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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, August 25, 2015, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Kristine Williams

Members Absent: Councilmember Melody Shryock

Also Present: City Administrator Kurtis Ulrich
Fire Chief Dean Kapler
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Human Resources Manager Colleen Lasher
City Clerk Jo Ann Thieling
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Asst. City Administrator/Economic Development Manager Patrick Brama
City Attorney Joe Langel

1. CALL TO ORDER

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:04 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

2. PRESENTATION

2.01: Presentation Proclaiming September 17-23, 2015 as Constitution Week

Sandy Connor, representing the Daughters of the American Revolution, provided information on Constitution Week, which was originally enacted by Congress to recognize the signing of the Constitution.

Mayor Strommen read aloud the proclamation declaring September 17-23, 2015 as Constitution Week.

Sandy Connor thanked the Mayor and City Council for the proclamation and support.

2.02: Recognize Mr. Wayne Jeffery for His Years of Service to the Community and as a Business Owner in the City of Ramsey

Mayor Strommen read aloud the proclamation recognizing Mr. Wayne Jeffery for his service to the community and as a business owner in the City of Ramsey and presented Mr. Jeffery with the proclamation.

Wayne Jeffery stated that he is humbled by this honor and thanked those present to support him tonight as well as his patients and Coborn's. He also thanked his wife for her continued support over the years, noting that today is their 42nd wedding anniversary.

3. CITIZEN INPUT

Dave Vogel, 16660 Coquina St NW, stated that he would be speaking for Ms. Kimberly Nelson who lives at 14024 Dysprosium Street and is also present tonight. He stated that Ms. Nelson has lived at her property for 24 years and the adjoining property owner has decided to construct a fence. He noted that the definition of front yard is not clearly defined in Ramsey's Code and explained that the neighboring property owner would like to construct a six-foot fence on what he considers his side yard while Ms. Nelson considers that to be her front yard.

Kimberly Nelson stated that she considers her front yard to be where her front door and sidewalk are and does not want to see a six-foot "wall" when she goes outside of her home.

Mr. Vogel stated that Ms. Nelson is a single woman and would not have a view of the street or shared driveway and; therefore, an intruder could be hiding behind the fence when she is exiting or entering her home. He believed that the fence between the homes should only be four feet high to protect her view and safety. He stated that they do not oppose the fence but would like to see City Code amended to protect those with homes positioned in this manner.

Mayor Strommen stated that she does understand and also received the email from Ms. Nelson but does not believe that there is enough information known at this time. She stated that if the Council is interested in looking at this issue staff could bring that information back for discussion but noted that timeline may not address this issue.

Community Development Director Gladhill stated that there is an application for a zoning permit that would allow the construction of a six-foot tall fence, noting that initially the permit was approved. He noted that Dysprosium Street is unique because of the shared driveways and; therefore, that approval was rescinded. He stated that a discussion item will be brought back to the September 8 Council meeting and the Planning Commission will review the issue at their September 10 meeting. He stated that City Attorney Langel has also been reviewing case law.

City Attorney Langel stated that at this point there is no clock ticking as the approval had been rescinded and; therefore, the timeline outlined by Community Development Director Gladhill is appropriate to address the issue.

Mayor Strommen stated that the Council is not directing staff to amend the Code at this time but simply to bring additional information back for review.

Councilmember LeTourneau stated that he would like the timeline reviewed as an appeal was not a part of that process.

Community Development Director Gladhill stated that it was not an issue with how the Code was being interpreted but how the Code is applied to that neighborhood as the Code does not address the issue at hand. He stated that this is a unique situation because of the layout of the homes and did not believe that there would be similar requests of this nature where a front yard abuts a side yard. He explained that this was not an appeal because the standard was being interpreted correctly but the standard itself is in discussion.

City Administrator Ulrich stated that without an appeal the City can continue to review the issue and work with the property owners outside of a strict timeline.

John Saccoman, Vice President of Sales and Marketing, 5440 149th Lane NW, stated that he is present on behalf of Molin Concrete located at 6820 143rd Lane NW and thanked the Council and staff members that recently visited the business for a tour.

Jennifer Wagner, 18544 Quincy Court in Elk River, stated that she is present also representing Molin Concrete. She stated that Molin is hosting a grand opening on September 24 and welcomed all the members of the Council and Mayor Strommen to attend. She also thanked the City staff for their assistance in making this a smooth event to plan.

Mayor Strommen stated that the City appreciated the relationship with the business and its longevity in the community.

4. CONSENT AGENDA

Motion by Councilmember LeTourneau, seconded by Councilmember Johns, to approve the following items on the Consent Agenda:

- 4.01: Receive Cash and Investments for Period Ending July 31, 2015
- 4.02: Note the Following Boards and Commissions Meeting Minutes:
 - 1) Environmental Policy Board meeting minutes dated June 15, 2015
 - 2) Economic Development Authority meeting minutes dated July 9, 2015
 - 3) Planning Commission meeting minutes dated July 9, 2015
 - 4) Park and Recreation Commission meeting minutes dated July 9, 2015
- 4.03: Approve the Following Meeting Minutes:
 - 1) City Council Regular dated August 11, 2015
- 4.04: Pre-Approval of Tuition Reimbursement
- 4.05: Approve Licenses:

Special Events

Molin Concrete Products/6820 143rd Avenue NW

Motor Vehicle

PTL Automotive Inc./9619 Highway 10 NW

Gasoline and Tobacco (2015)

Casey's General Store/7222 Sunwood Drive NW

Gasoline and Tobacco (2016)

Casey's General Store/7222 Sunwood Drive NW

- 4.06: Adopt Resolution #15-08-210 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period August 6, 2015 through August 19, 2015
- 4.07: Adopt Resolution #15-08-200 Recognizing Wayne Jeffrey for His Years of Service to the Community and as a Business Owner within the City of Ramsey
- 4.08: Adopt Resolution #15-08-209 Affirming an Agreement Regarding a Lawful Non-Conforming Surface Area for the Properties Legally Described as Outlot B and Lot 1, Block 1 Verndale Commercial Park
- 4.09: Adopt Resolution #15-08-206 Adopting Findings of Fact and Approving a Request for Waiver from City Code Paving Standards to Utilize a Class V Parking Surface on the Property Located at 13900 Sunfish Lake Boulevard NW: Case of Midwest Overhead Crane Corporation
- 4.10: Adopt Resolution #15-08-190 Approving the Site Plan Amendment for Town Center Gardens 3rd Addition (to remove the patio areas and half wall between the center units on Lots 1, 3, and 4, Block 1, Town Center Gardens 3rd Addition – 14787, 14851, 14875 Olivine Street NW: Case of Distinctive Living Rentals, LLC)
- 4.11: Adopt Resolution #15-08-211 Awarding a Contract for Additional Spray Patching on City Streets
- 4.12: Adopt Resolution #15-08-205 Authorizing Partial Payment to Kuechle Underground for IP #13-10; Garnet Street and 168th Avenue Reconstruction
- 4.13: Adopt Resolution #15-08-207 Approving Partial Payment to Construction Results Corporation for IP #14-28; Parking Ramp Garage Enclosure
- 4.14: Adopt Resolution #15-08-208 Approving Partial Payment to Brennan Construction of MN, Inc for IP #14-30; Fire Station #2
- 4.15: Adopt Resolution #15-08-214 Authorizing a Long Term Disability (LTD) Carrier Change and a Non-Union Employee LTD Benefit Change
- 4.16: Adopt Resolution #15-08-215 Proclaiming September 17-23, 2015 as Constitution Week

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Johns, Kuzma, Riley, and Williams. Voting No: None. Absent: Councilmember Shryock.

5. APPROVE AGENDA

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Johns, Riley, and Williams. Voting No: None. Absent: Councilmember Shryock.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Consider Adopting Ordinance #15-10 Vacating Permanent Road Easement for Ridgepoint

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Ordinance #15-10 formally vacating an existing road easement in the project known as Ridgepoint.

