

City of Ramsey
Agenda
City Council Work Session
Tuesday August 25, 2015
5:30 pm
Lake Itasca Room 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Topics for Discussion**
 1. Further Discussion of 2016 Proposed Budget and Levies and Review of 5-Year Budget (2016-2020)
- 3. Topics for Future Discussion**
 1. Review Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment**

Meeting Date: 08/25/2015

Information

Title:

Further Discussion of 2016 Proposed Budget and Levies and Review of 5-Year Budget (2016-2020)

Purpose/Background:

Purpose: To determine a final preliminary budget and levy for adoption at the September 22, 2015 City Council meeting.

Background: Council was presented a draft copy of the preliminary 2016 General Fund Budget at its work session of July 14, 2015. Since this time, staff has met in budget department meetings to justify additional personnel and capital needs. An updated budget and levy numbers are presented for review.

Timeframe:

60-75 minutes

Funding Source:

Responsible Party(ies):

Finance Director

Outcome:

Determine a preliminary levy and budget.

Attachments

2016 Preliminary Budget Notes

2016 Tax Capacity Rate Tables

2016 Budget Document - General Fund & EDA Fund

2016 Community Program Schedule & Gambling Fund Cash Flow

Debt Service Summary for 2016-2020

2016-2020 Staffing Cost Sheet

2016-2020 Capital Equipment Requests with Equipment Fund Cash Flow

5-Year Budget Assumption Notes (2016-2020)

2016-2020 General Fund Budget Document

2010-2020 Tax Levy & Tax Rate Chart

2016-2020 Tax Capacity Tables

2016-2020 Staffing Charts

2016-2020 Staffing Plan/Strategic Plan Alignment

2016 Position Justification

2017 Position Justification

Form Review

Inbox

Reviewed By

Date

Kurt Ulrich

Kurt Ulrich

08/20/2015 11:54 AM

Form Started By: Diana Lund

Started On: 08/17/2015 12:22 PM

Final Approval Date: 08/20/2015

2016 Preliminary Budget/Levy

GENERAL FUND LEVY*: \$8,552,204 -\$7,921,570 (2015). **Increase of \$630,634**

EDA LEVY*: \$80,018 -\$116,444 (2015). **Decrease of \$36,426**

DEBT SERVICE LEVY: \$1,609,736-\$1,369,807 (2015). **Increase of \$239,929**

TOTAL LEVY: \$10,241,958 - \$9,407,821 (2015). **Increase of \$834,137 or 8.87%**

*The General Fund Levy has been reduced by the HRA remaining fund balance of \$230,000. This funding will not be available next year and will become part of the tax levy for each respective fund.

Estimated tax capacity rate of 44.140% (42.259% in 2015)

LEVY BREAKDOWN:

-General Levy:

General Fund: Levy Increase of \$630,634

A. Contributing Factors of Increase:

1. Personnel (\$684,046 increase):
 - a. 2% COLA, Steps & Market Rate Adjustments (LELS contracts)
 - b. Health Insurance Rate Increase & Plan Changes
 - c. Election Judges for Election Year
 - d. 2088 Hours (Full-Time Employee) due to Leap Year
 - e. All Staff Positions funded under General Fund (FTE's no longer funded under EDA)
 - f. Personnel Request – new positions & increased hours: \$247,768 (See Personnel Spreadsheet)
2. Public Works New Campus Design: \$30,000
3. Inflationary adjustments Departmental line Items

-EDA Levy:

EDA Fund: Levy Decrease of \$36,426

A. Contributing Factor of Decrease:

1. % of FTE Staff members (Administrator, Ass't City Admin & Community Development Director now funded 100% under General Fund

-Debt Levy: Levy Increase of \$239,929

A. Contributing Factors of Increase:

1. Fire Station #2 & 2015 Road Funding Debt
2. Debt Summary:

Fire Station #1	\$ 147,420	Ends 2016
2013 Capital Equipment Certificates	\$ 74,505	Ends 2023
Municipal Center	\$ 1,072,013	Ends 2031
2014 Capital Equipment Certificates	\$ 103,441	Ends 2024
Garnet & Overlays Road Debt (2015 Debt Issue)	\$ 103,144	Ends 2025
Fire Station #2 (2015 Debt Issue)	\$ 109,213	Ends 2033
Total Debt Levied	<u>\$ 1,609,736</u>	

GENERAL FUND BUDGET:

Proposed Budget: \$11,197,615 (\$10,423,759 in 2015) **Increase of \$773,856 or 7.42%**

Major Changes from 2015 Adopted Budget:

Revenue:

- Property tax: \$8,557,204 (\$7,926,570 in 2015) **Increase of \$630,634**
- LGA: \$111,305 (\$110,350 in 2015) **Increase of \$955**
- Permit Revenue: \$447,100 (\$417,132) **Increase of \$29,968**
- Charges for Services: \$596,700 (\$555,700 in 2015) **Increase of \$41,000**
- Interest on Investments: \$160,000 (\$60,000 in 2015) **Increase of \$100,000**
Based on 2014 rate of return
- Transfers In: \$892,256 (\$962,007 in 2015) **Decrease of \$69,751**
 - A. Decrease mostly attributed to capital equipment funding
 - B.. HRA remaining fund balance in the amount of \$230,000 held here

GENERAL FUND BUDGET CONTINUED:

Expenditures:

- Cola -2% For Everyone + Market Rate Adjustments for Patrol & Sergeants Effective April 1, 2016
(Per union contracts) (all departments affected with increase in personnel costs)
- Health Insurance: Single: \$10,461 to \$11,493 (9.9% increase)
E&Spouse: \$13,704 to \$14,004 (2.2% increase)
E & Child: \$14,712 to \$15,012 (2% increase)
Waiver: \$4,140 to \$4,440 (7.25% increase)
- Leap Year all full time employees paid 2088 hours instead of 2080 hours
- HRA related expenses funded from remaining HRA fund balance
- Capital Equipment: 50% Funded from 2014 Capital Equipment Certificates (Year 2 of 3 funding)
and 50% from Equipment Fund

Departmental Budget Changes: Increase/Decrease Reflect Comparison 2015 Adopted Budget

- City Council (111) - \$18,497 Increase:
 - \$12,250 Bi-Annual Resident Survey
 - \$5,000 Travel for Hwy 10 Lobbying (Strategic Planning Item)
- Administration (130) - \$142,790 Increase:
 - Public Information I reclass to Public Information II
 - 70% of Assistant City Administrator salary now funded under General Fund - was EDA
 - 20% of City Administrator salary now funded under General Fund – was EDA
- Elections (141) - \$42,742 Increase
 - Election Year
- Finance (153) - \$13,554 Increase:
 - Accounting Clerk reclass to Senior Accounting Clerk
 - Accountant I reclass to Accountant II
- Community Development (191) - \$105,908:
 - New Position of full-time Code Enforcement/License Coordinator (costs will be netted against rental licensing intern not hired (Strategic Planning Item) (See staffing costs sheet)
 - 20% of Community Development Direct salary now funded under General Fund was EDA
- Data Processing (192) – (\$10,404) Decrease:
 - \$13,800 for cameras at Elm Crest Park Building & Front of Muni Center Lot (Strategic Planning Item)
 - LOGIS Application Support - \$10,195 Increase (Finance, GIS, Internet Support)
 - IT Support Tech Position hours increased 20 to 29 hours per week (see staffing costs sheet)
 - (\$60,000) reduction for capital purchases

Departmental Budget Changes Continued:

- General Government (194): - \$14,056 Increase
 - \$13,741 additional for municipal parking ramp maintenance expense

- Newsletter (195): - \$15,986 Increase
 - Expand full-color newsletter from 4 to 6 (postage and printing)

- Police (211): \$258,655 Increase
 - New Position of full-time Drug Task Force Officer (2016 Strategic Plan) (See staffing sheet)
 - \$47,000 Capital for 2 squad vehicles
 - Holiday buy-back for Police-Allowed 96 hour buyback used to be capped at 54 hours (union contract)
 - \$8,500 Increase in maintenance costs for shared Public Safety Data System
 - \$6,800 Police department policy/procedures recodification and software system (Lexipol)
 - Code Enforcement Intern not included in budget (See Comm Dev Code Enforce position)
 - Full year of Police Lead Tech position not budgeted for in 2015

- Fire (220): \$98,209 Increase
 - \$50,000 Capital for Fire Truck Box
 - \$17,490 On-Call Firefighter 12.3% pay increase
 - Part-Time Fire Secretary hired midyear 2015 now full year

- Building (240): \$4,480 Increase
 - Permit Tech increased from part-time to full-time (Building intern & part-time Inspector not included in budget) (See staffing costs sheet)

- Engineering (301): (\$10,016) Decrease:
 - Civil Engineer II reclass to Civil Engineer IV
 - Market Rate adjustment for Engineering Tech II
 - (\$27,200) Capital Decrease

- Public Works (311): \$50,279 Increase
 - Full-Time Public Works Maintenance Worker begin April 1, 2016 (See staffing costs sheet)
 - Reclass Public Works Maintenance Worker to Mechanic
 - Market Rate Adjustment for Maintenance Workers
 - \$20,000 Increase for additional contract for spray patching
 - \$30,000 for next steps of Public Workers Campus
 - Capital Equipment of a snowplow truck & 1-ton truck

- Park & Rec (452): \$125,721 Increase
 - \$10,000 increase for professional services related to comprehensive trail plan (Strategic Planning item)
 - Market Rate Adjustment for Maintenance Workers
 - Parks worker coded incorrectly under PW budget in 2015

- Community Programs (455): \$2,225 Increase
 - \$3,000 – First time funding for Contribution to Family Promise in Anoka County

- Council Contingency (461): \$113,065 Decrease
 - Decrease attributed to 1st year of road funding in 2015 – now under annual debt levy

2016 Proposed LEVY				Estimated 2015	Estimated
	<u>Certified</u>	<u>Fiscal Disp</u>	<u>Local Levy</u>	<u>Taxable Value</u>	Tax Capacity
General	8,552,204	1,381,343	7,170,861	19,578,196	36.627%
EDA	80,018	15,173	64,845	19,578,196	0.331%
Bonds	1,609,736	203,631	1,406,105	19,578,196	7.182%
	10,241,958	1,600,147	8,641,811		44.140%

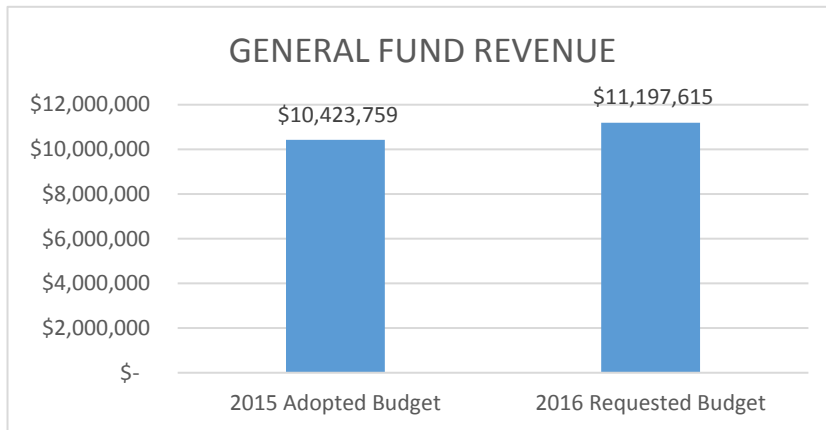
2015 Adopted Levy				Estimated 2015	Estimated
	<u>Certified</u>	<u>Fiscal Disp</u>	<u>Local Levy</u>	<u>Taxable Value</u>	Tax Capacity
General	7,921,570	1,279,483	6,642,087	18,605,528	35.700%
EDA	116,444	22,081	94,363	18,605,528	0.508%
Bonds	1,369,807	244,114	1,125,693	18,605,528	6.051%
	9,407,821	1,545,678	7,862,143		42.259%

2014 Adopted Levy				Estimated 2014	Estimated
	<u>Certified</u>	<u>Fiscal Disp</u>	<u>Local Levy</u>	<u>Taxable Value</u>	Tax Capacity
General	7,201,730	1,367,492	5,834,238	16,017,461	36.424%
EDA	121,783	18,065	103,718	16,017,461	0.648%
Bonds	1,240,828	93,399	1,147,429	16,017,461	7.164%
	8,564,341	1,478,956	7,085,385		44.235%

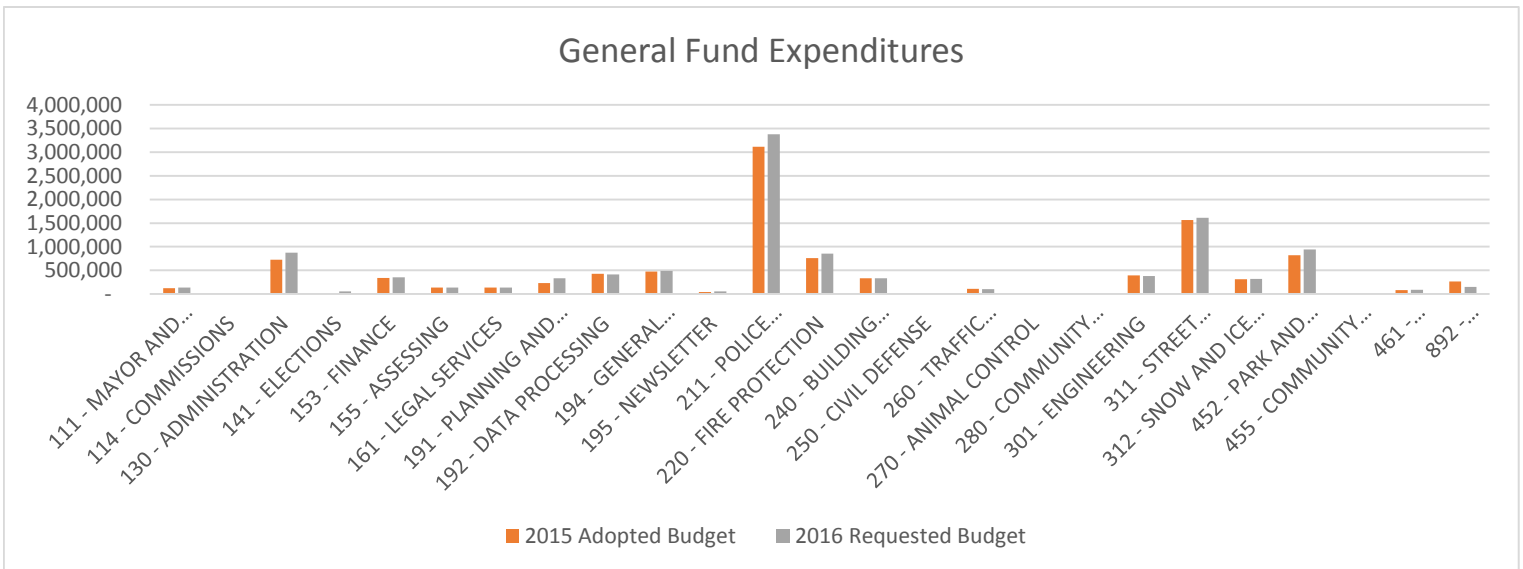
1% point deduction = For General Levy
 \$190,000 = for debt levy

FUND: GENERAL

REVENUES			
Business Unit	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
9101 - GENERAL FUND REVENUE	\$ 10,423,759	\$ 11,197,615	\$ 773,856
TOTAL REVENUE	10,423,759	11,197,615	773,856



EXPENDITURES			
Business Unit	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
111 - MAYOR AND COUNCIL	119,958	138,455	18,497
114 - COMMISSIONS	9,448	9,467	19
130 - ADMINISTRATION	728,184	870,974	142,790
141 - ELECTIONS	10,454	53,196	42,742
153 - FINANCE	336,620	350,174	13,554
155 - ASSESSING	136,000	137,000	1,000
161 - LEGAL SERVICES	133,200	136,300	3,100
191 - PLANNING AND ZONING	228,715	334,623	105,908
192 - DATA PROCESSING	424,440	414,036	(10,404)
194 - GENERAL GOVERNMENT BUILDINGS	475,952	490,008	14,056
195 - NEWSLETTER	39,831	55,817	15,986
211 - POLICE PROTECTION	3,116,904	3,375,559	258,655
220 - FIRE PROTECTION	757,431	855,640	98,209
240 - BUILDING INSPECTION	330,326	334,806	4,480
250 - CIVIL DEFENSE	12,300	12,300	-
260 - TRAFFIC ENGINEERING	106,837	101,848	(4,989)
270 - ANIMAL CONTROL	8,250	8,250	-
280 - COMMUNITY ORIENTING POLICING	6,450	8,900	2,450
301 - ENGINEERING	392,089	382,073	(10,016)
311 - STREET MAINTENANCE	1,565,081	1,615,360	50,279
312 - SNOW AND ICE REMOVAL	311,376	318,183	6,807
452 - PARK AND RECREATION	817,156	942,877	125,721
455 - COMMUNITY PROGRAMS	9,775	12,000	2,225
461 - ENVIRONMENTAL SERVICES	83,723	89,575	5,852
892 - MISCELLANEOUS/CONTINGENCY	263,259	150,194	(113,065)
TOTAL EXPENDITURES	\$ 10,423,759	\$ 11,197,615	\$ 773,856



FUND GENERAL

DEPARTMENT:

N/A

FUNCTION:

N/A

REVENUES						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
9101	4011	CURRENT-AD VALOREM TAXES	\$ 5,719,801	\$ 6,821,570	\$ 7,352,204	\$ 530,634
9101	4012	DELINQUENT-AD VALOREM TAXES	60,718	75,000	75,000	-
9101	4014	FISCAL DISPARITIES	1,355,851	1,100,000	1,200,000	100,000
9101	4015	EXCESS TAX INCREMENTS	119,556	10,000	10,000	-
9101	4018	PENALTY/INT-AD VALOREM TAXES	16,081	20,000	20,000	-
9101	401A	CURRENT-UNCOLLECTED ALLOWANCE		(100,000)	(100,000)	-
9101	4140	CREDIT CARD PROCESSING FEES	(7,210)	(7,000)	(10,000)	(3,000)
9101	4155	LIQUOR-ON SALE	43,550	42,000	42,000	-
9101	4156	LIQUOR-OFF SALE	948	1,100	1,100	-
9101	4159	MECHANICAL LICENSE	8,850	8,000	8,000	-
9101	4163	PAWNSHOP LICENSE	7,121	8,000	8,000	-
9101	4164	CIGARETTE SALES LICENSE	2,062	4,000	3,000	(1,000)
9101	4165	REFUSE HAULERS LICENSE	350	500	500	-
9101	4166	MOTOR VEHICLES LICENSE	5,832	6,000	6,000	-
9101	4168	PEDDLERS LICENSE	1,700	1,500	1,500	-
9101	4169	GASOLINE SALES LICENSE	1,769	2,500	2,000	(500)
9101	4170	OTHER BUSINESS LICENSES & PERM	780	1,500	1,000	(500)
9101	4171	INVESTIGATIVE FEES	2,609	-	-	-
9101	4205	BUILDING PERMIT	226,624	235,032	235,000	(32)
9101	4206	PLUMBING PERMIT	30,077	20,000	30,000	10,000
9101	4207	ANIMAL LICENSE	851	1,000	1,000	-
9101	4208	HEATING PERMIT	31,894	20,000	30,000	10,000
9101	4209	CONDITIONAL USE PERMIT	6,130	4,000	4,000	-
9101	4211	SIGN PERMITS	2,725	2,000	2,000	-
9101	4212	RENTAL LICENSE	2,700	10,000	5,000	(5,000)
9101	4213	FIRE PERMIT	4,666	5,000	5,000	-
9101	4214	ELECTRICAL INSPECTION PERMIT	42,158	20,000	40,000	20,000
9101	4220	SEPTIC SYSTEM PERMIT	22,880	20,000	20,000	-
9101	4221	URBAN SEWER PERMIT	4,697	5,000	5,000	-
9101	4222	URBAN WATER PERMIT	6,175	5,000	5,000	-
9101	4230	OTHER NON-BUSINESS LIC & PERM	1,385	2,000	2,000	-
9101	4253	FEDERAL EXCISE TAX REFUND	7,217	7,000	7,000	-
9101	4262	LOCAL GOVERNMENT AID	91,381	110,350	111,305	955
9101	4263	MARKET VALUE HOMESTEAD CREDIT	2,268	-	-	-
9101	4268	MSA FOR STREETS	140,000	140,000	140,000	-
9101	4269	POLICE - INSURANCE PREMIUM TAX	164,378	150,000	165,000	15,000
9101	4271	POST BOARD REIMBURSEMENT	6,758	7,500	7,500	-
9101	4272	STATE EXCISE TAX REFUND	271	250	250	-
9101	4273	OTHER STATE GRANTS & AIDS	20,203	3,500	3,500	-
9101	4287	OTHER LOCAL GOVERNMENT GRANTS	-	-	8,000	8,000
9101	4304	RENTAL FEES - REAL PROPERTY	5,765	7,500	7,500	-
9101	4305	RENTAL FEES	150,635	124,000	135,000	11,000
9101	4306	ZONING & SUBDIVISION FEES	1,950	-	-	-
9101	4307	PLAN CHECKING FEES	96,144	75,000	110,000	35,000
9101	4308	SALES OF MAPS & PUBLICATIONS	1,951	1,000	1,000	-
9101	4309	ASSESSMENT SEARCHES	2,485	3,500	3,000	(500)
9101	4312	GENERAL GOVERNMENT STAFF TIME	15,369	8,000	10,000	2,000
9101	4326	SPECIAL POLICE SERVICES	25,176	5,000	5,000	-
9101	4327	SPECIAL FIRE PROTECTION SERVIC	56,545	35,000	40,000	5,000
9101	4328	ACCIDENT REPORTS	2,417	1,200	1,500	300
9101	4329	OPEN BURN PERMIT FEES	1,350	1,000	1,200	200
9101	4330	OTHER PUBLIC SAFETY	8,547	7,000	8,000	1,000
9101	4337	ENGINEERING	257,570	274,000	274,000	-
9101	4338	PLAN & SPECIFICATION FEES	340	500	500	-

Drug Task Force training reim

FUND GENERAL

DEPARTMENT:

N/A

FUNCTION:

N/A

REVENUES						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
9101	4339	OTHER PUBLIC WORKS	8,537	8,000	8,000	-
9101	4347	OTHER CULTURE-RECREATION	8,642	5,000	7,000	2,000
9101	4452	COURT FINES	67,820	67,000	67,000	-
9101	4453	OTHER FINES & FORFEITS	515	-	-	-
9101	4454	ADMINISTRATIVE FINES	3,881	4,000	4,000	-
9101	4604	SURCHARGES	780	750	750	-
9101	4605	ELECTION FILING FEES	35	-	50	50
9101	4609	OTHER MISCELLANEOUS REVENUES	66,317	12,000	15,000	3,000
9101	4701	INTEREST ON INVESTMENTS	209,969	60,000	160,000	100,000
9101	4901	TRANSFER IN FROM OTHER FUNDS	931,934	962,007	892,256	(69,751)
Total Revenue			\$ 10,080,480	\$ 10,423,759	\$ 11,197,615	\$ 773,856

FUND GENERAL

DEPARTMENT:
FUNCTION:

MAYOR AND COUNCIL
GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0111	6104	PART TIME-WAGES & SALARIES	\$ 44,000	\$ 44,000	\$ 44,000	\$ -
0111	6121	PERA CONTRIBUTIONS	900	900	900	-
0111	6122	FICA/MEDICARE CONTRIBUTIONS	3,366	3,366	3,366	-
0111	6133	WORKERS COMP INSURANCE PREMIUM	89	154	154	-
0111	6247	HAPPY DAYS SUPPLIES	7,000	10,000	10,000	-
0111	6249	MISCELLANEOUS OPERATING SUPPLY	12,593	14,100	14,500	400
0111	6315	MISCELLANEOUS PROFESSIONAL SER	11,750	-	12,250	12,250
0111	6322	POSTAGE	-	-	-	-
0111	6331	TRAVEL & LODGING	-	2,500	7,500	5,000
0111	6335	TRAINING	955	2,500	2,500	-
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,142	1,350	1,300	(50)
0111	6451	MEMBERSHIP DUES	35,883	41,088	41,985	897
Total Expenditure			\$ 117,678	\$ 119,958	\$ 138,455	\$ 18,497

\$ 48,420

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Mayor	1.00	1.00	1.00	-
Council	6.00	6.00	6.00	-
	7.00	7.00	7.00	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> Bi-Annual Resident Survey: \$12,500 (Offset with an annual \$3,400 state contribution) 2015-2018 Strategic Plan: Travel for Lobbying for Improvements to Highway 10: \$5,000

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Establish and implement a Strategic Action Plan Establish legislative priorities for the City Maintain a stable tax levy rate Advocate for Highway 10 Improvements at the State and Federal Level

Performance Measurements:	2014 Actual	2015 Estimate	2016 Projected
Tax Levy Rate	44.24%	42.26%	43.00%
Sale of City Owned Land (Net land proceeds, dollars)	\$ 154,000	\$ 3,219,468	\$ 1,500,000
Sale of City Owned Land (acres)	0.81	32.87	15
State and Federal Funding Allocated for U.S. Highway 10 (dollars)	\$ 6,147,000	\$ 21,633,308	\$ 5,000,000

FUND GENERAL

DEPARTMENT:
FUNCTION:

COMMISSIONS
GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0114	6105	TEMPORARY-WAGES & SALARIES	\$ 4,175	\$ 8,660	\$ 8,660	\$ -
0114	6122	FICA/MEDICARE CONTRIBUTIONS	319	663	663	-
0114	6133	WORKERS COMP INSURANCE PREMIUM	17	50	69	19
0114	6322	POSTAGE	-	-	-	-
0114	6361	GENERAL LIABILITY/PROPERTY INS	44	75	75	-
Total Expenditure			\$ 4,555	\$ 9,448	\$ 9,467	\$ 19

\$ 9,392

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Charter Commission Members	9.00	9.00	9.00	-
Planning Commission Members	7.00	7.00	7.00	-
	16.00	16.00	16.00	-

BUDGET HIGHLIGHTS	
•	No changes

GOALS OF CURRENT YEAR BUDGET:
· Assist the City Council in the implementation of the City's 3-Year Strategic Action Plan
· Implement individual commissions' work plans and missions
· Implement and manage individual commissions' budgets

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
# of Meetings: Charter Commission	3	1	1
# of Meetings: Economic Development Authority Commission	10	11	11
# of Meetings: Environmental Policy Board Commission	10	10	10
# of Meetings: Parks and Recreation Commission	10	10	10
# of Meetings: Planning Commission	12	12	12
# of Meetings: City Council Regular Session	23	22	22
# of Meetings: City Council Work Session	31	30	30
# of Meetings: Public Works Committee	9	10	10
# of Meetings: Housing & Redevelopment Authority	16	0	0

FUND GENERAL

DEPARTMENT:

ADMINISTRATION

FUNCTION:

GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0130	6102	F.T. REGULAR-WAGES & SALARIES	\$ 384,916	\$ 455,762	\$ 551,221	\$ 95,459
0130	6103	FULL TIME-REGULAR-OVERTIME	120	-	2,000	2,000
0130	6104	PART TIME-WAGES & SALARIES	12,159	-	-	-
0130	6105	TEMPORARY-WAGES & SALARIES	11,129	12,480	14,560	2,080
0130	6108	SEVERANCE PAY	54	-	-	-
0130	6121	PERA CONTRIBUTIONS	28,162	34,183	41,492	7,309
0130	6122	FICA/MEDICARE CONTRIBUTIONS	30,341	37,580	46,125	8,545
0130	6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	-
0130	6131	GROUP INSURANCE	31,816	38,851	61,434	22,583
0130	6133	WORKERS COMP INSURANCE PREMIUM	1,838	3,558	3,042	(516)
0130	6203	DUPLICATING SUPPLY & COPY PAPE	1,712	5,000	2,500	(2,500)
0130	6204	STATIONERY, ENVELOPES & FORMS	2,263	1,400	2,500	1,100
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	5,757	4,800	5,500	700
0130	6246	MARKETING	-	-	10,000	10,000
0130	6249	MISCELLANEOUS OPERATING SUPPLY	4,491	4,750	4,750	-
0130	6305	MEDICAL/PSYCHOLOGICAL FEES	15,958	13,500	16,000	2,500
0130	6306	PERSONNEL TESTING & RECRUITMT	921	1,600	3,000	1,400
0130	6315	MISCELLANEOUS PROFESSIONAL SER	43,842	48,220	48,000	(220)
0130	6321	TELEPHONE	1,321	1,700	1,700	-
0130	6322	POSTAGE	926	1,000	1,000	-
0130	6323	CELLULAR PHONES	1,761	2,500	2,250	(250)
0130	6331	TRAVEL & LODGING	406	4,000	3,000	(1,000)
0130	6334	MILEAGE REIMBURSEMENT	52	-	300	300
0130	6335	TRAINING	13,125	16,500	15,000	(1,500)
0130	6352	GENERAL NOTICE & PUBLIC INFOR	1,604	1,500	2,000	500
0130	6353	ORDINANCE PUBLICATION	696	1,500	1,500	-
0130	6354	HELP WANTED ADVERTISEMENTS	2,791	2,000	3,000	1,000
0130	6361	GENERAL LIABILITY/PROPERTY INS	7,372	6,700	8,100	1,400
0130	6405	OFFICE & DATA PROCESSING EQUIP	12,097	13,000	13,500	500
0130	6451	MEMBERSHIP DUES	2,726	3,250	3,500	250
0130	6452	SUBSCRIPTIONS	872	850	2,000	1,150
0130	6489	OTHER CONTRACTED SERVICES	4,240	10,000	-	(10,000)
Total Expenditure			\$ 627,468	\$ 728,184	\$ 870,974	\$ 142,790

FUND GENERAL

DEPARTMENT:
FUNCTION:

ADMINISTRATION
GENERAL GOVERNMENT

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
City Administrator	1.00	1.00	1.00	-
Assistant City Administrator/Econ Dev Dir	-	1.00	1.00	-
Human Resources Manager	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	-
Office Assistant	0.62	1.00	1.00	-
Administrative Clerks	1.30	1.00	1.00	-
Mgmt Intern	0.50	0.50	0.50	-
Assistant to City Administrator - Management Analyst	1.00	-	-	-
Public Information & Events Specialist I	-	1.00	-	(1)
Public Information & Events Specialist II	-	-	1.00	1
Receptionist	1.00	1.00	1.00	-
	7.42	8.50	8.50	-

BUDGET HIGHLIGHTS	
•	2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases
•	Reclass Public Information & Events Specialist I to Public Information & Events Specialist II: \$5,207

GOALS OF CURRENT YEAR BUDGET:	
•	Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
•	Optimize use of non-city funding through joint projects, grants, and partnerships
•	Actively participate in effort to secure funding for U.S. Highway 10 improvements
•	Develop metric to ensure proper public safety staffing levels based on quantifiable growth thresholds
•	Evaluate staffing deployment and process effectiveness in Community Development
•	Identify opportunities for community volunteer work
•	Develop and adopt a City-wide communications plan
•	Develop a staff and citizen recognition program
•	Initiate a strategy to highlight City employees and job duties

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
Strategic action plan items completed (all departments)	37 of 72	12 of 36	24 of 36
Strategic action plan items completed (Admin only)	24 of 35	5 of 14	10 of 14
Turnover rate in staff (w/out layoffs)	2.8%	NA	NA

FUND GENERAL

DEPARTMENT:
FUNCTION:

ELECTIONS
GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0141	6102	F.T. REGULAR-WAGES & SALARIES	\$ 12,326	\$ 3,584	\$ 13,183	\$ 9,599
0141	6103	FULL TIME-REGULAR-OVERTIME	675	-	-	-
0141	6104	PART TIME-WAGES & SALARIES	725	-	-	-
0141	6105	TEMPORARY-WAGES & SALARIES	23,418	-	27,000	27,000
0141	6121	PERA CONTRIBUTIONS	995	269	989	720
0141	6122	FICA/MEDICARE CONTRIBUTIONS	1,065	274	3,074	2,800
0141	6133	WORKERS COMP INSURANCE PREMIUM	150	27	300	273
0141	6208	MISCELLANEOUS OFFICE SUPPLIES	-	-	300	300
0141	6249	MISCELLANEOUS OPERATING SUPPLY	1,276	25	1,500	1,475
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	3,686	-	-	-
0141	6322	POSTAGE	1,278	15	200	185
0141	6361	GENERAL LIABILITY/PROPERTY INS	448	150	500	350
0141	6451	MEMBERSHIP DUES	220	260	300	40
0141	6580	OTHER EQUIPMENT	-	5,850	5,850	-
Total Expenditure			\$ 46,262	\$ 10,454	\$ 53,196	\$ 42,742

\$ 44,546

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> Election Year

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> To run a smooth election, making it a positive experience for our voters To maintain 100% vote count accuracy To hire qualified Election Judges

Performance Measurements:	2014 Actual	2015 Estimate	2016 Projected
Number of Votes	8,416	No Election	14,000
Number of Voters registered Eletion Day	492	No Election	1,000
Number of Wards	4	4	4
Number of Precincts	8	8	8
Percent Voting	58%	No Election	79%

