



2016



# Ramsey Fire Department Annual Report



Serving and Protecting Our Community  
for 28 Years

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### Message from the Chief

The members of the Ramsey Fire Department are pleased to offer you this annual report for the year 2016. This is a working document that addresses your fire departments daily activities and accomplishments. It is our goal to offer the highest level of service possible for the citizens and business community of Ramsey while honoring the established budget set forth by the reigning City Council and the City Administrator. It is also our intention, and practice, to function with complete transparency in all that we do.

The Ramsey Fire Department has endured a lot of restructuring and change throughout the past year. We have demanded more of our staff and expected more of our volunteers. Throughout this time, the leadership within the organization has been dedicated to holding each other accountable and upholding our institutional goals and values. I would like to thank the membership of the Ramsey Fire Department for standing tall and resilient during this transitional period.

I would also like to thank the Ramsey City Council for their support of the Ramsey Fire Department over the past years. Without their dedication to the fire department and its mission goals, we would not be able to continue to provide the quality of service to the citizens that they expect from us.

Finally, I would like to thank you for allowing me to be your fire chief. I am blessed to be able to serve in this capacity and lead such a dedicated organization. I value the people I work with and witness their commitment daily. I am honored to be a member of this organization and of this community. I do not take this responsibility lightly, nor the safety of our citizens.

Sincerely,

A handwritten signature in black ink that reads "Matt Kohner". The signature is written in a cursive, slightly slanted style.

Matt Kohner  
Fire Chief

## Mission Statement

The Ramsey Fire Department is dedicated to protecting life and property in our communities through emergency response, prevention and education with pride, honor and integrity.



**Core Values:** PRIDE, HONOR, INTEGRITY, PROFESSIONAL, ETHICAL, DEDICATED, ACCOUNTABLE, RESPECTFUL, LOYALTY, SACRIFICE



*Ramsey Firefighters*

*Serving and Protecting our Community Since 1988*

## The Department

The Ramsey Fire Department provides emergency response service for all hazards including, but not limited to, fires, medical emergencies, rescues and accidental release of hazardous material. The Department also conducts code compliance inspections and reviews building plans for code compliance. Its community support programs include annual fire prevention training for elementary school students, fire education training for groups and businesses, and participation in neighborhood and youth programs. The Department is dispatched by Anoka County and participates in an automatic aid system with three area fire departments and in a statewide mutual aid system. Fire staff consists of full-time and paid-on-call firefighters. The City has two fire stations, and operates a third fire station in the City of Nowthen under a joint powers agreement. The Department is also a member of the Anoka County Fire Protection Council under a joint powers agreement and shares a fire records management system, the Anoka County Fire Academy, the Specialized Rescue Team, and Fire Investigation Team. Members of the Ramsey Fire Department serve on the Specialized Rescue Team and Fire Investigation Team. The equipment roster includes two engines, a 104 foot platform aerial, two water tankers, two medium duty rescue trucks, and two grass trucks. Equipment owned by Nowthen and based at Station 3 includes an engine, water tanker and a grass truck. The department also has a rescue boat and three duty vehicles. Ramsey's fire department was organized in 1988 and today, the department is staffed by 55 paid on-call firefighters, a full-time Chief and Fire Marshal, and a part-time Fire Technician.



## 2016 Goals and Objectives

- **Development and implementation of new Mission Statement and Core Values.** Dr. Rich Gassaway was brought in to facilitate the process which included input from all staff.
- **Review organizational structure of fire department.** A new organizational chart was created along with revised job descriptions and a new command staff implemented.
- **Beautification. Have attractive, welcoming streetscapes at fire station entrances along with administrative area upgrades to better serve public.** The administrative area at Station 1 was redesigned, walls painted and new sod, plantings and mulch installed in the front of the building.
- **Increase the level of community involvement through fire prevention activities focused on safer living/working environments.** Life safety presentations increased from 27 in 2015 to 42 in 2016. A strong focus was put towards older adults.
- **Increase level of response to high priority medicals, thus providing improved patient care.** A list of high priority medical calls was developed and put into place through Anoka County dispatch.
- **Roll out implementation plan for fire records management system (FDM).** We fully transitioned from Firehouse to FDM.
- **Deliver leadership training relevant to company officer development.** Command staff attended a Fire Officer Academy focused on leadership.



## 2016 Accomplishments

- *Mission Statement and Core Values:* Firefighters worked together to develop a Mission Statement for our Fire Department. Dr. Rich Gasaway facilitated the process and actively engaged firefighters to participate and put their fingerprint on the statement. The mission statement outlines the organization's purpose. By defining our core values, we completed the second step in becoming a value-based organization.

The Ramsey Fire Department is dedicated to protecting life and property in our communities through emergency response, prevention and education with pride, honor and integrity.