Motion by Councilmember Johns, seconded by Councilmember Williams, to waive the Charter requirement that the ordinance be read aloud and adopt Ordinance #15-10 Vacating an Easement for Drainage and Utility Purposes in the City of Ramsey, Anoka County, Minnesota.

A roll call vote was performed by the Recording Secretary:

Councilmember Riley	aye
Councilmember Shryock	absent
Councilmember Williams	aye
Councilmember LeTourneau	aye
Councilmember Kuzma	aye
Councilmember Johns	aye
Mayor Strommen	aye

Motion carried.

7.02: Consider Adopting Resolution #15-08-191 Approving Comprehensive Plan Amendment and Introduce Ordinance #15-14 Approving a Zoning Amendment for 14100 Sunfish Lake Boulevard NW; Case of Life Fitness

Mayor Strommen stated that she would be recusing herself from this discussion because her husband does work for Life Fitness and while she does not believe herself to have a conflict of interest she would like to avoid that perception.

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Resolution #15-08-191 approving a Comprehensive Plan Amendment and introduce Ordinance #15-14 approving a Zoning Amendment for 1411 Sunfish Lake Boulevard NW.

Motion by Councilmember Riley, seconded by Councilmember Johns, to Adopt Resolution #15-08-191 Adopting Findings, Approving a Comprehensive Plan Amendment to Change a Land Use Designation from Places to Shop to Places to Work and Authorizing City Staff to Submit an Application to the Metropolitan Council for an Amendment to the Comprehensive Plan and to

introduce Ordinance #15-14 an Ordinance Amending Section 117-90 “Map” of Chapter 117 of the City Code of Ramsey, Minnesota.

Further discussion: Acting Mayor LeTourneau stated that he appreciates the expansion of the business noting that this would also be an improvement to a blighted site.

Motion carried. Voting Yes: Councilmembers Riley, Johns, Kuzma, LeTourneau, and Williams. Voting No: None. Abstained: Mayor Strommen. Absent: Councilmember Shryock.

7.03: Consider Policy Direction for Various Uses on Leased City Owned Land Located on U.S. Highway 10

Mayor Strommen rejoined the Council.

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and asked the Council to provide input on the policy, noting that there are three alternatives for the Council to consider within the staff report.

Mayor Strommen stated that this is a fork in the road and believed that the Council needs to consider this as a larger policy issue. She noted the image issues in the Strategic Plan and stated that ultimately these properties were purchased for the intent of eliminating access points along the highway, although the timing of the highway project has not moved along as quickly as desired.

Councilmember Riley asked if this property is part of the study and whether this site would continue to exist as a business in the full-blown corridor study.

Asst. City Administrator/Economic Development Manager Brama stated that this section would be closed access in the long-term.

Community Development Director Gladhill clarified that this area would eliminate businesses in the long-term plan.

Councilmember Riley stated that the timeline is not known and in the meantime there is a great business that is growing and wants to remain in the City.

Councilmember LeTourneau stated that he was in the middle on this issue as this is a viable business that is growing and has potential. He stated that he is interested that the business is looking at other sites in the community for a permanent location and would like staff to continue to work with the business on relocating. He stated that it does not feel that the policy discussion would be resolved in the next year and; therefore, perhaps some interim steps should be developed and could be included in the lease, such as screening and buffering to soften the view from Highway 10. He stated that in regard to access and access points, perhaps the number of access points could be minimized along this property. He stated that he is not forgetting about the long-term goal but would like to allow the Council to work in a manner that works towards that goal while still allowing the land to be used for the business.

Mayor Strommen stated that the City has struggled with this issue since the properties were purchased and a balance needs to be found and applied consistently across the corridor. She stated that she would like to apply those goals uniformly, noting that additional screening could hinder and cause additional work for the highway construction. She stated that if the policy were in place the issue could have been considered under the policy.

Steve Jung, owner of M & G Trailer Sales at 7575 Highway 10, stated that he has been speaking with staff about the items mentioned tonight for the past two years when the original lease was discussed. He stated that as a business owner on the corridor it is a very unsettling position to be in with the highway discussions. He noted that he began with a business that was failing and has turned that around dramatically. He stated that they are looking at moving to a new site but would like to expand to the vacant property adjacent to this property in the meantime to support his growing business. He stated that there would not be any increase in access points, they would simply have additional room for the merchandise and activity on their site.

