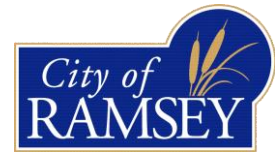


City of Ramsey
7550 Sunwood Drive NW
Ramsey MN 55303



REQUEST FOR PROPOSALS

ELMCREST PARK PLAYGROUND



Dear Landscape Architect and Playground Professional,

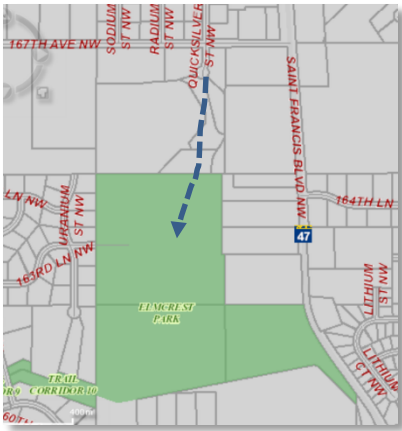
The City of Ramsey invites you to submit a proposal for new playground equipment and associated site design for 2-5 year and 5-12 year old children to be constructed following the recently completed community park building at Elmcrest Park. This includes certain landscape design features, together with installation. All work proposed shall be considered 'turn-key'. Below is a map showing the park location and the location of the proposed playground within the site. It is strongly advised that interested persons arrange to visit the site, perform spatial measurements and fully acquaint themselves with the site, the overall park layout, and user groups.

The deadline to submit your conceptual design plan proposal for playground equipment at Elmcrest Park is 4 PM May 6th, 2015, delivered or mailed to the Ramsey Municipal Center, 7550 Sunwood Drive NW. Proposals shall be limited to one bound copy of proposal including an itemized listing of all materials and cost; schematic or plan-view of equipment layout to include fall zone limits; warranty information and any other information, images or descriptions proposers would like considered. Please limit large scale 3D images or representations to a single 24x36 board.

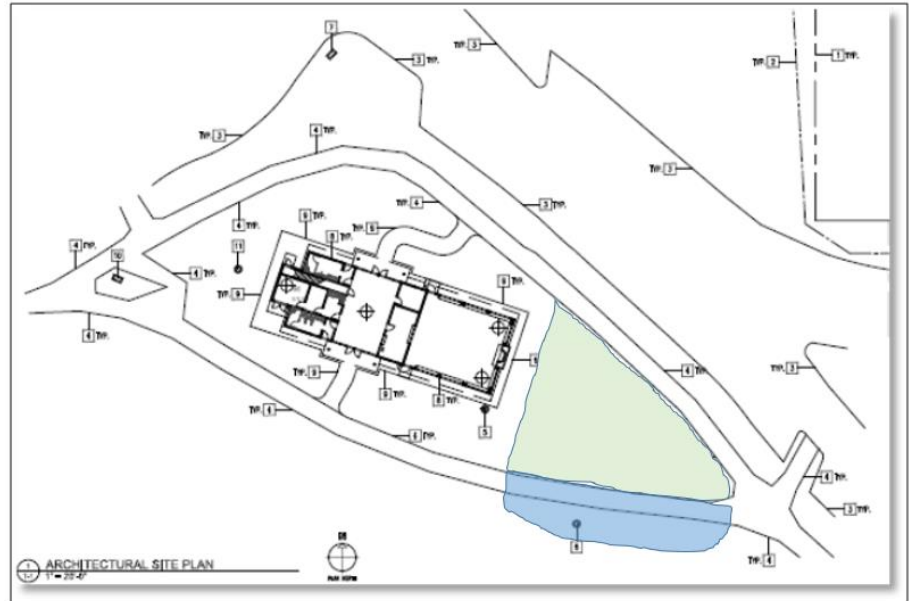
An electronic copy of all materials is requested in PDF format and should be submitted to; mrivernblood@ci.ramsey.mn.us All timely submitted, and complete proposals will be reviewed by the Parks Commission at 6:30 PM on Thursday, May 14th, 2015. Neither a presentation, nor attendance at

this meeting is required – rather, **the written proposal with images and cost detail should stand-on-its-own**. It is anticipated that the Commission will make an effective recommendation to City Council for the meeting on May 26th, 2015.

The winning design of play equipment with border and resilient surfacing should be made available as soon as possible. Specify within your proposal both the anticipated installation date, and also the latest install date for the play equipment portion of the project. Specify also if certain landscape elements or seating will not be relatively concurrent with the play structure.



Location map for 16303 Quicksilver Street.



The above site map depicts the desired/primary area for the play equipment in green. An area shown (approximately) in blue may be used in addition to the 'green' area – costs associated with relocating the 8' foot bituminous trail are **not** intended to be included within the \$90,000 proposal. (In the above scenario, the City would remove and replace the necessary trail section, in close coordination with the contractor.)

DESIGN INTENT FOR THE PLAY EQUIPMENT AND SUBMITTAL:

It is suggested that submitted designs incorporate either an overt, or a subtle farm theme to be considered for the award of this project. Alternatively, a non-farmed theme proposal is acceptable as well. Each 'team' of Landscape Architect and Playground Vender (hereafter referred to as 'vendor') may submit two separate proposals if desired, but no more than two.

If choosing to submit two, separate proposals, each must be complete and distinct; e.g. listing alternates, or a 'menu' of different play items is not acceptable and a proposal having variables of any nature will not be considered by the city.

