

CITY OF RAMSEY

APPLICATION FOR
2015 TEMPORARY SPECIAL EVENTS PERMIT

Date: 6/17/15

Application is hereby submitted for a temporary special events permit within the City of Ramsey, in accordance with the Ordinances of said city regulating the same. This application must be submitted a minimum of 30 days prior to the event requested.

Return this completed application along with the following:

- a \$50 application fee. (There may be an additional fee based upon the type of event and the City's adopted rates and charges.)
A certificate of insurance for public liability

Please check the following that best describes you and all that apply:

- Business Sole Owner Partnership
Association Non Profit For Profit
Individual

List partners, if more room is needed, please list on back

- 1. FULL Name of Business/Association/Individual: The City of Ramsey: Happy Days
2. Address or General Description of the premises to be licensed: 7550 Sunwood Dr. NW, Ramsey, MN 55303
3. Applicant's FULL Name: Carlier Oksana
4. Applicant's Phone Number(s): (763)576-4310
5. Applicant's Email Address: ocarlier@cityoframsey.com
6. Applicant's Address:
7. Applicant's Date of Birth: 8/9/1994
8. Applicant's Position with Company: Administrative Intern/Happy Days Liaison
9. Manager or Owner's FULL Name: (If diff fm applicant) Ulrich Kurt
10. Address of Owner of Premises: (If different from applicant)
11. Owner's Phone Number(s): (If different from applicant)
12. Brief description of event (use back of sheet if more space is needed): One day event; Saturday, Sept. 12th, 2015. Events include: exhibitions, 5k, inflatable playgrounds, parade, pancake breakfast, bingo, food vendors, beer tent, live music, car show, bean bag tournament, bike tour, fireworks, baseball tournament. Note: attached maps are subject to change, particularly 5k and bike tour.

- 13. Will there be music: Please check all that apply.
None Live Band (2) DJ Karaoke Other: Dance performance

14. Will there be alcohol – if yes – Explain: Yes, the Ramsey Lions will be operating a beer tent on the event grounds.

15. Days/Date of Event: September 12, 2015
16. Hours of Event: 8:30 a.m. - 11 p.m.
17. An estimated number of persons and spectators expected to attend the event on each day it is conducted:
approximately 5,000 - 10,000 spectators
18. Details of the program: *Include a map (Google earth, etc.) showing the locations of all facilities and equipment on the premises, including the location of loud speakers, toilets, medical facilities, solid waste receptacles, emergency routes, etc, along with a brief summary of each one listed below:*
- a) Emergency Communication: Police and fire department personnel will be present on the event grounds at all times.

 - b) Security Protection: Police will be on event grounds at all times; knowledgeable of timeline + location of each activity.

 - c) Water & Food Supply: Food and beverages will be for sale through various vendors. Public works will turn on water.

 - d) Medical Facilities and Services: Police and fire department personnel will be present in case of a medical emergency.

 - e) Vehicle Parking Space(Parking provisions for employees and visitors): _____
Please see attached Happy Days site map. parking will be available in the city's parking ramp as well as the overflow field between The Residence and Coborn's.

 - f) Vehicle Uses and On-Site Traffic Control – including showing emergency accesses: Police will be directing traffic around closed streets for the 5k run, Bike Tour and parade. Sunwood Drive will be closed all day from Sapphire St. to Zeolite St. Veterans Dr. will be the emergency vehicles access.

 - g) Sound and Lighting Equipment: There will be two live bands using PA equipment on the main and small stages. PA systems will also be used in the bingo tent. Lighting will be used on the main stage. Two light towers will be on site*.

 - h) Fire Protection Plan: _____
*Shown by sun logo on site map attached.
Fire department personnel will be on event grounds at all times, knowledgeable of timeline and location of each activity.

 - i) Garbage/Trash & Litter Clean-up Service: Garbage clean up during and after the event will be provided by public works staff and Happy Days Committee volunteers. Garbage cans are donated by ACE Solid Waste.

- j) Is it proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping and similar facilities must be summarized:

Spectators will remain on the Happy Days event grounds until 11:00 p.m. on Saturday, September 12th. Overhead lighting (rented through Cummins NPower) will be activated at dark, as well as the present street lighting.

