

City of Ramsey
Agenda
City Council Work Session
Tuesday, March 14, 2017
5:30 p.m.
Lake Itasca Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Topics for Discussion**
 1. City Board and Commission Interviews
- 3. Topics for Future Discussion**
 1. Review Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment**

Meeting Date: 03/14/2017

Information

Title:

City Board and Commission Interviews

Purpose/Background:

The City conducts annual board and commission interviews every March for specific seats that are vacant and for terms that are set to expire on March 31, with new terms beginning on April 1. Interviews will begin at 5:30 p.m. and run through approximately 6:50 p.m. At 7:00 p.m., as per the normal meeting schedule, the Mayor and Council members will conduct the regular meeting in the Council Chambers. After the regular meeting, the Mayor and Councilmembers will resume the work-session in order to finish the last interviews of the evening.

The Mayor and Councilmembers will be considering several new applicants and incumbents for appointment or reappointment to new terms which begin on April 1. Per Minnesota Statue 469.095 (attached), the Mayor appoints members to the Economic Development Authority.

Timeframe:

Up to two and a half hours in total.

Funding Source:

N/A

Responsible Party(ies):

Colleen Lasher, Human Resources Manager

Outcome:

To select board and commission members, to be appointed /re-appointed at the March 28, 2017 regular City Council meeting, for terms beginning April 1, 2017.

Attachments

Statute 469.095

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 03/09/2017

Reviewed By

Kurt Ulrich

Date

03/09/2017 02:15 PM

Started On: 03/09/2017 11:21 AM

469.095 COMMISSIONERS; APPOINTMENT, TERMS, VACANCIES, PAY, REMOVAL.

Subdivision 1. **Commissioners.** Except as provided in subdivision 2, paragraph (d), an economic development authority shall consist of either three, five, or seven commissioners who shall be appointed after the enabling resolution provided for in section 469.093 becomes effective. The resolution must indicate the number of commissioners constituting the authority.

Subd. 2. **Appointment, terms; vacancies.** (a) Three-member authority: the commissioners constituting a three-member authority, one of whom must be a member of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, four, and six years, respectively. Thereafter all commissioners shall be appointed for six-year terms.

(b) Five-member authority: the commissioners constituting a five-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, three, four, five, and six years respectively. Thereafter all commissioners shall be appointed for six-year terms.

(c) Seven-member authority: the commissioners constituting a seven-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of one, two, three, four, and five years respectively and two members for six years. Thereafter all commissioners shall be appointed for six-year terms.

(d) The enabling resolution may provide that the members of the city council shall serve as the commissioners.

(e) The enabling resolution may provide for the appointment of members of the city council in excess of the number required in paragraphs (a), (b), and (c).

(f) A vacancy is created in the membership of an authority when a city council member of the authority ends council membership. A vacancy for this or another reason must be filled for the balance of the unexpired term, in the manner in which the original appointment was made. The city council may set the term of the commissioners who are members of the city council to coincide with their term of office as members of the city council.

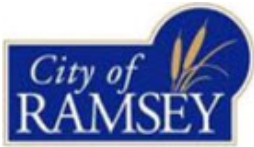
Subd. 3. **Increase in commission members.** An authority may be increased from three to five or seven members, or from five to seven members by a resolution adopted by the city council following the procedure provided for modifying the enabling resolution in section 469.093.

Subd. 4. **Compensation and reimbursement.** A commissioner, including the president, shall be paid for attending each regular or special meeting of the authority in an amount to be determined by the city council. In addition to receiving pay for meetings, the commissioners may be reimbursed for actual expenses incurred in doing official business of the authority. All money paid for compensation or reimbursement must be paid out of the authority's budget.

Subd. 5. **Removal for cause.** A commissioner may be removed by the city council for inefficiency, neglect of duty, or misconduct in office. A commissioner shall be removed only after a hearing. A copy of the charges must be given to the commissioner at least ten days before the hearing. The commissioner must be given an opportunity to be heard in person or by counsel at the hearing. When written charges have been submitted against a commissioner, the city council may temporarily suspend the commissioner. If the city council finds that those charges have not been substantiated, the commissioner shall be immediately reinstated.

If a commissioner is removed, a record of the proceedings, together with the charges and findings, shall be filed in the office of the city clerk.

History: *1987 c 291 s 96*



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Work Session

3. 1.

Meeting Date: 03/14/2017

Submitted For: Kurt Ulrich, Administrative Services

By: Jo Thieling, Administrative Services

Information

Title:

Review Future Topics/Calendar

Purpose/Background:

Attached is the current list of future topics for work session discussion. Items are drawn from Council requests at meetings, or are related to topics that have been identified in the City's strategic plan. Dates will be assigned in the future.

Recommendation:

N/A

Action:

For Council review - no formal action necessary.

Attachments

Future Topics

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 03/09/2017

Reviewed By

Kurt Ulrich

Date

03/09/2017 02:14 PM

Started On: 03/09/2017 10:16 AM

City Council Future Topics – Work Session
(Draft)

Date	Topics for Discussion – Council Action
Future	Review Bidding Process for Towing Contract (<i>Katers</i>)
Future	Discuss Ordinance Governing Unmanned Aerial Vehicle Use (<i>Katers</i>)
Future	Review and Potentially Adopt Ramsey’s Portion of Previous Highway 47 Study (<i>Westby</i>)
Future	Cost Share a Corridor Study for Nowthen (<i>Westby</i>)
Future	ICE Reports for Spot Improvements on Armstrong (<i>Westby</i>)
Future	Website Design and Website Services Update (<i>Fredrickson</i>)
March 28	Review McDonald’s Project (<i>Ulrich</i>)
March 28	Covenant Meadows (<i>Gladhill</i>)
March 28	Consider Settlement Offer for Potassium Street Easement (<i>Gladhill</i>)
March 28	Arterial Infrastructure Discussion re City of Ramsey’s Future Business Park & Capstone Homes Development (<i>Brama</i>)
Future	Discussion re the 2016 All-Staff Survey and Work Plan (<i>Lasher</i>)
Future	Strategic Plan Final Overview (<i>Ulrich</i>)
Date	Topics for Discussion – Regulatory
Future	Commercial Signage Standards and Community Sign Plan(<i>Gladhill</i>)
Future	Property Maintenance Code (Maintenance of Buildings and Structures) (<i>Gladhill</i>)
Date	Topics for Discussion – Policy
Future	Future Business Park Policy (<i>Brama</i>)
Future	Public Facilities Naming Policy (<i>Riverblood</i>)
Future	Trail Maintenance Policy (<i>Westby</i>)
Future	Stormwater Pond Maintenance Policy (<i>Westby</i>)
Future	Citizen Volunteer and Recognition Program (<i>Ulrich</i>)
Future	Newsletter Policy (<i>Brama</i>)
Future	Discussion re Updating the City’s Personnel Policy (<i>Lasher</i>)
Date	Topics for Discussion – Planning and Budget
Future	Summary of Compensation/Development Plan for Employees (<i>Lasher</i>)
Future	Review Comprehensive Plan for Long-Term Water Supply (<i>Westby</i>)
Future	Review Corridor Improvement Initiatives (<i>Ulrich</i>)
April	Joint Work Session with ARAA – (<i>Riverblood</i>) <ul style="list-style-type: none"> • Special Use Permits • What improvements can we make • Communications – in General
Date	Topics for Discussion – Information
Future	Review Area Recreation Opportunity Assessment (<i>Riverblood</i>)