

City of Ramsey
Agenda
Regular City Council
Tuesday, July 14, 2015
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Presentation**
 1. Recognize Ramsey as a Heart Safe Community
 2. Night to Unite
- 3. Citizen Input**
- 4. Consent Agenda**
 1. Receive Cash and Investments for Period Ending June 30, 2015
 2. Receive May 2015 Financial Reports - General Fund and Enterprise Funds
 3. Approve Licenses
 4. Approve the Following Meeting Minutes:
 1. City Council Work Session dated 06/23/2015
 2. City Council Regular dated 06/23/2015
 5. Approve Application from the Anoka Women of Today to Conduct Bingo at Ramsey Happy Days on September 12, 2015
 6. Approve Exemption for a Gambling License for Madelia Area Chamber of Commerce & Visitors Bureau
 7. Approve Temporary Easement By and Between the City of Ramsey and GS Land, LLC for Lot 25, Harvest Estates Located at 15153 Nowthen Blvd. NW; Case of GS Land, LLC
 8. Consider Request from Lennar Homes to Stockpile Topsoil Supply On Site
 9. Adopt Resolution # 15-07-176 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 18, 2015 through July 8, 2015

- 10.** Report from Public Works Committee meeting dated June 16, 2015
1. Consider Drainage Options for 173rd Avenue and Gibbon Street Area: Ratify the recommendation of the Public Works Committee to recommend that the City Council consider ordering a feasibility study that will include an analysis, determination of specific costs and how this works with policy, for Gibbon Street - 173rd Avenue Drainage concerns.
 2. Consider Recommendation for Zeolite Street Storm Sewer Extension to Lake Ramsey: No motion needed. Staff has the guidance they need.
 3. Consider Street Width Recommendation for Andrie Street and 164th Lane Reconstruction Project: Since the original recommendation stands with looking at parking on one side in select areas as an amendment, no motion is needed.
 4. Recommend Revising Street Names from (East) Town Center Drive to Center Street, and from East/West Ramsey Parkway to Ramsey Parkway: Ratify the recommendation of the Public Works Committee that the City Council rename (East) Town Center Drive to Center Street, and renaming East/West Ramsey Parkway to Ramsey Parkway.

Committee/Staff Input

1. Minnesota Department of Health Variance on Fluoride Concentration in Drinking Water: No action taken; for information purpose only.

5. Approve Agenda

6. Public Hearing

7. Council Business

1. Adopt Resolution #15-07-175 Ordering Feasibility Report for 2016 Street Maintenance Program Division C, Andrie Street and 164th Lane Reconstruction; Improvement Project #16-00
2. Adopt Resolution #15-07-173 Accepting Bids and Awarding a Contract for 2015 Street Maintenance Program Division A, Sealcoat Improvements; Improvement Project #15-00
3. Adopt Resolution #15-07-174 Accepting Bids and Awarding a Contract for 2015 Street Maintenance Program Division B, Overlay Improvements; Improvement Project #15-00
4. Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 6228 Highway 10 NW; Case of Country Side Services of Minnesota, Inc.
5. Adopt Ordinance #15-12 Amending City Code Chapter 10 (Animals) and Section 117-111 (R-1 Residential District) Amending Approval Process for Certain Animals
6. Review Recent Feedback Concerning Buildable Area on Parcels with Floodplains and Wetlands
7. Continue Discussion Related to Dominion Development & Acquisitions, LLC's Potential Purchase of City Owned Property (portions may be closed to the public)

8. Adopt Resolution #15-07-182 Appointing City Administrator as Deputy City Clerk in Addition to the City Administrator's Existing Duties per Minnesota Statute 412.151 in the Event of the Absence of the City Clerk.

8. **Mayor/Council/Staff Input**

9. **Adjournment**

Meeting Date: 07/14/2015

Information

Title:

Recognize Ramsey as a Heart Safe Community

Purpose/Background:

Purpose: To publicly recognize the achievement of the City of Ramsey officially becoming a Minnesota Heart Safe Community.

Background. The City of Ramsey has officially met all criteria required to become a Minnesota Heart Safe Community. An award presentation is scheduled for the this evening. Heart Safe- Ramsey will continue to work at its mission of increasing survival rates of sudden cardiac arrest by educating the public in hands-only bystander CPR and proper AED use. 572 residents have been trained so far.

Heart Safe- Ramsey Champion Tim Hoffman will be present.

Attached is the Press Release announcing Ramsey as a Heart Safe Community.

Attachments

Press Release Heart Safe Community

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 07/09/2015

Reviewed By

Kurt Ulrich

Date

07/09/2015 01:33 PM

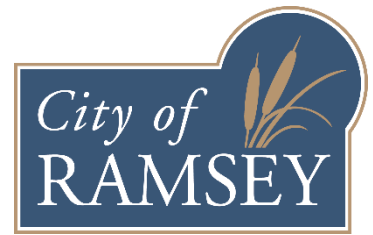
Started On: 07/08/2015 03:34 PM

PRESS RELEASE

Date: July 8, 2015

FOR IMMEDIATE RELEASE

City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303



Ramsey Officially Becomes a Minnesota Heart Safe Community

The City of Ramsey is proud to announce that it has officially met all criteria required to become a Minnesota Heart Safe Community.

An award presentation is scheduled for the next Ramsey City Council meeting on **Tuesday, July 14th at 7:00 p.m.** in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, MN 55303. Please join us in acknowledging this community achievement!



Along with the official designation, the City of Ramsey will be presented with a Heart Safe Community Certificate, an official Heart Safe-Ramsey logo, and two Heart Safe road signs for recognition within the community.

Heart Safe- Ramsey will continue to work at its mission of increasing survival rates of sudden cardiac arrest by educating the public in hands-only bystander CPR and proper use of an AED. The Heart Safe- Ramsey program has set a goal of training 1,400 citizens in bystander CPR and proper AED use. 572 residents have been trained so far. Due to the high number of events that Heart Safe-Ramsey is involved with during the summer months, the regularly scheduled monthly training sessions at the Ramsey Municipal Center have been temporarily postponed. However, you can still join us for training at various events this summer!

For more information on where Heart Safe-Ramsey will be running FREE Bystander CPR and AED training sessions this summer, or to request a session, please contact us at savedbycpr@hotmail.com, or check out the Heart Safe Ramsey Facebook page.

For more information:

www.cityoframsey.com/heartsafe

www.facebook.com/RamseyHeartSafe

Heart Safe- Ramsey Champion, Tim Hoffman- savedbycpr@hotmail.com, 763-438-2416

City of Ramsey Public Information & Event Specialist, Nichole Wenberg- nwenberg@cityoframsey.com

Meeting Date: 07/14/2015

Information

Title:

Night to Unite

Purpose/Background:

Purpose: To inform the public about Night to Unite.

Background: Night to Unite is always the first Tuesday of every August. Through Night to Unite, we work to build strong, safe, united neighborhoods, heighten crime prevention awareness and strengthen police-community relationships. Neighborhoods around the country are planning celebrations commemorate this evening. Police Chief Katers will present information .

Attachments

No file(s) attached.

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Kurt Ulrich | Kurt Ulrich | 07/09/2015 01:33 PM |
| Form Started By: Jo Thieling | | Started On: 07/08/2015 03:49 PM |
| Final Approval Date: 07/09/2015 | | |

CC Regular Session

4. 1.

Meeting Date: 07/14/2015

By: Diana Lund, Finance

Information

Title

Receive Cash and Investments for Period Ending June 30, 2015

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending June 30, 2015.

Cash and investment report shows the monthly cash flow - receipts and expenditures through June 30, 2015 with the current listing of the city's investment portfolio.

Action:

None required. Informational only.

Attachments

Cash & Investments for Period Ending June 30, 2015

Form Review

Inbox

Kurt Ulrich

Diana Lund (Originator)

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 07/09/2015

Reviewed By

Diana Lund

Diana Lund

Kurt Ulrich

Date

07/02/2015 01:38 PM

07/02/2015 01:40 PM

07/09/2015 01:21 PM

Started On: 07/01/2015 12:37 PM

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended June 30, 2015

| | June-15 CURRENT MONTH | 2015 YEAR-TO-DATE |
|---|--------------------------|-------------------------|
| CASH AND TEMPORARY INVESTMENTS | | |
| BEGINNING BALANCE | \$ 50,380,803.85 | \$ 48,282,687.30 |
| CASH INFLOWS: | | |
| Daily Deposit | 2,277,024.00 | 9,034,976.39 |
| Tax Settlements | 3,650,000.00 | 3,730,548.50 |
| U/B Receipts | 53,058.23 | 1,520,718.52 |
| Credit Cards | 36,224.35 | 454,898.12 |
| Interest Earnings [Net of Interest Paid on Investments] | 80,900.83 | 354,545.56 |
| Bond Proceeds | 5,061,557.86 | 5,061,557.86 |
| TOTAL CASH INFLOW | \$ 11,158,765.27 | \$ 20,157,244.95 |
| TOTAL CASH AVAILABLE | \$ 61,539,569.12 | \$ 68,439,932.25 |
| CASH OUTFLOWS: | | |
| Prepaid Checks | 509,981.87 | \$ 2,803,397.58 |
| Bills Lists | 339,935.02 | 2,466,788.51 |
| Pay Estimates | 527,920.38 | 882,014.25 |
| Credit Cards | 3,774.95 | 15,383.04 |
| Payroll - Net | 285,839.76 | 1,787,516.34 |
| Flex Reimbursement | 7,240.80 | 35,811.60 |
| Void Checks/Dormant Checks Paid | | (12,730.41) |
| Debt Service | 295,450.14 | 892,325.14 |
| Miscellaneous [Bank Charges; etc.] | - | - |
| TOTAL CASH OUTFLOW | \$ 1,970,142.92 | \$ 8,870,506.05 |
| POOLED CASH AND TEMPORARY INVESTMENTS | | |
| ENDING BALANCE | \$ 59,569,426.20 | \$ 59,569,426.20 |
| MEMO - NET 2015 CASH INFLOW (OUTFLOW) | 9,188,622.35 | 11,286,738.90 |
| INVESTMENT PORTFOLIO SUMMARY | | |
| BEGINNING BALANCE | \$ 42,928,599.51 | 43,917,588.88 |
| Purchases | 3,635,000.00 | 8,847,000.00 |
| Maturities/Sales | (1,126,528.07) | (7,327,517.44) |
| ENDING BALANCE | \$ 45,437,071.44 | \$ 45,437,071.44 |

2015 CASH AND INVESTMENT ACTIVITY

| CITY INVEST # | STATED MAT DATE | BROKER | SECURITY DESCRIP | CUSIP | PRIN | PURCH 2015 | SOLD/ | BV | PAR | YTM |
|------------------|-----------------------|---------|------------------------|------------|-----------------|---------------|----------------|---------------------------|-----------|-------|
| | | | | | BAL 1/1/2015 | | MATURE 2015 | PRIN BAL 12/31/2015 | | |
| 14M1205A | 9/18/2014 | 4M | CD-BANNER CAPITAL B | 19274 | 246,700.00 | | 0.00 | 246,700.00 | 246,700 | 0.70% |
| 14M1205B | 9/18/2014 | 4M | CD-CAPITAL BANK NA (I | 35278 | 83,300.00 | | 0.00 | 83,300.00 | 83,300 | 0.85% |
| 14M1205C | 9/18/2014 | 4M | CD-SONABANK (BOND P. | 57968 | 161,000.00 | | 0.00 | 161,000.00 | 161,000 | 0.75% |
| 14M1212A | 9/18/2014 | 4M | CD-BANK OF THE OZARK | 110 | 198,000.00 | | 0.00 | 198,000.00 | 198,000 | 0.26% |
| 14M1212B | 9/18/2014 | 4M | CD-ONEWEST BANK NA (| 58978 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 0.30% |
| 141009 | 4/9/2015 | 4M | Term Series 4M | | 1,000,000.00 | | 1,000,000.00 | 0.00 | 1,000,000 | 0.17% |
| 141212B | 12/14/2015 | 4M | Term Series 4M | | 1,000,000.00 | | 0.00 | 1,000,000.00 | 1,000,000 | 0.25% |
| | | | | | | | | 1,839,000.00 | | |
| 150330 | 12/30/2019 | BAIRD | FHLMC | 3134G6KS1 | | 500,000.00 | 0.00 | 500,000.00 | 500,000 | 2.00% |
| 140904 | 9/1/2021 | BAIRD | OKLAHOMA TAXABLE | 678519RP6 | 535,000.00 | | 0.00 | 535,000.00 | 535,000 | 2.45% |
| | | | | | | | | 1,035,000.00 | | |
| 141212A | 6/12/2017 | ICD SEC | CD-ALLY BANK | 02006LMP5 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 1.20% |
| 140709 | 7/11/2016 | ICD SEC | CD-ALLY BANK | 02006LFP3 | 76,000.00 | | 0.00 | 76,000.00 | 76,000 | 0.65% |
| 121219A | 12/21/2015 | ICD SEC | CD-ALLY BANK | 02005QU76 | 58,000.00 | | 0.00 | 58,000.00 | 58,000 | 0.90% |
| 141211 | 12/12/2016 | ICD SEC | CD-AMERICAN EXPRESS | 02587DWT1 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 1.05% |
| 140725B | 1/25/2017 | ICD SEC | CD-AMERICAN WEST BA | 03059OD59 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 | 0.80% |
| 140813 | 2/16/2016 | ICD SEC | CD-BANCO POPULAR | 05967ES75 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.65% |
| 150415 | 4/13/2017 | ICD SEC | CD-BANK CASTILE | 061077BC6 | | 150,000.00 | 0.00 | 150,000.00 | 150,000 | 0.70% |
| 150515 | 5/15/2017 | ICD SEC | CD-ENERBANK | 29266NK71 | 99,000.00 | | 0.00 | 99,000.00 | 99,000 | 0.90% |
| 150604A | 6/1/2016 | ICD SEC | CD-BANK OF INDIA | 06278C4G7 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 0.45% |
| 150604B | 9/1/2016 | ICD SEC | CD-SAFRA NATIONAL B/ | 78658QNS8 | | 250,000.00 | 0.00 | 250,000.00 | 250,000 | 0.50% |
| 150612 | 12/30/2016 | ICD SEC | CD-BERKSHIRE BANK | 084601DT7 | | 250,000.00 | 0.00 | 250,000.00 | 250,000 | 0.70% |
| 150619 | 12/19/2016 | ICD SEC | CD-SPRINGFIELD FIRST (| 85047AAFO | 200,000.00 | | 0.00 | 200,000.00 | 200,000 | 0.60% |
| 150624 | 12/26/2017 | ICD SEC | CD-CAPITAL ONE BANK | 29266NK71 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 1.30% |
| 150626A | 12/27/2016 | ICD SEC | CD-PREFERRED BANK | 740367EC7 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 0.55% |
| 150626B | 6/26/2017 | ICD SEC | CD-BMW BANK OF NORT | 05580A0BY9 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 1.05% |
| 150629 | 1/30/2017 | ICD SEC | CD-GNB BANK | 36198JAX2 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.80% |
| 150630A | 12/30/2016 | ICD SEC | CD-MERRICK BANK | 59013JFR5 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 0.75% |
| 150630B | 3/30/2017 | ICD SEC | CD-BANK OF NORTH CAI | 06414QVR7 | | 250,000.00 | 0.00 | 250,000.00 | 250,000 | 0.85% |
| 141224A | 6/24/2015 | ICD SEC | CD-BANK INDIA | 06278CG66 | 100,000.00 | | 100,000.00 | 0.00 | 100,000 | 0.35% |
| 131224A | 12/27/2016 | ICD SEC | CD-BANK OF BARODA | 06062ACN7 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 | 1.00% |
| 140716 | 7/16/2019 | ICD SEC | CD-BARCLAYS BANK | 06740KHF7 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 2.05% |
| 150220 | 8/19/2016 | ICD SEC | CD-BBCN BANK | 073296BJ3 | | 198,000.00 | 0.00 | 198,000.00 | 198,000 | 0.55% |
| 131127 | 11/25/2015 | ICD SEC | CD-BEAL BANK USA | 07370WBF2 | 78,000.00 | | 0.00 | 78,000.00 | 78,000 | 0.65% |
| 131218 | 12/16/2015 | ICD SEC | CD-BEAL BANK USA | 07370WC27 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 0.65% |
| 121123C | 11/16/2016 | ICD SEC | CD-BMW BANK OF NORT | 05568P2K2 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 1.20% |
| 141126 | 11/28/2016 | ICD SEC | CD-CAPITAL ONE BANK | 140420RA0 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 1.05% |
| 130726A | 1/26/2016 | ICD SEC | CD-CATHAY BANK | 149159JA4 | 248,000.00 | | 0.00 | 248,000.00 | 248,000 | 0.70% |
| 140818 | 8/18/2016 | ICD SEC | CD-COMENITY BANK | 20033AGB6 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.80% |
| 130925 | 9/25/2015 | ICD SEC | CD-COMPASS BANK | 20451PEM4 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 0.75% |
| 131030 | 10/30/2015 | ICD SEC | CD-COMPASS BANK | 20451PGF7 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 0.75% |
| 140723A | 1/23/2018 | ICD SEC | CD-CUSTOMERS BANK | 23204HBR8 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 | 1.30% |
| 130710A | 7/10/2015 | ICD SEC | CD-DISCOVER BANK | 254671RU6 | 100,000.00 | | 0.00 | 100,000.00 | 249,000 | 0.70% |
| 130724 | 7/24/2015 | ICD SEC | CD-DISCOVER BANK | 254671SP6 | 149,000.00 | | 0.00 | 149,000.00 | 249,000 | 0.65% |
| 141218 | 12/19/2016 | ICD SEC | CD-ENERBANK | 29266NG27 | 115,000.00 | | 0.00 | 115,000.00 | 115,000 | 0.90% |
| 140715 | 1/15/2016 | ICD SEC | CD-EVERBANK | 29976DTD2 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.45% |
| 130731 | 2/9/2016 | ICD SEC | CD-FARMERS TRUST & S | 310756AB7 | 100,000.00 | | 0.00 | 100,000.00 | 249,000 | 0.70% |
| 131129 | 11/30/2015 | ICD SEC | CD-FIRST BANK OF PUEF | 33764JJ63 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 | 0.80% |
| 131230D | 9/30/2016 | ICD SEC | CD-FIRST CREDIT BANK | 320055BF2 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 | 0.75% |
| 150226 | 8/26/2015 | ICD SEC | CD-FIRST NIAGARA BAN | 33583CMS5 | | 100,000.00 | 0.00 | 100,000.00 | 100,000 | 0.60% |
| 141231 | 6/30/2016 | ICD SEC | CD-FIRST NIAGARA BAN | 33583CLU1 | 149,000.00 | | 0.00 | 149,000.00 | 149,000 | 0.65% |
| 140821 | 2/21/2017 | ICD SEC | CD-FIRST SAVINGS BAN | 33621LBA0 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 | 1.00% |
| 131230A | 6/30/2016 | ICD SEC | CD-FLUSHING BANK | 34387AAB5 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 | 0.75% |
| 131220 | 12/20/2016 | ICD SEC | CD-GE CAPITA RETAIL B | 36157QTX5 | 50,000.00 | | 0.00 | 50,000.00 | 50,000 | 1.00% |
| 140822 | 2/22/2017 | ICD SEC | CD-GE CAPITAL BANK | 36161TX59 | 49,000.00 | | 0.00 | 49,000.00 | 49,000 | 1.00% |
| 130301 | 3/1/2018 | ICD SEC | CD-GE CAPITAL BANK | 36161TJB2 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 | 1.10% |
| 130823 | 2/23/2015 | ICD SEC | CD-GE CAPITAL RETAIL | 36157QNH6 | 198,000.00 | | 198,000.00 | 0.00 | 198,000 | 0.60% |
| 130327 | 9/28/2015 | ICD SEC | CD-GOLDMAN SACHS | 38147JCG5 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 0.65% |
| 131227A | 12/27/2016 | ICD SEC | CD-GOLDMAN SACHS | 38147JQU9 | 149,000.00 | | 0.00 | 149,000.00 | 149,000 | 1.00% |
| 140828 | 2/28/2017 | ICD SEC | CD-GREAT SOUTHERN B. | 39120VRK2 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 | 1.00% |
| 140717 | 4/17/2017 | ICD SEC | CD-GUARANTY BANK & | 40082OBK1 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.85% |
| 131230C | 9/30/2016 | ICD SEC | CD-HOME SAVINGS BAN | 43733LAT4 | 155,000.00 | | 0.00 | 155,000.00 | 155,000 | 0.75% |
| 131106 | 8/8/2016 | ICD SEC | CD-INSBANK | 45776NBJ4 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.75% |
| 141230A | 9/30/2015 | ICD SEC | CD-INTEGRITY BANK | 45824ABT2 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.40% |
| 150128 | 7/28/2016 | ICD SEC | CD-KEY BANK NA | 49306SUJ3 | | 250,000.00 | 0.00 | 250,000.00 | 250,000 | 0.55% |
| 141223 | 9/23/2015 | ICD SEC | CD-LAKESIDE BANK | 51210SKN6 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.40% |
| 130417 | 10/16/2015 | ICD SEC | CD-MARLIN BUSINESS B. | 57116AFU5 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 | 0.45% |
| 140610 | 6/9/2017 | ICD SEC | CD-MEDALLION BANK | 58403BP26 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 1.00% |

2015 CASH AND INVESTMENT ACTIVITY

| CITY INVEST # | STATED | BROKER | SECURITY DESCRIP | CUSIP | PRIN | PURCH 2015 | SOLD/ | BV | PAR | YTM |
|------------------|-------------|-----------|-----------------------|-------------|-----------------|---------------|----------------|---------------------------|------------|-------|
| | MAT DATE | | | | BAL 1/1/2015 | | MATURE 2015 | PRIN BAL 12/31/2015 | | |
| 141217 | 12/19/2016 | ICD SEC | CD-MERCANTILE COMM | 58733ABD0 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 1.00% |
| 150130 | 1/30/2017 | ICD SEC | CD-MERRICK BANK | 59013JDA4 | | 100,000.00 | 0.00 | 100,000.00 | 100,000 | 0.75% |
| 130726B | 1/26/2015 | ICD SEC | CD-MERRICK BANK | 56012Y4E4 | 100,000.00 | | 100,000.00 | 0.00 | 249,000 | 0.50% |
| 130206 | 2/8/2016 | ICD SEC | CD-ORIENTAL BANK & T | 6861845S2 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 | 0.90% |
| 141230B | 9/30/2015 | ICD SEC | CD-PACIFIC WESTERN B, | 69506YBS7 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.45% |
| 141210 | 12/12/2016 | ICD SEC | CD-PEOPLE'S UNITED BA | 7127OQKU9 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 1.00% |
| 131004 | 10/4/2016 | ICD SEC | CD-PRIVATEBANK & TR | 74267GTZ0 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 1.00% |
| 150225 | 8/25/2016 | ICD SEC | CD-RIVERBANK | 76857RCD4 | | 250,000.00 | 0.00 | 250,000.00 | 250,000 | 0.55% |
| 120131 | 1/30/2015 | ICD SEC | CD-SAFRA NATIONAL B/ | 786584YA2 | 100,000.00 | | 100,000.00 | 0.00 | 100,000 | 1.00% |
| 130515 | 5/15/2015 | ICD SEC | CD-SAFRA NATIONAL B/ | 78658AGG | 99,000.00 | | 99,000.00 | 0.00 | 99,000 | 0.40% |
| 140924 | 9/25/2017 | ICD SEC | CD-SALLIE MAE BANK | 40082OBK1 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 | 1.40% |
| 141224A | 12/24/2015 | ICD SEC | CD-SANTANDER BANK | 8028OJCS8 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.55% |
| 140725A | 4/25/2017 | ICD SEC | CD-SECURITY FEDERAL | 81423LBL5 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 1.00% |
| 120123 | 1/23/2015 | ICD SEC | CD-STATE BANK OF INDI | 33664 | 150,000.00 | | 150,000.00 | 0.00 | 150,000 | 1.10% |
| 131018 | 10/19/2015 | ICD SEC | CD-STATE BANK OF INDI | 856284Q98 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 0.85% |
| 140305 | 3/6/2017 | ICD SEC | CD-SYNOVOUS BANK | 87164DEB2 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 | 0.85% |
| 131230B | 9/30/2016 | ICD SEC | CD-TOWN & COUNTRY B | 89210PBD4 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 | 0.75% |
| 150227 | 11/28/2016 | ICD SEC | CD-TRADITION CAPITAL | 89269FBV6 | | 150,000.00 | 0.00 | 150,000.00 | 150,000 | 0.65% |
| 141209 | 6/9/2016 | ICD SEC | CD-UNITED BANK | 909552AQ4 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 0.65% |
| 111005 | 10/5/2026 | ICD SEC | CD-WELLS FARGO BANK | 949748K97 | 150,000.00 | | 150,000.00 | 0.00 | 150,000 | 3.00% |
| | | | 2014 Investments | | | | | 12,866,000.00 | | |
| 090102A | 1/25/2033 | Com Sec | FNR 2003-19 ME | 31392JIG5 | 8,948.75 | | 2,894.47 | 6,054.28 | 165,176 | 3.95% |
| 090102B | 12/25/2018 | Com Sec | FNR 2003-120 BY | 31393UGR8 | 52,279.98 | | 10,410.32 | 41,869.66 | 200,000 | 3.98% |
| | | | | | | | | 47,923.94 | | |
| 110913A | 12/1/2015 | Northland | APPLETON MN TAXABLI | 03805A-KR-8 | 140,000.00 | | 0.00 | 140,000.00 | 140,000 | 1.60% |
| 150109 | 10/1/2022 | Northland | HUBBARD COUNTY TAX | 443348-DE-4 | | 135,000.00 | 0.00 | 135,000.00 | 140,000 | 2.70% |
| 150430 | 2/1/2022 | Northland | MINNETONKA ISD #276 | 604195-YG-6 | | 270,000.00 | 0.00 | 270,000.00 | 270,000 | 3.00% |
| 150211 | 6/1/2016 | Northland | MITCHELL COUNTY TAX | 606521-ES-7 | | 70,000.00 | 0.00 | 70,000.00 | 70,000 | 1.00% |
| 150601 | 6/1/2017 | Northland | HAWKEYE COMMUNITY | 42016A-KH-3 | | 190,000.00 | 0.00 | 190,000.00 | 190,000 | 0.90% |
| 160626C | 10/1/2017 | Northland | WESTERN LAKE SUPERI | 958522-WS-9 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 | 1.35% |
| 110913B | 12/1/2016 | Northland | APPLETON MN TAXABLI | 038051-KS-6 | 110,000.00 | | 0.00 | 110,000.00 | 110,000 | 2.00% |
| 110114B | 3/1/2016 | Northland | APPLETON WIS SCHOOL | 038106-JN-1 | 100,000.00 | | 100,000.00 | 0.00 | 100,000 | 2.77% |
| 130412 | 2/1/2024 | Northland | BECKER MN TAX | 075671LJ4 | 50,000.00 | | 0.00 | 50,000.00 | 50,000 | 2.75% |
| 110310 | 2/1/2020 | Northland | BROOKLYN CENTER ISD | 113853-KG-9 | 285,000.00 | | 0.00 | 285,000.00 | 285,000 | 4.65% |
| 090420B | 12/1/2015 | Northland | BURLINGTON VT PUB IM | 022062-ML-3 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 | 3.75% |
| 120215B | 6/1/2026 | Northland | CEDAR RAPIDS IO TAX | 150528-JU-2 | 50,000.00 | | 0.00 | 50,000.00 | 50,000 | 4.55% |
| 120606B | 6/1/2022 | Northland | CEDAR RAPIDS IO TAX | 150528-N2-6 | 135,000.00 | | 0.00 | 135,000.00 | 135,000 | 2.50% |
| 120606A | 6/1/2023 | Northland | CEDAR RAPIDS IO TAX | 150528-PA-9 | 140,000.00 | | 0.00 | 140,000.00 | 140,000 | 2.70% |
| 130815A | 12/1/2020 | Northland | CHASKA, MN TAX | 161664-DY-0 | 75,000.00 | | 0.00 | 75,000.00 | 75,000 | 2.50% |
| 130815B | 12/1/2021 | Northland | CHASKA, MN TAX | 161664-DZ-7 | 75,000.00 | | 0.00 | 75,000.00 | 75,000 | 2.75% |
| 100223A | 6/1/2016 | Northland | DAVENPORT IOWA TAX | 238388-FU-1 | 335,000.00 | | 0.00 | 335,000.00 | 335,000 | 3.25% |
| 110301A | 6/1/2015 | Northland | DES MOINES IA COMM C | 250097-YS-5 | 100,000.00 | | 100,000.00 | 0.00 | 100,000 | 2.50% |
| 131205 | 12/28/2018 | Northland | FNMA | 3136GO-RB-9 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 1.38% |
| 090914 | 2/1/2015 | Northland | GRAND RAPIDS MN EQU | 386334-2L-9 | 115,000.00 | | 115,000.00 | 0.00 | 115,000 | 3.70% |
| 110114A | 2/1/2017 | Northland | HOPKINS ISD #270 | 439881-HB-2 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 2.75% |
| 121211B | 6/1/2015 | Northland | IOWA WESTERN COMM (| 462612-QK-1 | 175,000.00 | | 175,000.00 | 0.00 | 175,000 | 0.50% |
| 121211C | 6/1/2016 | Northland | IOWA WESTERN COMM (| 462616-QL-9 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 0.65% |
| 121228A | 6/1/2017 | Northland | IOWA WESTERN COMM (| 462612-QM-7 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 0.85% |
| 081106 | 6/1/2015 | Northland | KIRKWOOD COMM COLI | 497595-VC-9 | 245,000.00 | | 245,000.00 | 0.00 | 245,000 | 5.50% |
| 120321 | 3/1/2022 | Northland | MADISION WI SCHOOL D | 558495-KN-6 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 2.50% |
| 110208 | 12/30/2015 | Northland | MCGREGOR ISD #004 | 580705-GN-5 | 95,000.00 | | 0.00 | 95,000.00 | 95,000 | 2.35% |
| 110203A | 4/1/2017 | Northland | MEDFORD WIS SCHOOL I | 58434T-DK-3 | 40,000.00 | | 0.00 | 40,000.00 | 40,000 | 2.75% |
| 121228B | 9/1/2023 | Northland | MIDDLETON WIS REFUN | 596782-T6-7 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 | 2.36% |
| 120214B | 9/1/2025 | Northland | MIDDLETON WIS REFUN | 596782-TJ-1 | 315,000.00 | | 0.00 | 315,000.00 | 315,000 | 2.85% |
| 130702A | 1/1/2019 | Northland | MINNETONKA ISD #276 | 604195-VW-4 | 285,000.00 | | 0.00 | 285,000.00 | 285,000 | 1.40% |
| 130702B | 1/1/2021 | Northland | MINNETONKA ISD #276 | 604195-VY-0 | 400,000.00 | | 0.00 | 400,000.00 | 400,000 | 2.10% |
| 120215A | 1/1/2028 | Northland | MINNETONKA ISD #276 | 604195-SB-4 | 50,000.00 | | 0.00 | 50,000.00 | 50,000 | 5.20% |
| 130722 | 2/1/2021 | Northland | MOUND MN TAXABLE | 620835-W4-2 | 95,000.00 | | 0.00 | 95,000.00 | 95,000 | 2.00% |
| 090715B | 2/1/2015 | Northland | MOWER CTY MIN JAIL | 624662-AJ-1 | 250,000.00 | | 250,000.00 | 0.00 | 250,000 | 4.10% |
| 100803A | 2/1/2015 | Northland | NEW PRAGUE BAB | 648159-TU-5 | 60,000.00 | | 60,000.00 | 0.00 | 60,000 | 2.65% |
| 100803B | 2/1/2018 | Northland | NEW PRAGUE BAB | 648159-TX-9 | 70,000.00 | | 0.00 | 70,000.00 | 70,000 | 3.75% |
| 100803C | 2/1/2019 | Northland | NEW PRAGUE BAB | 648159-TY-7 | 45,000.00 | | 0.00 | 45,000.00 | 45,000 | 4.00% |
| 140117 | 11/1/2019 | Northland | HONOLULU TAXABLE | 438670-Q4-6 | 275,000.00 | | 0.00 | 275,000.00 | 275,000 | 1.84% |
| 141205A | 9/1/2018 | Northland | WYANDOTTE KANSAS SI | 982696-QE-9 | 125,000.00 | | 0.00 | 125,000.00 | 125,000 | 1.93% |
| 141104 | 2/1/2022 | Northland | DULUTH MN TAXABLE | 264438-G5-5 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 3.00% |
| 141006 | 6/1/2020 | Northland | NORTHEAST IOWA COMI | 664214-JQ-7 | 320,000.00 | | 0.00 | 320,000.00 | 320,000 | 1.90% |
| 140320A | 3/1/2019 | Northland | HAWLEY MN SCHOOL DI | 420416-EZ-8 | 390,000.00 | | 0.00 | 390,000.00 | 390,000 | 1.85% |
| 140320B | 3/1/2016 | Northland | HAWLEY MN SCHOOL DI | 420416-E5 | 180,000.00 | | 0.00 | 180,000.00 | 180,000 | 0.60% |
| 140730A | 6/1/2019 | Northland | DES MOINES IA TAXABL | 25009X-GB-5 | 115,000.00 | | 0.00 | 115,000.00 | 115,000 | 2.00% |
| 140730B | 6/1/2020 | Northland | DES MOINES IA TAXABL | 25009X-GC-3 | 145,000.00 | | 0.00 | 145,000.00 | 145,000 | 2.10% |
| 140326 | 9/26/2017 | Northland | FHLB | 3130A15P9 | 350,000.00 | | 0.00 | 350,000.00 | 350,000 | 1.00% |

2015 CASH AND INVESTMENT ACTIVITY

| CITY INVEST # | STATED MAT DATE | BROKER | SECURITY DESCRIP | CUSIP | PRIN BAL 1/1/2015 | PURCH 2015 | SOLD/ MATURE 2015 | BV | PAR | YTM |
|------------------|-----------------------|-----------|-----------------------|-------------|-------------------------|---------------|-------------------------|---------------------------|------------|-------|
| | | | | | | | | PRIN BAL 12/31/2015 | | |
| 140502 | 2/15/2020 | Northland | COLLINGSWOOD NJ TAX | 194756-PQ-9 | 145,000.00 | | 0.00 | 145,000.00 | 145,000 | 3.00% |
| 140620 | 12/11/2020 | Northland | CELINA OHIO SCHOOL D | 151069-FD-8 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 | 2.13% |
| 100803D | 2/1/2020 | Northland | NEW PRAGUE BAB | 648159-TZ-4 | 70,000.00 | | 0.00 | 70,000.00 | 70,000 | 4.25% |
| 090206 | 2/1/2015 | Northland | NORTH ST PAUL MAPLE | 6621406D9 | 355,000.00 | | 355,000.00 | 0.00 | 355,000 | 3.70% |
| 111031 | 6/1/2018 | Northland | RACINE WIS TAXABLE | 750021-6D-4 | 755,000.00 | | 0.00 | 755,000.00 | 755,000 | 2.10% |
| 130624A | 2/1/2023 | Northland | RAMSEY COUNTY TAXA | 751622-HH-7 | 595,000.00 | | 0.00 | 595,000.00 | 595,000 | 2.75% |
| 130624B | 2/1/2022 | Northland | RAMSEY COUNTY TAXA | 751622-HG-9 | 285,000.00 | | 0.00 | 285,000.00 | 285,000 | 2.50% |
| 120308A | 12/1/2020 | Northland | SHOREWOOD WIS TAX | 825230-KU-8 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 2.50% |
| 120308B | 12/1/2022 | Northland | SHOREWOOD WIS TAX | 825230-KW-4 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 | 2.80% |
| 120308C | 12/1/2027 | Northland | SHOREWOOD WIS TAX | 825230-LB-9 | 225,000.00 | | 0.00 | 225,000.00 | 225,000 | 3.25% |
| 120308D | 12/1/2028 | Northland | SHOREWOOD WIS TAX | 825230-LC-7 | 465,000.00 | | 0.00 | 465,000.00 | 465,000 | 3.15% |
| 120214B | 4/1/2017 | Northland | ST FRANCIS ISD#15 | 789466-PU-7 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 | 4.40% |
| 090217C | 3/1/2016 | Northland | STILLWATER ISC #834 | 860758-QA-2 | 245,000.00 | | 0.00 | 245,000.00 | 245,000 | 4.20% |
| 110608 | 2/1/2019 | Northland | WADENA MN BAB | 930217-JD-7 | 95,000.00 | | 0.00 | 95,000.00 | 95,000 | 3.94% |
| 130624C | 6/1/2018 | Northland | WATERLOO IOWA TAXA | 941647-NZ-8 | 345,000.00 | | 0.00 | 345,000.00 | 345,000 | 2.00% |
| 110714B | 10/1/2016 | Northland | WAUWATO WIS REFUND | 943504-R2-8 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 | 1.90% |
| 090528A | 2/1/2015 | Northland | WAYZATA ISD #284 | 946813-TF-9 | 500,000.00 | | 500,000.00 | 0.00 | 500,000 | 3.15% |
| 090310 | 4/1/2015 | Northland | WEST ALLIS WIS COMM | 951172-7R-0 | 340,000.00 | | 340,000.00 | 0.00 | 340,000 | 3.75% |
| 120215C | 10/1/2019 | Northland | WESTERN LAKE SUPERIOR | 958522-WU-4 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 | 3.15% |
| 110816A | 10/1/2016 | Northland | WESTIN LAKE SUPERIOR | 958522-WR-1 | 350,000.00 | | 0.00 | 350,000.00 | 350,000 | 2.10% |
| 110816B | 10/1/2017 | Northland | WESTIN LAKE SUPERIOR | 958522-WS-9 | 350,000.00 | | 0.00 | 350,000.00 | 350,000 | 2.50% |
| 110201B | 6/1/2016 | Northland | WINDSOR HTS IOWA TA | 973602-KT-1 | 130,000.00 | | 0.00 | 130,000.00 | 130,000 | 2.30% |
| 2014 Investment | | | | | | | | 12,855,000.00 | | |
| 010328 | 6/25/2023 | UBS | FHG14A | 312916PD5R | 4,000.00 | | 2,000.00 | 2,000.00 | 152,000 | 6.00% |
| 150212 | 4/30/2018 | UBS | FNMA | 3136G1LB3 | | 300,000.00 | 0.00 | 300,000.00 | 300,000 | 0.75% |
| 150501 | 8/23/2022 | UBS | FHLB | 31338OD61 | | 300,000.00 | 0.00 | 300,000.00 | 300,000 | 1.54% |
| 150528 | 5/28/2020 | UBS | FHLB | 3130A5BJ7 | | 300,000.00 | 0.00 | 300,000.00 | 300,000 | 1.25% |
| 150407 | 1/30/2023 | UBS | FNMA | 3136G1B81 | | 300,000.00 | 0.00 | 300,000.00 | 300,000 | 2.25% |
| 150414 | 8/22/2022 | UBS | FHLB | 31338OC47 | | 300,000.00 | 0.00 | 300,000.00 | 300,000 | 1.25% |
| 150428 | 7/24/2023 | UBS | FFCB | 3133EA2M3 | | 250,000.00 | 0.00 | 250,000.00 | 250,000 | 2.38% |
| 150310 | 4/1/2020 | UBS | MONTGOMERY ALA TAX | 613035L69 | | 400,000.00 | 0.00 | 400,000.00 | 400,000 | 2.15% |
| 150311 | 3/11/2025 | UBS | CD-HSBC BANK | 40434ASB6 | | 240,000.00 | 0.00 | 240,000.00 | 240,000 | 2.25% |
| 150318 | 5/20/2020 | UBS | FHLB STEP | 313382WR0 | | 300,000.00 | 0.00 | 300,000.00 | 300,000 | 1.00% |
| 150323 | 9/27/2021 | UBS | FNMA | 313382FD0 | | 250,000.00 | 0.00 | 250,000.00 | 250,000 | 1.50% |
| 150602 | 10/25/2024 | UBS | FHLB | 31338OVV6 | | 500,000.00 | 0.00 | 500,000.00 | 500,000 | 1.68% |
| 150623 | 5/28/2030 | UBS | FHLB | 3130S5DK2 | | 500,000.00 | 0.00 | 500,000.00 | 500,000 | 2.05% |
| 150630C | 2/25/2025 | UBS | FHLB | 3133823U5 | | 300,000.00 | 0.00 | 300,000.00 | 300,000 | 2.50% |
| 120822 | 8/22/2022 | UBS | FHLB | 313380C47 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 1.25% |
| 130404 | 10/25/2027 | UBS | FHLB | 313380UU9 | 750,000.00 | | 0.00 | 750,000.00 | 750,000 | 2.13% |
| 131121 | 4/30/2018 | UBS | FNMA | 3136G1LB3 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 1.33% |
| 131002 | 11/26/2027 | UBS | FHLB | 313381BA2 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 2.00% |
| 130710B | 6/20/2023 | UBS | FHLB | 313383DZ1 | 750,000.00 | | 750,000.00 | 0.00 | 750,000 | 2.03% |
| 130606B | 11/1/2019 | UBS | NYC GEN TAX | 64971QH63 | 1,000,000.00 | | 0.00 | 1,000,000.00 | 1,000,000 | 1.73% |
| 130611 | 5/21/2018 | UBS | FNMA | 3135GOXD0 | 750,000.00 | | 0.00 | 750,000.00 | 750,000 | 1.29% |
| 130627 | 6/5/2019 | UBS | FHLB | 3133835X5 | 500,000.00 | | 500,000.00 | 0.00 | 500,000 | 1.99% |
| 130628B | 5/26/2023 | UBS | FHLB | 313383CQ2 | 500,000.00 | | 500,000.00 | 0.00 | 500,000 | 1.78% |
| 130425 | 4/25/2023 | UBS | FHLB | 313382QZ9 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 1.63% |
| 130807 | 12/27/2024 | UBS | FHLB | 3133816K5 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 1.25% |
| 131203 | 12/11/2020 | UBS | FHLB | 313383BE0 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 2.56% |
| 131206B | 8/23/2027 | UBS | FHLB | 313380DF1 | 500,000.00 | | 500,000.00 | 0.00 | 500,000 | 4.05% |
| 131223 | 5/20/2020 | UBS | FHLB | 313382WR0 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 2.43% |
| 131224B | 5/16/2023 | UBS | FHLB | 313382V83 | 500,000.00 | | 500,000.00 | 0.00 | 500,000 | 3.01% |
| 131227B | 10/25/2022 | UBS | FHLB | 313380X51 | 840,000.00 | | 0.00 | 840,000.00 | 840,000 | 3.95% |
| 121123A | 11/23/2027 | UBS | FHLB | 313381BT1 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 2.16% |
| 121123B | 11-23-27 | UBS | FHLB | 313381BD6 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 2.00% |
| 121128 | 11/28/2022 | UBS | FHLB | 313381AC9 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 1.25% |
| 121221 | 12/21/2027 | UBS | FHLB | 313381FPS | 750,000.00 | | 0.00 | 750,000.00 | 750,000 | 2.00% |
| 120730 | 7/30/2024 | UBS | FHLB-STEP | 3133803H8 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 1.90% |
| 000417 | 8/15/2021 | UBS | FHLMC REMIC 181e | 312904AU9C | 802.21 | | 270.73 | 531.48 | 88,604 | 7.00% |
| 970917B | 9/15/2021 | UBS | FHLMC REMIC SERIES FF | 312904GT6C | 1,849.63 | | 387.80 | 1,461.83 | 255,714 | 7.21% |
| 020826 | 10/15/2022 | UBS | FHR 1391D | 312912LUO | 1,614.37 | | 124.96 | 1,489.41 | 59,990 | 6.00% |
| 030630A | 6/15/2018 | UBS | FHR 2628 AB | 31393VMQ1C | 10,546.78 | | 2,617.63 | 7,929.15 | 200,000 | 3.12% |
| 030930A | 9/15/2018 | UBS | FHR 2677 KH | 31394JTP2 | 17,796.95 | | 6,052.98 | 11,743.97 | 300,000 | 4.50% |
| 040730A | 7/15/2019 | UBS | FHR 2822 DB | 31395C3S8 | 36,350.04 | | 8,496.11 | 27,853.93 | 500,000 | 5.00% |
| 040730B | 7/15/2019 | UBS | FHR 2822 DQ | 31395C3U3 | 2,380.39 | | 2,325.01 | 55.38 | 500,000 | 5.00% |
| 970625 | 2/25/2021 | UBS | FNMA FNR-1991-7 H | 31358FZW2 | 1,000.00 | | 0.00 | 1,000.00 | 129,000 | 7.84% |
| 021004 | 8/25/2022 | UBS | FNR 1992-125L | 31358PS40C | 2,069.84 | | 372.06 | 1,697.78 | 52,000 | 7.00% |
| 030730A | 8/25/2018 | UBS | FNR 2003-74-KN | 31393EAL3C | 21,171.81 | | 4,357.60 | 16,814.21 | 300,000.00 | 3.59% |

2015 CASH AND INVESTMENT ACTIVITY

| CITY INVEST # | STATED MAT DATE | BROKER | SECURITY DESCRIP | CUSIP | PRIN | PURCH | SOLD/ MATURE | BV PRIN BAL | PAR | YTM |
|--------------------------|-----------------------|--------|---------------------|------------|-----------------|---------------|-----------------|-------------------|---------|-------|
| | | | | | BAL 1/1/2015 | 2015 | 2015 | 12/31/2015 | | |
| 001127 | 7/25/2022 | UBS | FNR G92-35 | 31358PHV2C | 1,778.13 | | 207.77 | 1,570.36 | 75,215 | 7.49% |
| 121207 | 11/1/2018 | UBS | NYC GEN TAX | 64971QH55 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 1.28% |
| 140723B | 1/30/2023 | UBS | FHLB | 313381X26 | 400,000.00 | | 400,000.00 | 0.00 | 400,000 | 1.00% |
| 140716A | 5/23/2024 | UBS | FHLB | 313379G45 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 2.00% |
| 141212C | 1/30/2023 | UBS | FNMA | 3136G1B81 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 | 2.49% |
| 141205B | 5/24/2027 | UBS | FNMA | 3136GOJG7 | 450,000.00 | | 0.00 | 450,000.00 | 450,000 | 2.25% |
| 141205C | 4/25/2028 | UBS | FNMA | 3136G1KL2 | 400,000.00 | | 0.00 | 400,000.00 | 400,000 | 2.38% |
| 140710 | 7/10/2019 | UBS | CD-AMERICAN EXPRESS | 02587CAC4 | 240,000.00 | | 0.00 | 240,000.00 | 240,000 | 1.95% |
| 120817A | 5/1/2018 | UBS | NYC-TAXABLE | 64971QTU7 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 | 1.60% |
| | | | | | | | | 16,794,147.50 | | |
| TOTAL INVESTMENTS | | | | | 43,917,588.88 | 8,847,000.00 | 7,327,517.44 | 45,437,071.44 | | |
| Unamortized Premiums | | | | | 1,296,460.04 | 16,651.20 | | 1,313,111.24 | | |
| Unamortized Discounts | | | | | (3,266,297.99) | -8,394.00 | | -3,274,691.99 | | |
| BOW | | | | | 2,967,864.86 | 33,697,499.86 | 24,941,380.13 | 11,723,984.59 | | |
| Village Bank Checking | | | | | (54,198.68) | | | -54,198.68 | | |
| Money Market Accounts | | | | | 3,422,422.15 | 1,001,727.45 | | 4,424,149.60 | | |
| Net Cash and Investments | | | | | 48,283,839.26 | 43,554,484.51 | 32,268,897.57 | 59,569,426.20 | | |

CC Regular Session

4. 2.

Meeting Date: 07/14/2015

By: Diana Lund, Finance

Information

Title

Receive May 2015 Financial Reports - General Fund and Enterprise Funds

Purpose/Background:

Purpose: Receive May monthly financial reports for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Action:

No action required. Informational only.

Attachments

May 2015 General Fund Financial Report - Budget to Actual

May 2015 Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 07/09/2015

Reviewed By

Kurt Ulrich

Date

07/09/2015 01:20 PM

Started On: 07/01/2015 12:32 PM

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2015 THROUGH PERIOD ENDING: May 31, 2015

| GENERAL FUND EXPENDITURES - BY DEPARTMENT - | | |
|--|----------------------------------|-------------------------------|
| Dept | -CURRENT YEAR ADOPTED BUDGET- | CURRENT YTD GENERAL LEDGER |
| Admin | 1,678,861.00 | 679,545.01 |
| Com Dev | 642,764.00 | 210,961.52 |
| Contingency | 263,259.00 | 1,100.00 |
| Council | 129,406.00 | 70,586.67 |
| Finance | 472,620.00 | 183,887.65 |
| Fire | 757,431.00 | 276,209.72 |
| Legal | 133,200.00 | 47,579.53 |
| Police | 3,143,904.00 | 1,222,213.15 |
| Public Works | 3,202,314.00 | 1,196,304.09 |
| Grand Total | 10,423,759.00 | 3,888,387.34 |

| GENERAL FUND EXPENDITURES - BY CATEGORY - | | |
|--|----------------------------------|---------------------------------|
| Category | -CURRENT YEAR ADOPTED BUDGET- | -CURRENT YTD GENERAL LEDGER- |
| Capital Outlay | 544,963.00 | 368,188.17 |
| Debt Service | 127,694.00 | - |
| Other Services & Charges | 2,307,546.00 | 488,991.11 |
| Personal Services | 6,484,498.00 | 2,683,272.56 |
| Supplies | 849,425.00 | 347,935.50 |
| Transfers out | 109,633.00 | - |
| Grand Total | 10,423,759.00 | 3,888,387.34 |

| GENERAL FUND REVENUES - BY CATEGORY - | | |
|--|----------------------------------|---------------------------------|
| Category | -CURRENT YEAR ADOPTED BUDGET- | -CURRENT YTD GENERAL LEDGER- |
| Taxes | 7,926,570.00 | - |
| Charges for Services | 555,700.00 | 159,660.97 |
| Business Licenses/Permits | 68,100.00 | 28,718.57 |
| Fines and Forfeits | 71,000.00 | 18,993.60 |
| Federal Intergovernmental | 7,000.00 | - |
| State Intergovernmental | 411,600.00 | 73,000.00 |
| Interest | 60,000.00 | - |
| Local Intergovernmental | - | 6,400.00 |
| Miscellaneous | 12,750.00 | 15,658.48 |
| Non-Business Licenses/Permits | 349,032.00 | 235,196.10 |
| Transfers in | 962,007.00 | - |
| Grand Total | 10,423,759.00 | 537,627.72 |

This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

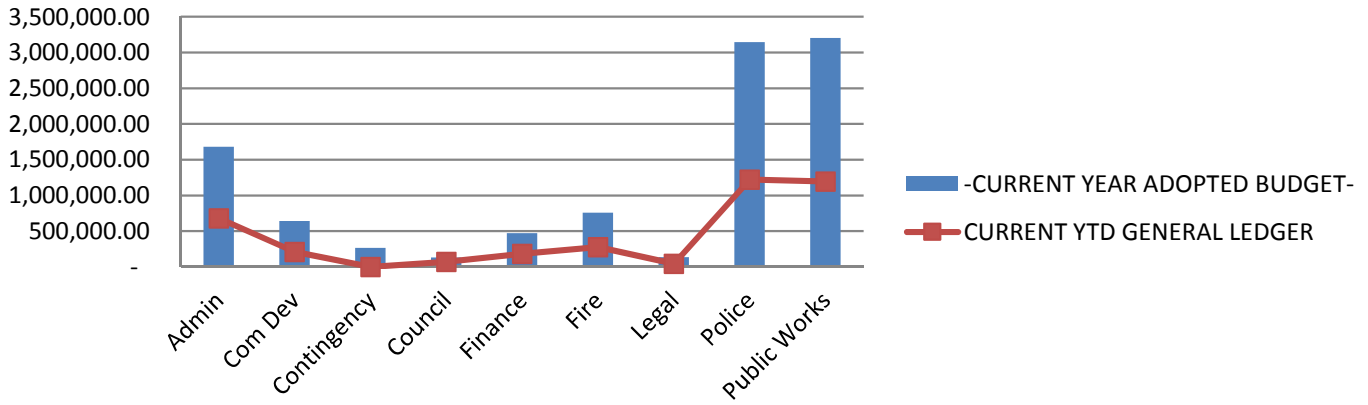
PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY FINANCIAL STATEMENT

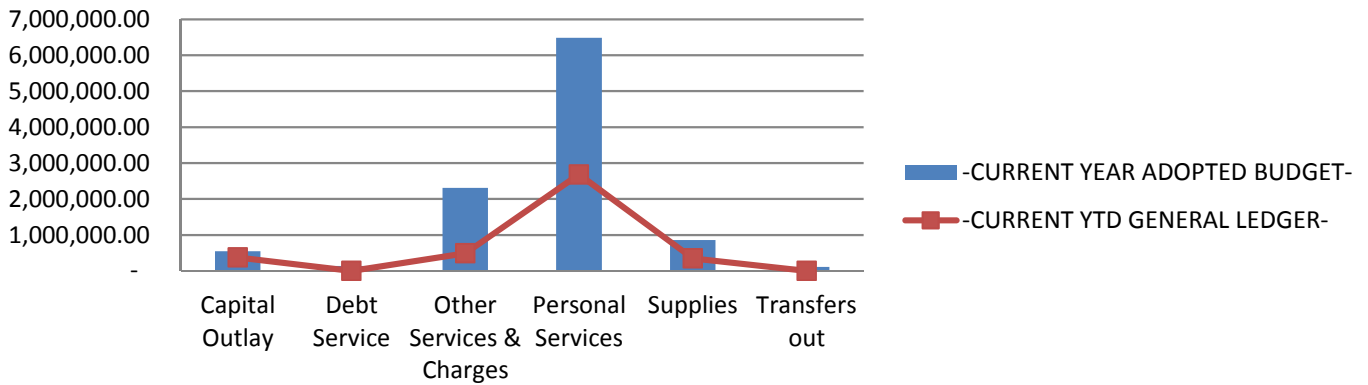


JANUARY 1, 2015 THROUGH PERIOD ENDING: May 31, 2015

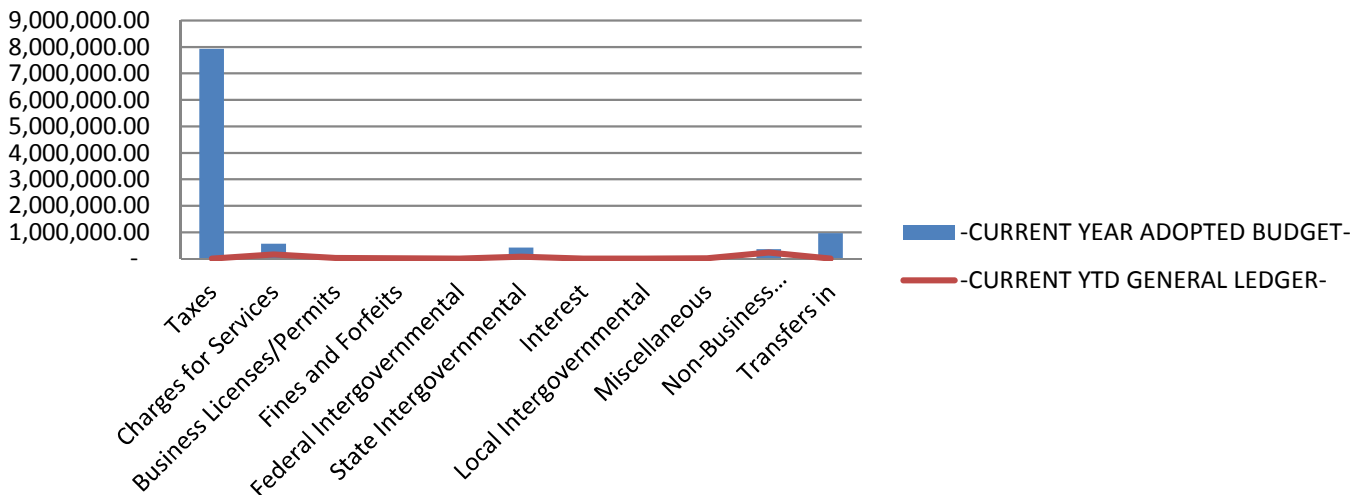
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2015 THROUGH PERIOD ENDING: May 31, 2015

| REVENUES | | | | |
|-----------------------------------|----------------------------------|-------------------------------|---------------|--|
| BUSINESS UNIT | 9601 | WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (7,000.00) | (2,881.71) | 41.17% | |
| 4609 OTHER MISCELLANEOUS REVENUES | 59,527.00 | 4,361.66 | 7.33% | |
| 4651 WATER REVENUE | | (2,286.65) | 0.00% | |
| 4652 WATER SALES - RESIDENTIAL | 999,433.00 | 152,902.05 | 15.30% | |
| 4653 WATER SALES-COMMERCIAL | 728,417.00 | 86,237.52 | 11.84% | |
| 4654 WATER PENALTIES | 34,013.00 | 4,533.37 | 13.33% | |
| 4655 WATER METER INSTALLATION | 10,000.00 | 7,420.00 | 74.20% | |
| 4656 WATER METERS | 25,000.00 | 15,634.00 | 62.54% | |
| 4657 CONNECTION/RECONNECTION FEES | 2,500.00 | 365.00 | 14.60% | |
| 4701 INTEREST ON INVESTMENTS | 120,000.00 | - | 0.00% | |
| 4705 CAPTIAL CONTRIBUTIONS | | 8,134.00 | 0.00% | |
| Grand Total | 1,971,890.00 | 274,419.24 | | |

| EXPENSES | | | | |
|--|----------------------------------|-------------------------------|---------------|--|
| BUSINESS UNIT | 9601 | WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 193,994.00 | 64,716.59 | 33.36% | |
| 6103 FULL TIME-REGULAR-OVERTIME | 13,500.00 | 3,617.75 | 26.80% | |
| 6105 TEMPORARY-WAGES & SALARIES | 12,480.00 | 2,316.96 | 18.57% | |
| 6121 PERA CONTRIBUTIONS | 14,550.00 | 5,828.55 | 40.06% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 15,940.00 | 6,386.59 | 40.07% | |
| 6131 GROUP INSURANCE | 31,045.00 | 10,509.07 | 33.85% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 6,822.00 | - | 0.00% | |
| 6208 MISCELLANEOUS OFFICE SUPPLIES | 600.00 | 323.51 | 53.92% | |
| 6223 GASOLINE | 4,500.00 | 692.19 | 15.38% | |
| 6225 DIESEL FUEL | 5,500.00 | 1,390.20 | 25.28% | |
| 6229 SHOP MATERIALS | 500.00 | 22.81 | 4.56% | |
| 6231 UNIFORMS & TURN-OUT GEAR | 2,800.00 | 2,440.00 | 87.14% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 15,000.00 | 4,902.23 | 32.68% | |
| 6257 OTHER VEHICLE PARTS | 6,000.00 | 1,990.55 | 33.18% | |
| 6273 UTILITY SYSTEM MAINT SUPPLIES | 75,000.00 | 15,231.48 | 20.31% | |
| 6281 SMALL TOOLS & MINOR EQUIPMENT | 10,000.00 | 1,021.92 | 10.22% | |
| 6292 WATER METERS FOR RESALE | 25,000.00 | - | 0.00% | |
| 6315 MISCELLANEOUS PROFESSIONAL SER | 20,000.00 | 1,410.00 | 7.05% | |
| 6322 POSTAGE | 1,000.00 | 124.23 | 12.42% | |
| 6323 CELLULAR PHONES | 2,200.00 | 763.73 | 34.72% | |
| 6335 TRAINING | 1,200.00 | 570.95 | 47.58% | |
| 6352 GENERAL NOTICE & PUBLIC INFOR | 700.00 | - | 0.00% | |
| 6361 GENERAL LIABILITY/PROPERTY INS | 28,800.00 | - | 0.00% | |
| 6371 ELECTRIC UTILITIES | 112,000.00 | 24,269.95 | 21.67% | |
| 6373 GAS | 5,500.00 | 1,483.67 | 26.98% | |
| 6374 REFUSE/RECYCLING | 600.00 | 179.93 | 29.99% | |
| 6381 BUILDING & STRUCTURE REPAIR | 1,000.00 | 105.00 | 10.50% | |
| 6439 OTHER MISCELLANEOUS | 15,000.00 | - | 0.00% | |
| 6451 MEMBERSHIP DUES | 800.00 | - | 0.00% | |
| 6489 OTHER CONTRACTED SERVICES | 32,000.00 | 9,755.98 | 30.49% | |
| 6722 DEPRECIATION | 665,123.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 38,000.00 | - | 0.00% | |
| Grand Total | 1,357,154.00 | 160,053.84 | | |

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2015 THROUGH PERIOD ENDING: May 31, 2015

| REVENUES | | | | |
|------------------------------------|--|---------------------------------------|----------------------|--|
| BUSINESS UNIT | 9602 | SEWER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (6,000.00) | (2,770.98) | 46.18% | |
| 4356 SEWER AVAILABILITY CHARGE-ADM | 1,500.00 | 1,118.25 | 74.55% | |
| 4609 OTHER MISCELLANEOUS REVENUES | 18,546.00 | 3,083.68 | 16.63% | |
| 4661 RESIDENTIAL-SEWER CHARGES | 1,010,480.00 | 254,124.95 | 25.15% | |
| 4662 COMMERCIAL-SEWER CHARGES | 332,380.00 | 78,731.47 | 23.69% | |
| 4663 SEWER PENALTIES | 26,858.00 | 7,164.30 | 26.67% | |
| 4701 INTEREST ON INVESTMENTS | 55,000.00 | - | 0.00% | |
| 4705 CAPTIAL CONTRIBUTIONS | | 4,620.00 | 0.00% | |
| Grand Total | 1,438,764.00 | 346,071.67 | | |

| EXPENSES | | | | |
|-------------------------------------|--|---------------------------------------|----------------------|--|
| BUSINESS UNIT | 9602 | SEWER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 151,897.00 | 23,426.09 | 15.42% | |
| 6103 FULL TIME-REGULAR-OVERTIME | - | 108.90 | 0.00% | |
| 6105 TEMPORARY-WAGES & SALARIES | - | 1,641.18 | 0.00% | |
| 6121 PERA CONTRIBUTIONS | 11,392.00 | 1,888.39 | 16.58% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 11,727.00 | 2,087.20 | 17.80% | |
| 6131 GROUP INSURANCE | 6,432.00 | - | 0.00% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 5,092.00 | - | 0.00% | |
| 6223 GASOLINE | - | 974.69 | 0.00% | |
| 6225 DIESEL FUEL | 4,200.00 | 204.64 | 4.87% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 11,000.00 | 1,564.16 | 14.22% | |
| 6273 UTILITY SYSTEM MAINT SUPPLIES | | 1,614.50 | 0.00% | |
| 6275 OTHER EQUIPMENT PARTS | 5,000.00 | 3,750.40 | 75.01% | |
| 6315 MISCELLANEOUS PROFESSIONAL SER | 5,000.00 | - | 0.00% | |
| 6335 TRAINING | 1,000.00 | 701.00 | 70.10% | |
| 6361 GENERAL LIABILITY/PROPERTY INS | 15,000.00 | - | 0.00% | |
| 6371 ELECTRIC UTILITIES | 16,000.00 | 3,214.65 | 20.09% | |
| 6373 GAS | 2,600.00 | 875.07 | 33.66% | |
| 6374 REFUSE/RECYCLING | 600.00 | 179.93 | 29.99% | |
| 6377 SEWER SERVICE CHARGE | 610,514.00 | 305,257.02 | 50.00% | |
| 6489 OTHER CONTRACTED SERVICES | 20,000.00 | 7,758.24 | 38.79% | |
| 6722 DEPRECIATION | 481,270.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 32,000.00 | - | 0.00% | |
| Grand Total | 1,390,724.00 | 355,246.06 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2015 THROUGH PERIOD ENDING: May 31, 2015

| REVENUES | | | | |
|----------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9603 | STREET LIGHT UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (800.00) | (426.10) | 53.26% | |
| 4681 CHARGES FOR STREET LIGHTS | 178,854.00 | 34,588.59 | 19.34% | |
| 4683 STREET LIGHTING PENALTIES | 5,000.00 | 1,235.29 | 24.71% | |
| 4701 INTEREST ON INVESTMENTS | 20,000.00 | - | 0.00% | |
| 4684 PRIORITY STREET LIGHT | | 11,485.22 | 0.00% | |
| Grand Total | 203,054.00 | 46,883.00 | | |

| EXPENSES | | | | |
|-------------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9603 | STREET LIGHT UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6371 ELECTRIC UTILITIES | 120,000.00 | 38,195.87 | 31.83% | |
| 6489 OTHER CONTRACTED SERVICES | 12,000.00 | 4,984.24 | 41.54% | |
| 6722 DEPRECIATION | 52,000.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 17,000.00 | - | 0.00% | |
| Grand Total | 201,000.00 | 43,180.11 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2015 THROUGH PERIOD ENDING: May 31, 2015

| REVENUES | | | | |
|------------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9604 | RECYCLING UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (1,000.00) | (481.57) | 48.16% | |
| 4287 OTHER LOCAL GOVERNMENT GRANTS | 63,835.00 | 6,167.00 | 9.66% | |
| 4609 OTHER MISCELLANEOUS REVENUES | - | 719.90 | 0.00% | |
| 4671 RECYCLING CHARGES | 294,617.00 | 74,276.37 | 25.21% | |
| 4672 RECYCLING PENALTIES | 7,000.00 | 1,881.30 | 26.88% | |
| 4701 INTEREST ON INVESTMENTS | 2,000.00 | - | 0.00% | |
| Grand Total | 366,452.00 | 82,563.00 | | |

| EXPENSES | | | | |
|-------------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9604 | RECYCLING UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 5,484.00 | 2,393.41 | 43.64% | |
| 6121 PERA CONTRIBUTIONS | 411.00 | 195.34 | 47.53% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 420.00 | 186.19 | 44.33% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 32.00 | - | 0.00% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 18,000.00 | 2,221.49 | 12.34% | |
| 6322 POSTAGE | 350.00 | 98.55 | 28.16% | |
| 6489 OTHER CONTRACTED SERVICES | 309,540.00 | 126,517.17 | 40.87% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 10,000.00 | - | 0.00% | |
| Grand Total | 344,237.00 | 131,612.15 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2015 THROUGH PERIOD ENDING: May 31, 2015

| REVENUES | | | | |
|----------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9605 | STORM WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (1,600.00) | (694.91) | 43.43% | |
| 4693 STORM WATER-RESIDENTIAL | 374,820.00 | 86,862.94 | 23.17% | |
| 4694 STORM WATER-COMMERCIAL | 373,621.00 | 85,918.25 | 23.00% | |
| 4695 STORM WATER-PENALTIES | 14,960.00 | 3,767.06 | 25.18% | |
| 4701 INTEREST ON INVESTMENTS | 15,000.00 | - | 0.00% | |
| Grand Total | 776,801.00 | 175,853.34 | | |

| EXPENSES | | | | |
|-------------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9605 | STORM WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 117,679.00 | 9,820.35 | 8.35% | |
| 6103 FULL TIME-REGULAR-OVERTIME | - | 468.08 | 0.00% | |
| 6121 PERA CONTRIBUTIONS | 8,826.00 | 771.66 | 8.74% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 9,041.00 | 804.64 | 8.90% | |
| 6131 GROUP INSURANCE | 19,468.00 | - | 0.00% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 3,186.00 | - | 0.00% | |
| 6223 GASOLINE | 1,000.00 | 751.47 | 75.15% | |
| 6225 DIESEL FUEL | 1,500.00 | 1,089.14 | 72.61% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 7,000.00 | 3,669.21 | 52.42% | |
| 6257 OTHER VEHICLE PARTS | 10,000.00 | 1,335.60 | 13.36% | |
| 6315 MISCELLANEOUS PROFESSIONAL SER | 10,000.00 | 3,102.75 | 31.03% | |
| 6361 GENERAL LIABILITY/PROPERTY INS | 6,800.00 | - | 0.00% | |
| 6371 ELECTRIC UTILITIES | 2,600.00 | 848.64 | 32.64% | |
| 6373 GAS | 3,000.00 | 875.07 | 29.17% | |
| 6374 REFUSE/RECYCLING | 600.00 | 179.93 | 29.99% | |
| 6451 MEMBERSHIP DUES | 40,500.00 | 41,192.00 | 101.71% | |
| 6489 OTHER CONTRACTED SERVICES | 15,000.00 | 36,984.24 | 246.56% | |
| 6722 DEPRECIATION | 260,000.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 27,000.00 | - | 0.00% | |
| Grand Total | 543,200.00 | 101,892.78 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CC Regular Session

4. 3.

Meeting Date: 07/14/2015

By: Jo Thieling, Administrative Services

Information

Title

Approve Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve license requests for 2015.

Background: Certain businesses in the City of Ramsey are required to apply for a license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC may also be included in this approval. Those new license requests and/or renewals are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve license applications.

Attachments

Licenses to approve

Happy Days App

Form Review

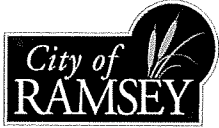
Form Started By: Jo Thieling
Final Approval Date: 07/09/2015

Started On: 07/09/2015 08:42 AM

**License Applications
For Council Meeting 07/14/2015**

| | | | | |
|-----------------|--|-----------------------|------------------|--------------|
| *Special Events | City of Ramsey – for Happy Days – Contact Nichole or Oksana | 7550 Sunwood Drive NW | Ramsey, MN 55303 | 763-576-4310 |
|-----------------|--|-----------------------|------------------|--------------|

***This permit is for the annual Happy Days Celebration – Saturday, September 12, 2015. Events include: exhibitions, 5K, inflatable playgrounds, parade, pancake breakfast, bingo, food vendors, beer tent, live music, car show, bean bag tournament, bike tour, fireworks, baseball tournament, live amplified music . . . All other permits such as bingo, beer, etc. have been applied for and approved separately through the City and State. Attached is the application which includes the layout of the event.**



CITY OF RAMSEY

APPLICATION FOR
2015 TEMPORARY SPECIAL EVENTS PERMIT

Date: 6/17/15

Application is hereby submitted for a temporary special events permit within the City of Ramsey, in accordance with the Ordinances of said city regulating the same. This application must be submitted a minimum of 30 days prior to the event requested.

Return this completed application along with the following:

- a \$50 application fee. (There may be an additional fee based upon the type of event and the City's adopted rates and charges.)
A certificate of insurance for public liability

Please check the following that best describes you and all that apply:

- Business Sole Owner Partnership
Association Non Profit For Profit
Individual

List partners, if more room is needed, please list on back

- 1. FULL Name of Business/Association/Individual: The City of Ramsey: Happy Days
2. Address or General Description of the premises to be licensed: 7550 Sunwood Dr. NW, Ramsey, MN 55303
3. Applicant's FULL Name: Carlier Oksana
4. Applicant's Phone Number(s): (763)576-4310
5. Applicant's Email Address: ocarlier@cityoframsey.com
6. Applicant's Address:
7. Applicant's Date of Birth: 8/9/1994
8. Applicant's Position with Company: Administrative Intern/Happy Days Liaison
9. Manager or Owner's FULL Name: (If diff fm applicant) Ulrich Kurt
10. Address of Owner of Premises: (If different from applicant)
11. Owner's Phone Number(s): (If different from applicant)
12. Brief description of event (use back of sheet if more space is needed): One day event; Saturday, Sept. 12th, 2015. Events include: exhibitions, 5k, inflatable playgrounds, parade, pancake breakfast, bingo, food vendors, beer tent, live music, car show, bean bag tournament, bike tour, fireworks, baseball tournament. Note: attached maps are subject to change, particularly 5k and bike tour.

- 13. Will there be music: Please check all that apply.
None Live Band (2) DJ Karaoke Other: Dance performance

14. Will there be alcohol – if yes – Explain: Yes, the Ramsey Lions will be operating a beer tent on the event grounds.

15. Days/Date of Event: September 12, 2015
16. Hours of Event: 8:30 a.m. - 11 p.m.
17. An estimated number of persons and spectators expected to attend the event on each day it is conducted:
approximately 5,000 - 10,000 spectators
18. Details of the program: *Include a map (Google earth, etc.) showing the locations of all facilities and equipment on the premises, including the location of loud speakers, toilets, medical facilities, solid waste receptacles, emergency routes, etc, along with a brief summary of each one listed below:*
- a) Emergency Communication: Police and fire department personnel will be present on the event grounds at all times.

 - b) Security Protection: Police will be on event grounds at all times; knowledgeable of timeline + location of each activity.

 - c) Water & Food Supply: Food and beverages will be for sale through various vendors. Public works will turn on water.

 - d) Medical Facilities and Services: Police and fire department personnel will be present in case of a medical emergency.

 - e) Vehicle Parking Space(Parking provisions for employees and visitors): _____
Please see attached Happy Days site map. parking will be available in the city's parking ramp as well as the overflow field between The Residence and Coborn's.

 - f) Vehicle Uses and On-Site Traffic Control – including showing emergency accesses: Police will be directing traffic around closed streets for the 5k run, Bike Tour and parade. Sunwood Drive will be closed all day from Sapphire St. to Zeolite St. Veterans Dr. will be the emergency vehicles access.

 - g) Sound and Lighting Equipment: There will be two live bands using PA equipment on the main and small stages. PA systems will also be used in the bingo tent. Lighting will be used on the main stage. Two light towers will be on site*.

 - h) Fire Protection Plan: _____
Fire department personnel will be on event grounds at all times, knowledgeable of timeline and location of each activity.

 - i) Garbage/Trash & Litter Clean-up Service: Garbage clean up during and after the event will be provided by public works staff and Happy Days Committee volunteers. Garbage cans are donated by ACE Solid Waste.

- j) Is it proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping and similar facilities must be summarized:

Spectators will remain on the Happy Days event grounds until 11:00 p.m. on Saturday, September 12th. Overhead lighting (rented through Cummins NPower) will be activated at dark, as well as the present street lighting.

19. The applicant agrees that within 24 hours after the conclusion of the event, the premises will be cleaned up, including contiguous public roads, ways and easements, and remove all debris, garbage, trash, litter and other waste matter from, in and around said premises, together with all advertising matter to said event.
20. If severe weather is approaching, it is the permittee's responsibility to notify those attending and take appropriate action.
21. If applicant is different from the property owner, a notarized letter by the property owner acknowledging and accepting the temporary use on the property must accompany this permit application.
22. Special events **require a fire inspection** – call 763-427-4452 to schedule. This application **does not** cover permits needed for cooking vendors, tents over 400 square feet, the use and storage of flammable/combustible liquids, fireworks, etc.
23. The City of Ramsey does not give out food handling permits – that is done through Anoka County (763-421-4760),

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and that the giving of false information or the failure to give pertinent information constitutes cause for revocation of this permit. Further, I agree to comply with all the provisions of the ordinance under which this permit is granted.