Design challenge is to provide as much play value as possible while providing imaginative, and creative theming (this may include landscape elements). Vendor's design should be complimentary to the surrounding environment, including existing park building and open spaces. An emphasis upon dynamic play events promoting challenge, agility and coordination is encouraged for the 5-12 age group and events and activities encouraging cognitive and imaginative play for the 2-5 age group are requested. Provide as much unique activity for each age group as possible, limiting duplication of activity. Emphasis for allocation of design budget should weight towards ages 5-12. Proposals should include a narrative no longer than one page, detailing how the proposal meets or exceeds these design expectations. A CAD file of the coordinates for the path and adjoining elevations is available upon request.

SPECIFICATIONS FOR ELMCREST PARK PLAYGROUND EQUIPMENT:

1. Total project costs (including landscape and site improvements) should not exceed \$90,000, which will include the purchase of equipment, resilient surfacing materials (Engineered Wood Fiber to a compacted depth of 12"), surfacing containment border/seat wall/curb, shipping costs and professional installation. For purposes of bidding this project, please provide a separate quote for equipment, freight and materials and a separate quote for the installation portion of the project. (Municipal units of government are exempt from Minnesota Sales Tax.) Proposals that exceed \$90,000 will not be considered by the city.
2. Appropriate drainage of the resilient surfacing area should be addressed in some manner. Other areas of the site and landscape drainage shall be surface drainage.
3. Provide separate play structures and/or apparatus for ages 2-5 and 5-12 year old children.
4. Provide a single stand-alone sign providing required safety information **if required** by Consumer Product Safety Commission guidelines, or your company (specify).
5. Provide a copy of warranty information for all proposed equipment and a statement from the manufacturer that all equipment proposed meets ASTM and CPSC standards and guidelines.
6. All posts and all climbers, and static fabrications shall be powder coated metal and all decks shall be vinyl coated steel. Posts shall be a minimum of 5" diameter for 5-12 and minimum of 3.5" diameter for 2-5. Posts may be either aluminum or steel. All hand rails, loops and graspable rails shall be powder coated steel.
7. Play equipment design proposal must meet all applicable ADAAG requirements for public playgrounds and a statement from the manufacturer stating compliance for the specific design proposed is required.

8. If utilized, roofs must provide practical shade and/or be integral to the farm theme. Materials proposed other than metal, must be suitable for and have demonstrated durability for use in commercial playgrounds. Concrete, GFRC or other resin based materials may be used. Please provide specific warranty information for any such materials proposed.
9. The vendor shall specify, supply and install the playground border/container. Additionally, show the required dimensions and clearances for the proposed design. Maximum area available is shown above in the green + blue areas (generally). A CAD file with coordinates for the area is available upon request. A full size, scalable site plan showing all required dimensions should be included in the proposal submitted.
10. Care shall be taken by the vendor/installer not to damage or otherwise disturb areas beyond the site he/she shall be physically working in. Additionally, during any construction, and after those hours, the vendor shall make reasonable accommodations to keep the site safe for the general public.
11. Selection criteria will be based upon number, variety and quality of events provided in the overall design which meet the design expectations for play value and best integrate any theme within the budget limit. The selection of the winning proposal will be based on the holistic proposal, not just the playground. It is the responsibility of the vendor to provide narrative and/or other information to fully support the proposal.
12. Provide at least one bay of swings, 1 tot seat and one Accessible molded seat. *If* it will work within the available site, an additional bay of swings at a height of 8 feet with two strap seats is desired.

NOTE: There are no minimum equipment components required other than those which may be listed above. Vendors are encouraged to provide as much overall play value, challenge, creativity and variety of play as possible.

SPECIFICATIONS FOR ELMCREST PARK SITE AND LANDSCAPE IMPROVEMENTS:

1. Provide diagrammatic examples of flow or circulation paths within the playground, and around the playground. Demonstrate that the older aged kids have no need to run through the younger aged kids play equipment, and vice versa.
2. Provide seating around the playground for parents or guardians, in an area that is convenient, and allows for clear views of the playground. Seating, or seat walls may also be used to reduce

non-playground users from 'cutting' through the site, and for the containment border for the resilient surfacing.

3. Sodded and landscaped areas around the community building will be irrigated by the city in consideration with the landscape treatments accepted within the vendor's proposal. (Irrigation by the City is separate from the \$90,000 not-to-exceed budget.)
4. The landscape proposed shall include a few or more deciduous trees, and no coniferous. Foundation plantings or other landscape areas may contain any shrub material, but no barberry or spirea. Landscaping, beds or landscape accents shall use appropriately zoned perennial plant material – annuals are not acceptable.
5. Nowhere should rock 'mulch' be used. The City reserves the right to discuss alternatives in landscape plant material or design modifications to those proposed by the vendor.

SUBMITTALS:

1. One bound proposal to include separate bid prices for equipment and installation; design narrative, materials list with list prices for each element, design layout, illustrations and related supporting documents including warranty(s), compliance letters (ASTM, CPSC and ADAAG) etc.
2. Full size (24" x 36" max. preferred) color rendering of the design proposed mounted on foam board. Models of the playstructure may be submitted if desired by the vendor, but are not required.
3. Full size plan sheet showing dimensions and equipment layout w/required safety zone limits.
4. Additional full size plan sheet showing landscape proposed (if this cannot be adequately represented with playground plan sheet).
5. Electronic copy in PDF form of bound proposal is requested within the same business day of the 'hard-copy'. This is in addition to the paper copy mailed or delivered to the City of Ramsey.

Proposals should be addressed to: Mark Riverblood, Parks & Asst. Public Works Superintendent at the address at the top of this RFP. **Good luck crafting your winning design!**

Yours in Public Service,

