

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, December 13, 2016, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Members Absent: Councilmember John LeTourneau

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Human Resources Manager Colleen Lasher
Community Development Director Timothy Gladhill

1. CALL TO ORDER

Mayor Strommen called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discussion Regarding the 2017-2018 Union Contract Negotiations for LELS-Patrol and LELS-Sergeants (Portions May be Closed to the Public)

Human Resources Manager Lasher stated that the Council will go into closed session to discuss the contract negotiations.

Motion by Councilmember Johns, seconded by Councilmember Kuzma, to adjourn the meeting to Closed Session at 5:32 p.m.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, Kuzma, Riley, Shryock, and Williams. Voting No: None. Absent: Councilmember LeTourneau.

The meeting returned to open session at 5:41 p.m.

2.02: Discussion Regarding the Annual Performance Review of the City Administrator, an Individual Who is Subject to the City Council's Authority (May be Closed to the Public)

Human Resources Manager noted that the Council will be going into Closed Session to discuss the annual performance review of the City Administrator, noting that a new performance review tool was used this year.

Councilmember Kuzma stated that he filled out his information but was not thrilled with the response he was getting as it seemed that his answers were not going through.

Mayor Strommen noted that solves the mystery of why there were six out of seven Councilmembers responding.

Councilmember Riley stated that he did not care for the new tool, specifically stating that it did not ask the questions that he wanted to answer.

Mayor Strommen asked how this tool compares to the Survey Monkey tool used in the past.

Councilmember Riley stated that he favors the Survey Monkey questions.

Councilmember Shryock agreed that she preferred the questions asked through the Survey Monkey tool.

Councilmember Riley stated that the new tool focused on behavioral speak.

Councilmember Johns stated that this tool seemed easier and quicker to submit.

Mayor Strommen agreed that this tool was easier for her to get through compared to the Survey Monkey tool. She stated that it was much easier for staff to compile the results through the new tool.

Councilmember Johns asked if there is flexibility to tailor the questions.

Human Resources Manager Lasher stated that it is her interpretation that this is a canned product but noted that there may be an opportunity to provide more input.

City Administrator Ulrich stated that there is most likely another tool out there that could be used.

Mayor Strommen asked staff to research other possible tools that could be used in the future.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to adjourn the meeting to Closed Session at 5:48 p.m.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Johns, Riley, Shryock, and Williams. Voting No: None. Absent: Councilmember LeTourneau.

The meeting returned to open session at 6:30 p.m.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:35 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.