



## Minnesota Department of Transportation

Metro District  
Office of State Aid  
1500 West County Rd B2  
Roseville, MN 55113-3174

Telephone: 651-234-7768  
carl.jensen@state.mn.us

September 21, 2015

Mr. Bruce Westby, PE  
City Engineer  
City of Ramsey  
7550 Sunwood Drive NW  
Ramsey, MN 55303

RE: Request for FY 2017 Municipal Agreement Program Funding  
TH 10 at Riverdale Drive Frontage Road Extension, Control Section (CS) # 0202  
City of Ramsey

Dear Mr. Westby:

I am writing to inform you of the decision reached by the Fiscal Year (FY) 2017 Municipal Agreement Program Selection Committee regarding the above referenced project.

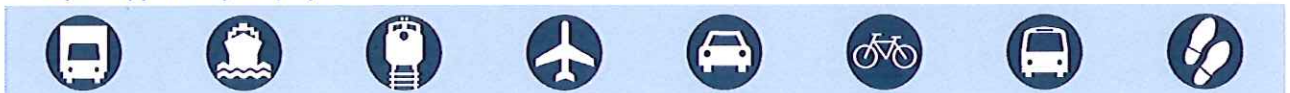
After considering the 12 candidate projects submitted for inclusion in the FY 2017 Program it was decided to offer a maximum contribution by MnDOT of \$584,280 (including Construction Engineering and Inspection).

The award is for improvements to TH 10 in the City of Ramsey. The proposed improvements include improvements along TH 10 for the Riverdale Drive Frontage Road extension. These Cooperative Agreement funds will supplement other applicable state and local funds being applied towards the project.

The referenced funding amount is the maximum amount of MnDOT Metro Municipal Agreement funding available for this project. Municipal Agreement funds can only be used for construction items that can be justified in accordance with the MnDOT Cost Participation Policy. If the cost of eligible items falls below this maximum amount, the funds awarded will be reduced to match the cost of the eligible items. A copy of the MnDOT Cost Participation Policy can be viewed at <http://www.dot.state.mn.us/policy/financial/fm011.html>.

If this funding is accepted by your agency you will be expected to provide project plans and specifications to my office that conform to a MnDOT format. The Municipal Agreement Program Plan Preparation, Design and Construction guide can be viewed at <http://www.dot.state.mn.us/metro/stateaid/greenbook2012.pdf>. The project plans and specifications will be reviewed and commented on by MnDOT functional groups. Please contact the Metro functional groups directly for specific questions relating to their area and copy the State Aid Project Manager on correspondence. We will provide the Municipal Agreement Program process

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information upon request. All costs for Right-of-Way acquisition, Utility Relocation as applicable and Preliminary Engineering are the responsibility of the local agency.

A Cooperative Construction Agreement will be written by MnDOT's Office of Technical Support and must be fully executed prior to award of the project. To receive the funds, this project must be let by June 30, 2017. After that date the money becomes unavailable to our office.

Please reply in writing by October 16, 2015 if the County of Anoka would like to accept this funding. The written confirmation should include acceptance of the conditions of Right-of-Way, Utility Relocation and Design along with the funding level proposed and a tentative project schedule. If funding is accepted by the city a State Aid Project Manager will be assigned and a project kickoff meeting will be set up before project plan development starts based on the schedule.

Also include with your acceptance letter the following documents:

- Project Design Memo found at <http://www.dot.state.mn.us/planning/hpdp/> under Design Standards and Exceptions.
- Project schedule using the Cooperative Agreement schedule template as a starting guide available at this link <http://www.dot.state.mn.us/metro/stateaid/coopsched2015.pdf>
- State Aid for Local Transportation Historical/Archaeological Review Request found at <http://www.dot.state.mn.us/culturalresources/review.html> under local projects.
- Complete Streets Project Report found at <http://www.dot.state.mn.us/planning/completestreets/policy.html>.

If you have any questions about the selection process or funding situation please feel free to contact me.

Sincerely,



Carl P Jensen, P.E.

Cooperative Agreements Project Manager

Metro State Aid

Enclosures

cc: Dan Erickson, MnDOT-Metro State Aid \*  
Phillip Bergem, MnDOT Metro Cooperative Agreement Engineer \*  
Sheila Kauppi, MnDOT-North Area Manager \*  
Paul Jung, MnDOT-North Area Engineer \*  
Lars Impola, MnDOT -Metro Traffic \*

\* Electronic Copy Only