FUND GENERAL

DEPARTMENT: FINANCE
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0153	6102	F.T. REGULAR-WAGES & SALARIES	\$ 199,867	\$ 223,229	\$ 235,220	\$ 11,991
0153	6121	PERA CONTRIBUTIONS	14,409	16,742	17,642	900
0153	6122	FICA/MEDICARE CONTRIBUTIONS	14,678	18,319	19,110	791
0153	6131	GROUP INSURANCE	25,109	30,877	31,256	379
0153	6133	WORKERS COMP INSURANCE PREMIUM	962	1,753	1,346	(407)
0153	6204	STATIONERY, ENVELOPES & FORMS	1,154	900	1,000	100
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	120	800	500	(300)
0153	6302	AUDITING & ACCOUNTING SERVICES	27,200	28,000	28,500	500
0153	6321	TELEPHONE	451	600	500	(100)
0153	6322	POSTAGE	2,020	2,400	2,400	-
0153	6335	TRAINING	883	3,500	3,000	(500)
0153	6352	GENERAL NOTICE & PUBLIC INFOR	1,223	1,200	1,300	100
0153	6361	GENERAL LIABILITY/PROPERTY INS	4,025	4,300	4,300	-
0153	6451	MEMBERSHIP DUES	529	500	600	100
0153	6489	OTHER CONTRACTED SERVICES	3,064	3,500	3,500	-
Total Expenditure			\$ 295,694	\$ 336,620	\$ 350,174	\$ 13,554

\$ 304,574

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Finance Director	1.00	1.00	1.00	-
Asst. Finance Director	1.00	1.00	1.00	-
Accountant I	1.00	1.00	-	(1.00)
Accountant II	-	-	1.00	1.00
Senior Accounting Clerk	-	-	1.00	1.00
Accounting Clerk	0.70	1.00	-	(1.00)
	3.70	4.00	4.00	-

BUDGET HIGHLIGHTS	
•	2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases
•	Reclass Accountant I to Accountant II: \$1,440
•	Reclass Accounting Clerk to Senior Accounting Clerk: \$1,867

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> • Prepare an all-inclusive integrated budget document • Review and update city fund policies • Continued long-term financial planning (5-Year Budget & CIP) • Continued CAFR award recognition • Present budget for Distinguished Budget Recognition award • Ensure compliance with state and federal laws

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
Average Rate of Return	1.42%	1.50%	1.80%
Bond Rating	AA+	AA+	AA+
Vendor Checks Issued	2,764	2,847	2,932

FUND GENERAL

DEPARTMENT:

ASSESSING

FUNCTION:

GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0155	6489	OTHER CONTRACTED SERVICES	\$ 134,984	\$ 136,000	\$ 137,000	\$ 1,000
Total Expenditure			\$ 134,984	\$ 136,000	\$ 137,000	\$ 1,000

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> Inflationary adjustment only

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Increase number of in-person assessment appraisals to better reflect market values

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
Number of Assessed Parcels - Residential Properties	8,308	8,433	8,559
Number of Assessed Parcels - Commercial Properties	345	350	355

FUND GENERAL

DEPARTMENT:
FUNCTION:

LEGAL
GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0161	6304	LEGAL FEES	\$ 122,341	\$ 132,000	\$ 135,000	\$ 3,000
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,199	1,200	1,300	100
Total Expenditure			\$ 123,540	\$ 133,200	\$ 136,300	\$ 3,100

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> Slight increase due to request for services outside of retainer

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Ensure city compliance with all laws

FUND GENERAL

DEPARTMENT:

PLANNING AND ZONING

FUNCTION:

GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0191	6102	F.T. REGULAR-WAGES & SALARIES	\$ 110,025	\$ 125,861	\$ 209,569	\$ 83,708
0191	6105	TEMPORARY-WAGES & SALARIES	10,395	24,960	14,560	(10,400)
0191	6121	PERA CONTRIBUTIONS	7,859	9,440	15,718	6,278
0191	6122	FICA/MEDICARE CONTRIBUTIONS	8,987	12,310	18,904	6,594
0191	6131	GROUP INSURANCE	16,360	18,187	34,479	16,292
0191	6133	WORKERS COMP INSURANCE PREMIUM	570	1,207	1,293	86
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	295	600	1,500	900
0191	6249	MISCELLANEOUS OPERATING SUPPLY	1,008	2,000	2,000	-
0191	6315	MISCELLANEOUS PROFESSIONAL SER	6,965	20,000	20,000	-
0191	6321	TELEPHONE	387	1,000	500	(500)
0191	6322	POSTAGE	449	600	750	150
0191	6323	CELLULAR PHONES	654	1,000	1,500	500
0191	6325	LONG DISTANCE CHARGES	-	100	-	(100)
0191	6331	TRAVEL & LODGING	427	2,000	2,000	-
0191	6334	MILEAGE REIMBURSEMENT	-	500	500	-
0191	6335	TRAINING	1,685	3,000	4,500	1,500
0191	6352	GENERAL NOTICE & PUBLIC INFOR	1,010	1,500	1,500	-
0191	6361	GENERAL LIABILITY/PROPERTY INS	1,660	2,000	2,000	-
0191	6451	MEMBERSHIP DUES	595	1,500	2,000	500
0191	6452	SUBSCRIPTIONS	476	600	850	250
0191	6471	BOOKS & PAMPHLETS	142	350	500	150
Total Expenditure			\$ 169,949	\$ 228,715	\$ 334,623	\$ 105,908

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Economic Development Manager	1.00	-	-	-
City Planner (Funded under Dept 461)	1.00	1.00	1.00	-
Community Development Director	1.00	1.00	1.00	-
Community Development Assistant	1.00	1.00	1.00	-
Code Enforcement License Coordinator	-	-	1.00	1.00
Planning Intern	0.50	0.50	0.50	-
Rental License Intern	0.50	0.50	-	(0.50)
	5.00	4.00	4.50	0.50

BUDGET HIGHLIGHTS

- 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases
- **2015-2018 Strategic Plan:** Full-Time Code Enforcement License Coordinator: \$58,046 (net of rental license intern)

GOALS OF CURRENT YEAR BUDGET:

- All Land Use Applications processed with 60 days
- Plan Review completed within 10 business days
- Complete preliminary drafts of the Comprehensive Plan Update
- Centralize Code Enforcement Program within the Division (from Police Department)
- Code Enforcement case compliance within 14 days (nuisance) to 30 days (buildings).

Performance Measurements:

	2014 Actual	2015 Estimate	2016 Projected
Number of Land Use Applications	40	43	45
Number of Permits	1898	2000	2250
Number of Code Enforcement Cases	617	625	650

FUND GENERAL

DEPARTMENT:

DATA PROCESSING

FUNCTION:

GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0192	6102	F.T. REGULAR-WAGES & SALARIES	\$ 61,504	\$ 68,776	\$ 73,917	\$ 5,141
0192	6104	PART TIME-WAGES & SALARIES	15,145	22,183	34,425	12,242
0192	6121	PERA CONTRIBUTIONS	5,438	6,822	8,126	1,304
0192	6122	FICA/MEDICARE CONTRIBUTIONS	5,709	6,958	8,288	1,330
0192	6131	GROUP INSURANCE	9,623	10,104	11,493	1,389
0192	6133	WORKERS COMP INSURANCE PREMIUM	378	728	867	139
0192	6206	FILM, MICROFILM, TAPES, DISKS	107	-	-	-
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	19	300	300	-
0192	6249	MISCELLANEOUS OPERATING SUPPLY	1,509	600	1,100	500
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	31,576	30,000	48,300	18,300
0192	6321	TELEPHONE	8,667	14,000	12,000	(2,000)
0192	6335	TRAINING	-	500	2,500	2,000
0192	6361	GENERAL LIABILITY/PROPERTY INS	4,340	4,000	4,600	600
0192	6405	OFFICE & DATA PROCESSING EQUIP	192,189	199,469	208,120	8,651
0192	6580	OTHER EQUIPMENT	-	31,000	-	(31,000)
0192	6585	COMPUTER HARDWARE/SOFTWARE	110,024	29,000	-	(29,000)
Total Expenditure			\$ 446,228	\$ 424,440	\$ 414,036	\$ (10,404)

\$ 137,116

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
IT Manager	1.00	1.00	1.00	-
IT Tech	0.50	0.50	0.50	-
	1.50	1.50	1.50	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> • 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases • 2015-2018 Strategic Plan: Cameras for Elm Crest Park & Municipal Center Front Lot: \$13,800 • LOGIS Application Support Contract - \$10,195 Increase • No Capital Purchases for 2016

GOALS OF CURRENT YEAR BUDGET:

- Ensure all city staff have the technology resources available to them to provide efficient service.
- Maintain and implement current technologies into the existing work environments and infrastructure.
- Identify any opportunities for improvement and seek out solutions to improve city services.

Performance Measurements:

	2014 Actual	2015 Estimate	2016 Projected
Number of Physical Servers	5	7	9
Number of Desktop PCs / Laptops	130	142	152
Number of Phones	95	95	98
Number of Mobile Phones	59	61	63
Number of Tablets	2	5	6
Number of Wireless Access Points	7	8	10

FUND GENERAL

DEPARTMENT: GENERAL GOVERN. BUILDINGS
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0194	6102	F.T. REGULAR-WAGES & SALARIES	\$ 92,086	\$ 108,596	\$ 111,193	\$ 2,597
0194	6103	FULL TIME-REGULAR-OVERTIME	1,230	-	-	-
0194	6104	PART TIME-WAGES & SALARIES	18,457	24,080	25,810	1,730
0194	6107	OVERTIME-PART TIME	236	-	-	-
0194	6121	PERA CONTRIBUTIONS	8,080	9,951	10,275	324
0194	6122	FICA/MEDICARE CONTRIBUTIONS	8,258	10,150	10,776	626
0194	6131	GROUP INSURANCE	23,758	24,957	22,986	(1,971)
0194	6133	WORKERS COMP INSURANCE PREMIUM	4,397	7,218	5,527	(1,691)
0194	6221	CLEANING SUPPLIES	1,776	2,500	2,500	-
0194	6223	GASOLINE	3,130	3,000	3,000	-
0194	6225	DIESEL FUEL	214	2,000	2,000	-
0194	6231	UNIFORMS & TURN-OUT GEAR	-	-	1,500	1,500
0194	6249	MISCELLANEOUS OPERATING SUPPLY	12,262	13,000	13,000	-
0194	6257	OTHER VEHICLE PARTS	399	1,000	1,500	500
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	4,711	5,000	5,200	200
0194	6275	OTHER EQUIPMENT PARTS	-	-	-	-
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	1,889	4,000	4,000	-
0194	6323	CELLULAR PHONES	1,177	1,500	1,500	-
0194	6361	GENERAL LIABILITY/PROPERTY INS	11,710	16,000	16,000	-
0194	6371	ELECTRIC UTILITIES	88,673	102,000	100,000	(2,000)
0194	6372	WATER/IRRIGATION	3,292	6,000	4,000	(2,000)
0194	6373	GAS	37,515	37,000	39,000	2,000
0194	6374	REFUSE/RECYCLING	3,576	6,000	4,500	(1,500)
0194	6381	BUILDING & STRUCTURE REPAIR	9,774	10,000	10,000	-
0194	6382	MACHINERY & EQUIPMENT REPAIR	11,320	10,000	10,000	-
0194	6388	OTHER VEHICLE REPAIR	445	1,000	1,000	-
0194	6415	OTHER EQUIPMENT RENTAL	619	1,000	1,000	-
0194	6417	UNIFORM RENTAL	-	-	-	-
0194	6489	OTHER CONTRACTED SERVICES	8,724	70,000	83,741	13,741
Total Expenditure			\$ 357,708	\$ 475,952	\$ 490,008	\$ 14,056

\$ 186,567

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Building Maintenance Supervisor	1.00	1.00	1.00	-
Building Maintenance Worker	2.50	2.63	2.63	-
	3.50	3.63	3.63	-

BUDGET HIGHLIGHTS

- 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases
- Increase in parking ramp maintenance costs: \$13,741

GOALS OF CURRENT YEAR BUDGET:

- Clean and maintain our municipal buildings to the highest level possible
- Continue to prepare and support voting precincts during elections
- Respond to all maintenance requests in a timely manner

Performance Measurements:

	2014 Actual	2015 Estimate	2016 Projected
Buildings Maintained	12	12	12
Rooms Prepared for Meetings Annually	1118	1175	1210
Maintenance Request Cleared	48	40	40

FUND GENERAL

DEPARTMENT:

NEWSLETTER

FUNCTION:

GENERAL GOVERNMENT

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0195	6102	F.T. REGULAR-WAGES & SALARIES	\$ 2,373	\$ 10,077	\$ 10,278	\$ 201
0195	6121	PERA CONTRIBUTIONS	172	756	771	15
0195	6122	FICA/MEDICARE CONTRIBUTIONS	196	771	786	15
0195	6133	WORKERS COMP INSURANCE PREMIUM	10	77	82	5
0195	6322	POSTAGE	5,808	6,750	10,500	3,750
0195	6352	GENERAL NOTICE & PUBLIC INFOR	19,247	21,000	33,000	12,000
0195	6361	GENERAL LIABILITY/PROPERTY INS	272	400	400	-
Total Expenditure			\$ 28,078	\$ 39,831	\$ 55,817	\$ 15,986

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> 2015-2018 Strategic Plan: Increase Communications: Restore full color newsletter back to 6 publications Increase costs of \$12,000 for printing & \$3,750 for postage

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Restore publications of the newsletter to six, full size, color issues Improve appearance and content of newsletter

Performance Measurements:	2014 Actual	2015 Estimate	2016 Projected
Number of newsletters completed annually	6	6	6
Number of full color newsletters completed annually	4	6	6
Number of pages published annually	80	80	100
Annual number of purchased advertisements	46	50	70

FUND GENERAL

DEPARTMENT:

POLICE PROTECTION

FUNCTION:

PUBLIC SAFETY

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0211	6102	F.T. REGULAR-WAGES & SALARIES	\$ 1,869,182	\$ 1,955,335	\$ 2,133,285	\$ 177,950
0211	6103	FULL TIME-REGULAR-OVERTIME	62,930	75,000	65,000	(10,000)
0211	6104	PART TIME-WAGES & SALARIES	47,268	53,442	51,872	(1,570)
0211	6105	TEMPORARY-WAGES & SALARIES	7,476	-	-	-
0211	6106	OVERTIME-TEMPORARY	170	-	-	-
0211	6108	SEVERANCE PAY	-	-	-	-
0211	6121	PERA CONTRIBUTIONS	278,822	311,023	345,271	34,248
0211	6122	FICA/MEDICARE CONTRIBUTIONS	43,491	48,094	47,634	(460)
0211	6131	GROUP INSURANCE	198,492	215,606	212,460	(3,146)
0211	6133	WORKERS COMP INSURANCE PREMIUM	42,452	53,673	54,831	1,158
0211	6204	STATIONERY, ENVELOPES & FORMS	1,399	1,700	1,700	-
0211	6206	FILM, MICROFILM, TAPES, DISKS	237	1,000	1,500	500
0211	6207	TRAINING SUPPLIES	720	3,000	3,000	-
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	2,484	4,000	4,000	-
0211	6223	GASOLINE	66,997	80,000	75,000	(5,000)
0211	6227	LUBRICANTS & ADDITIVES	910	1,100	1,100	-
0211	6229	SHOP MATERIALS	964	700	1,000	300
0211	6231	UNIFORMS & TURN-OUT GEAR	27,764	18,750	25,000	6,250
0211	6233	BATTERIES	1,003	1,000	1,000	-
0211	6235	AMMUNITION	10,782	9,500	9,500	-
0211	6237	CRIME SCENE KIT MATERIALS	535	1,000	750	(250)
0211	6239	FIRST AID SUPPLIES	1,949	1,700	1,700	-
0211	6249	MISCELLANEOUS OPERATING SUPPLY	6,905	6,000	6,000	-
0211	6251	BATTERIES	238	600	600	-
0211	6253	BRAKES	1,598	2,500	2,000	(500)
0211	6255	TIRES	3,093	8,000	7,000	(1,000)
0211	6257	OTHER VEHICLE PARTS	11,334	6,000	8,000	2,000
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	-	200	200	-
0211	6275	OTHER EQUIPMENT PARTS	245	500	1,000	500
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	33,018	14,000	26,000	12,000
0211	6315	MISCELLANEOUS PROFESSIONAL SER	2,307	3,000	5,000	2,000
0211	6321	TELEPHONE	2,384	2,700	2,700	-
0211	6322	POSTAGE	1,275	1,500	1,500	-
0211	6323	CELLULAR PHONES	7,977	8,000	8,000	-
0211	6331	TRAVEL & LODGING	3,772	3,600	4,000	400
0211	6334	MILEAGE REIMBURSEMENT	307	500	500	-
0211	6335	TRAINING	18,127	23,000	23,000	-
0211	6361	GENERAL LIABILITY/PROPERTY INS	34,709	37,000	38,000	1,000
0211	6382	MACHINERY & EQUIPMENT REPAIR	120	500	500	-
0211	6383	OFFICE EQUIPMENT REPAIR	-	250	250	-
0211	6386	BRAKE REPAIR	-	1,000	1,000	-
0211	6387	TIRE MOUNTING & BALANCING	-	-	-	-
0211	6388	OTHER VEHICLE REPAIR	8,823	7,000	9,000	2,000

0211	6389	TOWING SERVICES	11	500	500	-
0211	6405	OFFICE & DATA PROCESSING EQUIP	2,994	5,000	4,000	(1,000)
0211	6413	OFFICE EQUIPMENT RENTAL	6,387	5,000	6,500	1,500
0211	6415	OTHER EQUIPMENT RENTAL	16,086	22,500	26,000	3,500
0211	6451	MEMBERSHIP DUES	3,103	3,000	3,500	500
0211	6489	OTHER CONTRACTED SERVICES	3,449	4,500	11,300	6,800
0211	6550	MOTOR VEHICLES	86,715	45,000	92,000	47,000
0211	6580	OTHER EQUIPMENT		65,406	51,906	(13,500)
0211	6603	OTHER L.T. OBLIGATION PRINCIPA	8,716	4,525	-	(4,525)
Total Expenditure			\$ 2,929,720	\$ 3,116,904	\$ 3,375,559	\$ 258,655

PERSONNEL COMPLEMENT

	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Police Chief	1.00	1.00	1.00	-
Captain	2.00	2.00	2.00	-
Sergeant	4.00	4.00	4.00	-
Patrol Officer	16.00	16.00	17.00	1
Drug Task Force Officer	-	-	1.00	1
Crime Prevention Specialist	1.00	1.00	-	(1)
Community Service Officers (2)	1.00	1.00	1.00	-
Clerical/Support Personnel	3.00	3.00	3.00	-
	28.50	28.00	29.00	1

BUDGET HIGHLIGHTS

- 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases
- **2015-2018 Strategic Plan:** Full-Time Drug Task Force Officer: \$82,435 (salary & uniform)
- Maintenance costs for shared Public Safety Data System - \$8,500 Increase
- Police department policy/procedures recodification and software system (Lexipol) -\$6,800
- **2015-2018 Strategic Plan:** Elimination of Code Enforcement Intern: (\$15,851)

GOALS OF CURRENT YEAR BUDGET:

- Reduce Illegal drug activity in the community
- Adequately staff public safety based on changing demographics
- Leverage technology to create operational efficiencies
- Enhance traffic safety in the community

Performance Measurements:

	2014 Actual	2015 Estimate	2016 Projected
Police Department Activity			
Traffic Arrests	3351	4017	4097
Motor Vehicle Accidents	400	416	424
Criminal Incidents	1310	1191	1215
Non-Criminal Incidents	6840	6979	7119
Ordinance Complaints	629	691	705

Total	12530	13294	13560
<i>State CPM Performance Measurement Results</i>	2012	2013	2014
Part 1 and Part 2 Crime Rates (per 1000)	22.20/26.30	17.3/25.43	1 yr lag
Part 1 and Part 2 Crime Clearance Rates (per 1000)	41%	51%	1 yr lag
Average police response times	8:36	NA	1 yr lag

FUND GENERAL

DEPARTMENT:
FUNCTION:

FIRE PROTECTION
PUBLIC SAFETY

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0220	6102	F.T. REGULAR-WAGES & SALARIES	\$ 160,797	\$ 175,209	\$ 182,432	\$ 7,223
0220	6103	FULL TIME-REGULAR-OVERTIME	83	-	-	-
0220	6104	PART TIME-WAGES & SALARIES	192,871	200,906	237,514	36,608
0220	6105	TEMPORARY-WAGES & SALARIES	699	-	-	-
0220	6121	PERA CONTRIBUTIONS	24,549	27,885	30,570	2,685
0220	6122	FICA/MEDICARE CONTRIBUTIONS	14,844	17,266	20,307	3,041
0220	6131	GROUP INSURANCE	12,942	23,896	25,497	1,601
0220	6132	DISABILITY INSURANCE	-	1,300	1,300	-
0220	6133	WORKERS COMP INSURANCE PREMIUM	14,215	27,049	18,520	(8,529)
0220	6206	FILM, MICROFILM, TAPES, DISKS	-	100	100	-
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	619	950	2,000	1,050
0220	6223	GASOLINE	13,034	14,500	14,500	-
0220	6225	DIESEL FUEL	5,262	6,500	6,500	-
0220	6231	UNIFORMS & TURN-OUT GEAR	14,757	15,000	15,000	-
0220	6233	BATTERIES	-	500	500	-
0220	6239	FIRST AID SUPPLIES	1,226	1,500	1,500	-
0220	6249	MISCELLANEOUS OPERATING SUPPLY	20,246	17,000	19,000	2,000
0220	6255	TIRES	-	6,000	1,000	(5,000)
0220	6257	OTHER VEHICLE PARTS	10,457	8,000	8,000	-
0220	6266	SCBA-PARTS	7,827	5,500	6,000	500
0220	6275	OTHER EQUIPMENT PARTS	262	2,000	2,000	-
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	33,083	22,000	27,000	5,000
0220	6302	AUDITING & ACCOUNTING SERVICES	3,400	3,400	3,400	-
0220	6315	MISCELLANEOUS PROFESSIONAL SER	17,623	-	-	-
0220	6321	TELEPHONE	1,512	1,500	1,500	-
0220	6322	POSTAGE	155	500	500	-
0220	6323	CELLULAR PHONES	1,707	2,000	5,000	3,000
0220	6335	TRAINING	20,314	18,000	20,000	2,000
0220	6361	GENERAL LIABILITY/PROPERTY INS	16,068	22,000	19,000	(3,000)
0220	6371	ELECTRIC UTILITIES	24,458	24,000	24,000	-
0220	6372	WATER/IRRIGATION	94	100	100	-
0220	6373	GAS	14,341	14,000	14,000	-
0220	6374	REFUSE/RECYCLING	782	800	800	-
0220	6388	OTHER VEHICLE REPAIR	21,258	24,000	24,000	-
0220	6405	OFFICE & DATA PROCESSING EQUIP	-	6,470	6,500	30
0220	6451	MEMBERSHIP DUES	1,109	1,600	1,600	-
0220	6452	SUBSCRIPTIONS	117	1,000	1,000	-
0220	6471	BOOKS & PAMPHLETS	205	600	600	-
0220	6489	OTHER CONTRACTED SERVICES	5,392	7,500	7,500	-
0220	6580	OTHER EQUIPMENT	-	56,900	106,900	50,000
Total Expenditure			\$ 656,308	\$ 757,431	\$ 855,640	\$ 98,209

\$ 516,140

PERSONNEL COMPLEMENT

FUND GENERAL

DEPARTMENT:
FUNCTION:

FIRE PROTECTION
PUBLIC SAFETY

	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Fire Chief	1.00	1.00	1.00	-
Fire Marshall	1.00	1.00	1.00	-
Fire Tec Secretary	-	-	0.50	0.50
Firefighters	7.58	7.58	7.58	-
	9.58	9.58	10.08	0.50

BUDGET HIGHLIGHTS

- 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases
- 12.3% On-Call Rate Increase: \$17,490
- Part-Time Fire Tech Secretary not budgeted in 2015, hired midyear in 2015, full year in 2016
- Capital Equipment of Fire Vehicle #559 box needing replacement earlier than the 2018 estimated date: \$50,000

GOALS OF CURRENT YEAR BUDGET:

- Continue proactive inspection programs
- Enhance public education including seniors presentations

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
Number of Calls for Service	486	500	500
Number of On-Call Firefighters	48	54	55

FUND GENERAL

DEPARTMENT:

PROTECTIVE INSPECTIONS

FUNCTION:

PUBLIC SAFETY

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0240	6102	F.T. REGULAR-WAGES & SALARIES	\$ 122,888	\$ 164,976	\$ 182,834	\$ 17,858
0240	6103	FULL TIME-REGULAR-OVERTIME	396	-	-	-
0240	6104	PART TIME-WAGES & SALARIES	-	-	-	-
0240	6105	TEMPORARY-WAGES & SALARIES	9,578	12,480	-	(12,480)
0240	6121	PERA CONTRIBUTIONS	9,003	12,373	13,713	1,340
0240	6122	FICA/MEDICARE CONTRIBUTIONS	9,166	13,575	13,987	412
0240	6131	GROUP INSURANCE	27,262	46,024	40,509	(5,515)
0240	6133	WORKERS COMP INSURANCE PREMIUM	692	1,348	1,463	115
0240	6204	STATIONERY, ENVELOPES & FORMS	-	750	750	-
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	360	500	750	250
0240	6223	GASOLINE	2,850	3,000	3,000	-
0240	6231	UNIFORMS & TURN-OUT GEAR	-	500	500	-
0240	6249	MISCELLANEOUS OPERATING SUPPLY	1,591	2,000	2,500	500
0240	6315	MISCELLANEOUS PROFESSIONAL SER	49,530	60,000	60,000	-
0240	6321	TELEPHONE	447	600	600	-
0240	6322	POSTAGE	1,168	2,000	2,000	-
0240	6323	CELLULAR PHONES	968	1,500	2,000	500
0240	6334	MILEAGE REIMBURSEMENT	-	500	500	-
0240	6335	TRAINING	1,245	3,000	3,500	500
0240	6361	GENERAL LIABILITY/PROPERTY INS	2,649	3,200	3,200	-
0240	6451	MEMBERSHIP DUES	425	1,000	1,500	500
0240	6471	BOOKS & PAMPHLETS	-	1,000	1,500	500
Total Expenditure			\$ 240,218	\$ 330,326	\$ 334,806	\$ 4,480

\$ 252,506

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Building Official	1.00	1.00	1.00	-
Building Inspections Intern	0.50	0.50	0.50	-
Permit Technician	1.00	1.50	2.00	0.50
Code Enforcement Intern	0.50	0.50	-	(0.50)
Inspectors	0.75	0.25	0.25	-
	3.75	3.75	3.75	-

BUDGET HIGHLIGHTS

- 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases
- **2015-2018 Strategic Plan:** Part-Time Permit Tech to Full-Time: \$36,287
- Building intern and part-time inspector not included in budget

GOALS OF CURRENT YEAR BUDGET:

- Complete standard plan review within 10 business days.
- Inspections scheduled no longer than 48 hours out (excluding weekends).
- Determine if any changes to residential rental licensing program is warranted.
- Move business licensing program to the division (from Administrative Services).
- Determine appropriate software system to administer applications.

Performance Measurements:

	2014 Actual	2015 Estimate	2016 Projected
New Residential Units	66	50	75
Total Permits	1898	2000	2250
Number of Inspections	5149	6500	6750

FUND GENERAL

DEPARTMENT:
FUNCTION:

CIVIL DEFENSE
PUBLIC SAFETY

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0250	6251	BATTERIES	\$ 601	\$ 2,000	\$ 2,000	\$ -
0250	6275	OTHER EQUIPMENT PARTS	1,008	4,000	4,000	-
0250	6361	GENERAL LIABILITY/PROPERTY INS	50	100	100	-
0250	6371	ELECTRIC UTILITIES	1,026	1,200	1,200	-
0250	6382	MACHINERY & EQUIPMENT REPAIR	2,481	5,000	5,000	-
Total Expenditure			\$ 5,166	\$ 12,300	\$ 12,300	\$ -

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> No changes

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Maintain infrastructure of siren warning system

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
Number of Sirens	17	17	17

FUND GENERAL

DEPARTMENT:
FUNCTION:

TRAFFIC ENGINEERING
PUBLIC SAFETY

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0260	6102	F.T. REGULAR-WAGES & SALARIES	\$ 24,224	\$ 55,373	\$ 46,385	\$ (8,988)
0260	6103	FULL TIME-REGULAR-OVERTIME	-	-	-	-
0260	6105	TEMPORARY-WAGES & SALARIES	107	-	-	-
0260	6121	PERA CONTRIBUTIONS	1,643	4,153	3,479	(674)
0260	6122	FICA/MEDICARE CONTRIBUTIONS	1,710	4,236	3,549	(687)
0260	6133	WORKERS COMP INSURANCE PREMIUM	1,317	4,125	1,235	(2,890)
0260	6249	MISCELLANEOUS OPERATING SUPPLY	13,427	20,750	20,000	(750)
0260	6271	SIGN REPAIR MATERIALS	249	3,400	3,400	-
0260	6361	GENERAL LIABILITY/PROPERTY INS	586	1,000	1,000	-
0260	6371	ELECTRIC UTILITIES	10,946	6,000	12,000	6,000
0260	6382	MACHINERY & EQUIPMENT REPAIR	6,997	7,800	7,800	-
0260	6489	CONTRACTED SERVICES	-	-	3,000	3,000
Total Expenditure			\$ 61,206	\$ 106,837	\$ 101,848	\$ (4,989)

\$ 54,648

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Continue to meet FHWA guidelines for traffic signage Replace damaged or defective signs within 48 hours Bring signage up to current standards on all reconstruct and overlay projects Continue to support Engineering and Community Development departments with traffic issues

Performance Measurements:	2014 Actual	2015 Estimate	2016 Projected
Total sign making hours	606	650	610
Number of Traffic Signs in System	2300	2360	2390
Number of Traffic Counts Performed	15	90	15

FUND GENERAL

DEPARTMENT:

ANIMAL CONTROL

FUNCTION:

PUBLIC SAFETY

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0270	6249	MISCELLANEOUS OPERATING SUPPLY	\$ 488	\$ 500	\$ 500	\$ -
0270	6281	SMALL TOOLS & MINOR EQUIPMENT	-	250	250	-
0270	6489	OTHER CONTRACTED SERVICES	4,761	7,500	7,500	-
Total Expenditure			\$ 5,249	\$ 8,250	\$ 8,250	\$ -

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> No changes

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Provide animal containment services to residents

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
Animal Complaints	463	451	460
Number of Animals Impounded	48	48	49
Number of Animals Released to Owners	44	46	47
Number of Euthanizations	4	2	0

FUND GENERAL

DEPARTMENT: COMMUNITY ORIENTATING POLICE
FUNCTION: PUBLIC SAFETY

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0280	6204	STATIONERY, ENVELOPES & FORMS	\$ -	\$ 250	\$ 250	\$ -
0280	6206	FILM, MICROFILM, TAPES, DISKS	-	50	50	-
0280	6241	COMMUNITY POLICING SUPPLIES	6,025	4,700	7,000	2,300
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	-	100	100	-
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	60	-	-	-
0280	6322	POSTAGE	36	200	200	-
0280	6331	TRAVEL & LODGING	99	400	400	-
0280	6335	TRAINING	335	500	500	-
0280	6361	GENERAL LIABILITY/PROPERTY INS	66	100	100	-
0280	6451	MEMBERSHIP DUES	155	50	200	150
0280	6471	BOOKS & PAMPHLETS	-	100	100	-
Total Expenditure			\$ 6,776	\$ 6,450	\$ 8,900	\$ 2,450

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> No major changes

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Increase participation in community based programs

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
# of participants attending Kids Safety Camp	127	138	141
# of car seat inspections	28	51	52
# of car seat inspections	28	51	52
Night to Unite - # of Parties	47	43	44
# of animals served at Pet Clinics	290	260	265

FUND GENERAL

DEPARTMENT:
FUNCTION:

ENGINEERING
PUBLIC WORKS

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0301	6102	F.T. REGULAR-WAGES & SALARIES	\$ 161,834	\$ 180,246	\$ 190,284	\$ 10,038
0301	6103	FULL TIME-REGULAR-OVERTIME	13,903	18,000	18,000	-
0301	6105	TEMPORARY-WAGES & SALARIES	8,327	29,120	29,120	-
0301	6106	OVERTIME-TEMPORARY	17	-	-	-
0301	6121	PERA CONTRIBUTIONS	12,574	14,868	15,621	753
0301	6122	FICA/MEDICARE CONTRIBUTIONS	12,228	17,394	18,161	767
0301	6131	GROUP INSURANCE	35,462	38,599	43,565	4,966
0301	6133	WORKERS COMP INSURANCE PREMIUM	951	1,862	2,022	160
0301	6205	DRAFTING SUPPLIES	-	500	500	-
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	939	1,500	1,500	-
0301	6223	GASOLINE	3,668	6,000	6,000	-
0301	6231	UNIFORMS & TURN-OUT GEAR	1,176	1,800	2,200	400
0301	6249	MISCELLANEOUS OPERATING SUPPLY	175	2,000	1,500	(500)
0301	6257	OTHER VEHICLE PARTS	641	1,500	1,500	-
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	59	2,000	2,000	-
0301	6315	MISCELLANEOUS PROFESSIONAL SER	5,545	25,000	30,000	5,000
0301	6321	TELEPHONE	965	1,000	1,000	-
0301	6322	POSTAGE	455	750	1,000	250
0301	6323	CELLULAR PHONES	2,954	4,000	4,000	-
0301	6331	TRAVEL & LODGING	-	500	500	-
0301	6335	TRAINING	1,226	5,000	2,500	(2,500)
0301	6361	GENERAL LIABILITY/PROPERTY INS	2,928	5,000	4,000	(1,000)
0301	6405	OFFICE & DATA PROCESSING EQUIP	1,878	7,200	5,500	(1,700)
0301	6451	MEMBERSHIP DUES	747	800	1,100	300
0301	6471	BOOKS & PAMPHLETS	-	250	500	250
0301	6550	MOTOR VEHICLES	-	27,200	-	(27,200)
Total Expenditure			\$ 268,652	\$ 392,089	\$ 382,073	\$ (10,016)

