

### **5.03: Consider Draft 2017-2018 Work Plan**

City Planner Anderson presented the staff report. He stated that the purpose of this case is to consider the Draft 2017-2018 Work Plan for the Environmental Policy Board. He stated that the EPB had identified four elements in February for inclusion in a Work Plan and those items were presented to the City Council at a joint meeting in February. He stated that the Draft Work Plan has been formatted to mirror that of the City Council's Strategic Plan as well as the Work Plan of the Planning Commission.

Board Member Valentine stated that City Planner Anderson did a great job compiling the information.

Chairperson Stodola stated that he also likes this format for the Work Plan.

City Planner Anderson stated that this is the template used by the City Council.

City Councilmember LeTourneau stated that the previous year the Board created the Statement of Purpose and thought the development of the Work Plan was a great logical next step. He noted the staff time that is shown and asked if this list of items might be too big of a commitment for staff to accomplish in the next year.

City Planner Anderson noted that there are members of staff that could work on the items on the list and advised that there may also be interns coming on board soon that could assist with some of the items. He stated that this Work Plan is designed for 2017 and 2018 and rather than remove items, he would prefer for the Board to prioritize the items on the Work Plan. He noted that the items on the Work Plan are not in any particular order and therefore could be prioritized.

Chairperson Stodola asked if the Work Plan could be for the next two years, noting that some items would be ongoing.

City Planner Anderson noted that the Work Plan can be designed for multiple years. He stated that the City Council works off a three-year Strategic Plan and the Planning Commission recently developed a three-year Work Plan. He recognized that there are challenges with the limited number of times a Board or Commission meets and the regular business items the groups must also consider.

Board Member Anderson commented that the items on the Work Plan do not appear to be things that can be accomplished quickly. The example was given that even if an organics recycling program is developed, there would still need to be follow-up to ensure that the program is working and to review the results.

City Planner Anderson stated that the Work Plan can be 2017-2019 with the intention that the document can be revisited and amended as time goes on.

City Councilmember LeTourneau appreciated the comments made tonight and noted that he will share the discussion with the City Council when the Council reviews the Work Plan. He stated

that he likes the focus of having only four items and the idea that this is a living document with items that will take time to accomplish, rather than a hard start and stop date over the course of one year.

Motion by Chairperson Stodola and seconded by Board Member Anderson to recommend forwarding the Draft Work Plan to the City Council for approval, changing the date of the Work Plan from 2017-2018 to 2017-2019.

Motion carried. Voting Yes: Chairperson Stodola, Board Member Anderson, Bernard, Covart, Trossen, and Valentine. Voting No: None. Absent: Board Member Hiatt.

City Planner Anderson stated that he will inform the Board when this item is scheduled to appear before the City Council. He encouraged Board Members to attend.

City Councilmember LeTourneau asked if the Board would review the plan annually even though it is marked for 2017-2019.

City Planner Anderson stated that the Board will review the document at least one time per year and could make changes to the document as necessary.

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