City of Ramsey Finance Department
3/2/2015

2015 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2015	PURCH 2015	SOLD/ MATURE 2015	BV PRIN BAL 12/31/2015	PAR	YTM
14M1205A	9/18/2014	4M	CD-BANNER CAPITAL BA	19274	246,700.00		0.00	246,700.00	246,700	0.70%
14M1205B	9/18/2014	4M	CD-CAPITAL BANK NA (I	35278	83,300.00		0.00	83,300.00	83,300	0.85%
14M1205C	9/18/2014	4M	CD-SONABANK (BOND P	57968	161,000.00		0.00	161,000.00	161,000	0.75%
14M1212A	9/18/2014	4M	CD-BANK OF THE OZARI	110	198,000.00		0.00	198,000.00	198,000	0.26%
14M1212B	9/18/2014	4M	CD-ONEWEST BANK NA (	58978	150,000.00		0.00	150,000.00	150,000	0.30%
141009	4/9/2015	4M	Term Series 4M		1,000,000.00		0.00	1,000,000.00	1,000,000	0.17%
141212B	12/14/2015	4M	Term Series 4M		1,000,000.00		0.00	1,000,000.00	1,000,000	0.25%
								2,839,000.00		
140904	9/1/2021	BAIRD	OKLAHOMA TAXABLE	678519RP6	535,000.00		0.00	535,000.00	535,000	2.45%
140725B	1/25/2017	ICD SEC	CD-AMERICAN WEST BA	03059OD59	200,000.00		0.00	200,000.00	200,000	0.80%
141209	6/9/2016	ICD SEC	CD-UNITED BANK	909552AQ4	250,000.00		0.00	250,000.00	250,000	0.65%
150128	7/28/2016	ICD SEC	CD-KEY BANK NA	49306SUJ3		250,000.00	0.00	250,000.00	250,000	0.55%
150130	1/30/2017	ICD SEC	CD-MERRICK BANK	59013JDA4		100,000.00	0.00	100,000.00	100,000	0.75%
150225	8/25/2016	ICD SEC	CD-RIVERBANK	76857RCD4		250,000.00	0.00	250,000.00	250,000	0.55%
150226	8/26/2015	ICD SEC	CD-FIRST NIAGARA BAN	33583CMS5		100,000.00	0.00	100,000.00	100,000	0.60%
150227	11/28/2016	ICD SEC	CD-TRADITION CAPITAL	89269FBV6		150,000.00	0.00	150,000.00	150,000	0.65%
150220	8/19/2016	ICD SEC	CD-BBCN BANK	073296BJ3		198,000.00	0.00	198,000.00	198,000	0.55%
141210	12/12/2016	ICD SEC	CD-PEOPLE'S UNITED BA	7127OQKU9	250,000.00		0.00	250,000.00	250,000	1.00%
141211	12/12/2016	ICD SEC	CD-AMERICAN EXPRESS	02587DWT1	250,000.00		0.00	250,000.00	250,000	1.05%
141212A	6/12/2017	ICD SEC	CD-ALLY BANK	02006LMP5	100,000.00		0.00	100,000.00	100,000	1.20%
141217	12/19/2016	ICD SEC	CD-MERCANTILE COMM	58733ABD0	250,000.00		0.00	250,000.00	250,000	1.00%
141218	12/19/2016	ICD SEC	CD-ENERBANK	29266NG27	115,000.00		0.00	115,000.00	115,000	0.90%
141223	9/23/2015	ICD SEC	CD-LAKESIDE BANK	5121OSKN6	250,000.00		0.00	250,000.00	250,000	0.40%
141224A	12/24/2015	ICD SEC	CD-SANTANDER BANK	8028OJCS8	250,000.00		0.00	250,000.00	250,000	0.55%
141224B	6/24/2015	ICD SEC	CD-BANK INDIA	06278CG66	100,000.00		0.00	100,000.00	100,000	0.35%
141230A	9/30/2015	ICD SEC	CD-INTEGRITY BANK	45824ABT2	250,000.00		0.00	250,000.00	250,000	0.40%
141230B	9/30/2015	ICD SEC	CD-PACIFIC WESTERN B/	69506YBS7	250,000.00		0.00	250,000.00	250,000	0.45%
141231	6/30/2016	ICD SEC	CD-FIRST NIAGARA BAN	33583CLU1	149,000.00		0.00	149,000.00	149,000	0.65%
140709	7/11/2016	ICD SEC	CD-ALLY BANK	02006LFP3	76,000.00		0.00	76,000.00	76,000	0.65%
121219A	12/21/2015	ICD SEC	CD-ALLY BANK	02005QU76	58,000.00		0.00	58,000.00	58,000	0.90%
140813	2/16/2016	ICD SEC	CD-BANCO POPULAR	05967ES75	250,000.00		0.00	250,000.00	250,000	0.65%
131224A	12/27/2016	ICD SEC	CD-BANK OF BARODA	06062ACN7	249,000.00		0.00	249,000.00	249,000.00	1.00%
140716	7/16/2019	ICD SEC	CD-BARCLAYS BANK	0674OKHF7	250,000.00		0.00	250,000.00	250,000	2.05%
131127	11/25/2015	ICD SEC	CD-BEAL BANK USA	07370WBF2	78,000.00		0.00	78,000.00	78,000	0.65%
131218	12/16/2015	ICD SEC	CD-BEAL BANK USA	07370WC27	150,000.00		0.00	150,000.00	150,000.00	0.65%
121123C	11/16/2016	ICD SEC	CD-BMW BANK OF NORT	05568P2K2	100,000.00		0.00	100,000.00	100,000	1.20%
141126	11/28/2016	ICD SEC	CD-CAPITAL ONE BANK	140420RA0	150,000.00		0.00	150,000.00	150,000	1.05%
130726A	1/26/2016	ICD SEC	CD-CATHAY BANK	149159JA4	248,000.00		0.00	248,000.00	248,000	0.70%
140818	8/18/2016	ICD SEC	CD-COMENITY BANK	20033AGB6	250,000.00		0.00	250,000.00	250,000	0.80%
130925	9/25/2015	ICD SEC	CD-COMPASS BANK	20451PEM4	100,000.00		0.00	100,000.00	100,000	0.75%
131030	10/30/2015	ICD SEC	CD-COMPASS BANK	20451PGF7	150,000.00		0.00	150,000.00	150,000	0.75%
140723A	1/23/2018	ICD SEC	CD-CUSTOMERS BANK	23204HBR8	200,000.00		0.00	200,000.00	200,000	1.30%
130710A	7/10/2015	ICD SEC	CD-DISCOVER BANK	254671RU6	100,000.00		0.00	100,000.00	249,000	0.70%
130724	7/24/2015	ICD SEC	CD-DISCOVER BANK	254671SP6	149,000.00		0.00	149,000.00	249,000	0.65%
140715	1/15/2016	ICD SEC	CD-EVERBANK	29976DTD2	250,000.00		0.00	250,000.00	250,000	0.45%
130731	2/9/2016	ICD SEC	CD-FARMERS TRUST & S	310756AB7	100,000.00		0.00	100,000.00	249,000	0.70%
131129	11/30/2015	ICD SEC	CD-FIRST BANK OF PUER	33764JJ63	200,000.00		0.00	200,000.00	200,000	0.80%
131230D	9/30/2016	ICD SEC	CD-FIRST CREDIT BANK	320055BF2	249,000.00		0.00	249,000.00	249,000.00	0.75%
140821	2/21/2017	ICD SEC	CD-FIRST SAVINGS BANI	33621LBA0	249,000.00		0.00	249,000.00	249,000	1.00%
131230A	6/30/2016	ICD SEC	CD-FLUSHING BANK	34387AAB5	249,000.00		0.00	249,000.00	249,000.00	0.75%
131220	12/20/2016	ICD SEC	CD-GE CAPITA RETAIL B	36157QTX5	50,000.00		0.00	50,000.00	50,000.00	1.00%
140822	2/22/2017	ICD SEC	CD-GE CAPITAL BANK	36161TX59	49,000.00		0.00	49,000.00	49,000	1.00%
130301	3/1/2018	ICD SEC	CD-GE CAPITAL BANK	3616ITJB2	200,000.00		0.00	200,000.00	200,000	1.10%
130823	2/23/2015	ICD SEC	CD-GE CAPITAL RETAIL	36157QNH6	198,000.00		198,000.00	0.00	198,000	0.60%
130327	9/28/2015	ICD SEC	CD-GOLDMAN SACHS	38147JCG5	100,000.00		0.00	100,000.00	100,000	0.65%
131227A	12/27/2016	ICD SEC	CD-GOLDMAN SACHS	38147JQU9	149,000.00		0.00	149,000.00	149,000.00	1.00%
140828	2/28/2017	ICD SEC	CD-GREAT SOUTHERN B	3912OVRK2	249,000.00		0.00	249,000.00	249,000	1.00%
140717	4/17/2017	ICD SEC	CD-GUARANTY BANK &	40082OBK1	250,000.00		0.00	250,000.00	250,000	0.85%
131230C	9/30/2016	ICD SEC	CD-HOME SAVINGS BAN	43733LAT4	155,000.00		0.00	155,000.00	155,000.00	0.75%
131106	8/8/2016	ICD SEC	CD-INSBANK	45776NBJ4	250,000.00		0.00	250,000.00	250,000	0.75%
130417	10/16/2015	ICD SEC	CD-MARLIN BUSINESS B	57116AFUS	200,000.00		0.00	200,000.00	200,000	0.45%
140610	6/9/2017	ICD SEC	CD-MEDALLION BANK	58403BP26	250,000.00		0.00	250,000.00	250,000	1.00%
130726B	1/26/2015	ICD SEC	CD-MERRICK BANK	56012Y4E4	100,000.00		100,000.00	0.00	249,000	0.50%
130206	2/8/2016	ICD SEC	CD-ORIENTAL BANK & T	686184SS2	200,000.00		0.00	200,000.00	200,000	0.90%
131004	10/4/2016	ICD SEC	CD-PRIVATEBANK & TR	74267GTZ0	100,000.00		0.00	100,000.00	100,000	1.00%
120131	1/30/2015	ICD SEC	CD-SAFRA NATIONAL BA	786584YA2	100,000.00		100,000.00	0.00	100,000	1.00%
130515	5/15/2015	ICD SEC	CD-SAFRA NATIONAL BA	78658AGG	99,000.00		0.00	99,000.00	99,000	0.40%
140924	9/25/2017	ICD SEC	CD-SALLIE MAE BANK	40082OBK1	249,000.00		0.00	249,000.00	249,000	1.40%

2015 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2015	PURCH 2015	SOLD/ MATURE 2015	BV PRIN BAL 12/31/2015	PAR	YTM
140725A	4/25/2017	ICD SEC	CD-SECURITY FEDERAL	81423LBL5	250,000.00		0.00	250,000.00	250,000	1.00%
120123	1/23/2015	ICD SEC	CD-STATE BANK OF INDI	33664	150,000.00		150,000.00	0.00	150,000	1.10%
131018	10/19/2015	ICD SEC	CD-STATE BANK OF INDI	856284Q98	100,000.00		0.00	100,000.00	100,000	0.85%
140305	3/6/2017	ICD SEC	CD-SYNOVOUS BANK	87164DEB2	200,000.00		0.00	200,000.00	200,000	0.85%
131230B	9/30/2016	ICD SEC	CD-TOWN & COUNTRY B	89210PBD4	249,000.00		0.00	249,000.00	249,000.00	0.75%
111005	10/5/2026	ICD SEC	CD-WELLS FARGO BANK	949748K97	150,000.00		0.00	150,000.00	150,000	3.00%
			2014 Investments					11,066,000.00		
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JJG5	8,948.75		1,552.62	7,396.13	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	52,279.98		4,503.48	47,776.50	200,000	3.98%
								55,172.63		
110913A	12/1/2015	Northland	APPLETON MN TAXABLE	03805A-KR-8	140,000.00		0.00	140,000.00	140,000	1.60%
150109	10/1/2022	Northland	HUBBARY COUNTY TAX	443348-DE-4		135,000.00	0.00	135,000.00	140,000	2.70%
150211	6/1/2016	Northland	MITCHELL COUNTY TAX	606521-ES-7		70,000.00	0.00	70,000.00	70,000	1.00%
110913B	12/1/2016	Northland	APPLETON MN TAXABLE	038051-KS-6	110,000.00		0.00	110,000.00	110,000	2.00%
110114B	3/1/2016	Northland	APPLETON WIS SCHOOL	038106-JN-1	100,000.00		0.00	100,000.00	100,000	2.77%
130412	2/1/2024	Northland	BECKER MN TAX	075671LJ4	50,000.00		0.00	50,000.00	50,000	2.75%
110310	2/1/2020	Northland	BROOKLYN CENTER ISD	113853-KG-9	285,000.00		0.00	285,000.00	285,000	4.65%
090420B	12/1/2015	Northland	BURLINGTON VT PUB IM	022062-ML-3	200,000.00		0.00	200,000.00	200,000	3.75%
120215B	6/1/2026	Northland	CEDAR RAPIDS IO TAX	150528-JU-2	50,000.00		0.00	50,000.00	50,000	4.55%
120606B	6/1/2022	Northland	CEDAR RAPIDS IO TAX	150528-N2-6	135,000.00		0.00	135,000.00	135,000	2.50%
120606A	6/1/2023	Northland	CEDAR RAPIDS IO TAX	150528-PA-9	140,000.00		0.00	140,000.00	140,000	2.70%
130815A	12/1/2020	Northland	CHASKA, MN TAX	161664-DY-0	75,000.00		0.00	75,000.00	75,000	2.50%
130815B	12/1/2021	Northland	CHASKA, MN TAX	161664-DZ-7	75,000.00		0.00	75,000.00	75,000	2.75%
100223A	6/1/2016	Northland	DAVENPORT IOWA TAX/	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%
110301A	6/1/2015	Northland	DES MOINES IA COMM C	250097-YS-5	100,000.00		0.00	100,000.00	100,000	2.50%
131205	12/28/2018	Northland	FNMA	3136GO-RB-9	500,000.00		0.00	500,000.00	500,000	1.38%
090914	2/1/2015	Northland	GRAND RAPIDS MN EQU	386334-2L-9	115,000.00		115,000.00	0.00	115,000	3.70%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2	100,000.00		0.00	100,000.00	100,000	2.75%
121211B	6/1/2015	Northland	IOWA WESTERN COMM (	462612-QK-1	175,000.00		0.00	175,000.00	175,000	0.50%
121211C	6/1/2016	Northland	IOWA WESTERN COMM (	462616-QL-9	100,000.00		0.00	100,000.00	100,000	0.65%
121228A	6/1/2017	Northland	IOWA WESTERN COMM (	462612-QM-7	100,000.00		0.00	100,000.00	100,000	0.85%
081106	6/1/2015	Northland	KIRKWOOD COMM COLL	497595-VC-9	245,000.00		0.00	245,000.00	245,000	5.50%
120321	3/1/2022	Northland	MADISION WI SCHOOL D	558495-KN-6	500,000.00		0.00	500,000.00	500,000	2.50%
110208	12/30/2015	Northland	MCGREGOR ISD #004	580705-GN-5	95,000.00		0.00	95,000.00	95,000	2.35%
110203A	4/1/2017	Northland	MEDFORD WIS SCHOOL I	58434T-DK-3	40,000.00		0.00	40,000.00	40,000	2.75%
121228B	9/1/2023	Northland	MIDDLETON WIS REFUN	596782-T6-7	300,000.00		0.00	300,000.00	300,000	2.36%
120214B	9/1/2025	Northland	MIDDLETON WIS REFUN	596782-TJ-1	315,000.00		0.00	315,000.00	315,000	2.85%
130702A	1/1/2019	Northland	MINNETONKA ISD #276	604195-VW-4	285,000.00		0.00	285,000.00	285,000	1.40%
130702B	1/1/2021	Northland	MINNETONKA ISD #276	604195-VY-0	400,000.00		0.00	400,000.00	400,000	2.10%
120215A	1/1/2028	Northland	MINNETONKA ISD #276	604195-SB-4	50,000.00		0.00	50,000.00	50,000	5.20%
130722	2/1/2021	Northland	MOUND MN TAXABLE	620S35-W4-2	95,000.00		0.00	95,000.00	95,000	2.00%
090715B	2/1/2015	Northland	MOWER CTY MIN JAIL	624662-AJ-1	250,000.00		250,000.00	0.00	250,000	4.10%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00		60,000.00	0.00	60,000	2.65%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
140117	11/1/2019	Northland	HONOLULU TAXABLE	438670-Q4-6	275,000.00		0.00	275,000.00	275,000	1.84%
141205A	9/1/2018	Northland	WYANDOTTE KANSAS SI	982696-QE-9	125,000.00		0.00	125,000.00	125,000	1.93%
141104	2/1/2022	Northland	DULUTH MN TAXABLE	264438-G5-5	150,000.00		0.00	150,000.00	150,000	3.00%
141006	6/1/2020	Northland	NORTHEAST IOWA COMI	664214-JQ-7	320,000.00		0.00	320,000.00	320,000	1.90%
140320A	3/1/2019	Northland	HAWLEY MN SCHOOL DI	420416-EZ-8	390,000.00		0.00	390,000.00	390,000	1.85%
140320B	3/1/2016	Northland	HAWLEY MN SCHOOL DI	420416-E-5	180,000.00		0.00	180,000.00	180,000	0.60%
140730A	6/1/2019	Northland	DES MOINES IA TAXABL	25009X-GB-5	115,000.00		0.00	115,000.00	115,000	2.00%
140730B	6/1/2020	Northland	DES MOINES IA TAXABL	25009X-GC-3	145,000.00		0.00	145,000.00	145,000	2.10%
140326	9/26/2017	Northland	FHLB	FHLN4103136	350,000.00		0.00	350,000.00	350,000	1.00%
140502	2/15/2020	Northland	COLLINGSWOOD NJ TAX	194756-PQ-9	145,000.00		0.00	145,000.00	145,000	3.00%
140620	12/1/2020	Northland	CELINA OHIO SCHOOL D	151069-FD-8	300,000.00		0.00	300,000.00	300,000	2.13%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
090206	2/1/2015	Northland	NORTH ST PAUL MAPLE\	6621406D9	355,000.00		355,000.00	0.00	355,000	3.70%
111031	6/1/2018	Northland	RACINE WIS TAXABLE	750021-6D-4	755,000.00		0.00	755,000.00	755,000	2.10%
130624A	2/1/2023	Northland	RAMSEY COUNTY TAXA	751622-HH-7	595,000.00		0.00	595,000.00	595,000	2.75%
130624B	2/1/2022	Northland	RAMSEY COUNTY TAXA	751622-HG-9	285,000.00		0.00	285,000.00	285,000	2.50%
120308A	12/1/2020	Northland	SHOREWOOD WIS TAX	825230-KU-8	150,000.00		0.00	150,000.00	150,000	2.50%
120308B	12/1/2022	Northland	SHOREWOOD WIS TAX	825230-KW-4	150,000.00		0.00	150,000.00	150,000	2.80%
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX	825230-LB-9	225,000.00		0.00	225,000.00	225,000	3.25%
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX	825230-LC-7	465,000.00		0.00	465,000.00	465,000	3.15%
120214B	4/1/2017	Northland	ST FRANCIS ISD#15	789466-PU-7	250,000.00		0.00	250,000.00	250,000	4.40%
090217C	3/1/2016	Northland	STILLWATER ISC #834	860758-QA-2	245,000.00		0.00	245,000.00	245,000	4.20%
110608	2/1/2019	Northland	WADENA MN BAB	930217-JD-7	95,000.00		0.00	95,000.00	95,000	3.94%
130624C	6/1/2018	Northland	WATERLOO IOWA TAXA	941647-NZ-8	345,000.00		0.00	345,000.00	345,000	2.00%
110714B	10/1/2016	Northland	WAUWATO WIS REFUND	943504-R2-8	300,000.00		0.00	300,000.00	300,000	1.90%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00		500,000.00	0.00	500,000	3.15%

2015 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2015	PURCH 2015	SOLD/ MATURE 2015	BV PRIN BAL 12/31/2015	PAR	YTM
090310	4/1/2015	Northland	WEST ALLIS WIS COMM	951172-7R-0	340,000.00		0.00	340,000.00	340,000	3.75%
120215C	10/1/2019	Northland	WESTERN LAKE SUPERI(	958522-WU-4	100,000.00		0.00	100,000.00	100,000	3.15%
110816A	10/1/2016	Northland	WESTIN LAKE SUPERIOR	958522-WR-1	350,000.00		0.00	350,000.00	350,000	2.10%
110816B	10/1/2017	Northland	WESTIN LAKE SUPERIOR	958522-WS-9	350,000.00		0.00	350,000.00	350,000	2.50%
110201B	6/1/2016	Northland	WINDSOR HTS IOWA TA2	973602-KT-1	130,000.00		0.00	130,000.00	130,000	2.30%
			2014 Investment					13,110,000.00		
010328	6/25/2023	UBS	FHG14A	312916PD5R	4,000.00		1,000.00	3,000.00	152,000	6.00%
150212	4/30/2018	UBS	FNMA	3136G1LB3		300,000.00	0.00	300,000.00	300,000	0.75%
120822	8/22/2022	UBS	FHLB	313380C47	500,000.00		0.00	500,000.00	500,000	1.25%
130404	10/25/2027	UBS	FHLB	31338OUU9	750,000.00		0.00	750,000.00	750,000	2.13%
131121	4/30/2018	UBS	FNMA	3136G1LB3	500,000.00		0.00	500,000.00	500,000	1.33%
131002	11/26/2027	UBS	FHLB	313381BA2	500,000.00		0.00	500,000.00	500,000	2.00%
130710B	6/20/2023	UBS	FHLB	313383DZ1	750,000.00		0.00	750,000.00	750,000	2.03%
130606B	11/1/2019	UBS	NYC GEN TAX	64971QH63	1,000,000.00		0.00	1,000,000.00	1,000,000	1.73%
130611	5/21/2018	UBS	FNMA	3135GOXDO	750,000.00		0.00	750,000.00	750,000	1.29%
130627	6/5/2019	UBS	FHLB	3133835X5	500,000.00		0.00	500,000.00	500,000	1.99%
130628B	5/26/2023	UBS	FHLB	313383CQ2	500,000.00		500,000.00	0.00	500,000	1.78%
130425	4/25/2023	UBS	FHLB	313382QZ9	500,000.00		0.00	500,000.00	500,000	1.63%
130807	12/27/2024	UBS	FHLB	3133816K5	500,000.00		0.00	500,000.00	500,000	1.25%
131203	12/11/2020	UBS	FHLB	313383BE0	500,000.00		0.00	500,000.00	500,000	2.56%
131206B	8/23/2027	UBS	FHLB	313380DF1	500,000.00		500,000.00	0.00	500,000	4.05%
131223	5/20/2020	UBS	FHLB	313382WR0	500,000.00		0.00	500,000.00	500,000	2.43%
131224B	5/16/2023	UBS	FHLB	313382V83	500,000.00		500,000.00	0.00	500,000	3.01%
131227B	10/25/2022	UBS	FHLB	31338OX51	840,000.00		0.00	840,000.00	840,000	3.95%
121123A	11/23/2027	UBS	FHLB	313381BT1	500,000.00		0.00	500,000.00	500,000	2.16%
121123B	11-23-27	UBS	FHLB	313381BD6	500,000.00		0.00	500,000.00	500,000	2.00%
121128	11/28/2022	UBS	FHLB	313381AC9	500,000.00		0.00	500,000.00	500,000	1.25%
121221	12/21/2027	UBS	FHLB	313381FPS	750,000.00		0.00	750,000.00	750,000	2.00%
120730	7/30/2024	UBS	FHLB-STEP	3133803H8	500,000.00		0.00	500,000.00	500,000	1.90%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	802.21		81.56	720.65	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERIES FI	312904GT6C	1,849.63		128.54	1,721.09	255,714	7.21%
020826	10/15/2022	UBS	FHR 1391D	312912LUO	1,614.37		35.74	1,578.63	59,990	6.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQ1C	10,546.78		800.53	9,746.25	200,000	3.12%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	17,796.95		1,724.50	16,072.45	300,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C3S8	36,350.04		3,050.37	33,299.67	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	2,380.39		1,000.59	1,379.80	500,000	5.00%
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	1,000.00		0.00	1,000.00	129,000	7.84%
021004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	2,069.84		77.56	1,992.28	52,000	7.00%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	21,171.81		1,259.96	19,911.85	300,000.00	3.59%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	1,778.13		54.33	1,723.80	75,215	7.49%
121207	11/1/2018	UBS	NYC GEN TAX	64971QH55	500,000.00		0.00	500,000.00	500,000	1.28%
140723B	1/30/2023	UBS	FHLB	313381X26	400,000.00		400,000.00	0.00	400,000	1.00%
140716A	5/23/2024	UBS	FHLB	313379G45	500,000.00		0.00	500,000.00	500,000	2.00%
141212C	1/30/2023	UBS	FNMA	3136G1B81	300,000.00		0.00	300,000.00	300,000	2.49%
141205B	5/24/2027	UBS	FNMA	3136GOJG7	450,000.00		0.00	450,000.00	450,000	2.25%
141205C	4/25/2028	UBS	FNMA	3136G1KL2	400,000.00		0.00	400,000.00	400,000	2.38%
140710	7/10/2019	UBS	CD-AMERICAN EXPRESS	02587CAC4	240,000.00		0.00	240,000.00	240,000	1.95%
120817A	5/1/2018	UBS	NYC-TAXABLE	64971QTU7	500,000.00		0.00	500,000.00	500,000	1.60%
								14,122,146.47		
Money Mkt										
	TOTAL INVESTMENTS				43,917,588.88	1,553,000.00	3,743,269.78	41,727,319.10		
			Unamortized Premiums		1,296,460.04	271.60		1,296,731.64		
			Unamortized Discounts		(3,266,297.99)			-3,266,297.99		
			BOW		2,967,864.86	6,345,795.07	4,534,795.76	4,778,864.17		
			Village Bank Checking		(54,198.68)			-54,198.68		
			Money Market Accounts		3,422,422.15	254.29		3,422,676.44		
			Net Cash and Investments		48,283,839.26	7,899,320.96	8,278,065.54	47,905,094.68		

CC Regular Session **4. 2.**

Meeting Date: 03/10/2015

By: Jo Thieling, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 02/24/2015
2. City Council Regular dated 02/24/2015

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 02/24/2015
2. City Council Regular dated 02/24/2015

Attachments

CCWS 022415

CC 022415

Form Review

Form Started By: Jo Thieling Started On: 03/03/2015 04:24 PM

Final Approval Date: 03/03/2015

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, February 24, 2015, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen (arrived at 5:49 p.m.)
Acting Mayor John LeTourneau
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Also Present: City Administrator Kurtis Ulrich
Fire Chief Dean Kapler
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Human Resources Manager Colleen Lasher
City Clerk Jo Ann Thieling
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
City Planner Chris Anderson
Asst. City Administrator/Economic Development Manager Patrick Brama
City Attorney Joe Langel
Planning Commission Chair Gary Levine

1. CALL TO ORDER

Acting Mayor LeTourneau called the City Council Work Session to order at 5:36 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discussion Regarding the 2015-2016 Union Contract with LELS-Sergeants (Closed to the Public)

Human Resources Manager Lasher stated this discussion relates to the 2015-2016 union contract with LELS-Sergeants. She advised that under Minnesota Statutes, Section 13D.03, the meeting can move into Closed Session to discuss labor negotiations strategy for the City's union contracts. She indicated Closed Session discussion will relate to 2015-2016 negotiations for LELS-Sergeants union contracts. The Closed Session will be tape recorded.

Motion by Councilmember Riley, seconded by Councilmember Johns, to move to Closed Session to discuss union negotiations.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, Shryock, and Williams. Voting No: None. Absent: Mayor Strommen.

The City Council meeting moved into a Closed Session at 5:36 p.m.

The City Council reconvened in Open Session at 5:48 p.m.

Acting Mayor LeTourneau stated the Council held discussion and gave direction related to the 2015-2016 Union Contract with LELS-Sergeants.

Mayor Strommen arrived at 5:49 p.m.; however, Acting Mayor LeTourneau continued to chair the Work Session.

2.02: Discuss Policy Statement on Nowthen Boulevard Access and Exterior Development Boundary for Harvest Estates; Case of N.I.K. Management, Inc.

Community Development Director Gladhill noted the attendance of Planning Commission Chair Levine.

Community Development Director Gladhill reviewed the staff report, three alternatives for consideration, and explained the purpose of this case is to confirm policy direction of the Planning Commission and Parks & Recreation Commission for Sketch Plan for Harvest Estates, a proposed 45-lot detached, single-family subdivision on the former Municipal Center campus located at 15153 Nowthen Boulevard NW.

Community Development Director Gladhill advised of Nowthen Boulevard outcomes should it be closed, noting it may still be worthwhile to have a trail connection from the proposed development to Nowthen Boulevard. He displayed aerial views depicting the driveway constructed in place and another with the driveway realigned to better connect with the street to the west. He advised that both have implications with right-of-way acquisition and County Road improvements such as turn lanes.

Community Development Director Gladhill stated if the roadway is closed, all streets would operate at acceptable levels of service that comply with engineering standards. He addressed the significant cost to leave this access open and the Anoka County Highway Department's recommendation for full closure of this access.

Community Development Director Gladhill presented the project proforma, noting this site is subject to a Purchase Agreement between N.I.K. Management and the City. He pointed out the proforma goes negative, in varying degrees, to keep the access open depending on type of access and County Road enhancements. Staff is currently researching the use of HRA dollars to cover part of the costs.

Community Development Director Gladhill advised of staff's additional discussions related to Highway 47 and requested Council direction whether it supports staff exploring additional options for that node.

Community Development Director Gladhill stated the second issue addressed by the Planning Commission was the development boundary to address density transition even though it is not required by Code. He indicated the Planning Commission recommends the City not close the existing access to Nowthen Boulevard and that the proposed development modify the northern exterior development boundary as illustrated in the document and outlined in red.

Community Development Director Gladhill advised of the discussion by the Parks and Recreation Commission relating to whether a park should be located within this project or nearby area. He stated the Parks and Recreation Commission has found that park needs are met and recommends the City require cash in lieu of land and not require a City park within the proposed development.

Councilmember Development Director Gladhill reviewed the policy questions open for Council direction and asked whether staff should explore options related to Highway 47.

Councilmember Kuzma asked if the access is closed, would the City have to acquire property.

Community Development Director Gladhill answered in the affirmative and used a slide to point out the private property that would need to be acquired for right-of-way purposes under both driveway alignment options. He explained that property owner has indicated the asking price would be approximately $65,000 for that parcel.

Councilmember Riley noted that would be to access a building the City does not intend to use beyond a year or two.

Community Development Director Gladhill stated that is correct; however, there are utilities in that temporary access easement that would have to be relocated or abandoned.

Councilmember Riley stated the Park and Recreation Commission has consistently recommended no City park in this project, which he supports.

Councilmember Johns concurred, noting the close location of Solstice Park. She stated that 'park' may mean a trail or other amenity.

Councilmember Shryock concurred.

Mayor Strommen stated she does not necessarily disagree with that recommendation but at this point in time, the neighborhood has a lot of small children and there is no place for them to go on their own. She agreed that will change over time, but felt it was worth discussion in how to provide opportunities for children to have outdoor play time without a scheduled visit accompanied by an adult. She asked if the Council wants to provide those opportunities or if that is being provided in another way.

Councilmember Shryock stated she lives off Emerald Pond Park in an urban area where a lot of residents, because they are busy, have their own play equipment so children play in that way. She felt it was almost an automatic given that people provide their own play equipment in their yards. She stated there is other infrastructure to be considered, such as trails, noting most of the proposed yards will be of reasonable size and able to accommodate private play structures. Councilmember Shryock felt that should suffice at this point, so she does not support requiring a dedicated City park within this development.

Planning Commission Chair Levine stated the Planning Commission wrestled with that point and came up with the same conclusion and that the Elementary School is across the street and provides a larger-sized play area for younger and up through teen-aged children. He noted the school has vey nice play equipment.

Mayor Strommen agreed the Elementary School is an incredible resource and the Council will need to address how to assure safe crossing of Highway 5 to access that play equipment. She stated if that is supported, she would want the City to address that concern with the County.

Councilmember Johns pointed out that Solstice Park is not that far away and does not involve the need to cross Highway 5. She suggested using resources to create safe access to Solistice Park, creating connection for a park experience for younger children.

Community Development Director Gladhill noted the location of a City-owned outlot that could be used to increase pedestrian connectivity to Solstice Park.

Councilmember Williams stated she respects the thoughtful recommendation of the Parks and Recreation Commission, noting the City's larger parks provide a recreational experience for its residents.

Councilmember Kuzma stated because his children are older, he had not thought about the issue of park experience for younger children and he also respects the recommendation of the Parks and Recreation Commission.

Acting Mayor LeTourneau noted that requiring park land may also impact the financial feasibility for the developer to move forward with this development.

Councilmember Williams asked about staff's comment on an encroachment use of private property.

Community Development Director Gladhill stated that was a discussion topic raised at the meeting, that the City maintains the stormwater pond at the old Municipal Center. He stated the idea was more than maintaining the stormwater pond but whether additional density transitioning could be created.

Councilmember Riley stated with density transitioning, it most often involves going from large lots to small lots but in this case it is the opposite. He noted the abutting lots would be larger so

he thinks it odd that this is even being discussed. Councilmember Riley stated those property owners could have that discussion with the developer.

Acting Mayor LeTourneau stated the consensus of the Council is that the City not change the development boundary as presented by N.I.K. Management. He asked the Council to next discuss access to Nowthen Boulevard.

Councilmember Williams supported closing the access completely as having fewer driveways would be better. In addition, if the traffic goes to 157th for access, there will be school crossing guards in that location. If left open, she supported aligning it with the existing roadway.

Acting Mayor LeTourneau asked about the benefits of keeping the access open versus closing it.

Planning Commission Chair Levine stated the Planning Commission looked at traffic and decided using the frontage road would not be a viable option. They also addressed additional traffic on Highway 47 if the access to Highway 5 is closed. He pointed out that Highway 47 does not function well during rush hours and it was felt that adding traffic will worsen that situation. Because of that, the Planning Commission felt access to Highway 5, in some fashion, should remain. The Planning Commission also addressed whether closing the access would create additional safety issues.

Acting Mayor LeTourneau stated he reviewed the Planning Commission meeting minutes and did not see mention of the option to use Helium Street NW and Alpine Drive to access Highway 5, which he thinks may be a reasonable alternative.

Planning Commission Chair Levine stated that was discussed and it was felt the vehicles would go to Highway 47 anyway as most traffic heads east.

Mayor Strommen agreed drivers prefer to make right-hand turning movements.

Councilmember Johns stated it seems if they are using Highway 5, they are using it to get to Highway 47 so there will just be more vehicles stacking and merging whether at Alpine Drive or Xkimo Street NW.

Planning Commission Chair Levine stated the issue is that the stacking will start at Bills.

Councilmember Johns stated vehicles will also stack at the school entrances. She stated the other issue is with safety should there be two points of access.

Fire Chief Kapler concurred that most often, more points of access are better, noting there is another access on Helium Street NW. He stated with regard to safety, he advised it is an adequate route should access to Highway 5 be closed.

Councilmember Shryock stated with access on Highway 47 versus Highway 5, she thinks that if people are not comfortable with Highway 47, they will start using Highway 5 as traffic will find its own path. With regard to a driveway access to Highway 5, she noted that having another

driveway that close to the school will create an additional obstacle, impacting student pedestrians. She favored closing the access, limiting access points and conflicts with students.

Councilmember Kuzma asked about emergency vehicle access and potential impact for City plows access should the access be closed.

Fire Chief Kapler stated there is no problem with access from the Fire Station.

Public Works Superintendent Riemer stated there is no problem with access for City snow plows/equipment.

Councilmember Kuzma stated the neighborhood supported houses over a data center and indicated they were comfortable if additional traffic was created. He stated that is a result of what the neighborhood wanted so the Council needs to determine the best method to address safety. He supported closing the access.

Mayor Strommen stated most often she supports keeping access points open but in this case, Highway 5 is a safety challenge and as Councilmember Shryock pointed out, the school is in close proximity and has multiple access points. In addition, Highway 5 traffic stacks at the points of access, unlike stacking for Highway 47. She stated she is uncomfortable with an uncontrolled intersection and creating additional traffic at an access so close to the school unless the City has a conversation with the County in how to address safety.

Acting Mayor LeTourneau stated there have been many conversations about the importance of addressing the needs of Highways 47 and 5.

Councilmember Riley asked if Anoka County is totally opposed to an entrance but would allow a right-in/right-out at City cost.

Community Development Director Gladhill stated Anoka County strongly opposes a full access but if it were opened, it would need proper safety investments and the County may consider a right-in/right-out at the City's costs.

Planning Commission Chair Levine noted that a right-in/right-out option does not help the situation much and when the Planning Commission was talking about it, it was with full access.

Councilmember Riley stated the City wants to work with Anoka County, but the City has already pushed back on the option of having medians. He noted the Planning Commission's recommendation may not be possible if it is not supported by Anoka County.

Asst. City Administrator/Economic Development Manager Brama stated he talked with Anoka County who opposes any access whether full or right-in/right-out; however, if opened would select right-in/right-out. He stated Anoka County indicated a willingness to work with the City and the biggest issue with Anoka County is safety.

Mayor Strommen asked if a meeting could be held with the Anoka County Commissioners and Anoka County Highway staff prior to the Council making a final decision. She felt it would be worth the time investment to have a conversation on a solution that accomplishes the City's goals rather than only considering this highway corridor in a piecemeal manner.

Community Development Director Gladhill stated the City Engineer has started those discussions with the Anoka County Assistant Engineer and staff can come up with a 'game plan' going forward.

City Engineer Westby agreed that Highway 5 is an ongoing concern. He stated it is low on Anoka County's priority list; however, if the City requested a corridor study the County indicated they would consider it.

Mayor Strommen suggested this also be addressed with Anoka County Commissioners Look and Schulte to assure the corridor is addressed holistically rather than intersection-by-intersection.

Acting Mayor LeTourneau pointed out that the closing of the access is the only option in the sale analysis that shows a gain for the community in the sale of the property. He supported holding a broader discussion on having a corridor plan, noting however, that may not make the City want to move forward with the access.

Councilmember Riley asked if the Planning Commission reviewed the analysis on cost implications.

Community Development Director Gladhill stated they did but it was an early version without realtor commissions and contingency costs.

City Administrator Ulrich stated on Friday, staff will be meeting with Anoka County Commissioners Look and Schulte and can raise the need to better plan for this corridor to assure safety is addressed.

Councilmember Riley agreed the Council needs to consider the smartest ideas for the right outcome and one of those relates to the dollars. He stated there is a stark difference in how the City comes out depending on the option taken. If the Council supports closure, he thinks staff should look at Helium Street NW, which is inadequate at this time to accommodate additional traffic.

Mayor Strommen stated the financial piece is important but cautioned the Council that the City will get one shot at this access and in the future, if it is found to be important for the corridor, it will be much more difficult to get it back after the development is configured. Rather than solely being driven by dollars, she felt the Council needed to be sure its planning is solid and the best plan for the corridor.

Acting Mayor LeTourneau asked how many homes are being proposed.

Community Development Director Gladhill answered 45 homes.

Acting Mayor LeTourneau stated the discussion is how to mitigate access and safety issues for 45 homes, but this is not a gateway development that opens to additional neighborhoods.

Community Development Director Gladhill stated there is potential for future connections but it would involve additional right-of-way access. He stated staff will raise that conversation with Anoka County.

Acting Mayor LeTourneau indicated the consensus of the Council is to address the need for a larger corridor study with Anoka County and to move forward under premise it will be a closed access.

Mayor Strommen assumed chairing the remainder of the Work Session.

2.03: Review Topics for Joint Meeting with Anoka City Council and Staff

City Administrator Ulrich reviewed the staff report and stated the purpose of this case is to determine mutual interest agenda items for the April 13, 2015, joint meeting with the City of Anoka Council and staff. He presented possible topics of Highway 10 projects, King's Island/Mississippi River Trail; Development Updates; and, Lower Rum River Watershed Management Organization (LRRWMO) issues.

Councilmember Kuzma stated with regard to the LRRWMO, a discussion could relate to Anoka's plans for the Rum River dam.

The consensus of the Council was to direct staff to include the following items on the April 13, 2015, joint meeting agenda: Highway 10 projects, King's Island/Mississippi River Trail; Development Updates; and, the Anoka's plans for the Rum River dam.

2.04: Review Community and Business Event Participation

City Administrator Ulrich reviewed the staff report and stated the purpose of this case is to review the community and business events in which the Council and staff may wish to participate. It was noted the Discretionary Expenditures Policy requires the City Administrator to annually review upcoming events with the Council. In addition, this Policy states the Council will annually establish a maximum amount for community and business-relation expenses.

City Administrator Ulrich reviewed a list of events anticipated for 2015 as follows: Anoka County Chamber Gala, Anoka/Ramsey Rotary Events, Achieve Services, Inc. Annual Dinner, Boy Scout Breakfast, Alexandra House Gala, Mayors' Prayer Breakfast, and Youth First Community of Promise Events. Golf events include: Anoka Area Chamber of Commerce, Anoka/Ramsey Rotary, Anoka Technical College, North Metro Chamber Golf Event, Mercy and Unity Hospitals, Ramsey Lions, North Metro Mayors' Association, Golfing for Groceries – Village Bank, and Youth First – Community of Promise.

It was noted that approximately $3,068 was spent on these community and business events in 2011, approximately $1,083 was spent in 2012, approximately $885 was spent in 2013, and approximately $2,322 was spent in 2014. The amount budgeted in 2015 for participation in community and business events is $3,000.

Mayor Strommen stated Family Promise also has a breakfast event

Councilmember Riley stated this is a lot of events, and golf events, but the City does not participate in all of them.

Councilmember LeTourneau agreed that the City does not participate in all of these events but staff will manage a budget around these events. He suggested including the Hope for Youth Gala.

Mayor Strommen agreed there are a lot of events but it is clear that not everyone attends all of the events. Instead, key events are selected.

The Council did not object to adding the Family Promise Breakfast and Hope 4 Youth Gala.

Councilmember LeTourneau commented on the positive impact to public perception and the Council's commitment to the community when certain events are attended.

The consensus of the Council was to support the listed community and business events in 2015 in addition to the Family Promise Breakfast and Hope 4 Youth Gala. This will be considered for formal approval at the March 10, 2015, City Council meeting.

3. TOPICS FOR FUTURE DISCUSSION

Councilmember Riley stated the Council had talked about City-logoed clothing.

Mayor Strommen concurred and asked staff to research options including women's fit clothing.

Councilmember LeTourneau clarified the clothing will bear a 'City of Ramsey' logo rather than "The COR' logo.

Councilmember Williams asked about filling Commission vacancies.

City Administrator Ulrich stated applications are still being taken and Council interviews are scheduled for March 10, 2015.

Mayor Strommen asked staff to verify and advise her of the deadline for application.

4. MAYOR / COUNCIL / STAFF INPUT

None

5. ADJOURNMENT

Mayor Strommen declared the Work Session of the City Council adjourned at 6:53 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, February 24, 2015, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Fire Chief Dean Kapler
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
City Planner Chris Anderson
Asst. City Administrator/Economic Development Manager Patrick Brama
City Attorney Joe Langel
Environmental Policy Board Chair Tom Stodola

1. CALL TO ORDER

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda, as revise to remove Item 4:08:

4.01: Note the following Boards and Commissions Meeting Minutes
1. Environmental Policy Board Meeting Minutes dated January 5, 2015
2. Economic Development Authority Meeting Minutes dated January 8, 2015
3. Planning Commission Meeting Minutes dated January 8, 2015
4. Park and Recreation Commission Meeting Minutes dated January 8, 2015

4.02: Consider Acquisition of Tax Forfeit Properties

4.03: Approve the following Meeting Minutes:
1. City Council Work Session dated February 10, 2015
2. City Council Regular dated February 10, 2015

4.04: Approve Licenses:

Peddler

Winta Ice Cream, 13328 – 89th Avenue N., Maple Grove, MN 55369

Special Events

Mn State Society Daughters of the American Revolution, 27157 Dakota Ave., Elko, MN 55020

4.05: Authorize Donation of Hurst Extrication Tools to the Anoka County Fire Training Academy

4.06: Adopt Resolution #15-02-045 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 5, 2015, through February 18, 2015

4.07: Adopt Resolution #15-02-051 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations under the Internal Revenue Code

~~4.08: Adopt Resolution #15-02-050 Accepting Feasibility Report and Ordering Public Hearing for 2015 Street Maintenance Program Division B, Overlay Improvements; Improvement Project #15-00~~ This item was removed from the Consent Agenda and will be considered at the March 10, 2015, City Council meeting.

4.09: Adopt Resolution #15-02-037 to Enter into a Residential Recycling Program Agreement with Anoka County to Receive SCORE Funds for 2015

4.10: Adopt Resolution #15-02-047 Awarding Contract to Pearson Bros., Inc. for 2015 Street Sweeping

4.11: Adopt Resolution #15-02-048 Approving an Amended Development Agreement for Brookfield 5th Addition; Case of 21st Century Bank

4.12: Adopt Resolution #15-02-052 Authorizing Acquisition of a Permanent Easement Necessary for Construction of a Watermain Loop

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Johns, Riley, Shryock, and Williams. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Shryock, seconded by Councilmember Johns, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, Johns, Kuzma, LeTourneau, Riley, and Williams. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing and Consider Resolution #15-02-049 Ordering Cooperative Agreement for Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements; Improvement Project #15-20

Mayor Strommen closed the regular portion of the City Council meeting at 7:05 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Strommen called the public hearing to order at 7:05 p.m.

Presentation

City Engineer Westby reviewed the staff report and recommendation to adopt a resolution ordering a Cooperative Agreement for proposed City Improvement Project #15-20, Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements. It was noted the total cost to the City is $875,305 plus assessments to ten properties with direct access to Jarvis Street at $4,500 per property, totaling $45,000. Staff recommends conducting a special assessment benefit study to assure the assessment does not exceed benefit to the property. It was noted that a four-fifths vote of the Council is required to adopt the assessment.

Councilmember Kuzma asked for clarification on the cost difference between straight curb and surmountable curb and how additional curb cuts would be addressed.

City Engineer Westby estimated a B618 curb would be few thousand dollars less expensive. He indicated if a resident wants an additional curb cut, staff would look at those on a case-by-case basis and also work with the Community Development staff to assure City Code requirements are not violated.

Citizen Input

David Hauan, 16341 Jarvis Street NW, and owner of the house next door, agreed the road is in bad condition and needs repairs but he is not sure the curb and gutter are needed. He stated he has a second access, which was raised by Councilmember Kuzma. Mr. Hauan stated his other concern relates to the cost and increase in taxes because of the improvements. He estimated this will cost him $10,000 and asked if it is fair.

Mike Mulvaney, 16169 Jarvis Street NW, stated his support for surmountable curb so he can more easily back up his travel trailer. He asked about the potential for utilities to be installed in the near future that will require the road to be torn out and patched.

Motion by Councilmember Johns, seconded by Councilmember LeTouneau, to close the public hearing.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, LeTourneau, Kuzma, Riley, Shryock, and Williams. Voting No: None.

The public hearing was closed at 7:25 p.m.

Council Business

Mayor Strommen called the regular City Council meeting back to order at 7:25 p.m.

City Engineer Westby stated the City has no plans to extend utilities to this portion of Jarvis Street.

Councilmember Riley described the Council's long process of considering how to fund street projects and finding that assessments are appropriate with the option of paying over a period of time. He noted the City is also assuring properties receive benefit to the level being assessed.

Councilmember Kuzma stated his support for this project, which is located in his Ward. He stated in the Northfork development, due to the high number of wetlands, it is too expensive to extend utilities and this project area is in close proximity to that location. He asked staff to address types of curbs.

Public Works Superintendent Riemer explained his preference for a more sturdy B18 curb design rather than a surmountable curb that allows for more turf damage.

Sharon Mulvaney, 16169 Jarvis Street NW, commented on the number of abandoned properties that have only weeds, not turf.

Mayor Strommen stated a B18 curb design would also create longevity of the road pavement to extend the City's investment.

Councilmember Shryock stated her support for the project as staff will be working with residents to address additional curb cuts on a case-by-case basis.

City Engineer Westby confirmed that staff will be working with those residents and assuring City's Codes are met.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Resolution 15-02-049 Ordering Cooperative Agreement for Jarvis Street Reconstruction and Railroad Crossing Quiet Zone Improvements; Improvement Project #15-20.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Riley, Johns, LeTourneau, Shryock, and Williams. Voting No: None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #15-02-046 Approving the Environmental Policy Board's Statement of Purpose and Scope

City Planner Anderson introduced Environmental Policy Board (EPB) Chair Tom Stodola.

Environmental Policy Board Chair Stodola presented the EPB's Statement of Purpose and Scope and recommendation for approval.

Councilmember LeTourneau, EPB Liaison, stated his support for the EPB's recommendation, indicating it is great work, narrows the focus of the EPB, and creates greater value for the City.

Councilmember Kuzma concurred.

Councilmember Johns stated her appreciation for the EPB's willingness to change meeting dates to assure the application timeline is not impacted.

Councilmember Williams complimented the EPB's thoughtfulness for fitting into an established process.

Motion by Councilmember LeTourneau, seconded by Councilmember Johns, to Adopt Resolution #15-02-046 Approving a Statement of Purpose and Scope for the Environmental Policy Board.

Further discussion: Councilmember LeTourneau stated the EPB wants to try this process for one year, making adjustments and being flexible as necessary. Mayor Strommen extended the Council's appreciation to the EPB for addressing its purpose and how to best engage with the City's processes and goals. Councilmember LeTourneau thanked City Planner Anderson and Community Development Director Gladhill for their work with the EPB on this item.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Johns, Kuzma, Riley, Shryock, and Williams. Voting No: None.

7.02: Consider Interim Topsoil Specification for 2015 Construction Season

City Planner Anderson reviewed the staff report and recommendation of the Environmental Policy Board (EPB) to utilize the Common Topsoil Borrow specification found in Mn/DOT's 2014 edition of *Standard Specifications for Construction.*

Councilmember Kuzma stated his support as this sounds like a reasonable request.

Mayor Strommen asked if the EPB will also address other means for water conservation.

City Planner Anderson answered in the affirmative, noting an educational component needs to go along with it.

Councilmember Riley asked whether neighboring cities use a similar definition for top soil.

City Planner Anderson stated the requirement for a top soil is not unusual and while several communities have some kind of requirement for top soil, Ramsey's specification is much more specific.

Motion by Councilmember Shryock, seconded by Councilmember Williams, to Approve Standard Operating Policy #011-15 Allowing the use of the Common Topsoil Borrow Specification from Mn/DOT's 2014 edition of *Standard Specifications for Construction.*

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, Williams, Johns, Kuzma, LeTourneau, and Riley. Voting No: None.

7.03: Adopt Ordinance #15-03 Amending City Code Section 117-351 (Home Occupations)

City Planner Anderson reviewed the staff report and recommendation of the Planning Commission to adopt Ordinance #15-03. It was noted that this ordinance was introduced at the February 10, 2015, City Council meeting and is now eligible for adoption.

Councilmember Johns thanked staff for bringing this matter forward. She stated she had received complaints on the number of vehicles and if viewable from the back yard.

Motion by Councilmember Johns, seconded by Councilmember Shryock, to Waive the City Charter Requirement to read the Ordinance Out Loud and Adopt Ordinance #15-03 Amending Sections 117-351 (Home Occupations) of the Ramsey City Code.

A roll call vote was performed by the Recording Secretary:

Councilmember Johns	aye
Councilmember Riley	aye
Councilmember Williams	aye
Councilmember Shryock	aye
Councilmember LeTourneau	aye
Councilmember Kuzma	aye
Mayor Strommen	aye

Motion carried.

7.04: Introduce Ordinance #15-05 Authorizing the City of Ramsey to Sell Thirty-Five (35) Parcels of Real Property

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation to introduce an ordinance authorizing the City to sell 35 parcels of City-owned real property. It was noted that if introduced, this ordinance will be brought back for final adoption at the City Council's March 10, 2015, meeting.

Mayor Strommen reviewed the Council's discussion at a previous Work Session and consensus that each parcel needed to be identified.

Councilmember LeTourneau stated this is a housekeeping consideration to meet Charter requirements, assure residents are aware of the potential sale of City-owned property, and informing them of an opportunity to provide input.

Mayor Strommen agreed and stated it allows residents to provide input if they find there is value for the property to remain publicly owned.

Councilmember Riley noted the intent has always been to develop the properties listed, not public ownership. He stated the ordinance identifies the properties for sale, which are also posted with a 'For Sale' sign.

Motion by Councilmember Riley, seconded by Councilmember Williams, to Introduce Ordinance #15-05 Authorizing the City of Ramsey to Sell Thirty-Five (35) Parcels of Real Property.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Williams, Johns, Kuzma, LeTourneau, and Shryock. Voting No: None.

7.05: Consider Transfer of Housing and Redevelopment Authority (HRA) Funds to the General Fund for Building Permit Charges for Single-Family Home; Case of Homes for Our Troops

Community Development Director Gladhill reviewed the staff report and recommendation to transfer Housing and Redevelopment Authority (HRA) funds to the General Fund for a request to donate the costs of a building permit for Homes for Our Troops.

Mayor Strommen stated support for the City's policies that provide guidance when such situations arise and assure criteria is fairly applied.

Councilmember LeTourneau described the wide support from community and business members for this project. He stated his support for the request.

Motion by Councilmember LeTourneau, seconded by Councilmember Shryock, to Approve the Transfer of up to $4,000 from the Housing and Redevelopment Authority Fund to the General Fund for a Request to Donate the Costs of a Building Permit for Homes for Our Troops.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Shryock, Johns, Kuzma, Riley, and Williams. Voting No: None.

7.06: Approve New Model for Ramsey Town Center 8th and 10th Additions; Case of Purmort Homes

Community Development Director Gladhill reviewed the staff report, two alternatives for consideration, and recommendation to grant approval of a new floor plan for a single-family home in Ramsey Town Center 10th Addition not currently utilized within the subdivision and containing additional architectural requirements not found in other subdivisions within the community.

Mayor Strommen noted staff has done a good job in outlining why the Council would consider such a deviation.

Councilmember LeTourneau stated he is not prepared, based on personal experience, to make this decision and after listening to staff's presentation about making accommodations, when appropriate, the issue is one of consistency. He stated in this case, it is a unique lot and situation so he will rely on staff's recommendation.

Mayor Strommen stated when these cases have been considered in the past, the concern was from residents who had already bought and moved into the area should standards be lessened. It was an issue of fairness within one neighborhood. She noted this is a parcel on the end, almost a remnant piece, with a unique configuration and slope issues. Mayor Strommen stated she would not support a dual standard being unfairly applied but thinks in this case, there are unique circumstances to this particular lot to justify a deviation.

Councilmember Riley stated staff's original recommendation is that the proposal was not supported but that a two-car garage modification would result in staff support.

Community Development Director Gladhill stated that is correct and this may be one of the cases staff could support if given direction by Council. He clarified that because this is unique, it would not apply to other properties within The COR.

Councilmember Kuzma expressed concern with the requested deviation and asked if a retaining wall could be installed.

Community Development Director Gladhill stated that is an option but there will be space lost for a structural retaining wall and the City may need to maintain it because of the trail.

Councilmember Shryock noted the house design will be flipped to locate the garage towards the neighbor and the porch towards the trail. She asked if the roof pitches are within the City's guidelines.

Community Development Director Gladhill answered in the affirmative.

Councilmember Shryock stated the main issue then relates to the porch, which is not as visible given how the house will be positioned. Because of the unique positioning on the property and elevations, she supported the requested deviation.

Mayor Strommen asked if other homes have two-car garages.

Community Development Director Gladhill answered in the affirmative, noting some have three-stall garages. He stated with smaller lots and homes, staff hears about the need to provide adequate options for storage.

Motion by Councilmember LeTourneau, seconded by Councilmember Shryock, to Approve the New Floor Plan as presented for Lot 1, Block 2, Ramsey Town Center 10th Addition, only.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Shryock, Johns, Riley, and Williams. Voting No: Councilmember Kuzma.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events including a tour by the Metropolitan Council.

Councilmember Riley reported that he and 24 Troop #233 Scouts were trained in HeartSafe. It was noted that training is provided the first Monday of each month.

9. ADJOURNMENT

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:21 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **4. 3.**

Meeting Date: 03/10/2015

By: Diana Lund, Finance

Information

Title

Approve Exemption for a Gambling License for Ramsey Fire Relief Association

Purpose/Background:

Purpose: The State Gambling Board requires a city to give approval to a non-profit organization for a gambling event that is located within its city limits by acknowledging this approval by signing off on an application for exempt permit.

The attached application is from the Ramsey Firefighters Relief Association for exemption from a lawful gambling license to hold a fund-raising raffle at Ramsey Fire Station #1 on October 10, 2015.

The Ramsey Firefighters Relief Association meets all of the requirements which allow them to remain exempt from licensing, primarily from the standpoint that commodities to be raffled are less than $50,000 in a calendar year.

Recommendation:

Staff recommends that Council approve the exemption from a lawful gambling license for the Ramsey Firefighters Relief Association to hold a raffle at Ramsey Fire Station #1 on October 10, 2015.

Action:

Motion to recommend Council approve the exemption from a lawful gambling license for the Ramsey Firefighters Relief Association to hold a raffle at Ramsey Fire Station #1 on October 10, 2015.

Attachments

Application for Exemption Ramsey Firefighters Relief Association

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 10:35 AM
Form Started By: Diana Lund		Started On: 02/27/2015 09:59 AM
Final Approval Date: 03/04/2015		

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total prize value for the year will be $1,500 or less, contact the Licensing Specialist assigned to your county.

Application fee (nonrefundable)
If the application is postmarked or received 30 days or more before the event, the application fee is **$50**; otherwise the fee is **$100**.

Organization Information

Organization Name: Ramsey Firefighters Relief Association

Previous Gambling Permit Number: X-93190-14-002

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any: 41-1654031

Type of Nonprofit Organization (check one):

[ ] Fraternal [ ] Religious [ ] Veterans [✓] Other Nonprofit Organization

Mailing Address:	City:	State and Zip:	County:
7550Sunwood Drive	Ramsey	MN 55303	Anoka

Name of Chief Executive Officer (CEO):	Daytime Phone:	Email:
Adam J. Gordon, President	763-300-6440	agordon@ci.ramsey.mn

Nonprofit Status

Attach a copy of ONE of the following for proof of nonprofit status:

[ ] **Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**
Don't have a copy? This certificate must be obtained each year from:

Minnesota Secretary of State
Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Phone: 651-296-2803

[✓] **IRS income tax exemption (501(c)) letter in your organization's name.**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

[ ] **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).**
If your organization falls under a parent organization, attach copies of **both** of the following:
a. an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
b. the charter or letter from your parent organization recognizing your organization as a subordinate.

Gambling Premises Information

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):

Ramsey Fire Station #1

Address (do not use PO box):	City or Township:	Zip Code:	County:
15050 Armstrong Blvd.	Ramsey	55303	Anoka

Date(s) of activity (for raffles, indicate the date of the drawing):

October 10, 2015

Check each type of gambling activity that your organization will conduct:

[ ] Bingo* [ ] Paddlewheels* [ ] Pull-Tabs* [ ] Tipboards*

[✓] Raffle **(total value of raffle prizes awarded for the year: $** 3000 **)**

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to **www.mn.gov/gcb** and click on ***Distributors*** under the ***LIST OF LICENSEES***, or call 651-539-1900.

LG220 Application for Exempt Permit

Local Unit of Government Acknowledgment

CITY APPROVAL for a gambling premises located within city limits

- [X] The application is acknowledged with no waiting period.
- [ ] The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- [ ] The application is denied.

Print City Name: City of Ramsey

Signature of City Personnel: Diane Lund

Title: Finance Director Date: 2/27/15

Local unit of government must sign.

COUNTY APPROVAL for a gambling premises located in a township

- [ ] The application is acknowledged with no waiting period.
- [ ] The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- [ ] The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county).
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.166.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 2/23/15

Print Name: Adam J. Gordon

Requirements

Complete a separate application for:
- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:
- ✓ a copy of your proof of nonprofit status, and
- ____ application fee (nonrefundable). If the application is postmarked or received 30 days or more before the event, the application fee is $50; otherwise the fee is $100. Make check payable to **State of Minnesota**.

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required.
A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.mn.gov/gcb.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt raffle records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 12 2005

THE RAMSEY FIREFIGHTERS RELIEF
ASSOCIATION
15153 NOWTHEN BLVD NW
RAMSEY, MN 55303-6140

Employer Identification Number:
41-1654031
DLN:
17053067097025
Contact Person:
ARIEANE H. BARRS ID# 52662
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Effective Date of Exemption:
December 7, 1990
Contribution Deductibility:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(4) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other Than 501(c)(3)

CC Regular Session **4. 4.**

Meeting Date: 03/10/2015

Information

Title:

Approve Community and Business Event Participation

Purpose/Background:

Purpose: To approve the community and business events in which the City Council and staff may wish to participate.

Background: The City's *Discretionary Expenditures Policy* requires that annually, the City Administrator review upcoming events with the Council. Additionally, the policy states that annually, the Council will establish a maximum amount for community and business-relation expenses. The amount budgeted for 2015 for participation in community and business events is $3,000.

Annually, the City Council and key City staff participate in various breakfast, fundraiser, gala and golf events in support of community and business organizations. Notably, this list represents eligible activities, but actual participation is limited by the approved budget limit for 2015 of $3,000, and subject to the availability of people willing and able to participate.The City Council and staff discussed event participation at the work session of February 24. Based upon discussion, the following list was considered at work session:

General:

- Anoka Area Chamber Gala
- Anoka/Ramsey Rotary events
- Achieve Services, Inc. annual dinner
- Alexandra House gala
- Boy Scout breakfast
- Family Promise fundraiser
- Hope 4 Youth fundraiser
- Mayors' Prayer Breakfast
- Youth First - Community of Promise events

Golf Events:

- Anoka Area Chamber of Commerce
- Anoka Technical College
- North Metro Chamber
- Mercy & Unity Hospitals
- Ramsey Lions
- North Metro Mayors Association
- Golfing for Groceries - Village Bank

It should be noted that annually, the EDA budget also allows for EDA member participation in a number of community and business events for business retention and expansion purposes. The budget and member participation is approved by the Board annually.

Approximately $3,068 was spent on these community and business events in 2011, approximately $1,083 was spent in 2012, approximately $885 was spent in 2013, and approximately $2,322 was spent in 2014.

Timeframe:

Funding Source:

The amount budgeted for 2015 for participation in community and business events is $3,000. That amount is included in miscellaneous operating and supplies (Mayor & Council) budget.

Responsible Party(ies):

City Administrator
City Clerk

Outcome:

Motion to approve participation in the community and business events as listed above.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 09:59 AM
Form Started By: Jo Thieling		Started On: 02/26/2015 09:10 AM
Final Approval Date: 03/04/2015		

CC Regular Session **4. 5.**

Meeting Date: 03/10/2015
Submitted For: Jo Thieling, Administrative Services
By: Jo Thieling, Administrative Services

Information

Title
Approve Request to Declare Surplus Property

Purpose/Background:
Purpose: To declare property that is no longer needed as surplus property and to authorize sale/disposal of same.

Background: Below is a list of property that no longer serves a useful purpose.

1 - Viewsonic 15" Monitor - assumed working order
2 - 512MB Laptop Memory Sticks
1 - HP dc7600 PC with video card
2 - HP dc7700 PCs with video card

Observations/Alternatives:
All items that fail to sell at auction will be recycled.

Recommendation:
Staff recommends Council declare the aforementioned equipment as surplus property and authorize sale/disposal.

Action:
Motion to declare the above mentioned items as surplus and authorize sale/auction of same.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 10:36 AM
Form Started By: Jo Thieling		Started On: 02/27/2015 11:42 AM
Final Approval Date: 03/04/2015		

CC Regular Session **4. 6.**

Meeting Date: 03/10/2015

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution # 15-03-069 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period February 19, 2015 through March 4, 2015

Action:

Motion to Adopt Resolution # 15-03-069 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period February 19, 2015 through March 4, 2015.

Attachments

Bills List 03/10/2015

Resolution 03/10/2015

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	03/04/2015 11:50 AM
Kurt Ulrich	Kurt Ulrich	03/04/2015 05:48 PM
Form Started By: Jackie Lipski		Started On: 03/04/2015 11:15 AM
Final Approval Date: 03/04/2015		

CITY OF RAMSEY - FINANCE OFFICE Printed 3/4/2015

RAMSEY CITY COUNCIL MEETING

3/10/2015

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 2/19/15/-3/4/15	245,947.06
Accounts Payable 2/19/15-3/4/15	151,510.96
Payroll 2/27/15	140,649.64

TOTAL SUBMITTED FOR APPROVAL THIS MEETING **$ 538,107.66**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:	APPROVED PREV. MTG	2015 Y.T.D.
NET PAYROLL TOTAL	$ 124,531.12	$ 549,886.98
- CORRECTION TO PAYROLL		
PREPAIDS	158,862.31	740,205.90
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE	5,628.75	458,616.25
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	275,256.11	833,728.96
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 564,278.29**	**$ 2,582,438.09**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
96403	**2/19/2015**		**100012 ACE SOLID WASTE INC**						
		27.19	FIRE STATION TRASH FEB 15		75533	536405	0220.6374		REFUSE/RECYCLING
		27.19							
96404	**2/19/2015**		**110734 CITY OF RAMSEY**						
		29.02	#723946		75542	021914	9601.4651		WATER REVENUE
		125.33	#638781896		75542	021914	9601.4651		WATER REVENUE
		136.86	#718889		75542	021914	9601.4651		WATER REVENUE
		140.00	#723951		75542	021914	9601.4651		WATER REVENUE
		431.21							
96405	**2/19/2015**		**100112 COMMISSIONER OF TRANSPORTATION**						
		200.00	SURVEY WRKSHP MADSEN/FERIANCEK		75534	021815	0301.6335		TRAINING
		200.00							
96406	**2/19/2015**		**100126 CRAGUNS RESORT**						
		326.00	SURVEY WRKSHP-MADSEN/FERIANCEK		75535	021815	0301.6335		TRAINING
		326.00							
96407	**2/19/2015**		**114105 HARTFORD LIFE AND ACCIDENT INS CO**						
		1,284.23	RE: VOL FIREFIGHTER ACCIDENT		75536	14113735	0220.6132		DISABILITY INSURANCE
		1,284.23							
96408	**2/19/2015**		**111815 MLEEA**						
		1,240.00	4 EXPLORERS-ROCHESTER CONF		75537	021815	0280.6241		COMMUNITY POLICING S
		1,240.00							
96409	**2/19/2015**		**100888 NFPA**						
		300.00	2015 MEMBERSHIP DUES		75538	6355773Y	0220.6451		MEMBERSHIP DUES
		300.00							
96410	**2/19/2015**		**112959 PREMIUM WATERS INC**						
		71.99	JAN 2015 WATER		75539	621332-01-15	0220.6489		OTHER CONTRACTED SE
		71.99							
96411	**2/19/2015**		**100413 RANDALL, GOODRICH AND HAAG, P L .C.**						
		2,833.00	FEB 2-17, 2015 PROSECUTION		75540	021815	0161.6304		LEGAL FEES
		2,833.00							
96412	**2/19/2015**		**114406 SPOK INC**						
		36.42	FEB 2015 BILLING		75541	Y0317755B	0220.6249		MISCELLANEOUS OPERA
		36.42							
96413	**2/24/2015**		**100043 ANOKA COUNTY PROPERTY RECORDS TAXATION**						
		200.00	TIF 2014 TAXES		75574	021715	9204.6315		MISCELLANEOUS PROFE
		459.83	TIF 2014 TAXES		75574	021715	9207.6315		MISCELLANEOUS PROFE
		638.47	TIF 2014 TAXES		75574	021715	9208.6315		MISCELLANEOUS PROFE
		476.07	TIF 2014 TAXES		75574	021715	9209.6315		MISCELLANEOUS PROFE
		1,905.19	TIF 2014 TAXES		75574	021715	9214.6315		MISCELLANEOUS PROFE
		2,417.63	SPEC ASSES/ TRUTH IN TAXATION		75576	021715A	0153.6489		OTHER CONTRACTED SE
		3,670.42	SPEC ASSES/ TRUTH IN TAXATION		75576	021715A	9400.6489		OTHER CONTRACTED SE
		9,767.61							
96414	**2/24/2015**		**100297 CENTERPOINT ENERGY**						
		4,493.87	JAN 2015 7550 SUNWOOD DR		75577	6702493-5 JAN	0194.6373		GAS

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
96414	**2/24/2015**		**100297 CENTERPOINT ENERGY**						**Continued.**
		211.53	JAN 15 14515 E TOWN CENTER DR		75578	8782239-1 JAN 15	9601.6373		GAS
		184.66	JAN 15 16303 QUICKSILVER		75579	10414874-7 JAN 15	0452.6373		GAS
		414.07	JAN 15 6701 HIGHWAY 10		75580	6011580-5 JAN 15	9410.6373	00041012	GAS
		5,304.13							
96415	**2/24/2015**		**100200 GOPHER STATE ONE CALL INC**						
		48.36	100 TICKETS		75575	128146	9601.6249		MISCELLANEOUS OPERA
		48.36	100 TICKETS		75575	128146	9602.6249		MISCELLANEOUS OPERA
		48.38	100 TICKETS		75575	128146	9605.6249		MISCELLANEOUS OPERA
		145.10							
96416	**2/24/2015**		**111999 MEADOW CREEK BUILDERS INC**						
		1,500.00	REFUND ERO 16807 OLIVINE ST		75581	021915	9804.6433	00114045	REFUNDS
		1,500.00							
96417	**2/24/2015**		**100506 US POSTMASTER**						
		1,475.64	MAR/APR 15 RAMSEY RES. POSTAGE		75582	022015	0195.6322		POSTAGE
		1,475.64							
96483	**2/26/2015**		**106564 BLUE CROSS BLUE SHIELD**						
		37,139.63	MARCH 2015 INSURANCE		75603	LOG41-E1 5 MAR 15	9101.2176		LIFE/HEALTH-EMPLOYEE
		37,139.63							
96484	**2/26/2015**		**112663 CAPSTONE HOMES INC**						
		1,500.00	REFUND ERO 6107 146TH AVE		75594	022515	9804.6433	00113924	REFUNDS
		5,000.00	REFUND LAND/DRIVE 6107 146TH A		75595	022515A	9252.1155.1		MANUAL-ACCOUNTS RE(
		2,000.00	REFUND LAND/DRIVE 6107 146TH A		75595	022515A	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REFUND ERO 6097 146TH AVE		75596	022515B	9804.6433	00113879	REFUNDS
		5,000.00	REFUND ESC 6097 146TH AVE		75597	022515C	9252.1155.1		MANUAL-ACCOUNTS RE(
		2,000.00	REFUND ESC 6097 146TH AVE		75597	022515C	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REFUND ESC 6097 146TH AVE		75597	022515C	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REFUND ERO 6076 146TH AVE		75598	022515D	9804.6433	00113829	REFUNDS
		5,000.00	REFUND LAND/DRIVE 6076 146TH A		75599	022515E	9252.1155.1		MANUAL-ACCOUNTS RE(
		2,000.00	REFUND LAND/DRIVE 6076 146TH A		75599	022515E	9252.1155.1		MANUAL-ACCOUNTS RE(
		27,000.00							
96485	**2/26/2015**		**110734 CITY OF RAMSEY**						
		29.51	721489		75600	022515	9601.4651		WATER REVENUE
		50.00	725192		75600	022515	9601.4651		WATER REVENUE
		134.34	71892199		75600	022515	9601.4651		WATER REVENUE
		40.75	55994616		75600	022515	9601.4651		WATER REVENUE
		150.00	719737		75600	022515	9601.4651		WATER REVENUE
		404.60							
96486	**2/26/2015**		**106583 DELTA DENTAL PLAN OF MINNESOTA**						
		2,263.70	DENTAL INS MARCH 2015		75604	5882785	9101.2170		DENTAL/DISABILITY/LIFE
		2,263.70							
96487	**2/26/2015**		**114589 SANCHEZ, AUNDREY**						
		100.00	REFUND DAM/KEY DEP PRK CENTER		75601	022415	9804.1160		KEY & DAMAGE DEPOSIT
		55.00	REFUND DAM/KEY DEP PRK CENTER		75601	022415	9804.1160		KEY & DAMAGE DEPOSIT

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
96487	2/26/2015		114589 SANCHEZ, AUNDREY						Continued.
		155.00							
96488	2/26/2015		114590 WALZ, AIMEE						
		100.00	REFUND DAM/KEY DEP CENTRAL PRK		75602	022415	9804.1160		KEY & DAMAGE DEPOSIT
		55.00	REFUND DAM/KEY DEP CENTRAL PRK		75602	022415	9804.1160		KEY & DAMAGE DEPOSIT
		155.00							
96489	2/27/2015		100257 LAW ENFORCEMENT LABOR SRV INC						
		470.00			75405	0212151342565	9101.2177		UNION DUES
		470.00			75613	0226151104325	9101.2177		UNION DUES
		940.00							
96490	2/27/2015		100298 MN AFSCME COUNCIL 5						
		493.16			75406	0212151342566	9101.2177		UNION DUES
		512.10			75614	0226151104326	9101.2177		UNION DUES
		1,005.26							
96491	3/3/2015		110744 ALLINA HEALTH SYSTEM						
		1,484.24	1ST QTR 2015 MEDICAL DIRECT.		75661	II10019125	0220.6335		TRAINING
		1,484.24							
96492	3/3/2015		114519 CAPSTONE LLC						
		430.00	CLASS FIRE INSP I D. YAMAUCHI		75662	2026	0220.6335		TRAINING
		430.00							
96493	3/3/2015		100116 CONNEXUS ENERGY						
		15.85	7906 SUNWOOD- PED TREE LIGHTS		75663	444931-303785 FEB 15	0311.6371		ELECTRIC UTILITIES
		18.02	14521 RHINESTONE-RESTROOM		75664	444931-305660 FEB 15	0452.6371		ELECTRIC UTILITIES
		33.87							
96494	3/3/2015		104267 ELITE SANITATION						
		54.00	PORTABLE TOILET JAN 15		75665	22323	0452.6415		OTHER EQUIPMENT REN
		54.00							
96495	3/3/2015		100413 RANDALL, GOODRICH AND HAAG, P L .C.						
		3,013.00	FEB 2015 PROSECUTION		75667	022515	0161.6304		LEGAL FEES
		3,013.00							
96496	3/3/2015		101103 SPRINT						
		55.23	JAN-FEB 2015 BILLING		75666	570683319-159	0130.6323		CELLULAR PHONES
		55.23	JAN-FEB 2015 BILLING		75666	570683319-159	0191.6323		CELLULAR PHONES
		55.23	JAN-FEB 2015 BILLING		75666	570683319-159	0240.6323		CELLULAR PHONES
		510.57	JAN-FEB 2015 BILLING		75666	570683319-159	0211.6323		CELLULAR PHONES
		100.69	JAN-FEB 2015 BILLING		75666	570683319-159	0194.6323		CELLULAR PHONES
		214.34	JAN-FEB 2015 BILLING		75666	570683319-159	0311.6323		CELLULAR PHONES
		191.61	JAN-FEB 2015 BILLING		75666	570683319-159	0452.6323		CELLULAR PHONES
		204.72	JAN-FEB 2015 BILLING		75666	570683319-159	0301.6323		CELLULAR PHONES
		76.47	JAN-FEB 2015 BILLING		75666	570683319-159	0220.6323		CELLULAR PHONES
		110.46	JAN-FEB 2015 BILLING		75666	570683319-159	0192.6321		TELEPHONE
		157.81	JAN-FEB 2015 BILLING		75666	570683319-159	9601.6323		CELLULAR PHONES
		1,732.36							
90321470	2/27/2015		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						

CITY OF RAMSEY

Council Check Register by GL

Council Check Register and Summary

2/19/2015 – 12/31/2015

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
90321470	2/27/2015		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						Continued.
		75.00			75591	0225151120334	9101.2174		PERA-EMPLOYEE
		75.00			75592	0225151120335	9101.2183		PERA-EMPLOYER
		15,613.58			75615	0226151104327	9101.2174		PERA-EMPLOYEE
		20,885.85			75616	0226151104328	9101.2183		PERA-EMPLOYER
		36,649.43							
92484352	2/27/2015		100601 MN DEPT OF REV WH						
		133.71			75587	0225151022054	9101.2172		STATE WITHHOLDING
		83.00			75593	0225151120336	9101.2172		STATE WITHHOLDING
		8,367.46			75617	0226151104329	9101.2172		STATE WITHHOLDING
		8,584.17							
92573343	2/27/2015		100113 BANK OF THE WEST						
		267.88			75584	0225151022051	9101.2171		FEDERAL WITHHOLDING
		919.74			75585	0225151022052	9101.2173		FICA & MEDICARE-EMPL(
		919.74			75586	0225151022053	9101.2182		FICA & MEDICARE-EMPL(
		361.66			75588	0225151120331	9101.2171		FEDERAL WITHHOLDING
		322.28			75589	0225151120332	9101.2173		FICA & MEDICARE-EMPL(
		322.28			75590	0225151120333	9101.2182		FICA & MEDICARE-EMPL(
		21,231.19			75605	0226151104321	9101.2171		FEDERAL WITHHOLDING
		9,810.06			75610	0226151104322	9101.2173		FICA & MEDICARE-EMPL(
		9,810.06			75611	0226151104323	9101.2182		FICA & MEDICARE-EMPL(
		43,964.89							
99000656	2/27/2015		114486 SUN LIFE ASSURANCE COMPANY OF CANADA						
		390.19			75401	02121513425614	9101.2176		LIFE/HEALTH-EMPLOYEE
		308.55			75401	02121513425614	9101.2176		LIFE/HEALTH-EMPLOYEE
		698.61			75609	02261511043213	9101.2176		LIFE/HEALTH-EMPLOYEE
		1,397.35							
99022715	2/27/2015		107962 TASC						
		2,470.48			75606	02261511043210	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,470.48							
99022755	2/27/2015		111465 STATE STREET BANK						
		3,009.00			75607	02261511043211	9101.2175		DEFERRED COMPENSAT
		3,009.00							
99022757	2/27/2015		111465 STATE STREET BANK						
		46,569.44			75608	02261511043212	9101.2176		LIFE/HEALTH-EMPLOYEE
		46,569.44							
99932425	2/27/2015		100223 ICMA RETIREMENT TRUST 457						
		2,549.12			75612	0226151104324	9101.2175		DEFERRED COMPENSAT
		2,549.12							
		245,947.06	Grand Total						

Payment Instrument Totals

Checks	100,753.18
EFT Payments	145,193.88
Total Payments	245,947.06

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2015

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
111385	ACHIEVE SERVICES INC	JAN 2015 SHREDDING	PV	75668	001	09101	2/19/2015	8939	249.20
	ACHIEVE SERVICES INC 1201 89TH AVENUE NE BLAINE MN 55434				Summary Total				249.20
					Payment Amount				249.20
100021	AMERICAN PUBLIC WORKS ASSN	MEMBERSHIP G. RIEMER 2015-16	PV	75543	001	09101	2/10/2015	144363 15/16	223.75
	AMERICAN PUBLIC WORKS ASSN PO BOX 802296 KANSAS CITY MO 64108-2296				Summary Total				223.75
					Payment Amount				223.75
108664	AMERICAN VENDING INC	COFFEE/SUGAR/CREAM	PV	75618	001	09101	2/18/2015	8512	209.10
	AMERICAN VENDING INC 10787 93RD AVENUE N MAPLE GROVE MN 55369				Summary Total				209.10
					Payment Amount				209.10
100029	ANOKA AREA CHAMBER OF COMMERCE	2015 GALA DINNER	PV	75544	001	09101	2/11/2015	21955	150.00
	ANOKA AREA CHAMBER OF COMMERCE				Summary Total				150.00
	12 BRIDGE SQUARE	LUNCHEON FEB 15-ONE TABLE	PV	75619	001	09101	2/11/2015	21965	100.00
	ANOKA MN 55303				Summary Total				100.00
		GALA DINNER15 RILEY/LATOURNEAU	PV	75620	001	09101	2/17/2015	22034	300.00
					Summary Total				300.00
					Payment Amount				550.00
100063	ASPEN MILLS	MISC A. DAKER RESERVE	PV	75545	001	09101	2/5/2015	160892	50.95
	ASPEN MILLS				Summary Total				50.95
	8201 C CENTRAL AVE NE	BOOTS N. DAHLBERG	PV	75621	001	09101	2/13/2015	161203	124.00
	SPRING LAKE PARK MN 55432				Summary Total				124.00
		MISC R. HANSON RESERVE	PV	75622	001	09101	2/11/2015	161084	99.90
					Summary Total				99.90
		MISC- CHIEF KATERS	PV	75623	001	09101	2/19/2015	161517	36.40

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2015	

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					36.40
		MISC A. DAKER RESERVE	PV	75624	001	09101	2/21/2015	161534	99.90
				Summary Total					99.90
				Payment Amount					411.15
108513	BLAINE LOCK AND SAFE, INC.	MISC LOCK WORK	PV	75546	001	09101	2/13/2015	14108	942.50
	BLAINE LOCK AND SAFE, INC. 12052 CENTRAL AVE NE BLAINE MN 55434			Summary Total					942.50
				Payment Amount					942.50
103641	BOYER TRUCKS ROGERS	MISC FILTERS/FUSES	PV	75547	001	09101	2/17/2015	153931R	179.32
	BOYER TRUCKS			Summary Total					179.32
	2601 NE BROADWAY	MOTOR 644	PV	75669	001	09101	2/23/2015	154114R	331.29
	MINNEAPOLIS MN 55413			Summary Total					331.29
		MISC PARTS	PV	75670	001	09101	2/19/2015	153968R	308.76
				Summary Total					308.76
				Payment Amount					819.37
100297	CENTERPOINT ENERGY	MISC PW ACCTS JAN 15	PV	75671	001	09101	2/18/2015	8000014064-2 JAN 2015	494.04
	CENTERPOINT ENERGY	MISC PW ACCTS JAN 15	PV	75671	002	09101	2/18/2015	8000014064-2 JAN 2015	322.67
	P O BOX 4671	MISC PW ACCTS JAN 15	PV	75671	003	09101	2/18/2015	8000014064-2 JAN 2015	322.67
	HOUSTON TX 77210-4671	MISC PW ACCTS JAN 15	PV	75671	004	09101	2/18/2015	8000014064-2 JAN 2015	322.65
		MISC PW ACCTS JAN 15	PV	75671	005	09101	2/18/2015	8000014064-2 JAN 2015	928.00
		MISC PW ACCTS JAN 15	PV	75671	006	09101	2/18/2015	8000014064-2 JAN 2015	1,747.27
				Summary Total					4,137.30
				Payment Amount					4,137.30
112019	CENTRAL HYDRAULICS INC	MISC PARTS	PV	75672	001	09101	2/12/2015	0035066	96.30
	CENTRAL HYDRAULICS INC			Summary Total					96.30
	21877 INDUSTRIAL COURT	PIVOT PIN	PV	75691	001	09101	3/2/2015	0035344	29.00

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	ROGERS MN 55374				Summary Total				29.00
					Payment Amount				125.30
114594	CES IMAGING	RE: RAMSEY FIRE STAT 2	PV	75686	001	09412	2/27/2015	016281	1,650.52
	CES IMAGING 1701 JAMES CIRCLE N BROOKLYN CENTER MN 55430				Summary Total				1,650.52
					Payment Amount				1,650.52
114549	CHET S SHOES INC	BOOTS-ERICKSON/MARAS	PV	75692	001	09601	2/25/2015	30628	150.00
	CHET S SHOES INC	BOOTS-ERICKSON/MARAS	PV	75692	002	09601	2/25/2015	30628	150.00
	8870 RENDOVA STREET NE CIRCLE PINES MN 55014				Summary Total				300.00
					Payment Amount				300.00
100116	CONNEXUS ENERGY	STREET LIGHTS	PV	75673	001	09603	2/20/2015	759126-303101 FEB 15	9,457.82
	CONNEXUS ENERGY				Summary Total				9,457.82
	PO BOX 1808	MISC CITY ACCOUNTS	PV	75690	001	09230	2/20/2015	759126-303107 FEB15	80.16
	MINNEAPOLIS MN 55480-1808	MISC CITY ACCOUNTS	PV	75690	002	09230	2/20/2015	759126-303107 FEB15	2,487.86
		MISC CITY ACCOUNTS	PV	75690	003	09230	2/20/2015	759126-303107 FEB15	31.90
		MISC CITY ACCOUNTS	PV	75690	004	09230	2/20/2015	759126-303107 FEB15	806.61
		MISC CITY ACCOUNTS	PV	75690	005	09230	2/20/2015	759126-303107 FEB15	5,853.19
		MISC CITY ACCOUNTS	PV	75690	006	09230	2/20/2015	759126-303107 FEB15	4,311.02
		MISC CITY ACCOUNTS	PV	75690	007	09230	2/20/2015	759126-303107 FEB15	112.13
					Summary Total				13,682.87
		MISC PW ACCOUNTS	PV	75693	001	09101	2/20/2015	7591236-303106 FEB15	729.28
		MISC PW ACCOUNTS	PV	75693	002	09101	2/20/2015	7591236-303106 FEB15	243.09
		MISC PW ACCOUNTS	PV	75693	003	09101	2/20/2015	7591236-303106 FEB15	243.09
		MISC PW ACCOUNTS	PV	75693	004	09101	2/20/2015	7591236-303106 FEB15	243.10
		MISC PW ACCOUNTS	PV	75693	005	09101	2/20/2015	7591236-303106	1,741.12

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								FEB15	
				Summary Total					3,199.68
		TRAFFIC SIGNALS	PV	75694	001	09101	2/20/2015	759126-303100 FEB15	906.90
				Summary Total					906.90
				Payment Amount					27,247.27
100120	CONTINENTAL RESEARCH CORP	MISC SUPPLIES	PV	75548	001	09101	2/6/2015	416100-CRC-1	192.41
	CONTINENTAL RESEARCH CORP PO BOX 15204 ST LOUIS MO 63110			Summary Total					192.41
				Payment Amount					192.41
100125	COUNTRYSIDE PRINTING INC	ENVELOPES	PV	75625	001	09101	2/20/2015	33054	355.00
	COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW SUITE 113 RAMSEY MN 55303			Summary Total					355.00
				Payment Amount					355.00
100129	CRYSTEEL TRUCK EQUIPMENT	MISC PARTS	PV	75674	001	09101	2/27/2015	FP158866	734.59
	CRYSTEEL MANUFACTURING 1130 73RD AVENUE NE FRIDLEY MN 55432			Summary Total					734.59
		MISC SUPPLIES	PV	75695	001	09101	3/2/2015	FP158873	442.25
				Summary Total					442.25
				Payment Amount					1,176.84
114591	DATA LINK ASSOCIATES	PD GUN RACK	PV	75626	001	09101	2/11/2015	56	428.00
	DATA LINK ASSOCIATES 202 TERMINAL DRIVE SUITE 3 PLAINVIEW NY 11803			Summary Total					428.00
				Payment Amount					428.00
111818	DEANO'S COLLISION SPECIALISTS INC	ALIGNMENT FOR 323	PV	75627	001	09101	2/23/2015	022315	50.00
	DEANO'S COLLISION SPECIALISTS INC 11063 173RD AVENUE			Summary Total					50.00

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	ELK RIVER MN 55330								
				Payment Amount					50.00
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	75675	001	09101	2/24/2015	36134	2,455.75
	DEHN OIL COMPANY			Summary Total					2,455.75
	6735 141ST AVENUE NW	DIESEL FUEL	PV	75676	001	09101	2/24/2015	36135	264.50
	RAMSEY MN 55303			Summary Total					264.50
				Payment Amount					2,720.25
113540	DUSTY'S DRAIN CLEANING	RE: 6745 HWY 10	PV	75628	001	09410	2/21/2015	3164	275.00
	DUSTY'S DRAIN CLEANING			Summary Total					275.00
	P O BOX 262								
	ST FRANCIS MN 55070								
				Payment Amount					275.00
100158	ECM PUBLISHERS INC	AD RE: JARVIS STREET	PV	75629	001	09400	2/20/2015	190235	193.50
	ECM PUBLISHERS INC			Summary Total					193.50
	4095 COON RAPIDS BLVD	RE: ADMIN SITE PLAN REVIEW	PV	75630	001	09101	2/13/2015	18779	64.50
	COON RAPIDS MN 55433			Summary Total					64.50
		AMEND CITY ZONING MAP	PV	75631	001	09101	2/13/2015	187778	53.75
				Summary Total					53.75
		BID MUNI PARK FACILITY	PV	75632	001	09101	2/13/2015	187777	365.50
				Summary Total					365.50
		CONNEXUS CUP HEARING	PV	75633	001	09804	2/20/2015	190236	64.50
				Summary Total					64.50
		TOWER ORD HEARING	PV	75634	001	09804	2/20/2015	190237	64.50
				Summary Total					64.50
		RICHARD- VARIANCE	PV	75635	001	09804	2/20/2015	190238	75.25
				Summary Total					75.25
		BUILDING CODE CHANGE	PV	75636	001	09101	2/20/2015	190239	64.50
				Summary Total					64.50
		DRIVEWAY HEARING	PV	75637	001	09101	2/20/2015	190240	59.13
				Summary Total					59.13
		CONSTRUCTION BONDS	PV	75638	001	09435	2/20/2015	190234	69.88

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				Summary Total					69.88
		CIP/BONDS	PV	75639	001	09412	2/20/2015	190233	69.88
				Summary Total					69.88
				Payment Amount					1,144.89
106624	EHLERS AND ASSOCIATES, INC	RE:COR APARTMENTS	PV	75549	001	09230	2/13/2015	66862	463.75
	EHLERS & ASSOCIATES, INC			Summary Total					463.75
	3060 CENTRE POINTE DRIVE	RE: DOC REVIEW	PV	75550	001	09230	2/13/2015	66861	51.25
	ROSEVILLE MN 55113-1105			Summary Total					51.25
				Payment Amount					515.00
100164	ELECTRIC SYSTEMS OF ANOKA INC	REPAIR SIREN 6	PV	75640	001	09101	2/13/2015	5915	178.00
	ELECTRIC SYSTEMS OF ANOKA INC	REPAIR SIREN 6	PV	75640	002	09101	2/13/2015	5915	110.95
	6314 HIGHWAY 10 NW			Summary Total					288.95
	ANOKA MN 55303	REPAIR SIREN 1	PV	75641	001	09101	2/13/2015	5913	178.00
		REPAIR SIREN 1	PV	75641	002	09101	2/13/2015	5913	110.95
				Summary Total					288.95
				Payment Amount					577.90
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC	SQUAD BUILD 351	PV	75642	001	09101	2/24/2015	AW010615-7B	2,509.20
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC			Summary Total					2,509.20
	2755 GENEVA AVE N	REPIAR ON SQUAD 322	PV	75643	001	09101	2/24/2015	AW011615-4	548.40
	OAKDALE MN 55128			Summary Total					548.40
				Payment Amount					3,057.60
113991	EMERGENCY RESPONSE SOLUTIONS	FD JACKETS	PV	75644	001	09101	2/6/2015	3487	1,270.56
	EMERGENCY RESPONSE SOLUTIONS			Summary Total					1,270.56
	21371 HEIDELBERG STREET NE								
	WYOMING MN 55092								
				Payment Amount					1,270.56
113321	FACTORY MOTOR PARTS CO	ALTERNATOR/V BELT 653	PV	75551	001	09101	2/18/2015	6-1395303	138.95

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	FACTORY MOTOR PARTS CO			Summary Total					138.95
	NW 5544	MISC PARTS 365	PV	75677	001	09101	2/24/2015	6-1395953	323.59
	P O BOX 1450			Summary Total					323.59
	MINNEAPOLIS MN 55485-5544	PARTS FOR 303	PV	75696	001	09101	2/27/2015	6-1396379	181.14
				Summary Total					181.14
				Payment Amount					643.68
107099	FASTENAL	MISC PARTS	PV	75678	001	09101	2/19/2015	MNTC8124995	13.75
	FASTENAL COMPANY P O BOX 978 WINONA MN 55987			Summary Total					13.75
				Payment Amount					13.75
107737	FINANCE AND COMMERCE INC	PARKING FACILITY RENOVATION	PV	75552	001	09412	2/13/2015	742023374	307.50
	FINANCE AND COMMERCE INC SDS 12-2619 P O BOX 86 MINNEAPOLIS MN 55486-2619			Summary Total					307.50
				Payment Amount					307.50
110388	FRATTALLONE'S ACE HARDWARE STORES	MISC PARTS	PV	75645	001	09601	2/20/2015	022815/J	31.25
	FRATTALLONE'S ACE HARDWARE STORES 3527 LEXINGTON AVENUE N ARDEN HILLS MN 55126			Summary Total					31.25
				Payment Amount					31.25
100189	G AND K SERVICES INC	UNIFORM CLEANING	PV	75553	001	09101	2/18/2015	1006760217	90.00
	G AND K SERVICES INC	UNIFORM CLEANING	PV	75553	002	09101	2/18/2015	1006760217	10.01
	P O BOX 842385	UNIFORM CLEANING	PV	75553	003	09101	2/18/2015	1006760217	133.99
	BOSTON MA 02284-2385	UNIFORM CLEANING	PV	75553	004	09101	2/18/2015	1006760217	133.99
				Summary Total					367.99
		FD MATS	PV	75646	001	09101	2/18/2015	1006760215	148.96
				Summary Total					148.96
		UNIFORM CLEANING	PV	75697	001	09101	2/25/2015	1006771696	90.00
		UNIFORM CLEANING	PV	75697	002	09101	2/25/2015	1006771696	10.00
		UNIFORM CLEANING	PV	75697	003	09101	2/25/2015	1006771696	83.55
		UNIFORM CLEANING	PV	75697	004	09101	2/25/2015	1006771696	83.55

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CITY OF RAMSEY
Create Payment Control Groups

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				Summary Total					267.10
				Payment Amount					784.05
100650	GRAINGER	LED FLASHLIGHT	PV	75679	001	09101	2/19/2015	9670984591	35.71
	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001			Summary Total					35.71
				Payment Amount					35.71
100209	HAKANSON ANDERSON ASSOC INC	MPCA STORM LINE	PV	75680	001	09605	2/9/2015	34081	2,920.00
	HAKANSON ANDERSON ASSOC INC 3601 THURSTON AVENUE ANOKA MN 55303-1063			Summary Total					2,920.00
				Payment Amount					2,920.00
100256	LANO EQUIPMENT INC	MAGNET STICK LIGHT	PV	75554	001	09101	2/19/2015	02-263203	102.00
	LANO EQUIPMENT INC			Summary Total					102.00
	6140 HIGHWAY 10 NW	MISC PARTS	PV	75681	001	09101	2/25/2015	02-263797	104.00
	ANOKA MN 55303	MISC PARTS	PV	75681	002	09101	2/25/2015	02-263797	104.00
				Summary Total					208.00
		KUBOTA TRACTOR	PV	75698	001	09101	2/26/2015	02-264005	15,578.00
				Summary Total					15,578.00
				Payment Amount					15,888.00
100258	LEAGUE OF MINNESOTA CITIES	MN STORMWATER COALITION	PV	75660	001	09605	2/12/2015	212992	965.00
	LEAGUE OF MN CITIES FINANCE DEPT 145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044			Summary Total					965.00
				Payment Amount					965.00
100284	MENARDS ELK RIVER	MISC PARTS	PV	75555	001	09601	2/3/2015	70695	75.37
	MENARDS ELK RIVER			Summary Total					75.37
	19521 EVANS STREET NW	MISC PARTS	PV	75556	001	09601	2/9/2015	71172	135.89
	ELK RIVER MN 55330-1077			Summary Total					135.89
				Payment Amount					211.26

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100285	MET COUNCIL ENVIRONMENTAL SRV	APRIL 2015 WASTE WATER	PV	75687	001	09602	3/3/2015	0001041682	50,876.17
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513				Summary Total				50,876.17
					Payment Amount				50,876.17
100289	METRO SALES INC	CONTRACT FEB-MAY 2015	PV	75557	001	09101	2/3/2015	182080	747.02
	METRO SALES INC	CONTRACT FEB-MAY 2015	PV	75557	002	09101	2/3/2015	182080	223.14
	1620 EAST 78TH STEET MINNEAPOLIS MN 55423				Summary Total				970.16
					Payment Amount				970.16
106555	MINNEAPOLIS, CITY OF	JAN 15 TRANSACTIONS	PV	75648	001	09101	2/17/2015	400413005620	144.90
	MINNEAPOLIS FINANCE DEPT P O BOX 77038 MINNEAPOLIS MN 55480-7738				Summary Total				144.90
					Payment Amount				144.90
100328	MN DEPT OF HEALTH WATER	2015 1 QTR	PV	75558	001	09601	2/20/2015	1020035 RAMSEY 1ST QTR 15	6,519.00
	MN DEPT OF HEALTH DRINKING WATER PROTECTION SECTION P O BOX 64494 ST PAUL MN 55164-0494				Summary Total				6,519.00
					Payment Amount				6,519.00
110392	MSFCA	2015 MEMBERSHIP	PV	75559	001	09101	2/18/2015	021815	606.00
	MSFCA 2704 COUNTY HIGHWAY 10 MOUNDS VIEW MN 55112				Summary Total				606.00
					Payment Amount				606.00
100345	NAPA AUTO PARTS ELK RIVER	BRAKE FLUID 642	PV	75560	001	09101	2/18/2015	783727	13.38
	NAPA AUTO PARTS ELK RIVER				Summary Total				13.38
	17137 YALE STREET NW	4 WAY LUG WRENCH	PV	75561	001	09101	2/12/2015	782914	21.49

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	P O BOX 1041			Summary Total					21.49
	ELK RIVER MN 55330	AIR AND OIL FILTERS 655	PV	75682	001	09101	2/25/2015	784767	68.28
				Summary Total					68.28
		AIR FILTERS- RETURN	PD	75683	001	09101	3/10/2015	784830	4.08-
				Summary Total					4.08-
		BATTERY FOR 405	PV	75699	001	09101	3/2/2015	785533	109.00
				Summary Total					109.00
				Payment Amount					208.07
113815	NEOPOST USA	RENT MAR-JUN 2015 POSTAGE MACH	PV	75649	001	09101	2/18/2015	52536447	99.00
	NEOPOST USA 25880 NETWORK PLACE CHICAGO IL 60673-1258			Summary Total					99.00
				Payment Amount					99.00
114239	NORTH AMERICAN SAFETY	SAFETY JACKETS	PV	75562	001	09101	2/16/2015	10568	621.30
	NORTH AMERICAN SAFETY 149 N MERIDIAN STREET BELLE PLAINE MN 56011	SAFETY JACKETS	PV	75562	002	09101	2/16/2015	10568	265.00
		SAFETY JACKETS	PV	75562	003	09101	2/16/2015	10568	294.00
		SAFETY JACKETS	PV	75562	004	09101	2/16/2015	10568	275.00
		SAFETY JACKETS	PV	75562	005	09101	2/16/2015	10568	194.20
		SAFETY JACKETS	PV	75562	006	09101	2/16/2015	10568	97.10
				Summary Total					1,746.60
				Payment Amount					1,746.60
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	75689	001	09101	2/26/2015	173413	238.01
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Summary Total					238.01
				Payment Amount					238.01
108137	NORTHERN STAR JUVENILE DIVERSION	1-5001-4753-90 2015 SUPPORT	PV	75583	001	09270	2/17/2015	021715	5,000.00
	NORTHERN STAR JUVENILE DIVERSION ATTENTION: CRAIG HENDERSON 5300 GLENWOOD AVENUE GOLDEN VALLEY MN 55422-5188			Summary Total					5,000.00

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				Payment Amount					5,000.00
108671	NORTHLAND BUSINESS SYSTEMS INC	PD CONTRACT FEB 15-FEB 16	PV	75650	001	09101	2/20/2015	IN57043	642.05
	NORTHLAND BUSINESS SYSTEMS INC 12150 NICOLLET AVENUE BURNSVILLE MN 55337			Summary Total					642.05
				Payment Amount					642.05
100391	POSTMASTER	PERMIT 131 STANDARD MAIL	PV	75659	001	09101	2/20/2015	131	220.00
	POSTMASTER 2168 - 7TH AVENUE NORTH ANOKA MN 55303			Summary Total					220.00
				Payment Amount					220.00
113444	PRECISE	JAN 2015 BILLING	PV	75684	001	09101	2/19/2015	200-1004552	280.90
	PRECISE 501 EAST CLIFF ROAD SIUTE 100 BURNSVILLE MN 55337			Summary Total					280.90
				Payment Amount					280.90
107978	PREMIER COMMERCIAL PROPERTIES INC	PRO POWER LEASE AMENDMENT	PV	75564	001	09410	2/12/2015	4258	324.45
	PREMIER COMMERCIAL PROPERTIES INC			Summary Total					324.45
	6897 139TH LANE NW	FEB 15 MANAGEMENT FEES	PV	75685	001	09410	2/28/2015	4264	200.00
	RAMSEY MN 55303	FEB 15 MANAGEMENT FEES	PV	75685	002	09410	2/28/2015	4264	200.00
		FEB 15 MANAGEMENT FEES	PV	75685	003	09410	2/28/2015	4264	200.00
				Summary Total					600.00
				Payment Amount					924.45
113737	RATWIK,ROSZAK AND MALONEY, PA	JAN 15 SERVICES	PV	75651	001	09101	2/1/2015	56162	3,536.00
	RATWIK,ROSZAK AND MALONEY, PA	JAN 15 SERVICES	PV	75651	002	09101	2/1/2015	56162	101.50
	300 U.S. TRUST BUILDING	JAN 15 SERVICES	PV	75651	003	09101	2/1/2015	56162	362.50
	730 SECOND AVENUE SOUTH			Summary Total					4,000.00

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	MINNEAPOLIS MN 55402	JAN 15 MISC SERVICES	PV	75652	001	09101	2/1/2015	56163	2,692.00
		JAN 15 MISC SERVICES	PV	75652	002	09101	2/1/2015	56163	58.00
		JAN 15 MISC SERVICES	PV	75652	003	09101	2/1/2015	56163	101.50
		JAN 15 MISC SERVICES	PV	75652	004	09101	2/1/2015	56163	338.50
				Summary Total					3,190.00
				Payment Amount					7,190.00
112475	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	75653	001	09101	2/20/2015	01QV3632	75.92
	S AND T OFFICE PRODUCTS INC			Summary Total					75.92
	1000 KRISTEN COURT	MISC OFFICE SUPPLIES	PV	75654	001	09101	2/20/2015	01QV3648	46.34
	ST PAUL MN 55110			Summary Total					46.34
		MISC OFFICE SUPPLIES	PV	75655	001	09101	2/20/2015	01QV3588	20.73
				Summary Total					20.73
		MISC OFFICE SUPPLY	PV	75656	001	09101	2/24/2015	01QV4719	38.34
				Summary Total					38.34
				Payment Amount					181.33
107711	SCHINDLER ELEVATOR	REPAIR- REPLACE LIGHT BULBS	PV	75565	001	09240	2/9/2015	7152099808	931.17
	SCHINDLER ELEVATOR			Summary Total					931.17
	P O BOX 93050	2ND QTR RAMP MAR/MAY 15	PV	75688	001	09240	3/1/2015	8103949821	1,207.17
	CHICAGO IL 60673-3050			Summary Total					1,207.17
				Payment Amount					2,138.34
100469	STREICHER'S POLICE EQUIPMENT	BADGE	PV	75657	001	09101	2/20/2015	I1138740	112.00
	STREICHER'S POLICE EQUIPMENT LB# 7873 P O BOX 9438 MINNEAPOLIS MN 55440-9438			Summary Total					112.00
				Payment Amount					112.00
100485	TIMESAVER OFF SITE SECRETARIAL INC	FEB 2015 MEETINGS	PV	75566	001	09101	2/13/2015	M21122	827.13
	TIMESAVER OFF SITE SECRETARIAL INC 5291 RIVER OAK DRIVE SAVAGE MN 55378			Summary Total					827.13

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2015	

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					827.13
113539	TWIN CITIES WINNELSON CO	BELL TYPE HANGERS	PV	75567	001	09601	2/9/2015	082010-00	28.13
	TWIN CITIES WINNELSON CO			Summary Total					28.13
	13930 RADIUM STREET NW	MISC SUPPLIES	PV	75568	001	09601	2/2/2015	081761-00	489.34
	RAMSEY MN 55303			Summary Total					489.34
		MISC SUPPLIES	PV	75569	001	09101	2/2/2015	081827-00	27.14
				Summary Total					27.14
				Payment Amount					544.61
111742	TWIN CITY WATER CLINIC INC	10 WATER TESTS	PV	75570	001	09601	2/2/2015	6032	150.00
	TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH HOPKINS MN 55343			Summary Total					150.00
				Payment Amount					150.00
106638	UNIQUE PAVING MATERIALS CORPORATION	ASPHALT	PV	75571	001	09101	2/2/2015	242666	245.00
	UNIQUE PAVING MATERIALS CORPORATION 3993 EAST 93RD STREET CLEVELAND OH 44105-4096			Summary Total					245.00
				Payment Amount					245.00
106990	USA BLUE BOOK	MISC PARTS	PV	75572	001	09601	1/29/2015	555673	260.77
	USA BLUE BOOK PO BOX 9004 GURNEE IL 60031-9004			Summary Total					260.77
				Payment Amount					260.77
114577	VOICE AND DATA NETWORKS INC	MISC COMPUTER PARTS	PV	75573	001	09101	2/13/2015	STDINV134757	401.01
	VOICE AND DATA NETWORKS INC 6981 WASHINGTON AVENUE SOUTH EDINA MN 55435			Summary Total					401.01
				Payment Amount					401.01

R04570

CITY OF RAMSEY

Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2015	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount
100539	WRIGHT TIRE SERVICE INC	TIRES FOR PD	PV	75658	001	09101	2/18/2015	20889	556.35

WRIGHT TIRE SERVICE INC
710 WEST MAIN STREET
ANOKA MN 55303

Summary Total	556.35
Payment Amount	556.35
Total Amount to be Processed	151,510.96
Total Number of Payments to be Processed	59

Councilmember Riley introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-069

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF FEBRUARY 19, 2015 THROUGH MARCH 4, 2015.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of February 19, 2015, through March 4, 2015, in the amount of $538,107.66 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period February 19, 2015, through March 4, 2015, in the amount of $ 538,107.66.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Tossey, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Strommen
Councilmember Riley
Councilmember Shyrock
Councilmember Williams
Councilmember Johns
Councilmember Kuzma
Councilmember LeTourneau

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of March, 2015.

Mayor

ATTEST:

City Clerk

CC Regular Session **4. 7.**

Meeting Date: 03/10/2015

By: Diana Lund, Finance

Information

Title

Adopt Resolution #15-03-055 Amending 2014 General Fund Budget

Purpose/Background:

Purpose: Annually the city adopts a General Fund Budget. The city is required to amend the budget to reflect actual revenues/expenditures for the year. The amended budget is included in the city's annual Comprehensive Annual Financial Report (CAFR).

Background: Attached to this case is Resolution #15-03-055 amending 2014 activity of the General Fund. This is primarily a 'housekeeping' item and is done on an annual basis. The amended budget also allows the determination of whether there is excess revenue for the budget year and the respective transfer (per policy) is performed. For year ending 2014, it is estimated that the city will exceed its fund balance requirements for 2015 by approximately $686,900. This transfer has been completed and is noted in the final General Fund Budget numbers. A summary of the excess revenue determination is included on the last page (page #15) under the General Fund Budget document that is attached.

Notification:

As noted, all line items and departments of the General Fund Budget is attached. Those items shown in blue are those line items that went over-budget. An overall summary of the 2014 revenue and expenditures is included on pages 14 and 15 of the document.

Recommendation:

As the activity has already occurred for year 2014, the only recommendation is to approve Resolution #15-03-055 amending the 2014 General Fund Budget

Action:

Motion for Council to adopt Resolution #15-03-055 amending the 2014 General Fund Budget.

Attachments

2014 Amended General Fund Budget Detail

Res 15-03-055 Amending 2014 General Fund Budget

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 09:22 AM
Form Started By: Diana Lund		Started On: 02/23/2015 10:11 AM
Final Approval Date: 03/04/2015		

		ACCT		2014 Amended Budget		2014 Adopted Budget		DIFFERENCE AMEND/BUDG Over/(Under)	
Revenues									
Taxes	Current Ad Valorem	4011		5,719,801		6,051,730		(331,929)	
	Delinquent	4012		60,718		60,000		718	
	Fiscal Disparities	4014		1,355,851		1,050,000		305,851	
	Excess Tax Increments	4015		119,556		10,000		109,556	
	Penalty-Ad Valorem Tax	4018		16,081		10,000		6,081	
				7,272,007		**7,181,730**		**90,277**	Excess Tax Increment coded very conservatively
Licenses	Liquor-On Sale	4155		43,550		42,000		1,550	
	Credit Cards	4140		(7,210)		(7,000)		(210)	
& Permits	Liquor-Off Sale	4156		948		1,100		(152)	
	Non-Intoxicating Liquor	4157		-		-		-	
	Mechanical License	4159		8,850		6,000		2,850	
	Pawnshop License	4163		7,121		5,000		2,121	
	Cigarette License	4164		2,062		2,000		62	
	Refuse Haulers License	4165		350		400		(50)	
	Motor Vehicle Lic	4166		5,832		3,000		2,832	
	Peddler License	4168		1,700		1,000		700	
	Gas Sales Lic	4169		1,769		1,800		(31)	
	Other Non-Business	4170		780		1,500		(720)	
	Investigative Fees	4171		2,609		-		2,609	
	Building Permit	4205		226,624		287,885		(61,261)	Building permits came in lower than estimated
	Plumbing Permit	4206		30,077		30,000		77	
	Animal License	4207		851		500		351	
	Heating Permit	4208		31,894		30,000		1,894	
	Conditional Use Permit	4209		6,130		4,000		2,130	
	Sign Permits	4211		2,725		2,000		725	
	Rental License	4212		2,700		5,000		(2,300)	
	Fire Permit	4213		4,666		3,000		1,666	
	Electrical Inspection	4214		42,158		40,000		2,158	
	Septic System Permit	4220		22,880		30,000		(7,120)	
	Urban Sewer Permit	4221		4,697		7,000		(2,303)	
	Urban Water Permit	4222		6,175		7,000		(825)	
	Other Non-Business Lic	4230		1,385		1,000		385	
			-	**451,323**		**504,185**		**(52,862)**	Building permits came in lower than estimated
Intergovernment	Federal Excise Tax	4253		7,217		7,000		217	
	Local Government Aid	4262		91,381		91,376		5	
Revenue	MVHC	4263		2,268		-		2,268	
	MSA for Streets	4268		140,000		140,000		-	
	Police Insurance Tax	4269		164,378		150,000		14,378	
	Post Board Reim	4271		6,758		8,000		(1,242)	
	State Excess Tax	4272		271		250		21	
	Other State Grants	4273		20,203		3,500		16,703	
	Other Local Grants	4287		-		-		-	
			-	**432,476**		**400,126**		**32,350**	

		ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
Charges for Services	Rental Fees	4305		150,635	124,000	26,635	
	Rental Fees-Real Property	4304		5,765	7,500	(1,735)	
	Zoning & Subdivision fees	4306		1,950	-	1,950	
	Plan Check Fees	4307		96,144	141,408	(45,264)	Building permits came in lower than estimated
	Sale of Maps & Copies	4308		1,951	500	1,451	
	Assessment Searches	4309		2,485	3,500	(1,015)	
	Gen Govt Staff Time	4312		15,369	5,000	10,369	
	Special Police Services	4326		25,176	5,000	20,176	
	Special Fire Services	4327		56,545	26,000	30,545	Budget conservatively on fire calls charged out
	Accident Reports	4328		2,417	1,200	1,217	
	Open Burn Permit	4329		1,350	1,000	350	
	Other Public Safety	4330		8,172	10,000	(1,828)	
	Engineering	4337		257,570	205,000	52,570	Riverdale & Centerstreet time for 2013 & 2014
	Plan & Spec Fees	4338		340	2,000	(1,660)	
	Other Public Works	4339		8,537	8,000	537	
	Other Culture Recreation	4347		8,642	1,000	7,642	
			-	**643,048**	**541,108**	**101,940**	
Fines & Forfeits	Aministrative Fines	4454		3,881	4,000	(119)	
	Other Fines	4453		515	-	515	
	Court Fines	4452		67,820	72,000	(4,180)	
				72,216	**76,000**	**(3,784)**	
Miscellaneous Revenu	Surcharges	4604		780	500	280	
	Elections	4605		35		35	
	Contributions & Donations	4608		-		-	
	Other Misc Revenues	4609		69,955	10,000	59,955	40,471 sale of property
			-	**70,770**	**10,500**	**60,270**	
Interest	Interest Earnings	4701		**209,969**	**75,000**	**134,969**	Due to large write-down in 2013 & now investments are at more constant level
				-	**-**	**-**	
Other Financing Sources							
	Transfer in Other Funds	4901		**931,934**	**961,486**	**(29,552)**	Did not use full funding of Capital Equip Cert funding Carry forward in capital fund for future purchases
	TOTAL REVENUES			**10,083,743**	**9,750,135**	**333,608**	

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
EXPENDITURES					Over Budget
Mayor & Council					
	6104	111	44,000	44,000	-
	6121	111	900	300	600
	6122	111	3,366	3,366	-
	6133	111	89	255	(166)
	6247	111	7,000	7,000	-
	6249	111	12,593	12,600	(7)
	6315	111	11,750	7,500	4,250
	6322	111	-	100	(100)
	6331	111	-	1,500	(1,500)
	6335	111	955	2,500	(1,545)
	6361	111	1,142	7,300	(6,158)
	6451	111	35,883	37,454	(1,571)
	6489	111	-	-	-
			117,678	**123,875**	**(6,197)**
Commissions					
	6105	114	4,175	8,660	(4,485)
	6121	114	-	-	-
	6122	114	319	663	(344)
	6133	114	17	50	(33)
	6322	114	-	30	(30)
	6361	114	44	75	(31)
			4,555	**9,478**	**(4,923)**
Administration					
	6102	130	385,240	375,514	9,726
	6103	130	120	-	120
	6104	130	12,159	-	12,159
	6105	130	11,129	12,480	(1,351)
	6108	130	54		54
	6121	130	30,178	27,225	2,953
	6122	130	32,479	30,490	1,989
	6123	130	2,104	2,000	104
	6131	130	34,800	37,163	(2,363)
	6133	130	1,838	3,863	(2,025)
	6203	130	1,712	6,175	(4,463)
	6204	130	2,263	1,450	813
	6208	130	5,757	4,800	957
	6249	130	4,491	3,800	691
	6305	130	15,958	14,350	1,608
	6306	130	921	2,200	(1,279)
	6315	130	43,842	46,000	(2,158)
	6321	130	1,321	3,000	(1,679)

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
	6322	130	926	1,000	(74)
	6323	130	1,761	3,600	(1,839)
	6325	130	-	-	-
	6331	130	406	2,500	(2,094)
	6334	130	52	300	(248)
	6335	130	13,125	14,000	(875)
	6352	130	1,604	1,500	104
	6353	130	696	1,700	(1,004)
	6354	130	2,791	2,000	791
	6361	130	7,372	6,700	672
	6405	130	12,097	12,000	97
	6451	130	2,726	2,900	(174)
	6452	130	872	800	72
	6489	130	4,240	26,750	(22,510)
			635,034	**646,260**	**(11,226)**
Elections					
	6102	141	12,326	10,542.00	1,784
	6103	141	675	1,200.00	(525)
	6104	141	725	-	725
	6105	141	23,418	27,000.00	(3,582)
	6121	141	995	851.00	144
	6122	141	1,065	898.00	167
	6133	141	150	288.00	(138)
	6208	141	-	200.00	(200)
	6281	141	3,686	-	3,686
	6249	141	1,276	1,150.00	126
	6322	141	1,278	160.00	1,118
	6361	141	448	500.00	(52)
	6451	141	220	260.00	(40)
	6580	141	-	5,850.00	(5,850)
			46,262	**48,899**	**(2,637)**
Finance					
	6102	153	199,867	198,691	1,176
	6121	153	15,422	14,405	1,017
	6122	153	15,680	16,050	(370)
	6131	153	27,355	25,018	2,337
	6133	153	962	1,560	(598)
	6204	153	1,154	930	224
	6208	153	120	780	(660)
	6302	153	27,200	27,500	(300)
	6321	153	451	600	(149)
	6322	153	2,020	2,300	(280)
	6335	153	883	5,000	(4,117)
	6352	153	1,223	1,000	223
	6361	153	4,025	4,200	(175)

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
	6451	153	529	500	29	
	6489	153	3,064	4,450	(1,386)	
			299,955	**302,984**	**(3,029)**	
Assessing						
	6489	155	**134,984**	**136,000**	**(1,016)**	
Legal						
Legal Fees	6304	161	122,341	130,000	(7,659)	
	6361	161	1,199	1,200	(1)	
			123,540	**131,200**	**(7,660)**	
Plan & Zoning						
	6102	191	110,025	105,198	4,827	
	6105	191	10,395	24,960	(14,565)	All interns not hired
	6121	191	8,374	7,627	747	
	6122	191	9,504	10,691	(1,187)	
	6131	191	17,487	16,314	1,173	
	6133	191	570	1,041	(471)	
	6208	191	295	180	115	
	6249	191	1,008	1,000	8	
	6315	191	6,965	20,000	(13,035)	Decreased prof service
	6321	191	387	1,000	(613)	
	6322	191	449	600	(151)	
	6323	191	654	850	(196)	
	6325	191	-	100	(100)	
	6331	191	427	900	(473)	
	6334	191	-	200	(200)	
	6335	191	1,685	1,500	185	
	6352	191	1,010	900	110	
	6361	191	1,660	2,000	(340)	
	6451	191	595	1,400	(805)	
	6452	191	476	600	(124)	
	6471	191	142	350	(208)	
			172,108	**197,411**	**(25,303)**	
Data Processing						
	6102	191	61,504	58,696	2,808	
	6104	191	15,145	20,862	(5,717)	
	6121	191	5,757	5,768	(11)	
	6122	191	6,033	6,087	(54)	
	6131	191	10,194	9,600	594	
	6133	191	378	636	(258)	
	6206	192	107	150	(43)	

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
	6208	192	19	375	(356)
	6249	192	1,509	740	769
	6281	192	31,576	31,360	216
	6321	192	8,667	14,000	(5,333)
	6323	192	-	-	-
	6335	192	-	500	(500)
	6361	192	4,340	2,200	2,140
	6405	192	192,189	193,619	(1,430)
	6585	192	110,024	112,000	(1,976)
			447,442	**456,593**	**(9,151)**
Government Buildings					
	6102	194	92,086	99,809	(7,723)
	6103	194	1,230	-	1,230
	6104	194	18,457	17,934	523
	6105	194	-		-
	6107	194	236	-	236
	6121	194	8,522	8,536	(14)
	6122	194	8,704	9,007	(303)
	6131	194	24,877	25,896	(1,019)
	6133	194	4,397	5,887	(1,490)
	6221	194	1,776	2,700	(924)
	6223	194	3,130	2,500	630
	6225	194	214	2,000	(1,786)
	6231	194	-	-	-
	6249	194	12,262	12,815	(553)
	6257	194	399	1,080	(681)
	6259	194	4,711	5,420	(709)
	6275	194	-	400	(400)
	6281	194	1,889	3,790	(1,901)
	6323	194	1,177	1,500	(323)
	6361	194	11,710	12,000	(290)
	6371 Electric		**88,673**	**97,000**	**(8,327)**
	6372	194	3,292	5,000	(1,708)
	6373	194	37,515	40,000	(2,485)
	6374	194	3,576	6,000	(2,424)
	6381	194	9,774	10,000	(226)
	6382	194	11,320	10,000	1,320
	6388	194	445	1,000	(555)
	6415	194	619	950	(331)
	6417	194	-	750	(750)
	6489	194	8,724	19,875	(11,151)
	6550	194	-	-	-
	6580	194	-	-	-
			359,715	**401,849**	**(42,134)**

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
Newsletter						
	6102	195	2,373	9,830	(7,457)	
	6104	195	-	-	-	
	6121	195	172	713	(541)	
	6122	195	196	752	(556)	
	6133	195	10	79	(69)	
	6322	195	5,808	6,500	(692)	
	6352	195	19,247	22,000	(2,753)	
	6361	195	272	550	(278)	
			28,078	**40,424**	**(12,346)**	
Police						
	6102	211	1,869,483	1,903,177	(33,694)	Patrol officers resigned, retired
	6103	211	63,500	75,000	(11,500)	Patrol officers resigned, retired
	6104	211	47,268	48,867	(1,599)	
	6105	211	7,476	-	7,476	
	6106	211	170	-	170	
	6121	211	294,615	286,836	7,779	Patrol officers resigned, retired
	6122	211	45,897	46,006	(109)	
	6131	211	207,874	219,352	(11,478)	Patrol officers resigned, retired
	6133	211	42,452	55,056	(12,604)	Patrol officers resigned, retired
	6204	211	1,399	1,690	(291)	
	6206	211	237	980	(743)	
	6207	211	720	2,990	(2,270)	
	6208	211	2,484	3,910	(1,426)	
	6223	211	66,997	85,000	(18,003)	Budget request overstated in previous years.
	6227	211	910	1,185	(275)	
	6229	211	964	700	264	
	6231	211	27,764	28,790	(1,026)	
	6233	211	1,003	2,100	(1,097)	
	6235	211	10,782	9,500	1,282	
	6237	211	535	990	(455)	
	6239	211	1,949	2,390	(441)	
	6249	211	6,905	7,960	(1,055)	
	6251	211	238	990	(752)	
	6253	211	1,598	2,500	(902)	
	6255	211	3,093	9,470	(6,377)	
	6257	211	11,334	5,830	5,504	
	6259	211	-	200	(200)	
	6275	211	245	425	(180)	
	6281	211	33,018	20,000	13,018	Overstated due to unbudgeted camera syst
	6315	211	2,307	3,000	(693)	
	6321	211	2,384	2,500	(116)	
	6322	211	1,275	1,700	(425)	
	6323	211	7,977	7,800	177	
	6331	211	3,772	3,600	172	

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
	6334	211	307	800	(493)	
	6335	211	18,595	20,000	(1,405)	
	6361	211	34,709	37,000	(2,291)	
	6382	211	120	500	(380)	
	6383	211	-	500	(500)	
	6386	211	-	1,000	(1,000)	
	6387	211	-	100	(100)	
	6388	211	8,823	7,000	1,823	
	6389	211	11	500	(489)	
	6405	211	2,994	4,765	(1,771)	
	6413	211	6,387	4,860	1,527	
	6415	211	16,086	32,000	(15,914)	County costs reallocated
	6451	211	3,103	2,500	603	
	6489	211	3,449	4,935	(1,486)	
	6550	211	86,715	87,000	(285)	
	6603	211	8,716	8,716	-	
			2,958,640	**3,052,670**	**(94,030)**	
Fire						
	6102	220	160,797	163,404	(2,607)	
	6103	220	83	-	83	
	6104	220	192,871	200,906	(8,035)	
	6105	220	699	-	699	
	6121	220	25,853	24,550	1,303	
	6122	220	17,858	16,090	1,768	
	6131	220	13,730	16,476	(2,746)	
	6132	220	-	1,300	(1,300)	
	6133	220	14,215	25,575	(11,360)	
	6206	220	-	100	(100)	
	6208	220	619	930	(311)	
	6223	220	13,034	14,500	(1,466)	
	6225	220	5,262	7,000	(1,738)	
	6231	220	14,757	14,490	267	
	6233	220	-	500	(500)	
	6239	220	1,226	1,450	(224)	
	6249	220	20,246	17,500	2,746	
	6255	220	-	1,300	(1,300)	
	6257	220	10,457	7,725	2,732	
	6266	220	7,827	5,500	2,327	
	6275	220	262	2,000	(1,738)	
	6281	220	33,083	21,700	11,383	Fire equipment for vehicle budgeted in 2012 & 2013
	6302	220	3,400	3,400	-	
	6315	220	17,623	15,000	2,623	
	6321	220	1,512	2,000	(488)	
	6322	220	155	500	(345)	
	6323	220	1,707	3,000	(1,293)	
	6335	220	20,314	20,000	314	

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
	6361	220	16,068	22,000	(5,932)	
	6371	220	24,458	21,000	3,458	
	6372	220	94	100	(6)	
	6373	220	14,341	14,000	341	
	6374	220	782	700	82	
	6388	220	21,258	24,000	(2,742)	
	6405	220	-	940	(940)	
	6451	220	1,109	1,600	(491)	
	6452	220	117	1,000	(883)	
	6471	220	205	1,000	(795)	
	6489	220	5,392	7,775	(2,383)	
	6540	220		-	-	
	6580	220	-	-	-	
			661,414	681,011	(19,597)	
Protective Inspection						
	6102	240	122,888	173,661	(50,773)	Did not hire FT Inspector due to activity level
	6103	240	396	-	396	
	6105	240	9,578	12,480	(2,902)	
	6121	240	9,463	**12,590**	(3,127)	Did not hire FT Inspector due to activity level
	6122	240	9,582	14,240	(4,658)	Did not hire FT Inspector due to activity level
	6131	240	28,792	33,408	(4,616)	Did not hire FT Inspector due to activity level
	6133	240	692	1,489	(797)	Did not hire FT Inspector due to activity level
	6204	240	-	430	(430)	
	6208	240	360	285	75	
	6223	240	2,850	2,000	850	
	6249	240	1,591	965	626	
	6315	240	49,530	60,000	(10,470)	Add'l building insp/offset by building permit rev
	6321	240	447	500	(53)	
	6322	240	1,168	1,000	168	
	6323	240	968	1,200	(232)	
	6334	240	-	350	(350)	
	6335	240	1,245	1,000	245	
	6361	240	2,649	3,000	(351)	
	6451	240	425	500	(75)	
	6471	240	-	750	(750)	
			242,624	**319,848**	**(77,224)**	
Civil Defense	6251	250	601	1,985	(1,384)	
	6275	250	1,008	4,000	(2,992)	
	6361	250	50	100	(50)	
	6371	250	1,026	1,200	(174)	
	6382	250	2,481	5,000	(2,519)	
			5,166	**12,285**	**(7,119)**	

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
Traffic Engineering						
	6102	260	24,224	49,386	(25,162)	
	6105	260	107	-	107	
	6121	260	1,773	3,357	(1,584)	
	6122	260	1,847	3,778	(1,931)	
	6133	260	1,317	3,446	(2,129)	
	6249	260	13,427	20,750	(7,323)	
	6271	260	249	3,420	(3,171)	
	6361	260	586	1,000	(414)	
	6371	260	10,946	6,000	4,946	
	6382	260	6,997	7,000	(3)	
	6389	260	-	1,500	(1,500)	
			61,473	**99,637**	**(38,164)**	
Animal Control						
	6249	270	488	350	138	
	6281	270	-	250	(250)	
	6489	270	4,761	10,000	(5,239)	
			5,249	**10,600**	**(5,351)**	
Community Orienting						
	6204	280	-	250	(250)	
	6206	280	-	50	(50)	
	6241	280	6,025	4,700	1,325	
	6291	280	60	100	(40)	
	6322	280	36	200	(164)	
	6331	280	99	350	(251)	
	6335	280	335	500	(165)	
	6361	280	66	100	(34)	
	6451	280	155	100	55	
	6471	280	-	200	(200)	
DEPARTMENT OVER BUDGET			**6,776**	**6,550**	**226**	
Engineering						
	6102	301	161,834	183,865	(22,031)	Engr hired mid-year
	6103	301	13,903	18,000	(4,097)	
	6105	301	8,327	6,875	1,452	
	6106	301	17	-	17	
	6121	301	13,839	14,635	(796)	
	6122	301	13,420	15,969	(2,549)	
	6131	301	38,310	39,196	(886)	
	6133	301	951	1,699	(748)	
	6205	301		500	(500)	
	6208	301	939	1,475	(536)	
	6223	301	3,668	5,500	(1,832)	

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
	6231	301	1,176	1,200	(24)	
	6249	301	175	1,765	(1,590)	
	6257	301	641	1,470	(829)	
	6281	301	59	500	(441)	
	6315	301	5,545	25,000	(19,455)	Engr services not contracted
	6321	301	965	1,000	(35)	
	6322	301	455	1,000	(545)	
	6323	301	2,954	3,700	(746)	
	6331	301	-	500	(500)	
	6335	301	1,226	5,500	(4,274)	
	6361	301	2,928	4,700	(1,772)	
	6405	301	1,878	2,200	(322)	
	6451	301	747	900	(153)	
	6471	301	-	500	(500)	
	6580	301	-	-	-	
			273,957	**337,649**	**(63,692)**	
St Maintenance						
	6102	311	311,874	342,223	(30,349)	
	6103	311	450	2,000	(1,550)	
	6105	311	3,378	-	3,378	
	6108	311	4,068	-	4,068	
	6121	311	23,432	24,956	(1,524)	
	6122	311	24,195	27,392	(3,197)	
	6131	311	69,823	76,165	(6,342)	
	6133	311	20,411	25,181	(4,770)	
	6208	311	296	300	(4)	
	6221	311	-	200	(200)	
	6223	311	9,460	7,500	1,960	
	6225	311	27,161	24,000	3,161	
	6227	311	3,613	4,300	(687)	
	6229	311	2,877	3,725	(848)	
	6231	311	2,045	1,950	95	
	6249	311	7,440	6,700	740	
	6257	311	27,245	18,300	8,945	
	6259	311	3,122	3,980	(858)	
	6261	311	-	1,900	(1,900)	
	6265	311	12,655	15,475	(2,820)	
	6267	311	1,997	2,125	(128)	
	6269	311	13,620	7,500	6,120	
	6275	311	-	500	(500)	
	6281	311	1,264	11,780	(10,516)	
	6315	311	22,453	10,000	12,453	
	6321	311	1,014	1,100	(86)	
	6322	311	81	100	(19)	
	6323	311	2,685	3,500	(815)	

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
	6335	311	2,554	3,000	(446)	
	6361	311	21,798	22,000	(202)	
	6371	311	7,285	9,200	(1,915)	
	6372	311	1,624	500	1,124	
	6373	311	7,269	8,650	(1,381)	
	6374	311	1,842	2,200	(358)	
	6381	311	5,240	8,000	(2,760)	
	6382	311	1,868	3,000	(1,132)	
	6387	311	130	400	(270)	
	6388	311	8,042	5,000	3,042	
	6404	311	990	1,415	(425)	
	6415	311	5,579	4,660	919	
	6417	311	4,959	4,220	739	
	6451	311	50	500	(450)	
	6488	311	512,125	500,000	12,125	
	6489	311	-	-	-	
	6540	311	227,137	241,100	(13,963)	
	6580	311	-	-	-	
			1,405,151	**1,436,697**	**(31,546)**	
Snow & Ice						
	6102	312	97,518	70,336	27,182	See Streets & Traffic Engr Above-Underbudget
	6103	312	14,447	13,000	1,447	
	6104	312	-	-	-	
	6105	312	5,109	8,000	(2,891)	
	6121	312	8,857	6,042	2,815	See Streets & Traffic Engr Above-Underbudget
	6122	312	10,004	6,987	3,017	See Streets & Traffic Engr Above-Underbudget
	6133	312	6,463	7,166	(703)	
	6223	312	-	3,000	(3,000)	
	6225	312	27,719	19,525	8,194	
	6229	312	320	500	(180)	
	6257	312	49,581	24,075	25,506	Snow season endless truck repairs
	6261	312	3,949	1,865	2,084	
	6263	312	153,891	82,905	70,986	6 month snow season
	6267	312	3,280	3,500	(220)	
	6361	312	7,188	8,000	(812)	
	6388	312	7,995	7,000	995	
	6489	312	1,262	12,600	(11,338)	
DEPARTMENT OVER BUDGET			**397,583**	**274,501**	**123,082**	
Park & Rec						
	6102	452	307,468	270,836	36,632	See Streets & Traffic Engr Above-Underbudget
	6103	452	1,125	1,000	125	
	6105	452	81,026	82,440	(1,414)	

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
6106	452		-	-	-	
6121	452		23,506	17,913	5,593	See Streets & Traffic Engr Above-Underbudget
6122	452		30,861	27,102	3,759	See Streets & Traffic Engr Above-Underbudget
6131	452		47,334	31,378	15,956	See Streets & Traffic Engr Above-Underbudget
6133	452		10,615	13,707	(3,092)	
6208	452		647	475	172	
6223	452		20,954	20,000	954	
6225	452		7,385	7,000	385	
6229	452		1,306	2,430	(1,124)	
6231	452		2,414	2,500	(86)	
6249	452		39,428	33,000	6,428	
6257	452		6,121	13,100	(6,979)	
6265	452		18,554	18,600	(46)	
6269	452		15,023	11,570	3,453	
6281	452		2,280	2,100	180	
6315	452		7,236	24,000	(16,764)	
6321	452		784	1,050	(266)	
6322	452		47	250	(203)	
6323	452		2,621	3,500	(879)	
6335	452		385	2,500	(2,115)	
6361	452		10,228	9,000	1,228	
6371	452		21,773	19,000	2,773	
6372	452		4,526	20,500	(15,974)	
6373	452		4,146	4,500	(354)	
6374	452		2,030	2,000	30	
6381	452		13,781	6,000	7,781	
6382	452		1,284	1,000	284	
6388	452		716	3,000	(2,284)	
6415	452		10,009	8,400	1,609	
6416	452		100	1,000	(900)	
6417	452		1,132	3,130	(1,998)	
6451	452		293	285	8	
6489	452		38,849	40,085	(1,236)	
6540	452		**32,803**	**36,000**	**(3,197)**	
DEPARTMENT OVER BUDGET			**768,790**	**740,351**	**28,439**	

Community Programs			-		-
6486	455		-	-	-
6489	455		8,199.00	9,775	(1,576)
			8,199.00	**9,775**	**(1,576)**

Environmental Services					
6102	461		65,143	69,243	(4,100)
6121	461		4,951	5,020	(69)
6122	461		4,799	5,297	(498)

	ACCT		2014 Amended Budget	2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)	
	6131	461	3,786	3,540	246	
	6133	461	301	402	(101)	
	6208	461	55	100	(45)	
	6231	461	-	100	(100)	
	6249	461	-	250	(250)	
	6281	461	-	250	(250)	
	6315	461	-	700	(700)	
	6321	461	31	250	(219)	
	6322	461	13	100	(87)	
	6331	461	19	250	(231)	
	6334	461	151	50	101	
	6335	461	205	500	(295)	
	6352	461	92	200	(108)	
	6361	461	779	800	(21)	
	6451	461	170	400	(230)	
			80,495	**87,452**	**(6,957)**	
Council Contingency						
	6105	892		12,695	(12,695)	
	6131	892		-	-	
	6315	892	-	50,272	(50,272)	
	6373	892			-	
	6603	892	78,649.00	123,169	(44,520)	$44,520 B&C loan coded against property tax fund 412
	6612	892	-	-	-	Sewer prin of loan is shown here for levy purposes only.
	6820	892	686,900.00	-	686,900	
			765,549.00	**186,136**	**579,413**	
TOTAL EXPENDITURES			**10,010,417**	**9,750,135**	**260,282**	

Revenue Over Expenditures 73,325.88

BUDGET SUMMARY

Revenues:	Over (Under) bu	Reason under budget
Property Tax	90,277	Excess Tax Increment
Building Permits	(52,862)	Building permit decrease
Intergovernmental Revenue	32,350	
Charges for Services	101,940	Engr Staff time for Riverdale & Centerstreet
Fines	(3,784)	
Misc Revenues	60,270	Sale of property
Interest Earnings	134,969	Investments adjusted down so greatly in 2013 now more constant
Transfers In	(29,552)	
Total Revenues over budget	**333,608**	

ACCT		2014 Amended Budget		2014 Adopted Budget	DIFFERENCE AMEND/BUDG Over/(Under)
Expenditures:		Over (Under) Bu	Reason Over(Under) Budget		
			See Reasons outlined above		
111	Mayor & Council	(6,197)			
114	Commissions	(4,923)			
130	Administration	(11,226)			
141	Elections	(2,637)			
153	Finance	(3,029)			
155	Assessing	(1,016)			
161	Legal	(7,660)			
191	Planning	(25,303)			
192	Data Processing	(9,151)			
194	Gov't Buildings	(42,134)			
195	Newsletter	(12,346)			
211	Police	(94,030)			
220	Fire	(19,597)			
240	Building	(77,224)			
250	Civil Defense	(7,119)			
260	Traffic Engineering	(38,164)			
270	Animal Control	(5,351)			
280	Community Orienting	226	Department over budget		
301	Engineering	(63,692)			
311	Street Maintenance	(31,546)			
312	Snow & Ice	123,082	Department over budget		
452	Park & Rec	28,439	Department over budget		
455	Community Programs	(1,576)			
461	Environmental Services	(6,957)			
892	Contingency	(107,487)			
	Total Expenditures under budget	**(426,618)**			
Revenues over Expenditures					
	Revenues		333,608.00		
	Expenditures		426,618.00		
	Net Revenue Over Expenditure		760,226.00 **		
	Fund Balance Policy-Additional comp absences, Encu		(73,326.00)		
	Net Excess Revenue Est			686,900.00	
Per Policy	TRANSFER OUT AS FOLLOWS:				
10%	Park Maint Fund			68,690	
10%	Equipment Replacement Fund			68,690	
40%	Facilities Construction Fund			274,760	
40%	PIR Fund			274,760	
				686,900	

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-055

RESOLUTION AUTHORIZING 2014 FINAL BUDGET AMENDMENT FOR THE PURPOSE OF AMENDING THE CITY'S GENERAL FUND BUDGET

WHEREAS, during the year 2014, the Ramsey City Council acted on matters impacting revenue and expenditures budgets of the City's General fund for items that were not included in the original budget for December 31, 2014; and

WHEREAS, for financial reporting purposes, amendments to the City's General Fund Budget are to be made in the form of a Budget Amendment Resolution; and

WHEREAS, the following budget amendments are in addition to those previously adopted and are required to reflect actual activity for the year ended December 31, 2014;

GENERAL FUND #101

To amend revenue activities based on budget amendments made by Council action during 2014 and actual moneys received over (under) budget from $9,750,135 to $10,083,743 for a total net increase of $333,608:

Taxes	$ 90,277
Licenses and Permits	(52,862)
Intergovernmental Revenues	32,350
Changes for Services	101,940
Fines and Penalties	(3,784)
Miscellaneous Revenues	60,270
Interest Earnings	134,969
Transfers in From Other Funds	(29,552)
Net Increase in General Fund Budgeted Revenues	$ 333,608

To amend expenditure activities based on actual moneys spent over (under) budget for the 2014 calendar year. This amendment incorporates budget amendments made by Council action during 2014 and also calculating in the estimated excess revenue over expenditures for 2014 which are transferred per policy. This amendment will amend expenditure activities from $9,750,135 to $10,010,417 for a net increase of $260,282.

