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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, January 10, 2017, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Members Absent: Councilmember John LeTourneau

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Matt Kohner
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
City Clerk Jo Ann Thieling
City Engineer Bruce Westby
City Planner Chris Anderson
Asst. City Administrator/Economic Development Manager Patrick Brama
City Attorney Joe Langel

1. CALL TO ORDER

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

2. PRESENTATION

2.01: Swearing in Ceremony for Mayor Strommen, Councilmember Mark Kuma, Councilmember John LeTourneau and Councilmember Chris Riley

Mayor Strommen noted that Councilmember LeTourneau was not able to attend the meeting tonight but has been sworn in and will be ready to serve.

Attorney Langel administered the Oath of Office to Mayor Sarah Strommen.

Attorney Langel administered the Oath of Office to Councilmember Chris Riley.

Attorney Langel administered the Oath of Office to Councilmember Mark Kuzma.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Johns, seconded by Councilmember Shryock, to approve the following items on the Consent Agenda:

- 4.01: Receive November 2016 Financial Reports – General Fund and Enterprise Funds
- 4.02: Receive Cash Investments for Period Ending December 31, 2016
- 4.03: Receive 2016 Building Division Month End Reports: January – December
- 4.04: Note the Following Boards and Commissions Meeting Minutes:
 - 1) Economic Development Authority Meeting Minutes dated November 3, 2016
 - 2) Planning Commission Meeting Minutes dated November 3, 2016
 - 3) Environmental Policy Board Meeting Minutes dated November 21, 2016
- 4.05: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated December 13, 2016
 - 2) City Council Regular dated December 13, 2016
- 4.06: Approve Licenses: (*some are contingent upon receiving proper paperwork*)

Ace Solid Waste

6601 McKinley Street NW/Garbage

Republic Services

8661 Rendova Street NE, Circle Pines/Garbage

Aspen Waste System, Inc.

2951 Weeks Avenue SE, Minneapolis/Garbage

LePage and Sons

23602 University Avenue NW, Bethel/Garbage

Randy's Sanitation, Inc.

P.O. Box 169, Delano/Garbage

Walters Recycling and Refuse

2830 101st Avenue NE, Blaine/Garbage

Waste Management of Minnesota, Inc.

10050 Naples Street NW, Blaine/Garbage

Coborn's, Incorporated dba Coborn's Liquor

78850 Sunwood Drive NW/Tobacco

Coborn's Incorporated dba Coborn's

7900 Sunwood Drive NW/Tobacco

Rademacher Companies Inc. dba Bill's Superette

15299 St. Francis Boulevard NW/Tobacco

Casey's Retail Company dba Casey's General Store #1988

14131 Sunfish Lake Boulevard NW/Tobacco

Casey's Retail Company dba Casey's General Store #3460

7222 Sunwood Drive NW/Tobacco

Northern Tier Retail, LLC dba SuperAmerica #4508
14000 St. Francis Boulevard NW/Tobacco
Holiday StationStore #395
14075 Ramsey Boulevard NW/Tobacco
Holiday StationStore #323
14350 Xkimo Street NW/Tobacco
Yayin Gadol, LLC dba Rum River Liquors
14107 St. Francis Boulevard NW/Tobacco
Atlantic Cargo Company, Inc. dba Fairway Liquors
5900 167th Avenue NW/Tobacco
Ramsey #1 Smoke Shop Inc. dba Ramsey Smoke Shop
14050 St. Francis Boulevard NW, Suite E/Tobacco
Ramsey Market, Inc.
14911 Ramsey Boulevard NW/Tobacco
Links at Northfork GC, LLC dba The Links at Northfork
9333 Alpine Drive NW/Tobacco
Templer Group Inc. dba Jr's Outpost
6141 Highway 10 NW/Tobacco
E-CIG Warehouse Inc. dba E-CIG Warehouse
6111 Highway 10 NW, #500/Tobacco
Ohm Premium Vaping LLC dba Ohm Premier Vaping
7876 Sunwood Drive NW/Tobacco
Oasis Massage LLC
14037 St. Francis Boulevard NW/Therapeutic Massage Establishment
Xiao Ying Qiu – Therapist at Oasis Massage, 14037 St. Francis Boulevard
9765 101st Avenue N, Maple Grove/Therapeutic Massage Therapist
Northern Starz Theatre Company
5300 Alpine Drive NW/Temporary On-Sale Liquor License – Wine
Ramsey Pawn, LLC dba Twin Cities Pawn
6650 Highway 10 NW/Pawnbroker
Curbside Waste Inc
5232 Hanson Court N, Crystal/Garbage
Conchita Bodyworkz
15042 Limonite Street NW/Therapeutic Massage Establishment
Catherine Rosenberg
15042 Limonite Street NW/Therapeutic Massage Therapist
Rebecca Rudenick
6906 Oliver Avenue NE to work at Conchita Bodyworkz/Therapeutic Massage Therapist
Pure Reflexology and Massage
7850 Riverdale Drive NW/Therapeutic Massage Establishment
Nichole Roy
7850 Riverdale Drive NW/Therapeutic Massage Therapist
Trinity Massage Therapy
7533 Sunwood Drive NW, #212/Therapeutic Massage Establishment
Trinity Massage Therapy – Krista Havlik
7533 Sunwood Drive NW, #212/Therapeutic Massage Therapist

