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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, April 11, 2017, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Human Resources Manager Colleen Lasher
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Asst. City Administrator/Economic Development Manager Patrick Brama

1. CALL TO ORDER

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:01 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

2. PRESENTATION

2.01: Oath of Office for New Commission Members

Mayor Strommen ceremonially administered the Oath of Office to newly appointed Commissioners; Park Commissioner Jennifer Leistico and Planning Commissioner Cheri Gengler. She stated that the Council recently conducted interviews for the Boards and Commissions, noting that there was an outstanding pool of applicants. She appreciated the sincerity and willingness to serve the community that each applicant brought with them. She also thanked the currently appointed Board and Commission members for their continued efforts and contributions.

2.02 Proclamation Declaring April 28, 2017 as Arbor Day and the Month of May as Arbor Month

Mayor Strommen stated that Ramsey was awarded the Tree City status again for 2016 and this is one of the activities that helps the City achieve that status. She stated that trees are important in the City and play a role in the natural environment of the community. She read aloud the proclamation declaring April 28, 2017 as Arbor Day and the month of May as Arbor Month.

3. CITIZEN INPUT

City Administrator Ulrich stated that the City received a sign petition from resident Matt Bosterhoff, 16078 Uranimite Street NW, that contained 57 signatures requesting increased traffic safety features for the intersection of 161st and Variolite Street. He noted that the Public Works Committee will consider the request at their next meeting.

4. CONSENT AGENDA

Motion by Councilmember Williams, seconded by Councilmember LeTourneau, to approve the following items on the Consent Agenda:

4.01: Receive Cash and Investments for Period Ending March 31, 2017

4.02: Note the Following Boards and Commissions Meeting Minutes:

- Planning Commission Meeting Minutes dated February 2, 2017
- Economic Development Authority Meeting Minutes dated February 9, 2017
- Park and Recreation Commission Meeting Minutes dated February 9, 2017
- Environmental Policy Board Meeting Minutes dated February 22, 2017

4.03: Approve Licenses:

Transient Merchant

Brito's Tacos El Sombrero/11221 Wren St NW DBA 6360 Highway 10 NW

Temporary Wine

Northern Starz Theatre Company/5300 Alpine Drive #140

Solicitor

Zachary Turnide Graden for Chris Fritch Team and Keller Williams/4870 154th Lane NW

4.04: Approve the following Meeting Minutes:

- 1) City Council Work Session dated March 28, 2017
- 2) City Council Regular dated March 28, 2017

4.05: Adopt Resolution #17-04-084 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 23, 2017 through April 5, 2017

4.06: Adopt Resolution #17-04-085 Proclaiming April 28, 2017 as Arbor Day and the Month of May as Arbor Month

4.07: Adopt Resolution #17-04-087 to Hire Seasonal Public Works Maintenance Workers and an Engineering Intern

4.08: Adopt Resolution #17-04-088 Authorizing Speed Zone Study for Sunfish Lake Boulevard between Bunker Lake Boulevard and Nowthen Boulevard

- 4.09: Adopt Resolution #17-04-090 Approving Final Plat and Development Agreement for Vistas at North Commons; Case of Morning Sun Homes (Project No. 16-90)
- 4.10: Report from the Public Works Committee Meeting dated March 21, 2017:
- 1) Nominate Chair and Vice-Chair of the Public Works Committee – *Ratify the recommendation of the Public Works Committee to approve the nomination of Chris Riley for the Committee Chair and Mark Kuzma for the Committee Vice Chair.*
 - 2) Consider Recommending Council Approval of City Cost Participation for Looped Watermain Connection through Brookfield 8th Addition – *Ratify the recommendation of the Public Works Committee to approve the City cost participation to connect the watermain from Brookfield 8th Addition to the existing trunk watermain at 166th Avenue at a not to exceed amount of \$50,000.*
 - 3) Review of Municipal Water System Control and Alarm Systems – *Informational*
 - 4) Authorize Professional Services for Design and Installation of Emergency Generator at Well House #3 – *Ratify the recommendation of the Public Works Committee to accept staff recommendation to enter into a contract with Bolton and Menk Inc. to provide design and construction management for the installation of an emergency back-up natural gas generator for Well #3 for a not to exceed amount of \$11,310.*
 - 5) Consider Recommending City Council Approval for Speed Zone Study on Sunfish Lake Boulevard – *Ratify the recommendation of the Public Works Committee to approve a request to MnDOT for a Speed Zone Study on Sunfish Lake Boulevard between Bunker Lake Boulevard/CSAH 116 and Nowthen Boulevard/CSAH 5.*

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Williams, LeTourneau, Johns, Kuzma, Riley, and Shryock. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Shryock, seconded by Councilmember Johns, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, Johns, Kuzma, LeTourneau, Riley, and Williams. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Consider Adopting Resolution #17-04-086 Approving a Beekeeping License for the Property Located at 5805 148th Lane NW (Project #17-117); Case of Michael St. Clair and Sarah Mattison

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Resolution #17-04-086 approving a Beekeeping License for the subject property. He noted that this request appears to comply with all standards outlined in City Code Section 10-

1(f). He stated that the applicants have provided supporting documentation including certifications of completion of a beekeeping course through the University of Minnesota.

Councilmember Kuzma asked if the applicants planned to sell the honey.

Michael St. Clair, the applicant, replied that the plan does not include sales at this time but perhaps that could be an option in the future.

Motion by Councilmember LeTourneau, seconded by Councilmember Johns, to Adopt Resolution #17-04-086 Approving a Beekeeping License on a Residential Property Generally Known as 5805 148th Lane NW.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Johns, Kuzma, Riley, Shryock, and Williams. Voting No: None.

7.02: Consider Adoption of Resolution #17-04-089 Approving Riverstone Environmental Assessment Worksheet (EAW) for Distribution; Case of Capstone Homes (Project No. 17-106)

Community Development Director Gladhill reviewed the staff report and recommendation to authorize the distribution of the EAW for Riverstone Addition.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to Adopt Resolution #17-04-089 Authorizing the Distribution of the Riverstone Addition Environmental Assessment Worksheet.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Johns, LeTourneau, Riley, Shryock, and Williams. Voting No: None.

7.03: Consider Adoption of Resolution #17-04-080 Authorizing the City of Ramsey to Purchase Real Property and Submit a RALF Program Application to the Metropolitan Council

Assistant City Administrator/Economic Development Manager Brama reviewed the staff report and noted that staff is comfortable moving forward with formally applying to the Metropolitan RALF program. He stated that staff has had several conversations with MnDOT and the Metropolitan Council regarding this project and both groups have expressed preliminary support for the application.

Motion by Councilmember Shryock, seconded by Councilmember Johns, to Adopt Resolution #17-04-080 Authorizing the City of Ramsey to Purchase Real Property and Submit a RALF Program Application to the Metropolitan Council.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, Johns, Kuzma, LeTourneau, Riley, and Williams. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

Mayor Strommen ceremonially administered the Oath of Office to newly appointed Park Commissioner Charles Tchuinkwa.

Community Development Director Gladhill noted that the second workshop, in a series of workshops, for the Comprehensive Plan update occurred the previous night. He stated that about 25 residents attended and there was great input provided. He noted that key themes were again identified and will continue to be discussed as the process moves forward. He advised that there is a workshop upcoming in June.

Mayor Strommen stated that it is exciting to see the number of residents participating and the excitement around the process. She commended Community Development Director Gladhill for his efforts.

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Kuzma reported that the business expo was very well attended and thanked those that participated.

9. ADJOURNMENT

Motion by Councilmember Johns, seconded by Councilmember Kuzma, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:26 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.