19. The applicant agrees that within 24 hours after the conclusion of the event, the premises will be cleaned up, including contiguous public roads, ways and easements, and remove all debris, garbage, trash, litter and other waste matter from, in and around said premises, together with all advertising matter to said event.
20. If severe weather is approaching, it is the permittee's responsibility to notify those attending and take appropriate action.
21. If applicant is different from the property owner, a notarized letter by the property owner acknowledging and accepting the temporary use on the property must accompany this permit application.
22. Special events **require a fire inspection** – call 763-427-4452 to schedule. This application **does not** cover permits needed for cooking vendors, tents over 400 square feet, the use and storage of flammable/combustible liquids, fireworks, etc.
23. The City of Ramsey does not give out food handling permits – that is done through Anoka County (763-421-4760),

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and that the giving of false information or the failure to give pertinent information constitutes cause for revocation of this permit. Further, I agree to comply with all the provisions of the ordinance under which this permit is granted.

Applicant's Signature: Deana Farber

Date: 6/29/15

**Return completed application and requested information along with the fee to: Jo Thieling, City Clerk, City of Ramsey, 7550 Sunwood Drive NW, Ramsey, MN 55303
Phone: 763-433-9840 Fax: 763-427-5543**

Make check or money order payable to "City of Ramsey"

OFFICE USE ONLY:

Approved By/Date _____

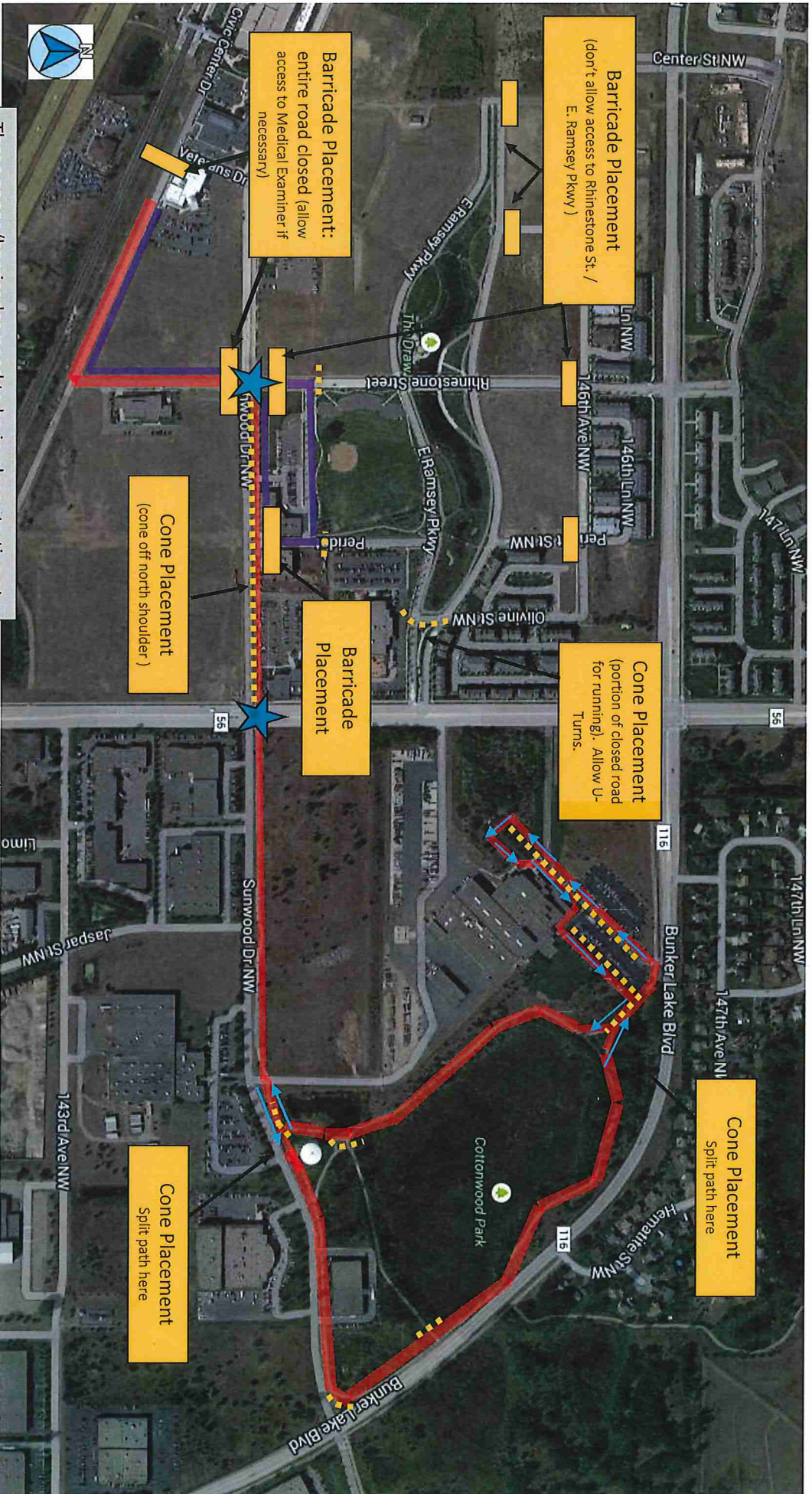
License Fee _____

Receipt No. _____

License No. _____

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record.

