

## **CITY OF RAMSEY STEERING COMMITTEE STRUCTURE FOR: 2040 COMPREHENSIVE PLAN UPDATE**

**PURPOSE:** To ensure that the City develops an appropriate Work Plan for the 2040 Comprehensive Plan Update, the intent of this document is discuss a structure for a potential steering committee to assist the City in establishing the structure and process for the Update to ensure an effective, efficient, and quality process.

**This has not been seen by the Planning Commission nor the City Council.**

Membership:

- (1) City Councilmember
- (1) Charter Commission Member
- (1) Planning Commissioner
- (1) Economic Development Authority (EDA) Member
- (1) Environmental Policy Board (EPB) Member
- (1) Parks and Recreation Commission Member
- (4) Citizen Member

Total Membership = 10

Public as a whole is invited to attend any session and provide input and ideas.

### **Primary Focus**

The primary focus of the group is to establish a framework and preliminary work plan for the completion of the Update.

### **Time Commitment**

The group is anticipated to meet once every two (2) months through the end of 2015. At that point, the group will provide oversight, guidance, and check-in throughout the plan development process.

The Update process will begin in Fall of 2015. The Update must be adopted by the City Council and Metropolitan Council by December 31, 2018. The City remains committed to the community's desire citizen engagement structure and meeting the statutory deadlines of the Update, creating a Work Plan today to be in place when the Update process officially begins is a critical component to its success.