- 4.07: Approve Second Amendment to Purchase Agreement with Lifestyle Properties for 3 Acres of Residential Land Located in The COR
- 4.08: Adopt Resolution #17-01-011 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 8, 2016 through December 30, 2016
- 4.09: Adopt Resolution #17-01-012 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 31, 2016 through January 4, 2017
- 4.10: Adopt Resolution #17-01-002 Approving the City of Ramsey's Budget Calendar
- 4.11: Adopt Resolution #17-01-001 for 2017 Council Organization; Resolution #17-01-003 Designating Financial Institutions as Official Depositories of City Funds for 2017; Resolution #17-01-005 Designating Bank of the West as Official Financial Institution for the City of Ramsey Banking Services for 2017; and Resolution #17-01-004 Authorizing Signatures for Financial Transactions
- 4.12: Adopt Resolution #17-01-010 Adopting 2017 Enterprise Fund Budgets
- 4.13: Adopt Resolution #17-01-007 Approving Partial Payment to Park Construction Company for IP #16-54 Mississippi River Trail Phase III
- 4.14: Adopt Resolution #17-01-018 to Accept the City Administrator's Annual Performance Evaluation and Professional Development Plan
- 4.15: Adopt Resolution #17-01-019 to Hire Paid On-Call Firefighters

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, Shryock, Kuzma, Riley, and Williams. Voting No: None. Absent: Councilmember LeTourneau.

5. APPROVE AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Johns, Riley, Shryock, and Williams. Voting No: None. Absent: Councilmember LeTourneau.

6. PUBLIC HEARING

6.01: Public Hearing to Consider Adoption of Resolution #17-01-006 Adopting the City of Ramsey's 2017-2026 Capital Improvement Plan (CIP)

Presentation

Finance Director Lund reviewed the staff report and recommendation to adopt the 2017-2026 Capital Improvement Plan, noting that this is a planning and forecasting tool and not actual, committed projects and expenditures

Public Hearing

Mayor Strommen called the public hearing to order at 7:10 p.m.

Citizen Input

There was none.

Motion by Councilmember Shryock, seconded by Councilmember Kuzma, to close the public hearing.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, Kuzma, Johns, Riley, and Williams. Voting No: None. Absent: Councilmember LeTourneau.

The public hearing was closed at 7:10 p.m.

Council Business

Councilmember Kuzma stated that during the worksession, the Council reviews the information in detail and has extended the CIP to ten years to provide a longer-term plan.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to Adopt Resolution #17-01-006 Adopting the 2017-2026 Capital Improvement Plan (CIP).

Further discussion: Mayor Strommen stated that when she began here it felt like they were simply checking the box on the CIP and feels that has changed in her time with the Council. She stated that staff and the Council have done a great job to turn this into a great planning document and the tool that it is.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Johns, Riley, Shryock, and Williams. Voting No: None. Absent: Councilmember LeTourneau.

7. COUNCIL BUSINESS

7.01: Consider Adopting Resolution #17-01-020 Granting Interim Use Permit for Gravel Parking Lot Expansion at 7575 Highway 10 NW; Case of M & G Trailers (Project No. 16-117)

City Planner Anderson reviewed the staff report and recommendation of staff and the Planning Commission to approve the Interim Use Permit contingent upon amendments as outlined in the Staff Review Letter, with a sunset clause that will expire the permit upon acquisition or if the parcel is determined not to be needed for public purpose in the future.

