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**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, October 10, 2017, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Sarah Strommen  
Councilmember Jill Johns  
Councilmember Mark Kuzma  
Councilmember John LeTourneau  
Councilmember Chris Riley  
Councilmember Melody Shryock

Members Absent: None

Also Present: City Administrator Kurtis Ulrich  
Police Chief Jeff Katers  
Parks and Assistant Public Works Superintendent Mark Riverblood  
City Clerk Jo Ann Thieling  
Community Development Director Timothy Gladhill  
City Engineer Bruce Westby  
Planning Intern Alec Henderson  
Asst. City Administrator/Economic Development Manager Patrick Brama

**1. CALL TO ORDER**

Mayor Strommen called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Strommen.

**2. PRESENTATION**

**2.01: Presentation by Metropolitan Council**

Mayor Strommen stated that prior to the regular meeting tonight, the Council met with City staff and representatives from the Metropolitan Council to tour some of the development sites within Ramsey. She then provided the opportunity for the guests from the Met Council to introduce themselves.

Metropolitan Council Chair Alene Tchourumoff thanked Mayor Strommen for the opportunity to be with the Council tonight and tour the City. She stated that she has been touring the seven-county metro region in the past 11 weeks since she became the Chair of the Met Council. She stated that she found it helpful to see some of the features within Ramsey and the development sites and priorities. She provided background information on her career and experience with rail

transit in the Governor's office. She stated that she also worked as the Planning Director for Hennepin County prior to joining the Governor's office. She also provided a summary of her experience in the private sector before transitioning into public employment. She stated that her background provides her with a lot of different aspects of planning that she brings with her which helps her to think about how the built environment and infrastructure provide economic development opportunities. She stated that tonight she noticed the importance of partnerships within the City and that she believes that the only way things will be successful is if that is done together; leveraging the strengths of each other. She noted the two other members of the Met Council and the staff members that were present tonight for the tour.

## **2.02: Proclaim October as Community Planning Month**

Mayor Strommen stated that October is community planning month and noted that Community Development Director Gladhill will provide a brief update. She noted that a proclamation resolution is on the consent agenda tonight for formal adoption.

Community Development Director Gladhill provided background information on national community planning month. He reviewed the Ramsey land use planning spectrum which includes long range planning, current planning, and zoning administration. He stated that the City puts emphasis on public engagement in both planning and implementation, noting that several hundred have participated in person, online, and over the telephone to provide their input. He stated that the City has partnered with the University of Minnesota's resilient communities program to assist with the Comprehensive Plan and Strategic Plan processes. He stated that the City has been working on The COR vision plan for the past two years to balance the long-term vision of the City with the market. He stated that the next community workshop is scheduled for October 26<sup>th</sup> at 5:30 p.m. at City Hall. He stated that the City has been very successful in the housing portion of the plan for The COR and somewhat successful in the office portion. He noted that the retail element has struggled behind because of the changing retail market right now. He stated that staff feels that the other elements of The COR which have been successful will help to bring in that retail market, noting that the City continues to aggressively market for that element. He noted that a number of topics are included in the agenda tonight in different stages of review. He stated that the City has been the busiest that it has been in more than 15 years in terms of development, and with half the number of staff that the City previously had. He stated that there have been proactive steps to better serve the residents in terms of zoning administration. He stated that the rental housing program was developed with input from both landlords and tenants. He stated that the electronic building permit system has been a success and helps to make the process more efficient, noting that the plan review timeframe has been cut in half. He thanked Planning Intern Henderson, noting that this is his last week with the City, and advised that he has done a great job in his time with the City. He hoped that the City would have the ability to partner with him on other opportunities in the future. He also thanked the members of the Boards and Commissions that donate their time to contribute to the City and the planning process.

City Administrator Ulrich recognized Community Development Gladhill for his contribution to the City and to the other groups that he contributes to as well as his leadership abilities.

### 3. CITIZEN INPUT

None.

### 4. CONSENT AGENDA

City Administrator Ulrich requested to strike Item 4.9 from the Consent Agenda, noting that it will appear on a future agenda.