2015 BARRICADES/CONES 5K MAP



These cones/barricades need to be in place starting at 6:00 am on Saturday, Sept. 12th.

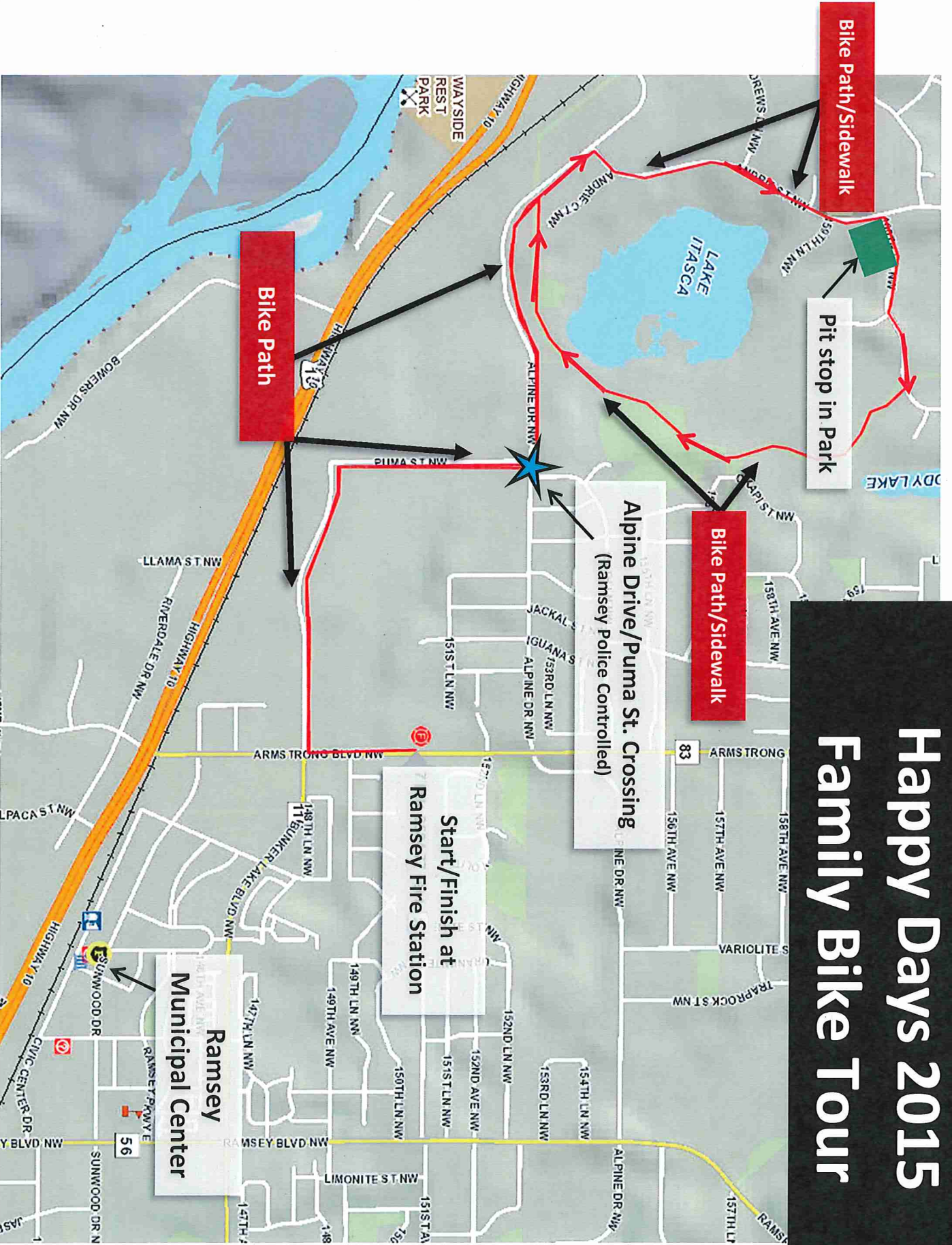
Cones along Sunwood Dr. and out around Cottonwood Park can come down after race (11:30am). The rest should stay up for parade.