General Government	$ (125,622)
Public Safety	(241,259)
Public Works	27,844
Parks and Recreation	19,906
Contingency	(107,487)
Transfers to Other Funds-Excess Revenue Transfer	686,900
Net Increase in General Fund Budgeted Expenditures	$ 260,282

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of March, 2015.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **4. 8.**

Meeting Date: 03/10/2015

By: Diana Lund, Finance

Information

Title

Adopt Resolution #15-03-056 Amending 2014 Economic Development Authority (EDA) Budget

Purpose/Background:

Purpose: Annually the city adopts an Economic Development Authority budget. The city is required to amend the budget to reflect actual revenues/ expenditures for the year.

Background: Attached to this case is Resolution #15-03-056 amending the 2014 of the EDA. This is primarily a 'housekeeping' item and is done on an annual basis. The projections through the end of the year are based on actual activity and will be finalized after the annual city audit in April 2015.

Recommendation:

As the activity has already occurred for year 2014, the only recommendation is to approve Resolution #15-03-056 Amending the 2014 EDA budget.

Action:

Motion to recommend the City Council adopt Resolution #15-03-056 Amending the 2014 EDA budget.

Attachments

2014 EDA Amended Budget

Reso #15-03-056 Amending 2014 EDA Budget

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 09:24 AM
Form Started By: Diana Lund		Started On: 02/23/2015 10:12 AM
Final Approval Date: 03/04/2015		

City of Ramsey
2014 Amended Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - SUMMARY

REVENUES

	-Actual 2010-	-Actual 2011-	-Actual 2012-	- Actual 2013 -	- Amended 2014 -
TAXES	273,506	273,440	170,916	104,826	121,402
INTERGOVERNMENTAL REVENUES	-	-	-	-	12,239
INVESTMENT EARNINGS	3,000	30,039	15,293	(12,294)	27,357
MISCELLANEOUS	-	-	-	-	198
OTHER FINANCING SOURCES	-	-	-	-	-
TOTAL REVENUES	**276,506**	**303,478**	**186,209**	**92,532**	**161,196**

EXPENDITURES

	-Actual 2010-	-Actual 2011-	-Actual 2012-	- Actual 2013 -	- Amended 2014 -
Personnel SERVICES	48,229	87,798	53,872	23,305	46,238
SUPPLIES	10,325	10,604	8,608	10,940	8,761
OTHER SERVICES & CHARGES	186,772	169,746	59,559	56,809	43,768
CAPITAL OUTLAY	-	-	600,000		
TRANSFERS OUT		19,733			
TOTAL EXPENDITURES	**245,326**	**287,880**	**722,039**	**91,054**	**98,767**

FUND BALANCE

	-Actual 2010-	-Actual 2011-	-Actual 2012-	- Actual 2013 -	- Amended 2014 -
FUND BALANCE, Begining on Yr	1,207,092	1,238,272	1,227,197	691,367	692,845
Revenues & Other Sources	276,506	276,440	186,209	92,532	161,196
Expenditures & Other Uses	(245,326)	(287,515)	(722,039)	(91,054)	(98,767)
FUND BALANCE, End of Yr	**1,238,272**	**1,227,197**	**691,367**	**692,845**	**755,274**

City of Ramsey
2014 Amended Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - REVENUE DETAIL

	2010 Actual	2011 Actual	2012 Actual	2014 Actual	2014 Amended
EDA FUND 230 - REVENUE SUMMARY	**-Actual 2010-**	**-Actual 2011-**	**-Actual 2012-**	**- Actual 2013 -**	**- Amended 2014 -**
TAXES	273,506	273,440	170,916	104,826	121,402
INTERGOVERNMENTAL REVENUES	-	-	-	-	12,239
INVESTMENT EARNINGS	3,000	30,039	15,293	(12,294)	27,357
MISCELLANEOUS	-	-	-	-	198
OTHER FINANCING SOURCES	-	-	-	-	-
TOTAL REVENUES	**276,506**	**303,478**	172,853	92,532	161,196

EDA FUND 230 - REVENUE BY SOURCE	**-Actual 2010-**	**-Actual 2011-**	**-Actual 2012-**	**- Actual 2013 -**	**- Amended 2014 -**
TAXES					
-					
4011 CURRENT-AD VALOREM TAXES	273,506	220,609	115,278	78,521	102,442
4012 DELINQUENT-AD VALOREM TAXES	-	4,198	4,129	2,411	1,108
4014 FISCAL DISPARITIES	-	48,632	51,510	23,894	17,852
TAXES Total	**273,506**	**273,440**	**170,916**	**104,826**	**121,402**
INTERGOVERNMENTAL REVENUES					
- STATE INTERGOVERNMENTAL					
4273 STATE GRANTS	-	-	-	-	12,239
			-	-	-
INTERGOVERNMENTAL REVENUES Total	**-**	**-**	**-**	**-**	12,239
INVESTMENT EARNINGS					
-					
4701 INTEREST ON INVESTMENTS	3,000	30,039	15,293	(12,294)	27,357
INVESTMENT EARNINGS Total	**3,000**	**30,039**	**15,293**	**(12,294)**	**27,357**
MISCELLANEOUS					
-					
4609 OTHER MISCELLANEOUS REVENUES	-	-	-	-	198
			-	-	-
MISCELLANEOUS Total	**-**	**-**	**-**	**-**	198
TOTAL REVENUE	**276,506**	**303,478**	**186,209**	**92,532**	**161,196**

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - REVENUE DETAIL

	2010 Actual	2011 Actual	2012 Actual	2014 Actual	2014 Amended
Personnel Complement					
Economic Development Commission Members	7	7	7	7	7
	7	7	7	7	7
4011-4263 Taxes	273,506	273,440	170,916	104,826	121,402
	-	-	-	-	-
	273,506	273,440	170,916	104,826	121,402
4701 Interest Earnings	3,000	3,000	15,293	(12,294)	27,357
4609 Miscellaneous Revenues	-	-	-	-	198

City of Ramsey
2014 Amended Economic Development Authority Fund Budget

	2010 Actual	2011 Actual	2012 Actual	2014 Actual	2014 Amended
Business Expo					

City of Ramsey
2014 Amended Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - EXPENDITURE DETAIL

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended
EXPENDITURE BY OBJECT SUMMARY	**-Actual 2010-**	**-Actual 2011-**	Actual 2012	Actual 2013	Amended 2014
Personnel SERVICES	48,229	87,798	53,872	23,305	46,238
SUPPLIES	10,325	10,604	8,608	10,940	8,761
OTHER SERVICES & CHARGES	186,772	169,746	59,559	56,809	43,768
CAPITAL OUTLAY	-	-	600,000	-	-
TRANSFERS OUT		19,733	-	-	-
TOTAL EXPENDITURE BY OBJECT	**245,326**	**287,880**	722,039	91,054	98,767

City of Ramsey

2014 Amended Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - EXPENDITURE DETAIL

EXPENDITURE BY OBJECT RECAP	2010 Actual -Actual 2010-	2011 Actual -Actual 2011-	2012 Actual Actual 2012	2013 Actual Actual 2013	2014 Amended Amended 2014
Personnel SERVICES					
WAGES AND SALARIES					
6102 F.T. REGULAR-WAGES & SALARIES	39,920	67,261	44,248	18,879	37,061
6105 TEMPORARY-WAGES & SALARIES		1,230	1,360	1,410	1,025
WAGES AND SALARIES	39,920	68,491	45,608	20,289	38,086
EMPLOYER CONTRIBUTIONS					
6121 PERA CONTRIBUTIONS	2,794	4,876	3,208	1,386	2,687
6122 FICA/MEDICARE CONTRIBUTIONS	2,999	5,422	3,489	1,528	2,931
6131 GROUP INSURANCE	2,060	8,625	1,274	-	2,357
6133 WORKERS COMP INSURANCE PREMIUM	456	384	293	102	177
EMPLOYER CONTRIBUTIONS	8,309	19,307	8,264	3,016	8,152
Personnel SERVICES Total	**48,229**	**87,798**	**53,872**	**23,305**	**46,238**
SUPPLIES					
OPERATING SUPPLIES					
6249 MISCELLANEOUS OPERATING SUPPLY	10,325	10,604	8,608	10,940	8,761
OPERATING SUPPLIES	10,325	10,604	8,608	10,940	8,761
SUPPLIES Total	**10,325**	**10,604**	**8,608**	**10,940**	**8,761**
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
6304 LEGAL FEES	-	110	-	677	1,073
6315 MISCELLANEOUS PROFESSIONAL SER	100,161	162,651	51,581	53,555	30,990
PROFESSIONAL SERVICES	100,161	162,761	51,581	54,232	32,063
COMMUNICATION					
6322 POSTAGE	240	252	46	136	118
6323 CELLULAR PHONES	308	793	269	-	-
COMMUNICATION	548	1,046	315	136	118
EMPLOYEE REIMBURSEMENTS					
6331 TRAVEL & LODGING	4,563	1,001	110	-	157
6335 TRAINING	3,364	1,659	290	601	652
EMPLOYEE REIMBURSEMENTS	7,927	2,661	400	601	809
INSURANCE					
6361 GENERAL LIABILITY/PROPERTY INS	1,707	1,869	5,970	834	960
INSURANCE	1,707	1,869	5,970	834	960
UTILITIES					
6371 ELECTRIC UTILITIES	1,063	1,073	1,131	1,006	968
UTILITIES	1,063	1,073	1,131	1,006	968
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES					
6452 SUBSCRIPTIONS	-	-	162	-	-
6453 REGISTRATION FEES	40	-	-	-	-
6451 MEMBERSHIP DUES	370	336	-	-	-
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES	410	336	162	-	-
MISCELLANEOUS					
6439 OTHER MISCELLANEOUS	74,956	-	-	-	8,000
MISCELLANEOUS	74,956	-	-	-	8,000
DUES, SUBSCRIPTIONS					
6491 MEMBERSHIP DUES		-	-	-	850
DUES, SUBSCRIPTIONS		-	-	-	850
OTHER SERVICES & CHARGES Total	**186,772**	**169,746**	59,559	56,809	43,768
TRANSFERS OUT					
OPERATING TRANSFERS					
6820 OPERATING TRANSFERS TO OTHER F		19,733	-	-	-
OPERATING TRANSFERS		19,733	-	-	-
TRANSFERS OUT Total		**19,733**	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING	**245,326**	**287,880**	122,039	91,054	98,767
Capital-Nordvik Land Purchase	-	-	**600,000**	-	-
TOTAL EXPENDITURES WITH CAPITAL & OTHER FINANCING	**245,326**	**287,880**	**722,039**	**91,054**	**98,767**

City of Ramsey
2014 Amended Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - EXPENDITURE DETAIL

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended
	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended
6102-6133 Wages & Salaries					
Personnel	48,229	87,798	53,872	23,322	46,238
Economic Development/HRA Mgr					
20% EDA, 20%-TIF, 60% HRA					
City Admin-5%					
Sr. Planner-15%					
6249 Miscellaneous Operating Supplies					
Golf Tournament	8,345	3,789	3,500	8,034	4,210
Business Expo	556	1,011	3,500	1,707	3,271
Business Network Meeting	1,083	1,180	1,608		
Miscellaneous	341	4,624	-	1,200	1,280
	10,325	10,604	8,608	10,941	8,761
6304 Legal Fees					
Legal Fees	-	110	-	677	1,073
6315 Miscellaneous Professional Services					
Misc Consulting Services	100,161	67,520	51,581	53,555	30,990
Fire Suppression @ 6701 Hwy 10	-	95,131	-	-	-
Buxton Study	-	-	-	-	-
	100,161	162,651	51,581	53,555	30,990
6322 Postage					
Postage for agendas, general information and various flyers.	240	252	46	136	118
6323 Cellular Phones					
Cell Phone Usage by Economic Development Director	308	793	269	-	-
6331 Travel/Meals/Lodging	4,563	1,002	110	-	157
6335 Training					
ICSC	825	-	-	-	-
NDC Training	2,220	-	-	-	-
EDAM Conference-Summer/Winter	319	1,659	290	601	652
	3,364	1,659	290	601	652
6361 General Liability/Property/Auto Insurance					
Share of applicable insurance coverage.	1,707	1,869	5,970	834	960
6371 Electric Utilities					
Electric service-EDA St Lights, Old Town Hall	1,063	1,073	1,131	1,006	968
6439 Other Miscellaneous					
Sophia-Ramsey Trunk payments	74,956	-	-	-	8,000
6451 Dues					
Membership Dues	370	336	162	-	850

City of Ramsey
2014 Amended Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - EXPENDITURE DETAIL

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended
6452 Subscriptions					
MN Real Estage Journal & Business Journal	40	-	-	-	-
6510 Land					
Purchase of Nordvik Property	40	-	600,000	-	-
6820 Transfers to Other Funds					
TIF expenditures in non-used Districts (TIF 11-TIF13)	-	19,733	-	-	-

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-056

RESOLUTION AMENDING THE 2014 ECONOMIC DEVELOPMENT AUTHORITY OPERATING BUDGET

WHEREAS, during the year 2014, the Ramsey City Council acted on matters impacting revenue and expenditures budget of the Economic Development Authority for items that were not included in the original budget for the year ending December 31, 2014; and

WHEREAS, for financial reporting purposes, amendment to the Economic Development Authority budget is to be made in the form of a Budget Amendment Resolution; and

WHEREAS, the following budget amendments are required to confirm Council's actions taken by motion and/or discussion and to reflect actual activity for the year ending December 31, 2014:

To amend revenue activities based on budget amendments made by Council action during 2014 and actual moneys received over (under) budget from $124,788 to $161,196 or a total net increase of $36,408.

Taxes	$ (386)
Intergovernmental Revenues	12,239
Miscellaneous Revenues	198
Interest Earnings	$24,357
Net increase Budgeted Revenues	$36,408

To amend expenditure activities based on budget amendments made by Council action during 2014 and actual moneys spent over (under) budget from $128,050 to $98,767 or a net decrease of $29,283:

Personal Service	$(9,832)
Supplies	(1,839)
Other Services and Charges	(17,612)
Net Decrease Budgeted Expenditures	$(29,283)

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby directs the Finance Director to enter these budget amendments into the City's financial records.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of March, 2015.

_____

Mayor

ATTEST:

_____

City Clerk

CC Regular Session **4. 9.**

Meeting Date: 03/10/2015

By: Diana Lund, Finance

Information

Title

Adopt Resolution #15-03-057 Amending 2014 Housing & Redevelopment Authority (HRA) Budget

Purpose/Background:

Purpose: Until 2015, the city had annually adopted a Housing and Redevelopment Authority budget. Even though the HRA was dissolved effective December 31, 2014, the city is required to amend the 2014 budget to reflect actual revenues/expenditures for the year.

Background: Attached to this case is Resolution HRA#15-03-057 amending 2014 activity of the HRA. This is primarily a 'housekeeping' item and is done on an annual basis. The projections through the end of the year are based on actual activity and will be finalized after the annual city audit in April 2015.

Notification:

On the Revenue side of the budget you will note an increase under Miscellaneous Revenues. Gain on Sales of COR land is recorded here (revenue remaining after the cost basis of land and any broker fees).

On the Expenditure side of the budget, the most noticeable change in the budget is the transfer out line. This again reflects the COR land sales. This is the amount transferred to the respective funds per the Land Proceeds Policy for the COR area. The transfer amount reflects both the cost basis of the land and gain on sale, but net of broker fees.

Recommendation:

As the activity has already occurred for year 2014, the only recommendation is to approve Resolution #15-03-057 Amending the 2014 HRA Budget.

Action:

Motion to recommend the City Council adopt Resolution #15-03-057 Amending the 2014 HRA Budget.

Attachments

2014 HRA Budget Amended

Reso #15-03-057 Amending 2014 HRA Budget

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 09:28 AM
Form Started By: Diana Lund		Started On: 02/23/2015 10:17 AM
Final Approval Date: 03/04/2015		

City of Ramsey
2014 Amended Housing Redevelopment Authority Fund Budget

HOUSING REDEVELOPMENT AUTHORITY FUND 295 - SUMMARY

REVENUES

	-Actual 2010-	-Actual 2011-	-Actual 2012-	Actual 2013	Amended 2014
TAXES	$ 383,005	$ 346,428	$ 89,581	$ 188,360	$ 207,293
INTERGOVERNMENTAL REVENUES	-	-	997	46	58
INVESTMENT EARNINGS	24,420	11,666	121,297	(5,613)	17,441
MISCELLANEOUS	5	34,395	152,664	48	123,256
OTHER FINANCING SOURCES	5,000	136,302	13,747	-	-
TOTAL REVENUES	**$ 412,430**	**$ 528,791**	**$ 378,286**	**$ 182,841**	**$ 348,048**

EXPENDITURES

	-Actual 2010-	-Actual 2011-	-Actual 2012-	Actual 2013	Amended 2014
PERSONNEL SERVICES	$ 43,084	$ 149,754	$ 72,927	$ 89,581	$ 131,847
SUPPLIES	77,512	59,826	26,552	997	351
OTHER SERVICES & CHARGES	426,439	436,075	230,520	121,297	114,388
CAPITAL OUTLAY	-	111,669	-	-	-
TRANSFERS OUT	-	-	286,874	-	220,419
TOTAL EXPENDITURES	**$ 547,035**	**$ 757,324**	**$ 616,873**	**$ 211,875**	**$ 467,005**

City of Ramsey
2014 Amended Housing Redevelopment Authority Fund Budget

HOUSING REDEVELOPMENT AUTHORITY FUND 295 - REVENUE DETAIL

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended
HRA FUND 9295 - REVENUE SUMMARY	**-Actual 2010-**	**-Actual 2011-**	**-Actual 2012-**	**Actual 2013**	**Amended 2014**
TAXES	$ 383,005	$ 346,428	$ 89,581	$ 188,360	$ 207,293
INTERGOVERNMENTAL REVENUES	-	-	997	46	58
INVESTMENT EARNINGS	24,420	11,666	121,297	(5,613)	17,441
MISCELLANEOUS	5	34,395	152,664	48	123,256
OTHER FINANCING SOURCES	5,000	136,302	13,747	-	-
TOTAL REVENUES	**$ 412,430**	**$ 528,791**	**$ 378,286**	**$ 182,841**	**$ 348,048**

HRA FUND 9295 - REVENUE BY SOURCE		**-Actual 2010-**	**-Actual 2011-**	**-Actual 2012-**	**-Adopted 2013-**	**-Adopted 2014-**
TAXES						
4011	CURRENT-AD VALOREM TAXES	$ 331,889	$ 270,931	$ 298,923	$ 121,298	$ 207,293
4012	DELINQUENT-AD VALOREM TAXES	5,093	5,517	4,934	4,378	-
4014	FISCAL DISPARITIES	46,023	69,980	63,195	62,684	-
4263	MARKET VALUE HOMESTEAD CREDIT	-	-	236	46	58
	TAXES TOTAL	**$ 383,005**	**$ 346,428**	**$ 367,288**	**$ 188,406**	**$ 207,351**
INVESTMENT EARNINGS						
4701	INTEREST ON INVESTMENTS	$ 24,420	$ 11,666	$ 7,421	$ (5,613)	$ 17,441
MISCELLANEOUS						
4609	OTHER MISCELLANEOUS REVENUES	$ 5	$ 34,395	$ 152,664	$ 48	$ 123,256
OTHER FINANCING SOURCES						
TRANSFERS IN						
4901	TRANSFER IN FROM OTHER FUNDS	$ 5,000	$ 136,302	$ 13,747	$ -	
	TRANSFERS IN TOTAL	**5,000**	**136,302**	**13,747**		
	OTHER FINANCING SOURCES TOTAL	**$ 5,000**	**$ 136,302**	**$ 13,747**	**$ -**	**$ -**
	TOTAL REVENUE	**$ 412,430**	**$ 528,791**	**$ 541,120**	**$ 182,841**	**$ 348,048**

City of Ramsey
2014 Amended Housing Redevelopment Authority Fund Budget

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended

HOUSING REDEVELOPMENT AUTHORITY FUND 295 - REVENUE DETAIL

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended
4011 Current Ad Valorem Taxes					
((ncludes taxes from Town Center)	$ 383,005	$ 346,428	$ 367,288	$ 188,406	$ 207,351
4701 Interest Earnings					
	$ 24,420	$ 11,666	$ 7,421	$ (5,613)	$ 17,441
4609 Miscellaneous Revenues					
Earnest Money - TOTI		$ 34,395	$ -	$ -	$ -
Land Sales	5	-	152,664	48	123,256
	$ 5	$ 34,395	$ 152,664	$ 48	$ 123,256
4901 Transfers in from other funds				-	
Letter of Credit Proceeds & Sewer/Water Loan	$ 5,000	$ -	$ -	$ -	$ -
Non TIF Interest Earnings	-	136,302	13,747	-	-
	$ 5,000	$ 136,302	$ 13,747	$ -	

City of Ramsey
2014 Amended Housing Redevelopment Authority Fund Budget

HOUSING REDEVELOPMENT AUTHORITY FUND 295 - EXPENDITURE DETAIL

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended
EXPENDITURE BY OBJECT SUMMARY	**-Actual 2010-**	**-Actual 2011-**	**-Actual 2012-**	**Actual 2013**	**Amended 2014**
PERSONNEL SERVICES	$ 43,084	$ 149,754	$ 72,927	$ 89,581	$ 131,847
SUPPLIES	77,512	59,826	26,552	997	351
OTHER SERVICES & CHARGES	426,439	436,075	230,520	121,297	114,388
CAPITAL OUTLAY	-	111,669	-	-	-
TRANSFERS OUT	-	-	286,874	-	220,419
TOTAL EXPENDITURE BY OBJECT	**$ 547,035**	**$ 757,324**	**$ 616,873**	**$ 211,875**	**$ 467,005**

EXPENDITURE BY OBJECT RECAP		**-Actual 2010-**	**-Actual 2011-**	**-Actual 2012-**	**Actual 2013**	**Amended 2014**
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	$ 37,221	$ 123,895	$ 58,407	$ 74,513	$ 102,301
6104	PART TIME-WAGES & SALARIES	-	6,175	5,025	3,300	996
	WAGES AND SALARIES	**$ 37,221**	**$ 130,070**	**$ 63,432**	**$ 77,813**	**$ 103,297**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	$ 2,605	$ 8,983	$ 4,235	$ 5,403	$ 7,555
6122	FICA/MEDICARE CONTRIBUTIONS	2,847	9,973	4,852	5,965	7,826
6131	GROUP INSURANCE	-	-	-	-	12,663
6133	WORKERS COMP INSURANCE PREMIUM	411	728	408	400	506
	EMPLOYER CONTRIBUTIONS	**$ 5,863**	**$ 19,684**	**$ 9,495**	**$ 11,768**	**$ 28,550**
	PERSONNEL SERVICES TOTAL	**$ 43,084**	**$ 149,754**	**$ 72,927**	**$ 89,581**	**$ 131,847**
SUPPLIES						
OPERATING SUPPLIES						
6246	MARKETING & PROMOTIONS	$ 70,035	$ 59,350	$ 24,783	$ 500	$ -
6249	MISCELLANEOUS OPERATING SUPPLY	7,477	476	1,769	497	351
	OPERATING SUPPLIES	**$ 77,512**	**$ 59,826**	**$ 26,552**	**$ 997**	**$ 351**
	SUPPLIES TOTAL	**$ 77,512**	**$ 59,826**	**$ 26,552**	**$ 997**	**$ 351**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6304	LEGAL FEES	$ 32,424	$ 77,390	$ 75,262	$ 24,317	$ 4,429
6315	MISCELLANEOUS PROFESSIONAL SER	323,886	283,940	94,234	45,184	37,120
	PROFESSIONAL SERVICES	**$ 356,310**	**$ 361,330**	**$ 169,496**	**$ 69,501**	**$ 41,549**
COMMUNICATION						
6322	POSTAGE	$ 7	$ 938	$ 520	$ -	$ -
EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	$ 12,003	$ 19,858	$ 4,949	$ -	$ -
6334	MILEAGE REIMBURSEMENT	-	36	-	-	-
6335	TRAINING	3,655	242	339	-	-
	EMPLOYEE REIMBURSEMENTS	**$ 15,658**	**$ 20,136**	**$ 5,288**	**$ -**	**$ -**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	$ 4,562	$ 5,865	$ 6,255	$ 2,669	$ 4,946
UTILITIES						
6371	ELECTRIC UTILITIES	$ -	$ 108	$ 1,101	$ 1,127	$ 598
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	$ 2,242	$ -	$ 200	$ -	$ -
6452	SUBSCRIPTIONS	-	98	-	-	-
	DUES, SUBSCRIPTIONS, AND REGISTRATION FEES	**$ 2,242**	**$ 98**	**$ 200**	**$ -**	**$ -**

City of Ramsey
2014 Amended Housing Redevelopment Authority Fund Budget

HOUSING REDEVELOPMENT AUTHORITY FUND 295 - EXPENDITURE DETAIL

		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended
CONTRACTED SERVICES						
6489	OTHER CONTRACTED SERVICES	$ 47,660	$ 47,600	$ 47,660	$ 48,000	$ 67,295
	OTHER SERVICES & CHARGES TOTAL	**$ 426,439**	**$ 436,075**	**$ 230,520**	**$ 121,297**	**$ 114,388**
CAPITAL OUTLAY						
6580	OTHER EQUIPMENT	$ -	$ 111,669	$ -	$ -	$ -
TRANSFERS OUT						
6820	OPERATING TRANSFERS TO OTHER FUNDS	$ -	$ -	$ 286,874	$ -	$ 220,419
	TOTAL EXPENDITURES & OTHER FINANCING	**$ 547,035**	**$ 757,324**	**$ 616,873**	**$ 211,875**	**$ 467,005**

City of Ramsey
2014 Amended Housing Redevelopment Authority Fund Budget

HOUSING REDEVELOPMENT AUTHORITY FUND 295 - EXPENDITURE DETAIL

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended
6102 Wages & Salaries					
Personnel	$ 37,221	$ 123,895	$ 58,407	$ 74,513	$ 102,301
EDA Manager (Funded 20% TIF, 34% EDA, 46% HRA)					
Assistant to City Admin (Funded 15% HRA)					
City Admin (Funded 39% HRA)					
Development Services Manager (Funded 15% HRA)					
6104 Wages & Salaries-Part Time					
Stipend for HRA Meeting $25/mtg	$ -	$ 6,175	$ 5,025	$ 3,300	$ 996
6246 Marketing & Promotional Supplies					
COR Website Domains	$ 2,234	$ 1,750	$ 3,000	$ 500	$ -
COR Marketing	67,801	57,600	21,783	-	-
	$ 70,035	$ 59,350	$ 24,783	$ 500	$ -
6249 Miscellaneous Operating Supplies					
Miscellaneous	$ 7,477	$ 476	$ 1,769	$ 497	$ 351
6304 Legal Fees					
Legal Fees	$ 32,424	$ 77,390	$ 75,262	$ 24,317	$ 4,429
6315 Miscellaneous Professional Services					
Development Management Contract & Exp	$ 311,750	$ 267,359	$ 57,282	$ 37,103	$ 14,000
Misc Consulting Services	12,136	16,581	36,952	8,081	23,120
	$ 323,886	$ 283,940	$ 94,234	$ 45,184	$ 37,120
6322 Postage					
Mailing Housing Surveys	$ 7	$ 938	$ 520	$ -	$ -
6331 Travel/Meals/Lodging					
Travel for COR	$ 12,003	$ 19,858	$ 4,949	$ -	$ -
6334 Mileage Reimbursement					
Reimbursement for Personnel use of auto	$ -	$ 36	$ -	$ -	$ -
6335 Training					
Misc HRA Conferences	$ 3,655	$ 242	$ 339	$ -	$ -
6361 General Liability/Property/Auto Insurance					
Share of applicable insurance coverage.	$ 4,562	$ 5,865	$ 6,255	$ 2,669	$ 4,946
6371 Electric Utilities					
Electric for COR Sign	$ -	$ 108	$ 1,101	$ 1,127	$ 598

City of Ramsey
2014 Amended Housing Redevelopment Authority Fund Budget

HOUSING REDEVELOPMENT AUTHORITY FUND 295 - EXPENDITURE DETAIL

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Amended
6451 Dues					
ICSC	$ 2,242	$ -	$ 200	$ -	$ -
6452 Subscriptions					
MN Real Estate Journal & Business Journal	$ -	$ 98	$ -	$ -	$ -
6489 Other Contracted Services					
Park Ramp Maintenance Agreement	$ 47,660	$ 47,600	$ 47,660	$ 48,000	$ 67,295
6580 Other Equipment					
Signs	$ -	$ 111,669	$ -	$ -	$ -
6820 Transfers Out					
Land sale transfer per policy	$ -	$ -	$ 286,874	$ -	$ 220,419

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-057

RESOLUTION AMENDING THE 2014 HOUSING AND REDEVELOPMENT AUTHORITY OPERATING BUDGET

WHEREAS, during the year 2014, the Ramsey HRA acted on matters impacting revenue and expenditures budget of the Housing and Redevelopment Authority for items that were not included in the original budget for the year ended December 31, 2014; and

WHEREAS, for financial reporting purposes, amendments to the Housing and Redevelopment Authority budget is to be made in the form of a Budget Amendment Resolution; and

WHEREAS, the following budget amendments are required to confirm the HRA's actions taken by motion and/or discussion and to reflect actual activity for the year ended December 31, 2014:

To amend revenue activities based on budget amendments made by HRA action during 2014 and actual moneys received over (under) budget from $210,302 to $348,048 a total net increase of $137,746.

Taxes	(509)
Intergovernmental Revenue	58
Miscellaneous Revenues (Gain land sales)	123,256
Interest Earnings	14,941
Net Increase Budgeted Revenue	$137,746

To amend expenditure activities based on budget amendments made by HRA action during 2014 and actual moneys spent over (under) budget from $207,802 to $467,005 for a net decrease of $259,203.

Personal Service	$ (18,955)
Supplies	351
Other Services and Charges	57,388
Transfers Out (Distribute Land Sale Proceeds)	220,419
Net Increase Budgeted Expenditures	$ 259,203

NOW THEREFORE BE IT RESOLVED BY THE HRA OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the City Council hereby directs the Finance Director to enter these budget amendments into the City's financial records.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of March, 2015.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **4. 10.**

Meeting Date: 03/10/2015

By: Diana Lund, Finance

Information

Title

Adopt Resolution #15-03-058 Amending 2014 Enterprise Fund Budgets and Adopt Resolution #15-03-059 Adopting 2015 Enterprise Fund Budgets

Purpose/Background:

Purpose/Background:

Purpose: Annually the city adopts Enterprise Fund budgets related to Water, Sewer, Street Lighting, Recycling and Storm Drainage utilities. These five services are billed out quarterly via the utility bill and the budgets reflect the expected revenue to be generated and the offsetting operating expenditures that these revenues support.

Enclosed for your review are the Proposed 2015 Enterprise Fund Budgets which cover the Water Utility Fund, Sewer Utility Fund, Street Light Utility Fund, Recycling Utility Fund and Storm Water Utility Fund. While formal budgets are required to be prepared and adopted annually for the General Fund, this is not the case for Enterprise funds.

Also attached to this case is a resolution amending the 2014 activity. This is primarily a "housekeeping" item and is done on an annual basis. The projections through the end of the year are based on actual activity.

In order to establish fair rates for all of the utilities that the City operates, it is necessary to determine the actual cost of providing those utilities to the residents. An important factor in these costs is the recovery of depreciation through the rate structures. We are required to keep the accounting for these funds on the full accrual method which means recognizing total depreciation, whether on City or developer installed systems. This is what we have attempted to do in preparing the attached Proposed 2015 Enterprise Fund Budgets.

Recommendation:

As the activity has already occurred for year 2014, the only recommendation in regard to the amended budget is to approve Resolution #15-03-058 Amending the 2014 Enterprise budgets.

The recommendation for the Adoption of the 2015 Enterprise budgets is to approve Resolution #15-03-059 noting that the budget is an outline of how the revenues generated from the utility bill will be used in daily operations. The utility rates for each utility has already been adopted as part of the city's annual schedule of rates, fees and charges.

Action:

Motion to recommend the City Council adopt Resolution #15-03-058 Amending the 2014 Enterprise Fund Budgets

and

Motion to recommend the City Council adopt Resolution #15-03-059 Adopting the 2015 Enterprise Fund Budgets.

Attachments

Enterprise Fund Budgets
Reso #15-03-058 Amending 2014 Enterprise Fund Budgets
Reso #15-03-059 Adopting 2015 Enterprise Fund Budgets

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 09:28 AM
Form Started By: Diana Lund		Started On: 02/23/2015 10:19 AM
Final Approval Date: 03/04/2015		

CITY OF RAMSEY

-ENTERPRISE FUNDS-

Funds: Water Utility, Sewer Utility, Street Light Utility, Recycling Utility, Storm Water Utility

ADOPTED BUDGET

For Fiscal Year 2015

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WATER FUND

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WATER UTILITY FUND 601 - Budget Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
REVENUES					
Water Sales	$ 1,697,192	$ 1,960,855	$ 1,796,629	$ 1,702,315	$ 1,727,850
Water Penalties	39,987	46,396	38,799	33,511	34,013
Credit Card Fee	(356)	(5,018)	(5,337)	(6,155)	(7,000)
Meter Installation	4,340	9,100	23,800	9,660	10,000
Water Meters	13,582	21,629	48,858	25,141	25,000
Water Connections Fees	4,365	3,400	2,325	2,489	2,500
Investment Earnings	173,674	157,107	(213,783)	474,707	120,000
Miscellaneous-Includes int on muni center	156,391	115,056	104,477	77,274	59,527
TOTAL REVENUES	**$ 2,089,174**	**$ 2,308,525**	**$ 1,795,768**	**$ 2,318,942**	**$ 1,971,890**
EXPENSES					
Personnel Services	$ 287,427	$ 268,212	$ 278,702	$ 301,812	$ 288,331
Supplies	218,387	127,905	158,009	109,902	144,900
Other Services and Charges	242,301	220,290	232,665	185,032	220,800
Other Financing Uses:					
Depreciation	609,934	611,605	623,825	645,750	665,123
Transfer to Other Funds - Muni Debt	1,000,000				
Administrative Transfer	33,000	34,000	35,000	37,000	38,000
TOTAL EXPENSES	**$ 2,391,049**	**$ 1,262,012**	**$ 1,328,201**	**$ 1,279,496**	**$ 1,357,154**
RETAINED EARNINGS					
Beginning Balance (Deficit)- 1/1	$ 5,227,681	$ 4,925,806	$ 5,972,319	$ 6,439,886	$ 7,479,332
Operating Revenues	2,089,174	2,308,525	1,795,768	2,318,942	1,971,890
Operating EXPENSES	(2,391,049)	(1,262,012)	(1,328,201)	(1,279,496)	(1,357,154)
Ending Balance (Deficit) - 12/31	**$ 4,925,806**	**$ 5,972,319**	**$ 6,439,886**	**$ 7,479,332**	**$ 8,094,068**

WATER UTILITY FUND 601 - Revenues By Source

Account Number & Description	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
WATER SALES					
4652 Residential Water Sales	$ 1,033,547	$ 1,172,947	$ 1,072,254	$ 984,663	$ 999,433
4653 Commercial Water Sales	663,645	787,908	724,375	717,652	$ 728,417
4140 Credit Card Fees	(356)	(5,018)	(5,337)	(6,155)	(7,000)
4654 Residential Water Penalties	23,192	24,759	21,438	19,158	$ 19,445
4654 Commercial Water Penalties	16,795	21,637	17,361	14,353	$ 14,568
4655 Meter Installation	4,340	9,100	23,800	9,660	10,000
4656 Water meters	13,582	21,629	48,858	25,141	25,000
4657 Water Turn On/Off	4,365	3,400	2,325	2,489	2,500
Total Water Sales	**$ 1,759,110**	**$ 2,036,362**	**$ 1,905,074**	**$ 1,766,961**	**$ 1,792,363**
NON-OPERATING REVENUE					
4701 Interest On Investments	173,674	157,107	(213,783)	474,707	120,000
4609 Miscellaneous Revenues	156,391	115,056	104,477	77,274	59,527
Total Non-Operating Revenues	**$ 330,065**	**$ 272,163**	**$ (109,306)**	**$ 551,981**	**$ 179,527**
TOTAL WATER UTILITY FUND	**$ 2,089,175**	**$ 2,308,525**	**$ 1,795,768**	**$ 2,318,942**	**$ 1,971,890**

WATER UTILITY FUND 601 - Revenue Notes

4011 Current Ad-Valorem Taxes	-	-	-	-	-
20-Year Installment Payment on Muni Center Loan					
4609/4702 Miscellaneous Revenues	156,391	115,056	104,477	77,274	59,527
20-Year Installment Payment on Muni Center Loan					
4652 Residential Water Sales	1,033,547	1,172,947	1,072,254	984,663	1,092,688
4653 Commercial Water Sales	663,645	787,908	724,375	717,652	728,417
4654 Residential Water Penalties	23,192	24,759	21,438	19,158	19,445
Approximately 2% of projected annual billings					
4654 Commercial Water Penalties	16,795	21,637	17,361	14,353	14,568

WATER UTILITY FUND 601	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
WATER UTILITY FUND 601 - Expense Summary					
Personnel Services	$ 287,427	$ 268,212	$ 278,702	$ 301,812	$ 288,331
Supplies	218,387	127,905	158,009	109,902	144,900
Other Services and Charges	242,301	220,290	232,665	185,032	220,800
Other Financing Uses:					
Depreciation	609,934	611,605	623,825	645,750	665,123
Administrative Transfer	1,033,000	34,000	35,000	37,000	38,000
TOTAL EXPENSES	**$ 2,391,049**	**$ 1,262,012**	**$ 1,328,201**	**$ 1,279,496**	**$ 1,357,154**

WATER UTILITY FUND 601	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
WATER UTILITY FUND 601 - Expense Details					
PERSONNEL SERVICES					
Wages and Salaries -					
6102 Full-Time Regular	$ 198,402	$ 187,641	$ 196,662	$ 211,802	$ 193,994
6103 Full-Time Overtime	18,687	12,919	14,003	11,960	13,500
6105 Temporary Regular	11,978	10,052	11,742	6,759	12,480
6106 Temporary Overtime	27	-	-	-	-
Total Wages and Salaries	**$ 229,094**	**$ 210,612**	**$ 222,407**	**$ 230,521**	**$ 219,974**
Employer Contributions -					
6121 PERA Contributions	$ 15,575	$ 14,518	$ 15,141	$ 16,534	$ 14,550
6122 FICA/Medicare Contributions	16,994	15,915	16,980	18,441	15,940
6131 Group Insurance	19,571	20,348	17,461	29,371	31,045
6133 Workers' Comp - Premiums	6,193	6,819	6,713	6,945	6,822
Total Employer Contributions	**$ 58,333**	**$ 57,600**	**$ 56,295**	**$ 71,291**	**$ 68,357**
Total Personnel Services	**$ 287,427**	**$ 268,212**	**$ 278,702**	**$ 301,812**	**$ 288,331**
SUPPLIES					
Office Supplies:					
6208 Miscellaneous Office Supplies	$ 368	$ 51	$ 530	$ 249	$ 600
Total Office Supplies	**$ 368**	**$ 51**	**$ 530**	**$ 249**	**$ 600**
Operating Supplies:					
6223 Gasoline	$ 4,111	$ 3,162	$ 3,671	$ 3,878	$ 4,500
6225 Diesel Fuel	6,086	7,416	4,475	5,031	5,500
6229 Shop Materials	346	123	297	106	500
6231 Uniforms & Turn-Out Gear	1,234	724	1,190	2,637	2,800
6249 Miscellaneous Operating Supplies	9,998	14,814	11,752	14,469	15,000
Total Operating Supplies	**$ 21,775**	**$ 26,239**	**$ 21,385**	**$ 26,121**	**$ 28,300**
Repair and Maintenance Supplies:					
6257 Other Vehicle Parts	$ 2,317	$ 1,188	$ 5,264	$ 4,974	$ 6,000
6273 Utility Maintenance Supplies	67,618	72,401	86,838	61,894	75,000
Total Repair & Maintenance Supplies	**$ 69,935**	**$ 73,589**	**$ 92,102**	**$ 66,868**	**$ 81,000**
Small Tools and Minor Equipment:					
6281 Small Tools/Minor Equipment	$ 110,325	$ 14,603	$ 9,565	$ 3,419	$ 10,000
Total Small Tools/Minor Equip	**$ 110,325**	**$ 14,603**	**$ 9,565**	**$ 3,419**	**$ 10,000**
Merchandise For Resale:					
6292 Water Meters for Resale	$ 15,984	$ 13,423	$ 34,427	$ 13,245	$ 25,000
Total Merchandise For Resale	**$ 15,984**	**$ 13,423**	**$ 34,427**	**$ 13,245**	**$ 25,000**
TOTAL SUPPLIES	**$ 218,387**	**$ 127,905**	**$ 158,009**	**$ 109,902**	**$ 144,900**
OTHER SERVICES AND CHARGES					
Professional Services					
6315 Miscellaneous Professional Services	$ 66,012	$ 26,755	$ 4,413	$ 13,475	$ 20,000
Total Professional Services	**$ 66,012**	**$ 26,755**	**$ 4,413**	**$ 13,475**	**$ 20,000**
Communication:					
6322 Postage	$ 1,335	$ 1,024	$ 897	$ 883	$ 1,000
6323 Cellular Phones	2,182	2,519	2,045	1,822	2,200
Total Communication	**$ 3,517**	**$ 3,543**	**$ 2,942**	**$ 2,705**	**$ 3,200**
Employee Reimbursements:					
6335 Training	$ 1,457	$ 1,056	$ 1,616	$ 640	$ 1,200
Total Employee Reimbursements	**$ 1,457**	**$ 1,056**	**$ 1,616**	**$ 640**	**$ 1,200**
Advertising and Publishing:					
6352 General Notice and Public Information	$ 559	$ 154	$ 56	$ 474	$ 700
Total Advertising and Publishing	**$ 559**	**$ 154**	**$ 56**	**$ 474**	**$ 700**
Insurance:					
6361 General Liability/Property/Auto Insurance	$ 22,693	$ 19,259	$ 20,826	$ 24,080	$ 28,800
Total Insurance	**$ 22,693**	**$ 19,259**	**$ 20,826**	**$ 24,080**	**$ 28,800**
Utilities:					
6371 Electric Utilities	$ 115,281	$ 110,981	$ 108,991	$ 103,449	$ 112,000
6372 Water/Irrigation	713	804	702	-	-
6373 Gas Utilities	3,814	2,148	3,390	4,585	5,500
6374 Refuse/Recycling	326	329	405	498	600
Total Utilities	**$ 120,134**	**$ 114,262**	**$ 113,488**	**$ 108,532**	**$ 118,100**
Repairs and Maintenance - Labor:					
6381 Building and Structure Repair	$ 284	$ -	$ 2,712	$ 532	$ 1,000

WATER UTILITY FUND 601	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
6388 Other Vehicle Repair	-	-	400	-	-
Total Repairs and Maintenance - Labor	**$ 284**	**$ -**	**$ 3,112**	**$ 532**	**$ 1,000**
Rentals:					
6415 Other Equipment	$ -	$ -	$ -	$ -	$ -
Total Rentals	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Miscellaneous:					
6439 Other Miscellaneous	$ 809	$ 22,376	$ 12,457	$ 10,737	$ 15,000
Total Miscellaneous	**$ 809**	**$ 22,376**	**$ 12,457**	**$ 10,737**	**$ 15,000**
Dues, Subscriptions and Registration Fees:					
6451 Dues	$ 700	$ 1,089	$ 23	$ 225	$ 800
Total Dues, Subscriptions & Reg Fees	**$ 700**	**$ 1,089**	**$ 23**	**$ 225**	**$ 800**
Contracted Services:					
6489 Other Contracted Services	$ 26,136	$ 31,796	$ 73,732	$ 23,632	$ 32,000
Total Contracted Services	**$ 26,136**	**$ 31,796**	**$ 73,732**	**$ 23,632**	**$ 32,000**
Total Services and Charges	**$ 242,301**	**$ 220,290**	**$ 232,665**	**$ 185,032**	**$ 220,800**
TOTAL OPERATING EXPENSES	**$ 748,115**	**$ 616,407**	**$ 669,376**	**$ 596,746**	**$ 654,031**
6722 Depreciation	609,934	623,308	623,825	645,750	665,123
6820 Administrative Transfers	1,033,000	34,000	35,000	37,000	38,000
TOTAL EXPENSES	**$ 2,391,049**	**$ 1,273,715**	**$ 1,328,201**	**$ 1,279,496**	**$ 1,357,154**

WATER UTILITY FUND 601	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
WATER UTILITY FUND 601 - Expense Notes					
Personnel Complement:					
Full-time equivalents for positions charging time to the Water Utility are reported in the General Fund					
6223 Gasoline					
Gasoline costs for vehicles	4,111	3,162	3,671	3,878	4,500
6225 Diesel					
Diesel Fuel costs for vehicles	6,086	7,416	4,475	5,031	5,500
6229 Shop Materials					
Paint, Valves, etc.	346	123	297	106	500
6231 Uniforms and Turn Out Gear					
Uniforms	1,234	724	1,190	2,637	2,800
6249 Miscellaneous Operating Supplies					
Water Line Locator	9,998	14,814	11,752	14,469	15,000
Meter wire, staples, electrical tape, etc.					
6257 Other Vehicle Parts	2,317	1,188	5,264	4,974	6,000
Miscellaneous Vehicle Parts					
6273 Utility Maintenance Supplies					
Chemicals					
Hydrant Flags					
Valve box tops for repairs					
Replacement chemical pump	67,618	72,401	86,838	61,894	75,000
Other Supplies (batteries, meter seals, tubing, couplings)					
6281 Small Tools/Minor Equipment					
Miscellaneous tools	110,325	14,603	9,565	3,419	10,000
5-Year Meter Replacement Program based on $205,000 year + 5% inflationary cost					
6292 Water Meters For Resale	15,984	13,423	34,427	13,245	25,000
water meters, horns purchased for resale					
6315 Miscellaneous Professional Services					
Consulting Services on County Road Projects			-		
Comprehensive Water System Study		14,000			
Mapping updates, Well Tests,NE Water Ext	66,012	12,755	4,413	13,475	20,000
	66,012	26,755	4,413	13,475	20,000
6322 Postage					
Miscellaneous mailings, certifications, etc.	1,335	1,024	897	883	1,000
Drinking Water Mailing					
6323 Cell Phones	2,182	2,519	2,045	1,822	2,200
Cell phone charges.					
6335 Training	1,457	1,056	1,616	640	1,200
6352 General Notices and Public Information					
Water Rating Report	559	154	56	474	700
6361 General Liability Property Auto Insurance					
Share of applicable insurance coverage.	22,693	19,259	20,826	24,080	28,800
6371 Electric Utilities					
Pump-house 1 & 2					

City of Ramsey 2015 Adopted Water Utility Fund Budget

WATER UTILITY FUND 601	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
Water Tower 1&2					
Wells #1-5					
1/4 cost related to PW building	115,281	110,981	108,991	103,449	112,000
6372 Water/Irrigation	713	804	702	-	-
PW Municipal Sewer/Water Charges					
6373 Gas Utilities	3,814	2,148	3,390	4,585	5,500
PW Municipal Natural Gas Charges					
6374 Refuse/Recycling	326	329	405	498	600
PW Municipal Refuse/Recycling Charges					
6381 Building and Structure Repair	284	-	2,712	532	1,000
Miscellaneous repairs					
6415 Other Equipment Repairs	-	-	-	-	-
Miscellaneous repairs					
6439 Other Miscellaneous					
Water Appropriation Fee	809	22,376	12,457	10,737	15,000
License Tabs, Taxes, Etc.	809	22,376	12,457	10,737	15,000
6451 Dues					
Water Works Operators Dues	700	1,089	23	225	800
6489 Other Contracted Services					
Utility Billing Contract, water testing	26,136	31,796	70,732	23,632	32,000
6722 Depreciation					
Current Year Depreciation	479,281	507,613	507,613	507,613	607,137
Water Tower #2	29,100	29,100	29,100	29,100	29,100
Utility Truck Replace #629 (1/2 cost) 10 year life	1,750	1,750	1,750	-	-
Water Lines Installed by Developers & Tower #3	47,000	75,332	75,849	99,524	19,373
Line Locator	500	500	500	500	500
1-Ton Truck with Utility Box	4,700	4,700	4,700	4,700	4,700
4x4 3/4 ton truck (10 year life)	3,000	3,000	3,000	3,000	3,000
Back Hoe	1,313	1,313	1,313	1,313	1,313
	566,644	623,308	623,825	645,750	665,123
6820 Administrative Transfers					
Transfers to General Fund	33,000	34,000	35,000	37,000	38,000
Transfer for Muni Debt	1,000,000				
	1,033,000	34,000	35,000	37,000	38,000

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SEWER FUND

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SEWER UTILITY FUND 602 - Budget Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
REVENUES					
Sewer Charges	$ 1,168,449	$ 1,256,895	$ 1,278,915	$ 1,335,163	$ 1,342,860
Credit Card Fees	132	(3,482)	(4,014)	(5,386)	(6,000)
Sewer Penalties	33,937	31,959	30,908	30,519	26,858
SAC - Permit Revenue	846	7,852	(2,777)	1,764	1,500
Investment Earnings	118,627	96,996	(127,281)	278,735	55,000
Miscellaneous-Int on Muni Loan	52,802	49,665	48,410	20,138	18,546
TOTAL REVENUES	**$ 1,374,793**	**$ 1,439,885**	**$ 1,224,161**	**$ 1,660,933**	**$ 1,438,764**
EXPENSES					
Personnel Services	$ 82,479	$ 78,723	$ 89,748	$ 127,762	$ 186,540
Supplies	18,292	8,713	11,916	21,207	20,200
Other Services and Charges	608,504	624,074	640,092	681,711	670,714
Other Financing Uses:					
Depreciation	440,045	441,250	440,880	467,250	481,270
Administrative Transfer	27,000	28,000	29,000	31,000	32,000
TOTAL EXPENSES	**$ 1,176,320**	**$ 1,180,760**	**$ 1,211,636**	**$ 1,328,930**	**$ 1,390,724**
RETAINED EARNINGS					
Beginning Balance (Deficit)- 1/1	$ 2,929,701	$ 3,128,174	$ 3,387,299	$ 3,399,824	$ 3,731,827
Operating Revenues	1,374,793	1,439,885	1,224,161	1,660,933	1,438,764
Operating EXPENSES	(1,176,320)	(1,180,760)	(1,211,636)	(1,328,930)	(1,390,724)
Ending Balance (Deficit) - 12/31	**$ 3,128,174**	**$ 3,387,299**	**$ 3,399,824**	**$ 3,731,827**	**$ 3,779,867**

SEWER UTILITY FUND 602 - Revenues By Source

Account Number & Description	Act	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
SEWER CHARGES						
4356 SAC - Permit Revenue		$ 846	$ 7,852	$ (2,777)	$ 1,764	$ 1,500
4661 Residential Sewer Charges		850,409	947,895	962,360	1,002,139	1,010,480
4662 Commercial Sewer Charges		318,040	309,000	316,555	333,024	332,380
4140 Credit Card Fees		132	(3,482)	(4,014)	(5,386)	(6,000)
4663 Residential Sewer Penalties		25,391	25,731	24,642	23,859	20,210
4663 Commercial Sewer Penalties		8,546	6,228	6,266	6,660	6,648
Total Sewer Charges		**$ 1,203,364**	**$ 1,293,224**	**$ 1,303,032**	**$ 1,362,060**	**$ 1,365,218**
NON-OPERATING REVENUES						
4701 Interest On Investments		$ 118,627	$ 96,996	$ (127,281)	$ 278,735	$ 55,000
4609 Miscellaneous Revenues		52,802	$ 49,665	48,410	20,138	18,546
Total Non-Operating Revenues		**$ 171,429**	**$ 146,661**	**$ (78,871)**	**$ 298,873**	**$ 73,546**
TOTAL SEWER UTILITY FUND		**$ 1,374,793**	**$ 1,439,885**	**$ 1,224,161**	**$ 1,660,933**	**$ 1,438,764**

SEWER UTILITY FUND 602 - Revenue Notes

	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
4356 SAC-Permit Revenue					
1% of MWCC SAC Charges	846	7,852	(2,777)	1,764	1,500
4609/4702 Miscellaneous Revenues					
20-Year Install Payment on Muni Center Loan& SA Adj	52,802	49,665	48,410	20,138	18,546
4661 Residential Sewer Charges	850,409	947,895	962,360	1,002,139	1,010,480
4662 Commercial Sewer Charges	318,040	309,000	316,555	333,024	332,380
4663 Residential Sewer Penalties					
Approximately 2% of projected annual billings	25,391	25,731	24,642	23,859	20,210
4663 Commercial Sewer Penalties					
Approximately 2% of projected annual billings	8,546	6,228	6,266	6,660	6,648

SEWER UTILITY FUND 602	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
SEWER UTILITY FUND 602 - Expense Summary					
Personnel Services	$ 82,479	$ 78,723	$ 89,748	$ 127,762	$ 160,501
Supplies	18,292	8,713	11,916	21,207	20,200
Other Services and Charges	608,504	624,074	640,092	681,711	680,000
Other Financing Uses:					
Depreciation	440,045	441,250	440,880	467,250	467,250
Administrative Transfer	27,000	28,000	29,000	31,000	32,000
TOTAL EXPENSES	**$ 1,176,320**	**$ 1,180,760**	**$ 1,211,636**	**$ 1,328,930**	**$ 1,359,951**

SEWER UTILITY FUND 602	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
SEWER UTILITY FUND 602 - Expense Details					
PERSONNEL SERVICES					
Wages and Salaries -					
6102 Full-Time Regular	$ 64,876	$ 63,495	$ 72,934	$ 99,068	$ 151,897
6103 Full-Time Overtime	1,529	1,015	534	722	-
6105 Temporary Regular	4,152	2,611	3,042	4,574	-
Total Wages and Salaries	**$ 70,557**	**$ 67,121**	**$ 76,510**	**$ 104,364**	**$ 151,897**
Employer Contributions -					
6121 PERA Contributions	$ 4,783	$ 2,980	$ 5,178	$ 7,169	$ 11,392
6122 FICA/Medicare Contributions	5,163	6,449	5,753	8,037	11,727
6131 Group Insurance	-	-	-	5,197	6,432
6133 Workers' Comp - Premiums	1,976	2,173	2,307	2,995	5,092
Total Employer Contributions	**$ 11,922**	**$ 11,602**	**$ 13,238**	**$ 23,398**	**$ 34,643**
Total Personnel Services	**$ 82,479**	**$ 78,723**	**$ 89,748**	**$ 127,762**	**$ 186,540**
SUPPLIES					
Operating Supplies:					
6225 Diesel Fuel	$ 2,149	$ 1,043	$ 2,758	$ 3,924	$ 4,200
6249 Miscellaneous Operating Supplies	8,148	6,634	8,031	10,775	11,000
Total Operating Supplies	**$ 10,297**	**$ 7,677**	**$ 10,789**	**$ 14,699**	**$ 15,200**
Repair and Maintenance Supplies:					
6275 Other Equipment Parts	$ 7,995	$ 1,036	$ 1,127	$ 6,508	$ 5,000
Total Repair & Maintenance Supplies	**$ 7,995**	**$ 1,036**	**$ 1,127**	**$ 6,508**	**$ 5,000**
TOTAL SUPPLIES	**$ 18,292**	**$ 8,713**	**$ 11,916**	**$ 21,207**	**$ 20,200**
OTHER SERVICES AND CHARGES					
Professional Services					
6315 Miscellaneous Professional Services	$ 1,278	$ 31,079	$ 16,227	$ 629	$ 5,000
Total Professional Services	**$ 1,278**	**$ 31,079**	**$ 16,227**	**$ 629**	**$ 5,000**
Employee Reimbursements:					
6335 Training	$ 950	$ 646	$ 923	$ 552	$ 1,000
Total Employee Reimbursements	**$ 950**	**$ 646**	**$ 923**	**$ 552**	**$ 1,000**
Insurance:					
6361 General Liability/Property/Auto Insurance	$ 7,772	$ 6,758	$ 12,105	$ 14,122	$ 15,000
Total Insurance	**$ 7,772**	**$ 6,758**	**$ 12,105**	**$ 14,122**	**$ 15,000**
Utilities:					
6371 Electric Utilities	$ 8,942	$ 9,227	$ 10,622	$ 15,300	$ 16,000
6372 Water/Irrigation					
6373 Gas Utilities	1,681	1,202	1,816	2,387	2,600
6374 Refuse/Recycling	326	329	405	498	600
6377 Sewer Service (MCES)	565,185	541,073	584,352	623,618	610,514
Total Utilities	**$ 576,134**	**$ 551,831**	**$ 597,195**	**$ 641,803**	**$ 629,714**
Contracted Services:					
6489 Other Contracted Services	$ 22,370	$ 33,760	$ 13,642	$ 24,605	$ 20,000
Total Contracted Services	**22,370**	**33,760**	**13,642**	**24,605**	**20,000**
Total Services and Charges	**$ 608,504**	**$ 624,074**	**$ 640,092**	**$ 681,711**	**$ 670,714**
TOTAL OPERATING EXPENSES	**$ 709,275**	**$ 711,510**	**$ 741,756**	**$ 830,680**	**$ 877,454**
6722 Depreciation	440,045	441,250	440,880	467,250	481,270
6820 Administrative Transfers	27,000	28,000	29,000	31,000	32,000
TOTAL EXPENSES	**$ 1,176,320**	**$ 1,180,760**	**$ 1,211,636**	**$ 1,328,930**	**$ 1,390,724**

SEWER UTILITY FUND 602	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
SEWER UTILITY FUND 602 - Expense Notes					
Personnel Complement:					
Full-time equivalents for positions charging time to the Sewer Utility are reported in the General Fund.					
6225 Diesel Fuel					
Diesel Fuel for vehicles.	2,149	1,043	2,758	3,924	4,200
6249 Miscellaneous Operating Supplies					
Miscellaneous operating supplies.	8,148	6,634	8,031	10,775	11,000
6275 Other Equipment Parts.					
Miscellaneous Repair Parts.	7,995	1,036	1,127	6,508	5,000
6315 Miscellaneous Professional Services					
Comprehensive Sewer Plan/Comp Plan	-	11,000	-	-	-
Misc Services	1,278	20,079	16,227	629	5,000
	1,278	31,079	16,227	629	5,000
6335 Training					
Miscellaneous training	950	646	923	552	1,000
6361 General Liability/Property/Auto Insurance					
Share of applicable insurance coverage.	7,772	6,758	12,105	14,122	15,000
6371 Electric Utilities					
Lift Station electric service.	8,942	9,227	10,622	15,300	16,000
6373 Gas Utilities					
Gas Service at Public Works Site	1,681	1,202	1,816	2,387	2,600
6374 Refuse/Recycling					
Dumpster Charges at Public Works Site	326	329	405	498	600
6377 Sewer Service					
Metropolitan Council Environmental Services (MCES)	565,185	541,073	584,352	623,618	610,514
6489 Other Contracted Services					
Misc Contracted Services/Gopher State	11,189	22,847	-	-	-
Contract - Utility Billing	11,181	10,913	13,642	24,605	20,000
	22,370	33,760	13,642	24,605	20,000
6722 Depreciation					
Current Year Depreciation	385,227	418,250	417,880	418,000	436,270
Sewer Lines Installed by Developers	31,818	-	-	26,250	22,000
Utility Truck Replace #629 (1/2 cost) 10 year life	1,750	1,750	1,750	1,750	1,750
Jet Vac Truck 12 year Life	21,250	21,250	21,250	21,250	21,250
	440,045	441,250	440,880	467,250	481,270
6820 Administrative Transfers					
Transfers to General Fund	27,000	28,000	29,000	31,000	32,000
	27,000	28,000	29,000	31,000	32,000

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STREET LIGHTING FUND

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City of Ramsey 2015 Adopted Street Light Utility Fund Budget

STREET LIGHT UTILITY FUND 603 - Budget Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
REVENUES					
Street Light Charges	$ 173,058	$ 173,769	$ 172,370	$ 183,166	$ 178,854
Credit Card Fee	$ 24	$ (437)	$ (423)	$ (680)	$ (800)
Operation & Maintenance - Developer	360	360	360	-	-
Street Light Penalties	5,408	5,430	4,851	5,307	5,000
Investment Earnings	27,326	19,641	(21,494)	42,900	20,000
Miscellaneous	-	-	-	-	-
TOTAL REVENUES	**$ 206,176**	**$ 198,763**	**$ 155,664**	**$ 230,693**	**$ 203,054**
EXPENSES					
Personnel Services	$ -	$ 326	$ -	$ -	$ -
Supplies	-	-	-	-	-
Other Services and Charges	131,930	133,206	135,695	125,891	132,000
Other Financing Uses:	-	-	-	-	-
Depreciation	31,828	32,118	41,042	50,000	52,000
Administrative Transfer	13,000	14,000	15,000	16,000	17,000
TOTAL EXPENSES	**$ 176,758**	**$ 179,650**	**$ 191,737**	**$ 191,891**	**$ 201,000**
RETAINED EARNINGS					
Beginning Balance (Deficit)- 1/1	$ 737,975	$ 767,393	$ 786,506	$ 750,433	$ 789,235
Operating Revenues	206,176	198,763	155,664	230,693	203,054
Operating EXPENSES	(176,758)	(179,650)	(191,737)	(191,891)	(201,000)
Ending Balance (Deficit)- 12/31	**$ 767,393**	**$ 786,506**	**$ 750,433**	**$ 789,235**	**$ 791,289**

City of Ramsey 2015 Adopted Street Light Utility Fund Budget

STREET LIGHT UTILITY FUND 603 - Revenues By Source

Account Number & Description		2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
STREET LIGHT CHARGES						
4681	Street Light Charges					
	Subdivision	$ 128,562	$ 129,214	$ 127,290	$ 137,434	$ 133,654
	Priority	44,496	44,555	45,080	45,732	45,200
4140	Credit Card Fees	24	(437)	(423)	(680)	(800)
4682	Street Light O&M Charges	360	360	360	-	-
4683	Penalties - Street Light Charges	5,408	5,430	4,851	5,307	5,000
	Total Street Light Charges	**$ 178,850**	**$ 179,122**	**$ 177,158**	**$ 187,793**	**$ 183,054**
NON-OPERATING REVENUES						
4701	Interest On Investments	27,326	19,641	(21,494)	42,900	20,000
4609	Miscellaneous Revenues	-	-	-	-	-
	Total Non-Operating Revenues	**$ 27,326**	**$ 19,641**	**$ (21,494)**	**$ 42,900**	**$ 20,000**
TOTAL STREET LIGHT UTILITY FUND		**$ 206,176**	**$ 198,763**	**$ 155,664**	**$ 230,693**	**$ 203,054**

STREET LIGHT UTILITY FUND 603 - Revenue Notes

	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
4681 - Street Light Charges					
SUBDIVISION:					
(new subdivisions)	128,562	129,214	127,290	137,434	133,654
Minimum 14.00/quarter (Pine Cove)(6 Accounts)					
PRIORITY:					
	44,496	44,555	45,080	45,732	45,200
4682 - Street Light O&M Charges					
O&M Developer Contributions (1 of 3 years)	360	360	360	-	-
4683 - Street Light Penalties					
Approximately 2% of projected annual billings	5,408	5,430	4,851	5,307	5,000

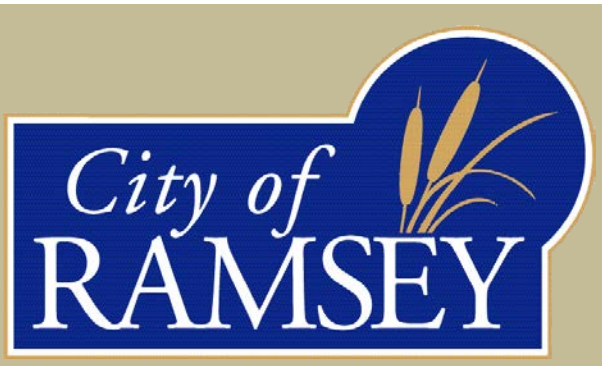
City of Ramsey 2015 Adopted Street Light Utility Fund Budget

STREET LIGHT UTILITY FUND 603	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
STREET LIGHT UTILITY FUND 603 - Expense Summary					
Personnel Services	$ -	$ 326	$ -	$ -	$ -
Supplies	-	-	-	-	-
Other Services and Charges	131,930	133,206	135,695	125,891	132,000
Other Financing Uses:					
Depreciation	31,828	32,118	41,042	50,000	52,000
Administrative Transfer	13,000	14,000	15,000	16,000	17,000
TOTAL EXPENSES	**$ 176,758**	**$ 179,650**	**$ 191,737**	**$ 191,891**	**$ 201,000**

City of Ramsey 2015 Adopted Street Light Utility Fund Budget

STREET LIGHT UTILITY FUND 603	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
STREET LIGHT UTILITY FUND 603 - Expense Detail					
PERSONNEL SERVICES					
Wages and Salaries -	$ -	$ 326	$ -	$ -	$ -
Total Wages and Salaries	-	326	-	-	-
Other Gross Earnings -	-	-	-	-	-
Total Other Gross Earnings	-	-	-	-	-
Employer Contributions -	-	-	-	-	-
Total Employer Contributions	-	-	-	-	-
Total Personnel Services	$ -	$ 326	$ -	$ -	$ -
SUPPLIES					
Office Supplies:					
Total Office Supplies	$ -	$ -	$ -	$ -	$ -
Operating Supplies:	-	-	-	-	-
Total Operating Supplies	-	-	-	-	-
Repair and Maintenance Supplies:	-	-	-	-	-
Total Repair and Maintenance Supplies	-	-	-	-	-
Small Tools and Minor Equipment:	-	-	-	-	-
Total Small Tools/Minor Equip	-	-	-	-	-
Merchandise For Resale:	-	-	-	-	-
Total Merchandise For Resale	-	-	-	-	-
TOTAL SUPPLIES	$ -	$ -	$ -	$ -	$ -
OTHER SERVICES AND CHARGES					
Utilities:					
6371 Electric Utilities	$ 120,683	$ 122,292	$ 125,655	$ 115,511	$ 120,000
Total Utilities	120,683	122,292	125,655	115,511	120,000
Contracted Services:					
6489 Other Contracted Services	11,247	10,914	10,040	10,380	12,000
Total Contracted Services	11,247	10,914	10,040	10,380	12,000
Total Services and Charges	131,930	133,206	135,695	125,891	132,000
TOTAL OPERATING EXPENSES	131,930	133,532	135,695	125,891	132,000
6722 Depreciation	31,828	32,118	41,042	50,000	52,000
6820 Administrative Transfers	13,000	14,000	15,000	16,000	17,000
TOTAL EXPENSES	**$ 176,758**	**$ 179,650**	**$ 191,737**	**$ 191,891**	**$ 201,000**

STREET LIGHT UTILITY FUND 603 - Expense Notes					
6371 Electric Utilities					
SUBDIVISION	120,683	122,292	125,655	115,511	120,000
6489 Other Contracted Services					
Contract - Utility Billing	11,247	10,914	10,040	10,380	12,000
	11,247	10,914	10,040	10,380	12,000
6722 Depreciation					
Current Year Depreciation	31,828	32,118	41,042	50,000	52,000
6820 Administrative Transfers					
Transfers to General Fund	13,000	14,000	15,000	16,000	17,000



RECYCLING FUND

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City of Ramsey 2015 Adopted Recycling Utility Fund Budget

RECYCLING UTILITY FUND 604 - Budget Summary	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
REVENUES					
Intergovernmental - Grants	$ 50,279	$ 50,165	$ 79,358	$ 65,817	$ 63,835
Recycling Charges	287,600	288,037	286,036	300,486	294,617
Credit Card Fees	18	(608)	(647)	(888)	(1,000)
Recycling Penalties	8,214	8,231	7,370	7,924	7,000
Investment Earnings	2,389	2,229	(3,373)	8,705	2,000
Miscellaneous	1,394	697	5,276	1,639	-
TOTAL REVENUES	**$ 349,894**	**$ 348,751**	**$ 374,020**	**$ 383,683**	**$ 366,452**
EXPENSES					
Personnel Services	$ 4,636	$ 6,070	$ 6,613	$ 6,519	$ 6,347
Supplies	5,638	5,090	8,955	12,402	18,000
Other Services and Charges	292,672	291,787	293,061	302,431	309,890
Other Financing Uses:					
Depreciation	-	-	-	-	-
Administrative Transfer	8,000	8,500	9,000	9,500	10,000
TOTAL EXPENSES	**$ 310,946**	**$ 311,447**	**$ 317,629**	**$ 330,852**	**$ 344,237**
RETAINED EARNINGS					
Beginning Balance (Deficit)- 1/1	$ 166,721	$ 205,669	$ 242,973	$ 299,364	$ 352,195
Operating Revenues	349,894	348,751	374,020	383,683	366,452
Operating EXPENSES	(310,946)	(311,447)	(317,629)	(330,852)	(344,237)
Ending Balance (Deficit) - 12/31	**$ 205,669**	**$ 242,973**	**$ 299,364**	**$ 352,195**	**$ 374,410**

RECYCLING UTILITY FUND 604 - Revenues By Source

Account Number & Description		2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
RECYCLING CHARGES						
4287	County Grants	$ 50,279	$ 50,165	$ 79,358	$ 65,817	$ 63,835
4671	Recycling Charges	287,600	288,037	286,036	300,486	294,617
4140	Credit Card Fee	18	(608)	(647)	(888)	(1,000)
4672	Penalties - Recycling Charges	8,214	8,231	7,370	7,924	7,000
	Total Recycling Charges	**$ 346,111**	**$ 345,825**	**$ 372,117**	**$ 373,339**	**$ 364,452**
NON-OPERATING REVENUES						
4701	Interest On Investments	$ 2,389	$ 2,229	$ (3,373)	$ 8,705	$ 2,000
4609	Miscellaneous Revenues	1,394	697	5,276	1,639	-
	Total Non-Operating Revenues	**$ 3,783**	**$ 2,926**	**$ 1,903**	**$ 10,344**	**$ 2,000**
TOTAL RECYCLING UTILITY FUND		**$ 349,894**	**$ 348,751**	**$ 374,020**	**$ 383,683**	**$ 366,452**

RECYCLING UTILITY FUND 604 - Revenues Notes

	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
4287 County Grants					
SCORE Reimbursement	50,279	50,165	79,358	65,817	63,835
4671 Recycling Charges					
Minimum $7.31/quarter	287,600	288,037	286,036	300,486	294,617
4672 Recycling Penalties					
Approximately 2% of projected annual billings	8,214	8,231	7,370	7,924	7,000

RECYCLING UTILITY FUND 604	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
RECYCLING UTILITY FUND 604 - Expense Summary					
Personnel Services	$ 4,636	$ 6,070	$ 6,613	$ 6,519	$ 6,347
Supplies	5,638	5,090	8,955	12,402	18,000
Other Services and Charges	292,672	291,787	293,061	302,431	309,890
Other Financing Uses:					
Administrative Transfer	8,000	8,500	9,000	9,500	10,000
TOTAL EXPENSES	**$ 310,946**	**$ 311,447**	**$ 317,629**	**$ 330,852**	**$ 344,237**

RECYCLING UTILITY FUND 604	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
RECYCLING UTILITY FUND 604 - Expense Detail					
PERSONNEL SERVICES					
Wages and Salaries -					
6102 Full-Time Regular	$ 3,620	$ 4,764	$ 4,413	$ 4,983	$ 5,484
6103 Full-Time Overtime	452	560	1,352	694	-
Total Wages and Salaries	**$ 4,072**	**$ 5,324**	**$ 5,765**	**$ 5,677**	**$ 5,484**
Employer Contributions -					
6121 PERA Contributions	$ 293	$ 392	$ 424	$ 412	$ 411
6122 FICA/Medicare Contributions	255	329	395	405	420
6133 Workers' Comp - Premiums	16	25	29	25	32
Total Employer Contributions	**$ 564**	**$ 746**	**$ 848**	**$ 842**	**$ 863**
Total Personnel Services	**$ 4,636**	**$ 6,070**	**$ 6,613**	**$ 6,519**	**$ 6,347**
SUPPLIES					
Operating Supplies-					
6249 Misc. Operating Supplies	$ 5,638	$ 5,090	$ 8,955	$ 12,402	$ 18,000
Total Operating Supplies	**$ 5,638**	**$ 5,090**	**$ 8,955**	**$ 12,402**	**$ 18,000**
TOTAL SUPPLIES	$ 5,638	$ 5,090	$ 8,955	$ 12,402	$ 18,000
OTHER SERVICES AND CHARGES					
Communication:					
6322 Postage	$ 175	$ 189	$ 287	$ 252	$ 350
Total Communication	**$ 175**	**$ 189**	**$ 287**	**$ 252**	**$ 350**
Contracted Services:					
6489 Other Contracted Services	$ 292,497	$ 291,598	$ 292,774	$ 302,179	$ 309,540
Total Contracted Services	**$ 292,497**	**$ 291,598**	**$ 292,774**	**$ 302,179**	**$ 309,540**
Total Services and Charges	**$ 292,672**	**$ 291,787**	**$ 293,061**	**$ 302,431**	**$ 309,890**
TOTAL OPERATING EXPENSES	**$ 302,946**	**$ 302,947**	**$ 308,629**	**$ 321,352**	**$ 334,237**
6820 Administrative Transfers	8,000	8,500	9,000	9,500	10,000
TOTAL EXPENSES	**$ 310,946**	**$ 311,447**	**$ 317,629**	**$ 330,852**	**$ 344,237**

RECYCLING UTILITY FUND 604 - Expense Notes

Personnel Complement:

Full-time equivalents for positions charging time to the Recycling Fund Utility are reported in the General Fund.

6249 Misc. Operating Supplies					
Add'l Recycling Days paid via Score Grant	5,638	5,090	8,955	12,402	18,000
6322 Postage					
Miscellaneous postage costs	175	189	287	252	350
6489 Other Contracted Services					
Contract - Utility Billing	9,085	8,185	7,530	7,876	9,351
ACE curbside recycling pick-up	283,412	283,413	285,244	294,303	300,189
	292,497	291,598	292,774	302,179	309,540
6820 Administrative Transfers					
Transfers to General Fund	8,000	8,500	9,000	9,500	10,000

STORM WATER FUND

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STORM WATER UTILITY FUND 605 - Budget Summary

	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
REVENUES					
Storm Water Charges	$ 602,394	$ 632,657	$ 663,746	$ 692,160	$ 748,441
Credit Card Fees	$ (23)	$ (695)	$ (891)	$ (1,365)	$ (1,600)
Storm Water Penalties	15,207	15,206	15,082	14,829	14,960
Investment Earnings	24,701	13,492	(17,955)	37,280	15,000
Miscellaneous	-	-	-	511	-
TOTAL REVENUES	**$ 642,279**	**$ 660,660**	**$ 659,982**	**$ 743,415**	**$ 776,801**
EXPENSES					
Personnel Services	$ 99,691	$ 126,700	$ 118,962	$ 140,977	$ 158,200
Supplies	17,970	12,063	16,499	17,351	19,500
Other Services and Charges	77,122	138,591	122,456	116,773	78,500
Other Financing Uses:					
Depreciation	215,883	218,955	233,453	240,000	260,000
Administrative Transfer	118,585	23,000	24,000	26,000	27,000
TOTAL EXPENSES	**$ 529,251**	**$ 519,309**	**$ 515,370**	**$ 541,101**	**$ 543,200**
RETAINED EARNINGS					
Beginning Balance (Deficit)- 1/1	$ 1,518,707	$ 1,631,735	$ 1,773,086	$ 1,917,698	$ 2,120,012
Operating Revenues	642,279	660,660	659,982	743,415	776,801
Operating EXPENSES	(529,251)	(519,309)	(515,370)	(541,101)	(543,200)
Ending Balance (Deficit) - 12/31	**$ 1,631,735**	**$ 1,773,086**	**$ 1,917,698**	**$ 2,120,012**	**$ 2,353,613**

STORM WATER UTILITY FUND 605 - Revenues By Source

Account Number & Description		2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
STORM WATER CHARGES						
4693	Storm Water Charges-Residential	$ 302,762	$ 312,544	$ 332,434	$ 346,019	$ 374,820
4694	Storm Water Charges-Commercial	$ 299,632	$ 320,113	$ 331,312	$ 346,141	$ 373,621
4140	Credit Card Fees	$ (23)	$ (695)	$ (891)	$ (1,365)	$ (1,600)
4695	Penalties - Storm Water Charges	$ 15,207	$ 15,206	$ 15,082	$ 14,829	$ 14,960
	Total Storm Water Charges	**$ 617,578**	**$ 647,168**	**$ 677,937**	**$ 705,624**	**$ 761,801**
NON-OPERATING REVENUES						
4701	Interest On Investments	$ 24,701	$ 13,492	$ (17,955)	$ 37,280	$ 15,000
4609	Miscellaneous Revenues	$ -	$ -	$ -	$ 511	$ -
	Total Non-Operating Revenues	**$ 24,701**	**$ 13,492**	**$ (17,955)**	**$ 37,791**	**$ 15,000**
TOTAL STORM WATER UTILITY FUND		**$ 642,279**	**$ 660,660**	**$ 659,982**	**$ 743,415**	**$ 776,801**

STORM WATER UTILITY FUND 605 - Revenues Notes

	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
4693 Storm Water Charges - Residential	302,762	312,544	332,434	346,019	374,820
4694 Storm Water Charges - Commercial	299,632	320,113	331,312	346,141	373,621
4695 Storm Water Penalties					
Approximately 2% of projected annual billings	15,207	15,206	15,082	14,829	13,600

STORM WATER UTILITY FUND 605	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
STORM WATER UTILITY FUND 605 - Expense Summary					
Personnel Services	$ 99,691	$ 126,700	$ 118,962	140,977	158,200
Supplies	17,970	12,063	16,499	17,351	19,500
Other Services and Charges	77,122	138,591	122,456	116,773	78,500
Other Financing Uses:					
Depreciation	215,883	218,955	233,453	240,000	260,000
Administrative Transfer	118,585	23,000	24,000	26,000	27,000
TOTAL EXPENSES	**$ 529,251**	**$ 519,309**	**$ 515,370**	**$ 541,101**	**$ 543,200**

STORM WATER UTILITY FUND 605		2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
STORM WATER UTILITY FUND 605 - Expense Detail						
PERSONNEL SERVICES						
Wages and Salaries -						
6102	Full-Time Regular	$ 84,457	$ 106,814	$ 100,398	$ 106,780	$ 117,679
6103	Full-Time Overtime	203	104	105	163	-
6105	Temporary Regular	132	1,003	504	1,139	-
Total Wages and Salaries		**$ 84,792**	**$ 107,921**	**$ 101,007**	**$ 108,082**	**$ 117,679**
Employer Contributions -						
6121	PERA Contributions	6,145	7,752	7,277	7,753	8,826
6122	FICA/Medicare Contributions	6,380	8,133	7,632	8,226	9,041
6131	Group Insurance	-	-	-	13,574	19,468
6133	Workers' Comp - Premiums	2,374	2,894	3,046	3,342	3,186
Total Employer Contributions		**$ 14,899**	**$ 18,779**	**$ 17,955**	**$ 32,895**	**$ 40,521**
Total Personnel Services		**$ 99,691**	**$ 126,700**	**$ 118,962**	**$ 140,977**	**$ 158,200**
SUPPLIES						
Operating Supplies:						
6223	Gasoline	$ 1,869	$ 1,104	$ 795	$ 694	$ 1,000
6225	Diesel Fuel	98	1,281	2,124	1,271	1,500
6229	Shop Materials	-	-	-	-	-
6249	Misc. Operating Supplies	10,088	6,562	5,921	6,204	7,000
Total Operating Supplies		**$ 12,055**	**$ 8,947**	**$ 8,840**	**$ 8,169**	**$ 9,500**
Repair and Maintenance Supplies:						
6257	Other Vehicle Parts	$ 5,916	$ 3,116	$ 7,659	$ 9,182	$ 10,000
6269	Landscape Materials	-	-	-	-	-
Total Repair & Maintenance Supplies		**$ 5,916**	**$ 3,116**	**$ 7,659**	**$ 9,182**	**$ 10,000**
TOTAL SUPPLIES		**$ 17,971**	**$ 12,063**	**$ 16,499**	**$ 17,351**	**$ 19,500**
OTHER SERVICES AND CHARGES						
Professional Services						
6315	Misc. Professional Services	35,801	50,691	74,271	16,119	10,000
Total Professional Services		**$ 35,801**	**$ 50,691**	**$ 74,271**	**$ 16,119**	**$ 10,000**
Insurance:						
6361	General Liability Insurance	4,942	5,934	6,013	5,092	6,800
Total Insurance		**$ 4,942**	**$ 5,934**	**$ 6,013**	**$ 5,092**	**$ 6,800**
Utilities:						
6371	Electric Utilities	2,146	1,948	2,467	2,332	2,600
6373	Gas Utilities	1,680	1,202	1,817	2,387	3,000
6374	Refuse Disposal	325	329	405	498	600
Total Utilities		**$ 4,151**	**$ 3,479**	**$ 4,689**	**$ 5,217**	**$ 6,200**
Repairs and Maintenance - Labor:						
6382	Machinery and Equipment Repair	-	-	-	-	-
6388	Other Vehicle Repair	1,370	-	-	-	-
Total Repairs and Maintenance - Labor		**$ 1,370**	**$ -**	**$ -**	**$ -**	**$ -**
Dues, Subscriptions and Registration Fees:						
6451	Dues	17,211	39,162	25,654	37,693	40,500
Total Dues, Subscriptions and Registration Fees'		**17,211**	**39,162**	**25,654**	**37,693**	**40,500**
Contracted Services:						
6489	Other Contracted Services	13,647	39,325	11,829	52,652	15,000
Total Contracted Services		**13,647**	**39,325**	**11,829**	**52,652**	**15,000**
Total Services and Charges		77,122	138,591	122,456	116,773	78,500
TOTAL OPERATING EXPENSES		**194,784**	**277,354**	**257,917**	**275,101**	**256,200**
6722	Depreciation	215,883	218,955	233,453	240,000	260,000
6820	Administrative Transfers	118,584	23,000	24,000	26,000	27,000
TOTAL EXPENSES		**529,251**	**519,309**	**515,370**	**541,101**	**543,200**

STORM WATER UTILITY FUND 605	2011 Actual	2012 Actual	2013 Actual	2014 Amended	2015 Adopted
STORM WATER UTILITY FUND 605 - Expense Notes					
Personnel Complement:					
Full-time equivalents for positions charging time to the Storm Water Fund Utility are reported in the General Fund					
6223 Gasoline					
Gasoline for street sweeping equipment	1,869	1,104	795	694	1,000
6225 Diesel Fuel					
Diesel fuel for street sweeping equipment	98	1,281	2,124	1,271	1,500
6249 Misc. Operating Supplies					
Street Sweeping Supplies	10,088	6,562	5,921	6,204	7,000
6257 Other Vehicle Parts					
Sweeper parts	5,916	3,116	7,659	9,182	10,000
6315 Misc. Professional Services					
Misc Services(Storm Drainage Easements, etc)	35,801	50,691	74,271	16,119	20,000
	35,801	50,691	74,271	16,119	20,000
6361 General Liability/Property/Auto Insurance					
Share o f applicable insurance coverage.	4,942	5,934	6,013	5,092	6,800
6371 Electric Utilities					
Electric service for PW Shops 16.7% of PW Cost	2,146	1,948	2,467	2,332	2,600
6373 Gas Utilities					
Gas Service for PW Shops - 16.7% of PW Cost	1,680	1,202	1,817	2,387	3,000
6374 Refuse Disposal					
Refuse removal from PW Shops - 16.7% of PW Cost	325	329	405	498	600
6451 Membership Dues					
LRRWMO	17,211	39,162	25,654	37,693	40,500
6489 Other Contracted Services					
Gopher State/misc	-	28,411	1,790	42,273	4,500
Contract - Utility Billing	13,647	10,914	10,039	10,379	10,500
	13,647	39,325	11,829	52,652	15,000
6722 Depreciation					
Current Year Depreciation	203,910	213,890	213,890	228,388	231,695
Storm Drainage Lines	6,908		14,498	6,547	23,240
Backhoe (with Water, Sewer, & St. Light)	1,315	1,315	1,315	1,315	1,315
Sewer Cleaning Jet Vac Truck 12 Year Life	3,750	3,750	3,750	3,750	3,750
	215,883	218,955	233,453	240,000	260,000
6820 Administrative Transfers					
Transfers to General Fund	22,000	23,000	24,000	26,000	27,000
Engineering Project Overhead Transfer on St Maint Program	96,584	-	-	-	-
	118,584	23,000	24,000	26,000	27,000

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-058

RESOLUTION AMENDING THE 2014 CITY OF RAMSEY ENTERPRISE FUNDS BUDGETS

WHEREAS, during the year 2014, the Ramsey City Council acted on matters impacting revenue and expenditures budgets of the City's enterprise funds for items that were not included in the original budget for the year ended December 31, 2014; and

WHEREAS, for financial reporting purposes, amendments to the City's enterprise funds budgets are to be made in the form of a Budget Amendment Resolution; and

WHEREAS, the following budget amendments are required to confirm Council's actions taken by motion and/or discussion and to reflect actual activity for the year ended December 31, 2014:

WATER UTILITY FUND #601

To amend revenue activities based on budget amendments made by Council action during 2014 and actual moneys received over (under) budget from $2,097,922 to $2,318,942 for a total net increase of $221,020:

Interest Earnings	$354,707
Water Sales	(151,434)
Miscellaneous-Internal Loan Repayment-Muni Center	17,747
Net Increase in Water Utility Fund Budgeted Revenues	$221,020

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2014 and actual moneys spent over (under) budget from $1,367,295 to $1,279,496 for a total net decrease of $87,799:

Personal Services	$17,217
Supplies	(50,098)
Other Services and Charges	(54,918)
Transfers	0
Depreciation	(0)
Net Decrease in Water Utility Fund Budgeted Expenses	$(87,799)

SEWER UTILITY FUND #602

To amend revenue activities based on budget amendments made by Council action during 2014 and actual moneys received over (under) budget from $1,356,606 to $1,660,933 for a total net increase of $304,327:

Sewer Charges	$59,000
Interest Earnings	243,735
Miscellaneous Revenue	1,592
Net Increase in Sewer Utility Fund Budgeted Revenues	$304,327

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2014 and actual moneys spent over (under) budget from $1,352,651 to $1,328,930 for a total net decrease of $23,721:

Personal Services	$(32,739)
Supplies	7,307
Other Services and Charges	1,711
Depreciation	0
Net Decrease in Sewer Utility Fund Budgeted Expenses	$(23,721)

STREET LIGHT UTILITY FUND #603

To amend revenue activities based on budget amendments made by Council action during 2014 and actual moneys received over (under) budget from $190,980 to $230,693 for a total net increase of $39,713:

Street Light Charges	$10,813
Interest Earnings	28,900
Net Increase in St Light Utility Fund Budgeted Revenue	$39,713

To amend expenditure activities budget amendments made by Council action during 2014 and actual moneys spent over (under) budget from $190,500 to $191,891 for a total net increase of $1,391:

Other Services and Charges	(15,609)
Depreciation	17,000
Net Increase in St Light Utility Fund Budgeted Expenses	$1,391

RECYCLING FUND #604

To amend revenue activities based on budget amendments made by Council action during 2014 and actual moneys received over (under) budget from $357,484 to $383,683 for a total net increase of $26,199:

Recycling Revenue	$11,858
Intergovernmental Revenue – SCORE Grant	4,147
Miscellaneous Revenue	1,639
Investment Earnings	8,555
Net Increase in Recycling Fund Budgeted Revenues	$26,199

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2014 and actual moneys spent over (under) budget from $335,349 to $330,852 for a total net decrease of $4,497:

Personal Services	$ 560
Supplies	2,402
Other Services and Charges	(7,459)
Net Decrease in Recycling Fund Budgeted Expenses	$(4,497)

STORM WATER UTILITY FUND #605

To amend revenue activities based on budget amendments made by Council action during 2014 and actual moneys received over (under) budget from $696,600 to $743,415 for a total net increase of $46,815.

Storm Water Charges	$13,335
Interest Earnings	33,480
Net Increase in Storm Water Fund Budgeted Revenues	$46,815

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2014 and actual moneys spent over (under) budget from $515,242 to $541,101 for a total net increase of $25,859:

Personal Services	$10,735
Supplies	(1,049)
Other Services and Charges	1,173
Transfers	0
Depreciation	15,000
Net Increase in Storm Water Fund Budgeted Expenses	$25,859

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby directs the Finance Director to enter these budget amendments into the City's financial records.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 10th of March, 2015.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-059

RESOLUTION ADOPTING THE 2015 CITY OF RAMSEY ENTERPRISE FUNDS OPERATING BUDGETS

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2015 is hereby adopted for the Water Utility Fund as follows:

WATER UTILITY FUND

Revenues:	
Operating Revenues	$1,792,363
Other Revenues-	
Transfers In	59,527
Interest Earnings	120,000
Total Revenues	$1,971,890
Expenses:	
Operating Expenses	$654,031
Other Expenses	
Depreciation	665,123
Administrative Transfer	38,000
Total Expenses	$1,357,154

2) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2015 is hereby adopted for the Sewer Utility Fund as follows:

SEWER UTILITY FUND

Revenues:	
Operating Revenues	$1,365,218
Other Revenues-	
Transfers In	18,546
Interest Earnings	55,000
Total Revenues	$1,438,764
Expenses:	
Operating Expenses	$877,454
Other Expenses	
Depreciation	481,270
Administrative Transfer	32,000
Total Expenses	$1,390,724

3) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2015 is hereby adopted for the Street Light Utility Fund as follows:

STREET LIGHT UTILITY FUND

Revenues:	
Operating Revenues	$183,054
Other Revenues-	
Interest Earnings	20,000
Total Revenues	$203,054
Expenses:	
Operating Expenses	$132,000
Other Expenses	
Depreciation	52,000
Administrative Transfer	17,000
Total Expenses	$201,000

4) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2015 is hereby adopted for the Recycling Utility Fund as follows:

RECYCLING UTILITY FUND

Revenues:	
Operating Revenues	$346,452
Other Revenues-	
Miscellaneous Revenue	0
Interest Earnings	2,000
Total Revenues	$366,452
Expenses:	
Operating Expenses	$334,237
Other Expenses	
Administrative Transfer	10,000
Total Expenses	$344,237

5) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2015 is hereby adopted for the Storm Water Utility Fund as follows:

STORM WATER UTILITY FUND

Revenues:	
Operating Revenues	$761,801
Other Revenues-	
Interest Earnings	15,000
Total Revenues	$776,801
Expenses:	
Operating Expenses	$256,200
Other Expenses	
Depreciation	260,000
Administrative Transfer	27,000
Total Expenses	$543,200

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 10th of March, 2015.

Mayor

ATTEST:

City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **4. 11.**

Meeting Date: 03/10/2015

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution 15-03-070 Accepting Feasibility Report and Ordering Public Hearing for 2015 Street Maintenance Program Division B, Overlay Improvements; Improvement Project #15-00

Purpose/Background:

Purpose:

The purpose of this case is to accept the feasibility report and order a Public Hearing for March 24, 2015 for 2015 Street Maintenance Program, Division B; City Improvement Project #15-00.

Background:

On February 10th, 2015 the Ramsey City Council ordered a feasibility report for Division B of the 2015 Street Maintenance Program, overlay improvements, which has been completed and is attached to this case. The feasibility report addresses the feasibility of overlaying numerous public street segments in four separate areas of the City as part of the City's long-term Street Maintenance Program.

City staff visually inspects each public street segment throughout the City, typically on an annual basis, to determine the pavement condition. Staff uses the Pavement and Surface Evaluation Rating (PASER) method to assign a numerical rating between 1 and 10 to each street segment. Streets rated with a 1 are considered to be failed pavements in need of complete reconstruction, while streets rated with a 10 are considered to be in excellent condition requiring no improvement. The street segments proposed to receive overlays in 2015 had 2014 PASER ratings of 3 and 4 making them excellent candidates for bituminous pavement overlays, which will extend the life of the pavement approximately 20 years.

The existing right-of-ways along the street segments proposed to receive overlays as part of this project vary in width from 60 to 80 feet. The paved street segments vary in width from 24 to 32 feet. All proposed street segments in this project were constructed with bituminous pavement and curbing, and most of the street segments utilize storm sewer systems to provide stormwater drainage. The thickness of each bituminous pavement section is variable.

Other than utility casting adjustments, no sanitary sewer or water supply system improvements are proposed as part of this project.

Notification:

No notices were required for this case, but notices will be published and mailed for the March 24th Public Hearing if ordered by Council.

Staff will also mail invitation letters for the March 18th public information meeting to each of the properties proposed to be assessed.

Observations/Alternatives:

Observations:
The proposed improvements are consistent with the City's long-term Street Maintenance Program.

Abutting properties with direct access to street segments identified to be improved with this project are proposed to be assessed for 25% of the costs for the improvements. The "per lot" assessment method is recommended due to the similar benefit that will be realized by all properties. The proposed use of special assessments conforms to the requirements set forth in State Statute Chapter 429, chapter 8 of the City Charter, applicable City code, and the recently adopted Special Assessments Policy.

Per the proposed project schedule in the Feasibility Report, a public information meeting is proposed to be held on March 18 th, 2015 for the purpose of soliciting public input on the project prior to the Public Hearing on March 24th.

Per the attached Feasibility Report, this project is necessary, feasible, and cost-effective from an engineering standpoint, and can be constructed as proposed herein.

Alternatives:
Alternative Action #1 – Motion to adopt Resolution #15-03-070 accepting Feasibility Report and ordering a Public Hearing for the 2015 Street Maintenance Program, Division B; City Improvement Project #15-00, as proposed by staff.

Alternative Action #2 – Motion to adopt Resolution #15-03-070 accepting Feasibility Report and ordering a Public Hearing for the 2015 Street Maintenance Program, Division B; City Improvement Project #15-00, with modifications as follows: _____.

Alternative Action #3 – Motion to deny adoption of Resolution #15-03-070 at this time.

Funding Source:
The Feasibility Report was completed in-house as part of staff's regular duties.

The Engineer's opinion of probable costs for this project is $634,880. Estimated costs include 10% contingency costs, plus 25% indirect costs for administrative, engineering, and legal costs.

This improvement project is identified in the City's 5-year Capital Improvement Plan, and is proposed to be funded initially using Street Reconstruction Plan Bonds per the City's 5-year Street Reconstruction Overlay Program. Special assessments and utility funds are proposed to fund a portion of the improvements.

Preliminary special assessments are proposed in the feasibility report in the amount of $1,280 per lot. A total of 124 assessable properties are identified in the feasibility report resulting in a total assessment amount of $158,720. This equals 25% of the estimated project costs in accordance with the City's adopted Special Assessments Policy.

Recommendation:
Staff recommends approving Alternative Action #1, and would support Alternative Action #2 if Council wishes staff to make minor modifications to the project.

Staff does not support Alternative Action #3 since the proposed improvements are feasible, necessary, and cost-effective from an engineering standpoint, therefore staff recommends completing the proposed improvements in 2015 as proposed and not in connection with other proposed improvements or at some later date.

Action:
Approve or deny adoption of Resolution #15-03-070 accepting the Feasibility Report and ordering a Public Hearing for March 24, 2015 for 2015 Street Maintenance Program, Division B; City Improvement Project #15-00.

Attachments

Resolution 15 03 070

Feasibility Report 1500DivB

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 05:41 PM
Form Started By: Chris Anderson		Started On: 03/03/2015 11:30 AM
Final Approval Date: 03/04/2015		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-070

RESOLUTION ACCEPTING FEASIBILITY REPORT AND ORDERING PUBLIC HEARING FOR 2015 STREET MAINTENANCE PROGRAM, DIVISION B CITY IMPROVEMENT PROJECT #15-00

WHEREAS, pursuant to a resolution of the City Council adopted February 10th, 2015, a Feasibility Report was prepared by the City Engineer with reference to proposed bituminous pavement overlay improvements to numerous public street segments within the City of Ramsey as Division B of the 2015 Street Maintenance Program, including other appurtenant work as needed; and

WHEREAS, benefiting properties are proposed to be assessed for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429, and in accordance with Chapter 8 of the City Charter, applicable City codes, and the City of Ramsey's adopted Special Assessments Policy; and

WHEREAS, the City Council received the Feasibility Report on March 10th, 2015; and

WHEREAS, the Feasibility Report provides information regarding whether the proposed project is necessary, cost-effective, and feasible;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. The Council will consider the proposed improvements for Division B of City Improvement Project 15-00 in accordance with the Feasibility Report and the assessment of benefiting properties for all or a portion of the cost of the improvements pursuant to Minnesota Statues, Chapter 429, and in accordance with Chapter 8 of the City Charter, applicable City codes, and the City of Ramsey's adopted Special Assessments Policy at an estimated total cost of $634,880.

2. A Public Hearing will be held on such improvements on March 24th, 2015 in the Council Chambers of City Hall at 7:00 p.m., and the Clerk shall give mailed and published notice of such hearing and improvements as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of March, 2015.

_____
Mayor

ATTEST:

_____
City Clerk

2015 STREET MAINTENANCE PROGRAM
DIVISION B: OVERLAY IMPROVEMENTS

CITY OF RAMSEY
PROJECT NO. 15-00

March 4, 2015

Prepared By:

City of Ramsey
Engineering Department
7550 Sunwood Drive
Ramsey, MN 55303
763-433-9820
763-433-9848 (Fax)

March 4, 2015

Honorable Mayor and City Council
City of Ramsey
7550 Sunwood Drive
Ramsey, MN 55303

Re: Feasibility Report for City of Ramsey Improvement Project No. 15-00
2015 Street Maintenance Program - Division B: Overlay Improvements

Dear Mayor and City Council Members:

Transmitted herewith is a Feasibility Report for the proposed 2015 Street Maintenance Program - Division B: Overlay Improvements.

The report examines the feasibility of overlaying approximately 494,000 square feet of public streets in several areas within the City of Ramsey, and other necessary appurtenant improvements.

This Feasibility Report examines the scope of the proposed improvements, explores estimated costs and available funding sources, defines a preliminary project schedule, examines whether the improvements should be completed as proposed or in connection with another improvement, and provides a determination for the necessity, feasibility and cost-effectiveness of the proposed improvements.

I would welcome the opportunity to discuss this report with you at your convenience. Please feel free to call me at 763-433-9825 with any questions.

Sincerely,
City of Ramsey

Bruce Westby, PE
City Engineer

Enclosure

C: Kurt Ulrich, City Administrator*
Diana Lund, Finance Director*
Grant Reimer, Public Works Superintendent*
Leonard Linton, Civil Engineer II*

*Electronic copy only

CERTIFICATION

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Bruce Westby, PE

Date: March 4, 2015 License No. 40116

I hereby certify that this plan, specification or report was reviewed for Quality Control and Quality Assurance purposes and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Leonard Linton, PE

Date: March 4, 2015 License No. 21112

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LETTER OF TRANSMITTAL
CERTIFICATION SHEET
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Appendix B

Street Segments Summary

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- Exhibit A – Northfork Oaks/Point
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Preliminary Assessment Rolls

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1. EXECUTIVE SUMMARY

Division B of City Improvement Project 15-00 proposes to complete bituminous pavement overlay improvements to numerous public street segments within the City of Ramsey, including other associated appurtenant improvements as outlined in this report. Approximately 494,000 square feet of public streets in several areas of the City are proposed to receive overlay improvements.

Appendix A includes an overall project location map, as well as four exhibits showing the individual project areas**.**

City staff typically rates the pavement sections of all city streets on an annual basis using the Pavement and Surface Evaluation Rating (PASER) system. The latest PASER rating for each street segment proposed to receive an overlay with this project is included in the street segments summary found in ***Appendix B***.

On February 10th, 2015 the Ramsey City Council ordered this feasibility report which explores the need, scope, costs, funding sources, and proposed schedule for the project.

The engineer's opinion of probable costs for this project is $634,880. Estimated costs include 10% contingency costs plus 25% indirect costs for administrative, engineering, and legal costs.

The improvements proposed with this project are identified in the City's current 5-year Capital Improvement Plan, and can be funded using a combination of Street Reconstruction Plan Bond funds, special assessments to benefiting properties, and utility enterprise funds. ***Appendix C*** includes a preliminary assessment roll and map.

The proposed improvements are necessary, feasible, and cost-effective from an engineering standpoint, and can be constructed as proposed herein.

2. INTRODUCTION

2.1 Authorization

Preparation of this feasibility report was authorized by the Ramsey City Council on February 10th, 2015.

2.2 Program Overview

This project is designated as Division B of the 2015 Street Maintenance Program; Improvement Project No. 15-00.

Division A of the 2015 Street Maintenance Program is proposed to include all crack seal and seal coat projects, and will be bid separately in the spring of 2015. In the future, all proposed street reconstruction projects will be included as Division C of each annual Street Maintenance Program. But due to the recent adoption of the Special Assessments Policy, the proposed street reconstruction project for 2015 will be completed as a separate improvement project since it was already in progress at the time the assessment policy was adopted.

This feasibility report explores proposed overlay improvements to approximately 494,000 square feet of public streets within several areas of the City. The street segments are proposed to receive 1½" bituminous overlays with edge milling along curbs. Associated appurtenant improvements are also proposed to be completed as necessary and as outlined in this report.

Maps showing the location of the proposed improvements are included in ***Appendix A***.

2.3 Scope

The scope of this report addresses proposed overlay improvements to approximately 310,000 square feet of public streets within several areas of the City as shown in ***Appendix A***.

3. EXISTING CONDITIONS

3.1 Existing Streets

The existing right-of-ways along the street segments proposed to receive overlays as part of this project generally vary in width from 60 to 80 feet. The paved street segments vary in width from 24 to 32 feet. All streets in this project were constructed with bituminous pavement and curbing, and many of the street segments contain storm sewer. The thickness of the bituminous pavement sections vary.

City staff visually inspects each public street segment throughout the City, typically on an annual basis, to determine the pavement condition. Staff uses the Pavement and Surface Evaluation Rating (PASER) method to assign a numerical rating between 1 and 10 to each street segment. Streets rated with a 1 are considered to be failed pavements in need of complete reconstruction, while streets rated with a 10 are considered to be in excellent condition therefore requiring no improvement. The street segments proposed to receive overlays in 2015 had 2014 PASER ratings of 3 and 4 making them excellent candidates for bituminous pavement overlays, which will extend the life of the pavement approximately 20 years.

Based on the manner in which the existing pavement is deteriorating, staff does not believe there are any issues with subgrade soils that will negatively impact the design life of the proposed improvements. Staff also does not believe that groundwater will be a concern for any of the proposed improvements.

3.2 Watermain

Watermain does not exist under any of the streets in the proposed project areas.

3.3 Sanitary Sewer

Sanitary sewer does not exist under any of the streets in the proposed project areas.

3.4 Storm Sewer/Drainage

Storm sewer exists under several of the streets in the proposed project areas, but it is not proposed to complete any significant repairs or storm sewer construction as part of this project.

4. PROPOSED IMPROVEMENTS

4.1 Bituminous Pavement Overlays

4.1.1 Pavement Condition Evaluation/Ratings

City staff typically evaluates and rates the pavement condition of all city streets on an annual basis using the Pavement and Surface Evaluation Rating (PASER) system. This requires someone to visually evaluate each pavement surface throughout the City based on the type, extent and severity of each pavement distresses observed. Numerous types of pavement distresses may exist within a pavement section including, but not limited to, alligator cracking, block cracking, longitudinal cracking, transverse cracking, rutting, raveling, shoving, potholes and patches.

The types and severities of each pavement distress are then used to determine the PASER rating for each street, which is a numerical index between 1 and 10 that indicates the condition of a pavement based on the various pavement distresses recorded during visual observations. A PASER value of 10 represents a brand new pavement section, while a PASER rating of 1 represents a pavement section that has fallen into total disrepair and requires complete reconstruction.

Once staff gathers the updated field data, it is then recorded in a Microsoft Excel pavement management database. This database is then used by staff to determine the most cost-effective pavement rehabilitation method for each street segment, and to schedule annual long-term Street Maintenance Program projects.

4.1.2 Project Area Selection

Staff reviewed the existing PASER ratings database to identify all street segments throughout the City having PASER ratings of 3 or 4 since these are the best candidates for pavement overlay projects. These segments were then evaluated as to proximity and overall scope to determine which segments could be grouped together as this typically reduces bid prices related to equipment mobilization, which can account for 10% or more of the bid price.

Several project areas were selected for overlay improvements as part of Division B of City Improvement Project No. 15-00. In total, approximately 494,000 square feet of pavement is proposed to receive overlay improvements. ***Exhibits A, B, and C in Appendix A*** show the location and scope of the proposed 2015 overlay improvements.

4.1.3 Other Considerations

Driveways:
Overlaying of existing residential driveway aprons will be needed to varying degrees with this project. The limits of each overlay will vary with each driveway based on the elevation of the street abutting the driveway apron, the driveway pavement condition and type, and the locations of existing driveway pavement joints.

During construction, staff will evaluate the construction limits for each driveway and will work with each of property owner to determine the proper overlay limits in the field. Right-of-entry forms may be needed from residential property owners to complete work outside City right-of-ways and easements.

Pedestrian Facilities:
Pedestrian facilities exist along several of the street segments proposed to receive an overlay. Staff will evaluate potential impacts to each facility in the field to determine whether any adjustments are needed.

4.2 Stormwater Improvements

No widening of streets is proposed with this project so stormwater improvements are proposed to be limited to casting adjustments of storm sewer structures.

4.3 Water Main Improvements

No watermain improvements are proposed with this project.

4.4 Sanitary Sewer Improvements

No sanitary sewer improvements are proposed with this project.

4.5 Construction Methods

An edge mill will first be performed along the curb line of each street segment. Then all existing metal castings for sanitary sewer, storm sewer, and watermain infrastructure will be raised, after which the pavement will be swept to remove any loose debris. A coating of bituminous tack material will then be applied to the existing pavement which serves as a glue to adhere the bituminous overlay to the existing bituminous pavement. Each street will then receive a 1½" bituminous overlay lift.

If required, pavement striping will be completed last.

4.6 Private Utilities

Staff has not yet met with telephone, gas, and/or cable utilities regarding this project. If the City Council orders this project, staff will meet with the private utility companies as noted in the project schedule included in this report to discuss the proposed improvements, and to determine if modifications are feasible to minimize impacts to private utilities, including potential power pole impacts.

Should any utility company decide to upgrade, replace, or otherwise modify their services during the project, any such upgrades, replacements, or modifications will be at the sole discretion and cost of the private utility company.

City staff will contact Connexus Energy to determine if they would like to bury any of their overhead lines with this project.

4.7 Permits

Permits that are anticipated to be required as part of the proposed improvements include:

- Anoka County Highway Department Permit.....Work in Right-of-Way
- MPCA General Stormwater Permit (NPDES).....Grading and Storm Water

4.8 Right-of-Ways/Easements

It is anticipated that the vast majority of improvements will occur within existing City right-of-ways and/or easements. However, a small amount of work will likely need to occur within Anoka County and State Highway right-of-ways along County State Aid Highway 5/Nowthen Boulevard and Trunk Highway 47/Saint Francis Boulevard while matching into these highways, and on private properties when matching into private driveways and/or completing grading and establishing turf. However, it is not anticipated that the City will need to acquire any permanent right-of-way or easements for this project.

Rights of entries from individual property owners may need to be obtained prior to construction commencing for grading, driveway removals and paving, and restoration activities.

5. FINANCING

5.1 Opinion of Cost

The lump sum engineer's opinion of probable costs for this project is $634,880.

Estimated costs include 10% contingency costs, plus 25% indirect costs for administrative, engineering, and legal costs.

5.2 Funding

5.2.1 Assessments

Assessments are proposed to be levied against 124 properties that have direct access to each of the improved street segments. In accordance with the City's Special Assessments Policy, each property is proposed to be assessed based on the "per lot" method as each property will receive approximately the same benefit due to the proposed improvements.

Preliminary assessments are proposed in the amount of $1,280 per lot over each project area, resulting in a total assessment amount of $158,720. This represents 25% of the total eligible project costs in accordance with the adopted Special Assessments Policy. Each of the assessable properties is preliminarily proposed to be assessed for the improvements in accordance with the recently adopted Special Assessments Policy, chapter 8 of the City Charter, and applicable City codes.

The preliminary assessment map and roll are included in ***Appendix C.***

5.2.2 City Contribution

The City contribution to the project includes all funding in excess of the amount collected through special assessments to benefiting properties which totals $476,160. No funds were budgeted for this project in 2015. However, the City recently adopted a five-year street reconstruction overlay plan that will allow the City to issue street reconstruction bonds to cover all costs required to pay for the improvements proposed within this report, of which a portion will be repaid through special assessments.

This improvement project is included in the City's current 5-year Capital Improvement Plan.

6. PROJECT SCHEDULE

The proposed project schedule is as follows:

Council Orders Feasibility Report ..... February 10, 2015

Council Accepts Feasibility Report/Orders Public Hearing ..... March 10, 2015

Staff Conducts Public Information Meeting ..... March 18, 2015

Council Conducts Public Hearing/Authorizes Plans and Specifications ..... March 24, 2015

Council Approves Plans and Specifications/Authorizes Ad for Bids ..... May 26, 2015

Staff Receives Bids ..... June 19, 2015

Council Awards Contract ..... June 23, 2015

Contractor Begins Construction ..... July 2015

Contractor Completes Construction ..... September 2015

Council Conducts Assessment Hearing ..... October 13, 2015

7. CONCLUSIONS AND RECOMMENDATIONS

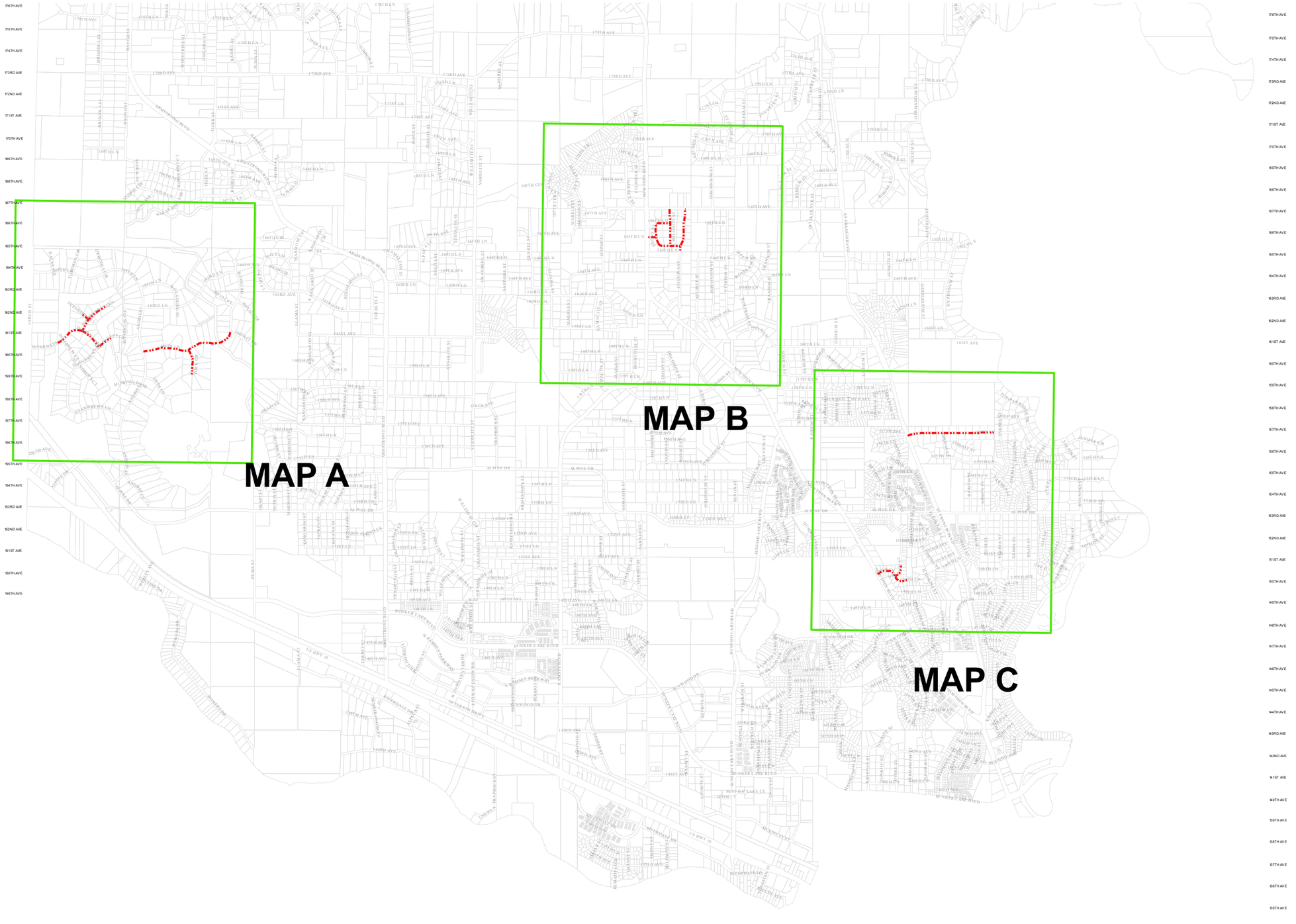
This feasibility report explores proposed overlay improvements to approximately 494,000 square feet of public streets in several areas of the City. The street segments are proposed to receive 1½" bituminous overlays. Other associated appurtenant improvements are proposed to be completed as necessary and as outlined in this report.

It is the recommendation of City staff that the improvements proposed with Division B of City Improvement Project No. 15-00 are feasible, necessary, and cost-effective from an engineering standpoint. Staff also recommends completing the proposed improvements as proposed within this report and not in connection with other proposed improvements.

APPENDIX A

Project Location Figures

2015 STREET MAINTENANCE OVERLAY PROJECTS
OVERALL EXHIBIT



Legend

OVERLAY

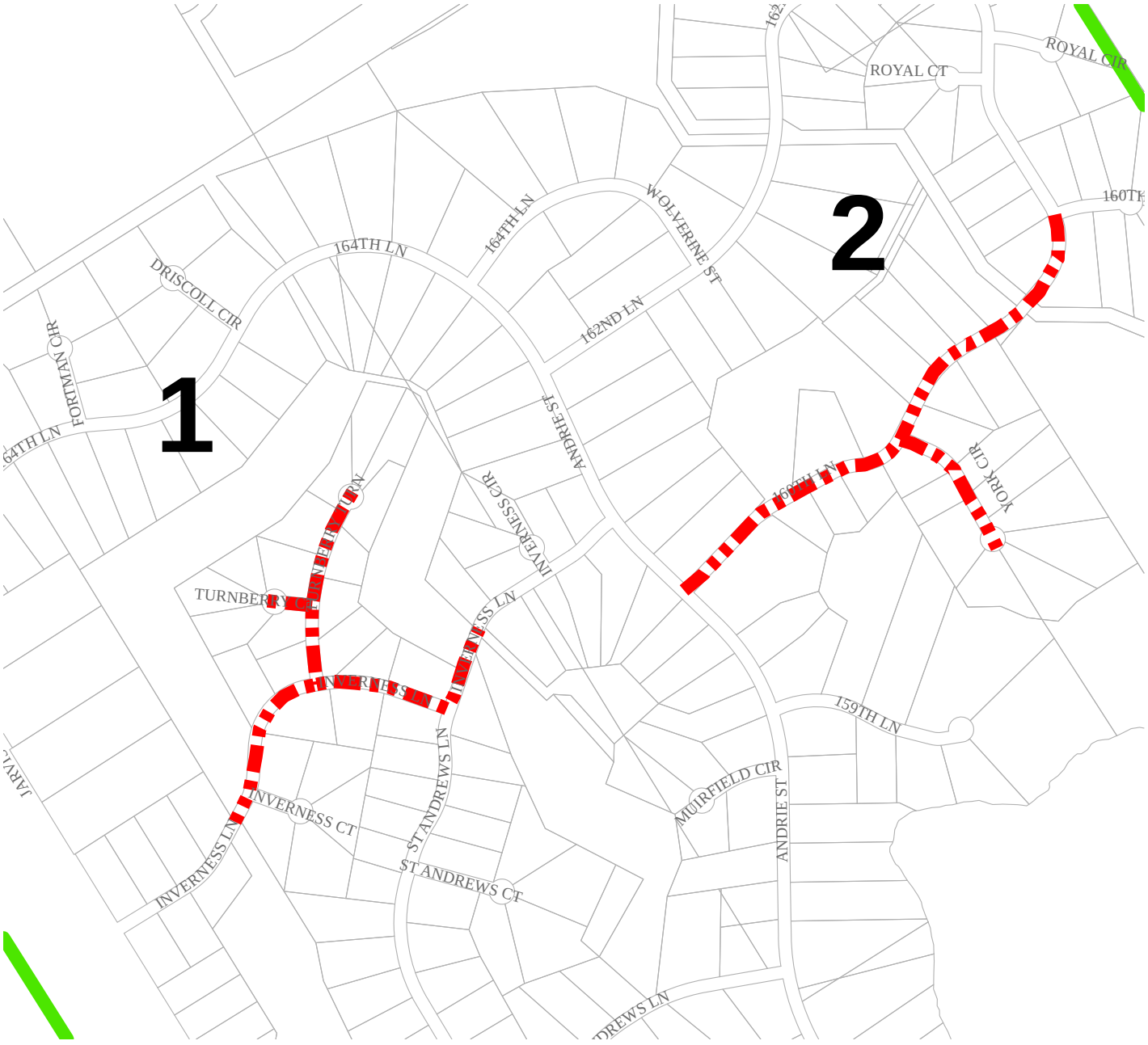
2015, OL

2015 Overlay Projects

March 2015

2015 STREET MAINTENANCE OVERLAY PROJECTS EXHIBIT

A



Feet

0 200 400 800 1,200 1,600

N

Legend

OVERLAY

February 2015

2015 STREET MAINTENANCE OVERLAY PROJECTS
EXHIBIT
B



February 2015

2015 STREET MAINTENANCE OVERLAY PROJECTS EXHIBIT

C



Feet

0 200 400 800 1,200 1,600

N

Legend

OVERLAY

February 2015

APPENDIX B

Street Segments Summary

2015 OVERLAY DETAIL

Plat	Name	DESCRIPTION	WIDTH	SQ_FT	PRG_YR	PRG_TYI	CDS_SF	Length Feet	RTG_2014
MSA									
	156th Lane	E EOP / TH 47	31	81,704	2015	OL	0	2,636	3
Northfork Highlands									
	Inverness Lane	Turnberry Turn / E EOP	31	35,348	2015	OL	0	1,140	3
	Inverness Lane	Turnberry Turn / W EOP	31	27,644	2015	OL	0	892	3
	Turnberry Court	Turnberry Turn / CDS	31	7,191	2015	OL	7,881	232	3
	Turnberry Turn	Inverness Lane / Turnberry Court	31	12,627	2015	OL	0	407	3
	Turnberry Turn	Turnberry Court / CDS	31	20,388	2015	OL	8,096	658	3
Northfork Oaks									
	160th Lane	160th Court / W EOP	31	17,170	2015	OL	0	554	4
Northfork Point									
	160th Lane	York Cir / E EOP	31	29,404	2015	OL	0	949	3
	160th Lane	Andrie St / York Cir	31	43,049	2015	OL	0	1,389	3
	York Cir	160th Lane / CDS	31	24,234	2015	OL	7,247	782	4
Pondvale Estates									
	150th Lane	CSAH 5 / E EOP	32	9,031	2015	OL	0	282	3
Pondvale Estates 2nd									
	150th Lane	W EOP / Helium St	32	10,993	2015	OL	0	344	3
	150th Lane	Helium St / E EOP	32	14,100	2015	OL	0	441	3
	Helium St	150th Lane / N EOP	32	13,020	2015	OL	0	407	3
Rolling Green									
	165th Lane	NW PC Ebony & 165th / Coquina St	24	16,661	2015	OL	0	694	4
	165th Lane	Nowthen Blvd / Ebony St	24	6,654	2015	OL	0	277	4
	166th Lane	SW PC Ebony & 166th Lane / Dolomite St	24	10,600	2015	OL	0	442	4

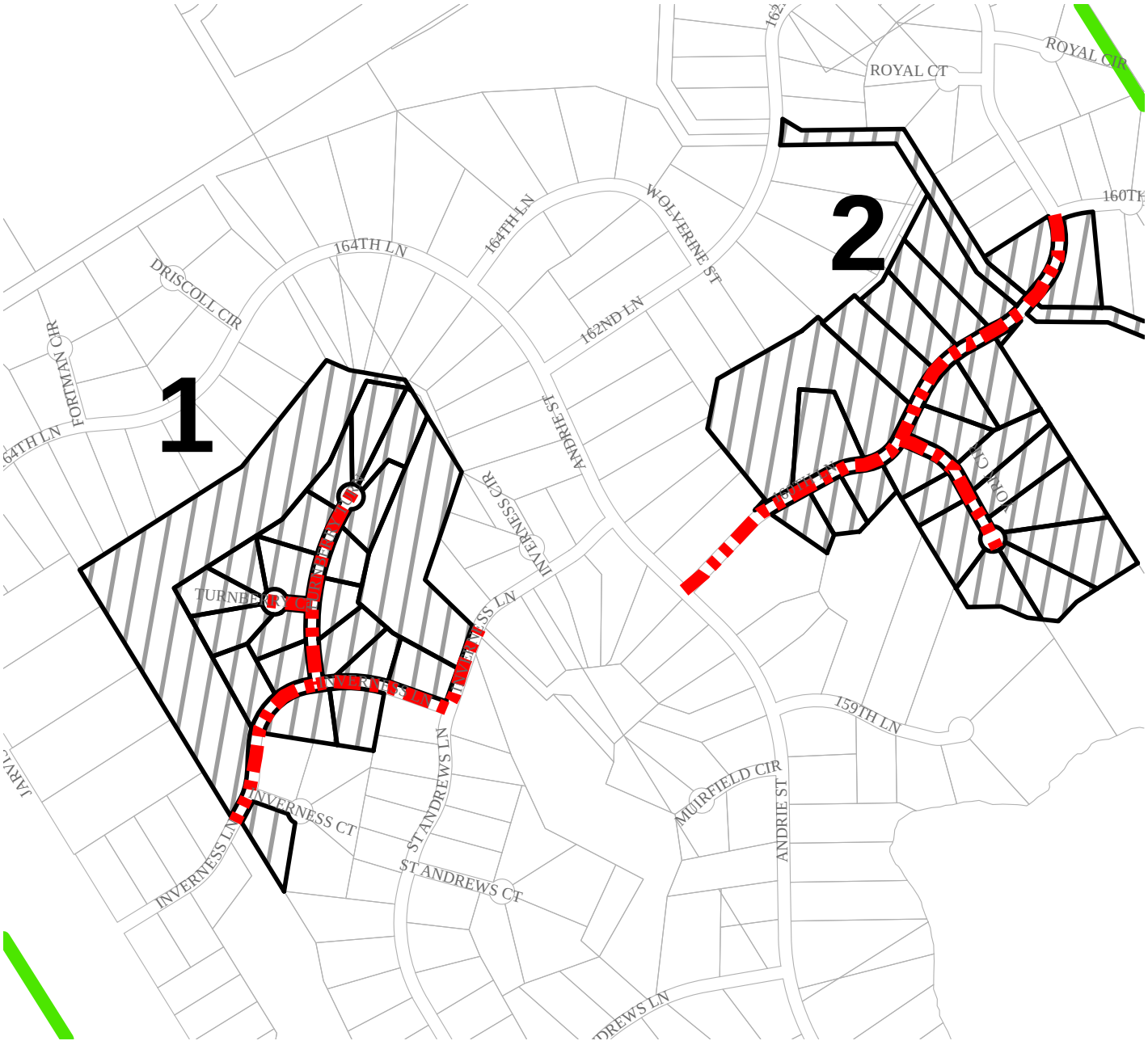
Plat	Name	DESCRIPTION	WIDTH	SQ_FT	PRG_YR	PRG_TYI	CDS_SF	Length Feet	RTG_2014
	Coquina St	S EOP / 167th Ave	24	32,141	2015	OL	0	1,339	4
	Dolomite St	165th Lane / 167th Ave	24	26,589	2015	OL	0	1,108	4
	Ebony St	NW PC @ 165th / SW PC @ 166th	24	14,097	2015	OL	0	587	4
TOTALS				**452,644**			**23,224**	**15,558**	

APPENDIX C

Preliminary Assessment Maps
Preliminary Assessment Rolls

2015 STREET MAINTENANCE OVERLAY PROJECTS EXHIBIT

A



Feet

0 200 400 800 1,200 1,600

N

Legend

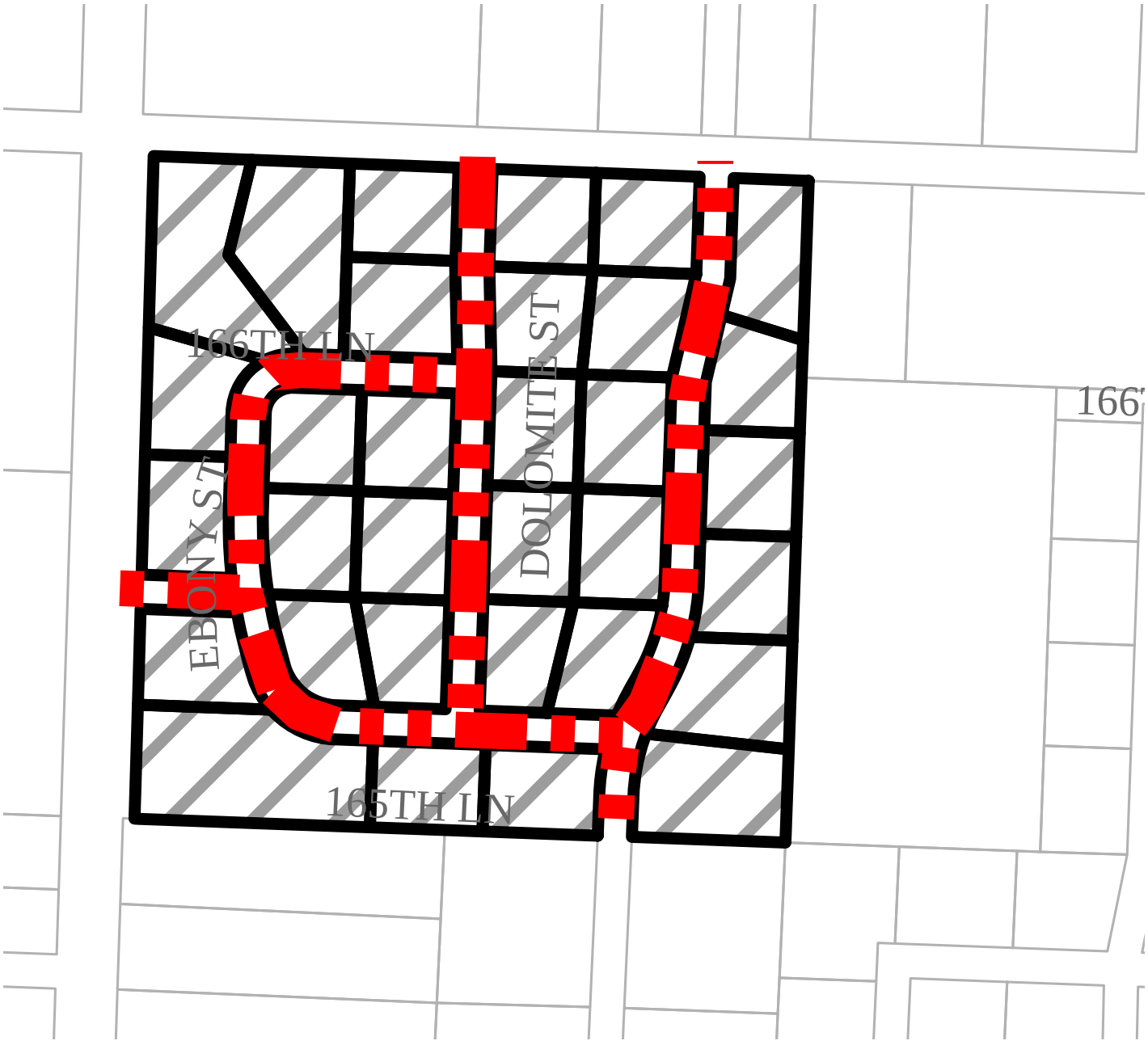
OVERLAY

Benefitted Properties

February 2015

2015 STREET MAINTENANCE OVERLAY PROJECTS EXHIBIT

B



February 2015

2015 STREET MAINTENANCE OVERLAY PROJECTS EXHIBIT

C



February 2015

OVERLAYS - 2015
EXHIBIT A1

PROPOSED ASSESSMENT ROLL - AREA A1 (NORTHFORK OAKS)							
PID	**Name/Owner**	**Address1**	**City**	**State**	**Zip**	**Assessable Units**	**Proposed Assessment**
183225230009	BLUML ANNE	9411 INVERNESS LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225230011	ANDERSON J D & T A TRUSTEES	16120 TURNBERRY CT NW	RAMSEY	MN	55303-0000	1	$1,280
183225230012	SCHWIETERS PAUL R & LEAH	16140 TURNBERRY CT	RAMSEY	MN	55303-0000	1	$1,280
183225240005	THE LINKS AT NORTHFORK GC LLC	10816 CHATHAM CT N	BURNSVILL	MN	55337	1	$1,280
183225240011	LINDGREN MARK L & JESSICA K	16150 TURNBERRY CT NW	RAMSEY	MN	55303-0000	1	$1,280
183225240012	HICKMAN JEFFERY A & ANNETTE C	16180 TURNBERRY CT NW	RAMSEY	MN	55303-0000	1	$1,280
183225240013	MILLER VAN J & TORI J	16200 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	$1,280
183225240014	DALBEC CRAIG	16220 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	$1,280
183225240015	DAKIS ANTHONY	16230 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	$1,280
183225240019	MERRITT TRUSTEE DIANE & MERRITT TRUSTEE WILLIAM	16171 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	$1,280
183225240020	EDWARDS DAVID R & ELIZABETH A	16101 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	$1,280
183225240021	ST GERMAIN NORMAN O & D I	9321 INVERNESS LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225240022	EILERTSON CHRISTINE	16221 TURNBERRY TURN	RAMSEY	MN	55303-0000	1	$1,280
183225240023	LUKE GARY L & LUANNA M	16211 TURNBERRY TURN NW	RAMSEY	MN	55303-0000	1	$1,280
183225240024	BURCKHARDT JUSTIN	16191 TURNBERRY TURN	RAMSEY	MN	55303-0000	1	$1,280
183225310006	THE LINKS AT NORTHFORK GC LLC	10816 CHATHAM CT N	BURNSVILL	MN	55337	1	$1,280
183225310013	NORTHFORK HOMEOWNERS ASSOC INC	PO BOX 415	ANOKA	MN	55303-0000	1	$1,280
183225310016	MATHISON JEFFREY D & CORRINE K	9301 INVERNESS LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225310018	SULLIVAN CHRISTOPHER A & HEIDI	9400 INVERNESS LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225310019	PRATT JUDY	9320 INVERNESS LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225310031	GFROERER STEVEN W & KAREN J	16041 ST ANDREWS LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225320012	NEUENFELDT JEFFREY	9490 INVERNESS CT NW	RAMSEY	MN	55303-0000	1	$1,280
183225230010	RIDGLEY MARK A D & VICKIE L	9401 INVERNESS LN	RAMSEY	MN	55303-0000	1	$1,280
183225240010	GUSTAFSON ERIC J & SHANNON L	16110 TURNBERRY CT NW	RAMSEY	MN	55303-0000	1	$1,280
	TOTAL					**24**	**$30,720**

OVERLAYS - 2015

EXHIBIT A2

PROPOSED ASSESSMENT ROLL - AREA A2 (NORTHFORK POINT)							
PID	**Name/Owner**	**Address1**	**City**	**State**	**Zip**	**Assessable Units**	**Proposed Assessment**
173225230003	RAMSEY CITY OF	7550 SUNWOOD DRIVE	RAMSEY	MN	55303	1	$1,280
173225230004	LUNDBERG JONATHAN E & C A	8961 160TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
173225320003	BELL DAVID	16070 ROYAL RD NW	RAMSEY	MN	55303	1	$1,280
173225320008	ANDERSON SARAH	16071 ROYAL RD NW	RAMSEY	MN	55303-0000	1	$1,280
173225330003	NORTHFORK HOMEOWNERS ASSC INC	P O BOX 415	ANOKA	MN	55303-0000	1	$1,280
173225330004	RAMSEY CITY OF	7550 SUNWOOD DRIVE	RAMSEY	MN	55303	1	$1,280
183225140010	JACOBS GARY ERNEST & LOUISE M	8981 160TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225410005	SWANBY GARY L & SHARON A	9040 160TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225410006	VALENTINE J MICHAEL & C L	9030 160TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225410007	JUREK PATRICIA	15950 YORK CIR NW	RAMSEY	MN	55303	1	$1,280
183225410008	BIALON KELLY	15940 YORK CIR NW	RAMSEY	MN	55303-0000	1	$1,280
183225410009	MILLER THOMAS D & MICHELLE R	15900 YORK CIR NW	RAMSEY	MN	55303-0000	1	$1,280
183225410017	VAN NORMAN LANCE & J TRUSTEES	8991 160TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225410018	ARCHER FRANCIS J & KATHLEEN L	9041 160TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225410019	SCHROEDER JAMES C & E A	9000 160TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225410020	PERRY TRUSTEE BERNARD	15941 YORK CIR NW	RAMSEY	MN	55303-0000	1	$1,280
183225410021	HAVEL PAUL E & PAMELA J	15931 YORK CIR NW	RAMSEY	MN	55303-0000	1	$1,280
183225410022	GABRIEL MARK A & LYNN C	15901 YORK CIR NW	RAMSEY	MN	55303-0000	1	$1,280
183225410023	ROSIER GEORGE	8980 160TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225410024	SWANBERG JERALD R & PAULA J	8990 160TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225410026	NORTHFOLK HOME OWNERS ASSN INC	PO BOX 415	ANOKA	MN	55303-0000	1	$1,280
183225410027	COLEBROOK-ROBJENT LYNDON	2139 W 105TH ST	MINNEAPOLIS	MN	55431	1	$1,280
183225420012	CROTTY JAMES P	9050 160TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
183225440003	AXELROD JEFFREY S & SARI L	15890 YORK CIR NW	RAMSEY	MN	55303-0000	1	$1,280
183225440004	GRISWOLD ROBERT J & LORI L	15881 YORK CIR NW	RAMSEY	MN	55303-0000	1	$1,280
183225440005	BINGEN JESSICA	15891 YORK CIR NW	RAMSEY	MN	55303-0000	1	$1,280
	TOTAL					**26**	**$33,280**

OVERLAYS - 2015

EXHIBIT B

PROPOSED ASSESSMENT ROLL - AREA B (ROLLING GREEN)							
PID	Name/Owner	Address1	City	State	Zip	Assessable Units	Proposed Assessment
103225430002	HAGEL CHRISTOPHER	16650 DOLOMITE ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430003	PARRY RONALD E & KADECHKA G J	16620 DOLOMITE ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430004	JAKACKI ANDREW & JAKACKI LOU ANNE	16620 EBONY ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430005	REITER ANGELICA	6741 165TH LN NW	RAMSEY	MN	55303-000(	1	$1,280
103225430006	STUCK MARTIN E & JODY M	6720 166TH LN NW	RAMSEY	MN	55303-000(	1	$1,280
103225430007	BERGQUIST TIMOTHY R	16551 EBONY ST NW	ANOKA	MN	55303-000(	1	$1,280
103225430008	KNIEBEL FRANCES AMELIA	16531 EBONY ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430009	REINHOLZ RICHARD J & K M	16530 DOLOMITE ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430010	THIELEN CORY	16550 DOLOMITE ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430011	HANCOCK GEORGE	6700 166TH LN NW	RAMSEY	MN	55303-000(	1	$1,280
103225430012	JOHNSON TRUSTEE BONNIE	16521 NOWTHEN BLVD NW	RAMSEY	MN	55303-000(	1	$1,280
103225430014	NOON RANDALL J & K	PO BOX 176	ANOKA	MN	55303-000(	1	$1,280
103225430015	GOOR DWIGHT D & V K	6630 165TH LN NW	RAMSEY	MN	55303-000(	1	$1,280
103225430016	THURSTON DOUGLAS W & L K	16661 DOLOMITE ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430017	LETOURNEAU STEPHEN L & KAY	16631 DOLOMITE ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430018	ANDERSON ROBERT R & S M	16611 DOLOMITE ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430019	WELLMAN DONALD	16551 DOLOMITE ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430020	SOBERG SCOTT D	16531 DOLOMITE ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430021	RYBAK WILLIAM & COLLEEN C	16540 COQUINA ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430022	RICHARDSON REBECCA	16550 COQUINA ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430023	LACONIC ANDREW	16600 COQUINA ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430024	PERSONS MICHAEL	16630 COQUINA ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430025	VOGEL STEPHEN J	16660 COQUINA ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430026	RABENBERG GORDON	1102 RUM RIVER DR N	PRINCETON	MN	55371	1	$1,280
103225430027	KAY CHAD	16621 COQUINA ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430028	KLECKNER BEVERLY ANNE	16611 COQUINA ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430029	DORST MATTHEW E & JENNA B	16541 COQUINA ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430030	HEATON RANDALL A & D L	16531 COQUINA ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430031	BROWN JESSICA	16511 COQUINA ST NW	RAMSEY	MN	55303-000(	1	$1,280
103225430035	MOHR DANIEL C & JANE L	6721 166TH LN NW	RAMSEY	MN	55303-000(	1	$1,280
103225430036	MOHR DANIEL C & JANE L	6721 166TH LN NW	RAMSEY	MN	55303-000(	1	$1,280
103225430037	JOHNSON TRUSTEE BONNIE	16521 NOWTHEN BLVD NW	RAMSEY	MN	55303-000(	1	$1,280
	TOTAL					**32**	**$40,960**

OVERLAYS - 2015

EXHIBIT C1

PROPOSED ASSESSMENT ROLL - AREA C1 (PONDVALE ESTATES)							
PID	**Name/Owner**	**Address1**	**City**	**State**	**Zip**	**Assessable Units**	**Proposed Assessment**
233225440019	ALEXANDER TONY E & RITA M	5700 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440020	ALEXANDER TONY E & RITA M	5700 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440021	ALEXANDER TONY E & RITA M	5700 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440024	TEDDY BEAR HOUSES LLP	15113 NOWTHEN BLVD NW	RAMSEY	MN	55303-0000	1	$1,280
233225440030	LACHNER SHARON	5695 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440031	LIEKHUS STEVEN W & DIANNA L	15000 HELIUM ST NW	RAMSEY	MN	55303-0000	1	$1,280
233225440034	ASMUSSEN TODD M & JENNIFER A	15029 HELIUM ST NW	RAMSEY	MN	55303-0000	1	$1,280
233225440035	ASMUSSEN TODD M & JENNIFER A	15029 HELIUM ST NW	RAMSEY	MN	55303-0000	1	$1,280
233225440036	ASMUSSEN TODD M & JENNIFER A	15029 HELIUM ST NW	RAMSEY	MN	55303-0000	1	$1,280
233225440037	DALBY DIANE	5635 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440038	DALBY DIANE	5635 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440039	DALBY DIANE	5635 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440040	MN STATE OF IN TRUST	2100 3RD AVE	ANOKA	MN	55303-0000	1	$1,280
233225440041	LUNDSTROM SUSAN	5670 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440042	MN STATE OF IN TRUST	2100 3RD AVE	ANOKA	MN	55303-0000	1	$1,280
233225440043	VAUGHAN KATIE	5600 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440044	VAUGHAN KATIE	5600 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440045	VAUGHAN KATIE	5600 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
233225440046	LIEKHUS STEVEN W & DIANNA L	15000 HELIUM ST NW	RAMSEY	MN	55303-0000	1	$1,280
233225440048	LACHNER SHARON	5695 150TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
	TOTAL					**20**	**$25,600**

Overlays 2015
Exhibit C2

PROPOSED ASSESSMENT ROLL - AREA C2 (WOODLAND GREEN)							
PID	**Name/Owner**	**Address1**	**City**	**State**	**Zip**	**Assessable Units**	**Proposed Assessment**
243225210001	WILSON SHIRLEY A	5391 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210002	WEIKEL KENNETH K & KRISTINE M	5361 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210003	SLONEKER AARON	5301 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210004	HEDIN ROSS M & ROXANNE L	5251 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210005	WENNDT VERLYN R & J L	5221 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210006	YOUNG JOSEPH	5201 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210007	BROWN FLOYD W & SUSAN A	5360 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210008	MIEMIETZ PHILIP	5300 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210009	HOWELL BRETT	5250 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210010	DRISCOLL JONATHON	5220 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210011	KRAEMER DEAN L & PATTI A	5200 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225210022	VUE GER & LOR CHIA	5390 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225220002	SODERSTROM JEFFREY T	5591 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225220003	OSE PAUL N & KELLET M	5561 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225220004	HOUSE JR ROBERT	5531 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225220005	FLASPETER JASON	5501 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225220006	EVERSON TODD & MARY E	5481 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225220007	KWIATKOWSKI ALLA	5451 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225220011	OVERKAMP CHRISTA	5590 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225220012	MCLEAN MICHAEL R & E M	5560 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225220013	BAILEY JAMES J & SHARON A	5530 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
243225220014	PERRIN TRUSTEE DARLENE & PERRIN TRUSTEE JOHN	5490 156TH LN NW	RAMSEY	MN	55303-0000	1	$1,280
TOTAL						**22**	**$28,160**

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **4. 12.**

Meeting Date: 03/10/2015

By: Colleen Lasher, Administrative Services

Information

Title:

Adopt Resolution #15-03-072 to Approve a 2-Year Labor Agreement with LELS-Sergeants

Purpose/Background:

The purpose of this case is to settle a 2-year labor agreement with LELS-Sergeants.