Pride, Honor, Integrity, Professional, Ethical, Dedicated,  
Accountable, Respectful, Loyalty, Sacrifice

- *Fire Station 2:* The completion of this multi-discipline building improves the Public Safety services provided to the residents, businesses and visitors within the city.



- *POC Fire Inspectors:* Two paid on-call Fire Inspectors were brought on to assist with code compliance of existing buildings. The additional daytime staff also increases our level of service for calls and raises our point value on the ISO grading system.

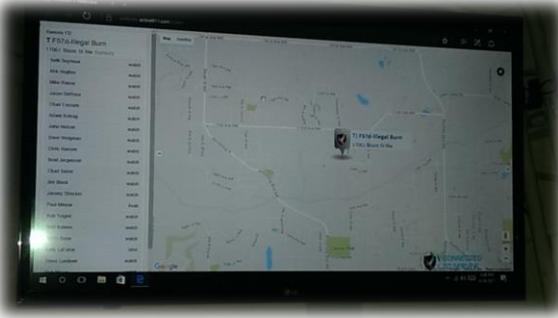
- *Station 1 Landscape:* Firefighters worked on an exterior facelift to Station 1 with the addition of new sod, shrubs and mulch.



- **Fitness Equipment:** Station 2 welcomed the arrival of new fitness equipment geared to focus on firefighter health and wellness. Cardiac related issues are the leading cause of firefighter death and RFD is dedicated to developing a stronger fire service, starting with well and fit firefighters. Along with the benefit of cardio fitness, this equipment will increase muscular strength and flexibility.



- **Technology Advances:** Enhancements made to the fire departments use of technology in the delivery of service were implementing the Active 911 phone application, installing monitors at the stations with a mapping feature and FF response status and installation of tablets in all vehicles for use of Anoka County CAD Mobile system.



- **Rescue 21:** RFD took delivery of a replacement box for the rescue truck. This box was designed for more efficient use with better access to equipment in a timelier manner. By replacing only the box, it extends the life expectancy of this piece of apparatus.



## Notable Events

- *Changes in the medical response plan to include increased response to high priority medicals increasing level of service to the community.*
- *A mobile command post was set up and an Emergency Management Incident Action Plan was used to organize a search for a missing person. Multiple agencies were involved and much ground was covered long into the night. She was found unharmed in the morning by the Captain of the Police Reserves and patient care was given by RFD.*
- *The first annual Firefighter Oath of Office ceremony was conducted for our newest recruits. It was an awesome sight to see our current firefighters along with the many family members of our recruits filling out the Training Room. We had 70 chairs that were filled and 12-15 people standing in the back. To get to this point has been a huge commitment taken on by the Recruit Firefighter and an even bigger commitment taken on by the families that have supported them as they strived to become a firefighter. They have joined an elite group of people. We are working to develop a culture that honors the importance of each individual firefighter, but, together we will do far more than any of us could do alone.*



- *Chief Kohner assisted in the interview process for St. Paul Fire District Chiefs. The process included panel interviews and grading the applicant's proficiency on the Command Simulator.*
- *The October firefighter recruitment efforts brought on an additional 7 new firefighters that started in January 2017. We experienced a great turn out at the meeting with 47 application packets taken.*

- *Firefighters participated in the Greater MN Gateway Project which celebrated the completion of the Armstrong Interchange. This was a major achievement for Public Safety as it has created an access to homes and businesses south of the RR tracks, thus eliminating the delay caused by train traffic. Ironically, half way through the presentation RFD was dispatched to a structure fire. Firefighters in attendance quickly left the presentation in the Aerial truck and had no delays in response as they used the Armstrong interchange in route to the call.*



- *Firefighters experienced an exciting start to the Night 2 Unite festivities with a structure fire callout. The high temps and humidity took its toll, but every truck that was assigned to visit parties continued to do so once we cleared the scene. The residents were extremely thankful that firefighters continued on with the planned visits! That's dedication...*



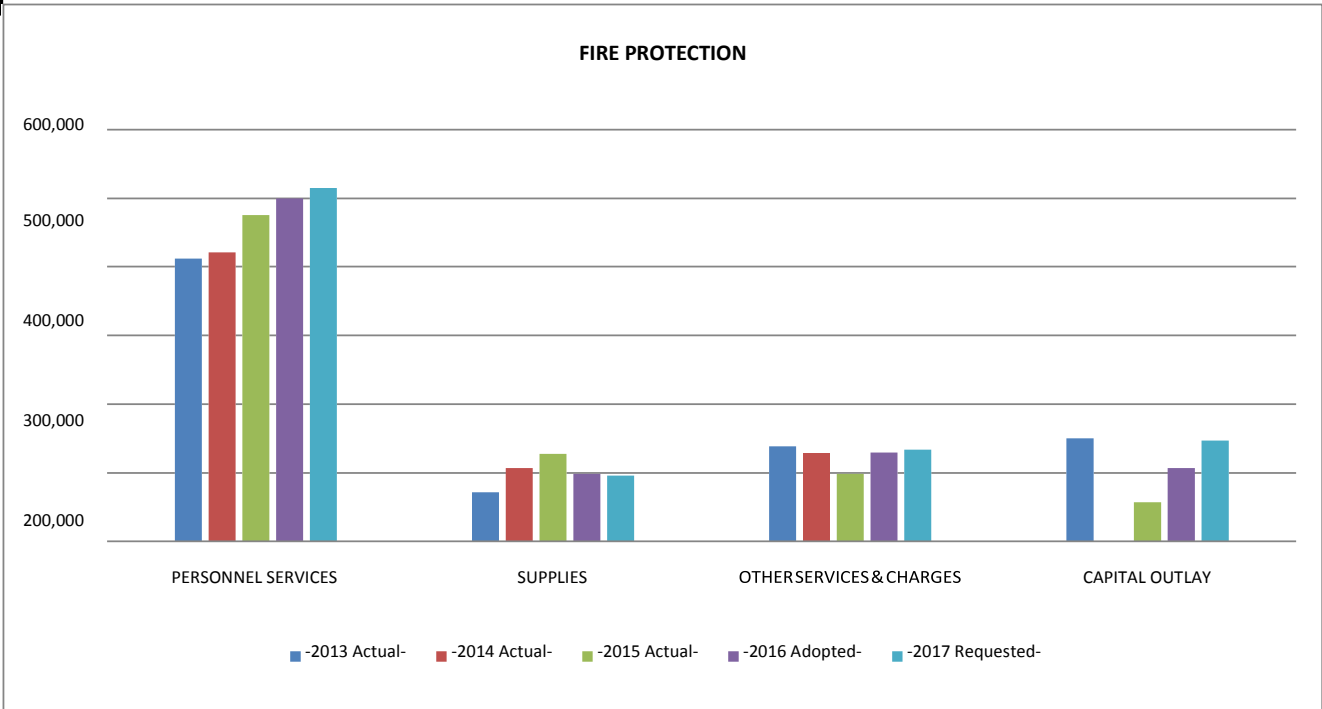
- *A lightning storm that came through the city on July 5<sup>th</sup>, created multiple calls for service. It was a harsh reminder of the damage these electrical storms can create.*



- *RFD received \$17,110 in grants. This money came from a combination training reimbursements from the MN Board of Fire Training and Education and the Anoka County Recruitment Grant.*

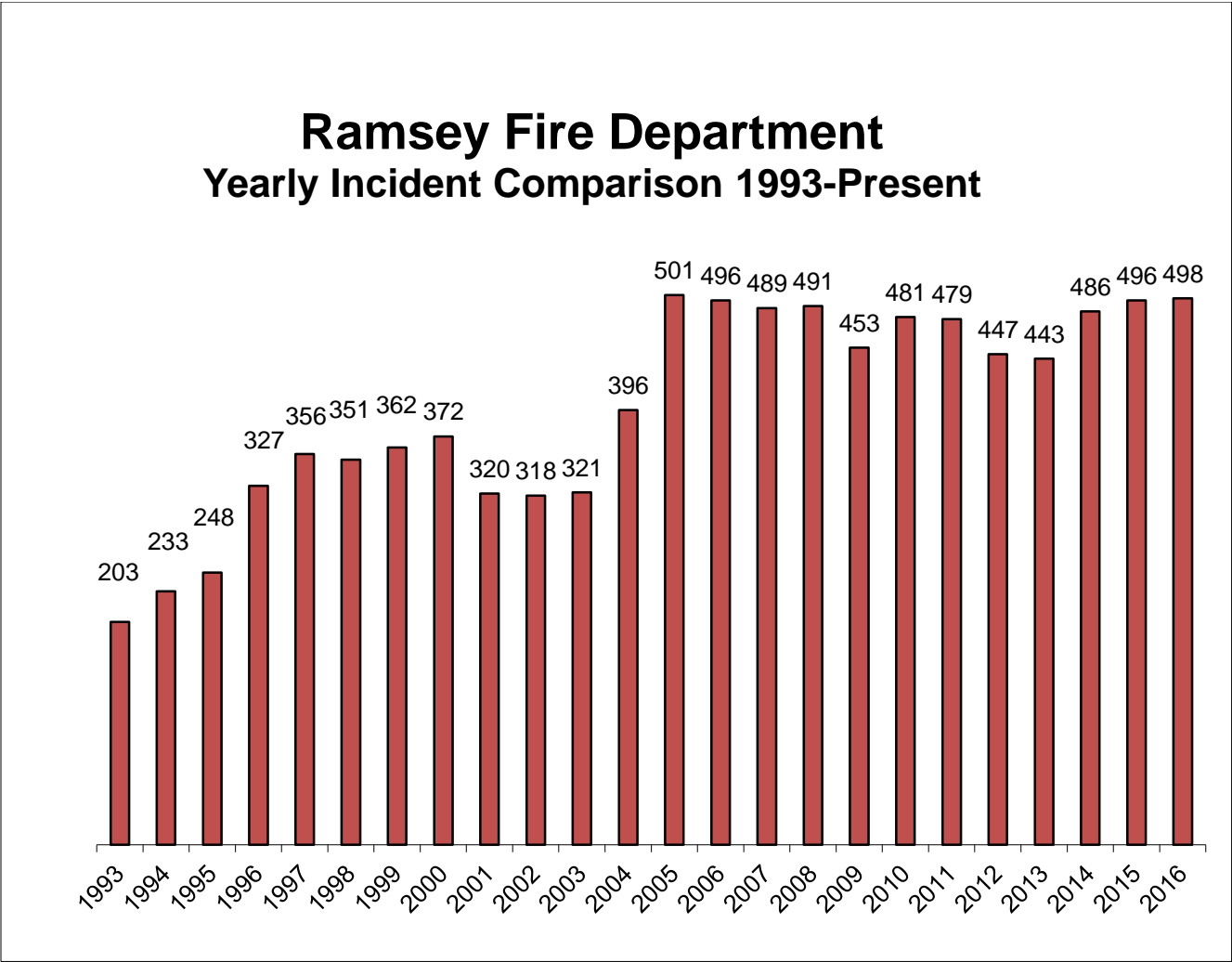
# Fire Department General Fund Budget

EXPENDITURE BY OBJECT SUMMARY	-2013 Actual-	-2014 Actual-	-2015 Actual-	-2016 Actual-	-2017 Requested-
PERSONNEL SERVICES	412,126	421,000	475,872	515,260	515,243
SUPPLIES	71,216	106,773	127,264	97,549	95,500
OTHER SERVICES & CHARGES	138,511	128,535	98,111	97,539	133,400
CAPITAL OUTLAY	150,000	-	56,900	107,429	146,900
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>771,853</b>	<b>656,308</b>	<b>758,147</b>	<b>817,777</b>	<b>891,043</b>



### Emergency Response

- In 2016, the Ramsey Fire Department responded to 498 calls. Below are some statistical highlights:
  - Response times average 8 minutes and 23 seconds for emergencies.
  - Residential property accounts for 57% of all incidents.
  - Medical and rescue emergency calls account for 72% of all incidents. Ramsey responded to 161 medicals in 2016.
  - Fires account for only 10% of total calls in 2016 (47)
  - Duty officer calls continue to make up a large portion of our incidents at 31%
  - Station calls are slanted towards the east end of town with Station 2 receiving 45%, followed by Station 1 with 35% and Station 3 with 20%.
  - Structure fires totaled 12 in Ramsey and 4 in Nowthen.



### 2016 Incidents by Type

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total 2016
100- Fires	3	2	4	9	6	6	8	2	1	0	3	1	45
200- Overpressure Rupture, Explosion, Overheat(no fire)	0	0	0	0	1	0	0	0	0	0	0	1	2
300- Rescue & Emergency Medical Service Incident	5	6	5	6	9	7	8	17	30	19	31	18	161
400- Hazardous Condition(No fire)	2	7	2	1	4	6	2	2	4	1	10	2	43
500- Service Call	7	5	10	9	8	7	11	5	3	12	6	5	88
600- Good Intent Call	8	6	4	6	6	12	7	7	7	8	10	5	86
700- False Alarm & False Call	5	3	5	5	3	4	5	12	6	7	6	11	72
<b>Grand Total</b>	<b>30</b>	<b>29</b>	<b>30</b>	<b>36</b>	<b>37</b>	<b>42</b>	<b>42</b>	<b>45</b>	<b>51</b>	<b>47</b>	<b>66</b>	<b>43</b>	<b>498</b>



### 2016 Incidents by Property Use

General Use	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Total 2016
Other	1	2	0	0	0	1	3	0	0	0	1	1	9
Assembly	2	0	0	0	0	0	0	0	2	1	2	1	8
Educational	0	0	0	0	0	0	1	0	0	0	0	0	1
Health Care, Detention & Correction	0	0	0	0	1	0	0	1	0	2	2	1	7
Industrial, Utility, Defense	0	0	0	0	0	0	1	0	1	0	0	0	2
Manufacturing, Processing	0	0	0	0	0	0	1	0	0	0	0	0	1
Mercantile, Business	1	4	0	5	0	0	1	1	2	0	1	4	19
Outside or Special Property	5	6	12	10	13	21	17	15	17	18	28	7	169
Residential	21	17	18	21	23	20	18	28	29	26	32	29	282
<b>Grand Total</b>	<b>30</b>	<b>29</b>	<b>30</b>	<b>36</b>	<b>37</b>	<b>42</b>	<b>42</b>	<b>45</b>	<b>51</b>	<b>47</b>	<b>66</b>	<b>43</b>	<b>498</b>

**Mutual Aid**

Mutual aid between fire departments is an important concept in providing adequate response while maintaining an affordable cost for operation.

