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**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, August 8, 2017, the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen  
Councilmember Jill Johns  
Councilmember Mark Kuzma  
Councilmember John LeTourneau  
Councilmember Chris Riley  
Councilmember Melody Shryock  
Councilmember Kristine Williams

Members Absent: None

Also Present: City Administrator Kurtis Ulrich  
Police Captain Tim Frankfurth  
Parks and Assistant Public Works Superintendent Mark Riverblood  
Human Resources Manager Colleen Lasher  
Community Development Director Timothy Gladhill  
City Engineer Bruce Westby  
Asst. City Administrator/Economic Development Manager Patrick Brama  
Public Information and Event Specialist Nichole Wenberg  
Administrative Intern Allyson Krattenmaker

**1. CALL TO ORDER**

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

**2. PRESENTATION**

**2.01: Presentation to Recognize Girl Scout Troop 16479 with Community Spotlight Award**

Mayor Strommen recognized Girl Scout Troop 16479 with a Community Spotlight Award for their initiative for pollinators. She explained that the troop built bee houses and installed them throughout the City which not only benefits the City but also helped the troop to earn their Junior Bronze Service Award. She presented the certificate to the troop on behalf of the City and thanked them for their service.

Mayor Strommen invited each of the girls to introduce themselves to the group. The troop leader thanked the City and noted that the troop had a lot of fun, especially with the painting of the bee houses. Mayor Strommen encouraged the members of the community to get out into the parks and look for the new bee houses.

**2.02: Oath of Office for a Patrol Officer**

Police Captain Frankfurth introduced the newest member of the Police Department, Robert Pullar, who grew up in Elk River. He stated that Officer Pullar joined the force in March, has completed all necessary training and has been serving on a regular shift.

Mayor Strommen administered the oath of the office to Patrol Officer Robert Pullar.

**2.03: Introduce New Community Service Officer**

Police Captain Frankfurth introduced a newly appointed Community Service Officer, Aaron Pipenhagen, who began on March 10<sup>th</sup>. He noted that CSO Pipenhagen also grew up in Elk River and is continuing education with hopes to continue a career in law enforcement.

Mayor Strommen congratulated the new members of the Police Department and thanked the members of the department for attending tonight.

**2.04: 2017 Happy Days Festival Update**

Administrative Intern Allyson Krattenmaker reviewed the schedule of events for the upcoming Happy Days Festival, including new and expanding events for the festival. She noted that the planning for the event is on schedule and the event is operating with a balanced budget with thanks to the City and the event sponsors.

Councilmember Williams noted that there is an online option for volunteers to sign-up to assist with the event.

**3. CITIZEN INPUT**

None.

**4. CONSENT AGENDA**

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to approve the following items on the Consent Agenda:

- 4.01: Receive Cash and Investments for Period Ending July 31, 2017
- 4.02: Approve Licenses:

Solicitor  
Southwestern Advantage/2451 Atrium Way, Nashville, TN  
Transient Merchant

Pro Metal Fab – Bradey Mackin/24625 Rutgers St NE, Stacy, MN

- 4.03: Approve the following Meeting Minutes:
  - 1) City Council Work Session dated July 25, 2017
  - 2) City Council Regular dated July 25, 2017
- 4.04: Approve Request to Declare Surplus Property
- 4.05: Approve CivicPlus Website Redesign Contract
- 4.06: Approve Joint Funding Agreement for Operations and Maintenance of the Stream Gage at the Mississippi River at Champlin, MN
- 4.07: Adopt Resolution #17-08-201 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 19, 2017 through August 2, 2017
- 4.08: Aeon Purchase Agreement #1: Adopt Resolution #17-08-199 Authorizing Sale of City Owned Land

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Johns, LeTourneau, Riley, Shryock, and Williams. Voting No: None.

## **5. APPROVE AGENDA**

Motion by Councilmember Johns, seconded by Councilmember LeTourneau, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, LeTourneau, Kuzma, Riley, Shryock, and Williams. Voting No: None.

## **6. PUBLIC HEARING**

### **6.01: Public Hearing to Consider Request for On-Sale, Sunday, and 2:00 a.m. Intoxicating Liquor License; Case of SM Enterprises Corp. D/B/A Penalty Box Grill, 14077 St. Francis Boulevard**

#### **Presentation**

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation to approve an on-sale, Sunday and 2:00 a.m. intoxicating liquor license for SM Enterprises Corp, d/b/a Penalty Box Grill.

#### **Public Hearing**

Mayor Strommen called the public hearing to order at 7:21 p.m.

#### **Citizen Input**

There was none.

Motion by Councilmember Shryock, seconded by Councilmember Johns, to close the public hearing.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, Johns, Kuzma, LeTourneau, Riley, and Williams. Voting No: None.

The public hearing was closed at 7:21 p.m.

### **Council Business**

Councilmember LeTourneau stated that he is thankful that the business has remained for many years and he is looking forward to the probability that it will continue for quite some time.

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to approve an On-Sale, Sunday and 2:00 a.m. Intoxicating Liquor License for SM Enterprises Corp, d/b/a Penalty Box Grill.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Johns, Riley, Shryock, and Williams. Voting No: None.

## **7. COUNCIL BUSINESS**

### **7.01: Consider Adopting Resolution #17-08-192 Granting Preliminary Plat Approval to Bunker Lake Industrial Park (Project #17-27); Case of PSD, LLC**

Community Development Director Gladhill reviewed the staff report and recommendation to approve the requested Preliminary Plat, contingent upon compliance with the Staff Review Letter. He noted that the proposed project appears to comply with the bulk standards of the City Code and the proposed use would be an asset to the community's growing employment base.

Motion by Councilmember Kuzma, seconded by Councilmember Williams, to Adopt Resolution #17-08-192 Granting Preliminary Plat Approval of Bunker Lake Industrial Park, contingent upon compliance with the Staff Review Letter dated July 27, 2017.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Williams, Johns, LeTourneau, Riley, and Shryock. Voting No: None.

### **7.02: Consider Approval of Final Home Designs for Vistas at North Commons; Case of Morning Sun Homes**

Community Development Director Gladhill reviewed the staff report and recommendation to authorize the attached models.

Councilmember LeTourneau appreciated the presentation. He stated that he also appreciates the flexibility of the Planning Commission and staff to work with the developer to find an outcome that will be more appropriate for The COR.

Motion by Councilmember LeTourneau, seconded by Councilmember Shryock, to authorize the attached model homes for Vistas at North Commons.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Shryock, Johns, Kuzma, Riley, and Williams. Voting No: None.

### **7.03: Consider Stone Brook Children's Academy; Multiple Actions**

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and the six recommendations included within the proposed resolution. He noted that items one through five are administrative in nature and are consistent with the past approvals. He explained that with this resolution, the City is simply formalizing said actions. He stated that item six has been reviewed by the EDA and CMDC and both have recommended approval.

Councilmember Riley stated that the EDA did recommend approval of the revolving loan fund. He stated that while the EDA does not operate as a bank, there is a banker on the EDA and an analysis was also done by CMDC.

Councilmember Kuzma asked for information on the process to move forward for construction.

Jeff Benedict, Vanguard Construction, estimated that construction would begin in about two to three weeks and would span about 4.5 months.

Mike Mulrooney, CMDC, provided a summary of his memorandum that was included in the Council packet. He stated that this project stands every chance of success with the community and how the community is changing for the future. He noted that the project is still awaiting SBA approval.

Councilmember LeTourneau hoped that the SBA finds this project to be as great as it has been presented to be. He noted that he is very excited to see this project move forward as it will be another great business in the community.

Motion by Councilmember LeTourneau, seconded by Councilmember Johns, to Adopt Resolution #17-08-200 Authorizing the City of Ramsey to Sell 0.85 Acres of City Owned Land, Authorize a Right-of-Entry Agreement, Authorize a Right-of-Re-Entry Agreement, Authorize a Cost-Share Arrangement for Yolite Street, Authorize a Purchase Agreement Amendment, and Authorize a \$100,000 EDA Loan for the Proposed Stone Brook Children's Academy and Childcare Center.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Johns, Kuzma, Riley, Shryock, and Williams. Voting No: None.

## **8. MAYOR, COUNCIL AND STAFF INPUT**

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Shryock appreciated that she was able to participate in Night to Unite and encouraged those that are interested in being involved to come forward to the City.

**9. ADJOURNMENT**

Motion by Councilmember Shryock, seconded by Councilmember Kuzma, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:43 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Amanda Staple  
*TimeSaver Off Site Secretarial, Inc.*