Applicant's Signature: Deana Farber

Date: 6/29/15

**Return completed application and requested information along with the fee to: Jo Thieling, City Clerk, City of Ramsey, 7550 Sunwood Drive NW, Ramsey, MN 55303
Phone: 763-433-9840 Fax: 763-427-5543**

Make check or money order payable to "City of Ramsey"

OFFICE USE ONLY:

Approved By/Date

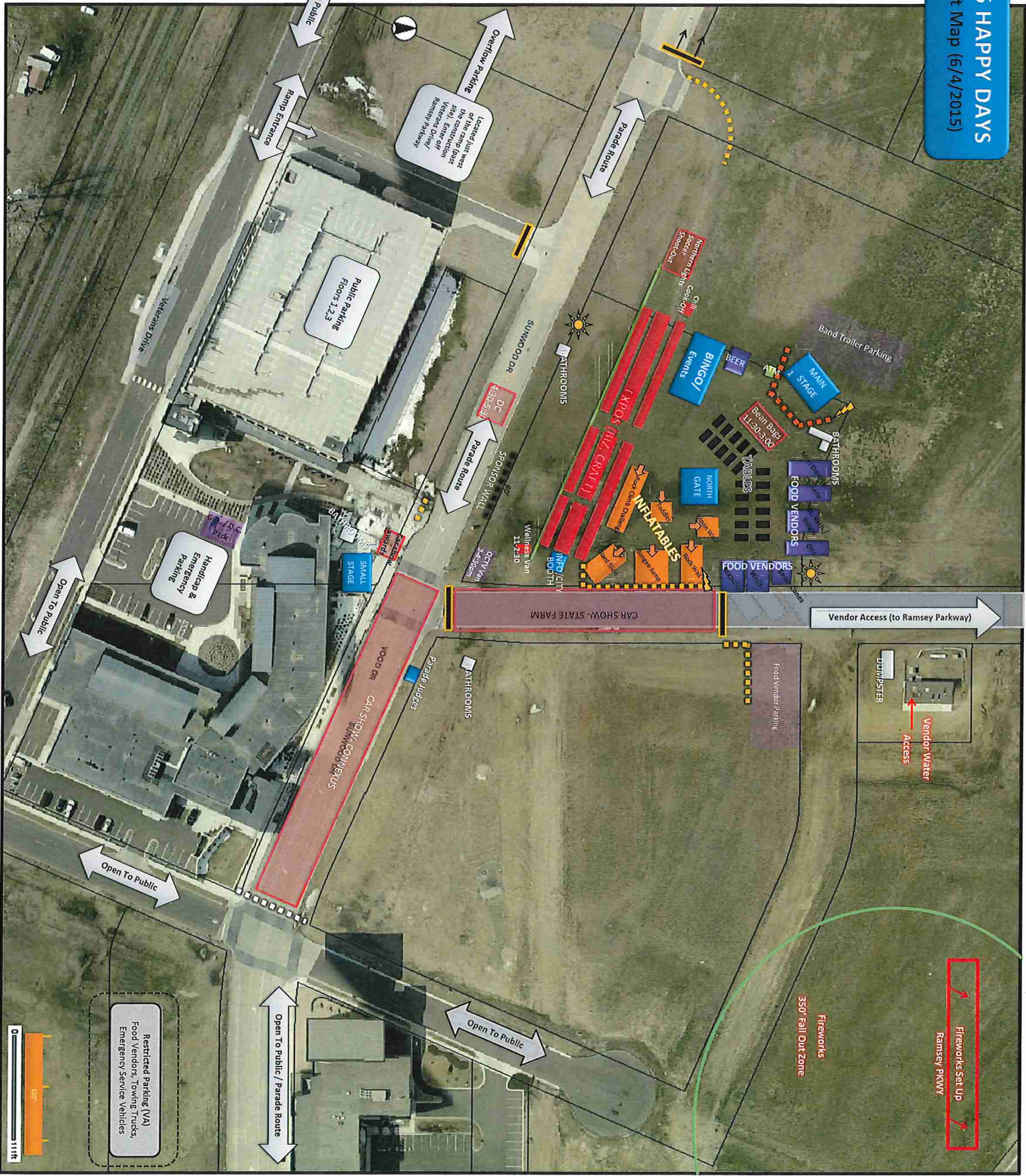
License Fee

Receipt No.

License No.

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record.

2015 HAPPY DAYS
Draft Map (6/4/2015)



Restricted Parking (VA)
Food Vendors, Towing Trucks,
Emergency Service Vehicles

Fireworks Set Up
Ramsey PKWY

Fireworks
350' Fall Out Zone

Vendor Water
Access

Vendor Access (to Ramsey Parkway)

CAR SHOW- STATE FARM

Open To Public / Parade Route

Open To Public

Open To Public

Open To Public

Parade Route

Parade Route

Overflow Parking

Ramp Entrance

Public Parking
Floors 1,2,3

Located just west
of this ramp foot
the construction
Vehicles Drive/
Ramsey Parkway

Veterans Drive

Handicap &
Emergency
Parking

SMALL STAGE

CAR SHOW- STATE FARM
WOOD DR
SILVERWOOD DR
SILVERWOOD AVENUE

BATHROOMS

Parade Judges

MPO CITY BOOTH

WELLES VAN 11:20-30

QRTY VAN 3:45-5:00

SPONSOR WALL

DC 4830S-30

BATHROOMS

SILVERWOOD DR

Parade Route

BINGO/Events

BEER

MAIN STAGE

BATHROOMS

Band Trailer Parking

FOOD VENDORS

FOOD VENDORS

FOOD VENDORS

FOOD VENDORS

FOOD VENDORS

FOOD VENDORS

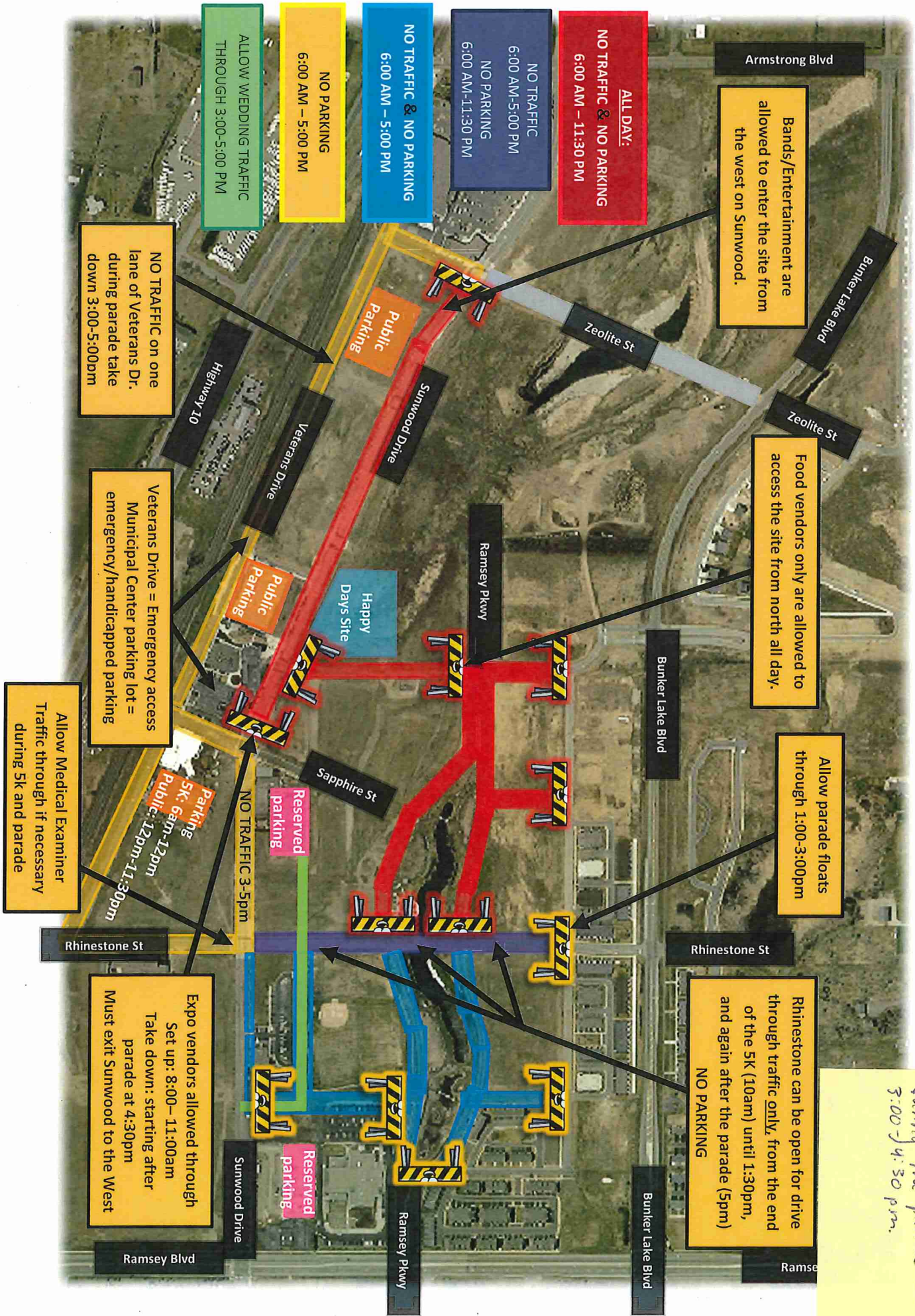
FOOD VENDORS

FOOD VENDORS

FOOD VENDORS

FOOD VENDORS

POLICE BARRICADES/CONES TRAFFIC & PARKING



Armstrong Blvd

Bands/Entertainment are allowed to enter the site from the west on Sunwood.

ALL DAY:
NO TRAFFIC & NO PARKING
6:00 AM - 11:30 PM

NO TRAFFIC
6:00 AM-5:00 PM
NO PARKING
6:00 AM-11:30 PM

NO TRAFFIC & NO PARKING
6:00 AM - 5:00 PM

NO PARKING
6:00 AM - 5:00 PM

ALLOW WEDDING TRAFFIC THROUGH 3:00-5:00 PM

Food vendors only are allowed to access the site from north all day.

Allow parade floats through 1:00-3:00pm

Rhinestone can be open for drive through traffic only, from the end of the 5K (10am) until 1:30pm, and again after the parade (5pm)
NO PARKING

NO TRAFFIC on one lane of Veterans Dr. during parade take down 3:00-5:00pm

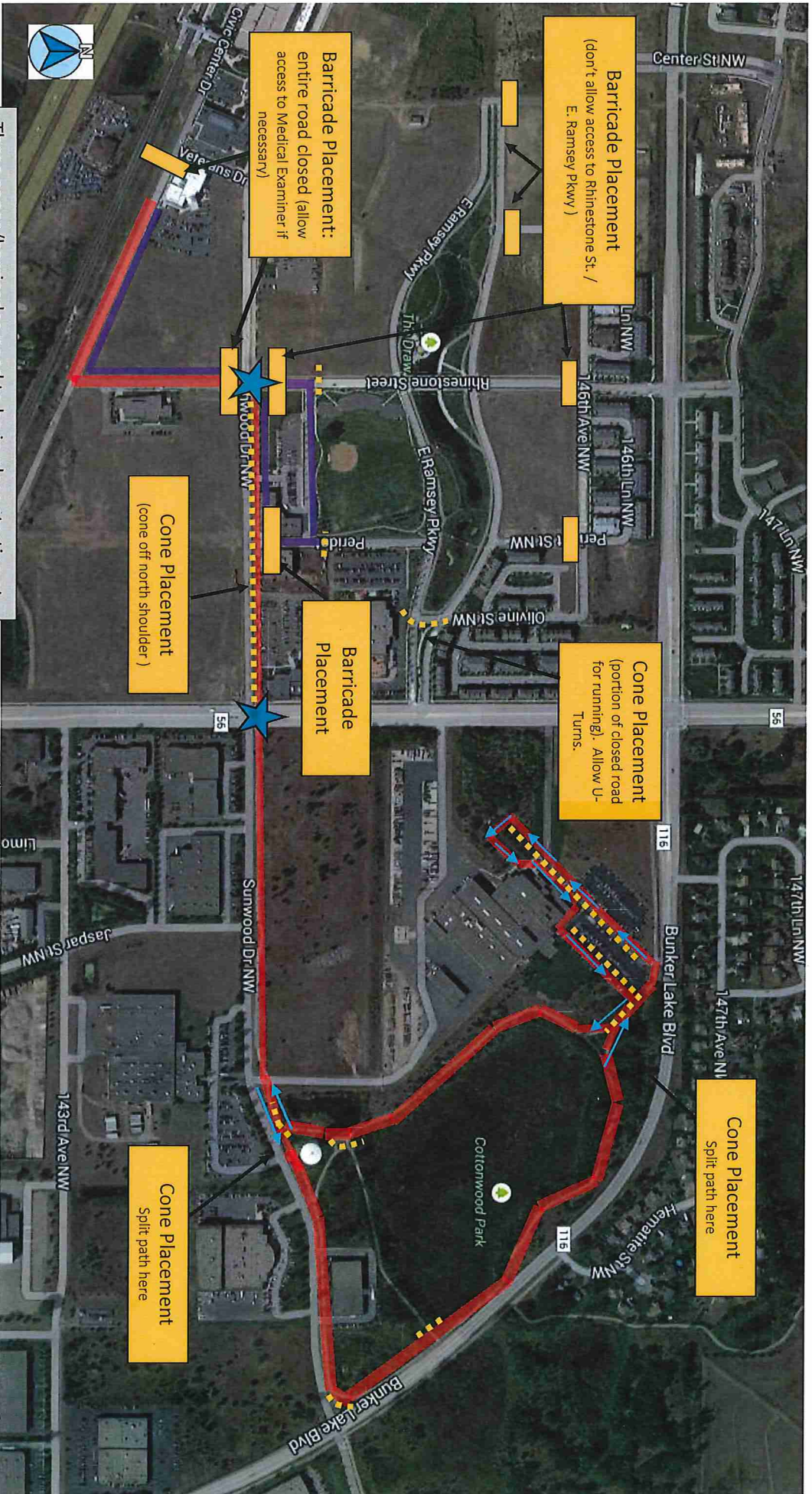
Veterans Drive = Emergency access Municipal Center parking lot = emergency/handicapped parking

Allow Medical Examiner Traffic through if necessary during 5k and parade

Expo vendors allowed through Set up: 8:00-11:00am Take down: starting after parade at 4:30pm Must exit Sunwood to the West

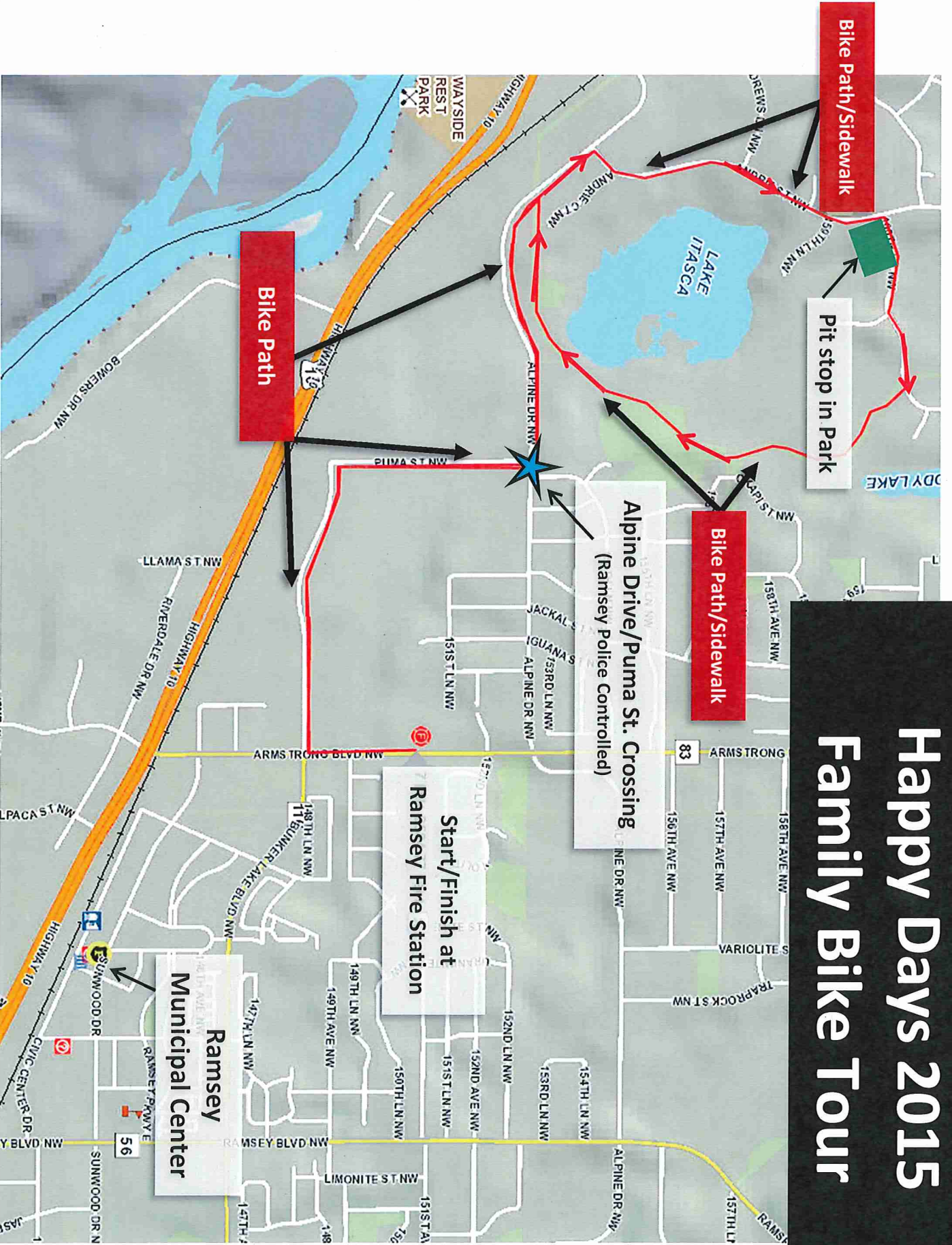
Please note the alternate route for wedding guest traffic during the parade from 3:00-4:30 pm.

2015 BARRICADES/CONES 5K MAP

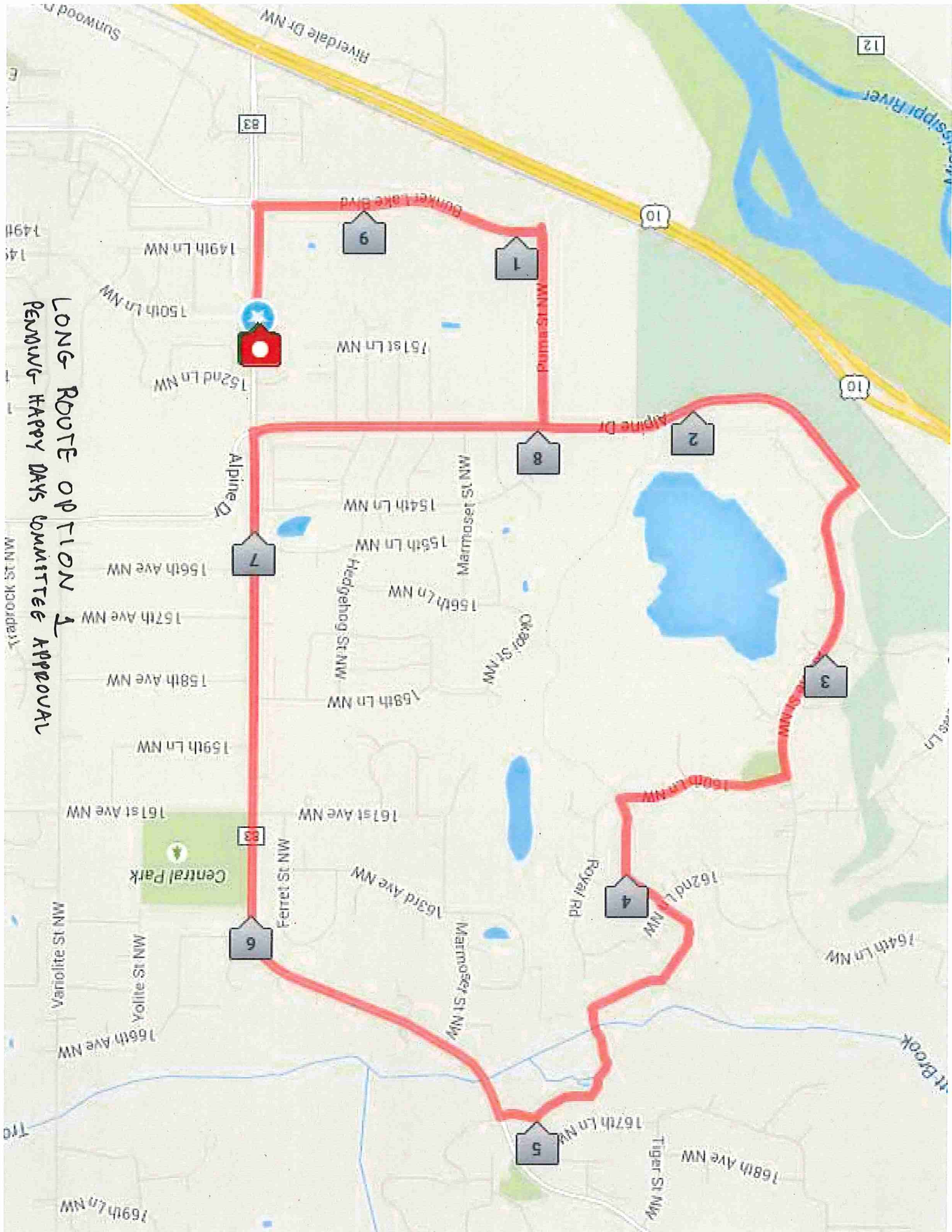


These cones/barricades need to be in place starting at 6:00 am on Saturday, Sept. 12th.
Cones along Sunwood Dr. and out around Cottonwood Park can come down after race (11:30am). The rest should stay up for parade.

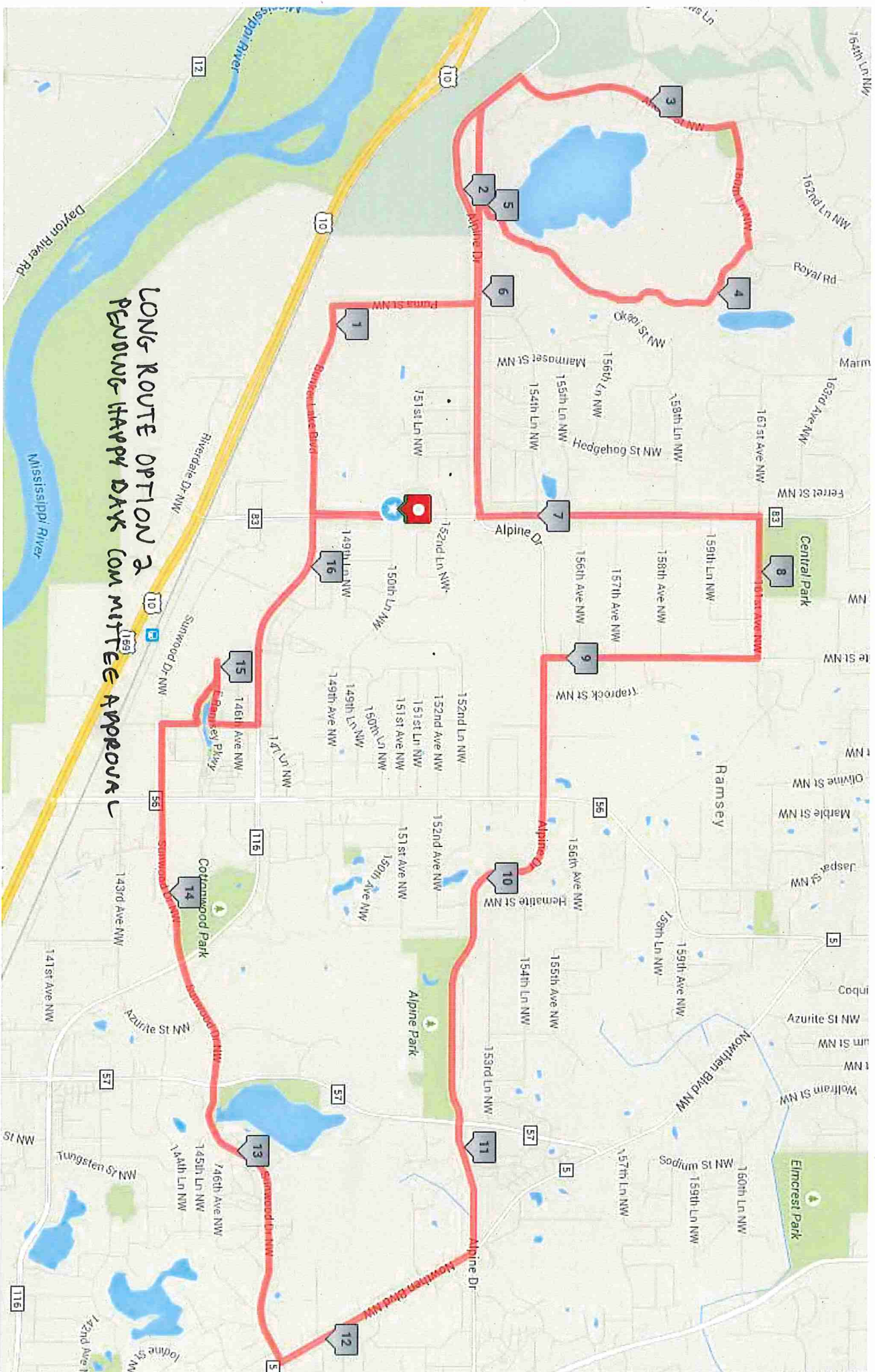
Happy Days 2015 Family Bike Tour



LONG ROUTE OPTION 1
REMOVING HARRY DAYS COMMITTEE APPROVAL



LONG ROUTE OPTION 2
PENDING HAPPY DAY COM MITTEE APPROVAL



HAPPY DAYS PARADE

Coordinated/Staffed by:

Freedom
Christian Church



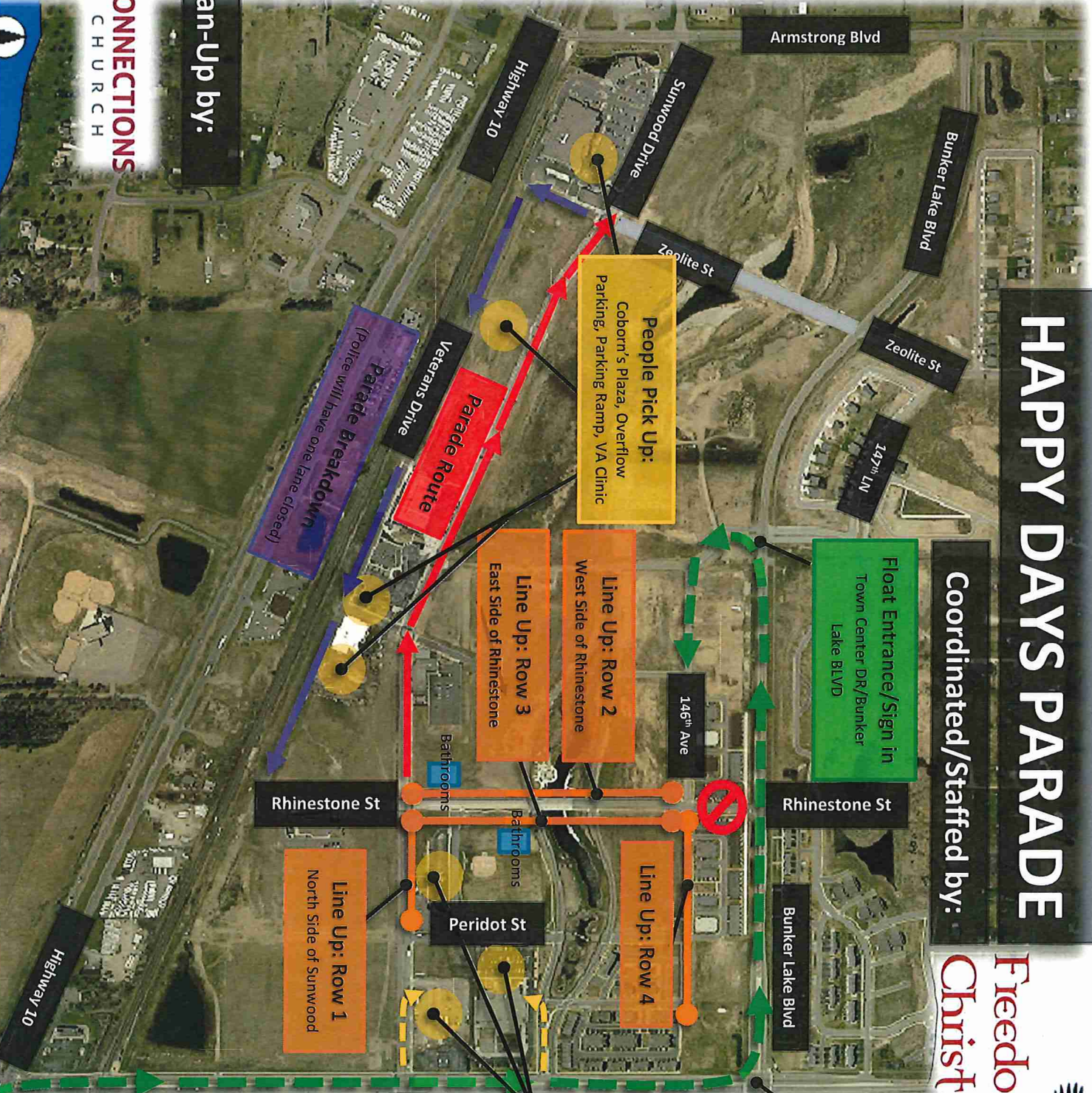
Take Bunker Lake Blvd West from Ramsey Blvd

Ramsey Blvd

People Drop Off:
 Kids drop off, parking, and gathering

Sunwood Drive

ENTER
 on Ramsey Blvd North from HWY 10



Armstrong Blvd

Bunker Lake Blvd

Zeolite St

147th LN

Zeolite St

People Pick Up:
 Coborn's Plaza, Overflow Parking, Parking Ramp, VA Clinic

Highway 10

Sunwood Drive

Veterans Drive

Parade Route

Parade Breakdown
 (Police will have one lane closed)

Line Up: Row 2
 West Side of Rhinestone

Line Up: Row 3
 East Side of Rhinestone

146th Ave

Rhinestone St

Bunker Lake Blvd

Line Up: Row 4

Peridot St

Rhinestone St

Line Up: Row 1
 North Side of Sunwood



Highway 10

Ramsey Blvd

Clean-Up by:



NO TRAFFIC & NO PARKING: 2015 FIREWORKS MAP

- = No Traffic & No parking
6:00 am - 11:30pm
- = No Traffic 6:00am – 5:00pm
No Parking 6:00am-11:30pm
-  = Fireworks shoot site
-  = barricades

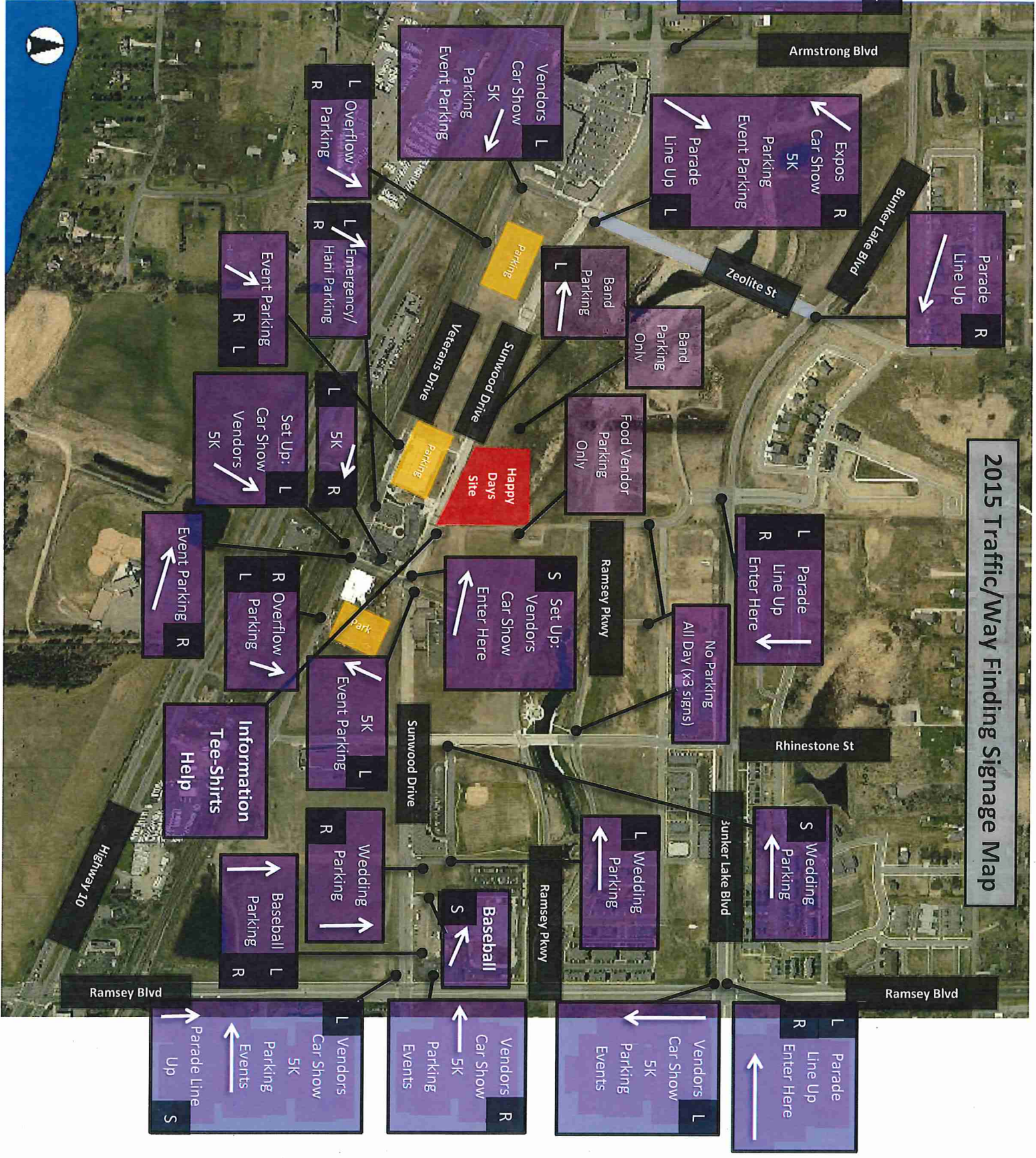


350 ft.
Fireworks
Fall out zone

New
construction in
2015

Happy
Days Site

2015 Traffic/Way Finding Signage Map



CC Regular Session

4. 4.

Meeting Date: 07/14/2015

By: Jo Thieling, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 06/23/2015
2. City Council Regular dated 06/23/2015

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 06/23/2015
 2. City Council Regular dated 06/23/2015
-

Attachments

CCWS Mts

CC Mts

Form Review

Form Started By: Jo Thieling
Final Approval Date: 06/25/2015

Started On: 06/25/2015 09:29 AM

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, June 23, 2015, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen (arrived at 5:37 p.m.)
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Human Resources Manager Colleen Lasher
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Asst. City Administrator/Economic Development Manager Patrick Brama
City Attorney Joe Langel

1. CALL TO ORDER

Acting Mayor LeTourneau called the City Council Work Session to order at 5:36 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discussion Regarding the Crime Prevention Specialist Position in the Police Department

Mayor Strommen arrived at 5:37 p.m.

Police Chief Katers reviewed the staff report.

Human Resources Manager Lasher stated that another benefit to filling the position with a sworn officer would be that the employee could fill gaps when other officers are sick or on leave.

Councilmember Kuzma stated that there had been a non-sworn officer filling the position and questioned how that was working.

Police Chief Katers replied that it is currently working and necessary files are passed on to a sworn officer.

Councilmember Riley stated that the position is temporarily being filled with a sworn officer and did not think that makes sense for the short or long term. He likened it to hiring a doctor for a nurse's position.

Mayor Strommen stated that the question is really what the City wants out of the position. She agreed that as the position currently exists it would be unnecessary to hire a sworn officer but explained that if the position were to be redesigned it could not only handle the current duties but also provide maximum efficiency and additional flexibility for the department.

Councilmember Kuzma stated that he agrees with Councilmember Riley and noted that there are additional costs with improvements and the fire station construction and would agree that perhaps this could be an area where additional funds would not be spent. He also acknowledged overtime hours in the police department and agreed that this position could provide flexibility and assist in avoiding some overtime costs.

Police Chief Katers stated that having a sworn officer in this position would provide flexibility in staffing for the police department.

City Administrator Ulrich stated that this position was created 15 years ago and the discussion at that time most likely focused on the fact that this position could handle non-sworn duties for the department. He stated that the person leaving the position was at the top of the pay scale and noted that this does present an opportunity to hire a sworn officer at a lesser cost. He stated that filling the position would provide another officer and would provide flexibility to the police department while the department would still remain under budget. He stated that this vacancy is an opportunity to re-evaluate the needs of the position and the department.

Police Chief Katers stated that the position has changed in the past 15 years, including the amount of services provided, and will continue to evolve over time. He stated that other municipalities have moved towards hiring a sworn officer for the position in order to provide continuity, among other benefits.

Councilmember Kuzma referenced the proposed 2016 budget information that reflected an additional \$12,000 and questioned if that would be balanced or whether that would be an overage.

Police Chief Katers explained that there would actually be a cost savings in the first year hiring a new officer compared to the current salary of the position.

Councilmember Riley questioned how likely it would be that the City would be able to hire someone for this desk job that would be able to transition to patrol.

Police Chief Katers stated that he would want someone with prior street experience to fill the position that way they could easily transition between the two duties.

Councilmember LeTourneau referenced the amount of time the fire department puts into their fire prevention and education services and stated that he could see this position evolving into a larger scale as well. He stated that he could support putting a sworn officer into the position but would like to see the three to five year plan for the position.

Councilmember Shryock agreed that it would be helpful to have additional information on how the position will be molded over time. She stated that perhaps the decision could be made at that time.

Mayor Strommen stated that she would want to know the type of pressure the police department would face if that decision to fill the position is delayed. She stated that the department runs lean as it is and she would like to see the sworn officer filling the position, as it would provide flexibility as that employee could “wear multiple hats”. She agreed that a longer term plan could be developed for discussion but did not think that the decision would need to be delayed.

Police Chief Katers explained that the hiring process does take time, noting that if the posting process begins in July that person would probably not be hired until December. He stated that in the meantime he had to pull an officer from patrol to temporarily fill the position. He stated that it would be important to have that additional flexibility because it is a small department. He believed that any additional opportunities that can be created in the department would be beneficial for those employees interested in a lateral position change.

Councilmember Shryock stated that she would agree with filling the position with a sworn officer but questioned if the job position had been updated appropriately to describe the full scope of job duties. She stated that perhaps the decision could be delayed until the next Council meeting when the job duties could be better defined in order to accurately describe the position.

Police Chief Katers stated that he would recommend that the position to be posted would be for a police officer patrol position. He explained that a current patrol officer could then be moved laterally into this position.

Councilmember Riley questioned if the officer chosen for the position would also be pulled for patrol duties.

Police Chief Katers replied that this would be a rotating position and confirmed that the officer could also provide patrol duties. He stated the feedback he has received is that officers do not want to be stagnant in one position or shift time for too long and that is why there are some rotating positions, such as an investigation position in the department. He explained that this position would actually become a rotating community resource position.

City Administrator Ulrich agreed that there would be a benefit to providing this opportunity within a small department, which would allow officers to try a different way to serve the community.

Councilmember LeTourneau noted that a benefit to having a rotating position is that you are providing a new set of eyes to the position as well.

Human Resources Manager Lasher added that she has received input from multiple channels that the department believed that this position should be filled with a sworn officer. She referenced the 2016 position that will be hired for the department and noted that she could post this position at the same time in order to have a dual recruitment, which would provide a cost savings.

The consensus of the Council was to authorize staff to hire a sworn officer to fill the position.

2.02: Discussion Regarding the Employee Sick Leave for Wellness Policy

Human Resources Manager Lasher reviewed the staff report.

City Administrator Ulrich clarified that the City has a sick leave for wellness policy and this would simply be an amendment to include vacation for eligible employees. He stated that there have not been a lot of employees who have taken advantage of the sick leave conversion.

Councilmember Kuzma noted that he thought that the contracts were already in place.

Human Resources Manager Lasher reviewed the contracts, which have been agreed upon and noted that this would be included as a memorandum of understanding.

Councilmember Riley stated that this time is meant to allow employees time away from work and believes that it should be used for that purpose.

Councilmember LeTourneau stated that it appears this update would be made more current to match what is being offered in the marketplace today. He questioned what kind of impact this would have on the budget.

Human Resources Manager Lasher provided a statement of clarification she received from Finance Director Lund who commented that this would be a good thing for the budget.

Mayor Strommen stated that she agrees with the statement that vacation time should be used for vacation but noted that the ultimate purpose of the benefit is to increase productivity and agreed that wellness activity could serve the same purpose.

Councilmember Riley stated that there were items in the policy he believes should be reviewed including a reference to Weight Watchers, as he believed that should be generalized as a weight loss program; he did not think purchasing a piece of equipment should be allowed; and he noted that "other expenses can be reimbursed as approved by human resources" seems very subjective.

Human Resources Manager Lasher stated that she will be meeting with the Labor Management Committee the following week and could discuss those suggestions at that time.

Councilmember Kuzma stated that this seems low risk and high reward in terms of employee morale.

The consensus of the Council was to direct staff to review the discussed amendments with the Labor Management Committee.

2.03: Consideration of Scope of Timing for Sunwood Drive Roundabout Landscaping Improvements

City Engineer Westby reviewed the staff report.

Councilmember Shryock stated that she has been thinking about this for the past few weeks and had considered a veteran's memorial for this location because of the amount of space available. She stated that there could be an opportunity for the City to create an RFP, which would allow local artists to create a project that represents the City.

Councilmember Kuzma stated that he would be fine with grass, as long as it is adequately mowed. He stated that his concern is regarding the area around that and the long-term development plan for that area.

Councilmember Williams agreed that grass would be adequate for the time being and the decision could be made in the future when there is a lovely development in that area.

City Administrator Ulrich stated that the City will be resurrecting the study to look at that site in order to determine what would be needed to bring the site to a development standard.

Councilmember Riley questioned if the old city hall could be moved to that location.

Mayor Strommen agreed that timing would need to be considered, specifically when the time would be appropriate to do something in that area. She agreed that the decision is not urgent at this time.

Councilmember LeTourneau stated that he likes the idea of timing the roundabout landscaping with the development but noted that the current situation is not adequate. He stated that people looking at that site would see an unimproved element and believed that it would be appropriate to have a low cost alternative in the interim. He stated that the garden club could install flowers or staff could install interim landscaping in order to add aesthetic value at a low cost.

Parks and Assistant Public Works Superintendent Riverblood provided input and stated that the City should be mindful not to spend \$4,000 installing something that will be taken out in another four years. He also thought the City should be mindful to avoid bringing in additional pedestrian traffic, noting that an artistic element could draw pedestrians, which could be a safety element.

The consensus of the Council was to direct staff to prepare a list of interim options while the Council continues to discuss long-term landscaping for the roundabout.

3. TOPICS FOR FUTURE DISCUSSION

Councilmember Kuzma stated that he would like to follow up on the traffic, noise and speed along Armstrong.

Councilmember Riley stated that in the past there was a work session calendar, or list of future agenda discussion items, and asked if something of that nature could be developed.

Mayor Strommen stated that staff does have a list of that nature and could bring that to the next work session for Council review.

4. MAYOR / COUNCIL / STAFF INPUT

City Administrator Ulrich provided a flyer regarding an upcoming legislative visit to Ramsey and asked that available Councilmembers respond for planning purposes.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:51 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

3. CITIZEN INPUT 2

4. CONSENT AGENDA 2

5. APPROVE AGENDA 3

6. PUBLIC HEARING 3

7. COUNCIL BUSINESS..... 3

 7.01: Award Towing Contract for the City of Ramsey..... 3

 7.02: Introduce Ordinance #15-12 Amending City Code Chapter 10 (Animals) and Section 117-111 (R-1 Residential District) Amending Approval Process for Certain Animals 8

 7.03: Adopt Ordinance #15-09 Approving Zoning Amendment for Ridegepoint Located at 6080 Highway 10 NW: Case of Village Bank..... 9

 7.04: Adopt Resolution #15-06-161 Approving Contract with Anoka Conservation District for Stormwater Retrofit Analysis..... 9

 7.05: Adopt City of Ramsey Three-Year Strategic Action Plan..... 10

8. MAYOR, COUNCIL AND STAFF INPUT 10

9. ADJOURNMENT 10

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, June 23, 2015, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Asst. City Administrator/Economic Development Manager Patrick Brama
City Attorney Joe Langel

1. CALL TO ORDER

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Shryock, to approve the following items on the Consent Agenda:

4.01: Note the following Boards and Commissions meeting minutes:

- 1) Planning Commission meeting minutes dated May 7, 2015
 - 2) Environmental Policy Board meeting minutes dated May 19, 2015
- 4.02: Approve the following meeting minutes:
- 1) City Council Work Session dated June 9, 2015
 - 2) City Council Regular dated June 9, 2015
- 4.03: Approve request to declare surplus property
- 4.04: Adopt Resolution #15-06-155 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 4, 2015 through June 17, 2015
- 4.05: Adopt Resolution #15-06-160 Approving Exterior Materials for Salt Storage Structure at 6228 Highway 10 NW: Case of Countryside Services
- 4.06: Adopt Resolution #15-06-153 Approving Partial Payment to Douglas-Kerr Underground for IP 14-24 Center Street
- 4.07: Adopt Resolution #15-06-154 Approving Partial Payment to Kuechle Underground, Inc. for IP 12-22 Riverdale Drive Improvements
- 4.08: Adopt Resolution #15-05-152 Approving Partial Payment to Construction Results Corporation for IP #14-28 Parking Ramp Garage Enclosure
- 4.09: Adopt Resolution #15-05-152 Approving Partial Payment to Brennan Construction of MN, Inc. for IP #14-30 Fire Station #2
- 4.10: Adopt Resolution #15-06-157 Authorizing Partial Payment to North Valley Inc. for IP 14-27: Mississippi River Trail
- 4.11: Adopt Resolutions #15-06-142 & #15-06-143 Approving a Conditional Use Permit to Exceed Sign Size Restrictions on the Property Generally Located North of 161st Avenue NW and West of Variolite Street NW: Case of the Church of St. Katherine Drexel
- 4.12: Adopt Resolution #15-06-156 to Hire Seasonal Public Works Maintenance Workers

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Shryock, Johns, Kuzma, LeTourneau, and Williams. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Johns, seconded by Councilmember Kuzma, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, Kuzma, LeTourneau, Riley, Shryock, and Williams. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Award Towing Contract for the City of Ramsey

Police Chief Katers reviewed the staff report and recommendation to enter into a contract with NorthStar Towing for two years based on the information provided.

Councilmember Riley stated that it appears that staff judged one proposal not complete.

Police Chief Katers responded that the impound storage proposed by one business did not meet the requirements of the RFP and therefore was deemed incomplete. He explained how the RFP's were reviewed.

Mayor Strommen stated that one of her goals for the discussion tonight is to make sure the basis for the decision is clear, noting that there needs to be a balance between services provided and cost.

Councilmember Kuzma questioned if NorthStar Towing has held the contract previously.

Police Chief Katers reported that NorthStar Towing did hold the contract from 2003 to 2009 and Champlin Towing (now Citywide) provided services from 2009 through current. He stated that he has not received any complaints on any of the four companies which provided a proposal and he would not have a problem supporting any of the proposals the Council chooses, providing that the RFP requirements are met.

Scott Grams, First Choice Recovery, stated that he received additional information tonight. He referenced the required storage space and noted that between his two locations he would have more than adequate space for storage and questioned what was incomplete on his proposal.

Police Chief Katers stated that he did not believe that adequate storage space indoors, or outdoors, is provided at the Highway 10 location because of the zoning restrictions at that location.

Community Development Director Gladhill stated that the Highway 10 location subleases their site which is packed tight with a number of vehicles that are inoperable and stored outdoors. He stated that upon site inspection there were some items that would need to be corrected under the zoning codes and staff had concern that there would not be adequate outdoor storage space available.

Mayor Strommen questioned if the zoning district does not allow inoperable vehicles outdoors or whether there is simply not sufficient space for outdoor storage of vehicles.

Community Development Director Gladhill explained that inoperable vehicles are not allowed to be stored outdoors in that zoning district and would need to be stored indoors.

Mr. Grams stated that his Nowthen location would have sufficient space and noted that inoperable vehicles are allowed to be stored outdoors at that location.

Police Chief Katers stated that he did speak with the staff from the city of Nowthen and their verbal agreement states that the business would only be allowed to have five inoperable vehicles

stored outdoors. He also clarified that the RFP stated that the screening of the location would need to meet the zoning requirements of the City.

Mr. Grams believed that the RFP states that the conditions of the RFP would need to be met by July 1st and he felt that he could meet that requirement by that date.

Police Chief Katers stated that he based his decision off the information he had available at the time. He believed that the July 1st deadline was a clause specific to equipment and not zoning requirements.

Mr. Grams stated that he believed that if he met the screening requirements prior to July 1st his application would be complete.

Mayor Strommen stated that she would want to make sure that the business owner is fully aware of all the zoning requirements that would need to be met in order to qualify for the RFP.

Community Development Director Gladhill stated that there are violations on the parcel under the existing lease and sublease and if a contract for services were entered into, those violations would need to be addressed. He noted that multiple vehicles would need to be removed from the property in order to come into compliance.

Bret LeTourneau, Citywide Service, stated that his business recently took over Champlin Towing. He noted that four quality proposals were received and appreciated the position Police Chief Katers was in during his review. He highlighted the prices and noted that they are similar. He stated that his business is the only valid proposal that is housed in Ramsey and asked that the City support a local business.

Councilmember Kuzma questioned if the Ramsey location would be shut down if this contract is not received.

Mr. LeTourneau confirmed that if the Ramsey contract is not received the Ramsey location of his business will be shut down as the business will not have sufficient business to support the cost associated with that site.

Councilmember Shryock stated that Mr. LeTourneau purchased the business in May and is new to this process. She questioned if there was a significant difference in the rates submitted by Champlin Towing previously and through this RFP.

Police Chief Katers stated that there is a difference in the proposal rates from Champlin Towing in the 2013 RFP proposal compared to those received through this proposal.

Mr. LeTourneau stated that there were previously unpaid property taxes and there was a need to increase costs in order to maintain the business.

Phil Collins, Collins Brothers Towing, thanked staff for including his business in this process. He stated that they did service Ramsey for a short time when there had been issues with another company and believed that service went smoothly.

Judy Rolow, NorthStar Towing, appreciated that the City considered their proposal. She stated that NorthStar Towing has been in business in Anoka County for the past 36 years and has serviced Ramsey since 1979. She provided specifics on the amount of storage available and advised that there are qualified drivers and staff that answer phones 24 hours per day through a landline telephone.

Councilmember LeTourneau appreciated the input from the community and the business owners present tonight. He stated that he based his review on price and service, noting that both elements should remain constant. He stated that he also likes to think about local business. He noted that he would be more interested in reviewing some of the issues regarding First Choice and the compliance with the ordinance.

Community Development Director Gladhill stated that there are existing ordinances as Highway 10 businesses are visible. He stated that there is some degree of outside storage allowed and the issue over time is that inoperable vehicles are brought to the site and the site is then not in compliance if they are stored outdoors rather than indoors.

Police Chief Katers stated that the RFP clearly states that the business must meet the applicable zoning rules. He stated that if the site were brought into compliance the application would be viewed as complete.

Councilmember LeTourneau questioned if a variance process could allow the additional outdoor storage of inoperable vehicles.

Community Development Director Gladhill stated that there would not be a variance, or any process, that would allow inoperable vehicles to be stored outdoors in this zoning district.

Mayor Strommen confirmed that there are two issues which make the site noncompliant; the screening and the storage of inoperable vehicles outdoors.

Councilmember Shryock stated that she does not see a statement in the RFP which states that the applicant would have until July 1st to meet the requirements. She stated that she often deals with contracts and believes that all requirements should be met by the applicant when submitting a request. She noted that the business also subleases and questioned the ability for the applicant to meet the screening requirements by the July 1st deadline, if that exists.

Police Chief Katers stated that the July 1st date refers to equipment being available and did not apply to building codes and exterior storage requirements.

Councilmember Riley agreed with the comments from Councilmember LeTourneau. He stated that he is unclear on whether the application considered incomplete would actually be complete. He referenced the price and stated that he would want the answer to whether or not that applicant

meets the requirements of the RFP. He suggested perhaps delaying action until the decision is clear on whether or not the proposal is complete.

Mayor Strommen stated that there was a gray area on the storage space but the issue is that the screening is not met and there is not an extended time provided to meet that criteria.

Community Development Director Gladhill stated that the main concern of Community Development is regarding the outdoor storage of inoperable vehicles and the site is currently not in compliance, whether those vehicles belong to the business that holds the lease or sublease.

Councilmember Kuzma appreciated the input from the applicants and stated that he supports the recommendation from Police Chief Katers and his staff.

Motion by Councilmember Kuzma, seconded by Councilmember Shryock, to authorize City staff to enter into a two year contract with NorthStar Towing.

Further discussion: Councilmember Shryock stated that although cost is not the only determining factor, it must be considered. She stated that the City has an obligation to not only look out for Ramsey businesses but to also be mindful of the City budget. She stated that based on the information provided, she would support the staff decision which was based off the appropriate factors.

Councilmember Riley stated that he was still unsure that the necessary information was known to determine if all applications were complete. He stated that he was not clear on how the two First Choice sites would work together to meet the criteria.

Councilmember LeTourneau stated that he would also find that information helpful as he has not definitively heard that the applicant has not met the criteria.

Police Chief Katers stated that he made the determination that the criteria of the RFP had not been met when reviewing the proposals. He stated that after speaking with Nowthen city staff, five inoperable vehicles could be stored outdoors at that location, while two indoor spaces would be available at the Ramsey facility. He noted that the RFP required ten outdoor spaces and one indoor space for inoperable vehicles and therefore the criteria have not been met.

Councilmember LeTourneau appreciated the proposal from Citywide and their financial position, but noted that the price of that proposal places that business in the fourth position. He stated that while he would like to support the business, he must ensure that the best price is obtained for residents as well.

Mayor Strommen stated that she wants to ensure that there is a balance between service and price when making this decision and believed that staff should reexamine the RFP process in order to avoid a situation such as this in the future.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Shryock, Johns, LeTourneau, Riley, and Williams. Voting No: None.

7.02: Introduce Ordinance #15-12 Amending City Code Chapter 10 (Animals) and Section 117-111 (R-1 Residential District) Amending Approval Process for Certain Animals

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Ordinance #15-12 which would revise the approval process for certain animals such as four or more dogs, horses on 1.5 to 2.99 acres, beekeeping, and non-traditional domestic or exotic animals.

Councilmember Kuzma questioned how this would apply to the Game Fair.

Community Development Director Gladhill stated that this would not apply to the Game Fair and that activity would be instead continued to be governed through the transient merchant license.

Mayor Strommen confirmed with staff that the Game Fair issue would come back before the Council in the future for discussion.

Motion by Councilmember Riley, seconded by Councilmember Johns, to introduce Ordinance #15-12 Amending Chapter 10 (Animals) and Chapter 117 (Zoning and Subdivisions) of the Ramsey City Code Amending the Procedure for Approval for Certain Animals and Number of Animals.

Further discussion: Councilmember LeTourneau stated that while streamlining makes sense, he questioned where the streamlining would occur if the item already occurs on the consent agenda of the Council.

Community Development Director explained that the streamlining would occur with the categories of administrative approval and licensing, rather than requiring all applications to go through the Planning Commission as well.

Mayor Strommen stated that the Planning Commission recommended approval and is therefore comfortable with the process.

Councilmember Johns commended staff for this amendment which will reduce costs to residents that wish to keep some of the animals on the list.

Councilmember Shryock questioned when the public would be able to comment on requests.

Community Development Director explained the notification process that would be followed for different types of requests under the ordinance.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Johns, Kuzma, LeTourneau, Shryock, and Williams. Voting No: None.

7.03: Adopt Ordinance #15-09 Approving Zoning Amendment for Ridgetpoint Located at 6080 Highway 10 NW: Case of Village Bank

Community Development Director Gladhill reviewed the staff report and recommendation to adopt the ordinance which would give final approval of the zoning amendment for Ridgetpoint, noting that the Council has discussed the process for this item on multiple occasions.

Motion by Councilmember LeTourneau, seconded by Councilmember Riley, to waive the City Charter requirement to read the Ordinance aloud and to adopt Ordinance #15-09 Amending Section 117-90 “Map” of Chapter 117 of the City Code of Ramsey, Minnesota.

A roll call vote was performed by the Recording Secretary:

| | |
|--------------------------|-----|
| Councilmember Johns | aye |
| Councilmember Kuzma | aye |
| Councilmember Shryock | aye |
| Councilmember Riley | aye |
| Councilmember LeTourneau | aye |
| Councilmember Williams | aye |
| Mayor Strommen | aye |

Motion carried.

7.04: Adopt Resolution #15-06-161 Approving Contract with Anoka Conservation District for Stormwater Retrofit Analysis

City Engineer Westby reviewed the staff report and recommendation to approve the contract with the Anoka Conservation District for completion of a Stormwater Retrofit Analysis within a portion of the City.

Councilmember Kuzma stated that information that will be provided through this analysis will be beneficial to the City when drafting reports that are required in the future.

Councilmember Riley asked for clarification on the difference between the Lower Rum River Water Management Organization (LRRWMO) and the Anoka Conservation District (ACD).

City Engineer Westby provided clarification and noted that the LRRWMO is the regulatory agency for the City while the ACD provides assistance to the City and residents.

Motion by Councilmember Kuzma, seconded by Councilmember Shryock, to approve adoption of Resolution #15-06-161 Approving Contract with Anoka Conservation District to Complete a Stormwater Retrofit Analysis.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Shryock, Johns, LeTourneau, Riley, and Williams. Voting No: None.

7.05: Adopt City of Ramsey Three-Year Strategic Action Plan

City Administrator Ulrich reviewed the staff report and recommendation to adopt the three year strategic action plan.

Mayor Strommen appreciated the time that staff and the Council have put into developing this plan. She confirmed with staff that the full plan will be posted on the City website for interested individuals to review.

Councilmember Williams stated that it is nice to see that the ideas of the staff and Council are in line.

Motion by Councilmember LeTourneau, seconded by Councilmember Johns, to adopt the City of Ramsey Three-Year Strategic Action Plan.

Further discussion: Councilmember Riley stated that he will not be supporting this out of principle as he did not agree with the process that was followed to draft the document.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Letourneau, Johns, Kuzma, Shryock, and Williams. Voting No: Councilmember Riley.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Kuzma stated that there is plenty of available parking for the Series at the Draw concerts and encouraged residents to attend.

Mayor Strommen stated that she and Councilmember Shryock will attend the upcoming League of Minnesota Cities conference in Duluth.

9. ADJOURNMENT

Motion by Councilmember Kuzma, seconded by Councilmember Shryock, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:27 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

4. 5.

Meeting Date: 07/14/2015

By: Diana Lund, Finance

Information

Title

Approve Application from the Anoka Women of Today to Conduct Bingo at Ramsey Happy Days on September 12, 2015

Purpose/Background:

The attached application is from the Anoka Women of Today to obtain approval to conduct bingo within the city's jurisdiction. The bingo would be held at the Ramsey Happy Days on September 12, 2015. The Anoka Women of Today meet all of the requirements which allow them to remain exempt from licensing.

Approval requires nothing more than a motion followed by the approved application submitted to the Gambling Control Board.

Action:

Motion to recommend Council approve the attached application for the Anoka Women of Today to conduct bingo at Ramsey Happy Days on September 12, 2015.

Attachments

Application for Exempt Permit - Anoka Women of Today

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 07/09/2015

Reviewed By

Kurt Ulrich

Date

07/09/2015 01:17 PM

Started On: 07/01/2015 12:10 PM

MINNESOTA LAWFUL GAMBLING
 LG240B Application to Conduct Excluded Bingo

No Fee

ORGANIZATION INFORMATION

Organization name: Anoka Women of Today
 Previous gambling permit number: x8-07166

Minnesota tax ID number, if any: 7405140
 Federal employer ID number (FEIN), if any: 41-1410087

Type of nonprofit organization. Check one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address: PO Box 564
 City: Anoka State: MN Zip code: 55303 County: Anoka

Name of chief executive officer [CEO]: Christine Montour
 Daytime phone number: (952) 240-6909
 E-mail address: mvpchristinem@gmail.com

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter] If your organization falls under a parent organization, attach copies of **both** of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

- No** **Yes** Has your organization held a bingo event in the current calendar year?
 If yes, list the dates when bingo was conducted.
- The proposed bingo event will be:
 one of four or fewer bingo events held this year. Dates September 12th, 2015 _____
OR
 conducted on up to 12 consecutive days in connection with a:
 county fair. Dates _____
 civic celebration. Dates _____
 Minnesota state fair. Dates _____
- Person in charge of bingo event: Christine Montour Daytime phone: (952)240-6909
- Name of premises where bingo will be conducted: Ramsey Town Center
- Premises street address: 7550 Sunwood Drive NW
- City: Ramsey If township, township name: _____ County: Anoka

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-1900.

Be sure to complete page 2

LG240B Application to Conduct Excluded Bingo

6/13 Page 2 of 2

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge.

Chief executive officer's signature *Christine Montour* Date 06/12/2015
 Print name Christine Montour

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

CITY APPROVAL for a gambling premises located within city limits

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print city name City of Ramsey

Signature of city personnel

Dean Lund

Title Finance Director Date 6/17/15

Local unit of government must sign

COUNTY APPROVAL for a gambling premises located in a township

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print county name _____

Signature of county personnel

Title _____ Date _____

TOWNSHIP - If required by the approving county.

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. [A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166, Subd 2.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

MAIL APPLICATION AND ATTACHMENT

Fax the application and a copy of your proof of nonprofit status to (651) 639-4032 or mail to:
 Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

You will receive a document from the Gambling Control Board with your excluded permit number for the bingo activity. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

a privacy notice: The information requested on this form (and any attachments) will be used by the Administration, Management & Budget, and Control Board (Board) to determine your organization's Revenue; Legislative Auditor, national and international gambling regulatory agencies; Minnesota. Your organization has the right to refuse to provide information provided to anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies as a consequence, may refuse to provide information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires notice was given; and anyone with your name and address will be public information when received access to the information; Minnesota's written consent.

Department of Public Safety; Attorney

CC Regular Session

4. 6.

Meeting Date: 07/14/2015

By: Diana Lund, Finance

Information

Title

Approve Exemption for a Gambling License for Madelia Area Chamber of Commerce & Visitors Bureau

Purpose/Background:

Purpose: The State Gambling Board requires a city to give approval to a non-profit organization for a gambling event that is located within its city limits by acknowledging this approval by signing off on an application for exempt permit.

The attached application is from the non-profit Madelia Area Chamber of Commerce & Visitors Bureau for exemption from a lawful gambling license to hold a fund-raising raffle at Game Fair on August 7-9 and August 14-16, 2015.

The Madelia Area Chamber of Commerce & Visitors Bureau meets all of the requirements which allow them to remain exempt from licensing, primarily from the the standpoint that commodities to be raffled are valued at less than \$50,000 in a calendar year.

Action:

Motion to recommend Council approve the exemption from a lawful gambling license for Madelia Area Chamber of Commerce & Visitors Bureau to hold a raffle at Game Fair on August 7-9 and August 14-16, 2015.

Attachments

Application for Exempt Permit-Madelia Area Chamber of Commerce

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Kurt Ulrich | Kurt Ulrich | 07/09/2015 01:20 PM |
| Form Started By: Diana Lund | | Started On: 07/01/2015 12:20 PM |
| Final Approval Date: 07/09/2015 | | |



MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
• conducts lawful gambling on five or fewer days, and
• awards less than \$50,000 in prizes during a calendar year.
If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.

Application fee (nonrefundable)
If the application is postmarked or received 30 days or more before the event, the application fee is **\$50**; otherwise the fee is **\$100**.

Organization Information

Organization Name: **Madella Area Chamber of Commerce & Visitors Bureau**
Minnesota Tax ID Number, if any: **5159358**
Previous Gambling Permit Number:
Federal Employer ID Number (FEIN), if any: **41-1467797**

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Mailing Address: **PO BOX 171** City: **Madella** State and Zip: **MN 56062** County: **Watonwan**
Name of Chief Executive Officer (CEO): **Karla Grev** Daytime Phone: **507-642-8822** Email: **chamber@madelliamn.org**

Nonprofit Status

Attach a copy of ONE of the following for proof of nonprofit status:
 Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
Don't have a copy? This certificate must be obtained each year from:
Minnesota Secretary of State
Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Phone: 651-296-2803
 IRS income tax exemption (501(c)) letter in your organization's name.
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
 IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).
If your organization falls under a parent organization, attach copies of both of the following:
a. an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
b. the charter or letter from your parent organization recognizing your organization as a subordinate.

Gambling Premises Information

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):

Game Fair

Address (do not use PO box): **8404 161st Avenue NW** City or Township: **Anoka** Zip Code: **55303** County:

Date(s) of activity (for raffles, indicate the date of the drawing):
Drawing will be held on August 16, 2015

Check each type of gambling activity that your organization will conduct:
 Bingo* Paddlewheels* Pull-Tabs* Tipboards*
 Raffle (total value of raffle prizes awarded for the year: **\$6,800.00**)

*Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.



LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL
for a gambling premises
located within city limits

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: City of Ramsey

Signature of City Personnel: [Signature]

Title: Finance Director Date: 6/30/15

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL
for a gambling premises
located in a township

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status, and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to **State of Minnesota**.

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Meeting Date: 07/14/2015

By: Tim Gladhill, Community Development

Information

Title

Approve Temporary Easement By and Between the City of Ramsey and GS Land, LLC for Lot 25, Harvest Estates Located at 15153 Nowthen Blvd. NW; Case of GS Land, LLC

Purpose/Background:

GS Land, LLC has requested use of the existing parking lot at the former municipal center located at 15153 Nowthen Blvd. NW for staging and construction of Harvest Estates Phase I consisting of 32 detached single-family lots. The City Council previously approved the plat.

Upon completion of final construction plans, GS Land, LLC has determined that it is necessary to impact the main parking lot (upper) of the former municipal center. Broadly speaking, the impacts consist of the following:

1. Staging of equipment and materials related to the construction of Harvest Estates Phase I in the main parking lot (upper) and access from Nowthen Boulevard
2. Demolition of a portion of the main parking lot (upper) to accomplish final grade for Phase I located within Phase II
3. Extension and relocation of utilities impacting Police Department parking lot to ensure continuous sanitary sewer and water to existing buildings

Notification:

Notification is not required. Staff has informed impacted tenants of the site as well as the Contractor for Fire Station No. 2.

Observations/Alternatives:

Preliminary construction and staging has commenced on Harvest Estates. A majority of the area now owned by GS Land, LLC is impacted by construction (grading, utilities, and streets) with limited areas for staging. It is common for Developers to work with adjacent properties to seek areas for staging related to construction. The upper parking lot has limited usage as the former municipal center is largely unused with the exception of the existing Fire Station No. 2. Parking for Fire Station No. 2 is accommodated by the lower parking lot.

Originally, it was anticipated that all construction activities were to be contained to the Phase I area as shown on the submitted construction plans. However, upon request by City Staff to prepare an individual grading plan for Phase I only, it was discovered the Developer actually wanted to grade a small area of the parcel retained by the City which will become part of Phase II. This area is delineated in the attached grading plan.

Additionally, in order to relocate existing sanitary sewer and water utilities without disruption, the contractor must remove the paving for the parking lot to the former Police Department and replace upon completion of the utility connections.

The attached easement has been prepared by the City Attorney.

Funding Source:

All costs associated with processing the request are the responsibility of the Applicant/Developer.

Recommendation:

Staff finds the request reasonable and necessary to complete construction of Harvest Estates Phase I. The loss of parking stalls in the upper parking lot for the former municipal center should not negatively impact the current or planned use of the Phase II area. The impacts to the parking lot for the former Police Department building are necessary to relocate utilities and ensure that both existing buildings continue to maintain necessary services (sanitary sewer and water).

Action:

Motion to approve temporary easement on Lot 25, Block 1, Harvest Estates with GS Land, LLC for staging and construction of Harvest Estates Phase I as outlined in the attached easement.

Attachments

Site Location Map

Proposed Easement

Phase I Grading: Impacts to Lot 25

Phase I Utilities: Connection to Existing

Parking Lot Exhibit

Form Review

Inbox

Patrick Brama
Tim Gladhill (Originator)
Patrick Brama
Kurt Ulrich
Form Started By: Tim Gladhill
Final Approval Date: 07/09/2015

Reviewed By

Tim Gladhill
Tim Gladhill
Patrick Brama
Kurt Ulrich

Date

07/09/2015 09:32 AM
07/09/2015 09:33 AM
07/09/2015 03:19 PM
07/09/2015 03:25 PM
Started On: 07/08/2015 12:03 PM

TEMPORARY CONSTRUCTION EASEMENT

This indenture is made and entered into this _____ day of _____, 2015, by the **City of Ramsey**, a Minnesota municipal corporation (“Grantor”), and **G S Land, LLC**, a Minnesota limited liability corporation (“Grantee”).

Recitals

1. Grantor owns the following described Property:

Lot 25, Block 1, Harvest Estates, Anoka County, Minnesota.

2. Grantee owns the remainder of Harvest Estates and is commencing development of 32 single family home sites (“Phase I”).
3. Grantor and Grantee are parties to a Purchase Agreement dated January 23, 2015, whereby Grantee contracted to purchase the Subject Property for the second phase of the Harvest Estates development.
4. Grantee wishes to utilize a portion of the Subject Property to install erosion control fencing, perform grading and replace utilities (the “Improvements”), all in furtherance of Phase I (see Exhibit A).
5. Grantee also wishes to utilize 5,000 square feet of the existing Upper Parking Lot on the Subject Property for storage of equipment during construction of Phase I (see Exhibit A).

6. Grantor desires to grant to Grantee a temporary easement relating to the construction of the Improvements and the storage of equipment in accordance with the terms and conditions set forth below.

Temporary Easement

1. The area of the Subject Property subject to the temporary easement granted below is that area between the erosion control fence line and Grantee's property, including that portion of the Police Parking Lot overlying existing utilities ("Easement Area A") and the southerly 5,000 square feet of the Upper Parking Lot that lies to the north of the erosion control fence ("Easement Area B"), as illustrated in Exhibit A.
2. For good and valuable consideration, receipt of which is acknowledged by Grantor, Grantor grants and conveys to a temporary construction easement over and across Easement Area A for the following purposes:
 - a. Install erosion control fencing on or along the line as shown in Exhibit A.
 - b. Grade the Subject Property as shown on Exhibit A, which includes removal of the portion of the Upper Parking Lot south of the erosion control fence.
 - c. Replace water and sanitary sewer lines to the former police station, which including the removal of only that portion of the Police Parking Lot as needed to accomplish the work. The portion of the Lot removed shall be replaced with asphalt so as to be suitable for vehicular traffic. The Lot entrance shall be barricaded by Grantee during construction of the utilities.
3. Grantor further grants and conveys a temporary construction easement over and across Easement Area B to allow storage of Grantor's construction equipment. Said storage area may be accessed via the existing driveway off of Nowthen Boulevard. Storage shall be for equipment only. No hazardous materials or bulk materials (dirt, gravel, sand, etc.) shall be stored in Easement Area B.
4. Grantee is solely liable for, and shall defend and indemnify Grantor against, any and all damages resulting from, arising out of or relating to its use of the Subject Property pursuant to this Temporary Construction Easement, except to the extent such damages are caused by the acts or omissions of Grantor, its employees or agents.
5. Notwithstanding Grantee's right to grade the Subject Property as set forth above, the spruce tree marked on Exhibit B shall not be destroyed, moved or damaged by Grantee. The City shall remove the tree in November or December 2015 for use as its annual Holiday Tree.

- 6. The terms of this Easement are subordinate to all demolition, grading and other plans and specifications approved by the City concerning the Harvest Estates development, as well to the City Code and applicable state and federal law.
- 7. This Easement shall terminate upon completion of the Phase I improvements or _____, 2016, whichever is earlier.

City of Ramsey

By: _____
Sarah Strommen, Mayor

Dated: _____

By: _____
Kurtis G. Ulrich
City Administrator

Dated: _____

This instrument was acknowledged before me on _____, 2015, by Mayor Sarah Strommen and City Administrator Kurtis G. Ulrich of the City of Ramsey as Grantor.

(seal)

Notary Public

G S Land, LLC

By: _____

Dated: _____

Its: _____

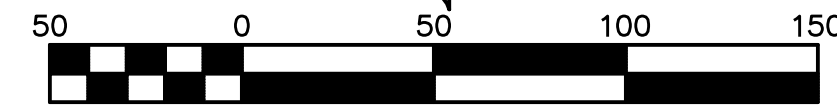
This instrument was acknowledged before me on _____, 2015 by _____ as _____ of G S Land, LLC as Grantee.

(seal)

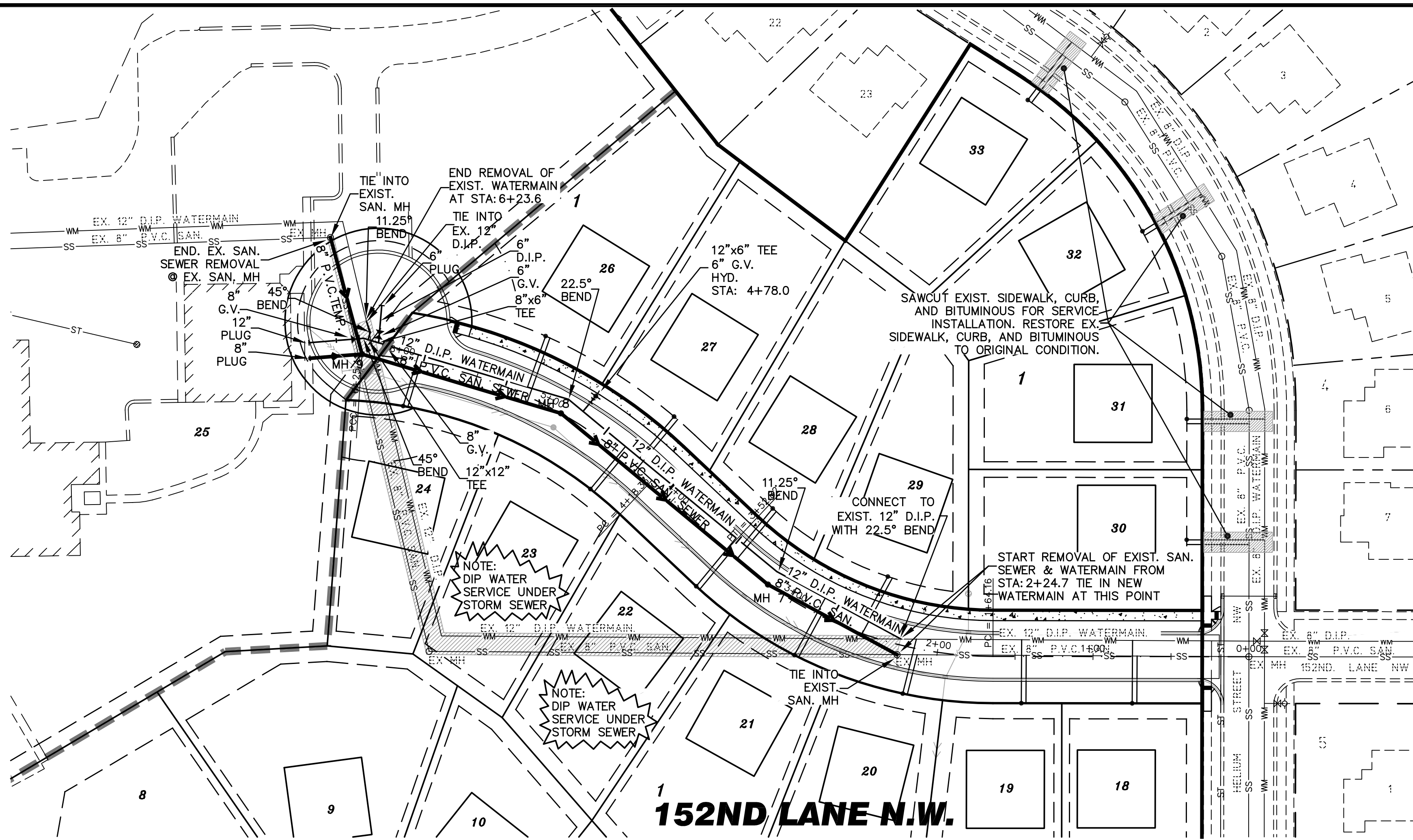
Notary Public

GENERAL CONSTRUCTION NOTES:

- Existing Utility Locations As-Per As-Built Plans Provided By the City Of Ramsey and Hedlund Engineering.
- All Existing Utilities or Improvements, Including Walks, Curbs, Pavement and Parkways Damaged or Removed During Construction Shall be Promptly Restored to Their Respective Original Condition.
- The Contractor Shall Notify all Utility Companies Prior to Construction to Verify in the Field all Existing and Underground Utilities Adjacent to the Project, and be Responsible for Protection of the same.
- For on Site Location of all Underground Utilities Call Gopher State One Call System (651)454-0002
- The Contractor Shall Beware of Potential Conflicts with Existing Utilities as Indicated on the Plans. The Contractor Shall Excavate Around Utilities to Determine Elev. Before Beginning Construction.
- The Contractor Shall Be Responsible To Lower Watermain During Install. Where Necessary To Avoid Service Conflicts.