In 2016 the Ramsey Fire Department came to the aid of 5 fire departments a total of 16 times. In return, the City of Ramsey received aid from 5 fire departments 7 times. The chart to the right indicates the cities included in the mutual aid. The number of times a neighboring department assisted can be higher than the total of 7 requests as multiple departments assisted on any one call.

Given	Incidents
ANDOVER	1
ANOKA-CHAMPLIN	9
ELK RIVER	2
OAK GROVE	2
ST. FRANCIS	2
<b>Total</b>	<b>16</b>

Received	Incidents
ANDOVER	6
ANOKA-CHAMPLIN	5
ELK RIVER	1
OAK GROVE	5
ST. FRANCIS	1
<b>Total</b>	<b>7</b>

**Ramsey/Nowthen Service Fees**

Ramsey and Nowthen continued to maintain a strong working relationship for the purpose of increasing service capacity and decreasing response time, and reducing the cost of providing fire and rescue services to both communities

Per the Joint Powers Agreement, Ramsey and Nowthen pay fees for apparatus and staff for training and response for each community. In 2016, Ramsey fees totaled \$8600 for apparatus. Nowthen reimbursement for staff training and meetings totaled \$16,080.50, staff costs for response to Nowthen totaled \$16,385, and apparatus costs totaled \$13,000. It should be noted that per the JPA Nowthen also paid \$3708 to the Relief Association, \$6416 for Administrative costs, \$4500 for an Assistant Chief rate, \$2520 for a Lieutenant rate, and \$6138 for Workman’s Compensation Insurance for firefighters at the Nowthen Station.



## Training, Conferences, and Schools

Recognizing the need to always remain solid on core skills, as well as training rigorously on those that are high hazard/low frequency, we are able to minimize risk potential as well as ensure that we continue to provide the best quality care and hazard mitigation for our citizens and visitors. Training topics covered in 2016:

Date	Topic	Date	Topic	Date	Topic
1/6	Bloodbourne Pathogens	5/11	RIT	9/28	Master Streams
1/20	Building Construction	5/18	Pump Practicles	10/5	Pain Management
1/27	Elevator Operations	5/25	Aerial Operations	10/12	Station Maintenance
2/17	SCBA	6/1	Chest Pain	10/19	Standpipe Operations
2/24	Life Fitness Pre-Plan	6/15	Pump Testing	10/26	Water Rescue
3/2	CPR Recertification	6/29	Station Maintenance	11/2	Respiratory Emergencies
3/16	Grass Fire Prep	8/3	Behavioral Health	11/9	Medical Basics
3/30	Station Maintenance	8/17	Defensive Driving	11/16	Confined Space Rescue
4/6	Severe Bleed/Splinting	8/31	Firefighter Wellness	11/30	Chimney Fires
4/20	Forcible Entry	9/7	Stroke/Cardiac Arrest	12/7	Toxicology
4/27	Water Streams	9/14	Fire Hose	12/14	FF Team Building
5/4	Patient Trauma	9/21	Ability Test		

In addition to weekly training provided by Ramsey staff, firefighters attend training and conferences provided by outside agencies throughout the year. This is important in that new ideas and concepts are introduced and adopted into the fire department operations. Fire department staff attending conferences and schools are expected to train staff and share concepts with other staff.

- The Fire Department took advantage of training reimbursement offered by the Minnesota Board of Firefighter Training and Education to bring in outside instructors for training.
- Allina Transportation provides Emergency Medical Services training to the firefighters on a monthly basis. The training is required for continued certification of the firefighter EMR and EMT's.
- Staff attended a number of conferences and schools including;
  - Minnesota State Fire Marshal Conference
  - MN Fire Chief Conference
  - Fire Code for DHS Licensed Facilities Training
  - MN State Fire Chiefs Conference
- Fire Technician AnnMarie Busack attended the FDM (Fire Records) training along with several other fire service representatives from Anoka County. The session included training on the different modules in the system.
- Command staff attended the pilot Fire Officer Academy course. This course focused on the following subjects: leadership, professional development, communications, legal issues, strong emphasis on human resources, budget and finance, change management, strategic planning, governmental relations, and marketing.



## Community Events

The Ramsey Fire Department prides itself on being accessible to the community. Fire Department personnel participate in a variety of community activities and perform numerous public relations details throughout the year. Highlights from 2016 include the following events:

- Fire staff teamed with the Police Department and assisted with several events. They included:
  - N2U
  - Safety Camp
  - First Week of School
  - Special Olympics Torch Run
  - Special Olympics Polar Plunge



- Salvation Army Bell Ringing
- Hope for Youth 5K
- Happy Days
- Heritage Days
- MN State Daughters of the American Revolution 5k
- Super Soccer Saturday
- Ramsey Elementary Welcome back to school event
- Coborns Kids Day
- Acapulco Night
- 9-11 Golf Tournament



- The Fire Department's Open House is the BIG event of the year for the firefighters. Every year the event draws in an estimated 500 people. This year's Open House drew in over an estimated 300 guests. The Weather was a little cool and may have affected the attendance. Firefighters provided demonstrations in vehicle extrication and fire extinguisher use about every half hour throughout the day. The Police Department was on hand with safety information and squad tours.



## Fire Prevention and Education

Fire prevention and education is often the most understaffed and under budgeted operation in fire departments. While difficult to measure, it is also one of the most important services a fire department can provide to protect the public. In 2015 there were 6,658 fires in the seven-county metro area resulting in \$100,061,866 in lost property. That is one structure fire every 2 hours and 33 minutes. 57 civilian lives were lost in Minnesota in 2015.

Once again, cooking fires were the leading cause of structure fires and resulted in five civilian deaths and 33 civilian injuries as well as 3 firefighter injuries in Minnesota. The dollar loss from cooking fires in 2015 totaled \$3,931,979.

In 2015, there were 78 sprinkler saves in Minnesota. This means that every month in Minnesota, there were six to seven fires extinguished by automatic fire sprinkler systems. These sprinkler activations saved 78 buildings from devastation by fire, minimized property loss, greatly reduced business interruption, and potentially saved lives.

Fire prevention is a daily activity in Ramsey. The commercial and large industrial inspections are a very important component of the prevention program. Property owners and tenants not only receive corrections to make their properties safer but, they also receive education on how to maintain their property to prevent fires. We hope to collect information in the future that will show the impact of this service.

The biggest push for fire education is coordinated around Fire Prevention Week in October. This education targets primarily the youth in the community. It is our mission to train the youth to train the adults. This is the time that many of the schools in the area schedule station tours and school visits. Staff provides not only an orientation to the fire station operations and fire trucks but more importantly deliver a fire safety message to students and adults.

- Staff conducted school visits at Lord of Life Preschool, Cross of Hope Preschool, Learning Lodge Day Care, Youth First and KinderCare Day Care and hosted visits from St Johns Elementary. Staff estimates contact with over 540 students through the school visits.
- An estimated 140 students toured the fire station.
- One of the goals of the fire department's fire prevention program is to begin providing senior housing with fire safety education. This year, staff was able to train 25 seniors in the proper use of a fire extinguisher.