The most recent labor agreement expired on December 31, 2014. Staff recently met with the City Council in a closed session on February 24, 2015. Staff has reached a tentative agreement with LELS-Sergeants to settle a 2-year labor agreement effective January 1, 2015 through December 31, 2016.

Staff recommends that the City Council approve the 2015-2016 labor agreement with LELS-Sergeants, based on the consensus of the City Council at the February 24, 2015, work-session, as follows:

2015 Health Insurance Recommendation

1) Staff recommends the City Council authorize the following 2015 health insurance contributions (premium and VEBA) as follows:

Employee Only.....$871.74
Employee + Spouse.....$1142.00
Employee + Children.....$1226.00
Family.....$1358.00
Credit in Lieu of Coverage.....$345.00

*The City's 2015 VEBA contribution includes the $4.30 monthly claims fee.
**Employees that elect to waive health insurance must agree to providing proof of other coverage; as well as agree to come back on the City's health plan if the City requires them to do so.
***All of the above listed amounts are equal to the amounts offered to all three bargaining units.

Amount of Increase over 2014 for 2015

Single Premium increased by $71.74
Employee + Spouse increased by $50.00
Employee + Children increased by $50.00
Family not increased over 2014 amounts
Waiver/Credit in lieu of Coverage increased by $50.00

2016 Health Insurance Recommendation

2) Staff recommends the City Council authorize the following 2016 health insurance contributions (premium and VEBA) as follows:

Employee Only.....$871.74 plus a maximum of the capped rate increase for 2016 (estimated at 11.6%)
Employee + Spouse $1167.00
Employee + Children…….....……$1251.00
Family.....$1358.00
Credit in Lieu of Coverage.....$370.00

Amount of Increase over 2015 for 2016
Single Premium increased by the amount of premium increase (t.b.d.) but not more than an increase of approximately 11.6%
Employee + Spouse increased by $25.00
Employee + Children increased by $25.00
Family not increased over 2015 amounts
Waiver/Credit in lieu of Coverage increased by $25.00

*The City's 2016 VEBA contribution includes the $4.30 monthly claims fee.
**Employees that elect to waive health insurance must agree to providing proof of other coverage; as well as agree to come back on the City's health plan if the City requires them to do so.
***All of the above listed amounts are equal to the amounts offered to all three bargaining units.

Staff recommends the above listed City contributions. This contributions approach works to: 1) maintain 100% coverage by the City on the least expensive single premium (consistent with past practice and contributions recommended by the City's benefits broker), 2) limit the City's costs on the two middle tiers, 3) holds the City's contribution on the Family plan at the 2014 amounts, reducing the City's costs and working toward more equitable contributions amongst the tiers, and 4) allows employees the flexibility to waive coverage if waiving is the best option for their individual circumstances.

The City will continue to purchase $20,000 of basic life insurance for full-time regular employees working 30 hours per week or more.

Wages
Staff recommends, and has accounted for, a 2% cost of living-adjustment (COLA) in the 2015 budget and will account for a 2% COLA in 2016. Staff has reviewed the most recent COLA data and found that cities are coming in at an average COLA of 2%. Staff recommends a 2% COLA be authorized for the LELS-Sergeants group in 2015 and 2016 in order to maintain a completive compensation package and proactively retain the city's talent. The 2% COLA in 2015 and 2016 is the same amount offered to the other employee groups. In addition, effective April 1, 2016 the Sergeants' wage scale will be adjusted to the comparable market (a market rate adjustment - see attached resolution).

Uniforms:
Staff recommends continuing the previous Memorandum of Understanding (MOU) which allows for a $140.00 uniform stipend annually -- See attached MOU for a detailed explanation.

Other Article Revisions:
Vacation: An Employee's accrued or "banked" vacation leave must be equal to or less than two times the yearly accrual by December 31st of each year; any accruals exceeding this amount will be forfeited.

Holidays: Employees required to work on any of the holidays of: Martin Luther King's Day, President's Day,Memorial Day, Independence Day (4th of July), Labor Day, Columbus Day,Veteran's Day, Thanksgiving Day, Christmas Eve Day, Christmas Day, New Year's Day shall receive an additional 1/2 time for the time they work on such holiday. All holidays specified in this paragraph will be paid in dollars, rather than time accumulation. An employee who is required to work overtime on a holiday shall receive pay at two (2) times the Employees base pay rate for that time worked in addition to their regular shift.

Field Training Officer Supplemental Pay: Employees assigned in writing by the Employer to fulfill this assignment shall receive $2.50 per hour over base pay while working in that capacity.

--See attachment for more information.

Notification:

Health Insurance

The City is members with LOGIS (Local Government Information Systems) which is a consortium of Minnesota local government units. This consortium has many benefits including coverage by the group's health plan; currently administered by BCBS. The City is benefiting by five years of rate caps; 2015 will mark the 4 th year with rates capped at a maximum increase of 10.6%; which was the increase the City received for 2015.

Employees may choose a health plan that best meets their needs by selecting one of four tiers and choosing between two networks; or they may choose to waive the City's health insurance. Note: The above listed 2015 and 2016 health insurance contributions are the same contributions proposed for all other employee groups; which has proven to be an effective way to maintain internal equity, minimize the complexity of the budget, keep the payroll process streamlined, and to mirror other city's business practices.

Background Information -- COLA/Wage Adjustment History

2014 Wages

- Non-Union 2% 01-01-14
- AFSCME 2% COLA 01-01-14 & 07-01-14 1% market adjustment
- LELS Patrol and Sergeants 2% COLA 01-01-14 & 2% market adjustment 07-01-14

2013 1% COLA for all groups
2012 2% for all employee groups, with the exception of Department Heads at 1%
2011 Zero % for all employee groups
2010 Zero % for all employee groups
2003 to 2009 3% each year for all employee groups

Other

The City will continue working with the Labor Management Committee to review and modify the current Sick Leave for Wellness policy, subject to future approval by the City Council

Funding Source:

The funding required to settle the first year of a 2-year contract with LELS-Sergeants is included in the 2015 budget. The funding required to settle the second year of the 2-year contract will be accounted for in the 2016 budgeting process.

Recommendation:

Adopt resolution #15-03-072 to settle a 2-year labor agreement with LELS-Sergeants.

Action:

Motion to adopt resolution #15-03-072 to settle a 2-year labor agreement with LELS-Sergeants.

Attachments

Resolution 1503072

MOU_Uniforms

MOU_HealthIns.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 10:47 AM
Form Started By: Colleen Lasher		Started On: 03/03/2015 03:33 PM
Final Approval Date: 03/04/2015		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-072

RESOLUTION TO APPROVE A 2-YEAR LABOR AGREEMENT WITH LELS-SERGEANTS

WHEREAS, the current LELS-Sergeants contract expired on December 31, 2014; and

WHEREAS, city staff and LELS-Sergeants have reached a tentative agreement on a two-year labor agreement, effective January 1, 2015 through December 31, 2016; and

WHEREAS, the City will administer the 2015-2016 labor agreement as follows:

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

ARTICLE TWENTY FIVE (25) DURATION:
2-years / January 1, 2015 through December 31, 2016

ARTICLE TWENTY THREE (23) SALARIES:
2015: 2% Increase to the 2014 wage scale, effective on 01-01-15, for a Cost of Living Adjustment.

2016: 2% increase to the 2015 wage schedule, effective on 01-01-16 for Cost of Living Adjustment.

April 1, 2016: Adjust the wage scale to begin at 85%, with 3% between steps and increase the Sergeants wage to the comparable market as follows: Step 1 $36.51, Step 2 $37.80, Step 3 $39.08, Step 4 $40.37, Step 5 $41.66, and Step 6 $42.95.

Field Training Officer Supplemental Pay: Employees assigned in writing by the Employer to fulfill this assignment shall receive $2.50 per hour over base pay while working in that capacity.

ARTICLE FOURTEEN (14) VACATION: An Employee's accrued or "banked" vacation leave must be equal to or less than two times the yearly accrual by December 31st of each year; any accruals exceeding this amount will be forfeited.

ARTICLE SEVENTEEN (17) HOLIDAYS: Employees required to work on any of the holidays of: Martin Luther King's Day, President's Day, Memorial Day, Independence Day (4th of July), Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Eve Day, Christmas Day, New Year's Day shall receive an additional 1/2 time

for the time they work on such holiday. All holidays specified in this paragraph will be paid in dollars, rather than time accumulation. An employee who is required to work overtime on a holiday shall receive pay at two (2) times the Employees base pay rate for that time worked in addition to their regular shift.

ARTICLE (19): HEALTH INSURANCE: The employer will make the following contributions toward group health insurance coverage for employees working 30 hours per week or more; as well as to purchase $20,000 of basic life insurance for full-time regular employees working 30 hours per week or more.

Memorandum of Understanding -- Health Insurance:

2015 Health Insurance Contributions

Employee Only.....$871.74
Employee + Spouse.....$1142.00
Employee + Children.....$1226.00
Family.....$1358.00
Credit in Lieu of Coverage.....$345.00

2016 Health Insurance Contributions

Employee Only.....$871.74
Plus a maximum of the capped rate increase for 2016 (estimated at 11.6%)
Employee + Spouse $1167.00
Employee + Children… …….$1251.00
Family..... .....$1358.00
Credit in Lieu of Coverage… $370.00

*The City's 2015 and 2016 VEBA contribution includes the $4.30 monthly claims fee
**Employees that elect to waive health insurance must agree to providing proof of other coverage; as well as agree to come back on the City's health plan if the City requires them to do so.
***All of the above listed amounts are equal to the amounts offered to all three bargaining units.

Memorandum of Understanding -- Uniforms:

1) The City will annually provide a monetary uniform allowance to each Union member.
2) The annual uniform stipend will be paid to eligible employees in one payment through their regular biweekly payroll disbursement. This stipend will be included in the employees' taxable earnings and applicable taxes will be withheld according to Internal Revenue Source.
3) The uniform allowance for 2015 and 2016 will be $140, and will be paid on the second payroll March.

4) The City will continue to provide “uniforms (including boots) and equipment and replacement” under the premise that such items are not taxable.

Motion to adopt resolution#15-03-072, to settle a two-year lobar Labor Agreement between the City of Ramsey and LELS-Sergeants as follows:

The motion for the adoption of the `foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of March 2015.

MEMORANDUM OF UNDERSTANDING
Uniform Stipend

This Memorandum of Understanding is made between the City of Ramsey ("City") and Law Enforcement Labor Services ("Union.")

WHEREAS, the City and the Union are parties to a 2015-2016 collective bargaining agreement;

WHEREAS, the collective bargaining agreement states that "uniforms (including boots) and equipment and replacement" are provided by the City; and

WHEREAS, the requirements of performing their duties make it necessary for Union members to obtain "Class C" clothing (e.g., polo shirt with Department logo) that is considered taxable under state and federal law if provided by the City;

> **CLASS C UNIFORM** – A Class C Uniform may be worn by police personnel on special assignments or duties. A Class C Uniform may consist of a polo shirt (long or short sleeve), button down shirt (long or short sleeve) or other shirt as approved by the Chief of Police. To be considered a Class C Uniform, the shirt must have a department badge patch sewn on.

THEREFORE, the parties met, negotiated and agreed upon the following:

1. In 2015 and 2016, the City will annually provide a monetary uniform allowance to each Union member.

2. The annual uniform stipend will be paid to eligible employees in one payment through their regular biweekly payroll disbursement. This stipend will be included in the employees' taxable earnings and applicable taxes will be withheld according to Internal Revenue Source.

3. The uniform allowance for 2015 and 2016 will be $140, and will be paid on the second payroll March.

4. The City will continue to provide "uniforms (including boots) and equipment and replacement" under the premise that such items are not taxable.

This Memorandum of Understanding sunsets on December 31, 2016.

FOR THE CITY OF RAMSEY:

BY:

_____ _____

Mayor Date

ATTEST:

_____ _____

City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____ _____
Richard Webb, Steward Date

BY:_____ _____
Kim Sobieck LELS, Business Agent Date

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RAMSEY AND LELS-PATROL

ARTICLE (19): MOU HEALTH INSURANCE

January 1, 2015 to December 31, 2016 as described below:

1) City contributions for 2015 health insurance, as follows:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's plan during 2015. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

Health Plan Tier (Per Month)	City Contribution to Premium	City Contribution to *VEBA	Total Monthly City Contribution
Single Plans	$741.74	$130.00	$871.74
Employee + Spouse Plans	$982.00	$160.00	$1,142.00
Employee + Children Plans	$1,066.00	$160.00	$1,226.00
Family Plans	$1,166.00	$192.00	$1,358.00
* The above listed City VEBA contribution includes a $4.30 per month VEBA administration fee.			

Or

Provide cash in lieu of City's insurance contribution of $345 per month in 2015. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. New employees to the program are subject to the following terms:

• Employee shows proof of other coverage, and
• Employee agrees to the terms of the waiving benefit as described within the City's policy and signs the acknowledgement form

2) City contributions for 2016 health insurance, as follows:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's plan during 2016. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

Health Plan Tier (Per Month)	City Contribution to Premium	City Contribution to *VEBA	Total Monthly City Contribution
Single Plans	*TBD	$130.00	*TBD
Employee + Spouse Plans	$1007.00	$160.00	$1,167.00
Employee + Children Plans	$1,091.00	$160.00	$1,251.00
Family Plans	$1,166.00	$192.00	$1,358.00
* The above listed City VEBA contribution includes a $4.30 per month VEBA administration fee. In 2016, the least expensive single plan (the $4000 deductible plan/Accord network) will be paid in full			

Or

Provide cash in lieu of City's insurance contribution of $370 per month in 2016. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. New employees to the program are subject to the following terms:

• Employee shows proof of other coverage, and
• Employee agrees to the terms of the waiving benefit as described within the City's policy and signs the acknowledgement form, and

All other provisions of Article XVIIII shall apply normally.

FOR THE CITY OF RAMSEY:

BY: _____ _____
Sarah Strommen, Mayor Date

ATTEST: _____ _____
Kurtis G. Ulrich, City Administrator Date

BY:_____ _____
Richard Webb, Steward Date

BY:_____ _____
Kim Sobiak, LELS Date

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **6. 1.**

Meeting Date: 03/10/2015

By: Diana Lund, Finance

Information

Title:

Public Hearing on Issuance of General Obligation (GO) Street Reconstruction Plan Bonds & on Street Reconstruction Plan & Adopt Resolution #15-03-061 Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds

Purpose/Background:

Purpose: To provide funding for road reconstruction and bituminous overlays via the issuance of Road Reconstruction Plan Bonds.

Background: Over the past several years, much discussion has taken place over the financing of road improvements. These needed improvements: Sealcoats, Overlays and Reconstructions are based on the 60-year Long-Term Street Maintenance Program that the engineering department had compiled on all of the city's streets based on a PASER rating (the lower the PASER rating, the worse the road). Based on the Long-Term Street Maintenance Program, it was estimated that the highest priority projects averaged $2.2M over the first five years and increased after that. Of the estimated $2.2M, $500,000 would be funded from the General Fund and the remainder from the issuance of debt. The payment of said debt would be paid from an annual tax levy and assessment to benefiting parties.

As the city will not be assessing 20% of the total bonded debt, the city cannot issue Special Assessment Bonds to fund road construction. Another alternative that was put in place in 2002 (for road reconstruction only) was the Street Reconstruction bond. Not until 2013 was the use of Street Reconstruction bonds allowed for overlays. Thus, the city is looking at issuing Road Reconstruction Debt for those projects (Garnet Street and overlay projects) as outlined for 2015 under the street maintenance plan and included in the City's 2015-2019 Capital Improvement Plan (CIP).

There are requirements that need to be followed if the City desires to issue Road Reconstruction Plan Bonds. The requirements are: 1. A Five-Year Street Reconstruction and Overlay Plan (SROP) must be prepared. The City's five-year plan as presented, is based on the highest priority street projects that Engineering had outlined in their Long-Term Street Maintenance Program and which are also outlined in the City's 2015-2019 Capital Improvement Plan (CIP). 2. City Council must hold a public hearing on the issuance of the bonds and Street Reconstruction and Overlay Plan. The public hearing request is the first step of the bonding process that needs to be undertaken for financing the road improvements which is what is being requested at tonight's meeting. The major requirement to allow the city to issue this debt, is that the City Council must approve the sale of the street reconstruction bonds by an unanimous vote of its membership present.

Like a Capital Improvement bond, the Street Reconstruction bond is not required to have a referendum, but a reverse referendum is allowable. If a petition bearing the signatures of at least 5 percent of the votes cast in the last general election is filed with the City Clerk within 30 days after the public hearing regarding the bonds (March 10, 2015), the bonds may not be issued unless approved by voters.

The issuance of General Obligation Street Reconstruction Bonds will be used to **fund the street reconstruction portion only** of the project. The sidewalk and any utility improvements are not and cannot be included in this bonding request as Road Reconstruction bonds cannot be used for those items that did not previously exist prior to reconstruction. The only exception to the possible inclusion of non-prior existing items is if the city could justify that that the improvement has a substantial public safety function.

If authorized, The GO Street Reconstruction Plan Bonds are scheduled to be sold the morning of May 26, 2015, with approval of the sale and terms brought forward to the City Council for their approval that same evening (May 26, 2015). The May 26, 2015 date will coincide with the date that the acceptance of bids for Garnet Street/168th Avenue will be brought to council for authorization.

Notification:

The City Council authorized the calling of the public hearing for the intention to issue General Obligation Street Reconstruction Plan Bonds and the proposal to adopt a street reconstruction plan at its regular meeting of February 10, 2015.

Ehlers and Associates, the city's financial consultant, has prepared a Five-Year Street Reconstruction Overlay Plan (SROP) based on the Long-Term Street Maintenance Program prepared by the Engineering Department and also depicted in the city's 2015-2019 Capital Improvement Plan (CIP) as required by statute.

Stacie Kvilvang of Ehlers & Associates, will be present at the meeting to answer any questions related to the Street Reconstruction Bonds, Street Reconstruction Plan and the process forward.

Observations/Alternatives:

Observations:
The Five-Year Street Reconstruction and Overlay Plan 2015-2019 shows bonding schedules for each of these respective years. Statute states that a Five-Year plan must be produced outlining projects and costs for the next five years. If the city does not wish to follow this schedule (with the projects that are listed) over the next five years a new five-year plan will need to be devised. For example, if projects A-E are included in the five-year plan and the city wishes to do project F instead of B, the plan needs to be amended and the public hearing process will need to be undertaken again on the revised plan. The city is proposing to bond annually as years 2016-2019 in the plan are based on current engineer cost estimates and an annual inflationary factor.

Alternatives:

#1. Motion to Adopt Resolution #15-03-061 Adopting the Street Reconstruction Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds

#2. Motion to not Adopt Resolution #15-03-061 at this time

Funding Source:

The issuance of Street Reconstruction Bonds (and a small percentage from special assessments) will fund the Garnet Street and overlay improvements as outlined in the Long-Term Street Maintenance Program and the 2015-2019 CIP.

Recommendation:

Staff recommends Alternative #1 as this is the authorization to issue debt with final approval of the acceptance of the bond sale terms at the City Council's regular May 26, 2015 meeting. The issuance of debt follows the direction that City Council authorized as the funding mechanism of how road reconstruction projects were to be funded (with a small portion funded via special assessments).

Action:

Motion to Adopt Resolution #15-03-061 Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds

Attachments

Presale Report

Five-Year Street Reconstruction Plan

Reso #15-03-061 Adopt Street Plan & Approve Issuance of Street Recon Bonds

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 09:11 AM
Diana Lund (Originator)	Diana Lund	03/04/2015 09:47 AM
Kurt Ulrich	Kurt Ulrich	03/04/2015 10:07 AM
Form Started By: Diana Lund		Started On: 02/23/2015 09:57 AM
Final Approval Date: 03/04/2015		

March 10, 2015

Pre-Sale Report for

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B

Prepared by:

Stacie Kvilvang
Senior Financial Advisor

And

Shelly Eldridge
Senior Financial Advisor

And

Jason Aarsvold
Financial Advisor

Executive Summary of Proposed Debt

Proposed Issue:	$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Purposes:	The proposed issue includes financing for the 2015 street reconstruction and overaly projects. Debt service will be paid from ad valorem property taxes and special assessments. It is the intent of the City to levy special assessments in the amount of approximately $78,000 and $128,120 to benefiting property owners for the street reconstruction and overaly projects respectfully. These assessments will be levied in 2015 for collection in years 2016 through 2025 at a rate of 2% over the True Interest Cost of the proposed Bonds. Annual assessments are paid on an equal principal basis. The City anticipates receiving no prepayments on the special assessments from the projects this year.
Authority:	The Bonds are being issued pursuant to Minnesota Statutes, Chapter: • 475.58 3b The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged. The Bonds count against the City's General Obligation Debt Capacity Limit of 3% of estimated market value (EMV). In the City the pay 2014 EMV is $1,795,975,400. Therefore, the total amount of outstanding debt cannot exceed $53,879,262. As of February 10, 2015 the City had $20,050,000 subject to the legal debt limit.
Term/Call Feature:	The Bonds are being issued for a 10 year term. Principal on the Bonds will be due on December 1 in the years 2016 through 2025. Interest is payable every six months beginning December 1, 2015. The Bonds maturing on and after February 1, 2024 will be subject to prepayment at the discretion of the City on February 1, 2023 or any date thereafter.
Bank Qualification:	Because the City is issuing less than $10,000,000 in the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.
Rating:	The City's most recent bond issues were rated "AA+" by Standard & Poor's. The City will request a new rating for the Bonds. If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating in the event that the bond rating of the insurer is higher than that of the City.

Basis for Recommendation:	Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of general obligation street reconstruction and overlay bonds as a suitable financing option because this option is the only viable option available to finance this type of project under state law.
Method of Sale/Placement:	In order to obtain the lowest interest cost to the City, we will solicit competitive bids for purchase of the Bonds from local banks in your area and regional underwriters. We have included an allowance for discount bidding equal to 1.20000% of the principal amount of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction. If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount. **Premium Bids:** Under current market conditions, most investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The amount of the premium varies, but it is not uncommon to see premiums for new issues in the range of 2.00% to 10.00% of the face amount of the issue. This means that an issuer with a $2,000,000 offering may receive bids that result in proceeds of $2,040,000 to $2,200,000. For this issue of Bonds we have been directed to use the premium to reduce the size of the issue. The adjustments may slightly change the true interest cost of the original bid, either up or down. You have the choice to limit the amount of premium in the bid specifications. This may result in fewer bids, but it may also eliminate large adjustments on the day of sale and other uncertainties.
Review of Existing Debt:	We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time. We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.
Continuing Disclosure:	Because the City has more than $10,000,000 in outstanding debt (including this issue) and this issue is over $1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually as well as providing notices of the occurrence of certain "material events" to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission

	(SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.
Arbitrage Monitoring:	Because the Bonds are tax-exempt securities/tax credit securities, the City must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Nonarbitrage Certificate prepared by your Bond Attorney and provided at closing. We recommend that you regularly monitor compliance with these rules and/or retain the services of a qualified firm to assist you.
Risk Factors:	If significant amounts of prepayments of special assessments are received, the levy may need to be increased in future years because the City's investment earnings on additional prepayments will likely be less than the assessment rate.
Other Service Providers:	This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us. **Bond Attorney:** Briggs and Morgan, Professional Association **Paying Agent:** Bond Trust Services Corporation **Rating Agency:** Standard & Poors

This presale report summarizes our understanding of the City's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City's objectives.

Proposed Debt Issuance Schedule

Public Hearing and Pre-Sale Review by City Council	March 10, 2015
Reverse referendum period ends (within 30 days of the public hearing)	April 9, 2015
Distribute Official Statement:	May 14, 2015
Conference with Rating Agency:	Week of June 1, 2015
City Council Meeting to Award Sale of the Bonds:	June 9, 2015
Estimated Closing Date:	June 18, 2015

Attachments

Sources and Uses of Funds

Proposed Debt Service Schedule

Resolution Approving Public Hearing and Authorizing Ehlers to Proceed With Bond Sale

Street Reconstruction and Overlay Plan

Ehlers Contacts

Financial Advisors:	Stacie Kvilvang	(651) 697-8506
	Shelly Eldridge	(651) 697-8504
	Jason Aarsvold	(651) 697-8512
Disclosure Coordinator:	Jen Chapman	(651) 697-8566
Financial Analyst:	Alicia Gage	(651) 697-8551

The Official Statement for this financing will be mailed to the City Council at their home address or e-mailed for review prior to the sale date.

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF RAMSEY, MINNESOTA

HELD: March 10, 2015

Pursuant to due call, a regular or special meeting of the City Council of the City of Ramsey, Anoka County, Minnesota, was duly called and held at the City Hall in Ramsey, Minnesota on March 10, 2015, at 7:00 p.m. for the purpose, in part, of adopting a street reconstruction plan and authorizing issuance of street reconstruction bonds.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Ramsey, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Clerk's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five year street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on March 10, 2015, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed approximately $10,000,000 general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of the notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance

the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

WHEREAS, the City has heretofore determined that it is necessary and expedient to issue $1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B (the "Series 2015B Bonds"), to finance the 2015 road reconstruction project in the City; and

WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ramsey, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, hereby adopted by the City Council in connection with the issuance of the Bonds.

2. Adoption of Street Reconstruction Plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

(a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated and existing residential and commercial development; and

(b) the Plan is hereby approved and adopted in the form presently on file with the City.

3. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

4. Execution of Documents. The Mayor and City Clerk are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

5. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

6. Authorization; Findings. The City hereby authorizes Ehlers to solicit proposals for the sale of the Series 2015B Bonds.

7. Meeting; Proposal Opening. The City shall meet at 7:00 p.m. on May 26, 2015, for the purpose of considering proposals for and awarding the sale of the Series 2015B Bonds.

8. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Series 2015B Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Assumes Current Market BQ AA+ Rates plus 25bps
10 Years

Sources & Uses

Dated 06/18/2015 | Delivered 06/18/2015

Sources Of Funds

Par Amount of Bonds	$1,235,000.00
Planned Issuer Equity contribution	410,000.00
City Cash for Capitalized Interest	19,820.16
Additional source of funds 1	90,179.84
Total Sources	**$1,755,000.00**

Uses Of Funds

Total Underwriter's Discount (1.200%)	14,820.00
Costs of Issuance	36,000.00
Deposit to Capitalized Interest (CIF) Fund	19,820.16
Deposit to Project Construction Fund	1,680,100.00
Rounding Amount	4,259.84
Total Uses	**$1,755,000.00**

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Assumes Current Market BQ AA+ Rates plus 25bps
10 Years

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/18/2015	-	-	-	-	-
12/01/2015	-	-	9,418.91	9,418.91	9,418.91
06/01/2016	-	-	10,401.25	10,401.25	-
12/01/2016	115,000.00	0.850%	10,401.25	125,401.25	135,802.50
06/01/2017	-	-	9,912.50	9,912.50	-
12/01/2017	115,000.00	1.050%	9,912.50	124,912.50	134,825.00
06/01/2018	-	-	9,308.75	9,308.75	-
12/01/2018	120,000.00	1.250%	9,308.75	129,308.75	138,617.50
06/01/2019	-	-	8,558.75	8,558.75	-
12/01/2019	120,000.00	1.400%	8,558.75	128,558.75	137,117.50
06/01/2020	-	-	7,718.75	7,718.75	-
12/01/2020	120,000.00	1.650%	7,718.75	127,718.75	135,437.50
06/01/2021	-	-	6,728.75	6,728.75	-
12/01/2021	125,000.00	1.750%	6,728.75	131,728.75	138,457.50
06/01/2022	-	-	5,635.00	5,635.00	-
12/01/2022	125,000.00	1.900%	5,635.00	130,635.00	136,270.00
06/01/2023	-	-	4,447.50	4,447.50	-
12/01/2023	130,000.00	2.050%	4,447.50	134,447.50	138,895.00
06/01/2024	-	-	3,115.00	3,115.00	-
12/01/2024	130,000.00	2.300%	3,115.00	133,115.00	136,230.00
06/01/2025	-	-	1,620.00	1,620.00	-
12/01/2025	135,000.00	2.400%	1,620.00	136,620.00	138,240.00
Total	**$1,235,000.00**	-	**$144,311.41**	**$1,379,311.41**	-

Yield Statistics

Bond Year Dollars	$7,529.18
Average Life	6.097 Years
Average Coupon	1.9166948%
Net Interest Cost (NIC)	2.1135289%
True Interest Cost (TIC)	2.1196873%
Bond Yield for Arbitrage Purposes	1.9070086%
All Inclusive Cost (AIC)	2.6511189%

IRS Form 8038

Net Interest Cost	1.9166948%
Weighted Average Maturity	6.097 Years

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Assumes Current Market BQ AA+ Rates plus 25bps
10 Years

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
06/18/2015	-	-	-	-	-	-	-
12/01/2015	-	-	9,418.91	9,418.91	(9,418.91)	-	-
06/01/2016	-	-	10,401.25	10,401.25	(10,401.25)	-	-
12/01/2016	115,000.00	0.850%	10,401.25	125,401.25	-	125,401.25	125,401.25
06/01/2017	-	-	9,912.50	9,912.50	-	9,912.50	-
12/01/2017	115,000.00	1.050%	9,912.50	124,912.50	-	124,912.50	134,825.00
06/01/2018	-	-	9,308.75	9,308.75	-	9,308.75	-
12/01/2018	120,000.00	1.250%	9,308.75	129,308.75	-	129,308.75	138,617.50
06/01/2019	-	-	8,558.75	8,558.75	-	8,558.75	-
12/01/2019	120,000.00	1.400%	8,558.75	128,558.75	-	128,558.75	137,117.50
06/01/2020	-	-	7,718.75	7,718.75	-	7,718.75	-
12/01/2020	120,000.00	1.650%	7,718.75	127,718.75	-	127,718.75	135,437.50
06/01/2021	-	-	6,728.75	6,728.75	-	6,728.75	-
12/01/2021	125,000.00	1.750%	6,728.75	131,728.75	-	131,728.75	138,457.50
06/01/2022	-	-	5,635.00	5,635.00	-	5,635.00	-
12/01/2022	125,000.00	1.900%	5,635.00	130,635.00	-	130,635.00	136,270.00
06/01/2023	-	-	4,447.50	4,447.50	-	4,447.50	-
12/01/2023	130,000.00	2.050%	4,447.50	134,447.50	-	134,447.50	138,895.00
06/01/2024	-	-	3,115.00	3,115.00	-	3,115.00	-
12/01/2024	130,000.00	2.300%	3,115.00	133,115.00	-	133,115.00	136,230.00
06/01/2025	-	-	1,620.00	1,620.00	-	1,620.00	-
12/01/2025	135,000.00	2.400%	1,620.00	136,620.00	-	136,620.00	138,240.00
Total	**$1,235,000.00**	**-**	**$144,311.41**	**$1,379,311.41**	**(19,820.16)**	**$1,359,491.25**	**-**

EHLERS
LEADERS IN PUBLIC FINANCE

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Assumes Current Market BQ AA+ Rates plus 25bps
10 Years

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
12/01/2016	Serial Coupon	0.850%	0.850%	115,000.00	100.000%	115,000.00
12/01/2017	Serial Coupon	1.050%	1.050%	115,000.00	100.000%	115,000.00
12/01/2018	Serial Coupon	1.250%	1.250%	120,000.00	100.000%	120,000.00
12/01/2019	Serial Coupon	1.400%	1.400%	120,000.00	100.000%	120,000.00
12/01/2020	Serial Coupon	1.650%	1.650%	120,000.00	100.000%	120,000.00
12/01/2021	Serial Coupon	1.750%	1.750%	125,000.00	100.000%	125,000.00
12/01/2022	Serial Coupon	1.900%	1.900%	125,000.00	100.000%	125,000.00
12/01/2023	Serial Coupon	2.050%	2.050%	130,000.00	100.000%	130,000.00
12/01/2024	Serial Coupon	2.300%	2.300%	130,000.00	100.000%	130,000.00
12/01/2025	Serial Coupon	2.400%	2.400%	135,000.00	100.000%	135,000.00
Total	-	-	-	**$1,235,000.00**	-	**$1,235,000.00**

Bid Information

Par Amount of Bonds	$1,235,000.00
Gross Production	$1,235,000.00
Total Underwriter's Discount (1.200%)	$(14,820.00)
Bid (98.800%)	1,220,180.00
Total Purchase Price	$1,220,180.00
Bond Year Dollars	$7,529.18
Average Life	6.097 Years
Average Coupon	1.9166948%
Net Interest Cost (NIC)	2.1135289%
True Interest Cost (TIC)	2.1196873%

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Assumes Current Market BQ AA+ Rates plus 25bps
10 Years

Proof Of Bond Yield @ 1.9070086%

Date	Cashflow	PV Factor	Present Value	Cumulative PV
06/18/2015	-	1.0000000x	-	-
12/01/2015	9,418.91	0.9914432x	9,338.31	9,338.31
06/01/2016	10,401.25	0.9820790x	10,214.85	19,553.16
12/01/2016	125,401.25	0.9728033x	121,990.75	141,543.92
06/01/2017	9,912.50	0.9636152x	9,551.84	151,095.75
12/01/2017	124,912.50	0.9545139x	119,230.72	270,326.47
06/01/2018	9,308.75	0.9454985x	8,801.41	279,127.88
12/01/2018	129,308.75	0.9365683x	121,106.48	400,234.35
06/01/2019	8,558.75	0.9277224x	7,940.14	408,174.50
12/01/2019	128,558.75	0.9189601x	118,140.36	526,314.86
06/01/2020	7,718.75	0.9102805x	7,026.23	533,341.09
12/01/2020	127,718.75	0.9016829x	115,161.82	648,502.91
06/01/2021	6,728.75	0.8931666x	6,009.89	654,512.80
12/01/2021	131,728.75	0.8847306x	116,544.46	771,057.26
06/01/2022	5,635.00	0.8763744x	4,938.37	775,995.63
12/01/2022	130,635.00	0.8680970x	113,403.85	889,399.48
06/01/2023	4,447.50	0.8598979x	3,824.40	893,223.88
12/01/2023	134,447.50	0.8517761x	114,519.17	1,007,743.05
06/01/2024	3,115.00	0.8437311x	2,628.22	1,010,371.27
12/01/2024	133,115.00	0.8357621x	111,252.47	1,121,623.74
06/01/2025	1,620.00	0.8278683x	1,341.15	1,122,964.89
12/01/2025	136,620.00	0.8200491x	112,035.11	1,235,000.00
Total	**$1,379,311.41**	-	**$1,235,000.00**	-

Derivation Of Target Amount

Par Amount of Bonds	$1,235,000.00
Original Issue Proceeds	$1,235,000.00

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Assumes Current Market BQ AA+ Rates plus 25bps
10 Years

Derivation Of Form 8038 Yield Statistics

Maturity	Issuance Value	Price	Issuance Price	Exponent	Bond Years
06/18/2015	-	-	-	-	-
12/01/2016	115,000.00	100.000%	115,000.00	1.4527778x	167,069.44
12/01/2017	115,000.00	100.000%	115,000.00	2.4527778x	282,069.44
12/01/2018	120,000.00	100.000%	120,000.00	3.4527778x	414,333.33
12/01/2019	120,000.00	100.000%	120,000.00	4.4527778x	534,333.33
12/01/2020	120,000.00	100.000%	120,000.00	5.4527778x	654,333.33
12/01/2021	125,000.00	100.000%	125,000.00	6.4527778x	806,597.22
12/01/2022	125,000.00	100.000%	125,000.00	7.4527778x	931,597.22
12/01/2023	130,000.00	100.000%	130,000.00	8.4527778x	1,098,861.11
12/01/2024	130,000.00	100.000%	130,000.00	9.4527778x	1,228,861.11
12/01/2025	135,000.00	100.000%	135,000.00	10.4527778x	1,411,125.00
Total	**$1,235,000.00**	**-**	**$1,235,000.00**	**-**	**$7,529,180.56**

IRS Form 8038

Weighted Average Maturity = Bond Years/Issue Price	6.097 Years
Total Interest from Debt Service	144,311.41
Total Interest	144,311.41
NIC = Interest / (Issue Price * Average Maturity)	1.9166948%
Bond Yield for Arbitrage Purposes	1.9070086%

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Assumes Current Market BQ AA+ Rates plus 25bps
10 Years

Operation Of Project Construction Fund

Date	Principal	Rate	Receipts	Disbursements	Cash Balance
06/18/2015	1,680,100.00	-	1,680,100.00	1,680,100.00	-
Total	**$1,680,100.00**	-	**$1,680,100.00**	**$1,680,100.00**	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	GIC
Default investment yield target	Unrestricted
Cost of Investments Purchased with Bond Proceeds	1,680,100.00
Total Cost of Investments	$1,680,100.00
Target Cost of Investments at bond yield	$1,680,100.00
Yield to Receipt	-
Yield for Arbitrage Purposes	1.9070086%

EHLERS
LEADERS IN PUBLIC FINANCE

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Assumes Current Market BQ AA+ Rates plus 25bps
10 Years

Primary Purpose Fund Proof Of Yield @ 0.0000000%

Date	Cashflow	PV Factor	Present Value	Cumulative PV
06/18/2015	1,680,100.00	1.0000000x	1,680,100.00	1,680,100.00
Total	**$1,680,100.00**	**-**	**$1,680,100.00**	**-**

Composition Of Initial Deposit

Cost of Investments Purchased with Bond Proceeds	1,680,100.00
Adjusted Cost of Investments	1,680,100.00

EHLERS
LEADERS IN PUBLIC FINANCE

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Assumes Current Market BQ AA+ Rates plus 25bps
10 Years

Detail Costs Of Issuance

Dated 06/18/2015 | Delivered 06/18/2015

COSTS OF ISSUANCE DETAIL

Financial Advisor	$16,000.00
Bond Counsel	$9,500.00
Rating Agency Fee (S&P)	$9,500.00
Miscellaneous	$1,000.00
TOTAL	**$36,000.00**

City of Ramsey, Minnesota

$1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B
Assumes Current Market BQ AA+ Rates plus 25bps
10 Years

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2015	-	-	9,418.91	9,418.91	(9,418.91)	-	-
12/01/2016	115,000.00	0.850%	20,802.50	135,802.50	(10,401.25)	125,401.25	131,671.31
12/01/2017	115,000.00	1.050%	19,825.00	134,825.00	-	134,825.00	141,566.25
12/01/2018	120,000.00	1.250%	18,617.50	138,617.50	-	138,617.50	145,548.38
12/01/2019	120,000.00	1.400%	17,117.50	137,117.50	-	137,117.50	143,973.38
12/01/2020	120,000.00	1.650%	15,437.50	135,437.50	-	135,437.50	142,209.38
12/01/2021	125,000.00	1.750%	13,457.50	138,457.50	-	138,457.50	145,380.38
12/01/2022	125,000.00	1.900%	11,270.00	136,270.00	-	136,270.00	143,083.50
12/01/2023	130,000.00	2.050%	8,895.00	138,895.00	-	138,895.00	145,839.75
12/01/2024	130,000.00	2.300%	6,230.00	136,230.00	-	136,230.00	143,041.50
12/01/2025	135,000.00	2.400%	3,240.00	138,240.00	-	138,240.00	145,152.00
Total	**$1,235,000.00**	**-**	**$144,311.41**	**$1,379,311.41**	**(19,820.16)**	**$1,359,491.25**	**$1,427,465.81**

Significant Dates

Dated	6/18/2015
First Coupon Date	12/01/2015

Yield Statistics

Bond Year Dollars	$7,529.18
Average Life	6.097 Years
Average Coupon	1.9166948%
Net Interest Cost (NIC)	2.1135289%
True Interest Cost (TIC)	2.1196873%
Bond Yield for Arbitrage Purposes	1.9070086%
All Inclusive Cost (AIC)	2.6511189%

2015 through 2019

Five-Year Street Reconstruction Overlay Plan for the

City of Ramsey, Minnesota

March 10, 2015

Prepared by:

Ehlers & Associates, Inc.
3060 Centre Pointe Drive
Roseville, MN 55113

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City of Ramsey, MN

Five-Year Street Reconstruction and Overlay Plan

2015 through 2019

I. INTRODUCTION

In 2002, the Minnesota State Legislature passed into law a bill which generally exempts city bonds issued under a street reconstruction program from the referendum requirements usually required for bonding expenditures. In 2013 the Legislature amended the law to allow bituminous overlays to be included in the street reconstruction program.

II. PURPOSE

Street reconstruction or bituminous overlay is a major expenditure of city funds for the reconstruction or overlay of streets. Street reconstruction and bituminous overlay may include utility replacement and relocation and other incidental costs, turn lanes and other improvements having a substantial public safety function, realignments, other modifications to intersect with state and county roads, and the local share of state and county road projects. Except in the case of turn lanes, safety improvements, realignments, intersection modifications, and local share of state and county road projects, street reconstruction does not include the portion of project costs allocable to widening a street or adding curbs and gutters where none previously existed. A Street Reconstruction and Overlay Plan (SROP) is a document designed to anticipate street reconstruction and overlay expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost effective method possible. A SROP allows the matching of expenditures with anticipated income. As potential expenditures are reviewed, the city considers the benefits, costs, alternatives and impact on operating expenditures.

The City of Ramsey, Minnesota (the "City") believes the street reconstruction and overlay process is an important element of responsible fiscal management. Major capital expenditures can be anticipated and coordinated so as to minimize potentially adverse financial impacts caused by the timing and magnitude of capital outlays. This coordination of capital expenditures is important to the City in achieving its goals of adequate physical assets and sound fiscal management. In these financially difficult times good planning is essential for the wise use of limited financial resources.

The Street Reconstruction and Overlay Plan is designed to be updated on an annual basis. In this manner, it becomes an ongoing fiscal planning tool that continually anticipates future capital expenditures and funding sources.

III. THE STREET RECONSTRUCTION AND OVERLAY PLANNING PROCESS

The street reconstruction and overlay planning process is as follows; the City Council authorizes the preparation of the SROP. The City staff is instructed to assemble the capital expenditures to be undertaken within the next five years. The City Council then reviews the expenditures according to their priority, fiscal impact, and available funding. From this information, a preliminary street reconstruction and overlay plan is prepared. A public hearing is held to solicit input from citizens and other governmental units. Changes are made based on that input, and a final project list is established.

The City Council then prepares a plan based on the available funding sources. If general obligation bonding is necessary, the City works with its financial advisor to prepare a bond sale and repayment schedule. Over the life of the SROP, once the funding, including proceeds from the bond sales becomes available, the individual capital expenditures can be made.

In subsequent years, the process is repeated as expenditures are completed as new needs arise. Street reconstruction planning looks five years into the future.

For a city to use its authority to finance expenditures under Chapter 475.58, Subdivision 3b, it must meet the requirements provided therein. Specifically, the city council must approve the sale of street reconstruction bonds by a unanimous vote of its membership present. In addition, it must hold a public hearing for public input. Notice of such hearing must be published in the official newspaper of the city at least 10, but not more than 28 days prior to the date of the public hearing. The city council approves the SROP unanimously following the public hearing.

Although a referendum is not required, a reverse referendum is allowable. If a petition bearing the signatures of at least 5 percent of the votes cast in the last general election requesting a vote on the issuance of bonds is received by the municipal clerk within 30 days after the public hearing, a referendum vote on the issuance of the bonds shall be called (if a vote is taken and the referendum passes, the taxes would be levied on market value rather than tax capacity).

IV. PROJECT SUMMARY

The expenditures to be undertaken with this Street Reconstruction and Overlay Plan (SROP) are limited to those listed in Appendix A. All other foreseeable capital expenditures within the City government will come through other means. The following expenditures have been submitted for inclusion in this SROP:

2015 Expenditures

- Garnet Street & 168th Avenue Reconstruction and overlay of streets in Hy-10 Ramsey, Northfork Highlands, Northfork Oaks, Northfork Point, Pondvale Estates, Pondvale Estates 2nd and Rolling Green.

2016 Expenditures

- Andrie Street and 164th Lane reconstruction and overlay of streets in AEC, Woodland Green and Sunwood Drive.

2017 Expenditures

- Reconstruction of Alpine Drive and overlay of streets in Rivers Bend.

2018 Expenditures

- Reconstruction of streets in Stanhope Terrace and North Forty and overlay of streets in Woodland Green, North Forty 2nd, Forth Forty 3rd, Northfork Oaks, Northfork, Northfork 2nd, Northfork 3rd and Northfork Itasca Shores.

2019 Expenditures

- Reconstruction of streets in Ford Brook Estates and overlay of streets in Brookview Estates, Meadow View, Flintwood Hills, Wood Pond Hills and Chestnut Ridge.

V. FINANCING THE STREET RECONSTRUCTION PLAN

The total amount of requested expenditures under the Street Reconstruction and Overlay Plan is approximately $9 million. If these expenditures are to be funded, that amount of money is anticipated to be generated through the tax levy and the sale of approximately $10,000,000 in bonds over the five-year period.

In the financing of the Street Reconstruction Plan, one statutory limitation applies. Under Chapter 475, with few exceptions, cities cannot incur debt in excess of 3% of the assessor's estimated market value for the city. In the City the pay 2014 EMV is $1,795,975,400. Therefore, the total amount of outstanding debt cannot exceed $53,879,262. As of February 10, 2015 the City had $20,050,000 subject to the legal debt limit.

Under the Street Reconstruction Plan, the City will secure $1,775,000 in general obligation bonds in the year 2015 to finance Garnet Street & 168th Avenue reconstruction and overlay of streets in Hy-10 Ramsey, Northfork Highlands, Northfork Oaks, Northfork Point, Pondvale Estates, Pondvale Estates 2nd and Rolling Green. In the year 2016, general obligation bonds in the amount of $2,865,000 will be secured for the Andrie Street and 164th Lane reconstruction and overlay of streets in AEC, Woodland Green and Sunwood Drive. In 2017, general obligation bonds in the amount of $995,000 will be used to finance reconstruction of Alpine Drive and overlay of streets in Rivers Bend. In 2018, general obligation bonds in the amount of $2,435,000 will be used to finance reconstruction of streets in Stanhope Terrace and North Forty and overlay of streets in Woodland Green, North Forty 2nd, Forth Forty 3rd, Northfork Oaks, Northfork, Northfork 2nd, Northfork 3rd and Northfork Itasca Shores. Finally in the year 2019, $1,440,000 in general obligation bonds will be secured for the financing of reconstruction of streets in Ford Brook Estates and overlay of streets in Brookview Estates, Meadow View, Flintwood Hills, Wood Pond Hills and Chestnut Ridge. All five general obligation bond issues will be repaid over a 10 - year period. The only exception is the road reconstruction portion of the 2016 bonds will be repaid over a 15-year period due to the size of the project (approximately $2.325 million). The par amount of each issue is based on the amounts listed in Appendix A plus estimated issuance costs. The proposed general obligation street reconstruction bonds (including issuance costs) are shown in Appendix B.

Continuation of the Street Reconstruction and Overlay Plan

This Street Reconstruction and Overlay Plan should be reviewed annually by the City Council using the process outlined in this Plan. It should review proposed expenditures, make priority decisions, and seek funding for those expenditures it deems necessary for the City. If deemed appropriate, the Council should prepare an update to this Plan.

APPENDIX A

PROJECT COSTS

(Capital Expenditures to be funded with Bond Proceeds)

The 2015 capital expenditure of approximately $1,680,100 for the City's portion of reconstruction of Garnet Street & 168th Avenue and overlay of streets in Hy-10 Ramsey, Northfork Highlands, Northfork Oaks, Northfork Point, Pondvale Estates, Pondvale Estates 2nd and Rolling Green is to be funded with $1,775,000 in bond proceeds.

Total Issue Sources And Uses

Dated 05/01/2015 | Delivered 05/01/2015

	Street Reconstruction	Overlay	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$1,095,000.00	$680,000.00	$1,775,000.00
Total Sources	**$1,095,000.00**	**$680,000.00**	**$1,775,000.00**
Uses Of Funds			
Total Underwriter's Discount (1.200%)	13,140.00	8,160.00	21,300.00
Costs of Issuance	24,059.15	14,940.85	39,000.00
Deposit to Capitalized Interest (CIF) Fund	19,857.50	12,333.75	32,191.25
Deposit to Project Construction Fund	1,036,000.00	644,100.00	1,680,100.00
Rounding Amount	1,943.35	465.40	2,408.75
Total Uses	**$1,095,000.00**	**$680,000.00**	**$1,775,000.00**

PROJECT COSTS

The 2016 capital expenditure of approximately $2,719,710 for the City's portion of Andrie Street and 164th Lane reconstruction and overlay of streets in AEC, Woodland Green and Sunwood Drive is to be funded with $2,865,000 in bond proceeds.

Total Issue Sources And Uses

Dated 05/01/2016 | Delivered 05/01/2016

	Street Reconstruction	Overlay	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$2,325,000.00	$540,000.00	$2,865,000.00
Total Sources	**$2,325,000.00**	**$540,000.00**	**$2,865,000.00**
Uses Of Funds			
Total Underwriter's Discount (1.200%)	27,900.00	6,480.00	34,380.00
Costs of Issuance	35,706.80	8,293.20	44,000.00
Deposit to Capitalized Interest (CIF) Fund	52,715.00	9,820.42	62,535.42
Deposit to Project Construction Fund	2,205,105.00	514,605.00	2,719,710.00
Rounding Amount	3,573.20	801.38	4,374.58
Total Uses	**$2,325,000.00**	**$540,000.00**	**$2,865,000.00**

PROJECT COSTS

The 2017 capital expenditure of approximately $919,065 for the reconstruction of Alpine Drive and overlay of streets in Rivers Bend is to be funded with $995,000 in bond proceeds.

Total Issue Sources And Uses

Dated 05/01/2017 | Delivered 05/01/2017

	Street Reconstruction	Overlay	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$810,000.00	$185,000.00	$995,000.00
Total Sources	**$810,000.00**	**$185,000.00**	**$995,000.00**
Uses Of Funds			
Total Underwriter's Discount (1.500%)	12,150.00	2,775.00	14,925.00
Costs of Issuance	32,562.82	7,437.18	40,000.00
Deposit to Capitalized Interest (CIF) Fund	14,695.42	3,396.25	18,091.67
Deposit to Project Construction Fund	747,180.00	171,885.00	919,065.00
Rounding Amount	3,411.76	(493.43)	2,918.33
Total Uses	**$810,000.00**	**$185,000.00**	**$995,000.00**

PROJECT COSTS

The 2018 capital expenditure of approximately $2,316,050 for the reconstruction of streets in Stanhope Terrace and North Forty and overlay of streets in Woodland Green, North Forty 2nd, Forth Forty 3rd, Northfork Oaks, Northfork, Northfork 2nd, Northfork 3rd and Northfork Itasca Shores is to be funded with $2,435,000 in bond proceeds.

Total Issue Sources And Uses

Dated 05/01/2018 | Delivered 05/01/2018

	Street Reconstruction	Overlay	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$1,565,000.00	$870,000.00	$2,435,000.00
Total Sources	**$1,565,000.00**	**$870,000.00**	**$2,435,000.00**
Uses Of Funds			
Total Underwriter's Discount (1.200%)	18,780.00	10,440.00	29,220.00
Costs of Issuance	28,279.26	15,720.74	44,000.00
Deposit to Capitalized Interest (CIF) Fund	28,426.67	15,805.83	44,232.50
Deposit to Project Construction Fund	1,486,980.00	829,070.00	2,316,050.00
Rounding Amount	2,534.07	(1,036.57)	1,497.50
Total Uses	**$1,565,000.00**	**$870,000.00**	**$2,435,000.00**

PROJECT COSTS

The 2019 capital expenditure of approximately $1,353,990 for the reconstruction of streets in Ford Brook Estates and overlay of streets in Brookview Estates, Meadow View, Flintwood Hills, Wood Pond Hills and Chestnut Ridge is to be funded with $1,440,000 in bond proceeds.

Total Issue Sources And Uses

Dated 05/01/2019 | Delivered 05/01/2019

	Street Reconstruction	Overlay	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$725,000.00	$715,000.00	$1,440,000.00
Total Sources	**$725,000.00**	**$715,000.00**	**$1,440,000.00**
Uses Of Funds			
Total Underwriter's Discount (1.200%)	8,700.00	8,580.00	17,280.00
Costs of Issuance	19,131.95	18,868.05	38,000.00
Deposit to Capitalized Interest (CIF) Fund	13,102.92	12,943.13	26,046.05
Deposit to Project Construction Fund	680,570.00	673,420.00	1,353,990.00
Rounding Amount	3,495.13	1,188.82	4,683.95
Total Uses	**$725,000.00**	**$715,000.00**	**$1,440,000.00**

APPENDIX B

PROPOSED 2015 SROP BOND ISSUE

City of Ramsey, Minnesota

$1,775,000 General Obligation Bonds, Series 2015
Issue Summary

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2015	-	-	17,333.75	17,333.75	(17,333.75)	-	-
12/01/2016	180,000.00	0.850%	29,715.00	209,715.00	(14,857.50)	194,857.50	204,600.38
12/01/2017	170,000.00	1.050%	28,185.00	198,185.00	-	198,185.00	208,094.25
12/01/2018	170,000.00	1.250%	26,400.00	196,400.00	-	196,400.00	206,220.00
12/01/2019	170,000.00	1.400%	24,275.00	194,275.00	-	194,275.00	203,988.75
12/01/2020	170,000.00	1.650%	21,895.00	191,895.00	-	191,895.00	201,489.75
12/01/2021	175,000.00	1.750%	19,090.00	194,090.00	-	194,090.00	203,794.50
12/01/2022	180,000.00	1.900%	16,027.50	196,027.50	-	196,027.50	205,828.88
12/01/2023	185,000.00	2.050%	12,607.50	197,607.50	-	197,607.50	207,487.88
12/01/2024	185,000.00	2.300%	8,815.00	193,815.00	-	193,815.00	203,505.75
12/01/2025	190,000.00	2.400%	4,560.00	194,560.00	-	194,560.00	204,288.00
Total	**$1,775,000.00**	**-**	**$208,903.75**	**$1,983,903.75**	**(32,191.25)**	**$1,951,712.50**	**$2,049,298.13**

PROPOSED 2016 SROP BOND ISSUE

City of Ramsey, Minnesota

$2,865,000 General Obligation Bonds, Series 2016
Issue Summary

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2016	-	-	33,672.92	33,672.92	(33,672.92)	-	-
12/01/2017	215,000.00	0.850%	57,725.00	272,725.00	(28,862.50)	243,862.50	256,055.63
12/01/2018	185,000.00	1.050%	55,897.50	240,897.50	-	240,897.50	252,942.38
12/01/2019	190,000.00	1.250%	53,955.00	243,955.00	-	243,955.00	256,152.75
12/01/2020	190,000.00	1.400%	51,580.00	241,580.00	-	241,580.00	253,659.00
12/01/2021	200,000.00	1.650%	48,920.00	248,920.00	-	248,920.00	261,366.00
12/01/2022	200,000.00	1.750%	45,620.00	245,620.00	-	245,620.00	257,901.00
12/01/2023	205,000.00	1.900%	42,120.00	247,120.00	-	247,120.00	259,476.00
12/01/2024	205,000.00	2.050%	38,225.00	243,225.00	-	243,225.00	255,386.25
12/01/2025	210,000.00	2.300%	34,022.50	244,022.50	-	244,022.50	256,223.63
12/01/2026	215,000.00	2.400%	29,192.50	244,192.50	-	244,192.50	256,402.13
12/01/2027	160,000.00	2.550%	24,032.50	184,032.50	-	184,032.50	193,234.13
12/01/2028	165,000.00	2.700%	19,952.50	184,952.50	-	184,952.50	194,200.13
12/01/2029	170,000.00	2.850%	15,497.50	185,497.50	-	185,497.50	194,772.38
12/01/2030	175,000.00	2.950%	10,652.50	185,652.50	-	185,652.50	194,935.13
12/01/2031	180,000.00	3.050%	5,490.00	185,490.00	-	185,490.00	194,764.50
Total	**$2,865,000.00**	**-**	**$566,555.42**	**$3,431,555.42**	**(62,535.42)**	**$3,369,020.00**	**$3,537,471.00**

PROPOSED 2017 SROP BOND ISSUE

City of Ramsey, Minnesota

$995,000 General Obligation Bonds, Series 2017
Issue Summary

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2017	-	-	9,741.67	9,741.67	(9,741.67)	-	-
12/01/2018	100,000.00	0.850%	16,700.00	116,700.00	(8,350.00)	108,350.00	113,767.50
12/01/2019	90,000.00	1.050%	15,850.00	105,850.00	-	105,850.00	111,142.50
12/01/2020	95,000.00	1.250%	14,905.00	109,905.00	-	109,905.00	115,400.25
12/01/2021	95,000.00	1.400%	13,717.50	108,717.50	-	108,717.50	114,153.38
12/01/2022	100,000.00	1.650%	12,387.50	112,387.50	-	112,387.50	118,006.88
12/01/2023	100,000.00	1.750%	10,737.50	110,737.50	-	110,737.50	116,274.38
12/01/2024	100,000.00	1.900%	8,987.50	108,987.50	-	108,987.50	114,436.88
12/01/2025	105,000.00	2.050%	7,087.50	112,087.50	-	112,087.50	117,691.88
12/01/2026	105,000.00	2.300%	4,935.00	109,935.00	-	109,935.00	115,431.75
12/01/2027	105,000.00	2.400%	2,520.00	107,520.00	-	107,520.00	112,896.00
Total	**$995,000.00**	**-**	**$117,569.17**	**$1,112,569.17**	**(18,091.67)**	**$1,094,477.50**	**$1,149,201.38**

PROPOSED 2018 SROP BOND ISSUE

City of Ramsey, Minnesota

$2,435,000 General Obligation Bonds, Series 2018
Issue Summary

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2018	-	-	23,817.50	23,817.50	(23,817.50)	-	-
12/01/2019	250,000.00	0.850%	40,830.00	290,830.00	(20,415.00)	270,415.00	283,935.75
12/01/2020	225,000.00	1.050%	38,705.00	263,705.00	-	263,705.00	276,890.25
12/01/2021	230,000.00	1.250%	36,342.50	266,342.50	-	266,342.50	279,659.63
12/01/2022	235,000.00	1.400%	33,467.50	268,467.50	-	268,467.50	281,890.88
12/01/2023	235,000.00	1.650%	30,177.50	265,177.50	-	265,177.50	278,436.38
12/01/2024	240,000.00	1.750%	26,300.00	266,300.00	-	266,300.00	279,615.00
12/01/2025	250,000.00	1.900%	22,100.00	272,100.00	-	272,100.00	285,705.00
12/01/2026	250,000.00	2.050%	17,350.00	267,350.00	-	267,350.00	280,717.50
12/01/2027	255,000.00	2.300%	12,225.00	267,225.00	-	267,225.00	280,586.25
12/01/2028	265,000.00	2.400%	6,360.00	271,360.00	-	271,360.00	284,928.00
Total	**$2,435,000.00**	**-**	**$287,675.00**	**$2,722,675.00**	**(44,232.50)**	**$2,678,442.50**	**$2,812,364.63**

PROPOSED 2019 SROP BOND ISSUE

City of Ramsey, Minnesota

$1,440,000 General Obligation Bonds, Series 2019
Issue Summary

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2019	-	-	14,024.80	14,024.80	(14,024.80)	-	-
12/01/2020	150,000.00	0.850%	24,042.50	174,042.50	(12,021.25)	162,021.25	170,122.31
12/01/2021	135,000.00	1.050%	22,767.50	157,767.50	-	157,767.50	165,655.88
12/01/2022	140,000.00	1.250%	21,350.00	161,350.00	-	161,350.00	169,417.50
12/01/2023	140,000.00	1.400%	19,600.00	159,600.00	-	159,600.00	167,580.00
12/01/2024	140,000.00	1.650%	17,640.00	157,640.00	-	157,640.00	165,522.00
12/01/2025	140,000.00	1.750%	15,330.00	155,330.00	-	155,330.00	163,096.50
12/01/2026	145,000.00	1.900%	12,880.00	157,880.00	-	157,880.00	165,774.00
12/01/2027	150,000.00	2.050%	10,125.00	160,125.00	-	160,125.00	168,131.25
12/01/2028	150,000.00	2.300%	7,050.00	157,050.00	-	157,050.00	164,902.50
12/01/2029	150,000.00	2.400%	3,600.00	153,600.00	-	153,600.00	161,280.00
Total	**$1,440,000.00**	-	**$168,409.80**	**$1,608,409.80**	**(26,046.05)**	**$1,582,363.75**	**$1,661,481.94**

APPENDIX C

Pre-Sale Schedule dated March 10, 2015
5-Year City Street Reconstruction Plan Bond Issuance
City of Ramsey, Minnesota

The City Council must take the following actions before Bonds can be issued:

- City Council directs preparation of a 5-Year Street Reconstruction Plan.
- City Council conducts a Public Hearing on issuance of Bonds and Street Reconstruction Plan.
- City Council approves Bonds and Street Reconstruction Plan by unanimous vote.

The table below lists the steps in the issuing process:

February 10, 2015:	City Council adopts Resolution calling for Public Hearing on issuance of Bonds and on Street Reconstruction Plan.
February 16, 2105:	Close date to get Notice of Public Hearing on issuance of Bonds and on Street Reconstruction Plan to official newspaper for publication.
February 20, 2015:	Publish Notice of Public Hearing on issuance of Bonds and on Street Reconstruction Plan (publication no more than 28 days and no less than 10 days prior to hearing date).
March 10, 2015:	City Council holds Public Hearing at 7:00 p.m. on Bonds and on Street Reconstruction Plan and adopts Resolution giving preliminary approval for their issuance and approving Street Reconstruction Plan by unanimous vote of its membership present.
March 10, 2015:	City Council provides for sale of Bonds.
April 9, 2015:	Reverse referendum period ends (within 30 days of the public hearing).
April 14, 2015:	City Council accepts offer for Bonds and adopts Resolution-Approving sale of Bonds.
May 7, 2014:	Tentative closing/receipt of funds.

Net Debt Limit	
Assessor's Estimated Market Value	1,795,975,400
Multiply by 3%	0.03
Statutory Debt Limit	53,879,262
Less: Debt Paid Solely from Taxes	(20,050,000)
Unused Debt Limit	33,829,262

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-061

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF RAMSEY, MINNESOTA

HELD: March 10, 2015

Pursuant to due call, a regular or special meeting of the City Council of the City of Ramsey, Anoka County, Minnesota, was duly called and held at the City Hall in Ramsey, Minnesota on March 10, 2015, at 7:00 p.m. for the purpose, in part, of adopting a street reconstruction plan and authorizing issuance of street reconstruction bonds.

RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Ramsey, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Clerk's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five year street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on March 10, 2015, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed approximately $10,000,000 general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of the notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

WHEREAS, the City has heretofore determined that it is necessary and expedient to issue $1,235,000 General Obligation Street Reconstruction Bonds, Series 2015B (the "Series 2015B Bonds"), to finance the 2015 road reconstruction project in the City; and

WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ramsey, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, hereby adopted by the City Council in connection with the issuance of the Bonds.

2. Adoption of Street Reconstruction Plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

(a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated and existing residential and commercial development; and

(b) the Plan is hereby approved and adopted in the form presently on file with the City.

3. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

4. Execution of Documents. The Mayor and City Clerk are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

5. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

6. Authorization; Findings. The City hereby authorizes Ehlers to solicit proposals for the sale of the Series 2015B Bonds.

7. Meeting; Proposal Opening. The City shall meet at 7:00 p.m. on May 26, 2015, for the purpose of considering proposals for and awarding the sale of the Series 2015B Bonds.

8. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Series 2015B Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by councilmember _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon the resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of March, 2015

_____

Mayor

_____

City Clerk

STATE OF MINNESOTA

COUNTY OF ANOKA
CITY OF RAMSEY

I, the undersigned, being the duly qualified and acting Clerk of the City of Ramsey, Minnesota, do hereby certify that I have compared the attached and foregoing extract of minutes with the original minutes of a meeting of the City Council, duly called and held on the date therein indicated, which are on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to adopting a street reconstruction plan and the issuance of general obligation street reconstruction bonds.

WITNESS my hand on March 10, 2015.

_____
City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **6. 2.**

Meeting Date: 03/10/2015

By: Diana Lund, Finance

Information

Title:

Public Hearing on Issuance of General Obligation (GO) Capital Improvement Plan (CIP) Bonds & on Capital Improvement Plan & Adopt Resolution #15-03-062 Giving Preliminary Approval to the Issuance of GO Capital Improvement Plan Bonds in an Amount not to Exceed $4.2M and Adopting the City of Ramsey's Capital Improvement Plan (for GO CIP Bonding Projects only) for the Years 2015 through 2019.

Purpose/Background:

Purpose: To provide the funding mechanism for the construction of Fire Station #2 whose final plans and designs and bid letting were authorized at the regular City Council meeting of January 27, 2015.

Background: In 2003, the Minnesota State Legislature adopted a statute known as the "CIP Act" that allows cities to issue municipal bonds under a capital improvement plan without the usual referendum requirement (CIP bonds are subject to a reverse referendum. Whereby, if a petition (filed with the City Clerk) is signed by voters equal to at least five percent of the votes cast in the City in the last general election within 30 days after the public hearing regarding the bonds (March 10, 2015), the bonds may not be issued unless approved by the voters. The "CIP Act" applies to capital improvements consisting of city halls, public works and public safety facilities. The City used the CIP bonding method when it refinanced its Fire Station #1 bonds in 2004.

The fire station #2 project has been included in the city's regular Capital Improvement Plan (CIP) since 2010 with its funding source listed as the issuance of CIP debt (General Obligation debt). If the CIP calls for funding of the project to be provided by the issuance of General Obligation bonds, additional procedures must be followed: Council must hold a public hearing regarding the issuance of the bonds and the CIP bonded project -Fire Station #2. When a city issues GO CIP debt, they are required to have what is termed a five-year CIP adopted as part of this process that outlines the project to be funded. The CIP Plan for Years 2015 through 2019 that is deemed to be adopted tonight is different from the City's entire 2015-2019 CIP document that was recently adopted. The City's entire CIP includes all projects within the city: Buildings, Water, Sewer, Streets, that are proposed to be constructed over the 5-year time frame whereas the Five-Year CIP related to the GO CIP bonding has to include a special narration outlining **only those projects** that are to be funded via CIP debt.

If authorized, the GO Capital Improvement Plan Bonds are scheduled to be sold the morning of

May 26, 2015, with the approval of the sale and terms brought forward to the City Council for their approval that same evening (May 26, 2015). The authorization of bids and awarding of contract for Fire Station #2 is scheduled to be brought forward to the City Council on March 24, 2015.

Notification:

The City Council authorized the calling of the public hearing for the intention to issue Capital Equipment Plan Bonds and the Capital Improvement Plan for Fire Station #2 at its regular meeting of February 10, 2015. This meeting was posted in the Anoka County Union as required.

Ehlers and Associates, the city's financial consultant, has prepared a Five-Year Capital Improvement Plan (for GO CIP Bonding Projects only) for the years 2015-2019 which outlines the CIP planning process that is a requirement of the "CIP Act". Stacie Kvilvang of Ehlers, will be present at the meeting to answer any questions related to the Five-Year Capital Improvement Plan, Capital Equipment Plan Bonds and the process forward.

It should be noted that the amount of the fire station project listed in the CIP document is higher-$4.2M than the bonded request amount of $3.97M. The CIP amount is at a higher amount to account for any unforeseen costs, such as the bonds being sold at a premium. You cannot bond for an amount higher than what is listed in the CIP document, so the higher amount included in the CIP is just a precautionary factor.

Observations/Alternatives:

Alternative #1: Motion to Adopt Resolution #15-03-062 authorizing approval of the issuance of GO Capital Improvement Plan Bonds in an amount not to exceed $4,200,000 and adopting the City of Ramsey Capital Improvement Plan (for GO CIP Bonding Projects only) for the years 2015 through 2019.

Alternative #2: Motion to not adopt Resolution #15-03-062 at this time

Funding Source:

The issuance of Capital Improvement Debt will finance the construction of Fire Station #2.

Recommendation:

Staff recommends alternative #1 as this is the authorization to issue debt with final approval of the acceptance of the bond sale terms at the regular City Council meeting of May 26, 2015.

Action:

Motion to approve Resolution #15-03-062 giving preliminary approval to the issuance of GO Capital Improvement Plan Bonds in an amount not to exceed $4.2M and adopting the City of Ramsey's Capital Improvement Plan (for GO CIP bonding projects only) for the Years 2015 through 2019.

Attachments

2015-2019 CIP

Presale Report

Reso #15-03-062 Approve Issue Debt & Adopt CIP

Form Review

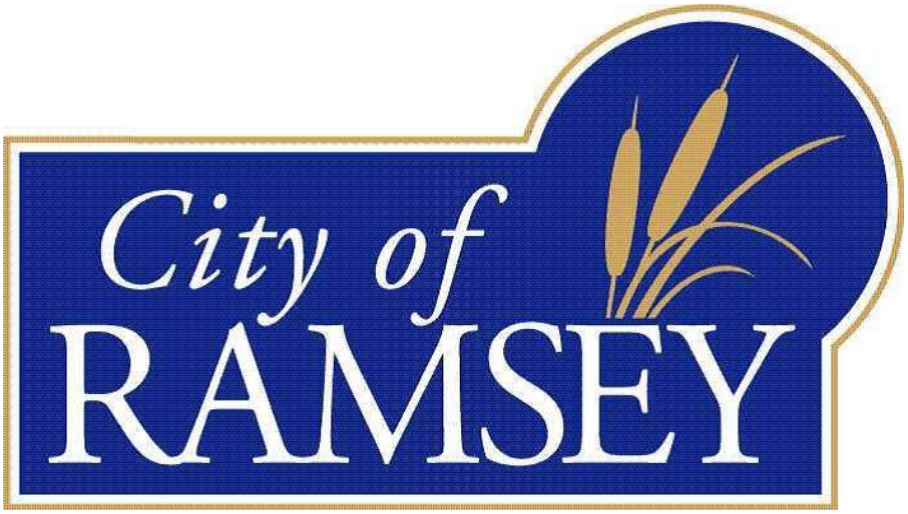
Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 09:19 AM
Diana Lund (Originator)	Diana Lund	03/04/2015 09:47 AM
Kurt Ulrich	Kurt Ulrich	03/04/2015 10:11 AM
Form Started By: Diana Lund		Started On: 02/23/2015 09:59 AM
Final Approval Date: 03/04/2015		

2015 through 2019

Five-Year Capital Improvement Plan for the

City of Ramsey, Minnesota

March 10, 2015



Prepared by:

Ehlers & Associates, Inc.
3060 Centre Pointe Drive
Roseville, MN 55113

EHLERS
LEADERS IN PUBLIC FINANCE

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City of Ramsey

Five-Year Capital Improvement Plan

2015 through 2019

I. INTRODUCTION

In 2003, the Minnesota State Legislature adopted a statute (Section 475.521, referred to herein as the "CIP Act") that allows cities to issue municipal bonds under a capital improvement plan without the usual referendum requirement (except for the so-called "reverse referendum" described below). The CIP Act applies to capital improvements consisting of city halls, public works, and public safety facilities. The 2005 Legislature added towns to the meaning of a municipality and town halls and libraries to the meaning of a capital improvement under the CIP Act.

Throughout this plan, the term "capital improvement" refers only to those improvements identified in the CIP Act, as summarized above. Capital expenditures for other public improvements in the City will be financed through other means, and are not governed by this plan.

II. PURPOSE

A capital improvement is a major expenditure of municipal funds for the acquisition or betterment to public lands, buildings, or other improvements used as a city hall, town hall, library, public safety, or public works facility, which has a useful life of 5 years or more. For the purposes of the CIP Act, capital improvements do not include light rail transit or related activities, parks, road/bridges, administrative buildings other than city or town hall, or land for those facilities. A Capital Improvement Plan ("CIP") is a document designed to anticipate capital improvement expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost effective method possible. A CIP allows the matching of expenditures with anticipated income. As potential expenditures are reviewed, the municipality considers the benefits, costs, alternatives and impact on operating expenditures.

The City of Ramsey, Minnesota (the "City") believes the capital improvement process is an important element of responsible fiscal management. Major capital expenditures can be anticipated and coordinated so as to minimize potentially adverse financial impacts caused by the timing and magnitude of capital outlays. This coordination of capital expenditures is important to the City in achieving its goals of adequate physical assets and sound fiscal management. In these financially difficult times good planning is essential for the wise use of limited financial resources.

The Capital Improvement Plan is designed to be updated on an annual basis. In this manner, it becomes an ongoing fiscal planning tool that continually anticipated future capital expenditures and funding sources.

III. THE CAPITAL IMPROVEMENT PLANNING PROCESS

The process begins with analysis of the City's five-year capital improvement needs and funding sources. The City may solicit input from citizens and other governmental units at an early stage, if desired.

The City Council then directs staff or consultants to prepare a plan that sets forth the estimated schedule, timing and details of specific capital improvements by year, together with the estimated cost, the need for the improvement, and the sources of revenue for the improvement. The City Council then holds a public hearing on the CIP, with notice published not more than 30 days and not less than seven days for the hearing (except as described below). The Council may either approve the CIP immediately after the hearing, or based on input may make revisions and approve the CIP at a later meeting.

If the CIP calls for general obligation bonds to finance certain improvements, the City Council must follow an additional set of procedures. The Council must hold a public hearing regarding issuance of the bonds. Notice of such hearing must be published in the official newspaper of the municipality at least 14, but not more than 28 days prior to the date of the public hearing. In addition, the notice may be posted on the City's official web site. (The public hearings on the CIP and the bonds may be combined into a single hearing, in which case the notice requirements for bonds must be followed.)

The Council must approve the sale of CIP bonds by a 3/5ths vote of its membership. However, the bonds are subject to a so-called "reverse referendum:" if a petition signed by voters equal to at least five percent of the votes cast in the City in last general election is filed with the City Clerk within 30 days after the public hearing regarding the bonds, the bonds may not be issued unless approved by the voters (by a majority of those voting on the question). Further, the maximum debt service in any year on all outstanding CIP Bonds is .16% of the estimated market value of property in the city, using the market value for the taxes-payable year in which the bonds are issued.

After the CIP has been approved and bonds have been authorized, the City works with its financial advisor to prepare a bond sale and repayment schedule. Assuming no petition for a referendum is filed, the bonds are sold, and when proceeds from the sale of the bonds (and any other identified

revenue sources) become available, the expenditures for specified capital improvements can be made.

In subsequent years, the process is repeated as expenditures are completed and as new needs arise. Capital improvement planning looks five or more years into the future from the date of the CIP.

IV. PROJECT SUMMARY

The expenditures to be undertaken with this CIP are limited to those listed below. All other foreseeable capital expenditures within the municipal government will come through other means. The following expenditures have been submitted for inclusion in this CIP:

2015 Expenditures

- $4,200,000 – Construction of Fire Station #2

2016 Expenditures

- No expenditures anticipated with this CIP

2017 Expenditures

- No expenditures anticipated with this CIP

2018 Expenditures

- No expenditures anticipated with this CIP

2019 Expenditures

- No expenditures anticipated with this CIP

The CIP Act requires the City Council to consider eight factors in preparing the CIP:

1. Condition of the City's existing infrastructure, including projected need for repair or replacement.
2. Likely demand for the improvement.
3. Estimated cost of the improvement.
4. Available public resources.
5. Level of overlapping debt in the City.
6. Relative benefits and costs of alternative uses of funds.
7. Operating costs of the proposed improvements.
8. Alternatives for providing services most efficiently through shared facilities with other cities or local governments.

The City has considered the eight points as they relate to the construction of a Fire Station #2 through the issuance of CIP Bonds. The findings are as follows:

PROJECTS

Conditions of City Infrastructure and Need for the Projects

The building has been scheduled for replacement due to the current condition not meeting the needs of a fire station. Also, the current building and property are being actively marketed for demolition/rebuild for a willing buyer.

Demand for Projects

Current facility has many issues including inadequate space, HVAC system needs, domestic water problems, etc. A 2.4 acre site adjacent to this property has been chosen as a replacement site.

Estimated Cost of the Projects

See Project Summary for details of all project costs.

Availability of Public Resources

The new facility will be funded from a combination of general property tax levy and available resources on hand.

Level of Overlapping Debt

Taxing District	2013/14 Taxable Net Tax Capacity	% in City	Total GO Debt	City's Proportionate Share
Anoka County	$ 271,469,369	7.1304%	$ 106,810,000	$ 7,615,980
I.S.D No. 11 (Anoka-Hennepin)	$ 177,995,880	9.6604%	$ 58,620,000	$ 5,662,926
I.S.D No. 782 (Elk River)	$ 59,861,669	3.6110%	$ 246,755,000	$ 8,910,323
Metropolitan Council	$ 2,999,061,916	0.6454%	$ 155,020,000	$ 1,000,499
City's Share Total of Overlapping Debt	**$**			**23,189,729**

Relative Costs and Benefits of Alternative Uses of the Funds

There are no significant alternatives for funds designated for this project.

Operating Costs of the Proposed Improvements

Operating costs will be comparable or less than the current building largely due to HVAC systems being more efficient that the current site. Also, the new building will have smaller square footage to heat and cool (verses heating and cooling the entire "old city hall).

Options for Shared Facilities with Other Cities or Local Government

Options for mutual use include a planned space for police patrol to use as a report writing location. Also, future use may include ambulance service staging from this location.

V. FINANCING THE CAPITAL IMPROVEMENT PLAN

The total principal amount of requested expenditures under this Capital Improvement Plan is $4,200,000. This amount represents the maximum principal amount of CIP Bonds that may be issued to finance the construction of Fire Station #2. Principal and interest on the CIP Bonds will be paid through a tax levy over the term of the CIP Bonds, further described in Appendix A.

In the financing of the Capital Improvement Plan, two significant statutory limitations apply.

1. Under Chapter 475, with few exceptions, municipalities cannot incur debt in excess of 3% of the assessor's estimated market value for the municipality. In the City, the estimated market value for pay 2014 is $1,795,975,400. Therefore, the total amount of outstanding debt cannot exceed $53,879,262. As of February 10, 2015, the City has $20,050,000 subject to the legal debt limit (this amount does not include the 2015A Bonds). If you include the issuance of the 2015A CIP Bonds, the City will still be within the overall statutory debt limit for the City.

2. A separate limitation under the CIP Act is that, without referendum, the total amount of principal and interest in any one year on all CIP Bonds issued by the City debt cannot exceed 0.16% of the total estimated market value in the municipality. In the City, that maximum annual debt service amount is $2,873,561 for the Pay 2014 tax year ($1,795,975,400 x .0016). The annual principal and interest payments on the CIP Bonds proposed to be issued under this CIP will average approximately $280,000. If you include other CIP debt outstanding, the annual principal and interest payments on all CIP debt will be approximately $1,608,000. As such, debt service on the CIP Bonds will be within the annual limits under the CIP Act.

Details regarding the proposed terms of the CIP Bonds under this CIP are shown in Appendix A. A schedule of events for approval of the CIP and issuance of the CIP Bonds is shown in Appendix B; and the form of the public hearing notice and resolution approving the CIP are shown in Appendix C.

Continuation of the Capital Improvement Plan

This Capital Improvement Plan should be reviewed annually by the City Council using the process outlined in this Plan. It should review proposed expenditures, make priority decisions, and seek funding for those expenditures it deems necessary for the City. If deemed appropriate, the Council should prepare an update to this Plan.

APPENDIX A

PROPOSED CIP BOND ISSUE

City of Ramsey, Minnesota

$3,970,000 General Obligation Bonds, Series 2015A
Assumes Current Market BQ AA+ Rates plus 25bps

Sources & Uses

Dated 05/07/2015 | Delivered 05/07/2015

Sources Of Funds	
Par Amount of Bonds	$3,970,000.00
Total Sources	**$3,970,000.00**

Uses Of Funds	
Total Underwriter's Discount (1.200%)	47,640.00
Costs of Issuance	47,000.00
Deposit to Project Construction Fund	3,871,000.00
Rounding Amount	4,360.00
Total Uses	**$3,970,000.00**

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/07/2015	-	-	-	-	-
12/01/2015	-	-	60,861.42	60,861.42	60,861.42
06/01/2016	-	-	53,701.25	53,701.25	-
12/01/2016	-	-	53,701.25	53,701.25	107,402.50
06/01/2017	-	-	53,701.25	53,701.25	-
12/01/2017	170,000.00	1.100%	53,701.25	223,701.25	277,402.50
06/01/2018	-	-	52,766.25	52,766.25	-
12/01/2018	175,000.00	1.300%	52,766.25	227,766.25	280,532.50
06/01/2019	-	-	51,628.75	51,628.75	-
12/01/2019	175,000.00	1.550%	51,628.75	226,628.75	278,257.50
06/01/2020	-	-	50,272.50	50,272.50	-
12/01/2020	180,000.00	1.800%	50,272.50	230,272.50	280,545.00
06/01/2021	-	-	48,652.50	48,652.50	-
12/01/2021	180,000.00	2.000%	48,652.50	228,652.50	277,305.00
06/01/2022	-	-	46,852.50	46,852.50	-
12/01/2022	185,000.00	2.150%	46,852.50	231,852.50	278,705.00
06/01/2023	-	-	44,863.75	44,863.75	-
12/01/2023	190,000.00	2.250%	44,863.75	234,863.75	279,727.50
06/01/2024	-	-	42,726.25	42,726.25	-
12/01/2024	195,000.00	2.400%	42,726.25	237,726.25	280,452.50
06/01/2025	-	-	40,386.25	40,386.25	-
12/01/2025	195,000.00	2.500%	40,386.25	235,386.25	275,772.50
06/01/2026	-	-	37,948.75	37,948.75	-
12/01/2026	200,000.00	2.650%	37,948.75	237,948.75	275,897.50
06/01/2027	-	-	35,298.75	35,298.75	-
12/01/2027	210,000.00	2.800%	35,298.75	245,298.75	280,597.50
06/01/2028	-	-	32,358.75	32,358.75	-
12/01/2028	215,000.00	2.950%	32,358.75	247,358.75	279,717.50
06/01/2029	-	-	29,187.50	29,187.50	-
12/01/2029	220,000.00	3.100%	29,187.50	249,187.50	278,375.00
06/01/2030	-	-	25,777.50	25,777.50	-
12/01/2030	225,000.00	3.250%	25,777.50	250,777.50	276,555.00
06/01/2031	-	-	22,121.25	22,121.25	-
12/01/2031	235,000.00	3.350%	22,121.25	257,121.25	279,242.50
06/01/2032	-	-	18,185.00	18,185.00	-
12/01/2032	240,000.00	3.450%	18,185.00	258,185.00	276,370.00
06/01/2033	-	-	14,045.00	14,045.00	-
12/01/2033	250,000.00	3.550%	14,045.00	264,045.00	278,090.00
06/01/2034	-	-	9,607.50	9,607.50	-
12/01/2034	260,000.00	3.600%	9,607.50	269,607.50	279,215.00
06/01/2035	-	-	4,927.50	4,927.50	-
12/01/2035	270,000.00	3.650%	4,927.50	274,927.50	279,855.00
Total	**$3,970,000.00**	**-**	**$1,490,878.92**	**$5,460,878.92**	**-**

Yield Statistics

Bond Year Dollars	$48,964.67
Average Life	12.334 Years
Average Coupon	3.0448056%
Net Interest Cost (NIC)	3.1421003%
True Interest Cost (TIC)	3.1243978%
Bond Yield for Arbitrage Purposes	3.0041087%
All Inclusive Cost (AIC)	3.2450343%

APPENDIX B

Pre-Sale Schedule dated March 10, 2015
5-Year City Capital Improvement Plan Bond Issuance
City of Ramsey, Minnesota

The City Council must take the following actions before Bonds can be issued:

- City Council directs preparation of a 5-Year Capital Improvement Plan.
- City Council conducts a Public Hearing on issuance of Bonds and Capital Improvement Plan.
- City Council approves Bonds and Capital Improvement Plan by at least a 3/5ths vote of the governing body membership.

The table below lists the steps in the issuing process:

February 10, 2015	City Council adopts Resolution calling for Public Hearing on issuance of Bonds and on Capital Improvement Plan.
February 16, 2015	Close date to get Notice of Public Hearing on issuance of Bonds and on Capital Improvement Plan to official newspaper for publication.
February 20, 2015	Publish Notice of Public Hearing on issuance of Bonds and on Capital Improvement Plan (publication no more than 28 days and no less than 14 days prior to hearing date). Additionally, notice may be posted on the City's official web site, if any.
March 10, 2015	City Council holds Public Hearing at 7:00 p.m. on Bonds and on Capital Improvement Plan and adopts Resolution giving preliminary approval for their issuance and approving Capital Improvement Plan by at least a 3/5ths vote of the governing body membership.
April 9, 2015	Reverse referendum period ends (within 30 days of the public hearing).
April 14, 2015	City Council accepts offer for Bonds and adopts Resolution-Approving sale of Bonds.
May 7, 2015	Tentative closing/receipt of funds.

Net Debt Limit		Annual Levy Limit	
Assessor's Estimated Market Value	1,795,975,400	Assessor's Estimated Market Value	1,795,975,400
Multiply by 3%	0.03	Multiply by .16%	0.0016
Statutory Debt Limit	53,879,262	Statutory Levy Limit	2,873,561
Less: Debt Paid Solely from Taxes	(20,050,000)	Less: Annual Levy under CIP	(1,608,000)
Unused Debt Limit	33,829,262	Unused Levy Limit	1,265,561



APPENDIX C

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF RAMSEY, MINNESOTA

HELD: FEBRUARY 10, 2015

Pursuant to due call and notice thereof, a regular meeting of the City Council of City of Ramsey, Minnesota, was duly called and held at the City Hall in the City of Ramsey, Minnesota on Tuesday the 10th day of February, 2015 at 7:00 p.m. for the purpose, in part, of calling a public hearing on the intention to issue general obligation capital improvement plan bonds and the proposal to adopt a capital improvement plan therefor.

The following members were present:

And the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION CALLING PUBLIC HEARING ON
THE INTENTION TO ISSUE GENERAL OBLIGATION CAPITAL
IMPROVEMENT PLAN BONDS AND THE PROPOSAL TO
ADOPT A CAPITAL IMPROVEMENT PLAN FOR 2015 THROUGH 2019
UNDER MINNESOTA STATUTES, SECTION 475.521

A. WHEREAS, pursuant to Minnesota Statutes, Section 475.521 the City of Ramsey, Minnesota (the "City") may issue bonds to finance capital expenditures under its capital improvement plan (the "Plan") without an election provided that, among other things, prior to issuing the bonds the City adopts the Plan after a public hearing thereon and publishes a notice of its intention to issue the bonds and the date and time of a hearing to obtain public comment on the matter; and

B. WHEREAS, the City Council will hold a public hearing on its intention to issue general obligation capital improvement plan bonds (the "Bonds") and to adopt the Plan therefor pursuant thereto on March 10, 2015; and

NOW, THEREFOR, BE IT RESOLVED by the City Council of the City of Ramsey, Minnesota, that the City Council hereby calls for a public hearing on its intent to issue the Bonds and to adopt the Plan therefor, such hearing to be held on the date and time set forth in Exhibit A attached hereto. The City Council is hereby directed to cause the notice to be published at least 14 but not more than 28 days before the hearing in the official newspaper of the City or a newspaper of general circulation in the City.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF ANOKA
CITY OF RAMSEY

I, the undersigned, being duly qualified and City Clerk of the City of Ramsey, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, on February 10, 2015, duly called and held on the date therein indicated, insofar as such minutes relate to the City Council calling a public hearing on the intension to issue general obligation capital improvement plan bonds and proposal to adopt a capital improvement plan therefor.

WITNESS my hand on this _____ day of February, 2015.

_____
City Clerk

EXHIBIT A

NOTICE OF PUBLIC HEARING

CITY OF RAMSEY, MINNESOTA
2015-2019 CAPITAL IMPROVEMENT PLAN
AND NOTICE OF INTENTION TO ISSUE
CAPITAL IMPROVEMENT BONDS

NOTICE IS HEREBY GIVEN that the City Council of the City of Ramsey, Minnesota (the "City") will meet on March 10, 2015, at or after 7:00 p.m., at the City Hall in Ramsey, Minnesota, in part to hold a public hearing concerning (1) the issuance of general obligation bonds (the "Bonds") in an amount not to exceed $4,200,000 to finance various capital improvements within the City; and (2) the proposal to adopt a capital improvement plan for 2015 through 2019 pursuant to Minnesota Statutes, Section 475.521.

All persons interested may appear and be heard at the time and place set forth above.

If a petition requesting a vote on the issuance of the Bonds, signed by voters equal to five percent of the votes cast in the City in the last general election, is filed with the City Clerk within 30 days after the public hearing (i.e., by April 9, 2015), the City may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election.

A copy of the plan is available for inspection in the City Clerk's Office, City Hall, 7550 Sunwood Drive NW, Ramsey, Minnesota 55303. Question or comments may be directed to the City Clerk's Office at 763-427-1410.

All interested persons may appear and be heard at the public hearing either orally or in writing, or may file written comments with the City Clerk before the hearing.

Dated: February 20, 2015

BY ORDER OF THE CITY COUNCIL OF
OF THE CITY OF RAMSEY, MINNESOTA

_/s/ _____
City Clerk

[Submit February 16, 2015; Publish February 20, 2015]

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF RAMSEY, MINNESOTA

HELD: MARCH 10, 2015

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Ramsey, Minnesota, was duly called and held at the City Hall in Ramsey, Minnesota on Tuesday the 10th day of March, 2015 at 7:00 p.m. for the purpose, in part, of giving preliminary approval to the issuance of general obligation capital improvement plan bonds and adopting the capital improvement plan.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION GIVING PRELIMINARY APPROVAL
FOR THE ISSUANCE OF THE CITY'S GENERAL OBLIGATION
CAPITAL IMPROVEMENT PLAN BONDS IN AN AMOUNT
NOT TO EXCEED $4, 200,000 AND
ADOPTING THE CITY OF RAMSEY MINNESOTA CAPITAL
IMPROVEMENT PLAN FOR 2015 THROUGH 2019
UNDER MINNESOTA STATUTES, SECTION 475.521

A. WHEREAS, the City Council of the City of Ramsey, Minnesota (the "City") proposes to adopt the City of Ramsey, Minnesota Capital Improvement Plan (the "Plan") and to issue its general obligation capital improvement plan bonds (the "Bonds") described in the Plan; and

B. WHEREAS, the City has caused notice of the public hearing on the intention to issue the Bonds and on the proposed adoption of the Plan to be published pursuant to and in accordance with Minnesota Statutes, Section 475.521; and

C. WHEREAS, a public hearing on the intention to issue the Bonds and on the proposed Plan has been held on this date, following published notice of the hearing as required by law; and

D. WHEREAS, in approving the Plan, the City Council considered for each project and for the overall Plan:

1. The condition of the City's existing infrastructure, including the projected need for repair and replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping debt in the City;
6. The relative benefits and costs of alternative uses of the funds;
7. Operating costs of the proposed improvements; and

8. Alternatives for providing services more efficiently through shared facilities with other local governmental units; and

E. WHEREAS, the City Council has determined that the issuance of the Bonds is the best way to finance the capital improvements described in the Plan as authorized under Minnesota Statutes, Section 475.521.

NOW, THEREFOR, BE IT RESOLVED by the City Council of the City of Ramsey, Minnesota, as follows:

1. The Plan is hereby in all respects approved.

2. The staff and consultants of the City are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the Plan in accordance with any applicable laws and regulations.

3. The City gives preliminary approval to issuance of the Bonds in the maximum principal amount of $4,200,000, provided that if a petition requesting a vote on issuance of the Bonds, signed by voters equal to five percent of the votes cast in the last general election, is filed with City Clerk by April 9, 2015, the City may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election.

4. The City declares its official intent to reimburse itself for the costs of the Plan from the proceeds of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF ANOKA
CITY OF RAMSEY

I, the undersigned, being duly qualified and City Clerk of the City of Ramsey, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes with the original minutes of a meeting of the City Council of said City, on March 10, 2015, duly called and held on the date therein indicated, which are on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to a resolution giving preliminary approval for the issuance of the City's general obligation capital improvement plan bonds and adopting the City's capital improvement plan therefor.

WITNESS my hand this _____ day of March, 2015.

_____
City Clerk

[Bonds must be approved by at least three-fifths of the members.]

[Issuance of Bonds is subject to a 30-day reverse referendum after the public hearing.]

March 10, 2015

Pre-Sale Report for

City of Ramsey, Minnesota

$3,970,000 General Obligation Capital Improvement Plan Bonds, Series 2015A

Prepared by:

Stacie Kvilvang
Senior Financial Advisor

And

Shelly Eldridge
Senior Financial Advisor

And

Jason Aarsvold
Financial Advisor

Executive Summary of Proposed Debt

Proposed Issue:	$3,970,000 General Obligation Capital Improvement Plan Bonds (CIP), Series 2015A
Purposes:	The proposed issue includes financing for the reconstruction of Fire Station #2. Debt service will be paid from ad valorem property taxes.
Authority:	The Bonds are being issued pursuant to Minnesota Statutes, Chapter: • 475.521 The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged. The Bonds count against the City's General Obligation Debt Capacity Limit of 3% of estimated market value (EMV). In the City, the EMV for pay 2014 is $1,795,975,400. Therefore, the total amount of outstanding debt cannot exceed $53,879,262. As of February 10, 2015, the City has $20,050,000 subject to the legal debt limit (this amount does not include the 2015A Bonds). In addition, a separate limitation under the CIP Act is that, without referendum, the total amount of principal and interest in any one year on all CIP Bonds issued by the City debt cannot exceed 0.16% of the total estimated market value in the municipality. In the City, that maximum annual debt service amount is $2,873,561 for the Pay 2014 tax year ($1,795,975,400 x .0016). The annual principal and interest payments on the CIP Bonds proposed to be issued under this CIP will average approximately $280,000. If you include other CIP debt outstanding, the annual principal and interest payments on all CIP debt will be approximately $1,608,000. As such, debt service on the CIP Bonds will be within the annual limits under the CIP Act
Term/Call Feature:	The Bonds are being issued for a 20 year term. Principal on the Bonds will be due on December 1 in the years 2017 through 2035. Interest is payable every six months beginning December 1, 2015. The Bonds maturing on and after February 1, 2024 will be subject to prepayment at the discretion of the City on February 1, 2023 or any date thereafter.
Bank Qualification:	Because the City is issuing less than $10,000,000 in the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.
Rating:	The City's most recent bond issues were rated "AA+" by Standard & Poor's. The City will request a new rating for the Bonds.

	If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating in the event that the bond rating of the insurer is higher than that of the City.
Basis for Recommendation:	Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of general obligation CIP bonds as a suitable financing option because this option is the only viable and cost effective option available to finance this type of project under state law.
Method of Sale/Placement:	In order to obtain the lowest interest cost to the City, we will solicit competitive bids for purchase of the Bonds from local banks in your area and regional underwriters. We have included an allowance for discount bidding equal to 1.20000% of the principal amount of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction. If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount. **Premium Bids:** Under current market conditions, most investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The amount of the premium varies, but it is not uncommon to see premiums for new issues in the range of 2.00% to 10.00% of the face amount of the issue. This means that an issuer with a $2,000,000 offering may receive bids that result in proceeds of $2,040,000 to $2,200,000. For this issue of Bonds we have been directed to use the premium to reduce the size of the issue. The adjustments may slightly change the true interest cost of the original bid, either up or down. You have the choice to limit the amount of premium in the bid specifications. This may result in fewer bids, but it may also eliminate large adjustments on the day of sale and other uncertainties.
Review of Existing Debt:	We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time. We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.
Continuing Disclosure:	Because the City has more than $10,000,000 in outstanding debt (including this issue) and this issue is over $1,000,000, the City will be agreeing to

	provide certain updated Annual Financial Information and its Audited Financial Statement annually as well as providing notices of the occurrence of certain "material events" to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.
Arbitrage Monitoring:	Because the Bonds are tax-exempt securities/tax credit securities, the City must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Nonarbitrage Certificate prepared by your Bond Attorney and provided at closing. You have retained Ehlers to assist you with compliance with these rules.
Other Service Providers:	This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us. **Bond Attorney:** Briggs and Morgan, Professional Association **Paying Agent:** Bond Trust Services Corporation **Rating Agency:** Standard & Poors

This presale report summarizes our understanding of the City's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City's objectives.

Proposed Debt Issuance Schedule

Public Hearing and Pre-Sale Review by City Council	March 10, 2015
Reverse referendum period ends (within 30 days of the public hearing)	April 9, 2015
Distribute Official Statement:	May 14, 2015
Conference with Rating Agency:	Week of June 1, 2015
City Council Meeting to Award Sale of the Bonds:	May 26, 2015
Estimated Closing Date:	June 18, 2015

Attachments

Sources and Uses of Funds

Proposed Debt Service Schedule

Resolution Approving Public Hearing and Authorizing Ehlers to Proceed With Bond Sale

Capital Improvement Plan

Ehlers Contacts

Financial Advisors:	Stacie Kvilvang	(651) 697-8506
	Shelly Eldridge	(651) 697-8504
	Jason Aarsvold	(651)-697-8512
Disclosure Coordinator:	Jen Chapman	(651) 697-8566
Financial Analyst:	Alicia Gage	(651) 697-8551

The Official Statement for this financing will be mailed to the City Council at their home address or e-mailed for review prior to the sale date.

City of Ramsey, Minnesota

$3,970,000 General Obligation CIP Bonds, Series 2015A

Assumes Current Market BQ AA+ Rates plus 25bps

Sources & Uses

Dated 06/18/2015 | Delivered 06/18/2015

Sources Of Funds

Par Amount of Bonds	$3,970,000.00
Total Sources	**$3,970,000.00**

Uses Of Funds

Total Underwriter's Discount (1.200%)	47,640.00
Costs of Issuance	47,000.00
Deposit to Project Construction Fund	3,871,000.00
Rounding Amount	4,360.00
Total Uses	**$3,970,000.00**

City of Ramsey, Minnesota

$3,970,000 General Obligation CIP Bonds, Series 2015A

Assumes Current Market BQ AA+ Rates plus 25bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/18/2015	-	-	-	-	-
12/01/2015	-	-	48,629.47	48,629.47	48,629.47
06/01/2016	-	-	53,701.25	53,701.25	-
12/01/2016	-	-	53,701.25	53,701.25	107,402.50
06/01/2017	-	-	53,701.25	53,701.25	-
12/01/2017	170,000.00	1.100%	53,701.25	223,701.25	277,402.50
06/01/2018	-	-	52,766.25	52,766.25	-
12/01/2018	175,000.00	1.300%	52,766.25	227,766.25	280,532.50
06/01/2019	-	-	51,628.75	51,628.75	-
12/01/2019	175,000.00	1.550%	51,628.75	226,628.75	278,257.50
06/01/2020	-	-	50,272.50	50,272.50	-
12/01/2020	180,000.00	1.800%	50,272.50	230,272.50	280,545.00
06/01/2021	-	-	48,652.50	48,652.50	-
12/01/2021	180,000.00	2.000%	48,652.50	228,652.50	277,305.00
06/01/2022	-	-	46,852.50	46,852.50	-
12/01/2022	185,000.00	2.150%	46,852.50	231,852.50	278,705.00
06/01/2023	-	-	44,863.75	44,863.75	-
12/01/2023	190,000.00	2.250%	44,863.75	234,863.75	279,727.50
06/01/2024	-	-	42,726.25	42,726.25	-
12/01/2024	195,000.00	2.400%	42,726.25	237,726.25	280,452.50
06/01/2025	-	-	40,386.25	40,386.25	-
12/01/2025	195,000.00	2.500%	40,386.25	235,386.25	275,772.50
06/01/2026	-	-	37,948.75	37,948.75	-
12/01/2026	200,000.00	2.650%	37,948.75	237,948.75	275,897.50
06/01/2027	-	-	35,298.75	35,298.75	-
12/01/2027	210,000.00	2.800%	35,298.75	245,298.75	280,597.50
06/01/2028	-	-	32,358.75	32,358.75	-
12/01/2028	215,000.00	2.950%	32,358.75	247,358.75	279,717.50
06/01/2029	-	-	29,187.50	29,187.50	-
12/01/2029	220,000.00	3.100%	29,187.50	249,187.50	278,375.00
06/01/2030	-	-	25,777.50	25,777.50	-
12/01/2030	225,000.00	3.250%	25,777.50	250,777.50	276,555.00
06/01/2031	-	-	22,121.25	22,121.25	-
12/01/2031	235,000.00	3.350%	22,121.25	257,121.25	279,242.50
06/01/2032	-	-	18,185.00	18,185.00	-
12/01/2032	240,000.00	3.450%	18,185.00	258,185.00	276,370.00
06/01/2033	-	-	14,045.00	14,045.00	-
12/01/2033	250,000.00	3.550%	14,045.00	264,045.00	278,090.00
06/01/2034	-	-	9,607.50	9,607.50	-
12/01/2034	260,000.00	3.600%	9,607.50	269,607.50	279,215.00
06/01/2035	-	-	4,927.50	4,927.50	-
12/01/2035	270,000.00	3.650%	4,927.50	274,927.50	279,855.00
Total	**$3,970,000.00**	**-**	**$1,478,646.97**	**$5,448,646.97**	**-**

Yield Statistics

Bond Year Dollars	$48,512.53
Average Life	12.220 Years
Average Coupon	3.0479693%
Net Interest Cost (NIC)	3.1461708%
True Interest Cost (TIC)	3.1290493%
Bond Yield for Arbitrage Purposes	3.0077365%
All Inclusive Cost (AIC)	3.2507182%

IRS Form 8038

Net Interest Cost	3.0479693%
Weighted Average Maturity	12.220 Years

City of Ramsey, Minnesota

$3,970,000 General Obligation CIP Bonds, Series 2015A

Assumes Current Market BQ AA+ Rates plus 25bps

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	Fiscal Total
06/18/2015	-	-	-	-	-	-
12/01/2015	-	-	48,629.47	48,629.47	48,629.47	48,629.47
06/01/2016	-	-	53,701.25	53,701.25	53,701.25	-
12/01/2016	-	-	53,701.25	53,701.25	53,701.25	107,402.50
06/01/2017	-	-	53,701.25	53,701.25	53,701.25	-
12/01/2017	170,000.00	1.100%	53,701.25	223,701.25	223,701.25	277,402.50
06/01/2018	-	-	52,766.25	52,766.25	52,766.25	-
12/01/2018	175,000.00	1.300%	52,766.25	227,766.25	227,766.25	280,532.50
06/01/2019	-	-	51,628.75	51,628.75	51,628.75	-
12/01/2019	175,000.00	1.550%	51,628.75	226,628.75	226,628.75	278,257.50
06/01/2020	-	-	50,272.50	50,272.50	50,272.50	-
12/01/2020	180,000.00	1.800%	50,272.50	230,272.50	230,272.50	280,545.00
06/01/2021	-	-	48,652.50	48,652.50	48,652.50	-
12/01/2021	180,000.00	2.000%	48,652.50	228,652.50	228,652.50	277,305.00
06/01/2022	-	-	46,852.50	46,852.50	46,852.50	-
12/01/2022	185,000.00	2.150%	46,852.50	231,852.50	231,852.50	278,705.00
06/01/2023	-	-	44,863.75	44,863.75	44,863.75	-
12/01/2023	190,000.00	2.250%	44,863.75	234,863.75	234,863.75	279,727.50
06/01/2024	-	-	42,726.25	42,726.25	42,726.25	-
12/01/2024	195,000.00	2.400%	42,726.25	237,726.25	237,726.25	280,452.50
06/01/2025	-	-	40,386.25	40,386.25	40,386.25	-
12/01/2025	195,000.00	2.500%	40,386.25	235,386.25	235,386.25	275,772.50
06/01/2026	-	-	37,948.75	37,948.75	37,948.75	-
12/01/2026	200,000.00	2.650%	37,948.75	237,948.75	237,948.75	275,897.50
06/01/2027	-	-	35,298.75	35,298.75	35,298.75	-
12/01/2027	210,000.00	2.800%	35,298.75	245,298.75	245,298.75	280,597.50
06/01/2028	-	-	32,358.75	32,358.75	32,358.75	-
12/01/2028	215,000.00	2.950%	32,358.75	247,358.75	247,358.75	279,717.50
06/01/2029	-	-	29,187.50	29,187.50	29,187.50	-
12/01/2029	220,000.00	3.100%	29,187.50	249,187.50	249,187.50	278,375.00
06/01/2030	-	-	25,777.50	25,777.50	25,777.50	-
12/01/2030	225,000.00	3.250%	25,777.50	250,777.50	250,777.50	276,555.00
06/01/2031	-	-	22,121.25	22,121.25	22,121.25	-
12/01/2031	235,000.00	3.350%	22,121.25	257,121.25	257,121.25	279,242.50
06/01/2032	-	-	18,185.00	18,185.00	18,185.00	-
12/01/2032	240,000.00	3.450%	18,185.00	258,185.00	258,185.00	276,370.00
06/01/2033	-	-	14,045.00	14,045.00	14,045.00	-
12/01/2033	250,000.00	3.550%	14,045.00	264,045.00	264,045.00	278,090.00
06/01/2034	-	-	9,607.50	9,607.50	9,607.50	-
12/01/2034	260,000.00	3.600%	9,607.50	269,607.50	269,607.50	279,215.00
06/01/2035	-	-	4,927.50	4,927.50	4,927.50	-
12/01/2035	270,000.00	3.650%	4,927.50	274,927.50	274,927.50	279,855.00
Total	**$3,970,000.00**	**-**	**$1,478,646.97**	**$5,448,646.97**	**$5,448,646.97**	**-**

City of Ramsey, Minnesota

$3,970,000 General Obligation CIP Bonds, Series 2015A

Assumes Current Market BQ AA+ Rates plus 25bps

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
12/01/2017	Serial Coupon	1.100%	1.100%	170,000.00	100.000%	170,000.00
12/01/2018	Serial Coupon	1.300%	1.300%	175,000.00	100.000%	175,000.00
12/01/2019	Serial Coupon	1.550%	1.550%	175,000.00	100.000%	175,000.00
12/01/2020	Serial Coupon	1.800%	1.800%	180,000.00	100.000%	180,000.00
12/01/2021	Serial Coupon	2.000%	2.000%	180,000.00	100.000%	180,000.00
12/01/2022	Serial Coupon	2.150%	2.150%	185,000.00	100.000%	185,000.00
12/01/2023	Serial Coupon	2.250%	2.250%	190,000.00	100.000%	190,000.00
12/01/2024	Serial Coupon	2.400%	2.400%	195,000.00	100.000%	195,000.00
12/01/2025	Serial Coupon	2.500%	2.500%	195,000.00	100.000%	195,000.00
12/01/2026	Serial Coupon	2.650%	2.650%	200,000.00	100.000%	200,000.00
12/01/2027	Serial Coupon	2.800%	2.800%	210,000.00	100.000%	210,000.00
12/01/2028	Serial Coupon	2.950%	2.950%	215,000.00	100.000%	215,000.00
12/01/2029	Serial Coupon	3.100%	3.100%	220,000.00	100.000%	220,000.00
12/01/2030	Serial Coupon	3.250%	3.250%	225,000.00	100.000%	225,000.00
12/01/2031	Serial Coupon	3.350%	3.350%	235,000.00	100.000%	235,000.00
12/01/2032	Serial Coupon	3.450%	3.450%	240,000.00	100.000%	240,000.00
12/01/2033	Serial Coupon	3.550%	3.550%	250,000.00	100.000%	250,000.00
12/01/2034	Serial Coupon	3.600%	3.600%	260,000.00	100.000%	260,000.00
12/01/2035	Serial Coupon	3.650%	3.650%	270,000.00	100.000%	270,000.00
Total	-	-	-	**$3,970,000.00**	-	**$3,970,000.00**

Bid Information

Par Amount of Bonds	$3,970,000.00
Gross Production	$3,970,000.00
Total Underwriter's Discount (1.200%)	$(47,640.00)
Bid (98.800%)	3,922,360.00
Total Purchase Price	$3,922,360.00
Bond Year Dollars	$48,512.53
Average Life	12.220 Years
Average Coupon	3.0479693%
Net Interest Cost (NIC)	3.1461708%
True Interest Cost (TIC)	3.1290493%

City of Ramsey, Minnesota

$3,970,000 General Obligation CIP Bonds, Series 2015A

Assumes Current Market BQ AA+ Rates plus 25bps

Proof Of Bond Yield @ 3.0077365%

Date	Cashflow	PV Factor	Present Value	Cumulative PV
06/18/2015	-	1.0000000x	-	-
12/01/2015	48,629.47	0.9865740x	47,976.57	47,976.57
06/01/2016	53,701.25	0.9719570x	52,195.31	100,171.88
12/01/2016	53,701.25	0.9575566x	51,421.99	151,593.86
06/01/2017	53,701.25	0.9433696x	50,660.13	202,253.99
12/01/2017	223,701.25	0.9293927x	207,906.32	410,160.31
06/01/2018	52,766.25	0.9156230x	48,313.99	458,474.30
12/01/2018	227,766.25	0.9020572x	205,458.19	663,932.49
06/01/2019	51,628.75	0.8886925x	45,882.08	709,814.57
12/01/2019	226,628.75	0.8755257x	198,419.30	908,233.87
06/01/2020	50,272.50	0.8625540x	43,362.75	951,596.62
12/01/2020	230,272.50	0.8497745x	195,679.71	1,147,276.33
06/01/2021	48,652.50	0.8371844x	40,731.11	1,188,007.44
12/01/2021	228,652.50	0.8247808x	188,588.19	1,376,595.63
06/01/2022	46,852.50	0.8125609x	38,070.51	1,414,666.14
12/01/2022	231,852.50	0.8005221x	185,603.06	1,600,269.20
06/01/2023	44,863.75	0.7886617x	35,382.32	1,635,651.52
12/01/2023	234,863.75	0.7769770x	182,483.73	1,818,135.25
06/01/2024	42,726.25	0.7654654x	32,705.47	1,850,840.72
12/01/2024	237,726.25	0.7541244x	179,275.16	2,030,115.88
06/01/2025	40,386.25	0.7429514x	30,005.02	2,060,120.90
12/01/2025	235,386.25	0.7319439x	172,289.53	2,232,410.42
06/01/2026	37,948.75	0.7210995x	27,364.82	2,259,775.25
12/01/2026	237,948.75	0.7104158x	169,042.55	2,428,817.80
06/01/2027	35,298.75	0.6998904x	24,705.25	2,453,523.05
12/01/2027	245,298.75	0.6895209x	169,138.61	2,622,661.66
06/01/2028	32,358.75	0.6793050x	21,981.46	2,644,643.12
12/01/2028	247,358.75	0.6692405x	165,542.50	2,810,185.62
06/01/2029	29,187.50	0.6593251x	19,244.05	2,829,429.67
12/01/2029	249,187.50	0.6495567x	161,861.40	2,991,291.07
06/01/2030	25,777.50	0.6399329x	16,495.87	3,007,786.94
12/01/2030	250,777.50	0.6304518x	158,103.11	3,165,890.06
06/01/2031	22,121.25	0.6211111x	13,739.75	3,179,629.81
12/01/2031	257,121.25	0.6119088x	157,334.74	3,336,964.55
06/01/2032	18,185.00	0.6028428x	10,962.70	3,347,927.25
12/01/2032	258,185.00	0.5939112x	153,338.95	3,501,266.20
06/01/2033	14,045.00	0.5851118x	8,217.90	3,509,484.10
12/01/2033	264,045.00	0.5764429x	152,206.87	3,661,690.96
06/01/2034	9,607.50	0.5679024x	5,456.12	3,667,147.09
12/01/2034	269,607.50	0.5594884x	150,842.28	3,817,989.36
06/01/2035	4,927.50	0.5511991x	2,716.03	3,820,705.40
12/01/2035	274,927.50	0.5430326x	149,294.60	3,970,000.00
Total	**$5,448,646.97**	-	**$3,970,000.00**	-

Derivation Of Target Amount

Par Amount of Bonds	$3,970,000.00
Original Issue Proceeds	$3,970,000.00

City of Ramsey, Minnesota

$3,970,000 General Obligation CIP Bonds, Series 2015A

Assumes Current Market BQ AA+ Rates plus 25bps

Derivation Of Form 8038 Yield Statistics

Maturity	Issuance Value	Price	Issuance Price	Exponent	Bond Years
06/18/2015	-	-	-	-	-
12/01/2017	170,000.00	100.000%	170,000.00	2.4527778x	416,972.22
12/01/2018	175,000.00	100.000%	175,000.00	3.4527778x	604,236.11
12/01/2019	175,000.00	100.000%	175,000.00	4.4527778x	779,236.11
12/01/2020	180,000.00	100.000%	180,000.00	5.4527778x	981,500.00
12/01/2021	180,000.00	100.000%	180,000.00	6.4527778x	1,161,500.00
12/01/2022	185,000.00	100.000%	185,000.00	7.4527778x	1,378,763.89
12/01/2023	190,000.00	100.000%	190,000.00	8.4527778x	1,606,027.78
12/01/2024	195,000.00	100.000%	195,000.00	9.4527778x	1,843,291.67
12/01/2025	195,000.00	100.000%	195,000.00	10.4527778x	2,038,291.67
12/01/2026	200,000.00	100.000%	200,000.00	11.4527778x	2,290,555.56
12/01/2027	210,000.00	100.000%	210,000.00	12.4527778x	2,615,083.33
12/01/2028	215,000.00	100.000%	215,000.00	13.4527778x	2,892,347.22
12/01/2029	220,000.00	100.000%	220,000.00	14.4527778x	3,179,611.11
12/01/2030	225,000.00	100.000%	225,000.00	15.4527778x	3,476,875.00
12/01/2031	235,000.00	100.000%	235,000.00	16.4527778x	3,866,402.78
12/01/2032	240,000.00	100.000%	240,000.00	17.4527778x	4,188,666.67
12/01/2033	250,000.00	100.000%	250,000.00	18.4527778x	4,613,194.44
12/01/2034	260,000.00	100.000%	260,000.00	19.4527778x	5,057,722.22
12/01/2035	270,000.00	100.000%	270,000.00	20.4527778x	5,522,250.00
Total	**$3,970,000.00**	**-**	**$3,970,000.00**	**-**	**$48,512,527.78**

IRS Form 8038

Weighted Average Maturity = Bond Years/Issue Price	12.220 Years
Total Interest from Debt Service	1,478,646.97
Total Interest	1,478,646.97
NIC = Interest / (Issue Price * Average Maturity)	3.0479693%
Bond Yield for Arbitrage Purposes	3.0077365%

City of Ramsey, Minnesota

$3,970,000 General Obligation CIP Bonds, Series 2015A

Assumes Current Market BQ AA+ Rates plus 25bps

Operation Of Project Construction Fund

Date	Principal	Rate	Receipts	Disbursements	Cash Balance
06/18/2015	3,871,000.00	-	3,871,000.00	3,871,000.00	-
Total	**$3,871,000.00**	-	**$3,871,000.00**	**$3,871,000.00**	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	GIC
Default investment yield target	Unrestricted
Cost of Investments Purchased with Bond Proceeds	3,871,000.00
Total Cost of Investments	$3,871,000.00
Target Cost of Investments at bond yield	$3,871,000.00
Yield to Receipt	-
Yield for Arbitrage Purposes	3.0077365%

City of Ramsey, Minnesota

$3,970,000 General Obligation CIP Bonds, Series 2015A

Assumes Current Market BQ AA+ Rates plus 25bps

Primary Purpose Fund Proof Of Yield @ 0.0000000%

Date	Cashflow	PV Factor	Present Value	Cumulative PV
06/18/2015	3,871,000.00	1.0000000x	3,871,000.00	3,871,000.00
Total	**$3,871,000.00**	**-**	**$3,871,000.00**	**-**

Composition Of Initial Deposit

Cost of Investments Purchased with Bond Proceeds	3,871,000.00
Adjusted Cost of Investments	3,871,000.00

City of Ramsey, Minnesota

$3,970,000 General Obligation CIP Bonds, Series 2015A

Assumes Current Market BQ AA+ Rates plus 25bps

Detail Costs Of Issuance

Dated 06/18/2015 | Delivered 06/18/2015

COSTS OF ISSUANCE DETAIL

Financial Advisor	$25,000.00
Bond Counsel	$10,500.00
Rating Agency Fee (S&P)	$10,500.00
Miscellaneous	$1,000.00
TOTAL	**$47,000.00**

City of Ramsey, Minnesota

$3,970,000 General Obligation CIP Bonds, Series 2015A

Assumes Current Market BQ AA+ Rates plus 25bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Overlevy
12/01/2015	-	-	48,629.47	48,629.47	51,060.94
12/01/2016	-	-	107,402.50	107,402.50	112,772.63
12/01/2017	170,000.00	1.100%	107,402.50	277,402.50	291,272.63
12/01/2018	175,000.00	1.300%	105,532.50	280,532.50	294,559.13
12/01/2019	175,000.00	1.550%	103,257.50	278,257.50	292,170.38
12/01/2020	180,000.00	1.800%	100,545.00	280,545.00	294,572.25
12/01/2021	180,000.00	2.000%	97,305.00	277,305.00	291,170.25
12/01/2022	185,000.00	2.150%	93,705.00	278,705.00	292,640.25
12/01/2023	190,000.00	2.250%	89,727.50	279,727.50	293,713.88
12/01/2024	195,000.00	2.400%	85,452.50	280,452.50	294,475.13
12/01/2025	195,000.00	2.500%	80,772.50	275,772.50	289,561.13
12/01/2026	200,000.00	2.650%	75,897.50	275,897.50	289,692.38
12/01/2027	210,000.00	2.800%	70,597.50	280,597.50	294,627.38
12/01/2028	215,000.00	2.950%	64,717.50	279,717.50	293,703.38
12/01/2029	220,000.00	3.100%	58,375.00	278,375.00	292,293.75
12/01/2030	225,000.00	3.250%	51,555.00	276,555.00	290,382.75
12/01/2031	235,000.00	3.350%	44,242.50	279,242.50	293,204.63
12/01/2032	240,000.00	3.450%	36,370.00	276,370.00	290,188.50
12/01/2033	250,000.00	3.550%	28,090.00	278,090.00	291,994.50
12/01/2034	260,000.00	3.600%	19,215.00	279,215.00	293,175.75
12/01/2035	270,000.00	3.650%	9,855.00	279,855.00	293,847.75
Total	**$3,970,000.00**	**-**	**$1,478,646.97**	**$5,448,646.97**	**$5,721,079.32**

Significant Dates

Dated	6/18/2015
First Coupon Date	12/01/2015

Yield Statistics

Bond Year Dollars	$48,512.53
Average Life	12.220 Years
Average Coupon	3.0479693%
Net Interest Cost (NIC)	3.1461708%
True Interest Cost (TIC)	3.1290493%
Bond Yield for Arbitrage Purposes	3.0077365%
All Inclusive Cost (AIC)	3.2507182%

IRS Form 8038

Net Interest Cost	3.0479693%
Weighted Average Maturity	12.220 Years

Councilmember_____introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-062

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF RAMSEY MINNESOTA

HELD: March 10, 2015

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Ramsey, Anoka County, Minnesota, was duly called and held at the City Hall in Ramsey, Minnesota on March 10, 2015, at 7:00 p.m. for the purpose, in part, of giving preliminary approval to the issuance of general obligation capital improvement plan bonds and adopting the capital improvement plan.

RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS IN AN AMOUNT NOT TO EXCEED $4,200,000 AND ADOPTING THE CITY OF RAMSEY, MINNESOTA, CAPITAL IMPROVEMENT PLAN (For GO CIP Bonding Projects only) FOR THE YEARS 2015 through 2019

A. WHEREAS, the City Council of the City of Ramsey, Minnesota (the "City") proposes to issue its general obligation capital improvement plan bonds (the "Bonds") and adopt the City of Ramsey, Minnesota, Capital Improvement Plan for the Years 2015 through 2019 (the "Plan"); and

B. WHEREAS, the City has caused notice of the public hearing on the intention to issue the Bonds and on the proposed adoption of the Plan to be published pursuant to and in accordance with Minnesota Statutes, Section 475.521; and

C. WHEREAS, a public hearing on the intention to issue the Bonds and on the proposed Plan has been held on this date, following published notice of the public hearing as required by law; and

D. WHEREAS, in approving the Plan, the City Council considered for each project and for the overall Plan:

1. The condition of the City's existing infrastructure, including the projected need for repair and replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping debt in the City;
6. The relative benefits and costs of alternative uses of the funds;
7. Operating costs of the proposed improvements; and

8. Alternatives for providing services more efficiently through shared facilities with other local governmental units; and

E. WHEREAS, the City Council has determined that the issuance of general obligation capital improvement plan bonds in the aggregate principal amount of up to $4,200,000 is the best way to finance the capital improvements identified in the Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ramsey, Minnesota, that the City hereby adopts the Plan and authorizes the issuance of up to $4,200,000 aggregate principal amount of general obligation capital improvement plan bonds.

The motion for the adoption of the foregoing resolution was duly seconded by councilmember _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of March, 2015.

_____

Mayor

_____

City Clerk

[Bonds must be approved by at least a three-fifths vote of the membership.]

[Issuance of Bonds is subject to a 30-day reverse referendum after the public hearing.]

STATE OF MINNESOTA
COUNTY OF ANOKA
CITY OF RAMSEY

I, the undersigned, being the duly qualified and acting Clerk of the City of Ramsey, Minnesota, do hereby certify that I have compared the attached and foregoing extract of minutes with the original minutes of a meeting of the City Council, duly called and held on the date therein indicated, which are on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to a resolution giving preliminary approval to the issuance of the City's general obligation capital improvement plan bonds and adopting the City's capital improvement plan therefor.

WITNESS my hand on March 10, 2015.

_____
City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 1.**

Meeting Date: 03/10/2015

By: Jo Thieling, Administrative Services

Information

Title:

Adopt Resolution #15-03-060 Conditionally Granting the Consent to the Transfer of Control of the Cable Television Grantee and Cable Television System from Comcast Corporation to GreatLand Connections, Inc.

Purpose/Background:

Purpose: To grant consent to transfer control of the Cable television Grantee and System from Comcast to GreatLand Connections.

Background: Comcast, the current cable television franchisee, has requested transfer of ownership to GreatLand Connections, Inc. The City of Ramsey is a member of the Quad Cities Cable Communications Commission (QCCCC) joint powers organization,and the franchise transfer requires the approval of QCCCC member cities. Attached is a memo from QCCCC, authored by Karen George, which explains the transfer in detail. Also attached is Resolution #15-03-060 for Council consideration, conditionally granting the consent to the transfer of control of the Cable Television Grantee and Cable Television System from Comcast to GreatLand Connections.

Karen George, Executive Director for QCTV, will be in attendance at the Council meeting and is prepared to answer any questions Council may have.

Observations/Alternatives:

Quad Cities Cable Communications Commission has reviewed the legal, technical, and financial qualifications of GreatLand Connections, Inc. and recommends approval of the transfer of ownership. The franchise is extended through August 31, 2020, and are automatically further extended through December 31, 2024, unless the Grantee timely requests, in writing, renewal proceedings.

Recommendation:

Staff is recommending Council adopt the transfer resolution based upon a recommendation by QCCCC. That recommendation is as follows: The benefits of an extended franchise, continuation of the current strong PEG funding formula coupled with a modest funding increase, and beneficial PEG channel terms coupled with the protections in the consent resolution present an attractive package of terms. QCCCC recommends City approval of the transfer of ownership based on the settlement and the conditions imposed by the consent resolution.

Action:

Motion to adopt Resolution #15-03-060 Conditionally Granting the Consent to the Transfer of Control of the Cable Television Grantee and Cable Television System from Comcast Corporation to GreatLand Connections, Inc.

Attachments

Memo from QCCCC

Resolution for Transfer of Cable TV

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/02/2015 12:39 PM

Form Started By: Jo Thieling Started On: 02/26/2015 08:23 AM

Final Approval Date: 03/02/2015

Community Television

P 763.427.1411

www.qctv.org

12254 Ensign Ave. N
Champlin, MN 55316

MEMORANDUM

DATE: February 23, 2015
TO: City of Ramsey City Council
FROM: Quad Cities Cable Communications Commission ("QCCCC")
RE: Cable Television Franchise Transfer of Ownership

The current cable television franchisee, Comcast, has requested transfer of ownership to GreatLand Connections, Inc. The Quad Cities Cable Communications Commission ("QCCCC") has reviewed the legal, technical, and financial qualifications of GreatLand Connections, Inc. and recommends approval of the transfer of ownership. The City of Ramsey is a member of the QCCCC joint powers organization, and the franchise transfer to GreatLand requires the approval of QCCCC's member cities.

Background

Comcast and Time Warner seek to merge. To address expected anti-trust concerns, Comcast will divest systems serving approximately 4 million customers nationwide to reduce the merged company's footprint to 30% or less of US video subscribers. Comcast entered an agreement with Charter Communications to accomplish the divestitures.

Under the agreement, Comcast will sell some systems to Charter, swap systems to consolidate operations in certain geographic areas, and spin-off approximately 2.5 million subscribers/systems, including Comcast's systems in Minnesota serving more than 550,000 customers, to a newly formed, publicly-traded company, GreatLand. Comcast will not own GreatLand but its shareholders will receive 66% ownership. Charter will hold the remaining 33%. Charter will also directly or indirectly control appointment of 6 of 9 seats on GreatLand's board and Charter's CEO, Tom Rutledge, will be the chair.

Charter will provide "customer-facing" services for GreatLand under the terms of a yet-to-be finalized agreement. This includes customer service, billing, marketing, technician deployment, and network engineering and IT services. GreatLand will deliver Charter's "Spectrum" branded services and video programming packages.

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By law, transfer to GreatLand requires the approval of QCCCC's member cities. Applicable law allows 120 days for review and action, but the deadline has been extended several times by the companies and is March 13, 2015.

Consultants' Financial Report

QCCCC participated in a financial review of GreatLand with other local franchise authorities. The consultants' report argues that divesture to GreatLand may result in increased operational costs, upward rate pressure, potentially reduced capital resources available for system needs and competition, and possible reductions in customer service quality. These conclusions are based largely on the fact that GreatLand (and Charter) will be encumbered with significant debt, and the fact that GreatLand is expected to pay more for video programming than Comcast. Programming is typically a cable operator's single largest expense.

It is important to note that applicable law does not specify criteria for evaluation of financial qualifications of a cable transferee. The FCC Form 394 itself suggests that, at minimum, the transferee must demonstrate "sufficient net liquid assets on hand or available from committed resources" to consummate the transaction and operate for three (3) months.

GreatLand will incur indebtedness to "pay for" the 2.5 million subscribers, systems and assets Comcast divests. GreatLand's debt amount is currently estimated at $7.8 billion.

Transfer Consent Conditions and Settlement Agreement

In conjunction with review of the transfer (divestiture) to GreatLand, QCCCC negotiated a settlement agreement and resolution granting conditional consent to the transfer. The terms can generally be divided into consideration or benefits, and conditions to address possible concerns about GreatLand. Most of the consideration/benefits are contained in the proposed settlement, while the resolution contains most of the conditions.

Transfer Resolution. By adopting the resolution, the City of Ramsey would consent to transfer to Greatland with conditions including the following:

- Approval does not waive rights regarding any future franchise renewal process or franchise compliance going forward, or retroactively for purposes of renewal.
-

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- Approval is not a representation that the Grantee is in continuing compliance with the franchise or applicable law.
- GreatLand shall provide written notice of closing of the transactions within 10 days after closing, and thereafter GreatLand and the subsidiary franchise-holder will be bound by the franchise and applicable law.
- GreatLand shall provide certificates of insurance evidencing coverage as required by the settlement agreement, and provide evidence of assignment or replacement of the $100,000 performance bond and $25,000 irrevocable and unconditional letter of credit required by the franchise within thirty (30) days after closing.
- GreatLand shall provide a guarantee in a specified form ensuring that sufficient financial resources are made available to the franchise-holder to comply with the franchise and applicable law. GreatLand represents and assures adequate financial resources will be available.
- GreatLand is required to comply with conditions or requirements imposed by federal agencies regarding the transactions, provided that enforcement must be at the federal level.
- GreatLand shall provide a written guarantee in a specified form that subscriber rates and charges will not increase as a result of the costs of the transaction.
- The member cities waive no rights to require franchise fee or PEG fee payments on present and future services delivered by GreatLand or its subsidiaries and affiliates via the cable system.

If any conditions or requirements are not satisfied, the approval and consent to the transfer are denied and void. If any written representations made regarding the transfer are materially incomplete, untrue or inaccurate in any material respect, it shall be deemed a material breach of the franchise and applicable law, and subject to franchise remedies and law.

Settlement Agreement. The following summarizes the deal points contained in the settlement which has been approved by the QCCCC:

- The Franchise is extended through August 31, 2020, and are automatically further extended through December 31, 2024 unless the Grantee timely requests, in writing, renewal proceedings.

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- Grantee will continue PEG support of 2.5% of gross, plus increased support of $0.20 per subscriber/per month, and continuation of the annual grant (approx. $55,000 plus CPI inflator).

- One PEG channel in HD and a second channel added in 12 months. Bill message announcing the HD PEG channel. PEG channel information on the electronic programming guide. Reimburse costs to market up to $2,500 per channel, and provide bill notices.

- Grantee pays the Commission $55,619.39 for franchise and PEG fees underpayments.

- Grantee shall reimburse the QCCCC's transaction review costs.

- The Agreement is subject to member city approval of the transfer. The Grantee will reimburse the costs to review the transactions.

Recommendation

The benefits of an extended franchise, continuation of the current strong PEG funding formula coupled with a modest funding increase, and beneficial PEG channel terms coupled with the protections in the consent resolution present an attractive package of terms. QCCCC recommends city approval of the transfer of ownership based on the settlement and the conditions imposed by the consent resolution.

RESOLUTION #15-03-060

A RESOLUTION CONDITIONALLY GRANTING THE CONSENT TO THE TRANSFER OF CONTROL OF THE CABLE TELEVISION GRANTEE AND CABLE TELEVISION SYSTEM FROM COMCAST CORPORATION TO GREATLAND CONNECTIONS, INC.

WHEREAS, the City of Ramsey, Minnesota ("City"), is a Minnesota municipal corporation; and

WHEREAS, Comcast of Minnesota, Inc., ("Grantee") holds a franchise (the "Franchise") to operate a cable television system (the "System") in the City pursuant to a franchise ordinance (the "Franchise"); and

WHEREAS, Section 10.5 of the Franchise requires the City's prior consent to a fundamental corporate change, including a merger or a change in Grantee's parent corporation; and

WHEREAS, the City has the authority to administer and enforce the Franchise; and

WHEREAS, after a series of transfers, Comcast of Minnesota, Inc., was approved by the City as the Franchise holder, pursuant to prior transfer resolutions (the "Prior Transfer Resolutions"). The Prior Transfer Resolutions, the Franchise, and the Franchise Settlement Agreement entered by the Quad Cities Cable Communications Commission ("Commission") on behalf of the City, together with any applicable resolutions, codes, ordinances, acceptances, acknowledgments, guarantees, amendments, memoranda of understanding, social contracts and agreements, are collectively referred to as the "Franchise Documents;" and

WHEREAS, Comcast of Minnesota, Inc., is an indirect, wholly-owned subsidiary of Comcast Corporation ("Comcast"); and

WHEREAS, Comcast, as the ultimate parent corporation of Grantee, has agreed to divest and transfer the Franchise and Cable System to Midwest Cable, Inc., in a process described in the Transfer Application (the "Proposed Transaction"); and

WHEREAS, immediately following the closing of the Proposed Transaction, Midwest Cable, Inc., will be renamed GreatLand Connections, Inc., and, for the purposes of this Resolution, the transfer applicant will be referred to as "GreatLand" throughout; and

WHEREAS, Comcast filed a Federal Communications Commission Form 394 with the City on or about June 18, 2014, together with certain attached materials, which documents more fully describe the Proposed Transaction and which documents, with their attachments, contain certain promises, conditions, representations and warranties (the "Transfer Application"); and

WHEREAS, under the Proposed Transaction, the Franchise and Cable System will stay with Grantee, and its ultimate parent company will be GreatLand; and

WHEREAS, under the Proposed Transaction, the ultimate ownership and control of the Grantee and the System will change requiring the prior written approval of the City; and

WHEREAS, Comcast, through its subsidiaries, provided written responses to some of the data requests issued by the Commission representatives, on the City's behalf, and directed Commission representatives to publicly filed and available information, and referred Commission representatives to information posted to Comcast Corporation and other websites (the "Data Request Responses"); and

WHEREAS, the Commission reviewed the Transfer Application, considered all applicable and relevant factors, and based on consideration provided for under the Franchise Settlement Agreement, recommends approval of this Resolution; and

WHEREAS, in reliance upon the representations made by and on behalf of Comcast of Minnesota, Inc., Comcast, and GreatLand, to the Commission, and upon the Commission's recommendation, the City is willing to grant consent to the Proposed Transaction, so long as such representations are complete and accurate; and

WHEREAS, the City's approval of the Proposed Transaction is therefore appropriate if the Grantee will continue to be responsible for all acts and omissions, known and unknown, under the Franchise Documents and applicable law for all purposes, including (but not limited to) franchise renewal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Section 1. The City's consent to and approval of the Transfer Application is hereby GRANTED in accordance with the Franchise, subject to the following conditions:

1.1 Neither the Franchise, nor any control thereof, nor the System, nor any part of the System located in any municipal public rights-of-way in the City or on municipal property, shall be assigned or transferred, in whole or in part, without filing a written application with the City and obtaining prior written approval of such transfer or assignment, but only to the extent required by applicable law and the Franchise.