Scale 1" = 50'



SAN. SERVICE SCHEDULE

| BLOCK 1 UNIT # | WYE STA. | INVERT ELEVATION | SERVICE |
|----------------|----------|------------------|------------------|
| 1 | 0+61.7 | 880.9 | 4" P.V.C. SDR 26 |
| 2 | 0+80.3 | 881.4 | 4" P.V.C. SDR 26 |
| 3 | 1+27.5 | 881.9 | 4" P.V.C. SDR 26 |
| 4 | 0+58.4 | 881.4 | 4" P.V.C. SDR 26 |
| 5 | 0+64.7 | 880.8 | 4" P.V.C. SDR 26 |
| 6 | 0+6.0 | 883.3 | 4" P.V.C. SDR 26 |
| 7 | 0+68.3 | 883.8 | 4" P.V.C. SDR 26 |
| 8 | 0+93.1 | 884.3 | 4" P.V.C. SDR 26 |
| 9 | 1+06.0 | 884.9 | 4" P.V.C. SDR 26 |
| 10 | 0+80.7 | 884.2 | 4" P.V.C. SDR 26 |
| 11 | 1+35.5 | 882.4 | 4" P.V.C. SDR 26 |
| 12 | 0+43.0 | 881.2 | 4" P.V.C. SDR 26 |
| 13 | 0+51.4 | 878.2 | 4" P.V.C. SDR 26 |
| 14 | 0+59.9 | 873.8 | 4" P.V.C. SDR 26 |
| 15 | 1+15.0 | 873.5 | 4" P.V.C. SDR 26 |
| 16 | 0+38.4 | 874.2 | 4" P.V.C. SDR 26 |
| 17 | 2+22.5 | 875.1 | 4" P.V.C. SDR 26 |
| 18 | 0+71.7 | 876.9 | 4" P.V.C. SDR 26 |
| 19 | 1+42.9 | 877.3 | 4" P.V.C. SDR 26 |
| 20 | 2+12.8 | 878.2 | 4" P.V.C. SDR 26 |
| 21 | 0+54.8 | 879.6 | 4" P.V.C. SDR 26 |
| 22 | 0+31.7 | 881.1 | 4" P.V.C. SDR 26 |
| 23 | 1+23.9 | 883.1 | 4" P.V.C. SDR 26 |
| 24 | 0+95.4 | 880.7 | 4" P.V.C. SDR 26 |
| 26 | 0+22.9 | 882.8 | 4" P.V.C. SDR 26 |
| 27 | 1+12.2 | 883.0 | 4" P.V.C. SDR 26 |
| 28 | 0+25.7 | 881.1 | 4" P.V.C. SDR 26 |
| 29 | 0+26.1 | 878.9 | 4" P.V.C. SDR 26 |
| 30 | 0+72.0 | 876.5 | 4" P.V.C. SDR 26 |
| 31 | 1+49.6 | 877.5 | 4" P.V.C. SDR 26 |
| 32 | 0+37.7 | 879.4 | 4" P.V.C. SDR 26 |
| 33 | 0+47.5 | 881.0 | 4" P.V.C. SDR 26 |

WATER SERVICE SCHEDULE

| BLOCK 1 UNIT # | C.S. STA. | ELEVATION | SERVICE |
|----------------|-----------|-----------|--------------------|
| 1 | 0+69.7 | 890.9 | 1" COPPER TYPE "K" |
| 2 | 1+31.1 | 891.4 | 1" COPPER TYPE "K" |
| 3 | 1+61.0 | 891.9 | 1" COPPER TYPE "K" |
| 4 | 1+31.8 | 891.4 | 1" COPPER TYPE "K" |
| 5 | 0+72.7 | 890.8 | 1" COPPER TYPE "K" |
| 6 | 5+97.9 | 893.3 | 1" COPPER TYPE "K" |
| 7 | 6+47.2 | 893.8 | 1" COPPER TYPE "K" |
| 8 | 6+96.7 | 894.3 | 1" COPPER TYPE "K" |
| 9 | 7+30.5 | 894.9 | 1" COPPER TYPE "K" |
| 10 | 7+01.8 | 894.2 | 1" COPPER TYPE "K" |
| 11 | 5+38.8 | 892.4 | 1" COPPER TYPE "K" |
| 12 | 4+43.4 | 891.2 | 1" COPPER TYPE "K" |
| 13 | 3+41.3 | 888.2 | 1" COPPER TYPE "K" |
| 14 | 2+33.6 | 882.2 | 1" COPPER TYPE "K" |
| 15 | * 1+18.0 | 883.5 | 1" COPPER TYPE "K" |
| 16 | * 0+41.4 | 884.2 | 1" COPPER TYPE "K" |
| 17 | * 2+25.5 | 885.1 | 1" COPPER TYPE "K" |
| 18 | * 0+74.9 | 886.9 | 1" COPPER TYPE "K" |
| 19 | 1+46.0 | 887.3 | 1" COPPER TYPE "K" |
| 20 | 2+16.3 | 888.2 | 1" COPPER TYPE "K" |
| 21 | 2+86.3 | 889.6 | 1" COPPER TYPE "K" |
| 22 | 3+51.2 | 891.1 | 1" COPPER TYPE "K" |
| 23 | 4+46.1 | 893.1 | 1" COPPER TYPE "K" |
| 24 | 5+93.6 | 890.7 | 1" COPPER TYPE "K" |
| 26 | 5+20.2 | 892.8 | 1" COPPER TYPE "K" |
| 27 | 4+34.1 | 893.0 | 1" COPPER TYPE "K" |
| 28 | 3+49.0 | 891.1 | 1" COPPER TYPE "K" |
| 29 | 2+46.1 | 888.9 | 1" COPPER TYPE "K" |
| 30 | * 0+75.0 | 886.5 | 1" COPPER TYPE "K" |
| 31 | * 1+52.6 | 887.5 | 1" COPPER TYPE "K" |
| 32 | * 0+40.7 | 889.4 | 1" COPPER TYPE "K" |
| 33 | * 0+50.5 | 891.0 | 1" COPPER TYPE "K" |

CS. STA. NOTE:

CS. STA WITH A * DENOTES STATIONS ARE FROM DOWNSTREAM SANITARY MH. ALL OTHER STATIONS ARE FROM CENTERLINE STATIONING

WATER, SANITARY & STORM NOTES:

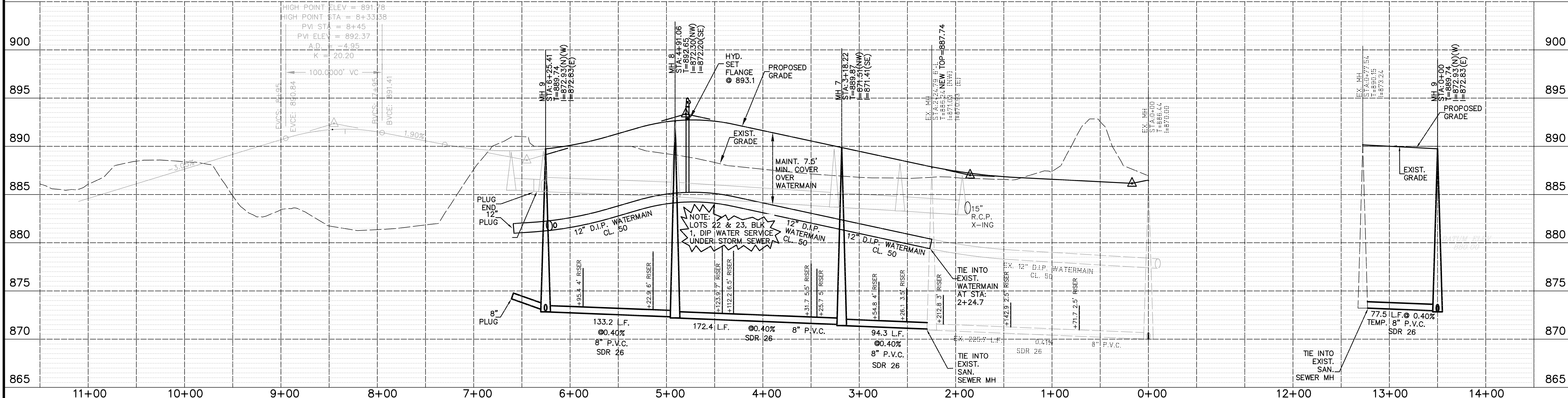
- ALL SANITARY SEWER SERVICES ARE 4" P.V.C. SDR 26
- ALL WATERMAIN SERVICES ARE 1" COPPER TYPE "K"
- ALL SANITARY SEWER WYE STATIONS ARE FROM DOWNSTREAM MH.
- MIN. GRADE FOR SANITARY SEWER SERVICE SHALL BE NO LESS THAN 2%
- A 10 GAUGE SOLID COPPER WIRE IS REQUIRED WITH ALL SANITARY & STORM SEWER LINES CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE
- TRACER WIRE ARE TO END OF STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS.
- ONLY CITY PERSONNEL SHALL OPERATE VALVES. AT FINISHED GRADE ON ALL SERVICES AND STUBS.
- ALL WATERMAIN VALVES NOT IN PAVED SURFACES SHALL HAVE BLUE CARSONITE MARKERS
- ALL SANITARY & STORM MANHOLES NOT IN PAVED SURFACES SHALL HAVE GREEN CARSONITE MARKERS

WATER SERVICE NOTE:

LOTS 22 AND 23 OF BLOCK ONE, DIP WATER SERVICES UNDER STORM SEWER

STANDARD DETAIL PLATE NOTE:

FOR STANDARD DETAIL PLATES, SEE SHEET C-5.0 AND CONSTRUCTION SPECIFICATIONS.



| NO. | DATE | BY | REMARKS |
|-----|---------|-----|-----------------------------|
| 3. | 6/19/15 | TPK | REVISIONS PER CITY COMMENTS |
| 2. | 6/12/15 | TPK | REVISIONS PER CITY COMMENTS |
| 1. | 4/29/15 | TPK | ADJUST LOT/BLOCK NUMBERS |

DESIGNED BY: RCH
 DRAWN BY: TPK
 CHECKED: RCH
 DATE: 04-15-15

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: *Randall C. Hedlund* DATE: 06/19/15
 RANDALL C. HEDLUND MN. LIC. NO. 19576

PREPARED BY:
HEDLUND
 Planning Engineering Surveying
 2005 PIN OAK DRIVE
 EAGAN, MINNESOTA 55122
 PHONE: (651) 405-6600

HARVEST ESTATES
 Ramsey, Minnesota
 GS Land LLC

Drawing: H: 2014 Projects\141029-LDD Utilities.dwg, UtilShots\141029-NorthRoad.dwg
 Layout: San-Water
 Date: Jun 22, 2015, 12:27pm

SCALE:
 Horiz: 1" = 50'
 Vert: 1" = 5'

BOOK: PAGE:
 JOB NO. 141029

SANITARY SEWER WATERMAIN
 152nd Lane N.W.

SHEET 6 OF 13
 SHEET NUMBER C-3.1



15238

15229

15232

15217

KRYPTON TER NW

15224

15209

15216

15208

Lower Parking Lot

PD
Parking
Lot

5

TRAIL
CORRIDOR 31

NOWTHEN BLVD NW

Upper
Parking Lot

15153

15133

151ST LN NW

Meeting Date: 07/14/2015

By: Tim Gladhill, Community Development

Information

Title

Consider Request from Lennar Homes to Stockpile Topsoil Supply On Site

Purpose/Background:

The City has received a request from Lennar Homes to stockpile topsoil to meet the City's topsoil requirement on the site of Woodlands instead of importing from off site for each individual home site. Lennar Homes has access to topsoil from a project Lennar is constructing in Medina, MN. Importing topsoil and correcting on site is contemplated in the City's topsoil ordinance. Lennar shall be responsible for having the final product tested to confirm that it meets the City's topsoil requirements prior to use of the material and a copy of those test results shall be provided to the City.

Observations/Alternatives:

Staff acknowledges the opportunity to better re-use soil in a manner that reduces costs of development of Woodlands. Staff does acknowledge concerns raised by residents of the previous phase of this development (known as Sweetbay Ridge). Individual builders began stockpiling excess soil on a vacant lot along 161st Avenue. Neighbors in close proximity submitted complaints to the City about the appearance of this stockpile becoming a nuisance.

Funding Source:

All costs with processing the request are the responsibility of the Applicant/Developer.

Recommendation:

Staff does not object to the request, but does seek Council authorization, as this was not included in the original grading plan. Staff will utilize appropriate tools and nuisance code provisions to address any future issues. The City will retain sufficient dollars in surety to allow the City to correct any future issues if they do so arise.

Action:

Motion to allow Lennar Homes to stockpile topsoil on the site of Woodlands (formerly Country Club Hills) as indicated in the attached plans.

Attachments

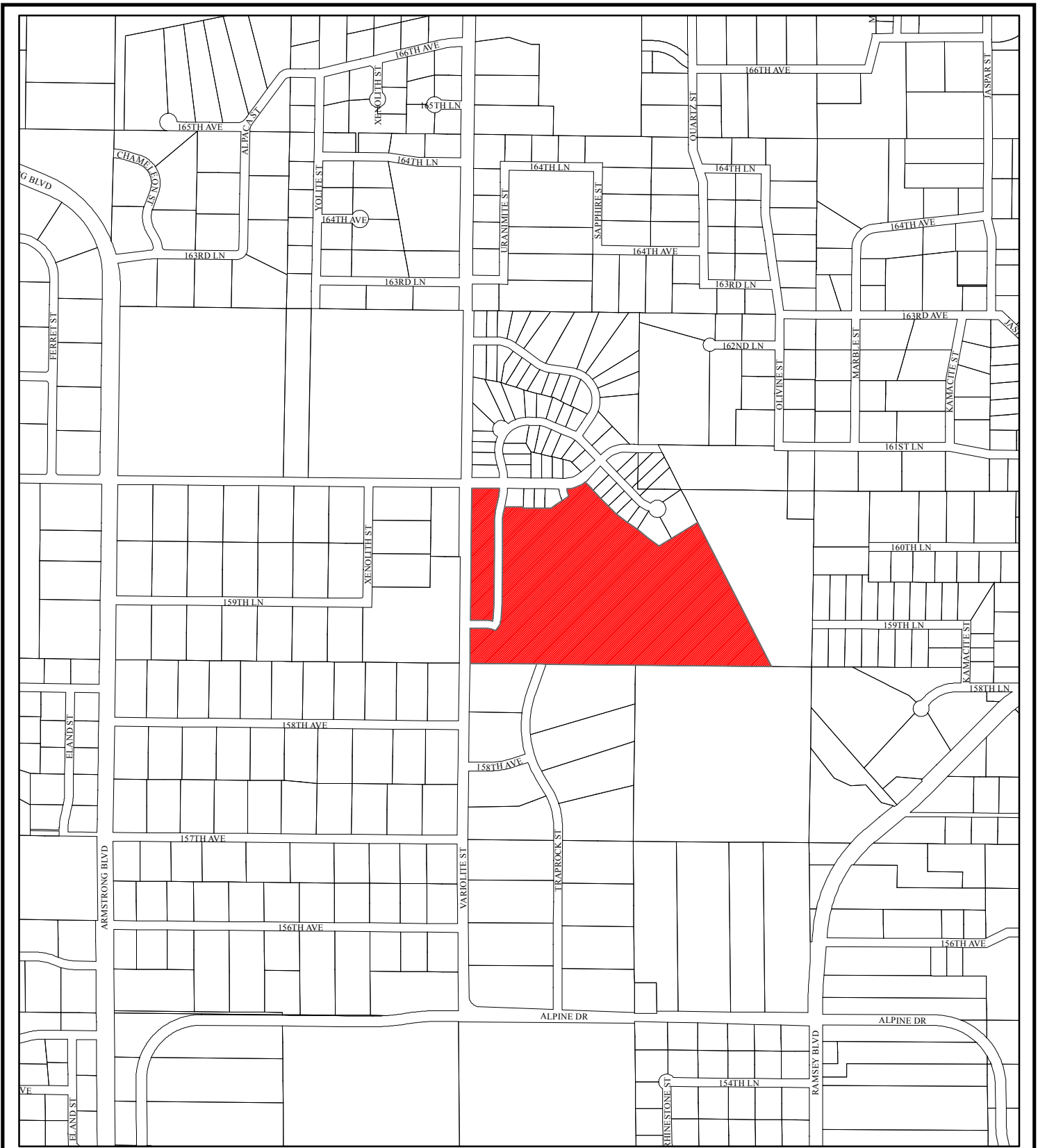
Site Location Map

Memo from Civil Engineer

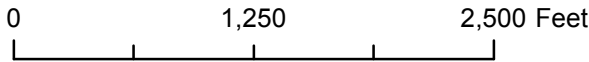
Site Plan for Stock Pile

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|----------------|---------------------------------|
| Chris Anderson | Chris Anderson | 07/09/2015 10:14 AM |
| Bruce Westby | Bruce Westby | 07/09/2015 11:25 AM |
| Kurt Ulrich | Kurt Ulrich | 07/09/2015 01:23 PM |
| Form Started By: Tim Gladhill | | Started On: 07/02/2015 03:06 PM |
| Final Approval Date: 07/09/2015 | | |



COUNTRY CLUB HILLS



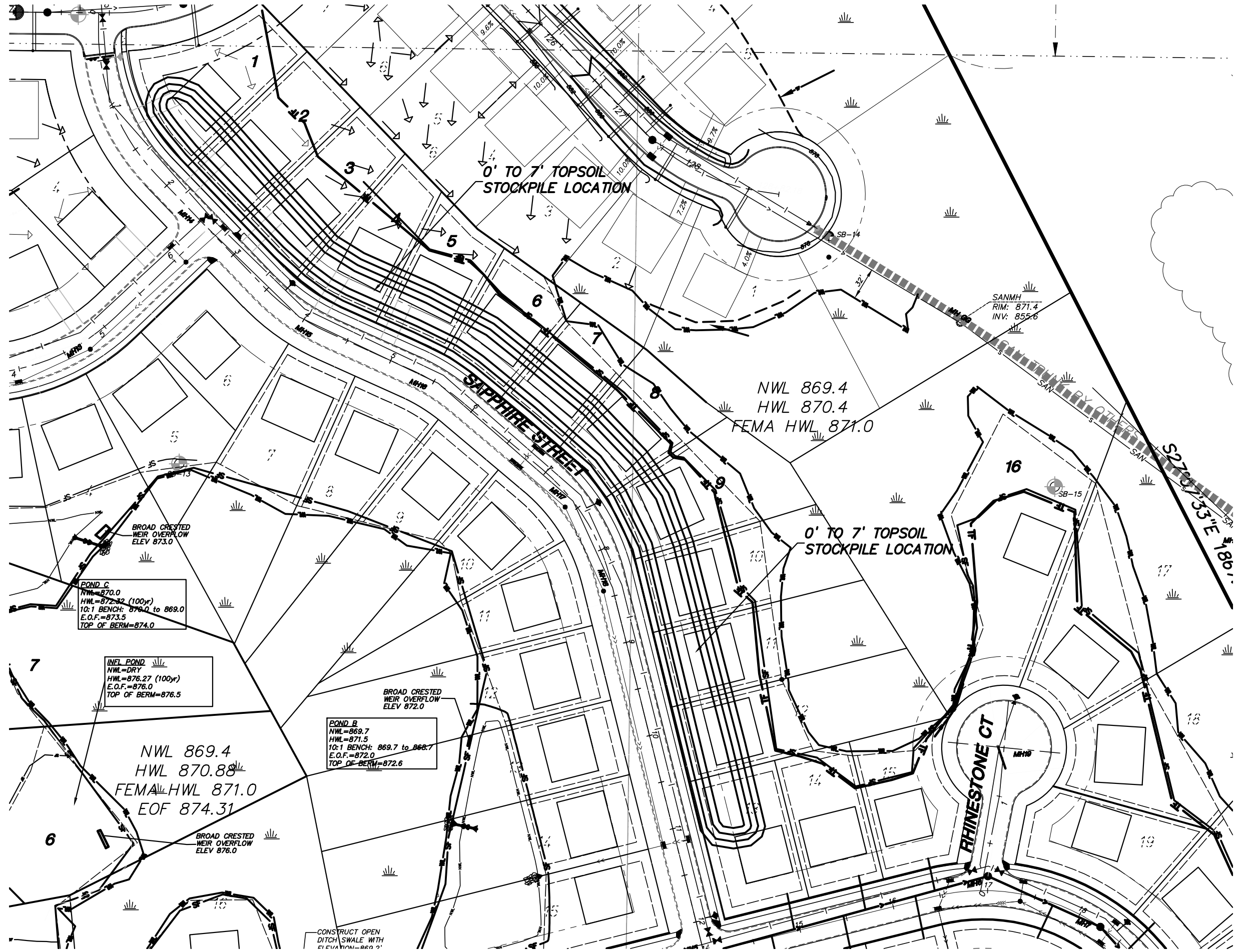
Tim Gladhill

From: Brent Roshell <BrentR@apa-ces.com>
Sent: Thursday, July 09, 2015 9:38 AM
To: Tim Gladhill
Cc: David Hanners
Subject: WOODLANDS - STOCKPILE
Attachments: STOCKPILE.pdf

Tim, attached is a plan for the topsoil stockpile. This pile is a 10,000 cy pile at 7 feet in height. Erosion, turf establishment will be required. No tree removal will be required. Existing fencing along the back side of the pile to remain in place.

Brent Roshell, PE





0' TO 7' TOPSOIL STOCKPILE LOCATION

NWL 869.4
HWL 870.4
FEMA HWL 871.0

0' TO 7' TOPSOIL STOCKPILE LOCATION

POND C
NWL=870.0
HWL=872.32 (100yr)
10:1 BENCH: 876.0 to 869.0
E.O.F.=873.5
TOP OF BERM=874.0

INFIL POND
NWL=DRY
HWL=876.27 (100yr)
E.O.F.=876.0
TOP OF BERM=876.5

POND B
NWL=869.7
HWL=871.5
10:1 BENCH: 869.7 to 866.7
E.O.F.=872.0
TOP OF BERM=872.6

NWL 869.4
HWL 870.88
FEMA HWL 871.0
EOF 874.31

BROAD CRESTED WEIR OVERFLOW
ELEV 876.0

BROAD CRESTED WEIR OVERFLOW
ELEV 872.0

CONSTRUCT OPEN DITCH SWALE WITH
ELEVATION=869.0'

SANMH
RIM: 871.4
INV: 855.6

S 27° 07' 33" E 186.1'

CC Regular Session

4. 9.

Meeting Date: 07/14/2015

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution # 15-07-176 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 18, 2015 through July 8, 2015

Action:

Motion to Adopt Resolution # 15-07-176 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 18, 2015 through July 8, 2015.

Attachments

Bills List 7/14/2015

Resolution 7/14/2015

Form Review

Inbox

Diana Lund

Kurt Ulrich

Form Started By: Jackie Lipski

Final Approval Date: 07/09/2015

Reviewed By

Diana Lund

Kurt Ulrich

Date

07/09/2015 08:35 AM

07/09/2015 01:34 PM

Started On: 07/09/2015 08:23 AM

| |
|------------------------------------|
| RAMSEY CITY COUNCIL MEETING |
| 7/14/2015 |
| BILLS LIST |

DISBURSEMENTS TO BE APPROVED THIS MEETING:

| DISBURSEMENT TYPE: | <u>SUBMITTED FOR APPROVAL</u> |
|---------------------------------|---------------------------------------|
| Purchase Journal: | |
| Prepays 6/18/15-7/8/15 | 320,745.19 |
| Accounts Payable 6/18/15-7/8/15 | 601,896.15 |
| Payroll 6/19/15 and 7/2/15 | 286,120.79 |

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 1,208,762.13

| <u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u> | <u>APPROVED PREV. MTG</u> | <u>2015 Y.T.D.</u> |
|---|-------------------------------|------------------------|
| NET PAYROLL TOTAL | \$ 135,560.75 | \$ 1,637,237.33 |
| - CORRECTION TO PAYROLL | | |
| PREPAIDS | 283,611.37 | 2,573,028.75 |
| - PREPAID ADJUSTMENTS | | |
| WIRE TRANSFERS FOR DEBT SERVICE | | 898,403.89 |
| - CORRECTION TO D.S. | | |
| ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING: | | |
| - BILLS LIST SUBMITTED | 132,418.77 | 2,473,491.92 |
| ADD (DELETE) BILLS LIST SUBMITTED | | |
| PAY ESTIMATE(S) | 527,920.20 | 882,014.07 |
| - CHECKS VOIDED | 0.00 | 0.00 |
| TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED | \$ 1,079,511.09 | \$ 8,464,175.96 |

CITY OF RAMSEY

Council Check Register by GL
Council Check Register and Summary

6/18/2015 -- 12/31/2015

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|---------|-----------|-----------------|---|------|--------|-----------------|-------------|-----------|----------------------|
| 97293 | 6/18/2015 | | 100012 ACE SOLID WASTE INC | | | | | | |
| | | 169.41 | MISC CITY ACCOUNTS | | 77130 | 870607 | 0194.6374 | | REFUSE/RECYCLING |
| | | 105.59 | MISC CITY ACCOUNTS | | 77130 | 870607 | 0311.6374 | | REFUSE/RECYCLING |
| | | 31.27 | MISC CITY ACCOUNTS | | 77130 | 870607 | 0220.6374 | | REFUSE/RECYCLING |
| | | 250.50 | MISC CITY ACCOUNTS | | 77130 | 870607 | 0452.6374 | | REFUSE/RECYCLING |
| | | 35.20 | MISC CITY ACCOUNTS | | 77130 | 870607 | 9601.6374 | | REFUSE/RECYCLING |
| | | 35.20 | MISC CITY ACCOUNTS | | 77130 | 870607 | 9602.6374 | | REFUSE/RECYCLING |
| | | 105.00 | MISC CITY ACCOUNTS | | 77130 | 870607 | 9604.6249 | | MISCELLANEOUS OPERA/ |
| | | 35.18 | MISC CITY ACCOUNTS | | 77130 | 870607 | 9605.6374 | | REFUSE/RECYCLING |
| | | <u>767.35</u> | | | | | | | |
| 97294 | 6/18/2015 | | 113708 BLUESTAR HOMES LLC | | | | | | |
| | | 1,500.00 | REFUND ERO ESC 7007 168TH LN | | 77124 | 061715 | 9804.6433 | 00114439 | REFUNDS |
| | | 5,000.00 | REFUND LAND ESC 7007 168TH LN | | 77125 | 061715A | 9252.1155.1 | | MANUAL-ACCOUNTS REI |
| | | <u>6,500.00</u> | | | | | | | |
| 97295 | 6/18/2015 | | 110734 CITY OF RAMSEY | | | | | | |
| | | 43.10 | #41813198 | | 77126 | 061815 | 9601.4651 | | WATER REVENUE |
| | | 268.68 | #661678408 | | 77126 | 061815 | 9601.4651 | | WATER REVENUE |
| | | 300.00 | #706940851 | | 77126 | 061815 | 9601.4651 | | WATER REVENUE |
| | | 200.00 | #719881 | | 77126 | 061815 | 9601.4651 | | WATER REVENUE |
| | | <u>811.78</u> | | | | | | | |
| 97296 | 6/18/2015 | | 114765 IN HOME LAB CONNECTION | | | | | | |
| | | 95.00 | TESTED INMATE | | 77127 | ANOKA-2015.4.30 | 0130.6315 | | MISCELLANEOUS PROFE |
| | | <u>95.00</u> | | | | | | | |
| 97297 | 6/18/2015 | | 113885 MC CUSTOM HOMES LLC | | | | | | |
| | | 1,500.00 | REFUND ERO ESC 7005 169TH LN | | 77128 | 061715 | 9804.6433 | 00114435 | REFUNDS |
| | | <u>1,500.00</u> | | | | | | | |
| 97298 | 6/18/2015 | | 106418 PURMORT HOMES INC | | | | | | |
| | | 1,500.00 | REFUND ERO ESC 7812 149TH AVE | | 77129 | 061715 | 9804.6433 | 00114599 | REFUNDS |
| | | <u>1,500.00</u> | | | | | | | |
| 97299 | 6/19/2015 | | 100257 LAW ENFORCEMENT LABOR SRV INC | | | | | | |
| | | 446.50 | | | 76920 | 060415937205 | 9101.2177 | | UNION DUES |
| | | 493.50 | | | 77139 | 0618151359115 | 9101.2177 | | UNION DUES |
| | | <u>940.00</u> | | | | | | | |
| 97300 | 6/19/2015 | | 100298 MN AFSCME COUNCIL 5 | | | | | | |
| | | 622.28 | | | 76921 | 060415937206 | 9101.2177 | | UNION DUES |
| | | 622.06 | | | 77140 | 0618151359116 | 9101.2177 | | UNION DUES |
| | | <u>1,244.34</u> | | | | | | | |
| 97301 | 6/23/2015 | | 100948 ANOKA COUNTY LICENSE CENTER | | | | | | |
| | | 656.75 | VEHICLE TRANSFER PD | | 77146 | 061915 | 0230.6249 | | MISCELLANEOUS OPERA/ |
| | | <u>656.75</u> | | | | | | | |
| 97302 | 6/23/2015 | | 100063 ASPEN MILLS | | | | | | |
| | | 4.00 | MISC M. NELSON FD | | 77147 | 166123 | 0220.6231 | | UNIFORMS & TURN-OUT |
| | | 232.50 | MISC M. NELSON | | 77148 | 166121 | 0220.6231 | | UNIFORMS & TURN-OUT |
| | | 162.85 | MISC J. STRECKLER FD | | 77149 | 166122 | 0220.6231 | | UNIFORMS & TURN-OUT |
| | | <u>399.35</u> | | | | | | | |
| 97303 | 6/23/2015 | | 106234 BERRES, KATHY | | | | | | |

CITY OF RAMSEY

Council Check Register by GL
Council Check Register and Summary

6/18/2015 -- 12/31/2015

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|---------|-----------|----------|---|------|--------|---------------------|-------------|-----------|----------------------|
| 97303 | 6/23/2015 | | 106234 BERRES, KATHY | | | | | | Continued. |
| | | 100.00 | REFUND DAM/KEY DEP | | 77150 | 061915 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 55.00 | REFUND DAM/KEY DEP | | 77150 | 061915 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 155.00 | | | | | | | |
| 97304 | 6/23/2015 | | 114771 CEAGLSKE MUHICH, JANET | | | | | | |
| | | 100.00 | REFUND DAMAGE DEPOSIT | | 77151 | 061915 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 55.00 | REFUND DAMAGE DEPOSIT | | 77151 | 061915 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 155.00 | | | | | | | |
| 97305 | 6/23/2015 | | 100297 CENTERPOINT ENERGY | | | | | | |
| | | 31.90 | 14515 E TOWN CENTER | | 77152 | 8782239-1 MAY 15 | 9601.6373 | | GAS |
| | | 31.90 | | | | | | | |
| 97306 | 6/23/2015 | | 100169 EMERGENCY APPARATUS MAINTENANCE INC | | | | | | |
| | | 3,233.43 | REPAIR 565 | | 77154 | 80334 | 0220.6388 | | OTHER VEHICLE REPAIR |
| | | 3,233.43 | | | | | | | |
| 97307 | 6/23/2015 | | 113991 EMERGENCY RESPONSE SOLUTIONS | | | | | | |
| | | 1,282.99 | MISC SUPPLIES FD | | 77153 | 4281 | 0220.6266 | | SCBA-PARTS |
| | | 1,282.99 | | | | | | | |
| 97308 | 6/23/2015 | | 114770 LEHMAN, CHRISTINE | | | | | | |
| | | 100.00 | REFUND DAM/KEY DEPOSIT | | 77155 | 061915 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 55.00 | REFUND DAM/KEY DEPOSIT | | 77155 | 061915 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 155.00 | | | | | | | |
| 97309 | 6/23/2015 | | 114769 MARQUEST HOMES LLC | | | | | | |
| | | 1,500.00 | PUBLIC SIDEWLK 7203 170TH TRL | | 77156 | 062315 | 9252.1155.1 | | MANUAL-ACCOUNTS REI |
| | | 5,000.00 | LAND ESC REFUND 7203 170TH TRL | | 77157 | 062315A | 9252.1155.1 | | MANUAL-ACCOUNTS REI |
| | | 1,500.00 | ERO ESC REFUND 7203 170TH TRL | | 77158 | 061815 | 9804.6433 | 00114157 | REFUNDS |
| | | 8,000.00 | | | | | | | |
| 97310 | 6/23/2015 | | 102216 MN DEPT OF TRANSPORTATION | | | | | | |
| | | 24.50 | TRAFFIC CONTROL MANUALS | | 77159 | 061815 | 0260.6249 | | MISCELLANEOUS OPERA |
| | | 24.50 | | | | | | | |
| 97311 | 6/23/2015 | | 114494 O SHAUGHNESSY, TIM | | | | | | |
| | | 1,500.00 | ERO ESC REFUND 1701 ST FRANCIS | | 77161 | 061815 | 9804.6433 | 00114193 | REFUNDS |
| | | 5,000.00 | LAND ESC REFUND 17201 ST FRAN | | 77162 | 061815A | 9252.1155.1 | | MANUAL-ACCOUNTS REI |
| | | 6,500.00 | | | | | | | |
| 97312 | 6/23/2015 | | 112682 OLSON, GERALD | | | | | | |
| | | 200.00 | SAFETY CAMP - SOUND | | 77160 | 061915 | 0237.6249 | | MISCELLANEOUS OPERA |
| | | 200.00 | | | | | | | |
| 97313 | 6/23/2015 | | 106418 PURMORT HOMES INC | | | | | | |
| | | 1,500.00 | SIDEWALK ESC 7691 147TH TER | | 77163 | 062315 | 9252.1155.1 | | MANUAL-ACCOUNTS REI |
| | | 1,500.00 | | | | | | | |
| 97314 | 6/23/2015 | | 105628 WELLS CATERING SERVICE | | | | | | |
| | | 1,872.77 | DEP FOR GOLF TOURNEY | | 77164 | 40177 | 9230.6249 | 00923002 | MISCELLANEOUS OPERA |
| | | 1,872.77 | | | | | | | |
| 97410 | 6/25/2015 | | 100297 CENTERPOINT ENERGY | | | | | | |

CITY OF RAMSEY

Council Check Register by GL
Council Check Register and Summary

6/18/2015 -- 12/31/2015

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|---------|-----------|-----------------|--|------|--------|--------------------------|------------|-----------|------------------------|
| 97410 | 6/25/2015 | | 100297 CENTERPOINT ENERGY | | | | | | Continued. |
| | | 24.83 | 16303 QUICKSILVER ST | | 77165 | 10414874-7 MAY15 | 0452.6373 | | GAS |
| | | <u>24.83</u> | | | | | | | |
| 97411 | 6/25/2015 | | 110734 CITY OF RAMSEY | | | | | | |
| | | 100.00 | ACCT # 722311 | | 77170 | 062515 | 9601.4651 | | WATER REVENUE |
| | | <u>100.00</u> | | | | | | | |
| 97412 | 6/25/2015 | | 100116 CONNEXUS ENERGY | | | | | | |
| | | 19.15 | 14521 RHINESTONE-RESTROOM | | 77166 | 444931-305660 JUNE 15 | 0452.6371 | | ELECTRIC UTILITIES |
| | | 494.49 | 16300 ST FRANCIS BLVD | | 77167 | 444931-267449 JUNE 15 | 0452.6371 | | ELECTRIC UTILITIES |
| | | <u>513.64</u> | | | | | | | |
| 97413 | 6/25/2015 | | 114778 FROELICH, JENNETTE | | | | | | |
| | | 100.00 | REFUND DAMAGE DEP- DRAW PARK | | 77168 | 062415 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | <u>100.00</u> | | | | | | | |
| 97414 | 6/25/2015 | | 114777 KRAEMER, RYAN | | | | | | |
| | | 100.00 | REFUND DAMAGE DEP- DRAW PARK | | 77169 | 062415 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | <u>100.00</u> | | | | | | | |
| 97415 | 6/30/2015 | | 100013 ADVANCE CONSULTING GROUP INC | | | | | | |
| | | 180.80 | RE: LIFE FITNESS/ED PROGRAM | | 77218 | 15003 | 9230.6315 | | MISCELLANEOUS PROFE |
| | | <u>180.80</u> | | | | | | | |
| 97416 | 6/30/2015 | | 107330 BIRCH HILL LODGES HOMEOWNERS | | | | | | |
| | | 100.00 | REFUND DAM DEP 5/21/2009 | | 77219 | 062515 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 100.00 | REFUND DAM DEP 3/8/2007 | | 77220 | 062515A | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | <u>200.00</u> | | | | | | | |
| 97417 | 6/30/2015 | | 112663 CAPSTONE HOMES INC | | | | | | |
| | | 1,500.00 | ERO ESC 16876 LIMONITE TER | | 77221 | 062515 | 9804.6433 | 00114644 | REFUNDS |
| | | <u>1,500.00</u> | | | | | | | |
| 97418 | 6/30/2015 | | 108458 CBIZ BENEFITS INSURANCE SERVICES INC | | | | | | |
| | | 248.16 | REBA FUDUCIARY-6/15-6/16 | | 77222 | 062615 | 0130.6315 | | MISCELLANEOUS PROFE |
| | | <u>248.16</u> | | | | | | | |
| 97419 | 6/30/2015 | | 110734 CITY OF RAMSEY | | | | | | |
| | | 35.00 | 723160 | | 77223 | 063015 | 9601.4651 | | WATER REVENUE |
| | | <u>35.00</u> | | | | | | | |
| 97420 | 6/30/2015 | | 100112 COMMISSIONER OF TRANSPORTATION | | | | | | |
| | | 192.25 | ASPHALT PLANT INSPECT | | 77224 | P00004468 | 9497.6530 | 00201222 | IMPROVEMENTS OTHER |
| | | <u>192.25</u> | | | | | | | |
| 97421 | 6/30/2015 | | 106583 DELTA DENTAL PLAN OF MINNESOTA | | | | | | |
| | | 2,295.85 | JULY 2015 DENTAL INS | | 77225 | 6051756 | 9101.2170 | | DENTAL/DISABILITY/LIFE |
| | | <u>2,295.85</u> | | | | | | | |
| 97422 | 6/30/2015 | | 100143 FERGUSON WATERWORKS # 2516 | | | | | | |
| | | 760.67 | MISC PARTS | | 77226 | 0141410* | 9602.6249 | | MISCELLANEOUS OPERA |
| | | <u>760.67</u> | | | | | | | |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

6/18/2015 - 12/31/2015

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|---------|-----------|----------|---|------|--------|---------------------|------------|-----------|------------------------|
| 97422 | 6/30/2015 | | 100143 FERGUSON WATERWORKS # 2516 | | | | | | Continued. |
| 97423 | 6/30/2015 | | 114780 KELLY, MARY | | | | | | |
| | | 100.00 | REFUND DAM/KEY DEP | | 77227 | 063015 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 55.00 | REFUND DAM/KEY DEP | | 77227 | 063015 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 155.00 | | | | | | | |
| 97424 | 6/30/2015 | | 114779 LAESTADIAN LUTH CHURCH OF ELK RIVER | | | | | | |
| | | 100.00 | REFUND DAM/KEY DEP CENTRAL PRK | | 77228 | 062915 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 55.00 | REFUND DAM/KEY DEP CENTRAL PRK | | 77228 | 062915 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 155.00 | | | | | | | |
| 97425 | 6/30/2015 | | 114781 LARSON, DAVID | | | | | | |
| | | 100.00 | REFUND DAM/KEY DEPOSIT | | 77229 | 063015 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 55.00 | REFUND DAM/KEY DEPOSIT | | 77229 | 063015 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 155.00 | | | | | | | |
| 97426 | 6/30/2015 | | 113996 MADISON NATIONAL LIFE INSURANCE CO INC | | | | | | |
| | | 1,050.82 | JULY 2015 COVERAGE | | 77231 | 017834 JULY 2015 | 9101.2170 | | DENTAL/DISABILITY/LIFE |
| | | 1,050.82 | | | | | | | |
| 97427 | 6/30/2015 | | 111441 MINNCOR INDUSTRIES | | | | | | |
| | | 597.00 | MISC PARTS | | 77230 | SOI-036857 | 0452.6249 | | MISCELLANEOUS OPERA |
| | | 597.00 | | | | | | | |
| 97428 | 6/30/2015 | | 102725 MPELRA | | | | | | |
| | | 600.00 | SUMMER CONF LASHER/HURD | | 77246 | 063015 | 0130.6335 | | TRAINING |
| | | 600.00 | | | | | | | |
| 97429 | 6/30/2015 | | 113719 NEOFUNDS BY NEOPOST | | | | | | |
| | | 2,000.00 | POSTAGE MTR 7900044034448047 | | 77232 | 062915 | 9101.1551 | | POSTAGE METER DEPOS |
| | | 2,000.00 | | | | | | | |
| 97430 | 6/30/2015 | | 113727 NEOPOST GREAT PLAINS | | | | | | |
| | | 468.00 | POSTAGE METER INK CARTRIDGE | | 77233 | GPAP38396 | 0130.6208 | | MISCELLANEOUS OFFICI |
| | | 468.00 | | | | | | | |
| 97431 | 6/30/2015 | | 103461 NORTHERN TECHNOLOGIES INC | | | | | | |
| | | 1,751.25 | RE: RIVERDALE DRIVE PROJECT | | 77234 | 14722 | 9497.6530 | 00201222 | IMPROVEMENTS OTHER |
| | | 2,005.00 | FIRE STAT 2 | | 77235 | 14659 | 9412.6530 | 00201430 | IMPROVEMENTS OTHER |
| | | 2,601.25 | CENTER STREET PROJECT | | 77236 | 14723 | 9433.6530 | 00201424 | IMPROVEMENTS OTHER |
| | | 715.00 | TALL PINES RIDGE | | 77237 | 14662 | 9804.6315 | 00114066 | MISCELLANEOUS PROFE |
| | | 7,072.50 | | | | | | | |
| 97432 | 6/30/2015 | | 100678 PETTY CASH | | | | | | |
| | | 14.33 | FOLDERS | | 77238 | 062515 | 0211.6208 | | MISCELLANEOUS OFFICI |
| | | 12.66 | CLEO LUNCH PD | | 77238 | 062515 | 0211.6331 | | TRAVEL & LODGING |
| | | 12.84 | SAFETY CAMP RECOGNITION | | 77238 | 062515 | 0280.6241 | | COMMUNITY POLICING S |
| | | 14.95 | SAFETY CAMP ERRANDS | | 77238 | 062515 | 0237.6249 | | MISCELLANEOUS OPERA |
| | | 2.00 | PARKING | | 77238 | 062515 | 9604.6249 | | MISCELLANEOUS OPERA |
| | | 56.78 | | | | | | | |
| 97433 | 6/30/2015 | | 106418 PURMORT HOMES INC | | | | | | |
| | | 1,500.00 | ERO ESC 14892 BISON ST | | 77239 | 063015 | 9804.6433 | 00114408 | REFUNDS |
| | | 1,500.00 | | | | | | | |

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary
6/18/2015 - 12/31/2015

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|---------|-----------|-----------|---|------|--------|----------------------------|-------------|-----------|----------------------|
| 97433 | 6/30/2015 | | 106418 PURMORT HOMES INC | | | | | | Continued. |
| 97434 | 6/30/2015 | | 108750 RAMSEY WOMEN OF TODAY | | | | | | |
| | | 100.00 | REFUND DAMAGE DEPOSIT | | 77240 | 062915 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 100.00 | | | | | | | |
| 97435 | 6/30/2015 | | 114782 THOMSEN, ERIC | | | | | | |
| | | 46,179.00 | REDUCE SURETY RABBIT MEADOWS | | 77241 | 063015 | 9804.6433 | 00114403 | REFUNDS |
| | | 46,179.00 | | | | | | | |
| 97436 | 6/30/2015 | | 100510 VERIZON WIRELESS | | | | | | |
| | | 26.02 | MAY/JUNE SERVICE | | 77242 | 9747032353 | 0130.6323 | | CELLULAR PHONES |
| | | 328.24 | JUNE 2015 SERVICE | | 77243 | 9747122261 | 0220.6323 | | CELLULAR PHONES |
| | | 354.26 | | | | | | | |
| 97437 | 6/30/2015 | | 105628 WELLS CATERING SERVICE | | | | | | |
| | | 166.73 | LUNCHES-GUN RANGE 6/4/15 | | 77244 | 30423 | 0211.6207 | | TRAINING SUPPLIES |
| | | 128.25 | LUNCHES-GUN RANGE 6/9/15 | | 77245 | 30424 | 0211.6207 | | TRAINING SUPPLIES |
| | | 294.98 | | | | | | | |
| 97438 | 7/2/2015 | | 106945 AMERICAN EXPRESS | | | | | | |
| | | 947.56 | SAFETY CAMP 2015 | | 77260 | 9-23008 JUNE 15 | 0237.6249 | | MISCELLANEOUS OPERA |
| | | 947.56 | | | | | | | |
| 97439 | 7/2/2015 | | 111377 ANOKA MUNICIPAL UTILITY | | | | | | |
| | | 85.72 | 14034 DYSPROSIUM ST LIGHT | | 77261 | 22-610280-00 MAY 2015 | 9603.6371 | | ELECTRIC UTILITIES |
| | | 113.60 | RAMSEY STREET LIGHTS | | 77262 | 22-990005-01 MAY 2015 | 9603.6371 | | ELECTRIC UTILITIES |
| | | 67.67 | BUNKER LK & DYSPOSIUM ST | | 77263 | 22-612000-01 MAY 2015 | 0260.6371 | | ELECTRIC UTILITIES |
| | | 263.12 | CTY RD 116 AND HWY 47 SIGNAL | | 77264 | 22-613120-01 MAY 2015 | 0260.6371 | | ELECTRIC UTILITIES |
| | | 530.11 | | | | | | | |
| 97440 | 7/2/2015 | | 112663 CAPSTONE HOMES INC | | | | | | |
| | | 1,500.00 | REFUND ERO ESC 14638 SODIUM ST | | 77265 | 070215 | 9804.6433 | 00114603 | REFUNDS |
| | | 5,000.00 | REFUND ESC 14638 SODIUM | | 77266 | 070215A | 9252.1155.1 | | MANUAL-ACCOUNTS RECI |
| | | 1,500.00 | REFUND ESC 14638 SODIUM | | 77266 | 070215A | 9252.1155.1 | | MANUAL-ACCOUNTS RECI |
| | | 8,000.00 | | | | | | | |
| 97441 | 7/2/2015 | | 100116 CONNEXUS ENERGY | | | | | | |
| | | 15.70 | MAY/JUNE 15 SUNWOOD TREE LTS | | 77267 | 444931-303785JU NE 2015 | 0311.6371 | | ELECTRIC UTILITIES |
| | | 15.70 | | | | | | | |
| 97442 | 7/2/2015 | | 114250 ESQUIRE TITLE SERVICE- TRUST ACCT. | | | | | | |
| | | 143.08 | REFUND UB 14220 XENON #16 | | 77268 | 063015 | 9601.4651 | | WATER REVENUE |
| | | 143.08 | | | | | | | |
| 97443 | 7/2/2015 | | 114785 EXECUTIVE TITLE | | | | | | |
| | | 268.68 | REFUND UB 15359 ZUNI CT | | 77269 | 063015 | 9601.4651 | | WATER REVENUE |
| | | 268.68 | | | | | | | |
| 97444 | 7/2/2015 | | 114786 HALLBERG, SARA | | | | | | |
| | | 133.00 | REFUND UB 15509 SODIUM ST | | 77270 | 063015 | 9601.4651 | | WATER REVENUE |

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary
6/18/2015 -- 12/31/2015

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|-----------|---|------|--------|---------------|------------|-----------|------------------------|
| 97444 | 7/2/2015 | 133.00 | 114786 HALLBERG, SARA | | | | | | Continued. |
| 97445 | 7/2/2015 | 320.00 | 100351 NCPERS MINNESOTA | | 77271 | 7048715 | 9101.2170 | | DENTAL/DISABILITY/LIFE |
| | | 320.00 | JULY 2015 COVERAGE | | | | | | |
| 97446 | 7/2/2015 | 1.72 | 114259 PAGE, TRACI | | 77272 | 063015 | 9601.4651 | | WATER REVENUE |
| | | 1.72 | REFUND UB 14180 XENON 14 | | | | | | |
| 97447 | 7/2/2015 | 100.00 | 108668 RAMSEY GARDEN CLUB | | 77273 | 070115 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 100.00 | REFUND DAM DEP 12/12/2003 | | | | | | |
| 97448 | 7/2/2015 | 100.00 | 114784 ROCHLIN LAW FIRM LTD | | 77274 | 070215 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 100.00 | DAMAGE DEPOSIT REFUND | | | | | | |
| 97449 | 7/2/2015 | 252.34 | 112464 TITLE SMART INC | | 77275 | 063015 | 9601.4651 | | WATER REVENUE |
| | | 252.34 | REFUND UB 14210 XENON #6 | | | | | | |
| 97450 | 7/7/2015 | 100.00 | 114788 BENDTSEN, NANCY | | 77338 | 070615 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 100.00 | DAMAGE DEPOSIT REFUND | | | | | | |
| 97451 | 7/7/2015 | 58.16 | 101103 SPRINT | | 77340 | 570683319-163 | 0130.6323 | | CELLULAR PHONES |
| | | 316.31 | MAY/JUNE 2015 SERVICE | | 77340 | 570683319-163 | 0191.6323 | | CELLULAR PHONES |
| | | 58.16 | MAY/JUNE 2015 SERVICE | | 77340 | 570683319-163 | 0240.6323 | | CELLULAR PHONES |
| | | 638.24 | MAY/JUNE 2015 SERVICE | | 77340 | 570683319-163 | 0211.6323 | | CELLULAR PHONES |
| | | 109.48 | MAY/JUNE 2015 SERVICE | | 77340 | 570683319-163 | 0194.6323 | | CELLULAR PHONES |
| | | 237.78 | MAY/JUNE 2015 SERVICE | | 77340 | 570683319-163 | 0311.6323 | | CELLULAR PHONES |
| | | 237.78 | MAY/JUNE 2015 SERVICE | | 77340 | 570683319-163 | 0452.6323 | | CELLULAR PHONES |
| | | 249.19 | MAY/JUNE 2015 SERVICE | | 77340 | 570683319-163 | 0301.6323 | | CELLULAR PHONES |
| | | 136.32 | MAY/JUNE 2015 SERVICE | | 77340 | 570683319-163 | 0220.6323 | | CELLULAR PHONES |
| | | 116.32 | MAY/JUNE 2015 SERVICE | | 77340 | 570683319-163 | 0192.6321 | | TELEPHONE |
| | | 244.14 | MAY/JUNE 2015 SERVICE | | 77340 | 570683319-163 | 9601.6323 | | CELLULAR PHONES |
| | | 2,401.88 | | | | | | | |
| 97452 | 7/7/2015 | 61.55 | 100510 VERIZON WIRELESS | | 77339 | 9747682169 | 0130.6323 | | CELLULAR PHONES |
| | | 61.55 | MAY/JUNE 2015 | | | | | | |
| 90334535 | 6/19/2015 | 75.00 | 100398 PUBLIC EMPLOYEES RETIREMENT ASSN | | 77119 | 0617151434514 | 9101.2174 | | PERA-EMPLOYEE |
| | | 75.00 | | | 77120 | 0617151434515 | 9101.2183 | | PERA-EMPLOYER |
| | | 15,568.40 | | | 77141 | 0618151359117 | 9101.2174 | | PERA-EMPLOYEE |
| | | 20,651.56 | | | 77142 | 0618151359118 | 9101.2183 | | PERA-EMPLOYER |
| | | 36,369.96 | | | | | | | |
| 90336089 | 7/2/2015 | 15,604.16 | 100398 PUBLIC EMPLOYEES RETIREMENT ASSN | | 77257 | 0630151405137 | 9101.2174 | | PERA-EMPLOYEE |
| | | 20,718.63 | | | 77258 | 0630151405138 | 9101.2183 | | PERA-EMPLOYER |
| | | 36,322.79 | | | | | | | |

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

6/18/2015 -- 12/31/2015

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|------------------|---|------|--------|-----------------|------------|-----------|-----------------------|
| 90336089 | 7/2/2015 | | 100398 PUBLIC EMPLOYEES RETIREMENT ASSN | | | | | | Continued. |
| 91580536 | 7/2/2015 | | 100113 BANK OF THE WEST | | | | | | |
| | | 22,082.36 | | | 77247 | 0630151405131 | 9101.2171 | | FEDERAL WITHHOLDING |
| | | 11,115.35 | | | 77252 | 0630151405132 | 9101.2173 | | FICA & MEDICARE-EMPL |
| | | 11,115.35 | | | 77253 | 0630151405133 | 9101.2182 | | FICA & MEDICARE-EMPL |
| | | <u>44,313.06</u> | | | | | | | |
| 92736298 | 6/19/2015 | | 100113 BANK OF THE WEST | | | | | | |
| | | 152.15 | | | 77074 | 0616151430521 | 9101.2171 | | FEDERAL WITHHOLDING |
| | | 906.77 | | | 77075 | 0616151430522 | 9101.2173 | | FICA & MEDICARE-EMPL |
| | | 906.77 | | | 77076 | 0616151430523 | 9101.2182 | | FICA & MEDICARE-EMPL |
| | | 361.66 | | | 77116 | 0617151434511 | 9101.2171 | | FEDERAL WITHHOLDING |
| | | 312.25 | | | 77117 | 0617151434512 | 9101.2173 | | FICA & MEDICARE-EMPL |
| | | 312.25 | | | 77118 | 0617151434513 | 9101.2182 | | FICA & MEDICARE-EMPL |
| | | 22,158.81 | | | 77131 | 0618151359111 | 9101.2171 | | FEDERAL WITHHOLDING |
| | | 11,129.13 | | | 77136 | 0618151359112 | 9101.2173 | | FICA & MEDICARE-EMPL |
| | | 11,129.13 | | | 77137 | 0618151359113 | 9101.2182 | | FICA & MEDICARE-EMPL |
| | | <u>47,368.92</u> | | | | | | | |
| 93458560 | 6/19/2015 | | 100601 MN DEPT OF REV WH | | | | | | |
| | | 75.98 | | | 77077 | 0616151430524 | 9101.2172 | | STATE WITHHOLDING |
| | | 83.00 | | | 77121 | 0617151434516 | 9101.2172 | | STATE WITHHOLDING |
| | | 8,995.33 | | | 77143 | 0618151359119 | 9101.2172 | | STATE WITHHOLDING |
| | | <u>9,154.31</u> | | | | | | | |
| 96685184 | 7/2/2015 | | 100601 MN DEPT OF REV WH | | | | | | |
| | | 8,984.14 | | | 77259 | 0630151405139 | 9101.2172 | | STATE WITHHOLDING |
| | | <u>8,984.14</u> | | | | | | | |
| 99000746 | 7/2/2015 | | 100223 ICMA RETIREMENT TRUST 457 | | | | | | |
| | | 3,382.12 | | | 77254 | 0630151405134 | 9101.2175 | | DEFERRED COMPENSAT |
| | | <u>3,382.12</u> | | | | | | | |
| 99053115 | 6/18/2015 | | 100219 HOME DEPOT COMMERCIAL ACCT PROGRAM | | | | | | |
| | | 957.68 | MAY 2015 PURCHASES | | 77122 | 052815 | 0452.6249 | | MISCELLANEOUS OPERA/ |
| | | 178.45 | MAY 2015 PURCHASES | | 77122 | 052815 | 0452.6229 | | SHOP MATERIALS |
| | | 92.28 | MAY 2015 PURCHASES | | 77122 | 052815 | 0194.6259 | | BUILDING MAINT/REPAIR |
| | | 29.97 | MAY 2015 PURCHASES | | 77122 | 052815 | 0301.6281 | | SMALL TOOLS & MINOR I |
| | | <u>1,258.38</u> | | | | | | | |
| 99061915 | 6/19/2015 | | 100629 MN DEPT OF REV SALES TX | | | | | | |
| | | 661.56 | MAY15 SALES TAX | | 77115 | MAY15 SALES TAX | 9101.2082 | | SALES/USE TAX PAYABLE |
| | | 93.55 | MAY15 SALES TAX | | 77115 | MAY15 SALES TAX | 9101.4305 | | RENTAL FEES |
| | | 10.95 | MAY15 SALES TAX | | 77115 | MAY15 SALES TAX | 9101.4328 | | ACCIDENT REPORTS |
| | | 6.06 | MAY15 SALES TAX | | 77115 | MAY15 SALES TAX | 9101.4308 | | SALES OF MAPS & PUBLI |
| | | .25- | MAY15 SALES TAX | | 77115 | MAY15 SALES TAX | 9101.4609 | | OTHER MISCELLANEOUS |
| | | 137.13 | MAY15 SALES TAX | | 77115 | MAY15 SALES TAX | 9601.2082 | | SALES/USE TAX PAYABLE |
| | | <u>909.00</u> | | | | | | | |
| 99061951 | 6/19/2015 | | 111465 STATE STREET BANK | | | | | | |
| | | 1,114.43 | | | 77134 | 06181513591112 | 9101.2176 | | LIFE/HEALTH-EMPLOYEE |
| | | <u>1,114.43</u> | | | | | | | |
| 99061954 | 6/19/2015 | | 111465 STATE STREET BANK | | | | | | |
| | | 3,259.00 | | | 77133 | 06181513591111 | 9101.2175 | | DEFERRED COMPENSAT |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary
 6/18/2015 — 12/31/2015

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|--|---|------|-------------------------|---|-------------------------------------|-------------------|--|
| 99061954 | 6/19/2015 | <u>3,259.00</u> | 111465 STATE STREET BANK | | | | | | Continued. |
| 99070215 | 7/2/2015 | <u>2,501.34</u> 2,501.34 | 107962 TASC | | 77248 | 06301514051310 | 9101.2176 | | LIFE/HEALTH-EMPLOYEE |
| 99772406 | 6/19/2015 | 684.39 685.26 <u>37.60</u> 1,407.25 | 114486 SUN LIFE ASSURANCE COMPANY OF CANADA | | 76916 77135 77135 | 0604159372013 06181513591113 06181513591113 | 9101.2176 9101.2176 9101.2176 | | LIFE/HEALTH-EMPLOYEE LIFE/HEALTH-EMPLOYEE LIFE/HEALTH-EMPLOYEE |
| 99961915 | 6/19/2015 | <u>2,501.33</u> 2,501.33 | 107962 TASC | | 77132 | 06181513591110 | 9101.2176 | | LIFE/HEALTH-EMPLOYEE |
| 99993234 | 6/19/2015 | <u>4,008.84</u> 4,008.84 | 100223 ICMA RETIREMENT TRUST 457 | | 77138 | 0618151359114 | 9101.2175 | | DEFERRED COMPENSAT |
| | | <u>320,745.19</u> | Grand Total | | | <u>Payment Instrument Totals</u> | | | |
| | | | | | | Checks | | 117,890.32 | |
| | | | | | | EFT Payments | | <u>202,854.87</u> | |
| | | | | | | Total Payments | | 320,745.19 | |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | | Stub | Document | | | Due | Invoice | Payment | | |
|--------|-------------------------------------|--------------------------|----------|--------|-----|-------|-----------|------------|----------------|------------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount | |
| 100017 | AIRGAS USA, LLC | MISC SUPPLIES | PV | 77377 | 001 | 09101 | 6/26/2015 | 9040834241 | 30.06 | |
| | AIRGAS USA LLC | | | | | | | | Summary Total | 30.06 |
| | P O BOX 802576 | | | | | | | | | |
| | CHICAGO IL 60680-2576 | | | | | | | | Payment Amount | 30.06 |
| 102953 | AMERIGAS OF ANOKA | LP GAS | PV | 77276 | 001 | 09101 | 6/23/2015 | 70558004 | 87.85 | |
| | AMERIGAS OF ANOKA | | | | | | | | Summary Total | 87.85 |
| | P O BOX 371473 | | | | | | | | | |
| | PITTSBURGH PA 15250-7473 | | | | | | | | Payment Amount | 87.85 |
| 100026 | ANDERSON IRRIGATION | COR SITE/ELMCREST SITE | PV | 77378 | 001 | 09101 | 6/29/2015 | 07-5697 | 1,908.22 | |
| | ANDERSON IRRIGATION | | | | | | | | Summary Total | 1,908.22 |
| | 3200 MAIN STREET NE SUITE 240 | | | | | | | | | |
| | MINNEAPOLIS MN 55448 | | | | | | | | Payment Amount | 1,908.22 |
| 100029 | ANOKA AREA CHAMBER OF COMMERCE | CHAMBER GOLF TOURNEY 4 | PV | 77341 | 001 | 09101 | 6/15/2015 | 22562 | 125.00 | |
| | ANOKA AREA CHAMBER OF COMMERCE | CHAMBER GOLF TOURNEY 4 | PV | 77341 | 002 | 09101 | 6/15/2015 | 22562 | 375.00 | |
| | 12 BRIDGE SQUARE | | | | | | | | Summary Total | 500.00 |
| | ANOKA MN 55303 | | | | | | | | Payment Amount | 500.00 |
| 100031 | ANOKA COUNTY | 2015 SHARED COSTS | PV | 77171 | 001 | 09101 | 6/11/2015 | JLEC2015 | 14,356.00 | |
| | ANOKA COUNTY | | | | | | | | Summary Total | 14,356.00 |
| | 2100 - 3RD AVENUE | ASSESSMENT CONTRACT 2015 | PV | 77342 | 001 | 09101 | 6/30/2015 | 063015 | 136,517.00 | |
| | ANOKA MN 55303 | | | | | | | | Summary Total | 136,517.00 |
| | | | | | | | | | Payment Amount | 150,873.00 |
| 100035 | ANOKA COUNTY CENTRAL COMMUNICATIONS | MAY 2015 INTERNET | PV | 77277 | 001 | 09101 | 6/23/2015 | 2015-305 | 587.92 | |
| | ANOKA COUNTY CENTRAL COMMUNICATIONS | | | | | | | | Summary Total | 587.92 |
| | 325 EAST MAIN STREET | RADIO MICROPHONE | PV | 77278 | 001 | 09101 | 6/22/2015 | 2015073 | 108.00 | |
| | ANOKA MN 55303 | | | | | | | | Summary Total | 108.00 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|---------------------------|---------------------------------|------------------------------|--------|---------|----------------|-----------|-----------|--------------|----------|
| Number | Name / Mailing Address | Ty | Number | Item | Co | Date | Number | Amount | |
| | | | | | Payment Amount | 695.92 | | | |
| 100041 | ANOKA COUNTY HIGHWAY DEPARTMENT | HAPPY DAYS 5K EVENT PERMIT | PV | 77172 | 001 | 09297 | 6/18/2015 | 061815 | 50.00 |
| | | | | | Summary Total | 50.00 | | | |
| | | | | | Payment Amount | 50.00 | | | |
| 100052 | ANOKA POLICE DEPARTMENT | ANIMAL CONTAINMENT JUNE 2015 | PV | 77399 | 001 | 09101 | 7/1/2015 | 070115 | 445.00 |
| | | | | | Summary Total | 445.00 | | | |
| | | | | | Payment Amount | 445.00 | | | |
| 100056 | ANOKA, CITY OF | RE: MISS RIVER TRAIL | PV | 77379 | 001 | 09805 | 6/30/2015 | 201506303598 | 1,870.78 |
| | | | | | Summary Total | 1,870.78 | | | |
| | | | | | Payment Amount | 1,870.78 | | | |
| 113508 | APPRIZE TECHNOLOGY SOLUTIONS | JULY 2015 MONTHLY ADMIN FEE | PV | 77343 | 001 | 09101 | 7/1/2015 | 11045 | 300.00 |
| | | | | | Summary Total | 300.00 | | | |
| | | | | | Payment Amount | 300.00 | | | |
| 100063 | ASPEN MILLS | MISC L. LOHSE | PV | 77173 | 001 | 09101 | 6/12/2015 | 166437 | 90.00 |
| | | | | | Summary Total | 90.00 | | | |
| 8201 C CENTRAL AVE NE | N. STOLP BATES BOOTS | PV | 77174 | 001 | 09101 | 6/12/2015 | 166443 | 169.40 | |
| | | | | | Summary Total | 169.40 | | | |
| SPRING LAKE PARK MN 55432 | T. FRANKFURTH MISC | PV | 77175 | 001 | 09101 | 6/12/2015 | 166441 | 52.00 | |
| | | | | | Summary Total | 52.00 | | | |
| | J. DIXON MISC | PV | 77176 | 001 | 09101 | 6/12/2015 | 166440 | 46.69 | |
| | | | | | Summary Total | 46.69 | | | |
| | K. CAMACHO MISC | PV | 77177 | 001 | 09101 | 6/12/2015 | 166439 | 587.65 | |
| | | | | | Summary Total | 587.65 | | | |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | Stub | Document | Due | Invoice | Payment | |
|--------|--|---------------------------|--------------------|-----------|----------------|--------|
| Number | Name / Mailing Address | Ty Number Itm Co | Date | Number | Amount | |
| | CHIEF KATERS- MISC | PV 77178 001 09101 | 6/12/2015 | 166438 | 48.95 | |
| | | Summary Total | | | 48.95 | |
| | T. LYON FD MISC | PV 77279 001 09101 | 6/18/2015 | 166683 | 162.85 | |
| | | Summary Total | | | 162.85 | |
| | J. SUFKA FD MISC | PV 77280 001 09101 | 6/12/2015 | 166434 | 166.85 | |
| | | Summary Total | | | 166.85 | |
| | M JOSAAAS FD MISC | PV 77281 001 09101 | 6/12/2015 | 166435 | 162.85 | |
| | | Summary Total | | | 162.85 | |
| | K. SINTON FD MISC | PV 77282 001 09101 | 6/12/2015 | 166436 | 162.85 | |
| | | Summary Total | | | 162.85 | |
| | J. BONINE BOOTS | PV 77283 001 09101 | 6/18/2015 | 166685 | 104.90 | |
| | | Summary Total | | | 104.90 | |
| | MISC A. ERICKSON | PV 77400 001 09101 | 7/1/2015 | 167219 | 1,375.94 | |
| | | Summary Total | | | 1,375.94 | |
| | CHIEF KATERS- MISC | PV 77401 001 09101 | 6/30/2015 | 167192 | 56.45 | |
| | | Summary Total | | | 56.45 | |
| | A. ERICKSON BODY ARMOR | PV 77402 001 09101 | 6/30/2015 | 167191 | 778.95 | |
| | | Summary Total | | | 778.95 | |
| | M. ROUSE FD BOOTS | PV 77403 001 09101 | 7/1/2015 | 167252 | 172.85 | |
| | | Summary Total | | | 172.85 | |
| | | Payment Amount | | | 4,139.18 | |
| 101047 | BARTON SAND AND GRAVEL CO | ASPHALT | PV 77284 001 09605 | 6/15/2015 | 150615 | 310.00 |
| | | | Summary Total | | 310.00 | |
| | BARTON SAND AND GRAVEL CO P O BOX 1480 MAPLE GROVE MN 55311-6480 | | | | Payment Amount | 310.00 |
| 106346 | BAUER BUILT INCORPORATED | MISC TIRE SERVICE | PV 77380 001 09101 | 7/1/2015 | 940030729 | 106.00 |
| | | | Summary Total | | 106.00 | |
| | BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR BLAINE MN 55449 | | | | Payment Amount | 106.00 |
| 100081 | BIFFS INC | RESTROOMS-HAPPY DAYS 2015 | PV 77179 001 09297 | 6/23/2015 | 062315 | 966.00 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | Stub | Document | Due | Invoice | Payment | | | |
|--------|------------------------------------|---------------------------|--------|-----------|----------------|-----------|----------------------|----------------|
| Number | Name / Mailing Address | Ty | Number | Item | Co | Date | Number | Amount |
| | | | | | Payment Amount | 2,646.22 | | |
| 100297 | CENTERPOINT ENERGY | MISC PWACCTS | PV | 77291 001 | 09101 | 6/19/2015 | 8000014064-2 JUNE 15 | 72.05 |
| | CENTERPOINT ENERGY | MISC PWACCTS | PV | 77291 002 | 09101 | 6/19/2015 | 8000014064-2 JUNE 15 | 62.54 |
| | P O BOX 4671 | MISC PWACCTS | PV | 77291 003 | 09101 | 6/19/2015 | 8000014064-2 JUNE 15 | 20.85 |
| | HOUSTON TX 77210-4671 | MISC PWACCTS | PV | 77291 004 | 09101 | 6/19/2015 | 8000014064-2 JUNE 15 | 20.85 |
| | | MISC PWACCTS | PV | 77291 005 | 09101 | 6/19/2015 | 8000014064-2 JUNE 15 | 20.84 |
| | | MISC PWACCTS | PV | 77291 006 | 09101 | 6/19/2015 | 8000014064-2 JUNE 15 | 211.59 |
| | | | | | Summary Total | | | 408.72 |
| | | | | | Payment Amount | | | 408.72 |
| 112019 | CENTRAL HYDRAULICS INC | MISC PARTS | PV | 77344 001 | 09605 | 6/30/2015 | 0037181 | 140.31 |
| | CENTRAL HYDRAULICS INC | | | | | | | Summary Total |
| | 21877 INDUSTRIAL COURT | | | | | | | 140.31 |
| | ROGERS MN 55374 | | | | | | | Payment Amount |
| | | | | | | | | 140.31 |
| 106670 | CENTRAL POWER DISTRIBUTORS INC | FUEL FILTERS | PV | 77181 001 | 09101 | 6/18/2015 | 909531 | 5.25 |
| | CENTRAL POWER DISTRIBUTORS INC | | | | | | | Summary Total |
| | 3801 THURSTON AVENUE | ECHO BACKPACK BLOWER CARB | PV | 77182 001 | 09101 | 6/19/2015 | 910355 | 29.57 |
| | ANOKA MN 55303 | | | | | | | Summary Total |
| | | FUEL FILTER | PV | 77292 001 | 09101 | 6/26/2015 | 918140 | 28.20 |
| | | | | | Summary Total | | | 28.20 |
| | | | | | Payment Amount | | | 63.02 |
| 111496 | CENTRAL TURF AND IRRIGATION SUPPLY | MISC SUPPLIES | PV | 77180 001 | 09101 | 6/10/2015 | 6043876 | 192.00 |
| | CENTRAL TURF AND IRRIGATION SUPPLY | | | | | | | Summary Total |
| | 8 WILLIAMS STREET | | | | | | | 192.00 |
| | ELMSFORD NY 10523 | | | | | | | Payment Amount |
| | | | | | | | | 192.00 |