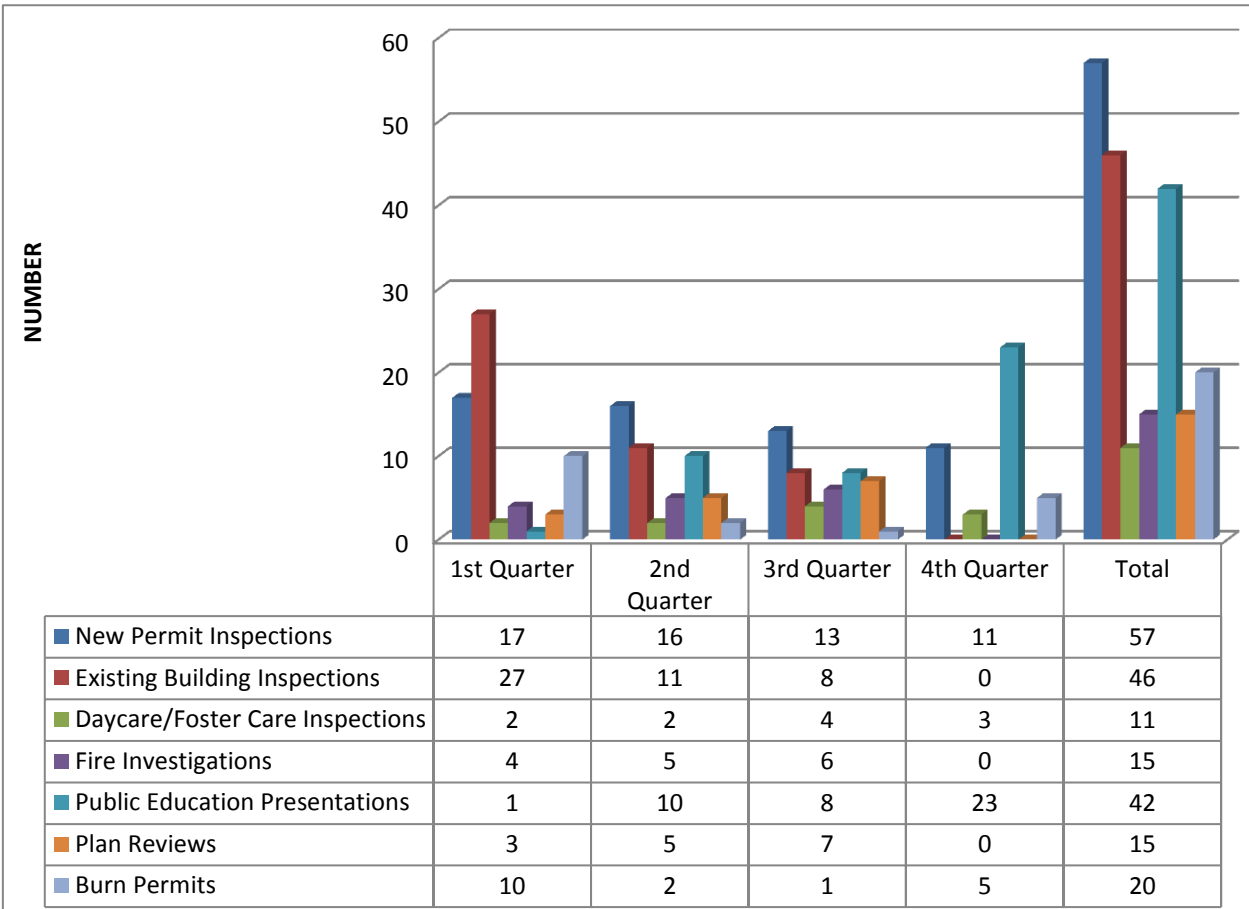


## Commercial Inspection Activity

It is the City’s goal to visit each business within our community with the intent of identifying issues that could produce a fire or other emergency. The intent of our visit is to make businesses and the City of Ramsey safer for everyone; and to educate businesses in fire safety and the Minnesota State Fire Code

A national statistic shows that of all the businesses that sustain a fire, over 65% of them never return to business. Their customers do business with other vendors while they try to get back up and running or they simply do not have the insurance to fully cover them. With proper fire education and training, we can greatly reduce the chances of this happening.

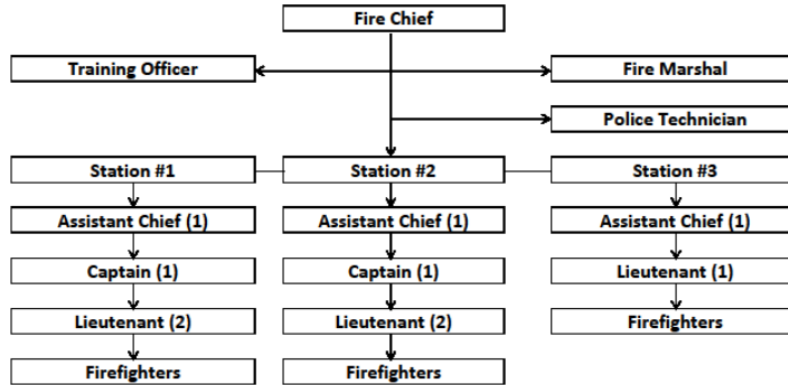
### 2016 Fire Marshal Quarterly Activity



Staff

## 2015 Ramsey Fire Department

### Organization Chart



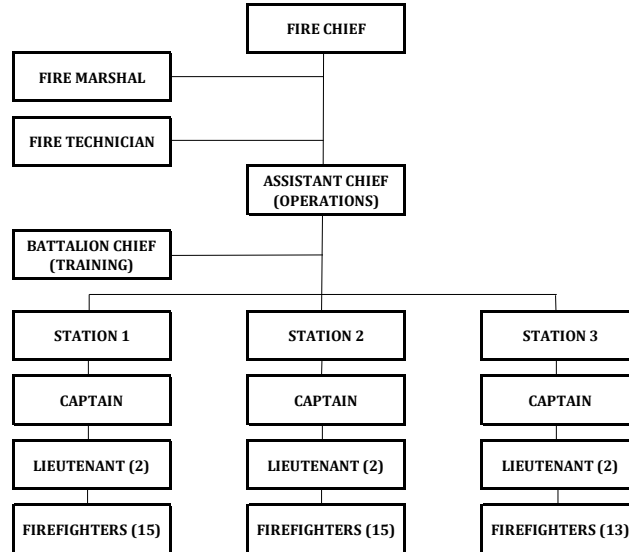
<b>Borer, Justin</b>
<i>Firefighter</i>
<b>Bromen, John</b>
<i>Firefighter</i>
<b>Dahlberg, Mike</b>
<i>Firefighter</i>
<b>Dargis, Levi</b>
<i>Firefighter</i>
<b>Grega, Jim</b>
<i>Firefighter</i>
<b>Hovorka, Justin</b>
<i>Firefighter</i>
<b>Jordan, Mike</b>
<i>Firefighter</i>
<b>Jorgensen, Brad</b>
<i>Captain</i>
<b>Lyon, Thomas</b>
<i>Firefighter</i>
<b>Merritt, Alex</b>
<i>Firefighter</i>
<b>Nelson, John</b>
<i>Firefighter</i>
<b>Rouse, Mike</b>
<i>Firefighter</i>
<b>Schiferli, Carey</b>
<i>Asst Chief</i>
<b>Schrag, Adam</b>
<i>Lieutenant</i>
<b>Sufka, Jason</b>
<i>Firefighter</i>
<b>Teigen, Rob</b>
<i>Firefighter</i>
<b>Turner, Marie</b>
<i>Firefighter</i>
<b>Widstrom, Scott</b>
<i>Lieutenant</i>