Councilmember Kuzma stated that if this parcel is no longer needed for the highway expansion and the permit expires would the applicant then need to come back with a request to pave the area.

City Planner Anderson confirmed that the permit would expire at that time and the applicant would either need to vacate that use or bring back a request to improve that area to allow for the activity under City Code.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #17-01-020 Approving the Issuance of an Interim Use Permit to Utilize an Alternative Surface Material for Expansion of Outdoor Sales/Display Area, and Declaring the Terms of Same, contingent upon meeting the conditions in the Staff Review Letter and obtaining an amended lease with the City.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Kuzma, Johns, Shryock, and Williams. Voting No: None. Absent: Councilmember LeTourneau.

7.02: Consider Approving Amendment to Lease Agreement with M & G Trailer Sales for Use of City Owned Land Located at 7443 Highway 10

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation to approve the amended lease agreement, subject to review and final amendments by the City Attorney.

Councilmember Williams stated that the IUP was approved in the previous case and one of the items discussed was that language be included that if the land is not needed for the Highway 10 expansion, the IUP would expire. She stated that she did not see that language included in the lease agreement.

Asst. City Administrator/Economic Development Manager Brama stated that within the motion tonight is a clause, subject to final review and amendments by the City Attorney, and noted that an additional statement could be added to assuage that concern.

Councilmember Williams stated that if the parcel was not needed for the highway expansion, and the IUP expires, the tenant would not be in compliance with the zoning code. She stated that it is her belief that all tenants along Highway 10 should be compliant with all the elements of the zoning code.

Motion by Councilmember Williams, seconded by Councilmember Kuzma, to approve the Amendment to the existing Lease Agreement with M & G Trailer Sales for use of City owned land located at 7443 Highway 10; subject to final review and amendments by the City Attorney.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Williams, Kuzma, Johns, Riley, and Shryock. Voting No: None. Absent: Councilmember LeTourneau.

7.03: Consider Adopting Ordinance #17-01 Amending Sign Standards for the Employment Districts to Allow a Second Ground Sign on Parcels with Multiple Road Frontages

City Planner Anderson reviewed the staff report and recommendation of staff and the Planning Commission to adopt Ordinance #17-01 amending the sign regulations for the Employment Districts to allow a second permanent ground sign on parcels with multiple road frontages. He stated that there does not appear to be any compelling reason to have more restrictive standards

for the number of allowable ground signs in the Employment Districts than the Business Districts. He noted that the Zoning Code should not be a barrier for those businesses with multiple frontages that desire to have a second ground sign in the Employment Districts.

Motion by Councilmember Shryock, seconded by Councilmember Johns, to waive the City Charter requirement that the ordinance be read aloud and Adopt Ordinance #17-01 Amending Article II, Division 8 (Signs), Section 117-520 (E-1 and E-2 Employment Districts) of the Ramsey City Code.

A roll call vote was performed by the Recording Secretary:

| | |
|--------------------------|--------|
| Councilmember Riley | aye |
| Councilmember Shryock | aye |
| Councilmember Williams | aye |
| Councilmember LeTourneau | absent |
| Councilmember Johns | aye |
| Councilmember Kuzma | aye |
| Mayor Strommen | aye |

Motion carried.

7.04: Consider Adopting Resolution #17-01-016 Ordering Feasibility Report for Improvement Project #17-02, Rivers Bend Street Reconstruction

City Engineer Westby reviewed the staff report and recommendation to adopt the resolution to allow the project to be constructed as part of the 2017 Street Maintenance Program, and allow for the use of special assessments to pay for a portion of the project costs per the applicable provisions of the City Charter, the City's Special Assessment Policy, and Minnesota Statute Chapter 429.

Mayor Strommen stated that this is twice that the City has encountered pavement thickness less than expected and asked if staff believes that this is a wider spread issue or tied to construction that happened to a specific time period or contractor.

City Engineer Westby replied that staff does not have an indication of which streets this might be confined to in the City. He stated that in the past they asked for the Council's authorization to use the remaining funds available from the sealcoating line item, after the sealcoating has been completed, in order to do pavement coring and soil borings in certain areas known to have bad soils that are included in upcoming road projects. He noted that staff will again ask for that authorization this year in order to continue that research as they have not yet found a common denominator.

Councilmember Kuzma asked if staff would be able to mill a little less roadway and then add more bituminous material throughout the mill and overlay project.

City Engineer Westby explained the standard method the City often uses for mill and overlay projects. He explained that mill and overlays are done to add structural capacity to the roadway and typically mill two inches. He stated that if an additional half inch is left and only 1.5 inches is milled, you are still leaving structurally damaged material and it will most likely break up during the milling process, therefore it would not be helpful.

Councilmember Riley stated that as a Councilmember and resident he is frustrated that this was done incorrectly in the past and the residents are stuck footing the bill for the corrections. He wanted to ensure that the City is following the correct process during the projects being completed to ensure that this does not happen again.

City Engineer Westby stated that he is confident that the road projects completed are being inspected and are being monitoring. He stated that pavement coring could be completed on the City projects, as they do with development projects, to ensure the correct process and result was followed. He noted that staff does monitor the construction throughout the process and therefore there should be very little variation on the projects that have been done in recent years.

Mayor Strommen agreed that there is frustration with the situation the City is in but acknowledged that this is the situation and the only thing they can do is to make certain that the correct steps are followed now to ensure that this does not happen again.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to Adopt Resolution #17-01-016 Ordering Preparation of Feasibility Report for Improvement Project #17-02; Rivers Bend Street Reconstructions.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Johns, Riley, Shryock, and Williams. Voting No: None. Absent: Councilmember LeTourneau.

7.05: Consider Adopting Resolution #17-01-017 Authorizing the Joint and Cooperative Agreement for the Formation and Administration of the Anoka-Hennepin Narcotics and Violent Crimes Task Force

Police Chief Katers reviewed the staff report and recommendation to adopt the resolution authorizing the Joint and Cooperative Agreement and the formation and administration of the Anoka-Hennepin Narcotics and Violent Crimes Task Force.

Councilmember Kuzma stated that he is excited that the City will be able to be a part of this Task Force. He believed that the additional resources the Task Force will bring to the City will have a positive effect.

Motion by Councilmember Kuzma, seconded by Councilmember Shryock, to Adopt Resolution #17-01-017 Authorizing the Joint and Cooperative Agreement for the Formation and Administration of the Anoka-Hennepin Narcotics and Violent Crimes Task Force.

Further discussion: Councilmember Shryock stated that Councilmember Kuzma has been a supporter of adding this position for some time but she did not necessarily share that opinion.

She stated that after hearing a presentation from the Anoka County Sherriff regarding the strength and availability of drugs in the area she changed her position and is excited for this new position.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Shryock, Johns, Riley, and Williams. Voting No: None. Absent: Councilmember LeTourneau.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich stated that the City is recruiting for the vacant positions on City Boards and Commissions and welcomed interested applicants to apply. He noted that there are currently two openings on the Charter Commission, which are appointed by the Tenth Judicial District, but noted that interested residents can apply with assistance from the City Clerk or through the Tenth Judicial District. He announced upcoming meetings and events. He advised of a meeting he, Councilmember Shryock, and City consultant Elwyn Tinklenberg attended for the Anoka County Highway 10 Working Group the previous week. He noted that the City of Anoka did receive \$7,000,000 in grant funds for the Fair oak intersection but stated that the project will have a total cost of over \$30,000,000. He stated that it is a positive note that yet another intersection could be eliminated from Highway 10, in addition to Armstrong which was eliminated the previous year.

Mayor Strommen provided an update regarding the City Administrator's annual performance review, which was held via closed discussion in December. She noted that the Council is required to summarize the conclusion of the closed session meeting and reported that City Administrator Ulrich's performance continues to exceed expectations and thanked City Administrator Ulrich for his service to the City. Mayor Strommen reported that each year the third graders at Ramsey Elementary write letters to the City to express a concern they may have in their neighborhood or the city at large. She read a few of the letters aloud. She stated that the kids are great as they not only identify a problem but also provide a solution. She encouraged residents to slow down when driving through neighborhoods as many of the letters shared that theme.

Councilmember Kuzma stated that this past weekend a neighboring city had a problem with their water that was caused by a software glitch. He stated that while Ramsey uses that same software, there are redundancies built into the system to ensure that should not happen in Ramsey.

Councilmember Riley noted that at the last meeting, Peter the pig was discussed and was prominently featured in the *StarTribune*.

9. ADJOURNMENT

Motion by Councilmember Johns, seconded by Councilmember Kuzma, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:56 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.