\$ 316,773

FUND GENERAL

DEPARTMENT:
FUNCTION:

ENGINEERING
PUBLIC WORKS

PERSONNEL COMPLEMENT

	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
City Engineer	1.00	1.00	1.00	-
Senior Engineering Tech	-	1.00	1.00	-
Engineering Tech IV	1.00	-	-	-
Engineering Tech II	1.00	1.00	1.00	-
Engineering Tech III	-	1.00	1.00	-
Civil Engineer II	1.00	1.00	-	(1)
Civil Engineer IV	-	-	1.00	1
Administrative Assistant	1.00	1.00	1.00	-
Interns (2)	0.30	1.00	1.00	-
	5.30	7.00	7.00	-

BUDGET HIGHLIGHTS

- 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases
- Civil Engineer II reclassified to Civil Engineer IV: \$2,928
- No capital purchases for 2016

GOALS OF CURRENT YEAR BUDGET:

- Develop and implement a long-term trail maintenance program
- Develop and implement a long-term stormwater pond maintenance program
- Conduct CSAH 5/Nowthen Blvd. transportation corridor study and develop improvements program
- Conduct TH 47 transportation corridor study and develop improvements program
- Develop and plan for key infrastructure improvements (AUAR, utilities, transportation)
- Work with other cities/regulating agencies to identify sustainable regional water supply solutions

Performance Measurements:

	2014 Actual	2015 Estimate	2016 Projected
Active Engineering Projects	12	11	11
Completed Engineering Projects	5	7	6

FUND GENERAL

DEPARTMENT:
FUNCTION:

STREET MAINTENANCE
PUBLIC WORKS

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0311	6102	F.T. REGULAR-WAGES & SALARIES	\$ 311,874	\$ 352,341	\$ 360,810	\$ 8,469
0311	6103	FULL TIME-REGULAR-OVERTIME	450	2,000	2,000	-
0311	6105	TEMPORARY-WAGES & SALARIES	3,378	11,440	19,200	7,760
0311	6108	SEVERANCE PAY	4,068	-	-	-
0311	6121	PERA CONTRIBUTIONS	22,358	26,576	27,210	634
0311	6122	FICA/MEDICARE CONTRIBUTIONS	23,117	29,077	30,404	1,327
0311	6131	GROUP INSURANCE	66,680	72,548	66,250	(6,298)
0311	6133	WORKERS COMP INSURANCE PREMIUM	20,411	27,542	20,136	(7,406)
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	296	300	300	-
0311	6221	CLEANING SUPPLIES	-	200	200	-
0311	6223	GASOLINE	9,460	9,000	9,000	-
0311	6225	DIESEL FUEL	27,161	28,000	28,000	-
0311	6227	LUBRICANTS & ADDITIVES	3,613	4,300	4,300	-
0311	6229	SHOP MATERIALS	2,877	4,000	4,000	-
0311	6231	UNIFORMS & TURN-OUT GEAR	2,045	2,500	2,800	300
0311	6249	MISCELLANEOUS OPERATING SUPPLY	7,440	8,000	8,000	-
0311	6257	OTHER VEHICLE PARTS	27,245	25,000	25,000	-
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	3,122	6,000	6,000	-
0311	6261	SAND & GRAVEL	-	3,000	3,000	-
0311	6265	ASPHALT	12,655	25,000	25,000	-
0311	6267	OTHER STREET MAINTENANCE SUPPL	1,997	2,100	2,100	-
0311	6269	LANDSCAPE MATERIALS	13,620	7,500	7,500	-
0311	6275	OTHER EQUIPMENT PARTS	-	500	500	-
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	1,264	12,000	14,000	2,000
0311	6315	MISCELLANEOUS PROFESSIONAL SER	22,453	20,000	54,000	34,000
0311	6321	TELEPHONE	1,014	1,100	1,100	-
0311	6322	POSTAGE	81	100	100	-
0311	6323	CELLULAR PHONES	2,685	3,500	3,500	-
0311	6335	TRAINING	2,554	4,500	4,000	(500)
0311	6361	GENERAL LIABILITY/PROPERTY INS	21,798	25,000	25,000	-
0311	6371	ELECTRIC UTILITIES	7,285	9,200	8,500	(700)
0311	6372	WATER/IRRIGATION	1,624	500	1,700	1,200
0311	6373	GAS	7,269	8,650	8,650	-
0311	6374	REFUSE/RECYCLING	1,842	2,200	2,200	-
0311	6381	BUILDING & STRUCTURE REPAIR	5,240	10,000	10,000	-
0311	6382	MACHINERY & EQUIPMENT REPAIR	1,868	5,000	5,000	-
0311	6387	TIRE MOUNTING & BALANCING	130	600	600	-
0311	6388	OTHER VEHICLE REPAIR	8,042	8,000	8,000	-
0311	6404	MACHINERY & EQUIPMENT	990	1,400	4,400	3,000
0311	6415	OTHER EQUIPMENT RENTAL	5,579	5,100	5,500	400
0311	6417	UNIFORM RENTAL	4,959	4,400	5,000	600
0311	6451	MEMBERSHIP DUES	50	300	300	-
0311	6488	STREET MAINTENANCE CONTRACT	512,125	500,000	500,000	-
0311	6489	OTHER CONTRACTED SERVICES	-	30,000	50,000	20,000
0311	6540	HEAVY MACHINERY	227,137	192,507	247,000	54,493
0311	6580	OTHER EQUIPMENT	-	74,100	5,100	(69,000)
Total Expenditure			\$ 1,399,856	\$ 1,565,081	\$ 1,615,360	\$ 50,279

\$ 526,010

FUND GENERAL

DEPARTMENT:

STREET MAINTENANCE

FUNCTION:

PUBLIC WORKS

BUDGET SUMMARY:

Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
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PERSONNEL COMPLEMENT

	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Public Works Superintendent	1.00	1.00	1.00	-
Heavy Equipment Operator	1.00	1.00	1.00	-
Mechanic	1.00	1.00	2.00	1.00
PW Maintenance Worker	4.00	4.00	4.00	-
Temporary - Streets (3)	-	0.50	0.92	0.42
	7.00	7.50	8.92	1.42

BUDGET HIGHLIGHTS

- 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases
- Full-Time Public Works Maintenance worker: \$64,853
- Public Works Maintenance Worker reclass to mechanic: \$3,551
- Additional Contract for Spray patching: \$20,000
- Professional Services for possible public works campus: \$30,000
- Capital Equipment of a snowplow truck & 1-ton truck

GOALS OF CURRENT YEAR BUDGET:

- Maintain and improve city's rating of 7.0 average of road condition
- Increase use of contracted services on pothole repair (velocity patching)
- Increase prevenative maintenace to prolong the life of our public streets
- Maintain our city vehicles and equipment to the highest level possible

Performance Measurements:

	2014 Actual	2015 Estimate	2016 Projected
Crack filling (miles)	6.48	12.8	7
Sealcoating (miles)	7.55	7.73	7.5
Asphalt patching (tons)	207	180	150

FUND GENERAL

DEPARTMENT:
FUNCTION:

SNOW & ICE REMOVAL
PUBLIC WORKS

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0312	6102	F.T. REGULAR-WAGES & SALARIES	\$ 97,518	\$ 72,565	\$ 78,257	\$ 5,692
0312	6103	FULL TIME-REGULAR-OVERTIME	14,447	13,000	13,000	-
0312	6105	TEMPORARY-WAGES & SALARIES	5,109	8,000	10,000	2,000
0312	6121	PERA CONTRIBUTIONS	8,463	6,417	6,844	427
0312	6122	FICA/MEDICARE CONTRIBUTIONS	9,560	7,158	7,746	588
0312	6133	WORKERS COMP INSURANCE PREMIUM	6,463	7,836	6,736	(1,100)
0312	6223	GASOLINE	-	3,000	3,000	-
0312	6225	DIESEL FUEL	27,719	24,000	24,000	-
0312	6229	SHOP MATERIALS	320	500	500	-
0312	6257	OTHER VEHICLE PARTS	49,581	27,000	27,000	-
0312	6261	SAND & GRAVEL	3,949	2,000	4,000	2,000
0312	6263	SALT	153,891	105,600	106,000	400
0312	6267	OTHER STREET MAINTENANCE SUPPL	3,280	3,700	3,700	-
0312	6361	GENERAL LIABILITY/PROPERTY INS	7,188	8,000	7,400	(600)
0312	6388	OTHER VEHICLE REPAIR	7,995	10,000	10,000	-
0312	6489	OTHER CONTRACTED SERVICES	1,262	12,600	10,000	(2,600)
Total Expenditure			\$ 396,745	\$ 311,376	\$ 318,183	\$ 6,807

\$ 122,583

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Clearing of the parking ramp utilizing PW Staff (full time, temporary on call, and seasonal staff) Discontinue contracted snow removal in the parking ramp Continue to monitor and reduce salt usage Continue to complete citywide plowing in 8 hours or less Upgrade weather service to MDSS (maintenance decision support software) Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal operations

Performance Measurements:	2014 Actual	2015 Estimate	2016 Projected
Miles of Streets Plowed	172.8	175	175

Cul-de-sacs	271	271	275
Salt/Sand Purchased (tons)	1800	1200	1200
Snow Removal Hours	4253	4000	4000
Full Scale Plowing Events	16	7	8 to 12

FUND GENERAL

DEPARTMENT:

PARK & RECREATION

FUNCTION:

PARKS AND RECREATION

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0452	6102	F.T. REGULAR-WAGES & SALARIES	\$ 307,468	\$ 312,634	\$ 386,859	\$ 74,225
0452	6103	FULL TIME-REGULAR-OVERTIME	1,125	1,000	1,000	-
0452	6105	TEMPORARY-WAGES & SALARIES	81,026	91,390	93,218	1,828
0452	6121	PERA CONTRIBUTIONS	22,341	23,523	29,090	5,567
0452	6122	FICA/MEDICARE CONTRIBUTIONS	29,546	30,984	36,801	5,817
0452	6131	GROUP INSURANCE	44,852	40,603	60,666	20,063
0452	6133	WORKERS COMP INSURANCE PREMIUM	10,615	17,922	17,743	(179)
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	647	400	400	-
0452	6223	GASOLINE	20,954	21,000	24,000	3,000
0452	6225	DIESEL FUEL	7,385	6,500	7,000	500
0452	6229	SHOP MATERIALS	1,306	2,000	2,000	-
0452	6231	UNIFORMS & TURN-OUT GEAR	2,414	3,000	3,000	-
0452	6249	MISCELLANEOUS OPERATING SUPPLY	39,428	35,000	40,000	5,000
0452	6257	OTHER VEHICLE PARTS	6,121	14,000	14,000	-
0452	6265	ASPHALT	18,554	25,000	30,000	5,000
0452	6268	IRRIGATION SUPPLIES	-	-	10,000	10,000
0452	6269	LANDSCAPE MATERIALS	15,023	12,000	15,000	3,000
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	2,280	2,000	2,000	-
0452	6315	MISCELLANEOUS PROFESSIONAL SER	7,236	35,000	45,000	10,000
0452	6321	TELEPHONE	784	800	800	-
0452	6322	POSTAGE	47	200	100	(100)
0452	6323	CELLULAR PHONES	2,621	3,000	3,000	-
0452	6335	TRAINING	385	2,000	2,000	-
0452	6361	GENERAL LIABILITY/PROPERTY INS	10,228	10,500	11,500	1,000
0452	6371	ELECTRIC UTILITIES	21,773	21,000	22,000	1,000
0452	6372	WATER/IRRIGATION	4,526	20,000	6,000	(14,000)
0452	6373	GAS	4,146	4,500	5,000	500
0452	6374	REFUSE/RECYCLING	2,030	2,000	2,100	100
0452	6381	BUILDING & STRUCTURE REPAIR	13,781	7,000	13,000	6,000
0452	6382	MACHINERY & EQUIPMENT REPAIR	1,284	1,000	1,500	500
0452	6388	OTHER VEHICLE REPAIR	716	3,000	2,000	(1,000)
0452	6415	OTHER EQUIPMENT RENTAL	10,009	8,400	9,500	1,100
0452	6416	MACHINERY RENTAL	100	800	600	(200)
0452	6417		1,132	650	650	-
0452	6451	MEMBERSHIP DUES	293	350	350	-
0452	6489	OTHER CONTRACTED SERVICES	38,849	40,000	45,000	5,000
0452	6540	HEAVY MACHINERY	32,803	-	-	-
0452	6580	OTHER EQUIPMENT	-	18,000	-	(18,000)
Total Expenditure			\$ 763,828	\$ 817,156	\$ 942,877	\$ 125,721

\$ 625,377

PERSONNEL COMPLEMENT

	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Park Maintenance Worker	4.00	5.00	5.00	-
Utilities Maintenance Worker (Enterprise Funded)	3.00	3.00	3.00	-
Utilities Supervisor (Enterprise Funded)	1.00	1.00	1.00	-
Park Supervisor/Assistant PW Superintendent	1.00	1.00	1.00	-
Temporary - Parks	2.47	2.47	2.47	-
Parks Intern	0.50	0.50	0.50	-
	11.97	12.97	12.97	-

BUDGET HIGHLIGHTS

- 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases

GOALS OF CURRENT YEAR BUDGET:

- Begin implementation of new trail maintenance policy developed in 2015
- Continue to coordinate trail, sidewalk, parking lot and rink snow removal with city-wide snow plowing for
- Continue to work year-round with the athletic associations in the provision of youth recreation
- Complete a citizen survey to identify community need for recreation programming (children to adults)
As a sub-set of preparations for the 2018 Comprehensive Plan update; align public engagement opportunities with Community Development to determine a vision for future parks, trails and public open space
- Continue organizing a Master Park and Trail Plan, including cost estimates for the emerging future vision
- Complete the Mississippi River Trail to Sherburne County

Performance Measurements:

	2014 Actual	2015 Estimate	2016 Projected
Number of City Parks	23	23	23
Number of Athletic Fields Maintained	40	42	42
Number of Playgrounds Maintained	16	17	17
Miles of Trails Maintained	38	39.5	41
Total Acreage Mowed	150.11	150.11	150.11

FUND GENERAL

DEPARTMENT:

COMMUNITY PROGRAMS

FUNCTION:

PARKS AND RECREATION

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0455	6489	OTHER CONTRACTED SERVICES	\$ 8,199	\$ 9,775	\$ 12,000	\$ 2,225
Total Expenditure			\$ 8,199	\$ 9,775	\$ 12,000	\$ 2,225

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> Contribution to Family Promise in Anoka County -\$3,000

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Increase citizens knowledge of programs offered

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
Number of People Served	198	205	215

FUND GENERAL

DEPARTMENT: ENVIRONMENTAL SERVICES
FUNCTION: PARKS AND RECREATION

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0461	6102	F.T. REGULAR-WAGES & SALARIES	\$ 65,143	\$ 65,365	\$ 69,940	\$ 4,575
0461	6121	PERA CONTRIBUTIONS	4,717	4,902	5,246	344
0461	6122	FICA/MEDICARE CONTRIBUTIONS	4,579	5,001	5,350	349
0461	6131	GROUP INSURANCE	3,563	3,726	4,129	403
0461	6133	WORKERS COMP INSURANCE PREMIUM	301	379	560	181
0461	6208	MISCELLANEOUS OFFICE SUPPLIES	55	100	100	-
0461	6231	UNIFORMS & TURN-OUT GEAR	-	100	100	-
0461	6249	MISCELLANEOUS OPERATING SUPPLY	-	250	250	-
0461	6281	SMALL TOOLS & MINOR EQUIPMENT	-	250	250	-
0461	6315	MISCELLANEOUS PROFESSIONAL SER	-	700	700	-
0461	6321	TELEPHONE	31	250	250	-
0461	6322	POSTAGE	13	100	100	-
0461	6331	TRAVEL & LODGING	19	250	250	-
0461	6334	MILEAGE REIMBURSEMENT	151	50	50	-
0461	6335	TRAINING	205	500	500	-
0461	6352	GENERAL NOTICE & PUBLIC INFOR	92	200	200	-
0461	6361	GENERAL LIABILITY/PROPERTY INS	779	1,000	1,000	-
0461	6451	MEMBERSHIP DUES	170	600	600	-
Total Expenditure			\$ 79,818	\$ 83,723	\$ 89,575	\$ 5,852

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
Personnel: See Community Development	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> 2% COLA, Steps, 2088 Hours (FT) due to Leap Year and Health Insurance Rate Increases

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Formalize involvement in development review process. Complete update to natural resource component of the Comprehensive Plan. Complete communication plan for water resources.

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
Wetland related assistance:	10	15	18
Shoreland and Wild and Scenic related assistance (landowner contacts)	3	5	6
Floodplain related assistance:			
Landowner Contacts	30	35	40
FEMA Application Assistance	5	6	8
Forestry related assistance (Oak wilt, DED, EAB, general tree concerns)	25	30	40
Public Education Articles (water resources, forestry, sustainability)	3	4	6

FUND GENERAL

DEPARTMENT:

EXPENDITURE RESERVE

FUNCTION:

MISCELLANEOUS/CONTINGENCY

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
0892	6101	TEMPORARY-WAGES & SALARIES	\$ -	\$ 4,683		\$ (4,683)
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	25,774	27,025	1,251
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	78,649	123,169	123,169	-
0892	6820	OPERATING TRANSFERS TO OTHER F	686,900	109,633		(109,633)
Total Expenditure			\$ 765,549	\$ 263,259	\$ 150,194	\$ (113,065)

PERSONNEL COMPLEMENT				
	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
No personnel budgeted to this business unit	-	-	-	-
	-	-	-	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> \$8,200 for Possible Market Rate Adjustments

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Minimize unbudgeted/unallocated expenses

FUND ECONOMIC DEVELOPMENT AUTHORITY

DEPARTMENT

N/A

FUNCTION:

N/A

REVENUES						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
9230	4011	CURRENT-AD VALOREM TAXES	\$ 102,442	\$ 116,444	\$ 80,018	\$ (36,426)
9230	4012	DELINQUENT-AD VALOREM TAXES	1,108	-	-	-
9230	4014	FISCAL DISPARITIES	17,852	-	-	-
9230	4273	OTHER STATE GRANTS & AIDS	12,239	-	-	-
9230	4609	OTHER MISCELLANEOUS REVENUES	198	-	-	-
9230	4701	INTEREST ON INVESTMENTS	27,357	3,000	10,000	7,000
9230	4901	TRANSFER IN FROM OTHER FUNDS	-	87,857	-	(87,857)
Total Revenue			\$ 161,196	\$ 207,301	\$ 90,018	\$ (117,283)

EXPENDITURES						
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	Increase (Decrease) from Prior Year
9230	6102	F.T. REGULAR-WAGES & SALARIES	\$ 37,061	\$ 103,645	\$ -	\$ (103,645)
9230	6105	TEMPORARY-WAGES & SALARIES	1,025	6,000	5,700	(300)
9230	6121	PERA CONTRIBUTIONS	2,687	7,569	-	(7,569)
9230	6122	FICA/MEDICARE CONTRIBUTIONS	2,931	8,545	206	(8,339)
9230	6131	GROUP INSURANCE	2,357	11,118	-	(11,118)
9230	6133	WORKERS COMP INSURANCE PREMIUM	178	774	22	(752)
0130	6246	MARKETING	-	-	3,500	3,500
9230	6249	MISCELLANEOUS OPERATING SUPPLY	8,761	10,750	13,500	2,750
9230	6304	LEGAL FEES	1,073	1,500	-	(1,500)
9230	6315	MISCELLANEOUS PROFESSIONAL SER	30,990	45,000	48,000	3,000
9230	6322	POSTAGE	118	250	250	-
9230	6323	CELLULAR PHONES	-	700	-	(700)
9230	6331	TRAVEL & LODGING	157	1,000	8,440	7,440
9230	6335	TRAINING	652	2,000	5,000	3,000
9230	6361	GENERAL LIABILITY/PROPERTY INS	960	2,000	1,100	(900)
9230	6371	ELECTRIC UTILITIES	968	1,150	1,150	-
9230	6439	OTHER MISCELLANEOUS	158,702	1,000	1,000	-
9230	6451	MEMBERSHIP DUES	850	1,000	1,850	850
9230	6452	SUBSCRIPTIONS	-	300	300	-
Total Expenditure			\$ 249,470	\$ 204,301	\$ 90,018	\$ (114,283)

FUND ECONOMIC DEVELOPMENT AUTHORITY

DEPARTMENT

N/A

FUNCTION:

N/A

PERSONNEL COMPLEMENT				
Economic Development Commission Members	7.00	7.00	7.00	-
	7.00	7.00	7.00	-

BUDGET HIGHLIGHTS
<ul style="list-style-type: none"> Increase in travel

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Growth of the City's tax base Growth in the City's quantity of jobs Improved quality of life Sale of City owned land Review existing events and consider reducing where appropriate (EDA Biz Expo) Recruit new industrial and retail businesses Establish a new business park

Performance Measurements:			
	2014 Actual	2015 Estimate	2016 Projected
Sale of ALL City owned land (acres)	0.81	32.87	15
Sale of COR City owned land (Net land proceeds, dollars)	\$ 154,000	\$ 3,219,468	\$ 1,300,000
Sale of COR City owned land (acres)	0.81	18.01	13
Estimated Market Value (all)	\$ 1,795,400	\$ 2,025,977,100	\$ 2,100,000,000
Estimated Market Value (Commercial/ Industrial)	\$ 242,466,700	\$ 249,153,900	\$ 275,000,000
Unemployment Rates	5,736	TBD	6,000
Employment (total)	3.8%	TBD	3.75%
Building Permits Valuation (Commercial Industrial, all permits)	\$ 4,269,392	TBD	\$ 5,500,000
Building Permits Valuation (Commercial, new build/ build-out, private sector only)	\$ 2,581,764	TBD	\$ 3,000,000

\$ 5,928

CITY OF RAMSEY

Event/Donation Recipient	Program Type	2013 Budget	2014 Adopted Budget	2015 Adopted Budget	2016 Proposed Budgets	2016 Budget Fund
Youth First Community of Promise	Donation	15,000	15,000	15,000	15,000	Gambling
Family Promise In Anoka County	Donation	-	-	-	3,000	General
Juvenile Diversion	Donation	5,000	5,000	5,000	5,000	Gambling
Alexandra House	Donation	5,000	5,000	5,000	5,000	General
Anoka County Mediation Services	Donation	-	-	3,000	3,000	General
Draw Park Summer Concert Series	Donation				10,000	EDA-\$2,000; General-\$8,000
North Metro Mayors Association	Membership	10,800	10,800	10,800	10,800	General
LRRWMO	Membership	24,689	37,693	40,227	37,136	Utility
North Metro Chamber	Membership	250	250	250	250	General
Anoka Area Chamber	Membership	600	600	600	600	General
LMC	Membership	15,660	17,214	17,938	18,835	General
Holiday Party/Commissioner Appreciation	Internal Event	2,500	2,500	4,000	4,000	General
Employee Appreciation Events (2/yr.)Includes Years of Service Awards	Internal Event	2,000	3,000	4,150	4,150	General
Happy Days	City Sponsored Event	*	7,000	10,000	10,000	General
Safety Camp	City Sponsored Event	*	*	*	*	
Nite to Unite	City Sponsored Event	*	4,700	4,700	4,700	General
Citizens Academy	City Sponsored Event				2,300	General
Fire Station Open House	City Sponsored Event	*	*	*	*	
Recycling Days (2/yr.)	City Sponsored Event	*	*	*	*	
Tree Sale	City Sponsored Event	1,667	1,592	1,592	-	General
Happy Days: Environmental/Arbor	City Sponsored Event	3,333	3,183	3,183	4,000	General
EDA Business Expo	City Sponsored Event	4,000	4,000	4,000	4,000	EDA
EDA Business Appreciation Golf Tournament	City Sponsored Event	4,000	4,000	4,000	4,000	EDA
EDA Business Networking Event	City Sponsored Event	2,000	2,000	2,000	2,000	EDA
Farmers Market	City Sponsored Event	*	*	*	*	
Pet Clinic	City Sponsored Event	*	*	*	*	
Game Fair	Private Event	*	*	*	*	
Total		96,499	123,532	135,440	147,771	

* Not a budgeted event

LAWFUL GAMBLING FUND #270

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019
FUND BALANCE, Beginning of Year	216,538	114,384	138,492	138,114	162,477	154,026	149,441	76,682	61,682	86,682	26,682
REVENUES:											
Required Contributions:											
Anoka Area Ice Arena Association	4,354	4,055	3,152	3,257	5,058	5,245	5,000	5,000	5,000	5,000	5,000
Climb Theatre	11,357	9,361	9,889	13,243	13,375	14,585	11,000	11,000	11,000	11,000	11,000
Ramsey Lions Club	21,360	16,090	18,456	18,484	25,472	31,097	29,000	29,000	29,000	29,000	29,000
Ramsey Lions Donation-Heart Safe						1,000					
Donations	920	5,585	385	-	-	1,500	-	-	-	-	-
Interest Earnings	6,097	4,517	3,240	2,378	(2,970)	5,578	2,242	-	-	-	-
Total Revenues	44,087	39,608	35,122	37,363	40,936	59,005	47,242	45,000	45,000	45,000	45,000
EXPENDITURES:											
Park Improvement Program											
Central Park Entrance Sign/locks	3,235										
Lake Itasca Observation Boardwalk								40,000			
Observation Deck-Mississippi										85,000	
Boat Launch			20,000								
Elmcrest Park Playground							100,000				
Lions Pavillion Improvements											
Draw Park Restroom						46,040					
Heartsafe						1,000					
Youth First		500	5,500	8,000	3,000	8,000	15,000	15,000	15,000	15,000	15,000
Juvenile Diversion		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
North Commons Park					41,387	3,550					
Ramsey Foundation-Cor Performance		5,000									
Safety Camp		5,000	5,000								
Community Programs	11,250										
Dog Park-Alpine Park	6,960										
Skateboard Park in Alpine Park	124,797										
Transfers to Other Funds -											
Total Expenditures	146,242	15,500	35,500	13,000	49,387	63,590	120,000	60,000	20,000	105,000	20,000
Increase (Decrease) in Cash	(102,154)	24,108	(378)	24,363	(8,451)	(4,585)	(72,758)	(15,000)	25,000	(60,000)	25,000
FUND BALANCE, End of Year	114,384	138,492	138,114	162,477	154,026	149,441	76,682	61,682	86,682	26,682	51,682

2016 - 2020 Debt Service

2016 Proposed

Fire Station #1	\$ 147,420	Last Year
2013 Capital Equipment Certificates	\$ 74,505	Ends 2023
Municipal Center	\$ 1,072,013	Ends 2031
2014 Capital Equipment Certificates	\$ 103,441	Ends 2024
2015 Garnet & Overlays Road Debt (2015 Debt Issu	\$ 103,144	Ends 2025
Fire Station #2 (2015 Debt Issue)	\$ 109,213	Ends 2033
Total Debt Levied	\$ 1,609,736	

2017 Proposed

2013 Capital Equipment Certificates	\$ 73,875	Ends 2023	
Municipal Center	\$ 1,098,813	Ends 2031	
2014 Capital Equipment Certificates	\$ 102,905	Ends 2024	
2015 Garnet & Overlays Road Debt	\$ 119,078	Ends 2025	
2016 Andrie St & Overlays Road Debt	\$ 198,356	Ends 2031	Estimated Debt Service
Fire Station #2	\$ 282,463	Ends 2033	
Total Debt Levied	\$ 1,875,490		

2018 Proposed

2013 Capital Equipment Certificates	\$ 73,119	Ends 2023	
Municipal Center	\$ 1,118,613	Ends 2031	
2014 Capital Equipment Certificates	\$ 101,879	Ends 2024	
2015 Garnet & Overlays Road Debt	\$ 116,663	Ends 2025	
2016 Andrie St & Overlays Road Debt	\$ 198,356	Ends 2031	Estimated Debt Service
2017 Alpine Drive & Overlays	\$ 108,335	Ends 2027	Estimated Debt Service
2017 Equipment Certificates????	\$ 155,000	Ends 2027	50% of the request for 2018-2020 Capital = \$1,210,025 (Would add about another \$155,000 debt)
Fire Station #2	\$ 284,248	Ends 2033	
Total Debt Levied	\$ 2,156,213		

2019 Proposed

2013 Capital Equipment Certificates	\$ 77,267	Ends 2023	
Municipal Center	\$ 1,136,613	Ends 2031	
2014 Capital Equipment Certificates	\$ 100,853	Ends 2024	
2015 Garnet & Overlays Road Debt	\$ 114,248	Ends 2025	
2016 Andrie St & Overlays Road Debt	\$ 198,356	Ends 2031	Estimated Debt Service
2017 Alpine Drive & Overlays	\$ 108,335	Ends 2027	Estimated Debt Service
2018 Stanhope Terr & Overlays	\$ 241,624	Ends 2028	Estimated Debt Service
2017 Equipment Certificates????	\$ 155,000	Ends 2027	50% of the request for 2018-2020 Capital = \$1,210,025 (Would add about another \$155,000 debt)
Fire Station #2	\$ 280,678	Ends 2033	

Total Debt Levied \$ 2,412,974

2020 Proposed

2013 Capital Equipment Certificates	\$ 76,073	Ends 2023	
Municipal Center	\$ 1,157,813	Ends 2031	
2014 Capital Equipment Certificates	\$ 99,380	Ends 2024	
2015 Garnet & Overlays Road Debt	\$ 117,083	Ends 2025	
2016 Andrie St & Overlays Road Debt	\$ 198,356	Ends 2031	Estimated Debt Service
2017 Alpine Drive & Overlays	\$ 108,335	Ends 2027	Estimated Debt Service
2018 Stanhope Terr & Overlays	\$ 241,624	Ends 2028	Estimated Debt Service
2019 Ford Brook & Overlays	\$ 142,393	Ends 2029	Estimated Debt Service
2017 Equipment Certificates????	\$ 155,000	Ends 2027	50% of the request for 2018-2020 Capital = \$1,210,025 (Would add about another \$155,000 debt)
Fire Station #2	\$ 282,358	Ends 2033	
Total Debt Levied	\$ 2,578,415		

Debt Service amounts in red represent actual bonded debt numbers

Debt Service amounts in black are estimates and debt has not yet been issued

5-Year Staffing Requests Summary: 2016-2020

Budget Year	Department	Position Request	Justification	Annual Salary & Benefits
2016	Planning	1 FTE Code Enforcement/License Coordinator	Shift in duties from PD. Achieve 14-day compliance timeframe for all code complaints. Assist Economic Development in property management of leased properties	\$ 73,897
2016	Police	1 FTE Drug Task Force Officer	Increase in number of arrests for drug crimes in city of Ramsey. Maximize collaboration with Anoka Hennepin Drug Task Force by allocating staff to task force. Increase intelligence on drug activity. Reduce criminal activity in community related to drug use.	\$ 76,185
2016	Public Works	1 FTE Public Works Maintenance Worker - April 1 start date	Demand exists for more street maintenance activities, as well as snow removal activity to remain within acceptable levels of service. Additionally, contracted snow removal in the parking ramp has not proven cost-effective.	\$49,039 - Starting April 1
2016	Building Inspections	.50 FTE Permit Tech (Increase hours from 20 to 40 hours week)	Maintain 10 business day plan review & 48 hour inspection window. Assist in pre-development review process-maintain 60-day review period.	\$ 36,287

Budget Year	Department	Position Request	Justification	Annual Salary & Benefits
2016	Administration	.23 FTE IT Support Tech (Increase hours from 20 hours week to 29 hours week)	City's IT Dept is currently operating on 60 total hours per week vs 80 hours in 2012. Demands on department have only increased, year-by-year with trend expected to continue into the future. (See full written justification)	\$ 12,360
2017	Police	.50 FTE Police Technician	Maintain responsiveness to customer service demands for reports, statistics, data entry and crime reporting.	\$ 23,390
2017	Building Maintenance	.5 FTE Building Maintenance	Increased maintenance expectations with Fire Station #2, Parking Ramp and existing buildings	\$ 22,192
2017	Park & Rec	1 FTE Park Maintenance Worker	This position is responsible for maintenance activities in the park department which include park & trail construction & development	\$50,121 - Starting April 1
2018	Administration	.63 FTE Administrative Assistant	Need for a new staff person to assist with communications, economic development and administration.	\$ 30,998
2018	Administration	.50 FTE IT Support Tech (Increase hours from 29 hours to 40 hours week)	Increase to full-time to meet technology needs of city staff	\$ 29,770
2018	Police	1 FTE Patrol Officer	Assigned to patrol to continue level of basic services. Based on estimated growth and calls for service.	\$ 80,166

Budget Year	Department	Position Request	Justification	Annual Salary & Benefits
2018	Police	.50 FTE Police Technician	Maintain responsiveness to customer service demands for reports, statistics, data entry and crime reporting.	\$ 23,857
2020	Police	1 FTE Patrol Officer	Assigned to patrol to continue level of basic services. Based on estimated growth and calls for service.	\$ 83,926

BUDGET ASSUMPTIONS:

2016: 2% COLA & Market Rate Adjustments per contract. Health Insurance-All FTE's Budgeted with Single Insurance with 9.9% increase over 2015

2017-2018: 2% COLA. Health Insurance - All FTE's budgeted with Single Insurance with 5% increase over 2016 for 2017 & 5% for 2018 over 2017.

