

City Administrator Ulrich stated that the Vision Statement will still need to be discussed at a future time.

The consensus of the Council was that the Vision Statement be left out of the Plan at this time and therefore the remainder of the Plan could continue to move forward.

2.03: Review 2014 Comprehensive Annual Financial Report (CAFR), Management Report and Special Purpose Audit Reports

Finance Director Lund stated that Aaron Nielsen is in attendance to present the 2014 Comprehensive Annual Financial Report (CAFR), Management Report and Special Purpose Audit Reports.

Aaron Nielsen, MMKR, reviewed the 2014 Comprehensive Annual Financial Report (CAFR), Management Report and Special Purpose Audit Reports. He stated that there were two findings, explaining that one contract tested did not have the required withholding data and one employee did not have the declaration required.

Councilmember Riley referenced the categories of general government, which overspent, and public safety, which underspent and questioned if there is a link between those two categories.

Mr. Nielsen stated that each City is unique in how they categorize items, noting that there is a challenge as there are some differences and some items end up being placed in general government. He noted that he did have that item highlighted to mention.

Councilmember Riley stated that the water utility and storm water utility funds have a healthy balance because of the plans for the future infrastructure and questioned if that is comparable to other cities.

Mr. Nielsen stated that is common for cities planning for future investment. He noted that there will be a change to the reporting process the following year regarding pension plans.

Finance Director Lund stated that this item will be on the agenda for the Council meeting under the Consent Agenda.

2.04: Discussion Regarding Public Safety Administrative Support

Human Resources Manager Lasher reviewed the staff report and explained that as a result of two recent staffing changes in the Police Department, both the Police and Fire Departments currently have reduced administrative support capacity.

Councilmember Kuzma questioned how that would impact the budget for the next year.

Human Resources Manager Lasher stated that there would be a savings this year because of the changes and noted that in 2016 the increase would be the benefits with a slightly higher pay increment for the lead records position.

Councilmember Riley referenced the full-time position and confirmed that the figure proposed would include the benefits. He stated that he is not certain that the Fire Department would need more than five hours per week as that is what they have been using for the past few years.

Fire Chief Kapler stated that currently the additional clerical work is being absorbed by himself and another staff person.

Mayor Strommen explained that cutback had been done during the budget cuts and commended the Chiefs for their dedication to make things work during a time of limited funding.

The consensus of the Council was to direct staff to conduct recruitment as requested in order to fulfill the City's staffing needs.

Human Resources Manager Lasher stated that this item will come before the Council as a case at the August 11th meeting, titled authorization to hire.

3. TOPICS FOR FUTURE DISCUSSION

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

Councilmember Kuzma stated that he has received noise complaints regarding the Armstrong/Highway 10 project and questioned if the City could speak with the County in attempt to lower the speed in attempt to lower road noise.

Councilmember Johns stated that she has also received noise complaints regarding Alpine and County Road 5.

Mayor Strommen stated that she also received complaints about both roadways. She agreed that one part of the solution would be a discussion with the County and another would be for the City to review available enforcement tools.

City Administrator Ulrich noted that the item can be added to a future Work Session agenda.

5. ADJOURNMENT

Mayor Strommen adjourned the Work Session of the City Council at 7:01 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator