

## 2018 Preliminary\* (Working Document) Budget/Levy

**GENERAL FUND LEVY: \$9,395,242** -\$8,670,635 (2017). **Increase of \$724,607** (increase 8.36%)

**EDA LEVY: \$103,981** -\$103,981 (2017). **Increase of \$0**

**DEBT SERVICE LEVY: \$1,875,172**-\$1,704,442 (2017). **Increase of \$170,730** (increase 10.02%)

**TOTAL LEVY: \$11,374,395** - \$10,479,058 (2017). **Increase of \$895,337** (increase 8.54%) \*\*

**TAXABLE VALUE: \$22,977,862** - \$20,779,674 (2017) **Increase of \$2,198,188** (increase 10.58%)

**Estimated tax capacity rate of 41.686%** (42.455% in 2017)

(Fiscal Disparity numbers have been received from County).

\*\*The taxable levy has been reduced by \$202,777 since 7-25-17 worksession.

### **Amendments:**

1. Retirement of Current Police Office Supervisor & refill postion: **(\$16,732)**
2. Workers Comp Adjustment: **(\$12,000)**
3. Add Back Admin Intern: **\$16,882**
4. Admin Asst Changed to Part-Time: **(\$31,869)** See #9 below. **Position removed**
5. Engineering Admin Asst Changed to Part-Time: **(\$33,144)**
6. Anoka County Management System Additional Funding Request: **\$6,556**
7. Road Reconstruction Debt: **(\$3,921)** actual number as sale held
8. EDA levy increase reduced to \$0 **(\$635)**.
9. Personnel Request of PT Admin Assistant, FT Fire Inspector, FT Recreation Assistant & Reclasses have been removed – **(\$155,914)**
10. Possible Special Election - **\$20,000**
11. Add 9 hour week for admin personnel to offset City Clerk hours - **\$12,000**
12. Membership in Miss River Cities & Towns Initiatives - **\$3,000**
13. Fire Personnel Costs Overstated – **(\$7,000)**

# LEVY BREAKDOWN:

**-General Levy:**

General Fund: Levy Increase of \$724,607

A. Contributing Factors of Increase:

1. Personnel – Wages & Benefits (\$479,348 increase):
  - a. 2-1/2% COLA January 1, 2018, ½% July 1, 2018, Steps
  - b. Single Dental for all full-time employees
  - c. Health Insurance Rate Increase of 7.38% employer paid
  - d. NEW Personnel Requests/Additional Hours: \$196,399**
    - 1. FT Senior Planner**
    - 2. FT Park Maintenance Worker**
    - 3. PT Engineering Administrative Assistant**
    - 4. IT Technician from 29 hours week to FT**
  - e. Election Year: \$58,186 increase (includes Possible Special Election)
2. Other Services & Charges (\$80,955 Increase)
  - a. Bi-Annual Survey
  - b. Contracted Professional Services: Building, Engineering

**-EDA Levy:**

EDA Fund: Levy Increase of \$0  
Budget held constant

**-Debt Levy: Levy Increase of \$170,730**

A. Contributing Factors of Increase:

1. 2017 Road Funding Debt
2. Fire Station #2 debt was decreased by \$125,000 in 2017 from bond proceeds
3. Debt Summary:

2013 Capital Equipment Certificates(2023 Last Year)	73,119
2014 Capital Equipment Certificates (2024 last year)	101,879
2015 Road Improvement Debt (2025 last year)	116,663
Muni Center (2031 last Year)	1,118,613
Fire Station #2 (2033 last year)	224,248
2016 Road Improvement Debt (2026 last year)	146,571
2017 Road Improvement Debt (2027 last	94,079
<b>Total Bonded Debt Levied</b>	<b>\$1,875,172</b>

\*Net of \$60,000 from fire station #2 bond proceeds

## GENERAL FUND BUDGET:

**Proposed Budget: \$12,123,284** (\$11,128,759 in 2017) **Increase of \$994,525** (increase 8.94%)

### Major Changes from 2017 Adopted Budget:

#### Revenue:

- Property tax: \$9,400,242 (\$8,685,635 in 2017) **Increase of \$714,607**
- LGA: \$0
- Permit Revenue: Held constant
- Charges for Services: \$710,244 (\$619,462 in 2017) **Increase of \$90,782**  
**Mostly attributed to Engineering Revenue: Staff time on Public Projects: \$58,282 increase**
- Interest on Investments: \$70,000 (\$100,000 in 2017) **Decrease of (\$30,000)**  
Based on 2016 rate of return
- Transfers In: \$970,598 (\$762,812 in 2017) **Increase of \$207,786**
  - Increase Capital Equipment Purchases: \$205,698. Funding 100% from Equipment Revolving
  - 1M additional Liability Insurance (\$3M total): \$22,588 funded from Insurance Fund
  - ~~2<sup>nd</sup> Floor Community Room Build Out in Muni Center: \$100,000 from Facility Fund (Moved to 2018-2027 CIP)~~

#### Expenditures:

- Cola -21/2% + 1/2% July 1 For Everyone + Steps (if available)
- Single Dental for all full-time employees
- Health Insurance: -7.38% increase for each employer paid plan based on documentation from Union contract settlements 12/13/16
- Capital Equipment: 100% Funded from Equipment Revolving Fund  
Equipment Fund Est Balance after 2018: \$1,015,000

## GENERAL FUND BUDGET CONTINUED:

### Departmental Budget Changes:

Note: All departments with staff have increases in personnel costs due to COLA, Steps & Health Ins

- City Council (111) – \$24,392 Increase:
  - \$16,000 Bi-Annual Resident Survey – next year of survey will be in 2020
  - \$8,961 new memberships in Metro Cities, National League of Cities and Mississippi River Cities and Towns
  
- Administration (130) – (\$1,040) Decrease:
  - (\$52,368)-City Clerk Phased Retirement
  - See Dept 892 Council Contingency for offset clerk hours 9 hours week
  - \$22,588-\$1M additional Liability Insurance – Insurance fund funds
  
- Elections (141) – \$41,736 Increase:
  - Election Year
  - See Dept 892 Council Contingency for Possible Special Election
  
- Finance (153) – \$12,594 Increase:
  - COLA, Steps & Health Insurance
  
- Community Development (191) - \$89,674 Increase:
  - \$92,314 FT Senior Planner
  - If Senior Planner not hired \$20,000 in Prof Services will need to be added back
  
- Data Processing (192) – \$52,353 Increase:
  - \$27,012 IT Tech to F.T. from 29 hour week
  - \$13,000 Capital Increase for On Site Storage for Bldg Surveillance Video
  
- Police (211): \$61,711 Increase
  - COLA, Steps, PERA, Workers Comp & Health Ins
  - Retirement of Office Manager & Refill Position
  - (\$77,906) Decrease in Capital – 2 squad vehicles requested in 2018 for \$65,000
  
- Fire (220): \$108,678 Increase
  - \$98,100 Capital Equipment Increase: \$175,000 for 28 SCBA's & \$45,000 for Grass Truck
  
- Building (240): \$31,884 Increase
  - \$16,892 Increase in Professional Service for inspections (offset with building permit rev)
  
- Traffic Engineering (260): \$49,006 Increase
  - \$39,000 Capital Increase for Programmable Message Board

## GENERAL FUND BUDGET CONTINUED:

### Departmental Budget Changes Continued:

- Engineering (301): (\$2,847) Decrease:
  - (\$31,016) Engr Tech V Phased Retirement
  - \$25,000 increase in professional services due to phased retirement
  - \$22,898 Admin Asst (Feb 1 start)
  - Engr Sec/Asst moved to Parks Department if Admin Asst is Approved
  
- Public Works (311): \$238,303 Increase:
  - \$243,270 Increase in capital equipment purchases: \$188,000 Dump with Plow, \$37,270 ¾ Ton Truck, & \$18,000 for ATV
  
- Snow & Ice (312): \$26,918 Increase:
  - \$27,500 Salt increase to bring back to level prior to 2017 when had excess
  
- Park & Rec (452): \$250,220 Increase:
  - \$54,175 F.T. Park Maintenance Worker (Mar 1 start) Bring to 2011 staffing levels
  - Engr Sec/Asst moved to Parks Department if Admin Asst is Approved
  - \$122,740 Increase in capital equipment purchases: \$41,170 ¾ Ton Truck, \$63,570-1-ton truck & \$18,000 for ATV
  
- Community Programs: \$2,000 Increase:
  - (\$3,000) Donation to Family Promise removed
  - \$5,000 Increased donation to \$10,000 for Ramsey Foundation Concerts in the Park
  
- Contingency (892): (\$3,993) Decrease:
  - \$20,000 for possible special election
  - \$12,000 Possible 9 hours week personnel to offset City Clerk hours