2019-2020: 2% COLA. Health Insurance - All FTE's budgeted with Single Insurance with 4% increase over 2018 for 2019 and 4% for 2020 over 2019.

Budget Year	Department	Position Request	Justification	Annual Salary & Benefits
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ADDITIONAL STAFFING FUNDING BY YEAR:
(Cumulative Totals)

			Total Budget Personnel	Add'l Staff % Budget Personnel
2016	\$	247,768	\$ 7,168,544	3.46%
2017	\$	382,738	\$ 7,538,111	5.08%
2018	\$	581,291	\$ 8,029,676	7.24%
2019	\$	625,519	\$ 8,275,012	7.56%
2020	\$	754,363	\$ 8,638,777	8.73%
	\$	<u>2,591,679</u>		

NEW/REPLACEMENT CAPITAL OUTLAY							TRADE IN	
ITEM #	COST CNTR	DESCRIPTION	ESTIMATED PURCHASE PRICE	2016 Capital USEFUL LIFE	TOTAL OF PURCH PRC	NOTES	Or Other F P AVAILABL P 12/31/XX	Net 2016 FUNDING REQUIRED
2016 CAPITAL OUTLAY								
Elections #141								
6580	141	Election Equipment	5,850.00	10	5,850.00			5,850.00
Data Processing #192								
Total Data Processing #192			0.00		0.00		# 0.00	0.00
POLICE PROTECTION #211								
6550	211	3 Replacement Squads	92,000.00	3	92,000.00	Squad #321, #364 & #365		92,000.00
					0.00			0.00
6580	211	800 MHZ Radio Replacement-3 Year Funding	51,906.00	10	51,906.00	Same Amount will be needed for 2017		51,906.00
Total Police Protection #211			143,906.00		143,906.00		# 0.00	143,906.00
FIRE #220								
6580	220	Replace Box for Fire Unit #559	50,000.00	10	50,000.00	Scheduled for 2018 but end of life		50,000.00
6580	220	800 MHZ Radio Replacement-3 Year Funding	56,900.00	10	56,900.00	Same Amount will be needed for 2017		56,900.00
Total Fire #220			106,900.00		106,900.00		# 0.00	106,900.00
Engineering #301								
Total Engineering #301			0.00		0.00		# 0.00	0.00
6540	311	Replace Sweeper (Should be storm drainage funded)	192,000.00	20	192,000.00	Replace #612	192,000.00	0.00
6540	311	New Snowplow Truck	186,000.00	12	186,000.00			186,000.00
6580	311	800 MHZ Radio Replacement-3 Year Funding (6 RADIOS)	6,800.00	10	6,800.00	Same Amount will be needed for 2017	1,700.00	5,100.00
6550	311	Replace 2003 1ton truck	61,000.00	10	61,000.00	Replace #640 F350		61,000.00
Total Public Works #311			445,800.00		445,800.00		# 193,700.00	252,100.00
PARK & RECREATION #452								
Total Park & Recreation #452			0.00		0.00		# 0.00	0.00
TOTAL GENERAL FUND - 2016			702,456.00		702,456.00		# 193,700.00	508,756.00

			2017 Capital				OTHER	
ITEM	COST		ESTIMATED	USEFU	TOTAL OF		FUND	Net 2017
#	CNTR	DESCRIPTION	PURCHASE	LIFE	PURCH PRC	NOTES	AVAILABL	FUNDING
			PRICE				12/31/XX	REQUIRED
2017 CAPITAL OUTLAY								
Elections #141								
6580	141	Election Equipment	5,850.00	10	5,850.00			5,850.00
Data Processing #192								
6585	192	Replacement File Server	7,500.00	7	7,500.00	Current Server exceeded life		7,500.00
Total Data Processing #192			7,500.00		7,500.00		0.00	7,500.00
POLICE PROTECTION #211								
6550	211	Replace Chev Tahoe	34,000.00	3	34,000.00	Replace #333 Tahoe		34,000.00
6550	211	Replace Unmarked PD Captain Car	29,000.00	3	29,000.00	Replace Squad #322 Caprice		29,000.00
6550	211	Replace Unmarked Investigator Car	28,000.00	3	28,000.00	Replace #375 2007 Impala		28,000.00
6580	211	800 MHZ Radio Replacement-3 Year Funding	51,906.00	10	51,906.00			51,906.00
Total Police Protection #211			142,906.00		142,906.00		0.00	142,906.00
FIRE #220								
6580	220	800 MHZ Radio Replacement-3 Year Funding	56,900.00	10	56,900.00			56,900.00
Total Fire #220			56,900.00		56,900.00		0.00	56,900.00
ENGINEERING #30								
6550	301	Replace Engr Vehicle with 2017 GMC Sierra	35,000.00	10	35,000.00	Replace #402		35,000.00
Total Engineering #301			35,000.00		35,000.00		0.00	35,000.00
6580	311	800 MHZ Radio Replacement-3 Year Funding (6 RADIOS)	6,800.00	10	6,800.00	Enterprise Share	1,700.00	5,100.00
Total Public Works #311			6,800.00		6,800.00		1,700.00	5,100.00
PARK & RECREATION #452								
Total Park & Recreation #452			0.00		0.00		0.00	0.00
TOTAL GENERAL FUND - 2017			254,956.00		254,956.00		1,700.00	253,256.00

ITEM #	COST CNTR	DESCRIPTION	ESTIMATED PURCHASE PRICE	2018 Capital USEFUL LIFE	TOTAL OF PURCH PRC	NOTES	OTHER FUND AVAILAB 12/31/XX	Net 2018 FUNDING REQUIRED
2018 CAPITAL OUTLAY								
Elections #141								
6580	141	Election Equipment	5,850.00	10	5,850.00			5,850.00
Data Processing #192								
6585	192	Replace Email Server	7,500.00	7	7,500.00	Current Server has exceeded life		7,500.00
6580	192	Replace Copier Reception area	9,000.00	10	9,000.00	Current Copier has exceeded life		9,000.00
Total Data Processing #192			16,500.00		16,500.00		0.00	16,500.00
POLICE PROTECTION #211								
6550	211	Replace Chev Caprice	29,000.00	3	29,000.00	Replace #323 - Caprice		29,000.00
6550	211	Replace Tahoe	34,000.00	3	34,000.00	Replace #331 - Tahoe		34,000.00
6550	211	Replace Tahoe	34,000.00	3	34,000.00	Replace #332 - Tahoe		34,000.00
Total Police Protection #211			97,000.00		97,000.00		0.00	97,000.00
TRAFFIC ENGINEERING #260								
6580	260	Programmable Message Board	19,000.00	7	19,000.00			19,000.00
Total Traffic Engr #260			19,000.00		19,000.00		0.00	19,000.00
PUBLIC Works #311								
6540	311	Replace Single Axle Dump Truck with plow ed	191,000.00	10	191,000.00	Replace #636 -2002	5,000.00	186,000.00
6540	311	Velocity Patcher	250,000.00	10	250,000.00			250,000.00
6540	311	Replace Elgin Street Sweeper	205,000.00	10	205,000.00	Replace #642 - 2004		205,000.00
Total Public Works #311			646,000.00		646,000.00		5,000.00	641,000.00
PARK & RECREATION #452								
6580	452	Replace Zero Turn Mower	12,000.00	7	12,000.00	Replace #670		12,000.00
6550	452	Replace 3/4 ton 4/4 pickup with plow equipme	43,000.00	10	43,000.00	Replace #653-2006 Ford		43,000.00
6550	452	Replace 3/4 ton 2/4 Pickup with toppe	22,000.00	10	22,000.00	Replace #654 - 2006 Ford		22,000.00
6580	452	Replace ATV Athletic Field Maint Machine	18,000.00	10	18,000.00	Replace #622 -1998 Kawasaki		18,000.00
6540	452	1-Ton Truck with box & plow Equipment	48,000.00	10	48,000.00			48,000.00
6580	452	Replace ATV Athletic Field Maint Machine	18,000.00	10	18,000.00	Replace #639 - 2003 Kawasaki		18,000.00
Total Park & Recreation #452			161,000.00		161,000.00		0.00	161,000.00
TOTAL GENERAL FUND - 2018			964,350.00		964,350.00		5,000.00	940,350.00

			2019 Capital					OTHER	
ITEM	COST		ESTIMATED	USEFUL	TOTAL OF		FUND	Net 2019	
#	CNTR	DESCRIPTION	PURCHASE	LIFE	PURCH PRC	NOTES	AVAILAB	FUNDING	
			PRICE				12/31/XX	REQUIRED	
2019 CAPITAL OUTLAY									
Elections #141									
6580	141	Election Equipment	5,850.00	10	5,850.00			5,850.00	
Data Processing #192									
Total Data Processing #192									
POLICE PROTECTION #211									
6550	211	Replace Caprice	29,000.00	3	29,000.00	Replace #341 - Caprice		29,000.00	
6550	211	Replace Caprice	29,000.00	3	29,000.00	Replace #342 - Caprice		29,000.00	
6550	211	Replace Tahoe	34,000.00	3	34,000.00	Replace #343 - Tahoe		34,000.00	
6550	211	Replace Impala	28,000.00	3	28,000.00	Replace #376 - Impala		28,000.00	
Total Police Protection #211			120,000.00		120,000.00		0.00	120,000.00	
FIRE #220									
6550	220	Replace 2004 Duty officer Vehicle	30,000.00	15	30,000.00			30,000.00	
Total Fire #220			30,000.00		30,000.00		0.00	30,000.00	
Building #240									
6550	240	Replace 2005 Chevy Colorado	23,000.00	15	23,000.00	Replace #401		23,000.00	
Total Building #240			23,000.00		23,000.00		0.00	23,000.00	
ENGINEERING #301									
6550	301	Replace Engr Vehicle with 2019 Chev Impala	28,000.00	10	28,000.00	Replace #407		28,000.00	
Total Engineering #301			28,000.00		28,000.00		0.00	28,000.00	
PUBLIC Works #311									
6540	311	Replace Tandem Axle Plow Truck	225,000.00	10	225,000.00	Replace #662 - 2006	8,000.00	217,000.00	
6540	311	Replace Single Axle Dump Truck with plow equipm	191,000.00	10	191,000.00	Replace #644 - 2004	5,000.00	186,000.00	
6540	311	Replace Tractor Backhoe	78,000.00	15	78,000.00	Replace #634 - 2001	8,000.00	70,000.00	
6580	311	Replace Skid Steer	48,000.00	10	48,000.00	Replace #671 - 2008	3,000.00	45,000.00	
Total Public Works #311			542,000.00		542,000.00		24,000.00	518,000.00	
PARK & RECREATION #452									
6550	452	Electric Maintenance Vehicle for COR	35,000.00	10	35,000.00			35,000.00	
6580	452	Replace 3 Zero Turn Mowers	38,000.00	5	38,000.00	Replace 2014 Mowers	6,000.00	32,000.00	
Total Park & Recreation #452			73,000.00		73,000.00		6,000.00	67,000.00	
TOTAL GENERAL FUND - 2019			821,850.00		821,850.00		30,000.00	791,850.00	

ITEM #	COST CNTR	DESCRIPTION	2020 Capital		TOTAL OF PURCH PRC	NOTES	OTHER FUND AVAILABLE 12/31/XX	Net 2020 FUNDING REQUIRED
			ESTIMATED PURCHASE PRICE	USEFUL LIFE				
2020 CAPITAL OUTLAY								
Elections #141								
6580	141	Election Equipment	5,850.00	10	5,850.00			5,850.00
Data Processing #192								
6585	192	Disaster Recovery Server	11,000.00	7	11,000.00	Housed offsite. Duplicate backups in event of		11,000.00
Total Data Processing #192			11,000.00		11,000.00		0.00	11,000.00
POLICE PROTECTION #211								
6550	211	Replace Tahoe	34,000.00	3	34,000.00	Replace #361 - Tahoe		34,000.00
6550	211	Replace Caprice	29,000.00	3	29,000.00	Replace #371 - Caprice		29,000.00
Total Police Protection #211			63,000.00		63,000.00		0.00	63,000.00
FIRE #220								
6580	220	Replace all 2004 SCBA's (20+)	120,000.00	10	120,000.00			120,000.00
Total Fire #220			120,000.00		120,000.00		0.00	120,000.00
PUBLIC Works #311								
6540	311	Replace 3/4 Ton pickup with plow equipment	45,000.00	10	45,000.00	Replace #637 - 2002	2,000.00	43,000.00
6580	311	Replace Sidewalk Maintenance Machine	99,000.00	10	99,000.00	Replace #655 - 2006	4,000.00	95,000.00
6540	311	Replace Tandem Axle Plow Truck	225,000.00	12	225,000.00	Replace #668 - 2009	8,000.00	217,000.00
Total Public Works #311			369,000.00		369,000.00		14,000.00	355,000.00
PARK & RECREATION #452								
6550	452	Replace 1-Ton Truck with box and Plow Equipmen	50,000.00	10	50,000.00	Replace 2010??	5,000.00	45,000.00
6580	452	Replace Large Area Mower	95,000.00	7	95,000.00	Replace #679 -2013 Toro	7,000.00	88,000.00
Total Park & Recreation #452			145,000.00		145,000.00		12,000.00	133,000.00
TOTAL GENERAL FUND - 2020			713,850.00		713,850.00		26,000.00	687,850.00

	Actual 2013	Actual 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Future???
			Equipment Fund	Cash/Debt					(When Land Sales/
FUND BALANCE, Beginning of Year	1,780,818.16	2,019,286.40	1,388,007.54	1,618,242.70	1,388,138.34	2,082,332.41	1,618,642.40	1,225,997.03	
REVENUES:									
Transfers from General Fund:									
Capital Funding [Annual Depr]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Excess Revenue	71,653.00	68,690.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunwood Drive Reim from 2012 Exp									891,579
Zayo Fiber									
Excess Armstrong Funding to reimburse funds paid for Wiser (See Sunwood Drive Realignment Expense Below)					800,000.00				
QCTV Funds	50,000.00	62,197.10							
Equip Certificate Proceeds for VELM System			163,809.55						
Transfer from General Fund for VELM System		29,190.45							
Sale of Fixed Assets	0.00	13,500.00	0.00	0.00	0.00	0.00	0.00	0.00	
First half of fire truck (exp transfer in 2012 but will be bought in 2013) Equipment		172,986.04							
Second half of fire truck (included in exp transfer in 2013)	150,000.00								
Prn-Sunfish Commons									
Int-Sunfish Commons									
Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Interest Earnings	(33,184.76)	76,416.52	20,820.11	24,273.64	20,822.08	31,234.99	24,279.64	18,389.96	
Total Revenues	238,468.24	422,980.11	184,629.66	24,273.64	820,822.08	31,234.99	24,279.64	18,389.96	
EXPENDITURES:									
Capital Outlay:									
Loan To Revolving Loan Fund-Sunfish Commons									
Parks CIP									
General Government		452,398.12	272,482.00	254,378.00	126,628.00	494,925.00	416,925.00	343,925.00	
Fire (fire truck funded via equip cert in 2013)		334,629.00							
Parks/PW			0.00	0.00	0.00	0.00	0.00	0.00	
Police		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Improvements with qctv funds		18,249.84							
Police VELM Camera System		155,034.75							
Funds fronted for Sunwood Realignment until Grant Funds of \$500,000 received in 2014 & Fund 9496 c			(450,000.00)						
Fire Station #2 Rebuild									
Civil Defense Siren Replacement									
Sign Making Equipment									
New Cap Purchases in 2002/Fire Truck-2003									
City Hall Remodeling to Pub Facility Fund									
Transfer to facility fund-City Hall-deletion of fixed assets <5,000									
Deficient Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Expenditures	0.00	960,311.71	(139,552.75)	254,378.00	126,628.00	494,925.00	416,925.00	343,925.00	
Increase (Decrease) in Cash	238,468.24	(537,331.60)	324,182.41	(230,104.36)	694,194.08	(463,690.01)	(392,645.36)	(325,535.04)	
Reserved for QCTV Funding Purchases		93,947.26	93,947.26						
FUND BALANCE, End of Year	2,019,286.40	1,388,007.54	1,618,242.70	1,388,138.34	2,082,332.41	1,618,642.40	1,225,997.03	900,461.99	
** from QCTV to be used for Council equipment									
Reimbursed back with Land Proceeds From Cor When Available & Armstrong Overpass Excess									
50% of Requested Amount for 2015-2017 \$875,000 Equipment Certificates									
50% of Requested Amount for 2018-2020 Would have to issue \$1,255,775 in equipment Certificates????									

5–YEAR BUDGET ASSUMPTIONS (2016-2020):

- 5 year assumptions from County Assessor/Conservative Valuations:
 - 2016 - Approximately 5.2% overall
 - 2017 – 4% for residential; 4% for commercial
 - 2018 - 4% for residential; 4% for commercial
 - 2019 - 4% for residential; 4% for commercial
 - 2020 - 4% for residential; 4% for commercial
- New Growth Value from building: Two year lag ; Est. based on 2014 activity
- 2.0% COLA adjustments (Current contracts thru 2016). Will need to be renegotiated for 2017-2020.
- Health Insurance increases of :
 - 2016: 9.9%-Single, 2% -Employee + 2.2% Child, Employee + Spouse; Family
2014 rates & Waiver -7.25%
 - 2017: 5.00%- All plans except family – hold constant 2014 rates
 - 2018: 5.00%- All plans except family – hold constant 2014 rates
 - 2019: 4.00%- All plans except family – hold constant 2014 rates
 - 2020: 4.00%- All plans except family – Family – 2%

ADDRESS HEALTH INSURANCE ISSUES:

- Work with Unions – Cap Health Insurance.
- Look at Cafeteria Plan
- PERA:
 - 2016-2020 Current PERA rates: Police: 16.2% & General: 7.5%
 - Unknown if State will mandate increased rates past 2016
- Road Funding:
 - \$500,000 General Funded for Sealcoats 2016-2020.
 - Funding of Road Reconstruction & Overlays based on 2015-2019 CIP
 - Issuance of Road Reconstruction bond 2016-2019
 - Expected that land Proceeds from COR area will pay after 2019 so no new debt issued
 - Annual Debt Service Levy-10-year term except Andrie will be 15-Year term due to size of project
 - Special Assessment per property <8,000 Property

GENERAL FUND:

• REVENUES:

- Building Permit Revenue held fairly constant 2016-2020
- Transfers in for Capital Equipment:
 - 2016-2017: 50% Capital Equipment Certificate Debt Issued 2014
50% Equipment Revolving Fund
 - 2018-2020: 50% Capital Equipment Certificate Debt to be issued in
2017: Approximate \$155,000 annual levy 10 years
50% Equipment Revolving Fund
 - ✚ Consider Ending Fund Balance of Equip Fund
- HRA Fund Balance offsets Levy for 2016 (\$230,000)
 - Fund depleted after 2016
- Property Tax (General Fund only) Increase of:
 - \$630,634 from 2015 to 2016
 - \$376,192 from 2016 to 2017
 - \$779,327 from 2017 to 2018
 - 21,276 from 2018 to 2019
 - \$547,674 from 2019 to 2020
 -
- Overall Levy (General, EDA & Debt) increase of:
 - \$834,137 from 2015 to 2016
 - \$645,147 from 2016 to 2017
 - \$1,063,379 from 2017 to 2018
 - \$281,499 from 2018 to 2019
 - \$716,715 from 2019 to 2020
 -

• EXPENDITURES:

- Staffing:
 - 2016-IT Tech from 20 hours to 29 hours week
 - 2016-Code Enforcement/License Coordinator - Full time forward
 - 2016-Drug Task Force Officer – Full time forward
 - 2016-Permit Tech from Part time to full time forward
 - 2016-Public Works Maintenance Worker – Full time forward
 - 2017-Police Technician – Part time (.50 FTE) forward
 - 2017-Building Maintenance Worker –Part time forward
 - 2017-Park Maintenance Worker - Full time forward
 - 2018-Administrative Assistant – (.63 FTE) Part time forward
 - 2018-IT Tech from Part time to Full time forward
 - 2018-Patrol Officer – Full time forward
 - 2018-Police Technician – Part time (.50 FTE) forward
 - 2020-Patrol Officer – Full time forward

GENERAL FUND:

• EXPENDITURES Continued:

- Road Reconstruction Funding (Note Debt Issuance below)
 - 2016: Garnet Street & Overlays: \$114,825 (Est Annual levy 10 years)
 - 2017: Andrie Street & Overlays: \$198,356 (Est Annual levy 15 years)
 - 2018: Alpine Drive & Overlays: \$108,335 (Est Annual levy 10 years)
 - 2019: StanhopeTerr &Overlays: \$241,624 (Est Annual levy 10 years)
 - 2020: Ford Brook & Overlays: \$142,393 (Est Annual levy 10 years)
- Capital Equipment
 - 2016-2017: 50% Capital Equipment Certificate Debt Issued 2014
50% Equipment Revolving Fund
 - 2018-2020: 50% Capital Equipment Certificate Debt to be issued in
2017: Approximate \$155,000 annual levy 10 years
50% Equipment Revolving Fund
 - ✚ Consider Ending Fund Balance of Equip Fund
 - 2015-2019: 50% Capital Equipment Certificate Debt Issuance
50% Equipment Revolving Fund
 - Complete Listing of the Capital Equipment Items will be included in
the 2016-2020 Capital Improvement Plan (CIP)

Other: Debt Levies:

Debt Issuance: Amount shown reflects total Debt issued (see tax
Capacity rate sheet for detail of annual levy amounts)

2017: \$1,259,000 Capital Equipment Certificates (2018-2020 Capital)

2017: \$2,865,000 (2016 Road Projects – Andrie & Overlays)

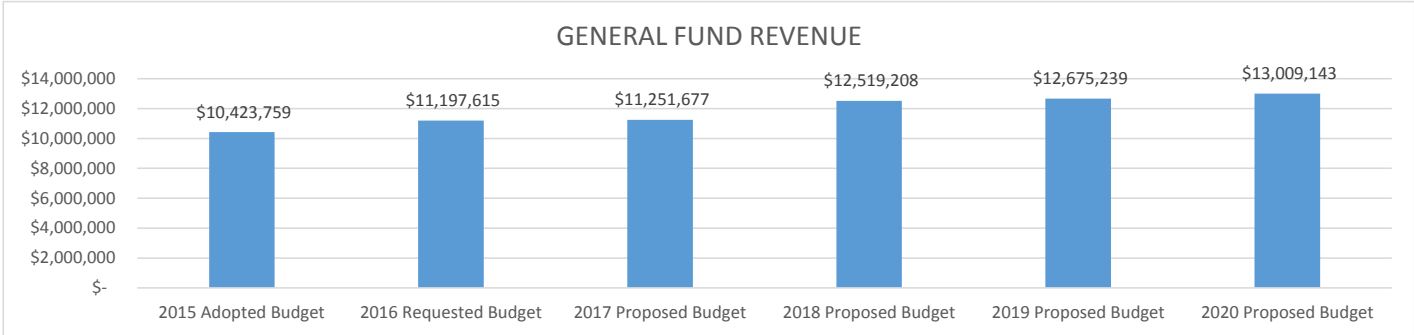
2018: \$995,000 (2017 Road Projects – Alpine & Overlays)

2019: \$2,435,000 (2018 Road Projects – Stanhope Terrace & Overlays)

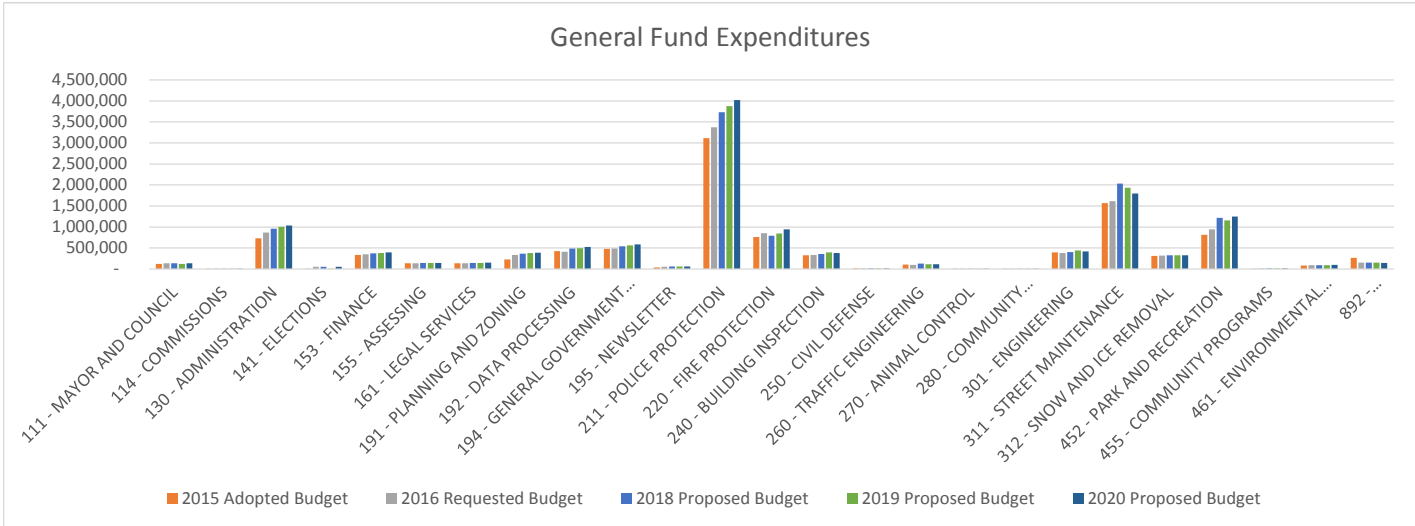
2020: \$1,440,000 (2019 Road Projects – Ford Brook & Overlays)

FUND: GENERAL

REVENUES							
Business Unit	2015 Adopted Budget	2016 Requested Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
9101 - GENERAL FUND REVENUE	\$ 10,423,759	\$ 11,197,615	\$ 11,251,677	\$ 12,519,208	\$ 12,675,239	\$ 13,009,143	16.18%
TOTAL REVENUE	10,423,759	11,197,615	11,251,677	12,519,208	12,675,239	13,009,143	16.18%



EXPENDITURES							
Business Unit	2015 Adopted Budget	2016 Requested Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
111 - MAYOR AND COUNCIL	119,958	138,455	122,381	136,201	124,813	139,067	0.44%
114 - COMMISSIONS	9,448	9,467	9,467	9,467	9,467	9,467	
130 - ADMINISTRATION	728,184	870,974	913,994	959,620	1,005,982	1,035,763	18.92%
141 - ELECTIONS	10,454	53,196	6,681	53,643	6,715	54,418	2.30%
153 - FINANCE	336,620	350,174	362,337	373,038	381,711	391,932	11.92%
155 - ASSESSING	136,000	137,000	139,055	141,141	143,258	145,407	6.14%
161 - LEGAL SERVICES	133,200	136,300	140,389	143,210	146,088	149,024	9.34%
191 - PLANNING AND ZONING	228,715	334,623	345,302	363,757	377,487	386,660	15.55%
192 - DATA PROCESSING	424,440	414,036	422,362	483,279	491,367	524,962	26.79%
194 - GENERAL GOVERNMENT BUILDINGS	475,952	490,008	521,082	543,084	563,955	584,062	19.19%
195 - NEWSLETTER	39,831	55,817	57,156	58,700	60,247	61,800	10.72%
211 - POLICE PROTECTION	3,116,904	3,370,784	3,529,403	3,728,214	3,872,663	4,018,361	19.21%
220 - FIRE PROTECTION	757,431	855,640	828,699	791,535	845,594	942,689	10.17%
240 - BUILDING INSPECTION	330,326	334,806	344,619	359,073	395,495	382,706	14.31%
250 - CIVIL DEFENSE	12,300	12,300	10,910	11,550	12,200	12,850	4.47%
260 - TRAFFIC ENGINEERING	106,837	101,848	105,569	128,424	113,649	116,969	14.85%
270 - ANIMAL CONTROL	8,250	8,250	7,500	7,500	7,500	7,500	-9.09%
280 - COMMUNITY ORIENTING POLICING	6,450	8,900	5,950	6,475	7,000	7,525	-15.45%
301 - ENGINEERING	392,089	382,073	425,457	400,800	437,981	419,113	9.69%
311 - STREET MAINTENANCE	1,565,081	1,615,360	1,375,787	2,028,791	1,934,795	1,792,591	10.97%
312 - SNOW AND ICE REMOVAL	311,376	318,183	319,125	323,958	330,403	326,257	2.54%
452 - PARK AND RECREATION	817,156	942,877	1,006,731	1,215,017	1,153,150	1,245,294	32.07%
455 - COMMUNITY PROGRAMS	9,775	12,000	12,000	12,000	12,000	12,000	
461 - ENVIRONMENTAL SERVICES	83,723	89,575	89,311	91,277	93,239	95,241	6.33%
892 - MISCELLANEOUS/CONTINGENCY	263,259	154,969	150,411	149,455	148,480	147,485	-4.83%
TOTAL EXPENDITURES	\$ 10,423,759	\$ 11,197,615	\$ 11,251,677	\$ 12,519,208	\$ 12,675,239	\$ 13,009,143	16.18%



FUND GENERAL

DEPARTMENT:
FUNCTION:

N/A
N/A

REVENUES										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Requested Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
9101	4011	CURRENT-AD VALOREM TAXES	\$ 5,719,801	\$ 6,821,570	\$ 7,352,204	\$ 7,680,396	\$ 8,409,723	\$ 8,378,999	\$ 8,872,673	20.68%
9101	4012	DELINQUENT-AD VALOREM TAXES	60,718	75,000	75,000	75,000	75,000	75,000	75,000	
9101	4014	FISCAL DISPARITIES	1,355,851	1,100,000	1,200,000	1,248,000	1,298,000	1,350,000	1,404,000	17.00%
9101	4015	EXCESS TAX INCREMENTS	119,556	10,000	10,000	10,000	10,000	10,000	10,000	
9101	4018	PENALTY/INT-AD VALOREM TAXES	16,081	20,000	20,000	20,000	20,000	20,000	20,000	
9101	401A	CURRENT-UNCOLLECTED ALLOWANCE		(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	
9101	4140	CREDIT CARD PROCESSING FEES	(7,210)	(7,000)	(10,000)	(10,400)	(10,800)	(11,230)	(11,700)	17.00%
9101	4155	LIQUOR-ON SALE	43,550	42,000	42,000	43,000	45,000	47,000	49,000	16.67%
9101	4156	LIQUOR-OFF SALE	948	1,100	1,100	1,200	1,300	1,400	1,500	36.36%
9101	4159	MECHANICAL LICENSE	8,850	8,000	8,000	9,000	9,000	9,500	9,500	18.75%
9101	4163	PAWNSHOP LICENSE	7,121	8,000	8,000	8,000	8,000	8,000	8,000	
9101	4164	CIGARETTE SALES LICENSE	2,062	4,000	3,000	3,000	3,000	3,000	3,000	
9101	4165	REFUSE HAULERS LICENSE	350	500	500	500	500	600	600	20.00%
9101	4166	MOTOR VEHICLES LICENSE	5,832	6,000	6,000	6,100	6,200	6,300	6,400	6.67%
9101	4168	PEDDLERS LICENSE	1,700	1,500	1,500	1,600	1,700	1,800	1,900	26.67%
9101	4169	GASOLINE SALES LICENSE	1,769	2,500	2,000	2,000	2,100	2,200	2,300	15.00%
9101	4170	OTHER BUSINESS LICENSES & PERM	780	1,500	1,000	1,000	1,100	1,200	1,300	30.00%
9101	4171	INVESTIGATIVE FEES	2,609	-	-	-	-	-	-	
9101	4205	BUILDING PERMIT	226,624	235,032	235,000	245,000	255,000	265,000	275,000	17.02%
9101	4206	PLUMBING PERMIT	30,077	20,000	30,000	30,000	3,000	30,000	30,000	
9101	4207	ANIMAL LICENSE	851	1,000	1,000	1,000	1,000	1,200	1,200	20.00%
9101	4208	HEATING PERMIT	31,894	20,000	30,000	30,000	30,000	30,000	30,000	
9101	4209	CONDITIONAL USE PERMIT	6,130	4,000	4,000	4,000	4,000	4,000	4,000	
9101	4211	SIGN PERMITS	2,725	2,000	2,000	2,000	2,000	2,000	2,000	
9101	4212	RENTAL LICENSE	2,700	10,000	5,000	5,000	5,000	5,000	5,000	
9101	4213	FIRE PERMIT	4,666	5,000	5,000	5,000	5,000	5,000	5,000	
9101	4214	ELECTRICAL INSPECTION PERMIT	42,158	20,000	40,000	40,000	40,000	40,000	40,000	
9101	4220	SEPTIC SYSTEM PERMIT	22,880	20,000	20,000	20,000	20,000	20,000	20,000	
9101	4221	URBAN SEWER PERMIT	4,697	5,000	5,000	5,000	5,000	5,000	5,000	
9101	4222	URBAN WATER PERMIT	6,175	5,000	5,000	5,000	5,000	5,000	5,000	
9101	4230	OTHER NON-BUSINESS LIC & PERM	1,385	2,000	2,000	2,000	2,000	2,200	2,200	10.00%
9101	4253	FEDERAL EXCISE TAX REFUND	7,217	7,000	7,000	7,200	7,200	7,300	7,300	4.29%
9101	4262	LOCAL GOVERNMENT AID	91,381	110,350	111,305	112,300	113,300	114,300	115,300	3.59%
9101	4263	MARKET VALUE HOMESTEAD CREDIT	2,268	-	-	-	-	-	-	
9101	4268	MSA FOR STREETS	140,000	140,000	140,000	140,000	140,000	150,000	150,000	7.14%
9101	4269	POLICE - INSURANCE PREMIUM TAX	164,378	150,000	165,000	170,000	175,000	180,000	185,000	12.12%
9101	4271	POST BOARD REIMBURSEMENT	6,758	7,500	7,500	7,725	7,960	8,200	8,450	12.67%
9101	4272	STATE EXCISE TAX REFUND	271	250	250	300	300	320	320	28.00%
9101	4273	OTHER STATE GRANTS & AIDS	20,203	3,500	3,500	6,000	6,200	6,400	6,600	88.57%
9101	4287	OTHER LOCAL GOVERNMENT GRANTS	-	-	8,000	8,000	8,000	8,000	8,000	
9101	4304	RENTAL FEES - REAL PROPERTY	5,765	7,500	7,500	7,500	7,725	8,000	8,200	9.33%
9101	4305	RENTAL FEES	150,635	124,000	135,000	139,000	143,000	147,300	151,400	12.15%
9101	4306	ZONING & SUBDIVISION FEES	1,950	-	-	-	-	-	-	
9101	4307	PLAN CHECKING FEES	96,144	75,000	110,000	134,750	140,250	145,750	151,250	37.50%
9101	4308	SALES OF MAPS & PUBLICATIONS	1,951	1,000	1,000	1,000	1,000	1,100	1,100	10.00%
9101	4309	ASSESSMENT SEARCHES	2,485	3,500	3,000	500	500	500	500	-83.33%
9101	4312	GENERAL GOVERNMENT STAFF TIME	15,369	8,000	10,000	10,200	10,400	10,600	10,800	8.00%
9101	4326	SPECIAL POLICE SERVICES	25,176	5,000	5,000	5,000	5,000	52,100	5,200	4.00%
9101	4327	SPECIAL FIRE PROTECTION SERVIC	56,545	35,000	40,000	40,000	40,000	40,000	40,000	
9101	4328	ACCIDENT REPORTS	2,417	1,200	1,500	2,000	2,200	2,400	2,600	73.33%
9101	4329	OPEN BURN PERMIT FEES	1,350	1,000	1,200	1,300	1,400	1,500	1,600	33.33%
9101	4330	OTHER PUBLIC SAFETY	8,547	7,000	8,000	8,500	900	9,500	10,000	25.00%
9101	4337	ENGINEERING	257,570	274,000	274,000	380,800	175,000	322,600	217,700	-20.55%
9101	4338	PLAN & SPECIFICATION FEES	340	500	500	-	-	-	-	-100.00%
9101	4339	OTHER PUBLIC WORKS	8,537	8,000	8,000	8,200	8,400	8,600	8,800	10.00%
9101	4347	OTHER CULTURE-RECREATION	8,642	5,000	7,000	7,000	7,000	7,000	7,000	
9101	4452	COURT FINES	67,820	67,000	67,000	69,000	71,000	73,000	75,000	11.94%
9101	4453	OTHER FINES & FORFEITS	515	-	-	-	-	-	-	
9101	4454	ADMINISTRATIVE FINES	3,881	4,000	4,000	1,000	1,000	1,000	1,000	-75.00%
9101	4604	SURCHARGES	780	750	750	750	750	750	750	
9101	4605	ELECTION FILING FEES	35	-	50	-	50	-	50	
9101	4609	OTHER MISCELLANEOUS REVENUES	66,317	12,000	15,000	15,000	16,000	17,000	18,000	20.00%
9101	4701	INTEREST ON INVESTMENTS	209,969	60,000	160,000	165,000	170,000	175,000	180,000	12.50%
9101	4901	TRANSFER IN FROM OTHER FUNDS	931,934	962,007	892,256	411,256	1,102,850	958,850	859,350	-3.69%
Total Revenue			\$ 10,080,480	\$ 10,423,759	\$ 11,197,615	\$ 11,251,677	\$ 12,519,208	\$ 12,675,239	\$ 13,009,143	16.18%

FUND GENERAL

DEPARTMENT: MAYOR AND COUNCIL
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0111	6104	PART TIME-WAGES & SALARIES	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	
0111	6121	PERA CONTRIBUTIONS	900	900	900	900	900	900	900	
0111	6122	FICA/MEDICARE CONTRIBUTIONS	3,366	3,366	3,366	3,366	3,366	3,366	3,366	
0111	6133	WORKERS COMP INSURANCE PREMIUM	89	154	154	154	154	154	154	
0111	6247	HAPPY DAYS SUPPLIES	7,000	10,000	10,000	10,000	10,000	10,000	10,000	
0111	6249	MISCELLANEOUS OPERATING SUPPLY	12,593	14,100	14,500	14,600	14,700	14,800	14,900	2.76%
0111	6315	MISCELLANEOUS PROFESSIONAL SER	11,750	-	12,250	-	12,618	-	12,996	6.09%
0111	6322	POSTAGE	-	-	-	-	-	-	-	
0111	6331	TRAVEL & LODGING	-	2,500	7,500	2,500	2,500	2,500	2,500	-66.67%
0111	6335	TRAINING	955	2,500	2,500	2,500	2,500	2,500	2,500	
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,142	1,350	1,300	1,326	1,353	1,380	1,407	8.24%
0111	6451	MEMBERSHIP DUES	35,883	41,088	41,985	43,035	44,110	45,213	46,344	10.38%
Total Expenditure			\$ 117,678	\$ 119,958	\$ 138,455	\$ 122,381	\$ 136,201	\$ 124,813	\$ 139,067	0.44%

FUND GENERAL

DEPARTMENT: COMMISSIONS
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0114	6105	TEMPORARY-WAGES & SALARIES	\$ 4,175	\$ 8,660	\$ 8,660	\$ 8,660	\$ 8,660	\$ 8,660	\$ 8,660	
0114	6122	FICA/MEDICARE CONTRIBUTIONS	319	663	663	663	663	663	663	
0114	6133	WORKERS COMP INSURANCE PREMIUM	17	50	69	69	69	69	69	
0114	6322	POSTAGE	-	-	-	-	-	-	-	
0114	6361	GENERAL LIABILITY/PROPERTY INS	44	75	75	75	75	75	75	
Total Expenditure			\$ 4,555	\$ 9,448	\$ 9,467	\$ 9,467	\$ 9,467	\$ 9,467	\$ 9,467	0.00%

FUND GENERAL

DEPARTMENT: ADMINISTRATION
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0130	6102	F.T. REGULAR-WAGES & SALARIES	\$ 384,916	\$ 455,762	\$ 551,221	\$ 586,704	\$ 622,533	\$ 658,246	\$ 678,961	23.17%
0130	6103	FULL TIME-REGULAR-OVERTIME	120	-	2,000	-	-	-	-	-100.00%
0130	6104	PART TIME-WAGES & SALARIES	12,159	-	-	-	-	-	-	
0130	6105	TEMPORARY-WAGES & SALARIES	11,129	12,480	14,560	14,560	14,560	14,560	14,560	
0130	6108	SEVERANCE PAY	54	-	-	-	-	-	-	
0130	6121	PERA CONTRIBUTIONS	28,162	34,183	41,492	44,003	46,690	49,368	50,922	22.73%
0130	6122	FICA/MEDICARE CONTRIBUTIONS	30,341	37,580	46,125	48,821	51,703	54,452	56,156	21.75%
0130	6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
0130	6131	GROUP INSURANCE	31,816	38,851	61,434	64,505	67,733	69,119	71,884	17.01%
0130	6133	WORKERS COMP INSURANCE PREMIUM	1,838	3,558	3,042	3,310	3,597	3,882	4,048	33.07%
0130	6203	DUPLICATING SUPPLY & COPY PAPER	1,712	5,000	2,500	2,600	2,704	2,812	2,925	16.99%
0130	6204	STATIONERY, ENVELOPES & FORMS	2,263	1,400	2,500	2,500	2,500	2,500	2,500	
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	5,757	4,800	5,500	5,500	5,500	5,500	5,500	
0130	6246	MARKETING	-	-	10,000	5,000	3,000	3,000	3,000	-70.00%
0130	6249	MISCELLANEOUS OPERATING SUPPLY	4,491	4,750	4,750	4,893	5,039	5,190	5,346	12.55%
0130	6305	MEDICAL/PSYCHOLOGICAL FEES	15,958	13,500	16,000	20,350	20,350	20,960	20,960	31.00%
0130	6306	PERSONNEL TESTING & RECRUITMT	921	1,600	3,000	3,000	3,000	3,000	3,000	
0130	6315	MISCELLANEOUS PROFESSIONAL SER	43,842	48,220	48,000	49,400	50,900	52,400	54,000	12.50%
0130	6321	TELEPHONE	1,321	1,700	1,700	1,500	1,545	1,590	1,640	-3.53%
0130	6322	POSTAGE	926	1,000	1,000	1,000	1,000	1,000	1,000	
0130	6323	CELLULAR PHONES	1,761	2,500	2,250	2,000	2,100	2,200	2,300	2.22%
0130	6331	TRAVEL & LODGING	406	4,000	3,000	3,000	3,000	3,000	3,000	
0130	6334	MILEAGE REIMBURSEMENT	52	-	300	-	-	-	-	-100.00%
0130	6335	TRAINING	13,125	16,500	15,000	15,000	15,000	15,000	15,000	
0130	6352	GENERAL NOTICE & PUBLIC INFOR	1,604	1,500	2,000	2,000	2,000	2,200	2,200	10.00%
0130	6353	ORDINANCE PUBLICATION	696	1,500	1,500	1,500	1,550	1,600	1,650	10.00%
0130	6354	HELP WANTED ADVERTISEMENTS	2,791	2,000	3,000	3,000	3,000	3,000	3,000	
0130	6361	GENERAL LIABILITY/PROPERTY INS	7,372	6,700	8,100	8,343	8,593	8,851	9,117	12.55%
0130	6405	OFFICE & DATA PROCESSING EQUIP	12,097	13,000	13,500	13,905	14,322	14,752	15,195	12.55%
0130	6451	MEMBERSHIP DUES	2,726	3,250	3,500	3,600	3,700	3,800	3,900	11.43%
0130	6452	SUBSCRIPTIONS	872	850	2,000	2,000	2,000	2,000	2,000	
0130	6489	OTHER CONTRACTED SERVICES	4,240	10,000	-	-	-	-	-	
Total Expenditure			\$ 627,468	\$ 728,184	\$ 870,974	\$ 913,994	\$ 959,620	\$ 1,005,982	\$ 1,035,763	18.92%

FUND GENERAL

DEPARTMENT:
FUNCTION:

ELECTIONS
GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0141	6102	F.T. REGULAR-WAGES & SALARIES	\$ 12,326	\$ 3,584	\$ 13,183	\$ 717	\$ 13,716	\$ 746	\$ 14,270	8.25%
0141	6103	FULL TIME-REGULAR-OVERTIME	675	-	-	-	-	-	-	
0141	6104	PART TIME-WAGES & SALARIES	725	-	-	-	-	-	-	
0141	6105	TEMPORARY-WAGES & SALARIES	23,418	-	27,000	-	27,000	-	27,000	
0141	6121	PERA CONTRIBUTIONS	995	269	989	54	1,029	56	1,070	8.19%
0141	6122	FICA/MEDICARE CONTRIBUTIONS	1,065	274	3,074	54	3,114	57	3,157	2.70%
0141	6133	WORKERS COMP INSURANCE PREMIUM	150	27	300	6	304	6	309	3.00%
0141	6208	MISCELLANEOUS OFFICE SUPPLIES	-	-	300	-	-	-	-	-100.00%
0141	6249	MISCELLANEOUS OPERATING SUPPLY	1,276	25	1,500	-	1,500	-	1,500	
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	3,686	-	-	-	-	-	-	
0141	6322	POSTAGE	1,278	15	200	-	300	-	400	100.00%
0141	6361	GENERAL LIABILITY/PROPERTY INS	448	150	500	-	530	-	562	12.36%
0141	6451	MEMBERSHIP DUES	220	260	300	-	300	-	300	
0141	6580	OTHER EQUIPMENT	-	5,850	5,850	5,850	5,850	5,850	5,850	
Total Expenditure			\$ 46,262	\$ 10,454	\$ 53,196	\$ 6,681	\$ 53,643	\$ 6,715	\$ 54,418	2.30%

FUND GENERAL

DEPARTMENT: FINANCE
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0153	6102	F.T. REGULAR-WAGES & SALARIES	\$ 199,867	\$ 223,229	\$ 235,220	\$ 243,059	\$ 249,045	\$ 254,026	\$ 259,107	10.16%
0153	6121	PERA CONTRIBUTIONS	14,409	16,742	17,642	18,229	18,678	19,052	19,433	10.15%
0153	6122	FICA/MEDICARE CONTRIBUTIONS	14,678	18,319	19,110	19,767	20,282	20,713	21,152	10.69%
0153	6131	GROUP INSURANCE	25,109	30,877	31,256	32,819	34,460	35,838	37,272	19.25%
0153	6133	WORKERS COMP INSURANCE PREMIUM	962	1,753	1,346	1,407	1,454	1,493	1,533	13.89%
0153	6204	STATIONERY, ENVELOPES & FORMS	1,154	900	1,000	1,030	1,061	1,093	1,126	12.58%
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	120	800	500	550	600	650	700	40.00%
0153	6302	AUDITING & ACCOUNTING SERVICES	27,200	28,000	28,500	29,500	31,000	32,000	33,000	15.79%
0153	6321	TELEPHONE	451	600	500	525	550	575	600	20.00%
0153	6322	POSTAGE	2,020	2,400	2,400	2,472	2,546	2,622	2,701	12.53%
0153	6335	TRAINING	883	3,500	3,000	3,000	3,000	3,000	3,000	
0153	6352	GENERAL NOTICE & PUBLIC INFOR	1,223	1,200	1,300	1,400	1,500	1,600	1,700	30.77%
0153	6361	GENERAL LIABILITY/PROPERTY INS	4,025	4,300	4,300	4,429	4,562	4,699	6,109	42.06%
0153	6451	MEMBERSHIP DUES	529	500	600	650	700	750	800	33.33%
0153	6489	OTHER CONTRACTED SERVICES	3,064	3,500	3,500	3,500	3,600	3,600	3,700	5.71%
Total Expenditure			\$ 295,694	\$ 336,620	\$ 350,174	\$ 362,337	\$ 373,038	\$ 381,711	\$ 391,932	11.92%

FUND GENERAL

DEPARTMENT: ASSESSING
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0155	6489	OTHER CONTRACTED SERVICES	\$ 134,984	\$ 136,000	\$ 137,000	\$ 139,055	\$ 141,141	\$ 143,258	\$ 145,407	6.14%
Total Expenditure			\$ 134,984	\$ 136,000	\$ 137,000	\$ 139,055	\$ 141,141	\$ 143,258	\$ 145,407	6.14%

FUND GENERAL

DEPARTMENT: LEGAL
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0161	6304	LEGAL FEES	\$ 122,341	\$ 132,000	\$ 135,000	\$ 139,050	\$ 141,831	\$ 144,668	\$ 147,561	9.30%
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,199	1,200	1,300	\$ 1,339	\$ 1,379	\$ 1,421	\$ 1,463	12.55%
Total Expenditure			\$ 123,540	\$ 133,200	\$ 136,300	\$ 140,389	\$ 143,210	\$ 146,088	\$ 149,024	9.34%

FUND GENERAL

DEPARTMENT: PLANNING AND ZONING
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0191	6102	F.T. REGULAR-WAGES & SALARIES	\$ 110,025	\$ 125,861	\$ 209,569	\$ 220,269	\$ 233,758	\$ 243,433	\$ 249,121	18.87%
0191	6105	TEMPORARY-WAGES & SALARIES	10,395	24,960	14,560	14,560	14,560	14,560	14,560	
0191	6121	PERA CONTRIBUTIONS	7,859	9,440	15,718	16,520	17,532	18,257	18,684	18.87%
0191	6122	FICA/MEDICARE CONTRIBUTIONS	8,987	12,310	18,904	19,811	20,935	21,753	22,269	17.80%
0191	6131	GROUP INSURANCE	16,360	18,187	34,479	36,203	38,013	39,534	41,115	19.25%
0191	6133	WORKERS COMP INSURANCE PREMIUM	570	1,207	1,293	1,379	1,487	1,564	1,609	24.44%
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	295	600	1,500	1,000	1,100	1,200	1,300	-13.33%
0191	6249	MISCELLANEOUS OPERATING SUPPLY	1,008	2,000	2,000	1,500	1,600	1,700	1,800	-10.00%
0191	6315	MISCELLANEOUS PROFESSIONAL SER	6,965	20,000	20,000	20,000	20,000	20,000	20,000	
0191	6321	TELEPHONE	387	1,000	500	500	550	600	650	30.00%
0191	6322	POSTAGE	449	600	750	800	850	900	950	26.67%
0191	6323	CELLULAR PHONES	654	1,000	1,500	1,600	1,700	1,800	1,900	26.67%
0191	6325	LONG DISTANCE CHARGES	-	100	-	-	-	-	-	
0191	6331	TRAVEL & LODGING	427	2,000	2,000	1,500	1,600	1,700	1,800	-10.00%
0191	6334	MILEAGE REIMBURSEMENT	-	500	500	-	-	-	-	-100.00%
0191	6335	TRAINING	1,685	3,000	4,500	3,500	3,600	3,700	3,800	-15.56%
0191	6352	GENERAL NOTICE & PUBLIC INFOR	1,010	1,500	1,500	1,600	1,700	1,800	1,900	26.67%
0191	6361	GENERAL LIABILITY/PROPERTY INS	1,660	2,000	2,000	2,060	2,122	2,186	2,252	12.58%
0191	6451	MEMBERSHIP DUES	595	1,500	2,000	1,600	1,700	1,800	1,900	-5.00%
0191	6452	SUBSCRIPTIONS	476	600	850	900	950	1,000	1,050	23.53%
0191	6471	BOOKS & PAMPHLETS	142	350	500	-	-	-	-	-100.00%
Total Expenditure			\$ 169,949	\$ 228,715	\$ 334,623	\$ 345,302	\$ 363,757	\$ 377,487	\$ 386,660	15.55%

FUND GENERAL

DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0192	6102	F.T. REGULAR-WAGES & SALARIES	\$ 61,504	\$ 68,776	\$ 73,917	\$ 78,661	\$ 137,611	\$ 146,355	\$ 152,994	106.98%
0192	6104	PART TIME-WAGES & SALARIES	15,145	22,183	34,425	36,629	-	-	-	-100.00%
0192	6121	PERA CONTRIBUTIONS	5,438	6,822	8,126	8,647	10,321	10,977	11,475	41.21%
0192	6122	FICA/MEDICARE CONTRIBUTIONS	5,709	6,958	8,288	8,820	10,527	11,196	11,704	41.22%
0192	6131	GROUP INSURANCE	9,623	10,104	11,493	12,068	25,342	26,356	27,410	138.49%
0192	6133	WORKERS COMP INSURANCE PREMIUM	378	728	867	922	1,101	1,171	1,224	41.18%
0192	6206	FILM, MICROFILM, TAPES, DISKS	107	-	-	-	-	-	-	
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	19	300	300	300	300	300	300	
0192	6249	MISCELLANEOUS OPERATING SUPPLY	1,509	600	1,100	1,200	1,300	1,400	1,500	36.36%
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	31,576	30,000	48,300	30,900	31,827	32,782	33,765	-30.09%
0192	6321	TELEPHONE	8,667	14,000	12,000	12,360	12,730	13,110	13,500	12.50%
0192	6335	TRAINING	-	500	2,500	1,000	1,200	1,500	1,600	-36.00%
0192	6361	GENERAL LIABILITY/PROPERTY INS	4,340	4,000	4,600	4,830	5,070	5,320	5,590	21.52%
0192	6405	OFFICE & DATA PROCESSING EQUIP	192,189	199,469	208,120	218,525	229,450	240,900	252,900	21.52%
0192	6580	OTHER EQUIPMENT	-	31,000	-	-	9,000	-	-	
0192	6585	COMPUTER HARDWARE/SOFTWARE	110,024	29,000	-	7,500	7,500	-	11,000	
Total Expenditure			\$ 446,228	\$ 424,440	\$ 414,036	\$ 422,362	\$ 483,279	\$ 491,367	\$ 524,962	26.79%

FUND GENERAL

DEPARTMENT: GENERAL GOVERN. BUILDINGS
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0194	6102	F.T. REGULAR-WAGES & SALARIES	\$ 92,086	\$ 108,596	\$ 111,193	\$ 112,984	\$ 115,243	\$ 117,548	\$ 119,899	7.83%
0194	6103	FULL TIME-REGULAR-OVERTIME	1,230	-	-	-	-	-	-	-
0194	6104	PART TIME-WAGES & SALARIES	18,457	24,080	25,810	45,734	48,754	50,861	52,856	104.79%
0194	6107	OVERTIME-PART TIME	236	-	-	-	-	-	-	-
0194	6121	PERA CONTRIBUTIONS	8,080	9,951	10,275	11,904	12,300	12,631	12,957	26.10%
0194	6122	FICA/MEDICARE CONTRIBUTIONS	8,258	10,150	10,776	12,142	12,546	12,883	13,216	22.64%
0194	6131	GROUP INSURANCE	23,758	24,957	22,986	24,135	25,342	26,356	27,410	19.25%
0194	6133	WORKERS COMP INSURANCE PREMIUM	4,397	7,218	5,527	7,063	7,364	7,616	7,864	42.28%
0194	6221	CLEANING SUPPLIES	1,776	2,500	2,500	2,500	2,500	2,500	2,500	-
0194	6223	GASOLINE	3,130	3,000	3,000	3,000	3,100	3,200	3,300	10.00%
0194	6225	DIESEL FUEL	214	2,000	2,000	500	700	900	1,100	-45.00%
0194	6231	UNIFORMS & TURN-OUT GEAR	-	-	1,500	2,000	2,200	2,400	2,600	73.33%
0194	6249	MISCELLANEOUS OPERATING SUPPLY	12,262	13,000	13,000	13,390	13,800	14,200	14,600	12.31%
0194	6257	OTHER VEHICLE PARTS	399	1,000	1,500	1,000	1,200	1,400	1,600	6.67%
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	4,711	5,000	5,200	5,000	5,200	5,400	5,600	7.69%
0194	6275	OTHER EQUIPMENT PARTS	-	-	-	-	-	-	-	-
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	1,889	4,000	4,000	2,500	3,000	3,500	4,000	-
0194	6323	CELLULAR PHONES	1,177	1,500	1,500	1,545	1,590	1,640	1,690	12.67%
0194	6361	GENERAL LIABILITY/PROPERTY INS	11,710	16,000	16,000	12,600	13,230	13,900	14,600	-8.75%
0194	6371	ELECTRIC UTILITIES	88,673	102,000	100,000	105,000	110,000	115,000	120,000	20.00%
0194	6372	WATER/IRRIGATION	3,292	6,000	4,000	4,200	4,400	4,600	4,800	20.00%
0194	6373	GAS	37,515	37,000	39,000	41,000	43,000	45,000	47,000	20.51%
0194	6374	REFUSE/RECYCLING	3,576	6,000	4,500	4,635	4,775	4,920	5,070	12.67%
0194	6381	BUILDING & STRUCTURE REPAIR	9,774	10,000	10,000	10,000	11,000	12,000	13,000	30.00%
0194	6382	MACHINERY & EQUIPMENT REPAIR	11,320	10,000	10,000	10,000	11,000	12,000	13,000	30.00%
0194	6388	OTHER VEHICLE REPAIR	445	1,000	1,000	1,000	1,000	1,000	100	-90.00%
0194	6415	OTHER EQUIPMENT RENTAL	619	1,000	1,000	1,000	1,000	1,000	1,000	-
0194	6417	UNIFORM RENTAL	-	-	-	-	-	-	-	-
0194	6489	OTHER CONTRACTED SERVICES	8,724	70,000	83,741	86,250	88,840	91,500	94,300	12.61%
Total Expenditure			\$ 357,708	\$ 475,952	\$ 490,008	\$ 521,082	\$ 543,084	\$ 563,955	\$ 584,062	19.19%

FUND GENERAL

DEPARTMENT:
FUNCTION:

NEWSLETTER
GENERAL GOVERNMENT

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0195	6102	F.T. REGULAR-WAGES & SALARIES	\$ 2,373	\$ 10,077	\$ 10,278	\$ 10,484	\$ 10,694	\$ 10,908	\$ 11,126	8.25%
0195	6121	PERA CONTRIBUTIONS	172	756	771	786	802	818	834	8.17%
0195	6122	FICA/MEDICARE CONTRIBUTIONS	196	771	786	802	818	834	851	8.27%
0195	6133	WORKERS COMP INSURANCE PREMIUM	10	77	82	84	86	87	89	8.54%
0195	6322	POSTAGE	5,808	6,750	10,500	10,500	10,700	10,900	11,100	5.71%
0195	6352	GENERAL NOTICE & PUBLIC INFOR	19,247	21,000	33,000	34,000	35,000	36,000	37,000	12.12%
0195	6361	GENERAL LIABILITY/PROPERTY INS	272	400	400	500	600	700	800	100.00%
Total Expenditure			\$ 28,078	\$ 39,831	\$ 55,817	\$ 57,156	\$ 58,700	\$ 60,247	\$ 61,800	10.72%

FUND GENERAL

DEPARTMENT:
FUNCTION:

POLICE PROTECTION
PUBLIC SAFETY

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0211	6102	F.T. REGULAR-WAGES & SALARIES	\$ 1,869,182	\$ 1,955,335	\$ 2,129,285	\$ 2,227,145	\$ 2,395,420	\$ 2,479,117	\$ 2,612,085	22.67%
0211	6103	FULL TIME-REGULAR-OVERTIME	62,930	75,000	65,000	65,000	65,000	65,000	65,000	
0211	6104	PART TIME-WAGES & SALARIES	47,268	53,442	51,872	96,661	103,093	109,002	114,559	120.85%
0211	6105	TEMPORARY-WAGES & SALARIES	7,476	-	-	-	-	-	-	
0211	6106	OVERTIME-TEMPORARY	170	-	-	-	-	-	-	
0211	6108	SEVERANCE PAY	-	-	-	-	-	-	-	
0211	6121	PERA CONTRIBUTIONS	278,822	311,023	344,971	356,940	381,850	395,090	416,332	20.69%
0211	6122	FICA/MEDICARE CONTRIBUTIONS	43,491	48,094	47,284	51,412	56,049	58,120	60,504	27.96%
0211	6131	GROUP INSURANCE	198,492	215,606	212,460	220,831	244,173	253,317	277,154	30.45%
0211	6133	WORKERS COMP INSURANCE PREMIUM	42,452	53,673	54,706	59,258	64,829	67,867	72,727	32.94%
0211	6204	STATIONERY, ENVELOPES & FORMS	1,399	1,700	1,700	1,700	1,700	1,700	1,700	
0211	6206	FILM, MICROFILM, TAPES, DISKS	237	1,000	1,500	1,000	1,000	1,000	1,000	-33.33%
0211	6207	TRAINING SUPPLIES	720	3,000	3,000	3,000	3,000	3,000	3,000	
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	2,484	4,000	4,000	4,000	4,000	4,000	4,000	
0211	6223	GASOLINE	66,997	80,000	75,000	75,000	75,000	75,000	75,000	
0211	6227	LUBRICANTS & ADDITIVES	910	1,100	1,100	1,100	1,100	1,200	1,200	9.09%
0211	6229	SHOP MATERIALS	964	700	1,000	1,000	1,000	1,000	1,000	
0211	6231	UNIFORMS & TURN-OUT GEAR	27,764	18,750	25,000	19,000	25,500	19,500	26,000	4.00%
0211	6233	BATTERIES	1,003	1,000	1,000	1,000	1,000	1,000	1,000	
0211	6235	AMMUNITION	10,782	9,500	9,500	9,700	9,800	9,900	10,000	5.26%
0211	6237	CRIME SCENE KIT MATERIALS	535	1,000	750	1,000	1,000	1,000	1,000	33.33%
0211	6239	FIRST AID SUPPLIES	1,949	1,700	1,700	1,700	1,700	1,700	1,700	
0211	6249	MISCELLANEOUS OPERATING SUPPLY	6,905	6,000	6,000	6,300	6,500	6,700	6,900	15.00%
0211	6251	BATTERIES	238	600	600	600	600	600	600	
0211	6253	BRAKES	1,598	2,500	2,000	2,000	2,000	2,000	2,000	
0211	6255	TIRES	3,093	8,000	7,000	7,000	7,000	7,000	7,000	
0211	6257	OTHER VEHICLE PARTS	11,334	6,000	8,000	8,000	8,000	8,000	8,000	
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	-	200	200	200	200	200	200	
0211	6275	OTHER EQUIPMENT PARTS	245	500	1,000	1,000	1,000	1,000	1,000	
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	33,018	14,000	26,000	20,000	20,000	20,000	20,000	-23.08%
0211	6315	MISCELLANEOUS PROFESSIONAL SER	2,307	3,000	5,000	5,000	5,000	5,000	5,000	
0211	6321	TELEPHONE	2,384	2,700	2,700	2,800	2,900	3,000	3,100	14.81%
0211	6322	POSTAGE	1,275	1,500	1,500	1,500	1,600	1,600	1,700	13.33%
0211	6323	CELLULAR PHONES	7,977	8,000	8,000	8,250	8,500	8,750	9,000	12.50%
0211	6331	TRAVEL & LODGING	3,772	3,600	4,000	4,000	4,000	4,000	4,000	
0211	6334	MILEAGE REIMBURSEMENT	307	500	500	-	-	-	-	-100.00%
0211	6335	TRAINING	18,127	23,000	23,000	23,000	24,000	24,000	25,000	8.70%
0211	6361	GENERAL LIABILITY/PROPERTY INS	34,709	37,000	38,000	40,000	42,000	44,000	46,000	21.05%
0211	6382	MACHINERY & EQUIPMENT REPAIR	120	500	500	500	500	500	500	
0211	6383	OFFICE EQUIPMENT REPAIR	-	250	250	-	-	-	-	-100.00%
0211	6386	BRAKE REPAIR	-	1,000	1,000	-	-	-	-	-100.00%
0211	6387	TIRE MOUNTING & BALANCING	-	-	-	-	-	-	-	
0211	6388	OTHER VEHICLE REPAIR	8,823	7,000	9,000	7,000	7,500	8,000	8,500	-5.56%
0211	6389	TOWING SERVICES	11	500	500	100	100	100	100	-80.00%
0211	6405	OFFICE & DATA PROCESSING EQUIP	2,994	5,000	4,000	5,000	5,000	5,000	5,000	25.00%
0211	6413	OFFICE EQUIPMENT RENTAL	6,387	5,000	6,500	6,500	6,500	6,500	6,500	
0211	6415	OTHER EQUIPMENT RENTAL	16,086	22,500	26,000	26,500	27,200	34,200	35,200	35.38%
0211	6451	MEMBERSHIP DUES	3,103	3,000	3,500	3,500	3,500	3,500	3,500	
0211	6489	OTHER CONTRACTED SERVICES	3,449	4,500	11,300	11,300	11,400	11,500	11,600	2.65%
0211	6550	MOTOR VEHICLES	86,715	45,000	92,000	91,000	97,000	120,000	63,000	-31.52%
0211	6580	OTHER EQUIPMENT	-	65,406	51,906	51,906	-	-	-	-100.00%
0211	6603	OTHER L.T. OBLIGATION PRINCIPA	8,716	4,525	-	-	-	-	-	
Total Expenditure			\$ 2,929,720	\$ 3,116,904	\$ 3,370,784	\$ 3,529,403	\$ 3,728,214	\$ 3,872,663	\$ 4,018,361	19.21%

FUND GENERAL

DEPARTMENT:
FUNCTION:

FIRE PROTECTION
PUBLIC SAFETY

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0220	6102	F.T. REGULAR-WAGES & SALARIES	\$ 160,797	\$ 175,209	\$ 182,432	\$ 188,495	\$ 195,431	\$ 202,569	\$ 206,621	13.26%
0220	6103	FULL TIME-REGULAR-OVERTIME	83	-	-	-	-	-	-	-
0220	6104	PART TIME-WAGES & SALARIES	192,871	200,906	237,514	239,054	240,802	242,606	244,465	2.93%
0220	6105	TEMPORARY-WAGES & SALARIES	699	-	-	-	-	-	-	-
0220	6121	PERA CONTRIBUTIONS	24,549	27,885	30,570	31,637	32,860	34,119	34,881	14.10%
0220	6122	FICA/MEDICARE CONTRIBUTIONS	14,844	17,266	20,307	20,508	20,738	20,975	21,169	4.24%
0220	6131	GROUP INSURANCE	12,942	23,896	25,497	26,772	28,110	29,235	30,404	19.25%
0220	6132	DISABILITY INSURANCE	-	1,300	1,300	1,300	1,300	1,300	1,300	-
0220	6133	WORKERS COMP INSURANCE PREMIUM	14,215	27,049	18,520	18,963	19,469	19,990	20,299	9.61%
0220	6206	FILM, MICROFILM, TAPES, DISKS	-	100	100	-	-	-	-	-100.00%
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	619	950	2,000	2,000	2,000	2,000	200	-90.00%
0220	6223	GASOLINE	13,034	14,500	14,500	14,500	14,500	15,000	15,000	3.45%
0220	6225	DIESEL FUEL	5,262	6,500	6,500	6,500	6,500	7,000	7,000	7.69%
0220	6231	UNIFORMS & TURN-OUT GEAR	14,757	15,000	15,000	23,000	23,000	23,700	23,700	58.00%
0220	6233	BATTERIES	-	500	500	500	500	500	500	-
0220	6239	FIRST AID SUPPLIES	1,226	1,500	1,500	1,500	1,500	1,500	1,500	-
0220	6249	MISCELLANEOUS OPERATING SUPPLY	20,246	17,000	19,000	19,600	20,200	20,800	21,400	12.63%
0220	6255	TIRES	-	6,000	1,000	-	-	-	-	-100.00%
0220	6257	OTHER VEHICLE PARTS	10,457	8,000	8,000	10,000	10,500	11,000	11,500	43.75%
0220	6266	SCBA-PARTS	7,827	5,500	6,000	8,000	10,000	12,000	6,000	-
0220	6275	OTHER EQUIPMENT PARTS	262	2,000	2,000	1,000	1,000	1,000	1,000	-50.00%
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	33,083	22,000	27,000	20,000	21,000	22,000	23,000	-14.81%
0220	6302	AUDITING & ACCOUNTING SERVICES	3,400	3,400	3,400	3,500	3,600	3,700	3,800	11.76%
0220	6315	MISCELLANEOUS PROFESSIONAL SER	17,623	-	-	-	-	-	-	-
0220	6321	TELEPHONE	1,512	1,500	1,500	1,545	1,600	1,650	1,700	13.33%
0220	6322	POSTAGE	155	500	500	500	500	500	500	-
0220	6323	CELLULAR PHONES	1,707	2,000	5,000	3,000	3,200	3,400	3,600	-28.00%
0220	6335	TRAINING	20,314	18,000	20,000	27,500	27,500	27,600	27,600	38.00%
0220	6361	GENERAL LIABILITY/PROPERTY INS	16,068	22,000	19,000	20,000	21,000	22,000	23,000	21.05%
0220	6371	ELECTRIC UTILITIES	24,458	24,000	24,000	25,000	26,000	27,000	28,000	16.67%
0220	6372	WATER/IRRIGATION	94	100	100	125	125	150	150	50.00%
0220	6373	GAS	14,341	14,000	14,000	15,000	16,000	17,000	18,000	28.57%
0220	6374	REFUSE/RECYCLING	782	800	800	900	1,000	1,100	1,200	50.00%
0220	6388	OTHER VEHICLE REPAIR	21,258	24,000	24,000	24,000	24,000	24,000	24,000	-
0220	6405	OFFICE & DATA PROCESSING EQUIP	-	6,470	6,500	6,700	6,900	9,500	10,500	61.54%
0220	6451	MEMBERSHIP DUES	1,109	1,600	1,600	1,600	1,600	1,600	1,600	-
0220	6452	SUBSCRIPTIONS	117	1,000	1,000	1,000	1,000	1,000	1,000	-
0220	6471	BOOKS & PAMPHLETS	205	600	600	600	600	600	600	-
0220	6489	OTHER CONTRACTED SERVICES	5,392	7,500	7,500	7,500	7,500	7,500	7,500	-
0220	6580	OTHER EQUIPMENT	-	56,900	106,900	56,900	-	30,000	120,000	12.25%
Total Expenditure			\$ 656,308	\$ 757,431	\$ 855,640	\$ 828,699	\$ 791,535	\$ 845,594	\$ 942,689	10.17%

FUND GENERAL

DEPARTMENT: PROTECTIVE INSPECTIONS
FUNCTION: PUBLIC SAFETY

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0240	6102	F.T. REGULAR-WAGES & SALARIES	\$ 122,888	\$ 164,976	\$ 182,834	\$ 191,397	\$ 200,952	\$ 210,050	\$ 216,475	18.40%
0240	6103	FULL TIME-REGULAR-OVERTIME	396	-	-	-	-	-	-	
0240	6104	PART TIME-WAGES & SALARIES	-	-	-	-	-	-	-	
0240	6105	TEMPORARY-WAGES & SALARIES	9,578	12,480	-	-	-	-	-	
0240	6121	PERA CONTRIBUTIONS	9,003	12,373	13,713	14,355	15,071	15,754	16,236	18.40%
0240	6122	FICA/MEDICARE CONTRIBUTIONS	9,166	13,575	13,987	14,642	15,373	16,069	16,560	18.40%
0240	6131	GROUP INSURANCE	27,262	46,024	40,509	41,784	43,749	45,292	47,103	16.28%
0240	6133	WORKERS COMP INSURANCE PREMIUM	692	1,348	1,463	1,531	1,608	1,680	1,732	18.39%
0240	6204	STATIONERY, ENVELOPES & FORMS	-	750	750	800	850	900	950	26.67%
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	360	500	750	750	800	850	900	20.00%
0240	6223	GASOLINE	2,850	3,000	3,000	3,000	3,000	3,000	3,000	
0240	6231	UNIFORMS & TURN-OUT GEAR	-	500	500	1,000	1,000	1,000	1,000	100.00%
0240	6249	MISCELLANEOUS OPERATING SUPPLY	1,591	2,000	2,500	2,000	2,000	2,100	2,100	-16.00%
0240	6315	MISCELLANEOUS PROFESSIONAL SER	49,530	60,000	60,000	60,000	61,000	61,500	62,000	3.33%
0240	6321	TELEPHONE	447	600	600	500	550	600	650	8.33%
0240	6322	POSTAGE	1,168	2,000	2,000	2,000	2,000	2,100	2,100	5.00%
0240	6323	CELLULAR PHONES	968	1,500	2,000	2,000	2,100	2,200	2,300	15.00%
0240	6334	MILEAGE REIMBURSEMENT	-	500	500	-	-	-	-	-100.00%
0240	6335	TRAINING	1,245	3,000	3,500	3,000	3,000	3,000	3,000	-14.29%
0240	6361	GENERAL LIABILITY/PROPERTY INS	2,649	3,200	3,200	3,360	3,520	3,700	3,900	21.88%
0240	6451	MEMBERSHIP DUES	425	1,000	1,500	1,000	1,000	1,200	1,200	-20.00%
0240	6471	BOOKS & PAMPHLETS	-	1,000	1,500	1,500	1,500	1,500	1,500	
250.00	6,550.00	BOOKS & PAMPHLETS	-	-	-	-	-	23,000	-	
Total Expenditure			\$ 240,218	\$ 330,326	\$ 334,806	\$ 344,619	\$ 359,073	\$ 395,495	\$ 382,706	14.31%

FUND GENERAL

DEPARTMENT:

CIVIL DEFENSE

FUNCTION:

PUBLIC SAFETY

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0250	6251	BATTERIES	\$ 601	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
0250	6275	OTHER EQUIPMENT PARTS	1,008	4,000	4,000	4,000	4,000	4,000	4,000	
0250	6361	GENERAL LIABILITY/PROPERTY INS	50	100	100	150	200	250	300	200.00%
0250	6371	ELECTRIC UTILITIES	1,026	1,200	1,200	1,260	1,350	1,450	1,550	29.17%
0250	6382	MACHINERY & EQUIPMENT REPAIR	2,481	5,000	5,000	3,500	4,000	4,500	5,000	
Total Expenditure			\$ 5,166	\$ 12,300	\$ 12,300	\$ 10,910	\$ 11,550	\$ 12,200	\$ 12,850	4.47%

FUND GENERAL

DEPARTMENT:
FUNCTION:

TRAFFIC ENGINEERING
PUBLIC SAFETY

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0260	6102	F.T. REGULAR-WAGES & SALARIES	\$ 24,224	\$ 55,373	\$ 46,385	\$ 47,789	\$ 49,305	\$ 51,120	\$ 52,201	12.54%
0260	6103	FULL TIME-REGULAR-OVERTIME	-	-	-	-	-	-	-	
0260	6105	TEMPORARY-WAGES & SALARIES	107	-	-	-	-	-	-	
0260	6121	PERA CONTRIBUTIONS	1,643	4,153	3,479	3,584	3,698	3,834	3,915	12.53%
0260	6122	FICA/MEDICARE CONTRIBUTIONS	1,710	4,236	3,549	3,656	3,772	3,910	3,993	12.51%
0260	6133	WORKERS COMP INSURANCE PREMIUM	1,317	4,125	1,235	1,340	1,449	1,585	1,660	34.41%
0260	6249	MISCELLANEOUS OPERATING SUPPLY	13,427	20,750	20,000	21,000	22,000	23,000	24,000	20.00%
0260	6271	SIGN REPAIR MATERIALS	249	3,400	3,400	3,500	3,600	3,700	3,800	11.76%
0260	6361	GENERAL LIABILITY/PROPERTY INS	586	1,000	1,000	1,200	1,400	1,600	1,800	80.00%
0260	6371	ELECTRIC UTILITIES	10,946	6,000	12,000	12,500	13,000	13,500	14,000	16.67%
0260	6382	MACHINERY & EQUIPMENT REPAIR	6,997	7,800	7,800	8,000	8,200	8,400	8,600	10.26%
0260	6489	CONTRACTED SERVICES	-	-	3,000	3,000	3,000	3,000	3,000	
0260	6580	OTHER EQUIPMENT	-	-	-	-	19,000	-	-	
Total Expenditure			\$ 61,206	\$ 106,837	\$ 101,848	\$ 105,569	\$ 128,424	\$ 113,649	\$ 116,969	14.85%

FUND GENERAL

DEPARTMENT: ANIMAL CONTROL
FUNCTION: PUBLIC SAFETY

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0270	6249	MISCELLANEOUS OPERATING SUPPLY	\$ 488	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	
0270	6281	SMALL TOOLS & MINOR EQUIPMENT	-	250	250	-	-	-	-	-100.00%
0270	6489	OTHER CONTRACTED SERVICES	4,761	7,500	7,500	7,000	7,000	7,000	7,000	-6.67%
Total Expenditure			\$ 5,249	\$ 8,250	\$ 8,250	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	-9.09%

FUND GENERAL

DEPARTMENT: COMMUNITY ORIENTATING POLICE
FUNCTION: PUBLIC SAFETY

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0280	6204	STATIONERY, ENVELOPES & FORMS	\$ -	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ -	-100.00%
0280	6206	FILM, MICROFILM, TAPES, DISKS	-	50	50	-	-	-	-	-100.00%
0280	6241	COMMUNITY POLICING SUPPLIES	6,025	4,700	7,000	5,000	5,500	6,000	6,500	-7.14%
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	-	100	100	-	-	-	-	-100.00%
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	60	-	-	-	-	-	-	
0280	6322	POSTAGE	36	200	200	100	100	100	100	-50.00%
0280	6331	TRAVEL & LODGING	99	400	400	-	-	-	-	-100.00%
0280	6335	TRAINING	335	500	500	500	500	500	500	
0280	6361	GENERAL LIABILITY/PROPERTY INS	66	100	100	100	125	150	175	75.00%
0280	6451	MEMBERSHIP DUES	155	50	200	250	250	250	250	25.00%
0280	6471	BOOKS & PAMPHLETS	-	100	100	-	-	-	-	-100.00%
Total Expenditure			\$ 6,776	\$ 6,450	\$ 8,900	\$ 5,950	\$ 6,475	\$ 7,000	\$ 7,525	-15.45%

FUND GENERAL

DEPARTMENT:
FUNCTION:

ENGINEERING
PUBLIC WORKS

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0301	6102	F.T. REGULAR-WAGES & SALARIES	\$ 161,834	\$ 180,246	\$ 190,284	\$ 197,102	\$ 203,058	\$ 208,241	\$ 213,550	12.23%
0301	6103	FULL TIME-REGULAR-OVERTIME	13,903	18,000	18,000	18,000	18,000	18,000	18,000	
0301	6105	TEMPORARY-WAGES & SALARIES	8,327	29,120	29,120	29,120	29,120	29,120	29,120	
0301	6106	OVERTIME-TEMPORARY	17	-	-	-	-	-	-	
0301	6121	PERA CONTRIBUTIONS	12,574	14,868	15,621	16,133	16,579	16,968	17,366	11.17%
0301	6122	FICA/MEDICARE CONTRIBUTIONS	12,228	17,394	18,161	18,683	19,139	19,535	19,942	9.81%
0301	6131	GROUP INSURANCE	35,462	38,599	43,565	45,743	48,030	49,952	51,777	18.85%
0301	6133	WORKERS COMP INSURANCE PREMIUM	951	1,862	2,022	2,076	2,124	2,165	2,208	9.20%
0301	6205	DRAFTING SUPPLIES	-	500	500	500	550	600	650	30.00%
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	939	1,500	1,500	1,500	1,500	1,500	1,500	
0301	6223	GASOLINE	3,668	6,000	6,000	5,000	5,500	6,000	6,500	8.33%
0301	6231	UNIFORMS & TURN-OUT GEAR	1,176	1,800	2,200	2,200	2,200	2,200	2,200	
0301	6249	MISCELLANEOUS OPERATING SUPPLY	175	2,000	1,500	2,000	2,000	2,000	2,000	33.33%
0301	6257	OTHER VEHICLE PARTS	641	1,500	1,500	1,500	1,500	1,500	1,500	
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	59	2,000	2,000	2,000	2,000	2,000	2,000	
0301	6315	MISCELLANEOUS PROFESSIONAL SER	5,545	25,000	30,000	25,000	25,000	25,000	25,000	-16.67%
0301	6321	TELEPHONE	965	1,000	1,000	1,100	1,200	1,300	1,400	40.00%
0301	6322	POSTAGE	455	750	1,000	1,100	1,200	1,300	1,400	40.00%
0301	6323	CELLULAR PHONES	2,954	4,000	4,000	4,000	4,200	4,400	4,600	15.00%
0301	6331	TRAVEL & LODGING	-	500	500	500	500	500	500	
0301	6335	TRAINING	1,226	5,000	2,500	5,000	5,000	5,000	5,000	100.00%
0301	6361	GENERAL LIABILITY/PROPERTY INS	2,928	5,000	4,000	4,200	4,400	4,600	4,800	20.00%
0301	6405	OFFICE & DATA PROCESSING EQUIP	1,878	7,200	5,500	7,200	7,200	7,200	7,200	30.91%
0301	6451	MEMBERSHIP DUES	747	800	1,100	800	800	900	900	-18.18%
0301	6471	BOOKS & PAMPHLETS	-	250	500	-	-	-	-	-100.00%
0301	6550	MOTOR VEHICLES	-	27,200	-	35,000	-	28,000	-	
Total Expenditure			\$ 268,652	\$ 392,089	\$ 382,073	\$ 425,457	\$ 400,800	\$ 437,981	\$ 419,113	9.69%

FUND GENERAL

DEPARTMENT:
FUNCTION:

STREET MAINTENANCE
PUBLIC WORKS

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0311	6102	F.T. REGULAR-WAGES & SALARIES	\$ 311,874	\$ 352,341	\$ 360,810	\$ 385,057	\$ 393,040	\$ 411,273	\$ 422,691	17.15%
0311	6103	FULL TIME-REGULAR-OVERTIME	450	2,000	2,000	2,000	2,000	2,000	2,000	
0311	6105	TEMPORARY-WAGES & SALARIES	3,378	11,440	19,200	19,200	19,200	19,200	19,200	
0311	6108	SEVERANCE PAY	4,068	-	-	-	-	-	-	
0311	6121	PERA CONTRIBUTIONS	22,358	26,576	27,210	29,029	29,628	30,995	31,852	17.06%
0311	6122	FICA/MEDICARE CONTRIBUTIONS	23,117	29,077	30,404	32,318	32,990	34,437	35,364	16.31%
0311	6131	GROUP INSURANCE	66,680	72,548	66,250	72,579	76,208	79,256	82,427	24.42%
0311	6133	WORKERS COMP INSURANCE PREMIUM	20,411	27,542	20,136	22,254	22,815	24,334	25,207	25.18%
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	296	300	300	350	400	450	500	66.67%
0311	6221	CLEANING SUPPLIES	-	200	200	-	-	-	-	-100.00%
0311	6223	GASOLINE	9,460	9,000	9,000	9,000	9,250	9,500	9,750	8.33%
0311	6225	DIESEL FUEL	27,161	28,000	28,000	28,000	28,500	29,000	29,500	5.36%
0311	6227	LUBRICANTS & ADDITIVES	3,613	4,300	4,300	4,300	4,300	4,300	4,300	
0311	6229	SHOP MATERIALS	2,877	4,000	4,000	4,000	4,000	4,000	4,000	
0311	6231	UNIFORMS & TURN-OUT GEAR	2,045	2,500	2,800	3,100	3,400	3,400	3,400	21.43%
0311	6249	MISCELLANEOUS OPERATING SUPPLY	7,440	8,000	8,000	8,000	8,000	8,000	8,000	
0311	6257	OTHER VEHICLE PARTS	27,245	25,000	25,000	25,000	25,000	25,000	25,000	
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	3,122	6,000	6,000	6,000	6,000	6,000	6,000	
0311	6261	SAND & GRAVEL	-	3,000	3,000	3,000	3,000	3,000	3,000	
0311	6265	ASPHALT	12,655	25,000	25,000	25,000	25,000	25,000	25,000	
0311	6267	OTHER STREET MAINTENANCE SUPPL	1,997	2,100	2,100	2,200	2,300	2,400	2,500	19.05%
0311	6269	LANDSCAPE MATERIALS	13,620	7,500	7,500	7,500	7,500	7,500	7,500	
0311	6275	OTHER EQUIPMENT PARTS	-	500	500	-	-	-	-	-100.00%
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	1,264	12,000	14,000	14,000	14,000	14,000	14,000	
0311	6315	MISCELLANEOUS PROFESSIONAL SER	22,453	20,000	54,000	25,000	25,000	25,000	25,000	-53.70%
0311	6321	TELEPHONE	1,014	1,100	1,100	1,200	1,300	1,400	1,500	36.36%
0311	6322	POSTAGE	81	100	100	100	100	100	100	
0311	6323	CELLULAR PHONES	2,685	3,500	3,500	3,500	3,600	3,700	3,800	8.57%
0311	6335	TRAINING	2,554	4,500	4,000	4,000	4,000	4,000	4,000	
0311	6361	GENERAL LIABILITY/PROPERTY INS	21,798	25,000	25,000	26,250	27,560	28,900	30,400	21.60%
0311	6371	ELECTRIC UTILITIES	7,285	9,200	8,500	8,500	8,600	8,700	8,800	3.53%
0311	6372	WATER/IRRIGATION	1,624	500	1,700	1,800	1,900	2,000	2,100	23.53%
0311	6373	GAS	7,269	8,650	8,650	8,700	8,800	8,900	9,000	4.05%
0311	6374	REFUSE/RECYCLING	1,842	2,200	2,200	2,300	2,400	2,500	2,600	18.18%
0311	6381	BUILDING & STRUCTURE REPAIR	5,240	10,000	10,000	10,000	10,000	10,000	10,000	
0311	6382	MACHINERY & EQUIPMENT REPAIR	1,868	5,000	5,000	5,000	5,000	5,000	5,000	
0311	6387	TIRE MOUNTING & BALANCING	130	600	600	600	600	600	600	
0311	6388	OTHER VEHICLE REPAIR	8,042	8,000	8,000	8,000	8,000	8,000	8,000	
0311	6404	MACHINERY & EQUIPMENT	990	1,400	4,400	2,500	2,500	2,500	2,500	-43.18%
0311	6415	OTHER EQUIPMENT RENTAL	5,579	5,100	5,500	6,000	6,500	7,000	7,500	36.36%
0311	6417	UNIFORM RENTAL	4,959	4,400	5,000	5,000	5,000	5,000	5,000	
0311	6451	MEMBERSHIP DUES	50	300	300	350	400	450	500	66.67%
0311	6488	STREET MAINTENANCE CONTRACT	512,125	500,000	500,000	500,000	500,000	500,000	500,000	
0311	6489	OTHER CONTRACTED SERVICES	-	30,000	50,000	50,000	50,000	50,000	50,000	
0311	6540	HEAVY MACHINERY	227,137	192,507	247,000	-	641,000	473,000	260,000	5.26%
0311	6580	OTHER EQUIPMENT	-	74,100	5,100	5,100	-	45,000	95,000	1762.75%
Total Expenditure			\$ 1,399,856	\$ 1,565,081	\$ 1,615,360	\$ 1,375,787	\$ 2,028,791	\$ 1,934,795	\$ 1,792,591	10.97%

FUND GENERAL

DEPARTMENT:
FUNCTION:

SNOW & ICE REMOVAL
PUBLIC WORKS

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0312	6102	F.T. REGULAR-WAGES & SALARIES	\$ 97,518	\$ 72,565	\$ 78,257	\$ 77,935	\$ 79,925	\$ 83,207	\$ 85,205	8.88%
0312	6103	FULL TIME-REGULAR-OVERTIME	14,447	13,000	13,000	13,000	13,000	13,000	13,000	
0312	6105	TEMPORARY-WAGES & SALARIES	5,109	8,000	10,000	10,000	10,000	10,000	10,000	
0312	6121	PERA CONTRIBUTIONS	8,463	6,417	6,844	6,820	6,969	7,216	7,365	7.61%
0312	6122	FICA/MEDICARE CONTRIBUTIONS	9,560	7,158	7,746	7,722	7,873	8,125	8,278	6.87%
0312	6133	WORKERS COMP INSURANCE PREMIUM	6,463	7,836	6,736	6,648	6,791	7,055	7,209	7.02%
0312	6223	GASOLINE	-	3,000	3,000	3,000	3,000	3,000	3,000	
0312	6225	DIESEL FUEL	27,719	24,000	24,000	24,000	24,000	24,000	24,000	
0312	6229	SHOP MATERIALS	320	500	500	500	500	500	500	
0312	6257	OTHER VEHICLE PARTS	49,581	27,000	27,000	27,000	27,000	27,000	27,000	
0312	6261	SAND & GRAVEL	3,949	2,000	4,000	3,000	3,000	3,000	3,000	-25.00%
0312	6263	SALT	153,891	105,600	106,000	108,000	110,000	112,000	114,000	7.55%
0312	6267	OTHER STREET MAINTENANCE SUPPL	3,280	3,700	3,700	3,700	3,700	3,700	3,700	
0312	6361	GENERAL LIABILITY/PROPERTY INS	7,188	8,000	7,400	7,800	8,200	8,600	9,000	21.62%
0312	6388	OTHER VEHICLE REPAIR	7,995	10,000	10,000	10,000	10,000	10,000	1,000	-90.00%
0312	6489	OTHER CONTRACTED SERVICES	1,262	12,600	10,000	10,000	10,000	10,000	10,000	
Total Expenditure			\$ 396,745	\$ 311,376	\$ 318,183	\$ 319,125	\$ 323,958	\$ 330,403	\$ 326,257	2.54%

FUND GENERAL

DEPARTMENT: PARK & RECREATION
FUNCTION: PARKS AND RECREATION

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0452	6102	F.T. REGULAR-WAGES & SALARIES	\$ 307,468	\$ 312,634	\$ 386,859	\$ 437,943	\$ 466,820	\$ 485,808	\$ 501,385	29.60%
0452	6103	FULL TIME-REGULAR-OVERTIME	1,125	1,000	1,000	1,000	1,000	1,000	1,000	
0452	6105	TEMPORARY-WAGES & SALARIES	81,026	91,390	93,218	93,218	93,218	93,218	93,218	
0452	6121	PERA CONTRIBUTIONS	22,341	23,523	29,090	32,921	35,087	36,511	37,679	29.53%
0452	6122	FICA/MEDICARE CONTRIBUTIONS	29,546	30,984	36,801	40,710	42,919	44,372	45,563	23.81%
0452	6131	GROUP INSURANCE	44,852	40,603	60,666	72,750	79,653	82,840	85,626	41.14%
0452	6133	WORKERS COMP INSURANCE PREMIUM	10,615	17,922	17,743	21,689	23,670	24,701	25,573	44.13%
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	647	400	400	400	400	400	400	
0452	6223	GASOLINE	20,954	21,000	24,000	22,000	23,000	24,000	25,000	4.17%
0452	6225	DIESEL FUEL	7,385	6,500	7,000	7,300	7,600	7,900	8,200	17.14%
0452	6229	SHOP MATERIALS	1,306	2,000	2,000	2,500	2,700	2,900	3,100	55.00%
0452	6231	UNIFORMS & TURN-OUT GEAR	2,414	3,000	3,000	3,500	3,500	3,500	3,500	16.67%
0452	6249	MISCELLANEOUS OPERATING SUPPLY	39,428	35,000	40,000	40,000	40,000	40,000	40,000	
0452	6257	OTHER VEHICLE PARTS	6,121	14,000	14,000	14,000	14,000	14,000	14,000	
0452	6265	ASPHALT	18,554	25,000	30,000	30,000	30,000	30,000	30,000	
0452	6268	IRRIGATION SUPPLIES	-	-	10,000	10,000	10,000	10,000	10,000	
0452	6269	LANDSCAPE MATERIALS	15,023	12,000	15,000	15,000	16,000	17,000	18,000	20.00%
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	2,280	2,000	2,000	2,500	2,500	2,500	2,500	25.00%
0452	6315	MISCELLANEOUS PROFESSIONAL SER	7,236	35,000	45,000	30,000	30,000	30,000	30,000	-33.33%
0452	6321	TELEPHONE	784	800	800	900	1,000	1,100	1,200	50.00%
0452	6322	POSTAGE	47	200	100	200	200	200	200	100.00%
0452	6323	CELLULAR PHONES	2,621	3,000	3,000	3,000	3,100	3,200	3,300	10.00%
0452	6335	TRAINING	385	2,000	2,000	2,000	2,000	2,000	2,000	
0452	6361	GENERAL LIABILITY/PROPERTY INS	10,228	10,500	11,500	12,100	12,700	13,300	14,000	21.74%
0452	6371	ELECTRIC UTILITIES	21,773	21,000	22,000	22,500	23,000	23,500	24,000	9.09%
0452	6372	WATER/IRRIGATION	4,526	20,000	6,000	8,000	8,000	8,200	8,300	38.33%
0452	6373	GAS	4,146	4,500	5,000	5,000	5,000	5,200	5,400	8.00%
0452	6374	REFUSE/RECYCLING	2,030	2,000	2,100	2,100	2,200	2,300	2,400	14.29%
0452	6381	BUILDING & STRUCTURE REPAIR	13,781	7,000	13,000	13,000	13,000	13,000	13,000	
0452	6382	MACHINERY & EQUIPMENT REPAIR	1,284	1,000	1,500	1,000	1,000	1,500	1,500	
0452	6388	OTHER VEHICLE REPAIR	716	3,000	2,000	3,000	3,200	3,400	3,600	80.00%
0452	6415	OTHER EQUIPMENT RENTAL	10,009	8,400	9,500	9,500	9,500	9,500	9,500	
0452	6416	MACHINERY RENTAL	100	800	600	600	600	600	600	
0452	6417	UNIFORM RENTAL	1,132	650	650	700	750	800	850	30.77%
0452	6451	MEMBERSHIP DUES	293	350	350	700	700	700	700	100.00%
0452	6489	OTHER CONTRACTED SERVICES	38,849	40,000	45,000	45,000	46,000	47,000	47,000	4.44%
0452	6540	HEAVY MACHINERY	32,803	-	-	-	48,000	35,000	45,000	
0452	6580	OTHER EQUIPMENT	-	18,000	-	-	113,000	32,000	88,000	
Total Expenditure			\$ 763,828	\$ 817,156	\$ 942,877	\$ 1,006,731	\$ 1,215,017	\$ 1,153,150	\$ 1,245,294	32.07%

FUND GENERAL

DEPARTMENT: COMMUNITY PROGRAMS
FUNCTION: PARKS AND RECREATION

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0455	6489	OTHER CONTRACTED SERVICES	\$ 8,199	\$ 9,775	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	
Total Expenditure			\$ 8,199	\$ 9,775	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	0.00%

FUND GENERAL

DEPARTMENT: ENVIRONMENTAL SERVICES
FUNCTION: PARKS AND RECREATION

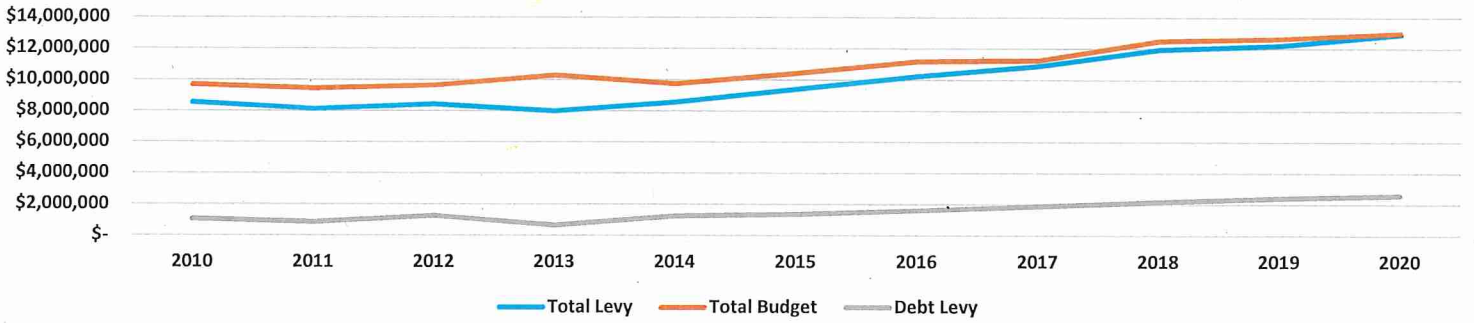
BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0461	6102	F.T. REGULAR-WAGES & SALARIES	\$ 65,143	\$ 65,365	\$ 69,940	\$ 71,045	\$ 72,466	\$ 73,915	\$ 75,393	7.80%
0461	6121	PERA CONTRIBUTIONS	4,717	4,902	5,246	5,328	5,435	5,544	5,654	7.78%
0461	6122	FICA/MEDICARE CONTRIBUTIONS	4,579	5,001	5,350	5,435	5,544	5,655	5,767	7.79%
0461	6131	GROUP INSURANCE	3,563	3,726	4,129	4,335	4,552	4,734	4,924	19.25%
0461	6133	WORKERS COMP INSURANCE PREMIUM	301	379	560	568	580	591	603	7.68%
0461	6208	MISCELLANEOUS OFFICE SUPPLIES	55	100	100	-	-	-	-	-100.00%
0461	6231	UNIFORMS & TURN-OUT GEAR	-	100	100	-	-	-	-	-100.00%
0461	6249	MISCELLANEOUS OPERATING SUPPLY	-	250	250	500	500	500	500	100.00%
0461	6281	SMALL TOOLS & MINOR EQUIPMENT	-	250	250	-	-	-	-	-100.00%
0461	6315	MISCELLANEOUS PROFESSIONAL SER	-	700	700	-	-	-	-	-100.00%
0461	6321	TELEPHONE	31	250	250	-	-	-	-	-100.00%
0461	6322	POSTAGE	13	100	100	-	-	-	-	-100.00%
0461	6331	TRAVEL & LODGING	19	250	250	-	-	-	-	-100.00%
0461	6334	MILEAGE REIMBURSEMENT	151	50	50	-	-	-	-	-100.00%
0461	6335	TRAINING	205	500	500	500	500	500	500	
0461	6352	GENERAL NOTICE & PUBLIC INFOR	92	200	200	-	-	-	-	-100.00%
0461	6361	GENERAL LIABILITY/PROPERTY INS	779	1,000	1,000	1,000	1,100	1,200	1,300	30.00%
0461	6451	MEMBERSHIP DUES	170	600	600	600	600	600	600	
Total Expenditure			\$ 79,818	\$ 83,723	\$ 89,575	\$ 89,311	\$ 91,277	\$ 93,239	\$ 95,241	6.33%