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|--------|---|-------------------------|----------|----------------|-----|-------|-----------|---------------------|-----------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| 107791 | CERTIFIED APPRAISAL SERVICES | RE:16259 COQUINA ST NW | PV | 77183 | 001 | 09101 | 6/15/2015 | 15JUN08D-2 | 900.00 |
| | CERTIFIED APPRAISAL SERVICES INC 13016 OWATONNA STREET NE BLAINE MN 55449 | | | Summary Total | | | | | 900.00 |
| | | | | Payment Amount | | | | | 900.00 |
| 100111 | COMMERCIAL ASPHALT COMPANY | ASPHALT | PV | 77293 | 001 | 09101 | 6/15/2015 | 150615 | 418.31 |
| | COMMERCIAL ASPHALT COMPANY P O BOX 1480 MAPLE GROVE MN 55311-6480 | | | Summary Total | | | | | 418.31 |
| | | | | Payment Amount | | | | | 418.31 |
| 100116 | CONNEXUS ENERGY | WELLS/LIFT STAT/WTR TWR | PV | 77350 | 001 | 09601 | 6/22/2015 | 759126-303102 JUN15 | 10,275.02 |
| | CONNEXUS ENERGY | WELLS/LIFT STAT/WTR TWR | PV | 77350 | 002 | 09601 | 6/22/2015 | 759126-303102 JUN15 | 668.80 |
| | PO BOX 1808 MINNEAPOLIS MN 55480-1808 | STREET LIGHTS | PV | 77351 | 001 | 09603 | 6/22/2015 | 759126-303101 JUN15 | 9,364.20 |
| | | | | Summary Total | | | | | 10,943.82 |
| | | | | Summary Total | | | | | 9,364.20 |
| | MISC CITY ACCTS | | PV | 77352 | 001 | 09230 | 6/22/2015 | 759126-303107 JUN15 | 79.18 |
| | MISC CITY ACCTS | | PV | 77352 | 002 | 09230 | 6/22/2015 | 759126-303107 JUN15 | 1,596.98 |
| | MISC CITY ACCTS | | PV | 77352 | 003 | 09230 | 6/22/2015 | 759126-303107 JUN15 | 31.78 |
| | MISC CITY ACCTS | | PV | 77352 | 004 | 09230 | 6/22/2015 | 759126-303107 JUN15 | 738.25 |
| | MISC CITY ACCTS | | PV | 77352 | 005 | 09230 | 6/22/2015 | 759126-303107 JUN15 | 10,382.87 |
| | MISC CITY ACCTS | | PV | 77352 | 006 | 09230 | 6/22/2015 | 759126-303107 JUN15 | 3,430.76 |
| | MISC CITY ACCTS | | PV | 77352 | 007 | 09230 | 6/22/2015 | 759126-303107 JUN15 | 130.51 |
| | | | | Summary Total | | | | | 16,390.33 |
| | MISC PWACCTS | | PV | 77353 | 001 | 09101 | 6/22/2015 | 759126-303106 JUN15 | 453.55 |
| | MISC PWACCTS | | PV | 77353 | 002 | 09101 | 6/22/2015 | 759126-303106 JUN15 | 151.18 |
| | MISC PWACCTS | | PV | 77353 | 003 | 09101 | 6/22/2015 | 759126-303106 JUN15 | 151.18 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | Stub | Document | Due | Invoice | Payment |
|---|----------------------------------|--------------------|-----------|--------------------------|------------|
| Number | Name / Mailing Address | Ty Number Itm Co | Date | Number | Amount |
| | MISC PWACCTS | PV 77353 004 09101 | 6/22/2015 | JUN15 759126-303106 | 151.18 |
| | MISC PWACCTS | PV 77353 005 09101 | 6/22/2015 | JUN15 759126-303106 | 2,643.58 |
| | | Summary Total | | | 3,550.67 |
| | TRAFFIC SIGNALS | PV 77354 001 09101 | 6/22/2015 | 759126-303100 JUN15 | 803.13 |
| | | Summary Total | | | 803.13 |
| | SIRENS | PV 77405 001 09101 | 6/22/2015 | 759126-303095 JUNE 15 | 85.00 |
| | | Summary Total | | | 85.00 |
| | | Payment Amount | | | 41,137.15 |
| 100117 CONNEXUS ENERGY | STREET LIGHTS RIVERDALE DRIVE | PV 77345 001 09603 | 6/15/2015 | ATC000331 | 170,951.70 |
| | | Summary Total | | | 170,951.70 |
| CONNEXUS ENERGY 14601 RAMSEY BLVD NW | 14491 ARMSTRONG LIGHTING | PV 77346 001 09603 | 6/24/2015 | ATC0003386 | 1,522.75 |
| | | Summary Total | | | 1,522.75 |
| RAMSEY MN 55303 | 14489 ARMSTRONG BLVD | PV 77347 001 09603 | 6/26/2015 | ATC0003403 | 1,389.75 |
| | | Summary Total | | | 1,389.75 |
| | 14510 ARMSTRONG BLVD LIGHTING | PV 77348 001 09603 | 6/23/2015 | ATC0003370 | 5,832.50 |
| | | Summary Total | | | 5,832.50 |
| | CENTER STREET- STREET LIGHTS | PV 77349 001 09433 | 6/12/2015 | ATC0003324 | 48,892.18 |
| | | Summary Total | | | 48,892.18 |
| | | Payment Amount | | | 228,588.88 |
| 100120 CONTINENTAL RESEARCH CORP | MISC SUPPLIES | PV 77294 001 09101 | 6/16/2015 | 421606-CRC-1 | 213.52 |
| | | Summary Total | | | 213.52 |
| | | Payment Amount | | | 213.52 |
| 107322 CURTIS, CHRIS | RE: BCA TRAINING LUNCHES | PV 77355 001 09101 | 6/30/2015 | 063015 | 30.00 |
| | | Summary Total | | | 30.00 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|--------|-----------------------------------|-------------------------------|----------|----------------|------|-------|-----------|---------|--------|
| Number | Name / Mailing Address | Message | Ty | Number | Item | Co | Date | Number | Amount |
| 101185 | DO ALL PRINTING COM INC | CITY COUNCIL BANNER | PV | 77301 | 001 | 09101 | 6/24/2015 | 28442 | 30.00 |
| | DO ALL PRINTING COM INC | | | Summary Total | | | | | 30.00 |
| | 6360 HIGHWAY 10 NW | CITY COUNCIL BANNER | PV | 77302 | 001 | 09101 | 6/30/2015 | 28499 | 30.00 |
| | RAMSEY MN 55303 | | | Summary Total | | | | | 30.00 |
| | | HAPPY DAYS SCHEDULES 2015 | PV | 77356 | 001 | 09297 | 7/2/2015 | 28552 | 154.00 |
| | | | | Summary Total | | | | | 154.00 |
| | | NITE TO UNITE MISC | PV | 77407 | 001 | 09101 | 7/1/2015 | 28524 | 239.26 |
| | | | | Summary Total | | | | | 239.26 |
| | | | | Payment Amount | | | | | 453.26 |
| 113306 | DOCUMENT TECHNOLOGY SOLUTIONS | JUNE/JULY 2015 CONTRACT | PV | 77357 | 001 | 09101 | 6/22/2015 | 105780 | 224.19 |
| | DOCUMENT TECHNOLOGY SOLUTIONS | | | Summary Total | | | | | 224.19 |
| | 9401 JAMES AVENUE SOUTH SUITE 120 | | | Payment Amount | | | | | 224.19 |
| | BLOOMINGTON MN 55431 | | | Payment Amount | | | | | 224.19 |
| 114617 | DR MICHAEL KELLER PHD | SERVICES JUNE 2015 | PV | 77408 | 001 | 09101 | 6/29/2015 | 062915 | 250.00 |
| | DR MICHAEL KELLER PHD | | | Summary Total | | | | | 250.00 |
| | 121 ADAMS STREET | | | Payment Amount | | | | | 250.00 |
| | CAMBRIDGE MN 55008 | | | Payment Amount | | | | | 250.00 |
| 100158 | ECM PUBLISHERS INC | RIDGEPOINT BIDS | PV | 77358 | 001 | 09101 | 6/12/2015 | 227812 | 306.38 |
| | ECM PUBLISHERS INC | | | Summary Total | | | | | 306.38 |
| | 4095 COON RAPIDS BLVD | ORD 15-09 | PV | 77359 | 001 | 09101 | 6/26/2015 | 232037 | 59.13 |
| | COON RAPIDS MN 55433 | | | Summary Total | | | | | 59.13 |
| | | DUMARKS ANS SONS- HEARING | PV | 77383 | 001 | 09804 | 6/26/2015 | 232035 | 64.50 |
| | | | | Summary Total | | | | | 64.50 |
| | | FREDERICK- HEARING | PV | 77384 | 001 | 09804 | 6/26/2015 | 232033 | 59.13 |
| | | | | Summary Total | | | | | 59.13 |
| | | COUNTRY SIDE SER.- HEARING | PV | 77385 | 001 | 09804 | 6/26/2015 | 232036 | 64.50 |
| | | | | Summary Total | | | | | 64.50 |
| | | JOHNSON- HEARING | PV | 77386 | 001 | 09804 | 6/26/2015 | 232034 | 64.50 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|------------------------|--------------------------------|--------------------------|-------|---------|---------|-----------|-------------|-------------|--------|
| Number | Name / Mailing Address | Message | Ty | Number | Item | Co | Date | Number | Amount |
| Summary Total | | | | | | | | | 64.50 |
| Payment Amount | | | | | | | | | 618.14 |
| 100164 | ELECTRIC SYSTEMS OF ANOKA INC | REPAIR SIREN 8 | PV | 77303 | 001 | 09101 | 6/10/2015 | 5994 | 119.00 |
| Summary Total | | | | | | | | | 119.00 |
| Payment Amount | | | | | | | | | 119.00 |
| 100993 | EMBEDDED SYSTEMS, INC | REPAIR SIREN 8 | PV | 77409 | 001 | 09101 | 6/26/2015 | 33750 | 200.00 |
| EMBEDDED SYSTEMS, INC | REPAIR SIREN 8 | PV | 77409 | 002 | 09101 | 6/26/2015 | 33750 | 5.00 | |
| Summary Total | | | | | | | | | 205.00 |
| Payment Amount | | | | | | | | | 205.00 |
| 104205 | EXPRESS SIGNS AND BALLOONS INC | SIGN AD- HAPPY DAYS 2015 | PV | 77185 | 001 | 09297 | 6/19/2015 | 0595 | 465.00 |
| Summary Total | | | | | | | | | 465.00 |
| Payment Amount | | | | | | | | | 465.00 |
| 113321 | FACTORY MOTOR PARTS CO | MISC SUPPLIES | PV | 77186 | 001 | 09101 | 6/18/2015 | 6-1408936 | 111.60 |
| Summary Total | | | | | | | | | 111.60 |
| FACTORY MOTOR PARTS CO | BIN 139107 | BRAKE FLUID | PV | 77187 | 001 | 09605 | 6/17/2015 | 6-1408775 | 8.98 |
| Summary Total | | | | | | | | | 8.98 |
| P O BOX 9107 | MINNEAPOLIS MN | BRAKE LINING/ROTOR | PV | 77188 | 001 | 09101 | 6/17/2015 | 6-1408748 | 129.00 |
| Summary Total | | | | | | | | | 129.00 |
| Payment Amount | | | | | | | | | 249.58 |
| 107099 | FASTENAL | MISC SUPPLIES | PV | 77189 | 001 | 09101 | 7/14/2015 | MNTC8129393 | 14.42 |
| Summary Total | | | | | | | | | 14.42 |
| FASTENAL COMPANY | P O BOX 978 | MISC SUPPLIES | PV | 77304 | 001 | 09101 | 6/22/2015 | MNTC8129359 | 22.87 |
| Summary Total | | | | | | | | | 22.87 |
| WINONA MN 55987 | MISC SUPPLIES | PV | 77305 | 001 | 09101 | 6/19/2015 | MNTC8129337 | 61.53 | |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee Number | Name / Mailing Address | Stub Message | Document Ty | Number | Item | Co | Due Date | Invoice Number | Payment Amount | |
|-----------------|--|---------------------------------|----------------|--------|------|-------|-------------|-------------------|-------------------|--------|
| | | | | | | | | | Summary Total | 61.53 |
| | | MISC PARTS | PV | 77306 | 001 | 09101 | 6/26/2015 | MNTC8129576 | | .92 |
| | | | | | | | | | Summary Total | .92 |
| | | | | | | | | | Payment Amount | 99.74 |
| 100143 | FERGUSON WATERWORKS # 2516 | MISC SUPPLIES | PV | 77360 | 001 | 09602 | 6/23/2015 | 0145516 | | 96.00 |
| | FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817 | | | | | | | | Summary Total | 96.00 |
| | | MISC SUPPLIES | PV | 77361 | 001 | 09602 | 6/23/2015 | 0145241 | | 423.50 |
| | | | | | | | | | Summary Total | 423.50 |
| | | | | | | | | | Payment Amount | 519.50 |
| 107737 | FINANCE AND COMMERCE INC | 2015 STREET MAINT BIDS DIV B | PV | 77362 | 001 | 09101 | 6/26/2015 | 742252944 | | 193.15 |
| | FINANCE AND COMMERCE INC SDS 12-2619 | | | | | | | | Summary Total | 193.15 |
| | | 2015 STREET SEAL COAT BID | PV | 77363 | 001 | 09101 | 6/26/2015 | 742252943 | | 204.97 |
| | P O BOX 86 MINNEAPOLIS MN 55486-2619 | | | | | | | | Summary Total | 204.97 |
| | | | | | | | | | Payment Amount | 398.12 |
| 100186 | FRANKENSIGNS INC | SIGNAGE AT CITY HALL- HR | PV | 77387 | 001 | 09101 | 6/22/2015 | 265244 | | 100.00 |
| | FRANKENSIGNS 9133 DAVENPORT STREET NE | | | | | | | | Summary Total | 100.00 |
| | | CITY SIGNAGE- CITY HALL | PV | 77388 | 001 | 09101 | 6/22/2015 | 265245 | | 60.00 |
| | P O BOX 490301 BLAINE MN 55449 | | | | | | | | Summary Total | 60.00 |
| | | | | | | | | | Payment Amount | 160.00 |
| 101274 | FRANZ REPROGRAPHICS | TONER CARTRIDGES | PV | 77190 | 001 | 09101 | 6/17/2015 | 0000143199 | | 354.00 |
| | FRANZ REPROGRAPHICS 2781 FREEWAY BLVD BROOKLYN CENTER MN 55430 | | | | | | | | Summary Total | 354.00 |
| | | | | | | | | | Payment Amount | 354.00 |
| 110388 | FRATTALLONE'S ACE HARDWARE STORES | WINDOW GLASS | PV | 77191 | 001 | 09101 | 6/11/2015 | 023733/J | | 105.15 |
| | FRATTALLONE'S ACE HARDWARE STORES | | | | | | | | Summary Total | 105.15 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Number | Payee Name / Mailing Address | Stub Message | Ty | Document Number | Item | Co | Due Date | Invoice Number | Payment Amount |
|--|---|-------------------|----|-----------------|------|-------|-----------|----------------|----------------|
| 3527 LEXINGTON AVENUE N ARDEN HILLS MN 55126 | | | | | | | | | 105.15 |
| Payment Amount | | | | | | | | | 105.15 |
| 100189 | G AND K SERVICES INC | MISC FD MATS | PV | 77192 | 001 | 091Q1 | 6/10/2015 | 1006142343 | 148.96 |
| G AND K SERVICES INC P O BOX 842385 BOSTON MA 02284-2385 | | | | | | | | | 148.96 |
| Summary Total | | | | | | | | | 148.96 |
| | | UNIFORM CLEANING | PV | 77307 | 001 | 09101 | 6/17/2015 | 1006153790 | 90.00 |
| | | UNIFORM CLEANING | PV | 77307 | 002 | 09101 | 6/17/2015 | 1006153790 | 10.00 |
| | | UNIFORM CLEANING | PV | 77307 | 003 | 09101 | 6/17/2015 | 1006153790 | 82.39 |
| | | UNIFORM CLEANING | PV | 77307 | 004 | 09101 | 6/17/2015 | 1006153790 | 82.39 |
| Summary Total | | | | | | | | | 264.78 |
| | | MISC MATS | PV | 77308 | 001 | 09101 | 6/17/2015 | 1006153794 | 122.33 |
| Summary Total | | | | | | | | | 122.33 |
| | | UNIFORM CLEANING | PV | 77309 | 001 | 09101 | 6/24/2015 | 1006165102 | 90.00 |
| | | UNIFORM CLEANING | PV | 77309 | 002 | 09101 | 6/24/2015 | 1006165102 | 10.00 |
| | | UNIFORM CLEANING | PV | 77309 | 003 | 09101 | 6/24/2015 | 1006165102 | 146.74 |
| | | UNIFORM CLEANING | PV | 77309 | 004 | 09101 | 6/24/2015 | 1006165102 | 146.74 |
| Summary Total | | | | | | | | | 393.48 |
| | | UNIFORM CLEANING | PV | 77389 | 001 | 09101 | 7/1/2015 | 1006176446 | 90.00 |
| | | UNIFORM CLEANING | PV | 77389 | 002 | 09101 | 7/1/2015 | 1006176446 | 10.00 |
| | | UNIFORM CLEANING | PV | 77389 | 003 | 09101 | 7/1/2015 | 1006176446 | 82.39 |
| | | UNIFORM CLEANING | PV | 77389 | 004 | 09101 | 7/1/2015 | 1006176446 | 82.39 |
| Summary Total | | | | | | | | | 264.78 |
| Payment Amount | | | | | | | | | 1,194.33 |
| 100200 | GOPHER STATE ONE CALL INC | 256 TICKETS | PV | 77390 | 001 | 09601 | 6/30/2015 | 137473 | 122.32 |
| | GOPHER STATE ONE CALL 18946 LAKE DRIVE EAST CHANHASSEN MN 55317 | 256 TICKETS | PV | 77390 | 002 | 09601 | 6/30/2015 | 137473 | 122.32 |
| | | 256 TICKETS | PV | 77390 | 003 | 09601 | 6/30/2015 | 137473 | 122.31 |
| Summary Total | | | | | | | | | 366.95 |
| Payment Amount | | | | | | | | | 366.95 |
| 100650 | GRAINGER | MISC SUPPLIES | PV | 77310 | 001 | 09101 | 6/17/2015 | 9768780083 | 64.98 |
| Summary Total | | | | | | | | | 64.98 |
| | GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001 | COMPLIANCE CENTER | PV | 77311 | 001 | 09101 | 6/19/2015 | 9770950161 | 74.44 |
| Summary Total | | | | | | | | | 74.44 |
| | | BARRICADE TAPE | PV | 77312 | 001 | 09101 | 6/18/2015 | 9770429265 | 42.48 |
| Summary Total | | | | | | | | | 42.48 |
| | | INLINE FILTER | PV | 77313 | 001 | 09101 | 6/22/2015 | 9772552155 | 112.20 |
| Summary Total | | | | | | | | | 112.20 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|--------|---------------------------------|----------------------|----------|----------------|-----|-------|-----------|------------|-----------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| | | MISC SUPPLIES | PV | 77314 | 001 | 09101 | 6/29/2015 | 9779125609 | 37.36 |
| | | | | Summary Total | | | | | 37.36 |
| | | MISC PARTS | PV | 77391 | 001 | 09101 | 6/30/2015 | 9780134921 | 9.80 |
| | | | | Summary Total | | | | | 9.80 |
| | | VEST | PV | 77392 | 001 | 09101 | 7/1/2015 | 9780902244 | 10.30 |
| | | | | Summary Total | | | | | 10.30 |
| | | | | Payment Amount | | | | | 351.56 |
| 109910 | GREAT NORTHERN LANDSCAPE INC | 4 TREES | PV | 77315 | 001 | 09101 | 6/25/2015 | 10606 | 1,300.00 |
| | | | | Summary Total | | | | | 1,300.00 |
| | GREAT NORTHERN LANDSCAPE INC | CITY HALL REPLANTING | PV | 77393 | 001 | 09101 | 7/3/2015 | 10654 | 5,000.00 |
| | 19720 IGUANA STREET NW | CITY HALL REPLANTING | PV | 77393 | 002 | 09101 | 7/3/2015 | 10654 | 4,630.00 |
| | ELK RIVER MN 55330 | | | Summary Total | | | | | 9,630.00 |
| | | | | Payment Amount | | | | | 10,930.00 |
| 100209 | HAKANSON ANDERSON ASSOC INC | RE: GARNET STREET | PV | 77193 | 001 | 09435 | 6/18/2015 | 34634 | 1,253.75 |
| | | | | Summary Total | | | | | 1,253.75 |
| | HAKANSON ANDERSON ASSOC INC | RE: CENTER STREET | PV | 77316 | 001 | 09433 | 6/18/2015 | 34633 | 1,274.00 |
| | 3601 THURSTON AVENUE | | | Summary Total | | | | | 1,274.00 |
| | ANOKA MN 55303-1063 | | | Payment Amount | | | | | 2,527.75 |
| 100211 | HAWKINS INC | CHEMICALS | PV | 77194 | 001 | 09601 | 6/15/2015 | 3739661 | 3,874.17 |
| | | | | Summary Total | | | | | 3,874.17 |
| | HAWKINS INC | | | Payment Amount | | | | | 3,874.17 |
| | P O BOX 860263 | | | Payment Amount | | | | | 3,874.17 |
| | MINNEAPOLIS MN 55486-0263 | | | Payment Amount | | | | | 3,874.17 |
| 106324 | INSPECTRON INC | MAY 2015 SERVICES | PV | 77364 | 001 | 09101 | 6/24/2015 | 062415 | 4,225.00 |
| | | | | Summary Total | | | | | 4,225.00 |
| | INSPECTRON INC | | | Payment Amount | | | | | 4,225.00 |
| | CODE COMPLIANCE INSPECTIONS | | | Payment Amount | | | | | 4,225.00 |
| | 15120 CHIPPENDALE AVE SUITE 104 | | | Payment Amount | | | | | 4,225.00 |
| | ROSEMOUNT MN 55068 | | | Payment Amount | | | | | 4,225.00 |
| 107464 | INTEGRA TELECOM | REPROGRAMMED 9850 | PV | 77317 | 001 | 09101 | 6/18/2015 | 120367084 | 112.50 |
| | | | | Summary Total | | | | | 112.50 |
| | INTEGRA TELECOM | | | Summary Total | | | | | 112.50 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Number | Payee Name / Mailing Address | Stub Message | Document Ty | Document Number | Document Itm | Document Co | Due Date | Invoice Number | Payment Amount |
|--------|---|--------------------------------|-------------|-----------------|--------------|-------------|-----------|----------------|----------------|
| | NW 5814 P O BOX 1450 MINNEAPOLIS MN 55485-5814 | | | | | | | | 112.50 |
| | | | | | | | | | Payment Amount |
| 107712 | KLAMM MECHANICAL CONTRACTORS KLAMM MECHANICAL CONTRACTORS 12409 COUNTY ROAD 11 BURNSVILLE MN 55337 | REPLACE PUMP SEAL | PV | 77318 | 001 | 09101 | 6/18/2015 | 1725 | 1,250.00 |
| | | | | | | | | | Summary Total |
| | | | | | | | | | 1,250.00 |
| | | | | | | | | | Payment Amount |
| 107639 | KOTTKES' BUS SERVICE INC KOTTKES' BUS SERVICE INC 13625 JAY STREET NW ANDOVER MN 55304 | SAFETY CAMP 6/17/15 | PV | 77319 | 001 | 09290 | 6/17/2015 | 22495 | 546.00 |
| | | | | | | | | | Summary Total |
| | | | | | | | | | 546.00 |
| | | | | | | | | | Payment Amount |
| | | | | | | | | | 546.00 |
| 100608 | KREYER, CHANDRA CHANDRA KREYER 5896 154TH COVE RAMSEY MN 55303 | REIMB- SAFETY CAMP 2015 | PV | 77365 | 001 | 09290 | 6/30/2015 | 063015 | 109.55 |
| | | | | | | | | | Summary Total |
| | | | | | | | | | 109.55 |
| | | | | | | | | | Payment Amount |
| | | | | | | | | | 109.55 |
| 100256 | LANO EQUIPMENT INC LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303 | TIRES/BLADES KUBOTA TRACTOR | PV | 77195 | 001 | 09101 | 6/22/2015 | 02-282879 | 251.00 |
| | | | | | | | | | Summary Total |
| | | | | | | | | | 251.00 |
| | | | PV | 77320 | 001 | 09101 | 6/24/2015 | 02-283409 | 15,950.00 |
| | | | | | | | | | Summary Total |
| | | | | | | | | | 15,950.00 |
| | | | | | | | | | Payment Amount |
| | | | | | | | | | 16,201.00 |
| 109887 | LINTON, LEONARD LEONARD LINTON | REIMB FOR GAS | PV | 77196 | 001 | 09101 | 6/18/2015 | 061815 | 35.00 |
| | | | | | | | | | Summary Total |
| | | | | | | | | | 35.00 |
| | | | | | | | | | Payment Amount |
| | | | | | | | | | 35.00 |
| 100266 | LOGIS LOGIS 5750 DULUTH STREET | MAY 2015 BILLING GIS | PV | 77197 | 001 | 09101 | 5/31/2015 | 40289 | 9,364.00 |
| | | | | | | | | | Summary Total |
| | | | | | | | | | 9,364.00 |
| | | | PV | 77198 | 001 | 09101 | 5/31/2015 | 40331 | 991.00 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|-----------------------------|----------------------------------|----------------------|-----|----------------|---------|-------|-----------|------------|-----------|
| Number | Name / Mailing Address | Message | Ty | Number | Item | Co | Date | Number | Amount |
| GOLDEN VALLEY MN 55422-4036 | | | | Summary Total | | | | | 991.00 |
| | NETWORK | | PV | 77199 | 001 | 09101 | 5/31/2015 | 40260 | 3,753.75 |
| | | | | Summary Total | | | | | 3,753.75 |
| | NETWORK | | PV | 77200 | 001 | 09101 | 5/31/2015 | 40228 | 761.25 |
| | | | | Summary Total | | | | | 761.25 |
| | | | | Payment Amount | | | | | 14,870.00 |
| 100982 | LORD OF LIFE CHURCH | COPIES | PV | 77321 | 001 | 09290 | 6/18/2015 | 2015001 | 75.70 |
| | LORD OF LIFE CHURCH | | | Summary Total | | | | | 75.70 |
| | 14501 NOWTHEN BLVD NW | | | Payment Amount | | | | | 75.70 |
| | RAMSEY MN 55303 | | | | | | | | |
| 114282 | LOUCKS ASSOCIATES | SERVICES THROUGH MAY | PV | 77366 | 001 | 09101 | 6/16/2015 | 29072 | 350.00 |
| | | 15 | | Summary Total | | | | | 350.00 |
| | LOUCKS ASSOCIATES | | | Payment Amount | | | | | 350.00 |
| | 7200 HEMLOCK LANE SUITE 300 | | | | | | | | |
| | MINNEAPOLIS MN 55369 | | | | | | | | |
| 114789 | LUNCH BOX | RE: EMMER VISIT | PV | 77394 | 001 | 09101 | 7/2/2015 | 070215 | 286.37 |
| | LUNCH BOX | | | Summary Total | | | | | 286.37 |
| | 7533 SUNWOOD DRIVE NW SUITE #315 | | | Payment Amount | | | | | 286.37 |
| | RAMSEY MN 55303 | | | | | | | | |
| 100270 | MACQUEEN EQUIPMENT INC | MASTER CYLINDER | PV | 77201 | 001 | 09605 | 6/17/2015 | 2153766 | 609.64 |
| | MACQUEEN EQUIPMENT INC | | | Summary Total | | | | | 609.64 |
| | 595 ALDINE STREET | | | Payment Amount | | | | | 609.64 |
| | ST PAUL MN 55104 | | | | | | | | |
| 100285 | MET COUNCIL | WASTE WATER AUG 2015 | PV | 77368 | 001 | 09602 | 7/2/2015 | 0001046190 | 50,876.17 |
| | ENVIRONMENTAL SRV | | | Summary Total | | | | | 50,876.17 |
| | MET COUNCIL ENVIRONMENTAL SRV | | | Payment Amount | | | | | 50,876.17 |
| | P O BOX 856513 | | | | | | | | |
| | MINNEAPOLIS MN 55485-6513 | | | | | | | | |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Number | Payee Name / Mailing Address | Stub Message | Document Ty | Number | Item | Co | Due Date | Invoice Number | Payment Amount | |
|--------|---|--------------------------|-------------|----------------|------|-------|-----------|----------------|----------------|----------|
| 108208 | METRO PRODUCTS INC | MISC PARTS | PV | 77367 | 001 | 09101 | 6/29/2015 | 109386 | 133.48 | |
| | METRO PRODUCTS INC | MISC PARTS | PV | 77367 | 002 | 09101 | 6/29/2015 | 109386 | 34.20 | |
| | 7401 CENTRAL AVENUE NE FRIDLEY MN 55432 | | | Summary Total | | | | | | 167.68 |
| | | | | Payment Amount | | | | | | 167.68 |
| 100293 | MIDC ENTERPRISES | MISC PARTS | PV | 77202 | 001 | 09101 | 6/18/2015 | 10036536 | 1,599.88 | |
| | MIDC ENTERPRISES 1450 WEST COUNTY ROAD C ROSEVILLE MN 55113 | | | Summary Total | | | | | | 1,599.88 |
| | | | | Payment Amount | | | | | | 1,599.88 |
| 109247 | MIDWEST TESTING | BACKFLOW TEST | PV | 77322 | 001 | 09101 | 6/19/2015 | 3512 | 405.00 | |
| | MIDWEST TESTING 2901 DAKOTA AVENUE SO ST LOUIS PARK MN 55416 | | | Summary Total | | | | | | 405.00 |
| | | | | Payment Amount | | | | | | 405.00 |
| 106555 | MINNEAPOLIS, CITY OF | MAY 2015 TRANSACTIONS | PV | 77324 | 001 | 09101 | 6/15/2015 | 400413006108 | 148.50 | |
| | MINNEAPOLIS FINANCE DEPT P O BOX 77038 MINNEAPOLIS MN 55480-7738 | | | Summary Total | | | | | | 148.50 |
| | | | | Payment Amount | | | | | | 148.50 |
| 104920 | MINNESOTA HIGHWAY SAFETY RESEARCH CNTR | CLASS- L. LOHSE | PV | 77212 | 001 | 09101 | 6/16/2015 | 35631 | 396.00 | |
| | MINNESOTA HIGHWAY SAFETY RESEARCH CNTR 720 FOURTH AVENUE SOUTH ST CLOUD MN 56301-4498 | | | Summary Total | | | | | | 396.00 |
| | | | | Payment Amount | | | | | | 396.00 |
| 109213 | MOLDENHAUER, DREW | TRAINING - MEALS | PV | 77325 | 001 | 09101 | 6/30/2015 | 063015 | 30.00 | |
| | DREW MOLDENHAUER 15779 OKAPI STREET NW RAMSEY MN 55303 | | | Summary Total | | | | | | 30.00 |
| | | | | Payment Amount | | | | | | 30.00 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|--------|--------------------------------|---------------------|-----|---------|---------|-------|-----------|--------------|----------|
| Number | Name / Mailing Address | Message | Ty | Number | Item | Co | Date | Number | Amount |
| 108091 | MUNICIPAL CODE CORPORATION | UPDATE 2015 | PV | 77369 | 001 | 09101 | 6/30/2015 | 00257602 | 3,848.16 |
| | MUNICIPAL CODE CORPORATION | | | | | | | | 3,848.16 |
| | P O BOX 2235 | | | | | | | | |
| | TALLAHASSEE FL 32316 | | | | | | | | |
| | | | | | | | | | 3,848.16 |
| 100345 | NAPA AUTO PARTS ELK RIVER | TAILLIGHT BULB | PV | 77203 | 001 | 09101 | 6/15/2015 | 803363 | 22.90 |
| | NAPA AUTO PARTS ELK RIVER | | | | | | | | 22.90 |
| | 17137 YALE STREET NW | MISC PARTS | PV | 77204 | 001 | 09101 | 6/15/2015 | 803360 | 9.18 |
| | P O BOX 1041 | | | | | | | | 9.18 |
| | ELK RIVER MN 55330 | | | | | | | | 32.08 |
| 114775 | NEGOV | RECRUITING SOFTWARE | PV | 77205 | 001 | 09101 | 6/17/2015 | 15224 | 5,000.00 |
| | NEGOV | RECRUITING SOFTWARE | PV | 77205 | 002 | 09101 | 6/17/2015 | 15224 | 3,000.00 |
| | 222 N SEPULVEDA BLVD | | | | | | | | 8,000.00 |
| | EL SEGUNDO CA 90245 | | | | | | | | 8,000.00 |
| 100363 | NORTHERN SANITARY SUPPLY CO | MISC SUPPLIES | PV | 77326 | 001 | 09101 | 6/22/2015 | 175291 | 101.88 |
| | NORTHERN SANITARY SUPPLY CO | | | | | | | | 101.88 |
| | 341 COON RAPIDS BLVD | MISC SUPPLIES | PV | 77395 | 001 | 09101 | 7/1/2015 | 175456 | 206.47 |
| | MINNEAPOLIS MN 55433 | | | | | | | | 206.47 |
| | | | | | | | | | 308.35 |
| 110547 | NORTHWEST LIGHTING SYSTEMS CO. | MISC SUPPLIES | PV | 77396 | 001 | 09101 | 6/30/2015 | 90036 | 148.27 |
| | NORTHWEST LIGHTING SYSTEMS CO. | | | | | | | | 148.27 |
| | 12001 RIVERWOOD DRIVE | | | | | | | | |
| | BURNSVILLE MN 55337 | | | | | | | | 148.27 |
| 100368 | OFFICE DEPOT | OFFICE SUPPLIES | PV | 77206 | 001 | 09101 | 6/11/2015 | 775331765001 | 45.20 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|--------|-----------------------------------|--------------------------------|----------|----------------|-----|-------|-----------|--------------|----------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| | OFFICE DEPOT | OFFICE SUPPLIES | PV | 77206 | 002 | 09101 | 6/11/2015 | 775331765001 | 9.84 |
| | P O BOX 70049 | | | Summary Total | | | | | 55.04 |
| | LOS ANGELES CA 90074-0049 | | | Payment Amount | | | | | 55.04 |
| 110480 | OPUS 21 MANAGEMENT SOLUTIONS | MAY 2015 SERVICES | PV | 77207 | 001 | 09601 | 6/18/2015 | 150539 | 265.50 |
| | OPUS 21 MANAGEMENT SOLUTIONS | MAY 2015 SERVICES | PV | 77207 | 002 | 09601 | 6/18/2015 | 150539 | 212.40 |
| | 680 COMMERCE DRIVE SUITE 160 | MAY 2015 SERVICES | PV | 77207 | 003 | 09601 | 6/18/2015 | 150539 | 212.40 |
| | WOODBURY MN 55125 | MAY 2015 SERVICES | PV | 77207 | 004 | 09601 | 6/18/2015 | 150539 | 159.30 |
| | | MAY 2015 SERVICES | PV | 77207 | 005 | 09601 | 6/18/2015 | 150539 | 212.40 |
| | | | | Summary Total | | | | | 1,062.00 |
| | | | | Payment Amount | | | | | 1,062.00 |
| 108181 | PERKINS MEDIA GROUP | SAFETY CAMP VIDEO | PV | 77208 | 001 | 09290 | 6/12/2015 | 061215 | 950.00 |
| | PERKINS MEDIA GROUP | | | Summary Total | | | | | 950.00 |
| | 11444 EDGEWOOD PLACE N | | | Payment Amount | | | | | 950.00 |
| | CHAMPLIN MN 55316 | | | | | | | | |
| 114134 | PHASOR ELECTRIC COMPANY | RE:HI WAY 47/ALPINE RED LIGHT | PV | 77327 | 001 | 09101 | 6/26/2015 | 043577 | 150.00 |
| | PHASOR ELECTRIC COMPANY | | | Summary Total | | | | | 150.00 |
| | 2160 108TH LANE NE | | | Payment Amount | | | | | 150.00 |
| | BLAINE MN 55449 | | | | | | | | |
| 107978 | PREMIER COMMERCIAL PROPERTIES INC | HIGHWAY 10 MANAGEMENT | PV | 77370 | 001 | 09410 | 6/30/2015 | 4429 | 200.00 |
| | PREMIER COMMERCIAL PROPERTIES INC | HIGHWAY 10 MANAGEMENT | PV | 77370 | 002 | 09410 | 6/30/2015 | 4429 | 200.00 |
| | 6897 139TH LANE NW | HIGHWAY 10 MANAGEMENT | PV | 77370 | 003 | 09410 | 6/30/2015 | 4429 | 200.00 |
| | RAMSEY MN 55303 | | | Summary Total | | | | | 600.00 |
| | | | | Payment Amount | | | | | 600.00 |
| 108033 | RAMSEY FOUNDATION | SPONSOR DRAW-AUG 13-RUBBER SOU | PV | 77209 | 001 | 09230 | 6/11/2015 | 061115 | 1,500.00 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|--------|--|------------------------------|----------|--------|-----|-------|-----------|-------------------|----------------------------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| | RAMSEY FOUNDATION P O BOX 234 RAMSEY MN 55303 | | | | | | | | Summary Total 1,500.00 |
| | | | | | | | | | Payment Amount 1,500.00 |
| 100413 | RANDALL, GOODRICH AND HAAG, P L C. | JUNE 15 PROSECUTION | PV | 77328 | 001 | 09101 | 6/30/2015 | 063015 | 2,833.00 |
| | RANDALL, GOODRICH AND HAAG, P.L.C. 2140 FOURTH AVENUE NORTH ANOKA MN 55303 | | | | | | | | Summary Total 2,833.00 |
| | | | | | | | | | Payment Amount 2,833.00 |
| 114535 | RED LEAF INC | FIRE/PD LETTERHEAD LAYOUT | PV | 77371 | 001 | 09101 | 6/30/2015 | 3971 | 302.50 |
| | RED LEAF INC 3957 YOSEMITE AVENUE S MINNEAPOLIS MN 55416 | | | | | | | | Summary Total 302.50 |
| | | | | | | | | | Payment Amount 302.50 |
| 111741 | RIDESAFE TRANSPORTATION | RE: EMMER VISIT | PV | 77372 | 001 | 09101 | 7/2/2015 | 1192011 JULY 2015 | 180.00 |
| | RIDESAFE TRANSPORTATION 14970 ARGON STREET NW RAMSEY MN 55303 | | | | | | | | Summary Total 180.00 |
| | | | | | | | | | Payment Amount 180.00 |
| 103119 | ROSSUM, BEN | REIMB BATTERIES/TAPE | PV | 77210 | 001 | 09101 | 6/18/2015 | 061815 | 34.40 |
| | BEN ROSSUM 14800 ERKIUM STREET NW RAMSEY MN 55303 | | | | | | | | Summary Total 34.40 |
| | | RE: BCA TRAINING LUNCHES | PV | 77373 | 001 | 09101 | 6/30/2015 | 063015 | 30.00 |
| | | | | | | | | | Summary Total 30.00 |
| | | | | | | | | | Payment Amount 64.40 |
| 111128 | SHERBURNE COUNTY SHERIFFS OFFICE | RANGE USE- 6/9/15 | PV | 77211 | 001 | 09101 | 6/15/2015 | 0201506-RPD2 | 210.00 |
| | SHERBURNE COUNTY SHERIFFS OFFICE 13880 BUSINESS CENTER DRIVE NW ELK RIVER MN 55330 | | | | | | | | Summary Total 210.00 |
| | | | | | | | | | Payment Amount 210.00 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|--------|------------------------------------|----------------------|-----|---------|----------------|-------|-----------|----------|-----------|
| Number | Name / Mailing Address | Message | Ty | Number | Item | Co | Date | Number | Amount |
| 114776 | STREET SMART RENTAL | WANCO SPEED TRAILER | PV | 77323 | 001 | 09101 | 6/17/2015 | 151240 | 11,455.00 |
| | STREET SMART RENTAL | | | | Summary Total | | | | 11,455.00 |
| | P O BOX 548 | | | | | | | | |
| | CIRCLE PINES MN 55014 | | | | Payment Amount | | | | 11,455.00 |
| 100469 | STREICHER'S POLICE | BADGES | PV | 77334 | 001 | 09101 | 6/22/2015 | I1157447 | 112.00 |
| | EQUIPMENT | | | | Summary Total | | | | 112.00 |
| | STREICHER'S POLICE EQUIPMENT | | | | | | | | |
| | LB# 7873 | TASERS | PV | 77410 | 001 | 09101 | 6/25/2015 | I1158145 | 409.92 |
| | P O BOX 9438 | | | | Summary Total | | | | 409.92 |
| | MINNEAPOLIS MN 55440-9438 | | | | Payment Amount | | | | 521.92 |
| 110313 | SUMMIT FIRE PROTECTION | INSPECT- CITY HALL | PV | 77329 | 001 | 09101 | 6/17/2015 | 1068756 | 260.00 |
| | SUMMIT FIRE PROTECTION | | | | Summary Total | | | | 260.00 |
| | 1965 MOMENTUM PLACE | INSPECT CITY HALL | PV | 77330 | 001 | 09101 | 6/23/2015 | 1069420 | 600.00 |
| | CHICAGO IL 60689-5319 | | | | Summary Total | | | | 600.00 |
| | | INSPECT PARKING RAMP | PV | 77331 | 001 | 09240 | 6/23/2015 | 1069414 | 225.00 |
| | | | | | Summary Total | | | | 225.00 |
| | | INSPECT FIRE STATION | PV | 77332 | 001 | 09101 | 6/17/2015 | 1068755 | 235.00 |
| | | 2 | | | Summary Total | | | | 235.00 |
| | | | | | Payment Amount | | | | 1,320.00 |
| 100474 | SUPERIOR STRIPING INC | RIVERS BEND PARK | PV | 77333 | 001 | 09101 | 6/26/2015 | 37584 | 645.00 |
| | SUPERIOR STRIPING INC | | | | Summary Total | | | | 645.00 |
| | 14021 BASALT STREET NW | | | | | | | | |
| | RAMSEY MN 55303 | | | | Payment Amount | | | | 645.00 |
| 100485 | TIMESAVER OFF SITE | JUNE 2015 MEETINGS | PV | 77374 | 001 | 09101 | 6/29/2015 | M21442 | 635.75 |
| | SECRETARIAL INC | | | | Summary Total | | | | 635.75 |
| | TIMESAVER OFF SITE SECRETARIAL INC | | | | | | | | |
| | 5291 RIVER OAK DRIVE | | | | | | | | |
| | SAVAGE MN 55378 | | | | | | | | |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | Stub | Document | Due | Invoice | Payment |
|----------------|---|--------------------------|------------------------------|---------|----------|
| Number | Name / Mailing Address | Ty Number Itm Co | Date | Number | Amount |
| Payment Amount | | | | | 635.75 |
| 112688 | TITAN MACHINERY | WACKER NEUSON | PV 77335 001 09101 6/18/2015 | 127845 | 1,895.00 |
| | TITAN MACHINERY 14375 JAMES ROAD ROGERS MN 55374 | | Summary Total | | 1,895.00 |
| Payment Amount | | | | | 1,895.00 |
| 107705 | TWIN CITY GARAGE DOOR CO | REPAIR PD GARAGE DOOR | PV 77411 001 09101 6/15/2015 | 440506 | 137.50 |
| | TWIN CITY GARAGE DOOR CO | REPAIR PD GARAGE DOOR | PV 77411 002 09101 6/15/2015 | 440506 | 124.85 |
| | 5601 BOONE AVE N MINNEAPOLIS MN 55428 | | Summary Total | | 262.35 |
| Payment Amount | | | | | 262.35 |
| 100522 | WARNING LITES OF MINNESOTA | LIGHTS | PV 77336 001 09101 6/17/2015 | 146883 | 270.60 |
| | WARNING LITES OF MINNESOTA INC 4700 LYNDAL AVE NORTH MINNEAPOLIS MN 55430 | | Summary Total | | 270.60 |
| Payment Amount | | | | | 270.60 |
| 100641 | WEISENBACH SPECIALITY PRINTING INC | EARTH DAY LITTER BAGS | PV 77213 001 09604 6/10/2015 | 102914 | 1,265.00 |
| | WEISENBACH SPECIALITY PRINTING INC 437 HOLTZMAN AVENUE COLUMBUS OH 43205-1604 | | Summary Total | | 1,265.00 |
| Payment Amount | | | | | 1,265.00 |
| 105628 | WELLS CATERING SERVICE | SAFETY CAMP 2015 | PV 77214 001 09290 6/17/2015 | 40170 | 395.44 |
| | WELLS CATERING SERVICE 7533 SUNWOOD DRIVE SUITE 108 RAMSEY MN 55303 | | Summary Total | | 395.44 |
| | | SAFETY CAMP 2015 | PV 77215 001 09290 6/16/2015 | 40169 | 395.44 |
| | | CC MTG 6/23/15 | PV 77375 001 09101 6/23/2015 | 40203 | 81.23 |
| Summary Total | | | | | 395.44 |
| Summary Total | | | | | 81.23 |
| Payment Amount | | | | | 872.11 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2015

| Payee | Stub | Document | Due | Invoice | Payment |
|--------|--|--------------------|-----------|--------------------------|------------|
| Number | Name / Mailing Address | Ty Number Itm Co | Date | Number | Amount |
| 111137 | WRIGHT HENNEPIN COOPERATIVE ELECTRIC | PV 77376 001 09410 | 6/25/2015 | 150-1687-1105 JUNE 15 | 27.95 |
| | 6701 HWY 10 | | | | |
| | Summary Total | | | | 27.95 |
| | WRIGHT HENNEPIN COOPERATIVE ELECTRIC | PV 77397 001 09101 | 6/25/2015 | 150-1681-6340 JUNE 15 | 24.95 |
| | P O BOX 77027 | | | | |
| | 7550 SUNWOOD DR | | | | |
| | Summary Total | | | | 24.95 |
| | MINNEAPOLIS MN 55480-7727 | PV 77398 001 09240 | 6/25/2015 | 150-1681-4280 JUNE 15 | 24.95 |
| | 7650 SUNWOOD DR | | | | |
| | Summary Total | | | | 24.95 |
| | 7550 SUNWOOD DR PD | PV 77412 001 09101 | 6/25/2015 | 150-1682-6501 JUNE 15 | 27.95 |
| | | | | | |
| | Summary Total | | | | 27.95 |
| | Payment Amount | | | | 105.80 |
| 100539 | WRIGHT TIRE SERVICE INC | PV 77216 001 09101 | 6/17/2015 | 24903 | 225.64 |
| | TIRES FOR 564 | | | | |
| | Summary Total | | | | 225.64 |
| | WRIGHT TIRE SERVICE INC | PV 77217 001 09101 | 6/18/2015 | 24942 | 202.90 |
| | 710 WEST MAIN STREET | | | | |
| | TIRES TORO MOWER 679 | | | | |
| | Summary Total | | | | 202.90 |
| | ANOKA MN 55303 | PV 77337 001 09101 | 6/26/2015 | 25243 | 121.18 |
| | MOW TRAILER TIRES | | | | |
| | Summary Total | | | | 121.18 |
| | Payment Amount | | | | 549.72 |
| | Total Amount to be Processed | | | | 601,896.15 |
| | Total Number of Payments to be Processed | | | | 100 |

Councilmember Riley introduced the following resolution and moved for its adoption:

RESOLUTION #15-07-176

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JUNE 18, 2015 THROUGH JULY 8, 2015.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of June 18, 2015, through July 8, 2015, in the amount of \$ 1,208,762.13 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period June 18, 2015, through July 8 2015, in the amount of \$ 1,208,762.13.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Tossey, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Strommen
Councilmember Riley
Councilmember Shyrock
Councilmember Williams
Councilmember Johns
Councilmember Kuzma
Councilmember LeTourneau

and the following voted against the same:

None

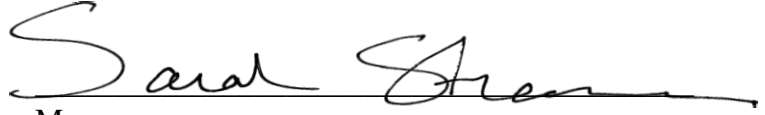
and the following abstained:

None

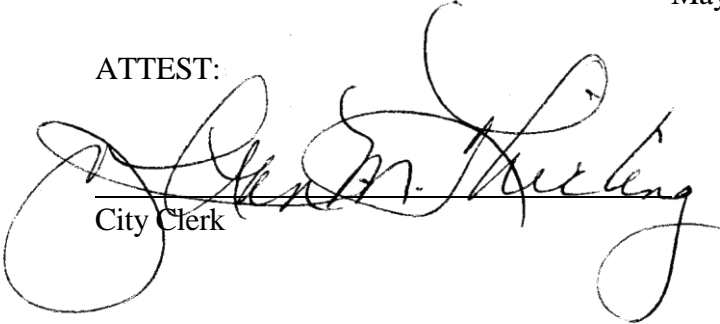
and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of July, 2015.


Mayor

ATTEST:


City Clerk

Meeting Date: 07/14/2015

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Report from Public Works Committee meeting dated June 16, 2015

1. Consider Drainage Options for 173rd Avenue and Gibbon Street Area: Ratify the recommendation of the Public Works Committee to recommend that the City Council consider ordering a feasibility study that will include an analysis, determination of specific costs and how this works with policy, for Gibbon Street - 173rd Avenue Drainage concerns.
2. Consider Recommendation for Zeolite Street Storm Sewer Extension to Lake Ramsey: No motion needed. Staff has the guidance they need.
3. Consider Street Width Recommendation for Andrie Street and 164th Lane Reconstruction Project: Since the original recommendation stands with looking at parking on one side in select areas as an amendment, no motion is needed.
4. Recommend Revising Street Names from (East) Town Center Drive to Center Street, and from East/West Ramsey Parkway to Ramsey Parkway: Ratify the recommendation of the Public Works Committee that the City Council rename (East) Town Center Drive to Center Street, and renaming East/West Ramsey Parkway to Ramsey Parkway.

Committee/Staff Input

1. Minnesota Department of Health Variance on Fluoride Concentration in Drinking Water: No action taken; for information purpose only.

Purpose/Background:

The Public Works Committee held its regular meeting on June 16, 2015 and discussed the following cases:

1. Consider Drainage Options for 173rd Avenue and Gibbon Street Area: Staff reviewed the report and each of the 4 options, noting that option 4, which involves constructing a storm sewer pipe within the right of way along Gibbon Street and 173rd Avenue to provide an outlet from the pond to County Ditch 66, was the most promising. Motion to ratify the recommendation of the Public Works Committee to recommend that the City Council consider ordering a feasibility study that will include an analysis to determine specific costs and how this works with current policy for option 4 of the Gibbon Street - 173rd Avenue drainage concerns.
2. Consider Recommendation for Zeolite Street Storm Sewer Extension to Lake Ramsey: City Engineer Westby reviewed the staff report and noted the construction costs are preliminarily estimated at \$175,000 and that this project is included in the City's 5-year Capital Improvement Program. The consensus of the Committee was to hold off on constructing the improvements until it is needed, but to reinforce the plug in the pipe using concrete or wood as needed. City Engineer Westby stated no motion is needed. Staff has the guidance they need.
3. Consider Street Width Recommendation for Andrie Street and 164th Lane Reconstruction Project: City Engineer Westby reviewed the staff report and noted Street Reconstruction Bonds can be used to widen the street to

accommodate a bike lane for safety purposes. Staff would like to request Council authorization soon to complete a Feasibility Report for construction in 2016. City Engineer Westby said no motion was needed since the original recommendation stands, with looking at parking restrictions on one side in areas with trees as an amendment.

4. Recommend Revising Street Names from (East) Town Center Drive to Center Street, and from East/West Ramsey Parkway to Ramsey Parkway: Staff stated the purpose of this case is to consider revising the name of the north-south street between Sunwood Drive and 147th Lane from (East) Town Center Drive to Center Street, and to revise the name of the east-west street between Armstrong Blvd and Ramsey Blvd from East/West Ramsey Parkway to Ramsey Parkway. Motion to ratify the recommendation of the Public Works Committee to recommend that the City Council rename (East) Town Center Drive to Center Street, and rename East/West Ramsey Parkway to Ramsey Parkway.

Action:

Motion to ratify the recommendations of the Public Works Committee.

Attachments

Agenda

Form Review

Inbox

Bruce Westby

Kurt Ulrich

Form Started By: MaryJo Warner

Final Approval Date: 07/09/2015

Reviewed By

Bruce Westby

Kurt Ulrich

Date

07/09/2015 11:19 AM

07/09/2015 01:19 PM

Started On: 06/30/2015 10:20 AM

City of Ramsey
Agenda
Public Works Committee
Tuesday June 16, 2015
6:00 pm
Lake Itasca Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Approve Minutes**
 1. Approve May 19, 2015 Public Works Committee meeting minutes.
- 5. Committee Business**
 1. Consider Drainage Options for 173rd Avenue and Gibbon Street Area
 2. Consider Recommendation for Zeolite Street Storm Sewer Extension to Lake Ramsey
 3. Consider Street Width Recommendation for Andrie Street and 164th Lane Reconstruction Project
 4. Recommend Revising Street Names from (East) Town Center Drive to Center Street, and from East/West Ramsey Parkway to Ramsey Parkway
- 6. Committee/Staff Input**
 1. Minnesota Department of Health Variance on Fluoride Concentration in Drinking Water
- 7. Adjournment**

Public Works Committee

4. 1.

Meeting Date: 06/16/2015

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Title:

Approve May 19, 2015 Public Works Committee meeting minutes.

Purpose/Background:

To review and approve meeting minutes.

Timeframe:

5 minutes.

Observations/Alternatives:

n/a

Funding Source:

n/a

Recommendation:

Approve meeting minutes.

Action:

Motion to approve meeting minutes for May 19, 2015.

Attachments

May Minutes

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Grant Riemer | Grant Riemer | 06/11/2015 01:54 PM |
| Kurt Ulrich | Jo Thieling | 06/11/2015 03:29 PM |
| Form Started By: MaryJo Warner | | Started On: 06/11/2015 01:34 PM |
| Final Approval Date: 06/11/2015 | | |

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, May 19, 2015 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Chris Riley
 Councilmember Jill Johns
 Councilmember Melody Shryock

Also Present: City Administrator Kurtis Ulrich
 Public Works Superintendent Grant Riemer
 Community Development Director Timothy Gladhill
 City Engineer Bruce Westby

1. CALL TO ORDER

Chairperson Riley called the regular meeting of the Public Works Committee to order at 6:00 p.m.

2. CITIZEN INPUT

Cassandra and Frank Miske, 17421 Gibbons Street NW, requested to discuss their property and drainage issues with it. Ms. Miske noted they have been before this Committee several times in the past year. She acknowledged the City has been working with them, and she questioned what the City will do differently in the next 30 days that is different than the last 60 days. She explained a nearby property at 17540 Gibbons St. is in foreclosure and was sold on April 10. She expressed concern whether the drainage issues in that home were disclosed properly. She stated the basement in that home was destroyed with drainage issues. She questioned whether the intent of the new owner was to flip the house and sell it to unknowing people, as what happened to them.

City Engineer Westby explained the plan is to bring the case forward to the City Council on June 17. He said staff had hoped to have information ready at this meeting, but that wasn't possible. There is a lot to consider with their property, including reconstruction of streets, possible lift stations, culverts, storm water modeling and researching older records. Staff has not been able to conduct these activities due to the construction projects in the last two months. He said the intent is to work on this issue and present information at the June 17 Council meeting. In response to the question of information disclosure on the neighboring property, he stated he couldn't address that at this time.

Ms. Miske pointed out that property had more flooding than hers. The prior owners were an elderly couple and they could not keep up with the damage. They let it go into foreclosure. She

asked if there is a responsibility to the City to make sure this property isn't flipped without disclosing prior damage.

City Engineer Westby noted disclosure of flooding and water damage is required by state law.

Commissioner Shryock suggested it may be worth researching whether there is a statute of limitations once issues are discovered that should have been disclosed. She stated she would likely go talk to the new owners as a neighbor and make sure they are aware of prior damage. She noted it may not be in the City's jurisdiction to be involved in a sale in that manner.

Mr. Miske pointed out that on June 17, it will be one year that they have been seeking resolution to their case with the City.

Chairperson Riley noted the Civil Engineer would be the staff person that should make a site visit.

City Engineer Westby offered to be in touch with Mr. and Mrs. Miske to set up a site visit.

3. APPROVE AGENDA

Motion by Councilmember Johns, seconded by Councilmember Shryock to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Johns and Shryock. Voting No: None.

4. APPROVE MINUTES

4.01: Approve March 31, 2015 Meeting Minutes

Motion by Councilmember Johns, seconded by Councilmember Shryock, to approve the following minutes:

Regular Meeting Minutes dated March 31, 2015

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Johns and Shryock. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Consider Recommending Council Approval of draft Assessment Agreement for Ridgpoint Residential Development Public Improvements, Improvement Project 15-21

City Engineer Westby reviewed the staff report. He noted Randy Diers and Don Kveton were present to represent Village Bank. The property owner is Village Bank, and they are not able to

fund the improvements to the land directly. They have requested the City enter into an agreement with the bank and assess the improvements back to the bank. The City would conduct the improvements and the inspections. He stated the City has done this type of arrangement once before, with Legacy Christian Academy. However, he pointed out, that was a larger project. This project is little risk to the City. The City Attorney has noted the City is not obligated to approve this request, though his opinion is that this is an option if the City would like to allow it.

City Administrator Ulrich asked if Mr. Diers would give a history of this project.

Randy Diers, President of Village Bank, explained they have had this property for four years, and have tried to sell it for three years as it is currently zoned, which is commercial. There has not been interest. He said as they considered the property further, they started to envision residential lots, especially because of the proximity to the river. He stated they were aware of the soil issues that had to be considered. He noted the bank owns the property, but the bank is not a developer. He explained regulation is rather specific in this type of situation. One stipulation is the bank cannot be in speculation of real estate. In order to ready the property for development, the construction loan needed has been prohibitive to the developers that have shown interest thus far. He said the Bank had decided to ask the City for help in this issue and created the project to be of no risk to the City.

Don Kveton, Chairman of the Board of Village Bank, explained he has been living in Ramsey for 16 years. He is committed to follow through on the proposal. He noted that the real estate language in the banking law could be interpreted several ways. He stated he would like to keep this entire project as clean as possible to preserve both his and the Bank's reputations. He said he also wants to do what he can to keep taxes down. He reviewed some of the homes they have sold and areas he has developed. He commented this is a nice piece of land, and there will be nice homes. It is hard to show the land as it is; it needs to be cleaned up and made ready to show. He said he is not worried about selling the land; it just needs to be cleaned up.

Commissioner Shryock stated it was good to hear their opinions on this project. She noted having these partnerships is beneficial. This development is in need of their expertise.

Commissioner Johns stated she is in favor of this agreement as well. The City has put everything in place, and has endorsed this to be developed from the beginning. Since the City has worked with the Bank before, we know they are a good partner and they will follow through. She said this will be a good development, and agreed that it is very low risk.

Chairperson Riley questioned if the Legacy Christian Academy assessment has been repaid to the City.

City Administrator Ulrich explained that assessment was to be paid over a 15 to 20 year period. He stated the Academy has been current on their taxes, and thereby current on their assessment.

Mr. Kveton pointed out when the lots sell, the City will get money back. Every time a lot is closed on, he said the funds go to the City for the assessments. He said he hoped his bank was out of this project in the next year.

Mr. Diers stated he did not want to hang onto this for the next few years, either. He noted the market is strengthening. He also pointed out this is not a development that would interest many developers as it is only seven homes.

Chairperson Riley asked where in the agreement it states the City would be paid as lots are sold. He said he only noted where it said the City would be paid twice a year; in October and May. He asked if the language could be added relating to payment as the lots are sold.

City Administrator Ulrich answered that language could be added. He explained the agreement is that the percentage that each lot is assessed would define the amount that is paid when the lot is sold.

Chairperson Riley questioned whether the City was the Bank's only viable source of financing.

Mr. Diers responded that is was. He said they cannot take out a loan from another bank and they cannot self-loan. He added that the assessments must be clear to deliver the title.

Councilmember Shryock asked if there are any repairs that need to be done in the adjacent existing neighborhood and if they would be done as this development is in progress.

Public Works Superintendent Reimer explained this development should not have much of an affect on the existing neighborhood. The roads in that neighborhood have recently been sealcoated, and the drainage is good.

Chairperson Riley noted the assessments will average to \$85,000 per lot. The allocation varies. He inquired if the amounts made sense with the anticipated selling price.

Mr. Diers responded the higher value is placed on Lot 1, which has better access and view of the river. He stated he would like to see someone take interest in lot 7, so they could put up a model. The property would show better. He explained they are planning to add berming, and trees to create a buffer from the industrial area. This will add to the value of the homes, and ultimately to the tax base.

City Administrator Ulrich commented this has been a patient developer. He said this may not have been developed if were in the private sector. He noted there have been many issues with this property over the years. There have been several potential uses for it. This plan capitalizes on the river, as well as the trail. The development will hopefully raise the level of the homes in the area. This unique project with the bank backing it makes it less of a precedent-setting development for the City. This project is relatively small, which means the bank can do it as a project and get it done in 3 years. The Finance Director approves of the financial situation. The City will get its return back, with 3.5% interest, which is more than with other investments. He noted the language to clarify the timing of paying assessments will be added to the agreement.

Motion by Councilmember Johns, seconded by Councilmember Shryock to recommend that the City Council approve the draft Assessment Agreement for Ridgepoint residential development

public improvements, Improvement Project 15-21 with the amendment of adding language that clarifies the City will be paid upon the sale of each lot.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Johns and Shryock. Voting No: None.

Mr. Kveton and Mr. Diers expressed gratitude for the staff's countless hours on this project and the staff's patience.

6. COMMITTEE / STAFF INPUT

6.01 Review of Trail Maintenance Policy Framework

City Engineer Westby reviewed the staff report. He noted staff would like to develop the draft policy and come back with a cost forecast with what it may cost to develop such a plan. He said he was looking for input.

Commissioner Johns said this plan should be done. She noted the trails are getting to the point that they cannot be maintained simultaneously. She said she prefers the PASER system since it is familiar to everyone.

Commissioner Shryock stated she appreciates this policy framework. It is needed. She added she is particularly interested in making routes as ADA accommodating as possible. She recommended developing some sort of priority rating that would take into account not only the condition of the pavement, but also the area. She suggested the trails by schools or major thoroughfares could be considered to be on a priority list.

Chairperson Riley agreed with using the PASER rating. He asked if there was another system that could be used as measurement.

Public Works Superintendent Riemer responded there are several systems that could be used, but the only difference is the meaning of the numbers change. He suggested it is better to follow a system that is familiar to all.

Chairperson Riley stated he would prefer to look at other seal-coating options. He said if there is something else that maintains integrity and smoothness, it should be considered.

Public Works Superintendent Riemer noted sand is sometimes used instead of rock.

Commissioner Johns asked what the life expectancy is of the trails.

Public Works Superintendent Riemer explained it varies due to the base that is used for the trail. Some trails have been around 25 years. He said some trails are a base of sand and are basically constructed as roads so that heavy equipment for snowblowing can be used on them. He further explained trails are made with different depths depending on proximity to tree roots and land conditions.

Commissioner Shryock noted impervious coating was used in a park recently and asked if that would be feasible.

Public Works Superintendent Riemer responded it is not known to be durable. It may not be feasible for trails.

Chairperson Riley advised staff keep in mind the cost of maintenance of trails in 10 years, as more are added.

Chairperson Riley stated he studied the trail map and tried to identify any gaps in trails. He said it seems it should be a priority to connect trails. He pointed out the trail on Hwy 47 needs to be connected. He inquired if this could be a focus as the new plan is developed.

Development Services Manager Gladhill advised a trail map analysis had been done with a grant, and it identified gaps. He offered to forward it to Chairperson Riley and the Commission.

City Engineer Westby noted the CIP includes working on some of the gaps.

Commissioner Shryock suggested staff consider the cost and process of acquiring property if needed. The ownership of the road can be an issue in connecting trails. She also suggested considering the width of shoulders on roads and the traffic on the roads when discussing closing gaps in trails. She noted the current trails need to be maintained before adding more.

City Engineer Westby announced there have been many discussions with the local businesses in regard to the construction on Armstrong Boulevard. Some businesses have been erecting white sheet metal signs with black lettering. The signs list individual businesses names. This was to augment the local business signage on both sides of Hwy 10. He noted the City has added generic signs with larger lettering so the signs can be seen easier while driving. He pointed out staff has been hard at work trying to meet the concerns of the businesses, while treating all businesses fairly. He also advised staff has been in discussions with Armstrong Kennel. The owner is working with the County to put in his own signs. The owner went to the Transportation meeting earlier in the week. He will be putting up Game Fair parking signs on both Alpine and Puma. He said it seems residents and businesses are starting to settle in as the first week of construction ends.

Commissioner Johns asked if the generic signs work.

Public Works Superintendent Riemer answered the generic signs do seem to work.

City Engineer Westby noted the lane closures on Highway 10 will be removed later in the week. There will be intermittent lane closures, though that will happen on off hours. He said restricted lanes will not be the norm for the duration of this project.

City Administrator Ulrich pointed out Police has been monitoring the traffic during the project and there have not been issues. They will also be monitoring the side streets.

Chairperson Riley pointed out the past minutes indicated the crosswalk at Hwy 47 and CSAH 5 is being studied. He questioned how long the study will take place.

City Engineer Westby answered this has been a challenging process. There is now MnDOT direction. He explained last fall MnDOT wanted to review the area in the spring and look for gaps in the trail system and crosswalk areas. The "trail closed" sign was erected until such time as it would be studied in the spring. However, there is new staff in MnDOT and therefore, different ideas of what needs to be done. MnDOT would like to see a plan with certain constraints. Staff has had issues with the City's survey equipment and this has delayed the land survey and subsequently, a plan draft. If the equipment is not repaired this week, an outside company will be enlisted to conduct the survey. The plans can then be developed over the next two weeks and sent to MnDOT for further consideration.

City Engineer Westby raised the issue of the potential ramp at Stoney River, and explained their contractor was going to build the ramp on the west side. Since the last discussion, there has been an agreement for the developer to provide a lump sum amount. Staff can add the curbing for the area as it is needed.

Development Services Manager Gladhill stated staff has reached out to the developer to see if they would handle the landscaping. However, if the woods is not overhanging a trail, it is not a priority. He also noted there have been discussions with the developer regarding clean up of buckthorn and other brush. The developers have responded they did not have the funds to complete the clean up.

City Administrator Ulrich advised the black mold on the bottom of the water tower on Dysprosium will begin to be cleaned in four to six weeks. It will be cleaned with biodegradable materials. This cleaning will be incorporated into regular maintenance from this point.

Chairperson Riley questioned if some type of anti-mold substance will be applied.

City Administrator Ulrich said the invoice stated there would be an anti fungal application.

Chairperson Riley inquired if a drip edge would be needed to conduct long-term repair, and whether that is cost-prohibitive.

Public Works Superintendent Riemer responded that would be expensive. He said that could be done if the entire tower was stripped for repainting, but that is not needed for many years.

7. ADJOURNMENT

Motion by Councilmember Johns, seconded by Councilmember Shryock to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 7:14 p.m.

Respectfully submitted,

Grant Riemer
Public Works Superintendent

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

Public Works Committee

5. 1.

Meeting Date: 06/16/2015

Submitted For: Len Linton, Engineering/Public Works

By: Len Linton, Engineering/Public Works

Title:

Consider Drainage Options for 173rd Avenue and Gibbon Street Area

Purpose/Background:

The Deerwood plat was recorded in 1974. This was prior to the incorporation of the City of Ramsey. The plat dedicated drainage and utility easements over some of the existing wetlands. The documents on file do not show any culverts under the roads. Storm water management was not required when recording plats at that time.

Frank and Cassandra Miske, 17421 Gibbon St NW, contacted the City in the spring of 2014 with high water concerns. They stated that water was coming up through the floor from the adjacent wetlands. Staff visited the site and observed that the surrounding wetlands were full and the water level was near the road two lots to the north. Staff is not aware of water flowing over Gibbon Street in 2014.

The area is land locked, there are no overland drainage routes unless the water level exceeds the lowest openings of the homes in the area. The FEMA flood map shows flood plain to the north of this area over the existing wetlands. This determination was not done with the detailed analysis method. Several residents came to a public works committee meeting later in the year and again in the first part of 2015. The Public works committee requested that additional research be done on potential solutions and that the results be brought back to the committee.

Staff visited the site in May and June 2015. The first visit was to drive through the area and get an overview of the constraints in the neighborhood. Staff looked at the area on Iguana Street where jacked pipe could be installed. Staff also looked at Gibbon Street and noted that water was flowing from west to east between 17540 and 17511 Gibbon Street through a culvert under the road. This culvert was under water in 2014, staff felt there was a culvert based on vegetation patterns but could not see it.

The second trip was to visit with the Miske's and discuss the preliminary findings. Water was still flowing through the culvert, although it appeared to be at slower rate as the eastern pond had filled up since the previous visit.

All elevations used in this analysis were obtained from LIDAR sources. LIDAR is relatively accurate; however, heavy vegetative cover can give false results. Water was positively flowing from west to east in 2015 as noted above. The flow direction in 2014 was not readily apparent, there may have been a slight east to west flow at this area, indicating that water may flow to the north when the level is high enough.

Timeframe:

This discussion is anticipated to take 45 minutes.

Observations/Alternatives:

Staff identified two possible solutions for the March 2015 Public Works meeting. The first was to construct a pipe to the southwest to connect to an existing county ditch. The second was to clean the county ditch through the wetland to the north and east to provide an outlet for the area.

Option 1: This would require installing a pipe in an existing drainage and utility easement. The initial plan was to install approximately 800 feet of pipe by jacking to avoid the large trees in the easement and the deep cut under Iguana Street. This was determined to be infeasible after further investigation. The jacking pit would need to be placed in one wetland and the receiving pit and pipe fusing area would need to be in the second area. Both areas are over 400 feet from the nearest road. Access would require acquisition of additional easements. The fused pipe may

tend to sink into the wetland prior to being pulled back. The City did a project in 2012 where the boring machine was placed on upland in an existing easement extending to the street. The welding of the pipe was done on planking extended from an existing road. The jacked length was approximately 800 feet. The total project cost was \$160,000. The Gibbon street project would require additional easements and restoration of all disturbed lawn surfaces.

Option 2: This option looked at cleaning the existing county ditch that runs north of this development. This option is not feasible because it would require lowering the existing surface area of some wetlands up to 2 feet. This is not permitted under the Wetland Conservation Act.

Option 3: The Miske's suggested using a different set of drainage and utility easements to run the water to the west. Evaluation of this route indicated that there are two high areas that would need to have pipe installed and that there is minimal elevation difference between the beginning and ending points. This route is not feasible.

Option 4: Staff evaluated extending storm sewer pipe south in the Gibbon Street ROW then west in the 173rd Avenue right of way to provide drainage from the area. This appears to be feasible. The location and elevation of existing small utilities must be determined to better define the scope of this process. The normal water level of the existing wetland east of Gibbon Street should also be determined when evaluating the overall feasibility of this project. The pipe installation for this project is estimated at \$275,000 - \$300,000. This does not include acquisition of additional easements if needed.

Funding Source:

Funding would come from the Stormwater Utility Fee.

Recommendation:

Staff recommends further analysis of Option 4 to determine the overall feasibility the project. If the project were determined to be feasible it should be added to the Capital Improvement Plan so that it can be evaluated during the budget review process.

Action:

Motion to recommend the City Council consider ordering a feasibility study for Gibbon Street - 173rd Avenue Drainage concerns.

Attachments

[Aerial Map](#)

[Plan Profile](#)

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Bruce Westby | Bruce Westby | 06/11/2015 01:30 PM |
| Grant Riemer | Grant Riemer | 06/11/2015 02:01 PM |
| Kurt Ulrich | Jo Thieling | 06/11/2015 03:30 PM |
| Patrick Brama | Patrick Brama | 06/11/2015 04:00 PM |
| Form Started By: Len Linton | | Started On: 06/09/2015 09:45 AM |
| Final Approval Date: 06/11/2015 | | |

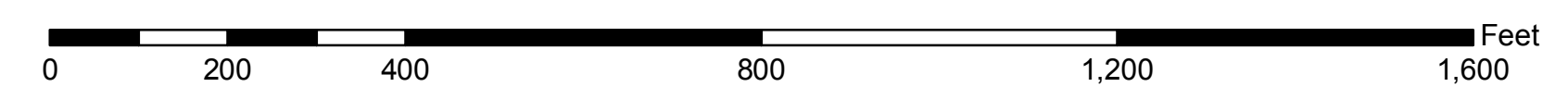
GIBBON STREET DRAINAGE OPTIONS



Legend

- Potential Drainage Routes
- 1 PCT ANNUAL CHANCE FLOOD HAZARD
- Parcels

This map is based on the 2013 FEMA Flood Zone Study for Anoka County Minnesota. The FEMA Study has not been notified for Final Adoption by Anoka County or the City of Ramsey. This map must be considered as preliminary.