Mayor Strommen appreciated the input of the business owner but noted that this is not the only business property along Highway 10. She stated that there are a number of issues that need to be addressed and asked that staff develop a draft policy that could address the issues, using the M & G property as a case example. She apologized to Mr. Jung as his business was simply the first to come forward noting that she believed that this could be resolved relatively quickly.

Councilmember Williams stated that she is in favor of having the discussion provided that the opportunity for the business to expand is not lost.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to direct staff to further develop a policy and invite M & G Trailer Sales to bring forward a lease amendment application in parallel.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Johns, LeTourneau, Riley, and Williams. Voting No: None. Absent: Councilmember Shryock.

7.04: Consider Adopting Resolution #15-08-212 Approving Memorandum of Agreement for Ramsey Town Center Public Works Improvement

City Engineer Westby reviewed the staff report and recommendation to Adopt Resolution #15-08-212 approving the Memorandum of Agreement for Ramsey Town Center Public Works Improvements.

Motion by Councilmember LeTourneau, seconded by Councilmember Johns, to Adopt Resolution #15-08-212 Approving a Memorandum of Agreement between Anoka County and the City of Ramsey for Public Works Improvements Related to the Ramsey Town Center Development.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Johns, Kuzma, Riley, and Williams. Voting No: None. Absent: Councilmember Shryock.

7.05: Consider Adopting Resolution #15-08-213 Approving Development Agreement for Riverdale Drive Extension Project

City Engineer Westby reviewed the staff report and recommendation to Adopt Resolution #15-08-213 Approving the Development Agreement for Riverdale Drive Extension Project.

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to Adopt Resolution #15-08-213 Approving Development Agreement between PSG, LLC, 2-OI, LLC and the City of Ramsey for Riverdale Drive Extension to Traprock Street.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Johns, Riley, and Williams. Voting No: None. Absent: Councilmember Shryock.

7.06: Dedicated Networks: Consider Resolution in Support of Minnesota Job Creation Fund Application for a Proposed Facility Expansion at 14000 Unity St NW

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation to Adopt Resolution #15-08-195 declaring the City of Ramsey's support of applying to the State of Minnesota Department of Employment and Economic Development Job Creation Fund program.

Councilmember Riley stated that this would create additional tax base, support a local business, and create new jobs by simply supporting the request.

Motion by Councilmember Riley, seconded by Councilmember Williams, to Adopt Resolution #15-08-195 Declaring the City of Ramsey's Support of Applying to the State of Minnesota Department of Employment and Economic Development Job Creation Fund Program.

Further discussion: Asst. City Administrator/Economic Development Manager Brama stated that for the purpose of transparency the City is currently working with Dedicated Networks on an application that could move forward to the EDA for use of the revolving loan funds. Mayor Strommen stated that she is pleased to see this in alignment with the goal of the Strategic Plan in regard to economic development. Councilmember LeTourneau stated that he had the opportunity to celebrate the 10th anniversary of Dedicated Networks and noted that there was great energy and this is a great business.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Williams, Johns, Kuzma, and LeTourneau. Voting No: None. Absent: Councilmember Shryock.

7.07: Discuss Initial Policy Direction Regarding a Potential Amendment to City Code Section 105-1 Entitled Hours of Construction

Community Development Director Gladhill reviewed the staff report and stated that the decision for the Council would be whether the Council would like amend the City Code regarding hours of construction and if so, which of the two alternatives the Council would desire. He noted that

most of the complaints received are for work beginning prior to 7:00 a.m. and noted that there are not usually complaints for work occurring after 10:00 p.m.

Councilmember Riley stated that in regard to Harvest Estates and those neighbors, they were shocked to hear that the reasonable construction hours extended to 10:00 p.m. and believed the negotiated timeframe was a better fit that the residents agreed with. He stated that he would support shortening the hours, with the option for the developer to request longer hours if appropriate.