1.2 The City's approval of the Transfer Application is made without prejudice to, or waiver of, its right to fully investigate and consider during any future franchise renewal process: (i) Grantee's financial, technical, and legal qualifications; (ii) Grantee's compliance with the Franchise Documents, except as set forth in the Franchise Settlement Agreement; and (iii) any other lawful, relevant considerations.

1.3 The City's approval of the Transfer Application is made without prejudice to, or waiver of, any right of the City to consider or raise claims based on Grantee's defaults, any failure to provide reasonable service in light of the community's needs, or any failure to

comply with the terms and conditions of the Franchise Documents, or with applicable law, except as set forth in the Franchise Settlement Agreement.

1.4 Subject to the Franchise Settlement Agreement, the City waives none of its rights with respect to the Grantee's compliance with the terms, conditions, requirements and obligations set forth in the Franchise Documents and in applicable law. The City's approval of the Transfer Application shall in no way be deemed a representation by the City that the Grantee is in compliance with all of its obligations under the Franchise Documents and applicable law.

1.5 GreatLand shall provide the Commission with written notification that the Proposed Transaction closed within ten (10) days after the closing. After closing, GreatLand and Grantee will be bound by all the commitments, duties, and obligations, present and continuing, embodied in the Franchise Documents and applicable law. The Proposed Transaction will have no effect on these obligations.

1.6 GreatLand shall provide the City with a certificate or certificates of insurance evidencing coverage as required by the Franchise Settlement Agreement and Franchise, and evidence of assignment or replacement of the $100,000 performance bond required by the Franchise, and evidence of assignment or replacement of the $25,000 irrevocable and unconditional letter of credit required by the Franchise, all within thirty (30) days after consummation of the Proposed Transaction.

1.7 GreatLand shall provide an executed written certification in the form attached hereto within thirty (30) days after consummation of the Proposed Transaction, guarantying the full performance of the Grantee.

1.8 GreatLand will comply with any and all conditions or requirements applicable to GreatLand set forth in all approvals granted by federal agencies with respect to the Proposed Transaction and Transfer Application (including any conditions with respect to programming agreements), such conditions or requirements to be exclusively enforced at the federal level.

1.9 GreatLand shall provide a written guarantee in the form attached hereto within thirty (30) days of the effective date of this Resolution specifying that subscriber rates and charges in the City will not increase as a result of the costs of the Proposed Transaction.

1.10 After the Proposed Transaction is consummated, GreatLand and Grantee will continue to be responsible for all past acts and omissions, known and unknown, under the Franchise Documents and applicable law for all purposes, including (but not limited to) Franchise renewal to the same extent and in the same manner as before the Proposed Transaction, subject to the terms of the Franchise Settlement Agreement.

1.11 Nothing in this Resolution amends or alters the Franchise Documents or any requirements therein in any way, and all provisions of the Franchise Documents remain

in full force and effect and are enforceable in accordance with their terms and with applicable law.

1.12 The Proposed Transaction shall not permit GreatLand and Grantee to take any position or exercise any right with respect to the Franchise Documents and the relationship thereby established with the City that could not have been exercised prior to the Proposed Transaction.

1.13 GreatLand assures that it will cause to be made available adequate financial resources to allow Grantee to meet its obligations under the Franchise Documents, including without limitation operational and customer service requirements.

1.14 The City is not waiving any rights it may have to require franchise fee or PEG fee payments on present and future services delivered by GreatLand or its subsidiaries and affiliates via the cable system.

1.15 Receipt of any required state and federal approvals and authorizations.

1.16 Actual closing of the Proposed Transaction.

Section 2. If any of the conditions or requirements specified in this Resolution are not satisfied, the City's consent to, and approval of, the Transfer Application and Proposed Transaction is hereby DENIED and void as of the date hereof.

Section 3. If any of the written representations made to the Commission or City in the Transfer Application proceeding by (i) Comcast of Minnesota, Inc., (ii) Comcast or (iii) GreatLand, (iv) any subsidiary or representative of the foregoing prove to be materially incomplete, untrue or inaccurate in any material respect, it shall be deemed a material breach of the Franchise Documents and applicable law, and subject to the remedies contained in the Franchise Documents and applicable law.

Section 4. This Resolution shall not be construed to grant or imply the City's consent to any other transfer or assignment of the Franchises or any other transaction that may require the City's consent under the Franchise or applicable law. The City reserves all its rights with regard to any such transactions.

Section 5. This Resolution is a final decision on the Transfer Application within the meaning of 47 U.S.C. § 537.

Section 6. The transfer of control of the Grantee from Comcast to GreatLand shall not take effect until the consummation of the Proposed Transaction.

Section 7. This Resolution shall be effective immediately upon its adoption by the City.

Adopted by the City of Ramsey, Minnesota this the 10th day of March, 2015.

_____
Mayor

ATTEST:

_____
City Clerk

Attachment 1
Form of Guaranty of Performance

GUARANTY OF PERFORMANCE

GreatLand Connections, Inc., as the ultimate parent entity of Comcast of Minnesota, Inc., the Grantee, upon closing of the proposed transaction (as defined in the Commission Resolution No.) certifies that it has sufficient financial resources and will at all times make available all necessary financial resources to ensure that the Grantee has the capability to operate and maintain the System in accordance with the Franchise and applicable laws, regulations codes and standards, and to fully comply at all times with the Franchise, and applicable laws, regulations, codes and standards and guarantees such performance. GreatLand Connections, Inc., agrees that any failure to adhere to this guaranty shall be deemed a violation of the Franchise held by the Grantee.

EXECUTED as of _____.

GreatLand Connections, Inc.

By: _____
Name: _____
Title: _____

Address: _____
_____
_____
_____

Attachment 2
Form of Guaranty Regarding Rates

GUARANTY REGARDING RATES

GreatLand Connections, Inc., upon closing of the proposed transaction (as defined in the Commission Resolution No. _____), guarantees that rates and charges for cable service offered by _____, the Grantee in the City, will not increase as a result of the cost of the proposed transaction. GreatLand Connections, Inc., agrees that any failure to adhere to this guaranty shall be deemed a violation of the Franchise held by the Grantee.

EXECUTED as of _____.

GreatLand Connections, Inc.,

By: _____
Name: _____
Title: _____

Address: _____
_____
_____
_____

CC Regular Session **7. 2.**

Meeting Date: 03/10/2015

Submitted For: Patrick Brama, Administrative Services

By: Patrick Brama, Administrative Services

Information

Title:

Authorize Professional Services, Cost-Share Agreement, and Review Updates Related to the Future Ramsey Business Park

Purpose/Background:

PURPOSE:

1. Consider authorizing work outlined in the attached RFQ (also see Bolton & Menk proposal)
2. Consider authorizing cost-share model agreement for professional services outlined in RFQ
3. Review updates: (ACG Consulting analysis, staff update, etc.).

BACKGROUND:

Attached to this case is background information on the (A) the future business park, (B) EDA direction related to the Future Business Park, (C) the RFQ for professional services, (D) map of previous City of Ramsey business parks, and (E) process taken thus far/next steps. This case was reviewed by the EDA on March 05. EDA comments are included in the "recommendation" section of this case.

Scope of RFQ Services:
Completion of a traffic impact study, feasibility report, and preliminary design layout of infrastructure improvements associated with the City's future business park. Improvements would be limited to (1) Bunker Lake Boulevard, between Armstrong Boulevard and Puma Street; and, (2) Puma Street, between Bunker Lake Boulevard and Alpine Drive; see Appendix of the attached RFQ for details.

Outcome of RFQ Services?

Why should the City participate in the professional services outlined in the attached proposal from Bolton & Menk?

(1) In order for the City to determine the feasibility of a new business park, and what the "cost-benefit" a new business park provides for the community, an analysis of the "input costs" needs to be conducted. The study Bolton & Menk has proposed will provide a base line estimation of "input costs" for the future business park. This study will provide a foundation of information for future policy discussions amongst the EDA and City Council (i.e. feasibility, layouts, staging of improvements, next steps, etc.).

(2) Prospect end-users need to understand the costs associated developing property in the future business park area. This study will provide a baseline estimation of costs that will provide clarity to existing property owners and prospect end-users (for arterial infrastructure). This information will aid marketing/negotiating efforts by Staff/CBRE. Not having this information in hand makes marketing/negotiating efforts very challenging.

NOTE: the City is NOT proposing to own the identified future business park.

Notification:

NA

Observations/Alternatives:

OUTSTANDING ITEMS:
Listed below are two items the EDA wished to review/resolve before moving forward with the professional services outlined in the attached RFQ (and Bolton & Menk response).

(1) Analyze effect of nearby train tracks on potential business park users. Identify who the "target market" is for the City's future business park. Will our target market conflict with the nearby train tracks? Will our target market have a demand for the proposed new future business park (i.e. confirm this location is market relevant)?

This work has been completed and is attached to this case. Mike Mulrooney presented this information to the EDA on March 05. In summary, the "target business type" for the new Ramsey business parks will likely be manufacturing (#1), assembly and warehouse users coming from Anoka County. Generally speaking, the new Ramsey business park can accommodate all identified target users. However, it should be noted, the nearby BNSF train tracks will effect precision manufactures up to a distance of 100 yards. With that in mind, sufficient space exists for precision manufacturers outside of the 100 yard setback area; and precision manufacturers' concerns RE vibrations from trains can be mitigated via certain building construction techniques.

(2) Are the two major benefiting property owners willing to share in the cost of the traffic impact study, feasibility report, and preliminary design layout of infrastructure improvements?

Attached to this case is a cost-share agreement developed by the City Attorney and reviewed by the EDA. Both major property owners have verbally committed to this agreement.

Funding Source:

The City/EDA sold a piece of property to Diamond Graphics in 2013. Land proceeds from that sale were deposited into a "TIF Account" (specifically, TIF Account #1). Land proceeds were $407,876. Since 2013, the City spent $91,300 of TIF Account #1 dollars on burying Connexus electrical services in the future business park area. As a result, the City/EDA has a balance of $316,576 to work with. Staff recommends TIF Account #1 dollars be utilized for this work (and potentially future work on the business park). This strategy will allow the EDA's other (less restricted) funding sources to remain in play for future projects. Attached is the EDA budget dashboard.

Recommendation:

EDA Recommendation:
(1) Authorize Bolton and Menk to complete the work outlined in the attached proposal ($38,860 proposal price, TIF Account #1 Funding Source).

(2) Authorize the attached cost-share agreement with Hageman Holdings and Pearson Properties for work outlined in the attached proposal.

General EDA Comments:

- The completion of this study is an important step in developing a cost-benefit analysis for the future business park. In other words, it will help the EDA answer the following question: is the proposed future business park worth the investment of City resources?
- The EDA generally accepts the attached report completed by ACG Consulting.
- At the February EDA meeting, the EDA reviewed RFQ responses from four different firms. The EDA decided to move forward with the Bolton & Menk proposal; and eliminate other candidates.

Action:
MOTION TO:

(1) Authorize Bolton & Menk to complete the work outlined in the attached traffic analysis and feasibility study proposal.

-and-

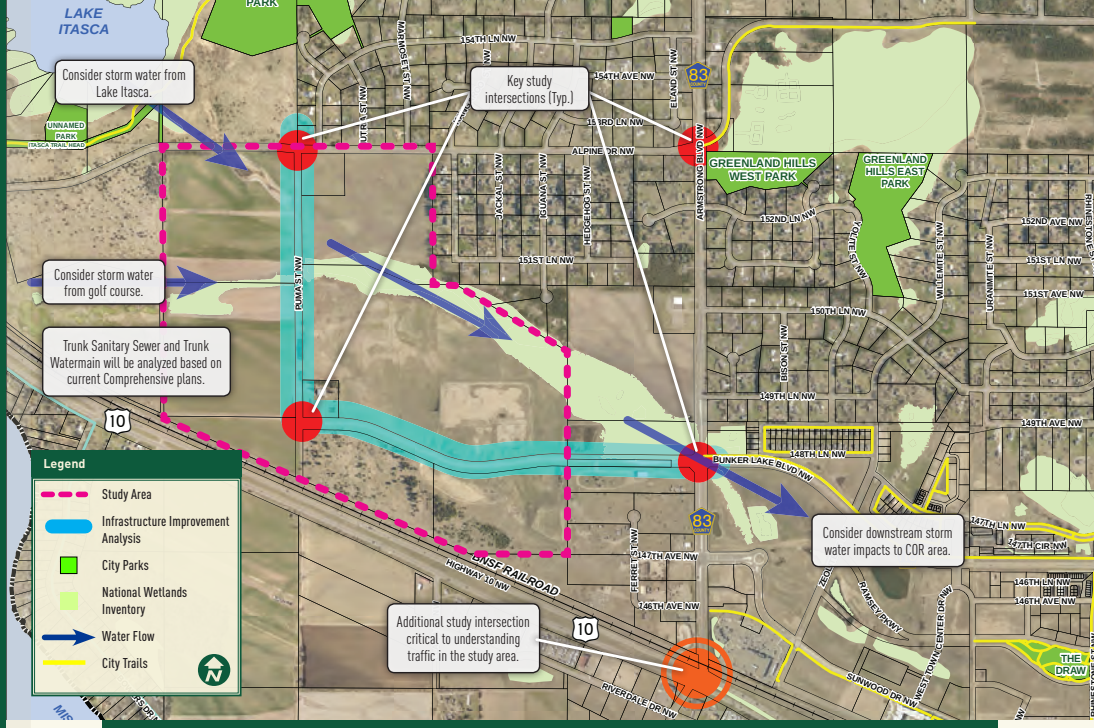
(2) Authorize staff to execute the attached cost-share agreement with Hageman Holdings and Pearson Properties for work outlined in the attached feasibility study proposal; subject to amendments from the City Attorney.

Attachments

RFQ Response (Bolton and Menk)
RFQ
Preliminary Analysis (ACG)
Cost Share Agreement
Background (Future Business Park)
Background (EDA Direction)
Background (RFQ)
Background (Process)
Background (Other Industrial Parks in Ramsey)
EDA Dashboard

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kathy Schmitz	03/05/2015 01:36 PM
Tim Gladhill	Tim Gladhill	03/05/2015 01:43 PM
Form Started By: Patrick Brama		Started On: 03/04/2015 03:50 PM
Final Approval Date: 03/05/2015		



Proposal for

Future Business Park RFQ

City of Ramsey, MN

January 5, 2015

Submitted by:
7533 Sunwood Drive NW, Suite 206
Ramsey, MN 55303
P: 763-433-2851
F: 763-427-0833

Contacts:

Kevin F. Bittner, P.E.
Principal Engineer/Ramsey Office Manager
(612) 270-6926

Kevin P. Kielb, P.E.
Senior Project Manager
(651) 968-7760

BOLTON & MENK, INC.
Consulting Engineers & Surveyors

BOLTON & MENK, INC.
Consulting Engineers & Surveyors
7533 Sunwood Drive NW • Ramsey, MN 55303
Phone (763) 433-2851 • Fax (763) 427-0833
www.bolton-menk.com

January 5, 2015

Mr. Patrick Brama
Economic Development Manager
City of Ramsey
7550 Sunwood Drive NW
Ramsey, Minnesota 55303

RE: Request for Quotes
Future Business Park

Dear Mr. Brama:

We appreciated the opportunity to discuss the Future Business Park with you and Bruce. Our proposal was prepared based on our conversations, the written Request for Quotes, and our understanding of the City of Ramsey and the opportunities this area has to offer. As you review our proposal, we hope you find:

Our Team has experience in Ramsey as well as the capabilities required to complete the project. **Kevin Bittner** and **Chris Chromy** are Principals in our firm and will lend their experience and knowledge of the area to the project team. Each will serve in a QA/QC role, with little to no time charged to the City. **Kevin Kielb** (Municipal) and **Bryan Nemeth** (Traffic) will lead and guide the majority of the work effort, with support from **Ross Tillman** and **Jason Cook**. Each has played a role in recent projects completed in Ramsey and each understands the importance of this project for future City growth.

Our Recent Experience in the area will be a benefit to moving the project forward. Recent experienced gained in the last year include the TH 10 Study, Mississippi River Trail projects, assistance with Riverdale Drive storm water analyses, and assistance with the Local Road Improvement Program funding application. We understand the City's needs and have a unique insight into traffic patterns and future growth opportunities in Ramsey.

Our Commitment to you is as both a consultant and a neighbor. We are across the street and are readily available to meet and discuss issues as they arise. Additionally, we have a vested interest in seeing Ramsey continue to grow in an effective and responsible manner.

Respectfully submitted,

Bolton & Menk, Inc.

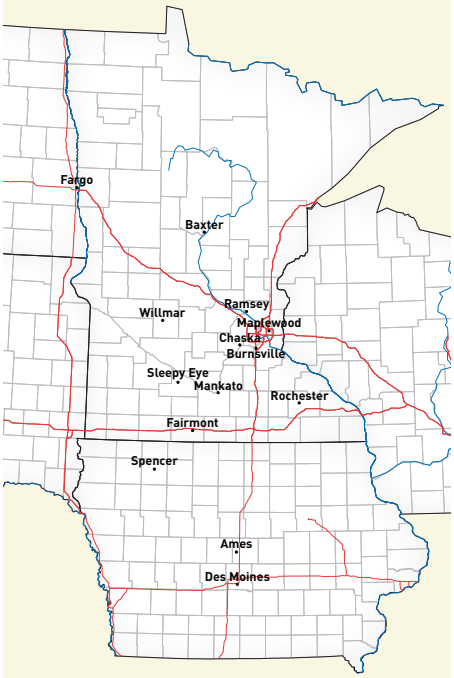
Kevin F. Bittner, P.E.
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Senior Project Manager
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Firm Background



Engineering News-Record Top 500

Ranked #222 among the Top 500 Engineering and Surveying Firms in the United States.

Services Provided:

Civil and Municipal Engineering
Water and Wastewater Engineering
Traffic and Transportation Engineering
Aviation Planning and Engineering
Water Resources Engineering
Environmental Review Services
Landscape Architecture Services
Surveying and Mapping

At Bolton & Menk, Inc. our staff is trained to consider new and innovative technologies in designing, planning and building for tomorrow. Ever since John Bolton and Martin Menk founded the company over six decades ago, we have been committed to improving quality of life through engineering excellence and client service. Today, Bolton & Menk, Inc. has over 325 employees including a professional staff of over 125 engineers, planners, landscape architects and surveyors.

In serving cities of all sizes for more than 65 years, we have become experts in providing essential community services such as reconstruction, expansion and maintenance of public infrastructure. As city needs have grown more complex and diversified, we have added corresponding specialized expertise in many service areas.

Beyond our technical experience and engineering skills, our ability to serve cities is also based on management and product delivery strategies we have developed over time:

- Learning and adapting to each city's standards and processes
- Early definition of the project, goals and expectations
- Staff retention that provides our clients with consistent & familiar staffing
- Proactive communication with city staff, stakeholders and the public
- Following through on all aspects of project delivery, start to finish

Bolton & Menk's success with municipalities is grounded not only in these technical and managerial approaches, but also in a commitment to customer service and client satisfaction. We realize that our clients can choose from a number of municipal consultants. Consequently, we must continually strive to not only be a reliable technical resource, but also a responsive partner with the ability to listen to and understand the unique needs of each city, resulting in a truly collaborative and successful relationship.

Bolton & Menk has completed numerous projects in Ramsey, including traffic related analyses, storm sewer analyses and feasibility studies in and around the study area. We will use this knowledge as we work to complete the current study. More detailed explanations of our project understanding, experience and proposed staffing is presented in the subsequent pages of this proposal.

Project Understanding

The City of Ramsey continues to see growth as the area eases its way out of the recent recession. As growth continues to occur in and around the COR area, the City is seeing pressure to prepare new areas for development. The City is currently considering the large area west of Armstrong Boulevard, east of Puma Street, north of T.H. 10 and south of Alpine Drive. To help understand the improvements required for the area, the City has requested for proposals for preparation of the following documents:

- Traffic Impact Study
- Feasibility Report
- Preliminary Design Layout

Consideration will be given to phasing strategies for implementation of the improvements. Additional information related to our understanding of required services is included in our Scope of Services section of this proposal.

Schedule

The project is on a fast paced schedule, with Award to the successful consultant at the latter part of January and completion of all services by the end of March. An outline for our proposed schedule for the improvements follows. Refinements are anticipated based on City staff availability for meetings.

Notice to Proceed	January 21, 2015 (Day after City Council Meeting)
Kick Off Meeting	January 22nd (or as soon as possible after Notice)
Begin Traffic Counts and Data Collection	January 22nd
Update Meeting	February 19th
TIS and Feasibility Report to City	February 28th
Update Meeting	March 19th
All Deliverables to City	March 28th

Jurisdictional Authority/Approvals/Permits

As the project moves from the planning stages to design and construction, permits will be required from various agencies. Understanding and planning for requirements associated with obtaining permits and approvals at this time will be critical to the ultimate success of the process. The City may want to consider involving agencies such as Anoka County as a planning partner during the course of the study. The following agencies will permitting entities for considered improvements:

- Minnesota Pollution Control Agency: NPDES Storm Water Permit
- Minnesota Pollution Control Agency: Sanitary Sewer Extension Permit
- Minnesota Department of Health (MDH): Watermain Extension and Dewatering

- Anoka County: Work in Right of Way
- Lower Rum River Watershed Management Organization: Storm Water

Recent Improvements

Bolton & Menk assisted the City of Ramsey with a feasibility study related to improvements in the area in 2010 and 2011. The street and utility improvements completed at that time included:

- Extension of sanitary sewer along the west side of Armstrong Boulevard from just north of Sunwood Drive to Bunker Lake Boulevard,
- Extension of watermain from the east side of Armstrong Boulevard to the west side of Bunker Lake Boulevard,
- Extension of sanitary sewer and watermain in newly platted Bunker Lake Boulevard right-of-way,
- Development of a storm sewer system to service the street and right-of-way requirements,
- Extension of Bunker Lake Boulevard roadway,
- Paving of Puma Street, and
- Extension of a bituminous trail along Puma Street from Bunker Lake Boulevard to Alpine Drive.

All of the improvements completed at that time were consistent with the City's Comprehensive Plans.

Combining Previous and Future Improvements

Significant consideration and planning was completed prior to completion of the improvements constructed in 2011. Understanding that process will be critical to analyzing future improvements. A description of past improvements, and a discussion of anticipated future improvements is described below. The study area is depicted on Figure 1 at the back of this section.

Street and Trail Improvements

Bunker Lake Boulevard

The previous improvements provided a two-lane roadway from Armstrong Boulevard to Puma Street. The roadway was designed to allow for future widening and expansion as development and other potential transportation improvements surrounding the area increased traffic on this roadway. It is anticipated that ultimate expansion of Bunker Lake Boulevard to two lanes in each direction with center turn lane will be required with future development along Bunker Lake Boulevard.

The Comprehensive Plan indicates that projected traffic on this roadway could be 11,000 ADT if the street is part of a future Mississippi River crossing. Without being part of a River crossing, the Comprehensive Plan provides 20-year projections of 5,000 ADT.

The roadway was located within the right-of-way to provide future flexibility in roadway expansion with minimal modifications to what will be constructed.

Project Understanding

As a portion of this project, we will analyze roadway capacities and determine the best solution for expanding the roadway.

Puma Street
Puma Street received only minimal improvements, being widened from 18 feet width to 24 feet and paved with 2 inches of bituminous over 6 inches of aggregate base. In the future, a more significant upgrade to the roadway will be required.

Previously, a 32 foot wide street with curb and gutter with full base and pavement improvement was suggested. We will analyze needs for this roadway segment.

Bituminous Trails
A 10-foot wide bituminous trail along the north side of the Bunker Lake Boulevard from Armstrong Boulevard to Puma Street and on the west side of Puma Street from Bunker to Alpine Drive was constructed previously.

Needs for additional trails in and around the project area will be reviewed.

Intersections
Bunker Lake Boulevard and Armstrong Boulevard was reconstructed to include turn lanes and signalization. This is one of four intersections requiring analysis per the Request for Proposals. All of the locations to be studied include the intersections directly affected by the study area:

- CSAH 83 (Armstrong Boulevard) at CSAH 116 (Bunker Lake Boulevard)
- CSAH 83 (Armstrong Boulevard) at Alpine Drive NW
- Alpine Drive NW at Bunker Lake Boulevard
- Alpine Drive NW at Puma Street NW

Because two of the roadways involved in the analysis are under Anoka County jurisdiction, County involvement will be required during the analysis.

Intersection capacities and needs (turn lanes, intersection control requirements, etc.) will be evaluated as a portion of the project.

Sanitary Sewer Improvements

Sanitary sewer was extended north along the west side of Armstrong Boulvard from 146th Avenue/Sunwood Drive NW to Bunker Lake Boulevard, a distance of 1,430 feet. To meet the Comprehensive Sanitary Sewer Plan and serve additional areas beyond the study area, a 21-inch sewer main was required. It was intended to extend the 21-inch trunk sewer further to the north an additional to service Fire Station No. 1 and the proposed future location of the water treatment plant.

Project Understanding

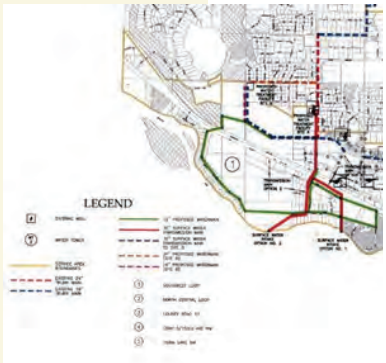


In accordance with the Comprehensive Plan, an 18-inch sanitary sewer was be extended westward in Bunker Lake Boulevard a distance of approximately 2,750 feet. This line will provide service to the study area, as well as future development that may occur on the south side of Bunker Lake Boulevard, and could be further extended in accordance with the Comprehensive Plan.

The image to the left (from the City's 2012 Comprehensive Sanitary sewer Study) depicts 18-inch trunk sanitary sewer extended to west of Armstrong Boulevard through the study area.

Water Distribution and Supply Improvements

Watermain was extended across Armstrong Boulevard from the main on the east side of Armstrong. From there, the watermain was further extended westward in Bunker Lake Boulevard, a distance of approximately 2,750 feet.



It was then planned to extend this trunk watermain west to Puma Street and north to Alpine Drive via Puma Street to provide future looping and provide water to unserviced areas and future developments. Loops within the development will then be utilized to promote reliability and functional flexibility as well as promoting fresh water moving throughout the system.

It was previously determined that the elevated storage for the City of Ramsey is adequate to provide fire flow to the study area. The distribution system was also found to be adequate to move the water from the City's three towers to the study area.

Additional Consideration:
The right-of-way of Bunker Lake Boulevard could be utilized for a future route of a 30-inch raw watermain from a future intake on the Mississippi River to the proposed site of the water treatment plant, just south of Fire Station No. 1. Because the exact location of the intake and raw watermain alignment had not yet been determined, no provisions were made during the previous improvements. This future watermain corridor should be evaluated with the current analysis.

The image to the left (from the City's 2012 Comprehensive Water System Study) depicts trunk water facilities extended to west of Armstrong Boulevard through the study area.

Storm Water Management

Drainage for the study area is essentially sheet flow to the center of the site to existing wetlands, and then easterly through the wetlands and through a culvert under Armstrong Boulevard.

Our understanding is that a storm sewer system was installed in Bunker Lake Boulevard to manage the storm water runoff within the right-of-way. We anticipate that this included considerations for the future widening and extension of Bunker Lake Boulevard as well.

Project Understanding

Storm water retention ponds will be required to control the runoff from the study area in accordance with the City's Surface Water Management Plan requirements. We will work with the City to determine strom sewer piping and ponding needs for the entire area, including both public and private land areas.

Right-of-Way Requirements

We will analyze all improvement area for Right of Way and easement requirements. While it is anticipated that most of the improvements will be development driven, and Right of Way secured through the platting process, understanding and documenting the needs will be critical. The City can then provide that documentation to developers as they begin to consider options within the study area.

Phased Improvements

While there is a general understanding of the improvements required to ultimately serve the area, sequencing of the improvements will need to be considered. We will work with the City to develop useable information to allow for the consideration of phased improvements. This could include widening Bunker Lake Boulevard as the next phase of improvements, while Puma Street improvements could occur in future phases. Costs for each phase will be developed to allow for the City to plan for the sequenced implementation of the improvements.

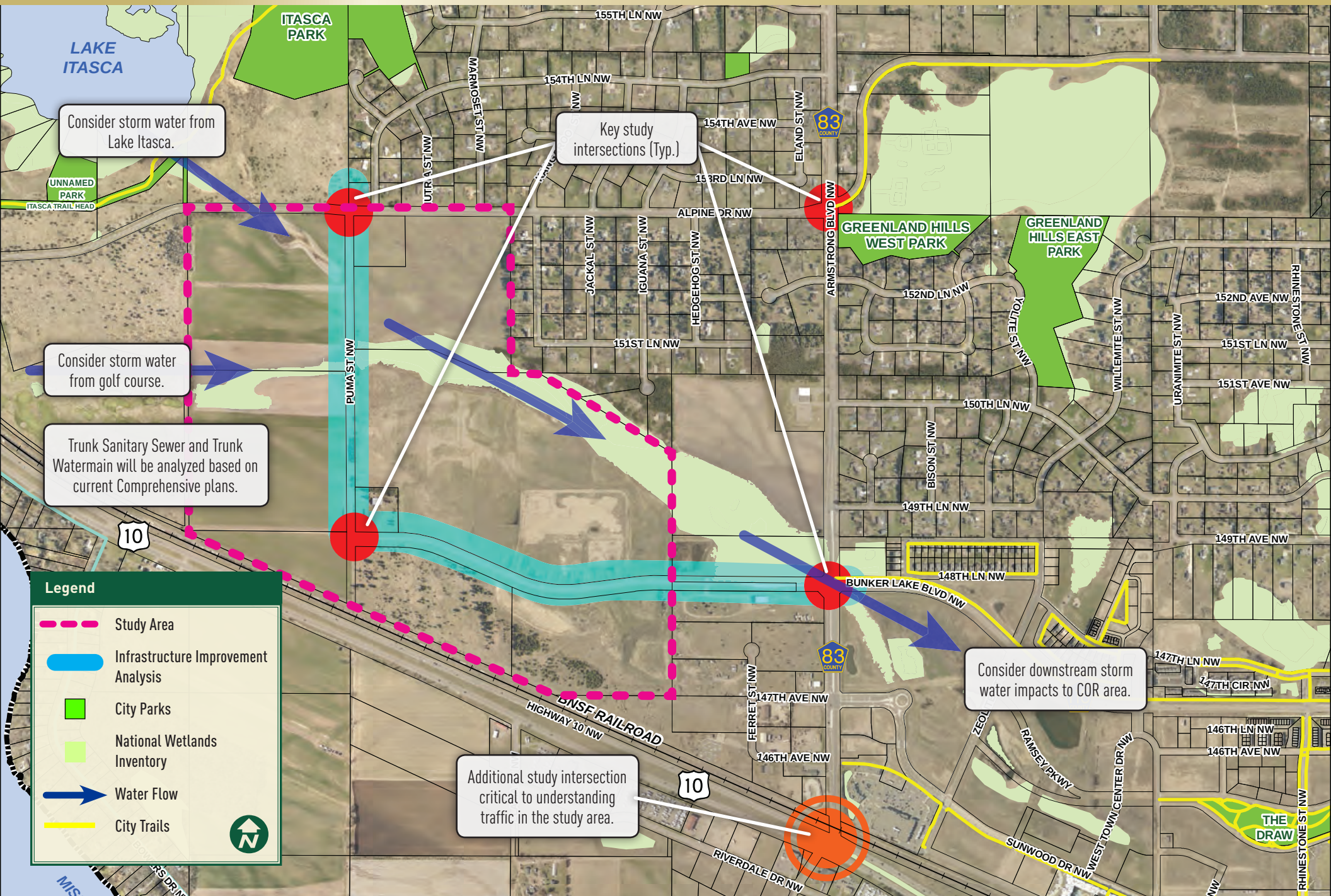
Regional Storm Water Management Plan

While requested as an additional service item in the Request for Quotes, we recommend proceeding with the regional storm water analysis at this time. With Lake Itasca and the golf course located immediately west of the study area, there is limited space available in the upstream end of the watershed. Immediately downstream lies the COR area of Ramsey. Any improvements to this area will need to consider not only site drainage, but conveyance, storage and maintenance of storm water on a more regional basis.

In 2010, Botlon & Menk assisted the City in developing a Surface Water Management Plan (SWMP), Wetland Management Plan, and associated regional stormwater modeling. The regional modeling included subcatchment runoff, surface storage volume, culvert crossing and storm sewer, and overland flow routing calculations through the Lake Itasca watershed and the future business/ residential park. The City can rely on our extensive knowledge of the local drainage patterns and wetland system to develop stormwater management concepts that function organically as development occurs.

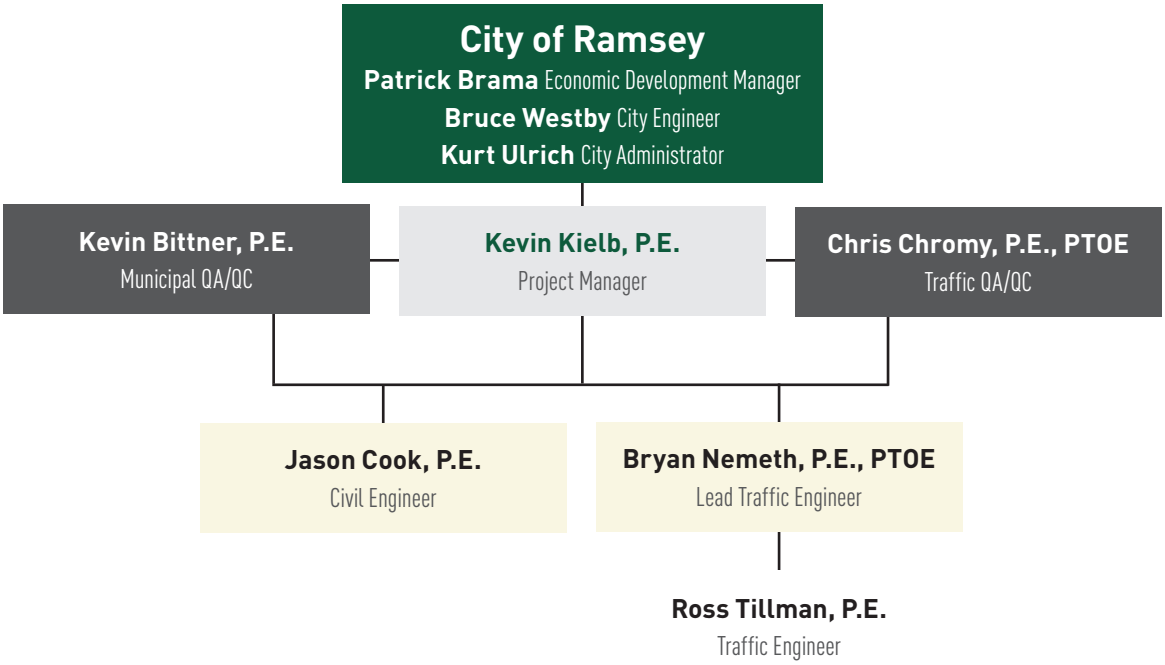
Future Business Park RFQ

City of RAMSEY



Key Personnel

The following is a summary of the proposed key personnel and their roles and responsibilities for this project. Detailed resumes for the key personnel can be provided upon request.











Kevin Kielb, P.E. will serve as the Project Manager and will provide a review of all documents. He will oversee quality assurance throughout the project process and be responsible for committing sufficient personnel and resources to accomplish the project work plan within the time frame defined. He will work closely with the project manager to ensure the study goals are met, provide study review, and will be critical in making sure the City's needs are met.

Kevin Bittner, P.E. and Chris Chromy, P.E., PTOE will serve in QA/QC roles for the project. Kevin is the Ramsey Office Manager and Chris is the Transportation Group Manager. Kevin has extensive knowledge of this area through previous studies completed in 2010 and 2011, while Chris's involvement in the recent T.H. 10 Study will provide insights into future corridor growth that could impact the study area.

Bryan Nemeth, P.E., PTOE will serve as the Lead Traffic Engineer. Bryan has worked on numerous projects that have required traffic modeling, forecasting, safety, and operations/capacity analysis. He has experience in completing traffic studies for cities throughout the region, from small scale residential developments, to high-rise commercial/residential towers, schools, and large scale big-box retailers. He is currently working with MnDOT on developing a training program for analysis of unsignalized pedestrian crossings. His proactive approach and open communication with the team, client, and stakeholders, will be a key to successful delivery of the traffic study.

Key Personnel



Ross Tillman, P.E. will assist Bryan in completing the analysis efforts. He is experienced in traffic forecasting using multiple methodologies including ITE trip generation manuals and the Metropolitan Council Model. He is also well versed in ITE trip generation and traffic operations and simulation analysis using Synchro, SimTraffic, CORSIM, VISTRO, and VISSIM, along with HCS. He will be involved in the analysis, developing recommendations and writing the formal report. He has completed traffic studies for cities, counties, and MnDOT. He will also direct field data collection efforts that will be essential in evaluating existing conditions and correctly calibrating models.



Jason Cook, P.E. will assist Kevin Kielb in preparation of the Feasibility Report. Mr. Cook is a Project Engineer with experience in municipal engineering. Since beginning his career in 2004, he has gained a wide range of experience in project administration from conception through construction. His background includes development and design of municipal reconstruction projects, including street construction, sanitary sewer systems, water distribution systems, storm water collection systems and pedestrian facility construction. His administrative duties have included preliminary engineering reports, preliminary and final design cost estimates, attendance at city council meetings, bidding assistance and construction administration. In addition, Mr. Cook has assisted in training young E.I.T.'s on proper construction observation skills and is an expert in water system modeling.

Similar Work Experience

Bolton & Menk has a long history working with the City of Ramsey and also working with communities on projects similar to the Future Business Park area. Projects we have completed within Ramsey include:

- 1.5 MG Elevated Water Tower, City of Ramsey, Minnesota
- 167th Avenue Improvements, City of Ramsey, Minnesota
- Armstrong Boulevard Trail Improvements, City of Ramsey, Minnesota
- Comprehensive Sanitary Sewer and Water Plans, City of Ramsey, Minnesota
- Comprehensive Sanitary Sewer Planning and Construction, City of Ramsey, Minnesota
- Comprehensive Transportation Plan, City of Ramsey, Minnesota
- Comprehensive Water System Study, City of Ramsey, Minnesota
- Environmental Assessment Worksheet (EAW) for the Ramsey Crossings Commercial Development, City of Ramsey, Minnesota
- Environmental Assessment Worksheet for Pulte Homes Development, City of Ramsey, Minnesota
- Environmental Assessment Worksheets (EAW) for the Oakwood Development and Marigold Pond, City of Ramsey, Minnesota
- Marigold Pond EAW, City of Ramsey, Minnesota
- Mississippi Trunk Sanitary Sewer Extension EAW, City of Ramsey, Minnesota
- Northwest Water and Sewer Expansion, City of Ramsey, Minnesota
- Project 'Delta', City of Ramsey, Minnesota
- Ramsey Boulevard, City of Ramsey, Minnesota
- Section 106 Reviews, City of Ramsey, Minnesota
- Surface Water Management Plan, City of Ramsey, Minnesota
- Surface Water Treatment Pilot Project, City of Ramsey, Minnesota
- Town Center Development, City of Ramsey, Minnesota
- Traffic Impact Studies, City of Ramsey, Minnesota
- Trunk Sanitary Sewer Extension, City of Ramsey, Minnesota
- Water Resources Management Plans in Rapidly Growing Metropolitan Areas, Cities of Ramsey (2007), Belle Plaine (2006), Elko (2005), Norwood Young America (2004), Watertown (2004), Jordan (2003)
- Water System Study, City of Ramsey, Minnesota
- Well No. 6 and Raw Watermain Extension, City of Ramsey, Minnesota
- Wells No. 7 & 8, Raw Watermain Extension, Wellhouse No. 4, City of Ramsey, Minnesota

The following pages provide a listing of projects similar in scope to the current Request for Quotes.

Similar Work Experience

Business Park, City of Annandale

Mark Casey now serves as the City Administrator for the City of St. Anthony Village

The City of Annandale's existing Business Park had reached its capacity resulting in the need for expansion. The Annandale City Council identified property for the proposed expansion and turned to Bolton & Menk, Inc. their City Engineer to prepare the legal descriptions necessary for the property acquisition. After the property had been acquired, Bolton & Menk prepared preliminary and final plats for the property. As the property was being platted, Bolton & Menk completed a Preliminary Engineering Report for the project. Through that process, Bolton & Menk identified the potential to provide City utilities to the Business Park Expansion area while allowing for the future development of 200 acres of adjacent City property. Through the process, the City of Annandale was able to serve the immediate needs of the Business Park expansion area while planning for the future development of their existing property. Bolton & Menk's planning resulted in reduced capital and maintenance costs for the City into the future.

Bolton & Menk, Inc. completed grading, drainage, erosion control, storm water pollution prevention, and utility construction plans for the project and managed the construction through completion. The project included the design and construction of approximately 1,500 feet of bituminous roadway with concrete curb and gutter. The utilities designed and constructed consisted of 12-inch diameter watermain, hydrants, and 6-inch industrial services, 8-inch diameter sanitary sewer mainline with 6-inch service laterals, and 12-inch to 27-inch diameter storm sewer with 12-inch and 15-inch services.

Marketplace East Industrial Park, City of Big Lake

Scott Johnson now serves as the City Administrator for the City of Medina

A developer approached the City Council regarding the construction of a private Industrial Park and requested a 429 Financing Agreement. Given the City's financial stake in the project, Bolton & Menk, (the City Engineer) was directed to prepare the plans, specifications, and bidding documents and manage the construction of the project through completion.



The project consisted of the design and construction of approximately 2,400 feet of bituminous roadway with concrete curb and gutter and sidewalk. The utilities designed and constructed consisted of 12-inch diameter watermain, hydrants, and 8-inch industrial services, 10-inch to 12-inch diameter sanitary sewer mainline with 6-inch industrial service laterals, and 12-inch to 33-inch diameter storm sewer with 12-inch industrial services.

Upon completion of the project, approximately 100 acres had access to City utilities for development. In addition to preparing the construction documents and managing the project, Bolton & Menk, Inc. also prepared assessment rolls and assisted City staff with the assessment process.

Similar Work Experience

Industrial Park Expansion, City of Big Lake

Scott Johnson now serves as the City Administrator for the City of Medina

The City of Big Lake Economic Development Authority was interested in expanding their existing Industrial Park and identified 40 acres adjacent to their park as the expansion area. Bolton & Menk, Inc. prepared legal descriptions required for the purchase of the property as well as preliminary and final plat documents. Bolton & Menk prepared a Preliminary Engineering Report for the approval of the Economic Development Authority and City Council. When the property was purchased, a homestead with a house and outbuildings existed on the property. During the design of the project, Bolton & Menk, Inc. developed a plan and obtained all necessary regulatory permits for the removal of the existing structures, well, and septic system in accordance with all permit requirements.

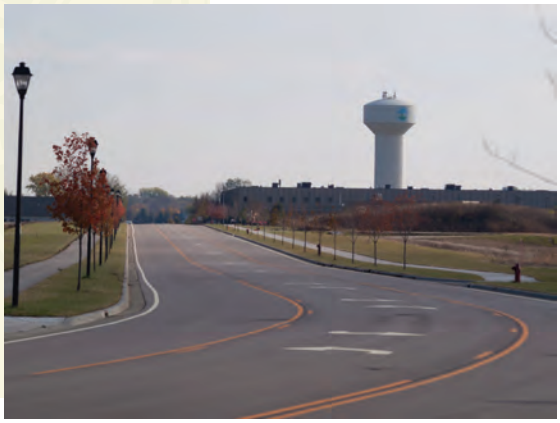
Bolton & Menk, Inc. completed grading, drainage, erosion control, storm water pollution prevention, and utility construction plans for the project and managed the construction through completion. Since a wetland existed on the site, Bolton & Menk obtained all necessary MnDNR and wetland permits and incorporated the protection of the wetland into the project's storm water management plan. Prior to the design of the project, no users were identified for the Industrial Park. Bolton & Menk researched the City's Zoning Ordinance and worked closely with City Planning Staff to determine maximum impervious surface areas so that the Park's regional storm water pond could be designed to accommodate all potential users which maximized the saleable property area.

The project included the design and construction of approximately 1,800 feet of bituminous roadway with concrete curb and gutter. The utilities were designed and constructed consisted of 12-inch diameter watermain, hydrants, and 6-inch industrial services, 10-inch to 15-inch diameter sanitary sewer mainline with 6-inch industrial service laterals, and 12-inch to 33-inch diameter storm sewer with 15-inch industrial services.

Tacoma West Industrial Park, City of Norwood Young America

Bolton & Menk prepared plans and specifications for a new 60-acre Industrial Park in the City of Norwood Young America. The project included construction of a 21" trunk sanitary sewer and construction of a new regional lift station and 12" forcemain to the City's Wastewater Treatment Facility. The project was successfully bid at $2,900,000.

Northport Industrial Park, City of North Mankato



As North Mankato's City Engineer for over 50 years, Bolton & Menk has been involved with all phases of the City's Northport Industrial Park. The latest expansion, completed in 2012, involved the construction of City streets and utilities as well as a County State Aid Highway (CSAH) and new interchange to facilitate the development of an additional 228-acres in the industrial park. The joint City/County project included the extension of Nicollet CSAH 41 to connect with the newly constructed TH 14/CSAH 41 interchange, as well as the extension of City streets Carlson Drive and Howard Drive. CSAH 41 was completed as a concrete paved roadway, while Carlson Drive and Howard Drive were completed as bituminous roadways.

Similar Work Experience

In addition to the roadway construction, the project included the extension of trunk sanitary sewer and watermain to service the industrial lots, as well as the construction of a regional storm water detention pond. The project also involved the construction of a large 17-acre wetland bank.

Funding for the project included ATP Federal Aid grants, County State Aid funding, Municipal State Aid funding, City local option sales tax funds, utility enterprise funds, special assessments, and local City and County funds. The project was completed for a cost of $8.5 million, not including the interchange construction.

Industrial Park, City of Dawson

Bolton & Menk is assisting the City of Dawson, Minnesota with a critical infrastructure project to support current and future growth of the ag-processing cluster currently located in the industrial park. The services Bolton & Menk is providing include coordination with Federal EDA and Minnesota DEED; completing all required Federal EDA engineering reports; conducting preliminary design meetings with the City of Dawson funding agencies and all agencies required to oversee the successful completion of the project; prepare and submit applications, plans and reports to all agencies; attended a mandatory conference with Federal EDA staff along with supporting agencies; attendance at all meetings required to procure approvals; provide revisions to existing drawings as required; provide all inspections full and part-time including site visits by professional engineers; completing preliminary plans and cost estimates; completing final plans, specifications and cost estimates; secure required state and local approvals; completing proposed contract documents for bidding; provide surveillance of project construction to assure compliance with plans, specifications and contract documents.

The proposed project consists of improving the infrastructure in the 40 acre existing industrial park and developing a 65 acre industrial park on the east side of CSAH 37. The infrastructure improvements in the existing 40 acre industrial park include grading and finishing two existing gravel roads with curb and gutter, bituminous and storm sewers. In addition to the road improvements, a storm water treatment and rate control for the additional impervious area in west industrial park. The development of the east 65 acres consists of the installation of sanitary sewer collection utilities, industrial waste collection system, water utilities, bituminous roads, curb and gutter, storm sewer conveyance systems and a storm water pond for treatment and rate control. Both the existing and new industrial park roads will also be illuminated. The project is proposed to be funded through a Federal EDA grant in the amount of $1,189,500 and a $500,000 Minnesota DEED grant. The remaining financing will be through the City and private investments.



Waterview Business Park, City of Willmar

Mel Odens now serves as MnDOT State Aid Engineer for D8

The Waterview Business Park in Willmar, Minnesota was approximately an 85-acre site that was graded for commercial retail lots. It consists of about 1.2 miles of paved road surface, 2.2 miles of B624 curb and gutter, 6,542 linear feet of sanitary sewer, 5,973 linear feet of ductile iron pipe watermain, and 7,202 linear feet of concrete storm sewer pipe. The site utilities were installed from October 2006 to August of 2007. Street work was completed from May of 2007 to June 2008.

Similar Work Experience

Torgerson Industrial Park, City of Jackson

Bolton & Menk, Inc. assisted the City of Jackson and the Jackson Economic Development Corporation (JEDC) in the development of a new industrial and commercial park on the north side of the City. Bolton & Menk evaluated various sites in and near the City to determine feasibility and potential costs of development. Upon selection of a site, we provided master planning of the site to include street, utility and lot layout, as well as drainage evaluation.



The City of Jackson and the JEDC undertook the development of Phase I of the Torgerson Industrial Park in 2006. The improvement project consisted of approximately 1900 feet of street, utility, and drainage improvements. A storm water retention basin was developed for the site to meet federal, state, and local storm water runoff requirements, as well as to provide additional runoff rate control to downstream properties. The City utilized a state infrastructure grant program that provided fifty percent matching funds for the project. Improvements were completed in 2006, with paving of the new road completed in 2007.

Industrial Park Improvements, City of Howard Lake

Kelly Hinnenkamp now serves as the City Administrator for the City of Annandale

Bolton & Menk, Inc. was responsible for the development of a 20-acre industrial park for the City of Howard Lake, Minnesota. Services provided include the design of a storm water collection and storm water treatment system, comprehensive site grading plan, underground utilities, streets and turning and bypass lane construction on Trunk Highway 12. The project also included improvements to the City's trunk sanitary sewer collection and trunk water distribution systems to service the new 20-acre industrial park. The storm sewer system that was installed was designed to handle the total impervious surfaces of the completed industrial park. The project was completed by the City through a 429 process, as petitioned by the group of local developers. The project was completed at a construction cost of $615,000.

Industrial Park Improvement Project, City of Marshall

Bolton & Menk, Inc. was responsible for the development of a 45-acre industrial park for the City of Marshall, Minnesota. Services provided include the design of a storm water collection and ponding system, comprehensive site grading plan, underground utilities, streets and sidewalks. The project also included improvements to the City's trunk sanitary sewer collections system, and trunk water distribution system, along with the development of a storm sewer outfall for future developments in the vicinity of the new industrial park.

Similar Work Experience

Eastwood Energy Industrial Park, City of Mankato



Bolton & Menk was selected by the City of Mankato to provide a low impact design for a new "Green by Design" 40-acre industrial park. The objective was to implement numerous innovative ideas including bioretention basins, bioswales and native prairie seedings to ultimately reduce the impact of development on the surrounding environment and waterways. Additionally, Bolton & Menk concentrated on an adjacent trail system along with trails and walkways throughout the park. The designs of these alternative transportation routes were completed at narrower widths to reduce pavement throughout the park. The City plans to implement "green elements and ordinances" such as increased set-backs and less pavement to encourage sustainable design.

Scope of Services

Bolton & Menk, Inc. has prepared our Scope of Services based on our understanding of the City's expected needs at this time as described in the Request for Quotes. Our Scope is divided into three primary categories:

- Traffic Impact Study
- Feasibility Report
- Preliminary Design Layout

While these three items result in identifiable final deliverables, preparation of each item will require interactions, adjustments and refinements with each of the other study components. For instance, the Traffic Impact Study will guide intersection requirements to be used in preparation of the Preliminary Design Layout, which is then used in the Feasibility Report phase to develop improvement costs. As such, while each task is presented individually below, all three tasks will be occurring simultaneously to achieve the final results.

The base of the entire process will be associated with the findings of the Traffic Impact Study. The results will largely drive the roadway requirements needed for the area.

We anticipate that the Traffic Impact Study and Preliminary Design Layout will ultimately be included as appendices to the feasibility Report to allow the City to have one consolidated document resulting from this project.

Traffic Impact Study

Task 1: Trip Generation

Task 1.1: Data Collection

Task 1.1A Existing Data

Bolton & Menk will request existing information from the City, County, State, and the Metropolitan Council as needed for the study. This includes:

- Data regarding anticipated site uses, including land use, size, site orientation, and other data as required to properly estimate traffic characteristics for the site,
- Recent existing traffic counts completed in the area including daily and peak hour volumes,
- Existing and proposed infrastructure improvements including roadway and intersection improvements,
- Copies of previous planning and environmental studies,
- Forecasts of future traffic volumes,
- Historic traffic growth rates,

- Crash records and summaries, and
- Intersection signal design layouts and signal timing data for signalized intersections.

We understand that a portion of the above items will be completed by Bolton & Menk staff while preparing the Feasibility Report portion of the analysis. Where information is not readily available, data will be collected or assumptions made based upon the ITE Trip Generation Manual and other industry accepted sources.

Task 1.1B Analyze Existing Data and Collect Data
Bolton & Menk will analyze existing data including traffic counts and geometrics. A field visit will be completed to verify the intersection geometry and traffic control, as well as include a visual check to identify hot spot locations, traffic operations, and congestion. The information used in the study to develop recommendations will be summarized.

Traffic counts to be used in the analysis will be collected at the following intersections:

- TH 10/169 at CSAH 83 (Armstrong Boulevard),
- CSAH 83 (Armstrong Boulevard) at CSAH 116 (Bunker Lake Boulevard)
- CSAH 83 (Armstrong Boulevard) at Alpine Drive NW
- Alpine Drive NW at Bunker Lake Boulevard
- Alpine Drive NW at Puma Street NW

The locations to be studied include the intersections directly affected by development of the study area and also an intersection (TH 10/169 at CSAH 83) that influences access to the entire area.

Peak Hour Turning Movement Counts will be collected for the AM peak period (generally 6:30-8:30) and the Afternoon/PM peak period (generally 2:30-6:30). The exact hours of collection will be determined after discussions with the City, County, and State.

Task 1.2: Development Traffic (Trip Generation and Distribution)
The trip generation rate for the study area will be calculated using ITE Trip Generation Manual methodology. The distribution of the trips into and out of the study area to the roadway network will be based on the existing trip distribution and future forecasts trip distribution as available from planning models.

We understand that there is the potential for phased construction as the area develops. Trip rates will be developed at year of phase 1 of development, phase 2 of development, and at year 2040 or 20 years after build out of the property (i.e. 20 years after phase 2 complete). These trips will be input onto the existing roadway network.

Task 1.3: Traffic Forecasts
Task 1.3A No-Build Traffic Forecasts
Bolton & Menk will develop the "No-Build" traffic volumes at the specified counted intersections and critical roadways for the roadway network assuming an increase in background traffic. This background traffic growth will be determined using historical growth rates, school growth projections, and future 2040 traffic projections.

Future turning movement volumes for the peak hours from the ADT forecasts will be determined using appropriate planning software and methodology.

Task 1.3B Build Traffic Forecasts

Bolton & Menk will add the "No-Build" traffic volumes to the study area traffic volumes to develop the "Build" traffic volumes for the roadway network.

Task 2: Future Geometric and Intersection Control Needs

This portion of the analysis will form a tie between the Traffic Impact Study and the Feasibility Report. Our analysis will provide the information required to complete the Preliminary Design Layout to be used for cost estimating, phasing, and impacts as the Feasibility Report is being prepared.

Task 2.1: Additional Build Traffic Forecasts

Bolton & Menk will develop Build traffic volumes within the study area west of Armstrong Boulevard and internal to the study area for the proposed roadway network based on the trip generation numbers developed.

Task 2.2: Existing Conditions

The existing roadway network and intersection traffic counts will be evaluated using Synchro analysis software. The program will evaluate the operations of the existing intersections through a delay and capacity analysis at a Highway Capacity Manual level of detail. This will be compared against the existing conditions at the time of the previous study to assess the difference in the future analysis baseline year conditions.

Task 2.3: Traffic Operations Analysis

Task 2.3A No-Build Traffic Conditions

The No-Build peak hour traffic will be input onto the existing roadway network to determine the baseline traffic conditions for the area. Planned roadway, intersection, and traffic control changes will be taken into account as needed for each analysis year. The capacity of the intersections being studied will be determined through the use of Highway Capacity Manual (HCM) procedures in Synchro.

Task 2.3B Build Traffic Conditions

The Build peak hour total volumes will be onto the existing roadway network with planned roadway, intersection, and traffic control changes as needed for each analysis year. The capacity of the intersections being studied will be determined through the use of Highway Capacity Manual (HCM) procedures in Synchro.

Task 2.4: Traffic Mitigation Analysis

All intersections showing a LOS D or worse will be analyzed for traffic and roadway improvements that are necessary to bring the intersection back to a LOS D for both the No-Build and Build conditions. A list of recommended on-site and off-site improvements required to mitigate the projected traffic congestion or safety issues attributed to the study area will be identified for comparison to the "before" conditions.

The improvements recommended will be identified to handle the forecasted traffic of each analysis year. Improvements will be recommended to increase safety and capacity and may include changes in intersection control, lane capacity, or signal timing for each of the intersections. The improvement alternatives will be evaluated using Highway Capacity Manual techniques in Synchro.

Task 2.5: Study Report
A study report will be prepared to summarize the process used to develop the anticipated trips, the process used to develop the findings, and recommendations for improvements. The study report will also document implementation strategies necessary to achieve the vision.

a) Eight (8) copies of the draft report documenting analytical procedures, results and recommendations will be submitted to the City of Ramsey, Anoka County, Mn/DOT, and appropriate agencies for review.

b) The draft report will be updated and revised in accordance with comments and discussions with the reviewing agencies and prepare/distribute eight (8) copies of the final report.

Feasibility Report

Task 1: Data Gathering and Review

Task 1.1: Review Existing Plans, Studies, and Geotechnical Information
We will prepare a base plan with consideration given to existing record or as-built plans. The base map will be built from existing data and record drawings, with no field survey anticipated. The base plan will be utilized for preparation of the Preliminary Design Layout.

Task 1.1A: Review of Documents
Bolton & Menk will review record and as-built plans, studies and geotechnical information provided by City Staff and incorporate the findings in the base plan.

Task 1.1B: Preparation of Base Plan
Electronic base plan in AutoCAD Civil3D 2014 file format and printed drawings for use in discussion at project coordination meetings with City Staff.

Task 2: Feasibility Report

We will produce a Feasibility Report documenting the findings of preliminary design tasks. Objectives of the report are to meet the requirements of the MN Chapter 429 Special Assessment Process and document issues in need of attention during final design. At a minimum, the following key components will be considered:

- Roadway
- Sidewalks
- Trails
- Storm Water Management

- Street Lighting
- Trunk Water Service
- Trunk Sanitary Sewer Service

Additionally, the report will account for the following items, which could have an impact on overall project costs:

- Private Utilities
- State Aid Design and Approval Requirements
- Anoka County Design Requirements

Task 2.1: Feasibility Report Preparation
The Feasibility Report will include the following:

- Written discussion of preliminary design findings.
- Compilation of preliminary plans developed under separate tasks.
- Development of preliminary cost estimates based on estimated quantities from the preliminary layouts and unit prices from bids received for similar projects.
- Development a preliminary assessment roll based on the preliminary estimated project costs and the direction of the City Engineer's interpretation and application of the City's Assessment Policy.
- Discussion of permit requirements.
- Discussion of the project schedule.
- Discussion of potential phasing of improvements.

The final document will be provided to the City for review and comment. Adjustments to the document will be made based upon comments received and a final version will be provided to the City in hard copy and electronically in PDF format.

Preliminary Design Layout

Task 1: Preliminary Design

Using the base map, results from the Traffic Impact Study and results from additional analysis, we will prepare a Preliminary Layout of desired improvements.

Preparation of the Preliminary Design Layout will be performed in coordination with City staff. Major design components of this subtask include the following:

- Preliminary design of the roadway alignment, width, and typical section. We understand the roadway alignment will generally match the existing alignment, unless otherwise indicated by City staff.
- Preliminary layout of curb.
- Preliminary layout (plan view) of water and sanitary sewer trunk facility improvements, including preliminary pipe sizes.
- Preliminary layout of storm water management strategies, including pond locations.

We anticipate that the Preliminary Design Layout will include a series of drawings depicting stages of construction/implementation. The Preliminary Design Layout will be included as an attachment to the Feasibility Study.

Additional Services

Task 1: Storm Water Management Analysis and Plan

Base Services

The Feasibility Report provided as a part of the base services will include stormwater management concepts that provide a road map that will guide development phasing, including the associated costs for the localized study area. During the feasibility stage, drainage areas will be developed to site localized and regional facilities and to determine trunk storm sewer sizing. Preliminary pond and infrastructure sizing are important at this stage to ensure that stormwater management decisions are technically informed and guidance documents are accurate and sustainable. In turn, Preliminary Design Layouts are developed simultaneously, thereby expediting future construction plan production.

Expanded Regional Analysis

Development of regional stormwater management in the study area will ultimately include:

- Flood control and water quality components to meet local, state, and federal guidelines.
- Integration of water resource features that provide an aesthetic function and promote development.
- A set of tools to help the City make informed decisions regarding the construction of stormwater infrastructure as development phases occur and how to best utilize the plan to provide incentives for development.
- Congruency amongst MS4 permit requirements, City-defined water quality goals and protection of the adjacent water resources.
- An updated regional hydraulic model that is seamless integrated into the current SWMP models to maintain the living nature of the plan.
- Protection and possibly mitigation of all impacted wetlands.

Regional facilities will be located to best suit anticipated development patterns. We will collaborate closely with the City to assemble strategies for assessing developers in a manner that incentivizes development.

Conflict of Interest and Good Standing

In providing engineering services to many municipalities and other public agencies in the Upper Midwest, Bolton & Menk, Inc. occasionally must address competing interests between our public clients. Bolton & Menk has normally been able to ethically and successfully represent the overlapping interests of its public clients by providing internal staff separation for the work performed. Prior to accepting competing public project assignments, it is Bolton & Menk standard policy to notify the City and the other public agency requesting services that a potential conflict may exist. We will then make appropriate arrangements, such as re-assignment, to prevent any actual conflict of interest. At the present time, we deem that there are no actual or perceived conflicts of interest with the proposed project.

Bolton & Menk, Inc. hereby commits that we are currently in compliance and good standing with Federal, State, County and local units of government. We are currently designated as a Business Corporation (Domestic), Active and In Good Standing with the Secretary of State of Minnesota. Federal Tax ID: 41-0832249. State Tax ID: 8323511.

Fee Schedule

Bolton & Menk, Inc.'s proposed costs for the work summarized within this proposal have been detailed in the table below.

Task	Hours	Fee
Traffic Impact Study		
1.0 Trip Generation	60	$6,990
2.0 Future Geometric and Intersection Control Needs	72	$8,390
Feasibility Report		
1.0 Data Gathering and Review	24	$2,500
2.0 Feasibility Report	58	$6,800
Preliminary Design Layout		
1.0 Preliminary Design	82	$8,560
Total Base Project Fees	**346**	**$33,240**
Additional Services		
1.0 Regional Storm Water Management	50	$5,620
Additional Services Fee		**$5,620**

Charges are based on hours spent at hourly rates in effect for the individuals performing the work. These rates include labor, general business and other normal and customary expenses associated with operating a professional business.

Employee Classification	Hourly Billing Rates
Sr. Principal Engineer/Surveyor	$170-240/Hour
Sr. Project Manager - Principal Engineer/Surveyor	$127-180
Senior Transportation/Aviation Planner	$125-170
Project Manager (Inc. Landscape Architect)	$106-165
Project/Design Engineer/Planner/Landscape Architect	$52-165
Licensed Surveyor	$66-140
Project Surveyor	$82-120
Specialist (Nat. Resources; GIS; Traffic; Graphics; Other)	$47-130
Senior Technician (Inc. Survey[1])	$72-165
Technician (Inc. Survey[1])	$33-130
Administrative Support & Clerical	$29-110
Structural/Electrical/Mechanical/Architect	$120-215
GPS/Robotic Survey Equipment	NO CHARGE
CAD/Computer Usage	NO CHARGE
Routine Office Supplies	NO CHARGE
Routine Photo Copying/Reproduction	NO CHARGE
Field Supplies/Survey Stakes & Equipment	NO CHARGE
Mileage	NO CHARGE

REQUEST FOR QUOTES

Traffic Impact Study, Feasibility Report and Preliminary Design Layout:
Improving Bunker Lake Boulevard and Puma Street in the City of Ramsey, Minnesota

SECTION 1: OVERVIEW

The City of Ramsey is seeking quotes for the completion of a traffic impact study, feasibility report, and preliminary design layout of infrastructure improvements associated with the City's future business park. Improvements would be limited to (1) Bunker Lake Boulevard, between Armstrong Boulevard and Puma Street; and, (2) Puma Street, between Bunker Lake Boulevard and Alpine Drive; see Appendix for details.

It is the intent of this Request for Quotes (RFQ) to have the successful proposer enter into a professional services contract with the City of Ramsey.

SECTION 2: BACKGROUND

City of Ramsey

Located in the northwest Twin Cities Metro, the City of Ramsey is the fastest growing City in Anoka County. U.S. Highway 10, Minnesota Highway 169, Minnesota Trunk Highway 47 and the Northstar Commuter Rail connect the City of Ramsey to the Twin Cities and Greater Minnesota. Ramsey has an estimated population of 23,835, a median household income of $76,560, is home to a significant manufacturing industry and is bordered by the Rum and Mississippi Rivers.

Future Business Park & Green-Field Development

The Ramsey City Council and Ramsey Economic Development Authority (EDA) have identified the need to prepare for the development of a new business park within the City. The City is targeting a large area of privately owned green-field space located on the north side of U.S. Highway 10, west of Armstrong Boulevard, for a future Ramsey business park. Currently, the City is in the process of rezoning this area to meet future landuse goals.

The future business park is one component (about 92 acres) of a larger green-field area ready for development (about 350 acres). This larger green-field area includes areas for single-family residential development (about 118 acres), medium-density residential (about 31 acres) and room for a future private school campus (about 90 acres). In addition to green-field development, the City expects a portion of existing adjoining light-industrial space to be redeveloped into a traditional retail/commercial area (about 42 acres). See Appendix for a snapshot of future landuse goals.

The primary roadway system serving this developable area is Bunker Lake Boulevard and Puma Street. These roadways are both Municipal State-Aid (MSA) streets. The purpose of this RFQ is to study traffic impacts resulting from the future business park (along with other users), examine the feasibility of constructing supporting infrastructure, and developing preliminary design layout plans and specifications.

The City's future business park, and larger developable green-field area, will be served by the future U.S. Highway 10/Armstrong Boulevard (CSAH 83) interchange. Construction of this interchange will begin spring of 2015 and is expected for completion in the spring of 2017. The City expects the construction of this major interchange to increase the demand for development of this green-field area; and the future Ramsey business park.

Request for Qualifications

The primary purpose of this RFQ is to understand minimum required infrastructure specifications and infrastructure costs associated with developing this green-field area. This RFQ is specifically limited to Bunker Lake Boulevard, Puma Street and four intersections: (1) Bunker Lake Boulevard/ Armstrong Boulevard, (2) Bunker Lake Boulevard/ Puma Street, (3) Puma Street/ Alpine Drive (4) Armstrong Boulevard/ Alpine Drive. See Appendix A for details.

The City is seeking three deliverables:

1. Traffic Impact Study
2. Feasibility Report
3. Preliminary Design Layout

Please see Scope of Services section for additional details. Cost estimations and design should include design and construction costs for site grading, roadway, sidewalks, stormwater management, trails, landscaping, street lighting, trunk water service and trunk sewer service improvements.

SECTION 3: SUPPLEMENTAL INFORMATION

1. The City is not master planning this entire developable area. It is unknown where internal driveways, roadways and cub-cuts will be needed. Therefore, the design of Bunker Lake Boulevard and Puma Street should not include any new curb-cuts.

2. Stubbing of sewer and water utilities along Bunker Lake Boulevard and Puma Street should be completed at regular intervals; based on future landuse needs per the recommendation of the firm awarded this work. This recommendation should be made with a balance of cost implications and market demand in mind (or experience with other business parks).

3. Cost estimations and design should include: roadway, sidewalks, stormwater management, trails, street lighting, trunk water service and trunk sewer service.

4. The intersection at Armstrong Boulevard was constructed in 2011. The City would like to confirm this intersection was constructed to accommodate traffic demands outlined in the Appendix landuse maps. This confirmation may be a simple narrative.

5. As-built of existing infrastructure is available upon request (e.g. Bunker Lake Boulevard was recently, partially, improved in anticipation of a new private school development).

6. The City has adopted Comprehensive Sanitary Sewer and Water Plans. These plans should be reviewed and consulted as forecasting and design work is completed.

SECTION 4: QUALIFICATIONS

The following information is required and must accompany your response:

1. COVER LETTER/BACKGROUND INFORMATION: indicate your interest in providing professional services. Provide general background information on your firm. What is your experience with designing infrastructure for business parks? Do you have experience working with the City of Ramsey or nearby/similar communities?

2. FEE SCHEDULE: please describe required compensation for the proposed work. Based on the three deliverables outlined in the background section above, please breakdown required compensation into separate line items (phases).

3. CONFLICT OF INTEREST: In order to avoid a conflict of interest, or the appearance of a conflict of interest, your firm should not engage in any outside activities that are inconsistent, incompatible, or appear to conflict with your ability to exercise independent/objective judgment in the best interest of the City. Please outline all conflicts of interest that may exist for your firm in relation to providing professional services for the City.

4. GOOD STANDING: Your firm must be in compliance with Federal, State, County and Local units of government; which specifically includes good tax payment status and good corporate registration status. Please indicate your firm's tax and corporate registration status.

5. RECOMMENDATIONS: It is the City's goal to plan for a cost-effective and market-relevant business park. The City is interested in your professional recommendations regarding the proposed scope of work and project. Additionally, the City is looking for a recommendation related for the need/effectiveness of planning for a potential regional stormwater pond(s) to support the new business park locations identified in the appendix (add-on to scope of services).

SECTION 5: SCOPE OF SERVICES

A. TRAFFIC IMPACT STUDY: Based on future landuses indicated in the Appendix, the City would like a traffic impact study conducted to determine traffic forecasts on Bunker Lake Boulevard and Puma Street. The purpose of this information is to determine minimum roadway design specifications for future improvements to Bunker Lake Boulevard and Puma Street.

B. FEASIBILITY REPORT: Based on a completed traffic impact study, the City would like a feasibility report completed with a preliminary cost estimate for any required improvements to Bunker Lake Boulevard and Puma Street. The purpose of this report is to establish the feasibility and estimated design and construction costs for completing the required site grading, roadway, sidewalks, stormwater management, trails, landscaping, street lighting, trunk water service and trunk sewer service improvements to support the future business park; and provide a foundation for budgeting discussions among City officials. This report will be based off of the design developed within the preliminary design layout (see step below). Easement and/or right-of-way impacts/needs must also be addressed in the report.

   NOTE: It is likely, the proposed improvements will be constructed in stages, depending on market demand. Therefore, the feasibility report identified above shall also include costs for individual phases. The City anticipates three development phases. However, this decision will be made with input from the selected engineering firm.

C. PRELIMINARY DESIGN LAYOUT: Develop preliminary roadway and intersection design layout based on Municipal State-Aid minimum standards and City of Ramsey development standards. This layout should include preliminary profiles and typical sections for Bunker Lake Boulevard and Puma Street, and show all proposed site grading, roadway, sidewalks, stormwater management, trails, landscaping, street lighting, and trunk water and sewer service improvements, as well as any proposed easement or right-of-way impacts/needs.

D. Work with (and advise) City on strategies for infrastructure design.

E. Work with (and advise) City on strategies for assessing/paying for required infrastructure.

F. Provide regular activity updates, verbally, to the City's development team, a minimum two times per month

G. Completion dates:
   a. Traffic Impact Study — February 28, 2015
   b. Feasibility Report — February 28, 2015
   c. Layout/Plans & Specifications for Preliminary Design — March 31, 2015

SECTION 6: APPLICATION PROCESS

1. Responses must be submitted in a sealed envelope marked "Future Business Park RFQ" to the City Clerk's office, 7550 Sunwood Drive NW, Ramsey, Minnesota 55303 before 3:00 p.m. on **January 05, 2015,** at which time they will be publically opened and read.

2. Responses will be forwarded to a selection committee. At the discretion of the City, if needed, a list of finalists may be selected for interviews. Interviews would take place on one of the following dates: **January 7th or 8th, 2015** (depending on schedules).

3. A recommendation will be crafted by the selection committee and presented to the Ramsey EDA for direction on **January 15, 2015**.

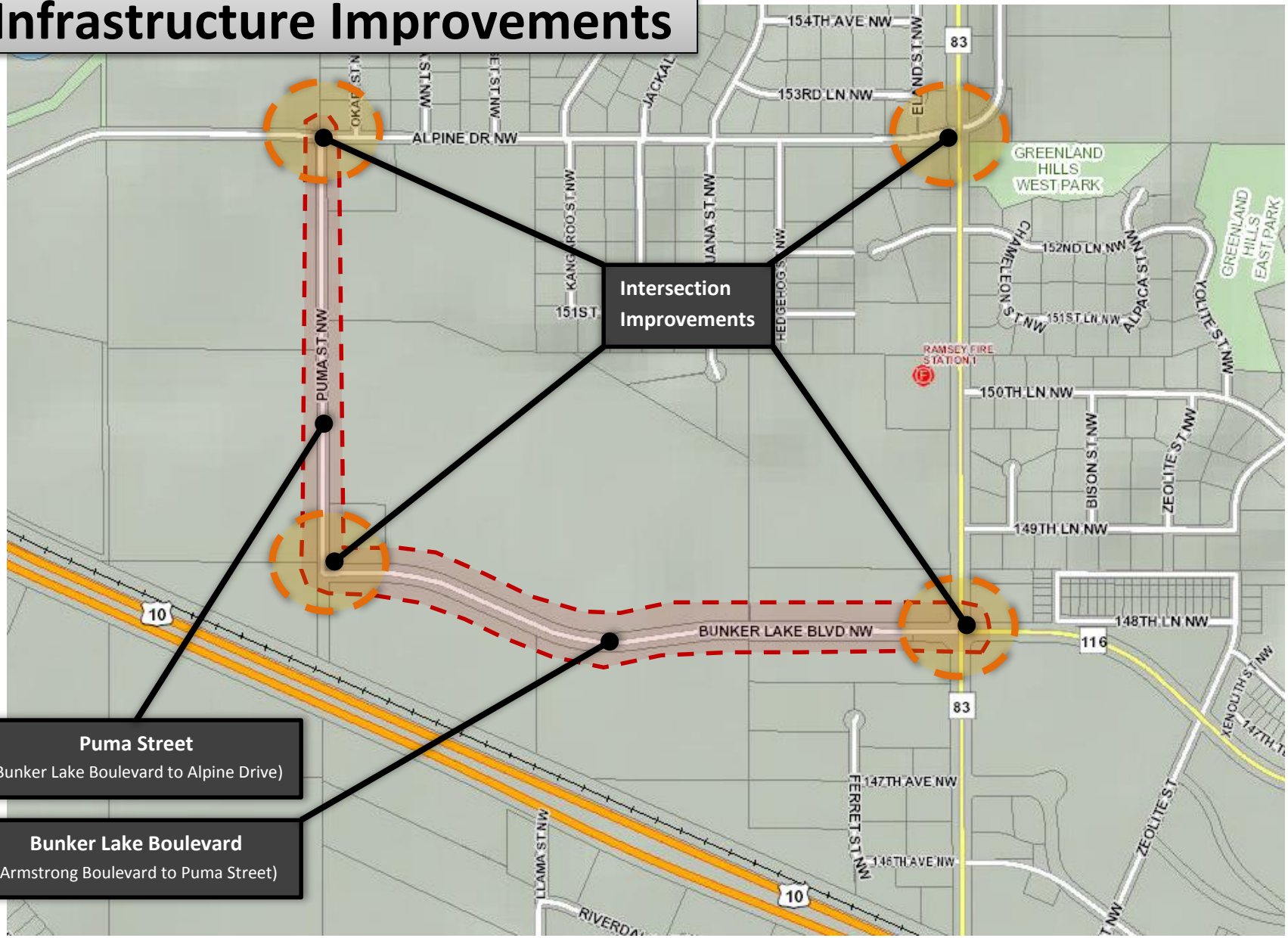
4. All proposals, plans, and other documents submitted shall become the property of the City. Responses to this RFQ are considered public information and are subject to discovery under the Freedom of Information Act.

5. To be considered, firms must submit a complete response to the RFQ in the form requested. Firms not responding to items requested in the RFQ or indicating exceptions to such items may have their submittals rejected. Issuance of this RFQ and receipt of proposals does not commit the City of Ramsey to award a contract. The City of Ramsey reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFQ, or to negotiate with any of the proposers submitting an RFQ, or to cancel all or part of this RFQ. The City reserves the right to award work in phases; rather than one single project.

6. Questions/Contact:
    - Patrick Brama, Economic Development Manager, 763-433-9868, pbrama@cityoframsey.com
    - Bruce Westby, City Engineer, 763-433-9825, bwestby@cityoframsey.com
    - Kurt Ulrich, City Administrator, (763) 433-9845, kulrich@cityoframsey.com

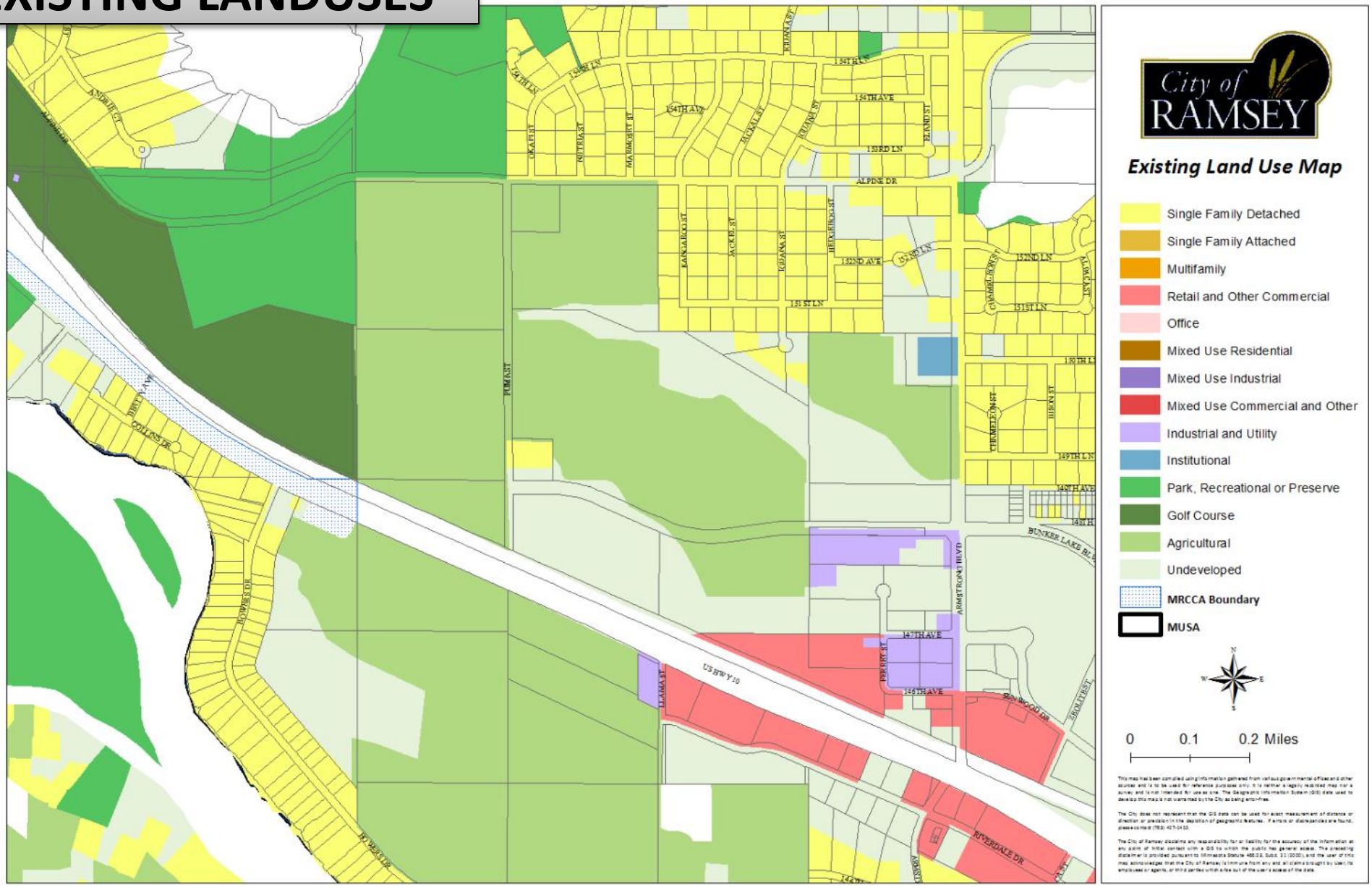
Appendix A

Infrastructure Improvements



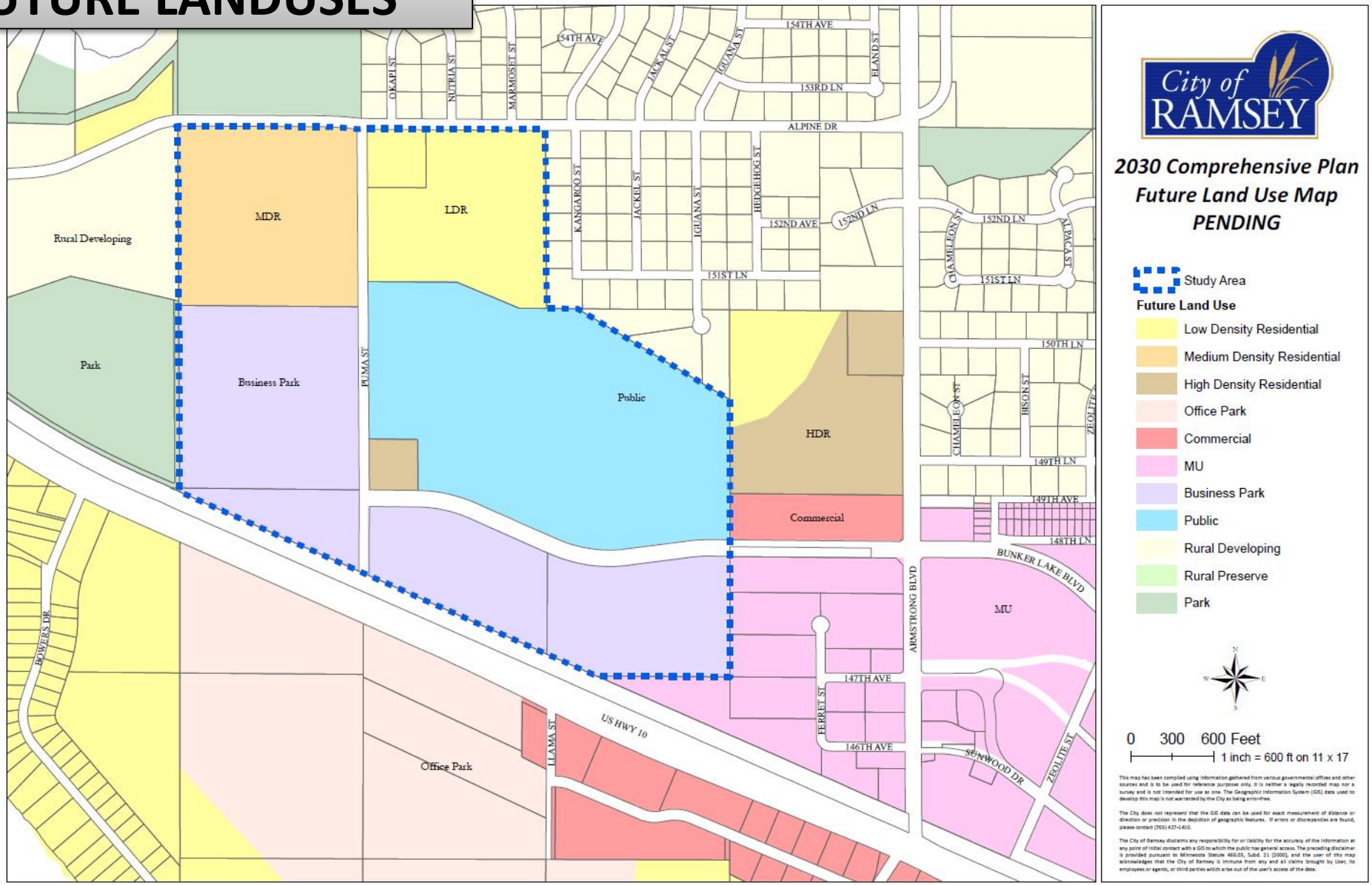
Appendix B

EXISTING LANDUSES



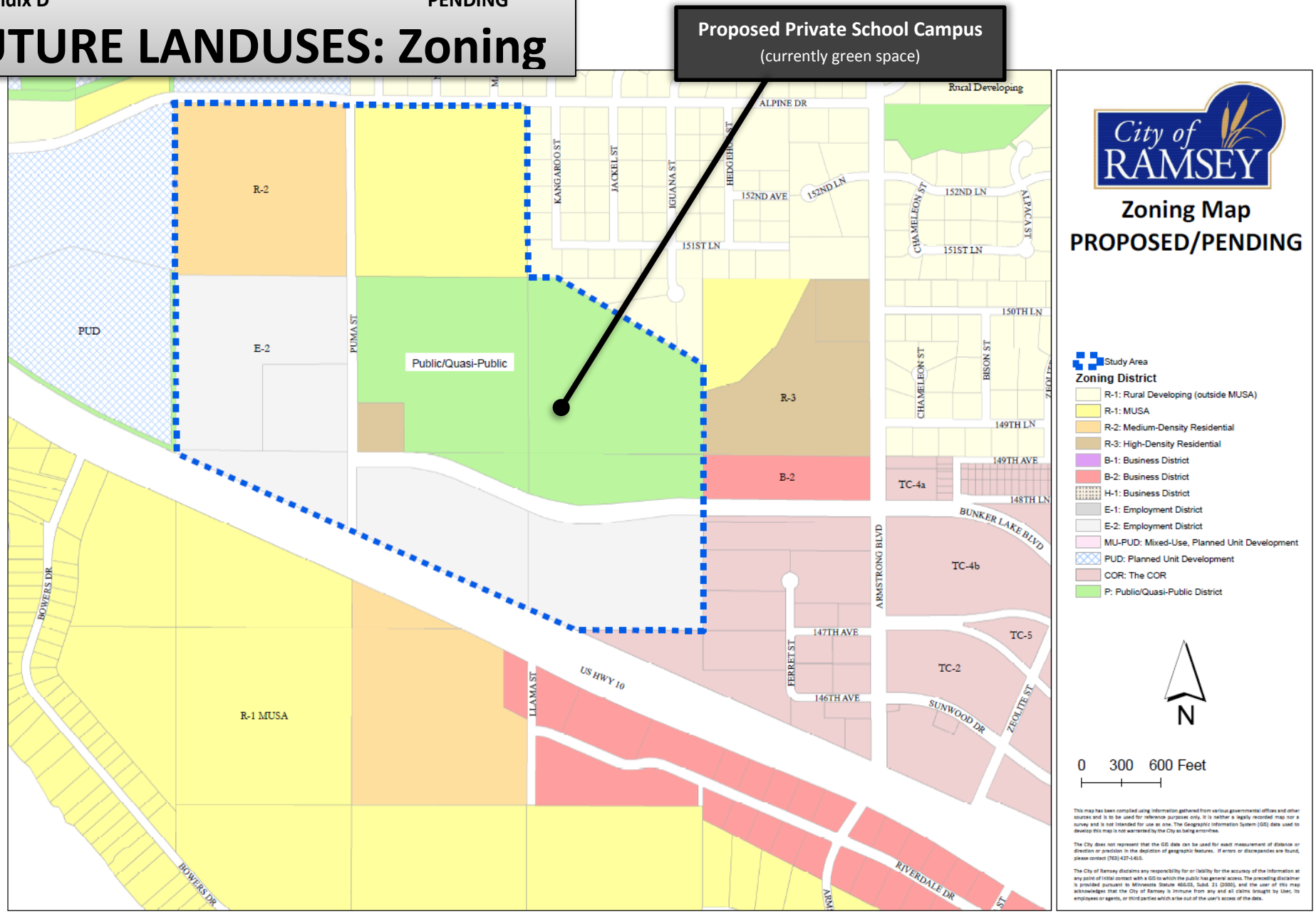
Appendix C **PENDING**

FUTURE LANDUSES



Appendix D **PENDING**

FUTURE LANDUSES: Zoning



ACG

Advance Consulting Group, Inc.
Development and Finance Specialists

Ramsey Business Park
Phase I Research Report

ACG 3970 114th Lane NW, Minneapolis, Minnesota 55433 **T** 763-780-7900

Business Park Prospects

Background

The City of Ramsey is considering the development of a new business park. The site under consideration for the new business park is located north of U.S. Highway 10, west of Armstrong Blvd and south of Bunker Lake Blvd. The site is also bordered by main line railroad track owned and operated by the Burlington North Santa Fe Railroad. The goal of this research report is to identify potential prospects for the new business park and address concerns related to the impact of nearby rail.

The process required for developing a business park is much different from selling a single site. Business park development requires substantially more planning, capital and control. Timing is another important distinction. Strategic timing is critical to the success of a Business Park because it involves the subdividing of land, the installation of site improvements, the sale of sites and ultimately cash flow and profits.

The principal steps in the development of a business park include:

1. Preliminary analysis
2. Site selection and acquisition
3. Preparation of a development plan
4. Formulation of use restrictions and controls
5. Preparation of business park layout
6. Installation of site improvements
7. Construction

Preliminary Analysis

The development of a business park should not be undertaken unless considerable research and analysis of the market has been completed. Market analysis is essential to the success of the business park and it must be carefully and professionally completed before actual development activity begins. The decision on what industries to pursue rests on experience and knowledge of the assets and liabilities of the community as well as which businesses are actively looking for new sites for expansion.

Reasons to consider the development of a new Business Park include:

1. There is currently a lack of readily available sites for new business development in the community. Success with expanding the community's tax base and the creation of new jobs will be limited without the availability of sites that are ready and available for new development.

2. The national economy, and more specifically the economy in Minnesota, has substantially improved. According to the US Department of Labor, Minnesota had the fifth fastest growing economy in the nation in 2012. This was the state's best year for growth since 2004. Forbes Magazine named Minnesota the eighth best place to do business in 2013. Also in 2013, American City Business Journal's index of "top performing metropolitan economies" ranked the Twin Cities seventh in the country, jumping 48 spots from a year earlier.

3. Major transportation improvements are currently being planned or are underway in Ramsey that will have a very positive affect. Construction of a new bridge at Highway 10 and Armstrong Boulevard will improve traffic flow and provide better access for the community. Ramsey recently announced that funding has been secured for this improvement project. Construction will begin in 2015. In addition, the Minnesota Department of Transportation plans to make incremental safety improvements to U.S. Highway 10 in the near term making this corridor more acceptable to commuters, business and industry.

4. A community development trend that is unfolding is the growing expectation and even demand by millennial's for work-life balance. They are increasingly choosing to live closer to their work in an effort to achieve this balance and minimize their downtime in traffic. To be successful at attracting residents in the future, communities must not only have a variety of housing styles and types, they must also provide employment opportunities in close proximity to support the concept of work-life balance.

5. The City of Ramsey has a track record of successfully developing business parks. These parks include Business Park 95, Energy Park, Sunfish Lake Business Park, and Azurite Business Park. All of these business parks were sponsored by the City of Ramsey. As a result of these efforts Ramsey has had significant success with attracting new business and jobs to the community.

The Impact of Rail on the Proposed Site

The property under consideration for the new Ramsey Business Park is located adjacent to the Burlington Northern Santa Fe (BNSF) Railroad main line linking the Chicago and Twin City market to the West Coast. Historically, locating a business park near rail has had some distinct advantages for attracting business and industry.

The desirability of freight rail transportation is more often than not linked to the cost of oil. As oil prices increase freight tends to shift from truck to rail. The cost to move a ton of goods by rail is significantly different from truck transportation. With one gallon of diesel fuel it is possible to move one ton of freight 400 miles by rail compared to approximately 100 miles by truck. In addition each rail car holds approximately 4.35 truckloads of commodities creating greater efficiencies.

Oil production on the Bakken Range in North Dakota has also impacted rail traffic along the rail corridor in Ramsey. The application of hydraulic fracturing and horizontal drilling technologies have caused a boom in Bakken production since 2000. By the end of 2010, oil production rates had reached 458,000 barrels per day, thereby outstripping the pipeline capacity to ship oil out of the Bakken Range. By April, 2014 Bakken oil production in North Dakota and Montana exceeded 1 million barrels per day. Without the construction of additional pipeline capacity, rail has become the preferred method for transporting oil produced from this oil field. Much of this rail traffic moves on the rail line through Ramsey thereby limiting the railroads capacity to absorb additional traffic.

The BNSF line through Ramsey is also home to the Northstar Commuter Rail. In 2014 approximately 720,000 commuters used the rail for commuting to and from the City of Minneapolis. Currently 6 inbound and 6 outbound Northstar Commuter Trains use the line daily. The use of the line for commuter rail places further restrictions on the use of the line for additional train traffic.

Rail traffic on this corridor has now grown to the point where it has become an issue for communities located along the line. The problem has risen to the level of garnering attention from the State of Minnesota. Governor Dayton's 2015 budget includes a proposal to change how the state taxes railroads and includes a new fee dedicated to making safety improvements. These new revenue streams would raise $100 million over the next two years to help the state, counties and cities address problems from increased traffic.

When all of these factors are taken into consideration, it is clear that locating a business park on rail today does not necessarily translate into rail access and therefore rail oriented business and industry. We believe that the Ramsey Business Park site will not be home to rail oriented industries for the following reasons:

1. Class One carriers like BNSF prefer running 110 car unit trains or longer over assembling a train to serve a limited number of industries in a business park. Efficiency is extremely important to this industry as railroads spend 12 to 15% of their annual revenues per year on upgrading infrastructure and new equipment including larger more powerful locomotives that are designed to move larger loads. This level of investment compares to about 5% in other capital intensive industries. The frequency of unit trains on the BNSF route through Ramsey will only increase as it is the main northerly route to the ports of Seattle and Vancouver from the Chicago market as well as the main route for transporting Bakken oil to refinery facilities in the south.

2. With upgraded crossings and grade separations currently planned or under construction there will be pressure to increase speed through communities on the route thereby elevating the need to limit access.

3. There will be pressure in the long term to increase unit trains to 150 cars. Many coal unit trains are now 123 cars. Because current infrastructure isn't capable of handling 150 car unit trains, industry experts don't believe this will happen for at least 5 years or longer but it is in the planning stages by the rail industry.

4. Except for locations near the Northtown Switching Yard in Fridley, it is highly unlikely that rail dependent industries who do not currently have rail access will be allowed access to rail in the north metro area as this would require the BNSF to brake track on a very high traffic, fast moving line that is already in high demand. This view is tied directly to the pressure for more speed and longer unit trains in the future.

5. Large industries that use freight today generally require large tracts of land and cannot afford high land prices. These rail oriented industries are also incompatible with high population areas due to likely user activities that include scrap metal to steel, fertilizer and anhydrous ammonia storage, chemical processing, storage and processing of agricultural commodities.

Potential Prospects for Business Park

If rail oriented prospects are unlikely to locate in the proposed business park, what types of businesses will find the location attractive? The first step in determining potential prospects for the Ramsey Business Park is to determine which industries could be most successful at this location. They are called *potential prospects* at this stage for that is what they are until there is confirmed interest. Anoka County has a high incidence of skilled and semi skilled technicians and a livability standard that makes the area attractive to companies who employ people with these skill sets. Companies searching for sites today rank access to a skilled workforce as one of their primary concerns. Sites and capital can be obtained in many places. Finding a labor force at a reasonable cost with the skills that the company needs can mean the difference between success and failure.

Businesses that match well with the Anoka County workforce can be identified by their NAICS code. All businesses in the United States are classified using the North American Industry Classification System (NAICS). This system is the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy. Industries that are compatible with the skills of the Anoka County workforce would likely include the following:

NAICS CODE	DESCRIPTION	ANOKA COUNTY ESTABLISHMENTS
332	Fabricated Metal Products	205
333	Machinery Manufacturing	84
339	Miscellaneous Manufacturing	63
323	Printing and related supplies	50
337	Furniture and related products	45
326	Plastics and rubber products	29
334	Computer and electronics	28
336	Transportation equipment	15
325	Chemical Manufacturing	15
321	Wood products manufacturing	14
322	Paper manufacturing	12
311	Food manufacturing	11

Prospect Limitations Imposed by Location

It is important to keep in mind that the array of prospects for a business park is more limited if the park is located immediately adjacent to a rail line. This is a direct result of vibration caused by moving freight and passenger trains. Vibration sensitive industries such as precision manufacturers may be concerned about quality control if the site on which they locate is subject to ground vibration. Low frequency vibrations caused by slow moving or heavily weighted trains are generally the most severe.

In many cases, vibration-sensitive facilities can be built near operating rail lines if proper design considerations are implemented. These considerations include field vibration measurements to determine levels of vibration at the surface and below grade as appropriate, allowance for building suppression effects, and internal building vibration mitigation.

In some circumstances, it is practical to modify the impacted building to reduce the vibration levels. Vibration isolation of buildings basically consists of supporting the building foundation on elastomer pads similar to bridge bearing pads. When vibration-sensitive equipment such as CNC machines will be affected by transit vibration, specific modifications to the building structure may be the most cost-effective method of controlling the impact. For example, the floor upon which the vibration sensitive equipment is located could be stiffened and isolated from the remainder of the building to reduce the vibration. Alternatively, the equipment could be isolated from the building at far less cost.

According to studies conducted by the US Department of Transportation, sites located within 100 yards of the centerline of a rail line tend to experience the most vibration. In general, sites that are 300 or more feet from the centerline often experience little or no impact and can be considered by vibration sensitive industries as a site location option. Further study of the Ramsey location as it relates to current vibration levels is encouraged.

It should be noted that there are numerous examples of industry located in close proximity to rail lines in the Ramsey industrial market. In some instances precision manufactures have located within 100 feet of the centerline and operated successfully using vibration mitigation techniques.

There are some industrial prospects who are not vibration sensitive who will not consider Business Parks located adjacent to rail. Distribution centers would fall into this classification. Distribution centers prefer locations near a major highway with no impediments to access. Under most circumstances a rail line would be considered an impediment even if at grade rail crossings provide access to the site. Recent action taken by the City of Ramsey, the State of Minnesota and the federal government to improve the intersection of Armstrong Boulevard and Highway 10 with a new overpass will allow distribution centers to consider the site for future facilities.

Conclusion

As the City of Ramsey knows, the cost of developing a business park can be significant and there are never any guarantees of a return on the investment. There are many factors to consider before investing in land and infrastructure to attract industrial and commercial development. However, there is an old saying in economic development: “You must have a site that is ready for development to be in the game".

Having a site that is ready to go or is "shovel ready" separates communities into winners and losers at the start of the site location process. When the community is prepared with a site that is ready to accept development, the odds improve significantly that the community will receive a visit from a potential prospect. In todays world, the competition is keen for economic development due to its impact on tax base, job creation and related income. Communities with sites that are prepared are the ones who will achieve success.

Future Business Park

Reference Map: 300’ Railroad Affect Area Area Unaffected by Train/Easy to Section Off



CITY OF RAMSEY
FUTURE BUSINESS PARK
COST SHARING AGREEMENT

This Agreement is made by and between the **City of Ramsey**, a municipal corporation, **Hageman Holdings, LLC**, a Minnesota limited liability company, and **Pearson Properties of Ramsey, LLC**, a Minnesota limited liability company.

Recitals

1. The Future Business Park is an area in the City near the U.S. Highway 10 / Armstrong Boulevard intersection that the City and its Economic Development Authority have targeted for development. Attached as Exhibit A and incorporated herein is a diagram of the Future Business Park area. Hageman Holdings, LLC and Pearson Properties of Ramsey, LLC, ("Owners") are the largest property owners within the proposed Future Business Park area.

2. The City issued a Request for Quotes from firms to conduct a Traffic Impact Study, Feasibility Report and Preliminary Design Layout ("the Work") for improving portions of Bunker Lake Boulevard and Puma Street within the Future Business Park area. A copy of the Request for Quotes is attached as Exhibit B and is incorporated into this Agreement.

3. Bolton & Menk, Inc. responded to the RFQ and was selected by the City to perform the Work. Bolton & Menk's proposed cost for the Work is $38,860.00, as described in their Proposal dated January 5, 2015. A copy of the Proposal is attached as Exhibit C and is incorporated into this Agreement.

4. Completion of the Work will benefit the Owners and further their efforts to develop their respective properties.

Agreement

In consideration of the mutual promises contained below, the parties agree as follows:

1. The Recitals set forth above are incorporated within this Agreement.

2. This Agreement is effective as of the latest date a party executes the Agreement below.

3. The City, Hageman Holdings, LLC and Pearson Properties of Ramsey, LLC shall equally share the cost of the Work with each party paying one-third, pursuant to the terms of this Agreement.

4. The City will contract with Bolton & Menk, Inc. for completion of the Work and shall initially pay the entire cost reasonably invoiced by Bolton & Menk, Inc. pursuant to that contract.

    a. The City shall provide a copy of Bolton & Menk's invoices to the Owners within 14 days of receipt. In the event an Owner disputes an invoice, a written description of the objection shall be provided to the City Engineer within seven days of receipt of the invoice by the Owner.

    b. In the event an Owner disputes the Work performed by Bolton & Menk, the Owner shall inform the City of its objections in writing as soon as reasonably possible.

    c. The City shall act in good faith to resolve any objections raised by the Owners concerning the Work or Bolton & Menk's invoices. As the contracting party, the City shall have final authority to resolve disputes arising out of the contract with Bolton & Menk.

5. The Owners shall reimburse the City for their respective one-third shares of the total cost as follows:

    a. The final cost of the Work shall be provided by the City to the Owners in writing with appropriate supporting documentation ("Reimbursement Notice").

    b. Interest of 2% APR shall accrue on the amounts owed by the respective Owners starting as of the date of the Reimbursement Notice.

c. The Owners shall reimburse the City for their respective one-third shares in a single, lump sum payment at the earlier of:

   i. January 01, 2020.

   ii. Within one week of closing on the sale of any parcel of the respective Owner's land, or portion thereof, located within the Future Business Park area. Owners shall provide the City with notice of all pending land sales within the Future Business Park area. The notice shall be provided upon execution of a purchase agreement and shall include the closing date.

   iii. The Owner submits an application for preliminary plat approval concerning land within the Future Business Park area.

6. In the event an Owner fails to reimburse the City for the Owner's share of the costs when due, the City may (i) initiate legal action against the Owner in Anoka County District Court and/or (ii) decline to issue any building permits, approve any plats or enter into any development agreements with the Owner until the Owner pays the City in full.

7. Miscellaneous provisions.

   a. This Agreement shall be governed by the laws of the State of Minnesota.

   b. This Agreement contains the entire agreement between the City and the Owners and none of the parties shall be bound by any verbal statement or agreement. This Agreement cannot be varied except by written agreement executed by the parties.

   c. The provisions of this Agreement are severable, and if any provision or part hereof or the application thereof to any person or circumstances shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provisions or part hereof to other persons or circumstances shall not be affected.

   d. Notices permitted or required by this Agreement must be in writing and shall be deemed given when delivered in legible form to the business address of the party to whom addressed. The business addresses of the parties are as follows:

City: City Administrator
City of Ramsey
7550 Sunwood Drive N.W.
Ramsey, MN 55303

Owner: Hageman Holdings, LLC
Attn. Mike Hageman
13200 43rd Street NE
St. Michael, MN 55376

Owner: Pearson Properties of Ramsey, LLC
Attn: Al Pearson
14820 Bowers Drive
Ramsey, MN 55303

Notices not given in the manner or within the time limits set forth in this Agreement are of no effect and may be disregarded by the party to whom they are directed.

e. The City's approval of this Agreement does not constitute approval of any zoning, plat, or site plan applications subsequently submitted to the City by the Owners concerning property within the Future Business Park area.

CITY OF RAMSEY

By: _____ Dated: _____
Sarah Strommen, Mayor

By: _____
Kurt Ulrich, City Administrator

HAGEMAN HOLDINGS, LLC

By: _____ Dated: _____

Its: _____

PEARSON PROPERTIES OF RAMSEY, LLC

By: _____ Dated: _____

Its: _____

BACKGROUND (future business park):

The City of Ramsey is home to hundreds of successful and growing businesses. Many of these businesses are located in the City's original "Business Parks" along Bunker Lake Boulevard, just north of U.S. Highway 10, east of Ramsey Boulevard. In recent years, available land for existing Ramsey businesses to expand, or for new businesses to locate in Ramsey, has become scarce. As a result, the Ramsey EDA and City Council have identified securing a new business park a priority.

In the winter of 2013-14, a new business park location was identified by the Ramsey Economic Development Authority (EDA), Planning Commission, and City Council. The newly proposed business park is located along Bunker Lake Boulevard, west of Armstrong Boulevard, on the north side of U.S. Highway 10; and will include nearly 100 acres of land available for development by businesses. The City is currently in the process amending its Comprehensive Plan and Zoning Ordinances to allow for the proposed business park. The proposed business park is, and will be, owned and operated by private developers, not the City of Ramsey.

The City's vision statement reads, *"Achieve economic vitality with strategic infrastructure investments through market-driven growth."* This vision supports the City's exploration of bringing infrastructure improvements to this property in order to facilitate economic growth.

The future business park is one component (about 92 acres) of a larger green-field area ready for development (about 350 acres). This larger area green-field area includes areas for single-family residential development (about 118 acres), medium-density residential (about 31 acres) and room for a future private school campus (about 90 acres).

The City's future business park, and larger developable green-field area, will be served by the future U.S. Highway 10/Armstrong Boulevard (CSAH 83) interchange. This interchange will begin construction in the spring of 2015 and is expected for completion in the spring of 2017. The City expects the construction of this major interchange to increase the demand for development of this green-field area; and the future Ramsey business park.

EDA Direction 08/08/2013

(1) Pursue the Pearson Properties Site (north) as the primary industrial park for Ramsey

--Engage surrounding property owners regarding a potential zoning change (open house/public input); before submitting an application for a Comprehensive Plan and Zoning Amendment.

--Develop feasibility study, utilizing the City's Engineering Department, for full build out of an industrial park (projected revenues and expenditures)

Upon completion & EDA confirmation (later date)

--Direct staff to pursue shovel ready certification

--Direct staff to develop a memorandum of understanding with AL Pearson regarding the development of his property into an industrial park

(2) Continue to discuss the Hageman Holdings property

--Further understand implications of the required completion of Bunker Lake Boulevard.

--Further understand implications of previous assessments

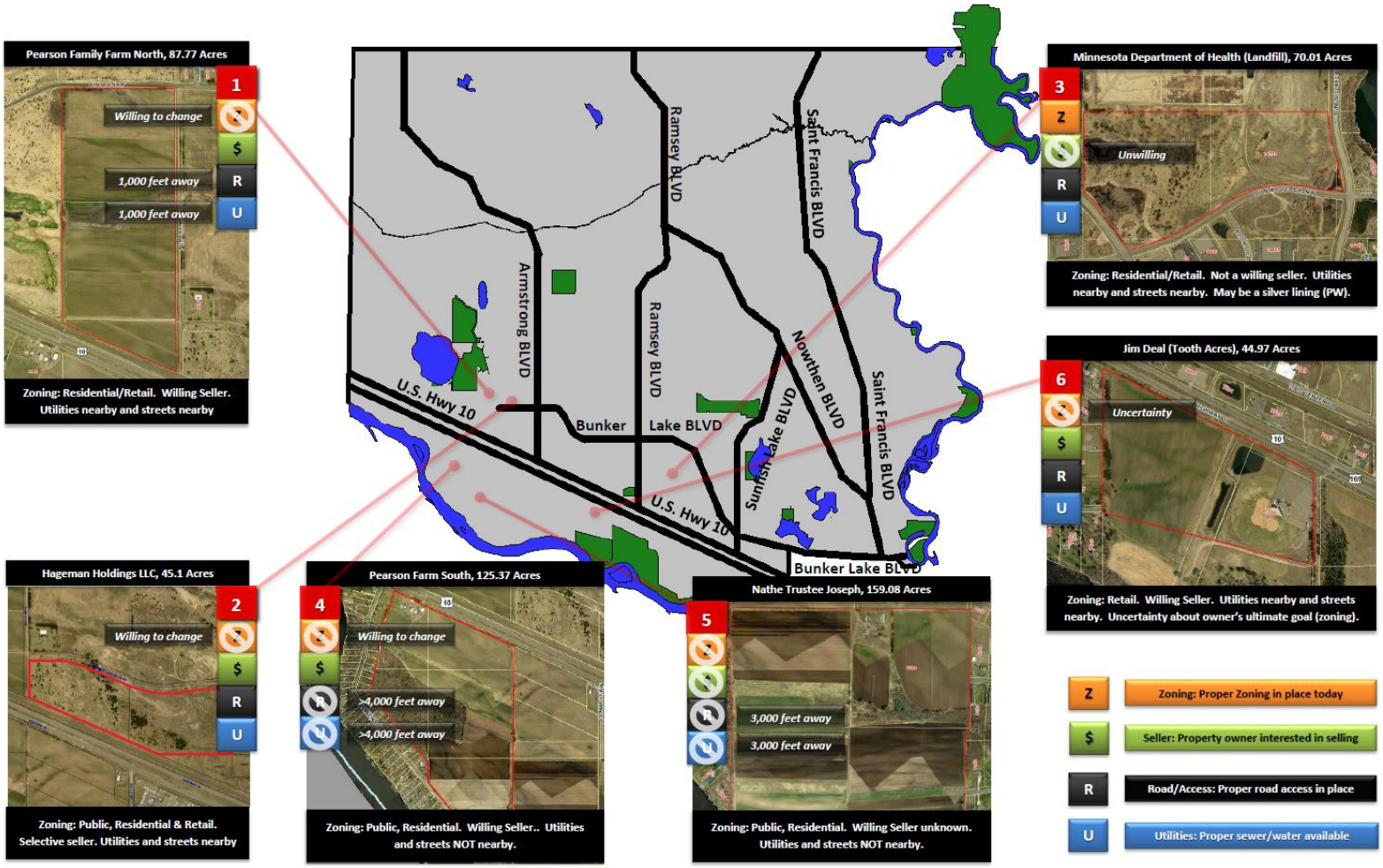
--Attain asking price

--Further understand which type of users would be allowed

(3) Continue to discuss acceptable land uses with the MPCA on the Closed Landfill property

--The likely scenario would include a public use (i.e. public works campus); which would free up tax exempt land in the existing industrial park. This discussion will likely take several months to unfold.

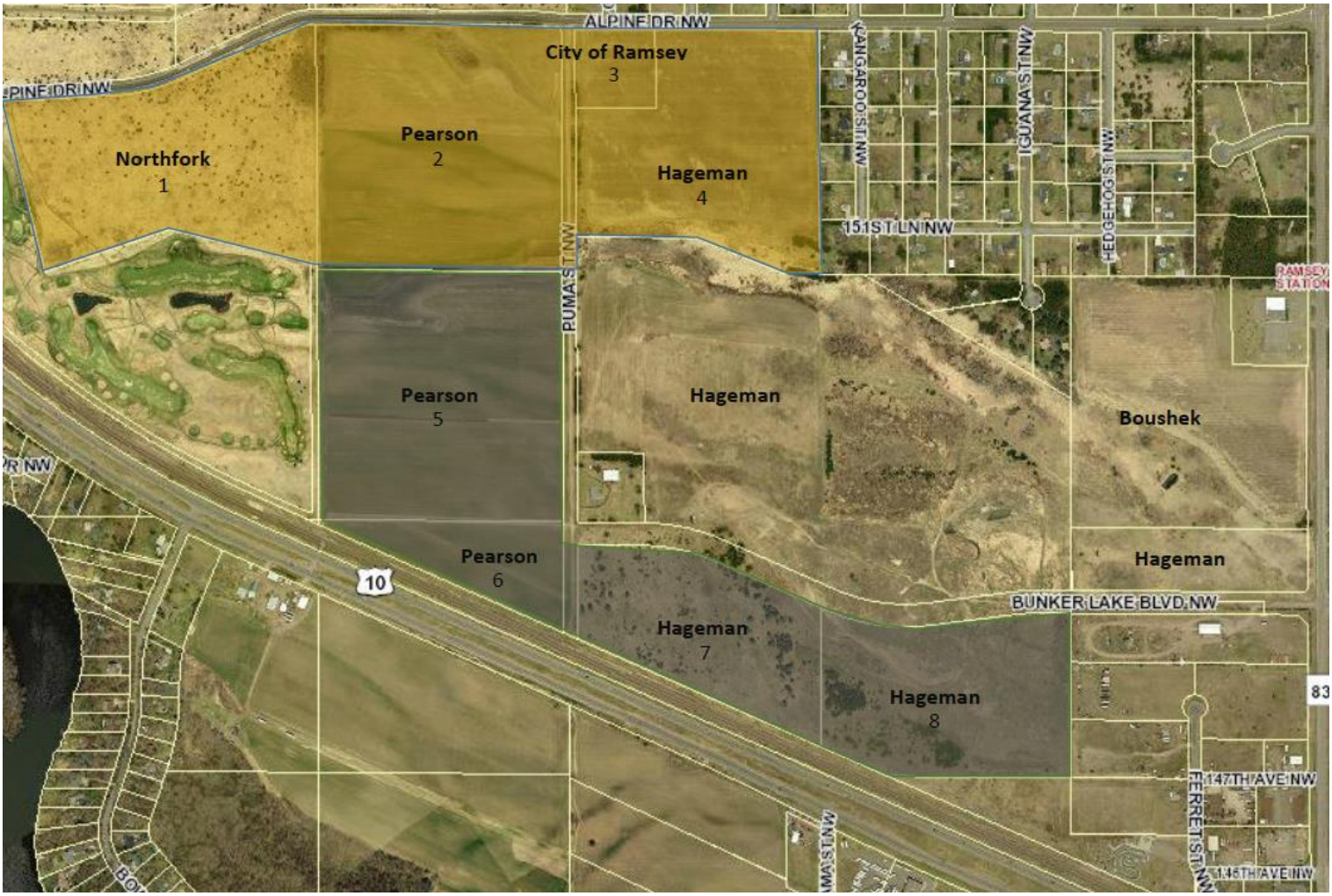
(4-6) Continue to monitor these potential future industrial park sites; however, do not actively pursue additional information.



EDA Direction 04/10/2014

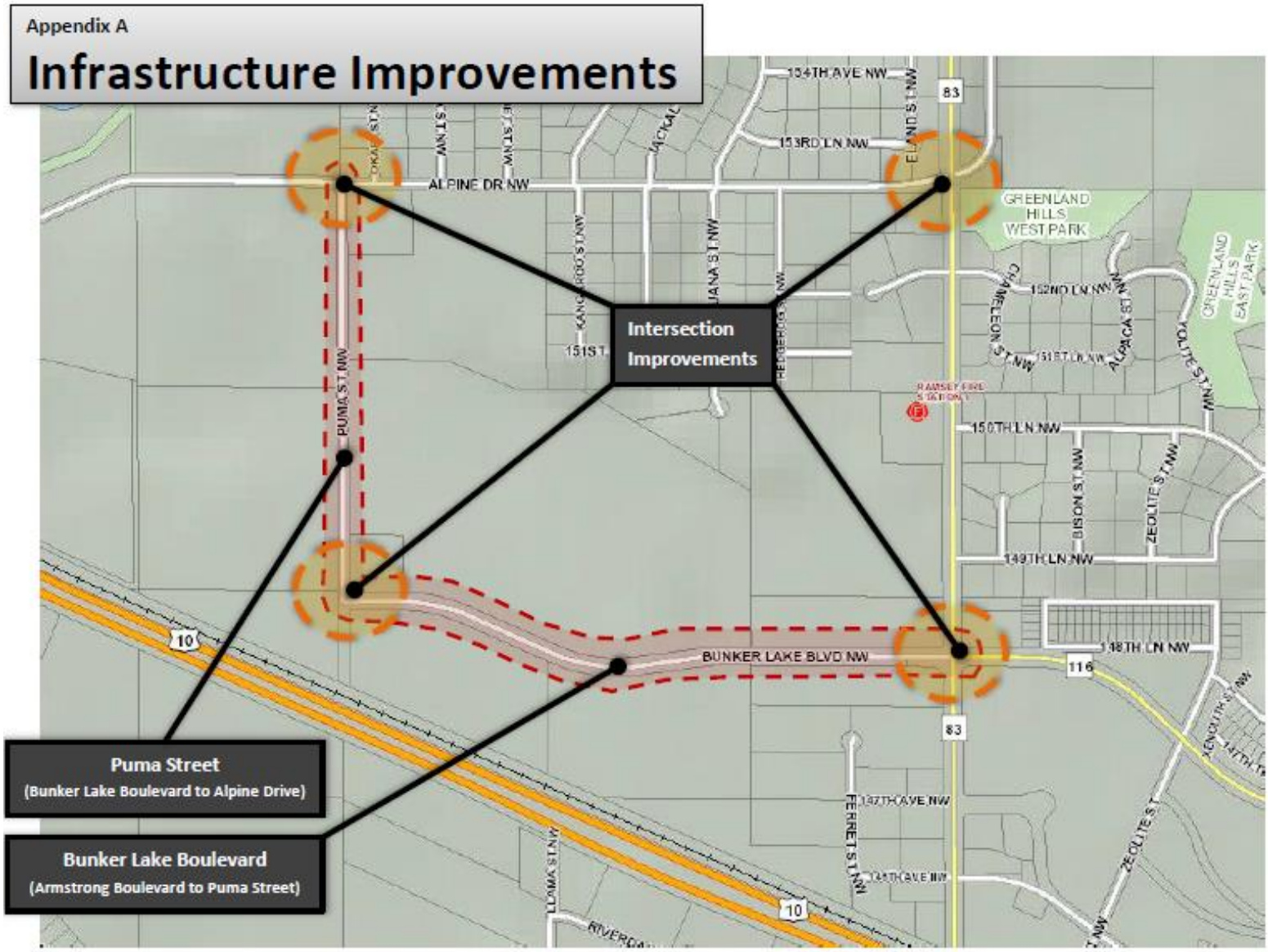
Action:

Motion to approve submitting the proposed comprehensive plan amendment (shown below) and dedicating professional services dollars to assist Community Development Staff in moving the proposal forward.



EDA Direction 10/09/2014

GENERAL CONSENSUS for staff to finalize RFQ for professional services (feasibility report, traffic analysis, preliminary layouts, etc.) and submit to the City's engineering services pool.



BACKGROUND (RFQ):

The primary roadway system serving the future business park (and larger developable area) is Bunker Lake Boulevard and Puma Street. These roadways are both Municipal State-Aid (MSA) streets. The purpose of the attached RFQ is to study traffic impacts resulting from the future business park (along with other users), examine the feasibility of constructing supporting infrastructure, and developing preliminary design layouts/plans and specifications.

This information will put elected officials in a position to make strategic planning/preparations decisions; and, to put Staff in a better position to respond to prospects interested in the future business park (i.e. what is the required new infrastructure, what will it look like, what will it cost, what is the financial responsibility of various parties, etc.). Currently, when Staff works prospects interested in the future business park, the City is experiencing a competitive disadvantage when considering the several "development unknowns" outlined above.

Request for Qualifications

The primary purpose of this RFQ is to understand minimum required infrastructure specifications and infrastructure costs associated with developing this green-field area. This RFQ is specifically limited to Bunker Lake Boulevard, Puma Street and four intersections: (1) Bunker Lake Boulevard/ Armstrong Boulevard, (2) Bunker Lake Boulevard/ Puma Street, (3) Puma Street/ Alpine Drive (4) Armstrong Boulevard/ Alpine Drive.

The City is seeking three deliverables:

1. Traffic Impact Study
2. Feasibility Report
3. Preliminary Design Layout

Cost estimations and design should include design and construction costs for site grading, roadway, sidewalks, stormwater management, trails, landscaping, street lighting, trunk water service and trunk sewer service improvements. See scope of services section of RFQ for details.

Process Background

1. **Low Inventory Realized** – Late 2012

   Via staff input from meetings with existing Ramsey businesses, prospect businesses and review of available land—it was determined the City's existing business parks were nearly full and available land for future industrial projects was very limited. Staff was generally directed to develop solutions to this problem.

2. **New Business Park Location** – Summer 2013

   Over the course of several months, staff and the EDA examined potential locations for a future business park. The conclusion of this process was to target the green-field area located west of Armstrong Boulevard, along the new Bunker Lake Boulevard extension (to Puma street).

3. **Land Use/Public Input** – Winter 2013/2014

   From a land use perspective, Staff worked with the planning commission and public to collect input related to the proposed future business park. The proposed new (changed) land use was generally supported by stakeholders, public and planning commission. The final piece of this step is updating the zoning districts for this general area. The step is currently in process.

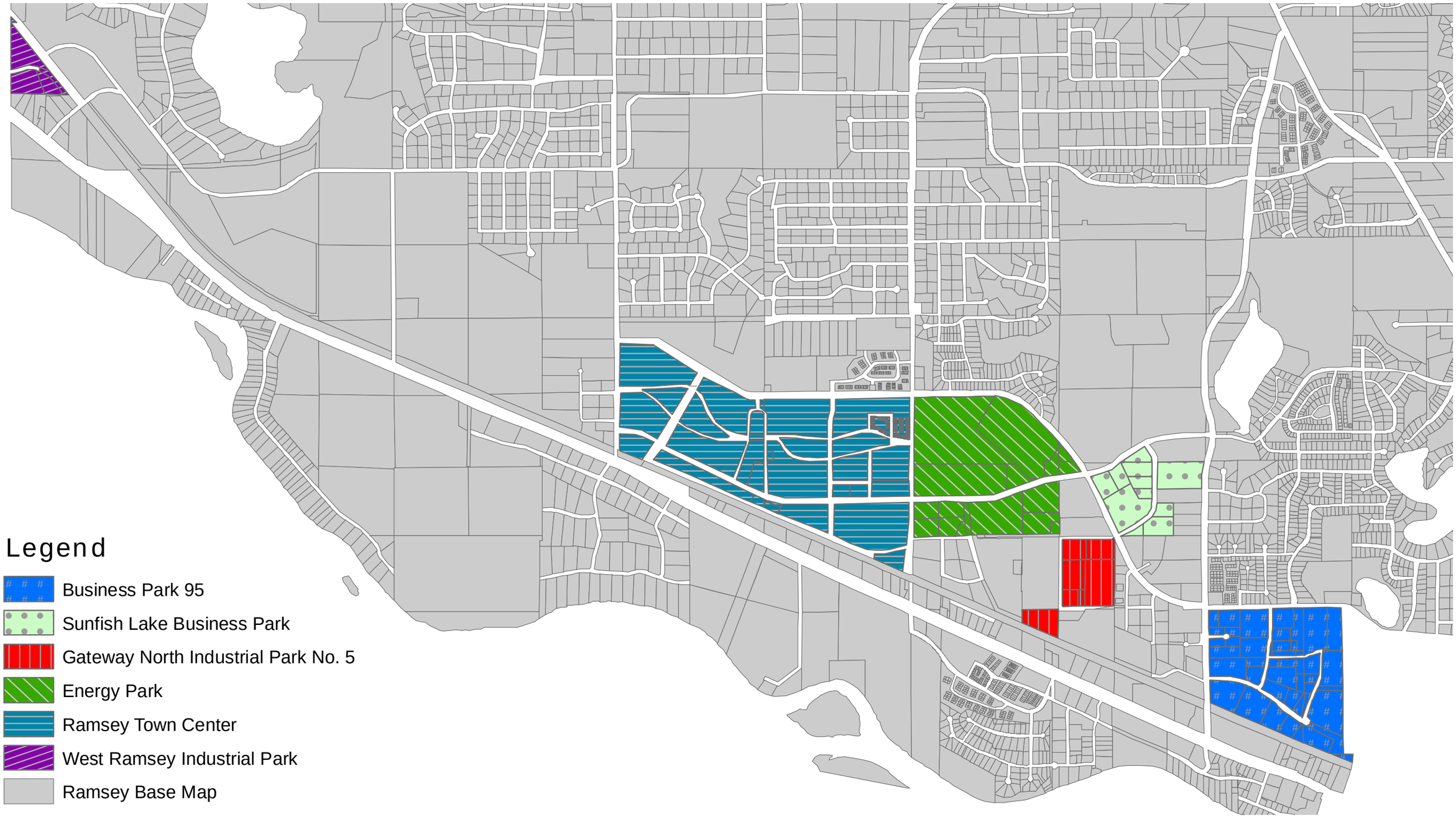
4. **Answer Unknowns & Prepare/Market Site** – Now until 2016

List property with Broker (CBRE, $2.00 psf)	August 2014
Conduct basic market analysis (ACG)	March 2015
City Cost-Benefit Analysis	Summer 2015
Policy Discussions (city involvement, strategy, next steps, etc.)	Summer 2015

Arterial Infrastructure (Bunker & Puma Only: roads, trails, sidewalks, water, sewer, electricity, gas, communications, etc.)

Traffic and Feasibility Study	Summer 2015
Preliminary Design	Fall 2015??
Final Design	Winter 2015??
Construction	Spring/Summer 2016??
Shovel Ready Status (potentially end goal for City?-TBD)	Fall 2016??

Industrial Parks in the City of Ramsey



Legend

- Business Park 95
- Sunfish Lake Business Park
- Gateway North Industrial Park No. 5
- Energy Park
- Ramsey Town Center
- West Ramsey Industrial Park
- Ramsey Base Map

Ramsey EDA Dashboard: 01/01/2015

FUNDS & ACCOUNTS

EDA Fund *Utilized for project costs associated with EDA initiatives. Examples include property acquisition, site preparation, demolition, professional services, other.*	$	663,910.00
Revolving Loan *Fill financing gap between project costs and private debt financing* *Typically, low or even zero interest rate; entices recruitment and expansion in Ramsey.*	$	280,724.00
Anoka Country HRA *All purpose redevelopment and economic development dollars* *889K balance 2013, 250K common bond obligation, OMC redevelopment targeted ($200-$500K)*	$	889,110.00
TIF Account #1 *Old TIF account can be utilized anywhere South of Bunker in Ramsey (public improvements only)* *$407,876 in account from Diamond Graphics property sale (less $91,300 connexus costs biz park)*	$	316,576.00
Sub Total	$	2,150,320.00

ASSETS (future land proceeds)

Nordvick Property #45, 1.43 Acres (147th/Armstrong) *Purchased for by City for $800,000, $600,000 from EDA fund. Listed for $10 psf ($622,908)* *Building demolition and site clean up, EDA Fund (23,550).*	$	436,035.60
Industrial Park Property #28, .95 Acres (Basalt/Bunker) *Purchased for by City for $211,200 in 2006, 11% of proceeds must payback CDBG County* *Currently listed by CBRE for $105,000*	$	68,250.00
Industrial Park Property #37, 4.14 Acres (Ramsey/Jasper) *Purchased for by City for $XXXXX in XXXX. Proceeds will go back to TIF Account #1* *Currently listed by CBRE for $450,000*	$	315,000.00
Former Bookstore Property #40, 1.23 Acres, Dolomite/Hwy 10 *Purchased for by City for $XXXXX in XXXX. Proceeds are open to EDA use (w/Council approval)* *Currently listed by CBRE for $215,000*	$	150,500.00
Former Amoco Station Property #08, 1.01 Acres, Hwy 47/142nd *Purchased for by City for $XXXXX in XXXX. Proceeds will go back to XXXXXX.* *Currently listed by CBRE for $176,000*	$	123,200.00
Sub Total	$	1,092,985.60

ANNUAL EDA BUDGET

Miscellaneous Operating Supply *Primary Fund for EDA events and miscellaneous costs. Examples* *Include expo, golf tournament, networking event, business of the years costs.*	$	10,600.00
Miscellaneous Professional Services *Primary fund to supplement EDA initiatives with professional services.* *Examples: site investigation, ED consulting, Financial consulting, site concepts.*	$	30,128.00
Sub Total	$	40,728.00

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 3.**

Meeting Date: 03/10/2015

Submitted For: Patrick Brama, Administrative Services

By: Patrick Brama, Administrative Services

Information

Title:

Adopt Ordinance #15-05 Authorizing the City of Ramsey to Sell Thirty-Five (35) Parcels of Real Property

Purpose/Background:

As required by the City Charter, the City must pass an ordinance to declare and sell surplus City owned land. The purpose of this case is to adopt an ordinance to sell all surplus City owned land no longer needed for current or future City functions. The total number of parcels available sale is thirty-five (35). These parcels are currently being marketed by the City's real estate broker CBRE. These parcels are broken down into 18 different listings; which are attached to this case for reference. This ordinance was introduced by the Council on 02/24/2015 and is being brought forward for final adoption.

.

Notification:

After adoption, a notification of this ordinance will be posted in the Union Herald.

Observations/Alternatives:

NA

Funding Source:

NA

Recommendation:

Adopt the attached ordinance.

Action:

Motion to waive the City Charter requirement to read the ordinance aloud;

-AND-

Motion to adopt the attached Ordinance #15-05 authorizing the City of Ramsey to sell/convey thirty-five (35) parcels of real property.

Roll Call Vote:
Councilmember Shryock
Councilmember Kuzma

Councilmember Johns
Councilmember Riley
Councilmember LeTourneau
Councilmember Williams
Mayor Strommen

Attachments

Ordinance 15 05
LISTING 13 Legacy Plat Dedication
LISTING 45 Armstrong ROW
LISTING 06 Former Muni Center
LISTING 08 Former Amoco Station
LISTING 11 167 Hwy 47 Water Tower Site
LISTING 28 Business Park Redevelopment
LISTING 37 Former B and A Site
LISTING 40 Former Bookstore Site
LISTING 42 COR West End
LISTING 46 COR West End (2)
LISTING 47 COR Transit Station West
LISTING 48 COR Transit Station Northwest
LISTING 49 COR Transit Station Northeast
LISTING 50 COR East End
LISTING 51 COR Northeast
LISTING 52 COR Center
LISTING 53 COR Northwest

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/04/2015 10:39 AM
Form Started By: Patrick Brama		Started On: 03/02/2015 12:08 PM
Final Approval Date: 03/04/2015		

ORDINANCE #15-05

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AUTHORIZING THE CITY OF RAMSEY TO SELL/CONVEY THIRTY-FIVE (35) PARCELS OF REAL PROPERTY.

The City of Ramsey Ordains:

SECTION 1. PURPOSE

It is the purpose of this Ordinance to authorize the City of Ramsey to convey certain real property which the City Council has determined is no longer necessary for the City's purposes. This Ordinance is adopted pursuant to and under the authority of Section 12.5 of the City Charter.

SECTION 2. SALE/CONVEYANCE AUTHORIZATION

The City Council hereby declares the following described real property owned by the City, as surplus City owned land, no longer needed for current or future City functions, and authorizes said property to be marketed for sale and conveyed/sold:

Property ID	Address or Nearby Roadway	General Description
28-32-25-21-0035	Bunker Lake Boulevard/Zeolite Street	COR Northwest
28-32-25-21-0030	Bunker Lake Boulevard/Zeolite Street	COR Northwest
28-32-25-24-0005	Center Street/Ramsey Parkway West	COR Center
28-32-25-13-0034	Center Street/Ramsey Parkway West	COR Center
28-32-25-13-0033	Center Street/Ramsey Parkway West	COR Center
28-32-25-14-0094	Bunker/Ramsey Boulevard NW	COR Northeast
28-32-25-41-0009	Sunwood Drive NW	COR East End
28-32-25-42-0019	Ramsey Parkway East	COR Transit Station Northeast
28-32-25-42-0017	Ramsey Parkway East	COR Transit Station Northeast
28-32-25-42-0018	Sunwood Drive/Center Street NW	COR Transit Station Northeast
28-32-25-24-0008	Sunwood Drive/Center Street NW	COR Transit Station Northwest
28-32-25-24-0012	Sunwood Drive NW	COR Transit Station Northwest
28-32-25-24-0010	Sunwood Drive NW	COR Transit Station Northwest
28-32-25-24-0013	Sunwood Drive NW	COR Transit Station Northwest
28-32-25-24-0011	Sunwood Drive NW	COR Transit Station Northwest
28-32-25-24-0009	Sunwood Drive NW	COR Transit Station Northwest
28-32-25-31-0019	Sunwood Drive NW	COR Transit Station West
28-32-25-23-0010	Sunwood Drive NW	COR Transit Station West
28-32-25-22-0058	Sunwood Drive NW	COR West End
28-32-25-23-0011	Sunwood Drive NW	COR West End
28-32-25-23-0013	Sunwood Drive NW	COR West End

34-32-25-13-0005	6710 Highway 10	Former Bookstore Site
25-32-25-43-0043	5195 142nd Ave NW	Former Amoco Station
25-32-25-41-0035	15240 Helium Street NW	Former Municipal Center
23-32-25-41-0019	15153 Nowthen Boulevard	Former Municipal Center
23-32-25-41-0018	15153 Nowthen Boulevard	Former Municipal Center
27-32-25-44-0003	6590 141st Ave NW	Business Park Redevelopment
27-32-25-33-0006	14165 Ramsey Boulevard	Former B&A Cylinder
20-32-25-31-0003	Puma Street/Alpine Drive	Legacy Plat Dedication
29-32-25-14-0009	8020 147th Ave NW	Armstrong Interchange ROW
29-32-25-14-0010	8019 146th Ave NW	Armstrong Interchange ROW
29-32-25-14-0013	14590 Armstrong BLVD NW	Armstrong Interchange ROW
11-32-25-34-0008	Quick Silver Street Extension	167/Hwy 47 Water Tower Site
11-32-25-34-0006	Quick Silver Street Extension	167/Hwy 47 Water Tower Site
11-32-25-43-0004	Quick Silver Street Extension	167/Hwy 47 Water Tower Site

SECTION 3. TERMS OF SALE/CONVEYANCE

The City Council shall establish sale/conveyance terms and conditions in the future, at the time of purchase agreement negotiation, for each individual parcel identified in Section 2 of this Ordinance.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective upon its passage and thirty (30) days after its publication according to law, subject to City Charter Provision, Section 5.7.