GIBBON STREET

EASEMENTS

SUBJECT PROPERTIES

OPTION 2

OPTION 2

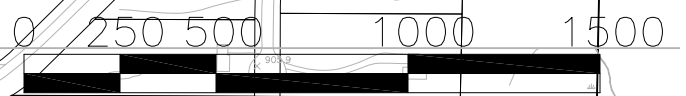
OPTION 3

OPTION 4

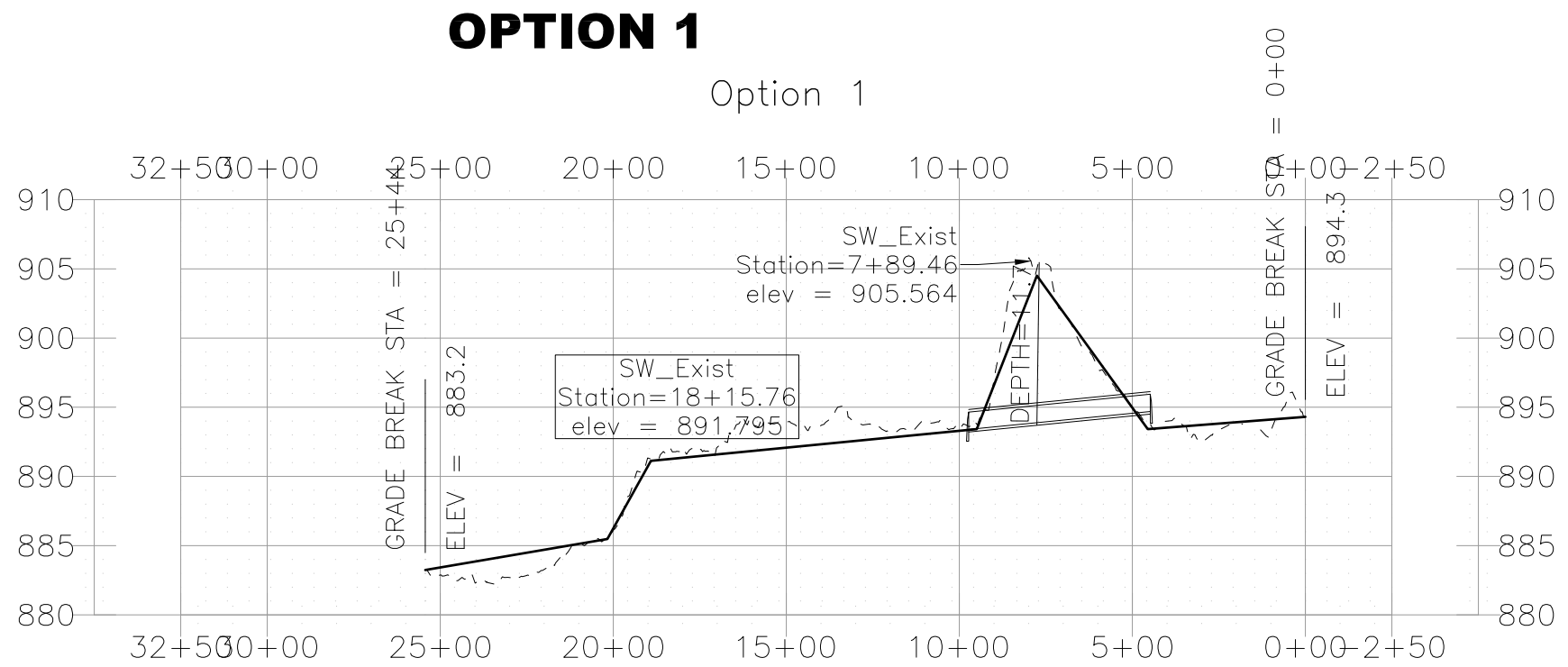
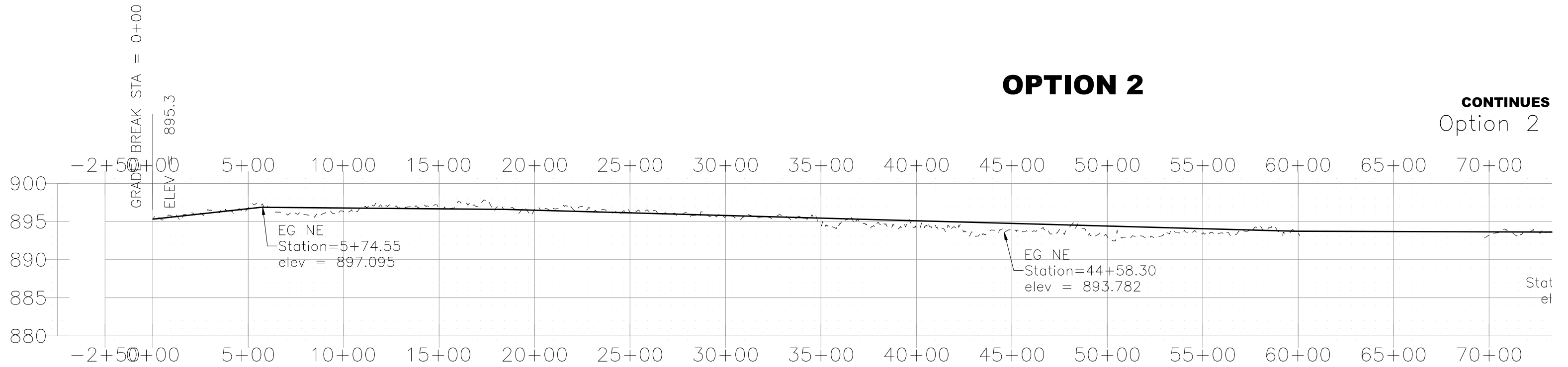
OPTION 4

CONTINUED FROM LOWER RIGHT

CONTINUES ABOVE LEFT



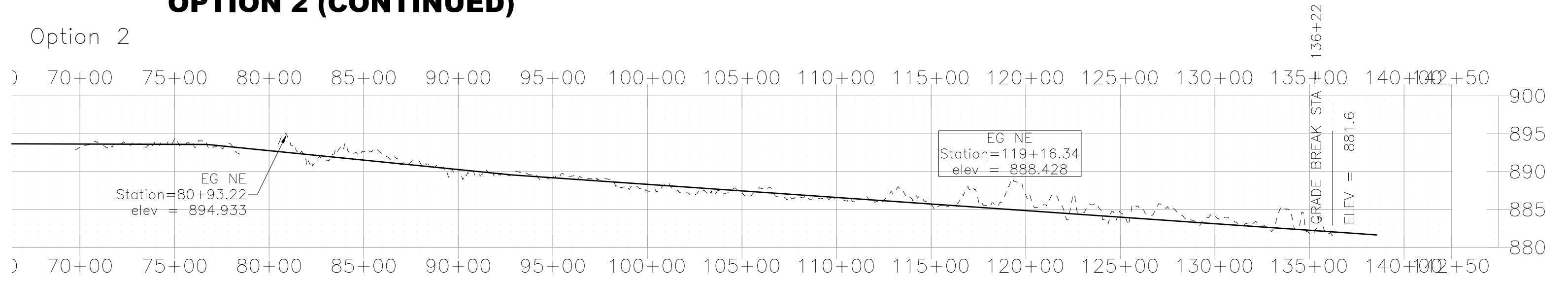
GIBBON STREET



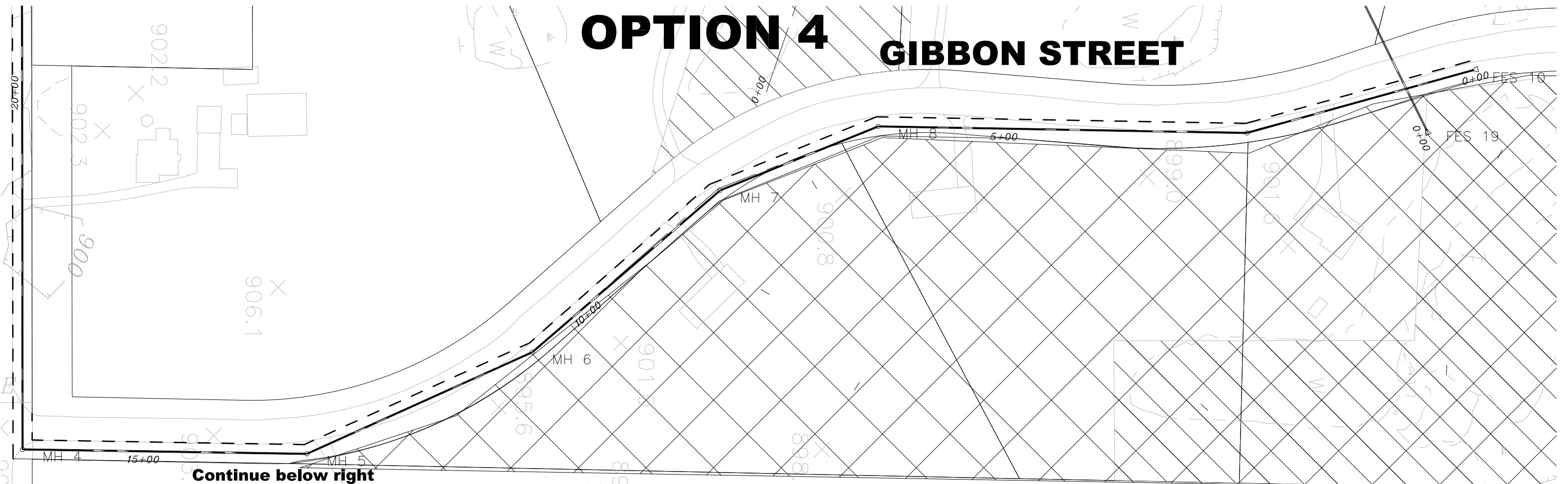
GIBBON STREET

OPTION 2 (CONTINUED)

Option 2

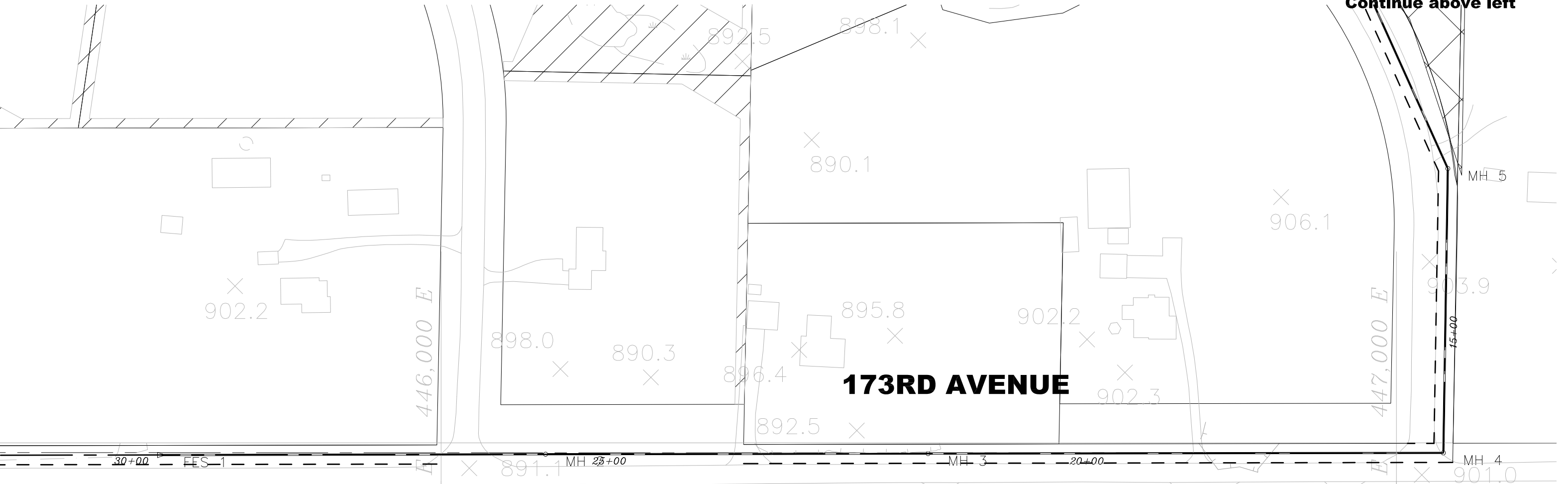


OPTION 4 GIBBON STREET



Continue below right

Continue above left



173RD AVENUE

30+00 FES-1

MH 3 20+00

MH 4

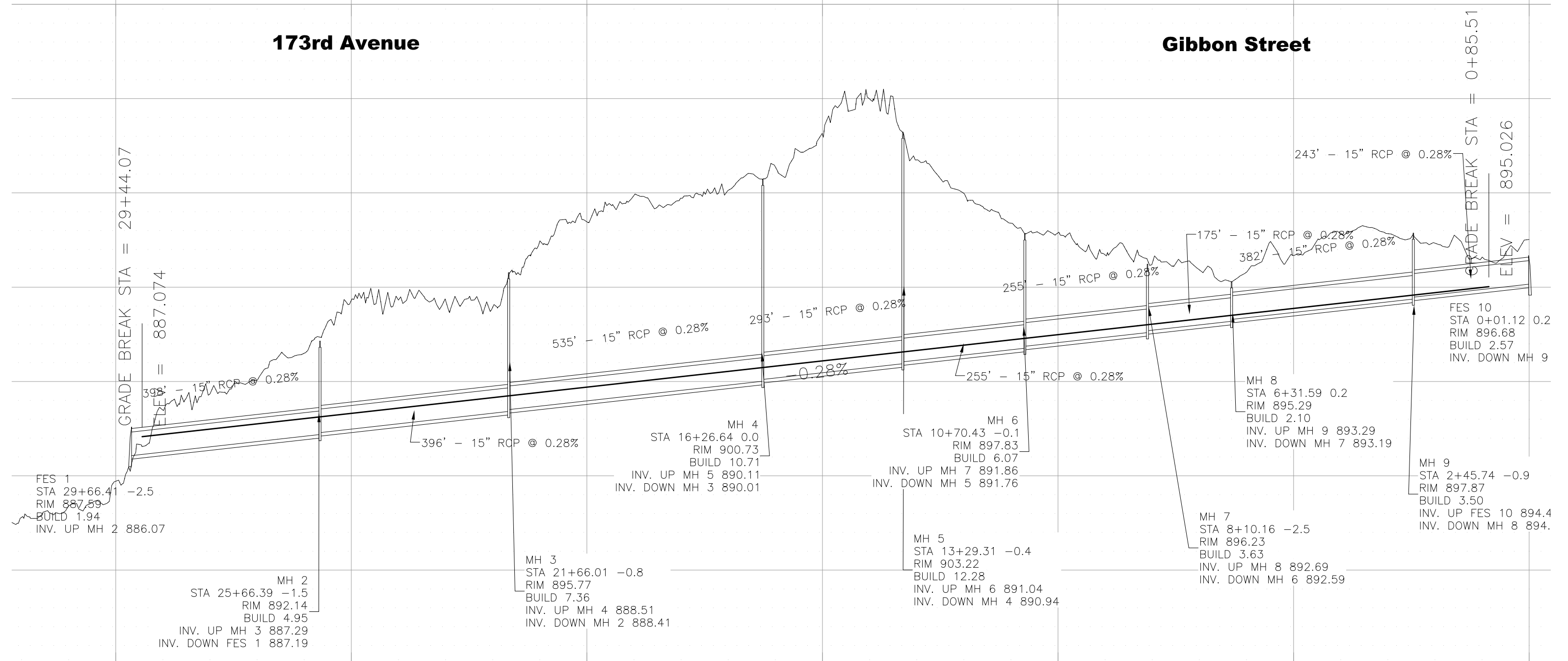
GIBBON STREET

Option 4

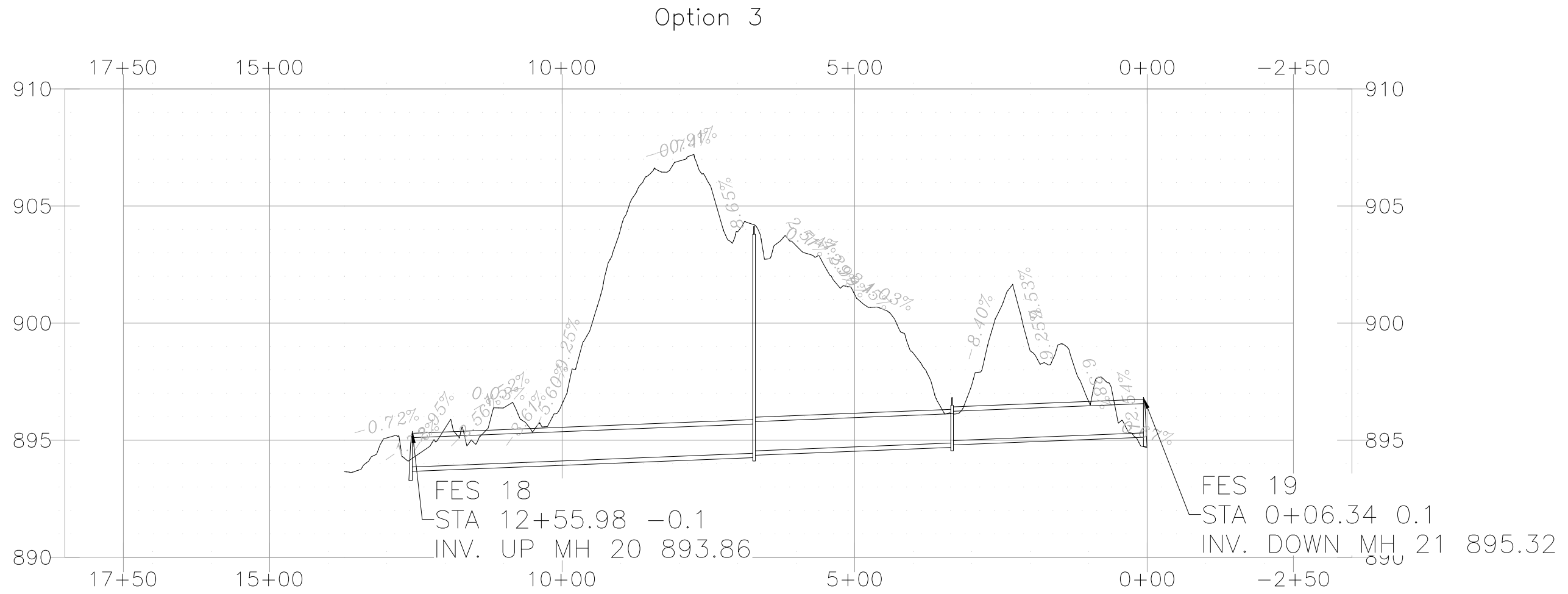
30+00 25+00 20+00 15+00 10+00 5+00 0+00

173rd Avenue

Gibbon Street



Option 3



Public Works Committee

5. 2.

Meeting Date: 06/16/2015

By: Bruce Westby, Engineering/Public Works

Title:

Consider Recommendation for Zeolite Street Storm Sewer Extension to Lake Ramsey

Purpose/Background:

Purpose:

The purpose of this case is to consider providing a recommendation to the City Council for extending the existing storm sewer that runs along the west side of Zeolite Street to Lake Ramsey in 2015.

Background:

During development of Ramsey Town Center, 73" Arch Reinforced Concrete Pipe (A-RCP) storm sewer was installed along the west side of Zeolite Street for the purpose of providing drainage from the Ramsey Town Center 8th, 9th, and 10th Additions, and to allow for future drainage of a portion of the developed/undeveloped areas to the north. At the time the storm sewer was installed it was terminated just past the outside edge of the shoulder along the south side of Bunker Lake Boulevard, west of Zeolite Street. The end of the storm sewer pipe was covered with a sheet of plywood before being backfilled. This plywood sheet rotted and failed in 2012, at which time it was replaced with another sheet of plywood as the expectation was that the line would be extended later that year, which then never occurred.

This existing storm sewer line incorporates an outlet pipe from the triangular parcel of RTC 8th Addition in the northwest corner of the intersection. Therefore, if the pipe fills with stormwater to a certain point the water can then flow out of the pipe and into the triangular parcel where it is then stored until it can infiltrate into the ground. However, the pipe always has some standing water in it (approximately a foot) so the sheet of plywood is continually wet. Staff therefore recommends removing the plywood and extending the storm sewer to Lake Ramsey as originally intended this year to prevent the plywood from failing, in which case a portion of the pavement along Bunker Lake Boulevard could potentially fail.

It is important to note that at the time the storm sewer was terminated it was discussed whether the pipe could or should be downsized by approximately half its diameter from the end of the existing pipe into Lake Ramsey, primarily to save on construction costs. If this were to occur it would remove any ability for this storm sewer to provide future drainage for the area north of RTC 10th Addition. Staff does not support downsizing the pipe for two reasons. First, it is poor practice to reduce pipe size as you proceed downstream, especially if the pipe is downsized significantly as was previously discussed. Second, reducing the pipe size would reduce or eliminate flexibility for developing the area to the north. The estimated cost savings associated with reducing the pipe size would be less than \$50,000.

Timeframe:

Approximately 10 minutes for presentation and discussion.

Observations/Alternatives:

Staff has developed a draft set of plans and a preliminary cost estimate for the proposed improvements. Attached are four of the draft plan sheets showing the proposed improvements and detour route. This work will include the lowering of an existing 12" watermain line, and the removal and replacement of pavement areas along Zeolite Street and Bunker Lake Boulevard. Detouring is proposed to be routed along Center Street during the week or two it would take to construct the improvements and repave the roads.

Funding Source:

Construction costs are preliminarily estimated at \$175,000. Project costs would be paid from the Storm Water Utility Fund. This project is included in the City’s 5-year Street Maintenance Program for construction in 2015 at a cost of \$250,000, which includes indirect costs for administrative, engineering, finance, and legal fees.

Recommendation:

Staff recommends that the Public Works Committee recommend City Council approval of this project for construction in 2015. If the Committee recommends Council approval, staff will finalize the plans and cost estimate for presentation to the City Council on June 23, 2015.

Action:

Recommend or deny recommendation to the City Council for constructing this project in 2015.

Attachments

Draft plan sheets

Map

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Grant Riemer | Grant Riemer | 06/11/2015 11:29 AM |
| Kurt Ulrich | Jo Thieling | 06/11/2015 01:32 PM |
| Patrick Brama | Patrick Brama | 06/11/2015 02:07 PM |
| Form Started By: Bruce Westby | | Started On: 06/08/2015 09:38 AM |
| Final Approval Date: 06/11/2015 | | |

CITY OF RAMSEY
 ZEOLITE STREET
 STORM SEWER EXTENSION
 CITY IMPROVEMENT PROJECT NO. 15-22

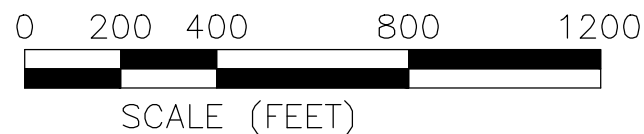
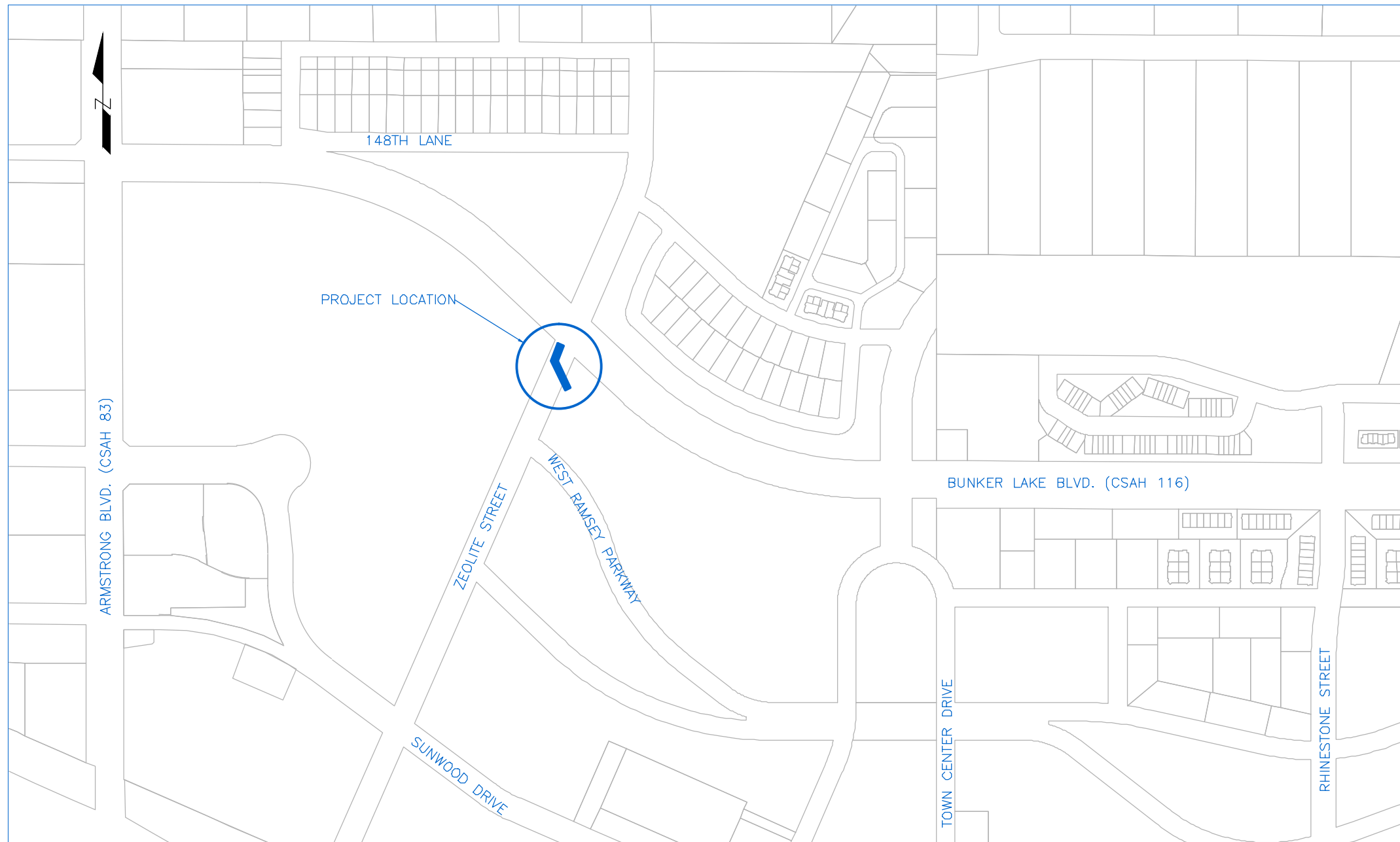
GOVERNING SPECIFICATIONS
 THE 2014 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL APPLY.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE CURRENT EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

| SHEET NO. | DESCRIPTION |
|-----------|----------------------------------|
| 1 | TITLE SHEET |
| 2 | S.E.Q. |
| 3-4 | DETAILS |
| 5 | EXISTING CONDITIONS AND REMOVALS |
| 6 | STORM SEWER PROFILE |
| 7 | WATERMAIN PROFILE |
| 8 | RESTORATION PLAN |
| 9 | TRAFFIC CONTROL PLAN |

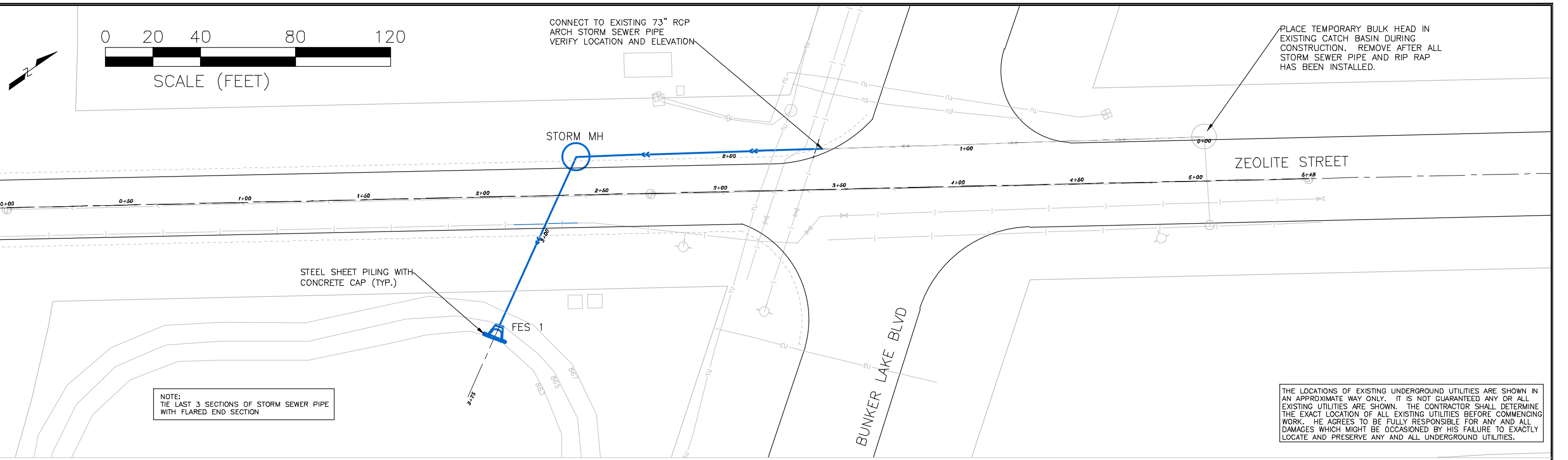


CITY OF RAMSEY
 7550 SUNWOOD DRIVE
 RAMSEY, MN 55303
 (763) 427-1410 FAX (763) 433-9898

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

_____ Lic. No. 21112

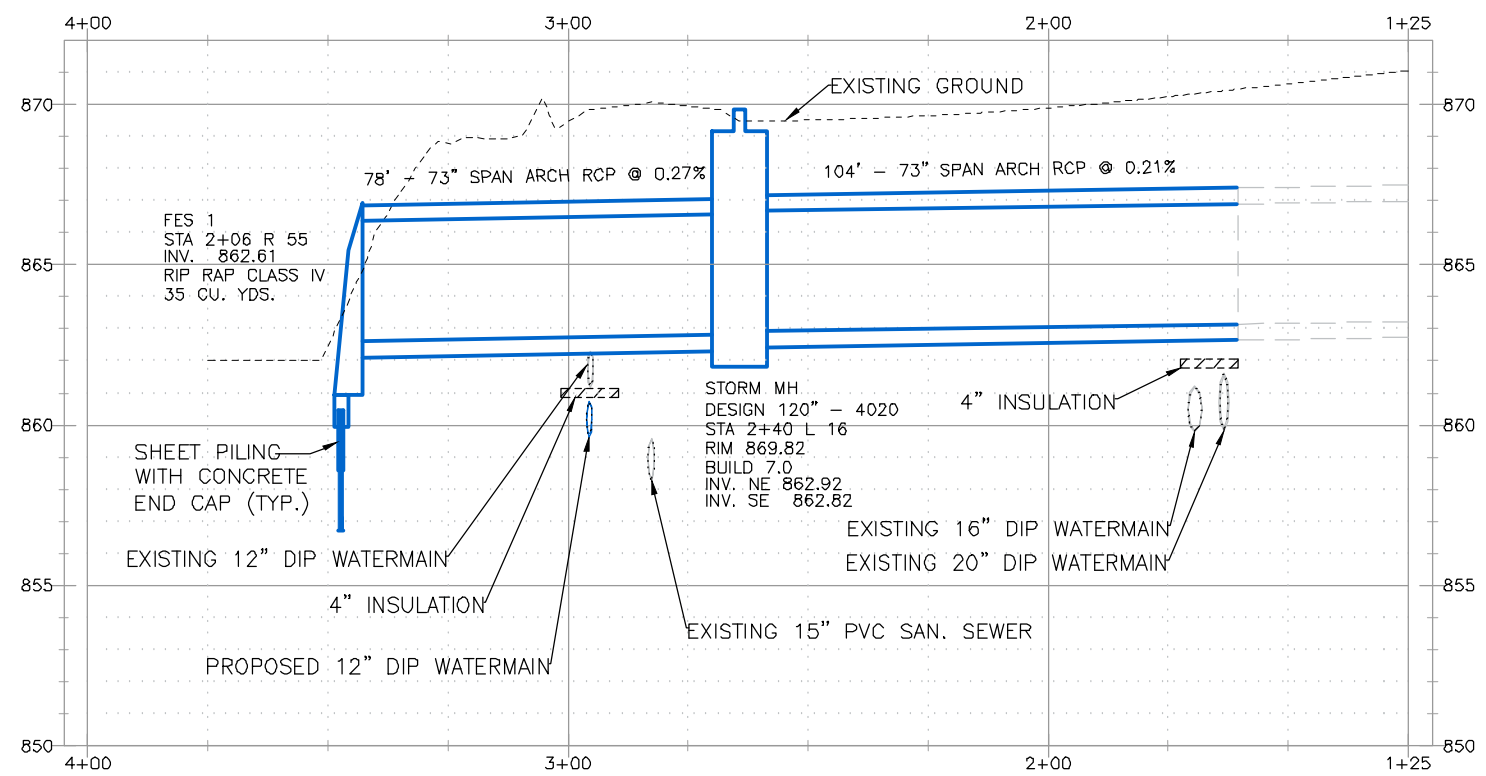
Date 6/10/15



NOTE:
TIE LAST 3 SECTIONS OF STORM SEWER PIPE
WITH FLARED END SECTION

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

PROPOSED STORM SEWER PROFILE



| DATE | REVISION |
|-----------------------|----------|
| Jun 10, 2015 - 2:31pm | |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

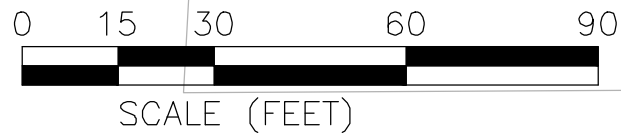
LEONARD L. LINTON
Lic. No.

DESIGNED BY:
DRAWN BY:
CHECKED BY:
DATE: 6/10/15
FILE NO. 15-22

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

PROPOSED STORM SEWER

ZEOLITE STREET STORM SEWER EXTENSION
CITY PROJECT NO. 15-22
CITY OF RAMSEY, MINNESOTA



INSTALL 4" THICK INSULATION 8'X16'

INSTALL 4" THICK INSULATION 4'X14'

ZEOLITE STREET

0+00 0+50 1+00 1+50 2+00 2+50 3+00 3+50 4+00 4+50

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

45° VERTICAL BEND
STA. 2+15

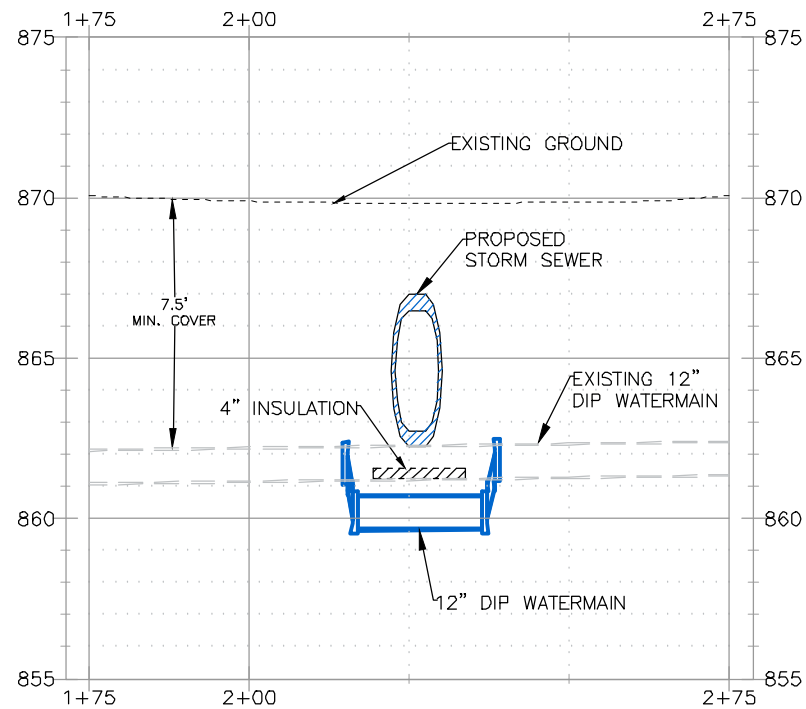
45° VERTICAL BEND
STA. 2+17

45° VERTICAL BEND
STA. 2+39

45° VERTICAL BEND
STA. 2+36

BUNKER LAKE BLVD.

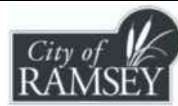
PROPOSED WATERMAIN PROFILE



| DATE | REVISION |
|--|----------|
| Jun 10, 2015 - 2:31pm | |
| G:\Engineering\AutoCad Dwg\Projects N-2\Zeolite Street Storm Sewer Extension\Plans - Profile Watermain.dwg | |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

DESIGNED BY: LEONARD L. LINTON
DATE: 6/10/15
CHECKED BY: Lic. No.

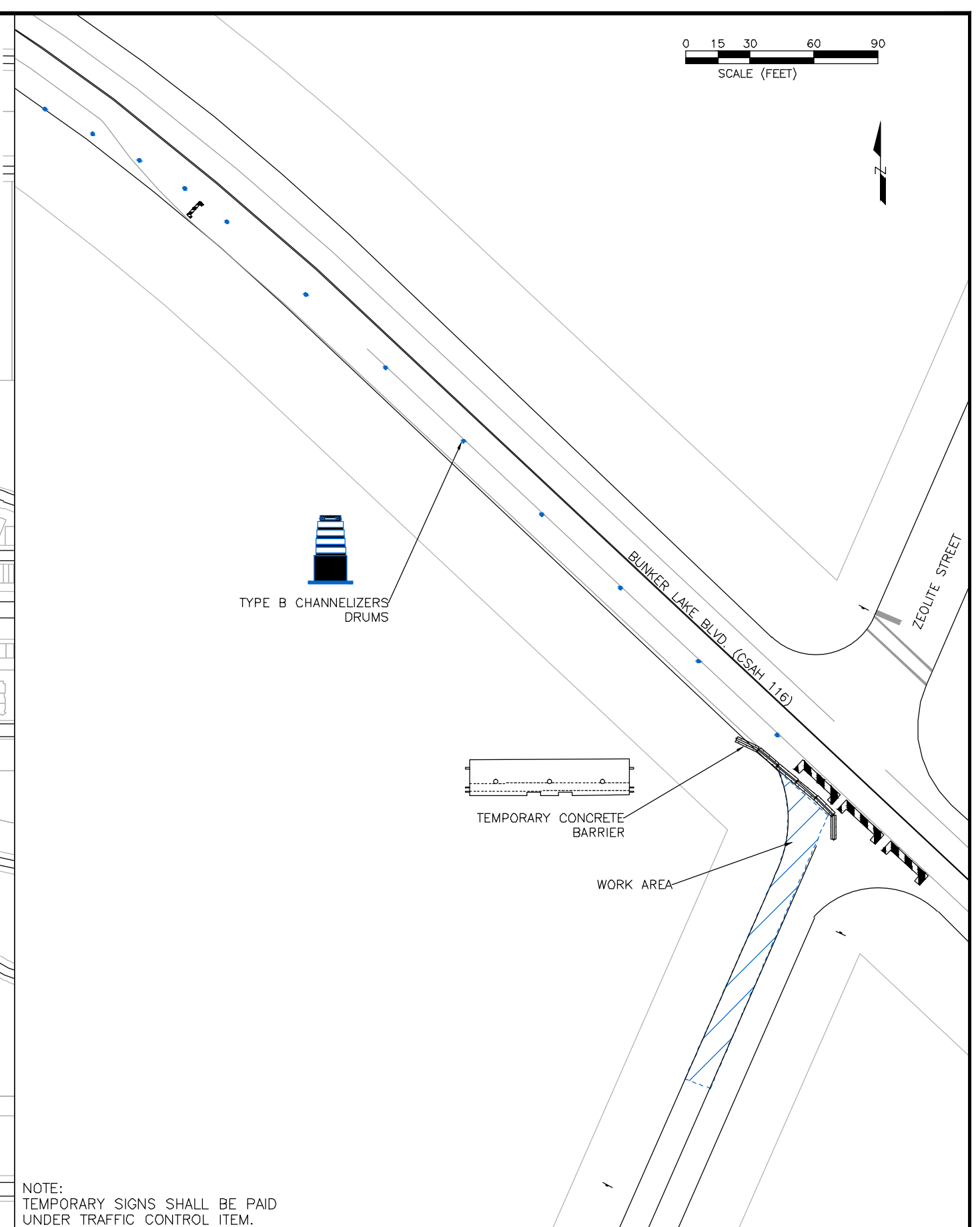
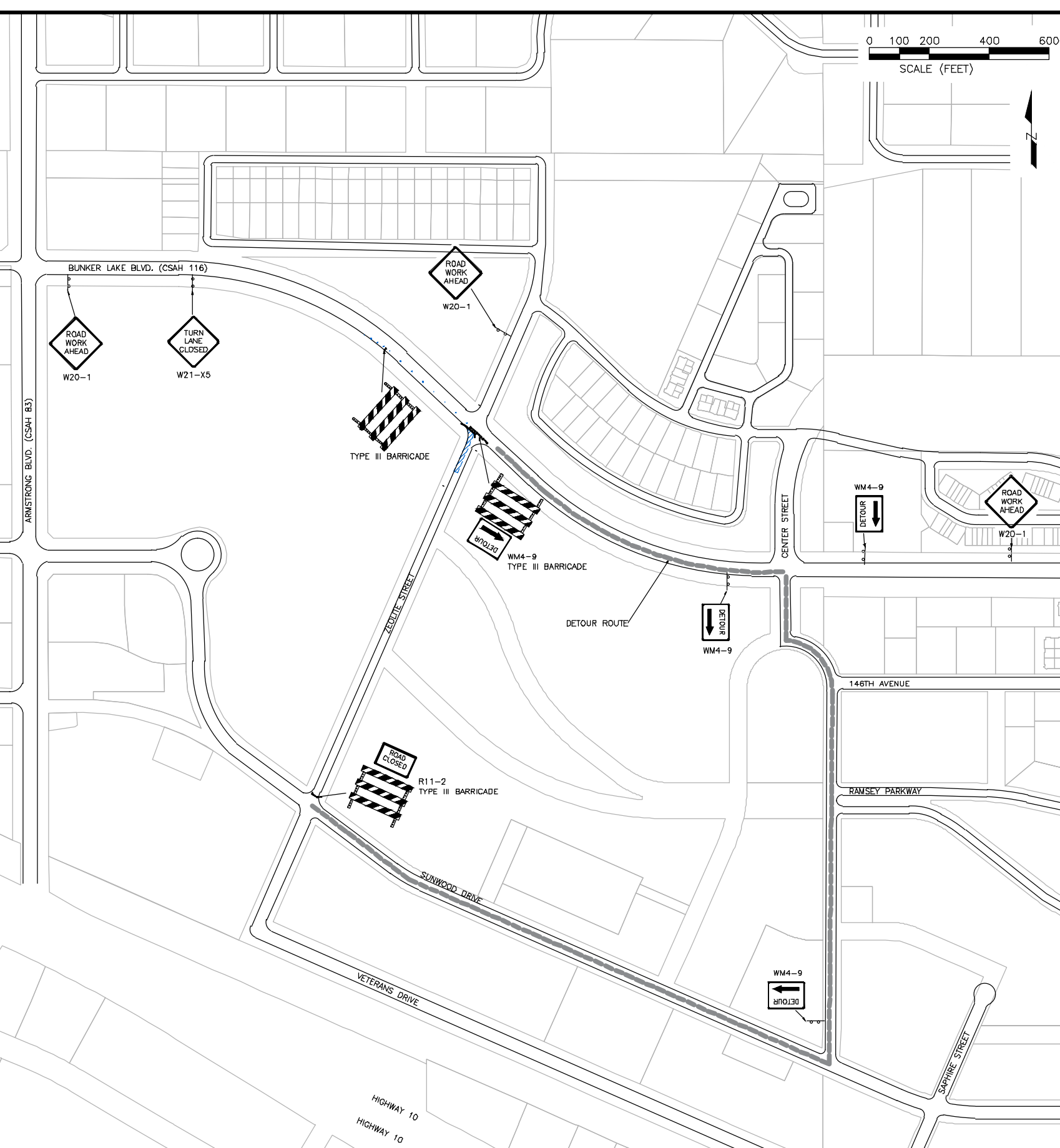
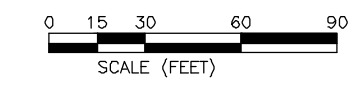
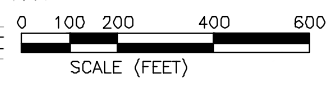


CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

PROPOSED WATERMAIN

ZEOLITE STREET STORM SEWER EXTENSION
CITY PROJECT NO. 15-22
CITY OF RAMSEY, MINNESOTA

SHEET 7 OF 9 SHEETS



NOTE:
TEMPORARY SIGNS SHALL BE PAID
UNDER TRAFFIC CONTROL ITEM.

| DATE | REVISION |
|------|----------|
| | |
| | |
| | |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

DESIGNED BY: LEONARD L. LINTON
DATE: 6/10/15
CHECKED BY: _____
Lic. No. _____

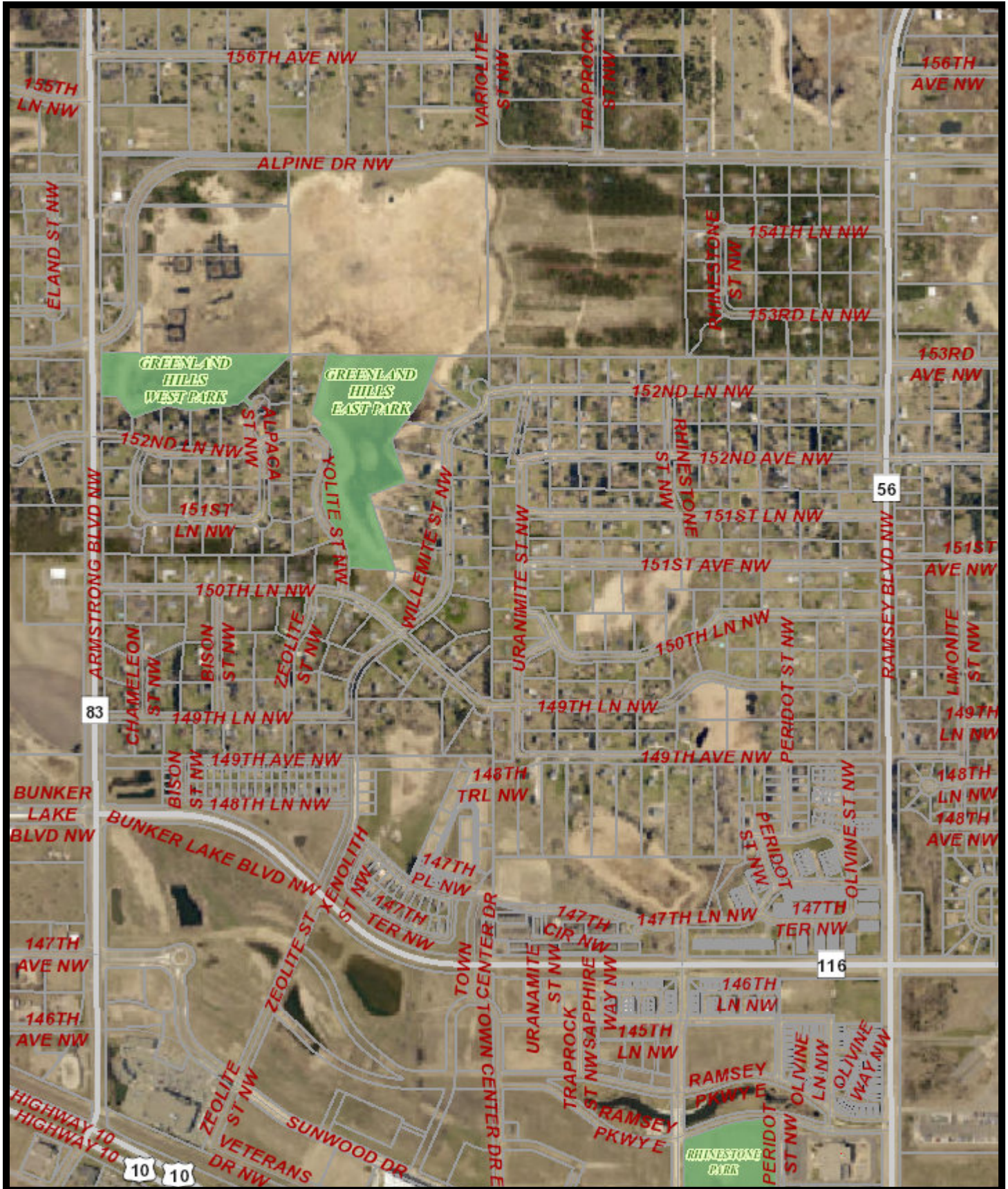
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

TRAFFIC CONTROL PLAN

ZEOLITE STREET STORM SEWER EXTENSION
CITY PROJECT NO. 15-22
CITY OF RAMSEY, MINNESOTA

SHEET 9 OF 9 SHEETS

Zeolite Street Storm Sewer Extension



Print Date: June 11, 2015

0 215 430 860 1,290 1,720 Feet

LOGIS
Copyright:©
2014 Esri

Public Works Committee

5.3.

Meeting Date: 06/16/2015

By: Bruce Westby, Engineering/Public Works

Title:

Consider Street Width Recommendation for Andrie Street and 164th Lane Reconstruction Project

Purpose/Background:

Purpose:

Consider providing a recommendation on street widths for reconstructing Andrie Street and 164th Lane, which are currently scheduled for reconstruction in 2016.

Background:

In December of 2008, a Feasibility Report for reconstructing Andrie Street and 164th Lane was completed. In 2009, plans and specifications were prepared, including an alternate bid for constructing sidewalks with the project. This project was then bid but never constructed due to a controversy that arose over whether sidewalks should be constructed with the project, as well as due to some project funding questions.

On May 21, 2013, the Public Works Committee directed staff to update the estimated project costs for reconstructing Andrie Street and 164th Lane as proposed in 2008/2009, but without concrete sidewalks. The Committee also directed staff to explore costs for widening the pavement to accommodate on-road bicycle lanes for use by pedestrians and bicyclists.

On May 20, 2014, staff provided updated costs to the Public Works Committee for reconstructing Andrie Street and 164th Lane as either a 32-foot wide street with concrete sidewalk on one side, or as a 36-foot wide street with an on-road bike lane on one side. The estimated costs reflected 2009 pricing. It was also discussed that no petitions were received requesting improvements to Andrie Street and 164th Lane since petitions were originally received in May of 2008. However, there appeared to be a renewed interest by some of the residents to reconstruct Andrie Street and 164th Lane, though based on preliminary feedback the addition of a concrete sidewalk is not favored.

On June 17, 2014, staff again discussed this project with the Public Works Committee who decided to wait until an assessment policy was developed, and until further direction on MSA requirements was known, to further discuss this project. Since this time, a Special Assessments Policy was adopted (December 2014) and staff has had further opportunities to review the project in relation to applicable MSA standards. Staff is therefore looking to move this project along again so it can be bid next winter. All that remains now is to define the proposed typical section including all driving, parking, bike lane, and shoulder widths.

Timeframe:

This case is estimated to conclude in 25 minutes or less.

Observations/Alternatives:

Both Andrie Street and 164th Lane are part of our Municipal State-Aid Street (MSAS) system so MnDOT state-aid standards must be followed during design and construction. Minnesota rule 8820.9941 determines the minimum design width for on-road bicycle facilities for urban reconstruction projects, which allows for 5 or 6 foot wide bike lanes. The Public Works Committee previously recommended using 5 foot bike lanes and 11 foot drive lanes to reduce the proposed overall road width.

The following design criteria apply to Andrie Street and 164th Lane;

- Functional class = collector

- Traffic volumes = < 2,000 ADT (450 to 1,250 ADT in 2009)
- Design speed = 30 mph
- Parking = originally proposed on one side only (opposite on-road bike lane) but the City can request a no-parking variance if a good reason exists why parking should not be allowed/provided for.

The 2009 estimated costs for reconstructing Andrie Street and 164th Lane as 32 foot wide streets with concrete curb and gutter, storm sewer, and a 5 foot wide concrete sidewalk along one side was \$1,813,000, including indirect costs. If the 5 foot concrete sidewalk is removed and the streets are widened by 4 feet to accommodate two 11 foot drive lanes and a 6 foot wide on-road bicycle lane, the 2009 estimated costs, including indirect costs, becomes \$1,647,000. Therefore, based on 2009 estimated costs it is estimated to cost about \$166,000 less to construct the on-road bike lane than the off-road sidewalk.

Based on direction received from the Public Works Committee on May 20th, 2014, staff updated the 2009 engineer's estimate to reflect 2014 estimated costs for reconstructing Andrie Street and 164th Lane as a 36-foot wide street with two 11-foot lanes and a 6-foot bike lane at \$1,758,000. This included 20% indirect costs for engineering and administration, and reflected an estimated increase of \$111,000 in project costs from 2009 to 2014. Staff also updated the 2009 estimate to reflect 2014 estimated costs for reconstructing Andrie Street and 164th Lane as a 32 foot wide street with no concrete sidewalk or on-road bike lane, as was originally proposed. This cost was estimated at \$1,665,000 and included 20% indirect costs for engineering and administration.

Since this was last discussed by the Public Works Committee in June of 2014, the City has adopted a Special Assessments Policy and has secured bond funds for the next five years of street reconstruction projects, including both Andrie Street and 164th Lane. Unfortunately, the secured bond funds do not allow for the addition of sidewalk or trails, or for widening streets. As such, sidewalks or trails cannot be added along Andrie Street and 164th Lane, and the streets cannot be widened unless local funds are used to pay for such improvements. Therefore, staff is seeking direction from the Committee on whether Andrie Street or 164th Lane should be widened to accommodate pedestrian facilities, or whether sidewalk or trails should be added, either of which would add local costs to the project.

Funding Source:

This project is currently listed in the CIP for reconstruction in 2016. As previously noted, bond funds are in place to fund the surface improvements required for this project, which would be paid back in part through the collection of special assessments. The Storm Water Utility Fund would fund the required storm water improvements.

Recommendation:

Staff is not prepared to offer a recommendation at this time, but based on everything that is known to date a no-parking variance would appear to be very unlikely for this project. As such, on-road parking will likely need to be provided thereby reducing the likelihood that an on-road bike lane could be provided without exceeding the existing street width, resulting in increased local funding needs for the project. If the Committee wants staff to pursue this further, staff will request additional direction from MnDOT's State Aid Office in hopes of being able to provide definitive direction for the Committee at their July meeting.

Action:

Recommend or deny recommendation for street widths of reconstructed Andrie Street and 164th Lane.

Attachments

No file(s) attached.

Form Review

Inbox
Grant Riemer

Reviewed By
Grant Riemer

Date
06/11/2015 01:06 PM

Kurt Ulrich
Patrick Brama
Form Started By: Bruce Westby
Final Approval Date: 06/11/2015

Jo Thieling
Patrick Brama

06/11/2015 01:31 PM
06/11/2015 02:07 PM
Started On: 06/08/2015 09:37 AM

Public Works Committee

5. 4.

Meeting Date: 06/16/2015

By: Bruce Westby, Engineering/Public Works

Title:

Recommend Revising Street Names from (East) Town Center Drive to Center Street, and from East/West Ramsey Parkway to Ramsey Parkway

Purpose/Background:

Purpose:

The purpose of this case is to consider revising the name of the north-south street between Sunwood Drive and 147th Lane from (East) Town Center Drive to Center Street, and to revise the name of the east-west street between Armstrong Boulevard and Ramsey Boulevard from East/West Ramsey Parkway to Ramsey Parkway.

Background:

Center Street -

The construction of the new street segment between Sunwood Drive and Bunker Lake Boulevard known as Center Street is nearly complete. Street signs were recently installed per attached plan sheets 33 and 34. As shown, these signs designate the entire street segment between Sunwood Drive and Bunker Lake Boulevard as “Center Street”. As part of the project, the two existing “E TOWN CENTER DR” street name sign panels at East Ramsey Parkway were replaced with “Center Street” sign panels, as was the existing “Town Center Dr” street name sign panel north of Bunker Lake Boulevard. The existing “Town Center Dr” street name sign at 147th Lane remains and was not replaced as part of the project. Attached are photos of the existing street name signs along Town Center Drive/Center Street for reference.

Staff is seeking a recommendation from the Public Works Committee for replacing the existing “Town Center Dr” street name sign panel at 147th Lane to “Center Street”, and to add “Center Street” street signs on the south side of the intersection with Bunker Lake Boulevard, and at the intersection with 146th Avenue. No street name signs currently exist at these two locations. Completing this work would change the name of this street from Town Center Drive to Center Street between Sunwood Drive and 147th Lane.

New street name signs can be produced in-house using the City’s sign lab. Estimated costs for replacing the sign panel at 147th Lane is \$50, and \$400 for adding the two new intersection street signs, including posts. This results in a total estimated cost of \$450 for the Center Street sign modifications proposed by staff. This cost does not include labor.

Only one property is address off of East Town Center Drive, the City’s pump house, which will not present a problem if renaming street.

Ramsey Parkway –

The existing street name signs at each of the intersections along East Ramsey Parkway read “E RAMSEY PKWY”. As the naming convention currently stands, any new signs installed west of Center Street would read “W Ramsey Pkwy”. Staff proposes to change the street name along this entire corridor to “Ramsey Parkway” by dropping the “East” and “West” designations. This will simplify addressing properties along this corridor in the future, and will allow people to find their intended destinations easier. And by doing so now it will reduce the number of address changes required in the future.

Currently, 20 residential properties, the Draw, and PACT Charter School are addressed off of East Ramsey Parkway. If the Public Works Committee recommends changing the name of this street to Ramsey Parkway, staff

will contact PACT Charter School to discuss related cost impacts and to address any concerns they may have as related to the name change. If PACT Charter School approves of the change, staff would propose to contact each of the impacted property owners to notify them of the proposed street name change, and would then follow up by changing all existing street name signs, of which there are nine, to “Ramsey Pkwy”.

Again, the new street name sign panels can be produced in-house using the City’s sign lab at an estimated cost of \$50 each, resulting in a total estimated cost for replacing the existing sign panels along East Ramsey Parkway of \$450.

If both street name changes are recommended the total estimated cost to the City would be \$900.

Timeframe:

Approximately 10 minutes for presentation and discussion.

Observations/Alternatives:

Simplifying the naming convention of streets allows drivers to find their intended destinations easier, and results in less confusion and errors for mail carriers.

Funding Source:

All costs would be paid through the Public Works streets maintenance budget.

Recommendation:

Staff recommends renaming (East) Town Center Drive to Center Street, and East/West Ramsey Parkway to Ramsey Parkway, for reasons stated herein.

Action:

Recommend or deny recommendation to rename (East) Town Center Drive to Center Street, and renaming East/West Ramsey Parkway to Ramsey Parkway.

Attachments

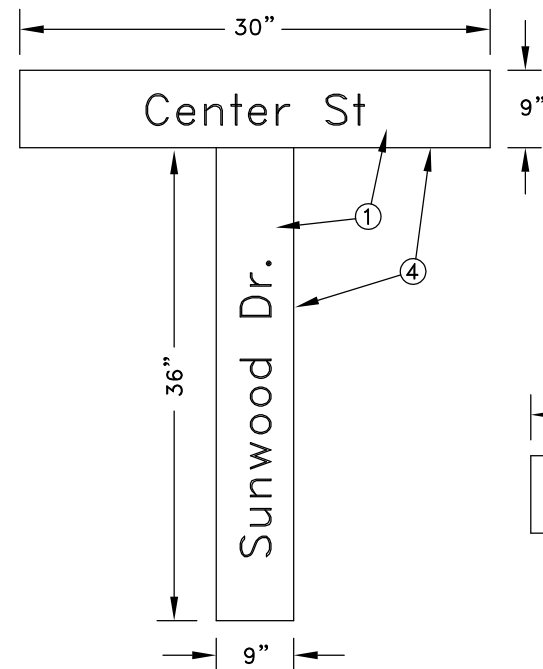
[Center St Plan Sheets 33&34](#)

[Existing Sign Pictures](#)

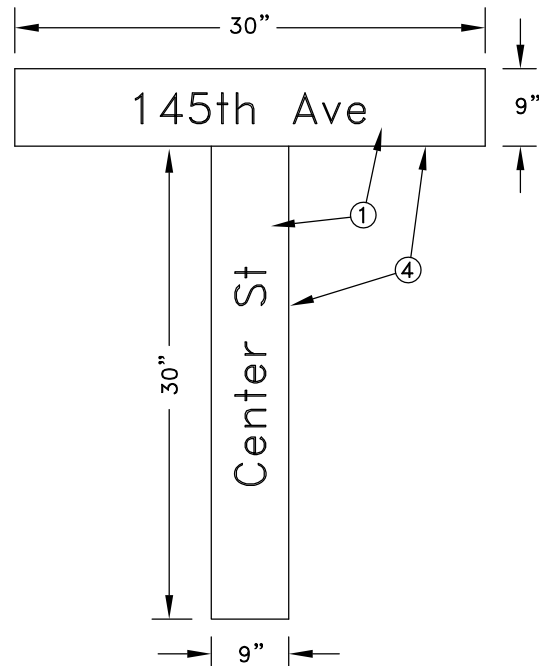
[Street Map](#)

Form Review

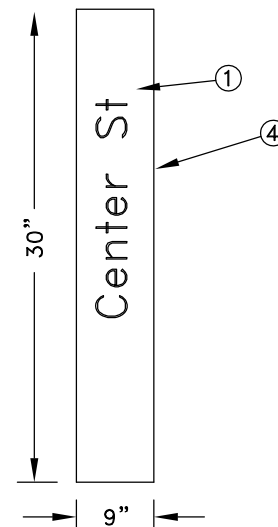
| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Tim Gladhill | Tim Gladhill | 06/11/2015 11:34 AM |
| Grant Riemer | Grant Riemer | 06/11/2015 11:41 AM |
| Kurt Ulrich | Jo Thieling | 06/11/2015 01:32 PM |
| Patrick Brama | Patrick Brama | 06/11/2015 02:08 PM |
| Form Started By: Bruce Westby | | Started On: 06/08/2015 09:41 AM |
| Final Approval Date: 06/11/2015 | | |



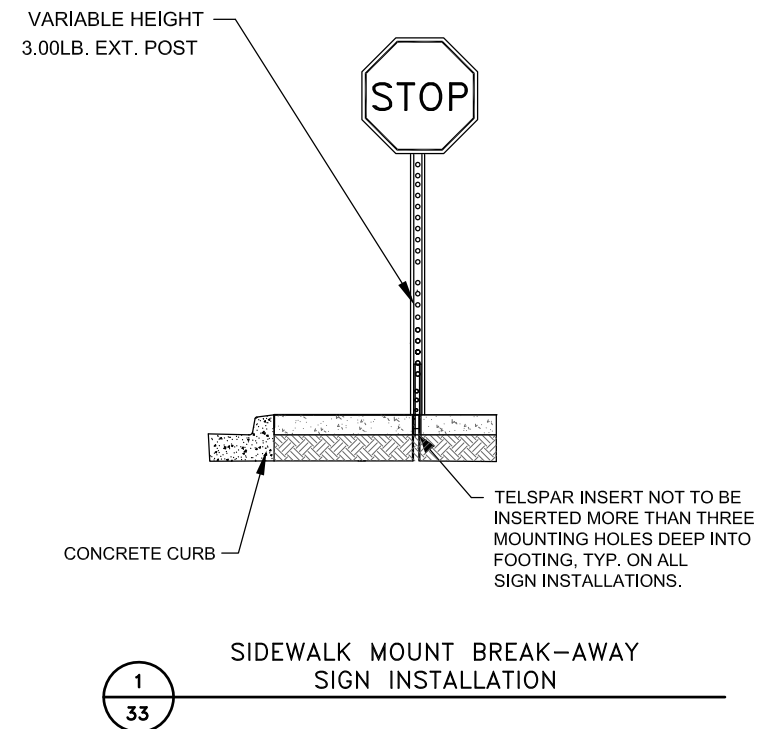
SIGN 1 DETAIL ⑤
NO SCALE



SIGN 2 DETAIL ⑤
NO SCALE



SIGN 3 DETAIL ⑤
NO SCALE



SIDEWALK MOUNT BREAK-AWAY
SIGN INSTALLATION

| SIGN LEGEND | SIGN NUMBER | SIGN SIZE | SIGN MESSAGE | SIGN COLOR ⑥ | POSTS | | | MOUNTING HEIGHT (FEET) ⑦ | REMARKS | ESTIMATED QUANTITY |
|-------------|-------------|------------------|------------------------------------|----------------|-----------------|-----------------------|---------------|--------------------------|--------------------------|--------------------|
| | | | | | NUMBER AND TYPE | NUMBER OF KNEE BRACES | LENGTH (FEET) | | | |
| | R1-1 | 30"X30" | STOP | WHITE ON RED | 2-U | | 13.5 | 7.5 | | 2 |
| | R7-8m | 12"X18" | HANDICAP PARKING | WHITE ON BLUE | 2-U | | 13.5 | 7.5 | | 1 |
| 1 | | 48"X9" 48"X9" | CENTER STREET ① SUNWOOD DRIVE ⑨ | WHITE ON GREEN | | ②③ | | 7.5 | SEE DETAIL ON THIS SHEET | 1 |
| 2 | | 48"X9" 48"X9" | CENTER STREET ① 145TH AVE NW ⑨ | WHITE ON GREEN | | ②③ | | 7.5 | SEE DETAIL ON THIS SHEET | 1 |
| 3 | | 48"X9" | CENTER STREET ① | WHITE ON GREEN | | ②③ | | 7.5 | SEE DETAIL ON THIS SHEET | 3 ⑧ |

GENERAL NOTES:

- ALL SIGNS SHALL HAVE TYPE IX SHEETING UNLESS NOTED.
- SIGNS SHALL BE PAID PER ITEM 2564-SIGN PANELS TYPE C, UNLESS NOTED.
- SIGNS CONSTRUCTED IN THE SIDEWALK SHALL BE CONSTRUCTED PER ①/③③.

REFERENCE NOTES:

- ALL STREET NAME SIGNS SHALL HAVE 6" AND 4 1/2" LETTERING FOR UPPERCASE AND LOWERCASE LETTERS, RESPECTIVELY. SERIES "B" LETTERING AND NUMBERING SHALL BE USED WITH 75% SPACING.
- MOUNTING BRACKETS SHALL BE E-450 FOURWAY BRACKET OR EQUAL.
- MOUNTING POSTS SHALL BE 2.5" O.D. BY 10' GALVANIZED TUBE. POSTS SHALL BE IMBEDDED IN A 12" DIAMETER BY 24" DEEP CONCRETE FOOTING. CONCRETE MIX 3Y43 SHALL BE USED FOR THE FOOTING.
- SIGN PLATES SHALL BE SINGLE FACED CONSTRUCTED OF 0.100 ALUMINUM TYPE IX SHEETING.
- SIGN SHALL BE PAID PER ITEM 2564-SIGN PANELS TYPE SPECIAL.
- SIGN COLOR SHALL BE AS SHOWN IN THE MnDOT STANDARD SIGNS MANUAL, UNLESS NOTED.
- MOUNTING HEIGHT IS A MINIMUM, SEE SHEET 43 FOR TYPICAL MOUNTING DETAILS.
- A SINGLE "CENTER STREET" SIGN SHALL BE INSTALLED TO REPLACE EXISTING "E TOWN CENTER DR" SIGNS, LOCATED AT INTERSECTION WITH RAMSEY PARKWAY (2) AND BUNKER LAKE BOULEVARD (1). AS SUCH, 3 ADDITIONAL 48"X9" SIGNS ARE REQUIRED.
- ALL STREET NAME SIGNS SHALL BE NOTCHED AND PUNCHED AND HAVE A 3/8" WHITE BORDER.

Aug 20, 2014 - 4:47pm
K:\oad_eng\PROJECTS\MUNICIPAL\RA3184.dwg\RA3184_STRIPING.dwg

| DATE | REVISION |
|---------|----------|
| 8/18/14 | BID SET |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 SHANE NELSON, PE
 Date 7/16/14 Lic. No. 43381

DESIGNED BY:
AMT
 DRAWN BY:
AMT
 CHECKED BY:
SMN

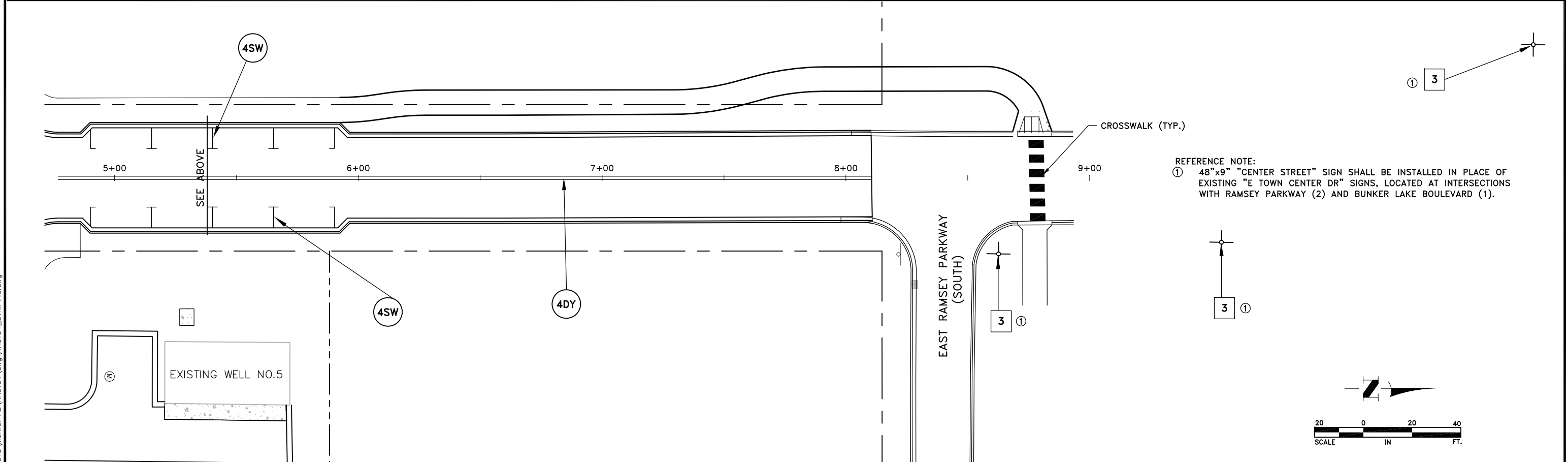
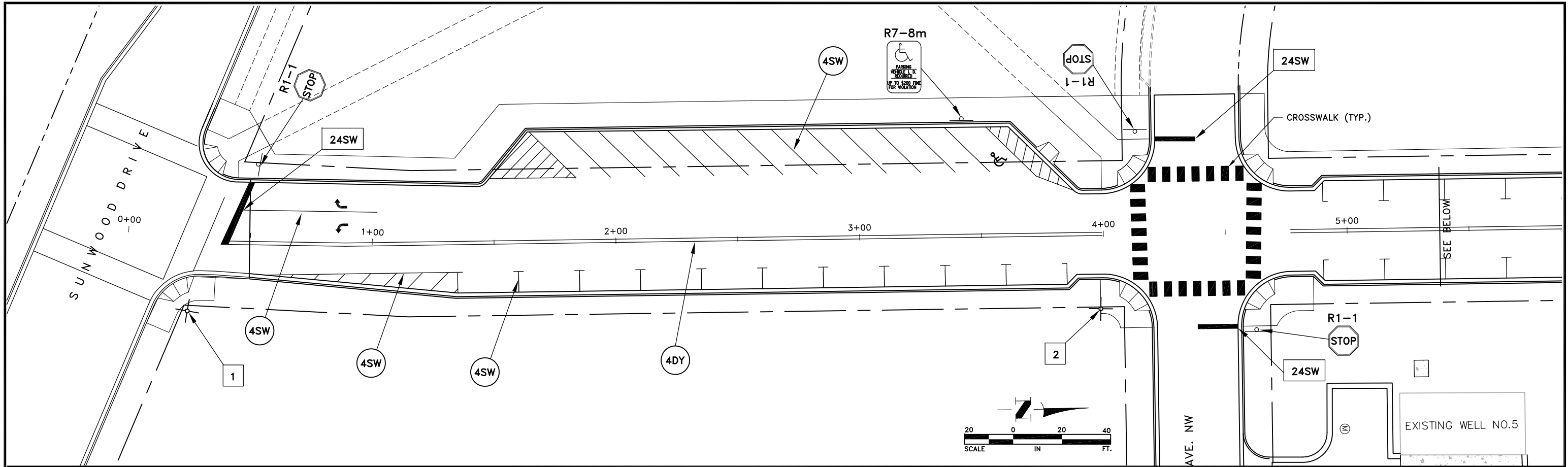


Hakanson Anderson
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka, Minnesota 55303
 763-427-5860 FAX 763-427-0520
 www.hakanson-anderson.com

CENTER STREET

**SIGNAGE LEGEND
AND NOTES**
 RAMSEY, MINNESOTA

SHEET 33 OF 39 SHEETS
 RA3184



REFERENCE NOTE:
 ① 48"x9" "CENTER STREET" SIGN SHALL BE INSTALLED IN PLACE OF EXISTING "E TOWN CENTER DR" SIGNS, LOCATED AT INTERSECTIONS WITH RAMSEY PARKWAY (2) AND BUNKER LAKE BOULEVARD (1).

Aug 20, 2014 - 5:36pm
 K:\oad_eng\PROJECTS\MUNICIPAL\RA3184.dwg\RA3184_STRIPING.dwg

| DATE | REVISION |
|---------|----------|
| 8/18/14 | BID SET |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 SHANE NELSON, PE
 Date 7/16/14 Lic. No. 43381

DESIGNED BY: AMT
 DRAWN BY: AMT
 CHECKED BY: SMN



Hakanson Anderson
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka, Minnesota 55303
 763-427-5860 FAX 763-427-0520
 www.hakanson-anderson.com

CENTER STREET

STRIPING & SIGNAGE PLAN
 RAMSEY, MINNESOTA

SHEET 34 OF 39 SHEETS
 RA3184



Public Works Committee

6. 1.

Meeting Date: 06/16/2015

Submitted For: Grant Riemer, Engineering/Public Works

By: Grant Riemer, Engineering/Public Works

Title:

Minnesota Department of Health Variance on Fluoride Concentration in Drinking Water

Purpose/Background:

On April 27, 2015, the United States Department of Health & Human Services (HHS) (and Centers for Disease Control and Prevention (CDC)) finalized new guidance which recommends a single national fluoride level of 0.7 mg/L at community public water supplies.

The updated HHS and CDC recommendation was based on recent U.S. Environmental Protection Agency and HHS scientific assessments to balance the benefits of preventing tooth decay while limiting any potential negative health effects of high fluoride consumption, specifically dental fluorosis. Dental fluorosis, a discoloration of the tooth surface that may range from barely discernable markings to brown stains to surface pitting, may occur when excessive fluoride is consumed during tooth development (usually before age 8).

In light of this new optimal fluoride concentration in drinking water recently proposed by the HHS and CDC, MDH will begin a formal rulemaking process in the future to make changes to Minnesota Rule 4720.0030, which states:

Fluoride content. *The fluoride content of the water shall be controlled to maintain an average concentration of 1.2 milligrams per liter; the concentration shall be neither less than 0.9 milligrams per liter nor more than 1.5 milligrams per liter.*

In the meantime, MDH is allowing systems to apply for a variance to the current rule as allowed by Minnesota Statute 14.055, which states that “a person or entity may petition an agency for a variance from a rule adopted by the agency, as it applies to the circumstances of the petitioner.” It also states:

Discretionary variances. *An agency may grant a variance if the agency finds that:*

- (1) application of the rule to the petitioner would result in hardship or injustice;*
- (2) variance from the rule would be consistent with the public interest; and*
- (3) variance from the rule would not prejudice the substantial legal or economic rights of any person or entity*

Municipal public water supply (PWS) owners interested in maintaining a lower optimal fluoride concentration in drinking water, at an average of 0.7 mg/L within the range of 0.5 to 0.9 mg/L, can request a discretionary variance to Rule 4720.0030. The city of Ramsey utility department submitted our request for variance the week of 5/27/2015

Timeframe:

5 Minutes

Observations/Alternatives:

While this variance will help us reduce the amount of fluoride we inject into our drinking water and the quantity of fluoride we purchase, the extent of those savings is ultimately dependent on weather and consumer use.

Funding Source:

Utility Fund 9601

Recommendation:

Informational only

Action:

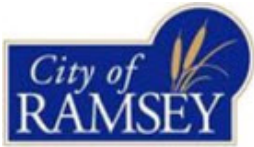
Informational only

Attachments

No file(s) attached.

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Kurt Ulrich | Jo Thieling | 06/11/2015 01:32 PM |
| Patrick Brama | Patrick Brama | 06/11/2015 02:18 PM |
| Form Started By: Grant Riemer | | Started On: 06/10/2015 08:46 AM |
| Final Approval Date: 06/11/2015 | | |



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7. 1.

Meeting Date: 07/14/2015

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #15-07-175 Ordering Feasibility Report for 2016 Street Maintenance Program Division C, Andrie Street and 164th Lane Reconstruction; Improvement Project #16-00

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #15-07-175 ordering preparation of a Feasibility Report for the Division C improvements of the 2016 Street Maintenance Program, Improvement Project #16-00, which involves reconstructing Andrie Street and 164th Lane between Alpine Drive and Jarvis Street. These streets measure approximately 2 miles in length in total. Figure 1 (attached) shows the proposed project scope.

Background:

Both Andrie Street and 164th Lane are part of our Municipal State-Aid Street (MSAS) system so MnDOT State Aid standards must be complied with during design. Both streets are classified as collectors, have traffic volumes less than 2,000 ADT, and have 30 mph design speeds. Based on these criteria, State Aid standards call for a minimum design width for on-road bicycle lanes of 5' to 6' (Staff proposes 6' for safety purposes), 8' parking lanes, and 11' to 12' drive lanes (Staff proposes 11' drive lanes to help keep street widths to a minimum).

Existing Conditions –

Andrie Street and 164th Lane were originally constructed in 1985. Both streets are 31' wide from back of curb to back of curb, and have pavement sections consisting of 2" of bituminous over 4" of class 5 aggregate base with bituminous berm curbing. Both streets received cracksealing and sealcoating improvements in 1999.

The pavement sections on both streets are in poor condition and have Pavement and Surface Evaluation Rating (PASER) ratings of 2. This places them just slightly better than the pavement conditions on Garnet Street, 168th Avenue, and Jarvis Street, which all have PASER ratings of 1 but are being reconstructed in 2015. The pavement surface is exhibiting numerous types of deformation, but of particular interest is the significant raveling that is occurring along the gutter lines due to the frequent flow of water along the gutters. While some of this water is directly attributable to stormwater runoff from rain and snowmelt events, much of it is also due to the numerous irrigation systems being used along these streets.

No off or on-road pedestrian facilities exist.

Minimal storm sewer exists in the form of catch basins with concrete pipe leading to outlets to adjacent low areas.

No public water supply or sanitary sewer utilities exist in this area of the City.

Proposed Improvements –

Due to the poor condition of the pavement sections, Andrie Street and 164th Lane are proposed to be reconstructed in 2016 per the City's Capital Improvement Plan.

In 2008, the City adopted a Feasibility Report for reconstructing these streets. At that time, the proposed improvements included reclaiming the existing bituminous pavement and curbing and using it to provide 4" to 6" of base material for the proposed 3½" of new bituminous pavement. The street width was proposed to be 32' wide and centered in the 66' right of way, and a concrete sidewalk was also being considered.

In 2009, the City prepared plans and specifications and advertised for bids, which included an alternate bid for constructing sidewalks along both streets. However, a controversy arose over whether sidewalks should be constructed with the project, as well as over proposed assessment amounts. These issues eventually led to a petition being filed against the project, effectively killing it. A copy of the 2008 Feasibility Report is attached for reference, which includes copies of the project petition and sidewalk survey results.

Over the last year and a half, Staff has discussed the proposed improvements with the Public Works Committee on several occasions to determine how to best move this project forward to avoid further delays. While there has been a renewed interest by some area residents to reconstruct Andrie Street and 164th Lane, similar to 2008 there appears to be little interest in constructing sidewalks with the project. After much discussion, the Public Works Committee passed a motion to recommend that the City Council order a Feasibility Report to explore the use of an on-road bike lane in place of off-road sidewalks. The Public Works Committee recommends a 36' wide street section with two 11' lanes, a 6' on-road bike lane on one side, and an 8' parking lane on the other side, though it was discussed that several areas have trees near the street which may allow the City to request a variance from State Aid standards to allow on-street parking to be removed from those areas to save the trees. Staff will explore the viability of a variance while preparing the Feasibility Report. The on-road bike lane is intended to connect the trail along the north side of Alpine Drive to the proposed on-road bike lanes to be constructed along Jarvis Street in 2015.

The existing storm sewer system will need to be reconstructed since the street is proposed to be widened. This will also require additional stormwater treatment facilities to meet the Lower Rum River Watershed Management Organizations permit requirements.

Public utilities are not proposed to be constructed with this project since there are no plans to serve this area with City utilities.

Public Works staff has spent a considerable amount of time and money patching these streets in recent years and has recently had to enlist the services of a contracted spray patcher to help fill potholes to maintain the streets in reasonable condition. Reconstructing these streets will therefore allow City staff to expend resources to maintain streets in other areas of the City more effectively in future years.

Notification:

No notifications are required for this case.

Observations/Alternatives:

Observations:

The Feasibility Report will explore numerous aspects of the proposed improvements including whether the proposed improvements are feasible and necessary, whether they are cost-effective, and whether they should be completed as proposed or in conjunction with some other improvement project. The estimated costs of the proposed improvements will be explored in more detail, as will a project funding program including a description of the methodology used to calculate individual assessments for affected parcels. A proposed project schedule will also be identified.

Completing the Feasibility Report at this time will allow the City to develop the project in a timely manner and to advertise for bids over the winter when bidding is typically most competitive.

Alternatives:

Alternative Action #1 – Motion to adopt Resolution #15-07-175 ordering a Feasibility Report for the Division C improvements of the 2016 Street Maintenance Program, Improvement Project #16-00, which involves reconstructing Andrie Street and 164th Lane between Alpine Drive and Jarvis Street.

Alternative Action #2 – Motion to deny adoption of Resolution #15-07-175 at this time.

Funding Source:

The Feasibility Report will be completed in-house as part of staff’s regular duties. Soil borings will be required to complete the geotechnical evaluation section of the report. This work is estimated to cost \$5,000 to \$10,000. All other costs required to prepare the report will be minimal.

Special assessments to benefiting properties are proposed to fund a portion of the improvements. Street Reconstruction Bonds will fund the majority of the project costs, including all costs incurred to prepare this Feasibility Report. Storm Water Funds will be used to pay for storm sewer improvements. Other funding sources will also be explored within the Feasibility Report.

Recommendation:

Staff recommends selecting Alternative Action #1 to allow the project to be developed in a timely manner in 2015, and to be constructed in 2016. Since special assessments are proposed to pay for a portion of the project costs, a Feasibility Report must be completed to comply with the Chapter 429 process requirements.

Action:

Motion to adopt or deny adoption of Resolution #15-07-175 ordering a Feasibility Report for the reconstruction of Andrie Street and 164th Lane between Alpine Drive and Jarvis Street in 2016.

Attachments

Res 15 07 175

Figure 1

2008 Feasibility Report

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Diana Lund | Diana Lund | 07/09/2015 07:43 AM |
| Kurt Ulrich | Kurt Ulrich | 07/09/2015 01:25 PM |
| Form Started By: Bruce Westby | | Started On: 07/07/2015 05:28 AM |
| Final Approval Date: 07/09/2015 | | |

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-07-175

RESOLUTION ORDERING PREPARATION OF FEASIBILITY REPORT FOR RECONSTRUCTING ANDRIE STREET AND 164TH LANE

WHEREAS, the City of Ramsey proposes to reconstruct Andrie Street between Alpine Drive and 164th Lane, and to assess the benefitted properties for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429; and

WHEREAS, the City of Ramsey proposes to reconstruct 164th Lane between Andrie Street and Jarvis Street, and to assess the benefitted properties for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the proposed improvement, designated as Improvement Project No. 16-00 Division C, be referred to the City Engineer for study and that the City Engineer is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in conjunction with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of July, 2015.