Mayor Strommen stated that she would find it surprising that construction workers would attempt to work past 10:00 p.m. although noted that there could be construction work attempting to stretch past 8:00 p.m., which is where the complaints arose in Harvest Estates.

Community Development Director Gladhill provided additional information on the Harvest Estate situation, noting that the core construction activities were completed by 8:00 p.m. but the street sweeping was occurring after 8:00 p.m., which is what caused the complaint calls.

Councilmember Williams stated that this would also apply to work on specific residential property, such as work on a deck.

Community Development Director Gladhill stated that additional language could be added to not impact existing homeowners.

Councilmember Johns stated that perhaps by shortening the construction hours you would generate more work for staff because of the requests that would come in for extended hours, rather than allowing the later hours and limiting the hours on situations that require that action.

Community Development Director Gladhill stated that he did not believe that there would be additional work in either situation.

Councilmember Kuzma stated that he would like to leave the hours as is and negotiate the hours as needed as he believed that would give the City more control.

Mayor Strommen stated that she would view the situation in the opposite as she believed that shortening the hours and allowing extended hours would give the City more control. She believed that 8:00 p.m. was a more reasonable hour for neighborhood construction, noting that if extended hours are needed the developer can request that.

Councilmember LeTourneau stated that if it's not broken he does not see a reason to fix it, as the Ordinance has worked well for many years, with the exception of the Harvest Estates case. He stated that 7:00 a.m. to 10:00 p.m. is reasonable, noting that many contractors end work by 6:00 or 8:00 p.m. on their own. He stated that if additional language is needed to be built into the development agreement that could be done.

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to follow the recommendation of the Planning Commission to leave the limits on the hours of construction to

7:00 a.m. to 10:00 p.m., except that the City may require 7:00 a.m. to 9:00 p.m. through a Development Agreement as part of the initial subdivision review, which puts the burden on the City to negotiate reduced construction hours.

Further discussion: Mayor Strommen stated that she was not sure what grounds the City would have to ask for reduced hours with the exception of complaints.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Johns, and Williams. Voting No: Mayor Strommen and Councilmember Riley. Absent: Councilmember Shryock.

7.08: Consider Change Orders for Parking Ramp Garage Project

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation to approve change order #1 for construction project #14-28.

Councilmember Williams referenced an increase on page two stating zero (21) days and asked if there would be an impact to the timeline.

Asst. City Administrator/Economic Development Manager Brama stated that the contract is over the original date and is currently 21 days over the original timeline. It was noted that the typographical error would be corrected.

Mayor Strommen stated that she believed that contingency was built into the contracts and asked for additional information.

Asst. City Administrator/Economic Development Manager Brama explained that there are policies for public construction projects that require contingency but that had been left off of this project in error.

Councilmember Riley understood the purpose of contingency but noted that he would like contingency to be used judiciously.

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to approve Change Order No. 1 for Construction Project #14-28.

Further discussion: He stated that he appreciated that contingency would be added in the future and reviewed the change orders proposed and believed them to be appropriate.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Johns, Riley, and Williams. Voting No: None. Absent: Councilmember Shryock.

7.09: Review and Adopt Future Business Park Infrastructure Analysis

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation to adopt the Infrastructure Study prepared by Bolton & Menk, subject to final revision by the City Engineer.

Kevin Kielb, Bolton & Menk, provided a summary of the Future Business Park Infrastructure Study, noting that the largest part of the study was the traffic volume section.

Asst. City Administrator/Economic Development Manager Brama stated that there is a part of this business park that is ready to go with no infrastructure improvements and noted that if the Council is ready to move forward today there is a portion of the property that is ready with minimal activity, such as curb cuts. He referenced parcel six, which is the Christian Academy parcel, and noted the infrastructure that exists today in that area exists because of that development and; therefore, that parcel is not part of an assessment.

Councilmember Kuzma asked and received confirmation that the City does not currently own any land in the business park at this time.

Councilmember Riley stated that the EDA has been reviewing that the City wants and needs an additional business park, noting that this land seems to be the best fit and the study was done to determine the costs that would be needed to develop this parcel. He stated that he has no intention on the City owning the property but these steps are necessary to answer additional questions as to whether the site could work.