PASSED by the City Council of the City of Ramsey, Minnesota, the 10th day of March, 2015

_____
Mayor Sarah Strommen

ATTEST:

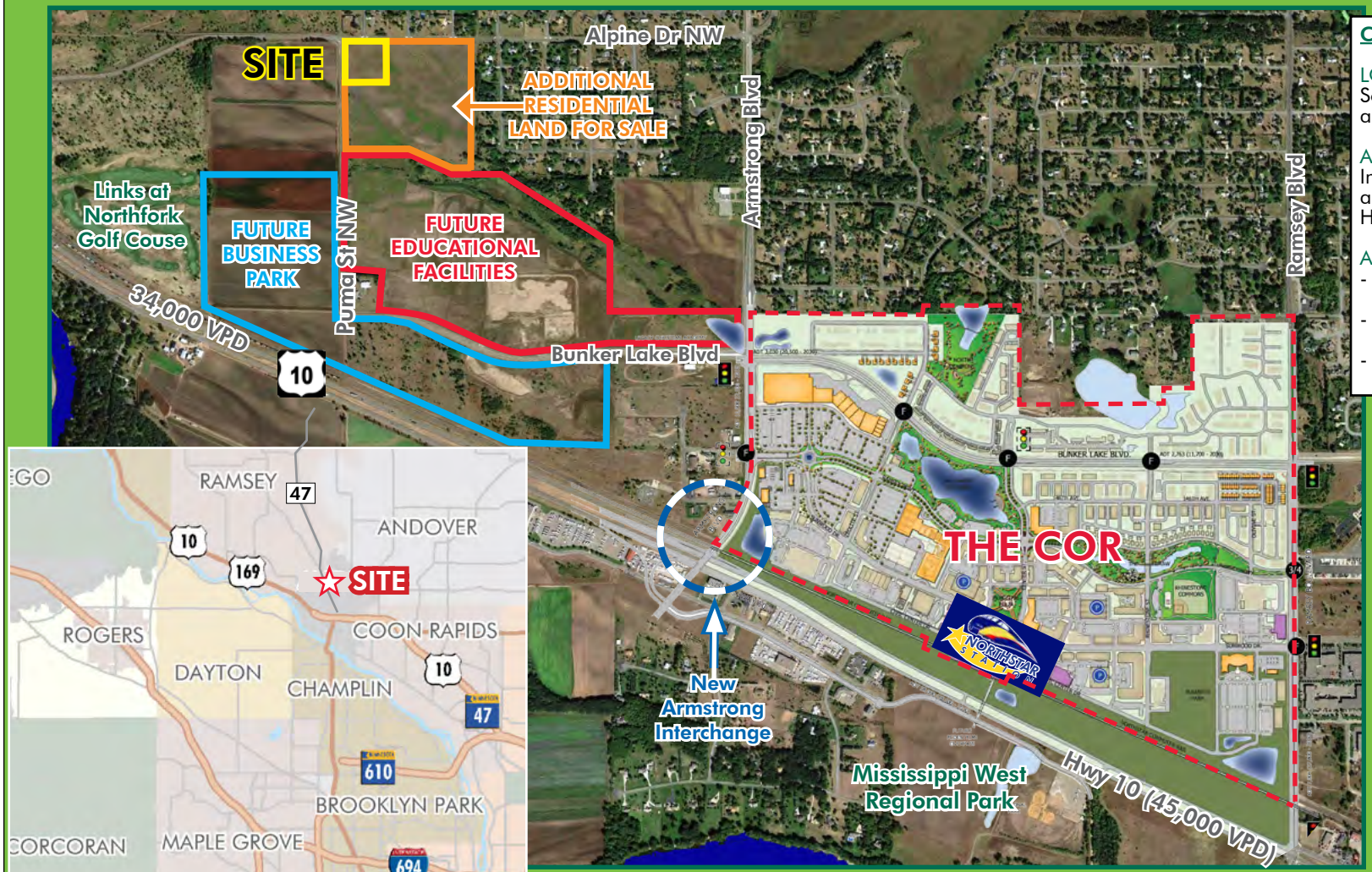
_____
City Clerk Jo Ann M. Thieling

Introduction date: February 24, 2015
Posting dates: XXXXX
Adoption date: March 10, 2015
Publication date: XXXXX
Effective date: XXXXX

CITY-OWNED FOR SALE: ±4.11 ACRES OF RESIDENTIAL LAND NEAR HWY 10

RAMSEY, MN 55303

$40,000/ACRE -or- $!64,400



CITY PARCEL #13

LOCATION
Southeast corner of Alpine Dr and Puma St NW

ACCESS
Immediate access to Alpine Dr and Puma St NW; easy access to Hwy 10

AMENITIES
- Close proximity to COR retail site
- Close proximity to Northfork Golf Course
- Only 30 minutes to downtown Minneapolis

FOR MORE INFORMATION, PLEASE CONTACT:

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Vice President
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richard.palmiter@cbre.com

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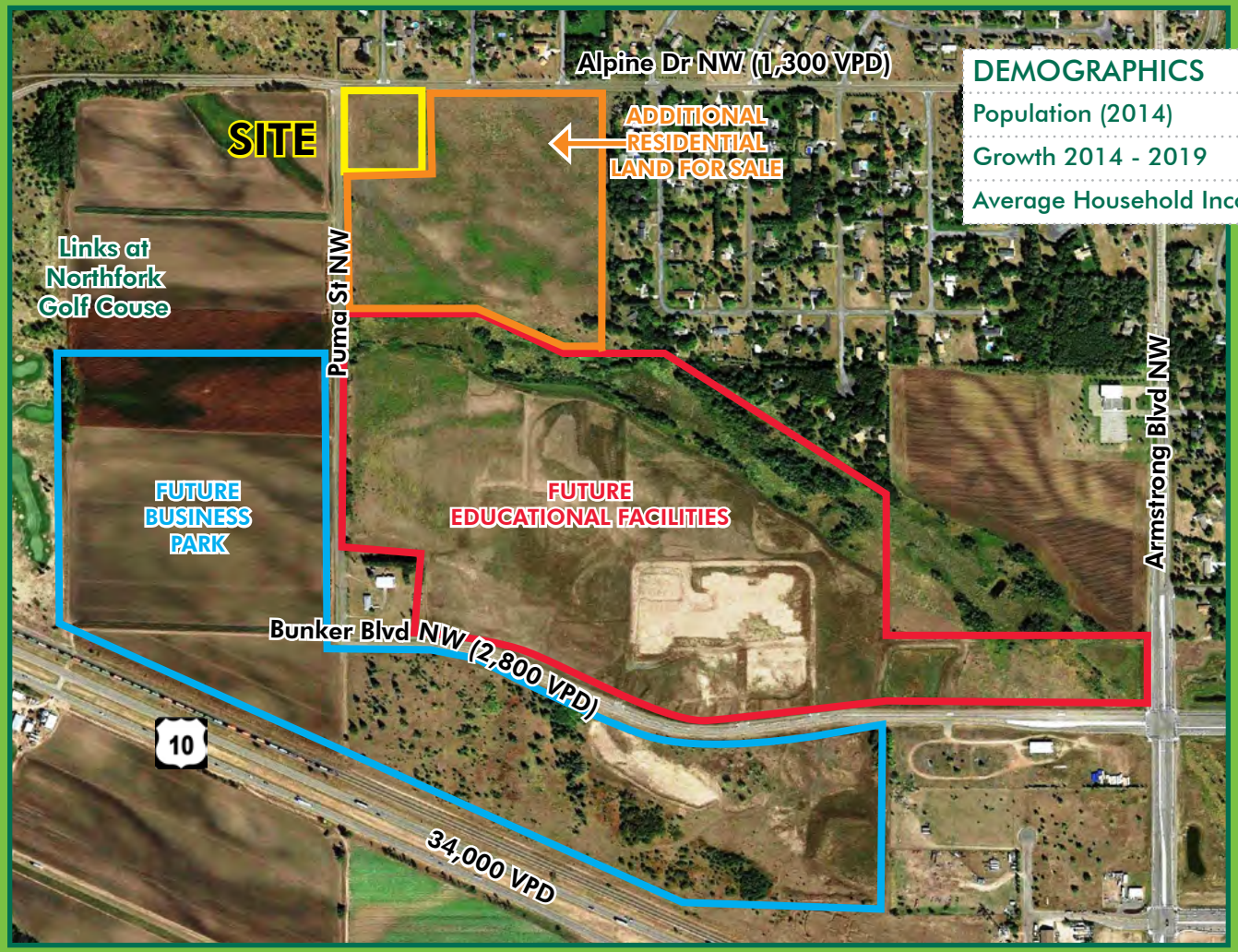
4400 West 78th Street, Suite 200
Minneapolis, MN 55435

CBRE

CITY-OWNED FOR SALE: ±4.11 ACRES OF RESIDENTIAL LAND NEAR HWY 10

RAMSEY, MN 55303

$40,000/ACRE -or- $!64,400



DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2014)	4,191	33,611	75,189	322,679
Growth 2014 - 2019	5.67%	5.36%	3.82%	4.83%
Average Household Income	$77,494	$77,769	$79,533	$86,478

ADDRESS
N/A

PID
20-32-25-31-0003

LEGAL
Outlot C, Alpha Development, Anoka County, MN

ACRES
4.11

VALUATION
$69,400 (County, 2014)

ZONING: R1 (Residential)

SCHOOL DISTRICT: Anoka-Hennepin #11

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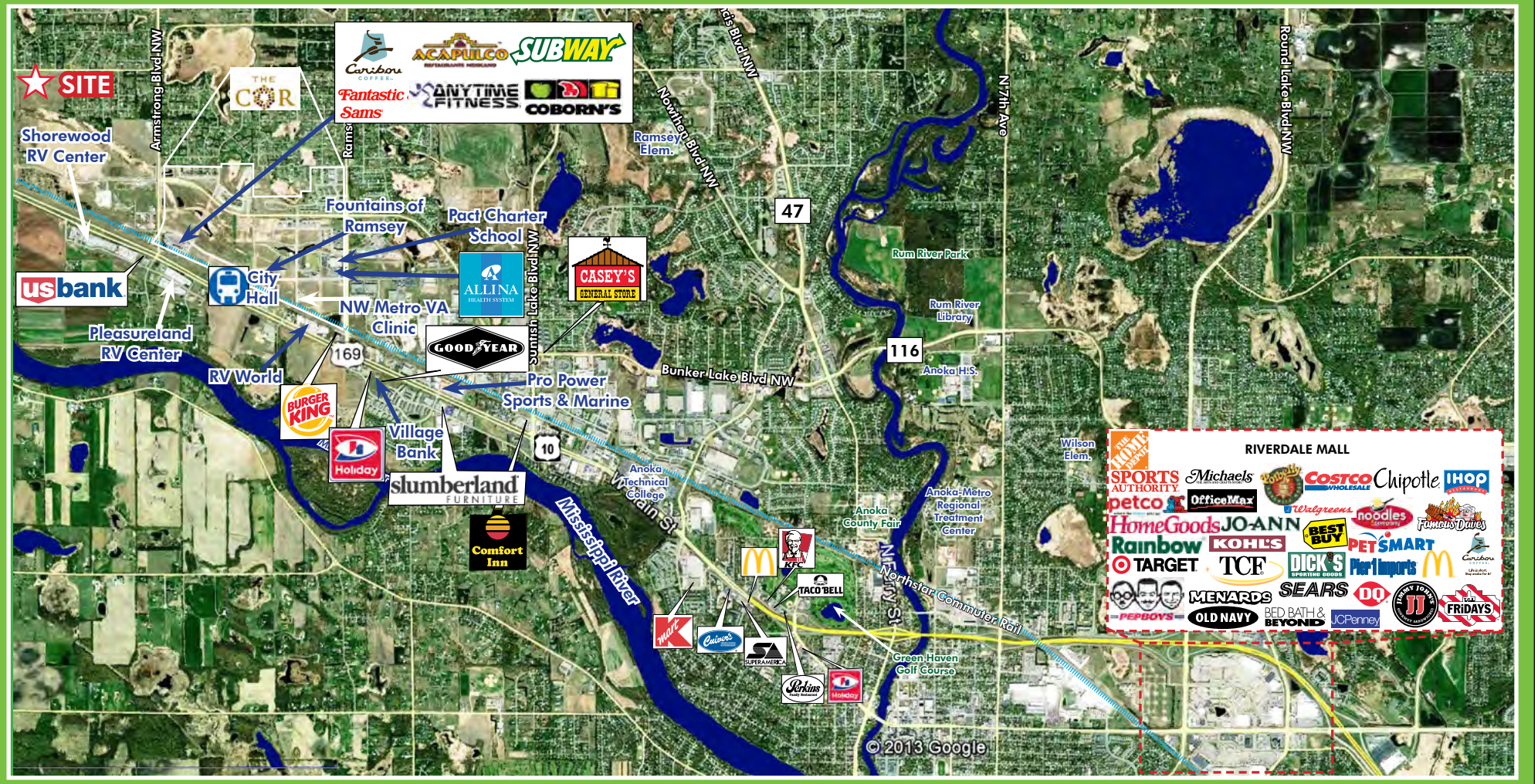
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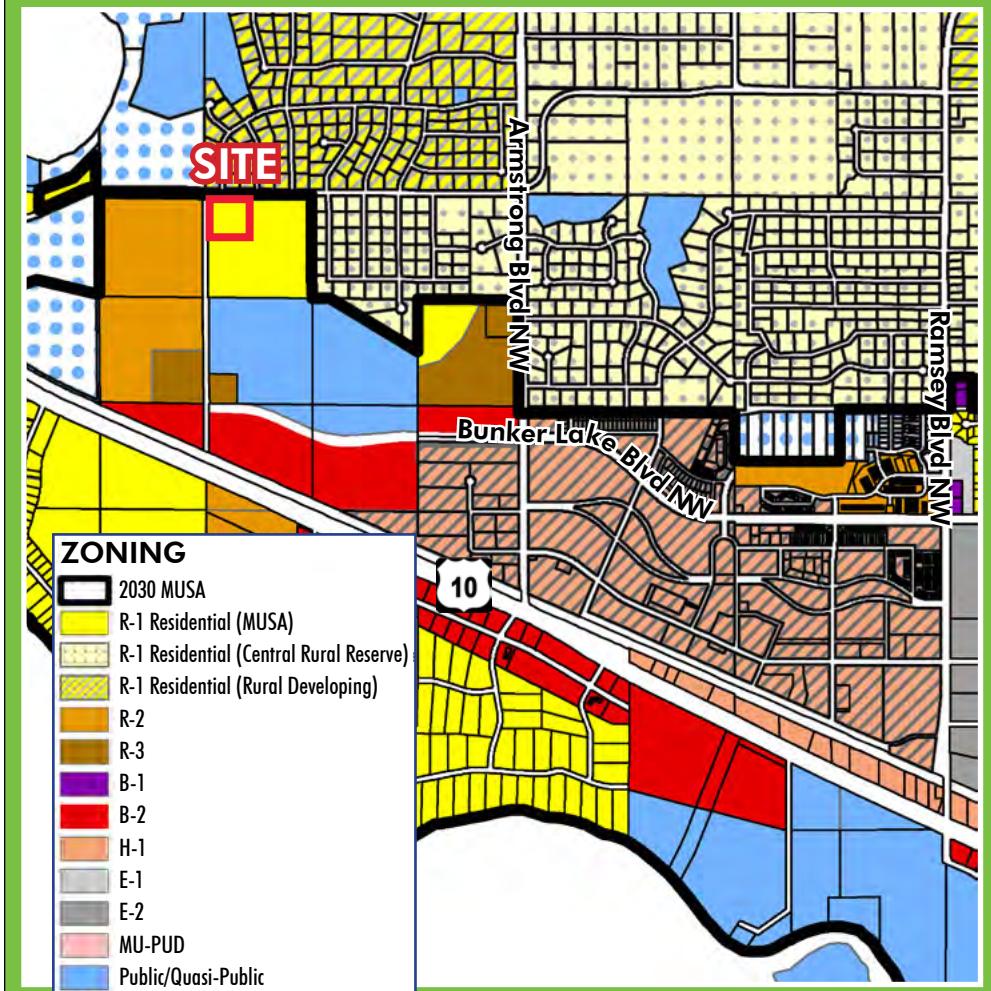
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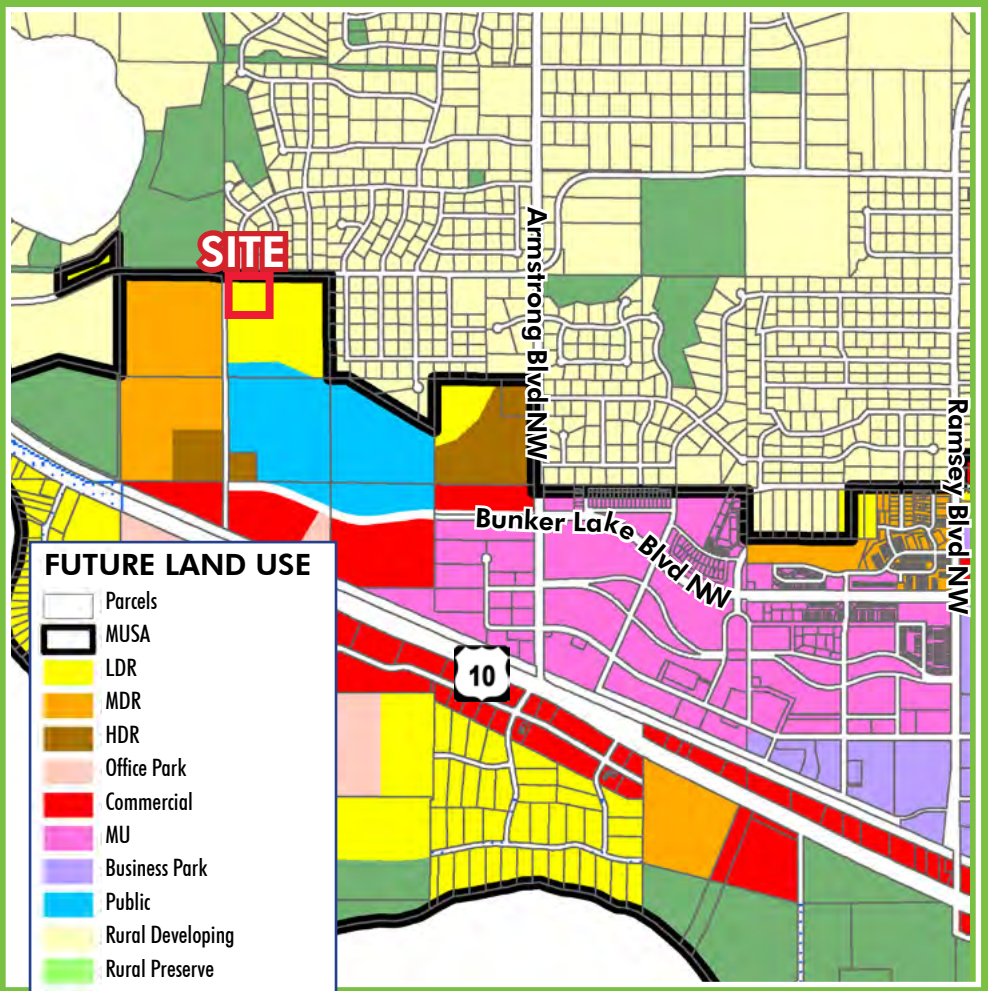
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RAMSEY, MN 55303

$40,000/ACRE -or- $!64,400

Sec. 117-111. - R-1 Residential District.

(a) Intent. The intent of the R-1 Residential District is to accommodate single-family dwelling units on suitable land in the 2020 Metropolitan Urban Service Area (MUSA), rural developing, central rural reserve area, and rural preserve areas of the city. All newly created lots, except the remnant of a lot of record not less than five acres in size and located within the 2020 MUSA, shall be serviced by sanitary sewer and municipal water. All developing lots located within the rural preserve, rural developing and central rural preserve areas shall be served with individual septic systems and wells.

(b) Permitted uses.

(1) Single-family detached dwellings.
(2) Agriculture, excluding the raising of livestock, poultry, and fowl within the MUSA boundary.
(3) Public parks, municipal fire station.
(4) Single-family/townhome units as part of a PUD located within the 2020 MUSA. PUDs shall be designed in accordance with R-2 residential performance standards established in section 117-112
(5) State-licensed group homes in accordance with state statutes.
(6) Licensed home daycares in accordance with state statute.
(7) Noncommercial horse boarding.
(8) Home occupations as permitted by section 117-351
(9) Accessory uses as permitted by section 117-349

(c) Uses permitted by conditional use permit.

(1) Religious institutions.
(2) Commercial horse boarding.
(3) Private dog kennels.
(4) Commercial dog kennels.
(5) Oversizing of accessory structure size.
(6) Two-story accessory buildings.
(7) Cemeteries.
(8) Essential services.
(9) Cell towers in Tower Overlay District.
(10 Commercial garden nurseries or greenhouses with buildings.
(11) Micro-scale WECS.

Click link for complete Zoning Code: R-1 ZONING

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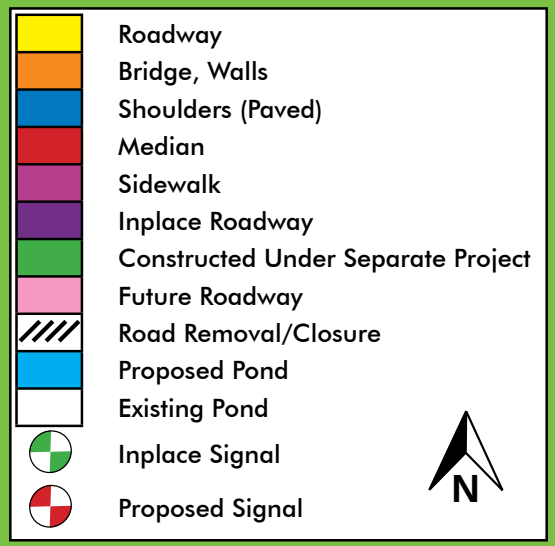
CBRE

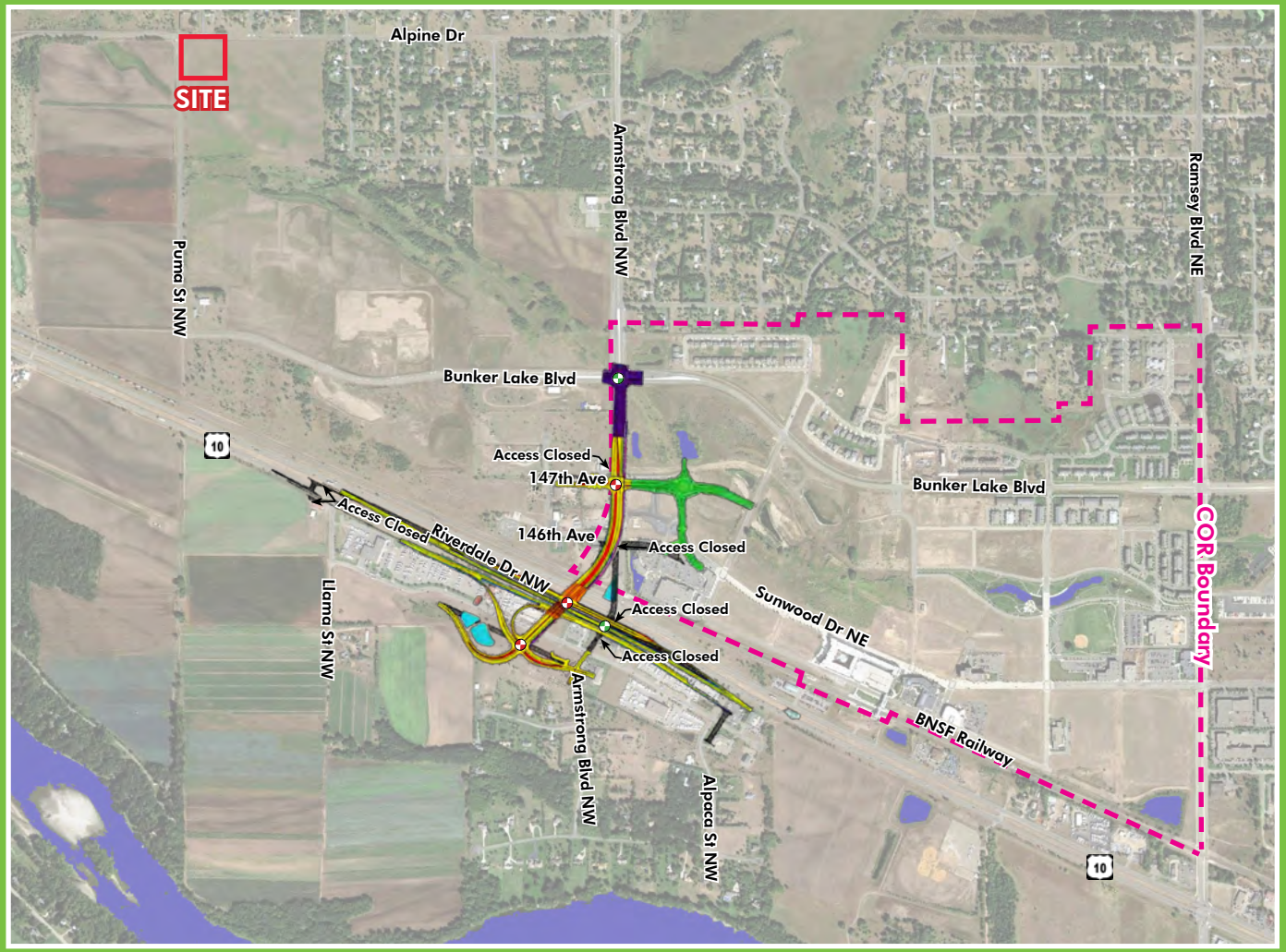
CITY-OWNED FOR SALE: ±4.11 ACRES OF RESIDENTIAL LAND NEAR HWY 10

RAMSEY, MN 55303

$40,000/ACRE -or- $!64,400

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period





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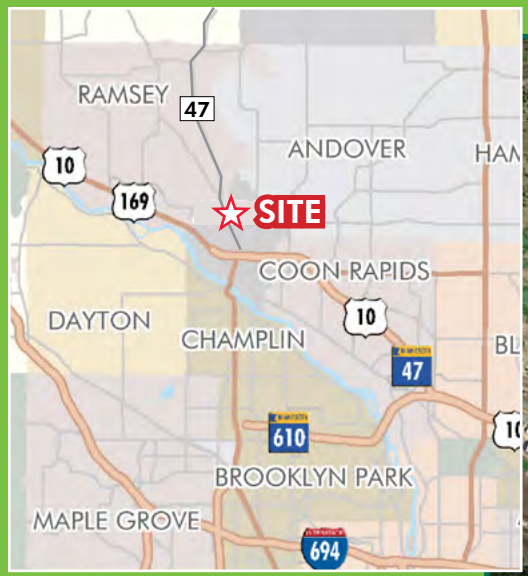
4400 West 78th Street, Suite 200
Minneapolis, MN 55435

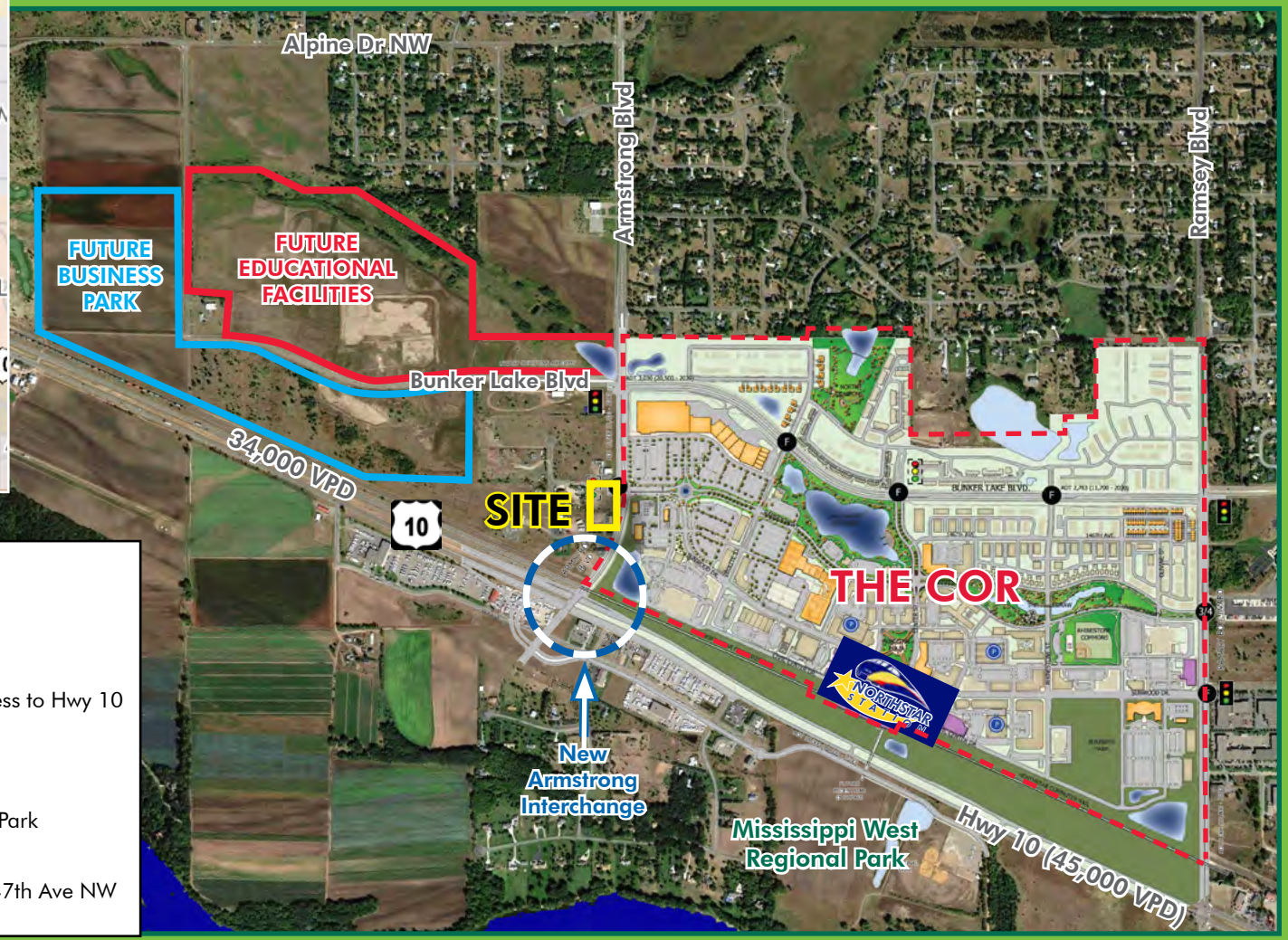
CBRE

CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

$10/SF





CITY PARCEL #45

LOCATION
8019 and 8020 147th Ave NW

ACCESS
Immediate access to Armstrong Blvd; easy access to Hwy 10

AMENITIES
- Adjacent to COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Mississippi West Regional Park

VISIBILITY
Frontage and visibility from Armstrong Blvd, 147th Ave NW and 146th Ave NW

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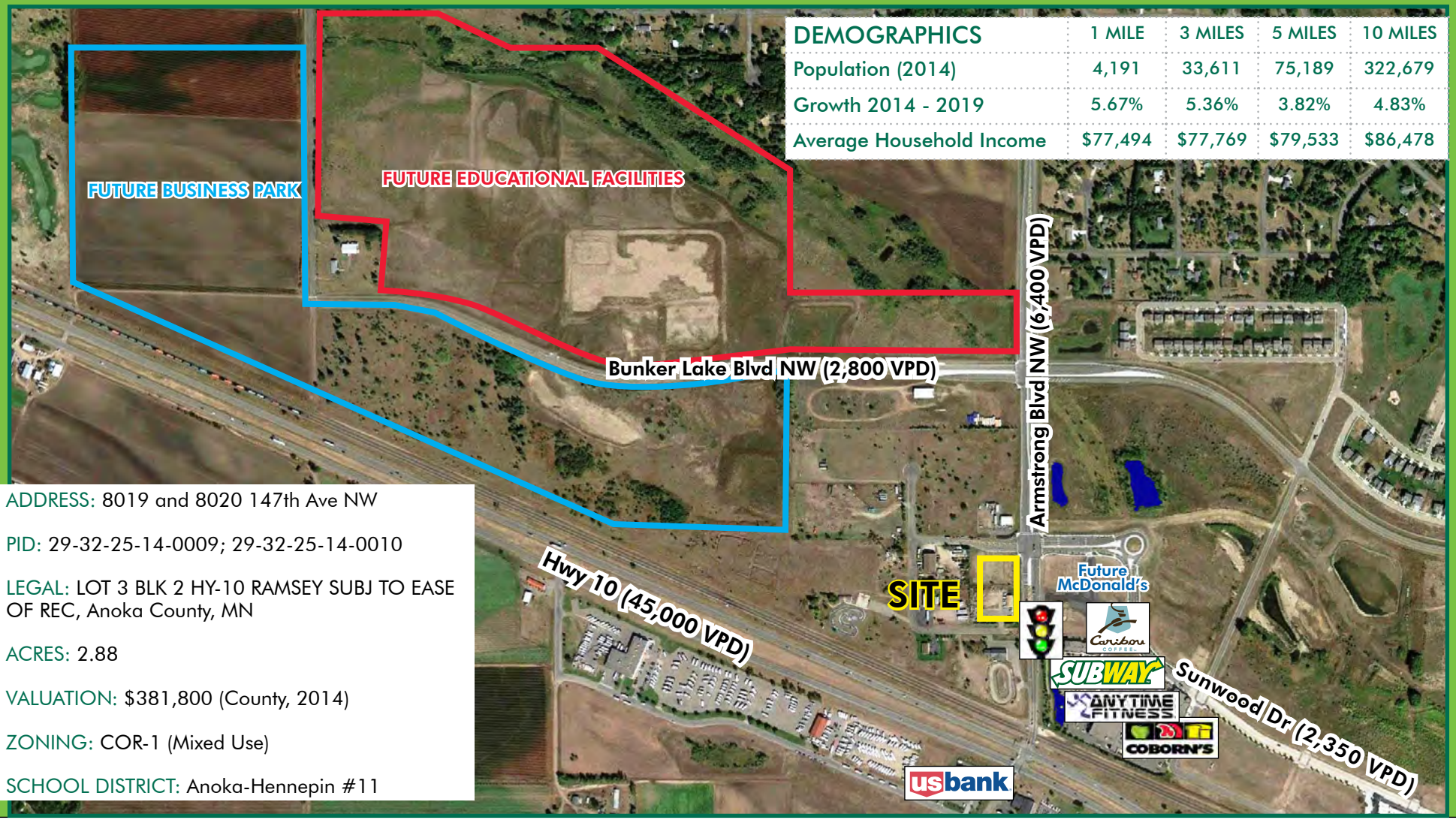
4400 West 78th Street, Suite 200
Minneapolis, MN 55435

CBRE

CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

$10/SF



DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2014)	4,191	33,611	75,189	322,679
Growth 2014 - 2019	5.67%	5.36%	3.82%	4.83%
Average Household Income	$77,494	$77,769	$79,533	$86,478

ADDRESS: 8019 and 8020 147th Ave NW

PID: 29-32-25-14-0009; 29-32-25-14-0010

LEGAL: LOT 3 BLK 2 HY-10 RAMSEY SUBJ TO EASE OF REC, Anoka County, MN

ACRES: 2.88

VALUATION: $381,800 (County, 2014)

ZONING: COR-1 (Mixed Use)

SCHOOL DISTRICT: Anoka-Hennepin #11

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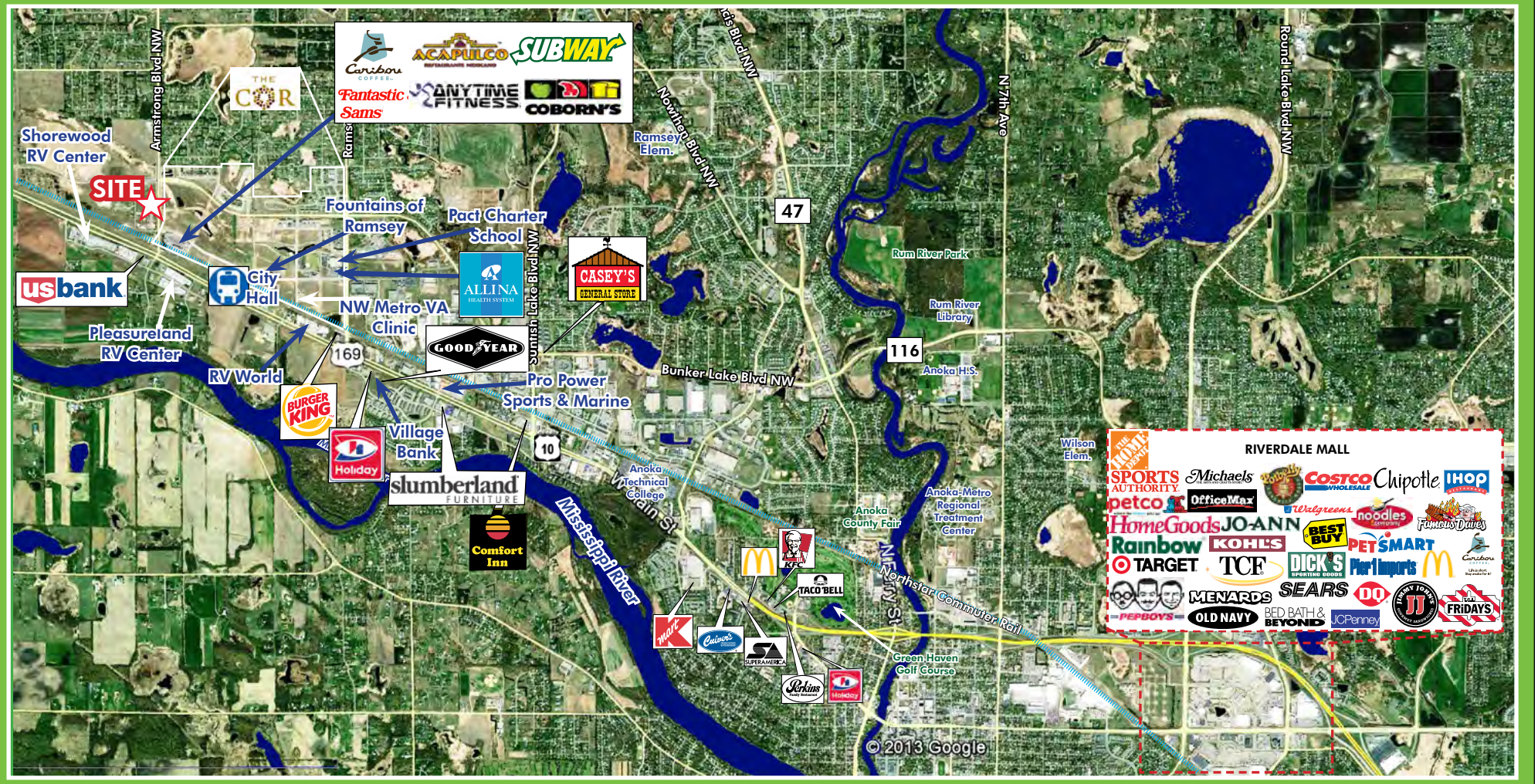
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RAMSEY, MN 55303

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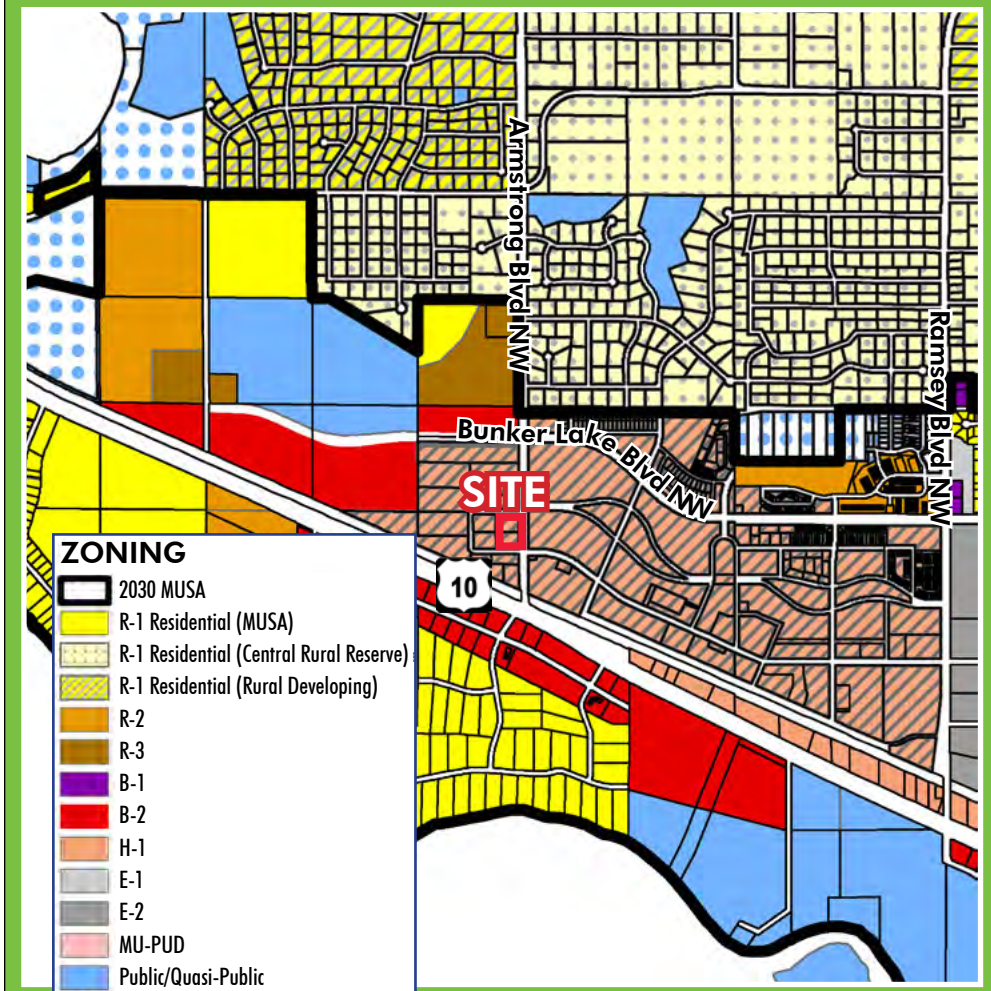
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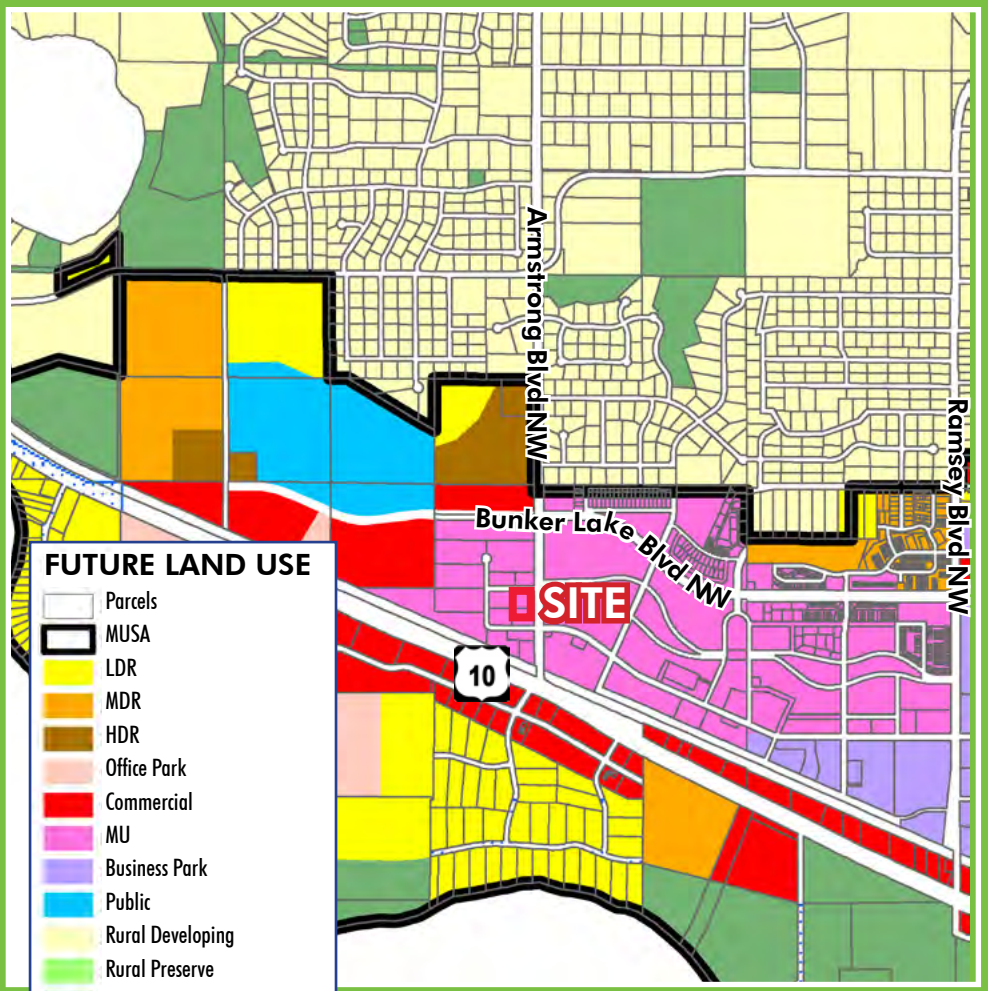
CBRE

CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

$10/SF





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RAMSEY, MN 55303

$10/SF

Sec. 117-118. - The COR district.

(a) Intent. The primary intent of the COR district is to create a focal point in the community that embodies the principles of transit-oriented and mixed-use development. The COR district envisions a distinctly different development pattern, with a more urban structure of streets and blocks, than the suburban and rural patterns that have shaped the community to date. The COR area is comprised of a number of distinct subdistricts intended to define the type and intensity of uses, location of amenities and overall character of development. The COR district incorporates the COR development plan and development framework by reference to provide necessary building and site design features that are essential to a pedestrian environment.

(b) The COR subdistrict definition. The COR district consists of five subdistricts that define the type and intensity of land use.

(1) COR-1 mixed-use core subdistrict. The mixed-use core is intended to provide a mix of residential, retail, service, professional, community service, recreational and similar uses on every block near, and within easy walking distance of the transit station.

(2) COR-2 (COR-2 and 2b) commercial subdistrict. The COR-2 commercial subdistrict is designated to provide a location for retail commercial that has building and/or site designs inconsistent with the COR-1 subdistrict, including larger scale retail and other auto-oriented commercial uses.

(3) COR-3 and COR-3a workplace subdistrict. The workplace area is intended to accommodate medical and technology-related office and research uses, as well as other office uses and ancillary retail and service uses designed to support serve employees and office visitors.

(4) COR-4 (COR-4a, COR-4b and COR-4c) neighborhood subdistrict. The neighborhood subdistrict is intended to include a full range of housing types, from small-lot single-family detached to high-density senior and general apartments, as well as a limited number of small-scale retail and office uses at appropriate locations (i.e., at corners).

(5) COR-5 park and open space subdistrict. The park and open space subdistrict is intended to preserve environmental features, provide amenities and create focal points and community gathering places within easy access of all areas of the COR.

Click link for complete Zoning Code: **COR ZONING**

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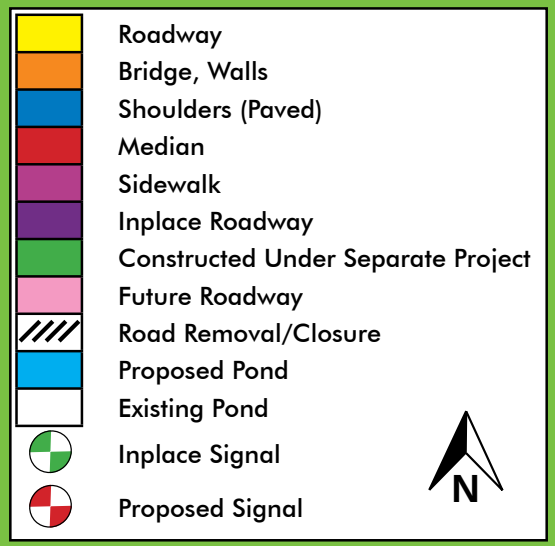
CBRE

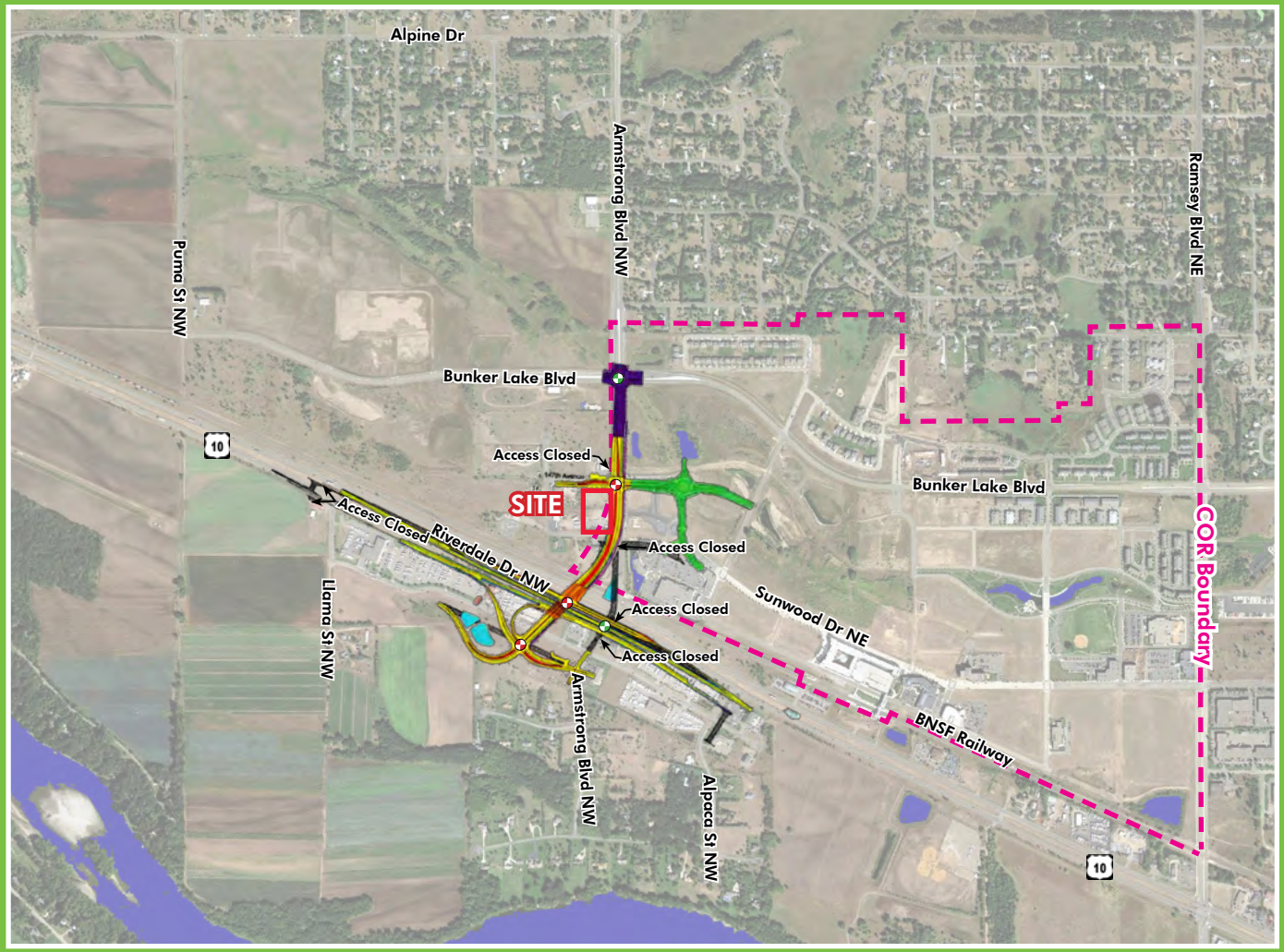
CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

$10/SF

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period





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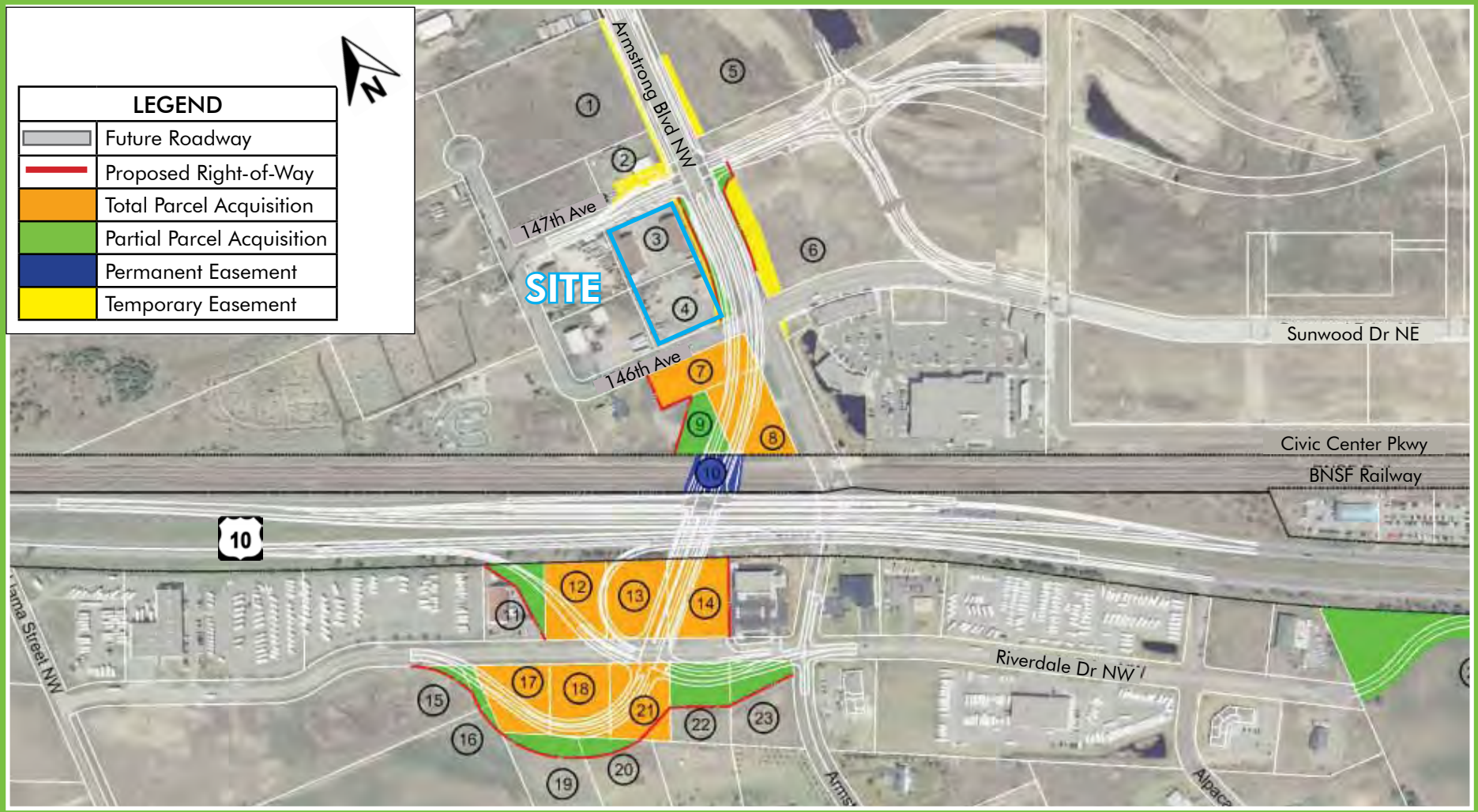
4400 West 78th Street, Suite 200
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CBRE

CITY-OWNED FOR SALE: ±2.88 ACRES OF MIXED-USE LAND ON ARMSTRONG BLVD

RAMSEY, MN 55303

$10/SF



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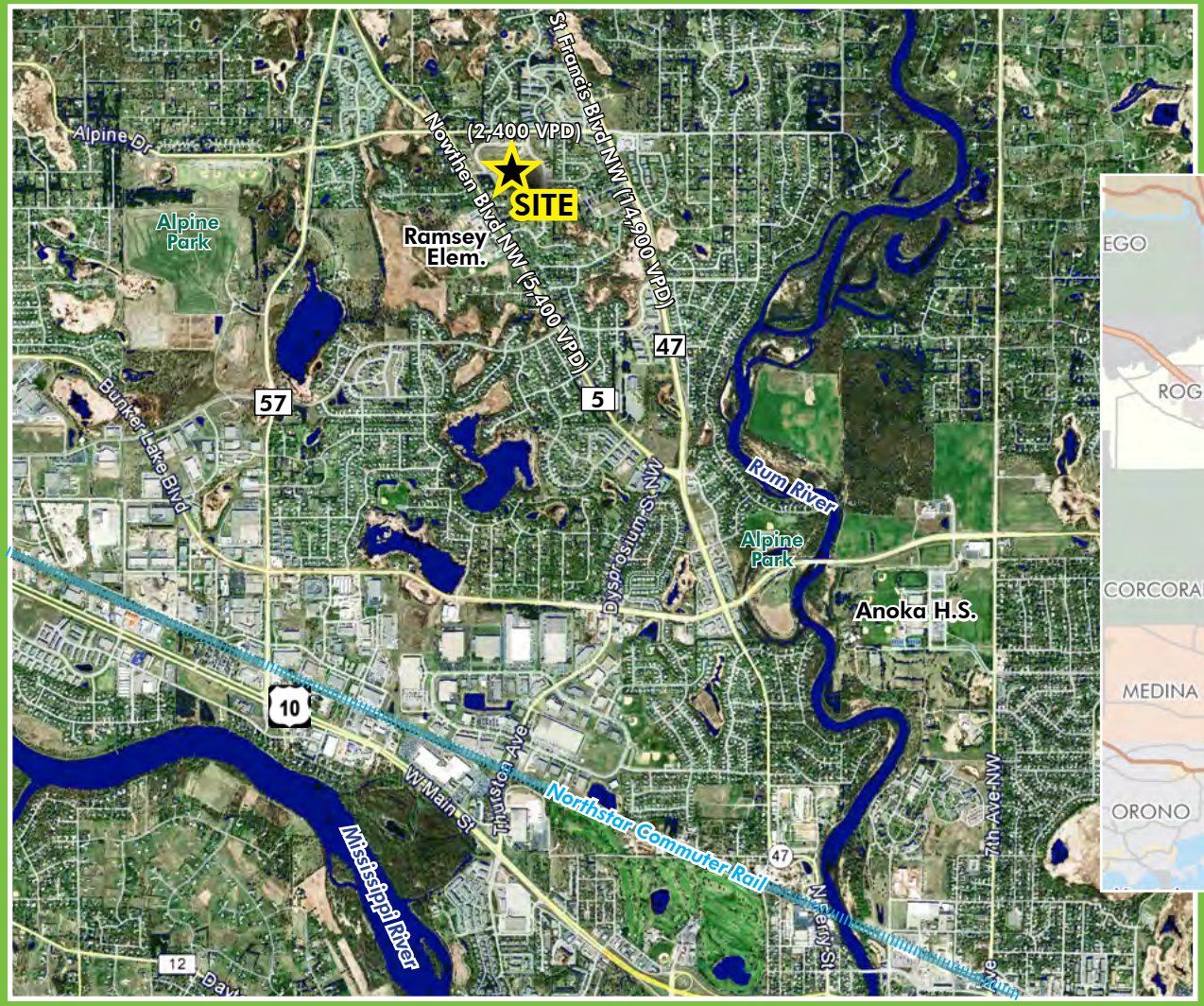
4400 West 78th Street, Suite 200
Minneapolis, MN 55435

CBRE

RESIDENTIAL REDEVELOPMENT OPPORTUNITY

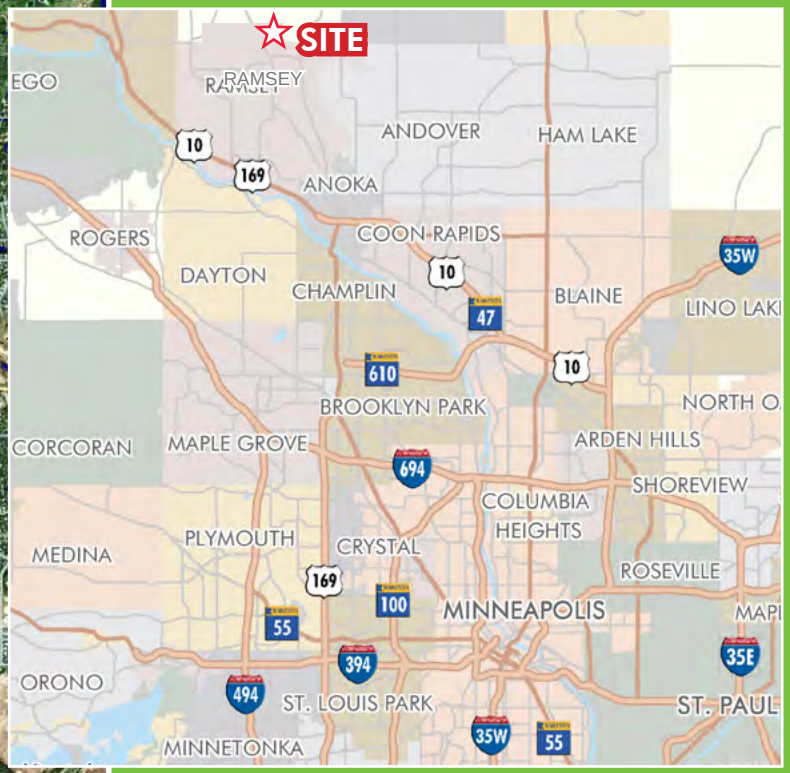
±20.86 ACRES OF LAND - RAMSEY, MN 55303

$40,000/ACRE



ADDRESS:

15240 Helium St NW & 15153 Nowthen Blvd NW



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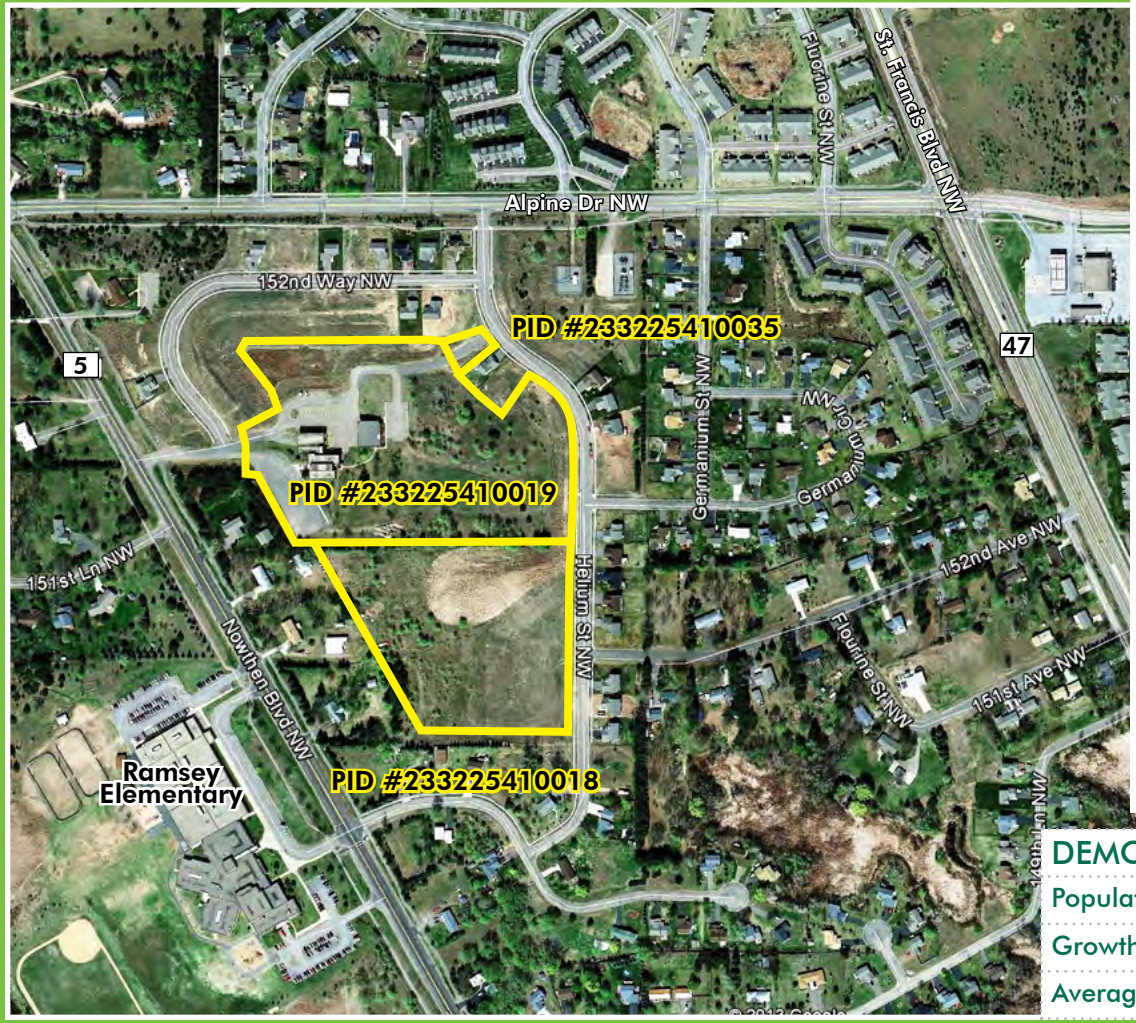
4400 West 78th Street, Suite 200
Minneapolis, MN 55435

CBRE

RESIDENTIAL REDEVELOPMENT OPPORTUNITY

±20.86 ACRES OF LAND - RAMSEY, MN 55303

$40,000/ACRE



CITY PARCEL #6

ADDRESS
15240 Helium St NW; 15153 Nowthen Blvd NW

PID
233225410035, 233225410019, 233225410018

ACRES
±20.86

SCHOOL DISTRICT
Anoka-Hennepin #11; adjacent to Ramsey Elementary School

LOCATION
Northeast quadrant of Alpine Dr and Hwy 5 (Nowthen Blvd NW)

ACCESS
- Immediate access to Helium St NW; easy access to Hwy 5 (Nowthen Blvd) and Hwy 47 (St Francis Blvd)
- 1.5 miles to Hwy 116 (Bunker Lake Blvd)
- 2.9 miles to Hwy 10

AMENITIES
- Only minutes to COR retail site
- Only 30 minutes to downtown Minneapolis
- Easy access to Northstar Commuter Rail Station

VISIBILITY
Frontage and visibility from Helium St NW

Demolition of existing structures is needed

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2014)	4,191	33,611	75,189	322,679
Growth 2014 - 2019	5.67%	5.36%	3.82%	4.83%
Average Household Income	$77,494	$77,769	$79,533	$86,478

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Minneapolis, MN 55435

CBRE

RESIDENTIAL REDEVELOPMENT OPPORTUNITY

±20.86 ACRES OF LAND - RAMSEY, MN 55303 **$40,000/ACRE**

RESIDENTIAL CONCEPT

Potential for 47 single-family lots



DEVELOPMENT SUMMARY:

- 1,920 LF of road (30' wide)
- 47 residential lots (.25 ac minimum lot size)

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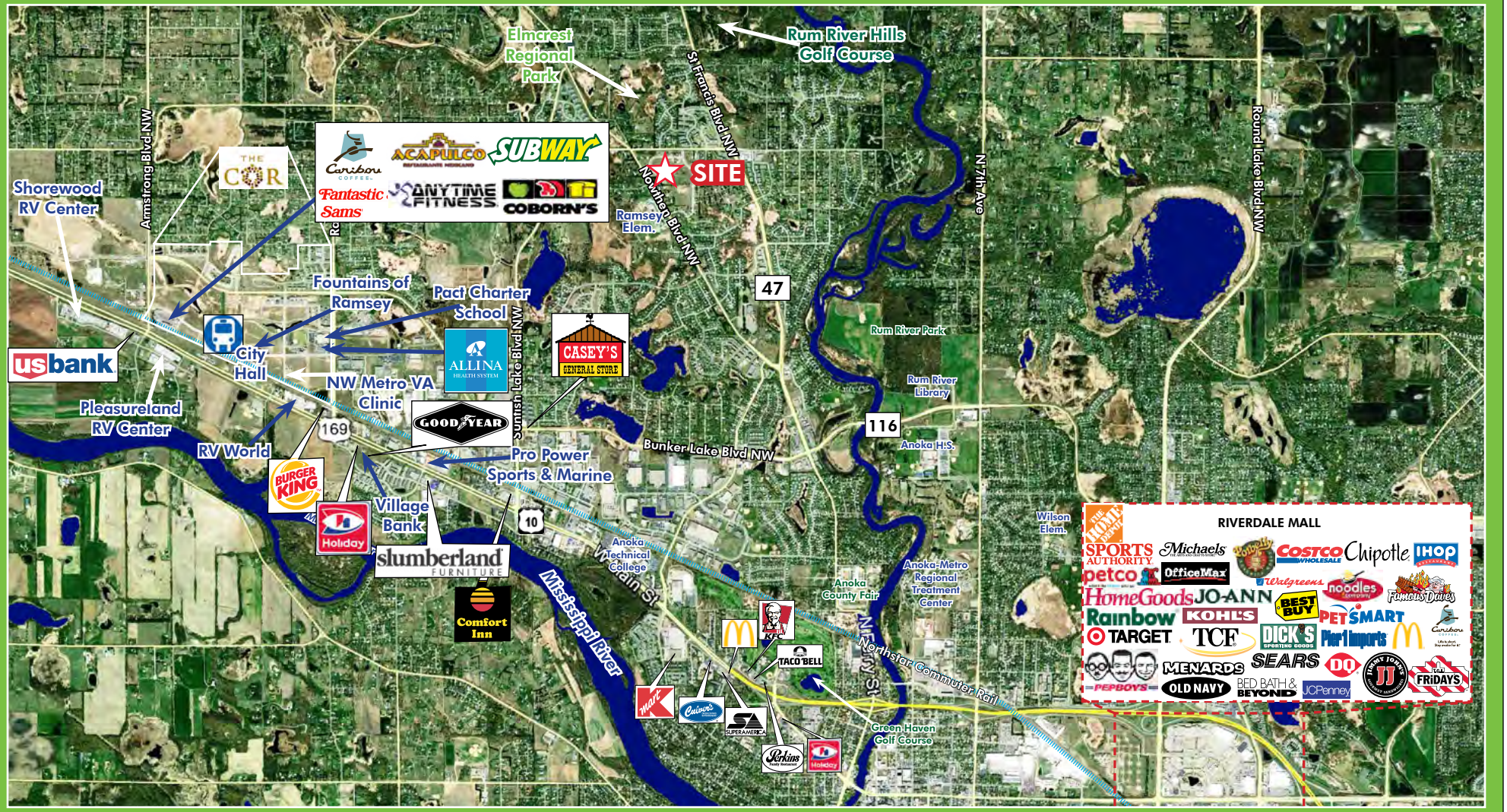
4400 West 78th Street, Suite 200
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CBRE

RESIDENTIAL REDEVELOPMENT OPPORTUNITY

±20.86 ACRES OF LAND - RAMSEY, MN 55303

$40,000/ACRE



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CBRE

RESIDENTIAL REDEVELOPMENT OPPORTUNITY

±20.86 ACRES OF LAND - RAMSEY, MN 55303

$40,000/ACRE

Future Land Use - Single Family Residential – Zoning Change in Progress; Future Land Use is R-1

Sec. 117-111. - R-1 Residential District.

(a) Intent. The intent of the R-1 Residential District is to accommodate single-family dwelling units on suitable land in the 2020 Metropolitan Urban Service Area (MUSA), rural developing, central rural reserve area, and rural preserve areas of the city. All newly created lots, except the remnant of a lot of record not less than five acres in size and located within the 2020 MUSA, shall be serviced by sanitary sewer and municipal water. All developing lots located within the rural preserve, rural developing and central rural preserve areas shall be served with individual septic systems and wells.

(b) Permitted uses.
- (1) Single-family detached dwellings.
- (2) Agriculture, excluding the raising of livestock, poultry, and fowl within the MUSA boundary.
- (3) Public parks, municipal fire station.
- (4) Single-family/townhome units as part of a PUD located within the 2020 MUSA. PUDs shall be designed in accordance with R-2 residential performance standards established in section 117-112
- (5) State-licensed group homes in accordance with state statutes.
- (6) Licensed home daycares in accordance with state statute.
- (7) Noncommercial horse boarding.
- (8) Home occupations as permitted by section 117-351
- (9) Accessory uses as permitted by section 117-349

(c) Uses permitted by conditional use permit.
- (1) Religious institutions.
- (2) Commercial horse boarding.
- (3) Private dog kennels.
- (4) Commercial dog kennels.
- (5) Oversizing of accessory structure size.
- (6) Two-story accessory buildings.
- (7) Cemeteries.
- (8) Essential services.
- (9) Cell towers in Tower Overlay District.
- (10 Commercial garden nurseries or greenhouses with buildings.
- (11) Micro-scale WECS.

Click link for complete Zoning Code: **R-1 ZONING**

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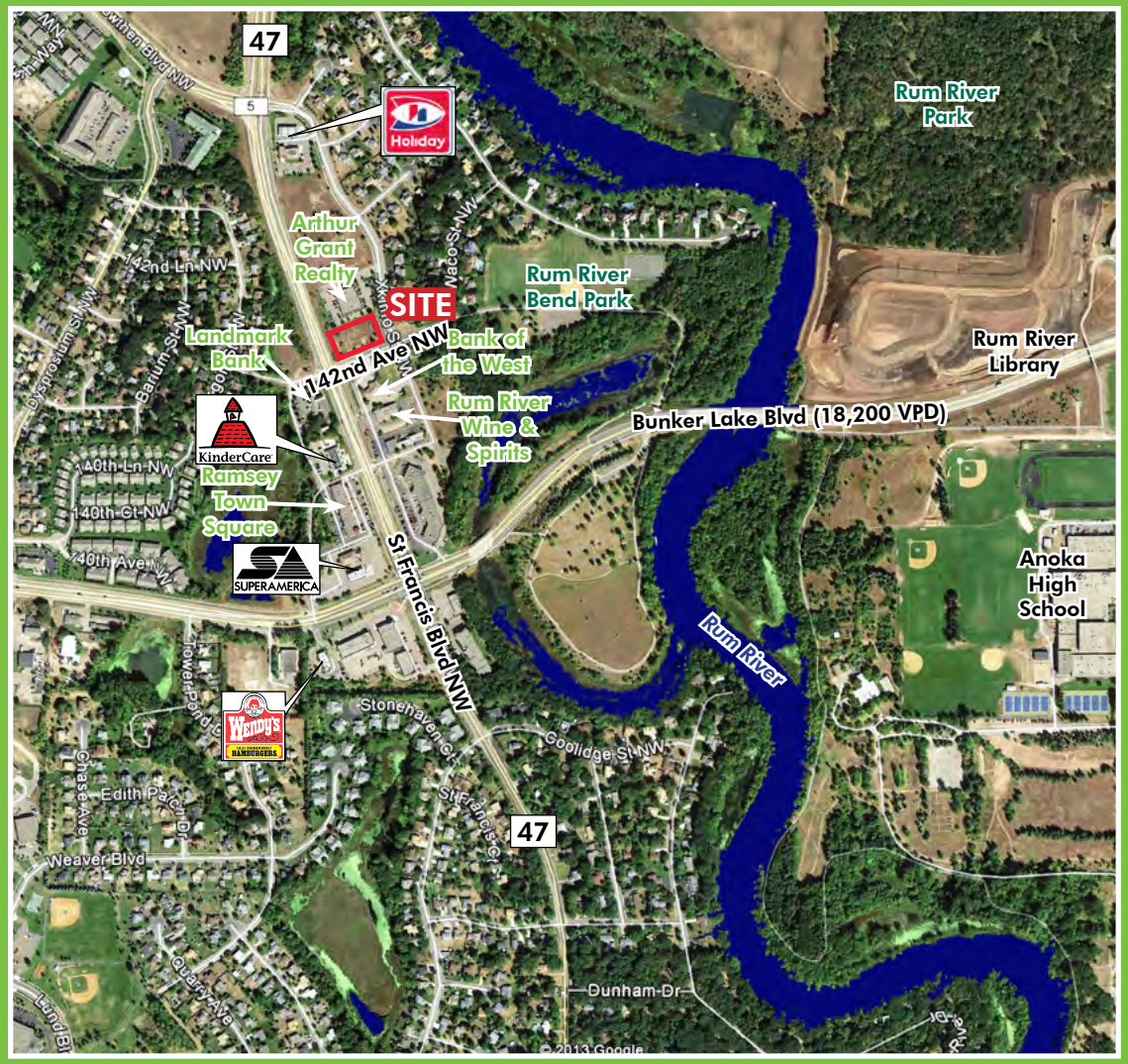
4400 West 78th Street, Suite 200
Minneapolis, MN 55435

CBRE

CITY-OWNED FOR SALE: ±1.01 ACRES OF COMMERCIAL LAND ON HWY 47

RAMSEY, MN 55303

$4.00/SF - or -$176,000



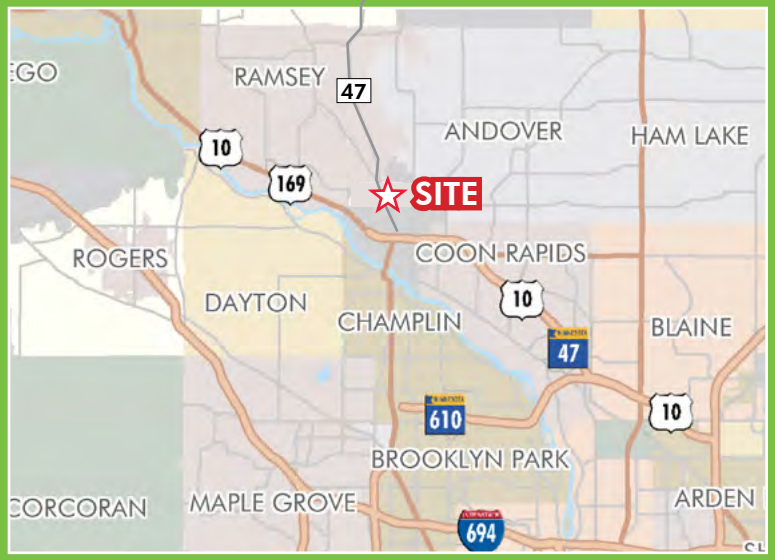
CITY PARCEL #8

LOCATION
Northeast corner of 142nd Ave NW and Hwy 47

ACCESS
Immediate access to 142nd Ave NW and Hwy 47

AMENITIES
- Near Rum River Bend Park and neighborhood commercial
- Only minutes to COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Anoka High School

VISIBILITY
Frontage and visibility from State Hwy 47 (22,600 VPD) and 142nd Ave NW (1,200 VPD)



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CBRE

CITY-OWNED FOR SALE: ±1.01 ACRES OF COMMERCIAL LAND ON HWY 47

RAMSEY, MN 55303

$4.00/SF - or -$176,000



ADDRESS
5195 142ND AVE NW

PID
253225430043

LEGAL
Lot 1, Block 1, River's Bend Plaza 2nd Addition, Anoka County, MN

ACRES
1.01

VALUATION
$195,900 (County, 2013)

ZONING: B1 Business District

SCHOOL DISTRICT: Anoka-Hennepin #11

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	$77,307	$82,528	$78,107	$84,316

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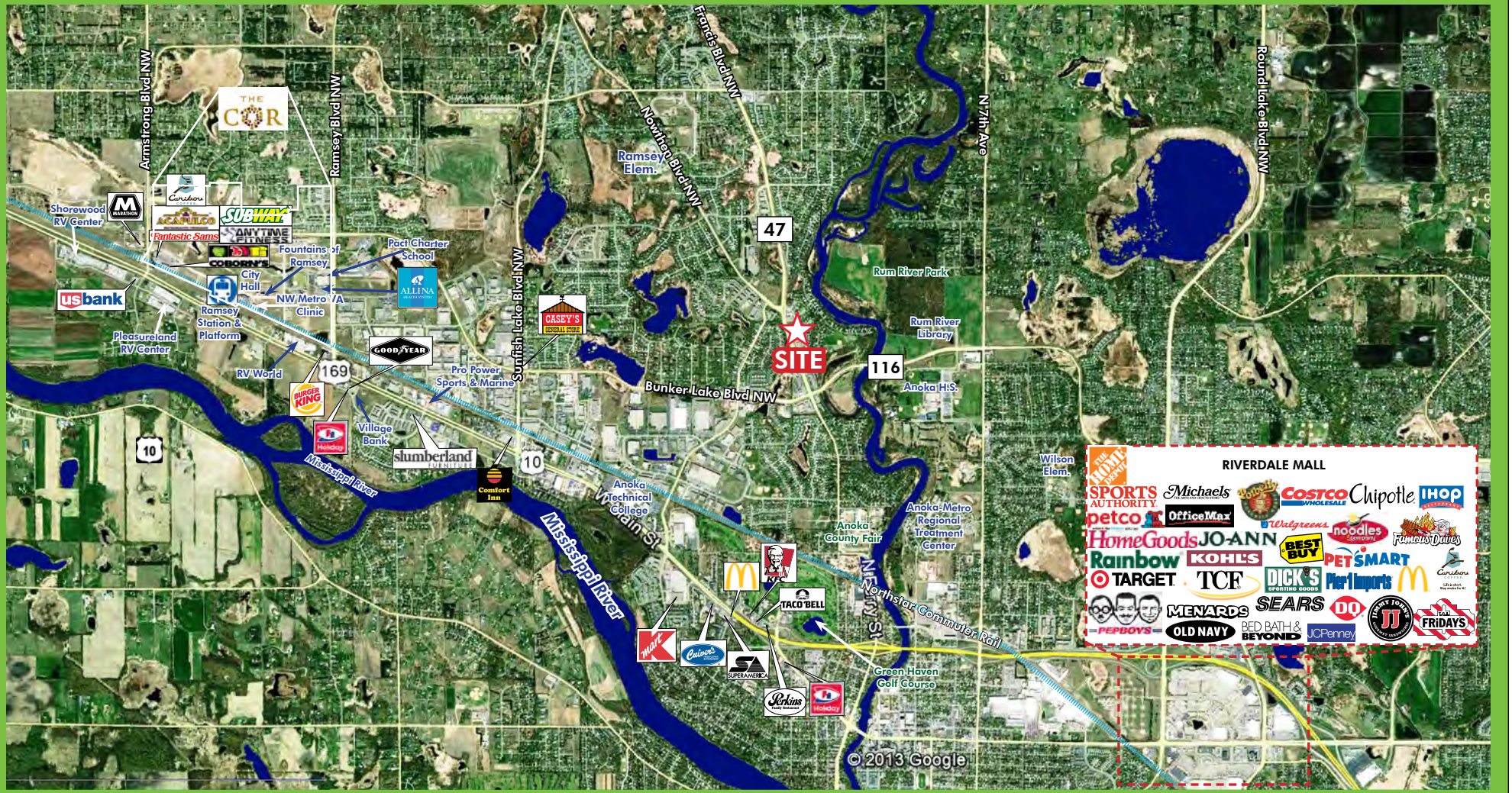
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RAMSEY, MN 55303

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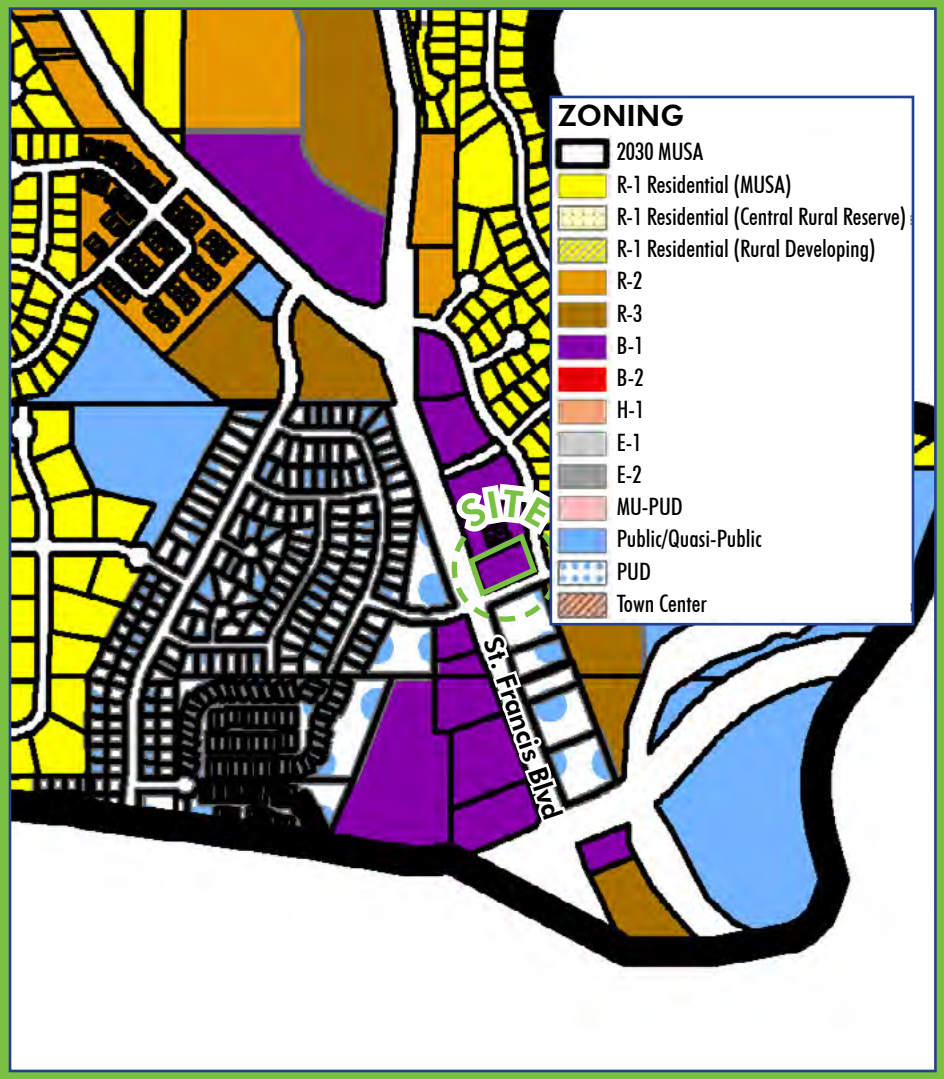
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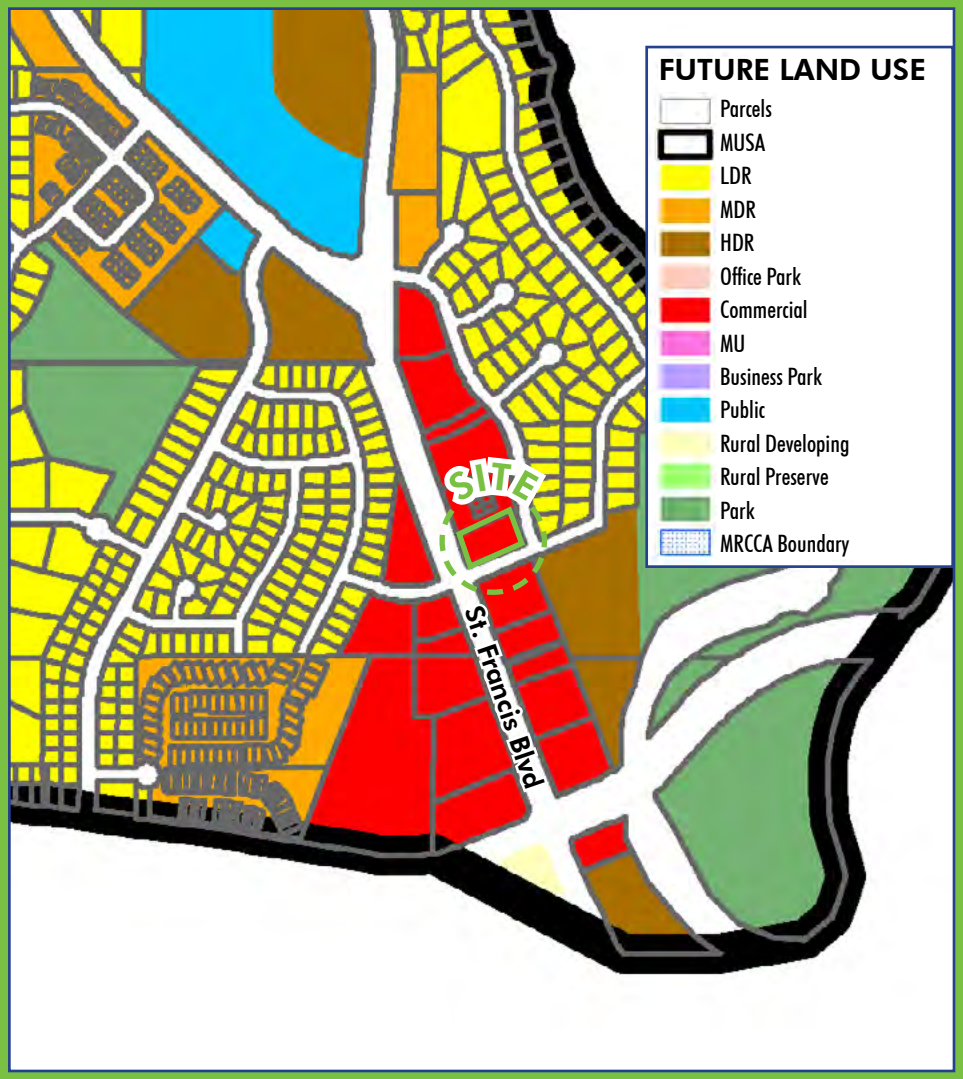
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RAMSEY, MN 55303

$4.00/SF - or -$176,000





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CBRE

CITY-OWNED FOR SALE: ±1.01 ACRES OF COMMERCIAL LAND ON HWY 47

RAMSEY, MN 55303 — **$4.00/SF - or -$176,000**

Sec. 117-114. - B-1 General Business District.

(a) Intent. The intent of the B-1 General Business District is to provide a commercial area for goods and services for the surrounding neighborhoods and community on a smaller scale than the B-2 Highway Commercial District.

(b) Permitted uses. The following are permitted uses, subject to general requirements and performance standards as specified by this chapter:

(1) Enclosed retail activities without outdoor activities.
(2) Restaurants and cafes.
(3) Offices and banks.
(4) Personal and professional services.
(5) Funeral homes.
(6) Medical clinics.
(7) Laundromat, self-service washing and drying.
(8) Dry cleaning.
(9) Animal clinics and indoor small animal boarding facilities.
(10) Adult uses - accessory.
(11) Convenience grocery and/or food operations.
(12) Off-sale liquor.

(c) Conditional uses.

(1) Animal clinics and outside small animal boarding facilities.
(2) Commercial carwashes (drive through, mechanical, self service).
(3) Convenience gas (no vehicle service or repair).
(4) Day care centers.
(5) On-sale liquor.
(6) Uses with drive through service.
(7) Oversizing of signs.
(8) Expansion or enlargement of lawful nonconforming uses.
(9) Cell towers.
(10) Micro-scale WECS.
(11) Medium-scale WECS.

(d) Accessory uses.

(1) Off-street parking as regulated and required by this chapter.
(2) Off-street loading as regulated and required by this chapter.
(3) Signing as regulated by article II, division 8 of this chapter.

Click link for Full Zoning Code: **B-1 ZONING**

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4400 West 78th Street, Suite 200
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CBRE

CITY-OWNED FOR SALE: ±6.75 ACRES OF RESIDENTIAL LAND ON HWY 47

RAMSEY, MN 55303

$450,000



CITY PARCEL #11

LOCATION
Northwest corner of Hwy 47 (St Francis Blvd) and 167th Ave NW

ACCESS
- Immediate access to 167th Ave NW and Hwy 47
- Easy access to Hwy 10

AMENITIES
- Only minutes to COR retail site
- Located adjacent to Rum River Hills Golf Course and Elmcrest Regional Park
- Only 30 minutes to downtown Minneapolis

VISIBILITY
Frontage and visibility from Hwy 47

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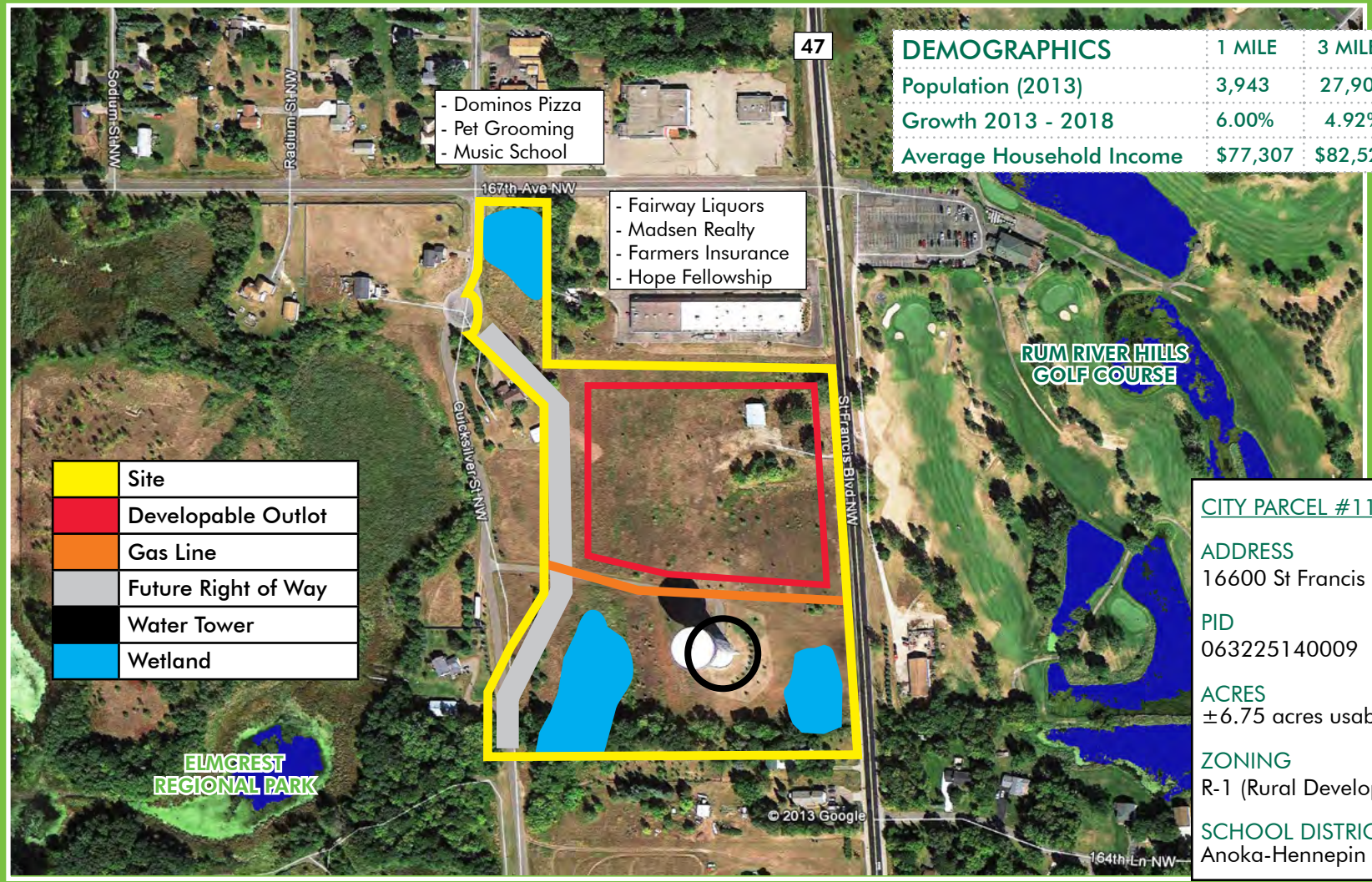
4400 West 78th Street, Suite 200
Minneapolis, MN 55435

CBRE

CITY-OWNED FOR SALE: ±6.75 ACRES OF RESIDENTIAL LAND ON HWY 47

RAMSEY, MN 55303

$450,000



DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	$77,307	$82,528	$78,107	$84,316

CITY PARCEL #11

ADDRESS
16600 St Francis Blvd

PID
063225140009

ACRES
±6.75 acres usable (±14.22 acres total)

ZONING
R-1 (Rural Developing)

SCHOOL DISTRICT
Anoka-Hennepin #11

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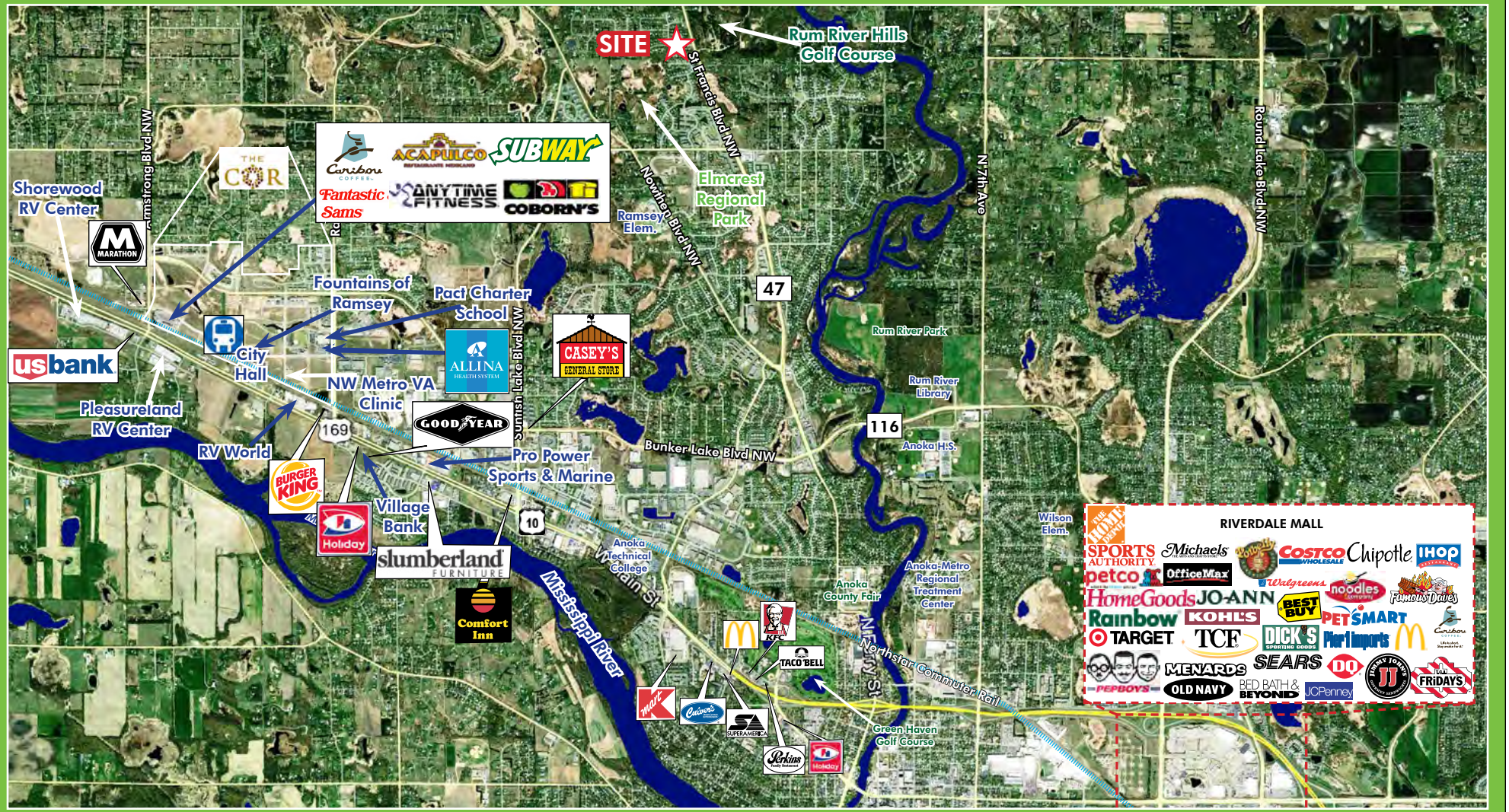
CBRE

CITY-OWNED FOR SALE: ±6.75 ACRES OF RESIDENTIAL LAND ON HWY 47

RAMSEY, MN 55303

$450,000

HOME | PROPERTY SPECIFICATIONS | AREA AMENITIES | ZONING & FUTURE LAND USE MAPS | ZONING SUMMARY



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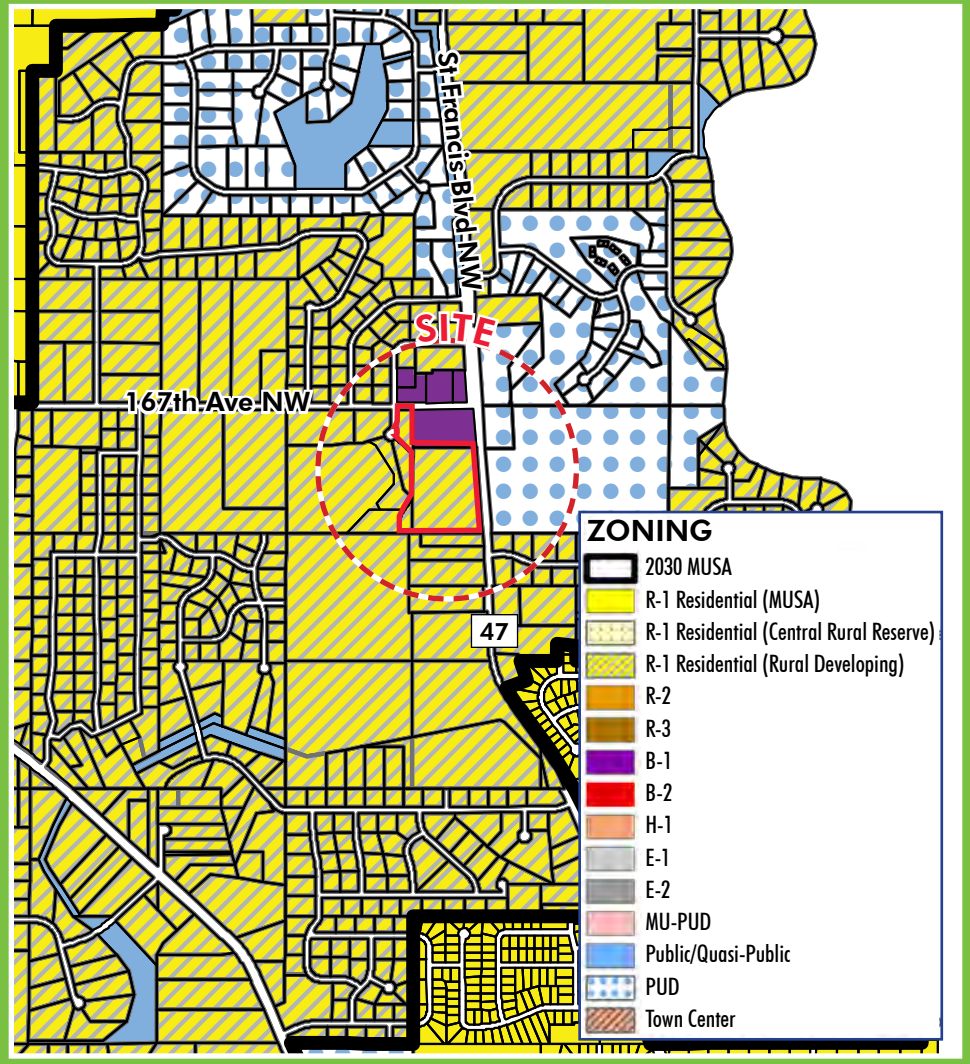
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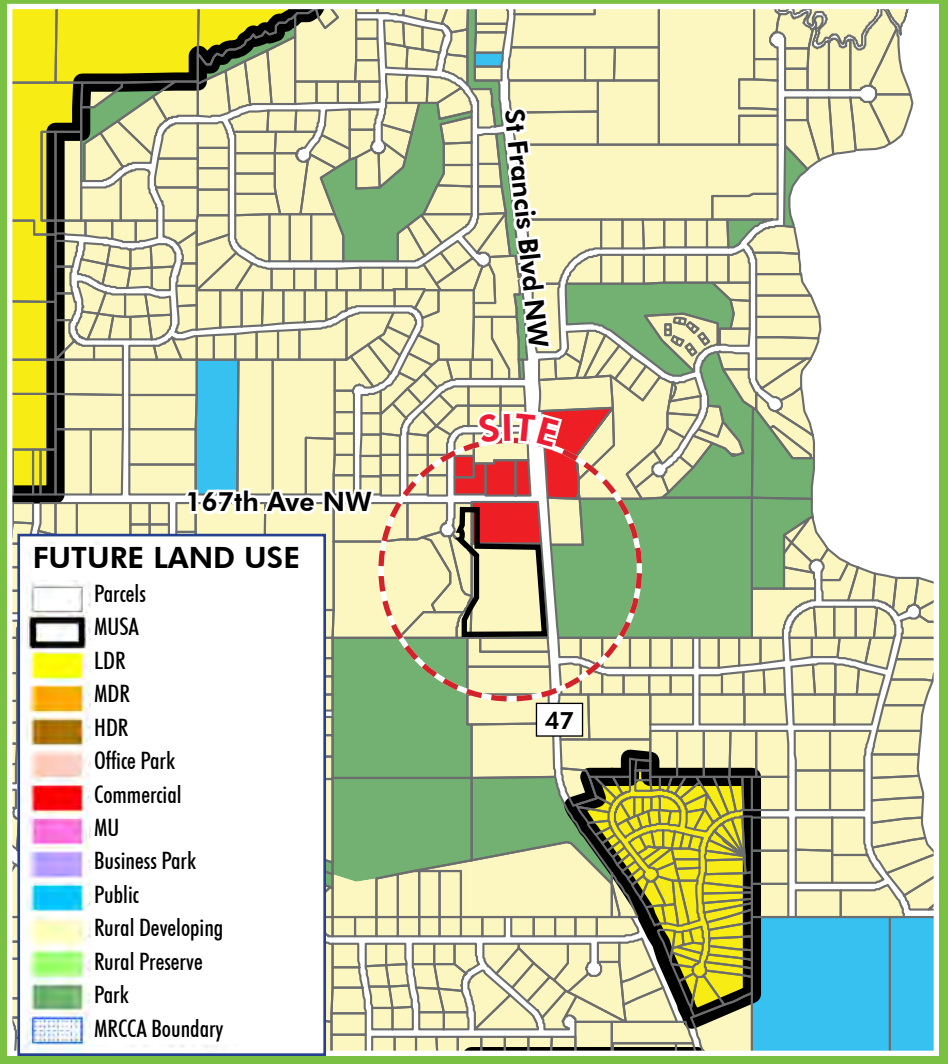
CBRE

CITY-OWNED FOR SALE: ±6.75 ACRES OF RESIDENTIAL LAND ON HWY 47

RAMSEY, MN 55303

$450,000





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CBRE

CITY-OWNED FOR SALE: ±6.75 ACRES OF RESIDENTIAL LAND ON HWY 47

RAMSEY, MN 55303 **$450,000**

Sec. 117-111. - R-1 Residential District.

(a) Intent. The intent of the R-1 Residential District is to accommodate single-family dwelling units on suitable land in the 2020 Metropolitan Urban Service Area (MUSA), rural developing, central rural reserve area, and rural preserve areas of the city. All newly created lots, except the remnant of a lot of record not less than five acres in size and located within the 2020 MUSA, shall be serviced by sanitary sewer and municipal water. All developing lots located within the rural preserve, rural developing and central rural preserve areas shall be served with individual septic systems and wells.

(b) Permitted uses.

(1) Single-family detached dwellings.
(2) Agriculture, excluding the raising of livestock, poultry, and fowl within the MUSA boundary.
(3) Public parks, municipal fire station.
(4) Single-family/townhome units as part of a PUD located within the 2020 MUSA. PUDs shall be designed in accordance with R-2 residential performance standards established in section 117-112
(5) State-licensed group homes in accordance with state statutes.
(6) Licensed home daycares in accordance with state statute.
(7) Noncommercial horse boarding.
(8) Home occupations as permitted by section 117-351
(9) Accessory uses as permitted by section 117-349

(c) Uses permitted by conditional use permit.

(1) Religious institutions.
(2) Commercial horse boarding.
(3) Private dog kennels.
(4) Commercial dog kennels.
(5) Oversizing of accessory structure size.
(6) Two-story accessory buildings.
(7) Cemeteries.
(8) Essential services.
(9) Cell towers in Tower Overlay District.
(10 Commercial garden nurseries or greenhouses with buildings.
(11) Micro-scale WECS.

Click link for complete Zoning Code: **R-1 ZONING**

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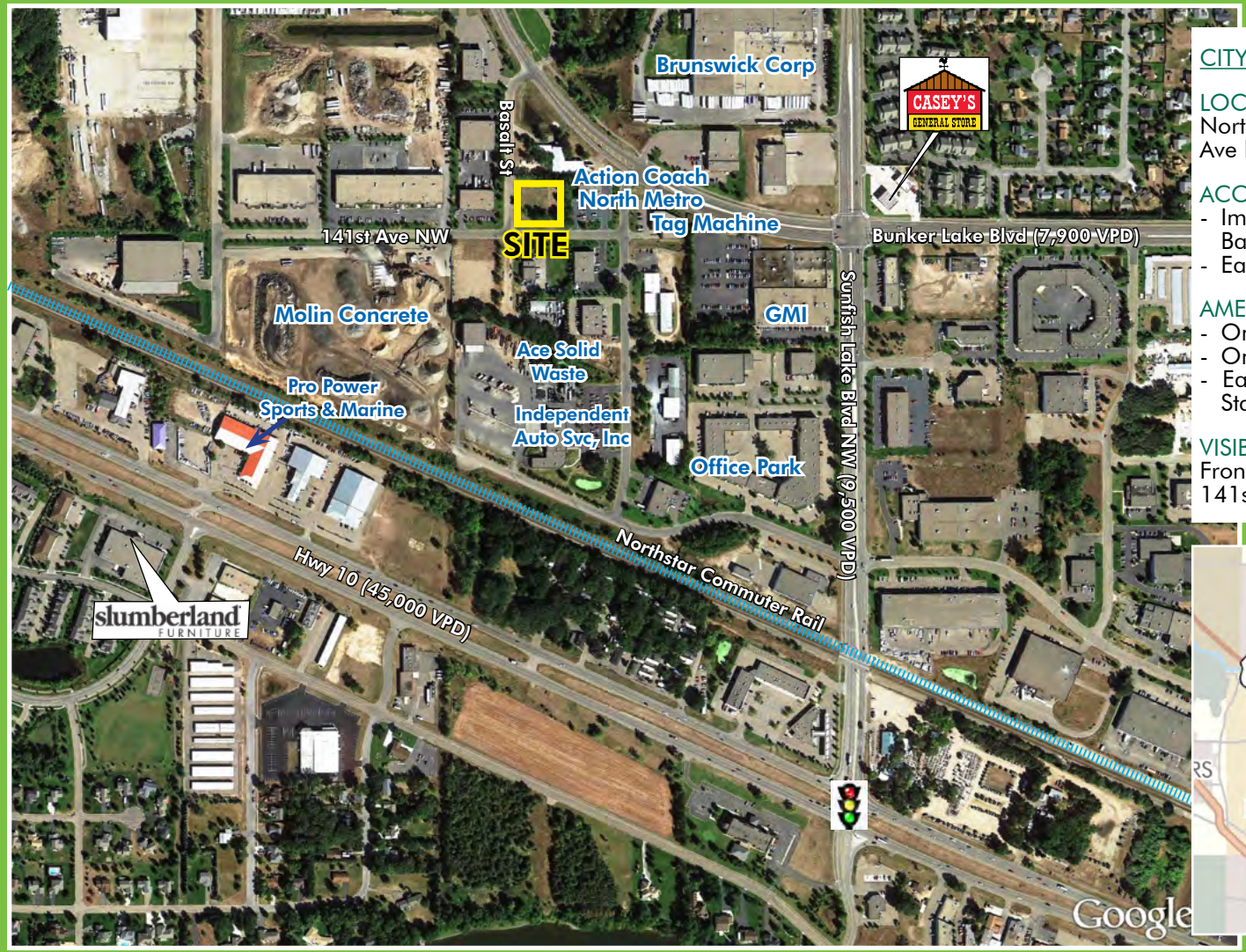
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CBRE

CITY-OWNED LAND FOR SALE: ±.95 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

$105,000



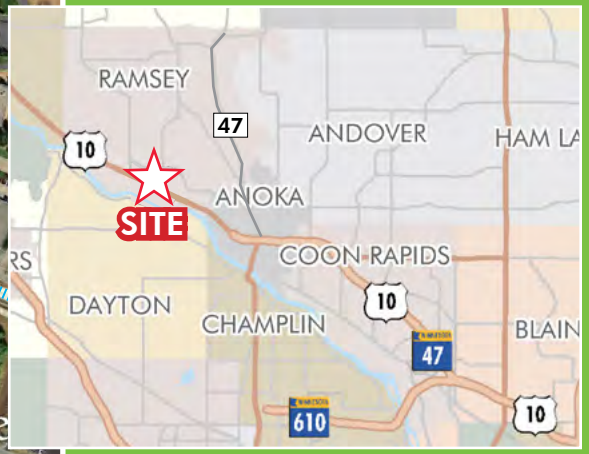
CITY PARCEL #28

LOCATION
Northeast corner of Basalt St NW and 141st Ave NW

ACCESS
- Immediate access to 141st Ave NW and Basalt St NW
- Easy access to Hwy 10 and Bunker Lake Blvd

AMENITIES
- Only minutes to COR retail site
- Only 30 minutes to downtown Minneapolis
- Easy access to Northstar Commuter Rail Station

VISIBILITY
Frontage and visibility from Basalt St NW and 141st Ave NW



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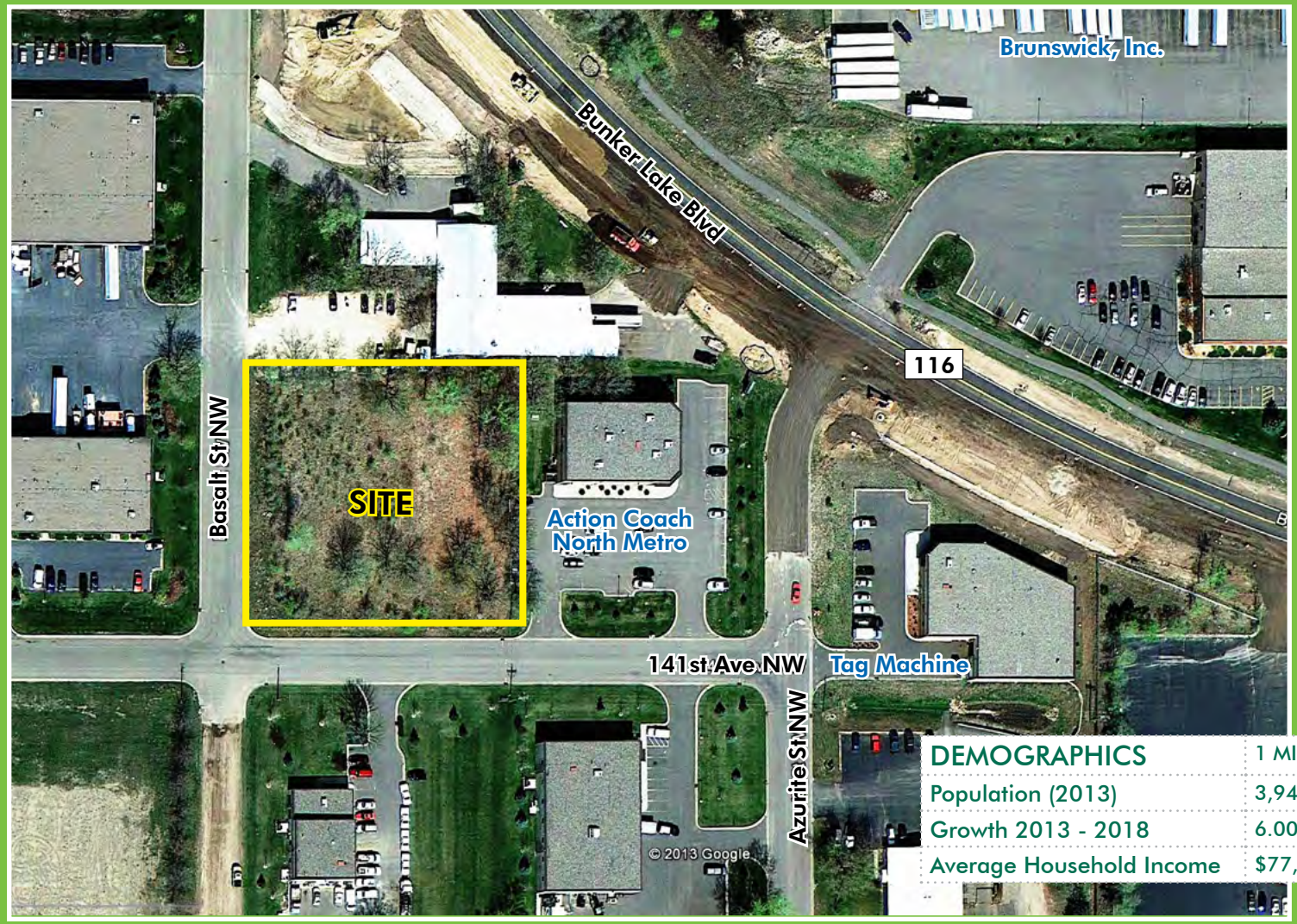
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CBRE

CITY-OWNED LAND FOR SALE: ±.95 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

$105,000



CITY PARCEL #28

ADDRESS
6590 141st Ave NW

PID
273225440003

ACRES
0.95

ZONING
E-1 (Employment District)

SCHOOL DISTRICT
Anoka-Hennepin #11

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	$77,307	$82,528	$78,107	$84,316

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CITY-OWNED LAND FOR SALE: ±.95 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

$105,000

HOME | PROPERTY SPECIFICATIONS | AREA AMENITIES | ZONING & FUTURE LAND USE MAPS | ZONING SUMMARY



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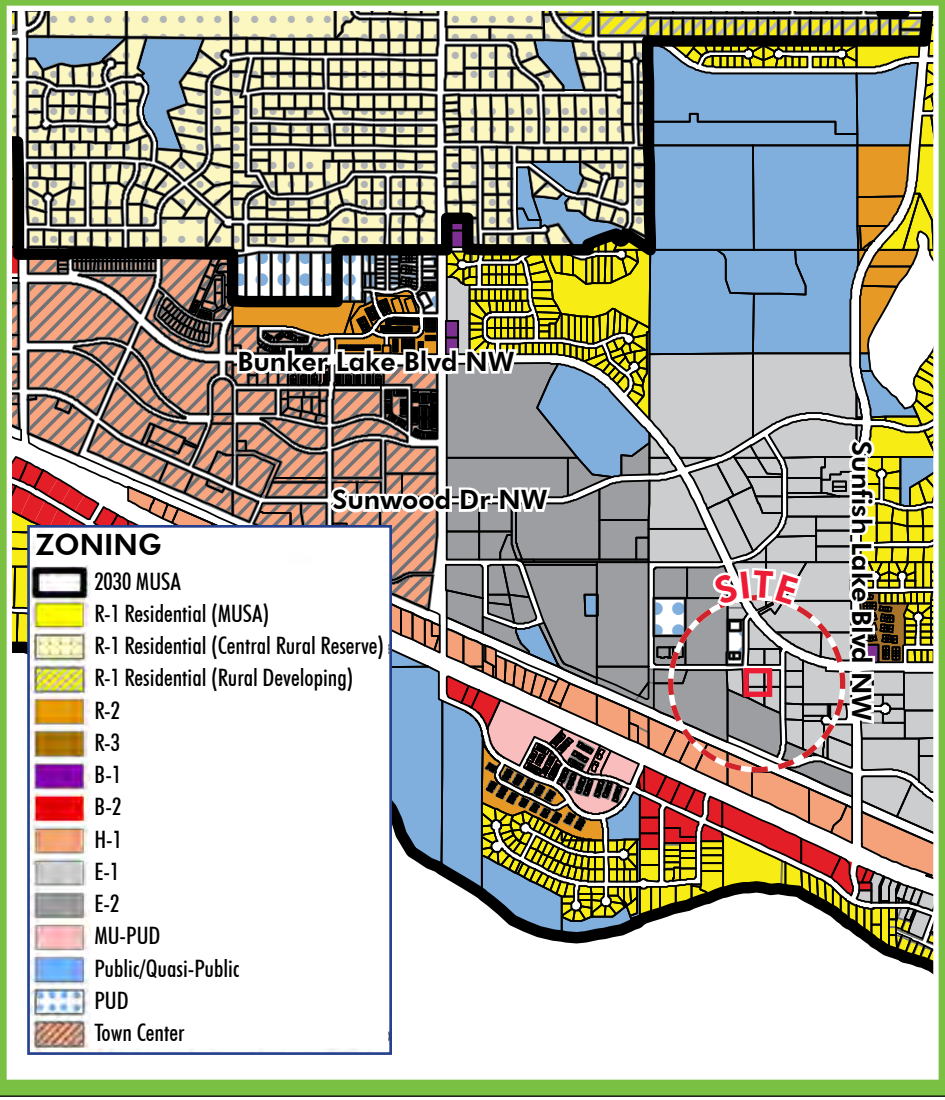
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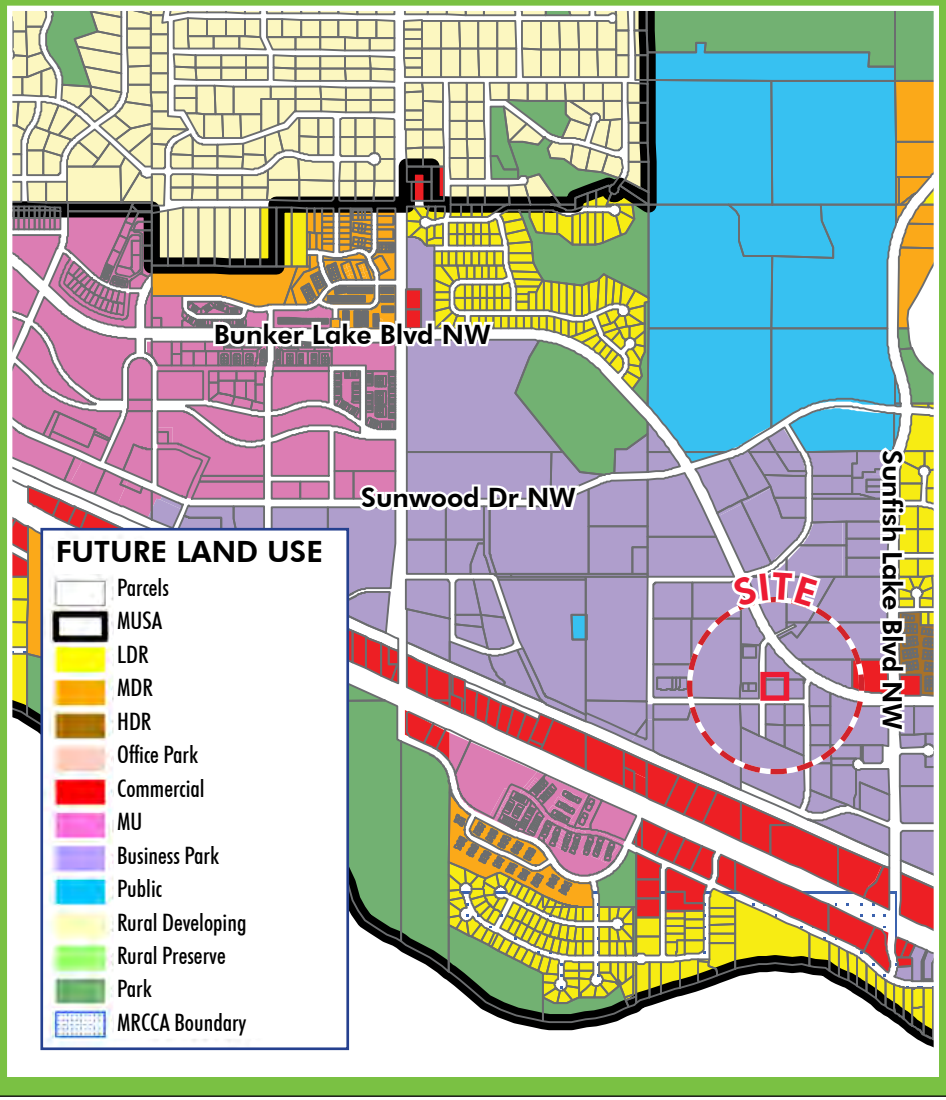
CBRE

CITY-OWNED LAND FOR SALE: ±.95 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

$105,000





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CBRE

CITY-OWNED LAND FOR SALE: ±.95 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

$105,000

Sec. 117-117. - E-1 Employment District.

(b) Permitted uses. The following are permitted uses, subject to general requirements and performance standards as specified by this chapter:

(1) Manufacturing.
(2) Research labs.
(3) Testing labs.
(4) Offices.
(5) Supply yards with building.
(6) Warehousing and storage.
(7) Self storage facilities, indoor.
(8) Truck terminals with building.
(9) Athletic facilities/fitness centers/dance studios.
(10) Business incubators/multitenant facilities housing manufacturing, research labs, testing labs, offices, athletic facilities/fitness centers dance studios, motor vehicle implement and recreation equipment sales or repair, governmental or public uses, indoor commercial recreation, light manufacturing, radio and television offices and stations, and wholesale businesses.

(c) Accessory uses.

(1) Commercial or business buildings and structures for a use accessory to the principal use but such use shall not exceed 50 percent of the gross floor space.
(2) Off-street parking including semi-trailer trucks, as regulated and required by this chapter.
(3) Off-street loading as regulated and required by this chapter.
(4) Signing as regulated by this Code.
(5) Open and outdoor storage as an accessory use of the property.
(6) Indoor retail and rental activity as an accessory to a permitted use in a business incubator or multitenant facility.

(d) Conditional uses. The following are conditional uses and require a conditional use permit

(1) Open and outdoor storage as a principal use.
(2) Open or outdoor service, sale, display and rental as a principal use.
(3) Indoor retail, rental or service activity, or industrial uses other than that allowed as a permitted use or conditional use within this section.
(4) Heavy manufacturing.
(6) Expansion or enlargement of lawful nonconforming uses.
(7) Cell towers.
(8) Micro-scale WECS.
(9) Medium-scale WECS.
(10) Retail sales facility for CNG (compressed natural gas) or other alternative automotive fuels. Retail sales must be an accessory to an onsite Fleet fueling operation.

Click link for complete Zoning Code: **E-1 ZONING**

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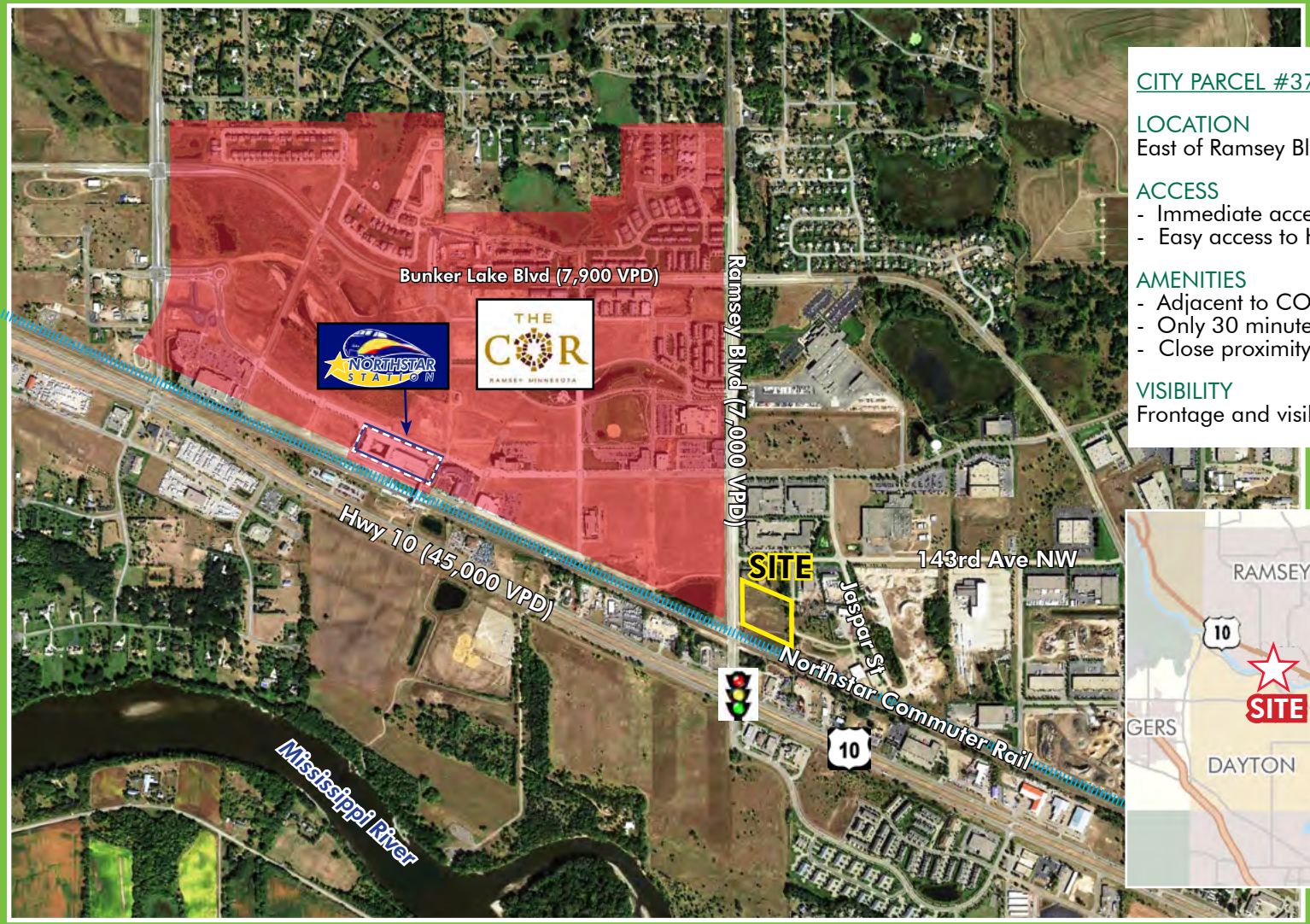
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CBRE

CITY-OWNED LAND FOR SALE: ±4.14 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

$450,000



CITY PARCEL #37

LOCATION
East of Ramsey Blvd and North of Hwy 10

ACCESS
- Immediate access to Ramsey Blvd NW
- Easy access to Hwy 10 and Ramsey Blvd

AMENITIES
- Adjacent to COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station

VISIBILITY
Frontage and visibility from Ramsey Blvd NW



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CBRE

CITY-OWNED LAND FOR SALE: ±4.14 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

$450,000



	Existing public works facility; potentially available in 3-5 years
	Poitentially available in 1-2 years

CITY PARCEL #37

ADDRESS
14165 RAMSEY BLVD NW

PID
273225330006

ACRES
4.14; potential add up to ±10.44 acres if desired

ZONING
E-2 (Employment District)

SCHOOL DISTRICT
Anoka-Hennepin #11

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	$77,307	$82,528	$78,107	$84,316

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CBRE

CITY-OWNED LAND FOR SALE: ±4.14 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

$450,000

HOME | PROPERTY SPECIFICATIONS | AREA AMENITIES | ZONING & FUTURE LAND USE MAPS | ZONING SUMMARY



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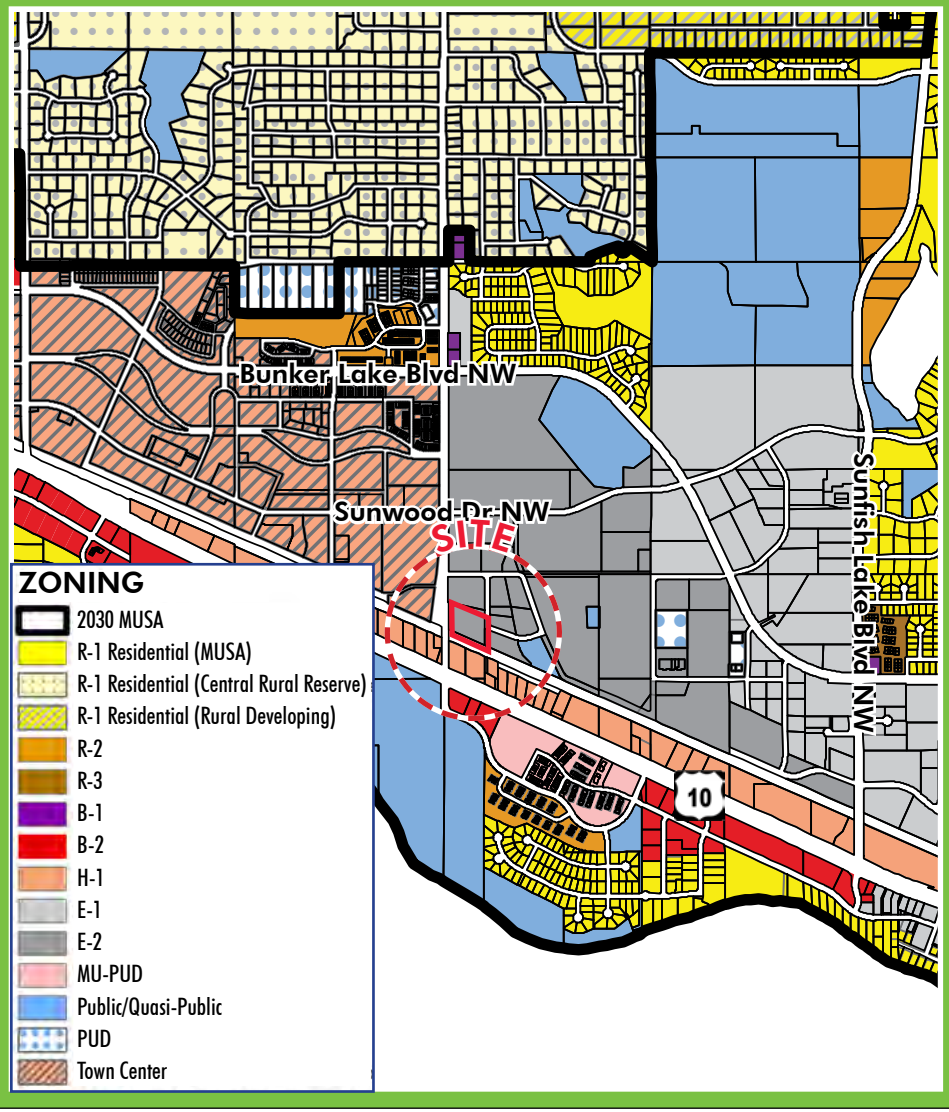
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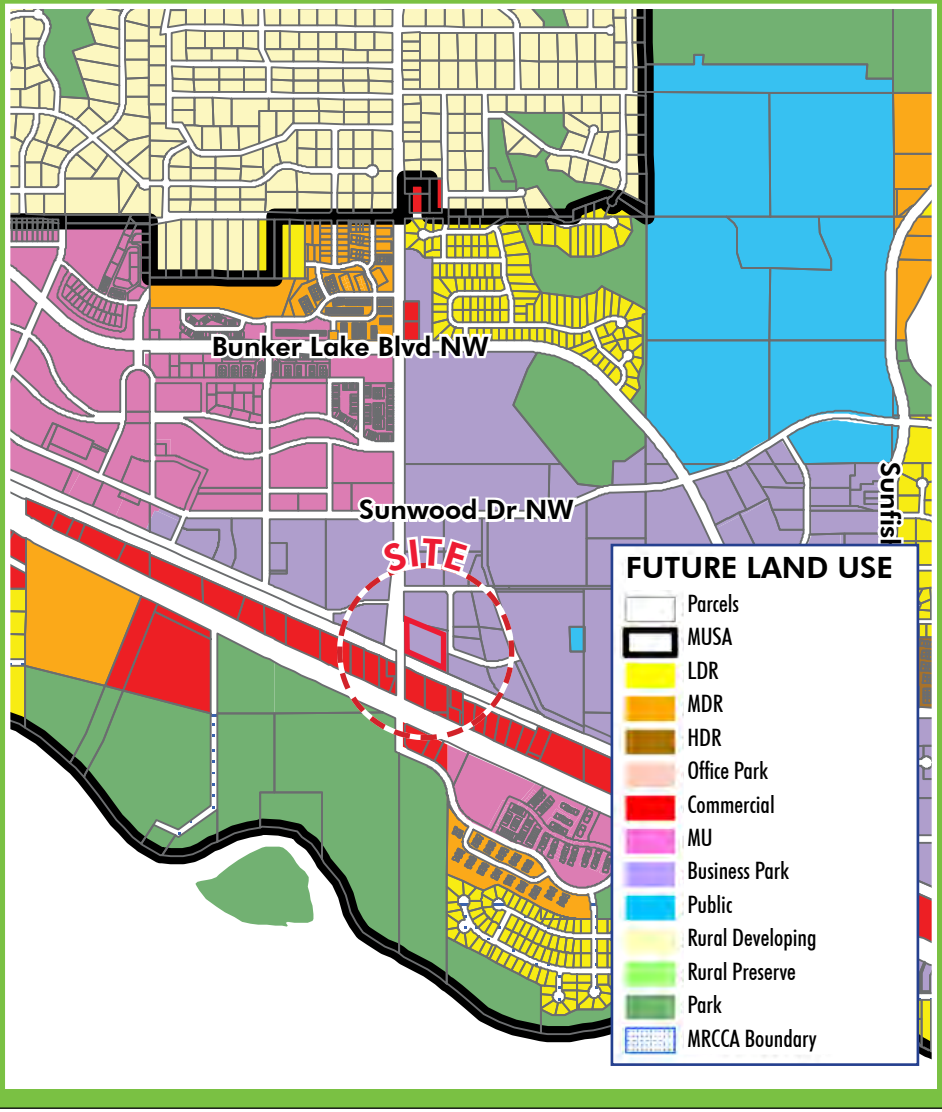
CBRE

CITY-OWNED LAND FOR SALE: ±4.14 ACRES OFFICE/INDUSTRIAL USE

RAMSEY, MN 55303

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CBRE

Sec. 117-116. - E-2 Employment District.

(a) Intent. The purpose of the E-2 Employment District is to provide for the mix of typically large volumes or bulk commercial goods and services, wholesale/warehouse activities and limited retail activities.

(b) Permitted uses. The following are permitted uses, subject to general requirements and performance standards as specified by this chapter:

(1) Adult uses principal and accessory.
(2) Building materials sales stores.
(3) Governmental and public utility buildings and structures.
(4) Indoor commercial recreation.
(5) Manufacturing.
(6) Office buildings and uses.
(7) Radio and television offices and stations.
(8) Transportation terminals.
(9) Warehousing of non-explosive material or equipment.
(10) Wholesale business.
(11) Storage.
(12) Business incubators/multitenant facilities housing manufacturing, research labs, testing labs, offices, motor vehicle, implement and recreation equipment sales or repair, governmental or public uses, indoor commercial recreation, manufacturing, radio and television offices and stations, and wholesale businesses.
(13) Self-storage facilities.

(c) Accessory uses.

(1) Commercial or business buildings and structures for a use accessory to the principal use but such use shall not exceed 50 percent of the gross floor space of the principal use.
(2) Off-street parking including semi-trailer trucks, as regulated and required by this chapter.
(3) Off-street loading as regulated and required by this chapter.
(4) Signing as regulated by this Code.
(5) Open and outdoor storage as an accessory use not to exceed 30 percent of the property.
(6) Enclosed retail and rental activity as an accessory to a permitted use in a business incubator or multitenant facility.

(d) Conditional uses.

(1) Open and outdoor storage as a principal use.
(2) Open or outdoor service, sale, display and rental as a principal use.
(3) Oversizing of signs.
(4) Expansion or enlargement of lawful nonconforming uses.
(5) Cell towers.
(6) Micro-scale WECS.
(7) Medium-scale WECS.
(8) Retail sales facility for CNG (compressed natural gas) or other alternative automotive fuels.