Mayor

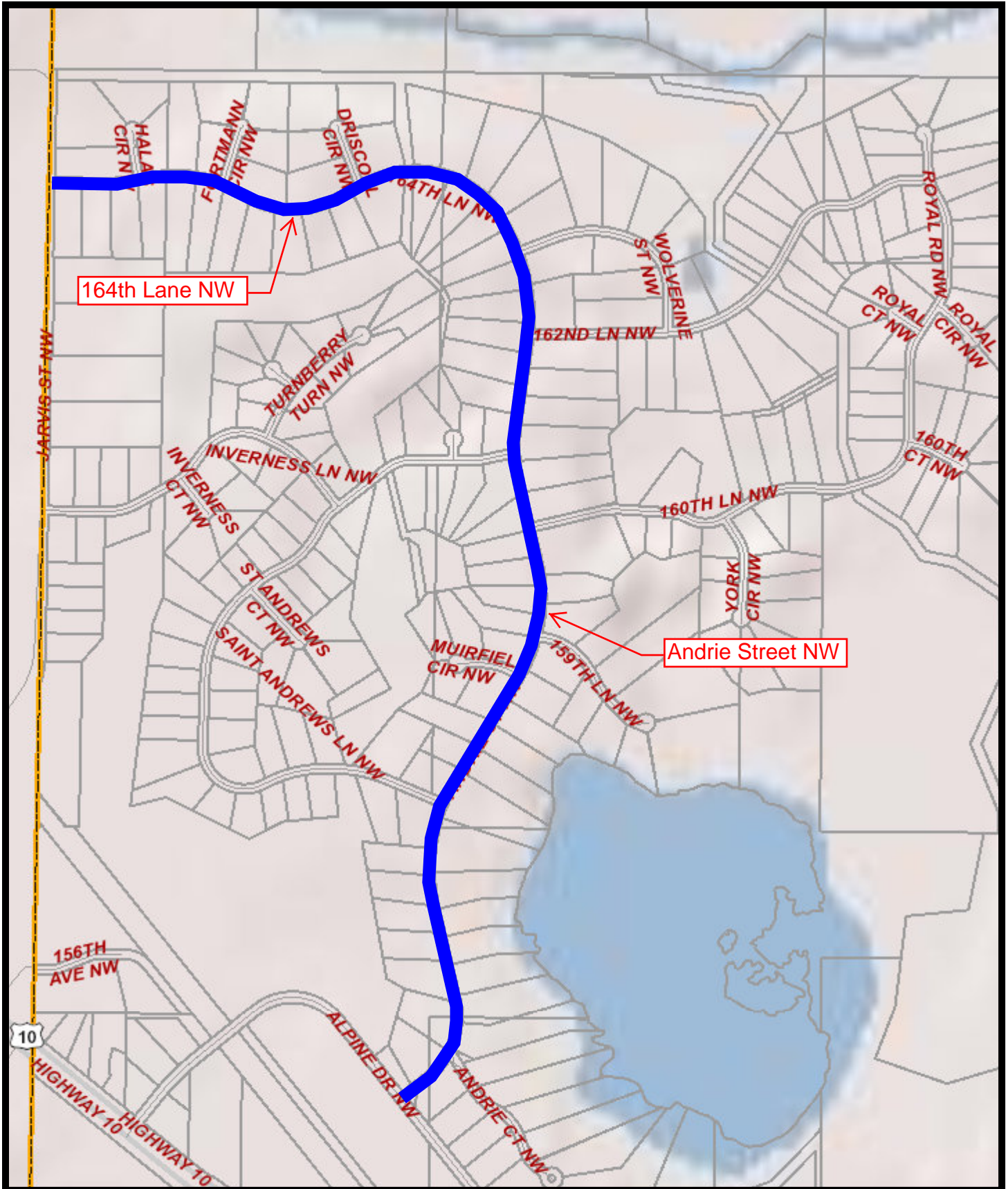
ATTEST:

RESOLUTION #15-07-175

Page 1 of 2

City Clerk

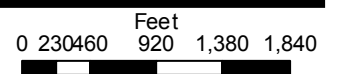
Andrie St & 164th Ln Reconstruction



164th Lane NW

Andrie Street NW

10



Print Date: July 9, 2015

FIGURE 1

LOGIS
Copyright ©
2014 Esri

**FEASIBILITY REPORT FOR ANDRIE STREET & 164TH LANE
STREET IMPROVEMENTS**

IMPROVEMENT PROJECT #08-32

Prepared By

Ramsey Engineering Department

DECEMBER 2008

INTRODUCTION

At the May 20, 2008 Public Works Committee meeting the Committee was presented with a petition signed by 54 persons representing 36 of the 67 properties benefitted by this proposed project. A copy of this petition is included in Appendix A. Andrie Street and 164th Lane had been proposed for a bituminous overlay in 2008 as a part of the annual street maintenance program. The petition requested that Andrie and 164th Lane receive additional improvements primarily concrete curb and gutter and other elements which would bring the street in compliance with Municipal State Aid (MSA) standards. City Council directed the preparation of this feasibility study on June 10, 2008 in response to this petition.

The project area and benefitted properties is illustrated in Figure 1. This report will identify the existing street condition along with the proposed improvements and the associated costs and financing, including the cost to each benefitted property. The reader is referred to the proposed improvement and financing sections of this report for the details concerning these project elements. Finally this report will provide a project timeline.

EXISTING CONDITIONS

Both Andrie Street and 164th Lane were constructed in 1985 as a 31 feet wide roadway with a four inch class 5 base and a two inch bituminous wear course which was standard construction requirements at that time. The roadway has a bituminous berm curb and is serviced with storm sewer and a number of catchbasins which discharge to adjacent low areas. These areas are encumbered with drainage and utility easements to allow for this purpose. The road has received periodic maintenance including cracksealing and sealcoating operations which were performed most recently in 1999. The road surface is exhibiting deficiencies consistent with its age which include alligator cracking in low lying and flat areas, and particularly severe raveling along the bituminous curb line. This raveling has probably been aggravated by the intensive use of irrigation systems along the roadway. At several locations the drainage must travel overland for a distance in excess of 700 feet to reach a storm sewer. Many of the catch basin structures are constructed of concrete block which have failed or are deteriorating.

PROPOSED IMPROVEMENTS

The existing two inch mat of bituminous along with the bituminous curb and gutter shall be removed and shall be reclaimed as base material at a minimum thickness of four inches. A 32 foot wide bituminous pavement is to be constructed in the center of the 66 foot right of way. The pavement section will consist of a four to six inch class 5/reclaimed bituminous base, two inches of bituminous base course, and 1.5 inches bituminous wear course which constitutes a 10 ton street design in Ramsey's sandy

subsoil. Six inch concrete curb and gutter will be installed along each side of the pavement edge with pedestrian ramps at each street corner. The roadway centerline and both edge lines will be appropriately stripped to allow for parking and bicycle travel on the north and east sides of the street. The south and west sides shall be posted to restrict parking.

A five foot wide concrete sidewalk may be installed along the north and east sides of both Andrie Street and 164th Ave. Contract documents will request an alternate bid for the sidewalk. The City Council will evaluate the alternate bids and decide at the time the contract is to be awarded whether or not the sidewalk will be installed. If included in the project, the sidewalk will vary in its distance from the back of curb to minimize impact to desirable trees. Property owners with landscape features will be contacted to discuss modifications. Retaining wall may be necessary in several locations in order to accommodate the sidewalk.

This project will include connecting existing driveways to the newly paved streets. In instances where there is no existing paved driveway an apron will be constructed from the edge of the roadway to the property line to prevent tracking of dirt onto the street. Property owners with unpaved drives will be contacted individually to determine the desired material and width of the driveway approach. Property owners with paved drives will have their driveways restored with the same width and material. City standards allow up to a 30 feet wide driveway at the street in this zoning district. The pavement shall be neatly sawed where a new portion of the driveway will meet the existing drive. A copy of a typical cross section of the proposed roadway is included in Figure 2.

The project shall include the replacement of all the existing storm basins and the addition of approximately 1000 feet of storm sewer to improve drainage in those areas where an excessive length of flow along the curb is required for storm water to enter into a catch basin. Figure 3 contains a sketch of the proposed drainage improvements.

Restoration shall include the protection or repair of any irrigation systems or invisible fence. Mail boxes may be relocated to accommodate construction but shall be returned to their original locations upon termination of the project. Disturbed turf areas shall be restored with top soil, fertilizer, seed and mulch.

ESTIMATED COSTS

The estimated total project cost of the basic project, which excludes the installation of a five foot concrete sidewalk on the north and east sides of the street, is estimated to be \$1,233,539. The cost of an alternate project which would include sidewalk would increase the project cost by \$357,694 to a total of \$1,591,233. Details of the project construction cost are presented in Appendix B. The project overhead, which adds an additional 30 % of the construction cost include the following:

- Engineering design 8%

- Project administration 5%
- Bonding and legal 2%
- Inspection and testing 5%
- Contingencies. 10%

The above project costs do not include the cost of paving existing unpaved driveways. Such driveways are private property and not a portion of the public street. Each unpaved driveway shall have its bituminous apron measured by area and will be billed additionally to the property. The estimated cost for driveway paving is estimated to be \$3.00 per square foot.

FINANCING

The total project costs consist of the construction costs and project overhead costs which are detailed in Appendix B. Funding sources for this project include City Municipal State Aid funds (MSA), storm water utility funds, and special assessment to benefitted properties.

The costs associated with the replacement of the road shall be funded with MSA monies. The cost associated with concrete curb and gutter will be funded 25% from the storm water utility with the remaining 75% from MSA funds. These costs also include associated work elements including irrigation repair, and landscaping restoration costs. The storm sewer repairs and extensions will be funded entirely from the storm water utility. The sidewalk will be funded through MSA funds should the Council decide to award the alternate project. Property owners will contribute the equivalent cost of a bituminous overlay on the road which is estimated to cost \$1,700 per unit at unit prices anticipated during the 2009 construction season.

Based upon the above distribution the total project cost will be funded as follows;

| | Total | MSA / City | Storm Water Utility | Property Owners |
|------------------------|--------------|---------------|------------------------|--------------------|
| Basic Project Cost | \$ 1,233,539 | \$ 925,953 | \$ 193,686 | \$ 113,900 |
| Alternate Project Cost | \$ 1,591,233 | \$ 1,283,647 | \$ 193,686 | \$ 113,900 |

The project will have a final tabulation made on actual project costs. A public hearing will be held identifying the actual costs to be recovered by special assessment which may change depending on the actual bituminous overlay cost experienced during the 2009 construction season. Property owners would have the option of paying the full cost of the assessment without interest at the conclusion of the project or could elect to have this assessment collected annually with their tax payment. Property owners electing to have the project cost specially assessed shall have their cost reported to Anoka County and collected over a period of up to ten years with interest at a rate of two percent (2%) above the U.S. Treasury rate at the time of the special assessment hearing. At an estimated

interest rate of 6.8 %, annual payments would range from \$285 to \$181 over this ten year period.

PROJECT SCHEDULE

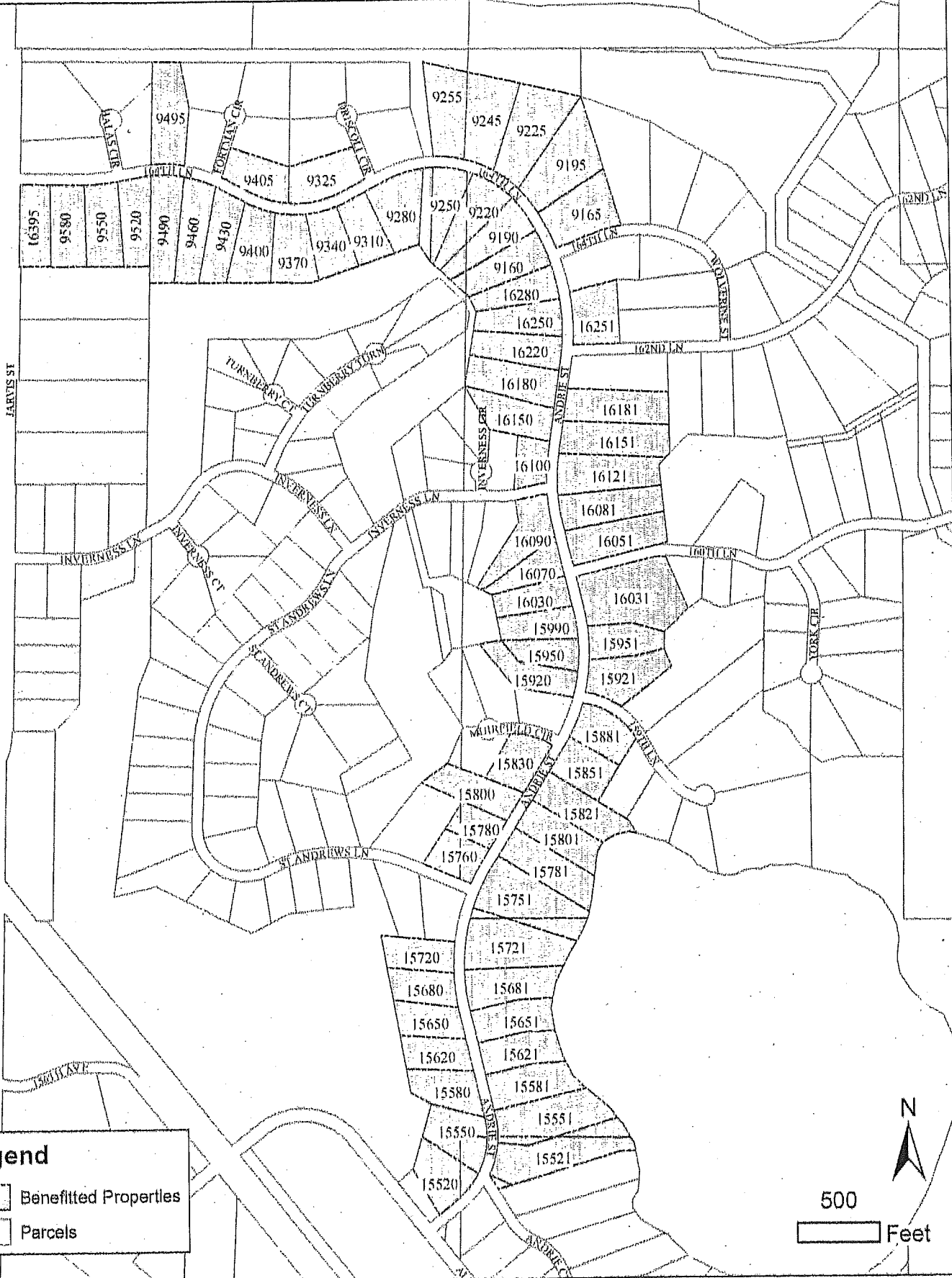
This project is anticipated to proceed under the regulations of Chapter 4 of City Code and State Statutes 429 which regulate special assessment public improvement projects. A schedule for the progress of this project is anticipated as follows:

- November 25, 2008 Present feasibility study to City Council and Order public hearing
- January 13, 2009 Hold public hearing
- March 24, 2009 Authorize project by City Council (60 days after public hearing)
- May 26, 2009 Receive plans and specifications and authorize bids
- June 23, 2009 Receive bids and award construction contract
- July 2009 Construct project
- September 28, 2009 Hold assessment hearing and levy assessments
- May 2010 First assessment payment due



SUMMARY AND CONCLUSIONS

The proposed improvements are technically feasible and will benefit the area served. It is recommended that the City take the steps discussed in the Project Schedule section of this report to decide whether to proceed with the improvements.


28
39



Legend

-  Benefitted Properties
-  Parcels

N



500 Feet

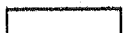


FIGURE 1
Benefitted Properties

EXISTING AND PROPOSED STREET SECTIONS

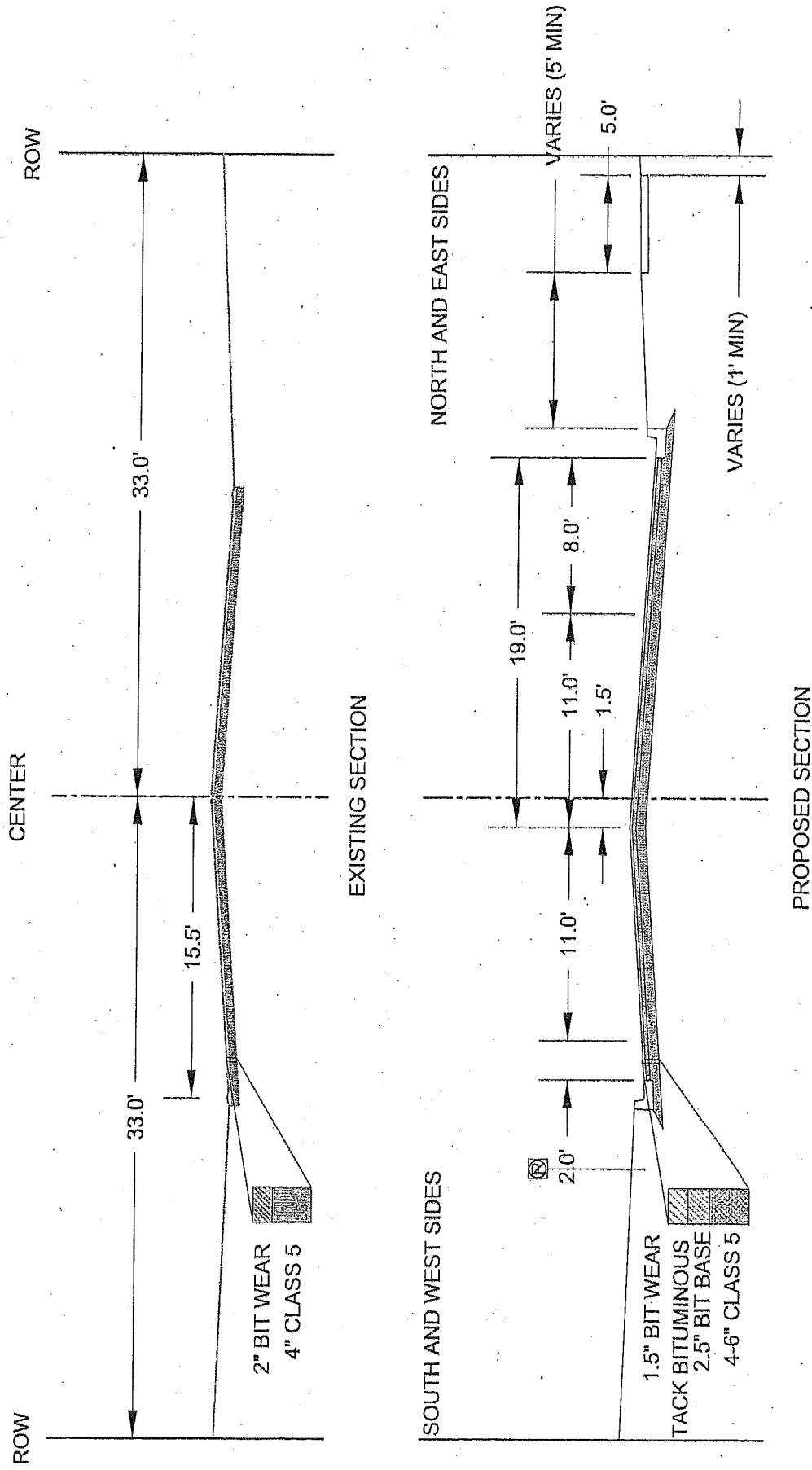


FIGURE 2

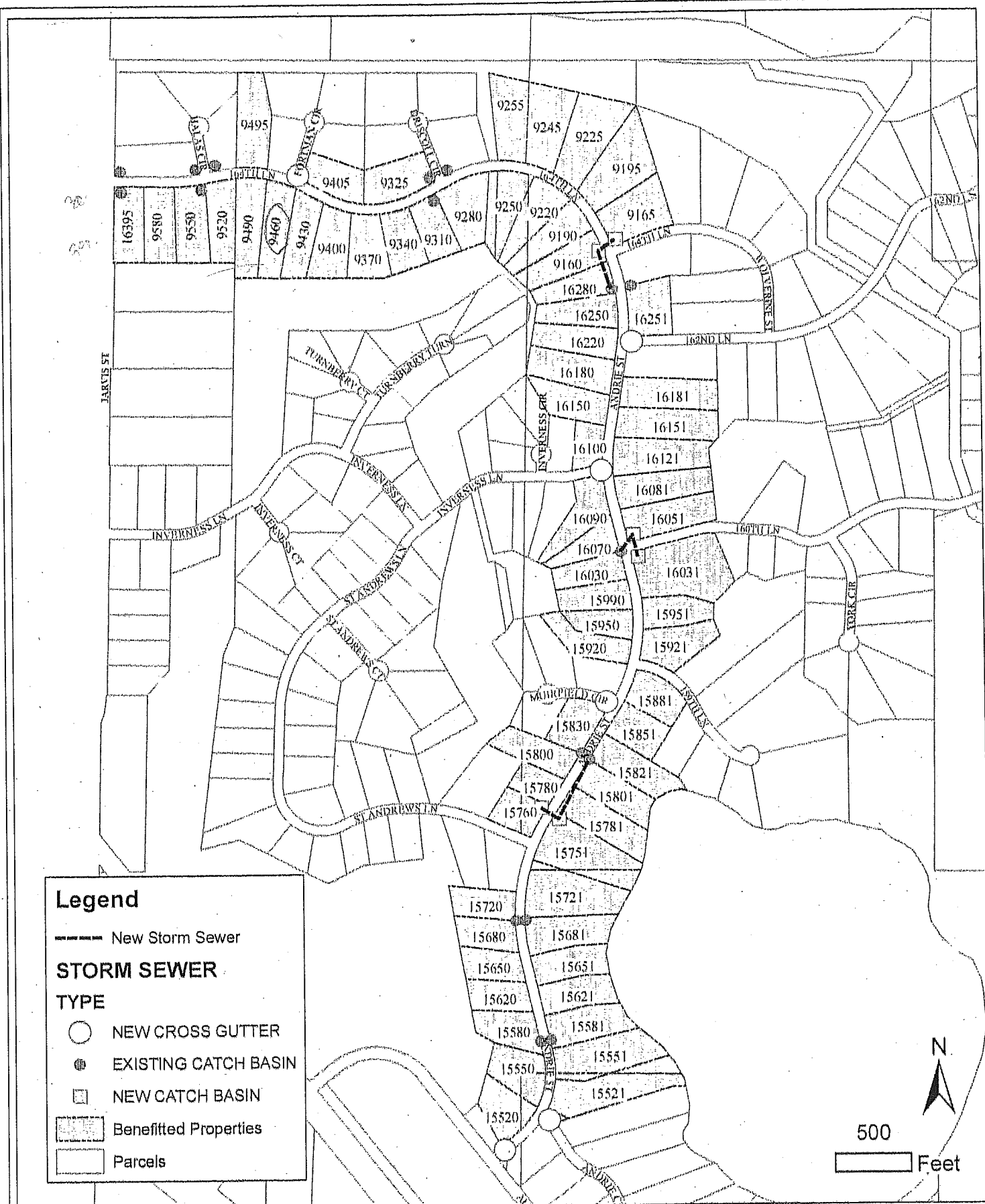


FIGURE 3
Storm Sewer Improvements

APPENDIX A

PROJECT PETITION

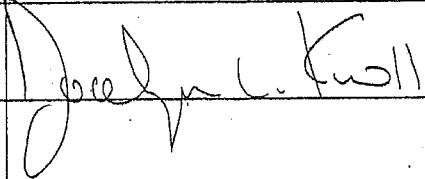
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

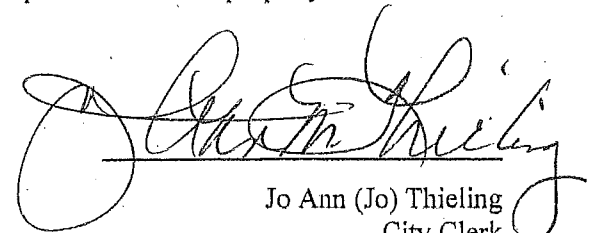
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|----------------|--------------------|
| 1 |  | Jocelyn L Kull | 16181 Andrie St NW |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

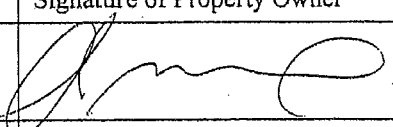
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

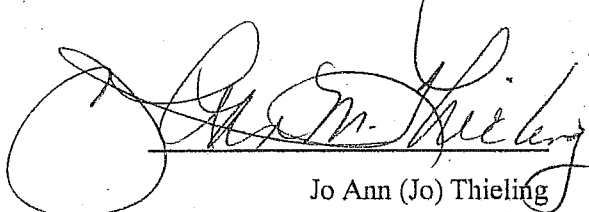
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|----------------------|---------------------------------------|
| 1 |  | Gerald John Berglund | 15830 Andrie St NW Ramsey MN 55303 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)


Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

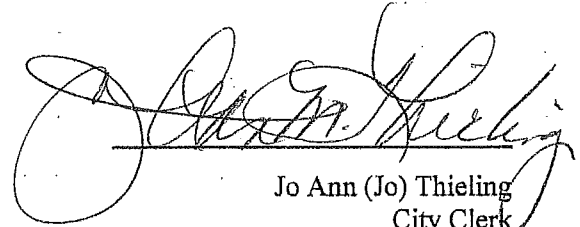
for marks sheet

Duplicate

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|-----------------------------|------------------------|-----------------------|
| 1 | <i>Sharen Resech</i> | DAVE SHAREN RESECH | 16450 Driscoll Circ |
| 2 | <i>David Shappell Sr.</i> | David & Sandy Shappell | 9325 164 Lane |
| 3 | <i>David Shappell Sr.</i> | David Shappell Sr. | 16455 Driscoll circle |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

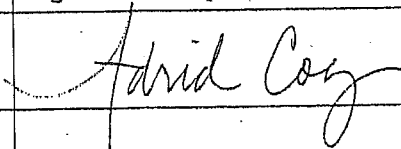
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

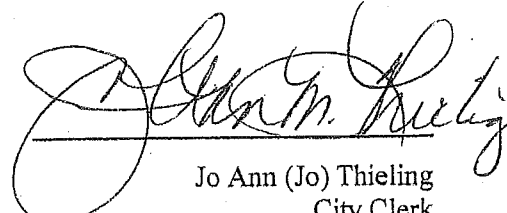
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|----------------|--------------------------------------|
| 1 |  | Adrid Coz | 16470 Fortmann Cir. NW Ramsey, MN |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

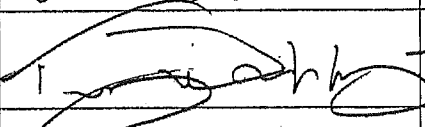
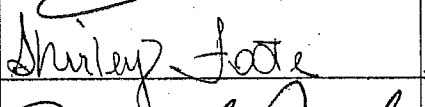
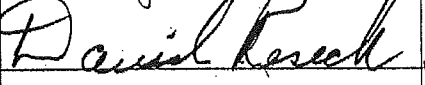
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

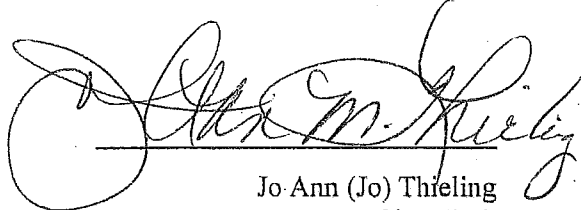
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|-------------------|-------------------------------------|
| 1 |  | TONY WACHLAROWICZ | 16405 Driscoll Circle Ramsey, MN |
| 2 |  | shirley foote | 16470 Driscoll Circle Ramsey, MN |
| 3 |  | DAVID REESE | 16450 Driscoll Circle Ramsey, MN |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

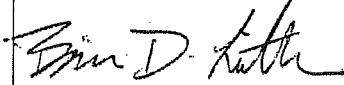
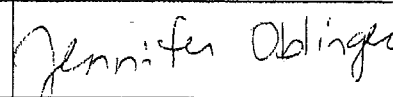
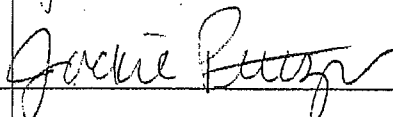
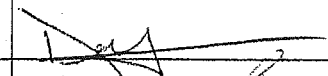

**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

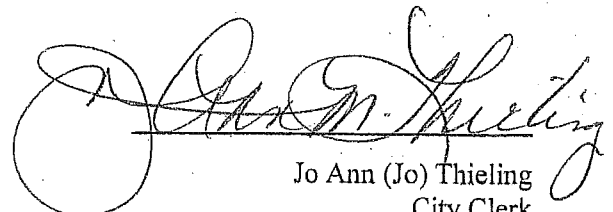
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|---------------------|---|
| 1 |  | Brian D. Leither | 16250 Andrie St. NW Ramsey, MN 55303 |
| 2 |  | Jennifer D Oblinger | 16220 Andrie St NW RAMSEY, MN 55303 |
| 3 |  | Jackie Peterzen | 16150 Andrie St NW Ramsey, MN 55303 |
| 4 |  | Debra Kridner | 16151 Andrie St NW Ramsey MN 55303 |
| 5 |  | Mary Jo Tischer | 16081 Andrie St. NW Ramsey MN 55303 |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

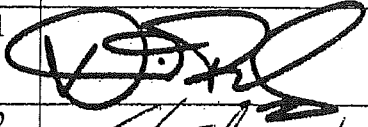
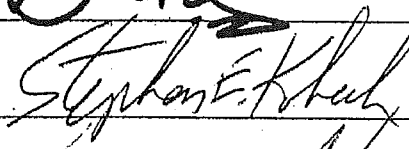
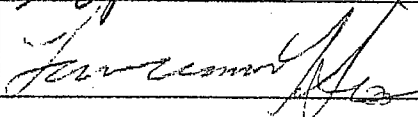
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

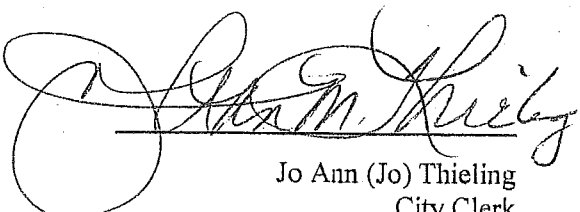
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|-------------------|---|
| 1 |  | David R. May | 2190. 164 TH Ln., NW Ramsey, MN |
| 2 |  | Stephen Kokes | 9225 164 TH Ln NW Ramsey, MN |
| 3 |  | Lawrence L. Scott | 16121 Andrie St NW Ramsey MN 55303 |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

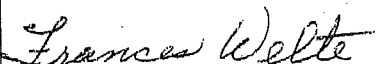
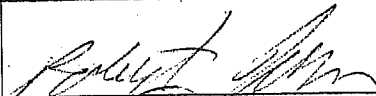
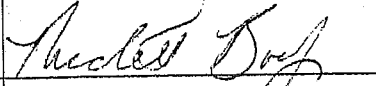
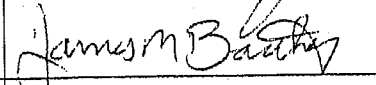
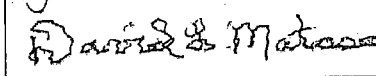
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

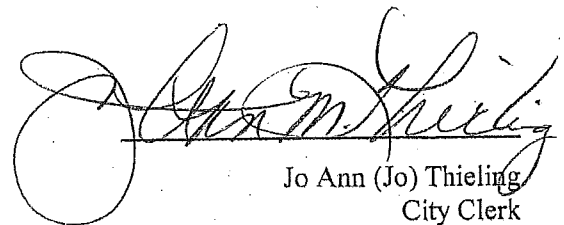
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|----------------------|---|
| 1 |  | Frances Welte | 16051 Andrie St NW Ramsey, MN 55303 |
| 2 |  | ROBERT TAMM | 16070 Andrie ST NW Ramsey, MN 55303 |
| 3 |  | Nicolette Boedigheim | 16030 Andrie St. NW Ramsey, MN 55303 |
| 4 |  | James Barthel | 15990 Andrie St NW Ramsey MN 55303 |
| 5 |  | D.W. Matusovsky | 15751 Andrie Ramsey MN 55303 |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

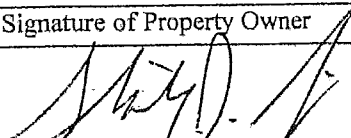
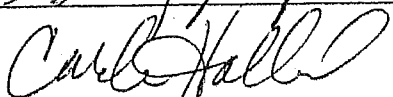
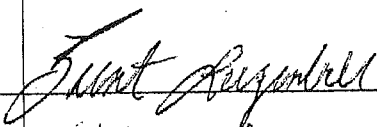
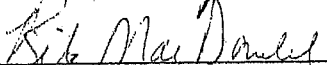
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

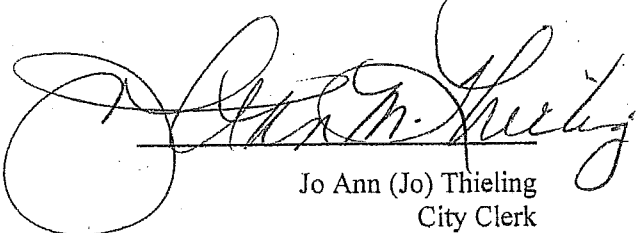
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|------------------|--------------------------------|
| 1 |  | Stanley J. Sizer | 16251 Andrie St. NW |
| 2 |  | Carla A. Holland | 9195-164 th Ln NW |
| 3 |  | Brent Lupinski | 9280 164 th Lane NW |
| 4 |  | Rita MacDonald | 9220 164 th LN NW |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)


Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

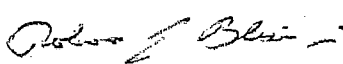
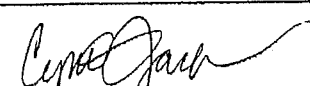
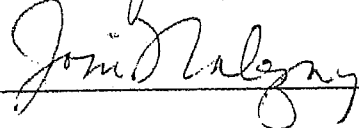
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

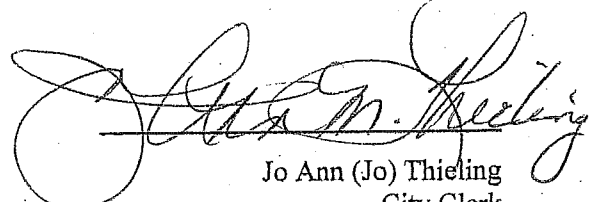
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|-----------------|--|
| 1 |  | Robert Bliss | 9550 164th Lane NW Ramsey, MN 55303 |
| 2 |  | Cynthia Jackson | 16100 Andrie St NW Ramsey, MN 55303 |
| 3 |  | Tomi Nalezny | 16180 Andrie St NW Ramsey, MN 55303 |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

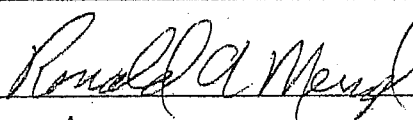
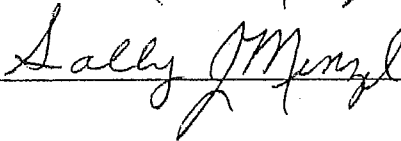
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

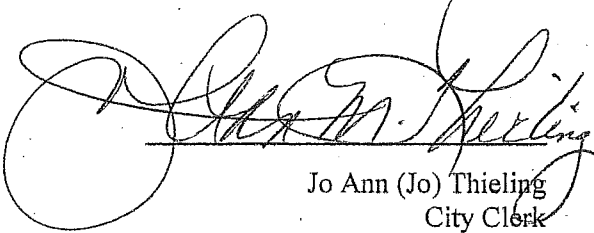
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|------------------|--|
| 1 |  | Ronald A. Menzel | 9245 164 TH Ln NW Ramsey, MN 55303 |
| 2 |  | Sally J. Menzel | 9245 164 TH Ln NW Ramsey, MN 55303 |
| 3 | | | |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)


Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

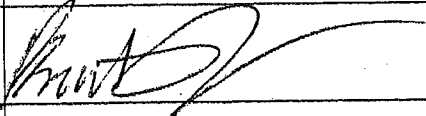
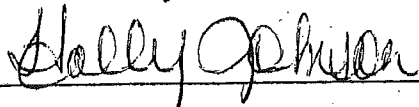
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

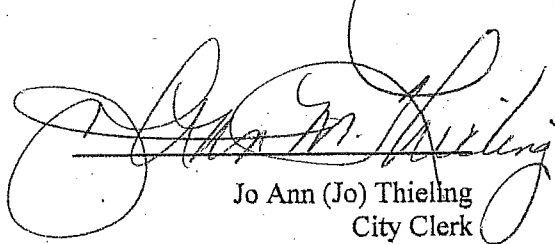
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|----------------|-------------------|
| 1 |  | Brent Johnson | 9430 164th Ln NW |
| 2 |  | Holly Johnson | Ramsey 55303 |
| 3 | | | |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)


 Jo Ann (Jo) Thieling
 City Clerk
 Ramsey, MN 55303

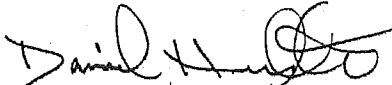
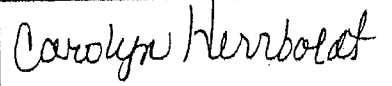
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows:

- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- ~~Do not~~ install the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

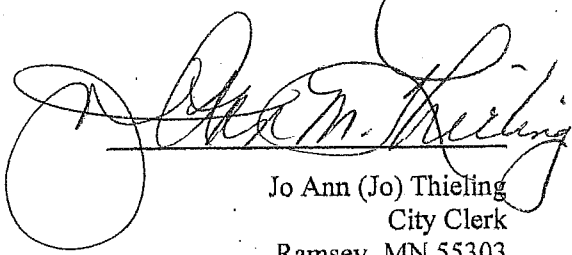
| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|-------------------------------------|--|
| 1 |  | DANIEL HERRBOLOT | 9580 - 164 TH LANE RAMSEY, MN. |
| 2 |  | DA# Carolyn Herrboldt | 9580 164 th Lane Ramsey, mn. |
| 4 | | | |
| 5 | | | |

I want the sidewalks

same address

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)


Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303


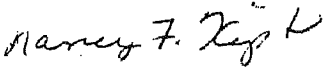
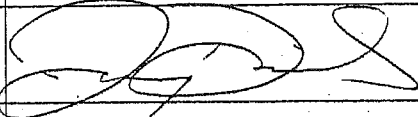
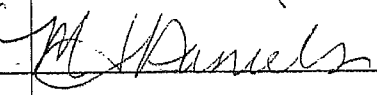
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

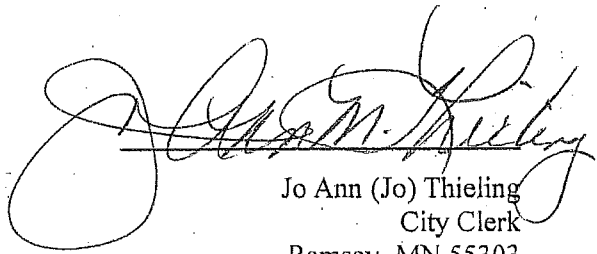
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|-------------------|---------------------|
| 1 |  | W.S. KINGSTON | 15760 ANDRIE ST. NW |
| 2 |  | N. F. KINGSTON | 15760 ANDRIE ST NW |
| 3 |  | Jeremy Daniels | 15751 Andrie ST NW |
| 4 |  | Melissa J Daniels | 15751 Andrie ST. NW |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)


Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

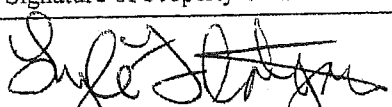
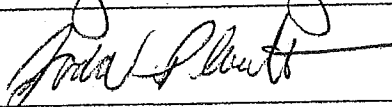
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

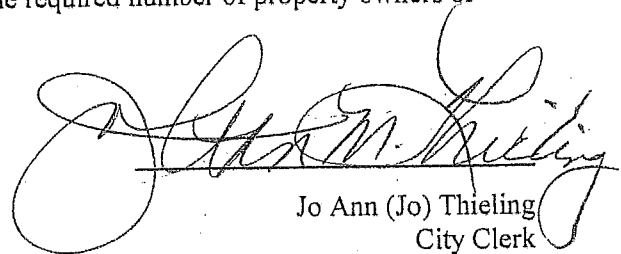
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|----------------|-----------------------|
| 1 |  | Lyle Flatgard | 15821 Andrie St. N.W. |
| 2 |  | TODD PLATNER | 15781 Andrie St |
| 3 | | | |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

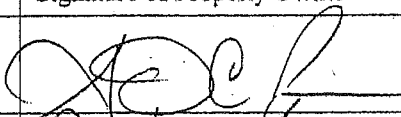
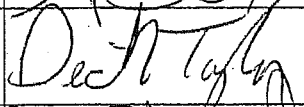


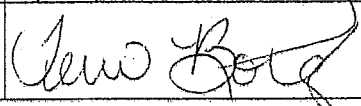
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

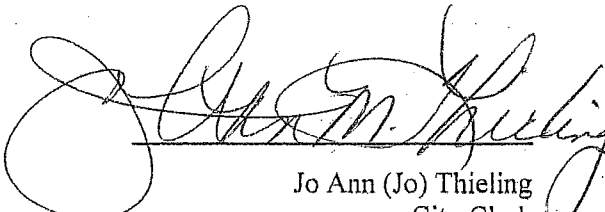
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|----------------|--|
| 1 |  | Steven C. Pace | 15550 Andrie St NW Ramsey, MN 55303 |
| 2 |  | Dick Taylor | 15521 Andrie St Ramsey MN 55303 |
| 3 |  | William Hage | 1944 Andrie St NW Ramsey MN 55303 |
| 4 |  | RICK BORG | 15651 ANDRIE ST NW RAMSEY, MN 55303 |
| 5 |  | Terri Borg | 15651 Andrie St Ramsey MN 55303 |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)


Jo Ann (Jo) Thieling
City Clerk

Ramsey, MN 55303

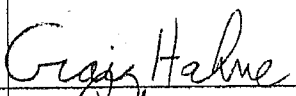
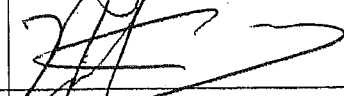

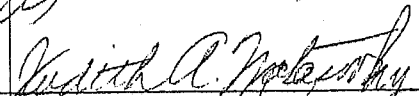
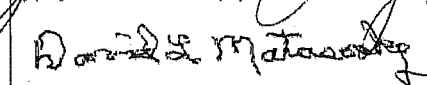
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

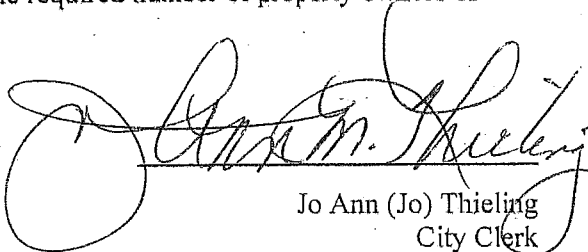
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|----------------------|---|
| 1 |  | Craig Halne | 15650 Andrie St NW Ramsey Mn 55303 |
| 2 |  | Michael E. Thompson | 15721 Andrie St. N.W. Ramsey Mn 55303 |
| 3 |  | Judi Thompson | 15721 Andrie St. N.W. RAMSEY, MN 55303 |
| 4 |  | Judith A. Matasovsky | 15751 Andrie St NW Ramsey MN 55303 |
| 5 |  | David L. Matasovsky | 15751 Andrie St NW Ramsey, MN 55303 |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

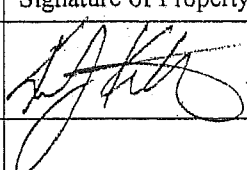
**PETITION FOR LOCAL STREET IMPROVEMENTS
WITHIN THE CITY OF RAMSEY, MINNESOTA**

Ramsey, Minnesota May 12, 2008
To the City Council of Ramsey, Minnesota

We the undersigned, owners representing not less than fifty percent (50%) of the affected property parcels abutting on the real property proposed for assessment as part of the City of Ramsey Improvement Project 08-06, a bituminous overlay in the NorthFork subdivision within the City of Ramsey, Anoka County, hereby petition that the above Improvement Project be modified as follows;

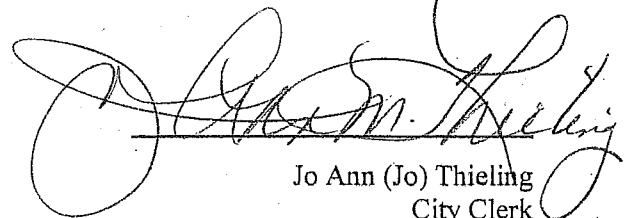
- Andrie Street and 164TH Lane would be reconstructed to the width of thirty two (32) feet, a nine (9) ton load limit and with concrete curb and gutter.
- Andrie Street and 164TH Lane would be striped for two driving lanes and one parking lane on one side. Parking would be restricted on the other side.
- Existing storm water catch basins would be replaced and the storm sewer would be extended to Andrie Street in several areas.
- **Do not install** the City of Ramsey proposed five (5) foot concrete sidewalk on the East and North sides of Andrie Street and 164TH Lane.
- The three cul de sacs, Halas, Fortmann, and Driscoll Circles, would receive only a 1 ½ inch bituminous overlay of the existing pavement.

We understand that the assessment for the above improvement will be equivalent to the assessment of the improvements associated with the bituminous overlay project currently anticipated in City of Ramsey IP 08-06 which states that properties abutting the above streets would be assessed one half of the cost of the bituminous overlay. We further understand that the above described modified project would not take place until 2009 at the earliest and the remaining costs of this project will be funded primarily through Municipal State Aid (MSA) funds since Andrie Street and 164TH Lane have been added to the City's MSA system.

| | Signature of Property Owner | Name (printed) | Address (printed) |
|---|---|-----------------------------------|--------------------------------------|
| 1 |  | KURT S. KETTNER PRESIDENT NHCA | NORTH FORK HOMEOWNERS ASSOCIATION |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |

Examined, checked, and found to be in proper form and signed by the required number of property owners of property affected by the making of the improvement petitioned for.

(Seal)



Jo Ann (Jo) Thieling
City Clerk
Ramsey, MN 55303

**APPENDIX B
IP 08-32**

| Item | Project Costs | | | | Project Financing | | | |
|--|---------------|-------|-------------|--------------|-------------------|---------------------|-----------------|---------------------|
| | Qty | Unit | Unit Cost | Extension | City / MSA | Storm Water Utility | City / MSA | Storm Water Utility |
| Basic Project | | | | | | | | |
| 1 B618 Conc. Curb & Gutter | 20674 | ft | \$ 12.00 | \$ 248,088 | 75% \$ 186,066 | 25% \$ 62,022 | 75% \$ 186,066 | 25% \$ 62,022 |
| 2 Bit Ped Ramps | 18 | ea | \$ 300.00 | \$ 5,400 | 100% \$ 5,400 | 0% \$ - | 100% \$ 5,400 | 0% \$ - |
| 3 Reclaim bit and class 5 | 35605 | sq yd | \$ 0.80 | \$ 28,484 | 100% \$ 28,484 | 0% \$ - | 100% \$ 28,484 | 0% \$ - |
| 4 Prepare road base | 103.4 | sta | \$ 150.00 | \$ 15,510 | 100% \$ 15,510 | 0% \$ - | 100% \$ 15,510 | 0% \$ - |
| 5 Sawcut Bituminous | 360 | ft | \$ 2.50 | \$ 900 | 100% \$ 900 | 0% \$ - | 100% \$ 900 | 0% \$ - |
| 6 Type MV3 Bituminous Base Course | 4135 | ln | \$ 65.00 | \$ 268,775 | 100% \$ 268,775 | 0% \$ - | 100% \$ 268,775 | 0% \$ - |
| 7 Type MV3 Bituminous Wear Course | 3101 | tn | \$ 60.00 | \$ 186,060 | 100% \$ 186,060 | 0% \$ - | 100% \$ 186,060 | 0% \$ - |
| 8 Bituminous Materials for Tack Coat | 1723 | gal | \$ 2.00 | \$ 3,446 | 100% \$ 3,446 | 0% \$ - | 100% \$ 3,446 | 0% \$ - |
| 9 Pavement Stripping | 41348 | ft | \$ 0.44 | \$ 18,193 | 100% \$ 18,193 | 0% \$ - | 100% \$ 18,193 | 0% \$ - |
| 10 Repair driveways | 65 | ea | \$ 500.00 | \$ 32,500 | 75% \$ 24,375 | 25% \$ 8,125 | 75% \$ 24,375 | 25% \$ 8,125 |
| 11 Topsoil | 1531 | cu yd | \$ 35.00 | \$ 53,585 | 75% \$ 40,189 | 25% \$ 13,396 | 75% \$ 40,189 | 25% \$ 13,396 |
| 12 Seed, fertilizer, and mulch | 2.85 | ac | \$ 1,500.00 | \$ 4,275 | 75% \$ 3,206 | 25% \$ 1,069 | 75% \$ 3,206 | 25% \$ 1,069 |
| 13 Irrigation Repair | 346 | head | \$ 35.00 | \$ 12,110 | 75% \$ 9,083 | 25% \$ 3,028 | 75% \$ 9,083 | 25% \$ 3,028 |
| 14 12 in RCP pipe | 300 | ft | \$ 22.00 | \$ 6,600 | 0% \$ - | 100% \$ 6,600 | 0% \$ - | 100% \$ 6,600 |
| 15 15 in RCP pipe | 650 | ft | \$ 25.00 | \$ 16,250 | 0% \$ - | 100% \$ 16,250 | 0% \$ - | 100% \$ 16,250 |
| 16 Replace 2X3 CB | 15 | ea | \$ 1,500.00 | \$ 22,500 | 0% \$ - | 100% \$ 22,500 | 0% \$ - | 100% \$ 22,500 |
| 17 Install new 2X3 CB | 6 | ea | \$ 2,000.00 | \$ 12,000 | 0% \$ - | 100% \$ 12,000 | 0% \$ - | 100% \$ 12,000 |
| 18 48 in Strm MH | 2 | ea | \$ 2,000.00 | \$ 4,000 | 0% \$ - | 100% \$ 4,000 | 0% \$ - | 100% \$ 4,000 |
| 19 Concrete Cross gutters | 6 | ea | \$ 1,700.00 | \$ 10,200 | 0% \$ - | 100% \$ 4,000 | 0% \$ - | 100% \$ 4,000 |
| Total Basic Const Cost | | | | \$ 948,876 | \$ 603,621 | \$ 148,990 | \$ 603,621 | \$ 148,990 |
| Project Overhead @ 30% | | | | \$ 284,663 | \$ 181,086 | \$ 44,697 | \$ 181,086 | \$ 44,697 |
| Total Basic Project Cost | | | | \$ 1,233,539 | \$ 784,707 | \$ 193,686 | \$ 784,707 | \$ 193,686 |
| Alternate Project | | | | | | | | |
| 1 Concrete Sidewalk | 50635 | sq ft | \$ 3.55 | \$ 179,754 | 100% \$ 179,754 | 0% \$ - | 100% \$ 179,754 | 0% \$ - |
| 2 Retaining wall | 1400 | sq ft | \$ 25.00 | \$ 35,000 | 100% \$ 35,000 | 0% \$ - | 100% \$ 35,000 | 0% \$ - |
| 3 Additional seed, fertilizer, and mulch | 1.54 | ac | \$ 1,500.00 | \$ 2,310 | 100% \$ 2,310 | 0% \$ - | 100% \$ 2,310 | 0% \$ - |
| 4 Additional Topsoil | 831 | cu yd | \$ 35.00 | \$ 29,085 | 100% \$ 29,085 | 0% \$ - | 100% \$ 29,085 | 0% \$ - |
| 5 Concrete Driveway apron | 29 | ea | \$ 1,000.00 | \$ 29,000 | 100% \$ 29,000 | 0% \$ - | 100% \$ 29,000 | 0% \$ - |
| Added Alternate Const Cost | | | | \$ 275,149 | \$ 275,149 | \$ - | \$ 275,149 | \$ - |
| Total Alternate Const Cost | | | | \$ 1,224,025 | \$ 878,770 | \$ - | \$ 878,770 | \$ - |
| Project Overhead @ 30% | | | | \$ 367,208 | \$ 263,631 | \$ - | \$ 263,631 | \$ - |
| Total Alternate Project Cost | | | | \$ 1,591,233 | \$ 1,142,401 | \$ - | \$ 1,142,401 | \$ - |

Basic project does not include a five foot wide concrete sidewalk. The Alternate project includes a sidewalk on the north and east sides of the street. Special assessments in the amount of \$113,900 would be used to offset a portion of the City/MSA costs for both the Basic or Alternate projects.

Appendix C

IP 08-32 Benefitted Properties

| PIN Number | Owner | Owner Address | City | Assessment |
|-------------------|--------------------------------|--------------------|--------------------|------------|
| PID: 183225420007 | ASHLEY GARY C & JODY L | 15921 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225210013 | BALLARD DAVID J & LESLIE M | 9370 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225420019 | BARTHEL JAMES | 15990 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225430013 | BERGLUND GERALD J & EDIE M | 15830 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225220011 | BLISS ROBERT J JR | 9550 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225420018 | BOEDIGHEIMER JASON & NICOLETTE | 16030 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 193225120004 | BORG RICHARD P & TERRI P | 15651 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225210004 | BRAVINDER ROBERT F JR & J K | 9405 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225210014 | BROCKMUELLER LANCE D & BARBARA | 9340 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225430007 | DANIELS JEREMY | 15751 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225430004 | FLATGARD LYLE G & CORINNE F | 15821 ANDRIE ST NW | ANOKA MN 55303 | \$ 1,700 |
| PID: 183225130003 | FRITZ GREGORY C & CHERYL D | 16280 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 193225240009 | GIBSON CRYSTAL | 15520 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 193225120007 | GODLEWSKI PAUL E & KATHY L | 15551 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225220014 | GRANT STEVEN | 11182 HOYER AVE | ANNANDALE MN 55302 | \$ 1,700 |
| PID: 183225210015 | HABEN CHARLES PAUL & SHELLY A | 9310 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 193225210005 | HAHNE CRAIG | 15650 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225430003 | HALSETH JEFFREY B & DIANE C | 15851 ANDRIE RD NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 193225120002 | HAMERNICK LEE B & DEBRA A | 15721 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 193225120003 | HARDIN GLEN D & EILEEN | 15681 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225430022 | HENDRICKS DWAYNE G & KATHRYN M | 15800 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225220010 | HERRBOLDT DANIEL & CAROLYN | 9580 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225430002 | HERRICK GREG V & JENNIFER KIM | 15881 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225210017 | HICKEY THOMAS J & LAURA A | 9250 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225120004 | HOLLAND CARLA A & JEREMY C | 9195 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225210012 | HOMELVIG AMANDA | 9400 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225130020 | JACKSON MICHAEL W & CYNTHIA R | 16100 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225420017 | JAHN ROBERT L & NANCY K | 16070 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225120010 | JEFFERS HERMAN W & CAROLYN L | 9160 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225220015 | JOHNSON BRENT D & HOLLY A | 9430 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225430005 | JOHNSON DANIEL W & MELISSA | 15801 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225220013 | JUREK DAVID | 9490 164TH LN NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225340003 | KINGSTON WILLIAM S & NANCY F | 15760 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |
| PID: 183225130009 | KNOLL PETER J & JOCELYN L | 16181 ANDRIE ST NW | RAMSEY MN 55303 | \$ 1,700 |

SUMMARY OF ANDRIE STREET / 164TH LANE SIDEWALK SURVEY

| | N / E Street | | S / W Street | | All Respondants | |
|---------------------------|--------------|-----|--------------|-----|-----------------|-----|
| | # | % | # | % | # | % |
| In Support of Sidewalk | 7 | 32% | 3 | 20% | 10 | 27% |
| In Opposition of Sidewalk | 14 | 64% | 11 | 73% | 25 | 68% |
| Neutral or Undecided | 1 | 5% | 1 | 7% | 2 | 5% |
| Total | 22 | | 15 | | 37 | |

Note: 37 of 67 (55%) properties surveyed responded

**COMMENTS RECEIVED BY SIDEWALK
SURVEY RESPONDANTS**

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

REC'D JAN 26 2009

- In support of a sidewalk in this location
 In opposition of a sidewalk in this location
 Undecided or neutral on this issue

My property is on the: east or north west or south side of the street.

Other Comments:

The sidewalk decision should however, be made by the people on the east & north sides of the road, whose property the sidewalk will affect.

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

REC'D JAN 26 2009

- In support of a sidewalk in this location
 In opposition of a sidewalk in this location
 Undecided or neutral on this issue

My property is on the: east or north west or south side of the street.

Other Comments:

We need the sidewalk because of speeding. Along with the sidewalk, we need stronger enforcement of speeding, more stop signs at high use intersections, and other controls over speed.

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
 In opposition of a sidewalk in this location
 Undecided or neutral on this issue

REC'D JAN 29 2009

My property is on the: east or north west or south side of the street.

Other Comments:

We would like to see a smaller amount of land used for the sidewalk (something less than 9 feet).

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
 In opposition of a sidewalk in this location
 Undecided or neutral on this issue

My property is on the: east or north west or south side of the street.

Other Comments:

We know of many neighbors that were pressured and/or mislead so much by the homeowners' assn, that they signed the opinion surveys in direct opposition to their true opinions. Anyone knowing the facts is left with one logical choice – do the sidewalks now. **The goals of Ramsey** (and their plans for Northfork) include installation of walkways at some time; installing them now would **cost less** (overall costs will increase in the future, and certain things would have to be paid for two times - lawns, sprinkler, etc.); installing them now will mean **zero additional cost the homeowners**; there will be **less inconvenience** to the community having roadwork and sidewalks done at the same time; it is **safer** to walk on a sidewalk than on a roadway; Public safety should be our government's main objective – from that standpoint, **there can be no argument**. People who argue that it is fiscally irresponsible to spend money on this improvement, are forgetting that money will be spent on these walkways at some point, and that at that time the money could come from their checking accounts instead of MSA funds!

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
 In opposition of a sidewalk in this location
 Undecided or neutral on this issue

REC'D FEB 03 2009

My property is on the: east or north west or south side of the street.

Other Comments:

I would prefer NOT to have a sidewalk, but NOT
in opposition.

Law

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
 In opposition of a sidewalk in this location
 Undecided or neutral on this issue

REC'D JAN 29 2009

My property is on the: east or north west or south side of the street.

Other Comments:

WOULD LIKE TO SEE THE SIDEWALK PLANS AND
HOW IT EFFECTS MY PROPERTY. (IE GRADE, TREE
REMOVAL, RETAINING WALL, ETC.) I HAVE A
FAIRLY STEEP SLOPE TO THE ROAD.

THANKS,

TOOD PLASTERO
15791 ANDRIE ST
RAMSEY, MN

612-868-7699

REC'D JAN 27 2009

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

Brian Leither
16250 Andrie St. N
Ramsey, MN

My property is on the: east or north west or south side of the street.

Other Comments:

I am in full support of the reconstruction project, which is badly needed, however, I feel that the \$300k+ required for the sidewalk could be more prudently spent on other needed street/road projects in Ramsey.

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

REC'D JAN 27 2009

- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

ANDRIE ST NORTH FORK

My property is on the: east or north west or south side of the street.

Other Comments:

Hopefully the speed limit remains 30 MPH and is enforced!

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

REC'D JAN 26 2009

My property is on the: east or north west or south side of the street.

Other Comments:

I oppose the sidewalk because:-
① It will adversely affect many of our neighbors who are in opposition - we don't need the divisiveness
② A sidewalk does not fit the country feel of why we moved here in the first place - creates an unappealing urban look.

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

REC'D JAN 26 2009

My property is on the: east or north west or south side of the street

Other Comments:

Can not Afford any more
COSTS

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

My property is on the: _____ east or north _____ west or south _____ side of the street.

Other Comments:

IN THIS ECONOMIC ENVIRONMENT THIS IS A WASTE OF
TAX PAYER MONEY. THE MONEY COULD BE PUT TO
BETTER USE.

east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

REC'D JAN 28 2009

My property is on the: _____ east or north west or south _____ side of the street.

Original total estimated cost of proj: #08-06 was \$246,089 and
Other Comments: Benefitted properties has been reduced by 15?

THIS NEIGHBOR WAS NOT DESIGNED FOR
A SIDEWALK. THE "WALKABILITY" IS THE DESIRE
OF THE CITY ONLY. The petition was sold and signed based
on the neighborhood getting curb & gutter with no cost increase
to home owners from the original overlay project. Considering
the economy it would be very irresponsible to spend more
money on this project. The neighborhood has
been very clear they do not want a sidewalk, except for Colin McGlone

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
 In opposition of a sidewalk in this location
 Undecided or neutral on this issue

REC'D FEB 05 2009

My property is on the: east or north west or south side of the street.

Other Comments:

*Leffers: 9160 164th R.W. N.W.
(We signed a petition, but it was
not included in the copies included
in the report we received ^{from you} in
January.) (?)*

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
 In opposition of a sidewalk in this location
 Undecided or neutral on this issue

REC'D FEB 11 2009

My property is on the: east or north west or south side of the street.

Other Comments: *We understand there would be no additional
assessment to us for the sidewalk, however we feel*

*these funds and the cost of ongoing maintenance could be spent
much more wisely elsewhere in the city. We also want to retain the
"feel" of the Northfork neighborhood and save many mature trees along
the boulevard. We walk and bike regularly and feel it remains a
safe and inviting road for children and/or adults - especially if the
30 mph speed limit stays. Thank you.*

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
 In opposition of a sidewalk in this location
 Undecided or neutral on this issue

REC'D JAN 27 2009

My property is on the: east or north west or south side of the street.

Other Comments:

There is already a walking trail around Lake Itasca -
there is absolutely NO need to put sidewalks in our
neighborhood !!! We recognize the community plan of Ramsey but the
sidewalk is an expense we will pay for on top of the Private Urban Developm
Annual homeowners fee with no financial contribution to increased costs by the
city. A PUD (Private Urban Development) should be exempt from overall sidewalk
access plan of Ramsey. Sidewalks would invite the public to use our facilities,
depreciate our equipment (park), increase maintenance expenses and increase our
homeowners fees - in addition to increasing our taxes.

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
 In opposition of a sidewalk in this location
 Undecided or neutral on this issue

REC'D JAN 26 2009

My property is on the: east or north west or south side of the street.

Other Comments:

We discussed this issue of proposed
sidewalk before, and still vote NO
SIDEWALK!

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

REC'D JAN 26 2009

- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

My property is on the: east or north west or south side of the street.

Other Comments:

STEPHEN KOKIESH
9225 164th Lane NW
Ramsey, MN 55303
Stephen E. Kokes NO Sidewalk!

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

REC'D FEB 02 2009

- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

My property is on the: east or north west or south side of the street.

Other Comments:

I Feel A Sidewalk Is Not In The
Best Interest of Our Community.
Please Repeat Our Wishes.

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

REC'D JAN 28 2009

- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

Question Sidewalks - Petitions have asked for no sidewalk

My property is on the: east or north west or south side of the street.

- Other Comments:
- Drainage culvert needs to be cleaned & maintained
 - Using 12+ft. of property on one side seems unfair - other side remains the same?
 - How will that first 7' of grass survive?
 - Will City always clear 100' of sidewalk 5ft wide!!
 - Will the addition of 1ft. ^{road} provide for 2 lanes + parking lane?
 - Why parking lane on same side as sidewalk? People would have to watch for walkers & go thru parked car lane to get out of driveway
 - Are the new sidewalks by Town Center even this wide? Do they have the same setback?

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

My property is on the: east or north west or south side of the street.

Other Comments:

I AM NOT IN FAVOR OF THE PROPOSED SIDEWALK.

NORTHBEEK IS ALREADY CONSIDERED A "WALKING COMMUNITY"

SO THIS REDUNDANT FEATURE IS UNNECESSARY

STEVE JANOWSKI
S JANOWSKI @ CI. RAMSEY, MN, US

I have considered the issues associated with the installation of a sidewalk along the north and east sides of Andrie Street and 164th Lane in association with a street reconstruction work on these streets. I want the City Council to know that I am:

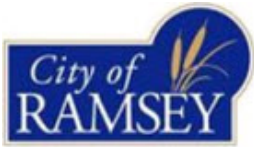
- In support of a sidewalk in this location
- In opposition of a sidewalk in this location
- Undecided or neutral on this issue

REC'D FEB 03 2009

My property is on the: east or north west or south side of the street.

Other Comments:

NO SIDEWALKS! Nowhere
within the Northfork development is
there any sidewalks. This is a PWS
community. Sidewalks, while useful
for some purposes, are maintenance
nightmares and do not fit into the
development's rural look.



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7. 2.

Meeting Date: 07/14/2015

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #15-07-173 Accepting Bids and Awarding a Contract for 2015 Street Maintenance Program Division A, Sealcoat Improvements; Improvement Project #15-00

Purpose/Background:

Purpose:

The purpose of this case is to accept bids and award a contract for Division A of the 2015 Street Maintenance Program, sealcoating improvements.

Background:

As part of the city's long-term Street Maintenance Program, various city streets receive cracksealing and sealcoating improvements each year to help maximize the life expectancy of street pavement sections. Cracksealing streets helps prevent stormwater runoff from seeping through cracks in the pavement and through joints between the pavement and concrete curb and gutter and/or utility castings, reducing the potential for future pavement damage due to wet subgrade soils and frost heaving. Sealcoating streets helps protect the pavement from the negative effects of stormwater runoff, the sun's rays, and oil based by-products deposited on the surface of the pavement by vehicles.

The 2015 Street Maintenance Project proposes to crackseal and sealcoat approximately 12.8 miles of public streets located throughout the City. Attached are Exhibits A through E which show the locations of all streets proposed to be improved with Division A of the 2015 Street Maintenance Program.

Bids were opened on July 9th. A total of two bids were received, and were checked for errors and omissions. The bid of Pearson Brothers was adjusted to account for a math error in the alternate bid category.. A tabulation of the bids, including adjustments, is below.

| CONTRACTOR | BASE BID | ALT. BID | TOTAL BID |
|-------------------------|-----------------|-----------------|------------------|
| Pearson Brothers, Inc. | \$248,685.50 | \$6,810.62* | \$255,496.12* |
| Allied Blacktop Company | \$288,250.69 | \$7,317.94 | \$295,568.63 |
| Engineer's Estimate | \$262,286.92 | \$14,871.04 | \$277,157.96 |

* = adjusted bid price

The bids included an alternate bid to allow Staff to employ and evaluate two new pavement maintenance treatments this year as part of the Division A improvements. The alternate treatments include the use of Traprock on a small area of the project instead of the more costly granite rock that has typically been used for sealcoating streets. Several other cities have started using Traprock on all their streets therefore staff wishes to evaluate the effectiveness of Traprock on the streets identified in Exhibit E. The second alternate treatment includes fogsealing

several newly sealcoated streets to evaluate the benefits of applying fogsealing over freshly sealcoated streets. Again, several other cities are fogsealing over new sealcoat applications and have found benefits including aesthetic benefits that allow the pavement to look newer for longer, and longevity benefits as the fogsealing locks the rocks into place longer thereby preventing the rocks from being tracked into garages, homes and businesses on tires and the shoe bottoms. The streets proposed to receive fogsealing applications are identified in Exhibit C.

Upon acceptance of bids and award of a contract, staff will contact the contractor to obtain a work schedule which will then be posted on the City web site and conveyed to adjacent property owners via letter. The earliest work could likely commence would be July 27th.

Notification:

Advertisements for bids were published in the Anoka Union Herald and in Finance and Commerce on June 12th, 19th, and 26th.

Observations/Alternatives:

Observations:

The streets identified for receiving improvements with Division A of the 2015 Street Maintenance Program were selected by City staff based on various criteria including their Pavement and Surface Evaluation Rating (PASER), previous maintenance history, project scope, and other more intangible criteria.

Alternatives:

Alternative #1 - Motion adopting Resolution #15-07-173 accepting bids and awarding a contract for 2015 Street Maintenance Program Division A, Sealcoat Improvements; Improvement Project #15-00.

Alternative #2 - Motion denying adoption of Resolution #15-07-173 at this time.

Funding Source:

A total of \$500,000 was budgeted for sealcoating work in 2015. The low bid was \$255,496.12 which leaves \$244,503.88 available to pay for indirect costs including administrative, engineering, finance, and legal fees, and for hiring contracted spray patching services in 2015 to complete other sealcoating work previously identified by staff. Available funds can also be applied toward overlay projects.

No assessments are proposed to fund any portion of Division A of the 2015 Street Maintenance Program.

Recommendation:

Staff recommends Alternative Action #1.

Action:

Motion to accept adoption of Resolution #15-07-173.

Attachments

Res 15 07 173

Exhibits A - E

Form Review

| Inbox | Reviewed By | Date |
|---------------------------|--------------------|---------------------|
| Len Linton | Len Linton | 07/09/2015 12:52 PM |
| Kurt Ulrich | Len Linton | 07/09/2015 01:02 PM |
| Bruce Westby (Originator) | Bruce Westby | 07/09/2015 01:06 PM |
| Diana Lund | Diana Lund | 07/09/2015 01:27 PM |
| Len Linton | Len Linton | 07/09/2015 02:04 PM |

Kurt Ulrich
Form Started By: Bruce Westby
Final Approval Date: 07/09/2015

Kurt Ulrich

07/09/2015 02:10 PM
Started On: 07/07/2015 05:24 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-07-173

RESOLUTION ACCEPTING BIDS AND AWARDING A CONTRACT FOR 2015 STREET MAINTENANCE PROGRAM DIVISION A, SEALCOAT IMPROVEMENTS; IMPROVEMENT PROJECT #15-00

WHEREAS, the City of Ramsey adopted a budget for 2015 that included \$500,000 for sealcoating various public streets as part of the City’s annual Street Maintenance Program; and

WHEREAS, pursuant to a resolution of the City Council adopted June 9, 2015, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were received, opened, and tabulated on July 9, 2015, and the following bids were found to comply with the advertisement for bids; and

| CONTRACTOR | BASE BID | ALT. BID | TOTAL BID |
|-------------------------|-----------------|-----------------|------------------|
| Pearson Brothers, Inc. | \$248,685.50 | \$6,810.62* | \$255,496.12* |
| Allied Blacktop Company | \$288,250.69 | \$7,317.94 | \$295,568.63 |
| Engineer’s Estimate | \$262,286.92 | \$14,871.04 | \$277,157.96 |

*= adjusted bid price

WHEREAS, the bid of Pearson Brothers of Hanover, Minnesota, in the adjusted amount of \$255,496.12 for the base bid plus alternate bid for the construction of said improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.
- 2) The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids at such time that a contract has been executed.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

RESOLUTION #15-07-173

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of July, 2015.

