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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, May 8, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
 Councilmember Jill Johns
 Councilmember Mark Kuzma
 Councilmember Chris Riley
 Councilmember Melody Shryock

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
 Police Chief Jeff Katers
 Community Development Director Timothy Gladhill
 City Engineer Bruce Westby
 Asst. City Administrator/Economic Development Manager Patrick Brama

1. CALL TO ORDER

Acting Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:08 p.m., followed by the Pledge of Allegiance led by Acting Mayor LeTourneau. He recognized previous Mayor Strommen for her contributions, noting that she will be missed.

2. PRESENTATION

2.01: Oath of Office – Patrol Officer

Police Chief Katers welcomed the newest member of the police department, Kyle Brotkowski, and provided background information on his education and career experience. He stated that Kyle will be a great addition to the department.

Acting Mayor LeTourneau administered the Oath of Office to new Patrol Officer Kyle Brotkowski.

2.01: Proclamation for Building Safety Month

Community Development Director Gladhill stated that the intention is to thank the building inspectors and permit technicians, which do not typically receive recognition. He stated that each May is declared Building Safety Month to recognize the benefits of building safety and fire prevention. He stated that the frontline employees were instrumental in speeding up the building

permit process, including the addition of e-permits. He asked the Council to agree to the proclamation declaring May as Building Safety Month.

Acting Mayor LeTourneau stated that it would be his pleasure to recognize May as Building Safety Month.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Johns, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda:

- 4.01: Receive Cash and Investments for Period Ending April 30, 2018
- 4.02: Note the Following Boards and Commissions Meeting Minutes:
 - Planning Commission Meeting Minutes dated March 1, 2018
 - Economic Development Authority Meeting Minutes dated March 8, 2018
 - Park and Recreation Meeting Minutes dated March 8, 2018
 - Environmental Policy Board Meeting Minutes dated March 19, 2018
- 4.03: Approve the following Meeting Minutes:
 - 1) City Council Canvassing Board dated April 18, 2018
 - 2) City Council Work Session dated April 24, 2018
 - 3) City Council Regular dated April 24, 2018
- 4.04: Approve Licenses:
 - Temporary Liquor License
Ramsey Lions/P.O. Box 771
- 4.05: Approve Rental Licenses
- 4.06: Adopt Resolution #18-094 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of April 29, 2018 and May 2, 2018
- 4.07: Adopt Resolution #18-095 Accepting Resignation of Mayor, Declaring a Vacancy in the Office of Mayor and Calling for a Special Election to Fill the Vacancy and Adopt Resolution #18-096 Declaring a Vacancy in the Office of Councilmember, Ward 4, Due to Special Election of April 24, 2018, and Calling for a Special Election to Fill the Vacancy
- 4.08: Adopt Resolution #18-093 Hiring Seasonal Public Works Maintenance Workers
- 4.09: Report from the Public Works Committee Meeting dated April 18, 2018:
 - 1) Consider Using Soil from COR Infiltration Basin Project as Fill in Other Areas of The COR – *Ratify the recommendation of the Public Works Committee to Amend the Plans for The COR Infiltration Basin Improvements, Improvement Project #18-09, to include placing the excess fill in a controlled manner on selected sites in The COR.*
 - 2) Consider Recommendation to City Council Authorizing Speed Study on Bunker Lake Boulevard – *Ratify the recommendation of the Public Works Committee to request a*

Speed Study on Bunker Lake Boulevard/CSAH 116 between Armstrong Boulevard/CSAH 83 and Sunfish Lake Boulevard/CSAH 57.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Kuzma, Riley, and Shryock. Voting No: None.

5. APPROVE AGENDA

Acting Mayor LeTourneau noted that Case 7.01 (Consider Adopting Resolution #18-066 Approving Home Occupation Permit at 5751 177th Avenue NW (Project #17-152); Case of Tracer Landscape and Concrete LLC) has been postponed and will potentially be considered on another date.

Motion by Councilmember Shryock, seconded by Councilmember Johns, to approve the agenda as amended, to remove Item 7.01 (Consider Adopting Resolution #18-066 Approving Home Occupation Permit at 5751 177th Avenue NW (Project #17-152); Case of Tracer Landscape and Concrete LLC) from the agenda.

Further discussion: Acting Mayor LeTourneau asked for details on the postponement of Case 7.01. City Administrator Ulrich stated that in regard to Case 7.01 he would like the following statements added to the record: the applicant is looking for a different location to run the business, the applicant will continue to live at the property, the case will be postponed until June 26, 2018, the applicant has been working on an alternate location for the business and has a lead on a space that will be available in June, the applicant can continue to run the business during the postponement, staff will follow up on enforcement allegations of harassment and noise, if the applicant does not vacate by June 26th staff will bring a case forward, and if the applicant does not comply the City can then abate or enforce illegal actions.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Johns, Kuzma, and Riley. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

~~**7.01: Consider Adopting Resolution #18-066 Approving Home Occupation Permit at 5751 177th Avenue NW (Project #17-152); Case of Tracer Landscape and Concrete LLC**~~

This item was removed from the agenda

7.02: Consider Adopting Ordinance #18-04 Establishing E-3 Employment District

Community Development Director Gladhill reviewed the staff report and noted that the City Council was previously supportive of the Ordinance as presented and the Planning Commission also recommended adoption of Ordinance #18-04, establishing the proposed E-3 zoning district

within the City of Ramsey. He stated that the E-3 District is intended to govern general industrial and commercial activity within the City's new Industrial Park.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to waive the City Charter requirement to read the ordinance aloud and Adopt Ordinance #18-04 Establishing Section 117-124 "E-3 Employment District" of Chapter 117 of the City Code of Ramsey, Minnesota.

A roll call vote was performed by the Recording Secretary:

Councilmember Riley	aye
Councilmember Shryock	aye
Councilmember Johns	aye
Councilmember Kuzma	aye
Acting Mayor LeTourneau	aye

Motion carried.

7.03: Consider Adopting Ordinance #18-05 Rezoning of Subject Properties to E-3 Employment District

Community Development Director Gladhill reviewed the staff report and stated that the Ordinance was previously introduced by the City Council at the January 9, 2018 City Council meeting and is now eligible for adoption. He stated that the Planning Commission also recommended adoption of Ordinance #18-05 Rezoning Identified Properties to E-3 Employment District.

Councilmember Riley asked for details on the one parcel that is suggested not to be rezoned at this time.

Community Development Director Gladhill stated that staff would recommend leaving that property as high-density residential as requested by the property owner. He stated that staff believes that it would make sense for the zoning to be consistent with the surrounding properties but because of the desire of the property owner, staff will continue to work with the property owner to determine the best zoning for that property.

Motion by Councilmember Shryock, seconded by Councilmember Johns, to waive the City Charter requirement to read the ordinance aloud and Adopt Ordinance #18-05 Amending Section 117-90 "MAP" of Chapter 117 of the City Code of Ramsey, Minnesota, amending the property on the corner of Puma and Bunker, leaving that property as high-density residential.

A roll call vote was performed by the Recording Secretary:

Councilmember Riley	aye
Councilmember Shryock	aye
Councilmember Johns	aye

Councilmember Kuzma aye
Acting Mayor LeTourneau aye

Motion carried.

7.04: Consider Introducing Ordinance #18-02 Authorizing the City of Ramsey to Sell Five (5) Parcels of Real Property

Asst. City Administrator/Economic Development Manager Brama reviewed the staff report and recommendation to adopt Ordinance #18-02 authorizing the City to sell five parcels of real property no longer needed for current or future City functions.

Councilmember Johns asked for additional information on the land that was being held for the public works campus.

Asst. City Administrator/Economic Development Manager Brama stated that the City will only need a portion of the parcel for the public works campus. He stated that he would list the entire parcel for sale with the intent that the property would be spilt in the future, with the City retaining the portion that it will need. He stated that by declaring property surplus and available for sale, that does not require the City to list the property for sale. He explained that the City must go through this process in order to list property for sale.

Councilmember Kuzma asked if staff will be bringing a request forward to split the property in anticipation of the public works campus.

Asst. City Administrator/Economic Development Manager Brama stated that has been contemplated but noted that until the project moves forward, the decision has been delayed to split the property. He noted that project details sometimes change throughout the design process and therefore perhaps the property line would be desired in another location.

Councilmember Kuzma stated that he would prefer to see the property split move forward to secure that portion of land for the future public works campus. He noted that if the property remains whole, the City may receive interest in the whole 20 acres of property and may be inclined to sell the entire parcel. He noted that his preference would be to reserve the desired parcel for the public works campus.

Councilmember Johns asked if it would be easier to remove the entire parcel and received confirmation.

Motion by Councilmember Johns, seconded by Councilmember Kuzma, to introduce Ordinance #18-02 authorizing the City of Ramsey to sell four (4) parcels of real property, amending the proposed motion to remove the 20-acre parcel at Jasper and 143rd.

Further discussion: Acting Mayor LeTourneau stated that the City went through a similar process in the past, and those parcels were listed by a real estate firm. He asked if the City would go through a similar process to determine a deal range for these properties. Asst. City

Administrator/Economic Development Manager Brama stated that these properties have already been included in the deal range and marketing discussions.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Kuzma, Riley, and Shryock. Voting No: None.

7.05: Consider Adopting Resolution #18-080 Approving Plans and Specifications and Authorizing Advertisements for Bids for Bunker Lake Boulevard and Puma Street Pavement Improvements, Improvement Project #18-05

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-080 approving plans and specifications and authorizing advertisements for bids for Bunker Lake Boulevard and Puma Street Pavement Improvements, Improvement Project #18-05.

Councilmember Riley asked if the plans will include inspection or borings to ensure there is not variable depth bituminous.

City Engineer Westby confirmed that the pavement cores will be performed.

Acting Mayor LeTourneau asked for details on the mix of TIF 1 and Anoka County HRA funds.

City Engineer Westby stated that it is his understanding that the funds would be split 50/50.

Asst. City Administrator/Economic Development Manager Brama confirmed that there would be a 50/50 split. He stated that depending on the balance of the Anoka County HRA fund, there are additional funds available in the TIF 1 fund that could be used.

Acting Mayor LeTourneau asked for details on the proposed assessment, noting that it appears that one of the three property owners is not participating in the assessment.

City Engineer Westby replied that staff did not include that property owner as part of this work. He explained that although the improvements will serve the property in question, the focus was placed on the other two property owners for this project. He stated that due to the dollar amount of the improvements, it would be difficult to apply a meaningful percentage of the cost to the residential property. He stated that staff did not discuss this at all with that residential property.

Asst. City Administrator/Economic Development Manager Brama explained that the road was negotiated with two large projects, the industrial park and the Capstone project. He stated that in this situation the full developer share was provided by the two larger projects and the residential property is not required to participate in the assessment.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to Adopt Resolution #18-080 Approving Plans and Specifications and Authorizing Advertisements for Bids for Bunker Lake Boulevard and Puma Street Pavement Improvements, Improvement Project #18-05.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Johns, Riley, and Shryock. Voting No: None.

7.06: Consider Adopting Resolution #18-081 Accepting Bids and Awarding Contract for 2018 Street Overlay Improvements, Improvement Project #18-03

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-081 accepting bids and awarding a construction contract for 2018 Street Overlay Improvement, Improvement Project #18-03.

Acting Mayor LeTourneau stated that it is interesting that the City continues to find variability in the depth of the bituminous, which has been consistent throughout the community. He explained that there was a lot of variability in how the streets were constructed in the community but likes that the policy the City has in place now provides requirements for pavement construction and will promote consistency and longevity.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to Adopt Resolution #18-081 Accepting Bids and Awarding Contract for 2018 Street Overlay Improvements, Improvement Project #18-03.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Shryock, Johns, and Kuzma. Voting No: None.

7.07: Consider Adopting Resolution #18-091 Authorizing Speed Study Request for Bunker Lake Boulevard/CSAH 116 between Armstrong Boulevard/CSAH 83 and Sunfish Lake Boulevard/CSAH 57

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-091 authorizing submittal of a speed study request to Anoka County for the segment of Bunker Lake Boulevard/CSAH 116 between Armstrong Boulevard/CSAH 83 and Sunfish Lake Boulevard/CSAH 57. He noted that the Public Works Committee passed a motion by a 2-1 vote to recommend that the City Council authorize submitting a request to Anoka County for MnDOT to conduct a speed study on Bunker Lake Boulevard/CSAH 116 between Armstrong Boulevard and Sunfish Lake Boulevard.

Councilmember Kuzma stated that he does not support this action. He noted that the speed limit has been 55 mph for some time and did not see a benefit of lowering the speed limit. He stated that the builder was aware of the speed when he built the homes. He stated that if there is a problem with pedestrian safety crossing the road, he would consider an action for that.

Councilmember Riley stated that he received a text from his daughter the previous week stating that 55 mph is too fast for that roadway.

Councilmember Johns stated that the Public Works Committee discussed this at their last meeting and supports this action. She stated that there are a lot of families on the north side of Bunker that try to cross Bunker Lake Boulevard. She noted that there is also inconsistency in the

speed of the roadway from Armstrong through to Andover. She believed that a lower speed would be appropriate in the center of the City where people are attempting to cross.

Acting Mayor LeTourneau stated that decisions on the speed were made many years ago and the environment since that time has drastically changed. He stated that he is not sure what the result of the speed study would be but believes that it would be worth looking at the study.

Councilmember Shryock agreed with the comments about creating consistency and safety.

Motion by Councilmember Shryock, seconded by Councilmember Johns, to Adopt Resolution #18-091 Authorizing Speed Study Request for Bunker Lake Boulevard/CSAH 116 between Armstrong Boulevard/CSAH 83 and Sunfish Lake Boulevard/CSAH 57.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Johns, and Riley. Voting No: Councilmember Kuzma.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Acting Mayor LeTourneau recognized students present at the meeting.

Tommy Chuba, Elk River High School student, stated that he is present tonight as part of a class assignment to attend a local government meeting.

9. ADJOURNMENT

Motion by Councilmember Shryock, seconded by Councilmember Kuzma, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:09 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.