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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, July 11, 2017, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
City Engineer Bruce Westby
City Planner Chris Anderson
Asst. City Administrator/Economic Development Manager Patrick Brama

1. CALL TO ORDER

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:05 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to approve the following items on the Consent Agenda:

4.01: Receive Cash and Investments for Period Ending June 30, 2017

4.02: Approve Licenses

Transient Merchant

The Gut Truck Minnesota/465 Rice Street to be parked in Do All Printing Parking Lot

Solicitor

Halversons Inc./Schechter Inc./5250 W 73rd St #3, Edina

Solicitor

Apptive Environment/5751 W 73rd St, Edina

Special Events

City of Ramsey/Happy Days/7550 Sunwood Drive NW

4.03: Approve Rental Licenses

4.04: Approve the following Meeting Minutes:

- 1) City Council Work Session dated June 27, 2017
- 2) City Council Regular dated June 27, 2017

4.05: Approve Amendment to Comprehensive Plan Amendment Application for Armstrong West Area

4.06: Adopt Resolution #17-07-175 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 22, 2017 through July 6, 2017

4.07: Adopt Resolution #17-07-174 Declaring the City of Ramsey's Participation in the State Council on Local Results and Innovation – Performance Measurement Program

4.08: Adopt Resolution #17-07-164 Granting Approval of a Revised Final Plat and Amended Development Agreement for Trott Brook Addition (Project No. 103); Case of Trott Brook Hall

4.09: Adopt Resolution #17-07-167 Authorizing Execution of Cooperative Construction Agreement #1002020 for Improvement Project #16-20, Riverdale Drive Extension – Traprock Street to Ramsey Boulevard

4.10: Adopt Resolution #17-07-171 Approving an Encroachment Agreement for a Deck to be Partially Located within a Drainage and Utility Easement at 702 167th Crossing NW; Case of Holly and Cory Steinbach

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Johns, LeTourneau, Riley, Shryock, and Williams. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Shryock, seconded by Councilmember LeTourneau, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, LeTourneau, Johns, Kuzma, Riley, and Williams. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing to Consider PSD LLC Business Park: Consider Establishing TIF District 16 and Approving TIF Agreement

Presentation

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation to adopt Resolution #17-07-131 to modify Development District #1, Establish TIF District #16, and adopt a plan for TIF District #16, subject to changes by the City Attorney; adopt Resolution #17-07-132 authorizing execution of a TIF Agreement, subject to changes by the City Attorney; and adopt Resolution #17-07-133 authorizing the establishment of an inter fund loan for TIF District #16.

Public Hearing

Mayor Strommen called the public hearing to order at 7:14 p.m.

Citizen Input

There was none.

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to close the public hearing.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Johns, Riley, Shryock, and Williams. Voting No: None.

The public hearing was closed at 7:15 p.m.

Council Business

Councilmember Riley stated that he personally has discussed this topic multiple times in different meetings. He asked for input from the Ehlers representative on the underwriting and justification for use of TIF.

Jason Arsvold, Ehlers and Associates, stated that Ehlers took the time to review a project and determine if the project could exist but for this assistance. He stated that after reviewing the information they have determined that the project costs are within industry standards, they have the expected rate and term for financing, and have an appropriate rate of return on investments. He noted that this assistance would put the rate of return on investment into the low range of the acceptable rate of return for the development.

Mayor Strommen stated that this is another exciting step, as this was included in the Strategic Plan four years ago and through the diligence of the staff and EDA this is coming to fruition. She recognized that these things take a long time, and that is why the topic has been thoroughly discussed, and thanked the staff and partners for getting the City to this point.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #17-07-131 to Modify Development District #1, Establish TIF District #16, and Adopt a Plan for TIF District #16; Adopt Resolution #17-07-132 Authorizing Execution of a TIF Agreement; and

Adopt Resolution #17-07-133 Authorizing the Establishment of an Inter Fund Loan for TIF District #16.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Kuzma, Johns, LeTourneau, Shryock, and Williams. Voting No: None.

7. COUNCIL BUSINESS

7.01: Consider Adopting Resolution #17-07-165 Approving a Curbside Recycling Contract with ACE Solid Waste

City Planner Anderson reviewed the staff report and recommendation to approve the three-year curbside recycling contract with ACE Solid Waste, which would cover the years 2018-2020.

Councilmember Riley asked if everyone involved has been happy with the services provided through the past several years.

City Planner Anderson stated that staff has been satisfied with ACE Solid Waste and the options they offer. He noted that there was a misstep in the past when ACE converted to a new operating system and there was a delay in reaching a customer service representative but advised that has corrected itself and he continues to hear positive feedback.

Councilmember LeTourneau stated that ACE Solid Waste has been consistent in terms of pricing and has been consistent in the level of service that they provide. He noted that ACE is also a community business that has stepped up to be involved in the community.

Motion by Councilmember LeTourneau, seconded by Councilmember Johns, to Adopt Resolution #17-07-165 to Enter into a Three (3) Year Curbside Recycling Contract with ACE Solid Waste Inc.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Johns, Kuzma, Riley, Shryock, and Williams. Voting No: None.

7.02: Report on Yard Waste Disposal Options

City Planner Anderson reviewed the staff report, explaining that the purpose of this case is to simply outline what current opportunities exist for residents of Ramsey as a question was raised by a resident at a previous open forum. He highlighted the three different options for yard waste disposal, which include yard waste services offered by a resident's garbage hauler, the Anoka County composite sites in Coon Rapids and Lino Lakes, and local yard waste drop-off sites.