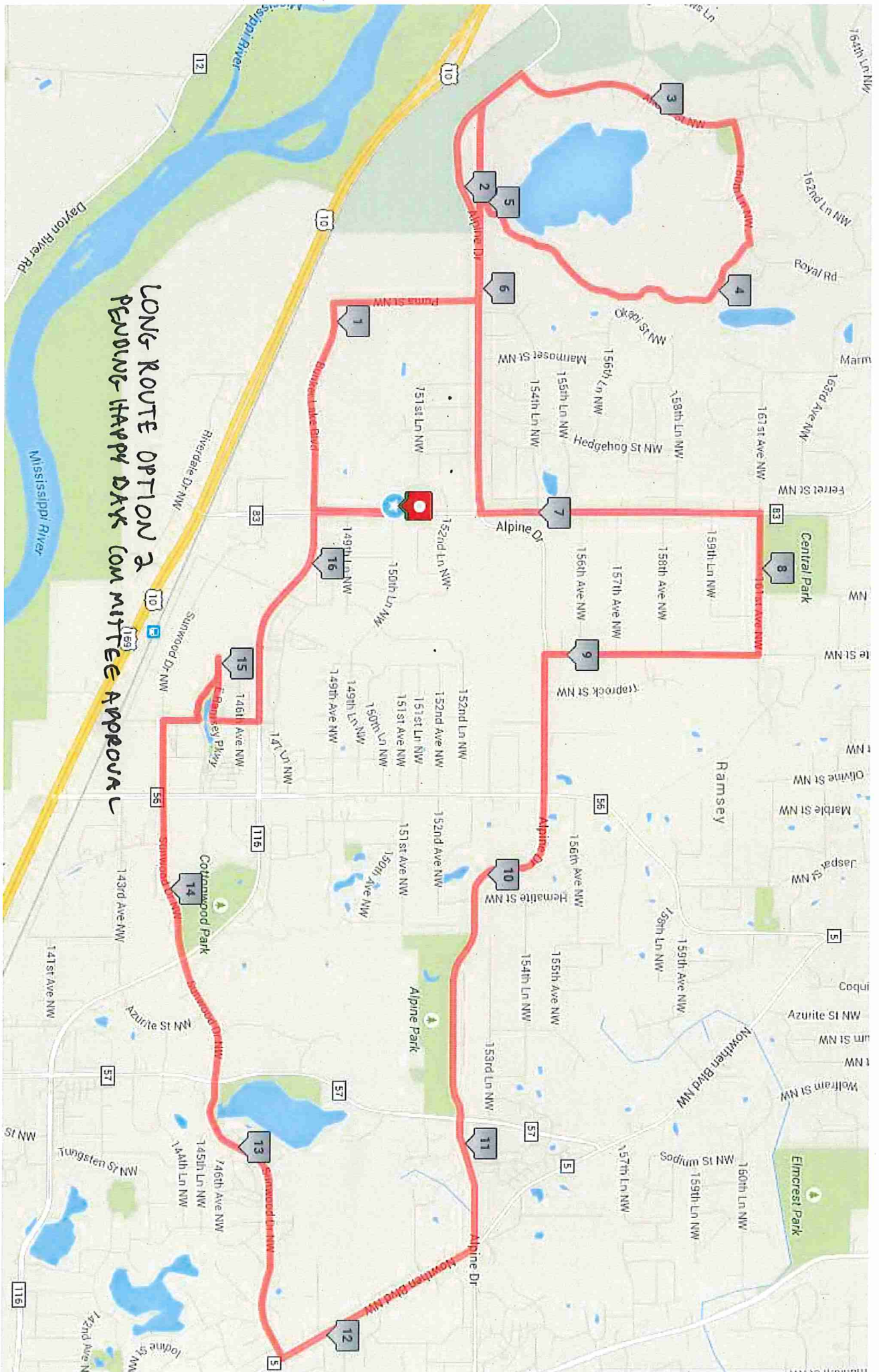
Ramsey PD

= Smile for a Mile Run

= 5k route

Happy Days 2015 Family Bike Tour





LONG ROUTE OPTION 2
 PENDING HAPPY DAY COM MITTEE APPROVAL

HAPPY DAYS PARADE

Coordinated/Staffed by:

Freedom Christian Church



Float Entrance/sign in
Town Center Dr/Bunker
Lake BLVD

Take Bunker
Lake BLVD
West from
Ramsey BLVD

People Pick Up:
Coborn's Plaza, Overflow
Parking, Parking Ramp, VA Clinic

People Drop Off:
Kids drop off, parking,
and gathering

Line Up: Row 2
West Side of Rhinestone

Line Up: Row 4

Line Up: Row 3
East Side of Rhinestone

Line Up: Row 1
North Side of Sunwood

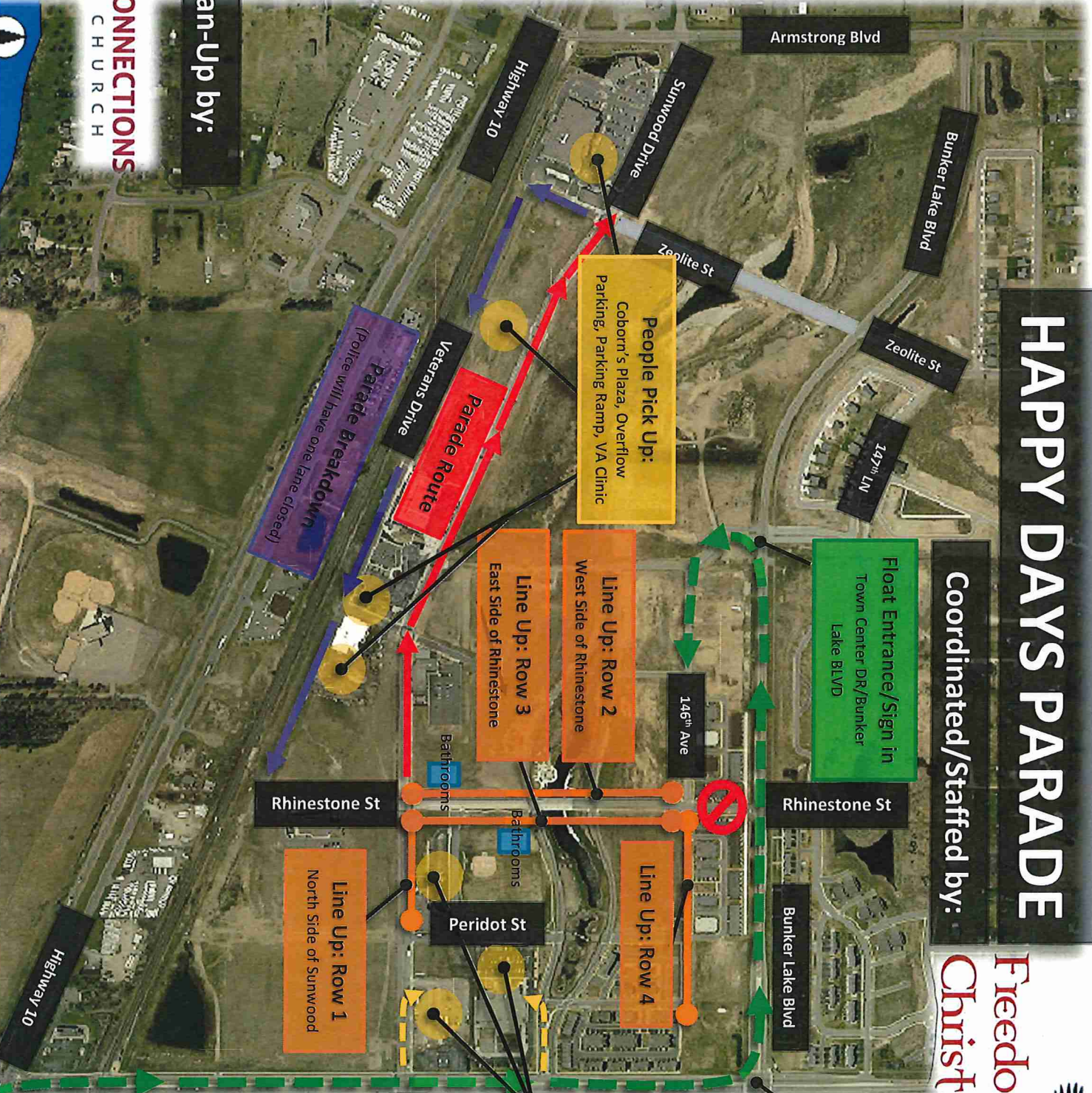
Parade Breakdown
(Police will have one lane closed)

Parade Route



Clean-Up by:



ENTER
on Ramsey
BLVD North
from HWY 10



NO TRAFFIC & NO PARKING: 2015 FIREWORKS MAP

- = No Traffic & No parking
6:00 am - 11:30pm
- = No Traffic 6:00am – 5:00pm
No Parking 6:00am-11:30pm
-  = Fireworks shoot site
-  = barricades



2015 Traffic/Way Finding Signage Map