Councilmember LeTourneau cautioned the choices that the City will have as to how this moves forward. He stated that while he would not recommend that the City own the parcel, he would like that option included in the economic development analysis as well. He stated that the Bolton & Menk work on the study was amazing.

Mayor Strommen stated that the City is not seeing the full results at this time and in the end the collective results will be available to provide a clear picture.

Mike Mulrooney, CMDC, stated that the City has a long and rich history of redevelopment of industrial parks. He stated that the City weathered the recession extremely well when compared to other communities largely because of the mix and types of companies in Ramsey. He explained that this study is determining if another industrial park could be created to continue to create jobs and increase tax base.

Motion by Councilmember Riley, seconded by Councilmember Johns, to adopt the Infrastructure Study prepared by Bolton & Menk, subject to revision by the City Engineer.

Further discussion: Councilmember LeTourneau questioned if this motion would allow the City to continue on to the next step in the process. Asst. City Administrator/Economic Development Manager Brama stated that the EDA does have a professional services budget for that type of analysis, noting that the discussion would be brought forward to the EDA at their next meeting for consideration. He noted that specific direction from the Council is not necessary.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Johns, Kuzma, LeTourneau, and Williams. Voting No: None. Absent: Councilmember Shryock.

7.10: Provide Staff Direction Related to Northern Starz Children's Theatre Lease

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation to authorize the early termination of the lease of the municipal building by Northern Starz Children's Theatre and authorize a payment of \$3,990 to Northern Starz Children's Theatre as settlement in order for them to make the early transition to a new facility. He stated that he spoke with Councilmember Riley who proposed an alternate solution that rather than the City of Ramsey paying to resolve this situation perhaps an in-kind alternative could be provided. He stated that Northern Starz could continue to use the existing leased site for cold storage, such as costumes and set equipment, and the chamber area in the neighboring building could be used for practices and that type of activity. He stated that Northern Starz is also in agreement with that, noting that in that situation, funds would not need to be exchanged in either direction for that option.

Mayor Strommen thanked Councilmember Riley for the alternative solution.

Councilmember LeTourneau stated that it is his assumption that the building will be used for cold storage only; and therefore, should be winterized and there would be no need to repair the building.

Asst. City Administrator/Economic Development Manager Brama stated that the police and fire use the building for cold storage and have been made aware of the situation and all parties are in agreement that the site only be used for cold storage.

Councilmember Riley appreciated everything that went into this case and was glad that the City was able to help the group get up and running.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to authorize Northern Starz to continue to use the existing space for cold storage and use the upstairs portion of the neighboring municipal building for active space through February 28, 2016 at a no rent option starting as of October 1, 2015.

Further discussion: Mayor Strommen stated that perhaps in the future a check item should be listed for City owned land to prevent situations of this nature, noting that a reasonable solution was found in this case. Councilmember Riley stated that, in the future, lease language should be specified to ensure that if a reduction in lease is given, the City is not liable for more than they would have received through the lease. Mayor Strommen agreed, noting that this is not the first time the City has incurred a liability for assisting an organization.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Kuzma, Johns, LeTourneau, and Williams. Voting No: None. Absent: Councilmember Shryock.

8. MAYOR, COUNCIL AND STAFF INPUT

City Engineer Westby provided an update on recent road projects ongoing in Ramsey including the Armstrong interchange project, noting that the County is standing by the substantial completion date of October. He noted that although there were some issues with access for the Garnet Street project that is moving along and construction is estimated to be complete by mid-October; in regard to Jarvis Street that project is moving along and staff is working to address the concerns regarding mailboxes noting that project is estimated to be complete in October as well; crack filling projects have begun ahead of schedule and sealcoating will begin the following week; there was a meeting today regarding overlay projects and that work will begin the following week.

Mayor Strommen stated that perhaps the construction update could be listed as a regular agenda item to ensure that residents are aware the item is being discussed.

City Administrator Ulrich announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember LeTourneau, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:44 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.