Click link for complete Zoning Code: **E-2 ZONING**

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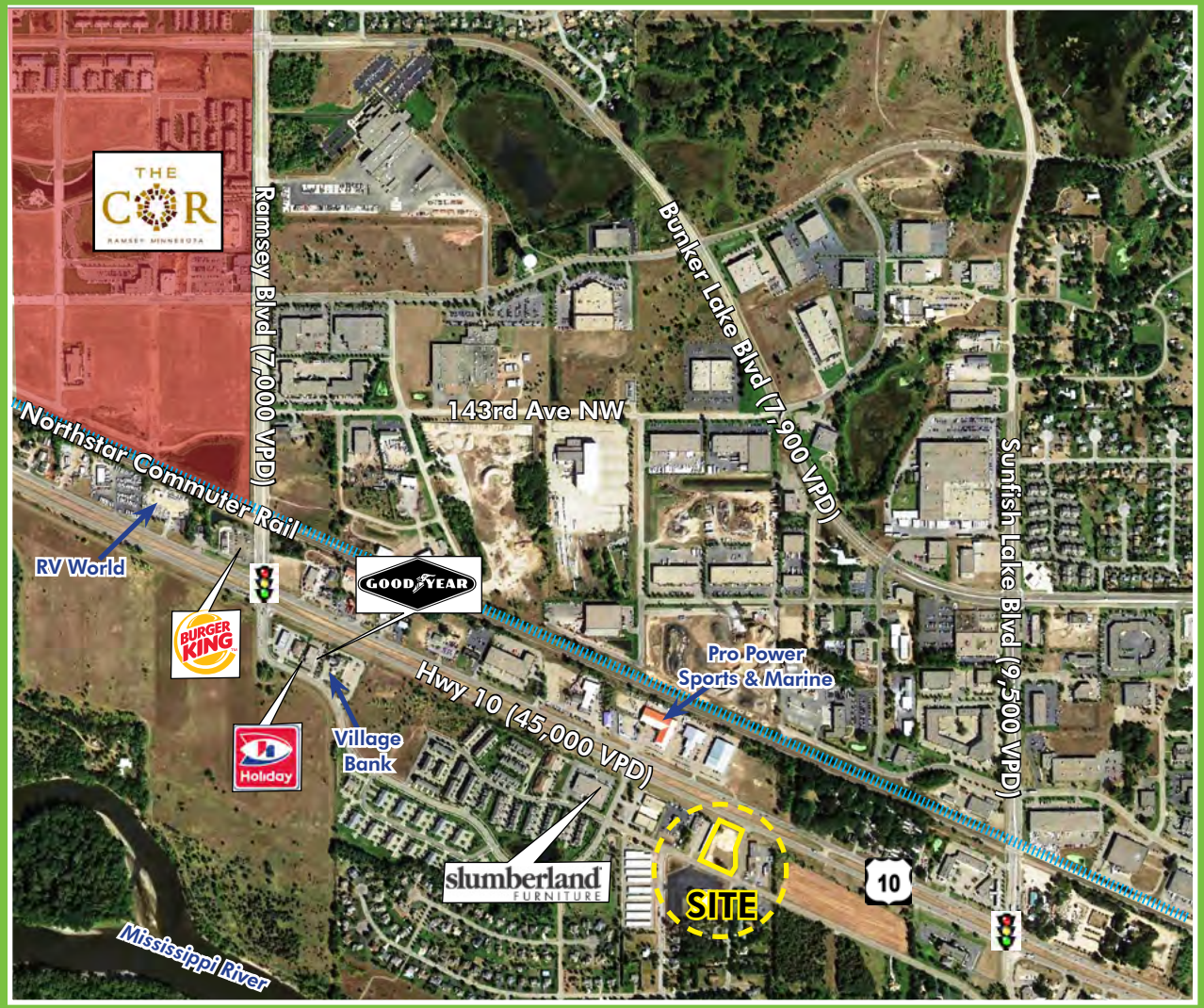
4400 West 78th Street, Suite 200
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CBRE

CITY-OWNED LAND FOR SALE: ±1.23 ACRES COMMERCIAL LAND USE

RAMSEY, MN 55303

$215,000



CITY PARCEL #40

LOCATION
Northwest corner of Riverdale Dr NW and Dolomite St NW, just south of Hwy 10

ACCESS
- Immediate access to Hwy 10
- Future road reconstruction require Hwy 10 access from

AMENITIES
- Near COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station

VISIBILITY
Frontage and visibility along Hwy 10



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CBRE

CITY-OWNED LAND FOR SALE: ±1.23 ACRES COMMERCIAL LAND USE

RAMSEY, MN 55303

$215,000

CITY PARCEL #40

ADDRESS:
RIVERDALE DR & DOLOMITE ST

PID:
343225130005

ACRES
1.23

ZONING
B-2 (Business District)

SCHOOL DISTRICT
Anoka Hennepin #11

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	$77,307	$82,528	$78,107	$84,316





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CBRE

CITY-OWNED LAND FOR SALE: ±1.23 ACRES COMMERCIAL LAND USE

RAMSEY, MN 55303

$215,000

HOME | PROPERTY SPECIFICATIONS | AREA AMENITIES | ZONING & FUTURE LAND USE MAPS | ZONING SUMMARY



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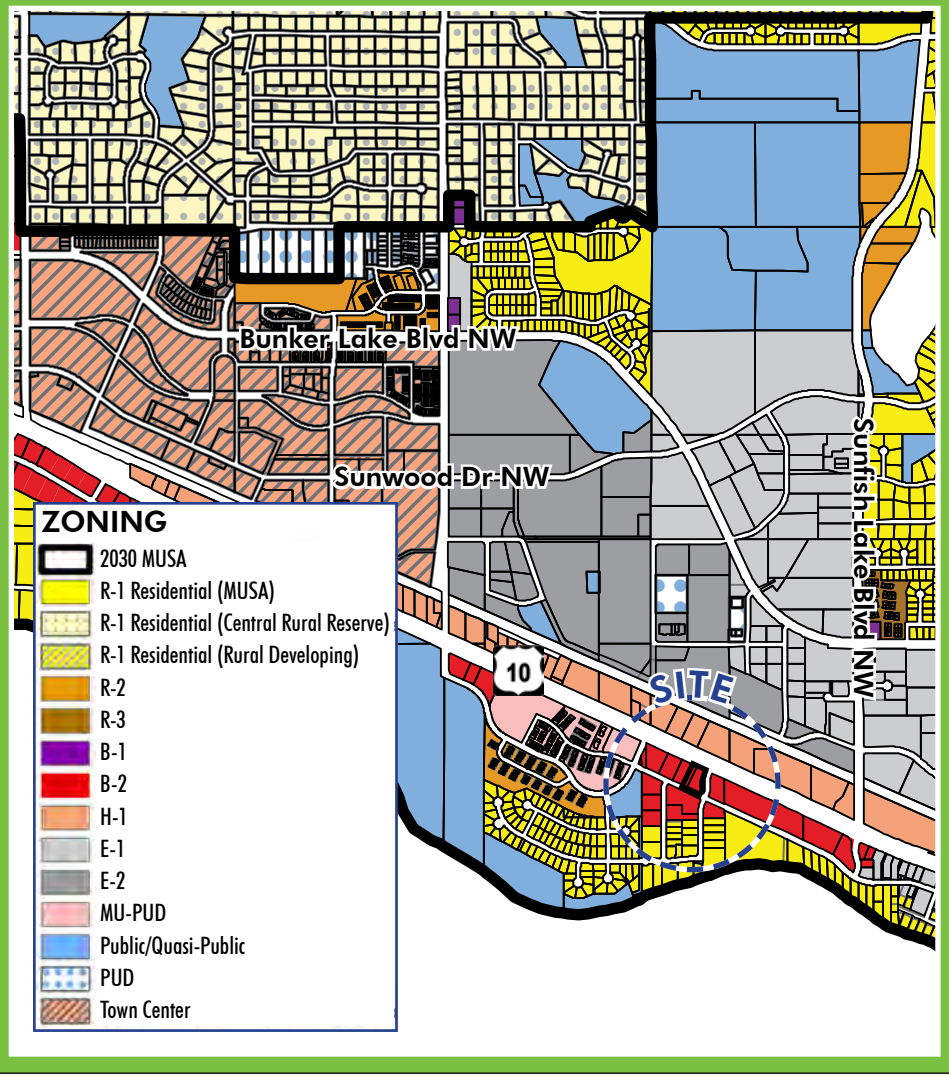
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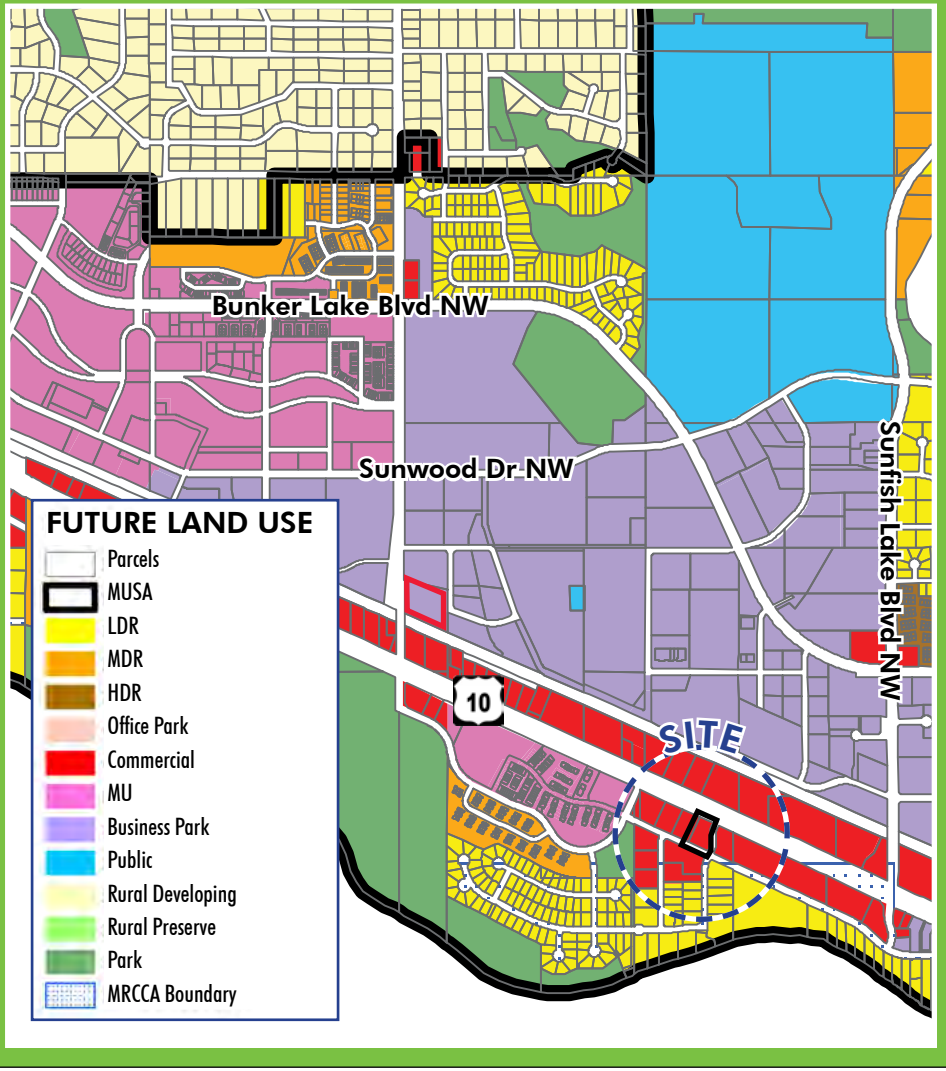
CBRE

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CITY-OWNED LAND FOR SALE: ±1.23 ACRES COMMERCIAL LAND USE

RAMSEY, MN 55303

$215,000

Sec. 117-115. - B-2 Highway Business District.

(a) Intent. The purpose of the B-2 Highway Business District is to provide for and limit the establishment of motor vehicle oriented or dependent and convenience type, high intensity commercial and service activities characteristically located along major traffic carriers.

(b) Permitted uses.

(1) Restaurants, cafes, on and off-sale liquor.
(2) Private clubs or lodges serving food and beverages.
(3) Commercial recreational uses.
(4) Governmental and public utility buildings and structures.
(5) Motels, motor hotels and hotels provided that the lot area contains not less than 500 square feet of lot area per unit.
(6) Animal clinics.
(7) Adult uses - principal and adult uses - accessory.
(8) Enclosed retail sales and rental activity.
(9) Offices, banks, personal and professional services.
(10) Drive-in and convenience, fast food establishments.
(11) Commercial carwashes (drive through and mechanical).
(12) Gas station, truck stop, and motor vehicle repair.
(13) Convenience grocery and/or food operations with convenience gas (no vehicle service or repair).
(14) Day care services.

(c) Conditional uses. Requires a conditional use permit based upon procedures set forth in and regulated by section 117-51 (conditional use permits) of this chapter.

(1) Outdoor commercial recreation.
(2) Motor vehicle, implement, and recreation equipment sales and service.
(3) Oversizing of signs.
(4 Expansion or enlargement of lawful nonconforming uses.
(5) Cell towers.
(6) Micro-scale WECS.
(7) Medium-scale WECS.

(d) Accessory uses. The following are accessory uses, subject to standards established in subsection (e) of this section and performance standards established in article II, division 6 of this chapter:

(1) Commercial or business buildings and structures for a use accessory to the principal use but such use shall not exceed 30 percent of the gross floor space.
(2) Open and outdoor areas for display of goods for sale and rental.
(3 Off-street parking including semi-trailer trucks, as regulated and required by this chapter.
(4) Off-street loading as regulated and required by this chapter.
(5) Signing as regulated by this Code.
(6) Temporary seasonal sales.
(7) Motor vehicle implement and recreational indoor storage when accessory to sales and service.

Click link for complete Zoning Code: **B-2 ZONING**

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Minneapolis, MN 55435

CBRE

CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$1,365,000

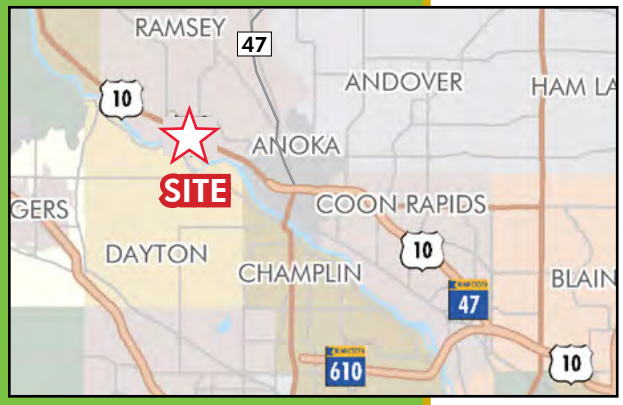
CITY PARCEL #42

LOCATION
Southeast corner of Ramsey Pkwy, within the COR

ACCESS
- Immediate access to Sunwood Dr and Ramsey Pkwy
- Easy access to Armstrong Blvd and Hwy 10

AMENITIES
- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station

VISIBILITY
Frontage and visibility to Armstrong Blvd and Sunwood Dr





FOR MORE INFORMATION, PLEASE CONTACT:

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CBRE

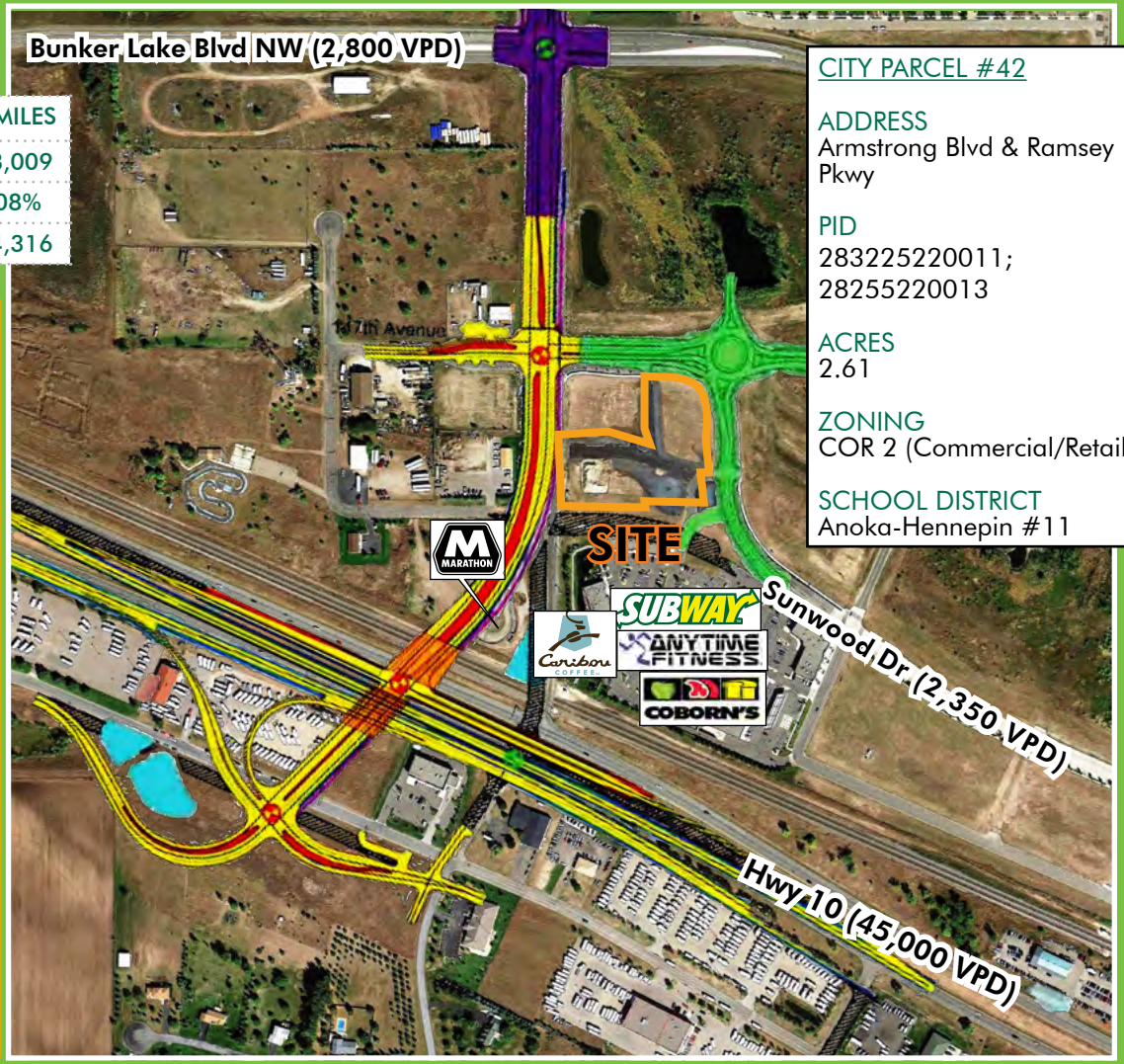
CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$1,365,000

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	$77,307	$82,528	$78,107	$84,316





CITY PARCEL #42

ADDRESS
Armstrong Blvd & Ramsey Pkwy

PID
283225220011; 28255220013

ACRES
2.61

ZONING
COR 2 (Commercial/Retail)

SCHOOL DISTRICT
Anoka-Hennepin #11

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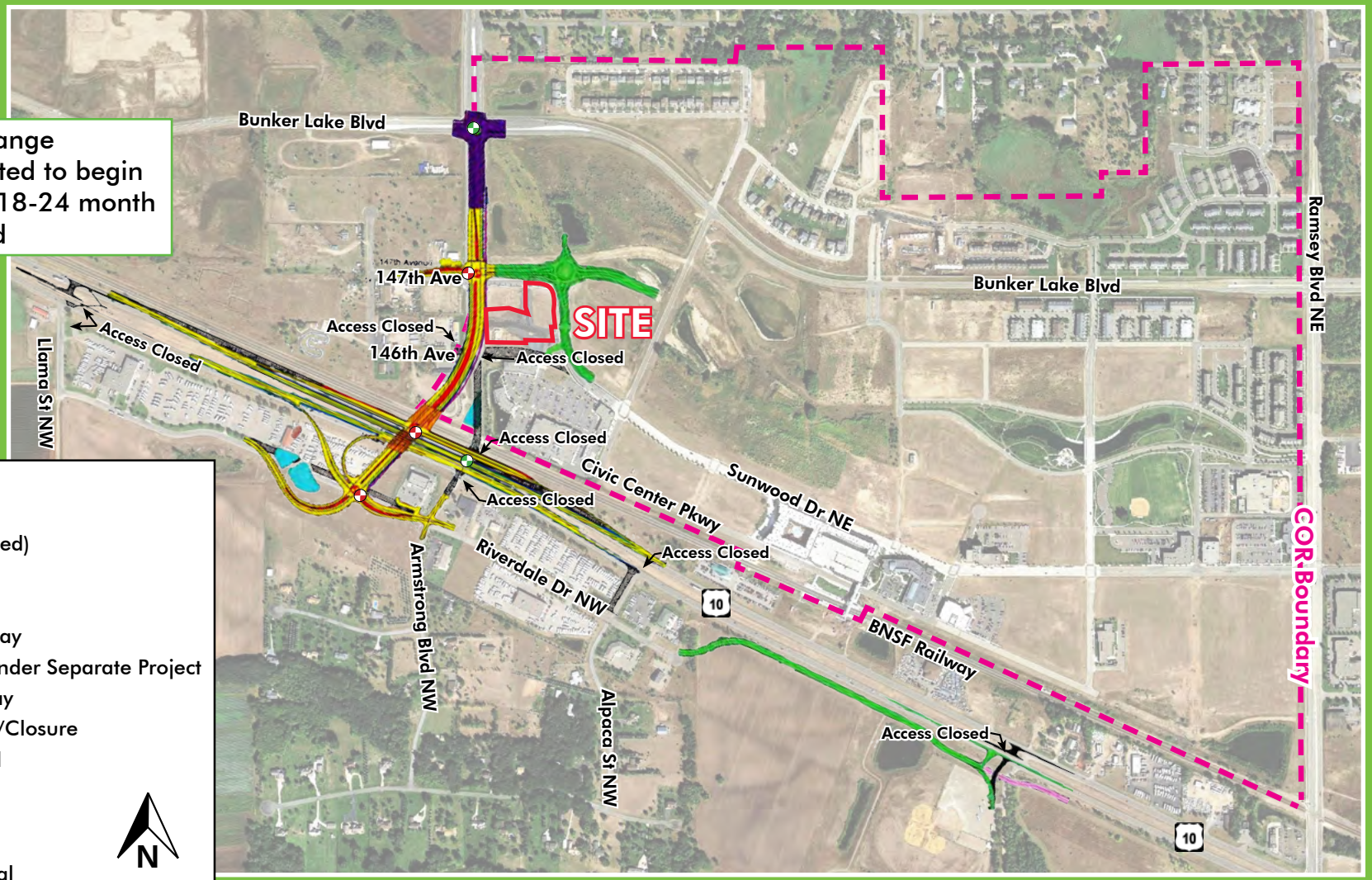
CBRE

CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$1,365,000

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period



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CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$1,365,000

HOME | PROPERTY SPECIFICATIONS | ARMSTRONG/HWY 10 REALIGNMENT | AREA AMENITIES | ZONING & FUTURE LAND USE MAPS | ZONING CODE SUMMARY



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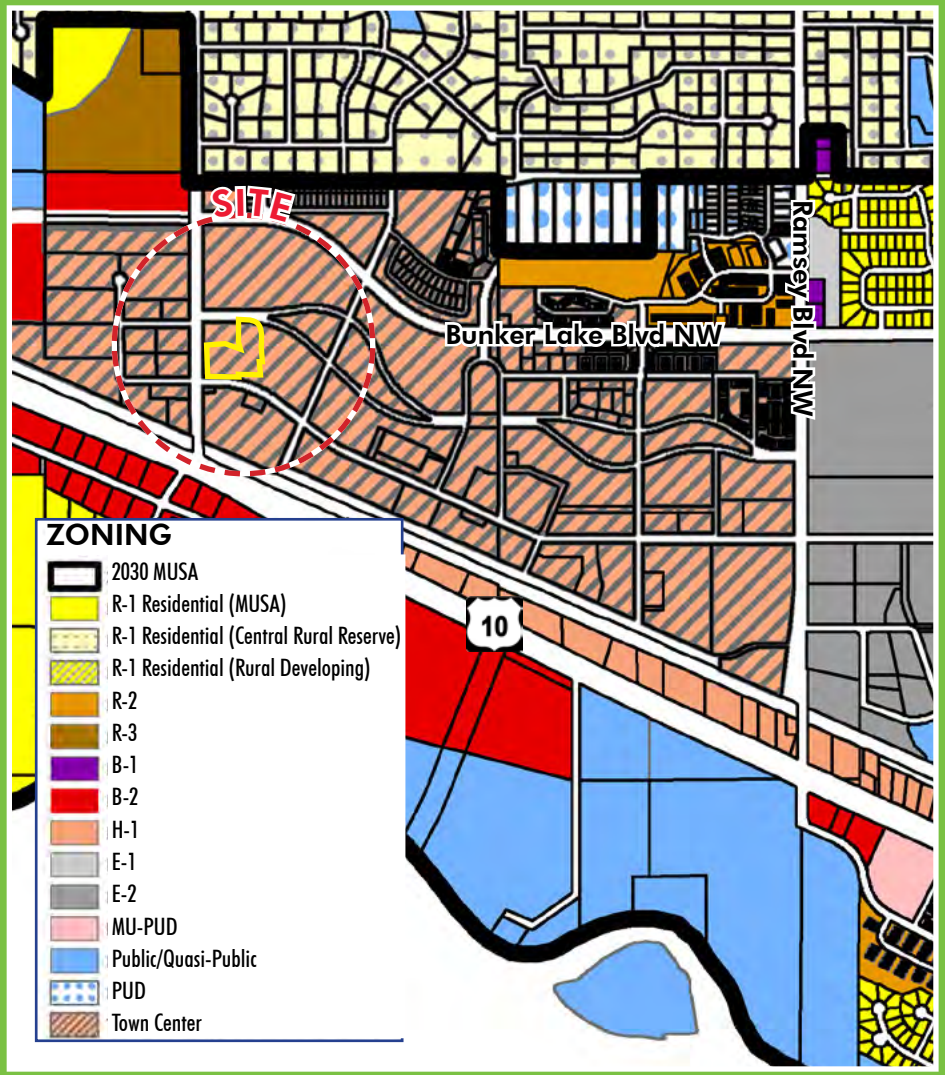
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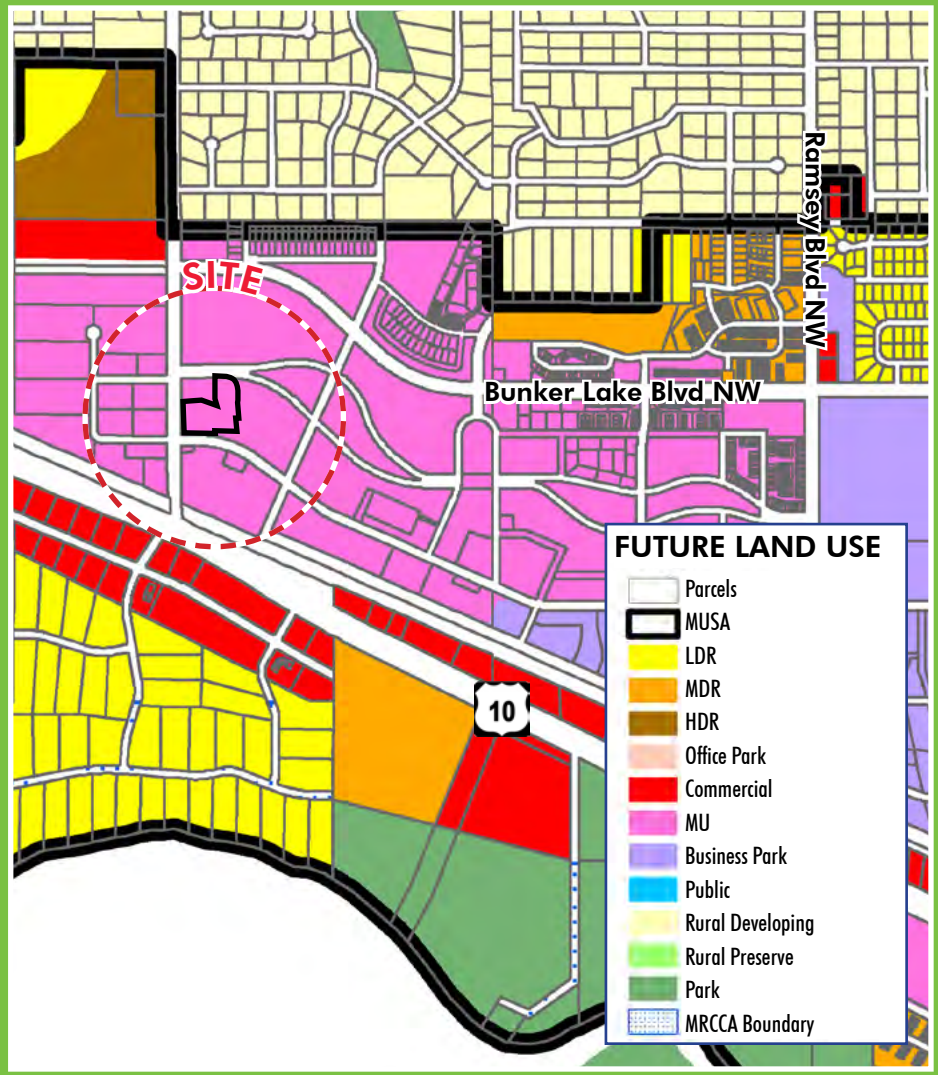
CBRE

CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$1,365,000





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CBRE

CITY-OWNED LAND FOR SALE: ±2.61 ACRES RETAIL LAND USE

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$1,365,000

Sec. 117-118. - The COR district.

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(b) The COR subdistrict definition. The COR district consists of five subdistricts that define the type and intensity of land use.

(1) COR-1 mixed-use core subdistrict. The mixed-use core is intended to provide a mix of residential, retail, service, professional, community service, recreational and similar uses on every block near, and within easy walking distance of the transit station.

(2) COR-2 (COR-2 and 2b) commercial subdistrict. The COR-2 commercial subdistrict is designated to provide a location for retail commercial that has building and/or site designs inconsistent with the COR-1 subdistrict, including larger scale retail and other auto-oriented commercial uses.

(3) COR-3 and COR-3a workplace subdistrict. The workplace area is intended to accommodate medical and technology-related office and research uses, as well as other office uses and ancillary retail and service uses designed to support serve employees and office visitors.

(4) COR-4 (COR-4a, COR-4b and COR-4c) neighborhood subdistrict. The neighborhood subdistrict is intended to include a full range of housing types, from small-lot single-family detached to high-density senior and general apartments, as well as a limited number of small-scale retail and office uses at appropriate locations (i.e., at corners).

(5) COR-5 park and open space subdistrict. The park and open space subdistrict is intended to preserve environmental features, provide amenities and create focal points and community gathering places within easy access of all areas of the COR.

Click link for complete Zoning Code: **COR ZONING**

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CBRE

CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$5.00/SF -or- $6,730,000

CITY PARCEL #46

LOCATION

Between Armstrong Blvd NW and Zeolite St NW, and between Bunker Lake Blvd and Sunwood Dr, within the COR

ACCESS

- Immediate access to Sunwood Dr,
- Armstrong Blvd, Bunker Lake Blvd and Zeolite St
- Easy access to Hwy 10

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station

VISIBILITY

Frontage and visibility from Armstrong Blvd NW, Bunker Lake Blvd and Ramsey Pkwy





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CBRE

CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$5.00/SF -or- $6,730,000

DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	$77,307	$82,528	$78,107	$84,316





CITY PARCEL #46

ADDRESS
Southeast corner of Bunker Lake Blvd and Armstrong Blvd

PID
283225220058

ACRES
30.90

ZONING
COR 4 (Mixed-Use)

SCHOOL DISTRICT
Anoka-Hennepin #11

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CBE Future Pedestrian Overpass

CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$5.00/SF -or- $6,730,000



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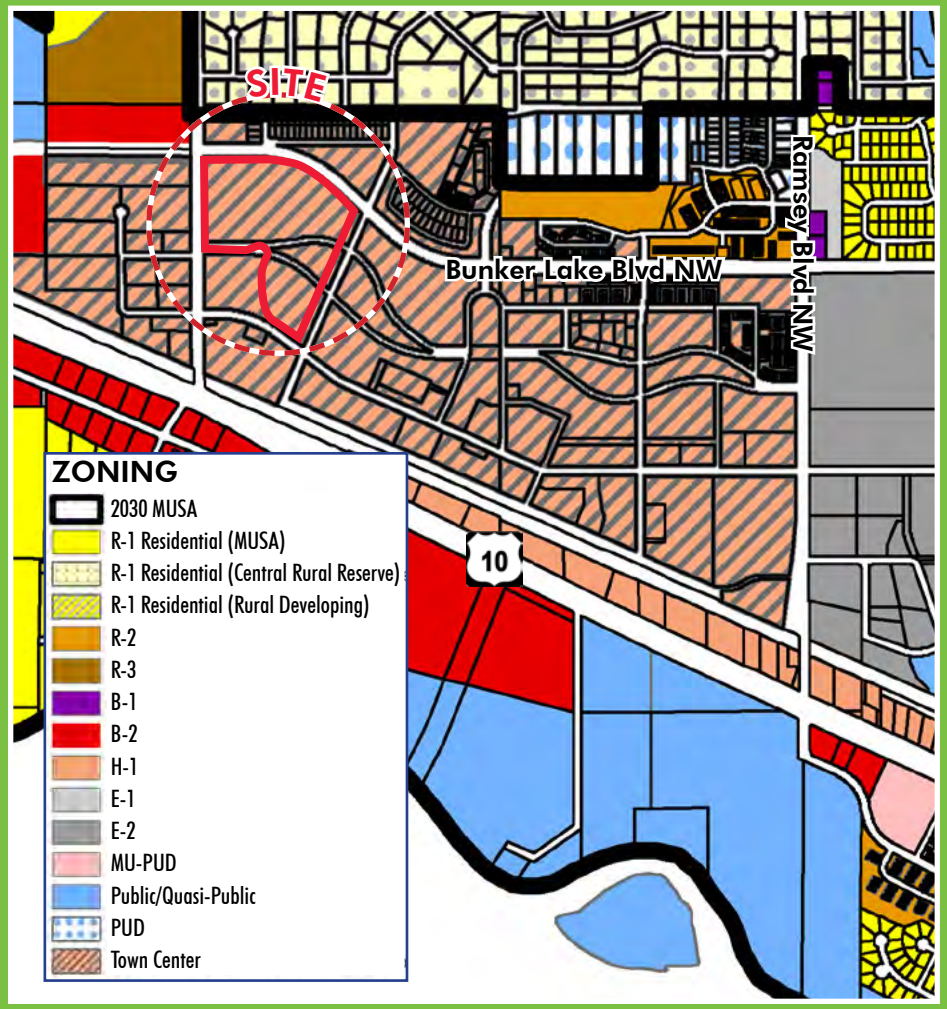
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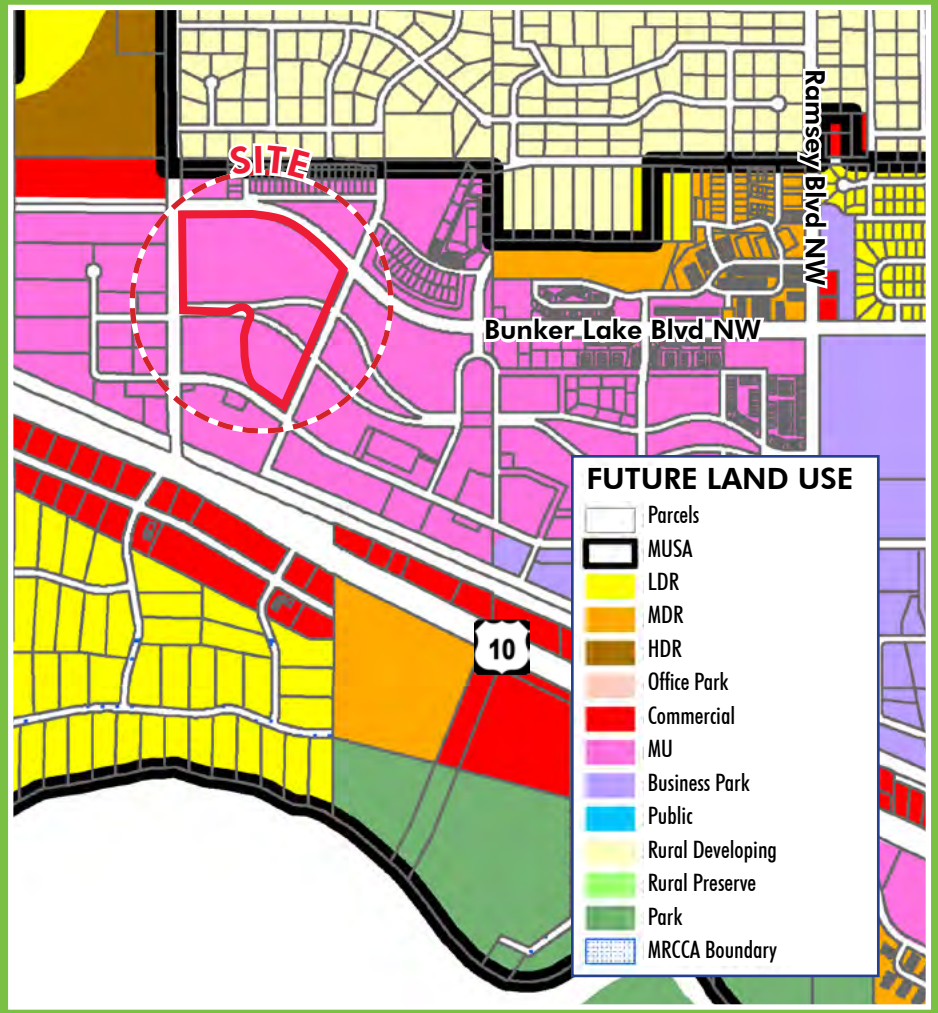
CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

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CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$5.00/SF -or- $6,730,000

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Click link for complete Zoning Code: **COR ZONING**

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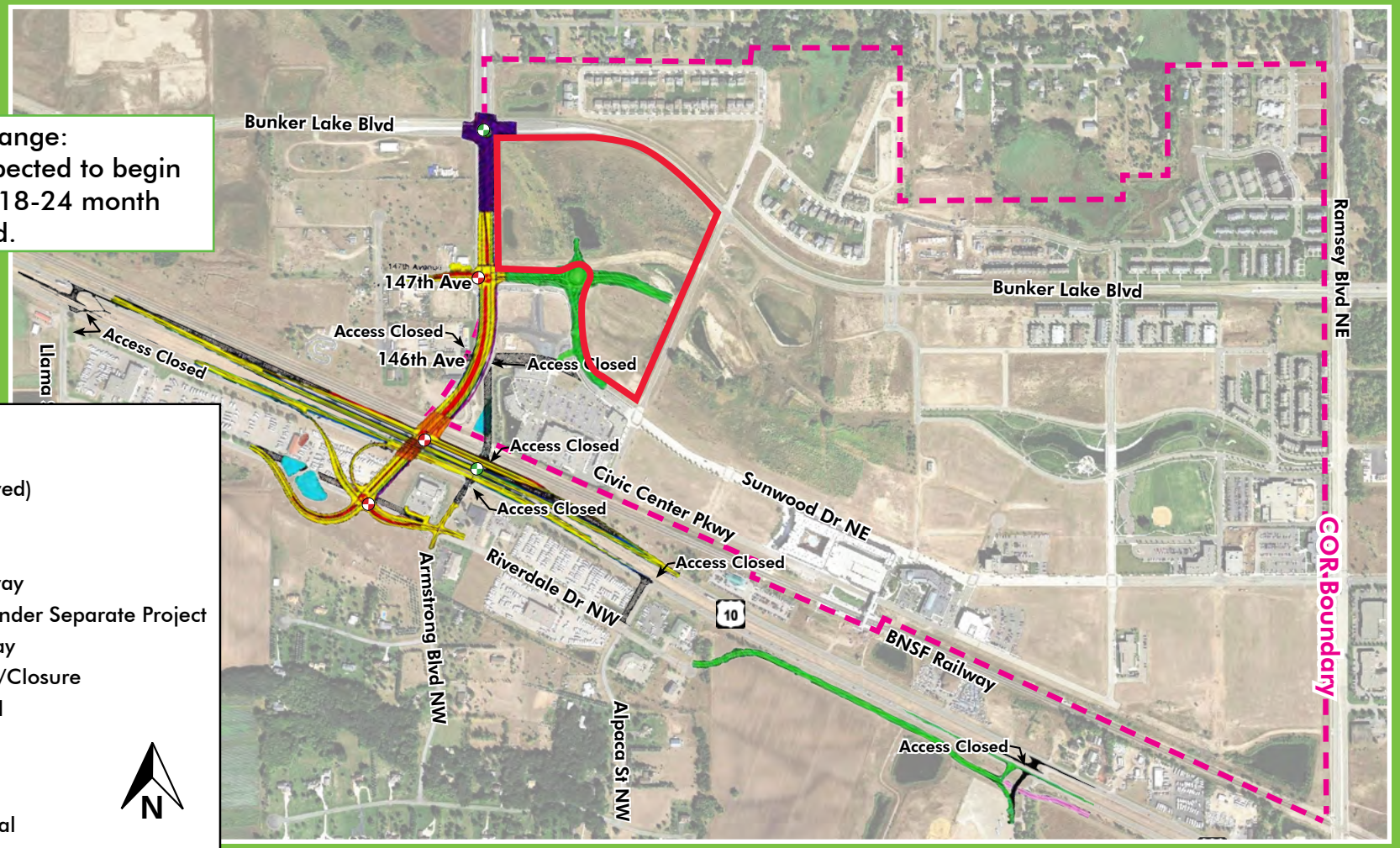
CITY-OWNED LAND FOR SALE: ±30.90 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$5.00/SF -or- $6,730,000

Full Access Interchange: Construction is expected to begin Fall 2014 with an 18-24 month construction period.



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CBRE

CITY-OWNED LAND FOR SALE: ±6.79 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$5.00/SF -or- $1,480,000

CITY PARCEL #47

LOCATION

Northeast corner of Zeolite St W and Civic Center Dr, and within the COR

ACCESS

- Immediate access to Sunwood Dr, Civic Center Dr,and Zeolite St NW
- Easy access to Hwy 10

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station

VISIBILITY

Frontage and visibility from Zeolite St NW, Civic Center Dr and Sunwood Dr





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CBRE

CITY-OWNED LAND FOR SALE: ±6.79 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$5.00/SF -or- $1,480,000



CITY PARCEL #47

ADDRESS
Zeolite St NW & Civic Center Dr

PID
28-32-25-23-0010 and
28-32-25-22-0058

ACRES
6.79

ZONING
COR 1 (Mixed-Use)

SCHOOL DISTRICT
Anoka-Hennepin #11



DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Avg Household Income	$77,307	$82,528	$78,107	$84,316

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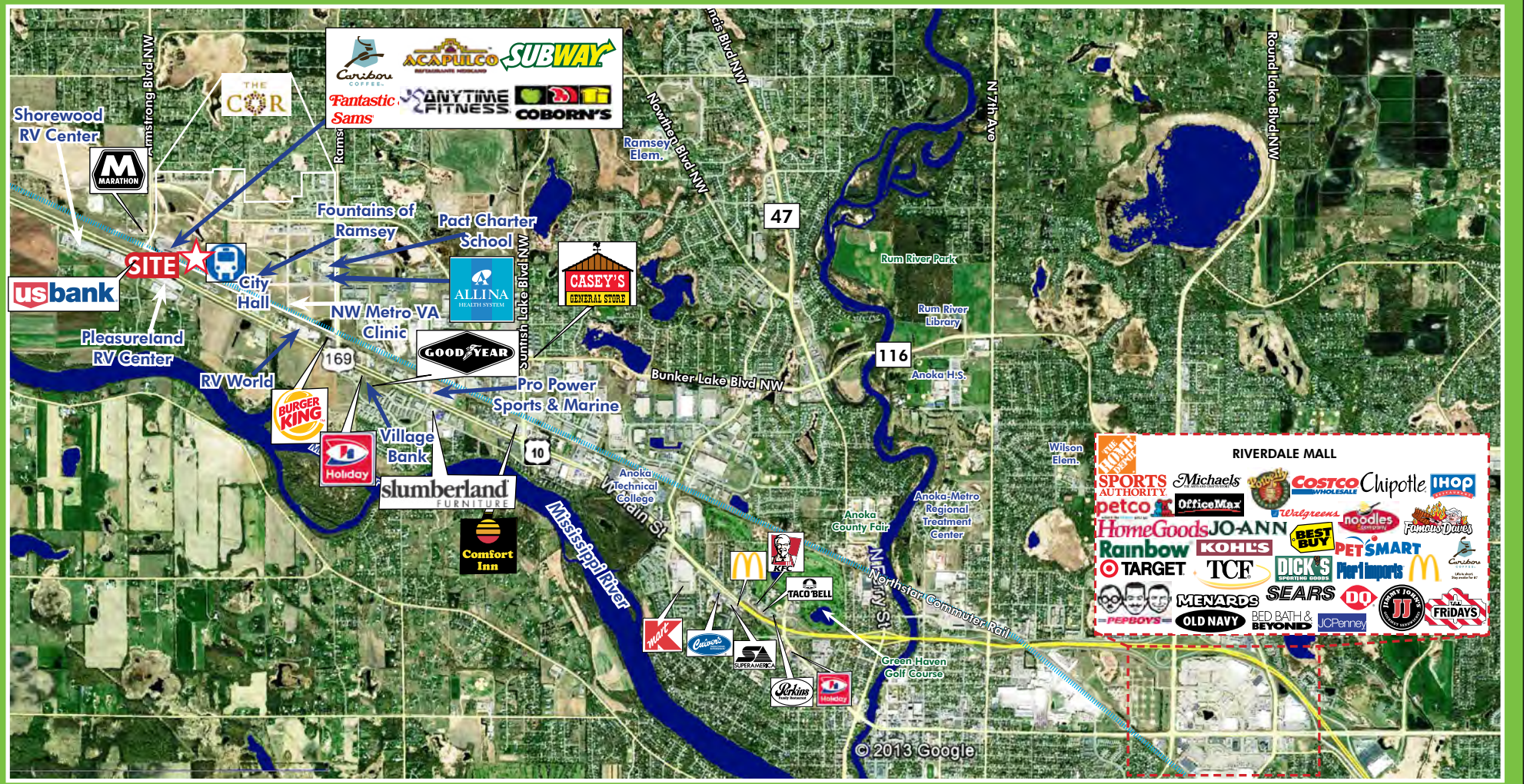
CBRE

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LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

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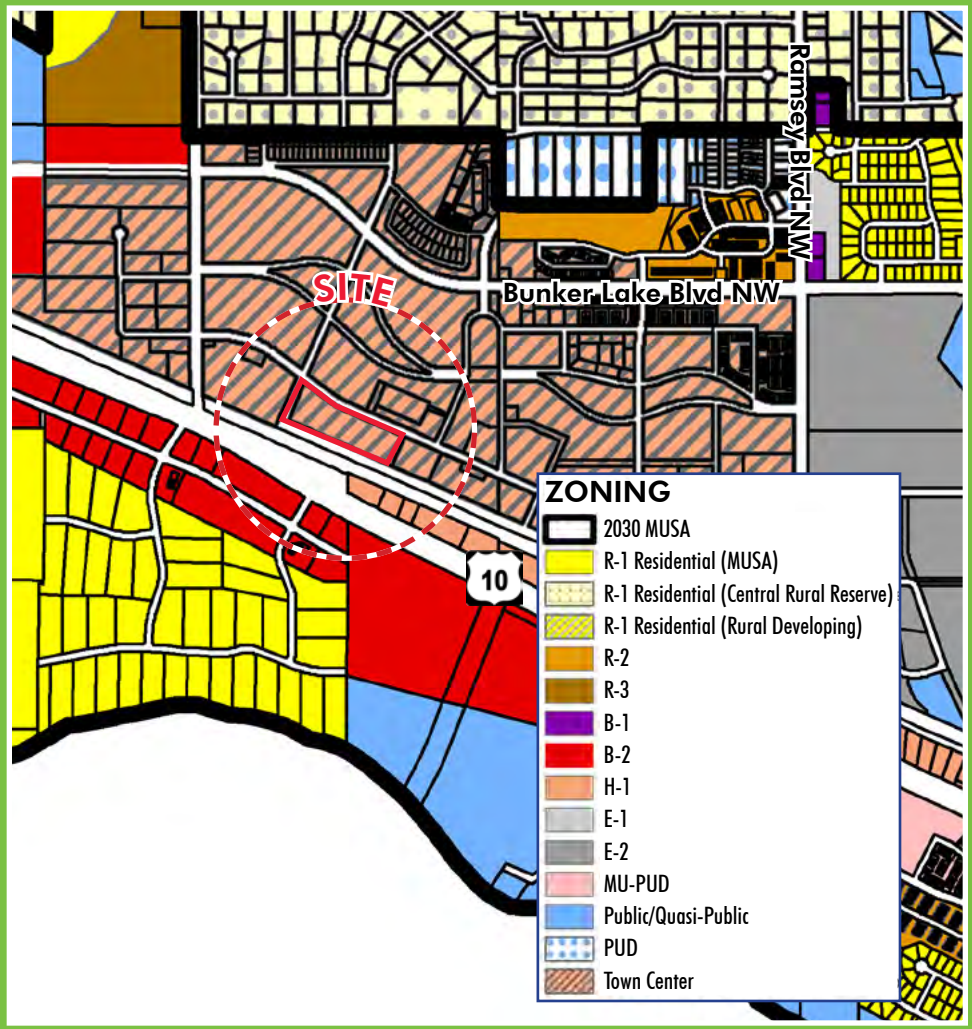
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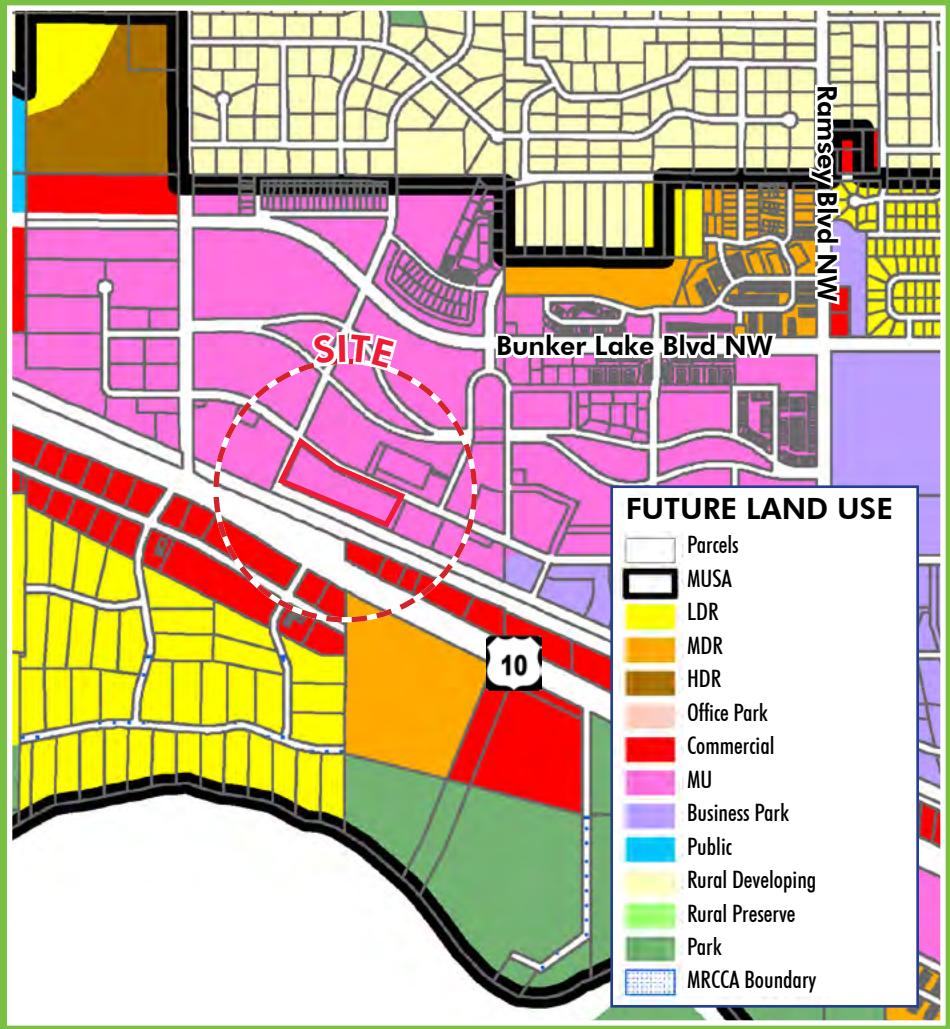
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LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

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CITY-OWNED LAND FOR SALE: ±6.79 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

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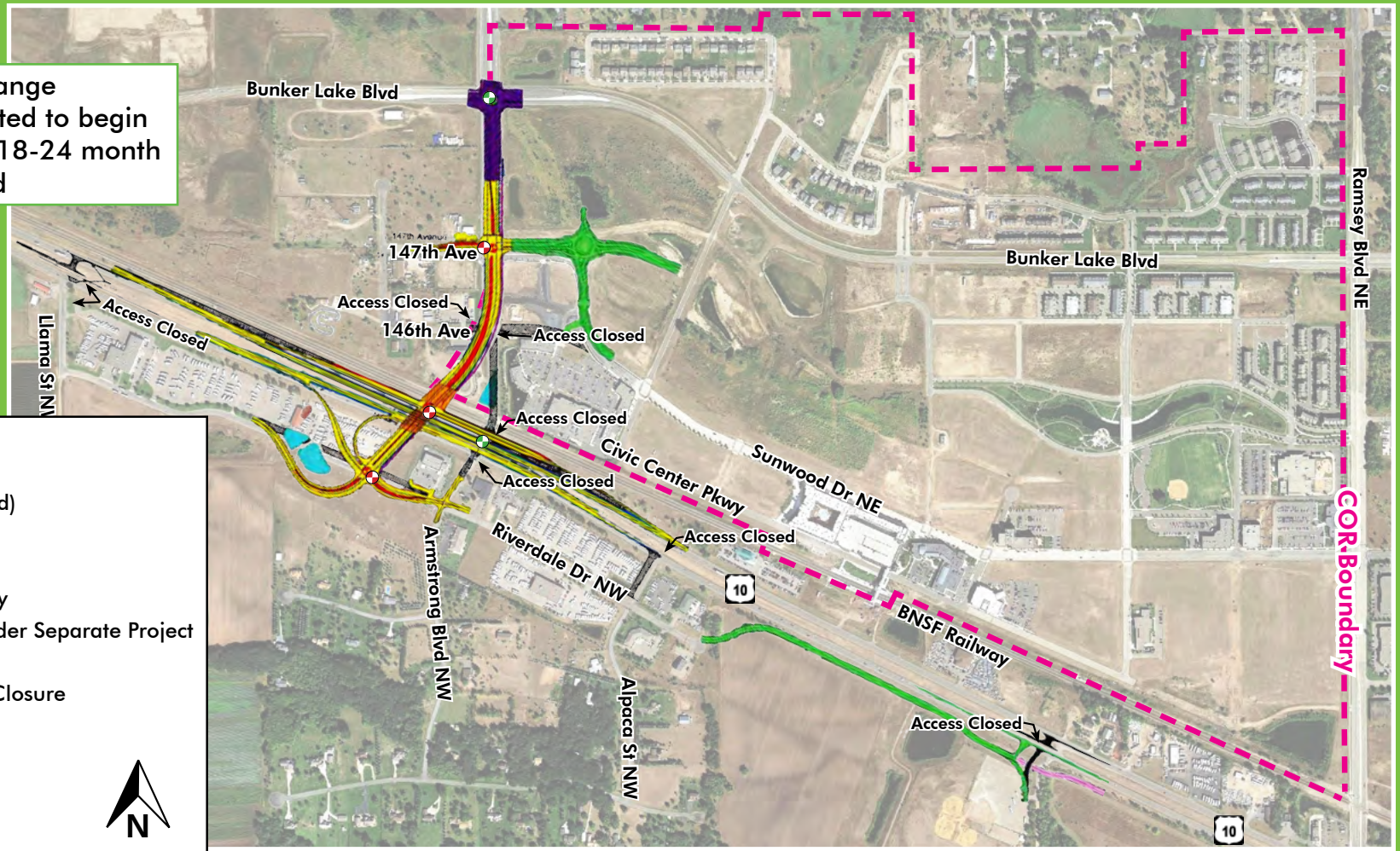
CITY-OWNED LAND FOR SALE: ±6.79 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$5.00/SF -or- $1,480,000

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period



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CBRE

CITY-OWNED LAND FOR SALE: ±20 ACRES MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$4.00/SF -or- $3,485,000

CITY PARCEL #48

LOCATION

Northeast corner of Sunwood Dr and Zeolite St, within the COR

ACCESS

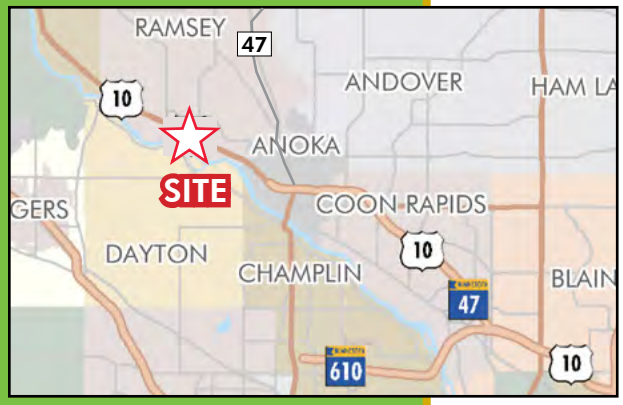
- Immediate access to Zeolite St and Sunwood Dr - Easy access to Hwy 10 and Civic Center Dr

AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station and area retailers

VISIBILITY

Frontage and visibility from Zeolite St and Sunwood Dr





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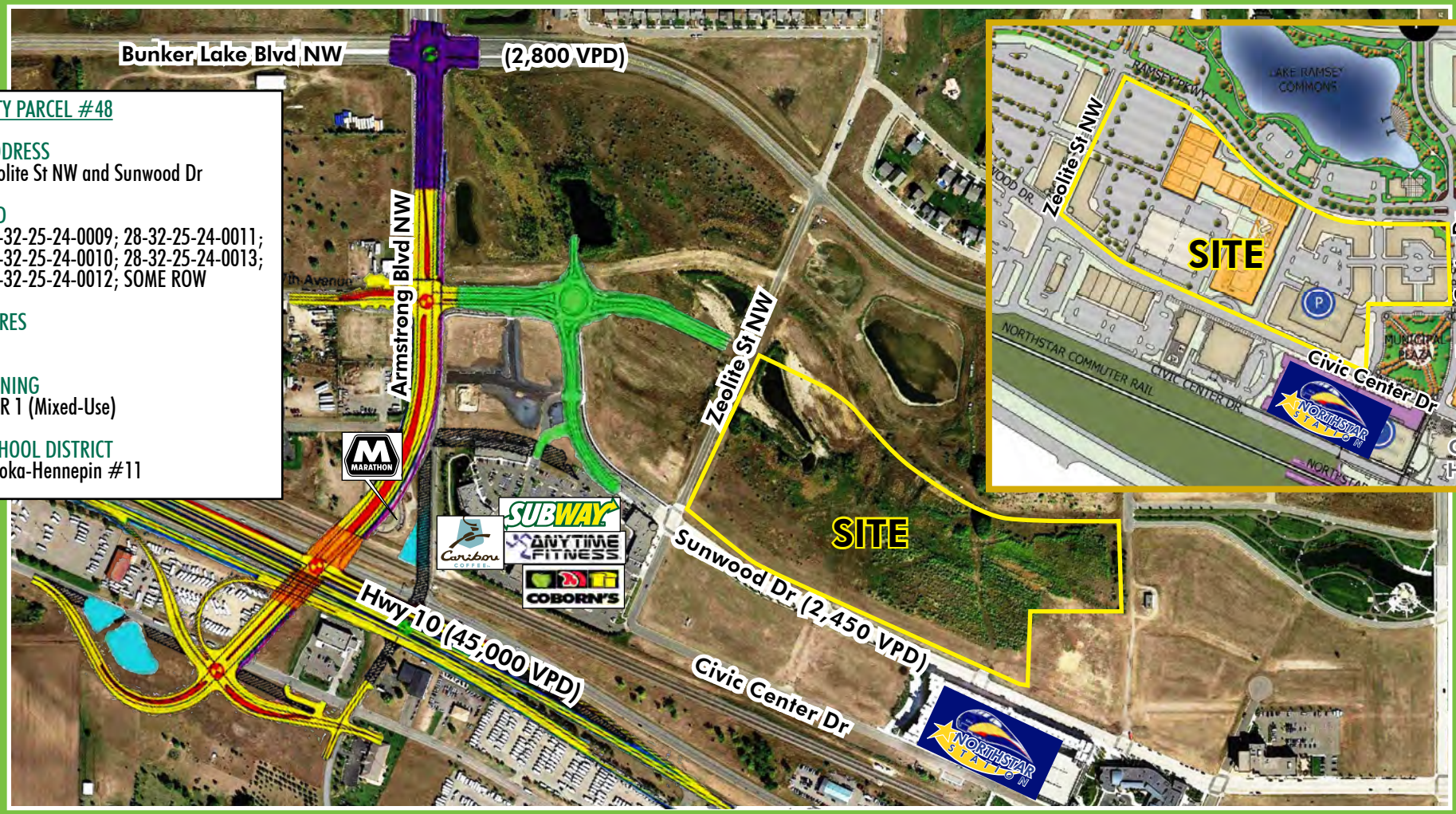
CBRE

CITY-OWNED LAND FOR SALE: ±20 ACRES MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$4.00/SF -or- $3,485,000



CITY PARCEL #48

ADDRESS
Zeolite St NW and Sunwood Dr

PID
28-32-25-24-0009; 28-32-25-24-0011; 28-32-25-24-0010; 28-32-25-24-0013; 28-32-25-24-0012; SOME ROW

ACRES
20

ZONING
COR 1 (Mixed-Use)

SCHOOL DISTRICT
Anoka-Hennepin #11

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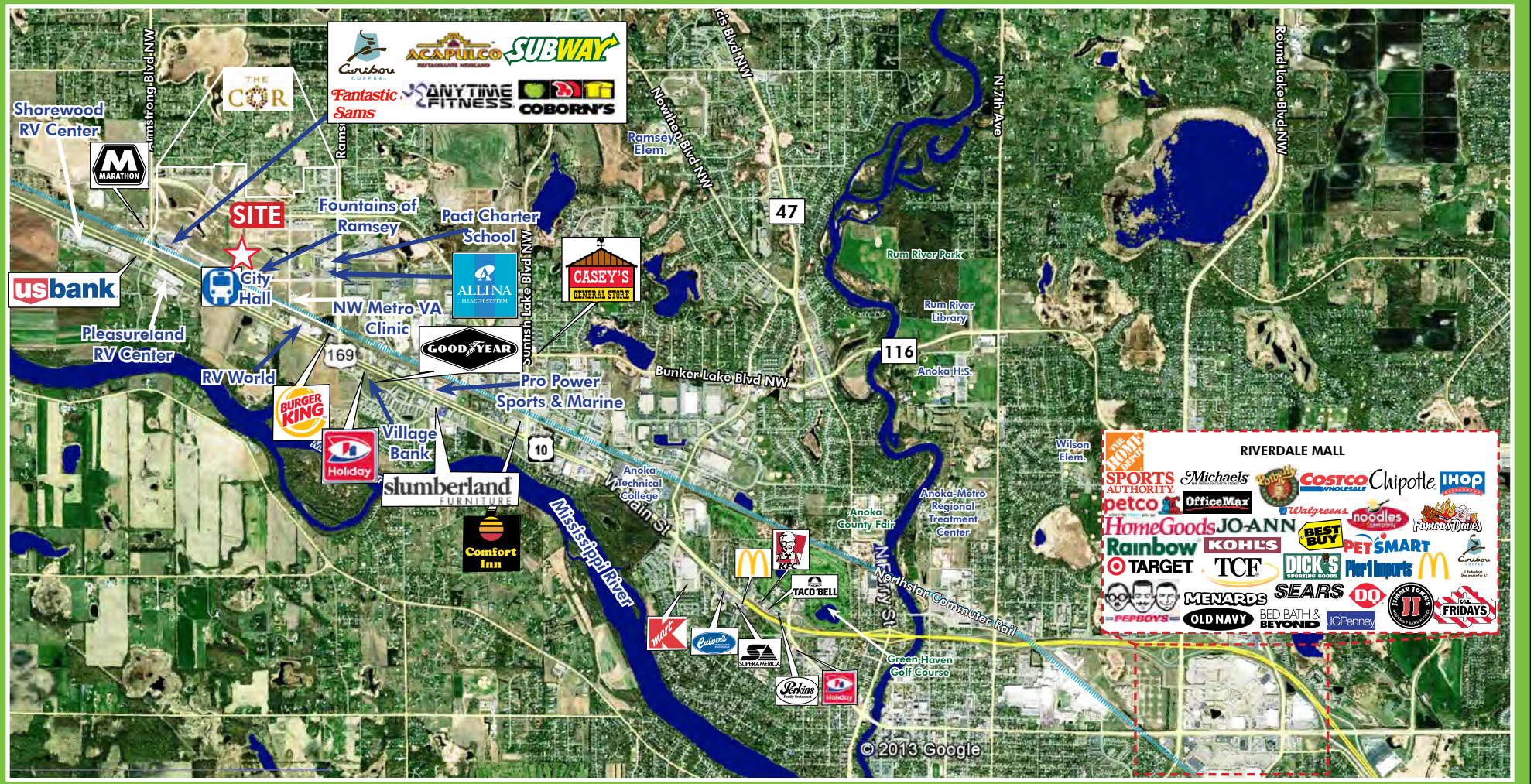
CBRE

CITY-OWNED LAND FOR SALE: ±20 ACRES MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$4.00/SF -or- $3,485,000



FOR MORE INFORMATION, PLEASE CONTACT:

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Minneapolis, MN 55435

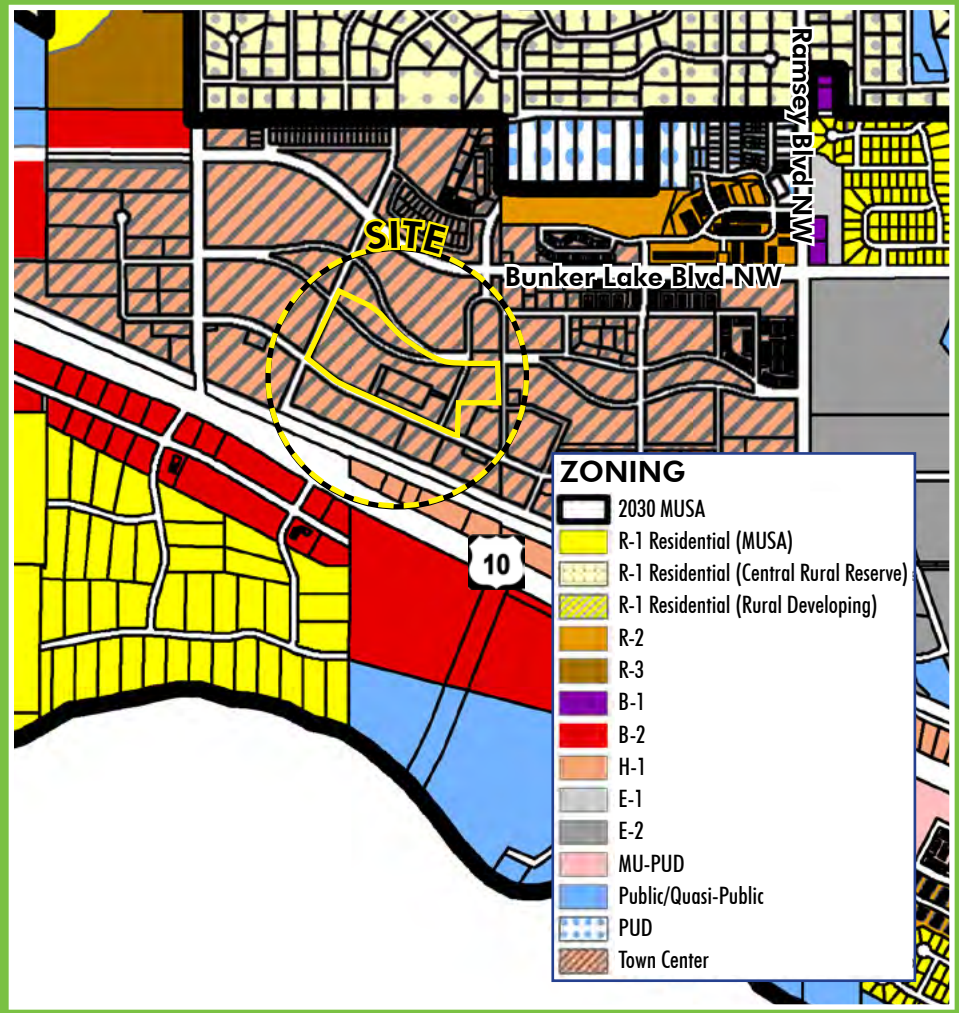
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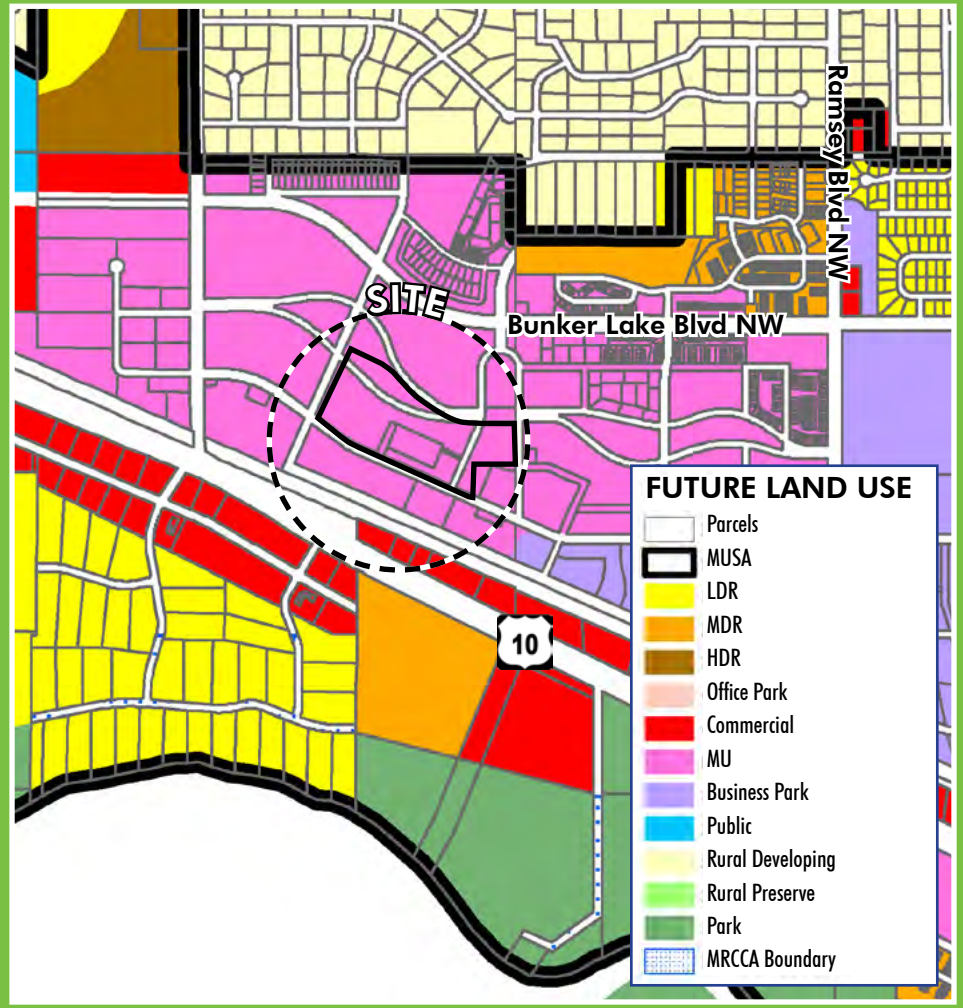
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LOCATED WITHIN THE COR RETAIL CENTER

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CITY-OWNED LAND FOR SALE: ±20 ACRES MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

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Click link for complete Zoning Code: **COR ZONING**

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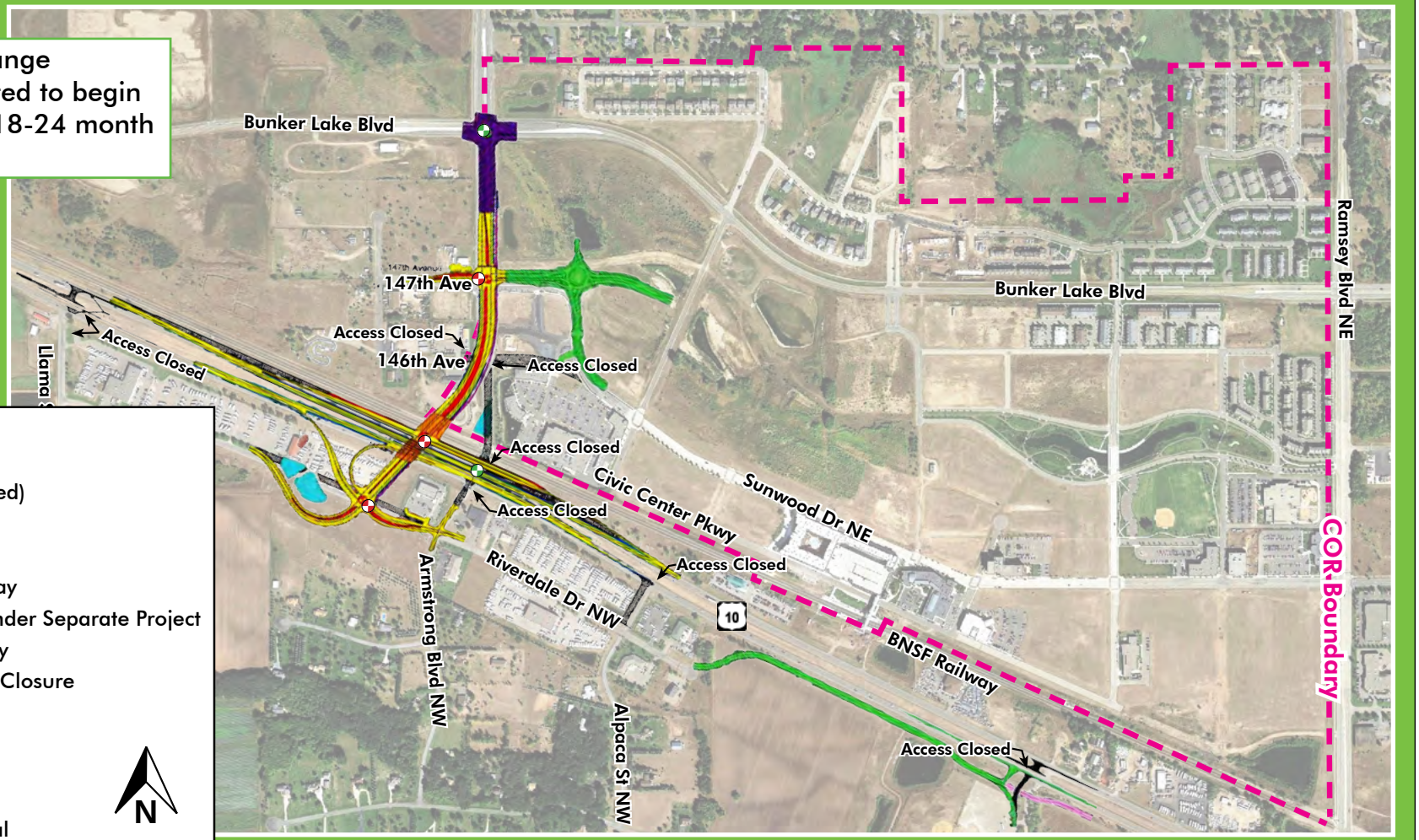
CITY-OWNED LAND FOR SALE: ±20 ACRES MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$4.00/SF -or- $3,485,000

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period



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CBRE

CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$4.00/SF -or- $2,353,000

CITY PARCEL #49

LOCATION

Northeast corner of Town Center Dr and Sunwood Dr, within the COR

ACCESS

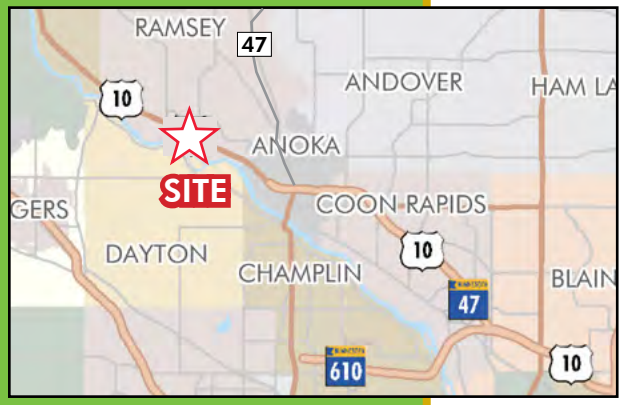
- Immediate access to Sunwood Dr, Town Center Dr and Ramsey Pkwy
- Easy access to Hwy 10, Amstrong Blvd, Bunker Lake Blvd and Ramsey Blvd

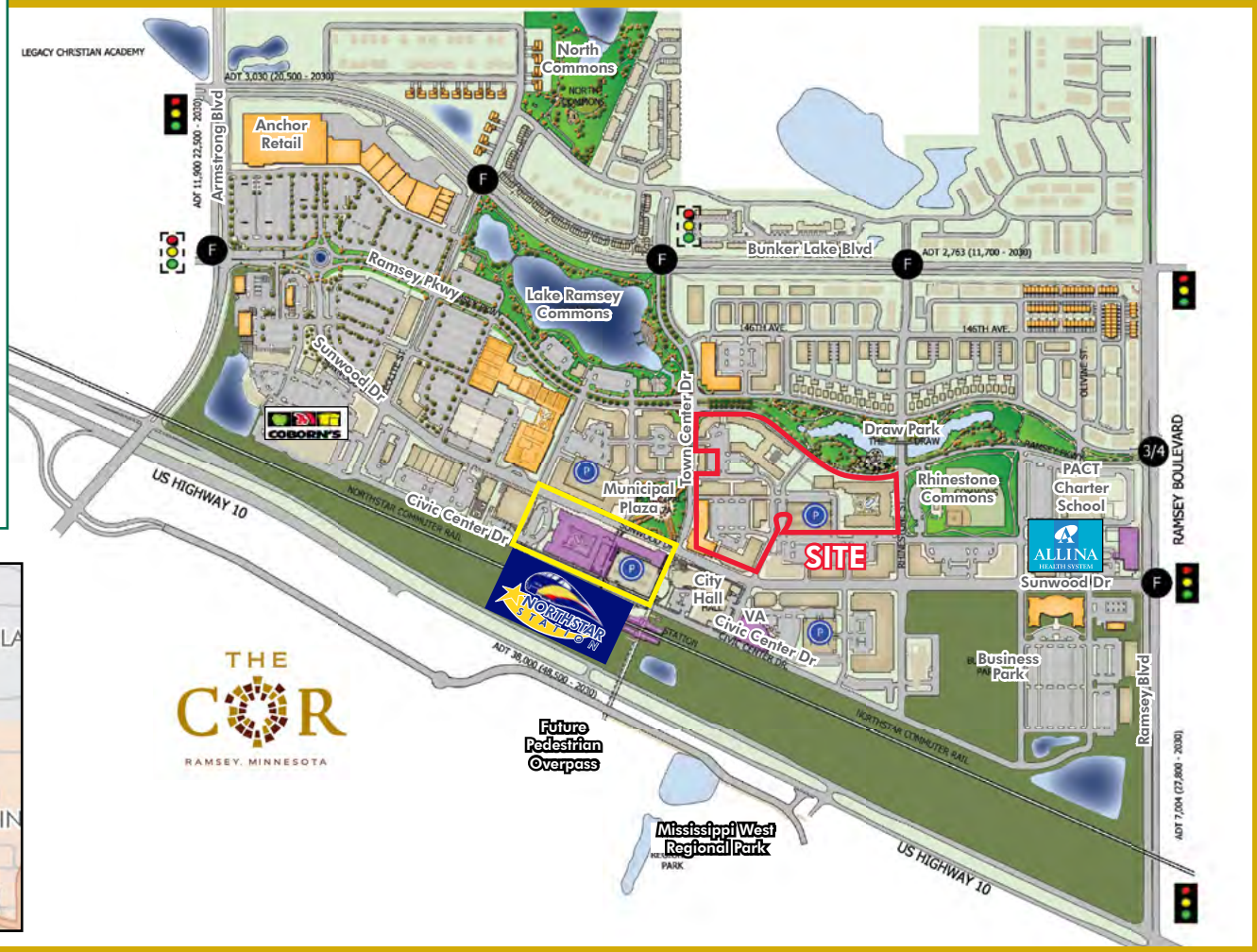
AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station and area retailers

VISIBILITY

Frontage and visibility from Town Center Dr, Sunwood Dr and Ramsey Pkwy





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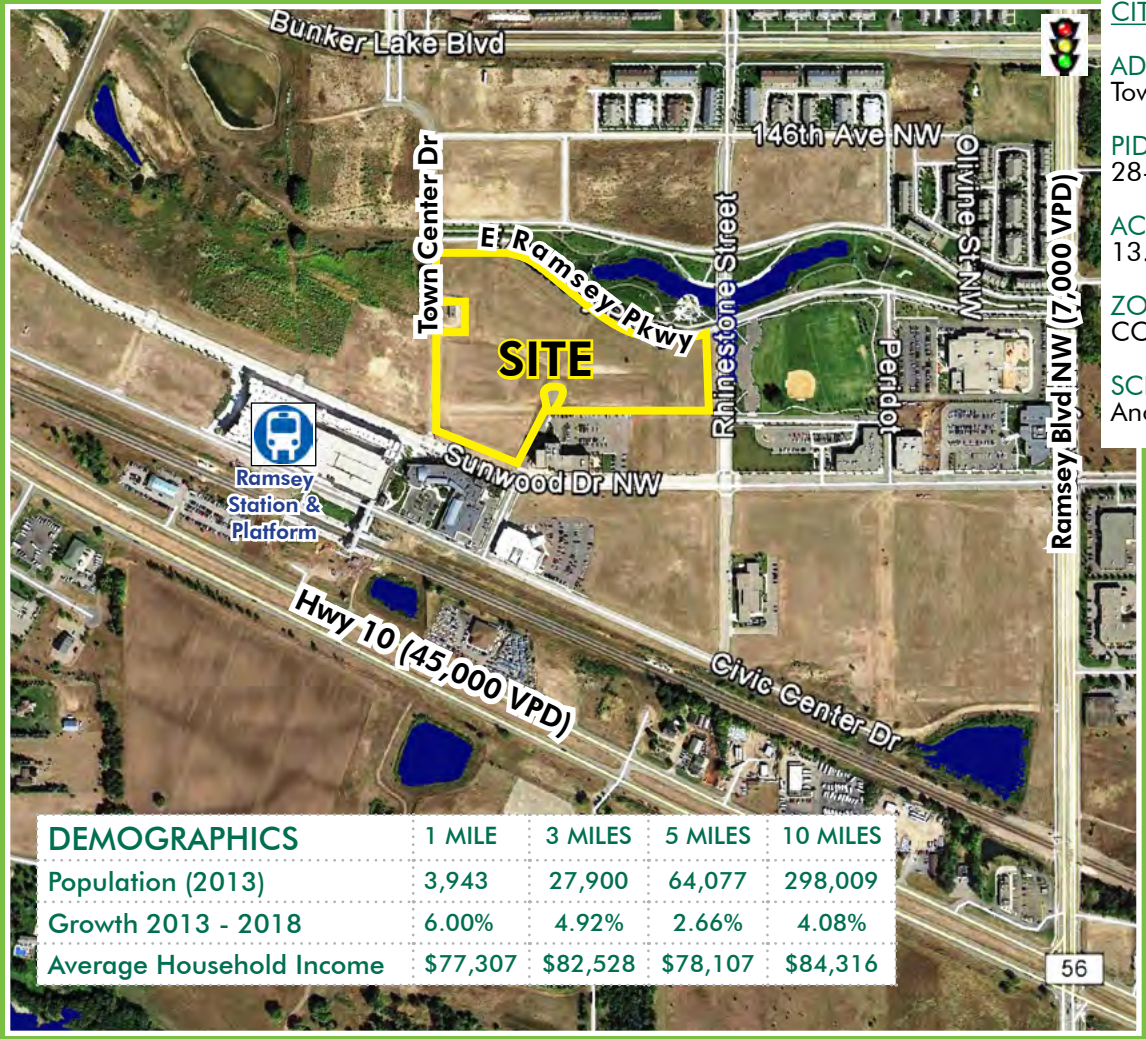
CBRE

CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$4.00/SF -or- $2,353,000



DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
Population (2013)	3,943	27,900	64,077	298,009
Growth 2013 - 2018	6.00%	4.92%	2.66%	4.08%
Average Household Income	$77,307	$82,528	$78,107	$84,316

CITY PARCEL #49

ADDRESS
Town Center Dr, E Ramsey Pkwy, Ramsey Blvd NW and Sunwood Dr

PID
28-32-25-42-0017; 28-32-25-42-0018; SOME ROW

ACRES
13.5

ZONING
COR 1 (Mixed-Use)

SCHOOL DISTRICT
Anoka-Hennepin #11



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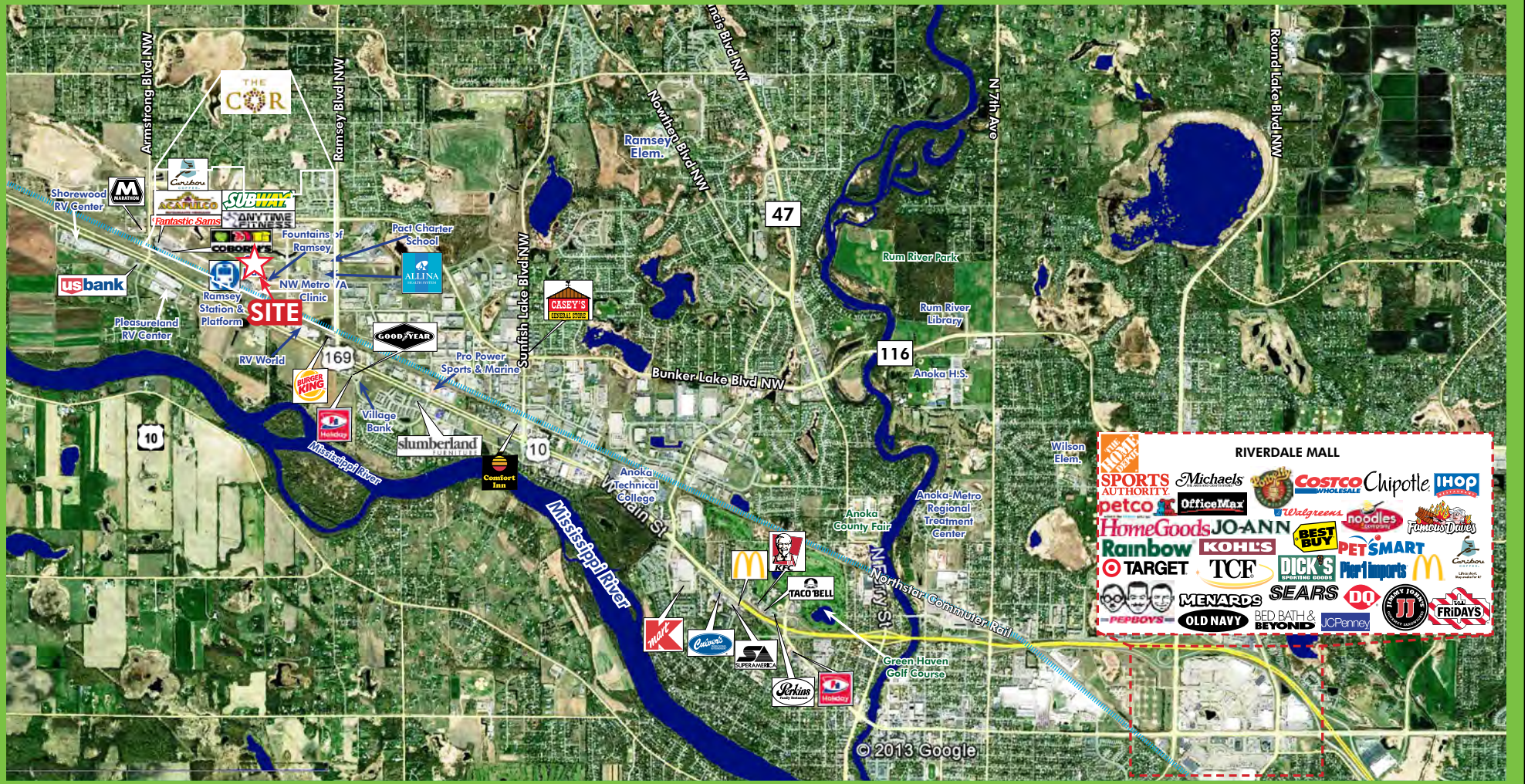
CBRE

CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$4.00/SF -or- $2,353,000



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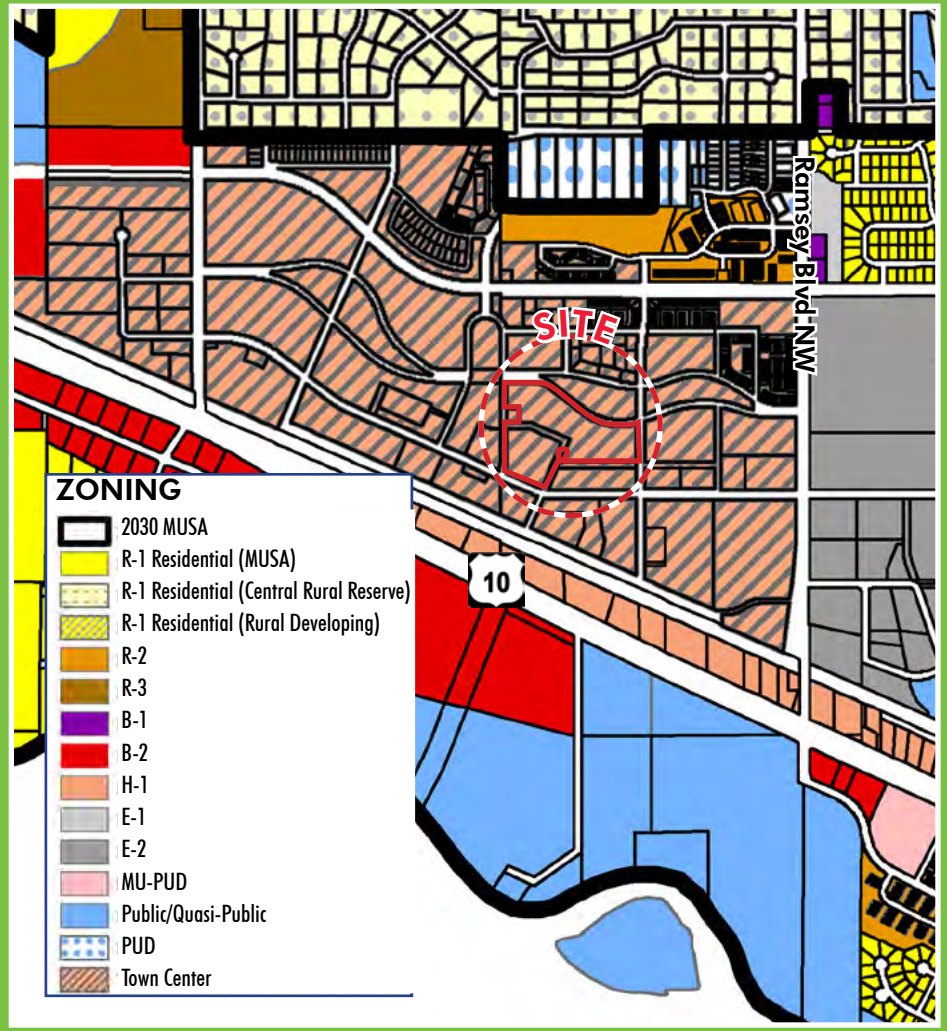
CBRE

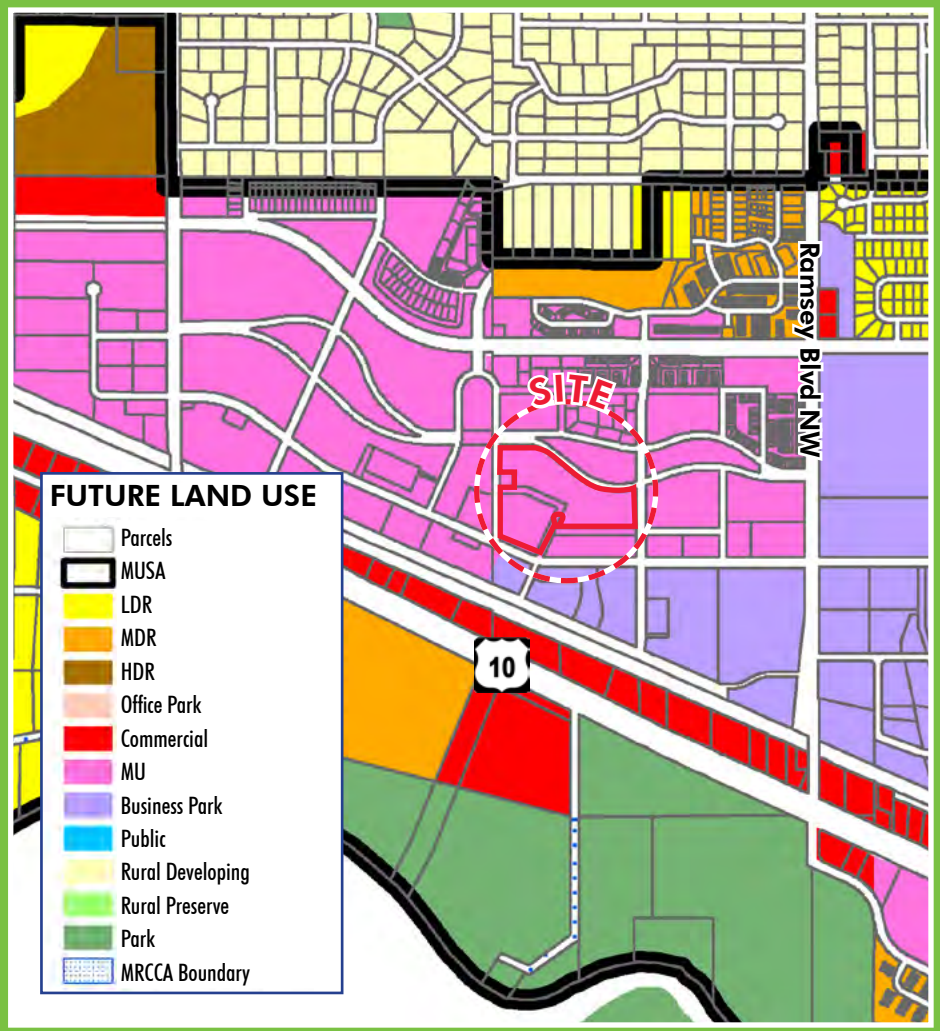
CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$4.00/SF -or- $2,353,000





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CBRE

CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$4.00/SF -or- $2,353,000

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Click link for complete Zoning Code: **COR ZONING**

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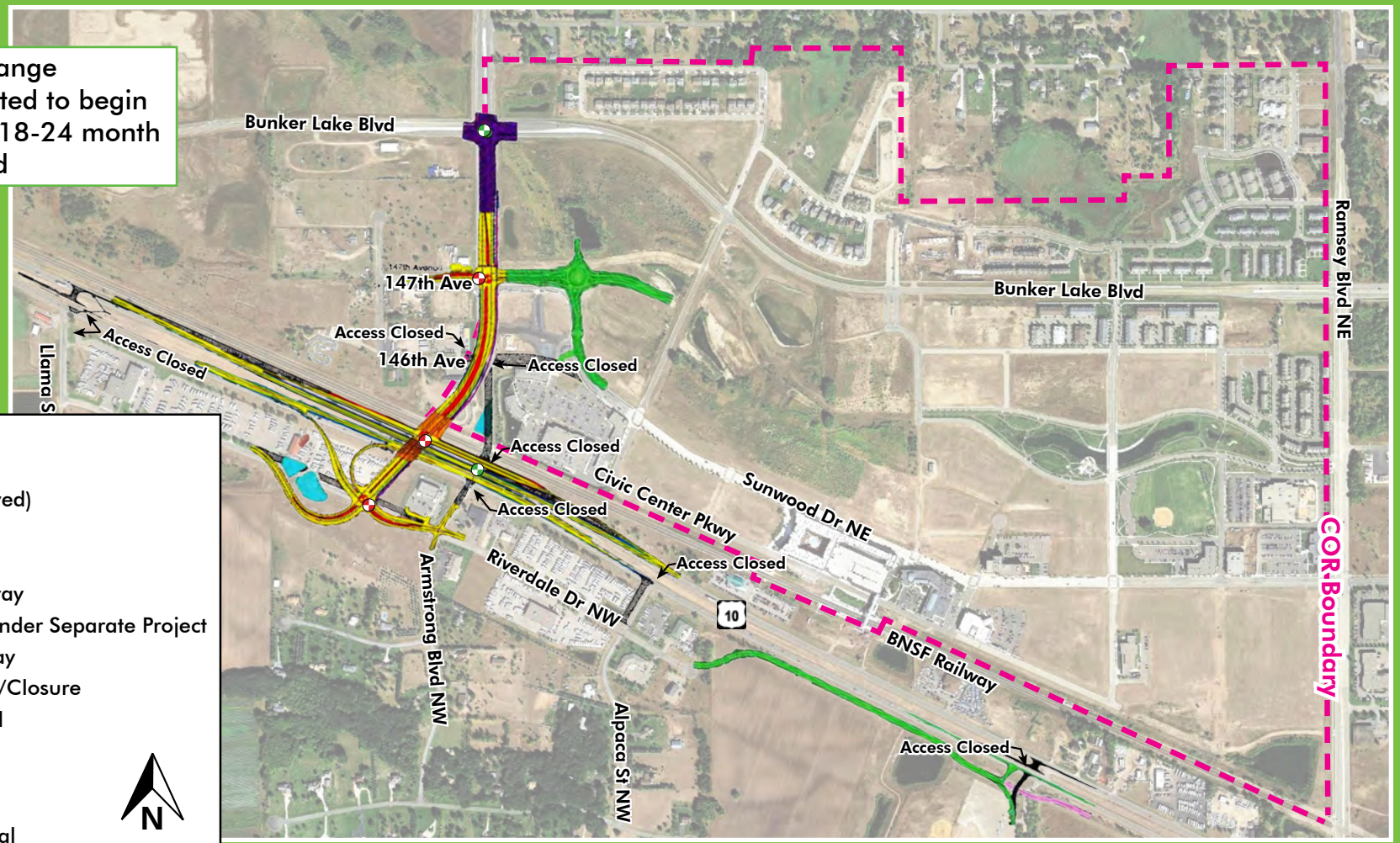
CITY-OWNED LAND FOR SALE: ±13.5 ACRES OF MIXED-USE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$4.00/SF -or- $2,353,000

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period



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CBRE

CITY-OWNED LAND FOR SALE: ±14.7 ACRES OF OFFICE LAND

LOCATED WITHIN THE COR RETAIL CENTER

RAMSEY, MN 55303

$6.00 to $12.00 Per Square Foot

CITY PARCEL #50

LOCATION

Southwest corner of Sunwood Dr and Ramsey Blvd NW, within the COR

ACCESS

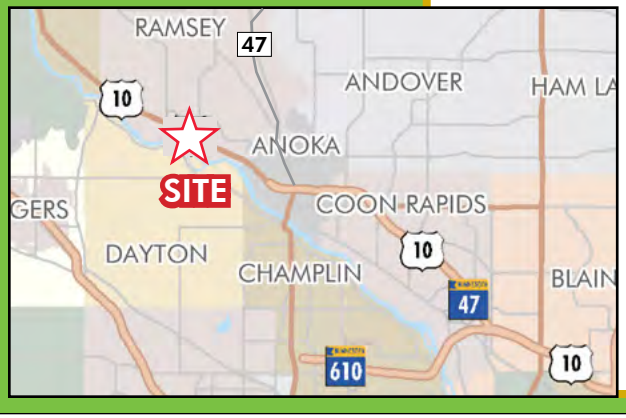
- Immediate access to Sunwood Dr and Civic Center Dr
- Easy access to Hwy 10, Ramsey Blvd, Amstrong Blvd and Bunker Lake Blvd

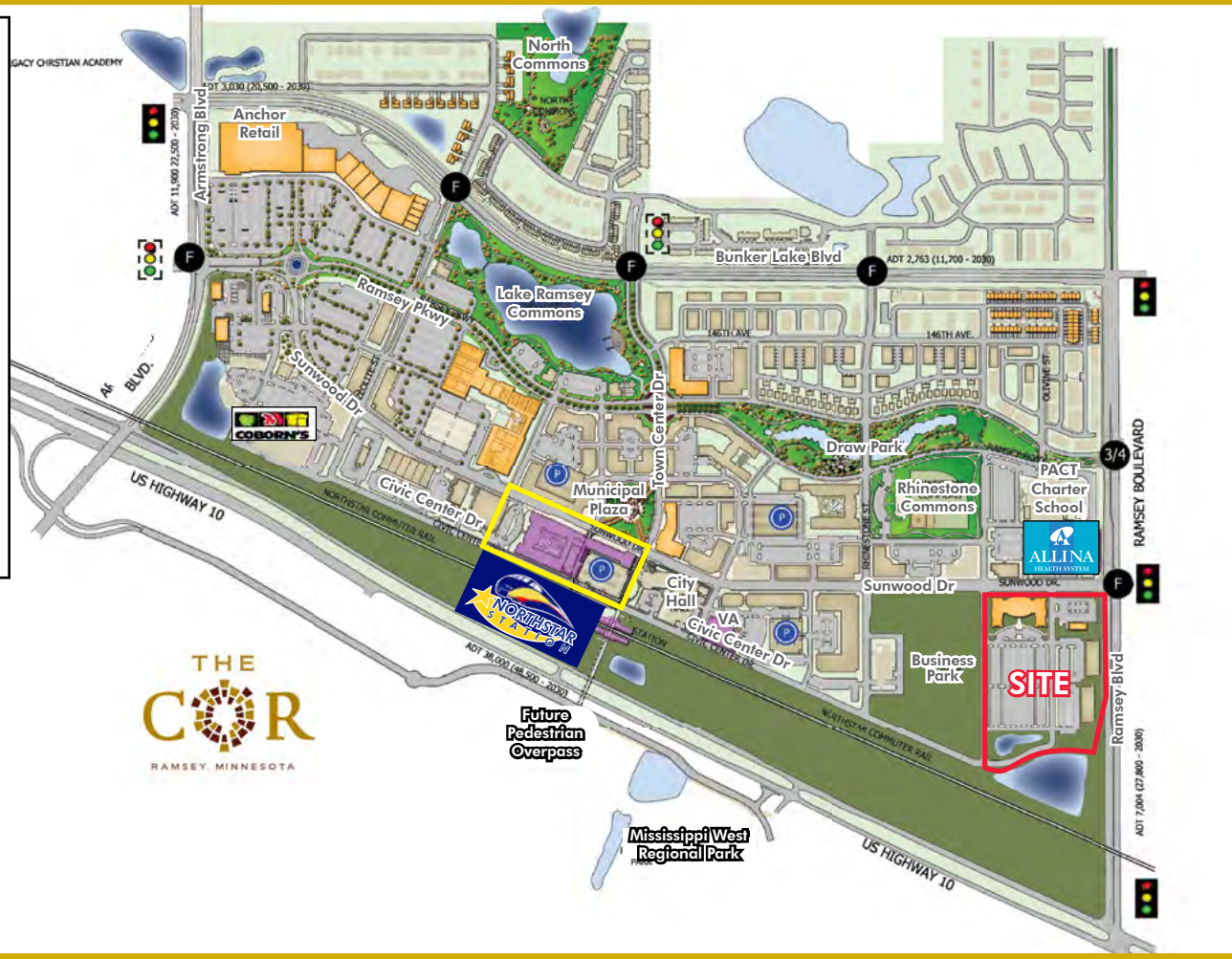
AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station and area retailers

VISIBILITY

Frontage and visibility from Civic Center Dr, Sunwood Dr and Ramsey Blvd





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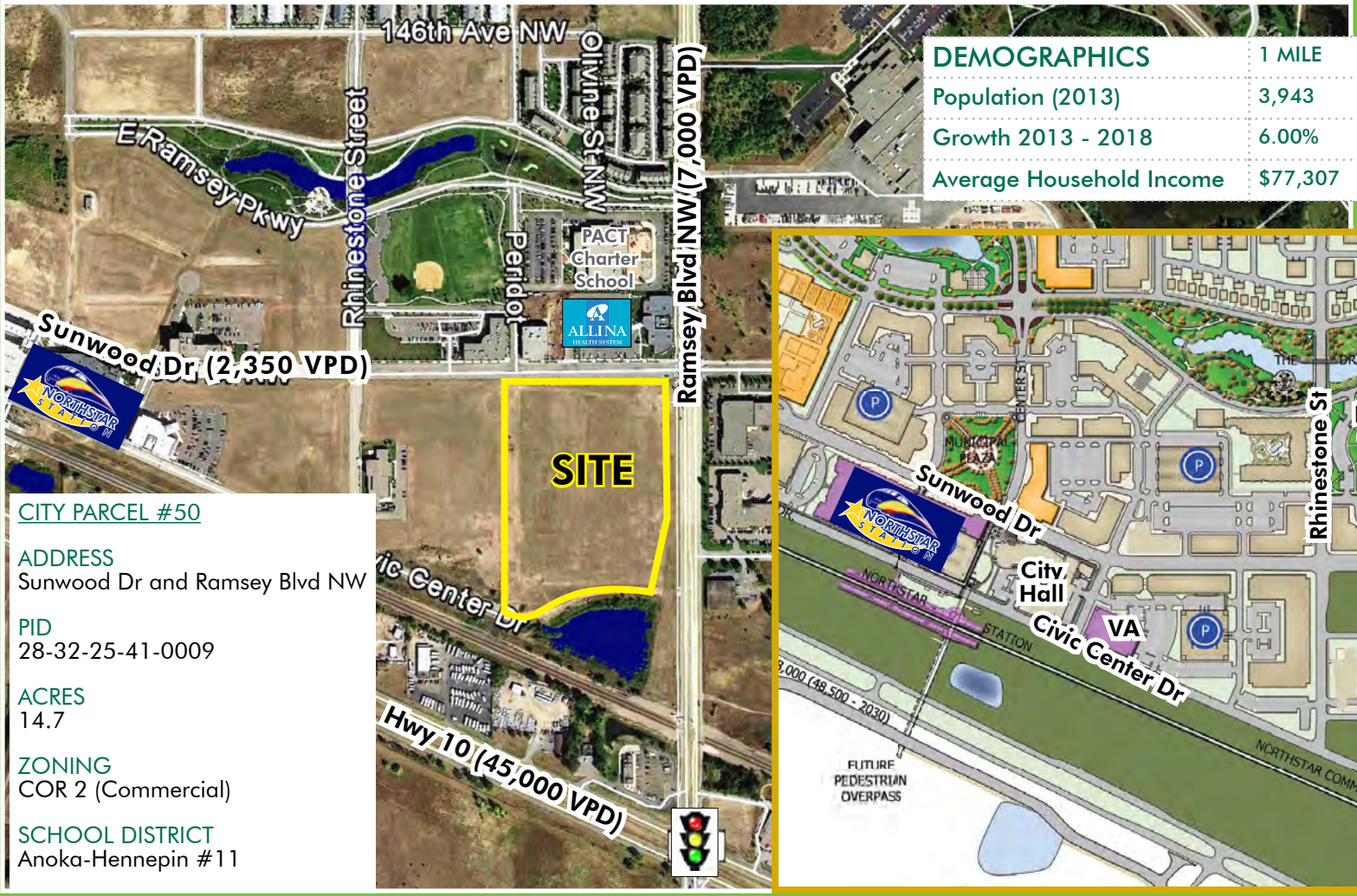
4400 West 78th Street, Suite 200
Minneapolis, MN 55435

CBRE

CITY-OWNED LAND FOR SALE: ±14.7 ACRES OF OFFICE LAND

LOCATED WITHIN THE COR RETAIL CENTER
RAMSEY, MN 55303

$6.00 to $12.00 Per Square Foot



DEMOGRAPHICS	1 MILE	3 MILES	5 MILES	10 MILES
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CITY PARCEL #50

ADDRESS
Sunwood Dr and Ramsey Blvd NW

PID
28-32-25-41-0009

ACRES
14.7

ZONING
COR 2 (Commercial)

SCHOOL DISTRICT
Anoka-Hennepin #11

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LOCATED WITHIN THE COR RETAIL CENTER
RAMSEY, MN 55303

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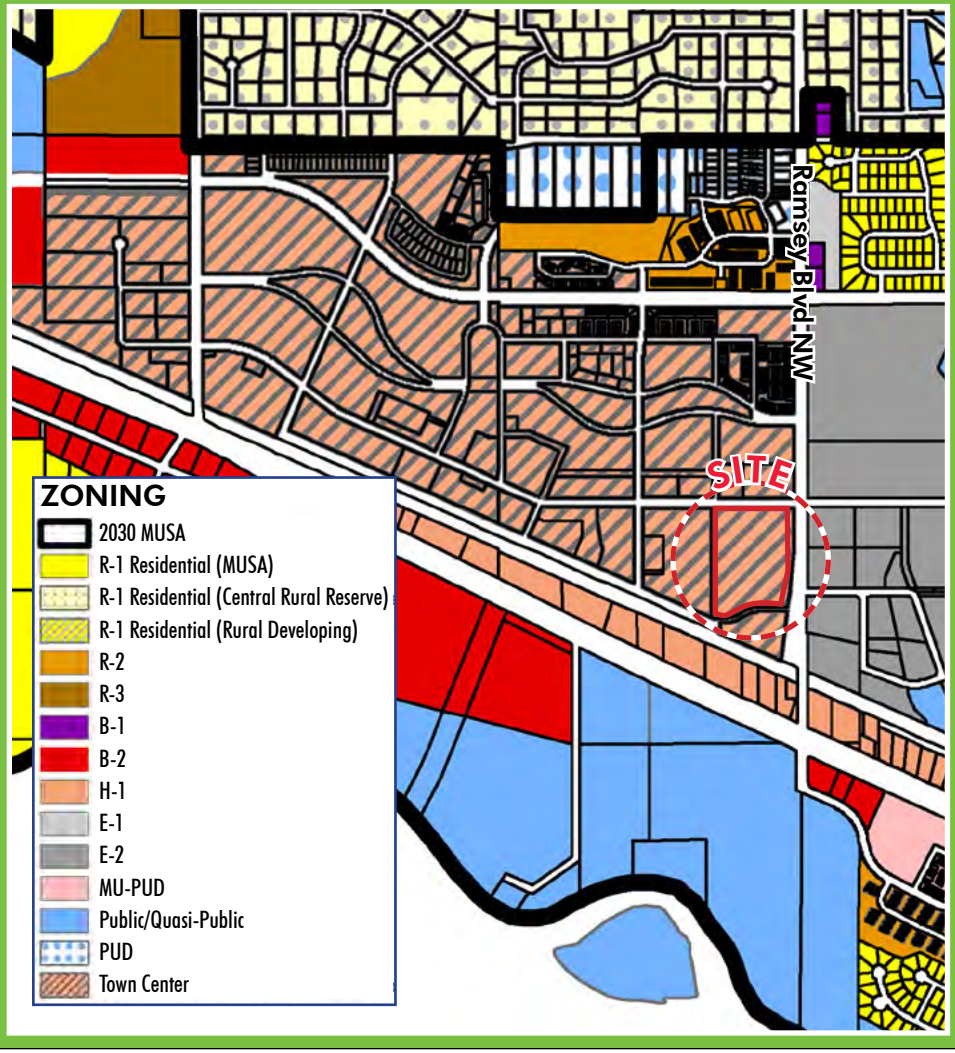
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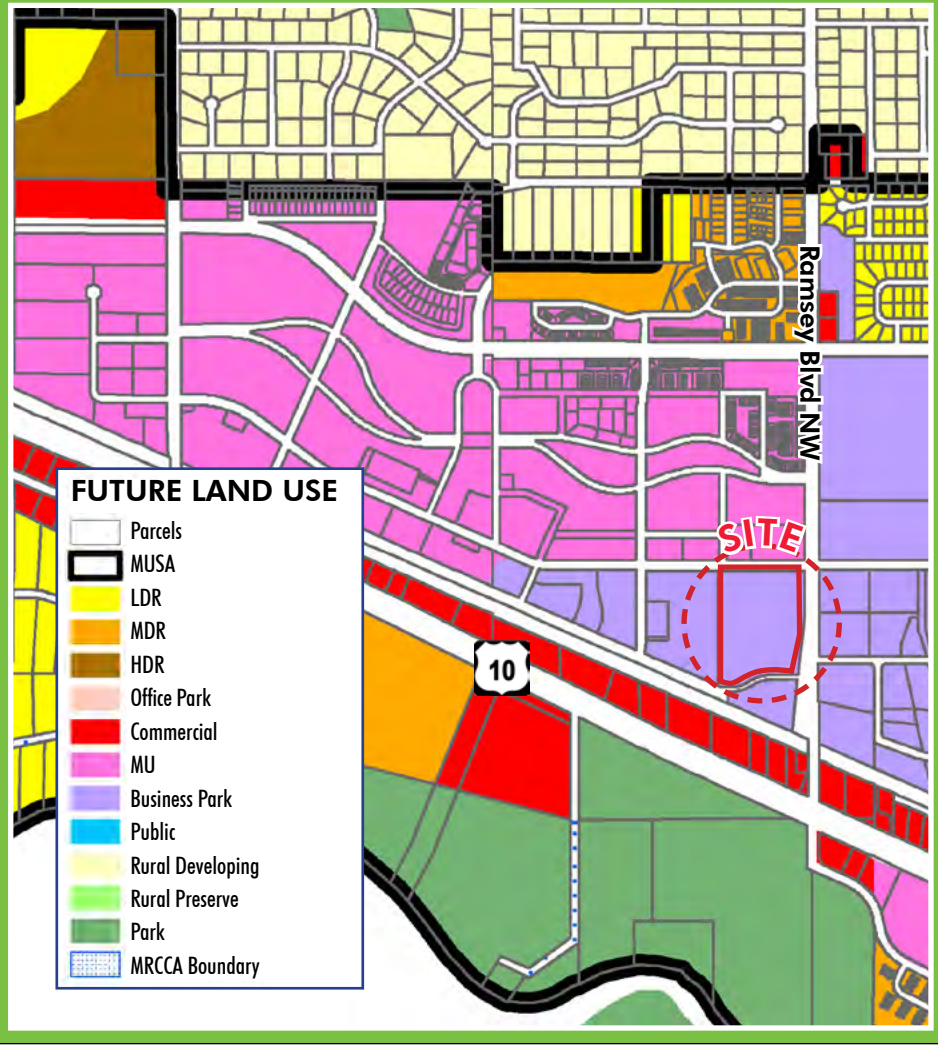
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LOCATED WITHIN THE COR RETAIL CENTER
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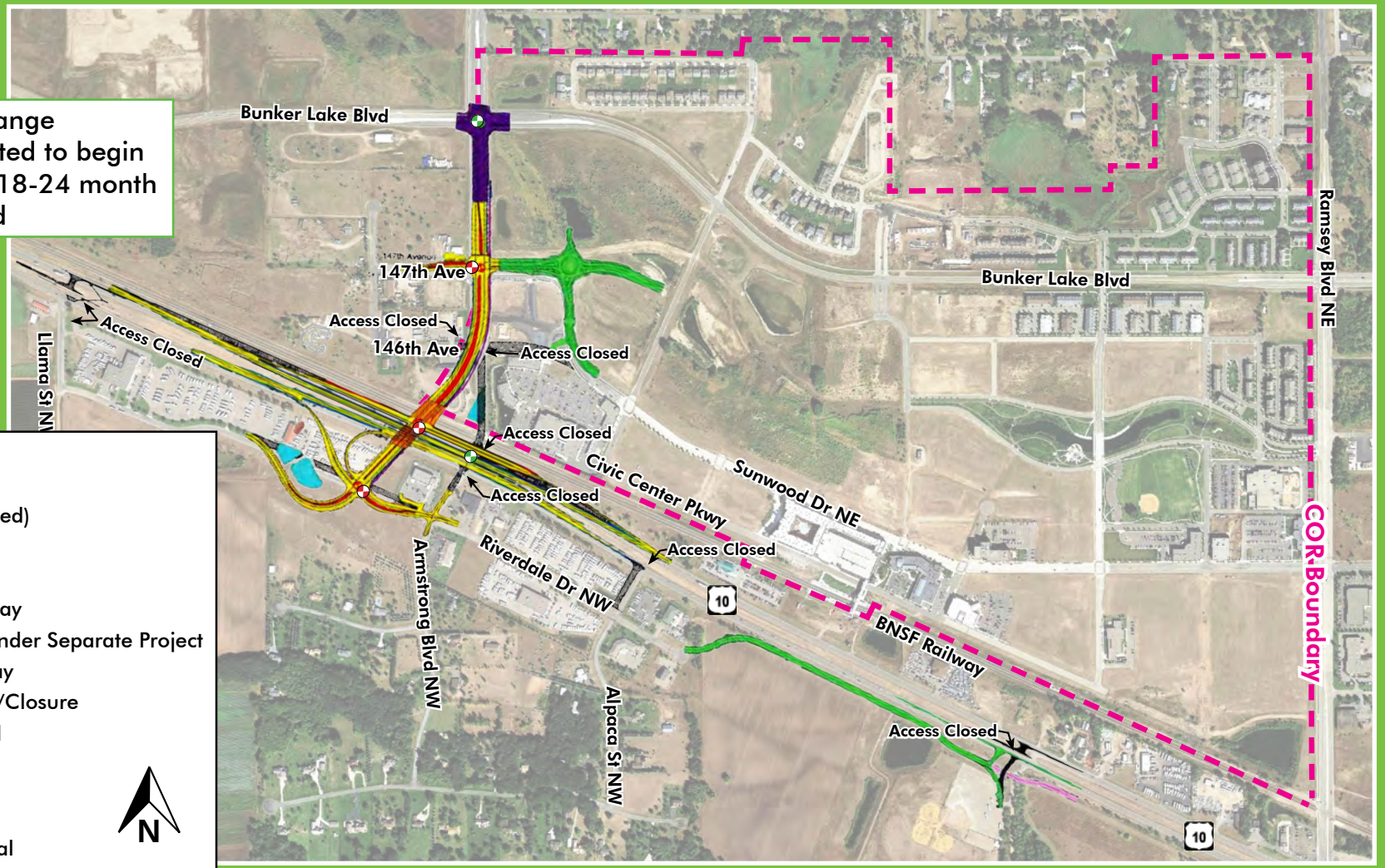
CBRE

CITY-OWNED LAND FOR SALE: ±14.7 ACRES OF OFFICE LAND

LOCATED WITHIN THE COR RETAIL CENTER
RAMSEY, MN 55303

$6.00 to $12.00 Per Square Foot

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CBRE

CITY-OWNED LAND FOR SALE: ±4.3 ACRES RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$350,000

CITY PARCEL #51

LOCATION

Southeast corner of Bunker Lake Blvd and Ramsey Blvd, within the COR

ACCESS

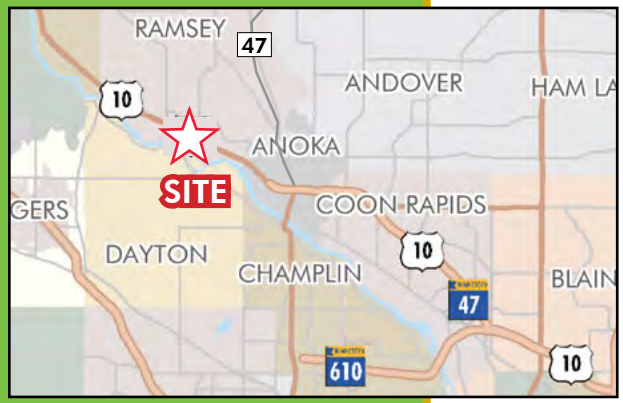
- Easy access to Ramsey Blvd NW, Bunker Lake Blvd and 146th Ave NW
- Easy access to Hwy 10

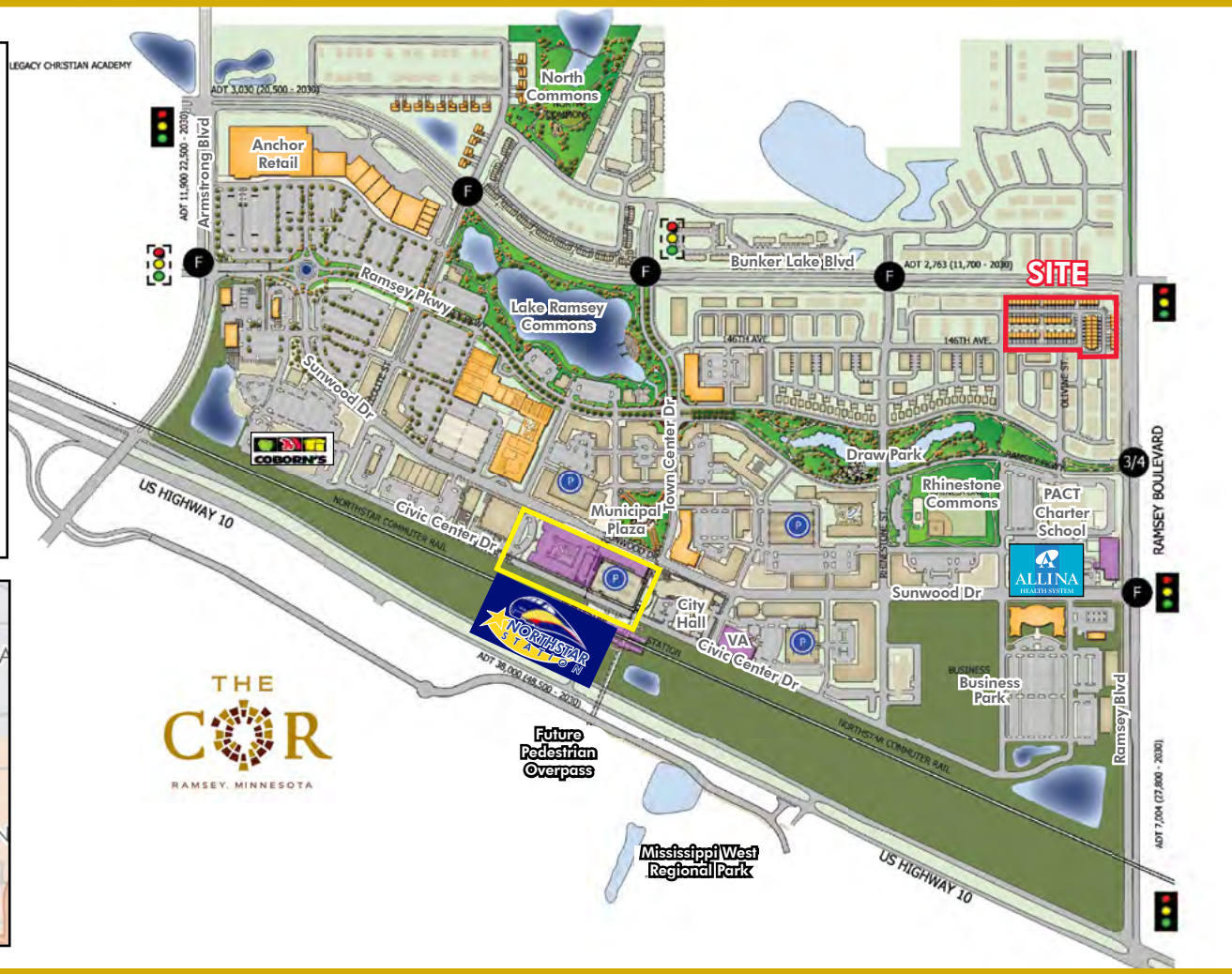
AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station and area retailers

VISIBILITY

Frontage and visibility from Ramsey Blvd NW and Bunker Lake Blvd





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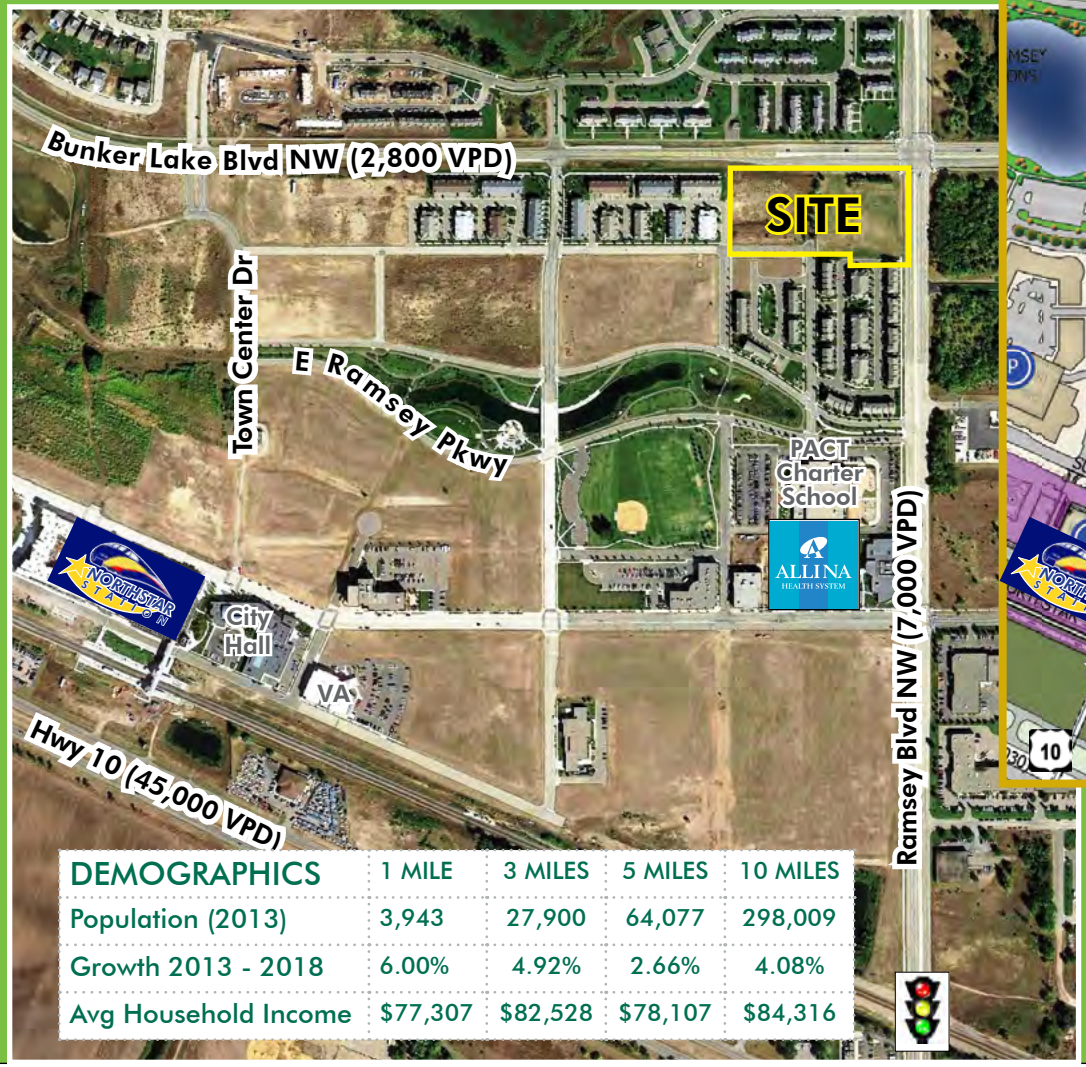
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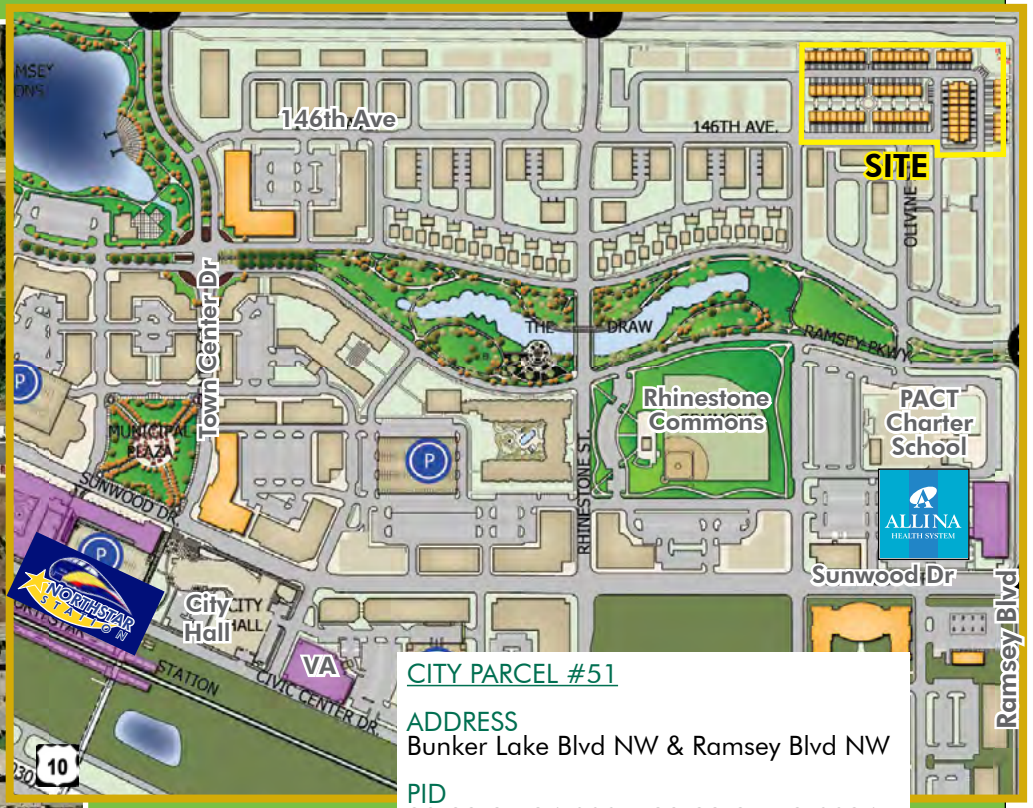
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$350,000



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Avg Household Income	$77,307	$82,528	$78,107	$84,316



CITY PARCEL #51

ADDRESS
Bunker Lake Blvd NW & Ramsey Blvd NW

PID
28-32-25-24-0005, 28-32-25-13-0034, 28-32-25-13-0033, SOME ROW

ACRES
4.3

ZONING
COR 4 (Neighborhood District)

SCHOOL DISTRICT
Anoka-Hennepin #11

FOR MORE INFORMATION, PLEASE CONTACT:

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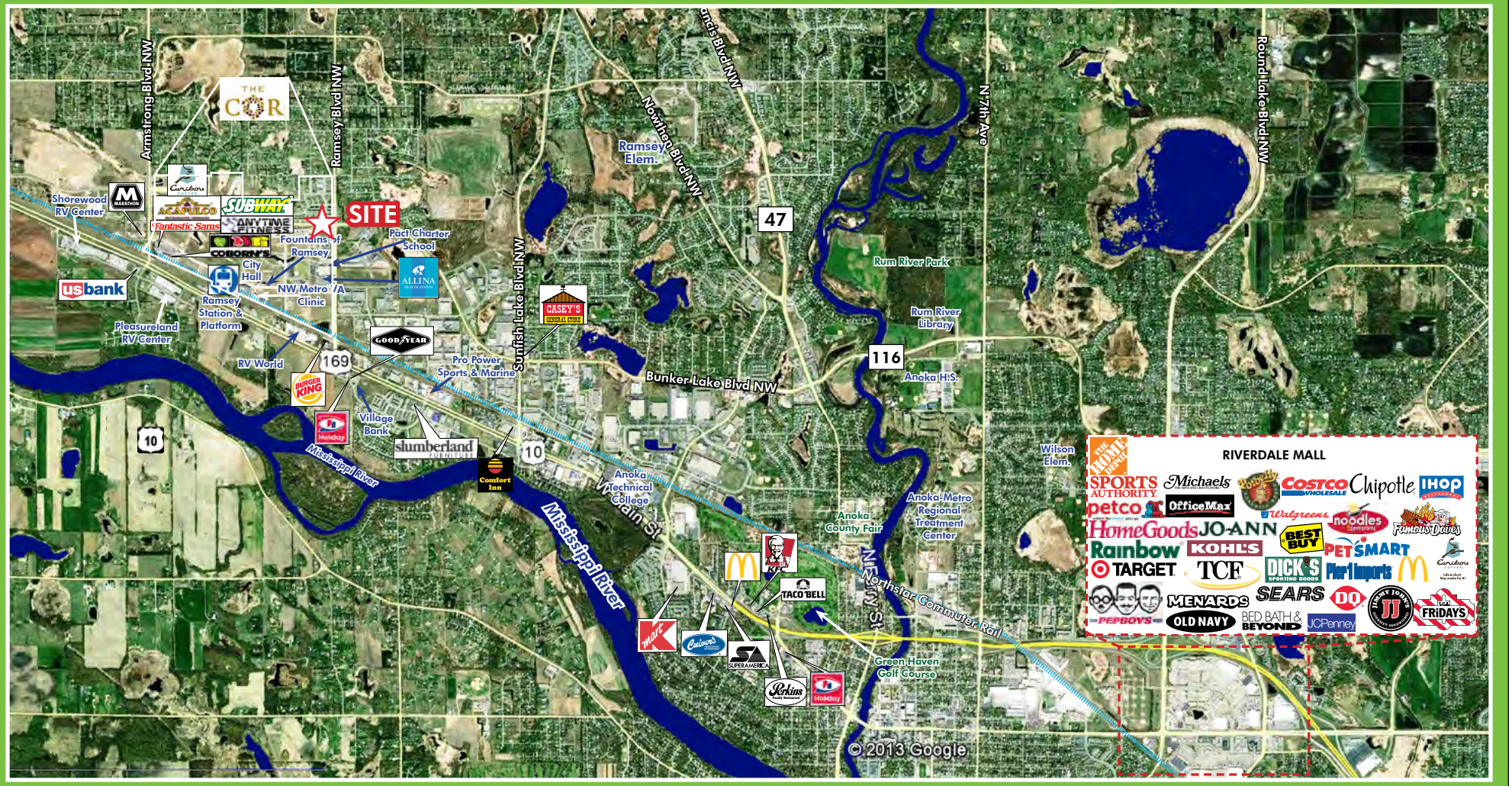
4400 West 78th Street, Suite 200
Minneapolis, MN 55435

CBRE

CITY-OWNED LAND FOR SALE: ±4.3 ACRES RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$350,000



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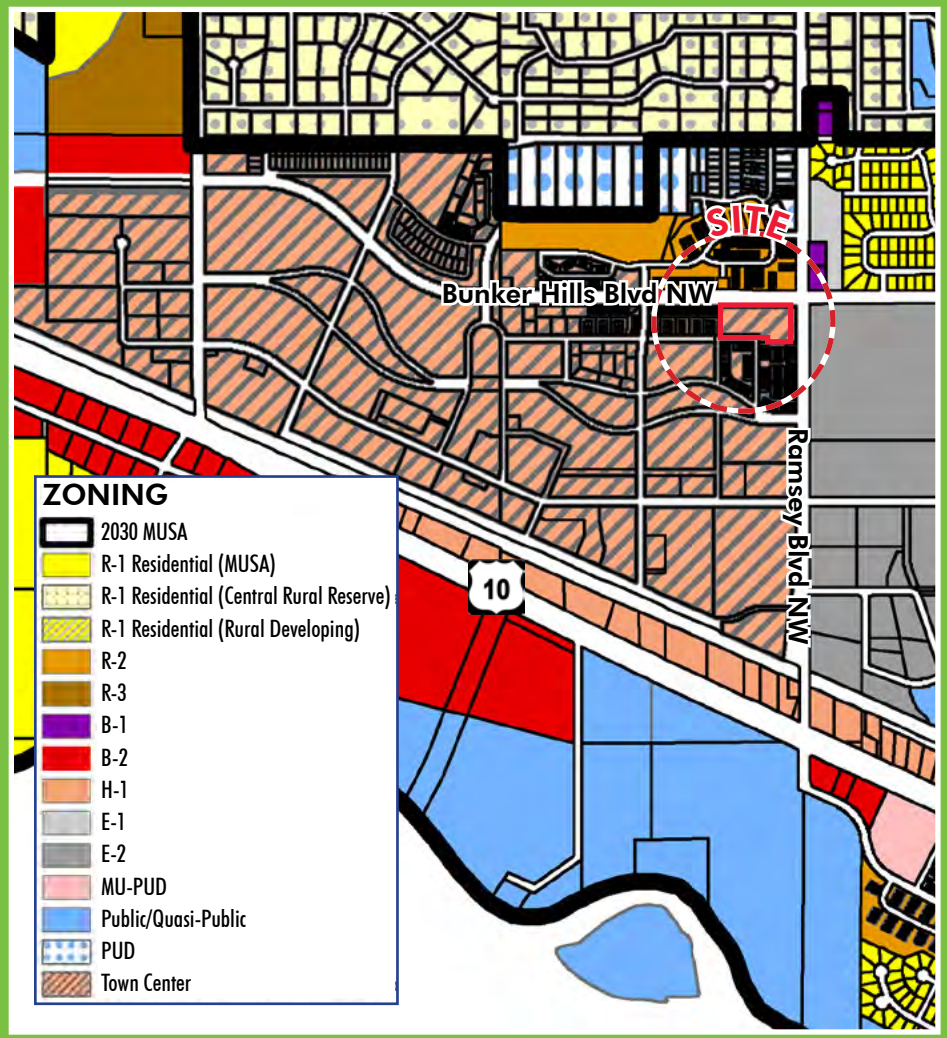
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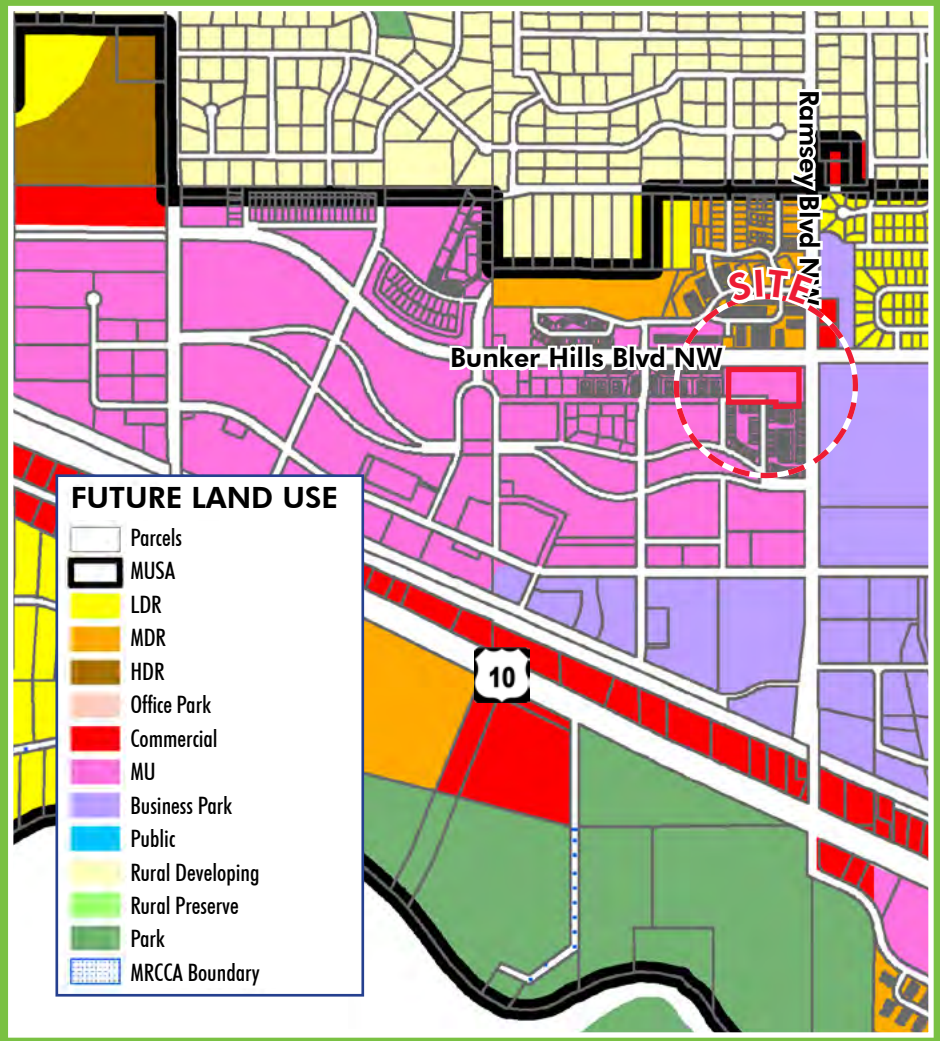
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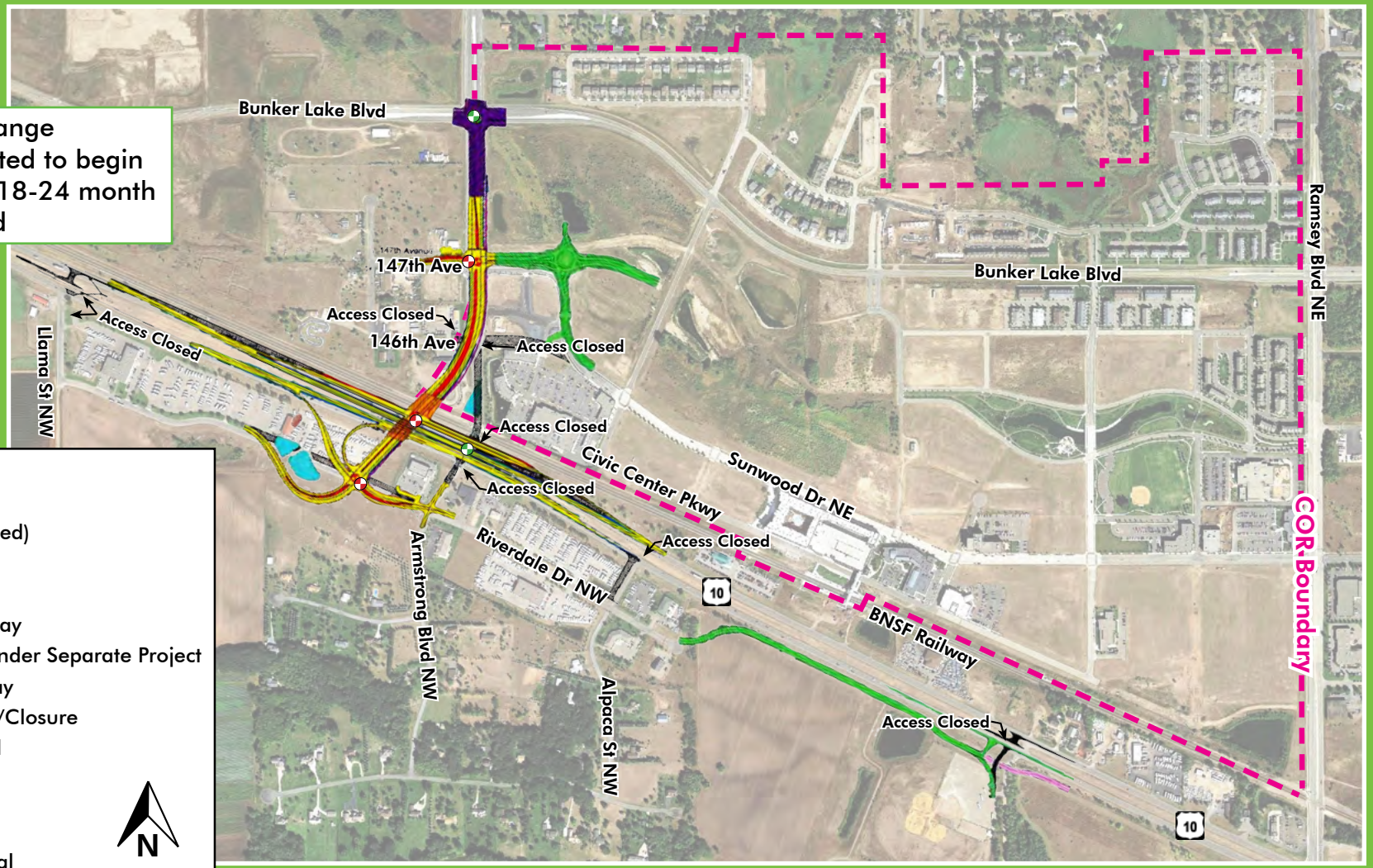
CBRE

CITY-OWNED LAND FOR SALE: ±4.3 ACRES RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$350,000

Full access interchange construction expected to begin Fall 2014 with an 18-24 month construction period



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CBRE

CITY-OWNED LAND FOR SALE: ±4.96 ACRES OF RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$450,000

CITY PARCEL #52

LOCATION

North central portion of the COR.