Motion by Councilmember Shryock, seconded by Councilmember Johns, to approve the following items on the Consent Agenda as revised, removing Item 4.09:

- 4.01: Receive Cash and Investments for Period Ending September 30, 2017
- 4.02: Approve the following Meeting Minutes:
  - 1) City Council Work Session dated September 26, 2017
  - 2) City Council Regular dated September 26, 2017
- 4.03: Approve Licenses:
  - Temporary On-Sale Liquor  
Church of St. Katharine Drexel/7101 143<sup>rd</sup> Ave NW, Suite G
  - Transient Merchant License  
Filfillah Mediterranean/4301 Central Ave NE/14911 Ramsey Blvd NW
- 4.04: Approve Rental Licenses
- 4.05: Approve Request to Declare Surplus Property
- 4.06: Adopt Resolution #17-10-250 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 21, 2017 through October 4, 2017
- 4.07: Adopt Resolution #17-10-246 Accepting Pedestrian and Bicycle Trail Easement on a portion of Lot 5, Block 2, Estates of Silber Oaks 2<sup>nd</sup> Addition (Project #17-119); Case of Royal Oaks Realty, Inc.
- 4.08: Adopt Resolution #17-10-248 Accepting New Drainage and Utility Easements Associated with an Administrative Subdivision for Lots 7 & 8, Block 1 Windsorwood (Project No. 17-147); Case of Raymond Silhanek and Leslie Reed-Silhanek
- ~~4.09: Adopt Resolution #17-10-251 Vacating Pedestrian Trail Easement on Lot 6, Block 3, Wildlife Sanctuary Third Addition~~
- 4.10: Adopt Resolution #17-10-255 Accepting Quotes and Awarding Contract to Repair Stormwater Pond Erosion at 7550 Highway 10 NW
- 4.11: Adopt Resolution #17-10-258 Proclaiming October as National Community Planning Month
- 4.12: Adopt Resolution #17-10-262 to Amend the City's Personnel Policy
- 4.13: Report from the Public Works Committee Meeting dated September 19, 2017:
  - 1) Consider Recommendation to City Council Regarding Connexus Energy's Special Assessment for Sunwood Drive Reconstruction – *The Committee agrees that the assessment policy must be fair and added the consultant will provide a valuation, and the Committee will make a recommendation to the City Council*

- 2) Improving Pedestrian Crosswalk Visibility in The COR – *Ratify the recommendation of the Public Works Committee to approve the purchase and installation of “in street pedestrian marking signs”*
- 3) Consider Recommendation for City Council to Order Feasibility – *Ratify the recommendation of the Public Works Committee to order a Feasibility Report for the 2018 Overlay Improvements, City Improvement Project #18-03*
- 4) Review Feedback and Next Steps for Comprehensive Plan Update Transportation Chapter – *No action taken*

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, Johns, Kuzma, LeTourneau, and Riley. Voting No: None.

## **5. APPROVE AGENDA**

Motion by Councilmember Johns, seconded by Councilmember LeTourneau, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, LeTourneau, Kuzma, Riley, and Shryock. Voting No: None.

## **6. PUBLIC HEARING**

### **6.01: Public Hearing to Consider Adopting Resolution #17-10-252 Adopting Assessment Roll Certifying Sunwood Drive Reconstruction Assessments, Improvement Project #17-00**

#### **Presentation**

City Engineer Westby reviewed the staff report and recommendation to adopt resolution #17-10-252 adopting the final assessment roll certifying Sunwood Drive Reconstruction assessments for 2018 payable tax year, Improvement Project #17-00.

#### **Public Hearing**

Mayor Strommen called the public hearing to order at 7:29 p.m.

#### **Citizen Input**

There was none.

Motion by Councilmember Shryock, seconded by Councilmember LeTourneau, to close the public hearing.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, LeTourneau, Johns, Kuzma, and Riley. Voting No: None.

The public hearing was closed at 7:30 p.m.

### **Council Business**

Councilmember Kuzma stated that the road turned out nice and he was pleased to see the coating on the curbs as he believed that improved the overall aesthetic of the project.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to Adopt Resolution #17-10-252 Adopting Assessment Roll Certifying Sunwood Drive Reconstruction Assessments for 2018 Payable Tax Year; Improvement Project #17-00.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Johns, LeTourneau, Riley, and Shryock. Voting No: None.

## **7. COUNCIL BUSINESS**

### **7.01: Consider Adopting Zoning Amendment Related to a Subdivision known as Lavern Estates (Project No. 17-137); Case of Joshua Peterson**

Planning Intern Henderson reviewed the staff report and recommendation from the Planning Commission that voiced general support of the Minor Plat at the August 3, 2017 meeting and recommended approval of the Comprehensive Plan and Zoning amendments. He stated that the City Council also voiced general support for the Minor Plat and approved the Final Plat, Development Agreement and authorized staff to submit a Comprehensive Plan Amendment and supporting materials to the Metropolitan Council on September 12, 2017.

Mayor Strommen noted that often zoning amendments are requesting to increase density, while this request is the opposite. She stated that while the property is currently zoned MUSA, it would be years before those services reached this area.

Planning Intern Henderson stated that included in the case are petitions from the surrounding properties that would also like to remain rural and not join the MUSA area. He agreed that it would be many, many years before the MUSA infrastructure reached this area.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to waive the City Charter requirement to read the ordinance aloud and Adopt Ordinance #17-11 Amending Section 117-90 “Map” of Chapter 117 of the City Code of Ramsey, Minnesota.

A roll call vote was performed by the Recording Secretary:

Councilmember Riley	aye
Councilmember Shryock	aye
Councilmember LeTourneau	aye
Councilmember Johns	aye
Councilmember Kuzma	aye
Mayor Strommen	aye

Motion carried.

**7.02: Consider Adopting Resolution Granting Final Plat and Development Agreement for Davis Addition; Case of Green Valley Greenhouse**

Community Development Director Gladhill reviewed the staff report and recommendation to approve the Plat, contingent on the assumptions noted in the report.

Councilmember LeTourneau stated that he supports this action and noted the great partner that Green Valley Greenhouse has been in the community for many years.

Motion by Councilmember LeTourneau, seconded by Councilmember Johns, to Adopt Resolution #17-10-257 Granting Final Plat and Development Agreement Approval of Davis Addition, contingent upon review by the City Attorney.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Johns, Kuzma, Riley, and Shryock. Voting No: None.

**7.03: Consider Adopting Resolution #17-10-260 Approving Development Agreement for COR Stone Brook Academy; Case of MK Johnson Properties, LLC**

Community Development Director Gladhill reviewed the staff report and recommendation to approve the Development Agreement.

Councilmember Riley stated that he would assume that these provisions have been reviewed with the applicant.

Community Development Director Gladhill confirmed that this has been presented to the developer and there have been no objections.

Mayor Strommen asked when the cross-access easements would come into play.

Community Development Director Gladhill noted that would be recorded with the Final Plat.

Motion by Councilmember Riley, seconded by Councilmember Johns, to Adopt Resolution #17-10-260 Granting Development Agreement Approval of COR Stone Brook Academy, contingent upon review by the City Attorney.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Johns, Kuzma, LeTourneau, and Shryock. Voting No: None.

**7.04: Consider Adopting Resolution #17-10-256 Approving Development Agreements for Bunker Lake Industrial Park; Case of PSD, LLC**

Community Development Director Gladhill reviewed the staff report and recommendation to approve of the Development Agreements.

Councilmember Riley asked if the developer would like an opportunity to speak about the project.

Jim Deal, PSD, stated that there is a lot of action in Ramsey and PSD is receiving a lot of inquiries for development, which is exciting. He stated that the biggest challenge in Ramsey is transportation and hopes that remains a priority for not only the City but also the Metropolitan Council. He appreciated the cooperation of staff which has allowed PSD to keep the project schedule on pace. He stated that the City must have adequate staff in place in order to keep up with the development opportunities that continue to come and urged the City to keep an eye on the future in terms of being able to support development.

Matt Kuker stated that they are very excited and advised that the mass grading is primarily completed. He stated that Adrenaline Sports is very excited and continues to gather new contracts with other sports groups. He stated that staff has been great in attempting to help the project remain on schedule. He stated that the project will be visible from Highway 10 and they are excited for the project to continue to move forward.

Mayor Strommen stated that this project is very exciting. She noted that earlier on the tour tonight a Met Council representative noted the high level of development compared to previous tours he has participated in.

Mr. Kuker noted that during the mass grading they attempted to prepare a third site for the future as well.

Councilmember LeTourneau stated that it is very exciting to have a project like this in the community, noting that this is a project that will help put the City on the map. He acknowledged the staff and developer for the ability to work together to meet the timeline for the project. He stated that as this continues to move forward, he would like to see it as a high priority in order for this to move forward on schedule. He stated that if there is anything the Council can do to supply the necessary resources, staff should come to the Council.

Motion by Councilmember LeTourneau, seconded by Councilmember Kuzma, to Adopt Resolution #17-10-256 Granting Development Agreement Approval of Bunker Lake Industrial Park, Release from Development Agreement for Alpha Development, and Release from Assessment Agreement.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Kuzma, Johns, Riley, and Shryock. Voting No: None.

**7.05: Approve Development Agreement for Greenway Terrace (Project 16-84); Case of AEON, LLC**

Community Development Director Gladhill reviewed the staff report and recommendation to adopt the resolution approving the Development Agreement for Greenway Terrace.

Councilmember LeTourneau stated that this is another step along the way in gaining more interest from retailers.

Motion by Councilmember LeTourneau, seconded by Councilmember Shryock, to Adopt Resolution #17-10-259 Approving a Development Agreement for Greenway Terrace.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Shryock, Johns, Kuzma, and Riley. Voting No: None.

#### **7.06: Considering Authorization to Distribute The COR Interim Development Plan for Public Comment**

Community Development Director Gladhill reviewed the staff report and recommendation to authorize the document for public comment.

Councilmember Shryock stated that she is very excited for the public to provide input and comment. She asked for more information on the public input process.

Community Development Director Gladhill noted that the typical avenues would be used to gather input including an upcoming community workshop, the use of social media, uploading the information to the City website, one on one meetings with stakeholders and property owners, and residents can also reach out to the planning team and staff.

Councilmember Shryock asked if this information would be included in the *Ramsey Resident*.

Community Development Director Gladhill noted that the November/December issue has already been sent to print but noted that upcoming public input opportunities will be included in the next issues of the *Ramsey Resident*.

Councilmember Riley asked for additional information on language used in the vision statement of the document.

Community Development Director Gladhill provided examples of architectural elements that are associated with the language used in the vision statement. He provided examples of function as well, such as accommodating sidewalks and the collaboration between public and private uses.

Councilmember Riley referenced the downtown area of the document, which includes three different opinions from different bodies and asked what will happen with that.

Community Development Director Gladhill noted that the document was left technical in attempt to work with developers. He noted that the message can be better packaged when presented to the general public. He stated that it deals with reducing the amount of surface parking in order to maximize the amount of developable area. He stated that staff will take feedback and examples. He stated that it will also be helpful to gather input from other communities regarding floor area ration. He stated that the feedback will come back to the Council to make the final decision.

Mayor Strommen stated that she could not tell the difference in percentages for floor area ratio either and suggested using visual examples to gather input on the technical standard.

Community Development Director Gladhill noted that he recently experienced a three-dimensional experience in modeling, which helps to provide a visual example to the ratios.

Motion by Councilmember Johns, seconded by Councilmember Shryock, to authorize distribution of The COR Interim Development Plan for public comment.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, Shryock, Kuzma, LeTourneau, and Riley. Voting No: None.

**7.07: Consider Adopting Resolution #17-09-232 (changed to #17-10-232) Requesting the use of the Anoka County HRA Fund; Case of City of Ramsey's New Business Park**

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and noted that this case is administrative in nature. He stated that the City has reviewed multiple cases and has made multiple actions supporting this request. He noted that now that the overall project is moving forward (Capstone, PSD, etc.), staff would like to make a formal request to the ACHRA. He noted that the design for the remaining Bunker/Puma work will occur over the winter and construction is anticipated for spring/summer 2018. He stated that staff would like to complete this step before awarding a contract for the road construction. He noted that the EDA reviewed this case and recommended unanimous approval of the proposed resolution as the group felt that this action is consistent with the previous EDA/Council direction for the overall project.

Councilmember Kuzma asked the portion that Ramsey would be responsible for.

Asst. City Administrator/Economic Development Manager Brama explained that this is simply a request for ACHRA funds. He noted that there are additional funds that would be used to fund the complete project and this would be a portion of the funding. He noted that this case is not authorizing any funds to be spent.

Councilmember Kuzma stated that these funds are from the Ramsey taxes paid to the County as the City no longer has its own HRA.

Councilmember Riley stated that it appears that this is the funding for Phase I of the Puma infrastructure. He asked if there is a plan for the funding of Phase II.

Asst. City Administrator/Economic Development Manager confirmed that this would fund Phase I of the project. He stated that this project would cover about two thirds of the required infrastructure. He noted that this infrastructure cost-share was negotiated with City participation because of the benefit the business park will bring to the community. He stated that Phase II would include residential development, which would have a different funding and may or may not include City participation.

Councilmember Riley agreed that it is important to use the funds for economic development.

Asst. City Administrator/Economic Development Manager Brama stated that the ACHRA funds collect about \$300,000 per year and therefore there will be funds available for use in the future. He noted that assessments will also be collected over the next few years which will also provide additional economic development opportunities.

Mayor Strommen stated that the residents have paid dollars into the fund for particularly this type of use, which will provide a return to the community. She believed that this is an appropriate and important use for the dollars.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #17-09-232 (*changed to #17-10-232*) Requesting the Anoka County Housing and Redevelopment Authority (ACHRA) Allocate \$1,750,000 for Infrastructure Costs Associated with the City of Ramsey's New Business Park Development. (The resolution number is subject to change by staff) (***This resolution number was changed to #17-10-232.***)

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Riley, Kuzma, Johns, LeTourneau, and Shryock. Voting No: None.

**7.08: Consider Adopting Resolution #17-10-254 Accepting Bids and Awarding Contract for Improvement Project #17-10, Puma Street Utility Extensions**

City Engineer Westby reviewed the staff report and recommendation to adopt resolution #17-10-254 accepting bids and awarding a construction contract for Improvement Project #17-10, Puma Street Utility Extensions, to Douglas-Kerr Underground, LLC of Mora, Minnesota in the amount of \$727,667.07. He noted that this option will support current and future development opportunities in this area of the City.

Councilmember Riley asked for additional information on the costs the City would incur for the request of the additional parcel.

City Engineer Westby stated that there is not currently a plat for that development and was unsure that the developer would be open to that. He stated that the thought was that the additional activity would allow for expansion of the lift station. He stated that there have not been discussions with the developer to share in the cost, other than at the time of development.

Councilmember Riley asked how much additional the City would be spending for the additional depth.

City Engineer Westby stated that the lift station was bid on a lump sum basis. He estimated that it would be about one fifth of the cost, or approximately \$30,000.

Mayor Strommen asked if that would be typical of the City process, to add costs at the request of a specific property owner, and not ask for the cost to be repaid.

City Engineer Westby stated that at the time of development the trunk fees would be paid which would reimburse those costs.

City Administrator Ulrich noted that the infrastructure improvements need to be made downstream in order to make it possible for upstream properties to be developed. He stated that is the purpose of the trunk fees. He noted that it is common that the City would not enter into an agreement with a property owner prior to a development request.

Councilmember Riley stated that Capstone is helping to fund this and asked if the developers are being treated differently.

City Engineer Westby stated that the City is not asking Capstone to pay for the additional depth. He stated that Capstone is the main driver for the utilities at this time. He noted that because the developer is asking for the additional depth, it would be more cost-efficient to bundle that with this project rather than digging the road back up to make future improvements.

Asst. City Administrator/Economic Development Manager Brama provided additional information on the difference between the Capstone utilities and the trunk infrastructure. He stated that Capstone is simply paying trunk fees and not paying direct for the trunk infrastructure, in the same manner the future developer will.