FUND GENERAL

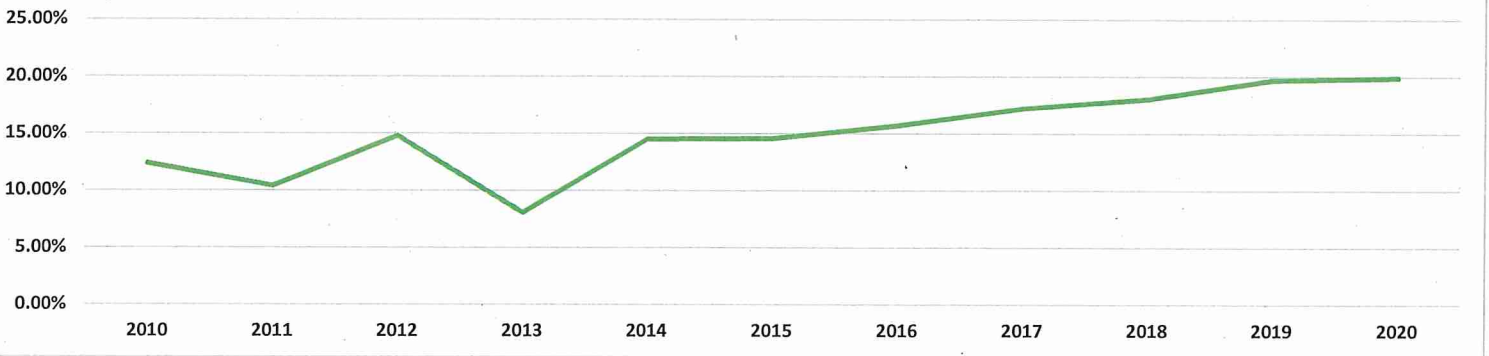
DEPARTMENT: EXPENDITURE RESERVE
FUNCTION: MISCELLANEOUS/CONTINGENCY

BUDGET SUMMARY:										
Business Unit	Object Account	Description	2014 Budget Final (Actuals)	2015 Adopted Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget	2020 Proposed Budget	% Change 2016 to 2020
0892	6101	TEMPORARY-WAGES & SALARIES	\$ -	\$ 4,683		\$ -	\$ -	\$ -	\$ -	
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	25,774	31,800	30,000	30,000	30,000	30,000	-5.66%
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	78,649	123,169	123,169	120,411	119,455	118,480	117,485	-4.61%
0892	6820	OPERATING TRANSFERS TO OTHER F	686,900	109,633	-	-	-	-	-	
Total Expenditure			\$ 765,549	\$ 263,259	\$ 154,969	\$ 150,411	\$ 149,455	\$ 148,480	\$ 147,485	-4.83%

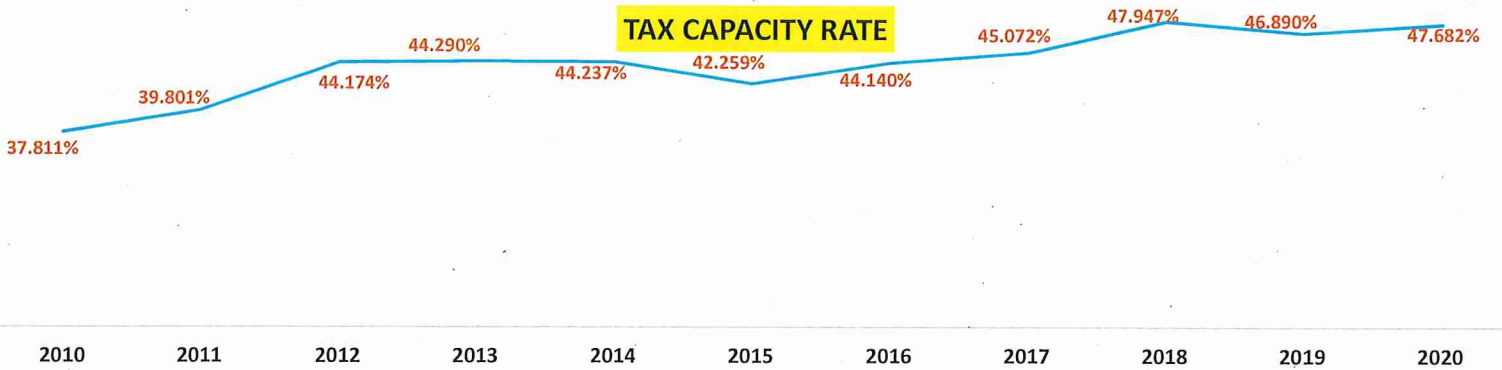
Budget/Levy/Debt Levy Comparison



% Debt of Total Levy



TAX CAPACITY RATE



CALCULATION OF ANNUAL TAX CAPACITY RATES

2016

Proposed

	Certified	Fiscal Disp	Local Levy	Est County #'s Taxable Value	Estimated Tax Capacity
General*	8,552,204	1,381,343	7,170,861	19,578,196	36.627%
EDA	80,018	15,173	64,845	19,578,196	0.331%
Bonds	1,609,736	203,631	1,406,105	19,578,196	7.182%
	10,241,958	1,600,147	8,641,811		44.140%

*Levy Reduced By HRA fund balance of \$230,000 (final year)

Based on County #'s 6-18-15

TAXABLE VALUE VALUATION

Per County	
Tax Capacity-Commercial	5,358,333
Tax Capacity-Residential	16,921,744
FD Contribution	(2,011,768)
TIF Captured	(690,113)
	19,578,196

Bonded Debt-Levied

2013 Capital Equipment Certificates(2023 Last Year)	74,505
2014 Capital Equipment Certificates (2024 last year)	103,441
2015 Road Improvement Debt	103,144
Muni Center (2031 last Year)	1,072,013
Fire Station #2 (2033 lasat year)	109,213
Fire Station #1 (2016 last year)	147,420
Total Bonded Debt Levied	1,609,736

CALCULATION OF ANNUAL TAX CAPACITY RATES

2017

	Certified	Fiscal Disp	Local Levy	Estimated 2017 Taxable Value	Tax Capacity
General	8,928,396	1,417,688	7,510,708	20,448,274	36.730%
EDA (4% inflationary)*	83,219	15,780	67,439	20,448,274	0.330%
Bonds	1,875,490	237,248	1,638,242	20,448,274	8.012%
	10,887,105	1,670,716	9,216,389		45.072%

TAXABLE VALUE VALUATION

Staff Estimates Based on County Assessor Estimates:

Tax Capacity-Commercial	5,358,333
Est Add'l Tax Cap-Commercial-Estimate-4%	214,333
Tax Capacity-Residential	16,921,744
Est Add'l Tax Cap-Residential-Conservative Estimate-4.0%	676,870
Add'l MVHE on new growth	(84,609)
New Residential Growth Per 2014 Bldg Permit Data less MVH	144,540
FD Contribution	(2,011,768)
Est Fiscal Disparity Contribution deduction of 3%	(60,353)
TIF Captured	(710,816)
Net Tax Capacity-Estimated	20,448,274

Bonded Debt-Levied

2013 Capital Equipment Certificates(2023 Last Year)	73,875
2014 Capital Equipment Certificates (2024 last year)	102,905
2015 Road Improvement Debt	119,078
Muni Center (2031 last Year)	1,098,813
Fire Station #2 (2033 lasat year)	282,463
2016 Road Improvement Debt	198,356
Total Bonded Debt Levied	1,875,490

2018

	Certified	Fiscal Disp	Local Levy	Estimated 2018 Taxable Value	Tax Capacity
General	9,707,723	1,438,890	8,268,833	21,320,153	38.784%
EDA (4% inflationary)	86,548	16,411	70,137	21,320,153	0.329%
Bonds	2,156,213 ***	272,759	1,883,454	21,320,153	8.834%
	11,950,484	1,728,060	10,222,424		47.947%

TAXABLE VALUE VALUATION

Staff Estimates Based on County Assessor Estimates:

Tax Capacity-Commercial	5,572,666
Est Add'l Tax Cap-Commercial-Estimate-4%	222,907
Tax Capacity-Residential	17,658,545
Est Add'l Tax Cap-Residential-Estimate-4.0%	706,342
Add'l MVHE on new growth	(88,293)
New Residential Growth Estimate:	121,520
FD Contribution	(2,072,121)
Est Fiscal Disparity Contribution deduction of 3%	(62,164)
TIF Captured	(739,249)
Net Tax Capacity-Estimated	21,320,153

Bonded Debt-Levied

2013 Capital Equipment Certificates(2023 Last Year)	73,119
2014 Capital Equipment Certificates (2024 last year)	101,879
2017 Capital Equipment Certificates (2027 last year)	155,000
2015 Road Improvement Debt	116,663
Muni Center (2031 last Year)	1,118,613
Fire Station #2 (2035 last year)	284,248
2016 Road Improvement Debt	198,356
2017 Road Improvement Debt	108,335
Total Bonded Debt Levied	2,156,213

***\$155,000 (2017 Capital Equipment Certificate debt) to fund 50% Capital Equipment Purchases

CALCULATION OF ANNUAL TAX CAPACITY RATES

2019

	Certified	Fiscal Disp	Local Levy	Estimated 2019 Taxable Value	Tax Capacity
General	9,728,999	1,499,003	8,229,996	22,202,311	37.068%
EDA (4% inflationary)	90,010	17,067	72,943	22,202,311	0.329%
Bonds	2,412,974 ***	305,239	2,107,735	22,202,311	9.493%
	12,231,983	1,821,309	10,410,674		46.890%

***\$155,000 (2017 Capital Equipment Certificate debt) to fund 50% Capital Equipment Purchases

TAXABLE VALUE VALUATION

Staff Estimates Based on County Assessor Estimates:

Tax Capacity-Commercial	5,795,573
Est Add'l Tax Cap-Commercial-Estimate-4.0%	231,823
Tax Capacity-Residential	18,398,114
Est Add'l Tax Cap-Residential-Estimate-4.0%	735,925
Add'l MVHE on new growth	(91,991)
New Residential Growth Estimate:	100,000
FD Contribution	(2,134,285)
Est Fiscal Disparity Contribution deduction of 3%	(64,029)
TIF Captured	(768,819)
Net Tax Capacity-Estimated	22,202,311

Bonded Debt-Levied

2013 Capital Equipment Certificates(2023 Last Year)	77,267
2014 Capital Equipment Certificates (2024 last year)	100,853
2015 Road Improvement Debt	114,248
Muni Center (2031 last Year)	1,136,613
Fire Station #2 (2035 last year)	280,678
2016 Road Improvement Debt	198,356
2017 Road Improvement Debt	108,335
2017 Capital Equipment Certificates (2027 last year)	155,000
2018 Road Improvement Debt	241,624
Total Bonded Debt Levied	2,412,974

CALCULATION OF ANNUAL TAX CAPACITY RATES

2020

	<u>Certified</u>	<u>Fiscal Disp</u>	<u>Local Levy</u>
General	10,276,673	1,582,277	8,694,396
EDA (4% inflationary)	93,610	17,750	75,860
Bonds	2,578,415	326,167	2,252,248
	12,948,698	1,926,194	11,022,504

No additional debt payment as 5-year CIP projects ended in 2019

Estimated 2020

Taxable Value

23,116,676

23,116,676

23,116,676

Tax Capacity

37.611%

0.328%

9.743%

47.682%

TAXABLE VALUE VALUATION

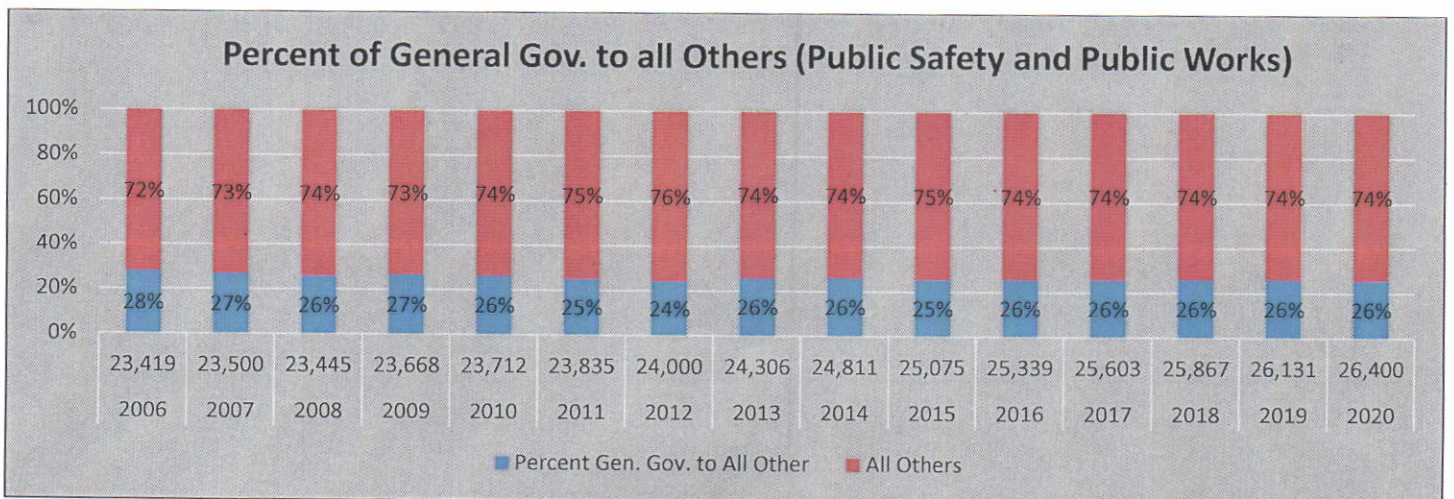
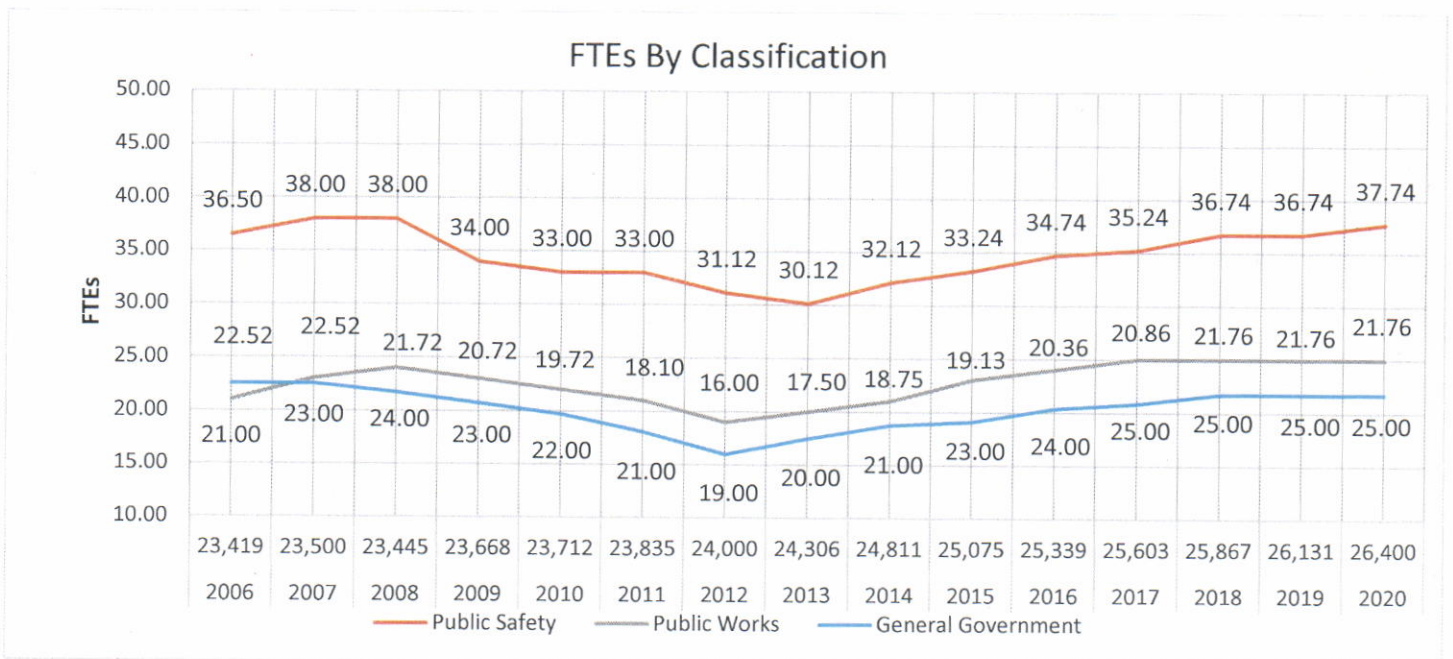
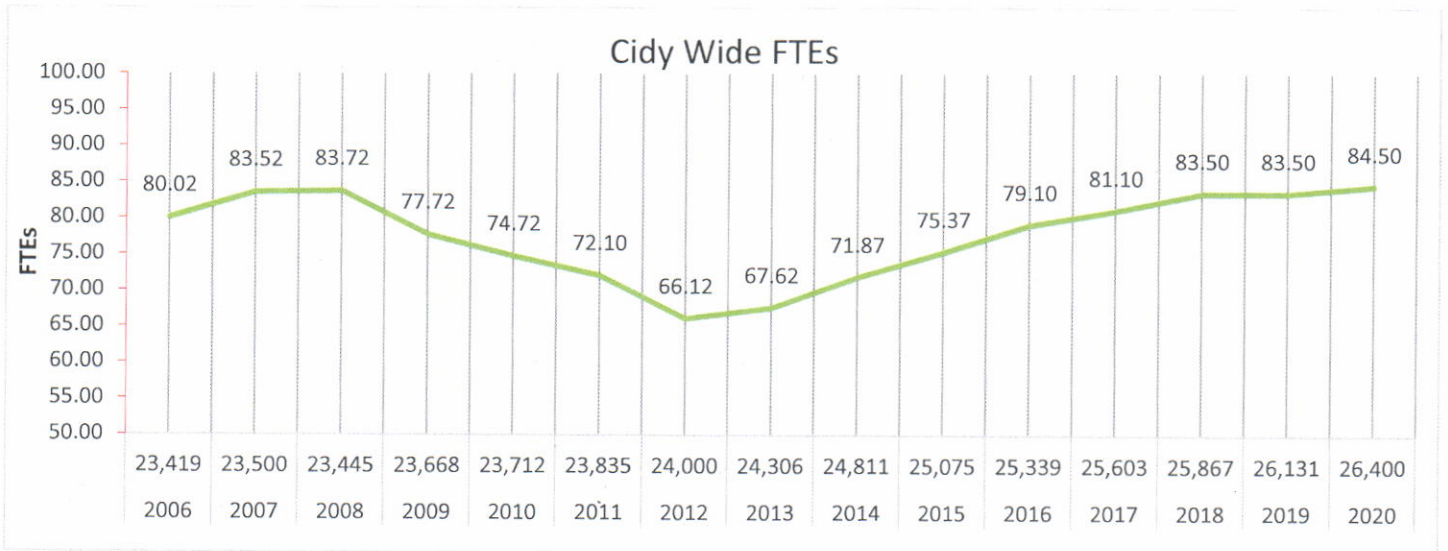
Staff Estimates Based on County Assessor Estimates:

Tax Capacity-Commercial	6,027,396
Est Add'l Tax Cap-Commercial-Estimate-4.0%	241,096
Tax Capacity-Residential	19,142,048
Est Add'l Tax Cap-Residential-Estimate-4.0%	765,682
Add'l MVHE on new growth	(95,710)
New Residential Growth Estimate:	100,000
FD Contribution	(2,198,314)
Est Fiscal Disparity Contribution deduction of 3.0%	(65,949)
TIF Captured	(799,572)
Net Tax Capacity-Estimated	23,116,676

Bonded Debt-Levied

2013 Capital Equipment Certificates(2023 Last Year)	76,073
2014 Capital Equipment Certificates (2024 last year)	99,380
2015 Road Improvement Debt	117,083
Muni Center (2031 last Year)	1,157,813
Fire Station #2 (2035 last year)	282,358
2016 Road Improvement Debt	198,356
2017 Road Improvement Debt	108,335
2017 Capital Equipment Certificates (2027 last year)	155,000
2018 Road Improvement Debt	241,624
2019 Road Improvement Debt	142,393
Total Bonded Debt Levied	2,578,415

City of Ramsey / Regular Full Time Equivalencies (FTEs)

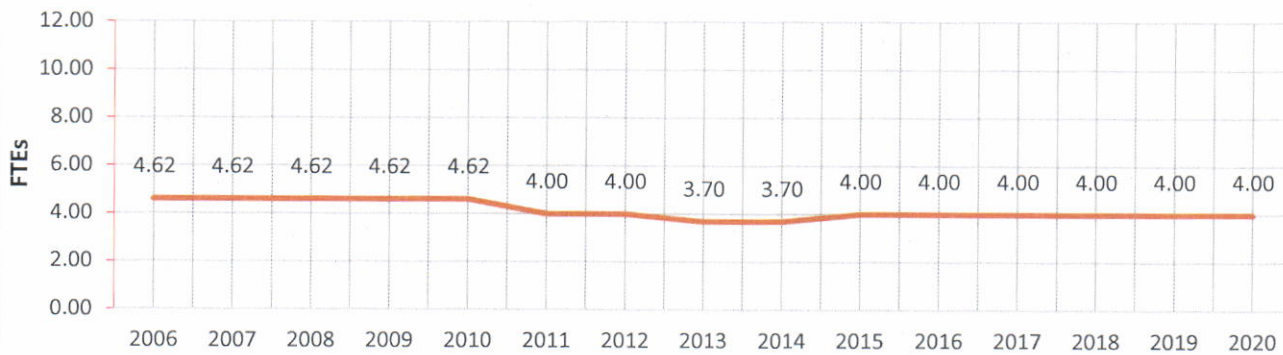


Year	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Growth Over Next 5 Yrs. (2015 to 2020)	Change in FTE Over 10 Years (2006 to 2016)
Population	23,419	23,500	23,445	23,668	23,712	23,835	24,000	24,306	24,811	25,075	25,339	25,603	25,867	26,131	26,400	1.13	0.13
Administration	9.60	9.60	9.60	9.60	8.60	8.60	7.00	8.30	9.42	9.50	9.73	9.73	10.63	10.63	10.63	0.00	0.00
Finance	4.62	4.62	4.62	4.62	4.62	4.00	4.00	3.70	3.70	4.00	4.00	4.00	4.00	4.00	4.00	0.00	-0.62
Planning & Zoning	6.00	6.00	5.00	4.00	4.00	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	4.00	1.00	-2.00
Gen Govt Bldgs	2.30	2.30	2.50	2.50	2.50	2.50	2.00	2.50	2.63	2.63	2.63	3.13	3.13	3.13	3.13	0.50	0.33
Police	26.50	28.00	28.00	28.00	28.00	28.00	27.12	26.12	28.12	28.24	29.24	29.74	31.24	31.24	32.24	4.00	2.74
Fire	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00	2.50	2.50	2.50	2.50	2.50	2.50	0.00	-0.50
Building Inspection	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	0.00	-4.00
Engineering	6.00	7.00	7.00	7.00	6.00	6.00	4.00	5.00	5.00	6.00	6.00	6.00	6.00	6.00	6.00	0.00	0.00
Streets	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	8.00	8.00	8.00	8.00	8.00	1.00	1.00
Parks	6.00	6.00	7.00	6.00	6.00	5.00	5.00	5.00	5.00	6.00	6.00	7.00	7.00	7.00	7.00	1.00	1.00
Utilities	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00	0.00
GRAND TOTAL	80.02	83.52	83.72	77.72	74.72	72.10	66.12	67.62	71.87	75.37	79.10	81.10	83.50	83.50	84.50	9.13	-0.92
General Government	22.52	21.72	21.72	20.72	19.72	18.10	16.00	17.50	18.75	19.13	20.36	20.86	21.76	21.76	21.76		
Public Safety	36.50	38.00	38.00	34.00	33.00	33.00	31.12	30.12	32.12	33.24	34.74	35.24	36.74	36.74	37.74		
Public Works	21.00	23.00	24.00	23.00	22.00	21.00	19.00	20.00	21.00	23.00	24.00	25.00	25.00	25.00	25.00		
GRAND TOTAL	80.02	83.72	83.72	77.72	74.72	72.10	66.12	67.62	71.87	75.37	79.10	81.10	83.50	83.50	84.50		
Percent Gen. Gov. to All Other	28%	27%	26%	27%	26%	25%	24%	26%	26%	25%	26%	26%	26%	26%	26%		
All Others	72%	73%	74%	73%	74%	75%	76%	74%	74%	75%	74%	74%	74%	74%	74%		

Administration - (General Government)



Finance - (General Government)



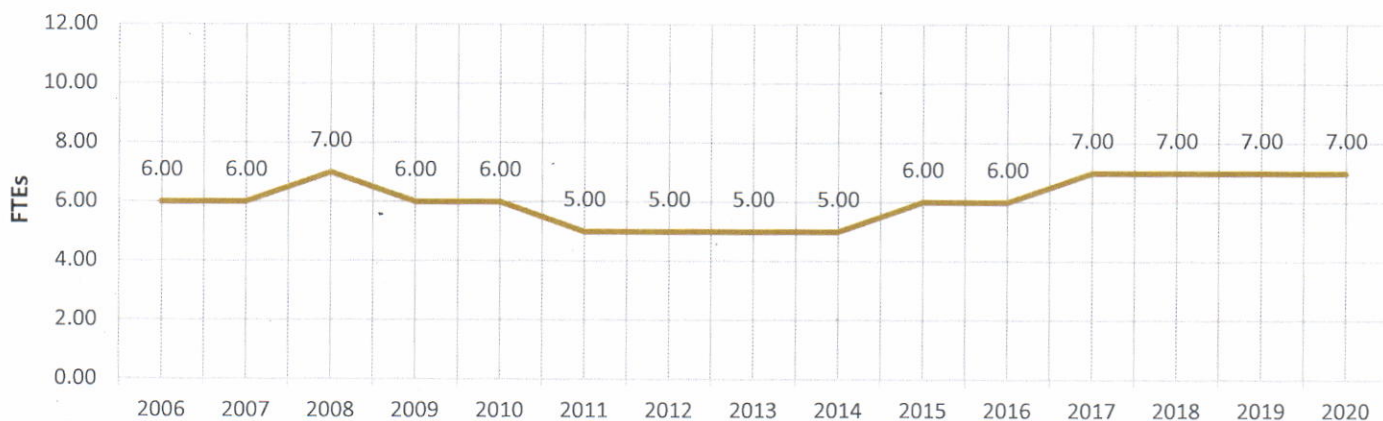
General Government Buildings - (General Government)



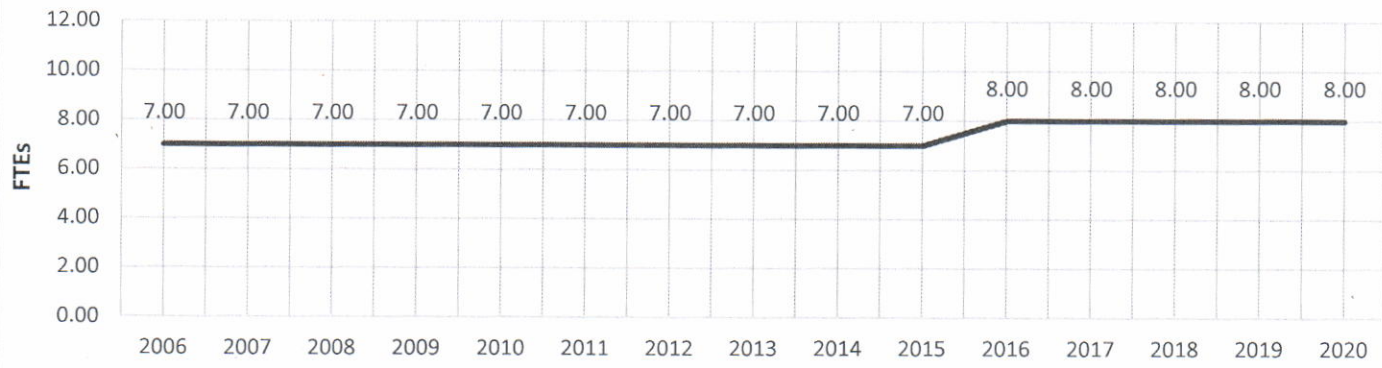
Planning & Zoning - (General Government)



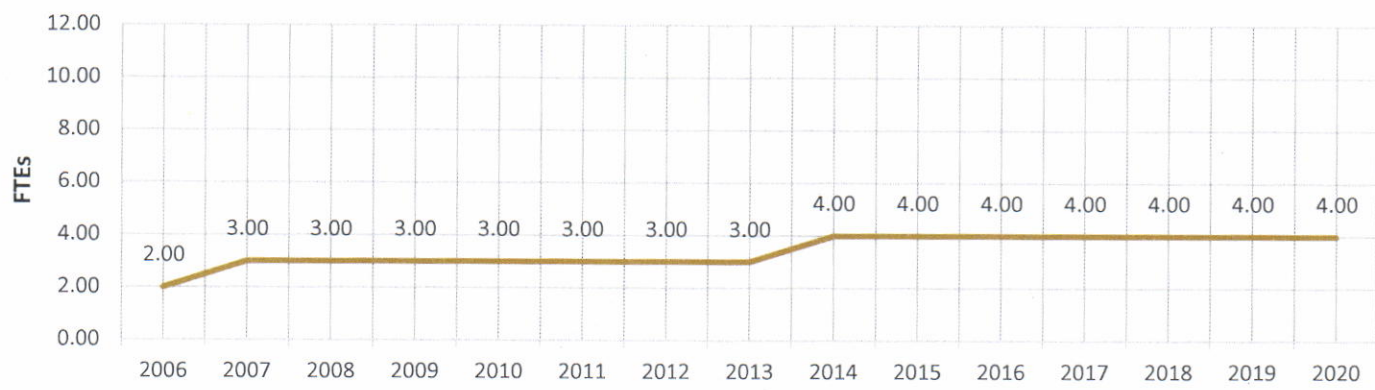
Parks - (Public Works)



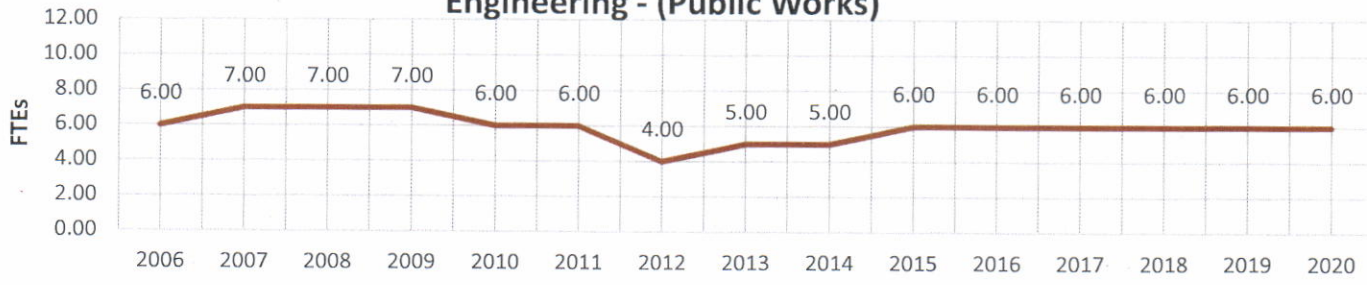
Streets - (Public Works)



Utilities - Public Works



Engineering - (Public Works)



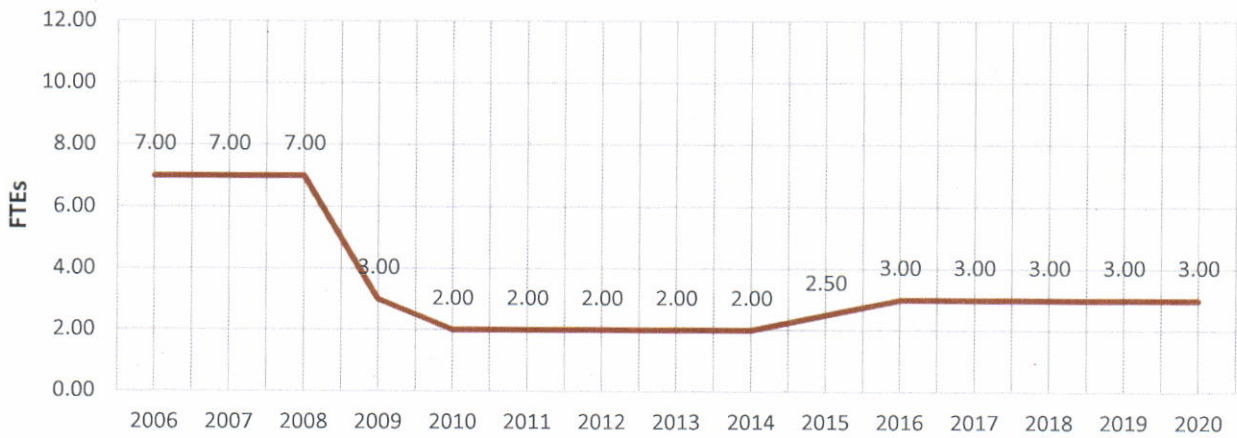
Police - (Public Safety)



Fire - (Public Safety)



Building Inspections - (Public Safety)