ACCESS

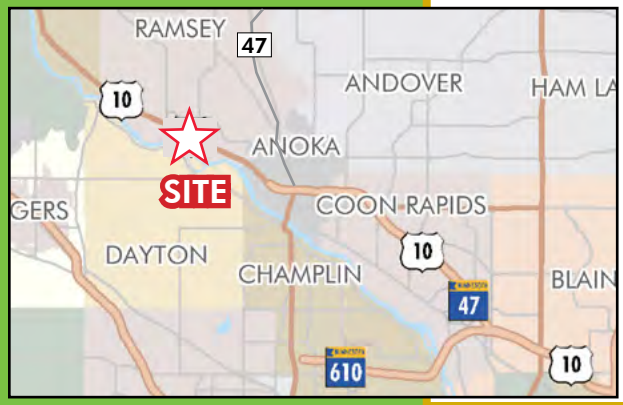
- Immediate access to Ramsey Pkwy, Town Center Dr, 145th Ave NW and Bunker Lake Blvd NW
- Easy access to Hwy 10, Amstrong Blvd and Bunker Lake Blvd

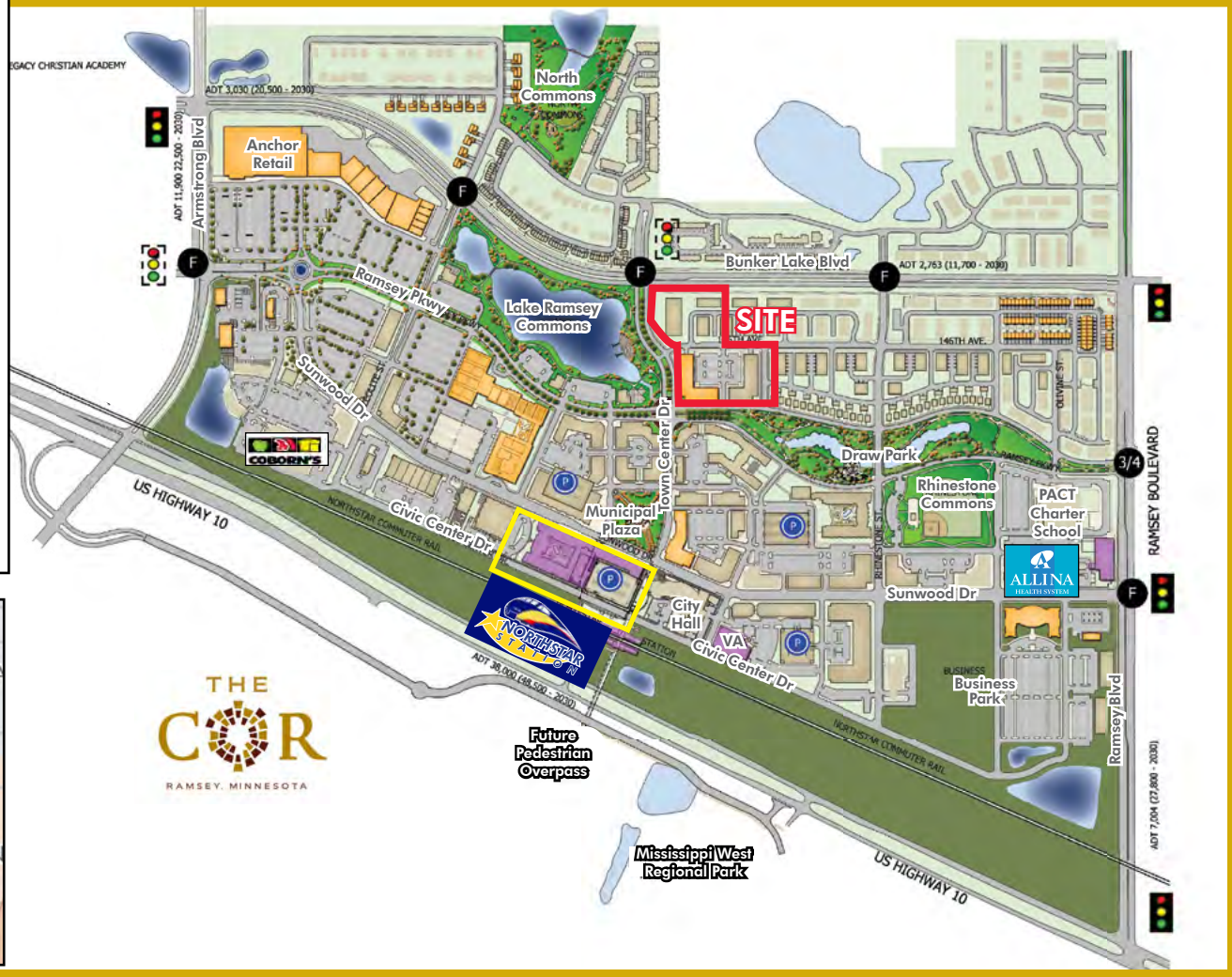
AMENITIES

- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station and area retailers

VISIBILITY

Frontage and visibility from Town Center Dr, Ramsey Pkwy, 145th Ave NW and Bunker Lake Blvd NW





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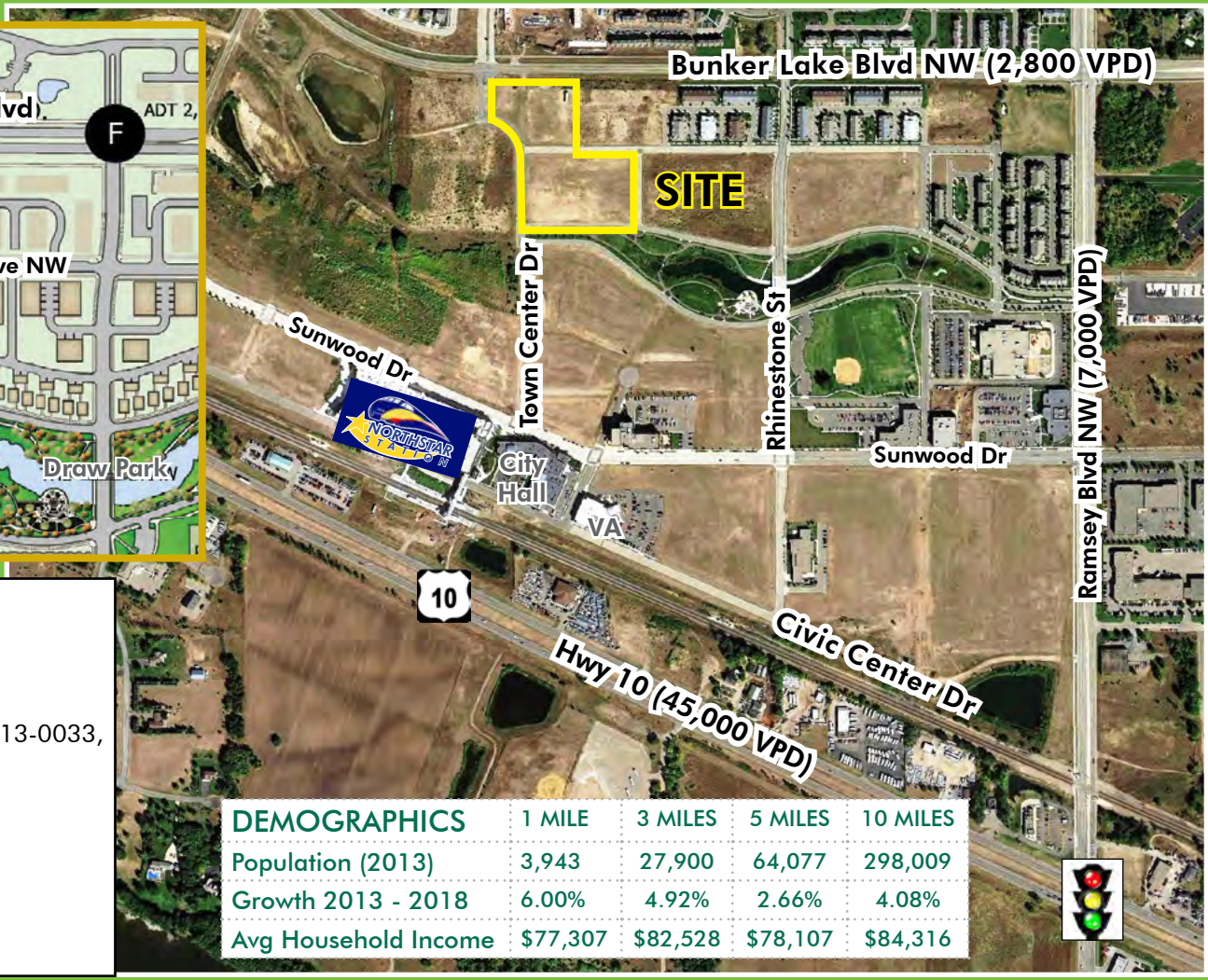
CBRE

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LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$450,000





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CITY PARCEL #52

ADDRESS
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PID
28-32-25-24-0005, 28-32-25-13-0034, 28-32-25-13-0033, SOME ROW

ACRES
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ZONING
COR 4 (Neighborhood District)

SCHOOL DISTRICT
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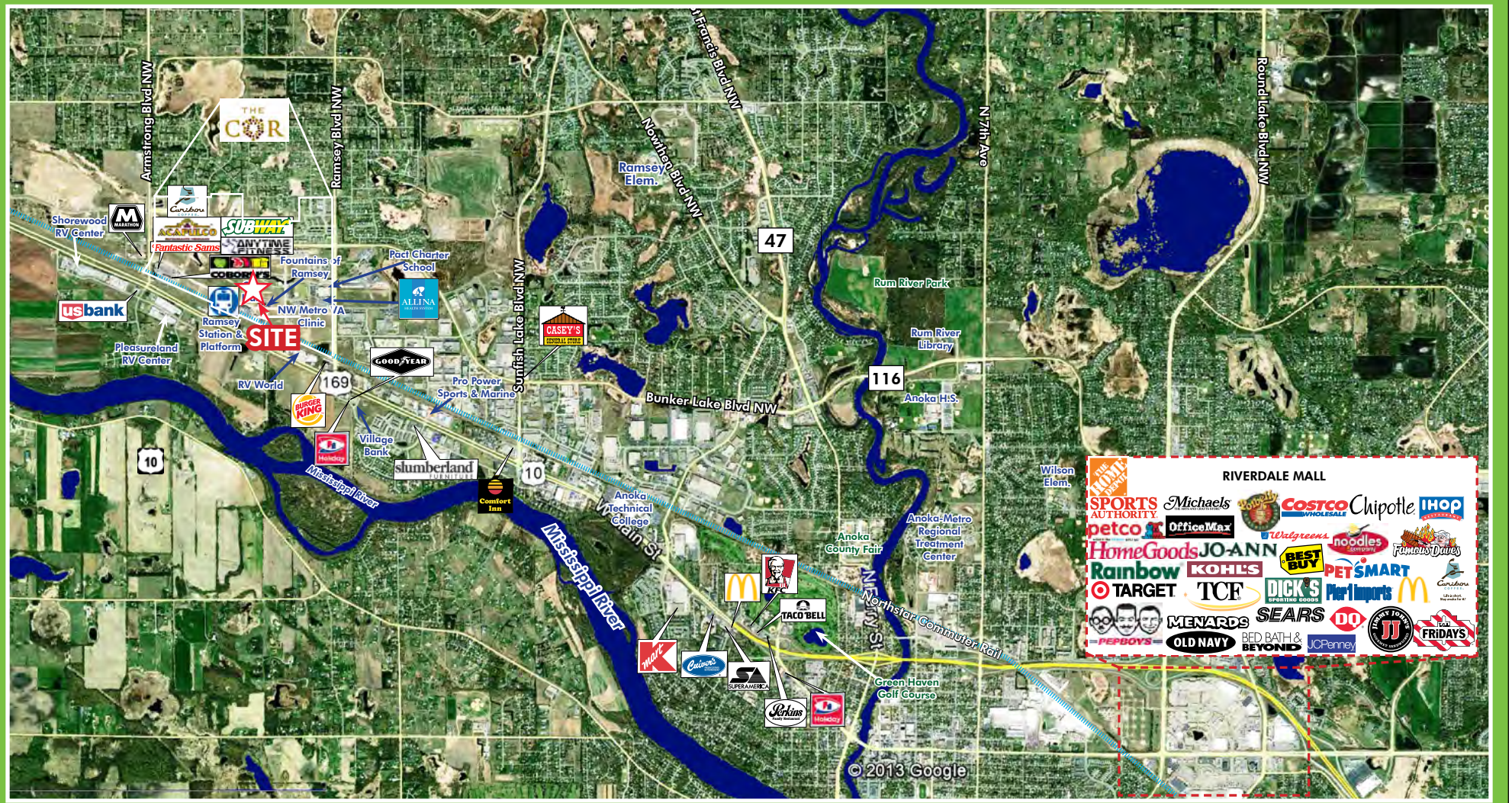
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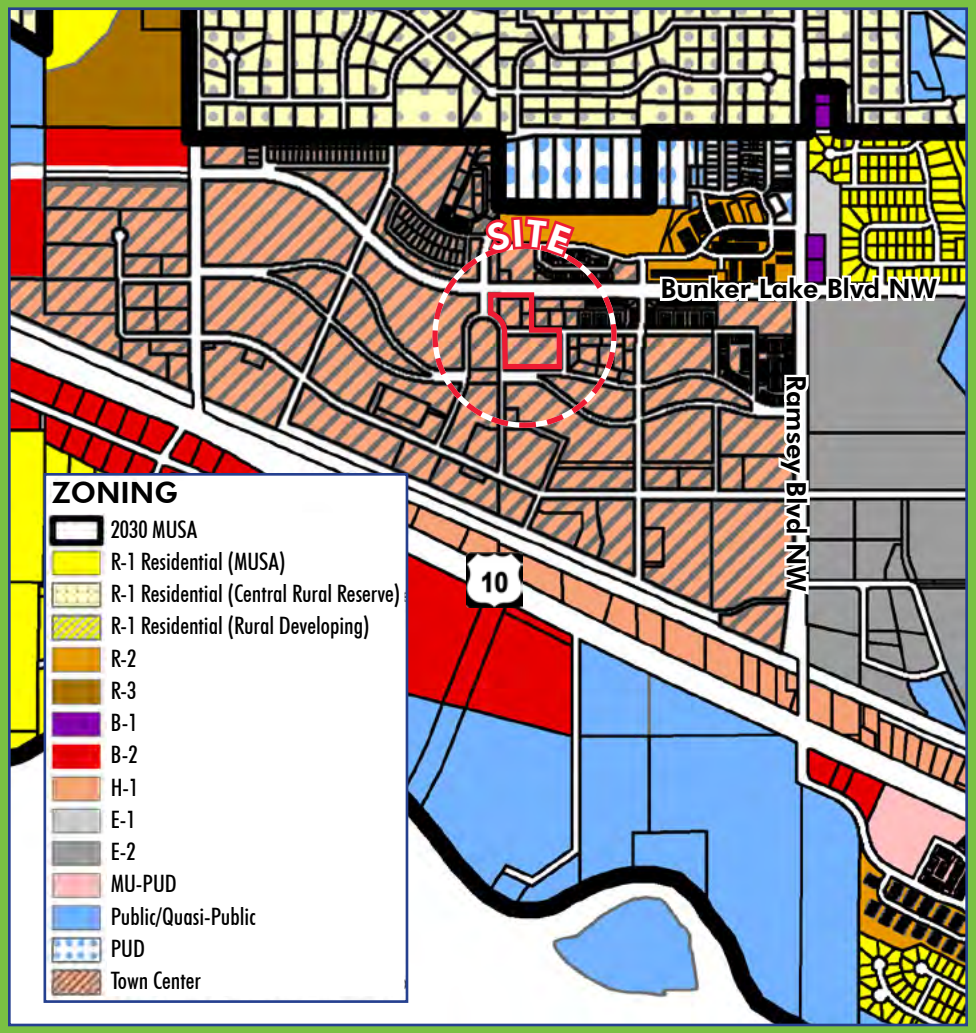
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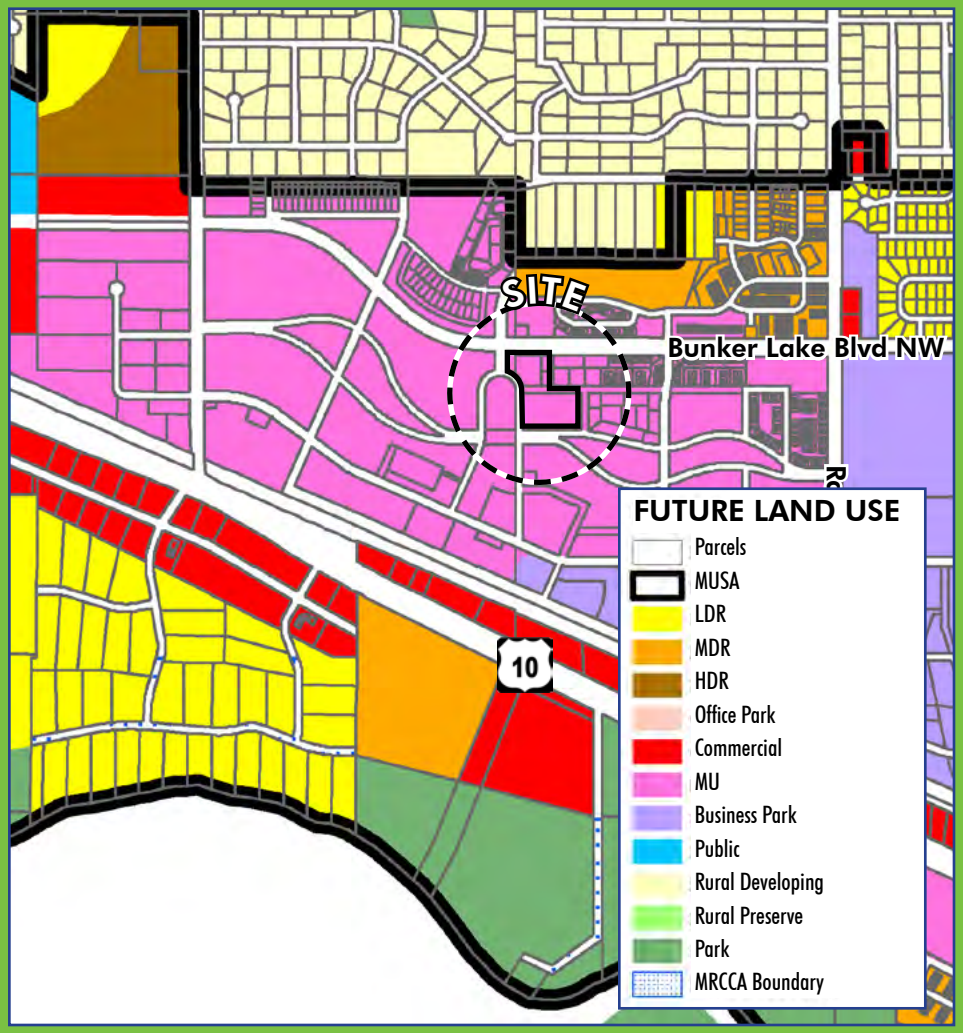
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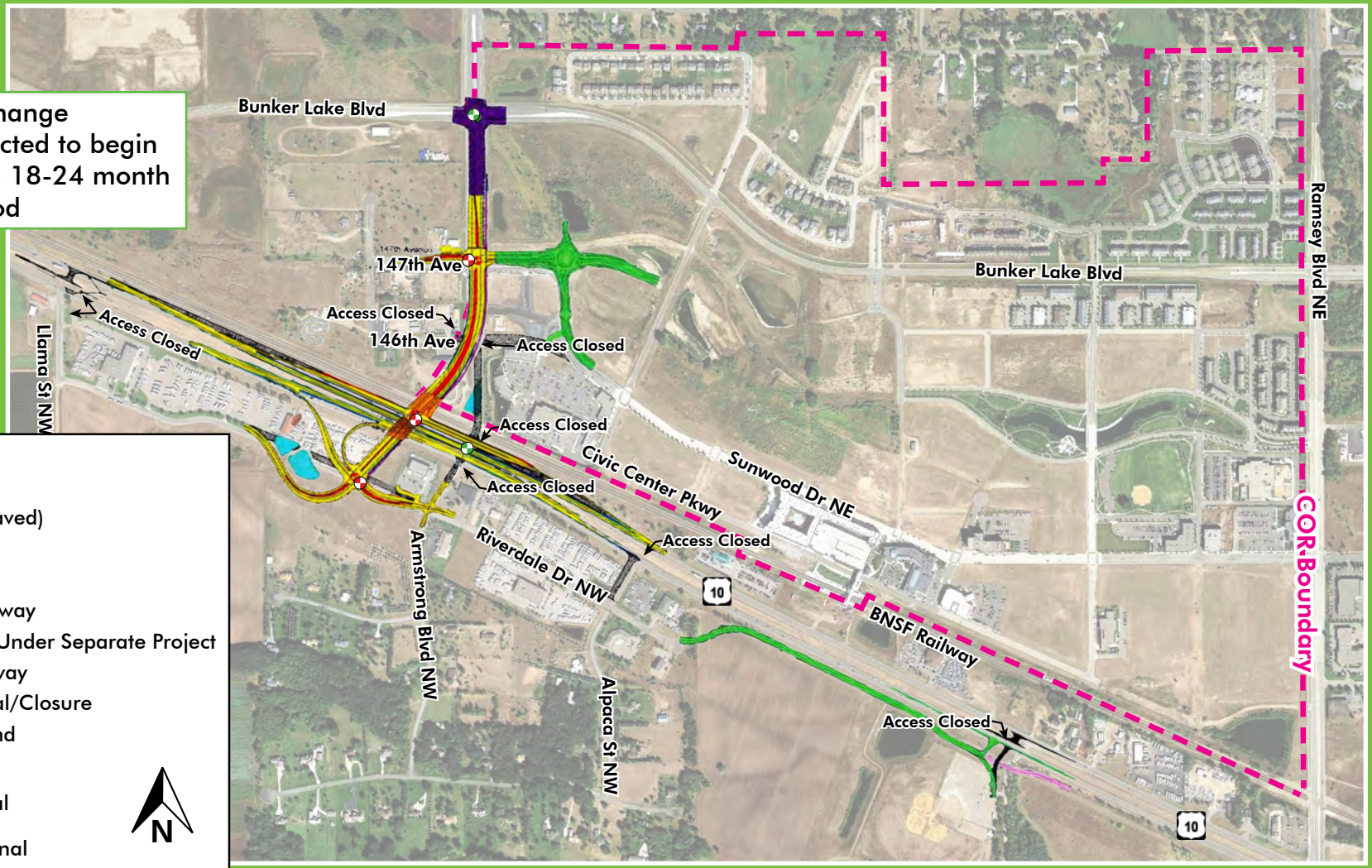
CBRE

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CBRE

CITY-OWNED LAND FOR SALE: ±7.38 ACRES OF RESIDENTIAL LAND

LOCATED WITHIN THE COR RETAIL CENTER - RAMSEY, MN 55303

$770,000

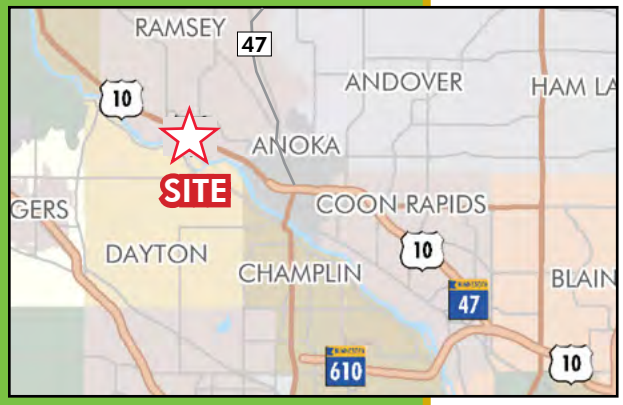
CITY PARCEL #53

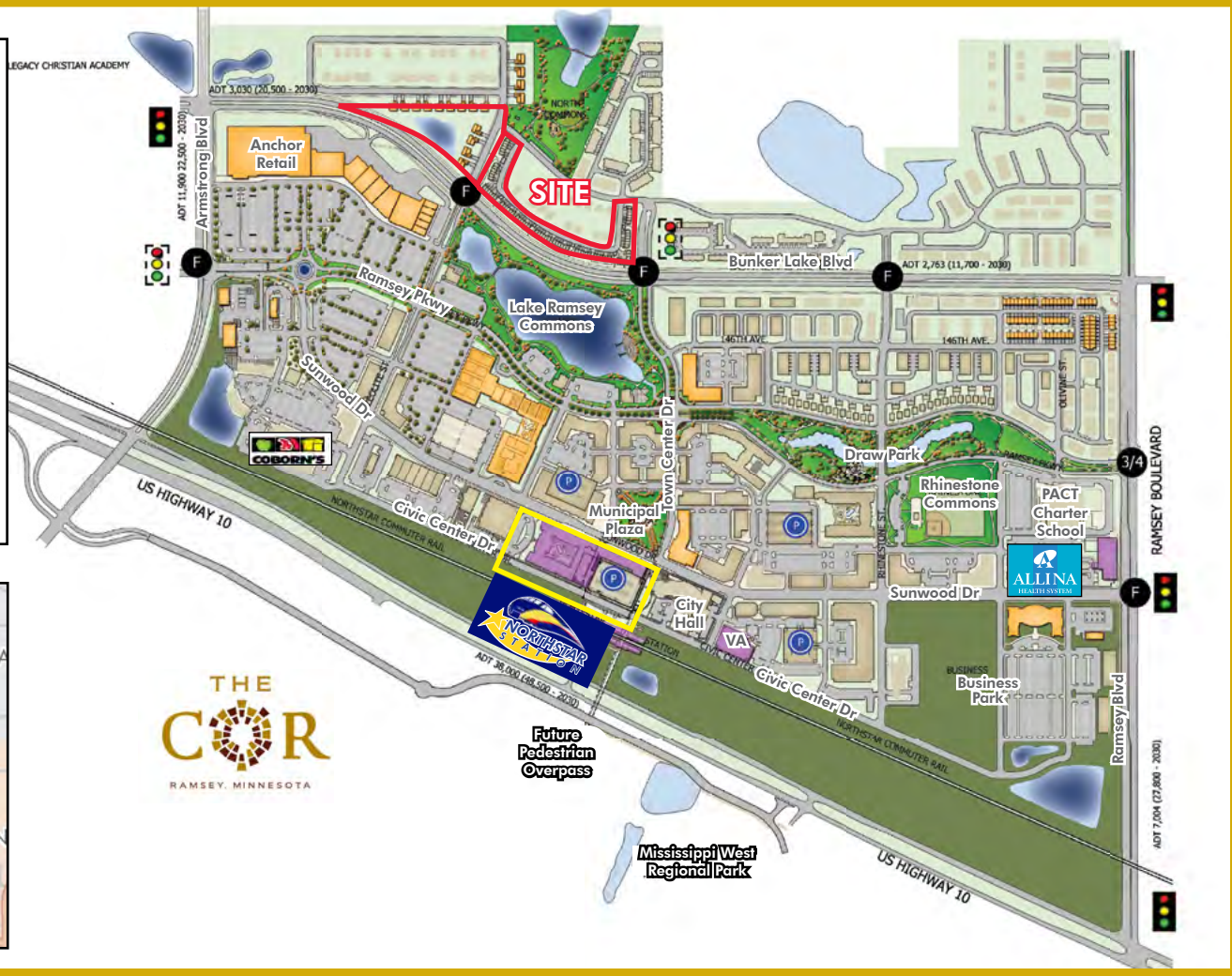
LOCATION
Northwest portion of the COR.

ACCESS
- Immediate access to Bunker Lake Blvd NW and Zeolite St.
- Easy access to Hwy 10 and Bunker Lake Blvd

AMENITIES
- Across from Lake Ramsey Commons
- Located within COR retail site
- Only 30 minutes to downtown Minneapolis
- Close proximity to Northstar Rail Station
- Near North Commons Park

VISIBILITY
Frontage and visibility from Bunker Lake Blvd and Zeolite St.





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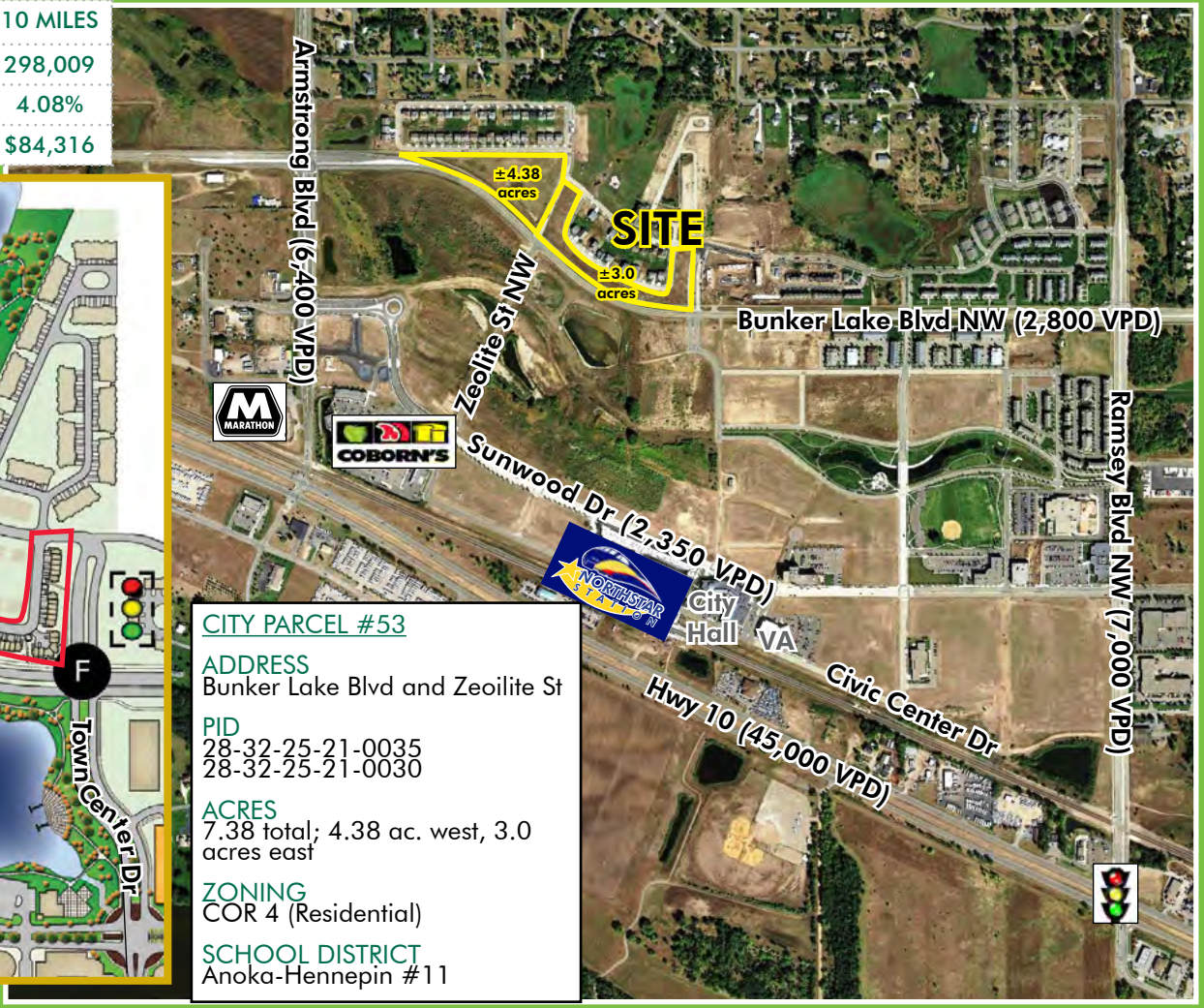
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CITY PARCEL #53

ADDRESS
Bunker Lake Blvd and Zeoilite St

PID
28-32-25-21-0035
28-32-25-21-0030

ACRES
7.38 total; 4.38 ac. west, 3.0 acres east

ZONING
COR 4 (Residential)

SCHOOL DISTRICT
Anoka-Hennepin #11

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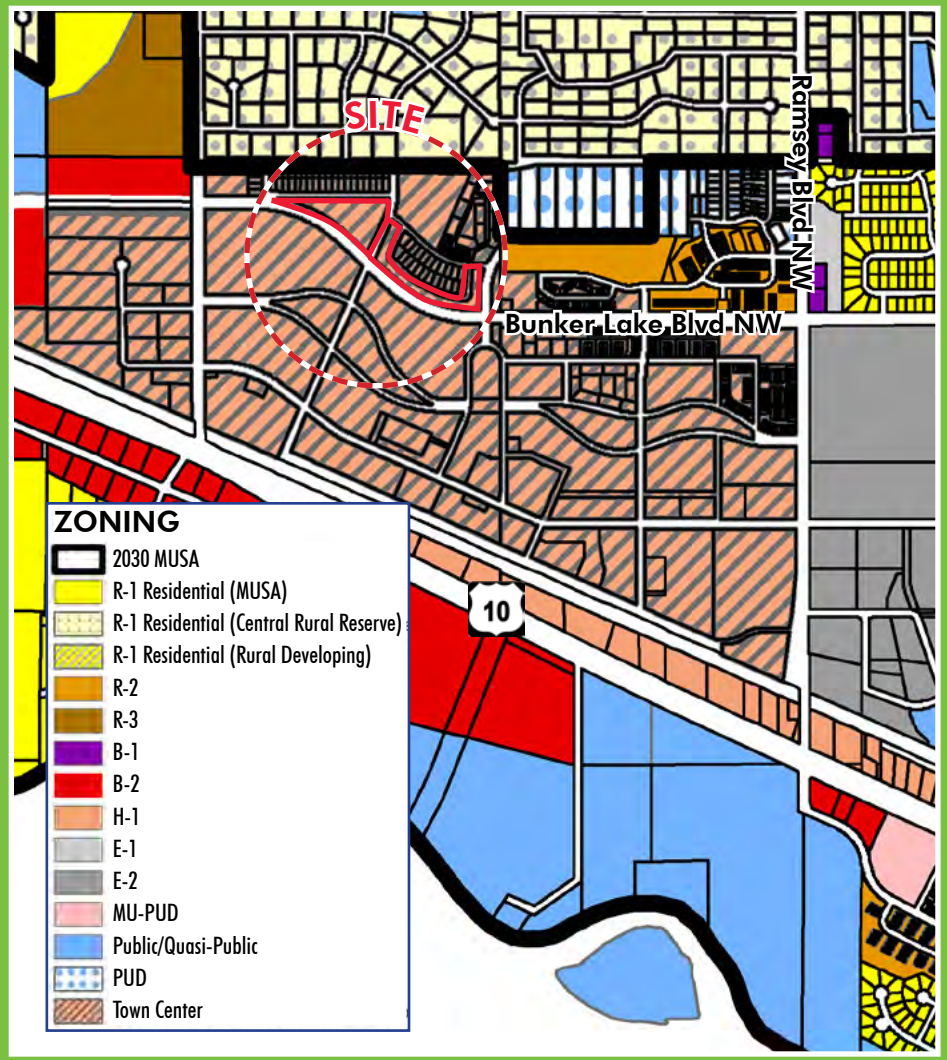
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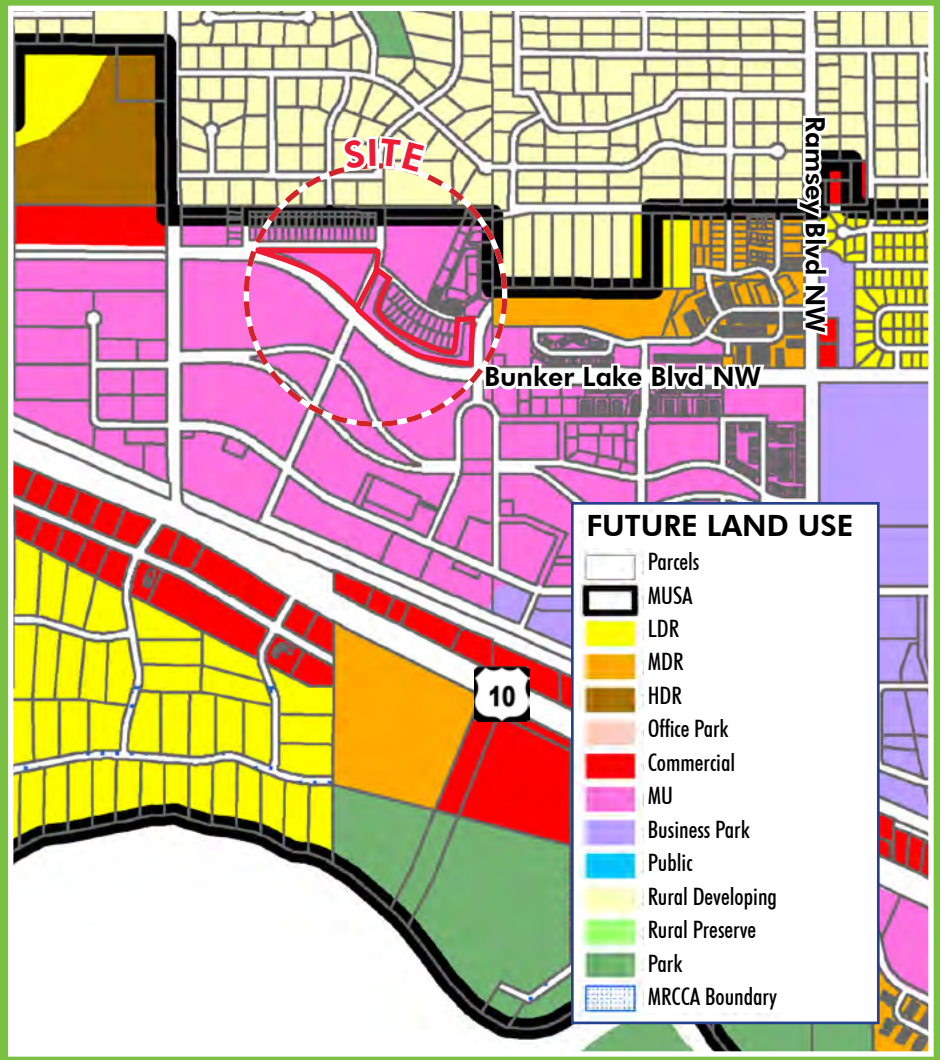
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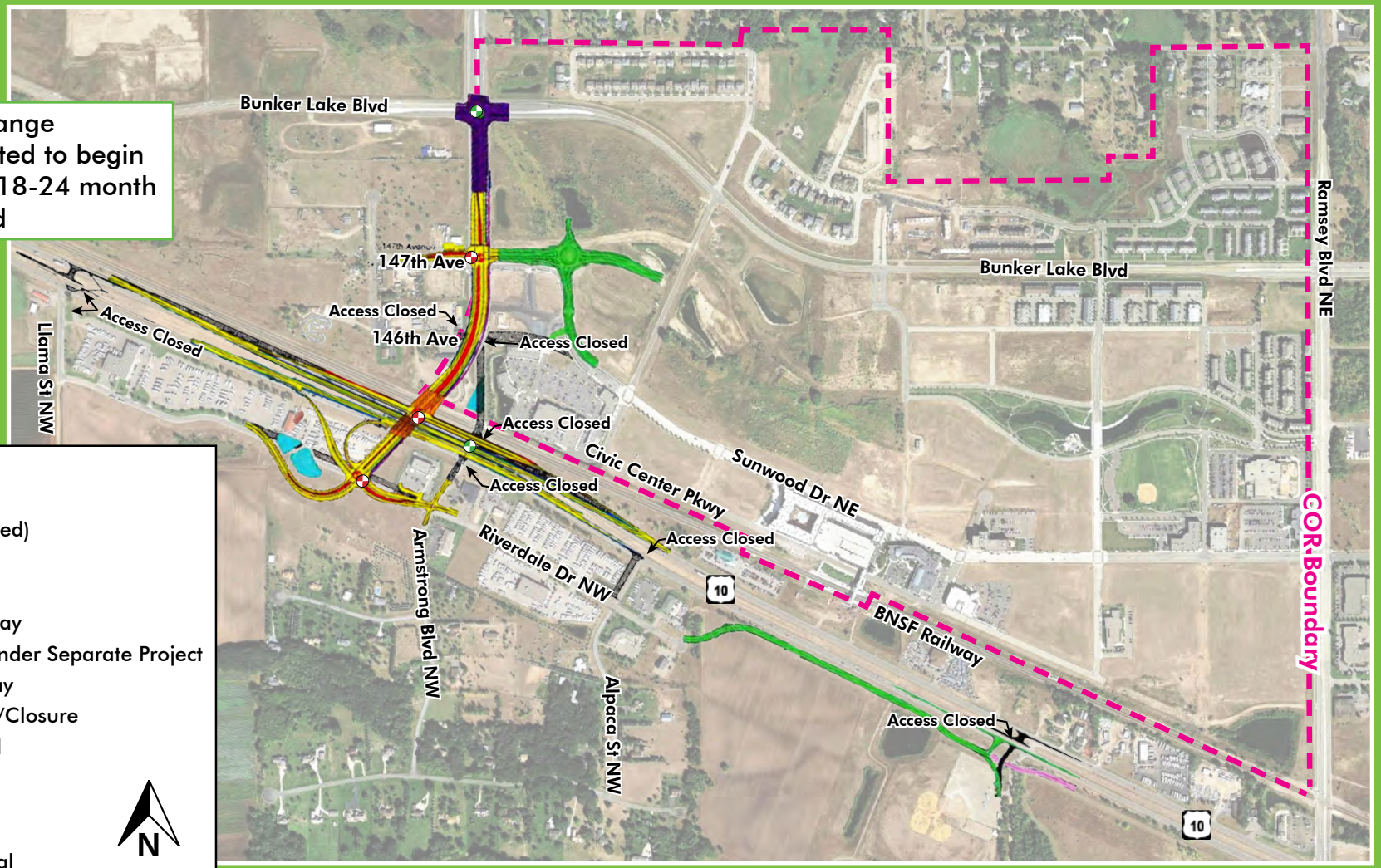
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CBRE

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 4.**

Meeting Date: 03/10/2015

Submitted For: Patrick Brama, Administrative Services

By: Patrick Brama, Administrative Services

Information

Title:

Adoption Resolution #15-03-071 Accepting Bids and Awarding Contract for Improvement Project #14-28, Ramsey Municipal Parking Ramp

Purpose/Background:

Purpose:

The purpose of this case is to accept bids and award a contract for Improvement Project #14-28, Parking Ramp Improvement Project; new garage space.

Background (case):

This case was last discussed by the City Council in October 2015; at which time, responses to the FIRST attempt at bidding were presented (attached to this case). Due to the low number of bid responses (2) and the high price of responses, the Council provided direction to reject bids and re-bid the project a second time in early 2015. The SECOND bid attempt was to include alternative design options to reduce project costs; an updated estimated project budget from the project manager (LSA Design); and was to be let at a more favorable time in the year (late winter versus fall).

Background (project)

For details, see attached case write-ups from previous council discussions. In summary, the proposed garage would be located on the first floor, east side, of the Ramsey Municipal Parking Ramp and would enclose 14 existing parking stalls. The proposed garage would provide heated space, with overhead door access, for the storage of building maintenance equipment, some public works equipment, some police equipment, City staff vehicles (engineering, admin, building, maintenance, etc.) and event supplies. At this point, other existing storage storage options are either at capacity/ inefficient/or short-term. This project is being managed by LSA Design.

.

Notification:

NA

Observations/Alternatives:

Observations:

Attached to this case is a memo from the project coordinator (LSA Design). This memo outlines an overview of the SECOND bid process, bid tabulation, comments, and a recommendation from LSA Design. In summary, the lowest responsible bidder was $298,440. LSA's estimated construction costs were $249,420. Although the lowest bidder came in above the LSA estimation, it is believed the lowest bid is competitive and fair for current market conditions. The current bid is $55,860 lower than the low construction bid from last Fall.

Alternatives:

#1 - Award contract (staff recommendation)

(+) storage issues/needs for the City's Building Maintenance and Police Departments would be solved.
(+) five bids were received, and LSA Design believes the lowest responsible bid is fair/ competitive/ market.
(+) improving and utilizing space in the existing parking ramp is more cost effective than constructing a new stand alone building on a different property.
(-) the lowest responsible bid came in about $50,000 higher than LSA Design's estimation. NOTE: sufficient funding exists in the Facilities Fund to cover this cost (see funding source for details).

#2 - Re-bid project.

(+) minor chance bids would come back significantly lower.
(-) more than likely, bids would not come back significantly lower.
(-) additional professional service dollars incurred for a third bidding process (about $3,000-$6,000 depending on variables).
(-) project completion would be pushed back resulting in negative operation effects to Building Maintenance and Police Departments (temporally).

#3 - Cancel project

(+) City would save dollars on remaining costs associated with completing this project (construction plus remaining LSA Design professional services = about $303K + $22K).
(-) Not capitalizing on previous work completed for this project--now sunk costs (about $22K in LSA Design professional services and staff time).
(-) Not solving the need for additional storage space.

Funding Source:

Public Facility Construction Fund. The Public Facility Construction Fund is used to fund the acquisition of land and construction of public facilities. Examples uses of this fund include the design of the new municipal center/police station and remodel of old city hall.

This fund has a beginning balance of $740,567 in 2015. The majority of this fund balance is attributed to a transfer from the 2013 and 2014 General Fund per the City's excess revenue fund policy in the amount of $ 286,613 and $274,760.

Project Budget:
Construction Costs $303,440 ($298,000 BASE BID + ALT BID #2 $5,000)
Soft Costs/Permits/Other $62,355
TOTAL $365,795

NOTE: about $22,000 in soft costs has already been paid to-date via the facilities fund.

Recommendation:

See alternatives.

Action:

Motion to:

Adoption Resolution #15-03-071 Accepting Bids and Awarding Contract for Improvement Project #14-28.

Attachments

RESOLUTION 15 03 071 (Purpose of case)
BID ATTEMPT 2 (February 2015) Purpose of Case

BID ATTEMPT 1 (October 2014)

02252014 ccws case (authorize prelim design)

06242014 ccws case (authorize final design)

08112014 ccrs case (approve final design and let bids)

10142014ccrs case (re bid project)

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	03/04/2015 04:02 PM
Kurt Ulrich	Kurt Ulrich	03/04/2015 05:48 PM
Form Started By: Patrick Brama		Started On: 03/03/2015 12:25 PM
Final Approval Date: 03/04/2015		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-03-071

RESOLUTION ACCEPTING BIDS AND AUTHORIZING AWARD OF CONTRACT FOR IMPROVEMENT PROJECT 14-28; MUNICIPAL PARKING RAMP EQUIPMENT ENCLOSURE IMPROVEMENTS.

WHEREAS, pursuant to a motion of the Ramsey City Council, adopted October 14, 2014, authorizing advertisements for bids for making improvements to the Ramsey Municipal Parking Ramp to enclose 14 parking stalls for the purpose of heated indoor storage; and

WHEREAS, bids were received, opened, and tabulated on February 23, 2015, and the following bids were found to comply with the advertisement for bids; and

BIDDING CONTRACTOR	BASE BID	ALT. #1	ALT. #2
Construction Results Corporation	$298,440	$28,000	$5,000
Black and Dew, LLC	$342,000	$20,000	$4,700
Morcon Construction	$369,000	$37,300	$6,500
Merit Construction	$483,066	$33,580	$22,425

WHEREAS, the bid of Construction Results Corporation, of Plymouth, Minnesota, in the amount of $298,440 for the construction of said improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder; and,

WHEREAS, the lowest qualified bid is believed to reflect current market prices for labor and materials; and,

WHEREAS, the Engineer recommends the lowest responsible bid be awarded; not to include Bid Alternate #1 and to include Bid Alternate #2 for a total bid price of $303,440.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Mayor and City Administrator hereby accept to enter into a contract with said lowest responsible bidder for the construction of said improvements for and on behalf of the City of Ramsey; not including Bid Alternative #1 and including Bid Alternative #2.

2) The City Administrator is hereby authorized and directed to return forthwith to all other bidders the deposits made with their bids at such time that a contract has been executed.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

none

and the following abstained:

none

and the following were absent:

none

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of March, 2015.

_____
Mayor

ATTEST:

_____
City Clerk

LSA Design, Inc.
Northwestern Building
219 North Second Street
Suite 302
Minneapolis, MN 55401
T. 612.339.8729
F. 612.339.7433
www.lsadesigninc.com

Planning
Architecture
Urban Design

Memorandum

To: Patrick Brama – Economic Development Manager
From: William Fossing, PE
Project: Ramsey Municipal Parking Facility Enclosure , Project Number 14-28
Subject: Reissued Bidding Results and Recommendations
Date: March 2, 2015

We have attached the bid tabulation for the reissued Municipal Parking Ramp Facility Parking Enclosure project which were opened on February 26, 2015. As you are aware this project was issued for bid last fall but not awarded. The low bid was $354,000.00.

We made some minor modifications to the Contract Documents to reflect a spring/summer construction schedule and added some bid alternates to maximize the available funds. The Engineer's Estimate was updated in September 2014 to $249,420.00.

The low base bid from Constrction Results Corporation is $298,440. The following Add Alternates are available if selected:

ADD ALTERNATE #1 (Delete Paint on new walls and add architectural finishes to CIP concrete and CMU walls and pilasters.)

(Add the following amount for Alternate #1) $ 28,000.00

ADD ALTERNATE #2 (Add spray foam insulation to ceiling of enclosed area.)

(Add the following amount for Alternate #2) $ 5,000.00

With four qualified General Contractors providing competitive bids, it is our opinion that the low bid represents the current market prices for the reuired labor and material for this project. The buff colored concrete and burnished block would provide a higher level of finish and less maintenance but they add almost $12/ SF. We are recommending moving ahead with the painted finish on the walls.

Based on this we recommend the following:

- Approve the award of the base bid for $298,440.
- Reject Alternate #2 for $28,000.
- Approve the award of the Alternate #2 for $5,000.

I am available to discuss and to meet with to review this issue as necessary.

Bid Tabluation

Ramsey Municipal Parking Facility - Parking Enclosure, Reissued

Bid opening: February 26, 2015 at 2 PM

	Bidder Company	Addendums	Bid Bond	Responsible Contractor Cert.	Base Bid	Alternate #1	Alternate #2
		yes/no	yes/no	yes/no	amount		
	Construction Results Corporation	yes	yes	yes	$ 298,440	$ 28,000	$ 5,000
	Black and Dew, LLC	yes	yes	yes	$ 342,000	$ 20,000	$ 4,700
	Morcon Construction	yes	yes	yes	$ 369,000	$ 37,300	$ 6,500
	Merit Construction	yes	yes	yes	$ 483,066	$ 33,580	$ 22,425

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Planning
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Urban Design

Memorandum

To: Patrick Brama – Economic Development Manager
From: William Fossing, PE
Project: Ramsey Parking Deck Renovation
Subject: Bidding Results and Recommendations
Date: October 8. 2014

We have attached the bid tabulation for the Municipal Parking Ramp Facility Parking Enclosure project opened on September 17, 2014. As you are aware there was a significant gap between the April 2014 Engineer's Estimated Construction Cost ($193,930)and the low bid ($354,300), as well as a large spread between the two bidders ($98,000).

We have gone back and reviewed the April estimate and the bid documents to try to identify the cause for these differences, and offer the following.

1. Scope creep: we added and upgraded some elements, such as access controls and a wider overhead door with precast header beam.
2. Escalation: many trades experience significant increases in labor and material rates over the summer.
3. Underestimated: some of the expenses for setting precast in a tight space were not accounted for.
4. Poor Bid Environment: many potential contractors had full schedules and did not bid.

Based on this we recommend the following:

- Reject all bids.
- Revised documents to include alternate materials and finishes to provide more economy. We would review those with you for approval prior to rebidding.
- Rebid in February 2015 for April award and July 2015 Final completion.

We have updated the engineers cost estimate to account for items 1, 2 and 3 above plus escalation for 2015 costs ($249,420). With alternate materials and finishes we believe that the costs could be significantly lower.

I am available to discuss and to meet with to review this issue as necessary.

Attachments
C: James Lasher - LSA
LSA File 14-02.03

Bid Tabluation

Ramsey Municipal Parking Facility - Parking Enclosure

Bid opening: September 17, 2014 at 2 PM

Ranking	Bidder Company	Addendums	Bid Bond	Base Bid
		yes/no	yes/no	amount
NA	Sheehy Construction Company Inc.	yes	yes	$ 452,300
NA	Derau Construction	yes	yes	$ 354,300

LSA Design Inc.

DD Level Estimate of Construction Cost for 2014 Construction

Project: **Ramsey Municipal Parking Facility - Enclosure for Emergency Vehicles** 18-Sep-14

Enclosure for 16 vehicles;

By: William Fossing, PE - LSA Design Inc

Item	Description	Quantity	Units	Total
0	**Demolition**			**$ 1,570.00**
	Sawcut, Demo and dispose Bituminous Pavement	55	SY	
	Demo and Dispose Concrete Sidewalk	60	SF	
1	**Sitework / Earthwork / Utilities**			**$ 13,725.00**
	Footing excavation/ shoring	17	CY	
	Wet tap WM and install 4" waterline to lower level of stair elevator	15	LF	
	Add Sanitary Sewer Drain and connect to existing San Sewer	10	LF	
	Patch Bituminous and Concrete Grade Slab, Add Concrete Apron	500	SF	
2	**Concrete Foundations and Concrete and Masonry Walls**			**$ 103,480.00**
	Concrete column footings	6	CY	
	door threshold frost footing	1	LS	
	Precast Concrete Spandrels	163	LF	
	Precast Concrete Header beam	27	LF	
	Precast Concrete columns	27	LF	
	CMU Infill and Pilasters	1,350	SF	
3	**Thermal and Moisture Protection, Doors and Finishes**			**$ 36,000.00**
	Backer Rod and Sealants	275	LF	
	Emseal at wall base	175	LF	
	1-1/2" Spray Insulation on ceiling	5,800	SF	
	3' x 7' Door w/ electronic strike	1	EA	
	Insulated 8' x20' Overhead Door w/ access controls	1	Ea	
	Arch Coating	530	SF	
4	**Mechanical**			**$ 48,600.00**
	Dry Sprinkler, controls and enunciator panel;	5,200	SF	
	Reroute Sanitary Risers	2	EA	
	Mechanical Ventilation and CO detection	5,200	SF	
5	**Electrical**			**$ 16,200.00**
	20 KW Electric Unit Heater	5,200	SF	
	Add Light Fixtures and Exit sign	6	EA	
	Power and conduit for card reader	1	LS	
	Add Outlets and Electric Heat Trace to Floor Drain	5,200	SF	
	Subtotal			$ 219,575.00
	Escallation for 2015 Construction			$ 8,780.00
	Contingency @ 8%			$ 17,565.00
	Allowance for security and access controls			$ 3,500.00
	Probable Cost of Construction			**$ 249,420.00**

CC Work Session **2. 2.**

Meeting Date: 02/25/2014

Information

Title:

Parking Ramp Garage

Purpose/Background:

The indoor parking of vehicles and equipment in and around the Municipal Center is very limited. The purpose of this case is to review an option for parking and storage of items within the parking ramp garage.

Current Situation

Because of the lack of equipment storage space at the Municipal Center, staff is forced to make accommodations that are not the best use of time or space.

Snow removal equipment has been moved into the police sally port parking area due to lack of space in the police garage. This includes the large enclosed snow blower and the two ATV's. Parking in the sally port area takes up one of the two spots and limits the police to only one squad in that area at a time. Engineering staff parks their work vehicles inside at the Public Works facility at the end of each day. This is done for two reasons; so they will start in the morning and because of the the valuable equipment inside the trucks. These vehicles take up valuable space and are in the way at the public works site. Employees also spend time traveling from the Municipal Center site to the Public Works site. City owned vehicles parked outside in the cold ramp have had to be jump started in order to be used.

The city is currently storing vehicles and equipment in the old police garage on Nowthen Blvd. This space will be gone when the site is sold for development. The items, which include two police trailers and seized vehicles from time to time, will need to be moved to another location.

Proposed Solution

City staff has met with LSA Design, Inc. (the original architect for the parking structure) to discuss enclosing a portion of the Ramsey Municipal Parking structure. LSA believes that a garage within the ramp is workable. They have an overall understanding of the project and are prepared to determine a reasonable budget for the the project. To complete Phase One, to include the Building Code analysis, schematic plans and cost estimate, LSA would charge the City of Ramsey a lump sum fee of $4500. The preliminary "ball park" estimate was $100,000 for the project.

As part of this project, LSA will provide electrical analysis to determine the cost-benefit of removing current metal halide parking ramp light fixtures and replacing with new LED fixtures. The work will include a new photometric analysis to determine design feasibility as well as cost analysis for both electrical energy and fixtures.

The LSA proposal is attached.

Timeframe:

Based on discussion and funding - late 2014 or 2015. Staff is looking for authorization to allow LSA Design to complete a proposal on construction of a garage with the parking ramp.

Funding Source:

Staff included $25,000 in the 2014 - 2018 CIP to be funded from the Facility Fund. The Police Department has approximately $15,000 in a special account from "lot fees" for seized or forfeited vehicles. The initial design fees of $4500 are proposed to come from the Facility Fund, however, additional funding will need to be determined. Staff is proposing that this funding be proposed as part of the 2015 budget, once better costs have been establish through this initial design review.

Responsible Party(ies):

City Administrator Ulrich will oversee the project with Dan Bray and Jim Way working with LSA on design .

Outcome:

To move forward with the proposed plan for storage space in the parking ramp by authorizing LSA Design, Inc. to prepare Building Code analysis, schematic plans and a cost estimate, plus a cost/benefit analysis of a lighting retrofit, per the attached proposal, for a lump sum fee of $4500.

Attachments

Ramp

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Jim Way	02/10/2014 01:14 PM
Jim Way (Originator)	Jim Way	02/10/2014 01:16 PM
Kurt Ulrich	Kurt Ulrich	02/20/2014 02:05 PM
Form Started By: Jim Way		Started On: 02/05/2014 10:02 AM
Final Approval Date: 02/20/2014		

CC Regular Session **4. 6.**

Meeting Date: 08/11/2014

Submitted For: Patrick Brama, Administrative Services

By: Patrick Brama, Administrative Services

Information

Title

Authorize Contract for Professional Architectural Services and Bid Letting for Parking Ramp Garage Project #14-28

Purpose/Background:

Purpose:

The purpose of this case is to take formal action on the next step in the process to construct a garage within the Ramsey Municipal Parking Ramp. Specifically, to authorize completion of final design and bid letting by *LSA Design*.

--Standard Form of Agreement Between Owner and Architect (professional services contract)

--Advertisement for Bids

Outcome:

The outcome of the proposed Council action will be completed final plans and construction specifications; and bid responses from general contractors. With final plans and bid responses in-hand, the Council will be in position to authorize construction of the proposed garage (different case, later date, separate action).

Background (case):

This case was discussed by the City Council in February and June 2014. At the June 24 worksession meeting, Staff received direction to bring back this case for formal approval. Attached to this case are minutes. Also attached is a project budget; which outlines specific steps in the process to design and construct the proposed garage.

Background (project)

Attached to this case are Staff reports from the February and June Council meetings. Both reports include detailed information related to the "need" for the proposed garage. In summary, the proposed garage would be located on the first floor, east side, of the Ramsey Municipal Parking Ramp and would enclose fourteen existing parking stalls. The proposed garage would provide heated space, with overhead door access, for the storage of building maintenance equipment, some public works equipment, some police equipment, City staff vehicles (engineering, admin, building, maintenance, etc.) and event supplies. At this point, other existing storage storage options are either at capacity/ inefficient/or short-term.

Notification:

NA

Observations/Alternatives:

ALTERNATIVES

1. Approve the proposed contract for architectural services; and authorize advertisement of bids.

The outcome of the proposed Council action will be completed final plans and construction specifications; and bid responses from general contractors. With final plans and bid responses in-hand, the Council will be in position to authorize construction of the proposed garage. If this project receives required approvals in an efficient timeframe, construction could be completed before winter.

2. Don't approve the proposed contract for architectural services; and don't authorize advertisement of bids.

The Council does have the ability to withdraw/delay/amend the proposed project. If the Council wished to withdraw from the proposed garage project completely, a different solution would be developed and presented to the Council. If the Council wished to significantly amend the proposed action, such action could delay the proposed project to the spring construction season. In either case, Staff would bring back a case for detailed discussion of alternatives.

Funding Source:

Please see attached project budget.

Recommendation:

Authorize Contract for Professional Architectural Services and Bid Letting for Parking Ramp Garage Project 14-28.

The proposed action is consistent with previous Council direction (June 24 and February 25). A strong need does exist for the proposed garage. The proposed project is an efficient use of an existing facility. A funding source for the proposed project has been identified and is consistent with previous use.

NOTE: with final plans and bid responses in-hand, the Council will be in position to authorize construction of the proposed garage (different case, later date, separate action).

Action:

Authorize Contract for Professional Architectural Services with LSA Design; contingent upon review and amendments from the City Attorney.

-and-

Authorize Bid Letting for Parking Ramp Garage Project 14-28.

Attachments

Professional Services Contract (purpose of case draft)
Bid Advertisement (purpose of case)
Preliminary Design
Project Budget
CCWS 02252014 (authorize preliminary design)
CCWS 02252014 minutes (authorize preliminary design)
CCWS 06242014 (authorize final design)
CCWS 06242014 minutes (authorize final design)

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	08/07/2014 07:54 AM
Diana Lund	Diana Lund	08/07/2014 07:59 AM
Jim Way	Jim Way	08/07/2014 08:38 AM
Dan Bray	Dan Bray	08/07/2014 11:01 AM
Kurt Ulrich	Kurt Ulrich	08/07/2014 04:29 PM
Form Started By: Patrick Brama		Started On: 08/01/2014 08:28 AM
Final Approval Date: 08/07/2014		

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, August 11, 2014, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Randy Backous (left the meeting at 7:55 p.m.)
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Jason Tossey

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Dean Kapler
Assistant Fire Chief Matt Kohner
Police Captain Tim Frankfurth
Parks and Assistant Public Works Superintendent Mark Riverblood
Human Resources Manager Colleen Lasher
City Clerk Jo Ann Thieling
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Assistant to the City Administrator Patrick Brama
Economic Development Manager Ted LaFrance
City Attorney Joe Langel

1. CALL TO ORDER

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

2. PRESENTATION

2.01: Strategic Plan Update

City Administrator Ulrich presented an update on the Council's Strategic Plan, detailing goal tasks that had been completed, were in process, and not yet started.

The Council thanked staff for its work towards accomplishing the Council's established goals and acknowledged the City's Mission Statement.

Councilmember Tossey expressed concern relating to growth of government that resulted in increased taxes.

3. CITIZEN INPUT

Wayne Buchholz, 14621 Neon Street, asked questions about the PSD, LLC, agreement that was considered during a Closed Session. He expressed concern that the purchase was based on $3.12/square foot while a recent sale to Casey's was at $10/square foot and the McDonald's site was at $8.17/square foot. Mr. Buchholz asked about installation of utilities and questioned whether this HRA should be the one to agree or disagree on this transaction as all but two members had accepted campaign money from Jim Deal, the owner of this company, which does not 'look good' in the eyes of the taxpayers.

Mayor Strommen explained that each transaction is considered separately and the HRA has a pricing strategy reflecting the value of each parcel of land. She noted that the transaction mentioned by Mr. Buchholz was on the higher end of that pricing strategy range.

Councilmember Tossey stated he did not accept campaign money from that property owner but did support the sale because it was based on the market. He noted the other two sales mentioned were located on arterial roadways and the City had agreed six months ago to take care of Center Street. He felt it was preposterous to make a big deal of this sale.

Economic Development Manager LaFrance presented the factors considered when establishing pricing, noting this property has been on the market since 2003. He clarified that utilities are located at the boundary of this property.

Councilmember Backous suggested candidates 'knock on doors' rather than attempt to create political issues where none exist. He stated he also had not accepted campaign money from this property owner and clarified that this Council has determined to not manipulate the free market and instead to get out of the HRA business. Councilmember Backous noted that with the transaction mentioned, the City received just under $1.9 million, 20% of the City's operating budget. He questioned how much staff time has been wasted responding to the baseless inquiries of Mr. Buchholz.

Mayor Strommen declared this issue to be closed and not open to debate as the Council and staff have responded to points raised by Mr. Buchholz.

4. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember LeTourneau, to approve the following items on the Consent Agenda:

4.01: Receive Cash and Investments for period Ending July 31, 2014

4.02: Receive June 2014 Financial Reports – General Fund and Enterprise Funds
4.03: Approve the following Meeting Minutes:
1) City Council Work Session dated July 8, 2014
2) City Council Regular Session dated July 8, 2014
3) City Council Work Session dated July 15, 2014
4) City Council Work Session dated July 22, 2014
5) City Council Regular dated July 22, 2014
4.04: Approve Licenses:

Transient Merchant

Soul 2 Go, 8221 161st Avenue NW (Game Fair), Ramsey, MN 55303
James Gleason, 8221 161st Avenue NW (Game Fair), Ramsey, MN 55303
JWT Heavenly Springers, 8221 161st Avenue NW (Game Fair), Ramsey, MN 55303

4.05: Introduce Ordinance #14-11 Authorizing Sale of Real Property to Correct Legal Description from 1997 Quit Claim Deed from City of Ramsey to Jack Newcomb
4.06: Authorize Contract for Professional Architectural Services and Bid Letting for Parking Ramp Garage Project #14-28
4.07: Adopt Second Amendment to Real Estate Broker Services Contract with CBRE
4.08: Adopt Resolution #14-08-157 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of July 18, 2014, through August 6, 2014
4.09: Adopt Resolution #14-08-158 Updating the Personnel Policy
4.10: Report from the Public Works Committee Meeting dated July 15, 2014:
1) Consider Guidelines for Uncontrolled Pedestrian Crossings – *Ratify the recommendation of the Public Works Committee to follow the Local Road Research Board Manual on pedestrian crossings at uncontrolled intersections.*
2) Consider Engineering Study for Pedestrian Crosswalk at Armstrong Boulevard and 161st Avenue – *Ratify the recommendation of the Public Works Committee to leave the pedestrian crossing at Armstrong Boulevard and 161st Avenue as is until pedestrian volumes increase and to direct staff to request police presence in the area for an appropriate length of time to raise awareness.*

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, LeTourneau, Backous, Johns, Kuzma, and Tossey. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Backous, Johns, Riley, and Tossey. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing: Adopt Ordinance #14-07 Amending Charter Chapter 8 – Public Improvements and Special Assessments

Mayor Strommen closed the regular portion of the City Council meeting at 7:43 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Strommen called the public hearing to order at 7:43 p.m.

Presentation

City Administrator Ulrich reviewed the staff report and consideration of the Charter Commission to amend Section 8.4.5 of the Charter, which regulates Council-initiated improvements that are to be paid at least in part by special assessments.

City Administrator Ulrich stated the Charter Commission, at its June 25, 2014, meeting, discussed the petition threshold at length and approved a motion recommending the percentage be changed from 'greater than 50%' to '60% or more.' This amendment was proposed under Minnesota Statutes, Section 410.12, subdivision 7, whereby the amendment can be approved by the Council by ordinance, without an election, provided that Council approval is unanimous. It was noted this proposed amendment was introduced at the July 8, 2014, City Council meeting. He noted that adoption requires a 7-0 vote of the Council.

Citizen Input

Jim Bailey, 5530 156th Lane NW, stated his concern relating to road damage caused by over weight trucks that he believed the public should not be expected to pay.

City Administrator Ulrich clarified that the Assessment Policy under consideration would result in closer to 20% of the entire project cost being assessed to benefiting properties with 80% being paid by other funding sources including the City's General Fund.

Motion by Councilmember Backous, seconded by Councilmember LeTourneau, to close the public hearing.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Backous, LeTourneau, Johns, Kuzma, Riley, and Tossey. Voting No: None.

The public hearing was closed at 7:47 p.m.

Council Business

Mayor Strommen called the regular City Council meeting back to order at 7:47 p.m.

Councilmember Tossey stated he felt raising the petition threshold and lowering the assessment percentage was a win for all and will actually result in lowering the cost of projects by not having a cost for the counter petition process.

The Council expressed its appreciation to the Charter Commission for its recommendation on this matter and thanked staff for their work as well as citizens who became involved and contributed to the debate.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Ordinance #14-07 Amendment to Chapter 8 of the Home Rule Charter Relating to Council Initiated Local Improvements.

A roll call vote was performed by the Recording Secretary:

Councilmember Tossey	aye
Councilmember Kuzma	aye
Councilmember Riley	aye
Councilmember Johns	aye
Councilmember LeTourneau	aye
Councilmember Backous	aye
Mayor Strommen	aye

Motion carried.

Councilmember Backous left the meeting at 7:55 p.m.

7. COUNCIL BUSINESS

7.01: Consider Adoption of Resolution #14-08-160 Accepting Plans and Specifications and Authorizing Advertisement for Bids for Improvement Project #14-24, Center Street Improvements

City Engineer Westby reviewed the staff report and recommendation to construct this project to provide an important north-south connector street through The COR and take advantage of the awarded Transit Oriented Development (TOD) grant funding. He recommended the Council accept plans and specifications and authorize advertisement for bids for Improvement Project #14-24, Center Street.

City Administrator Ulrich stated support to move this project forward and suggested including an option to delay construction to next spring.

City Engineer Westby supported that suggestion as it would provide flexibility and may open the project to additional vendors, resulting in a more competitive bid.

Motion by Councilmember Riley, seconded by Councilmember Johns, to Adopt Resolution #14-08-160 Accepting Plans and Specifications and Authorizing Advertisement for Bids for

Improvement Project #14-24, Center Street Improvements, as revised to include an option for a spring construction.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Johns, Kuzma, LeTourneau, and Tossey. Voting No: None. Absent: Councilmember Backous.

7.02: Authorize Contract for Professional Architectural Services and Adopt Reimbursement Resolution #14-08-156 for Fire Station #2 Project #14-30

Assistant to the City Administrator Brama reviewed the staff report and recommendation to authorize execution of a contract for professional architectural services with BKV Group for Fire Station 2, contingent upon review and amendments from the City Attorney; to authorize BKV Group to complete final design and bid documents; and adopt the draft resolution that will provide a mechanism to pay back the City's Facility Fund with future bonds.

Fire Chief Kapler stated staff is operating under one assumption, that the Fire Department will continue to be a paid-on-call Fire Department for the foreseeable future, which is the most financially responsible model. The Fire Station is not being designed to host a full-time Fire Department.

Bruce Schwartzman, BKV, stated if approved, their goal is to bid the project in January of 2015 with award in January/February. He stated the bids are typically good for 45-60 days. With regard to the bid documents, they may be good for longer than five years as the only change needed would be if the Code changes.

Councilmember Tossey agreed that a new Fire Station was needed; however, he was concerned with consideration of a $4 million bond and resulting debt service for Fire Station #2, the Municipal Center, and future road projects.

Mr. Schwartzman explained how the $4 million estimate was derived based on the size of the Fire Station, current construction costs, and soft costs. He stated the estimate is in line for an 11,500 square foot Fire Station.

City Administrator Ulrich stated staff used the $4 million estimate to show the budget impact. He noted the debt service for Fire Station #1 is coming off the end of 2016, which will be about half of this cost.

Finance Director Lund stated the municipal center debt of just over $1 million goes through 2031 and Capital Equipment Certificates of $160,000 per year go through 2023. The proposed 2015 budget includes additional Capital Equipment Certificates and the Road Reconstruction Bond. She explained that with Fire Station #2, the interest would be capitalized in 2016 and the payment would be pushed to 2017. She noted that all of this information was included in the 2015 budget handout discussed at the tonight's Work Session.

City Administrator Ulrich stated the land proceeds for the Fire Station site was not included.

Councilmember Riley stated this property was already declared as surplus and a decision was made to sell it. He noted Fire Station #2 was not being over-built and he relied on the City's experts who have indicated this is what is required.

Motion by Councilmember Kuzma, seconded by Councilmember LeTourneau, to Authorize Execution of Contract for Professional Architectural Services with BKV Group for Fire Station 2, contingent upon review and amendments from the City Attorney; to authorize BKV Group to complete final design and bid documents; and, to Adopt Resolution #14-08-156 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code.

Further discussion: Mr. Schwartzman stated the Council will consider this again mid-January 2015. Councilmember Tossey stated he would like to know the final costs before determining whether to support this action. Mr. Schwartzman reviewed the information that would be presented prior to going out to bid. Councilmember Tossey stated he will be opposing this motion because he does not know the actual cost and he does not want to put this debt on future Councils. Councilmember Riley noted that without these plans, the final costs cannot be determined. Mayor Strommen thanked staff for its thorough analysis of all three Fire Stations.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, LeTourneau, Johns, and Riley. Voting No: Councilmember Tossey. Absent: Councilmember Backous.

7.03: Consider Purchase Agreement Amendment for Imperial Development for Purchase of 5195 142nd Avenue NW

Economic Development Manager LaFrance reviewed the staff report and terms of the amended original purchase agreement between the City and Imperial Development Company for the purchase of 5195 142nd Avenue NW. Staff recommended the Council authorize execution of the Purchase Agreement Amendment.

Councilmember Riley stated he appreciates staff's re-negotiation to gain more favorable terms for the City.

Motion by Councilmember Riley, seconded by Councilmember Tossey, to authorize execution of an amendment to the original purchase agreement between the City and Imperial Development Company for the purchase of 5195 142nd Avenue NW.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Tossey, Johns, Kuzma, and LeTourneau. Voting No: None. Absent: Councilmember Backous.

7.04: Consider Adoption of Resolution #14-08-159 Accepting Quotes and Awarding a Contract for Improvement Project #14-29; Alpine Drive Watermain Improvements

City Engineer Westby reviewed the staff report, presented the two quotes received, and recommended authorization to enter into a contract with Dave Perkins Contracting in the amount of $78,175 for Improvement Project #14-29, Alpine Drive Watermain Improvements.

Motion by Councilmember LeTourneau, seconded by Councilmember Riley, to Adopt Resolution #14-08-159 Accepting Quotes and Authorizing Award of Contract for Improvement Project 14-29; Alpine Drive Watermain Improvements, contingent upon Anoka County awarding the Alpine Drive and CSAH 5 intersection improvement project.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Riley, Johns, Kuzma, and Tossey. Voting No: None. Absent: Councilmember Backous.

7.05: Consider Approving Revised Lower Rum River Water Management Organization Joint Powers Agreement

City Engineer Westby reviewed the staff report and recommendation to approve the revised Lower Rum River Water Management Organization (LRRWMO) Joint Powers Agreement (JPA).

Councilmember Kuzma, the City's voting member on the LRRWMO Board, reviewed the considerations of the LRRWMO relating to the City's requests and stated his support for approval of the JPA as Ramsey is better served within the JPA than to become its own Local Governing Unit (LGU).

Motion by Councilmember Kuzma, seconded by Councilmember LeTourneau, to Approve the Revised Lower Rum River Water Management Organization Joint Powers Agreement.

Further discussion: Mayor Strommen indicated her intent to abstain from this vote due to her employment with the Board of Water & Soil Resources (BWSR), which has oversight authority over this WMO.

Motion carried. Voting Yes: Councilmembers Kuzma, LeTourneau, Johns, and Riley. Voting No: Councilmember Tossey. Abstain: Mayor Strommen. Absent: Councilmember Backous.

7.06: Adopt Ordinance #14-08 to Amend Sections 117-118 (The COR District) of the Ramsey City Code

Community Development Director Gladhill reviewed the staff report and recommendation to amend Code to allow a drive-thru within The COR-1 Subdistrict. If approved, it will allow PSD to open a new restaurant at 7533 Sunwood Drive. It was noted the Council introduced this ordinance at its July 22, 2014, meeting.

Motion by Councilmember Riley, seconded by Councilmember Johns, to adopt Ordinance #14-08, An Amendment to Chapter 117 of the City Code, which Chapter is known as Zoning and Subdivisions of the City Code of Ramsey, Minnesota.

Further discussion: Councilmember Tossey stated his support for the seamless consideration of this Ordinance amendment to allow a drive-through, noting it will allow business to thrive.

A roll call vote was performed by the Recording Secretary:

Councilmember Tossey	aye
Councilmember Riley	aye
Councilmember Kuzma	aye
Councilmember Johns	aye
Councilmember LeTourneau	aye
Councilmember Backous	absent
Mayor Strommen	aye

Motion carried.

7.07: Approve Adjacent Jurisdictional Review of a Comprehensive Plan Amendment for the Establishment of a Future Business Park West of Armstrong Boulevard

Community Development Director Gladhill reviewed the staff report and extensive work of the Economic Development Authority (EDA) and Planning Commission along with staff to identify an area for a future business park to create the opportunity for growth and expansion of existing business. He explained that before tonight's Work Session, staff was notified by the Metropolitan Council that the City should work off its revised housing unit forecast. Therefore, staff recommended tabling consideration at this time.

Motion by Councilmember Kuzma, seconded by Councilmember Tossey, to table consideration of the Comprehensive Plan Amendment to establish a new, future business park to allow time for staff to consider to Metropolitan Council's request to use its revised housing unit forecast.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Tossey, Johns, LeTourneau, and Riley. Voting No: None. Absent: Councilmember Backous.

7.08: Receive Update on Minnesota Department of Natural Resources' Mississippi River Corridor Critical Area (MRCCA) Rulemaking Project and Consider Official Response

Community Development Director Gladhill reviewed the staff report and recommended response relating to the Minnesota Department of Natural Resources' (Mn/DNR's) Mississippi River Corridor Critical Area (MRCCA) rulemaking project that will apply to the entire MRCCA corridor. He noted the Environmental Policy Board, at its August 4, 2014, meeting, recommended the City adopt the Technical Standards section of the Official Response document but deferred the six land use policy questions to the Planning Commission. Community Development Director Gladhill presented the proposed standards and stated the key question is whether it was appropriate for the Mn/DNR to establish minimum standards that apply to the entire MRCCA corridor in order to create a consistent and uniform enforcement along the corridor for the purposes of protecting the key resources identified in the Statute and Legislative Rulemaking Direction.

Community Development Director Gladhill answered questions of the Council relating to the existing rules and opportunity for the City to formulate rules that would best match its land use and reduce non-conforming lots. He indicated that some residents are opposed to the DNR establishing minimum standards/rules.

The Council discussed the case with Community Development Director Gladhill and emphasized its desire for local control and support for the official response that represents that control. In addition, the Council found that uniqueness within the Corridor necessitates flexibility in rulemaking. It was noted that another issue is what can feasibly be implemented and enforced at the local level, such as those related to vegetation.

City Administrator Ulrich asked whether the Council can just consider the Technical Analysis at this point, during the official comment period.

Community Development Director Gladhill answered in the affirmative.

Motion by Councilmember Johns, seconded by Councilmember LeTourneau, to Approve the Technical Analysis and direct staff to submit it to the DNR by the August 15, 2014, deadline.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, LeTourneau, Kuzma, Riley, and Tossey. Voting No: None. Absent: Councilmember Backous.

7.09: Consider Request from City of Anoka to Establish No Wake Zone on Mississippi River during High Water Levels

Community Development Director Gladhill reviewed the staff report and request from the City of Anoka to introduce an ordinance that would establish a slow- no-wake zone on the Mississippi River during high water events. He advised of the Police Chief's comment that this only makes sense for Ramsey if the City of Dayton also adopts it.

Councilmember Tossey stated he sees no need to adopt this Ordinance as the Police Department does not own a boat or conduct a water patrol.

Community Development Director Gladhill explained that enforcement would be with the Anoka County Water Patrol.

Councilmember Tossey stated in that case, he believed the appropriate agency to consider the ordinance was the Anoka County Board, as it has the ability to enforce it.

Community Development Director Gladhill stated the City of Anoka likely forwarded a similar request to the Anoka County Board and he will follow up on that specific question.

The Council acknowledged there are erosion issues along the Mississippi River; however, the City does not have the ability for enforcement of a No Wake Zone. Staff was asked to research whether this should be a Countywide consideration.

Community Development Director Gladhill stated if this is a Countywide effort, Hennepin County should also be involved. The Council agreed with the need for consistent regulation.

Motion by Councilmember Riley, seconded by Councilmember Tossey, to table consideration of Ordinance #14-12, An Amendment to Chapter 62 of the City Code, which Chapter is known as Waterways of the City Code of Ramsey, Minnesota, to allow time for staff to contact Anoka County staff to determine the appropriate mechanism.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Tossey, Johns, Kuzma, and LeTourneau. Voting No: None. Absent: Councilmember Backous.

8. MAYOR, COUNCIL AND STAFF INPUT

8.01: Report on Meeting with Anoka County Commissioner

Mayor Strommen reported on topics discussed during a meeting held with Anoka County Commissioner Look and determination to meet regularly in the future.

8.02: Report on Meeting with the City of Dayton

City Administrator Ulrich reported on issues discussed during the meeting with City of Dayton staff and its elected officials.

8.03: Primary Election – Tuesday, August 12, 2014 - All City Polling Locations Open from 7:00 a.m. to 8:00 p.m.

8.04: Farmer's Market and Concert Event – Thursdays in The Draw Park

8.05: Meeting to Canvass Results of Primary Election – 8:00 a.m. – Friday, August 15, 2014 – The COR Room

City Administrator Ulrich announced the above election and meetings. He also announced upcoming meetings and events.

The Council wished Mayor Strommen a happy birthday.

9. ADJOURNMENT

Motion by Councilmember Tossey, seconded by Councilmember Riley, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:31 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich, City Administrator

ATTEST:

_____
Jo Ann M. Thieling, City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **4. 8.**

Meeting Date: 10/14/2014

Submitted For: Patrick Brama, Administrative Services

By: Patrick Brama, Administrative Services

Information

Title:

Adopt Resolution #14-10-212 Rejecting Bids and not Award Contract for Improvement Project #14-28, Ramsey Municipal Parking Ramp

Purpose/Background:

Purpose:

(1) The purpose of this case is to reject bids and not award a contract for Improvement Project #14-28, Parking Ramp Improvement Project; new garage space. The number of responses where low, and bids came in high. Attached is a Resolution to officially adopt this action.

(2) The purpose of this case is to authorize a second round of bidding for Improvement Project #14-28. Recommended bid letting timeframe is February 2015.

Background (case):

This case was last discussed by the City Council on August 11. At the August 11 regular City Council meeting, Staff received direction to let bids.

Background (project)

For details, see attached case write-up and minutes from the February Council meeting. In summary, the proposed garage would be located on the first floor, east side, of the Ramsey Municipal Parking Ramp and would enclose 14 existing parking stalls. The proposed garage would provide heated space, with overhead door access, for the storage of building maintenance equipment, some public works equipment, some police equipment, City staff vehicles (engineering, admin, building, maintenance, etc.) and event supplies. At this point, other existing storage storage options are either at capacity/ inefficient/or short-term. This project is being managed by LSA Design.

Background (bid process):

Attached are case write-ups and meeting minutes from each step in the process design and bid this project (preliminary design in February, final design in May and bid letting in August).

On September 17th, bids were publicly opened, read aloud, and checked for errors and omissions. A total of two bids were received and found to comply with the advertisement for bids. Bid prices were not favorable and ranged from 1.82 to 2.3 times higher than the LSA Engineer's estimate for construction costs; which was $193,930. A tabulation of the bid results is included below.

BIDDING CONTRACTOR	TOTAL BID
Sheehy Construction Company	$452,300
Derau Construction	$354,300

Notification:

By order of the City of Ramsey, Minnesota: August 11, 2014

Published: Anoka County Union Herald: August 29, 2014; September 5, 2014; September 12, 2014
Finance and Commerce: August 29, 2014; September 5, 2014; September 12, 2014

Observations/Alternatives:

Alternatives:

Alternative #1 - Motion reject bids and not award contract for Improvement Project 14-28. (staff recommendation)

Bid prices were not favorable and ranged from about 1.83 to 2.3 times higher than the LSA Engineer's estimate for construction costs; which was originally $193,930. Attached to this case is a MEMO from LSA Design explaining why the bids came in high (multiple), outlining their recommendation for moving forward (re-bid), identifying a new project timeline (re-bid in February, completion by July) and providing an updated construction estimation ($249,420).

Re-bidding project 14-28 this winter may lend the City to a more favorable bidding climate; and result in lower bid responses. With final plans and bid responses in-hand, the Council will be in position to consider authorizing construction of the proposed garage this Spring.

The drawback to this alternative is another winter for the City's Building Maintenance Department (along with other departments) to operate without needed storage space. This alternative has been discussed with the City's Building Maintenance Department. Alternative storage strategies will be utilized over the winter.

Alternative #2 - Motion to accept bids and award a contract to Derau Construction in the amount of $354,300 for Improvement Project 14-28.

The benefit to this alternative is the City's Building Maintenance Department's needs would be met in time for winter. The drawback to this alternative is paying a premium for a project that was/is anticipated to cost less; if a re-bidding is authorized.

Funding Source:

Public Facility Construction Fund. The Public Facility Construction Fund is used to fund the acquisition of land and construction for public facilities. Examples uses of this fund include the design of the new municipal center/police station and remodel of old city hall.

This fund has an estimated 2014 ending balance of $435,093 (prior to this project). The majority of this fund balance is attributed to a transfer from the 2013 General Fund per the City's excess revenue fund policy in the amount of $286,600.

Project Budget:
Construction Costs (original) $193,930
Construction Costs (updated) $249,420
Soft Costs/Permits/Legal (25%) $62,355

Recommendation:

Motion to:

Reject bids and not award a contract for Parking Ramp Garage Improvement Project 14-28

-and-

Authorize second bid letting for Parking Ramp Garage Improvement Project 14-28
NOTE: staff would anticipate following the timeline identified and recommended by LSA Design (re-bid in

February)

Action:

Motion to:

Adopt Resolution #14-10-212 Rejecting Bids and not Award Contract for Improvement Project #14-28, Ramsey Municipal Parking Ramp

-and-

Authorize second bid letting for Parking Ramp Garage Improvement Project 14-2

Attachments

RESOLUTION 14 10 212 REJECTING BIDS

LSA MEMO (why bids were high and recommendation)

Preliminary Design (engineers estimation)

02252014 ccws case (authorize prelim design)

02252014 ccws minutes (authorize prelim design)

06242014 ccws case (authorize final design)

06242014 ccws minutes (authorize final design)

08112014 ccrs case (approve final design and let bids)

08112014 ccrs minutes (approve final design and let bids

Ad For Bids Publications

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/18/2014 01:33 PM
Bruce Westby	Bruce Westby	10/09/2014 09:31 AM
Kurt Ulrich	Kurt Ulrich	10/09/2014 10:32 AM
Form Started By: Patrick Brama		Started On: 09/17/2014 08:53 AM
Final Approval Date: 10/09/2014		

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 5.**

Meeting Date: 03/10/2015

By: Bruce Westby, Engineering/Public Works

Information

Title:

Consider City of Ramsey Response to Metropolitan Council Draft Water Resources Policy Plan

Purpose/Background:

The purpose of this case is to review a draft response to the Metropolitan Council Draft Water Resources Policy Plan.

Notification:

Notification is not required.

Observations/Alternatives:

The Metropolitan Council is in the process of updating their Regional Systems Plans (Water Resources, Transportation, Parks, and Housing). The Metropolitan Council recently released the attached draft Water Resources Policy Plan for public comment. This case summarizes the draft Water Resources Policy Plan, as well as the attached draft City of Ramsey response.

Draft Water Resources Policy Plan Summary

The Water Resources Policy Plan is an important policy plan that will serve to guide many of Ramsey's goals and initiatives related to water resources in the coming years, thereby having a significant impact on City residents, businesses, industries, and the community at-large. Page 21 of the policy plan states; "The overall theme of this Policy Plan is to move toward more sustainable water systems through integration of our roles in wastewater, water supply, and surface water planning, management and operation."

The draft Water Resources Policy Plan does not appear to create any new mandates for the City, but instead appears to perpetuate and expand upon existing policies that could ultimately direct the City's future water supply source towards surface waters instead of groundwater aquifers. Because the City of Ramsey borders the Mississippi River, the Met Council previously directed the City to explore the use of the Mississippi River as a potential water supply source before requesting new groundwater wells. In response, the City completed a study which showed that a surface water treatment facility is technically feasible, but that it would likely not be economically feasible to build a surface water supply treatment facility to serve the needs of the City of Ramsey alone without financial assistance from the Metropolitan Council or others. However, if multiple communities were interested in constructing a regional surface water treatment facility it could then be economically feasible.

Draft City of Ramsey Response

The draft City of Ramsey response is attached for review. In summary, the City's response:

1. Supports the Met Council's goal of achieving sustainable water systems.
2. Supports the regionalization of water systems, as long as such systems are equitable.

3. Identifies some of the difficulties associated with developing regional water supply system partnerships, and the need for Met Council to actively support and lead discussions in developing regional partnerships.
4. Emphasizes the high costs required to convert groundwater supply systems to surface water supply systems, and the inability of local agencies to pay for such improvements on their own.
5. Emphasizes the need to maintain groundwater supply systems for supplemental or emergency water supply needs, such as when pollutants are released in surface waters triggering a temporary facility shutdown.
6. Supports further exploration and implementation of water conservation methods, including the reuse of gray water.

The last bullet above is based on recent discussion by the Environmental Policy Board (EPB). Per their discussion, the City of Ramsey should encourage exploring alternatives for waste water treatment that incorporate Best Management Practices (BMPs) to promote infiltration prior to discharging the remaining wastewater into the regional wastewater system. However, the EPB noted that this is not to be interpreted as the City desiring a local wastewater treatment plant, but rather to aid in groundwater recharge. Page 43 of the draft policy plan includes a preliminary plan for increasing gray water reuse, including a demonstration project in East Bethel.

Staff will amend the draft response based on City Council direction, and will submit the response prior to the public comment deadline for the draft Water Resources Policy Plan which is 5 pm, March 20th, 2015.

Funding Source:

This case is being handled as part of normal Staff duties.

Recommendation:

The draft Water Resources Policy Plan was not formally reviewed by City advisory Boards, Commissions, or Committees. However, the Environmental Policy Board has commented on the topic of water resources on multiple occasions and the attached draft response includes language that staff believes is in alignment with the goals of the EPB, most notably the goal of water conservation and reuse.

Staff recommends approval of the draft City of Ramsey response to the Water Resources Policy Plan.

Action:

Motion to approve the draft response to the Water Resources Policy Plan as is, or with Council directed modifications.

Attachments

Draft Water Resources Policy Plan
Ramsey WRPP Response Ltr

Form Review

Inbox	Reviewed By	Date
Chris Anderson	Chris Anderson	03/05/2015 01:50 PM
Patrick Brama	Patrick Brama	03/05/2015 02:08 PM
Kurt Ulrich	Kathy Schmitz	03/05/2015 02:09 PM
Form Started By: Bruce Westby		Started On: 03/03/2015 02:48 PM
Final Approval Date: 03/05/2015		

Draft Water Resources Policy Plan

JANUARY, 2015

METROPOLITAN COUNCIL

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2040 WATER RESOURCES POLICY PLAN
SUSTAINING THE REGION'S WATERS, SUSTAINING THE REGION

The Twin Cities metropolitan area enjoys a wealth of water resources. Our area boasts of 950 lakes and three major river systems – the Mississippi, Minnesota and St. Croix. They provide valuable habitat, support natural ecosystems, and offer a wide variety of recreation opportunities. In addition to their natural features, our rivers serve as important waterways for transporting agricultural products and industrial goods.

The region's extensive wetlands support our diverse plant and animal species, and filter pollutants from urban and agricultural runoff before it affects the soil and groundwater. A prolific groundwater system, in combination with surface water from the Mississippi River, supports our drinking water needs. Abundant, high-quality water plays a major role in advancing the region's economic prosperity, growth, and livability, and our region's infrastructure for water supply, stormwater and wastewater is crucial for managing this essential resource.

Sustainability of our water resources is a high-priority issue as our region continues to grow and we put more demands on them. Compounding the situation, we find ourselves having to adapt to the effects of high-frequency and intense storms intermixed with periods of drought. Ensuring sustainable water resources requires a regional strategy that addresses a variety of needs and issues. The region's water resources must be managed and protected to meet our household, business and industrial needs; support aquatic habitat and wildlife; and provide aesthetic and recreational opportunities for all current residents and future generations.

To achieve this goal, the *Water Resources Policy Plan* directs its attention to both the quantity and quality of our water resources. It includes policies and strategies to ensure a sufficient, sustainable water supply and to manage surface water runoff and our wastewater systems to protect water quality. The Council has prepared this Policy Plan under state law (Minn. Stat. 473.145) directing it to prepare a metropolitan development guide that includes a plan for the region's wastewater collection and treatment system, along with supporting policies, goals, standards, and maps. The Policy Plan is also prepared in response to Minn. Stat. 473.157 requiring the Council to adopt a water resources plan and federal requirements for a regional management plan to address pollution from point sources (such as treatment plant discharges) and nonpoint sources (such as stormwater runoff). When adopted by the Council, this Policy Plan will replace the current plan adopted in May 2005 with amendments in 2006 and 2010.

The Role of the Council in Water Resources

A wide range of governmental organizations are responsible for planning, monitoring and managing water resources in the region – from the federal to the local level. The extensive list of water resource partners includes the U.S. Environmental Protection Agency, the Board of Water and Soil Resources, the Minnesota Pollution Control Agency, the Minnesota Departments of Health, Agriculture and Natural Resources, local governments, watershed and conservation organizations, municipal water suppliers, and the Metropolitan Council. All serve important roles and, together, make possible a broad front of cooperative, coordinated planning and action on behalf of water resources in the region.

The Metropolitan Council has roles and responsibilities that provide a unique regional perspective for planning and management, all aimed at protecting our region's valuable water resources. Through its world-class wastewater treatment system and surface water management and planning activities, the Council works to ensure there is adequate water quality to support economic development, the tourism industry, drinking water needs, and the quality of life for all residents of the region. The Council provides wastewater services to municipal and industrial customers in the region at highly competitive rates, fostering a favorable economic environment for growth and development. In addition, the Council promotes sustainable water resources through its planning and technical assistance for surface water and water supply.

Wastewater Collection and Treatment. The Metropolitan Council owns and operates the regional wastewater collection and treatment system for the urbanized portion of the metro area (over 90% of the metropolitan area population). The Council operates and maintains approximately 610 miles of regional sewers that collect flows from over 5,000 miles of sewers owned by 108 communities and treats approximately 250 million gallons of wastewater daily at eight regional treatment plants.

Water Quality Management Plans and Programs. The Council is designated as the areawide water quality planning agency under Section 208 of the federal Clean Water Act. As part of this designation, the Council is responsible for ensuring that water quality management policies and programs are implemented in the metro area for point- and nonpoint-source pollution. As part of its responsibilities, the Council monitors and assesses the condition of area lakes, rivers and streams, provides technical assistance related to surface water management, and reviews local water management plans, watershed plans and local sanitary sewer plans to make sure they are consistent with Council policies and regional goals.

Regional Water Supply Plan. The Twin Cities metro area Master Water Supply Plan, adopted by the Council in 2010, serves as the framework for achieving a sustainable water supply that meets the needs of current and future generations. Responding to state legislation (Minn. Stat. 473.1565) and prepared in cooperation with a wide range of partner organizations, the Master Water Supply Plan lays an essential foundation of data, analysis and alternatives to establish a regional consensus and plan for action. The Council is currently updating the Master Water Supply Plan with the assistance of the Metropolitan Area Water Supply Advisory Committee, a 16-member group that includes local officials from within and outside the metro area and representatives of state agencies.

The overall theme of this Policy Plan is to move the Council further toward integrating our roles in wastewater, water supply, and surface water planning, management and operation. The conventional approach considers one dimension of water at a time, but the usefulness of this approach has reached its limit. Meeting the challenges of water supply, water quality issues, and environmental stewardship needs strategies that look at the whole water picture and consider how efforts in one area could benefit the others. For example, an integrated approach would move beyond treating wastewater only to meet regulatory compliance, to viewing wastewater as a resource that could be available for reuse and reduce demand on groundwater.

For the Council, it also means leading by example and working across Council divisions to promote water sustainability. The Council will work with partners to identify emerging issues and challenges for the region as we work together on solutions in order to promote a more

sustainable region. Only through cooperation and collaboration can the region expect to manage its water resources in a sustainable way aimed at:

- Providing an adequate water supply for the region
- Promoting and implementing best management practices aimed at protecting the quality and quantity of our resources
- Providing efficient and cost effective wastewater services to the region
- Efficiently addressing nonpoint and point sources pollution issues and solutions, and,
- Assessing and monitoring of lakes, rivers, and streams so that we can adequately manage, protect and restore these valued resources.

In another respect, integrating the Council's roles means that the Council will continue to provide high quality, affordable wastewater collection and treatment services to support economic growth and development in ways that protect our valued water and land resources.

The Council will work with our partners to identify emerging issues and challenges for the region as we work together on solutions in order to promote a more sustainable region. Issues and challenges include:

- Sustainable and plentiful high quality water resources that provide a firm foundation for the region's future economic growth and prosperity, livability and high quality of life.
- A growing economy that creates and provides jobs for the citizens of the region.
- A good transportation system that fairly and equitably links citizens with job opportunities and affordable housing.
- Natural and water resources that provide for recreational opportunities and that support a high quality of life.

The Minnesota Legislature has charged the Council with providing regional direction for planning and management of our water resources to support the orderly and economical growth and development of the region. The Council's regional vision and perspective considers the interrelationships of land use, growth patterns, transportation and other regional services, and water resource protection. Managing and using the region's water resources wisely, will sustain the region now and in the future.

Thrive MSP 2040

From its frontier origins, the Twin Cities metropolitan area has grown, prospered, and emerged as one of the major metro areas in the nation. It's renowned for its high quality of life, strong economy and many assets:

- A diverse and resilient economy
- Vibrant arts, music and theatre communities, and professional sports teams
- Rich cultural diversity
- Abundant parks, recreational trails, conserved open space, fertile agricultural lands, and natural resources
- Hundreds of lakes and three great rivers

- A tradition of shared civic action

Today, the metro area is a thriving region of nearly three million people living in 186 communities across the seven counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington. The region has emerged as a great place to live, work and do business.

As we plan for our next 30 years, key challenges lay ahead – constrained fiscal resources, new demands stemming from demographic shifts, emerging environmental challenges, and the increasing necessity of regional economic cooperation.

To meet these challenges, the Metropolitan Council is responsible, under state law, for preparing a comprehensive development guide for the seven-county Twin Cities metropolitan area. The Council's *Thrive MSP 2040*, adopted in May 2014, provides a framework for a shared vision for the future of the region over the next 30 years. *Thrive* establishes the policy foundation used by the Council to develop its regional systems and policy plans, as well as development policies and implementation strategies. Taken together, these constitute the comprehensive development guide that directs the orderly and economical development of the region. State statute specifies four metropolitan systems plans − for regional transportation, aviation, water resources, and regional parks.

In addition to these statutory metropolitan systems plans, the Council has developed a housing policy plan. The *Housing Policy Plan* provides an expanded policy framework that the Council will use in reviewing the housing plan and housing implementation programs of comprehensive plans that local governments prepare under state law.

Thrive Outcomes

Thrive's regional vision includes five desired outcomes: stewardship, prosperity, equity, livability, and sustainability. These outcomes provide policy direction for this *2040 Water Resources Policy Plan*.

Stewardship. Stewardship advances the Council's longstanding mission of orderly and economical development by responsibly managing the region's natural and financial resources, and making strategic investments in our region's future.

Prosperity. Prosperity is fostered by investing in infrastructure and amenities that make our region competitive in attracting and retaining successful businesses, a talented workforce, and strong economic opportunities.

Equity. Equity means connecting all residents to opportunity and creates viable housing, transportation, and recreation options for people of all races, ethnicities, incomes, and abilities so that all communities share the opportunities and challenges of growth and change.

Livability. Livability focuses on the quality of our residents' lives and experiences in the region, and how places and infrastructure create and enhance the quality of life that makes our region a great place to live.

Sustainability. Sustainability seeks to protect our regional vitality for generations to come by preserving our capacity to maintain and support our region's well-being and productivity over the long term.

Thrive Principles

Thrive identifies the principles of integration, collaboration, and accountability to carry out the Council's work. The three principles reflect the Council's efforts to integrate policy areas, support local governments and regional partners, and promote and implement the *Thrive* regional vision.

Integration. Integration is the intentional combining of related activities to achieve more effective results, using multiple policy tools to address complex regional challenges and opportunities.

Collaboration. Collaboration recognizes that shared efforts advance our region most effectively toward shared outcomes. Addressing the region's issues requires collaboration because no single entity has the capacity or authority to do the work alone.

Accountability. For the Council, accountability includes a commitment to monitor and evaluate the effectiveness of our policies and practices toward achieving shared outcomes and a willingness to adjust course to improve performance.

Response of the 2040 Water Resources Policy Plan to Thrive's Policy Direction

Prosperity and Livability

Water resources have strategic importance in achieving economic growth, competitiveness, and high quality of life. The Council's regional strategy balances the demands of growth with protection and management of our lakes, rivers, streams, wetlands and groundwater.

The Council recognizes the need to coordinate decisions about water supply, surface water management, wastewater collection and treatment, land use, transportation, housing, and natural resources. Regional transportation and wastewater systems investments and services help shape growth patterns. Unplanned growth can put a strain on natural areas, availability and quality of groundwater, the cost of services and other resources. Maximizing the benefits of readily available wastewater treatment, water supply and stormwater infrastructure plays a key role in supporting the competitive position of the region.

Accordingly, this Policy Plan includes policies and implementation strategies on growth that focus our wastewater system expansion on supporting the orderly and economic redevelopment in the urban area and urban centers, and development in the suburban, suburban edge, and emerging suburban edge. It also includes policies and implementation strategies that promote the livability of the region through access to adequate water supplies for drinking water and promoting the protection and restoration of our water resources for recreational use.

Equity

An important consideration of this Policy Plan is its impact on all populations in the region, including low-income populations, communities of color, persons with disabilities, and persons with limited English proficiency. Equity connects all residents to opportunity and creates viable housing and transportation options for people of all races, ethnicities, incomes and abilities so that all communities share the opportunities and challenges of growth and change. For our region to reach its full economic potential, all of our residents must be able to access opportunity that leads to success, prosperity, and a high quality of life.

This Policy Plan supports regional balance with policies and implementation strategies that provide for uniform rates in the region for all of our wastewater customers. The Council provides equal access to the affordable wastewater systems for customers within the metropolitan urban service area, and uniformly maintains all parts of the regional wastewater system infrastructure. Outreach to underrepresented communities is essential as the Council develops plans and implements future projects and other activities. This Policy Plan was prepared under the Council's Public Participation Plan and has built on the extensive outreach and engagement completed for *Thrive MSP 2040,* including targeted community engagement with historically underrepresented communities. This Policy Plan commits the Council to expanding on and fostering public engagement in its system planning and in project development.

Sustainability and Stewardship

Sustainable water resources means having adequate high-quality groundwater and surface water resources to support the region's growing water supply needs and the region's unique and intricate ecosystems. And it means managing our resources in a way that ensures availability of our water resources for current and future generations.

The Minnesota State Legislature has defined sustainability as it relates to water supply:

> *"Water is sustainable when the use does not harm ecosystems, degrade water quality or compromise the ability of future generations to meet their own needs."*

The Council is committed to collaborating with our partners, including federal, state, local and regional agencies and organizations, to promote the long-term sustainability of the region's water resources for surface and ground water quality and quantity and wastewater collection and treatment. To promote sufficient and high-quality ground and surface water, the Council will:

- Promote water sustainability through the *Water Resources Policy Plan*, the wastewater system plan, the Master Water Supply Plan and through the review of local water supply plans, surface water management plans, and comprehensive sewer plans.
- Practice a high level of environmental sustainability in our wastewater treatment system operations, leading by example in the sustainability of our operations in the following areas:
  - Energy conservation and renewable energy generation
  - Emissions reductions
  - Water conservation
  - Solid waste conservation and recycling
- Collaborate with our partners to save dollars, share expertise and accomplish more.
  - Lead the Council's team to address climate change on a community level and environmental sustainability in all the Council's operations
  - Work with external partners on climate change and sustainability to learn from each other, develop and lead regionwide sustainability strategies
- Promote the wise use of water at the community level through optimizing surface water and groundwater use, conservation, reuse, and aquifer recharge.
- Collaborate with partners, including providing technical assistance to local governments about wastewater, water supply and surface water management.

- Plan for the long-term reliability, resiliency, security and cost-effectiveness of the region's water supplies.
- Incorporate water sustainability considerations in all areas of Council policy and actions, including overall development patterns, water management, transportation, housing, and regional parks.
- Identify subregional and local water sustainability solutions that balance regional needs and local objectives.

Regional Growth Forecasts

The pressures on the region's water resources will increase as our population and economy grow. During the last four decades, the region grew by over 975,000 people. Between 2010 and 2040 it is projected that the region will grow by over 824,000 residents and 391,400 households.

	1970	2000	2010	2040	2010-2040 Projected Increase
Population	1,874,600	2,642,062	2,849,567	3,675,660	824,093
Households	573,600	1,021,456	1,117,749	1,510,090	391,421
Jobs	779,000	1,606,263	1,543,872	2,102,090	550,508

Community Designations

Thrive forecasts show that, over the next 30 years, growth and redevelopment will occur throughout the region, but with variations from area to area. The seven-county region contains a wide range of communities, from agricultural townships to densely developed downtown neighborhoods. Recognizing that one size does not fit all, the Council uses community designations to group communities with similar characteristics in order to implement regional policy at the local level through comprehensive plans (See Figure 1). Community designations fall within two main categories, the Metropolitan Urban Service Area and the Rural Service Area.

Metropolitan Urban Service Area

The Metropolitan Urban Service Area constitutes about half of the land in the region, but accounts for more than 90% of the region's population. The Council supports the Metropolitan Urban Service Area through investments such as regional wastewater services, regional highways, transit service, the Regional Parks System, and programs that support redevelopment. Some of the region's most popular regional parks are located in the Metropolitan Urban Service Area, including Como Regional Park, Zoo and Conservatory; Minnehaha Regional Park; and Hyland-Bush-Anderson Lakes Park Reserve. Trails including the Bruce Vento and the North Cedar Lake Regional Trail; connect people to regional parks and local amenities. The Metropolitan Urban Service Area is divided into five community designations:

- Urban Center
- Urban

- Suburban
- Suburban Edge
- Emerging Suburban Edge

Urban Center communities include the largest, most centrally located and most economically diverse cities of the region. Urban centers are located in the metropolitan urban service area (MUSA) and have a minimum average net density of 20 units/acre.

Urban communities are adjacent to the Urban Center communities and have seen considerable development and growth along highways. Urban areas are in the MUSA and have a minimum average net density of 10 units/acre.

Suburban communities saw their primary era of development during the 1980s and early 1990s. Suburban communities also include places that were once resort destinations along Lake Minnetonka and White Bear Lake and along the St. Croix River. Suburban communities are in the MUSA and have a minimum average net density of 5 units/acre.

The ***Suburban Edge*** includes communities that have experienced significant residential growth beginning in the 1990s and continuing to the 2010s. At least 40% of the land in these communities is developed, but significant amounts of land remain for future development. Suburban Edge communities are in the MUSA and have a minimum average net density of 3-5 units/acre.

The ***Emerging Suburban Edge*** includes cities, townships and portions of both that are in early stages of transitioning into urbanized levels of development. In the majority of these communities, less than 40% of the land has been developed. Parts of Emerging Suburban Edge communities are in the MUSA and all have a minimum average net density of 3-5 units/acre.

Rural Service Area

About half of the land in the Twin Cities region is located in the Rural Service Area. This area includes a range of land uses, including cultivated farmland, vineyards, hobby farms, gravel mines, woodlands, small towns, scattered and clustered housing, open spaces, and significant expanses of the region's natural resources. Aside from the Regional Parks System, investments in regional service and infrastructure are limited in the Rural Service Area. The Rural Service Area is divided into four community designations:

- Rural Center
- Rural Residential
- Diversified Rural
- Agricultural

The Rural Service Area contains some of the Regional Parks System's large park reserves, including Crow Hassan and Big Marine Park Reserves. In addition to providing passive recreation opportunities, the park reserves also preserve, maintain, and connect high quality or regionally important natural resources. The metropolitan system plans and policy plans seek to carefully integrate regional land use, housing, transportation, wastewater, water supply, surface water management, natural resources, and parks policies to achieve regional goals in each area and avoid working at cross-purposes. In this Policy Plan, the forecasts are used in the planning and capital improvement program processes to assess regional needs for wastewater treatment

and water supply needs of the region in order to serve growth in a timely, efficient and cost effective manner.

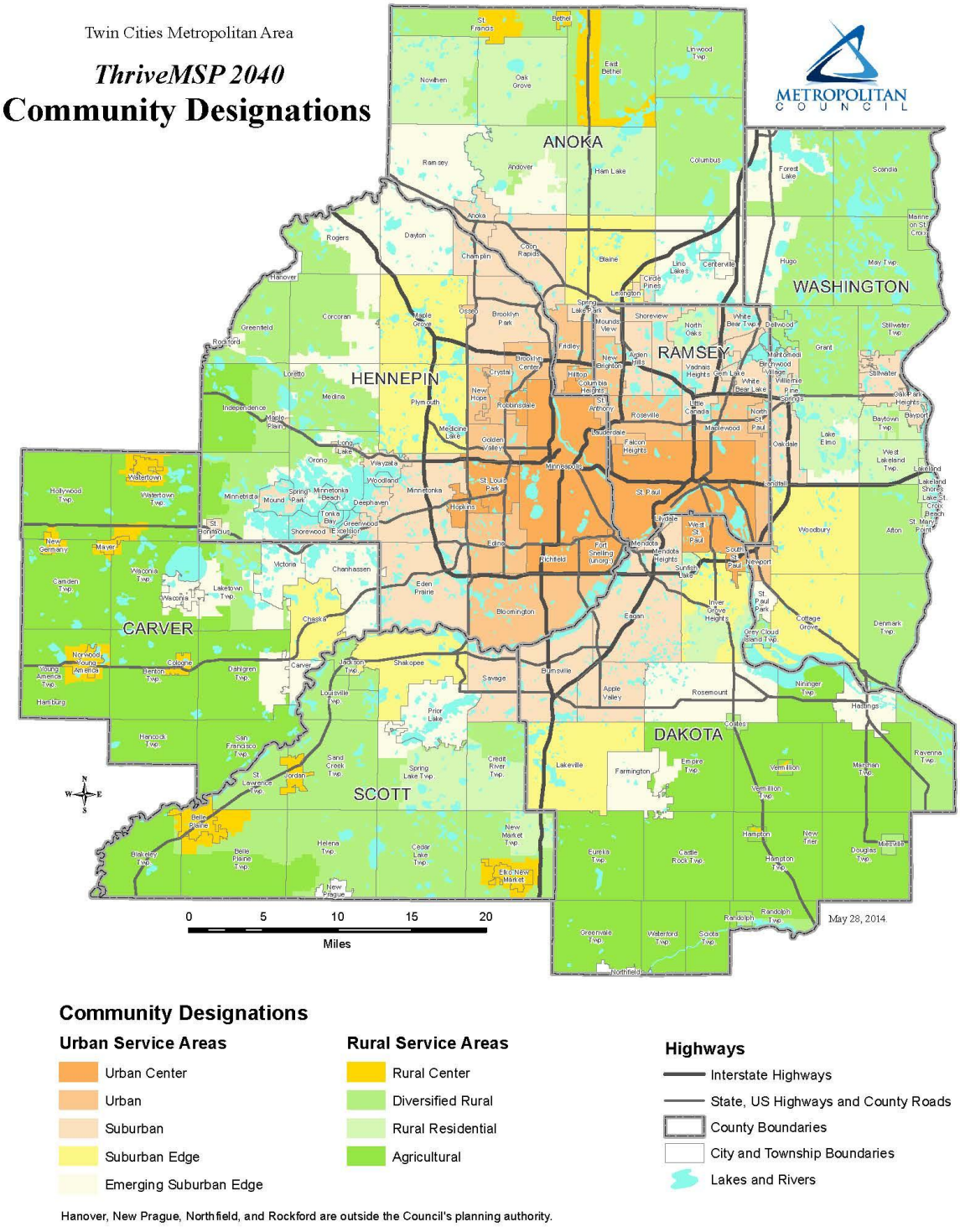
Rural Centers are local commercial, employment, and residential activity centers serving rural areas in the region. These small towns are surrounded by agricultural lands and serve as centers of commerce to those surrounding farm lands. The density is 3-5 units/acre.

Diversified Rural communities are home to a variety of farm and nonfarm land uses including very large-lot residential, clustered housing, hobby farms, and agricultural uses. Located adjacent to the Emerging Edge Suburban communities, the Diversified Rural designation protects rural land for rural lifestyles today with the potential of becoming urbanized after 2040. Maximum allowable density is 4 units/40 acres.

Rural Residential communities have residential patterns characterized by large lots and do not have plans to provide urban infrastructure. Maximum allowable density is 1 unit per-2.5 acres.

Agricultural communities encompass areas with prime agricultural soils that are planned and zoned for long-term agriculture. Maximum allowable density is 1 unit/40 acres.

Figure 1. Thrive MSP 2040 Community Designations



Local Comprehensive Plans

The policy direction from *Thrive MSP 2040* and the Council's system plans and policy plans – including this *2040 Water Resources Policy Plan* – assist communities in developing their comprehensive plans. Under state law, each county, city and township in the metro area is required to review and if necessary amend its local comprehensive plan every 10 years to ensure that the local plan – and local fiscal devices and official controls - are consistent with the Council's metropolitan system plans (MN Statute 473.864). Following adoption of the *2040 Water Resources Policy Plan* and the issuance of system statements, local communities have three years to amend their local comprehensive plans.

Local comprehensive plans are reviewed by the Council based on three primary criteria.

- Conformance with metropolitan system plans
- Consistency with Council policies
- Compatibility with adjacent and affected governmental units

When a plan meets these criteria, the Council authorizes it to be put into effect. If a plan does not meet the review standards, the Council can require the jurisdiction to modify its plan to reflect the Council's system plans.

Conformance: Conformance is achieved if the local plan:

- Accurately reflects the metropolitan system plans
- Integrates public facilities plans
- Addresses land use policies, plans for forecasted growth, meets density standards and maximizes the efficiency and effectiveness of the regional system.

Consistency: Consistency is achieved if the local plan:

- Addresses the community role for land use policies contained in *Thrive*
- Addresses the linkage of local land uses and the metropolitan wastewater disposal system
- Includes an implementation plan describing public programs, fiscal devices, and other specific actions that implement the comprehensive plan and ensure conformance with regional system plans
- Addresses official controls and includes a capital improvement program (sewers, parks, transportation, and open space) that accommodates planned growth and development.

Compatibility: Compatibility with adjacent and affected governmental units is achieved if the local plan:

- Adequately documents that it has addressed the concern (s) of all adjacent and affected jurisdictions based on comments or concerns from these entities.

As local communities update their comprehensive plans, they are required to acknowledge and plan for wastewater facilities in order to conform to the *2040 Water Resources Policy Plan.*

An Integrated Strategy for Water Resources

The quality and quantity of water in the region's lakes, rivers and streams sustain the health of wildlife habitat and ecosystems while enhancing the quality of life for the region's residents. Individual lakes and streams are important to their host communities, providing opportunities for swimming, boating and fishing and enhancing the livability of the community. In addition, the region's lakes, streams, and wetlands together form a system that discharges into the region's major rivers (Mississippi, Minnesota and St. Croix), which provide drinking water for the urban core, recreational uses, and barge transportation that support the region's economy and quality of life.

Plentiful, high-quality water is essential to achieving regional outcomes of stewardship, prosperity, equity, livability, and sustainability. The Council is committed to working with partners to protect, conserve, and utilize the surface and groundwater resources in the region.

Achieving this goal requires that we consider how our activities in the individual areas of water supply, surface water management, and wastewater management and operations can support or reinforce each other. For example, the Council will:

- Continue to implement our inflow and infiltration mitigation program, which preserves clear water, protects public health, and avoids pollution of our surface water.
- Support water supply solutions that promote the wise use of water at the community level through conservation, reuse, aquifer recharge, and development of alternative approaches to groundwater and surface water use.
- Promote treating stormwater on-site to support surface water needs while also allowing it to infiltrate into the groundwater.
- Pursue opportunities for reusing wastewater to reduce the demand on our groundwater.

Thrive MSP 2040 Water Sustainability Direction:

The region's water resources are sustainable, supported by a regional strategy that balances growth and protection to improve and maintain the quality and quantity of water in our lakes, rivers, streams, wetlands and groundwater.

The Council will work with state, local and regional partners to provide for sustainable water resources through effective water supply, surface water, and wastewater planning and management.

In response to this direction and input from our partners and stakeholders, the following water sustainability goal has been developed.

Water Sustainability Goal:

To protect, conserve and utilize the region's groundwater and surface water in ways that protect public health, support economical growth and development, maintain habitat and ecosystem health, and provide for recreational opportunities, which are essential to our region's quality of life.

Working toward Sustainability using the Watershed Management Approach

Focusing on the natural characteristics and functions of watersheds provides an essential tool for managing water resources. The watershed approach to water management is the concept of holistically managing our waters based on natural hydrologic boundaries in a defined geographic area. The Council's activities supporting watershed assessment and management provide value by targeting efforts to protect the region's natural environment, protect and improve recreational opportunities, offset impacts of wastewater treatment plant discharges, and protect drinking water supplies.

The Metropolitan Surface Water Management Act, enacted in 1982, established comprehensive surface water management in the metro area, creating watershed management organizations and watershed districts with planning and management authorities.

Currently, there are 33 watershed management organizations that are required to prepare and implement local watershed management plans to protect surface water resources in the seven-county metropolitan area. The organizations include watershed districts, watershed management organizations and county joint-powers organizations. These organizations use a holistic view and approach to managing the water resources and issues in their defined geographic areas. The watershed management programs required under the Metropolitan Surface Water Management Act are intended to:

- Protect, preserve, and use natural surface and groundwater storage and retention systems
- Minimize public capital expenditures needed to correct flooding and water quality problems
- Identify and plan for means to effectively protect and improve surface and groundwater quality
- Establish more uniform local policies and official controls for surface and groundwater management
- Prevent erosion of soil into surface water systems
- Promote groundwater recharge
- Protect and enhance fish and wildlife habitat and water recreational facilities, and
- Secure the other benefits associated with the proper management of surface and groundwater.

As part of the Metropolitan Surface Water Management Act, all communities in the metro area are required to prepare local water management plans, often referred to as local surface water management plans or comprehensive water management plans in response to the watershed plans that they are part of. Minnesota Statutes requires local water plans to:

- Describe existing and proposed physical environment and land use
- Define drainage areas and the volumes, rates, and paths of stormwater runoff
- Identify areas and elevations for stormwater storage adequate to meet performance standards established in the watershed plan
- Define water quality and water quality protection methods adequate to meet performance standards established in the watershed plan
- Identify regulated areas

- Set forth an implementation program, including a description of official controls and, as appropriate, a capital improvement program.

Local water plans also need to be consistent with the requirements of Minnesota Rules Chapter 8410 (Appendix C includes the local water plan requirements).

Oversight of stormwater runoff from urbanized areas also happens at the state level. The municipal separate storm sewer systems or MS4 permit program is mandated by federal law and administered by the Minnesota Pollution Control Agency. The primary goal of the MS4 permit program is to improve water quality by reducing the pollutants in stormwater that discharge into our lakes, wetlands, streams, and rivers. All local public entities including watersheds organizations, cities and townships that own or operate municipal separate storm sewer systems such as curbs, ditches, culverts, stormwater ponds, and storm sewer pipes are required to get a permit that focuses on preventing and reducing the impacts of stormwater runoff on our lakes, wetlands, streams, and rivers. This is in addition to local water plans that need to be prepared as part of the watershed management structure in Minnesota.

More recently, the State of Minnesota adopted a watershed approach that includes how, when and where the organizations monitor, assess data, establish implementation strategies and implement water quality activities. With these data, the state is preparing watershed-based restoration and protection strategies for defined hydrologically based areas throughout the state of Minnesota.

In the 2014 Impaired Waters list, there are over 630 lake, river and stream reach impairments in the metro area. The metro area impaired lakes, rivers and streams contribute to impairments outside the region -- Lake Pepin just downstream of the metro area was added to the impaired waters list for excessive amounts of nutrients which impacts recreational use and further downstream the Gulf of Mexico is impaired for nutrients which contribute to the dead zone -- once a great fishing resource.

The Council also has responsibilities for surface water management, planning and assessment in the region. The Council is in a unique position, through its comprehensive planning, watershed management planning review, and federally designated areawide water quality agency roles and responsibilities, to provide a regional perspective on water issues that transcend community or watershed boundaries in the metro area. The Council works closely with state agency and local partners in using the “watershed approach” to water management in the metro area. The Council also works with watershed organizations on plan development, review and implementation, as well as with cities and townships on the review of their local water plans.

Policy on Watershed Approach:

The Council will work with our partners to develop and implement a regional watershed-based approach that addresses both watershed restoration (improving impaired waters) and protection (maintaining water quality in unimpaired waters).

Implementation Strategies:

- Work with the watershed management structure in the metro area on issues that transcend watershed organization boundaries in order to prepare water management

plans that promote the protection and restoration of local and regional water resources (lakes, rivers, streams, wetlands and groundwater).

- Through the review process for comprehensive plans, local water plans, and watershed management plans, make water resources management a critical part of land use decisions, planning protocols and procedures to ensure these plans are making progress toward achieving state and regional goals for protection and restoration of water resources.
- Provide technical and financial assistance to local governments and other partners on water issues and water management activities.
- Facilitate discussions on regional water issues that transcend community or watershed organization boundaries.
- Provide technical information to watershed organizations on practices to use and incorporate into their plans that protect water quality for our water supply sources.

Working toward Sustainability of our Water Supplies

A sustainable water supply is vital for future economic growth while ensuring quality of life for the citizens of the region. A sustainable water supply means managing our resources in a way that ensures its availability for current and future generations, including sufficient high-quality groundwater and surface water resources to support the region's growing needs and unique, intricate ecosystems.

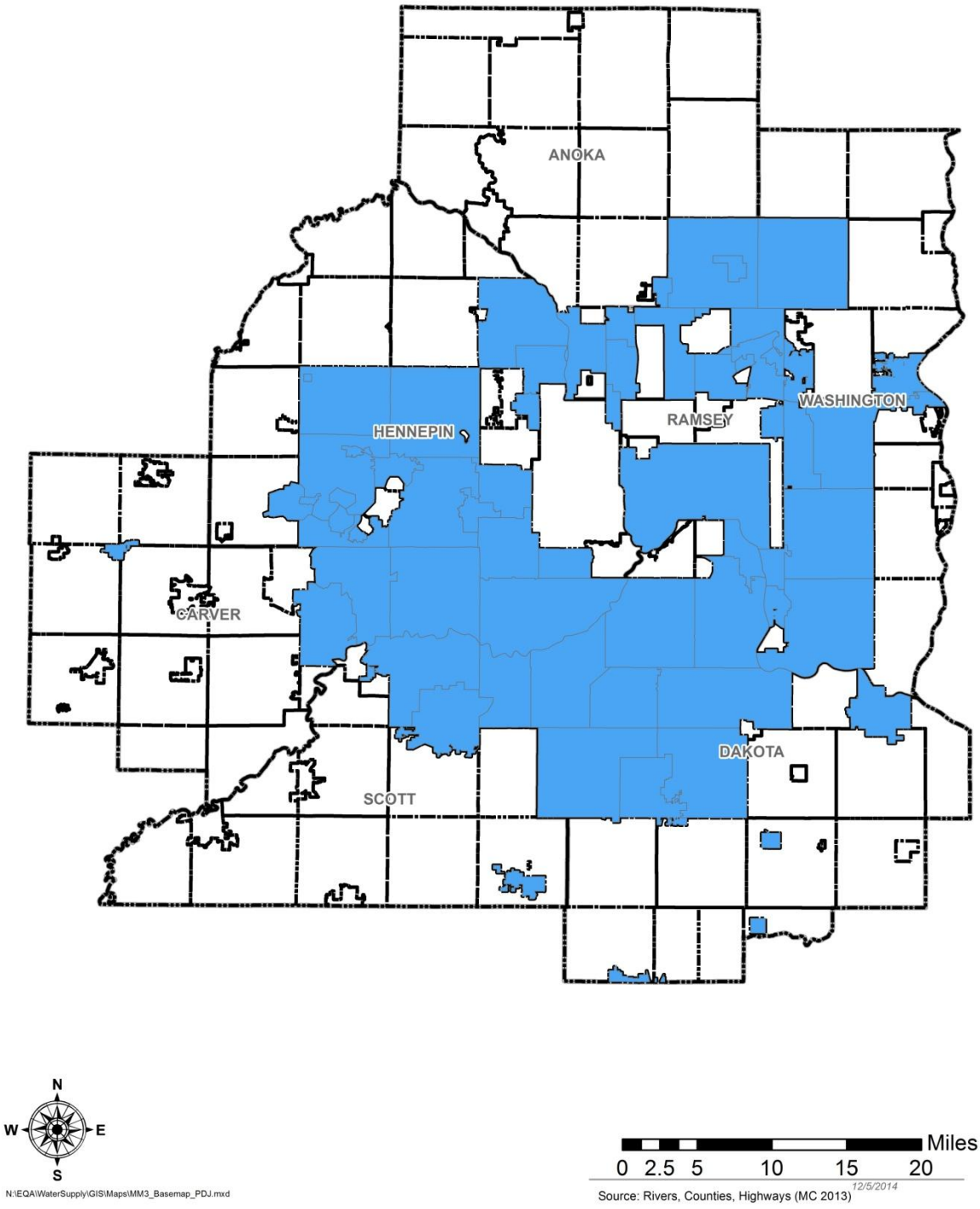
With over half of the state's population, the region's water sources support a wide range of demands. While State statute defines the highest priority use for water as domestic (household) water supply, other uses are also critical for the region's economical growth and development. Sustainable water supply management must consider water demand for agricultural irrigation, industrial processes, power production and other uses along with domestic needs.

Public water supply is the largest consumptive use of water in the region, and it is the fastest growing. About 30% of public water supply demand is met by surface water; 70% by groundwater. This represents a shift from when most development occurred in and near the central cities and residents relied mostly on surface water. Reliance on wells increased as development began to occur further from the urban core. By the 1980s, groundwater use surpassed surface water use. This has put a strain on the aquifers, water-bearing porous soil or rock strata that yield significant amounts of water to wells, most notably the Prairie du Chien aquifer.

After public water supply, industrial and agricultural water demands are the biggest. The top industrial uses are petroleum processing, agricultural processing and industrial process cooling water. Although annual agricultural water use is not as high as industrial water use, summer seasonal use is very large, particularly in areas with sandy soils such as Dakota County.

Managing water sustainably requires thinking and action that is broader than community or even watershed boundaries; aquifers extend many miles across the metro area and are shared by thousands of individual users. For example, the Prairie du Chien Jordan aquifer is shared by 83 communities in the metro area to supply municipal water demand (Figure 2). Other communities also rely on that aquifer to supply private water demand.

Figure 2. Communities Served by the Prairie du Chien Jordan Aquifer



Aquifers across the metro area are not all connected, though. Groundwater does not flow all the way from Anoka County to Dakota County and vice versa. The region can be roughly divided into six aquifer areas or subregions that have relatively similar aquifer characteristics. Considering groundwater through this subregional aquifer approach can help organize the Council's recommendations and decisions about water supply plan requirements and research investments – including the location, scope and timing of different activities. The Council has supported the development of subregional work groups that have focused on water supply limitations in those areas. Groundwater limitations have been and continue to be a main focus of these work groups.

As the permitting agency for water withdrawals, the Department of Natural Resources is a key partner for the Council. The Council and DNR work closely on water supply issues, including the development and review of water supply plans and actions, as well as on planning for any designated groundwater management areas in the region.

Policy on Sustainable Water Supplies:

The Council shall support and plan for the sustainable use of water sources that focuses on the implications of increasing groundwater use including impacts to surface waters, wetlands, and ecological areas while ensuring that supplies of potable water are sufficient for the region's current population and projected growth.

Implementation Strategies:

- Collaborate with agency partners in developing and implementing Groundwater Management Areas, wellhead protection plans, review of water appropriation permits, and aquifer recharge projects.
- Facilitate discussions on water supply issues that transcend community boundaries, through subregional work groups and on an ad hoc basis as needed.
- In partnership with subregional work groups and relevant agencies, identify desired groundwater levels and other indicators for those subregional areas.
- Provide technical assistance to local governments and other partners on water supply issues.
- Promote water supply resiliency by identifying and pursuing options to increase surface water use, when economically feasible.

Planning for Regional Growth

The Council is responsible for providing direction on the planning for and management of our water resources in support of the orderly and economical growth and development of the region while taking into consideration the interrelationships of land use, growth patterns, transportation, water resources protection, and other regional services. With a growing population, more business and industry, and a changing environment, the long-range outlook for clean water is challenging. Adequate access to high quality water supplies, proper treatment and disposal of stormwater, and sustainable wastewater treatment options all need to be considered as we plan for growth in the region.

Serving the Urban Area

The Council's wastewater system, built and modified to serve regional growth and development, currently provides wastewater collection and treatment services to over 2.7 million people in 108

communities. The current system consists of seven wastewater treatment plants (Metropolitan, Empire, Seneca, St. Croix Valley, Eagles Point, Blue Lake, and Hastings) and one wastewater reclamation facility (East Bethel).

The Council's updated wastewater system plan for the seven-county metro area includes a specific plan identifying how wastewater services will be provided to serve the region's projected 2040 growth, and a general plan to serve the region's growth well beyond 2040. Appendix F includes the long-term service area map for wastewater treatment plants owned and operated by the Council.

To ensure adequate wastewater treatment plant capacity and high quality water resources that support ecosystem health, water supply needs and recreational uses, it is critical that regional planning occur in partnership with the cities, townships, watershed organizations, state agencies and other interested parties.

Communities in the metro area are required to prepare comprehensive plans consistent with Council policy. The comprehensive plans have three chapters that take direction and guidance from the *Water Resources Policy Plan*: the comprehensive sewer plan, the local surface water plan, and the local water supply plan.

Policy on Serving the Urban Area:

The Council will use the *Water Resources Policy Plan* to support and plan for sustainable water resources that protect public health, provide recreational opportunities, maintain habitat and ecosystem health and ensure that supplies of potable water are sufficient for the orderly and economical development and redevelopment of the metro area long into the future. A community's comprehensive plan is expected to accommodate the forecasts and to meet the densities specified in the Council's *Thrive MSP 2040* plan.

A community's comprehensive plan must include:

- A water supply plan that is consistent with the Twin Cities metro area Master Water Supply Plan, the Department of Natural Resources plan requirements, and Council policy
- A local surface water management plan that is consistent with Minnesota Rules Chapter 8410 and Council policy and does not adversely impact the regional wastewater system, and
- A comprehensive sewer plan that is consistent with the regional wastewater system plan.

Inconsistencies between the local plans and the Council's plans may result in the Council's finding that the community's plan is more likely than not to have a substantial impact on, or contain a substantial departure from, the metropolitan system plan, thus requiring modifications to the local comprehensive plan.

Implementation Strategies:

- Update the Twin Cities metro area Master Water Supply Plan, which provides the framework for coordinated water supply planning.