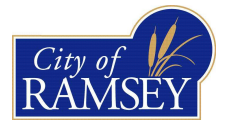
Mayor

ATTEST:

City Clerk

2015 STREET MAINTENANCE SEAL COAT PROJECTS

EXHIBIT A

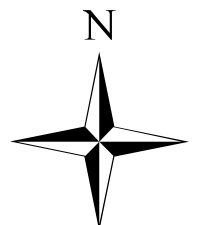
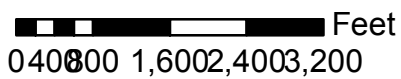


Legend

Streets2012

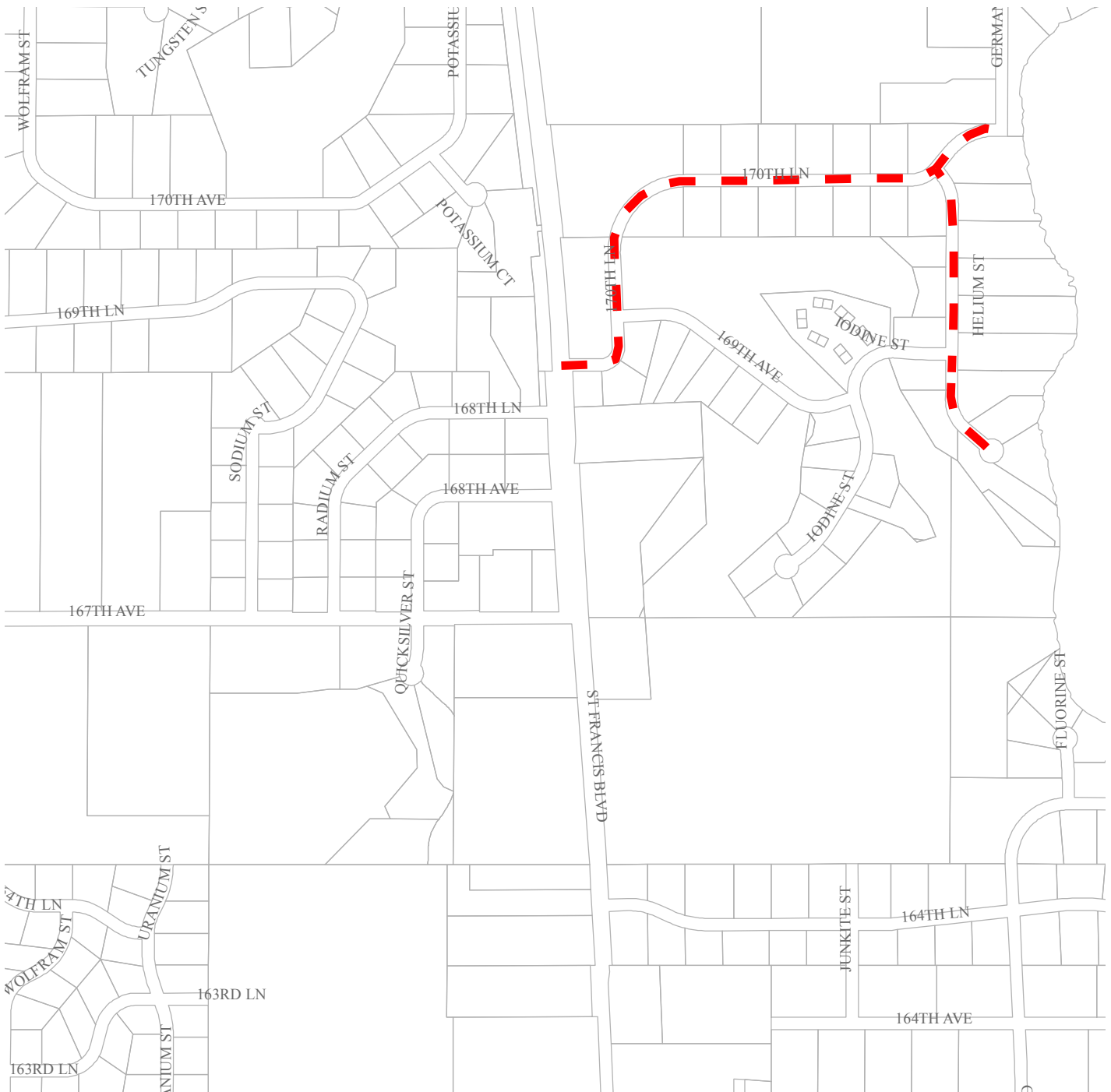
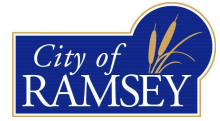
PRG_YR, PRG_TYP

- Crack seal
- Crack Seal + Seal Coat
- Crack Seal + Seal Coat + Fog Seal
- Crack Seal + Seal Coat - Traprock



2015 STREET MAINTENANCE SEAL COAT PROJECTS EXHIBIT

B

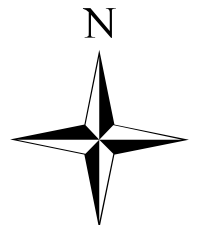
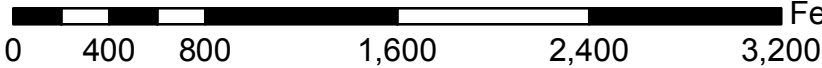


Legend

Streets2012

PRG_YR, PRG_TYP

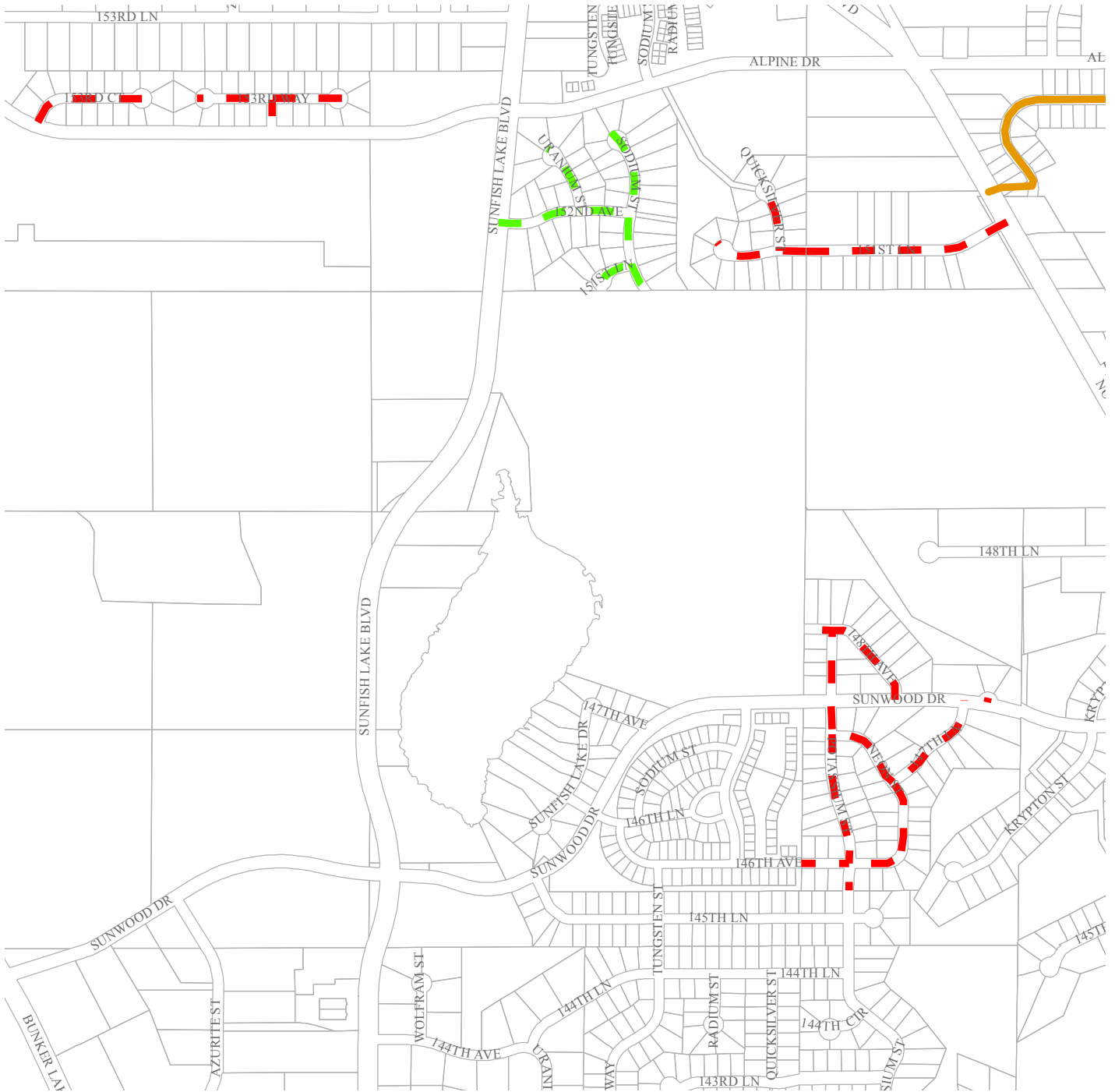
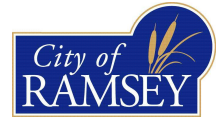
- Crack seal
- Crack Seal + Seal Coat
- Crack Seal + Seal Coat + Fog Seal
- Crack Seal + Seal Coat - Traprock



2015 STREET MAINTENANCE SEAL COAT PROJECTS

EXHIBIT





C

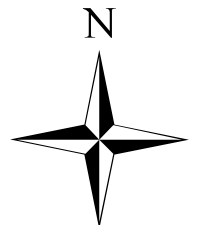
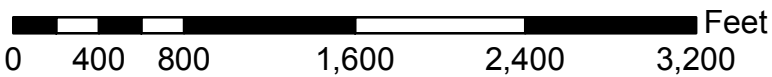


Legend

Streets2012

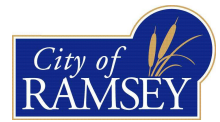
PRG_YR, PRG_TYP

-  Crack seal
-  Crack Seal + Seal Coat
-  Crack Seal + Seal Coat + Fog Seal
-  Crack Seal + Seal Coat - Traprock



2015 STREET MAINTENANCE SEAL COAT PROJECTS

EXHIBIT D

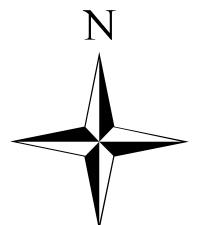
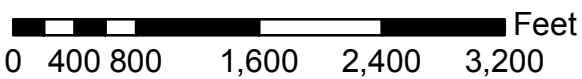


Legend

Streets2012

PRG_YR, PRG_TYP

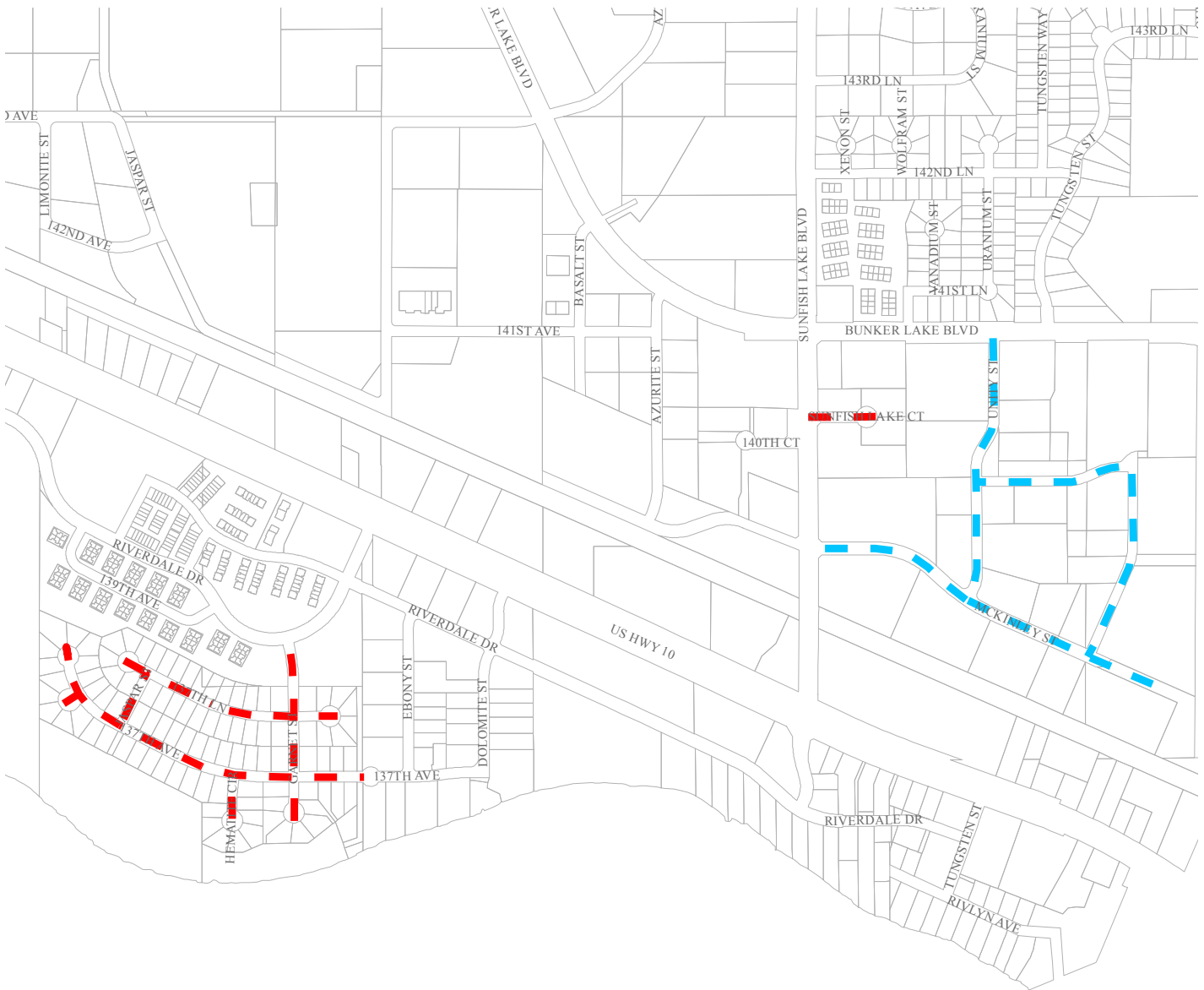
- Crack seal
- - - Crack Seal + Seal Coat
- - - Crack Seal + Seal Coat + Fog Seal
- - - Crack Seal + Seal Coat - Traprock



2015 STREET MAINTENANCE SEAL COAT PROJECTS

EXHIBIT





E

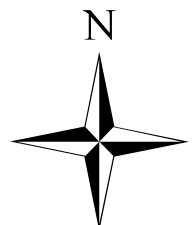
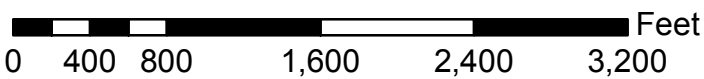


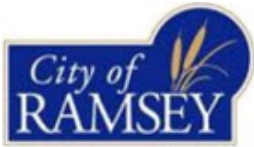
Legend

Streets2012

PRG_YR, PRG_TYP

-  Crack seal
-  Crack Seal + Seal Coat
-  Crack Seal + Seal Coat + Fog Seal
-  Crack Seal + Seal Coat - Traprock





Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7.3.

Meeting Date: 07/14/2015

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #15-07-174 Accepting Bids and Awarding a Contract for 2015 Street Maintenance Program Division B, Overlay Improvements; Improvement Project #15-00

Purpose/Background:

Purpose:

The purpose of this case is to accept bids and award a contract for Division B of the 2015 Street Maintenance Program, overlay improvements.

Background:

As part of the city's long-term Street Maintenance Program, various city streets receive overlay improvements each year to help maximize the life expectancy of street pavement sections. Overlaying streets helps to restore a portion of the structural integrity of the pavement sections, while also providing some of the benefits received from crackseal and sealcoat improvements.

The 2015 Street Maintenance Project proposes to overlay approximately 3 miles of bituminous surfaced public streets in various locations throughout the City. Attached are Exhibits A through C which show the locations of all streets proposed to be improved with Division B of the 2015 Street Maintenance Program.

Bids were opened on July 9th. A total of seven bids were received and were checked for errors and omissions. No adjustments were required. The bids received were competitive and favorable. A tabulation of the seven bids received is below.

| CONTRACTOR | TOTAL BID |
|-----------------------------|------------------|
| Hardrives, Inc | \$311,312.19 |
| Rum River Contracting Co. | \$329,868.04 |
| North Valley, Inc. | \$332,460.03 |
| Park Construction Company | \$332,516.00 |
| Midwest Asphalt Corporation | \$343,418.00 |
| Northwest Asphalt, Inc. | \$348,934.66 |
| Valley Paving, Inc. | \$369,249.44 |
| Engineer's Estimate | \$379,623.00 |

Upon acceptance of bids and award of a contract, staff will obtain a project schedule from the contractor for posting on the City web site and conveying to adjacent property owners via U.S. mail.

The earliest work could likely commence would be July 27th. All work must be completed by September 11th.

Notification:

Advertisements for bids were published in the Anoka Union Herald and in Finance and Commerce on June 12th, 19th, and 26th.

Observations/Alternatives:

Observations:

The streets identified for receiving overlay improvements with Division B of the 2015 Street Maintenance Program were selected by City staff based on criteria including their Pavement and Surface Evaluation Rating (PASER), date of construction, previous maintenance history, project scope, and other less tangible criteria.

Alternatives:

Alternative #1 - Motion adopting Resolution #15-07-174 accepting bids and awarding a contract for 2015 Street Maintenance Program Division B, Overlay Improvements; Improvement Project #15-00.

Alternative #2 - Motion denying adoption of Resolution #15-07-174 at this time.

Funding Source:

A total of \$500,000 was bonded for overlaying streets in 2015. The low bid was received from Hardrives, Inc. in the amount of \$311,312.19 leaving \$188,687.81 available to cover indirect project costs including administrative, engineering, finance, and legal fees, and for completing other programmed Street Maintenance Program projects over the 5 year program period. Street Reconstruction Bond funds for the long-term Street Maintenance Program were secured based on a 5 year program. These funds may therefore be used anytime during the 5 year program, but only for previously identified projects. New projects cannot be added to the program. Staff will therefore review the current program to determine which projects the excess funds can be allocated to over the remainder of the 5 year program.

Special assessments are proposed to fund a portion of the Division B 2015 Street Maintenance Program improvements. The Assessment Hearing is scheduled for October 13, 2015. Before then, staff will review the preliminary assessment roll to determine if adjustments may be warranted to account for anticipated construction costs, and to determine if any parcels should be removed from the assessment roll prior to the Assessment Hearing based on comments received from several property owners since the preliminary assessment roll was adopted. Staff is also awaiting the results of the special benefit appraisal consultation which may have an impact on final assessment amounts.

Recommendation:

Staff recommends Alternative Action #1.

Action:

Motion to accept or deny adoption of Resolution #15-07-174.

Attachments

Res 15 07 174

Exhibits A - C

Form Review

Inbox

Len Linton

Diana Lund

Kurt Ulrich

Form Started By: Bruce Westby

Final Approval Date: 07/09/2015

Reviewed By

Len Linton

Diana Lund

Kurt Ulrich

Date

07/09/2015 02:15 PM

07/09/2015 02:21 PM

07/09/2015 03:10 PM

Started On: 07/07/2015 05:26 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #15-07-174

RESOLUTION ACCEPTING BIDS AND AWARDING A CONTRACT FOR 2015 STREET MAINTENANCE PROGRAM DIVISION B, OVERLAY IMPROVEMENTS; IMPROVEMENT PROJECT #15-00

WHEREAS, pursuant to a resolution of the City Council adopted February 10th, 2015, a Feasibility Report was prepared by the City Engineer with reference to proposed bituminous pavement overlay improvements to numerous public street segments within the City of Ramsey as Division B of the 2015 Street Maintenance Program, including other appurtenant work as needed; and

WHEREAS, pursuant to a resolution of the City Council adopted March 10th, 2015, the Feasibility Report was received and accepted, and a Public Hearing was ordered for March 24th, 2015 at 7 p.m., where the City Council considered the proposed improvements for said streets in accordance with the Feasibility Report; and

WHEREAS, the City Clerk gave mailed and published notice of such hearing and improvements as required by law and on March 24th, 2015, the City Council conducted a public hearing for the proposed improvements; and

WHEREAS, pursuant to a resolution of the City Council adopted March 24th, 2015, the City Engineer was designated as the engineer for the proposed improvements and was ordered to prepare plans and specifications with reference to 2015 Street Maintenance Program Division B, Overlay Improvements; Improvement Project #15-00; and

WHEREAS, pursuant to a resolution of the City Council adopted June 9, 2015, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, benefiting properties are proposed to be assessed for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429; and

WHEREAS, bids were received, opened, and tabulated on July 9, 2015, and the following bids were found to comply with the advertisement for bids; and

| CONTRACTOR | TOTAL BID |
|-----------------------------|----------------------|
| Hardrives, Inc | \$311,312.19 |
| Rum River Contracting Co. | \$329,868.04 |
| North Valley, Inc. | \$332,460.03 |
| Park Construction Company | \$332,516.00 |
| Midwest Asphalt Corporation | \$343,418.00 |
| Northwest Asphalt, Inc. | \$348,934.66 |

RESOLUTION #15-07-174

| | |
|---------------------|--------------|
| Valley Paving, Inc. | \$369,249.44 |
| Engineer's Estimate | \$379,623.00 |

WHEREAS, the bid of Hardives, Inc. of Rogers, Minnesota, in the amount of \$311,312.19 for the base bid for the construction of said improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted.

WHEREAS, benefiting properties are proposed to be assessed for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429, and in accordance with Chapter 8 of the City Charter, applicable City codes, and the City of Ramsey's adopted Special Assessments Policy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.
- 2) The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids at such time that a contract has been executed.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of July, 2015.

Mayor

ATTEST:

City Clerk

Meeting Date: 07/14/2015

By: Tim Gladhill, Community Development

Information

Title:

Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 6228 Highway 10 NW; Case of Country Side Services of Minnesota, Inc.

Purpose/Background:

The City has received an application from Country Side Services of Minnesota, Inc., requesting a conditional use permit (CUP) to exceed sign size restrictions for their parcel located at 6228 Highway 10 NW (the "Subject Property").

The Subject Property is vacant and located directly adjacent to the east of Country Side Services' current site. The Applicant desires to add a twenty-eight (28) square foot dynamic display sign to an existing 105 square foot sign. Staff finds the request reasonable for the Highway 10 Corridor.

Notification:

In accordance with State statute, Staff attempted to notify property owners within 350 feet of the subject property of the public hearing via Standard US Mail. The Public Hearing was also noticed in the Anoka County Union Herald, the City's official newsletter for public notices.

Observations/Alternatives:

The request will add square footage to the bottom of an existing sign located along Highway 10. The request will not add any height to the existing sign. The dynamic display must abide by all other regulations found within City Code Chapter 117 Division 8 (Signs).

Approval of the request appears to be consistent with past similar approvals. This process, required by City Code, simply allows the Planning Commission to review the request on a site specific nature, attach reasonable conditions, and provide an enforcement tool in the event the proposed use is not being used consistent with City Code.

Alternatives

Option 1: Adopt Resolutions #15-07-169 and #15-07-170 approving a Conditional Use Permit for a twenty-eight (28) square foot dynamic display added to an existing 105 square foot sign. The Subject Property has frontage along two (2) public roads and thus would be eligible for two (2) signs. A second ground sign already exists on the site.

Option 2: Deny the request. The proposed signage appears reasonable in size. The proposed location of the sign is not within the vision clearance triangle nor within any easement. Staff does not support this option.

Funding Source:

All costs associated with reviewing the application are the responsibility of the Applicant.

Recommendation:

The Planning Commission is scheduled to hold a Public Hearing on the request for a conditional use permit to exceed the square footage limitation for a ground sign in a business type district on the evening of Thursday, July 9. Staff will provide a verbal update of the Planning Commission recommendation at the meeting. Staff is attempting to work with the Applicant to meet certain deadlines for completion. Staff recommends approval of the request.

Staff is in the process of developing a potential amendment to the City's sign regulations. One potential outcome of this exercise is to increase the maximum square footage allowed, which would reduce the number of conditional use permit requests forwarded to the Planning Commission. Staff would develop standards based off of previous conditional use permit approvals.

Action:

Motion to adopt Resolution #15-07-169 approving Findings of Fact #0951 and Resolution #15-07-170 relating to Country Side Services of Minnesota, Inc.'s request for a conditional use permit to exceed sign size restrictions established in City Code.

Attachments

[Site Location Map](#)

[Application Packet](#)

[Resolution #15-07-169 DRAFT Findings of Fact](#)

[Resolution #15-07-170 DRAFT Conditional Use Permit](#)

Form Review

Inbox

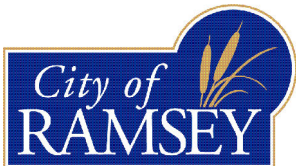
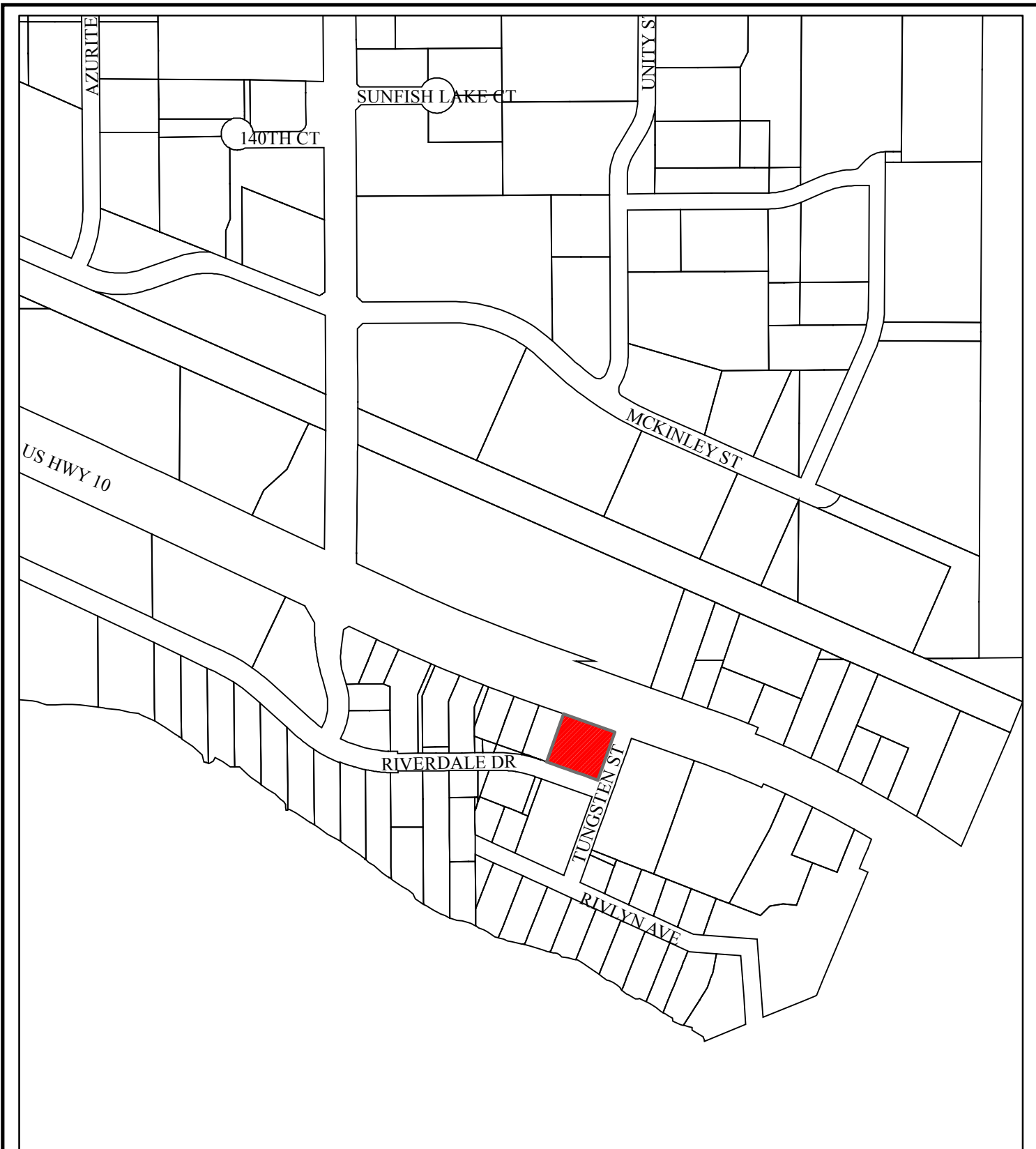
Tim Gladhill (Originator)
Chris Anderson
Kurt Ulrich
Form Started By: Tim Gladhill
Final Approval Date: 07/09/2015

Reviewed By

Tim Gladhill
Chris Anderson
Kurt Ulrich

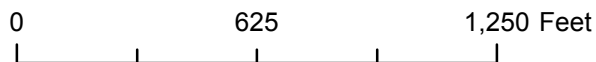
Date

07/08/2015 04:24 PM
07/08/2015 04:50 PM
07/09/2015 01:22 PM
Started On: 07/02/2015 03:05 PM



6228 Highway 10 NW
35-32-25-32-0015

Legend
Site
Parcels





From: **Chris Barta** Chris@franklinoutdoor.com
Subject: **Digital Specs**
Date: April 30, 2015 at 9:19 AM
To: countrysideservices@yahoo.com

Description

- **Display Specifications:**

Cabinet Size - 1'-10.125" H x 13'-11" W x 7" D

Display Size - 1'-6.875" H x 13'-7.75" W

Pixel Pitch - 20

Pixel Type - ~~Red~~ Monochromatic, Grey Scale *Full Color*

Physical Pixel Matrix - 24H x 208W

Physical Pixel Count - 4992

Physical Pixels/Sq Ft - 232.3

LEDs/Sq Ft - 929

Colors Per Pixel - 4-R

Number of Colors - 256

Brightness - 9000 NITS

Viewing Angles - 160° H & 60° V

Character Height - 5.75 ins., 41 Characters/Line, 3 Lines

Viewing Distance - 287.5 ft.

- **Cabinet Specifications:**

1 Primary Sign(s) and 1 Secondary Sign(s)

Front Service w/ Hinged Door

Cabinet Type - Aluminum

Standard Mounting

Cabinet Color - Black

Approximate Weight - 216 lbs. **(per face)**

- **Electrical Specifications: (per face)**

Max. Total Watts - 998 W, Max. Watts/Pixel - 0.2 W, Max. Total Amps - 8.32 A

Avg. Total Watts - 329 W, Avg. Watts/Pixel - 0.07 W, Avg. Total Amps - 2.75 A

* Power to each sign face must meet NEC requirements.

- **Included Options:**

Prime Vue Control Operating System

Phone Support

64-bit Processing

1 Wireless RF Bridge Set(s)

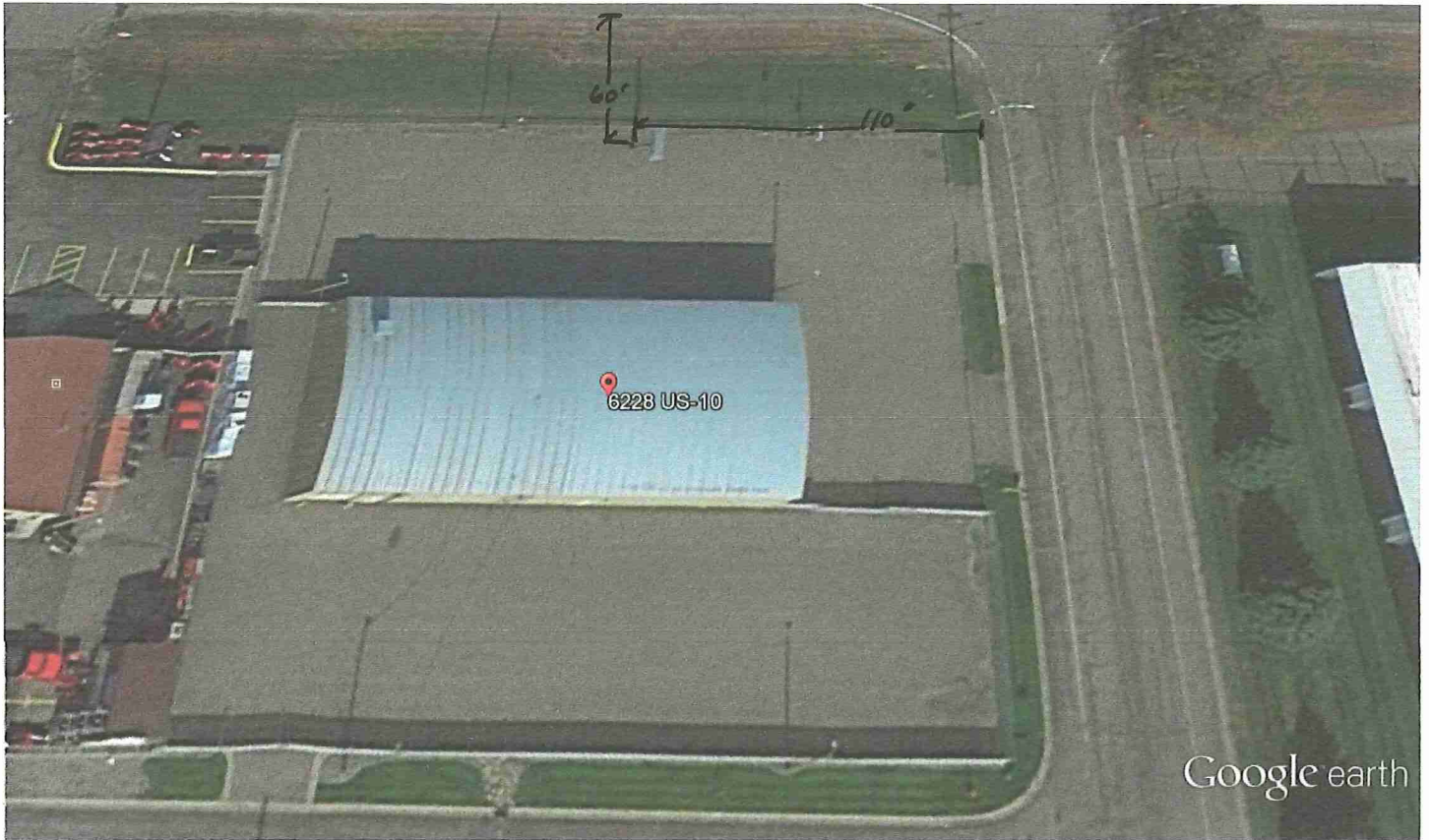
Parts Warranty - 5 Years

Labor Warranty - 5 Years

Temperature Probe

Photocell

- **Comments:**



Google earth

feet
meters

100

50



RESOLUTION #15-07-169

A RESOLUTION ADOPTING FINDINGS OF FACT #0951 RELATING TO A REQUEST FROM COUNTRYSIDE SERVICES FOR A CONDITIONAL USE PERMIT TO EXCEED SIGN SIZE RESTRICTIONS TO BE LOCATED AT 6228 HIGHWAY 10 NW

WHEREAS, the City of Ramsey received an application from Countryside Services for a conditional use permit to exceed the sign size restrictions on the property generally 6228 Highway 10 NW and legally described as follows:

Lot 11, Auditor's Subdivision 96, Anoka County, Minnesota

("Subject Property")

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That Countryside Services, hereinafter referred to as "Applicant," properly applied for a conditional use permit (the "Permit") to exceed the allotted square footage for a sign in the E-1 Employment District.
2. That the Applicant appeared before the Ramsey Planning Commission for a public hearing pursuant to Section 117-51 (Conditional Use Permits) of the City Code on July 9, 2015, and that said public hearing was properly advertised, and that the minutes of said public hearing are hereby incorporated as a part of these findings by reference.
3. That the Subject Property is approximately 0.88 acres in size.
4. That the lot has frontage along two (2) public streets, Highway 10 and Tungsten Street NW.
5. That City Code Section 117-519 (Business type districts) states that the gross surface area of a ground sign shall not exceed 100 square feet for each exposed face nor exceed an aggregate gross surface area of 200 square feet.
6. That the Applicant is proposing to add a 28 square foot dynamic display to an existing 105 square foot ground sign that would result in a ground sign measuring 133 square feet (266 square foot aggregate).
7. That a conditional use permit to exceed sign size restrictions will/will not grant the Applicant special privileges that are denied by the City Code to other properties in the residential area.
8. That the proposed sign will meet all other City Code provisions applicable to the proposed sign.
9. That the proposed increase in sign square footage will/will not be designed so as to be harmonious and appropriate in appearance with the existing or intended character of the vicinity and will/will not change the essential character of the area.
10. That the proposed increase in sign square footage will/will not adversely impact traffic in the area.

11. That the proposed increase in sign square footage will/will not be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the use or to the public welfare.
12. That the proposed increase in sign square footage will/will not substantially impair the use, enjoyment, or market value of surrounding properties.
13. That the proposed increase in sign square footage will/will not be hazardous or disturbing to existing or future neighboring uses.
14. That the proposed increase in sign square footage will/will not create excessive additional requirements at public cost for public facilities and services, and it will/will not be detrimental to the economic welfare of the community.
15. That the proposed increase in sign square footage will/will not involve activities and uses that will be detrimental to any persons, property, or the general welfare by reason of excessive production of glare.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 9TH day of July, 2015.

Mayor

ATTEST:

City Clerk

Councilmember ___ introduced the following resolution and moved for its adoption:

RESOLUTION #15-07-170

A RESOLUTION APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT TO COUNTRY SIDE SERVICES OF MINNESOTA, INC. BASED ON FINDINGS OF FACT #0951 AND DECLARING TERMS OF PERMIT TO EXCEED SIGN REGULATIONS ESTABLISHED IN CITY CODE.

WHEREAS, Country Side Services of Minnesota, Inc. properly applied for a conditional use permit to exceed sign size restrictions as established in City Code on the property generally known as 6228 Highway 10 NW and legally described as follows:

Lot 11, Auditor's Subdivision 96, Anoka County, Minnesota

("Subject Property")

WHEREAS, the Planning Commission met on July 9, 2015, conducted a public hearing, and recommended City Council approve the request.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. Based on Findings of Fact #0951, a conditional use permit ("Permit") to exceed allotted square footage is hereby granted to Country Side Services of Minnesota, Inc. ("Permittee").
2. The **Permittee** is herein granted permission to erect one (1) permanent sign (the "Sign") on the **Subject Property**.
3. The **Sign** erected on the **Subject Property** shall not exceed one hundred thirty-three (133) square feet in size.
4. The installation of the **Sign** on the **Subject Property** requires a Sign Permit from the City of Ramsey (the "City").
5. The **Permittee** shall not install the **Sign** within the vision clearance triangle as defined in Section 117-348 (g) of Ramsey City nor within any easement on the **Subject Property**.
6. The sign shall be properly constructed and maintained in accordance with Division 8 (Signs) of the Ramsey City Code.
7. The **Permittee** shall be responsible for all **City** costs incurred in administering and enforcing this **Permit**.
8. The City Administrator, or his/her designee, shall have the right to inspect the **Subject Property** for compliance and safety purposes annually or at any time, upon reasonable request.

9. Should any provision of this **Permit** be declared void or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.
10. This **Permit** shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the **City** and the **Permittee**.
11. That if the **Permittee** or its successors or assigns violates any material term or condition of this **Permit** it is grounds for suspension or revocation hereof consistent with applicable law, if the City Council reasonably determines that continued operation of the facility places the public health, safety or welfare or the environment in jeopardy or creates a public nuisance due to odors, litter, debris or other nuisance factors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Shryock, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 9th day of July, 2015.

Country Side Services of Minnesota, Inc. hereby acknowledges receipt of this permit and has reviewed the conditions of this permit and has agreed to comply with the terms of this permit.

Country Side Services of Minnesota, Inc.

By: _____

Its: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this _____ day of _____, _____, before me a Notary Public, personally appeared _____, the _____ of Country Side Services of Minnesota, Inc., a Minnesota domestic business corporation, on behalf of this corporation.

Notary Public

CITY OF RAMSEY:

By: _____
Mayor

By: _____
City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, _____, before me a Notary Public personally appeared Sarah Strommen and JoAnn M Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said Sarah Strommen and JoAnn M Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

Meeting Date: 07/14/2015

By: Tim Gladhill, Community Development

Information

Title:

Adopt Ordinance #15-12 Amending City Code Chapter 10 (Animals) and Section 117-111 (R-1 Residential District) Amending Approval Process for Certain Animals

Purpose/Background:

The purpose of this case is to adopt Ordinance #15-12. The intent of Ordinance #15-12 is to revise the approval process for the following requests:

1. Four (4) or more dogs
2. Horses on 1.5 to 2.99 acres
3. Beekeeping
4. Non-Traditional Domestic or Exotic Animals
5. Wild Animals

Each of these types of requests currently requires the issuance of a Conditional Use Permit. Based on a number of recent reviews with the Planning Commission and feedback from potential Applicants, the following Ordinance was developed to consider reducing the timeframe and costs to process the requests above. With the exception of the wild animal category, the Ordinance would either streamline or eliminate the process for approval. Please note that the draft ordinance would remove the Planning Commission from the review process for the above requests, again with the exception of wild animals.

The Ordinance was introduced by the City Council on June 28 and is now eligible for adoption.

Notification:

A notification regarding the Public Hearing held on June 4, 2015 was published in the Anoka County UnionHerald.

Observations/Alternatives:

Observations

Ordinance #15-12 recommends approval processes as follows:

1. Conditional Use Permit: Wild Animals
2. License: Four (4) or more dogs, Beekeeping, and Non-Traditional but domestic animals (exotic)
3. Administrative approval: Horses on lots of at least 1.5 acres.

When considering the appropriate process, Staff used the following assumptions for tools available to the City to process these requests:

1. Conditional Use Permit: used when the City desires the highest degree of public comment, flexibility in attaching reasonable conditions, and ultimate approval authority. The Planning Commission would be part of this review.
2. License: used when request is routine in nature but still desires some opportunity for public comment and City Council approval (non-administrative approvals). The Planning Commission would not be part of this review process.
3. Permitted use without license: when the request is so routine that public comment and City Council approval is not necessary.

The following definitions apply to the request:

1. Horse: any stallion, mare, gelding, foal, pony, donkey, ass, burro, mule, or animal of horse kind.
2. Non-Traditional or Exotic Animals: City Code definition; those animals that are not normally considered to be domesticated but are not wild animals as defined by code. Commentary; this category is established for those animals that are not traditionally considered as a domestic pet but do not necessarily possess the safety concern as a wild animal.
3. Wild Animal: a mammal, large or poisonous reptile and bird that, in their uncaptured wild state, have the physical capacity to be dangerous to the safety and welfare of any person or property. Note: this definition is recommended to be revised as reflected in the current draft of the ordinance.

Detailed performance standards and maximum number of animals allowed per parcel are included in the enclosed attachments.

Alternatives

Alternative #1 - Adopt Ordinance #15-12. This ordinance is being brought forward based on Planning Commission and City Council suggestion. Staff recommends that some form of ordinance modifying the approval process should be adopted.

Alternative #2 - Adopt a revised Ordinance #15-12. Potential revisions to the draft ordinance could include further modifications to the approval process. Other than minor language and typographical revisions, the Planning Commission and City Council did not recommend any further modifications.

Alternative #3 - Table action on this recommendation and provide Staff with additional direction to provide further modifications. As the ordinance is somewhat complex and this is the first time the City Council has considered the ordinance, Staff would fully support this option as well.

Alternative #4 - Do not adopt Ordinance #15-12. As the Ordinance has already been introduced, Staff does not recommend this option.

Funding Source:

This case is being handled as part of normal Staff duties.

Recommendation:

The Planning Commission recommends that the City Council adopt Ordinance #15-12 as currently drafted. A copy of the minutes from the Planning Commission Meeting are attached for review.

Action:

Motion to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #15-12.

Roll Call Vote:

Councilmember Johns
Councilmember Riley
Councilmember Shryock
Councilmember Williams
Councilmember Kuzma
Councilmember LeTourneau
Mayor Strommen

Attachments

Summary of Proposed Changes

DRAFT Planning Commission Minutes dated June 11, 2015

DRAFT City Council Minutes dated June 28, 2015

Ordinance #15-12

Form Review

Inbox

Tim Gladhill (Originator)
Chris Anderson
Kurt Ulrich
Form Started By: Tim Gladhill
Final Approval Date: 07/09/2015

Reviewed By

Tim Gladhill
Chris Anderson
Kurt Ulrich

Date

07/08/2015 01:40 PM
07/08/2015 02:50 PM
07/09/2015 01:26 PM
Started On: 07/07/2015 10:40 AM

**Ramsey City Code Chapter 10 (Animals)
Summary of Proposed Changes (2015)**

Ordinance #15-12 amends the Process for Approval for certain animal requests. This is a procedural amendment and does not make any policy changes to performance standards.

| Standard | Current | Proposed | Justification |
|--------------------------------|--|--|--|
| Four (4) or more dogs | Conditional Use Permit <ul style="list-style-type: none"> • \$200 Application Fee • \$800 Escrow (unused portions refunded) • Planning Commission • City Council | Administrative Kennel License <ul style="list-style-type: none"> • \$200 Application Fee • City Council | <ul style="list-style-type: none"> • Shorter review period • Lower cost • Still allows public input |
| Horses on 1.5 to 2.99 acres | Conditional Use Permit <ul style="list-style-type: none"> • \$200 Application Fee • \$800 Escrow (unused portions refunded) • Planning Commission • City Council | No permit or license <ul style="list-style-type: none"> • Administrative Approval | <ul style="list-style-type: none"> • Shorter review period • Lower cost • Additional process not necessary based on previous application review |
| Beekeeping | Conditional Use Permit <ul style="list-style-type: none"> • \$200 Application Fee • \$800 Escrow (unused portions refunded) • Planning Commission • City Council | Beekeeping License <ul style="list-style-type: none"> • \$200 Application Fee • City Council | <ul style="list-style-type: none"> • Shorter review period • Lower cost • Still allows public input |
| Non-Traditional/Exotic Animals | Conditional Use Permit <ul style="list-style-type: none"> • \$200 Application Fee • \$800 Escrow (unused portions refunded) • Planning Commission • City Council | Exotic Animal License <ul style="list-style-type: none"> • \$200 Application Fee • City Council | <ul style="list-style-type: none"> • Shorter review period • Lower cost • Still allows public input • Added layer of protection in review process • Eliminates policy judgements by Staff |
| Wild Animals | Conditional Use Permit <ul style="list-style-type: none"> • \$200 Application Fee • \$800 Escrow (unused portions refunded) • Planning Commission • City Council | Conditional Use Permit (correct conflicting language in code). <ul style="list-style-type: none"> • \$200 Application Fee • \$800 Escrow (unused portions refunded) • Planning Commission • City Council | <ul style="list-style-type: none"> • No policy changes proposed • Correcting existing language to match existing process |

5.05: Public Hearing: Consider Ordinance #15-12 Amending City Code Chapter 10 (Animals) and Section 117-111 (R-1 Residential District) Amending Approval Process for Certain Animals.

Public Hearing

Chairperson Levine called the public hearing to order at 7:32 p.m.

Presentation

Community Development Director Gladhill presented the staff report stating the purpose of this case is to hold a Public Hearing and provide a recommendation to the City Council for Ordinance #15-12. The intent of this Ordinance was to revise the approval process for the following requests:

1. Four (4) of more dogs
2. Horses on 1.5 to 2.99 acres
3. Beekeeping
4. Non-Traditional Domestic or Exotic Animals
5. Wild Animals

Community Development Director Gladhill commented each of these types of requests currently requires the issuance of a Conditional Use Permit (CUP). Based on a number of recent reviews with the Planning Commission and feedback from potential applicants, the following Ordinance was developed to consider reducing the timeframe and costs to processing the requests above. With the exception of the wild animal category, the Ordinance would either streamline or eliminate the process for approval. Please note that the draft Ordinance would remove the Planning Commission from the review process for the above requests, with the exception of wild animals. Staff discussed the proposed Ordinance in further detail and suggested the Commission recommend approval.

Citizen Input

Julie Chutes, 7652 158th Avenue NW, requested the Commission consider the proposed Ordinance to eliminate the Conditional Use Permit process for residents requesting horses on 1.5 to 2.99 acres.

Julia Randall, 7960 171st Lane NW, explained that the conditional use permitting process was quite expensive. She stated that her family could not continue to pay \$400 a month to board her horses. She discussed the numerous health benefits that horses have offered her. She encouraged the Commission to allow homeowners to have two horses on 1.5 to 2.99 acre lots.

Anna _____, 158th Avenue NW, commented that the \$1,000 conditional use permit fee would be much better spent going towards hay and feed for horses. She discussed the benefits of being able to tend to her horse on her own land, versus the expense of boarding. She expressed frustration that some homeowners in Ramsey already had horses on lots less than 2 acres.

Ms. Chutes explained that horses were very important to both of these girls. She indicated she had the support of her neighbors and requested the Commission allow horses on her land.

Motion by Commissioner Bauer, seconded by Commissioner Brauer, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Andrusko, Bauer, Brauer, Maul, Nosan, and VanScoy. Voting No: None. Absent: None.

Chairperson Levine closed the public hearing closed at 7:47 p.m.

Commission Business

Commissioner Bauer supported the comments made by the girls.

Commissioner Brauer understood the girls' frustration and it did appear that the rules were being applied unfairly with regard to horses.

Commissioner Bauer questioned how wild animals was defined within City Code.

Community Development Director Gladhill discussed how City Code defined wild and domestic animals.

Commissioner Brauer asked if spider and fish families should be written into City Code as wild animals.

Community Development Director Gladhill stated this determination would have to be made by the Commission.

Commissioner VanScoy inquired if land acreage was based on a gross or net calculation.

Community Development Director Gladhill commented that this would be a gross calculation.

Commissioner VanScoy supported staff's recommendation and the proposed Ordinance amendments. He questioned how staff would license non-traditional wild animals and asked if conditions could be placed on these permits.

Community Development Director Gladhill indicated a license was similar to a conditional use permit. He reported that an annual renewal would not be required by the City Council.

Commissioner VanScoy understood that the City would allow a residential lot to have up to six hives. He asked if the City would be setting any requirements on the lot sizes to support these six hives.

City Planner Anderson stated property size does not come into play for bee keeping. He noted that staff has worked closely with the Minnesota Bee Keeping Association and the requirements within City Code were recommendations from this association.

Motion by Commissioner Bauer, seconded by Commissioner VanScoy, to recommend that City Council approval of Ordinance #15-12 Amending City Code Chapter 10 (Animals) and Section 117-111 (R-1 Residential District) Amending Approval Process for Certain Animals with the following revisions:

1. The definition of wild animal is revised to replace “a mammal, large or poisonous reptile and bird” with “a large or dangerous species”.
2. Any animal meeting the definition of horse in Article II shall be deleted from the text in Article I.
3. Correct a typographical error in Section 10-1 (f).

Further discussion

Commissioner Andrusko asked if the license would be tied to the land or the property owner.

Community Development Director Gladhill explained that the current Ordinance structure would run with the property owner and would not expire on a yearly basis.

Commissioner Nosan requested staff provide further information on the approval process for this Ordinance.

Community Development Director Gladhill discussed the approval timeline and noted when the Ordinance would be published. He anticipated that the Ordinance would be effective on August 17th.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, VanScoy, Andrusko, Brauer, Maul, and Nosan. Voting No: None. Absent: None.

7.02: Introduce Ordinance #15-12 Amending City Code Chapter 10 (Animals) and Section 117-111 (R-1 Residential District) Amending Approval Process for Certain Animals

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Ordinance #15-12 which would revise the approval process for certain animals such as four or more dogs, horses on 1.5 to 2.99 acres, beekeeping, and non-traditional domestic or exotic animals.

Councilmember Kuzma questioned how this would apply to the Game Fair.

Community Development Director Gladhill stated that this would not apply to the Game Fair and that activity would be instead continued to be governed through the transient merchant license.

Mayor Strommen confirmed with staff that the Game Fair issue would come back before the Council in the future for discussion.

Motion by Councilmember Riley, seconded by Councilmember Johns, to introduce Ordinance #15-12 Amending Chapter 10 (Animals) and Chapter 117 (Zoning and Subdivisions) of the Ramsey City Code Amending the Procedure for Approval for Certain Animals and Number of Animals.

Further discussion: Councilmember LeTourneau stated that while streamlining makes sense, he questioned where the streamlining would occur if the item already occurs on the consent agenda of the Council.

Community Development Director explained that the streamlining would occur with the categories of administrative approval and licensing, rather than requiring all applications to go through the Planning Commission as well.

Mayor Strommen stated that the Planning Commission recommended approval and is therefore comfortable with the process.

Councilmember Johns commended staff for this amendment which will reduce costs to residents that wish to keep some of the animals on the list.

Councilmember Shryock questioned when the public would be able to comment on requests.

Community Development Director explained the notification process that would be followed for different types of requests under the ordinance.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Johns, Kuzma, LeTourneau, Shryock, and Williams. Voting No: None.

**ORDINANCE #15-12
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

AN ORDINANCE AMENDING CHAPTER 10 (ANIMALS) AND CHAPTER 117 (ZONING AND SUBDIVISIONS) OF THE RAMSEY CITY CODE AMENDING THE PROCEDURE FOR APPROVAL FOR CERTAIN ANIMALS AND NUMBER OF ANIMALS.

The City of Ramsey Ordains:

SECTION 1 AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2 AMENDMENTS

Chapter 10 is amended to revise the following language (added language underlined, deleted language ~~strike through~~):

Chapter 10 - ANIMALS (with redlined/tracked changes plus commentary)

FOOTNOTE(S):

--- (1) ---

State Law reference— General authority relative to animals, Minn. Stats. §§ 410.33, 412.221, subd. 21; animal health, Minn. Stats. ch. 35; dogs and cats, Minn. Stats. ch. 347; cruelty to animals, Minn. Stats. § 343.20 et seq.; stray animals and companion animals, Minn. Stats. ch. 346. [\(Back\)](#)

ARTICLE I. - IN GENERAL

Sec. 10-1. - Keeping of certain animals, livestock and poultry.

~~(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:~~

~~*Pony means a horse that does not exceed 54 inches or 13.2 hands in height.*~~

~~(ab) *Animals on less than three acres.* None of the following animals shall be maintained on any parcel of land in the city that is not at least 3.0 acres (130,680 square feet) in size: ~~horses,~~ llamas, cows, mules, donkeys, burros, ~~ponies,~~ goats, pigs, sheep, lambs, turkey, geese and ducks. EXCEPTION: Chickens (hens only, no roosters or crowing hens) may be maintained on parcels less than three acres. The following chart prescribes the number of chickens that can be maintained on lots of record to which the animal owner has fee title and desires to maintain chickens:~~

| Lot Size | Number of Chickens Permitted (no roosters or crowing hens) |
|--------------------|---|
| 0.00 to 0.24 Acres | 6 |

| | |
|--------------------|----|
| 0.25 to 0.49 Acres | 8 |
| 0.50 to 0.74 Acres | 12 |
| 0.75 to 0.99 Acres | 16 |
| 1.00 to 1.24 Acres | 20 |
| 1.25 to 1.49 Acres | 24 |
| 1.50 to 1.74 Acres | 28 |
| 1.75 to 1.99 Acres | 32 |
| 2.00 to 2.24 Acres | 36 |
| 2.25 to 2.49 Acres | 40 |
| 2.50 to 2.74 Acres | 44 |
| 2.75 to 2.99 Acres | 48 |

(c) *Animal unit.* Animal unit is defined as a measure used to compare differences in production of animal wastes. The following chart establishes the number of animal units assigned to certain livestock and poultry:

| Animal | Number of Units |
|---|-----------------|
| Cow | 1.5 |
| Horse, mule , llama, alpaca | 1.0 |
| Donkey, burro, pony , goat, pig, sheep, lamb | 0.5 |
| Turkey, goose | 0.1 |
| Chicken, duck | 0.04 |

(d) *Permitted animals.*

- (1) The following chart prescribes the number of animal units that can be maintained on lots of record to which the animal owner has fee title and desires to maintain a mix of livestock, equines, poultry, or fowl (refer to section 10-24 for regulations for maintaining horses ~~or equines exclusively~~):

| Parcel Size | Number of Animal Units Allowed |
|---------------------------------|--------------------------------|
| 3 acres (130,680 square feet) | 2 |
| 5 acres (217,800 square feet) | 3 |
| 10 acres (435,600 square feet) | 5 |
| 15 acres (653,400 square feet) | 7 |
| 20 acres+ (871,200 square feet) | No limitation |

- (2) Maintenance of more animals than the prescribed number in subsection (d)(1) of this section is permitted only with a conditional use permit in accordance with section 117-50

(e) *Non-traditional or exotic animals.*

- (1) Non-traditional or exotic animals are those that are not normally considered to be domesticated but are not wild animals as defined in section 10-119. A person may keep a non-traditional or exotic animal as defined herein only upon issuance of ~~a conditional use permit in accordance with section 117-50~~ non-traditional animal license. In determining whether an animal is considered non-traditional or exotic, it shall be the responsibility of the applicant to supply the city with the necessary data and information to reasonably prove that the animal is not dangerous in captivity. This information shall be part of the public record and shall be discussed as part of the ~~conditional use permit review~~ non-traditional animal license.
- (2) In reviewing a request to keep non-traditional or exotic animals, the city may impose conditions and restrictions as it finds necessary, including but not limited to the following:
- Restrictions on the number and type of animals;
 - Setbacks greater than those required in section 10-23 or the underlying zoning district for the property in question;
 - Restrictions on the size, height, and type of enclosures;
 - Screening or landscaping of the proposed use.
- (3) The applicant must also submit a copy of all permits required from any other regulatory agencies.

(4) Non-traditional animal license process.

- a. Application. The application for a license shall contain the following information; name, address, and telephone number of applicant; the address of the location, and a sketch plan

of the premises where the animals will be maintained include how the owner will demonstrate compliance with the standards of this section.

b. Processing application. The application must be filed with the zoning administrator together with the permit fee thirty (30) days prior to a City Council meeting. Following an inspection of the premises proposed to be licensed, the zoning administrator shall make a recommendation to the City Council to approve or deny the application. The City Council shall hold a Public Hearing and make the final decision on the application.

c. Term and transfer. The license shall be valid without renewal provided that the applicant complies with the terms of the license. Licenses under this Chapter may not be transferred from person to person or from place to place.

d. Revocation. The council may revoke any license issued under this article upon adequate notice and a hearing before the council, if requested, on the following grounds: any violation of this Code; Material misstatement or misrepresentation in application for license or renewal thereof; Failure to keep the licensee's premises in an orderly, aesthetically pleasing manner as prescribed by the council and/or its designated representative; Failure to comply with the terms of the license.

(f) *Beekeeping.* Bee hives may be maintained on a parcel with the issuance of a ~~conditional use permit~~beekeeping license.

- (1) Hives may only be located on lots with an existing use.
- (2) No more than six hives may be located on a lot.
- (3) No hive shall exceed 20 cubic feet in volume.
- (4) No hive shall be located closer than three feet from any property line or within any easement, whichever is more restrictive.
- (5) No hive shall be located closer than ten feet from a neighboring, inhabited structure.
- (6) A constant supply of water shall be supplied or available to all hives.
- (7) A flyway barrier at least six feet in height shall shield any part of a property line that is within 25 feet of a hive. The flyway barrier shall consist of 100 percent opaque fencing, dense, year-round (coniferous) vegetation, existing structures, or combination thereof, and shall extend at least 25 feet beyond the hive.
- (8) Colonies shall be maintained in moveable frame hives with adequate space and management techniques to prevent overcrowding and swarming.
- (9) In any instance in which a colony exhibits unusually aggressive characteristics by stinging or attempting to sting without due provocation or exhibits an unusual disposition towards swarming, it shall be the duty of the beekeeper to requeen the colony. Queens shall be selected from stock bred for gentleness and nonswarming characteristics.

(10) Beekeeping license process.

a. Application. The application for a license shall contain the following information: name, address, and telephone number of applicant; the address of the location, and a sketch plan of the premises where the bee hives will be maintained include how the owner will demonstrate compliance with the standards of this section.

b. Processing application. The application must be filed with the zoning administrator together with the permit fee thirty (30) days prior to a City Council meeting. Following an inspection of the premises proposed to be licensed, the zoning administrator shall make a

recommendation to the City Council to approve or deny the application. The City Council shall hold a Public Hearing and make the final decision on the application.

c. Term and transfer. The license shall be valid without renewal provided that the applicant complies with the terms of the license. Licenses under this Chapter may not be transferred from person to person or from place to place.

d. Revocation. The council may revoke any license issued under this article upon adequate notice and a hearing before the council, if requested, on the following grounds: any violation of this Code; Material misstatement or misrepresentation in application for license or renewal thereof; Failure to keep the licensee's premises in an orderly, aesthetically pleasing manner as prescribed by the council and/or its designated representative; Failure to comply with the terms of the license.

(g) Miscellaneous Maintenance standards.

- (1) Chickens must be contained in an enclosure and said enclosure must be designed in accordance with City Code Chapter 117, Article II (Zoning) and MN State Building Code. The enclosure shall be counted as an accessory building when calculating total number of permitted accessory buildings on a property. The enclosure and surrounding grounds shall be maintained in a clean and sanitary condition and in good repair. Flies, rodents and noxious odors shall be controlled.
- (2) The enclosure shall remain completely enclosed to prevent unwanted intrusion by outside animals and migratory birds.
- (3) A confined exercise area must be provided for the animals. The exercise area shall be fenced off to prevent the animals from roaming at large.
- (4) Manure shall not be permitted to accumulate on the property. Manure shall be removed at least once per week, but while on the property shall be properly stored.

(h) Setbacks. All enclosures must maintain a minimum setback of ten feet from all property lines and must maintain a minimum setback of 30 feet from all adjacent inhabited structures.

- (1) If 100 percent opaque fencing (privacy fencing) is utilized for the exercise area, said fencing is subject to the standard fence regulations and setbacks within City Code Chapter 117. If alternative fencing is used (for example, chain link fencing), then said fencing shall be no closer than ten feet to a property line.

(i) Prohibition of nuisance animals. No animals of any type may be maintained on any parcel within the city, no matter what size the parcel, if the maintenance of said animals creates a nuisance as defined in chapter 30.

(Code 1978, § 5.09.01; Ord. No. 73-06; Ord. No. 80-09; Ord. No. 02-05, 4-15-2002; Ord. No. 12-06, § 1, 6-12-2012)

Sec. 10-2. - Animals at large.

No person shall allow any animals of any type, or fowl belonging to them or in their care, to run at large or to be picketed on public grounds; but this prohibition shall not apply to cats or dogs, except as are by this Code forbidden to be at large.

(Code 1978, § 5.09.02; Ord. No. 73-06)

Secs. 10-3—10-22. - Reserved.

~~ARTICLE II. — LIVESTOCK AND POULTRY~~

Sec. 10-~~23~~. - Barns and stables.

- (a) No stable or barn in which horses, sheep, cows, goats or other animals are kept may be located within 50 feet of a place of human habitation and 75 feet of neighboring property lines. Such stables and barns, where lawful, shall be kept clean. Manure shall be removed with sufficient frequency to avoid nuisance from odors or from the breeding of flies at least once every two weeks.
- (b) Manure shall be removed by hauling beyond the city limits unless used for fertilizer, in which case it shall be spread upon the ground evenly and turned under at once or as soon as the frost leaves the ground.

(Code 1978, § 5.09.04; Ord. No. 02-06, 4-15-2002)

ARTICLE II. - HORSES

Sec. 10-24. - Horses.

- (a) *Intent and purpose of section provisions.* The intent of this section is to establish regulations for maintaining horses as defined in subsection (b) of this section exclusively on property. Section 10-3 (barns and stables) also applies to this article. The purpose of this section is:
 - (1) To prohibit the maintaining of horses on lots or parcels of record less than 1.5 acres in size;
 - ~~(2) To require a conditional use permit prior to maintaining a horse on a lot of record 1.5 acres in size and less than three acres in size;~~
 - (3) To require the filing with the city of a sketch drawing prior to maintaining a horse ~~on a lot or parcel of recorded three acres and larger in size;~~ and
 - (4) To ensure proper handling, treatment and maintenance of horses.
- ~~(b) Horse defined.~~ As used in this section, the term "horse" shall mean any stallion, mare, gelding, foal, pony, donkey, ass, burro, mule or animal of horse kind.
- (c) *Acreage requirements.* The following chart prescribes the number of horses that can be maintained on lots of record of sizes as shown. ~~This chart is applicable only to the maintenance of horses exclusively and shall be considered separate from the animal unit formula established in section 10-1 for the maintenance of a mix of horses and farm animals on property.~~ The lease of property contiguous to the lot of record is eligible to meet acreage requirements provided the lot of record is at least ~~1.503-0~~ acres in size and evidence of a current lease is provided to the city.

| Acreage | Number of Horses Permitted | Comments |
|----------------------------|----------------------------|--|
| Less than 1.5 acres | 0 | Not permitted. |
| 1.5 — 2.9 acres | 2 | Permitted only with conditional use permit. |
| <u>1.5 - 3.0 acres</u> | 2 | Sketch drawing required in property file. |

| | | |
|--------------|----|---|
| Over 3 acres | 2+ | One additional horse for each full acre over 3 acres. |
|--------------|----|---|

~~(d) Conditional use permit approval required.~~

~~(1) Prior to maintaining and boarding a horse on any lot or parcel within the city which lot or parcel is less than three acres in size, but larger than 1.5 acres in size, the landowner shall apply for and obtain a conditional use permit (CUP) from the city.~~

~~(2) An application for the CUP shall be initiated by the landowner where the horses are to be maintained by filing a form prescribed by the city. The procedure to be followed shall be as prescribed in section 117-50~~

(e) *Sketch drawing required.*

(1) Prior to maintaining and boarding a horse or horses on any parcel of land three acres or more in size, the landowner shall provide a sketch drawing to the city.

(2) Required sketch drawing information shall include:

- a. Name and address of the fee owner of the subject property where the horses are to be maintained and the name and address of occupant of subject property.
- b. Legal description of subject property.
- c. Acreage of subject property and acreage of enclosed roaming area.
- d. Number of horses to be maintained on subject property.
- e. Sketch drawing showing, to scale:
 - 1. Location of all buildings on subject property;
 - 2. Fenced in horse pasture area;
 - 3. Location and distance from subject property of all adjacent property's buildings; and
 - 4. Area on subject property where manure will be stored if the number of horses exceeds one horse per one-half acre of enclosed roaming area.

(f) *Rodent and insect control.*

(1) Manure shall be handled or treated in such a manner as not to create a public nuisance which shall mean at a minimum that manure will be properly disposed of weekly when the number of horses on any one parcel exceeds one horse per one-half acre of enclosed roaming area.

(2) Corrals, pens, stables or similar enclosures shall be maintained in a manner to minimize fly breeding.

(3) Accumulations of horse manure on the paved portion of a street, sidewalk or alley shall not be permitted, and the horse owner shall be responsible to abate such nuisance.

(g) *Care and maintenance of horses.*

(1) No horse shall be treated cruelly or inhumanely by any person or in violation of Minn. Stats. ch. 343, which provisions relate to preventing cruelty to animals.

(2) Proper care and maintenance of each horse shall be the responsibility of the person, firm or corporation designated as the owner, caretaker or custodian of such horse.

- (3) No person shall keep a horse in a manner creating a public or private nuisance.
 - (4) Horses shall be provided adequate shelter.
 - (5) Fences for pens, corrals or similar enclosures must be of sufficient height and strength to retain the horses enclosed. Extra care must be taken to ensure the stallions are properly enclosed.
- (h) *Control, trespass roadways and impoundment.*
- (1) No person shall permit any horse of which they are the owner, caretaker or custodian to run at large within the city. Such animal will be deemed to run at large when it is off the premises owned or rented by its owner and unaccompanied by the owner, or an agent or employee of the owner.
 - (2) The chief of police or any designated agent of the city may impound any horse found at large and shall provide proper sustenance for such impounded horse. The chief of police or designated agent shall, within 24 hours after any such horse has been impounded, post written notice at the city hall describing such horse and stating that it has been impounded. If the owner of the impounded horse is known to the person impounding, personal service of notice of such impounding shall be served within 24 hours after impounding upon such owner in the manner prescribed by state law for the service or process.
 - (3) Costs incurred by the city in impounding horses running at large shall be paid by the horse owner prior to releasing the horse. An impounded horse shall be released only to a person providing proof of ownership and displaying a receipt from the city administrator showing payment of the reasonable costs of impounding, cost of feeding and veterinarian care.
 - (4) Any person who, without authority of law, and without first paying the costs due, shall take an impounded horse out of the enclosure in which it is impounded, shall be guilty of a misdemeanor.
 - (5) In the event a horse impounded by the city is not redeemed within 14 days, after its impoundment, the chief of police or designated agent shall give three days' notice of the time and place where such horse will be sold by posting and serving notices as required for notice herein. If such horse cannot be sold on the day stated, it may be sold as soon as possible thereafter without notice. The city treasurer shall deposit said proceeds in the general fund.
 - (6) If the previous owner of the horse which was sold makes a claim for the sale proceeds within one year from the sale date, the city finance officer, on order from the council, shall pay the previous horse owner the difference between the sale price and the cost of impounding, feeding and sales charges; otherwise, the sale proceeds shall be forfeited to the city.
 - (7) No person may ride or drive a horse after sunset and before sunrise along or crossing any public way without appropriate lighting or reflectorized clothing.
 - (8) The council shall designate and properly post those areas in public lands and parks where horses may be ridden.
 - (9) No person may ride or drive a horse in any public park, beach, golf course or other public property except within the right-of-way of public streets and highways and areas duly designated by the city as a trail or hitching area.
 - (10) Persons riding a horse or driving a horse-drawn vehicle upon a public road way shall be subject to those provisions of this Code and state law applicable to the driver of motor vehicles, except those provisions which by their nature have no application.
 - (11) Horses shall not be ridden or driven in any manner that would cause undue damage to any hard-surfaced road.

(12) No person shall ride or drive a horse upon private property without the prior written permission of the owner or occupant thereof.

(13) No person shall interfere with any horse ridden or kept in a lawful manner, and owners of domestic animals shall restrain their animal so as to not interfere.

(Code 1978, § 5.09.05; Ord. 74-4, 8-13-1974; Ord. No. 90-11; Ord. No. 02-07, 5-9-2002; Ord. No. 06-14, § 1, 4-25-2006)

Secs. 10-25—10-51. - Reserved.

ARTICLE III. - DOGS

FOOTNOTE(S):

--- (2) ---

State Law reference— Dogs and cats, Minn. Stats. ch. 347. [\(Back\)](#)

DIVISION 1. - GENERALLY

FOOTNOTE(S):

--- (3) ---

Editor's note— Ord. No. 12-11, § 2, 3, adopted July 24, 2012, repealed the former Div. 1, §§ 10-52—10-68, and enacted a new Div. 1 as set out herein. The former Div. 1 pertained to similar subject matter and derived from Code 1978, § 5.09.03, subd. 1—19; Ord. No. 88-02; Ord. No. 99-16, 12-23-1999; Ord. No. 08-09, § 2, 2-12-2008.

Sec. 10-52. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Animal control authority means an agency of the state, county, municipality, or other governmental subdivision of the state which is responsible for animal control operations in its jurisdiction.

Boarding means providing for the care, shelter, or feeding of dogs, not owned by the owner or occupant of the premises where said dogs are kept, for any period.

Dangerous dog means any dog that has:

- (1) Without provocation, inflicts substantial bodily harm on a human being on public or private property.
- (2) Has killed a domestic animal without provocation while off the owner's property.
- (3) Has been found to be potentially dangerous, and, after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.

Dog means any male or female of the canine species.

Dog owner means the license holder or any other person, firm, association, or corporation owning, keeping or harboring a dog. Any person keeping or harboring a dog for five consecutive days shall, for the purposes of this definition, be deemed an owner.

Great bodily harm means bodily injury which creates a high probability of death, or which causes serious permanent disfigurement, or which causes a permanent or protracted loss or impairment of the function of any bodily member or organ or other serious bodily harm

Kennel, commercial, means a place where boarding and/or training is offered to any number of dogs not owned by the owner or occupant of the premises. Such boarding and/or training may also include but is not limited to related uses such as selling, breeding, showing, treating or grooming. Pet shops, veterinary clinics, and pet grooming facilities are considered commercial uses but shall not be defined as commercial kennels.

Kennel, private, means a place where a dog owner keeps four or more dogs over six months of age on property occupied by the dog owner for residential purposes and where the keeping of such dogs is incidental to the occupancy of the premises, and may include breeding and selling of dogs as a hobby. A conditional use permit is required for four or more dogs.

Owner means the license holder or any other person, firm, association, or corporation owning, keeping or harboring a dog. Any person keeping or harboring a dog for five consecutive days shall, for the purposes of this definition, be deemed an owner.

Potentially dangerous dog means any dog that:

- (a) When unprovoked, inflicts bites on a human or domestic animal on public or private property.
- (b) When unprovoked, chases or approaches a person, including a person on a bicycle, upon the streets, sidewalks, or any public or private property, other than the dog owner's property, in an apparent attitude of attack.
- (c) Has a known propensity, tendency, or disposition to attack unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals.

Proper enclosure means securely confined indoors or in a securely enclosed and locked pen or structure suitable to prevent the animal from escaping and providing protection from the elements for the dog. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the dog to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only obstacles that prevent the dog from exiting.

Provocation means an act that an adult could reasonably expect may cause a dog to attack or bite.

Running at large means any dog which is not either:

- (a) Effectively contained on private property;
- (b) Effectively restrained, by chain or leash, to private property with the consent of the property owner;
- (c) Effectively restrained by a chain or leash not to exceed six feet in length; or
- (d) Under the voice control of its owner.

Substantial bodily harm means bodily injury that involves a temporary but substantial disfigurement, or that causes a temporary but substantial loss or impairment of the function of any bodily member or organ, or that causes a fracture of any bodily member.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-53. - Animal control officer.

As used in this article the term "animal control officer" means any city officer or employee designated to enforce any portion of this article.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-54. - Duties of animal control officer.

The animal control officer shall perform the following duties:

- (a) Seize, impound, or restrain any dog found running at large within the city.
- (b) Investigate all cases of animal bites reported to him and supervise the quarantine of any such animal to ensure that it is kept under observation for a period of ten days.
- (c) Enforce all other provisions of this article.

Sec. 10-55. - No interference with officer.

It shall be unlawful for any person to molest or in any way interfere with any peace officer, animal control officer, or any of their duly authorized assistants, or with any duly authorized agent while engaged in performing work under the provisions of this article.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-56. - Number of dogs permitted.

(j) On a parcel or series of contiguous parcels under the same ownership or occupancy as the dog owner, no more than three dogs are permitted. A ~~conditional use permit~~ private kennel license is required for four or more dogs.

(k) Private kennel license process.

- (1) Application. The application for a license shall contain the following information; name, address, and telephone number of applicant; the address of the location where four (4) or more dogs will be maintained, the number of dogs proposed to be maintained on the premise, the breeds of the dogs to be maintained, and a sketch plan of the premises where the dogs will be maintained.
- (2) Processing application. The application must be filed with the zoning administrator together with the permit fee thirty (30) days prior to a City Council meeting. Following an inspection of the premises proposed to be licensed, the zoning administrator shall make a recommendation to the City Council to approve or deny the application. The City Council shall hold a Public Hearing and make the final decision on the application.
- (3) Term and transfer. The license shall be valid without renewal provided that the applicant complies with the terms of the license. Licenses under this Chapter may not be transferred from person to person or from place to place.
- (4) Revocation. The council may revoke any license issued under this article upon adequate notice and a hearing before the council, if requested, on the following grounds:
 - a. Any violation of this Code;
 - b. Material misstatement or misrepresentation in application for license or renewal thereof;
 - c. Failure to keep the licensee's premises in an orderly, aesthetically pleasing manner as prescribed by the council and/or its designated representative.
 - d. Failure to comply with the terms of the license.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-57. — Individual Dog Licensing.

All dogs kept, harbored, or maintained in the city shall be licensed and registered. Applications for license shall be made to the city administrator, or his designee, upon forms provided by the city administrator. Said application shall require the owner, among other information required by the city administrator, to supply the name, age, predominant breed, sex, color and markings of each dog sought to be licensed. In addition, when the applicant or owner has been convicted of violation of section 10-65 relative to the dog sought to be licensed, the application shall require proof of public liability insurance in the minimum amount of \$300,000.00. Upon submission of the application and a certificate evidencing compliance with the terms and provisions of section 10-59, relating to vaccination for rabies, and upon payment of a fee as established by ordinance, the city administrator or his designee shall issue a license. Said license will be concurrent with a valid rabies vaccination for up to three years.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-58. - Tags.

The license shall be in the form of an identification tag and shall be affixed by the owner to a collar to be worn by the dog. In case a tag is lost or destroyed, a duplicate will be issued by the city administrator upon presentation of a receipt showing payment of the license fee for the current period and a payment as established by ordinance. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee because of death of the dog or the owners leaving the city prior to expiration of the license period.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-59. - Rabies vaccination.

- (a) Every owner or keeper of a dog shall cause the same to be vaccinated by a licensed veterinary with anti-rabies vaccine at least once every three years and prior to the time such dog shall reach the age of six months.
- (b) No dog need be vaccinated when a licensed veterinarian has examined the animal and certified that, at such time, vaccination would endanger its health because of its age, infirmity, debility, illness, or other medical consideration; and such exception certificate is presented to the animal control officer within five days of such examination. The animal shall be vaccinated against rabies as soon as its health and age permit. Unvaccinated animals must be confined to the owner's property or a veterinary facility.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-60. - Animal at large.

Every owner or keeper of a dog shall cause the same to be under the control of and in custody of a person of sufficient age to adequately control the dog at all times, while the dog is off the premises of the owner. The terms "control" and "custody" mean on a leash of not more than six feet in length or under the voice control of its owner. It shall be lawful to have a dog in an automobile without a leash, but it must be on a leash or under the voice control of its owner if taken out of the vehicle. Violation of this section shall be a petty misdemeanor.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-61. - Report of dog bites.

Any person knowing of a human being bitten by a dog shall immediately notify the animal control officer or the police department and said dog shall then be confined and kept under observation for a period of ten days before being removed from owner's property or disposed of.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-62. - Destroying a dog.

It shall be unlawful for any person other than the animal control officer or a police officer to kill or destroy any dog or animal of the dog kind running at large in the city or that has been known to bite a person within ten days.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-63. - Abandonment.

No person shall abandon or release any dog, cat, or other animal within the boundaries of the city.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-64. - Potentially dangerous dogs.

- (a) The animal control officer will provide the owner of a dog that has been deemed potentially dangerous, per section 10-52, with a potentially dangerous dog incident report.
- (b) If the dog has inflicted bites on a human or domestic animal on public or private property, a quarantine notice will also be provided to the owner advising of a ten day quarantine period.
- (c) If a proper enclosure cannot be provided for the dog, the animal control officer can seize the dog for the quarantine period. All costs of the care, keeping, and disposition of the dog are the responsibility of the person claiming an interest in the dog.
- (d) Any person knowing of a human being bitten by a dog shall immediately notify the animal control officer or the police department and said dog shall then be confined and kept under observation for a period of ten days before being removed from owner's property or disposed of.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-65. - Dangerous dogs.

- (a) The animal control officer will provide the owner of a dog that has been deemed dangerous, per section 10-52, with a dangerous dog incident report.
- (b) If the dog has inflicted bites on a human or domestic animal on public or private property, a quarantine notice will also be provided to the owner advising of a ten-day quarantine period.
- (c) An owner of a dangerous dog shall keep the dog, while on the owner's property, in a proper enclosure. If the dog is outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash and under the physical restraint of a responsible person. The muzzle must be made in a manner that will prevent the dog from biting any person or animal but that will not cause injury to the dog or interfere with its vision or respiration.
- (d) An owner of a dangerous dog must renew the registration of the dog annually until the dog is deceased. If the dog is removed from the jurisdiction, it must be registered as a dangerous dog in its new jurisdiction.
- (e) An owner of a dangerous dog must notify the animal control authority in writing of the death of the dog or its transfer to a new location where the dog will reside within 30 days of the death or transfer,

and must, if requested by the animal control authority, execute an affidavit under oath setting forth either the circumstances of the dog's death and disposition or the complete name, address, and telephone number of the person to whom the dog has been transferred or the address where the dog has been relocated.

- (f) An animal control authority shall require a dangerous dog to be sterilized at the owner's expense. If the owner does not have the animal sterilized within 30 days, the animal control authority shall seize the dog and have it sterilized at the owner's expense.
- (g) A person who owns a dangerous dog and who rents property from another where the dog will reside must disclose to the property owner prior to entering the lease agreement and at the time of any lease renewal that the person owns a dangerous dog that will reside at the property.
- (h) A person who transfers ownership of a dangerous dog must notify the new owner that the animal control authority has identified the dog as dangerous. The current owner must also notify the animal control authority in writing of the transfer of ownership and provide the animal control authority with the new owner's name, address, and telephone number.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-65. - Dangerous dog registration.

- (a) *Requirement.* No person may own a dangerous dog in this state unless the dog is registered as provided in this section.
- (b) *Registration.* An animal control authority shall issue a certificate of registration to the owner of a dangerous dog if the owner presents sufficient evidence that:
 - (1) A proper enclosure exists for the dangerous dog and a posting on the premises with a clearly visible warning sign that there is a dangerous dog on the property, including a warning symbol to inform children;
 - (2) A surety bond issued by a surety company authorized to conduct business in this state in a form acceptable to the animal control authority in the sum of at least \$300,000.00, payable to any person injured by the dangerous dog, or a policy of liability insurance issued by an insurance company authorized to conduct business in this state in the amount of at least \$300,000.00, insuring the owner for any personal injuries inflicted by the dangerous dog;
 - (3) The owner has paid an annual fee of not more than \$500.00, in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under this section; and
 - (4) The owner has had microchip identification implanted in the dangerous dog with the name of the microchip manufacturer and identification number of the microchip provided to the animal control authority. If the microchip is not implanted by the owner, it may be implanted by the animal control authority. In either case, all costs related to purchase and implantation of the microchip must be borne by the dog's owner.
- (c) *Warning symbol.* If an animal control authority issues a certificate of registration to the owner of a dangerous dog pursuant to subdivision (b), the animal control authority must provide, for posting on the owner's property, a copy of a warning symbol to inform children that there is a dangerous dog on the property. The warning symbol must be the uniform symbol provided by the commissioner of public safety. The commissioner shall provide the number of copies of the warning symbol requested by the animal control authority and shall charge the animal control authority the actual cost of the warning symbols received. The animal control authority may charge the registrant a reasonable fee to cover its administrative costs and the cost of the warning symbol.