Motion by Councilmember Johns, seconded by Councilmember LeTourneau, to Adopt Resolution #17-10-254 Accepting Bids and Awarding Contract for Improvement Project #17-10, Puma Street Utility Extensions.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Johns, LeTourneau, Kuzma, Riley, and Shryock. Voting No: None.

#### **7.09: Consider Awarding Contract for Demolition of Former Sunfish Lake Gas Station**

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation from Hakanson Anderson to award the contract to Sauter & Sons. He noted that the Hakanson Anderson memorandum also includes a quote tabulation.

Motion by Councilmember Shryock, seconded by Councilmember Riley, to execute a contract with Sauter & sons and to approve the project budget, for the demolition and site clean-up of 6401 Highway 10; subject to review and approval of the City Attorney.

Further discussion: Councilmember LeTourneau asked when the demolition would occur. Asst. City Administrator/Economic Development Manager Brama provided an update on the timeline noting that demolition should take place in November.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Shryock, Riley, Johns, Kuzma, and LeTourneau. Voting No: None.

**7.10: Consider Adopting Resolution #17-10-247 Accepting Resignation of Councilmember at Large, Declaring a Vacancy in the Office of Councilmember at Large and Calling for a Special Election to Fill the Vacancy**

City Clerk Thieling reviewed the staff report and recommendation to adopt resolution #17-10-247 to proceed with the special election process.

Councilmember Shryock referenced a date in the resolution and noted that the date should be changed from 2017 to 2018.

Councilmember Johns asked and received confirmation on the special election date.

Motion by Councilmember LeTourneau, seconded by Councilmember Shryock, to Adopt Resolution #17-10-247 Accepting the Resignation of a Councilmember at Large, Declaring a Vacancy in the Office of Councilmember at Large and Calling for a Special Election to Fill the Vacancy.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers LeTourneau, Shryock, Johns, Kuzma, and Riley. Voting No: None.

**7.11: Consider Adopting Resolution #17-10-261 in Support for the City of Anoka Funding Application for Trunk Highway 10 Improvements at Thurston Avenue and Fair oak Avenue**

City Administrator Ulrich reviewed the staff report and recommendation to adopt the resolution of support for the City of Anoka to continue pursuing funding for Fair oak and Thurston Avenues.

Motion by Councilmember Kuzma, seconded by Councilmember Shryock, to Adopt Resolution #17-10-261 in Support for City of Anoka Funding Applications for Trunk Highway 10 Improvements at Thurston Avenue and Fair oak Avenue.

Further discussion: Councilmember Riley stated that supporting Anoka also helps the Ramsey residents because a lot of people sitting in the traffic in Anoka are Ramsey residents.

Motion carried. Voting Yes: Mayor Strommen, Councilmembers Kuzma, Shryock, Johns, LeTourneau, and Riley. Voting No: None.

**8. MAYOR, COUNCIL AND STAFF INPUT**

**8.01: Staff Update on Potassium Street Cul-de-sac Improvements, Improvement Project #17-13**

City Engineer Westby provided an update on the Potassium Street cul-de-sac improvements and negotiation processes with the applicable property owners. He stated that staff intends to bring a case forward for Council approval at the next meeting.

Councilmember Riley asked if the City received any bids or quotes.

City Engineer Westby stated that the City previously received two bids which expired because the City did not act. He stated that the City resubmitted for bids and did not receive any bids. He noted that staff could ask the bidders directly for quotes.

Councilmember Shryock asked if this would be a reasonable timeline.

City Engineer Westby stated that the work would include common excavation and aggregate surfacing with dormant seeding and blanketing, which would take about two weeks. He noted that because pavement is not being used, the temperature would not be a factor.

Councilmember Kuzma stated that he is happy to see an amicable solution arising.

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Shryock stated that October is breast cancer awareness month and urged residents to check available resources and get mammograms.

## **9. ADJOURNMENT**

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:58 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Amanda Staple  
*TimeSaver Off Site Secretarial, Inc.*