- Review local water supply plans to ensure consistency with the Twin Cities metro area Master Water Supply Plan.
- Provide technical assistance to local units of government in developing local water supply plans and wellhead protection plans, and in reviewing water appropriation permits and aquifer recharge projects.
- Review local surface water plans to ensure consistency with Council policy.
- Provide a level of wastewater service commensurate with the needs of the growing metro area, and in an environmentally sound manner.
- Provide sufficient capacity in the wastewater system to meet the growth projections and long-term service area needs identified in approved local comprehensive sewer plans.
- Stage wastewater system improvements, when feasible, to reduce the financial risks associated with inherent uncertainty in growth forecasts.
- Potentially implement early land acquisition and work closely with communities to preserve utility corridors when it is necessary to expand its facilities or locate new facilities needed to implement the wastewater system plan.
- Efficiently use existing sewer investments in developing and redeveloping areas.
- Preserve unsewered areas inside the Long-Term Wastewater Service Area for future development that can be sewered economically.
- Extend wastewater service to suburban communities if the service area contains at least 1,000 developable acres.
- Require that all communities currently served by the regional wastewater system remain in the system.
- Acquire wastewater treatment plants from suburban communities outside the current service area, based upon request through the comprehensive plan and comprehensive sewer plan process, after soliciting customer input and conducting a public hearing on the request.

Serving the Rural Area

Where rural centers are willing to expand to accommodate the increased growth as forecasted by the Council, they may want to have the Council involved in the possible acquisition, operation and improvement of the wastewater treatment plant located in that community.

Policy on Serving the Rural Area:

The Council will acquire wastewater treatment plants owned by Rural Centers, based upon request through the comprehensive plan and comprehensive sewer plan processes, and based upon criteria that ensures direct identifiable regional benefits after soliciting customer input and conducting a public hearing on the request.

Implementation Strategies:

- Accept the wastewater service request only when the following criteria are met:
  - The community accepts the Council's growth forecasts, as well as preserves at least 1,000 developed or developable acres for growth through the land use planning authority

of the county or adjacent township(s) or through an orderly annexation agreement or similar mechanism to provide for staged, orderly growth in the surrounding area.

  - The community has adequate water supply.
  - The community has adequate transportation access.
  - The community lies within the long-term wastewater service area or other regional benefits would result, such as economic development unique to the rural area or preservation of high-value water resources.
  - There are feasible and economical options for siting and permitting an expanded wastewater treatment plant, or for extending interceptor service.
  - The Council has sought customer input, has conducted appropriate financial analysis, and has conducted a public hearing on the community's wastewater service request.

- Require that, if the most economical and beneficial wastewater service option is to construct a regional interceptor to serve the community, the Council will not acquire the community's wastewater treatment plant, and the community will be responsible for decommissioning its treatment plant.
- Not allow connections to the regional wastewater system outside the sewered rural community. The Council may construct capacity to serve the long-term needs of the rural and agricultural planning areas, but will not provide service until the Council, in consultation with the appropriate community, designates the area as a developing community and the community amends its comprehensive plan accordingly.
- Preserve areas outside the Long-Term Wastewater Service Area for agricultural and rural uses, while protecting significant natural resources, supporting groundwater recharge, protecting source water quality, and allowing limited unsewered development.

Use of Private Wastewater Systems

There are more than 75,000 subsurface sewage treatment systems and many more community systems in the metro area. Cities and townships located within the rural area have allowed higher density development using community systems that are permitted by the Minnesota Pollution Control Agency. Both individual and community systems largely serve the parts of the region where wastewater collection and treatment is not available. The Council's intent is to work with communities to ensure that individual and community systems do not cause water quality problems.

Policy on Private Wastewater Systems:

Communities that permit the construction and operation of subsurface sewage treatment systems and other private wastewater treatment systems within their communities are responsible for ensuring that these systems are installed, maintained, managed, and regulated consistent with Minnesota Pollution Control Agency rules. The Council will not provide financial support to assist communities if these systems fail.

Implementation Strategies:

- The Council will use its review authority for local comprehensive plans to ensure that communities fulfill their current and future obligations regarding subsurface sewage treatment systems and other private wastewater systems.

- The Council will continue to support State rules for subsurface sewage treatment systems and other private wastewater systems.
- The Council will allow a community to connect a failing subsurface sewage treatment system or other private wastewater treatment system to the regional wastewater system at the community's expense.

Water Conservation and Reuse

Sustainable and plentiful high quality water resources provides a firm foundation for the region's future economic growth and prosperity, livability and high quality of life as long as we are good stewards and use our resources wisely. A growing economy that creates and provides jobs for the citizens of the region, a good transportation system that fairly and equitably links citizens with job opportunities and affordable housing, sustainable natural and water resources that provide for recreational opportunities and that support a high quality of life are all part of the region that the Council strives to foster and maintain.

The overall theme of this Policy Plan is to move toward more sustainable water systems through integration of our roles in wastewater, water supply, and surface water planning, management and operation. On a Council level, integration means leading by example and working across Council divisions to promote water sustainability. In MCES, integration means that the Council will continue to provide high quality, affordable wastewater collection and treatment services in support of new development and redevelopment in a manner that protects our valued water resources for the long-term.

For example, the Council will look toward ways to increase our water supply from groundwater resources through the reuse of wastewater in order to provide for recharge to our groundwater system, through our inflow and infiltration mitigation program which preserves clear water and avoids pollution of our surface water, by investigating the potential for water conservation or increasing use of surface water resources to offset demands being placed on the groundwater system, by promoting low impact development practices as a means for stormwater runoff management that has the added benefit of increasing recharge to our groundwater.

The source of nearly all water in the metro area's aquifers is from infiltrated precipitation. The amount of direct precipitation that is able to infiltrate from the land surface area and move below the root zone is the maximum amount of water available to recharge the underlying aquifers. This amount is dependent upon the rate and duration of precipitation, the soil type and land cover, land use, topography, and evapotranspiration (water evaporated from soil surfaces and transpired by plants into the atmosphere). The portion of infiltration that moves from the unsaturated sediment below the root zone into the underlying aquifers (saturated zone) is considered aquifer recharge.

Infiltration is similar, but considered different, than groundwater recharge. The most important distinction between infiltration and groundwater recharge is the time lag between infiltration of water past the root zone and recharge at the water table.

As part of the expansion of the Council's Empire Wastewater Treatment Plant in 2004-2007, the Council added a number of low impact development practices including a green (vegetated) roof on the reverse activated sludge building, two large infiltration basins within the plant area, a raingarden at the plant entrance, vegetated swales, a prairie plant garden, and five permeable paver parking areas to reduce the stormwater impacts on the site and ultimately to the Vermillion River, a DNR designated Trout stream.

Policy on Water Conservation and Reuse:

The Council will work with our partners to identify emerging issues and challenges for the region as we work together on solutions that include the use of water conservation, wastewater and stormwater reuse, and low impact development practices in order to promote a more sustainable region.

Implementation Strategies:

- Identify and pursue options to reuse treated wastewater to supplement groundwater and surface water as sources of water to support regional growth, when economically feasible.
- Promote water supply resiliency through the use of stormwater best management practices that minimize aquifer impacts and maximize groundwater recharge, where practical.
- Promote water conservation measures, including tool development and outreach.
- Encourage low impact development, land uses, and cooperative water use practices that minimize impacts on aquifers.
- Investigate reusing treated wastewater, and when cost-effective, implement reuse.
- Provide research and guidance on best management practices to use for effective surface water management.
- In partnership with others, research and promote the development of innovative best management practices including low impact development technologies and agricultural best practices.
- Install and monitor innovative nonpoint source pollution reduction practices at Council facilities and support economically feasible projects that demonstrate new technologies and their effectiveness.

Assessment of Regional Water Resources

The region's water resources must be sustainable for current and future generations. Sustainable water resources means providing adequate sources of drinking water and other sources of water needed for industry and agriculture, promoting sustainable management and operations of our wastewater treatment systems and providing for available and high quality water resources for fishing, swimming, and supporting our aquatic life and terrestrial habitat.

Thrive MSP 2040 includes accountability as its third principle to measure success in implementing our policies and strategies. Accountability requires a commitment to monitoring and evaluating the effectiveness of our programs and policies. In partnership with others in the

region, we will assess and evaluate the quality of the region's water resources and work to maintain and improve these resources.

Some parts of the region expect to continue relying on groundwater as the main source of supply to meet future growth, while other areas lack ready access to productive aquifers to meet their water supply needs. Still others face the challenge of reconciling competing demands between using groundwater to supply their communities and protecting surface waters that rely on groundwater to maintain their integrity. Other concerns include aquifer contamination and the inevitability of occasional droughts. The region needs to evaluate all available water supply sources and, if feasible, minimize roadblocks to their use.

The Council plays a role in monitoring and assessing our surface water resources as well. In the metro area, the Council plays a huge role in collecting water quality and flow data needed to assess the condition of these valued resources in order to measure success in meeting our goal of water sustainability. The Council works closely with state agencies, communities, and watershed organizations in the metro area to fill gaps in monitoring and assessments needed related to the condition of our area lakes, rivers and streams. For example, in partnership with others the Council monitors and assesses the condition of around 200 lakes a year, 21 stream sites, and 22 river sites.

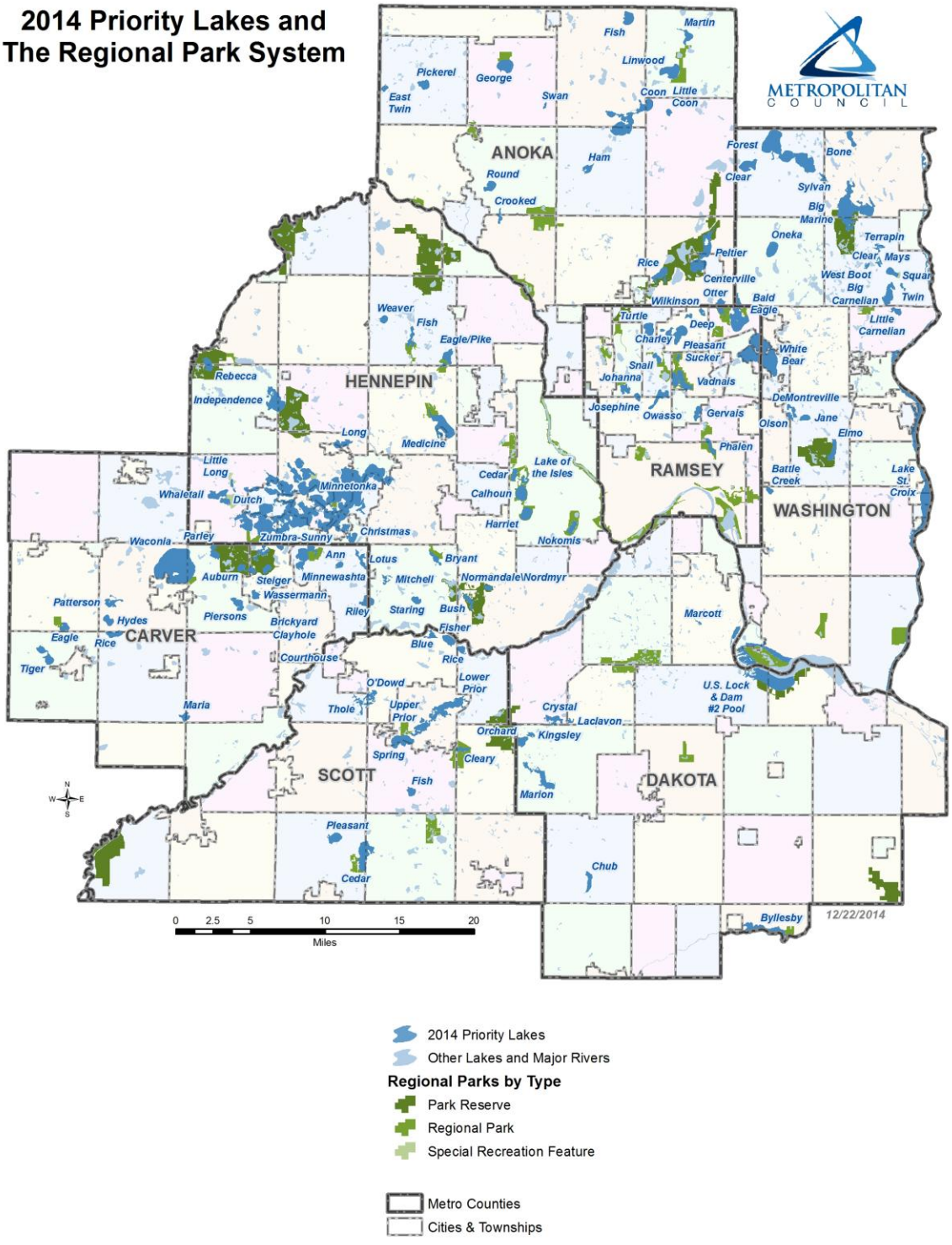
The Council's Citizen Assisted Monitoring Program (CAMP) was set up to allow us to monitor the 950 lakes in the metro area. Monitoring is done in partnership with others so that we can assess lake water quality over time. Given the large number of lakes in the area, the Council uses the data we collect from the CAMP program to create and update our Priority Lake List (Figure 3). The Priority Lake List helps us and our partners to focus our resources.

Achieving the goal of water sustainability in the region will require partnerships and actions from the many entities involved in water management, water supply and use, and implementation today. The Council is committed to providing monitoring and assessment information and other technical assistance. The Council is also committed to providing leadership in discussions, decisions and implementation actions needed for sustainable water. Together, we can build on the successes of the region to achieve our water sustainability goal.

Policy on Assessing and Protecting Regional Water Resources:

The Council will continue to assess the condition of the region's lakes, rivers, streams, and aquifers to evaluate impacts on regional water resources and measure success in achieving regional water goals.

Figure 3. Priority Lakes and the Metropolitan Parks and Open Space System



Implementation Strategies:

- With our partners, monitor the quality of regional lakes and rivers and quality and flow of regional streams.
- Continue to assess and fill gaps in lake, stream, river, and groundwater data.
- Assess and evaluate long-term water quality trends for the region's lakes, streams, and rivers and identify key issues to be addressed.
- Maintain a regional database that contains water quality, quantity and other water related information collected as part of the Council's monitoring programs.
- Investigate the need to develop and/or recommend water monitoring and assessment protocols, and other standard operating procedures for use by partners to move toward consistent regional approaches.
- In partnership with others, complete technical studies to understand the region's long-term water supply availability and demand and to identify water sources for a specific community or subregional area.
- Evaluate the potential for enhancement of aquifer recharge, including identification of high-potential areas for recharge.
- Assess the use, capacity, quality and vulnerability of the local and subregional water supply systems and identify high-potential areas for recharge.
- Convene stakeholders and collaborate with partners to identify water quality improvement implementation paths.

Investment

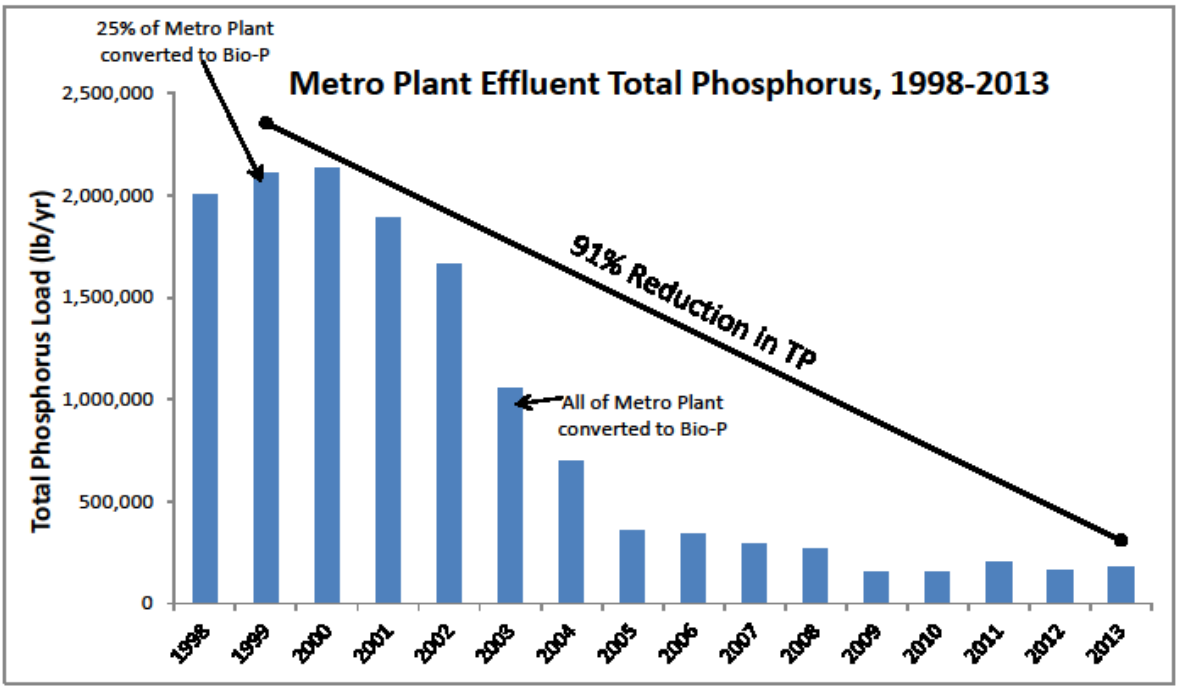
Beginning in early 2000, the Council began a major project to reduce phosphorus outputs from our wastewater treatment facilities. Excessive phosphorus causes algal blooms and causes nutrient problems in lakes that negatively affect the ecosystem health and limit recreational opportunities on our lakes and rivers. The Council has installed new technology at the wastewater treatment plants that allows them to capture and remove significant amounts of phosphorus before it enters the rivers (Figure 4).

Pollution prevention is a key component to the Council's success in reducing adverse impacts on the region's water resources. Pollution prevention programs, such as the mercury reduction program jointly implemented with the Council and area dentists, have reduced the amount of mercury entering MCES wastewater treatment plants by half, thus reducing MCES emissions to rivers, the atmosphere, biosolids, and incinerator ash. The Council's permitting program for industrial waste discharges also reduces loadings of other metals and toxic chemical, and has contributed to our success in improving water quality in the region.

Even with all of the hard work done to protect the region's water resources, some pollutants still make their way to area lakes, rivers, streams, wetlands and groundwater systems from both

point and nonpoint sources. Point sources of pollution have identifiable points of entry into the water such as a discharge from a pipe from a wastewater treatment plant or manufacturing plant. Nonpoint sources of pollution are more diffuse and generally come from land areas that contribute pollutants when rain runs over the land or snow melts and washes away the pollutants. Nonpoint sources of pollution often pick up contaminants such as fertilizers from lawns and pesticides from farmland, eroded soil from stream and river banks or gas and oil from parking lots. Appendix B includes a list of common nonpoint source pollutants.

Figure 4. Metropolitan Plant Effluent Total Phosphorus, 1998-2013



The Council has made significant progress in reducing our contribution from our wastewater treatment plants given the technology we have today to reduce the pollutants of concern. Cities have come a long way with reducing nonpoint sources of pollution by using best management practices and low impact development practices to treat runoff from smaller urban sites and the new Agriculture Certification Program aims to reduce pollutants from farm fields but there is still a lot that can be done in this area.

Our goal with this Policy Plan is to look more broadly at opportunities and unintended consequences throughout the water cycle and across the region before making costly investments. In this way, the Council will identify the most valuable combination of actions. For example, the Council will investigate whether or not we can more efficiently and effectively reduce nonpoint source pollution instead of or to offset making costly upgrades to our wastewater treatment plants.

The Investment Policy sets the stage for continuing to move forward in our infrastructure investments by balancing costs and benefits as we make decisions on the need to spend more on costly wastewater infrastructure improvements or offsetting some of those improvements by addressing nonpoint sources of pollution. In addition, regionally, it is very important to identify how communities could gain some economic and water resource efficiencies by sharing source, treatment and/or storage facilities. In collaboration with local and state partners, the Council will provide recommendations for the ongoing and long-term funding of capital investments. The Council is committed to work with our partners to develop strategies and criteria for funding regionally beneficial water supply infrastructure projects.

The Cities of Burnsville and Savage have partnered to share a new water supply source – treated surface water from the Kraemer Quarry. The resulting reductions in municipal groundwater pumping have reduced stress on the state-protected Savage Fen.

Investment Policy:

The Council will strive to maximize regional benefits from regional investments.

Implementation Strategies:

- Invest in nonpoint-source pollution control when the cost and long-term benefits are favorable compared to further upgrading wastewater treatment.
- Consider pollutant trading or off-set opportunities with nonpoint-sources of pollution when cost-effective and environmentally beneficial.
- Invest in wastewater reuse when justified by the benefits for supplementing groundwater and surface water as sources of water to support regional growth, and by the benefits for maintaining water quality.
- Potentially invest strategically to further the effectiveness of the region's nonpoint-source pollution prevention and control program and to ensure efficient investment to achieve regional water quality objectives.
- Support cost-effective investments in water supply infrastructure to promote sustainable use and protect the region's water supplies by:
    - Developing criteria to identify water supply projects with regional benefit.
    - Promoting equitable cost-sharing structure(s) for regionally-beneficial water supply development projects.
    - Supporting cost-benefit analyses of alternative water supply options.
    - Identifying funding mechanisms for regionally-beneficial water supply development projects.

Wastewater Services

Sustainability

The Council owns and operates eight wastewater treatment plants, which process over 250 million gallons of wastewater each day. The Council works cooperatively with communities, regulatory agencies, and citizens of the region to help ensure that costly infrastructure can be efficiently built and operated in a sustainable manner.

Wastewater Sustainability Policy:

The Council will provide efficient, high-quality, and environmentally sustainable regional wastewater infrastructure and services.

The Council shall conduct its regional wastewater system operations in a sustainable manner as is economically feasible. Sustainable operations relates not only to water resources but also to increasing energy efficiency and using renewable energy sources, reducing air pollutant emissions, and reducing, reusing, and recycling solid wastes.

Implementation Strategies:

- Implement and enforce Waste Discharge Rules for the regional wastewater system.
- Preserve regional wastewater system assets of the Council through effective maintenance, condition and capacity assessment, and capital investment.
- Accept septage, biosolids, leachate, and other hauled liquid waste at designated sites, provided that the waste can be efficiently and effectively processed.
- Reuse treated wastewater to meet water needs within Council wastewater treatment facilities where economically feasible.
- Provide industries with incentives to pretreat wastewater to reduce its strength and thus provide the most environmental and economical benefit for the region.
- Generate energy from biosolids processing, utilize energy efficient processes and equipment, and reduce building energy use.
- Pursue other renewable energy sources, such as solar power generation, thermal energy recovery, and new technologies – such as fuel cells − as they become proven and economical.
- Stabilize and reduce the volume of biosolids through thermal processing or anaerobic digestion, and utilize the remaining solids as fertilizer and soil conditioner.
- Improve sustainability of wastewater operations, when economically feasible.

Inflow and Infiltration

Inflow and infiltration are the ways that clear water makes its way into sanitary sewer pipes, takes up capacity, and are then treated, unnecessarily, at wastewater treatment plants.

With inflow, clear water enters the wastewater system through rain leaders, storm sewer cross connections, sump pumps or foundation drains that are connected to sewer lines. Private

service laterals can also be a source of inflow. Factors that contribute to their susceptibility include; age, condition, pipe material, construction, soils, and water table elevation.

In the case of infiltration, groundwater seeps into cracked or broken wastewater pipes. Infiltration is a steady contributor to the problem, causing water that should be filtering down and recharging the region's aquifers to end up in rivers and flow out of Minnesota.



The addition of clear water into the local sewer systems creates multiple problems. First, the additional flow takes capacity that was built to accommodate new development and, in some cases, the additional flow exceeds the available sewer system capacity. When the capacity of the sewer is exceeded, the wastewater backs up into basements or spills out of a manhole causing water quality concerns. Second, the clear water that gets into the wastewater system is eventually treated and discharged into the rivers, hence lost to Minnesota. Moreover, the Council charges communities the same rate for its clear water as it does for sewage. Therefore, communities have a fiscal as well as a public policy reason for ensuring that the total system functions effectively and conforms to regulations.

Minneapolis, St. Paul, and South St. Paul are communities originally constructed with combined (storm and sanitary) sewer systems. Because of this, these communities continue to face additional challenges in eliminating sources of inflow.

Inflow is the biggest problem because during major rain events events it quickly consumes pipe capacity needed for current capacity and future growth. A sump pump can add 7,200 gallons of clear water to the wastewater system in 24 hours, the equivalent of the normal daily flow from 40 homes. In more extreme rain events, inflow can cause sewer backups into homes and businesses.

Policy on Inflow and Infiltration:

The Council will not provide additional capacity within its interceptor system to serve excessive inflow and infiltration.

The Council will establish inflow and infiltration goals for all communities discharging wastewater to the regional wastewater system. Communities that have excessive inflow and infiltration in their sanitary sewer systems will be required to eliminate the excessive inflow and infiltration within a reasonable time period.

Implementation Strategies:

- Maintain and rehabilitate Council interceptors to minimize inflow and infiltration.
- Develop inflow and infiltration goals for all communities served by the regional wastewater system.

- Require all communities served by the regional wastewater system to include its inflow and infiltration mitigation program in its comprehensive sewer plan, including a program to mitigate sources of inflow and infiltration from private property.
- Limit expansion of service within those communities where excessive inflow and infiltration jeopardizes the Council's ability to convey wastewater without an overflow or backup occurring, or limits the capacity in the system to the point where the Council can no longer provide additional wastewater services. The Council will work with those communities on a case-by-case basis, based on the applicable regulatory requirements.
- Potentially institute a wastewater rate demand charge for those communities that have not met their inflow and infiltration goal(s), if the community has not been implementing an effective inflow and infiltration reduction program as determined by the Council, or if regulations and/or regulatory permits require Council action to ensure regulatory compliance.

  The wastewater demand charge will include the cost of wastewater storage facilities and/or other improvements necessary to avoid overloading Council conveyance and treatment facilities, and the appropriate charges for use of capacity beyond the allowable amount of inflow and infiltration.
- Work with the State to attempt to (1) make funds available for inflow and infiltration mitigation, and (2) promote statutes, rules, and regulations to encourage I/I mitigation.
- Develop a program to assist communities with reducing inflow and infiltration from private property sources.

Finance

The Council uses a regional approach to setting municipal wastewater and industrial rates to optimize equity of costs across the region and support economic development. The Council's approach to rate design is based on a regional cost-of-service philosophy. Communities pay for the wastewater flow originating within their borders. New users pay for the capacity they demand through a sewer availability charge (SAC). Industries pay for the cost of treating their higher-strength discharges through a strength charge. Haulers pay for wastewater loads based on the cost of receiving and treating the loads. In other words, users are charged for the costs that the Council incurs to provide the specific services used.

Material changes proposed to SAC or other fees, that may not be improvements to the cost of service basis, will be subject to a stakeholder process, a public hearing, and at least 3 months notice before implementation, including but not limited to the establishment of a task force or work group to make recommendation(s) to the Council. The Council will have final approval of any and all recommendations.

Wastewater System Finance Policy:

The Council will continue to implement regional wastewater service fees and charges based on regional cost of services and rules adopted by the Council.

Implementation Strategies:

- Metropolitan wastewater charges will be allocated among local government units based on volume of wastewater treated.

- Industrial wastewater strength charges will be based on actual or average discharge strength above domestic wastewater strength.
- Load charges for septage, portable-toilet waste, holding-tank wastewater and out-of-region wastes will be uniform for each type of load, and based on the volume of the load, the average strength of the types of loads, and the costs of receiving facilities.
- Sewer availability charges (SAC) will be uniform within the urban area based on capacity demand classes of customers and the SAC Procedure Manual. Sewer availability charges for a rural center will be based on the reserve capacity and debt service of facilities specific to the rural center.
- Other fees recovering costs of specific services may be imposed, as approved by the Council.
- Cost-sharing between the Council and a local governmental unit may be used when construction of regional wastewater facilities provides additional local benefits for an incremental increase in costs.
- Facilities that are no longer a necessary part of the regional wastewater system will be conveyed to the benefiting local governmental unit, or will be abandoned or sold, pursuant to related statutes.
- Seek customer input prior to, and give at least three months notice of, any material changes in the design of charges.
- Continue efforts to work to simplify and improve SAC and to communicate to customers.

Wastewater System Plan

Existing Facilities

Regional Wastewater Conveyance and Treatment System

The Metropolitan Council provides wastewater collection and treatment services to 2.7 million people in 108 communities, which represents about 95% of the seven-county metropolitan area's population. The regional wastewater system includes eight wastewater treatment plants, 60 pump stations, and 610 miles of regional interceptors that convey flow from approximately 5,000 miles of local sewers to these treatment plants.

The system treats approximately 250 million gallons per day of wastewater from homes, industries, and businesses. The long-term service area map (Appendix F) shows the location of all metropolitan interceptor sewers and wastewater treatment plants in the metro area. Table 1 presents information about the treatment plants.

The Council works with more than 800 industrial clients to substantially reduce the amount of pollution entering the wastewater collection system. The Council also accepts septage from private subsurface sewage treatment systems, community and/or cluster systems, biosolids from municipal wastewater plants, and leachate from landfills throughout Minnesota, and other hauled industrial wastewater. Waste haulers pay for the cost of service through various wastewater fees established by the Council.

Table 1. Regional System Wastewater Treatment Plants

Treatment Plant	Avg. Design Flow (mgd)	Current Flow (mgd)	Location	Receiving Water	Liquid Treatment	Solids Processing
Blue Lake	32	27	Shakopee	Minnesota River	NH_3, P	AD, Drying, Land
Eagles Point	10	4.4	Cottage Grove	Mississippi River	NH_3, P	To Metro
East Bethel	0.4	New	East Bethel	Ground Water	TN, P	To Metro
Empire	24	10	Empire	Mississippi River	NH_3, P	AD, Land
Hastings	2.3	1.6	Hastings	Mississippi River	Secondary	To Metro
Metropolitan	251	180	St. Paul	Mississippi River	NH_3, P	Inc./Energy
St. Croix Valley	4.5	3.0	Oak Park Hts.	St. Croix River	P	To Metro
Seneca	34	24	Eagan	Minnesota River	NH_3, P	Inc.
Total	358	250				

Notes: NH3 = ammonia removal
P = phosphorus removal
TN = total nitrogen removal
AD = anaerobic digestion
Land = application to agricultural land
Inc. = incineration
Energy = energy recovery as steam and electricity for in-plant use
Secondary = biological treatment to remove organics and suspended solids (used by all plants at a minimum)

There are approximately 200 metering stations used to measure wastewater flow from the communities served by the Council. The flow meters are regularly calibrated and maintained to provide accurate measurements of wastewater flow rates and volumes from each community. Wastewater volume is used to allocate the primary wastewater service charges among the communities served.

Non-Council Wastewater Treatment Plants

There are 15 wastewater treatment plants in the metro area that are municipally owned and operated (See Table 2). The Council plans to provide regional service as follows:

1. Rogers is a suburban community which owns and operates its own wastewater treatment plant. It is expected that Rogers will request that the Council acquire its wastewater treatment plant as the City continues to grow.
2. Loretto will be served by the Blue Lake Plant via the Maple Plain Interceptor by 2020, based on state regulatory requirements, i.e. elimination of their discharge as part of implementing the Total Maximum Daily Load for Lake Independence.
3. The Council has a wastewater treatment plant acquisition agreement with the City of New Germany.

Table 2. Municipal Wastewater Treatment Plants

Treatment Plant	Design Capacity, gpd (1) Avg. Wet Weather	Design Capacity, gpd (1) Avg. Dry Weather	Receiving Water	Effluent Limits (2)
Belle Plaine	840,000	400,000	Minnesota River	B, P. S
Bethel	37,500	31,000	Ground Water	B, S
Cologne	325,000	260,000(4)	Ditch to Lake Benton	B, P, S
Greenfield	100,000	80,000(4)	Crow River	B, P, S
Hamburg	63,000	50,400(4)	Ditch to Bevens Creek (to Minnesota)	B, S
Hampton	101,000	80,800	Ditch to Vermillion River	B, S
Jordan	1,289,000	580,000	Sand Creek (to Minnesota)	B, N, P, S
Loretto	61,000	48,800(4)	Slough to Spurzem Creek	B, P, S
Mayer (3)	435,000	320,,000	Crow River	B, N, P, S
New Germany	52,000	41,600(4)	Crow River	B, S
Norwood-Young America	908,000	517,000	Ditch to Bevens Creek (to Minnesota)	B, S
Rogers	1,602,000	1,103,000	Ditch to Crow River	B, P, S
St. Francis	540,000	432,000(4)	Ground Water	B, N, P, S
Vermillion	54,000	43,200(4)	Ditch to Vermillion River	B, S
Watertown	1,200,000	800,000	Crow River	B, N, S

Notes:
1. Flow as stated in NPDES Permits, except as described in note 4
2. Effluent Limits:
   B = Biochemical Oxygen Demand
   N = Ammonia Nitrogen
   P = Phosphorus
   S = Suspended Solids
3. Expansion proposed
4. Average flow estimated, based on maximum month flow times 0.8

Long-Term Wastewater Service Area

Concept Plan

The wastewater system plan includes a specific plan to serve the region's projected 2040 growth and a general plan to serve the region's growth far beyond 2040. The wastewater system plan has a longer planning horizon than local comprehensive plans because sewers have a long useful life.

The Council is updating the Twin Cities metro area Master Water Supply Plan to address the sustainability of water supply in the region, and has identified areas where groundwater aquifers may not have sufficient capacity to support long-term sewered development. The Regional Wastewater System Plan's long-term wastewater service area (Appendix F) is premised on successful development and implementation of sustainable water supply to support planned sewered development. The Council defines the long-term wastewater service areas based on:

- The capacity of each treatment plant site,
- The potential developable surface area that could be served by the plant, in addition to currently served areas, and
- Using appropriate wastewater generation rates based on location, proximity to transit and major highways, and physical features of area.

The developable area excludes lakes, rivers, wetlands, steep slopes, major highways, and parks. The area effectively available for future development is further reduced in areas where there are other significant natural resources or locations requiring more areas devoted to stormwater management, such as trout stream watersheds and/or tight soils (making infiltration of stormwater more difficult).

For long-term wastewater service areas, communities shall address the staging of sewered development through 2040 as well as protection of the remaining long-term service areas for economical future sewered development in their local comprehensive plan updates, surface water management plans, and water supply plans. The regional wastewater system will be expanded as necessary to facilitate development in communities consistent with their approved comprehensive sewer plans.

The long-term wastewater service area includes large "potential wastewater service areas" in Dakota and Scott Counties. The objective of this designation is to ensure low enough development density to enable future economical sewered development and preserve land for continued agricultural uses. In Carver County, the Council and the County have a memorandum of understanding whereby the County preserves low density in its agricultural area, consistent with the region's potential need for additional area for sewered development.

Long-Term Service Area of Existing Treatment Plants

Blue Lake. Previously wastewater service to Loretto, northwest Medina, and southwest Corcoran was planned through the Elm Creek Interceptor. The revised plan is to serve this area from the Blue Lake Plant via Maple Plain and the downstream interceptor system.

Metropolitan. Three areas (northeast Andover, southeast Nowthen, and northeast Ramsey) have previously been identified as study areas for potential future wastewater service. These

areas can be served by the regional wastewater system. However, redevelopment of areas in closer proximity to transit and major highways within the Metropolitan Plant's service area has lower cost and much higher potential for wastewater generation that will utilize the plant and interceptor system's long-term capacity. Consequently, the above study areas have been omitted from the long-term wastewater service area to reserve capacity for those areas that are redeveloping.

Eastern Hugo, which has previously been identified as a study area for potential future wastewater services, has also been omitted from the long-term wastewater service area. Studies are under way to determine the relationships among groundwater withdrawal for municipal water supply, groundwater recharge, and lake levels and then to develop a water sustainability plan for the northeast part of the region.

St. Croix Valley. Previously, the wastewater system plan assumed a future plant expansion. The current regulatory trends indicate the likelihood of much more stringent future discharge permit limits. The additional facilities to meet these limits are likely to fully utilize the remaining capacity at this plant site. Consequently, no plant expansion is planned. A modest service area increase of approximately 1,000 acres should be adequate to utilize the remaining capacity. Given their proximity to Hwys. 36 and 5 and to adjacent sewered development, portions of Baytown and Grant are most viable potential long-term service area additions to the existing service area.

Potential Future Wastewater Treatment Plants

To support long-term sewered development of the region, five new wastewater treatment plants are envisioned in the northwest, northeast, southeast, and southwest areas. These areas also face water supply challenges due to the absence of the Prairie du Chien Jordan aquifer or demand that may cause excessive aquifer drawdown. Consequently, new wastewater treatment plants are proposed to be wastewater reclamation plants that produce treated water that is suitable for non-potable uses, such as toilet flushing and irrigation, which will reduce the water demand on the groundwater aquifers. In the northeast area, groundwater recharge with treated wastewater also appears feasible.

Crow River. The Council and the City of Rogers have been working to locate a new wastewater reclamation plant in western Rogers. This plant will eventually serve Rogers, eastern Corcoran, and western Dayton, and provide long-term capacity relief for the Elm Creek Interceptor.

Carver County. The potential wastewater generation for the long-term service area of the Blue Lake Plant could exceed the build-out capacity of the plant site sometime after 2040. One option to address this possibility is a service area revision that diverts wastewater from western communities to a new regional wastewater reclamation plant in Carver County. This new plant should be located so that it could serve development along the corridor between Chaska and Cologne.

Scott County. The Scott County 2030 comprehensive plan, prepared in coordination with the regional wastewater system plan, designates portions of western Scott County for potential long-term sewered development. This area will be served by a future regional wastewater reclamation plant located in the Louisville Township area. This plant also could provide capacity relief for the Blue Lake Plant.

Northeast Area. The long-term northeast wastewater service area has the potential to generate wastewater flows that slightly exceed the capacity of the interceptors serving this area. Rather than constructing an extensive capacity relief interceptor system, a potentially feasible alternative is to construct a wastewater reclamation plant with groundwater recharge and wastewater reuse.

Hastings. A new Hastings Plant is planned to replace the existing plant located near downtown. The new plant will be expandable, with a long-term service area that includes portions of Marshan, Nininger, and Vermillion townships. The plant site has been acquired.

Table 3 summarizes the planned capacity of the regional wastewater treatment plants.

Table 3. Planned Wastewater Treatment Plant Capacity (million gallons per day)

Plant	Current Capacity	Current Flow	Planned Capacity 2040	Planned Capacity Long-Term
Blue Lake	32	27	40	50
Carver County	-	-	-	10
Crow River	-	-	3	8
Eagles Point	10	4.4	10	20
East Bethel	0.4	new	1.2	2
Empire	24	10	24	50
Hastings	2.3	1.6	4	10
Metropolitan	251	180	251	280
New Germany	-	-	0.1	0.2
Seneca	34	24	34	40
St. Croix Valley	4.5	3.0	4.5	4.5
Scott County	-	-	-	25
Total	358	250	372	500
Service Population	-	2,700,000	3,400,000	6,000,000

Capital Improvement Program

Wastewater Flow Projections

Sewered population and employment forecasts, and the associated average wastewater flow projections, are shown in Tables 4 and 5 by wastewater treatment plant service area. (Forecasts and projections by community are found in Appendices A-3 and A-4). Wastewater flow projections are based on 60 gallons per day (gpd) per person and 15 gpd per employee from new development, and gradual reduction of wastewater flow from existing development, which reflects water conservation and reduction of inflow and infiltration.

Sanitary sewers are designed to handle daily and seasonal variations in generated wastewater flow. The Appendix also presents wastewater flow variation factors, which increase as average flow decreases. Appendix A-1 presents flow variation factors for sewer design. These factors reflect that sanitary sewers (local and regional) have been designed for average residential, commercial, and industrial flow of 100 gallons per capita per day. Currently actual average flow is approximately 85 gallons per capita per day. To establish infiltration and inflow mitigation goals, the design flow variation factors have been adjusted upward (divided by 0.85), which reflects available capacity for infiltration and inflow. These factors are presented in Appendix A-2.

Capital Improvement Plan

This section of the system plan presents a capital improvement plan for the 2016- 2040 period. The three objectives of the capital improvement plan are:

- Preserve the infrastructure investment through rehabilitation/replacement. Note: Interceptor rehabilitation also reduces inflow and infiltration which recovers system capacity
- Strategically expand the system capacity through treatment plant and interceptor expansions and interceptor extensions, and
- Improve the quality of service by reusing wastewater, increasing system reliability, and conserving and generating energy

Table 4. Sewered Population and Employment Forecasts (thousands)

Wastewater Treatment Plant	2010 Pop.	2040 Pop.	2010 Emp.	2040 Emp.
Blue Lake	269.18	420.69	162.04	245.62
Crow River (Rogers)	0.00	15.09	0.00	11.79
Eagles Point	68.05	114.13	12.71	26.11
East Bethel	0.00	11.45	0.00	1.28
Empire	133.33	210.61	35.71	59.36
Hastings	22.17	30.10	8.60	11.40
Metropolitan	1,778.36	2,227.87	1,054.38	1,391.07
New Germany	0.00	1.40	0.00	0.09
St. Croix Valley	26.14	32.70	17.64	24.30
Seneca	242.99	292.84	178.38	239.13
Total	2,540.23	3,356.87	1,469.50	2,010.14

Table 5. Treatment Plant Flow Projections (million gallons per day)

Wastewater Treatment Plant	2010	2020	2030	2040
Blue Lake	27.60	29.88	33.00	35.50
Crow River (Rogers)	0.00	0.00	1.71	1.88
Eagles Point	4.94	5.70	6.83	7.46
East Bethel	0.00	0.36	0.55	0.71
Empire	9.98	11.02	12.59	14.08
Hastings	1.49	1.51	1.64	1.87
Metropolitan	171.09	178.43	183.99	187.72
New Germany	0.00	0.05	0.06	0.11
St. Croix Valley	3.01	3.14	3.24	3.23
Seneca	22.66	23.93	24.43	24.53
Total	240.78	254.00	268.02	277.04

Table 6 presents a general description of projected capital improvement needs for the wastewater treatment plants and interceptor system. Capital cost estimates are presented using an inflation factor of 3%. For comparison, Table 7 presents the estimated current replacement value of the regional wastewater system.

Total projected capital cost for 2016 to 2040 is estimated at $5 billion. On an annual spending basis, with adjustment for inflation, this equals the total level of spending from 1970 to 2015. Projected capital investment by type of infrastructure is 64% interceptors and 36% treatment. Investment by objective is approximately 80% for asset preservation, 10% for quality improvement, and 10% for growth. These costs exclude costs associated with potential future regulatory requirements, which are discussed later.

Capital improvements for the regional wastewater system are primarily financed by Metropolitan Council wastewater bonds and Minnesota Public Facilities Authority loans. Bonds and loans are repaid using wastewater fees.

Table 6. Long-Term Capital Improvement Program ($ millions)

Project Name	Purpose	2016-2020	2021-2030	2031-2040
Interceptor System				
Anoka-Coon Rapids Improvements	G, R		200	
Bloomington Improvements	G, R	5	30	
Brooklyn Park LS Relocation	R		100	
Blue Lake System Rehabilitation	R	70	70	100
North Area Rehabilitation	R	70	60	100
Forcemain Rehabilitation	R	40	100	
Interceptor Rehabilitation	R	10	60	100
Lift Station Rehabilitation	R	10	100	150
Maple Plain LS/FM Rehabilitation	R	20		
Minneapolis Interceptor Rehabilitation	R	20	100	100
Meter Improvements	R	15	50	50
Minneapolis Interceptor 310/320 Diversion	R	80		
River Crossings Rehabilitation	R	40	80	
Seneca Int. System Rehabilitation	R	50	20	
Roseville Int. Rehabilitation	R		40	
St. Bonifacius LS/FM	R	10		
St. Paul Int. Rehabilitation	R		100	100
Southeast Anoka County	G		20	
Waconia LS/FM	R	10		
Joint Interceptor Rehabilitation	R			800
Sub-Total		450	1,130	1,500
Project Name	Purpose	2016-2020	2021-2030	2031-2040
Treatment Plants				
Blue Lake				
Expansion (to 40 mgd)	G, Q		100	
Rehabilitation (Solids)	R		50	
Rehabilitation (Liquids)				50
Crow River WWRF	G, Q, R		100	

TABLE 6. (CONTD.)				
Eagles Point Rehabilitation	R		30	
East Bethel WWRF Expansion	G			15
Empire				
Effluent Forcemain	G			20
Solids Processing	G, R	10		
Rehabilitation	R			80
Hastings	G, Q, R	10	50	
Metropolitan				
Rehabilitation	R	70	130	300
Solids Processing	G, Q	50	70	
New Germany	G, Q			5
Northeast Area WWRF	G, Q		100	
Seneca				
Solids Processing	R	20	40	
Rehabilitation	R		70	30
St. Croix Valley Rehabilitation	R	10	10	
Wastewater Reclamation and Reuse	Q			500
Sub-Total		170	750	900
Total		620	1,880	2,500

Key
G = Growth
Q = Quality Improvement
R = Rehabilitation/Replacement
WWRF = Wastewater Reclamation and Reuse Facilities
mgd = million gallons per day

Table 7. Estimated Replacement Value of Regional Wastewater System

Facility	Quantity	Estimated Replacement Value ($ Millions)
Pipelines	600 miles	3,000
Joint Interceptor	10 miles	400
Lift Stations	60	300
Meter Stations	200	100
Metropolitan Plant	1	1,200
Regional Plants	7	1,000
Total System		6,000

Environmental Sustainability

Sustainability of the regional wastewater system includes: (1) water sustainability; (2) energy conservation and generation; (3) air emissions reduction; and (4) solid waste reuse and reduction.

Water Sustainability. The Council has two interrelated objectives: (1) sustaining the region's water resources to provide water supply and water quality that supports the region's economic growth and quality of life; and (2) investing the region's financial and technical resources to maximize benefits. Water supply, stormwater treatment and reuse, and wastewater treatment and reuse should be part of an integrated system that is optimized to meet these regional objectives.

Wastewater reuse has the potential to meet part of the region's water supply needs. Investing strategically to further the region's nonpoint source pollution prevention and control program's effectiveness also may have more benefits than investing to meet more stringent wastewater discharge limits.

The Council's program for mitigating infiltration and inflow in public and private wastewater collection systems also contributes to water sustainability by avoiding water quality risks, and limiting the amount of clear water entering the system, which is then lost to the region when treated and discharged to rivers. Reducing infiltration and inflow also recovers system capacity, which improves efficiency.

Solid Waste. The wastewater system plan continues to support the use of wastewater treatment biosolids for energy generation for in-plant uses. The Metropolitan Plant uses thermal processing that reduces the biosolids to a small volume of inert ash, while recovering energy that is converted to electricity and steam for in-plant uses. The beneficial use of ash for its value as a phosphorus fertilizer is also being pursued. The Blue Lake and Empire plants use

anaerobic digestion to reduce biosolids volume prior to its agricultural use and to produce biogas (methane) for in-plant uses.

Energy. In addition to generating energy from processing biosolids, energy conservation has been, and continues to be, implemented through wastewater treatment process selection and performance optimization, installation of higher efficiency equipment and lighting, and reducing building energy use. Purchase of power from solar power generation facilities co-located at major treatment plants is also being pursued. Additional technologies, such as fuel cells, will be pursued as their capabilities and economics are proven.

Wastewater Reuse

Injecting highly treated wastewater into aquifers has potential to supplement groundwater and surface water as sources of water. Year-round reuse of wastewater could include recharging groundwater, industrial cooling, and use as nonpotable water. ("Potable" water is water suitable for drinking.) Seasonal possibilities include irrigation of agricultural land, golf courses, parks, and lawns. Each type of use has water quality requirements that may require additional wastewater treatment before it is distributed and used.

Wastewater reuse challenges include:

Groundwater Recharge. Groundwater recharge with treated wastewater is typically implemented in limited areas (sites). Few areas have high soil permeability allowing treated wastewater to seep into the groundwater and depth to groundwater that is shallow enough for it to disperse into the groundwater.

Industrial and Irrigation Uses. Water softeners that are used to remove hardness from groundwater (which is the primary water source for communities outside the urban core) introduce high salt content into water/wastewater. The salt content makes the water undesirable for industrial uses (it corrodes cooling water systems) and irrigation uses (salt buildup can limit plant productivity). Wastewater treatment with reverse osmosis to remove salts is very costly, and requires a method – for example, evaporation, which is very expensive − to dispose of the brine.

Metro area industries have generally been successful with their own water conservation and re-use programs. There are very few high-volume industrial users of reused wastewater.

Wastewater uses for irrigation are highly dispersed and seasonal, and account for approximately 20% to 30% of total water use.

Nonpotable Water. Potable water uses include drinking, bathing/showering, food preparation, dish washing, and clothes washing. Toilet flushing is a significant nonpotable water use, estimated at 20% of total water use. Implementing a nonpotable water use system would require separate water distribution and plumbing systems. Inherent challenges are cost, the typical development/financing process (and associated competition), regulatory requirements, institutional arrangements, and public perception.

The Council will consider wastewater reuse as part of its regional planning for water supply. For example, wastewater reuse for toilet flushing and irrigation could reduce groundwater demand to serve growth.

Planning for wastewater reuse will also address key implementation challenges; including: (1) cost and financing of a reclaimed water distribution system; (2) integration of another water source into the municipal water systems across the region; (3) pricing protocol(s) that captures as much value as reasonably possible; and (4) streamlining the regulatory permitting process to move from a "one project, one customer, one permit" approach to a "systems" approach.

In summary, the Council's preliminary plan for wastewater reuse is to:

1. Increase wastewater reuse within Council wastewater treatment facilities – that is, lead by example
2. Implement groundwater recharge and irrigation (for example, golf courses) in East Bethel as a demonstration project for the region
3. Pursue wastewater reuse for industrial cooling water, where feasible
4. Collaborate with the University of Minnesota to demonstrate wastewater reuse at UMore Park
5. Develop and implement a plan to address the key implementation challenges associated with a nonpotable water system for toilet flushing and irrigation uses, and
6. Integrate nonpotable water systems into plans for future regional wastewater reclamation facilities.

Regulatory Scenarios for Wastewater Treatment

The Minnesota Pollution Control Agency establishes water quality standards for surface waters (lakes and rivers) and discharge limits for wastewater treatment plants. Current discharge limits for the Council's treatment plants include 1 mg/l for phosphorus and seasonal limits on ammonia nitrogen and organics.

Water quality has improved due to the reduced pollutant discharges from wastewater treatment plants. However, long-term water quality goals established by the Minnesota Pollution Control Agency will require substantial reduction of pollution from urban stormwater, agricultural runoff, and streambank erosion. Federal law focuses compliance and enforcement authority on point sources of pollutant discharge − that is, wastewater treatment plants and urban stormwater systems. As a result, the Minnesota Pollution Control Agency may impose more stringent discharge limits on the Council and its customer communities. This section discusses the potential implications for the Council's wastewater treatment plants.

Phosphorus. The Council's wastewater treatment plants currently average approximately 0.5 mg/l phosphorus and 250 million gallons per day flow. The Council has evaluated two regulatory scenarios. The first assumes that the Council's plants will have to meet a discharge limit of 0.3 mg/l phosphorus. This limit would require the plants to average approximately 0.2 mg/l phosphorus to ensure they comply with the limit. The second scenario assumes a discharge limit of 0.1 mg/l phosphorus, which is the limit of currently available wastewater treatment technology.

The 0.3 mg/l phosphorus limit has been discussed as part of the process of the Minnesota Pollution Control Agency (MPCA) to establish a limit on the Total Maximum Daily Load of phosphorus into Lake Pepin on the Mississippi River. However, the 0.1 mg/l phosphorus limit equals the phosphorus water quality standard for the Mississippi River being considered by the

MPCA. Because the Minnesota River, which flows into the Mississippi River, already contains approximately 0.2 mg/l phosphorus, the Mississippi River will likely continue to fail to meet standards unless the Minnesota River quality improves significantly. As a regulatory consequence, wastewater treatment discharge could be required to meet the water quality standard as a discharge limit.

Achieving compliance with a 0.3 mg/l phosphorus limit requires additional facilities for chemical addition, pumping, filtration, and solids processing facilities. Estimated capital cost (current prices) for the Council's wastewater treatment plants is $400 million. Estimated annual operation and maintenance cost is an additional $15 million.

Achieving compliance with a 0.1 mg/l phosphorus limit requires investments for chemical addition, tertiary clarifiers, pumping, membrane filtration, and solids processing facilities. Estimated capital costs (current prices) for the Council's wastewater treatment plants are approximately $2 billion. Estimated annual operation and maintenance costs are approximately an additional $30 million.

Total annual operation and maintenance costs, plus annual debt service on the capital, are estimated at approximately $45 million for 0.3 mg/l phosphorus limit and $180 million for 0.1 mg/l phosphorus limit. These potential costs would raise regional wastewater rates by 40% to 100%.

Nitrogen. The Minnesota Pollution Control Agency is considering a water quality standard for nitrate nitrogen based on levels considered toxic for aquatic life. The Minnesota Pollution Control Agency with assistance and guidance from the U.S. Environmental Protection Agency recently developed a nutrient reduction strategy for the Mississippi River watershed to protect the Gulf of Mexico. Nitrate is a nutrient necessary for aquatic growth, but excessive amounts can lead to problems such as algae blooms, decreased oxygen levels, and fish kills.

Currently, the Council's wastewater treatment plants meet seasonal effluent limits for ammonia nitrogen, to meet a water quality standard for ammonia nitrogen based on toxicity for aquatic life. The wastewater treatment plants use biological treatment to convert ammonia to nitrate nitrogen, with average nitrate discharge of 15 to 20 mg/l.

If the Minnesota Pollution Control Agency adopts a nitrate nitrogen standard, the Mississippi River will likely continue to fail to meet standards because the Minnesota River contributes most of the nitrate nitrogen loading to the Mississippi River. As a regulatory consequence, wastewater treatment plant discharges could be required to meet the water quality standard as a discharge limit. Meeting this standard would require major capital improvements to remove nitrate by a biological denitrification process. A small change in specific concentration limits of nitrate nitrogen and total nitrogen would result in a correspondingly large change in costs. Changes to the biological treatment process would also affect the performance of treatment plants to remove phosphorus. Estimated capital costs are approximately $1.0 billion to meet a 10 mg/l total nitrogen limit and approximately $1.5 billion to meet a 5 mg/l total nitrogen limit.

Substantial Impacts and Substantial Departures from the Metropolitan Wastewater System Plan

Thrive MSP 2040 and the regional system plans comprise the Council's Metropolitan Development Guide, which is the region's plan to ensure orderly and economical development

and re-development of the region. Local comprehensive plans and plan amendments that have substantial impacts on - or contain substantial departures from - the metropolitan wastewater system plan affect how the Council constructs, operates, and maintains the regional wastewater system and can result in system inefficiencies if the nonconforming plans are allowed to be implemented. Substantial impact or departures may result either from over-utilization or under-utilization. Over-utilization occurs when local development will use more regional capacity than currently is available or planned. Under-utilization occurs when low-density development uses less than currently available or planned regional capacity. Under-utilization is likely to require additional infrastructure elsewhere in the region to accommodate household growth that would be reasonably expected in the local governmental unit.

As permitted by Minnesota Statutes section 473.175, subdivision 1, the Council may require a local governmental unit to modify any comprehensive plan or part thereof that is inconsistent with the metropolitan system plan if the Council concludes that the local plan is more likely than not to have either a substantial impact on, or to contain a substantial departure from, the Council's adopted policy plans and capital budgets for metropolitan wastewater service. Inconsistencies will provide the Council with grounds for requiring modifications to the local comprehensive plan.

A substantial system impact occurs under various scenarios, including when:

- The regional wastewater system was not designed to provide wastewater service for the proposed sewer service area; or
- The projected flow from the sewer service area is greater than planned; or
- The timing for the proposed growth is prior to implementation of a planned improvement to, and greater than what can be accommodated by, the regional wastewater system; or
- The peak wet-weather flows from the local government unit exceeds its designed capacity within the regional wastewater system, and thus there is inadequate capacity to accommodate the planned growth for the local government unit or tributary local governmental units.

A substantial departure occurs when:

- A local governmental unit proposes forecasts for sewered development densities that are lower than Council density standards that are the basis for regional infrastructure planning purposes; or
- When a local government unit proposes densities that exceed Council policy for unsewered areas that are within the long-term regional wastewater service area, thus precluding future economical sewered development.

Appendices

Appendix A – Wastewater

The actual inflow/infiltration goal will vary over time based on the average base flow for the community, which also changes over time.

Table A-1: MCES Flow Variation Factors for Sewer Design

Average Flow (MGD)	Peak Hourly Flow Factor	Average Flow (MGD)	Peak Hourly Flow Factor
0.00 – 0.11	4.0	1.90 – 2.29	2.8
0.12 – 0.18	3.9	2.30 – 2.89	2.7
0.19 – 0.23	3.8	2.90 – 3.49	2.6
0.24 – 0.29	3.7	3.50 – 4.19	2.5
0.30 – 0.39	3.6	4.20 – 5.09	2.4
0.40 – 0.49	3.5	5.10 – 6.39	2.3
0.50 – 0.64	3.4	6.40 – 7.99	2.2
0.65 – 0.79	3.3	8.00 – 10.39	2.1
0.80 – 0.99	3.2	10.4 – 13.49	2.0
1.00 – 1.19	3.1	13.5 – 17.99	1.9
1.20 – 1.49	3.0	18.0 – 29.99	1.8
1.50 – 1.89	2.9	over 30.00	1.7

Table A-2. Wastewater Flow Variation Factors for Determining Infiltration/Inflow Mitigation Goals

Average Flow (MGD)	Peak Hourly Flow Factor	Average Flow (MGD)	Peak Hourly Flow Factor
<0.1	4.5	2.5-3.0	3.2
0.1- 0.2	4.4	3.0-3.5	3.1
0.2-0.3	4.3	3.5-4.0	3.0
0.3-0.4	4.2	4.0-4.5	2.9
0.4-0.5	4.1	4.5-5.0	2.8
0.5-0.6	4.0	5-6	2.7
0.6-0.7	3.9	6-8	2.6
0.7-0.8	3.8	8-10	2.5
0.8-1.0	3.7	10-12	2.4
1.0-1.2	3.6	12-16	2.3
1.2-1.5	3.5	16-20	2.2
1.5-2.0	3.4	20-30	2.1
2.0-2.5	3.3	>30	2.0

Table A-3. Community Forecasts of Sewered Population, Households, and Employment

Community	Population			Households			Employment		
	2020	2030	2040	2020	2030	2040	2020	2030	2040
Blue Lake WWTP									
Carver	5,209	8,592	13,544	1,890	3,221	5,115	605	1,001	1,637
Chanhassen	24,630	29,617	36,198	9,381	11,438	13,998	13,983	15,305	17,398
Chaska	25,285	29,469	33,851	10,040	11,926	13,786	12,839	14,102	15,663
Corcoran (pt.)	47	46	60	18	18	24	15	10	12
Deephaven	3,790	3,865	3,900	1,370	1,390	1,400	820	820	820
Eden Prairie	69,129	78,610	83,108	27,746	31,699	33,372	59,097	67,935	69,771
Excelsior	2,330	2,390	2,600	1,170	1,190	1,300	2,200	2,200	2,200
Greenfield	134	134	134	57	57	57	0	0	0
Greenwood	780	800	810	300	300	300	200	340	350
Hopkins (pt.)	538	564	547	252	258	247	202	179	161
Independence	950	1,111	1,357	338	447	553	157	178	194
Laketown Twp	651	326	0	140	70	0	77	38	0
Long Lake	1,890	1,940	2,100	810	910	1,000	1,560	1,860	1,930
Loretto	660	670	670	290	300	300	370	370	370
Maple Plain	1,980	2,190	2,300	850	950	1,000	1,740	1,740	1,750
Medina (pt.)	197	272	470	75	107	191	75	138	263

Minnetonka	55,900	60,600	63,000	24,600	26,600	27,500	55,700	61,700	63,200
Minnetonka Beach	570	610	610	210	220	220	210	250	250
Minnetrista	3,181	5,235	6,920	1,178	2,014	2,682	266	352	350
Mound	9,600	9,900	10,500	4,220	4,510	4,800	1,550	1,840	1,900
Orono	4,648	6,713	7,393	1,771	2,794	3,092	913	1,331	1,428
Prior Lake	25,500	31,300	39,300	10,000	12,500	15,700	9,400	10,700	12,900
Shakopee	34,265	48,830	55,981	12,567	18,230	20,924	20,236	27,000	31,784
Shorewood	7,400	7,400	7,400	2,820	2,940	3,000	1,200	1,200	1,200
Spring Park	1,950	2,120	2,200	1,000	1,070	1,100	650	690	700
St. Bonifacius	2,210	2,200	2,200	880	890	900	480	500	500
Tonka Bay	1,490	1,500	1,500	630	670	680	440	540	570
Victoria	9,014	11,000	14,500	3,233	4,000	5,000	1,301	1,700	2,200
Waconia	12,900	16,700	22,100	4,970	6,700	8,900	7,200	8,300	10,200
Wayzata	4,270	4,670	4,900	2,070	2,210	2,300	5,300	5,800	5,900
Woodland	393	530	540	145	180	180	8	20	20
Totals	311,491	369,904	420,693	125,020	149,809	169,621	198,795	228,141	245,620
Crow River WWTP									
Rogers (pt.)	0	12,443	15,085	0	4,707	5,686	0	9,716	11,794

Eagles Point WWRP									
Cottage Grove	32,701	39,167	44,036	11,766	14,554	16,403	5,988	7,339	7,973
Lake Elmo (pt.)	3,497	8,198	12,281	1,338	3,248	4,810	1,145	1,900	2,240
Woodbury (pt.)	45,741	54,787	57,809	16,256	19,919	21,463	10,677	13,243	15,898
Totals	81,939	102,153	114,126	29,360	37,720	42,676	17,810	22,482	26,111
East Bethel WWTP									
East Bethel	5,905	8,868	11,453	2,314	3,597	4,672	712	1,096	1,275
Empire WWTP									
Apple Valley (pt.)	52,081	58,228	60,728	20,788	23,584	24,531	16,619	18,478	18,973
Elko New Market	5,800	8,000	12,200	1,910	2,820	4,500	530	650	840
Empire Twp.	668	1,406	2,048	243	529	777	61	96	111
Farmington	19,937	23,153	28,592	7,341	8,773	10,956	4,815	5,537	6,758
Lakeville (pt.)	54,305	65,235	75,512	19,469	23,988	27,924	16,328	18,782	21,614
Rosemount	20,717	26,651	31,531	7,539	10,047	12,156	5,901	8,633	11,058
Totals	153,509	182,672	210,610	57,290	69,740	80,844	44,254	52,176	59,355
Hastings WWTP									
Hastings	23,100	25,900	30,100	9,600	11,000	12,900	9,200	10,000	11,400

Metropolitan WWTP									
Andover	23,431	24,568	30,955	7,638	9,051	11,615	3,922	4,403	5,292
Anoka	19,096	19,590	20,096	7,900	8,595	8,898	13,707	14,352	14,600
Arden Hills	10,848	12,784	13,499	3,530	4,375	4,600	14,705	17,899	18,399
Birchwood Village	860	850	840	360	360	360	20	30	30
Blaine	66,311	73,341	83,587	23,966	28,135	32,124	24,399	25,671	27,320
Brooklyn Center	31,000	32,900	34,700	11,800	12,800	13,600	12,900	13,900	15,400
Brooklyn Park	83,757	91,487	95,500	30,577	33,893	35,496	32,262	38,951	41,999
Centerville	3,990	4,100	4,200	1,400	1,520	1,700	500	500	500
Champlin	23,900	24,200	25,500	8,800	9,400	10,000	4,860	5,500	5,600
Circle Pines	5,100	5,200	5,300	2,150	2,250	2,300	1,160	1,400	1,450
Columbia Heights	20,000	20,600	21,700	8,400	8,800	9,300	4,540	4,790	5,300
Columbus	591	866	1,213	238	361	512	566	645	758
Coon Rapids	65,308	70,200	72,500	26,300	28,300	29,300	30,700	34,700	35,700
Corcoran (pt.)	2,851	5,746	7,234	1,071	2,243	2,865	586	1,025	1,343
Crystal	22,800	23,100	23,300	9,500	9,800	10,000	4,640	4,970	5,500
Dayton (pt.)	5,255	7,872	9,133	1,993	3,208	3,887	1,177	1,703	2,449
Edina (pt.)	49,402	51,370	52,886	21,332	22,221	22,831	49,250	51,084	53,974

Falcon Heights	5,400	5,400	5,300	2,170	2,180	2,200	5,705	6,000	6,800
Forest Lake	15,759	18,571	22,332	6,545	7,872	9,531	6,271	7,031	8,117
Fridley	28,100	28,600	29,400	11,700	12,400	12,800	25,300	27,000	29,800
Gem Lake	500	560	588	210	237	249	560	630	640
Golden Valley	22,000	23,200	24,300	9,400	9,900	10,300	37,500	38,900	41,500
Hilltop	950	1,030	1,100	480	520	550	320	350	360
Hopkins (pt.)	19,082	20,032	21,052	9,010	9,346	9,753	12,523	13,301	13,839
Hugo	9,490	19,157	26,980	3,846	8,037	11,268	1,911	2,822	3,428
Inver Grove Heights (pt.)	32,186	36,841	41,638	13,507	15,611	17,635	10,078	11,199	12,345
Lake Elmo (pt.)	438	615	911	172	253	376	204	166	162
Landfall	770	770	770	300	300	300	30	30	30
Lauderdale	2,450	2,430	2,400	1,160	1,180	1,200	690	830	1,000
Lexington	2,130	2,260	2,300	890	970	1,000	660	690	700
Lilydale	910	940	1,000	530	570	600	420	420	420
Lino Lakes	14,532	17,974	20,756	4,668	6,243	7,496	2,770	3,399	4,044
Little Canada	10,400	10,800	11,100	4,640	4,810	4,900	7,700	8,500	8,700
Mahtomedi	7,800	7,700	7,700	2,950	3,050	3,099	2,134	2,513	2,660
Maple Grove	60,986	76,000	84,800	22,904	29,400	32,999	35,521	43,100	49,500

Maplewood	41,200	44,800	47,900	16,700	18,400	19,700	32,000	33,700	36,600
Medicine Lake	400	400	400	170	170	170	60	100	100
Medina (pt.)	3,024	4,524	6,078	1,132	1,726	2,337	2,692	3,206	3,284
Mendota	270	290	320	110	120	130	280	300	300
Mendota Heights	12,100	13,000	13,400	4,820	5,200	5,300	12,600	14,200	14,400
Minneapolis*	424,700	449,500	466,400	184,200	195,600	202,700	324,000	334,500	356,000
Mounds View	12,400	12,500	13,100	5,100	5,200	5,500	6,900	7,200	8,200
New Brighton	23,000	24,600	26,000	9,800	10,600	11,200	11,200	12,100	13,500
New Hope	21,100	22,000	22,800	9,000	9,500	9,800	12,400	13,600	15,300
Newport	3,730	4,230	4,600	1,630	1,910	2,100	1,990	1,960	2,000
North Oaks	1,786	1,894	1,933	720	805	828	493	517	517
North St. Paul	12,200	12,500	13,100	5,100	5,400	5,700	3,120	3,330	3,610
Oakdale	28,800	30,400	31,000	11,900	12,700	13,000	12,500	14,500	15,000
Osseo	2,660	2,900	3,100	1,270	1,400	1,500	2,130	2,280	2,530
Plymouth	71,431	81,600	87,796	29,102	33,100	35,495	53,534	59,400	66,497
Ramsey	12,726	19,201	21,544	4,432	7,292	8,481	4,356	5,770	6,496
Richfield	37,300	38,800	39,900	16,200	17,000	17,500	17,500	17,700	18,400
Robbinsdale	14,600	14,800	15,300	6,300	6,600	6,800	7,300	7,400	7,600

Rogers (pt.)	0	984	1,870	0	405	777	0	229	397
Roseville	35,100	35,900	38,700	15,100	15,600	17,000	39,700	41,300	44,100
Shoreview	26,200	27,200	27,500	10,800	11,200	11,300	13,300	15,200	15,500
South St. Paul	21,300	22,000	22,500	9,000	9,400	9,600	8,600	9,600	11,000
Spring Lake Park	6,590	6,840	7,020	2,930	3,110	3,200	3,360	3,700	3,770
St. Anthony	9,050	9,950	10,600	4,280	4,570	5,000	3,640	3,810	4,140
St. Louis Park	50,100	52,700	54,500	23,700	24,800	25,500	44,500	46,200	49,100
St. Paul	308,600	324,100	334,700	125,000	132,800	137,600	190,900	201,900	218,000
St. Paul Park	5,600	6,500	7,900	2,250	2,700	3,300	1,830	2,070	2,520
Vadnais Heights	13,200	14,100	14,500	5,700	6,100	6,300	10,200	12,100	12,600
West St. Paul	21,700	22,900	23,900	9,600	10,100	10,500	8,900	9,600	10,600
White Bear Lake	24,350	26,040	28,180	10,520	11,350	12,300	11,950	11,980	12,000
White Bear Twp.	11,084	11,776	11,998	4,482	4,783	4,899	3,553	4,528	4,780
Willernie	500	490	480	230	230	230	200	200	200
Woodbury (pt.)	22,602	23,270	22,278	8,858	9,167	8,813	12,155	12,186	12,369
Totals	1,947,786	2,104,344	2,227,866	802,173	877,229	930,203	1,208,034	1,294,771	1,391,067
New Germany WWTP									
New Germany	500	600	1400	200	250	600	60	70	90

Seneca WWTP									
Apple Valley (pt.)	4,219	4,672	4,872	1,712	1,916	1,969	681	622	527
Bloomington	87,300	91,200	95,400	38,400	40,100	41,900	100,600	105,800	111,000
Burnsville	62,900	65,400	66,700	25,900	27,100	27,700	39,300	43,100	44,100
Eagan	70,800	76,100	79,000	28,200	30,400	31,500	62,600	68,600	70,200
Edina (pt.)	398	430	414	168	179	169	2,150	2,116	2,126
Inver Grove Heights (pt.)	1,794	2,128	2,504	655	794	937	292	410	539
Lakeville (pt.)	4,952	5,300	5,747	1,720	1,848	1,972	1,094	1,112	1,135
Savage	33,900	36,700	38,200	11,600	13,400	14,300	8,123	9,184	9,499
Totals	266,262	281,929	292,838	108,354	115,736	120,448	214,840	230,944	239,125
St. Croix Valley WWTP									
Bayport	3,900	4,185	4,400	1,069	1,200	1,300	4,370	4,940	5,100
Oak Park Heights	5,100	5,600	5,800	2,240	2,490	2,600	6,000	7,300	7,500
Stillwater	20,000	21,700	22,500	8,300	9,100	9,500	10,700	11,500	11,700
Totals	29,000	31,485	32,700	11,609	12,790	13,400	21,070	23,740	24,300
Regional Totals	**2,820,746**	**3,120,550**	**3,357,206**	**1,146,430**	**1,282,671**	**1,381,176**	**1,715,637**	**1,873,210**	**2,010,222**

Table A-4. Community Wastewater Flow Projections

Community	2010 Actual Flow (MGD)	2020 Flow (MGD)	2030 Flow (MGD)	2040 Flow (MGD)
Andover	1.30	1.47	1.51	1.87
Anoka	1.70	1.82	1.81	1.79
Apple Valley	3.36	3.74	4.06	4.13
Arden Hills	0.89	0.98	1.12	1.15
Bayport	0.50	0.52	0.53	0.53
Birchwood	0.06	0.06	0.05	0.05
Blaine	3.80	4.55	4.88	5.40
Bloomington	8.29	8.51	8.58	8.66
Brooklyn Center	2.70	2.70	2.75	2.80
Brooklyn Park	4.92	5.48	5.89	6.03
Burnsville	5.27	5.38	5.43	5.36
Carver	0.00	0.36	0.56	0.86
Centerville	0.26	0.27	0.27	0.27
Champlin	1.69	1.71	1.68	1.71
Chanhassen	2.08	2.30	2.56	2.92

Community	2010 Actual Flow (MGD)	2020 Flow (MGD)	2030 Flow (MGD)	2040 Flow (MGD)
Chaska	2.51	2.73	2.93	3.14
Circle Pines	0.41	0.41	0.41	0.41
Columbia Heights	1.21	1.22	1.23	1.26
Columbus	0.02	0.06	0.07	0.10
Coon Rapids	5.30	5.48	5.68	5.67
Corcoran	0.00	0.18	0.36	0.46
Cottage Grove	2.03	2.11	2.45	2.69
Crystal	1.74	1.74	1.71	1.68
Dayton	0.05	0.27	0.43	0.52
Deephaven	0.40	0.40	0.39	0.38
Eagan	6.08	6.49	6.71	6.73
East Bethel	0.00	0.36	0.55	0.71
Eden Prairie	5.10	5.80	6.35	6.50
Edina	5.95	5.94	5.91	5.86
Elko New Market	0.00	0.33	0.45	0.70
Empire Township	0.13	0.08	0.13	0.16

Community	2010 Actual Flow (MGD)	2020 Flow (MGD)	2030 Flow (MGD)	2040 Flow (MGD)
Excelsior	0.22	0.23	0.22	0.23
Falcon Heights	0.57	0.56	0.55	0.54
Farmington	1.43	1.45	1.61	1.91
Forest Lake	1.64	1.70	1.83	2.03
Fridley	4.70	4.67	4.59	4.54
Gem Lake	0.02	0.05	0.05	0.05
Golden Valley	2.35	2.44	2.46	2.50
Greenfield	0.01	0.01	0.01	0.01
Greenwood	0.04	0.05	0.05	0.05
Hastings	1.49	1.51	1.64	1.87
Hilltop	0.07	0.08	0.09	0.09
Hopkins	1.58	1.68	1.71	1.73
Hugo	0.83	0.96	1.52	1.98
Independence	0.03	0.06	0.07	0.09
Inver Grove Heights	2.09	2.40	2.66	2.92
Lake Elmo	0.02	0.26	0.57	0.83

Community	2010 Actual Flow (MGD)	2020 Flow (MGD)	2030 Flow (MGD)	2040 Flow (MGD)
Laketown Township	0.05	0.02	0.00	0.00
Lakeville	4.02	4.58	5.17	5.74
Landfall	0.08	0.08	0.08	0.08
Lauderdale	0.18	0.17	0.17	0.17
Lexington	0.11	0.12	0.12	0.12
Lilydale	0.07	0.09	0.09	0.09
Lino Lakes	0.99	1.10	1.29	1.44
Little Canada	1.15	1.19	1.19	1.18
Long Lake	0.24	0.25	0.25	0.25
Loretto	0.00	0.08	0.08	0.08
Mahtomedi	0.46	0.48	0.46	0.45
Maple Grove	5.23	5.30	6.16	6.63
Maple Plain	0.28	0.28	0.29	0.29
Maplewood	3.51	3.66	3.80	3.92
Medicine Lake	0.03	0.03	0.03	0.03
Medina	0.31	0.37	0.47	0.56

Community	2010 Actual Flow (MGD)	2020 Flow (MGD)	2030 Flow (MGD)	2040 Flow (MGD)
Mendota	0.02	0.03	0.03	0.03
Mendota Heights	1.30	1.34	1.38	1.37
Minneapolis	44.76	46.58	46.89	46.88
Minnetonka	5.41	5.79	6.00	6.01
Minnetonka Beach	0.05	0.05	0.06	0.05
Minnetrista	0.30	0.31	0.43	0.52
Mound	0.95	0.96	0.96	0.96
Mounds View	1.08	1.07	1.05	1.07
New Brighton	1.74	1.81	1.86	1.92
New Germany	0.00	0.05	0.06	0.11
New Hope	1.90	1.90	1.92	1.94
Newport	0.23	0.25	0.27	0.29
North Oaks	0.07	0.13	0.13	0.13
North St. Paul	1.02	1.04	1.03	1.04
Oak Park Heights	0.54	0.58	0.62	0.62
Oakdale	2.60	2.66	2.71	2.68

Community	2010 Actual Flow (MGD)	2020 Flow (MGD)	2030 Flow (MGD)	2040 Flow (MGD)
Orono	0.58	0.58	0.70	0.72
Osseo	0.18	0.20	0.21	0.22
Plymouth	6.76	6.82	7.32	7.59
Prior Lake	1.62	1.76	2.08	2.54
Ramsey	0.78	0.88	1.27	1.39
Richfield	3.07	3.13	3.13	3.11
Robbinsdale	1.03	1.05	1.03	1.03
Rogers	0.00	0.00	1.78	1.99
Rosemount	1.37	1.39	1.75	2.04
Roseville	3.37	3.43	3.40	3.51
Savage	2.00	2.53	2.65	2.69
Shakopee	3.55	3.62	4.49	4.88
Shoreview	2.37	2.39	2.41	2.36
Shorewood	0.95	0.93	0.90	0.88
South St. Paul	3.43	3.40	3.35	3.30
Spring Lake Park	0.55	0.55	0.55	0.55

Community	2010 Actual Flow (MGD)	2020 Flow (MGD)	2030 Flow (MGD)	2040 Flow (MGD)
Spring Park	0.24	0.25	0.25	0.25
St. Anthony	0.75	0.78	0.82	0.84
St. Bonifacius	0.25	0.24	0.23	0.23
St. Louis Park	4.88	5.09	5.12	5.13
St. Paul	22.87	23.82	24.23	24.42
St. Paul Park	0.37	0.38	0.43	0.51
Stillwater	1.98	2.04	2.09	2.09
Tonka Bay	0.23	0.23	0.22	0.22
Vadnais Heights	1.25	1.32	1.36	1.36
Victoria	0.61	0.74	0.85	1.05
Waconia	0.98	1.11	1.32	1.65
Wayzata	0.52	0.55	0.56	0.56
West St. Paul	2.05	2.14	2.16	2.17
White Bear Lake	2.52	2.48	2.51	2.56
White Bear Township	0.98	1.07	1.10	1.08
Willernie	0.05	0.05	0.05	0.05

Community	2010 Actual Flow (MGD)	2020 Flow (MGD)	2030 Flow (MGD)	2040 Flow (MGD)
Woodbury	4.60	5.06	5.55	5.57
Woodland	0.00	0.02	0.03	0.03

Appendix B – Surface Water Management

Appendix B-1: Nonpoint Source Pollutants

Stormwater Pollutant	Examples of Sources	Related Impacts
Nutrients: Nitrogen, Phosphorus	Animal waste, fertilizers, failing septic systems	Algae growth, reduced clarity, other problems associated with eutrophication (oxygen deficit, release of nutrients and metals from sediments)
Sediments: Suspended and Deposited	Construction sites, other disturbed and/or non-vegetated lands, eroding banks, road sanding	Increased turbidity, reduced clarity, lower dissolved oxygen, deposition of sediments, smothering of aquatic habitat including spawning sites, sediment and toxicity for bottom-dwelling organisms
Organic Materials	Leaves, grass clippings	Oxygen deficit in receiving water body, fish kill
Pathogens: Bacteria, Viruses	Animal waste, failing septic systems	Human health risks via drinking water supplies, contaminated swimming beaches
Hydrocarbons: Oil and Grease, PAHs (Napthalenes, Pyrenes)	Industrial processes, automobile wear, emissions and fluid leaks, waste oil	Toxicity of water column and sediment, bioaccumulation in aquatic species and through food chain
Metals: Lead, Copper, Cadmium, Zinc, Mercury, Chromium, Aluminum, others	Industrial processes, normal wear of auto brake linings and tires, automobile emissions and fluid leaks, metal roofs	Toxicity of water column and sediment, bioaccumulation in aquatic species and through the food chain, fish kill
Pesticides: PCBs, Synthetic Chemicals	Pesticides (herbicides, insecticides, fungicides, rodenticides, etc.), industrial processes	Toxicity of water column and sediment, bioaccumulation in aquatic species and through the food chain, fish kill
Chlorides	Road salting and uncovered salt storage	Toxicity of water column and sediment
Trash and Debris	Litter washed through storm drain networks	Degradation of the beauty of surface waters, threat to wildlife

Appendix B-2: Priority Lakes List

The Council's roles in managing the sustainability of the region's lakes can be summarized by the following points:

- Work to maintain and improve the quality and availability of the region's water resources to support habitat and ecosystem health while providing for recreational opportunities, all of which are critical elements of our region's quality of life.
- Collaborate and convene with state, regional, and local partners to protect, maintain, and enhance natural resources protection and the protection of the quality and quantity of the region's water resources and water supply.

Need for a Priority Lakes List

The Council performs a variety of specific roles in the management of the region's water resources, in partnership with watershed management organizations, local units of government, state and federal agencies, and other partners. Given that there 950 lakes in the Twin Cities metro area, the Council developed a Priority Lakes List in 2003 to focus its limited resources toward managing the sustainability of the region's lakes. These roles include:

- Plan and implement the MCES lake-monitoring activities as conducted by MCES staff. (Note that the MCES Citizen-Assisted Monitoring Program enrolls lakes that are outside the priority lakes list, in addition to lakes that are on the list.)
- Perform lake assessments.
- Provide monitoring data and lake assessment information so local partners can make effective management and planning decisions.
- Promote protection of priority lakes by promoting effective surface water management by:
  - Asking local units of government to adopt local land uses and planning strategies to protect natural resources and minimize development impacts.
  - Reviewing local comprehensive plans, watershed management plans, local surface water management plans, environmental permits, water supply plans, local stormwater ordinances, and other environmental documents to ensure that local units of government are fulfilling their nonpoint-source reduction requirements.
  - Providing direction, guidance, and technical assistance on BMPs for stormwater management and land use strategies.
- Strengthen protection of priority lakes by promoting wise use of water through a sustainable balance of surface water and groundwater use, conservation, reuse, aquifer recharge, and other practices.
- Work in conjunction with the MPCA to develop TMDLs that reduce the effects of nonpoint-source pollution on the region's lakes.
- Assist in the environmental review process to determine which lakes need to have a nutrient budget analysis completed if a lake is affected by a proposed project.

Priority Lakes List
The Priority Lakes List provides useful information for the management of the region's lakes and their watersheds. The Priority Lake List:

- Indicates the criteria for categorizing a lake as a Council Priority Lake.
- Identifies basic lake characteristics that can influence the management of the lake and its watershed. This type of information can be used to rapidly assess, on a large scale, the appropriate management techniques and challenges for a lake and its watershed. For example, it can be useful in reviewing watershed and surface water management plans, or prioritizing limited funding for lake/watershed improvement projects.

The lakes that were on the Priority Lakes List for the *2030 Water Resources Management Policy Plan* are included in the updated priority lakes list for the *2040 Water Resources Policy Plan*, as well as 20 lakes that are new to the Priority Lakes List. For this Policy Plan, the reference "Spring Lake / U.S. Lock and Dam #2 Pool" was changed to "Spring Lake" because Spring Lake is just a portion of the much larger Pool #2.

Priority Lakes Criteria
The lakes on the Priority Lakes List were chosen if they met at least one of the following criteria:

- High regional recreational value which includes the requirement that the surface area of the lake must be **at least 100 acres**
- Water supply lake
- Good water quality
- Special significance for wildlife habitat

High Regional Recreational Value. A lake is considered to have high regional recreational value if:

- The lake has a public boat access.
- The lake has an adjacent park.
- The lake has a surface area of at least 100 acres.

Water Supply Lake. A lake is considered a water supply lake if it is listed as having a drinking-water beneficial use as defined in Minnesota Rule 7050 and it is identified as a drinking water source (principal or reserve) in a water management plan by a local unit of government.

Good Water Quality. A lake is considered to have good water quality if the annual summer (May-September) trophic status indicators are relatively low, as follows:

- Mean water clarity (Secchi transparency) greater than or equal to 3 meters.
- Mean chlorophyll-a (trichromatic) concentration less than or equal to 10 ug/L.
- Mean total phosphorus concentration less than or equal to 23 ug/L.

Good water quality lakes are restricted to those with a surface area of 10 acres or larger.

Wildlife Significance. The Council's recently updated comprehensive development guide, *Thrive MSP 2040*, discusses the importance of ecological resources, habitat, and a healthy natural environment. There are several lakes in the Twin Cities metropolitan area that have special significance for wildlife habitat, including some where wild rice grows. A lake is considered to have special significance for wildlife habitat if it meets at least one of the following conditions:

- Designated by the MnDNR as a *Migratory Waterfowl Feeding and Resting Area* (MWFRA).
- Designated by the MnDNR as a *Wildlife Lake.*
- Has an estimated coverage of wild rice per the MnDNR's *Wild Rice Distribution and Abundance Inventory (2008).*

Basic Lake Characteristics for Management Decisions
The basic lake characteristics are:

- Lake surface area
- Shallow lake status
- Impaired water
- Watershed area
- Watershed area to lake surface area ratio

Lake Surface Area. The lake surface area is the areal extent of the lake basin as given in the MCES Lakes and Rivers GIS layer (2005).

Shallow Lakes. The Priority Lakes List uses the MnDNR definition of a shallow lake as one having a maximum depth of 15 feet or less. Whereas both shallow lakes and deeper lakes can benefit from improved watershed management, shallow lakes may require additional in-lake management strategies to address those issues that have a more pronounced effect on shallow lakes (for example, frequent internal cycling of nutrients, greater loading of nutrients, disturbance by bottom dwelling animals, and maintaining healthy aquatic plant populations).

Impaired Water. The Priority Lakes List indicates whether a lake is listed as an impaired water because of a negatively affected beneficial use according to the 2014 Inventory of Impaired Waters of the Minnesota Pollution Control Agency (MPCA). An impaired lake means it is not meeting water quality standards and beneficial use(s), as designated in Minnesota Rule 7050.

Watershed Area. The watershed area of a priority lake is the total area of the lake basin itself and any upgradient basins as delineated in MnDNR's GIS layer "DNR Watersheds - DNR Level 08 - All Catchments."

Watershed Area to Lake Surface Area Ratio. The ratio of the watershed area to lake surface area provides an indication of the potential relative stress put on a lake by runoff from the lake's watershed. The greater the ratio, the greater the stress applied to the lake from external loadings of pollutants.

Priority Lakes List											
Lake Name	DNR ID	County	Surface Area (acres)	Shallow Lake	Recreation	Water Supply	Good Water Quality	Wildlife Significance	Impaired Beneficial Use	Watershed Area (acres)	Watershed Area to Lake Area ratio
Centerville	20006	Anoka	472.8		Y	Reserve			R	1,640	3.5
Coon	20042	Anoka	1532.8		Y				C (Hg)	6,297	4.1
Crooked	20084	Anoka	118.9		Y				C (Hg)	469	3.9
East Twin	20133	Anoka	96.8		Y		Y		C (Hg)	443	4.6
Fish	20065	Anoka	337.1	Yes				Wildlife		1,619	4.8
George	20091	Anoka	491.5		Y				C (Hg)	1,853	3.8
Ham	20053	Anoka	180.5		Y				C (Hg)	853	4.7
Linwood	20026	Anoka	570.3		Y				R	7,122	12.5
Little Coon	20032	Anoka	87.9	Yes				Wild rice		2,990	34.0
Martin	20034	Anoka	249.4		Y				R	24,620	98.7
Otter	20003	Anoka	294.6		Y	Reserve			C (Hg)	1,505	5.1
Peltier	20004	Anoka	573.4		Y				R, C (Hg)	69,035	120.4
Pickerel	20130	Anoka	246.1	Yes				Wild rice		616	2.5
Rice	20008	Anoka	370.2	Yes	Y				R	81,646	220.5
Round	20089	Anoka	263.5	Yes	Y					1,573	6.0
Swan	20098	Anoka	41.2	Yes				Wild rice		868	21.1
Ann	100012	Carver	116.3		Y				C (Hg)	1,247	10.7
Auburn	100044	Carver	287.2		Y				R	8,027	27.9
Brickyard Clayhole	100225	Carver	13.9				Y			173	12.4
Courthouse	100005	Carver	12.0				Y			33	2.8
Eagle	100121	Carver	179.9	Yes	Y				R, C (Hg)	1,840	10.2
Hydes	100088	Carver	219.4		Y				R, C (Hg)	3,280	14.9
Lotus	100006	Carver	242.2		Y				R, C (Hg)	1,369	5.7
Maria	100058	Carver	168.8	Yes	Y				R	479	2.8
Minnewashta	100009	Carver	686.0		Y				C (Hg)	3,116	4.5

Priority Lakes List											
Lake Name	DNR ID	County	Surface Area (acres)	Shallow Lake	Recreation	Water Supply	Good Water Quality	Wildlife Significance	Impaired Beneficial Use	Watershed Area (acres)	Watershed Area to Lake Area ratio
Parley	100042	Carver	255.9		Y				R	12,857	50.2
Patterson	100086	Carver	234.3	Yes	Y			Wildlife		2,685	11.5
Piersons	100053	Carver	291.6		Y					1,178	4.0
Rice	100078	Carver	239.3	Yes	Y					8,534	35.7
Riley	100002	Carver	295.4		Y				R, C (Hg)	5,333	18.1
Steiger	100045	Carver	169.7		Y				C (Hg)	819	4.8
Tiger	100108	Carver	385.6	Yes	Y			Waterfowl & Wildlife		4,497	11.7
Waconia	100059	Carver	3088.1		Y				C (Hg)	10,751	3.5
Wasserman	100048	Carver	166.2		Y				R, C (Hg)	2,878	17.3
Zumbra-Sunny	100041	Carver	225.4		Y				C (Hg)	534	2.4
Byllesby	190006	Dakota	1368.5		Y				R, C (Hg)	733,166	535.7
Chub	190020	Dakota	241.5	Yes				Wild rice	R	1,487	6.2
Crystal	190027	Dakota	287.1		Y				R, C (Hg)	4,006	14.0
Kingsley	190030	Dakota	80.2	Yes			Y			213	2.7
Lac Lavon	190446	Dakota	67.0				Y		C (Hg)	371	5.5
Marcott (Ohmans)	190042	Dakota	34.1				Y			3,553	104.2
Marion	190026	Dakota	573.1		Y				C (Hg)	5,081	8.9
Orchard	190031	Dakota	236.0		Y				C (Hg)	2,348	9.9
Spring Lake	190005-01	Dakota	1839.0		Y				L (TSS), C (PCB, PFOS, Hg)	23,780,000	12,931
Bryant	270067	Hennepin	176.1		Y				R, C (Hg)	5,567	31.6
Bush	270047	Hennepin	189.0		Y		Y		C (Hg)	1,241	6.6
Calhoun	270031	Hennepin	414.8		Y				C (PFOS, Hg)	6,851	16.5
Cedar	270039	Hennepin	168.4		Y				C (Hg)	2,482	14.7
Christmas	270137	Hennepin	268.2				Y		C (Hg)	741	2.8

Priority Lakes List											
Lake Name	DNR ID	County	Surface Area (acres)	Shallow Lake	Recreation	Water Supply	Good Water Quality	Wildlife Significance	Impaired Beneficial Use	Watershed Area (acres)	Watershed Area to Lake Area ratio
Dutch	270181	Hennepin	173.8		Y				R	1,787	10.3
Eagle	270111-01	Hennepin	294.2		Y				R, C (Hg)	3,620	12.3
Fish	270118	Hennepin	234.8		Y				R, C (Hg)	2,276	9.7
Harriet	270016	Hennepin	338.5		Y				C (PFOS, Hg)	8,354	24.7
Independence	270176	Hennepin	834.1		Y				R, C (Hg)	8,395	10.1
Lake of the Isles	270040	Hennepin	114.0		Y				C (PFOS, Hg)	3,225	28.3
Little Long	270179	Hennepin	85.6				Y		C (Hg)	269	3.1
Long	270160	Hennepin	297.9		Y				R, C (Hg)	6,841	23.0
Medicine	270104	Hennepin	922.3		Y				R, C (Hg)	11,603	12.6
Minnetonka	270133	Hennepin	14185.0		Y				R, C (Hg)	78,770	5.6
Mitchell	270070	Hennepin	114.4		Y				R	1,405	12.3
Nokomis	270019	Hennepin	200.4		Y				R, C (PCB, Hg)	2,942	14.7
Nordmyr (Normandale)	271045	Hennepin	108.4	Yes	Y					21,117	194.8
Pike	270111-02	Hennepin	57.4		Y				R, C (Hg)	984	17.1
Rebecca	270192	Hennepin	265.6		Y				R, C (Hg)	1,539	5.8
Staring	270078	Hennepin	163.2		Y				R, C (Hg)	15,323	93.9
Weaver	270117	Hennepin	149.2		Y				C (Hg)	489	3.3
Whaletail	270184	Hennepin	518.1		Y				R, C (Hg)	2,333	4.5
Bald Eagle	620002	Ramsey	1044.0		Y	Reserve			R, C (Hg)	19,573	18.7
Charley	620062	Ramsey	35.2			Principal				129 + Miss. R.	
Deep	620018	Ramsey	71.6	Yes		Principal				5,712	79.8
Gervais	620007	Ramsey	235.0		Y				C (Hg)	16,622	70.7
Johanna	620078	Ramsey	210.6		Y				C (PFOS, Hg)	3,645	17.3
Josephine	620057	Ramsey	114.1		Y				C (Hg)	859	7.5

Priority Lakes List											
Lake Name	DNR ID	County	Surface Area (acres)	Shallow Lake	Recreation	Water Supply	Good Water Quality	Wildlife Significance	Impaired Beneficial Use	Watershed Area (acres)	Watershed Area to Lake Area ratio
Owasso	620056	Ramsey	371.2		Y				C (Hg)	3,033	8.2
Phalen	620013	Ramsey	197.4		Y				C (Hg)	21,186	107.3
Pleasant	620046	Ramsey	601.7			Principal			R, C (Hg)	8,240 + Miss. R.	
Snail	620073	Ramsey	148.0		Y				C (Hg)	1,050	7.1
Sucker	620028	Ramsey	61.7			Principal			C (Hg)	8,857 + Miss. R.	
Turtle	620061	Ramsey	439.1		Y				C (Hg)	778	1.8
Vadnais	620038	Ramsey	603.4			Principal			R, C (Hg)	15,157 + Miss. R.	
Wilkinson	620043	Ramsey	91.0	Yes		Principal			R	5,033	55.3
Blue	700088	Scott	150.5	Yes				Wild rice		30,451	202.3
Cedar	700091	Scott	793.6	Yes	Y				R, C (Hg)	2,447	3.1
Cleary	700022	Scott	146.4	Yes	Y				R, C (Hg)	5,624	38.4
Fish	700069	Scott	175.9		Y				R, C (Hg)	699	4.0
Fisher	700087	Scott	274.3	Yes				Wild rice		31,396	114.5
Lower Prior	700026	Scott	966.9		Y				C (Hg)	18,904	19.6
O'Dowd	700095	Scott	317.9		Y				R, C (Hg)	774	2.4
Pleasant	700098	Scott	319.0	Yes				Waterfowl		907	2.8
Rice	700025	Scott	145.6	Yes				Wild rice		1,102	7.6
Spring	700054	Scott	593.0		Y				R, C (Hg)	12,431	21.0
Thole/Schneider	700120	Scott	161.3	Yes	Y				R, C (Hg)	1,797	11.1
Upper Prior	700072	Scott	387.4		Y				R, C (Hg)	16,039	41.4
Battle Creek	820091	Washington	105.9	Yes	Y				L (Cl), C(Hg)	4,264	40.3
Big Carnelian	820049	Washington	451.6		Y		Y		C (Hg)	14,794	32.8
Big Marine	820052	Washington	1889.6		Y				C (Hg)	7,669	4.1
Bone	820054	Washington	222.6		Y				R, C (Hg)	10,027	45.0
Clear	820045	Washington	45.9				Y			2,500	54.5

Priority Lakes List											
Lake Name	DNR ID	County	Surface Area (acres)	Shallow Lake	Recreation	Water Supply	Good Water Quality	Wildlife Significance	Impaired Beneficial Use	Watershed Area (acres)	Watershed Area to Lake Area ratio
Clear	820163	Washington	429.2		Y				C (Hg)	2,554	6.0
DeMontreville	820101	Washington	157.0		Y		Y			4,294	27.4
Elmo	820106	Washington	294.3		Y		Y		C (PFOS, Hg)	14,573	49.5
Forest	820159	Washington	2282.9		Y				C (PCB, Hg)	10,724	4.7
Jane	820104	Washington	152.7		Y		Y			1,207	7.9
Lake St. Croix	820001	Washington	7800.0		Y				R	4,961,920	636.1
Little Carnelian	820014	Washington	156.7				Y		C (Hg)	16,233	103.6
Mays	820033	Washington	54.3				Y			2,393	44.1
Olson	820103	Washington	87.0	Yes			Y			4,896	56.3
Oneka	820140	Washington	393.3	Yes	Y					785	2.0
South Twin	820048	Washington	54.2				Y			1,244	23.0
Square	820046	Washington	201.9		Y		Y		C (Hg)	806	4.0
Sylvan	820080	Washington	107.3				Y			691	6.4
Terrapin	820031	Washington	149.0	Yes			Y			2,241	15.0
West Boot	820044	Washington	64.4				Y			317	4.9
White Bear	820167	Washington	2416.7		Y				C (Hg)	7,629	3.2

Beneficial Use abbreviations: R = Aquatic Recreation; L = Aquatic Life; C = Aquatic Consumption.
Pollutant/Stressor abbreviations: Cl = Chloride; Hg = Mercury; PCB = Polychlorinated biphenyl; PFOS = Perfluorooctane sulfonate; TSS = Total suspended solids
Miss. R. = The lake receives water from the Mississippi River via artificial inter-basin transfer in addition to water received from the lake's watershed.
Green highlight = new priority lake. Orange highlight = Change from previous priority lakes list

Appendix C - System Plan Requirements

The Council looks for provisions in a community's comprehensive plan that provides for wastewater service commensurate with the needs of expected future development. The Council's requirements for the wastewater, surface water and water supply sections of a comprehensive plan are listed below.

Appendix C-1: Wastewater System Plan Elements

Under state law, local governments are required to submit both a wastewater plan element to their comprehensive plan as well as a comprehensive sewer plan describing service needs from the Council. Before any local government unit in the metro area may proceed with a sewer extension, the comprehensive sewer plan must be consistent with the Council's Wastewater System Plan and be approved by the Council. The required information in comprehensive sewer plan has been broader in scope than the information required for the comprehensive plan and has provided more detailed engineering information. To simplify this process and allow the Council to review and approve both documents simultaneously, the Council has combined the required elements of both plans into the following criteria:

This section is divided into two parts:

- Requirements for communities that are served by the Council's regional system, also known as the Metropolitan Disposal System.
- Requirements for all other communities (and/or parts of communities) in the region.

Requirements for Areas Served by the Regional System

- Adopted community forecast of households and employment in 10-year increments to 2040, based on the Council's 2040 forecasts with any subsequent negotiated modifications.
- A map or maps showing the following information:
  - The communities existing sanitary sewer system identifying lift stations, existing connections points to the metropolitan disposal system, and the future connection points for new growth if needed.
  - Intercommunity connections and any proposed changes in government boundaries based on orderly annexation agreements.
  - The location of all private and public wastewater treatment plants.
  - Each existing or future connection point to the metropolitan disposal system as a local sewer service district.
- A table or tables that provide the following information:
  - Capacity and design flows for existing trunk sewers and lift stations.
  - Information on the number of existing and potential connections by local sewer service district, and projected flow volume in 10-year increments through 2040 and build-out. There is no preferred method for projecting interceptor flows. Communities may use the method that is most appropriate, and indicate methodology and assumptions used.
  - Proposed time schedule for the construction of new trunk sewer systems that require connections to the Metropolitan Disposal System.

  - Accompanying information on the type and capacity of the treatment facilities, whether municipally or privately owned, as well as copies of their appropriate National Pollutant Discharge Elimination System (NPDES) or State Disposal System (SDS) permit.
- City goals, policies and strategies for preventing and reducing excessive infiltration and inflow (I/I) in local sewer system, including:
  - Requirements and standards for minimizing inflow and infiltration and for the disconnection of illegal sump pump and foundation drain connections to the sanitary sewer system. To be included are copies of ordinances prohibiting the discharge of foundation drains and/or roof leaders to the sanitary disposal system as well as copies of ordinances requiring the disconnection of existing foundation drains, sump pumps and roof leaders from the sanitary disposal system.
  - Information on the extent, source and significance of existing I/I problems along with an analysis of costs for remediation.
  - Implementation plan including program strategy, priorities, scheduling, and financing mechanisms for eliminating and preventing excessive I/I from entering the system.

Requirements for Areas Not Served by the Regional System

- Adopted community forecast of households and employees in 10-year increments to 2040 (based on Council's 2040 forecasts with any subsequent negotiated modifications).
- Description of community's management program for on-site sewage treatment to comply with MPCA 7080, and a copy of the community's current on-site ordinance.
- Map showing the locations of existing public and private treatment systems, if any, including package treatment plants and group on-site systems.
- Map identifying location of on-site sewage disposal systems. Location of known nonconforming systems or systems with known problems should be identified.
- Description of conditions under which private, community treatment systems (for example, package treatment plants, community drainfields) would be allowed. Examples of such conditions should include allowable land uses, installation requirements, management requirements, and local government responsibilities.
- Capacity of and existing flows to public and private treatment systems.
- Brief description of the community's sewer system plan (proposed to 2040), including the following information:
  - Projected flows in 2020, 2030, and 2040.
  - Local objectives, policies and strategies for preventing and reducing excessive infiltration and inflow, including sump pumps and drain tile in the local sewer system.
  - Proposed timing and financing of any expanded/new wastewater treatment facilities.
  - Copies of facility planning reports for the upgrading of the wastewater treatment plants.

- Map showing the service areas through 2040, staging plan if available, and any proposed changes in governmental boundaries affecting the community, including any areas designated for orderly annexation.

Appendix C-2:Local Surface Water Management Plan Elements

Background

In 1995, the Metropolitan Land Planning Act was amended to require that each city and township's comprehensive plan include a local water management plan. Local water management plans need to be consistent with the requirements in Minn. Stat. 103B.235, the Metropolitan Land Planning Act and with Minnesota Rules Chapter 8410. Local water management plans are reviewed by the Council as part of the local comprehensive planning process prior to their approval by the appropriate watershed organization(s) and adoption by the city or township. Local water management plans are crucial in helping the region meet the challenge of cost-effective protection and management of water quality and quantity.

Local Water Plan Requirements

Minnesota Rules Part 8410.0160 requires the local water management plans to address specific elements. If a community does not have a currently approved local water management plan as part of its 2018 comprehensive plan update, the comprehensive plan will be found incomplete for review. If a community has a plan that does not meet the requirements for local water management plans, the Council will likely find the plan to have an impact on our system, thus requiring a plan modification.

In general, local water plans need to include a summary of the priorities and problems in the community; structural, nonstructural and programmatic actions to take to address the priorities and problems; and clearly identified funding mechanisms to fix the problems. The following list is an expansion of the requirements under Ch. 8410 and Minnesota Statute 103B.235. The list is intended to clarify, through additional detail, what communities should include in their local water management plans to ensure that their local water management plan is consistent with the requirements for local water plans and the Council's *2040 Water Resources Policy Plan.*

1. An executive summary that summarizes the highlights of the local water plan.
2. A summary of the appropriate water resource management-related agreements that have been entered into by the local community.
3. A description of the existing and proposed physical environment and land use. Data may be incorporated by reference for other required elements of this section as allowed by the WMO. The community should be aware that not all WMO plans will contain the level of detail needed for the community and, in those instances, the community will need to provide additional information. In addition, the following must be defined in the plan:
    - Drainage areas
    - Volumes, rates, and paths of stormwater runoff (runoff rates are recommended for a 24-hour precipitation event with a return frequency of 1 or 2 years. Communities with known flooding issues may want to require rate control for storms with other return frequencies such as 10, 25 or 100-year events)

4. An assessment of existing or potential water resource-related problems. At a minimum, the plan should include:
    - A prioritized assessment of the problems related to water quality and quantity in the community.
    - A list of any impaired waters within their jurisdiction as shown on the current Minnesota Pollution Control Agency (MPCA) 303d Impaired Waters.
    - If a Watershed Restoration and Protection Strategy (WRAPS) or TMDL study has been completed for the community, the community should include implementation strategies, including funding mechanisms that will allow the community to carry out the recommendations and requirements from the WRAPS or TMDL specific to that community. More information on the MPCA's WRAPS and TMDL programs can be found on the MPCA's web site at *www.pca.state.mn.us*.
    - Communities with designated trout streams should identify actions in their plan to address the thermal pollution effects from development.
    - Communities with special waters, such as outstanding resource value waters, need to meet state requirements for development near these waters

5. A local implementation program/plan that includes prioritized nonstructural, programmatic and structural solutions to priority problems identified as part of the assessment completed for number 4, above. Local official controls must be enacted within six months of the approval of the local water plan. The program/plan must:
    - Include areas and elevations for stormwater storage adequate to meet performance standards or official controls established in the WMO plan(s)
    - Define water quality protection methods adequate to meet performance standards or official controls. At a minimum, the plan should include:
        - Information on the types of best management practices to be used to improve stormwater quality and quantity. (A five-year establishment period is recommended for native plantings and bioengineering practices).
        - The maintenance schedule for the best management practices.
    - Clearly define the responsibilities of the community from that of the WMO(s) for carrying out the implementation components
    - Describe official controls and any changes to official controls. At a minimum, the plan should include:
        - An erosion and sediment control ordinance consistent with NPDES Construction Stormwater permit requirements and other applicable state requirements
        - Identify ways to control runoff rates so that land-altering activities do not increase peak stormwater flow from the site for a 24-hour precipitation event with a return frequency of 1 or 2 years. Communities with known flooding issues may want to require rate control for storms with other return frequencies (10-year, 25-year or 100-year)

        - Use of NOAA Atlas 14, Volume 8 (Precipitation Frequency Atlas of the United States) to calculate precipitation amounts and stormwater runoff rates.
        - Consider adoption of the MPCA Minimal Impact Design Standards (MIDS) performance goals and flexible treatment options.
        - For communities that do not adopt MIDS, the plan should use stormwater practices that promote infiltration/filtration and decrease impervious areas, such as with better site design and integrated stormwater management, where practical.
    - Include a table that briefly describes each component of the implementation program and clearly details the schedule, estimated cost, and funding sources for each component including annual budget totals
    - Include a table for a capital improvement program that sets forth by year, details of each contemplated capital improvement that includes the schedule, estimated cost, and funding source
6. A section titled “Amendments to Plan” that establishes the process by which amendments may be made.

Appendix C-3: Local Water Supply Plan Elements

For communities with public water supplies, prepare and implement local water supply plans consistent with the Council’s Master Water Supply Plan and source water (wellhead) protection plans consistent with MN Rules part 4720.

Minimum requirements for consistency include the following:

1. Complete all information in the DNR and Council water supply plan template. For communities without public water supply systems, just complete Part 4 – Items for Metropolitan Area Communities
2. Include extended public water supply demand projections for 2020, 2030, 2040 and ultimate (full build out) that are consistent with population forecasts in the community’s system statement
3. Acknowledge issues identified in the community’s water supply profile in Appendix 2 of the Master Water Supply Plan
4. Acknowledge alternative sources and potential partners to ensure identified potential water quality and quantity issues are adequately addressed
5. Outline actions to address identified issues, including:
    - Monitor water levels at municipal production wells (if community has a municipal water supply) and dedicated observation wells
    - Implement water conservation programs
    - Plan for water supply sources using one of these approaches:
        - Plan to use sources without identified issues to meet projected water demand
        - Demonstrate – through local monitoring and studies – that use of the proposed water supply source will not result in the issue(s) identified in the community’s water supply profile
        - Develop and implement a management plan, including milestones and partners, that includes:
            - Aquifer testing results or a plan to conduct an aquifer test
            - Evaluation of geologic conditions
            - Identification of areas where domestic wells could be impacted
            - Schedule for measurement and analysis of water levels, pumping rates

- Triggers and associated actions to protect water levels

Appendix D – Summary of Policies and Implementation Strategies

Water Resources Policy Plan Overall Goal and Policy

Thrive MSP 2040 Water Sustainability Direction:
The region's water resources are sustainable, supported by a regional strategy that balances growth and protection to improve and maintain the quality and quantity of water in our lakes, rivers, streams, wetlands and groundwater.

The Council will work with state, local and regional partners to provide for sustainable water resources through effective water supply, surface water, and wastewater planning and management.

Water Sustainability Goal:
To protect, conserve and utilize the region's groundwater and surface water in ways that protect public health, support economical growth and development, maintain habitat and ecosystem health, and provide for recreational opportunities, which are essential to our region's quality of life.

Working toward Sustainability using the Watershed Management Approach

Policy on Watershed Approach:
The Council will work with our partners to develop and implement a regional watershed-based approach that addresses both watershed restoration (improving impaired waters) and protection (maintaining water quality in unimpaired waters).

Implementation Strategies:

- Work with the watershed management structure in the metro area on issues that transcend watershed organization boundaries in order to prepare water management plans that promote the protection and restoration of local and regional water resources (lakes, rivers, streams, wetlands and groundwater).
- Through the review process for comprehensive plans, local water plans, and watershed management plans, make water resources management a critical part of land use decisions, planning protocols and procedures to ensure these plans are making progress toward achieving state and regional goals for protection and restoration of water resources.
- Provide technical and financial assistance to local governments and other partners on water issues and water management activities.
- Facilitate discussions on regional water issues that transcend community or watershed organization boundaries.
- Provide technical information to watershed organizations on practices to use and incorporate into their plans that protect water quality for our water supply sources

Working toward Sustainability of our Water Supplies

Policy on Sustainable Water Supplies:

The Council shall support and plan for the sustainable use of water sources that focuses on the implications of increasing groundwater use including impacts to surface waters, wetlands, and ecological areas while ensuring that supplies of potable water are sufficient for the region's current population and projected growth.

Implementation Strategies:

- Collaborate with agency partners in developing and implementing Groundwater Management Areas, wellhead protection plans, review of water appropriation permits, and aquifer recharge projects.
- Work with subregional work groups to define how desired groundwater levels will be established for those areas.
- Establish work groups for subregional areas and lead discussions to address water supply limitations.
- Provide technical and financial assistance to local governments and other partners on groundwater issues.
- Facilitate discussions on groundwater use issues that transcend community boundaries.

Planning for Regional Growth

Policy on Serving the Urban Area:
The Council will use the *Water Resources Policy Plan* to support and plan for sustainable water resources that protect public health, provide recreational opportunities, maintain habitat and ecosystem health and ensure that supplies of potable water are sufficient for the orderly and economical development and redevelopment of the metro area long into the future. A community's comprehensive plan is expected to accommodate the forecasts and to meet the densities specified in the Council's *Thrive MSP 2040* plan.

A community's comprehensive plan must include:

- A water supply plan that is consistent with the Twin Cities metro area Master Water Supply Plan, the Department of Natural Resources plan requirements, and Council policy
- A local surface water management plan that is consistent with Minnesota Rules Chapter 8410 and Council policy and does not adversely impact the regional wastewater system, and
- A comprehensive sewer plan that is consistent with the regional wastewater system plan.

Inconsistencies between the local plans and the Council's plans may result in the Council's finding that the community's plan is more likely than not to have a substantial impact on, or contain a substantial departure from, the metropolitan system plan, thus requiring modifications to the local comprehensive plan.

Implementation Strategies:

- Update the Twin Cities metro area Master Water Supply Plan, which provides the framework for coordinated water supply planning.

- Review local water supply plans to ensure consistency with the Twin Cities metro area Master Water Supply Plan.
- Provide technical assistance to local units of government in developing local water supply plans and wellhead protection plans, and in reviewing water appropriation permits and aquifer recharge projects.
- Review local surface water plans to ensure consistency with Council policy.
- Provide a level of wastewater service commensurate with the needs of the growing metro area, and in an environmentally sound manner.
- Provide sufficient capacity in the wastewater system to meet the growth projections and long-term service area needs identified in approved local comprehensive sewer plans.
- Stage wastewater system improvements, when feasible, to reduce the financial risks associated with inherent uncertainty in growth forecasts.
- Potentially implement early land acquisition and work closely with communities to preserve utility corridors when it is necessary to expand its facilities or locate new facilities needed to implement the wastewater system plan.
- Efficiently use existing sewer investments in developing and redeveloping areas.
- Preserve unsewered areas inside the Long-Term Wastewater Service Area for future development that can be sewered economically.
- Extend wastewater service to suburban communities if the service area contains at least 1,000 developable acres.
- Require that all communities currently served by the regional wastewater system remain in the system.
- Acquire wastewater treatment plants from suburban communities outside the current service area, based upon request through the comprehensive plan and comprehensive sewer plan process, after soliciting customer input and conducting a public hearing on the request.

Policy on Serving the Rural Area:

The Council will acquire wastewater treatment plants owned by Rural Centers, based upon request through the comprehensive plan and comprehensive sewer plan processes, and based upon criteria that ensure direct identifiable regional benefits, after soliciting customer input and conducting a public hearing on the request.

Implementation Strategies:

- Accept the wastewater service request only when the following criteria are met:
  - The community accepts the Council's growth forecasts, as well as preserves at least 1,000 developed or developable acres for growth through the land use planning authority of the county or adjacent township(s) or through an orderly annexation agreement or similar mechanism to provide for staged, orderly growth in the surrounding area.
  - The community has adequate water supply.

  - The community has adequate transportation access.
  - The community lies within the long-term wastewater service area or other regional benefits would result, such as economic development unique to the rural area or preservation of high-value water resources.
  - There are feasible and economical options for siting and permitting an expanded wastewater treatment plant, or for extending interceptor service.
  - The Council has sought customer input, has conducted appropriate financial analysis, and has conducted a public hearing on the community's wastewater service request.
- Require that, if the most economical and beneficial wastewater service option is to construct a regional interceptor to serve the community, the Council will not acquire the community's wastewater treatment plant, and the community will be responsible for decommissioning its treatment plant.
- Not allow connections to the regional wastewater system outside the sewered rural community. The Council may construct capacity to serve the long-term needs of the rural and agricultural planning areas, but will not provide service until the Council, in consultation with the appropriate community, designates the area as a developing community and the community amends its comprehensive plan accordingly.
- Preserve areas outside the Long-Term Wastewater Service Area for agricultural and rural uses, while protecting significant natural resources, supporting groundwater recharge, and allowing limited unsewered development.

Policy on Private Wastewater Systems:
Communities that permit the construction and operation of subsurface sewage treatment systems and other private wastewater treatment systems within their communities are responsible for ensuring that these systems are installed, maintained, managed, and regulated consistent with Minnesota Pollution Control Agency rules. The Council will not provide financial support to assist communities if these systems fail.

Implementation Strategies:

- The Council will use its review authority for local comprehensive plans to ensure that communities fulfill their current and future obligations regarding subsurface sewage treatment systems and other private wastewater systems.
- The Council will continue to support State rules for subsurface sewage treatment systems and other private wastewater systems.
- The Council will allow a community to connect a failing subsurface sewage treatment system or other private wastewater treatment system to the regional wastewater system at the community's expense.

Water Conservation and Reuse

Policy on Water Conservation and Reuse:

The Council will work with our partners to identify emerging issues and challenges for the region as we work together on solutions that include the use of water conservation, wastewater and stormwater reuse, and low impact development practices in order to promote a more sustainable region.

Implementation Strategies:

- Identify and pursue options to reuse treated wastewater to supplement groundwater and surface water as sources of water to support regional growth, when economically feasible.
- Promote water supply resiliency through the use of stormwater best management practices that minimize aquifer impacts and maximize groundwater recharge, where practical.
- Promote water conservation measures, including tool development and outreach.
- Encourage low impact development, land uses, and cooperative water use practices that minimize impacts on aquifers.
- Investigate reusing treated wastewater, and when cost-effective, implement reuse.
- Provide research and guidance on best management practices to use for effective surface water management.
- In partnership with others, research and promote the development of innovative best management practices including low impact development technologies and agricultural best practices.
- Install and monitor innovative nonpoint source pollution reduction practices at Council facilities and support economically feasible projects that demonstrate new technologies and their effectiveness.

Assessment of Regional Water Resources

Policy on Assessing and Protecting Regional Water Resources:
The Council will continue to assess the condition of the region's lakes, rivers, streams, and aquifers to evaluate impacts on regional water resources and measure success in achieving regional water goals.

Implementation Strategies:

- With our partners, monitor the quality of regional lakes and rivers and quality and flow of regional streams.
- Continue to assess and fill gaps in lake, stream, river, and groundwater data.
- Assess and evaluate long-term water quality trends for the region's lakes, streams, and rivers and identify key issues to be addressed.
- Maintain a regional database that contains water quality, quantity and other water related information collected as part of the Council's monitoring program.

- Investigate the need to develop and/or recommend water monitoring and assessment protocols, and other standard operating procedures for use by partners to move toward consistent regional approaches.

- In partnership with others, complete technical studies to understand the region's long-term water supply availability and demand and to identify water sources for a specific community or subregional area.

- Evaluate the potential for enhancement of aquifer recharge, including identification of high-potential areas for recharge.

- Assess the use, capacity, quality and vulnerability of the local and subregional water supply systems and identify high-potential areas for recharge.

- Convene stakeholders and collaborate with partners to identify water quality improvement implementation paths.

Investment

Investment Policy:
The Council will strive to maximize regional benefits from regional investments.

Implementation Strategies:

- Invest in nonpoint-source pollution control when the cost and long-term benefits are favorable compared to further upgrading wastewater treatment.
- Consider pollutant trading or off-set opportunities with nonpoint-sources of pollution when cost-effective and environmentally beneficial.
- Invest in wastewater reuse when justified by the benefits for supplementing groundwater and surface water as sources of water to support regional growth, and by the benefits for maintaining water quality.
- Potentially invest strategically to further the effectiveness of the region's nonpoint-source pollution prevention and control program and to ensure efficient investment to achieve regional water quality objectives.
- Support cost-effective investments in water supply infrastructure to promote sustainable use and protect the region's water supplies by:
    - Developing criteria to identify water supply projects with regional benefit.
    - Promoting equitable cost-sharing structure (s) for regionally-beneficial water supply development projects.
    - Supporting cost-benefit analyses of alternative water supply options.
    - Identifying funding mechanisms for regionally-beneficial water supply development projects.

Wastewater Services

Wastewater Sustainability Policy:
The Council will provide efficient, high-quality, and environmentally sustainable regional wastewater infrastructure and services.

The Council shall conduct its regional wastewater system operations in a sustainable manner as is economically feasible. Sustainable operations relates not only to water resources but also to increasing energy efficiency and using renewable energy sources, reducing air pollutant emissions, and reducing, reusing, and recycling solid wastes.

Implementation Strategies:

- Implement and enforce Waste Discharge Rules for the regional wastewater system.
- Preserve regional wastewater system assets of the Council through effective maintenance, condition and capacity assessment, and capital investment.
- Accept septage, biosolids, leachate, and other hauled liquid waste at designated sites, provided that the waste can be efficiently and effectively processed.
- Reuse treated wastewater to meet water needs within Council wastewater treatment facilities where economically feasible.
- Provide industries with incentives to pretreat wastewater to reduce its strength and thus provide the most environmental and economical benefit for the region.
- Generate energy from biosolids processing, utilize energy efficient processes and equipment, and reduce building energy use.
- Pursue other renewable energy sources, such as solar power generation, thermal energy recovery, and new technologies – such as fuel cells − as they become proven and economical.
- Stabilize and reduce the volume of biosolids through thermal processing or anaerobic digestion, and utilize the remaining solids as fertilizer and soil conditioner.
- Improve sustainability of wastewater operations, when economically feasible.

Policy on Inflow and Infiltration:
The Council will not provide additional capacity within its interceptor system to serve excessive inflow and infiltration.

The Council will establish inflow and infiltration goals for all communities discharging wastewater to the regional wastewater system. Communities that have excessive inflow and infiltration in their sanitary sewer systems will be required to eliminate the excessive inflow and infiltration within a reasonable time period.

Implementation Strategies:

- Maintain and rehabilitate Council interceptors to minimize inflow and infiltration.
- Develop inflow and infiltration goals for all communities served by the regional wastewater system.

- Require all communities served by the regional wastewater system to include its inflow and infiltration mitigation program in its comprehensive sewer plan, including a program to mitigate sources of inflow and infiltration from private property.
- Limit expansion of service within those communities where excessive inflow and infiltration jeopardizes the Council's ability to convey wastewater without an overflow or backup occurring, or limits the capacity in the system to the point where the Council can no longer provide additional wastewater services. The Council will work with those communities on a case-by-case basis, based on the applicable regulatory requirements.
- Potentially institute a wastewater rate demand charge for those communities that have not met their inflow and infiltration goal(s), if the community has not been implementing an effective inflow and infiltration reduction program as determined by the Council, or if regulations and/or regulatory permits require Council action to ensure regulatory compliance.

  The wastewater demand charge will include the cost of wastewater storage facilities and/or other improvements necessary to avoid overloading Council conveyance and treatment facilities, and the appropriate charges for use of capacity beyond the allowable amount of inflow and infiltration.
- Work with the State to attempt to (1) make funds available for inflow and infiltration mitigation, and (2) promote statutes, rules, and regulations to encourage I/I mitigation.
- Develop a program to assist communities with reducing inflow and infiltration from private property sources.

Wastewater System Finance Policy:
The Council will continue to implement regional wastewater service fees and charges based on regional cost of services and rules adopted by the Council.

Implementation Strategies:

- Metropolitan wastewater charges will be allocated among local government units based on volume of wastewater treated.
- Industrial wastewater strength charges will be based on actual or average discharge strength above domestic wastewater strength.
- Load charges for septage, portable-toilet waste, holding-tank wastewater and out-of-region wastes will be uniform for each type of load, and based on the volume of the load, the average strength of the types of loads, and the costs of receiving facilities.
- Sewer availability charges (SAC) will be uniform within the urban area based on capacity demand for classes of customers and the SAC Procedure Manual. Sewer availability charges for a rural center will be based on the reserve capacity and debt service of facilities specific to the rural center.
- Other fees recovering costs of specific services may be imposed, as approved by the Council.
- Cost-sharing between the Council and a local governmental unit may be used when construction of regional wastewater facilities provides additional local benefits for an incremental increase in costs.

- Facilities that are no longer a necessary part of the regional wastewater system will be conveyed to the benefiting local governmental unit, or will be abandoned or sold, pursuant to related statutes.

- Seek customer input prior to, and give at least three months notice of, any material changes in the design of charges.

- Continue efforts to work to simplify and improve SAC and to communicate to customers.

Appendix E – Definitions

Agricultural Area: Communities that encompass areas with prime agricultural soils that are planned and zoned for long-term agriculture. Maximum allowable density is 4 units/40 acres.

Aquifer: A saturated geologic formation that will yield a sufficient quantity of water to serve as a private or public water supply.

Best management practices: A set of recommendations pertaining to the development and maintenance of varied land uses, aimed at limiting the effects of development, such as soil erosion and stormwater runoff, on the natural environment. See the Council's *Urban Small Sites Best Management Practices Manual* for specific examples of Best Management Practices.

Conservation: The management of natural resources to prevent waste, destruction or degradation.

Density: The number of dwelling units per net residential acre of land.

Design to average flow ratio: The design average flow is calculated as the product of the long-term service area times 800 gallons per acre per day. This value represents an annual average flow from a service area for long-term development.

Design peak average flow: The design peak to average ratio is the ratio of the peak hour flow used for hydraulic design divided by the design average flow.

Design peak hour flow: The design peak hour flow is calculated as the product of the design average flow times the MCES specified peak to average ratio.

Developable land: Land that is suitable as a location for structures and that can be developed free of hazards to, and without disruption of, or significant impact on, natural resource areas.

Diversified Rural: Communities that are home to a variety of farm and nonfarm land uses including very large-lot residential, clustered housing, hobby farms, and agricultural uses. Located adjacent to the Emerging Edge Suburban communities, the Diversifies Rural designation protects rural land for rural lifestyles today with the potential of becoming urbanized after 2040. Maximum allowable density is 1-2.5 units for existing lots, and 1 unit/10 acres where possible.

Emerging Suburban Edge: Cities, townships and portions of both that are in early stages of transitioning into urbanized levels of development. In the majority of these communities, less than 40% of the land has been developed. Parts of Emerging Suburban Edge communities are in the MUSA and all have a minimum average net density of 3-5 units/acre.

Excessive I/I: a) I/I that results in the communities wet weather flows to be violation of the Metropolitan Council's established I/I goals for the community. b) I/I that causes the peak hourly flow to exceed the value determined by multiplying the average flow by the value of the peak to average ratio used by MCES to design interceptors and pump stations.c) I/I that exceeds 25 gallons per day per capita on a maximum monthly basis.

Forecast: In *Thrive MPS 2040*, a calculation of growth in population, households and jobs based on data about current conditions (for example, the 2010 Census) that is extrapolated into the future.

Groundwater: The supply of freshwater under the surface in an aquifer or soil that forms a natural reservoir. (Compare with *surface water.*)

Growth strategy: The Council's selection of an urban growth and development pattern for the region and the measures to implement it.

Household: All the people who occupy a housing unit.

Imminent threat to public health or safety: Situations with the potential to immediately and adversely impact or threaten public health and safety.

Infill: Development or redevelopment of land that has been bypassed, remained vacant, and/or is underused as a result of the continuing urban-development process.

Infiltration:

1. The seepage of water from land surface down below the root zone. This water may move horizontally through the soil toward nearby streams, wetlands, and lakes – becoming baseflow. Or this water may move vertically down to recharge deeper regional aquifers.

2. The seepage of groundwater into sewer pipes through cracks or joints in the pipes.

Inflow: Inflow is typically flow from a single point, such as discharge from sump pumps and foundation drains, or stormwater entering openings in the sewer access covers.

Infrastructure: Fixed facilities, such as sewer lines and roadways; permanent structures.

Integration: The incorporation of all planning aspects (for example, land use, transportation, housing, water resources, and natural resources) into decisions about development.

Investments, regional investments: Investments made by the Metropolitan Council into regional infrastructure.

Land planning act : (See *Metropolitan Land Planning Act.*)

Land supply: Available amount of developable land.

Local comprehensive plan: Plans for local land use and infrastructure. Counties, cities and townships are required to have their local comprehensive plans reviewed by the Metropolitan Council to ensure that they are consistent with metropolitan system plans. (Compare with *comprehensive plan.*)

Local government: Municipal units of government, such as counties, cities and townships.

MDS: Metropolitan Disposal System

Measured wet weather peak to average ratio: The observed peak-hour flow during wet weather divided by the target annual flow.

Metropolitan Development Guide: The collection of regional plans that includes Thrive MSP 2040 and the policy plans for the regional systems: transportation, wastewater and water quality, regional parks and open space.

Metropolitan Land Planning Act : Minnesota Statute 473 directing the Council to adopt long-range, comprehensive policy plans for transportation, airports, wastewater services, and parks and open space, and authorizing the Council to review the comprehensive plans of local governments.

Metropolitan Urban Service Area (MUSA): The area, in which the Metropolitan Council ensures that regional services and facilities under its jurisdiction are provided.

Multifamily housing: Residential structure with two or more separate dwelling units.

Nonurban land uses: Residential, commercial or industrial land uses that are not found in the urban area, and where urban services are unavailable. (Compare with *urban land uses.*)

Observed peak-hour flow: The observed peak- hour flow is the highest flow rate over one hour duration during a 24-hour period that has been measured and reported.

Observed peak-to-average ratio: The observed peak to average ratio is the observed peak hour flow divided by the annual average flow.

On-site septic system: System for disposing and treating human and domestic waste at or near the location where the waste is generated, such as a septic tank and soil absorption system or other system, allowed by state and city when access to the municipal sewer system is not required of feasible.

0pen Space: Public and private land that is generally natural in character. It may support agricultural production, or provide outdoor recreational opportunities, or protect cultural and natural resources. It contains relatively few buildings or other human-made structures. Depending on the location and surrounding land use, open space can range in size from a small city plaza or neighborhood park of several hundred square feet, corridors linking neighborhoods of several acres to pasture, croplands or natural areas and parks covering thousands of acres.

Ordinance: A law or regulation adopted by a governmental authority, usually a city or county.

Policy Area: An area distinguished by its land use patterns, community needs and other factors, with its own set of specified policies and implementation strategies.

Recharge:

1. Process by which water from rainfall, snowmelt or other sources seeps through the soil into the saturated zone.

2. The portion of infiltration that moves from the unsaturated sediment below the root zone into the underlying aquifers (saturated zone).

Recharge Area: An area where surface water from rainfall, snowmelt or other sources seeps through the soil into the saturated zone.

Redevelopment: Any proposed expansion, addition, or major façade change of an existing building, structure, or parking facility.

Regional Infrastructure: Infrastructure pertaining to any of the Council's systems: wastewater, transportation, and parks and open space (See also *regional systems.*)

Regional Systems: Systems for which the Metropolitan Council is the responsible planning and operating authority. They include wastewater services, transportation, parks and open space, and airports. (See also *regional infrastructure*.)

Reinvestment: Investment intended to improve upon, remodel or replace existing infrastructure that has become out-dated and obsolete.

Runoff: Rainfall or snowmelt that has not evaporated or infiltrated into the soil, but flows over the ground surface.

Rural Centers: Local commercial, employment, and residential activity centers serving rural areas in the region. These small towns are surrounded by agricultural lands and serve as centers of commerce to those surrounding farm lands. The density is 3-5 units/acre.

Rural Residential Area: Communities that have residential patterns characterized by large lots and do not have plans to provide urban infrastructure. Maximum allowable density is 4 units/40 acres.

Septage: Solids and liquids removed during periodic maintenance of an individual sewage treatment system, or solids and liquids that are removed from toilet waste treatment devices such or a holding tank.

Septic system: (See *on-site septic treatment system.*)

Sewershed: The area that actually or could potentially contribute wastewater to a single point in the MCES interceptor system.

Stormwater: Surplus surface water generated by rainfall that does not seep into the earth but flows overland to flowing or fixed bodies of water. (See also *runoff.*)

Suburban area: Communities that saw their primary era of development during the 1980s and early 1990s. Suburban communities also include places that were once resort destinations along Lake Minnetonka and White Bear Lake and along the St. Croix River. Suburban communities are in the MUSA and have a minimum average net density of 5 units/acre.

Suburban Edge: Communities that have experienced significant residential growth beginning in the 1990s and continuing to the 2010s. At least 40% of the land in these communities is developed, but significant amounts of land remain for future development. Suburban Edge communities are in the MUSA and have a minimum average net density of 3-5 units/acre.

Surcharging: To fill beyond the capacity of the pipe; overflow.

Surface Water: Water on the earth's surface exposed to the atmosphere, such as rivers, lakes and creeks. (Compare with *groundwater.*)

Sustainable Development: Development that maintains or enhances economic opportunity and community well-being while protecting and restoring the natural environment upon which people and economies depend. Sustainable development meets the needs of the present without compromising the ability of future generations to meet their own needs.

System Plans: Long-range comprehensive policy plans for transportation, airports, wastewater services, and parks and open space.

System Statements: Statements sent to communities that include system plan information used to guide the preparation of the comprehensive plan.

Urban area: Communities that are adjacent to the Urban Center communities and have seen considerable development and growth along highways. Urban areas are in the MUSA and have a minimum average net density of 10 units/acre.

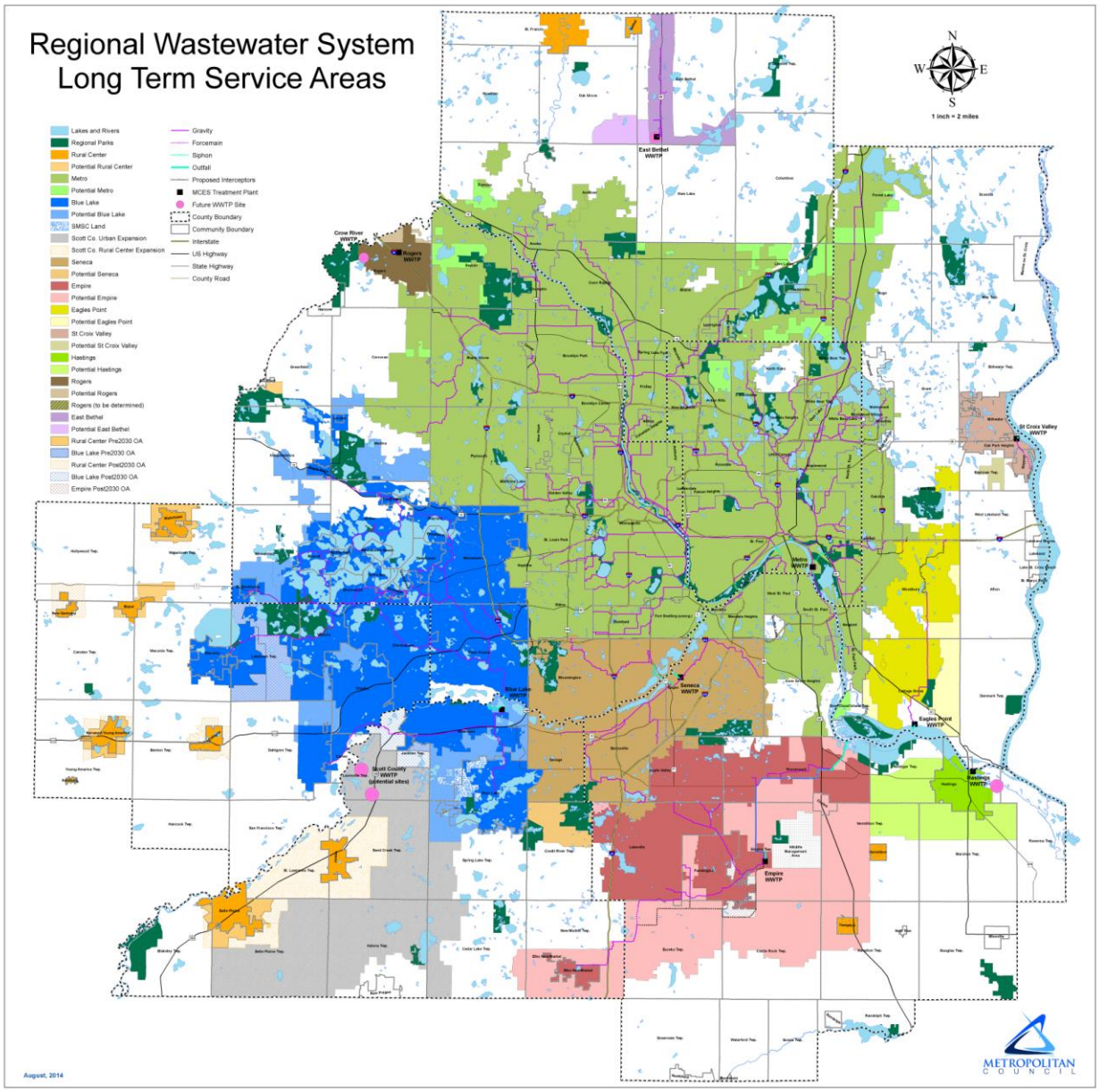
Urban Center: Communities that include the largest, most centrally located and most economically diverse cities of the region. Urban centers are in the metropolitan urban service area (MUSA) and have a minimum average net density of 20 units/acre.

Wastewater: Water carrying waste from domestic, commercial, or industrial facilities together with other waters that may inadvertently enter the sewer system through infiltration and inflow.

Wastewater treatment plant: A facility designed for the collection, removal, treatment, and disposal of wastewater generated within a service area.

Wet-weather peak ratio: Average of three highest peak days divided by the average daily flow.

Appendix F – Map of Regional Wastewater System Long-Term Service Areas



City of RAMSEY

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March 20, 2015

Re: City of Ramsey Review Comments – Draft Water Resources Policy Plan

To whom it may concern:

Thank you for the opportunity to review the draft Water Resources Policy Plan (WRPP). The City of Ramsey offers the following comments for your consideration.

The City of Ramsey supports the Met Council's goal of achieving sustainable water systems. However, achieving sustainable water systems across the twin cities metropolitan area must be achieved in an equitable manner.

The City of Ramsey supports the regionalization of water systems, but only if such systems can be funded equitably across the communities they serve. The City would also like to stress that developing regional water supply system partnerships can be extremely difficult and time consuming, particularly when local agencies are expected to take the lead. We therefore request that the Met Council consider actively supporting and leading the discussions for the development of regional partnerships to ensure success in such endeavors.

The City of Ramsey would like to stress the financial difficulties associated with converting groundwater supply systems to surface water supply systems. Due to the high costs associated with such system conversions, local agencies are simply unable to pay for such improvements on their own and would require financial assistance to comply with such requirements.

We would also like to emphasize the need to maintain groundwater supply systems for supplemental or emergency water supply needs, such as when pollutants are released in surface waters triggering temporary facility shutdowns.

The City also vigorously supports further exploration and implementation of water conservation methods, including reusing wastewater and promoting infiltration practices to aid in groundwater recharge.

Based on our review we did not identify anything in the draft WRPP that significantly conflicts with the current goals or initiatives of the City of Ramsey. However, based on our other recent Met Council policy plan reviews we question whether the draft WRPP accurately reflects population growth forecasts for the area, and are therefore unsure about the accuracy of some of the information included in the draft WRPP.

The draft WRPP does not appear to create any new mandates for the City of Ramsey, but instead appears to perpetuate and expand upon existing policies that could ultimately direct the City's future water supply source towards surface waters instead of groundwater aquifers. Because the City of Ramsey borders the Mississippi River, the Met Council previously directed the City to explore the use of the Mississippi River as a potential water supply source before any new groundwater supply wells would be considered. In response, the City completed a study which showed that a surface water treatment facility may indeed be technically feasible, but it would likely not be economically feasible if the intent is to serve only the needs of the City of Ramsey, unless significant outside financial assistance was received. However, if multiple communities were to partner in constructing a regional surface water treatment facility to serve the needs of all the communities, it could then be economically feasible.

The City of Ramsey appreciates the opportunity to comment on the draft WRPP and hopes that the Metropolitan Council will continue to work with the City to address our local concerns and needs related to water resources. Please note that our concerns with the population forecasts are not about our future land use vision, but rather how that vision relates to current infrastructure capacities, as well as future infrastructure investments and funding opportunities.

If you have any questions on these comments please feel free to call me at 763-433-9825, or email me at bwestby@cityoframsey.com.

Sincerely,

Bruce Westby, P.E.
City Engineer

C: Kurt Ulrich, City Administrator
Tim Gladhill, Community Development Director