- (d) *Fee.* The animal control authority may charge the owner an annual fee, in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under this section.
- (e) *Dangerous dog designation review.* Beginning six months after a dog is declared a dangerous dog; an owner may request annually that the animal control authority review the designation. The owner must provide evidence that the dog's behavior has changed due to the dog's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the animal control authority finds sufficient evidence that the dog's behavior has changed, the authority may rescind the dangerous dog designation.
- (f) *Law enforcement; exemption.* The provisions of this section do not apply to dangerous dogs used by law enforcement officials for police work.
- (g) *Exemption.* Dogs may not be declared dangerous if the threat, injury, or damage was sustained by a person:
 - (1) who was committing, at the time, a willful trespass or other tort upon the premises occupied by the owner of the dog;
 - (2) who was provoking, tormenting, abusing, or assaulting the dog or who can be shown to have repeatedly, in the past, provoked, tormented, abused, or assaulted the dog; or
 - (3) who was committing or attempting to commit a crime.
- (h) *Tag.* A dangerous dog registered under this section must have a standardized, easily identifiable tag identifying the dog as dangerous and containing the uniform dangerous dog symbol, affixed to the dog's collar at all times.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-66. - Hearing for dogs deemed dangerous or potentially dangerous.

The owner of a dog that has been deemed dangerous or potentially dangerous may request a hearing to determine the validity of the dangerous or potentially dangerous dog declaration. If such a request is made, the owner must immediately comply with provisions 1 of the notice, until the hearing examiner issues an opinion. To appeal the dangerous or potentially dangerous dog declaration:

- (a) A request, identifying with specificity the basis for the dog owner's objection to the declaration shall be filed in writing with the office of the chief of police within 14 days after the date of the service of the notice. Failure to do so within 14 days will terminate the owner's right to a hearing.
- (b) A \$250.00 filing fee shall be submitted with the appeal request. In the event that the dangerous dog declaration is not upheld by the hearing examiner, the filing fee will be refunded to the dog's owner. Per Minn. Stat. § 347.541, if the dangerous dog declaration is upheld by the hearing examiner, actual expenses of the hearing up to a maximum of \$1,000.00 will be the responsibility of the dog's owner.
- (c) A hearing shall be conducted within ten days, unless a later date is mutually agreed to by the hearing examiner, the dog owner and the city.
- (d) The hearing officer shall issue a decision on the matter within ten days after the hearing. The decision must be delivered to the dog's owner by hand delivery or registered mail as soon as practical and a copy must be provided to the animal control authority.
- (e) If the hearing officer affirms the dangerous dog declaration, the owner will have 14 days from receipt of that decision to comply with all requirements of the notice.

- (f) Any costs incurred for the care, keeping, and disposition of the dog are the responsibility of the person claiming an interest in the dog, except to the extent that a court or hearing officer finds that the seizure or impoundment was not substantially justified by law.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-67. - Failure to restrain an attack by a dog.

- (a) It shall be unlawful for an owner to fail to restrain a dog from inflicting or attempting to inflict bodily injury to any person or other animal. Violation of this section shall be a misdemeanor. The court, upon a finding of the defendant's guilt hereunder, is authorized to order, as part of the disposition of the case, that the animal be destroyed based on a written order containing one or more of the following findings of fact:
 - (1) The animal is dangerous as demonstrated by a vicious attack, an unprovoked attack, an attack without warning, or multiple attacks; or
 - (2) The owner of the animal has demonstrated an inability or unwillingness to control the animal in order to prevent injury to persons or other animals.
- (b) If the court does not order the destruction of the dog, the court, as an alternative, may order the defendant to provide, and show proof to the court of public liability insurance in the minimum amount of \$300,000.00.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-68. - Stopping an attack.

If any police officer or animal control officer is witness to an attack by a dog upon a person or another animal, the officer may take whatever means they deem appropriate to bring the attack to an end and prevent further injury to the victim.

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-69. - Dogs disturbing the peace.

It shall be unlawful for any person to own, keep, have in possession, or harbor any dog that howls, yelps, or barks to the reasonable annoyance of another person. Any person violating this section, who upon first requested by a police officer or animal control officer to stop or prevent the annoyance, and refuses to comply with the request will be issued a citation or arrested in accordance with Minnesota Rules of Criminal Procedure, and, if the officer deems it necessary to stop the annoyance, may have the dog taken to the city animal pound. Any dog placed in the pound may be reclaimed by the owner upon payment of the fee prescribed in subsection 10-95(b), and if not reclaimed may be disposed of in the manner provided in subsection 10-95(c).

(Ord. No. 12-11, § 3, 7-24-2012)

Sec. 10-70. - Removal of excrement.

It is unlawful for any person who owns or has custody of a dog to cause or permit such animal to defecate on any private property without the consent of the property owner or on any public property unless such person immediately removes the excrement and places it in a proper receptacle. The provisions of this section shall not apply to seeing-eye dogs under the control of a blind person or dogs while being used in city police activity.

(Ord. No. 12-11, § 3, 7-24-2012)

Secs. 10-71—10-94. - Reserved.

DIVISION 2. - IMPOUNDMENT

Sec. 10-95. - Procedure; reclaiming.

- (a) *Impoundment.* All dogs picked up by the animal control officer or any of their duly authorized assistants shall be immediately transported to the designated pound. If the owner is known, they shall be immediately notified by telephone or personal contact and by written notice to their last known address. If the owner is unknown, written notice containing a description of the animal shall be posted at the pound and the city hall. The notice shall advise the owner that they have five regular business days to claim the dog. The term "regular business day" means any day during which the pound is open to the public not less than four consecutive hours between the hours of 8:00 a.m. and 7:00 p.m.
- (b) *Reclaiming.* An owner may reclaim an impounded dog:
- (1) If the dog has a current license: by paying to the pound master an impounding fee plus a boarding fee in an amount determined by agreement between the city and the designated pound, for each day the animal was confined. There shall also be an added impounding fee for any dog impounded twice within 12 months. Such fees shall be set by ordinance.
 - (2) If the dog does not have a current license: by first obtaining a license from the city administrator and paying the costs to the pound master.
- (c) *Unclaimed animals.* Any animal not claimed within the allotted time shall be disposed of in accordance with the provisions of Minn. Stats. § 35.71, subd. 3.

(Code 1978, § 5.09.03, subds. 9, 10, 12; Ord. No. 88-02; Ord. No. 01-22, 10-29-2001)

Secs. 10-96—10-118. - Reserved.

ARTICLE IV. - WILD ANIMALS

Sec. 10-119. - Rules and definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

At large means a wild animal that is outside of its secondary enclosure, or when the wild animal is outside of its primary enclosure but within its secondary enclosure and not in the presence of the owner.

Dwelling means a building or portion thereof designed or used exclusively for residential occupancy.

Handling means feeding, manipulating, transporting, restraining, treating, training, working or performing any similar activity with respect to a wild animal.

Impound means to seize and hold in legal custody.

Livestock means a typical farm animal kept for agricultural use, pleasure or profit, including but not limited to horses, mules, sheep, goats, cattle, swine, fowl, rabbits and mink.

Lot means a tract, plat or portion of a subdivision or other parcel of land intended as a unit for the purpose, whether immediate or future, of transfer of ownership or for the building development.

Owner means a person who keeps a wild animal or the parents or guardians of such a person under 18 years of age.

Portable primary enclosure means the portable structure used to confine a wild animal in a secure manner that prevents the running at large of a wild animal during transportation or temporarily confining such an animal during handling.

Primary enclosure means an individual, partnership, firm, joint stock company, corporation, association, unincorporated association of individuals, trust, estate, or other entity.

Restraint means the portable structure used to confine a wild animal in a secure manner that prevents the running at large of a wild animal during transportation or temporarily confining such an animal during handling.

Secondary enclosure means a structure such as a fence, wall or building, which entirely encloses the area in which the primary enclosures, exercise facilities and training facilities are located and all handling activities occur. Such secondary enclosure serves to contain a wild animal from running at large and to prevent any unauthorized public access.

Structure means anything constructed or erected, the use of which requires a permanent location on the ground or attachment to something having a permanent location on the ground, such as a fence, wall, or building.

The keeping of wild animals means possessing and handling of wild animals on any property and providing such an animal with the necessities of life such as feeding and sheltering. The keeping of wild animals may include animals being used or intended to be used for research, training, breeding, boarding, as a personal pet, or for agricultural purposes. The keeping of a wild animal may also include wild animals intended to be used for exhibition providing that such animals are not exhibited within the city, such as in the case of a public showing, circus or zoo.

Wild animal.

- (1) The term "wild animal" means a ~~mammal, large or poisonous reptile and bird~~ large or dangerous species that, in their uncaptured wild state, have the physical capacity to be dangerous to the safety and welfare of any person or property. Examples of such wild animals are (but not limited to these examples) bears, lions, wolves, coyotes, cougars, bison, tigers, panthers, monkeys, apes, large alligators and crocodiles (greater than four feet in length), large snakes (greater than six feet), and poisonous snakes, excluding dogs, cats, other traditional house pets and livestock.
- (2) Reducing such mammals, reptiles and birds to captivity, whether trained, raised or bred in captivity or otherwise considered domesticated in any manner, shall not remove such wild animals from these requirements and regulations.

(Code 1978, § 5.09.06, subd. 2; Ord. No. 87-08)

Sec. 10-120. - Penalty.

A person who fails to comply with or violates provisions of this Code or the restrictions of a conditional use permit, ~~wild animal license~~ or variance shall be guilty of a misdemeanor. Appropriate actions and proceedings may be taken by law or inequity to prevent a violation of this article of the conditions or restrictions of a conditional use permit, ~~wild animal license~~ or variance, to prevent unlawful construction, to recover damages, to restrain, correct or abate a violation, and to prevent illegal use of a lot; these remedies shall be in addition to the penalties described in this section.

(Code 1978, § 5.09.06, subd. 10; Ord. No. 87-08)

Sec. 10-121. - Purpose and intent.

It is the intent of this article to establish regulations that will allow as a conditional use the keeping of wild animals, with a ~~wild animal license~~conditional use permit in certain zoning districts. The city recognizes that wild animals require special handling to ensure that the health, safety and welfare of the public is protected and all land use conflicts are minimized.

(Code 1978, § 5.09.06, subd. 1; Ord. No. 87-08)

Sec. 10-122. - Enforcement.

- (a) *Impoundment.* In addition to the penalties imposed in section 10-120, a person in violation of this article may be subject to having the wild animals in question impounded, or destroyed. Owners in violation of this article will have ten days to correct the violation and redeem a wild animal. The owner is responsible for all costs incurred by the city to capture, keep and/or destroy a wild animal. If a wild animal is not redeemed, the city will dispose of such wild animal in any manner it deems necessary such as, but not limited to, selling, destroying, or donating to an appropriate organization or agency.
- (b) *Rabies.* A wild animal capable of transmitting rabies which has been known to have bitten a person shall be quarantined and observed for rabies under the direction of a licensed veterinarian for a period of time and in facilities determined to be adequate by that veterinarian and the city. If a wild animal is proven to be rabid, the wild animal shall be destroyed. If a wild animal is proven to not be rabid by a licensed veterinarian, it will be returned to the owner.
- (c) *Enforcement authority.* Enforcement officers shall have the right to destroy a wild animal posing an immediate threat of serious harm to any person, livestock or house pet.

(Code 1978, § 5.09.06, subd. 9; Ord. No. 87-08)

Sec. 10-123. - Inspection and revocation of ~~licenses or variances~~conditional use permit.

The city may at any time inspect the lot and structures where a wild animal is kept to determine if the ~~license and/or variance~~conditional use permit, and the conditions and restrictions of that ~~license or variance~~conditional use permit are being strictly adhered to. The city may require an inspection upon ~~renewal of a wild animal license~~reasonable request and shall reserve the right to have said inspection performed by an approved and qualified consultant.

(Code 1978, § 5.09.06, subd. 7; Ord. No. 87-08)

Sec. 10-124. - Nonconforming uses.

A person lawfully keeping wild animals within the city upon the effective date of the adoption of the ordinance from which this article is derived, who does not conform to the provisions of this article, shall be given 30 days to comply or submit application for the necessary ~~variances~~permits.

(Code 1978, § 5.09.06, subd. 8; Ord. No. 87-08)

Sec. 10-125. - Variances.

- (a) *Variance and review criteria.* Where the city finds that extraordinary hardships or practical difficulties may result from strict compliance with the provisions of this article, and the purposes of this article may be served to the same or greater extent by an alternative proposal, the city may approve variances to this article so that substantial justice may be done and the public interest secured, provided that:
 - (1) Such a variance shall not have the effect of nullifying the intent and purpose of this article; and
 - (2) The city shall not approve variances unless, based upon the evidence presented to it, it finds that:

- a. The granting of the variance would not be detrimental to the public safety, health, or welfare or injurious to property.
- b. The conditions that a variance would be based upon are unique to that application for which the variance is sought and are not applicable generally to other applications.
- c. The strict enforcement of this article would result in unreasonable and unnecessary requirements or restrictions because a particular hardship would result, as distinguished from an inconvenience.
- d. The variance would not in any manner vary the provisions of the Ramsey Comprehensive Plan.

(b) *Application and review.*

- (1) The application procedure for a variance from this article shall be the same as ~~for a wild animal license~~, section 10-128(b) through (d).
- (2) Variances may be reviewed concurrently with an application for a ~~wild animal license~~conditional use permit.

(c) *Conditions of approval.* In approving an application for a variance, the city may attach conditions and restrictions as it finds necessary.

(Code 1978, § 5.09.06, subd. 5; Ord. No. 87-08)

Sec. 10-126. - Fees.

The applicant for a ~~wild animal license~~conditional use permit and/or variance shall pay an application fee as per ordinance. The applicant shall also pay for any costs or expenses incurred by the city during the processing and reviewing of the application, which exceed the application fee. Such expenses shall include, but are not limited to, consultants and other professionals and the cost of printing, mailing, and supplies. Such fees shall become due and payable immediately upon notification by the city. The city shall provide upon the request of the applicant, a breakdown of the various expenses incurred by the city. The city may withhold any final action on an application for a ~~wild animal license~~conditional use permit or variance and/or rescind prior actions until all fees are fully paid. The city may require additional deposits, above and beyond the application fee, if found necessary.

(Code 1978, § 5.09.06, subd. 6; Ord. No. 87-08)

Sec. 10-127. - General regulations.

(a) *Prohibition.* No person shall keep a wild animal unless such a use is specifically permitted by this article and all regulations are satisfied.

(b) *Regulations.*

(1) Enclosures.

- a. A wild animal shall be confined, sheltered and led in a primary enclosure contained entirely within a secondary enclosure.
- b. All primary and secondary enclosures shall meet minimum requirements of structural soundness and security as deemed satisfactory by the city. All primary and secondary enclosures;
 - 1. Shall be constructed of steel bar, link, wire or other suitable material of sufficient strength to contain the proposed animal;

2. Shall be adequately braced and securely anchored at ground level;
 3. Shall be constructed such as to prevent a wild animal from digging out from under the enclosure;
 4. Shall be key or combination locked to prevent unauthorized entrance;
 5. Shall be located so that all access to primary enclosures must be from within the secondary enclosure;
 6. Shall be adequately signed to notify the public of the presence of wild animals and the danger that exists.
- (2) The transportation of a wild animal outside of the secondary enclosure shall be in a vehicle specially equipped for the transportation of wild animals and a portable primary enclosure as approved by the city.
- (3) Running at large.
- a. It shall be prohibited for a wild animal to run at large.
 - b. A wild animal shall be under the restraint of its owner.
 - c. Tools for capturing wild animals shall be readily accessible, such as traps, firearms, tranquilizing guns and nets.
- (4) Sanitation and health.
- a. The lot on which a wild animal is kept shall be maintained in a clean, sanitary and neat manner in accordance with the conditions of the permit.
 - b. A wild animal shall be maintained in a healthy state so as to prevent the transmittal of disease to other animals or persons.
 - c. All animal waste shall be properly and timely disposed of in accordance with the conditions of the permit.
- (5) Zoning and lot requirements.
- a. All zoning code regulations shall be complied with.
 - b. Additional regulations shall be as follows:
 1. The keeping of wild animals shall be allowed only as a conditional use in any zoning district of the city.
 2. The lot on which a wild animal as defined herein is kept shall be at least 2½ acres in size.
 3. The structures, primary and secondary enclosures and all uses associated with the handling of wild animals, shall be set back a minimum of 100 feet front yard; 30 feet side yard and 50 feet rear yard.
 4. The structures, primary and secondary enclosures and all areas in which a wild animal is handled shall be located a minimum of 300 feet from all dwellings other than that of the owner.
 5. The activity areas in which a wild animal is handled shall be screened or landscaped in such a manner as to prevent them from being visible at any time of the year from the road right-of-way, and public properties.

(Code 1978, § 5.09.06, subd. 3; Ord. No. 87-08)

Sec. 10-128. ~~License~~Conditional Use Permit for wild animals.

- (a) *Prohibition.* No person shall keep a wild animal unless a ~~wild animal license~~conditional use permit has been approved by the city for that person and that activity, in accordance with this article.
- (b) *Submittal of application.* Complete application for a ~~wild animal license~~conditional use permit shall include the following:
- (1) ~~Ten copies~~One (1) copy of the completed application form.
 - (2) ~~Ten copies~~One (1) copy of a letter explaining in detail the proposed use and addressing regulations in section 10-127, and review criteria in this section.
 - (3) ~~Ten copies~~One (1) copy of an accurate site plan (drawn to scale) or survey of the lot on which the proposed use would occur and the adjacent lots showing:
 - a. Lot dimensions;
 - b. Location, size and configuration of the area proposed to be used for the keeping of wild animals, including all existing and proposed buildings, structures, and enclosures;
 - c. Setbacks from front lot line, side lot lines, and rear lot line, and distances from neighboring dwellings, pastures, barns, and corrals;
 - d. Vegetation and terrain features such as steep slopes, wetlands, woods and any natural and proposed screening or landscaping;
 - e. Driveways, public and private roadways, parking and loading areas;
 - f. Easements for roads, access, open space, views, and utilities; and
 - g. Location of well and septic.The city reserves the right to require a certificate of survey.
 - (4) ~~Two copies~~One (1) copy of all permits required from the state department of natural resources, United States Department of Agriculture, United States Fish and Wildlife, and other governmental agency.
 - (5) ~~Two copies~~One (1) copy of the owner's qualifications, list of professional references and any other background materials as required by the zoning administrator.
 - (6) Payment of application fee and miscellaneous fees as established by ordinance.
 - (7) ~~Two copies~~One (1) copy of building plans for primary and secondary enclosures.
 - (8) Any additional information found necessary by the city zoning administrator.
- (c) *Application deadline.* A completed application for a ~~wild animal license~~conditional use permit shall be submitted no later than ~~19-thirty (30)~~ days before the next regularly scheduled planning commission meeting.
- (d) *Review of council and planning commission.*
- (1) Upon submittal of a completed application, the zoning administrator shall schedule a public hearing at the next planning commission meeting. The police chief shall receive a copy of the application and forward any recommendations to the zoning administrator who shall then review the application and police comments and may make recommendations to the planning commission. The planning commission shall consider the application for a ~~wild animal license~~conditional use permit and thereafter make recommendations to the council. The council shall then approve, with modifications, or deny the application for a ~~wild animal~~

licenseconditional use permit by resolution that shall set forth in detail any conditions and restrictions to which the approval is subject or reasons for denial.

- (2) ~~If a renewal of a wild animal license is being applied for with no changes from the wild animal license issued by the city for the previous year, the zoning administrator may place the application for the renewal of a wild animal license on the agenda of the next council meeting and may waive the need for a public hearing or review by the planning commission.~~
- (e) *Review criteria.* In acting upon an application for a wild animal licenseconditional use permit, the city shall consider the following criteria:
 - (1) Surrounding land uses.
 - (2) Structural soundness and security of all primary and secondary enclosures.
 - (3) Design, size, location and configuration of all primary and secondary enclosures.
 - (4) Maintenance of the primary and secondary enclosures and all other structures and areas used in relation to the keeping of any wild animal.
 - (5) Nuisances such as noise and odors.
 - (6) Aesthetics, including the appearance of the lot and structure where a wild animal is kept.
 - (7) Compliance with all sections of this Code.
 - (8) Regulations of the state department of natural resources, United States Department of Agriculture, United States Fish and Wildlife, or any other governmental agency.
 - (9) Nature and characteristics of each type of animal being proposed such as its size, strength, disposition, and its ability to harm a person or property.
 - (10) Other criteria found relevant by the city.

The applicant shall prove that the use as proposed in the wild animal licenseconditional use permit application would not result in any detrimental effects as per the criteria listed in this subsection (e).

- (f) *Conditions of approval.* In approving an application for a wild animal licenseconditional use permit, the city may attach conditions and restrictions as it finds necessary, including but not limited to the following:
 - (1) Restrictions on the number and type of animals.
 - (2) Setbacks greater than those required in section 10-127
 - (3) Minimum and/or maximum distance between primary and secondary enclosures.
 - (4) Minimum height of enclosures.
 - (5) Size of the enclosures.
- (g) *Expiration.* A conditional use permit shall remain in effect as long as the conditions agreed upon are observed and the permit holder is in compliance with all other regulations or standards of this chapter. The wild animal license shall expire 12 months from the date of issuance.
- (h) *Renewal of license.* ~~Application for renewal of a wild animal license with any changes shall be made a minimum of 19 days before the next regularly scheduled planning commission meeting. Application for renewal with no changes shall be made 14 days before the next regularly scheduled council meeting providing that the public hearing and review before the planning commission has been waived. The city may require an inspection upon renewal of a wild animal license and shall reserve the right to have said inspection performed by an approved qualified consultant.~~

(Code 1978, § 5.09.06, subd. 4; Ord. No. 87-08)

Section 117-111 is amended to revise the following language (added language underlined, deleted language ~~strike through~~):

- (c) *Uses permitted by conditional use permit.*
 - (1) Religious institutions.
 - (2) Commercial horse boarding.
 - ~~(3) Private dog kennels.~~
 - (4) Commercial dog kennels.
 - ~~(5)~~ Oversizing of accessory structure size.
 - ~~(6)~~ Two-story accessory buildings.
 - ~~(7)~~ Cemeteries.
 - ~~(8)~~ Essential services.
 - (9) Cell towers in Tower Overlay District.
 - ~~(10)~~ Commercial garden nurseries or greenhouses with buildings.
 - (11) Micro-scale WECS.

SECTION 3. SUMMARY

The following is the official summary of Ordinance #15-12, which has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #15-12 to amend Ramsey, Minnesota City Code Chapters 10 & 117 to replace the conditional use permit process for four (4) or more dogs, beekeeping, and other non-traditional domestic animals with a license process and eliminate the need for a conditional use permit to maintain horses on 1.5 to 2.99 acres. The intent is to reduce the time and the costs to owners to obtain these approvals while still providing for public comment where necessary.

SECTION 4. EFFECTIVE DATE

The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

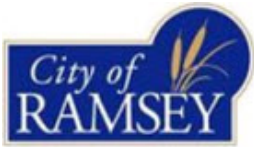
Adopted by the Ramsey City Council the ___ day of _____, 2015.

Mayor

ATTEST:

City Clerk

Introduction Date:
Posting Dates:
Adoption Date:
Publication Date:
Effective Date:



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7. 6.

Meeting Date: 07/14/2015

By: Chris Anderson, Community
Development

Information

Title:

Review Recent Feedback Concerning Buildable Area on Parcels with Floodplains and Wetlands

Purpose/Background:

The purpose of this case is to review resident feedback regarding the amount of remaining buildable area on certain residential parcels after areas of wetlands and floodplains are subtracted. Staff notes an increase in the number of concerns raised by residents most notably in the Brookfield and Sweetbay Ridge developments, but communitywide as well. This policy issue can also be seen in some high water times when primary structures are in close proximity to floodplains and wetlands.

Potential outcomes of the policy discussion range from taking no further action to amend City Code to making certain amendments to City Code to ensure a minimum amount of buildable area to the benefit of the ultimate home owner. Staff believes that this policy issue has risen beyond just a small number of isolated incidents to at least a level to bring to the attention of the City Council. This policy issue is especially evident in Sweetbay Ridge, and to a slightly lesser extent in Brookfield, where it appears there is a high number of wetland encroachments in rear yards. This issue has also surfaced at time of sale due to proximity to floodplain boundaries and potential wetland impacts during due diligence periods.

Staff acknowledges the previous wetland protection ordinance of the City Code repealed circa 2009 and notes that none of the alternatives noted below include these previous restrictions. Staff is not suggesting that any policy change needs to be made. However, Staff believes it is relevant to bring the topic to the City Council's attention. The intent of the direction of this case would be to simply direct Staff to work with the Environmental Policy Board (EPB) and Planning Commission to brainstorm 1) if policy changes are needed and 2) if so, ideas of potential policy changes.

Notification:

No notification is required at this time as this is for discussion purposes only.

Observations/Alternatives:

The policy issue appears to arise after the initial construction of the home with the expectation of the ultimate resident that future improvements, such as a deck and/or detached accessory building, could be added to a property. The initial, principal structure meets all current and applicable bulk standards. However, the presence of floodplains, wetlands, and/or storm sewer infrastructure can greatly restrict the actual buildable area of a lot for future improvements and rear yards. The builder has met all minimum requirements to obtain a Building Permit. However, the ultimate home owner is not able to utilize the rear yard as expected due to non-developable portions of the lot. The City has a number of examples where the actual lot size is approximately one (1) acre in size, but the developable area is less than a quarter (1/4) acre in size.

The issues are primarily with the proximity of the rear of the home to the boundary of a wetland or floodplain. The issues are primarily 1) lack of space to construct a rear yard deck; and 2) lack of rear yard area to place fill and manage vegetation without additional restriction (what a typical home owner would traditionally consider a back yard). In certain circumstances, the limits of developable area behind the rear of the home is within a few feet of the back of the home, which does not leave a large amount of area for decks, patios, or the ability to grade and landscape the yard.

Presently, City Code does not specify a minimum buildable area or any setback from any of the elements noted above, just gross (total) lot size and minimum lot width in addition to traditional setbacks to property lines. Based on the increasing frequency of requests for encroachments within these elements or easements that encumber these elements, this discussion topic has been created. Also, due to previous policy discussions circa 2008/2009, Staff desires to discuss the matter with City Council before forwarding the discussion topic to EPB and Planning Commission.

As can be seen in the attached examples, sometimes there is little to no room between a proposed home and a wetland, floodplain, or storm sewer pipe (and their associated easement). As part of the Building Permit review process, Staff reviews the Permit for compliance with bulk standards such as setbacks and structure height, but also looks at location of patio/sliding glass door in relation to these features and comments on possible future conflicts. However, without any standard in City Code, Staff cannot withhold approving the permit if it complies with all other bulk standards. There is not a City Code provision that allows Staff to prohibit the utilization of a patio door, even if it is evident that the rear yard will not sustain an improvement. This has proven to be a significant issue with certain lots.

A significant reason for bringing this to the attention of the City Council is to also inform the City Council of the increasing amount of Staff time used to administer these standards and work with Property Owners through the process of approval for these challenging lots and the frustration it is causing amongst multiple property owners. The issue seems to magnify with each subsequent sale as the distance between original builder and current owner expands. Staff does acknowledge that part of the reason for an increase in these requests and complaints is also a result of a declining lot inventory with more challenging and/or less desirable lots remaining.

Goals of Policy Discussion

1. Minimize common conflicts for future property owner after initial construction.
2. Ensure sufficient area for future rear decks, a common improvement.
3. Ensure sufficient area for back yard (as interpreted by average resident).
4. Provide language that is easily interpreted with minimal 'if, then' or contingent scenarios.
5. Do not create new issues by solving current issues.
6. Ensure that any policy amendment is not confused with the City's previous wetland protection ordinance (buffer). In other words, Staff would not suggest including a vegetative buffer requirement, but would support discussions on principal structure setbacks while still allowing for vegetative management up to delineated boundaries.

It is noted that it is unlikely that a single ordinance amendment will eliminate all requests for encroachments to wetlands, floodplains, and easements; however, a simple policy adjustment may significantly reduce the number of special requests to the City. There is still likely to be certain circumstances that are so unique, that the City will need to apply available tools to review, such as encroachment agreements or 'no loss exemptions' (through the LRRWMO).

Alternatives

Option #1. Direct Staff to work with the EPB to consider possible ideas/solutions to this matter and present them to the Planning Commission for consideration. Staff supports this option, as it focuses on answering the question as to whether an issue exists that warrants a policy change. Potential ideas include, but are not limited to minimum buildable area standards and/or primary structure setbacks with open air decks and detached accessory structures exempt.

Option #2. Do not direct Staff to proceed with any ordinance amendment and continue to try and work with builders to site and design a home such that a deck (or other reasonable improvements) can be installed without conflicting with these features. Staff will continue to review Building Permits for compliance with bulk standards as well as where a patio/sliding glass door is located on a structure to try and avoid a future conflict. However, without the standard in City Code, Staff could not prevent or prohibit issuance of a Building Permit for a home even if it has the appearance to have a high potential for future conflict (as shown on the attached examples). The City Council would be acknowledging the cost and timeframe involved in approving encroachments where allowed. This does not solve the concern of lack of back yard when a home is sited close to certain boundaries, especially wetlands.

Funding Source:

This is being handled under normal Staff duties.

Recommendation:

Staff recommends beginning discussion with the Environmental Policy Board (EPB) and Planning Commission to develop possible ideas to protect a homeowner from potential future issues for common and reasonable improvements, especially in the rear yard of a lot. The intent would be to ensure the City has the proper tools during plat/subdivision review to ensure proper buildable area.

Action:

Motion to direct Staff to begin working with the Environmental Policy Board (EPB) and Planning Commission on developing ideas to resolve, or at least reduce, issues some homeowners are encountering as a result of the proximity of the principal structure to a wetland, floodplain, and/or storm sewer pipe.

Attachments

Examples of Sites where Issues have been Encountered

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Tim Gladhill | Tim Gladhill | 07/08/2015 03:54 PM |
| Chris Anderson (Originator) | Chris Anderson | 07/08/2015 04:47 PM |
| Kurt Ulrich | Kurt Ulrich | 07/09/2015 01:31 PM |
| Form Started By: Chris Anderson | | Started On: 07/08/2015 08:42 AM |
| Final Approval Date: 07/09/2015 | | |

HY-LAND SURVEYING, P.A. ©

LAND SURVEYORS

881.0 Proposed Top of Block
 879.0 Proposed Garage Floor
 873.0 Proposed Lowest Floor

11947 Idaho Ave. N.
 Champlin, Minnesota 55316
 PHONE (763) 323-1300
 FAX (763) 323-7035
 hylandsurvey@qwestoffice.net

INVOICE NO. 32580
 F.B. NO. XXX
 SCALE 1" = 30'

Type of Building -

FULL BASEMENT

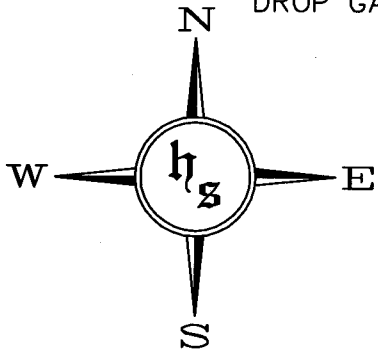
WALKOUT
DROP GARAGE (2C)

Surveyors Certificate

NOTE: PROPERTY CORNERS
 SET BY DEVELOPERS SURVEYOR

- Denotes Iron Monument Found
- Denotes Iron Monument Set
- Denotes Wood Hub Set For Excavation Only

- x000.0 Denotes Existing Elevation
- Denotes Proposed Elevation
- ← Denotes Surface Drainage

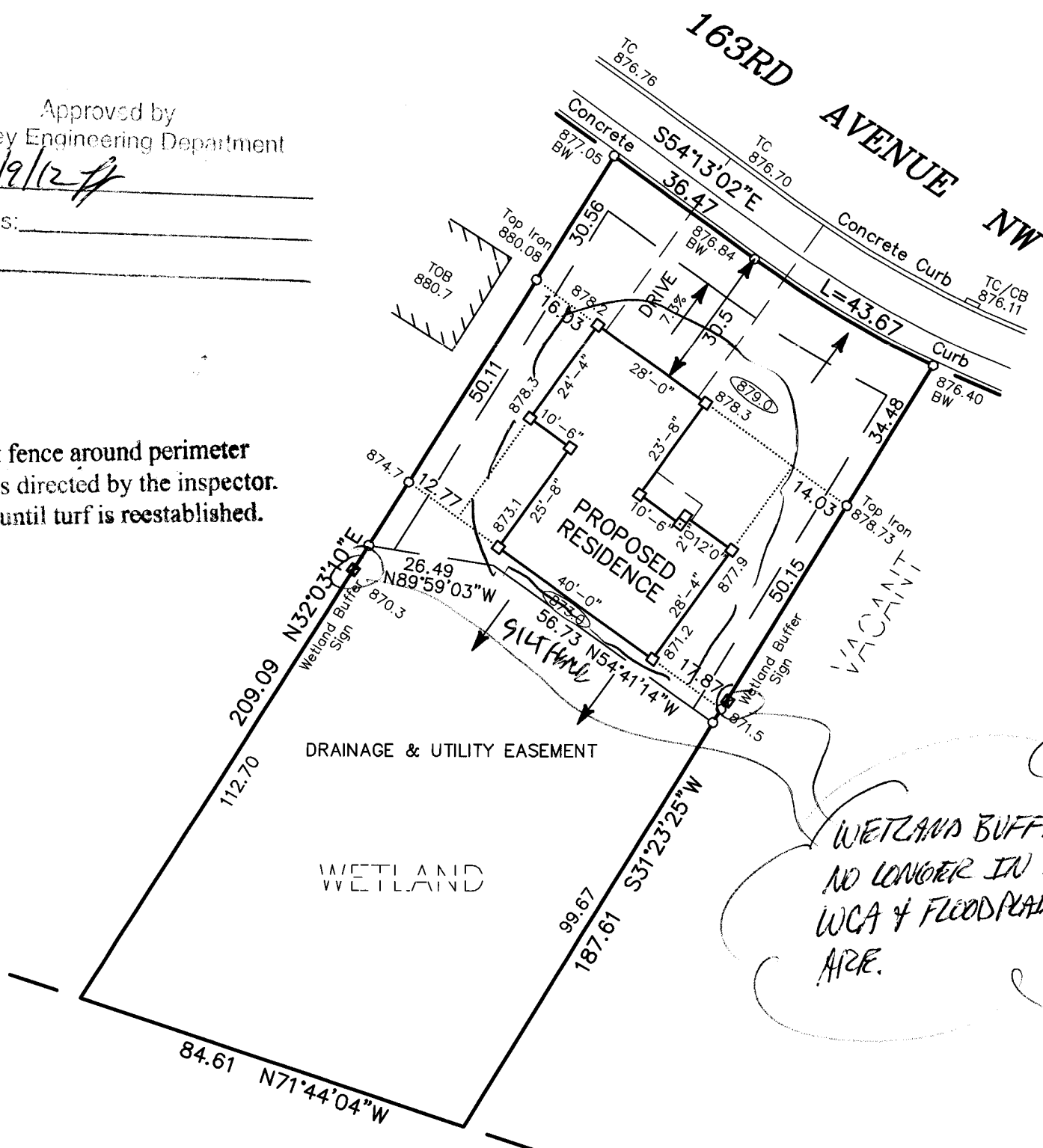


S.W. WOLD

Property Located In Part Of
NW 1/4, Sec. 16, Twp. 32, R. 25.

Approved by
 Ramsey Engineering Department
 Date: 8/9/12
 Comments: _____

Install silt fence around perimeter of lot or as directed by the inspector. Maintain until turf is reestablished.



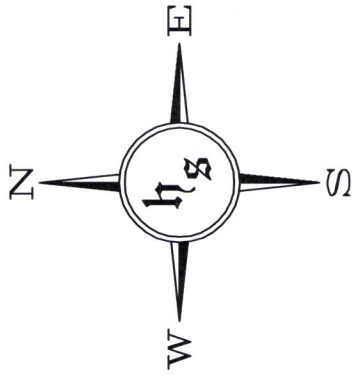
WETLAND BUFFER ORDINANCE NO LONGER IN EFFECT BUT WCA & FLOODPLAIN REGULATIONS ARE.

LOT 19, BLOCK 2, SWEET BAY RIDGE

RECEIVED
 AUG 06 REC'D
 BY: _____

This survey is certified only to the above named person or persons and not to subsequent owners, mortgages or title insurers.
 The only easements shown are from plats of record of information provided by client. All building dimensions and floor elevations must be verified by client.
 I hereby certify that this survey was prepared by me or under my direct supervision, and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.
 Surveyed by us this 2nd day of AUGUST, 2012

Signed Milton E. Hyland
 Milton E. Hyland, Minn. Reg. No. 20262



HY-LAND SURVEYING, P.A. ©

LAND SURVEYORS

11947 Idaho Ave. N.
 Champlin, Minnesota 55316
 PHONE (763) 323-1300
 FAX (763) 323-7035
 hylandsurvey@qwestoffice.net

883.4 Proposed Top of Block
 883.0 Proposed Garage Floor
 875.4 Proposed Lowest Floor

Surveyors Certificate

NOTE: PROPERTY CORNERS
 SET BY DEVELOPERS SURVEYOR

S.W. WOLD

Approved by
 Ramsey Planning Department

Date: 4-1-13 AH

Comments: ORDINARY WIDTH ON
 CUL-DE-SAC BULB LIMITED TO
 TWENTY-FOUR (24) FEET.

Approved by
 Ramsey Engineering Department

Date: 4-3-13 AH

Comments: _____

LOT 8, BLOCK 3, BROOKFIELD SECOND ADDITION

This survey is certified only to the above named person or persons and not to subsequent owners, mortgages or title insurers. The only easements shown are from plats of record of information provided by client. All building dimensions and floor elevations must be verified by client.

I hereby certify that this survey was prepared by me or under my direct supervision, and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

Surveyed by us this 12TH day of MARCH, 20 13

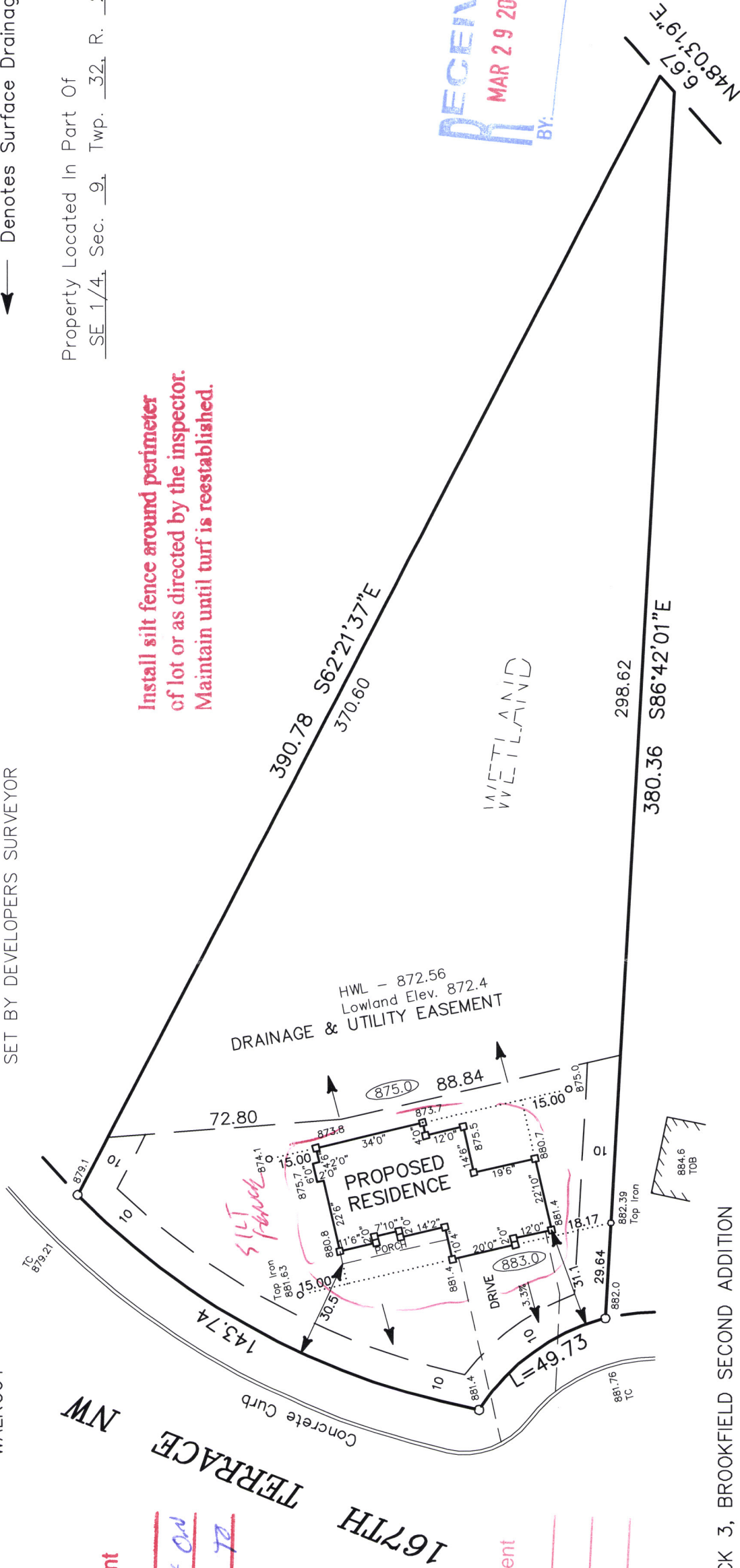
INVOICE NO. 32801
 F.B. NO. XXXX
 SCALE 1" = 40'

- Denotes Iron Monument Found
- Denotes Iron Monument Set
- Denotes Wood Hub Set For Excavation Only

- x000.0 Denotes Existing Elevation
- Denotes Proposed Elevation
- Denotes Surface Drainage

Property Located In Part Of
SE 1/4, Sec. 9, Twp. 32, R. 25.

Install silt fence around perimeter of lot or as directed by the inspector. Maintain until turf is reestablished.



RECEIVED
 MAR 29 2013
 BY: _____

Milton E. Hyland

Signed: _____ Milton E. Hyland, Minn. Reg. No. 20262

LOT SURVEYS COMPANY, INC.

LAND SURVEYORS

REGISTERED UNDER LAWS OF STATE OF MINNESOTA

7601 - 73rd Avenue North

560-3093

Minneapolis, Minnesota 55428

Surveyors Certificate

RICHARD SYBRANT

Property located in Section 20,
Township 32, Range 25, Anoka
County, Minnesota

INVOICE NO. 30419
F. B. NO. 541/23.24
SCALE 1" = 40'
0 - DENOTES IRON

□ Denotes Wood Hub Set For Excavation Only

○ Denotes Surface Drainage

○ Denotes Proposed Elevation

○ Denotes Existing Elevation



Type of Building - Full Basement walkout

Proposed Top of Block

882.7

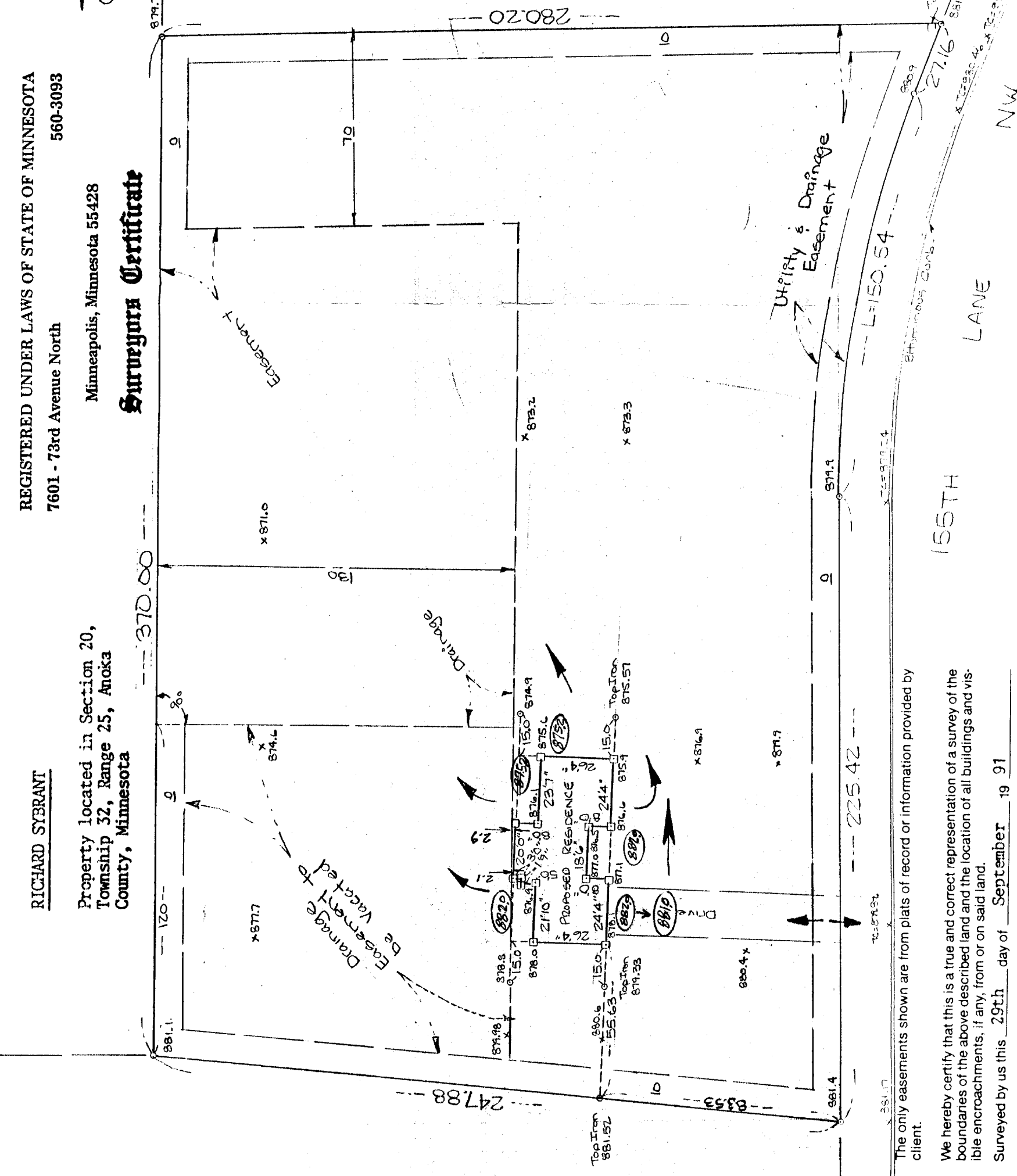
Proposed Garage Floor

882.2

Proposed Lowest Floor

875.4

Lot 2, Block 2, THE NORTH FORTY
3RD ADDITION



The only easements shown are from plats of record or information provided by client.

We hereby certify that this is a true and correct representation of a survey of the boundaries of the above described land and the location of all buildings and visible encroachments, if any, from or on said land.

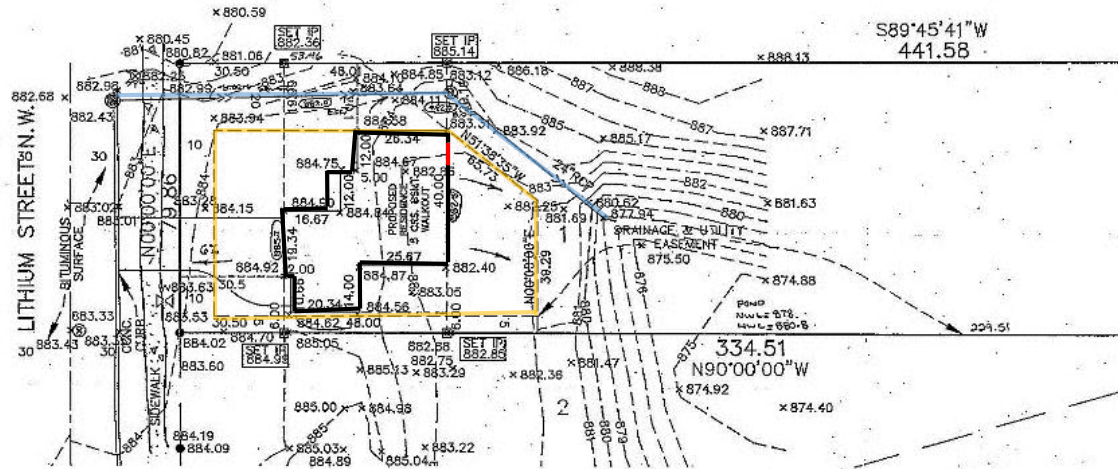
Surveyed by us this 29th day of September 19 91

Revised 10.10.91

Raymond A. Prasch
Signed

Raymond A. Prasch, Minn. Reg. No. 6743

8077-155 Ln.



- = Drainage/Utility Easement
- = Storm Sewer Line
- = Existing Patio Door location
- = House/Garage

PROPOSED ELEVATIONS
 Lowest Floor Elevation: 883.0 MINIMUM
 Top of Block Elevation: 886.0 MAXIMUM
 Garage Slab Elevation: 885.7
 Walkout Elevation: 883.0 MINIMUM

Lot 1, Block 1
RIVER PINES
SIXTH ADDITION
 ANOKA COUNTY, MINNESOTA
 Subject to easements of record, if any.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.
Charles R. Christopherson
 Charles R. Christopherson, MN License No. 18420 11/16/06
 Date

| DATE | REVISION |
|------|----------|
| | |
| | |
| | |
| | |
| | |



6929

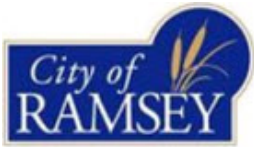
6919

6903

6889

688

17



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7.7.

Meeting Date: 07/14/2015

Submitted For: Patrick Brama, Administrative Services

By: Patrick Brama, Administrative Services

Information

Title:

Continue Discussion Related to Dominion Development & Acquisitions, LLC's Potential Purchase of City Owned Property (portions may be closed to the public)

Purpose/Background:

PURPOSE:

Continue discussion related to Dominion Development & Acquisitions, LLC's potential purchase of City owned property located within The COR. Specifically, consider a counter proposal from Dominion. Representatives from Dominion will be at this meeting to introduce themselves, provide background on their proposal, and answer questions.

BACKGROUND:

Please see City Council regular session case dated June 09, 2015 for detailed background information on Dominion, the proposed project, the draft Letter of Intent (LOI), and background on this case. At the June 09, 2015 City Council meeting staff was provided the following general direction/ counter offer to Dominion:

1. City assistance request needs to be in-line/ more consistent with other comparable projects before the City considers executing a LOI. Generally, the Council would like to limit TIF to about 15 years max.
2. The Council would like to see the project location slightly shifted to the northeast, to the COR-1 zoning district.
3. The Council will need to see equity in the project; not including other forms of government assistance.
4. The Council desires to see a mix of uses; which could include office, retail, etc.

Since the June 09 Council meeting, Staff has had multiple discussions/ meetings with Dominion representatives. Below is Staff summarized feedback from Dominion on each of the Council requests:

1. Dominion is willing to adjust the LOI to include a request for 15 years of TIF; and then let Ehler's underwrite the project and determine a recommendation for Council/ Dominion consideration. Dominion would offer \$4.50 per square foot (\$5.00 per square foot asking price).
2. Working with City staff, and various consultants, Dominion did spend considerable time reviewing alternative locations (within The COR-1 zoning district). At this point in time, Dominion is not comfortable with a project located in the COR-1 zoning district. Dominion feels it is a priority to be located within walking distance to Coborn's and to have visibility from U.S. Highway 10. Dominion has adjusted their original offer in an attempt to compromise/ meet-half-way. Please see attached. In summary, Dominion is proposing to utilize the originally targeted lot. However, they would only use half (about 2.5-3 acres of the 5 acre lot), to be located further away from Coborn's, and to leave the remaining portion of land for commercial development.

3. Dominion is aware of the City's request; and has indicated they would be willing to add owner equity to the project. Dominion is aware of the City's policy for 10% owner equity.

4. Dominion has indicated they have tried to meet the request for a mixed use building in the past, in other communities. Unfortunately, they've repeatedly had bad experiences with this practice. Dominion is not comfortable with including this request in their model. Dominion has noted, if the Council accepted the request in item 2 above, a mix of uses would naturally occur within a specific block. If the desire of the Council is to require a mixed-use building if financial assistance is granted, than the Developer should focus on parcels within the COR-4c district which allows for the desired density, but has a vision of exclusive residential uses (not a primary vision of a vertically mixed-use building).

Observations/Alternatives:

Attached to this case is the original Letter of Intent (LOI). With the original LOI in mind, consideration of the June 09 Council counter-offer outlined in the background section of this case, and the Dominion responses outlined in the background section of this case, Staff is seeking direction from the City Council on how to proceed with negotiations. Listed below are alternatives:

1. Generally accept the Dominion offer, direct Dominion to draft an updated LOI

- (+) sale of City owned land, \$4.50 per square foot, tax exempt property back on the tax rolls
- (+) roof tops, moderate level of discretionary income, drive retail and development momentum
- (+) quality building, quality architecture
- (+) hidden structured parking (first investor to-date to provide, helps meet original vision of The COR)
- (+) #1 priority in City's Housing Subsidy Policy, provides senior independent (not assisted living) specific housing within The COR
- (+) quality developer, quality long-term property manager, good references/ reputation
- (+) helps achieve density and rooftops guided for The COR/ Ramsey Station
- (+/-) compromise regarding location, still allows for mix of uses (see attached concept), COR-2 Zoning currently (can/ needs to be amended)
- (-) requires assistance (about 15 years of TIF)
- (-) low/moderate income project in close proximity to similar product The COR (senior independent living), where the City's housing goals desire to better mix income levels versus concentrate in single location

2. Generally oppose the Dominion offer, don't direct Dominion to draft an updated LOI

Benefits and drawbacks are opposite as outlined above.

3. Develop a counter offer

Council may wish to develop a counter offer. Please see background section for discussion points.

Funding Source:

NA

Recommendation:

Please see alternatives section. Based on discussions with Dominion, the Council and the EDA, Staff believes the major remaining discussion point on this project is the location. Staff desires discussion, based on this previous feedback, if the proposed compromise that would allow a portion of the undeveloped lot to develop as retail in the future is an acceptable approach.

Action:

Provide staff general direction:

1. Generally accept the Dominion offer, direct Dominion to draft an updated LOI
2. Generally oppose the Dominion offer, don't direct Dominion to draft an updated LOI
3. Direct Staff to develop a counter offer

Attachments

Case Report 06092015

Original LOI

Ramsey Site

Form Review

Inbox

Tim Gladhill

Kurt Ulrich

Form Started By: Patrick Brama

Final Approval Date: 07/09/2015

Reviewed By

Tim Gladhill

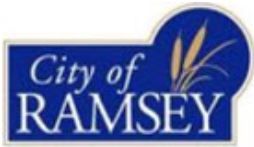
Kurt Ulrich

Date

07/08/2015 04:48 PM

07/09/2015 01:29 PM

Started On: 07/07/2015 05:13 PM



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7.5.

Meeting Date: 06/09/2015

Submitted For: Patrick Brama, Administrative Services

By: Patrick Brama, Administrative Services

Information

Title:

Consider Dominion Development & Acquisitions, LLC Letter of Intent (portions may be closed to the public)

Purpose/Background:

PURPOSE

Consider attached Letter of Intent (LOI) from Dominion Development & Acquisitions, LLC.

BACKGROUND

Dominium is a national affordable housing development and management company (click here for a link to Dominion website: <http://www.dominiumapartments.com/about-dominium.html>). Dominion is considered by many within the real estate industry to be a quality/ respected development company with a solid track record of quality projects; including property management services long term.

Over the past 30-45 days, staff has discussed the opportunity of a potential senior independent living project located in The COR with Dominion. On April 27, 2015 Dominion submitted a LOI for 4.94 acres of City owned land located between Coborn's and the future Common Bond Project. Dominion is offering the City's asking price (\$5.00 per square foot). The proposed project is valued by Dominion at \$24.1M, includes 124 units, and is anticipated to look similar to a recently completed senior independent living project in Saint Anthony Village (<http://www.landingsatsilverlakevillage.com/>). Staff has reviewed COR development standards with Dominion; and, the concept plan Dominion has outlined appears to generally comply with site layout standards at this point. Below is additional discussion on permitted uses for the site and a recommendation for further Planning Commission review.

After the original LOI was submitted on April 27, it was reviewed by Staff within the context of the City's adopted Policy for the Sale of City of Land. Comments were submitted to Dominion; attached is an amended and updated LOI. It is Staff's opinion, the major topic of discussion for the EDA and City Council is the requested City financial assistance.

Notification:

NA

Observations/Alternatives:

OBSERVATIONS

Based on the attached and adopted City Housing Assistance Policy (and Policy for the Sale of City Owned Land), below are the next steps in this process:

1. Council consider project concept and willingness to conceptually provide financial assistance to the project. This step would require that the City would sign the LOI with Dominion. NOTE: this would not legally obligate the City to any specific level of assistance. With this step, staff will also recommend review of a concept plan by the Planning Commission.
2. Dominion submits a formal business subsidy/housing assistance application for detailed review and underwriting by Ehlers. A formal recommendation for the actual "required/ needed" level of financial assistance is provided by Ehlers. NOTE: this could be different than what was agreed upon in the LOI.
3. Both Dominion and the City review the formal recommendation provided by Ehlers. Both parties consider if they would like to move forward with a Purchase Agreement (PA) based on the suggested level of City assistance. A PA would lock in both parties to certain performance items (i.e. a specific City Financial Assistance number).

It should be noted, Dominion is willing/ interested in applying for Metropolitan Council and Anoka County HRA funding. However, it is their position, a commitment from the City is needed before a PA is executed; and before they apply for other funds. Dominion is interested in a 2016 project if their identified financing gap can be addressed. However, if Metropolitan Council funding is needed for this project, it may be pushed to 2017 (due to application and award timing).

ALTERNATIVES

Staff is looking for direction on two general items:

1. Does the general project concept fit the property/ is the overall development concept acceptable?
2. What level of financial assistance is the City Council comfortable with considering from a preliminary/ conceptual perspective?

Below are alternatives for item #2

(A) Counter offer Dominion before moving forward with step 1 above--staff recommendation (see next section for details). Staff would like the City assistance request to be adjusted within the LOI to comparable projects within the Twin Cities market. If the City's requested adjustment is made by Dominion, staff would bring this case back to the Council for consideration of executing the LOI.

(B) Accept the LOI as presented and move forward with step 1.

(C) Do not accept offer and end negotiations.

Funding Source:

NA

Recommendation:

STAFF:

Staff has reviewed this project and process with Ehlers. Staff has asked that Ehlers provide recommended guidelines for "maximum" City participation in a housing project. Please see attached. Ehlers was in attendance at the EDA meeting to discuss this MEMO. This recommendation is based on review/ comparison of several other projects located within the Twin Cities market; including Dominion projects.

Based on the attached MEMO, it is Staff's perspective that the City should counter offer Dominion before moving to "Step 1." In other words, Staff believes the Dominion proposal for City financial assistance is currently too high (\$2.2M - \$2.6M, or 9.12% to 10.77% of total project costs from the City). Staff supports using 15 years of TIF as a maximum threshold as outlined by Ehlers; and/or potentially discussing the sale price of land. NOTE: depending on how the number is calculated, 15 years of TIF is expected to range from \$850,00-\$1.2M in present value terms.

Attached is a breakdown of the Dominion offer/ request and the Staff suggested "maximum" City assistance.

EDA:

The EDA reviewed this case on June 04. The EDA did not make a specific motion on this case. However, they did reach the following consensus:

(A) General support of the project concept and Dominion (124 unit affordable senior independent living apartment complex located on the subject property). More discussion needs to occur regarding how this project fits within the City's Zoning districts and The COR Master Plan.

(B) The City financial assistance request made by Dominion should be reduced to a level that is similar with other comparable projects. The current request is too high. Staff should utilize Ehlers to help determine a specific counter offer. The Ehlers MEMO included in this case generally outlines where Ehlers/Staff will land. If Dominion is willing to reduce their financial assistance request, the EDA would like to bring this case back for consideration.

Listed below are two questions asked by the EDA:

Why is assistance needed/ is it common?

This project is a "affordable" senior independent living apartment complex. Dominion would utilize LIHTC (low income housing tax credits) to help fund the project. As a result of using LIHTC, restrictions exist on rent rates for Dominion. Commonly, in order to deliver a quality product, and meet the rent LIHTC restrictions, developers seek additional financial assistance (County, City, other). This scenario is common for LIHTC senior independent living apartment complexes.

Ehlers, the City's financial consultant, completed a analysis/ comparison of similar deals completed in our region. Please see attached. This document provides a good reference point of "what's common on similar deals?"

Dominion has provided staff with market analysis data; which indicates the demand for senior independent living in Ramsey. Based on the Dominion information, a strong market/ demand exists in Ramsey for the proposed product. However, in comparison to other recently completed Dominion projects, the Ramsey market is slightly softer and will require a somewhat larger "capture rate." Meaning, the percentage (%) of prospect residents they would need to capture in Ramsey is slightly above recently completed projects. Dominion has indicated said this discrepancy (increased risk) is another reason they are seeking assistance.

Lastly, Staff would like to note, Dominion is proposing first floor structured parking on this project with very little surface parking. This approach on parking fits in-line with the City's original vision for The COR. However, the proposed strategy for parking does increase costs to the project.

How does this project fit with The COR Master Plan and city zoning regulations?

The project site is located within The COR District on the Official Zoning Map. Within the Design Framework, The COR Zoning District is further divided into sub-districts. This site is located within The COR-2 Sub-District, which is focused on retail type uses. The City Council, after review by the Planning Commission, would amend the Development Plan for The COR. This does not require an official, traditional Comprehensive Plan nor Zoning Amendment. The Future Land Use Map and Zoning Map are already guided in the appropriate manner. The Zoning Code for The COR was developed as a 'hybrid' form based code that focuses more on layout and design and less on uses than a traditional zoning code. The proposed layout and density is consistent with the vision for residential uses in this area in close proximity to the transit station.

Action:

Staff is looking for direction on two general items:

1. Does the project concept fit the property/ is the overall development concept acceptable?
2. What level of financial assistance is the City Council comfortable with considering from a preliminary/ conceptual perspective?

Staff recommendation: the City financial assistance request made by Dominion be adjusted to a level similar to

comparable projects within the Twin Cities market before an LOI is considered for execution.

Attachments

[Concept Site Map](#)

[LOI](#)

[Subject Property](#)

[Sources And Uses](#)

[Example Projects](#)

[Offer and Assistance Breakdown \(Staff\)](#)

[St Anthony Village Project Images](#)

[Ehlers MEMO](#)

[Policy for the Sale of City Owned Land](#)

[Housing Assistance Policy](#)

[Apartment Project Cost and Assistance](#)

[Demographic Analysis \(Dominium Data\)](#)

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Diana Lund | Diana Lund | 06/04/2015 07:24 AM |
| Kurt Ulrich | Jo Thieling | 06/04/2015 10:54 AM |
| Patrick Brama | Patrick Brama | 06/04/2015 11:48 AM |
| Patrick Brama | Patrick Brama | 06/04/2015 02:56 PM |
| Tim Gladhill | Tim Gladhill | 06/04/2015 03:17 PM |
| Kurt Ulrich | Kurt Ulrich | 06/04/2015 03:26 PM |
| Form Started By: Patrick Brama | | Started On: 06/03/2015 06:15 PM |
| Final Approval Date: 06/04/2015 | | |



May 13, 2015

Mr. Patrick Brama
The City of Ramsey
7550 Sunwood Drive SW
Ramsey, MN 55303

RE: City Parcel #47 at the COR in Ramsey, MN

Dear Patrick:

Dominium Development & Acquisitions, LLC (“Buyer”) is interested in purchasing from the City of Ramsey (“Seller”) the site described below, located in Ramsey, Minnesota.

Dominium plans to construct an approximately 124 unit senior, affordable, independent living property on the site using the Section 42 LIHTC program. Equity for the Project will be generated through the sale of 4% Low Income Housing Tax Credits allocated by MHFA. Tax-Exempt housing revenue bonds issued by the City of Ramsey will finance the first mortgage on the Project. The proposed development will feature urban architecture in line with the design standards of the COR and fits well in the context of the COR Master Plan and vision. Furthermore, an affordable, senior independent living apartment complex meets the top priorities of the City’s Housing Assistance policy.

Financing Gap: The proposed development currently has a financing gap of approximately \$2,600,000. In order to move forward with the potential development, Dominion will need a commitment from the City of Ramsey to fund \$2,200,000 of this gap. Funding could be in the form of TIF, development fee waivers, a land write down, or other sources of funds for the Project. Dominion will take on the risk of filling the remaining \$400,000 gap through Anoka County or MetCouncil funds. If funding for the Project from Anoka County and MetCouncil exceeds the remaining \$400,000 gap, the funds will be credited toward the \$2,200,000 from the City of Ramsey to reduce the City’s commitment.

This letter is intended to outline the terms and conditions of the purchase of the property by Buyer from Seller. Please consider the following proposed terms and conditions:

1. PROPERTY: Approximately 4.94 acres, or 215,186 sf, in Ramsey, MN located at the corner of Sunwood Drive and Zeolite Street NW, Property ID: 28-32-25-23-0010.
2. SELLER: The City of Ramsey
3. BUYER: Dominion Acquisition, LLC, or an applicable affiliated entity.

May 13, 2015

4. PURCHASE PRICE: \$1,000,000 cash at closing
5. EARNEST MONEY: \$30,000 earnest money shall be deposited into escrow upon the signing of a Purchase Agreement. Earnest money shall become non-refundable at the rate of 25% per month, if the Purchase Agreement is extended by Dominion.
6. TITLE: The Seller shall promptly deliver to Buyer full and complete copies of all title commitments, encumbrance documents and surveys currently in Seller's possession. Buyer may obtain a Commitment for Owner's Title Insurance from a title insurance agent and a current ALTA survey of the Property, at Buyer's expense. By no later than 120 days before Closing, the Buyer shall notify the Seller of any objections to title ("Objections") based on Buyer's review of the title commitments, encumbrance documents and Survey received by Buyer. Seller shall in good faith and with reasonable diligence attempt to correct Buyer's Objections. If the Objections are not cured by 60 days prior to Closing, the Buyer may by giving written notice to the Seller (i) terminate the Purchase Agreement, or (ii) waive the Objections and proceed to Closing.
7. CONTINGENCY FINANCING PERIOD: Dominion will work with the City of Ramsey to satisfy the contingency items listed in Section 8, including seeking County of Anoka and MetCouncil funds to close the financing gap. If by June 15, 2017 funding has not been secured for the financing gap, Dominion has the right to cancel the agreement and to the refund of all earnest money.
8. CONTINGENCY:
 - A commitment to provide \$2,200,000 through TIF, a land write down, fee waivers, or other sources will need to be provided by the city before Dominion will enter into a Purchase Agreement.
 - Buyer must be able to negotiate a Development Agreement with the City of Ramsey.
 - Buyer must be able to receive a commitment for Tax Credits from MHFA by the Second quarter of 2017.
 - Title and zoning satisfactory to Buyer.
 - Available financing acceptable to Buyer.
9. CLOSING: No later than June 15, 2017 or after the above contingencies have been satisfied.
10. PURCHASE AGREEMENT: Within thirty (30) business days after the City of Ramsey approves TIF, a land write down, fee waivers or other funding which provides no less than \$2,200,000 in total benefit to the sources of the project, Buyer will deliver to Seller a proposed Purchase Agreement.

May 13, 2015

12. ATTORNEY'S FEES: Each party will pay its own attorney's and any other consultant fees. Fees associated with a business subsidy request will be the responsibility of Dominion.
13. BROKER'S FEE: Buyer will not be responsible for payment of any broker's fees.

This letter is non-binding, but states the general terms of a purchase agreement to be drafted which the parties hereto agree to negotiate expeditiously and in good faith.

May 13, 2015

It is expressly understood and agreed that this letter provides the framework for further negotiations between Seller and Buyer and does not create any binding obligation or liability on the part of either party. As such, neither party shall be liable to the other party for any claims, losses, liabilities, damages, costs or expenses in the event of a failure of either party, for any reason whatsoever or for no reason, to execute and deliver the purchase agreement contemplated herein.

If the terms of this letter are acceptable, please acknowledge by signing below and returning a signed copy of this letter to me.

Sincerely,

Buyer:
Dominium Development & Acquisitions, LLC

Seller:
The City of Ramsey

By: _____

By: _____

Its: Managing Partner

Its: _____

Date: 4/27/2015

Date: _____

MENT, SE1
47465

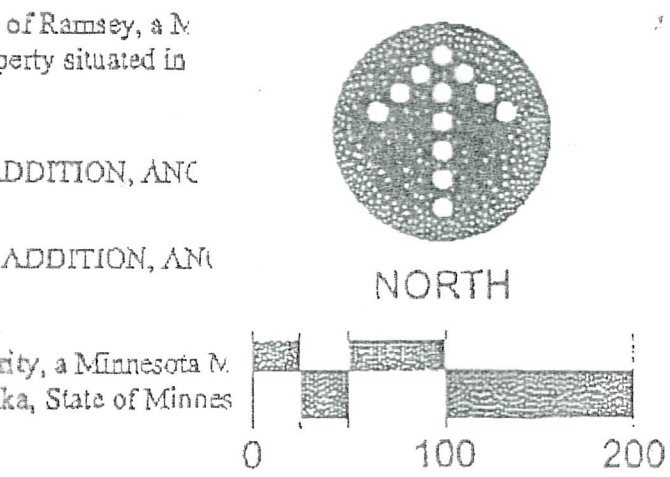
LOT 1
BLOCK 1



RETAIL
 33,600 GSF
 134 PARKING STALLS (SURFACE) (STREET)
 (@ 4 per 1000 GSF)
 92,800 SF = 2.13 acres \pm
 (290' x 320')

HOUSING
 540 LF x 75' W =
 40,500 GSF
 * 4
 162,000 GSF TOTAL
 1130 GSF/UNIT = 144 UNITS
 138 TOTAL UNITS.

34 SURFACE STALLS
 110 U.G. STALLS (6' BELOW GRADE)
 144 TOTAL PARKING STALLS

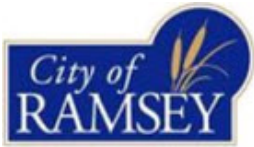


(F)
RAMSEY SITE
 7.9.15



DOMINIUM

The foregoing instrument was acknowledged before me this _____ day of _____ 201____, by PERSON, as TITLE of Ramsey Housing and Redevelopment Authority, on behalf of



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7. 8.

Meeting Date: 07/14/2015

Submitted For: Colleen Lasher, Administrative Services

By: Kathy Schmitz, Administrative Services

Information

Title:

Adopt Resolution #15-07-182 Appointing City Administrator as Deputy City Clerk in Addition to the City Administrator's Existing Duties per Minnesota Statute 412.151 in the Event of the Absence of the City Clerk.

Purpose/Background:

The purpose of this case is to formally appoint a Deputy City Clerk to act on behalf of the City Clerk during times of the City Clerk's absence. Per the attached statute, certain duties are defined as "DUTIES OF CLERK".

Per the statute, "In the case of the clerk's absence from the city or disability, the council may appoint a deputy clerk, if there is none, to serve during such absence or disability." At this time, City Clerk Jo Thieling is unavailable and there is a need for the City Clerk (or the Deputy City Clerk's) signature.

In order to act on the City Clerk's behalf during her absence, City Administrator Ulrich is requesting the City Council formally appoint him as the Deputy City Clerk, in addition to his existing duties.

Resolution and statute are attached.

Funding Source:

There is no funding required for this action.

Recommendation:

To appoint City Administrator Ulrich as the Deputy City Clerk for purposes of granting him the authority to carry out the duties of the City Clerk as defined under Minnesota Statute 412.151.

Action:

Motion to Adopt Resolution #15-07-182 that the City Council hereby consents to the appointment of the City Administrator to serve as the Deputy City Clerk and carry out the duties and powers afforded to the City Clerk per Minnesota Statute.

Attachments

MN SS Duties of Clerk

Res Appoint Deputy City Clerk

Form Review

Inbox

Kurt Ulrich

Form Started By: Kathy Schmitz

Final Approval Date: 07/14/2015

Reviewed By

Kathy Schmitz

Date

07/14/2015 02:37 PM

Started On: 07/14/2015 02:24 PM

412.151 DUTIES OF CLERK.

Subdivision 1. **Listed; fees; deputy; absence.** The clerk shall give the required notice of each regular and special election, record the proceedings thereof, notify officials of their election or appointment to office, certify to the county auditor all appointments and the results of all city elections. The clerk shall keep (1) a minute book, noting therein all proceedings of the council; (2) an ordinance book to record at length all ordinances passed by the council; and (3) an account book to enter all money transactions of the city including the dates and amounts of all receipts and the person from whom the money was received and all orders drawn upon the treasurer with their payee and object. Ordinances, resolutions, and claims considered by the council need not be given in full in the minute book if they appear in other permanent records of the clerk and can be accurately identified from the description given in the minutes. The clerk shall act as the clerk and bookkeeper of the city, shall be the custodian of its seal and records, shall sign its official papers, shall post and publish such notices, ordinances and resolutions as may be required and shall perform such other appropriate duties as may be imposed by the council. For certified copies, and for filing and entering, when required, papers not relating to city business, the clerk shall receive the fees allowed by law to town clerks; but the council may require the clerk to pay such fees into the city treasury. With the consent of the council, the clerk may appoint a deputy for whose acts the clerk shall be responsible and whom the clerk may remove at pleasure. In case of the clerk's absence from the city or disability, the council may appoint a deputy clerk, if there is none, to serve during such absence or disability. The deputy may discharge any of the duties of the clerk, except that deputy shall not be a member of the council.

Subd. 2. **Delegation; audit.** The council by ordinance may delegate all or part of the clerk's bookkeeping duties to another officer or employee. The officer or employee who by ordinance is made responsible for the clerk's bookkeeping duties shall furnish a fidelity bond conditioned for the faithful exercise of duties. The council may provide for the payment from city funds of the premium on the official bond. If the bookkeeping functions of the clerk are delegated to the city treasurer, the council shall provide for an annual audit of the city's financial affairs in accordance with the minimum procedures prescribed by the state auditor. A copy of the ordinance shall be provided to the state auditor.

History: 1949 c 119 s 18; 1951 c 378 s 6; 1953 c 735 s 3; 1973 c 123 art 2 s 1 subd 2; 1984 c 384 s 1; 1986 c 444

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #15-07-182

RESOLUTION APPOINTING CITY ADMINISTRATOR AS DEPUTY CITY CLERK IN ADDITION TO THE CITY ADMINISTRATOR'S EXISTING DUTIES PER MINNESOTA STATUTE CHAPTER 412.151 IN THE EVENT OF THE ABSENCE OF THE CITY CLERK

WHEREAS, the City Clerk has certain statutory duties per Minnesota Statutes; and

WHEREAS, during the absence of the City Clerk, said statutory duties must still be carried out by the City; and

WHEREAS, pursuant to Minnesota Statute 412.151, in the case of the clerk's absence from the city or disability, the council may appoint a deputy clerk, if there is none, to serve during such absence or disability; and

WHEREAS, currently, the City does not have anyone appointed to the role of Deputy City Clerk.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) That the City Council hereby consents to the appointment of the City Administrator to serve as the Deputy City Clerk and carry out the duties and powers afforded to the City Clerk per Minnesota Statutes.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 14th day of July, 2015.

Mayor

ATTEST:

City Clerk