2016-2020 Staffing Plan/ Strategic Plan Alignment

2016	Code Enforcement & License Coordinator	Public Works Streets Maintenance Worker	Drug Task Force Officer	
1) <i>Improve budget preparation to identify operational efficiencies and cost-savings</i>				
2) <i>Increase economic growth and development</i>	X			
3) <i>Leverage outside funding sources</i>			X	
4) <i>Improve the safety and mobility of major road corridors</i>		X		
5) <i>Create a diverse and robust offering of recreational opportunities</i>				
6) <i>Improve and maintain the safety of the community</i>	X	X	X	
7) <i>Create a strong positive image for residential neighborhoods and business districts</i>	X	X	X	
8) <i>Enhance Community Engagement</i>	X		X	
9) <i>Enhance the level of customer service</i>	X	X	X	
10) <i>Define and promote Ramsey Brand</i>				
11) <i>Improve the image of key corridors (Highway 10, CR5, and Highway 47)</i>	X	X		
12) <i>Ensure long-term sustainability of Public Water System</i>				
13) <i>Improve City communications with the community</i>	X			
14) <i>Improve and sustain high employee morale</i>	X	X	X	
15) <i>Continue to implement process improvement initiatives</i>	X	X	X	
16) <i>Plan for public facilities to meet City's growth</i>				

2016-2020 Staffing Plan/ Strategic Plan Alignment

2017	Parks Maintenance Worker	PT Building Maintenance Worker	PT Police Technician	
1) <i>Improve budget preparation to identify operational efficiencies and cost-savings</i>				
2) <i>Increase economic growth and development</i>				
3) <i>Leverage outside funding sources</i>				
4) <i>Improve the safety and mobility of major road corridors</i>				
5) <i>Create a diverse and robust offering of recreational opportunities</i>	X			
6) <i>Improve and maintain the safety of the community</i>			X	
7) <i>Create a strong positive image for residential neighborhoods and business districts</i>	X			
8) <i>Enhance Community Engagement</i>				
9) <i>Enhance the level of customer service</i>	X	X	X	
10) <i>Define and promote Ramsey Brand</i>	X			
11) <i>Improve the image of key corridors (Highway 10, CR5, and Highway 47)</i>	X			
12) <i>Ensure long-term sustainability of Public Water System</i>				
13) <i>Improve City communications with the community</i>			X	
14) <i>Improve and sustain high employee morale</i>		X	X	
15) <i>Continue to implement process improvement initiatives</i>			X	
16) <i>Plan for public facilities to meet City's growth</i>				

2016-2020 Staffing Plan/ Strategic Plan Alignment

2018	PT Administrative Assistant	Patrol Officer	PT Police Technician	
1) <i>Improve budget preparation to identify operational efficiencies and cost-savings</i>				
2) <i>Increase economic growth and development</i>	X			
3) <i>Leverage outside funding sources</i>				
4) <i>Improve the safety and mobility of major road corridors</i>		X		
5) <i>Create a diverse and robust offering of recreational opportunities</i>				
6) <i>Improve and maintain the safety of the community</i>		X	X	
7) <i>Create a strong positive image for residential neighborhoods and business districts</i>	X	X		
8) <i>Enhance Community Engagement</i>	X	X		
9) <i>Enhance the level of customer service</i>	X	X	X	
10) <i>Define and promote Ramsey Brand</i>				
11) <i>Improve the image of key corridors (Highway 10, CR5, and Highway 47)</i>				
12) <i>Ensure long-term sustainability of Public Water System</i>				
13) <i>Improve City communications with the community</i>	X		X	
14) <i>Improve and sustain high employee morale</i>	X	X	X	
15) <i>Continue to implement process improvement initiatives</i>		X	X	
16) <i>Plan for public facilities to meet City's growth</i>				

2016-2020 Staffing Plan/ Strategic Plan Alignment

2019				
<i>1) Improve budget preparation to identify operational efficiencies and cost-savings</i>				
<i>2) Increase economic growth and development</i>				
<i>3) Leverage outside funding sources</i>				
<i>4) Improve the safety and mobility of major road corridors</i>				
<i>5) Create a diverse and robust offering of recreational opportunities</i>				
<i>6) Improve and maintain the safety of the community</i>				
<i>7) Create a strong positive image for residential neighborhoods and business districts</i>				
<i>8) Enhance Community Engagement</i>				
<i>9) Enhance the level of customer service</i>				
<i>10) Define and promote Ramsey Brand</i>				
<i>11) Improve the image of key corridors (Highway 10, CR5, and Highway 47)</i>				
<i>12) Ensure long-term sustainability of Public Water System</i>				
<i>13) Improve City communications with the community</i>				
<i>14) Improve and sustain high employee morale</i>				
<i>15) Continue to implement process improvement initiatives</i>				
<i>16) Plan for public facilities to meet City's growth</i>				

2016-2020 Staffing Plan/ Strategic Plan Alignment

2020	Patrol Officer			
1) <i>Improve budget preparation to identify operational efficiencies and cost-savings</i>				
2) <i>Increase economic growth and development</i>				
3) <i>Leverage outside funding sources</i>				
4) <i>Improve the safety and mobility of major road corridors</i>	X			
5) <i>Create a diverse and robust offering of recreational opportunities</i>				
6) <i>Improve and maintain the safety of the community</i>	X			
7) <i>Create a strong positive image for residential neighborhoods and business districts</i>	X			
8) <i>Enhance Community Engagement</i>	X			
9) <i>Enhance the level of customer service</i>	X			
10) <i>Define and promote Ramsey Brand</i>				
11) <i>Improve the image of key corridors (Highway 10, CR5, and Highway 47)</i>				
12) <i>Ensure long-term sustainability of Public Water System</i>				
13) <i>Improve City communications with the community</i>				
14) <i>Improve and sustain high employee morale</i>	X			
15) <i>Continue to implement process improvement initiatives</i>	X			
16) <i>Plan for public facilities to meet City's growth</i>				

**Evaluation Criteria for Vacant and New Positions – Code Enforcement & Licensing
Coordinator - 2016**

1. Is the position essential?

Essential positions are those that provide core public health and safety services; emergency and disaster assistance; and preservation of the essential elements of the City's financial activities.

Portions of the position can be classified as essential. The Code Enforcement Coordinator will manage sensitive casework that will, from time to time, include a public safety and/or health component. For example, some of the City's nuisance complaints will involve potential public health and/or safety. The same can be said when responding to complaints governed by the Property Maintenance Code, which involves the long term maintenance and habitability of homes and other structures.

2. Is the position critical?

Critical positions are positions that are, for example, one-position job classes or positions with duties that cannot be modified, reassigned or eliminated. Detailed responses to the following questions will be required in determining whether or not a position is "critical" to providing high-quality services to residents, business owners and/or employees:

- Explain how this position is key to achieving the strategic goals identified by the City Council. The Strategic Plan establishes key metrics related to timeframes for compliance to Code Complaints and Enforcement. This position is key in maintaining 14 day compliance timeframes for code enforcement. Currently, Staff is lagging in property maintenance code (buildings and other structures) not tied to permit applications. Compliance for these timeframes are well in excess of 30 days for compliance. In addition, the Strategic Plan establishes a tactic to create some sort of Corridor Improvement Program. A key component of the improvement of the image of these key corridors will involve code enforcement. The City simply is unable to take a proactive approach on key corridors in any fashion with existing resource levels.
- Can the duties be re-engineered or automated? Please explain. The duties of the code enforcement activity for the City cannot be re-engineered or automated. Case management for code enforcement requires on-site

inspections, manual input in Notices of Violation for necessary level of specificity (see previous unsuccessful legal defenses), and often mediation between parties.

- Can the duties be reassigned temporarily or permanently? Please explain. The duties can technically be reassigned. Historically, the code enforcement program had been managed by a full-time Community Service Officer. Recently, the Police Department restructured the Community Service Officer position into two (2) part-time positions. The program is currently managed by a temporary internship position. This leads to inefficiencies by continual retraining, and only provide necessary coverage for a portion of the year. Additionally, much of the code enforcement workload is tied to Zoning Code and Building Code. Staff within Community Development are well equipped to respond to these complaints.
- Can the position remain unfilled temporarily or permanently? Please explain. The position cannot remain unfilled in any capacity. Residents' expectations have become that the City will follow up to these public nuisance issues and code violations. Reduction in the code enforcement program will reduce the vitality of residential neighborhoods and business districts. The City will continue to receive code complaints regardless of if a system for follow up is in place. The 2015 internship is set to expire in August.
- Can the position be filled internally? The position may be able to be filled internally. There are multiple internal candidates that may qualify for the position.
- What is the impact (i.e., to residents, business owners, employees, and/or operations) if the position is not filled? The City will no longer be able to respond in a timely manner to code enforcement complaints, leaving potential blight, public health, and public safety issues. Compliance timeframe could exceed 30+ days or longer. Some of the key issues most visible could include long grass, unfinished exteriors of buildings, off-street parking, and storage of waste and other debris. Some lesser visible issues could include lack of follow up to public health issues such as non-functioning septic systems. The City will continue to lag in maintenance of its own leased properties, most notably along Highway 10. Finally, without the addition of this position, the activity will default back to the Police Department, which feels that it is not adequately equipped to manage the program at this time (can certainly manage inspections and follow up, but will lack in case management).

- Can the service provided be reduced, eliminated, or contracted out? The services could not be eliminated. The services could be reduced, but the compliance timeframe could exceed resident expectations (30+ days). There are firms that may be able to provide these services.
- What is the budgetary impact if the position is not filled (e.g., additional overtime/compensatory time off costs)? The budgetary impacts could include, but are not limited to, additional temporary position wages, consumed resources in continual, repeated training for new temporary positions. Not filling the position will also require the utilization of the City Planner and Community Development Director at a higher hourly rate. These positions already exceed acceptable workload volumes with Land Use Applications and Building Permit Levels.
- What are the circumstances that warrant the creation of this new position? The primary circumstance is a restructuring of the Police Department which resulted in a de-centralizing of the code enforcement program. There is no longer a single point of contact to manage the program and efficiently delegate workload. Additionally, the current set up requires the maintenance of two separate databases, as non-Police Department Staff do not have access to the County's Central Records System. This has led to several inefficiencies, including duplicate Notices of Violations in one circumstance.

3. What is the total annual cost of the position (e.g., salary, taxes, benefits, equipment, etc.)?
Salary, taxes, benefits, etc. in 2016 is approximately \$73,897..

Evaluation Criteria for Vacant and New Positions

1. Is the position essential?

Essential positions are those that provide core public health and safety services; emergency and disaster assistance; and preservation of the essential elements of the City's financial activities. *Public works maintenance is involved in many aspects of the core functions of our city. With the city's renewed commitment to our transportation system and particularly the long term road reconstruction policy, this position would be a key component of that commitment. This position would be directly involved in preparing the road system for reconstruction, overlays and seal coat projects and once that work is completed, they would be responsible for the long term maintenance. Maintenance activities would include street sweeping, storm sewer maintenance and repairs, traffic control signs and ROW maintenance such as mowing and tree trimming. The PW department is also a vital component of our emergency management program with key responsibilities in debris removal, utilities restoration, assisting with traffic control and other duties as assigned.*

2. Is the position critical?

Critical positions are positions that are, for example, one-position job classes or positions with duties that cannot be modified, reassigned or eliminated. Detailed responses to the following questions will be required in determining whether or not a position is "critical" to providing high-quality services to residents, business owners and/or employees:

- Explain how this position is key to achieving the strategic goals identified by the City Council. *The city council has made a 5 year commitment to improving our local transportation system. This includes bonding at \$1.2 million per year for road reconstruction and overlay projects, plus \$500,000 from the general fund for seal coats, crack filling, and injection patching. This PW position would work directly on the preparation and long term maintenance needs of these projects. Under Strategic Imperative III "Smart Citizen Focused Government" this position would help us achieve our strategic initiative of "enhancing the level of customer service" by allowing the PW department to continue to respond to maintenance requests from our residents and local businesses' in a timely manner.*

- Can the duties be re-engineered or automated? Please explain. *Our department has requested the purchase of a truck mounted injection patcher in the 2018 capital equipment schedule. This would reduce a considerable amount of the hand work in road patching, but would still require a trained operator to run the equipment. This position would still be involved in other parts of our maintenance operations that can't be automated, such as snow plowing, street sweeping and ROW maintenance.*
- Can the duties be reassigned temporarily or permanently? *To a certain extent* Please explain. *Currently we are using seasonal part time help to perform some of the functions of the position. However, seasonal employees are not allowed or qualified to run most of our larger equipment. This limits our ability to take on larger summer projects, such as trail paving, summer street sweeping, storm water system repairs and larger patching projects.*
- Can the position remain unfilled temporarily or permanently? *No* Please explain. *I feel we are approaching the limit of our ability to keep up with our basic maintenance responsibilities. We spend more time than we should in a reactionary mode instead of being proactive.*
- Can the position be filled internally? *Possibly, but if it was filled internally by an employee currently working in a regular city position (not a paid-on-call firefighter or the like) the vacated position would need to be backfilled.* What is the impact (i.e., to residents, business owners, employees, and/or operations) if the position is not filled? *The request for service from our residents' continues to increase. The PW department received and responded to 475 CRM tickets in 2014. The majority of requests come from the areas of snow plowing and potholes. The ability to respond to these requests in a timely manner is directly related to this PW position.*
- Can the service provided be reduced, eliminated, or contracted out? *Contracted out to a certain extent. At present we contract out two areas, snow removal of the Municipal Parking Ramp and the northern half of the city for our spring street sweeping. Last year these contracts cost the city approximately \$58,000.00. While this position would not completely eliminate these costs, it would give us the staff to bring these activities back in house and reduce the costs considerably.*
- What is the budgetary impact if the position is not filled (e.g., additional overtime/compensatory time off costs) *There will be some increase in overtime costs associated with snow removal operations, especially the parking ramp. All of the current staff is assigned to snow removal on city*

streets. After that operation is completed they would move to the parking ramp, which would more than likely be under overtime/comp time.

- What are the circumstances that warrant the creation of this new position?

As the City of Ramsey continues to grow, so does our municipal fleet. The PW mechanic is responsible for maintaining our fleet in the best possible condition. This is accomplished by either performing the work in house or outsourcing to local vendors when more specialized training and equipment is needed.

The American Public Works Association (APWA) provides a process to determine staffing size for fleet maintenance to help cities match their staff to their fleet size. The process is based on Vehicle Equivalent Units. A fleet sedan is used as the baseline 1.0 VEU, which equals approximately 15-20 hours/VEU. All other types of vehicles are given a VEU based on their relationship to a passenger vehicle. For instance, if a squad car is given a VEU of 3.0 this means that it requires 3 times the annual maintenance effort of a sedan.

Our fleet calculates out to 285.33 VEU's with the APWA guidelines stating a mechanic is able to manage 100-120 VEU's effectively.

Following the APWA guidelines, the number of mechanics recommended for our fleet is determined as follows:

<i>Total VEU's in Fleet</i>	<i>285.33</i>
<i>VEU's per mechanic</i>	<i>120</i>
<i>Total Staffing Recommended</i>	<i>2.37</i>

Currently we have one designated PW mechanic, with one PW maintenance worker assigned to help in the shop, where he has averaged 1342 hours annually, over the last 3 years, working out of class as a mechanic. Currently, with the additional PW maintenance worker assigned to the shop we have essentially removed a maintenance worker from day to day street maintenance activities. This person is still involved in snow plowing operations and occasional street sweeping, but the majority of his time is spent in equipment maintenance rather than in the field, compounding the need for this PW Maintenance Worker position

3. What is the total annual cost of the position (e.g., salary, taxes, benefits, equipment, etc.)?
With an April start date the 2016 salary with benefits would be \$49,039 (April to December) (Or \$64,853.00 if the position were filled January to December, which is not the plan.) Uniform allowance and cell phone would be an additional +/- \$900.00

Evaluation Criteria for Vacant and New Positions – Anoka Hennepin Drug Task Force (AHDTF) Drug Task Force Officer 2016

1. Is the position essential? *Yes. The police department and specifically drug enforcement are essential functions of the City. The police department is currently one of eleven agencies in Anoka County, and is one of four that does not have a dedicated officer to drug enforcement. This would be a new position adding one officer to the police department staff.*

2. Is the position critical?

Critical positions are positions that are, for example, one-position job classes or positions with duties that cannot be modified, reassigned or eliminated. Detailed responses to the following questions will be required in determining whether or not a position is “critical” to providing high-quality services to residents, business owners and/or employees:

- Explain how this position is key to achieving the strategic goals identified by the City Council. *This position is aligned with the strategic plan Imperative III: Smart, Citizen-Focused Government Continue the delivery of quality services to ensure the city will have safe and thriving neighborhoods and business districts, and a clean environment. Drug abuse and criminal activity related to the drug trade diminish the safety of our community and citizens. This position is important in transitioning from a reactive police response to drug crimes to proactive policing and drug enforcement in our community.*
- Can the duties be re-engineered or automated? Please explain. *The position of a police officer must be performed by someone who holds a State of Minnesota issued license. The majority of the duties an officer performs must be completed by a licensed officer, as per Minnesota State Statute.*
- Can the duties be reassigned temporarily or permanently? Please explain. *Yes, currently the Anoka Hennepin Drug Task Force conducts drug investigations within the city of Ramsey as their case load allows. Members on the Drug Task Force first priority is cases within their home agency jurisdiction. Member agencies conduct more investigations and take more enforcement action in their home agency jurisdiction than non-participating jurisdictions.*
- Can the position remain unfilled temporarily or permanently? Please explain. *Yes the position can remain unfilled, however the longer it*

remains unfilled, it will result in less enforcement pressure on drug activities in the city and associated criminal activity.

- Can the position be filled internally? *Yes. The position would be filled internally by an experienced Ramsey Police Officer, and a newly hired officer would need to replace that position.*
 - What is the impact (i.e., to residents, business owners, employees, and/or operations) if the position is not filled? *Drug enforcement in the city of Ramsey will continue to be reactionary versus proactive. Officers will continue to respond to calls for service from the public and make drug arrests as a result of those calls. Officers will also continue to make drug arrests as a result of traffic stops. However, there will be little specialized or targeted enforcement of drug crimes and intelligence gathering related to criminal drug enterprises.*
 - Can the service provided be reduced, eliminated, or contracted out? *Currently the Anoka Hennepin Drug Task Force is handling the drug related investigative cases within the city of Ramsey, as their case load allows.*
 - What is the budgetary impact if the position is not filled (e.g., additional overtime/compensatory time off costs)? *None.*
 - What are the circumstances that warrant the creation of this new position? *Due to the increase in drug related incidents within the city, the need exists to have our own member on the Drug Task Force. Work direction for the DTF officer can be guided by the Chief of Police and increase the quality of police services to Ramsey.*
3. What is the total annual cost of the position (e.g., salary, taxes, benefits, equipment, etc.)?
One entry level police officers salary, benefits, and uniforms; \$76,185.

2017

Evaluation Criteria for Vacant and New Positions -- Parks Maintenance Worker - 2017

1. Is the position essential?

Essential positions are those that provide core public health and safety services; emergency and disaster assistance; and preservation of the essential elements of the City's financial activities. *Park maintenance is essential to the overall appearance or perception of our city. Our 2014 Citizen survey gave high marks to our park department. 83% of the people in the survey have visited a city park and gave us high marks for their cleanliness. The real estate website Movoto also ranking our city #10 on their list of "Top 10 Best Minneapolis Suburbs for Young Couples" with special mention of our park system "Hike along the Mississippi River or enjoy a picnic together at well-maintained city parks like River Bend or Central Park."*

2. Is the position critical?

Critical positions are positions that are, for example, one-position job classes or positions with duties that cannot be modified, reassigned or eliminated. Detailed responses to the following questions will be required in determining whether or not a position is "critical" to providing high-quality services to residents, business owners and/or employees:

- Explain how this position is key to achieving the strategic goals identified by the City Council. *Under Strategic Imperative II: A Connected Community, the council and staff have listed the Strategic Initiative- "create a robust offering of recreational opportunities." The increase in recreational opportunities would bring additional park maintenance.*
- Can the duties be re-engineered or automated? Please explain. *No, park maintenance is primarily manual labor. Litter control, playground inspections, athletic field maintenance all require hands on contact by the maintenance staff.*
- Can the duties be reassigned temporarily or permanently? Please explain. *To some extent. During the summer, seasonal staff helps with field maintenance, litter control, and park mowing. With the economy improving we are having difficulty finding qualified applicants for our seasonal positions.*
- Can the position remain unfilled temporarily or permanently? Please explain. *I don't believe so, demand on our park system increases every year. Building rentals have gone up with the addition of the Elmcrest*

Park Building, we've added another playground at Elmcrest as well. The Lacrosse Association is growing and asking for more field space, we continue to expand our trail system, while the older sections have now reached a point in their life cycle where maintenance needs increase.

- *Can the position be filled internally? Possibly, but if it was filled internally by an employee currently working in a regular city position (not a paid-on-call firefighter or the like) the vacated position would need to be backfilled. What is the impact (i.e., to residents, business owners, employees, and/or operations) if the position is not filled? Thousands of people, both residents and nonresidents use our park system throughout the year. Youth athletics use our playing fields from May-mid November, the trail system is used year round. In the winter our outdoor skating facilities are again used by local youth athletic teams and young families. The city is home to several large tournaments throughout the summer, which have an impact of local businesses. If our fields and park facilities are not kept to a high standard these tournaments will move to another city.*
- *Can the service provided be reduced, eliminated, or contracted out? We do contract out some mowing on seasonal basis. This position would be available to serve the city on multiple tasks year round.*
- *What is the budgetary impact if the position is not filled (e.g., additional overtime/compensatory time off costs) There could be a possible increase in OT/Comp, but a more realistic cost increase would be in contracted services.*
- *What are the circumstances that warrant the creation of this new position? As mentioned throughout this new position evaluation, the demands on our park system and its maintenance are increasing. In 2016 we will be implementing a comprehensive trail maintenance program, which will require considerable prep work by the maintenance staff to ready the projects for the contractor. This program will be similar to our street maintenance program in that there will be projects under consideration for rehabilitation every summer. The Draw Concert Series continues to attract large numbers of residents into the amphitheater and the COR in general. Irrigation system repair/maintenance has turned into a full time maintenance activity, thus removing some of the flexibility in our staffing. The MRT will open our city to bicyclists from all over the state and will be a focal point for our trail system and will require additional maintenance, such as sweeping, mowing and litter control. This position is also the direct result of a job reclassification request in the parks department. Currently the Parks Supervisor/Asst Public Works Superintendent*

oversees full time park maintenance staff, while the Parks Lead person oversees the seasonal staff, 12-14 people in the summer and XXX rink attendants' and 4-5 temp plow drivers in the winter.

During this year's strategic planning session, under Strategic Imperative II 'A Connected Community', the council and staff developed strategic initiatives tasking the PW department with developing a comprehensive recreation program and also to work with the Community Development department to determine vision for future parks, trails and open space capital improvements. Under Strategic Imperative I: Financial Stability one of the strategic initiatives includes 'Leverage outside funding sources', though this task is not directly assigned to the PW department our Park Supervisor/Asst PW Superintendent has considerable back ground in this area and has been very successful in securing outside funding for various park projects. To meet the goals of the Strategic Plan I feel the Parks Supervisor/Asst. PW Superintendent should be allowed to focus on the long range/high priority projects. These projects would include , but not limited to, the completion of the MRT, continued engagement with the public on what a recreational program for residents of all ages would look like, and what effect that would have on our department and general fund budget. Other areas that will need significant time to complete will be the area surrounding Lake Ramsey and what type of recreational opportunities that will offer, securing the remaining funding for the Mississippi Skyway, the Trott Brook trail corridor and developing a possible public/private partnership for the development and construction of the Municipal Plaza. The Parks Supervisor/Asst. PW Superintendent also spends considerable time working with the Ramsey Foundation to ensure the continued success of the Draw Concert Series and the Farmers Market. With the Parks Supervisor/Asst. PW Superintendent focusing on long term/higher priority projects, the current Parks lead worker would be re-classified to Parks Supervisor and assume the responsibilities of coordinating the daily maintenance activities of the Park department. This would leave a void in the Parks Lead position, which presumably would be backfilled by a current Parks Maintenance worker, which would require a replacement maintenance worker.

3. What is the total annual cost of the position (e.g., salary, taxes, benefits, equipment, etc.)?
With an April 1st start date \$50,121.00. Uniforms and cell phone +/- \$900.00

Evaluation Criteria for Vacant and New Positions **PT Bldg. Maintenance - 2017**

1. Is the position essential?

Essential positions are those that provide core public health and safety services; emergency and disaster assistance; and preservation of the essential elements of the City's financial activities.

*While the position of **Part-Time Building Maintenance** is not essential in terms of the definition above, it is essential in the maintenance and repair of our public buildings and grounds. This position would assist our current building maintenance staff in the daily maintenance and repair of the following buildings: the Municipal Center, Police department, Fire stations 1 and 2, the Public Works offices, Central Park warming house, Park Center building, Municipal Parking ramp, grounds maintenance at the Municipal Center, the new Elmcrest Park building and 3 permanent rest room facilities located throughout the park system.*

2. Is the position critical?

Critical positions are positions that are, for example, one-position job classes or positions with duties that cannot be modified, reassigned or eliminated. Detailed responses to the following questions will be required in determining whether or not a position is "critical" to providing high-quality services to residents, business owners and/or employees:

- Explain how this position is key to achieving the strategic goals identified by the City Council.

Though building maintenance is not listed as a strategic goal for 2017, the City of Ramsey's investment in public structures is substantial. The investment in government buildings is approximately \$26,000,000. The Municipal Center represents the City of Ramsey to our residents and to anyone visiting our city. With the Anoka County License center located in our building, the municipal center is a direct representation of our city to outside visitors.

- Can the duties be re-engineered or automated? Please explain.

No, though many of the functions of the building systems are automated already, the duties of building maintenance include basic janitorial services, as well as grounds maintenance; those functions could not be automated or re-engineered.

- Can the duties be reassigned temporarily or permanently? Please explain.

The position cannot be permanently reassigned. To some degree, the public works department could fill in on a temporary basis during emergencies by helping out with the basic janitorial functions, opening or closing the building, etc. However, they are needed in the public works department to carry out the primary functions of their respective areas. As mentioned earlier, the Municipal Center uses highly automated computer controlled systems for most building functions, such as electrical, HVAC, and security. If another employee were to fill in on a regular basis, they would have to work alongside the full time staff for a period of time and be trained on numerous computer systems.

- Can the position remain unfilled temporarily or permanently? Please explain.

Possibly, simply stated, two full-time and one part-time employee is the bare minimum. With the Municipal Parking Ramp's increased use, also comes more maintenance responsibilities.

- Can the position be filled internally?

As this position is part time it could possibly be filled by someone currently working as seasonal staff or a paid on call fire fighter.

- What is the impact (i.e., to residents, business owners, employees, and/or operations) if the position is not filled?

The Municipal Center is used by many civic and business groups most nights during the week and weekends for meetings. We have always had staff available to help set up for meetings and answer any questions/problems that may arise

Can the service provided be reduced, eliminated, or contracted out?

If this service was reduced or eliminated, it would have a direct impact on building maintenance and after hour services provided to the public. Pricing on contracted services has shown to be not cost effective in the past.

- What is the budgetary impact if the position is not filled (e.g., additional overtime/compensatory time off costs) *Possibility of increased overtime for existing building maintenance staff.*

- What are the circumstances that warrant the creation of this new position?

In 2014 the city hosted 1118 meetings in our facilities, with that number estimated to increase to 1210 in 2016. With the new fire station #2 coming on line in 2016, there will be increased building maintenance compared to the old fire station #2. The new Elmcrest Park building also came online in the fall of 2014 increasing the demand for building maintenance. Trash pickup in and near the parking ramp also continues to demand more time, with the Residence at the COR at near capacity and the North Star Commuter Rail use increasing. .

3. What is the total annual cost of the position (e.g., salary, taxes, benefits, equipment, etc.)? *\$22,192.00, plus an estimated \$900.00 for cell phone and uniform allowance.*

Evaluation Criteria for Vacant and New Positions – PT Records Tech 2017

1. Is the position essential? *Yes. The police department is an essential function of the City. With the trend moving into more electronic report submission, digital statements and photographs, electronic citations, there has been an increase in work load. Officers are gathering significantly more data than in previous years and management of this data is essential for efficient operations. Support staff positions have not increased with the hiring of additional police officers.*

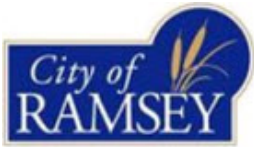
2. Is the position critical?

Critical positions are positions that are, for example, one-position job classes or positions with duties that cannot be modified, reassigned or eliminated. Detailed responses to the following questions will be required in determining whether or not a position is “critical” to providing high-quality services to residents, business owners and/or employees:

- Explain how this position is key to achieving the strategic goals identified by the City Council. *As part of the City's strategic plan and three deep training, this position would ensure effective continued support to community members requests for data or police reports. This also ensures coverage due to FMLA leave, sick leave, and vacation leave.*
- Can the duties be re-engineered or automated? Please explain. *No, there must be personal contact with Ramsey residents to ensure proper information is provided, and to ensure that confidential or private information is not disseminated.*
- Can the duties be reassigned temporarily or permanently? Please explain. *Yes, the police department is currently operating below staffing levels and are utilizing officers and community service officers to cover the record technician duties as to prevent overtime. This however, has taken away from other duties and responsibilities in the police department. In the very short term, the duties of this position have been temporarily reassigned to the Police Department Office Supervisor along with a Police Captain providing some customer service at the counter and over the phone. The duties cannot be permanently reassigned. Additionally, the amount of software training and certifications required to fill this position is not conducive of temporary employees filling the vacancy.*
- Can the position remain unfilled temporarily or permanently? Please explain. *The position cannot remain unfilled, as there are state and federal*

reporting requirements that the police department is obligated to provide. Without adequate staffing the city could be subject to sanctions by state and federal regulatory agencies for non-compliance.

- *Can the position be filled internally? Possibly, the required certifications for this position can only come from someone currently working in a law enforcement agency; staff is not aware of current employees working for another agency (firefighters, reserve officers, active seasonal workers, etc.). However, an internal recruitment will be conducted for five days.*
 - *What is the impact (i.e., to residents, business owners, employees, and/or operations) if the position is not filled? Police reports are made available for insurance purposes when there is a car accident or another type of loss. Without adequate staffing, there would be delays in providing this information to our residents.*
 - *Can the service provided be reduced, eliminated, or contracted out? This service cannot be reduced, eliminated or contracted out.*
 - *What is the budgetary impact if the position is not filled (e.g., additional overtime/compensatory time off costs)? Could require the paying of overtime to the current records staff.*
 - *What are the circumstances that warrant the creation of this new position? Evidence requests from attorneys for squad video, business registrations, transcriptions increasing for domestic assaults, court trial preparation, assisting police department investigators with case submissions.*
3. *What is the total annual cost of the position (e.g., salary, taxes, benefits, equipment, etc.)? Salary/hourly rate, limited benefits dependent on number of hours, and limited uniform \$23,019.*



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Work Session

3.1.

Meeting Date: 08/25/2015

By: Jo Thieling, Administrative Services

Information

Title:

Review Future Topics/Calendar

Purpose/Background:

Attached is the current list of future topics for work session discussion. Items are drawn from Council requests at meetings, or are related to topics that have been identified in the City's strategic plan. Dates will be assigned in the future.

Recommendation:

N/A

Action:

For Council review - no formal action necessary.

Attachments

Future Topics

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 08/20/2015

Reviewed By

Kurt Ulrich

Date

08/20/2015 11:48 AM

Started On: 08/20/2015 11:12 AM

City Council Future Topics – Work Session
(Draft)

Date	Topic for Discussion – Council Action
September	Towing Contract Discussion (<i>Katers</i>)
Date	Topic for Discussion – Regulatory
Future	Review Formal Communications Plan (<i>Brama</i>)
Future	Commercial Signage Standards and Community Sign Plan(<i>Gladhill</i>)
Future	Discuss Potential Update to Property Maintenance Code (Maintenance of Buildings and Structures) (<i>Gladhill</i>)
Future	Rental Licensing (<i>Gladhill</i>)
Future	Review Comprehensive Plan for Long-Term Water Supply (<i>Westby</i>)
Date	Topic for Discussion – Policy
Future	Public Facilities Naming Policy (<i>Riverblood</i>)
Future	Trail Maintenance Policy (<i>Westby</i>)
Future	Stormwater Pond Maintenance Policy (<i>Westby</i>)
Future	Grading Permit Policy (<i>Westby</i>)
Future	Discuss Amending City Fund Ordinance (<i>Lund</i>)
Future	Policy for City Advertising – sign – website . . . (<i>Ulrich</i>)
Future	Social Media/Facebook Policy (<i>Ulrich/Wenberg</i>)
October/November	Review Program for Citizen Recognition and Identify Opportunities for Community Volunteer Work (<i>Ulrich</i>)
Date	Topic for Discussion – Planning and Budget
September 8	Discuss 2016 Budget (<i>Lund</i>)
Future	Meeting with ARAA to Discuss CIP Requests as it relates to Parks (<i>Riverblood</i>)
Date	Topic for Discussion – Information
Future	Review Safety Procedures for Council Chambers (<i>Katers/Kapler</i>)
Future	New Squad Camera Review/Demo (<i>Katers</i>)