

2018 Preliminary* (Working Document) Budget/Levy

GENERAL FUND LEVY: \$9,593,463 -\$8,670,635 (2017). **Increase of \$922,828 (increase 10.64%)**

EDA LEVY: \$104,616 -\$103,981 (2017). **Increase of \$635 (increase 0.61%)**

DEBT SERVICE LEVY: \$1,879,093-\$1,704,442 (2017). **Increase of \$174,651 (increase 10.25%)**

TOTAL LEVY: \$11,577,172 - \$10,479,058 (2017). **Increase of \$1,098,114 (increase 10.48%)**

TAXABLE VALUE: \$23,035,320 - \$20,779,674 (2017) **Increase of \$2,255,646 (increase 10.86%)**

Estimated tax capacity rate of 42.989% (42.455% in 2017)

(Fiscal Disparity numbers are not currently available from County so tax rate is an estimate based on prior year fiscal disparity levels)

LEVY BREAKDOWN:

-General Levy:

General Fund: Levy Increase of \$922,828

A. Contributing Factors of Increase:

1. Personnel – Wages & Benefits (\$687,125 increase):
 - a. 2-1/2% COLA January 1, 2018, 1/2% July 1, 2018, Steps
 - b. Single Dental for all full-time employees
 - c. Health Insurance Rate Increase of 7.38% employer paid
 - d. NEW Personnel Requests: \$399,288 (See Personnel Spreadsheet)
This includes new positions, additional hours and position reclasses
 - e. Election Year: \$41,736 increase
2. Other Services & Charges (\$71,399 Increase)
 - a. Bi-Annual Survey
 - b. Contracted Professional Services: Building, Engineering
 - c. Additional \$1M of Liability Insurance (3M coverage)-\$22,588

LEVY BREAKDOWN: CONTINUED

-EDA Levy:

EDA Fund: Levy Increase of \$635
Budget held constant

-Debt Levy: Levy Increase of \$174,651

A. Contributing Factors of Increase:

1. 2017 Road Funding Debt
2. Fire Station #2 debt was decreased by \$125,000 in 2017 from bond proceeds

3. Debt Summary:

2013 Capital Equipment Certificates(2023 Last Year)	73,119
2014 Capital Equipment Certificates (2024 last year)	101,879
2015 Road Improvement Debt (2025 last year)	116,663
Muni Center (2031 last Year)	1,118,613
Fire Station #2 (2033 last year)	224,248
2016 Road Improvement Debt (2026 last year)	146,571
2017 Road Improvement Debt (2027 last	98,000
Total Bonded Debt Levied	\$1,879,093

*Net of \$60,000 from fire station #2 bond proceeds

GENERAL FUND BUDGET:

Proposed Budget: \$12,419,505 (\$11,128,759 in 2017) **Increase of \$1,290,746** (increase 11.60%)

Major Changes from 2017 Adopted Budget:

Revenue:

- Property tax: \$9,598,463 (\$8,685,635 in 2017) **Increase of \$912,828**
- LGA: \$0
- Permit Revenue: Held constant
- Charges for Services: \$710,244 (\$619,462 in 2017) **Increase of \$90,782**
Mostly attributed to Engineering Revenue: Staff time on Public Projects: \$58,282 increase
- Interest on Investments: \$70,000 (\$100,000 in 2017) **Decrease of (\$30,000)**
Based on 2016 rate of return
- Transfers In: \$1,068,598 (\$762,812 in 2017) **Increase of \$305,786**
 - Increase Capital Equipment Purchases: \$203,698. Funding 100% from Equipment Revolving
 - 1M additional Liability Insurance (\$3M total): \$22,588 funded from Insurance Fund
 - 2nd Floor Community Room Build Out in Muni Center: \$100,000 from Facility Fund

Expenditures:

- Cola -21/2% + 1/2% July 1 For Everyone + Steps (if available)
- Single Dental for all full-time employees
- Health Insurance: -7.38% increase for each employer paid plan based on documentation from Union contract settlements 12/13/16
- Capital Equipment: 100% Funded from Equipment Revolving Fund with Exception of \$100,000 for Muni Center 2nd Floor Community Center Build-Out
 - Equipment Fund Est Balance after 2018: \$900,000
 - Facility Fund Est Balance after 2018: \$434,000

GENERAL FUND BUDGET CONTINUED:

Departmental Budget Changes:

Note: All departments with staff have increases in personnel costs due to COLA, Steps & Health Ins

- City Council (111) – \$21,392 Increase:
 - \$16,000 Bi-Annual Resident Survey – next year of survey will be in 2020
 - \$5,961 new memberships in Metro Cities and National League of Cities

- Administration (130) - \$41,301 Increase:
 - (\$52,368)-City Clerk Phased Retirement
 - \$54,815-FT Admin Asst (Feb 1 start) Eliminate Admin Intern: (\$16,882)
 - \$4,456 Reclass Pub Info & Event Spec. to Communications Coordinator
 - \$22,588-\$1M additional Liability Insurance – Insurance fund funds

- Elections (141) – \$41,736 Increase:
 - Election Year

- Finance (153) – \$12,594 Increase:
 - COLA, Steps & Health Insurance

- Community Development (191) - \$94,753 Increase:
 - \$92,314 FT Senior Planner
 - If Senior Planner not hired \$20,000 in Prof Services will need to be added back

- Data Processing (192) – \$50,353 Increase:
 - \$27,012 IT Tech to F.T. from 29 hour week
 - \$11,000 Capital Increase for On Site Storage for Bldg Surveillance Video

- General Government (194): - \$109,797 Increase
 - \$100,000 Muni Center 2nd Floor Community Room Build out-Facility Fund funded

- Police (211): \$81,364 Increase
 - COLA, Steps, PERA, Workers Comp & Health Ins
 - (\$77,906) Decrease in Capital – 2 squad vehicles requested in 2018 for \$65,000

- Fire (220): \$175,003 Increase
 - \$66,248 F.T. Fire Inspector/Life Safety Educator (Mar 1 start)
 - \$98,100 Capital Equipment Increase: \$175,000 for 28 SCBA's & \$45,000 for Grass Truck

GENERAL FUND BUDGET CONTINUED:

Departmental Budget Changes Continued:

- Building (240): \$31,884 Increase
\$16,892 Increase in Professional Service for inspections (offset with building permit rev)

- Traffic Engineering (260): \$49,006 Increase
\$39,000 Capital Increase for Programmable Message Board

- Engineering (301): \$30,297 Increase:
(\$31,016) Engr Tech V Phased Retirement
\$25,000 increase in professional services due to phased retirement
\$54,815 Admin Asst (Feb 1 start)
Engr Sec/Asst moved to Parks Department if Admin Asst is Approved

- Public Works (311): \$239,004 Increase:
\$243,270 Increase in capital equipment purchases: \$188,000 Dump with Plow, \$37,270 ¾ Ton Truck, & \$18,000 for ATV

- Snow & Ice (312): \$30,918 Increase:
\$27,500 Salt increase to bring back to level prior to 2017 when had excess

- Park & Rec (452): \$312,198 Increase:
\$54,175 F.T. Park Maintenance Worker (Mar 1 start) Bring to 2011 staffing levels
\$61,621 F.T. Recreation Assistant
Engr Sec/Asst moved to Parks Department if Admin Asst is Approved
\$122,740 Increase in capital equipment purchases: \$41,170 ¾ Ton Truck, \$63,570-1-ton truck & \$18,000 for ATV

- Community Programs: \$2,000 Increase:
(\$3,000) Donation to Family Promise removed
\$5,000 Increased donation to \$10,000 for Ramsey Foundation Concerts in the Park

- Contingency (892): \$35,993 Decrease:
-\$25,000 for unbudgeted events