<b>Atchison, John</b>
<i>Firefighter</i>
<b>Block, Jim</b>
<i>Firefighter</i>
<b>Burshem, Tyler</b>
<i>Firefighter</i>
<b>DeRosa, Jason</b>
<i>Firefighter</i>
<b>Gordon, Adam</b>
<i>Firefighter</i>
<b>Hager, Mark</b>
<i>Lieutenant</i>
<b>Hansen, Chris</b>
<i>Firefighter</i>
<b>Hughes, Kirk</b>
<i>Firefighter</i>
<b>Kintigh, Nick</b>
<i>Firefighter</i>
<b>Minear, Paul</b>
<i>Firefighter</i>
<b>Moser, Rob</b>
<i>Firefighter</i>
<b>Murillo-Ibarra, Ramon</b>
<i>Firefighter</i>
<b>Nielsen, Mike</b>
<i>Firefighter</i>
<b>Schmidt, Dillon</b>
<i>Firefighter</i>
<b>Seymour, Seth</b>
<i>Firefighter</i>
<b>Sinton, Kelly</b>
<i>Firefighter</i>
<b>Swedeen, Shane</b>
<i>Firefighter</i>
<b>Tjosaaas, Matt</b>
<i>Firefighter</i>
<b>Weigman, Dave</b>
<i>Battalion Chief</i>
<b>Weiss, Chriss</b>

<b>Blood, Jason</b>
<i>Firefighter</i>
<b>Fossum, Chad</b>
<i>Firefighter</i>
<b>Hayft, Bart</b>
<i>Asst Chief</i>
<b>Hayft, Chad</b>
<i>Firefighter</i>
<b>Hemmerich, Kyle</b>
<i>Firefighter</i>
<b>Junge, Ray</b>
<i>Firefighter</i>
<b>LaForce, Kelly</b>
<i>Firefighter</i>
<b>Lundeen, Steve</b>
<i>Lieutenant</i>
<b>Nelson, Michael</b>
<i>Firefighter</i>
<b>Reighard, Paul</b>
<i>Firefighter</i>
<b>Sacre, Chad</b>
<i>Captain</i>
<b>Schultz, Isaac</b>
<i>Firefighter</i>
<b>Strecker, Jeremy</b>
<i>Firefighter</i>
<b>Suchy, Mike</b>
<i>Firefighter</i>
<b>Swirtz, Chuck</b>
<i>Firefighter</i>
<b>Wiemann, Tyler</b>
<i>Lieutenant</i>

## Staff Changes

Many changes in staff took place in 2016, including the promotion of 8 recruits to the rank of firefighter, 4 retirements, 4 resignations and an organizational restructure of the Command Staff. This change in Officer Staff involved the revision of job descriptions using span of control and chain of command methodology and a reapplication for all positions. The new model will increase efficiency and accountability of staff and a better workload distribution.



➤ Promotions/Certifications:

- Tyler Burshem- Firefighter
- Nick Kintigh- Firefighter
- Thomas Lyon - Firefighter
- Mike Rouse - Firefighter
- Kelly Sinton-Firefighter
- Jeremy Strecker-Firefighter
- Jason Sufka-Firefighter
- Matt Tjosaas-Firefighter
- Steve Lundeen- Fire Instructor
- Scott Widstrom- Fire Instructor

➤ Retirements:

- Jeff Erickson
- Bill Karels
- Dean Kapler
- Doug Olejnicak

➤ Resignations:

- Jackie Edwards
- Dylan VanAvery
- Vladimer Panko
- Don Yamauchi

➤ Years of Service Awards:

- Jackie Edwards- 5 years
- Mike Nielson- 10 years
- Rob Teigen- 10 years
- Dave Weigman- 10 years
- Don Yamauchi- 10 years
- Justin Borer- 10 years
- Bart Hayft- 10 years
- Chad Hayft- 10 years
- Kyle Hemmerich- 10 years
- Shane Swedeen- 10 years
- Carey Schiferli- 15 years

**Fire Stations**  
**Station 1, 15050 Armstrong Blvd**



Station 2, 5650 Alpine Drive



Station 3, 19800 Nowthen Blvd