Mayor Strommen asked if staff provided this input to the resident that appeared at open forum.

City Planner Anderson replied that he would investigate whether staff reached out to that resident and if not, he would be happy to follow-up with that resident.

Mayor Strommen suggested that staff continue to explore discussions about a drop-off site for fall leaf clean-up.

Councilmember Shryock stated that perhaps it would be helpful to advertise to residents the types of materials that can be disposed of at each site.

7.03: Consider Adoption of Resolution #17-07-176 Approving Tree Clearing and Grading Agreement for Bunker Lake Industrial Park; Case of PSD, LLC

City Planner Anderson reviewed the staff report and recommendation to approve the Tree Clearing and Preliminary Grading Agreement, noting that the Planning Commission indicated general support through Sketch Plan Review on July 6, 2017.

Councilmember Kuzma asked if there is a commitment to follow through with working with staff to plant additional trees.

Jim Deal, PSD, thanked the Council for helping them expedite this as fast as they can. He stated that it is not very often that you can have a 60,000-square foot building occupied if you can have it operational by a deadline. He stated that they appreciate the cooperation of the Council and staff. He noted that they have an anchor renter and have had several other inquiries. He noted that the traffic that will come through the City for the sports facility will help to trickle business to other Ramsey businesses.

Matt Kuker, PSD, stated that he is committed to working with staff to ensure that the planting plan will be sufficient. He noted that it would come down to tree inches and they will look for opportunities to put the tree inches back in as opportunity arises. He stated that they know what these first two buildings will look like and they will continue to look for opportunities as the park continues to build out.

Motion by Councilmember Kuzma, seconded by Councilmember LeTourneau, to approve Tree Clearing and Grading Agreement for Bunker Lake Industrial Park.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, LeTourneau, Johns, Riley, Shryock, and Williams. Voting No: None.

7.04: Consider Adoption of Resolution #17-07-168 Ordering Feasibility Report for Improvement Project #18-00, Stanhope Terrace Street Reconstructions

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #17-07-168 ordering a Feasibility Report for Improvement Project #18-00, Stanhope Terrace Street Reconstructions.

Councilmember Riley stated that he often walks this road and recognized the need for repair. He asked if the neighborhood to the south would be included, as that was discussed as a possibility at the Public Works Committee meeting.

City Engineer Westby noted that the Feasibility Report was completed for that Riversbend area and could be included with the 2018 project this fall.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to Adopt Resolution #17-07-168 Ordering a Feasibility Report for Improvement Project #18-00, Stanhope Terrace Street Reconstructions.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Shryock, Johns, Kuzma, LeTourneau, and Williams. Voting No: None.

7.05: Consider Adoption of Resolution #17-07-169 Ordering Feasibility Report for Improvement Project #18-01, North Forty Street Reconstructions

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #17-07-169 ordering a Feasibility Report for Improvement Project #18-01, North Forty Street Reconstructions.

Councilmember Kuzma stated that the City is aggressively attempting to improve the road conditions.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to Adopt Resolution #17-07-169 ordering a Feasibility Report for Improvement Project #18-01, North Forty Street Reconstructions.

Further discussion: Councilmember LeTourneau stated that he would be interested to hear the results of the ground penetrating radar equipment.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, Kuzma, LeTourneau, Riley, Shryock, and Williams. Voting No: None.

7.06: Consider Adoption of Resolution #17-07-170 Ordering Feasibility Report for Improvement Project #18-02, Hy-10 Ramsey Street Reconstructions

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #17-07-170 ordering a Feasibility Report for Improvement Project #18-02, Hy-10 Ramsey Street Reconstructions.

Councilmember LeTourneau stated that he is reviewing the use of the roads, which is predominantly heavy commercial users, and asked if those details are considered in the construction of the roadway.

City Engineer Westby noted that those concerns would be addressed in the Feasibility Report. He stated that this project would be similar to the Sunwood Drive reconstruction as both roads are primarily used by heavier commercial vehicles. He noted that oversizing of streets is not an assessable cost.

Councilmember Riley stated that the Public Works Committee has not discussed these streets and asked if there has been thought as to whether the roads need to be redesigned.

City Engineer Westby replied that there are not a lot of options for realignment of roads in that area and the intent would be to reconstruct as-is. He stated that if discussions arise with the property owners through this process, that realignment could become an option.

Councilmember Riley asked if this is the right time to complete a Feasibility Report.

City Engineer Westby stated that the Feasibility Report is the opportunity for staff to delve in deeper to the details and he could incorporate that further direction to explore additional options.

Mayor Strommen confirmed that the additional direction should be included with the Feasibility Report.

Motion by Councilmember Johns, seconded by Councilmember Williams, to Adopt Resolution #17-070170 Ordering Feasibility Report for Improvement Project #18-02 Hy-10 Ramsey Street Reconstructions and direct staff to investigate additional alternatives.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, Williams, Kuzma, LeTourneau, Riley, and Shryock. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Shryock thanked staff for their work on the first annual art fair which was held at Elmcrest Park this past weekend. She stated that a fun time was had by all with guests from all over the metro.

9. ADJOURNMENT

Motion by Councilmember Williams, seconded by Councilmember Johns, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:03 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.